

CONFIDENTIAL

EAST BARNET URBAN DISTRICT COUNCIL



MINUTES

DECEMBER, 1959.

MINUTES Nos.

845 - 977

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 30th November, 1959.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor M. Patrick in the Chair;
Councillors Clarke, Hider, Jobbins, Hebron, Passingham
and Mrs. Stanfield.

845. MINUTES:

The minutes of the meeting of the Committee held on the 2nd November, 1959, were signed by the Chairman as a correct record of the proceedings.

846. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	579	330	909
Under construction			
Commenced	9	-	9
First floor level	12	-	12
Second floor level	6	-	6
Eaves level	-	6	6
Roofed in	17	11	28
Plastered	12	1	13
Totals under construction	56	18	74
Totals completed	523	312	835
Totals under construction and completed	579	330	909

(b) Certificates issued:

The Surveyor reported that the following certificates had been issued in favour of the under-mentioned contractors:-

<u>Site</u>	<u>Contractor</u>	<u>Value of Certificate issued</u>
Bevan Estate (Section 2)	Carlton Contractors Ltd.	£ 9,650
Mount Pleasant Roundabout	Davies & Rentowl Ltd.	1,186

847. SHOPS, MAISONNETTES, FLATS AND GARAGES - MOUNT PARADE:

The Surveyor reported (a) that the final account for the construction of the 9 shops, 8 maisonnettes, 6 flats and 12 garages at Mount Parade had been agreed with the contractors, Davies & Rentowl Ltd. at £46,296. - 7d., and (b) that excess expenditure of £735 had arisen on contract work, such increase being due largely to the operation of the "rise and fall" clause and to difficulty in obtaining materials for construction works.

848. WEST FARM PLACE - COMPLETION OF ROAD WORKS:

The Surveyor reported that, except for the laying of the tarred macadam verges and the seeding of the grassed area, the above works had now been completed and that a further certificate in the sum of £1,050 had been issued in favour of the contractors, Carriageways Ltd.

849. MARGARET ROAD CLEARANCE AREA:

The Clerk submitted a letter dated the 31st October from the East Barnet District Chamber of Commerce (a) asking the Council to explain why Margaret Road had been cleared - with the exception of approximately 6 properties - and left, whilst clearance had been commenced in other parts of the District; and (b) stating that, in view of the urgent need for housing in this densely built-up area, they are a little bewildered by the lack of development in Margaret Road.

The Housing Manager reported that, of the 18 properties in the Margaret Road Clearance Area, 10 were still occupied.

Resolved to recommend that the Chamber of Commerce be informed -

- (a) that it has not been possible to provide alternative accommodation for the occupiers of properties in clearance areas as quickly as was expected when the Margaret Road area was purchased, it having been necessary to rehouse licensees of requisitioned premises and the tenants of the temporary bungalows; and
- (b) that the more urgent cases for rehousing have been dealt with in the Margaret Road area and in other areas, and that it is hoped that all the families remaining in the Margaret Road Clearance Area will be rehoused by the 31st March, 1961, thus making the site available for redevelopment.

850. ALBERT ROAD CLEARANCE AREA:

With reference to minute 478 (p.243)/9/59, the Clerk submitted a letter, dated 24th November, from the Ministry of Housing and Local Government enclosing the Minister's formal consent to the borrowing by the Council of the sum of £7,150 for the purchase of land in the Albert Road Clearance Area.

851.

EDWARD ROAD CLEARANCE AREA:

With reference to minutes 735(a) (pp.381/2) and 842(p.424)/11/59, the Clerk reported that, at their meeting on the 16th November, 1959, the Council had, in pursuance of Section 42(1) of the Housing Act, 1957, declared the above-mentioned area to be a Clearance Area and the Committee considered recommending the Council to make and submit to the Minister of Housing and Local Government for confirmation either (a) a Clearance Order, requiring the owners to demolish the buildings in the area; or (b) an Order for the compulsory purchase of the land comprised in the area, and themselves undertaking, or otherwise securing, the demolition of the buildings on the land.

The Clerk reported that, at the last meeting of the Town Planning and Parks Committee (minute 798 (p.404)) that Committee had been reminded that the properties in the Clearance Area are shown in the County Development Plan as being within an area allocated primarily for industrial use and had decided that this Committee be informed that the Town Planning and Parks Committee are of the opinion that the redevelopment of the land and premises comprised in the above-mentioned area for industrial purposes should not be undertaken by the Council.

Resolved to recommend

(1) That the Council proceed to secure the clearance of the Edward Road Clearance Area by making a Clearance Order requiring the owners to demolish the buildings in the Clearance Area;

(2) That, in pursuance of the Council's powers under Section 43 of the Housing Act, 1957, the Council make an Order entitled "The East Barnet (Edward Road) Clearance Order, 1959" for the demolition of the buildings:-

"All that land bounded on the north side thereof by the curtilage of No. 30, Edward Road, on the east side by Edward Road, on the south side by the curtilage of No. 56, Edward Road and on the west side by the curtilage of the premises occupied by British Die Casting Co. Ltd. and comprising the houses known as Nos. 32, 34, 36, 38, 40, 42, 44, 46, 48, 50, 52, and 54, Edward Road, including all yards gardens, outhouses and appurtenances belonging thereto and usually enjoyed therewith, such land being shown coloured pink on the map marked 'The East Barnet (Edward Road) Clearance Order, 1959'"; and

(3) That the Clerk of the Council be authorised to take all necessary action in connection with the submission of the said Clearance Order to the Minister of Housing and Local Government for confirmation.

852.

HADLEY HIGHSTONE - POSSIBLE CLEARANCE AREA:

The Clerk reported that, at the meeting of the Finance Committee held on the 10th November (minute 825(e)(ii)(p.417)) it was reported (a) that an application had been received for an advance in respect of the purchase of No. 87, Hadley Highstone which is included in a possible clearance area; and (b) that the Finance Committee had decided that this Committee be asked for their observations with regard to the above-mentioned area, and that consideration of the application for an advance be deferred in the meantime.

The Chief Public Health Inspector reported (i) that a further inspection of the properties in the area (Nos. 79-91 inclusive) had been made and that, with the exception of No. 79, considerable works of improvement and repair had been carried out; and (ii) that the properties which had been repaired could no longer be described as unfit within the meaning of Section 42 of the Housing Act, 1957.

Resolved

(1) To recommend that the above-mentioned area be deleted from the schedule of possible clearance areas; and

(2) That the Finance Committee be informed of this Committee's recommendation.

853.

HOUSING ACT, 1957:

(a) No. 16, Welbeck Road:

With reference to minute 566(a)(p.252)/10/58, the Chief Public Health Inspector reported that the works of repair at No. 16, Welbeck Road (a dwelling at present subject to a Closing Order made by the Council) had been completed and that, in his opinion, the dwelling had now been rendered fit for human habitation.

Resolved to recommend that, in view of the report now submitted, the Closing Order made in respect of the above dwelling be determined under Section 27 of the Housing Act, 1957.

(b) No. 2, Albert Road:

With reference to minute 382(a)(v)(pp.158/9)/9/57, wherein the Council decided (i) that they were prepared to accept an undertaking from the owner not to use the premises Nos. 2/2a, Albert Road, New Barnet, for human habitation and that he would use the premises only for such purposes as may be approved by the Council; and (ii) that the Housing Manager be authorised to arrange, if necessary, for the rehousing of the tenants of the house, the Chief Public Health Inspector reported that the condition of No. 2, Albert Road (first floor flat) had deteriorated and that the staircase, which was the only means of access, was in a dangerous condition and liable to collapse.

Resolved to recommend that the occupants of No. 2, Albert Road (first floor flat) be rehoused as early as possible.

(c) No. 10, Margaret Road:

The Medical Officer of Health reported (i) as to the condition of the two first floor rooms at the above property, occupied by Mr. and Mrs. R. J. Lawrence and four children; and (ii) that the two rooms were overcrowded, and that the landlord, who lived in the other part of the house and required the above-mentioned rooms for bedrooms for his family, intended to carry out repairs to such rooms with a view to the whole house being used as a single dwelling, but was unable to do so at present owing to their occupation by Mr. Lawrence and his family.

Resolved

(1) That Notice under Section 170 of the Housing Act, 1957, be served upon the owner of the two first floor rooms at No. 10, Margaret Road, New Barnet, and upon any persons who, either directly or indirectly, receive rent in respect of such dwelling, requiring them to state in writing the nature of their own interest therein and the name and address of any other person known to them as having an interest therein, whether as freeholder, mortgagee, lessee or otherwise; and

(2) That Notice under Section 18 of the Housing Act, 1957, be served upon the persons having control of the dwelling and on the owner thereof and on any mortgagee to the effect that the Council

are satisfied that the dwelling is unfit for human habitation and is not capable at reasonable expense of being rendered so fit, and intimating that the condition thereof and any offer in respect of the carrying out of works thereat, or the future user thereof, which the persons concerned may wish to submit, will be considered by this Committee at a meeting to be held on the 1st February, 1960.

854. NO. 138, EAST BARNET ROAD:

With reference to minute 1451 (pp.662/3)/4/59, regarding the acceptance by the owners (A. J. Harris & Sons Ltd.) of a person nominated by the Council as a tenant of one of the four maisonettes to be erected on the site of Nos. 138/140, East Barnet Road, the Clerk submitted a letter, dated 6th November, from the owners stating that one of the maisonettes (No. 138) was nearing completion and inviting the Council to nominate a person for the tenancy of the maisonette, the rent being £225 per annum exclusive.

The Housing Manager stated that, as the gross weekly rent would amount to approximately £5. 10. -d. he would not be able to let the above dwelling to any family he had been authorised to rehouse.

The Clerk reminded the Committee that the four maisonettes had been offered for sale to the Council (minute 500 (d) (p.254)/9/59), but that the owners were not then prepared to sell the maisonettes at the price offered by the Council.

Resolved to recommend

(1) That the owners be informed that the Council are of the opinion that the above-mentioned rent is too high, and that they be asked to re-consider the amount of the rent and submit an amended figure; and

(2) That consideration of the nomination of a person to occupy the above-mentioned maisonette be deferred in the meantime.

855. REQUISITIONED PREMISES:

(a) Premises released:

The Housing Manager reported that the under-mentioned premises had been released from requisition since the last meeting:-

22, Heddon Road
169, Lancaster Road
41, Station Road
38, Warwick Road

(b) General summary:

The Housing Manager submitted the following particulars regarding premises held under requisition:-

Complete dwellings held under requisition	34
Separate dwellings (including those empty)	67
Family units accommodated	52

856. COUNCIL ACCOMMODATION:

(a) Allocation:

(i) General:

The Housing Manager submitted an analysis showing the total

Housing Committee - 30th November, 1959.

number of applications received, allocations, withdrawals, etc. in respect of Council dwellings since July, 1945.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwellings had been allocated since the last meeting:-

54, Berkeley Crescent	-	Mrs. M. Goodhall
48, Brunswick Grove	-	Mrs. B. Watts
17, Grove Road	-	Mr. F. Griffiths

(b) Relinquishment of tenancy:

The Housing Manager reported that since the last meeting Mrs. S. Osborn had relinquished her tenancy of No. 17, Grove Road and that the dwelling had been relet, in accordance with normal procedure, as indicated in paragraph (ii) above.

(c) Transfers of tenancies:

(i) No. 1, Arundel Road:

The Housing Manager reported as to the circumstances which had arisen regarding the tenancy of the above dwelling and that, on the authority of the Chairman of the Committee (Councillor Patrick) the tenancy of the dwelling had been transferred to the wife of the former tenant, Mrs. C. Delieu, as from Monday, 2nd November, 1959.

Resolved to recommend that the action taken be approved.

(ii) General:

The Housing Manager reported that, in view of the deaths of the tenants of the under-mentioned dwellings, on the authority of the Chairman of the Committee, the tenancies had been transferred to the widows of such tenants, namely:-

17, Berkeley Crescent	-	Mrs. E. E. Sheldrick
38, Northfield Road	-	Mrs. A. Lowe
6, Trevor Close	-	Mrs. E. M. Dawson

Resolved to recommend that the action taken be approved.

(d) Special cases:

(i) Mr. R. S. Draper:

The Medical Officer of Health reported (a) as to the case of Mr. R. S. Draper, his wife and four children, who were at present occupying two rooms at the home of Mr. Draper's parents at No. 19, Somaford Grove, New Barnet; (b) as to the state of health of Mr. R. S. Draper and his wife, and that of Mrs. Draper, senior; (c) that he had received a letter from a hospital stating that the hospital authorities were of the opinion that the present housing conditions of Mr. R. S. Draper were having a most detrimental effect upon his health; and (d) that, on medical grounds, he considered that Mr. R. S. Draper, his wife and children, should be provided with alternative accommodation as soon as possible.

Resolved to recommend that, in view of the report submitted, Mr. R. S. Draper, his wife and children, be provided with suitable alternative accommodation as early as possible.

(ii) Mr. D. Miller:

The Housing Manager reported (a) as to the case of Mr. D. Miller who, with his wife and three children (i.e. a boy aged 17 years and two girls aged 13 and 7 years), occupy a single bedroom flat at No. 22, Pymmes Green Road, N. 11. (private property); and (b) that Mr. Miller, who had been an applicant on the Council's housing list for approximately 11 years, and was highly placed on such list, had requested that the circumstances of his case should be brought to the notice of this Committee with a view to his being provided with alternative accommodation by the Council.

Members of the Committee stated that they also had been approached by Mr. Miller on the matter.

The Housing Manager stated that he understood that Mr. Miller's landlord was prepared to agree to an exchange of tenancy between Mr. Miller and a Council tenant.

Resolved to recommend that the Housing Manager be requested to ascertain from Mr. Miller's landlord the terms and conditions upon which he would be prepared to grant a tenancy of the above-mentioned flat if an exchange with a Council tenant could be effected.

857.

RENT ACT, 1957:

(a) No. 117, Leicester Road:

The Housing Manager reported (i) as to the case of Mr. H. Yates, the tenant of No. 117, Leicester Road, New Barnet, who had been served with notice to quit under the Rent Act, 1957, and who had subsequently been granted an extension of his tenancy until the 27th March, 1960, under the provisions of the Landlord and Tenant (Temporary Provisions) Act, 1958; and (ii) that the house was occupied by the tenant and his wife and one son and that the tenant had not been offered a new tenancy by the owner, who, it was understood, wished to sell the property.

Resolved to recommend

(1) That Mr. Yates be informed that the Council are unable to provide him with alternative accommodation; and

(2) That the Hertfordshire County Council be supplied with details of the case.

(b) No. 16, Potters Road:

With reference to minute 167(pp.84/5)/6/59, wherein it was decided to inform Mrs. C. M. Aitkenhead of 16, Potters Road, against whom an Order for possession had been made under the provisions of the Rent Act, 1957, that the Council were unable to provide her with alternative accommodation, the Housing Manager reported (i) that, since then, he had received a number of communications from Mrs. Aitkenhead regarding her position and had recently received a letter from a firm of solicitors (acting on behalf of the landlord) requesting the Council to re-consider her case; and (ii) that she had obtained an extension of her tenancy under the provisions of the Landlord and Tenant (Temporary Provisions) Act, 1958, for a period expiring on the 12th February, 1960, but had been informed that no further extension would be granted.

Resolved to recommend that the previous decision of the Council contained in the above-mentioned minute be confirmed.

858.

MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 172 certificates

had been issued in respect of persons who had been allocated accommodation in new or expanded towns for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/33 and 33/56.

859.

PURCHASE OF HOUSES BY THE COUNCIL:

(a) No. 25, Warwick Road:

With reference to minute 500 (c) (p.254)/9/59, the Clerk reported that the owner of the above-mentioned property, who had offered it for sale to the Council, had withdrawn his offer as he had been able to obtain elsewhere a better price than that which he had agreed with the District Valuer.

(b) Nos. 73 and 73a, Park Road:

With reference to minute 500 (g) (p.255)/9/59, regarding the above-mentioned property, which had been offered for sale to the Council, the Clerk submitted a letter, dated 5th November, from the District Valuer stating that he had been informed that the property had been sold elsewhere.

(c) No. 35, Victoria Road:

The Clerk reported that the above-mentioned freehold property had been offered for sale to the Council at a price of £2,500 and submitted a confidential letter, dated 20th November, from the District Valuer stating that he was of the opinion that the cost of acquiring the property, with vacant possession, on the basis of Part I of the Town and Country Planning Act, 1959, was £2,000, such figure being based on the assumption that there were no onerous restrictive covenants or easements affecting the property, and that there were no unusual outgoings.

The Housing Manager reported that, although the property was approximately 90 years old, structurally it was in a very sound condition and he estimated the cost of essential repairs and re-decorations at £250.

Resolved to recommend that the District Valuer be requested to negotiate, on behalf of the Council, for the purchase of No. 35, Victoria Road, at a price of £2,000.

(d) Nos. 74 and 76, Leicester Road:

With reference to minute 476(a)(iv) (p.240)/9/59, the Clerk submitted the formal report of the District Valuer, dated 9th November, 1959, regarding the proposed purchase by the Council of the above-mentioned freehold properties (each property being the subject of a Demolition Order made by the Council) indicating that the amount of compensation payable would be £1,000 with the Council paying the Vendor's Surveyors' fees and the Vendor's proper legal costs, it being understood that the Council will rehouse Miss R. E. Harris, the owner/occupier of No. 74, Leicester Road.

Resolved to recommend

(1) That Nos. 74 and 76, Leicester Road be purchased by the Council in accordance with the District Valuer's report and that application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £1070. -- -d. made up as follows:-

	£	s.	d.
Purchase price	1,000.	-.	-.
Vendor's legal costs	20.	-.	-.
Vendor's Surveyors' fees	37.	16.	-.
Search fees	5.	-.	-.
Loans fund expenses, etc.	7.	4.	-.
	<u>£1070.</u>	-.	-.

and (2) That the Finance Committee be requested to arrange for the borrowing of the said sum as and when the loan consent is received.

(e) No. 93, Bulwer Road:

The Clerk submitted the formal report of the District Valuer, dated 3rd November, 1959, regarding the proposed purchase by the Council (by agreement) of the above-mentioned property, which is included in the East Barnet (Bulwer Road Clearance) Compulsory Purchase Order, 1957, indicating (i) that the amount of compensation will be £1,430, such figure being based on the assumption that the Council will rehouse the occupier and includes a sum for removal costs, the Council to pay the Vendor's Surveyors' fees and the Vendor's proper Legal Costs; and (ii) that it is understood that a claim by the Mortgagee, Mr. Percy Staples, will be settled by the Vendor.

The Clerk reported that negotiations were proceeding for the purchase of other properties included in the Bulwer Road Clearance Area.

Resolved

(1) To recommend that No. 93, Bulwer Road, be purchased in accordance with the terms of the District Valuer's report and that, in due course, when the total cost of the purchase of the other properties concerned is known, application be made to the Ministry of Housing and Local Government for the necessary loan consent;

and (2) That, when the total cost of the purchase of all the properties concerned is known, the Finance Committee be asked to arrange for the borrowing of the necessary sum when the loan consent is received.

(f) Requisitioned Houses and Housing (Amendment) Act, 1955 - Annual deficit:

The Clerk submitted a letter, dated 4th November, from the Ministry of Housing and Local Government stating (i) that, with reference to the Council's programme of leasing and purchasing properties with grant aid under Section 11 of the above-mentioned Act, further consideration had been given to the maximum calculated deficit which can be accepted for Section 11 grant purposes; (ii) that it was recognized that, in order to complete the task of de-requisitioning in the very limited amount of time now available before the 31st March, 1960, some authorities might need to buy a small number of houses which might entail calculated deficits higher than £150 per dwelling; (iii) that, although such cases would be exceptional, the Minister would be prepared, in future, to accept them for grant, provided that the purchase prices, including legal fees, do not exceed £3,000 for a single unit dwelling, or £2,750 per dwelling for a multiple unit property; and (iv) that the additional freedom to buy these dearer properties should not

require any significant increase in the average deficit per dwelling for each Council, but that, if this was unlikely to be borne out in practice, the Council was requested to seek a further discussion with the Ministry about the variation of the average deficit figure.

The Clerk reported that, having regard to the discussion which officers of the Council had had with officials of the Ministry on the 8th July, 1959, (minutes 324(d)(p.165)/7/59, and 470(a)(i)(p.234)/8/59), he had asked the Ministry to confirm that part (iv) above of their letter did not apply to this authority, and he submitted a letter, dated 26th November, from the Ministry confirming that this part of the letter is not applicable to this authority.

