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A1

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet. Herts.

29th March, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 2nd April, 1940, at 8 p.m., for transaction of the following business:-

1. The Minutes of the Meeting held on the 26th March, 1940, as circulated, to be submitted, and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order.6.

4. To receive the report (as circulated) of the Valuation Committee dated 28th March, 1940.

5. To Seal the General Rate for the year ending 31st March, 1941.

6. Consider as to Salvage of Waste Foodstuffs(Surveyor's Report).

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

7. To receive and consider the reports of (a) Clerk (b) Engineer & Surveyor - and re Old Elizabethan's Rugby Club (c) Chief Sanitary Inspector (d) Deputy Treasurer.

Alfred Hays

Clerk of the Council.

B1

BARNET URBAN DISTRICT COUNCIL.

SUPPLEMENTARY AGENDA FOR COUNCIL MEETING ON TUESDAY 2ND APRIL, 1940.

Consider the following letter received from the Military Authorities:-

27th March, 1940.

Sir,

I am directed by the General Officer Commanding The London Area to forward the enclosed certificate which he has signed as a competent military authority and to express the hope that your Council will see their way to submit to the Secretary of State a draft order under Regulation 428 of the Defence (General) Regulations 1939 as respects the opening on Sunday of the "Barnet Cinema" High Street, and the Odeon Cinema" Under Hill Barnet.

I am, Sir,

Your obedient Servant.

(sd)C.G.Barclay
Capt. for Major,
D.A.A.G.London Area.

The Clerk of the Council,
Barnet Urban District Council,
Municipal Offices,
Wood Street,
Barnet.

A P P E N D I X.

Certificate furnished by a competent military authority under the provisions of Regulation 42B of the Defence (General) Regulations, 1939.

I, General Officer Commanding, London Area, being a competent Military Authority authorised in that behalf by the Army Council, certify that I am of opinion that having regard to the large numbers of His Majesty's Forces quartered in, or in the Neighbourhood of Barnet Urban District, it is expedient that places licensed under the Cinematograph Act,1909,should be opened on Sundays for the purpose of cinematograph entertainments in the said area.

(sd) P.G. Sergison Brooke.
Lieutenant-General,
Commander,London Area.

Date:-
27.3.40.

OLD COURT HOUSE,
WOOD STREET,
BARNET. HERTS.

30th March, 1940.

ALFRED.S.MAYS.

Clerk to the Council.

C1.

BARNET URBAN DISTRICT COUNCIL.

ANNUAL STATEMENT OF THE CHAIRMAN OF THE COUNCIL.

2ND APRIL, 1940.

Mrs. Strugnell and Gentlemen,

It is customary once in every year at an appointed time to elect a Chairman to preside over you, and for the old Chairman to make what is commonly known as his Swan Song.

Being an obedient citizen of Barnet I suppose I should do so, but I am not going to blow my own Trumpet and try to make myself believe what I am not !

Ordinary Local Government work which occupied our attention at the beginning of my year of office, has through circumstances beyond our control, been either deferred or prevented. We had looked forward to certain schemes maturing after long preparation, such as the Mays Lane Improvement, the completion of the Regional Open Spaces, the building of a Central Fire Station, and the completion of the Town Planning Scheme. Other schemes which were contemplated, such as the provision of a Community Centre, we have also had to forego. I cannot prophesy when these will be resumed, but I know it will be your hope, as it is mine, that they will all ultimately be brought to fruition.

Apart from the Civil Defence efforts, concentrated and continuous as they have been, of the War Emergency Committee, other activities of the year should be remembered. The establishment of the Citizens Advice Bureau is believed to have filled a need for the District; the Womens Voluntary Services for Civil Defence have continued and expanded their work of the previous year; the National A.R.P. for Animals Committee has commenced its activities, and I am sure will merit its formation if and when the necessity arises.

We have all heard with pleasure, of the ultimate financial success through the goodwill of a generous donor, whereby Barnet Branch of the Air Defence Cadet Corps will be able to be officially recognised, and thus put into practice the objects for which the youths concerned have so keenly trained during the past winter. Nor must we forget the many Members of the 334 (Barnet) A.A.Co.R.E., who have left the District for War Service "somewhere in England". Amongst them are quite a number of the Council's Staff, and we wish all of them the best of luck and a safe return.

I have had to launch various appeals during the year, the outstanding one being that in aid of the Lord Mayor's Fund for the British Red Cross and St. John. To all those who helped in any way in organising this appeal in particular, and to those in general who have contributed, and others who are doing so, week by week, I extend my very best thanks.

Since I took over the honoured position of Chairman of the Council, I have always had but one thought, and one view in my mind, and that is to do my utmost for my fellow Townsmen, and to try and carry out my duties in an impartial, and perfectly fair way.

I don't mind confessing that it has been a very strenuous and hard year, and it certainly has taken its toll of me but I have the satisfaction of knowing I have done my best, and of a clear conscience.

And now before I sit down I want to give my very sincere thanks to the Officers, and the Staff.

May I make one request to my Successor, and that is to express an ardent hope that our Council Meetings will continue to be opened by a prayer. I am certain it is not only right but our duty to ask for help of the Almighty on our proceedings.

Council Meeting.

Tuesday, 2nd April, 1940.

At a meeting of the Council duly convened and held on the above date at 8 p.m. there were present:- Crs. J. W. Clark, J.P. (Chairman), C.T. Beard, R.H. Broadbridge, A. Cheason, F.E. Claydon, F.A.H. East, Cty. Aldrmn. H.E. Fern, J.P., C.E. Green, F.M. Martin Smith, E.P.A. Offord, J. D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt and Mrs. M. Strugnell with Alfred S. Mays (Clerk), E. Scott (Engineer & Surveyor), C.W. Hill (Sanitary Inspector and Housing Manager), and E.S. King (Deputy Treasurer).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Offord, the Minutes of the meeting of the 26th March, 1940 were taken as read and signed.

2 AIR DEFENCE CADET CORPS. A letter was read from Mr. Douglas Plank, Hon. Organiser of the Barnet Squadron of the Air Defence Cadet Corps, expressing thanks to the Council for the help given to the Squadron by the freeuse of the Barnet Cinema Cafe weekly for training purposes, and also thanking members of the Council who had given help through Membership of the Organizing Committee and through donations to the Fund. The Council were pleased to note that the Squadron's Foundation Fund of £200 had been brought to completion by a generous donation of £80 from a local sympathiser.

3 BOWLING GREENS. An application was received from the Barnet Women's Bowling Club, for permission to use the Bowling Green on Monday 29th April, and on the motion of Cr. Offord, seconded by Cr. Broadbridge, this request was acceded to, subject to the usual conditions, the Men's Bowling Club commencing on the 27th April.

4 VALUATION COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Martin Smith, the report of the Valuation Committee dated 28th March was received.

5 GENERAL RATE. On the motion of Cr. Beard, seconded by Cty. Aldrmn. Fern, it was unanimously resolved:- (1) "That the Council do now make and seal for the year ending 31st March, 1941:- (a) A general rate of 13s. 2d. in the £ for the parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge. (b) A general rate of 12s. 11d. in the £ in the transferred portion of the

parish of Ridge. (c) A general Rate of 13s. 2d. in the £ in the transferred portion of the parish of Elstree. (d) A general rate of 12s. 11d. in the £ in the parish of Shenley. Such general rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants." and (2) "That the foregoing rates be payable in two equal half-yearly instalments on the 3rd day of April, 1940, and the 1st day of October, 1940."

6 SALVAGE - FOODSTUFFS. For reasons given by the Surveyor, Cr. Ryley Pratt moved, and Cr. Mrs. Strugnell seconded, "That the Council consider the Surveyor's Report on salvage of waste foodstuffs in Committee, and a statement of same be sent to the 'Barnet Press'."

7 CHAIRMAN. The Chairman, having read the Statement on the activities of the Council during his year of office, Cr. Clark was thanked therefor, and on the motion of Cr. Mrs. Strugnell, seconded by Cr. Olney, it was unanimously resolved:- "That the Council express to Cr. J.W. Clark, their appreciation for the kindly and admirable manner in which he has carried out his duties as Chairman of this Authority during the past year."

8 SUNDAY CINEMAS. Correspondence was submitted from the D.A.A.G. London Area, giving a certificate under Regulation 428 of the Defence (General) Regulations 1939, as to the need for the opening of cinemas on Sunday, in Barnet Urban District. Consideration having been given thereto, Cr. Claydon moved, and Cr. Scutt seconded: "That the Council pass a formal resolution for steps to be taken for the making of a draft order in respect of the opening of cinemas in Barnet on Sunday." As an amendment, Cr. East, moved and Cr. Beard seconded, "That consideration of the matter be deferred until the meeting of the Council on the 16th April, 1940 for further information to be obtained on the points raised in the discussion." There voted for the amendment 10, against 6 and as a substantive motion, for 10, against. 5.

ON THE MOTION OF THE CHAIRMAN, SECONDED BY CR. BEARD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDER 16 AND 19 (1).

9 BARNET GATE LAND. OLD ELIZABETHAN'S RUGBY FOOTBALL CLUB. As directed at the meeting of the Council on the 26th March, the Surveyor submitted a resume of the circumstances governing the letting of land at Barnet Gate to the Old Elizabethan's Rugby Football Club, and as to land let to Major D. Lloyd-Jones for grazing. On the motion of Cr. Mrs. Strugnell seconded by Cr. Ryley Pratt it was resolved:- "That on the information now before them, the Council allow the Old Elizabethan's Rugby Football Club to terminate their Agreement as from 1st October, 1939, concerning the renting of land at the Barnet Gate Playing Fields."

10 CLERK'S DEPARTMENT - STAFF. Arising out of the Plans and Out-door Sub-Committee's and Town Planning matters, as to the preparation of Agreements, Cr. East moved, and Cr. Broadbridge seconded:- "That the Council employ a suitable Solicitor to carry out the preparation and completion of certain agreements now awaiting attention." As an amendment, Cr. Martin Smith moved and Cr. Ryley Pratt seconded:- "That the Clerk be asked to see what can be done to expedite the completion of these Agreements." The amendment was then put, there voting for 7, against 6 and on its becoming the substantive motion, Cr. Mrs. Strugnell moved and Cr. Render seconded, as a further amendment:- "That the Clerk be authorised to seek the services of a competent assistant with legal knowledge, to assist in bringing up to date the general Agreements of the Council, the appointment to be a temporary one, the Council's Staff Sub-Committee to be empowered to make such appointment." This proposal was carried (16-0) and was agreed as a substantive motion.

11 TEMPORARY BUILDINGS - WAYNFLETE, VALE DRIVE. The Surveyor submitted a further report as to the present position of the contravention of the Building Bye-Laws, and the infringement of the building line to Elton Avenue by the erection of a tool shed adjacent to Waynflete, Vale Drive the property of Dr. Johnson.

On the motion of Cty. Aldrmn. Fern, seconded by Cr. Cheason, it was resolved:- "That the Surveyor be asked again to approach Dr. Johnson on the matter of contravention of the Building Bye-laws, by the erection of the tool shed in question, to see whether an amicable agreement can be arrived at."

12 POST OFFICE TELEPHONES. The Surveyor reported that he had received an application from the Regional Engineer, on behalf of the Postmaster General for the consent of the Council to the placing of works consisting of an underground telegraphic line across Arkley Lane, Barnet, from a point opposite Oaklands Road, North West side and it was resolved:- "That the applicant be informed that so far as this Council is concerned, no objection would be raised to the work enumerated, but that neither Oaklands Road, nor Arkley Lane, are Highways repairable by this Authority."

13 TOWN PLANNING - GRANGE MANSIONS. A further report was submitted by the Surveyor as to the contravention of the Town Planning proposals by the use of No. 1 Grange Mansions for business premises, in-as-much as the property was scheduled for residential user only, and on the motion of Cr. Render, seconded by Cr. East, it was resolved:- "That the Council reiterate their previous decision that consent be not given to the adaptation of No. 1. Grange Mansions for the use as offices, and that the tenant, Mr. Musgrave, be informed accordingly, and that a copy of the letter be sent to Mrs. Fisher."

14 AIR RAID PRECAUTIONS - CONSTRUCTIONAL WORK. The Surveyor as directed at the last meeting, submitted a report as to the four key-men engaged by the Council on A.R.P. Constructional work, which was duly noted.

15 PUBLIC OPEN SPACES (GREEN BELT) GRANGE ESTATE, TOTTERIDGE. The Surveyor reported that a number of trees which form a copse on the Grange Estate, required thinning, and that Cr. East and Cr. Render, together with one of his Assistants and the Council's Head Gardener, had viewed the site and recommended the removal of 9 small tress and two isolated trees, the pruning and judicious lopping of all trees, and that a ditch on the west side should be provided for a more effective drainage of the area, as the water-logged conditions of the ground was harmful to the trees. On the motion of Cr. East seconded by Cr. Olney, it was resolved:- (1) "That the nine small trees and two isolated trees on the Grange Estate be removed by Mr. Mabbett, who was agreeable to remove the trees for their timber (firewood value) and that he be paid a sum of £10 for the stocking of same, and the grubbing of stumps." (2) "That a ditch at the lower end of the Estate on the West side be provided for the drainage of that area, owing to the water-logged condition of the ground."

16 ROWLEY GREEN-WATER SUPPLY. A letter was read from Mr. J.N. Pollock of The Paddocks, Rowley Green, stating that he was entirely without water and giving details of the circumstances. After a report by the Sanitary Inspector as to the property being unfit for human habitation within the meaning of the Public Health Act, 1936, it was resolved:- "That authority be given to serve notices on the owners of properties requiring them to provide a water supply."

17 RENT ARREARS. The Chairman of the Housing Committee, reported that County Court proceedings against Mr. Higgins, now on Military Service, tenant of No. 13 Pepys Crescent, had resulted in an Order being made for possession in twenty eight days, suspended so long as the current rent is paid, plus 1/6d. off arrears." This was duly noted.

Council Meeting.

Thursday, 4th April, 1940.

At a Special Meeting of the Council duly convened and held on the above date, there were present:- Crs. J.W. Clark, J.P., (Chairman), C.T. Beard, R.H. Broadbridge, A. Cheason, F. Claydon, F.A.H. East, County Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, F.M. Martin Smith, E.P.A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt, and Mrs. M. Strugnell with the Clerk.

On the motion of the Chairman seconded by Cr. Beard, the Council resolved itself into Committee under Standing Orders 16 and 19 (1).

1 FIRE BRIGADE. The Council had before them circumstances concerning the Fire Brigade organisation in relation to the mobilised members of the Brigade and regular officers. There attended before the Council the following members of the Brigade and others, who were questioned at length in the presence of Chief Officer Bryant, namely:- Second Officer Phillips, Third Officer Petri, Station Officer Grimes, Firemen Arnold, Bannon and Little, and ex-Auxiliary Firemen Reeve and Hentall. At the conclusion of their examination, Chief Officer Bryant wasquestioned and made a statement on the matters at issue. On his retirement, the subject was discussed by the Councilwhen Cr. Claydon moved and Cr. Jacques seconded:- "That Chief Officer Bryant be given three month's notice to terminate his services." As an amendment, Cr. Olney moved and it was duly seconded:- "That on the evidence submitted to them the Council are not satisfied with the discipline and organisation of the mobilised members of the Fire Brigade and consider that there is too frequent drinking of alcoholic liquor by the Brigade generally while on duty; further the Council are of opinion that the responsibility for these conditions rests to a large extent upon Chief Officer Bryant, particularly having regard to his personal conduct, and that for this he be severely reprimanded coupled with an intimation that any further cause of complaint will lead to his instant dismissal and that of any other members of the Brigade who may be implicated." The amendment was carried by 11 votes to 5 and as a substantive motion was carried by 12 votes to 5.

It was subsequently decided that questions arising out of the evidence submitted should be considered and reported upon by the Fire Brigade Committee including the proposed regulations regarding the conduct of members of the Brigade while on duty. It was further decided that in view of the evidence submitted, members of the Fire Brigade should be paraded and a reprimand administered to them through the Fire Brigade Committee when appointed at the Annual Meeting of the Council.

Chief Officer Bryant was then recalled and the Council's resolution of reprimand was read to him and the general feelings of the Council on the matter were conveyed to him by the Chairman of the Council.

6A

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts

12th April, 1940.

NOTICE IS HEREBY GIVEN that the ANNUAL MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on TUESDAY, the 16TH APRIL, 1940, at 8 p.m. for the transaction of the following business:-

1 To elect a Chairman of the Council for the ensuing year, and, thereupon, the newly elected Chairman to be invested with the Chairman's Badge of Office.

2 The newly elected Chairman to make his Declaration of acceptance of office, as such.

3 The newly elected Chairman to invest Cr. J.W. Clark with the past Chairman's Badge from members and officials of the Council.

4 Cr. J.W. Clark to present, for acceptance by the Council, a framed photograph of himself as past Chairman.

5 To elect a Vice-Chairman of the Council for the ensuing year.

6 The Minutes of the Meetings held on the 2nd and 4th April as circulated, to be submitted, and, if approved as correct, signed.

7 To answer questions asked pursuant to Standing Order 6.

8 To consider the following Notice of Motion: Cr. Ryley Pratt to move:-

"That the resolution of the Council on the 21st April, 1938 be varied so that the Air Raid Precautions Committee shall consist of all members of the Council."

9 To appoint the following Standing Committees to hold office until the next Annual Meeting of the Council (vide Standing Orders 31 and 33):-

Air Raid Precautions (this Committee to be given power to act as hitherto).
Allotments (this Committee to be given power to act as hitherto).
Finance and Establishment.
Fire Brigade.
General Purposes.
Highways, Building and Estates.

Housing (this Committee to be given power to act in the selection of tenants).
Parks and Open Spaces.
Town Planning.
Sewage Disposal & Farm.
Valuation (this Committee to be given power to act as hitherto.)

(Certain Committees, when appointed, thereupon to elect their respective Chairmen, and, if so desired, Vice-Chairmen).

10 For purposes of a Meeting on the 6th May, members of the Highways, Building and Estates Committee, to appoint a Plans and Outdoor Sub-Committee for the ensuing year.

11 The following Sub-Committees to be appointed by members of the Committees named:-

Rates Arrears, Etc., Sub-Committee. (To be appointed by Finance and Establishment Committee.)
Housing (Rents) Sub-Committee (To be appointed by Housing Committee).
Staff and Workmen's Wages Sub-Committee. (To be appointed by General Purposes Committee).

12 To appoint a War Emergency Committee with powers to act on behalf of the Council.

13 To appoint four representatives on Barnet Assessment Committee for the ensuing year.

14 To appoint five representatives on Barnet Joint Hospital Board for the ensuing year.

15 To nominate four representatives on Barnet Guardians Committee for the ensuing year.

16 To nominate three representatives on Barnet Technical Institute Sub-Committee for the ensuing year (present members Crs. Green and Ryley Pratt and Mr. E.A.D. Hamilton.)

17 To appoint one representative on each of the followingbodies for the ensuing year:-

(a) Hertfordshire Society.
(b) Herts County Playing Fields Association.
(c) National "Safety First" Council.
(d) Herts Children's Safety Committee.

18 To appoint two representatives on Barnet & District Record Society for the ensuing year.

19 To consider as to arrangements for an Annual Civic Sunday Service.

20 To receive such communications as the Chairman may desire to lay before the Council (re L.N.E.R.)

6c

21 To consider the certificate from the D.A.A.G. London Area, under Regulation 428 of the Defence (General) Regulations, 1939, as to the Sunday opening of Cinemas, and correspondence received thereon to date.

22 To receive the report of the Finance and Establishment Committee of even date.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

(a) To receive and consider the report of the Clerk of the Council as circulated.

(b) To receive and consider the reports (if any), of other Officers, as circulated.

Alfred Hayes

Clerk of the Council.

NOTE: A meeting of the Finance and Establishment Committee will be held at 7.30 p.m. to consider accounts submitted by the Deputy Treasurer, and to consider letters from the Receiver for the Metropolitan Police District, (copy herewith).

BARNET URBAN DISTRICT COUNCIL.

ANNUAL MEETING 16TH APRIL, 1940.

Names of Committee Members and Representatives proposed for the year 1940/41.

STANDING COMMITTEES.

1	2	3	4	5	6
Committee.	Proposed Members.	Number required under Standing Orders in addition to Chairman and Vice-Chairman of Council.	Proposed Chairman of Committee.	Proposed Co-opted Members.	Remarks.
AIR RAID PRECAUTIONS	All Members.	ALL (Standing Orders to be amended)	Cr. Ryley Pratt.		
ALLOTMENTS.	Crs. Beard, Cheason, Green, Olney, and Scutt.	5 and 3 co-opted.	(at first meeting).	Messrs. Frisby, Thistlethwaite and Baker.	
FINANCE & ESTABLISHMENT COMMITTEE.	All Members.	ALL	Cr. Beard.		
FIRE BRIGADE.	Crs. Cheason, Green, Jacques, Marris, Offord, Rean and Pender.	7	Cr. Offord.		
GENERAL PURPOSES.	All Members.	ALL	Cr. Scutt.		
HIGHWAYS, BUILDINGS AND ESTATES.	Crs. Beard, Cheason, Clark, Claydon, East, Jacques, Hunt, Martin Smith, Marris, Offord, Olney, Pender, Rean and Scutt.	14	Cr. Rean.		

1	2	3	4	5	6
HOUSING	Crs. Beard, Cheason, Clark, Claydon, Green, Hunt, Martin Smith, Offord, Olney, and Rean.	10 and 1 co-opted.	Cr. Mrs. Strugnell.	Mrs. McCreath.	
PARKS AND OPEN SPACES.	Crs. Cheason, Marris, Offord, Olney, Rean, Render and Scutt.	7	Cr. Marris		
TOWN PLANNING	All Members.	ALL	Cr. East.		
SEWAGE DISPOSAL AND FARM.	Crs. Beard, Cheason, Green, Jacques, Offord, Olney, Rean, and Render.	7	Cr. Green.		
VALUATION.	Crs. Beard, Cheason, Claydon, Hunt, Jacques, Martin Smith, Marris and Rean.	8 and 5 co-opted.	(at first meeting)	Messrs. Jones, Harris, Howse, Nunneley and Wise.	

OTHER COMMITTEES and SUB-COMMITTEES.

(NOTE:- The Standing Orders do not provide for the Chairman and Vice-Chairman of the Council to be ex-officio members of these. The Chairman of a Committee is ex-officio a member of any Sub-Committee appointed thereby. See Standing Order No. 37).

PLANS AND OUTDOOR SUB-COMMITTEE.	Crs. Cheason, East, Hunt, Martin Smith, Olney, Rean, Render and Scutt.	7 (and Cr. Rean ex-officio).	Cr. Rean.	To be appointed by members of the Highways Committee.
WAR EMERGENCY COMMITTEE.	Crs. Fern, Render and Ryley Pratt. (and Cr. Broadbridge, ex-officio)	4		
RATE ARREARS ETC. SUB-COMMITTEE.	Crs. Beard, Clark, Rean and Strugnell.	4	Cr. Beard.	To be appointed by Finance & Establishment Committee.

1	2	3	4	5
HOUSING (RENTS) SUB-COMMITTEE.	Crs. Olney, Rean and Strugnell.	3 (and 1 co-opted) (Mrs. McCreath).	Cr. Mrs. Strugnell.	To be appointed by Housing Committee.
STAFF AND WORKMENS WAGES SUB-COMMITTEE.	Chairman and Vice-Chairman of Council and Chairmen of all Standing Committees.	-	-	To be appointed by General Purposes Committee.

REPRESENTATIVES.

BARNET ASSESSMENT COMMITTEE.	Crs. East, Green and Olney, and Mr. H. Eames.
BARNET JOINT HOSPITAL BOARD.	Crs. Beard, Hunt, Jacques, Olney and Strugnell.
HERTFORDSHIRE SOCIETY.	Cr. Olney.
HERTS. COUNTY PLAYING FIELDS ASSOCIATION.	Cr. East.
BARNET GUARDIANS COMMITTEE.	Crs. Cheason, Green, Hunt and Ryley Pratt.
SAFETY FIRST COUNCIL.	Cr. Offord.
HERTS CHILDREN'S SAFETY COMMITTEE.	Cr. Offord.
BARNET RECORD SOCIETY.	Crs. Fern and Martin Smith.

Finance & Establishment Committee.

Tuesday, 16th April, 1940.

At a meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. C.T. Beard (Chairman), R.H. Broadbridge, J.W. Clark, J.P., A. Cheason, F.A.H. East, County Alderman H.E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris, F.M. Martin-Smith, . .F.P.A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt and Mrs. M. Strugnell with the Officials.

1 ACCOUNTS. Accounts amounting to £18,393. 11. 10d. as submitted by the Deputy Treasurer are recommended for payment.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances etc., as circulated, was recommended for adoption.

3 PETROL. The Deputy Treasurer submitted a list of petrol consumption by the A.R.P. and A.F.S. Services for the last month, which was duly noted by the Committee.

4 METROPOLITAN POLICE RATE. The Clerk submitted a letter from the Receiver for the Metropolitan Police District setting out the estimates for the Metropolitan Police Fund for 1940/41, and it was recommended:- "That a letter of appreciation be sent to the Commissioner of the Police of the Metropolis thanking him for the detailed information supplied."

8

Annual Council Meeting.

Tuesday, 16th April, 1940.

At the ANNUAL MEETING of the Council duly convened and held on the above date at 8 p.m. there were present:- Councillors J.W. Clark, J.P. (Chairman), R.H. Broadbridge, C.T. Beard, A. Cheason, F.A.H. East, County Alderman H.E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris, F. M. Martin Smith, W. Mather, E.P.A. Offord, J.D. Olney, W. P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt and Mrs. M. Strugnell with Dr. C.F. Hardie (Medical Officer of Health), Alfred S. Mays (Clerk), E. Scott (Engineer & Surveyor) C. W. Hill (Sanitary Inspector and Housing Manager), E. S. King, (Deputy Treasurer).

1 COUNCILLORS. The Chairman of the Council welcomed the presence of Cr. Mather that evening and on the motion of Cr. Ryley Pratt, seconded by Cr. Cheason, it was unanimously resolved:- "That the reason given by Cr. Mather for his absence from meetings of the Council during the past few months be accepted under the provisions of Section 63 of the Local Government Act, 1933."

2 CHAIRMAN. Cr. Clark moved and Cr. Fern seconded and it was resolved; all members voting therefor:- "That Councillor R.H. Broadbridge be elected Chairman of the Council for the ensuing year." Cr. Broadbridge thereupon took his seat as Chairman of the Council and was invested by Cr. Clark with the Chairman's Badge of Office. Cr. Broadbridge returned thanks to the Council, for his election and as Chairman, made his Declaration of Acceptance of Office.

The Chairman then presented to Cr. J.W. Clark, from Members and Officials of the Council, a past Chairman's Badge, and referred to the keenness and painstaking way with which Cr. Clark had carried out his duties as Chairman during the past year. Cr. Clark, in expressing appreciation of this gift, then presented a photograph of himself, to be hung with those of other past Chairmen in the Council Chamber, and this was accepted by the Council.

3 VICE CHAIRMAN. On the motion of Cr. Olney seconded by Cr. Ryley Pratt, Cr. Mrs. M. Strugnell was unanimously elected Vice-Chairman of the Council for the ensuing year and took her seat accordingly.

4 MINUTES. On the motion of Cr. Beard seconded by Cr. Green the Minutes of the Meeting of the 2nd April, 1940, were taken as read and signed subject to the inclusion of the name of Cr. Jacques in those present.

5 AIR RAID PRECAUTIONS COMMITTEE. In accordance with notice given, Cr. Ryley Pratt moved and Cr. Jacques seconded and it was unanimously resolved:- "That the resolution of the Council of the 21st April, 1938 be varied so that the Air Raid Precautions Committee shall consist of all Members of the Council."

6 WAR EMERGENCY COMMITTEE. On the motion of Cr. Clark seconded by Cr. East it was resolved:- (nem. con) "That the War Emergency Committee for the ensuing year consist of Councillors Fern, Render and Ryley Pratt with Cr. Broadbridge (ex-officio).

7 STANDING COMMITTEES. In accordance with Standing Orders 31 and 33 the following Standing Committees were elected for the ensuing year the Chairman and Vice Chairman being additional members thereof, certain Committees as shown, appointing their Chairman:-

Committee.	Members.
Air Raid Precautions.	All Members. (Chairman Cr. Ryley Pratt).
Allotments.	Crs. Beard, Cheason, Green, Olney and Scutt. (co-opted Messrs. Frisby, Thistle-twaite and Baker).
Finance & Establishment.	All Members (Chairman Cr. Beard).
Fire Brigade.	Crs. Cheason, Green, Jac-ques, Marris, Offord, Rean, and Render. (Chairman Cr. Offord).
General Purposes.	All Members (Chairman Cr. Scutt).
Highways, Building and Estates.	Crs. Beard, Cheason, Clark, Claydon, East, Jacques, Hunt, Martin Smith, Marris, Offord, Olney, Render, Rean and Scutt (Chairman Cr. Rean).
Housing.	Crs. Beard, Cheason, Clark, Claydon, Green, Hunt, Martin Smith, Offord, Olney and Rean. (Chairman Cr. Mrs. M. Strugnell). Co-opted Mrs. McCreath.

Parks and Open Spaces.	Crs. Cheason, Marris, Offord, Olney, Rean, Render and Scutt (Chairman Cr. Marris).
Town Planning.	All Members (Chairman Cr. East.)
Sewage Disposal and Farm.	Crs. Beard, Cheason, Green, Jacques, Olney, Rean and Render. (Chairman Cr. Green).
Valuation.	Crs. Beard, Cheason, Claydon, Hunt, Jacques, Martin Smith, Marris and Rean. Co-opted Messrs. Harris, Howse, Jones, Nunneley and Wise.

Power to act was, as heretofore, given to the Air Raid Precautions Committee (with power also to co-opt), the Allotments Committee, the Housing Committee and the Valuation Committee, until the next Annual Meeting.

7 PLANS & OUTDOOR SUB-COMMITTEE. The members of the Highways Committee elected the following members as the Plans & Outdoor Sub-Committee for the ensuing year:- Crs. Cheason, East, Hunt, Martin Smith, Olney, Render and Scutt, and Cr. Rean ex-officio. (Chairman, Cr. Rean.)

8 RATE ARREARS ETC. SUB-COMMITTEE. The Members of the Finance and Establishment Committee elected Crs. Beard, Clark, Rean and Strugnell as the Rate Arrears Etc., Sub-Committee for the ensuing year with Cr. Beard as Chairman.

9 HOUSING (RENTS) SUB-COMMITTEE. The Members of the Housing Committee elected the following members as the Housing (Rents) Sub-Committee for the ensuing year:- Crs. Olney, Rean and Strugnell. (Chairman, Cr. Mrs. Strugnell.)

10 STAFF & WORKMENS WAGES SUB-COMMITTEE. The General Purposes Committee Members appointed the Chairman and Vice-Chairman of the Council and Chairmen of all Standing Committees as the Staff and Workmens Wages Sub-Committee for the ensuing year.

11 DISTRICT DEVELOPMENT SUB-COMMITTEE. The following members were appointed as the District Development Sub-Committee for the ensuing year:- Crs. Clark, Fern, Ryley Pratt, Render, Rean, Strugnell and Scutt with Cr. East (Chairman) ex-officio.

12 REPRESENTATIVES. The following were appointed as the Council's representatives for the ensuing year on the Committees and Associations named:-

Barnet Assessment Committee.	Crs. East, Green & Olney and Mr. H. Eames.

Barnet Joint Hospital Board.	Crs. Beard, Hunt, Jacques Olney, and Strugnell.
Hertfordshire Society.	Cr. Olney.
Herts. County Playing Fields Association	Cr. East.
Barnet Guardians Committee.	Crs. Cheason, Green, Hunt and Ryley Pratt.
Safety First Council.	Cr. Offord.
Herts. Children's Safety Committee.	Cr. Offord.
Barnet Record Society.	Crs. Fern and Martin Smith.

13 CONFERENCES. It was resolved:- "That Cr. Offord be appointed as the Council's Representative at the 1940 National Safety Congress to be held in London on Friday the 17th May, 1940."

14 **EDUCATION.** The Clerk reported that the Herts. County Council had asked for the names of the Council's Representatives for the Barnet Technical Institute Sub - Committee for the ensuing year the present members being Crs. Green, Ryley Pratt and Mr. E.A.D. Hamilton. The latter had intimated that he would be unable to stand for re-appointment as he would soon be serving with His Majesty's Forces. It was resolved:- "That Crs. Green, Ryley Pratt and Mrs. Strugnell be appointed as the Council's Representatives on the Barnet Technical Institute Sub-Committee for the ensuing year, and that the Herts. County Council be notified accordingly."

15 CIVIC SUNDAY. The Clerk reported upon the provisional arrangements made with the Rector in respect of the Annual Civic Sunday Service at Barnet Parish Church and on the motion of Cr. Ryley Pratt seconded by Cr. Clark, it was resolved:- "That the Civic Sunday Service be held on the 28th April, 1940 at Barnet Parish Church and that it be left to the Clerk to make the necessary arrangements."

16 TRAVELLING FACILITIES. A letter was read from the London North Eastern Railway giving particulars of the ordinary single fares that would apply from High Barnet station as from the 14th April on the electrification of of High Barnet Branch line and further particulars of workmens and cheap-day return tickets.

On the motion of Cr. Beard, seconded by Cr. Marris, it was resolved:- "That a letter be sent to the London North Eastern Railway registering a protest concerning the general arrangements of the system on electrification and the inequities regarding certain of the fares."

17 SALVAGE. WASTEPAPER. A letter was read from the Ministry of Supply urging the necessity of extending the salvage of wastepaper in the National interest. The Clerk reported as to consideration already given thereto by the Emergency Committee and certain contemplated further arrangements which were still under review.

18 SUNDAY CINEMAS. The Clerk submitted further information and letters in opposition from Representatives of Barnet Churches regarding the opening of Cinemas in Barnet on Sundays and that the Barnet Branch of Toc H had promised to support the suggestion of the Y.M.C.A. Club for troops made at the last meeting. Cr. Offord moved and Cr. Clark seconded "That the Council do not submit a draft order to the Secretary of State for powers to enable the opening of Barnet Cinemas on Sunday under the Defence Regulations." As an amendment Cr. Rean moved and Cr. Jacques seconded "That the decision as to Sunday Cinemas should be adjourned for furtherinformation." This was negatived by 10 votes to 3. The motion was then put there voting For 11 - Against 1.

19 FINANCE & ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard seconded by Cr. Clark the report of this Committee of even date was read and adopted nem. con.

20 ANDERSON SHELTERS. Cr. Rean asked the Surveyor, for the information of the public, as to why the erection and the waterproofing of Anderson Shelters had not yet been completed. The Surveyor stated that he had a scheme before the Ministry for the waterproofing of the Shelters and was awaiting their approval.

ON THE MOTION OF THE CHAIRMAN, SECONDED BY CR. BEARD, THE COUNCIL RESOLVED ITSELFINTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1).

21 MINUTES. On the motion of Cr. Offord seconded by Cr. Clark the minutes of the Meeting of the 4th April, 1940 were taken as read and signed.

22 URBAN DISTRICT COUNCILS ASSOCIATION. Resolved:- "That it be left to the Chairman of the Council and the Clerk to mark the voting paper on behalf of this Authority, received for the election of seven members of the Executive Committee of this Association."

23 OPEN SPACES - WESTERN WAY. The Clerk reported as to the present position of the purchase of land from Mr. Keene at Western Way which had been outstanding for a considerable time owing to the bankruptcy and the generally involved nature of the Estate, and that the Council's Solicitors had threatened, on behalf of this Council, that action for specific performance would be taken. On the motion of Cr. Beard seconded by Cr. Green it was resolved:- "That authority be given to the Council's Solicitors to take the necessary steps in this matter by way of action for specific performance."

24 WORKMENS WAGES. The Clerk submitted a letter from the area Officer of the National Union of Public Employees concerning wage increase of the manual staff which was referred to the next Staff and Workmen's Wages Sub-Committee for their consideration and report.

25 FOOD AND DRUGS ACT, 1938. Upon the report of the Sanitary Inspector it was resolved:- (1) "That thefollowing be granted registration of their premises for the sale and storage of ice-cream in compliance with Section 14 of the Food and Drugs Act, 1938:-

(a) Mrs. A. Edwards, 3 High Street, Barnet.
(b) Mrs. R. West, 11c High Street, Barnet.
(c) Messrs. Loraine & Co., 88 High Street, Barnet.
(d) H.J. Ranson, 120 High Street, Barnet.
(e) Messrs. Maudwyn Ltd., 1 Barnet Hill, Barnet."

and (2) "That a certificate of Registration be issued to Mrs. H. Boree of 4a Chesterfield Parade, Barnet for the manufacture sale and storage of ice-cream."

26 DAIRIES AND COWSHEDS. The Inspector reported that inspections had been made of all dairies and cowsheds in the District and steps taken to secure the continuance of a pure milk supply. In two cases notices had been served upon the cowkeepers to cleanse and limewash their cowsheds

27 BAKEHOUSES. It was reported by the Inspector that the various bakehouses in the District had been inspected, and in one case notice was served for defects con-travening the special sanitary sections of the Factories Act, 1937.

28 WATER SUPPLY - 42 SALISBURY ROAD. The Inspector submitted correspondence received from Messrs. Harland and Son concerning preliminary notice served upon them as agents for the owners of 42 Salisbury Road, requiring a supply of water to the premises in question and on the motion of Cr. Fern, seconded by Cr. Clark it was resolved:- "That formal notice be served upon Messrs. Harland & Son requiring a supply of water to be provided at 42 Salisbury Road under Section 138 of the Public Health Act, 1936, and that it be left to the Clerk to reply accordingly to Messrs. Harland & Sons letter."

29 MEETINGS. The next meeting of the Allotments Committee was fixed for Thursday the 25th April, at 6 p.m.

30 TENNIS COURTS. The Surveyor reported that he had received an application from the Secretary to Barnet Alston Social and Athletic Club for use of one of the Council's grass Tennis Courts in the Old Court House Recreation Ground for this season. On the motion of Cr. Beard duly seconded it was resolved:- "That the Barnet Alston Social and Athletic Club be granted the use of one grass court at Old Court House Recreation Ground for this Season at a rental of £12.10s."

31 CHEQUES. Confirmation of Emergency Orders No. 37 - 40for £11,412.14.3d. and General Order on Treasurer No. 11 for £6,957.19.3d. and Superannuation General Order No.11 for £22.18.4d. were sealed and signed.

BARNET URBAN DISTRICT COUNCIL

Food Control Committee.

F 14

Thursday, 18th April, 1940.

At a meeting of this Committee held on the above date at 4 p.m. at the Council Chamber, Wood Street, Barnet, there were present Mr. C. Horne, J.P. (Chairman), Mrs. McCreath, Messrs. A. Barrie, H.W. Milne, F. Jacques, W. H. Rean, W.T. Howse, P. Keene, E. Clark, J.C. Robinson, and W. Burgess with Mr. A.S. Mays (Food Executive Officer).

1 MINUTES. The Minutes of the Meeting of the 29th February were taken as read and signed.

2 MARMALADE. The Food Executive Officer reported that a total of 1,216 permits had been issued in respect of the issue of 96 cwts. of sugar for marmalade.

3 JAM. To date 426 forms of application have been issued for the supply of sugar for soft fruits for jam making and details of the forms returned by the 20th April would be submitted to the Ministry of Food for decision as to the sugar allowance to be made therefor.

4 STATUTORY RULES AND ORDERS. Particulars of Statutory Rules and Orders received since the last meeting were submitted.

5 RETAILERS. CATERERS. Confirmation was given to the issue of three additional licences to retailers and seven to catering establishments.

6 CHANGE OF RETAILERS. Approval was given to 11applications for change of retailer, 9 other applications being refused and 1 other granted subject to the Chairman's confirmation after further enquiries.

7 MEETINGS. The next meeting of the Committee was left to the Chairman and Clerk for arrangement.

14 ARP

WAR EMERGENCY COMMITTEE.

FOR THE

URBAN DISTRICT OF BARNET.

THESE MINUTES OF PROCEEDINGS RECORD THE STEPS TAKEN FROM THE 4TH MARCH, 1940, BY THE EMERGENCY COMMITTEE APPOINTED BY THE COUNCIL FOR THESE PURPOSES ON THE 18TH APRIL, 1939 AS PROVIDED IN A.R.P. DEPARTMENT CIRCULAR NO. 59 OF THE 22ND MARCH, 1939. ON EACH OF THE UNDER-MENTIONED DATES, VARIOUS DEPARTMENTAL OFFICERS WERE ALSO PRESENT.

29th March, 1940.

675 FIRST AID POSTS. Intimation was received from the Middlesex County Council that the Regional Commissioners had decided that the authorised establishment for First Aid Posts should be 60 per post, of which 25 per cent. could be recruited on a whole-time paid basis. Each such fixed Post in this District could have whole-time paid personnel of fifteen, three of whom should be male personnel. Where a reliable service of part-time volunteers could be provided it would not be necessary to engage the maximum number of paid personnel. This was duly noted by the Committee.

The Medical Officer of Health reported as to temporary leave and exchanges of staff at Totteridge First Aid Post, and, under the circumstances explained, approval thereto was given.

676 CHESTERFIELD FLATS. COMMUNAL SHELTERS. Attention was drawn to damage to and interference by children with the Communal Shelters provided for these Flats. Directions were given for the tenants of the flats to be asked to prevent this, and for head teachers of schools to be asked to warn scholars against any further cause of complaint. A tenant of each block of flats would be provided with a key for opening the shelters and one would be deposited at the Wardens' Post in Chesterfield Road.

677 PHYSICAL TRAINING. London Regional Circular No. 123 was submitted as to steps which might be taken for the development of organised physical training for A.R.P. personnel but it was not deemed that the circumstances in this District made these proposals practicable of application.

678 ANDERSON SHELTERS. The Surveyor reported as to the removal and redistribution of about seventy Anderson Shelters, forty of which would be sent to other addresses than

those originally noted and the remaining 30 to the Council's Depot. The tender of Messrs. Welch & Son at 2/- to 3/6 per shelter, according to size, such tender being the lowest, was accepted for the recovery and removal of these shelters subject to the consent of the Middlesex County Council.

679 RESCUE PARTIES. Approval was given for the provision of fire extinguishers for the lorries attached to the Rescue Parties and the purchase of a wheel brace at 10/- and a driving mirror at 12/6.

680 FIRE STATION. The Committee considered as to the re-decoration of the watch room at the Fire Station at an estimated cost of £16 but no action was deemed necessary thereon at present.

681 AUXILIARY FIRE SERVICE. Chief Officer Bryant submitted a list totalling £21.18.7d. of stocks required for the repair of A.F.S. vehicles. The purchase of these was agreed, subject to perusal and checking by the Deputy Treasurer.

682 SWIMMING BATH. On the report of Chief Officer Bryant, a letter of thanks was directed to be sent to the Officer Commanding, 189 Field Ambulance, for facilities extended to the A.F.S. for the use of the Swimming Bath at the Field Ambulance Headquarters.

683 FIRE BRIGADE. Subject to the approval of the Fire Brigade Committee, it was agreed that, owing to the cost involved to the Council, non-mobilised members of the retained Fire Brigade should not be called to fires, except in extreme emergency.

684 DEPOT SUPERINTENDENT. RESCUE PARTIES. Authority was received from the Middlesex County Council for Mr. Licrece to be appointed as Depot Superintendent at the Rescue Party Depot to be established at the Cleansing Station, Mays Lane at pay of £4.10.0d. per week.

685 DECONTAMINATION OF CLOTHING. Middlesex County Council circular No. 185 on this subject was submitted and referred to the Surveyor for report.

686 A.F.S. UNIFORMS. With reference to paragraph 650 it was agreed that the price therein referred to should be amended to £1.

6 A.R.P. PERSONNEL. Approval was received from the Home Office for the services of a temporary clerical assistant in the Deputy Treasurer's Department to rank for grant at a wage of £3 per week for a period of one year from the 7th December, 1939.

688 A.R.P. DEPOT. Notice was received, and agreed, for the termination by Mr. M. Little of his occupation of a garage at the A.R.P. Depot. (Note:- Mr. Little has since withdrawn this notice, and the tenancy continues.)

689 WOMEN'S VOLUNTARY SERVICES. As accommodation would be available at the late Headmaster's House at Barnet Technical Institute upon the removal therefrom of the Rescue Party, it was agreed that in addition to the continued use of part of the premises by the W.V.S., the weekly use of a room be granted to Barnet Church Working Party at a charge of 2/- per occasion. (Note:- This application has since been withdrawn).

690 BARNET MUSEUM. Mr. A. Stonehewer, Caretaker at Barnet Museum having obtained another appointment and would remove from the flat attached to the premises on the 30th instant, the question of finding a suitable successor was referred to County Alderman Fern and the Clerk for decision.

1st April, 1940.

691 AMBULANCE SERVICE. Approval was received from the Middlesex County Council to the purchase of a Wolseley motor-car for sitting cases, at a cost of £28.

692 COMMUNAL SHELTERS. BARNET BARRACKS. The Surveyor reported that, for the third time, alterations had to be made in the proposals for communal shelters for the married quarters at Barnet Barracks, and the requests thereon of the Regional Technical Adviser were agreed accordingly.

693 RESCUE PARTIES. Approval was given for the provision of 4 hand lamps for Rescue Party lorries, and one stand lamp, together with supplies of boarding for the Rescue Party Depot, at the best prices obtainable.

694 ANDERSON SHELTERS. The Surveyor reported upon tenders received for dealing with anti-flood measures for Anderson Shelters. The lowest tender - that of Charles Carter & Son, for carrying out this work at the rate of 75 shelters per week was recommended to the Middlesex County Council for acceptance with a view to the work proceeding on receipt of the necessary authorisations, the expenditure recommended to the County Council being £4,700 for waterproofing 670 steel shelters of various depths and sizes, and for erecting and waterproofing 530 other steel shelters.

695 ELECTRICITY. Middlesex Circular No. 214 was submitted and noted for necessary action, urging the need for economy in the use of electricity for the lighting and heating of Wardens Posts.

696 RESPIRATORS. Further consideration was given to Ministry of Home Security Circular No. 47 relating to respirators lost or damaged by members of the public and directions were given for notices to be exhibited at Wardens' Posts and elsewhere intimating that damaged or defective respirators should be taken by the public to Wardens' Posts where advice would be given thereon.

697 AUXILIARY FIRE SERVICE. Chief Officer Bryant having reported as to the need for new steering pins and bushes for the water tank wagon, at an estimated cost of £7 to £9, directions were given for further information to be obtained, the vehicle not to be used meanwhile unless absolutely necessary in extreme urgency.

5th April, 1940.

698 BARNET MUSEUM. A letter was read from the Herts C.C. stating that no objection would be raised to the appointment as a successor to Mr. Stonehewer of a person (approved by the Emergency Committee and the Chairman of the Library Committee) as caretaker at Barnet Museum. As regards the joint duties at present involved on behalf of the Library Committee and for Civil Defence Work, any compensation liable for injury arising out of, and in the course of, the employment, would be divided as to four-fifths on behalf of the Urban Council and one-fifth by the County Council. A further report hereon would be submitted later.

699 BARNET CINEMA CAFE. Approval dated 2nd April was received from the Middlesex County Council to the occupation of the Barnet Cinema Cafe for a further period of 12 months on the present basis as a training centre (NOTE:- on the 10th April confirmation thereof was given by the Minister of Home Security).

700 MOTOR AMBULANCES. The Ambulance Officer submitted correspondence from the Model Country Laundry Ltd., claiming compensation in respect of the previous hire of their vehicles for use as Motor Ambulances, and directions were given for the correspondence to be forwarded to the Middlesex County Council.

701 PUBLIC SHELTERS. The Surveyor reported that in view of previous arrangements for enclosing the Elsan closet accommodation in public shelters, wooden doors would be supplied. These have been approved by the Middlesex County Council and the Regional Technical Officer, it being left to the Surveyor to obtain the necessary timber. Subject to Home Office approval, consent was received from the Middlesex County Council to expenditure of £288.11.3d. for the replacement of sand-bags in archway shelters by more permanent protection, whereby shelter for 203 persons would be provided.

702 AIR RAID WARDENS. An application was received from the Post Warden at Wardens' Post "S" for two private cars used by him to be registered for insurance purposes in the Block Scheme. By two votes to one it was decided to register one car, but in the case of the other this would have to be undertaken by the applicant.

703 GAS IDENTIFICATION. A letter was received from the Middlesex County Council asking for the services of Mr. Sillett of Potters Bar to be utilised as assistant Gas Identification Officer to Mr. Glassett, and it was left to the Controller to endeavour to arrange with the Gas Identification Officer accordingly should such an arrangement be practicable.

704 AUDIT. The Deputy Treasurer reported that the preliminary audit by the Middlesex County Council to the 31st December last had been completed satisfactorily. Except on the question of wages of Council employees, which was still outstanding, disallowances had only totalled about £30.

705 EQUIPMENT. In connection with instructions received from the Middlesex County Council for the keeping of comprehensive stock records of A.R.P. equipment (which was also extended by the Home Office to A.F.S. equipment) directions were given for application to be made to Middlesex County Council for the services of a Stores Clerk to be obtained and for his wages to rank for Grant, the requisite advertisement to be inserted on receipt of consent.

706 MOTOR AMBULANCE. In connection with the garaging of the Council's Motor Ambulance at A.F.S. Headquarters, 202, High Street, authority was given for one electric point to be provided thereat.

10th April, 1940.

707 EMERGENCY WATER SUPPLIES. It was reported that the Dental Manufacturing Company had asked for the removal of the 5,000 gallons water dam previously allowed to be placed on their property. The Clerk was asked to point out to the Firm the need for this dam in the locality and the non-availability of other sites, with a view to the present location being maintained.

708 BARNET GATE PAVILION. The Clerk and Surveyor reported their interview with representatives of the Post Office Stores Department Athletic Club, regarding the erection of a temporary building on their land in release of the user of the Pavilion by the A.F.S. and the general terms of the arrangement contained in the Clerk's letter to the Club of even date, the Pavilion again to be available to the Club by the 4th May. In view thereof, the Committee gave permission for the erection of the temporary building to proceed forthwith.

709 EQUIPMENT. With reference to Paragraph 705 it was reported that the Middlesex County Council would agree to the appointment of a Stores Clerk at a wage not exceeding £4 per week, and the necessary advertisements were being issued accordingly.

710 MOTOR AMBULANCE SERVICE. The Ambulance Officer submitted an application from A.R.P. Ambulance Drivers for 24-hour shifts to be established for them instead of the present arrangements, and it was left to the Controller to make enquiries from the County A.R.P. Officer and to report thereon.

711 STRETCHER BEARERS. The Medical Officer of Health, the Controller, and the Ambulance Officer, were asked to confer regarding the allocation of specific duties of Supt. A.E. Hawkins of St. John Ambulance Brigade in connection with the Stretcher Parties.

712 DOMESTIC SHELTERS. The Surveyor reported as to particulars submitted to the Regional Technical Officer regarding the provision of 23 Domestic Shelters in lieu of Anderson Shelters where certain costs approved by the Middlesex County Council had not been agreed by the Home Office who had now decided that public tenders should be invited therefor.

Your Committee note that this matter has been under negotiation since December last and deprecate the further delay which has occurred by reason of the Home Officerequirements for less expenditure to be incurred in this matter.

713 AIDS TO TRAFFIC. In view of the altered requirements regarding the method of painting traffic lines, approval was given subject to the Middlesex County Council's consent to the provision of a new attachment at a cost of £2.2s. to the machine obtained for the purpose.

714 RESCUE SQUADS - CLEANSING STATIONS. Approval was given to the purchase of cooking utensils for the Rescue Squads at the Cleansing Station, Mays Lane, at an approximate cost of 30/-. For the time being this Cleansing Station would be in full use for the accommodation of the Rescue Squads and the Totteridge Cleansing Station would be made available when required in emergency by the groundsman from the Ibis Sports Ground giving the necessary attention to the premises.

715 BARNET CINEMA CAFE. Application from 1st Herts Barnet Scouts for the use of these premises was not acceeded to.

15th April, 1940.

716 DEPOT SUPERINTENDENT. Approval was received from the Middlesex County Council to the appointment of a Superintendant in charge of the 3. Ambulance and Stretcher Party Depots at a wage of £4 per week from the 1st March, Mr. W.H. Kissock being appointed to that position.

717 PUBLIC SHELTERS. Home Office approval was received for expenditure of £288.11.3d. for the provision of brick work for the five archway etc., shelters in High Street, Barnet.

718 FIRE BRIGADE - EQUIPMENT. Approval was given for thepurchase of two hack-saws at an approximate cost of 17/6d. each for use by the Fire Service.

719 AUXILIARY FIRE SERVICE. Copies were received of FireBrigades No. 5 (London Region) Order, 1940 which were referred to the Chief Officer of the Brigade and the Divisional Officer for attention.

19th April, 1940.

720 PETROLEUM. Circular No. 221 was received from the Middlesex County Council regarding reduced payments for the hire of petroleum tanks and it was agreed that the pump at the Thatched Barn, Barnet By-Pass Road, should be retained in use and that enquiries should be made of other pump owners as to their willingness to continue at the reduced charge.

721 WASTE PAPER. The Committee further considered means to facilitate the collection of waste paper and the storage of the waste in suitable containers pending collection, it being arranged that further enquiries should be made as to cost and availability of suitable sacks as containers.

722 ANDERSON SHELTERS. The Surveyor reported that he had authorised a payment on account of £482. 7. 6d to Messrs. Old Limited, for the erection of 271 shelters under their contract.

723 DECONTAMINATION. The Surveyor reported further negotiations with High Barnet Steam Laundry, and the Middlesex County Council (from whom further particulars would be received) regarding facilities for the decontamination of clothing , and the Committee agreed that the negotiations proceed on the basis of accommodation being provided at the laundry site for such clothing from the Barnet, East Barnet, and Potters Bar Urban Districts, and Barnet Rural District.

724 BARNET GATE PAVILION. An estimate of £223 was submitted by the Surveyor for the erection of a hut for use by the A.F.S in lieu of Barnet Gate Pavilion, and reference was also made to the provisions of Fire Brigade Memo No.31. Approval was given to the work proceeding as a matter of urgency, and for the Home Office to be informed accordingly for purposes of approval.

725 ANDERSON SHELTERS. The Middlesex County Council notified under date of the 18th instant, that they had sought Home Office approval for expenditure of £4,700 in the waterproofing of 670 Steel Shelters, and for erecting and waterproofing 530 Shelters.

Home Security Circular No.38 regarding the provision of various types of Air Raid Shelters in specified areas was submitted and referred to the Surveyor for attention and any necessary report. Following an inspection of the existing Public Shelters, details were handed to the Surveyor of all matters needing attention thereat principally caused through interference with the shelters by unauthorised persons.

726 A.R.P. EQUIPMENT. Fourteen applications were received for the appointment of a Stores Ledger Clerk as authorised by the Middlesex County Council under date of the 15th April. It was resolved:- "That Mr. R. Baughen be appointed to the position as from the 29th April, at a wage of £3.10. 0d per week, rising to £4. per week by two annual increments of 5/- on the 1st April each year".

727 AUXILIARY FIRE SERVICE. The Committee considered arrangements for the appointment of a Divisional Officer in the place of Mr. Kingsley Tubbs who had resigned owing to pressure of business and the matter would be considered further after consultation with the Fire Brigade Committee.

728 AUXILIARY FIRE STATIONS. Intimation was received from the Home Office that on the report of the District Valuer the sum of £75 would be payable to Odeon Garages Ltd., for the use of their premises as an Auxiliary Fire Station from the 1st September to the 23rd December last in addition to £25 for electric light, heating and telephone and payment of rates on an apportioned basis.

24th April, 1940.

729 PETROLEUM SUPPLY. Petroleum Circular L.A. 8 was received requiring that petroleum consumption for Local Authorities normal peace-time services as specified should not exceed half of that for 1939. Directions were given for this to be communicated to the Departments and foremen concerned.

730 COMMUNAL SHELTERS. In view of damage to the Communal Shelters at Chesterfield Flats, the Surveyor and Housing Inspector were asked to take the necessary steps to prevent this.

731 AUXILIARY FIRE STATIONS. The Surveyor submitted particulars of the condition of Nos. 202/4 High Street as at the date of entry for A.F.S. purposes and directions were given for these details to be forwarded to the owners of the premises for record purposes. Approval was given to certain repairs to window sashes etc., at a cost of approximately £7 and for estimates to be obtained for re-wiring the premises for electricity.

732 TOTTERIDGE A.R.P. CENTRE. Approval was given for the open shedding at this Centre to be removed to another position by the A.F.S. as a temporary measure of use for their purposes.

733 COMMUNAL SHELTERS. Approval was received from the Home Office to proposals for the construction of a Communal Shelter at Barnet Barracks, at a cost of £81.10s.3d. a sum of £4.1s. having been deducted from the estimates inter alia of steel plates over emergency exits.

734 AUXILIARY FIRE SERVICE. DIVISIONAL OFFICER. The Fire Brigade Committee having unanimously concurred thereon it was resolved:- "That as from the 25th April, 1940 Second Officer S.A.O. Licrece be appointed as Divisional Officer of the A.F.S, Mr. S. Kingsley Tubbs being available to act in an advisory capacity when required. It was also agreed that subject to any necessary Home Office approval Patrol Officer Russell should be appointed from the same date as Second Officer at Totteridge in place of Mr. Licrece and that Auxiliary Fireman Keeling should be appointed to the position of Patrol Officer thus rendered vacant.

734 AMBULANCES. Following a visit by a Representative from the Middlesex Engineer's Department, the Ambulance Officer submitted a list of re-built tyres which it might be desirable to obtain for future use at an estimated cost of £24. Directions were given for County Council approval to be sought for these purchases.

735 VALE DRIVE. Ministry of Health approval was received to expenditure of £105 to rank for grant in respect of making up Vale Drive as an approach Road to the First Aid Post.

736 PETROLEUM. Home Officer circular was received intimating that arrangements should be made for Civil Defence Vehicles from outside districts to draw all petrol supplies from Storage Pumps in other districts if necessary during an emergency. It was left to the Deputy Treasurer to make the required arrangements for recording supplies should this arise locally.

737 ANDERSON SHELTERS. A letter dated 27th April was received from the Regional Technical Officer authorising expenditure of £4,700 for the water-proofing of Anderson Shelters and the acceptance of the tender of Messrs. Charles Carter could proceed accordingly. Approval was given by the Committee to a letter drafted by the Surveyor for issue to about 800 persons in the district where Anderson Shelters remain un-erected and indicating that except for the reasons especially mentioned in the letter any such shelter not erected by the 27th May would be removed in accordance with London Region requirements.

738 WASTE PAPER. Prices and samples of sacks were considered for use in the collection of waste paper, and it was decided to purchase 1,000 of these at about 4d. each for experimental issue to 500 houses in various parts of the district, and that arrangements be made through the schools for collection of waste paper by school children.

739 BARNET GATE PAVILION. A form of claim under the compensation (Defence) at 1939 was received from the Post Office Stores Department Athletic Club in respect of the use of Barnet Gate Pavilion and erections given for this to be forwarded to the District Valuer.

740 A.F.S. MILITARY SERVICE. A report was received as to the deferment of Military Service in respect of certain members of the A.F.S. and it was agreed in principle that where an Auxiliary Fireman desires to remain in the Service no action should be taken in respect of his retention but that in three cases of the 26 age group and one of the 27 age group application for deferment should be made.

741 AUXILIARY FIRE SERVICE. On the suggestion of the Divisional Officer permission was given for the appointment of one Patrol Officer and one leading Fireman in part-time Service for each section, such to be under the control of the respective Whole-time Section Officers.

742 RESPIRATORS. The Deputy Treasurer was asked to make arrangements with Warden's Post N. for the issue of Respirators in place of lost or damaged ones to Totteridge residents applying therefor, and to make the necessary accounting arrangements with the Post.

743 REPAIR DEPOT. Further information was received from the Middlesex County Council showing that London Region would agree no extra expenditure for the provision of repair Depots. It was therefore agreed that only such local repairs as are possible should be carried out under arrangements to be made at the A.R.P. Depot, 60 High Street, without additional paid labour, but that these arrangements could not extend to the repair of equipment from other districts.

Fire Brigade Committee.

Friday, 19th April, 1940,
Tuesday, 16th April, 1940,

At a meeting of this Committee held on the above date there were present:- Crs. E.P.A. Offord (Chairman), A. Cheason, C.E. Green, F. Jacques, P.C. Marris, W.H. Rean and W.P. Render with the Clerk.

1 FIRE BRIGADE. Arising out of the Council meeting of the 4th April your Committee arranged for the parade of the Mobilised Members of the Brigade and Regular Officers to be held at the Fire Station on Friday the 19th April at 7.30 p.m. and that the procedure thereat for intimating the decisions of the Council thereon be left to the Chairman and Clerk for arrangement.

2 ANNUAL INSPECTION. The Annual Inspection of the Fire Station, personnel and equipment was arranged for Tuesday the 23rd April at 7 p.m. and the Clerk was asked to circulate to all members, for their information, a list giving the rank, years of service, age and normal employment of the members of the mobilised Brigade. It was also arranged that the Committee would afterwards meet at the Council Offices.

3 DIVISIONAL OFFICER. A.F.S. The Committee asked that the War Emergency Committee consult with this Committee prior to the proposed appointment of a Divisional Officer of the A.F.S.

23rd April, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. E.P.A. Offord, A. Cheason, R.H. Broadbridge, C.E. Green, F. Jacques, P. C. Marris, W.H. Rean, and W.P. Render with the Clerk.

1 UNIFORMS AND EQUIPMENT. Your Committee visited Barnet Fire Station on this date and made their Annual Inspection of the uniforms and equipment of the Regular Members of the Brigade. It is recommended:- (1) "That repairs be carried out to the under-mentioned uniforms etc:-

3 Undress Tunics	1 Helmet	3 prs. Boots.
2 Tunics	1 Forage Cap	2 prs. Leggings.

(2) "That arrangements be made for the purchase of the following new articles in replacement of worn articles:-

2 Mackintoshes. 5 Undress Tunics. 4 Tunics.
2 prs. Trousers. 1 Forage Cap. 3 prs. Boots.
6 prs. Leggings."

(3) "That arrangements be made with the Dental Manufacturing Company for the regrinding of Firemens' Axes."
(4) "That all replaced uniforms and equipment be retained in stock and an inventory thereof be made."

2 FIREMEN. Consideration was given to the necessity for reducing to eleven, as approved by the Home Office, the Mobilised Members of the retained Brigade, and it was decided that Fireman Oakley should revert to retained status in lieu of acting as a Mobilised Fireman. (Note:- This Fireman on the day following the meeting, himself made application for this transfer which has been agreed.) The question of transferring a second man from the mobilised to the retained list was deferred until the next meeting.

3 AUXILIARY FIRE SERVICE. The Committee signified their unanimous concurrence with the contemplated appointment by the Emergency Committee of Section Officer S.A.O. Licrece as Divisional Officer of the A.F.S. in place of Divisional Officer Tubbs who was unable to continue in that capacity for business reasons.

4 MEETINGS. The next meeting of the Committee was arranged for the 3rd May at 7 p.m.

3rd May, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. E.P.A. Offord (Chairman), R.H. Broadbridge, A. Cheason, C.E. Green, F. Jacques, P.C. Marris, W.H. Rean, W.P. Render and Mrs. M. Strugnell with the Clerk.

1 FIRE BRIGADE COMMITTEE. On the motion of Cr. Jacques duly seconded it was agreed that Cr. Ryley Pratt (Chairman of the A.R.P. Committee and the Emergency Committee), should be added as a co-opted member of this Committee.

2 FIREMEN. Confirmation was given to Fireman Oakley being transferred from the mobilised strength to the retained strength of the Brigade, this to operate as from Sunday the 12th May.

It was also resolved "That as it was understood that Fireman Bannon had obtained another occupation he be now considered as transferred from the mobilised brigade to the retained Brigade."

It was further agreed that Fireman Smith should be released from his duties as a mobilised member of the Brigade for the time being so as to carry out his normal duties under the Surveyor as steam-roller driver and that Fireman Smith accordingly should revert to his position as a retained member of the Brigade.

Following a report by the Deputy Treasurer, it is recommended:- "That in variation of the arrangement previously made (Emergency Committee Minutes A.R.P. 11 No. 95), granting Second Officer Phillips 10/- per week in respect of night duty in addition to his wage of £4.0s..per week, he be now paid at the inclusive rate of £4.10s. per week so long as he is required as Second Officer in the mobilised personnel of the Fire Brigade."

3 FIRE STATION. The Chairman of the Committee was asked to arrange, in consultation with the Surveyor, for the provision of benching in the Fire Station Watchroom so as to improve the accommodation thereat for telephone switchboard and instruments and for the general working of the watchroom.

4 INSURANCE. The Clerk submitted correspondence from the Municipal Mutual Insurance Ltd., and reported generally on County Court proceedings against Chief Officer Bryant which had been taken by Mr. H. Smith of Potters Bar in relation to damage to Mr. Smith's car on the 24th December last by a patrol car driven by Chief Officer Bryant. The Clerk reported that these proceedings, taken by the plaintiff against Chief Officer Bryant personally, had been dealt with by the Council's Insurance Company who were the insurers of the patrol car and that the Council were not parties to the proceedings. Your Committee did not deem it necessary to take any further steps in the matter which was one arising for the Insurance Company to deal with by reason of the indemnity available to Chief Officer Bryant by virtue of the Council's Insurance Policy covering the patrol car.

5 FIRES. VOLUNTEER FIREMEN. Consideration was given to a letter from the Home Office (Fire Brigades Division) dated the 23rd April as reported by the Deputy Treasurer and it is recommended:- "That for the time being non-mobilised members of the Council's retained Brigade be required only to attend for fire duty at the Fire Station on the sound of the Air Raid Syren."

6 POTTERS BAR U.D.C. The Deputy Treasurer reported that Potters Bar U.D.C. had suggested that for the extended period for which the agreement for the fire protection of their district by this Authority continues the increase on the present charge should be 10% instead of 20%. Your Committee, however, do not recommend the Council to depart from their previous proposal hereon.

7 FIREMEN. WAGES. Consideration was given to a request from the mobilised members of the Brigade for an increase of wages, but your Committee do not recommend any variation at the present time of the adopted recommendation of the Staff and Workmens' Wages Committee hereon dated the 29th February last.

8 STATION OFFICER. Recommended:- "That the rent allowance of ten shillings per week in addition to his wage of £4. 5s. per week hitherto granted to Station Officer Grimes be discontinued as from the expiration thereof on the 29th May and thereafter his inclusive wage be £4.15s. per week."

9 INSURANCE. Recommended:- "That Fireman Little now attached to the A.F.S. be included in the accident insurance affected by the Council in respect of mobilised men of the Brigade, at a renewal premium of £1." The Clerk has been asked to confer with Divisional Officer Licrece and to report to the Emergency Committee as to the future duties of Fireman Little.

10 FIRE BRIGADE RULES AND REGULATIONS. Your Committee have considered as referred to them by the Council, the existing Rules and Regulations for the Regular members of the Brigade and it is recommended:- "That in lieu of the relevent portions of the existing Rules and Regulations new ones be drafted by the Clerk on the following lines and after circulation to the Committee such Rules and Regulations be immediately operative." (a) "That the Station Occurrence Book be kept in a clean and truthful manner and that all occurrences be recorded therein, and in a separate Duty Book, so as to include a record of all times at which the Chief Officer and other Officers and men of the Brigade on duty, enter or leave the Station." (b) "That not more than 2 duty men be absent from the Station at any time except for the purpose of fire calls or routine duties, provision to be made for reasonable absences for meal purposes for men on twenty-four hour duty." (c) "That no unauthorised person be allowed on the Fire Station premises (including the Recreation Room)." (d) "That no alcoholic licquor be consumed on, or brought into, the Fire Station or Recreation Room."

11 MEETINGS. The next meeting of the Committee was arranged for Tuesday the 21st May, 1940.

BARNET URBAN DISTRICT COUNCIL

Valuation Committee.

19

Monday, 22nd April, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. C.T. Beard, (Chairman), A. Cheason, F. Jacques, F.M. Martin Smith, P. C. Marris, W.H. Rean, Messrs. Jones, Wise, Howse, Harris and Mrs. M. Strugnell, with the Clerk and Valuation Officer.

1 CHAIRMAN. On the motion of Cr. Jacques duly seconded Cr. Beard was unanimously re-elected Chairman of this Committee and took his seat accordingly for the ensuing year.

2 VICE-CHAIRMAN. On the motion of Cr. Jacques duly seconded by Mr. Wise, Mr. C.W. Harris was unanimously re-elected Vice-Chairman of the Committee and took his seat accordingly for the ensuing year.

3 MINUTES. The Minutes of the Meeting of the 28th March 1940, were taken as read and signed.

4 PROPOSALS. Consideration was given to proposals and objections for hearing by Barnet Assessment Committee on the 24th April, 1940 and directions given for opposition thereto before the Committee.

Details of certain new and altered properties were considered and gross values agreed therefor in a number of cases, the remaining cases being deferred for further consideration and inspection of hereditaments at a later date.

5 VALUATIONS. The Valuation Officer reported that despite War conditions operating for rather more than half of the financial year just closed, £17,196 was added to the Valuation list, being the largest amount in any year since 1933. The rateable value of the District now exceeded at £260,000.

Allotments Committee.

20

25th April.
Tuesday, ~~7th May~~, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. J.D. Olney, (Chairman), A. Cheason, C.E. Green, J.L. Scutt, and Mrs. M. Strugnell with Messrs. Frisby, Thistlethwaite and Baker, with the Officials.

1 CHAIRMAN. On the motion of Cr. Scutt duly seconded Cr. Olney was unanimously re-elected Chairman of this Committee and took his seat accordingly for the ensuing year.

2 MINUTES. The Minutes of the Meeting of the 20th February 1940, were taken as read and signed.

3 ALLOTMENTS. The Deputy Treasurer reported that out of 338 war-time allotments which had been marked out 269 were now let and it was agreed that the availability of the 69 unlet allotments should be brought to the notice of the public through the Press.

4 BELLS HILL ALLOTMENTS. Upon the report of the Deputy Treasurer it is recommended:- "That the rent of 5/- due from Mr. Nicholls in respect of Plot No. 85a for the year ending 31st March, 1940 be remitted owing to the poor condition of this particular piece of land.

Your Committee gave approval to the keeping of poultry by Mr. W.C. Oliver on plot No. 70.

5 ALLOTMENT DAMAGE - FENCING. Complaints having been received as to trespass and damage on war time allotments and injury caused by dogs, the Surveyor was instructed to exhibit notices on the allotments directing that all dogs entering the land should be brought on a lead and be kept under control.

Your Committee considered the question of the fencing in of the various war-time allotments and other general protection and having inspected the various allotment areas concerned the Committee asked the Surveyor to submit an estimate of the cost involved to a further Meeting of the Committee to be held on the 7th May, 1940.

Plans & Outdoor Sub-Committee.

Monday, 6th May, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date at 3 p.m. there were present: Crs. W. H. Rean, (Chairman), A. Cheason, F.A.H. East, F.M. Martin Smith, J.D. Olney, W.P. Render and Mrs. M. Strugnell with the Officials.

1 PLANS. The following Plans are recommended for approval:- (1) Amended Plan for alterations to Albion P.H., Union Street, submitted by J.F. James, F.R.I.B.A., for Benskins Watford Brewery, Ltd., and (2) Veranda at rear of No. 1 Poynters Close, Totteridge Lane, Totteridge, submitted by F.R. Poole, F.R.I.B.A., for Mr. F. Pinnock.

The following Plan was recommended for disapproval: (a) Machine platform for Peirson & Morrell, Chemical Works, Queens Road, Barnet, submitted by H.E. Winskell, pending the submission of proper drawings and schedule showing positioning etc., of steelwork and details of bending etc., as well as the loadings to which this reinforced concrete structure will be imposed. Your Committee unanimously agreed that this proposed structure, for the guidance of the Surveyor, should be defined as a factory in the meaning of the Council's Building Byelaws.

2 TEMPORARY BUILDINGS. Applications and plans having been considered the following premises were approved for licences for temporary buildings from the 31st March, 1941: (a) Garden Tool Shed for A.E. Hodsdon of "Lyndhurst," Wentworth Road, Barnet. (b) Conversion of Garage into garden shed to No. 68 Woodfall Avenue, Barnet for Mr. L. J. Flaxman. (c) Extension of Garage to "Gable Cottage," Oaklands Road, Totteridge, for Mr. C.L. Dewhurst, subject to the structure being completed to the Surveyor's satisfaction. (d) Garden Shed to No. 88 Wentworth Road, for R.W. Oldham. (e) Chicken Housesin field adjoining "Scotswood", south side Arkley Road, Arkley, submitted by Mr. P. Cutbush, for Mr. F.P. Symmons. (f) Shed to No. 31 Granville Road, for Mr. F.J. Walker. (g) Garden Shed to No. 100 Wentworth Road for C.M. Gale and (h) Poultry House to No. 89 Milton Avenue for Mr. E.A. Fisher subject to the structure conforming to the building line of Mays Lane, Barnet.

The Surveyor submitted a letter received from Mr. H.V. Mason, owner of the summerhouse licensed by the Council as a temporary building erected at "Greenways," The Greenway, Totteridge, asking if the Council could see their way to recommend this licence to be put on to a permanent basis as the building was in no way a temporary or movable structure. Your Committee recommend, in view of the circumstances of this case, that only a temporary building licence be granted.

The Surveyor submitted 542 applications for renewal of licences as temporary buildings and it is recommended:- "That these licences be renewed under the provisions of Section 344 of the Public Health Act, 1936 until the 31st March, 1941."

The Surveyor was asked by the Committee to make a Register note of any temporary building where this Committee had given special consideration to same and to make special reference to these temporary structures when next they are reviewed.

3 GARAGES - GRASVENOR AVENUE. The Surveyor reported that on the 9th April, 1940 he had requested Mr. A. Brown of No. 8 Grasvenor Avenue, Barnet, to remove the shed and garage previously reported upon, which contravened the building line to Sherrards Way and that he had received a reply intimating that the building referred to would be removed as soon as possible.

The Surveyor verbally reported that he had written to Mr. S. Tibenham of 10 Grasvenor Avenue, Barnet, asking him to remove a skeleton structure of a shed which also contravened the building line to Sherrards Way and that he had received a telephone message from Mrs. Tibenham stating that her husband was serving with His Majesty's Forces, and that she would endeavour to remove the Structure as soon as possible. Your Committee agreed the Surveyor's action and recommend that no further steps should be taken at the moment.

4 FACTORY - STIRLING CORNER, BARNET BYE-PASS. Your Committee enquired of the Clerk as to the present position of the Agreement herein and was informed that the Council were now waiting the return of the draft document from the Solicitors of Messrs. Opperman, Ltd.

5 HILLSIDE ESTATE - GARAGES. The Surveyor reported that he had received a letter dated the 12th April, 1940 from Mr. F.M. Gibson of 50 Ivere Drive, Barnet, requesting that his application to erect a portable (asbestos type) garage, be re-considered and it is recommended:- "That the Council's decision regarding garages on this Estate be adhered to and that the Applicant be so informed."

22A

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

3rd May, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 7th May, 1940, at 8 p.m. for transaction of the following business:-

1. The Minutes of the Meeting held on the 16th April, as circulated, to be submitted, and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order.6.

4. To receive the reports (as circulated) of the undermentioned Standing Committees:-

(a)	Fire Brigade.	16th and 23rd April, and 3rd May.
(b)	Valuation.	22nd April.
(c)	Allotments.	25th April.

5. To receive and consider the Report of the Plans and Outdoor Sub-Committee of 6th May.

6. To receive and consider the Report of Allotments Committee of even date.

7. To receive the report of the Finance and Establishment Committee of even date.

8. To receive the Report of the Food Control Committee of the 18th April(as circulated).

9. To receive the reports of the Emergency Committee from 29th March to 29th April.

10. Notice of Motion:- Cr.Scutt to move:-

"That all iron railings surrounding the Parks and other Council property be removed and sold as scrap in the National interest."

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-
Report of Chairman of Housing Committee re Tenants.
To consider circulated reports of (a) Clerk (b) Engineer and Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.
Consider East Middlesex Drainage.

Clerk of the Council.

22B

Private & Confidential

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Tuesday, 7th May, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 31st March, 1940 (overdrawn)		2,163. 13. 9.
Cash Receipts from 1st to 30th April, 1940:		
General Rate	12,018. 14. 6.	
Costs	2. 4. 0.	
Bailiff's Costs	3. 0.	
S.D.A. & Housing Act Loan & Interest Repayments	411. 18. 5.	
Wentworth Housing Estate Instalments	123. 5. 10.	
Private Street Works Repayments	330. 7. 8.	
Sundry Charges	377. 18. 8.	
Allotments	121. 12. 8.	
Farm Sales	11. 0.	
Public Conveniences Receipts	9. 4. 5.	
Housing Rents	2,253. 1. 3.	
Old Court House Games Receipts	8. 7. 5.	
A.R.P. Grants	5,605. 0. 0.	
A.F.S. "	1,000. 0. 0.	
Dividends & Interest	28. 14. 8.	
Ministry of Health, Exchequer Grant	2,298. 19. 1.	
Sale, etc. of Respirators	1. 9. 0.	
E.N. Bryant - Rent of Quarters	8. 6. 8.	
Miscellaneous	7. 8. 3.	25,607. 6. 5.
		23,443. 12. 9.
Less:		
Payments made	19,657. 15. 6.	
Cheques previously authorised but not presented for payment	2,699. 6. 6.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	19,130. 0. 4.	41,487. 2. 4.
Balance overdrawn after making all payments		18,043. 9. 7.
Balance in hand as per Pass Book as at the 30th April, 1940		£3,785. 17. 5.

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 31st March, 1940		323. 17. 11.
Cash Receipts from 1st to 30th April, 1940:		
Deductions & Contributions - Workmen	39. 12. 4.	
" - Officers	85. 5. 0.	
Quarterly Instalment - Equal Annual Charge	225. 18. 0.	350. 15. 4.
Balance in hand as per Pass Book as at 30th April, 1940.....		£674. 13. 3.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 30th April, 1940:

Treasurer, Wages and Insurance Stamps Account	2,962.	5.	0.
Treasurer for Change	20.	0.	0.
Treasurer for Petty Cash	7.	15.	3.
Cashier	1,494.	4.	2.
	£4,484.	5.	5.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 13/2d.
General Rate Collected 1st April to 30th April	£7,538	£13,983

FINANCE COMMITTEE 7th May, 1940.

SCHEDULE OF ACCOUNTS SUBMITTED FOR APPROVAL.

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
Confirmation of Special Order on Treasurer No. 41.								
British Red Cross Society -								
C.S. Dove.	Lecture Expenses.	A.R.P.				15	9	11
Hunter. C.P.	Fire Extinguisher.	A.R.P.				2	14	10
Old. William Ltd.	On Account of Contract.	A.R.P.				482	7	6
Barnet Urban District Council.	General Rate.	Fire Brigade.	19	15	0			
Ditto	Ditto	Highways.	42	9	3			
Ditto	Ditto	Farm.	70	8	10			
Ditto	Ditto	Parks.	8	4	7			
Ditto	Ditto	Housing.	17	15	6			
Ditto	Ditto	General Purposes.	141	4	3			
Ditto	Ditto	A.F.S.	56	0	9	355	18	2
Odeon Motors Ltd.	Compensation for Garage.	A.F.S.	100	0	0			
Ditto	Rate Refund.	Finance.	9	19	10	109	19	10
Middlesex County Council.	Refund of amount overpaid -- Pay of Personnel.	A.R.P.				1,280	0	0
Brinn. F.W.	Cartage.	A.R.P.				25	0	0
Barnet U.D.C. - Wages Account.	Wages Advance.	Finance.				2,500	0	0
The Tithe Redemption Commission.	Tithe Rentcharge.	Fire Brigade.				1	1	4
Dixon. J.	Plaster Work.	General Purposes.				14	0	0
Barnet U.D.C. - Petty Cash Account.	Petty Cash Reimbursement.	Fire Brigade.		12	0			
Ditto	Ditto	Farm.		4	0			
Ditto	Ditto	Parks.		1	1			
Ditto	Ditto	Housing.	2	9	0			
Ditto	Ditto	General Purposes.	1	3	6			
Ditto	Ditto	Town Planning.	1	3	8			
Ditto	Ditto	Finance.	14	3	11			
Ditto	Ditto - Postages	Finance.	24	10	0			
Ditto	Ditto	A.F.S.	1	4	7			
Ditto	Ditto	A.R.P.	16	10	0	62	1	9
Horne. C.	Rate Refund.	Finance.				8	15	0
						2,857	8	4

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TREASURER'S DEPT.

Carried forward £

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
	General Order on Treasurer No. 12.							
	Auxiliary Fire Service and Air Raid Precautions Accounts.		Brought forward ..					
Bale. John Sons, & Staples Ltd.	Publications & Charts.	A.R.P.					10	2
Barnet District Gas & Water Co.	Fixing Cookers, Coke, Repairs, etc.	A.R.P.	31	5	8			
Ditto	Coke.	A.F.S.	6	1	6			
Ditto	Coke, etc.	Fire Brigade.	4	7	6			
Ditto	Ditto	Farm.	3	8	8			
Ditto	Coke.	Parks.	4	7	2			
Ditto	Ditto	General Purposes.	2	5	6	51	16	0
Barnet Garages Ltd.	Speedometer & Cable.	A.F.S.				2	19	1
Barnet Tyre Services.	Tyres & Repairs.	A.R.P.				23	8	10
Barnet U.D.C. - Canteen Account.	Advance for Meals.	A.R.P.				200	0	0
Barnet U.D.C.	Dustbins.	A.R.P.					18	2
Boots Cash Chemists (Southern) Ltd.	Scissors, Distilled Water, etc.	A.R.P.					6	3
Bristowes Machinery Ltd.	Hinges.	A.R.P.					6	8
Brown. G.	Paint.	A.R.P.					5	0
Cowing. E. & Son.	Advertising.	A.R.P.		2	8			
Ditto	Ditto	Finance.	2	8	9	2	11	5
Cowing. J.	Stationery.	A.R.P.		8	7			
Ditto	Ditto	Finance.		5	5		14	0
Craig. Kenneth & Partners.	Cement.	A.R.P.	30	16	0			
Ditto	Ditto	A.F.S.	2	4	0			
Ditto	Ditto	Parks.	2	4	0			
Ditto	Ditto	General Purposes.	4	8	0	39	12	0
Davis. W. & Son.	Wheels & Tyres.	A.R.P.				6	0	0
Donnor. E.G.	Wiring, etc.	A.R.P.				6	16	0
Dennis Bros. Ltd.	Tank, etc.	A.F.S.	3	6	8			
Ditto	Hand Brake Lever Quadrant & Catch.	A.R.P.		5	6	3	12	2
Eastwoods Ltd.	Flettons.	A.R.P.				18	2	1
English Tools Ltd.	Bases for Fencing Pins.	A.R.P.				11	14	0
Freeman, Hardy & Willis Ltd.	Wellington Boots.	A.R.P.					14	11
Goodale. W.	Cleaning Materials.	A.F.S.	2	3	9			
Ditto	Ditto	Fire Brigade.		14	7	2	18	4
		Carried forward	£			373	5	1

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			373	5	1
Green (Barnet) Ltd.	Tools, etc.	A.R.P.	1	19	7			
Ditto	Ditto	Highways.	2	2	9			
Ditto	Ditto	Farm.	4	12	0			
Ditto	Ditto	Parks.	3	9	1			
Ditto	Ditto	Allotments.		1	4			
Ditto	Ditto	General Purposes.		7	0	12	11	9
Halden. J. & Co. Ltd.	Guilds.	A.R.P.		6	9			
Ditto	Ditto	Highways.		7	3		14	0
Halford Cycle Co.	Lamps.	A.R.P.					3	9
Hawkins. J.	Printing & Stationery.	A.R.P.		8	6			
Ditto	Ditto	Finance.	3	9	6	3	18	0
Hertfordshire County Council.	Shelving.	A.R.P.				3	15	0
Hibbard. Reginald & Co.	Stationery.	A.R.P.	2	18	0			
Ditto	Ditto	Finance.	33	12	5	36	10	5
High Barnet Laundry Ltd.	Laundering.	A.F.S.	2	2	0			
Ditto	Ditto	Fire Brigade.		12	0	2	14	0
H.M. Stationery Office.	Publications.	A.R.P.	6	5	0			
Ditto	Ditto	General Purposes.			7			
Ditto	Ditto	Finance.		10	3	6	15	10
Howard Cycle Co.	Gloves.	A.R.P.		7	6			
Ditto	Batteries.	Finance.		4	0		11	6
Hudson. John & Co. Ltd.	Fuel.	A.F.S.		18	0			
Ditto	Ditto	Highways.	5	8	0			
Ditto	Ditto	General Purposes.	16	4	0	22	10	0
Hunt. C.J. & Co. Ltd.	Timber.	A.R.P.	4	10	11			
Ditto	Ditto	Highways.		4	6			
Ditto	Apex.	General Purposes.		7	6	5	2	11
Hunter. John & Co. (Holloway) Ltd.	Materials, etc.	A.R.P.	11	9	5			
Ditto	Ditto	A.F.S.	3	5	9			
Ditto	Ditto	Fire Brigade.		13	8			
Ditto	Ditto	Highways.	3	5	10			
Ditto	Ditto	Housing.	13	17	7			
Ditto	Ditto	General Purposes.		9	10			
Ditto	Ditto	Finance.		5	7	33	7	10
		Carried forward	£			502	0	1

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			502	0	1
Inns & Co. Ltd.	Materials.	A.R.P.	5	13	0			
Ditto	Ditto	A.F.S.	1	18	0			
Ditto	Ditto	General Purposes.	10	19	0			
Ditto	Ditto	Parks.		16	11	19	6	11
Jones. T.C. & Co. Ltd.	Tarpaulins.	A.R.P.				123	17	6
Kalamazoo (Sales) Ltd.	Printing & Stationery.	A.R.P.		16	2			
Ditto	Ditto	A.F.S.		16	1	1	12	3
Lawsons (Whetstone) Ltd.	Alterations to Gates & Repairs to Fencing.	A.R.P.				5	2	0
Meredith. R.E. & Son Ltd.	Gulley Grids & Timber Dogs.	A.R.P.	1	4	9			
Ditto	Stoves, etc.	Highways.	3	11	11			
Ditto	Coburn Track.	General Purposes.	33	0	7	37	17	3
Metropolitan Stationery Co.	Stationery.	A.R.P.	2	13	4			
Ditto	Ditto	A.F.S.	2	13	4	5	6	8
Morfey & Son Ltd.	Pipes, Roofing Felt, etc.	A.R.P.	2	15	9			
Ditto	Cartage.	Highways.	22	9	6			
Ditto	Materials.	Parks.	2	13	7			
Ditto	Flettons, etc.	General Purposes.	27	6	9	55	5	7
Municipal Mutual Insurance Ltd.	Premiums.	A.F.S.		10	5			
Ditto	Ditto	A.R.P.	79	1	6			
Ditto	Ditto	Fire Brigade.	22	16	4			
Ditto	Ditto	Highways.	55	14	4			
Ditto	Ditto	Farm.	49	17	0			
Ditto	Ditto	Parks.	17	0	6			
Ditto	Ditto	Housing.	98	1	11			
Ditto	Ditto	General Purposes.	20	5	1			
Ditto	Ditto	Finance.	89	5	4	432	12	5
Newton Chambers & Co. Ltd.	Toilet Requisites.	A.R.P.				3	0	0
Northmet Co.	Lamps, Fire, Wiring, Electricity, etc.	A.R.P.	243	19	6			
Ditto	Electricity, etc.	A.F.S.	46	12	8			
Ditto	Wiring & Electricity.	Fire Brigade.	19	19	3			
Ditto	Lighting, Electricity, etc.	Highways.	300	4	6			
Ditto	Electricity.	Farm.	87	7	0			
Ditto	Electricity, Switches, etc.	Housing.	346	17	10			
Ditto	Electricity, Lamps, etc.	General Purposes.	41	9	8			
Ditto	Reflectors.	Finance.		8	6	1,086	18	11
		Carried forward	£			2,272	19	7

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			2,272	19	7
Nunneley. A. & Son.	Material, Splint Cases, etc.	A.R.P.				2	8	7
Parry-Jones. W. & Co.	First Aid Requisites.	A.R.P.		3	1			
Ditto	Thermometer.	Highways.		11	0			
Ditto	First Aid Requisites.	Farm.		15	7	1	9	8
Perrys (Repairs & Service) Ltd.	Cylinder Head Gaskets.	A.F.S.					5	0
Petroleum Board.	Petrol.	A.R.P.				98	17	1
Pike. George Ltd.	Trailers.	A.R.P.	60	0	0			
Ditto	Drain Rods & Brushes.	Farm.	4	15	7	64	15	7
Pollard Bros. (Whetstone) Ltd.	Screws, etc.	A.R.P.				7	8	9
Postmaster General.	Telephone Charges.	A.R.P.	92	0	5			
Ditto	Ditto	A.F.S.	10	3	3			
Ditto	Ditto	Highways.	4	5	1			
Ditto	Ditto	General Purposes.	44	18	0	151	6	9
Ramsay Motors Ltd.	Car Repairs & Requisites.	A.R.P.	8	10	5			
Ditto	Ditto	A.F.S.	9	5	10			
Ditto	Ditto	Fire Brigade.		11	5	18	7	8
Salmon. J. & Son Ltd.	Cleaning Materials.	A.R.P.					4	5
Scarsbrook. E.H.	Leather.	A.F.S.		3	0			
Ditto	Repairs to Harness, etc.	Highways.		11	6		14	6
Stellar Press Ltd.	Binding.	A.R.P.		9	3			
Ditto	Ditto	A.F.S.		4	3			
Ditto	Printing.	Fire Brigade.	2	13	6			
Ditto	Ditto	Allotments.	1	13	0			
Ditto	Ditto	Finance.	14	6	0	19	6	0
Stenor Ltd.	Fire Hose Patches.	A.F.S.		19	3			
Ditto	Ditto	Fire Brigade.		9	8	1	8	11
Sunbeam-Talbot Ltd.	Car Requisites.	A.F.S.					16	0
Turner Bros.	Motor Cycle Requisites.	A.F.S.				1	8	0
Turner's Stores.	Toilet Requisites.	A.R.P.					3	6
Welch. John & Sons.	Cartage.	A.R.P.	9	8	9			
Ditto	Ditto	Fire Brigade.	1	10	0			
Ditto	Ditto	Highways.	46	1	3			
Ditto	Ditto	Farm.	1	4	9			
Ditto	Ditto	Parks.	2	2	3			
Ditto	Ditto	General Purposes.	9	7	0			
Ditto	Ditto	Allotments.	1	17	9	71	11	9
		Carried forward	£			2,713	11	9

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			2,713	11	9
Whitehead Iron & Steel Co. Ltd.	Steel Bars.	A.R.P.				88	1	0
Whites. Timothy & Taylors Ltd.	Bins.	A.R.P.					10	6
Vacuum Oil Co. Ltd.	Oil.	A.R.P.	1	19	0			
Ditto	Ditto	Parks.	1	10	6	3	9	6
						2,805	12	9
	Other Accounts.							
Abel. S.	Car Allowance to 31.5.40.	Finance.				5	8	4
Archer. W. & F. (1935) Ltd.	Brooms.	Highways.				6	8	0
Baldwin. H.W.	Shoeing, etc.	Highways.	3	4	0			
Ditto	Ditto	Farm.	1	19	0	5	3	0
Barclays Bank Ltd. for Herts. C.C.	Loan Repayment.	Finance.				327	2	9
Ditto	Amount due under Gas Undertaking Acts.	Finance.				31	11	10
Ditto	Instalment of Precept.	Finance.				12,201	15	0
Barnet U.D.C. - Superannuation Account.	General Fund proportion of allowances to servants.	Finance.				6	18	3
Barnet U.D.C.	P.S.W. Charges.	Finance.					10	0
Belcher. I.D. & Co.	Stationery.	Finance.				11	8	7
Beswick. W.T.	Notification Fees.	General Purposes.					2	6
Bignell. William & Son Ltd.	Trees.	Highways.				18	3	3
Bournemouth Savings Bank.	Loan Repayment.	Finance.				9	13	0
Brentnall. G.C.	Notification Fees.	General Purposes.					8	0
British Rubber Stamp Co.	Rubber Stamp.	Finance.					1	4
British Standards Institution.	Specifications.	Finance.					2	2
Bryant. E.N.	Car Allowance to 31.5.40.	Fire Brigade.				2	1	8
Butterworth & Co. (Publishers) Ltd.	Publication.	Finance.				1	1	6
Camco (Machinery) Ltd.	Waste Paper Baler.	General Purposes.				24	0	0
Carter. C.	Repairs & Cartage.	Highways.				32	15	0
Cakebread Robey & Co. Ltd.	Brushes.	Farm.					7	6
		Carried forward £				15,990	14	5

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			15,990	14	5
Caribonum Ltd.	Carbon Paper.	Finance.				2	19	11
Cheek . J. & Sons.	Sweeping Chimneys.	General Purposes.					3	0
Clarke. C. Belfield	Notification Fees.	General Purposes.					2	6
Clerical Medical & General Life Assurance Co.	Loan Repayments.	Finance.				642	6	2
Clifford. J.H.	Notification Fees.	General Purposes.					3	6
Contractors Record Ltd.	Advertising.	Finance.				2	13	4
Cranmore. P.L.	Battery.	Highways.				1	12	6
Crittall Manufacturing Co. Ltd.	Metal Windows.	General Purposes.				13	14	0
Crowley. T.F.	Notification Fees.	General Purposes.					2	6
Cunnington. P.E.	Ditto	General Purposes.					2	6
Devon & Exeter Savings Bank.	Loan Repayments.	Finance.				125	3	7
East Barnet U.D.C.	Use of Ambulance.	Fire Brigade.		10	0			
Ditto	Salt.	Highways.	4	3	4	4	13	4
Filkins. R.	Firewood.	General Purposes.				1	8	0
Ford. A.P.	Notification Fees.	General Purposes.					2	6
Francis. John & Son.	Tithe Rentcharge.	Highways.				2	17	0
Gilbert. Alfred & Sons Ltd.	Pen Nibs & Repairs.	Finance.					10	8
Grimson. J.	Notification Fees.	General Purposes.					2	6
Gurnett. G.C.	Compensation to 31.5.40.	Finance.				23	8	4
Hardy. C.	Legal Fees re Larkins Farm.	Highways.				1	14	6
Harnett. W.G.	Notification Fees.	General Purposes.					10	0
Hearts of Oak Benefit Society.	Loan Repayments.	Finance.				148	9	4
Ditto	Ditto	Finance.				147	8	7
Herts Tar-Stone Co. Ltd.	Tarmacadam.	Highways.				6	5	0
Hicks. P. Yelverton.	Notification Fees.	General Purposes.					10	0
Hill. C.W.	Car Allowance to 31.5.40.	Finance.				5	8	4
Hospital Savings Association.	Deductions from Workmen's Wages & Superannuation Allowances.	Finance.				2	8	0
Hyatt. A.L.	Notification Fees.	General Purposes.					2	6
Kenrick & Jefferson.	Stationery.	Finance.				8	11	0
Lamson Paragon Supply Co. Ltd.	Receipts.	Finance.				21	15	0
Law. A. & A.J. Ltd.	Structural Steelwork to Garage.	General Purposes.				71	3	6
Liverpool Victoria Friendly Society.	Loan Repayments.	Finance.				193	19	7
Lloyds & Co. (Letchworth) Ltd.	Repairs to Lawn Mower.	Parks.				8	15	9
London Letter File Co. Ltd.	Files.	Finance.				1	2	0
		Carried forward £				17,431	3	4

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			17,431	3	4
Loyal Fort Lodge of Oddfellows.	Loan Repayment.	Finance.				7	18	6
Mabbett. F.	Cartage.	Highways.	25	0	0			
Ditto	Ditto	Farm.	26	12	6			
Ditto	Ditto	Parks.	19	12	6			
Ditto	Ditto	General Purposes.	24	15	0			
Ditto	Ditto	Allotments.		15	0	96	15	0
Magowan & Co. Ltd.	File Fasteners.	Finance.					12	6
Midland Bank Ltd. for Mddx. C.C.	Instalment of Precept for East Middlesex Drainage Scheme.	Farm.				300	0	0
Moore's Modern Methods Ltd.	Record Cards.	Highways.				2	10	0
Municipal Journal Ltd.	Publication.	Finance.				1	15	0
Muldivo Calculating Machine Co. Ltd.	Stationery.	Finance.					16	9
Narbeth. R.G.	Car Allowance to 31.5.40.	Finance.				5	8	4
Nickolls. H.	Ditto	Farm.				2	5	10
Munn. J.A.	Notification Fees.	General Purposes.					1	0
Parke Davis & Co.	Serum.	General Purposes.				2	10	2
Parsloe. W.T.	Fuel.	Fire Brigade.					13	6
Patent Victoria Stone Co. Ltd.	Paving Stones.	Highways.				15	13	5
Peck. E.	Supervision at Physic Well to 31.5.40.	Highways.				2	3	4
Pickup. J.	Veterinary's Fees.	Highways.				1	5	0
Potters Bar U.D.C.	Lighting, Galley Lane.	Highways.				3	13	2
Prince Regent Tar Distilleries.	Spraymulsion.	Highways.				3	0	3
Prudential Assurance Co.	Loan Repayment.	Finance.				40	5	4
Pryke & Palmer Ltd.	Dustbins.	Highways.	5	8	0			
Ditto	Wire Netting.	General Purposes.	4	2	6	9	10	6
Reading Savings Bank.	Loan Repayment.	Finance.				50	16	11
Ronco Ltd.	Stationery.	Finance.				15	14	8
Ronuk Ltd.	Floor Polish.	General Purposes.					8	0
Rowney. J.D.	Newspapers.	Finance.					5	0
Royal Liver Friendly Society.	Loan Repayment.	Finance.				40	17	7
Ditto	Ditto	Finance.				42	3	8
Rylands Bros. Ltd.	Barbed Steel Fencing Wire & Staples.	Highways.				7	3	11
Scott. E.	Car Allowance to 31.5.40.	Finance.				11	2	2
Segar. H.R.	Notification Fees.	General Purposes.				3	2	0
Shaw & Sons Ltd.	Binding, Printing & Stationery.	Finance.				10	10	4
		Carried forward			£	18,110	5	2

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			18,110	5	2
Skelton. R.A. & Co. Steel & Engineering Ltd.	Publication.	Finance.					10	0
Swaffam United District Ancient Order of Foresters.	Loan Repayment.	Finance.				54	17	5
Thomson. N. Gray	Notification Fees.	General Purposes.					2	0
Thurn. R.M.I.	Ditto	General Purposes.					2	6
Titanine Ltd.	Road Line Paint.	Highways.				7	10	0
Toogood & Sons Ltd.	Roots.	Farm.				35	13	10
Townsend. R.L.	Car Allowance to 31.5.40.	Finance.				5	0	0
Trosilian. K.	Notification Fees.	General Purposes.					1	0
Turner, Byrne & John Inns Ltd.	Forage.	Highways.	30	14	10			
Ditto	Ditto	Farm.	30	0	0	60	14	10
Turner. John H. & Lisney Ltd.	Materials.	Highways.				2	15	2
Watkinson. A.F. & Co. Ltd.	Baling Wire.	General Purposes.				1	15	0
Weir. W.	Notification Fees.	General Purposes.					2	6
Underwood Elliott Fisher Ltd.	Repairs to Typewriter.	Finance.					4	3
Wheatley. E.S. Ltd.	Printing & Stationery.	Fire Brigade.	2	5	6			
Ditto	Ditto	Finance.	1	12	0	3	17	6
Williams Bros. Direct Supply Stores Ltd.	Linoleum.	General Purposes.				5	18	11
Willmott. John & Sons (Hitchin) Ltd.	Refund of Deposit re Road Opening in St. Albans Road.	Finance.				1	10	0
Wilson. J.B.	Car Allowance to 31.5.40.	Finance.				5	0	0
Woolwich Equitable Building Soc.	Balance of overpayment on P.S.W. Charges.	Finance.					3	8
Wright. G.	Ignition Battery.	Fire Brigade.					12	6
Hardie. C.F. & Others.	Salaries to 31.5.40.	Finance.				738	1	8
Head Postmaster, Barnet.	Insurance Stamps.	Finance.				10	12	0
Hospital Savings Assn.	Deductions from Salaries.	Finance.				1	0	10
Barnet U.D.C. - Superannuation Account.	Officers' Deductions & Contributions.	Finance.				83	9	7
						£9,130	0	4
	SUPERANNUATION ACCOUNT.							
	General Order on Treasurer No. 12.							
Barnet U.D.C. - Wages Account.	Reimbursement of Workmen's weekly pensions.	Finance.				£13	15	0

Allotments Committee.

