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Barnet Council's monthly magazine for residents

No. 19 JUNE 1986

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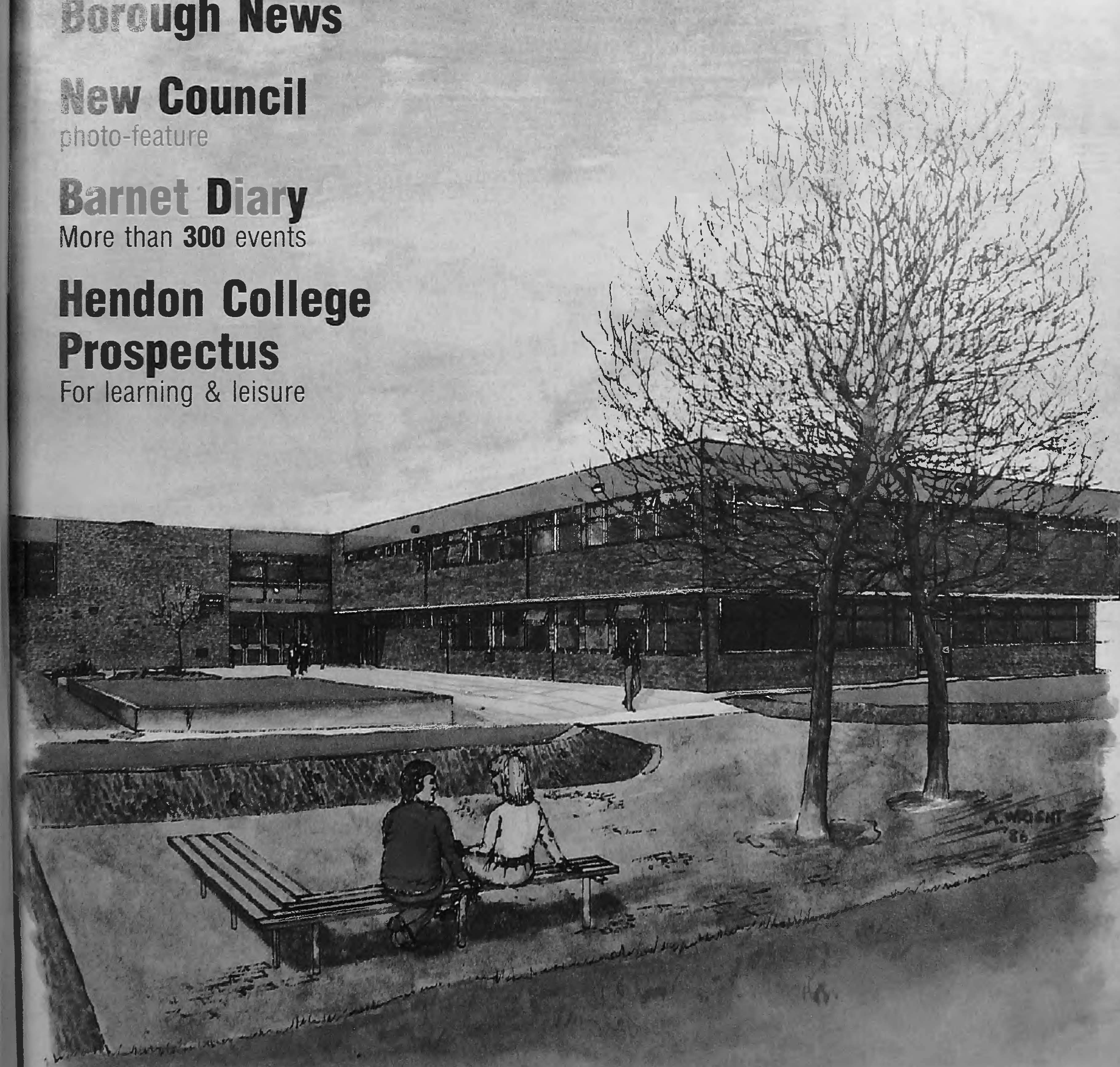
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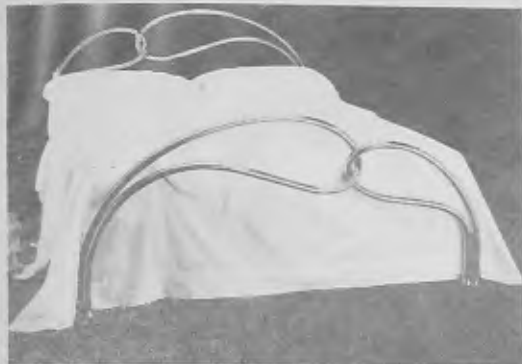
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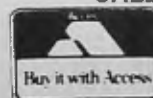
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Barnet Borough News is a monthly magazine carrying news of Council activities and community organisations. The What's On in Barnet diary is open to local organisations and carries a comprehensive list of events and meetings taking place within the Borough.

Barnet Borough News is distributed door-to-door throughout the Borough reaching some 119,000 homes and businesses. Further copies are sent to libraries and council offices. The cost of production and distribution will be offset by advertising.

Barnet Borough News is edited by the Press Office of Barnet Council by Bill White, Rosemary Jude and Fiona Harcombe.

The co-publishers are the London Borough of Barnet and Marketing Media Management.

Editorial features are the copyright of Barnet Council.

FRONT COVER

Our new style front cover features artist Adrian Wright's impression of Grahame Park School which will become a main campus for Hendon College in the new academic year.

The prospectus for part-time courses is included in this issue.

CARNIVAL

East Finchley June 21

Finchley July 9-12

It's Carnival time so book the dates in your diaries and join in community fun.

EAST FINCHLEY

EAST FINCHLEY Community Festival will be held at Cherry Tree Woods opposite East Finchley Station. The Carnival procession sets off at 11am from the Green Man Pub — anything on wheels or legs welcome — and will be led by the Plantagenet Marching Band.

Programmes are being delivered to 20,000 homes in the N2 area — but visitors from the rest of Barnet will be welcome.

There are stalls — they cost £15 each — entertainment by rock groups, folk music, theatre and a beer tent organised by CAMRA. An antique market, fairground rides and loads of community events.

The festival is supported by Barnet Council and by local businesses for you to enjoy.

Contact Anthony Ormerod, telephone 883 5035 for details of the programme or Mike Buck, 444 1162 for the carnival procession.



SPIKE MILLIGAN is bringing a touch of Goonery to Finchley Carnival which this year celebrates its 25th Anniversary.

The Carnival at Victoria Park, Finchley, opens at 9.30pm on Wednesday, July 9, with a grand firework display and all the rides in the fun fair will be half price, with entry to the grounds just 20p.

Spike will be joining the Carnival procession on Saturday, July 12, and presenting a storytime-for-adults session in conjunction with Barnet Libraries and Arts.

Every year the Carnival attracts between 20,000 and 28,000 people and this year, with new events and a stronger slant on arts, crafts, theatre and entertainment, it is hoped that all records will be

broken.

Thursday offers free entertainment for elderly and handicapped people, a cat show and in the evening a talent night for individuals and groups in the borough.

An exhibition by elderly and handicapped groups will be on show in the craft marquee.

Friday is children's day with the baby show, a treasure hunt, dancing, and a parade of national costumes by Mansorside School. In the evening there will be a Young Superstars event from 7.30 to 9.30pm and Dixieland Jazz.

On Saturday the Carnival procession sets off from Avenue House at 1.15pm along Ballards Lane to Tally Ho Corner and back to Victoria Park.

Details and entry forms from the Shows Organiser, Recreation Group, Barnet House, 1255 High Road, Whetstone, N20 0EJ. Tel 446 8511.

BARNET GOES UNIHOC

Barnet's Youth Service is organising its first Unihoc Tournament at Ashmole Centre, Burleigh Gardens, Southgate, on Friday, June 20, starting at 6pm.

Unihoc, open to boys and girls, is a cross between five-a-side hockey and ice hockey. Mixed teams are welcome, each team having five players and two substitutes.

The tournament is divided into two age-groups — under 11s and under 14s. Entries must be in by June 6 together with the entry fee of £2 a team.

HELP

Your help is urgently needed by Barnet Volunteer Bureau. If you have a car and time to spare you could be a volunteer driver.

Drivers are especially needed during the day to give lifts to the elderly, blind or disabled, occasionally or on a more regular basis. Petrol expenses are reimbursed.

If you can offer any help at all, call in at the Volunteer Bureau, 275 Regents Park Road, Finchley, N3, or telephone 349 2930.

Appeal: now it's £40,000

The Mayor's Appeal in aid of St John Ambulance and the Red Cross has topped the £40,000 mark.

Now in its winding up stages there is still money coming in from events and sponsorship and the final figure will be known by mid-July.

The money will go towards a joint project: a training centre for St John and a medical loans centre for the Red Cross, but it will be more than a year before the building is ready.

'I am so thrilled. We have reached our target and that is due to the hard work of the committee and the generosity of local people,' the

retiring Mayor, Cllr Barbara Langstone, said.

Among the events of the last weeks of the Appeal were the tandem cycle ride from Brighton to Hendon by Cllr David Hammond and David Quelch which has already banked nearly £900 and more to come; the Mayor's sponsored walk from Highgate to Mansion House raising £400; and a dinner being at Glenamoy, the home of Ron and Marina Hobson which added £3,000 to the appeal.

Rotary ran a race night. A car rally and barbecue at the home of Matt Levitt was held, and St John and Red Cross ran fund raising events.

Barnet Cycle Fair

Two wheels good — four wheels out. So saddle up for Barnet Cycle Fair to be held at Barnet House, High Road, Whetstone, in the car park, on Saturday, June 28.

It is being organised by Barnet Council together with the Cyclist Touring Club, London Cycling Campaign and London St Christopher's CC.

There's a BMX display team; a veteran cycle display; stalls by local cycle organisations and Dr Bike. Cyclists can take part in skill tests, and there's fun for all ages. It starts at 11am.

On Sunday, June 29, there will be a Cycle Facility Ride, meeting at Tally Ho Corner, North Finchley. Details at the Cycle Fair.

Nature Notes

JUNE

AS 1986 has been designated National Bat Year, I propose to devote the whole of this article to these fascinating, but much maligned creatures of the night.

Unfortunately, most people's knowledge of bats is incorrect. Bats are not blind, won't get tangled in your hair and in Britain they eat only insects and carry no disease affecting man. This year we hope to improve the image of Bats!

To aid their conservation, we have launched an 'Adopt-a-Bat box' Scheme. Bat boxes provide useful roosting places especially where many natural sites have been destroyed. For every £5 sent to me (67a Ridgeway Avenue, East Barnet) one box will be erected and you will receive details of any occupants. Bats need friends — please support this project.

We also need to know much more about bat distribution. If anyone has bats roosting in their house, please write to me. Remember, however, that they are fully protected by law — it is an offence even to disturb them. The maximum fine is £1,000 — per bat!

Finally why not join me for a Bat Watch on June 26? Meet at Cockfosters Underground Station at 8.30pm to visit one of Barnet's main bat feeding areas at Beech Hill Lake. Bats guaranteed

By Clive Herbert of
Barnet Wildlife Group

Working at play

BARNET Play Association wants us to work at play!

Linking with Playboard, the national association involved in play provision for children, they have organised a new course for people who are interested in all aspects of children's play.

Those who hope to take up full time employment working with young children, local people who want to organise play groups or activities for children, and volunteers working with children are all invited to take part.

The aim is to improve the quality of play provision locally by getting local people involved.

The course will run over three Saturdays: June 28, July 5 and July 19, at a venue in Barnet. The

scheme involves 20 hours tuition with 10 hours practical experience.

The programme will cover the theoretical and practical aspects of organising children's play, and not activities such as arts and crafts which are catered for elsewhere. The exploration of child development, adult involvement in children's play, researching the local area for opportunities for play will be among the topics.

Barnet and five other areas nationally are organising the provision for this entirely new course.

There are around 15 places on the course for people aged 16 and over and a certificate is given on successful completion. For more details, including venue, contact Derek Bell, tel: 446 6510.

Singles Club meetings

Tuesday June 10

Spectrum for unattached professional people 25-40, Gershwin's Wine & Cocktail Bar, 14 Cockfosters Parade, Cockfosters Rd. 8.30pm. 445 6347

Tuesday June 17

Finchley Solo Club for widowed, divorced & single (25-65). 8pm. 889 0513/444 8743 (also July 1)

Tuesdays

*Divorced/separated club, 411 Hendon Way, Hendon. 202 3101

Wednesdays

*National Council for the Divorced

Separated, North West London Branch. Friendly club evening near Brent St. Hendon. Details: 226 3752, 203 57389/3269

*North London and District Divorced/ Separated Club, St Paul's Church, High Rd, New Southgate. 8pm. Potters Bar 42849

*Club 81 for unattached people 24-45. Torrington Arms, High Rd, Finchley. 9pm. 349 0026

Sundays

*Singles Club party night get together, 411 Hendon Way, Hendon. 202 3101.

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ARTSCENE

From East to London's East End

Jewish immigrant experience in the borough in particular and Britain as a whole is the subject of the next exhibition at Church Farm House Museum, Hendon.

Entitled East to East End, the display at the museum, in Greyhound Hill, runs from June 21 to July 27.

The exhibition portrays the lives of the many Jewish people who emigrated from Eastern Europe to Britain in the late 19th and early 20th centuries.

It refers to institutions like the Jews Temporary Shelter set up in the East End in 1885 and the family and religious life of the early Jewish community in London, as well as aspects of their work in trades like tailoring and baking.

The story of Polly Solomons, whose family came to England at the turn of the century and now live in Hendon, is also included.

East to East End is based on material from the Museum of the Jewish East End and forms part of the Barnet Community Festival 1986.

Further details from the museum, tel: 203 0130.

Arts office seeks more sponsors for season's new programme

BARNET LIBRARIES and Arts are again looking for new sponsorship from businesses for borough Arts events.

This year's programme includes some exciting new activities to complement the established successes like the International Chamber Concert Series and live music in libraries.

Arts Officer Hazel Sharples already has sponsorship pledges for two of the chamber concerts.

VAT Watkins, the Whetstone-based building contractors, are sponsoring a recital by a popular and respected Chinese pianist, Fou Ts'ong.

And Mary Kay Cosmetics, the West Hendon Broadway skin care company, are sponsoring a concert by the Austrian Hagen Quartet. Both firms underwrote events last season.

Another sponsor from last year, SML, the Station Road, Finchley, electrical engineering firm, are back this time with cash for lecture recitals in Edgware Library.

One of the most successful events so far this season has been the Royal Ballet's three-month residency sponsored by the Friends of Covent Garden.

Barnet Libraries and Arts have also been able to attract another

world class company to the borough in the shape of the Royal Shakespeare Company who will be taking a series of workshops.

A new project from last season is being extended with the help of Marks and Spencer who are sponsoring an artist in residence in one of the borough's schools.

The RSC event and a number of others are still in need of sponsorship and the Arts Officer has produced a leaflet guide for local businesses.

Further details from Hazel Sharples, Ravensfield House, The Burroughs, Hendon, tel: 202 5625.

BUSY MONTH AHEAD AT ALL SAINTS' ARTS CENTRE

IT'S A BUSY month at All Saints' Arts Centre with a wide range of events throughout June. Life with a clarinet is the subject of a lecture-demonstration by Jack Brymer, recently retired principal clarinettist of the London Symphony Orchestra, on June 6 at 1.30pm.

Then four modern poets take the stage on

Saturday June 21 at 8pm, while historic and modern embroidery is the focus of an exhibition from June 24 to 28, open 10am to 7pm. This is closely followed by Prudence Lloyd and David Patrick with one of their regular organ recitals on June 28 at 6pm. The same day there is a dance workshop at 8pm with a performance the next day at 3pm. Tel: 445 8388 for details.

MONEY MATTERS

PERSONAL TAX HEADACHES

No. 11

GIVING TO CHARITIES

The most usual form of regular giving to charities is by Deed of Covenant. To be effective for tax purposes a Covenant must be payable to a registered charity and be for a period of not less than four years. The payments are made net after deduction of basic rate tax and the charity can then reclaim the tax deducted at source. This means that for every £100 given, a charity receives £140; £100 from the donor and £40 tax refund from the Inland Revenue.

Further tax saving results to anyone paying higher rates of income tax as the gross amount of the payment is available for higher rate tax relief. For a person paying 60% tax the next cost of giving £140 gross to a charity is as little as £56, yet the charity receives the full amount.

Following the Budget, new reliefs are to be introduced to give further support and encouragement for gifts to charities. Companies can claim

relief for single gifts to charities within certain limits and the amount which an individual can give is no longer restricted for tax relief purposes to £10,000 per annum.

In addition, there is to be a new scheme from April 1987 to encourage individuals to make donations to charity through deductions from their wages and salaries. Employees whose employers participate in the scheme will be able to get tax relief on donations of up to £100 per year. The scheme will be operated through charity agencies and the Government proposes to have talks with employers' representatives and charity organisations to decide the administrative procedures to be followed.

To prevent abuse of the legislation, rules are also introduced to ensure that where tax relief is given the funds are actually spent for charitable purposes.

Brenda Page
Hereward Scott Davies

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Barnet's new Mayor and Mayoress

THE new Mayor of Barnet is Councillor Denis Dippel who was installed at the annual Mayor-making ceremony in the Council Chamber, Town Hall, Hendon, on Tuesday, May 20.

A representative for Mill Hill Ward since 1974, he has a wide knowledge of Council work, having served on a number of committees and action groups.

Proposing Councillor Dippel as Mayor, Councillor Jack Clarfelt praised his work on Public Works, Town Planning and Western Area Planning, Carnival and Shows and Western Road Safety Committees.

Councillor John Tiplady, seconding the nomination, spoke of Cllr Dippel's great pride in the borough and of his invaluable help when Cllr Dippel was Deputy Mayor in 1983-84.

His wife, Lorna, would be a great asset as Mayoress, for she was a typical good neighbour, said Cllr Tiplady.

Accepting office, Cllr Dippel said he would fulfil his duties faithfully and to the best of his judgement and ability. Announcing his chosen charity for the year he said: 'I am hoping that during my year of office a goodly sum will be raised for the Cystic Fibrosis Research Trust.'

Cystic Fibrosis is a congenital

disease in children characterised by fibrosis and malfunctioning in the pancreas and frequent lung infections.

The secretary of the Mayor's Appeal Committee will be the local representative of the Research Trust, Mrs Jean Higgs, who will be working closely with Cllr Dippel in his fund-raising efforts.

His Deputy Mayor and Mayoress were announced as Cllr Wilf and Mrs Joyce Lipman.

And the Mayor announced his choice of chaplain, the Rev Martin Kettle, of St Paul's Church, The Ridgeway, Mill Hill, who will be taking the Civic Service at the church on Sunday, June 15.

Presenting Cllr Barbara Langstone with her Past Mayor's Badge, Cllr Dippel expressed his deep appreciation of her excellent service to the borough in the last year and of the friendly and conscientious manner in which she carried out her duties.

Orphaned in the Blitz in 1940, Cllr Dippel was educated at St Anne's School, Soho, and Westminster City School.

He has been a member of the Electrical Trade Union for 40 years and has his own electrical engineering firm. His wife is particularly interested in helping the Red Cross and elderly people.



The New Mayor and Mayoress of Barnet, Councillor Denis and Mrs Lorna Dippel, with the Deputy Mayor and Mayoress, Councillor Wilf and Mrs Joyce Lipman (right), and the Chief Executive and Town Clerk, Mr Michael Bennett.

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ON THE MOVE

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OUR NEW COUNCIL — WARD BY WARD

On Thursday, May 8, the Borough Council Elections were held. In this special photo-feature we introduce your councillors, ward by ward. The makeup of the Council is now 39 Conservatives; 18 Labour and 3 SDP/Liberal Alliance. This is the first time Alliance members have been represented on Barnet Council. If you wish to check which ward you live in, ring the Council's Information Centre on 202 8282.

Arkley Ward

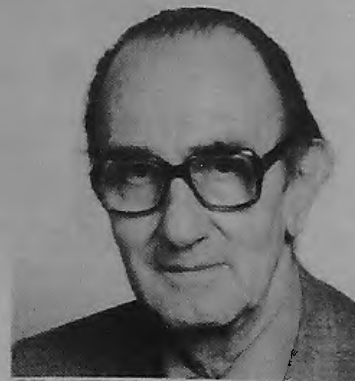
Three Conservative



Cllr Ian Balcombe,
39a Stanhope Ave, Finchley
N3 3LX.



Cllr Leah Hertz,
202 Creighton Ave, East
Finchley N2 9BJ.



Cllr Wilf Lipman,
15 Saddlescombe Way,
North Finchley N12 7LS.



Cllr Don Goodman,
35 West Walk,
East Barnet, Herts EN4 8NU.



Cllr Irene Palmer,
3 Gillum Close
East Barnet, Herts EN4 8NE.



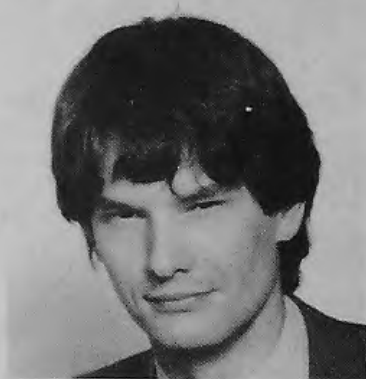
Cllr John Rawles,
52 Oakleigh Road South, New
Southgate N11 1LA.

Brunswick Park Ward

Three Conservative

Burnt Oak Ward

Three Labour



Cllr Peter Ellis,
1 Featherstone Court, Bunns
Lane, Mill Hill NW7 2DS.



Cllr Gerald Shamash,
1 Woodside, Garden Suburb
NW11 6HH.



Cllr Alan Williams,
42 Gilda Court, Watford Way,
Mill Hill NW7 2QL.



Cllr Jack Cohen,
12 Poolsford Road,
Colindale NW9 6HP.



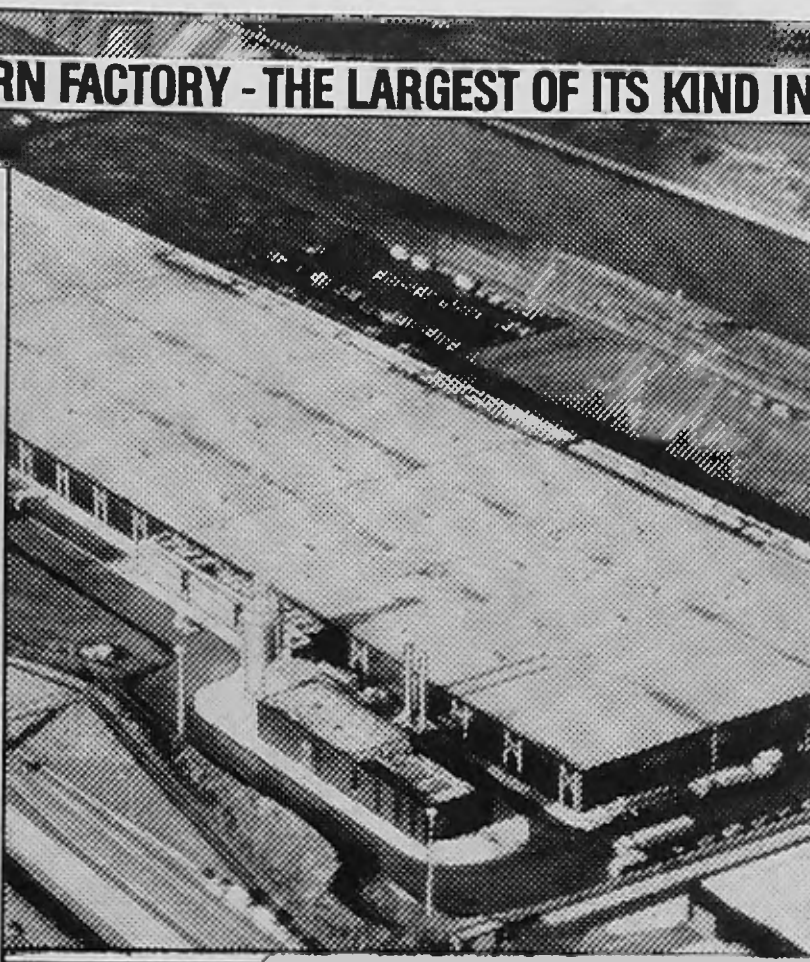
Cllr Monroe Palmer,
31 The Vale,
Golders Green NW11 8SE.



Cllr Brian Stone,
51 Oak Grove,
Cricklewood NW2 3LS.

Childs Hill Ward

Three Alliance



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OUR NEW COUNCIL

Colindale Ward

Three Labour



Cllr Ellis Hillman,
29 Haslemere Ave, Hendon
NW4 2PV.



Cllr Tom McKendry,
37 Baronsmere Road, East
Finchley N2 9QD.