Resolved to recommend

(1) That the maximum price at which houses in substitution for requisitioned houses should be purchased by the Council be increased from £2,750 to £3,000, and to £2,750 per dwelling for a multiple unit property; and

(2) That minute 15(b)(pp.6/7)/4/59, be varied accordingly.

860.

PINE ROAD HOUSING ESTATE - DEVELOPMENT:

With reference to minute 314(c)(pp.157/8)/7/59, wherein it was decided that application be made to the Ministry of Housing and Local Government for consent to borrow a sum of £122,000 in respect of the construction of 65 dwellings and 8 garages on the proposed housing estate at Brunswick Park Road (Pine Road Estate), the Clerk reported that the sum of £3,500 in respect of Architects' salaries should be added to the above figure.

Resolved

(1) To recommend that an amended application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £125,500 for the carrying out of the works, such sum being made up as follows:-

	£	s.	d.
Tender price	117,677.	-. -.	-. -.
Architects' salaries	3,500.	-. -.	-. -.
Quantity Surveyors' fees	2,750.	-. -.	-. -.
Advertisements	15.	-. -.	-. -.
Clerk of Works	1,000.	-. -.	-. -.
Loans fund expenses, etc.	558.	-. -.	-. -.
	<u>£125,500.</u>	<u>-. -.</u>	<u>-. -.</u>

(2) That the Finance Committee be asked to arrange for the borrowing of such sum as and when the loan consent is received; and

(3) To recommend that minute 314(c)(pp.157/8)/7/59, be varied accordingly.

861.

LAND OVER RAILWAY TUNNELS, RUSSELL LANE:

With reference to minute 317 (pp.160/1)/7/59, wherein it was decided that enquiries be made as to the possibility of this Council acquiring the above-mentioned land for housing purposes, the Clerk submitted a letter, dated 2nd November, from the Estate and Rating Surveyor, Eastern Region, British Railways, enclosing copy of a plan (copies of which had been supplied to members of the Committee) showing the British Transport Commission's surface

ownership over the tunnels by blue edging and stating (i) that their Chief Civil Engineer had stated that buildings of three or possibly four storeys could be constructed over so much of the site as was hatched blue on the plan, subject to the Commission having the opportunity of approving drawings and arrangements for the execution of the works; (ii) that he (the Estate and Rating Surveyor) had been informed that there would be no objection to the construction of roadways, hard standings, tarmacadam play spaces, drying areas or lock-up garages over the tunnels, subject again to submission of drawings for approval, etc; (iii) that, in any development of the above kind, it would be essential for arrangements to be made for the taking away of all surface water clear of the site; (iv) that, in order to protect their own interests, they would prefer to grant a building lease rather than to sell their surface rights which, they hoped, would be agreeable to the Council; and (v) that, if it should be the Council's wish to proceed with the matter, the respective Engineers could go into the question of design and construction of buildings in further detail.

The Surveyor reported (a) that the land comprised an area of approximately 3.75 acres but that the northern half could not be drained into any existing sewer; and (b) that he had had a preliminary and informal discussion with the District Planning Officer on the matter, and it appeared that it was possible that part of the southern half of the land could be developed for housing purposes by the erection of 45-50 flats and maisonettes (mainly one and two bedroom type) in three and four storey blocks.

The Clerk reported (i) that the District Valuer had stated, informally and confidentially, that he was of the opinion that the cost of acquiring the whole of the land, on the basis of Part I of the Town and Country Planning Act, 1959, would be about £25,000 on a 99 years' lease and assuming a ground rent of £500 per annum, such figure being based on the assumption that planning permission would be granted for the erection of 40 housing units or thereabouts; and (ii) that a letter had been received from Mr. E. C. Squire, Chartered Surveyor, acting on behalf of the Management Committee of the Barnet Unit Sea Cadet Corps stating that the Unit were interested in developing part of the above-mentioned land (fronting Russell Lane) as a headquarters.

Resolved to recommend that, the District Valuer be requested to negotiate, on behalf of the Council, for the granting to the Council of a lease of the above-mentioned land from the British Transport Commission, subject to planning permission being obtained for the erection of three and four-storey dwellings, and that the Surveyor be requested to submit a scheme for the development of the land for the consideration of this Committee in due course.

862.

CARAGES:

In accordance with minute 747(p.386)/11/59, the Treasurer submitted a report regarding the rents of garages erected by the Council, the present rents being 15/-d. and 11/6d. per week, inclusive.

Resolved to recommend that, as from the first rent week in January, 1960, the rents of all garages erected by the Council be fixed at 11/6d. per week inclusive.

863.

THE HOUSING CENTRE TRUST - ANNUAL CONFERENCE:

The Clerk submitted a preliminary notice and agenda from the Housing Centre Trust, inviting the Council to be represented at their annual conference to be held on the 6th, 7th and 8th July, 1960, at the County Hall, London, S.E.1.

Resolved to recommend that the Surveyor and the Housing Manager be appointed to attend the above conference.

864. HOUSING PROGRAMME:

The Committee considered a joint report of the Clerk, the Surveyor, the Medical Officer of Health and the Housing Manager (which had previously circulated to members of the Committee) showing the present position with regard to the Council's housing programme and commitments in connection with -

- (i) the release of requisitioned premises;
- (ii) the purchase of requisitioned houses or houses in substitution therefor;
- (iii) slum clearance (including individual unfit houses);
- (iv) the rehousing of elderly persons on the approved waiting list (minute 841(e) (p.380)/12/58); and
- (v) the provision of alternative accommodation for tuberculosis and special medical cases.

The report indicated as follows:-

(A) Requisitioned premises:

That, as compared with 95 families residing in requisitioned premises as at November, 1958, the number had now been reduced to 52 and the Committee were reminded that the Council's power to hold premises under requisition would expire on the 31st March, 1960.

(B) Slum clearance:

That the Council's proposals, under Section 1 of the Housing Repairs and Rent Act, 1954, for dealing with unfit houses in the District, which were approved by the Minister of Housing and Local Government in 1955, provided for the demolition of 415 unfit houses within a period of 11 years and that, under Section 2 of the Housing Act, 1957, (which replaces Section 1 of the 1954 Act), the Council, in dealing with unfit houses in the District, must have regard to these proposals which, however, may be modified at any time by the Council submitting further proposals to the Minister for approval.

That last year the officers stated that in their next report (when it was hoped that all licensees of requisitioned houses would have been rehoused) they proposed to ask the Committee to consider recommending the Council to submit amended proposals to the Minister extending the period for dealing with unfit houses in the District, but that, as the requisitioning problem had not yet been solved, the officers intended delaying until next year the submission of the recommendation to the Committee for the extension of the period, by which time the Council will have seen the result of the recent letter to owners of individual unfit houses inviting them to consider carrying out repairs and improvements and advising them of the facilities for them to obtain improvement grants and loans.

That the period of 11 years was calculated on the basis that approximately 450 families would have to be rehoused by the Council from the 415 unfit dwellings, and that it would be possible to provide not more than 40 new dwellings each year for this purpose.

That, to date, eight clearance areas included in the Council's proposals had been dealt with; that in last year's report seven such areas, comprising 78 houses, were listed, and that during the current year the Council had declared 12 houses in Edward Road to be a clearance area; and that one house (minute 477(a)(p.242)/9/59) had been removed from a proposed clearance area; the total number of houses dealt with being, therefore, 91.

That, as regards the individual unfit houses, Closing or Demolition Orders had been made since November, 1958, in respect of 11 houses, and that 12 houses had been rendered fit by the owners, making a total of 57 houses so dealt with, the following houses having been dealt with by the owners during the past year:-

- 39 and 141, Brunswick Park Road
- 68 and 72, Bulwer Road
- 47, Edward Road
- 27 and 94, East Barnet Road
- 30, 36 and 46, Hadley Highstone
- 43 and 45, Leicester Road

The report also indicated that the present position with regard to the whole of the Council's proposals was therefore as follows:-

<u>Number of houses in clearance areas</u> as reported in June, 1955	284
Less: Number of houses in declared clearance areas or removed from list	<u>91</u> 193
<u>Number of individual unfit houses</u> as reported in June, 1955, plus unfit houses not dealt with in clearance areas	144
Less: Number dealt with by Council and owners	<u>57</u> <u>87</u>
Total number of unfit houses not dealt with	<u>280</u>

and that the number of families resident in houses which are in declared clearance areas, or are the subject of Demolition Orders or Closing Orders made by the Council, but still have to be rehoused, was as follows:-

<u>Area</u>	<u>Families</u>
Albert Road	17
Margaret Road	11
Bulwer Road	5
Warwick Cottages	13
Edward Road	10
Individual unfit houses	<u>7</u>
	<u>63</u>

(C) Old People's Dwellings:

That of the six approved applications, five remained to be dealt with.

411

(D) Purchase of requisitioned and other houses:

That of the 100 requisitioned houses, or houses in substitution therefor, proposed to be purchased by the Council, 83 had been acquired, leaving a further 17 to be purchased before the 31st March, 1960, although it was now unlikely that it would be possible to purchase many further houses.

(A list of the houses purchased since December, 1958, was submitted."

(E) Building programme:

That the Council's building programme for the under-mentioned periods was as follows:-

<u>Scheme</u>	<u>Number of Units</u>	<u>Estimated date of completion</u>
(i) <u>Period to 31st March, 1960</u>		
Bevan (No. 2) Estate	24	31st March, 1960
(ii) <u>Year ending 31st March, 1961</u>		
Bevan (No. 2) Estate	50	31st May, 1960
Pine Road Estate	40	31st March, 1961

The Surveyor reported that progress in connection with the programme had been delayed owing to the difficulty in obtaining bricks.

(F) Allocation of new accommodation:

(i) Period ending 31st March, 1960:

The report also stated that the prime object of the Council must be to rehouse those families who are resident in requisitioned houses before the 31st March, 1960, and that it was likely that the number of new dwellings becoming available before that date was as follows:-

Bevan (No. 2) Estate	24
No. 19, Oakhurst Avenue	<u>2</u>
	<u>26</u>

This would leave 26 families resident in requisitioned properties after the date when the Council's powers to continue to hold such properties expire and the Committee were reminded that the Council had authorised an approach being made to owners of those properties which are likely still to be occupied by such licensees at the 31st March, 1960, with a view to negotiating, if possible, short tenancies of the properties.

(ii) Year ending 31st March, 1961:

The report suggested that the 90 new dwellings which were expected to be completed during the year ending 31st March, 1961, should be allocated as follows:-

Licensees of requisitioned premises	26
Old persons	5
Slum clearance	<u>59</u>
	<u>90</u>

AP

This would enable the clearance areas at Warwick Cottages, Bulwer Road and Margaret Road to be cleared and re-developed.

(G) Joint occupation of new dwellings:

The report also stated (a) that, at the present time, a number of single persons were living in requisitioned premises and in declared clearance areas and individual unfit houses and that it would be some time before single-bedroom dwellings could be provided in new accommodation in which such persons could be rehoused; and (b) that, to overcome this difficulty, it was suggested that the Committee should consider recommending the Council to authorise, as a temporary measure, the joint occupation of 10 new three or four bedroom houses which would become available on the Bevan (No. 2) Estate and for such works of adaptation as were necessary to be carried out.

It was reported that the cost of the works of adaptation was estimated at £999.10.-d.

The Housing Manager stated that the proposed adaptation of 10 new three or four-bedroom houses would provide accommodation for approximately 20 small families of two persons or single persons.

Although this would result in the rehousing temporarily of a further 10 licensees of requisitioned premises before 31st March, 1960, it does not affect the proposed allocation of accommodation if the period ending 31st March, 1960 and the year ending 31st March, 1961, are taken together, since the persons so accommodated would have to be again rehoused in other accommodation as it becomes available.

The officers stated that, if the above suggestion was adopted, the matter would be reviewed at the time of the next joint report on the Housing Programme.

Resolved to recommend

(1) That the suggested allocation of new accommodation during the period ending 31st March, 1960, and during the year ending 31st March, 1961, as indicated above, be approved;

(2) That the Minister of Housing and Local Government be advised of the number of families expected to be residing in requisitioned premises at the 31st March, 1960 and of the negotiations for short tenancies of such properties;

(3) That, as a temporary measure, the Council authorise the joint occupation of 10 houses on the Bevan (No. 2) Estate until such time as the persons concerned can be rehoused permanently on the Pine Road Estate or in any other suitable accommodation and that, subject to the approval of the Minister of Housing and Local Government, the cost of the works of adaptation be met from the Housing Revenue Account;

(4) That the present policy of allocating a total of 5% of available suitable accommodation to tuberculosis priority cases and special medical cases be not altered; and

(5) That, where necessary, minute 848 (p.385)/12/58, regarding the allocation of new Council dwellings be varied accordingly.

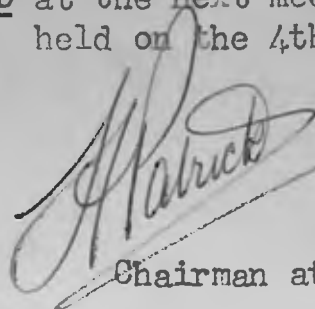
865. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to maintenance, etc. in respect of Council-controlled dwellings was submitted and noted.

866. WELFARE OFFICER'S REPORT:

The Welfare Officer's report was submitted and noted.

SIGNED at the next meeting of the Committee held on the 4th January, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 1st December, 1959.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor G. A. J. Gunning in the Chair;
Councillors Blankley, Jobbins, Mills and Seagroatt.

867. MINUTES:

The minutes of the meeting of the Committee held on the 3rd November, 1959, were signed by the Chairman as a correct record of the proceedings.

868. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were received from the Chairman of the Committee (Councillor Cutts-Watson) and Councillors Ken. Lewis and Passingham.

869. MEDICAL OFFICER OF HEALTH'S REPORT:

The Medical Officer of Health submitted his monthly report and stated that, since the last meeting of the Committee, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Scarlet Fever	13
Chicken Pox	12
Food Poisoning	2

870. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting, 28 complaints regarding rat infestation and one regarding mice infestation had been investigated and advice given and premises treated as required.

871. WASPS:

The Chief Public Health Inspector reported that, since the last meeting, two wasps' nests had been treated and destroyed.

872. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

873. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

874. WATER SAMPLE:

The Chief Public Health Inspector reported that a sample of the water supply of the District, taken since the last meeting had proved, on examination, to be satisfactory.

875. SALE OF ICE CREAM - REGISTRATION OF PREMISES:

The Chief Public Health Inspector submitted an application which had been received from Mr. Bernard Wallace Tunstill for the registration of the premises 71, Russell Lane, N.20., for the sale of ice cream, and it was

Resolved to recommend that the application under the Food and Drugs Act, 1955, of Mr. Bernard Wallace Tunstill for the registration of premises occupied by him at 71, Russell Lane, N.20., for the sale of ice cream be granted.

876. FOOD AND DRUGS ACT, 1955:

The Chief Public Health Inspector reported that he had received a complaint that a loaf purchased from a shop within the District contained foreign matter but that, on examination of the loaf, it was found that the alleged foreign matter was a piece of wholemeal dough which had been loosened, but not removed, from the baking equipment during routine cleaning.

The Chief Public Health Inspector stated that the Company concerned had expressed its regret to the customer regarding the matter and the customer had indicated satisfaction with the action taken.

877. LICENCES FOR THE SALE OF MILK UNDER SPECIAL DESIGNATION:

The Chief Public Health Inspector submitted applications for Dealers' and Supplementary Licences for the sale of milk under the Milk (Special Designation) Regulations, 1949-1954, as follows:-

Dealers' Licences

A.I. & Dollis Dairies Ltd.
Express Dairy Company Ltd.
London Co-operative Society Ltd.
G. B. Pooler, Esq.,
United Dairies (London) Ltd.
F. R. Bocket, Esq.
W. H. Munday, Esq.
Messrs. A. & P. Caponi.
Mrs. L. J. Hull.
Messrs. A. & J. Tombs.

Supplementary Licences

A.I. & Dollis Dairies Ltd.
Enfield Highway Co-operative
Society Ltd.
Express Dairy Company (London) Ltd.
T. Gardner & Sons Ltd.
Hardy & Giblett.
United Dairies (London) Ltd.

Resolved to recommend

(1) that, with regard to the applications for Dealers' Licences, such licences be granted for a period expiring on 31st December, 1960, for the sale of milk from the premises mentioned in the report of the Chief Public Health Inspector to the Committee; and

(2) that, with regard to the applications for Supplementary Licences, such licences be granted for a period expiring on 31st December, 1960, for the sale of milk from the premises mentioned in the report of the Chief Public Health Inspector to the Committee, subject to the issue of the principal licences by the respective local authorities in whose areas each applicant's premises are situate.

878. PET ANIMALS ACT, 1951 - LICENCES:

Resolved to recommend that the applications for the renewal for a period expiring on the 31st December, 1960, of the licences to keep pet shops at 43, Church Hill Road, East Barnet; 82, Crown Lane, N.14., and 48, Bulwer Road, New Barnet, be granted.

Ally

879. WEEK-END SCHOOL FOR PUBLIC HEALTH INSPECTORS:

The Clerk submitted a letter dated 31st October, 1959, from the Association of Public Health Inspectors inviting the Council to appoint one or more of their Public Health Inspectors to attend a Week-End School at Clacton-on-Sea, Essex, from the 8th to 10th April, 1960.

The Clerk reported that the fee for attendance at the Week-End School, including hotel accommodation, was £4. 4s. Od. per person.

Resolved to recommend that authority be given for one of the Council's Public Health Inspectors to attend the above Week-End School, if convenient.

880. CENTRAL COUNCIL FOR HEALTH EDUCATION - CONFERENCE:

The Clerk submitted a letter dated 2nd November, 1959, from the Central Council for Health Education inviting the Council to be represented at a One-day Conference on "Health Education as a Part of Social Work" to be held in London on 28th January, 1960, and he reported that the Minister of Housing and Local Government had sanctioned payment of the reasonable and necessary expenses which might be actually incurred in connection with the attendance of two delegates i.e. two officers or one member and one officer, at the Conference.

Resolved to recommend that Councillor Cutts-Watson and the Medical Officer of Health be appointed the Council's representatives at the above Conference.

881. ROYAL SOCIETY OF HEALTH - CONGRESS 1960:

The Clerk submitted an invitation from the Royal Society of Health for the Council to appoint delegates to attend a Health Congress at Torquay from 25th to 29th April, 1960, and he reported that the Minister of Housing and Local Government had sanctioned payment of the usual expenses incurred in the attendance of not more than one member and one officer at the Congress.

Resolved to recommend that the Chief Public Health Inspector be appointed the Council's delegate to the Congress.

882. CLEAN AIR ACT, 1956 - NO. 1 SMOKE CONTROL AREA:

With reference to minute 513 (pp.259/260)/9/59, the Chief Public Health Inspector reported that the detailed survey of the proposed No.1 Smoke Control Area had been completed and that the results of the survey show that the total cost of adaptation and replacement of fire places necessary for the Smoke Control Area are considerably less than was shown in the preliminary report on the area.

The Chief Public Health Inspector submitted the following details:-

Estimate and Summary of Cost of Conversion, etc. for
No. 1 Smoke Control Area

	<u>Estimate after</u> <u>pilot survey</u>	<u>Final</u> <u>Estimate</u>
Approximate number of domestic properties	854	872
Estimated number of fireplaces requiring conversion	900	597

General Purposes Committee - 1st December, 1959.

	<u>Estimate after pilot survey</u>		<u>Final Estimate (approximate)</u>		
	£.		£.	s.	d.
Estimated cost per fireplace	10		8	0	0
Estimated total capital cost of scheme	9,000		5,031	0	0
Contributions by owners at 3/10ths.	2,700		1,509	6	0
Total amount to be met by Council at 7/10ths.	6,300		3,521	14	0
Less Exchequer grants at 4/10ths.	3,600		2,012	8	0
Estimate of net capital cost to Council	2,700		1,509	6	0

The Chief Public Health Inspector stated that the Council owned 78 living units in the proposed Smoke Control Area and 20 fireplaces in these units needed converting to smokeless fuel grates at a cost of approximately £7. each.

The Chief Public Health Inspector also submitted a schedule of additional requirements of smokeless fuels and a detailed schedule of estimated costs of adapting and replacing fireplaces in the proposed Smoke Control Area. These schedules are in the form specified in the Memorandum on Smoke Control Areas issued by the Ministry of Housing and Local Government in 1956 and will be required by the Minister when the Order with regard to the proposed Smoke Control Area is submitted to him for confirmation.