Tuesday, 7th May, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. J. D. Olney (Chairman), C.T. Beard, R.H. Broadbridge, A. Cheason, C.E. Green, J.L. Scutt, and Mrs. M. Strugnell with Mr. W.J. Frisby and the Officials.

1 ALLOTMENTS. FENCES. Following the Committee's inspection of the various allotments, the Surveyor reported as to the cost of erecting protective fencing in certain cases. Your Committee did not approve any such action at Byng Road Allotments, but in the under-mentioned instances it was agreed that the fencing should be provided by the Council at the costs mentioned:-

1	Bells Hill	£5.5.10.
2	Chesterfield Road	£3.1.10.
3	Longland Drive	£10.10.8.
		£18.18.4.

Finance & Establishment Committee.

Tuesday, 7th May, 1940.

At a meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. C.T. Beard (Chairman), R.H. Broadbridge, J.W. Clark, A. Cheason, F.A.H. East, County Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F.M. Martin Smith, E. P. A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt and Mrs. M. Strugnell with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer amounting to £24,001. 3s. 8d. are recommended for payment

To facilitate the consideration and passing of accounts it is also recommended:- "That the Chairmen of all Standing Committees meet at 7 p.m. on the Monday prior to the Finance and Establishment Committee to peruse the accounts, in conjunction with the Deputy Treasurer."

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, etc., as circulated, was recommended for adoption.

3 RATE ARREARS. The Deputy Treasurer's report hereon was considered, but in lieu of the proposal therein, it is recommended:- "That rate summonses be not issued except on the instructions of the Rate Arrears Sub-Committee, or in urgent cases, with the special approval of the Chairman of the Committee or the Chairman of the Council."

4 BAILIFF. The Deputy Treasurer reported on the present system of collection of Rate by the Bailiff and that the Collector, Mr. W. Nolan, was now a certified Bailiff having obtained a general purpose certificate at the County Court on the 30th April, 1940. On the suggestions of the Deputy Treasurer it is recommended:- "That authority be given to the Collector, Mr. W. Nolan, to deal with Distress Warrants, so far as making arrangements for regular instalments, and, where necessary, visit the premises to ascertain the value of the contents before certifying the Warrant, "No Effects", or giving instructions to an auctioneer to sell."

5 TELEPHONE CHARGES AND POSTAGE. The Deputy Treasurer reported upon the Budget increase in telephone charges and postages amounting to £34 and £250 per annum respectively and suggested that in view of the much larger amounts that would be held by the Clerks responsible for postages a stock of stamps valued approximately £100 be purchased suitably perforated or embossed. Recommended:- "That the matter be deferred for the present and that enquiries be made regarding obtaining a postal franking machine".

(Note:- For want of time, the remaining items for discussion were left for consideration by the Council in Committee).

Council Meeting.

Tuesday, 7th May, 1940.

At a meeting of the Council duly convened and held on the above date at 8 p.m. there were present:- Crs. R. H. Broadbridge (Chairman), C.T. Beard, J.W. Clark, A. Cheason, F.E. Claydon, F.A.H. East, County Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, P.C. Marris, F.M. Martin Smith, E.P. A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J. L. Scutt, and Mrs. M. Strugnell with Alfred S. Mays (Clerk), E. Scott (Engineer & Surveyor), C.W. Hill (Housing and Sanitary Inspector) and E.S. King, (Deputy Treasurer).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Clark, the minutes of the meeting of the 16th April, 1940 were taken as read and signed.

2 SUNDAY CINEMAS. A further letter was received from the D.A.A.G., London Area, noting the Council's decision regarding the opening of Sunday cinemas and enquiring, for the reasons stated in the communication, whether the matter could be reconsidered. Cr. Rean and Cr. Jacques stated that on the expiration of the time specified in the Standing Orders, they would again bring the matter before the Council.

3 UNEMPLOYMENT. A letter was received from the Barnet Branch of the Amalgamated Society of Woodworkers asking whether three of their members could be received as a Deputation by the Council to discuss the question of unemployment in that trade. Cr. Beard moved and Cr. Jacques seconded:- "That the Council arrange to meet representatives of the Society." As an amendment, Cr. Fern moved, Cr. Ryley Pratt seconded:- "That a reply be sent stating that, whilst sympathising with the Barnet Branch of this Society, the Council is of opinion that the Branch should make representations direct to the appropriate Government Department, inasmuch as the ban on civil building is imposed by the Government." The amendment was lost, 3 voting For, and 14 Against, and the motion was then carried nem. con. It was subsequently agreed that a Special Meeting of the Council should be convened to meet the representatives on a date to be arranged by the Chairman.

4 FIRE BRIGADE COMMITTEE. On the motion of Cr. Offord, seconded by Cr. Cheason, the reports of this Committee of of the 16th and 23rd April and 3rd May were taken as read and adopted, except Items 9 and 10 of the 3rd May Meeting on page 18, consideration of which was referred to the Council in Committee that evening.

5 VALUATION COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Martin Smith, the report of the Valuation Committee dated 22nd April, 1940 was received.

6 ALLOTMENTS COMMITTEE. On the motion of Cr. Olney, duly seconded, the report of this Committee dated 25th April, 1940 was taken as read and adopted nem. con. and that of even date was read and adopted nem. con.

7 PLANS AND OUTDOOR SUB-COMMITTEE. On the motion of Cr. Rean duly seconded, the report of this Sub-Committee of the 6th May, 1940, was referred to the Council for consideration in Committee that evening.

8 FINANCE & ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Offord, the report of this Committee of even date was read and adopted nem. con.

9 FOOD CONTROL COMMITTEE. On the motion of Cr. Jacques, seconded by Cr. Rean, the report of this Committee of the 18th April, 1940, as circulated, was received.

10 WAR EMERGENCY COMMITTEE. On the motion of Cr. Ryley Pratt, seconded by Cr. Render, the report of the War Emergency Committee for the period 29th March to 29th April, 1940 (Paragraphs 675-741 inclusive) was received and agreed nem. con.

11 SALVAGE - IRON AND STEEL. In accordance with Notice of Motion given, Cr. Scutt moved:- "That all iron railings surrounding the Parks and other Council property be removed and sold as scrap in the National interest." The motion having been seconded by Cr. East, Cr. Fern moved as an amendment:- "That the Surveyor be instructed to consider and report as to the possibility of having the iron railings surrounding the Council Parks and Open Spaces removed without danger to the Public, with a view to the sale of the material as scrap in the National interest." After discussion, both the amendment and the motion were by leave withdrawn.

ON THE MOTION OF THE CHAIRMAN SECONDED BY CR. BEARD THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

12 HOUSING. TENANTS. On the report of the Chairman of the Housing Committee, authority was given to that Committee to interview the tenants of 39 Mays Lane and 17 Well Rd. and to take such action as may be deemed necessary in relation to complaints received.

13 ELECTRICITY SUPPLY. The Northmet Company having intimated their willingness to enter into a further agreement in consideration of the Council foregoing their powers of purchase of the Barnet Undertaking, the Clerk was asked to obtain a draft of the Agreement from the Company.

14 GAME LICENCES. Resolved:- "That the Game Licence of Messrs. J. Sainsbury, Ltd., be renewed for a period of twelve months in respect of their premises at 102 High Street."

15 GRANGE HOUSING ESTATE. The Surveyor submitted a report upon the final account of Messrs. M.J. Gleeson, Ltd. under their contract for the erection of houses on the Grange Estate and certified a final payment of £1965.3.4. and the sum of £44 for the construction of access way. It was resolved:- "That these amounts to be paid to the Contractors be released by the Surveyor upon his being satisfied as to the completion of the works specified in his report.

16 WOODSIDE PARK GARDEN SUBURB - SOUTHOVER - CABLE LAYING. The Surveyor reported that the Northmet Power Company in a letter dated 25th April, gave notice of their intention to carry out cable laying extensions along the East side of Southover, from section along Northiam and linking up with the Sub-Station at the top of Laurel Way, all as shown on their plan No. B 1377, and it was resolved:- "That the Northmet Power Company be informed that Southover, Totteridge, is a private street but that insofar as this Authority is concerned, no objection is raised to their proposals to lay cables as stated in their letter date 25th April, 1940, and accompanying plan No. B. 1377, under the Northmet Power Acts, 1928-39."

17 DOG NUISANCES. The Surveyor submitted correspondence from a resident at Ravenscroft Park complaining as to dog nuisances. Inasmuchas the County Byelaws on this subject sealed on the 1st November, 1937, ceased to be in force on the 1st March last, it was resolved, on the motion of Cr. Beard, duly seconded:- "That application be made to the Hertfordshire County Council for these Byelaws to be re-enacted for a further period."

18 EAST MIDDLESEX SEWERAGE SCHEME. The Surveyor submitted copy correspondence by himself and the Clerk with the Middlesex County Council concerning this matter, it being noted that as the constituent authorities were not prepared to agree that the cost of existing Sewage Works in the drainage area could be assumed by the County Council at a date earlier than that approved in the Act of 1938, the Middlesex County Council could take no further action in that matter. The Surveyor also reported that he was in collaboration with the Ministry of Health regarding proposals for certain extentions of works on the Council's Sewage Farm.

19 BOWLING GREENS. The Clerk submitted a letter from Barnet Women's Bowling Club, protesting against the use by the Mens' Club of the six available rinks on Saturday, the 4th May, when one of the Greens was closed as it was being treated with worm killer, and asked whether it could be treated earlier in the week so that both Greens would be available on Saturdays, on which day there is usually a greater demand for the rinks than on other days.

The Surveyor reported that owing to the climatic conditions, it was not possible to worm the Greens beforehand in the time available. On the motion of Cr. Ryley Pratt, seconded by Cr. Marris, it was resolved:- "That no single Organisation shall take up the whole of the rinks at any one time to the exclusion of other people or Organisations, and that at least one rink be left free."

20 PLANS AND OUTDOOR SUB-COMMITTEE. On the motion of Cr. Rean, duly seconded, the report of this Sub-Committee dated 6th May was adopted.

21 MOTOR LORRY. CHILDRENS' PLAYGROUND. The Surveyor's reports on these matters were read and noted.

22 TOWN PLANNING FORMS 'A'. Resolved:- "That the seal of the Council be affixed to Town Planning Forms 'A' in respect of deposited Plans Nos. 3652a and 3657."

23 POST OFFICE TELEGRAPHS. The Surveyor reported that the Postmaster General had made application for consent to the placing of a Telegraph Post to carry wires, in the footway opposite Western Way, south side, as shown on the road plan submitted with the application dated 6th May, and it was resolved:- "That the consent of this Authority be given to the Postmaster General for the erection of this Telegraph Post."

24 FIRE BRIGADE - INSURANCE - FIRE BRIGADE RULES AND REGULATIONS. Further consideration was given to Items 9 and 10 of the report of the Fire Brigade Committee of the 3rd May relating to insurance and Fire Brigade Rules and Regulations respectively, and it was resolved:- "That these items be agreed, subject to the renewal premium in respect of Fireman Little being increased from £1 to £1.1."

25 PETROLEUM ACT. 1928. Upon the report of the Inspector, it was resolved:- "That a licence be granted to Mr. Reginald George Smith of 7 Park Road, Barnet, to store 500 gallons of petrol in an underground tank, supplied by means of a pump, for a period of 12 months."

26 HOUSING ACT. 1936. The Inspector reported that he had served a preliminary notice on the 16th March, 1940, upon the owner of No. 13 Raydean Road, requiring the execution of certain works necessary to make the house fit for habitation, and that this notice had not been complied with. It was resolved:- "That the Inspector be given authority to serve a statutory notice under Section 9 of the Housing Act, 1936 upon the owner and any mortgagees, to execute the schedule of works specified in the notice submitted herewith, within 21 days, failing which, the necessary works to be carried out by this Authority under Section 10 of the Act, and the expenses incurred together with interest at the rate fixed, to be recovered by action or summarily as a civil debt."

27 PUBLIC HEALTH ACT, 1936.- OFFENSIVE TRADES. It was reported by the Inspector, that Mr. John A. Jones, had made application to establish the trade of a Fish Frier at 2 Puller Road, Barnet, and it was resolved:- "That the consent of the Council be given under the provisions of Section 107 of the Public Health Act, 1936, for the establishment of the trade of Fish Frier by Mr. John A. Jones at 2 Puller Road, Barnet.

28 FOOD AND DRUGS ACT, 1938. Upon the report of the Inspector it was resolved:- "That under Section 14 of the Food and Drugs Act, 1938, the following applicants be granted registration of their premises for the purposes shown:-

(a) Mr. John A. Jones of 2 Puller Road, Barnet for the preparation or manufacture of preserved foods.

(b) Miss E. Vollans of 56 High Street, Barnet, for the manufacture, sale and storage of Ice-cream.

(c) Mr. A. Jenkins of 89 High Street, Barnet for the sale and storage of Ice-cream."

29 PRIVATE STREET WORKS. ACCOUNTS. It was reported by the Deputy Treasurer that many frontagers had made arrangements to pay the Private Street Works Accounts by instalments payable quarterly over a period of eight years, and that requests for a reduction in the amount of the charge having been received due to the inability of the frontager to pay, on account of the rising cost of living, and that he had in some military service cases, agreed to accept the interest for the time being. It was resolved:- "That the action of the Deputy Treasurer be agreed to."

30 STAFF. TREASURER'S DEPARTMENT. Resolved:- "That Mr. K. J.M. McGreal, Junior Clerk, who was on a six month's probation from the 27th September, 1939, be appointed to the permanent staff as from the 1st April, 1940 at a salary of £65 per annum, plus £10 per annum for duties involving the handling of cash."

31 IRRECOVERABLES. SUNDRY CHARGES. Upon the report of the Deputy Treasurer, it was resolved:- "That in order to clear the books for the financial year ended the 31st March, 1940, the following charges be written off as irrecoverable for the reasons stated:-

SUNDRY CHARGES.

	£.	s.	d.	
Technical School, Barnet Cutting hedge at School.		12	1	Liability repudiated.
Booth Bros. Barnet. Deposit of Trade Refuse at Farm.	2	4	0	Too small for County Court Action.
J. Hoy, Potters Bar. Ambulance Charges Balance of.		4	0	Too small for County Court Action.
Foster, Brent Place. Ambulance Charges		10	0	Poverty.
Attendance of Ambulance at Boreham Wood, Street Accident.		11	0	No legal claim.
F.G. Pridham, Hillside Gardens. Ambulance Charges.		10	0	Amount put in envelope which was apparently destroyed.
	£ 4	11	1	

ALLOTMENTS.

W. Keating, 25 Mays Lane	9	0	Too small for County Court Action.
E.H. Barker, 38 Cedar Lawn Avenue.	2	6	Too small for County Court Action.
	11	6	

32 HOUSING RENTS. Upon the report of the Deputy Treasurer on the Housing Sub-Committee held on Friday 3rd May, 1940 it was resolved:- (a) "That the offer of five tenants to pay instalments of their rent arrears be accepted." (b) "That further action be taken against the six tenants who did not attend or write." (c) "That an Order for Possession be applied for in respect of 2 Well Approach, as the tenant had failed to comply with the Order for Payment granted on the 19th March, 1940." (d) "That the temporary rent reductions granted previously, be continued." (e) "That Mr. L. Robinson be directed to maintain a continual survey of the rent arrears, and arrangements made for weekly report from each collector to be submitted." (f) "That consideration of the full list of rent arrears at the 31st March, 1940, amounting to £256.5.8d. be adjourned until the next meeting of the Sub-Committee."

33 PRECEPTS. A further letter was received from the Corporation of Barking as to the information given by the Receiver of the Metropolitan Police District concerning the Police Precept and expressing the view that Local Authorities should be given an opportunity of seeing the estimates for such Precepts in October each year when such estimates are in provisional form. On the motion of Cr. Beard, seconded by Cr. Olney, it was agreed nem. con.:- "That the Council support the views put forward by the Corporation."

34 CHEQUES. Confirmation of Emergency Order No 41 for £4,857.8.4. and General Order on Treasurer No. 12 for £19,130.0.4d. and Superannuation General Order No. 12 for £13.15.0d. were sealed and signed.

Fire Brigade Committee.

Tuesday, 21st May, 1940.

At a meeting of this Committee duly convened and held on the above date at 8 p.m., there were present:- Crs. E.P. A.Offord (Chairman), R.H. Broadbridge, A.Cheason, C. E. Green, F.Jacques, P.C. Marris, W.H. Rean, W. P. Render, W.Ryley-Pratt and Mrs.M. Strugnell with Chief Officer Bryant and the Officials. There were also in attendance Cty Alderman H.E.Fern, J.P., and Crs. Beard, Claydon, Clark and Martin-Smith.

1 FIRE BRIGADE RULES AND REGULATIONS. Your Committee further considered and discussed the draft rules and regulations submitted by the Clerk, on the lines reported at the last meeting of the Council. These were discussed and agreed as amended, to come into force on the 27th May, 1940, a copy thereof to be handed to each Member of the Brigade. The Clerk was asked to provide a suitable Occurrence Book for use in the Central Fire Station Watch Room. The attention of the Chief Officer was drawn to three points dealing with the administration of the Brigade, with which he was asked to comply.

2 FIREMEN - RESIGNATION. The Clerk submitted the resignation of Mr. L.R. Bannon from the Regular Fire Brigade, which was accepted by your Committee.

3 EQUIPMENT. Authority was given to the Chief Officer to purchase 20 gallons of foam compound.

Special Council Meeting.

Tuesday, 21st May, 1940.

At a special meeting of the Council duly convened and held on the above date at 9 p.m., there were

present:- Crs. A.W. Broadbridge (Chairman), C.T. Beard, J.W. Clark, J.P., A.Cheason, F.C. Claydon, C.E. Alderman H.E.Fern,J.P., C.E.Green, F.Jacques, P.C. Harris, F.L. Martin-Smith, E.P.A.Offord,J.D. Olney, W.P.Render, W.H.Rean, W.Ryley-Pratt, J.W. Scutt, and Mrs. M. Strugnell with Alfred.S. Mays (Clerk), E.Scott (Engineer & Surveyor) C.W. Hill (Sanitary & Housing Inspector) and E.S. King, (Deputy Treasurer).

1 CIVIL BUILDING. Messrs. S.J. Herbert, G.Peck and B. Peck, representatives of the Barnet Branch of the Amalgamated Society of Woodworkers, were in attendance concerning unemployment in their trade. Mr. B. Peck on behalf of the deputation gave particulars of the Membership and unemployment figures of his Society, and others. After discussion on the motion of Cr. Fern seconded by Cr. Clark, it was unanimously resolved:- (1) "That in view of the deplorable state of unemployment amongst Woodworkers, owing to the fact that they come within the restrictions of reserved occupations, and that civil building has practically ceased, representations be made by the Council to the Minister of Supply urging that this problem should be reviewed in the hope that some way may be found of using the services of these skilled men in industry at a time when all such men should be employed in productive work of some character." (2) "That Cr. Claydon be asked to make enquiries into the position of the negotiating machinery in connection with this type of unemployment work, and report thereon to the Council at a later date."

It was also resolved on the motion of Cr. Mrs. Strugnell, seconded by Cr. Clark, that the foregoing resolution (1) be sent to the U.D.C. Assen, for their support."

On the motion of Cr. Beard seconded by Cr. Green, Standing Order No.3. was suspended under the provisions of Standing Order 47 for the purpose of considering the undermentioned matter.

2. FACTORY. STIRLING CORNER. BARNET BYE-PASS. The Surveyor reported that contrary to his selection of the type of facing brick to be used on this Factory, an inferior brick had been ordered by the Owners, i.e., Oxfordshire Wirecuts. After discussion, on the motion of Cr. Claydon, seconded by Cr. Jacques, it was resolved:- "That it be left to the Surveyor to come to some amicable arrangement with the Owners as to the facing brick to be used on this Factory."

Staff & Workmen's Wages Sub-Committee.

Thursday, 23rd May, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date at 7 p.m., there were present:- Crs. C.T.Beard (Chairman), F.A.H. East, C.E.Green, P.C. Marris, J.D.Olney, W.Ryle-Pratt, W.H. Rean, J.L.Scutt and Mrs.M. Strugnell with the Officials.

1 STAFF. MILITARY SERVICE. The Deputy Treasurer reported upon the Ministry of Labour's revised schedule of reserved occupations which would come into force on the 1st August, 1940, and which would affect the staff of the Council. After the report of the Clerk upon the present staff, it is recommended:- "That in view of the reasons stated by the Clerk, application for deferment of Military Service be made to the Ministry of Labour in respect of Mr. N.E.Purvis, first Assistant Clerk, now acting as Deputy Clerk."

Arising out of the report of the Deputy Treasurer as to his Department, it was further recommended:- (a) "That an application for deferment also be made in respect of W.J. Charlwood, Assistant Collector, for the reasons given by the Deputy Treasurer." For report to the Council at the next meeting, directions were given for the whole position to be explored with the Ministry of Labour as to vacancies which would be caused as a result of the revised schedule of reserved occupations, and for enquiries to be made from the Universities as to suitable women temporarily to occupy the posts thus vacated.

2 SALARIES. The Deputy Treasurer reported upon a memorandum from the National Joint Committee for Local Authorities, Administrative, Technical and Clerical services as to the bases for a cost of living bonus, and submitted information from a report of the Civil Service Association, who had obtained a cost of living bonus for all non-industrial Civil Services to date from the 1st February 1940.

Your Sub-Committee recommend:- "That consideration of this matter be deferred for the time being."

3 WORKMEN. WAGES. Your Sub-Committee considered a letter referred to them by the Council from the Area Officer of the National Union of Public Employees relating to the Council's decision to increase only the wages of those workmen not receiving £3 per week. Consideration of the matter is recommended to be deferred under existing circumstances.

4 SUPERANNUATION. CARETAKER. The Clerk submitted an application from Mr. H. Blindell, Caretaker at Old Court House and Municipal Offices, asking the Council for an extension of services for a further period. Recommended:- "That Mr. H. Blindell be granted an extension of his services for a further 12 months as from the 17th June next."

5 CLERK'S DEPARTMENT - LEGAL CLERK. The Clerk reported that he had received 11 applications for the post of Legal Clerk in his Department, but that only one seemed to be suitable. The Clerk was authorised to interview the applicant and to make the necessary temporary appointment if he deemed fit, at a salary rate not exceeding £300 p.a.

6 RATING DEPARTMENT. The Deputy Treasurer reported that Mr. G.G. Gurnett was devoting his services voluntarily in the Rating Office of his Department, and was proving very helpful. Directions were given for the thanks of the Council to be conveyed to Mr. Gurnett.

7 HOUSING ESTATES - PLUMBER. The Housing Inspector reported that he had arranged for the hour rate of Mr. Cattell, a Plumber employed on the Housing Estates, to be increased from 1/5½d. to 1/6d. per hour. His action is recommended for approval.

The Inspector also reported that Mr. Neighbour had applied for an increase in his wages, and it is recommended:- "That an increase from 1/1½d. to 1/2½d. per hour be given to Mr. Neighbour thus bringing his wages up to £2.13.2 per week."

8 ADDITIONAL SANITARY INSPECTOR. The Sanitary Inspector reported that the 2 year period appointment of Mr. N. Holt as additional Sanitary Inspector in place of Mr. J.B. Wilson who was now acting as A.R.P. Officer, would cease on the 29th August next, and asked for the Council's instructions. Recommended:- "That application be made to the Ministry of Health for an extension of the services of Mr. N. Holt as additional Sanitary Inspector for as long an extension as could be obtained."

Rate Arrears Sub-Committee.

Thursday, 9th May, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date at 6.30 p.m. there were present: Crs. C.T. Beard (Chairman), J.W. Clark, W.H. Rean and Mrs. M. Strugnell with the Officials.

1 RATE ARREARS. The Committee considered 57 cases of Rate payers who were in arrear. The Deputy Treasurer submitted a report of each case and the Committee recommended:- "That the sum of £148.0.9d. be written off as irrecoverable."

General Rate.	£ s. d.	Costs.
Abscondia	31.14. 2.	3. 2.
Poverty	93. 7. 4.	2. 2.
Other Reasons	22.13.11.	
	£147.15. 5. plus	5. 4.
TOTAL -	£148. 0. 9d.	

The Deputy Treasurer was instructed to proceed with the necessary action to recover the amount outstanding in appropriate cases.

The Committee recommend:- "That the Distress Warrants at present in the hands of the bailiff be returned, so that the Council may proceed."

36A

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

6th May, 1940.

744 STRETCHER SQUADS. The Medical Officer of Health reported as to duties which could be assigned to Superintendent Hawkins of the 42nd Barnet Division, S.J.A.B., and proposals upon which he was approaching Superintendent Hawkins whereby the latter would act as Stretcher Squad Supervisor in the unloading of ambulances at hospitals etc.,

745 PETROLEUM. Having regard to new regulations as to weekly allowance for the hire of petrol pumps for the storage of emergency supplies of petroleum, the Inspector was asked to make the necessary arrangements with the petrol pump proprietors concerned, the locations of which pumps were fully recorded in the notes of the meeting. Arrangements were also made upon a letter received from the appropriate Department as to the supply of petrol during an emergency to Civil Defence vehicles from outside districts.

746 DOMESTIC SHELTERS. The Surveyor submitted eight tenders for the erection of Domestic Shelters and the lowest tender that of Messrs. Williams Old, Ltd., at £715.4s. was directed to be submitted to the Middlesex County Council and Home Office.

747 A.F.S. BARNET GATE PAVILION. The Surveyor reported as to the delayed vacation of this Pavilion by the A.F.S. owing to the non-completion of the new accommodation. Steps were taken for temporary arrangements for sleeping accommodation for A.F.S. after the 10th instant by which date the pavilion would be released to the Post Office Stores Department Athletic Club and pending the completion of the new accommodation.

748 TOTTERIDGE A.R.P. CENTRE. On the date of the 7th instant a licence was received from the Home Office for the removal of human remains from part of the land adjoining the Totteridge A.R.P. Centre and the Surveyor was asked to make the necessary arrangements for such removal and re-interrment in accordance with the terms of the licence.

749 RESCUE PARTY. The thanks of the Committee were directed to be accorded to Mr. S. Olney of 85 Manor Road for his gift of a miniature billiard table for the use of the Rescue Party.

750 AUXILIARY FIRE STATIONS. An estimate of £102.10s. received from the owner of 2 Clyde Villas for repairs to these premises in respect of their previous occupation by the A.F.S. was considered and forwarded to the District Valuer.

751 CIVIL DEFENCE GRANTS. The Deputy Treasurer submitted a report outlining the regulations in connection with Government Grants and Wages of employees and further report thereon would be submitted in due course following negotiations with the Middlesex County Council.

752 ANDERSON SHELTERS. A letter dated 26th April was received from the Home Office signifying their approval of the acceptance of the tender of Mr. Charles Carter at £4,700 for the water-proofing of 670 shelters and the erection & water-proofing of 530 others.

753 DOMESTIC SURFACE SHELTERS. Home Security Circular No. 77 of the 29th April was submitted enclosing copy memorandum No. 14 showing modified designs for Domestic Surface Shelters with which in normal cases Local Authorities should substantially conform in future.

754 DECONTAMINATION. There was referred to the Surveyor for report a letter from the Middlesex County Council enclosing rough sketched plan showing a suitable arrangement for two tanks near the boiler house of High Barnet Laundry for the Decontamination of protective clothing, tenders for which would be obtained and submitted.

755 GAS IDENTIFICATION. The Surveyor reported that the Gas Identification Officer had been supplied with a map showing the position of Gas Detector Boards in the District

756 VALE DRIVE FIRST AID POST. Chief Officer Bryant reported as to additional fire extinguishers needed for this Post and the matter was referred to the Medical Officer of Health for attention.

757 FIRE APPLIANCES. The Deputy Treasurer was asked to make enquiries of the Home Office as to whether the purchase of three branch spray nozzles, London type, at £3 each would rank for grant.

758 FIREMAN. The Committee considered the question of utilising the services of Fireman Little at one of the Auxiliary Fire Stations and it was agreed that his services should be retained for the time being at the Central Station but that members of the A.F.S. should also be detailed for duty from time to time in the watch room of the Central Fire Station.

759 A.F.S VEHICLES. Divisional Officer Licrece submitted details of rre-built tyres which it might be advisable to obtain for present and future use on the A.F.S. vehicles at an approximate cost of £144 and directions were given for enquiry thereon to be made of the Home Office.

760 AUXILIARY FIREMEN. Divisional Officer Licrece reported as to the number of A.F.S. Section Officers and it was decided that Section Officer Abrey should revert to ordinary rank as he was now supernumerary, the whole question of the allowable number of such Officers to be taken with the Home Office.

9th May, 1940.

761 ANDERSON SHELTERS. The Surveyor submitted a copy of a letter that day forwarded by him through the post to 974 householders who had not yet erected their Anderson Shelters, and intimating to them the period allowed to them for this work.

762 A.R.P. INSTRUCTORS. Approval was given to Deputy Ambulance Officer M. Keizer being sent for a three weeks course at Falfield for A.R.P. Instruction (Note:- As Mr. Keizer was unable to attend, Warden Smith of Totteridge ultimately attended at Falfield).

763 LEADING FIREMAN. In connection with Fire Brigade Circular No. 40 the Committee agreed that Auxiliary Fireman Williams, of the H.Q. A.F.S. should be paid at the rate of £3.5s. per week as Leading Fireman, this arrangement to be maintained for the time being in respect of his duties as Mechanic for the A.F.S. vehicles, the Home Office at the moment not permitting any higher payment to him.

17th May, 1940.

764 A.F.S STATIONS. The Surveyor submitted two quotations for renewing electric wiring at 202 High Street and it was agreed that the lower quotation, that of Northmet Power Company, £29 should be accepted, subject to Home Office approval, application for which would be made by the Deputy Treasurer. The Surveyor also reported that particulars of dilapidations at these premises at the date of entry had been forwarded to the owner of the property.

765 WARDENS' POSTS. The Surveyor reported that he had made a final payment of £75.7.8d. to Messrs. Dove Bros., in respect of the erection of Wardens' Posts, the total thus being £675.7.8d.

767 RESCUE PARTY. Authority was given to the Surveyor to purchase 4 rebuilt tyres for the Rescue Party vehicles from Barnet Tyre Service at £19.9.4d.

768 COMMUNAL SHELTERS. The Surveyor reported that in lieu of the proposed site at Bleak House, Staplyton Road, proposals as approved by the Middlesex County Council would be submitted to the Committee for a Communal Shelter for a total of 132 people, to be erected on the Highway in Bruce Road.

Home Office sanction was received to the provision of Communal Shelters at Wentworth Court and this work was now proceeding.

769 DIRECTIONAL SIGNS. Reports were received from the Surveyor as to Home Office requirements to secure reduced costs for the provision of Directional Signs for Public Shelters, First Aid Posts, etc., the Home Office requiring that the cost should be reduced from approximately £4.8.8d. each to £2.15.9d. each. This could only be done by the provision of overhead wires for illumination purposes and finally the maximum price agreed on this basis by the Regional Officer was £3.10s each. Arrangements were endeavouring to be made on these lines but your Committee note the delay which has occurred in the provision of these signs by reason of the amendments made by the Home Office. (Note:- In view of the existing circumstances the Committee at their meeting on the 20th May, approved the immediate provision of printed notices at each Public Shelter indicating the number of persons that can be accommodated therein together with notices directing the Public to the Shelters.)

770 ANDERSON SHELTERS. The Surveyor submitted a detailed report as to the erection of Anderson Shelters and a copy of a letter sent by him to the Regional Technical Advisor.

771 STRETCHER SQUADS. In connection with Paragraph 744 the Medical Officer of Health reported that Superintendent Hawkins, S.J.A.B. had agreed to undertake the work therein mentioned.

772 AMBULANCES. A letter was received from the Middlesex County Council setting out the terms whereon they would affect settlement with the Model Country Laundry, Ltd., regarding the previous hire of vehicles from them for emergency ambulance purposes.

Approval was given to application being made to the Middlesex County Council for the purchase of a sitting-case car (OY 4272 - Wolseley 16 H.P.) at £25.

773 TELEPHONES. Approval was given to arrangements being made for a telephone line to be installed in the residence of the Deputy Ambulance Officer Mr. W.H. Kissock.

774 FIRST AID POSTS. Upon the report of the Deputy Treasurer the Medical Officer of Health was asked to enquire and report as to the collective training arrangements at the Vale Drive Post made by the Medical Officer in charge.

775 AUXILIARY FIRE SERVICE. In connection with paragraph 763 and Home Office letter regarding this matter the Committee unanimously agreed that under the special circumstances of his case, Auxiliary Fireman Williams should as from the 10th May, be paid at Leading Fireman's Rate of £3.5s. per week together with an extra 15/0d. per week paid by the Council in respect of his work as Mechanic.

776 UNIFORMS. Approval was given for the provision of an undress uniform for Divisional Officer Licrece.

777 TOTTERIDGE AMBULANCE DEPOT. A letter dated 16th May was read from Mr. Dobb, resigning his voluntary position at Totteridge First Aid Post, and the Committee directed that the resignation should be accepted with thanks for his past services.

778 AUXILIARY FIRE STATIONS. With reference to Para. 750 it was reported that the claim herein regarding 2, Clyde Villas had been settled at £86.

779 VALE DRIVE FIRST AID POST. In view of a letter received from the Hertfordshire County Council dealing with the principle of inter-county arrangements for rent on land for Civil Defence purposes, it was agreed that for the time being, the nominal rent of £1 per annum in respect of this Post should remain in abeyance.

780 BARNET MUSEUM. In connection with previous references to the Caretakership of Barnet Museum, it was agreed that this appointment should not be made for the present time, as the accommodation was temporarily required for Ambulance drivers.

781 REPAIR DEPOT. On further information received from the Middlesex County Council, it was agreed to establish a Repair Depot for A.R.P Equipment at the Council's A.R.P. Depot at the rear of 60, High Street, it being understood that the necessary whole-time assistance for carrying out repairs would be given by a Deputy Superintendent from Middlesex, with similar assistance from Potters Bar and East Barnet U.D.Cs, whose equipment would be dealt with thereat.

782 PHYSICAL TRAINING. The Ambulance Officer was asked to attend a lecture and demonstration at Wembley on the 24th May, regarding physical training for Civil Defence personnel.

783 CIVIL DEFENCE GRANTS. The Deputy Treasurer reported that a number of the disallowances made by the Middlesex C.C. on wages claims, had now been cleared, and that only £45 remained disallowed for the period September 1939 to March 1940.

784 AUXILIARY FIRE SERVICE. The following approvals of expenditure were received from the Home Office (a) £128. 4. 8d for the purchase of the Mobile Water Tanker, (b) £4. 19. 9d for additional repair tools, (c)£140.18.4. for the purchase of re-built tyres.

785 PHYSICAL TRAINING. Approval was given to a grant of £4. 5. 0d being made to the A.F.S. Cricket Club, Arkley, in respect of the purchase of Cricket Equipment.

786 AUXILIARY FIREMEN. After careful consideration of the circumstances on reports received from Div. Officer Lecrece, the Committee decided that Section Officer Gusterson should cease his duties as such at the A.F.S. H.Q. Station, and should be transferred to the Arkley A.F.S. Station, as Auxiliary Fireman, and that Patrol Officer Finch be appointed as Section Officer at A.F.S. H.Q. Station.

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

31st May, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 4th June, 1940, at 8 p.m. for transaction of the following business:-

1. The Minutes of the Meetings held on the 7th and 21st May, as circulated, to be submitted and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order. 6.

4. To receive the report of the Finance and Establishment Committee of even date.

5. To receive the reports of the Emergency Committee.

6. To consider the report of the Clerk as circulated.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

To consider circulated reports of (a) Clerk (b) Engineer and Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Mays
Clerk of the Council.

P.T.O.

BARNET URBAN DISTRICT COUNCIL

Finance and Establishment Committee

A Meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Tuesday the 4th June, 1940 at 7 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer

Report of Deputy Treasurer

Report of Rate Arrears Sub-Committee of 9th May

Report of Staff and Workmen's Wages Sub-Committee of 23rd May.

ALFRED S. MAYS

Clerk of the Council

OLD COURT HOUSE,
WOOD STREET,
BARNET, HERTS.

31st May, 1940.

P.T.O.

36C

Treas. & Industrial

RAMSEY URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Tuesday, 4th June, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 30th April, 1940 (overdrawn)		3,785. 17. 5
Cash Receipts from 1st to 30th May, 1940:		
General Rate	22,210. 16. 8.	
Costs	19. 4.	
S.D.A. & Housing Act Loan & Interest Repayments ...	236. 0. 10	
Kentworth Building Estate Instalments	125. 5. 10.	
Private Street Works Repayments	745. 18. 2.	
Sundry Charges	339. 9. 0.	
Allotments	43. 11. 7.	
Farm Sales	12. 3.	
Public Conveniences Receipts	9. 3. 7.	
Housing Scale	2,065. 9. 2.	
Old Court Sewer Sewer Receipts	75. 13. 8.	
A.R.P. Grants	2,448. 0. 0.	
A.R.P. "	1,300. 0. 0.	
Dividend & Interest	20. 10. 5.	
Ministry of Health, Housing Grant	28. 0. 0.	
Ministry of Transport	264. 0. 0.	
Sale, etc. of Receptacles	11. 10. 2.	
R.N. Depot - Rent of Quarters	3. 3. 4.	
Miscellaneous	13. 1. 0.	
Fuel Control - Reimbursement	165. 13. 2.	
Isle of Ely County Council - On account of Regional Open Space Grant... ...	10,000. 0. 0.	40,117. 19. 2.
		43,903. 16. 7
Less:		
Payments made	11,293. 11. 5.	
Cheques previously authorised but not presented for payment	15,869. 0. 9.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	21,427. 4. 1.	49,589. 5. 3.
Balance overdrawn after taking all payments ...	... ...	5,685. 8. 8
Balance in Hand as per Pass Book as at the 30th May, 1940.....		£12,610. 16. 11

SUPERANNUATION ACCOUNT.

	£.	s.	d.
Treasurer's Bank Balance at 30th April, 1940			
Cash Receipts from 1st to 30th May, 1940:			
Deductions and Contributions - Workmen...	39.	16.	10.
" " " - Officers	95.	11.	10.
Augmented Allowances...	6.	18.	3.
Commissioners of Inland Revenue - Income Tax Refund.,	65.	4.	5.
Less:			
Pensions paid			
Balance in hand as per Pass Book as at 30th May, 1940.....			

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 30th May, 1940:

Treasurer, Wages and Insurance Stamps Account...	3,9
Treasurer for Change...	2
Treasurer for Petty Cash	2
Cashier	797
	£4,82

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.
General Rate Collected 1st April to 31st May, 1940	£20,618
Percentage of Total Amount Collectable	28%

FINANCE COMMITTEE 4th June, 1942

SCHEDULE OF ACCOUNTS SUBMITTED FOR APPROVAL.

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
Confirmation of Special Order on Treasurer No. 42.								
Barnet U.D.C.	General Rate - R. Bowman.	Finance.				6	0	0
Barnet U.D.C. - Wages Account.	Wages Advance.	Finance.				2,200	0	0
Colne Valley Sewerage Board.	Adjustment of Precept.	Farm.				4	8	9
Cottrell. J.S.	Refund of Allotment Rent.	Allotments.					7	6
Dove Bros. Ltd.	On Account of Contract - Final Payment.	A.R.P.				75	7	8
Barnet U.D.C. - Petty Cash Account.	Petty Cash Reimbursement.	A.R.P.	9	13	0			
Ditto	Ditto	A.F.S.	4	10	5			
Ditto	Ditto	Fire Brigade.		10	0			
Ditto	Ditto	Parks.		6	8			
Ditto	Ditto	Housing.	5	13	0			
Ditto	Ditto	General Purposes.		5	0			
Ditto	Ditto	Finance.	2	3	10			
Ditto	Ditto - Postages.	Finance.	38	5	0	61	6	11
Brinn. F.W.	Cartage.	A.R.P.	33	0	0			
Ditto	Ditto	A.F.S.	1	0	0	34	0	0
Byc. W.	Purchase of Sitting Case Car.	A.R.P.				25	0	0
Bond. C. Henry & Co. on behalf of West End Real Property Co. Ltd.	Rent of 5 Western Parade & 9 Western Mansions.	A.F.S.				13	15	0
Barnet U.D.C. - Wages Account.	Wages Advance.	Finance.				3,700	0	0
						£6,120	5	10
General Order on Treasurer No. 13.								
Auxiliary Fire Service and Air Raid Precautions Accounts.								
Association of Architects, Surveyors & Technical Assistants.	Publications.	A.R.P.					5	0
Baldwin. H.W.	Sharpening Chisels.	A.R.P.					5	0
							10	0

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..				10	0
Barnet District Gas & Water Co.	Gas, Water, Coke, Water Heaters, etc.	A.R.P.	103	11	2			
Ditto	Gas & Coke.	A.F.S.	34	19	5			
Ditto	Gas, Coke, Water & Repairs to Hydrants.	Fire Brigade.	20	14	8			
Ditto	Gas & Water.	Highways.	7	14	2			
Ditto	Gas, Water & Coke.	Farm.	5	15	10			
Ditto	Gas & Coke.	Parks.	32	11	3			
Ditto	Water, Coppers, etc.	Housing.	124	17	4			
Ditto	Gas, Water & Coke.	General Purposes.	32	2	10			
Ditto	Water.	Finance.		3	3	382	9	11
Barnet Tyre Services.	Tyres, etc.	A.R.P.	20	3	2			
Ditto	Ditto	A.F.S.	9	7	0			
Ditto	Ditto	Fire Brigade.	1	14	9	31	4	11
Barnet U.D.C.	Disinfectant.	A.R.P.					2	9
Barnet U.D.C. - Canteen Account.	Advance for Meals.	A.R.P.				200	0	0
Bennett & Starling Ltd.	Sign Boards.	A.R.P.				2	8	0
Bond. C. Henry & Co. on behalf of West End Real Property Co. Ltd.	Rent of 5 Western Parade & 9 Western Mansions.	A.F.S.				13	15	0
Boots Cash Chemists (Southern) Ltd.	Adhesive Plaster.	A.R.P.		3	9			
Ditto	Adhesive Plaster, etc.	Finance.		3	3		7	0
Breen. T.P.	Window Winder.	A.R.P.					5	0
British Red Cross Society.	Lecture Expenses.	A.R.P.				8	1	6
Brown. C.	Ironmongery & Electric Bells, etc.	A.R.P.				4	8	8
Cole. F.A.	Photographs.	A.R.P.				1	15	0
Cowing. E. & Son Ltd.	Printing & Advertising.	A.R.P.				3	5	9
Cowing. J.	Stationery.	A.R.P.	1	8	3			
Ditto	Ditto	A.F.S.		17	2			
Ditto	Ditto	Farm.		3	6			
Ditto	Ditto	Finance.	2	10	9	5	0	1
Craig. Kenneth & Partners.	Cement.	A.R.P.	17	18	6			
Ditto	Ditto	A.F.S.	4	14	0			
Ditto	Ditto	Highways.	4	14	0			
Ditto	Ditto	Farm.	4	14	6			
Ditto	Ditto	General Purposes.	17	18	6	49	19	6
Daunton. L.R. & J.	Stationery.	A.R.P.					13	6
Dorman. W.H. & Co. Ltd.	Repairs to Rescue Squad Lorry.	A.R.P.				1	1	11
Eastwoods Ltd.	Flettons.	A.R.P.				11	15	0
		Carried forward	£			697	3	6

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
		Brought forward ..				697	3	6
Ever Ready Co. (Gt. Britain) Ltd.	Car Requisites.	A.R.P.		7	1			
Ditto	Ditto	A.F.S.		7	2		14	3
Finch. S.C.	Plumbing, etc.	A.R.P.				13	7	5
Goodale. W.	Cleaning Materials.	A.F.S.		12	6			
Ditto	Ditto	Fire Brigade.		6	6		19	0
Great Northern Motors (London) Ltd.	Car Requisites.	A.F.S.					3	4
Green (Barnet) Ltd.	Tools, etc.	A.R.P.		13	5			
Ditto	Ditto	A.F.S.	1	0	3			
Ditto	Ditto	Fire Brigade.		3	0			
Ditto	Ditto	General Purposes.		9	6			
Ditto	Ditto	Finance.			6	2	6	8
Green Man Garage (Whetstone) Ltd.	Hire of Petrol Pump, Oil, etc.	A.R.P.	13	16	10			
Ditto	Oil, etc.	A.F.S.	2	17	5	16	14	3
Halden. J. & Co. Ltd.	Prints.	A.R.P.	6	19	9			
Ditto	Ditto	Highways.		10	9			
Ditto	Ditto	Finance.		6	2	7	16	8
Halford Cycle Co. Ltd.	Sponges.	A.R.P.					8	10
High Barnet Laundry Ltd.	Laundering.	A.R.P.					16	3
Hibbard. Reginald & Co.	Stationery & Repairs.	A.R.P.	3	9	4			
Ditto	Ditto	Finance.	29	11	10	33	1	2
H.M. Stationery Office.	Publications.	A.R.P.		10	10			
Ditto	Ditto	Finance.		12	0	1	2	10
Hopping Bros. (Whetstone) Ltd.	Timber.	A.R.P.					7	6
Howard Cycle Co.	Handlamps.	A.R.P.	2	14	0			
Ditto	Battery.	Finance.		1	0	2	15	0
Hudson Bros. Ltd.	Iron Rations.	A.F.S.				5	11	4
Hunt. C.J. & Co. Ltd.	Timber.	A.R.P.	3	13	5			
Ditto	Ditto	A.F.S.		3	8	3	17	1
Hunter. John & Co. (Holloway) Ltd.	Materials, etc.	A.R.P.	4	4	5			
Ditto	Ditto	A.F.S.	2	5	5			
Ditto	Ditto	Parks.		6	11			
Ditto	Ditto	Housing.	88	16	0			
Ditto	Ditto	General Purposes.	1	1	9	96	14	6
Inns & Co. Ltd.	Materials.	A.R.P.	21	19	0			
Ditto	Ditto	A.F.S.	1	15	0			
Ditto	Ditto	General Purposes.	2	12	0	26	6	0
		Carried forward £				910	5	7

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
		Brought forward ..				910	5	7
Kalamazoo (Sales) Ltd.	Printing & Stationery.	A.R.P.	6	10	9			
Ditto	Ditto	A.F.S.	6	10	9			
Ditto	Ditto	Finance.	6	8	0	19	9	6
Lansdowne Varnish & Enamel Co. Ltd.	Paint & Brushes.	A.F.S.				1	11	10
Lawsons (Whetstone) Ltd.	Oak Posts.	A.R.P.		10	0			
Ditto	Oak Pales.	Highways.		13	4			
Ditto	Ditto	Farm.		12	0	1	15	4
Mabbett. F.	Cartage.	A.R.P.	2	5	0			
Ditto	Ditto	A.F.S.		7	6			
Ditto	Ditto	Highways.	20	0	3			
Ditto	Ditto	Farm.	19	10	0			
Ditto	Ditto	Parks.	27	12	3			
Ditto	Ditto	General Purposes.	38	5	0	108	0	0
Ministry of Health.	Refund of Billeting Allowance.	A.R.P.				4	2	8
Municipal Mutual Insurance Ltd.	Premiums.	A.R.P.	11	8	5			
Ditto	Ditto	Fire Brigade.	22	5	1			
Ditto	Ditto	Highways.	Cr. 1	8	4			
Ditto	Ditto	Farm.	Cr.	3	4			
Ditto	Ditto	Housing.	1	13	7			
Ditto	Ditto	General Purposes.	1	13	7			
Ditto	Ditto	Finance.	88	7	4	123	15	4
Northmet Co.	Signs, Repairs, Lighting, Wiring, Lamps, etc.	A.R.P.	270	14	6			
Ditto	Lamps.	A.F.S.		10	5			
Ditto	Ditto	Fire Brigade.		3	6			
Ditto	Electricity.	Farm.	35	4	4			
Ditto	Lamps, Repairs, etc.	Housing.	1	3	5			
Ditto	Ditto	General Purposes.	1	10	10	309	7	0
Nunneley. A. & Son.	Boiler Suits.	A.R.P.		17	10			
Ditto	Towels & Tea Cloths.	General Purposes.		18	0	1	15	10
Odeon Motors Ltd.	Oil.	A.F.S.					12	2
Perry (Repairs & Service) Ltd.	Repairs.	A.R.P.	2	5	9			
Ditto	Car Requisites.	A.F.S.	2	6	11			
Ditto	Ditto	Highways.		3	6	4	16	2
Petroleum Board.	Petrol.	A.R.P.	106	9	2			
Ditto	Oil.	Highways.	5	0	3	111	9	5
		Carried forward £				1,597	0	10

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			1,597	0	10
Postmaster General.	Telephone Charges.	A.R.P.	30	13	5			
Ditto	Ditto	A.F.S.	10	17	6			
Ditto	Ditto	General Purposes.	15	10	8	57	1	7
Ramsay Motors Ltd.	Car Requisites, Repairs, Oil, etc.	A.R.P.	29	12	6			
Ditto	Ditto	A.F.S.	28	7	11			
Ditto	Car Requisites.	Fire Brigade.		7	2	58	7	7
Rego Clothiers Ltd.	Uniform.	A.F.S.				1	14	6
Safety Automatic Fire Escapes Ltd.	Fire Extinguisher Hose & Nozzle.	A.R.P.		4	6			
Ditto	Fire Extinguishers.	General Purposes.	5	10	4	5	14	10
Salmon. J. & Son Ltd.	Cleaning Materials & Coat Hangers.	A.R.P.					18	4
Scammell Lorries Ltd.	Lorry Spares.	A.F.S.					2	11
Shaw & Kilburn Ltd.	Car Requisites.	A.F.S.					7	2
Snowdon, Sons & Co. Ltd.	Grease.	A.F.S.					16	0
Stains & Son.	Tools.	A.F.S.				18	5	9
Stellar Press Ltd.	Mounting Map, Printing & Stationery.	A.R.P.	4	17	3			
Ditto	Printing & Stationery.	A.F.S.	2	15	3			
Ditto	Ditto	Finance.	9	15	0	17	7	6
Suskind. K.	Cleaning Materials.	A.F.S.		6	0			
Ditto	Ditto	Fire Brigade.		2	0		8	0
Thornycroft. John I. & Co. Ltd.	Repairs to Tank Waggon.	A.F.S.				3	18	0
Trounson & Knight Ltd.	Identification Masks.	A.R.P.					15	0
Tyler. A.J.	Cartage.	A.R.P.				1	2	6
Welch. John & Sons.	Ditto	A.R.P.		14	0			
Ditto	Ditto	Fire Brigade.	1	10	0			
Ditto	Ditto	Highways.	4	3	0			
Ditto	Ditto	Parks.		8	9			
Ditto	Ditto	General Purposes.	1	10	0	8	5	9
Wheatley. E.S. Ltd.	Printing.	A.R.P.	2	19	6			
Ditto	Stationery & Binding.	Finance.	6	7	0	9	6	6
Whites.Timothy & Taylors Ltd.	Hot Water Bottles.	A.R.P.					13	0
Williams Bros. Direct Supply Stores Ltd.	Mops, Chairs, Hooks & Screws.	A.F.S.	2	11	9			
	Mops.	Fire Brigade.		1	11	2	13	8
Woodhouse Productions.	Belts & Axe Pouches.	A.F.S.				30	9	0
Wright. G.	Bell Transformer.	A.R.P.		4	9			
Ditto	Lamps, Bulbs & Batteries.	A.F.S.		14	2		18	11
		Carried forward	£			1,816	7	4

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
	Other Accounts.					Brought forward ..	1,816	7	4
Abel. S.	Car Allowance to 30.6.40.	Finance.				5	8	4
Amberg File & Index Co. Ltd.	Files.	Finance.					6	10
Anderson. J. Ltd.	Old Road Metal.	Highways.				2	2	9
Archer. W. & F. (1935) Ltd.	Mops.	General Purposes.					8	0
Banfield Bros.	Stationery.	Finance.				3	10	10
Bank of England for Ecclesiastical Commissioners for England.	Loan Repayments.	Finance.				437	3	0
Bank of England for P.W.L.B.	Ditto	Finance.				5,147	1	3
Ditto	Loan Repayment.	Finance.				250	18	7
Barclays Bank Ltd.	Rate Refund.	Finance.				2	0	5
Barclays Bank Ltd. for Herts C.C.	Instalment of Precept.	Finance.				12,201	15	0
Barnet & District Allotment Holders' Association.	Potatoes.	Farm.				4	7	6
Barnet U.D.C. - Superannuation Account.	General Fund Proportion of Allowances to Servants & Equal Annual Charge.	Finance.				237	8	5
Beattie. S.N. & Co. Ltd.	Hose Attachments & Acid Bottle.	Fire Brigade.					12	8
Belcher. I.D. & Co.	Stationery.	Finance.				11	16	2
Bennett, Welch & Co.	Refund of Habitation Certificate Fee.	Finance.					5	0
Bituminous Compositions Ltd.	Varnish.	Housing.				3	3	9
Boyes. W.A.	Court Fees.	Finance.				31	19	0
British Rubber Stamp Co.	Rubber Stamp.	Finance.					7	3
Bryant. E.N.	Car Allowance to 30.6.40.	Fire Brigade.				2	1	8
Bunting. G.A. & Co.	Seeds.	Parks.				2	0	11
Burroughs Adding Machine Ltd.	Accounting Machine Table.	General Purposes.				4	14	6
Butterworth & Co. (Publishers) Ltd.	Publications.	Finance.				15	16	0
Cakebread. C. Ltd.	Printing, Stationery & Binder.	Finance.				8	5	1
Caribonum Ltd.	Stationery.	Finance.				16	15	11
Carlisle & N.W. Counties Savings Bank.	Loan Repayment.	Finance.				37	7	11
Child. J. & G.	Repairs, etc.	Highways.	1	6	0			
Ditto	Ditto	Parks.	2	0	0	3	6	0
Cleaning Waste Ltd.	Cleaning Rags.	Highways.				5	8	0
Clowes. William & Sons Ltd.	Publications.	Finance.					1	0
Cooper, McDougall & Robertson Ltd.	Toilet Requisites.	Farm.					15	9
Coventry Savings Bank.	Loan Repayment.	Finance.				56	10	10
Dyer. Mrs. G.	Compensation to 30.6.40.	Finance.				3	6	8
Filkins. R.	Firewood.	General Purposes.					14	0
					Carried forward £	20,314	6	4

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Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
		Brought forward ..				20,314	6	4
Finchley Borough Council.	Contribution re Totteridge Drainage.	Farm.				33	8	1
Foster. W. & Sons.	Pegs.	Highways.		14	0			
Ditto	Repairs, etc.	Housing.	44	3	0			
Ditto	Pegs.	General Purposes.	1	3	0			
Ditto	Ditto	Allotments.	6	15	0	52	15	0
Gestetner. D. Ltd.	Ink.	Finance.				11	5	0
Gilbert. Alfred & Sons Ltd.	"D.P." Strips, etc.	Finance.				3	18	4
Goddard. R.J. & Co. Ltd.	Materials.	Housing.				3	19	6
Gurnett. G.G.	Compensation to 30.6.40.	Finance.				23	8	4
Guy's Calculating Machines Ltd.	Keys.	Finance.					1	6
Harris. J.	Rate Refund.	Finance.					10	2
Heather. Miss W.	Ditto	Finance.				1	6	9
Herts Tar-Stone Co. Ltd.	Tarmacadam.	Highways.				30	15	4
Hill. C.W.	Car Allowance to 30.6.40.	Finance.				5	8	4
Holt. E.H.	Refund of Allotment Rent.	Allotments.					6	11
Hospital Savings Association.	Deductions from Workmen's Wages & Superannuation Allowances.	Finance.				3	19	3
Hudson. John & Co. Ltd.	Fuel.	Fire Brigade.	2	11	6			
Ditto	Ditto	Highways.	1	3	2			
Ditto	Ditto	General Purposes.	12	18	3	16	12	11
Imperial Chemical Industries Ltd.	Disinfectant.	General Purposes.					12	10
Initial Towel Supply Co.	Towel Supply.	Fire Brigade.		13	0			
Ditto	Ditto	General Purposes.	1	15	11	2	8	11
Kartro Ltd.	Stationery.	Finance.				1	16	0
Kenrick & Jefferson Ltd.	Ditto	Finance.				3	5	0
King. G.	Rate Refund.	Finance.					4	9
Knight. Charles & Co. Ltd.	Advertising.	Finance.					10	0
Leuba. J.J.	Rate Refund.	Finance.					6	11
Lewis Brooks & Co. Ltd.	Hessian Bags.	General Purposes.				16	13	4
Liverpool Victoria Friendly Society.	Loan Repayment.	Finance.				9	16	9
London & North Eastern Railway Co.	Carriage.	Farm.					4	0
Main. M.S.	Compensation to 30.6.40.	Finance.				87	6	8
Marmont. Mrs. E.M.	Rent of Depot Land to 24.6.40.	Highways.				5	5	0
McMullen & Sons Ltd.	Rent of Barnet Football Ground to 24.6.40.	Highways.				7	10	0
Meredith. R.E. & Son.	Fittings for Tennis Pavilion.	Parks.				1	9	0
		Carried forward £				20,639	10	11

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Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			20,639	10	11
Midland Bank Ltd. for Mddx. C.C.	East Middlesex Drainage Scheme Contribution.	Farm.				450	0	0
Moore's Modern Methods Ltd.	Binders.	Finance.				3	0	10
Narbeth. R.G.	Car Allowance to 30.6.40.	Finance.				5	8	4
Nickolls. H.	Ditto	Farm.				2	5	10
North British Rubber Co. Ltd.	Boots.	Farm.	5	0	9			
Ditto	Boots & Hose.	Parks.	5	17	10	10	18	7
Moore. A.	Bailiff's Costs.	Finance.				2	15	3
Onslow. A.A.	Cleaning Materials.	General Purposes.					13	9
Peck. B.	Supervision at Physic Well to 30.6.40.	Highways.				2	3	4
Prince Regent Tar Distilleries.	Materials.	Highways.				30	2	6
Rate Refund per Barnet U.D.C.	Rate Refund.	Finance.					2	2
Roneo Ltd.	Roneo Requisites & Stationery.	Finance.				5	2	7
Rose. Sir W.A. & Co. Ltd.	White Road Enamel.	Highways.				6	14	0
Royal Liver Friendly Society.	Loan Repayments.	Finance.				274	14	3
Royal London Mutual Insce. Soc. Ltd.	Ditto	Finance.				19	18	8
Scott. E.	Car Allowance to 30.6.40.	Finance.				11	2	2
Searle. W.H.	Furniture & Repairs.	Fire Brigade.				4	14	0
Shaw & Sons Ltd.	Printing, Stationery, etc.	Finance.				67	6	3
Shepherd. C.J.	Cleaning Materials.	Housing.					13	9
Smith Premier Typewriter Co. Ltd.	Typewriter Mats.	Finance.					10	8
Solicitors Law Stationery Soc. Ltd.	Publications.	Finance.					13	0
Superior Woodwork Ltd.	Sawing.	General Purposes.				2	15	0
Suswin. P. & L. Ltd.	Suits.	Farm.	4	18	0			
Ditto	Ditto	General Purposes.	5	8	3	10	6	3
Thompson. J.G.	Rate Refund.	Finance.					18	10
Timpson. A.	Registrar's Fees.	General Purposes.					19	10
Titanine Ltd.	White Kerb Paint.	Highways.					12	6
Townsend. R.L.	Car Allowance to 30.6.40.	Finance.				5	0	0
Turner, Byrne & John Inns Ltd.	Forage.	Highways.	6	19	0			
Ditto	Ditto	Farm.	11	9	0	18	8	0
Turner. John H. & Lisney Ltd.	Materials.	Parks.					14	6
Watkinson. A.F. & Co. Ltd.	Weighing Charges on Waste Paper.	General Purposes.					5	0
Wilson. J.B.	Car Allowance to 30.6.40.	Finance.				2	18	4
Westminster Bank Ltd.	Stamps on Cheques.	Finance.				3	15	0
Hardie. C.F. & Others.	Salaries to 30.6.40.	Finance.				747	3	9
		Carried forward	£			22,332	7	10

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Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			22,332	7	10
Head Postmaster, Barnet.	Insurance Stamps.	Finance.				10	14	0
Hospital Savings Association.	Deductions from Salaries.	Finance.				1	1	1
Barnet U.D.C. - Superannuation Account.	Officers' Deductions & Contributions.	Finance.				83	1	2
						£22,427	4	1
Barnet U.D.C. - Wages Account.	SUPERANNUATION ACCOUNT. General Order on Treasurer No. 13. Reimbursement of Workmen's weekly pensions.	Finance.				£22	18	4

Finance & Establishment Committee. 37

Tuesday, 4th June, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. C.T. Beard, (Chairman), R.H. Broadbridge, J. P. J.W. Clark, A. Cheason, F.E. Claydon, F.A.H. East, County Alderman H.E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris F.M. Martin Smith, E.P.A. Offord, W.P. Render, W.H. Rean, J. L. Scutt and Mrs. M. Strugnell with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer, amounting to £28,570.8.3d. are recommended for payment.

2 TREASURER'S STATEMENT. The Deputy Treasurer's statement as to cash balances etc., as circulated, was recommended for adoption.

3 PRIVATE STREET WORKS CHARGES. The Deputy Treasurer reported that he thought it desirable that further general authority should be given, for cases not now covered, for the recovery of Private Street Works Charges, and suggested that in all existing and future cases where Private Street Works Charges are due from the owner and no Agreement has been signed within four months of the date of the Final Apportionment, authority should be given for steps to be taken for recovery by the Council's Solicitors or otherwise, even if some payment may have been made on account. After discussing the subject, your Committee recommend that no action be taken in this matter.

4 TREASURER'S DEPARTMENT. FIRE RESISTING SAFE. The Chairman of the Committee pointed out the need for a Fire Resisting Safe to be obtained in the Treasurer's Department large enough to take the ledgers and principal books of accounts of the Council and that a quotation had been received from Messrs. Kalamazoo Ltd., for such a safe measuring 5' 2" x 1' 8" x 1' 6" (inside measurement) at £66. It is recommended:- "That the matter be deferred for the time being to allow the Chairman of the Committee and the Deputy Treasurer to explore the position and to report to the Committee at a later date. "

5 WORKMEN. The Deputy Treasurer reported that from time to time the Surveyor and Housing Manager had found it necessary to increase the wages of workmen and that he would like to have the Committee's sanction to the reporting of such increases after they had been given. It was resolved:- "That this matter be deferred for consideration by the Council in Committee that evening to enable the officials concerned to report on same."

6 SUPERANNUATION. The Committee noted that Mr. W.J. Grover the Junior Clerk in the Rating Section in the Treasurer's Department, was 18 years of age on the 4th June, entitling him to be a contributory member of the Superannuation Fund. This is recommended accordingly.

Upon the report of the Deputy Treasurer it is recommended:- "That the sum of £1,000 be utilised in lieu of the borrowing under Section 21 of the Local Government Superannuation Act, 1957, as follows:- Grange Estate - Erection of Houses. 5 years at $3\frac{3}{4}$ per cent."

7 RATE ARREARS SUB-COMMITTEE. The report of the Rate Arrears Sub-Committee of the 9th May, 1940 was recommended for adoption.

8 STAFF AND WORKMENS' WAGES SUB-COMMITTEE. STAFF - MILITARY SERVICE. The Deputy Treasurer reported that enquiries had been made from the Ministry of Labour as to the vacancies which would be caused as a result of the revised schedule of reserved occupations and that to date no further information had been to hand.

The report of the Staff and Workmen's Wages Sub-Committee of the 23rd May, 1940 was recommended for approval

Council Meeting.

Tuesday, 4th June, 1940.

At a Meeting of the Council duly convened and held on the above date at 8 p.m. there were present:- Crs. R.H. Broadbridge, J.P., (Chairman), Mrs.M.Strudwell, (Vice-Chairman), C.T.Beard, J.W.Clark, A.Cheason, F.E.Claydon, F.A. H.East, County Alderman H.E.Fern,J.L.,C.E.Green,F.Jacques,P.C. Marris,F.M.Martin Smith,E.P.A.Offord, W.P.Render,W.H.Rean

W.Ryley Pratt and J.L.Scutt, with Alfred S.Mays (Clerk), E. Scott (Engineer & Surveyor), C.W.Hill (Housing Manager and Sanitary Inspector) and E.S.King, (Deputy Treasurer).

1 MINUTES. On the motion of Cr. Beard seconded by Cr. Clark, the minutes of the Meetings of the 7th and 21st May, 1940 were taken as read and signed.

2 WELLHOUSE HOSPITAL. MILITARY PATIENTS. ROYAL NATIONAL LIFE-BOAT INSTITUTION. The Chairman reported that with the A.R.P.Controller, he had visited the British and French Troops recently admitted on convoys to Wellhouse Hospital, and had also sent messages to them of goodwill on behalf of the town. The Chairman referred to the splendid work being done for the care of the troops by the Medical Superintendent and staff of the Hospital, to whom the Council's appreciative expressions were directed to be sent.

Reference was also made by the Chairman to his recent attendance at the Annual Meeting of the Royal National Lifeboat Institution, and the excellent work which they were performing.

3 CIVIL DEFENCE. The Clerk submitted a letter from the Borough of Romford asking the Council to support their resolution to His Majesty's Government to conscript all men who are not already serving in His Majesty's Forces and who are between the ages of 18 and 55 for preparatory training and Civil Defence Duty. Cr. Ryley Pratt moved and Cr. Clark seconded and it was resolved:- "That the Borough of Romford be informed that this Council agrees with the principle that means should be found to strengthen the Civil Defence personnel."

4 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard seconded by Cr.Clark the report of this Committee of even date having been read, was adopted nem.con.

5 WAR EMERGENCY COMMITTEE. On the motion of Cr.Ryley Pratt seconded by Cr. Render the report of the War Emergency Committee for the period 6th to 20th May, 1940 (Paragraphs 744 to 786) was received and agreed nem.con.

6 ANDERSON SHELTERS. Arising out of enquiries made by Cr. Rean as to Anderson Shelters, Cr. Mrs. Strugnell moved and Cr. Offord seconded and it was resolved:- "That the Surveyor's report on this subject be now read." The report was thereupon submitted and was noted by the Council.

7 STIRRUP PUMPS. It was reported by the Clerk that 65 additional stirrup pumps had been allocated for use in this District and that it was being arranged for the Fire and other services to train responsible residents in their use.

8 TOTTERIDGE C. OF E. SCHOOL. The Clerk reported that notification had been received from the Board of Education of their proposal to make an order appointing as Trustees of this School The St. Albans Diocesan Board of Finance.

9 URBAN DISTRICT COUNCILS ASSOCIATION. The Clerk reported that Barnet had received 260 votes and had headed the poll in the election for seven members of the Executive of this Association for the ensuing three years.

10 Y.M.C.A. The Clerk submitted further correspondence with the Secretary of the Y.M.C.A. setting out the estimated cost of decorating and fitting out No. 41 High Street which was offered, rent free, to them by the Council. On the motion of Cr. Green, seconded by Cr. Clark it was resolved:- "That it be left to County Alderman Fern to negotiate with the Secretary, Y.M.C.A., and to report back to the Council."

11 SALVAGE - IRON AND STEEL. The Clerk submitted correspondence with the Ministry of Supply, Iron and Steel Control concerning the removal of redundant railings from public parks and playing fields in the Barnet District.

After discussion, on the motion of Cr. Cheason seconded by Cr. Render it was resolved:- "(a) "That the Ministry of Supply, Iron and Steel Control, be informed that so far as this District is concerned there do not appear to be any iron railings which could safely be removed from public parks, all such railings forming the outer boundaries of the parks, but that the Council, however, had a German Gun which was presented to the Town at the close of the last war which they would be prepared to dispose of to the Ministry on the understanding that arrangements could be made by the Ministry to collect this piece of scrap metal, and deposit it in a suitable area scrap metal dump rather than disposing of it through dealers who would profit from the transaction of the sale thereof." (b) "That it be left to County Alderman to see whether the gun presented to Queen Elizabeth's Boys' Grammar School would be similarly available for disposal."

ON THE MOTION OF CR. RYLEY PRATT SECONDED BY CR. OFFORD THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19(1).

12. ELECTRICITY SUPPLY. The Clerk submitted draft agreement received from the Northmet Power Company in respect of proposed payments to the Council for non-exercise of purchasing rights. It was resolved:- "That The Clerk be authorised to return the draft approved, subject to the deletion of clause 6 (ii), and that County Alderman Fern be asked in conjunction with the officials, to peruse and report upon the Company's last annual accounts when received."

13 PLANS - TEMPORARY BUILDINGS. The Surveyor submitted for consideration the following Plans:- Temporary Buildings. (a) Garage to No. 114 Hillside Gardens for H. Henley, (b) Garden and Cycle Shed to No. 90 Wentworth Road for H. Pearton. Permanent Buildings. "Machine Platform", Chemical Factory, Queens Road, Barnet, submitted by H.E. Winskell.

The Clerk reported that Cr. Ryley Pratt had, at 9.55 p.m. that evening given notice of disclosure of interest by him in this matter in respect of the "Machine Platform", - Deposited Plan No. 3658a, for Messrs. Pierson & Morrell & Co., Ltd., under Sections 76 and 95 of the Local Government Act, 1933.

County Alderman Fern moved and Cr. Clark seconded:- "That the Council deal with the Plans." As an amendment Cr. Rean moved and Cr. Cheason seconded:- "That the Temporary Plans be passed but Deposited Plan No. 3658a be referred to the Plans Sub-Committee that evening with power to Act." The amendment was agreed nem. con. and likewise as a substantive motion.

14. WELLHOUSE LANE. The Worshipful Company of Leathersellers having enquired the position as to the proposed purchase from them of land in Wellhouse Lane, it was resolved:- "That there be explained to the Company the restrictions upon the Council concerning capital expenditure at the present time, and that the Company be asked to give the Council an option to purchase at the conclusion of the War."

15 EAST MIDDLESEX DRAINAGE SCHEME. The Surveyor submitted correspondence which had ensued since the last Meeting of the Council concerning the East Middlesex Drainage Scheme for purpose of information, and stated that he gathered from an interview with the Chief Engineering Inspector, of the Ministry of Health on the 9th May, that in the light of present day circumstances, only additional works of a very temporary and improvised nature would be countenanced and that the Council would not be allowed to embark upon expenditure to the extent of £12,000, if a moiety - or even less - of that sum would suffice to meet the needs of the moment.

16 PETROLEUM ACT, 1928. Upon the report of the Inspector it was resolved:- "That the following licences be renewed for a further period of one year:-

1.	Odeon Motors Ltd., Great North Road	6,000 gals.(6 pumps)
2.	Ramsay Motors Ltd., 242/8 High St.	5,000 gals." "
3.	Model Country Laundry Ltd. Falkland Rd.	500 gals.(1 pump)
4.	J. Morris, 93 Sebright Road	500 gals." "
5.	Hobleys Ltd., Mays Lane.	500 gals." "
6.	F. Ensten, Totteridge Farm.	500 gals." "
7.	J. Swain & Son Ltd., High Street.	200 gals." "
8.	J. Congreve, Willow Lodge, Arkley.	100 gals.in tins

The Inspector also reported that Messrs. Elliott & Son had made application for the renewal of their licence to store 500 gallons of petrol in an underground tank and tins and that in addition they proposed to store a further 500 gallons of petroleum mixture in 5 and 10 gallon drums in an underground pit, the mixture being required for a new process of transparentising paper. The installations had

been inspected and found to be in compliance with the regulations,&it was resolved:-"That Messrs. Elliott & Sons licence be agreed for 1,000 gallons in place of the previous licence of 500 gallons."

17 OFFENSIVE TRADES - FISH FRYING. The Inspector reported as to offensive trades under the provisions of the Public Health Act, 1936 dealing with Fish Frying, and it was resolved:- "That the Council make application to the Ministry of Health for a new order declaring fish frying to be an offensive trade in this District."

18 FOOD AND DRUGS ACT, 1938. It was resolved:- "That the W house Hospital Canteen premises be registered for the sale and storage of ice-cream under the above-mentioned Act."

19 WORKMENS WAGES. The Clerk read a letter from the Secretary of the National Union of Public Employees as to an increase in workmen's wages and it was resolved:- "That the Council take no further action in the matter."

20 FIRE BRIGADE COMMITTEE. STATION OFFICER. The Clerk reported that he had received a letter of resignation from Station Officer R.W. Grimes and the matter was referred to the Fire Brigade Committee for consideration that evening with power to act.

On the motion of Cr. Offord seconded by Cr. Green the report of the Fire Brigade Committee of the 21st May, 1940 was taken as read and adopted nem. con.

21 AUXILIARY FIRE SERVICE. The Clerk reported upon the three authorised and 1 unauthorised Section Officers' positions in the A.F.S. for Barnet District and Divisional Officer Licrece also reported upon his attendance at the Home Office in this matter, and the need for the Council to retain the services of these four Section Officers. On the motion of Cr. Claydon seconded by Mrs. Strugnell it was resolved:- "That the additional unauthorised Section Officer be paid the full ranking wage and that the difference between the salary of A.F.S. Fireman and Section Officer be met by the Council."

22 CHEQUES. Confirmation of Emergency Order No. 42 for £6120.5.10. and General Order on Treasurer No. 13 for £22,437.4.1. and Superannuation General Order No. 13 for £22.18.4. were sealed and signed.

Plans & Outdoor Sub-Committee.

Tuesday, 4th June, 1940.

At a meeting of this Sub-Committee held on the above date there were present:- Crs. W.H. Rean (Chairman), A. Cheason, F.A.H. East, F.M. Martin Smith, W.P. Ronder and J. L. Scutt with the Officials.

1 PLANS. Consideration was given to the revised Plan in respect of a "Machine Platform" proposed to be erected at the Chemical Factory, Queens Road, Barnet, submitted by Mr. H.E. Winskell, and it was resolved, nem. con:- "That this Plan, as revised, be approved, subject to the structure being of adequate stability to support the intended loadings."

Fire Brigade Committee.

Tuesday, 4th June, 1940.

At a meeting of this Committee held on the above date there were present:- Crs. E.A.Offord, (Chairman), A.Cheason, C.E.Green, F.Jacques, F.C.Marris, W.H.Roan and W. P. Ronder with the Clerk.

1 STATION OFFICER. The Clerk submitted a letter from Station Officer R.W.Grimes who wished to resign from the Barnet Fire Brigade a month from 3rd June, 1940, he having taken an appointment with the Hatfield Fire Brigade. It was resolved (1) "That the resignation of Station Officer Grimes be accepted." (2) (there voting For 5 Against 2) "That the Clerk be asked to advertise for a Fireman

Driver to act as Station Officer and Engineer for whole-time continuous duty at a conclusive salary of £4.15s. per week rising to £5 per week on the 1st April next."

2 INSPECTION. It was agreed:- "That as many of the Committee members as possible should meet outside the Central Fire Station for inspection of the Station and personnel on Tuesday the 11th June, 1940, at 7 p.m.

Housing Committee.

Thursday, 20th June, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. Mrs. M. Strugnell (Chairman), C.T. Beard, J.W. Clark, C. E. Green, F.M. Martin Smith, E.P.A. Offord, J.D. Olney, W. H. Rean and Mrs. McCreath with the Officials.

1 TENANCIES. The Chairman of the Committee reported that since the last meeting, 24 changes of tenancy had been effected which included 9 from the flats of which 5 were transfers agreed at the last meeting.

The Committee resolved:- "That the list of applicants for Council Houses as submitted by the Chairman be written off for the reasons given."

2 TENANTS. Your Committee have interviewed further applicants for Council Houses and have selected those set out hereunder for the type of houses indicated:-

Three Bed Parlour.

Purchese, S.G., 4 Brookside Close, Mays Lane.
Griffin, S.F. 94 Western Way, Barnet.
Grimwade, C.H. 1 Meadowside, Fuller Road.
Edwards, S.J. 55 Cedar Lawn Avenue.

Three Bed Non-Parlour, or Three Bed Parlour.

Kennedy, T.J, 131 St. Albans Road.

Two Bed Non-Parlour.

Starbuck, A.A., 14 Sebright Road.

It was also agreed that the applications of Mr. C.E. Donne, of 34 Victoria Road New Barnet and Mr. W. G. Woodhouse of 6 Alan Drive, Barnet be deferred until after the war or until the applicants give notice to placed on the current list. In the case of Mr. A. Berry, of 5 Dollis Brook Walk, Mays Lane, it is resolved:- "That this application be placed upon the deferred list." It was also resolved:- "That the names of Messrs. A. E. Oakley, H.A.W. Christmas, W.G. Adolpho, and E.H. Leach be struck off the Council's list for reasons discussed at this meeting."

The Chairman of the Committee reported that the case of the tenant of No. 17 Well Road had now been settled by the tenant vacating the premises, and the Committee approved the action taken by the Chairman in respect of the tenant of No. 39 Mays Lane, Barnet.

Rate Arrears Sub-Committee.

Monday, 3rd June, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. C.T. Beard, (Chairman), J.W. Clark, W.H. Rean, and Mrs. M. Strugnell with the Officials.

1 RATE ARREARS. The Deputy Treasurer submitted lists of arrears and the Committee gave instructions for 18 summonses to be applied for on the 5th June, 1940 and 11 on the 12th June, 1940.

The Committee agreed to the execution of the Distress Warrant in respect of Mrs. Teague, of 48 Greenway.

Rate Arrears Sub-Committee.

Monday, 17th June, 1940.

At a meeting of this Committee duly convened and held on the above date there were present:- Crs. C.T. Beard, (Chairman), J.W. Clark, W.H. Rean and Mrs. M. Strugnell with the Officials.

1 FINAL NOTICES. OWNERS. The Committee instructed the Deputy Treasurer to proceed with the service of Final Notices to owners who have not paid and to serve Demand Notes (in the event of non-payment) on the tenants.

The Committee instructed the Deputy Treasurer to commence proceedings against tenants of owners who fail to pay their rates by the 1st day of the third month in each half-year.

2 OCCUPIERS. The Committee agreed to the service of Final Notices to the list of defaulters submitted and Legal proceedings to be commenced on the 9th July, 1940, in respect of these cases and on the 23rd July, 1940, for all other cases.

3 MILITARY SERVICE. The Committee decided in the Military Service cases that where the persons concerned had not taken advantage of the facilities offered for payment by instalments etc., a special Notice should be sent and proceedings taken accordingly.

4 DISTRESS WARRANTS. The Deputy Treasurer was instructed to write to Mr. Moore and request the return of all warrants in his hands, together with a report on each case as they now stand.

In the case of Atkinson the Committee decided unless 7/6d. per week was maintained, further action would be taken.

Instructions were given to the Collector to arrange to collect the amount outstanding by instalments where the Distress Warrants had been returned marked "no effects", and to apply for commitment warrants in the case of non-payment.

Fire Brigade Committee.

Thursday, 27th June, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. E.T.A. Offord (Chairman), A. Cheason, C.E. Green, P.C. Marris, W.H. Rean, W. Ryley Pratt, W.T. Render and Mrs. M. Strugnell, with the Clerk and Chief Officer Bryant.

1 FIREMAN DRIVER. Consideration was given to twenty five applications for the post of Fireman Driver, and it was decided to invite Messrs. F.W. Norton, F.D. Grundy, J. Crosbie, J.W. Warburton and C.H. Townsend, to attend be-

fore the Committee on Saturday, 29th June at 11 a.m. to enable the Committee to make a recommendation to the Council on Tuesday next."

2 ANNUAL LEAVE. An application was submitted from Station Officer Grimes for pay in lieu of seven days holiday and the Clerk was directed to inform Station Officer Grimes, that the application could not be acceded to.

3 WATER SUPPLY. The Clerk was directed to ask Barnet District Gas & Water Co., whether, under existing circumstances, water pressure could be kept up throughout each night.

Fire Brigade Committee.

Saturday, 29th June, 1940.

At a meeting of this Committee duly convened and held on the above date at 11 a.m., there were present:- Crs. E. T. A. Offord (Chairman), A. Cheason, C. E. Green, F. Jacques, P. C. Marris, W. H. Rean, W. P. Render with the Clerk and Chief Officer Bryant.

1 FIREMAN DRIVER. Messrs. Norton, Grundy, Crosbie and Townsend were interviewed by the Committee concerning their applications for the post of Fireman-Driver to act as Station Officer and Engineer. After careful consideration your Committee recommend nem. con.:- "That Third Officer Instructor Cyril H. Townsend of the Oldbury (Worcs) Fire Brigade be appointed to the position of Station Officer and Engineer to rank as Deputy Chief Officer at the advertised inclusive salary of £4.15s. per week rising to £5 per week on the 1st April next, it being understood that Third Officer Townsend would be able to commence duty at the expiration of 14 days from the Council's confirmation of his appointment."

Plans & Outdoor Sub-Committee.

Monday, 1st July, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date at Ravenscroft House, at 3 p.m. there were present:- Cllrs. A.H. Rean, (Chairman) A. Cheason, F.A.H. East, F.M. Martin Smith, J.D. Olney and W.P. Render with the Officials.

1 PLANS. The following Plans are recommended for approval:- (a) Proposed extensions to Burial Ground, Barnet Chancel Estate, Bells Hill, submitted by H.L. Holdrup for the Trustees of Chipping Barnet Burial Ground. (It was left to the Surveyor to come to a satisfactory arrangement as to the planting of trees and shrubs, along the boundaries of the burial ground, as suggested by him.), and (b) Re-roofing existing Warehouse rear of No. 102 High St. for Messrs. J. Sainsbury, submitted by F. Baker.

2 TEMPORARY BUILDINGS. The following application for a Temporary Building Licence is recommended for approval and licence for the period ending 31st March, 1941:- Tool Shed at No. 61 Western Way for Mr. G.E. Newman.

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Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

28th June, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 2nd July, 1940, at 8 p.m. for transaction of the following business:-

1. The Minutes of the Meeting held on the 4th June, as circulated, to be submitted and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order. 6.

4. To receive the reports (as circulated) of the undermentioned Standing Committees:-

   (a) Plans & Outdoor Sub-Committee - 4th June and 1st July.
   (b) Fire Brigade Committee - 4th, 27th and 29th June.
   (c) Housing Committee - 20th June.

5. To receive the report of the Finance and Establishment Committee of even date.

6. To receive the Clerk's report of the Emergency Committee.

7. To consider the report of the Clerk as circulated.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

To consider circulated reports of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Mays
Clerk of the Council.

P.T.O.

BARNET URBAN DISTRICT COUNCIL.

Finance and Establishment Committee.

A meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Tuesday the 2nd July, 1940 at 7.15 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Reports of Rate Arrears Sub-Committee of 3rd and 17th June, 1940.

OLD COURT HOUSE,
WOOD STREET,
BARNET, HERTS.

28th June, 1940.

Alfred Hayes
Clerk of the Council

P.T.O.

Private & Confidential.

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Tuesday, 2nd July, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 30th May, 1940		32,610. 16. 0
Cash Receipts from 31st May, 1940, to 27th June, 1940:		
General Rate	16,695. 6. 3.	
Costs	4. 3. 10.	
Bailiff's Costs	2. 11. 6.	
S.D.A. & Housing Act Loan & Interest Repayments.	203. 11. 2.	
Wentworth Housing Estate Instalments	119. 19. 2.	
Private Street Works Repayments	595. 19. 4.	
Sundry Charges	506. 14. 8.	
Allotments	20. 10. 3.	
Farm Sales	7. 6.	
Public Conveniences Receipts.	8. 18. 1.	
Housing Rents	1,928. 10. 7.	
Old Court House Games Receipts	22. 16. 8.	
A.R.P. Grants	4,471. 0. 0.	
A.F.S. "	930. 0. 0.	
Dividends & Interest	26. 15. 9.	
Ministry of Health, Exchequer Grant	1,515. 0. 0.	
Herts. C.C., County Bonds Grant	600. 0. 0.	
Sale, etc., of Respirators	10. 12. 0.	
T.N. Bryant, Rent of Quarters	4 3. 4	
Miscellaneous	8. 2. 9.	27,671. 2. 1
		60,283. 18. 1
Less:		
Payments made	22,765. 1. 10.	
Cheques previously authorised but not presented for payment.	28,444. 5. 0.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	34,707. 6. 10.	85,918. 13.
Balance overdrawn after making all payments		25,634. 14. 11
Balance in hand as per Pass Book as at the 27th June, 1940		37,516. 13.

SUPERANNUATION ACCOUNT.

	£.	s.	d.
Treasurer's Bank Balance at 30th May, 1940			
Cash Receipts from 31st May to 30th June, 1940:			
Deductions and Contributions - Workmen	39.	8.	1.
" " " - Officers	83.	19.	6.
Augmented Allowances	11.	10.	5.
Equal Annual Charge	225.	18.	0.
Less:			
Pensions Paid			
Balance in hand as per Pass Book as at 27th June, 1940..... £			

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 27th June, 1940:

Treasurer, Wages and Insurance Stamps Account	£		
Treasurer for Change			
Treasurer for Petty Cash			
Cashier			
Treasurer, Canteen Account			

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1 Rate 1
General Rate Collected 1st April to 27th June	£41,058	£51,7
Percentage of Total Amount Collectable	57%	50

FINANCE COMMITTEE 2nd July 1940

FINANCE COMMITTEE 2nd July, 1940.

SCHEDULE OF ACCOUNTS SUBMITTED FOR APPROVAL.