Cllr Jenny Manson,
73 Corringham Road, Golders
Green NW11 7DL.



Cllr Olwen Evans,
20 Summit Way,
Southgate N14 7NL.



Cllr Mamie Perry,
158 Osidge Lane,
Southgate N14 5DP



Cllr John Perry,
158 Osidge Lane,
Southgate N14 5DP.

East Barnet

Three Conservative

East Finchley Ward

Three Labour



Cllr Frances Crook,
404a Long Lane, East
Finchley N2 8JX



Cllr John Davies,
47 Manor Park Road,
East Finchley N2 0SN.



Cllr Laurence Spigel,
36 Durham Road, East
Finchley, N2 9DT



Cllr David Hammond,
117 Rushgrove Ave,
Colindale, NW9 6RG.



Cllr Malcolm Lester,
124 Holders Hill Road,
Hendon NW4 1LJ.



Cllr Archie Smith,
29 Hemming Road, Edgware,
Mddx HA8 9UT

Edgware Ward

Three Conservative

WARD BY WARD

Finchley Ward

Three Conservative



Cllr Miles Golding,
22 Claremont Park, Finchley
N3 1TH.



Cllr Barbara Langstone,
42 Ridgeview Road,
Whetstone, N20 OHJ.



Cllr Leslie Sussman,
25 Tillingbourne Gardens,
Finchley N3 3JJ



Cllr Christopher Platford,
90 Horsham Ave, North
Finchley N12 9BE.



Cllr Brian Salinger,
32 The Ridgeway,
Friern Barnet NW11 3LJ.



Cllr John Tiplady,
23 Finchley Park, North
Finchley N12 9JS

Friern Barnet Ward

Three Conservative

Garden Suburb Ward

Three Conservative



Cllr Malcolm Davis,
43 Holne Chase,
East Finchley N2 0QL.



Cllr Clement Halfon,
2 Winnington Close, East
Finchley N2 0UA.



Cllr Roy Shutz,
41 Denman Drive,
Garden Suburb NW11 6RD.



Cllr Melvin Cohen,
29 Chestnut Ave, Edgware,
Middx HA8 7RA.



Cllr Leslie Foster,
82 Cotswold Gardens,
Cricklewood NW2 1PG.



Cllr Joseph Hunter,
34 Park View Gardens,
Hendon NW4 2PN.

Golders Green Ward

Three Conservative

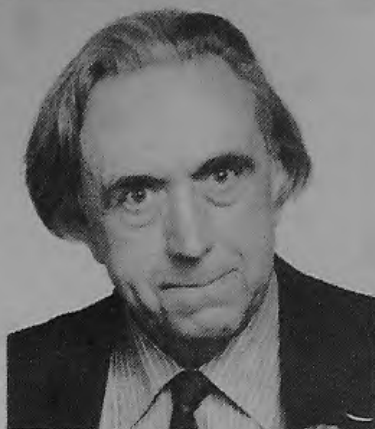
OUR NEW COUNCIL

Hadley Ward

Three Conservative



Cllr Carol Cender, Thackeray House, Hadley Green Road, Barnet, Herts EN5 5PR.



Cllr Herbert Hoyle, 101 Longmore Ave, Barnet, Herts EN5 1JZ.



Cllr Beverley Lane, Cornerfield, 2 Argyle Road, Barnet, Herts EN5 4DX.



Cllr Dot Benson, 55 Marsh Lane, Mill Hill NW7 4QG.



Cllr Jack Clarfelt, Wychwood, Milesplit Hill, Mill Hill NW7 2RZ.



Cllr Leslie Pym, 34 The Reddings, Mill Hill NW7 4JR.

Hale Ward

Three Conservative

Hendon Ward

Three Conservative



Cllr Tony Grosz, 7 Endersleigh Court, Endersleigh Gardens, Hendon NW4 4ZE.



Cllr Norman Hirshfield, 20 Downage, Hendon NW4 1AH.



Cllr Frederick Poole, 38 Holders Hill Gardens, Hendon NW4 1NP.



Cllr Anthony Antoniou, 15 Edgware Way, Edgware, Middx HA8 9SS



Cllr Denis Dippel, 23 Victoria Road, Mill Hill NW7 4SA.



Cllr John Hart, 11 Mount View, Mill Hill NW7 3HT.

Mill Hill Ward

Three Conservative

WARD BY WARD

St Paul's Ward

Three Labour



Cllr Narendrakumar Dave,
44 Fallowcourt Avenue, North
Finchley N12 0EB



Cllr Michael Freeman,
40 Avondale Ave, North
Finchley N12 8EN.



Cllr Kitty Lyons,
11 Brent Way,
Finchley N3 1AJ



Cllr Cecile Levinson,
9 St John's Avenue,
Friern Barnet N11 3BX



Cllr Victor Lyon,
10 Charnwood Place,
Whetstone N20 0PE.



Cllr Vic Usher,
46 Chandos Avenue,
Whetstone N20 9DX.

Totteridge Ward

Three Conservative

West Hendon Ward

Three Labour



Cllr Doreen Neall,
71 Sturgess Ave, Hendon
NW4 3TR.



Cllr Tim Sims,
19 Somerset Road,
Hendon NW4 4EP.



Cllr Agnes Siocombe,
16 Layfield Road, Hendon
NW4 3UG.



Cllr Michael Harris,
29 Hampden Court, Hampden
Road, Muswell Hill N10 2HN.



Cllr Dennis Reed, Ground
Floor, 8 Manor Park Road,
East Finchley N2 0SL



Cllr Rudolf Vis,
54 Leicester Road,
East Finchley N2 9EA.

Woodhouse Ward

Three Labour

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Anyone who has had to cope with the repetitive requirements of Pay As You Earn procedures and the ever increasing demands of Statutory Sick Pay and Wages Council requirements can now pass all these problems to specialist organisations.

An example is West Heath Computer Services Limited, a company based in Golders Green which is specifically geared to these matters. They deal with everything from the collection of salary details to the production of itemised payslips and bank giro credits. The Company's managing director, Alex Portnoy FAPA, SAT, has over 20 years experience in payroll and accountancy work and the data processing operators boast over 15 years experience in computer technology.

Ideal for businesses with more than 10 staff, this confidential service will relieve you of the monotonous and irritating burden imposed on your time, as well as the headache of keeping up with government legislation. End of year procedures are dealt with automatically as are the production of the varied and detailed printouts and the monthly notification to

clients of their liability to the Inland Revenue.

Comprehensive Service

The Company provides one of the most comprehensive services available, guiding its clients through the maze of official paperwork. General enquiries can be dealt with by a simple phone call and help is also available when clients fall foul of the labyrinth of employment regulations. A feature with which many businesses will relate is the way the Company handles queries direct with Inland Revenue PAYE departments.

Rates are competitive especially as there is no fixed minimum charge. Larger payrolls will benefit from the sliding scale of charges.

The full service is also available to firms of Accountants administering clients' payrolls.

Other services

Other services provided by the company include word processing and mailings to suit your requirements (ideal for solicitors



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or estate agents); cash flow preparation, VAT returns and form design.

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|--|-------------------------------|
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| 2) Payroll Summary, Payslips and Coin Analysis | 6) Wages Council requirements |
| 3) Giro Cheques/Auto Pay | 7) Departmental Analysis |
| 4) End-of-year Inland Revenue requirements | 8) Confidentiality |
| 9) Collection and Delivery Service | |

West Heath Computer Services Ltd.
Annandale
West Heath Avenue
London NW11 7QU

Please send me more details

Name
Company
Address
Telephone No.
No. of employees

LONDON
BOROUGH
OF BARNET

HENDON COLLEGE

Prospectus 1986-87

New courses

New adult education classes planned for September include: Astronomy, Calligraphy, Discover Self-Esteem, Gardening, Health & Well-being after 60, Keep Fit Life Drawing, Self Defence, Serbo-Croat, Tapestry Weavings, and Yachtsmasters' Certificate.

Successful classes started last year and continuing this year include: Cake decoration, Holiday French, Japanese, Portrait Painting, Speaking with Confidence, Travelling in China, and Vegetarian Cookery.

Teaching English as a Foreign Language. Would you like to become a teacher of English as a foreign language? This Royal Society of Arts course aims to provide introductory training for those without previous experience in this field.

The course will begin in January, 1987. It will involve one evening per week for three terms, plus some supervised teaching practice and observation. For details phone 202 3811.



Pottery class with an international flavour

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Move ahead with Hendon

New courses . . . new skills . . . new interests . . . new sites

Hendon College is now at the beginning of a new and exciting period of development. The college is moving to two new campuses and is able to offer new and extended courses to its students. There has never been a better time to join the college as a full time or part time student. The courses range from modern office skills, hairdressing and bakery to construction skills and engineering.

There has been a college in Hendon since before the Second World War. In those days it was Hendon College of Technology, in The Burroughs, and offered a wide range of courses. With the establishment of Middlesex Polytechnic in 1973 the higher level work of the college was transferred and vocational courses, primarily for 16 to 19-year-olds, formed the nucleus of the newly formed college of further education.

In those days the college shared premises with Barnfield School, Silkstream Road, Burnt Oak, and as the curriculum developed it moved in to other school premises so that the college operates from Goldbeaters School, Thirleby Road; Grahame Park School, Corner Mead; Montagu Road, Hendon; Flower Lane, Mill Hill; and the Burroughs where it shares with Middlesex Polytechnic.

From these sites the College offers

a wide range of both vocational and adult recreational courses.

In addition the College teaches the Cadets at the Metropolitan Police Centre, Colindale.

From September 1986 the vocational work at the College will be based on two new sites — Grahame Park, where it takes over the campus of the former comprehensive school, and Abbots Road, Burnt Oak, Edgware, where it will move into premises formerly occupied by

Orange Hill Senior School.

This will enable the College to offer its students improved facilities for both study and social life.

The importance of this move cannot be stressed too highly. The College will be establishing its administrative centre at Grahame Park during the 1986/87 academic year and as the changeover progresses the new arrangements will be widely advertised.



The swimming pool at Grahame Park

ENGLISH AS A SECOND LANGUAGE

These classes are for students whose first language is not English and who have permanent residence or refugee status in the UK. The fees are 15p per hour and students may NOT enrol for more than eight hours a week (eg A four-hour class in the Autumn Term costs £7.20). Enrolment 12 September 1986, 5 January 1987 and 27 April 1987.

Levels 1 and 2. These classes help to develop basic skills in spoken and written English as a Second Language.
Levels 3, 4 and 5. These classes help students to extend and improve their spoken and written English.
Term Dates: AUTUMN (12 weeks): 22.9.86— 19.12.86. Break 27-31 Oct. SPRING (12 weeks): 5.1.87—3.4.87. Break 23-27 Feb. SUMMER (9 weeks): 27.4.87—6.7.87. Break 4 May, 25-29 May.

DAYTIME CLASSES

Course No.	Title	Level	Terms	Days	Time	Place
20017R4	ESL Absolute Beginners	1	3	Mon & Wed	1.30- 3.30	Montagu Road
20117R4	ESL Absolute Beginners	1	3	Tue & Fri	9.15-11.15	Montagu Road
20027R4	ESL Better Beginners	2	3	Mon & Fri	11.20- 1.20	Montagu Road
20127R4	ESL Better Beginners	2	3	Tue & Thur	9.15-11.15	Montagu Road
20227R4	ESL Better Beginners	2	3	Tue & Thur	1.30- 3.30	Montagu Road
20037R4	ESL Improvers	3	3	Mon & Fri	9.15-11.15	Montagu Road
20137R4	ESL Improvers	3	3	Mon & Wed	1.30- 3.30	Montagu Road
20237R4	ESL Improvers	3	3	Tue & Thur	11.20- 1.20	Montagu Road
20047R4	ESL Intermediate	4	3	Mon & Wed	9.15-11.15	Montagu Road
20147R4	ESL Intermediate	4	3	Tue & Thur	9.15-11.15	Montagu Road
20247R4	ESL Intermediate	4	3	Tue & Thur	1.30- 3.30	Montagu Road
20057R4	ESL Advanced	5	3	Mon & Wed	9.15-11.15	Montagu Road
20157R4	ESL Advanced	5	3	Tue & Thur	1.30- 3.30	Montagu Road
20107R4	ESL Writing & Spelling	1/2	3	Wed	11.20- 1.20	Montagu Road
20207R4	ESL Writing & Spelling	3/4	3	Wed	11.20- 1.20	Montagu Road
20407R4	ESL Speak English Better	3/5	3	Tue & Thur	12.00- 1.00	Montagu Road
20507R4	Typing for ESL students	3/5	3	Tue & Thur	9.15-11.15	Montagu Road

All these classes are held at Montagu Road where there is an independently run childminding service on Monday, Tuesday, Thursday and Friday.

EVENING CLASSES

20519R4	ESL Beginners	1/2	3	Mon & Wed	7.00- 9.00	Montagu Road
20539R4	ESL Improvers	3/4	3	Mon & Wed	7.00- 9.00	Montagu Road
20559R4	ESL Advanced	5	3	Mon & Wed	7.00- 9.00	Montagu Road
20639R4	ESL Improvers	3	3	Mon & Wed	7.00- 9.00	Montagu Road

RSA/'O' LEVEL ENGLISH LANGUAGE CLASSES

See Vocational Fee Chart on Page (iii) for fee details.

Course No.	Title	Terms	Day	Time	Place
20067V4	RSA 1 English Language	3	Fri	9.30-12.00	Montagu Road
20077V4	'O'/RSA 1 English Language	3	Thur	9.30-12.00	Montagu Road
20569V4	RSA 1 English Language	3	Tue	7.00- 9.30	Montagu Road
20579V4	'O'/RSA 1 English Language	3	Mon	7.00- 9.30	Montagu Road
20589V4	'O' English Language	3	Mon	7.00- 9.30	Montagu Road
20679V4	'O'/RSA 1 English Language	3	Thur	7.00- 9.30	Montagu Road
20689V4	'O' English Language	3	Thur	7.00- 9.30	Montagu Road

FURTHER GCE 'O' LEVEL COURSES ARE LISTED ON PAGE (iv).

ENGLISH FOR FOREIGN STUDENTS AND VISITORS

We have classes at all levels from beginners to advanced. New students take a grading test to find out which level is most suitable. Classes are held at the Montagu Road Centre, Hendon, NW4.

COURSES

General: to learn and practise everyday English, reading and writing.
Oral & Conversation: to develop speaking and listening skills.
Special classes: in Business English, English for Computing, English Literature.

Special classes;	2.00- 4.00	Various afternoons
Part-time general courses:	2.00- 4.00	days depend
Part-time oral courses:	4.00- 5.00	on class level
Evening classes general:	6.30- 8.30	
Evening classes oral:	8.30- 9.30	

Please note that evening classes are for advanced levels only.

Students may take any or all types of course. A separate leaflet giving details is available.

EXAMINATIONS

Cambridge Preliminary English Test, First Certificate and Proficiency; RSA; ESB; some help with TOEFL.

TIMETABLE

Intensive general courses:	9.30-11.30	5 days a week
Intensive oral courses:	12.00- 1.00	5 days a week

FEES

£1.45 per hour. Students must enrol, and pay, for a whole term.

ENROLMENT

Main enrolment dates: 15 September 1986, 5 January 1987, 27 April 1987.
Students may join a class after the beginning of term, so long as places are available.

ENROLMENT APPLICATION

PART-TIME RECREATIONAL CLASSES ONLY

USE A BALL-POINT PEN AND WRITE CLEARLY
IN BLOCK CAPITALS

Mr/Mrs/Ms	Surname	Forenames
Miss/Dr		
Date of Birth	Pension No; Benefit Book No. etc.	
Address		
.....		
Tel. No. (Home)		
(Office)		
Borough in which you live		
Class No.	Title of Class	Class Fee
.....		
.....		
.....		
Total		

I apply for admission to the above course(s) and agree to abide by College rules and regulations.

Signed

Do NOT use this form for Examination Classes.

POSTAL ENROLMENT FOR RECREATIONAL CLASSES

You can use this form to enrol for PART-TIME RECREATIONAL CLASSES anytime between 21st July and 22nd August 1986.

It is not possible to enrol by post for examination classes such as GCEs, Computing or Secretarial courses. Please see the information panels on the pages where these courses are listed for the enrolment details.

Complete the form by entering

1. Your full name, address, date of birth and telephone numbers, (including a daytime business number if you are at work.)
2. The name of the Borough in which you live.
3. The code number, as shown in the prospectus and name of the course(s) you wish to enrol for
4. The fee for each course — see the Fee Chart panel for the rates.
5. If you are claiming the concessionary rate, (again see the Fee Chart if you think you might be eligible.) You must include your pension or benefit book number. (UB40) not acceptable). Please bring your benefit book to your first class.

The completed form and a cheque or postal order made payable to "Barnet Corporation" should then be sent to Postal Enrolment Office, Hendon College of Further Education, Room D9 The Burroughs, Hendon NW4 4DE. You must include a stamped addressed envelope for your receipt.

Enrolments will be processed on a first come — first served basis. Early application is recommended as some courses fill very quickly.

VOCATIONAL & EXAMINATION COURSES

BUSINESS COURSES

DAY CLASSES

Course No.	Title	Terms	Days/Times	Location
53017V2	IOB Conversion	3	Thursday 9.00- 6.00	Abbots Road
53027V2	IOB Stage 11A	3	Tuesday 9.00- 6.00	Abbots Road
53157V2	BTEC National Certificate Year 2	3	Wednesday 9.00- 6.00	Abbots Road

EVENING CLASSES

56019V2	BTEC National Certificate in Business & Finance	3	Tues & Thurs 6.00- 9.30	Abbots Road
55029V2	BTEC National Certificate in Business & Finance	3	Tues & Thurs 6.00- 9.30	Abbots Road
56059V2	BTEC National Certificate in Business & Finance Year 2	3	Tues & Thurs 6.00- 9.30	Abbots Road
56109V2	AAT Intermediate	3	Mon & Wed 6.00- 9.30	Abbots Road
56159V2	AAT Final	3	Tues & Thurs 6.00- 9.30	Abbots Road
56209V2	IOB Conversion	3	Mon & Wed 6.00- 9.30	Abbots Road
56309V2	Business Workshop	4 weeks	Mon & Wed 7.00- 9.30	Montagu Road
56359V2	Self-Employment	10 weeks	Tues & Thurs 7.00- 9.30	Montagu Road

ENROLMENT FOR**BUSINESS COURSES**

and

SECRETARIAL COURSES**ONLY**

at

THE BURROUGHS**TUESDAY****9 SEPTEMBER****2.00-8.00pm****Keith Jones, Principal**

I hope you are finding our new Prospectus interesting — as you will see, we have added a number of new courses. With the move to our new sites at Grahame Park and Abbots Road, we have better facilities to help meet the tremendous demand for these new courses.

So, if you are looking for another interest, whether it be Microwave Cooking or Ballroom Dancing, Keep Fit to Aikido or indeed if you wish to gain a qualification to help you with your career, please browse through this booklet. If you want further advice or information, feel free to telephone us on 202 3811 and we will be glad to help.

SECRETARIAL COURSES**DAY CLASSES**

Course No.	Title	Terms	Days/Times	Location
51105V7	Daytime Office Training Scheme (21 hour course)	3	Information on request	Grahame Park

EVENING CLASSES

55019V7	Typewriting Beginners (1)	3	Mon & Wed 7.00- 9.00	Grahame Park
55029V7	Typewriting Beginners (2)	3	Tues & Thurs 7.00- 9.00	Grahame Park
55049V7	Typewriting Beginners (1)	1	Mon & Wed 7.00- 9.00	Grahame Park
55079V7	Typewriting Beginners (2)	1	Tues & Thurs 7.00- 9.00	Grahame Park
55109V7	Typewriting Elementary	3	Monday 7.00- 9.00	Grahame Park
55159V7	Typewriting Inter/Advanced	3	Thursday 7.00- 9.00	Grahame Park
55209V7	Audio Typewriting	3	Tuesday 7.00- 9.00	Grahame Park
55309V7	Teeline Shorthand Beginners	2	Mon & Wed 7.00- 9.00	Grahame Park
55319V7	Teeline Shorthand Speed Development	3rd term	Mon & Wed 7.00- 9.00	Grahame Park
55369V7	Teeline Speed Development	3	Wednesday 7.00- 9.00	Grahame Park
55509V7	Word Processing Beginners (1)	1	Monday 7.00- 9.00	Grahame Park
55539V7	Word Processing Beginners (2)	1	Wednesday 7.00- 9.00	Grahame Park
55609V7	Word Processing Advanced (1)	1	Tuesday 7.00- 9.00	Grahame Park
55639V7	Word Processing Advanced (2)	1	Thursday 7.00- 9.00	Grahame Park
55709V7	JEB Word Processing Teachers Diploma	3	Tuesday 5.00- 7.00	Grahame Park
55759V7	JEB Information Processing Teachers Diploma	3	Thursday 5.00- 7.00	Grahame Park

VOCATIONAL COURSE FEES

Vocational courses can be identified by the letter "V" in the course code. Fees are based on a 36 week academic year at a standard charge of 32p per hour (18 and over) or 21p per hour (under 18). Classes of 1 or 2 terms duration are charged pro-rata.

If you live in Barnet, Brent or Enfield and receive a widow's or state retirement pension, unemployment benefit, supplementary benefit or family income supplement, you may study up to 8 hours weekly at a concessionary rate of 15p per hour. Over 8 hours per week the standard rate applies except for some special courses of 21 hours designed mainly for unemployed persons. You must produce some proof of qualifying for this concession to the Fee Assessor when you enrol. This concessionary rate does not apply to residents of other Boroughs.

STANDARD RATES:

Day release students: 18 and over: £70.00 per annum. Under 18 free.

PART-TIME:

Class Length (3 terms)
2 hours: 18 and over: £23.00. Under 18: £15.15.
2½ hours: 18 and over: £28.80. Under 18: £18.90.
3 hours: 18 and over: £34.55. Under 18: £22.70.
3½ hours: 18 and over: £40.30. Under 18: £26.60.

If you are attending school you must have written permission from your Head Teacher before enrolling. However, no-one under 16 may enrol for a course. Payment in full is required when you enrol. A place on the course is not confirmed until this has been done.

TERM DATES:

Autumn Term (11 weeks): 15 September to 19 December, 1986
(half term 27-31 October, 1986)
Spring Term (10 weeks): 5 January to 3 April, 1987.
Summer Term (9 weeks): 27 April to 3 July, 1987
(Spring Bank Holiday 25 May, 1987).

**ENROLMENT FOR
GCE 'O' & 'A' LEVELS,
BAKERY, SCIENCE,
COMPUTING AND ALL
OTHER VOCATIONAL
COURSES**

ONLY

at

**THE BURROUGHS
WEDNESDAY
10 SEPTEMBER
2.00-8.00pm**

SCIENCE & TECHNOLOGY COURSES

VOCATIONAL DAY AND EVENING

Course No.	Title	Starts	Terms	Days	Times	Location
33106V1	G&G 585 Carpentry & Joinery Year 1 (non-YTS)	Sept 1986	3	Tues	9.00- 7.30	Burroughs
33116V1	G&G 585 Carpentry & Joinery Year 2	Sept 1986	3	Thurs	9.00- 7.30	Burroughs
35688V7	G&G 224 Electronics Servicing Part 1	Sept 1986	3	Wed	9.00- 8.00	Grahame Park
EVENING						
35809R1	DIY Woodwork	Sept 1986	3	Tues	6.00- 9.00	Burroughs
35819V7	G&G 765 Radio Amateurs	Sept 1986	3	Tues	7.30- 9.30	Grahame Park
35839V7	Microelectronics	Sept 1986	3	Mon	6.30- 9.30	Grahame Park
35859V1	Workshop Techniques and Model Engineering	Sept 1986	3	Tues	6.30- 9.00	Burroughs
35919V2	National Cert. for Dental Surgery Assistants	Sept 1986	3	Tues	6.30- 9.00	Abbots Road
35939V2	National Cert. for Dental Surgery Assistants	Sept 1986	3	Tues	6.30- 9.00	Abbots Road
35929V2	Diploma in Dental Health Education	Sept 1986	3	Wed	6.30- 9.30	Abbots Road
35947V1	Woodwork Machinery Safety for Technicians/Teachers	July 1987	3 consecutive days		9.00- 5.00	Burroughs
35957V7	Women in Science and Technology	Sept 1986 Jan 1987	2	2 days per week	10.00- 3.00 (to be confirmed)	Grahame Park

COMPUTING COURSES

AR = Abbots Road
GR = Grahame Park

Course No.	Title	Starts	Terms	Days	Times
36119V2	RSA Teacher's Diploma Use of Computers in Education	Sep. 86 AR	3	Mon Wed	4.30- 7.00 4.30- 7.00
36109V7	RSA Computer Literacy & Information Tech.	Sep. 86 GP	3	Tue	5.00- 7.00
33015V2	BTEC National Cert. in Computer Studies. 1st year of two	Sep. 86 AR	3	Wed	9.00-12.00 1.00- 5.30
35719V2	As above	Sep. 86 AR	3	Tue Thur	6.00- 9.30 6.00- 9.30
35729V2	As above, but 2nd year of 2	Sep. 86 AR	3	Tue Thur	6.00- 9.30 6.00- 9.30
35739V2	An Introduction to Micro Computing	Sep. 86 AR	1	Mon	7.00- 9.00
35749V2	Intermediate Micro Computing	Jan. 87 AR	1	Mon	7.00- 9.00
35755V2	An Introduction to Micro Computers	Sep. 86 AR	1	Thur	1.00- 3.00
35765V2	Intermediate Micro Computing	Jan. 87 AR	1	Thur	1.00- 3.00
36019V7	An Introduction to Micro Computers	Sep. 86 GP	1	Wed	7.00- 9.00
36029V7	Intermediate Micro Computing	Jan. 87 GP	1	Wed	7.00- 9.00
36039V7	An Introduction to Micro Computing	Sep. 86 GP	1	Fri	11.00- 1.00
36049V7	Intermediate Micro Computing	Jan. 87 GP	1	Fri	11.00- 1.00
35779V7	Intermediate Micro Computing	Sep. 86 GP	1	Thur	7.30- 9.30
35789V7	Advanced Micro Computing	Jan. 87 GP	1	Thur	7.30- 9.30
35799V7	Intermediate Micro Computing	Apr. 87 GP	1	Thur	7.30- 9.30
60587S7	An Introduction to Micro Computing for the Physically Handicapped	Sep. 86 GP	3	Thur	10.30-12.30
61037S7	Micro Computing for Pensioners	Sept. 86 GP	3	Mon	10.30-12.00

GCE PART-TIME COURSES 1986/87

All courses commence September 1986 at Abbots Road except where indicated and last for three terms.