Resolved to recommend

(1) that the Council, in exercise of the powers conferred upon them by Section 11 of the Clean Air Act, 1956, make an Order to come into operation on the 1st October, 1960, and entitled the East Barnet (No.1) Smoke Control Order, 1959, declaring the following area, which is coloured green on the map now submitted, to be a smoke control area:-

That part of the Urban District bounded on the west by Park Road, on the south by Cat Hill, on the east by the Urban District boundary, on the north-west by Edgeworth Road, by a line along the north-west section of Mount Pleasant Roundabout, the rear boundaries of the gardens of the houses numbered 2 - 26 on the east side of Northfield Road and then by a line directly north to the Urban District boundary in Hadley Woods and the north by the Urban District boundary; and

(2) that the Clerk of the Council be authorised to take all the required action under the First Schedule to the Clean Air Act, 1956, with regard to giving notice of, and submitting the above Order for confirmation by the Minister of Housing and Local Government.

883. CIVIL DEFENCE:

(a) Circulars:

The Civil Defence Officer submitted the following Civil Defence Circulars:-

<u>From</u>	<u>No/Date</u>	<u>Subject</u>
Middlesex County Council	Mx.CDC 20/59	Recruitment Publicity.
do.	Mx.CDC 21/59	Reorganisation of the Rescue Section.
Home Office	CDC 24/59	Recruitment Publicity.

Handwritten initials

(b) Report of the Civil Defence Officer:-

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

(i) Present strength.

That the number of volunteers at the date of the meeting was 158;

(ii) Training.

That basic training in welfare had been given to the W.V.S. for Civil Defence members and that a further period of training would commence in 1960; that training for other sections was continuing at Church Farm; and that it was hoped to form a section of the Casualty Union in this area in 1960;

(iii) Talks.

That he was arranging to give talks on Civil Defence to various Youth Organisations within this Sub-Area;

(iv) Drivers for Civil Defence Vehicles.

That two further volunteers had passed tests to drive Civil Defence Vehicles;

(v) Training Premises at Church Farm.

That pigeons nesting under the tiles at Church Farm Civil Defence Headquarters were causing damage to the ceilings of the premises.

The Surveyor reported that this matter would receive attention.

(vi) Reorganisation of the Rescue Section.

That Middlesex Circular No. 21/59 requested that a Company Rescue Officer and a Deputy Company Rescue Officer be appointed for this Sub-Area.

The Civil Defence Officer suggested that, bearing in mind the present strength of the Rescue Section in this Sub-Area, the above two appointments be not made for the time being.

Resolved to recommend that the suggestion of the Civil Defence Officer be approved.

(c) Training Centre in Victoria Recreation Ground:

With reference to minute No. 645(b) (p.334)/10/59, the Surveyor reported that the Local Planning Authority had now issued outline planning consent for the erection of a proposed Civil Defence Training Centre in Victoria Recreation Ground subject to that authority's approval of its siting, design, external appearance and means of access, and he reminded the Committee that provision had been made in the approved annual financial estimates for the erection of a Civil Defence Training Centre at Victoria Recreation Ground, the cost thereof being chargeable to the Middlesex County Council, and submitted a plan showing the layout of the proposed training centre, which made provision for car parking facilities.

The Surveyor stated that the estimated cost of the scheme, including furniture and equipment, was £6,250.

General Purposes Committee - 1st December, 1959.

Resolved to recommend

(1) that the proposals now submitted by the Surveyor for the erection of a Civil Defence Training Centre at Victoria Recreation Ground be approved;

(2) that the proposals be submitted to the Local Planning Authority for approval under the Town and Country Planning Act, 1947;

(3) that the scheme be submitted to the Middlesex County Council for approval;

(4) that, subject to the approvals of the Local Planning Authority and the Middlesex County Council, tenders be invited by public advertisement for the works and the Chairman (Councillor Cutts-Watson) be authorised to accept a tender.

(d) Appointment of Sub-Area Controller:

The Clerk submitted circular letter No. 18/59 from the Clerk of the Middlesex County Council asking the Council to confirm that the Officer appointed as Sub-Divisional Controller Designate in 1953, would continue in office as Sub-Area Controller, and he reminded the Committee that the Surveyor was appointed the Sub-Divisional Controller Designate in April, 1953.

Resolved to recommend that it be confirmed that the Surveyor will continue in office as Sub-Area Controller.

884. COUNTY ROADS - 1960/61:

The Surveyor submitted a letter dated 29th October, 1959, from the County Surveyor requesting that estimates in respect of the maintenance (including street cleansing), surface dressing and minor improvements of County roads in the District for 1960/61, be submitted to him and suggesting that, the estimates should be based on the assumption that no more money would be available than in 1959/60, and on the amount of work which could be done having regard to labour resources available.

The Surveyor reported that the County Surveyor had also asked to be furnished with particulars of any major improvement schemes involving the acquisition of land or accommodation works which the Council consider should receive consideration by the County Council and he further reported that the following estimates had been submitted to the Hertfordshire County Council:-

	£.
Maintenance (including surface dressing)	6,984
Street Cleansing	1,488
Minor Improvements	27,294
Major Improvements	35,110

Resolved to recommend that the submission made to the County Surveyor in respect of the estimated expenditure on County roads for the year 1960/61 be approved.

885. CHURCH HILL ROAD - IMPROVEMENT:

With reference to minute No.517 (p.263)/9/59, the Clerk reported receipt of consent by the Ministry of Housing and Local Government to the borrowing by the Council of the sum of £4,814. repayable over 22 years, to meet excess expenditure in connection with the improvement of Church Hill Road.

886. RECONSTRUCTION OF MEADWAY:

With reference to minute No. 522 (p.264)/9/59, the Clerk reported that the Minister of Housing and Local Government has issued the following loan consents with regard to the reconstruction of Meadway:-

	£.	
Surfacing	3,091	repayable over 7 years.
Road Works	16,309	repayable over 20 years.

887. WATERFALL ROAD (A.103) IMPROVEMENT - ROUNDABOUT AT JUNCTION OF HAMPDEN WAY WITH MORTON WAY:

The Surveyor reported that, apart from a few minor items, the work on the construction of the roundabout at Waterfall Road had been completed.

888. BARNET HILL:

The Surveyor submitted a letter dated 5th November, 1959, from the Honorary Secretary of Barnet Ratepayers' and Residents' Association enclosing a copy of a letter which the Association had sent to the London Transport Executive and the Ministry of Transport requesting that some action be taken to make the two pedestrian crossings on Barnet Hill safer for both pedestrians and motorists.

The Surveyor reported that the Association had stated that the difficulties arose due to several factors including the excessive speed of traffic and the gradient, and, in the case of the crossing near Bedford Avenue, the proximity to bus stops and road junctions and the partial obscuring of one beacon by a traffic sign, and to the lighting of the upper crossing being poor and the lighting of the lower crossing being hopelessly inadequate. The Association suggested that the pedestrian crossings should be replaced by a subway from the station to the west side of the hill and, in the meantime, that the lighting should be improved, the obstruction removed and double white lines used to slow down and regulate traffic.

The Surveyor reminded the Committee that, in November, 1958 (minute No.731 (pp.328/9) the Barnet Branch of the Amalgamated Engineering Union had suggested that a subway be provided at Barnet Hill but the Council informed the Union that such a scheme would be very costly and the allocation of costs would be a very complicated matter.

The Surveyor further reminded the Committee that in January 1959 (minute No. 1188 (pp.528/9)/2/59) a request had been made to the Divisional Road Engineer to place large "Pedestrian Crossing Ahead" notices at the approaches to the pedestrian crossing by the vehicular entrance to High Barnet Station and he reported that, approval to the installation of the signs having been received in September, such signs had now been erected, and that as it was thought that whilst such signs might be effective during daylight hours, they would be better observed during hours of darkness if they were illuminated. Orders had therefore been placed for the provision of direct illumination of the signs.

The Surveyor reported that, with regard to lighting by the pedestrian crossings, he had arranged to have the existing 250 watt lanterns in this Urban District by the pedestrian crossings at the vehicular entrance to the station and at Meadway to be replaced by 400 watt lanterns.

The Surveyor stated that, some months ago, he had had discussions with officers of the Ministry of Transport with regard to Barnet Hill and, more recently, that he had had further discussions with representatives of the Divisional Road Engineer and the County Surveyor in the matter and, in particular, matters relating to the reconstruction of the railway bridge and the provision of a subway. He stated that

the Divisional Road Engineer had promised to write to him about the suggested subway and that a further report would be submitted to the Committee in due course.

With regard to the railway bridge, the Surveyor stated that, as he understood it was the intention of the railway authority to reconstruct this bridge in the relatively near future, he had taken the opportunity afforded at the discussion to suggest the widening of the carriageway at this point and the provision of a footpath on the eastern side of the road from Station Road to the vehicular entrance to the station. He stated he had also suggested that a dual carriageway might be provided between Station Road and Underhill but it had been established that the necessary alterations etc. to statutory undertakers' equipment in the carriageway might cost about £50,000. He further stated that, as the provision of a dual carriageway at this point did not seem to be a practical proposition, consideration was being given to a scheme for the widening of the carriageway to a width of about 33 ft.

Resolved to recommend

(1) that the Surveyor's action in arranging for the two newly installed "Pedestrian Crossing Ahead" notices at Barnet Hill to be illuminated be approved;

(2) that the action of the Surveyor in arranging for the above-mentioned 250 watt lanterns to be replaced by 400 watt lanterns be approved and the Barnet Urban District Council be asked to consider the replacement of the 250 watt lanterns by 400 watt lanterns in the street lamps on the Great North Road in their Urban District which are complementary to those being supplied with more powerful lamps on the Great North Road in this Urban District; and

(3) that the Barnet Ratepayers' and Residents' Association be informed that the Council are continuing to discuss the reconstruction of Barnet Hill, including the provision of a footway on the east side, with the Ministry of Transport and the Hertfordshire County Council and that the matters raised by the Association will be considered during such discussions.

889. TRAFFIC CONTROL SIGNALS - GREAT NORTH ROAD AND STATION ROAD:

The Surveyor referred to minute 648 (p.336)/10/59 with regard to the installation of a fully vehicle actuated traffic control signal system at the junction of Great North Road with Station Road and he submitted a letter dated 4th November, 1959, from the Hertfordshire County Surveyor stating that the County Highways Committee had approved this Council's estimate of £725 for the above works.

Resolved to recommend that the Surveyor be authorised if necessary, to place an order for the fixing of the pads and other road works with a contractor.

890. TREES IN STREETS - GREENHILL PARK:

The Surveyor submitted a letter dated 27th October, 1959, from the owner of No. 55, Greenhill Park requesting that a tree growing in the verge outside her house be removed as its branches overhung the front garden of the house and its roots were damaging the footway.

The Surveyor reported as to the tree concerned and it was

Resolved to recommend that the tree growing in the verge outside No. 55, Greenhill Park be removed.

891. PRIVATE STREET WORKS ACT, 1892:

(a) Making up of part of Latimer Road:

The Surveyor reminded the Committee that provision had been made in the approved annual estimates for expenditure of the sum of £2,000 for the making up of that part of Latimer Road from Woodville Road to a point 370 ft. west of Woodville Road and he stated that the remaining part of Latimer Road was being made up by the developers in accordance with an agreement between them and the Council and made under Section 146 of the Public Health Act, 1875.

Resolved to recommend

(1) that the Private Street known as Latimer Road (part) (from junction with Woodville Road to a point 370 ft. west of the junction) not being sewered, levelled, paved, metalled, flagged, channelled, made good and lighted to the satisfaction of the Council, the said private street be sewered, levelled, paved, metalled, flagged, channelled and made good, pursuant to the provisions of the Private Street Works Act, 1892, and the expenditure incurred by the Council in executing private street works be apportioned on the premises fronting, adjoining or abutting on such street; and

(2) that the Surveyor be authorised to prepare, as respects the above street -

(i) a specification of the private street works referred to in resolution (1) above, with plans and sections;

(ii) an estimate of the probable expenses of the works; and

(iii) a provisional apportionment of the estimated expenses among the premises liable to be charged therewith under the Act.

(b) Service Road between Osidge Lane and Uplands Road:

The Surveyor reported as to the progress of works for the making up of the service road between Osidge Lane and Uplands Road.

892. STREET NUMBERING - NORTH SIDE OF RICHMOND ROAD:

The Surveyor submitted a letter from the owner of No. 33, Richmond Road stating that certain confusion arises as his property No. 33, Richmond Road is on one side of the junction with Lyonsdown Road and No. 33a, is a recently erected bungalow on the opposite side of the junction. The Surveyor stated that the owner of No. 33a, Richmond Road was experiencing no difficulty with regard to the numbering of his property but that the owner of No. 33, Richmond Road had suggested that No. 33a, might be re-numbered to 35a.

The Surveyor reported that to give an unlettered number to each house along that section of Richmond Road concerned would mean re-numbering 21 houses (viz. from No. 35 to No. 75).

The Surveyor drew the attention of the Committee to the fact that Lyonsdown Road traversed Somerset Road and Richmond Road and Gloucester Road and that members of the public had difficulty in locating addresses in the above roads.

Resolved to recommend

(1) that no alteration be made to the house numbers of properties on the north side of Richmond Road; and

(2) that the numbers of the houses in those sections of the roads concerned be placed under each of the name plates in Gloucester Road, Richmond Road and Somerset Road.

893. HADLEY COMMON - GATES AT ENTRANCE TO COMMON:

(i) With reference to minute 770 (p.391)/11/59, wherein the Surveyor reported that he had received a Witness Summons to appear at the Barnet Magistrates' Court on 4th November, 1959, in connection with legal proceedings which Mr. T. Sargent, the proprietor of Lea Hurst Hotel, was taking against the Trustees of Hadley Common with regard to the gates at the Common, the Surveyor reported that the Magistrates dismissed the summons and ruled that no obstruction is caused by the gates and railings and ordered Mr. Sargent to pay £10. 10s. Od. costs.

(ii) The Clerk reported that in 1869 the British Land Company Ltd. as owners of land adjoining Hadley Common entered into a Deed of Covenant with the Churchwardens of the Parish Church of Monken Hadley with regard to these two gates and the British Land Company on behalf of themselves and their successors in title undertook to maintain them in the future.

The Clerk submitted a letter from Mr. Sargent requesting the Council to take over responsibility for the maintenance of the gates.

The Clerk stated that he had written to Mr. Sargent informing him that he was not aware of any statutory power which would enable the Council to assume responsibility for the gates.

Resolved to recommend that the Council do not take over responsibility for the maintenance of the gates across Hadley Road and The Crescent.

894. BURNSIDE CLOSE - PROPOSED DEVELOPMENT:

With reference to minute No. 651(d) (pp.339/340)/10/59, the Surveyor submitted a letter from the Architect acting for the developers of the land stating (a) that from his Clients' point of view the economic value of the development had been reduced by their agreeing to amend the scheme by the deletion of one dwelling; (b) that the cost of culverting work reasonably necessitated by the proposed development is approximately £630; and (c) that the cost of the extension of the culverting work to meet the Council's requirements is about £900.

The Surveyor stated that the developers' Architect had asked the Council to consider making a payment of this sum, £900, as their contribution towards the cost of constructing the culvert, and he (the Surveyor) stated that the Architect was aware that the Council met the whole of the cost of constructing a culvert at the rear of other houses in Meadway and that the Architect thought it reasonable that the Council should meet part of the cost of extending this culvert through the land now to be developed.

Resolved to recommend that the Council adhere to their previous decision in this matter not to make a contribution towards the cost of culverting the watercourse passing through the land at the rear of Nos. 34 - 50, Meadway.

895. PUBLIC LIGHTING - IMPROVEMENT - 1959/60 PROGRAMME:

With reference to minute 650 (pp.337/8)/10/59, the Clerk reported receipt of the consent of the Ministry of Housing and Local Government to the borrowing by the Council of the sum of £16,185 repayable over 25 years to meet the cost to the Council of the provision of improved street lighting on various roads within the Urban District.

896. RAINFALL AND FLOODING:

The Surveyor reported that 1.88 inches of rain were recorded at the Sewage Disposal Works for the month of October and that 2.28 inches of rain were recorded for the month of November (up to the 25th) and that no flooding had been reported.

897. SALVAGE:

The Surveyor reported that since the last meeting 11 tons of waste paper had been sold and there were now 8 tons of waste paper in stock.

898. LITTER BINS:

The Surveyor reported that litter bins and ornamental litter baskets had now been erected throughout the district.

899. PUBLIC CONVENIENCE - GREAT NORTH ROAD AT STATION ROAD:

The Surveyor submitted a letter dated 11th November, 1959, from the Honorary Secretary of the East Barnet Ratepayers' Association suggesting that the public convenience at the junction of the Great North Road and Station Road did not provide adequate facilities.

The Surveyor stated that at times, e.g. during the period of Barnet Fair, the facilities provided at this public convenience were inadequate but that the site of the convenience was owned by the Hertfordshire County Council and would most probably be required for highway purposes in connection with the construction of the East Barnet By-Pass road. He stated that, when the final line of the East Barnet By-Pass road had been determined, it might be possible to earmark a site upon which more adequate conveniences could be provided.

Resolved to recommend that no action be taken to provide improved public convenience facilities at this road junction at the present time; and that the East Barnet Ratepayers' Association be advised of the present position with regard to this matter.

900. RAILWAY ELECTRIFICATION:

The Surveyor submitted letters dated 5th and 12th November, 1959, from the Chief Civil Engineer, British Railways (Eastern Region) stating that the British Transport Commission intended to introduce electric traction over a number of main lines, and certain branch lines, and that certain reconstruction works would appear to be necessary at the bridge over Oakleigh Road, the public footbridge to the north of Oakleigh Park Station and the bridge at Hadley Wood Road.

The Surveyor reported as to the proposed reconstruction works and stated that with regard to the proposed works at the Oakleigh Road bridge he had asked the County Surveyor whether he considered any representations should be made to the railway authority with a view to an improvement of this bridge and that the County Surveyor had replied that he was getting into touch with the Commission with a view to ascertaining the nature and extent of the proposed works.

A further report will be submitted in due course.

901. ANNUAL TENDERS - 1960/61:

Resolved to recommend

(1) that selected firms be invited to submit tenders in respect of annual requirements for the year 1960/61; and

(2) that the Chairman (Councillor A. Cutts-Watson) be authorised to open the tenders received and to accept tenders.

902. PETROLEUM LICENCES:

The Surveyor submitted 25 applications for the renewal of licences to store petroleum.

Resolved to recommend that licences Nos. 6, 7, 9, 11, 16, 18, 19, 22, 23, 24, 25, 26, 27, 30, 31, 41, 42, 44, 45, 56, 57, 58, 60, 63 and 65 in respect of storage of petroleum be renewed for the year ending 31st December, 1960, subject to the conditions attached to the existing licences.

903. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents, details of which in the cases of items (c), (e) and (f) had been passed to the Council's Treasurer with a view to recovery of the cost of repairs -

- (a) public street lamp No. 1068 situated in Camlet Way knocked over by an unknown vehicle on 30th/31st October, 1959;
- (b) automatic coin lock in the mens convenience at Osidge Lane damaged and contents of cash box stolen on 3rd/4th November, 1959;
- (c) pedestrian crossing flashing beacon in East Barnet Road damaged by motor van on 3rd November, 1959;
- (d) public street lamp No. 904 situated at Hadley Highstone damaged by unknown vehicle on 7th November, 1959;
- (e) "Keep Left" bollard in East Barnet Road knocked down by private car on 14th November, 1959; and
- (f) area of tarred macadam footway in Margaret Road damaged by commercial vehicle on 16th November, 1959.

The Surveyor reported that with regard to item (b) above the Police had been notified of the incident but that the cost of repairing the lock would have to be borne by the Council.

904. CLAIMS OR ACCIDENTS INVOLVING THE COUNCIL:

The Clerk reported that claims from, or reports concerning accidents to, the following had been passed to the Council's Insurance Company:-

- (a) Mrs. Kingdon - fall in Woodfield Drive alleged to have been caused by uneven paving stones, on 20th October, 1959; and
- (b) Mrs. J. L. Caliendon - fall in Station Road alleged to have been caused by a defective reflecting pad on the carriageway, on 23rd October, 1959.