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
	Confirmation of Special Order on Treasurer No. 43.							
Bank of England for Ecclesiastical Commissioners for England.	Loan Repayment.	Finance.				100	0	0
Barnet District Gas & Water Co.	Balance of Account for Gas supplied.	A.F.S.				1	10	8
Barnet U.D.C. - Petty Cash Account.	Petty Cash Reimbursement.	A.R.P.	17	6	9			
Ditto	Ditto	Fire Brigade.	3	0	0			
Ditto	Ditto	Parks.		2	0			
Ditto	Ditto	Housing.	2	14	0			
Ditto	Ditto	Finance.	2	18	8			
Ditto	Ditto - Postages	Finance.	39	0	0	65	1	5
Barnet U.D.C. - Wages Account.	Reimbursement re Stirrup Pumps.	A.R.P.				19	10	0
Cole. F.A.	Photographs.	Finance.					5	0
Wilson. J.B.	Balance of Car Allowance to 30.6.40.	Finance.				2	1	8
London County Council.	Stamp Duty on Regional Open Spaces Deed.	Parks.				21	5	0
Seagar. J.	Repairs to Boots.	Fire Brigade.				1	1	0
Wells. Vyvyan & Sons.	Solicitor's Costs re Purchase of Land, 87 Cedar Lawn Avenue.	Highways.				7	1	0
Leyland Construction Co. Ltd.	On Account of Contract.	A.R.P.				855	0	0
Bailey. T. & Son.	Steel & Iron.	A.R.P.				3	4	6
Westminster Bank Ltd.	Loan Repayments.	Finance.				7,084	17	11
Barnet U.D.C. - Wages Account.	Wages Advance.	Finance.				4,000	0	0
						£12,160	18	2
	SUPERANNUATION ACCOUNT.							
	General Order on Treasurer No. 14.							
Barnet U.D.C. - Wages Account.	Reimbursement of workmen's weekly pensions.	Finance.				£18	6	8

Name of Payee	Description of Account	Committee	Details	Total

General Order on Treasurer No. 14.

Auxiliary Fire Service and Air Raid Precautions Accounts.

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..					
Barnet District Gas & Water Co.	Coke.	A.R.P.	5	16	3			
Ditto	Ditto	A.F.S.	3	1	7			
Ditto	Coppers, Geyser, etc.	Housing.	17	9	2	26	7	0
Barnet Tyre Services.	Tyres.	A.R.P.				19	9	3
Barnet Urban District Council.	Disinfectant.	A.R.P.		2	9			
Ditto	General Rate.	Housing.	2,445	12	5	2,445	15	2
Barnet U.D.C. - Canteen Account.	Advance for Meals.	A.R.P.				200	0	0
Barnet U.D.C. - Petty Cash Account.	Petty Cash Reimbursement.	A.R.P.	5	7	0			
Ditto	Ditto	A.F.S.	6	16	1			
Ditto	Ditto	Fire Brigade.		5	0			
Ditto	Ditto	Housing.	1	0	0			
Ditto	Ditto	General Purposes.		12	1			
Ditto	Ditto	Finance.	5	12	7			
Ditto	Ditto - Postages.	Finance.	31	0	0	50	12	9
Bennett & Starling Ltd.	Signs for A.R.P. Cars.	A.R.P.				1	10	0
Bond. C. Henry & Co. on behalf of West End Real Property Co. Ltd.	Rent of 5 Western Parade and 9 Western Mansions.	A.F.S.				13	15	0
Breen. T.P.	Safety Glass.	A.R.P.					10	0
Bristowes Machinery Ltd.	Ladders.	A.R.P.				3	18	9
Brown. G.	Windowlite.	A.R.P.		1	0			
Ditto	Disinfectant.	General Purposes.		8	6		9	6
Burtonwood Motor & Aircraft Engineering Co. Ltd.	Swivel Pin.	A.F.S.		2	6			
Ditto	Repairs to Machinery.	Farm.	2	2	6	2	5	0
Carters (J. & A.) Ltd.	Stretcher Canvas.	A.R.P.					14	6
Clarke. Herbert Ltd.	Fuel.	A.R.P.	24	8	5			
Ditto	Ditto	A.F.S.	1	6	3	25	14	8
Commissioners of Inland Revenue.	Income Tax.	A.F.S.	2	17	9			
Ditto	Ditto	Highways.	32	6	4			
Ditto	Ditto	Farm.	21	14	0			
Ditto	Ditto	Parks.	15	4	6	72	2	7
Cooper, McDougall & Robertson Ltd.	Toilet Requisites.	A.R.P.				2	2	0
Cowing. E. & Son Ltd.	Printing & Advertising.	A.R.P.				5	12	6
		Carried forward £				2,868	18	8

Name or Date.	Description of Account	Committees	Details	Total.

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			2,868	18	8
Cowing. J.	Stationery.	A.R.P.		7	11			
Ditto	Ditto	A.F.S.		3	4			
Ditto	Ditto	Finance.	1	0	6	1	11	9
Craig. Kenneth & Partners.	Cement.	A.R.P.				23	12	6
Cromessol Co. Ltd.	Disinfectant.	A.R.P.		19	6			
Ditto	Ditto	Fire Brigade.		15	6	1	15	0
Delco-Remy & Hyatt Ltd.	Fuel Pump.	A.F.S.					12	0
Finch. S.C.	Repairs & Gas Cylinders.	A.R.P.	2	9	11			
Ditto	Repairs.	A.F.S.		5	0			
Ditto	Plumbing.	Highways.	1	0	0			
Ditto	Ditto	Parks.	21	15	9			
Ditto	Ditto	General Purposes.		6	7	25	17	3
Foster. W. & Sons.	Boxes for Stretcher Party Cars.	A.R.P.	3	9	0			
Ditto	Repairs & Decorations.	Housing.	10	19	9	14	8	9
French. W.T. & Son Ltd.	Nozzles.	A.R.P.					11	11
Gibb. J. & Co. Ltd.	Tools, etc.	A.R.P.				5	12	7
Goodale. W. & Sons.	Cleaning Materials, etc.	A.F.S.	1	12	7			
Ditto	Ditto	Fire Brigade.	1	4	6	2	17	1
Grays (Edmonton) Ltd.	Motor Cycles.	A.F.S.				50	0	0
Green (Barnet) Ltd.	Tools, etc.	A.R.P.	9	9	9			
Ditto	Ditto	A.F.S.	3	13	9			
Ditto	Ditto	Fire Brigade.		12	6			
Ditto	Ditto	Highways.	1	11	4			
Ditto	Ditto	Farm.	6	4	9			
Ditto	Ditto	Parks.	4	7	8			
Ditto	Ditto	General Purposes.		11	8			
Ditto	Ditto	Finance.		1	3			
Ditto	Ditto	Allotments.		14	0	27	6	8
Green Man Garage (Whetstone) Ltd.	Oil.	A.R.P.		7	0			
Ditto	Ditto	A.F.S.	1	2	10	1	9	10
Griff Batteries Ltd.	Batteries.	A.R.P.				4	0	6
Halden. J. & Co. Ltd.	Prints.	A.R.P.		14	7			
Ditto	Ditto	Farm.		4	11			
Ditto	Repairs.	Finance.		3	5	1	2	11
Hall. J.	Writing on Door.	A.R.P.					6	6
		Carried forward				£ 3,010	3	11

Name or Payee	Description of Account	Committee	Details	Total

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward			3,010	3	11
Hibbard. Reginald & Co.	Stationery.	A.R.P.	4	13	0			
Ditto	Ditto	Finance.	16	3	11	20	16	11
High Barnet Laundry Ltd.	Laundering.	A.R.P.	1	4	4			
Ditto	Ditto	A.F.S.	2	8	9			
Ditto	Ditto	Fire Brigade.	1	14	8	5	7	9
Holdrup. H.L.	Hire of Lorry.	A.F.S.				4	17	6
Howard Cycle Co.	Cycle Spares.	A.R.P.					12	0
Hudson. J. & Co.	Epaulettes.	A.F.S.				2	0	0
Hudson Bros. Ltd.	Water Rate re 60/2 High Street.	A.R.P.				1	17	10
Ditto	Iron Rations.	A.F.S.				4	19	0
Hunt. C.J. & Co. Ltd.	Timber.	A.R.P.	48	19	11			
Ditto	Ditto	A.F.S.	2	9	0			
Ditto	Ditto	Fire Brigade.		17	9			
Ditto	Ditto	Allotments.		5	0	52	11	8
Hunter. John & Co. (Holloway) Ltd.	Materials, etc.	A.R.P.	5	13	10			
Ditto	Ditto	A.F.S.	5	2	10			
Ditto	Ditto	Highways.		19	11			
Ditto	Ditto	Parks.		11	0			
Ditto	Ditto	Housing.	60	2	3			
Ditto	Ditto	General Purposes.	6	7	2	78	17	0
Hussey. W.J.	Rent of 202/4 High Street.	A.F.S.				40	0	0
Inns & Co. Ltd.	Materials.	A.R.P.	14	9	6			
Ditto	Ditto	Highways.	23	4	0			
Ditto	Ditto	General Purposes.	9	12	6	47	6	0
Jones. T.C. & Co. Ltd.	Girders.	A.R.P.				25	16	4
Kalamazoo (Sales) Ltd.	Binder, Printing & Stationery.	A.R.P.	2	8	6			
Ditto	Printing & Stationery.	Finance.	7	17	6	10	6	0
London County Council.	Fees for Instruction at Training School.	A.R.P.				4	10	0
Meredith. R.E. & Son Ltd.	Steel, Materials, etc.	A.R.P.	8	6	0			
Ditto	Ditto	A.F.S.		11	0			
Ditto	Manhole Covers & Frames.	Highways.	1	6	6			
Ditto	Repairs.	Farm.	2	2	3			
Ditto	Materials.	Parks.	1	2	0			
Ditto	Guttering.	General Purposes.	7	15	7	21	3	4
Murray. B.	Glass fitted to Windscreen.	A.R.P.					4	6
		Carried forward	£			3,331	9	9

TOTAL	DETAILS	CONTRACTED

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward ..			3,331	9	9
Northmet Co.	Electricity, Lamps, Cost of Service Cable, etc.	A.R.P.	30	0	0			
Ditto	Lamps.	A.F.S.		6	9			
Ditto	Ditto	Fire Brigade.		7	8			
Ditto	Electricity.	Farm.	27	12	11			
Ditto	Wiring, etc.	Housing.	7	7	11			
Ditto	Wiring.	General Purposes.	3	13	0	69	8	3
Ogles. S.E.	Flax Straining Webbing.	A.R.P.				6	8	0
Perry (Repairs & Service) Ltd.	Repairs, etc.	A.R.P.	14	1	5			
Ditto	Ditto	A.F.S.		3	4	14	4	9
Petroleum Board.	Petrol.	A.R.P.				56	17	6
Postmaster General.	Buttons.	A.R.P.					6	8
Ditto	Telephone Charges.	A.R.P.	1	10	3			
Ditto	Ditto	Fire Brigade.	145	19	2	147	9	5
Ramsay Motors Ltd.	Repairs, Petrol, Oil, Car Requisites, etc.	A.R.P.	44	2	11			
Ditto	Repairs, Oil, Car Requisites, etc.	A.F.S.	150	8	8			
Ditto	Repairs & Cleaning Materials.	Fire Brigade.		6	6			
Ditto	Wire, Plug Terminals, etc.	General Purposes.		7	7	195	5	8
R. & O. Processes Ltd.	Rubber Solution, etc.	A.R.P.				1	1	6
Rubber Stamp Co.	Rubber Stamps & Stamp Pads.	A.R.P.				1	18	0
Salmon. J. & Son Ltd.	Cleaning Materials, Coat Hangers, etc.	A.R.P.					10	8
Shaw & Kilburn Ltd.	Petrol Flex Pipe.	A.F.S.					5	10
Shell-Mex & B.P. Ltd.	Oil.	A.F.S.	2	15	0			
Ditto	Ditto	Fire Brigade.	1	7	6			
Ditto	Ditto	Farm.	4	1	8	8	4	2
Stellar Press Ltd.	Printing.	A.R.P.	7	17	3			
Ditto	Ditto	A.F.S.	5	15	9			
Ditto	Binding.	Finance.		19	6	14	12	6
Stenor Ltd.	Fire Hose Patches & Solution.	A.F.S.	1	13	10			
Ditto	Ditto	Fire Brigade.		16	11	2	10	9
Stevens. C.B.	Socks & Overalls.	A.R.P.				15	16	11
Timothy Whites & Taylors Ltd.	Buckets & Clock.	A.R.P.				1	3	11
Turner Bros.	Motor Cycle Requisites.	A.F.S.				1	1	1
		Carried forward			£	3,868	15	4

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Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
				Brought forward ..		3,068	15	4
Vacuum Oil Co. Ltd.	Oil.	A.R.P.				3	4	2
Wheatley. E.S. Ltd.	Printing.	A.R.P.	3	15	3			
Ditto	Ditto	Housing.		18	6			
Ditto	Ditto	General Purposes.	1	13	4			
Ditto	Ditto	Finance.		8	11			
Ditto	Ditto	Allotments.		6	6	7	2	6
Worthmores Ltd.	Radiator & Tanks.	A.F.S.				15	5	9
Wright. G.	Cable, etc.	A.R.P.					1	8
						3,094	9	5
	Other Accounts.							
Abel. S.	Car Allowance to 31.7.40.	Finance.				5	8	4
Adrema Ltd.	Service Contract.	Finance.				1	10	0
Adverlife Ltd.	Notices.	Allotments.					14	0
Baker. Charles & Co. Ltd.	Overalls.	Fire Brigade.				1	7	10
Banfield Bros.	Stationery.	Finance.				6	18	9
Bank of England for Metropolitan Police.	Instalment of Metropolitan Police Precept.	Finance.				7,817	0	0
Barclays Bank Ltd. for Herts. C.C.	Balance of Precept 1939-40,	Finance.				1,091	12	4
Ditto	Instalment of Precept.	Finance.				12,201	15	0
Barclays Bank Ltd. for Colne Valley Sewerage Board.	Contribution re Drainage.	Farm.				111	0	0
Barnet U.D.C. - Superannuation Account.	General Fund Proportion of Allowances to Servants.	Finance.				9	4	4
Barnet U.D.C. - Wages Account.	Wages Advance.	Finance.				3,000	0	0
Beattie. S.N. & Co. Ltd.	Nozzles.	Fire Brigade.				6	0	0
Belcher. I.D. & Co.	Stationery.	Finance.				5	12	8
Blandford Properties Ltd.	Rate Refund.	Finance.				5	3	3
Bryant. E.N.	Car Allowance to 31.7.40.	Fire Brigade.				2	1	8
Butterworth & Co. (Publishers) Ltd.	Binders.	Finance.				1	8	0
Cancy. H.J.	Gardening Requisites.	Parks.				2	7	6
Caribonum Ltd.	Stationery.	Finance.				21	4	11
		Carried forward			£	33,184	18	0

TOTAL

Name of Payee	Description of Account	Committee	Details £	Details s.	Details d.	Total £	Total s.	Total d.
			Brought forward	19	6 ..	23,834	18	0
Child. J. & G. Ltd.	Metal Plates, Pegs, etc.	Parks.						
Ditto	Chains, Forging, etc.	General Purposes.	3	18	6	4	18	0
Cleaning Waste Ltd.	Cleaning Rags.	General Purposes.				2	14	0
Commons Preservation Society.	Subscription.	Parks.				2	2	0
Cooper. Mrs. D.M.	Rate Refund.	Finance.				1	0	0
Eyre & Spottiswoode (Publishers) Ltd.	Publications.	Finance.					19	2
Gleeson. M.J. Ltd.	On Account of Contract - Final Payment, Forming Roadway Grange Estate.	Housing.				2,009	3	4
Gilbert. Alfred & Sons Ltd.	Stationery.	Housing.	1	1	3			
Ditto	Ditto	Finance.		14	6	1	15	9
Goddard. R.J. & Co.	Materials.	Housing.				4	0	6
Gurnett. G.G.	Compensation to 31.7.40.	Finance.				23	8	4
Haynes. J.H.	Old Road Metal.	Highways.					17	6
Hill. C.W.	Car Allowance to 31.7.40.	Finance.				5	8	4
H.M. Stationery Office.	Publications.	Finance.					9	8
Hospital Savings Association.	Deductions from Workmen's Wages & Superannuation Allowances.	Finance.				3	3	0
Hudson. John & Co. Ltd.	Fuel.	Highways.				14	8	8
Initial Towel Supply Co.	Towel Supply.	General Purposes.				1	19	11
Janes & Adams.	Batteries.	Finance.					2	6
Knight. Charles & Co. Ltd.	Advertising.	Finance.				1	8	0
Lawsons (Whetstone) Ltd.	Fencing.	Housing.	29	6	11			
Ditto	Ditto	Allotments.	18	12	4	47	19	3
Liverpool Victoria Friendly Society.	Loan Repayment.	Finance.				112	8	6
Ditto	Ditto	Finance.				39	15	7
Ditto	Ditto	Finance.				15	16	4
London Letter File Co. Ltd.	Stationery.	Finance.				1	15	0
Manchester Unity Life Collecting Society.	Loan Repayments.	Finance.				27	6	4
Merchant. V.	Iron Reinforcement.	Farm.					10	0
Merryweather & Sons Ltd.	"C.T.C."	Fire Brigade.				1	16	0
Midland Bank Ltd. for Mddx. C.C.	Contribution re East Middlesex Drainage Scheme.	Farm.				600	0	0
Ministry of Health.	Analyses.	General Purposes.					6	0
Moore. A.	Bailiff's Costs.	Finance.					3	0
Morfey & Son Ltd.	Roof Tiling.	General Purposes.				55	11	10
Tarslag Ltd.	Vent Column & Base, etc.	Highways.	10	4	6			
Ditto	On Account of Contract - On Completion.	Housing.	1,380	17	8	1,391	2	2
		Carried forward	£			32,557	6	8

Name of Payee	Description of Account	Committee	Details £	s.	d.	Total £	s.	d.
			Brought forward ..			32,857	86	03
Municipal Journal Ltd.	Advertising.	Fire Brigade.	1	10	0			
Ditto	Ditto	Finance.	1	10	0	3	0	0
Narbeth. R.G.	Car Allowance to 31.7.40.	Finance.				5	8	4
National Housing & Town Planning Council.	Publications.	Town Planning.				4	4	0
Nickolls. H.	Car Allowance to 31.7.40.	Farm.				2	5	10
Office Utilities Co.	Cleaning Fluid.	Finance.				1	1	3
Onslow. A.A.	Cleaning Materials.	General Purposes.					16	10
Peck. B.	Supervision at Physic Well to 31.7.40.	Highways.				2	3	4
Pollard Bros.	Carpentry Work.	Parks.				82	12	7
Pollard Bros. (Whetstone) Ltd.	Asbestos, etc.	Highways.	3	9	3			
Ditto	Ditto	Parks.	3	9	3	6	18	6
Prince Regent's Tar Distilleries.	Tar.	Highways.				23	8	9
Ronco Ltd.	Ronco Requisites & Stationery.	Finance.				44	5	3
Royal Liver Friendly Society.	Loan Repayments.	Finance.				107	19	11
Scott. E.	Car Allowance to 31.7.40.	Finance.				11	2	2
Sells. W.E.	Rate Refund.	Finance.				6	7	1
Shaw & Sons Ltd.	Printing & Stationery.	Finance.				10	3	8
Shotter. A.W.	Uniform.	Fire Brigade.				5	10	0
Smith. John & Co. (London) Ltd.	Wax Dressed Sheet.	General Purposes.				7	16	0
Smith Premier Ltd.	Overhauling Typewriter.	Finance.				4	10	6
Timpson. A.	Registrar's Fees.	General Purposes.					15	0
Tithe Redemption Commission.	Tithe Rentcharge.	Highways.				1	2	3
Toms & Bishop.	Painting.	Parks.				21	5	0
Townsend. R.L.	Car Allowance to 31.7.40.	Finance.				5	0	0
Turner, Byrne & John Inns Ltd.	Forage.	Highways.	11	3	0			
Ditto	Ditto	Farm.	6	3	0	17	6	0
Turner. John H. & Lisney Ltd.	Lime.	Highways.				1	9	0
Watkinson. A.F. & Co. Ltd.	Weighing Charges on Waste Paper.	General Purposes.					6	6
Wilson. J.B.	Car Allowance to 31.7.40.	Finance.				5	0	0
Wirksworth Quarries Ltd.	On Account of Contract.	Highways.				889	0	0
Westminster Bank Ltd.	Stamps on Cheques.	Finance.				3	15	0
Hardie. C.F. & others.	Salaries to 31.7.40.	Finance.				767	16	5
Head Postmaster, Barnet.	Insurance Stamps.	Finance.				13	8	9
Hospital Savings Association.	Deductions from Salaries.	Finance.				1	1	1
Barnet U.D.C. - Superannuation Account.	Officers' Deductions & Contributions.	Finance.				83	1	2
Toms. A.	Rent of Strafford Road Premises.	A.R.P.				10	0	0
		Carried forward				£34,707	6	10

Finance & Establishment Committee.

Tuesday, 2nd July, 1940.

At a meeting of this Committee duly convened and held on the above date at 7.15 p.m. there were present:- Crs. C.T. Beard (Chairman), R.H. Broadbridge, J.P., J.V. Clark, A. Cheason, F.E. Claydon, County Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, P.C. Marris, F.M. Martin Smith, E. P.A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt and Mrs. M. Strugnell with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer amounting to £46,886.11s.8d. are submitted for adoption.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, etc., as circulated, was recommended for adoption.

3 RATES. Particulars were received from the Deputy Treasurer as to Rate collection for the year ended 31st March, 1940 and the Rate Arrears Book and Irrecoverable Rates Book for the half-year ended 31st March, 1940, were submitted in accordance with the Rate Accounts Order, 1926, and signed.

4 PRIVATE STREET WORKS - ACCOUNTS. The Deputy Treasurer reported that a number of cases of unpaid Private Street Works Accounts had been referred to the Council's Solicitor for proceedings and that he had been able to make satisfactory arrangements for payment in some cases and was making a small charge in respect of each case. This charge would have to be borne by the Private Street Works Account, but in one case where proceedings had been commenced and considerable expenses incurred, where the frontager is now making an offer to pay by instalments unless the Council's Solicitor continues the proceedings the Council would be unable to recover the cost from the frontager. It is recommended:- "That unless the costs incurred are paid before the offer is accepted the Solicitor be instructed to continue his Court proceedings so than an Order for the Costs can be obtained."

It was also recommended:- "That Court proceedings should be commenced in respect of the undermentioned cases:-

	Outstanding Principle
L. Grunday, "Whitesand", Greenway.	£37. 15s. 5d.
R.W. Munday, "Cranford", Greenway.	£35. 19s. 6d.

5 SUPERANNUATION. An application was submitted by Mr. H. J. Burkett, a Scavenger, for further extension of his service for one year from the 19th July, 1940, and it is recommended:- "That this application be acceded to."

6 HOUSING RENTS. Upon the report of the Deputy Treasurer of the Housing Sub-Committee held on Friday, 28th June, 1940, it is recommended:- (1) "That the arrangements made with the seven tenants interviewed for payment of arrears of rent, be agreed." (2) "That in the case of the tenant of No. 37 Fell Road, Notice to Quit be served unless 37/6d., per week is paid." (3) "That action for possession be taken in respect of 13 Pepys Crescent, for the reasons stated by the Chairman of the Housing Committee." (4) "That letters be sent to all people who miss one week's rent, on the lines suggested by the Committee." (5) "That a subsidy of 2/6d. per week be granted in respect of No.31 Ridgeview Close." and (6) "That the appropriate subsidy under the Overcrowding Act be granted to the tenant of No. 14 Chesterfield Road."

7 NATIONAL SAVINGS. It is recommended:- "That it be left to the Deputy Treasurer and Surveyor to confer as to a National Savings Group in respect of the employees of this Authority."

8 OVERDRAFT. Recommended:- "That the Deputy Treasurer be authorised to borrow £10,000 limit until the 9th May, 1941 to finance revenue money if necessary at ½% above bank rate, minimum 4%."

9 LIST OF ACCOUNTS. It is recommended:- (13 to 1) "That in order to economise in paper and labour, this Committee dispenses with the schedule of accounts for the following three months, but that copies of the Chairman's list of accounts be supplied to each Chairman of Committees and for submission to the Finance Committee for perusal by other Members.

10 RATE ARREARS SUB-COMMITTEE. The reports of the Rate Arrears Sub-Committee of the 3rd and 17th July, 1940, were recommended for adoption.

11 TEMPORARY CLERKS. The Chairman of the Committee reported that the Deputy Treasurer and himself had, on the 22nd June, interviewed candidates for temporary positions in the Treasurer's Department required to replace members who would be called up for Military Service and it is recommended:- (1) "That Mr. D.E. Williams of Palmers Green be appointed as Assistant in the Rating Section of the Treasurer's Department at a salary of £225 per annum rising by two £15 and £10 to £260." and (2) "That Mr. N. Garnett of Norfolk be appointed as Collector at a commencing salary of £225 per annum." (Both appointments are temporary for the duration of the war and subject to one month's notice.)

It was reported by the Deputy Treasurer that Mr. Charlwood had been medically examined and was unfit for any military service and would therefore remain in the Council's service.

Consideration of an increase in Mr. Charlwood's salary by £15 to bring it up to £225 per annum in line with the temporary Assistant appointed was referred to the next meeting of the Staff and Workmen's Wages Sub-Committee. It was also reported that in the case of Mr. Quick, the Local Branch of the Ministry of Labour think he is reserved at 25 because he is a qualified accountant, and that for the time being, the question of filling his position had been deferred.

12 STAFF. The action of the Chairman in the purchase of a Fire Resisting Safe at a cost of £40 (60"x44"x26" outside) for the Treasurer's Department is recommended for approval.

13 MILITARY SERVICE. Consideration was given to the volunteering of members of the staff who were liable to be called up for Military Service and it is recommended:- "That in the case of Mr. L. Robinson, Chief Rating Assistant, approval be given to him seeking a Commission, (Land Valuation) without delay, for the reasons given by the Chairman."

Council Meeting.

Tuesday, 2nd July, 1940.

At a meeting of the Council duly convened and held on the above date at 8 p.m. there were present:- Crs. R.H. Broadbridge, J.P., (Chairman), C.T. Beard, J.W. Clark, F.E. Claydon, A. Cheason, F.A.H. East, County Alderman H. E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris, F.M. Martin Smith, E.P.A. Offord, J.D. Olney, W.P. Render, W.H. Rean, W. Ryley Pratt, J.L. Scutt, with Alfred S. Mays, (Clerk), E. Scott (Engineer & Surveyor), C.W. Hill (Sanitary and Housing Inspector), and E.S. King (Deputy Treasurer).

1 MINUTES. On the motion of Cr. Beard seconded by Cr. Green the Minutes of the Meeting of 4th June, 1940, were taken as read and signed.

2 BELLS HILL ALLOTMENTS - TRESSPASS AND MALICIOUS DAMAGE. The Chairman of the Allotments Committee stated that he had received several complaints from the Bells Hill Allotment Holders as to the tresspass and damage to these allotments by children attending the Underhill C. C. School

in Mays Lane and that they were in the habit of using paths across the allotments as a short-cut from Mays Lane via Golda Close to Chesterfield Road. On the motion of Cr. Olney seconded by Cr. Green it was resolved:- (1) "That the Clerk be directed to draw the attention of the Head Master of Underhill C.C. School, to the misuse of the allotment paths by children attending his School and that any found committing damage in the allotments at any time would be severely dealt with." and (2) "That the Surveyor be asked to erect a suitable trespass notice at the entrance of these allotments forbidding unauthorised persons and unaccompanied children using the allotments as a means of access to Chesterfield Road from Mays Lane via Golda Close or vice versa and also remedy defects in the boundary fences and hedges of the allotments."

3 PLANS & OUTDOOR SUB-COMMITTEE. On the motion of Cr. Rean seconded by Cr. Beard, the reports of this committee dated the 4th June and 1st July, 1940, were taken as read and adopted nem. con.

4 FIRE BRIGADE COMMITTEE. On the motion of Cr. Offord seconded by Cr. Green, the reports of this Committee dated 4th, 27th and 29th June, 1940, were taken as read and adopted nem. con.

5 HOUSING COMMITTEE. On the motion of Cr Rean seconded by Cr. Beard, the report of this Committee dated 20th June, 1940, was taken as read and adopted nem. con.

6 FINANCE & ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard seconded by Cr. Green, the report of this Committee of even date was taken as read and adopted nem con.

7 WAR EMERGENCY COMMITTEE. The Clerk and A.R.P. Controller submitted a report dealing with the more important deliberations of the War Emergency Committee for the month of June as he was not in a position to submit the usual detailed reports of this Committee's meetings. On the motion of Cr. Ryley Pratt seconded by County Alderman Fern, this report of the War Emergency Committee was taken as read and adopted nem. con.

8 DISTRICT MEDICAL OFFICERS OF HEALTH. The Clerk read a letter from the Herts County Council intimating that for some time past they have been aware that the extra duties cast on the District Medical Officers of Health not only by A.R.P Work and Evacuation and general war work but also by the recent heavy increase in population had made the task of these Officers very nearly impossible, and as part of their scheme to relieve District Medical Officers of the duty as School Medical Officer which they undertake in many parts of the County, the County Council had passed resolutions to terminate the appointments of part time School Medical Officers with a view of reorganising the School Medical Service, but in the present state of emergency it has been found necessary to postpone giving such notice. The Council noted that the County Authority had decided to appoint three women to act as Assistant School Medical Officers who would take the places of seven part-time Assistant School Medical Officers.

9 FISH FRYING The Clerk reported that in reply to the Council's application regarding Byelaws for the regulation of the trade or business of fish-frying, the Ministry of Health point out that Byelaws for this purpose under Section 108 of the Public Health Act, 1936, were made by the Council on the 14th July last and that these Byelaws will continue in force after the 1st October next.

10 CIVIL BUILDING. It was reported by the Clerk that the Ministry of Supply under date of 13th June had acknowledged the Council's resolution regarding the use which might be made of the services of skilled woodworkers.

11 SALVAGE - IRON AND STEEL. The Clerk submitted a further letter from the Iron and Steel Control, Ministry of Supply, thanking the Council for their decision to dispose of the German Gun at Ravenscroft Gardens as a contribution to the scrap supplies of the country, and that in reply to the Council's request that no profit should be made through this transaction by intermediate dealers, the Ministry suggest that this Authority should ask a local scrap merchant to cut up the gun and have it sorted and sent forward to industry in the usual way and that the value of the gun be given by the scrap merchant so that this might be donated in the Council's name to the Lord Mayor's Red Cross Fund or some other charity which the Council favour.

It was noted by the Council that directions had been given under the Defence (General) Regulations 1939, as to the salvage of waste materials and that an Order would shortly be made by the Ministry dealing generally with the subject.

ON THE MOTION OF CR. BEARD SECONDED BY CR. OFFORD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

12 WELLHOUSE LANE - LAND. The Clerk reported upon the application made by him on behalf of this Authority to the Worshipful Company of Leathersellers for them to grant the Council option of purchasing certain land in Wellhouse Lane after the end of the war and that the Charity Commissioners had stated that this request could not be agreed, but they would be prepared to consider any offer which the Council might submit to the Trustees when the Council is in the position to proceed with the matter. It was resolved:- "That the Clerk be directed to thank the Charity Commissioners for their offer."

13 OPEN SPACE - WESTERN WAY. It was reported by the Clerk that the Council's Solicitor was unable to get any progress in the completion of the purchase of Open Space land in Western Way as he could not get any answer from the vendor's Solicitor, and the Council's Solicitor desired to know whether Action for Specific Performance should be commenced. After discussion and submission of further details by the Clerk and Deputy Treasurer it was resolved:- "That Action for Specific Performance be commenced, provided the Council's Solicitor is satisfied that the costs concerned will be recoverable from the

Defendant out of the purchase money now on deposit, or from any other source."

14 CLERK'S DEPARTMENT - STAFF. The Clerk reported that the applicant previously contemplated for the appointment as Temporary Assistant in his Department had withdrawn his application as he had obtained a permanent position elsewhere. The Clerk also reported that he had been into communication with a further applicant who had applied and appeared suitable. Arrangements had been made for the Clerk to interview him on the 27th instant but he had since intimated that a permanent position had been offered to him which he had now accepted. On the motion of Cr. Beard duly seconded, it was resolved:- "That the Clerk continue his endeavours to obtain a suitable temporary assistant."

15 IBIS SPORTS GROUND. The Surveyor reported that the residents at No. 69 and 73 Oak Tree Drive had cut openings in the wire fence at the Ibis Sports Ground and fixed gates giving access from their gardens into the Grounds. The Surveyor stated that he had received applications from the two residents concerned, seeking the Council's permission to retain the gates, on his request to them to remove them and to make good the fence, and that in addition to the gates under consideration, there were several gates in the hedge on the west side of ground (from gardens of houses in West Hill Way), but these were in existence at the time when the ground was bought by the Council. On the motion of Cr. Ryley Pratt seconded by Cr. Roan it was resolved:- "That the residents of Nos. 69 and 73 Oak Tree Drive be informed that the Council are not prepared to permit them to retain gates from their gardens into the Ibis Sports Ground."

16 SURVEYOR'S DEPARTMENT. TEMPORARY CLERK. It was reported by the Surveyor that Mr. P.J. Starbuck, a Clerk in his Department, had been called up for Military Service and that Mr. A.E. Gardener the principal clerk, who is 27 years of age, had registered and would probably be leaving shortly. On the motion of Cr. Beard, duly seconded it was resolved:- "That the Surveyor be authorised to advertise for, and to appoint a Temporary Clerical Assistant to fill Mr. Starbuck's position at the present time and to take on Mr. Gardener's work when he is called up, at a salary of £225 per annum."

- ROADS AND SEWERS.

17 GRANGE ESTATE HOUSING SCHEME / The Surveyor reported that Messrs. Tarslag , Ltd. had submitted their Final Account amounting to £2,937.15.5d. for the above contract, divided as follows:-

Roads	£2543.11. 0d.
Sewers	£394. 4. 5d.
Amount of Contract	£3059.10. 6d.
Certified Account (total)	2937.15. 5d.
Saving =	121.15. 1d.

Amount already paid	£1410. 0. 0.	
Instal. No. 4, Certificate No. 120 issued 22.5.40.	1380. 17. 8.	
Total paid .·.	2790. 17. 8.	
5% retention sum = £2937.15.5.		
2790.17.8.	146. 17. 9.	

The Surveyor also reported that the Contractor had written requesting the Council to give favourable consideration to an extra payment of £38 being the increased cost of the tarmacadam due to the rise in price following the outbreak of war. The amounts now due on the Contract were as follows after 5% retention allowance.

Roads	£1374. 7. 6.
Sewers	6. 10. 2.
	£1380. 17. 8.

On the motion of Cr. Offord, seconded by Cr. Beard, it is resolved:- "That the amounts now due to Messrs. Tarslag Ltd., be paid together with the £38 reported upon by the Surveyor."

18 SALE OF RYE GRASS. The Surveyor reported that the Annual sale of Rye Grass took place on the 19th June, 1940, the amount realised being £36.5s. for approximately ten acres of grass as compared with £42.17.6. for the previous year for about 11 acres.

19 IBIS SPORTS GROUND. BARNET HOCKEY CLUB. The Surveyor submitted a letter from Mr. W.H. Maynard (Hon. Secretary of the Barnet Hockey Club) in respect of the rent of one pitch at the Ibis Sports Ground. The matter was referred to the Parks and Open Spaces Committee for consideration and report.

20 TOWN PLANNING FORMS 'A'. Resolved:- "That the seal of the Council be affixed to Town Planning Forms 'A' in respect of Deposited Plans No. 3658a, 3666 and 2138a."

21 PLAYING FIELDS AND OPEN SPACES. After consideration of the advisibility of making the Council's Playing Fields Open Spaces and other large tracts of open land unusable for the landing of enemy aircraft, this matter was referred to the War Emergency Committee for consideration and action.

22 PETROLEUM ACT, 1928. Upon the report of the Sanitary Inspector, it was resolved:- "That licences to the following applicants be renewed for a further period of one year:-

1. Messrs. W. Watson & Sons, Ltd. 500 gals. (1 pump.)
   25 West End Lane, Barnet.

Mr. J. Fisher, Salisbury Hotel, High Street. 500 gals. (1 pump).

Mr. J. Stirling Jun., Stirling Corner, Barnet Bye-Pass." 2,500 gals. (1 pump).

23 HOUSING ACT, 1936 - OVERCROWDING. The Sanitary Inspector reported that No. 105 Wood Street, occupied by Mr. John Walsh was overcrowded, the number of persons in family being nine, i.e., Mr. and Mrs. Walsh and seven children the equivalent number of persons being six and a half and the permitted number for the house being four and a half persons. Consideration was given to the matter and after further particulars submitted by the Sanitary Inspector, on the motion of Cr. Jacques, seconded by Cr. Render, it was resolved:- "That the Sanitary Inspector be directed to write Messrs. Harland and Son pointing out that the flat at No. 105 Wood Street, Barnet, was overcrowded and that steps should be taken to rectify this within 28 days, after which the Council would take further action in the matter."

24 Y.M.C.A. County Alderman Fern submitted a report upon his negotiations with the Y.M.C.A. concerning the proposed opening of a Branch at the Council's property at No. 41 High Street, and submitted details concerning the £347.13s.0d. for equipment of the Branch. On the motion of Cr. Ryley Pratt seconded by Cr. Render, it was resolved:- "That the Council seek Ministerial sanction to a grant of £50, to aid the Y.M.C.A. to equip their proposed Barnet Branch."

25 SOCIETY FOR MORAL RE-ARMAMENT. Cr. Jacques asked the Council's support concerning the distribution of copies of a leaflet entitled "Morale", (issued by the Society for Moral Re-Armament,) throughout the District. After discussion, on the motion of Cr. Cheason, duly seconded, it was resolved:- (6 to 2) "That no action be taken in the matter."

26 BRICK SHELTERS. Cr. Jacques asked for information, under Section 29 of the Civil Defence, Act, 1939, concerning the erection of brick shelters and after reports by the Clerk Surveyor and Deputy Treasurer, on the motion of Cr. Olney seconded by County Alderman Fern, it was resolved:- (7-2) "That no action be taken in the matter."

27 MEETINGS. A meeting of the Parks and Open Spaces Committee was convened for Tuesday the 9th July at 7.15 p.m.

28 CHEQUES. Confirmation of Special Order No. 43 for £12,160.18.2. and General Order on Treasurer No. 14 for £34,707.6.10d. and Superannuation General Order No. 14 for £18.6.8. were sealed and signed.

Fire Brigade Committee.

Tuesday, 2nd July, 1940.

At a meeting of this Committee held on the above date there were present:- Crs. Offord (Chairman), R.H. Broadbridge, A. Cheason, C.E. Green, F. Jacques, W.H. Rean, P.C. Marris, and W.P. Render with the Clerk.

1 FIRE BRIGADE. The Clerk submitted a letter from Fireman E. Little acting Hon. Secretary of the Barnet and District Fire Brigade Association on behalf of the whole-time retained members of the Brigade for an increase in wages and submitted details as to the wages paid to members of the Brigade throughout the surrounding District. Consideration was given to the matter and it is recommended:- "That Fireman E. Little be informed that this Committee have fully considered the matter and that they were recommending the Council that in light of the present circumstances they could not see their way to increase the wages of the whole-time retained members of the Brigade at the present time."

Special Council Meeting.

Thursday, 11th July, 1940.

At a Special Meeting of the Council duly convened and held on the above date at 8 p.m. there were present:- Crs. R.H. Broadbridge, J.P. (Chairman), C.T. Beard, J.W. Clark, F.E. Claydon, A. Cheason, F.A.H. East, County Alderman H.E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris, F.M. Martin Smith, E.P.A. Offord, J.D. Olney, W.P. Render, W. H. Rean, W. Ryley Pratt and J.L. Scutt, with the Clerk.

ON THE MOTION OF CR. OFFORD, SECONDED BY CR. BEARD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19(1).

1 FIRE BRIGADE. Matters affecting the Chief Officer and members of the Fire Brigade were reported and discussed and the Chairman of the Fire Brigade Committee reported upon various instances which had been brought to his notice concerning the recently inaugurated Occurrence Book at the Central Fire Station.

After carefully deliberating on the matter, it was unanimously resolved:- (1) "That Chief Officer E. N. Bryant be given three month's formal notice to terminate his membership of the Brigade and be suspended from duty as from to-night, the Council being dissatisfied with the manner in which he has carried out his duties and their instructions;" and (2) "That one week's notice be given to Fireman Little, and he be suspended from duty as from to-night, the Council being dissatisfied with his services."

It was also resolved:- (a) "That 2nd Officer F.J. Phillips be placed in control of the Central Fire Station as from to-night until Tuesday next, the 16th instant, when the new Deputy Chief Officer C.H. Townsend would take over his duties." and (b) "That it be left to Divisional Officer Licrece to make the necessary arrangements as to Watch Room duty on the telephoneswitchboard at the Central Fire Station for the same period."

Parks & Open Spaces Committee.

Tuesday, 9th July, 1940.

At a meeting of this Committee duly convened and held on the above date at 7.45 p.m. there were present:- Crs. P.C. Marris (Chairman), A. Cheason, E.P.A. Offord, J.D. Olney W.P. Render, W.H. Rean and J.L. Scutt with the Officials.

1 ARKLEY GOLF CLUB, LTD. Before a deputation from the Arkley Golf Club, Ltd., was received, the Chairman of the Committee gave a brief resumé of the position to date, concerning the rent of the Arkley Golf Club, and

the Deputy Treasurer submitted further figures for the information of the Committee. Messrs.W.A. Ritchie (Director) T.H. Fraser (Hon. Treasurer and Director) and Major Leslie (Secretary) attended on behalf of the Arkley Golf Club Limited.

Mr. Fraser as spokesman for the deputation, supplied the Committee with the Tenth Annual Report and Balance Sheet of the Club, and gave a brief report upon the Membership and proposed activities of the Club for the ensuing season.

After lengthy discussion, the Chairman of the Committee asked Mr. Fraser to supply the Council with further details as to the manner in which the Arkley Golf Club Membership was constituted; i.e., Local Residents, those in other named districts, local artisans to whom no fee is charged, and the number of players from Wellhouse Hospital or H.M. Forces who utilise the Club's arrangement of play at 1/- per day without entrance fee or subscription.

On the retirement of the deputation, it was recommended:- "That in the present circumstances under which both the Council and the Club are working, bearing in mind the Club's income for the current year may not meet their expenses, the Council give sympathetic consideration to the application for rent reduction prior to December next, upon the rent now outstanding for the first half-year being paid."

2 IBIS SPORTS GROUND-- TENNIS COURTS - HOCKEY PITCHES. The Clerk submitted an application from the Totteridge Branch of Barnet Urban District Ratepayers Association, for the Council to provide facilities for Tennis by hourly play this Season on the Ibis Sports Ground, but under the present circumstances it is recommended:- "That no action be taken in the matter."

The Clerk also submitted an application from the Hon. Secretary of the Golders Green Hockey Club for the use of one Hockey Pitch on these grounds for next season on the same terms as last, and the Clerk was asked to inform the Club that the Committee had not yet been able to come to any decision on the matter, but would give further consideration to same at a later date.

The Surveyor submitted a letter from Mr. W.H. Maynard, Hon. Secretary of the Barnet Hockey Club, asking for a reduction in last season's rent for one pitch used by his Club, as owing to the unsuitability of the pitch for Hockey and the loss of Members as a result of calls of the Armed Forces, the Club was able to use the ground on 12 Saturdays only; and made an offer of a charge of 25/- per week, the amount payable being £16 compared with the guarantee of £20. It is recommended:- "That the offer made by the Barnet Hockey Club of £16 be accepted for the reason stated."

Allotments Committee.

60

Thursday, 25th July, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m., there were present:- Crs. J. D. Olney (Chairman), C. T. Beard, A.Cheason, C. E. Green, J. L. Scutt, Mrs M. Strugnell, and Messrs. W.J. Frisby, E. T. Thistlethwaite and W. Baker, with the Officials.

1. WAR TIME ALLOTMENTS CAMPAIGN. On the invitation of the Chairman of the Committee, Messrs. S. Olney, W. S. Brand and S. F Burfoot attended the meeting on behalf of the local War Time Allotments Association, when careful consideration was given to Circular No. W.T.A.403 (Serial No. 276) from the Ministry of Agriculture & Fisheries, on the further development of the War Time Allotments Campaign.

The Deputy Treasurer reported that over the acreage of 23.5, 376 plots had been pegged out, 313 of which had been taken up, leaving 63 unoccupied as shown at the following sites :-

Western Way	5
Chesterfield Road	21
Byng Road	22
Longland Drive	11
Gt.Bushey Drive	4

Your Committee, to meet the requirements of the above-mentioned circular and the various suggestions discussed, decided:- (1) "That it be left to Mr. S. Olney, Secretary of the local War Time Allotments Association, to ask his Association to organise a door-to-door campaign to encourage householders to take up more war-time allotments" (2) "That it be left to the Chairman of the Committee and the Surveyor, to arrange for further pegging out of land for war-time allotments should they find it necessary" (3) "That the Council arrange for the ploughing of land where applicable" (4) "That new allotment plots put into cultivation in the near future be let rent free until April, 1941" (5) "That consideration be given to applications for reduction or remission where the financial circumstances of the allotment holder have been reduced".

2 LAND - THOS. WATSON HOMES. The Deputy Treasurer submitted a letter from Mr. W. E. Brewer of 30, Hillside Gardens, asking whether the Council would consider taking over the vacant land at the Thos. Watson Homes for use by residents in Hillside Gardens, in respect of war-time allotments. It was resolved:- "That it be left to the Deputy Treasurer to investigate the position with a view to the Council using this land adjoining the Thos. Watson Homes in Leecroft Road, subject to the condition that the entrance to this land should be made by Leecroft Road only, and that Mr. Brewer be informed accordingly."

3 BELLS HILL ALLOTMENTS - WEEDS - BOUNDARY FENCE. The Deputy Treasurer was instructed to write to Allotment holder of Plot No. 58, at Bells Hill Allotments instructing him to clear his plot of flowering weeds, &c.

It was left to the Surveyor to mark up the fence-line between the allotments and Isolation Hospital, and that the line of demarcation should be agreed with the Clerk of the Isolation Hospital.

Fire Brigade Committee.

Thursday, 25th July, 1940.

At a meeting of this Committee duly convened and held on the above date at 8 p.m., there were present:- Crs. E. P. A. Offord (Chairman), A Cheason, C. E. Green, F. Jacques, P. C. Marris, W. H. Rean, W Ryley Pratt, W. P. Render and Mrs M. Strugnell, with the Officials. Deputy Chief Officer C. H. Townsend and Commandant S. A. C. Licrece were also in attendance.

1 FIRE BRIGADE. Deputy Chief Officer C.H. Townsend submitted a report on the working of the Fire Brigade and Ambulance Services since he commenced duties on the 16th July, 1940, which was received with appreciation by the Committee.

2 FIRES. It was reported that the No. 1 Pump attended a lorry fire opposite the Police Station, Barnet Hill, on Wednesday, the 17th July, 1940.

3 HYDRANTS. The Deputy Chief Officer reported that he had inspected the new high pressure hydrant at Stirling Corner, and tested same with a watermeter, the registered pressure being 75 lbs. per square inch, which was satisfactory. It was noted that arrangements had been made for the 2nd and 3rd Officers of the Brigade to make periodical inspections of hydrants, and that the Water Company was compiling a list of all hydrants in the district for use at the Central Station.

4 HOSPITALS, FACTORIES, CINEMAS, FIRST-AID POSTS. It was reported that upon invitation by the Secretary, the Deputy Chief Officer had inspected for protection the Victoria Hospital which he had found in order, and that he had arranged with Commandant Licrece for an A.F.S fireman to make an examination of the flat roofing at these premises immediately after any air raid. It was also reported that the Deputy Chief Officer had inspected Wellhouse Hospital, and had found the appliances in good order and well positioned, but owing to the grave fire risk and the meagre supply of water from available mains, the Hospital Authorities had been advised to obtain a 5,000 gallon dam to replace the existing 1,000 gallon canvas dam.

Approval was given to the Deputy Chief Officer to visit the factories in the district with the senior A.F.S.Officer of the section affected, so that the A.F.S. Officer would be conversant with the means of entrances, exits, position of power controls, fire appliances, and positioning of machinery, &c. It was noted that the Deputy Chief Officer had visited the First Aid Posts at Totteridge and Vale Drive, and that a report re extinguishers, &c. had been made to the Emergency Committee.

5 DRILLS - A.F.S. INSPECTION. The Deputy Chief Officer reported that he was carrying out periodical drills for Brigade personnel, and to date results had been satisfactory. It was reported that on Saturday, the 20th July, 1940, an inspection of the A.F.S personnel and equipment, consisting of 74 full-time Auxiliaries and 35 part-time, with 12 pumps and towing vehicles, dispatch riders and mechanics staff, had been held at the Territorial Drill Hall, St Albans Road.

6 TESTING OF APPLIANCES. It was reported by the Deputy Chief Officer that No. 1 motor pump had been tested at Wrotham Park, on Monday, the 22nd July, 1940, in the presence of the Chairman of this Committee and the Controller, and found to be in good order. Your Committee agree the arrangements made with the Earl of Strafford for a demonstration to be carried out on Monday afternoon, the 29th July, at Wrotham Park, in order to ascertain whether the Brigade's appliances were suitable for dealing with fires in the upper part of the mansion.

7 EQUIPMENT - HOSE. The Deputy Chief Officer reported that on taking stock of the Brigade's hose which totalled 2,900 feet, it was found to be 100 ft. short for filling the boxes of Nos 1 and 2 motor pumps, and there was no reserve

supply On the instructions of the Chairman and the Clerk he had obtained 5 tenders for the supply of 12-75' lengths of hose as a reserve supply, as the Brigade is dependent on Home Office issue for reserve. The tenders were considered by the Committee, and as a matter of urgency, your Committee instructed that the quotation of F. Reddaway & Co. Ltd., of Pendleton, Manchester, be accepted for the supply of 12 - 75' lengths of 2½" internal diameter "Camel" canvas fire hose at 2/2d per foot, together with the necessary gunmetal instantaneous couplings at 23/-d per pair, and an order immediately placed to enable the Council to receive early delivery of same, and approval of this action is sought.

8 HOSE AND DRILL TOWER. Upon the report of the Deputy Chief Officer, it is recommended:- "That the temporary structure erected shortly before the war for the use as a hose and drill tower be repainted and the additional bracing carried out by the Surveyor".

9 WATCH ROOM EQUIPMENT - TYPEWRITER. To enable records and correspondence to be dealt with efficiently, approval was given to the purchase of a typewriter for use at the Central Fire Station.

10 UNIFORM. Application was received from the Deputy Chief Officer to be supplied with a new dress uniform, cap and a set of epaulettes, and it is recommended:- "That the application be acceded to as a matter of urgency for the reason stated by the Deputy Chief Officer".

11 HYDRANTS. The Clerk reported that he was arranging with the Barnet & District Gas & Water Company for a comprehensive test of water mains throughout the district.

12 FIRE CALL BELLS. The Clerk was authorised to arrange for the Fire Call Bell System at 23, Stapylton Road, the residence of ex-Fireman Little, to be cut off. The Clerk reported that a quotation had been received from the G.P.O. amounting to £22. 2. 6d for the transfer of the Fire Call Bell System from 25, Moxon Street, to No. 1, Ridgeview Close, the present residence of Fireman Saunders. The action of the Chairman in deferring this transfer owing to the cost involved, was agreed.

13 FIRE BRIGADE PERSONNEL - ANNUAL HOLIDAYS. Authority was given to the Deputy Chief Officer to arrange for an annual week's holiday to be granted to each of the 11 retained mobilised members of the Fire Brigade, subject to not more than one Member being away at a time.

14 FIRE BRIGADE PENSIONS ACT. The Clerk reported upon the position to date re ex-Chief Officer E. N. Bryant as to house accommodation and pension, and the Deputy Treasurer stated that approximately £110 was to the credit of Mr. Bryant under the Fire Brigade Pensions Act up to the end of July. Very careful consideration was given to this matter, and it is recommended:- "That the Council at their meeting on the 6th August, 1940, be asked to take into con-

sideration the question of allocating this pension money to a Trust Fund for the benefit of Mrs. Bryant and/or children, and that it be left to the Clerk to bring to a satisfactory conclusion the question of house accommodation with Mr. Bryant."

15 FIRE STATION CONTROL ROOM. It was reported that following a meeting with the Surveyor, Controller, Deputy Chief Officer and Commandant at the Central Fire Station, the inadequacy of the Watch Room was agreed, and upon the further report of the Clerk it is unanimously recommended:- "That the two lower rooms of the ex-Chief Officer's quarters at 165, High Street, be utilised as soon as possible as a Telephone Room and Control Room to enable a full staff of telephonists to function efficiently, and that the Surveyor be authorised to carry out this work together with the usual A.R.P. protection".

Plans & Outdoor Sub-Committee.

Monday, 29th July, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date, at 3 p.m., there were present:- Crs. W. H. Rean (Chairman), A. Cheason, F. A. H. East, F. M. Martin Smith, W. P. Render and Mrs. M.Strugnell, with the Officials.

1 PLANS. The following plan is recommended for approval :- "Electric Goods Lift (15 cwts.), submitted by the Construction Department of F. W. Woolworth & Co. Ltd., for their premises at 136-138, High Street, Barnet (subject to the usual official form of application being completed)."

2 TEMPORARY BUILDINGS. Application and plan having been considered, the following structure is recommended for approval and licensing as a temporary building until the 31st March, 1941 :- "Garden Shed to No. 36, Iver Drive, for Mr. A. Spendley".

The Surveyor submitted a plan for a temporary structure for office accommodation for 48 persons and an A.R.P. shelter at Wykeham Rise, Totteridge, for the Commercial Union Assurance Co. Ltd., and it is recommended:- "That these temporary structures be approved for the duration of the War under formal agreement, subject to the applicants providing "Elsan" or other suitable chemical closets to the satisfaction of the Surveyor and the approval of the siting of the temporary structures by the Freeholder (Mrs. Kemp)."

3 MAYS LANE. The attention of the Committee was drawn to the unsatisfactory condition of the footway and carriageway at Mays Lane, Underhill, and it is recommended:- "That it be left to the Surveyor to arrange for the levelling and patching of this street before this coming Winter when he has the necessary labour and materials to hand".

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for the rationing of tea as from the 9th July under the Rationing Order.

7 MARGERINE AND COOKING FATS. Details were given of the rationing as from the 22nd July, of these commodities.

8 STATUTORY RULES AND ORDERS. Statutory Rules and Orders received since the last meeting of the Committee were reported upon.

to the usual official form of application being com-
pleted)."

2 TEMPORARY BUILDINGS. Application and plan having been considered, the following structure is recommended for approval and licensing as a temporary building until the 31st March, 1941 :- "Garden Shed to No. 36, Iver Drive, for Mr. A. Spendley".

BARNET URBAN DISTRICT COUNCIL.

FOOD CONTROL COMMITTEE.

Thursday, 18th July, 1940.

At a meeting of this Committee duly convened and held on the above date, there present:- Mr. C. Horne, J.P. (Chairman,) Mrs. M. Strugnell (Vice-Chairman), Messrs. F.A.H. East, A. Barrie, H. W. Milnes, F. Jacques, W.H. Rean, W.T. Howse, J.L. Scutt, P. Keene, E. Clark, C.J. Robinson, W. Burgess and Mrs. McCreath with Mr. Alfred S. Mays, (Food Executive Officer).

1 MINUTES. The Minutes of the meeting of the 13th June, 1940 were taken as read and signed.

2 RATION BOOKS. The Food Executive Officer reported that the number of second issue Ration Books had totalled 21,675 as against 21,476 on the 1st issue.

To date, 83,461 counterfoils had been received in respect of meat, bacon/ham, butter and sugar, the potential total number likely to be received being in the neighbourhood of 95,000.

3 RETAILERS. It was reported that the retailers licence to Mr. Harris of Moxon Street had been cancelled upon his ceasing business and also the catering licence of Messrs. Buckling, High Street, as they had ceased this part of their business. Three new licences for caterers had been issued and one retailers licence.

4 SURPLUS FRUIT DISPOSAL SCHEME. Particulars were submitted by the Vice-Chairman of the recently constituted Surplus Fruit Disposal Committee who were dealing with the question of jam making from surplus fruit in allotments and private gardens.

5 MILK SCHEME. The Food Executive Officer reported as to the establishment of a Milk Scheme under the Ministry of Food and the opening of a separate Department at the Food Control Office with a Milk Officer and Assistant. To date 850 applications had been received dealing with approximately 1,150 children under the age of 5 years. The issue of permits would be made so soon as received from the Ministry.

6 TEA RATIONING. Particulars were submitted as to arrangements for the rationing of tea as from the 9th July under the Rationing Order.

7 MARGERINE AND COOKING FATS. Details were given of the rationing as from the 22nd July, of these commodities.

8 STATUTORY RULES AND ORDERS. Statutory Rules and Orders received since the last meeting of the Committee were reported upon.

9 PRICES. Cr. Jacques moved and Cr. Rean seconded for purpose of discussion, that in future any changes of maximum prices of controlled commodities be communicated to each member of the Committee. The motion was not carried there voting For 2 Against 4.

10 FRUIT. Consideration was given to recent prices of soft fruit, wholesale and retail and it was unanimously resolved:- "That representatives be made to the Ministry of Food calling attention to the increased prices of soft fruits and suggesting that if extra sugar be allocated later for stone fruit or apples, etc., the maximum prices of the fruit should be fixed by the Ministry." The Food Executive Officer was also asked to ascertain from local retailers the retail price charged by them recently for soft fruits and also the wholesale price charged to them.

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WAR EMERGENCY COMMITTEE.

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

1st July, 1940.

866 AMBULANCE STATIONS. A letter was received from Middlesex County Ambulance Officer intimating Ministry of Health grant of expenditure of £18 incurred in adapting Congreve's garage, Arkley, when in use as an Ambulance Station.

In respect of the rent of £2 a week for the premises plus a proportion of the cost of electricity the District Valuer was prepared to recommend payment of £1 per week including rates and water plus electricity. The Committee asked that representations be made for the full sum paid to be refunded to the Council.

867 GAS CASUALTIES. Ministry of Health circular No. 2037 was received and noted as to arrangements for dealing with persons who may be contaminated by persistent gas.

868 MATERIALS. On the report of the Surveyor, approval was given to the purchase for storage for emergency use, of pipes of various sizes to the value of £101.2.6. and to the purchase of an additional 10 tons of cement.

869 EMERGENCY RATIONS. The Surveyor was asked to submit particulars of food supplies for purchase as emergency rations for the Rescue, Repair and Demolition Squads.

870 PUBLIC SHELTERS. Enquiry was to be made as to Home Office Instructions concerning the provision of tools, rations First Aid equipment etc., at Public Shelters.

871 SALVAGE. Particulars were received from the Ministry of Supply of a forthcoming Order regulating the actions of occupiers of premises so as to prevent unnecessary or unreasonable destruction or consumption of waste materials and to make such materials available for collection.

872 A.F.S. PATROL CARS. Approval was given to the provision of ladder brackets for use by 8 patrol cars at a total cost of £8.16s.

3rd July, 1940.

873 AMBULANCES. The Ambulance Officer reported that the Middlesex County Council Medical Officer had considered the question of the provision of hotwater-bottles for Ambulances there being 4 bottles on each of the Council's vehicles this number being deemed sufficient,&the Ministry of Health were of the view that the provision of hotwater-bottles was not a necessity and the cost thereof would not rank for grant, attention also being drawn to the possible danger to patients in the use of such bottles in emergency conditions.

874 DEFENCE WORKS. Upon the report of the Surveyor, approval was given to the release of as many of the Council's employees as possible for emergency work in the provision of trenches and shelters as defence measures in response to requests from the Employment Exchange.

875 ANDERSON SHELTERS. The Committee interviewed an occupier of premises in Western Way as to the removal by him of an Anderson Shelter from adjacent property and, under the circumstances, agreed to his retention of the Shelter.

876 BASQUE CHILDRENS' HOME. The Surveyor was asked to give advice to the Committee of this Home as to Air Raid Protection works thereat.

877 FIRST AID POSTS. The Surveyor reported as to approvals which were still awaited from the H.C.C. as to the type of black-out ventilators for use at First Aid Posts and that he had made representations for a decision to be expedited.

878 ANDERSON SHELTERS. The A.F.S. and the Surveyor were asked to arrange for the pumping out, as far as possible, of water from Anderson Shelters in such cases where this assistance was necessary.

879 A.F.S. TOOLS. Approval was given to the purchase of a set of expanding reamers for use at the A.F.S. work-shop at a cost of approximately £7. those at present in use being on hire.

880 OFFICE EQUIPMENT. Approval was given to the purchase of a typewriting machine for use at the A.F.S. Head Quarters.

5th July, 1940.

881 A.F.S. VEHICLES. Approval was given to Patrol Cars being painted grey by A.F.S.personnel.

882 DOMESTIC SHELTERS. Upon the Report of the Deputy Treasurer an advance of £27. less 5% (say £22.) was agreed to be made to the occupier of 98, Hillside Gardens, re-payable within five years for the erection by him of a Domestic Shelter thereat.

8th July, 1940.

883 EMERGENCY RATIONS. Upon the Report of the Surveyor and quotations received, approval was given to the purchase as emergency rations for use by the Rescue, Decontamination, and Road Repair Parties, of quantities of Tea, Sugar, Coffee, and Margerine from Messrs. Sainsbury; Tinned Meat and tinned Milk from Messrs. Hudson Bros., and emergency Biscuits from Messrs. Kemp's, in accordance with details specified.

884 A.R.P.PERSONNEL. The Committee noted particulars received from the Middlesex County Council of increased rates of pay for A.R.P. personnel, as referred to in Home Security Circulars Nos. 156 and 157.

885 AUXILIARY FIRE STATIONS. Intimation was received from the Home Office that the amount payable to the Post Office Stores Department Athletic and Social Club for the use of their Pavilion at Barnet Gate as an Auxiliary Fire Station from the 2nd September 1939 to the 11th of May last would be £100, to cover all claims, as certified by the District Valuer.

10th July, 1940.

886 TOTTERIDGE A.R.P.CENTRE. A Report was received of a Conference attended by members of the Committee and officials of the Council with representatives from the Ministry of Health and the Middlesex and Hertfordshire County Council on the 9th inst. regarding the extent and allocation of the accommodation at Totteridge A.R.P.Centre, when the Committee had pointed out (with reference to suggestions put forward by the Ministry Representatives) that the plans and lay-out generally had been approved by the Ministry some time ago, the work now being almost completed. The Committee, after discussion, authorised the Surveyor to continue with the work now in hand on the first-floor of the building so as to enable occupation of the premises by the personnel concerned to be effected at the earliest possible date.

887 DOMESTIC SHELTERS. With reference to paragraph 882, the Deputy Treasurer reported that the borrower concerned would now be prepared to separately pay the cost of the necessary Deed for securing the advance to him for provision of a Domestic Shelter, and accordingly such advance would be at the sum of £21. only.

888 FIRES. The Committee considered the circumstances whereby retained members of the Council's Fire Brigade had been called out on the occasion of a recent fire at London Colney. Although it had previously been decided that retained men should not be called except during Air Raid Action, the Committee decided so as not to penalise the men concerned that they should be paid their usual attendance fee plus 1/- in certain cases for refreshments.

889 A.F.S.VEHICLES. Approval was given to a second-hand back axle, at a cost of approximately £4. being obtained for the A.F.S. Sunbeam car at Totteridge Auxiliary Station.

890 A.F.S.STATIONS. A claim amounting to £70.15.0 was received from Messrs. Ramsay Motors for the previous use and occupation of part of their premises as an A.F.S.Station. The Committee directed that in submitting this Claim to the District Valuer attention should be called to the general status of user of the premises with a view to reduction of any compensation payable.

891 RAVENSCROFT HOUSE. Concerning previous directions given, the Surveyor was authorised now to proceed with the construction of protective accommodation at Ravenscroft House by way of a Strong Room for the safe keeping of plans and records thereat and for Staff protection purposes, the Deputy Treasurer to make arrangements concerning any necessary approvals for the expenditure involved.

892 OLD COURT HOUSE. The Clerk was asked to consider and report in due course as to the practicability of any further protective measures in Strong Room accommodation at Old Court House.

12th July, 1940.

893 AUXILIARY FIRE SERVICE. Following the recent special Meeting of the Council in relation to the Fire Brigade, the Committee unanimously decided that henceforward Divisional Officer Licence should be designated as A.F.S. Commandant and be responsible for the organisation and executive work of the Council's Fire Service and that Mr.A. Ford should be Deputy Commandant.

894 A.R.P.PERSONNEL. The Committee noted and welcomed the provisions of the Civil Defence (Employment) Order 1940 by the Minister of Home Security, whereby after the 9th July whole-time paid personnel of the Rescue Parties, First Aid Parties and Stretcher Parties are required to continue in such employment until their services are dispensed with. Directions were given for enquiry to be made as to whether a similar order would be issued applicable to the Wardens' Service.

15th July, 1940.

895 PHYSICAL TRAINING. Upon the report of the Ambulance Officer instructions were given for two of the personnel from the Ambulance and Stretcher Bearer Services to attend the P.T. Course at Hendon and also one member of the Rescue Party.

896 AMBULANCES. Instructions were noted from the Ministry of Home Security as to supplies of petrol for vehicles of the American Red Cross Units passing through the district.

897 A.F.S.STATIONS. Approval was given to an expenditure of £16. for roof repairs to the Headquarter A.F.S.Station, 202 High St.

898 MATERIALS. Following the receipt of Home Security Circular No. 163. as to the provision of Domestic Shelters (in materials other than steel) for distribution to eligible householders, proposals were agreed for the purchase of 5,000 concrete blocks at 6/9 per yard, such provision being also in accordance with M. C. C. Circular No.170.

899 AUXILIARY FIRE SERVICE. Acting Chief Officer Cyril Townsend was in attendance before the Committee with A.F.S. Commandant Licrece, and discussed the general arrangements concerning the A.F.S., it being decided -

(1) That Section Officer Brown of Arkley should be designated as a Divisional Officer.
(2) That undress uniforms be obtained for him and Deputy Commandant Ford.
(3) That, as offered by the Surveyor, he be asked to arrange for the provision of Notice Boards and Code Numbers on A.F.S.Vehicles.
(4) That opportunity be taken for a special purchase of a gross of sparking plugs at 2/- each for use on vehicles on this and other Services.

900 SALVAGE. In connection with particulars required by the Ministry of Supply, directions were given for the report of the steps taken to date to be sent to the Ministry concerning the collection of salvage in this district.

901 A.R.P.PERSONNEL. Upon the report of the Deputy Treasurer approval was given to the pay of Stretcher Bearer Bolton being made up for a period of two weeks following an accident sustained by him.

902 AUXILIARY FIRE SERVICE. Consent was given for Auxiliary Fireman Hewlett to be released, if required, in order to take up an R.A.F.Commission applied for by him some time ago.

903 FIRE STATION WATCH ROOM. A detailed report was received from Commandant Licrece regarding the necessity for additional and improved Watch Room accommodation at the Fire Station, particularly for telephone operations in Air Raid Action, and steps now in hand for reorganisation of the Watch Room personnel. A further report as to the accommodation would be made after the matter had been further investigated by all Officers concerned.

July 17th, 1940.

904 HOSE TOWERS. Proposals were considered for the purchase of tubular scaffolding for the erection of hose drying towers at Arkley and Totteridge A.F.S. Stations, and a further report will be submitted as to acquiring a much larger quantity of such scaffolding to be placed in reserve for future use or disposal.

905 PUBLIC SHELTERS. Circular No. 258 from the Middlesex County Council, setting out a basis of annual payment for the maintenance of Public Shelters was referred to the Deputy Treasurer for report.

906 COMMUNAL SHELTERS. The Surveyor reported that owing to the shortage of material and labour, delay would arise in the construction of the shelters now being erected in Strafford Rd. and Bruce Road.

907 FUEL SUPPLIES. A letter dated 12th July was read from the Mines Department asking that steps be taken for securing sites upon which reserve supplies of Coal could be stacked on behalf of the Government so as to ensure adequate supplies during the coming winter, and to assist in overcoming any transport difficulties. The Surveyor was asked to report as soon as possible concerning the availability of suitable sites.

908 FIRE BRIGADE WATCH ROOM. Following a Conference between the Controller, the Surveyor, and Acting Chief Officer of the Fire Brigade, and A.F.S.Commandant , the Committee agreed a proposal that Telephone and Watch Room accommodation at the Central Fire Station should be transferred to the Ground Floor quarters at 165 High Street adjoining, so soon as those premises are vacated by Mr. E.N.Bryant.
The Deputy Treasurer reported that the Home Office had agreed to the appointment of Auxiliary Fireman Briggs specially for Watch Room and clerical duties, and it was agreed that he should be so appointed at a wage of £4. per week, of which £3.10.0 per week would rank for grant.

909 A.F.S.EQUIPMENT. Commandant Licrece reported that the whole of the equipment records of the A.F.S. were being investigated and analysed by seconding a properly qualified member of the Totteridge A.F.S. personnel for duty at A.F.S.Headquarters for the time being.

910 SALVAGE. Approval was given to acceptance of an offer of £40. from Mr.V.Merchant for the scrap metal now dumped at Tapster St. Depot, Mr.Merchant to arrange for the carting thereof, difficulties having been experienced in disposal otherwise.

July 19th, 1940.

911 FIRST AID POSTS. On the report of Acting Chief Officer Townsend, it was decided to obtain 3 R.S.Q. extinguishers and one small C.T.C. extinguisher for Totteridge First Aid Post and one C.T.C. extinguisher for Vale Drive First Aid Post.

912 WATER SUPPLY AT WELLHOUSE HOSPITAL. In connection with enquiries which the Surveyor had recently undertaken concerning maintenance of water supplies at Wellhouse Hospital during an emergency, Acting Chief Officer Townsend also reported his visit to the premises when he had advised the Steward as to the desirability of obtaining a 5,000-gallon steel dam as a reserve supply for fire protection purposes.

913 A.F.S.STATIONS. It was reported that the new accommodation at Arkley A.F.S. Station had been officially opened the previous evening. Approval was given to a Telephone line being installed in the new Watch Room at A.F.S.Headquarters and for a Telephone Extension to the Commandant's Office.

914 TOTTERIDGE A.R.P.CENTRE. Under date of 17th inst., the Ministry of Health had written suggesting certain amendments in the lay-out of these premises following a visit by representatives of the Department to the Centre on the 9th inst. These proposals were considered, but decision thereon was deferred, arrangements to be made meanwhile for the existing work to proceed to completion and for the premises to be occupied and allocated as contemplated by the Committee.

915 MATERIALS. With reference to paragraph 904, the Surveyor reported the result of his enquiries for obtaining reserve quantities of tubular scaffolding from Mr.T.Prentice, this being offered at a figure of £613.18.8. The Committee authorised the purchase of the scaffolding, but at a figure of £560 subject to measurement.

916 AIR RAID SHELTERS. Information was received as to new Government arrangements for the issue, as a matter of urgency, of shelters to premises rated at £40 per annum or less, in those instances where no shelterage had yet been provided. After report by the Surveyor he was authorised as a matter or urgency to proceed with the requisite survey of the premises and to submit the necessary Scheme on tenders to be obtained by Contractors listed by the Middlesex County Council, this matter to be given priority.

917 PUBLIC SHELTERS. The Deputy Treasurer having reported that the Middlesex County Council Grant for the maintenance of Public Shelters on the basis of a provision for 2601 persons would amount to £85.18.8 per annum, directions were given for application to be made for an annual allowance of £85. accordingly.

22nd July, 1940.

918. A.F.S. TOTTERIDGE A.R.P.CENTRE. A detailed report was received of a Conference of Representatives of the Services concerned as to the joint arrangements for the Mess Quarters of the Stretcher Party and A.F.S. at this Centre, and the conclusions arrived at by the Conference were generally approved by the Committee.

919. A.F.S.STATIONS. The Surveyor was asked to make suitable arrangements for the supply of Electricity for lighting purposes to the A.F.S.Action Post at Chesterfield Road, which Post is used during periods of emergency.

920. ANDERSON SHELTERS. The Surveyor reported that owing to the non-availability of cement supplies, the water-proofing of Anderson Shelters by the Contractor, Mr. C. Carter, had had to cease that day.

921. REFUSE COLLECTION - SALVAGE. The Surveyor drew attention to difficulties which might arise in the maintenance of refuse collection owing to refuse collectors and drivers having to join H.M. Forces. It was, therefore, contemplated as an experimental measure that ordinary refuse collection should take place fortnightly and the collection of salvage in the alternate weeks only.

922 AIR RAID SHELTERS. With reference to paragraph 916, the Surveyor reported that the result of survey showed that approximately 2,500 Anderson Shelters had been distributed for the use of about 10,000 persons. In houses of £40. annual value or under some 5,800 persons would have to be provided for by the erection of Street Shelters of brick and concrete construction with pre-cast concrete roof units, the total estimated cost being £14,500. For the provision of the pre-cast units a price of 5/10d per pair for 6,000 pairs had been obtained from Messrs. J.King & Company, and this quotation was accepted as Middlesex County Council had urged the desirability of acquiring the units at an early date. The tenders for the provision of brieks and concrete and the construction of shelters were now being invited.

923 WASTE PAPER. Confirmation was given of the action of the Chairman of the Committee in approving purchase of a new Baling Press in place of one which had been on loan.

924 MOBILE F.A.P. The Committee noted with gratification an offer through St.John Nursing Division to provide a Mobile Dressing Station for use for the duration of the War, and in directing acceptance of the offer, conveyed the Council's thanks therefore, to the donors.

925 MEDICAL OFFICER OF HEALTH - FIRST AID POSTS. Arrangements were made for Dr. N. Gray Thompson and Dr. P.Yelverton-Hicks to take complete medical responsibility for the administration of the First Aid Posts at Vale Drive and at Totteridge during the temporary absence of the Medical Officer of Health.

24th July, 1940.

926 STIRRUP PUMPS. The Chairman of the Council reported enquiries made as to the availability of stirrup pumps for purchase and re-sale to householders The Committee approved orders being issued for the purchase of 200 pumps at prices from 21/6d each, subject to a satisfactory first supply of 30 pumps in 14 days and to complete delivery within 8 weeks. Arrangements were also made for suitable window cards to be obtained for householders possessing pumps for use in their own neighbourhood.

927 TOTTERIDGE A.R.P. CENTRE. The Ambulance Officer reported as to arrangements for allocation of user of part of this Centre by female personnel, the Committee agreeing that for training purposes jointly by male and female personnel the Ibis Pavilion should be used.

928 VALE DRIVE FIRST AID POST. Mrs Clark having intimated that she had resigned her position as a Commandant of the B.R.C.S. Herts 50 Detachment, the Controller was directed to inform her that she would continue as the Officer-in charge of the Vale Drive First Aid Post to which she had been appointed by the Committee.

929 ANDERSON SHELTERS. Approval was received from Middlesex Civil Defence Committee to acceptance of the tender of Mr. C. Carter for the provision of sumps to 1,200 Anderson Shelters at 2/6d per shelter, and to the contractor's increase in the labour rate from 1/4½d to 1/5¼d per hour, together with an additional 1/-d per yard cube for sand and coarse aggregate, confirmation in each case being sought from the Ministry of Home Security. The contractor also notified that the Cement Marketing Company had at the moment no cement available for A.R.P. work owing to Government priority, and a claim for removal of materials might arise.

930 COMMUNAL SHELTERS. Having considered a statement from Middlesex County Council that these shelters should be provided with doors and that keys should be supplied for persons for whom such shelters are to be used, the Committee decided that, in view of the timber position, the scheme to be submitted by the Surveyor should not for the time being show provision for such doors.

931 CINEMA CAFE. The Committee decided that the Manager of Barnet Cinema be asked to carry out the provision and fixing of Protector-Blast and wire netting for the windows of the Cinema Cafe occupied by the Council, at the cost of the Council, when doing similar work in other parts of the Cinema.

26th July, 1940.

932 COMMUNAL SHELTERS. With reference to para. 930, the Surveyor reported that Middlesex County Council were unable to give permission for the omission of doors without reference to the Ministry of Home Security, and the invitation for tenders would contain the necessary provisions for this.

933 CHESTERFIELD ROAD DEPOT - TIMBER. The Surveyor was asked to report at the earliest possible date upon the question of timber supplies stored at this Depot, following a statement by him on the matter, the various A.R.P. services meanwhile to be advised that materials should not be taken from the Depot except upon application to the Committee.

934 CLEANSING STATIONS. A letter was read from Cr. Marris regarding arrangements for putting Totteridge Cleansing Station into use during emergency, and the Committee asked the A.R.P. Officer, with Warden Instructor R. E. Smith, of Totteridge, to inspect the premises and submit an early report.

935 Y.M.C.A. In connection with the Council's recent resolution to donate £50. to the Y.M.C.A. towards the furnishings of a Centre at 41, High Street, a letter was read from the Minister of Health stating that, while appreciating the motives which prompted the proposal, he would not be justified in authorising payment of such a donation from rates compulsorily levied. The Clerk was asked to enquire of the Ministry whether the proceeds of sale of scrap metal deposited in the various fenced enclosures established by the Council throughout the District might be donated to such purpose, as otherwise it might not be possible for the Y.M.C.A. to undertake the establishment of a Centre here.

29th July, 1940.

936 A.F.S. UNIFORMS. Permission was given for an order to be placed for 24 A.F.S. uniform caps in various sizes.

937 FIRE HOSE. Approval was given to the repainting of fire hose ramps and for them to be fitted with studs.

938 A.R.P. PERSONNEL. The Committee considered arrangements for annual leave of A.R.P and A.F.S. personnel and decided that, subject to the needs of the services, three clear days leave, before or after weekly leave, might now be given to all such whole-time paid personnel, provided that not more than 10% were absent at a time, and do not leave the District except with prior permission. The Committee also submit a similar recommendation in regard to the mobilised members of the Fire Brigade.

939 TOTTERIDGE A.R.P. CENTRE. The Ambulance Officer was asked to report on a letter received from female Ambulance drivers at this Centre arising out of the Committee's decision as given in para. 927, the Committee meanwhile to be required to abide by the Committee's instructions.

940 PUBLIC SHELTERS. A letter was received from the Ministry of Home Security in response to the Committee's enquiry as to the provision of tools and other equipment at Public Shelters, a set of tools as specified accordingly to be obtained for each set of shelters as specified by the Ministry, the other matters referred to in the communication being referred to the Surveyor for report.

941 SALVAGE. The Surveyor was asked to endeavour to complete the issue this week of the sacks provided as receptacles for waste-paper collection by householders.

942 CLEARANCE OF LOFTS ORDER. The Committee noted the provisions of this Order and the explanatory letter thereon from the Ministry of Home Security, and deferred any further action thereon for a period of 14 days to enable householders to take the necessary steps thereon.

943 FUEL CONTROL. A letter was received from Mr. Morgan, Clerk in the Fuel Overseers Office, notifying that he was now registered for Military Service and would in due course have to relinquish his position with the Council. The question of provision for filling the vacancy was deferred.

31st July, 1940.

944 AUXILIARY FIRE SERVICE. Upon the reports of the Acting Chief Officer and the Commandant it was agreed that arrangements should be made in the next two or three weeks for a large scale fire demonstration by the Fire Brigade and the A.F.S. on the Underhill Cottages site, coupled with further stirrup pump demonstration, public notice thereof to be given in due course.

945 AUXILIARY FIRE STATIONS. Permission was given for the A.F.S. personnel who man the action post at Chesterfield Road Depot to provide and build a brick watch-room thereat free of cost to the Council, as offered by the personnel.

946 AUXILIARY FIREMEN Approval was given to part-time Auxiliary Firemen, whose military service had been deferred, being required to provide one man in rotation per night for additional sleeping crews as a 12 hours duty each week. Approval was received from the Home Office for A.F.S. Mechanic Williams to be employed as motor mechanic for A.F.S.vehicles from the 20th June at a wage of £4 weekly, increasing as from 1st July, 1940, to £4. 5. 0. weekly.

947 FIRST AID POSTS. In connection with para 911, approval was given for one Foam Extinguisher and 4 R.S.Q. Extinguishers being obtained for the two first aid Posts, together with a quart-size C.T.C. Extinguisher.

948 ST.JOSEPHS CONVENT. The Acting Chief Officer having reported upon his inspection of these premises, directions were given for the attention of all concerned with the building to be drawn to the need for remedial measures to overcome the grave fire risks thereat.

949 A.F.S. VEHICLES. Home Office approval having been received to the replacement of two A.F.S. patrol cars not now fit for further service, the Deputy Treasurer was asked to

950 TOTTERIDGE A.R.P. CENTRE. With further reference to the letter referred to in paragraph 939, the Committee approved the draft of an instruction for signature by the Departmental Officers concerned for issue to personnel at this Centre regarding the allocation of user thereof.

951 WAR DAMAGE - MATERIALS. Instructions were given for quotations to be obtained for 12 crates of 18 oz. glass to be kept in store for the purpose of repairing any damage to glass which might arise through War operations.

952 A.R.P. PERSONNEL. The Departmental Officers concerned were asked to report upon the provision, where necessary, of additional protection for A.R.P. personnel at Depots and First Aid Posts, on the lines laid down in Middlesex County Council circular No. 266 of the 29th July.

953 CLEANSING STATIONS. A detailed report was received from Warden Instructor R. E. Smith following his inspection of the Cleansing Station at Totteridge. Various items in the report were left to the Surveyor in order that the suggestions made might be carried out, and authority was given for certain specified equipment to be obtained and for the necessary steps to be taken for the opening up of the Station in the event of air raid action.

954 BARNET MUSEUM. The Deputy Treasurer reported that the Northmet Power Company had agreed an all-in rate for electricity supply to these premises while in occupation for Civil Defence purposes, a substantial saving of electricity cost to the Council being thereby effected.

955 HOUSEHOLDERS' CARDS. The Ministry of Home Security notified that they would shortly be sending 7,000 copies of householders' cards for distribution throughout the District. Arrangements would accordingly be made for this distribution, the filling in of essential particulars on the cards to be undertaken by the WardensService.

956 MEDICAL OFFICER OF HEALTH. The Chairman of the Council reported upon a communication received from Dr. Hardie regarding his duties as Medical Officer of Health and as Medical Officer in charge of A.R.P. Services The Committee gave directions for enquiries on the subject to be made from the Middlesex County Council for further report and any necessary recommendation to the Council.

957 ENGINEER AND SURVEYOR. The Chairman of the Council reported an interview with the Engineer & Surveyor, and was authorised to approach him with a view to his being persuaded to take leave of absence for two or three weeks following medical certificate produced.

958 ANDERSON SHELTERS - DOMESTIC SURFACE SHELTERS. Home Office approval was now received to the provision of sumps in Anderson Shelters at 2/6d per Shelter (para 929) and to the construction of 11 Domestic Surface Shelters at the sum of £236. 10. 0.

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Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

2nd August, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet on Tuesday next the 6th August, 1940 at 8 p.m. for transaction of the following business:-

1. The Minutes of the Meetings held on the 2nd and 11th July, as circulated, to be submitted, and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order 6.

4. To receive the reports (as circulated) of the under-mentioned Standing Committees:-

(a) Fire Brigade.	2nd and 25th July
(b) Parks and Open Spaces.	9th July.
(c) Allotments	25th July.
(d) Plans & Outdoor	29th July.

5. To receive the report of the Finance and Establishment Committee of even date.

6. To receive the Reports of the Food Control Committee of the 13th June and 18th July (as circulated).

7. To receive the reports of the Emergency Committee for the months of June and July.

8. Notice of Motion:- Cr. Rean to move:-

"That considering the Organizing Authority does not recognize the supply of Hot-water bottles for ambulances and stretchers, worthy of a grant for their purchase, the Council should authorize the purchase of adequate numbers at their own expense."

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

Chairman of Housing Committee:- Workmen's Holidays.
To consider circulated reports of (a) Clerk (b) Engineer and Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Hayes
Clerk of the Council

BARNET URBAN DISTRICT COUNCIL.

FINANCE & ESTABLISHMENT COMMITTEE.

A meeting of this Committee will be held at the Council Offices Wood Street, Barnet, on Tuesday the 6th August, 1940 at 7 p.m.

A G E N D A.

Accounts.

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Metropolitan Police Rate.

Report of Rate Arrears Sub-Committee of 2nd August, 1940.

Temporary Assistant, Clerk's Department.

OLD COURT HOUSE,
WOOD STREET,
BARNET, HERTS.

2nd August, 1940.

ALFRED S. MAYS.

Clerk of the Council.

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BARNET URBAN DISTRICT COUNCIL.

Private & Confidential

Treasurer's Statement of Cash Balances, etc.

Thursday, 8th August, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 27th June, 1940		37,518. 12. 0.
Cash Receipts from 28th June, 1940, to 31st July, 1940:		
General Rate	20,768. 15. 11.	
Costs	12. 14. 9.	
Bailiff's Costs	1. 3. 0.	
S.D.A. & Housing Act Loan & Interest Repayments ...	269. 5. 11.	
Wentworth Housing Estate Instalments...	159. 19. 2.	
Private Street Works Repayments	1,157. 7. 4.	
Sundry Charges	1,615. 2. 3.	
Allotments	13. 1. 0.	
Fern Beds	2. 7. 6.	
Public Conveniences Receipts	11. 4. 7.	
Housing Rents	2,471. 15. 8.	
Old Court House Lease Receipts	28. 15. 8.	
A.R.P. Grants	2,515. 15. 1.	
A.F.S. "	2,100. 0. 0.	
Dividends & Interest	145. 19. 11.	
Ministry of Health, Exchequer Grant	1,607. 14. 3.	
Sale, etc., of Respirators	4. 1. 11.	
E.F. Bryant, Rent of Quarters	8. 14. 9.	
Miscellaneous	9. 10. 4.	32,903. 1. 0.
		70,422. 0. 0.
Less:		
Payments made	45,255. 3. 9.	
Due, but previously authorised but not presented for payment...	21,511. 12. 3.	
Due now to be drawn in accordance with schedule of accounts submitted for approval.	16,572. 1. 8.	83,338. 17. 8.
Deficiency carried over		12,916. 17. 8.
Balance in hand as per Pass Book as at the 31st July, 1940.....		325,166. 16. 3.

SUPERANNUATION ACCOUNT.

	£. s. d.	
Treasurer's Bank Balance at 27th June, 1940		1,225.
Cash Receipts from 1st July to 31st July, 1940:		
Deductions and Contributions - Workmen	47. 4. 0.	
" " " - Officers	86. 5. 0.	
Augmented Allowances	9. 4. 4.	
Bank Interest	4. 18. 1.	15
		1,352
Less:		
Pensions paid		14
Balance in hand as per Pass Book as at 31st July, 1940.....		£1,338

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 31st July, 1940:

Treasurer, Wages and Insurance Stamps Account	2,042
Treasurer for Change	25
Treasurer for Petty Cash...	27
Cashier	25
Treasurer, Canteen Account	31
	£2,151

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/6d.	Year 19[illegible] Rate 1[illegible]
General Rate Collected 1st April to 31st July	£64,305	£72,469
Percentage of Total Amount Collectable	88%	81%

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Finance & Establishment Committee.

Tuesday, 6th August, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. C.T. Beard, (Chairman), R.H. Broadbridge, J.P., J.W. Clark, A. Cheason, F. Claydon, F.A.H. East, County Alderman H. E. Fern, J.P., C.E. Green, F. Jacques, P.C. Marris, F.M. Martin Smith, E.P.A. Offord, J.D. Olney, W.P. Render, W.H. Rean, J. L. Scutt and Mrs. M. Strugnell with the Officials.

1 ACCOUNTS. Accounts, as submitted by the Deputy Treasurer are recommended for payment.

2 FINANCIAL STATEMENT. The Financial Statement up to the 31st July last, as submitted by the Deputy Treasurer is recommended for approval.

3 SUPERANNUATION. A report was received from the Deputy Treasurer as to the Superannuation rights of temporary employees, and it is recommended:- "That all temporary Staff appointed since the 1st April, 1939, be informed that their appointments are for one year and eleven months and that the Staff who do not wish to contribute to the Superannuation Fund be asked to sign a statement accordingly."

Approval is recommended to one year's extension of service from the 5th September next for Mrs. A. E. Blindell, and to P.J. Olney becoming a contributor as from the 15th instant when he attains the age of 18. It is also recommended:- "That the additional pay of 2/6d. per occasion, referred to in the report of the Deputy Treasurer concerning Messrs. Bartlett and Frenshum, be recognised as pay from which Superannuation contributions are to be deducted."

4 STAFF. The Staff Sub-Committee have been asked to give consideration to an increase in the salary of the Junior Assistant in the Cashier's Office.

5 FIRE BRIGADE'S PENSION FUND. The Certificate of Service of Station Officer R.W. Grimes, as given to the Hatfield R.D.C., was submitted for record purposes.

6 RATE ARREARS. The report of the proceedings of the Rate Arrears Sub-Committee of the 2nd August, as submitted by the Deputy Treasurer, is recommended for approval, except the penultimate paragraph which is deferred for later consideration, one member voting contra concerning the last paragraph.

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7 RENT ARREARS. The recommendations of the Housing Sub-Committee on this subject, under date of the 2nd August, are submitted for approval.

8 METROPOLITAN POLICE RATE. The Clerk reported the steps being taken by Associations of Local Authorities by way of representation to the Home Secretary concerning details of the expenditure included in the Metropolitan Police Rate.

9 CLERK'S DEPARTMENT. The Clerk reported that it had not yet been possible to obtain the further experienced assistance required in his Department, but endeavours were still being made in this direction.

10 INSURANCES. The Seal of the Council is recommended to be affixed to an Agreement with Municipal Mutual Insurance, Ltd., for the renewal of Fire Policies Nos. H.B.X 111739, and 111853 for a further period of 5 years from the 1st March, last.

Council Meeting.

Tuesday, 6th August, 1940.

At a Council Meeting duly convened and held on the above date at 8 p.m. there were present :- Crs. R H Broadbridge, J.P. (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, J. W. Clark, F. E. Claydon, A. Cheason, F. A. H. East, Cty. Alderman H. E. Fern, J.P., C. E. Green, F.Jacques, P. C. Marris, F. M. Martin-Smith, E. P. A. Offord, J.D.Olney, W. P. Render, W. H. Rean, W. Ryley Pratt, and J. L. Scutt, with Alfred S. Mays (Clerk), C. W. Hill (Housing and Sanitary Inspector), R. G. Narbeth (Deputy Engineer and Surveyor), and E. S. King (Deputy Treasurer).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Offord, the Minutes of the Meetings of the 2nd and 11th July, 1940, were taken as read, and signed.

2 WAR CHARITIES ACT, 1940. The Clerk reported that this Act which received Royal Assent on the 24th June last, prohibited appeals for War Charities, unless those organising the Appeal either register with, or are exempted by, the

Council, and that the Act generally followed similar lines to the War Charities Act, 1916. It was noted that the regulations under the Act had not yet been issued by the Charity Commissioners.

3 CHARITIES. It was reported by the Clerk that the Charity Commissioners under date of the 29th July, had forwarded draft of a scheme for the administration of the Charities of John Howkins and Others, and that objections or suggestions concerning the scheme were to be made within 21 days from the date of the letter. The draft scheme dealt with 10 Charities of the Ancient Parish of South Mymms in the County of Middlesex, the one relating to this District being the George and Mary Ann Pooley Endowment Fund. No action was considered necessary thereon.

4 FIRE BRIGADE COMMITTEE - FIRE BRIGADE PENSIONS ACT On the motion of Cr. Offord, seconded by Cr.Cheason, reports of the Fire Brigade Committee of the 2nd and 21st July, 1940, (subject to para 14 "Fire Brigade Pensions Act" - page 63, being dealt with in Committee that evening) were taken as read and adopted nem con.

5 PARKS AND OPEN SPACES COMMITTEE. On the motion of Cr. Marris, seconded by Cr. Olney, the report of this Committee dated 9th July, 1940, was taken as read and adopted nem con.

6 ALLOTMENTS. On the motion of Cr. Olney, seconded by Cr. Beard, the report of this Committee of the 25th July, 1940, was adopted subject to the plot number mentioned in paragraph 3 on page 61 of this Committee's report being altered from 58 to 56.

7 PLANS AND OUTDOOR SUB-COMMITTEE. On the motion of Cr. Rean, seconded by Cr. East, the report of this Sub-Committee of the 29th July, 1940, was taken as read and adopted nem con.

8 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Clark, the report of this Committee of even date was read and adopted nem con.

9 FOOD CONTROL COMMITTEE - NATIONAL MILK SCHEME. On the motion of Cr. Mrs. Strugnell, seconded by Cr. Jacques, the reports of this Committee of the 13th June and 18th July, 1940, as circulated, were received.

The Clerk reported upon the National Milk Scheme now in operation in this district, and stated that 1,200 permits, representing 1,268 beneficiaries, had been issued, 161 of that number obtaining free milk, and 1,107 at the reduced rate of 2d per pint.

10 WAR EMERGENCY COMMITTEE - PUBLIC SHELTERS - VALE DRIVE FIRST AID POST. On the motion of Cr. Ryley Pratt, seconded by Cr. Render, the reports of the War Emergency Committee for the period 24th May to 31st July, 1940, (paras. 787 - 958 inclusive) were received and agreed nem con.

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Arising out of a question as to the provision of tools and other equipment at public shelters, it was agreed to refer the matter of providing water bottles for the use of public shelter marshals, to the War Emergency Committee for consideration and action.

The Clerk read a letter from Dr. Elam who stated that after an inspection of the Vale Drive First Aid Post, he had been greatly impressed by the Post, where nothing had been left to chance, and every possible eventuality had been provided for. The Council expressed its gratification thereat.

11 AMBULANCE SERVICE. In accordance with notice given, Cr. Rean moved, and Cr. Jacques seconded:- "That considering the Organising Authority does not recognise the supply of Hot-water Bottles for ambulances and stretchers, worthy of a grant for their purchase, the Council should authorise the purchase of adequate numbers at their own expense". The motion was not carried, 5 voting for and 8 Against.