ORDINARY LEVEL

Course No.	Title	Days	Times
90019V2	Accounts	Mon	6.30- 9.00
91208V7	Art ‡	Wed	10.00- 1.00
90039V2	Biology	Mon	6.30- 9.00
90059V2	Chemistry	Tue	6.30- 9.30
90129V2	Economics	Thur	6.30- 9.00
90069V2	Electronics	Tue	6.30- 9.30
90009V2	English Language	Mon	6.30- 9.00
90079V2	English Literature	Tue	6.30- 9.00
90119V2	History	Wed	6.30- 9.00
90149V2	Human Biology	Thur	6.30- 9.30
90159V2	Human Biology	Thur	6.30- 9.30
90049V2	Mathematics	Tue	6.30- 9.30
90089V2	Mathematics	Wed	6.30- 9.30
90099V2	Mathematics	Wed	6.30- 9.30
90139V2	Physics	Thur	6.30- 9.00
90169V2	Pre 'O' Level Maths + Computing ‡	Tue	6.30- 9.30
90109V2	Psychology	Wed	6.30- 9.00
90029V2	Sociology	Mon	6.30- 9.00

‡ Art and Pre 'O' Level Maths + Computing are held at Grahame Park.

ADVANCED LEVEL

Course No.	Title	Days	Times
90589V2	Accounts	Wed	6.30- 9.30
90599V2	Biology	Wed	6.30- 9.30
90519V2	Chemistry	Mon	6.30- 9.30
90609V2	Computer Science (1st year of a 2 year course)	Wed	6.30- 9.30
91028V2	Economics	Mon & Wed & Fri	2.00- 4.00 2.00- 4.00 10.00-12.00
90539V2	Economics	Tue	6.30- 9.30
90639V2	Electronics Systems (1st Year of a 2 year course)	Thur	6.30- 9.30
91018V2	English	Mon	2.00- 4.00 2.00- 4.00 10.00-12.00
90509V2	English I	Mon & Wed	6.30- 8.30 6.30- 8.30
91058V2	History	Tue & Wed & Thur	1.00- 3.00 11.00- 1.00 2.00- 3.00
90569V2	Human Biology (1st year of a 2 year course)	Tue	6.30- 9.30
90619V2	Law	Thur	6.30- 9.30
90529V2	Mathematics Pure & Applied	Mon	6.30- 9.30
90559V2	Physics	Tue	6.30- 9.30
91048V2	Politics	Tue & Thur & Fri	3.00- 5.00 10.00-12.00 2.00- 4.00
91038V2	Psychology	Tue & Thur & Fri	3.00- 5.00 10.00-12.00 2.00- 4.00
90549V2	Psychology I	Tues & Thur	6.30- 8.30 6.30- 8.30
91008V2	Sociology	Mon & Tue & Wed	10.00-12.00 10.00-12.00 9.00-11.00
90629V2	Sociology	Thur	6.30- 9.30

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BAKERY COURSES

DAY RELEASE COURSES

Course No.	Title	Level	Day	Time	Site
83015V1	Bakery (C&G 120) (Part 1)	1st Yr	Mon	1.00- 8.30	Burroughs
83025V1	Bakery (C&G 120) (Part 2)	1st Yr	Wed	9.00- 5.30	Burroughs
83045V1	Bakery (C&G 120) (Part 1)	2nd Yr	Mon	9.00- 5.30	Burroughs
83038V1	Bakery (C&G 120) (Part 1)	2nd Yr	Wed	1.00- 8.30	Burroughs
83055V1	Bakery (C&G 120) (Part 2)	3rd Yr	Tues	9.00- 5.30	Burroughs
83105V6	Cake Design & Decoration (C&G 121)	1st Yr	Wed	2.00- 5.00	Thirleby Road
83115V6	Cake Design & Decoration (C&G 121)	2nd Yr	Thur	9.00- 4.30	Thirleby Road
63125V6	Cake Design & Decoration (C&G 121)	3rd Yr	Thur	9.00- 4.30	Thirleby Road
63135V6	Certificate in Food Hygiene (RIPHH)	—	Thur	4.00- 5.30	Burroughs

EVENING COURSES

83509V6	Cake Design & Decoration (C&G 121)	1st Yr	Tue	6.00- 9.00	Thirleby Road
83519V6	Cake Design & Decoration (C&G 121)	2nd Yr	Mon & Wed	6.00- 9.00	Thirleby Road
83529V6	Cake Design & Decoration (C&G 121)	3rd Yr	Mon & Wed	6.00- 9.00	Thirleby Road
Note: 2nd & 3rd year students must enrol for MONDAY AND WEDNESDAY evenings					
83539V6	Advanced Design & Decoration	—	Tue	6.00- 9.00	Thirleby Road
Students in this class must have passed final of C&G 121, and are accepted only after interview.					
83135V6	Introduction to Baking	—	Thur	6.00- 9.00	Burroughs
A new course for Cake Decoration students					

BAKERY

All Bakery courses follow City and Guilds syllabuses and are intended for people working in the Bakery industry. A separate leaflet is available giving more details. Please refer to the 'Vocational' fees chart for details of fees for these classes.

There is also a full-time one year course for school leavers which includes Bakery and Cake Design/Decoration. Contact Mr George Fraser, Bakery Section, The Burroughs, Hendon NW4 for details. (202 3811 ext 216).

COURSES FOR TEACHERS, HEALTH EDUCATORS, PLAYGROUP LEADERS & CHILDMINDERS

Course No.	Title	Terms	Day	Time	Site
10519V4	Adult Education Teacher's Certificate Stage I	Autumn	Mon	7.00- 9.30	MR
10529V4	Adult Education Teacher's Certificate Stage I	Summer	Thur	7.00- 9.30	MR
10015V4	City & Guilds 730 FETC Stage I & Stage II	3	Wed	9.00- 1.00	MR
10549V4	Diploma in Dental Health Education	3	Wed	6.30- 9.30	MR
10559V4	RSA Preparatory Certificate in TEFL	Starts Jan 87	Tues	6.30- 9.30	MR

Please contact Marilyn Rowland (202 3811 ext 234) for details of these courses. All applicants are interviewed, and there are special enrolment arrangements.

10105VL	Playgroup Leaders' Foundation Course	3	Wed	9.30- 1.00	URC
10115VA	Playgroup Leaders' Foundation Course	3	Fri	10.00-12.00	AWN
10125V4	Introductory Course for Playgroup Helpers	Autumn Spring	5 weeks 5 weeks	(to be arranged)	

For details of these courses please telephone PPA office 446 4684.

10135V4	Childminders Course	Autumn	Wed	10.00-12.00	MR
10145V4	Childminders Course	Spring	Wed	10.00-12.00	MR
10155V4	Childminders Course	Summer	Wed	10.00-12.00	MR

If you are interested in the Childminders Courses please contact Robyn Leverett, Barnard House, Burnt Oak Broadway, Burnt Oak, Edgware. Telephone 952 7722.

DAY COURSES FOR STUDENTS WITH SPECIAL EDUCATIONAL NEEDS

Our range of courses offers a variety of opportunities to learn for up to a full day at the well equipped Grahame Park site of the college. These courses run for the full college year, unless otherwise stated.

Information about the courses is given below as a guide but please contact: Andy Carmichael on 202 3811 ext 242 or 243 for further details.

Course No.	Title	Terms	Day	Time	Site
38005V7	Broadening Horizons	3	Tue	10.00- 3.30	GP
Basic course for people with mental handicaps: including cooking for self and others.					
38015V7	Learning for Independence	3	Thur	9.00- 4.00	GP
Advanced course for people with mental handicaps: Literacy, Numeracy, Basic & Social skills, Typing and Computer Awareness.					
38025V7	Moving Up	3	Mon	9.30- 4.00	GP
Preparatory course for people with physical handicaps: Typing, Communication, Computer Awareness, Preparation for working.					
38035V7	Preliminary Cookery	3	Wed	9.00- 3.00	GP
Certificate (C&G LI 333-1)					
City & Guilds Course designed for adults with special needs, assessed by coursework — some written.					
38045V7	Information Technology/Using Computers	3	Wed	10.00- 3.00	GP
Chance to use and learn about using computers for students with special needs. College profile certificate to be awarded.					

The Term Dates are those for vocational classes. Concessionary rate fees apply eg five hours per week for the year would cost £27.00.

HAIRDRESSING

THE MOVE to Grahame Park has enabled the college to open a new hairdressing salon in September and two part-time courses will be available.

Course No.	Subject	Starts	Terms	Days	Times	Place
32207V7	C&G 760 Hairdressing (20 hour course)	Sept 1986	3	Tue-Fri	9.30- 4.30	GP

One year course for mature students

(20 hrs a week)

An intensive course covering practical and theoretical aspects of hairdressing, the science of hair, hair design and communication studies. Students will be entered for the City and Guilds Ladies Hairdressing Certificate.

Course No.	Subject	Starts	Terms	Days	Times	Place
32217V7	C&G 300/1 Hairdressing	Sept 1986	3	Mon	9.00- 5.00	GP

Day Release

A one-day per week course for people already employed in salons and with some practical experience leading to the City and Guilds Ladies Hairdressing Certificate.

STEPPING OUT

Course No.	Subject	Starts	Terms	Days	Time
42217V7	Stepping out	Sep '86	3	Tue	9.30-3.00

For people who have not worked for some time and who wish to build some skills in typewriting, communications, preparation for work and using a computer.

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PART-TIME RECREATION COURSES

INFORMATION

CLASS LEVELS are indicated by numbers. Level 1 is for beginners only and more advanced classes have higher numbers. If you require more information to help you choose the correct course please telephone 202 3811.

INFORMATION LEAFLETS are available for some subjects and we will be pleased to send you one on receipt of a stamped addressed envelope.

WHEELCHAIR ACCESS is possible for some classes and we will be pleased to discuss mobility or any other problems with you.

CHILDCARE FACILITIES. If you attend any daytime course at any Hendon College site you may use the Childcare Facility (Minders) at the Montagu Road Centre. This is an independently run group entering its fifth successful year, taking children from birth onwards. Fees are 90p per hour and there is a registration fee of £1.00 per year. Please make sure that a place is available for your child BEFORE you book your class. This service commences 22nd September and is open as follows:

Monday: 9.00— 3.30
Tuesday: 9.00— 3.30
Wednesday: Closed
Thursday: 9.00— 3.30
Friday: 9.00—12.00

ENROLMENT

You will have three ways of enrolling.

1. EARLY ENROLMENT

Enrolment will be by separate groups according to subjects and whether day or evening classes:

ENROL AT — FLOWER LANE CENTRE 43 FLOWER LANE, MILL HILL		
TUESDAY 1ST JULY	1.00—3.00pm DAYTIME CLASSES ONLY	PAINTINGS, CRAFTS, MUSIC
	6.30—8.00pm EVENING CLASSES ONLY	
WEDNESDAY 2nd JULY	1.00—3.00pm DAYTIME CLASSES	FOREIGN LANGUAGES, DRESSMAKING, PHYSICAL ACTIVITIES
	6.30—8.00pm EVENING CLASSES	
THURSDAY 3rd JULY	1.00—3.00pm DAYTIME CLASSES	GENERAL INTEREST, BRIDGE, COOKERY
	6.30—8.00pm EVENING CLASSES	
ENROL AT — MONTAGU ROAD CENTRE MONTAGU ROAD, HENDON		
TUESDAY 8th JULY	1.00—3.00pm ALL CLASSES	ANY SUBJECT
	6.30—8.00pm ALL CLASSES	ANY SUBJECT

STUDENTS MAY ENROL FOR THEMSELVES AND ONE OTHER PERSON ONLY

2. POSTAL ENROLMENT

If you cannot attend early enrolment, use the form on the back cover and enrol by post or bring the form to the Burroughs between 21st July and 22nd August.

3. MAIN ENROLMENT

At the Burroughs site, for all classes, whether daytime or evening:
THURSDAY 11th SEPTEMBER, 2.00—8.00pm.

Recreational courses: term dates

Autumn Term (12 weeks):	22 September to 19 December, 1986 (half term — 27 to 31 October, 1986)
Spring Term (11 weeks):	12 January to 3 April, 1987 (half term — 23 to 27 February, 1987)
Summer Term (7 weeks):	27 April to 22 June, 1987 (half term — 25 to 29 May, 1987. May Day — 4 May, 1987)

Recreational Course Fees

These courses can be identified by the letter 'R' in the course serial number. Fees are based on a standard charge of 85p per tuition hour. Term lengths vary and this is reflected in the charges. Enrolments and fees will be accepted for only one term at a time.

If you live in Barnet, Brent or Enfield and receive a widow's or state retirement pension, unemployment benefit, supplementary benefit or family income supplement, you may study for up to eight hours weekly at a concessionary rate of 15p per hour. Over eight hours per week the standard rate applies. You must produce some proof of qualifying for this concession to the Fee Assessor when you enrol. (UB40 is not acceptable). This concessionary rate does not apply to residents of other Boroughs.

Class Length	Autumn Term (12 weeks)		Spring Term (11 weeks)		Summer Term (7 weeks)	
	standard	concession	standard	concession	standard	concession
1 hour	£10.20	£1.80	£9.35	£1.65	£5.95	£1.05
1½ hours	£15.30	£2.70	£14.05	£2.45	£8.95	£1.60
2 hours	£20.40	£3.60	£18.70	£3.30	£11.90	£2.10
2½ hours	£25.50	£4.50	£23.40	£4.10	£14.90	£2.65
3 hours	£30.60	£5.40	£28.05	£4.95	£17.85	£3.15
3½ hours	£35.70	£6.30	£32.75	£5.75	£20.85	£3.70

If you are attending school, you must have written permission from your Head Teacher before enrolling. However, no-one under 16 may enrol for a course.

Payment in full for the term is required when you enrol. A place on the course is not confirmed until this has been done.

Locations and Public Transport

AWN	= Alma White Nursery, Alma White Mansions, Brent Street, Hendon, NW4. Buses 240, 183.
CH	= Cheshir Hall, Foster Street (off Brent Street), Hendon, NW4. Buses 113, 183, 143; Hendon Central (Tube).
ES	= Edgware Comprehensive School, Green Lane, Edgware. Buses 142, 107, 251.
FL	= Hendon College, Flower Lane Centre, 43 Flower Lane, Mill Hill. Buses 52, 251, 221, 240, 113, 114, 186; Mill Hill Broadway (British Rail).
GH	= Garth Hall Community Centre (off Granville Road), Childs Hill. Buses 113.
GP	= Hendon College, Grahame Park Site, Corner Mead (off Grahame Park Way), Colindale, NW9. Buses 226.
HS	= Hendon School, Golders Rise, Hendon, NW4. Buses 240, 183.
HSy	= Hendon Synagogue, Raleigh Close, Hendon, NW4. Buses 113; Hendon Central (Tube).
MHC	= Mill Hill County High School, Hammonde Close, Edgware. Buses 288, 113.
MS	= Michael Sobell Centre, Limes Avenue, Golders Green Road, NW11. Buses 240.
MR	= Hendon College, Montagu Road Centre, Montagu Road, Hendon, NW4. Buses 142, 83, 183, 32, 266 (Edgware Road); Hendon Station (British Rail).
TR	= Hendon College, Thirleby Road, Burnt Oak, Edgware. Buses 114, 251, 226; Burnt Oak (Tube).
URC	= United Reform Church, Colin Close (off Sheaveshill Avenue), Colindale, NW9. Buses 32, 142.
WG	= Wessex Gardens JMI School, Wessex Gardens, NW4. Buses 113, 186.
WS	= Whitefield School, Claremont Road, Cricklewood, NW2. Buses 113.

DAY-TIME RECREATION COURSES

COOKERY

The first meeting of each course will be a demonstration but for subsequent meetings students will be expected to provide their own ingredients. A surcharge of approximately £1.00 per term is payable at the first class meeting to cover the cost of herbs, spices and other materials supplied by the College. Demonstration dishes will be available for tasting at the end of each class.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
14007R6	Cook and Eat for Senior Citizens (Plan, make and eat a nourishing lunch and meet new friends.)		Mrs Gold	3	Mon	10.00- 1.00	TR
14017R6	Vegetarian Dishes		Mrs Gold	3	Mon	1.15- 3.15	TR
14027R6	Seasonal Fare (includes Xmas cakes)		Mrs Gold	AUT	Tue	10.00-12.00	TR
14037R6	Entertaining Dishes		Mrs Gold	SPR	Tue	10.00-12.00	TR
14047R6	Microwave Dishes		Mrs Gold	SUM	Tue	10.00-12.00	TR
14057R6	Cake Icing and Decoration		Mrs Borkar	AUT+ SPR	Wed	10.00-12.00	TR
14067R6	Australian Floral Art (A good standard of cake-icing is required.)		Mrs Borkar	SUM	Wed	10.00-12.00	TR
14087R6	Cooking for the Weekend Cordon Bleu Style		Mrs Jackson	AUT+ SPR	Fri	10.00-12.00	TR
14097R6	Yeast Cookery		Mrs Jackson	SUM	Fri	10.00-12.00	TR

For advanced cake decoration see Bakery section.

CRAFTS

Details of materials and equipment required will be given at the first class meeting. In classes where materials are supplied by the College students will be expected to pay for materials used. In pottery classes an additional charge of £1.00 per term will be payable to cover wastage.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
11207R4	Flower Arranging		Mrs Bade	3	Mon	1.00- 3.00	MR
11217R4	Flower Arranging		Mrs Bade	3	Tue	9.30-11.30	MR
11227R3	Flower Arranging (Starts 1 Oct)		Mrs Vines	3	Wed	9.45-11.45	FL
11237R4	Flower Arranging		Mrs Bade	3	Fri	10.00-12.00	MR
11247R3	Flower Arranging (Starts 3 Oct)		Mrs Vines	3	Fri	1.15- 3.15	FL
11257R3	Photography	1/2	Mr Fairfax	3	Mon	10.00-12.30	FL
11267R3	Photography	3/4	Mr Fairfax	3	Mon	1.00- 3.30	FL
11277R3	Pottery	1	Mr Barrett	3	Thur	10.00-12.00	FL
11287R3	Pottery	2	Mr Barrett	3	Tue	10.00-12.00	FL
11297R3	Pottery	3	Mr Barrett	3	Tue	1.00- 3.30	FL
11307R3	Pottery	4	Mr Barrett	3	Thur	1.00- 3.30	FL
11317R3	Pottery Workshop	2+	No Teacher	3	Fri	10.00-12.00	FL
11327R3	Pottery Workshop	2+	No Teacher	3	Fri	1.00- 3.00	FL
(Pottery Workshops may be used by any student enrolled in a level 2, 3 or 4 pottery class at Flower Lane. An additional fee of £3.00 per term is payable.)							
11337R4	Calligraphy	1	Mrs Bruckner	3	Thur	1.00- 3.00	MR
11347R6	Crochet and Knitting		Mrs Mason	3	Fri	10.00-12.00	TR
11357R4	Knitting	1	Miss Hough	3	Thur	9.30-11.30	MR
11367R4	Knitting	2	Ms Brown	3	Mon	1.00- 3.00	MR
11377R4	Machine Knitting	1/2	Mrs Nabney	3	Thur	1.15- 3.15	MR
11387R4	Mixed Needlecrafts		Mrs Docherty	3	Thur	1.00- 3.00	MR
11397R6	Mixed Needlecrafts and Soft Furnishing		Mrs Mason	3	Tue	1.00- 3.00	TR
11407R6	Patchwork and Embroidery		Mrs Londy	3	Mon	10.00-12.00	TR
11417R3	Soft Toys		Mrs Murray	3	Fri	9.45-11.45	FL
11427R4	Tapestry Weaving		Mrs Lenkiewicz	3	Fri	10.00-12.00	MR
11437R4	Weaving		Miss McFarlane	3	Tue	11.00- 1.00+	MR
11447R4	Weaving		Miss McFarlane	3	Wed	1.30- 3.30	MR
11457R4	Weaving Workshop		No Teacher	3	Thur	11.00- 1.00	MR
11467R4	Weaving Workshop		No Teacher	3	Thur	1.30- 3.30	MR
(Weaving Workshops may be used by any student enrolled in a weaving class at Montagu Road. An additional fee of £3.00 per term is payable.)							

DRESSMAKING

Students will be expected to supply their own material and bobbins for all classes.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
15007R4	Dressmaking for the Absolute Beginner		Mrs Harris	3	Wed	1.00- 3.00	MR
15017R6	Dressmaking for the Absolute Beginner (Beginners classes include the use of the sewing machine.)		Mrs Witte	3	Fri	1.15- 3.15	TR
15027R4	Dressmaking		Mrs Winter	3	Mon	10.00-12.00	MR
15037R6	Dressmaking		Mrs Bishop	3	Mon	1.00- 3.00	TR
15047R4	Dressmaking		Mrs Winter	3	Tue	10.00-12.00	MR
15057R4	Dressmaking		Mrs Winter	3	Tue	1.00- 3.00	MR
15067R4	Dressmaking		Mrs Harris	3	Wed	10.00-12.00	MR
15077R4	Dressmaking		Mrs Docherty	3	Thur	10.00-12.00	MR
15087R6	Dressmaking		Mrs Bishop	3	Tue	10.00-12.00	TR
15097R6	Dressmaking and Ladies Soft Tailoring		Mrs Harris	3	Thur	1.00- 3.00	TR
15107R4	Pattern Cutting (Make your own personal block and adapt your own pattern to any design.)			3	Mon	1.00- 3.00	MR
15117R3	Millinery (Beginners to advanced are welcome but students must be able to use an electric sewing machine.)		Mrs Gilding	3	Wed	1.15- 3.15	FL

For Creative needlecrafts, Soft Toys, Knitting and Crochet, Machine Knitting, Soft furnishing and weaving — please see CRAFT SECTION.

Recreation on Campus

MOST students take part in recreational activities at the college. At Grahame Park, facilities include a coffee bar, indoor swimming pool, fully-equipped gymnasium, playing fields for football and cricket, and an all-weather pitch for hockey, netball or soccer. These are available to students from all sites.

An active students union, with representatives on all sites, arranges social and recreational events.

Hendon — Gateway to the world

STUDENTS on the College's *RADIO AMATEURS COURSE* learn the basic principles of radio-communication. People of all ages and all walks of life have been successful in the Radio Amateurs Exam over the past five years, and now have licences which give them the freedom of the airwaves.

Radio amateurs are involved in many kinds of communication activity:

- ★ mobile 2 way radio
- ★ using satellite links
- ★ amateur television etc

You too could learn all about it! Why not join the Radio Amateurs course at Hendon College?

Computing success

THE EXCELLENT computing facilities at the College will, we hope, continue to attract large numbers of students both full and part-time, catering for all levels of interest — from students wishing to acquire basic keyboard and programming skills to those wishing to pursue computing as a career by completing a full-time course or attending on day release from local employers.

EMPLOYER LINKS

IN SCIENCE and Technology continuing emphasis is being placed on co-operation with local employers, building on the success of the Carpentry and Joinery YTS. Proposals are in hand for starting an adult training programme in Carpentry and Joinery in September. Details will be available at Job Centres.