905. SEWAGE DISPOSAL WORKS:

The Surveyor submitted a request from Standard Telephones and Cables Ltd., for the grant of a lease of additional land at the Sewage Disposal Works for use as a car park owing to the inadequacy of present parking facilities, and he submitted a plan showing:-

- (a) 3.01 acres of land leased to the Air Ministry for a 20 year term expiring 31st October, 1967 (coloured yellow);
- (b) 1.687 acres of land leased to Standard Telephones and Cables Limited for a 20 year term expiring 31st October, 1967 (coloured blue and mauve); and
- (c) 0.6 of an acre of land leased to Standard Telephones and Cables Limited on a quarterly tenancy.

The Surveyor stated that the leases referred to in (a) and (b) above provided for means of access (coloured brown on the plan) from Brunswick Park Road and he suggested that, subject to the receipt of any necessary consents, the Company be granted a lease of a further 1.5 acres of the Sewage Disposal Works land (coloured pink on the plan) on the condition that the Company surrender the land coloured mauve (0.44 of an acre) within six months of the commencement of the lease of the additional land (coloured pink on the plan).

The Surveyor stated that an additional access from Brunswick Park Road at a point to be agreed would also be necessary as one of the existing accesses would no longer be of use, and that the land coloured mauve on the plan would be convenient for use as a Council depot.

Resolved to recommend

(1) that Standard Telephones and Cables Limited be informed that the Council are prepared to grant them a lease, on terms similar to those of the above-mentioned leases, of 1.5 acres of land at the Sewage Disposal Works (coloured pink on the plan now submitted), subject to the conditions -

- (a) that the lease be for a period expiring on 31st October, 1967, and at a rental to be agreed;
- (b) that the company surrender the present lease of 0.44 of an acre of land (coloured mauve on the plan now submitted) within six months of the commencement of the lease;

and

(2) that the District Valuer be consulted informally on this matter.

906. SWIMMING POOL:

(a) Joint Meeting with Barnet:

The Clerk submitted a letter dated 12th November, 1959, from the Clerk of the Barnet Urban District Council suggesting that a joint meeting of the respective Swimming Pool Sub-Committees be convened for a date after the 8th December, 1959, and asking the Council to indicate which dates would be convenient for this Council's Sub-Committee.

Resolved That the dates 10th, 11th or 15th December, 1959, be suggested to the Barnet Urban District Council as possible dates for the proposed joint meeting between the respective Swimming Pool Sub-Committees.

(b) Town Forum:

The Clerk submitted a letter dated 3rd November, 1959, from Mr. K.W. Burrough, Chairman of the High Barnet Branch of the Barnet Division Liberal Association, referring to the Town Forum recently held to discuss a Swimming Pool for the Barnets and stating that the meeting passed unanimously the resolution "That a closed swimming bath is urgently required for the Barnets".

Mr. Burrough further stated in his letter that a Committee was formed bearing the name "Committee to Obtain a Swimming Bath for the Barnets" and that such Committee would hold its first meeting on the 12th November, 1959.

Allen

907. COUNCIL MINUTES:

(i) The Clerk reported that the East Barnet and District Chamber of Commerce had asked for the number of censored copies of the minutes of the Council and the Council's Committees which were sent to the Chamber monthly to be reduced from two copies to one copy after December, 1959.

(ii) The Clerk submitted a letter dated 21st November, 1959, from the Honorary Secretary of the Barnet and District Trades Council stating that the Trades Council at their last meeting decided to cease purchasing Council minutes and that the Trades Council had felt for some time that the minutes did not contain sufficient detailed information and the increased cost of the minutes had to be considered.

(iii) The Clerk submitted a letter from the Honorary Secretary of the East Barnet Ratepayers' Association asking to be supplied with a further copy of the minutes of the monthly meetings of the Council and the Council's Committees.

Resolved to recommend that the application of the East Barnet Ratepayers' Association be granted, subject to the payment of 3/6d. per copy being made in advance and to the Council's right to cease supplying copies at any time.

908. HOUSING OFFICE - ACCOMMODATION FOR HOUSING DEPARTMENT - NO. 1, LYONSDOWN ROAD:

The Clerk reminded the Committee that at their last meeting (minute 782 (pp.393/4)/11/59) they deferred consideration of this matter until this meeting and he stated that since the last meeting he had ascertained that the present owners of No. 1, Lyonsdown Road were negotiating for the sale of such property but that contracts had not yet been exchanged between the vendors and the purchasers and he had been informed by the purchaser's solicitors that until the contracts for sale and purchase had been exchanged it would be premature for their client to give an assurance that he will lease the premises to the Council.

The Clerk further stated that he understood from the purchaser's solicitors that it was hoped to exchange contracts quite soon.

Resolved That consideration of this matter be deferred until the next meeting of the Committee.

909. OFFICE ACCOMMODATION - 34, STATION ROAD:

The Clerk (i) reminded the Committee that the Council leased No. 34, Station Road from Barclays Bank for a period of 21 years from the 11th August, 1939 at an annual rental of £100; and (ii) submitted a letter from the Bank offering to renew the lease for a term of 21 years from 11th August, 1960, at a rental of £625 per annum.

The Clerk reported that he was awaiting the District Valuer's views on the terms suggested by the Bank.

Resolved That consideration of this matter be deferred until the next meeting of the Committee.

910. CHURCH FARM:

The Clerk submitted a letter dated 23rd November, 1959, from the Minister of Housing and Local Government referring to the public local inquiry into the Council's appeal against the failure of the Hertfordshire County Council to issue, within the statutory period, their notice of decision on an application dated 24th July, 1958, for permission to use

school and storage buildings at Church Farm, Church Hill Road, for the purpose of council offices, stores and workshops and stating that he had decided to allow the appeal and grant permission for the use of the appeal premises for the purposes of council offices, stores and workshops.

The following is an extract from the Minister's letter -

"6. The Inspector did not think that the proposed use of the buildings on the appeal site would be contrary to the development plan, or that it would be inappropriate or otherwise detrimental to the area. Insofar as it entailed the permanent removal of one of the Council's main departments from its present site to a situation fairly remote from the centre of civic affairs, however, he thought it conflicted with the proposals in the written statement of the development plan which envisaged the retention and expansion of the Station Road/East Barnet Road area, where the Town Hall and other council offices were situated, for civic and business purposes. In his opinion the proposed removal would be likely to frustrate the scheme and cause inconvenience to the general public. Moreover, he thought that further consideration might well be given to the alternative possibilities of providing the required accommodation in the vicinity of the Town Hall, particularly as the need to move did not now appear to be so urgent. In his opinion the appeal site and buildings would be very suitable for community centre purposes. In all the circumstances he recommended that the appeal be dismissed.

7. The Minister notes the Inspector's view that the proposed use of the buildings on the site would not harm the surroundings. While he appreciates the intention, as expressed in the development plan of creating a civic centre as part of the redevelopment of the Station Road/East Barnet Road area, he does not consider that the removal of one of the council's departments to the appeal site need prejudice this scheme; and he has come to the conclusion that there are insufficient grounds for preventing your council from dealing with their present accommodation problems by utilising these buildings in their ownership. He has therefore decided to allow the appeal and he hereby grants permission for the use of the appeal premises for the purposes of council offices, stores and workshops."

Resolved That consideration of this matter be deferred pending the receipt by the Council of the Report on the Organisation and Methods Survey.

911. HERTFORDSHIRE COUNTY COUNCIL BILL:

The Clerk submitted a letter dated 13th November, 1959, from the Hertfordshire County Council referring to the Bill to be promoted by the County Council in the present Session of Parliament and asking the Council to pass the following resolution if they wish to have applied to them the powers which have been included in the Bill for the benefit of District Councils:-

"That the Hertfordshire County Council be asked to include in the Bill to be promoted by them in the present Session of Parliament provisions conferring powers on local authorities in the county relating to the following amongst other matters:-

The acquisition and development of land; highways and streets, footways, forecourts and verges, and street works in private streets; public order and safety; the control and regulation of street trading, including the licensing and registration of street traders, the prevention of interference with street traffic and the making of byelaws; extension of the powers of the Council in relation to the investment of moneys forming the superannuation fund of the Council, the

payment of expenses of public entertainment in connection with ceremonies and visits and other financial matters; miscellaneous matters, including the authorisation of appearance of officers in legal proceedings, minutes, delegation of powers to sub-committees, the provision of chains and badges of office, allowances for removal, restrictions on the use of loudspeakers in streets, trading elsewhere than in shops, the unauthorised use of land as a site for movable dwellings, remedying defects in drains etc., the provision of reciprocal services by the County Council and local authorities and the prevention of nuisance from noise or vibration; the repeal of certain provisions of the Hertfordshire County Council Act 1935 and the amendment of provisions of that Act, including provisions relating to refuse dumps, the provision of bins for litter, the payment of pensions etc. of persons of unsound mind and the regulation of manufacture and sale of ice-cream etc."

The Clerk stated that the resolution must be passed by the 17th December, 1959, by an absolute majority of the members of the Council at a meeting of the Council of which 7 clear days notice has been given in a local newspaper, and that, in view of the time limit set by the County Council, if the Council were to secure the benefit of the appropriate provisions in the Bill, it would be necessary for the above resolution to be passed at the meeting of the Council on the 14th December, 1959.

The Clerk further stated that the County Council apologised for the short time available to District Councils for consideration of this matter and he pointed out that the great majority of powers inserted in the Bill for the benefit of local authorities were permissive only and that, even if the District Council would not wish to exercise them at present, the possession of such powers might be of great use to them in the future.

The Clerk reported that he would submit a report on the provisions of the Bill at the next meeting of the Committee.

Resolved to recommend the Council to pass the above-mentioned resolution.

912. ELECTION OF URBAN DISTRICT COUNCILLORS - MAY, 1959:

Resolved to recommend that, in accordance with the Urban District Council Election Rules, 1951, the ballot papers and other documents relating to the election of Urban District Councillors on the 9th May, 1959, be destroyed.

913. HERTFORDSHIRE BOROUGH AND DISTRICT COUNCILS' ASSOCIATION:

The Clerk reported that a meeting of the Executive Committee of the Hertfordshire Borough and District Councils' Association would be held at Caxton Hall, Westminster on 17th December, 1959, and that the Association had asked to be informed whether the Council had any items for the agenda for the above meeting.

The Clerk reported that Councillor Willis, the Council's representative on the Hertfordshire Borough and District Councils' Association, normally attended meetings of the Executive Committee and that Councillor Willis had informed him that he would be unable to attend the above meeting.

Resolved to recommend the Council to consider appointing another member to attend the above meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday, 7th December, 1959.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Berry, Head, Hebron, Jordan, Mills and Patrick.

919. MINUTES:

The minutes of the meeting of the Committee held on the 9th November, 1959, were signed by the Chairman as a correct record of the proceedings.

920. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was received from Councillor Cutts-Watson.

921. DEPOSITED PLANS - NEW BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10554 (amended)	One detached house at rear of 79, Lyonsdown Road, adjoining No. 4, The Drive.	Paras. (1) & (2)
10599	Extension of lounge, 32, Bosworth Road.	Para. (1)
10603	Alterations to shop, 14, Church Hill Road.	Paras. (1) & (2)

Resolved to recommend

- and
- (1) that the above plans be passed under the building byelaws;
 - (2) that, in the cases of plans Nos. 10554(amended) and 10603, consent under the Town and Country Planning Act, 1947, be granted.

(b) Plan No. 10631 - Extension of house and erection of garage at 69, Hadley Highstone:

The Surveyor submitted an application for approval to proposals for the erection of a single storey extension to No. 69, Hadley Highstone and he reminded the Committee that in 1955 this property was included in a possible clearance area in the Council's proposals for dealing with unfit houses in the District.

The Surveyor stated that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved

- (1) to recommend that Plan No. 10631 be passed under the Building Byelaws; and
- (2) that the Housing Committee be asked for their observations with regard to the above-mentioned property.

922. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10590	Garage, 32, Gallants Farm Road.	Para. (3)
10627	Garage, 33, Mansfield Avenue.	Para. (2)
10632	Garage, 38, Daneland.	Para. (1)
10634	Garage, 5, Prospect Road.	Paras. (1) & (6)
10636	Garage, 34, Summit Way.	Para. (1)
10637	Garage, 73, Ashfield Road.	Para. (1)
10638	Garage, 13, Avondale Avenue.	Para. (1)
10639	Garage, 49, Derwent Avenue.	Para. (1)
10640	Garage, 15, Thorndene Avenue.	Para. (1)
10641	Garage, 17, Oakhurst Avenue.	Para. (1)
10645	Garage, 3, Haslemere Avenue.	Paras. (1)(4) & (6)
10649	Garage, 94, Clifford Road.	Paras. (1) & (5)
10650	Garage, 96, Clifford Road.	Paras. (1) & (5)

Resolved to recommend

(1) that the above plans, with the exception of plans Nos. 10590 and 10627, be passed under the building byelaws;

(2) that, in the case of plan No. 10627, consent under the Town and Country Planning Act, 1947, be granted, subject, in order to safeguard the residential amenities of the area, to the condition that the garage be used to accommodate non-commercial vehicles only and not used for the purpose of any trade, business or industry;

(3) that, in the case of plan No. 10590, consent under section 3 of the Public Health (Buildings in Streets) Act, 1888, be granted to the erection of a garage three feet in advance of the front main wall of No. 32, Gallants Farm Road;

(4) that, in the case of plan No. 10645, consent under section 3 of the Public Health (Buildings in Streets) Act, 1888, be granted to the erection of a garage two feet six inches in advance of the front main wall of No. 3, Haslemere Avenue;

(5) that, in the cases of plans Nos. 10649 and 10650, consent under section 3 of the Public Health (Buildings in Streets) Act, 1888, be granted in each case, to the erection of garages at Nos. 94 and 96, Clifford Road (respectively) three feet six inches in advance of the front main walls of the houses; and

(6) that, in the cases of plans Nos. 10634 and 10645, approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupiers bringing the dustbins to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises.

923. TOWN PLANNING - USE ZONING:

(a) Plan No. 4991 - Use of existing building for storage of builders' materials at 27, Cat Hill (continuation of use):

The Surveyor reminded the Committee that the Council in September, 1956 (minute No. 444(b) (p.177)/9/56) granted planning consent, subject to certain conditions, to the retention of a temporary building at Cat Hill and to its use for storage of builders' materials, for a period expiring 30th September, 1959, and he submitted an application for approval to the retention and use of the building.

The Surveyor stated that he had drawn the applicant's attention to complaints which had been received with regard to the use of a circular saw on the site and the Surveyor acting for the applicant had replied (i) that, since his clients had occupied the property in 1958, there had been an improvement in the appearance of the site; and (ii) that, whilst his clients had received no complaints about the use of the circular saw, they would be willing to carry out any reasonable form of sound proofing to minimise any noise arising from the operation of the saw.

The Surveyor reminded the Committee that there was an "existing use" right with regard to the circular saw on this site and he stated that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that, consent under the Town and Country Planning Act, 1947, be granted to the retention of the building and its use for storage of timber, manufacture of fencing and the housing of a circular saw and plane at 27, Cat Hill, subject, in order to safeguard the amenities of the shopping area and the nearby residential area, to the conditions -

- (i) that the consent hereby granted be limited to a period expiring 31st December, 1962;
 - (ii) that the use be discontinued and the building be removed immediately thereafter;
 - (iii) that the continued use hereby permitted be conducted without detriment to local amenities by reason of noise, vibration, smell, fumes, smoke, soot, ash, dust or grit; and
 - (iv) that the building be reasonably sound proofed to the satisfaction of the Local Planning Authority.
- (b) Plan No. 10021 - Use of land at Meadway for residential purposes (outline application):

With reference to minute No. 797(b) (pp.399/400)/11/59, the Clerk reported that letters had been sent to 54 occupiers of the properties surrounding the above site asking them for their views on the proposed use of the land for residential purposes, and that 30 replies had been received.

The Clerk stated that, of the replies received, 17 had indicated that they had no objection to the development of the site for residential purposes provided, in most cases, that the development was by the erection of bungalows.

The remaining thirteen replies were against the development of the land for residential purposes and suggested that the land be used for other purposes, e.g., allotments, public open space, etc.

The Clerk stated that the replies received would now be forwarded by the Surveyor to the Local Planning Authority for transmission to the Minister of Housing and Local Government.

- (c) Plan No. 10369(amended) - Use of land at Oakleigh Park Sidings (Vauxhall Motors Limited):
- (d) Plan No. 10370(amended) - Use of land at Oakleigh Park Sidings (British Transport Commission):

The Surveyor reminded the Committee that the Council in October 1959 (minute No. 667(b) (p.346)/10/59) decided to serve Enforcement Notices under Section 23 of the Town and Country Planning Act, 1947, requiring the discontinuance of the use by Vauxhall Motors Limited of the siding spur, land and buildings at Oakleigh Park Depot and Sidings

for the handling and storage of crated vehicles, and he stated that the notices had been served on Vauxhall Motors Limited (as occupiers of the land) and the British Transport Commission (as owners of the land), such notices to take effect after the expiration of thirty days from the date of the service of the notices and the use to be discontinued within a period of three months of the effective date of the notices.

The Surveyor reported that two applications had now been submitted under the provisions of section 23 of the Town and Country Planning Act, 1947, with regard to the above land, and that such section provided that, if an application for planning consent is submitted within the above-mentioned period, Enforcement Notices shall be of no effect pending the final determination of that application.

The Surveyor reported that one application (Plan No. 10369 (amended)) had been submitted by Vauxhall Motors Limited and the other application (Plan No. 10370 (amended)) had been submitted by the British Transport Commission, and that each application was for approval to the continuance of the use of the land and buildings, etc., by Vauxhall Motors Limited for the purpose of storing and handling crated vehicles.

The Surveyor further reported that the Divisional Planning Officer had agreed that planning consent should be refused.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reason that the continuation of the use would be severely detrimental to the visual and aural amenities of the District, which is primarily residential in character.

(e) Plan No. 10410 - Use of land and buildings in Approach Road (rear of 28/30, East Barnet Road):

The Surveyor submitted an application for approval to a proposal to display on the front of the double garage at Approach Road (at the rear of Nos. 28/30, East Barnet Road) a sign (6 ft. by 2 ft.) six feet above ground level and bearing the words "New Barnet Car Mart".

The Surveyor stated that it was considered that the sign was of a type covered by the provisions of Class IV of the Specified Classes of Advertisements which could be displayed without express consent under the Town and Country Planning (Control of Advertisements) Regulations, 1948, and that the Divisional Planning Officer had indicated that he proposed to make no comment on the proposal.

Resolved to recommend that the applicant be informed that the above sign may be displayed as proposed.

(f) Plan No. 10449 - Change of Use - Railway land at the rear of Netherlands Road (outline application):

With reference to minute No. 797(d) (p.400)/11/59, the Surveyor reported upon further correspondence he had had with the Divisional Planning Officer concerning the above application and he stated that the Divisional Planning Officer had stated that, with regard to the Council's decision to inform the British Transport Commission that the Council would be prepared to recommend the Local Planning Authority to refer to the Minister of Housing and Local Government for approval an application for permission for the development of the site in the manner recommended by the Council, as there were no specific proposals under Part III of the Town and Country Planning Act, 1947, before the Council (apart from the proposals referred to in the planning application which the Local Planning Authority and the District Council agreed should be refused consent) the provisions of the delegation agreement did not apply and that the word "fundamental" had been misused in this case.

The Surveyor reported that, in view of the comments of the Divisional Planning Officer, he had informed the British Transport Commission that the District Council would be prepared to recommend the Local Planning Authority, in accordance with the Town and Country Planning (Development Plans) Directions, 1954, to refer to the Minister for approval an application for permission to develop the above site in accordance with a satisfactory scheme for the provision of residential accommodation, such scheme to include for (i) residential development at a density similar to that of the adjoining cartogram area, viz. 19 persons per acre, and (ii) any access to Longmore Avenue being for pedestrians only.

The Surveyor further reported that he was endeavouring to arrange a meeting with the Railway Authority to discuss with them proposals for the development of the land concerned.

(g) Plan No. 10495 - Detached house adjoining "Hadley Lodge", Hadley Common:

The Clerk reminded the Committee that, at their meeting in October, they had recommended that consent be refused in respect of proposals for the erection of a detached house and garage on land situated between "Hadley Lodge" and "Gladsmuir", Monken Hadley, both of which properties are included in the list of buildings of architectural or historic interest compiled under Section 30 of the Town and Country Planning Act, 1947, for the reason that a house of the character proposed was unsuitable for the area in which it was proposed to be sited (minute No. 668(d) (p.347)/10/59) and he submitted a letter dated 11th November, from the applicant's solicitors stating that they had been instructed to lodge an Appeal with the Minister of Housing and Local Government against the Council's refusal to grant planning permission.