ON THE MOTION OF CR. BEARD, SECONDED BY CR. OFFORD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

12 FIRE BRIGADE PENSIONS ACT. Further consideration was given to para. 14, page 63, of the Fire Brigade Committee report, and the Clerk stated that Mr. E. N. Bryant had now vacated the Chief Officer's accommodation at the Central Fire Station.

On the motion of Cr. Offord, seconded by Cr.Beard, it was unanimously resolved:- "That it be left to the Deputy Treasurer to arrange with Mrs. Bryant to receive a sum of £2. per week from the 1st August, 1940, from the Pension Fund monies amounting to £109. 3. 3. held by the Council."

The Clerk submitted a letter from Mr.E.N.Bryant, asking for a testimonial from the Council in support of his application for the appointment as an Inspector of the Fire Service for the Home Office, and it was resolved :- (12 - 2) "That the Clerk be directed to forward a testimonial to Mr. E. N. Bryant on the revised lines indicated at the Meeting."

13 HOUSING WORKMEN - HOLIDAYS. On the motion of Cr. Offord, seconded by Cr. Beard, it was resolved:- "That it be left to the Chairman of the Housing Committee, and the Housing Manager, to arrange for holidays in respect of the Council's Housing Workmen."

14 A.F.S. CARS. On the motion of Cr. Jacques, duly seconded, the question of the purchase of additional cars for the use of the A.F.S. Services was left to the Emergency Committee for consideration and action.

15 A.R.P. MEDICAL OFFICER OF HEALTH. The Clerk read a letter from Dr C. F. Hardie, Medical Officer of Health, stating that he wished to relinquish so much of his duties as Medical Officer of Health as related to Air Raid Precautions owing to his private practice and his ordinary duties as Medical Officer of Health.

On the motion of Cr Beard, seconded by Cr Clark, it was resolved:- "That approval of the Middlesex County Council and the Ministry of Health be sought to the appointment of an Assistant A.R.P. Medical Officer, to serve under the Medical Officer who would remain nominally the head of the Service, and that it be left to the Emergency Committee to make the necessary appointment."

16 SALVAGE. It was reported that the Surveyor had arranged for fortnightly collections of house and trade refuse, and on alternate weeks to collect salvage. It was left to Cr. Scutt, the Chairman of the General Purposes Committee, and the Surveyor, to discuss this matter further, if necessary.

17 ELECTRICITY SUPPLY. The Clerk submitted a letter from the Northmet Power Company regarding the revised draft Agreement with the Company showing the amounts which would have been receivable by the Council under the previous Agreement had the terms of the draft been applicable. The Company's Solicitors stated that their clients did not propose that the net profits out of which the percentage to the Council would be made would be after deduction of the sum so payable. The Clerk and Cty. Alderman Fern having reported thereon, it was resolved:- "That the draft Agreement as amended be now accepted, and the Clerk be authorised to carry out the matter to completion".

18 LOCAL GOVERNMENT STAFF - FITNESS OF EMPLOYMENT. The Clerk reported upon circular 2106 from the Ministry of Health dealing with fitness for employment of Local Government Staff, which was duly noted by the Council.

19 GAME LICENCES. Resolved:- "That the Game Licences of Messrs. Mac Fisheries, Ltd., of 130, High Street, and Mr. A. W. Nicholls, of 77, High Street, be renewed for a further period of twelve months from the 27th June and 1st September, 1940, respectively".

20 HOUSING ACT, 1936. The Sanitary Inspector submitted correspondence with Messrs. Harland & Sons, Agents for Mr G. Doey, of "Park View", Wilmington Gardens, Eastbourne, concerning the preliminary Notice served upon them under the Housing Act, 1936, for certain repairs to be executed to 6, Perram's Cottages, Arkley, and it was resolved:- "That Statutory Notice under Section 9 of the Act, be served upon the owner requiring him to execute the Schedule of Works specified in the Notice submitted herewith within 21 days"

The Sanitary Inspector also reported that he had served a preliminary Notice under the above Act upon the

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Agents of the owner of No. 40, Moxon Street, requiring the execution of certain Works necessary to make the house fit for habitation and that this Notice had not been complied with. It was further resolved:- "That Statutory Notice be served upon the owner requiring him to execute the Schedule of Works specified in the Notice submitted herewith within 21 days".

21 DRAINAGE - WYKEHAM RISE, TOTTERIDGE. The Sanitary Inspector reported action taken by him whereby the Commercial Union Assurance Co. Ltd., occupiers of these premises, had relaid the drains thereat, which now no longer emptied into a cesspool but into the sewer within the area from which sewage was received by Finchley Borough.

22 CHEQUES. Confirmation of Emergency Order No. 44 for £3,611 19. 6. and General Order on Treasurer No. 15 for £12,937. 3. 10. and Superannuation General Order No. 15 for £22. 18. 4. were sealed and signed.

Fire Brigade Committee.

Thursday, 29th August, 1940.

At a Meeting of this Committee duly convened and held on the above date at 8 p.m. there were present:- Crs. E. P. A. Offord (Chairman), R. H. Broadbridge, A. Cheason, F. Jacques, W. H. Rean, W. P. Render, Ryley Pratt, with the Clerk and Acting Chief Officer of the Brigade and the A.F.S. Commandant.

1. FIRES. The Acting Chief Officer submitted details of 15 outbreaks of fire which the Brigade had attended since the last Meeting of the Committee, these all being of a minor nature.

2. FIREMEN. In approving arrangements made to obviate the attendance of retained members of the Fire Brigade on air raid warnings, except when called individually by bell, the Committee considered reports as to fire attendance and drill attendances of the retained members and generally took into consideration the status of these members. The Committee now recommend:-

"i. That as he is over 70 years of age, Fireman Cheek's services as a member of the Brigade be dispensed with on one month's notice and that there be conveyed to him the Council's appreciation of his useful services during the many years which he has been a member."

"ii. That the services of Firemen Bartlett, Oakley and Williams be also dispensed with on one month's notice."

3. FIRE APPLIANCES. The Acting Chief Officer reported that early delivery had been promised by Messrs. Reddaways of additional hose recently ordered, and produced to the Committee appliances made at the Fire Station under his directions for dealing with grass and chimney fires, &c. The Committee expressed to the Acting Chief Officer their appreciation of the ingenuity displayed by him and the utility of the appliances.

4. FIRE STATION. It was reported that certain works of decorations and repair had been carried out at the Fire Station and house adjoining and that the Control Rooms at the latter were nearing completion, it being anticipated that the new system should be working in two or three weeks.

5. WATER SUPPLIES. A report was submitted of interviews with the Barnet District Gas & Water Company by the Controller, Acting Chief Officer and the Commandant regarding the situation and capacity of hydrants. Particulars were also submitted of attention given to emergency water supplies in steel and canvas dams.

6. FIRE PRECAUTIONS. The Acting Chief Officer also submitted the details of various inspections made of industrial and other premises throughout the district.

7. FIREMEN-AMBULANCE DRIVERS. The Acting Chief Officer reported as to disciplinary circumstances upon which it had been found desirable to allow Fireman Ambulance-Driver Gillians to resign from the Brigade and return to his previous employment in the Surveyor's Department. In confirming this action, the Committee gave consideration to the manner of dealing with the contributions of Fireman Ambulance-Driver Gillians to the Fire Brigade Pensions Fund, having regard to Section 18 of the Fire Brigade Pensions Act, 1925. By 5 votes to 1, it was decided to defer recommendation on the matter, to enable enquiries to be made regarding readmission to, and payment of contributions under, the Local Government and Other Officers' Superannuation Fund.

Approval is recommended to the appointment of Auxiliary Fireman Cyril Reeve to fill the vacancy caused by the resignation of Fireman Ambulance - Driver Gillians, A.F.S. Reeve having taken up his duties with the Fire Brigade on this new appointment as from the 21st August, at a salary of £3. 5. 0. per week, rising to £3. 10. 0. per week when he has obtained the First Aid Certificate.

Recommended:- "That in accordance with Section 6 (2) of the Fire Brigade Pensions Act, 1925, a notice of deduction from approved service for the period from 3rd June, 1940, to 10th June, 1940, both dates inclusive, making a total of eight days during which he was absent through sickness, be served on Fireman Ambulance-Driver J. T. Hodges".

8. RESCUE PARTY. Approval was given to one of the two Tilley Lamps at the Fire Station being loaned to the Rescue Party for the duration of the War.

9 FIRE ENGINES. The Acting Chief Officer reported that No. 1 motor pump was in good working order, but that no further adjustment could be made of the brakes of No. 2 (Dennis) motor pump. In view thereof it is recommended:- (a) "That the Dennis motor pump be regarded as only available under the strict discretion of the Acting Chief Officer for use in suitable parts of this district" (b) "That this pump be deemed to be out of commission for all out-district work" (c) "That the Acting Chief Officer make further enquiries as to the means of remedying the position thus created".

10. CHIEF OFFICER. Your Committee are of the opinion that the time has arrived when steps should be taken to fill the vacant position of Chief Officer of the Fire Brigade. Having carefully considered the matter, they unanimously recommend:- (1) "That Acting Chief Officer Cyril H. Townsend be promoted to the position of Chief Officer of the Council's Fire Brigade" (2) "That his salary for the position be £340 per annum (of which £40 will be repayable for use of accommodation at 165, High Street, upon his occupation thereof), rising to £390 per annum by five annual increments of £10, the first such increment to be payable on the 1st April, 1941"

Consequent upon such an appointment, a vacancy will arise for the position of Station Officer and Engineer, and your Committee have decided to defer a recommendation hereon until their next Meeting in order that a further report may be submitted thereon.

Allotments Committee.

Monday, 26th August, 1940.

At a meeting of this Committee duly convened and held on the above date at 7 p.m., there were present:- Crs. C.T. Beard, A.Cheason, J.D. Olney, and Messrs. W.J. Frisby and W.Baker with the Officials. There were also in attendance Mr. S.Olney and Mr. S.F. Burfoot representatives of the War-time Allotments Association, at the invitation of the Chairman.Cr. Beard took the chair.

1 WAR-TIME ALLOTMENTS CAMPAIGN. The Deputy Treasurer gave a detailed report on the present position regarding War-time Allotments, and stated that over an acreage of 23·86, 408 plots had been pegged out, 354 of which had been taken up, leaving 54 unoccupied as shown at the following sites:- Western Way, 2, Chesterfield Road 19, Byng Road 17, Longland Drive 14, Gt. Bushey Drive 1, Grange Estate 1.

It was also reported that land was available at the Thomas Watson Homes, Leecroft Road, at the rear of Hillside Gardens, and would be used for Allotments of about 40 plots which were now being pegged out.

Your Committee considered a letter from the Barnet and District Allotment Holders' Association, dated 8th August, and to meet the various suggestions made therein, decided:- (1) "That this Committee recommend at the next Annual Meeting of the Council, a revision of the numbers constituting the Allotments Committee so as to allow the co-option of two representatives of the Allotment Holders' Association, but meanwhile these representatives be invited to attend this Committee's meetings until that date, in a consultative capacity" (2) "That 500 handbills dealing with War-time Allotments on the lines suggested by the Association be obtained, The Association Members to be responsible for their proper circulation to the public, and that it also be left to the Association to obtain any further necessary literature from the

Ministry of Food, applicable to this Scheme for distribution.

2 BELLS HILL ALLOTMENTS - FAIRFIELD WAY - VALLEY VIEW - NOTICE BOARDS. The Deputy Surveyor submitted an application from a tenant on the Bells Hill Allotments for the Council to lay on a water supply to these allotments, but no action was considered necessary thereon.

The Surveyor was asked to make further investigations as to land at Fairfield Way for War-time allotments, and to report thereon.

It was left to the Surveyor to investigate the possibility of utilising land at Valley View, Mays Lane, and the barbed-wiring off of same for war-time allotments; also the Surveyor was authorised to erect Trespass Notice Boards where necessary.

3 LAND AT GREAT NORTH ROAD & RAYDEAN ROAD - PARK ROAD. The Surveyor was asked to approach the owner of land abutting Raydean Road and Great North Road regarding it's use as War-time Allotments, and the Deputy Treasurer was instructed to ascertain from those applicants for war- time allotments in that vicinity, whether they would take up the land without boundary fencing being erected, owing to the high cost involved for fencing.

The Deputy Treasurer submitted a letter from the Barnet Methodist Lawn Tennis Club offering the use of a piece of land adjoining it's courts in Park Road, for use as allotments, and it was left to the Surveyor to view the land which it is understood would accommodate 3 - 4 plots, and to peg out and let same if he considered it suitable.

WAR EMERGENCY COMMITTEE.

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

2nd August, 1940.

959 RESCUE PARTY. The Surveyor reported that the owners of "The Lodge", Alston Road, had hitherto given approval for these vacant premises to be used for Rescue Party practices and had now agreed that such practices should extend to the demolition of the building. The materials therefrom could be purchased by the Council for a sum of £25 to which the Committee gave their consent.

960 AIR RAID SHELTERS. Messrs. J. Welsh & Sons having asked for an increased price of 6d. per Shelter for collecting and restoring at the Depot or other premises, Anderson Shelters not now required, it was agreed that for the total of 110 shelters to which this firm's original quotation had applied no additional price should be paid, but that for any above that number, an extra 6d. per shelter should be allowed subject to any necessary enquiries by the Deputy Treasurer.

961 SOUTH HERTS GOLF CLUB. Directions were given for timber and plumbing work provided by the Council at these premises when in use as a First Aid Post now be removed.

962 A.R.P. PERSONNEL. Ministry of Pensions Leaflet No. 3 in explanation of the Personal Injuries (Civilians) Scheme, 1940, was submitted and referred to the Deputy Treasurer for any necessary report thereon.

963 WAR DAMAGE. The Housing Inspector submitted a list of reserve materials which had been ordered as directed for the repair of war damage to buildings including those on the Council's Housing Estates.

964 STIRRUP PUMPS. Intimation under Circular No. 112 was received from the Home Office that there would be an increase in the supply of Stirrup Hand Pumps issued to Local Authorities, and in view of the proved utility of these pumps, 2 should be carried on each first line Fire Brigade Unit.

965 EMERGENCY POWERS (DEFENCE) ACT, 1940. Notification was received from the Regional Commissioners that, under Paragraph 3 of the Order in Council on the 31st May, 1940, no appointments of A.R.P. Controllers, Chief Wardens or A.R.P. Officers should in future be made without reference to the Commissioners.

966 ENGINEER AND SURVEYOR. In connection with Paragraph 957, the Chairman of the Council reported that the Engineer and Surveyor was about to take 2 or 3 weeks leave of absence.

967 COMMUNAL SHELTERS. There was referred to the Surveyor for necessary action and report, Home Office Circular No. 201. of the 1st August, dealing with the question of lighting sanitation and seating in Communal Domestic Shelters. Internal lighting of these shelters was authorised by the Ministry at a cost not exceeding 5/- per person accommodated; owing to lack of space, sanitary conveniences could not be provided in the shelters and Local Authorities might, in their discretion, provide for seating accommodation in the shelters.

5th August, 1940.

968 FIRST AID POSTS. A letter was read from Dr. Elam of New Barnet, conveying his appreciation of the arrangements made at Vale Drive First Aid Post which he had recently visited.

969 MEDICAL OFFICER OF HEALTH. In connection with Paragraph 956 the Chief Sanitary Inspector reported that Dr. H.A.Whitcombe of the Ministry of Health had visited the District, and under date of the 1st August had confirmed that it would be in order for the Council to arrange for the appointment of an Assistant Medical Officer for A.R.P. duties to serve under the Medical Officer of Health who would remain nominally the Head of the Service. The Committee accordingly gave consideration to a draft list of the duties which would be assigned to an A.R.P. Medical Officer and decided to ask the Council at their Meeting on the 6th instant to approve such an appointment in principle and to authorise the Committee then to make the necessary appointment.

970 FUEL SUPPLIES. In connection with Paragraph 907 the possibility of utilising sites at Underhill Farm and at Barnet Technical Institute for Fuel Storage purposes was agreed, and the Deputy Surveyor was asked to report later as to the capacities available and the cost of fencing etc.

971 COMMUNAL SHELTERS. The Deputy Surveyor reported that tenders received that day for the provision of Communal Shelters in streets had been considered by a member of the Middlesex County Civil Defence Committee and the County A.R.P. Officer when it was agreed that the lowest tender, that of Messrs. Walker (Tooting) Ltd., at £11,295.12s.6d. for providing accommodation for 6,144 persons, should be accepted. The Committee confirmed this proposal and directed that any necessary formal application to the Middlesex County Council should at once be made.

7th August, 1940.

972 FIRE STATION. Consideration was given to re-arrangements for telephonic communications at the Fire Station and approval was given to proposals submitted by the Acting Chief Officer regarding telephone lines, decorations and furniture.

973 AUXILIARY FIRE SERVICE. The Deputy Treasurer reported as to the Home Office attitude regarding the replacement of two A.F.S. cars no longer fit for service and was directed to apply for the necessary sanction to purchase two cars in replacement.

974 CHESTERFIELD ROAD DEPOT - TIMBER. With reference to paragraph 933 the Deputy Surveyor reported that following a stocktaking of timber at Chesterfield Road Depot, a quantity to the value of £22.2s. only could be unaccounted for, this being considerably less than previously anticipated.

975 STIRRUP PUMPS. It was decided that distinctive window cards should be issued bearing the letter "P" in red on a white surface, to indicate premises at which stirrup pumps were available for use in emergency.

976 FIRE PRECAUTIONS. The Acting Chief Officer reported upon inspections made by him at Clare Hall Hospital, Odeon Cinema Underhill and Barnet Instruments, Ltd.

977 FUEL SUPPLIES. Following the reference in paragraph 970 the Deputy Surveyor reported that accommodation could be found for 1,000 tons of coal on land at Underhill Farm (estimated cost of fencing etc., £20) and 1,000 tons on land at Barnet Technical Institute (estimated cost of walling and fencing £30 or alternatively enclosed with a pair of gates). Directions were given for the Ministry of Mines to be informed of these available facilities with a view to utilisation by them.

978 PUBLIC SHELTERS. The Committee authorised the purchase of two dozen water bottles for issue to Shelter Marshals for use when on duty at Public Shelters. It was also reported that the tools for issue to each Public Shelter would be kept in the seat locker and remain locked except at such times when the Shelter was in use.

979 FIRST AID POSTS. Ministry of Health Circular 2113 as to arrangements for Medical Officers and First Aid Post personnel reporting for duty on Air Raid Alarm was submitted & noted, a copy having been handed to the A.R.P. Medical Officers Department for attention.

980 A.R.P. INSTRUCTOR. It was decided to make application to the Middlesex County Council for Warden R.E. Smith, who had recently obtained a First Class certificate at Falfield, to be appointed as A.R.P. Instructor at a salary of £20 per month.

9th August, 1940.

981 AUXILIARY FIRE SERVICE. UNIFORMS. Approval was given for 12 A.F.S. uniforms in three sizes to be obtained for stock and issue to personnel when required.

982 EXERCISES. Arrangements were approved for an A.F.S. demonstration to be given at Barnet Playing Fields on the 31st instant.

983 FIRST AID POSTS. The Ambulance Officer was asked to make arrangements in connection with the protection of personnel at these posts for wire mesh covers to be supplied for electric light bulbs.

984 A.R.P. PERSONNEL. With reference to Home Security Circular No. 141 regarding representations upon conditions of service of Civil Defence Personnel, a letter on the subject was read from the National Union of Public Employees, and it was decided that so soon as circumstances permitted particulars of the circular and one relating thereto from the Middlesex County Council should be brought to the notice of all personnel with a view to the various services setting up an organisation as indicated in the circulars.

985 RESCUE AND STRETCHER PARTIES. In connection with intimation received from the Middlesex County Council that Rescue and Stretcher Parties should be on a 24 hour shift basis, the Controller was directed to point out the difficulties of such a basis in relation to the Stretcher Parties and to ask that the present satisfactory system should continue.

986 Y.M.C.A. A letter dated the 7th August, was received from the Ministry of Health relative to a payment by the Council towards the furnishings of a Y.M.C.A. Centre at 41 High Street. The Ministry considered that the proper destination of any profits from the sale of scrap metal was the General Rate Fund, and the Minister regretted that he did not consider that he would be justified in sanctioning during the present emergency, a payment from this Fund to a charitable organization, however meritorious its objects may be.

987 AUXILIARY FIRE STATIONS. Intimation was received from the Home Office that the amount authorised to be reimbursed to Ramsay Motors, Ltd., in respect of the previous use of part of their premises at 242/248 High Street for Auxiliary Fire purposes was £19.16s. plus £2 for damage to property and allowance of £4.12.6. for electricity and telephone making £26.8.6. in all.

988 DECONTAMINATION OF CLOTHING. Letters were read from the County Medical Officer Middlesex and from the A.R.P. Officer Middlesex as to arrangements for the decontamination of protective clothing which would be carried out at Wembley and that as regards the lanndering of gas contaminated personal clothing the 2 local launderies should be approached as to their willingness to place their services at the disposal of the Council.

989 COMMUNAL SHELTERS. CHESTERFIELD FLATS. Middlesex County Council approval was received to excess expenditure of £78.3s.2d. for the provision of trench shelters for the occupants of Chesterfield Flats, owing to extra costs for concrete, drainage, timber, etc., the total approved expenditure being £396.7.2d.

990 SURFACE SHELTERS. Particulars were received from the Middlesex County Council under circular No. 271 as to external traffic warning lights for surface shelters on Public Highways and this matter was referred to the Surveyor for necessary action.

991 AUXILIARY FIREMEN. It was agreed that a meal allowance of 6d. should be granted to part time A.F.S. doing 8-12 hours duty and an allowance of 1/- for more than 12 hours duty.

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continued.

7 LOANS. Six months' notice of intention to require repayment of the balance of a loan of £7,422, amounting to £3,568.3.11. was received on the 27th March, 1940, from the Hull Savings Bank, the rate of Interest being 3½%. As the Savings Bank has agreed to continue the loan at 3¾% interest, this is recommended for acceptance and for any supplementary deed in respect thereof to be sealed.

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76B.

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

30th August, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet on Tuesday next the 3rd September, 1940 at 7 p.m. for transaction of the following business:-

1. The Minutes of the Meeting held on the 6th August, as circulated, to be submitted, and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order 6.

4. To receive the reports (as circulated) of the undermentioned Standing Committees:-

   (a) Allotments 26th August.
   (b) Fire Brigade 29th August.

5. To receive the report of the Finance and Establishment Committee of even date.

6. To receive the Reports of the Food Control Committee of the 29th August (as circulated).

7. To receive reports of the Emergency Committee.

8. To receive the report of the Clerk of the Council.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 and 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

To consider circulated reports of (a) Clerk (b) Engineer and Surveyor (c) Deputy Treasurer

Alfred S. Hays

Clerk of the Council.

P.T.O.

...continued.

7 LOANS. Six months' notice of intention to require repayment of the balance of a loan of £7,422, amounting to £3,568.3.11. was received on the 27th March, 1940, from the Hull Savings Bank, the rate of Interest being 3½%. As the Savings Bank has agreed to continue the loan at 3¾% interest, this is recommended for acceptance and for any supplementary deed in respect thereof to be sealed.

BARNET URBAN DISTRICT COUNCIL.

FINANCE & ESTABLISHMENT COMMITTEE.

A meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Tuesday the 3rd September, 1940 at 8.30 P.M.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer

Report of Deputy Treasurer.

Correspondence.

ALFRED S. MAYS.

Clerk of the Council.

The Court House,
Wood Street,
Barnet.

P.T.O.

30th August, 1940.

concrete, drainage, timber, etc., the total approved expenditure being £396.7.2d.

990 SURFACE SHELTERS. Particulars were received from the Middlesex County Council under circular No. 271 as to external traffic warning lights for surface shelters on Public Highways and this matter was referred to the Surveyor for necessary action.

Finance & Establishment Committee.

Tuesday, 3rd September, 1940.

At a meeting of this Committee duly convened and held on the above date at 6.30 p.m. there were present: Crs. C.T. Beard (Chairman), R.H. Broadbridge, J.P., A. Cheason, F. Claydon, F.A.H. East, County Alderman H.E. Fern, J.P., C.E. Green, F. Jacques, F.M. Martin Smith, E.P.A. Offord, J. D. Olney, W.P. Render, W.H. Rean, and J.L. Scutt with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer are recommended for payment.

2 FINANCIAL STATEMENT. The Deputy Treasurer's Financial Statement as submitted, is recommended for adoption.

3 HOUSING SUB-COMMITTEE. The report of the Housing Sub-Committee of the 29th August, as set out in the Deputy Treasurer's report, is recommended for approval.

4 OLD COURT HOUSE RECREATION GROUND. Your Committee note that amounts of £176.9.4. for paths and drainage and £167.3.0. for pavilion at Old Court House Recreation Ground will have to be met out of the General Rate, these being sums expended since the 31st October, 1939, which the Ministry of Health will not authorise to be borrowed from superannuation monies.

5 GRANGE ESTATE. The Deputy Treasurer reported that the final cost of the 110 houses (including land, roads and sewers) on the Grange Estate amounted to £47,617.6.9. as against total sanctions of £47,750. Approval of the Ministry of Health has been received to additional expenditure of £72 on roads being charged to savings and other sanctions.

6 INTEREST. The Deputy Treasurer reported that the notice reducing Bank Interest on the Council's Current Account of 1% had now been withdrawn in respect of the Council's credit balances, and the previous agreed rate was being continued.

7 LOANS. Six months' notice of intention to require repayment of the balance of a loan of £7,422, amounting to £3,568.3.11. was received on the 27th March, 1940, from the Hull Savings Bank, the rate of Interest being 3½%. As the Savings Bank has agreed to continue the loan at 3¾% interest, this is recommended for acceptance and for any supplementary deed in respect thereof to be sealed.

8 SUPERANNUATION. Recommended:- "That the undermentioned sums be utilised in lieu of borrowing under Section 21 of the Local Government Superannuation Act, 1937:

Grange Estate - Roads - 20 years - 3¾% - £72.
Parks - Old Court House Pavilion - 30 years - 3¾% - £216."

The report of the Deputy Treasurer, as set out below, is submitted for approval:-

"Surveyor's Department. 1. R.C. Cox. Contributory employee with Frinton and Walton U.D.C. Entry into the Council's Superannuation Fund will be on the date on which Mr. Cox commenced his duties with this authority. Rate of Contribution 6%."

"Old Court House Recreation Ground. The Minister of Health has refused permission to utilise Superannuation Fund monies to meet the expenditure in excess of the amount previously sanctioned of £1,522 in respect of the paths and drainage and £216 in respect of the pavilion. It will be remembered that the Minister of Health gave loan sanction for the amount expended on these works up to the 31st October, 1939. The amount expended since this date, £176.9s.4d. on the paths and drainage and £167.3s.0d. on the Pavilion will have to be met out of the General Rate."

9 LONDON "SAFETY FIRST" COUNCIL. Recommended:- "That the Council renew their annual subscription of £2.2.0. to the London "Safety First" Council for the current year."

10 SANITARY INSPECTOR. A letter dated 3rd August was read from the Ministry of Health, approving the appointment of Mr. N. Holt as Sanitary Inspector for a further period from the 29th August, 1940, for the duration of the present emergency or until Mr. Wilson returns wholly to his normal duties of Sanitary Inspector, whichever period is the less, the salary payable to Mr. Holt being £250 per annum.

11 AUDIT. Notice was received from the District Auditor that the audit of the Council's Accounts for the year ended 31st March, 1940, would commence on Monday, the 30th September, at 10.30 a.m.

12 TREASURER'S DEPARTMENT - BAILIFF. In connection with an application from Mr. W. Nolan, Collector in the Treasurer's Department, for an increase in his present salary of £225. per annum in respect of the extra duties carried out by him as bailiff since the 30th April last, as previously agreed it is recommended:"That Mr. W. Nolan's salary be increased by £25 per annum for these extra duties whilst such duties are being performed."

13 WORKMEN. The Deputy Treasurer reported that Mr. T.Clark (Scavanger) had applied for one year's extension of service from the 30th September, 1940 and it is recommended:- "That Mr. T. Clark's application be acceded to."

Council Meeting.

Tuesday, 3rd September, 1940.

At a Meeting of the Council duly convened and held on the above date at 7 p.m. there were present:- Crs. F H. Broadbridge, J.P. (Chairman), C. T. Beard, J. W. Clark, A. Cheason, F. E. Claydon, F. A. H. East, County Alderman H. E. Fern, J.P., C. E. Green, F Jacques, P. C Marris, F.M. Martin Smith, E. P. A. Offord, J. D. Olney, W. P. Render, W. Ryley Pratt, W. H. Rean, and J. L. Scutt, with Alfred S. Mays (Clerk), E Scott (Engineer & Surveyor), E. S. King, (Deputy Treasurer) and C. H. Townsend (Chief Officer of the Fire Brigade).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Clark, the Minutes of the Meeting of the 6th August 1940, were taken as read and signed.

2 NATIONAL DAY OF PRAYER. The Chairman of the Council stated that representatives of the Civil Defence Services would be attending the National Day of Prayer Service at Barnet Parish Church on the 8th September at 11 a.m. and Members of the Council were invited to participate.

3 "SPITFIRE" FUND. It was reported that Mr. Clark, the tenant of No. 18, Byng Road, had collected £41. from sightseers of a bomb crater in his garden, and presented this sum in aid of the local "Spitfire" Fund recently established. The Council expressed their appreciation of this generous gift.

4 ALLOTMENTS COMMITTEE. On the motion of Cr.Olney, seconded by Cr. Beard, the report of the Allotments Committee of the 26th August, 1940, was adopted nem con.

5 FIRE BRIGADE COMMITTEE - FIREMEN-AMBULANCE DRIVERS - FIRE TENDER. On the motion of Cr. Offord, duly seconded, the report of the Fire Brigade Committee of the 29th August, 1940, was adopted, subject to Para. 7 hereof "FIREMEN-AMBULANCE DRIVERS" being taken in Committee that evening.

Arising out of Para. 2 relating to Leading Fireman Cheek, on the motion of Cr. Olney, seconded by Cr. Offord, it was resolved:- "That an illuminated address be presented to Leading Fireman Cheek in recognition of his services during the many years in which he has been a member of the Barnet Fire Brigade".

The Chairman of the Fire Brigade Committee gave particulars of the conversion of a garage breakdown car costing £20 for use as a fire pump, the alterations being approximately £6. and the Members adjourned to inspect the vehicle. On the resumption of the Meeting, Chief Officer Townsend was complimented upon the work carried out on the vehicle by him and members of the Auxiliary Fire Service.

6 FINANCE AND ESTABLISHMENT COMMITTEE - ECONOMY COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Clark, the report of the Finance and Establishment Committee of even date was read and adopted nem con.

Cr. Scutt raised the question as to whether an Economy Committee could be set up to go into the Council's finances, and it was resolved:- (there voting for 7, against 6) "That the Council appoint an Economy Committee to consider and report upon the Council's finances with a view to effecting economies in expenditure". Crs.Cheason, Fern, Rean and Scutt were subsequently appointed as the Committee.

7 FOOD CONTROL COMMITTEE. On the motion of Cr. Broadbridge, seconded by Cr. Beard, the report of the Food Control Committee of the 29th August, 1940, as circulated, was received.

8 WAR EMERGENCY COMMITTEE. CIVIL DEFENCE SERVICE. On the motion of Cr. Ryley Pratt, seconded by Cr. Beard, the reports of the War Emergency Committee for the period 2nd August to the 9th August (Paras. 959-991 inclusive) were received and agreed nem con.

Chief Warden Ryley Pratt expressed his appreciation of all branches of the Council's A.R.P. personnel, which had been in operation during the last few days, and various other Councillors endorsed these expressions. The Clerk and A.R.P. Controller also referred to the close co-operation between the A.R.P. Services and the Police, the Women's Voluntary Services and others concerned in the recent incidents.

9 FOOD CONTROL COMMITTEE. The Clerk reported that under date of the 2nd August, the Ministry of Food had drawn attention to the fact that by Article 5 of the Food Control Committee (Constitution) Order, (Statutory Rules and Orders 1939, No.1019), the term of office of a person appointed to be a member of a Food Control Committee shall be one year and that Article 6 provided that the appointing Authority shall as soon as possible fill any vacancy that may arise, members now holding office being eligible for reappointment. Members of the Food Control Committee whose office expired by effluxion of time would continue to hold office until their successors were appointed.

On the motion of Cr. Fern, seconded by Cr. Beard, it was resolved:- "That the Council provisionally reappoint Crs East, Jacques, Rean, Mrs. Strugnell, Messrs.

Horne, Barrie, Milnes, A. Keene, Ennis Clark, W. Burgess, C. J. Robinson, Mrs. McCreath, as members of the Food Control Committee for a further 12 months and that the re-appointment of Messrs W. T. Howse and J. Kiff, with Cr. J. L. Scutt, be considered at a later date when their re-appointment falls due".

10 RAILWAY SERVICES - LIGHTING RESTRICTIONS. Consideration was given by the Council to the local protests concerning flashes from the electrified railway system to High Barnet Station and the showing of lights at Stations and signals on the railway. On the motion of Cr. Claydon, seconded by County Alderman Fern, it was unanimously resolved:- "That representations be made to the L.P.T.B. and the Ministry of Home Security urging restriction of these electric train services between 12.30 and 4.30 a.m. and cessation of services whilst air raids are in progress".

ON THE MOTION OF CR. OFFORD, SECONDED BY CR BEARD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (i).

11 PETROLEUM ACT, 1928. Upon the report of the Sanitary Inspector it is resolved:- (1) "That the licences of the following applicants be renewed for a further 12 months:-

1. Mr. C. J. Moore, 30/32 St.Albans Road.	2,000 gals. (3 pumps)
2. F. J. Walker's Garages, Ltd., Victoria Lane, High Street.	1,500 gals. (3 pumps)
3. Lansdowne Varnish & Enamel Co. Ltd., Puller Road.	500 gals. (1 pump)
4. Mr. W. N. Watson, "Northcourt", Manor Road.	300 gals. (1 pump)
5. Hudson Bros. Ltd., 62, High Street, Barnet.	300 gals. (tins)
6. Mr. H. L. Holdrup, 139, Dells Hill.	500 gals. (1 pump)
7. Barnet Garages, Ltd., 202/4, High Street.	1,000 gals. (2 pumps)
8. Smith's Hire Service, Wentworth Garage, Marriott Rd.	1,000 gals. (2 pumps)
9. Banana Service Co. Ltd., 8-10, Byng Road.	500 gals (1 pump)

(2) "That the licence of Allnatt Holding Co. Ltd. for the storage of 2,000 gallons of petroleum at their premises at the Thatched Barn, Barnet Bye-Pass Road be struck off the register as they do not propose to apply for a renewal of the licence".

12 HOUSING ACT, 1936. The Sanitary Inspector reported that preliminary notice under the Housing Act, 1936, was served upon the owner of No. 6, Park Road, on the 5th August requiring the execution of certain works necessary to make the house fit for habitation and that this notice had not been complied with. It was resolved:- "That the Sanitary Inspector be authorised to serve statutory notice

under Section 9 of the Housing Act, 1936, upon the owner, requiring him to execute within 21 days the Schedule of works specified in the notice now submitted". On the report of the Sanitary Inspector it was resolved:- "That the Council grant a licence under S.61 of the Housing Act 1936 authorising Mr. Littlechild and Mr. Williams, each to accommodate 2 persons in excess of the permitted number at flats in Park Road, such licence to continue in force for a period of 12 months".

13 FIREMAN-AMBULANCE DRIVER. Consideration was given to paragraph 7 of the Fire Brigade Committee report dated 29th August and the Deputy Treasurer's Finance and Establishment Committee report on this matter was also read. On the motion of Cr. Ryley Pratt, duly seconded, it was resolved:- "That Mr. Gillians who had now returned to the Surveyor's Department from the Fire Brigade be placed on probation for 3 months after which further consideration would be given to him being admitted to the Council's Superannuation Fund".

14 CHEQUES. Confirmation of Emergency Order No. 45 for £2,055. 12. 2. and General Order on Treasurer No. 16 for £25,603. 6. 1. and Superannuation General Order No. 16 for £18. 19. 8. were sealed and signed.

Fire Brigade Committee.

Thursday, 26th September, 1940.

At a Meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. E. P. A. Offord (Chairman), C. E. Green, F. Jacques, and W. Ryley Pratt, with the Officials. Chief Officer C. H.Townsend and Commandant S. A. Licrece were also in attendance.

1 FIRES. Chief Officer Townsend reported that the Brigade had attended 18 fire calls since the last Meeting of the Committee, and minor fires caused by incendiary bombs either in house property or open spaces had been successfully dealt with by the A.F.S. personnel. The Committee asked the Commandant of the A.F.S. to report at the Council Meeting on Tuesday evening next upon Fires attended by the A.F.S. personnel.

2 FIREMEN. The Chief Officer also reported that he had found it necessary to suspend Fireman Soer from duty, which he had reported in writing to the Chairman of the Committee.

Fireman Soer was interviewed by the Committee, after which they recommended:- (a) "That upon the report of the Chief Officer of the Fire Brigade, the Council discharge Fireman Soer from the Brigade as from the 21st. instant", and (b) "That Fireman Soer be paid from the 21st to the 30th September, 1940, plus one week's money in lieu of notice, subject to any Home Office instructions on this matter being complied with".

3 FIRE STATION AND CONTROL ROOM. It was reported by the Chief Officer that the decorations and alterations to the new Control Room at the Central Fire Station were now finished, and he hoped to move in this week-end. He also stated that the Post Office Engineers had promised to complete the removal of telephones from the existing Watch Room by Friday next.

The flat above the Control Room was reported to be nearly ready for habitation, and all labour had been found from Fire Brigade and A.F.S. personnel. The plumbing had been done by Fireman Coleman, who asked that he could be paid for the use of his tools, &c. The Chairman read a detailed account of the work executed by Fireman Coleman, and the Committee recommend:- "That a sum of £2.

be paid to Fireman Coleman for the work carried out by him on the alterations at the Fire Station".

4 FIRE ENGINES. The Chairman of the Committee submitted a report upon the Dennis Motor Pump No. 2, by Acting Station Officer Smith, which showed that the overhauling of this machine would be far too costly in proportion to its age. No. 1 Motor Pump (Merryweather) was reported to be in good working order. Recommended:- "That it be left to the Chairman of the Committee and the Chief Officer of the Fire Brigade, to explore the position of purchasing a replacement of the Dennis Motor Pump and to report to the Council at their next Meeting, with a view to the Council making application to the Home Office for a grant to obtain a new Pump".

5 UNIFORMS. Recommended:- "That a uniform cap be purchased for Chief Officer Townsend".

6 HYDRANTS. It was noted by the Committee that owing to the number of air raid warnings during the past 3 weeks, it had been impossible for the Chief Officer to carry out further inspection of premises, and he had been unable to pursue to any extent the question of the change-over of hydrants from small to large mains, but that he would have the matter well in hand in a few days time.

7 STATION OFFICER. The Chairman further reported upon the position of Station Officer and Engineer, consideration of which was deferred at the last Meeting. An application for the position was submitted from Acting Station Officer J. H. Smith, and your Committee recommend:- "That Acting Station Officer J. H. Smith be appointed as Station Officer and Engineer, at a wage of £4. 10. 0. per week, it being left to the Chief Officer to submit an application for an increase thereof when he thinks fit".

8 AMBULANCE CHARGES. The following ambulance charges are recommended to be written off as irrecoverable for the reasons stated in the report of the Deputy Treasurer:-

Name.	Address.	Amount. £. s. d.
Day, M.	79, Ridgeview Close.	10. 0.
Bush, W. R.	2, Central Parade, High Street, Edgware.	2. 1. 0.
Higgins, G. W.	13, Pepys Crescent.	10. 0.
Crouch, Mrs.	14, Well Road.	10. 0.
Smith, M.	104, Cranborne Road, Potters Bar.	2. 0. (Balance)
Ward, M.	49, Brent Place.	10. 0.
Brocks, D. E.	48, Wycherley Crescent.	4. 0. (Balance)
Atkins, C.	88, Arlington Road, Southgate.	17. 0.

Name.	Address.	Amount.
Gilston, E.	9 Great Bushey Drive.	5. 0. (Balance)
Verdon, H. J.	82, Portland Crescent, Stanmore.	12. 0.
Boyce, P.	16, Chesterfield Road.	10. 0.

9 FIRE BRIGADE PENSIONS ACT 1925. Upon the report of the Deputy Treasurer, it is recommended:- "That Fireman-Ambulance Driver C. E. Reeve be made subject to the Fire Brigade Pensions Act, 1925, as from the 23rd August, 1940, the date of his appointment".

10. RETAINING FEES. Recommended:- "That the half-yearly retaining fees amounting to £42, up to the 30th September, 1940, be paid by the Council".

Plans & Outdoor Sub-Committee.

Monday, 30th September, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date at 3 p.m. there were present:- Councillors W.H. Rean (Chairman), F.A.H. East, F. M. Martin Smith and W.P. Render with the Officials.

1 TEMPORARY BUILDINGS. The following Plan is recommended for approval for the duration of the War:- Extension to existing garage rear of No. 139 Bells Hill, Barnet, for Mr. H.L. Holdrup, subject to the Town Planning Agreement dated the 16th February, 1931, in respect of 28 private garages being amended by endorsement accordingly.

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BARNET URBAN DISTRICT COUNCIL.

ECONOMY COMMITTEE.

Tuesday, 17th September, 1940.

At the first Meeting of this Committee duly convened and held on the above date at 6 p.m. there werepresent:- Crs. W. H. Bean, J. L. Scutt and County Alderman H. E. Fern, J.P., with the Acting Deputy Clerk and Deputy Treasurer.

1 CHAIRMAN. County Alderman Fern was voted to the Chair and took his seat accordingly.

2 ESTIMATES FOR RATE - ECONOMY. Your Committee discussed the objects and working of this newly-formed Committee and decided to peruse the current expenditures of all Committees and, where possible, cut out any extraordinary expenditure items in the estimates for rate.

Arising out of their deliberations, your Committee recommend:-

(a) "The extent to which the Council is liable for repairs to private property caused by Air Raid damage and the action to be taken by the owners, be made public".

Highways, Building and Estates Committee: (b) "That when the time is opportune, the question of hired cartage be considered". (c) "That no road repairs over the sum of £20 be executed during the next 6 months unless authorised by the Chairman of the Committee".

Sewage Disposal and Farm Committee: (d) "That the Committee consider generally the question of the growing of alternative crops (i.e. swedes) at the Sewage Farm and the growing of shrubs and trees for use by the Council.

Parks and Open Spaces Committee: (e) "That the Surveyor be asked to obtain a comprehensive report from Mr. Jones, Head Gardener, as to the growing of trees and shrubs and foodstuffs on the Council's Open Spaces and Recreation Grounds and on the general working of the Old Court House Recreation Ground.

The Deputy Treasurer was asked to investigate the various financial details required by the Committee and to report at the next Meeting.

3 MEETINGS. The 8th October next, at 6 p.m., was provisionally fixed for the next Meeting of the Committee.

ECONOMY COMMITTEE AND MATTERS ARISING THEREFROM.

Tuesday, 17th September, 1940.

1 HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE - SCAVENGING. How many men were there on the scavenging staff prior to September, 1939, and how many are now so occupied.

2 CARTAGE COSTS. 3/6d for the "Ford".
3/11d " " "Morris".
5/6d Outside Contractors.

(The Committee recommend:- "That when ordinary times are resumed, the question of cartage be considered").

85B

3 ROLLERS. The Committee recommend:- "That no repairs over a sum of £20 should be carried out on roads during the next six months unless authorised by the Chairman of the Committee".

4 SCAVENGING. Ask Surveyor how scavenging cartage charges are allocated.

5 CARTAGE. Allocation of the cartage of trees to be enquired into.

6 TREES. Consider growing trees and shrubs for replacement purposes and Private Street Works.

Committee recommend:- "That only absolute essential replacements should now be made during the next six months".

7 MOTOR SCYTHE. Consider loaning out Motor Scythe.

8 31/33, WOOD STREET. All possible steps should be taken to collect rent from the Middlesex County Council in respect of the use of premises by the A.R.P. Services.

9 ARKLEY GOLF CLUB. This matter to be kept in mind.

10 BARNET FOOTBALL CLUB. To enquire into the position to date as to the vacant land in front of the Barnet Football Ground abutting Western Drive.

11 SEWAGE DISPOSAL FARM COMMITTEE - ARKLEY NIGHT SOIL. Enquiry to be made as to how cartage is allocated to collection of Arkley night soil and payment therefor. Enquire into the saving of materials, transport and rolling for the making up of road on control tipping dump.

12 CROPS. The question of crops to be considered generally by the Committee, i.e. whether swedes, &c. could also be grown. Prices of potato crops, &c. to be reconsidered. The question of disposal of crops to be considered by Chairman of the Committee.

13 PARKS & OPEN SPACES COMMITTEE. A report to be obtained through Surveyor, from Mr. Jones, Head Gardener, as to the general working of the Council Recreation Grounds and the growing of trees and foodstuff in the Recreation Grounds and Council open spaces.

14 BOWLING GREENS AND TENNIS COURTS. Receipts for the current half-year to be obtained in respect of the Bowling Greens and Tennis Court fees.

15 BARNET PLAYING FIELDS - BARNET CRICKET CLUB - OLD STATIONERS FOOTBALL CLUB. The Deputy Treasurer to report upon the use of the Playing Fields in general, and the position to date as to the Barnet Cricket Club Pavilion.

16 PHYSIC WELL. Consider whether the upkeep of the Physic Well garden can be done by the Council groundsmen.

17 IBIS SPORTS GROUND. To ascertain whether Barnet Hockey Club wish to rent the Hockey Pitch as last year.

18 MEETINGS. The next Meeting of the Committee was provisionally fixed for Tuesday, 8th October, at 6 p.m.

85C.

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

27th September, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 1st October, 1940, at 7 p.m., for transaction of the following business:-

1. The Minutes of the Meeting held on the 3rd September, as circulated, to be submitted and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. To answer questions pursuant to Standing Order.6.

4. To receive the reports (as circulated) of the undermentioned Standing Committees:-
   (a) Fire Brigade Committee - 26th September,1940.
   (b) Plans & Outdoor Sub-Committee - 30th September,1940.

5. To receive the report of the Finance and Establishment Committee of even date.

6. To receive the Clerk's report of the Emergency Committee.

7. To appoint members of the Food Control Committee.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

To consider circulated reports of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Hays

Clerk of the Council.

P.T.O.

BARNET URBAN DISTRICT COUNCIL.

Finance and Establishment Committee.

A meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Tuesday the 1st October, 1940, at 6.30 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Report of Rate Arrears Sub-Committee of 5th September, 1940.

Old Court House,
Wood Street,
Barnet, Herts.

27th September, 1940.

Clerk of the Council.

P.T.O.

16 PHYSIC WELL. Consider whether the upkeep of the Physic Well garden can be done by the Council groundsmen.

17 IBIS SPORTS GROUND. To ascertain whether Barnet Hockey Club wish to rent the Hockey Pitch as last year.

18 MEETINGS. The next Meeting of the Committee was provisionally fixed for Tuesday, 8th October, at 6 p.m.

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85 D.

Private & Confidential

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Tuesday, 1st October, 1940.

GENERAL ACCOUNT, (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 29th August, 1940 ...		10,945. 11. 0.
Cash Receipts from 30th August, 1940, to 26th September, 1940:		
General Rate	2,413. 16. 10.	
Costs	14. 2. 2.	
Bailiff's Costs	18. 0.	
S.D.A. & Housing Act Loan & Interest Repayments..	220. 11. 3.	
Wentworth Housing Estate Instalments	152. 3. 4.	
Private Street Works Repayments	336. 14. 8.	
Sundry Charges	835. 6. 10.	
Allowances...	5. 9.	
Farm Sales...	40. 0. 0.	
Public Conveniences Receipts...	7. 14. 8.	
Housing Rents	1,946. 12. 4.	
Old Court House Cases Receipts	10. 3. 4.	
Ministry of Health - Exchequer Grant	1,525. 0. 0.	
Government Grant...	64. 5. 1.	
A.F.S. Grant	1,550. 0. 0.	
Sale, etc., of Requisitions	5. 8. 8.	
Dividends & Interest	41. 16. 10.	
Ministry of Health - Unemployment Grant	211. 4. 3.	
Miscellaneous	85. 17. 6.	
Loan from Superannuation Account	1,283. 0. 0.	
Herts C.C. County Roads...	198. 0. 0.	10,928. 1. 6.
		21,873. 12. 6.
Less:		
Payments made	23,175. 16. 5.	
Cheques previously authorised but not presented for payment	9,340. 18. 8.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval..	5,411. 4. 0.	37,927. 18. 11.
Balance overdrawn after making all payments		16,054. 6. 5.
Balance overdrawn as per Pass Book as at the 26th September, 1940		£1,302. 3. 9.

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s.
Treasurer's Bank Balance at 31st August, 1940 ...		1,453. 8.
Cash Receipts from 1st September to 28th September, 1940:		
Deductions and Contributions - Workmen ...	39. 10. 6.	
" " " - Officers ...	93. 1. 10.	
Principal and Interest repayments	227. 3. 5.	
Augmented Allowances	11. 10. 5.	371. 6.
		1,824. 14.
Less:		
Advances to General Fund	1,280. 0. 0.	
Pensions paid	16. 6. 8.	
Reimbursement to General Fund of H.S.A. Contributions ...	13. 0. 0.	1,309. 6. 8.
Balance in hand as per Pass Book at 28th September, 1940		515. 7. 4.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 28th September, 1940:

Accountant, Wages and Turnpikes Stamps Account	2,335. 16.
Overseer, Dry Stores	20. 0.
Overseer, Petty Cash	47. 3.
Foreman	83. 11.
Foreman, Bathurst Account	84. 2.
	£2,576. 19.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 15/2d.
General Rate collected 1st April to 28th September	£59,274	£80,107
Percentage of total amount collectable	95.2%	89.1%

BARNET URBAN DISTRICT COUNCIL

Finance & Establishment Committee.

'86

Tuesday, 1st October, 1940.

At a Meeting of this Committee dul convened and held on the above date at 6.30 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., J. W. Clark, A. Cheason, F. Claydon, F. A. H. East, County Alderman H. E. Fern, J.P., C. E. Green, F. M. Martin Smith, E. P. A. Offord, W. P. Render, W. H. Rean, W. Ryley Pratt and Mrs.M.Strugnell, with the Officials.

1. ACCOUNTS. Accounts, as submitted by the Deputy Treasurer, amounting to £6,714. 0. 2. are recommended for payment.

2. TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to Cash Balances, etc., as circulated, was recommended for adoption.

3. SMALL DWELLINGS ACQUISITION ACTS. The Deputy Treasurer reported that he had received an application from Mrs. Linton, of Marriott Road, for an advance of £475 towards the purchase of 11, Orchard Road, and it is recommended:- "That the application be not entertained".

4. PRIVATE STREET WORKS. Recommended:- "That Court proceedings be instituted against the undermentioned frontagers for the reasons stated:-

C. Ibbetson, "Red Roofs", Belmont Close, Totteridge, N.20.	(In arrear with instalments).
J. J. Cook, "St.Merryn", Belmont Close, Totteridge, N.20.	"
Mrs. T. M. J. East, "Malvern", Longland Drive, Totteridge, N.20.	"
A. W. Thompson, 90, Gt.Bushey Drive, Totteridge, N.20.	"
S. Smith, "Stonehaven", Oak Tree Drive, Totteridge, N.20.	"
G. E. White, 65, Sherrards Way, Barnet.	"
A. B. Matlow, 15, Ventnor Drive, Totteridge, N.20.	(No arrangements made for payment)
A. Gilbert, 16, Ventnor Drive, Totteridge, N.20.	"

C. E. S. Cooper, 32, Ventnor Drive, Totteridge, N.20. (No arrangements made for payment)
R. Halls, 60, Ventnor Drive, Totteridge, N.20. "
R. H. Hatrick, re 87, Ventnor Drive, Totteridge, N.20. "
Messrs. Waller & Morris, re 92, Ventnor Drive, Totteridge, N.20. " "

5 IRRECOVERABLE AMOUNTS. Upon the report of the Deputy Treasurer the undermentioned amounts are recommended to be written off as irrecoverable for the reasons given:-

Name and Address.	Amount. £. s. d	Remarks.
A. G. Hicks, 78, Blanche Lane, South Mimms.	4. 0.	Hire of lamps. Too small for action.
Harrow Road & Public Works, Harrow.	1. 5. 0.	Contract, Bond and Counterpart.
	5. 5.	Repairing damaged tree.
	4.10. 0.	Hire of roller, 6/- paid and 1/- in the £ 1st and final payment
G. E. Tarling (dec'd), 9, Chesterfield Flats, Bells Hill.	2. 6.	Balance of stamp fee (Killed on Military Service).
S. J. Sharp, 982, High Road, N.12.	9. 9.11.	Gone away. No trace.

6 RATE ARREARS SUB-COMMITTEE. The Deputy Treasurer submitted the Rate Arrears Sub-Committee's report of their Meeting held on the 5th September, 1940, and it is recommended:- (1) "That the procedure as set out in the previous report be continued" (2) "That the paragraph of the report regarding the payment of rates by instalments be referred back to the Sub-Committee to be re-written and re-submitted". (3) "That the list of outstanding Warrants as submitted, be proceeded with in the appropriate cases by the Collector and Bailiff" and (4) "That the sums of £41. 5. 11. General Rate and 8/6d Court Proceedings, be written off due to poverty and absconding".

7 SUPERANNUATION. In accordance with the provisions of the Local Government Superannuation Act, 1937, as previously agreed, it is recommended:- "That permission to serve notices under Article 5 of the Local Government Superannuation (Administration) Regulations, 1938, be given in respect of the following officers:-

A. Treasurer's Department.

1. N. Garnett, Temporary Collector.	Previously a contributory employee with the City of

	Lancaster with no disqualifying break in service. Rate of contribution 5%.
2. D. E. Williams, Temporary Assistant, Rating Section.	Appointed for a period not specifically stated as being less than 2 years (Section 30). Rate of contribution 6%.
3. R. Baughen, Stores Ledger Clerk, A.R.P. and A.F.S. Services.	Previously contributory employee with Herts C.C. with no disqualifying break in service. Rate of contribution 6%.

In each case the date of entry into the Superannuation Fund will be the date on which they commenced their duties.

B. Clerk's Department.

1. Miss J. Rogers.	18 years of age on the 12th September, 1940.
2. W. F. M Noble.	18 years of age on the 15th September, 1940.

The rate of contributions in both cases is 6% and they will enter the Council's Superannuation Fund on the respective dates mentioned above."

Council Meeting.

Tuesday, 1st October, 1940.

At a Meeting of the Council duly convened and held on the above date at 7 p.m. there were present:- Crs. R H. Broadbridge, J.P. (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, J. W. Clark, A. Cheason, F. E. Claydon, F. A. H. East, County Alderman H. E. Fern, J.P., C. E. Green, F.Jacques, F. M. Martin Smith, E. P. A. Offord, W. P. Render, W. H. Rean and W. Ryley Pratt, with Alfred S. Mays (Clerk), E. Scott (Engineer and Surveyor), C. W. Hill (Sanitary and Housing Inspector), E. S. King (Deputy Treasurer), Chief Officer C. H. Townsend and Commandant S. A. Licrece.

1 MINUTES. On the motion of Cr. Beard, seconded by Cr.Clark, the Minutes of the Meeting of the 3rd September, 1940, were taken as read and signed.

2 FIRE BRIGADE COMMITTEE - FIRE ENGINE - STATION OFFICER. On the motion of Cr. Offord, seconded by Cr. Green, the report of the Fire Brigade Committee of the 26th September, 1940, was taken as read and adopted nem con.

The Chairman of the Committee reported upon the enquiries made by himself and Chief Officer Townsend as to purchasing a replacement of the Dennis Motor Pump, and submitted quotations from Leyland Motors, Limited, and Merryweather & Sons, Limited. Cr. Ryley Pratt moved, and Cr. Clark seconded:- (1) "That application be made to the Ministry of Health and the Home Office for a loan for the purchase of a new Pump": (2) "That provided a loan can be obtained, the Council authorise the Fire Brigade Committee to place an order with the Leyland Motors, Limited, for a Leyland 500/700 g.p.m. Fire Pump together with equipment, at the estimated cost of £1,380:"and (3) "That it be left to the Fire Brigade Committee to arrange for the disposal of the Dennis Motor Pump if the above arrangements are made".

In confirming the appointment of Acting Station Officer J. H. Smith as Station Officer and Engineer, on the motion of Cr. Beard, duly seconded, it was resolved:- "That the monies to the credit of Mr. Smith in the Council's Superannuation Fund be refunded to him, and that he be accepted as a professional fireman under the Fire Brigade Pensions Act, 1925".

3 PLANS AND OUTDOOR SUB-COMMITTEE. On the motion of Cr. Rean seconded by Cr. Render, the report of the Plans and Outdoor Sub-Committee dated 30th September, 1940, was taken as read and adopted nem con.

4 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Clark, the report of the Finance and Establishment Committee of even date was read and adopted nem con.

5 WAR EMERGENCY COMMITTEE - ANDERSON SHELTERS - AMBULANCES. The Clerk and A.R.P Controller submitted a summary of the proceedings of the War Emergency Committee to date, pending an opportunity of presenting detailed reports. The summary was duly noted, and the Surveyor was asked to deal, as a matter of urgency, with the waterproofing of certain Anderson shelters.

6 FOOD CONTROL COMMITTEE. Upon the report given by the Clerk at the last Meeting concerning re-appointment of members of the Food Control Committee, County Alderman Fern moved, and Cr. Beard seconded:- "That Crs. East, Jacques, Rean, Scutt, Mrs. Strugnell, Messrs. Horne, Barrie, Howse, Milnes, Keene, Ennis Clark, Burgess, Robinson and Mrs. McCreath be re-appointed for a further 12 months, and that Mr. J. Kiff be provisionally re-appointed for a further 12 months".

7 BILLETING. The Clerk and Cr. A. Cheason (Hon. Billeting Officer) reported upon the position of billeting in the Urban District.

8 STIRRUP PUMPS. The Clerk reported that a supply of Stirrup Pumps was now available at the Council Offices at the cost of 27/-d each, and application should be made direct to the Deputy Treasurer, a Home Office supply at £1. each not yet being to hand.

ON THE MOTION OF CR. OFFORD, SECONDED BY CR. BEARD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 & 19 (1).

9 PETROLEUM ACT, 1928. Upon the report of the Inspector, it was resolved:- "That licenses for the storage of petroleum be renewed for a further period of one year, to Mr. A. Pattinson, Park Garage, Wood Street, and Mr. R. Lee, High Street, Barnet, for 1,000 gallons and 500 gallons respectively."

10 SLAUGHTER OF ANIMALS ACT, 1933. Upon the report of the Inspector, it was resolved:- "That the license to slaughter animals be renewed for a period of one year, to Mr. H.E.G. Newberry, of 8, Calvert Road, Barnet, employed by Messrs. W. H. Shepherd & Sons, of 196, High Street, Barnet".

11 OFFICE - LETTINGS. The Clerk submitted an application from Mr. John Hollingsworth in respect of the Barnet & District

Operatic Society, for the use of the Council Chamber on Sundays from 3 - 5 p.m. instead of on Wednesday evenings, as previously granted, and it was resolved:- "That this application be acceded to free of cost".

12 BARNET PLAYING FIELDS - FOOTBALL PITCHES. It was reported by the Deputy Treasurer, that he had let a Football Pitch on the Barnet Playing Fields under Agreement, for alternate Saturdays, at a rent of £8 a season, to the Byng Road Old Boys' Football Club, and the Clerk submitted applications from the Belle Vue and the Barnet Youth Clubs for similar tenancies. On the motion of Cr. Mrs. Strugnell, seconded by Cr. Ryley Pratt, it was resolved:- (1) "That the Byng Road Old Boys, and Belle Vue Football Clubs be granted the use of football pitches and accommodation on Saturdays at the rental of 5/-d per occasion, subject to the necessary Agreement being entered into, and that the Byng Road Old Boys' Football Club Agreement reported upon, being amended accordingly" (2) "That Barnet Youth Club be granted the use of two Football Pitches and accommodation every Saturday at the inclusive rental of £8. for the season, subject to the usual Agreement being entered into".

13 WOODLANDS FARM. The Surveyor submitted a letter from Mr. J. N. Nott, tenant of Woodlands Farm, Arkley, (Lady Yarrow's land, Regional Open Spaces), stating that he was unable to carry on the farm through unforeseen circumstances, and desired to relinquish his tenancy subject to the Council or himself finding a suitable tenant to take over the farm It was left to the Surveyor to report thereon later.

14 CHEQUES. Confirmation of Emergency Order No. 46 for £2,197. 7. 1. and General Order on Treasurer No. 17 for £3,210. 6. 5. and Superannuation Emergency Order No. 10 for £1,288 and Superannuation General Order No. 17 for £18. 6. 8. were sealed and signed.

Allotments Committee.

Tuesday, 22nd October, 1940.

At a Meeting of this Committee duly convened and held on the above date at 7 p.m there were present:- Crs. J. D. Olney (Chairman), C. T. Beard, A. Cheason, C. E. Green, J. L. Scutt and Mr W. Baker, with Messrs. S. Olney and S. F. Burfoot, representatives of the War-time Allotments Association, and the Officials.

1 WAR-TIME ALLOTMENTS CAMPAIGN. The Ministry of Agriculture's Memorandum dated the 17th October as to extension of allotments and cultivation of other land, was considered, and to meet the various suggestions made therein your Committee decided:- (a) "To advertise the War-time Allotments Campaign, advertisements to be inserted in the "Barnet Press" and slides to be exhibited at the Local Cinemas" and (b) "That the Deputy Treasurer be instructed to obtain a supply of "Dig for Victory" posters from the Ministry of Information to be posted throughout the District and 5,000 stick-on tabs for use by the Council and the War-time Allotments Association".

2 LAND AT VALLEY VIEW - VENTNOR DRIVE - IBIS SPORTS GROUND & THE SEWAGE FARM. The Chairman of the Committee reported upon the acquisition of the whole of Mr. J. K. Adams' land at Leeside Estate for War-time Allotments and that the land at Valley View had already been ploughed. The tenancy of the land had been granted free of cost subject to the Council providing their own fencing if necessary, and to the tenancy of the land being given up on three months' notice to the owner should he require it for building purposes. Arising out of the Chairman's report it was resolved:- "That it be left to the Chairman to approach the Surveyor to have the remaining land at Leeside Estate ploughed to a depth not less than seven inches and that the piece of land already ploughed at Valley View be cross-ploughed to the satisfaction of the Chairman". It was reported that the Surveyor was experiencing difficulty in finding labour at the present time, and Mr. Ensten, of Totteridge, was suggested as a suitable Contractor for this work.

The Deputy Treasurer was instructed to write to Mr. Harper (owner of vacant land at the rear of Ventnor Drive and other roads in that vicinity) for the use of War-time allotments if the necessity arises.

Consideration was given to the vacant land on Ibis Sports Ground at Totteridge being used for allotments, and the Council are asked to consider this possibility.

Questions were raised as to the use of road drift by the Allotment Holders at the Sewage Farm allotment site and it is recommended:- (1) "That the Farm Bailiff be asked to arrange for the road drift to be deposited upon the allotments where it is required" (2) "That the land at the Sewage Farm where the earth had been used for the filling of sandbags now be utilised for allotments for the growing of potatoes or other crop".

3 CHESTERFIELD ROAD LAND. Consideration was given to a circular letter from the Ministry of Agriculture and Fisheries concerning the recent amendment of Defence Regulation 62 A of the Defence (General) Regulations, 1939, which was made by Order in Council on the 4th September 1940 authorising Local Authorities to undertake direct cultivation of any lands in their occupation which may be available and suitable for the purpose, and to grow thereon such crops as may be approved by the Ministry. It was considered by the Committee that the Council's land at Chesterfield Road consisting of 14.62 acres would be suitable for the Council to undertake direct cultivation but owing to the Surveyor having difficulty in obtaining labour for this kind of work it is recommended:- "That local farmers and contractors be approached as to the ploughing up of this land so that crops can be grown for the use of this Authority, i.e. potatoes, etc., for sale on the same lines as the Sewage Farm crops".

4 CONFERENCES. A letter was read from the Ministry of Agriculture and Fisheries dated the 17th October concerning the 1940/41 "Dig for Victory Campaign" which was launched at the Mansion House London, on the 10th September, when it was decided that Regional Conferences should be organised to stimulate local propaganda campaigns. It was also stated that the Cambridge Guildhall had been placed at the disposal of the Ministry for a Conference to be held on Thursday, the 7th November, 1940, at 3 p.m. when Mr. T. Williams, M.P., Parliamentary Secretary to the Ministry, would address delegates from the Counties of Bedford, Cambridge, Hertford, Huntingdon, Lincoln, Norfolk and Suffolk, and that the Council were invited to send representatives to this Conference. Owing to present conditions no action was taken thereon.

5 LECTURES. Consideration was given to lectures and talks being given as a means of propaganda on War-time allotments, but no action was decided upon for the present.

6 MEETINGS. It was noted that the War-time Allotments Association representatives wished agendas to be posted to them direct as the present procedure of invitation to the Committee had not allowed them sufficient time to prepare their reports.

7 WAR-TIME ALLOTMENTS. The Deputy Treasurer reported that a total of 451 plots, consisting of 4,456 sq. poles, have been pegged out and that 398 had been let to date.

Fire Brigade Committee.

Monday, 4th November, 1940.

At a meeting of this Committee duly convened and held on the above date at 6.30 p.m., there were present:- Crs. E.P.A. Offord (Chairman), A. Cheason, F. Jacques, P.C. Marris, W.H. Rean, W.P. Render and Mrs, M. Strugnell with the Officials and Chief Officer C.H. Townsend.

1 FIRES. The Chief Officer reported upon the Brigade's attendance at 14 fire calls since the last meeting of the Committee, which were duly noted.

2 FIREMEN. MOTOR AMBULANCE. The Chief Officer reported that Fireman Ambulance Driver Hodges had resigned from the Brigade in order to take up a position elsewhere and that A/F Driver Brenchley had applied for this vacant position. He had been interviewed by the Chairman and Chief Officer and his qualifications were found very satisfactory. Recommended:- "That A/F Driver Brenchley be placed on probation as Fireman Ambulance Driver for a period of one month at a salary of £3.5.0d. p.w., and subject to him proving satisfactory and passing the final St. John Ambulance examination, his wage, be then increased to £3.10.0d. p.w."

It was also reported that A/F Driver Gusterson had applied for the vacancy caused by the dismissal of Fireman Soer, and that he had served an extremely satisfactory probationary period. Recommended:- (6-1) "That A/F Driver Gusterson be appointed to the mobilised staff of the Brigade at a wage of £3.5.0d. p.w."

The Chief Officer reported that he was satisfied with the improvement of the Fire Service both in regard to the attendance at fires and in the Station, and that several of the retained men had assisted in repairing damage to property caused by enemy action, and had been complimented by the Surveyor's Department on their work especially Firemen:- Low, Coleman, Evans and Gillians. The Chief Officer also stated that Station Officer Smith, together with Auxiliary Firemen Warner, Gillians and Bartlett deserved the highest praise for the manner in which they responded to a call

for volunteers for recovering unexploded A.A. shells, as they had removed several shells and had no thought of personal risk. Arising thereout, your Committee recommend:- (1) "That a letter of appreciation from the Council be circulated to the members of the Fire Services complimenting them on the way they have executed their work during the last few weeks, both in the Station and at fires." and (2) "That commendation be accorded to those who have assisted in the recovery of A.A. shells, with special mention of Station Officer Smith, Auxiliary Firemen Warner, Gillians and Bartlett."

3 FIRE STATION AND CONTROL ROOM. It was noted with approval by the Committee that the new Control Room which had now been in operation for several weeks, had proved to be a great asset to the Service, and was entirely staffed by A.F.S. Personnel.

4 LEAVE. The Chief Officer asked that the retained Firemen be given a further 5 days leave each, which would then bring them on the same level as the A.F.S. who are entitled to one day's leave per month. Your Committee recommend:- "That this additional 5 days leave be granted to the retained firemen."

5 FIRE ENGINE. It was reported that following the Council's approval to purchase a new Fire Engine to replace the Dennis, the Chairman, Controller and the Chief Officer met a representative of the Leyland Motors Ltd., with whom a provisional order was placed. It was also stated that the machine was now under construction, and it was understood that delivery would take place within nine months. Additions to the price quoted were a thermostatic heater and searchlight. Your Committee recommend:- "That these additions be agreed to, the total cost being £1380, and that the machine be painted red, and no brass work be covered as this would save expense after the war."

6 UNIFORMS. Recommended:- "That for the reasons stated by the Chief Officer, he be authorised to purchase a working uniform for his use, a pair of uniform trousers and jacket for 2nd Officer Phillips, and an undress uniform for Station Officer Smith."

7 FIRE BRIGADE PENSIONS ACT, 1925. Recommended:- "That under the Fire Brigade Pensions Act, 1925, an amount of £15.4.4d. to the credit of Fireman Ambulance Driver Hodges be refunded to him."

95A

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

12th August, 1940.

992 AUXILIARY FIREMEN. The Chief Officer of the Brigade submitted a report concerning the conduct of Auxiliary Fireman A. A. King, who had been suspended from duty at 11 p.m. on the 11th inst. Having taken the circumstances into consideration, the Committee unanimously decided that Auxiliary Fireman King should be dismissed from the Service forthwith and be given one week's wages in lieu of notice.

993 A.F.S. DEMONSTRATION. The Chief Officer reported as to arrangements in hand for an A.F.S. Demonstration at Underhill on the 31st inst. at 5.30 p.m. (Note: Owing to prevailing War conditions, this Demonstration was subsequently not proceeded with for the time being).

994 A.F.S. EQUIPMENT. There being only 9 firemen's axes now in stock, authority was given for a further quantity up to 4 dozen to be purchased.

995 SUPPLEMENTARY FIRE PARTIES. The Home Office circular 113 on this subject was submitted and would be dealt with at a meeting of District Wardens on the 15th inst.

996 A.R.P. MEDICAL OFFICER. Following the approval in principle recently agreed by the Council, the Committee gave consideration to the appointment of an Assistant Medical Officer for A.R.P. duties. Dr. N. Gray Thomson, being present, signified his willingness to undertake the duties. It was accordingly resolved that application be made to the Middlesex County Medical Officer for Dr. N. Gray Thomson to be appointed as A.R.P. Medical Officer for this district (under Dr. C. F. Hardie as Medical Officer of Health), Dr. Thomson to continue to act also in the capacity of Medical Officer-in-charge of Vale Drive First Aid Post, the remuneration for these inclusive duties from the 13th August to be at the rate of £150 per annum.

997 DEPUTY TREASURER. Consent was given by the Committee to the Deputy Treasurer being granted leave of absence for 14 days.

998 BILLETING OFFICER. Approval was given to the appointment by the Chairman of the Council of Mr. R. H. Warnes as whole-time Assistant Billeting Officer for a period of 14 days, to assist the Hon. Billeting Officer, Cr. A.Cheason.

999 AUXILIARY FIRE SERVICE. With reference to paragraph 973 it was reported that the two A.F.S. cars therein referred to no longer fit for service, had been disposed of for the sum of £6.

16th August, 1940.

1000 CASUALTY SERVICES. The Committee considered the general organisation and control of the Casualty Services, having regard to the recently increased activity in Civil Defence operations. A form of notice, signed by the Chairman of the Committee and the Controller, and to be issued to the A.R.P. Medical Officer, was approved for circulation to all units of that Service, indicating that the personnel were directly responsible to the Committee through the A.R.P. Medical Officer and the Ambulance Officer, and all appointments to, and dismissals from, the Service would remain with the A.R.P. Authority. Personnel who were members of the British Red Cross Society, St.John Ambulance Brigade or St.John Ambulance Brigade Nursing Division, while at liberty to retain any individual status in those organisations, would carry out their duties at Council Posts and Depots solely as members of A.R.P. whole-time or part-time personnel.

1001 RESCUE PARTY. Approval was given to the purchase of a billiard table for the Rescue Party, at a sum of £2.10.0.

1002 AIR RAID SHELTERS. Approval was given to the provision of sanitary accommodation in the Shelter under Totteridge First Aid Post, at an estimated cost of £9 for partitions, doors and Elsan closets.

1003 MORTUARY VEHICLE. Approval was received to the purchase of a new mortuary vehicle, at a sum of £100.

1004 A.F.S. VEHICLES. The action of the Chairman of the Committee in authorising the purchase from Ramsay Motors, at £20, of an Hispano Suiza breakdown car for conversion into a pump-carrying vehicle, was confirmed, this vehicle to take the place of a patrol car authorised at £30, the balance of £10 to be utilised for the purchase of "spares", &c. in connection with the vehicle.

1005 A.F.S. TELEPHONES. The Committee approved the provision, on behalf of the Council, of an Exchange line from the Central Fire Station to the Arkley A.F.S. Station to supplement the direct line between the two points, the Exchange line not to be used for out messages except on air raid action or breakdown of other services. Approval was also given to fares and subsistence allowances being granted to members of the A.F.S. attending at the G.P.O. for instruction in switchboard training.

1006 AUXILIARY FIREMEN. An application by Auxiliary Fireman Marsh for release to take up other work was not acceded to.

19th August, 1940.

1007 WAR DAMAGE - INVENTORIES. Circular 2118 was received from the Ministry of Health, dealing with the reporting of air raid damage occasioned to buildings and plant of Local Authorities. In connection therewith instructions were given for all Departments of the Council forthwith to prepare (in triplicate) inventories of the contents of all offices and other premises of the Council, one copy to be displayed in the room or premises concerned, one retained in the Department, and the third copy forwarded to the Treasurer's Department for record purposes.

1008 RESCUE AND STRETCHER PARTIES. In connection with paragraph 985, a letter was read from the Middlesex County Council approving the relaxation of the County Civil Defence Committee's decision on the 24-hour shift system for the Barnet Urban Stretcher Parties for an unlimited period.

1009 A.F.S. VEHICLES. The Chief Officer of the Brigade reported the proposed purchase of a Morris car from Mr. Little, of High Street, Barnet, and it was left to Cr. Render, in conjunction with Cr. Jacques, to endeavour to effect a purchase.

1010 FIREMEN. Fireman Ambulance-Driver J. Gillians, having tendered his resignation, it was reported that the Chairman of the Fire Brigade Committee had agreed the acceptance thereof, and concurred also in the appointment in his place of Mr. A. C. Arnold, now Leading Fireman with Potters Bar A.F.S., the appointment to date as from the 21st August.

1011 A.R.P. INSTRUCTORS. Approval was given to Deputy Commandant A. T. F. Ford attending for a course of instruction at Falfield.

21st August, 1940.

1012 AUXILIARY FIREMEN. It was agreed that meal allowances, totalling 15/6d, be approved for the personnel at "E" Post for the 14 days previous to the authorised period at 6d per 4-hours tour of duty.

1013 A.F.S. VEHICLES. Cr Render reported that, with Cr. Jacques, he had approved the purchase, from Mr. Little, of motor car GX5505, at a sum of £22. 10. 0.

A letter dated the 20th inst. was read from the Home Office, dealing generally with the purchase of A.F.S. vehicles and stating that, in addition to amounts already approved, the Minister was prepared to accept for grant purposes the cost of 7 cars at £220, 2 lorries at £50, and 2 vans for hose carrying and general utility purposes at £40, but the cost of replacement of 2 cars proposed to be dispensed with could not be accepted for grant pur-

poses. On this latter point the Deputy Treasurer was asked to make further representations.

1014 STIRRUP PUMPS. It was agreed that stirrup pumps for sale by the Council and purchased from Kitson Engineering Co. should only be disposed of on a prepayment basis.

1015 FIREMEN. With reference to paragraph 1010, as Mr. A. C. Arnold, (Potters Bar A.F.S.) would not now be transferred to this Authority, it was left to the Chief Officer to make another recommendation in due course.

1016 TOTTERIDGE FIRST AID POST. A letter dated the 20th inst. was read from the Northmet Power Company, stating that they did not consider any danger would arise from the position of the service termination in the meter cupboard at this Post provided the cupboard was waterproofed in the manner suggested by the Deputy Surveyor.

1017 WAR DAMAGE - MATERIALS. The Deputy Surveyor submitted a list of materials at an approximate cost of £558 which it was proposed to purchase so as to make provision for the repair of War damage to premises in this district. Approval was given to the purchase thereof, a further report to be submitted regarding suitable places for storage, and prices to be obtained for other specified material.

1018 COMMUNAL SHELTERS. Approval was received from the Middlesex County Council to an expenditure of £180 on a Clerk of Works salary at £6 per week, and an Assistant Clerk of Works salary at £4 per week, for a period of 18 weeks, in connection with Communal Shelters, approval to the erection of which Shelters had been given by the Home Office on the 12th August to the extent of £13,087. 13. 4.

Directions were given for the attention of the Police to be called to damage which was being maliciously occasioned to the Shelters now in course of erection.

1019 PORTLAND CEMENT. Intimation under date of the 20th inst. was received from the Ministry of Health, of the steps now being taken by the Ministry of Supply for increased supplies of Portland Blast Furnace Cement as an alternative wherever possible to Portland Cement.

1020 TOTTERIDGE CLEANSING STATION. The Deputy Surveyor reported as to steps being taken to replace a damaged boiler section at Totteridge Cleansing Station.

23rd August, 1940.

1021 A.F.S. VEHICLES. The Chief Officer having reported that it had not been possible to get a second-hand battery charger which was required, approval was given to the purchase of a new 10 amp. battery at £13 from Messrs. Meritus, Barnet.

1022 FIRE CALLS. The Committee expressed the view that under existing circumstances a retained member of the Fire Brigade need not report to the Fire Station on siren call but only when summoned by fire call bell.

1023 FIREMEN. With reference to paragraph 1015, concurrence was given to the appointment of Auxiliary Fireman C. E. Reeve as Fireman Ambulance-Driver from this date, at a salary of £3. 5. 0. per week rising to £3. 10 0. per week, this having been approved by the Chairman of the Fire Brigade Committee.

1024 EQUIPMENT. Authority was given for the issue of an order for an additional 12 overcoats for the A.F.S.

1025 AUXILIARY FIRE SERVICE. Home Office approval was received to £3. 5. 0 per week of the wages of a Clerical Assistant at A.F.S Headquarters (Auxiliary Fireman Briggs) being taken into account for grant purposes for a period of one year, the balance of his wages, amounting to 15/- per week, being payable by the Council.

1026 COMMUNAL SHELTERS. A communication bearing 8 signatures was received from the residents in Windsor Road, asking for the provision of air raid shelters there to be expedited and, on the report of the Deputy Surveyor, it was agreed that a reply should be sent that this would be done at the earliest possible date.

It was reported that difficulties had arisen regarding the supply of bricks for communal shelters, and that the Contractors required fortnightly certificates for payment, instead of monthly, which was agreed.

1027 CLEANSING STATIONS. Circular 275 was received from the Middlesex County Council, pointing out that boilers at Cleansing Stations should only be lighted on receipt of a gas alarm or in order to provide hot water, when actually required, for normal washing purposes.

1028 A.R.P. INSTRUCTOR. Approval was received from the Middlesex County Council to the appointment of Mr. R. E. Smith as full-time A.R.P. Instructor, at a salary of £20 per month. Details of his duties were considered and approved by the Committee.

1029 A.R.P. DEPOT. An interim report was received from the Deputy Surveyor concerning the estimates for heating the Repair Depot, &c. at the rear of 60, High Street, by electricity. Consideration was deferred for maintenance costs to be estimated and for alternative details as to gas heating.

1030 LOCATION SIGNS. The Deputy Surveyor submitted particulars from the Northmet Power Company as to charges for current for these signs, and it was agreed to accept the lower values as by the notes submitted.

1031 A.R.P. SHELTERS An application was submitted from Mr. A. Rich for a loan in respect of the erection of a shelter at his premises. Consideration was deferred for further particulars.

1032 FUEL SUPPLY. Mr. Morgan, Assistant in the Fuel Overseer's Office, having been passed for military service, it was resolved:- "That as from the date of his departure on military service, Mr. H. Caudle be appointed in his place as Assistant, at a salary of £3. 5. 0. per week, and that meanwhile arrangements be made for Mr. Caudle to keep in touch with the work".

26th August, 1940.

1033 A.R.P. EQUIPMENT. Circular 216 was received from the Ministry of Home Security, intimating arrangements which were being made to augment (but not immediately) the issue of steel helmets of two grades for part-time A.R.P. personnel. Additional respirators would also be issued when supplies were available.

1034 TOTTERIDGE FIRST AID POST. Details were given of the lighting arrangements at these premises, which were referred to the A.R.P. Medical Officer for further report.

1035 VALE DRIVE FIRST AID POST. The A.R.P. Medical Officer was asked to acquaint Mrs. Stapleford of her recognition as Deputy Matron-in-charge of Vale Drive First Aid Post.

1036 STRETCHER PARTIES. The A.R.P. Medical Officer arranged to make enquiries in order to satisfy himself as to the medical fitness of members of the Stretcher Party personnel in carrying out their duties.

1037 SALVAGE. The Deputy Surveyor gave particulars of recent sales of salvage, and it was agreed that the scrap metal dumps should now be removed in view of the institution of regular collections of salvage.

1038 STIRRUP PUMPS. Details were received from the Ministry of Home Security as to arrangements for sale of Stirrup Hand Pumps supplied for this purpose.

28th August, 1940.

1039 A.F.S. VEHICLES. A report was received as to an accident to the Totteridge A.F.S. lorry on the 24th August, causing damage to radiator. The Council's Insurance Company had authorised the necessary repairs, at an estimated cost of £15.

1040 PETROLEUM SUPPLY - A.F.S. Approval was given to a petroleum allowance being granted to 5 members of the A.F.S., up to a total of 4½-gallons per fortnight, when reporting for duty on air raid action and no other transport is available.

1041 TOTTERIDGE FIRST AID POST. Questions concerning the blackout arrangements at this Post and the provision of Elsan Closets in the Public Shelter under the Post were referred to the Surveyor for attention.

1042 PUBLIC SHELTERS. Notices, as by drafts submitted, were approved for display in Public Shelters regarding the use of such Shelters, and the Surveyor was asked to arrange for the supply of a suitable litter receptacle for each Shelter.

30th August, 1940.

1043 COMMUNAL SHELTERS. Middlesex County Council approval was received for Cement Fondu at 200/-d per ton as extra expenditure for Communal Surface Shelters, and for the Contractors' price of 51/3d per 1,000 Bricks to be increased to a maximum of 60/-d per 1,000 to maintain progress.

1044 RAILWAY LIGHTS. Directions were given for representations to be made to the Railway Company as to complaints received concerning the lighting system at High Barnet Station and the need for diminished lighting on the High Barnet branch line between Finchley and High Barnet, as is carried out in other sections of the line during air raid action.

1045 RESCUE PARTY. The Controller submitted correspondence with the Group Officer-in-charge of Rescue Party Services, Middlesex, regarding the employment of Rescue personnel, and approval was given to a reply being sent asking for further information from the competent authority on the points raised

1046 COMMUNAL SHELTERS CHESTERFIELD FLATS. Consideration was given to the arrangements at the Communal Shelters attached to Chesterfield Flats, and it was agreed that the Council, as owners of that particular property, should arrange to supply Elsan Closets and to provide lanterns for the lighting of the Shelters in lieu of the arrangements made by the occupants.

1047 FIRE CALLS. In connection with paragraph 1022, as 6 men of the retained Brigade had turned out to a siren call prior to the instructions on this subject being made known to them, it was agreed that payment should be made for their services in this instance.

1048 A.R.P. SHELTERS. With reference to paragraph 1031, it was reported that the applicant concerned was now applying instead to his Building Society for the necessary advance.

1049 AUXILIARY FIREMEN. A medical certificate having been submitted in respect of Auxiliary Fireman Weaver, and in view of the difficulty of obtaining personnel in the Totteridge district, it was agreed that he should be detailed for light duty only.

2nd September, 1940.

1050 STIRRUP PUMPS. It having been possible to arrange for the purchase of 60 Stirrup Pumps for sale to the Public, it was agreed that, on the present prices payable, these should be sold at 24/6d each and that intimation of their availability should be made known to the Wardens' Service.

1051 AUXILIARY FIREMEN. On a report submitted, and having regard to his difficulties in attending duty, it was unanimously agreed that Auxiliary Fireman P. Bower should be asked to return his equipment.

1052 OSSULSTON HOUSE. A report was submitted of the special use to which these premises were being put for War-time purposes, and it was agreed that no objection be raised thereto for the duration of the War but that the Council would review the matter at the conclusion thereof when the Town Planning proposals were again under consideration.

1053 MATERIALS. It was left to the Surveyor and Deputy Treasurer to make any necessary arrangements for the purchase of a supply of corrugated iron, at a price of £16. 17. 6.

4th September, 1940.

1054 AUXILIARY FIREMEN. Approval was given to Auxiliary Fireman Fraser being released, if required, for duty at Clare Hall Hospital, he being resident at South Mymms.

1055 ISOLATION HOSPITAL. A report submitted by the Chief Officer of the Fire Brigade as to an inspection of these premises was directed to be forwarded to the Clerk to the Hospital Board for information.

1056 FIRES. Attention was drawn by the Chief Officer to the delay which had occurred in the cutting off of electric current on the occasion of a fire at the Railway Bridge at Underhill, and directions were given for the L.P.T.B. to be asked to arrange for the earlier removal of such danger in any future case.

1057 PUBLIC SHELTERS. The Surveyor submitted a report as to work now in hand for the gas-proofing of 34 Public Shelters, at an estimated cost of 22/-d per Shelter. Particulars thereof were being forwarded to Middlesex.

1058 CLEANSING STATIONS. The Surveyor submitted estimates, under H.S. circular 261, for window protection of the Totteridge and Mays Lane Cleansing Stations, which were agreed for transmission to Middlesex for approval.

The Ministry of Health sanction was received to a loan of £551 (being the Council's share of the cost after deduction of Exchequer grant) for the erection of a Cleansing Station garage.

It was reported that all sections of the boiler at the cleansing Station at Totteridge had been found to be damaged, and new ones had been ordered.

1059 COMMUNAL SHELTERS. The Surveyor reported that, as bricklayers engaged on these works had asked for overtime, an application had been made to Middlesex County Council for their confirmation of employment for a 60-hour week, with overtime on a basis of time-and-a-quarter.

1060 A.R.P. INSTRUCTOR. Approval was given to the provision of separate accommodation for A.R.P. Instructor Smith on the first floor occupied by the A.F.S. and Stretcher Parties at Totteridge A.R.P. Centre.

1061 WAR DAMAGE - MATERIALS. On the report of the Surveyor it was agreed that premises known as "Hopedene", The Avenue, should be used for the storage of materials for remedying War damage, the rent to be offered to be £40 per annum for house and land, including that occupied by Public Shelters. The Deputy Treasurer was asked to effect necessary insurances against all coverable risks on the premises and contents.

1062 PUBLIC SHELTERS. It was agreed that, where possible, hinged or other seats should be provided in each of the archway Public Shelters.

1063 MORTUARY. Approval was given to the purchase from Mr. Ogles of 500 ft. of canvas at 1/-d per ft. for mortuary use, on the understanding that Mr. Ogles would repurchase this material from the Council at the end of the War.

1064 FIRST AID POSTS. It was reported that the Middlesex County Council had approved the provision of Colt ventilators at these Posts and the work was proceeding.

6th September, 1940.

1065 HOSPITAL ACCOMMODATION. The Controller reported enquiries made by representatives of the British Red Cross Society as to the possibilities of the user of a certain building for auxiliary hospital accommodation and the Committee agreed, for the reasons discussed, that the circumstances were not propitious to the proposal.

1066 WAR DAMAGE. Consideration was given to a London Region message that the repair of War damage (which in the particular instance consisted of a large crater in the garden of residential premises) was a matter entirely for the owner, and the Committee asked for their views to be expressed in proper quarters that under the special circumstances of that case the Local Authority should be authorised to carry out remedial work in view of the difficulties of the location and the cost which would otherwise be involved to the owner.

1067 AUXILIARY FIREMEN. In view of prevailing conditions, authority was given for a further 10 whole - time personnel to be added to the Auxiliary Fire Service and for confirmation to be sought from the Home Office following their general approval therefor.

A report was received from Commandant S.A.Licrece as to the difficulties in granting extended A.F.S. leave at the present time, but that, subject to certain arrangements, two days' leave might be granted to each man. This was agreed.

Particulars were received of an accident which had occurred to Section Officer Newton.

1068 FIREMEN. The Committee noted that the Chairman of the Fire Brigade Committee had accepted the resignation of H. J. Burk[illegible] as a retained member of the Fire Brigade.

1069 MOBILE WATER SUPPLIES. Following a letter from the Home Office as to transport arrangements for carrying water dams, authority was given for an estimate to be obtained for the spare A.F.S. lorry at Arkley to be put into order for the carrying of a water dam.

It was also directed that the Guardians Committee should be informed that it would be necessary to withdraw for these purposes the 750-gallon water dam which had been loaned to Wellhouse Hospital and whichno doubt the Guardians Committee would approach the County Council to replace.

1070 BARNET CINEMA CAFE. Approval was given to the free use of accommodation at these premises in connection with the local Poppy Day collection.

10th September, 1940.

1071 AIR RAID SHELTERS. London Region circular 191 was received, calling attention to the necessity of contractors arranging for the lighting of all building material, &c. in the highway and for completed Shelters to be lighted as soon as taken over from the contractors, the Police to be consulted before Shelters are erected in the highway so that the proposals may be considered from a traffic point of view.

1072 PUBLIC SHELTERS. Attention was drawn to R.H.Q. message of the 9th inst. asking for immediate arrangements to be made for the daily cleansing of Shelters accommodating 50 people or more, and for sanitary arrangements to be attended to. This matter was referred to the Surveyor for attention.

1073 AUXILIARY FIREMEN. A detailed report was read from Commandant Licrece as to recent calls made upon the Council's Auxiliary Fire Service for duties in the London area, and the Committee asked that there should

be conveyed, through Commandant Lidrece, to the members of the Service, the Committee's commendation of the untiring and excellent work performed by the crews concerned, under dangerous conditions

It was reported that arrangements had been made for the authorised increase of personnel by 10 men, 2 to be allocated to each of three Stations, and the remaining 4 to "D" Section.

As a further means of utilising trained members of the Service for fire duties, it was agreed that endeavours should be made to obtain the services of women operators in the Fire Control Room of the Central Station in place of male staff.

1074 COMMUNAL SHELTERS. With reference to paragraph 1059, approval was received from the Middlesex County Council to the proposal therein named, at a total extra estimated cost of £500.

13th September, 1940.

1075 A.R.P. MEDICAL OFFICER. A letter was read from the Middlesex County Council stating that the Minister of Health had approved the appointment of Dr. N. Gray Thomson as Assistant Medical Officer of Health for A.R.P., at an additional expenditure of not more than £75 per annum for the new duties.

1076 WAR DAMAGE - MATERIALS. Approval was given to the purchase of corrugated asbestos sheeting at a cost of £30 (approximately) and lino or felts up to £70.

1077 PUBLIC SHELTERS. Following the message referred to in paragraph 1072, Circular 285 was read from the Middlesex County Council authorising the purchase of suitable drinking water containers for use at Public Shelters, directions for which were given.

1078 FIRE PRECAUTIONS. The Ministry of Home Security having drawn attention to the need for premises unoccupied at night being safeguarded in respect of incendiary bomb fires, and having regard to Defence Regulation 27(A) now published, it was decided that in addition to the requirements of the Regulation, those in charge of Churches, Schools, Cinemas and similar buildings be advised to take like precautions.

1079 AUXILIARY FIREMEN. Consent was given to the pay of Section Officer Newton being made up for a period of a fortnight following his accident.

1080 EQUIPMENT. Pending the delivery of further supplies by the Home Office, authority was given for such steel helmets as could be spared from the reserve stock, to be issued on loan to Shelter Marshals and other services.

1081 AIR RAID DAMAGE. Thanks expressed by residents were directed to be conveyed to the Rescue Party for their services at a recent incident.

1082 A.F.S. EQUIPMENT. The Committee authorised the purchase of 4 dozen pairs of waterproof leggings in replacement of worn equipment.

1083 A.R.P. INSTRUCTOR. Congratulations were accorded to Deputy Commandant Ford upon his obtaining a Special Certificate at Falfield.

1084 AIR RAID WARNINGS. The Committee considered the provision of suitable notices to indicate to vehicle drivers in particular whether an air raid warning was in operation or not, and the Surveyor was asked to supply dual-purpose boards of appropriate size and design to be displayed at central positions, principally under charge of the Wardens' Service.

1085 AIR RAID SHELTERS. Approval was given to the provision of an Anderson Shelter on the greensward near Totteridge Post Office.

1086 WAR DAMAGE - MATERIALS. With reference to paragraph 1061, the Surveyor reported, and it was agreed, that the premises known as "Hopedene", The Avenue, could be used for storage of materials at a rent of £50 per annum, plus rates, this to include adjacent land and Public Shelter accommodation thereat.

1087 BASEMENT SHELTERS. It was agreed that the necessary arrangements be made for these Shelters to be available at night, where possible.

1088 A.R.P. DEPOT. Alternative figures were submitted for electricity or gas heating at this Depot, and it was decided to accept the lower estimate of £63. 7. 6. for electric heating, with an annual maintenance cost of £27. 9. 1. Approval was also given for like arrangements to be made for the Council Offices Garage and that at Underhill Farm.