We also hope to offer 1987 a full time laboratory technicians course in the BTEC Diploma in Science. This will be a two-year course which will include work experience placements in local laboratories.

LEARNING TO BE A SECRETARY ON A GRANT

THE COLLEGE is to continue its programme of short full-time secretarial courses sponsored by the Manpower Services Commission through its Job Training Scheme. The main advantages of this type of course are that trainees are paid a weekly allowance and tuition fees are paid by the MSC.

To be eligible applicants must be at least 18 and have been away from full-time education for two years.

The courses provide an intensive period of training in secretarial and office studies, to equip trainees with essential skills necessary to seek employment in this field with confidence. Vacancies always exist locally and in Central London.

All students will have access to the latest office technology and be well prepared for work in an electronic office.

Three courses are offered:

12-week Audio Typewriting

Three courses are planned for the

year, the first starting in September. The course focuses on **Typewriting** and **Audio** skills and will also cover **Word Processing**, **Communications**, **Computer Applications** and **Job Seeking**.

12-week Shorthand

Three courses are planned for the year, starting in September. The course focuses on **Typewriting** and **Shorthand** skills and also covers **Word Processing**, **Communications**, **Computer Applications** and **Job Seeking**.

24-week Senior Secretarial

This course is designed for people with appropriate qualifications and experience who intend to take up senior secretarial positions on completion of the course.

The course covers **Typewriting**, **Shorthand**, **Word Processing**, **Secretarial Administration** and **Communication**.

Students will take Pitmans or RSA examinations as appropriate.

Women in science & technology

We are considering running a part-time course mainly for women interested in acquiring practical skills in Science, Computing and Engineering. The course will cover the role of women in these traditionally male-dominated areas and include guidance for progression into further courses and career opportunities.

It is anticipated that attendance will be for one or two days per week. Contact Chris Holford on 202 3811 ext 224.

COLLEGE COLLAGES



Cake decorating at the Burroughs



Word processing



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For further information and course dates contact:
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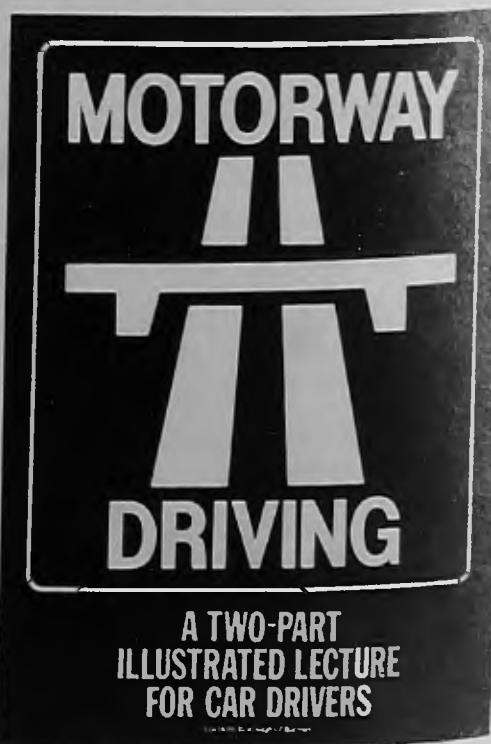
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SUMMER TIME CRASH COURSES

There will be courses during the school holidays, in swimming & diving for children over 4yrs & Adults.

ADULT SWIMMING GROUP

The MASTERS Adult swimming group train at Copthall 3 times a week with a professional coach. If you are a competent swimmer and would like to join the scheme, please telephone Copthall for details, or just turn up on a Tuesday at 8.30pm for a **FREE TRIAL**.

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June 6th, 7th & 8th

Gala Friday 6th . . . seniors (over 16yrs). 6pm-9pm
 Gala Saturday 7th . . . 10yrs, 11yrs & 12yrs 6pm-9pm
 Gala Sunday 8th . . . **OPEN DAY** 12yrs & over.
 a great weekend for the locals ● **MOTORCYCLE**
SCRAMBLING ● **ATHLETICS** ● **SWIMMING**
 ● **ETC** ● **ETC**

Further details of ALL courses can be obtained from Copthall.

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DAY-TIME RECREATION COURSES FOREIGN LANGUAGE COURSES

If you would like an information leaflet on FRENCH, GERMAN, ITALIAN or SPANISH classes please send a stamped, addressed envelope.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
16007R4	French	1	Mrs Rees-Smith	3	Tue	1.00- 3.00	MR
16017R3	French	1	Mrs Meager	3	Fri	9.45-11.45	FL
16027R3	French	2	Mrs Solomons	3	Tue	9.30-11.30	FL
16037R4	French	2	Mr Hall	3	Wed	1.45- 3.45	MR
16047R3	French	3	Mrs Meager	3	Thur	1.15- 3.15	FL
16057R3	French	4	Mrs Solomons	3	Mon	9.45-11.45	FL
16067R3	French Conversation	5	Mrs Tanner	3	Fri	1.15- 3.15	FL
16077R4	German	1	Mr Hall	3	Mon	1.45- 3.45	MR
16087R3	German	3	Mrs Stacey	3	Thur	1.30- 3.30	FL
16097R3	German	4	Mrs Schneider	3	Wed	9.45-11.45	FL
16107R3	German Conversation	5	Mrs Stacey	3	Mon	1.30- 3.30	FL
16117RG	Hebrew (Modern)	1	Miss Chatuka	3	Tue	10.00-12.00	HSy
16127R3	Hebrew (Modern)	3/4	Miss Chatuka	3	Tue	1.15- 3.15	FL
16137RG	Hebrew (Modern)	4/5	Miss Chatuka	3	Mon	1.15- 3.15	HSy
16147R3	Italian	1	Mrs Cockle	3	Wed	1.15- 3.15	FL
16157R3	Italian	3	Mrs Rowinski	3	Tue	1.30- 3.30	FL
16167R3	Italian	4	Mrs Cockle	3	Wed	9.30-11.30	FL
16177R3	Italian Conversation	5	Mrs Cockle	3	Fri	9.30-11.30	FL
16187R3	Spanish	1	Mrs McKenzie	3	Mon	9.30-11.30	FL
16197R4	Spanish	1	Mrs McKenzie	3	Thur	1.00- 3.00	MR
16207R3	Spanish	2	Mrs McKenzie	3	Thur	9.30-11.30	FL
16217R3	Spanish	3	Mrs Gange	3	Mon	9.30-11.30	FL
16227R3	Spanish Conversation	5	Mrs McKenzie	3	Mon	1.30- 3.30	FL

GENERAL INTEREST COURSES

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
12007V4	First Aid (Vocational fee for this course. On completion you may enter the St John Ambulance First Aid examination (Social and Domestic). An additional fee of £2.50 is payable when the examination is taken.)		Mr Holmes	AUT	Wed	2.00- 4.00	MR
12017R4	Creative Writing	1	Mr Slavid	3	Mon	1.15- 3.15	MR
12027R4	Creative Writing		Mr Slavid	3	Tue	9.45-11.45	MR
12037R3	Creative Writing		Mrs Leigh	3	Wed	1.30- 3.30	FL
12047R4	Speak with Confidence		Mrs Leigh	AUT	Mon	1.30- 3.30	MR
12057R3	Speak with Confidence		Mrs Leigh	3	Tue	11.45-1.15	FL
12067R3	Coping with Stress		Ms Simmons	AUT	Thur	10.00-12.00	FL
12077R3	Discover Self Esteem (Assertiveness skills)		Ms Simmons	SPR	Thur	10.00-12.00	FL
12087R4	Health and Well-being after 60		Mrs Simmons	AUT+ SPR	Tue	10.00-12.00	MR
(An information leaflet is available for Coping with Stress, Discover Self Esteem and Health and Well-being classes on receipt of a stamped addressed envelope.)							
12097R3	London Life and Buildings (Autumn — Georgian London; Spring — Historical London; Summer — Gardens and Parklands.)		Mr Fairfax	3	Tue	10.00-12.00	FL
12107R3	London Life and Buildings (Autumn — Georgian London; Spring — Historical London; Summer — Gardens and parklands.)		Mr Fairfax	3	Wed	10.00-12.00	FL
12117R4	Car Maintenance	1	Mr Sproson	AUT	Mon	1.00- 3.00	MR
12127R4	Car Maintenance	1	Mr Sproson	SUM	Mon	1.00- 3.00	MR
12137R3	Car Maintenance	2	Mr Chaffey	3	Wed	1.30- 3.30	FL
12147R4	Beauty Care and Grooming		Mrs Jadeja	AUT+ SPR	Thur	1.00- 3.00	MR
12157R4	Beauty Care		Mrs Jadeja	SUM	Thur	1.00- 3.00	MR
12167R4	Bridge	1	Mrs Miller	3	Thur	10.15-12.15	MR
12177R3	Bridge	1	Mrs Minor	3	Thur	1.45- 3.45	FL
12187R4	Bridge	2	Mrs Miller	3	Tue	10.30-12.30	MR
12197R3	Bridge	2	Mrs Minor	3	Thur	9.45-11.45	FL
12207R3	Bridge (Starts 29th Sept)	3	Mrs Bartlett	3	Mon	9.45-11.45	FL
12217R4	Bridge	3	Mrs Pinto	3	Mon	11.00- 1.00	MR
12227R3	Bridge	3	Mrs Ridd	3	Mon	1.45- 3.45	FL
12237R4	Bridge	4	Mrs Pinto	3	Mon	1.30- 3.30	MR
12247R3	Bridge	4	Mrs Ridd	3	Tue	9.45-11.45	FL
12257R3	Bridge	4	Mrs Smith	3	Tue	1.45- 3.45	FL
(An information leaflet is available for Bridge classes on receipt of a stamped addressed envelope.)							
12267R3	Bridge Club	2+	Mrs Minor	3	Thu	12.00- 1.30	FL
12277R3	Bridge Club	3+	Mrs Bartlett	3	Tue	12.00- 1.30	FL
12287R3	Bridge Club	3+	Mr Simmons	3	Mon	12.00- 1.30	FL
(Bridge Clubs are open to anyone who can play bridge at the appropriate level. There is no teacher but the Club Leader will organise play. The fee for the club is £3.00 per term.)							

PAINTING COURSES

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
11017R3	Painting	1	Mrs Heagney	3	Wed	1.00- 3.00	FL
11027R4	Painting	1	Mrs Yorke	3	Thur	10.00-12.00	MR
11037R4	Painting	1	Ms Verrier	3	Mon	1.00- 3.00	MR
11047R4	Painting	2	Miss Watson	3	Thur	1.00- 3.00	MR
11057R3	Painting	2/3	Mrs Heagney	3	Wed	9.30-12.00	FL
11067R7	Painting	3	Miss Watson	2	Wed	1.30- 3.30	GP
11077R4	Painting	3	Mrs Simmons	3	Fri	10.00-12.00	MR
11087R3	Painting	4	Miss Watson	3	Tue	9.30-12.00	FL
11097R3	Painting for Pleasure		Mr Bennetts	3	Fri	10.30-12.30	FL
11107R3	Painting for Pleasure		Mr Bennetts	3	Fri	1.30- 3.30	FL
11117R4	Drawing	1/2	Miss Watson	AUT	Mon	10.00-12.00	MR
11127R4	Watercolour Painting	1	Miss Watson	SPR+ SUM	Mon	10.00-12.00	MR
11137R3	Drawing and Watercolour Painting	1	Mrs Heagney	3	Thur	11.30- 1.30	FL
11147R4	Drawing and Watercolour Painting	2	Mrs Simmons	3	Fri	1.00- 3.00	MR
11157R3	Drawing and Watercolour Painting	3	Mrs Heagney	3	Thur	9.15-11.15	FL
11167R3	Drawing and Watercolour Painting	4	Mr Clark	3	Thur	1.45- 3.45	FL

DAY-TIME RECREATIONAL COURSES

PHYSICAL ACTIVITIES

Students attending these courses will be expected to provide appropriate clothing and equipment.

Badminton students should expect to pay at least £1.00 per term for shuttlecocks.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
18007R4	Womens' Self Defence				Mon	1.30- 3.00	MR
18017R3	Badminton	1	Mrs Pullen	3	Mon	9.30-11.30	FL
18027R3	Badminton	2	Miss Hough	3	Mon	1.00- 3.00	FL
18037R7	Tennis	1	Mrs Mason	SUM	Tue	1.15- 3.15	GP
18047R3	Womens' Mixed Sports		Mrs Mason	AUT+ SPR	Tue	2.00- 3.30	FL
18057R3	(Come along and have a go at a variety of activities including Badminton, Table-Tennis and Keep Fit.)						
	Keep Fit Workout		Mrs Mason	AUT+ SPR	Tue	1.00- 2.00	FL
18067RC	Ladies Keep Fit		Mrs Karp	3	Tue	9.30-11.30	CH
18077R4	Ladies Keep Fit		Mrs Lowe	3	Wed	10.00-12.00	MR
18097R3	Ladies Keep Fit		Mrs Karp	3	Wed	1.30- 3.30	FL
18107RE	Ladies Keep Fit		Mrs Karp	3	Thur	9.30-11.30	CH
18117R3	Ladies Keep Fit with Yoga		Mrs Herald	3	Wed	9.30-11.30	FL
18127R3	Ladies Keep Fit with Yoga		Mrs Herald	3	Thur	9.30-11.30	FL
18137R3	Ladies Keep Fit for the Older Woman		Mrs Watson	3	Fri	9.30-11.00	FL
18147R3	Ladies Keep Fit for the Older Woman		Mrs Watson	3	Fri	11.15-12.45	FL
18157R3	Yoga	1	Mrs Surridge	3	Tue	9.45-11.45	FL
18167R4	Yoga	1	Mrs Freedman	3	Mon	10.00-12.00	MR
18177RC	Yoga	1/2	Mrs Furrer	3	Tue	1.30- 3.30	CH
18187RC	Yoga	2+	Mrs Freedman	3	Mon	1.30- 3.30	CH
18197R3	Yoga	2+	Mrs Surridge	3	Thur	1.30- 3.30	FL
18207R4	Yoga	2+	Mrs Furrer	3	Fri	9.30-11.30	MR

JOB-SEEKERS' COURSE

Are you over 18 and looking for a job? Do you need help with English, Maths and the new technology of computers at work? We have a FREE full-time course for job-seekers — Manpower Services Commission will pay your fees and your fares, and you can go on claiming any DHSS allowance. For more information phone the college and ask for the Montagu Road Centre.

THE WORKERS EDUCATIONAL ASSOCIATION

The WEA is a national voluntary organisation which provides classes for adults in a range of topics. The WEA branches in Barnet decide each year which courses to put on, and many of these are provided by the University of London. The courses are planned to meet local needs and their content is discussed and agreed by the students and tutor. By attending a class you become a member of the local branch which enables you, if you wish, to help to run the branch and to contribute to its policy making. All classes last for 20 weeks.

Golders Green Branch

1	Poetry for Pleasure (WEA) (Rita Brent)	Mon	1.30- 3.30	Sep 22	19 Dingwall Gardens, NW11
2	International Affairs (U) (Nicholas Hyman)	Mon	8.00-10.00	Sep 22	44 Rotherwick Road, NW11
3	Art of late 19th and early 20th century (U) (Alan Tompkins)	Tues	11.00- 1.00	Sep 23	Vegetarian Society, 855 Finchley Road, NW11
4	Drama — The Decline of the Hero (U) (Lilli Segel)	Tues	1.30- 3.30	Sep 23	6 Greenfield Gardens, NW2
5	Creative Writing (WEA) (Hill Slavid)	Tues	8.00-10.00	Sep 23	Golders Green Library, Golders Green Road, NW11
6	Images of Women in Literature (WEA) (Carol Boulter)	Wed	10.00-12 noon	Sep 24	62 Corringham Road, NW11
7	The Archeology of Roman Gaul (U) (Margaret Roxan)	Wed	7.30- 9.30	Oct 1	Hendon Library, The Burroughs, NW4
8	Drama Workshop (WEA) (Sarah Glass)	Thurs	10.30-12.30	Sep 25	Vegetarian Society, 855 Finchley Road, NW11
9	The Novel in the 19th Century (U) (Janet Jones)	Thurs	1.30- 3.30	Sep 25	52 Clifton Gardens, NW11
10	Opera at the time of the French Revolution (U) (David Graham)	Fri	10.30-12.30	Sep 26	52 Clifton Gardens, Temple Fortune, NW11

For further details, please contact the Secretary, Mrs F. Michaelson, 38 Dersingham Road, London NW2 1FL (452 8850).

Hendon Branch. For details of classes in Hendon please contact Amanda Woolley, WEA London District, 32 Tavistock Square, WC1 (387 8966).

All six branches produce leaflets and these give details such as fees and information about enrolment. These leaflets are available from local libraries and from branch secretaries. You are invited to come to the first meetings of any course without obligation to join. Each year over 1,000 enrolments are recorded for WEA/University classes in Barnet. Why not join us? You are very welcome.

Mill Hill and Edgware Branch

1	Lively Listening for Music-lovers (U) (Pauline Green B. Mus.)	Mon	10.30-12.30	Sep 22	The Methodist Church, Garratt Road, Edgware
2	Psychology . . . you, me and the world out there (U) (Peter Shea BSc)	Mon	8.00-10.00	Sep 22	Edgware Library Hale Lane, Edgware
3	Great Families in English History (U) (Cornelia Murray-Philipson M.A.)	Tues	10.30-12.30	Sep 23	Union Church, Mill Hill Broadway, NW7
4	The Shape and Form of the Landscape (U) (Michael Barnlett B.A., M. Phil)	Tues	8.00-10.00	Sep 23	Mill Hill Library, Hartley Avenue, Mill Hill Broadway, NW7
5	Opera (U) (Robert Manning)	Tues	7.45- 9.45	Sep 23	47 Flower Lane, Mill Hill NW7
6	Historic Houses (WEA) (Shirley Turner M.A.)	Thurs	10.30-12.30	Sep 25	Methodist Church, Garratt Road, Edgware
7	English and American Fiction since 1920 (WEA) (Giselle Summerfield M.A.)	Thurs	1.30- 3.30	Sep 25	Union Church, Mill Hill Broadway, NW7
8	The Painter's Vision — Van Eyck, Rubens, Goya and Turner (WEA) (Tony Coombs BA)	Thurs	7.45- 9.45	Sep 25	Mill Hill Library, Hartley Avenue, Mill Hill Library, NW7
9	Shakespeare's Romeo and Juliet (Peter Strickland BA Dip Econ) (WEA)	Thurs	8.00-10.00	Sep 25	47 Flower Lane, Mill Lane NW7
10	Roman Paintings, Mosaics and Frescoes (U) (Christine Grande B.A. M.A.)	Fri	10.30-12.30	Sep 26	Union Church, Mill Hill Broadway, NW7
11	Myth, Fantasy and Arthurian Legend from Celtic times to the 20th Century (U) (Marion Wynne Davies, B.A. M.Phil)	Wed	7.30-9.30	Sep 24	Hendon College 43 Flower Lane NW7

Further details and leaflet available from the Secretary, Mrs P. Davies, 23 Langley Park, NW7 (959 3505).

Other Branches in Barnet:

Barnet Branch: Mr K. Carter, 7 Fenstanton Avenue, N12 (445 3191).
Finchley Branch: Mrs D. Pearce, 18 Windsor Road, N3 3SS (349 9869).
Friern Barnet Branch: Mr J. White, 73 Horsham Avenue, N12 (368 6612).

NEW ELECTRONICS WORKSHOPS INCREASES TRAINING OPPORTUNITIES

For the past three years students on our full time BTEC Electronics course have also entered for the City and Guilds 224 Electronic Servicing Part I exam, and have obtained excellent results.

With our new Electronics and Microelectronics Workshop open-

ing in September this year we can offer the *Electronics Service Part I* course to **DAY RELEASE STUDENTS**.

The classes will be held on Wednesdays from 9.00am — 8.00 p.m. There are no formal entry qualifications but a good secondary education, including CSE's in maths and science at Grades 3/4 would be very helpful.

We also offer an evening course in **MICROELECTRONICS** for

people who want to find out how micro-computers work. The course covers BTEC level 1 & 2 units in Microelectronic systems, and starts from first principles.

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Our **BASIC WORKSHOP SKILLS AND MODEL ENGINEERING** classes could be just what you are looking for. The class will be based in our well-equipped mechanical workshop where you can learn the basic skills of mechanical engineering or work on your own projects with expert guidance.

EVENING RECREATION COURSES

WIDENING HORIZONS FOR TRAVEL AND TOURISM STUDENTS

Full-time courses for travel students have been running for the first time this year and have proved to be extremely popular. Due to the increased demand for places next year, the College is planning to expand its provision in this area. The popularity is mainly due to the interesting and varied nature of the course and the excellent employment prospects of students who are successful.

The course lasts two years and leads to the award of the BTEC National Diploma in Travel and Tourism. It is designed for people with four or more 'O' levels on entry although for older people with business experience, a case for exceptional entry can be made. During the two years, students follow a course covering Communication, Administration, Finance, Accounting and Organisation Studies. In addition, specialist modules are taken in Travel & Tourism, Travel Geography, Selling & Marketing, and Retail Travel Operations.

Students are involved in a considerable amount of practical work and spend time each week in a model travel office. Designed like a typical travel agency found in any high street, it incorporates modern equipment and office technology. A micro computer provides computer-based training and some travel trade simulations. There is a link to the Prestel Travel Service. At lunchtimes, travel students provide a service to staff and students.

Another attractive feature of the course is that students spend at least two weeks on study trips in this country and abroad as an essential element. In addition, students have three weeks of planned work experience in each year of the course.

For successful students who are awarded the National Diploma, employment opportunities are varied and include travel agencies, tour operators and transport organisations.

STUDENTS WIN MORE CUPS

Hard on the heels of their successes at the London & South East Region Master Bakers Competitions and Hotelolympia, students from Hendon College of Further Education have won another clutch of cups. Competing in Essex Bakery Students' Society Competitions at Barking College, the students from Hendon took all the places for decorated plaques, and Linda Jefferson who lives in St Albans took the Award for the Best in the Show.

COOKERY

The first meeting of each course will be a demonstration but for subsequent meetings students will be expected to provide their own ingredients. A surcharge of approximately £1.00 per term is payable at the first class meeting to cover the cost of herbs, spices and other materials supplied by the College. Demonstration dishes will be available for tasting at the end of each class.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
14509R6	Sugar-craft Flowers for Cake Decoration		Mrs Jefferson	AUT+ SPR	Tue	7.00- 9.00	TR
14519R6	(Students should be competent at cake-icing) Decoration for Xmas (starts 2nd Oct)		Mrs McLean	AUT	Thur	7.30- 9.30	TR
14529R6	Dishes for Entertaining		Mrs McLean	SPR+ SUM	Thur	7.30- 9.30	TR
14539RF	Cooking for Health		Mrs Wright	3	Thur	7.30- 9.30	HS
14549R6	Chinese Dishes		Mrs Pickard	AUT	Fri	7.30- 9.30	TR

For advanced cake decoration see Bakery section.

CRAFTS

Details of materials and equipment required will be given at the first class meeting. In classes where materials are supplied by the College students will be expected to pay for materials used. In pottery classes an additional charge of £1.00 per term will be payable to cover wastage.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
11609R4	Flower Arranging		Mrs Bade	AUT	Tue	7.30- 9.30	MR
11619RD	Flower Arranging		Mrs Daker	3	Mon	7.30- 9.30	ES
11629RM	Flower Arranging		Mrs Turner	3	Tue	7.30- 9.30	WS
11639R4	Flower Arranging		Mrs Bade	SUM	Tue	7.30- 9.30	MR
11649R3	Pottery	1	Mrs Ashley	3	Wed	7.15- 9.15	FL
11659R3	Pottery	1	Mr Holt	3	Tue	7.15- 9.15	FL
11669R3	Pottery	2+	Mr Holt	3	Mon	7.15- 9.15	FL
11679R3	Pottery	3/4	Mrs Ashley	3	Thur	7.15- 9.15	FL
11689RK	Pottery	all	Ms Donato	3	Tue	7.30- 9.30	MS
11699R3	Pottery Workshop	2+	No teacher	3	Fri	7.15- 9.15	FL
(Pottery Workshops may be used by any student enrolled in a level 2, 3 or 4 pottery class at Flower Lane. An additional fee of £3.00 per term is payable.)							
11709R3	Photography	1	Mr Packer	AUT	Wed	7.15- 9.15	FL
11719R3	Photography	1	Mr Packer	SPR	Wed	7.15- 9.15	FL
11729R3	Photography	1	Mr Packer	SUM	Wed	7.15- 9.15	FL
11739R3	Photography	2	Mr Packer	3	Mon	7.15- 9.15	FL
11749R4	Knitting and Crochet	1	Mrs Coshever	3	Wed	7.30- 9.30	MR
11759R4	Knitting and Crochet	2+	Mrs Coshever	3	Mon	7.30- 9.30	MR
11769R4	Machine Knitting	1	Mrs Nabney	3	Thur	7.30- 9.30	MR
11779R4	Machine Knitting	2/3	Mrs Fisher	3	Mon	7.15- 9.15	MR
11789R4	Creative Needlecrafts		Mrs Docherty	3	Mon	7.30- 9.30	MR
11799R7	Woodwork		Mr Jolly	3	Mon	7.30- 9.30	GP

DRESSMAKING

Students will be expected to supply their own material and bobbins for all classes.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
15509R4	Dressmaking for the Absolute Beginner		Mrs Winter	3	Wed	7.30- 9.30	MR
15519R6	Dressmaking		Mrs Soper	AUT	Thur	7.30- 9.30	TR
15529R6	Dressmaking		Mrs Witte	3	Mon	7.30- 9.30	TR
15539R4	Dressmaking		Mrs Winter	3	Tue	7.30- 9.30	MR
15549RK	Dressmaking		Mrs Bishop	3	Tue	7.30- 9.30	MS
15559R4	Pattern Cutting		Mrs Winter	3	Thu	7.30- 9.30	MR

(Make your own personal block and adapt your own pattern to any design.)