The Surveyor reminded the Committee that the applicants proposed to erect on the site, which is surrounded by a high brick wall, a single storey house of contemporary design with a flat roof, and he further reminded the Committee that the elevational treatment of the proposed house consisted of brick with large areas of windows extending in height from the floor to ceiling level.

The Surveyor reported that during a recent meeting with the Divisional Planning Officer he stated that he was a little surprised that no recommendation had been made by the Planning Authority on this application and had expressed his opinion that the scheme was one which, for various reasons, could well have been referred to the Design Section of the County Planning Department, or alternatively, to the Hertfordshire Panel of Architects. The Surveyor stated that he had subsequently learned that the scheme had been referred by the County Planning Department to the Hertfordshire Panel of Architects for comment and that the Panel had approved the scheme.

The Surveyor further reported that the County Planning Officer had stated that he thought it unlikely that the Minister of Housing and Local Government would refuse the application on appeal in view of the strong architectural opinion supporting it, and had suggested that a meeting be held with the applicant's architect to discuss the scheme.

The Surveyor stated that he had informed the County Planning Officer that, having regard to the Council's decision he did not feel able to agree to discuss the application with the applicant's architect unless so authorised by the Council,

The Surveyor submitted and reported upon further correspondence he had had with the County Planning Officer concerning the application and he stated that the County Planning Officer had been asked by the applicant to meet him and the County Planning Officer had asked for him (the Surveyor) to be present at the meeting. The Surveyor reported that he had attended the meeting, after which the County Planning Officer had

again expressed the view that it might be desirable to negotiate with the applicant to amend the elevation of the proposed building.

Resolved to recommend that the Council adhere to the previous decision refusing planning consent for the proposed building.

(h) Plan No. 10573 - 6 flats at 177/179, Victoria Road (outline application).

The Surveyor submitted an outline application for approval to proposals for the erection of a block of 6 flats at 177/179, Victoria Road and he reported -

- (i) that the site comprised 0.3 of an acre and the density of the proposed development (calculated on the basis of 0.7 persons per room) would be 42 persons per acre whereas the site was allocated in the County Development Plan at 48 persons per acre;
- (ii) that the plot had a frontage of about 76 ft. and an average depth of about 170 ft.;
- (iii) that the site enjoyed the benefit of an Interim Development Consent for the purpose of a timber yard and, as the Council did not take action under section 75 of the Town and Country Planning Act, 1947, to effect cessation of the use, an "existing" use had been established under the Act and that such use had been established in an area which was allocated in the County Development Plan primarily for residential purposes;
- (iv) that the applicants intended, in addition to the development of the front of the site as now proposed, to retain the building and circular saw at the rear of the site in connection with a tree felling business, and to continue the industrial use;
- (v) that a road would be provided at the side of the proposed flats to give access to the industrial part of the site and also to give occupants of the flats access to a parking area at the rear of the flats;
- (vi) that the proposed flats would be three storeys high, the top floor being formed partly in the roof so as to keep the height of the building down to a level similar to the surrounding two storey development; and
- (vii) that the Divisional Planning Officer had agreed that planning consent should be refused.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the proposals constitute a form of development too intensive for the site;
- (ii) that the retention of the industrial use at the rear of the site precludes the satisfactory development of the site for residential purposes as it occupies space which should be given over to the provision of proper parking space and garden facilities for the occupants of the flats; and
- (iii) that the passage of lorries by the side of the flats and the nearby use of a circular saw cannot fail to affect the residential amenities of the flats.

- (i) Plan No. 10594 - 12 flats and 11 garages at 15 - 17, Hillside
(outline application):

The Surveyor referred to minute 574(k) (p.295)/9/59, concerning proposals to develop land at 15 - 17, Hillside and he submitted an outline application for approval to proposals for the erection of one block of 12 flats and 11 garages on the site and he submitted a letter from the applicants in support of their application.

The Surveyor stated that the density of the proposed development would be 28 persons per acre (based on an occupation rate of 0.7 persons per room) whereas the area was allocated in the County Development Plan at a density of 17 persons per acre.

The Surveyor further stated the Divisional Planning Officer had stated that he was of the opinion that it was of "fundamental" importance that planning consent should be refused the application for the reasons -

- (i) that the density of the proposed development is excessive in relation to the density proposals of the County Development Plan;
- (ii) that the form of development would be out of character with the existing nearby development;
- (iii) that it was considered the proposed development could not fail to preclude an effective layout of the land in conjunction with adjoining land to the east for residential purposes without serious detriment to the character of the locality; and
- (iv) that the provision of garaging facilities was inadequate.

The Surveyor stated that the land to the east of the site referred to by the Divisional Planning Officer was Crown property but, as it was surplus to requirements, the Ministry of Health intended to offer the land to other Government Departments in the first place and, in the event of such land not being required for Crown purposes, it would be offered for sale in the open market.

The Surveyor submitted and reported upon further correspondence he had had with the Divisional Planning Officer concerning the site and he stated that the Divisional Planning Officer had stated (i) that it was of great importance to ensure that no development is allowed to take place in a manner which will stultify the development of the adjoining vacant land; (ii) that to grant planning consent in respect of the present application would mean that the land to the east of the site could not be effectively developed for residential purposes; (iii) that, to this extent, he was sure that the Council would wish either to reject the application or to defer consideration thereof until such time as the applicant or some other person had had an opportunity of putting forward proposals for the development of the land to the east of the site (assuming that no other Government Department will require it); and (iv) that it was not desirable that the type of development proposed should take place in Hillside.

The Surveyor further reported that he had asked the Divisional Planning Officer what he considered to be the maximum possible development which could be permitted on the site and the land immediately to the east of the site, and the form such development should take, should the applicant or any other person submit proposals, but that he had not yet received a reply to his enquiry. With regard to the type of development suitable for Hillside, the Surveyor pointed out that the existing house on the site was converted into flats and at least two other properties in the road were similarly converted whilst a further four flats were in course of erection at the junction of Hillside and Richmond Road.

Resolved to recommend

(1) that the Local Planning Authority be informed that the Council consider that permission, subject to the usual conditions relating to the submission of detailed plans etc., under Article 5(2) of the Town and Country Planning General Development Order, 1950, should be granted in this case;

(2) that the Local Planning Authority be asked to refer this matter to the Planning Consultative Sub-Committee in accordance with Article 4(1) of the Scheme for the delegation of planning functions; and

(3) that the Chairman and Vice-Chairman (Councillors Clarke and Head) and Councillor Patrick be nominated as this Council's representatives on the Planning Consultative Sub-Committee.

(j) Plan No. 10615 - Four flats and four garages at 39, Clifford Road (outline application):

The Surveyor reminded the Committee that the Council in March, (minute No. 1379(a) (p.625)/3/59) gave permission, subject to certain conditions, to an outline application for approval to proposals for the erection of two semi-detached houses and two garages at 39, Clifford Road, which development would result in a density of 28 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated at a density of 25 persons per acre in the County Development Plan.

The Surveyor reminded the Committee that the site had a frontage of 60 ft., a depth of 150 ft., (including half the width of the road) and comprised 0.20 of an acre, and he submitted a further outline application from the applicants for approval to proposals to develop the site by the erection of four flats (each to contain three habitable rooms) and four garages and he reported that the density of the proposed development would be 42 persons per acre (calculated on the basis of 0.7 persons per room).

The Surveyor further reported that the development previously proposed was more suitable for this site, and the Divisional Planning Officer had agreed that planning permission should be refused for the reason that the density of the proposed development is excessive.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reason that the density of the proposed development is excessive in relation to the proposals of the County Development Plan which allocates the area at a density of 25 persons per acre.

924. PLANNING APPLICATIONS AWAITING OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor reported that the following applications had been received since the last meeting and submitted to the Divisional Planning Officer for his observations, but, at the date of the meeting, no observations had been received -

<u>Plan No.</u>	<u>Proposals</u>
10591	Detached bungalow and garage, 90, Park Road.
10600	Conversion of 30, Leicester Road into three flats (outline application).
10608	Extension to moulding shop at factory at Brunswick Park Road.

Town Planning and Parks Committee - 7th December, 1959.

<u>Plan No.</u>	<u>Proposals</u>
10610(Ad)	Advertisement sign at 26b, Greenhill Parade.
10613	Three detached dwellings in Eversleigh Road at rear of 64-68, Gloucester Road (outline application).
10614	Four detached houses at 10, The Drive (outline application).
10624(Ad)	Advertisement sign at 16, East Barnet Road.
10630	Detached bungalow and garage at 33, Potters Lane.
10633	Change of use of railway land at Capel Road (outline application).
10643	Demolition of "The Priory" Monken Hadley and erection of detached house and garage (outline application).
10655	12 flats and 6 garages at 101, Crescent Road.

925. BUILDINGS CONSTRUCTED OF SHORT-LIVED MATERIALS:

- (a) Plan No. 6587 - Lorry shelter at rear of 22, Hampden Square:
- (b) Plan No. 7192 - Cycle shed at Welbourne Works, Crescent Road:
- (c) Plan No. 7710 - Timber rack at 15, Margaret Road:
- (d) Plan No. 8122 - Show-case at 256, East Barnet Road:

The Surveyor submitted applications for approval to the renewal of the licences in respect of the above-mentioned buildings constructed with short-lived materials, for which buildings the licences would expire on 31st December, 1959, and he reported that the above buildings were maintained in reasonable condition.

Resolved to recommend that the licences for the retention of the above four buildings constructed of short-lived materials be renewed for a further period expiring 31st December, 1960.

926. DELEGATION OF PLANNING FUNCTIONS:

The Clerk submitted a letter dated 18th November, 1959, from the Clerk of the Hertfordshire County Council requesting other District Councils in the County to enter into new sealed delegation agreements in similar terms to that already entered into with this Council (minute No. 667(a) (p.345)/10/59).

The Clerk reported that the Clerk of the County Council further stated in his letter that the County Council were including a clause in their Bill, which is being presented to Parliament during the present Session, dealing with the exercise of delegated planning powers up to the date of completion of the new agreements.

927. THE TOWN AND COUNTRY PLANNING (DELEGATION) REGULATIONS, 1959:

The Clerk submitted circular No. 58/59 from the Ministry of Housing and Local Government with regard to the Town and Country Planning (Delegation) Regulations, 1959, which regulations do not apply to the metropolitan area (which includes East Barnet). The Minister states in the circular that it seems best that the existing delegation arrangements in the metropolitan area should continue substantially unchanged for the time being, since the structure of local government generally is under review.

It is stated in circular No. 58/59 that the regulations entitle county district councils with a population of 60,000 or more to claim a wide measure of delegation of functions under Part III of the Act; and also authorise the Minister, if satisfied that there are special circumstances justifying such a course, to require similar delegation to a district council with less than 60,000 population.

The Minister considers that it would now be right for county councils to review their arrangements for the exercise of planning powers and, where appropriate to revise those arrangements in order to give to district councils who so wish, and to whom adequate technical advice is available, an additional measure of delegation and freedom of action, bearing in mind (inter alia) the need for efficiency and economy in administration. It does not seem essential to the Minister that the same pattern should be followed throughout a county and he would not expect it anywhere to be appropriate to introduce new arrangements giving district councils less freedom of action than they have at present.

The Minister believes that the satisfactory exercise of planning powers in the counties demands a partnership between the county and district councils which can best be achieved by the fullest measure of delegation to the district councils, coupled with a willingness on the part of the district councils to maintain close consultation with their county council. He thinks that, in general, any district council to which adequate technical advice is available should be left free to decide most applications for development which is in accordance with the development plan, though in any case of doubt the district council should consult the county council. He hopes that one result of the review of the existing arrangements will be to ensure the speedy handling of straightforward planning applications and, where difficulties are foreseen, to make it more frequently possible for a discussion to be arranged with an applicant, as recommended in circular No. 9/58.

The Circular states that the Minister considers that it should always be left open to a district council to refer a case to the county council if they so desire, even though there is no obligation on them to do so under the delegation agreement.

The Minister states that the financial relationships between county councils and district councils exercising delegated powers will need to be considered and under the new regulations it is a condition of the delegation to which the larger district councils are entitled that the district council shall bear compensation payable as a result of the exercise of the delegated functions except in so far as the county council may have agreed beforehand to bear it. For other district councils the matter is left for settlement in the delegation agreement. It seems to the Minister that all the districts of a county have a considerable interest in major planning decisions throughout the county; and that therefore the normal procedure might be for all compensation to be charged to the general county rate. This would mean, in districts where the district councils exercise delegated powers, prior agreement with the county council on decisions entailing a claim to compensation. Even if these district councils prefer on occasions to meet their own compensation, the Minister thinks that wherever compensation has to be paid by the county council it might be charged to the general county rate.

The Minister further feels that all districts might reasonably be expected to contribute to the cost of county planning staff, whatever measure of delegation they enjoy.

The Minister also suggests that county councils should give district councils who have the necessary staff the fullest opportunity of co-operating in the preparation and revision of town maps.

The Clerk reported that the Executive Committee of the Hertfordshire Borough and District Council's Association would discuss this matter at their next meeting.

Resolved to recommend

(1) that the Minister of Housing and Local Government and the Hertfordshire County Council be informed that this Council are of the opinion that, in view of the time which is likely to elapse before the Report of the Royal Commission on Local Government in Greater London is published and Government decisions thereon are implemented, the provisions of the above-mentioned Circular and Regulations should be extended to the metropolitan area outside the County of London and that the Minister be urged to amend the Circular and Regulations accordingly; and

(2) that the Hertfordshire Borough and District Councils' Association be advised of the foregoing action.

928. LAND OVER RAILWAY TUNNELL AT RUSSELL LANE:

With reference to minute No. 579 (p.299)/9/59, the Clerk reported that the Housing Committee at their meeting on the 30th November had considered a letter from the British Transport Commission offering the above land to the Council for housing purposes, and that the Housing Committee had decided to recommend to the Council that the District Valuer be requested to negotiate for the grant of a building lease of the land to the Council.

The Surveyor reported that the Divisional Planning Officer had been consulted, informally and verbally, with regard to the development of the land and it seemed that it might be possible for 40 or 50 dwelling units to be erected on this site. The Surveyor stated that only part of the land could be built on (at or near the Russell Lane frontage) and the rear portion of the site would have to be put to some other use.

929. LAND ADJOINING LEA HURST HOTEL, HADLEY COMMON:

The Clerk submitted and reported upon correspondence he had had with the Solicitors for G. W. Rance Limited who were developing the piece of land to the east of Lea Hurst Hotel, Hadley Common, concerning an agreement under Section 34 of the Town and Country Planning Act, 1932, and made between the Council and the Provident Association of London Limited.

The Clerk reported that the agreement provided that, in consideration of the Council permitting the land (which until recently formed the curtilage of the Lea Hurst Hotel) and the buildings thereon being used in connection with the trade or business of an insurance and/or assurance company, the Provident Association would observe and perform the conditions set out in the agreement.

The Clerk stated that the Solicitors for the developer (a) stated that it was their view that the provisions of the above agreement no longer affected the land which their clients were developing and they desired that the registration of their client's title at H.M. Land Registry should proceed without the restrictive covenants set out in the agreement being registered; and (b) asked the Council to consent to the relaxation of the restrictions concerned.

The Clerk reported as to the conditions set out in the agreement and he stated that the Divisional Planning Officer had stated that he had no observations to make in the matter.

Resolved to recommend that the Council enter into an agreement with G. W. Rance Ltd. and the Provident Association of London Ltd. rescinding the above agreement so far as it relates to the land being developed by G. W. Rance Limited.

930. KING GEORGE'S FIELD:

The Clerk submitted letters from the East Barnet Ratepayers' Association with regard to a barbed wire fence in King George's Field near the rear of the grounds of The Chase and Hadley Hurst, and stating that many children played in the part of the field concerned in the summer, and the presence of barbed wire was a menace.

The Clerk reported that the Council had granted to Mrs. Robarts certain grazing rights at King George's Field subject to the provision that the public should be allowed to use the land for the purposes of recreation and enjoyment and as a public open space, and that Mrs. Robarts had sub-let the grazing rights over the land enclosed by the barbed wire fence and that there was a style through this fence.

The Clerk stated that he had informed the Association that the object of the fence was not to keep the public out of the area of land enclosed but to keep the cattle in but that the Association had stated that they considered that the fence should not be there and, unless it could be shown that the revenue derived directly or indirectly from the creation of the enclosed area was exceptional, and in addition the circumstances were exceptional, the arrangement should cease as soon as convenient.

The Surveyor reported on this matter and it was

Resolved to recommend that the East Barnet Ratepayers' Association be informed that the Council consider that the arrangements for grazing cattle at King George's Field are satisfactory and that they do not consider that such arrangements should be altered.

931. NEW SOUTHGATE RECREATION GROUND:

The Clerk reminded the Committee that, under the scheme for the management of the New Southgate Recreation Ground, the Council should submit to the Southgate Borough Council, not later than 31st December, detailed estimates of income and expenditure for the following year.

The Treasurer submitted a report and estimates of the income and expenditure in respect of the New Southgate Recreation Ground for the financial year 1960/61, together with details of the estimates and approximate actual income and expenditure for the year 1959/60, and it was

Resolved That the estimates be approved and the Finance Committee be recommended to include the following items of income and expenditure, in respect of the New Southgate Recreation Ground so far as this Committee is concerned, in the estimates for the financial year 1960/61 -

	£.
Expenditure	3,923
Income	<u>200</u>
Net Expenditure	£3,723
50% contribution by Southgate Borough Council plus balance of rent	<u>2,036</u>
Net charge to rate	<u>£1,687</u>

932. HADLEY GREEN - PRESENTATION OF SEAT:

The Surveyor submitted a letter dated 24th November from Mr. I. Schiller expressing the wish to present to the Council a teak seat in memory of his late mother and suggesting that the seat be placed on Hadley Green and suitably inscribed similar to the seat which was placed on the Green four years ago in memory of his late father.

Resolved to recommend that the above offer be accepted and the thanks of the Council be conveyed to Mr. Schiller and the Surveyor be authorised to agree the siting of the seat on the Green with Mr. Schiller.

933. CATERING AT PUBLIC OPEN SPACES - BEECH HILL LAKE:

The Surveyor reminded the Committee that the Council in November, 1955, granted with the consent of the Trustees of Monken Hadley Common, facilities to Mr. Woolf to sell light refreshments, ice cream and cigarettes from a mobile canteen on an agreed site at Beech Hill Lake for a period of five years commencing on 1st January, 1956, and he submitted a letter from Mr. Woolf stating that he hoped to leave the country in the near future and enquiring if the Council would permit him to transfer the facilities granted to him to another person.

The Surveyor also submitted a letter dated 3rd December, 1959, from Mr. T. B. Stanley of 8, Beechcroft Road, Bushey, Herts., asking the Council to approve the transfer to him of the catering facilities granted at Beech Hill Lake and asking whether, in the event of the Council approving the transfer, he would be granted the option of a further five years' lease upon the expiry of the present lease in December, 1960.

The Surveyor reported that, with regard to the granting of catering facilities beyond December, 1960, a similar application had been made by Mr. Woolf in February, 1956, when the Council were unable to accede to his request as the Council's lease of the land at Beech Hill Lake will terminate in June, 1963.

Resolved to recommend

(1) that the Council consent to the transfer to Mr. T. B. Stanley of the facilities granted to Mr. Woolf to sell light refreshments, ice cream and cigarettes for a period expiring on 31st December, 1960, on the same terms and conditions as apply under the present contract with Mr. Woolf; and

(2) that Mr. Stanley be advised that the Council would not be prepared to give him an option of the catering rights beyond the expiration of the above-mentioned contract period.

934. TUDOR SPORTS GROUND - MESS ROOM AND STORE:

The Surveyor reported that, in accordance with minute No. 588(b) (p.303)/9/59, fixed price tenders had been invited for the provision of a mess room and store at Tudor Sports Ground and he submitted a list of tenders received and further reported that the Chairman of the Committee (Councillor W. Clarke) had accepted the lowest tender in the sum of £779 submitted by Carriageways Limited.

The Surveyor reported that, since the acceptance by the Chairman of the above tender a letter, dated 4th December, had been received from Carriageways Limited asking for permission to withdraw their tender as, on rechecking the figures in the tender, an error of £200 had been located (the final tender figure quoted to the Council should have been £979).

Town Planning and Parks Committee - 7th December, 1959.

The Surveyor reported that the above tender, as amended, would still be lower than the lowest of the tenders received.

Resolved to recommend that Carriageways Limited be informed that the Council are prepared to accept an amended tender for the provision of a mess room and store in the sum of £979; and that authority be given for the acceptance of an amended tender in this sum.