1089 TOTTERIDGE AMBULANCE DEPOT. The Surveyor was asked to prepare, for submission to Middlesex County Council, a scheme for the provision of ambulance accommodation at this Depot. (Note: This action had subsequently to be deferred on instructions received from the County Authority).

1090 RAT DESTRUCTION. The Committee agreed on behalf of the Council to participate in a scheme by the Herts War Agricultural Committee for payments of rewards for rats tails at the rate of 1d per tail for a period of three months from the 1st October so as to stimulate the destruction of rats having regard to the great damage done by these rodents to foodstuffs.

1091 BURIALS. The Controller reported that, in accordance with procedure authorised by the Ministry of Health, arrangements had been made on behalf of the Council for the burial of a deceased person who had been a patient transferred from London to Wellhouse Hospital, this being the first instance where such steps had been taken.

20th September, 1940.

1092 AUXILIARY FIREMEN. Following the general authority in the concluding portion of paragraph 1073, on the report of Commandant Licrece consent was given to six women telephone operators being employed at the Central Fire Station control.

1093 FIRE WATCHERS ORDER. Directions were given for the attention of all establishments concerned to be drawn to the provisions of this Order, with intimation that it would be incumbent upon them to carry out the terms thereof.

1094 STIRRUP PUMPS. Owing to an increase in the price charged to the Council, it was agreed that future sales of these Pumps should be at the rate of 27/-d each, and that another 60 be obtained.

1095 MOBILE WATER SUPPLIES. With reference to paragraph 1069, the Chief Officer reported difficulty in obtaining, within the price sanctioned by the Home Office, other lorries for this purpose, and the matter was left for further report when opportunity offered.

1096 AIR RAID SHELTERS. Concerning paragraph 1085, as permission could not be obtained for placing a Shelter on manorial land, under the special circumstances of the case, proposals were approved for the Anderson Shelter to be erected in the front garden of the property.

1097 A-A SHELLS. In furtherance of the duty devolving upon the Council for the removal of unexploded A-A shells, the Surveyor was authorised to seek special volunteer labour at double pay, with extra rate for the ganger. (Note: Subsequently these duties were taken over by the Fire Service).

23rd September, 1940.

1098 CASUALTY SERVICES. The Civil Defence Employment (No.2) Order, 1940, was noted, wherein it was provided that male persons employed in whole-time duties in the First Aid Post and Ambulance Services were required to continue in such employment until their services were dispensed with by the Officer-in-charge of the Service (A.R.P. Medical Officer).

1099 PUBLIC SHELTERS. The Sanitary Inspector was asked to arrange for the periodical disinfection and spraying of Public Shelters.

1100 TAPSTER STREET DEPOT. The Surveyor was asked to make similar arrangements to those provided for under the Fire Watchers Order as regards the Council's Depot at Tapster Street.

1101 ANDERSON SHELTERS. The Surveyor reported that, of about 2,300 Anderson Shelters in the district, 1,800 had been inspected and, of these, 1,200 were found faulty and in some respect not in accordance with the regulations. Having regard thereto, draft of a letter was submitted and approved, for issue to householders, detailing safety requirements for these Shelters.

1102 41, HIGH STREET. A letter was read from the Middlesex County Council, agreeing to pay a proportionate rental of £75 per annum as from the 13th October, 1939, in respect of that part of these premises occupied as a Basement Shelter.

25th September, 1940.

1103 REFUGEES. Arrangements were discussed and agreed with the Medical Officer of Health and the Sanitary Inspector as to steps which might be taken for the disinfection and cleansing of clothing and personal effects of refugees received into the town.

1104 RESCUE PARTY. On report of the Surveyor, he was authorised to obtain leather gloves and heavy boots for members of the Rescue Party.

1105 COMMUNAL SHELTERS. Damage having been reported to Communal Shelters in course of erection, directions were given for appropriate steps to be taken warning offenders of the penalties of such action.

1106 FURNITURE. Particulars were reported of the arrangements being made under Ministry of Health instructions for securing vacant accommodation for the storage of furniture from houses damaged by enemy action.

27th September, 1940.

1107 REFUGEES. The Controller reported as to refugees recently received into the district and, generally, as to the steps taken in connection therewith.

1108 FIRE WATCHERS ORDER - SCHOOLS. A reply was read from the County Council as to representations made concerning the night guarding of Schools in this district as a precaution against incendiary bomb damage, the County Council expressing themselves as unable to authorise Managers to incur the necessary expense. The Committee also

considered the general question of air raid precautions at Schools in this district and gave authority for information to be conveyed to the County Council that further steps in this direction ought to be taken and the Council's Surveyor would, if necessary, undertake the required work for the County Authority.

1109 A.F.S. UNIFORMS. Approval was given to securing the replacement of 150 A.F.S. uniforms on quotations to be obtained.

1110 TOTTERIDGE AMBULANCE DEPOT. In connection with paragraph 1089, Circular 292 was received from the Middlesex County Council, indicating that the Minister of Home Security was not prepared to consider schemes for the protection of vehicles pending completion of the Shelter programme and other works of vital importance. Middlesex County Council stated that representations would continue to be made on the subject and, meanwhile, the Council's Surveyor was submitting an estimate of £115 in respect of Totteridge Ambulance Depot.

1111 RESCUE PARTY. A report received from the Rescue Party Superintendent as to work carried out by the Council's Rescue Squads when on duty outside this district was directed to be forwarded to the Middlesex County Council with appropriate representations.

1112 PUBLIC SHELTERS. London Region Circular 200 was submitted, indicating the urgent necessity of increasing the amount of Public Shelter accommodation. Enquiries were directed to be made thereon so far as might be necessary in view of the limited use of existing accommodation in this district.

30th September, 1940.

1113 STRETCHER PARTIES. Arrangements were approved for certain work to be carried out by the Surveyor so as to provide protected accommodation at 60, High Street, for Stretcher Parties, particularly during air raid action at night.

1114 A.F.S. VEHICLES. A report was received as to offers of accommodation, which have been accepted, for the garaging of certain A.F.S. vehicles which would otherwise have to remain in the open.

1115 TRANSPORT. A letter was read from the Ministry of Transport, asking whether, on behalf of the Council, the statutory requirements could be waived in respect of emergency trolley vehicle turning points which might have to be used in the event of enemy damage to trolley vehicle routes. This was agreed.

1116 PUBLIC SHELTERS. Intimation was received from London Region of steps which should be taken for the provision of gas-proof curtains for Public Shelters, and the

Surveyor was asked to make the necessary arrangements and to investigate the possibilities for such protection at Basement Shelters.

Circular 203 was received from the London Civil Defence Region as to additional powers enabling further air raid Shelters to be obtained for the night hours and as to further particulars which would be issued by the Government as to the provision of bunks for Shelters and, generally, as to increased amenities at Public Shelters. The Surveyor was asked to make the necessary investigations and to report in due course.

1117 ANDERSON SHELTERS. Home Security Circular 247 was submitted, giving details of methods which might be undertaken to overcome the flooding of Anderson Shelters in the Winter months, Local Authorities being authorised to supply materials to householders for this purpose as necessary. Meanwhile, the wor of concreting Shelters under arrangements made by the Council, had been recommenced, after having been delayed owing to shortage of labour and materials.

1118 BILLETING. The Controller submitted copy of a letter forwarded to the Ministry of Health dealing generally with the billeting question in this district.

2nd October, 1940.

1119 AUXILIARY FIREMEN. Upon a medical report received in respect of Auxiliary Fireman Beck, the Committee regretfully decided that he would have to be discharged as medically unfit for further service, on one month's notice, or earlier release to take up any other position.

1120 EQUIPMENT. Authority was given for the purchase of 23 additional camp beds and approximately 99 blankets and 28 pillows for further equipment at the various A.F.S. Stations, it being also left to the Surveyor and the Commandant to arrange to make any possible arrangements as to bunks.

1121 CIVIL NURSING RESERVE. Ministry of Health Circular 2167 was received, authorising an increase of 3/6d per week in the pay of trained nurses employed as members of the Civil Nursing Reserve at First Aid Posts.

1122 STRETCHER PARTIES - EQUIPMENT. A letter of even date was read from the Deputy Ambulance Officer, drawing attention to the need of further equipment for the Stretcher Party volunteers and setting out the requirements stated to be needed. Circulars on this subject from the Ministry of Home Security having been referred to, it was agreed that the Middlesex County Council should be asked to make representations for the additional equipment to be provided, particularly steel helmets. (Note: A Circular was, however, received the following day from the Ministry of Home

Security, pointing out that additional steel helmets referred to in paragraph 1033, were being issued as quickly as possible but, owing to the needs of other Services, distribution might not be completed for sometime: no steel was being released for the manufacture of helmets for sale, and there was no system of permits to authorise manufacturers to sell steel helmets commercially).

1123 COMMUNAL SHELTERS. The Surveyor reported that, owing to transport and other difficulties, bricks for this work were only being received up to 6,000 per day, whereas 15,000 daily were required for a month and 10,000 daily thereafter. In order to assist in obtaining supplies, permission was given for sand-lined bricks to be purchased.

1124 MORTUARY. For use with the new mortuary vehicle, a supply of rubberised sheets was authorised to be obtained.

7th October, 1940.

1125 A.F.S. UNIFORMS. The quotation of Messrs. Compton, being the lowest at 52/9d per uniform, was accepted in respect of 150 uniforms.

1126 WAR DAMAGE - MATERIALS. Approval was given to the purchase of another 50 tarpaulins, either of jute at 31/-d each or cotton at 35/-d.

Particulars were submitted by the Surveyor of the extent of repairs to War damage agreed by the Ministry of Health and the District Valuer.

1127 CAR ALLOWANCES. It was agreed that, in connection with Civil Defence work, the Surveyor's Assistant, Mr. Gardner, should be granted the use of A.R.P. petrol and that the Committee should pay for the licensing of the car at £2. 15. 0. per quarter.

1128 RESCUE PARTY. Approval was given to heating arrangements for the ground floor of the Rescue Party Depot being provided at an estimated cost of £6.

1129 A.R.P. PERSONNEL. Approval was given to the wages of Mr. R. Baughen as A.R.P. Stores Clerk being increased by 5/-d a week from the 1st October.

9th October, 1940.

1130 WAR DAMAGE. Approval was given to the purchase of 100 yards of special replacement material for windows, at a cost of 1/1½d per yard, and confirmation was given to the supply of 12 suits, at 27/6d each, for roof workers repairing War damage.

1131 ANDERSON SHELTERS. The Surveyor reported upon a special system for the waterproofing of Anderson Shelters into which he would enquire further.

Approval was given to two Shelters at 77 and 79 Well Road being made into one.

The Surveyor reported that a supply of bolts for Anderson Shelters was expected to be received from the Home Office tomorrow, after special enquiry had been made.

1132 MEADOW WORKS. No objection was raised to a temporary building at these Works being used by Messrs. Sommerfield, Ltd. for the special purposes indicated, subject to any necessary agreement.

1133 MOBILE CANTEENS. The Middlesex County Council intimated in Circular 297 that previous proposals to provide mobile canteens throughout the County had now been approved by the Minister of Home Security, and in due course one canteen would be allocated to this district for use here and in the Potters Bar and Barnet Rural districts.

1134 PUBLIC SHELTERS. The Committee considered arrangements for the control of Public Shelters and decided that Post Wardens should be responsible for supervising the proper use of the fabric and structure generally, and that the Shelter Marshals should be in control of persons occupying the Shelters. The Surveyor would arrange for the emptying of Elsan Closets, and the Sanitary Inspector would undertake arrangements for the sweeping out and disinfection of Shelters in Barnet, those at Totteridge being left to A.R.P. Instructor Smith to arrange for on similar lines.

1135 RAILWAY LIGHTS. A letter dated the 5th October was read from the Ministry of Home Security, stating that railway illumination of low intensity might safely remain unextinguished during air raid and that there was no navigational value in the flashing of electric trains running at low speed during a raid, nor in the use of electric coloured light signals.

11th October, 1940.

1136 CASUALTY SERVICE - EQUIPMENT. The Ambulance Officer reported as to equipment requirements of personnel of the Casualty Service, and the matter was left for report by the A.R.P Officer. The Deputy Treasurer submitted lists of equipment for all Services following stocktaking.

1137 MOBILE UNIT. The Ambulance Officer reported as to the progress of preparation of the Mobile Ambulance Unit which was being presented to the District, and was asked to submit suggestions as to personnel therefor.

1138 BILLETING OFFICER. Authority was given to the Deputy Treasurer to make application to the Ministry of Health for permission to appoint a lady assistant in connection with billeting arrangements.

14th October, 1940.

1139 AUXILIARY FIRE STATIONS. Approval was given to the purchase of kitchen utensils, at a cost of £2. 2. 1. for the Auxiliary Fire Station at Western Parade.

1140 ANDERSON SHELTERS. The Surveyor submitted a summary of tenders received for the erection of baffle walls for Shelters, which would be considered by the Middlesex County Council.

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE

16th October, 1940

1141 A.R.P. EQUIPMENT. In connection with the concluding sentence in paragraph 1336, the completion of the stock-taking reported upon by the Deputy Treasurer was noted and his statement on the various deficiencies disclosed The Committee were satisfied that the losses occurred at the outbreak of War owing to the necessity of issuing the stores without adequate records, and instructed the Deputy Treasurer to write off all such deficiencies in the ledger.

1142 WAR DAMAGE. The Surveyor reported upon his attendance at a Conference of Engineers of Local Authorities in Group 6 (Middlesex) and generally outlined the policy to be followed in the demolition of buildings and the utilisation of debris, the Group Engineer for the County having had instructions to assist Local Authorities and to act as agent for the Government, who would defray the whole cost. As a result, the Surveyor had arranged with the Lea Valley Demolition & Excavation Co. Ltd. to commence active operations on local War damage, on the basis of cost plus 12½%, plus a schedule rate for hire of plant and lorries, similar to the L.C.C. basis of prime cost contract for emergency work This, as agreed by Middlesex, was approved by the Committee. In connection with the reports to District Valuer, &c. costing and store accounts for this work, approval was also given to the Surveyor engaging temporary clerical assistance at £2. 15. 0. per week and to the purchase of an additional typewriting machine.

Details were submitted of furniture from War damaged properties removed to date and stored elsewhere.

1143 RESCUE PARTIES. With reference to paragraph 1104, confirmation was given to the purchase of 44 pairs of boots from Messrs. Mulholland at 16/6d per pair for the Rescue Party, and for eight further pairs to be obtained from other tenderers.

17th October, 1940.

1144 PUBLIC SHELTERS. The Controller reported that he had attended a Conference of Middlesex Authorities at which the Regional Commissioner, Admiral Sir Edward Evans, had indicated the general policy for the provision of Shelter accommodation of various types, and

supplying the Shelters with bunks. Questions have also been raised as to the difficulties experienced by the withdrawal of administrative and technical staffs for service in the Forces. The Committee, after hearing also a report from the Surveyor thereon, unanimously recorded their support of representations which the Surveyor proposed to make to the Middlesex County Council thereon.

21st October, 1940.

1145 ANDERSON SHELTERS. The Surveyor reported, and it was approved, that it was found necessary to make application to Middlesex County Council for Messrs. Charles Carter, Ltd. to be paid an extra 10/- per Shelter to enable them to expedite the work of waterproofing Shelters owing to the question of labour and transport for the 1,200 Shelters to be waterproofed and erected.

1146 TIMBER. Authority was given to the Surveyor to make application to the Timber Control for a special allowance of timber to provide that required to be supplied to the Bomb Disposal Section in connection with the removal of unexploded bombs.

1147 WAR DAMAGE - FURNITURE. Consent was given to the services of Mr. Holt of the Public Health Department being loaned to the Surveyor's Department concerning the removal of furniture from damaged houses.

1148 PUBLIC SHELTERS - BUNKS. London Region Circulars 217 and 218 regarding the method of supply and type of bunks for Shelters were submitted. The Surveyor was asked to institute enquiries with a view to a certain number of these bunks being made locally.

A letter from A.R.P. Instructor Smith regarding the condition of the Public Shelter at Totteridge A.R.P. Centre was read and left to Cr. Render for attention with Instructor Smith.

1149 ANDERSON SHELTERS. On a letter received from the Ministry of Home Security, and subject to inspection by the Surveyor, approval was given to Mrs. Wakeling being reimbursed up to the extent specified in the Ministry's letter, part of certain cost incurred by her in altering and waterproofing her Anderson Shelter, by her own contractor.

Approval was given to an advance of £20 being made to C. E. Wright in respect of his provision of shelter accommodation at 57, Kenerne Drive.

1150 LOAN. Subject to the confirmation of the Council, approval was given to application being made to the Ministry of Health for a loan of £5,000 free of interest in connection with War damage repairs to buildings, and £1,000 at 4% for Shelter accommodation.

1151 CONDOLENCE - AUXILIARY FIRE SERVICE. The Committee noted with profound regret the recent death through enemy action of Deputy Commandant A. T. F. Ford, and, upstanding and in silence, recorded their condolences.

23rd October, 1940.

1152 ANDERSON SHELTERS. In order to expedite the completion of the waterproofing of Anderson Shelters, provisional arrangements had been negotiated with Messrs. McManus whereby they would assist in this work to a substantial degree on the basis of outgoings, plus 2½% plant, plus bonus 7% to 12½%. As Middlesex County Council had stated the Home Office would not consider such arrangement, the Surveyor, with the Chairman of the Council, had interviewed representatives of the Middlesex County Council as a result of which London Region had now agreed, under the circumstances, to let the work proceed on this basis, without agreement at present. It would, therefore, proceed accordingly, and the Committee tendered to the Chairman of the Council their thanks for his assistance.

1153 PUBLIC SHELTERS. It was noted that Middlesex had advised that a contract might be arranged for the local provision of half the number of bunks required for Shelters.

Pending delivery of litter baskets specially ordered for Public Shelters, directions were given for improvised receptacles at once to be provided.

1154 WARDENS' POSTS. Directions were given by the Committee for Wardens' Post "C" at once to be rebuilt, following its recent demolition.

1155 TOTTERIDGE A.R.P. CENTRE. A letter from 29 persons using the Public Shelter at this Centre, regarding the arrangements thereat, was referred to Cr. Render and the Surveyor for attention.

1156 COMMUNAL SHELTERS. A letter was read from residents of Windsor Drive, urging the early erection of Communal Shelters in that locality, and directions were given for a reply to be sent stating that it was the Committee's desire to expedite the work as much as possible, but delay had occurred owing to a dearth of bricks and bricklayers.

1157 MOBILE CANTEENS. Following previous intimation from London Region as to the likelihood of mobile canteens being made available, Middlesex County Council now intimated that such a canteen for emergency use would be available in each Sub-Group for Local Authorities therein, together with smaller canteens or tea boxes for minor incidents.

1158 STIRRUP PUMPS. The Deputy Treasurer reported that there were still 163 stirrup pumps at 27/-d each awaiting sale.

28th October 1940.

1159 COMMUNAL SHELTERS. Intimation having been received that flat roof sections should be used for these Shelters, the Committee noted that all bricks and arched-roof sections had already been ordered for those in this district, and it was agreed that R.H.[illegible] should be informed accordingly.

1160 ANDERSON SHELTERS. The Surveyor reported that Messrs. McManus had actively commenced the work of waterproofing Anderson Shelters and 50 men were this week employed by them.

1161 PUBLIC SHELTERS. Circular 306 was received from Middlesex County Council as to the cleansing and disinfection of Public Shelters, and directions were given for the County Council to be informed that this matter had already been arranged for this district.

1162 WAR DAMAGE. With reference to paragraph 1066, a letter dated the 19th October was read from the Middlesex County Council, stating that London Civil Defence Region were unable to agree the Committee's contention and that any expense incurred by the owner in filling in the crater would be subject to any general arrangements made by the Government regarding the apportionment of the cost of repairing War damage.

1163 ROAD REPAIR AND CLEARANCE. London Region Circular 223 was submitted, urging the need for the strengthening of Road Repair Staffs and intimating that additional expenditure incurred by Local Authorities on repairing damage to roads caused by enemy action and in the clearance of debris from roads would be reimbursed in full.

1164 41, HIGH STREET - FURNITURE. A letter was read from the Middlesex County Council, stating that in addition to the sum of £75 already agreed by the District Valuer in connection with the use of Shelter basements at 41, High Street, the County Council would be prepared to reimburse the Council the rent paid for the part of the premises used for the storage of furniture for so long as they are used for this purpose, subject to the rent and terms of occupation being approved by the District Valuer.

1165 WARDENS' SERVICE. A report was received of injuries, through enemy action, sustained by certain members of the Wardens' Service while on duty, and the Chief Warden was asked to make representations to the Principal Warden as to the inadequacy of the present rates of pay to Wardens while incapacitated under these circumstances.

31st October, 1940.

1166 FIRE PRECAUTIONS. An offer having been received from Captain Foster, a resident in this locality, of the use of a static water supply at his premises in emergency,

together with a 500-gallon per minute pump and lengths of hose, consent was given to arrangements being made for housing the pump on his premises, a letter of thanks to be sent to Captain Foster for the interest which he displays in the Fire Service and the assistance he continues to render.

1167 AUXILIARY FIRE SERVICE. The Committee considered the filling of the vacancy caused by the death of Deputy Commandant Ford, and it was unanimously decided:- (1) "That Section Officer Brown be appointed as Deputy Commandant and that the designation of Divisional Officer, hitherto held by him, lapse" (2) "That Patrol Officer Watts be appointed Section Officer at Arkley vice Section Officer Brown" (3) "That Leading Fireman Finch be appointed Patrol Officer at Arkley vice Patrol Officer Watts": all these appointments to date as from the 1st November It was agreed that each Section Officer would be trained in Fire Control Room work.

Consideration was given as to leave arrangements for members of the Auxiliary Fire Service and, apart from any short-term leave up to three days which it might be possible to arrange, enquiry was to be made of the Home Office as to whether any extension of period would be allowed under existing conditions in which members of the Service might take the balance of annual leave due to them.

1168 A.F.S. VEHICLES It was agreed that a supply of Snowdon anti-freeze should be obtained for protection of A.F.S. vehicles during the forthcoming Winter. (Requisitions for A.R.P. vehicles for the same purpose would have to be made on the Middlesex Central Depot)

A letter was read from the Home Office, stating that they were not prepared to acknowledge for grant purposes the Morris and Hispano Suiza cars purchased for the A.F.S. Directions were given for it to be pointed out to the Home Office that the last-named vehicle was a pump-carrying appliance and should be recognised accordingly, but, in the case of the Morris vehicle, your Committee consider that this should be the responsibility of the Council's Fire Brigade Committee in respect of its use by the Chief Officer.

1169 CASUALTY SERVICE. In view of the necessity of rehousing the Barnet sections of the Casualty Service, the A.R.P Medical Officer with the Ambulance Officer and the Surveyor were asked to investigate possible alternatives for early report.

1170 COMMUNAL SHELTERS. Circular 307 from the Middlesex C.C. was noted, regarding further amendments in the dimensions of Communal Shelters in order that the standard Home Office bunks may be installed, and in view of a circular communication sent to Controllers by Admiral Sir Edward Evans, Regional Commissioner, the Committee asked that the Surveyor should be directed to proceed at once with

the local provision of bunks up to 50% of the total required.

1171 ANDERSON SHELTERS. Home Office and Middlesex County Council approval was noted to the acceptance of Messrs. Leyland Construction Co. tender of £442 11. 3. for baffle walls to 150 Anderson Shelters.

4th November, 1940.

1172 A.F.S. UNIFORMS. Approval was given to the cost of £3. 17. 0. being defrayed for the purchase of patrol jacket and trousers for Watch Room work by Auxiliary Fireman Briggs. It was also agreed that the three Section Officers should be supplied with similar uniforms at the best price possible, instead of replacement uniforms.

1173 PETROLEUM. At the request of the Regional Fire Officer, approval was given to the purchase of 50 2-gallon petrol cans for suitable storage, the cans to be returnable in due course.

1174 AUXILIARY FIRE STATIONS. The Surveyor and Commandant Licrece were asked to arrange for suitable Watch Room protection at Arkley and Totteridge A.F.S. Stations. (At the latter, the Surveyor was asked to see at the same time as to certain additional cover at the extension of the Wardens' Post at Totteridge A.R.P. Centre).

1175 AUXILIARY FIREMEN. It was agreed that, as from the 1st November, Auxiliary Fireman Meadows should be appointed as Leading Fireman at Arkley vice Leading Fireman Finch.

1176 CIVIL DEFENCE BUILDINGS. Directions were given for Head Teachers of local Schools to be urged again to impress upon their scholars the danger and penalties arising from interference with, and damage to, Civil Defence property, particularly Shelter accommodation.

1177 BURIALS. It was agreed that the grant of £7.10.0. authorised by the Ministry of Health in respect of burial expenses, should be accorded to the relatives of the late Deputy Commandant Ford.

1178 WATER SUPPLY. It was agreed that no account should be rendered to the Metropolitan Water Board under the special circumstances for the loan of the water tank vehicle on the 18th October.

1179 CASUALTY SERVICES. The A.R.P. Medical Officer submitted a report as to possible accommodation at four rooms at Barnet Technical Institute for the Casualty Services and general rearrangements arising therefrom. As a matter of urgency, this was agreed with a view to the Surveyor proceeding with any necessary protective works forthwith after Cty. Alderman Fern and the Controller had communicated with the Hertfordshire County Council. (This was subsequently agreed on behalf of the Herts. C.C.).

1180 MORTUARY. Approval was given to the Mortuary Superintendent obtaining assistance for the laying out, at the Mortuary, of bodies admitted direct to the mortuary where death had been caused by enemy action, a payment of 5/-d per body to be allowed.

1181 SHELTERS - BARNET BARRACKS. It was reported that the Chairman of the Housing Committee had agreed that Housing Funds should bear the cost of certain improvements in the Shelter accommodation at Barnet Barracks.

1182 RESCUE PARTY. Consent was given to the services of Warden Vincent being loaned to the Rescue Party as a matter of urgency, for a period up to a month, in connection with War damage repair.

1183 ANDERSON SHELTERS. It was agreed that expenses of 15/-d should be repaid to Mrs. Ambrose, of 43, Leeside, in respect of work carried out by her in enlarging the Anderson Shelter at those premises.

1184 ROAD REPAIR AND CLEARANCE. London Region Circular 224 was submitted showing the arrangements which could be made for suspending the calling-up for National service of men required for repairs to roads and clearance of debris.

1185 RESCUE PARTY. Particulars were received from the Ministry of Home Security of further equipment with which Rescue Parties could now be supplied.

1186 BASEMENT SHELTERS. Following communications received from Regional Headquarters, the Surveyor was asked to report upon the possibilities of any further suitable basement Shelter accommodation being available.

7th November, 1940.

1187 PUBLIC SHELTERS, COMMUNAL SHELTERS, &c. The Committee considered, in conjunction with the Surveyor, the general question of the provision of Shelter accommodation, having regard to the various difficulties which had to be overcome, and in this connection Middlesex County Council Circulars 308 and 311, dated the 5th and 6th inst., were read, concerning details of construction and improvement of Communal and Public Shelters respectively. The Surveyor had in preparation a detailed report on the subject, the submission of which had been interrupted owing to attention which necessarily had to be given to War damage. In connection with attempts to overcome dampness and damp penetration in Public Shelters which was being experienced in most districts, the Committee unanimously asked the Surveyor at once to proceed with the screeding of the floors of the Public Shelters in this district, at an estimated cost of £5 per Shelter. Although no Exchequer grant approval had been notified in respect thereof, the Committee deemed it desirable that this work should be put in hand, at

any rate experimentally, even if the cost had to be borne entirely by the Council.

1188 ANDERSON SHELTERS. Approval dated the 4th inst. was received to additional expenditure of 10/-d per Shelter, as applied for (paragraph 1145) in respect of the waterproofing of Anderson Shelters.

1189 RESCUE PARTY. A letter was received from the Rescue Party Superintendent, and it was agreed that the personnel of the Rescue Party should be granted, where possible, leave up to three days at the present time without being required to report on siren call.

1190 WAR DAMAGE. The Controller was asked to send a letter of thanks to Dr. Corbett, a visitor in this neighbourhood, who had given valuable assistance at a local incident on the 6th inst. Mention was also made of the good services rendered on the same occasion by Rescue Party Leader Oakley and others.

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

6th November, 1940.

1191 SHELTERS. The Committee had before them a comprehensive report by the Surveyor concerning the whole question of air raid Shelter accommodation in the district, and it was deemed desirable that this report should be brought to the notice of the Council at their Meeting the following day.

11th November, 1940.

1192 A.F.S. VEHICLES. A report was received concerning repairs necessary to an Austin A.F.S. patrol car, and further information was required for report at the next Meeting.

1193 ANTI-AIRCRAFT SHELLS. Following the view expressed by the Council at their Meeting on the previous day, the Committee considered what amount should be paid to those members of the Fire Service who had volunteered for, and carried out, the task of excavating for unexploded anti-aircraft shells. It was decided that for each shell so recovered, the sum of 35/-d should be paid, this amount to be divided between the men concerned at the discretion of the Chief Officer.

1194 A.F.S. STATIONS. Approval was given to bricks and cement being supplied to provide further protection against air raid action and weather conditions at the A.F.S Action Station at Chesterfield Road, the necessary constructional work being undertaken by members of the A.F.S.

1195 AUXILIARY FIREMEN. Home Office approval was received to the employment of 6 women on a whole-time basis, in place of 4 male Watch Room Attendants who had been transferred to fire fighting duties, the War Establishment of the whole-time paid personnel now being:- Auxiliary Firemen 75, other men 6, women 6, youths 1.

1196 UNIFORMS. Home Office Circular No 140, dated 5th November was received, intimating that every whole-time Auxiliary Fireman should now have two sets of uniform (tunic and trousers) in possession and that there should be a 10% reserve of uniforms for part-time men and, in addition, such stock of uniforms as may be necessary to provide replacement of garments when they become unfit for

service. The Home Office stated that immediate steps should be taken to place orders for these uniforms in two stages and that supplies would be sent as promptly as the manufacturing capacity will permit. The Committee asked that full details of the requirements should be reported to them on Monday next so that the necessary orders might be placed.

1197 MOBILE UNIT. As the Mobile Unit, which is being presented to the Council, was now available, it was arranged that the question of personnel for the Unit would be discussed on Thursday next on a report to be given by the A.R.P. Medical Officer.

1198 STRETCHER PARTIES - RESCUE PARTIES. London Region Circular No. 23% of the 7th November was submitted, stating that where help is needed to assist Rescue Parties, available Stretcher Parties should be asked to volunteer for the work, subject to there always being a reserve of Stretcher Parties standing by. It was reported that the members of the Stretcher Parties in the Council's service had already been performing such work.

1199 AMBULANCE STATION. With reference to paragraph 1088, a letter of the 4th November was read, from the County Ambulance Officer, stating that the Civil Defence Committee were unable to approve of the installation of electric power points and car heaters at Underhill Ambulance Station. The Emergency Committee, however, as previously shown, had already found it necessary to carry out this work as a matter of urgency.

1200 WAR DAMAGE - FURNITURE. In connection with paragraph 1147, arrangements were made for Mr. Holt to be returned to his normal duties as from the following day, and the Surveyor would take other steps for securing assistance in lieu of his services which were now required in the Public Health Department.

1201 WAR DAMAGE - MATERIAL. In view of the need for securing additional supplies of tarpaulins for temporary covering of roofs damaged by enemy action and having regard to the limited availability of these tarpaulins, the Surveyor was authorised, in addition to securing 100 of the smaller size at 31/-d each, to obtain at his descretion up to 100 larger tarpaulins 21 ft. x 18 ft. at £5. 8. 6. each on an offer made by the North Finchley Waterproofing Co.

1202 STAFF - SURVEYOR'S DEPARTMENT. As a matter of urgency in view of Civil Defence duties being carried out by the Department, the Surveyor was authorised to advertise for a temporary Assistant at £3. 5. 0. per week, in place of his chief Clerk, Mr. A. E. Gardner, who was due to report for Naval duties on Saturday next.

1203 RESCUE PARTY. Approval was given to application being made for deferment of Military Service in respect of one of the skilled men (bricklayer) of the Rescue Party.

1204 WAR DAMAGE. Rescue Service Circular No 56 was submitted, dealing with the salvage of valuables, as referred to in London Region Circular No. 214, whereby Local Authorities were required to designate an officer to whom should be handed money or valuable articles found in the course of salvaging War-damaged premises. For this purpose the Committee designated the Controller as the responsible officer for receiving such articles and disposing of them to persons entitled thereto.

1205 ROAD REPAIRS - CLEARANCE OF DEBRIS. London Region Circular No. 230 was received regarding release of skilled men from His Majesty's Forces where required for repairs to roads and the clearance of debris. The Surveyor was asked in accordance with the Circular to arrange for an immediate survey to be made as regards the Council's employees and those of their contractors who had joined His Majesty's Forces with a view to any necessary applications being made for release.

1206 AIR RAID SHELTERS - CATERING. Attention was directed to an Order, made by the Minister of Food, regulating the sale of food and drink in Public Air Raid Shelters. The Committee, however, were of opinion that, at the present time, no demand for such catering facilities arose in Public Shelters in this district, nor were the steps contemplated by the Circular such as were applicable to the limited size and number of Shelters in this area.

1207 ANDERSON SHELTERS. The Chairman of the Council and the Surveyor reported that they had inspected the Anderson Shelter to which Cr. Jacques had made public reference at the last Council Meeting, and found, as a fact, that, instead of the number of bolts for such Shelter being 14 as stated by him, the number was 20, of which only 8 bolts had been missing and not all of the bolts as he had stated. The Controller was directed to draw the attention of Cr. Jacques to these facts.

In order to assist persons whose Anderson Shelters were waterlogged or otherwise ineffective, it was agreed that representatives of the Surveyor's Department should give all necessary advice to occupiers of premises with a view to assisting them to remedy these circumstances where possible.

1208 WAR REFUGEES - LOCAL WELFARE COMMITTEE. The Controller reported the receipt by the Chairman of the Council of £50 from the Lord Mayor's Fund for the assistance of victims of air raid action. In order that these and other moneys available might be merged and so as to qualify for a grant from the Hertfordshire B.R.C.S. and St.John Fund for similar assistance for Hertfordshire residents, it was agreed that the War Refugees Committee, constituted in May last in connection with the then contemplated reception of Dutch and Belgian Nationals, should be called together with a view to their being established instead as a Local Welfare Committee for dealing with the moneys referred to.

1209 A.F.S. STATIONS. Approval was given to the deletion of the weekly charge of 1/6d in the rent payable by Station Officer Smith for his house at Chesterfield Depot, the electricity supply there being no longer on the limiter system, metered supplies now being used in connection therewith and at the Action Station adjoining.

1210 A.F.S. VEHICLES. With reference to paragraph 1192, details of the repairs required to the Austin car originally purchased from Great Northern Motors at £30 were given, and it was agreed that repairs should be carried out in accordance with the estimate of £13. 9. 6.

1211 AUXILIARY FIREMEN. Fire Brigade Circular No. 143 was referred to the Chief Officer for attention concerning the review of deferments of military service in respect of whole-time A.F.S. personnel.

1212 MOBILE FIRST AID UNIT. Consideration was given to the arrangements to be made for personnel of the Mobile First Aid Unit offered to the Council and shortly to be ready for use. Mrs. Lord and Mrs. Sykes were later interviewed by the Committee, and it was agreed that suitable invitations should be conveyed to persons qualified to be members of the Casualty Service with a view to their maintaining a voluntary duty rota for this vehicle. It was understood that Dr. Tresilian would be prepared to act as Honorary Medical Officer for the Unit and, after discussion of the whole matter, the Committee decided to authorise the appointment of Mrs. Sykes as the whole-time Sister-in-Charge of the Unit from a date to be arranged by the A.R.P. Medical Officer and that Mrs. Lord should be appointed to act as her part-time Deputy, two whole-time Attendants also to be appointed. It was further agreed that accommodation for members of this personnel should be provided in an available ground floor room of the building occupied by the Women's Voluntary Services at Barnet Technical Institute. Arrangements were also made for the vehicle formally to be handed over to the Council at 3 p.m. on Saturday, the 30th November, and for all concerned to be duly notified thereof.

1213 INSURANCE. The Surveyor reported damage found to be occasioned to a bicycle at Ravenscroft House, the machine being owned by the Junior Clerk of the Surveyor's Department (G. Br tt), and directions were given for the matter to be submitted to the Insurance Company.

1214 ANDERSON SHELTERS. With reference to the first portion of paragraph 1149, the Surveyor reported that, on inspection, he was unable to pass for certification the waterproofing and alteration privately carried out to the Anderson Shelter of Mrs. Wakeley at 150, Fitzjohn Avenue. Accordingly, it would not be possible to make any reimbursement by way of contribution in this case.

1215 TRANSPORT. The Surveyor reported the offer of Messrs. Perry of a "Fordson" vehicle (BRX349) at the sum of £450. Ministry of Health sanction, which it has not been possible to exercise, had previously been to the extent of £255 only.

and the absence of such a vehicle was increasing transport difficulties under the present circumstances. The Committee therefore resolved to purchase the "Fordson" vehicle at £450, subject to inspection thereof.

1216 WAR DAMAGE. An instance was reported where misapprehension had apparently existed as to the presumed differentiation in dealing with War damage as between larger and smaller houses. The Committee agreed that it should be pointed out to any concerned that no question of the type of house in any way influences the kind of material used and that the only operating factor is the availability or otherwise of material from time to time, which factor also determines the sequence in which repairs are carried out.

1217 RESCUE PARTIES. With reference to paragraph 1111, a letter was now read from the Middlesex County Council enclosing a communication from London Civil Defence Region confirming that lights ought to be used by Rescue Parties if considered necessary for rescue work, and it would be for the Incident Officer in case of doubt to decide whether lights were necessary or not.

1218 ANDERSON SHELTERS. London Region Circular No. 236 was submitted, giving particulars of the procedure by which extensions could be supplied to four-persons Shelters so as to provide sleeping accommodation, these to be used only in connection with existing Shelters which have not been, and are not intended to be, concreted, supplies, however, not being available for distribution before the end of November.

1219 PUBLIC SHELTERS. It was reported that particulars of the requirements of this district for the supply of bunks for Public Shelters had been forwarded to London Region on the 12th November and that, meanwhile, the Surveyor was obtaining prices from firms for the local supply of bunks.

A message was received from Regional Headquarters stating that now that winter rains had started, many trench [illegible] and for use as dormitories. Such cases would be inspected by the Regional Technical Advisor with a view to improvements and occupiers of such Shelters should be diverted to others elsewhere. A reply was agreed to the effect that water difficulties in trench Shelters were already under discussion between the Regional Technical Advisor and the Surveyor and that the trenches were not sufficiently utilised meanwhile as to need diversion of the occupants to others.

1220 ROAD REPAIRS. London Region Circular No. 237 was submitted, detailing the procedure regarding the repair of damage to highways caused by enemy action.

1221 EVACUATION. A letter was read from Barnet Rural Council, enquiring whether joint representations would be agreed for Hertfordshire districts in London Region to be prescribed as evacuation areas. The Committee deferred consideration of the matter to enable certain enquiries to be made.

1222 FIRE STATION. The Chief Officer reported War damage which had been occasioned to the Central Fire Station, and directions were given for temporary repairs to be carried out by arrangement with the Surveyor.

1223 A.F.S. UNIFORMS. Fire Brigade Circular having been received, intimating that two sets of uniforms should be supplied for each member of the A.F.S. personnel, it was agreed that the 150 authorised under paragraph 1109 would suffice for the time being, subject to review in six months.

1224 CIVIL DEFENCE PERSONNEL - WAR SERVICE INJURIES. Home Security Circular No. 281, of the 15th November, was received, setting out a new and extended basis of sick pay in respect of injuries on duty sustained by Civil Defence volunteers. In noting this the Committee asked that the Deputy Treasurer should prepare a report dealing with the question of compensation for fatality or total incapacity should the Council desire additionally to deal with these particular points.

1225 VALE DRIVE FIRST AID POST. Dr. Hyatt (acting A.R.P. M.O. on the occasion in question) reported as to the operation of the Casualty Services at a recent incident, and the Committee asked that this should be placed on record, with appreciation of the excellent manner in which the personnel at Vale Drive First Aid Post had carried out their duties.

1226 MORTUARIES. It was reported that War damage had been occasioned to a building reserved by the Council for mortuary purposes and that steps would be taken to repair this damage as and when possible.

1227 LIGHTING REGULATIONS. It was agreed that a quantity of 150/200 yards of suitable black-out material should be purchased for use by the Council in dealing with buildings coming under its control.

1228 REST CENTRES. London Region Circular No. 239 was read, indicating the importance of Civil Defence personnel being accurately informed as to the location of rest centres for use in emergency, and the Controller stated that the necessary steps were being taken in this direction.

1229 CIVIL DEFENCE COMMITTEE. An enquiry was received from Middlesex Civil Defence Committee as to whether regular meetings with that Committee were desired by Local Authorities' War Emergency Committees and at what venue. The Controller was directed to reply that it was considered these should be held monthly at the respective Sub-Group Headquarters.

1230 AERIAL SURVEY - LIGHTING REGULATIONS The Controller was asked to take steps, through the Air Ministry, to secure an aerial survey of this locality by night in order to demonstrate the effectiveness, or otherwise, of the lighting regulations.

1231 FIRST AID POSTS - MEDICAL OFFICERS The Deputy Treasurer was asked to approach the Middlesex County Council as to the possibility of payment of sessional fee to Dr. Hicks, who attended as an additional Medical Officer at Vale Drive First Aid Post on the 15th November, and to Dr. Wyatt, who had been in attendance at the Victoria Hospital on a previous occasion.

1232 MOBILE CANTEENS It was reported that a portable tea box had now been supplied by the Middlesex County Council to the Women's Voluntary Services for use in emergency, and the Ambulance Officer was asked to make suitable arrangements for a vehicle to convey the box to incidents when required.

Intimation was also given by Middlesex that a Mobile Canteen would shortly be supplied to this district for the joint use of this area and the districts of Bushey and Potters Bar and Barnet Rural, personnel for the service of which should be arranged through the Women's Voluntary Services if possible. The Controller was asked to make the necessary arrangements therefor between the Authorities concerned.

1233 POLICE SERVICES. On a report submitted by the Surveyor as to unauthorised persons gaining access to damaged areas, the Controller was asked to approach the Police Authorities as to the need for additional Police supervision and protection at the sites of various incidents, particularly during the night, so as to safeguard the property of air raid victims.

1234 PUBLIC SHELTERS. The Surveyor reported as to an estimate submitted by Messrs. Dove Bros for cement rendering the floors and interior walls of the Public Shelters in an endeavour to overcome water difficulties and was directed to take all necessary steps for the work to be proceeded with and for early approval of the Middlesex County Council to be obtained thereto.

1235 BUNKS. Home Office letter was received, notifying that 457 bunk units and 107 end sets were being supplied to this district through the Fleetway Manufacturing Co.Ltd., Edmonton, and directions were given for early arrangements to be made for the delivery or collection of these bunks.

1236 FURNITURE STORAGE. The Controller was asked to arrange for furniture storage to be obtained at local schools, having regard to the dearth of accommodation available for this purpose.

1237 ESTIMATES. The Deputy Treasurer reported that, as desired by the Middlesex County Council, he had forwarded to them provisional estimates of air raid precaution expenditure for the year 1941/42.

1238 REST CENTRES. The Controller reported, for record purposes, on the meeting between members of the Emergency Committee and the Clerk of the Hertfordshire County Council and other County representatives on the 17th inst. regarding the Rest Centres provided by the Public Assistance Committee, when it had been possible, on Ministerial instructions, to make certain additional arrangements for the resting and feeding of air raid victims pending their being provided with billets. Opportunity was also taken to urge the reservation of other premises in the town, and the Clerk of the County Council would take up this matter, in conjunction with the Guardians Committee Officials, with the appropriate Authorities concerned.

1239 ANDERSON SHELTERS. Messrs. McManus having referred under date of the 19th inst. to labour difficulties in connection with the waterproofing of Anderson Shelters, it was reported that Middlesex County Council would approve the working of overtime on this job on Saturdays and Sundays at appropriate Trade Union rates, provided the total hours worked did not exceed 60 weekly, and that this additional payment would be an extra to the contract.

25th November, 1940

1240 FIRE STATION - TELEPHONES. On a report received through the A.F.S.Liaison Officer, it was agreed that plugs and sockets should be provided for C.D. respirators at 1/9d per quarter in respect of four internal extensions at the Central Fire Station and four Exchange lines and two ends at Auxiliary Stations.

1241 PETROL SUPPLIES. Approval was given to the petroleum allowance previously authorised for four Auxiliary Firemen now to be drawn by Section Officer Wilmanton in lieu of Gusterson now transferred to the regular Brigade.

1242 A-A SHELLS. In view of Operations Circular No. 37, it was now left to the Controller and Chief Officer of the Brigade to make any arrangements thereunder where it was necessary to deal with unexploded A-A shells near the ground surface, pending the Bomb Disposal Section dealing therewith.

1243 POTTERS BAR U.D.C. The Committee noted with gratification a letter from Potters Bar Civil Defence Committee, conveying their regrets and sympathy concerning recent incidents in this district, and directions were given for thanks to be conveyed to the Potters Bar Civil Defence Committee for their kindly expressions.

1244 WAR DAMAGE. With reference to paragraph 1150, a letter of thanks was received from Dr. Corbett for the Committee's appreciation of his services at a recent incident, and indicating that he would be prepared similarly to assist at any time when he was in the district.

1245 MOBILE FIRST AID UNIT. The Deputy Treasurer reported that Middlesex County Council had approved the Mobile First Aid Unit, about to be presented to the Council, being placed on the official list of Casualty Service vehicles.

1246 UNIFORMS AND EQUIPMENT. Home Security Circular No. 278 was read as to supplies of waterproof coats which were to be purchased for certain units of the Civil Defence Services, and approval was given to the necessary number of waterproofs being obtained within the amount authorised by the Ministry from such firms that may from time to time have them available under the special circumstances.

1247 GAMES APPARATUS. Approval was given to an expenditure of 25/-d for the purchase of a new dart board for the Casualty Service personnel at Barnet Technical Institute.

1248 MEDICAL OFFICER. The A.R.P. Medical Officer was asked to confer with Dr Hardie with a view to arrangements being made for a medical practitioner to be present as Incident Medical Officer when necessary.

The Deputy Treasurer reported that Middlesex County Council were prepared to pay session fees in certain cases to Medical Officers at incidents at the discretion of the Controller, on the basis of a fee of £1. 11. 6 for two hours, and £3. 3. 0. for over two hours.

1249 RESCUE PARTY. Your Committee received from Mr. E. L. Randall a letter expressing keen appreciation of the services of the Surveyor and the personnel of the Rescue Party for the energy, tact and high standard of efficiency displayed by them at a recent incident. The Committee asked that these sentiments should be suitably acknowledged.

1250 ANDERSON SHELTERS. A letter dated the 25th November was read from Mr Charles Carter regarding the difficulties of carrying out satisfactory work in the waterproofing of Anderson Shelters, and the Surveyor was asked to approach the Middlesex County Council generally on the subject.

1251 PUBLIC SHELTERS. The Surveyor reported that Messrs. Dove Bros. would commence work next day on the concreting of the floors and walls of Public Shelters.

1252 BUNKS. Delivery had been arranged to commence from the next morning of the bunks referred to in paragraph 1235 for use in basement and other Public Shelters. These bunks would be collected by the Council's vehicles and the Controller was asked to make special arrangements for their temporary storage in a dry location pending assembly and erection in the Shelters. In view of this impending delivery of the bunks required, quotations for the local supply of bunks would not be needed. In due course, after the installation of the bunks in their respective loca-

tions, the Controller would make arrangements on lines indicated by the Regional Commissioners for the issue of tickets for the use of bunks.

1253 POLICE SERVICES The Controller reported that the Police Authorities, following representations made, were making additional arrangements for Police protection at War damage incidents.

1254 WAR DAMAGE - RATES. Circular 2215 was read from the Ministry of Health containing suggestions as to the manner in which various classifications of property temporarily or permanently uninhabitable through War damage might be dealt with as regards the rates thereon. The suggestions followed the lines, with certain extensions, of the preliminary statement made by the Deputy Treasurer at the last meeting of the Council, and this matter has now been further discussed by the Valuation Committee who have reported thereon in the proceedings of their meeting of the 30th November.

1255 CIVIL DEFENCE PERSONNEL - WAR SERVICE INJURIES. With reference to paragraph 1224, the Committee instructed the Deputy Treasurer that any member of the paid Civil Defence personnel absent through War service injuries was to receive full pay for the week wherein the injury was sustained, any adjustments of pay under the procedure laid down by the Ministry to be made at a later date.

1256 WAR DAMAGE. Following a preliminary enquiry made of the Ministry of Health, notification was now received from the Ministry that a loan of £5,000 would be made to the Council for expenditure in the repair of War damage, subject to the Council entering into a formal security for the purpose. Your Committee therefore recommend that the Council make formal application to the Ministry of Health for a loan of £5,000 for the repair of War damage and that the Seal of the Council be affixed to the form of mortgage submitted by the Ministry in respect thereof.

The Officials concerned were given authority to investigate the position as to the employment of an additional Clerk suitable to assist with the costing of War damage jointly through the Surveyor's and Treasurer's Departments.

28th November, 1940.

1257 CIVIL DEFENCE - PERSONNEL. The following message received from the Chief Administrative Officer, London Civil Defence Region, was received and directed to be circulated to the various branches of the Civil Defence Services.

"The Regional Commissioner for London has asked me to inform all those who are engaged in the Civil Defence of London as to that any occasional expression of appreciation to [illegible] Officers of Services other than [illegible] could be too high for the courage, endurance and self-sacrifice of all services - Police, Fire and A.R.P.,

"as well as the Army and the Home Guard, who give such willing help when needed. They must remember that they are all members of one body, with one single aim - to defeat the enemy's attempt to terrorise and paralyse this city. Some rivalry is natural, inevitable and healthy. Everyone wants to see the job done as well as possible, and sometimes those who are watching other fellows doing a job think they could do it better. The, are generally wrong, because every Service knows its own job best. But we are none of us perfect. There may be occasion for helpful suggestions, made in the right spirit and taken in good part. There can never be occasion for criticism of the sort that provokes a natural resentment. If ever there should be a case in which members of one Service feel that the public interest requires the conduct of another Service to be called in question, there must be no malicious comment or idle gossip, they must submit their complaint with a due sense of responsibility through the proper official channels, and it will be investigated officially.

Regular personal contact between the officers of the various Services in a locality is the best way of avoiding all causes of friction, and the Commissioners hope that they will all make a point of getting together and pulling together. There is indeed ample evidence that they are already doing so, and the incidents that have prompted this message have been gratifyingly rare."

1258 MEDICAL OFFICER. The A.R.P. Medical Officer reported that he had seen Dr Hardie with regard to the attendance of a medical practitioner at incidents and, after discussion, it was left to the A.R.P. Medical Officer to make a further report thereon.

1259 MOBILE UNIT. The Controller was asked to ascertain from the Wellhouse Hospital as to whether the Mobile Unit located there would be available at any hour on call, with a Medical Officer and other necessary personnel.

1260 BUNKS. The Surveyor reported that 380 bunk units had been collected to date, and some had already been erected in basement Shelters. The Committee record with appreciation the fact that Road Foreman Pugh and others assisting him had installed these bunks entirely in their own time outside of working hours. The Committee decided that in due course the wedges used with the bunks should be properly pinned in to prevent interference with the assembly of the bunk.

The Controller was asked to take the necessary steps to secure the full use of the requisitioned basements below Exchange Buildings.

1261 PUBLIC SHELTERS. The Surveyor reported that the cementing of the Public Shelters at Old Court House Recreation Ground was proceeding, together with the drainage of those opposite Barnet Fire Station, and the necessary work at others would follow thereafter.

1262 PRIVATE STREETS. PINE GROVE. A letter from residents of Pine Grove Totteridge, regarding excessive wear and tear of the roadway was referred to the Controller to take up with the appropriate Authorities.

1263 CIVIL DEFENCE WORKS. It was agreed that correspondence between the Surveyor and the firms concerned should form the basis of contracts, without the necessity of formal documents, for Civil Defence Works being carried out by Messrs. Stirlings (Pumping Station and Rising Main), Messrs. McManus (Waterproofing Anderson Shelters), C. H. Linton (Sewers and Repairs), Messrs. Lee Valley Demolition and Excavation Co (Clearance of debris), Messrs Catchpole (War Damage Repairs, Demolition and Clearance).

1264 FURNITURE. The Controller reported arrangements made with the S.A.Q.C. concerning the temporary use of furniture storage in certain premises otherwise requisitioned.

1265 EVACUATION. With further reference to paragraph 1221, your Committee gave consideration to the enquiry made by Barnet Rural Council, and by three votes to one decided that the various aspects of the prescription of this district as an evacuation area did not render the application for this necessary or desirable at the present time.

1266 HOUSEHOLD CARDS. Authority was given for the purchase of Household Cards for distribution to householders if thought necessary in the ascertainment of information through the Wardens' Service regarding the occupancy of premises from time to time.

1267 AIR RAID WARDENS. The Chairman of the Committee reported his attendance at a Meeting of Chief Wardens, and stated that the Principal Warden would shortly be issuing instructions and information arising thereout.

1268 COMMUNAL SHELTERS. The Surveyor submitted a communication from Middlesex County Council, showing the steps taken by them to deal with the difficulties experienced in connection with the hours of work by bricklayers employed by Messrs. Walker (Tooting) Ltd. on the construction of Communal Shelters in this district.

2nd December, 1940.

1269 A.F.S. VEHICLES. Home Office approval was received to the expenditure of £13. 9. 6. on the repair of Austin patrol car.

1270 STIRRUP PUMPS. Directions were given for Supplementary Fire Parties who may not yet be in possession of Stirrup Pumps to be supplied on loan with such Pumps from issues available by the Council pending the delivery of further Pumps by the Home Office for such Parties.

1271 CIVIL DEFENCE PERSONNEL - LEAVE. The Deputy Treasurer submitted a summary of annual leave still outstanding for the current year for individual members of the Council s Civil Defence Services, and it was agreed that arrangements should be made for each Service to see that its personnel before the 31st December next had been granted at least six days annual leave for the current year, enquiry at the same time to be made of the Middlesex County Council as to whether extension of the period wherein the full leave for the current year can be taken may be given.

1272 MEDICAL OFFICERS. The A.R.P Medical Officer reported that the Medical Officer of Health had further considered the question of the availability of local medical practitioners to attend as Incident Medical Officers when required General arrangements were agreed whereby it was anticipated that a medical practitioner from the district would be so available on call by the Controller

1273 MOBILE UNIT. A letter was read from the Medical Superintendent of Wellhouse Hospital, indicating that the Mobile Unit located there was available at any time, with the necessary Staff.

1274 INOCULATION. The Committee have considered the general question of the availability of free inoculation against infectious disease, and enquiry made of the Medical Officer of Health showed that he would be prepared to give such inoculation free to adults in those cases where their means did not permit of their making arrangements with their own medical practitioner.

1275 AMBULANCES. The Committee were gratified to note the possibility of an anonymous offer, received through Crs. East and Render, for the gift of an ambulance vehicle for stationing at Totteridge, and it was unanimously agreed that such a gift, if available, would be welcomed. (The Middlesex County Council have since consented to any such vehicle being placed on the strength and maintained by the Civil Defence organisation)

1276 ANDERSON SHELTERS. The Surveyor reported in detail as to a conference with representatives of the Home Office and the Middlesex County Council concerning difficulties experienced in attempting to remedy the waterlogged condition of Anderson Shelters, those difficulties having also been experienced elsewhere. Alternative methods of providing shelter were under investigation, and the Surveyor was making a detailed report to Middlesex on the following day, meanwhile, it had been decided that work being performed by contractors in this connection should cease pending any new decision thereon.

1277 SALVAGE The Salvage of Waste Materials (No 1) Order, 1940, was noted whereunder it is provided that no person shall take up or remove any article deposited in a place of collection as refuse for salvage except with the consent of the Local Authority or the person by whom

the article was so deposited, and subject also to the taking up or removal thereof for any purpose connected with Public safety or Public order.

1278 INSURANCE. With reference to paragraph 1213, the Clerk of the Council reported that he had received an ex-gratia payment of £4 herein from Municipal Mutual Insurance, Ltd , which sum the Committee agreed should be paid to Junior Clerk Brett in respect of his damaged cycle. The Deputy Treasurer was asked to make the necessary arrangements for a Comprehensive Cycle Policy to be taken out by the Council.

1279 WORKMEN - WAGES. Your Committee noted particulars received from the Civil Engineering Construction Conciliation Board, whereby the War Emergency Agreement as to wages was revised as from the first full pay week in December, 1940, and whereunder this district would come within the London area, so that the rate of pay for navvies and labourers for civil engineering works would be 1/5½d per hour.

1280 WAR DAMAGE. The Committee asked the Surveyor to send a letter of thanks to Mr Cecil E. Campbell, of Messrs. Campbell Smith & Co Ltd , for the loan of 23 ladders for War damage work free of cost for duration of the War, subject to the ladders being returned at any time at the firm's request in as good order or condition and subject to the Council being responsible, at a reasonable valuation for any lost, broken or otherwise damaged.

1281 PUBLIC SHELTERS - ELSAN CLOSETS. In order to assist in the emptying of the increasing number of Elsan Closets to be dealt with at Public and other Shelters, approval was given to the purchase at £46 10 0 of a "Sebeltow" Sludge Trailer of 100-gallons capacity.

1282 SUPPLEMENTARY FIRE PARTIES. The Surveyor was authorised to supply a quantity of sand in respect of an application received by him for this material for a Supplementary Fire Party at Totteridge.

1283 AIR SURVEY. The Committee noted that the Controller of Group No. 6 had forwarded to R.H.Q., with appropriate recommendation, the application submitted for an aerial survey of this locality by night.

1284 BILLETING - FURNITURE. Ministry of Health letter of the 29th November was received, showing that to obviate hardship to small owners of house property dependent upon the receipt of their rents, advances up to 75% of the estimated award could be made by the Council, adjustable later, in respect of premises requisitioned for housing homeless persons.

1285 RESCUE PARTY - LOCAL WELFARE COMMITTEE. There was handed to the Chairman of the Council a further donation of 14/- to the Local Welfare Committee contributed by Barnet Rescue Party in respect of gifts received by them.

1286 CIVIL DEFENCE COMMITTEE. Middlesex County Council intimated that regular meetings between the County Civil Defence Committee and Local Authority representatives in Group No. 6 would be held at Middlesex Guildhall.

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deemed as £3 per week, and that overtime pay to date should be paid accordingly.

2 STAFF - SALARIES. Various applications were received from subordinate members of the staff for increases in salary having regard to the present conditions and cost of living figures. The Sub-Committee carefully considered this matter in the light of the recommendations made by

homeless persons.

1285 RESCUE PARTY - LOCAL WELFARE COMMITTEE. There was handed to the Chairman of the Council a further donation of 14/- to the Local Welfare Committee contributed by Barnet Rescue Party in respect of gifts received by them.

BARNET URBAN DISTRICT COUNCIL

Staff & Workmen's Wages Sub-Committee.

Thursday, 24th October, 1940.

At a meeting of this Sub-Committee duly convened and held on the above date, there were present Crs. C.T. Beard (Chairman), R.H. Broadbridge, J.P. F.A.H. East, C.E. Green, J.D. Olney, P.C.Harris, W.H. Rean, J.L. Scutt and Mrs.L.Strugnell, with the Officials.

1 WORKMEN'S WAGES. Correspondence was considered from the National Union of Public Employees regarding the increase previously made by the Council in workmen's wages up to £3 per week for those whose earnings were less than this amount. The Union submitted that these adjustments had brought little or no relief to the financial burdens imposed by the cost of living, and the Union instanced the decisions reached by the National Joint Industrial Council whereby a further increase should be conceded to the extent of a gross war wage increase of 5/- p.w. After consideration, the Committee came to the conclusion (nem con) and recommend accordingly:- "That as from the date of the next Council meeting on the 9th November, subject to any necessary adjustments as by the previous resolution of the Council, workmen's wages be increased by sums varying from 1/9d to 3/-½d per week so that the increase in any case is not more than 5/- per week since 1st September, 1939. (It is estimated that in a complete year, if all the wages concerned have to be borne by the Council's funds, the estimated expenditure would be £800). It was agreed that for the purpose of calculating overtime pay, the basic weekly wage of the men affected by the adopted recommendations of the Sub-Committee dated 29th February,1940 should be deemed as £3 per week, and that overtime pay to date should be paid accordingly.

2 STAFF - SALARIES. Various applications were received from subordinate members of the staff for increases in salary having regard to the present conditions and cost of living figures. The Sub-Committee carefully considered this matter in the light of the recommendations made by

National Joint Council for Local Authorities Administrative, Technical and Clerical Services, in accordance with the Whitley Scale. It was noted that such a basis, if applied, would in a complete year involve a total extra expenditure of approximately £590, and at the present time, having regard to adjustments in respect of military service pay, there was a saving to the Council of approximately £111 per annum. By 6 votes to 1, it is recommended:- "That as from 9th November, 1940, the permanent staff of the Council receive 6% bonus where the normal salary does not exceed £300 p.annum, and that where the normal salary exceeds £300 p.a.,the bonus be 6% of the first £300, plus 3% of salary in excess of £300 or 3% of £200 whichever is the less."

3 VALUATION OFFICER. A letter was read from the Valuation Officer asking whether consideration could be given under present circumstances, to making up the pecuniary loss suffered by him in consequence of the passing of the Local Elections and Registration of Electors (Temporary Provisions) Act 1939, as was recommended by Home Office letter of the 27th July, 1940. Your Sub-Committee recommend:- (nem con) "That, subject to the necessary further calculations, there be paid annually to the Valuation Officer (Mr.E.Castle) for the duration of the war a sum of £5.14.0d as special increment, this representing the difference between the loss occasioned by him under the Act referred to, and the amount receivable by him under the recommendation in the previous paragraph.

4 BAILIFF. Application was read from the Bailiff (Mr. Nolan) asking whether the Bailiff's fee of 3/- a case could be retained by him; but your Committee do not recommend this course.

5 STAFF - TREASURER'S DEPT. A.R.P. DEPARTMENT. The Deputy Treasurer reported that authority had been obtained for 5 temporary staff in these two Departments engaged on work akin to Civil Defence duties being granted an increase of 5/- per week as from the 1st July, 1940. Approval of these payments is recommended.

6 TEMPORARY CLERICAL STAFF. It is recommended:- "That the maximum weekly wages payable of £3 for men and £2 for women approved in the Sub-Committee's recommendation 3 (1) dated 7th December 1939 be raised to £3.5.0d per week for men and £2.3.6d for women."

94A

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

6th November, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Saturday next, the 9th November, 1940, at 3.30 p.m., for transaction of the following business:-

Chairman's Motion of Condolence re the late Deputy Commandant A.T.F.Ford.

1. The Minutes of the Meeting held on the 1st October, as circulated, to be submitted and if approved as correct, signed.

2. To receive such communications as the Chairman may desire to lay before the Council.

3. Notice of questions (pursuant to Standing Order.6.) by Cr.Claydon.

   To ask the Chairman of the Council. (1) Has provision been made for people rendered homeless by enemy action to be supplied with hot meals, and furnished with bathing and clothes-washing facilities.

   (2) What steps are being taken to strengthen existing private basements where other shelter is not available.

   To ask the Chairman of the Finance Committee. (3) What steps have been taken to adjust the rates of people whose houses have been, (a) Rendered completely uninhabitable. (b) Partially habitable.

   To ask the Chairman of the Council. (4) What facilities are available to the public for free inoculation against typhoid and diphtheria.

4. To receive the reports (as circulated) of the undermentioned Standing Committees:-

   (a) Allotments Committee. 22nd October, 1940.
   (b) Fire Brigade Committee. 4th November, 1940.

5. To receive the report of the Finance and Establishment Committee of even date.

6. To receive the reports of the Emergency Committee. (Copies to follow).

7. To appoint the remaining member of the Food Control Committee.

8. Notice of Motion:-

   Cr. Claydon to move:-

   "That this Council is gravely concerned at the unsatisfactory condition of the majority of the shelters in Barnet and agrees that a special committee be elected to deal exclusively with the shelter problem."

P.T.O.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

Receive report from Chairman of Housing Committee.

To consider circulated reports of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Hayes
Clerk of the Council.

BARNET URBAN DISTRICT COUNCIL.

Finance and Establishment Committee.

A meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Saturday the 9th November, 1940, at 2.30 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Reports of Rate Arrears Sub-Committee of 5th September and 23rd October, 1940.

Report of District Auditor on Audit of Accounts 1939/40.

Consider report of Staff & Workmens' Wages Sub-Committee of 24th Oct. (to follow).

Consider letter from the North Metropolitan District Council as to affiliation to that body.

Old Court House,
Wood Street,
Barnet, Herts.

6th November, 1940.

Alfred Hayes
Clerk of the Council.

P.T.O.

Private & Confidential

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Saturday, 9th November, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance overdrawn at 26th September, 1940 ...		1,302. 3. 9.
Cash Receipts from 27th September, 1940, to 31st October, 1940:		
General Rate	17,840. 8. 5.	
Costs	5. 5. 3.	
Bailiff's Costs...	2. 0. 3.	
S.D.A. & Housing Act Loan & Interest Repayments.	609. 15. 0.	
Wentworth Housing Estate Instalments	143. 5. 10.	
Private Street Works Repayments	810. 15. 10.	
Sundry Charges	549. 0. 1.	
Allotments	18. 0.	
Farm Sales	20. 2. 9.	
Public Conveniences Receipts...	11. 3. 8.	
Housing Rents	2,427. 4. 4.	
Old Court House Games Receipts	3. 15. 4.	
Ministry of Health - Exchequer Grant	3,313. 0. 0.	
A.R.P. Grant	4,024. 0. 0.	
A.F.S. Grant	1,150. 0. 0.	
Sale, etc., of Respirators	5. 17. 3.	
Dividends & Interest	127. 18. 11.	
Miscellaneous	33. 13. 10.	31,076. 4. 0.
		29,774. 0. 3.
Less:		
Payments made...	22,426. 1. 3.	
Cheques previously authorised but not presented for payment	1,067. 2. 1.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	32,664. 8. 5.	56,157. 11. 9.
Balance overdrawn after making all payments		26,383. 11. 6.
Balance in hand as per Pass Book as at the 31st October, 1940		£7,347. 19. 0.

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 28th September, 1940 ...		520. 2. 1
Cash Receipts from 29th September to 2nd November, 1940:		
Deductions and Contributions - Workmen	52. 12. 10.	
" " " - Officers	93. 0. 7.	
Principal and Interest repayments	12. 3. 2.	
Augmented Allowances	18. 8. 8.	
Quarterly instalment of Equal Annual Charge ...	225. 18. 0.	402. 3. 1
		922. 5. 2
Less:		
Pensions paid		18. 6.
Balance in hand as per Pass Book at 2nd November, 1940....		£903. 19. 2

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 31st October, 1940:

Treasurer, Wages and Insurance Stamps Account	3,038. 12. 4
Treasurer for Storage	20. 0. 0
Treasurer for Petty Cash	44. 10. 1
Cashier	572. 8. 1
Treasurer, Current Account	265. 18. 1
	£3,941. 10. 8

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 12/2
General Rate collected 1st April to 31st October	£81,169	£98,575
Percentage of total amount collectable	53.2%	56.5%

Finance & Establishment Committee.

Saturday, 9th November, 1940.

At a Meeting of this Committee duly convened and held on the above date at 2.30 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, A. Cheason, F. E. Claydon, F. A. H. East, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, J. D. Olney, W. P. Render, W. H. Rean, W. Ryley Pratt, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ACCOUNTS. Accounts, as submitted by the Deputy Treasurer, amounting to £32,664. 8. 5. are submitted for adoption.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, &c., as circulated, was recommended for adoption

3 COMPLETION OF DISTRICT AUDIT. The Deputy Treasurer reported that the audit of the 1939/40 accounts had been completed, and the District Auditor had reported that there was no matter to which it was necessary to draw attention.

4 BARNET PLAYING FIELDS - FOOTBALL PITCHES. It was reported by the Deputy Treasurer that the Barnet & District Sports Association had made application for the cancellation of a charge of £14 raised for use of additional land for the season 1939/40, as the land was not used, this charge being in addition to the rent of £160.10.0. due under the lease. Recommended:- "That the Deputy Treasurer ask for further information from the Association as to their financial position at the time when the Association was wound up last year".

It was reported that the Military had again taken over the pavilion and ground of the Old Stationers' Football Club, and that the Club had obtained permission to use the pitches and asked for a reduction in rent to 10/- per pitch for the Winter season 1940/41, pending the payment of compensation. Recommended:- "That the Club be allowed to have the use of the pitches at the reduced rental of 10/- per pitch for the reason stated".

It was noted by the Committee that the Ministry of Health had refused permission to utilise the unexpended balances of loan monies of the Wellhouse Housing Estate to discharge the expenditure in the construction

of the Physic Wellhouse, and that it would be necessary to charge the expenditure of £507. 2. 10. to Revenue Account.

5 STAFF - TREASURER'S DEPARTMENT. It was reported that Miss M. F. Dawson, book-keeper in the Treasurer's Department, had submitted her resignation as she was taking up an appointment under the Bath City Council. To fill this vacancy, it is recommended:- "That Miss D. M. Brown be appointed on the permanent staff on Grade A, and that she be admitted to the Superannuation Fund as from the date of appointment".

6 RATE COLLECTION. On the report of the Deputy Treasurer, approval is recommended to the closing of the Rate Collector's office on Friday nights from 6.30 p.m. for the next 3 months.

7 RENT ARREARS. The Deputy Treasurer submitted a report of the Rent Arrears Sub-Committee who met on the 31st October, 1940, when consideration was given to the whole arrears position, which at the moment amounts to £370, £156 of this total being due to Military Service cases. Upon this report it is recommended:- "That Notice to Quit be served in appropriate cases, and the Deputy Treasurer be instructed to carry out an investigation where no just cause appears to be given for the outstanding amounts, and to take the necessary action to collect these amounts".

8 RATING AND VALUATION - WAR DAMAGE. The Deputy Treasurer reported upon the position as regards the valuation of properties damaged by, or as a result of enemy action, and it was noted that the matter is one of valuation rather than collection.

9 RATE ARREARS. The report of the Rate Arrears Sub-Committee held on the 23rd October, 1940, was submitted, and it is recommended:- (1) "That the sum of £150. 4. 0. be written off as irrecoverable in respect of the period ended 30th September, 1940, as set out in the Sub-Committee's report", and (2) "That proceedings be instituted in the other cases where satisfactory arrangements had not been made or kept".

Following the instructions at the last meeting of the Finance Committee, the Sub-Committee again considered the recovery procedure in connection with payment of rate by instalments, and it is recommended:- (1) "That where payment by regular instalments is agreed, a notice giving full details of the arrangement with the dates of payments being specifically mentioned therein shall be given to the ratepayer, who will be asked to return a copy duly signed that he is aware of the conditions of the arrangement", (2) "That the conditions of the arrangement include the payment of the instalment at stated dates, allowing three days' grace in the case of weekly payments and five days' grace in the case of other periodical payments, and that reminders will not be sent if the instal-

ments are not paid within the given time; and (3) "After the first day of the fourth month of each half-year, the Rate Arrears Sub-Committee reserve the right to issue the Summons without further notice to the ratepayer who is in default of any instalment".

10 AMBULANCE ACCOUNTS. It is recommended:- (1) "That proceedings for recovery be commenced in the undermentioned cases, for the reasons stated:- (1)

J. B. Norman, 43, Drayton Road, Boreham Wood.	£1. 14. 0. 9th June, 1939.	No replies to six applications for payment
C. S. Harris, 3, Highfield Way, Potters Bar.	£1. 17. 0. 29th June, 1939.	Letter of complaint after six applications for payment",

and (2) "That the undermentioned charges for use of ambulance be written off:-

H. Arnold, 36, St.Albans Road, Barnet.	£1. 19. 0.	Special permission to use ambulance. Council employee.
R. Woolveridge, 327, Shenley Road, Boreham Wood.	£-. 7 0.	Balance of charge of £1 2. 0. Unemployed",

11 STAFF & WORKMEN'S WAGES SUB-COMMITTEE. The report of the Staff & Workmen's Wages Sub-Committee dated 24th October, 1940, is recommended for adoption.

12 NORTH METROPOLITAN DISTRICT COUNCIL. The Clerk submitted a letter dated 28th October, 1940, from the North Metropolitan District Council for Local Authorities' Administrative, Technical, Professional and Clerical Services, asking the Council to affiliate to that body. After very careful consideration, it is recommended:- "That this matter be deferred for a month to enable more details to be obtained".

13 STAFF - CLERK'S DEPARTMENT. The Clerk submitted a letter from Miss J. Rogers, Junior Typist in his Department, asking that she might be allowed to resign, so that she might join the Women's Auxiliary Air Force on a week's notice. Recommended:- "That Miss Rogers be notified that no objection would be raised should she wish to resign to join the Women's Auxiliary Air Force, and that she be offered reinstatement after the War should she so desire it, the Clerk to be authorised to take such steps as may be necessary to fill any such vacancy meanwhile".

Council Meeting.

Saturday, 9th November, 1940.

At a Council Meeting duly convened and held on the above date at 3.30 p.m. there were present:- Crs. R. R. Broadbridge (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, A. Cheason, F. E. Claydon, F.A.H. East, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M Martin Smith, E.P.A.Offord, J. E. Olney, W. P. Render, W. H. Rean, W. Ryley Pratt, J. E Scutt, with Alfred S. Mays (Clerk), E. Scott, (Engineer & Surveyor), C. W. Hill (Sanitary & Housing Inspector), E. S. King (Deputy Treasurer) and C. H. Townsend (Chief Officer of the Fire Brigade).

1 CONDOLENCES. The Chairman referred to the recent death through enemy action of Deputy Commandant A.T.F. Ford, of the Auxiliary Fire Service, and it was unanimously resolved, upstanding and in silence:- "That there be placed on record the Council's profound sympathy with the widow and family in the grievous loss which they have sustained, coupled with recognition of the excellent work which the late Deputy Commandant had carried out as a member of the Auxiliary Fire Service".

2 MINUTES. The Minutes of the Meeting of the 1st October 1940, were taken as read and signed.

3 ALLOTMENTS COMMITTEE - IBIS SPORTS GROUND. On the motion of Cr Olney, seconded by Cr. Beard, the report of the Allotments Committee of the 22nd October, 1940, was adopted nem con. subject to Mr. W. J. Frisby's name being substituted in place of Mr. W. Baker, amongst those present at the meeting.

Arising out of the Committee's report, consideration was given to the vacant land on Ibis Sports Ground at Totteridge, being used for allotments On the motion of Cty Alderman Fern, seconded by Cr. Jacques, it was resolved:- (11-1) "That no action be taken".

4 FIRE BRIGADE COMMITTEE - FIRE ENGINE. On the motion of Cr. Offord, seconded by Cr. Mrs. Strugnell, the report of the Fire Brigade Committee of the 4th November, 1940, was taken as read and adopted, subject

to the question of painting of brass-work of the proposed new fire engine being adjourned for three months.

5 ANTI-AIRCRAFT SHELLS. Concerning recommendations of the Fire Brigade Committee as to the recovery of unexploded A.A. shells, on the suggestion of the Chairman of the Committee, consideration was given as to the payment of firemen who had volunteered for this particular work. On the motion of Cty. Alderman Fern, seconded by Cr Jacques, it was resolved:- "That this matter be referred to the War Emergency Committee for attention".

6 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Green, the report of the Finance and Establishment Committee of even date was read and adopted nem con.

7 WAR EMERGENCY COMMITTEE. On the motion of Cr. Ryley Pratt, seconded by Cr. Render, the report of the Emergency Committee for the period 12th August, 1940 to 7th November, 1940 (Paragraphs: 992-1190 inclusive) was received and agreed nem. con:

On the motion of Cr. Ryley Pratt, seconded by Cr. Olney, the Council placed on record, their appreciation of the way in which the Surveyor and his Department had dealt with incidents and Civil Defence work during the last few weeks.

Special mention was made by the Surveyor as to the gallant way in which Rescue Party Leader Oakley, and Dr. Corbett (who was temporarily residing in Barnet), had assisted at a recent incident, and it was unanimously resolved:- "That the Council's appreciation be recorded in this matter, and that a letter of thanks be sent to Dr. Corbett."

8 PUBLIC AND ANDERSON SHELTERS. There was read a detailed report submitted by the Surveyor setting out the position on the question of the erection of Public, Communal and Anderson Shelters in the district. The report was discussed and received nem. con.

9 FOOD CONTROL COMMITTEE. The Clerk reported upon the re-appointment of members of the Food Control Committee, and to bring the appointment of the Committee up-to-date, County Alderman Fern moved, and Cr. Beard seconded:- "That Mr. J. Kiff be re-appointed for a further 12 months."

10 PUBLIC SHELTERS. In accordance with notice give, Cr. Claydon moved, and Cr. Rean seconded:- "That this Council is gravely concerned at the unsatisfactory condition of the majority of the shelters in Barnet, and

agrees that a special Committee be elected to deal exclusively with the shelter problem." As an amendment, County Alderman Fern moved, and Cr. Render seconded:- "That this Council is satisfied (a) that defects in the various types of shelter are due to the strict limitation of expenditure imposed by the Government, who were entirely responsible for their design and specification (b) that representations were made and stressed to the Home Office by the Chairman of the Emergency Committee and the Council's Surveyor, to the effect that such shelters would not be proof against inclement weather conditions, and (c) that the Council's Emergency Committee have done and are doing everything within their power and the means at their disposal to improve the conditions of the shelters now that expenditure to this end has been authorised by the Government." The amendment upon being put, was carried, there voting for, 12 against 3, and likewise as a substantive motion.

11 BILLETING - HON. BILLETING OFFICER. Cr. Cheason moved duly seconded, and it was unanimously resolved:- "That the Council record their gratification to those persons who had voluntarily taken in the unfortunate people who had been made homeless through the various war incidents in this town." The Council also placed on record their appreciation of the services gratuitously rendered by Cr. Cheason, Chief Billeting Officer.

ON THE MOTION OF CR. OFFORD, SECONDED BY CR. BEARD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

12 WOODLANDS FARM - ARKLEY. The Clerk reported that Messrs. Auburn & Sons Ltd., had arranged with Mr. Nott forthwith to take over the lease from the Council, relinquished by him, and as a matter of urgency the Chairman of the Council had signified that no objection would be raised by this Authority. On the motion of Cr. Beard, duly seconded, it was resolved:- "That the action of the Chairman be endorsed, and authority be given to the Clerk to agree an assignment of the lease accordingly."

13 TOWN PLANNING - LAING'S ESTATE. The Clerk submitted correspondence from Messrs. Lillywhite Frowd & Co., making application for the use of premises owned by Messrs. Laing & Co., known as Laing's Estate Office, situate on the East side of the Barnet By-Pass near Stirling Corner, for use as a small additional Engineering Shop for the purposes therein mentioned. The land being zoned for Private Residential Property only under the Council's Town Planning proposals, it was resolved:- "That it be left to the Surveyor to discuss the matter with the applicants on the lines suggested by the Council and to report at a later date."

14 WAR DAMAGE - WAGES. The Clerk reported that in dealing with essential repairs to properties damaged by enemy action, it had been necessary to utilise as continuously as possible, the services of suitable labour so as to reinstate for habitation purposes, in accordance with the Government's desire, premises rendered otherwise uninhabitable particularly as regards roofing, and for this it had been necessary to employ week-end and Sunday labour for which payment had been made at the ordinary rate of wages.

Certain of the employees had sought payment on the basis of time and a half for Saturday afternoons and double time on Sundays. The matter had been discussed with the representative of the National Union of Public Employees, who had pleaded, particularly on behalf of the Housing Staff, the provisions of the Conditions of Employment and National Arbitration Order, 1940, and was unable to concede points submitted by the Emergency Committee.

After the Council had discussed the matter very fully, County Alderman Fern moved, and it was duly seconded, and resolved:- (11-3) "That the matter be left for a period of one month, when it would be further considered."

15 THE BARRACKS. Resolved:- "That the question of the reduction of rent from 10/- to 6/- per week in respect of No. 9 The Barracks, be left to the Chairman of the Housing Committee and Deputy Treasurer for investigation, with power to act."

16 CHEQUES. Confirmation of Emergency Order No. 47 for £11,131.14s.11d. and General Order on Treasurer No.18 for £21,532.13s.6d. and Superannuation General Order No. 18 for £22.18s.4d. were sealed and signed.

Valuation Committee.

Saturday, 30th November, 1940.

At a Meeting of this Committee duly convened and held on the above date at 5 p.m., there were present:- Crs. C. T. Beard (Chairman), F.E. Claydon, A. Chcason and P. C. Marris with Messrs. C. W. Harris, W. T. Howse A. Nunneley and W. Jones with the Clerk, Valuation Officer and Deputy Treasurer.

1 MINUTES. Minutes of the Meeting of the 22nd April, 1940 were taken as read, and signed.

2 PROPOSALS. Reports were received of the proceedings in respect of the appearances before Barnet Assessment Committee since the date of the last meeting. Various proposals awaiting consideration were discussed, and the Valuation Officer would report further thereon in due course.

3 WAR DAMAGE. Your Committee considered the Ministry of Health letter (referred to in the report of the War Emergency Committee) concerning the method of Rate allowances in respect of War damaged properties, and in conjunction therewith had before them reports by the Valuation Officer and the Deputy Treasurer. It was not necessary to deal with the former report in view of the points submitted in the Deputy Treasurer's report indicating difficulties which might arise particularly in respect of the Metropolitan Police Precept if the matter be dealt with by way of re-assessment of certain classes of War damaged premises. The Committee therefore agreed that the basis which they proposed to follow was by way of void allowance (as recommended by the Ministry) for properties rendered uninhabitable and not by way of re-valuation, in the expectation that all, or the majority of, the other Authorities in the Metropolitan District would follow the same procedure. To this end the Deputy Treasurer was asked to communicate with the 98 Authorities concerned.

105A

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

4th December, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Saturday next, the 7th December, 1940, at 3.30 p.m., for transaction of the following business:-

1 The Minutes of the Meeting held on the 9th November, as circulated, to be submitted and if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6.)

4 To receive the Report of the Valuation Committee of the 30th November, 1940.

5 To receive the report of the Finance and Establishment Committee of even date.

6 To receive the reports of the Emergency Committee.

7 Cr. Mrs. Strugnell to report re Housing.
8 Report re Citizens Advice Bureau.
9 NOTICE OF MOTION. Cr. Olney to move:- "That this Council seek the co-operation of the Finchley Borough Council to urge the Ministry of Transport to divert the lorry traffic through the Barnet By-Pass Road."

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS:-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Consider Report of Economy Committee.

Consider Wages for War Damage Repairs (para: 14 page 104).

Alfred Hays

Clerk of the Council.

BARNET URBAN DISTRICT COUNCIL.

FINANCE AND ESTABLISHMENT COMMITTEE.

A meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Saturday the 7th December, 1940., at 2.30 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer.

Communication from Council's Treasurer (Major J.H. Hall).

Report of Deputy Treasurer.

Report of Clerk as to Staff.

Reports of Rate Arrears Sub-Committee.

Small Dwellings Acquisition Acts.

National Playing Fields Association.

ALFRED S. MAYS.

Clerk of the Council.

Old Court House,
Wood Street,
BARNET, Herts.
4th December, 1940.

105A

PRIVATE & CONFIDENTIAL.

BARNET URBAN DISTRICT COUNCIL.

SUPPLEMENTARY AGENDA FOR THE COUNCIL IN COMMITTEE.

Saturday 7th December, 1940.

A. The enclosed private and confidential report is forwarded at the request of the Chairman of the Council and the Chairman of the Emergency Committee for consideration by the Council in Committee on Saturday next, as it is considered in the public interest that this should not be discussed in open Council at this stage of the matter.

It should be noted that the depths to which the Anderson Shelters were constructed, as shewn in the report, were those laid down in the standards and codes prescribed by the Ministry of Home Security.

B. Consider letter from Urban District Councils Association as to Industrial Councils for Local Authorities (Administrative Technical and Clerical Services).

ALFRED. S. MAYS.

Clerk of the Council.

Old Court House,
Wood Street,
Barnet, Herts.

6th December, 1940.

Treasurer's Department,
Council Offices.
16th November, 1940.

Private & Confidential.

105B.

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Saturday, 7th December, 1940.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance in hand at 31st October, 1940		7,347. 19. 0.
Cash Receipts from 1st to 28th November, 1940:		
General Rate	12,360. 10. 7.	
Costs	1. 7. 5.	
Bailiff's Costs	11. 3.	
T.D.A. & Housing Act Loan & Interest Repayments...	382. 3. 9.	
Wentworth Housing Estate Instalments..	127. 15. 0.	
Private Street Works Repayments	255. 1. 5.	
Sundry Charges	280. 1. 0.	
Allotments	15. 0.	
Farm Sales	7. 0.	
Old Court House Games Receipts..	7. 0.	
Public Conveniences Receipts	9. 15. 0.	
Housing Rents	1,897. 8. 1.	
Sale of Stirrup Pumps	7. 15. 0.	
A.R.P. Grant..	6,139. 10. 7.	
A.F.S. Grant..	1,450. 0. 0.	
Herts County Council - County Roads...	141. 0. 0.	
Sale, etc., of Respirators	2. 9. 10.	
Dividends & Interest	17. 4. 9.	
Miscellaneous	33. 3. 9.	23,107. 6. 5.
		30,455. 5. 5.
Less:		
Payments made	14,749. 10. 1.	
Cheques previously authorised but not presented for payment	15,775. 12. 8.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	28,794. 6. 4.	59,319. 9. 1.
Balance overdrawn after making all payments...		28,864. 3. 8.
Balance in hand as per Pass Book as at 28th November, 1940		£16,705. 15. 4.

Treasurer's Department,
Council Offices.
16th November, 1940.

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 2nd November, 1940 ...		903. 19. 5.
Cash Receipts from 3rd to 30th November, 1940:		
Deductions and Contributions - Workmen	49. 18. 6.	
" " " - Officers	97. 0. 4.	
Augmented Allowances	11. 10. 5.	
Lancaster Corporation, Transfer Value (N. Garnett)	293. 8. 4.	
Herts County Council, Transfer Value (R. Baughen)	20. 15. 10.	472. 13. 5.
		1,376. 12. 11.
Less:		
Pensions paid		22. 18. 4.
Balance in hand as per Pass Book at 30th November, 1940		£1,353. 14. 7.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 28th November, 1940:	
Treasurer, Wages and Insurance Stamps Account	5,010. 5. 3.
Treasurer for Change	20. 0. 0.
Treasurer for Petty Cash...	54. 19. 9.
Cashier	579. 6. 9.
Treasurer, Canteen Account	321. 16. 9.
	£5,986. 8. 6.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 13/2d.
General Rate collected 1st April to 30th November	£98,092	£112,232
Percentage of total amount collectable	68%	64.2%

105C.

Private & Confidential.

BARNET URBAN DISTRICT COUNCIL.

Deputy Treasurer's Return of Income & Expenditure.

Half-year ended 30th September, 1940.

Committee	Page
Fire Brigade	1
Highways, Buildings and Estates ...	2 - 7
Sewage Disposal and Farm	8 - 9
Parks and Open Spaces...	10 - 12
Housing	13 - 14
General Purposes..	15 - 17
Town Planning	18
Allotments	18
Air Raid Precautions	19 - 21
Finance and Establishment	22 - 24
Summary	25

Treasurer's Department,
Council Offices.
16th November, 1940.

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

FIRE BRIGADE COMMITTEE. 1940-41.

DETAILS.	ACTUAL 1939/40	ESTIMATE (A) 1940/41	ACTUAL (B)
~~FIRE BRIGADE.~~	£	£ £	£ £
Chief Officer's Salary	320	360	245
Car Allowance...	25	25	8
Wages	536	647	203
Retaining Fees..	98	92	43
Fire Attendances	77	-	25
Hydrant Inspection	18	-	-
Equipment & Repairs to Appliances ...	163	200	106
Petrol & Oil	34	50	19
Fire Hose	-	30	-
Repairs to Buildings	102	50	33
Repairs to Hydrants...	29	30	8
Telephone & Fire Call Bells	156	156	166
Rates & Taxes...	59	64	35
Motor, Fire & Accident Insurance ...	48	61	30
Lighting, Heating & Water...	115	68	41
Printing & Stationery	16	15	40
Pensions Act Contributions..	35	37	16
Potteries - Repairs, Maintenance, Rates, etc. ...	33	-	2
Miscellaneous...	6	10	9
Loan Charges	340	456	372
Revenue Contribution to Capital Outlay..	5	-	-
Total Expenditure.....	2,215	2,353	1,401
LESS Income:			
Fire Charges	128	60	145
Rent of Quarters	50	50	17
Contribution - Potters Bar U.D.C. ...	195	248	249
Rents - Potteries	11	-	-
Total Income.....	384	358	411
NETT EXPENDITURE.....	1,831	1,995	990
AMBULANCE.			
Wages	220	208	102
Rent of Garage..	10	20	10
Running Expenses	34	80	22
Miscellaneous...	12	13	2
Total Expenditure.....	276	321	136
LESS Income:			
Fees	184	140	97
NETT EXPENDITURE.....	92	181	39
SUMMARY OF NETT EXPENDITURE.			
Fire Brigade	1,831	1,995	990
Ambulance	92	181	39
NETT TOTAL.....	1,923	2,176	1,029

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE. 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
COUNTY ROADS.			
Scavenging & Sludging	805	675	269
Other Maintenance Expenses..	542	886	125
Improvement Schemes...	2,188	-	889
Administration Charges	20	44	27
Total Expenditure.....	3,555	1,605	1,310
LESS Income:			
Herts County Council..	2,616	927	1,071
Reinstatements..	199	75	6
Total Income.....	2,815	1,002	1,077
NETT EXPENDITURE.....	740	603	233
OTHER ROADS.			
Repair & Maintenance:			
Wages & National Insurance	861	1,000	316
Superannuation Contributions	59	50	20
Transport	329	400	115
Rolling	187	300	41
Materials & Water...	353	925	115
Tools & Plant	62	65	25
Mays Lane Improvement - Survey, etc...	81	-	-
Miscellaneous	36	50	5
Loan Charges	1,654	1,539	824
P.S.W. Longland Drive	269	291	147
Do. Laurel Way	10	-	-
Do. Western Way	16	34	8
Contribution re Galley Lane	100	-	-
	4,017	4,654	1,616
Scavenging:			
Wages & National Insurance	1,329	1,300	527
Superannuation	104	65	35
Transport	422	400	240
Materials	13	20	-
Tools & Plant	-	10	7
Snow Clearing - Wages	134	50	-
Do. - Transport, etc. ...	50	50	-
	2,052	1,895	809
Tree Maintenance:			
Wages	158	105	31
Trees, etc.	352	25	43
Total Expenditure.....	6,559	6,679	2,499
LESS Income:			
Potters Bar U.D.C. (Loan Charges) ...	22	22	11
Sale of Materials	39	40	27
Reinstatement Charges	668	250	23
Rents	-	6	-
Miscellaneous...	9	5	-
Herts C.C. re 129 Wood Street	-	-	-
Private Works - (Nett)	6	30	20
Total Income.....	744	353	81
NETT EXPENDITURE.....	5,815	6,326	2,418

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE 1940-41 (A)	ACTUAL (B)
	£	£	£
BARNET HILL SHOPS.			
Repairs, etc.	1	21	1
Loan Charges	105	105	52
Total Expenditure.....	106	126	53
LESS Rents	180	180	90
SURPLUS.....	74	54	37
PUBLIC LIGHTING.			
Electricity	2,110	1,180	581
Galley Lane Lighting...	5	4	2
NETT EXPENDITURE.....	2,115	1,184	583
DEPOT BUILDINGS AND TOOLS.			
Wages	162	150	82
Rents, Rates, Taxes & Insurance	128	144	74
Gas, Water & Electricity	18	12	5
Repairs & Tools..	293	100	55
Telephone..	16	12	6
Miscellaneous	5	5	2
Loan Charges	196	173	93
A.R.P. Shelter...	2	-	10
	820	596	327
HORSE TRANSPORT.			
Wages	316	350	170
Running Charges..	220	165	103
Horse	-	-	-
	536	515	273
MOTOR TRANSPORT.			
Wages	332	340	169
Running Charges..	234	210	83
Loan Charges	53	53	26
Do. - New Lorry	-	27	-
	619	630	278
ROAD AND FOOTPATH ROLLERS.			
Wages	104	240	61
Running Charges..	136	200	64
Loan Charges	64	35	32
	304	475	157
MORRIS VAN.			
Running Charges..	42	40	18
Loan Charges	22	12	12
	64	52	30
MOTOR SCYTHE.			
Running Charges..	36	25	15
Total Expenditure.....	2,379	2,293	1,080
LESS Income:			
Allocation to Other Accounts	1,957	2,000	903
Other Income	8	8	-
Total Income.....	1,965	2,008	903
NETT EXPENDITURE.....	414	285.	177

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE (Continued) 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
PUBLIC OFFICE PURPOSES.			
31-33 WOOD STREET.			
Repairs & Alterations	22	30	-
Insurance & Land Tax...	2	6	2
Loan Charges	119	119	60
Total Expenditure.....	143	155	62
LESS Income:			
Rents	140	140	70
Do. - Herts C.C.	60	24	12
Do. - A.R.P. Committee	86	122	61
Total Income.....	286	286	143
SURPLUS.....	143	131	81
GARAGE.			
Repairs & Maintenance	3	5	1
LESS Rent transferred	20	20	10
SURPLUS.....	17	15	9
PARKS PURPOSES.			
ARKLEY GOLF COURSE.			
Tithe Rentcharge	15	15	8
Loan Charges	346	346	173
Total Expenditure.....	361	361	281
LESS Rent	345	345	173
NETT EXPENDITURE.....	16	16	8
VALE DRIVE LAND AND HOUSES.			
Repairs Contribution...	10	10	5
Insurance	2	2	2
Miscellaneous	-	10	-
Loan Charges	344	344	172
Total Expenditure.....	356	366	179
LESS Rents of Houses...	312	312	156
NETT EXPENDITURE.....	44	54	23
BARNET GATE LAND.			
Wages, Materials & Transport	3	15	-
Tithe & Insurance	8	8	6
Miscellaneous	-	5	-
Loan Charges	275	276	138
Total Expenditure.....	286	304	144
LESS Rents, etc.	130	145	66
NETT EXPENDITURE.....	156	159	78

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
PARKS PURPOSES (Continued).	£	£	£
UNDERHILL FARM.			
Repairs	75	10	5
Rates & Insurance	24	25	2
Loan Charges	180	181	90
Total Expenditure.....	279	216	97
LESS Rent	29	38	9
NETT EXPENDITURE.....	250	178	88
SUBURBAN ESTATES AND AUBURN'S LANDS.			
Land Tax & Tithe Rentcharge	2	18	1
Interest on deferred purchase money ...	312	-	-
Loan Charges	144	155	74
Total Expenditure.....	458	173	75
LESS Rents	4	7	3
NETT EXPENDITURE.....	454	166	72
ROWLEY LAND (LORD STRAFFORD).			
Repairs to Cottages...	-	5	-
Rates, Taxes & Insurance	10	12	-
Land Tax & Tithe Rentcharge	-	15	6
Loan Charges	338	426	189
Total Expenditure.....	348	458	195
LESS Rents	75	107	46
NETT EXPENDITURE.....	273	351	149
WOODLANDS FARM.			
Tithe Rent, etc.	12	12	6
Loan Charges	205	217	103
Repairs	27	-	-
Total Expenditure.....	244	229	109
LESS Rents	71	71	35
NETT EXPENDITURE.....	173	158	74
LITTLE LARKINS FARM.			
Miscellaneous...	2	1	-
DYRHAM PARK.			
Administration Costs..	-	1	-
LAING'S ESTATE.			
Miscellaneous...	-	1	-

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940-41.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE (Continued).