For Creative Needlecrafts, Soft Toys, Knitting and Crochet, Machine Knitting, Soft Furnishing and Weaving — please see CRAFT SECTION.

FOREIGN LANGUAGES

If you would like an information leaflet on FRENCH, GERMAN, ITALIAN or SPANISH classes please send a stamped, addressed envelope.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
16509RD	French	1	Miss Bourdais	3	Mon	7.30- 9.30	ES
16519R4	French	1	Mrs Tanner	3	Tue	7.30- 9.30	MR
16529R3	French	1	Mrs Tanner	3	Thur	7.30- 9.30	FL
16539R4	French	2	Mrs Rees-Smith	3	Mon	7.30- 9.30	MR
16549R3	French	3	Mrs Meager	3	Tue	7.30- 9.30	FL
16559R4	French	4	Mr Vieri	3	Tue	7.30- 9.30	MR
16569R3	French Conversation	5	Mrs Meager	3	Mon	7.30- 9.30	FL
16579R3	Brush Up Your Holiday French	2		SUM	Wed	7.30- 9.30	FL
16589R3	German	1	Mrs Schneider	3	Mon	7.30- 9.30	FL
16599R4	German	1	Mrs Stacey	3	Thur	7.30- 9.30	MR
16609RD	German	2	Mrs Stacey	3	Mon	7.30- 9.30	ES
16619R4	German	2	Mrs Stacey	3	Tue	7.30- 9.30	MR
16629R4	German Conversation	5	Mrs Stacey	3	Wed	7.30- 9.30	MR
16639R4	Greek (Modern)	1	Mr Mertzalos	3	Wed	8.00- 9.30	MR
16649R4	Greek (Modern)	2/3	Mr Mertzalos	3	Wed	6.30- 8.00	MR
16659RF	Hebrew (Modern)	1	Mrs Friedman	3	Wed	7.30- 9.30	HS
16669RK	Hebrew (Modern)	2	Miss Chatuka	3	Tue	7.30- 9.30	MS
16679RK	Hebrew (Modern)	3/4	Miss Chatuka	3	Wed	7.30- 9.30	MS
16689RF	Italian	1	Miss Hengl	3	Wed	7.30- 9.30	HS
16699R4	Italian	1	Miss Hengl	3	Thur	7.30- 9.30	MR
16709R3	Italian	2	Mrs Rowinski	3	Wed	7.30- 9.30	FL
16719RF	Japanese	1	Mrs Baietti	3	Thur	6.30- 8.00	HS
16729RF	Japanese	2	Mrs Baietti	3	Thur	8.00- 9.30	HS
16739RF	Russian	1	Mrs Engel	3	Mon	7.30- 9.30	HS
16749R4	Serbo-Croat	1	Miss Hengl	3	Tue	7.30- 9.30	MR
16759R4	Spanish	1	Mrs Gange	3	Tue	7.30- 9.30	FL
16769R3	Spanish	1	Mrs Gange	3	Thur	7.30- 9.30	MR
16779R4	Spanish	2	Mrs McKenzie	3	Mon	7.30- 9.30	MR
16789R4	Spanish	3	Mrs Gange	3	Wed	7.30- 9.30	MR
16799RK	Yiddish	1	Mrs Held	3	Wed	7.30- 9.30	MS
16809RK	Yiddish	3/4	Mrs Held	3	Tue	7.30- 9.30	MS

GENERAL INTEREST

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
12519R3	Astrology	1	Ms Sellar	3	Tue	7.30- 9.30	MR
12529R3	Bird Watching (An illustrated course intended to encourage field observation while providing some understanding of bird behaviour and ecology. Field trips to local sites.)		Mr White	3	Mon	7.30- 9.30	FL
12539R4	Creative Writing	1	Mr Slavid	3	Thur	7.30- 9.30	MR
12549R4	Creative Writing		Mr Slavid	3	Wed	7.30- 9.30	MR
12559R3	Practical Drama		Mrs Clancy	3	Fri	7.15- 9.15	FL
12569R3	Theatre Study Group		Mrs Leigh	3	Tue	7.30- 9.30	FL
12579R3	Playreading		Mrs Leigh	3	Wed	7.30- 9.30	FL
12589R4	Graphology	1	Mr Desenclos	3	Mon	7.00- 9.00	MR
12599R4	Graphology	2	Mr Desenclos	3	Thur	7.00- 9.00	MR
12609R4	Travelling in China		Mrs Brand	AUT	Tue	7.30- 9.30	MR
				8 wks			
12619R3	London Life and Buildings (Autumn — Georgian London; Spring — Historical London; Summer — Gardens and Parklands.)		Mr Fairfax	3	Thur	7.30- 9.30	FL
12629R4	Beauty Care and Grooming		Mrs Jadeja	AUT+ SPR	Mon	7.30- 9.30	MR
12639RY	Beauty Care		Mrs Jadeja	SUM	Mon	7.30- 9.30	MR
12649RD	Navigation and Seamanship	1	Mr Bateman	3	Tue	7.15- 9.15	ES
12659RD	Yachtmaster		Mr Kerr	AUT+ SPR	Tue	7.30- 9.30	ES
12669R7	Gardening	1	Mr Sproson	6 wks (25 Sept — 30 Oct)	Thur	7.30- 9.30	GP
12679R7	Gardening	1	Mr Sproson	6 wks (26 Feb — 2 Apr)	Thur	7.30- 9.30	GP
12689R7	Gardening	1	Mr Sproson	SUM	Thur	7.30- 9.30	GP
12699RD	Stress and Relaxation	1	Mrs Freedman	3	Tue	7.30- 9.30	ES
12709V4	First Aid		Mr Holmes	AUT	Tue	7.30- 9.30	MR
12719V4	First Aid		Mr Holmes	AUT	Thur	7.30- 9.30	MR
12729V4	First Aid		Mr Holmes	SPR	Tue	7.30- 9.30	MR
(Vocational fee for this course. On completion you may enter the St John Ambulance First Aid Examination (Social and Domestic). An additional fee of £2.50 is payable when the examination is taken.)							
12739RD	Car Maintenance	1	Mr Greaves	AUT+ SPR	Mon	7.30- 9.30	ES
12749R7	Car Maintenance	1	Mr Sproson	AUT	Tue	7.30- 9.30	GP
12759R7	Car Maintenance	1	Mr Greaves	AUT	Wed	7.30- 9.30	GP
12769R7	Car Maintenance	1	Mr Sproson	SPR	Tue	7.30- 9.30	GP
12779R7	Car Maintenance	1	Mr Sproson	SUM	Tue	7.30- 9.30	GP
12789RD	Bridge	1	Mr Smith	3	Tue	7.30- 9.30	ES
12799R4	Bridge	1	Mrs Hyman	3	Tue	7.30- 9.30	MS
12809RD	Bridge	2	Mr Smith	3	Mon	7.30- 9.30	ES
12819R3	Bridge (Starts 29 Sept)	2	Mrs Bartlett	3	Mon	7.30- 9.30	FL
12829R4	Bridge	3	Mr Hewson	3	Mon	7.30- 9.30	MR
12839RD	Bridge	3	Mr Smith	3	Wed	7.30- 9.30	ES
12849RK	Bridge	3	Mr Hewson	3	Tue	7.30- 9.30	MS
12859R4	Bridge	4	Mr Hewson	3	Wed	7.30- 9.30	MR
(An information leaflet is available for Bridge classes on receipt of a stamped addressed envelope.)							
35809R1	DIY Woodwork			3	Tue	6.00- 9.00	B

Does your company organise its own staff training courses? IF SO, WHO TRAINS YOUR TRAINING STAFF?

Hendon College's part-time City and Guilds Teachers Course is especially designed for training staff in industry, commerce or public service. It includes: planning a course, choosing the best teaching methods and audio-visual resources, effective communication, motivating your learners, testing and assessment, understanding adults as learners. An important part of this course is observed teaching practice.

The course is held on Wednesday mornings.

The college can also offer short courses for your trainers based on your premises, and can provide a consultancy service to help you develop your training courses.

Contact: Lewis Jones, Head of Department, Adult & Community Studies (tel: 202 3811 x 234) for further information.

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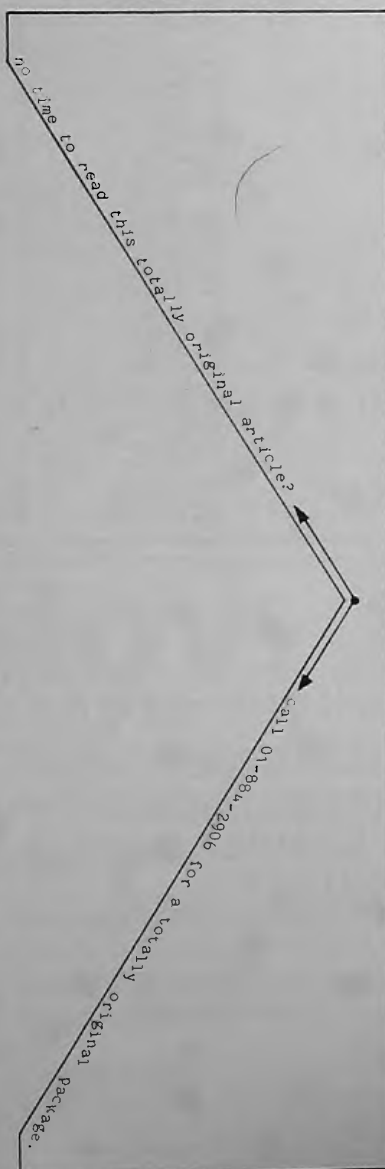
"Basically the idea is that I print totally original one off T-Shirts. The designer being you.

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EVENING RECREATION COURSES MUSIC

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
13019R4	Modern Guitar	1	Mr Filby	AUT	Wed	7.00- 8.30	MR
13029R4	Modern Guitar	1	Mr Filby	AUT	Wed	8.30-10.00	MR
13039R4	Modern Guitar	2	Mr Filby	SPR+ SUM	Wed	7.30- 9.30	MR
13049R4	Modern Guitar	3	Mr Filby	3	Tue	7.30- 9.30	MR
13059R3	Flower Lane Choir		Mr Winter	3	Wed	7.15- 9.15	FL

(No auditions — everyone welcome. The choir sings a wide range of music including carols in the Autumn term.)

Entry to classes marked AUD is by audition only. If you would like to join one of the classes please contact the class secretary.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
13059RF	American Big Band	AUD	Mr Wilson	3	Thur	7.30- 9.30	HS
13069RF	(playing dance-music and jazz). Contact Mr Wilson — 743 6209 Barnet Orchestra	AUD	Mr Danks	3	Mon	8.00-10.00	HS
13079RD	Contact Mr Geneen — 205 2418 Edgware Symphony Orchestra	AUD	Mr Randall	3	Tue	7.30-10.00	ES
13089RM	Contact Susan Epstein — 954 0430 Hendon String Orchestra	AUD	Mr Budden	3	Tue	8.00-10.00	WS
13099RD	Contact Mrs Segall — 455 5005 Mill Hill Sinfonia	AUD	Miss Cooper	3	Thur	7.30-10.00	ES
	Contact Miss Cooper — 520 6888						

PAINTING

Details of materials and equipment required will be given at the class but students are advised to attend the first meeting with a sketchbook and pencil.

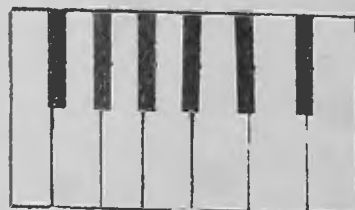
(An information leaflet is available for painting classes on receipt of a stamped addressed envelope.)

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
11509R78	Painting	1	Mrs Mainzer	3	Mon	7.30- 9.30	GP
11519R4	Painting	1	Mr Marler	3	Wed	7.30- 9.30	MR
11529R3	Painting	1		3	Fri	7.15- 9.15	FL
11539R4	Painting	2/3	Miss Watson	3	Mon	7.30- 9.30	MR
11549R4	Painting for Pleasure		Miss Watson	3	Thur	7.30- 9.30	MR
11559R4	Drawing	1/2	Mrs Mainzer	AUT	Tue	7.30- 9.30	MR
11569R4	Life Drawing	1/2	Mrs Mainzer	SPR+ SUM	Tue	7.30- 9.30	MR
11579R3	Drawing and Watercolour Painting	1	Mrs Heagney	3	Thur	7.15- 9.15	FL
11589R3	Portrait Painting	4	Mrs Hopkinson	3	Tue	7.15- 9.15	FL

PHYSICAL ACTIVITIES

Students attending these courses will be expected to provide appropriate clothing and equipment. Badminton students should expect to pay at least £1.00 per term for shuttlecocks.

Course No.	Subject	Level	Teacher	Terms	Day	Time	Place
18507R6	Aikido	1	Mr Harrison	3	Fri	7.00- 8.30	TR
18517R6	Aikido	2/3	Mr Harrison	3	Fri	8.30-10.00	TR
	(Aikido students are advised to become affiliated to the Martial Arts Commission which costs approximately £2.50 per year including accident insurance.)						
18527R3	Badminton	1	Mrs Corfe	3	Mon	7.30- 9.30	FL
18537R3	Badminton	1	Mr West	3	Mon	8.15-10.00	HS
18547R6	Badminton	1	Mrs Florsheim	3	Wed	7.30- 9.30	TR
18557RD	Badminton	2	Mr Munt	AUT+ SPR	Mon	6.00- 8.00	ES
18567R6	Badminton	2	Mr Munt	3	Thu	7.30-9.30	TR
18577RF	Badminton	2	Mr West	3	Mon	6.30- 8.15	HS
18587RD	Badminton	3	Mr Turner	3	Wed	7.30- 9.30	ES
18597RD	Badminton	4/5	Mr Smith	3	Mon	8.00-10.00	ES
18607RB	Tennis	1	Mr Munt	SUM	Tue	7.00- 9.00	MHC
18627R3	Ballroom Dancing	1	Miss Price	AUT	Tue	7.30- 9.30	FL
18637R3	Ballroom Dancing	2+	Miss Price	SPR+ SUM	Tue	7.30- 9.30	FL
18647RH	Tap Dancing		Mrs Mayer	3	Tue	7.30- 9.30	WG
18657RF	Popmobility		Miss Rogers	3	Wed	7.30- 9.30	HG
18667RD	Circuit Training for Men and Women		Mr Quigley	3	Tue	7.30- 9.30	ES
18677RD	Ladies Keep Fit		Mrs Saywell	3	Mon	7.30- 9.30	ES
18687RK	Ladies Keep Fit		Mrs Saywell	3	Tue	7.30- 9.30	MS
18697RF	Ladies Keep Fit		Mrs Black	3	Tue	7.30- 9.30	HS
18707R3	Ladies Keep Fit		Mrs Toovey	3	Wed	7.30- 9.30	FL
18717RF	Ladies Keep Fit		Mrs Black	3	Thur	7.30- 9.30	HS
18727RD	Ladies Keep Fit	4/5	Miss Dunhill	3	Tue	7.30- 9.30	ES
18737RD	Yoga	1	Miss Fleming	3	Mon	7.30- 9.30	ES
18747RD	Yoga	1	Mrs Furrer	3	Wed	7.30- 9.30	ES
18757R3	Yoga	1	Miss Fleming	3	Fri	7.15- 9.15	FL
18767RH	Yoga	1/2	Mrs Spronz	3	Tue	7.30- 9.30	WG
18777R6	Yoga	1/2	Mr Brunning	3	Tue	7.30- 9.30	TR
18787RC	Yoga	1/2	Mrs Furrer	3	Tue	7.30- 9.30	CH
18797R3	Yoga	2+	Mrs Furrer	3	Thur	7.15- 9.15	FL
18807RC	Yoga	2+	Mrs Freedman	3	Wed	7.30- 9.30	CH



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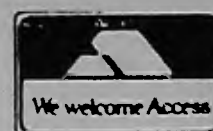
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SPECIAL NEEDS RECREATIONAL ADULT EDUCATION

For further information contact Anne Heagney 202 3811 ext 239/240. There is a special low fee of 15p per hour for all these courses.

For people with a mental handicap

Course No.	Title	Level	Teacher	Terms	Day	Time	Place
60007SR	Drama/Mime			3	Mon	2.00- 3.30	Outlook House
60017S3	Self Protection — Men	1	Mrs Watson	6 weeks	Tue	10.15-11.45	Flower Lane
	16 September—21 October						
60027S3	Self Protection — Women	1/2	Mrs Watson	6 weeks	Tue	10.15-11.45	Flower Lane
	28 October—2 December						
60037S3	Art	1/2	Mrs Heagney	3	Tue	1.30- 3.30	Flower Lane
60047S3	Photography	1/2	Mrs Bartha	3	Tue	1.30- 3.30	Flower Lane
60057S7	Typing*		Mrs Livings	3	Wed	11.00-12.30	Grahame Park
60067S6	Craft	1/2	Mrs Mainzer	3	Wed	1.30- 3.00	Thirleby Road
60077S2	London Life*		Mr Rose	Aut	Fri	10.30-12.00	Grahame Park
60087S6	Needlecraft* (upstairs)		Mrs Bishop	3	Thur	10.00-12.00	Thirleby Road
60097S3	Yoga/Body Awareness	1/2	Mrs Selkus	3	Thur	11.45- 1.00	Flower Lane
60107S3	Collage		Mrs Telford	Spring	Thur	10.30-12.30	Flower Lane
60117S3	Flower Arranging	1	Mrs Turner	Summer	Thur	10.30-12.00	Flower Lane
60127S7	Pottery	1	Mrs Yorke	Autumn	Thur	1.30- 3.00	Grahame Park
60137S7	Ballroom Dancing		Miss Price	3	Fri	10.30-12.00	Grahame Park
60147S3	Keep Fit to Music (start 19 September)		Mrs Watson	3	Fri	1.15- 3.00	Flower lane

*These classes include students with a mental or physical handicap.

For people with a physical handicap

Course No.	Title	Level	Teacher	Terms	Day	Time	Place
60507S3	Yoga Therapy	1	Mr Wilson	3	Mon	11.45-12.45	Flower Lane
60517S2	Drama Exercises			Spring	Mon	1.30- 3.00	Abbotts Road
60527S9	Wheelchair Dancing		Miss Forde	3	Tue	1.30- 3.00	Grahame Pk Comm Cent
60537SP	Human Biology/First Aid	1	Mrs Blitz	Aut	Wed	9.30-11.30	John Grooms
60037S7	Typing*		Mrs Livings	3	Wed	11.00-12.30	Grahame Park
60077S7	London life*		Mr Rose	3	Fri	10.30-12.00	Grahame Park
60567SP	Archery	1/3	Mrs Woolf	3	Wed	2.00- 4.00	John Grooms
60087S7	Needlecrafts* (upstairs)		Mrs Bishop	3	Thur	10.00-12.00	Thirleby Road
60587S7	Basic Computer Programming	1/2	Mr Stavrou	3	Thur	10.30-12.30	Grahame Park
60597S9	Keep Fit to Music		Mrs Mason	3	Thur	10.45-11.45	Grahame Pk Comm Cent
60607S9	Drama		Mr Doulton	3	Fri	1.00- 3.00	Grahame Pk Comm Cent
60617S3	Gardening		Mr Restrict	3	Fri	10.30-12.30	Flower Lane
60627SP	Swimming		Mrs Meekins	3	Fri	1.30- 3.30	John Grooms
60637S7	Manual Communication with the Hearing Impaired (open to anyone)		Ms Tibbitts	3	Mon	7.00- 9.00	Grahame Park

*These classes include students with a mental or physical handicap.

Classes only for Flightways Day Centre

60707S7	Typing		Mrs Levison	3	Mon	10.45-12.15	Grahame Park
60717S7	Swimming						Grahame Park
60727Si	Conversational French		Mrs Solomons	3	Tue	1.30- 2.30	Flightways
60737Si	Psychology		Ms French	3	Wed	1.30- 3.00	Flightways
60747Si	English Literature			3	Mon	10.30-11.30	Flightways

Classes only for Broadfields Day Centre

60807SQ	London Life		Mr Buggiey	Spring	Wed	2.00- 3.30	Broadfields DC
60817SQ	Self Protection		Mrs Watson	Summer	Tue	10.30-12.00	Broadfields DC
60827SQ	Dressmaking		Mrs Bishop	3	Tue	1.30- 3.30	Broadfields DC
60837SQ	Needlecraft		Mrs Bishop	3	Wed	10.30-12.30	Broadfields DC
60847SQ	Yoga		Mr Chissick	3	Thur	2.00- 3.30	Broadfields DC
60857SQ	Yoga		Mr Chissick	3	Mon	2.00- 3.30	Broadfields DC

A student who is not a member of the Centre might be allowed to attend a closed class by arrangement between the organiser Anne Heagney and the Head of the Centre.

Classes for the elderly

Course No.	Title	Level	Teacher	Terms	Day	Time	Place
61007S3	Gardening		Mr Restrict	3	Tue	10.30-12.30	Flower Lane
61017S\$	Self Protection — 13 Jan-3 Feb		Mrs Watson	4 weeks	Tue	9.00-11.30	Spur Rd Comn Cent
61027S	Self Protection 10-24 Feb 3 Mar		Mrs Watson	4 weeks	Tue	9.00-12.00	
61037S7	Computer usage for Pensioner		Mrs Barrett	3	Mon	10.30-12.00	Grahame Park
61047S5	Basic Home Repairs — 1, 8, 15 October			3 weeks	Wed	1.45- 3.15	Cressingham HC
61057S\$	Basic Home Repairs — 6, 13, 20 February			3 weeks	Fri	1.45- 3.15	Spur Rd Comm Cent
61067S\$	First Aid Information — 3, 17, 31 October, 14 November		Mrs Blitz	4 weeks	Fri	1.45- 3.15	Spur Rd Comm Cent
61077S8	First Aid Information — 23 April, 7, 21 May, 4 June		Mrs Blitz	4 weeks	Thur	1.45- 3.15	Nth Rd Comm Cent
61087S9	Keep Fit (4th Thur of Month)		Mrs Lowe	9 times per year	Thur	2.00- 3.00	Grahame Pk Comm Cent
61097S\$	Keep Fit (4th Fri of Month)		Mrs Lowe	9 times per year	Fri	1.45- 2.45	Spur Rd Comm Cent
61197S5	Keep Fit (4th Wed of Month)			9 times per year	Wed	2.00- 3.00	Cressingham HC
61117S8	Sequence Dancing — Last Thurs Jan, Feb, March, April		Miss Price	4 weeks	Thur	1.45- 3.15	Nth Rd Comm Cent Nth
61117S3	First Aid Information 13 Jan-3 Feb			4	Tues	10.30-12.00	Flower Lane
61127S3	Self Protection 10 Mar-31 Mar		Mrs Watson	4 weeks	Tues	10.30-12.00	Flower Lane

Classes only for the named centre for the elderly

Course No.	Title	Level	Teacher	Terms	Day	Time	Place
62007SZ	Keep Fit to Music		Mrs Mason	3	Wed	11.00-12.00	Chandos Lodge
62017SS	Keep Fit to Music		Mrs Karp	3	Wed	10.00-11.45	E & R Jacobs
62627ST	Keep Fit to Music		Mrs Ellis	3	Tues	10.00-11.45	Waverly Manor
62037SU	Keep Fit to Music (Women)		Mrs Day	3	Thur	1.30- 2.30	Brady Maccabi
62047SU	Keep Fit to Music (Men)		Mrs Mason	3	Thur	2.00- 3.00	Brady Maccabi
62057SV	Keep Fit to Music		Mrs Mayer	3	Thur	2.00- 3.00	Elstree Manor
62067S+	Keep Fit to Music		Mrs Mason	3	Mon	2.00- 3.00	Merrivale
62077SK	Keep Fit to Music		Mrs Sheinman	3	Thur	10.00-12.00	Michael Sobell
62087SK	Pottery	1/2	Mr Buck/Mrs Scott	3	Tue	10.30-12.00	Michael Sobell
62097SK	Pottery	1/2	Mr Buck/Mrs Scott	3	Tue	1.00- 3.00	Michael Sobell
62107SK	Modelling	1		3			Michael Sobell
62117SK	Art		Ms Verrier	3	Mon	10.00-11.45	Michael Sobell
62127SK	Bridge (Improvers)		Mr Smith	3	Wed	10.30-12.00	Michael Sobell
62137SK	Flowercraft		Mrs Green	3	Tue	1.30- 3.00	Michael Sobell
62147SK	Basic Home Repairs			3 weeks			Michael Sobell
62157SK	Ballroom Dancing (3rd Thur of Month)		Miss Price	9 times per year	Thur	12.00- 1.00	Michael Sobell
62167SW	Craft		Mrs Soper	3	Wed	1.30- 3.30	Osmond House
62177SX	Music Appreciation		Mr Winter	3	Mon	10.00-12.00	Colindale Hospital
62187SV	Enjoying Literature		Mrs Leigh	Aut	Mon	11.00-12.00	Elstree Manor

A student who is not a member of the Centre might be allowed to attend a closed class by arrangement between the organiser Mrs Anne Heagney and the Head of the Centre.