935. PARK WALK - PROVISION OF CONCRETE TROUGH TO PYMMES BROOK NEAR NORTHFIELD ROAD:

With reference to minute No. 676 (p.357)/10/59, the Surveyor submitted a letter dated 17th November from the Clerk of the Lee Conservancy Catchment Board consenting to the Council carrying out the proposed extension of the concrete trough to Pymmes Brook, and he reported that the Trustees of Monken Hadley Common had also consented to the Council carrying out works proposed within Hadley Woods in connection with the trough.

936. TENNIS COURTS SURROUNDS - TUDOR SPORTS GROUND AND NEW SOUTHGATE RECREATION GROUND:

The Surveyor reported that, in accordance with Minute No. 582 (p.300)/9/59, fixed price tenders had been invited for the provision of tennis court surrounds at Tudor Sports Ground and New Southgate Recreation Ground, and he submitted a list of 12 tenders received and reported that the Chairman of the Committee (Councillor W. Clarke) had authorised the acceptance of the lowest tender received in the sum of £879. 11s. 6d. submitted by Boulton & Paul Limited for the provision of plastic protected galvanised iron surround.

Resolved to recommend that the action taken be approved.

937. FLORAL DISPLAYS:

The Surveyor reported that he had received a request from the Honorary Secretary of the New Barnet Amateur Gardeners' Society for the Council to stage floral displays at their forthcoming shows in 1960, and he reported that arrangements could be made for the Council to provide displays at the Society's Summer and Autumn Shows to be held on the 2nd July and 3rd September, 1960.

Resolved to recommend that the Surveyor be authorised to make arrangements for floral displays to be exhibited by the Council at the Society's Summer and Autumn Shows, 1960.

938. OAK HILL PARK:

(a) Fete and Barbecue:

With reference to minute No. 677(a) (pp.358/9)/10/59, the Clerk submitted a letter dated 15th November, 1959, from the Group Secretary of the 3rd Cockfosters Scout Group (a) requesting the use of the bandstand arena in Oak Hill Park for their proposed fete and barbecue and to use an area outside the arena for pony rides and possibly displays by Sea Cadets or Civil Defence or both; (b) agreeing to effect satisfactory insurance; (c) proposing to hold the fete and barbecue on Saturday 25th June (alternatively on Saturday 2nd or 9th July); and (d) proposing to charge adults 1/- admission by programme and charging children 6d. at the gate.

Resolved to recommend

(1) that the Council close to the public on Saturday 25th June, 1960, the band enclosure and such of the surrounding area in Oak Hill Park as may be determined by the Council's Surveyor in accordance with the provisions of Section 44 of the Public Health Acts Amendment Act, 1890, in order that the 3rd Cockfosters Scout Group may hold on that day a fete and barbecue therein; and

(2) that it be directed that the charge to the public for admission to the fete and barbecue area on the 25th June, 1960, shall not exceed one shilling per person.

(b) School games:

With reference to minute No. 804(e) (p.408)/11/59, the Surveyor reported that the Council's offer of a portion of Oak Hill Park for use by the pupils of Church Hill Junior Mixed and Infant's School on Wednesday afternoons from April to July, 1960, had been accepted.

939. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor reported that, during the night of 10th November, 1959, at the Victoria Recreation Ground (a) 400 plants had been pulled up; (b) the turf on the bowling green had been slightly damaged; (c) park seats had been moved and one seat thrown across a tennis net; and (d) the fence had been damaged near to the main gate of the recreation ground.

The Surveyor further reported that the Police had been notified of the above matter.

Signed at the next meeting of the
Committee held on the 11th
January, 1960.

W. Clark

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

SELECTION COMMITTEE

Tuesday, 8th December, 1959.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillors Blankley, Clarke, Head, Hider, Jobbins and
Jordan.

940. CHAIRMAN:

Resolved that Councillor W. H. Roy Blankley, J.P., be elected
Chairman of the Committee for the year 1959/60.

COUNCILLOR W. H. ROY BLANKLEY, J.P. IN THE CHAIR

941. VICE-CHAIRMAN:

Resolved that Councillor S. Head be elected Vice-Chairman for
the year 1959/60.

942. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were submitted from Councillors
Cutts-Watson and Patrick.

943. MINUTES:

The minutes of the meeting of the Committee held on the 12th May,
1959, were signed by the Chairman as a correct record of the proceedings.

944. HOSPITAL MANAGEMENT COMMITTEES - MEMBERSHIP:

The Clerk submitted a letter, dated 9th November, 1959, from
the North West Metropolitan Regional Hospital Board inviting this
Council's suggestions regarding the re-appointment of members who
are due to retire, on the 31st March, 1960, from the Barnet Group
(No. 5), Mid. Herts. Group (No. 7) and Cell Barnes and Harperbury
Group (No. 8) Hospital Management Committees, or as to persons whom
the Board might see fit to appoint to these Committees from the 1st
April, 1960.

The letter stated, inter alia, (a) that, in addition to the
authorities which the Board were required to consult in accordance
with the Third Schedule of the National Health Service Act, 1946,
when making appointments to Management Committees, they had in the
past consulted a variety of organisations having an interest in
the membership of Management Committees; (b) that it would be
appreciated that the number of names suggested by the bodies con-
sulted which included, among others, Local Health Authorities,
Executive Councils and senior medical and dental staff of the
hospitals concerned, was considerable and that for the appointments
which were made in 1959, a total of 674 names were submitted and
142 members were due to retire or be re-appointed and that of the
appointments made, 111 were re-appointments and 31 were new appoint-
ments; and (c) that, whilst the Board greatly appreciated the interest
in the hospital service shown by local authorities, the figures
quoted above indicated the size of their task in this matter and
that it was, therefore, necessary to make it quite plain that there
could be no guarantee that any persons suggested by this Council
would be appointed.

The following members are due to retire on the 31st March, 1960,
from the above-mentioned Management Committees:-

Selection Committee - 8th December, 1959.

Barnet Group (No. 5)	-	Mr. R. Bell Mrs. V. G. Claydon, J.P. Dr. J. Grimson, M.B., B.Ch., B.A.O. Mr. A. C. C. Redwood, J.P. Mr. Alan Small, F.R.C.S. Mrs. G. I. Wilson, M.A.
Mid. Herts. Group (No. 7)	-	Mrs. Ann S. Blofold, M.A. (Chairman) Dr. D. T. Bardon, B.A., M.D. (Dub.), M.B., B.Ch., B.A.O., D.P.M. Mrs. D. Burvill-Holmes Mr. C. D. Gregory, B.Sc. (Econ.) Mr. R. C. Simmons, M.H.C.I. Mr. D. Newton
Cell Barnes & Harperbury Group (No. 8)	-	Mr. T. D. Bathurst Mr. Gilbert E. Debenham Lt. Col. R.A. Humbert, O.B.E. (Mil.), T.D., F.R.I.C.S., F.A.I. Mrs. V. P. Leonard, B.A. Mrs. B. J. Abel Smith.

The Clerk also submitted a letter, dated 20th November, from the Town Clerk of the City of St. Albans, referring to the above letter from the North West Metropolitan Regional Hospital Board, and particularly to the passage where the Board stresses (on each occasion when nominations are invited) that there can be no guarantee that any person will be appointed and warns that hundreds of nominations are usually received but that because of re-appointments, only a small number of new vacancies will be available, and stating (i) that over the past years his Council have put forward new nominations, either of members of the Council or others, all being persons having an interest in, or knowledge of, hospital management, and that only on one occasion since 1950 has one of these new nominees been elected; (ii) that so far as St. Albans is concerned no person who has been elected by the City electorate serves on the Hospital Management Committee and that there is every reason to believe that the situation is the same in this Council's area; (iii) that last year the City Council made representations to the Minister of Health, pressing for amending legislation to provide democratic public control of Regional Hospital Boards and Hospital Management Committees by direct representations by local authorities on these bodies, but met with no success; (iv) that on this occasion the City Council had expressed the view that whilst the present unsatisfactory arrangements continued no useful purpose is served in their continuing to submit nominations and that they propose to refrain from so doing; and (v) that the City Council had instructed him to write to the Minister of Health, the Regional Hospital Board, the Association of Municipal Corporations and their local Member of Parliament, informing them of their decision, and to write also to the County Council and all the district Councils in Hertfordshire expressing the hope that they will support their views and take similar action in the matter.

Resolved to recommend

(1) That the Council be requested to consider, in Committee, the invitation from the North West Metropolitan Regional Hospital Board to submit suggestions regarding the appointment of members on each of the above-mentioned Hospital Management Committees; and

Selection Committee - 8th December, 1959.

(2) That the St. Albans City Council be informed that this Council agrees with the views set out in the above-mentioned letter but that no action be taken in support of such views until such time as the result of any nominations which may be submitted by this Council is known.

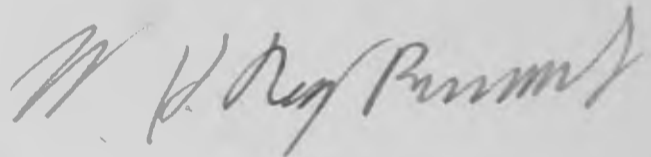
945.

COUNTY CIVIL DEFENCE COMMITTEE:

The Clerk reported (a) that a letter, dated 13th October, had been received from the Hertfordshire Borough and District Councils' Association stating that eight nominations had been received to fill the vacancy for a representative from the County to serve on the County Civil Defence Committee and that it was, therefore, necessary for a ballot to be taken; and (b) that no nominations were submitted by this Council, and that the Chairman of the Committee (Councillor Blankley) had decided that the Council should take no action in connection with the voting.

Resolved to recommend that the action taken be approved.

Signed at the next meeting of the
Committee held on the 17th May, 1960.



Chairman at such Meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 8th December, 1959.

PRESENT: Chairman of the Council (Councillor R.B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

946. MINUTES:

The minutes of the meeting of the Committee held on 10th November, 1959, were signed by the Chairman as a correct record of the proceedings.

947. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:-

Accounts already paid	£69,273. -. 8d.
Accounts to be paid	£71,518. 10. 9d.

Resolved

(1) That the accounts included in the above-mentioned lists be approved; and

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid.

948. HOUSING ESTATES AND REQUISITIONED PREMISES - ARREARS:

(a) General:

The Treasurer submitted the following particulars of arrears in respect of Council house rents and charges in respect of requisitioned premises:-

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Council dwellings</u>	
		<u>Arrears</u> £	<u>Percentage of arrears</u> to annual debit
23rd November, 1959	184	570	0.37
24th November, 1958	204	644	0.45
<u>Requisitioned premises</u>			
23rd November, 1959	5	9	0.18
24th November, 1958	27	36	0.39

(b) No. 5, Kirklands Court:

With reference to minute 811(b)(p.409)/11/59, the Treasurer reported further as to the arrears of rent due from the tenant of the above dwelling and that the notice to quit served upon the tenant had expired on the 30th November, 1959.

The Housing Manager reported as to the circumstances of the case.

The Clerk reported that action would be taken as authorised in minute 687(c)(p.362)/10/59.

(c) No. 42, Westbrook Crescent:

With reference to minute 687(h)(pp.362/3)/10/59, the Treasurer reported that the former tenant of the above dwelling (Mr. L.W. Morris) had given an undertaking to pay the sum due from him to the Council by instalments of £1 per month, and that such undertaking had been accepted.

Resolved to recommend that the action taken be approved and that the institution of the proceedings authorised in the above-mentioned minute be deferred so long as the sum due to the Council is paid in accordance with the undertaking given.

(d) No. 1, Arundel Road:

With reference to minute 811(c)(p.410)/11/59, the Treasurer reported further as to the arrears of rent due from the former tenant of the above dwelling (Mr. J.C. Delieu).

A report was submitted as to the state of health of the person concerned.

Resolved to recommend that, having regard to the circumstances reported, any action regarding the arrears of rent in the above case be further deferred.

(e) No. 45, Berkeley Crescent:

With reference to minute 811(d)(p.410)/11/59, the Treasurer reported that the arrears of rent due from the tenant of the above dwelling were being reduced.

Resolved to recommend that consideration of the matter be further deferred.

(f) Tenants to be interviewed:

The Treasurer reported (i) as to the arrears of rent due from the tenants of No. 78, Fordham Road (minute 811(e)(p.410)/11/59) and No. 59, Linthorpe Road; and (ii) as to a number of other cases where rents had been continually in arrear over a considerable period.

Resolved to recommend that the tenants of the above-mentioned dwellings, together with the other tenants referred to by the Treasurer, be interviewed by a Sub-Committee, consisting of the Chairman of this Committee (Councillor Jordan), the Chairman of the Housing Committee (Councillor Patrick) and Councillor Gunning, and that consideration of the action to be taken thereafter be considered at the next meeting of this Committee.

949. ALLOTMENT RENTS - ARREARS:

The Treasurer reported that, in view of the non-payment of rent, notices to quit, expiring on the 17th December, 1959, had been served on the tenants of the following allotments:-

<u>Allotments</u>	<u>Plot Numbers</u>
Brunswick Park	6, 35 and 64
Cat Hill	31, 83, 115, 160, 234 and 257

950. CASH:

(a) Bank Pass Book - Cashiers' Records:

The Treasurer reported that the above books had been examined and found to be correct.

Finance Committee - 8th December, 1959

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 30th November, 1959.

951. LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

<u>Loan consents received</u>		£
To 31st October, 1959		1,976,806
Since received		
<u>No.</u>	<u>Purpose</u>	<u>Sum</u>
		£
396	Church Hill Road improvement	4,814
397	Meadway reconstruction works	16,309
398	Surfacing	3,091
399	Public lighting	<u>16,185</u>
		<u>40,399</u>
		2,017,205
Cancelled		
Purchase of 169, Lancaster Road		<u>598</u>
		2,016,607
<u>Loans raised</u> (less short period loans repaid)		<u>1,365,129</u>
<u>Consents unexercised at 30th November, 1959</u>		<u>651,478</u>

(b) Temporary and local loans:

The Treasurer reported that the following transactions regarding temporary and local loans had taken place since the last meeting:-

<u>Lender</u>	<u>Amount</u>	<u>Rate</u>
	£	%
<u>Loan raised</u>		
Smith St. Aubyn & Co. Ltd. (temporary loan)	100,000	3 $\frac{5}{8}$
<u>Loans repaid</u>		
Bank Leumi le Israel (temporary loan)	100,000	3 $\frac{7}{8}$
No. 570 (local loan)	300	7

(c) Council schemes - Raising of loans:

The Clerk reported that, at the meeting of the Housing Committee held on 30th November, it had been decided to recommend that applications be made to the Ministry of Housing and Local Government for consent to borrow the sums indicated below and that this Committee be requested to arrange for the borrowing of such sums as and when the loan consents are received:-

<u>Subject</u>	<u>Amount to be borrowed</u>
Pine Road Estate - Development	£ 125,500 (superseding previous figure shown in minute 433(d)(p.214)/7/59)
Purchase of Nos. 74 & 76, Leicester Rd.	1,070

Resolved to recommend that, as and when the loan consents are received, the above-mentioned sums be borrowed from the Public Works Loan Board or other lender, and that minute 433(d)(p.214)/7/59 be varied accordingly.

952. GENERAL RATE:

(a) Statement of collection:

The Treasurer submitted a statement relating to the collection of the general rate for 1959/60, showing a collection of £487,746, being 66.92% of the total recoverable amount of £728,850.

(b) Rate Account No. 378014:

With reference to minute 817(a)(p.413)/11/59, the Treasurer reported that the rate due in respect of account No. 378014 was now being paid regularly by instalments.

(c) Distress warrants:

The Treasurer reported (i) that, owing to the circumstances of the case, special application had been made for the issue of a distress warrant in respect of account No. 802006, and that such warrant had been forwarded to the bailiff for execution; and (ii) that the present position regarding distress warrants was as follows:-

Forwarded to Bailiff	24
Paid in full	36
Paying by instalments	<u>9</u>
	<u>69</u>

(d) Estimated product of a penny rate:

(i) Product for 1959/60:

The Treasurer reported that, for the year 1959/60, the product of a penny rate had been estimated at £2,920, and that the revised estimate at present was £2,924.

(ii) Product for 1960/61:

The Treasurer reported that, after taking into account all known factors and making due allowances for anticipated development, he was of the opinion that the product of a penny rate for 1960/61 should be estimated at £2,950.

Resolved

(1) To recommend that the product of a penny rate for the year 1960/61 be estimated at £2,950; and

(2) That the Treasurer be authorised forthwith to inform the various precepting authorities accordingly.

953. VALUATION:

(a) Re-assessment of industrial hereditaments in Hertfordshire - Chiswick Press, 115, Brunswick Park Road:

The Treasurer reported that, when the proposals for re-assessments were made by the Valuation Officer, the net annual value of the above-mentioned premises was increased from £750 to £1,700, and that as a result of negotiations between the Company and the Valuation Officer, the figure of £1,700 had been reduced to £1,500 and that the Council had been asked to agree thereto.

Resolved to recommend that the figure of £1,500 be approved so far as this Council are concerned, and that the Treasurer be authorised to sign the necessary form of agreement on behalf of the Council.

(b) Valuation Court:

The Treasurer reported that a Valuation Court would be held on the 16th December, 1959, when 19 cases in respect of properties in Vernon Crescent were due to be considered.

(c) New and altered hereditaments:

The Treasurer reported that, since the 1st April, 1959, 369 returns relating to new and altered hereditaments had been sent to the Valuation Officer.

954. HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:

(a) Final repayments:

The Clerk reported that the under-mentioned final repayments had been made in respect of mortgages under the Housing and Small Dwellings Acquisition Acts:-

<u>Mortgage No.</u>	<u>Amount</u>		
	£	s.	d.
58	1,260.	3.	3.
63	1,792.	-.	8.
290	261.	19.	4.
390	2,022.	6.	4.
1077	831.	12.	11.

(b) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Nos. 626, 635, 644, 648, and 651 would be available for inspection by the Chairman of the Committee after the meeting.

(c) Mortgage No. 236:

With reference to minute 825(d)(iv)(pp.416/7)/11/59, the Treasurer reported that the arrears due from mortgagor No. 236 had increased and that action was being taken in accordance with minute 603(a)(ii)(p.314)/9/59.

(d) Mortgage No. 142:

The Treasurer reported (i) that mortgagor No. 142 had died on the 24th November, 1959, and as to the arrears of mortgage repayments; and (ii) that the solicitors acting for the personal representatives of the deceased mortgagor were in communication with the Council regarding the position.

Finance Committee - 8th December, 1959.

(f) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 9(d)(p.20)/9/54, the under-mentioned applications had been approved, or otherwise, as indicated below:-

<u>Application No.</u>	<u>Valuation</u> £	<u>Advance approved</u> £	<u>Period (years)</u>	<u>Remarks</u>
661	2,900	2,750	25	
663	-	-	-	Withdrawn by applicant.
664	3,200	2,840	25	
665	2,750	2,500	20	
666	3,450	2,600	25	
667	3,350	-	-	
668	2,500	2,430	20	
669	2,250	1,800	20	
670	2,000	1,800	20	
672	-	-	-	Withdrawn by applicant.
673	-	-	-	Withdrawn by applicant.
674	3,000	2,850	25	
675	1,500	1,400	20	

(ii) Cancelled offer:

The Treasurer reported that application No. 658 had been withdrawn and that the offer of a loan of £800 had, therefore, been cancelled.

(iii) Property in possible clearance area:

With reference to minute 825(e)(ii)(p.417)/11/59, regarding an application for an advance in respect of the purchase of No. 87, Hadley Highstone, which is included in a possible clearance area, and wherein it was decided that the Housing Committee be asked for their observations with regard to the possible clearance area, and that consideration of the application for an advance be deferred until this meeting, the Clerk reported that, having regard to the improved condition of the majority of the properties in the area (Nos.79-91, Hadley Highstone), the Housing Committee were recommending the Council to delete such area from the schedule of possible clearance areas.

The Treasurer submitted the following particulars regarding the application:-

<u>Valuation</u>	<u>Advance required</u>
£1,050	£750

Resolved to recommend that, subject to the adoption of the recommendation of the Housing Committee contained in minute 852 (pp.429/30)/11/59, an advance of £750 be made in respect of the purchase of the above-mentioned property.

(g) Improvement grants:

The Treasurer reported that, in accordance with the authority given in minute 603(f)(v)(p.317)/9/59, the following grants had been approved:-

Finance Committee - 8th December, 1959.