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
PARKES PURPOSES (Continued).	£	£	£
TOTTERIDGE PARK ESTATE.			
Wages, Materials & Transport	-	-	-
Land Tax	-	-	-
Tithe Rentcharge..	8	8	4
Miscellaneous	-	5	-
Loan Charges	612	612	306
Total Expenditure.....	620	625	310
LESS Rents	72	71	35
NETT EXPENDITURE.....	548	554	275
TOTTERIDGE LANDS - INCORPORATED PROPERTIES.			
Wages, Materials & Transport...	10	20	-
Repairs, etc.	14	15	6
Rates, Taxes & Insurance	14	17	1
Tithe Rentcharge...	15	15	7
Fencing	10	-	-
Loan Charges	1,168	947	455
Total Expenditure.....	1,231	1,014	469
LESS Income:			
Rents of Cottages, etc...	93	78	39
Barnet Fair	105	-	-
Total Income.....	198	78	39
NETT EXPENDITURE.....	1,033	936	430
TOTTERIDGE CRICKET GROUND.			
Tithe & Miscellaneous	21	16	8
Loan Charges - Land	150	150	75
Total Expenditure.....	171	166	83
LESS Rent	73	52	26
NETT EXPENDITURE.....	98	114	57
LAND, WESTERN WAY.			
Wages	-	10	-
Private Street Works	5	10	-
Loan Charges	10	14	7
NETT EXPENDITURE.....	15	34	7
ROWLEY LAND (COL. JENNINGS).			
Tithe	-	-	3.
Interest on Deferred Purchase Money ...	15	-	-
Loan Charges	53	194	98
Total Expenditure.....	68	194	101
LESS Rents	16	32	16
NETT EXPENDITURE.....	52	162	85

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S--RETURN OF INCOME & EXPENDITURE.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
PARKS PURPOSES (Continued).	£	£	£
MIDDLESEX COUNTY COUNCIL.			
Grant	-	-	-
KING GEORGE V'S MEMORIAL FUND.			
Grant	-	-	-
BARNET FOOTBALL GROUND.			
Rent	50	50	25
Private Street Works	-	-	-
Loan Charges - Land	22	23	11
Total Expenditure.....	72	73	36
LESS Rent	50	50	25
NETT EXPENDITURE.....	22	23	11
NORTH METROPOLITAN POWER SUPPLY COMPANY.			
Payment re Council's non-exercise of power of purchase	Cr. 2,085	Cr. 1,166	Cr. 500
SUMMARY OF NETT EXPENDITURE.			
County Roads	740	603	233
Other Roads	5,815	6,326	2,418
Barnet Hill Shops..	74 Cr.	54 Cr.	37 Cr.
Public Lighting	2,115	1.184	583
Depots and Transport	414	285	177
31-33 Wood Street..	143 Cr.	131 Cr.	81 Cr.
Garage	17 Cr.	15 Cr.	9 Cr.
Arkley Golf Course	16	16	8
Vale Drive Land and Houses	44	54	23
Barnet Gate Land...	156	159	76
Underhill Farm	250	178	88
Suburban Estates and Auburn's Lands.. ...	454	166	72
Rowley Land	273	351	149
Woodlands Farm	173	158	74
Little Larkins Farm	2	1	-
Dyrham Park..	-	1	-
Laing's Estate	-	1	-
Totteridge Park Estate...	548	554	275
Totteridge Lands...	1,033	936	430
Totteridge Cricket Ground	98	114	57
Land, Western Way	15	34	7
Remainder of Regional Open Spaces	52	162	85
Middlesex County Council	-	-	-
King George V's Memorial Fund	-	-	-
Barnet Football Club	22	23	11
Total Nett Expenditure.....	11,986	11,106	4,641
LESS Northmet Company Payment	2,085	1,166	500
NETT TOTAL.....	9,901	9,940	4,141

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940-41.

SEWAGE DISPOSAL AND FARM COMMITTEE.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
SEWERAGE.			
Wages & National Insurance	156	150	59
Transport, Materials, Tools, etc.	76	120	43
Miscellaneous	9	25	2
Pumping Stations:			
Wages	198	225	100
Repairs, Water & Insurance	75	100	61
A.R.P. Protection	75	-	-
Electricity	514	550	215
Motor Cycle/Car Allowance	27	27	14
Loan Charges	2,323	2,323	1,161
Total Expenditure.....	3,453	3,520	1,655
LESS Income:			
Unemployment Grant	517	328	211
Sewer Connections, etc....	54	-	1
Miscellaneous	8	8	4
Sewerage Agreement Hendon Corporation ...	23	23	12
Total Income.....	602	359	228
NETT EXPENDITURE.....	2,851	3,161	1,427

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

SEWAGE DISPOSAL AND FARM COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
SEWAGE DISPOSAL AND FARM.	£	£	£
Salary of Manager	234	234	116
Wages and National Insurance...	1,220	1,232	593
Superannuation Contributions...	118	60	28
Materials, Transport & Rolling	291	250	163
Forage	80	80	49
Vehicles & Harness Repairs	19	20	13
Other Repairs & Maintenance	170	150	27
A.R.P. Protection..	114	-	13
Seeds, Shrubs, etc.	36	20	5
Gas, Water & Electricity	22	30	15
Tithe Rentcharge...	15	15	8
Rates, Taxes & Insurance	246	266	166
Miscellaneous	16	20	13
Purchase of Horse..	-	60	-
Loan Charges	517	515	269
Sewerage Agreements:			
Herts C.C. Colne Valley	314	442	221
East Middlesex	2,979	2,847	1,479
Finchley Corporation...	2,248	2,413	1,200
East Barnet U.D.C.	19	19	9
Total Expenditure.....	8,658	8,673	4,387
LESS Income:			
Rent of Land	27	27	14
Rent of Loeside Works	-	-	-
Farm Produce, etc.	124	130	40
Transfer to Housing Estate Accounts ...	109	109	54
Transport Allocated to Other Accounts ...	37	30	9
Manager's Salary transferred to Refuse Disposal	80	80	40
Loan Charges recoverable from Middlesex C.C.	291	304	152
Total Income.....	668	680	309
NETT EXPENDITURE.....	7,990	7,993	4,078
SUMMARY OF NETT EXPENDITURE.			
Sewerage	2,851	3,161	1,427
Sewage Disposal and Farm	7,990	7,993	4,078
NETT TOTAL.....	10,841	11,154	5,505

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

PARKS AND OPEN SPACES COMMITTEE. 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
RAVENSCROFT GARDENS.	£	£	£
Wages	154	140	59
Materials, Repairs, Tools & Transport ...	12	10	-
Seeds & Plants	-	-	3
NETT EXPENDITURE.....	166	150	62
DOLLIS AND FOLLY BROOKS LAND.			
Wages	45	50	8
Transport & Miscellaneous	35	30	1
Private Street Works ½	47	56	12
Loan Charges	253	253	126
Erection of Bridge	3	-	-
Total Expenditure.....	383	389	147
LESS Rents	5	5	2
NETT EXPENDITURE.....	378	384	145
JUBILEE GARDENS.			
Wages, etc.	24	20	6
ROWLEY GREEN.			
Wages, etc...	21	25	3
BYNG ROAD LAND.			
Wages, Materials, etc....	25	13	1
Loan Charges	205	205	102
Total Expenditure.....	230	218	103
LESS Rents	-	-	12
NETT EXPENDITURE.....	230	218	91
GARDEN OF REMEMBRANCE.			
Wages, etc.	55	65	12
Loan Charges	16	53	27
Legal Charges, etc.	12	-	-
NETT EXPENDITURE.....	83	118	39

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

PARKS AND OPEN SPACES COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
OLD COURT HOUSE GROUNDS.	£	£	£
Wages & National Insurance	1,522	1,150	604
Superannuation Contributions...	118	55	42
Materials, Transport & Rolling	170	100	133
Tools, Appliances & Games Equipment.. ...	83	70	25
Seeds, Plants, Shrubs, etc.	57	30	2
Repairs to Buildings, etc.	92	40	44
Gas, Water & Electricity	21	15	9
Tithe & Insurance	18	18	15
Miscellaneous	9	20	-
Loan Charges	434	606	285
Tennis Court Surrounds...	117	-	-
Expenditure in excess of Loan Sanction ...	-	-	344
Water Service	35	-	-
Total Expenditure.....	2,676	2,104	1,503
LESS Income:			
Bowls	105	105	97
Tennis	91	110	92
Putting	3	3	4
Miscellaneous	2	2	2
Total Income.....	201	220	195
NETT EXPENDITURE.....	2,475	1,884	1,308
BARNET PLAYING FIELDS.			
Wages & National Insurance	416	360	185
Superannuation Contributions...	35	22	13
Materials, Transport & Rolling	21	20	1
Tools & Appliances	52	30	15
Repairs to Buildings, etc.	11	30	2
Water	4	5	2
Tithe & Insurance	21	21	13
Miscellaneous	30	25	-
Private Street Works	151	-	-
Loan Charges	1,596	1,596	801
Shed for Tractor...	-	-	-
Contingency for Rent Reductions	-	150	-
Total Expenditure.....	2,337	2,259	1,032
LESS Income:			
Old Stationers' Football Club	60	105	-
Barnet Cricket Club	75	100	-
Barnet Sports Association	174	174	-
Contribution to Maintenance & Drainage ...	-	30	-
Other Receipts	9	7	3
Capital Investment Income	371	369	185
Total Income.....	689	785	188
NETT EXPENDITURE.....	1,648	1,474	844

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

PARKS AND OPEN SPACES COMMITTEE (Continued). 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
PHYSIC WELL GREEN.	£	£	£
Supervision, etc.	26	26	13
Revenue Contribution...	-	-	507
Wages	-	10	-
Materials, Transport, etc....	6	5	5
Total Expenditure.....	32	41	525
LESS Income:			
Gift towards Maintenance	6	-	-
NETT EXPENDITURE.....	26	41	525
IBIS SPORTS FIELD.			
Wages	136	172	50
Repairs	56	10	15
Fencing, etc.	-	-	-
Water, Insurance, etc.	51	5	12
Miscellaneous	4	5	-
Loan Charges - Land	118	234	112
Initial Repair Works, Grass Surround ...	-	-	-
Total Expenditure.....	415	426	189
LESS Income:			
Tennis	-	-	-
Hockey	35	35	-
Cricket	-	-	-
Total Income.....	35	35	-
NETT EXPENDITURE.....	380	391	189
SHEPHERD'S LAND, WOODSIDE PARK.			
Loan Charges	54	55	27
GRANGE ESTATE.			
Wages, etc.	13	25	10
Land Tax	3	2	-
Loan Charges	544	544	271
Costs re Sale	13	-	-
NETT EXPENDITURE.....	573	571	281
SUMMARY OF NETT EXPENDITURE.			
Ravenscroft Gardens	166	150	62
Dollis and Folly Brooks Land	378	384	145
Jubilee Gardens...	24	20	6
Rowley Green	21	25	3
Byng Road...	230	218	91
Garden of Remembrance...	83	118	39
Old Court House Grounds	2,475	1,884	1,308
Barnet Playing Fields...	1,648	1,474	844
Physic Well Green	26	41	525
Ibis Sports Field	380	391	189
Shepherd's Land, Woodside Park	54	55	27
Grange Estate	573	571	281
NETT TOTAL.....	6,058	5,331	3,520

BARNET URBAN DISTRICT COUNCIL.

HALF-YEARLY TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

HOUSING COMMITTEE

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
HOUSING REVENUE ACCOUNT AS PRESCRIBED BY SECTION 42 OF HOUSING ACT, 1935.	£.	£	£
Loan Charges:			
Completed Schemes	16,260	16,202	8,094
Undeveloped land.	436	436	218
Grange Estate....	1,941	2,030	992
Wentworth - Interest...	457	416	213
Tithe.	22	20	9
Administration and Insurance..	972	978	489
Repairs Fund Contribution	3,393	3,393	1,696
Grant Equalisation Fund Contribution ...	170	169	85
Staircase Lighting	10	-	-
Herts C.C. - Stock Management.	52	52	-
Garden Competition - Prizes...	-	-	-
Total Expenditure.....	23,713	23,696	11,796
LESS Income:			
Rents (ex. rates etc.) - completed schemes ...	14,716	14,624	7,355
Do. - Grange Estate	2,298	2,835	1,455
Exchequer Grants:			
Completed schemes	3,692	3,653	1,827
Grange Estate	60	60	30
Wentworth Repayments (ex. Principal) ...	753	712	356
Investment Income.	92	73	21
Miscellaneous Income	5	5	5
Total Income.....	21,616	21,962	11,049
NETT EXPENDITURE..... (Statutory Rate Contribution)	2,097	1,734	747
OLDERHILL (1890 ACT) CONTROLLED RENTS			
General Rate	394	438	223
Water Charges	40	40	20
Tenants' Electricity Charges..	52	50	15
Fire Insurance	6	8	8
Tithe.	5	5	3
Repairs Fund Contribution	350	350	175
Administration	81	78	39
Loan Charges	450	450	225
Total Expenditure.....	1,380	1,419	708
LESS Income:			
Rents.	1,375	1,406	713
Rent of Allotments	18	19	19
Rent of Gas Stoves	1	-	-
Total Income.....	1,394	1,425	732
SURPLUS.....	Cr. 14	Cr. 6	Cr. 24

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

HOUSING COMMITTEE (Continued) 1940/41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
HOUSE PURCHASE SCHEMES	£.	£	£
Excess of interest paid over interest collected...	62	35	18
SUMMARY OF NETT EXPENDITURE			
Statutory Revenue Account...	2,097	1,734	747
1890 Act - Underhill Estate.	Cr. 14	Cr. 6	Cr. 24
House Purchase Schemes	62	35	18
	2,145	1,763	741
LESS Commission on water and electricity charges	87	94	47
NETT TOTAL.....	2,058	1,669	694

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

GENERAL PURPOSES COMMITTEE

DETAILS.	ACTUAL 1939-40	ESTIMATE (A)	ACTUAL (B)
	£.	£	£
REFUSE COLLECTION AND DISPOSAL			
Collection			
Supervisory Wages...	53	57	29
Van Expenses..	54	15	12
Wages and National Insurance	1,655	1,682	807
Superannuation Contributions	32	84	43
Vehicles - Tax and Insurance	290	180	93
Do. - Petrol, Oil, Etc.	156	232	80
Do. - Repairs, Cleaning, etc. ...	12	50	25
Clothing	19	30	-
Loan Charges - Vehicles...	172	345	172
Do. - Garage...	-	66	-
	2,443	2,741	1,261
LESS Trade Refuse Income.....	69	12	48
NETT EXPENDITURE.....	2,374	2,729	1,213
Disposal			
Wages and National Insurance	628	666	209
Cartage, Materials, etc...	484	600	258
Proportion of Farm Manager's Salary...	80	80	40
Miscellaneous and Repairs to Roads ...	4	105	46
Salvage of Waste Paper - Wages etc....	223	250	847
Total Expenditure.....	1,419	1,701	1,400
LESS Income	165	510	607
NETT EXPENDITURE.....	1,254	1,191	793
OFFICES			
Council Offices			
Wages of Caretakers.	174	180	86
Rates, Taxes and Insurance	265	293	156
Fuel, Light and Water	169	160	45
Repairs, Alterations and Decorations..	141	50	63
Furniture	36	10	7
Telephones	126	140	45
Miscellaneous.	22	50	8
Loan Charges..	329	188	94
Total Expenditure.....	1,262	1,071	507
LESS Income:			
Hire of Rooms, Telephone, etc... ...	13	10	5
Rent of Office transferred to other accounts .:. ...	101	101	50
Total Income.....	114	111	55
NETT EXPENDITURE.....	1,148	960	452

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

GENERAL PURPOSES COMMITTEE (Continued) 1940/41

DETAILS.	ACTUAL 1939-40	ESTIMATE (A)	ACTUAL (B)
	£	1940-41 £	£
Ravenscroft House			
Wages of Caretakers...	168	168	86
Rates, Taxes and Insurance..	113	121	67
Fuel, Light and Water.	75	88	43
Repairs, Alterations and Decorations ...	61	20	13
A.R.P. Protection and Plan Store	-	30	-
Furniture.	10	30	7
Garden and Forecourt..	33	45	11
Telephones	83	85	30
Miscellaneous...	12	25	10
Loan Charges	179	179	89
NETT EXPENDITURE.....	734	791	356
10 Wood Street (Public Health and A.R.P. Departments)			
Wages	42	53	25
Rates, Taxes and Insurance..	25	32	16
Fuel, Light and Water.	24	37	10
Repairs, Alterations and Decorations ...	105	30	8
Furniture.	50	10	-
Telephones	20	20	9
Miscellaneous...	-	5	-
Loan Charges	73	99	49
Total Expenditure.....	339	286	118
LESS Rent of A.R.P. Office Transferred..	75	100	50
NETT EXPENDITURE	264	186	68
PUBLIC CONVENIENCES			
Wages	205	208	105
Light and Water.	18	15	5
Repairs...	29	10	7
Miscellaneous...	35	13	12
Total Expenditure.....	287	246	127
LESS Income	116	110	70
NETT EXPENDITURE.....	171	136	57
[illegible] EXAMINER			
Share of County Council Expenses.. ...	56	49	33

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

GENERAL PURPOSES COMMITTEE (Continued) 1940/41

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
INFECTIOUS DISEASE, ETC.			
Wages...	8	15	3
Notifications.	14	25	11
Disinfectants.	6	20	9
Examinations and Analyses.	8	25	9
Mortuary Fees.	33	40	2
Sanitary Precautions and Miscellaneous	43	40	18
Isolation Hospital Committee Precept..	3,036	3,250	1,617
Isolation Hospital Committee - Maintenance of Patients.	201	300	80
Total Expenditure.....	3,349	3,715	1,749
LESS Income...	3	3	-
NETT EXPENDITURE.....	3,346	3,712	1,749
NOTIFICATION OF BIRTHS AND DEATHS			
Registrar's Fees	2	6	2
SUMMARY OF NETT EXPENDITURE			
Refuse Collection...	2,374	2,729	1,213
Refuse Disposal	1,254	1,191	793
Offices - Council Offices.	1,148	960	452
Do. - Ravenscroft House	734	791	356
Do. - 10 Wood Street..	264	186	68
Public Conveniences.	171	136	57
Gas Examiner..	56	49	33
Infectious Disease..	3,346	3,712	1,749
Notification Of Births and Deaths ...	2	6	2
NETT TOTAL.....	9,349	9,760	4,723

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

TOWN PLANNING COMMITTEE

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
TOWN PLANNING	£.	£	£
Salaries of Officers...	380	150	-
Other Expenses...	23	50	6
NETT EXPENDITURE.....	403	200	6

ALLOTMENTS COMMITTEE

BELLS HILL			
Repairs to Fences, Roads, etc.	12	25	8
Water Service	19	-	-
Tithe Rentcharge.	6	6	3
Miscellaneous	-	5	-
Loan Charges	70	70	35
MELLHOUSE LANE			
Loan Charges	-	12	-
WAR ALLOTMENTS			
Preparing Land, Pegging out etc.... ...	147	20	82
Footbridge - Wentem Way	4	-	-
Total Expenditure.....	258	138	128
LESS Income:			
Rents - Bells Hill	79	80	78
Do. - Wartime Allotments...	-	100	110
Total Income.....	79	180	188
NETT EXPENDITURE.....	179	Cr. 42	Cr. 60

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

AIR RAID PRECAUTIONS COMMITTEE — 1940/41

DETAILS.	ACTUAL 1939-40 £	ESTIMATE (A) 1940-41 £	ACTUAL (B) £
Instruction and Advice to Public... ...	19	35	63
Air Raid Warnings	-	-	-
Report Centre:			
(A) Construction	648	-	-
(B) Revenue Expenses.	189	362	74
Wardens' Service:			
(A) Constructions of Posts.	943	-	75
(B) Revenue Expenses.	507	473	262
Casualty Services:			
(A) First Aid Parties	321	1,066	125
(B) First Aid Posts:			
(i) Construction..	2,915	-	-
(ii) Revenue Expenses	168	181	406
(C) Ambulance Service	1,558	815	449
Rescue Parties...	893	575	337
Gas Detection	79	20	7
Decontamination:			
(A) Construction of Centres	2,448	-	-
(B) Revenue Expenses.	157	40	34
Repair Services..	2	20	9
Personnel:			
(A) Recruitment of Personnel	9	10	-
(B) Training of Personnel..	478	210	156
Protection of Premises.	439	100	-
A. Shelters:			
(a) Public Shelters:			
Trenches:			
Construction	6,472	-	412
Revenue Expenses.	10	90	212
(b) Passageway Shelters:			
Construction	426	500	215
Revenue Expenses.	8	50	22
(c) Basement Shelters:			
Construction Shelters:			
Construction	860	-	143
Revenue Expenses.	94	460	1
(d) Public Surface Shelters	-	-	1,159
B. Domestic Shelters:			
(a) Steel Shelters - Siting and erection	130	5,000	1,723
(b) Other Surface Shelters.	3	1,130	444
(c) Shelters for Flats	394	-	264
C. Salary of Technical Staff.	375	-	-
Aids to Movement of Traffic..	839	658	165
Respirator Store.	51	25	2
Storage	231	110	148
Carried Forward.....	21,666	11,930	6,914

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

AIR RAID PRECAUTIONS COMMITTEE (Continued)

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940/41	ACTUAL (B)
	£	£	£
Brought Forward.....	21,566	11,930	6,914
(a) Exercises...	8	5	-
(b) (i) Tottenham Centre:			
Purchase	4,108	-	-
Adaption	-	-	1,889
Revenue Expenses..	114	171	50
(ii) Social Centre	167	123	43
(iii) Women's Voluntary Service ...	42	35	33
(iv) Hire of Petrol Pumps	40	300	69
(v) Other items - Bedding etc. ...	141	37	47
Control Centre Telephones	43	90	18
Mortuary Accommodation.	182	60	152
Administration:			
(a) Salaries and Wages	1,108	950	508
(b) Printing, Stationery, etc... ...	166	120	174
(c) Rent of 10 Wood Street	75	100	50
(d) Meals	707	1,045	841
(a) Wages of Full-time Personnel... ...	14,714	30,832	14,293
Billeting..	30	-	31
Fuel Control	259	270	105
Contingencies - Wages of Permanent Workmen etc. - not grant aided..	1,577	500	632
Total Expenditure.....	45,169	46,568	25,850
LESS Income:			
Herts C.C. - Capital Expenditure... ...	19,299	6,630	6,324
Ministry of Mines - Fuel Control... ...	259	270	105
Ministry of Health - Mortuary	119	39	99
Middlesex C.C.:			
(a) Wages of Personnel	14,714	30,832	14,293
(b) Other approved expenditure... ...	8,949	8,171	4,118
Other Income	165	105	91
Ministry of Labour - Rent	13	-	-
Total Income.....	43,518	46,047	25,031
NETT EXPENDITURE.....	1,651	521	819

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

AIR RAID PRECAUTIONS COMMITTEE (Continued)

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
AUXILIARY FIRE SERVICE			
Administration...	140	390	277
Wages of Mobilised Firemen...	1,308	1,820	913
Storage Accommodation..	47	35	67
Sub-Stations - Rent and Maintenance ...	580	409	703
Sleeping and Messing Accommodation. ...	531	292	504
Meals	248	1,027	459
Uniforms and Coats	682	150	162
Training...	322	220	76
Protection of Premises, etc..	243	-	-
Appliances and Equipment	170	85	65
Vehicles - Purchase and Maintenance ...	1,402	798	821
Water Supply	161	20	-
Bounties, etc....	163	10	-
Wages of Personnel	11,550	15,504	7,115
Contingencies	141	220	200
Total Expenditure.....	17,691	20,980	11,362
LESS Income:			
Grant - Wages of Personnel...	11,550	15,504	7,115
Do. - Mobilised Firemen	981	1,117	393
Do. - Other Expenses.	3,458	2,519	2,037
Other Income	21	-	-
Total Income.....	16,010	19,140	9,745
NETT EXPENDITURE.....	1,681	1,840	1,617
SUMMARY OF NETT EXPENDITURE			
Air Raid Precautions - General	1,651	521	819
Auxiliary Fire Service.	1,681	1,840	1,617
NETT TOTAL.....	3,332	2,361	2,436

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

FINANCE AND ESTABLISHMENT COMMITTEE

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
ESTABLISHMENT AND OTHER CHARGES	£	£	£
Printing, Advertising, Books and Stationery...	1,346	800	789
Abstract of Accounts..	50	50	-
Postages..	200	200	153
Audit Stamp	175	220	200
National Insurance Contributions.. ...	100	82	40
Insurance Premiums	206	120	81
Conference Expenses...	38	20	3
Candidates' Travelling Expenses... ...	15	25	-
Legal Expenses..	11	20	-
Office Equipment	78	50	89
Miscellaneous...	168	175	100
Election Expenses	109	-	-
Motor Car Allowances:			
Surveyor	133	133	66
Deputy Surveyor	65	65	32
Housing Manager	65	65	32
Building Inspector..	60	60	20
Assistant Building Inspector	50	60	30
A.R.P. Officer	144	85	77
Stores Expenses.			
Total Expenditure.....	3,078	2,295	1,744
LESS Income:			
Grant re Travelling Expenses of Surveyor	27	33	16
Land Charges Fees	83	25	15
Fees and Miscellaneous	59	53	33
Establishment Charges Allocated:			
Private Street Works	1,198	200	244
County Roads..	9	44	27
Car Allowances transferred:			
Air Raid Precautions	50	45	30
Housing	63	65	32
Stores Expenses Allocated...	144	-	-
Total Income.....	1,638	465	397
NETT EXPENDITURE.....	1,440	1,830	1,347

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

FINANCE AND ESTABLISHMENT COMMITTEE (Continued)

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
SALARIES			
Clerk's Department			
Clerk...	725	725	362
Deputy Clerk...	267	214	98
Staff...	785	725	357
Temporary Assistants	102	208	134
Treasurer's Department			
Treasurer	399	283	78
Deputy Treasurer	366	400	200
Staff...	1,650	1,704	955
Temporary Assistants	462	902	527
Engineer's Department			
Engineer and Surveyor	900	900	450
Deputy Surveyor	500	500	250
Staff...	3,264	2,405	1,182
Temporary Assistants	19	-	-
Medical Officer of Health...	150	150	75
Sanitary and Housing Department			
Inspector and Manager	650	675	338
Staff...	394	399	209
Temporary Assistants	-	104	-
Air Raid Precautions Department			
Air Raid Precautions Officer	300	300	150
Temporary Assistants	229	292	145
Total Expenditure.....	11,162	10,886	5,510
LESS Income and Transfers:			
Grant re Surveyor	225	225	112
Grant re Medical Officer of Health ...	75	75	37
Grant re Sanitary Inspectors	363	362	181
Cost of Rate Collection	1,015	1,075	537
Valuation.	355	355	178
Town Planning...	380	150	-
Housing...	715	715	357
Air Raid Precautions..	1,420	1,024	586
Total Income.....	4,548	3,931	1,988
NETT EXPENDITURE.....	6,614	6,905	3,522
OFFICERS' SUPERANNUATION			
Equivalent Contribution (5%)	519	550	267
Annual Charge...	366	366	183
Valuation Expenses	-	-	-
NETT EXPENDITURE.....	885	916	450
WORKMEN'S SUPERANNUATION			
Equivalent Contribution	247	255	129
Annual Charge...	537	537	269
Additional Allowances.	120	160	58
Total Expenditure.....	904	952	456
LESS Transfers to various Services ...	904	772	456
NETT EXPENDITURE.....	-	180	-

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

FINANCE AND ESTABLISHMENT COMMITTEE (Continued)

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B) £
	£		
COMPENSATION TO TRANSFERRED OFFICERS	644	644	322
COMPENSATION TO BARNET RURAL DISTRICT AND ENFIELD COUNCILS			
Payment re amount L.C.C. Loan Charges, etc...	220	100	-
Loan Charges..	338	338	169
NETT EXPENDITURE.....	558	438	169
VALUATION EXPENSES			
Salaries:			
Clerk of the Council (transferred).. ...	75	75	38
Valuation Officer.	280	280	140
Printing, Stationery and Advertising.. ...	20	25	2
Office Rent (transferred).	26	26	13
Total Expenditure.....	401	406	193
LESS Income...	2	1	-
NETT EXPENDITURE.....	399	405	193
MISCELLANEOUS PROFITS			
Dividends and Profit on Sale of Investments.	87	78	44
Bank Interest.	562	-	208
NETT RECEIPTS.....	649	78	252
SUMMARY OF NETT EXPENDITURE			
Establishment and other Expenses	1,440	1,830	1,347
Salaries	6,614	6,905	3,522
Officers' Superannuation..	885	916	450
Workmen's Superannuation..	-	180	-
Compensation to Transferred Officers.. ...	644	644	322
Compensation to Barnet Rural District. ...	558	438	169
Valuation Expenses..	399	405	193
Total Nett Expenditure.....	10,540	11,318	6,003
LESS Miscellaneous Receipts	649	78	252
NETT TOTAL.....	9,891	11,240	5,751
COST OF RATE COLLECTION			
Proportion of Salaries of Treasurer's Dept..	1,015	1,075	537
Stationery and Establishment	375	350	181
Office Rent Transferred...	75	75	37
Office Machinery	-	20	-
Motor Car Licence - Treasurer.	37	-	-
Miscellaneous.	-	-	3
NTAL to be deducted from estimated rate yield in arriving at nett product of a penny rate.....	1,502	1,520	758

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

1940/41

SUMMARY OF COMMITTEES' NETT EXPENDITURE

DETAILS.	ACTUAL 1939-40	ESTIMATE 1940-(A)	ACTUAL Sept. 30(B) 40
Committee	£	£	£
Fire Brigade...	1,923	2,176	1,029
Highways, Buildings and Estates.. ...	9,901	9,940	4,141
Sewage Disposal and Farm...	10,841	11,154	5,505
Parks and Open Spaces	6,058	5,331	3,520
Housing..	2,058	1,669	694
General Purposes	9,349	9,760	4,723
Town Planning..	403	200	6
Allotments	179	Cr. 42	Cr. 60
Air Raid Precautions.	3,332	2,361	2,436
Finance and Establishment..	9,891	11,240	5,751
	53,935	53,789	27,745
Estimated product of penny rate (after deducting cost of collection)..	949	986	

TREASURER'S DEPARTMENT

BARNET URBAN DISTRICT COUNCIL.

TREASURER'S RETURN OF INCOME & EXPENDITURE.

SUMMARY STATEMENT. 1940-41.

DETAILS.	ACTUAL 1939-40	ESTIMATE (A) 1940-41	ACTUAL (B)
	£	£	£
INCOME.			
Balance brought forward	2,058	1,949	4,591
Net Rate Income	141,728	155,788	80,344
Exchequer Grants	12,206	12,116	6,058
TOTAL INCOME.....	155,992	169,853	90,993
EXPENDITURE.			
Barnet Urban District Council	53,958	53,789	27,745
Hertfordshire County Council	85,679	98,886	51,000
Assessment Committee	121	125	65
Metropolitan Police	11,643	15,452	7,817
TOTAL EXPENDITURE.....	151,401	168,252	86,627
BALANCE CARRIED FORWARD.....	4,591	1,601	4,366

Finance & Establishment Committee.

Saturday, 7th December, 1940.

At a Meeting of this Committee duly convened and held on the above date at 2.30 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, A. Cheason, F.A.H. East, Cty. Alderman H. E. Fern, J.P., C. E. Green, F.Jacques, P. C. Marris, E. P. A. Offord, J. D. Olney, W. P. Render, W. Ryley Pratt, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer, amounting to £28,825. 7. 5. are submitted for adoption.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, &c., as circulated, was recommended for adoption.

3 STAFF. TREASURER. The Clerk read a letter from Major J. H. Hall expressing his appreciation of the Council's generosity in making his pay up while serving with His Majesty's Forces to his peace time salary and stating that owing to his promotion to Major on the 7th of this month, his pay of 28/-d per day, plus family allowance of 7/6d, now came to more than his salary. The Committee noted with appreciation Mr. Hall's promotion and it is recommended that the Council send their congratulations to Mr. Hall on his promotion as Major of the 334 A.A. Company R.A.

4 RATE COLLECTION 1940-41. The Deputy Treasurer submitted a statement showing the Rate Collection Account for the half-year ended 30th September, 1940, as compared with the previous financial year which was duly noted by the Committee who recommended that the rate arrears and irrecoverables book be signed as correct.

5 RATE ARREARS SUB-COMMITTEE - BAILIFF. The report of the Rate Arrears Sub-Committee's meeting of the 29th November 1940 was submitted by the Deputy Treasurer, when reports by the Deputy Treasurer and Collector were considered on the arrears of last half-year still outstanding where instructions to summonses were given in most cases. It was noted that the Collector acting as Bailiff reported that of 279 Warrants, amounting to £2,270 12. 10. which had received his attention since June, 1940, £1,722.12.4. had been collected and £34. 3. 3. only written off as

irrecoverable, the balance of £513 17. 3. being paid by instalments.

It was noted that a further application from the Bailiff for reconsideration of salary was referred to the Staff and Workmen s Wages Sub-Committee.

6 STAFF AND WORKMEN'S WAGES SUB-COMMITTEE. It was left to the Chairman of the Committee and the Clerk to convene a meeting of the Staff and Workmen's Wages Sub- Committee this month if possible.

7 SUPERANNUATION. Upon the report of the Deputy Treasurer it is recommended:- (1) "That the sum of £928 be utilised in lieu of borrowing under Section 21 of the Local Government Superannuation Act 1937, as follows :-

Grange Estate - Erection of Houses - £928 - 60 years at 3½% - revision at end of 5 years"

(2) "That the refund of Superannuation contributions paid, amounting to £1 1. 1. be made to Miss J. Rogers who resigned her appointment in the Clerk's Department on the 4th inst. for service in the W.A.A.F." (3) "That Miss E. M. Lee of the Public Health Department, who had attained the age of eighteen years on the 2nd December, 1940, be made contributor at 6% to the Council's Superannuation Fund from that date" (4) "That Mrs. A. Jackaman, appointed in the Surveyor's Department on the 21st October, 1940, be also made a contributor at 6% to the Fund, having had service with a local authority within the last five years".

It was reported that Mr. and Mrs. Blindell had resigned their appointments as Caretakers with the Council on the 21st November, 1940, and it is recommended:- "That the Council adopt their usual practice of augmenting the statutory pensions to 60ths from 120ths making a total of £1. 5. 7. weekly".

It was reported that Mr. J. Brenchley, who was on probation as Fireman Ambulance Driver for one month until the 2nd December, 1940, had proved satisfactory to the Chief Officer and it is recommended:- "That Fireman Brenchley be classed as a professional fireman for the purposes of the Fire Brigade Pensions Act, 1925, as from the 3rd December, 1940".

Mr. Gillians was reported to have proved satisfactory during his three months' probationary period to the Surveyor and, in accordance with requirement (c) of the Council's Minutes of the 7th June, 1938, it is recommended:- "That A. J. Gillians be re-admitted as a contributor to the Superannuation Fund".

The Deputy Treasurer reported that with regard to Mr. Gillians' contributions to the Fire Brigade Pensions Fund amounting to £13. 12. 8 it was not possible to utilise these monies to enable him to count service on a

contributory basis for the purposes of the Superannuation Fund and it is recommended:- "That the sum of £13 12 8. be refunded under Section 18 (2) of the Fire Brigade Pensions Act, 1925".

It was noted by the Clerk that the Committee wish him to approach the Urban District Council's Association as to whether it was at all possible to arrange for contributions from either the Fire Brigade Pensions Fund or Superannuation Fund to be transferable.

8 REPAIR OF WAR DAMAGE. It was reported that the Minister of Health had agreed to the lending of £5,000 under the Housing (Emergency Powers) Act, 1939, to the Council to finance works of repair of War damage, the loan being subject to the sealing of an undertaking to execute within one month of the receipt of the £5,000 a mortgage deed. It was noted that the form of mortgage stated that no principal or interest shall be payable in respect of the period of the present emergency but, as from the end of the emergency, the rate of interest and repayments will be fixed by the Minister Recommended.- "That the seal of the Council be affixed to the undertaking and mortgage in respect of the advance of £5,000 by the Ministry of Health under the provisions of the Housing (Emergency Powers) Act, 1939."

9 FIRE HYDRANTS. The Deputy Treasurer reported that application had been made for a loan of £500 for additional Fire Hydrants, £147 of which had already been expended for additional Hydrants required in Wellhouse Lane, Arkley, Southway and Barnet Lane, and it is recommended:- "That application be made to the Minister of Health for consent to loan of £500 for additional Fire Hydrants, and, subject to the loan being authorised, the amount be advanced from Superannuation Fund".

10 COST OF LIVING BONUS. It was reported that a complication had arisen in connection with the Cost of Living Bonus proposed to be granted to the Medical Officer of Health and Sanitary Inspectors as, if the Bonus be paid without the consent of the Minister of Health, apparently this would render the Council liable to lose the whole 50% grant, and as the Minister had refused consent in a number of cases the matter had been referred by the National Association of Local Government Officers to the National Arbitration Tribunal for consideration It was also reported that the Cost of Living Bonus to the Surveyor did not affect the grant according to the Minister of Transport, but grant would not be paid on the increase After careful consideration your Committee recommend:- "That the matter be deferred for three months on the understanding that any payment will be retrospective in respect of the following Staff and annual amounts - Dr. C F. Hardie - £9, Mr C. W Hill - £24, Mr N. Holt - £15, Mr. J. B Wilson - £18".

11 STAFF - CLERK'S DEPARTMENT. The Clerk reported upon changes of Staff in his Department by the resignation of

Miss Rogers (sanctioned at the last Meeting) for service in the W.A.A.F., and J. Foskett, temporary Junior Clerk. Confirmation is recommended to the appointment of Miss J. Blondell (in place of Miss Rogers) as temporary Shorthand Typist at a salary of £2 per week for a probationary period of two or three weeks, with a revision thereafter, and of M. Beaumont as temporary Junior Clerk at a salary of 25/-d per week.

12 HOUSING ACTS. SMALL DWELLING ACQUISITION ACTS. The officials were asked to consider and report at the next Meeting as to the possibility of additional loans to existing borrowers under the Small Dwellings Acquisition Acts and the Housing Acts, to aid them if required in the cost of surveys of, and repairs to, such property damaged by enemy action.

13 NATIONAL PLAYING FIELDS ASSOCIATION. Recommended:- "That the annual subscription of £1 be paid to the National Playing Fields Association".

14 RATE ARREARS. With further reference to para. 6 of the Finance and Establishment Committee's report of the 6th August last dealing with the penultimate paragraph of the Deputy Treasurer's Rate Arrears Sub-Committee's report of the 2nd August, it is now recommended:- "That the amounts totalling £8 shall be deemed as paid in the rate accounts".

15 DEPUTY TREASURER - SALARY. The Chairman of the Committee reported that at a private meeting of the members prior to this meeting, to consider advancing the salary of the Deputy Treasurer, Mr. E. S. King, the Chairman submitted a report, and upon this your Committee unanimously recommend:- "That the salary of [illegible]. King, Deputy Treasurer, be increased by the sum of £50 per annum as from the 1st January, 1941, with a further increment of £50 on the 1st January, 1942, whilst he is acting as Treasurer and Finance Officer in the absence of Mr. Hall".

Council Meeting.

Saturday, 7th December, 1940.

At a Meeting of the Council duly convened and held on the above date at 3.30 p.m. there were present:- Crs. R. H. Broadbridge (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, F. E. Claydon, A. Cheason, F. A. H. East, Cty. Alderman H. E. Fern, J.P., C. Green, F Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, J. D. Olney, W. P. Render, W. Ryley Pratt and J. L. Scutt, with Alfred S. Mays (Clerk), E. Scott (Engineer & Surveyor), C. W. Hill (Sanitary & Housing Inspector), and E. S. King (Deputy Treasurer).

1 COUNCILLORS. The Chairman made reference to the absence of Cr. W. H. Rean through illness and the members of the Council expressed their sympathy for Cr. Rean.

2 MINUTES. The Minutes of the Meeting of the 9th November, 1940, were taken as read and signed.

3 VALUATION COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Green, the report of the Valuation Committee of the 30th November, 1940, was taken as read and adopted nem con.

4 FINANCE & ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. East, the report of the Finance & Establishment Committee of even date was read and adopted nem con.

5 WAR EMERGENCY COMMITTEE. On the motion of Cr. Ryley Pratt, seconded by Cty. Alderman Fern, the report of the Emergency Committee for the period 8th November to 5th December, 1940, (paragraphs 1191-1293 inclusive) was read and agreed nem con.

6 AMBULANCES. The Council noted with appreciation the possibility of an anonymous offer through Crs. East and Render of a gift of an Ambulance Vehicle, to be stationed at Totteridge, and it was unanimously resolved:- "That there be placed on record the thanks of the Council to Crs. East and Render for their work in this matter".

7 CIVIL DEFENCE. The Clerk submitted a letter dated the 6th December from Mr. S. F. Wilshire, Clerk of the Barnet Guardians Committee, expressing the Committee's apprecia-

tion of the effective and close co-operation of the Heads of the Services and personnel of the Civil Defence Services rendered to the Wellhouse Hospital during a recent incident. The Clerk was asked to thank Mr. Wilshire for his Committee's letter of appreciation and to express the Council's own appreciation of the way in which the Wellhouse authorities co-operated with the Civil Defence Services on that particular night.

Arising out of the above matter Cr. Ryley Pratt made special mention of the Civil Defence Services and moved, duly seconded by Cr. Olney, and it was unanimously resolved:- "That the Council place on record its thanks to the Heads of the Services, the personnel of the Civil Defence Service in general and the Rescue Parties in particular, both of this and assisting Districts, specially mentioning Mr. Scott for the consistent and effective work which he performed at the recent incident".

8 HOUSING. Confirmation was given to the action reported by the Chairman of the Housing Committee regarding the allocation of vacant Council houses to local residents displaced from their homes by enemy action, in lieu of the previous provisional allocation of vacancies previously made by the Housing Committee.

9 CITIZENS ADVICE BUREAU. Cr. Mrs. Strugnell reported upon the activities of the Citizens Advice Bureau during the past year which was duly noted with appreciation by the Council.

10 DIVERSION OF TRAFFIC. In accordance with notice given, Cr. Olney moved.- "That this Council seek the co-operation of the Finchley Borough Council to urge the Ministry of Transport to divert the lorry traffic through the Barnet By-pass Road". The motion was seconded by Cr. Beard and was carried by 9 votes to 1.

ON THE MOTION OF CR. BEARD, SECONDED BY CR. OFFORD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 & 19 (1).

11 STAFF. SURVEYOR'S DEPARTMENT. The Surveyor reported that he had received three applications for an increase in salary from members of his Staff, which applications were referred to the Staff and Workmen's Wages Sub-Committee for consideration.

12 ARKLEY GOLF CLUB. The Deputy Treasurer reported that he had interviewed representatives of the Arkley Golf Club, who had submitted accounts for the six months to 30th September, 1940, and an estimate of the six months to 31st March, 1941. The Club had appealed to the Council for a rent reduction for the duration of the War and one year after. On the motion of Cr. Marris, seconded by Cr. Beard, it was resolved.- "That upon the report of the Deputy Treasurer the annual rent to be paid by the Arkley

Golf Club be reduced by £100 per annum for the duration of the War, subject to annual inspection of accounts by the Council's Treasurer".

13 OLD STATIONER'S FOOTBALL CLUB. It was reported by the Deputy Treasurer that the Old Stationer's Football Club had now received compensation from the Government for occupation by the Military from the 9th September to the 25th December, 1939, and, of £79. 4. 7. compensation paid, £48. 16. 7. was in respect of rent of ground, pavilion and fittings, including gas and water. The Club had forwarded £35 on account of rent, and instructions were sought regarding the balance of £55 rent and £30 for ground maintenance. On the motion of Cty. Alderman Fern, seconded by Cr. Offord, it was resolved:- "That the Council accept the £35 sent by the Club and that the outstanding balance be written off"

14 BARNET CRICKET CLUB. The Deputy Treasurer reported that the Barnet Cricket Club had received compensation from the Government in respect of occupation by the Military from the 7th September, 1939, to the 29th September, 1940, and had forwarded a cheque for £106. 0. 7. in respect of rent at £100 per annum due to the Council and the Club asked that the balance of rent due for the 1939/40 season, amounting to £18 19 5 for rent 1st July, 1940, to 6th September, 1940, be remitted. On the motion of Cr. Green, seconded by Cr. Offord, it was resolved:- "That the sum of £18 19 5 due from the Club in respect of rent be remitted". The question of the amount of £34. 6. 5. outstanding in respect of General Rate on an assessment of £37, being the difference between the full assessment £63 and the assessment of £26 on which the Treasury Valuer had paid General Rate in respect of the Military occupation of the Barnet Cricket Club premises, was left to the Deputy Treasurer to pursue and to report to the Rate Arrears Sub-Committee for consideration.

15 PETROLEUM ACT, 1928. It was reported by the Inspector that Mr. F. L. Cranmore, of 64, High Street, Potters Bar, had notified him that he did not wish to apply for a renewal of the Licence held by him to store 500 gallons of petrol at 5, High Street, Barnet, and it was resolved:- "That Mr F. L. Cranmore's name be struck off the register".

16 MILK (SPECIAL DESIGNATIONS) ORDER, 1936. Upon the report of the Inspector it is resolved:- "That the undermentioned Licences be granted for a period of one year, on production or other proof of the principal licences issued by the appropriate authorities.- (1) Dealer's Licences: Tuberculin Tested, Pasteurised and Accredited Milks, A.1 & Dollis Dairies, Ltd., and (2) Dealer's Licences: Tuberculin Tested and Pasteurised, The Express Dairy Co Ltd., The United Dairies (London) Ltd., The London Co-operative Society, Ltd., and Messrs. A. Stapleton & Sons, Ltd."

17 ECONOMY COMMITTEE. The Deputy Treasurer submitted a

report of the Economy Committee meetings held on the 17th September, 8th October and the 21st November, 1940, and on the motion of Cty. Alderman Fern, seconded by Cr. Cheason, it was resolved:- "That the seven undermentioned recommendations made by the Committee be adopted.

(1) That when the time is opportune, the question of hired cartage be considered. (The Council will note the subsequent purchase of an additional lorry).

(2) That no specific road repairs exceeding the sum of £20 be executed during the next six months unless authorised by the Chairman of the Highways Committee.

(3) That the Parks and Open Spaces Committee ask for a report from the Head Gardener, Mr. Jones, as to the growing of trees, shrubs, and foodstuffs on the Council's Open Spaces and Recreation Grounds, and on the general working of the Old Court House Recreation Ground.

(4) That only absolute essential replacement of trees be made during the next six months.

(5) That the Sewage Disposal and Farm Committee consider the price to be charged for crops and the disposal thereof.

(6) That the sum of 10/- per week paid to Mr. B. Peck for caretakership of the Physic Well be discontinued.

(7) That after the termination of the Contract with the Stellar Press for the printing of the Abstract of Accounts, consideration be given to having an Epitome of Accounts printed only."

18 ANDERSON SHELTERS. The Surveyor submitted a report on the Anderson Shelter question in Barnet and, after discussion, it was left to Cr. Claydon and the Surveyor to confer thereon and take such action as may be necessary.

19 NORTH METROPOLITAN DISTRICT COUNCIL. The question of the Council affiliating to the North Middlesex District Council for Local Authorities' Administrative, Technical, Professional and Clerical Services was again considered in conjunction with correspondence from the Secretary of the Urban District Councils' Association dealing with Whitley Councils, together with a memorandum on the subject which was put before a conference on the 11th April 1940, of the Association of Municipal Corporation, County Councils, Urban District Councils, and Rural District Council Associations. It was resolved:- "That the Clerk inform the Urban District Councils Association that the Council consider that the third alternative course in paragraph 32 of the memorandum in respect of Whitley Councils should be adopted, namely, the appointment of representatives for discussion purposes, with a view to any agreement come to being put into operation after the end of the present emergency".

20 WAR DAMAGE. WAGES. The Council further considered the question of extra pay for Saturday afternoon and Sunday work by Council workmen employed on War damage repairs. Cr. Claydon moved, and Cr. Jacques seconded:- "That the Council's workmen employed on War damage repairs during weekends, be paid time-and-a-half for Saturday afternoons and double time for Sundays, at the T.U.C. rates of pay". The motion was lost, there voting for 2, against 11.

21 CHEQUES. Confirmation of Emergency Order No. 48 for £6,984. 9. 4. and General Order on Treasurer No. 19 for £21,809. 17. 0. and Superannuation General Order No. 19 for £31 1. 1. were sealed and signed.

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the Clerk was asked to make enquiry of the Ministry of Health as to the respective responsibilities of the County Council and this Authority.

1299 MORTUARY. In connection with War damage to premises in Strafford Road held by the Council for emergency Mortuary purposes, directions were given for the Ministry of Health to be approached with a view to reinstatement be-

Councils, Urban [illegible]
Council Associations. It was resolved:- "That the Clerk inform the Urban District Councils Association that the Council consider that the third alternative course in paragraph 32 of the memorandum in respect of Whitley Councils should be adopted, namely, the appointment of representatives for discussion purposes, with a view to any agreement come to being put into operation after the end of the present emergency".

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

9th December, 1940.

1294 FIRE PROTECTION. A circular letter was received from Commander Firebrace, asking for names of Chief Officers of Fire Brigades who might be available for duty outside London Region in special emergency. The Committee decided that any nomination from this District would not be opportune, there being only one professional Chief Officer in the Council s service.

1295 AUXILIARY FIREMEN. It having been reported that part-time Auxiliary Fireman Petchley had appeared before a Tribunal for Conscientious Objectors, the Committee did not consider that his services were any longer required in the Council's A.F.S., he being listed by the Tribunal as for non-combatant duties.

Subject to his transferring to Manchester A.F.S. on removal to that District for health reasons for his wife and child, it was agreed that Leading Fireman J. Dummer be released from the Council's service.

1296 CHRISTMAS LEAVE AND ALLOWANCES. Subject to the exigencies of the services, it was decided that one full leave day should be granted to such personnel as could be spared on Christmas Day, or on some other day in lieu, and that an extra 1/-d meal allowance be paid by the Council to each whole-time member of the personnel doing full duty on Christmas Day.

1297 A.F.S UNIFORMS. Approval was given for trousers to be obtained for use with 12 fire tunics now in stock, and that a second issue of uniform be allowed to Commandant Licrece It was reported that the U.D.C Association were making representations to the Home Office that the whole cost of replacement of clothing worn out, damaged or lost in the course of A.F.S. duty should be paid for by the Exchequer.

1298 INOCULATION. Ministry of Health Circular No 2230 as to Diphtheria Prophylaxis was considered, together with a report thereon from the Chief Sanitary Inspector, and the Clerk was asked to make enquiry of the Ministry of Health as to the respective responsibilities of the County Council and this Authority.

1299 MORTUARY. In connection with War damage to premises in Strafford Road held by the Council for emergency Mortuary purposes, directions were given for the Ministry of Health to be approached with a view to reinstatement be-

ing immediately carried out by the Council at an estimated cost of £100.

1300 AMBULANCE DEPOTS. The Surveyor was asked to inspect, with the Deputy Ambulance Officer, and report upon the possibility of improving the cover for ambulances at the Underhill Ambulance Station.

1301 ANDERSON SHELTERS. The Surveyor reported that quotations were being received from three contractors for submission to Middlesex County Council, for the erection of 111 four-unit brick Shelters to accommodate 48 people, in lieu of Anderson Shelters, and directions were given for endeavours to be made for these to be approved on the Emergency Contract basis.

1302 UNEXPLODED BOMBS. Operations Circular No. 39 was submitted indicating new procedure to be followed in dealing with unexploded bombs, and the abandonment or postponement of the work of excavation where considered by the Regional Commissioners.

1303 REPORT AND CONTROL CENTRE. Approval was given to steps being taken to provide additional accommodation in the Report and Control Centre by the adaptation and strengthening of the Boiler Room, now disused.

1304 AIR RAID WARDENS. Approval was received from London Region for an increase of four in the establishment of whole-time paid Wardens in this District.

1305 ANNUAL LEAVE. Intimation was received from the Middlesex County Council that annual leave for 1940 for A.R.P. personnel could be taken up to the end of February, 1941.

12th December, 1940

1306 AUXILIARY FIRE SERVICE. Confirmation was given to the action of the Chief Officer of the Fire Brigade in suspending from duty on the 9th December Miss Mahon, telephonist at the Fire Station control, and to her services being dispensed with.

1307 DIPHTHERIA PROPHYLAXIS. The Sanitary Inspector reported that the Medical Officer of Health had arranged that immunisation against diphtheria for children up to seven years of age could be carried out at the Welfare Clinic on Tuesdays at 2 p.m. Indent was being made upon the Ministry of Health for toxoid to be available for 1,500 cases. During the past two years some 500 children had already been immunised.

The Clerk reported that the County Council was the Authority empowered by s.204 of the Public Health Act, 1936, to arrange facilities for children under 5 years of age, and that Local Authorities were authorised under s.177(1) to provide for those above that age. The Ministry considered it desirable that all children up to

10 years of age should be immunised and the broadest interpretation should be given to these services being available free to all. Parents making own arrangements with their own medical practitioner would be liable for the fees charged, but otherwise free immunisation could be carried out at Clinics and Welfare Centres. This work being extraneous to the ordinary duties of the Medical Officer of Health, fees could be paid by Local Authorities, the basis suggested being a sessional fee of about £1 11. 6. which would enable groups of children to be immunised at each session.

After considering all the circumstances, the Committee decided that a letter should be prepared for issue through the Schools, advising parents to secure the immunisation of their children, and that other measures should be taken for bringing the matter to the notice of all concerned.

1308 MOBILE FIRST AID POST. Circular 2225 was received from the Ministry of Health, advocating that a Medical Officer attached to a Mobile First Aid Post should be sent immediately, accompanied by the trained nurse of the Post, to the scene of an incident independently of the Mobile Post itself. This was duly noted for necessary action when required.

1309 MORTUARY. The Controller reported an interview with the Ministry of Health regarding reinstatement of emergency mortuary accommodation (para. 1299) and telephonic consent had now been received to the work proceeding at the estimated cost of £89, contingencies of a further £11 to be submitted to the Ministry for authorisation when details are available. (Ministry of Health letter dated the 12th instant was subsequently received in confirmation). The Surveyor was instructed to proceed with the work accordingly.

1310 CLEANSING UNIT. The Surveyor submitted particulars of a new mobile type of cleansing unit for use at Cleansing Stations, which could be made available for accommodation locally, and which would expeditiously deal with persons requiring gas decontamination. By 3 votes to 1, it was decided that application should be made to the Ministry of Health for such a unit, known as the 'Unishowers' system, to be provided for use in this District on a detailed quotation to be obtained, on the understanding that the cost thereof be reimbursed by the Ministry.

1311 FIRST AID POST Approval was given for an electric fire to be installed at Vale Drive First Aid Post.

1312 EQUIPMENT. Home Security Circular No. 293 was submitted, showing that arrangements had been made by the Ministry for further supplies of helmets to be available in due course, as additional issues for Civil Defence workers, and a new type of civilian helmet for sale to Supplementary Fire Parties, supplies of which would also later be available for sale to employers for the use of their

workers. Directions were given for 500 of the civilian helmets to be indented for.

1313 PUBLIC SHELTERS. Middlesex County Council notified that they had applied to the Home Office for consent to the purchase at £46. 10 0 of a 'Sebeltow' Sludge Trailer for the cleansing of Public Shelters. (Note. Under date of the 18th December this consent was given by the Home Office).

London Region having notified that coal burning stoves were to be provided for the heating of surface Shelters holding 50 or more persons in one compartment, on the basis of two per 50 persons, approval was given to an application for 68 of these stoves for this District.

A letter from London Region as to a limited supply of steel bunks which would shortly be available for Public Shelters, was referred to the Surveyor for report.

1314 DECONTAMINATION. The Controller reported correspondence with the Middlesex County Council wherein he had pointed out the need for local arrangements being made for the decontamination of protective and civilian clothing. (Note: Subsequently, the County Council reported that they had made representations accordingly to London Region).

1315 MOBILE CANTEEN. A letter was read from Middlesex County Council, stating that in lieu of a Mobile Canteen being provided for location in this District, and for the use of Potters Bar Urban District and Barnet Rural, the vehicle already at East Barnet would serve all these areas. The Committee directed the County Council to be informed that they were not satisfied with such proposed rearrangement as a mobile canteen should be established here for the use of the areas originally intended, and rotas of personnel had already been arranged by the W.V.S. for working the vehicle.

1316 WARDENS' POSTS. It was reported that Wardens' Post "C" had now been rebuilt and was available for use when required.

1317 'THE POTTERIES', UNDERHILL. The Surveyor having reported that the west walls of 'The Potteries' were in a dangerous condition and needed demolition, it was agreed that, having regard to present conditions, the premises should be demolished.

1318 PUBLIC SHELTERS. The Surveyor reported that rearrangement of the lighting of Public Shelters, to provide for higher power, would cost £3. 10. 0. per Shelter, or a total of £119, but the North Met. Co. would accept no responsibility for 240 volts. The Surveyor was asked to explain the circumstances to the Home Office in making application for consent to this work.

1319 AIR RAID WARDENS. Approval was given to a grant of

£7. 10. 0 being made in respect of the burial of the late Miss Keeley, part-time Warden.

The Chairman of the Committee, as Chief Warden, submitted the report of the Conference of Chief Wardens in Sub-Groups 6a and 6b held on the 28th November, and the various subjects discussed were duly noted, pending further directions thereon being received from the Principal Warden.

1320 CIVIL DEFENCE ACCIDENT CLAIMS. A letter was read from the Clerk of the Middlesex County Council, intimating that claims for loss or damage in air raid action sustained to personal property of Civil Defence personnel should be sent to him, with a report of the circumstances, for transmission to the Ministry of Home Security, but claims up to £2 would be settled by the Clerk of the County Council direct.

1321 REST CENTRES. Cr. Cheason (Hon. Chief Billeting Officer), Mr. R. S. Jones (Relieving Officer) and the Controller, were appointed as the Committee's representatives to attend a Conference between Mr. Henry Willink, Special Commissioner, and Hertfordshire Authorities in London Region on the 18th instant, in connection with Rest Centres and the care of the Homeless.

1322 EQUIPMENT. As the price of 25/6d each previously quoted by Air Defence Supplies for waterproof coats had now been stated to be instead 27/6d, it was agreed that, under the circumstances, the price payable should be 26/6d each.

17th December, 1940.

1323 BASEMENT SHELTERS. The Deputy Surveyor reported that two Elsan Closets had been supplied to the basement Shelter at Exchange Buildings and one at 82, High Street.

1324 FIRE PROTECTION. BARNET BYE-PASS ROAD. Approval was given to the release of Fireman Gusterson to take up similar duties at certain premises at Barnet Bye-Pass Road, on the understanding that assistance from the personnel there located would be available under his charge for use at fires in this District in that locality.

1325 AUXILIARY FIRE STATIONS. The Committee approved the installation of power cable for electric heating of the Action Station at Chesterfield Depot.

1326 A.F.S. VEHICLES. It was agreed that A.F.S. tenders used for removal of furniture from War damaged premises should not be sent distances greater than about a three mile radius.

1327 AUXILIARY FIREMEN. With reference to para. 1295, a letter was read from Auxiliary Fireman Petchley asking for re-

consideration of the Committee's decision as to the cessation of his services. The Committee were of opinion that his principles, conflicting as they did with those of this Authority, might, if adhered to, prove mutually embarrassing, and accordingly their decision could not be varied, but that he should be thanked for the regularity of his previous services with the A.F.S.

1328 TOTTERIDGE A.R.P. CENTRE. A letter was read from Middlesex County Council, stating that London Region could not at present give approval to the construction of garage accommodation for casualty service vehicles at this Centre, in view of the limitation of materials. The Surveyor was asked to give further consideration to this matter with a view to alternative proposals to Middlesex to provide cover for the vehicles.

1329 STIRRUP PUMPS. The Committee asked for 20 more stirrup pumps to be issued to Wardens' Posts from the Council's supplies, and for enquiry to be made of London Region as to whether 100 of those purchased by the Council would rank for grant if issued to Supplementary Fire Parties.

1330 ANNUAL LEAVE. Intimation was received from H.Q. that, in the case of the A.F.S., annual leave for 1940 could be taken up to the end of February, 1941.

1331 RESCUE PARTY. Directions were received from H.Q. that, in connection with London Region Circular 254, the decision of a Controller to suspend rescue operations should be given in writing, and a report sent to H.Q. at the expiration of 24 hours from incident.

1332 CIVIL DEFENCE COMMITTEE. The Chairman of the Council, the Chairman of the Committee and the Controller were appointed as representatives to attend the Conference with Middlesex Civil Defence Committee on the 20th instant.

1333 WARDENS' POSTS. Ministry of Home Security approval was received to excess expenditure of £67. 8. 10. ranking for grant in connection with the erection and conversion of Wardens' Posts.

1334 HOUSEHOLDERS' CARDS. Approval was given for householders' cards to be distributed by Wardens for completion and return to Wardens' Posts for retention, local quotations for printing to be obtained.

1335 FIELD KITCHENS. It was considered that application should be made to the British Red Cross Society for two Field Kitchens to be issued for this District. (Subsequently, this matter was under arrangement through the Hertfordshire County Council).

19th December, 1940.

1336 SEWAGE DISPOSAL. The Deputy Treasurer submitted, with the approval of the Chairman of the Sewage Disposal Committee, a letter from the Ministry of Health as to

loan procedure in respect of the reinstatement of the Dollis Brook Pumping Station and plant at the Sewage Works. It was resolved:- "That, under the provisions of the Essential Buildings and Plant (Repair of War Damage) Act, 1939, application be made to the Ministry of Health for sanction to a loan of £1,700 for the re-instatement of Dollis Brook Pumping Station and plant".

1337 WAR DAMAGE. WAGES. In view of the very exceptional circumstances preventing his taking annual leave while engaged on War damage repairs, your Committee recommend the Council to approve six days' wages being allowed to Mr. N. MacLeod in lieu of leave.

1338 COAL SUPPLY. The Surveyor reported that at an interview that day with a representative of the Ministry of Mines, sites for the storage of coal had been provisionally selected as follows:- Underhill Farm, 1,000 tons: Technical Institute playground, 1,000 tons: Leeside Works, 2,000 tons: Drill-hall land, 2,000 tons. These sites were generally approved by the Committee, subject to any necessary consents to user thereof, and to fencing and other costs being estimated for submission to the Ministry.

1339 PUBLIC SHELTERS. It was reported that bunks for 570 persons had been erected to date in the newly concreted Public Shelters.

1340 DIPHTHERIA PROPHYLAXIS. The Sanitary Inspector reported that the Ministry of Health were unable at present to supply the toxoid indented for. (Note: The supply has now been obtained).

1341 ANDERSON SHELTERS. The Surveyor reported that in the erection of surface Shelters as accommodation alternative to Anderson Shelters, he had, after negotiation, obtained Regional confirmation that the work could proceed on a cost price basis. The Contractors concerned were accordingly proceeding, and in order to save time, were doing so without drawings.

1342 WAR DAMAGE. STAFF. The Surveyor reported in detail as to the increasingly extensive work in connection with War damaged properties, and the staff requirements in order to deal with the situation effectively. After careful consideration of the needs, the Committee agreed the following recommendations submitted by the Surveyor:-

(a) That all direct labour should be dispensed with and such labour absorbed by contractors, who would carry out departmental instructions working under the ministerial form of Prime Cost Contract for Emergency Work. The contractors would thereunder be responsible for the provision of materials and costing of specific jobs.

(b) A small gang of men to be retained under a direct labour system and consisting of, say, 2 carpenters, 1 bricklayer, 4 tilers (firms employees) and 2

labourers, plus lorry for scattered damages, i e., repairs to roofs owing to shrapnel damage, etc. This small organisation would deal satisfactorily with dozens of small repairs of a ubiquitous nature and would reduce the necessity for unnecessary supervision - which would be more satisfactorily directed to Contractors on the execution of major damage

(c) The following temporary staff to be engaged immediately :-

Two assistants of the general foreman or clerk of works type, possessing sound practical building knowledge, at, say, £5 or £6 per week.

One additional typist and two accountancy clerks. (Miss Oldham at present temporary clerical assistant - receptionist - to assist), as well as Mr. Sheward pending any further incidents.

Mr. F. Pollard at present general foreman, to be retained at a fixed wage of £6. 10. 0. per week.

1343 COMMUNAL KITCHENS County Alderman Fern, and the Controller, were deputed to attend a Ministry of Food meeting on the 1st January next in connection with expert advice as to the setting up of Community Kitchens

1344 AIR RAID SHELTERS. In connection with London Regional Circular No 260, as to technical assistants being made available to District by the Ministry of Home Security for the construction of Air Raid Shelters, the Surveyor reported that it was not necessary to take advantage of these facilities here.

A letter was read from United Dairies, Ltd. asking if arrangements could be made for the large number of empty milk bottles left at Public Shelters to be transferred to a central point for collection by them. The Committee decided, however, that such bottles should be placed outside trench Shelters by the Shelter cleaner, for periodical collection by the Dairies.

1345 REST CENTRES. The Controller reported as to the procedure agreed at the Conference on the 18th December regarding the provision and equipment of Rest Centres, the accommodation for this District being on the basis of 300 persons.

1346 CIVIL DEFENCE WORKERS - COMFORTS. Proposals were submitted from London Region for a scheme for the provision of woollen comforts for Civil Defence workers, and the assistance which might be obtained from voluntary organisations and other persons for funds and garments for this purpose. The Committee considered it doubtful whether such need arose in this District, but asked the Departmental Officers of the Rescue and Auxiliary Fire

Services to report thereon later.

1347 FUNERAL GRANTS. Ministry of Health circular 2244 was submitted setting out arrangements whereby, after the 24th December, grants in respect of the burial of Civil Defence volunteers would be administered by the Chief Regional Officer, Ministry of Pensions.

23rd December 1940.

1348 SALVAGE - WASTE PAPER. The Surveyor reported that it had recently been possible to arrange for the sale of waste paper to an extent of £500.

1349 WORKMEN It was decided that, in order to give the personnel concerned an opportunity for rest on Christmas Day and Boxing Day, those employed on A.R.P. constructional and repair works should not be engaged thereon for those days except in the event of emergency arising.

1350 PUBLIC SHELTERS. London Region Circular No. 262 as to the arrangement of bunks in Shelters was referred to the Surveyor for any necessary action.

1351 ANDERSON SHELTERS. The Committee had notified to them Defence Regulation 2302 amending the provisions of s.67 of the Civil Defence Act, 1939, and conferring powers of entry for the removal of Shelter material from premises where such material has been affixed. The Minister of Home Security directed Local Authorities thereunder to take steps to remove all Shelters and material not being effectively used and transfer them to other sites where they will be used. This was duly noted for necessary action.

London Region Circular No. 263 was submitted regarding issues of additional standard size Anderson Shelters and extensions thereof.

1352 WAR DAMAGE. Correspondence forwarded by Messrs. Harland & Son was received from the Ministry of Home Security, questioning the decision for the demolition of three houses in Stapylton Road and two in St.Albans Road. In view of the reports submitted by the Surveyor, the Minister's Technical Officer and the District Valuer, directions were given for the Minister to be informed of the reasons why the decision to demolish should not be altered.

Home Security Circular No. 303 was read, empowering Local Authorities to make arrangements to dispose of small quantities of broken timber from damaged buildings. It was agreed that any such available timber should be sold direct from the timber dump at the Sewage Works only and not from the sites of the damaged premises.

1353 AIR RAID SHELTERS. A circular letter from Stalybridge Corporation, urging representations to the Government for

reimbursement to Local Authorities of the whole cost of the provision of Shelters prior to the 19th October last, was referred to the Middlesex County Council as the scheme-making Authority.

1354 CIVIL DEFENCE COMMITTEE. The Controller submitted a report regarding his attendance, with the Chairman of the Council and the Chairman of this Committee, at the recent Civil Defence Committee Conference, which was duly noted.

1355 AIR RAID SHELTERS Home Security Circular No. 290, dated the 11th December, was submitted, containing notes of modifications made by the Minister of Home Security which, in the light of actual experience, he had found it desirable to introduce in the standard designs of surface, trench and basement Shelters. Certain measures were also indicated which should be undertaken as regards existing Shelters of these types. In referring these particulars to the Surveyor for necessary action, the Committee noted, inter alia, that the new design for brick and concrete surface Shelters included (a) the use of reinforced brickwork in place of ordinary brickwork (b) the introduction of a bituminous damp-proof course and (c) the introduction of the principle of overs.iling the roof.

1356 A.R.P PERSONNEL. Following a letter received from the Middlesex County Council, it was agreed that, as from the 10th November, a Cost of Living Bonus of 5/-d per week should be payable to A.R.P. Instructor R. E. Smith

1357 MOBILE CANTEENS. Information was received from the Hertfordshire County Council as to the location of certain Mobile Canteens already available or to be supplied in their area.

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

27th December, 1940

1358 AUXILIARY FIRE SERVICE (DISCIPLINE) RULES, 1940. A copy of these Rules dated the 13th December was considered. The Minister of Home Security asked that the Rules should be made generally operative by Fire Authorities who were empowered to take steps for the code, with any modifications necessary for application to the A.F.S., to be brought into effect by resolution at such date as the Authority might think necessary. Directions were given for copies of the Rules to be obtained for the information of the Committee, with a view to further consideration being given thereto.

1359 UNIFORM AND EQUIPMENT. Home Security Circular No. 304 was submitted regarding steps to be taken for securing proper safeguards in connection with the issue of uniform and equipment to members of the Civil Defence Services. The Deputy Treasurer was asked to report further thereon, particularly as to recovering equipment from persons ceasing to be members of those Services.

1360 AUXILIARY FIREMEN. Notice was received from the Home Office that the deferment of the calling-up of whole-time A.F.S personnel of the 25/29 age groups would be continued until the 31st March next and that similar arrangements were now extended to trained part-time Auxiliary Firemen.

1361 SUPPLEMENTARY FIRE PARTIES. The Committee took into consideration the desirability of extending the number of Supplementary Fire Parties in the district and the distribution to them of stirrup pumps. It was agreed that application should be made to the Home Office Fire Brigades Division for grant to be available for the issue to these Parties of 100 of the unsold stirrup pumps purchased by the Council.

1362 BOMB DISPOSAL Notification was received from London Region of arrangements now made for Bomb Disposal Officers themselves to hire from contractors direct any plant needed for the disposal of unexploded bombs. All bills in respect of expenditure already incurred by Local Authorities for labour and material hitherto supplied by them for these purposes were to be sent to Regional Headquarters for settlement.

1363 STEEL HELMETS It was now notified by the Minister of Home Security that the new type of civilian helmets, when supplied, would be available for sale by Local

Authorities at the price of 5/6d each. Arrangements were also indicated regarding the sale of civilian steel helmets to employers and as to the establishment of local distributing depots for these purposes. It was agreed that London Region should be asked to arrange for a distributing depot to be established in this district at the Council's depot at the rear of 60, High Street.

1364 STAFF - NATIONAL SERVICE. A letter was read from the Ministry of Health, stating that the Minister had recommended deferment of military service for Messrs. W. Nolan (Treasurer's Department) and G C. Suggate (Surveyor's Department), and that Mr. L. Robinson (Treasurer's Department) was in a category which at present was not being called up for military service, while Mr. R. P. Kenton (Treasurer's Department) was reserved under the Schedule of Reserved Occupations.

30th December, 1940.

1365 STIRRUP PUMPS. With reference to paragraph 1361 and messages received from R.H.Q., arrangements were made for Wardens to undertake a census for the purpose of the location of all available stirrup pumps in the district and for assistance in the issue of additional pumps and instructions for their use to be given by the A.R.P. Officer and by A.R.P Instructor Smith. The Surveyor was asked to arrange also for the provision of three-quarters filled sandbags in suitable locations throughout the district for use in extinguishing incendiary bombs.

1366 A.F.S. VEHICLES. Approval was given to repairs being carried out to two A.F.S. tenders and for the reboring of one of them, if necessary.

1367 WAR DAMAGE - FURNITURE. The Committee noted with appreciation that Mr. J. F. Haseldine, of the Barnet District Gas & Water Company, was making no charge for the use of the Company's lorries for recent emergency removals of furniture, and the cordial thanks of this Authority were directed to be conveyed to him for his very practical help in this direction.

1368 LORRY DRIVERS. Approval was given for an advertisement to be issued, inviting applications for the post of driver and mechanic at a wage of £3. 13. 6. per week.

1369 PUBLIC SHELTERS. With reference to paragraph 1318, a letter was now received from Middlesex County Council, intimating an application had been made to London Region for formal approval for the improvement of the electric lighting in the semi-trench Shelters in this district, at an expenditure of £119.

Further details were received from London Region regarding the types of coal-burning Stoves which were being supplied for the heating of surface and trench Shelters with seating accommodation for 50 or more persons in one compartment. The delivery of these Stoves for use

in this district is awaited, meanwhile, the Surveyor was asked to make enquiries as to an alternative means of heating by electrical Panel Heaters.

1370 VENTNOR DRIVE. Subject to it being agreed by the applicant that the arrangement was for the duration of the War only, approval was given to the use of a garage and premises at 25, Ventnor Drive for the merchanting of goods so as to provide a means of livelihood for the occupier whose City premises had been demolished by enemy action.

1371 RESCUE PARTIES. Directions were received from London Region that, in future, each Rescue Party should consist of 10 men only. The Surveyor was asked to enquire as to whether this number included also the Leader of each Party.

1372 FUEL OVERSEER. The Controller reported that, as Mr.Morgan was leaving for military service on the 17th January, his position as Assistant to the Fuel Overseer would, as from that date, be taken by Mr. Caudle, in accordance with the arrangement referred to in paragraph 1032.

1373 MOBILE CANTEEN. An explanatory letter was read from Middlesex County Council as to the re-allocation of the Mobile Canteen, which was intended to serve this district. The Committee adhered to their previous views and asked that, particularly from a geographical standpoint, further representations be made to Middlesex for a Canteen to be supplied to, and located in, this district for the use of the several areas concerned.

1374 WARDENS' SERVICE. The Committee supported views expressed by the Borough of Hornsey for communication to the Minister of Home Security for expenditure to be agreed in the provision of protected sector Shelters at strategic points from which Wardens can patrol.

2nd January, 1941

1375 FIRE SERVICE. The following report from Chief Officer Townsend was submitted and was noted with appreciation :-

"I have pleasure in submitting reports of the number of Fire Calls received and attended by the regular Brigade and the Auxiliary Fire Service from July 16th, 1940, to December 31st, 1940. Fires attended by the regular Brigade, 62 (all in the District) Fires attended by A.F.S., 82 (all in District) Out of Area calls, 26, the latter includes calls for assistance by neighbouring Brigades, and the majority from the London Fire Region. The grand total of calls being 170. The quick and efficient manner in which these fires have been dealt with, has definitely proved the efficiency of the Service, and undoubtedly has been responsible for the extraordinary small amount of fire damage in this District. The Fire Service has also assisted in the making good of damaged

properties, and has also rendered good service in the removal of furniture, &c. I have received extremely gratifying reports from brother Professional Officers of the work of our crews who attended fires in London. All our Fire Stations are gradually being brought to a standard of comfort and safety comparable with any district of this size. I would express my sincere thanks and appreciation to the Chairman and Members of the War Emergency Committee, the Controller, and Commandant Licrece, for the help all have given me in making our Service as efficient as it is".

1376 FIRE - A.F.S. VEHICLES. Home Office notification was received of an additional regulation made under the Defence (General) Regulations 1939, authorising Fire Services to extinguish any fire which is, or if not extinguished, would be, visible during the hours of darkness from hostile aircraft, this being an extension of the powers under the Fire Brigades Act, 1938.

Particulars were received from the Home Office of the revised maximum limits of expenditure in respect of the replacement of emergency Fire Service cars and lorries.

1377 FIRE HYDRANTS. Under date of the 1st January the Ministry of Health intimated that, in view of the restrictions of the Treasury on borrowing, sanction to a loan of £500 for prospective expenditure on the provision of Fire Hydrants could not be granted. The expenditure of £143 already incurred in the provision of eight Hydrants should be met from current revenue.

The Surveyor and the Chief Officer of the Fire Brigade were asked to arrange for the effective coloured marking of the location of existing Hydrants for easier identification during blackout periods.

1378 SUPPLEMENTARY FIRE PARTIES. Following the broadcast by the Minister of Home Security on the 31st December, it was reported that a meeting of the District Wardens had been called that evening, when the Chief Officer of the Fire Brigade was present, with the Chairman of this Committee and the Controller. Arrangements were then made, in furtherance of the steps already taken by this Committee (paragraph 1765) for intensified measures for an extension of Supplementary Fire Parties throughout the district. These arrangements through Wardens' and Fire Services were in operation as from today at every Fire Station and at other centres, and measures were already being taken for publicity to be given thereto. In connection with the utilisation of available stirrup pumps purchased by the Council, the Controller had now obtained from the Home Office approval for the issue of 50 of the pumps which would rank for grant.

The Controller also reported that on the 1st January he had made preliminary arrangements for Fire Watchers to be established at local Elementary Schools

and intended to proceed therewith while awaiting any formal approval of the Hertfordshire County Council. The question of similar protective measures for the Boys' and Girls' Grammar Schools was discussed and County Alderman Fern, as Chairman of the Governors, undertook to expedite these arrangements on information supplied to him by the Surveyor.

1379 TOTTERIDGE A.R.P. CENTRE. A letter from A.R.P. Instructor Smith regarding arrangements at this Centre was referred to the heads of each of the Services concerned for consultation with him and report to this Committee on Monday next.

1380 FIRE STATION. On the report of the Chief Officer of the Brigade and the Surveyor, approval was given to the purchase of a large-scale district map, mounted and encased, for display for instruction and operation purposes in the Operations Room at the Fire Station, at a cost of £22. 10. 0.

1381 PUBLIC SHELTERS. London Region Circular No. 271 was submitted, concerning an Order in Council giving further powers for dealing with infectious and verminous conditions in Public Air Raid Shelters by Medical Officers under the general direction of the Medical Officer of Health. A copy of the circular was handed to the A.R.P. Medical Officer and further directions are awaited from the Middlesex County Council.

1382 COMMUNAL SHELTERS. The Surveyor submitted a letter from Middlesex County Council, stating that application had been made to London Region asking for approval to the abandonment of 5,520 pre-cast roof units for Communal Shelters in order that the Ministry's new method of a flat R.C. roof construction might be adopted for Communal Shelters to replace flooded Anderson Shelters, and for the cost of £809. 13. 4. to be reimbursed to the manufacturers. The Surveyor was asked to ascertain whether such compensation was the cost price of the units, in which event they should be delivered here for retention by the Council.

Details were submitted by the Surveyor of alterations proposed for the bunks to be supplied for Communal Shelters whereby the bottom bunk would be dished and slatted longitudinally, and the middle and top bunks would be covered with chain-link fencing. Nine quotations were received in respect of 2,000 sets of such bunks showing that the lowest quotation for such revised specification would be £4. 12. 0. per set of six bunks fixed (with a varying figure for sets of three bunks), and an application for this expenditure to be authorised was being made to the Middlesex County Council the following day.

1383 COAL SUPPLY. In connection with paragraph 1338, the Fuel Overseer was asked to obtain prices for haulage of these coal supplies for the information of the Ministry of Mines.

1384 PUBLIC SHELTERS. The Deputy Treasurer reported that Middlesex County Council had now apportioned the rental of £50 per annum in respect of "Hopedene", The Avenue, as to the sum of £1 per annum for the Public Shelter area and the balance in respect of the use of the house by the Council for storage of materials.

1385 SALVAGE - FURNITURE. Middlesex County Council intimated that Local Authorities were in the position of a gratuitous bailee in respect of property salvaged from premises damaged in air raids and will accordingly be liable to pay compensation only in the event of damage due to gross negligence. Accordingly no steps should be taken to effect policies of insurance in respect of such property.

1386 COMMUNAL KITCHENS. County Alderman Fern and the Controller reported as to their attendance at a Conference with the Ministry of Food concerning methods for the establishment of Communal Kitchens, from which it transpired that fuller details would be issued by the Ministry as to the varying conditions which had to be met in each district and the operation of these Kitchens in some areas in conjunction with the Rest Centres where this process was suitable.

114C

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

31st December, 1940.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Saturday next, the 4th January, 1941, at 3.30 p.m. for transaction of the following business :-

1 The Minutes of the Meeting held on the 7th December, 1940, as circulated, to be submitted and, if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6).

4 To receive the report of the Finance and Establishment Committee of even date.

5 To receive the reports of the Emergency Committee (copies to follow).

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS :-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Fire Brigade Committee to arrange date for Kit Inspection.

Alfred Hays

Clerk of the Council.

BARNET URBAN DISTRICT COUNCIL

FINANCE AND ESTABLISHMENT COMMITTEE.

A Meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Saturday, the 4th January, 1941, at 2.45 p.m.

A G E N D A

Accounts.

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Small Dwellings Acquisition Acts.

Alfred Hayes

Clerk of the Council.

Old Court House,
Wood Street,
BARNET,
Herts.

31st December, 1940.

Confidential.

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Saturday, 4th January, 1941.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance in hand at 28th November, 1940		16,705. 15. 4.
Cash Receipts from 28th November to 26th December, 1940:		
General Rate	24,150. 2. 7.	
Costs	2. 4. 0.	
S.D.A. & Housing Act Loan & Interest Repayments.	231. 6. 2.	
Wentworth Housing Estate Instalments	129. 19. 6.	
Private Street Works Repayments	151. 6. 7.	
Sundry Charges	665. 9. 8.	
Allotments	2. 6.	
Farm Sales	4. 0.	
Public Conveniences Receipts	8. 19. 1.	
Housing Rents	2,087. 14. 8.	
Sale of Stirrup Pumps	13. 2. 6.	
A.R.P. Grant	5,718. 0. 0.	
A.F.S. Grant	1,200. 0. 0.	
Herts County Council - County Roads	136. 0. 0.	
Sale, etc. of Respirators	1. 9. 1.	
Dividends & Interest	26. 13. 6.	
Miscellaneous	25. 14. 4.	
Ministry of Health Grants	6,525. 0. 0.	
Ministry of Home Security	5. 11. 8.	
Loan from Superannuation Account	928. 0. 0.	
Home Office, Land and Buildings Compensation	120. 0. 0.	
Hertfordshire County Council, Surface Shelters	3,554. 0. 0.	45,680. 19. 10.
		62,386. 15. 2.
Less:		
Payments made	42,970. 8. 0.	
Cheques previously authorised but not presented for payment	25,070. 0. 9.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	43,229. 11. 4.	98,172. 0.
Balance overdrawn after making all payments		35,785. 4. 11.
Balance in hand as per Pass Book as at 26th December, 1940		£32,494. 15. 10.

-1-

Solicitor had instituted proceedings for recovery of Private Street Works Charges amounting to £79. 10. 3. concerning an Estate in Lunacy, and that the Official Solicitor was prepared to act for the respondent, but required the personal undertaking of the Council's Solicitor to pay his costs. Recommended:- "That such costs be reimbursed by the Council".

7 AMBULANCE CHARGE. Recommended:- "That the charge raised

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s.
Treasurer's Bank Balance at 30th November, 1940 ...		1,353. 14.
Cash Receipts from 1st to 26th December, 1940:		
Deductions and Contributions - Workmen	34. 3. 0.	
Interest on Investments...	12. 14. 6.	
Southgate Borough Council, Transfer Value (D.E. Williams)	7. 16. 0.	54. 13.
		1,408 8
Less		
Refund of Contributions - J.H. Smith	12. 14. 5.	
- F. Dainton	10. 10. 5.	
Pensions paid	18. 6. 8.	
Amount invested	928. 0. 0.	969. 11.
Balance in hand as per Pass Book at 26th December, 1940.....		£438. 16.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 26th December, 1940:

Treasurer, Wages and Insurance Stamps Account	3,218. 16.
Treasurer for Change	20. 0. 0.
Treasurer for Petty Cash...	56. 10. 0.
Cashier	417. 8. 5.
Treasurer, Canteen Account	272. 9. 6.
	£3,985. 4. 1.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 15/2d.
General Rate collected 1st April to 31st December	..£117,339	£137,220
Percentage of total amount collectable	77%	80%

Wood Street,
BARNET,
Herts.

31st December, 1940.

Finance & Establishment Committee.

Saturday, 4th January, 1941.

At a Meeting of this Committee duly convened and held on the above date at 2 45 p.m. there were present.- Crs. C. T. Beard (Chairman), R. H. Broadbridge, A Cheason, F. E. Claydon, Cty Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. P. Render, W. Ryley Pratt, W. H. Rean, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer, amounting to £44,251 17. 4. are submitted for adoption.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, etc. as circulated, was recommended for adoption.

3 ARKLEY GOLF CLUB. The Deputy Treasurer reported that he had received a letter of thanks from the Arkley Golf Club for the rent reduction agreed by the Council at their last Meeting.

4 COST OF LIVING BONUS. Arising out of paragraph 10, page 108, of this Committee's report of the 4th December, it was reported by the Deputy Treasurer that the Minister of Health had agreed to the Cost of Living Bonus being paid to Dr C. F. Hardie and Messrs. C. W. Hill, N Holt and J. B Wilson, which was duly noted by the Committee.

5 INSURANCE CLAIM. It was reported by the Deputy Treasurer that a cash box containing £1. 1. 1. in cash and stamps had been missed between the 19th and 21st November, 1940, and that the Council's Insurance Company had made an ex gratia payment of 10/-d. Recommended:- "That the balance of 11/1d be written off".

6 PRIVATE STREET WORKS. It was reported that the Council's Solicitor had instituted proceedings for recovery of Private Street Works Charges amounting to £79. 10. 3. concerning an Estate in Lunacy, and that the Official Solicitor was prepared to act for the respondent, but required the personal undertaking of the Council's Solicitor to pay his costs. Recommended:- "That such costs be reimbursed by the Council".

7 AMBULANCE CHARGE. Recommended:- "That the charge raised

in the Council's ledger for the use of the Ambulance to take an A.F.S. man sufiering from influenza home from the A.F.S. Station, High Street, Barnet, be written off"

8 SUPERANNUATION. Recommended:- "That the Superannuation contributions paid by Mr. F. Dainton be refunded". It was noted that Mr. A. J. H. Macdreal attains the age of 18 on the 21st February, 1941, and will become contributor to the Superannuation Fund at 6/-.

9 NORTH METROPOLITAN DISTRICT COUNCIL. The Deputy Treasurer gave further details of the constitution of the National Joint Council and the North Metropolitan Council for Local Authorities' Administrative, Technical, Professional and Clerical Services. By seven votes to four, it is recommended:- "That the Council submit themselves for affiliation to the North Metropolitan Council".

10 HOUSING RENT ARREARS. It was reported by the Deputy Treasurer that the Housing Committee at their Meeting of the 31st ult. considered a list of arrears and interviewed a number of tenants, and directions were given on the collection of the arrears and instructions regarding Notices to Quit in certain cases. Upon this report it is recommended:- "That the rent of No. 65, Ridgeview Close, be reduced from 15/- to 10/- per week from the 6th January, 1941, and arrears amounting to £16. 10. 0. be written off on the grounds of poverty". It was noted by the Committee that approval was given to the serving of the General Rate Demand on certain tenants and that an application for rent reduction from the tenant of one of the Chesterfield shops was referred to the Deputy Treasurer for enquiry into accounts and the submission of a report.

11 HOUSING ACTS. SMALL DWELLING ACQUISITION ACTS. The Deputy Treasurer verbally reported upon the information he had received to date concerning the extra advances under the Small Dwelling Acquisition Acts for War Damage repairs and the matter was left over until further information had been obtained.

12 No. 5, BARNET HILL. The Deputy Treasurer reported that Mr. A. Hammersley, tenant of the Council's shop at 5, Barnet Hill, had made application for the sub-letting of these premises to Messrs. R. H. Sear & Co., now of 34, High Street, Barnet. Recommended:- "That permission be given to Mr. A. Hammersley to sub-let to Messrs R. H. Sear & Co., the tenancy of No 5, Barnet Hill, for the remainder of the term, subject to the trade or business not being a nuisance or annoyance to adjacent occupiers".

13 ABSTRACT OF ACCOUNTS. The Deputy Treasurer reported that the bound copies of the Abstract of Accounts for the financial year 1939/40 were now available to the members.

Council Meeting.

Saturday, 4th January, 1941.

At a Meeting of the Council duly convened and held on the above date at 3.30 p.m. there were present:- Crs. R. H. Broadbridge (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, F. B. Claydon, A. Cheason, Cty. Alderman H.E.Fern, J.P., C. E. Green, F Jacques, P C. Harris, F. M. Martin Smith, E. P. A. Offord, W. P. Render, W. H. Rean, W. Ryley Pratt and J. L. Scutt, with Alfred S. Mays (Clerk), C. W. Hill (Sanitary and Housing Inspector), R. C. Narbeth (Deputy Engineer & Surveyor) and E. S. King (Deputy Treasurer).

1 MINUTES. The Minutes of the Meeting of the 7th December, 1940, were taken as read and signed.

2 DIVERSION OF TRAFFIC. The Clerk reported that the question of diversion of Great North Road heavy traffic was considered by the Borough of Finchley Civil Defence Committee on the 17th December, when they decided that they could not see their way to support representations thereon to the Ministry of Transport.

3 BARNET URBAN DISTRICT TOWN PLANNING SCHEME. A letter dated the 5th December, 1940, from the Minister of Health was read, stating that under Article 12 (1) of the Town and Country Planning Regulations 1933, and Para. 3 of Circular 1072, the Ministry did not consider it desirable that any further action in connection with the Scheme should be taken under present circumstances, which would necessitate the service of notices to registered owners, and, therefore, extended to the 5th December, 1941, the period during which the Council are required to adopt a Draft Scheme.

4 NORTH METROPOLITAN DISTRICT COUNCIL - FINANCE & ESTABLISHMENT COMMITTEE. Discussion arose on Para. 9 of the report of the Finance and Establishment Committee of even date, and as an amendment of the recommendation, Cty Alderman Fern moved and Cr. Ryley Pratt seconded:- "That in view of the Committee's previous resolution on this matter, the Council defer their application for membership until such time as further information is obtained as to who are entitled to be nominated and the extent of the area covered by the North Metropolitan District Council". The amendment was lost, there voting for 6, against 6

On the motion of Cr. Beard, seconded by Cr. Claydon, the report of the Finance and Establishment Committee of even date was then adopted.

5 WAR EMERGENCY COMMITTEE - STEEL HELMETS - STIRRUP PUMPS. On the motion of Cr Ryley Pratt, seconded by Cty. Alderman Fern, the report of the Emergency Committee for the period 9th December, 1940, to the 2nd January, 1941 (Paras. 1294 to 1386 inclusive) was agreed nem con.