Basic Education Classes

We offer classes in Reading, Writing, Arithmetic, and Life and Social Skills. These classes are for all students at all levels of Basic Education, including people with a physical and mental handicap. We have classes in centres outside College and on College premises. Teaching can be in small groups with individual help. There is a special low fee of 15p per hour for all these classes.

Basic Education for People with a Mental Handicap

Course No.	Title	Teacher	Terms	Day	Time	Place
63009S6	Basic Literacy & Numeracy	Pippa Gascoigne	Autumn 6 weeks	Mon	7.00- 9.00	Thirleby Road
63019S6	Basic Literacy & Numeracy	Pippa Gascoigne	Summer	Mon	7.00- 9.00	Thirleby Road
63029S3	Self Advocacy	Liz Paing	3	Tue	7.30- 9.30	Flower Lane
63037S6	Basic Literacy & Numeracy	Gus Ayling	3	Wed	10.30-12.00	Thirleby Road
63047S6	Social Skills	Mollie Littleboy	3	Wed	1.30- 3.30	Thirleby Road

Basic Education for People with a Physical Handicap

Course No.	Title	Teacher	Terms	Day	Time	Place
63207SP	Current Affairs	Gus Ayling	3	Tue	2.00- 3.30	John Grooms
63217S3	Interview Techniques	Mollie Littleboy	Autumn	Thur	10.00-12.00	Flower Lane

Basic Education only open to Named Centres

63307SI	Basic Education
63327SI	Basic Education
63337SQ	Self Advocacy
63347SN	Remedial English
63357SN	Remedial Arithmetic
63367SN	General Education
63377SN	Social Skills

For all these classes contact Ms Gus Ayling 202 3811 ext 239/240.

Myra Schneider	3	Tue	10.30-12.00
Myra Schneider	3	Thur	1.30- 3.00
Gus Ayling	Autumn	Thur	10.30-12.00
Joan Fogel	3	Mon	1.30- 3.30
	3	Wed	10.15-12.15
	3	Wed	10.15-12.15
	3	Fri	2.00- 4.00
			10.15-12.15

Flightways
Day Centre
Flightways
Day Centre
Broadfields DC
Northgate Clinic
Northgate Clinic
Northgate Clinic

Adult Literacy and Numeracy Classes

We have classes to help you improve your reading and arithmetic. Teaching is in small groups with lots of individual help, or on a one-to-one basis with a tutor. There are no exams or tests to pass. We offer special help to those who cannot read or write at all, so if you know anyone with such a problem please tell them we are here to help. There is a special low fee of 15p per hour for these classes.

Course No.	Title
64009S6	Literacy for all levels
64019S6	Literacy for all levels
64029S6	Numeracy
64039S4	Literacy

Teacher	Terms	Day	Time	Place
Irene Caird	3	Tue	7.00- 9.00	Thirleby Road
Barbara Smith	3	Tue	7.00- 9.00	Thirleby Road
Jennifer Dean	3	Wed	7.00- 9.00	Thirleby Road
Irene Caird	3	Wed	7.00- 9.00	Montagu Road
Dorothy Kelly	3	Tue	7.00- 9.00	Montagu Road

We are running a class for people whose first language is not English but who only need help with reading and writing.

Volunteer Tutors

We ran another successful volunteer tutor training course this year, but still need more people to help adults with reading, writing and numeracy. The course is two hours per week for six weeks. This can be done during the day or evening.

65009S6 Volunteer Training
For all these classes please contact Ms Gus Ayling 202 3811 ext 239/240.

Gus Ayling 6 weeks Tue 7.00- 9.00 Thirleby Road

EXCITING NEW COLLEGE VENTURE

New Business Open Learning unit launched

FOR people whose personal circumstances or jobs do not allow them to attend the college on a regular basis, the College is launching its Business and Open Learning Unit at Montagu Road.

Open learning is a flexible method allowing people to study what they want, when they want, where they want and at their own pace.

'You are not restricted to the timetable of a conventional course. You only have to attend college to get tutorial support or use the college's specialist facilities,' says Colin Langley, Manager of the Unit. 'Enrol at any time, study at home, at work, or at college. It's up to you!'

The Unit will operate for 48 weeks in the year. It will have drop-in facilities so that students can gain access to the latest micro-computer equipment and computer-based learning materials.

From September the Unit will offer courses helping people to set

up in their own business, update themselves for the electronic office and gain access to the new technology.

Open learning material will be available catering for a wide variety of needs from Basic Numeracy and Literacy to professional courses such as the Institute of Bankers and the Association of Accounting Technicians.

'It is an exciting new venture and will be a valuable new training facility for local business and the community alike,' comments the Principal, Keith Jones.

SPECIAL NEEDS

THE COLLEGE welcomes students with special educational needs. Students with physical or a sensory impairment join our 'main-stream' classes.

We also run a programme of special courses offering a wide range of opportunities for students with special needs.

The move to new buildings will give even greater scope, for at Grahame Park many well equipped, specialist rooms are on the ground floor.

For counselling interviews contact Ann Heagney, Gus Ayling or Andy Carmichael. For details and application forms ring 202 3811.

Counselling & advice service

FROM September two Student Counsellors, one at each main college site will be on hand to provide advice and information on practical problems to all part-time and full-time students

Full-time students have a pastoral tutor who will give support to students in coping with day-to-day problems at college, and help to identify and overcome learning difficulties.

Tutors also work closely with the Careers Education Lecturer and the Borough Careers Service. Together they supply an effective Careers Information and Guidance Service to all students.

TVEI — the way to work

IN SEPTEMBER 1986 the Borough of Barnet will begin courses for 14-18 year old pupils in four of its schools under the Technical and Vocational Education Initiative — TVEI.

Hendon College has been involved in the development of the course, along with Barnet College, and will be helping the schools as and when is necessary. At 16 years of age, TVEI students will be able to continue their chosen course of study at their school or at either of

the colleges, whichever is appropriate.

This new initiative is open to boys and girls of all abilities and emphasises the technical and vocational aspects of education. An integral part of the programme is planned experience of working in commerce or industry.

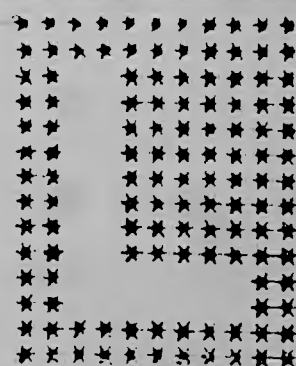
Qualifications are gained during and at the end of the course to enable students to pursue a wide variety of options from direct entry to work to attending university.



Training for life: basic skills preparing for independent living.



PHONE FOR DETAILS



MOTORCYCLISTS MOPED RIDERS SCOOTERISTS



A six week training course is available to prepare you for the Department of Transport Tests — Part I and II. The Part I Test can be booked through The Road Safety Unit of the Engineering Services Division of the Directorate of Technical Services.

Courses start June 1st & 4th September
Phone 446 8511 ext 4340 for details.

HOMES REVIEW

Bigroup Construction

Bigroup Construction has been established for 5 years and is under a joint directorship who have 30 years experience between them in many areas of the building industry.

They can offer a complete service from concept to completion, being able to plan your extensions and home improvements due to the full architectural services which are available to them.

All aspects of your improvements, for example, house extensions and conversions, garages, shop/office refurbishment, will be managed directly by Bigroup Construction as they do not do any sub-contracting and you will be completely covered under their Warranty Guarantee

Scheme which insures you for all building work undertaken.

Bigroup Construction offers an extensive service, being able to deal with all forms of domestic extensions as well as the total refurbishment and colour co-ordination of shops and offices.

They can also provide environmental services, for example, electrics, plumbing, gas, with their 24 hour, personal, answering service for all emergencies and enquiries which will be dealt with promptly on your request via their excellent communications network.

All quotations are available without obligation and you can contact the management direct on 01-367 1367 to take advantage of these professional services.



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Telephone:

01-367 8575 (24hrs)

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96 LEAGRAVE ROAD LUTON, Tel: Luton 36236

17 HIGH STREET, HEMEL HEMPSTEAD.

Tel: Hemel Hempstead 214040

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HOMES REVIEW



Colour co-ordination is now foremost in everyone's mind when planning a new decor and for that reason Personal Touch have introduced their Windsor range of bedroom furniture, which is available in over 1,200 colours of highlights, thereby completely integrating the furniture with the whole scheme. Personal Touch have built up a well deserved reputation as producers of the most beautifully finished furniture for sheer quality, workmanship and imaginative design. Their vast selection of products and designs ranging from beautiful pastel colours to the most attractive wood finishes, means that everyone can find something to suit their taste, and because the furniture is individually made it will fit every room no matter what shape or size. They have made furniture for 300-year-old houses, where the floors slope

by 14 inches and for Victorian houses, where the ceilings are 11ft high.

Because they rely on recommendations for most of their work, nothing is too much trouble, and the aim of the company is that every customer is delighted with their furniture.

Radiators, the biggest eyesore in any room can also be given a fresh look by using one of their radiator covers. Made to any size they transform the radiator into a pleasing decorative feature. Grilles are set into the top and front to allow the heat to escape and naturally the shelf over the radiator can be used for ornaments and pictures.

Even if you only want ideas it is worth a browse around their Swiss Cottage showroom. For the address see advertisement on page nine.

The complete Bed.

COMPLETE BED

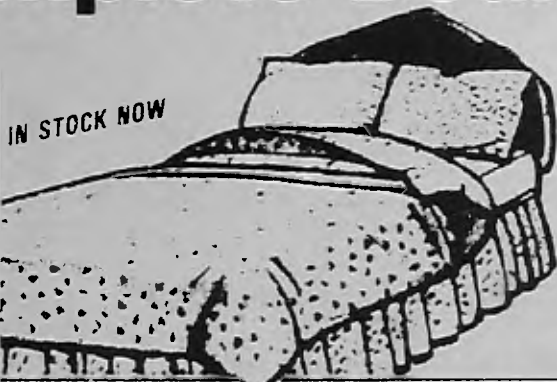
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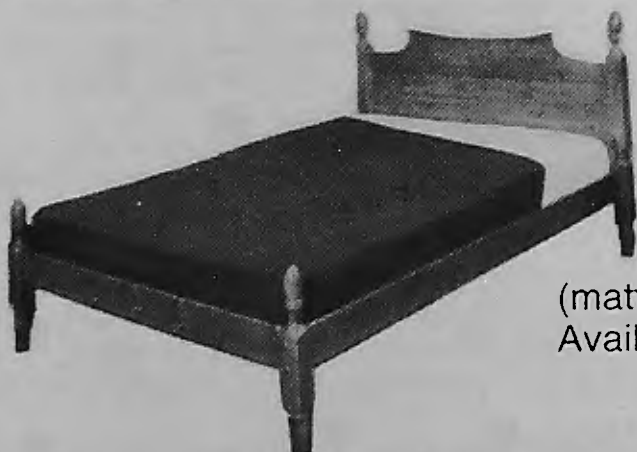
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ARTS DIARY

Drama

Fri & Sat June 20/21

Dunelm Players present 'Dangerous Corner' by J. B. Priestley. St Peter Le Poer Church Hall, Albion Ave. N10. Fri 7.30pm; Sat 2pm & 8pm. Admission £2 eves, £1 mat. 444 7762

Wednesdays

*Incognito Theatre Group. Theatre, Friern Barnet. 8pm. 886 5791
 *East Finchley Theatre Group. Methodist Church Hall, High Rd, N2. 7.30pm. 883 2633
 *Gainsborough Theatre Club. The Centre, Gainsborough Rd. N12. 8.15pm. 205 8352
 *Barnet Youth Drama Centre, 142 High Rd, E Finchley. Sessions for seven to 11-year-olds, 6pm. Also **Thursdays** (16+), 7pm; **Fridays** (12-15), 7pm; and **Saturdays** (7+), 10am. 883 9957 (workshop hours)

Dance

Saturday June 7

20th Century Sequence Dancing Club, Queen Elizabeth Centre, Meadway, Barnet. 7.30pm. 440 6505 (also July 5)

Thursday June 12

Circassian Circle Folk Dance Club, Harwood Hall, Mill Hill B'way. 7.45pm. 950 5756 (also June 26)
 English Country Dancing, United Reformed Church Hall, East End Rd, N2. 7.30pm. 445 4772

Saturday June 14

Finchley Sequence Dance Club, St Philip the Apostle Hall, Gravel Hill, N3. 7pm. 346 8675
 Folk dance evening with Kenton Ramblers Band, arranged by West Hendon CR Group/St John's Church Centenary, Vicarage Lawn, Algonon Rd, Hendon. 7pm

Mondays

*CRAB dance club for disabled, King Alfred School, Manor Wood, North End Rd, NW11. 50p per session. 7pm. 346 9789

Tuesdays

*20th Century Sequence Dancing Club, All Saints Hall, Oakleigh Rd North, Whetstone. 7.45pm. 440 6506
 *Tap dancing, Centrepoint, Grahame Park. Under 12s 6.15pm; 12+ and adults, beginners 7pm, intermediate 7.30pm. 205 7113
 *Wheelchair dancing, Grahame Park Community Centre, The Concourse, NW9. 1.30-3pm. 346 9789. Transport available
 *CRAB — Beginners' ballet, age 12 plus, Friern Barnet County School, Hemington Ave, N11. 6pm. 346 9789

Wednesdays

*Dancing, ballroom and Latin American, St Philip the Apostle Parish Hall, Gravel Hill, N3. Children 5-7pm, adults 7.30pm and 8.30pm. 360 0826
 *Contemporary Dance Classes, Brookside Methodist Church, Cat Hill, E Barnet. Beginners 7pm; intermediate 8pm. £1.25 per class or £5 per half-term. 441 5984
 *Mountfield Old Time & Modern Sequence Dance Club, Martin School, High Rd, East Finchley. 8pm. 959 5185
 *CRAB Creative dance for mentally handicapped adults, Outlook House, 59 Flower Lane, NW7. 2-3pm. 346 9789.

*Friary Sequence Dance Club, Manor Drive Methodist Church Hall, N20. 8pm. 883 3202
 *American square dancing classes, Watling Community Centre, Orange Hill Rd, Edgware. 75p 7.30pm. 906 1582

Thursdays

*Finchley Sequence Dance Club, Martin School, High Rd, E Finchley. 7.30pm 346 8675

Fridays

*Latin & Ballroom, Subud Hall, 97 E Barnet Rd, New Barnet. 8.30pm. 449 3336/6034
 *Barnet International Folk Dance Club, Hadley Memorial Hall, Hadley Highstone. 8pm 427 8042

Saturdays

*Children's disco & ballroom, Subud Hall, 97 E Barnet Rd, New Barnet. 11am. 449 3336/6034

Music

Sunday June 8

Mill Hill Sinfonia concert, Church of St Michael and All Angels, Flower Lane, Mill Hill. 7.30pm

Tuesday June 10

Hendon Library Gramophone Soc, The Burroughs. 7.45pm. 202 5625 (also June 24)

Thursday June 12

Hampstead Garden Suburb Cttee of the RNLI present Music on a Mid-Summers Evening by the Summers Ensemble, Lauderdale House, Waterlow Park, N6. 8pm. Admission £4.50. 455 1472

Saturday June 14

London Pro Arte Choir, St Michael & All Angels, Flower Lane, Mill Hill. Works by Haydn and Vivaldi. 7.30pm. 440 7181
 Barnet and Finchley Choral Societies joint concert, St Barnabas Church, Holden Rd, N12. Bruckner's Mass in F minor. 7.45pm. £3.75. 449 7760

Tuesday June 17

East Barnet Library Gramophone Soc, 85 Brookhill Rd. 8pm. 440 4376

Wednesday June 18

Mill Hill Gramophone Soc, Union Church, Mill Hill B'way. 8pm. 959 3808 (also July 2)

Thursday June 19

Friern Barnet Library Gramophone Soc, Friern Barnet Rd, N11. 8.10pm. 361 2787

Saturday June 21

Finchley Chamber Orchestra annual Beethoven concert, Trinity Church Hall, Nether Street, N12. Soloist Tasmin Little (violin). 7.45pm. Tickets £2.75 (concessions £1.50). 444 0902
 Edgware Symphony Orchestra, Edgware Comprehensive School, Green Lane. 8pm. Tickets £2.50, concessions £1.25. 886 4126
 Barnet College Concerts — Westminster Piano Trio — College Hall, Fitzjohn Ave. 7.30pm. 440 6321
 Hendon String Orchestra, St Jude's Church, NW11. 8pm. Details 455 5005

Wednesday June 25

Electronic Organ concert by Les Bonner, Edgware & Dis Organ Soc, Watling Community Centre, Orange Hill Rd, Burnt Oak. 8pm. 953 3291.

Saturday June 28

Organ Recital by Prudence Lloyd and David Patrick, All Saints' Arts Centre, 122 Oakleigh Rd Nth, N20. 6pm. £2.50, concessions £1.50. 445 8388

Wednesday July 2

Musical Evening, Our Lady of Lourdes School, Bow Lane, N12. 7pm. Admission free — collection. 346 1681.

Mondays

*Barnet Orchestra at Hendon, Whitefield School, Claremont Rd, NW2. 8pm 205 2418
 *Finchley Choral Society, Moss Hall Junior School, Nether St, N3. 7.45pm. 445 8401
 *Manor House Hospital Operatic Soc, Manor House Hospital, North End Rd, NW11. 7.30pm. 346 0237
 *Tudor Orchestra, East Finchley Methodist Church, High Rd, Players welcome all sections, particularly brass. 7.30pm. 445 0563
 *Mill Hill Amateur Operatic Soc, Hartley Hall, Flower Lane, Mill Hill. 8pm. 959 2848

Tuesdays

*The Apollo Singers, Wilberforce Hall, Wilberforce Rd, W Hendon. 7.45pm. 959 1244
 *Hendon String Orchestra, Whitefields School, Claremont Rd, NW2. 8pm. 455 5005

Wednesdays

*Woodcroft Choir, Flower Lane Centre, 43 Flower Lane, Mill Hill. 7.30pm. 202 3811 ext 240
 *Barnet Choral Soc, Methodist Church Hall, High St, Barnet. 7.45pm. 440 1157

Thursdays

*London Pro Arte Choir, Mill Hill East Free Church, Salcombe Gdns, Mill Hill. 7.30pm. 959 1659
 *Finchley Chamber Orchestra, Moss Hall Junior School, Nether St, N3. 7.30pm. 881 3619

Old Bull Arts Centre

68 High Street, Barnet. 449 5189

Workshops for children and adults in drama, art, guitar, music, poster design and printing, modern dance/theatre, crafts, tap dance. Phone for details. Ticket prices do not include 25p membership

Sunday June 8

The Magic Clown Show — three to eight year olds — 3pm. £1 (£2 adults)
 Gilbert & Sullivan evening — The New Savoyards. 8pm. £3, £2 concessions

June 9 to 28

Etchings and paintings by Colin Wheeler, miniatures by Robert Hall and pottery by June Green

Fri/Sat June 13/14

Bottleneck Theatre present 'The Lover' and sketches. 8pm. £2.50, £1.50 concessions

Mon to Sat June 17 to 21

Performances by students of Middlesex Polytechnic Arts Course. Details from Old Bull

Saturday June 28

Dual Control present 'Vox Pop Victoria' by Michael Bath. 8pm. £3, £2 concessions

June 30 to July 19

Exhibition of wood variations

Exhibitions

June 11 to 28

Paintings by Barry Molen, The Gallery, Totteridge Library, Totteridge Lane, N20

June 14 to July 19

Paintings by Elsie Alexander, Hendon Library, The Burroughs. Normal opening hours

June 21 to July 27

Aspects of the Jewish experience in Britain, Church Farm House Museum, Greyhound Hill, Hendon. Open: weekdays (except Tues) 10am-1pm, 2-5.30pm; Tuesday 10am-1pm; Sunday 2-5.30pm. 203 0130

June 30 to July 3

Hampstead Garden Suburb Institute Open Week — arts and crafts, open classes, demonstrations, fashion show. Central Square, NW11. Daily 6.30-9pm. 455 9951

Poetry supper

Saturday June 21

Poetry Supper hosted by Allen A. Lucas, All Saints' Centre for the Living Arts, Oakleigh Rd Nth, N20. Tickets £3.50 (concessions £3). 445 6831

Arts Workshops

Barnet Arts Workshops run regular activities throughout the term. Youth workshops (4-16) in drama, arts and crafts and video. £3.50 per half-term, 10p membership.

Adult workshops: Dance/keep fit; guitar; screen printing; drama, music and movement; photography and video (£1.50 per session). Creative embroidery (£10 per term). Free for unemployed. Details 346 7120.

Pop, Rock, Folk and Western

Saturday June 7

The Red Rag Club, Old Bull Arts Centre, 68 High St, Barnet. 8pm. £2 (concessions) + 25p membership. 449 5189 (Sat, July 5)

Sunday June 29

Steve Lane & his Red Hot Poppers, Old Bull Arts Centre, 68 High St, Barnet. 8pm. £2, 25p membership. 449 5189

Friday July 4

Barnet Folk Club, Old Bull Arts Centre, 68 High St, Barnet. 8pm £2.50 (concessions £1) + 25p membership. 449 5189

*Fridays

Melanie's Jazz Funk Night (strictly over 19 years), 407 Hendon Way, Hendon. 202 7289

Correction

In last month's Borough News we inadvertently printed a transposed telephone number for the Disablement Association in the Borough of Barnet's new drama group for people with and without disabilities. The correct telephone number is 446 6935.

MAINLY FOR WOMEN

WHAT IS HYPNOSIS?

Hypnosis is a subject of great interest to nearly everyone. The fascination it holds is its promise to open a world of hidden treasure and self-improvement, as if by magic! Nearly everyone finds at some time he or she has a desire or need to improve himself or herself. Hypnosis sounds like an easy answer, because of its apparent magic element. Actually, the

hypnotherapist has no magical powers at all. The only so called 'power' is the therapeutic training. Yet the misconception is understandable. It originated from the professional entertainers who deliberately tried to give the false impression that they had a 'remarkable power' over the subject and could force him to do bizarre things. The only real power behind hypnosis lies with the subject and his mind.

A simple definition of

hypnosis is "a state of increased suggestibility accompanied by an altered level of consciousness". To understand what hypnosis is, one must consider the inner workings of the human mind. Our mind is made up of four different levels of activity, as follows:

Conscious Mind
(BETA)

Light sleep
(THETA)

Subconscious
(ALPHA)

Deep Sleep
(DELTA)

In summary, the mind consists of four levels. When we get up in the morning we have just gone from natural hypnosis (Alpha) to full consciousness (Beta). When we go to sleep at night we go from Beta (full consciousness) to Alpha (natural hypnosis) to Theta

(light sleep) to Delta (deep sleep) to Theta (light sleep) to Alpha, and the cycle repeats itself.

If you are hypnotised, you will be in the Alpha state. I treat most of my patients in this state, because at this stage the mind is very receptive to positive suggestions.

Next week I shall be writing about the experience of being hypnotised.

Mrs Vijaya Prasad DMS, CHP, AMAHP

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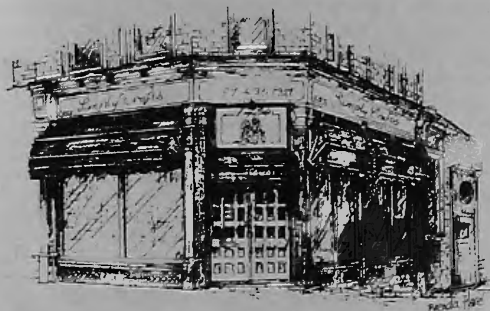
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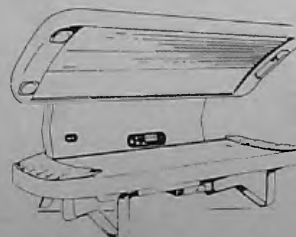
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BARNET DIARY

Send your entry, and contact telephone number, to the Borough News, Town Hall, The Burroughs, Hendon, NW4 4BG, tel: 202 8282, ext. 479.