<u>Application Number</u>	<u>Address and proposed works</u>	<u>Grant approved</u> £
61(D)	87, Hadley Road - Conversion into two flats - Flat No. 1 Flat No. 2	279 255
62(S)	No. 51, Potters Road - Provision of hot water system	17

The Treasurer also reported that, in the case of application No. 61(D), the applicant had asked for the rents of the flats at No. 87, Hadley Road to be fixed, and these had been approved as follows:-

Flat No. 1 - £93 per annum exclusive of general rate and water rate

Flat No. 2 - £130 per annum exclusive of general rate and water rate

Resolved to recommend that the action taken be approved.

955. THANKERTON ESTATE - MORTGAGE REPAYMENT ARREARS:

With reference to minute 826 (p.418)/11/59, the Clerk reported that a letter, dated 16th November, had been received from the mortgagor offering to clear the arrears due under the mortgage in respect of No. 8, Wilton Road, by instalments of £5 per month, and that such offer had been accepted.

Resolved to recommend that the action taken be approved.

956. PERSONAL ACCIDENT INSURANCE:

With reference to minute 823 (p.415)/11/59, the Treasurer reported that he had communicated with the Council's Insurance Company as to whether the property (e.g. clothing) of refuse collectors could be insured against loss or damage, and that the Company had stated (i) that they would not undertake to provide any form of insurance against damage to clothing belonging to employees in general terms; and (ii) that cover was already provided against damage by assault, or attack by dogs, and that if there should be any question of legal liability such as may rest on the Council, the general Third Party Policy would apply.

Resolved to recommend that, in view of the report submitted, no further action be taken in the matter.

957. INVESTMENTS:

(a) Housing Equalisation Fund:

With reference to minute 824 (pp.415/6)/11/59, wherein it was decided that a sum of £300 from the above Fund be invested in 5% Defence Bonds, the Treasurer reported that a further £200 from such Fund (invested in 3½% Defence Bonds) had become available and that, on behalf of the Council, notice had been given, requiring repayment of the above-mentioned sum of £200 and that the total sum invested in 5% Defence Bonds had been increased to £500.

Resolved to recommend that the action taken be approved.

(b) Superannuation Fund:

The Treasurer reported that, on the authority of the Chairman of the Committee (Councillor Jordan), the sum of £3,500 from the above-mentioned Fund had been invested in Hertfordshire County Council 5 $\frac{1}{4}$ % Stock - 1978/80, which investment would show a flat yield of £5. 6. 11d. per centum per annum and a capital profit of £62, the costs of acquisition being £12. 1s. 1d.

Resolved to recommend that the action taken be approved.

958.

NEW SOUTHGATE RECREATION GROUND - ANNUAL ESTIMATES, 1960/61:

The Treasurer reported that, under the scheme for the management of the New Southgate Recreation Ground, it was necessary for this Council to submit to the Southgate Borough Council, not later than the 31st December, detailed annual estimates of income and expenditure, and he submitted estimates in connection with the income and expenditure in respect of the Recreation Ground for the financial year 1960/61, together with details of the approved estimates and approximate actual income and expenditure for the year 1959/60.

He stated that the estimates had been considered at the meeting of the Town Planning and Parks Committee held on the 7th December, and that such Committee had approved the following items of income and expenditure for the financial year 1960/61:-

	£
Expenditure	3,923
Income	<u>200</u>
Net expenditure	3,723
50% contribution by Southgate Borough Council, plus balance of rent	<u>2,036</u>
Net charge to Rate	<u>£1,687</u>

The Treasurer also reported that the estimated net charge to Rate for 1960/61 was less by £685 than the approximate annual net charge to Rate for 1959/60, as various works in respect of the re-construction of toilets and renewal of tennis courts surrounds were provided for in the current year.

Resolved to recommend that provision be made for the inclusion of the above-mentioned items in the estimates for the financial year 1960/61, and that copies of the estimates be forwarded to the Southgate Borough Council.

959.

OUTDOOR STAFF:

(a) Sickness and absence - Mrs. W. M. Hurd:

The Surveyor reported (i) that, in accordance with the Council's scale of sick pay extensions, the above employee had been granted sick pay extension of seven weeks at full pay and seven weeks at half pay and that such extension would expire on the 11th January, 1960; and (ii) as to a medical report which he had received in respect of such employee.

Resolved to recommend that Mrs. Hurd be granted a further extension of one-half sick pay for a period ending on the 16th February, 1960, or until her return to duty, whichever is the earlier.

(b) Accidents to workmen:

The Surveyor reported as to the circumstances in which Mr. R. Adams and Mr. A. G. Arby had met with accidents whilst on duty, and stated that details of the occurrences had been passed to the Treasurer for submission to the Council's Insurance Company.

(c) Mr. H. J. Drew - Wages:

Resolved to recommend that, having regard to the report submitted, as from the commencement of the pay week ending 22nd December, 1959, Mr. H. J. Drew, plumber in the Surveyor's department, be paid a bonus of 10/-d. per week over his basic rate of pay, which is at present £10. 14. 6d. per week.

(d) Mr. A. E. Crouch, deceased:

The Treasurer reported (i) that since the last meeting he had been informed of the death of Mr. A. E. Crouch, who had been a member of the outdoor staff for over 34 years; and (ii) that, in view of the circumstances of Mr. Crouch's widow, the Chairman of the Committee had given authority for the following payments to be made, the calculations having been made in conformity with the Council's decision that non-contributory service be reckoned as contributory service:-

	£	s.	d.
Widow's pension (per annum)	83.	2.	-.
Death grant	249.	6.	1.

Resolved to recommend that the action taken be approved and that, in accordance with Section 2(2) of the Local Government Superannuation Act, 1953, all non-contributory service be reckoned as contributory service.

(e) Mr. T. W. Farbrother:

With reference to minute 142(7)(p.58)/6/58, wherein it was agreed, inter alia, that the retirement grant payable to the above employee be £111. 1s. -d., the Treasurer reported that the calculation had been based on a copy of Regulations which contained a printing error regarding the method of calculation and that it had now been ascertained that the amount of the retirement grant should have been £142. 4. -d.

Resolved to recommend that the balance of £31. 3. -d. be paid to Mr. Farbrother.

960. BUILDING AND CIVIL ENGINEERING OPERATIVES AND ENGINEERING CRAFTSMEN:

The Surveyor stated that Circulars B. and C.E. 43 and ENG.24, dated 5th November, 1959, from the Joint Negotiating Committee for Local Authorities' Services in respect of the above classes of employees indicated that it had been agreed to recommend, having regard to the fact that Boxing Day this year will be on a Saturday, that, subject to the exigencies of the service:-

- (a) Employees who work a 5½ day working week shall be allowed a half-day's holiday with pay, on Thursday, 24th December, 1959, or alternatively at some other time convenient to the authority;

- (b) Employees who work a five-day working week shall be allowed one day's holiday with pay on either Thursday, 24th December, 1959, or Monday, 28th December, 1959, or alternatively at some other time convenient to the authority; and
- (c) Where employees are required to work normally on the half-day or full days referred to in (a) or (b) above, no additional payment shall be made.

Resolved to recommend that the above-mentioned recommendations, so far as they relate to employees who work a 5½ day working week, be adopted by this Council.

961. FINANCIAL ASSISTANCE TO PURCHASE MOTOR CAR:

The Treasurer reported that an application had been received from Mr. F. J. Baxter, Administrative Assistant in the Surveyor's department, for a loan not exceeding £300 to enable him to purchase a motor car.

Resolved to recommend that, in pursuance of the Scheme of Conditions of Service for Local Authorities' Administrative, Professional, Technical and Clerical Services, and it being essential in the interest of the efficient conduct of the business of the Council that Mr. F. J. Baxter be permitted to use his private motor car on official duties, he be granted a loan not exceeding £300 for the purpose of purchasing a motor car, such amount not to exceed the purchase price of the motor car to be acquired, the loan to be repayable with interest at 5% per annum over a period of five years (or the estimated future life of the car to be acquired, whichever is the shorter), and to be subject to the terms and conditions laid down in the above-mentioned Scheme of Conditions of Service.

962. STAFF:

(a) Payments for overtime:

The Treasurer reported as to the payments made in respect of overtime during the month of November, 1959.

(b) Treasurer's department - Audit assistant:

With reference to minute 832(b)(p.420)/11/59, the Treasurer reported (i) that Mr. G. Pilon had been appointed to the vacant position of Audit Assistant, but had resigned shortly afterwards; and (ii) that Mr. R. Crossland, of Wortley Rural District Council, Yorkshire, had now been appointed to the position.

Resolved to recommend that the above appointment be approved.

(c) Surveyor's department - Mr. T. C. Greenop:

The Surveyor reported (i) that Mr. T. C. Greenop, a Clerical Assistant (General Division) in his department, had expressed a wish to retire from the Council's service; (ii) that Mr. Greenop was Chief Officer of the Council's Fire Brigade from 1930 until 1944 when he was transferred to his present position; (iii) that, when he was appointed to the Surveyor's staff, his age precluded him from entering the Council's Superannuation Scheme and that he was, therefore, not eligible to receive superannuation benefits under the Scheme; (iv) that, under Section 18 of the Local Government Superannuation Act, 1953, the Council may, if they so desire, grant to any employee (not being a contributory employee who is entitled to any payment out of the superannuation fund other than a return of contributions) a gratuity either by way of a lump sum or by way of periodic

payments not exceeding an amount equal to twice that of the annual emoluments of the employment and that Mr. Greenop's emoluments amounted to £625 per annum; and (v) that, by re-distributing certain work in his department, it would not be necessary to fill the vacancy.

Resolved to recommend

(1) That, on his retirement, Mr. Greenop be granted a gratuity of £1,250 under the provisions of Section 18 of the Local Government Superannuation Act, 1953: and

(2) That the Chairman of the Council be requested to send a letter to Mr. Greenop expressing the Council's appreciation of his services and their best wishes for the future.

(d) Christmas holidays:

Resolved to recommend that the Christmas holidays of the Council's indoor staff be as from noon on Thursday, 24th December, 1959, and to include Christmas Day and Boxing Day.

963. ORGANISATION AND METHODS SURVEY:

The Clerk reported that S. J. Noel-Brown & Co. Ltd. had submitted the following progress report (No. 6 - period 26th October to 21st November) on their Organisation and Methods Survey in respect of the administrative departments of the Council:-

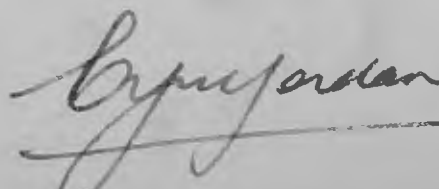
"During the period we have discussed our draft report with all the Chief Officers and are now preparing our report to the Council on all departments".

Resolved to recommend

(1) That the report to be submitted by S. J. Noel-Brown & Co. Ltd., together with a report of the Chief Officers of the Council thereon, be supplied to all members of the Council; and

(2) That such reports be considered at a special meeting of this Committee to be held on a date to be fixed at the next ordinary meeting of the Committee.

SIGNED at the next meeting of the
Committee held on the 12th
January, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

MEETING OF THE COUNCIL

Monday, 14th December, 1959.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.)
in the Chair;
Councillors Berry, Blankley, Clarke, Gunning, Head, Hebron,
Jobbins, Jordan, Ken Lewis, Mills, Passingham, Patrick,
Seagroatt and Mrs. Stanfield.

964. MINUTES:

The minutes of the meeting of the Council held on the 16th November, 1959, were signed by the Chairman as a correct record of the proceedings.

965. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were received from Councillors Cutts-Watson Hider and Willis and for late attendance from Councillor Mills.

966. HOUSING COMMITTEE:

(a) It was moved by Councillor Patrick and seconded by Councillor Clarke that the minutes as now submitted of the meeting of the Housing Committee held on the 30th November, 1959, be approved and the recommendations therein contained adopted.

(b) Councillor Berry referred to minute No. 864 (Housing Programme) paragraph (G) (Joint occupation of new dwellings) and asked the Chairman of the Committee whether an assurance could be given that the proposed joint occupation of new dwellings would be limited to a specific period, e.g. until the Pine Road Development was completed.

In reply Councillor Patrick confirmed that it was the wish of the Housing Committee that the temporary joint occupation of new dwellings proposed in the minute should cease when the Pine Road Development had been completed, and sooner if possible.

(c) Councillor Gunning referred to minute No. 849 (Margaret Road Clearance Area) and, in expressing his concern at the conditions under which families still occupying houses in the clearance area were living and at the fact that they may not be re-housed until the 31st March, 1961, asked the Chairman of the Committee whether the Council intended doing anything to make the houses in question a little better for the period during which they would still have to be occupied.

In reply Councillor Patrick outlined the reasons which had resulted in the houses being occupied for a longer period than at first had been intended and stated that, although the houses were unfit, it was felt that the conditions under which the occupiers were living were tolerable for a little longer. Whilst he could not say whether the Committee would consider recommending expenditure by the Council on the temporary redecoration of the houses he would ask the Committee to consider instructing the Housing Manager to submit a report on the matter.

(d) Councillor Gunning referred to minute No. 856(d) (Council accommodation - special cases) and asked the Chairman of the Committee whether the Committee would ask the Medical Officer of Health to investigate certain other cases in this category, of which he could supply details.

In reply Councillor Patrick pointed out that it was the responsibility of the Medical Officer of Health to investigate all such cases and that, if details were supplied to him, the cases in question would receive his attention.

(e) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

967. GENERAL PURPOSES COMMITTEE:

(a) It was moved by Councillor Gunning and seconded by Councillor Seagroatt that the minutes as now submitted of the meeting of the General Purposes Committee held on the 1st December, 1959, be approved and the recommendations therein contained adopted.

(b) Councillor Patrick referred to minute No. 911 (Hertfordshire County Council Bill) and, in referring to the apology made by the County Council for the shortness of time made available to District Councils to consider the provisions of the Bill, asked the Vice-Chairman of the Committee whether the Committee would consider at its next meeting making representations to the County Council with regard thereto.

In reply Councillor Gunning stated that, due to the length of the Bill and the fact that it had not been received by the Clerk until the day before the Committee's meeting, it had not been possible to submit a report on the Bill to the Committee. He reminded members (i) that in January, 1959, the Council were asked by the Hertfordshire Borough and District Councils' Association whether the Council had any suggestions to make as to matters which might be included in the Bill and that the Council had replied to that request in the negative and (ii) that the majority of powers contained in the Bill for the benefit of District Councils were permissive only, so that if the Bill became law it would be for this Council to decide whether or not it wished to exercise those powers, and concluded by giving an assurance that the question of making representations to the County Council concerning the shortness of time which had been made available to District Councils to consider the provisions of the Bill would be considered by the Committee at its next meeting.

(c) Councillor Blankley referred to minute No. 906(a) (Swimming Pool - Joint Meeting with Barnet) and asked whether a date had yet been fixed for the meeting with Barnet Swimming Pool Sub-Committee.

In reply Councillor Gunning stated that the dates referred to in the minute had been suggested to the Barnet Council, but that none of the dates had been acceptable, and that the Barnet Council had now written suggesting four dates in January, which would be considered by the Swimming Pool Sub-Committee at the termination of this meeting.

968. TOWN PLANNING AND PARKS COMMITTEE:

(a) It was moved by Councillor Clarke and seconded by Councillor Head that the minutes as now submitted of the meeting of the Town Planning and Parks Committee held on the 7th December, 1959, be approved and the recommendations therein contained adopted with the exception of minute No. 923(b) (Use of land at Meadway for residential purposes) (in which minute Councillor Jobbins desired to disclose a pecuniary interest) which minute be considered separately and it was

Resolved accordingly.

(b) It was then moved by Councillor Clarke and seconded by Councillor Head and

Resolved that the said minute No. 923(b) be approved.

(Councillor Jobbins disclosed a pecuniary interest in this minute and, although remaining in the meeting at the invitation of the Council, he did not take part in the discussion or voting thereon.)

969. SELECTION COMMITTEE:

It was moved by Councillor Blankley and seconded by Councillor Head and

Resolved that the minutes as now submitted of the meeting of the Selection Committee held on the 8th December, 1959, be approved and the recommendations therein contained adopted with the exception of minute No. 944 (Hospital Management Committee - Membership) which minute be considered by the Council in Committee. (See minute No. 976 below).

970. FINANCE COMMITTEE:

(a) It was moved by Councillor Jordan and seconded by Councillor Head that the minutes as now submitted of the meeting of the Finance Committee held on the 8th December, 1959, be approved and the recommendations therein contained adopted.

(b) Councillor Berry referred to minute No. 963 (Organisation and Methods Survey) and asked the Chairman of the Committee whether all members of the Council might be given an opportunity of discussing the contents of the report before the stage at which recommendations by the Committee based on the report would be presented to the Council.

In reply Councillor Jordan stated that he considered that the report should first be considered at a special meeting of the Committee but that he was prepared to ask the Finance Committee at that meeting to consider deferring their recommendations on the report to a further special meeting of the Committee to which all members of the Council would be invited and at which members would be free to discuss the contents of the report.

(c) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

971. HERTFORDSHIRE COUNTY COUNCIL BILL 1959/60.

With reference to minute No. 911 of the General Purposes Committee approved by the Council at this meeting, it was moved by Councillor Gunning and seconded by Councillor Seagroatt and, all members present at the meeting (numbering 15) voting in favour of the motion, it was

Resolved that the Hertfordshire County Council be asked to include in the Bill to be promoted by them in the present Session of Parliament provisions conferring powers on local authorities in the county relating to the following amongst other matters:-

The acquisition and development of land; highways and streets, footways, forecourts and verges, and street works in private streets; public order and safety; the control and regulation of street trading, including ~~the~~ licensing and registration of street traders, the prevention of interference with street traffic and the making of byelaws; extension of the powers of the Council in relation to the investment of moneys forming the superannuation fund of the Council, the payment of expenses of public entertainment in connection with ceremonies and visits and other financial matters; miscellaneous matters, including the authorisation of appearance of officers in legal proceedings, minutes, delegation of powers to sub-committees, the provision of chains and badges of office, allowances for removal, restrictions on the use of loudspeakers in streets, trading elsewhere than in shops, the unauthorised use of land as a site for movable dwellings, remedying defects in drains etc., the provision of reciprocal services by the County Council and local authorities and the prevention of nuisance from noise or vibration; the repeal of certain provisions of the Hertfordshire County Council Act 1935 and the amendment of provisions of that Act, including provisions relating to refuse dumps, the provision of bins for litter, the payment of pensions etc. of persons of unsound mind and the regulation of manufacture and sale of ice-cream etc.

972. DEPOSITED PLANS:

(a) New Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision (below).</u>
9139	Detached house and garage at 34, Cedar Avenue.	Para. (1)
10305	Two semi-detached houses and garages at 24/26, King Edward Road.	Para. (1)
10494	10 flats and 10 garages at 65, York Road.	Para. (1)
10561	6 flats and 12 maisonettes at 8, Great North Road.	Para. (1)
10608	Extension at factory of John Dale, Ltd., Brunswick Park Road.	Para. (2)
10644	Bathroom and kitchen at 119, Brunswick Park Road.	Para. (2)
10647	Bathroom and W.C. at 5, Brunswick Avenue.	Para. (2)
10653	Extension to kitchen at 66, Exeter Road.	Para. (1)
10663	Additional W.C. at 17, Arlington Road.	Para. (1)

Resolved (1) that, with the exception of Plans Nos. 10608, 10644 and 10647, the above plans be passed under the Council's Building Byelaws; and

(2) that plans Nos. 10608, 10644 and 10647 be rejected under such Byelaws for the reason that additional constructional details and information are required.

(b) Partially Exempt Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision (below).</u>
10635	Garage at 140, Arlington Road.	Para. (3)
10651	Garage at 172, Hampden Way.	Para. (1)
10656	Garage at 57, Hadley Road.	Para. (3)
10657	Garage at 73, Northumberland Road.	Para. (1)
10658	Garage at 85, Belmont Avenue.	Para. (1)
10659	Garage at 267, East Barnet Road	Para. (1)
10660	Garage at 56, Uplands Road.	Paras. (1) & (2)
10664	Garage at 63, Somerset Road.	Para. (1)
10665	Garage at 27, Netherlands Road.	Paras. (1) & (2)
10666	Garage at 41, Rushdene Avenue.	Para. (1)

Resolved (1) that, with the exception of plans Nos. 10635 and 10656, the above plans be passed under the Council's Building Byelaws;

(2) that, in the cases of plans Nos. 10660 and 10665, approval be given in each case under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises; and

(3) that plans Nos. 10635 and 10656 be rejected under the Building Byelaws for the reason that additional information is required.