Arising out of Para. 1363, Cr. Mrs. Strugnell moved, and Cr. Rean seconded:- "That the Emergency Committee be authorised to purchase steel helmets and stirrup pumps for free issue where considered necessary at their discretion on loan to Supplementary Fire Parties and other Services"

ON THE MOTION OF CR. BEARD, SECONDED BY CR. OFFORD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

6 CENTRAL FIRE STATION - FIRE BRIGADE KIT INSPECTION. The Clerk submitted a letter from the Home Office (Fire Brigades Division) dated 30th December, 1940, stating that from a report made by the Regional Fire Brigades Inspector who recently visited the district and the present Fire Brigade Headquarters at Barnet, it appeared that the need for a new Fire Station had not diminished, and owing to the circumstances, the Department would be prepared to give the fullest support to any reasonable scheme submitted by the Council for a new Fire Brigade Headquarters in view of the statutory obligations of the Fire Authority under the Fire Brigades Act to provide efficient local Fire Services.

Arising out of this communication, on the motion of Cr. Beard, duly seconded, it was resolved:- "That this communication be referred to the Fire Brigade Committee for consideration and report". (The Fire Brigade Committee arranged to meet on Wednesday, the 8th January, 1941, at 7.30 p.m. for this purpose, and on Saturday, the 18th January, at 3 p.m. for the annual kit inspection).

7 VALUATION COMMITTEE. A meeting of the Valuation Committee was convened for Thursday, the 9th January, 1941, at 6 p.m , to consider the question of valuation of War damaged premises.

8 PETROLEUM ACT, 1928. Upon the report of the Inspector, it was resolved:- "That the following applicants be granted renewal of their licences (A) to store petrol &c. for a further 12 months:- High Barnet Laundry Ltd., Queen's Road, 600 gallons (Pump), Dental Manufacturing Co. Ltd., Alston Road, 100 gallons (Tins), W. Mather, 96, High Street, 500 gallons (Pump) (B) Halford Cycle Co. Ltd., of 123, High Street, 112 lbs of Calcium Carbide. The licence of Mr. L. F. Joyce, formerly of "East View", Willow Drive, to store 500 gallons of petrol at No. 26, Sebright Road, was

struck off the Register, no renewal being sought.

9 SLAUGHTER OF ANIMALS ACT 1933. Upon the report of the Inspector, it is resolved:- "That licences for the slaughter of animals be renewed under this Act for a period of one year to the twelve persons named in the report of the Inspector, and that the six other persons also mentioned in the report be removed from the Register of Licensed Slaughtermen as they do not require renewal of their licences, and that a new licence for a period of one year be issued to Mr. L. Ensten".

10 SLAUGHTER HOUSES. Upon the report of the Inspector, it is resolved:- "That the licences for the use and occupation as slaughter houses of premises situate at the rear of No. 196 High Street (W. H. Shepherd & Sons), Bells Hill, Barnet (H. J. Carter & Sons, 145, High Street), Denham Farm, Totteridge (F. Ensten, Totteridge Farm, Totteridge); and rear of 146, High Street (S. Pulham & Sons, 148, High Street) respectively, be renewed for one year".

11 CHEQUES. Confirmation of Special Order No. 49 for £17,140. 2. 0. and General Order on Treasurer No. 20 for £26,064. 14. 9. and Superannuation Emergency Order No. 11 for £1,022. 6. 0. and Superannuation General Order No. 20 for £24. 14. 7. were sealed and signed.

Fire Brigade Committee.

Wednesday, 8th January, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. E. P. A. Offord (Chairman), H. H. Broadbridge, A. Cheason, C. E. Green, F. Jacques, P. C. Marris, W. H. Rean, H. P. Render and Mrs. M. Strugnell, with the Officials. Cr. W. Pyley Pratt was also in attendance.

1 AMBULANCE CHARGES. The Deputy Treasurer submitted a report on outstanding ambulance charges and it is recommended:- (1) "That the charge for the use of the Council ambulance be written off when Mr. & Mrs. Pearson were

conveyed from 12, Hillside Gardens to hospital while suffering from shock following an unexploded shell incident, and that the use of the ambulance be granted free on like occasions at the discretion of the Deputy Treasurer". (2) "That in future where the ambulance is used to remove a person from Public Shelters or otherwise for urgent medical attention there be no charge made". (3) "That the eight outstanding charges mentioned in the latter part of the Deputy Treasurer's report be written off as irrecoverable for the reasons stated".

2 FIRES. Chief Officer Townsend submitted Record Book of fire attendances, which was duly noted.

3 CENTRAL FIRE STATION. As directed by the Council on the 4th inst., the Committee considered the letter from the Home Office (Fire Brigades Division) of the 30th December regarding the Council's proposed Central Fire Station. After discussion the Clerk was asked to arrange for a deputation consisting of the Chairman of the Council, Chairman of the Emergency Committee, Chairman of the Fire Brigade Committee and Councillor Render, together with the Officials to attend the Home Office (Fire Brigades Division) at Horseferry House before dealing with the matter in greater detail to ascertain (a) to what extent any capital expenditure involved would rank for Exchequer grant in relation to the Auxiliary Fire Services or otherwise (b) the maximum cost which the Department would be prepared to countenance under existing circumstances (c) the type of materials for which authority could be obtained having regard to the controlling factors of the present time (d) whether the work could proceed on a prime cost emergency basis so far as the contractor is concerned, similarly as is being done with certain Civil Defence Works in the District.

4 POTTERS BAR URBAN DISTRICT. The Deputy Treasurer was asked to approach Potters Bar Urban District Council as to whether they wished to extend after April next their existing agreement with this Authority for fire protection.

Fire Brigade Committee.

Saturday, 18th January, 1941.

At a Meeting of this Committee duly convened and held on the above date there were present:- Crs. E. P. A. Offord (Chairman), R. H. Broadbridge, J.P., A. Cheason, P. C. Marris and W. P. Render, with the Clerk and Chief Officer.

1 FIRES. A letter was read from Barnet Postmaster expressing appreciation of the prompt and effective action rendered by the Brigade at a fire at Barnet Post Office on the 7th January.

2 KIT INSPECTION. The Committee inspected the uniform and equipment of the Fire Brigade personnel, and directions were given for the renewal or repair of uniforms (principally tunics and trousers) in certain cases.

The Chief Officer was authorised to purchase from time to time as necessary, new trousers for those members of the Fire Brigade immediately requiring same and to renew all articles of clothing and equipment, the Chief Officer to be responsible to the Fire Brigade Committee for so doing and to report upon the action taken at the next ensuing meeting.

It is recommended:- "That each member of the Fire Brigade be issued with an additional pair of trousers".

As 3rd Officer Petri was absent, directions were given for him to be asked to report in writing to the Chairman of the Committee the reason of his non-attendance and failure to respond to the two calls then made to him on the call bell system.

3 BREATHING APPARATUS. The Salvus Breathing Apparatus was reported to need remodelling and it was left for the Chief Officer to report later upon the matter.

Valuation Committee.

Thursday, 9th January, 1941.

At a Meeting of this Committee duly convened and held on the above date, there were present:- Crs. C. T. Beard (Chairman), A. Cheason, F. M. Martin Smith and Messrs. C. W. Harris, W. T. Howse, W. H. Jones and A. Nunneley, with the Officials.

1 MINUTES. The Minutes of the Meeting of the 30th November, 1940, were taken as read and signed.

2 PROPOSALS. The Clerk reported the result of proposals heard by Barnet Assessment Committee on the 8th January.

3 WAR DAMAGE. Further consideration was given to this matter when the Deputy Treasurer reported as to the result of the circular letter which he had addressed to 97 Authorities in the Metropolitan Police Area to ascertain whether relief was generally being given either by way of (a) void allowance or (b) reduced value for those properties which had suffered major damage due to enemy action. From the replies received it showed that the majority of these Authorities were in agreement to reduce assessments after some period if the necessary "first aid" repairs to damaged properties remained unfinished. Resolved:- (1) "That in all cases of properties sustaining major damage and remaining uninhabitable for a period not exceeding 3 months, a void allowance be given, and, if in excess of this period, an appropriate adjustment in the assessment of the properties concerned be allowed" (2) "That where a property is within an unexploded bomb area and is necessarily vacated for more than 7 days, an appropriate void allowance be made" (3) "That so far as minor damage is concerned no relief be given either by void allowance or reduced assessment, but all applications made on the ground of hardship be given sympathic consideration". It was further resolved:- (1) "That in adjusting values of War damaged properties the fact that furniture remains therein be ignored, the basis for reduced values being whether the property, or any portion thereof, can be regarded as fit for habitation"; and (2) "That an undertaking be obtained by the Deputy Treasurer from those owners and agents who ordinarily pay rates direct to this Authority that where relief is given them for damaged property, such relief be passed on to the tenants."

It was reported that the assessments of demolished properties and those due to be demolished owing to enemy action had now been deleted from the Valuation List. The total number to date was 137, and the rateable value £3,077.

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dispensed with, and that they be thanked for the assistance which they have rendered the Brigade in the past".

4 FIRE APPLIANCES. It was reported that the Merryweather pump had been out of commission for four days in December, during which necessary repairs had been effected. A satisfactory test had been made of hose recently delivered by Messrs. Reddaway.

5 FIRES. AMBULANCE. The Brigade attended 62 fires between

therein be ignored, the basis for reduced values being whether the property, or any portion thereof, can be regarded as fit for habitation"; and (2) "That an undertaking be obtained by the Deputy Treasurer from those owners and agents who ordinarily pay rates direct to this Authority that where relief is given them for damaged property, such relief be passed on to the tenants."

Fire Brigade Committee.

Tuesday, 28th January, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7 p.m. there were present:- Crs. E. P. A. Offord (Chairman), R. H. Broadbridge, J.P., A.Cheason, F. Jacques, P. C. Marris, W. H. Rean and W. P. Render, with the Clerk and the Chief Officer of the Brigade.

1 ACCOUNTS. Accounts amounting to £145. 4. 11. are recommended for payment.

2 POTTERS BAR U.D.C. Recommended:- "That, upon their application, the arrangement with Potters Bar U.D.C. for fire protection of their District be renewed for a period of 12 months from the 1st April, 1941, on the existing terms, the estimated rateable value of the District as at the 1st April next being £150,000."

3 FIREMEN. Third Officer Petri attended before the Committee concerning his absence from the recent kit inspection and a fire call, and non-compliance with an order given by the Chief Officer on the instructions of the Committee. Having heard the explanation offered by Third Officer Petri, the Committee deemed it desirable to suspend him forthwith from duty pending decision of the Council on the matter on the 1st February, and thereat they unanimously recommend:- "That Third Officer Petri's services with the Brigade be at once terminated, and that he be given one week's wages in lieu of notice".

Consideration was given to the necessity of continuing the services of Retained Firemen Gladwin, Artiss and Saunders, the last drill attended by them being on the 18th September, 1940, and they not having been called upon to attend fires for the past six months. [illegible]mended:- "That, as from the 1st April, 1941, their services be dispensed with, and that they be thanked for the assistance which they have rendered the Brigade in the past".

4 FIRE APPLIANCES. It was reported that the Merryweather pump had been out of commission for four days in December, during which necessary repairs had been effected. A satisfactory test had been made of hose recently delivered by Messrs. Reddaway.

5 FIRES. AMBULANCE. The Brigade attended 62 fires between

the 16th July and 31st December last, and the Motor Ambulance responded to 124 calls.

6 AMBULANCE DRIVERS. Recommended:- "That the wages of Ambulance Drivers Brenchley and Reeves be increased by 5/-d per week each as from the 5th January, 1941, being the date whereon they had passed their St.John Ambulance Association examination."

7 BREATHING APPARATUS. Recommended:- "That the two Salvus Breathing Sets be renovated and modernised by Messrs. Siebe Gorman & Co. (Suppliers) at a cost of £7.10.0. per Set."

8 LONG SERVICE MEDALS. Approval is commended to the payment for Long Service Awards to which 2nd Officer Phillips, Firemen Arnold, Law, Evans and Coleman and ex- Fireman Cheek are entitled.

9 DISCIPLINE RULES. Your Committee have considered this question as referred to them by the War Emergency Committee in relation to the members of the regular and retained Brigade. Recommended:- "That the Clerk draft and submit for consideration, discipline rules applicable for this purpose, based on the A.F.S. Discipline Rules, with a view to these, on approval, being brought into operation as from the 1st April, 1941."

10 CENTRAL FIRE STATION. A letter dated 17th January was read from the Home Office stating that they would arrange for a deputation to be received from the Council on this matter when the Council had considered the written replies which the Home Office would give as soon as possible in reply to the queries raised by the Council hereon.

Staff & Workmen's Wages Sub-Committee.

Monday, 30th December, 1940.

At a Meeting of this Committee duly convened and held on the above date, there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., F. A. H. East, C. E. Green, W. H. Rean and Mrs. Strugnell, with the Officers.

1 STAFF. SALARIES. Preliminary consideration was given to

details submitted by the Deputy Treasurer and the Surveyor as to salary scales, and the Sub-Committee took into consideration the possibilities in other Departments. In order to obtain comparative information on the subject, it was decided that the meeting should be adjourned for about three weeks and that, meanwhile, essential particulars should be obtained from four or five adjacent districts of a like character.

Staff & Workmen's Wages Sub-Committee.

Friday, 24th January, 1941.

At a Meeting of this Committee duly convened and held on the above date, there were present:- Crs. C. T. Beard, (Chairman), R. H. Broadbridge, J.P., F. A. H. East, C. E. Green, E. P. A. Offord, W. Ryley Pratt, P. C. Marris, J. L. Scutt and Mrs. Strugnell, with the Officers.

1 STAFF. SALARIES. The Sub-Committee had before them the information obtained in accordance with the directions given at the last Meeting. This was supplemented by further particulars submitted by the Surveyor showing the salary position throughout the Greater London area. After careful consideration, the Sub-Committee unanimously recommend:- "That the Council do not consider that this is the proper time for the general re-grading of Staff salaries but that individual applications submitted should be considered on their merits".

In accordance with this proposal, the Sub-Committee then considered the various applications submitted, and in the undermentioned cases the following recommendations are submitted for the Departments concerned, the increases in salaries shown to become operative from the 1st April, 1941, except where otherwise indicated :-

"Clerk's Department:

Mr. N. E. Purvis (First Assistant Clerk): £50 while carrying out duties as Deputy Clerk until such time as the Deputy Clerk returns from military service.

Mr. E. Castle (Valuation Officer): £20.

Surveyor's Department:

Mr. R. G. Narbeth (Deputy Engineer & Surveyor): £75.

Mr. G. Suggate (Technical Assistant): £50 (including £25 in recognition for having obtained the B.Sc. degree).

Mr. G. A. Lawrence (Engineering Assistant): £25.

Mr. R. S. Norrish (Engineering Assistant): £50.

Mr. S. Able (Building Inspector and Architectural Assistant): £25.

Mr. P. Olney (Junior Clerk): A payment of £10 per annum while performing special duties, as from the 1st February, 1941.

Treasurer's Department:

Mr. W. Charlwood (Assistant Collector): An increment of £15 per annum and then by a further £15 on 1st April, 1942, to a maximum of £260 on 1st April, 1943.

Mr. N. Garnett (Collector): An increment of £15 per annum and then by a further £15 on 1st April, 1942, to a maximum of £260 on 1st April, 1943.

Mrs. B. Vincent (Billeting Assistant): An additional 5/-d per week from 1st February, 1941, subject to confirmation of the Minister of Health. "

2 SICK PAY. HOLIDAYS. Consideration was also given to the conditions of service for temporary Staff, and it is recommended:- (1) "That the Sick Pay Regulations be amended so that full pay be given for a period of a fortnight after six months' service and that these payments to be considered thereafter where necessary by the Sub-Committee or the Chairman of the Finance Committee" (2) "That holidays for temporary Staff be on the basis of one day per month after six months' service".

3 CLERK'S DEPARTMENT. Upon the application of Mr. W. F. Noble (Junior Assistant in the Clerk's Department), it is recommended:- "That he be released for service with the R.A.F. Volunteer Reserve so soon as he can obtain enrolment therein and that the conditions of salary payment apply in this case similarly as in the case of other Staff on military service".

The Clerk reported difficulties experienced in obtaining the authorised services of a temporary Legal Assistant, but as there was the possibility of a satisfactory applicant (Mr. Trevor O. Davies, of Swansea) undertaking this work if not, or until, required by the R.A.F. Volunteer Reserve, approval is recommended to this

temporary appointment being made, at a salary of £350 per annum.

Recommended:- "That following her probationary period, the salary of Miss J. Blondell (temporary Shorthand-typist in the Clerk's Department) be increased to £2. 5. 0. per week as from the 1st February, 1941, and that from the same date the salaries of Miss C. Pearson and Miss O. Staines (temporary Shorthand-typists) be increased by a similar amount of 5/-d per week."

4 SANITARY INSPECTOR. Your Committee have asked the War Emergency Committee to consider and make any desired recommendations concerning the salaries of Mr. J. B. Wilson and Mr. N. Holt (Sanitary Inspectors), the former of whom acts as A.R.P. Officer.

£5 + 10 = 1st Lec

£90 + 6% = £5 - 14

95 14 0

7 ENFORCEMENT SUB-COMMITTEE. The Enforcement Sub-Committee was appointed as follows for the ensuing year and was accorded similar powers as hitherto:- Messrs. A. Barrie (Chairman), Ennis Clark & W. Burgess with C.Horne and Mrs. Strugnell ex-officio.

8 MEAT SUPPLY. Particulars were received of the mutual pact arrangements made by local Butchers for operation in cases of emergency, and these were approved.

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The Clerk reported difficulties experienced in obtaining the authorised services of a temporary Legal Assistant, but as there was the possibility of a satisfactory applicant (Mr. Trevor O. Davies, of Swansea) undertaking this work if not, or until, required by the R.A.F. Volunteer Reserve, approval is recommended to this

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Food Control Committee.

Thursday, 19th December, 1941.

At a meeting of this Committee held on the above date at 4 p.m. at the Council Chamber, Wood Street, Barnet, there were present Mr. C. Horne, J.P. (Chairman), Mrs. M. Strugnell (Vice Chairman), Mrs. McCreath, Messrs. F.A.H.East, H.W. Milnes, F. Jacques, J.L. Scutt, and J. Kiff with Mr. A.S. Mays (Food Executive Officer).

1 MINUTES. The Minutes of the Meeting of the 31st October 1940 were taken as read and signed.

2 COMMITTEE. The Food Executive Officer reported the re-appointment by the Council for a further twelve months of the existing members of the Food Control Committee.

3 CHAIRMAN. On the motion of Mr. Milnes, seconded by Mrs. McCreath, Mr. C. Horne was unanimously re-elected as Chairman of the Committee for the ensuing year.

4 VICE CHAIRMAN. On the motion of Mrs. McCreath seconded by Mr. Milnes, Mrs. Strugnell was unanimously re-elected as Vice Chairman of the Committee for the ensuing year.

5 FOOD EXECUTIVE OFFICER. The Chairman expressed on behalf of the Committee their appreciation of the services of the Food Executive Officer and also those of his Chief Assistant, Mr. Duncan, and the other members of the Staff during the past year.

6 LICENSING OF RETAILERS. The following Sub-Committee was appointed for the ensuing year with power to act in respect of the licensing of Retailers:- Messrs. C. Horne (Chairman), H.W. Milnes, and W.H. Rean with Mrs. Strugnell and Mrs. McCreath.

7 ENFORCEMENT SUB-COMMITTEE. The Enforcement Sub-Committee was appointed as follows for the ensuing year and was accorded similar powers as hitherto:- Messrs. A. Barrie (Chairman), Ennis Clark & W. Burgess with C.Horne and Mrs. Strugnell ex-officio.

8 MEAT SUPPLY. Particulars were received of the mutual pact arrangements made by local Butchers for operation in cases of emergency, and these were approved.

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE

6th January, 1941

1387 AUXILIARY FIRE STATIONS. Consideration was given to the replacement of breakages of crockery, &c. at Auxiliary Fire Stations, and the Committee asked for a list thereof to be prepared and for subsequent lists to be submitted at half-yearly intervals.

The Surveyor was asked to arrange for the repair of War damage to ceilings at 202, High Street.

1388 SUPPLEMENTARY FIRE PARTIES. With reference to para. 1378, a further report was submitted of the steps being taken through the Wardens' Service to obtain assistance from householders by means of Supplementary Fire Parties for the protection of premises throughout the district and the measures in hand for dealing with special types of premises, such as schools, &c.

1389 FIRE WATCHERS ORDER. London Region Circular No. 274 was read, drawing attention to the need for strict enforcement of this Order by the occupiers of premises coming within the scope thereof, cases of non-observance of the Order to be reported to the Commissioner of Police with a view to proceedings being taken. It was agreed that inspections as hitherto should continue to be made by the Chief Officer of the Fire Brigade for report to this Committee, he being designated as the Officer specially charged with such duty.

A list was handed to the Surveyor of shops and other premises where supplies of sand were needed for fire fighting purposes.

1390 TOTTERIDGE A.R.P. CENTRE. With reference to para. 1379, a report was received from the Officers concerned regarding arrangements at this Centre. It was agreed that as part of, and in association with, his duties as A.R.P. Instructor, Mr. R. E. Smith would be in charge of the building fabric and all fittings therein, breakages and replacements coming to him for action. He would be responsible for the requisitioning of the Services' living-room thereat for the purpose of lectures, while the cleanliness and discipline of the personnel would be directly under the control of the appropriate Service Officers.

1391 TOTTERIDGE FIRST AID POST The Surveyor reported correspondence and interviews with Middlesex County Council, which Authority had agreed that garage accommodation for Casualty Service vehicles might be provided at a cost of £60 on the lines indicated by the Surveyor, any excess expenditure to be referred to the County Council for later approval. Directions were given for the work now to be proceeded with accordingly.

1392 FIRE STATION. In connection with para. 1380, the Surveyor reported that an additional cost of £5 would have to be incurred for the provision of the map sheets, and it was agreed that this matter should be proceeded with for A.F.S purposes on the basis of a maximum cost of £27. 10. 0.

1393 HONOURS BOARD. On the suggestion of the Chairman of the Committee, it was agreed that enquiries should be made as to the possibility of providing an appropriate Honours Board whereon could be recorded the names of members of the Council's Civil Defence Services killed or wounded by enemy action and in the course of duty.

1394 FURNITURE REMOVAL. An account was submitted for £9, being reduced charges for cost of removal of furniture from No. 2, Bellcroft Mansions to Wootton Bassett. It was agreed that an appropriate proportion, in accordance with Regulations, should be paid by the Council, and the remainder be defrayed through the Local Welfare Committee.

1395 AIR RAID SHELTERS. In connection with para. 1353, Middlesex County Council intimated that their Civil Defence Committee supported the views expressed by the Stalybridge Borough Council, and have made representations on similar lines to the Minister of Home Security.

1396 COMMUNAL SHELTERS. Concerning the first portion of para. 1382, a letter was received from the Regional Technical Adviser, indicating generally that efforts should be made for the 5,520 pre-cast roof units to be utilised by any other Authorities requiring them and the necessary financial adjustments made. Middlesex County Council Circular No. 326 was submitted, regarding the unit sizes for Communal Shelters, but was not deemed applicable here.

9th January, 1941

1397 AUXILIARY SERVICES. The A.R.P Medical Officer and the Ambulance Officer reported on inspection of Totteridge First Aid Post, and the Council's Mobile Unit, made by Dr. Whitworth Jones, of the Ministry of Health, when various suggestions had been noted and extra equipment had been authorised for the new Unit. Dr. Whitworth Jones would visit the district again on the 21st inst. to inspect Vale Drive Post and the Wellhouse Hospital Mobile Unit.

1398 PUBLIC SHELTERS. London Region Circular No. 276, enclosing a memorandum for the guidance of medical practitioners in attendance at Public Shelters, was referred to the A.R.P. Medical Officer for attention.

The Surveyor reported as to a special case needing seperate Shelter accommodation upon a medical certificate submitted and was asked to take the necessary steps thereon in consultation with the A.R.P. Medical Officer after approaching Middlesex County Council on the matter.

1399 COMMUNAL SHELTERS. With reference to the second portion of para. 1382, approval was given to a price of 1/-d extra for three-tier sets of bunks in respect of superior chainlink covering for the bunks.

1400 REST CENTRES. Ministry of Health Circular of the 3rd January, dealing with the provision of medical supervision and attendance at emergency Rest Centres, was noted for action when necessary.

1401 A.R.P. PERSONNEL. Intimation was received from London Civil Defence Region that there would be deferment of the calling-up of whole-time paid Wardens over 30 years of age at the date of registration and of whole-time paid members of the Rescue and Stretcher Party Services under the age of 30, until the 31st March, 1941.

1402 COMMUNAL SHELTERS - CLERKS OF WORKS. In connection with the construction of Communal Shelters upon which four contractors are engaged, the Surveyor reported the necessity of Clerks of Works being employed and suggested that Mr. J. Carrick, now employed at £6 per week on the waterproofing of Anderson Shelters, be transferred to the Communal Shelter scheme at a salary of £7 per week; also that Mr. C. Scarfe, now paid £5 per week, be increased to £6 per week: the increases in both cases to include Saturday afternoon and Sunday work instead of the basis of a normal working week. This proposal was agreed for submission to the Middlesex County Council, as also the proposal for two permanent employees of the Council (Artiss and Gladwin) also to act as Clerks of Works, their salaries not ranking for grant, but any substitutes found necessary at a later date would be grant earning.

1403 COAL SUPPLY. Replies were received from local coal merchants indicating generally their inability, owing to lack of transport, to undertake haulage of the coal supplies referred to in para. 1383, and the Surveyor was asked to supply names of other haulage contractors for enquiry as to the possibility of their assistance.

1404 DEMOLITION AND REPAIRS. The Surveyor submitted correspondence from Messrs. Catchpole concerning the percentage allowance under prime cost contracts herein, and a reply was awaited to enquiries on the subject at the Ministry of Health.

1405 AUXILIARY FIRE SERVICE. The Committee considered the continued absences from duty through illness of Mrs. Taylor, A.F.S. Telephonist, and, owing to the difficulty of maintaining the rota of Telephonists under these circumstances, directions were given for the services of Mrs. Taylor to be dispensed with on one week's notice.

1406 CLEARANCE OF LOFTS ORDER. Consideration was given to steps necessary to be taken in any cases reported as likely not to be complying with this Order. It was decided that in any such cases, notice of the requirements should be given to the person concerned and that thereafter the Controller should have authority to direct the Chief Officer of the Fire Brigade to make the necessary inspection under the Order.

1407 A.F.S. VEHICLES. Approval was given to the purchase of "Ford" V.8 spare part units for Auxiliary Fire Service vehicles at a total cost of £16, together with the following items at the prices named :-

1 S/H Set of tyres, wheels, tubes (5), two Fort Dunlop nearly new, all with good tread.	£5. 0. 0.
1 S/H Set of tyres, wheels, tubes heavy duty oversize, all nearly new.	£8. 0. 0.

1408 FIRE WATCHERS - SUPPLEMENTARY FIRE PARTIES. Further details were given of action taken in connection with fire prevention (paras 1388 and 1389) pending the issue of a new Order on the subject by the Minister of Home Security. Directions were given for special letters urging the need for action to be sent to Clergy and Ministers in respect of church and chapel buildings, halls, &c. It was arranged that a contribution of £1. per week should be paid to Messrs. Hudson Bros. as the Council's proportion of the cost of a paid Fire Watcher in respect of the group of premises which includes the A.R.P. Depot at the rear of 60, High Street, and for preliminary steps to be taken for the safeguarding of the Council's office premises in Wood Street. Further steps would be taken to secure adequate safeguarding by the occupiers of St.Joseph's Convent, Totteridge.

As a further measure of protection, the Surveyor and the Chief Officer of the Fire Brigade were asked at once to commence distribution of two partly filled bags of sand to every house and shop in the district.

1409 AUXILIARY FIRE SERVICE: CASUALTY SERVICE. Details were received from the Home Office of arrangements which would be made, giving an option to persons registering under the National Service (Armed Forces) Acts to apply for whole-time service in the A.F.S. and in First Aid Parties.

1410 A.F.S. ACCOMMODATION. The Chief Officer reported arrangements which had been made for the use of certain premises for shelter and sleeping accommodation for Auxiliary Fire Service crews coming into the district for which three-tier bunks would be provided, and at the same premises repair shop facilities had been arranged for use generally by this Council's A.F.S., separate meter to be provided for lighting, &c.

1411 RESCUE PARTY. An application from Mr. B. Brown, of the Rescue Squad, to be released for other employment was considered, and the Surveyor was directed to inform the applicant that his services could not be spared.

1412 AIR RAID DAMAGE. Letters of thanks were read from two residents for the prompt and efficient action taken in dealing with air raid damage at their premises following an incident on the 11th January.

1413 FURNITURE REMOVAL. The Committee directed that thanks should be tendered to Mr. Vernon Porter, of Messrs.S.Maw, Son & Sons, for the free use of vehicles for furniture removal purposes.

1414 RESCUE SERVICE. In view of the continued delay in obtaining replacement of one of the Rescue Service vehicles, the Controller was asked to take this question up as a matter of urgency with the Middlesex County Council.

1415 REST CENTRES. The Controller submitted a detailed report upon his inspection of the various Rest Centres arranged in conjunction with Barnet Guardians Committee, showing that there was a reasonable proportion of the facilities already available but that these facilities could not be considered as complete until each Centre was fully provisioned and supplied ready for use in all respects.

1416 PUBLIC SHELTERS. Owing to damage and interference with Public Shelters, it was decided that most of the semi-trench Shelters should, for the time being, remain closed during the day-time and only be opened immediately prior to the blackout hours.

17th January, 1941.

1417 RESCUE SERVICE. With reference to para. 1414, it was reported that replacement of the required lorry had not yet been made and directions were given for Middlesex County Council to be informed that it was proposed to make arrangements by hire of vehicle and otherwise for standby purposes pending replacement being effected.

1418 FIRE WATCHERS. The Surveyor reported that about 1,000 bags of sand had been distributed to date out of the 10,000 authorised in para. 1408 for distribution to every household.

1419 PUBLIC SHELTERS. A letter dated the 15th January was

read from Middlesex County Council, forwarding the approval of the Regional Commissioners for improved electric lighting in the semi-trench Shelters at a cost of £119, the wiring to be adequately insulated and the fittings to be of a type which guard against unauthorised removal of the lamps. The work could now be proceeded with and was authorised accordingly.

1420 FOOD PRODUCTION. Enquiry was received from Hertfordshire War Agricultural Committee as to whether any of the employees of the Council could be released to provide labour for threshing, harvesting and other seasonal work. A reply was directed to be sent regretting that owing to the shortage of labour and the need for Civil Defence work, no employees were available for the purposes indicated but that it was suggested that opportunity might be taken to extend and encourage the utilisation of labour, especially for seasonal work, by older boys in elementary and secondary schools.

1421 SEWAGE DISPOSAL. A letter was read from the Ministry of Health regarding damage sustained at the Dollis Brook Pumping Station and asking that endeavours should be made to obtain a temporary pump to obviate difficulties, pending the repair and reinstatement of the permanent plant. The matter was left to the Surveyor for attention, he having reported that a supply of temporary pumps had been asked for by him from the Ministry many months before the incident and that the lack of labour had already been brought to the notice of the Department concerned.

1422 A.F.S. VEHICLES. Approval was given to the purchase of a second-hand "Ford" V.8 at £20 so that this might be available for the provision of spare parts as required.

1423 FIRST AID POSTS- GAS CLEANSING STATIONS. A letter from the Middlesex Medical Officer, asking for a review of existing facilities for gas cleansing in First Aid Posts, was referred to the Surveyor for attention.

1424 CLEANSING UNIT. The Surveyor reported that he had received information that the experimental arrangements for the provision of 'Unishowers' were not now proceeding by the Ministry concerned and the matter would, therefore, have to lapse.

1425 DIPHTHERIA IMMUNISATION. Draft of a circular to all parents and guardians of children, as submitted by the Controller, was approved for issue through all elementary schools.

1426 INFECTIOUS DISEASES. The Chief Sanitary Inspector reported that an ambulance would be available at any time from the Isolation Hospital for the removal of cases of infectious disease amongst occupants of Public Shelters.

1427 ISOLATION HOSPITAL. The Committee asked that enquiry

should be made as to what facilities were available for the removal of patients from Barnet Isolation Hospital in the event of this being necessary owing to War damage.

1428 PUBLIC SHELTERS - VERMIN. Consideration was given to circulars dealing with verminous conditions which might have to be dealt with in Public Shelters. The Chief Sanitary Inspector was asked to obtain suitable insecticidal powder and to make enquiry as to whether there were any means of cleansing such cases at the Isolation Hospital. Directions were also given for the Sanitary Inspector to obtain suitable posters for display in Shelters.

1429 BARNET TECHNICAL INSTITUTE. Approval was given to the proposal of the Herts County Council that 50% of the cost of heating, lighting and cleaning at Barnet Technical Institute should be allocated to Civil Defence expenditure by the Council in respect of the user of part of the accommodation at the Institute by the Casualty Services.

1430 REST CENTRES. A letter dated the 14th inst. was read from the Herts County Council, intimating their decision to delegate a considerable measure of responsibility to the Urban Council in connection with Rest Centres and relief of the homeless. Details of the measures proposed were outlined in the circular, these being designed to ensure that the local Controller would be able to co-ordinate the various Services which would come into operation in times of emergency. The County Councilwould remain the responsible Authority, but the District Council would act as agents for the County Council by means of a Special Committee consisting of not more than three persons nominated on behalf of the District Council, with the Controller and the Clerk to the Guardians Committee or his authorised representative. The Emergency Committee indicated their concurrence in these proposals, which were on lines previously sought by the Committee and enquiry was to be made of the County Council as to whether the Special Committee, as a matter of urgency, should be nominated by the Emergency Committee or otherwise.

1431 COMMUNAL KITCHENS. The Controller submitted a report of a Conference attended by the Chairman of the Council and himself at the Middlesex Guildhall, concerning the provision of Communal Kitchens, and the Committee noted the comments thereon, particulars having already been sent to the Ministry of Food as to the provisions proposed for this district.

1432 MOBILE CANTEEN. Further correspondence was submitted from the Middlesex County Council, from which it appeared that, when any additional allocation of Mobile Canteens was made, the County Authority would do their best to have one allocated to this Urban District as originally contemplated.

1433 FIRE PREVENTION - SUPPLEMENTARY FIRE PARTIES. In view of the detailed co-ordination which will have to be carried out in connection with Supplementary Fire Parties and under the new Orders dealing with Fire Bomb Fighters, the Committee gave consideration to the means for securing this as between the various Services, as recommended by the Home Office, and it was decided that Cr. Broadbridge should act in a liaison capacity in this respect between the Supplementary Fire Parties, the Fire Service and the Wardens' Service.

Home Security Circular No. 21, in part explanation of the new powers taken under the Defence Regulations hereon, was submitted and noted.

The Chief Officer of the Fire Brigade was asked to make a further inspection as to the fire prevention arrangements for these purposes at St.Joseph's Convent, Totteridge.

1434 WAR DAMAGE, &c. The Surveyor reported as to the percentage allowances to contractors which varied in different districts under the prime cost emergency contracts, and approval was given to proposals to be made to the Council's contractors concerned, as set out in the Surveyor's notes thereon, making the basic figure for these contracts £2,000, instead of £5,000, and other variations of the original basis.

Difficulty was reported in obtaining Costing Clerks in respect of War damage repairs, and it was agreed that Mr. Sheward should be employed on this work as temporary Assistant Building Surveyor at a wage of £5. 10. 0. per week, to include all week-end work.

1435 COMMUNAL SHELTERS. London Region Circular No. 284 was submitted, asking Local Authorities now to proceed as quickly as possible with the improvement of existing lighting installations which were now to apply not only to Public but to Communal Shelters whether situate on the highway or not. The Surveyor was directed to take the necessary steps accordingly in relation to the Communal Shelters to effect revision of arrangements with the contractors concerned and to improve the lighting in Communal Shelters already erected.

1436 RATIONS. In order to provide sustenance to Civil Defence Parties engaged at incidents during inclement weather or under prolonged or strenuous conditions, approval was given to a supply of 2 gallons of rum to be obtained, and kept in store by the Controller for issue to Civil Defence Parties at his discretion when conditions so warrant.

1437 INFORMATION CENTRE. In accordance with the request of the Ministry of Health that an Information Centre should be established at which enquiries could be made by air raid victims on the occasion of extensive War damage,

the Controller submitted proposals for such a Centre to be located in the Council Chamber, when necessary, at which representatives of all Services and Welfare Authorities concerned would attend. These proposals were approved.

1438 PUBLIC SHELTERS. Middlesex County Council's Circular No. 330 was submitted, setting out proposals to meet Ministry of Health requirements whereby all Shelters should be regularly visited by the Medical Officer of Health or a member of his staff. The attention of the Medical Officer of Health was directed to be drawn thereto.

1439 DIPHTHERIA IMMUNISATION. Particulars were received of a Circular on this matter forwarded to the Medical Officer of Health by HertsCounty Medical Officer, and the Controller stated that pamphlets on this subject to parents and guardians of children would be distributed in the elementary schools on the 27th inst.

1440 BILLETING. Under Ministry of Health Circular No. 2273 of the 18th inst., the Chairman of the Council arranged to give written authority to Cr. Cheason as Chief Billeting Officer for the exercise of the powers under Regulation 22 of the Defence (General) Regulations, 1939, delegated to the Chairman by the Minister under Regulation 85.

The Deputy Treasurer reported as to Ministry of Health instructions regarding the collection of billeting charges from billetees in respect of which he had made assessments concerning some 80 cases.

23rd January, 1941.

1441 FIRST AID POSTS. The A.R.P Medical Officer and the Chief Ambulance Officer reported as to the recent attendance of Dr. Whitworth Jones, of the Ministry of Health, at Wellhouse First Aid Post and that Dr. Whitworth Jones would make a further inspection of the Post at a later date. Meanwhile, the A.R.P. M.O. was asked to discuss with Dr. Segar, and report upon, the general question of user of this First Aid Post.

1442 CASUALTY SERVICE. Middlesex County Council's Circular No. 331 was submitted as to protection at Ambulance Depots, and enquiry was directed to be made of Middlesex as to whether Stretcher Party Depots were intended to be included in these arrangements.

1443 RESCUE SERVICE. The Surveyor reported a letter from the Middlesex County Council that they had now been able to arrange for the purchase of a suitable Rescue Party vehicle, in replacement, for this district, the new vehicle to be delivered in seven days; the present "Carrier" to be retained for furniture removal, and the other Rescue Party vehicle here to be sent for overhaul.

1444 WAR DAMAGE. A letter was read from London Civil Defence Region, enclosing copy correspondence with Messrs. Harland & Son and Messrs. Boyes & Wright concerning 7, 9 and 11, Stapylton Road and stating that, as the Council had appeared to have obtained adequate technical advice before coming to the conclusion that the property should be demolished, it was not proposed to take any action in the matter.

The Surveyor reported the desirability of formal contracts being entered into with the contractors carrying out War damage repairs, and it was agreed that these contracts should be proceeded with accordingly.

It was reported that an allowance of 5% would be made to the Council out of War damage loan moneys for overhead charges on the bills relating to each of the properties concerned.

1445 FIRE PREVENTION. The Surveyor reported that he had made arrangements for a paid Watcher at the property occupied by the Council at "Hopedene", The Avenue.

1446 PUBLIC SHELTERS - CAR ALLOWANCES. The Surveyor reported as to car allowances reimbursed from Civil Defence sources by the Middlesex County Council to the extent of £60 per annum, and it was agreed that Mr. Norrish, who was providing an 8 h p. car in connection with his inspection duties in the construction of Shelters by several contractors, should be given an allowance at the rate of £60 per annum while engaged on Civil Defence work, to which the amount would be chargeable, and also in the case of Mr. Lawrence while engaged in connection with the clearance of debris.

1447 PUBLIC SHELTERS - HEATING. The Surveyor produced a specimen of the "Cura" Stoves which were to be supplied by the Ministry for heating Public Shelters, and it was agreed that experiments should be made therewith pending receipt of the 68 ordered, delivery of which should be accepted meanwhile.

1448 REST CENTRES. With reference to para. 1430, Hertfordshire County Council having agreed that the Emergency Committee should make nominations for appointment to the Special Committee for dealing with Rest Centres and the homeless, it was agreed that Crs. Cheason, Fern and Ryley Pratt should be nominated to the County Council accordingly.

1449 A.F.S. - DISCIPLINE RULES. The Committee gave further consideration to these Rules and decided that these should be adopted in respect of the Council's Auxiliary Fire Service, on a date to be decided later after the Fire Brigade Committee had considered the recommendation now made that similar Rules, so far as applicable, should be made in respect of the Council's regular Brigade so that both Rules might become operative from the same date, it being understood that the Chief Officer of the Brigade would delegate under Clause 7 of the Rules the

necessary prescribed authority to the A.F.S. Commandant so far as concerns the Auxiliary Fire Service.

1450 FIRE PREVENTION. The Surveyor reported that about 5,000 half-filled bags of sand had been distributed to householders throughout the district to date.

1451 STIRRUP PUMPS. It was agreed that it should be left to the discretion of the Deputy Treasurer to arrange for sales of Stirrup Pumps at a price of £1 out of the stocks purchased by the Council and usually sold at 27/- each, subject to the Deputy Treasurer reporting from time to time on the action taken by him.

27th January, 1941.

1452 MEDICAL OFFICER OF HEALTH. The Committee regretted to hear of the illness of Dr. Hardie in respect of whom a medical certificate was received, and directed the Clerk to make enquiries as to the steps to be taken during the absence of the Medical Officer of Health, for consideration by the Committee on Thursday next prior to reporting to the Council on the 1st February.

1453 SANITARY INSPECTORS A.R.P. OFFICER. As requested by the Staff and Workmen's Wages Sub-Committee, the Emergency Committee considered the question of the present salaries of Mr. J. B. Wilson (A.R.P. Officer) and Mr. N. Holt (Assistant Sanitary Inspector). It is accordingly recommended that the Council make application to the Middlesex County Council for Mr. Wilson's salary to be increased, as from the 1st April, by £25 per annum, and that, in accordance with the established policy of the Council, Mr. Holt be granted an additional payment at the rate of £15 per annum from the date upon which he obtained his Meat Inspection Certificate, subject in his case to any necessary approval of the Ministry of Health for this increased annual payment.

1454 RESPIRATORS. Middlesex County Council having pointed out the desirability, so long as the possibility of gas attack exists, for periodical inspections of respirators, it was reported that all Wardens' Services had been asked to emphasise the need for regular inspection of civilian respirators and that similar steps were being taken in relation to school children. The Committee also agreed the desirability of issuing a suitable poster directing public attention to this need.

1455 NUISANCES. CESSPOOLS. On the report of the Sanitary Inspector as a matter of urgency, the Committee gave authority for the service of a statutory notice to secure the cessation of a nuisance caused by an overflowing cesspool at Denham, Totteridge, and requiring the provision of a proper sewage filtration plant thereat by the person responsible.

1456 SALVAGE. WASTE PAPER. The Surveyor reported that further

waste paper had been sold at a price of £151. 12. 6.

1457 FIRE PREVENTION. FURNITURE STORAGE. Approval was given for arrangements to be made for the provision of duplicate keys of premises occupied by the Council for furniture storage, and for their issue to selected persons to facilitate access in fire prevention.

The Surveyor reported that about 7,000 bags of sand had been delivered to householders to date.

1458 COMMUNAL SHELTERS. Approvals were received from the Middlesex County Council (a) for the replacement of Anderson Shelters sunk to a greater depth than 2'9" by the construction of approximately 150 forty-eight-person Communal Shelters on a Prime Cost Contract basis by Messrs. Walker (Tooting) Ltd., Messrs. C. & A. Catchpole, Ltd., Messrs John Laing & Son, Ltd., and Messrs. Leyland Construction Co. Ltd. (b) the provision of 2,400 three-tier sets of bunks for Communal Shelters at the sum of £5,640 by Messrs. Superior Woodwork, Ltd., a further application to be made in due course to cover Communal Shelters to be erected in place of flooded Anderson Shelters (c) expenditure in connection with Clerks of Works for Communal Shelters as set out in para. 1402.

1459 PRIVATE SHELTERS. In connection with the provision of shelter in private houses, Middlesex County Council intimated that the Regional Commissioners would shortly be giving further information as to the method of providing domestic shelter; meanwhile, the Commissioners could not undertake to arrange for central supplies of the necessary material and Local Authorities should accordingly obtain these from their normal contractors.

1460 SHELTERERS CAMPAIGN. The Ministry of Health notified their proposed issue of two posters containing hints for the use of Shelters, for exhibition in Public and Communal Shelters.

1461 CLEARANCE OF LOFTS ORDER. The Chief Officer of the Fire Brigade reported the Brigade's attendance at a fire at 122, Sherrards Way, where furniture and effects were stated to be found in the loft, in contravention of the Clearance of Lofts Order. Before considering the question of proceedings therefor, directions were given for an explanation to be sought from the occupier.

1462 RESCUE SERVICE. Reference having been made in the last issue of the 'Barnet Press' to correspondence with Sir Francis Fremantle, M.P. concerning rescue work at an incident on the 15th November last, the Committee asked for copies of the correspondence, together with a statement of the facts, to be supplied by the Controller to all members of the Council.

128C.

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

30th January 1941.

1463 FIRE PREVENTION. Home Office Circular No. 26 giving further information regarding action under Fire Prevention (Business Premises) Order, 1941, was received and noted for necessary attention. The Chief Officer of the Fire Brigade reported that satisfactory arrangements in this respect had now been made by the authorities at St.Joseph's Convent, Totteridge.

It was agreed that part-time members of the Auxiliary Fire Service should be notified that duty in the Auxiliary Fire Service should generally take precedence of any requirements made of them under the Order at their place of work, but endeavours will be made, as far as possible, to make arrangements between their employers and the A.F.S.

1464 A.F.S. VEHICLES. Approval was given to the purchase of five 6-volt batteries at £2. 7. 6. each and one 12-volt battery at £3. 12. 6. for A.F.S. vehicles.

1465 AUXILIARY FIREMEN. Particulars were received of Police proceedings against Auxiliary Fireman Saunders at Barnet Petty Sessions on the 29th inst., when he had been fined £5 for driving an A.F.S. vehicle without due care and attention while being instructed as an A.F.S. vehicle driver. Under the special circumstances, directions were given for enquiry to be made of the Home Office as to whether the Council would be permitted to pay the fine on his behalf.

1466 RESCUE PARTY. The Surveyor submitted correspondence with Middlesex County Council showing that, as from the date when the Council's workmen's wages had been increased to £3. 7. 8. per week, the wages of the four Rescue Party drivers could similarly be increased from £3. 5. 0. per week.

1467 WAR DAMAGE. The Surveyor reported that the following additional properties had been scheduled for demolition:- 27 and 29, West End Lane; 18, 39 and 41, Bruce Road; 43, 45 and 47, St.Albans Road; 37, 39, 41, 43 and 45, The Drive.

1468 WARDENS' POSTS. Approval was given to a plan and estimate for the erection on land at the junction of Chesterfield Road and Mays Lane of a new Wardens' Post in place of the demolished Post "K", subject to the approval of the

Middlesex County Council.

1469 CAR ALLOWANCES. In connection with para. 1446, Middlesex County Council approval was received in respect of the car allowance to Mr. Norrish, in accordance with Home Office circular 43/1940.

1470 WAR SERVICE INJURIES. The Committee gave directions for enquiries to be made of the Ministry concerned as to the position in relation to compensation should any Officer of the Council be killed or injured while performing Civil Defence duties.

1471 STIRRUP PUMPS. Approval was given to the purchase of a further 50 Pumps at £1 each, for re-sale at the same price, and to an additional supply of 100 Stirrup Pumps being indented for from the Home Office for use by Fire Parties.

1472 CIVIL DEFENCE VEHICLES - INSURANCE. The Deputy Treasurer reported that he had been in communication with the Council's Insurance Co. in connection with the terms of the Policy relating to the reimbursement of the value of a vehicle upon total loss, and that a reasonable market value of the vehicle at the time of the incident would be agreed between the Company and the Council.

128D

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

29th January, 1941.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Saturday next, the 1st February, 1941, at 3.30 p.m. for transaction of the following business :-

Motion of condolence re the late ex-Cr. Henry Eames.

1 The Minutes of the Meeting held on the 4th January, 1941, as circulated, to be submitted and, if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6).

4 To receive the reports of the following Committees :-

Fire Brigade Committee	8th, 18th and 28th January, 1941.
Valuation Committee	9th January, 1941.

5 To receive the report of the Finance and Establishment Committee of even date.

6 To receive the report of the Food Control Committee of 19th December.

7 To receive the reports of the Emergency Committee (copies to follow).

8 Appoint representative on Valentine Poole Charity.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS :-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Mays

Clerk of the Council.

BARNET URBAN DISTRICT COUNCIL.

FINANCE AND ESTABLISHMENT COMMITTEE.

A Meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Saturday, the 1st February, 1941, at 2.30 p.m.

A G E N D A

Accounts.

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer.

Dates of meetings for Estimates, &c.

Report of Staff and Workmen's Wages Sub-Committee of 24th January, 1941.

Consider letters from National Union of Public Employees re (1) Joint Industrial Council for Local Authorities Non-Trading Services (2) Workmen's Wages (3) Housing Staff - Overtime Rates of Pay.

Central Council for Health Education.

ALFRED S. MAYS,

Clerk of the Council.

Old Court House,
Wood Street,
BARNET,
Herts

29th January, 1941.

128E

Private & Confidential.

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Saturday, 1st February, 1941.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance in hand at 26th December, 1940		32,494. 15. 10.
Cash Receipts from 27th December, 1940, to 23rd January, 1941:		
General Rate	17,673. 0. 7.	
Costs	10. 9.	
S.D.A. & Housing Act Loan & Interest Repayments	215. 2. 1.	
Wentworth Housing Estate Instalments	148. 16. 8.	
Private Street Works Repayments	712. 19. 4.	
Sundry Charges	1,208. 13. 2.	
Allotments	7. 6.	
Public Conveniences Receipts	8. 10. 4.	
Housing Rents	1,972. 19. 5.	
Sale of Stirrup Pumps	123. 4. 6.	
A.R.P. Grant	2,543. 0. 0.	
A.F.S. Grant	2,620. 0. 0.	
Sale, etc., of Respirators	2. 17. 3.	
Dividends & Interest	84. 2. 8.	
Miscellaneous	129. 9. 0.	
Steel Helmets	6 1. 0.	
Billeting	7. 18. 0.	27,457. 12. 3.
		59,952. 8. 1.
Less:		
Payments made	39,781. 11. 2.	
Cheques previously authorised but not presented for payment	32,415. 7. 5.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	12,953. 3. 5.	85,150. 2. 0.
Balance overdrawn after making all payments		25,197. 13. 11.
Balance in hand as per Pass Book as at 23rd January, 1941		£20,186. 12. 11.

rates amounting to £255. 4. 11. and costs of £1. 5. 9. be written off for the reasons given in the Deputy Treasurer's report".

5 CAR ALLOWANCES. It was noted by the Committee that car allowances at the rate of £60 per annum had been granted by the War Emergency Committee to Messrs. G. A. Laurence and R. S. Norrish, Surveyor's Assistants, from the 24th

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s.
Treasurer's Bank Balance at 26th December, 1940 ...		438. 16.
Cash Receipts from 26th December, 1940, to 25th January, 1941:		
Deductions and Contributions - Workmen	56. 10. 10.	
" " " - Officers	103. 9. 2.	
Augmented Allowances	21. 12. 7.	
Quarterly Instalment - Equal Annual Charge.. ...	225. 18. 0.	
Bank Interest	6. 4. 0.	413. 14.
		852. 11.
Less:		
Transfer Value paid to Bath City Council (Miss M.F. Dawson)	82. 14. 6.	
Pensions paid	24. 14. 7.	
Refund of Contributions (Miss J. Rogers)	1. 1. 1.	108. 10.
Balance in hand as per Pass Book at 25th January, 1941.....		£744. 1.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 23rd January, 1941:

Treasurer, Wages and Insurance Stamps Account	8,061. 16.
Treasurer for Change	20. 0.
Treasurer for Petty Cash	30. 3.
Cashier	209. 15.
Treasurer, Canteen Account	354. 16.
	£8,676. 11.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 13/2d.
General Rate collected 1st April to 25th January	£133,024	£152,777
Percentage of total amount collectable	87.2	86.4

Clerk of the Council.

Old Court House,
Wood Street,
BARNET,
Herts

29th January, 1941.

Finance & Establishment Committee.

Saturday, 1st February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 2.30 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., A. Cheason, J. W. Clark, F. E. Claydon, F. A. H. East, Cty. Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F M. Martin Smith, E. P. A. Offord, W. H. Rean, W. P. Render, W. Ryley Pratt, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer amounting to £19,399. 3. 3. are recommended for adoption.

2 TREASURER'S STATEMENT The Deputy Treasurer's Statement as to cash balances, &c., as circulated, was recommended for adoption.

3 HOUSING RENTS. It was reported by the Deputy Treasurer that the Housing Sub-Committee at their Meeting on the 23rd January considered 17 cases in arrears and interviewed ten tenants, and for the reasons given by the Chairman of the Committee the arrears amounting to £101. 11. 4. as shown in the Deputy Treasurer's report are recommended to be written off as irrecoverable.

It was noted that provision had been made in the Estimates for Irrecoverables amounting to £169, and £20. 16. 6. had already been written off this year and that irrecoverables in previous years amounted to £3. 7. 11 in 1939/40 and £45 in 1938/39; while the annual rent roll now exceeded £26,000.

4 RENT ARREARS SUB-COMMITTEE. The Deputy Treasurer submitted a report of the Rate Arrears Sub-Committee's Meeting held on the 20th January, when the Committee considered a list of 127 names and instructions to commence proceedings were given in 122 cases. Recommended:- "That rates amounting to £255. 4. 11. and costs of £1. 5. 9. be written off for the reasons given in the Deputy Treasurer's report".

5 CAR ALLOWANCES. It was noted by the Committee that car allowances at the rate of £60 per annum had been granted by the War Emergency Committee to Messrs. G. A. Laurence and R. S. Norrish, Surveyor's Assistants, from the 24th

January, 1941, for the period of the War only, and that the car allowances would be recoverable from the Middlesex County Council as approved A.R.P. expenditure.

6 SUPERANNUATION. Recommended:- "That approval be given to Mr. H. W. Bartlett Horsedriver, for a further 12 months extension of his service".

7 ABSTRACT. The Deputy Treasurer reported that the 1938/39 Abstracts had cost £72. 11. 0. to produce, and in view of the Economy Committee's recommendation, the Deputy Treasurer was directed to make further enquiries for the printing of the Abstract on the lines suggested by the Committee and to report later.

8 AMBULANCE CHARGES. Recommended:- "That the charge raised of 10/-d for the removal of Miss O'Neill from 72, Wood Street, to the Victoria Hospital, be written off on the ground of poverty, and the 10/-d charge in respect of the late Mr. Hamilton, of Barnet Brracks, and Mrs.McCann, of 12, Gladstone Place, be written off for the reasons given by the Deputy Treasurer".

9 OUTSTANDING CHARGES. A list of outstanding accounts (more than one month old) was submitted by the Deputy Treasurer in accordance with the Fire Brigade Committee's suggestion as to outstanding accounts, which was duly noted by the Committee and it was recommended:- "That in future the Deputy Treasurer be instructed to make monthly submission of outstanding accounts three months in arrear".

10 RATE COLLECTION, &c. - TOTTERIDGE. The Deputy Treasurer reported that with a view to facilitating the collection of accounts from Totteridge, he had obtained with the help of the Totteridge Ratepayers Association a suitable office at "Carmel", Totteridge Lane, adjoining the Dollis Brook Bridge, for the purpose, and subject to the Committee's approval proposed to open for collection each Thursday morning from 10.30 a.m. to 12.30 p.m., staffed by a senior and junior officer. The estimated cost of equipping the office was given as £13, the annual cost £25. Recommended:- "That authority be given to the opening of the collection centre at Totteridge as reported on by the Deputy Treasurer for an experimental period until the 30th September".

11 INVESTMENTS. Upon the report of the Chairman of the Housing Committee and the Housing Manager, it was recommended:- "That £800 of the Housing Repairs Fund monies be invested in 3% Savings Bonds 1955/65". It was also recommended:- "That £500 of the Superannuation Fund monies be invested in 3% Savings Bonds 1955/65 and £450 utilised for five years at 3⅝% for lorry purchase".

12 STAFF. The Deputy Treasurer reported that Mr.O.Cunniffe, Accountancy Assistant, had been discharged from the Army medically unfit on the 6th January, 1941, and had been in hospital since. Recommended:- "That Mr. O. Cunniffe be granted a further month's sick pay as from the 7th

February, 1941".

13 OPEN SPACES. It was reported by the Deputy Treasurer that the tenant of Rowley Farm, Mr. W. J. Hambrook, had left in September, 1940, and that Mr. Wm. Morley was willing to accept the tenancy from the 1st October, 1940, for three years certain and then at twelve months notice, at £23 per annum. Recommended:- "That Mr. Wm. Morley be granted the tenancy of Rowley Farm as from the 1st October, 1940, at £23 per annum, subject to his entering into the usual form of Tenancy Agreement".

14 NORTH METROPOLITAN DISTRICT COUNCIL. The Deputy Treasurer reported further upon the membership of the North Metropolitan District Council, which was duly noted by the Committee.

15 ESTIMATES. The Deputy Treasurer submitted a list of provisional dates and times of Committee Meetings for the consideration of estimates for General Rate for the year 1941/42, which was approved as follows :-

Allotments	Thursday,	13th	Feb.	1941,	6.00	p.m.
Fire Brigade	"	"	"	"	6.30	"
Parks & Open Spaces	"	"	"	"	7.30	"
Highways	Tuesday,	18th	"	"	6.00	"
Sewage Disposal & Farm	"	"	"	"	7.30	"
General Purposes	"	"	"	"	8.30	"
Housing	Thursday,	20th	"	"	6.00	"
Air Raid Precautions	"	"	"	"	7.30	"
Town Planning	Tuesday,	25th	"	"	6.00	"
Finance	"	"	"	"	6.30	"
Finance and Council	Saturday,	1st	March,	1941	)	
Finance - For Final Consideration of Estimates and Draft Budget	Tuesday,	11th	"	"	)	Times to be fixed at previous Committee Meetings.
Council - Budget and Making of Rate.	"	18th	"	"	)	
Council - Sealing Rate.	Friday,	28th	"	"	)	
Annual Meeting	Thursday,	17th	April,	"	)	

Council Meeting.

Saturday, 1st February, 1941.

At a Meeting of the Council duly convened and held on the above date at 3.30 p.m. there were present:- Crs.R.H. Broadbridge, J.P. (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, A. Cheason, J. W. Clark, F. E. Claydon, F. A. H. East, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E.P.A. Offord, W. H. Rean, W. P. Render, W. Ryley Pratt and J. L. Scutt, with Alfred S. Mays (Clerk), E. Scott (Engineer and Surveyor), C. W. Hill (Housing and Sanitary Inspector), E.S. King (Deputy Treasurer) and C. H. Townsend (Chief Officer of the Fire Brigade.

1 CONDOLENCES. The Chairman of the Council made reference to the services rendered to the Town by the late ex-Cr. Henry Eames during his twenty-four years' service on the Council, and it was resolved upstanding and in silence:- "That there be placed on record the Council's appreciation of Mr. H. Eames' services and that sympathy be expressed to his wife and family in their bereavement".

2 MINUTES. On the motion of Cr. Beard, seconded by Cr. Offord, the Minutes of the Meeting of the 4th January, 1941, were taken as read and signed.

3 CIVIL DEFENCE SERVICES. Letters were read by the Clerk from residents of No. 19, Manor Road and No 7, Cedar Lawn Avenue, expressing appreciation for the very prompt and efficient manner in which the Civil Defence Services responded to their call and the way in which their property had been repaired.

4 FIRE BRIGADE COMMITTEE - FIREMEN. On the motion of Cr. Offord, seconded by Cr Beard, the reports of the Fire Brigade Committee of the 8th, 18th and 28th January, 1941, were taken as read and adopted, subject to the first portion of para. 3, page 134, headed "Firemen", of the 28th January report being taken in Committee that evening.

5 VALUATION COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Offord, the report of the Valuation Committee of the 9th January, 1941, was taken as read and adopted nem con.

6 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Clark, the report of the Finance and Establishment Committee of even date was read and adopted nem con.

7 FOOD CONTROL COMMITTEE - FOOD HOARDING. On the motion of Cr. Mrs. Strugnell, seconded by Cr. Jacques, the report of the Food Control Committee of the 19th December, 1940, as circulated, was received.

The Clerk read a letter dated the 21st January, 1941, from the London Divisional Food Officer, defining food hoarding

8 WAR EMERGENCY COMMITTEE. On the motion of Cr. Ryley Pratt, seconded by Cty. Alderman Fern, the reports of the War Emergency Committee for the period 6 - 30th January, 1941, (paras. 1387 - 1472 inclusive) were received and agreed nem con.

9 CIVIL DEFENCE SERVICES - RESCUE PARTY. The Clerk and A.R.P Controller submitted correspondence (privately circulated to members) with Sir Francis Fremantle, M.P., concerning operations at a recent incident at "Oakmede", Bells Hill. After the circumstances had been fully debated, Cty. Alderman Fern moved, Cr. Clark seconded, and it was unanimously resolved:- "That the Council express their complete confidence in the Surveyor and the Rescue Party for the satisfactory way in which they handled the incident". Cr. Claydon then moved and Cr. Cheason seconded:- "That the Council ask Sir Francis Fremantle to meet either representatives of the Council or the whole Council in connection with this matter. This motion was lost, there voting For five, Against eight.

10 VALENTINE POOLE CHARITY. The Clerk reported that the Trustees of the Valentine Poole Charity at their meeting held last week appointed Cr. F. M. Martin Smith to be a co-opted Trustee, with the result that there was a vacancy in the number of appointees of the Council. The filling of the vacancy was deferred until the next meeting of the Council.

11 BARNET WELFARE COMMITTEE. Cr. Cheason as Chairman of Barnet Welfare Committee reported on the constitution and proceedings of this Committee, which were duly noted by the Council.

ON THE MOTION OF CR RYLEY PRATT SECONDED BY CR. BEARD, THE COUNCIL THEN RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

12 FIREMEN. Further consideration was given to para. 3 of the Fire Brigade Committee report of the 28th January relating to the suspension of Third Officer Petri, and the Chairman of the Fire Brigade Committee submitted

from Third Officer Petri a letter seeking permission to resign from the Fire Brigade to take up a fresh position. Cr. Jacques moved, Cr Offord seconded, and it was resolved:- "That the Council consent to the resignation of Third Officer Petri from the 1st February, 1941".

The Chairman of the Committee also read an application from Fireman H. Arnold seeking the Council's approval to his release to take up the position of permanent Fire Watcher of certain business premises in the High Street. Resolved:- "That this application be acceded to".

13 MEDICAL OFFICER OF HEALTH. The Clerk read a letter from Mr. Kingsley Tubbs, notifying the illness of Dr. C. F. Hardie (Medical Officer of Health), together with Medical Certificate from Dr. G. H. Hughes, certifying Dr. Hardie to be suffering from Psychoneurosis brought on by severe overwork and anxiety, and that he had been ordered away from Barnet for a provisional period of not less than one month. Arising out of this report, consideration was given to the temporary appointment of a part-time Medical Officer of Health, the Clerk reporting as to his interview at the Ministry of Health thereon. On the motion of Cr. Beard, seconded by Cr. Green, it was resolved:- "That Dr. Arthur L. Hyatt be approached to fill the position of temporary part-time Medical Officer of Health, and that it be left to the War Emergency Committee to effect the appointment".

14 FIRE BRIGADES PENSION FUND. A letter dated 28th January was submitted from Mr. E. N. Bryant, ex-Chief Officer of the Fire Brigade, asking whether the Council would grant him the full refund of his Fire Brigade Pension Fund held in trust by this Authority, to enable him to purchase a motor car for his new position. On the motion of Cr. Jacques, seconded by Cr. Offord, it was resolved:- "That no action be taken in this matter".

15 PETROLEUM ACT, 1928 Upon the report of the Inspector, it was resolved:- "That the Licences to store petroleum under the Petroleum Act, 1928, be renewed for a further twelve months to the following applicants:- Mrs. L Parsloe, Victoria Lane, High Street, 500 gallons (Pump), Mr. H. R. Robarts, Homestead Farm, Galley Lane, 500 gallons (Pump), The Northmet Power Company, Tapster Street, 500 gallons (Pump), and The Arkley Golf Club, Ltd., Rowley Green Road, 48 gallons (Tins)".

16 PUBLIC HEALTH ACT, 1936. Upon the report of the Inspector it was resolved:- "That statutory notice be served upon the owner of "Denham", Totteridge Common, to abate a nuisance caused by an overflowing cesspool, and for the owner to provide an approved sewage filtration plant of sufficient capacity to produce an effluent fit to discharge into a ditch, the work to be carried out in accordance with the schedule attached to the notice".

17 FACTORY EXTENSION - MESSRS. W. WATSON & SONS, LTD., WEST END LANE. The Surveyor reported that a plan had been

submitted by Messrs. Beard & Bennett, Architects, for a factory extension at West End Lane for the Ministry of Aircraft production, and that the building was under the jurisdiction of the Ministry and was therefore exempt from operation of the Byelaws. It was further reported that combined drains for rain-water and soil drainage were provided for, but this should be altered to separate drainage if possible. Resolved:- "That the Surveyor should endeavour to arrange with the Architects for the provision of separate rain-water drains".

18 DOLLIS BROOK PUMPING STATION. It was reported by the Surveyor that Mr. J. J. Neilson, M.Inst.C.E., Ministry of Health Engineering Inspector, interviewed him on the 1st February with reference to the repair of the Dollis Brook Pumping Station, and that the Inspector appreciated the difficulties which the Council had experienced in obtaining labour and as a result of weather conditions. The Inspector, as a temporary measure, was endeavouring to obtain from the Central Pool a pump suitable to deal with such sewage as was not already diverted from the Pumping Station. This position was noted by the Council.

19 SEWAGE DISPOSAL WORKS - HORSES. The Surveyor reported that the old horse 'Billie' had, as a matter of urgency and with the concurrence of the Chairman of the Council, been slaughtered at the Farm on the 4th January, the sum of £4 being realised from the slaughterers for the carcass. Resolved:- "That the Surveyor be authorised to purchase a suitable replacement horse on the lines suggested by the Council".

20 STAFF AND WORKMEN'S WAGES SUB-COMMITTEE. On the motion of Cr. Beard, duly seconded, the reports of the Staff and Workmen's Wages Sub-Committee of the 30th December, 1940, and the 24th January, 1941, were taken as read and adopted nem con.

21 JOINT INDUSTRIAL COUNCIL FOR LOCAL AUTHORITIES NON-TRADING SERVICES. Correspondence was read from the National Union of Public Employees, asking the Council to support the establishment of a District Council which would administrate for local Authorities in the North Metropolitan Area. Resolved:- "That consideration of this matter be deferred until the next Meeting of the Council".

22 OVERTIME RATES OF PAY. The Clerk submitted a further letter from the National Union of Public Employees, asking the Council to reconsider payment of overtime rates of pay to the Council's Housing Staff in respect of work performed after the completion of the normal shift upon houses damaged by enemy action. Resolved:- "That no action be taken thereon".

23 WORKMEN'S WAGES. Correspondence was read from the National Union of Public Employees, asking the Council to consider the National Joint Industrial Council for Non-Trading Services resolution in respect of national regulation of War Wages and the matter was referred to the

Staff and Workmen's Wages Sub-Committee for consideration and report.

24 CENTRAL COUNCIL FOR HEALTH EDUCATION. Resolved:- "That the Council renew their annual subscription of two guineas to the Central Council for Health Education for the ensuing year".

25 CHEQUES. Confirmation of Emergency Order No. 50 for £21,057. 11. 4. and General Order on Treasurer No. 21 for £8,504. 14. 0. and Superannuation General Order No.21 for £18. 6. 8. were sealed and signed.

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WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

3rd February 1941.

1473 WATER SUPPLY. A letter was received from the Colne Valley Water Company, making suggestions for the purification of water by consumers in the event of certain circumstances arising. It was agreed that enquiries should be made in the first instance of Barnet District Gas & Water Company as to their general views upon the same question.

1474 BARNET ISOLATION HOSPITAL - INFECTIOUS DISEASES. The Chief Sanitary Inspector reported that he understood arrangements would be made for patients from Barnet Isolation Hospital to be sent to Watford or St.Albans in the event of the building being damaged. It was agreed that the County Medical Officer of Health should be acquainted with these proposals.

1475 FOOD CONTAMINATION. A circular letter on this subject from the Ministry of Food was referred to the Officers concerned for consultation and report.

1476 FIRST AID POSTS - CLEANSING STATIONS. A letter from Middlesex County M.O.H., asking that works of adaptation of Cleansing Stations at First Aid Posts should be put in hand forthwith in accordance with Ministry of Health Circular No. 2241, was referred to the Surveyor and Ambulance Officer for attention in accordance therewith.

1477 BLEACH POWDER. Approval was given to bleach powder at the A.R.P. Depot being distributed to A.F.S. and Cleansing Stations for use by them when necessary.

1478 AUXILIARY FIRE SERVICE. Approval was given to the A.F.S. Commandant delegating to Second Officer Russell duties in connection with fire equipment and furniture for the Council's A.F.S. Stations and for the storekeeping thereof. Consent was given to petrol being issued to Second Officer Russell for certified journeys for these duty purposes in his "Austin Seven" car.

1479 FIRE PREVENTION. The returns required from occupiers of business premises being returnable to the Council under the Fire Prevention (Business Premises) Order, 1941, by Wednesday next, it was agreed that the Committee would consider this information as a whole immediately thereafter.

1480 WORKMEN - SICK PAY. The Surveyor reported that workman Cowley had been absent for 1½ days through sickness, but under a resolution passed by the Council some years ago

sick pay could not be allowed to him. Under existing circumstances the Committee were of the opinion that the payment for these days should be made to the workman concerned pending a general decision of the Council on the matter, it being suggested that chief Officers of the Departments should be given discretionary powers to certify payment of wages in such cases where the absence is not longer than two days' duration.

1481 MORTUARY. The Surveyor reported that the repairs to the Council's emergency Mortuary should be completed in about 14 days.

1482 CIVILIAN WAR DEAD. Circular No. 2278 of the 31st January (received on the 3rd February) was read from the Ministry of Health, intimating that private burials taking place on or after the 24th December, 1940, in the case of civilian workers who die from War injuries, would be subject to a burial grant of £7. 10. 0. by the Minister of Pensions to the widow, the Minister of Pensions having discretion to make a similar grant in respect of the private burial of a woman or a single man to a wholly dependent relative for whom he or she has been regularly maintaining a home.

1483 WAR DAMAGE. A letter from the Honorary Billeting Officer as to the possibility of effecting internal repairs to War damaged premises so as to relieve billeting accommodation was reported upon by the Surveyor and left to the Officers concerned for reply.

1484 RESPIRATORS. Particulars were received from the Ministry of Home Security of arrangements to be made on medical certificate for the issue of a special civilian respirator face-piece or a helmet respirator for persons suffering with respiratory troubles. Supplies of these respirators would be issued to the Council as soon as possible.

1485 PUBLIC SHELTERS. Particulars were received from the Ministry of Home Security as to ventilation conditions in Public Shelters, and the steps to be taken in this direction were noted.

1486 INFORMATION CENTRES. Circular No. 2284 from the Ministry of Health was received as to assistance of Local Information Committees and Citizens' Advice Bureau when Information Centres were in operation. The Controller reported that these arrangements had already been made.

1487 WAR DAMAGE. On the report of the Deputy Treasurer and statements of expenditure submitted to the 31st December last, it was resolved:- "That application be made to the Ministry of Health for sanction to a loan of an additional £10,000 to cover expenditure in the repair of War damage."

1488 STIRRUP PUMPS. In connection with para. 1471, it was reported that stirrup pumps previously offered at £1

by a wholesaler [illegible] not now available, and it was therefore agreed to purchase, if possible, 50 at 22/6d, together with any others which might be obtainable at the price of £1.

1489 A.R.P. INSTRUCTORS. Approval was given to application being made to the Middlesex County Council for authority for the issue of a subsistence allowance to Instructor [illegible] E. Smith when absent from his home on duty.

1490 CIVIL DEFENCE COMFORTS FUND. Correspondence on this matter was received from the Women's Voluntary Services and, in order to assist local workers to obtain free wool for the making of garments for Civil Defence personnel, the following Committee was established, it being left to such Committee to select its Chairman, Honorary Secretary and Honorary Treasurer, namely :- Cr. Mrs. Strugnell, Mrs. Ogilvie Niven, Mrs. Stanton, Mrs. Evans, Mrs. Marchant, Miss Davison, Mrs. Nunn, Miss Harries, Mrs. McCreath and Miss Butt.

1491 COMMUNITY KITCHENS. The Controller referred to the Local Authorities (Community Kitchens, &c.) Order, 1941, dated the 28th January, requiring Local Authorities, in consultation with the Minister of Food, to set up Community Feeding Centres in their areas. Preliminary questions with a view to the establishment of a Local Centre had been submitted to the Ministry sometime ago and a reply was awaited.

6th February, 1941.

1492 MEDICAL OFFICER OF HEALTH. Dr. Arthur L. Hyatt attended before the Committee in relation to the duties of Medical Officer of Health during the absence, through illness, of Dr. Hardie. In accordance with the powers vested in them by the Council at the last Meeting, and Dr. Hyatt having expressed his willingness temporarily to undertake the duties, the Committee resolved:- "That Dr. Arthur L Hyatt be and is hereby appointed as temporary Medical Officer of Health during the absence of Dr. Hardie".

1493 WATER SUPPLY. In connection with paragraph 1473, the Clerk reported that the Resident Engineer of Barnet District Gas & Water Company was of opinion that it would be desirable for the British Waterworks Association to issue a pamphlet in concise form for distribution by Water Undertakers to consumers, indicating the steps to be taken in the purification of drinking water, and that the Resident Engineer had approached the Waterworks Association with this end in view. Certain methods of purification were discussed, and the Clerk was asked to approach the Resident Engineer thereon.

1494 FURNITURE. A letter was read from Mr. F. G. Joy, expressing appreciation of the aid rendered in the removal of his furniture and subsequent storage after aid raid damage.

1495 BASEMENT SHELTERS. The Surveyor reported that further inspection as to possibility of shelterage accommodation in basements had been made in High Street, and there were no suitable or adaptable facilities beyond those already utilised as the result of inspections made in July, 1939. At No. 99 High Street there was no basement accommodation, and at Nos. 101/107 there was merely a heating chamber, while at Nos. 136 and 138 the basement was exclusively devoted to the accommodation of stores indispensable to the business. In view of this report, the Committee were satisfied that there were no more suitable basements available.

1496 SANDBAGS. The Surveyor reported that some 12,000 bags of sand had been issued to date in connection with fire prevention.

1497 EMERGENCY CONTRACTS. Home Office Circular No. 31 was received, indicating that there was no justification for an increase in the schedule of plant hire rates concerning Prime Cost Contracts for emergency work referred to in A.R.P. Department Circular No. 340/1939. Expenditure incurred in the hire of plant at rates exceeding those shown in the schedule would therefore not be approved for reimbursement or grant in aid.

1498 COUNTY ROADS. The Controller was asked to draw the attention of the County Surveyor to the need for gritting certain County roads in the district during periods of frost and snow in order to assist traffic user.

1499 STAFF - INSURANCE. Consideration was given by the Committee to the extent of compensation to which heads of Departments and senior members of the Council's permanent Staff or their dependants would be entitled in the event of death or injury while engaged on Civil Defence duties in the absence of any provision therefor under the Personal Injuries (Emergencies) Scheme. The Deputy Treasurer was asked to communicate with the Ministry of Health in support of proposals adequately to cover this eventuality, and also to explore and report upon the possibility of some suitable insurance being effected by the Council.

1500 AUXILIARY FIRE STATIONS. Commandant Licrece reported upon the extent of crockery breakages at Auxiliary Fire Stations, and it was agreed that replacements should be made to an extent not exceeding £5 (total) for all Stations concerned.

Approval was given in principle to the removal of a wall between the front and back rooms downstairs at 202, High Street, with iron girder fitted in support, for which the consent of the owner of the premises had been obtained, the matter to be further considered and a report to be obtained by Commandant Licrece from the Surveyor.

1501 A.R.P. DEPOT. The Deputy Treasurer submitted the District Valuer's apportionment of rental of accommodation at

the A.R.P. Depot at the rear of 60, High Street. As the Committee were unable to agree the figure of only £49. 5. 0. being allocated to the Middlesex County Council, the Deputy Treasurer was asked to make further enquiries and to report thereon.

1502 AMBULANCE DEPOTS. Intimation was received from the Middlesex County Council that reimbursement at the rate of 25/-d per week only would be paid to the Council in respect of the previous use of Mr. Congreve's garage at Arkley as an Ambulance Depot, the Council having therefore to bear the balance of 15/-d per week paid for a period of about 25 weeks.

11th February, 1941

1503 BILLETING. Representations were received from the Hon. Chief Billeting Officer that the basis of rentals agreed by the Government Valuer for payment to owners in respect of requisitioned premises was unfair and, in some instances, far below a reasonable rental value. After discussion, the Deputy Treasurer was asked to obtain relevant particulars for further report to the Committee.

1504 FIRST AID POSTS. Correspondence was submitted as received from the County Council and the Ministry of Health in relation to the operation of the First Aid Post at Wellhouse Hospital, and it was decided to leave this matter over for discussion at an anticipated visit shortly by Dr. Whitworth Jones, Ministry of Health Inspector.

1505 WATER SUPPLY. The Controller reported that he had further discussed this matter with the Resident Engineer of Barnet District Gas & Water Company, and general directions as to methods of purification were awaited from the British Waterworks Association.

1506 GAS PROTECTION. The Controller reported as to the need for extended training in anti-gas measures by the various Services and the need for gas protection at Depots, First Aid Posts, Report and Control Centre, &c. Further enquiries were to be made as to the extent of such protection at First Aid Posts.

1507 AUXILIARY FIREMEN. The Deputy Treasurer reported as to the circumstances of Auxiliary Fireman May now on sick leave on discharge from hospital and, pending any other assistance which might be available to him, the Committee approved an advance of £2 per week being made to Auxiliary Fireman May for the time being, the necessary adjustments regarding this amount to be made later.

1508 AUXILIARY FIRE STATIONS. TRAILER PUMPS. HOSE. A letter dated the 6th February was received from the Home Office stating that the Auxiliary Fire Station at Arkley might now be regarded as an additional Station. The Home Office also intimated that an additional large trailer pump and 5,000 ft. of 3½" hose had been allocated to the

district for relaying purposes.

1509 FIRE STATION. As the Home Office, under date of the 10th February, had intimated that account for purposes of grant could only be taken up to the sum of £5 for the actual cost of ordnance sheets for the large scale map at the Control Room of the Central Fire Station, further representations were directed to be made pointing out that the mounting of the map by the Staff was impracticable.

1510 CLEARANCE OF LOFTS ORDER. In connection with para. 1461, an explanation having now been received from the occupier of 122, Sherrards Way, it was agreed that under the circumstances prosecution be not proceeded with as contemplated but that the occupier should be warned against any further cause of complaint.

1511 FIRE PREVENTION (BUSINESS PREMISES) ORDER, 1941. Consideration was given to the arrangements to be made under this Order, and the Chief Officer of the Fire Brigade was asked to investigate the arrangements made at High Street shops and to report further thereon as soon as possible.

The Ministry of Home Security having notified the availability and urged the supply of 4-gallon petrol cans for fire fighting purposes at a price of £6. 5. 0. per 1,000 for the equipment of Fire Fighting Parties, approval was given to the purchase of 1,000 cans. (This number was increased later by 100 on instructions for additional supplies to be obtained for issue to Wardens' Posts).

1512 SALVAGE - WASTE PAPER. Particulars were received from the Controller of Salvage as to new methods of paper grading and the increased price per ton for newspapers, which were duly noted for attention.

1513 WARDENS' POSTS Middlesex County Council having forwarded plan of a new type of Wardens' Post which should be utilised in replacement of Wardens' Post "K", directions were given for three quotations for the erection of the Post to be obtained for transmission to the County Council and for application to be made meanwhile for the Principal Warden's consent to the proposed site.

1514 PUBLIC SHELTERS. London Region Circular No. 296 was received, giving particulars dealing with the installation and use of "Cura" Stoves for heating Public Shelters. Samples of these Stoves having been experimented with, the Committee were of opinion that the Stoves were not considered suitable for heating the semi-trench Shelters in this district, nor was there personnel available for the lighting or effective looking after of these Stoves. In view thereof, the Committee asked the Surveyor to prepare a scheme, under paragraph 5 of the circular, for proposals to be submitted to London Region for the provision of electrical heating apparatus.

1913 WAR DAMAGE. A circular letter of the 8th February was received from the North London Master Builders' Association regarding a revised basis in connection with an allowance to contractors for clerical assistance, as provided for in the Form of Prime Cost Contract for Emergency Work. This communication was duly noted. (The standard Contracts in this matter as regards War damage have been signed by the four contractors concerned for this district).

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by the A.F.S. personnel for allotments, and it was left to the Deputy Treasurer to seek further information and to report at the Council Meeting.

3 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Enclosed with, the Committee were of opinion that the Stoves were not considered suitable for heating the semi-trench Shelters in this district, nor was there personnel available for the lighting or effective looking after of these Stoves. In view thereof, the Committee asked the Surveyor to prepare a scheme, under paragraph 5 of the circular for proposals to be submitted to London Region for the provision of electrical heating apparatus.

BARNET URBAN DISTRICT COUNCIL

Allotments Committee.

137

Thursday, 13th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6 p.m. there were present:- Crs. C. T. Beard, A. Cheason, C. E. Green and J. L. Scutt, with the Officials.

In the absence of the Chairman, Cr. Beard was voted to the chair.

1 ALLOTMENTS COMMITTEE. The Clerk read a letter from Mr.E.T. Thistlethwaite intimating that he had been temporarily transferred to Harrogate and that he would be unable to attend meetings of the Allotments Committee for some considerable time. The Committee endorsed the Clerk's reply thanking Mr. Thistlethwaite for his past services, and it was agreed to leave the appointment of his successor until the Annual Meeting of the Council in April next.

2 FAIRFIELD WAY. 202, HIGH STREET. It was reported that the land between the Barnet Football Ground and Fairfield Way running alongside the Public Footpath to Totteridge had not yet been taken up by the owner as stated by him for allotments, and your Committee recommend:- "That the Council take over this land compulsorily for allotment purposes under Regulation 51 of the Defence Regulations 1939 and the Cultivation of Land (Allotments) Order 1939, the Surveyor to make the necessary arrangements for the pegging out of the land".

Consideration was also given to land at the rear of 202, High Street, in the ownership of Dr. Harnett, for use by the A.F.S. personnel for allotments, and it was left to the Deputy Treasurer to seek further information and to report at the Council Meeting.

3 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Fire Brigade Committee.

138

Thursday, 13th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6.30 p.m. there were present:- Crs. E. P. A. Offord (Chairman), R. H. Broadbridge, J.P., A. Cheason, C. E. Green, P. C. Marris, W. H. Rean and W. P. Render, with the Officials.

1 FIRE ENGINE. Correspondence was read from the Ministry of Health dated the 31st January, stating that the Minister approved the proposal in principle in respect of the purchase of a new Fire Engine but, in view of the need for economy, the Council should adopt a plain finish, omitting all unnecessary details, in preference to the usual more elaborate red with gold lining, chromium plating, &c. and that the Council should submit a revised application for loan consent when the actual cost of the Fire Engine is known.

A letter was received from Leyland Motors, Ltd., of the 10th February, stating that they were unable to advise the Council of the final cost of the Fire Engine for some time to come as they had to purchase material at prices ruling at the time of delivery and that a review of the manufacturing cost of the machine could only be made when production was well advanced. The Clerk was asked to notify the Ministry of Health of this position.

2 ESTIMATES FOR RATE - RETAINING FEES - CHIEF OFFICERS. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Arising from the above it is recommended:- (1) "That retaining fees paid to the mobilised Firemen be discontinued as from the 1st April next" (2) "That in view of the curtailed user by the Chief Officer of his living quarters at the Central Fire Station his rent be reduced from £40 to £20 per annum as from 1st March, 1941".

Parks & Open Spaces Committee.

Thursday, 13th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. P. C. Marris (Chairman), R. H. Broadbridge, J.P., A. Cheason, E. P. A. Offord, W. H. Rean, and W. P. Render, with the Officials.

1 ESTIMATES FOR RATE Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Highways, Building & Estates Committee.

Tuesday, 18th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6 p.m. there were present:- Crs. W. P. Render (in the Chair), A Cheason J W. Clark, F. E. Claydon, F. A. H East E. P. A. Offord and J. L. Scutt, with the Officials.

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Sewage Disposal & Farm Committee.

Tuesday, 18th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. C E. Green (Chairman), A. Cheason, F. Jacques and W. P. Render, with the Officials

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

2 LEESIDE WORKS. It was agreed that arrangements should be made by the Chairman of the Committee and the Deputy Treasurer to allocate a suitable amount by way of income as rent for Leeside Works in respect of the use of this property for waste paper salvage purposes.

General Purposes Committee.

Tuesday, 18th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 8.30 p.m. there were present:- Crs. J. L. Scutt (Chairman), H. H. Broadbridge, J.P., C. T. Beard, A. Cheason, J. W. Clark, F. E. Claydon, F. A. H. East, County Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. P. Render and W. Ryley Pratt, with the Officials.

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

2 WORKMEN - WAGES. Consideration of items as to wages was adjourned for a general report to be made to the Finance Committee on the whole question of workmen employed, so as to enable a policy decision to be submitted by that Committee.

Housing Committee.

Thursday, 20th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6 p.m. there were present:- Crs. Mrs. M. Strugnell (Chairman), C. T. Beard, R. H. Broadbridge, J.P., A. Cheason, J W. Clark, F. E. Claydon, C E. Green, F. M. Martin Smith and W. H. Rean, with the Officials.

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

2 TENANCIES. The Chairman of the Committee reported the procedure which had been adopted, following a communication received from London Civil Defence Region, in the letting of vacant Council houses by giving preference to local residents whose homes had been damaged by enemy action Approval of this procedure and the operation of it in the specific cases reported is recommended.

Instances having occurred where tenants had themselves let part of the premises to evacuees, and a tendency to overcrowding is thereby produced, it was agreed that letters should be issued to all tenants, pointing out the need for prior approval to be obtained before additional people were accommodated in any of the Council houses, the terms of the letter to be drafted by the Chairman of the Committee.

Air Raid Precautions Committee.

Thursday, 20th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7.30 p.m. there were present:- Crs. W. Ryley Pratt (Chairman), C. T. Beard, R. H. Broadbridge, J.P. A. Cheason, J. W. Clark, F. E. Claydon, County Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, W. H. Rean, W. P. Render, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were received and discussed, and are submitted for consideration by the Finance Committee on the 25th February.

Town Planning Committee.

Tuesday, 25th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6 p.m. there were present:- Crs. F. A. H. East (Chairman), C. T. Beard, C. E. Green, W. H. Rean and Mrs. M. Strugnell, with the Officials.

1 ESTIMATES. The estimates for rate for the ensuing year so far as concerns this Committee were considered, and are submitted for consideration by the Finance Committee.

2 RECONSTRUCTION. The Chairman of the Committee submitted a suggested plan of development for areas in Barnet damaged

by enemy action, and suggested the desirability of engaging the services of a Town Planning expert to advise the Council thereon. Having regard to the fees which would be involved thereby, your Committee recommend the Council to defer the matter for 12 months.

Finance & Establishment Committee.

Tuesday, 25th February, 1941.

At a Meeting of this Committee duly convened and held on the above date at 6.30 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., A. Cheason, J. W. Clark, F. A. H. East, County Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, E. P. A. Offord, W. H. Rean, W. P. Render, W. Ryley Pratt, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ESTIMATES FOR RATE. Provisional estimates for rate for the ensuing year were considered, together with the provisional estimates already submitted by other Committees. The Chairman's Statement on the rate estimates was read and, in accordance with the proposal of the General Purposes Committee, details were before the Meeting of all workmen employed by the Council. The provisional estimates were considered in detail and certain revisions made therein for collation and further report by the Deputy Treasurer at the next Meeting of the Committee.

Arising thereout, your Committee have asked for examination of the question of the making up of pay to members of the Council's Staff and Workmen in His Majesty's Forces in relation to the value of subsistence received during their service in the Forces and for a summary of the previous Minutes of the Council on this subject to be made and circulated.

2 REFUSE COLLECTION. SALVAGE. By 11 votes to 2, it is recommended that, as a measure of economy in the ensuing year, there be fortnightly joint collections of refuse and salvage.

Staff & Workmen's Wages Sub-Committee.

Wednesday, 26th February, 1941.

At a Meeting of this Committee duly convened and held on the above date there were present:- Crs. C. T Beard, (Chairman), F. A. H. East, C. E. Green and Mrs. M. Strugnell, with the Officials.

1 JOINT INDUSTRIAL COUNCIL FOR LOCAL AUTHORITIES NON-TRADING SERVICES. A letter from the Hertfordshire Area Officer of the 14th January, 1941, referred to this Committee by the Council Meeting on the 1st February, was considered and it is recommended:- "That the Council support the establishment of a District Council for the Local Authorities in the North Metropolitan Area, the Authorities being those comprised in the North Metropolitan District Council for Administrative, Technical, Professional and Clerical Services".

2 WORKMEN'S WAGES. A letter from the Hertfordshire Area Officer of the National Union of Public Employees of the 22nd January, 1941, with regard to National regulation of War wage variations, referred to this Committee by the Council, was considered, and it is unanimously recommended:- "That the workmen's wages be increased by 3/-d per week making the gross War wage increase 8/-d per week".

The Committee record that the Civil Defence workers' wages were increased as from the first full pay week in February by 5/-d per week for males and 3/6d for females, and that the estimated increased cost of £676 in the workmen's wages can be met as to £80 from the Housing Repairs Fund revenue and £596 out of the General Rate Fund balance.

3 WAR SERVICE PAY. A letter from the North Metropolitan District Council for Local Authorities' Administrative, Technical, Professional and Clerical Services was considered in connection with the certification of the Service pay of employees serving with the Forces. The North Metropolitan Council recommend that each Local Authority should prepare a declaration, to be signed by each serving employee and countersigned by the Commanding Officer. The Deputy Treasurer reported that such a declaration had been used in his Department for some twelve months, and it was decided to send a suitable reply

to the District Council, together with copy of this declaration".

4 NATIONAL ASSOCIATION OF LOCAL GOVERNMENT OFFICERS. A letter from the Hon. General Secretary of the Barnet and District Branch of the National Association of Local Government Officers was discussed by the Committee, and it is recommended:- "That the Council recognise the National Association of Local Government Officers and agreed to hear representatives from the headquarters of this Association upon matters affecting the Staffs if requested by the local Branch of N.A.L.G.O. so to do".

5 SICK PAY REGULATIONS. Following the meeting of the War Emergency Committee of the 3rd February, 1941, and the suggestion that the Sick Pay Regulations be amended, the Committee recommend:- "That the first two days of any absence for sickness be allowed with full pay without medical certificate provided written intimation be given to the Chief Officer of the Department concerned. The maximum 6 days in any 12 months on such leave is to be allowed, and such absences are to be reported to the Finance Committee monthly by the Treasurer. In every case a medical certificate must be produced on the third day".

6 STAFF - TREASURER'S DEPARTMENT. It was recommended:- "That the increment due to Mr. D. Williams on the 8th July 1941 be brought forward and paid as from the 1st April, 1941".

Five applications for reconsideration of salary from members of the Treasurer's Department were considered, and it is recommended:- "That no action be taken in the case of Mr. V. M. McGreal and that he be informed that, upon his passing an examination, the appropriate examination increase will be given". It was also resolved:- "That the applications of Mr. B. Quick, Mr.W. Nolan, Mr. L. Robinson and Mr. F. P. Kenton be not acceded to, and that the Staff be informed of the Council's policy expressed at the previous Meeting, that increases in salary were not to be granted to Staff still on incremental stages, but first consideration will be given to these applications in December, 1941, when Staff salaries will again be considered".

145A.

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet Herts.

26th February, 1941.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Saturday next, the 1st March, 1941, at 4 p.m. for transaction of the following business :-

1 The Minutes of the Meeting held on the 1st February, 1941, as circulated, to be submitted and, if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6).

4 To receive the reports of the following Committees :-

Allotments	13th	February,	1941.
Fire Brigade	"	"	"
Parks & Open Spaces	"	"	"
Highways	18th	"	"
Sewage Disposal & Farm	"	"	"
General Purposes	"	"	"
Housing	20th	"	"
Air Raid Precautions	"	"	"
Town Planning	25th	"	"
Finance	"	"	"

5 To receive the report of the Finance and Establishment Committee of even date.

6 To receive the reports of the Emergency Committee (copies to follow).

7 Appoint representative on Valentine Poole Charity.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS :-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Mays

Clerk of the Council.

P.T.O.

BARNET URBAN DISTRICT COUNCIL.

FINANCE AND ESTABLISHMENT COMMITTEE.

A Meeting of this Committee will be held at the Council Offices, Wood Street, Barnet, on Saturday, the 1st March, 1941, at 3 p.m.