Entries for the July 1 issue must be received by Thursday, June 12 and before that date if possible. New entries start on July 5.

*Asterisk denotes regular weekly meeting.

Saturday June 7

- *Melanies Latest Charts and Imports Club, 407 Hendon Way, Hendon. 202 7289
- *North London Rambling Club organised Saturday walks. Contact (SAE) Ray Todd, 31 Blair Close, St Paul's Rd, London N1 2YP
- *Mill Hill School Sports Centre, The Ridgeway, Mill Hill, Junior activities, 4-6yrs 10.30am; 7 + 11.30am. 906 2322.
- *Emotions Anonymous, Community Centre, 154 Station Rd, Hendon. 3pm. 458 1504

Sunday June 8

- *Mind in Barnet 'Libra' Club, Etchingham Park Day Centre, Etchingham Park Rd, Finchley. 3.30pm. 455 2850
- *Shaftesbury Harriers training sessions, Copthall Stadium, Gt Nth Way, NW4. 11am. 200 1584. Also Tuesdays 6pm
- *North London Holiday Fellowship Group. Sunday rambles in Home Counties. 346 6795/444 5847
- *Finchley Zen Society, 91 Nether Street, N12. 8-9pm. 445 1819
- *Youth Club for hearing impaired, Grahame Park Youth Centre, Corner Mead, Grahame Park Way. 10.30am. 202 3811
- *Barnet 18 Plus Group, Bull & Butcher Public House, 1277 High Rd, Whetstone. 8.30pm. 0707 59373.

Monday June 9

- Barnet CHC, Meritage Club, Church End, Hendon. Voluntary orgs. involved in CHC elections. 7.30pm.
- *Bells Hill Prams & Pushchairs St. Stephen's Church Hall, Bells Hill, Barnet. 1.30pm. 441 9501
- *Edgware & Dist Canine Training Soc. St Alphage Hall, Playfield Rd, Burnt Oak. Ring class 8.30pm; obedience training 9.15pm. 0923 35968
- *Mill Hill School Sports Centre, The Ridgeway, Mill Hill. Squash. 7.15pm. 906 2322
- *CRAB — Carpentry for disabled people, John Grooms Association, Edgware 1.30pm. 346 9789
- *Hearing Impaired — Hendon College of Further Education class for people wishing to communicate with deaf people, silkstream Road site, Burnt Oak, Edgware. 7pm. 202 3811
- *Church Farm 2-3 Club, Church Hill Rd, E Barnet. 10am 361 8166
- *Hendon College creative needlecrafts, patchwork, embroidery, Hendon College, Thirleby Rd, Burnt Oak. 10am-12 noon. 202 3811 ext 240
- *Cookery — Summer dishes — Hendon College Centre, Thirleby Road, Burnt Oak. 1.15pm. 202 3811 ext 240
- *Tennis, intermediate, Hendon College Centre, Mill Hill County High School, Hammond Close, Edgware. 6.30pm. 202 3811
- *Literacy classes for students whose first language is not English, Hendon College, Montagu Rd Centre, Hendon. 7pm. 202 3811 ext 239
- *Basic car maintenance, Hendon College, Montagu Rd Centre, Hendon. 1pm. 202 3811 ext 234
- *Information and Advice Drop In, Sutton Road Health Clinic, Muswell Hill.

CAB and Social Services worker available. 2-4pm. 444 4411.

*Emotions Anonymous, St Agnes Catholic Church Hall, Cricklewood Lane, NW2. 8pm. 961 5567

Tuesday June 10

- Arthritis Care, St Peter Le Poer Hall, Albion Ave, N10. 2pm. 883 2441
- Barnet Anglo/French Club, Council Chambers, Wood St. 8pm. 440 9267/346 1428
- Leukemia Research Fund AGM, Town Hall, Station Rd, New Barnet. 7.30pm. 440 5622
- *Blind Bowls Club, STC Bowl Rink, Denham Rd, N11. 2pm. 449 7058
- *Friern Barnet and Totteridge Camera Club, Totteridge Library, Totteridge Lane, beginners to advanced. 8pm. 445 2617
- *Mind in Barnet Luncheon/Social Club, 2 Schoolway, Woodhouse Road, N12. 10am-4pm. 446 1654.
- *British Red Cross Society, 10 Downage, Hendon. Sale of nearly new clothes. 10am-3pm
- *123 Club for mothers, babies and toddlers, Christ Church Hall, High Rd, N12. 9.30-11.30am. 368 4659
- *Christ Church URC Men's Society, (Church Parlour), Friern Barnet Rd, N11. 8pm. 368 7831
- *Mill Hill School Sports Centre, The Ridgeway, Mill Hill, Introduction to golf. 7.30pm; beginners weight training 8pm. 906 2322
- *Hendon and Edgware 18 Plus Group, Games Room, Royal Oak Pub, Finchley Rd, Temple Fortune. 8.15pm. 205 1455
- *Mother & Toddler Group, Rendezvous Centre, Coppets Rd, N10. 9.30-11.30am. Barnet Play Association's Play Bus and inflatables at these times. 444 7839
- *CRAB — photography for mentally handicapped people, 43 Flower Lane, NW7. 2pm. 346 9789
- *Adult literacy and numeracy classes — contact Gus Ayling, Hendon College of Further Education 202 3811 ext 239/240. (also Wed.) Literacy classes only, contact Frances Hale, Barnet College 440 6321 ext 261.
- *Church Farm Mother and Toddler Club, Church Hill Rd, East Barnet. 2pm 361 8166. (also Thurs. 10am)
- *North London Holiday Fellowship Group, Harris Room, Trinity Church, Hodford Rd, Golders Green. 346 6795/444 5847
- *Basketball, 12-15 yrs Manorhill Centre, Summers Lane, N12. 6pm. 368 6316
- *Colindale Youth Club 11-16 yrs, St Matthias Church Hall, Rushgrove Ave. 7pm. 205 7774
- *Tennis, beginners, Hendon College Centre, Mill Hill County High School, Hammond Close, Edgware. 7pm. 202 3811
- *Cookery — Haute Cuisine — Hendon College Centre, Thirleby Rd, Burnt Oak. 12.30pm. 202 3811 ext 240
- *Vegetarian cookery, Hendon College Centre, Thirleby Rd, Burnt Oak. 10am. 202 3811 ext 240
- *Emotions Anonymous (emotional living problems). Unitarian Rooms, Hoop Lane, Golders Green. 8pm. 837 4456/959 1003
- *Tumble Tots — physical activity for pre-school children (six months to five years), Bushmead Social Club, Hammonde Close, Edgware. Classes all day from 9.30am. 958 6579

Wednesday June 11

- Rotaract Club of Edgware & Stanmore, The Green Man, Honeypot Lane, Stanmore. 8.15pm. 722 4439 (also June 25)
- *Barnet YHA Group 1st Lyonsdown Scout Hut, York Rd, New Barnet.

8pm. 449 1553/445 3492

- *Bingo, St Alphage Church Hall, Playfield Rd, Burnt Oak. 8pm
- *Barnet Caving Group, Bull and Butcher Pub, High Rd, Whetstone. 9.30pm. 446 1070/1868
- *Bingo, Community Centre, Victoria Rd, New Barnet. 7.30pm. 440 2573
- *Good as New Sale, 163 High St, Barnet. 10am-1pm. 449 0017
- *Mill Hill School Sports Centre, The Ridgeway, Mill Hill, Junior badminton, 6.15pm; beginners badminton, 7.15pm. 906 2322
- *St Margaret's Badminton Club, Rectory Lane, Edgware. 8pm. 440 4572/951 0875
- *CRAB — Circus sessions, Finchley Youth Hall, 142 High Rd, E. Finchley. Contact Pierre Hollins. 346 9789
- *Photography for beginners, Hendon College Centre, 43 Flower Lane, Mill Hill. 7.30pm. 202 3811 ext 240
- *Dinner Party Cookery, Hendon College Centre, Thirleby Rd, Burnt Oak. 7.30pm. 202 3811 ext 240
- *Beauty Culture, Hendon College, Montagu Rd Centre, Hendon. 7.30pm. 202 3811 ext 234
- *See-Saw Club for babies and toddlers with special needs, North Road Community Centre, Burnt Oak B'way. 10am. 368 6291

Thursday June 12

- *Brookside Methodist Church Boys' Brigade, East Barnet. Pre-Junior 6-8, 6.15pm; Juniors 8-11, 6.30pm; Company 11+ 8pm. 441 2042
- *Hendon Chess Club, Hyde United Reformed Church, Edgware Rd, Colindale, 7.30pm. 952 3129
- *MIND in Barnet Thursday Club, 154 Station Rd, Hendon. 7.45pm 446 1654
- *High Barnet Woodcraft Folk, Underhill School, Mays Lane, Barnet. 6-9 yrs, 6pm (440 5369); 10-13 yrs. 7.15pm (440 2426)
- *Carpentry for disabled, John Grooms, Stoneyfields Rd, Edgware. 1.30pm. Ring Ian at CRAB 346 9789.
- *MIND in Barnet — Women's Drop in Centre, Trinity Church Rodborough Rd, Golders Green. 9.30am-1pm (relaxation 11am). 446 1654
- *Mums, babies & toddlers club, St Barnabas Church, Holden Rd, N12. 10am-12 noon. 445 0572
- *Parent and Toddler Time, Victoria Centre, Victoria Rd, New Barnet. 1pm. 449 5511
- *Christ Church URC Badminton Club, Bellevue Hall, Bellevue Rd, N11. 8pm.
- *Community Links in Cameras (Clic), photography group of disabled people, 43 Flower Lane, NW7. 1.30pm. 346 9789
- *Badminton (adults), Manorhill Centre, Summers Lane, N12. 8pm. 368 6316
- *Canada Villa Youth Centre pre-school gymnastics club 'Jumping Beans', Pursley Rd, Mill Hill. 10am-12noon. £2 registration, then £1 per session. 959 2811
- *Brush up your holiday French, Hendon College Centre, 43 Flower Lane, Mill Hill. 7.30pm. 202 3811 ext 240
- *Car maintenance, Grahame Park School, Corner Mead, Grahame Park. 7.30pm. 202 3811
- *Beauty Care, Hendon College, Montagu Rd Centre, Hendon. 1pm. 202 3811 ext 234
- *Emotions Anonymous, Neighbourhood Centre, Church Lane, East Finchley. 8pm. 722 6307

Friday June 13

- Oakleigh Road Carers Group, Health Centre, Oakleigh Rd Nth, N20. 2pm. 368 8350

Bat & Moth Survey, Hertfordshire & Middx Trust for Nature Conservation, Darlands Lake Nature Reserve. 8pm. The Close, Totteridge Lane. 346 5258

- *Hendon & Hampstead Garden Suburb Camera Club, Fellowship House, Willifield Way, NW11. 8pm. 205 6053
- *Barnet and Finchley Photographic Soc, rear of 37a Salisbury Rd, Barnet. 8pm. 368 3917
- *Barnet Blind Bowls Club, Old Court House Recreation Ground, Wood St, Barnet. 2pm. 449 7058
- *Finchley Cine Society, Avenue House, East End Rd, N3. 8pm. 346 4265.
- *Brookside Community Group Senior Youth Club (11-16), Union Church, Northiam, N12. 7.15-10.15pm. 445 5958.
- *Social afternoon, Old Barn Community Centre, Taring Rd, N2. All ages. 1-3pm. 349 4613.
- *Emotions Anonymous, St Albans Parish Church, The Vestry, West Heath Drive, Golders Green. 8pm. 837 4456

Saturday June 14

- UN International Year of Peace — day gathering — Golders Green Unitarians, Hoop Lane, NW11. 10am. 445 1654/458 2847
- British Tinnitus Assn (NW London), Meritage Club, Church End, Hendon. 2pm. 444 9657
- MIND in Barnet — Country & Western evening and Barbecue, Viking Club, Inglis Barracks, Mill Hill, 7.30pm. £6.50 including wine. 455 2850

Tuesday June 17

- Barnet Group North Middlesex Family History Soc, Church House, Wood St, Barnet. 7.45pm. 445 1750
- Royal British Legion (N Finchley), Legionway, Summers Lane, N12. 8pm. 445 9911
- Barnet National Trust, St Mary Magdalen Hall, Athenaeum Rd, N20. 8pm. 449 5876.

Wednesday June 18

- Finchley & District Philatelic Soc, Avenue House, East End Rd, N3. 7.30pm. 883 8724

Thursday June 19

- Friern Barnet & Whetstone Rotaract Club, Bull & Butcher, High Rd, N20. 8.15pm. 446 4008 (also July 3)
- Unihoc Tournament (Unisex hockey). Under 11 and Under 14 events, Ashmole Centre, Burleigh Gdns, Southgate. Entries close June 6. Tel. Youth Office 368 1255

Saturday June 21

- New Barnet & District Stamp & Postal History Fair, St Peter's Hall, Lyonsdown Rd. 10am-5pm. 440 8835

Sunday June 22

- Official opening of Barnet Community Relations Council Festival, Church Farm House Museum, Greyhound Hill, Hendon. 5pm. 445 6051

Monday June 23

- Bat Count along Dollis Brook, Hertfordshire & Middx Trust for Nature Conservation. For meeting points ring 346 5258

Friday June 27

- Barnet Ratepayers' & Residents' Assn (Arkley & Hadley Wards), Harold Fern Room, Salisbury Rd. 8pm: surgery 7.30pm

Saturday June 28

- Greek evening, BCRC Festival, Queen Elizabeth School, Meadway, Barnet. 7pm. 445 6051
- Economy Stamp & postcard fair, St Mary's Hall, Hendon Lane, N3. 11am-5pm



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BARNET DIARY

Saturday June 28

Barnet Cycle Fair, Barnet House, 1255 High Rd, Whetstone. 11am-5pm. 446 8511 ext 4347

Sunday June 29

Cycle Faculty Ride, Meet Tally Ho Corner, North Finchley 11am

Tuesday July 1

Open Day at Barnet Community Relations Council, 1 Friern Park, North Finchley, N12. 12 noon to 5pm. 445 6051

Wednesday July 2

Barnet Animal Rights Group, Christ Church small hall, High Rd, N12. 8pm. 440 1715

Friday July 4

Bat & Moth survey, Hertfordshire & Middx Trust for Nature Conservation, Darlands Lake Nature Reserve. 8pm. The Close, Totteridge Lane. 346 5258

Women's Clubs

Mondays

*SupaSlim Slimming Club, Avenue House, East End Rd, N3. Sensible dieting and group therapy. 10.15am. 445 3195

Tuesdays

*Women's Friendship Club, Union Church, Northiam, Totteridge. 2.15pm. 445 6945
*Supaslim Slimming Club, Church House, Greyhound Hill, Hendon. 8pm. 445 3195
*Barnet Women's Place, Community

Centre, Victoria Rd, New Barnet. 1.40pm. 360 5171/440 1114 (Also Thursdays 10am & 8pm).

Tuesday June 10

Wives Group, Mill Hill East Church Hall, Salcombe Gdns. 8pm. 346 9430. (also June 24)
East Barnet (Osidge) TWG, Church Farm, Church Hill Rd, E Barnet. 7.45pm. 368 7346.

Wednesday June 11

Friary Club, Canteen, Friern Barnet Town Hall, N11. 8pm. 445 8493 (also June 25)
Mill Hill Afternoon TWG, Harwood Hall, Flower Lane. 2pm. 959 1505.

Thursday June 12

Finchley Granville (Afternoon) TWG, Finchley Methodist Hall, Ballards Lane, N3. 2pm. 455 2227
Broadway Mill Hill TWG, Hartley Hall, Flower Lane. 2pm. 954 1684
Chipping Barnet WI, Wesley Hall, r/o Methodist Church, High St. 10am. 440 8807

Monday June 16

Mill Hill Highwood TWG, Hartley Hall, Flower Lane. 2pm. 959 1994
Barnet & District National Council of Women, Wesley Hall, r/o Methodist Church, High St. 1.30. 346 8576

Tuesday June 17

Friern Barnet & Whetstone TWG, Manor Drive Methodist Church, York Way, Whetstone. 2pm. 445 4984
Acorns, non-sectarian club for women, East Finchley Methodist Hall, High Rd. 9.45am. 349 2318/9801

Wednesday June 18

Woodside Park Afternoon TWG, Old

Finchleians Club House, Southover, N12. 2.15pm. 445 0911

Friday June 20

Broadfields Evening TWG, Mill Hill County High, Hamonde Close, Edgware. 7.30pm. 958 5718.
Barnet Afternoon TWG, Wood St. 2pm. 449 0367.

Monday June 23

Barnet & Dis National Council of Women, Wesley Hall, r/o Methodist Church, High St, Barnet. 1.30pm. 346 8576

Tuesday June 24

Finchley Redbourne TWG, Etchingham Park Road, Day Centre, N3. 7.46pm. 349 3365

Wednesday June 25

Finchley Church End Afternoon TWG, St Mary's Church Hall, Hendon Lane, N3. 2.15pm. 346 4178

Tuesday, July 1

Totteridge W1, Village Hall, Badgers Croft, Totteridge Lane, N20. 7.30pm. 445 5700.

Friern Barnet Friary TWG, Christ Church URC Hall, Bellevue Rd, N11. 2pm. 361 9623.

Royal British Legion Women's Section (N Finchley), Legionway, Summers Lane, N12. 8pm. 445 9911.

Wednesday July 2

Barnet Evening TWG, Church House, Wood St. 7.30pm. 449 6809
Edgware TWG, Parish Hall, Rectory Lane. 2pm. 952 3311.

Thursday July 3

Ashley TWG, Mill Hill East Free Church, Salcombe Gdns. 7.30pm. 906 1952.

East Barnet Valley TWG, Lyonsdown Hall, Lyonsdown Rd, New Barnet. 2.15pm. 449 8601/3885.

Thursday July 3

East Barnet Monkfrith TWG, British Legion Hall, Nursery Rd, N14. 1.45pm. 440 1919

Bridge and Whist

Mondays

Bridge Classes, 41 Northumberland Rd, New Barnet. 7.30pm. 449 0960. Also Tuesdays 10am, Wednesdays 2pm.

*Bridge Class, second year students, St Albans Parish Centre, Gainsborough Rd, N12. 8pm. 445 1108 (also Tuesdays)

*Hendon College Bridge Club (no teaching, intermediate level), 43 Flower Lane, Mill Hill. 11.45am-1.15pm. 202 3811 ext 240

*Partner Whist Drive, St Peter's Church Hall, Somerset/Lyonsdown Rd, New Barnet. 8pm. Admission 40p. 441 1591

Tuesdays

Chase Bridge Club, St Andrew's Church Hall, Southgate. 9.30am. 360 5098

Thursdays

*Northside Bridge Club, E Finchley Methodist Church Annexe, High Rd. Duplicate first Thursday, rubber remaining Thursdays. 7.30pm. 445 7788

*NW London Duplicate Bridge Club, Michael Sobell Centre, Limes Ave, NW11. Admission £1.50. 7.45pm. 455 3745

Fridays

*The Fern Room Whist Club, Salisbury Road, Barnet, 2pm. 441 4853

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BARNET DIARY

Horticulture and Floral Art

Saturdays/Sundays

*Mill Hill Horticultural & Allotment Soc, Hartley Close, Mill Hill. Trading hut open Sat 2.30-4pm, Sun 10.30am-12.15pm. Garden plots to let. 959 2848

Tuesday June 10

Friern Barnet Floral Art Club, Christ Church Halls, Oakleigh Rd Nth, Whetstone. 8pm. 368 7663 (also June 24)

New Barnet Amateur Gardeners' & Floral Art Soc, Church Rooms, Holy Trinity, Lyonsdown Rd. 50p. 8pm. 441 0293

Mill Hill Flower Club, Harwood Hall, Mill Hill B'way. 8pm. 959 3530.

Wednesday June 11

Hendon Horticultural Soc, Hendon Library, The Burroughs. 8pm. 203 1187

Thursday June 12

Barnet & Dis Fuchsia Soc, Council Offices, Wood St. 8pm. 449 7165

Tuesday June 17

Totteridge Floral Art Group, Village Hall, Badger's Croft, Totteridge Village, N20. 2pm. 445 9307.

Wednesday June 18

Hendon Floral Art Group, West Hendon Community Centre, Marsh Drive. 7.30pm. 346 8916.

Saturday June 28

New Barnet Amateur Gardeners' & Floral Art Soc. Summer Show, St John's Church Hall, Somerset Rd. 2pm. Admission 10p

Saturday July 5

Hendon Horticultural Soc Annual Show, Meritage Club, Church End, Hendon. 2pm. 203 0337

Finchley Horticultural Soc Summer Show, Christ Church School, Hilton Ave, N12. 2.30pm. 346 4359

Barnet Horticultural Soc Annual Summer Flower & Floral Art Show, Ewen Hall, Wood St, Barnet. 2.30pm. Admission 10p. 441 6696

Martial Arts

Mondays

*North London Karate Club, Mill Hill School, The Ridgeway, Mill Hill, 8-9pm, 9-10pm. 440/7733/8633 (also Thurs)

*Barnet Shotokan Karate Centre. Recreation Hall, Barnet General Hospital, Wellhouse Lane, Barnet. Children 8-14 yrs; 6.30-7.30pm. 449 3150.

*Cobra Karate Club, Christ's College School, Hendon Lane, N3. Beginners 7pm; advanced 8pm. 959 4338. Also Wednesdays

*Watling Karate Club, Watling Boys' Club, Dryfield Rd, Burnt Oak. Under 12, 6-7pm; over 12, 7-8pm. 40p a session (and Wednesdays)

Nanbudo Martial Arts Club, St Mary's Church Hall, Hendon Lane, N3. 8pm. 349 4421

*London School of Karate, East Barnet Upper School, Chestnut Grove. 8pm. 359 0381

Tuesdays

*Karate Centre Point, Corner Mead, Grahame Park. 7-13 yr olds 6pm; 13 plus and adults, 7pm. 205 7113 (also Thursdays, 7pm and 8pm)

*Barnet Shotokan Karate Centre, Penefather Hall, St Albans Rd, Barnet. Adults 7.30-9.30pm. 449 3150

*J.L. Kung Fu Centre, All Saints Church Hall, Durham Rd, N2. 7pm. 959 2605

*Goju-Ryu Karate, Queen Elizabeth's Children Sports Centre, Meadway, Barnet; 6-7pm, adults 7pm. 906 4372/449 8997 (also Thurs)

*Nanbudo Martial Arts Club — Beginners class — St Mary's Hall, Hendon Lane, N3. 8pm. 349 4421.

Wednesdays

*Barnet Shotokan Karate Centre, Adults Christchurch School, Hilton Ave, N12. 8-9pm. 449 3150

*Judo for children, Pymmes Youth Centre, East Barnet Lower School, Westbrook Crescent, E Barnet. 6.30-7.30pm; 7.30-8.30pm. 440 6473. Adults Thursday 7.30pm.

*Wing Chun Kung Fu, Simon Lau Martial Arts Academy (Mill Hill Division), Hartley Hall, Flower Lane. 7pm. 998 1055

*Finchley Karate Club (Okinawan Goju-Ryu Karate), Manorside School, Squires Lane, N3. 8pm. (Children 7pm) 346 9505 (also Fridays)

*Kateda Self Defence Association, King Alfred School, North End Rd, NW11. 7pm. 904 6720

*Nanbudo Martial Arts Club, St Mary's Hall, Hendon Lane, N3. 8pm; children's class 6.30pm, 349 4421.

Fridays

*Shin Do Kwai Kendo Club, Whitefield School (gym) Claremont Rd, NW2. 7.30pm. 863 7574

*Ladies' Self Defence Class (lady instructor), Lyonsdown Hall, Lyonsdown Road, New Barnet, 1-2pm; 2-3pm. 449 8997/906 4372.

Keep Fit

Saturdays

*Body-tune dancecise, ladies 14-50, Lyonsdown Hall, Lyonsdown Rd, New Barnet. 9.20am. 441 1336

Sundays

*Yoga classes at Patanjali Yoga Centre, 190 Watford Way, Hendon. Beginners: 1pm & 3pm, advanced 5pm. 203 0062

Mondays

*Pensioners Health Group, Methodist Hall, Rodborough Rd, NW11. 2pm. 794 6376. 60p

*Freston Fitness Club, Freston Hall, Freston Gardens (off Cat Hill), Cockfosters. £1.50 per session. 7-8pm. 446 4388

*Yoga, St Mary's Church Hall, Hendon Lane, N3. 7pm. 455 2476. Also Weds 9.45am

*Keep fit, Centre Point, Corner Mead, Grahame Park. 8pm. 205 7113

*Aerobics 9.30am; body conditioning 10.30am. Christchurch Hall, High Rd, N12. 349 1449

*Yogacise plus Body-Tune, St Mary's Church Hall, Church Hill Rd, E Barnet. 7.15pm. 441 1336

*Body conditioning classes, Christ Church, Whetstone, Oakleigh Rd Nth, N20. 10am and 7.15pm (also Tues, Wed, Thurs). Phone 440 2483/445 1846 for times

Tuesdays

*Popmobility/aerobics, Queen Elizabeth Centre, Meadway, Barnet. 7pm and 8pm. 441 2933.

*Relaxation classes, Centre Point, Corner Mead Grahame Park, 8.30pm. 205 7113

*Aerobics, Manorside School, Squires Lane, N3. 8pm. 349 1449 (also Thursdays 8pm)

*Yogacise 7.15pm; body-tune dancecise 8.15pm. St Mary's Church Hall, Church Hill Rd, E Barnet. 441 1336

*Ladies Keep Fit — suitable all ages — Hendon School, Golders Rise, Hendon. 7.30pm. 349 0400. (also on Thursdays)

*Body conditioning classes, Oaktrees Special School, Chase Side, Southgate. 7.30pm. 368 0881

*Keep Fit and self defence with Nanbu-

do, St Mary's Hall, Hendon Lane, N3. 8pm. 349 4421

*Stretch and Shape, Oak Tree Special School, Chase Side, Southgate. 7.30pm. 368 0881

*Slenderquest Slimming Club, St Mary's Church Hall, Church Hill Rd, East Barnet. 8pm. £1.75. 449 4227

Wednesdays

*Popmobility, Centre Point, Grahame Park. 7.30-9.30pm. 205 7113.

*Yoga for people with handicaps. Special class, St Mary's Hall, East Barnet. Gentle movement, breathing, relaxation. 4-6pm. Qualified teacher. Other classes available. 440 1828

*Aerobics, Copthall Swimming Pool, Page St, Mill Hill. 9.45am. 349 1449

*Mixed Volley Ball Training Club, Queen Elizabeth Centre, Meadway, Barnet Juniors 6pm; seniors 7pm. 441 2933

*Health and Beauty, exercise and movement classes, Christ Church Hall, High Rd, N12. 7.15-9.45pm. 286 3102

*Keep Fit (adults), Manorhill Centre, Summers Lane, N12. 7.30pm. 368 6316

Yoga classes for beginners, Patanjali Yoga Centre, 190 Watford Way, Hendon. 10.30am to 12 noon. 203 0062

Thursdays

*Mixed exercise class for people with problem backs, Queen Elizabeth's Girls' School, Meadway, Barnet. 8pm. 445 6986

*Aerobics, Centre Point, Corner Mead, Grahame Park, 8.30pm. 205 7113

*Yoga. British Wheel trained teacher, Union Church, Northiam, N20. 7-8pm. 349 2972

*Yogacise 10am; body-tune dancecise 11.15am, Lyonsdown Hall, Lyonsdown Rd, New Barnet. 441 1336

Fridays

*Body conditioning, Christchurch Hall, High Rd, N12. 10.30am, 349 1449

*Anita's keep fit class, Michael Sobell Centre, Limes Avenue, Golders Green. 10.15am. 458 7411 ext 379 (day), 455 9195.

Pensioners Clubs

Mondays

*Handicraft Club for over 60s, Evergreen Centre, 54-60 Brookhill Rd, New Barnet. 2pm. 449 8690/886 7512

Tuesdays

*Coffee Morning, Pensioners' Friendship Club, North Road Community Centre, Burnt Oak. 10am. 951 1726

Wednesdays

*West Hendon over 60s Lunch and Social Club, Community Centre, Marsh Drive, NW9. Lunch 12.30pm; Social Club. 1.30pm. 202 5057

Thursdays

*Pensioners 'Friendship Club', North Road Community Centre, Burnt Oak. 1.45pm. 951 1726

*Arts and Crafts — open CRAB sessions for the elderly. The Meritage Club, Church End, Hendon. 1.30pm

*Roundabout Club pensioners group, Sarnes Court, Oakleigh Rd Sth, N11. 2pm. 368 4409

Fridays

*Pensioners' Club, Conservative Hall, Barnfield Rd, Burnt Oak. 1.30pm. 952 3513

Wednesday June 11

Pensioners' Voice (Barnet), Wesley Hall, r/o Methodist Church, High St. 1.30pm. 361 2787

Thursday June 12

Pensioners' Voice (E Finchley), E Finchley Library, 226 High Rd. 2pm.

883 2155

Thursday June 26

Pensioners' Voice (Colindale/Burnt Oak), Burnt Oak Library, Watling Ave. 1.30pm. 959 4683

Pensioners' Voice (Whetstone/Finchley), N Finchley Library, Ravensdale Ave. 1.30pm. 445 7413
Pensioners' Voice (Golders Green), Trinity Church Hall, Rodborough Rd, NW11. 1.15pm. 455 7952

Fetes and sales

Saturday June 7

Church Hill JMI School Fete, Burlington Rise, East Barnet. 2pm

Saturday June 14

Our Lady of Dolours Parish Garden Fete, St Joseph's School, Watford Way, Hendon. Many attractions. Programmes 20p. 2pm

Edgware General Hospital Summer Fete in the grounds. 2pm. Admission 10p. Many attractions

Friends of Finchley Memorial Hospital Summer Fete, Hospital Grounds, Granville Rd, N12. 1.30pm

2nd Edgware Scout Group Jumble Sale, Church Hall, Rectory Lane, Edgware. 2pm. Admission 10p

Sunday June 15

School Fete, Swaylands School, Penhurst, Tonbridge, Kent. A lovely day out. 2pm

Saturday June 21

Midsummer Garden Party, Highwood Ash, Highwood Hill, Mill Hill in aid of the Family Holiday Association. Mad Hatters Tea Party, and competition (under 14s and adults wear your maddest hat). Entrance 50p, children 25p. If wet, Harwood Hall, Union Church, Mill Hill Circus. 2-5pm

St John's School PTA summer fete, Swan Lane, Whetstone. Inflatable bouncers. 2pm. Entry 15p. 445 4693

Queen Elizabeth's Boys' School Fete, Queens Rd, Barnet. 1.30pm. Many attractions. Entrance 20p

Summer Fair, Oakland Infant School, Rideway Ave, E Barnet. 2pm. Entrance 20p. 449 7832

Saturday June 28

Summer Fair, Courtland School, Courtland Ave, Mill Hill. 2-5pm.

Sunday June 22

Summer Fun Day Fete, Oakleigh School, Oakleigh Rd Nth, N20. Opener: David Berglas. Special attractions. 2pm. 368 5336.

St Mary's & St John's Schools Summer Fair, Prothero Gdns, Hendon. 1pm.

Saturday July 5

Summer Fair, Brookland School, Hilltop, NW11. 12noon-4pm

Grand Fair, Christ Church URC Church, Friern Barnet Rd, N11. 11.30am-4pm

Council Meetings

Members of the public are invited to attend council and committee meetings in the Town Hall, Hendon, at 7pm.

Monday, June 9: Finance

Wednesday, June 11: Town Planning and Research

Monday June 16: Grants

Tuesday, June 17: Education Sub-Committees

Tuesday, June 24: Council Meeting

Tuesday, June 25: Planning Subs

Monday, June 30: Housing, Development and Estates

Tuesday, July 1: Public Works, Social Services

Chief Executive and Town Clerk's Department

Following a comprehensive re-structuring of the Legal Division applications are invited for the following positions:—

Principal Solicitor

Salary:— £18,333 to £19,461 per annum inclusive. Ref. 600/PS

An experienced Conveyancer with an interest in and knowledge of Planning Law to be responsible for a team of 11 staff both admitted and unadmitted who will deal with the Council's Conveyancing, Contract and Planning work.

This is an important new post arising from the re-structuring involving the management of one of the three new sections into which the Division will be divided. The post holder will be expected to display managerial skills as well as the professional experience required both to supervise staff and carry out major Conveyancing and Planning work. Attendance at other Committees of the Council will also be expected.

Principal Assistant Solicitor

Salary:— £16,524 to £17,601 per annum inclusive. Ref. 600/PAS

A Conveyancer with some years' experience to carry out a variety of the more difficult conveyancing and daily management of the team dealing with the Council's non contentious work (both conveyancing and contracts). The post holder will be directly responsible to the Principal Solicitor and will have an important role in the new structure. Committee attendance will be available according to experience.

Assistant Solicitor

Salary:— £12,543 to £15,804 per annum inclusive. Ref. 600/AS

This post would suit an enthusiastic Solicitor, possibly newly qualified, who wishes to specialise in non contentious work within the group dealing with Conveyancing and Planning. The work is varied and interesting.

Senior Assistant Solicitor

Salary:— £14,718 to £16,887 per annum inclusive. Ref. 600/SAS

This important new post has been

created within the litigation section to specialise in legal work arising within the Social Services Directorate. An interest in and knowledge of Child Care Law is essential.

There will also be an opportunity to carry out other litigious work. Some Committee experience may be included.

Salary will be according to experience.

Whilst local government experience would be an advantage for the senior posts we are equally looking for applicants able to display enthusiasm and an interest in his or her work.

Generous holidays with additional leave at Bank Holidays; 36 hour week — flexible working hours in operation; interest-free loans for season tickets; staff restaurant.

Closing date 19th June, 1986

Application forms, quoting appropriate reference numbers from address No 1.

Temporary Assistant Litigation Solicitor

Salary:— £12,543 to £14,718 per annum inclusive.

We require a temporary Solicitor to carry out a variety of Litigation, civil and criminal, including Advocacy, for about 10 months from July.

Type of work will be according to experience, some knowledge of planning law would be an additional advantage.

Closing day 19th June, 1986

Application forms and further particulars from address No. 1.

Borough Treasurer's Department

Group Auditor

Salary:— Scale PO4/5 £14,718 — £16,887 per annum

Plus Essential User Car Allowance.

To join the Internal Audit Division currently based at Friern Barnet with relocation to Hendon a possibility in the near future.

We are seeking a qualified accountant (preferably CIPFA) who is able to manage and motivate a group auditing the Social Services, Education and Libraries services. You must be aware of current audit techniques and be prepared to continue development of a

systems-based approach to service audits.

We offer flexible hours and schemes to assist with temporary separation and relocation. Assistance with temporary housing may also be available. 100% of removal expenses; interest free loans for annual season tickets; extra leave at Bank Holidays.

Closing date 12th June, 1986

Application forms, quoting reference 601/317, from address No. 1.

Rating Assistant

(Empty Properties)

Salary:— Scale 4/5 £7,593 — £9,390 per annum inclusive

You will join a team of four which is led by a District Rating Officer and is responsible for the collection of General and Unoccupied property rate on approximately 25% of the Borough's properties.

The main duties of the post are involved with the levy and collection of the unoccupied property rate. The system is computer-based using VDU terminal equipment attached to the Council's mainframe computer.

Closing date 12th June, 1986

Application forms, quoting reference 601/213 from address No. 1.

District Rating Officer

Salary:— Grade SO2/PO2 — £11,643 — £13,578 per annum inclusive

You will head a team involved in the levy and collection of general rate and unoccupied property rate, up to the distress warrant stage, on approximately one quarter of the Borough's rateable hereditaments. The Council uses an I.C.L. computer with on-line terminal rating enquiry facilities. We are looking for an experienced officer with a sound rating knowledge who preferably holds the full qualification of the Rating and Valuation Association.

Closing date 12th June, 1986

Application forms quoting reference 601/202 from address No. 1.

For full-time posts we offer a minimum of 20 days basic annual leave, with additional leave at most Bank Holidays, canteen facilities and schemes to assist with temporary separation and relocation. Assistance with housing may be available; 100% of removal expense; interest free loans for annual season tickets.

1 Personnel Officer, Room H, 16/17 Sentinel Square, Brent Street, Hendon, London NW4 2EN Telephone 01-202 8282, Ext 424 (01-202 6602 outside office hours)

4 Director of Social Services
Ivy House, 1331 High Road, Whetstone
London N20 9HZ. Tel: 01-446 6857 (24 hr answering service)

2 Directorate of Technical Services
Barnet House, 1255 High Road,
Whetstone, London N20 0EJ

5 Borough Librarian, Ravensfield House,
The Burroughs, Hendon, London NW4 4BE
Tel: 01-202 5625 Ext. 48

3 Director of Educational Services
Town Hall, Friern Barnet
London N11. Tel: 01-368 1255

6 Geoff Fish, Chief Environmental Health Officer
Grove Lodge, 287 Regents Park Road
Finchley, London N3 3JY Tel: 01-349 9121 Ext. 151

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Borough Treasurer's Department

Section Head

Salary:— Scale 6/SO 1 £9,672 — £11,331 per annum inclusive

Following the retirement of the present postholder a Section Head is required for our busy Accounts for Payment Section based at Hendon Town Hall.

Together with a team of five assistants, this office is responsible for the payment of all the Council's authorised invoices. The system is computer based but a high degree of control and management skill is required to fulfill this demanding role.

We are looking for an enthusiastic person with experience in this field.

Closing date 12th June, 1986

Application forms quoting reference 601/172 from address No. 1.

Two posts

The Council's Housing Benefits Division, based at King Edward Hall, Finchley, N.3 requires two people to complete the staff team.

The first post is for an **ASSESSMENT OFFICER** in the Private Tenants Group.

Salary:— Scale 4 £7,593 — £8,406 per annum inclusive. Ref. 601/475

The second post is for an **ASSESSMENT ASSISTANT** in the Council Tenants Group.

Salary:— Scale 3 £6,927 — £7,449 per annum inclusive. Ref. 601/472.

The duties for both posts include the assessment of applicants' income and entitlement to Housing Benefits.

You will be required to deal sympathetically with members of the public and experience in dealing with telephone and personal enquiries would be an advantage. A good standard of education is required for both of these posts.

Closing date 12th June, 1986

Application forms, quoting appropriate reference numbers from address No. 1.

Accountancy Assistant

Salary:— Scale 2/3 £6,243 — £7,449 per annum inclusive

This post is based in the Social Services Accountancy Section and you will undertake a variety of interesting duties including maintenance of records, invoice checking, monitoring income and expenditure and some statistical work. Numeracy is essential.

Closing date 12th June, 1986

Application forms, quoting reference 601/118 from address No. 1.

For full-time posts we offer a minimum of 20 days basic annual leave, with additional leave at most Bank Holidays, canteen facilities and schemes to assist with temporary separation and relocation. Assistance with housing may be available; 100% of removal expense; interest free loans for annual season tickets.

Directorate of Social Services Social Worker

Day Care for Elderly People

Salary:— From £9,672 to £11,331 per annum inclusive assessed according to experience. Plus essential user car allowance.

Day Care is a vital part of the community support network provided by Barnet Social Services to frail and vulnerable elderly people living in their own homes.

The Day Care team in our Centres consists of experienced management, instructor, care and ancillary staff and an essential member of this team is the social worker.

We are looking for a qualified person (CQSW) whose personality and skills can:

- Complement this team;
- Offer commitment to working with elderly people;
- Develop groupwork and neighbourhood social support services;
- Establish links with community organisations.

This post covers two Day Centres, Springwood and Deansbrook, both of which are located in the Edgware area.

Enquiries in the first instance to David Adams, Management Officer: 01 446 1488, Ext. 266.

Visits to the Centre can be arranged subsequently through the Managers:

Val Baker, Deansbrook Day Centre, 01 952 7667

Stephanie Sawyer, Springwood Day Centre, 01 958 8123

Closing date 19th June, 1986

Application form, quoting reference 633/543 from address No. 4.

Services for Physically Handicapped Persons

Occupational Therapist

Salary:— £9,672 to £11,331 per annum inclusive. Plus Essential User Car Allowance.

The centralised team which provides services for Physically Handicapped Persons is at Whetstone, N.20, and is staffed by Occupational Therapists and Specialist Workers for the Deaf and Blind. There is also a Paediatric Occupational Therapy Service.

The team operates its own duty system for taking referrals and work is allocated on a patch basis. In this post the work will be on the West side of the Borough.

The Service provided is comprehensive and there is close liaison with area social work teams, local hospitals and other departments of the Borough and Health Authority Clinics. An aids store and assessment facilities are on the premises. Recent projects include setting up Crossroads Scheme and providing an Alarm System for clients at high risk.

Supervision and professional support are provided.

Informal enquiries to: Imelda Mearns, Senior Management Officer or Ruth Robins, Management Officer, Telephone 01-446 4353.

Closing date 12th June, 1986

Application forms, quoting reference 18 from address No. 4.

Nursery Officers

Salary:— Day Grade 2 £6,927 to £7,449 per annum inclusive.

Day Nurseries in Barnet are committed to the involvement of parents in their day-to-day activities, and each child is seen as an individual, but part of a family.

You must be qualified (CSS, NNEB or equivalent), and should have, in addition to all the skills required to work with young children, an understanding and supportive approach to parents, and preferably experience in working with families under stress.

Informal enquiries to Jean Wood, Telephone: 01-440 3498

Closing date 12th June, 1986

Application forms, quoting reference 399/407 from address No. 4.

Directorate of Educational Services

Resident Caretaker

Brookland Junior and Infant Schools, Golders Green, NW11.

The schools have a total floor area of 30,770 sq ft with gas central heating. Your duties will include security of premises, portage, operation of the heating system, cleaning and supervision of staff. You will also undertake the general cleaning, and maintenance of the swimming pool.

There is a three bedroomed, gas centrally heated flat available for an inclusive rent of £4.37 per week, with responsibility for your own heating and lighting. This accommodation will be available when the existing occupier is rehoused and until that time travelling expenses will be paid together with reimbursement of rent differential after one month in post.

Hours: 39 per week.

Wages:— £114.52 per week plus an additional £8.65 per week for participants of the Handyperson Scheme and a Swimming Pool Allowance.

Closing date 12th June, 1986

Application forms quoting reference ADM/S/JF from address No. 3. Tel. 01-368 1255, Ext. 221.

Assistant Caretakers

Assistant Caretaker vacancies exist throughout the Borough to work a 39 hour week for an inclusive weekly wage of £105.78.

The duties include cleaning, assistance with security of premises, portage and acting for the caretaker in his/her absence. Full induction training will be given.

There is an additional allowance of £8.45 per week for participants of the Handyperson Scheme.

Closing date 12th June, 1986

Application forms, quoting reference ADM/S/JF from address No. 3. Tel. 01-368 1255, Ext. 221.

Part-time Cleaners

Part-time cleaners are urgently needed throughout the Borough and in particular at:

Foulds JMI School, Byng Road, Barnet — 449 2714

Mill Hill County High School, Worcester Crescent, Mill Hill, NW7 — 959 0017

Christ Church Secondary School, Warnham Road, Finchley, N.12 — 445 3249

Finchley Catholic High School, Woodside Lane, Finchley, N.12 — 445 0105

Moss Hall Schools, Nether Street, Finchley, N.3 — 445 7965/445 9735

Queen Elizabeth Boys' School, Queens Road, Barnet — 441 4646.

If you are interested please enquire at your local school.

Rates of pay: £2.61 per hour, with special rates for under 18's.

Closing date 12th June, 1986

Application forms, quoting reference ADM/S/JF from address No. 1. Tel. 01-368 1255, Ext. 222.

Barnet College of Further Education Senior Computing Technician

Salary:— Scale 4 £7,593 — £8,406 per annum inclusive

We are looking for someone to work as part of a team of six support staff and whose particular duties will include operating the ICL ME29 and DRS20 computer equipment. Familiarity with ICL equipment and a knowledge of high-level languages would be an advantage.

Candidates should have BTEC Diploma or Certificate (or OND/C), 'A' levels, City and Guilds Certificate or equivalent qualifications.

Closing date 12th June, 1986

Application forms quoting reference ADM/AP/892/328 and further details available from Senior Administrative Officer, Barnet College of Further Education, Wood Street, Barnet, Herts. EN5 4AZ. Telephone 01-440 6321.

Directorate of Technical Services

Engineering Services Division — Recreation Group

Our aim is to meet the challenge of the leisured society of the future. To help us meet this our Recreation group has been re-structured and enhanced. We are now looking for a first-class senior Manager to play a vital part in the corporate management of the Group and to assist us to achieve our objectives.

Leisure Services Manager (Development)

Salary:— PO 2/3 up to £14,718 per annum inclusive

This is an exciting opportunity for a person with proven management experience who has innovative flair. If you'd relish the opportunity to appoint and develop a new section to promote and market sports and other recreational activities in the Borough, this could be the job for you.

The Section will have responsibility for:

- the organisation of major functions including summer shows, Galas and carnivals;
- the initiation and development of a Sports Community Project, a Sports Development Programme and Barnet Sports generally;
- the management of all events within the Borough's Parks and Open Spaces.

We are looking for someone who has the ability to adopt a commercial approach to the Borough's marketing and promotional activities including the skills of attracting sponsorship.

For an informal discussion concerning this post, contact Alan Burrige on 01-446 8511, Ext. 4982.

Closing date 12th June, 1986

Application forms, quoting reference 602/232 from address No. 2. Tel. 01-446 8511, Ext. 4460 (Ansaphone during office hours) or Ext. 4464.

Engineering Services Division

Are you 16 to 18 years old?

Interested in a creative career where you could be involved in projects worth more than £30 million, related to public highways, street lighting, buildings, sewers and even refuse collection?

If you are, then CIVIL ENGINEERING IS FOR YOU!

We could start you off on such a career as a

Trainee Engineering Technician

You will need (or expect to get) 4 'O' Levels (or CSE Grade 1) including maths and science, and also be prepared to commit yourself to training for a career in Engineering.

We can offer you:

- * A starting salary of £4,600 per annum;
- * A 4-year structured training programme under indenture;
- * Registration with the Society of Civil Engineering Technicians;
- * Day release to a local college for the BTEC National Certificate in Civil Engineering.

INTERESTED?

Then contact the Assistant Controller (Support Services), address No. 2. Tel. 01-446 8511, Ext. 4461 for application form quoting reference 414/415/ES/IG.

Closing date 12th June, 1986

Technicians

Engineering Group

Salary:— £7,593 — £9,390 Scale 4/5 starting point dependent on experience and qualifications.

If you are looking to further your career and gain experience in the various disciplines of municipal engineering, then you could be the person we require.

We are looking for enthusiastic staff who have already gained some technical experience to assist in newly formed sections dealing with Traffic, Highways, Drainage and Survey work. There will be the opportunity to move between sections within the Group and you will be encouraged to gain further academic qualifications through day release.

In return we will expect your dedication and hard work. There will be a casual user car allowance with most of these posts.

For an informal chat about these posts, contact Phil Skinner, Assistant Controller (Engineering) on 01-446 8511, Ext. 4361.

Closing date 12th June, 1986

Application forms, quoting reference 602/TN from the Assistant Controller (Support Services), address No 2. Tel. 01-446 8511, Ext. 4460 (Ansaphone during office hours) or Ext. 4464.

Libraries and Arts Arts Officer

**Salary:— £11,973 — £12,861 per annum inclusive
Plus car allowance.**

We are seeking a dynamic person to continue the exciting pattern of arts development evolved during the past three and half years.

The person appointed will have entrepreneurial skills and come from a broad based arts background with proven experience in arts administration.

Particular skills are required in building on established relationships with the business community and increasing sponsorship.

Closing date 21st June, 1986

Application forms, quoting reference 607/223 and further details from address No. 5.

For full-time posts we offer a minimum of 20 days basic annual leave, with additional leave at most Bank Holidays, canteen facilities and schemes to assist with temporary separation and relocation. Assistance with housing may be available; 100% of removal expense; interest free loans for annual season tickets.

1 Personnel Officer, Room H, 16/17 Sentinel Square, Brent Street, Hendon, London NW4 2EN. Telephone 01-202 8282, Ext 424 (01-202 6602 outside office hours).

4 Director of Social Services
Ivy House, 1331 High Road, Whetstone
London N20 9HZ. Tel: 01-446 6857 (24 hr answering service)

2 Directorate of Technical Services
Barnet House, 1255 High Road,
Whetstone, London N20 0EJ

5 Borough Librarian, Ravensfield House,
The Burroughs, Hendon, London NW4 4BE
Tel: 01-202 5625 Ext. 48

3 Director of Educational Services
Town Hall, Friern Barnet
London N11. Tel: 01-368 1255

6 Geoff Fish, Chief Environmental Health Officer
Grove Lodge, 287 Regents Park Road
Finchley, London N3 3JY. Tel: 01-349 9121 Ext. 151

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High level flush pipe	£80
High level brackets (pair)	£25
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Bidet	£169

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01 203 1095

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