A G E N D A

Accounts

Financial Statement of Deputy Treasurer.

Report of Deputy Treasurer, (and re Rate Estimates).

Report of Staff and Workmen's Wages Sub-Committee of 26th February, 1941.

ALFRED S. MAYS,
Clerk of the Council.

Old Court House,
Wood Street,
BARNET,
Herts.

26th February, 1941.

145B

Confidential.

BARNET URBAN DISTRICT COUNCIL.

Treasurer's Statement of Cash Balances, etc.

Saturday, 1st March, 1941.

GENERAL ACCOUNT. (INCLUDING LOANS).

	£. s. d.	£. s. d.
Treasurer's Bank Balance in hand at 24th January, 1941		20,186. 12. 11.
Cash Receipts from 24th January to 20th February, 1941:		
General Rate	5,004. 8. 0.	
Costs	13. 3. 3.	
S.D.A. & Housing Act Loan & Interest Repayments.	223. 7. 7.	
Wentworth Housing Estate Instalments	110. 1. 8.	
Private Street Works Repayments	191. 13. 3.	
Sundry Charges	177. 16. 9.	
Allotments	7. 6.	
Public Conveniences Receipts	9. 1. 10.	
Housing Rents	2,057. 12. 3.	
Sale of Stirrup Pumps	64. 7. 0.	
A.R.P. Grant	2,373. 0. 0.	
A.F.S. Grant	1,200. 0. 0.	
Sale, etc., of Respirators	26. 18. 9.	
Old Court House Grounds - Game's Receipts	7. 0.	
Miscellaneous	27. 13. 6.	
Steel Helmets	10. 9. 0.	
Billeting	21. 0. 6.	
Herts C.C. re A.R.P.	1,782. 0. 0.	
Salaries of Medical Officer & Sanitary Inspectors	437. 10. 0.	
Ministry of Health - Exchequer Grant	1,525. 0. 0.	15,255. 17. 10.
		35,442. 10. 9.
Less:		
Payments made	43,312. 12. 6.	
Cheques previously authorised but not presented for payment	20,425. 17. 8.	
Cheques to be drawn in accordance with schedule of accounts submitted for approval	4,714. 0. 7.	68,452. 10. 9.
Balance overdrawn after making all payments		33,010. 0. 0.
Balance overdrawn as per Pass Book as at 20th February, 1941		£7,875. 1. 9.

provisions of the Local Government Staffs (War Service) Act, 1939. Your Committee have asked a Special Committee consisting of Crs. Beard, Broadbridge, Claydon, Fern and Mrs. Strugnell, to investigate and report upon this matter further.

6 RATE ARREARS SUB-COMMITTEE. The Deputy Treasurer reported that this Sub-Committee met on the 10th February to consider a list of ratepayers in arrear, and instructions were given to issue summons in all but one instance, and

SUPERANNUATION ACCOUNT.

	£. s. d.	£. s. d.
Treasurer's Bank Balance at 25th January, 1941 ...		744. 1. 0.
Cash Receipts from 25th January to 26th February, 1941:		
Deductions and Contributions - Workmen	41. 14. 0.	
" " " - Officers	99. 3. 3.	
Augmented Allowances	9. 4. 4.	150. 1. 7.
		894. 2. 7.
Less:		
Pensions paid	18. 6. 8.	
Amount invested	500. 0. 0.	518. 6. 8.
Balance in hand as per Pass Book at 26th February, 1941.....		£375. 15. 11.

WAGES AND PETTY CASH ACCOUNT.

Cash in hands of Officials on 20th February, 1941:	
Treasurer, Wages and Insurance Stamps Account	2,841. 11. 8.
Treasurer for Change	20. 0. 0.
Treasurer for Petty Cash	70. 0. 0.
Cashier	416. 1. 8.
Treasurer, Canteen Account	335. 1. 6.
	£3,682. 14. 10.

INVESTMENTS - NO ALTERATIONS FROM PREVIOUS MONTH.

RATE COLLECTION.

	Year 1939-40 Rate 11/8d.	Year 1940-41 Rate 13/2d.
General Rate collected 1st April to 24th February, 1941	£137,428	£157,405
Percentage of total amount collectable.	90.1%	89.6%

Old Court House,
Wood Street,
BARNET,
Herts.

26th February, 1941.

Finance & Establishment Committee.

Saturday, 1st March, 1941.

At a Meeting of this Committee duly convened and held on the above date at 3 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., A. Cheason, F. E. Claydon, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. H. Rean, W. P. Render, W. Ryley Pratt, J. L. Scutt and Mrs. M. Strugnell, with the Officials.

1 ACCOUNTS. Accounts as submitted by the Deputy Treasurer amounting to £28,531. 3. 7. are recommended for payment.

2 TREASURER'S STATEMENT. The Deputy Treasurer's Statement as to cash balances, &c., as circulated, is recommended for adoption.

3 INVESTMENTS. The Deputy Treasurer reported that, in accordance with the Defence (Finance) Regulations, 1939, £1,298. 7. 6. of 4½% India Stock 1950/55, purchased at £1,148. 17. 9. had been surrendered to the Government and compensation applied for amounting to £1,429. 8. 1. Recommended:- "That this money be invested in 3% Savings Bonds 1955/65 in respect of the Housing and Fire Brigade Pension Funds".

4 BANK OVERDRAFT. Upon the report of the Deputy Treasurer, it is recommended:- "That the Deputy Treasurer be authorised to arrange to increase the Overdraft Limit, now at £10,000, to £20,000, from the 1st March, 1941, for a maximum period of three months."

5 LOCAL GOVERNMENT STAFFS (WAR SERVICE) ACT, 1939. The Deputy Treasurer, as directed, submitted particulars of the Council's Minutes relating to payment of employees on military service and further references thereto under the provisions of the Local Government Staffs (War Service) Act, 1939. Your Committee have asked a Special Committee consisting of Crs. Beard, Broadbridge, Claydon, Fern and Mrs. Strugnell, to investigate and report upon this matter further.

6 RATE ARREARS SUB-COMMITTEE. The Deputy Treasurer reported that this Sub-Committee met on the 10th February to consider a list of ratepayers in arrear, and instructions were given to issue summons in all but one instance, and

costs amounting to 11/3d were recommended to be written off.

7 WAR DAMAGE. The Rate Arrears Sub-Committee had also considered the question of allowances to ratepayers in respect of damage by enemy action and had referred numerous cases to the Valuation Officer and the Deputy Treasurer for attention. The Sub-Committee also proposed the engagement of a further Assistant in connection with this matter, and your Committee now recommend nem con:- "That a further temporary Assistant be engaged for as long as his services may be required to carry out the outside inspection work in conjunction with the Rating Officer and Valuation Officer".

8 OUTSTANDING ACCOUNTS. A statement of outstanding accounts more than three months in arrear was submitted by the Deputy Treasurer and noted.

9 SURVEYOR'S DEPARTMENT. Upon the report of the Surveyor, it is recommended:- "That Mr. R. C. Cox, appointed on the 19th August, 1940, as temporary Clerical Assistant in the Surveyor's Department, be transferred to the permanent Staff at the same salary as heretofore, namely, £225 per annum, plus 6%".

An application for an increase of salary was received from Mr. P. J. Olney, of the Surveyor's Department, but is not recommended for approval.

Council Meeting.

Saturday, 1st March, 1941.

At a Meeting of the Council duly convened and held on the above date at 4 p.m. there were present:- Crs. R. H. Broadbridge, J.P. (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, A. Cheason, F. E. Claydon, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. H. Rean, W.P. Render, W. Ryley Pratt and J. L. Scutt, with Alfred S. Mays (Clerk), E. Scott (Engineer and Surveyor), C. W. Hill (Housing and Sanitary Inspector), E. S. King (Deputy Treasurer)

and C. H. Townsend (Chief Officer of the Fire Brigade).

1 CONDOLENCES. The Council expressed to Chief Officer Townsend their condolences upon the bereavement which he had recently sustained by the death of his father.

2 MINUTES. On the motion of Cr. Ryley Pratt, seconded by Cr. Beard, the Minutes of the Meeting of the 1st February 1941, were taken as read and signed.

3 ALLOTMENTS COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Green, the report of the Allotments Committee of the 13th February, 1941, was taken as read and adopted.

4 FIRE BRIGADE COMMITTEE. On the motion of Cr. Offord, seconded by Cr. Beard, the report of the Fire Brigade Committee of the 13th February, 1941, was taken as read and adopted.

5 PARKS AND OPEN SPACES COMMITTEE. On the motion of Cr. Marris, seconded by Cr. Claydon, the report of the Parks and Open Spaces Committee of the 13th February, 1941, was taken as read and adopted.

6 HIGHWAYS, BUILDING AND ESTATES COMMITTEE. On the motion of Cr. Render, seconded by Cr. Beard, the report of the Highways, Building and Estates Committee of the 18th February, 1941, was taken as read and adopted.

7 SEWAGE DISPOSAL AND FARM COMMITTEE. On the motion of Cr. Green, seconded by Cr. Cheason, the report of the Sewage Disposal and Farm Committee of the 18th February, 1941, was taken as read and adopted.

8 GENERAL PURPOSES COMMITTEE. On the motion of Cr. Scutt, seconded by Cr. Beard, the report of the General Purposes Committee of the 18th February, 1941, was taken as read and adopted.

9 HOUSING COMMITTEE. On the motion of Cr. Mrs. Strugnell, seconded by Cr. Beard, the report of the Housing Committee of the 20th February, 1941, was taken as read and adopted.

10 AIR RAID PRECAUTIONS COMMITTEE. On the motion of Cr. Ryley Pratt, seconded by Cr. Claydon, the report of the Air Raid Precautions Committee of the 20th February 1941, was taken as read and adopted.

11 TOWN PLANNING COMMITTEE. On the motion of Cr. Render, seconded by Cr. Offord, the report of the Town Planning Committee of the 25th February, 1941, was taken as read and adopted.

12 FINANCE AND ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Offord, the report of the Finance and Establishment Committee of the 25th February, 1941, was taken as read and adopted.

The report of the Finance Committee of even date was read and was adopted on the motion of Cr. Beard, seconded by Cr. Offord.

13 WAR EMERGENCY COMMITTEE. On the motion of Cr.Ryley Pratt, seconded by Cr. Render, the reports of the War Emergency Committee for the period 3rd - 11th February 1941 (paras. 1473 - 1515 inclusive) were received and agreed nem con, together with a summary of certain of the principal items dealt with by the Committee since the 11th February 1941. Para. 1474, dealing with Barnet Isolation Hospital, was deferred for discussion by the Council in Committee.

14 VALENTINE POOLE CHARITY. On the motion of Cr. Mrs. Strugnell, seconded by Cr. Beard, Cr. F. Jacques was appointed as one of the Council's representative trustees on this Charity, in place of Cr. F. Martin Smith who had now been appointed by the Charity as one of their co-optative trustees.

THE COUNCIL THEN RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

15 BARNET ISOLATION HOSPITAL: INFECTIOUS DISEASES. In connection with para. 1474 of the report of the War Emergency Committee, Cr. Mrs. Strugnell reported generally on the matter, indicating that cases could not be arranged to be sent to Watford or St.Albans but it was hoped to make the necessary arrangements with Hertford and Ware.

16 AIR RAID PRECAUTIONS: GAS CLEANSING. The Clerk's report on the measures taken by the War Emergency Committee in relation to gas cleansing at the urgent instruction of the Ministry of Home Security, was noted.

17 FIRE PREVENTION. The Clerk reported as to the consideration given by the War Emergency Committee to the steps to be taken under the Fire Prevention (Business Premises) Order, 1941, and generally as to the fire prevention arrangements forthcoming in relation to residential and other premises, the War Emergency Committee having recommended the Council to make application to the Regional Commissioners through the Ministry of Home Security in accordance with Article (1) of the Civil Defence Duties (Compulsory Enrolment) Order, 1941. On the motion of Cr. Ryley Pratt, seconded by Cty. Cr. Fern, it was resolved nem con:- "That application be accordingly made to the Regional Commissioners for the Minister of Home Security to direct that the provisions of the Civil Defence Duties (Compulsory Enrolment) Order, 1941, shall apply to the Urban District of Barnet".

18 MEDICAL OFFICER OF HEALTH. The Clerk reported that under date of the 21st February the Minister of Health had stated that he would be prepared to consent, in pursuance of Section 116 of the Local Government Act, 1933, to the appointment of Dr. A. L. Hyatt to act in the place of

the Medical Officer of Health for the period during which Dr. Hardie is unable to act. On the motion of Cr. Mrs. Strugnell, duly seconded, it was therefore resolved:- "That, subject to the approval of the Minister of Health, Dr. A. L Hyatt be appointed to act as Medical Officer of Health for the district during the period of absence of Dr. Hardie owing to illness".

19 HOUSING (EMERGENCY POWERS) ACT, 1939. On the motion of Cr. Beard, seconded by Cr. Mrs. Strugnell, it was resolved:- "That the seal of the Council be affixed to the requisite mortgage to the Ministry of Health in respect of a further advance of £10,000 under this Act to meet the cost of repairs of War damaged houses".

20 WAR DAMAGE. A proposal by Cr. Rean, seconded by Cr. Jacques, that a Committee should be appointed to deal with the question of War damage repairs, was ultimately withdrawn.

21 TOWN PLANNING. On the motion of Cr. Beard, duly seconded, the seal of the Council was directed to be affixed to a Town Planning Agreement with Messrs. Lillywhite Frowd & Co. in respect of their War-time use of Messrs. Laing's Estate Office, Barnet By-pass Road.

22 PRIVATE STREET WORKS. Upon the report of the Surveyor, it was resolved, on the motion of Cr. Offord, duly seconded:- "That this Council are of opinion that the streets known as Wycherley Crescent, Ivere Drive and Crofton Way ought to become highways repairable by the inhabitants at large and that notices be fixed up in such streets respectively declaring the whole of such streets to be highways repairable by the inhabitants at large".

23 PETROL LICENCES. Upon the report of the Petroleum Officer a licence under the Petroleum Act, 1928, was renewed for a further period of one year in respect of the storage by the War Emergency Committee of 600 gallons of petroleum at premises in Strafford Road, formally used by Messrs. Toms & Bishop.

24 MEDICAL OFFICER OF HEALTH. SANITARY INSPECTOR. The Annual Reports of these Officers for the year 1939 were submitted and noted.

25 STAFF AND WORKMEN'S WAGES SUB-COMMITTEE. Paras. 1, 2, 3, 5 and the first recommendation in para. 6 of the report of this Sub-Committee of the 26th February were submitted and adopted.

26 NATIONAL ASSOCIATION OF LOCAL GOVERNMENT OFFICERS. The report of the Staff and Workmen's Wages Sub-Committee under this heading (para. 4, page 145) was considered and, on the motion of Cr. Claydon, seconded by Cr. Jacques, it was resolved:- "That enquiry be made of the Barnet and District Branch of N.A.L.G.O. as to the precise intentions of their communication".

27 STAFF - TREASURER'S DEPARTMENT. In lieu of the concluding recommendation under this heading in the report of the Staff and Workmen's Wages Sub-Committee (para. 6, page 145), on the motion of Cr. Mrs. Strugnell, seconded by Cr. Beard it was resolved (10 to 1):- "That a special increase of £20 in their annual salary as from the 1st April, 1941, in each case be paid to Mr. B. Quick, Mr.W. Nolan, Mr. L. Robinson and Mr. R. P. Kenton while employed on more responsible duties".

28 CHEQUES. Confirmation of Emergency Order No. 51 for £22,837. 3. 9. and General Order on Treasurer No. 22 for £4,714. 0. 7. and Superannuation Emergency Order No. 22 for £950. 0 0. and Superannuation General Order No. 21 for £29. 19. 3. were sealed and signed.

Finance & Establishment Committee.

Tuesday, 11th March, 1941.

At a Meeting of this Committee duly convened and held on the above date at 7.15 p.m. there were present:- Crs. C. T. Beard (Chairman), R. H. Broadbridge, J.P., A. Cheason, J. W. Clark, F. E. Claydon, Cty. Alderman H. E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. H. Rean, W. P. Render and W. Ryley Pratt, with the Officials.

1 ESTIMATE FOR RATE. The draft report of the Chairman of the Finance Committee upon the estimates for General Rate for the ensuing year was considered and was approved for submission to the Council on the 18th March. Arising thereout it is recommended nem con:- (1) "That the estimates, as amended, for the year ending on the 31st March, 1942, as circulated to members, be adopted": (2) "That at its meeting on the 28th March next, the Council makes and seals: (a) A General Rate of 13/2d in the £ for the Parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge (b) A General Rate of 12/8d in the £ in the transferred portion of the Parish of Ridge (c) A General Rate of 12/11d in the £ in the transferred portion of the Parish of Elstree (d) A General Rate of 12/10d in the £ in the Parish of Shenley: Such General Rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants": (3) "That the foregoing General Rate be payable in two equal half-yearly instalments on the 1st day of April, 1941, and the 1st day of October 1941".

2 PETTY CASH. Recommended:- "That authority be given for the petty cash imprest held by the Deputy Treasurer to be increased from £70 to £200 for the ensuing year, subject to review at the end of that period".

3 FIRE BRIGADE. In connection with the recommendation of the Fire Brigade Committee on the 13th February, 1941, (page 136, para. 2) your Committee confirm the intention that retaining fees to mobilised members of the Fire Brigade should cease only from the 1st April, 1941.

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Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet, Herts.

14th March, 1941.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Tuesday next, the 18th March, 1941, at 7 p.m. for transaction of the following business :-

1 The Minutes of the Meeting held on the 1st March, 1941, as circulated, to be submitted and, if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6).

4 To receive the report of the Finance & Establishment Committee of 11th March, 1941.

5 Statement of Chairman of Finance Committee on Rate Estimate for 1941/42.

6 To consider application under War Charities Act, 1940.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS :-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Mays

Clerk of the Council.

[illegible] to members, be adopted" (2) "That at its Meeting on the 18th March next, the Council makes and seals (a) A General Rate of 13/2d in the £ for the parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge (b) A General Rate of 12/8d in the £ in the transferred portion of the parish of Ridge (c) A General Rate of 12/11d in the £ in the transferred portion of the parish of Elstree (d) A General Rate of 12/10d in the £ in the parish of

Council Meeting.

Tuesday, 18th March, 1941.

At a Meeting of the Council duly convened and held on the above date at 7 p.m. there were present:- Crs. P. H. Broadbridge, J.P (Chairman), C. T. Beard, A. Cheason, F. E. Claydon, J. W. Clark, F. A. H. East, Cty Alderman H.E. Fern, J.P., C. E. Green, F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. H. Rean, W. P. Render, W. Ryley Pratt and J. L. Scutt, with Alfred S. Mays (Clerk), E. Scott (Engineer & Surveyor), C. W. Hill (Sanitary & Housing Inspector), E. S. King (Deputy Treasurer) and C. H. Townsend (Chief Officer of the Fire Brigade).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Clark, the Minutes of the Meeting of the 1st March, 1941, were taken as read and signed.

2 NATIONAL DAY OF PRAYER. Members arranged to attend at Barnet Parish Church on the 23rd March on the occasion of the National Day of Prayer.

3 FINANCE & ESTABLISHMENT COMMITTEE. On the motion of Cr. Beard, seconded by Cr. Offord, the report of the Finance & Establishment Committee of 11th March was taken as read, and adopted nem con excepting the paragraph headed "Estimate for Rate".

4 ESTIMATE FOR RATE. Cr. Beard read his Statement dealing with the General Rate Estimate for the year ended 31st March, 1942. The thanks of the Council were accorded to Cr. Beard for the Statement, and for his services as Chairman of the Finance & Establishment Committee during the past eight years, and to the Chief Officers and the Staff.

Cr. Beard moved, and Cr. Clark seconded, and it was resolved nem con:- (1) "That the estimates, as amended, for the year ending on the 31st March, 1942, as circulated to members, be adopted" (2) "That at its Meeting on the 18th March next, the Council makes and seals (a) A General Rate of 13/2d in the £ for the parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge (b) A General Rate of 12/8d in the £ in the transferred portion of the parish of Ridge (c) A General Rate of 12/11d in the £ in the transferred portion of the parish of Elstree (d) A General Rate of 12/10d in the £ in the parish of

Shenley. Such General Rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants" and (3) "That the foregoing General Rate be payable in two equal half-yearly instalments on the 1st day of April, 1941, and the 1st day of October, 1941".

5 WAR CHARITIES ACT, 1940. The Clerk submitted an application for registration under the War Charities Act, 1940, for the raising of funds for Red Cross comforts for the Forces under the auspices of the local Red Cross Branch, and it was resolved:- "That under the War Charities Act, 1940, a Certificate of Registration in respect of the charity known as The Barnet & District Red Cross Comforts and Penny-a-week Fund be issued."

ON THE MOTION OF CR. BEARD, SECONDED BY CR. OFFORD, THE COUNCIL RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

6 LOCAL LIBRARY COMMITTEE. The Clerk reported that the Herts C.C. did not propose this year to call for fresh nominations for Local Library Committees, but to reappoint existing Committees to act for the ensuing year subject to any changes which Councils desired to put forward, the present members appointed by the Council being Crs. Green, Martin Smith and Olney. Resolved:- "That Crs. Green, Martin Smith and Olney be reappointed as the Council's representatives on the Local Library Committee for the ensuing year".

7 CULTIVATION OF LANDS. The Clerk submitted a circular from the Ministries of Agriculture and Fisheries and Food, relating to Regulation 62A (c) of the Defence (General) Regulations, 1939, as to direct cultivation of lands in their occupation. This was referred to the Parks and Open Spaces Committee for consideration and report.

8 CENTRAL FIRE STATION. A letter dated 11th March from the Home Office was submitted by the Clerk (as circulated to members) in reply to enquiries made concerning the proposed new Fire Station. Cr. Jacques moved and Cr.Offord seconded, and it was resolved:- "That the appointed deputation of the Council accept the invitation to attend the Home Office on the 27th instant at 11.30 a.m."

9 TOWN PLANNING - GARAGE, 13 MAYS LANE VILLAS. Resolved:- "That the seal of the Council be affixed to Town Planning Agreement with Mr. D. W. ward concerning the erection of a garage at No. 13, Mays Lane Villas (D.P. No. 3147)".

10 PRIVATE STREET WORKS. Upon the report of the Surveyor, it was resolved:- "That this Council are of opinion that the streets known as Raydean Road, Longland Drive (Sec. 2), Kenerne Drive, Southway (Sec. 1), Laurel Way (Sec. 1),

Walfield Avenue, Sherrards Way, Greenway, Grosvenor Avenue, Western Way (Sec. 2), Linkway, Ventnor Drive, Willow Drive, Golda Close, Ridgeview Close, ought to become highways repairable by the inhabitants at large and that notices be fixed up in such streets respectively declaring the whole of such streets to be highways repairable by the inhabitants at large".

11 CHAIRMEN. COUNCIL CHAMBER. Upon the report of the Clerk it was resolved:- "That the photographs of the past Chairmen now displayed in the Council Chamber, be stored in a safe place for the duration of hostilities".

12 HOUSING TENANT. The Deputy Treasurer reported that Mr. W. D. Oakley, of 39, Mays Lane, had not complied with the Notice to Quit served upon him, and it was resolved :- "That the Council apply for an Eviction Order".

13 FIRE BRIGADE. It was reported by the Chief Officer that Mobilised Firemen Ellison, Gillians and Woods had completed their probationary period to his satisfaction.

It was resolved:- "That Mobilised Fireman Coleman be appointed Third Officer, mobilised whole time for the duration of War, and to be paid at the appropriate rate of £4. 0. 0. per week".

Council Offices,
Barnet.

a garage at No 13, Mays Lane Villas (D.P. No. 3147)".

10 PRIVATE STREET WORKS. Upon the report of the Surveyor, it was resolved:- "That this Council are of opinion that the streets known as Raydean Road, Longland Drive (Sec. 2), Kenerne Drive, Southway (Sec. 1), Laurel Way (Sec. 1),

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BARNET URBAN DISTRICT COUNCIL.

REPORT

OF

CHAIRMAN OF FINANCE COMMITTEE

UPON

ESTIMATES FOR GENERAL RATE, 1941-42.

Presented to the Council 18th March, 1941,

by

Councillor C.T. Beard.

Council Offices,
Barnet.

Private & Confidential.

BARNET URBAN DISTRICT COUNCIL.

REPORT OF CHAIRMAN OF FINANCE COMMITTEE UPON ESTIMATES FOR GENERAL RATE 1941-42.

INTRODUCTION.

I have the honour, as Chairman of the Finance Committee, to report upon the estimates of the Council's requirements by way of general rate during the ensuing financial year.

Each Committee has carefully considered its requirements for the ensuing year and further economies have been made to ensure that the ratepayer's burden shall not be increased.

LOANS.

A statement of the Council's loan indebtedness is included in order that the growth of the amount of annual loan charges, of which a large proportion is met out of the General Rate, may be shown.

The total loan debt and the associated annual charge for interest and repayment of principal during the past few years have been as follows:

Financial Year ended 31st March	Loan Debt Outstanding	Annual Loan Charges
	£	£
1934	426,610	37,506
1935	443,883	33,149
1936	464,912	38,524
1937	465,868	67,091
1938	528,009	40,134
1939	596,540	44,594
1940	610,631	45,375

The loan debt now amounts to £607,006, of which £378,311 is in respect of housing and private street works expenses, the annual loan charges being recoverable from tenants and frontagers.

The average rate at which loans have been raised was 3·63% as compared with 3·6% during the previous year.

RATEABLE VALUE.

The Rateable Value at the 1st April, 1940, was £258,773, and at the 1st April, 1941, it is estimated at £255,162, the reduction being on account of the loss of property due to enemy action. This does not represent the total loss of rateable value, as the majority of the damaged property has not yet been inspected for Valuation purposes. The product of a penny rate, estimated in my last Budget at £986, is expected to be £981, and that for 1941-42, £945. The Cost of Collection represents, approximately, 3d. in the £ of estimated rate income.

RATE ESTIMATES.

I will now deal with the detailed estimates and explain the reasons for the variations between the requirements for the current and ensuing years.

The estimates are in three parts. The first part relates to the work of our own Committees and over whose expenditure and policies the Council has jurisdiction.

The second part is confined to the indented requirements of such authorities as the Hertfordshire County Council and Metropolitan Police, which function quite independently of the members elected to the Barnet Council and for whom we act merely as rate collecting agents.

The third part of the estimates is the summary and it brings into account the very considerable government grants received in aid of local rates, and shows the nett amount which must be met by the levy of a general rate.

PART I.

FIRE BRIGADE COMMITTEE.

This Committee during the current year overspent its estimate by £16. It is to be noted that additional expenditure to the estimate had to be met, including the excess expenditure above loan sanction of £147 on the provision of Hydrants.

The estimate for the coming year amounts to £1,828, which is a decrease of £348 on the original estimate for the current year, and includes a sum of £155, after deducting fees, to cover the cost of the ambulance service.

HIGHWAYS, BUILDINGS AND ESTATES COMMITTEE.

During the current year the Committee spent £1,258 less than the estimate, as the expenditure on road repairs and maintenance was considerably reduced when the workmen were transferred to urgent repair works after enemy action.

The estimate for the coming year amounts to £8,477, which is a decrease of £1,463. "Unclassified Roads" require £4,765, which is a decrease of £1,561, mainly on account of reduction in numbers of workmen.

The operation of the new agreement with the Northmet Power Company from the 5th August, 1940, will delay the receipt of the amount due up to the 31st December, 1940, until after the audit of the Northmet accounts in July or August, 1941.

SEWAGE DISPOSAL AND FARM COMMITTEE.

The nett expenditure for 1940-41 was £534 less than the estimate, due to savings on wages, materials, etc., and on the working expenses of the Dollis Brook Pumping Station, temporarily out of action.

During next year the Committee will require £8,794, which is an increase of £487. The Government Grant in respect of the Sewers Unemployment Grant Scheme terminated in 1940-41, and this accounts for £328 of the increase.

PARKS AND OPEN SPACES COMMITTEE.

This Committee during the year spent £858 more than was estimated, because of the Government's refusal to allow all the expenditure on the Paths Improvements and Tennis Pavilion in the Old Court House Grounds to be included in the loan, and the refusal to allow the Cost of the Physic Well Improvement to be paid out of Housing Capital Funds. These two items account for £851 additional expenditure.

The estimate for the coming year amounts to £5,313, which is a decrease of £18. The estimates have been fully examined and expenditure reduced as much as possible. The Ratepayers are invited to see the model allotment in the Old Court House Grounds where the staff will be pleased to advise on any matters of food production. Other parts of the Grounds will be used for growing vegetables.

HOUSING COMMITTEE.

A saving of £96 was made by this Committee for the current year.

During the coming year the estimated sum required from rate is £2,754, which is an increase of £1,085, on account of the War Risk Insurance premium of £1,440 due the 1st July, 1941.

The estimate of £2,754 includes the following amounts which must, by statute, be charged in the rate and credited to the housing account:

	£
Housing Act, 1919...	960
Housing Act, 1930...	23
Housing (Financial Provisions) Act, 1938	30

£436 loan charges are included in respect of undeveloped land bought for housing purposes at Mays Lane.

I am pleased to report on the very satisfactory rent collection of the past three years, during which less than £250 has been written off and the amount collected over £70,000. The present arrears are under £300 and the weekly collection is approximately £500 (that is £26,000 per annum).

GENERAL PURPOSES COMMITTEE.

This Committee spent £266 less than its estimate during the past year, the saving being shown under the heads of Refuse Collection and Disposal. There is a reduction of £407 in the estimate for the new year in respect of these services, resulting from the Council's policy of reverting to fortnightly collection instead of weekly.

For the coming year the Committee estimates to require £6,284 (excluding Isolation Hospital Precept), which is a decrease of £226.

TOWN PLANNING COMMITTEE.

The Town Planning Committee requires £200, which is the same as for the current year.

ALLOTMENTS COMMITTEE.

Due to increased expenditure in preparing ground for new allotments, the Committee overspent the estimate by £60, but the increased income in 1941-42 will, it is estimated, result in a credit of £136. There are now 525 War Allotments in cultivation and 38 vacant plots in Barnet and Totteridge still available.

AIR RAID PRECAUTIONS COMMITTEE.

The nett expenditure for 1940-41 is in excess of the estimate of £2,361 by £2,934. Of the total expenditure of £85,729 on Air Raid General Precautions, £83,586 is recovered, and the difference of £2,143 includes £2,058 on items disallowed for grant purposes. £1,774 of this amount is in respect of the allocated wages of permanent men which, under Government regulations, are disallowed for grant purposes. In the year 1941-42, it is estimated that £600 wages will be disallowed, and this constitutes the larger part of the nett cost of £862 of the Air Raid General Precautions.

The Auxiliary Fire Service cost £1,312 more than was estimated, on account of the considerable increase in the cost of Sub-Stations and maintenance of vehicles. The estimate for 1941-42 is increased £825. The wages of the approved personnel of the Auxiliary Fire Service are reimbursed by the Government, together with the approved rents of premises. The remainder is grant aided to the extent of 65%.

I do not propose to detail the heads of expenditure of the Civil Defence Services, as extensive information has been supplied in the estimates. The Council is aware of the necessity, and is in complete agreement with the expenditure, in order to maintain the Services in their present state of high efficiency. The Council is indeed grateful for their past magnificent efforts and is sure of continued excellent service.

FINANCE COMMITTEE.

The Finance Committee spent £96 more than was estimated during the current year.

During next year the Committee estimates to require £13,104 from the rate, an increase of £1,864. Salaries of officers require £1,666 more than the estimate for the current year, due to the engagement of additional staff, Bonus and Increments. The Council will appreciate that most of the staff are engaged on Civil Defence Works and, although their salaries are not grant aided, the staff are essential if the Civil Defence duties placed on a local authority are to be properly and efficiently carried out.

Establishment charges, including insurance premiums (£240), and Audit Stamp Duty (£220), amount to £2,098. The increase is due mainly to loss of income in respect of Private Street Works administration charges.

TOTAL OF BARNET COUNCIL'S REQUIREMENTS.

The following summary can now be prepared of Part I of the estimates, showing the sum required by the Council for services under its immediate control:

Committee	Estimate of nett Expenditure 1940-41		Estimate of nett Expenditure 1941-42		Variation in rate in £
		Rate in £		Rate in £	
	£	s. d.	£	s. d.	d.
Fire Brigade	2,176	2·21	1,828	1·93	- ·28
Highways	9,940	10·08	8,477	8·97	- 1·11
Farm	7,865	7·98	8,312	8·80	+ ·82
Parks	5,331	5·41	5,313	5·62	+ ·21
Housing	1,669	1·69	2,754	2·92	+ 1·23
General Purposes.. ...	6,510	6·60	6,284	6·65	+ ·05
Town Planning	200	·20	200	·21	+ ·01
Allotments..	Cr. 42	Cr. ·04	Cr.136	Cr. ·14	- ·10
Air Raid Precautions ...	2,361	2·39	3,527	3·73	+ 1·34
Finance	11,240	11·40	13,104	1. 1·86	+ 2·46
	£47,250	3s.11·92d.	£49,663	4s. 4·55d.	+ 4·63d.

It will thus be seen that this Council as an administrative authority requires a rate of 4s. 4·55d. in the £, which is an increase of 4·63d. in the £.

PART II.

This part of the estimates deals with the rates which the precepting authorities concerned require to be levied in the district during the coming year.

BARNET ASSESSMENT COMMITTEE.

This authority will require £130 during the coming year, which is £5 more than for the current year.

METROPOLITAN POLICE.

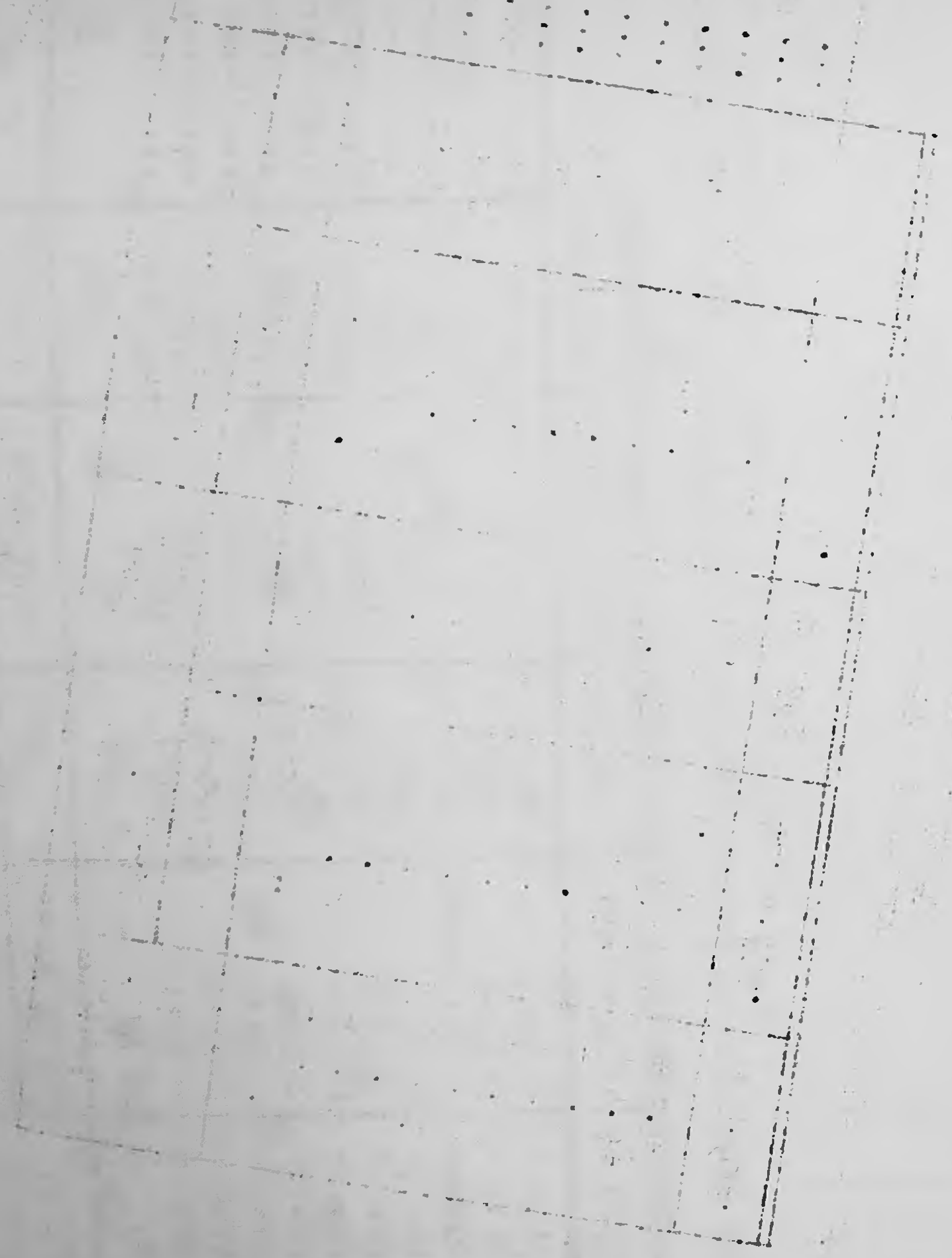
The Receiver for the Metropolitan Police has notified the Council that the Secretary of State has fixed the police rate at 1s. 1d. in the £ on the rateable value of the district as at the 1st April next. This rate is a decrease of 1½d. on the current year. The notification is accompanied by a statement that the decrease is an adjustment in respect of war expenditure of 1939-40, 1940-41 and 1941-42.

BARNET JOINT HOSPITAL BOARD.

The Council has been advised that the precept for the half-year ending the 30th September, 1941, is 1¼d. in the £. It has, therefore, been estimated at 2½d. in the £ for the whole year 1941-42, a reduction of ½d. on the current year, and equal to £530.

COLNE VALLEY SEWERAGE BOARD.

The sum estimated to be paid to the Board for the Rowley Ward's share in the Colne Valley regional sewerage scheme is £482, as compared with the estimate of ~~£442~~ for the current year.



HERTFORDSHIRE COUNTY COUNCIL.

The precept for the coming year is 7s. 10d. in the £, which is a decrease of $4\frac{3}{4}$d. in the £.

The County Budget shows this decrease to be due to a reduction of 4d. in the precept for General County Purposes, because of no provision for a working balance, as against 4d. in 1940-41, and a reduction of $\frac{3}{4}$d. in the precept for Special County Purposes. In addition the amount of Special Charges in respect of Higher Education and County Library is estimated at £992, as against £1,518 in 1940-41, a decrease of £526.

The Special County Precept includes 6d. for Civil Defence, London Region; this amount is the same for the five areas included in the Middlesex County Council scheme for Civil Defence. The precept for Civil Defence in these five areas is 5d. more than in the other areas in Hertfordshire.

SUMMARY OF PRECEPT REQUIREMENTS.

The following summary shows the total sums which have to be provided for the precepting authorities:

Authority	1940-41		1941-42		Variation
	Estimate	Rate in £	Estimate	Rate in £	
		s. d.		s. d.	
Barnet Assessment Committee	125	·13	130	·13	-
Barnet Joint Hospital Board	3,250	3·30	2,660	2·82	- ·48
Metropolitan Police	15,452	1. 3·68	13,821	1. 2·63	- 1·05
Colne Valley Sewerage Board	442	·45	482	·51	+ ·06
Hertfordshire County Council	98,886	8. 4·29	89,822	7. 11·05	- 5·24
	£118,155	9s. 11·85d.	£106,915	9s. 5·14d.	- 6·71d.

The total rate for these purposes is, therefore, $6\frac{3}{4}$d. in the £ less than for the current year.

PART III.

GOVERNMENT GRANTS.

The general Exchequer Grants notified as payable by the Ministry of Health during the coming year amount to £12,125. This sum is £9 more than the grant for the current year.

The supplementary Exchequer Grants, which are wholly applicable to the parishes of Ridge, Elstree and Shenley, are reduced by £10 to £80. These supplementary Grants are reduced annually and will eventually cease.

Grant under the Tithe Act, 1936, which will be received next year is estimated to amount to £161.



DIFFERENTIAL RATES.

The relief in the parish of Ridge from supplementary Exchequer Grants payable to the Council under the Local Government Act, 1933, is maintained at 3d. in the £. In the parish of Shenley the supplementary Grant relief is reduced from 3d. to 1d. in the £, and in the parish of Elstree there is no relief due for 1941-42.

The East Middlesex Sewerage Precept of 3d. for 1940-41 was levied incorrectly on the whole Barnet area, whereas it should have been levied on Barnet area, less Rowley Ward, in accordance with the directions of the precept. In 1941-42 the precept of 3d. will be levied on the Barnet area excluding Rowley Ward.

RATE REQUIRED.

The following summary shows the total amount which the Council must raise by levying a general rate:

EXPENDITURE.	Estimate £	%
Barnet Urban District Council (Part I)	49,663	31
Precepting Authorities (Part II)	106,915	69
Total.....	£156,578	100%

INCOME.		
General Exchequer Grants..	12,125	86½
Estimated balance in hand 1st April, 1941... ...	1,896	13½
Total.....	£14,021	100%
NETT SUM REQUIRED.....	£142,557	
(Excluding East Middlesex Sewerage Precept)		

A rate of 12s. 11d. is estimated to produce £146,475 which will meet the sum required as shown above and leave a working balance of £3,918, which is £2,022 more than the working balance with which we expect to start the new financial year. This working balance is, however, £112 less than the working balance on the 1st April, 1940. To the 12s. 11d. must be added the 3d. for East Middlesex Sewerage Board and the relief on account of supplementary Exchequer Grant to Shenley and Elstree.

EXAMINATIONS OF VARIATIONS.

The following summary shows briefly the variations in terms of rate poundage:

EXAMINATIONS OF VARIATIONS (Continued).

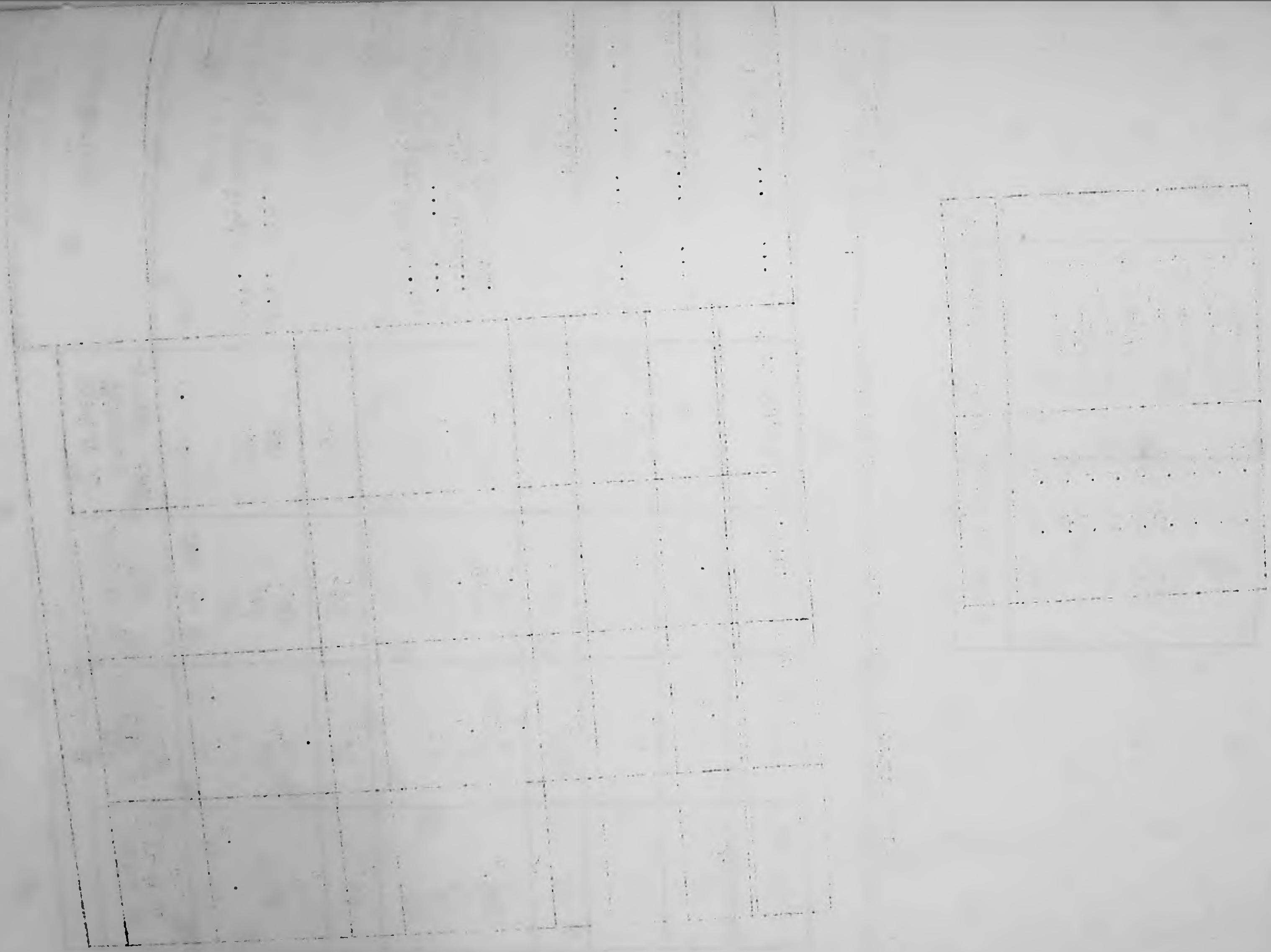
Nature of Item	Rate in the £			
	Parish of Chipping Barnet etc.	Parish of Ridge	Parish of Shenley	Parish of Elstree
	s. d.	s. d.	s. d.	s. d.
Increases:				
Barnet Council (Sheet 4) ...	4¾	4¾	4¾	4¾
Working Balance	2.	2.	2.	2.
	6¾	6¾	6¾	6¾
Decreases:				
Barnet Joint Hospital Board...	½	½	½	½
Metropolitan Police	1.	1.	1.	1.
Hertfordshire County Council..	5½	5¼	5½	5¼
East Middlesex Drainage Board.	-	3.	3.	3.
	6¾	9¾	9¾	9¾
Supplementary Grants:				
Decrease	-	-	2.	-
Nett Decrease in Rate... ...	-	3.	1.	3.
Rate Levied 1940-41	13s. 2d.	12s. 11d.	12s. 11d.	13s. 2d.

During my eight years' service as Chairman of the Finance Committee the General Rate has been as follows:

Financial Year	Rate in the £
	s. d.
1933-34	10. 4.
1934-35	10. 0.
1935-36	10. 0.
1936-37	9. 9.
1937-38	10. 6.
1938-39	10. 4.
1939-40	11. 8.
1940-41	13. 2.

CONCLUSION.

In conclusion, I thank our chief officials for the willing co-operation and assistance given me in the discharge of my duties as Chairman of the Finance Committee, and I would specially mention the Deputy Treasurer, Mr. E.S. King, whose help and comprehensive knowledge of Local Government finance has been invaluable.



RECOMMENDATIONS.

I beg to move:

1. That the estimates, as amended, for the year ending on the 31st March, 1942, as circulated to members, be adopted.

2. That at its meeting on the 18th March next, the Council makes and seals:

   (a) A General Rate of 13s. 2d. in the £ for the parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge.

   (b) A General Rate of 12s. 8d. in the £ in the transferred portion of the parish of Ridge.

   (c) A General Rate of 12s. 11d. in the £ in the transferred portion of the parish of Elstree.

   (d) A General Rate of 12s. 10d. in the £ in the parish of Shenley.

   Such General Rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants.

3. That the foregoing General Rate be payable in two equal half-yearly instalments on the 1st day of April, 1941, and the 1st day of October, 1941.

Chas J Bears

Chairman of the Finance Committee.

7th March, 1941.

155 B

WAR EMERGENCY COMMITTEE

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

14th February 1941.

1516 HOUSING (EMERGENCY POWERS) ACT, 1939. Information was received from the Ministry of Health that consent would be given to a further loan of £10,000 under this Act in respect of expenditure on repairs arising out of War damage, and it was agreed to recommend that the seal of the Council be affixed to the Undertaking and Mortgage in respect of this advance of £10,000 by the Minister of Health under the provisions of the enactment referred to.

1517 CIVIL DEFENCE PAY. Home Security Circular No. 36 was submitting showing that, from and including the first complete pay week after the 1st February, 1941, the standard weekly rates of Civil Defence pay for whole-time personnel would be increased by flat rate additions of 5/-d for men, 3/6d for women, and 1/6d for youths. These increases applying also to the Auxiliary Fire Service and retained members of the Fire Brigade engaged on a whole-time basis.

1518 BILLETING. The Deputy Treasurer reported as to the rental grants made by the Government Valuer in respect of premises requisitioned for billeting, and was authorised to give such assistance as was possible to the claimants in the compilation of figures to secure the payment of equitable sums.

1519 A.F.S. - VEHICLES. Upon the report of the Chief Officer of the Fire Brigade, approval was given to the purchase of another Ford V8 engine as spare, at a cost of about £5 subject to condition, in order to provide for the repair of one of the existing A.F.S. vehicles.

1520 FIRE PREVENTION (BUSINESS PREMISES) ORDER, 1941. The Chief Officer gave an interim report of his investigations under this Order in relation to business premises in High Street, and further consideration of the matter was deferred until a full report could be submitted.

The Committee considered the protective arrangements for Barnet Parish Church and decided that the Rector should be asked to make immediate arrangements for an adequate rota of persons to undertake fire prevention duties thereat.

1521 MOBILE CANTEEN. On behalf of the Council, the Committee

accepted with gratitude an offer made through Mrs. Enoch, of Pine Grove, Totteridge, to provide a Mobile Canteen for use in this district, it being agreed that provision of the necessary towing and garage arrangements would be made by the Council.

17th February, 1941.

1522 GAS CLEANSING. On urgent directions received from the Ministry of Health through the Middlesex County Council, the Surveyor and the A.R.P. Medical Officer were asked to make immediate investigations as to the likelihood of suitable premises being available for adaptation and use as a Gas Cleansing Centre for the general public.

1523 WATER SUPPLY. In connection with para. 1505, further correspondence was submitted from Water Undertakings, and Circular No. 298 from London Civil Defence Region, showing that arrangements had been made by the Metropolitan Water Board to print and supply to each Local Authority situate in their area within London Region notices advising consumers that, until further notice, all water should be boiled. These notices were to be distributed in the event of pollution of water arising, and the Board would also print and supply for like distribution suitable notices when the need for precautions had passed. It was understood that a similar procedure would be followed by Barnet District Gas and Water Company.

1524 FIRST AID POSTS. A report was received, following the Ministry of Health Circular No. 2241, as to the provision of Gas Cleansing arrangements at First Aid Posts. In order better to elucidate the requirements, the Committee had the advantage of discussing the question with Mr. Ellicott, Ministry of Health Inspector, when various matters were decided subject to later consultation with the Council's Surveyor and written confirmation.

1525 RESCUE PARTY DEPOT. The Surveyor reported that it was necessary to erect an independent building to accommodate thirty persons at the Rescue Party Depot so as to provide protected accommodation for the Squads, and that authority for this work to proceed had been given by the Middlesex County Council.

1526 TOTTERIDGE FIRST AID POST. The Surveyor reported that, in view of the proposals indicated in para.1524, arrangements would have to be made for the garage accommodation at this Post now to be erected on manorial land adjoining.

1527 MORTUARY. The Sanitary Inspector was authorised to supply gas heating to the emergency mortuary accommodation.

1528 REST CENTRES. Middlesex County Council Circular No. 343

was submitted with regard to the provision of protected sleeping accommodation at Rest Centres and indicating the extent to which this accommodation should be provided. The Surveyor was asked to prepare suitable schemes for submission to the County Council.

1529 WAR DAMAGE - GLADSTONE PLACE. It was reported that, on behalf of the owner of Nos 1/15, Gladstone Place, a scheme for the expenditure of £600 to reinstate these War damaged premises had been submitted but, having regard to the damage and other conditions of the property, the Committee could not agree to any such expenditure being incurred, the premises being suitable only for demolition.

1530 REFUSE COLLECTION. Approval was given to the purchase of six new tyres at £5. 19. 6. each, less 2½% for cash, for the refuse collection vehicles, which vehicles were reserved for decontamination and other Civil Defence purposes.

1531 COMMUNAL SHELTERS. The approval of the Regional Commissioners was received to an expenditure of £5,640 for the provision of bunks by Messrs. Superior Woodwork Ltd. at the rate of 47/-d per 3-tier set of bunks for Communal Shelters.

Middlesex County Council Circular No. 341 and London Region Circular No. 233A were considered in relation to the general question of the erection of further Communal Shelters in highways. Having considered all the circumstances, the Committee decided to continue with the erection of such Communal Shelters in this district as already proposed.

20th February, 1941.

1532 SALVAGE. Details as to the disposal of materials salvaged from demolished and damaged buildings were noted in London Region Circular No. 286, wherein were shown the prescribed sale prices of various materials and the conditions whereunder firewood, to the extent of small quantities of broken timber suitable only for such use, might be given free to householders for their private use on their personally collecting it from the dumps concerned.

1533 GAS CLEANSING. The Committee had before them a letter from the Surveyor, setting out the result of the investigations by the A.R.P. M.O. and himself as to suitable sites for a Gas Cleansing Station, from which it appeared that the garage at the Salisbury Hotel would meet the circumstances but that the authorised cost of £250 would be insufficient, the total expenditure on the information available at the moment, being from £600/700. The Committee agreed that immediate steps should be taken for the necessary work to be authorised at these premises

and that the Middlesex County Council should at once be approached thereon.

21st February, 1941.

1534 AUXILIARY FIRE SERVICE. It was agreed that arrangements should be made with the A.R.P. Medical Officer and the Medical Officer of Health for the inoculation of members of the Auxiliary Fire Service who were prepared to undergo this.

1535 FIRE PREVENTION (BUSINESS PREMISES) ORDER, 1941. The Chief Officer of the Fire Brigade and Commandant Licrece reported as to their enquiries on the operation of this Order, and it appeared that there had been a definite attempt made to comply with the Order in most instances, but there were several groups of business premises where difficulties might arise. A number of these cases were considered by the Committee, and it was decided to invite the Group Leaders (or their deputies) concerned to meet at the Council Offices on Wednesday, the 26th inst., at 7.30 p.m., to discuss the scheme generally, Commandant Licrece meanwhile undertaking to prepare a plan showing the grouping of the premises for further consideration by the Committee.

24th February, 1941.

1536 FIRE PREVENTION (BUSINESS PREMISES) ORDER, 1941. The Chief Officer of the Fire Brigade further reported on this subject, showing that the total number of employees and other persons available for fire prevention purposes in Barnet High Street was 372 males and 449 females, but all of this number were not operating for these purposes. The plan prepared by Commandant Licrece was submitted and the Committee considered in detail the number of fire parties who should be allotted to each group of premises so that these particulars might be available for the meeting with Group Leaders on the 26th inst.

1537 BARNET ISOLATION HOSPITAL - INFECTIOUS DISEASES. In connection with para. 1474 a letter was read from Herts County M.O.H. regarding the general arrangements with Isolation Hospitals for mutual assistance in the event of any such Hospital having to be wholly or partly evacuated through enemy action.

1538 DECONTAMINATION OF CLOTHING. A letter was read from Middlesex County Council, stating that it was proposed to erect a small plant at the rear of Rushey Laundry to deal with civilian clothing of these two Urban Districts and Barnet Rural District, approval of London Civil Defence Region having been applied for.

1539 CIVIL DEFENCE PREMISES. Following an inspection made by the Middlesex County Medical Officer's Department, it

was reported that owing to the inability to provide adequate protection at the Ambulance and Stretcher Party Depot at Underhill, these premises could no longer be regarded as suitable for the purpose. It was accordingly decided to transfer the personnel and equipment to Barnet Technical Institute, at which premises arrangements would also be made for further suitable protection of the windows of the rooms already occupied by other such personnel.

1540 HOME GUARD. The Ambulance Officer was asked to confer with the Home Guard authorities upon the general question of the location of their Regimental Aid Posts and the collection of casualties therefrom.

1541 WAR DAMAGE. A letter dated the 21st inst. was read from the Chairman of the Middlesex County Council, stating that the County Engineer had expressed his warm appreciation for the whole-hearted support and collaboration given by the Engineers to all authorities in Group 6 in dealing with damage to roads and the clearance of debris, and the County Chairman conveyed his personal thanks to the Surveyor and his staff for their very efficient and helpful co-operation.

1542 41, HIGH STREET. A.T.S. It was agreed that, in order to provide social and recreation facilities for local A.T.S., two rooms on the first floor, and other accommodation on the second floor, at 41, High Street, should be made available for this purpose.

1543 GAS CLEANSING. With reference to para. 1533, the Controller reported that he had, on the 21st inst., seen the scheme-making Authority, as a result of which the Senior Regional Officer of the Ministry of Health had approved the proposals for utilising, and the consequent requisitioning of, the Salisbury Garage and part of the yard as a Gas Cleansing Station, at an estimated cost of £600/700, it being calculated that, under present conditions of scarcity of labour, materials and technical staff, the job might take 6/7 weeks for completion. The necessary requisitioning of the property had been effected on the 21st inst. on a requisition signed by the Clerk of the Hertfordshire County Council, as supplied through the Middlesex County Council.

<u>27th February, 1941</u>.

1544 A.R.P. PERSONNEL. The Committee considered applications received from two male drivers of the Ambulance Service for release to take up other employment. Full details of the application and circumstances attaching thereto were before the Committee, together with the provisions of Standing Rules and Order No. 1649 of 1940. After lengthy discussion, the Committee found themselves unable to come to a decision thereon, the matter accordingly being referred to the Controller of Sub-Group 6(B) who, up-

on the circumstances being fully explained to him by the Committee, expressed the view that, having regard to the latest instructions as to the utilisation of Stretcher Party Services and the Decontamination Service, and bearing in mind S.R.O. 1649, these applicants should be retained in their present Service and not released. It was, therefore, decided to inform the applicants accordingly.

1545 FIRE PREVENTION (BUSINESS PREMISES) ORDER, 1941. Further consideration was given to the requirements of this Order and the result of the investigations made to date, together with the position relating to residential and other properties not covered by the terms of the Order. After careful consideration, the Committee decided to recommend the Council to make application through the Regional Commissioners to the Minister of Home Security in accordance with Article 1 of the Civil Defence Duties (Compulsory Enrolment) Order, 1941, which is as follows:- "1. If the Minister is satisfied, on the report of a local authority or otherwise, that the number of persons voluntarily enrolled for the performance of fire prevention duties in the area of a local authority is insufficient to enable that authority to discharge the duties imposed on it by Regulation twenty-seven B of the Defence (General) Regulations, 1939, the Minister may direct that this order shall apply to the area of that authority".

Consideration was also given to the steps to be taken to safeguard properties owned and occupied by the Council, and the proposals of the Chairman of the Council thereon were agreed in principle.

1546 AUXILIARY FIRE SERVICE. The Committee received and noted copy of a protest by Barnet and District Free Church Ministers Fraternal concerning the action of this and another Authority in relation to conscientious objectors in the Civil Defence Service.

1547 STIRRUP PUMPS. Directions were given for a further supply of stirrup pumps to be purchased, if available, at a price of 22/6d each.

1548 STEEL HELMETS. Approval was given to the Home Office indent for steel helmets for Fire Parties to be increased to 750.

1549 CIVIL DEFENCE PREMISES. The Surveyor reported that the provision of further blast wall protection at Barnet Technical Institute was now in hand by Messrs. Laing.

1550 A.R.P. PERSONNEL. Group Memo. No. 83 was received, indicating that it is proposed in future, where the action of the A.R.P. Controller is not in question, to begin by asking him for a report through the Group and Sub-Group Controller when there are allegations on the conduct of A.R.P. personnel in operations, before deciding to have

a full enquiry by the Group Controller and Regional Officer.

1551 REST CENTRES. The Controller reported as follows:- The Special Committee on this matter has met and satisfied themselves as to the preparedness of the various Rest Centres which are located at Methodist Hall, High Street; Byng Road Cookery Centre, and Church House, Wood Street (these being first-line Centres): others are at Baptist Hall, High Street; Barnet Cinema Cafe and the Institute Room adjoining the Ewen Hall. At the Kemp Hall, Totteridge C. of E. School, there is another which serves that locality. Primary and alternative cooking facilities are available at the first-line Centres, and means for light refreshments at the others, all being fully provisioned for their respective purposes. The Centres have been inspected by Cty. Alderman Fern, Chairman of the Special Committee.

It was agreed that the possibility of providing a Social Club for evacuees and billetees, to be open during the daytime at the Church House Centre when the hall is not in use for its prescribed purpose, should be investigated.

1552 REPORT AND CONTROL CENTRE. It was agreed that a letter of thanks should be sent to the Rescue personnel for their assistance in constructing additional accommodation at the Report and Control Centre.

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of the Council. (Note:- At Barnet Juvenile Court on the 28th instant, each boy was placed on probation for a period of two years).

3rd. March 1941.

1560. WATER SUPPLY. The Chief Officer of the Fire Brigade was asked to interview the persons concerned regarding absence of adequate water supply at premises at Rowley Green.

1561. FOOD CONTAMINATION. In connection with paragraph

...ough the Group and Sub-Group Controller when there are allegations on the conduct of A.R.P. personnel in operations, before deciding to have

WAR EMERGENCY COMMITTEE.

FOR THE

URBAN DISTRICT OF BARNET.

MINUTES OF THE PROCEEDINGS OF THE COMMITTEE.

27th. February 1941
(Continued)

1553. RESCUE & STRETCHER PARTIES. London Regional Circular No 312 was submitted requiring that all members of Rescue Parties should be trained in decontamination and that Stretcher Party members should be given elementary training in rescue work. The Departmental Officers concerned were asked to make the necessary arrangements immediately and to report thereon from time to time.

1554. COMMUNITY FEEDING CENTRE. The Controller reported as to contemplated arrangements for establishing a Community Feeding Centre on the first floor at Barnet Church House and preliminary steps taken thereon.

1555. BUNKS FOR COMMUNAL SHELTERS. It was agreed that arrangements should be made for reducing the number of bunks now stored at the Congregational Schoolroom, Wood Street, by dispersing some into adjacent rooms.

1556. REST CENTRES. Information as to methods of strengthening Rest Centres, as set out in London Regional Circular 308, was referred to the Surveyor for attention.

1557. WELLHOUSE LANE. Approval was given to the Surveyor carrying out free of cost certain alterations to the roadway opposite the entrance to Wellhouse Hospital, in Wellhouse Lane, as asked for by Barnet Guardians Committee.

1558. FIRE PREVENTION. STEEL HELMETS. Home Security Circular No 51, as to supplies of Civilian helmets for fire prevention personnel at Business Premises was noted for action.

1559. STREET WARNINGS. The Controller reported that on the 22nd inst charges had been preferred on behalf of the Council against two boys apprehended by the Police for stealing a Miners Street Warning Lamp from High Street, the property of the Council. (Note:- At Barnet Juvenile Court on the 28th instant, each boy was placed on probation for a period of two years).

3rd. March 1941.

1560. WATER SUPPLY. The Chief Officer of the Fire Brigade was asked to interview the persons concerned regarding absence of adequate water supply at premises at Rowley Green.

1561. FOOD CONTAMINATION. In connection with paragraph

1475. the Sanitary Inspector reported as to steps now being prepared by him in this matter, including arrangements with a public analyst for the examination of samples of gas contaminated foodstuffs.

1562. FIRE PREVENTION (BUSINESS PREMISES)ORDER Preliminary reports were received as to arrangements, under the terms of this Order, for fire prevention at Council property, and endeavours were being made to prepare a rota of duties in respect of the Municipal Offices and Ravenscroft House.

1563. A.F.S VEHICLES. In connection with para.1519 the Chief Officer reported that the Ford V8 engine was not now obtainable. Approval was given for the purchase, at a sum of £10, of a 30h-p Ford V8 cylinder with two cylinder heads, as spares.

7th March 1941.

1564. HOME GUARD. The Ambulance Officer reported as to enquiries made of the Home Guard as to arrangements for casualty services in the event of roads being blocked, and directions thereon were given.

1565. GAS CLEANSING. FIRST AID POSTS. Following a visit by Dr. Whitworth Jones (Ministry of Health)on the 5th instant, a report was received concerning arrangements at the Auxiliary Cleansing Station, (paras 1533 and 1543,) the work on which was proceeding satisfactorily. It was also reported that on the same occasion Dr Whitworth Jones had visited Wellhouse Hospital First Aid Post, and in discussion with the Medical Superintendent it had been agreed that, henceforth, walking and sitting cases would be received at and treated in the First Aid Post in accordance with the practice throughout London Region, and that stretcher cases would be directed into the main hospital. Enquiries were also being made of the Herts.C.C. by the Ministry as to the possibility of providing a properly equipped Mobile Unit at Wellhouse Hospital in place of the existing vehicle. Details for the extension of the Cleansing Station at the Hospital were also under investigation.

1566. A.R.P.Personnel. Following the decision given in paragraph 1544, a letter was received from one of the drivers concerned, and it was agreed that he should be informed that any further application made by him would be sympathetically considered on its merits.

A letter was also read from another member of the Ambulance Service, and his submissions duly noted and left to the Controller for reply.

1567. WARDENS' RATIONS. Upon the report of the Deputy Treasurer, approval was given to the writing off of 3lbs of tea and 6lbs of sugar in connection with the original issue of wardens' rations.

1568. WARDENS' POSTS. The Surveyor reported that only one quotation had been received for the building of a new Wardens' Post in lieu of Post 'K', namely from Messrs C.& A.Catchpole Ltd. at £142.4.3, and this had been submitted to the Middlesex County Council. The Surveyor was authorised, on receipt of County approval, to proceed with the work on the agreed site at Chesterfield Road.

1569. RESCUE PARTY. The Surveyor reported that drawings and estimate of £145-2-1 had been submitted to the Middlesex County Council for the provision of protective accommodation at the Rescue Party Depot.

1570. TIMBER. SALVAGE. In connection with the scheme foreshadowed in London Region Circular 286 for the supply of limited quantities of salvaged timber free for bunks to householders who have been provided with a free shelter, and for first aid repairs, the Surveyor reported that approximately 230 squares of timber were required for various civil defence works, and that it was unlikely there would be any surplus for the other purposes indicated.

1571. INDOOR SHELTERS. Details were received in London Region Circular 320 as to the issue and distribution by the Ministry of a new type of indoor shelter, and directions were given for publicity to be given thereto when notice of consignment of supplies to this District has been received,

1572. DOLLIS BROOK PUMPING STATION. A letter dated 4th March was read from the Ministry of Health intimating that loans of £1080 in respect of plant and £620 in respect of builings would be made for the repair of war damage to these premises, the repair work being authorised under defence Regulation 56a. It was resolved:- That loans of the amounts stated be agreed on the terms set out in the memorandum accompanying the Ministry's communication.

1573. COMMUNAL SHELTERS. Middlesex County Council approval was received to expenditure of £2484-0-9½ for internal and external lighting in 142 communal shelters, and the work could proceed accordingly.

1574. ANDERSON SHELTERS. it was left to the Surveyor to arrange for the removal of Anderson Shelters in cases where occupiers of premises sorequire.

1575. RESCUE PARTY. Approval was given to the replacement(at a cost of 13/6) to the workman concerned, (without prejudice) of a level damaged by a Rescue lorry, as reported upon by the Surveyor.

1576. FUEL OVERSEER. On an application received from Mr. H Caudle (Fuel Overseer's assistant) it was agreed that approval be sought from the Ministry of Mines for his salary to be at the rate of £3.10.0 per week as from the 1st February.

11th March 1941.

1577. MEDICAL OFFICER OF HEALTH. A letter was read from Dr. G.R.Hughes enquiring on behalf of Dr.C.F. Hardie as to salary payable to the latter during sick leave. Directions were given for the matter to be submitted to the Ministry of Health for instructions.

1578. ROAD REPAIRS. CLEARANCE OF DEBRIS. London Region Circular 328 was noted as to arrangements for temporary deferment from military service of men required for road repairs and clearance of debris.

1579 FIRE PREVENTION. Approval was given to the purchase at 3/6d each of 200 galvanised buckets, 2-gall. capacity, for resale.

1580 AUXILIARY FIRE SERVICE. The Committee heard with regret of the absence through illness of A.F.S. Commandant S. A. Licrece.

1581 FIRE PREVENTION. The Committee considered London Region Circular No. 326 forwarding a direction under Defence Regulation 27B by the Minister of Home Security requiring Local Authorities to report, in writing, arrangements made elsewhere than in business premises for securing that a watch is kept for the fall of incendiary bombs and the combating of fires therefrom. It was also indicated that the Commissioners asked that members of Fire Parties should be asked to assume the obligations of Civil Defence volunteers and to undertake to give not less than 48 hours per month to the duties of fire prevention, not merely in their own homes but wherever they may be required by the Local Authority. Those not willing to give this undertaking would not be entitled to the free issue of a steel helmet or be recognised as members of a Civil Defence organisation for the purpose of the Personal Injuries (Civilians) Scheme. In carefully considering these requirements, the Committee noted the change of Ministerial policy now announced, and gave directions for an explanatory circular to be issued through the Wardens' Service to all members of Fire Prevention Parties with a view to ascertaining the number of those who would be prepared to undertake these particular obligations.

1582 A.R.P. PERSONNEL. There was received and noted a communication from Barnet Congregational Church Meeting supporting views previously expressed by other local bodies deprecating dismissal from A.R.P. Services of conscientious objectors to military service.

1583 AUXILIARY FIREMEN. The Deputy Treasurer reported that the Ministry of Pensions had admitted an accident claim in respect of Auxiliary Fireman May.

14th March, 1941.

1584 SURFACE SHELTERS. By London Regional Circular No. 329 it was intimated that the Minister of Home Security had decided that all communal and surface shelters built in ungauged lime mortar must be closed or demolished. The Surveyor stated that an examination was therefore being made of all such shelters, upon which he would report. It was anticipated that about 30 shelters might come within the category indicated. The Committee directed that urgent representations should be made to the Regional Commissioners that until sufficient other shelters are available as substitutes, none should be closed or demolished.

1585 GAS CLEANSING. The Surveyor reported that the Ministry of Health were not prepared to approve the provision of emergency lighting in the Gas Cleansing Station at the Salisbury Garage, except by hurricane lamps.

1586 COMMUNAL SHELTERS. Middlesex County Council approval was received to extra expenditure of £5. 8. 1. in the provision of communal shelters in Bruce and Strafford Roads,

and £27. 4. 6. at Wentworth Flats.

1587 TOTTERIDGE A.R.P. CENTRE. London Region approval was received to estimated expenditure of £115 for the provision of garage accommodation at Totteridge A.R.P. Centre.

1588 FIRE PREVENTION. In connection with para. 1579 it was now reported that it had been possible to secure 200 buckets at a price of 1/11½d each, and it was agreed that these should be sold at 2/3d each.

1589 INDOOR SHELTERS. Notification having been received that 250 indoor shelters had been consigned to this District, the Surveyor was asked to make the necessary arrangements for their temporary storage when received, pending distribution.

1590 RESCUE PARTY. Consent was given to the use of A.F.S. Commandant Licrece's car by Depot Superintendent Licrece while his own car is under repair.

1591 A.R.P. DEPOT. Approval was received from the Home Office to an annual payment of £12. 15. 0. being taken into account for grant under the Air Raid Precautions Act, 1937, in respect of the part use of the A.R.P. Depot at 60/62, High Street, by the A.F.S. from 29th September, 1938.

1592 CATERERS. The Controller drew attention to the Local Authorities (Directions to Caterers) Order, 1941, dated 5th March, under which directions could be given by the Local Authority to any person carrying on the business of a catering establishment. The Minister of Food had also directed that this Order should only be exercised in extreme emergency and when certified as necessary by the Civic Head of the Local Authority, and should be withdrawn immediately the period of extreme emergency ceases.

1593 WAR DAMAGE. Particulars were received from the Ministry of Health as to arrangements for the deferment from military service of men employed on first aid repairs to War damaged houses.

17th March, 1941.

1594 WATER SUPPLY. The Chief Officer reported the result of his enquiries regarding water supply at Rowley Green and would make further investigations in due course.

1595 AUXILIARY FIRE STATIONS. Approval was given to the purchase of linoleum for Chesterfield Road Action Station and for two rooms at H.G. Auxiliary Fire Station.

1596 AUXILIARY FIREMEN. The A.R.P. Medical Officer reported the result of his examination of Auxiliary Fireman May in connection with the reference thereto in para. 1583 and no action was considered necessary thereon pending any further information.

1597 PUBLIC SHELTERS. Instructions were given for three box sprays to be obtained through the Middlesex County Council for use in the basement shelter at 41, High Street, at Totteridge A.R.P. Centre shelter and one in reserve.

1598 TOTTERIDGE A.R.P. CENTRE. Approval was given to applica-

tion being made for an increment for Mr. Dalley, attached to Totteridge A.R.P. Centre, as Shelter Cleaner, &c.

1599 FUEL SUPPLIES. ALLOTMENTS. The Surveyor reported as to arrangements made for four 10-pole allotment plots on land at the rear of the Drill Hall, in addition to the reservation of the remainder of the land for coal storage.

1600 COMMUNAL SHELTERS TOTTERIDGE. Representations having been received from certain local residents against the proposed provision of 19 communal shelters at Totteridge, on manorial land, it was agreed that enquiry should be made of the scheme-making Authority as to whether the erection of these shelters should proceed in view of the scattered nature of the property in the vicinity, but bearing in mind the necessity of making proper shelter provision for all concerned.

1601 GAS CLEANSING. Under date of the 14th instant approval was given by the Middlesex County Council to the provision of a public Cleansing Station at the Salisbury Garage at estimated expenditure of £600/700.

1602 WAR DAMAGE. The Committee noted, and referred to the Surveyor, intimation from Messrs. Harland & Son regarding the exposure of one side of No. 7, St.Albans Road by reason of the demolition of adjoining War-damaged property.

A letter from Mr. J. O. B. Hitch asking for a grant, or loan in aid, for the repair of No. 35, Wood Street, was referred to the Clerk for reply.

1603 CIVIL DEFENCE CONTRACTS. Directions were received through London Region that Sunday working on buildings or civil engineering contracts was to be discontinued forthwith and hours of work limited to 60 per week except in cases of accident or other emergencies such as air raid damage.

1604 FIRE PREVENTION (BUSINESS PREMISES) ORDER. A letter on this subject was received from Barnet and District Branch of N.A.L.G.O., and the Committee asked Heads of Departments to prepare a rota for fire watching of Council properties in accordance with the terms of this Order.

1605 WARDENS' POSTS. A letter from Wardens of Post 'G' asking for the provision of a blast wall at the Post was referred to the Chief Warden for reply.

21st March, 1941.

1606 FIRE STATION. The Chief Officer of the Brigade, and the Surveyor, were authorised to obtain a suitable clock for use in the Control Room at the Central Fire Station.

1607 AUXILIARY FIRE SERVICE. Proposals were approved for first-aid lectures to be given to about 50 men of the A.F.S.

Home Office Circular No. 17/1941 was received setting out decisions as to A.F.S. personnel liability for military service, and the Chief Officer was asked to complete and forward the necessary forms of return.

Home Office approval was received, for grant purposes, for an increase of 5/-d per week to each of the

two clerks engaged solely on A.F.S. duties, and a moiety of a similar increase to a clerical assistant in the Treasurer's Department engaged part-time on such duties, approval to date from 5th February, 1941. Under date of the 19th March, the Home Office approved, for grant, Central Fire Station telephone charges in excess of the average yearly peace-time expenditure.

1608 NATIONAL SERVICE BILL. The Controller drew attention to the provisions of this Bill, now before Parliament, and reported generally thereon.

1609 FIRE PREVENTION. STEEL HELMETS. Directions were given for the indent on the Ministry of Home Security for steel helmets for Fire Parties to be increased to 1,500.

1610 CASUALTY SERVICES. FURNITURE REMOVAL. The Committee had under consideration details previously reported as to payments which it was found had been made to members of the Casualty Service, in addition to their normal wage, when engaged on the removal of furniture and on other jobs. This not being in accordance with the usual practice for other Civil Defence Services of the Council, it was agreed that after the 31st March, 1941, all such payments shall cease, except on occasions when men are so employed on their off-duty days, the personnel concerned to be informed of this decision by the Ambulance Officer, and a monthly report to be submitted by the Deputy Treasurer as to all off-duty payments made.

1611 WAR DAMAGE. BARNET GATE LAND. It was agreed that the Surveyor arrange to fill the bomb crater on Barnet Gate land with rubble and remove all possible danger.

1612 RESCUE PARTY. Middlesex County Council approval was received to the estimate of £145. 2. 1. for provision of protected sleeping accommodation at the Rescue Party Depot.

1613 COMMUNAL SHELTERS. Following Ministry of Home Security directions for the closing of shelters built in ungauged lime mortar, and lime cement mortar, the Surveyor reported that 34 shelters were affected in this District but he advised that as the protection, although not up to code standard, was reasonable and better than the occupants would get in their own homes, the Committee asked that the Regional Commissioners should be notified that, unless instructed to the contrary, it was proposed to keep these shelters open until they were replaced by others.

1614 COMMUNAL SHELTERS, TOTTERIDGE. With reference to para. 1600, the Controller and the Surveyor reported that Middlesex County Council, as the Scheme-making Authority, had directed that the 19 communal shelters at Totteridge were to be proceeded with, and that they would arrange for the siting thereof on Monday next.

1615 ROAD REPAIRS. CLEARANCE OF DEBRIS. London Regional Circular 332 was submitted as to the financial assistance to Local Authorities in these matters, from which it was noted (inter alia) that there would be reimbursement of expenditure for the wages of all workmen actually engaged on the work, whether forming part of the permanent staff or not.

1616 MOBILE CANTEEN. A letter dated 14th instant was read from

Middlesex County Council, confirming that the Mobile Canteen to be presented by the Fineways Working Party, Totteridge, would be jointly used with Potters Bar Urban District.

1617 FIRE PREVENTION (BUSINESS PREMISES) ORDER. The Controller reported that the Departmental Officers had made arrangements with the Council's staff and workmen for fire protection at Council premises and rotas of duties were now in operation. It was agreed to recommend the Council to grant a subsistence allowance of sixpence per night to each member of the personnel when on duty.

24th March, 1941.

1618 REST CENTRES. The Controller reported that Mr. Henry Willink (Special Commissioner for the care and re-housing of the Homeless) had that day visited Barnet and certain of the Rest Centres, when he had discussed the general arrangements with the Rest Centre personnel and expressed his satisfaction.

1619 ALLOTMENTS. The Surveyor reported that he had been able to arrange with Mr. Sado and Mr. J. K. Adams respectively (to whom thanks were directed to be accorded) for the free use of land at Raydean Road and Hadley Manor Estate for allotment purposes, there being about 30 acres in total, some of which would be cultivated by sections of the A.F.S.

1620 FIRE PREVENTION (BUSINESS PREMISES) ORDER. An explanatory memorandum as to the operation of this Order, with foreword by the Minister of Home Security, was submitted from the Ministry, and directions were given, in accordance therewith, for blankets, beds, pillows and mattresses to be supplied for Fire Prevention Parties at Council premises, on prices being obtained.

1621 COMMUNAL SHELTERS, TOTTERIDGE. It was reported that the Middlesex County Council representative had today sited the various communal shelters for erection in Totteridge Village, and written confirmation would be forthcoming. A letter from Cr. East to the Chairman of the Committee was read, asking whether there could be some modification of the scheme, and directions were given for enquiry to be made of the Middlesex County Council as the Scheme-making Authority, having regard to the whole of the circumstances and the need for ensuring adequate protection for all concerned.

1622 INDOOR SHELTERS. The Ministry of Home Security forwarded preliminary particulars as to the issue of indoor steel shelters, a public announcement concerning which would be made on the 26th instant.

1623 FOOD WASTE. A letter from Herts Agricultural Committee as to the utilisation of food waste for pigs was referred to the Surveyor for him to confer thereon with that Committee's representative.

1624 A.R.P. CANTEEN. The Committee agreed, on a guarantee given as to refund, to provide for the part purchase of a Billiard Table at the A.R.P. Canteen at the Technical Institute.

28th March, 1941.

1625 COMMUNAL SHELTERS, TOTTERIDGE. The Controller's letter hereon to Middlesex County A.R.P. Officer was read, together with correspondence to that Officer from Mrs. Kemp (Lady of the Manor of Totteridge) and his reply to the Controller confirming 14 sites concerned, the construction of the communal shelters at which, as specified, must be proceeded with as soon as possible. The Committee therefore directed that the work be at once put in hand, any slight modification of the siting being left to the discretion of the Surveyor.

1626 WAR DAMAGE. A letter was read from Middlesex County Surveyor as to a War debris survey which was to be undertaken, and the Surveyor was authorised to point out that this matter would have to await attention when opportunity offered, in the absence of additional technical staff for the purpose.

1627 WARDENS' POSTS. Intimation was received from the Middlesex County Council that the construction of the new Wardens' Post 'K' could now proceed, as the Minister of Home Security had concurred therein and would recognise for grant the expenditure of £142. 4. 3.

1628 41, HIGH STREET. Messrs. Bignell & Son having offered to take over the vacant shop on the ground floor at 41, High Street, and to make certain alterations to allow of continued access to the basement shelter below, the Committee stated they would raise no objection thereto but it would be preferable for the leaseholder to arrange terms of tenancy direct with Messrs. Bignell & Son, the necessary adjustments as to rent of this requisitioned property to be thereafter made with the Middlesex County Council.

1629 FIRE PREVENTION (BUSINESS PREMISES) ORDER. In connection with para. 1620, approval was given to the purchase of 72 blankets at 15/11d each, and for the other equipment therein mentioned to be obtained.

31st March, 1941.

1630 A.F.S. UNIFORMS. Approval was given for the purchase at an estimated cost of 50/-d of standard A.F.S. transfer badges for steel helmets.

1631 STEEL HELMETS. FIRE PREVENTION. It was reported that 750 steel helmets for Fire Prevention Parties had now been consigned to the District, receipt thereof being awaited.

1632 TOTTERIDGE A.R.P. CENTRE. PUBLIC SHELTERS. It was reported that Mr Dalley, attached to this Centre, was seriously ill and authority was given for his position to be filled during his absence. (The Committee regret to note the subsequent decease of Mr. Dalley).

1633 HOME GUARD. Thanks were received from the Local Home Guard for the co-operation of the Civil Defence Services in their exercises held the previous day.

1634 INDOOR SHELTERS. The Surveyor reported arrangements for storing these shelters, when received, in five garages belonging to Mr. Edwin Thomas, at a weekly rent of 5/-d

per garage.

1635 COMMUNAL SHELTERS. TOTTERIDGE. A letter was read from Sir Francis Fremantle, M.P., stating that he had been approached by Totteridge residents that the erection of communal shelters at Totteridge was unnecessary and asking whether he could co-operate in making representations to higher authority. The Controller was directed to reply that this matter had already been the subject of careful consideration by the Committee and reference by them to the Scheme-making Authority, who had given instructions for the work to be proceeded with, which was consequently being done. It was therefore felt that no useful purpose would be served by the help proffered by Sir Francis, and that the responsibility of depriving that neighbourhood of this type of shelter protection was not one which could be accepted by the Committee, nor presumably by the Scheme-making Authority.

1636 41, HIGH STREET. Following the Committee's offer to give facilities for recreational accommodation for the A.T.S. on the first and second floors at 41, High Street, formal notice of requisitioning of such accommodation was received from the War Department and duly noted.

1637 BARNET CINEMA CAFE. As the A.R.P. Social Club at Barnet Cinema Cafe, established pre-War, was not now operating, and in order to recoup the Council for the loan granted towards the purchase of the Billiard Table thereat, the Deputy Treasurer was asked to arrange for the disposal of the Table after communicating with the Club Secretary.

1638 FOOD WASTE. The Surveyor reported that he had seen the representative of Herts Agricultural Committee as to the utilisation of waste food for pigs, and the Committee agreed to arrangements being made for suitable receptacles for such waste to be placed in the vicinity of Wardens' Posts (where such arrangements are suitable and not already made) and for local pig waste collectors to empty these from time to time. (It was subsequently reported that Mr. Ware would arrange this collection every other day, without charge).

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155 D.

Barnet Urban District Council.

Municipal Offices,
Wood Street,
Barnet. Herts.

25th March, 1941.

NOTICE IS HEREBY GIVEN that a MEETING OF THE COUNCIL will be held at the Council Offices, Wood Street, Barnet, on Friday next, the 28th March, 1941, at 7 p.m. for transaction of the following business :-

1 The Minutes of the Meeting held on the 18th March, 1941, as circulated, to be submitted and, if approved as correct, signed.

2 To receive such communications as the Chairman may desire to lay before the Council.

3 Notice of questions (pursuant to Standing Order 6).

4 Make and Seal General Rate for the twelve months ending 31st March, 1942, in accordance with Resolution of the Council of the 18th March, 1941.

5 Appoint Representative Trustee on John Howkins Charity.

THE COUNCIL TO RESOLVE ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1) FOR THE TRANSACTION OF THE FOLLOWING BUSINESS :-

To consider circulated reports (if any) of (a) Clerk (b) Engineer & Surveyor (c) Deputy Treasurer (d) Chief Sanitary Inspector.

Alfred Hays

Clerk of the Council.

of 12/10d in the pound in the Parish of Shenley, [illegible] General Rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants" and (2) "That the foregoing General Rate be payable in two half-yearly instalments on the first day of April, 1941, and the first day of October, 1941".

Council Meeting.

Friday, 28th March, 1941.

At a Meeting of the Council duly convened and held on the above date at 7 p.m there were present:- Crs. R. H. Broadbridge, J.P. (Chairman), Mrs. M. Strugnell (Vice-Chairman), C. T. Beard, A. Cheason, F. E. Claydon, J.W.Clark, Cty. Alderman H. E. Fern, J.P., F. Jacques, P. C. Marris, F. M. Martin Smith, E. P. A. Offord, W. Ryley Pratt, W. H. Rean, W. P. Render and J. L. Scutt, with Alfred S.Mays (Clerk), E. Scott (Engineer & Surveyor), C. W. Hill (Sanitary & Housing Inspector), E. S. King (Deputy Treasurer), and C.H.Townsend (Chief Officer of the Fire Brigade).

1 MINUTES. On the motion of Cr. Beard, seconded by Cr. Offord, the Minutes of the Meeting of the 18th March 1941 were taken as read and signed, subject to the date given in the second resolution in paragraph 4 headed "Estimate for Rate" being corrected to 28th March.

2 CLERK'S DEPARTMENT - DEPUTY CLERK. The Clerk submitted a letter from Mr. L. J. Adams (Deputy Clerk) now serving with His Majesty's Forces, stating that he had been appointed to a Commission as a Second Lieutenant. On the motion of Cr. Ryley Pratt, duly seconded, it was unanimously resolved:- "That congratulations of the Council be sent to Mr. L. J. Adams upon his appointment to Commissioned Rank".

3 GENERAL RATE. On the motion of Cr. Beard, seconded by Cr. Clark, it was unanimously resolved:- (1) "That the Council do now make and seal for the year ending 31st March, 1942 (a) General Rate of 13/2d in the pound for the Parishes of Arkley, Hadley, South Mimms Urban, Chipping Barnet and Totteridge (b) A General Rate of 12/8d in the pound in the transferred portion of the Parish of Ridge (c) A General Rate of 12/11d in the pound in the transferred portion of the Parish of Elstree (d) A General Rate of 12/10d in the pound in the Parish of Shenley, such General Rates for the transferred areas being in accordance with the County of Hertford Review Order, 1935, as adjusted by the receipt of the appropriate supplementary Exchequer Grants" and (2) "That the foregoing General Rate be payable in two half-yearly instalments on the first day of April, 1941, and the first day of October, 1941".

4 JOHN HOWKINS CHARITY. The Clerk submitted a scheme by the Charity Commission for the regulation of the John Howkins Charity, and under Clause 5 of the scheme, on the motion of Cr. Mrs. Strugnell, duly seconded, it was resolved:- "That Cr. A. Cheason be appointed for a term of four years as the Council's Representative Trustee on this Charity".

5 CHAIRMAN. The Chairman, having read his statement on the activities of the Council during his year of office, Cr. Broadbridge was thanked therefor by Cr. Martin Smith who, on behalf of the Council, voiced their appreciation for the courteous and admirable way in which Cr. Broadbridge had carried out his duties as Chairman.

ON THE MOTION OF CR. BEARD, SECONDED BY CR CHEASON, THE COUNCIL THEN RESOLVED ITSELF INTO COMMITTEE UNDER STANDING ORDERS 16 AND 19 (1).

6 MEDICAL OFFICER OF HEALTH. The Clerk reported that formal consent had now been received from the Minister of Health under Section 116 of the Local Government Act, 1933, to the appointment of Dr. A. L. Hyatt to act in place of the Medical Officer of Health during Dr Hardie's absence.

7 MAYS LANE WIDENING. The Clerk submitted for sealing by the Council a Conveyance in respect of a portion of the frontage of 81, Mays Lane, to be conveyed to the Council without monetary consideration under the agreed arrangement whereby the remainder of that property would be zoned for business purposes under the Town Planning proposals. Resolved:- "That the seal of the Council be affixed to this Conveyance subject to the siting of any boundary fencing already erected being to the satisfaction of the Council's Officers".

8 ELECTRICITY SUPPLY. The Clerk reported that the North Metropolitan Company had given notice that it was necessary to increase by 12½% the charges for certain public lighting now in commission, and that this would therefore affect all bollards, signs and other lamps but would not apply to the residual "black-out" charges for public lighting not in service, which was duly noted by the Council.

9 HOUSING STAFF - OVERTIME RATES OF PAY. Further correspondence was read by the Clerk from the National Union of Public Employees dated 12th March, together with the decision of the National Arbitration Tribunal concerning Rates of Pay and overtime conditions for manual employees of the Cornwall County Council engaged on Government Emergency Defence work. On the motion of Cr. Mrs. Strugnell, seconded by Cty. Alderman Fern, it was resolved nem con:- "That the National Union of Public Employees be informed that the Council adhere to their previous decision in this matter".

10 MEETINGS. The private meeting of members for the preliminary selection of Chairmanships and Committees for the ensuing year was fixed for Wednesday, the 9th April, at 7.30 p.m., and the Annual Meeting of the Council on Thursday, the 17th April, at 7.30 p.m.

11 ALLOTMENTS. It was reported by the Clerk that enquiries had been received for additional allotments and, as a matter of urgency on negotiations by the Surveyor and Deputy Treasurer, it had been possible by arrangement to secure additional allotment land at Raydean Road and on Hadley Manor Estate, the total area concerned being about 30 acres. On the motion of Cty. Alderman Fern, duly seconded, it was resolved:- "That the Council express their thanks to the two owners concerned for the free use of the lands in question for allotments".

12 COMMUNAL SHELTERS. The Clerk reported that, on instructions received from the Ministry of Home Security, a survey had been made of the Communal Shelters erected at the time when supplies of cement were greatly restricted, as the Ministry required that Shelters constructed of ungauged lime mortar or below standard should be closed immediately. The total number of Shelters affected in this district was 34, and the Emergency Committee had made representations to the Ministry of Home Security that they were prepared to take the responsibility of keeping open these Shelters until such time as others were available to take their place. On the advice of the Surveyor it was noted by the Council that the London Civil Defence Region had approved this course pending an inspection of these Shelters by the Regional Technical Adviser.

13 FIRE PREVENTION. The Clerk reported that arrangements had been completed by the Departmental Officers concerned and were now in operation for effective measures for Fire Watching and Fire Fighting at the Council's various offices and depots as required by the Fire Prevention (Business Premises) Order, 1941, and that the War Emergency Committee proposed, with the Council's consent, to make a subsistence allowance not exceeding 6d per night to each member of the staff or workman when carrying out this duty. The Clerk also submitted a letter from the Middlesex County Council relating to subsistence allowance wherein it was stated that an allowance of 1/-d per night would be recognised by that Authority and, on the motion of Cr. Claydon, seconded by Cr. Ryley Pratt, it was resolved:- "That a subsistence allowance of 1/-d per night be made, plus any reasonable travelling expenses to each member of the staff or workman while carrying out Fire Prevention duties".

14 REGIONAL OPEN SPACES. The Clerk gave in detail certain points in respect of the use of Regional Open Spaces after the conclusion of hostilities arising in connection with the draft Deed received from the London County Council and now under perusal, concerning the balance of grant due to the Council herein, and submitted a draft of his proposed

observations to the London County Council. The Council agreed to Cty. Alderman Fern seeking an interview with the Herts County Council on this matter on Monday next and to the Chairman of the Town Planning Committee, Cr. East, and Mr. Davies, Legal Assistant, arranging for a consultation with the Herts County Council on the same matter next Thursday. Cr. Mrs. Strugnell moved, and Cty. Alderman Fern seconded:- "That the letter as suggested by the Clerk to the London County Council be deferred until after consultation with the Herts County Council on this matter". As an amendment Cr. Claydon moved and it was duly seconded:- "That the letter suggested by the Clerk be sent direct to the London County Council prior to Cty. Alderman Fern's interview with the Herts County Council and the Council's representatives' consultation on Thursday next with that Authority". The amendment was then put, there voting For 11, Against 2, and was likewise agreed as a substantive motion.

15 WAR WEAPONS WEEK. Approval was given to Mr. King, Deputy Treasurer, carrying out work as Honorary Secretary during office hours in respect of the forthcoming War Weapons Week for Barnet and District.