973. SEALING OF DOCUMENTS:

It was moved by Councillor Berry and seconded by Councillor Mills, and

Resolved that the Common Seal of the Council be affixed to, or the Clerk of the Council do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any of the matters and recommendations contained in the minutes as presented to, and approved by, the Council at this meeting.

974. COUNCIL IN COMMITTEE:

It was duly moved and seconded and

Resolved that the Council do now go into Committee.

975. HERTFORDSHIRE BOROUGH AND DISTRICT COUNCILS' ASSOCIATION - MEETING:

With reference to minute No. 913 of the General Purposes Committee held on the 1st December, approved by the Council at this meeting, it was duly moved and seconded and

Resolved that Councillor Berry be appointed the Council's representative to attend the meeting of the Executive Committee of the Hertfordshire Borough and District Councils' Association, to be held at Caxton Hall, Westminster, on the 17th December, 1959.

976. HOSPITAL MANAGEMENT COMMITTEES - MEMBERSHIP:

In accordance with the decision recorded in minute No. 969 above, consideration was given to minute No. 944 of the meeting of the Selection Committee held on the 8th December, 1959, submitted to this meeting.

Resolved (1) That the Chairman of the Council (Councillor R. B. Lewis, J.P.) and Councillors Berry and Head be nominated for appointment by the North West Metropolitan Regional Hospital Board to the Barnet Group (No. 5) Hospital Management Committee;

(2) That the Council do not make any nominations with regard to the other appointments to be made by the North West Metropolitan Regional Hospital Board;

(3) That the St. Albans City Council be informed that this Council agrees with the views set out in their letter dated the 20th November and, although the Council do not propose to take the course of action proposed by the City Council, they are willing to consider supporting any action which the City Council may take in making representations on the matter to the Minister of Health; and

(4) That the said minute No. 944 be approved and adopted subject to the amendments set out above.

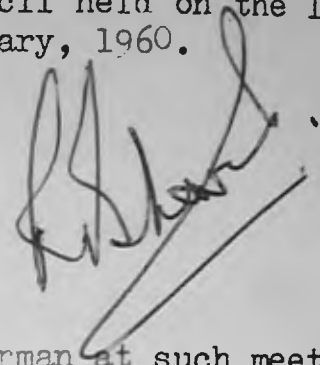
Council Meeting - 14th December, 1959.

977. COUNCIL IN OPEN MEETING:

It was moved by Councillor Head and seconded by Councillor Berry and

Resolved that the foregoing proceedings of the Council in Committee be approved and the decisions therein recorded adopted.

Signed at the next meeting of the Council held on the 18th January, 1960.

A handwritten signature in dark ink, appearing to be 'R. Head', written over a horizontal line.

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 4th January, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor H. Patrick in the Chair;
Councillors Berry, Clarke, Hider, Jobbins, Hebron,
Passingham and Mrs. Stanfield.

978. MINUTES:

The minutes of the meeting of the Committee held on the 30th November, 1959, were signed by the Chairman as a correct record of the proceedings.

979. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	579	330	909
Under construction			
Commenced	4	-	4
First floor level	6	-	6
Second floor level	6	-	6
Roofed in	20	-	20
Plastered	20	18	38
Totals under construction	56	18	74
Totals completed	523	312	835
Totals under construction and completed	579	330	909

(b) Certificates issued:

The Surveyor reported that the following certificates had been issued in favour of the under-mentioned Contractors:-

<u>Site</u>	<u>Contractor</u>	<u>Value of Certificate issued</u>
Bevan Estate (Section 2)	Carlton Contractors Ltd.	£ 13,610
West Farm Place	Arthur Phillips Ltd.	1,810

980. WARWICK COTTAGES CLEARANCE AREA - REDEVELOPMENT:

With reference to minute 480(p.244)/9/59, the Surveyor reported that he had discussed the approved lay-out of the above Area with Gregory Housing Ltd. and that he would submit a further report on the matter in due course.

981. WEST FARM PLACE - CAR PARKING AREA:

With reference to minute 731(b)(p.380)/11/59, the Clerk submitted a letter, dated 8th December, from the Ministry of Housing and Local Government stating (a) that no objection was raised to the acceptance by the Council of the tender amounting to £1,805 submitted by Carriageways Ltd. for the construction of a car parking area at the above-mentioned Estate; (b) that the Minister approved the provision and maintenance of the car parking area under Section 93 of the Housing Act, 1957; and (c) that a further letter giving the Minister's formal consent to the raising of the loan (£1,875) would be sent as soon as possible.

982. NO. 138, EAST BARNET ROAD:

With reference to minute 854(p.431)/11/59, regarding the invitation from the owners of the above-mentioned maisonette (A.J.Harris & Sons Ltd.) for the Council to nominate a person for the tenancy of the dwelling at an exclusive rent of £225 per annum and wherein it was decided that the owners be informed that the Council are of the opinion that such rent is too high and that they be asked to re-consider the amount of the rent and submit an amended figure, the Clerk submitted letters dated 21st and 28th December, 1959, from the owners, stating (a) that the amount of £225 per annum exclusive was a figure which they considered to be fair and reasonable and that they would not let at a lower figure; and (b) that, if it was not possible to let such dwelling at the above rent to any family whom the Housing Manager had been authorised to re-house, they would have no option but to offer it to others.

The Clerk reported that it had been pointed out to A. J. Harris & Sons Ltd. that when they undertook to accept a tenant for the maisonette (which is one of a block of four erected by them) they indicated that the tenancy would be at an "agreed" rent. He also reminded the Committee that the four maisonettes had been offered for sale to the Council (minute 500 (d)(p.254)/9/59) but that the owners were not prepared to sell the maisonettes at the price offered by the Council.

Resolved to recommend that the owners be informed that the Council are not prepared to agree to a rent of £225 per annum exclusive in respect of the above-mentioned maisonette, and that the Council are of the opinion that the rent should not exceed £150 per annum exclusive.

983. EDWARD ROAD CLEARANCE AREA:

With reference to minute 851 (p.429)/11/59, wherein the Council resolved to make an Order entitled "The East Barnet (Edward Road) Clearance Order, 1959" for the demolition of the buildings comprised in the Edward Road Clearance Area, the Clerk reported that it would be necessary to fix, for inclusion in such Order, the period, dating from the date when the Order becomes operative, within which the buildings to which the Order relates are to be vacated.

Resolved to recommend that, for the purposes of demolition of the buildings to which the above-mentioned Order relates, it be specified that each building shall be vacated within a period of nine months from the date when the Order becomes operative.

Housing Committee - 4th January, 1960.

984.

ANNUAL ESTIMATES, 1960/61 - MAJOR WORKS:

A suggested programme of major works (so far as this Committee was concerned) to be carried out during the financial year 1960/61, was submitted and considered.

Resolved to recommend that, subject to review when considering the annual estimates, provision be made in the estimates for the financial year 1960/61, for the carrying out of the under-mentioned works, etc:-

	<u>Approximate estimated expenditure</u> £
(a) <u>Works for which loan charges are to be provided out of revenue:</u>	
Acquisition of land for housing purposes	35,000
Clearance areas - Demolition	2,000
Construction of roads and sewers	9,500
Erection of buildings	46,000
No. 179, Lancaster Road - Conversion etc.	<u>1,400</u>
	£93,900
(b) <u>Works to be financed out of Housing Repairs Fund:</u>	
External re-decoration	4,788
Internal re-decoration	9,310
General maintenance	13,000
Maintenance - miscellaneous items	4,286
Purchase of van for use by Housing Department	<u>400</u>
	£31,784
(c) <u>Works to be financed out of Renewals and Repairs Fund:</u>	
General repairs and improvements to stores and yard adjoining Housing Department. (See also item (d) below)	300
(d) <u>Works to be financed out of General Rate Fund:</u>	
General repairs and improvements to stores and yard adjoining Housing Department. (See also item (c) above)	300

985.

LAND OVER RAILWAY TUNNELS, RUSSELL LANE:

In accordance with minute 861 (pp.436/7)/11/59, the Surveyor submitted a lay-out plan indicating proposals for the development of the land over the railway tunnels at Russell Lane which had been offered for sale to the Council by the British Transport Commission.

He reported (a) that the amount of land suitable for building was limited owing to the restrictions imposed by the Commission whereby dwellings can only be erected on the western side of the site and to difficulties with regard to drainage; (b) that by concentrating the buildings at the south-western corner of the site and building to a height of four storeys, the following accommodation could be provided in two blocks as indicated on the plan:-

30	One bedroom flats
6	Two bedroom flats
8	Two bedroom maisonettes
<u>6</u>	Three bedroom maisonettes

50

(c) that an access road, which would also serve proposed lock-up garages to the north of the new dwellings, would also be provided; and
(d) that an outline planning application showing the above-mentioned proposals had been submitted to the Local Planning Authority and to the British Transport Commission.

Resolved to recommend

(1) That the proposed lay-out for the development of the above-mentioned land be approved; and

(2) That the action of the Surveyor in submitting the proposals to the Local Planning Authority and the British Transport Commission be also approved.

986.

HOUSING ACT, 1957:

(a) Nos. 143, Brunswick Park Road and 19, Clifford Road:

The Chief Public Health Inspector reported that considerable works had been carried out at the above properties, which were scheduled as individual unfit houses, and that such properties could no longer be regarded as unfit houses incapable of repair at reasonable expense.

Resolved to recommend that, in view of the report submitted, the above properties be deleted from the schedule of individual unfit houses.

(b) No. 110, East Barnet Road:

The Chief Public Health Inspector reported that the above property, which was scheduled as an individual unfit house, was being sold and that the prospective purchaser was willing to carry out necessary works of repair but had asked for an assurance that when such works were carried out the house would be removed from the schedule of unfit houses.

Resolved to recommend that the prospective purchaser be informed that, provided works of repair as required by the Chief Public Health Inspector are carried out to his satisfaction, the Council will delete No. 110, East Barnet Road from the schedule of individual unfit houses.

987.

POSSIBLE CLEARANCE AREA - NOS. 37-69, HADLEY HIGHSTONE:

It was reported that, at the meeting of the Town Planning and Parks Committee held on the 7th December, 1959 (minute 921(b) (p.460)) an application for approval to a proposed extension to No. 69, Hadley Highstone had been submitted and that, as the property was included in a possible clearance area, such Committee had asked this Committee for their observations with regard thereto.

The Chief Public Health Inspector reported as to the properties included in the possible clearance area and stated that the owner of Nos. 63 and 65, Hadley Highstone had indicated that, if the premises were not included in a clearance area, he would be prepared to carry out further repairs and modernisation.

Resolved

(1) To recommend that Nos. 63, 65, 67 and 69, Hadley Highstone, be deleted from the above-mentioned possible clearance area; and

(2) That the Town Planning and Parks Committee be informed of this Committee's recommendation.

988.

REQUISITIONED PREMISES:

(a) Premises released:

The Housing Manager reported that the under-mentioned premises had been released from requisition since the last meeting:-

17a, Onslow Parade
7, Victoria Road

(b) General summary:

The Housing Manager submitted the following particulars regarding premises held under requisition:-

Complete dwellings held under requisition	32
Separate dwellings (including those empty)	55
Family units accommodated	50

(c) Tenancies after de-requisition:

The Clerk reported (i) that, in accordance with minute 491(c) (p.249)/9/59, the owners of 12 requisitioned properties (comprising 22 dwellings) which may still be held under requisition on the 31st March, 1960, (when the Council's powers to retain possession of requisitioned premises cease) had been approached with a view to negotiating short tenancies of such properties to cover the interim between the 31st March, 1960, and the date when suitable alternative accommodation for the licensees concerned becomes available; (ii) that, up to the present, the owners of two properties (comprising a total of three dwellings) had stated that, whilst they were not prepared to grant the Council monthly tenancies after the 31st March, 1960, they were willing to grant tenancies for fixed periods expiring on the 31st May and 30th June, 1960, respectively; (iii) that the owners of seven properties (comprising 13 dwellings) had stated that they were not prepared to grant tenancies to the Council after the above-mentioned date; and (iv) that in three cases replies had not yet been received.

Resolved to recommend

(1) That the offers of the owners to grant the Council tenancies of two properties for the fixed periods indicated above be accepted; and

(2) That the action to be taken in respect of other requisitioned properties which may still be occupied by licensees on the 31st March, 1960, be considered at the February meeting of this Committee.

989.

COUNCIL ACCOMMODATION:

(a) Allocation:

(i) General:

The Housing Manager submitted an analysis showing the total

Housing Committee - 4th January, 1960.

number of applications received, allocations, withdrawals, etc., in respect of Council dwellings since July, 1945.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwelling had been allocated since the last meeting:

No. 5, Bulwer Gardens - Mr. W. T. Cornwell

(b) Relinquishment of tenancies:

The Housing Manager reported (i) that, since the last meeting, the tenants of No. 5, Bulwer Gardens and No. 7, Northfield Road had relinquished their tenancies; and (ii) that No. 5, Bulwer Gardens had been relet as indicated in paragraph (a)(ii) above, and that the reletting of No. 7, Northfield Road would be reported to the February meeting of the Committee.

(c) Transfer of tenancy:

The Housing Manager reported that the tenant of the ground floor flat at No. 73, Waterfall Road had died and that the tenancy of the dwelling had been transferred to his widow, Mrs. M. E. Murphy.

Resolved to recommend that the action taken be approved.

(d) Termination of tenancies:

The Housing Manager reported (i) that the tenant of No. 1, Bourn Avenue had died and that as the dwelling had become vacant upon the death of the tenant, such dwelling would be relet in accordance with approved procedure; and (ii) that the tenant of a bed-sitting room at No. 179, Lancaster Road had died and that, as arrangements were being made for the whole house to be vacated in the near future to allow for conversion into two flats and general modernisation, the vacant room would not be relet.

990. MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 171 certificates had been issued in respect of persons who had been allocated accommodation in new or expanded towns for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/33 and 33/56.

991. COUNCIL-OWNED PROPERTIES - REPAIRS, ETC:

(a) No. 48, Brunswick Grove:

The Housing Manager reported that the works of alteration, decoration and repair in respect of the above property were progressing satisfactorily and that further certificates in the sums of £308.1.9d. and £5. 7. -d. had been issued in favour of the Contractor, Mr. J. W. Sayer.

(b) No. 73, Hadley Road:

The Housing Manager reported that the maintenance period under the contract for the carrying out of alterations, additions and internal re-decoration at the above property had expired and that a further certificate in the sum of £26. 3. -d. had been issued in favour of the Contractor, Mr. W. G. Pollard.

992.

EXTENSION OF ST. MARY'S SCHOOL, EAST BARNET - NO. 69, CHURCH HILL ROAD:

With reference to minute 743 (p.385)/11/59, regarding the request of the Hertfordshire County Council that this Council rehouse the two tenants of No. 69, Church Hill Road in order that this property, together with Nos. 65, 65a and 67, Church Hill Road, could be demolished to allow the proposed extension of St. Mary's School to be commenced in March, 1960, and wherein it was decided that the County Council be advised of the Council's housing commitments and that they be asked whether, since the problem of rehousing the tenants of No. 69, Church Hill Road arises as the result of the proposed extension of the school, they had any suggestions to offer for the rehousing of the two tenants, the Housing Manager submitted a letter, dated the 11th December, from the Assistant Education Officer (a) stating that, as the County Council have no status as a housing authority they could not rehouse the tenants and that, unless the tenants could themselves find alternative accommodation or this could be provided by this Council, the proposed extension of the school would be delayed; and (b) requesting that, as a matter of urgency and having regard to the exceptional circumstances, the Council give further consideration to the question of rehousing the tenants.

Resolved to recommend that the Hertfordshire County Council be informed that, whilst this Council appreciate their difficulties and do not wish to see the tenants evicted, it will not be possible to provide the tenants with alternative accommodation by March, 1960, but that, when this Council's problem regarding the release of requisitioned premises is solved, they will be prepared further to consider the matter if, in the meantime, the County Council have not been able to provide the necessary alternative accommodation.

993.

PURCHASE OF PROPERTIES BY THE COUNCIL - NO. 75, CLIFFORD ROAD:

With reference to minute 632(b)(p.331)/10/59, regarding the above-mentioned freehold property (57 years old) which was offered for sale to the Council at a price of £3,500 and wherein it was decided that the District Valuer be requested to negotiate for the purchase (subject to planning permission being obtained in respect of the proposed conversion into two flats) at a price of £3,000, but that, if such offer was not accepted, the negotiations be based on a price not exceeding £3,200, the Clerk submitted a letter from the District Valuer stating (a) that he had been informed that the owner was not prepared, at the present time, to depart very much from the price of £3,500; and (b) that he (the District Valuer) was of the opinion that this figure was extremely excessive and that he had therefore concluded his negotiations as any further offer would appear to be fruitless.

994.

MOUNT PARADE SHOPPING SITE:

With reference to minute 847 (p.428)/11/59, the Treasurer reported that loan consents, totalling £48,995, had been issued by the Ministry of Housing and Local Government in respect of the development of the above-mentioned site and that the total final cost had amounted to £50,716.

Resolved

(1) To recommend that application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £1,730, being excess expenditure incurred in the development of the above-mentioned site, such sum being made up as follows:-

Housing Committee - 4th January, 1960.

	£	£
Contract works (due to operation of price variation clause)	735	
Quantity Surveyors' fees	602	
Diverting electricity main cables	425	
Turfing	<u>90</u>	1,852
<u>Less underspendings</u>		
Clerk of Works	86	
Salaries	28	
Loan fees, etc.	<u>17</u>	<u>131</u>
		1,721
Add loan fees, etc.		<u>9</u>
		<u>£1,730</u>

and

(2) The Finance Committee be asked to arrange for the borrowing of such sum as and when the loan consent is received.

995. HOUSING (FINANCIAL PROVISIONS) ACT, 1958:

The Treasurer reported (a) that Section 7 of the above-mentioned Act provides that where the cost of land, where developed, exceeds £4,000 per acre, the Minister of Housing and Local Government shall pay for each of the 60 years following the completion of the building, an annual Exchequer subsidy at the rate of £60 per acre, increased at the rate of £34 per acre for every £1,000 or part of £1,000 by which the cost exceeds £5,000; and (b) that the Minister had approved claims for subsidy under this Section made in respect of the under-mentioned development:-

(i) Two maisonettes, 110, Hadley Road:

Cost of site, as developed, agreed at £8,682 per acre. Subsidy of £29 per annum payable for 60 years, i.e. a total of £1,740.

(ii) 20 maisonettes, Vernon Crescent:

Cost of site, as developed, agreed at £5,571 per acre. Subsidy of £121 per annum payable for 60 years, i.e. a total of £7,260.

This expensive site subsidy is in addition to the subsidies amounting to £1,806 per annum for 20 years being received on 15 dwellings for rehousing persons from requisitioned properties.

(iii) 14 dwellings at Mount Parado:

Cost of site, as developed, agreed at between £5,000 and £6,000. Subsidy of £113 per annum payable for 60 years, i.e. a total of £6,780.

996.

COUNCIL DWELLINGS - WATER RATES:

(a) Increase in charges:

The Treasurer reported that he had been advised by the Lee Valley Water Company, successors to the Barnet District Water Company, that water charges would be increased as from 1st April, 1960, and he submitted a schedule indicating the effect which such increase would have on Council-owned dwellings.

(b) Collection of water rate:

The Treasurer reported (i) that, at present, the Barnet District Water Company were allowing the Council commission of 5% on water rate collected by the Council from the tenants of Council dwellings, the water rate being collected as part of the gross weekly rents; (ii) that he had been informed by the Lee Valley Water Company that they were not prepared to continue the commission arrangement; (iii) that the loss of the commission, which hitherto had been set off against rents, would mean an increase of 1d. per week on all rents in addition to the increase resulting from the higher water rate; (iv) that under Section 54 of the Third Schedule to the Water Act, 1945, as amended by Section 79 and Part 2 of the Third Schedule to the Lee Valley Water Act, 1959, the owner of a dwelling having a rateable value not exceeding £18 may be compelled to pay the water rate to the Company but that, where this happened, the owner is entitled to be allowed a discount or commission; (v) that, with the exception of less than 20 properties, all Council-owned dwellings had rateable values considerably in excess of £18 and therefore, with the exceptions referred to above, there was no obligation on the Council to pay water rate direct; and (vi) that the Lee Valley Water Company had enquired whether or not the Council intended to collect water rate from Council tenants.

Resolved to recommend

(1) That the Lee Valley Water Company be informed that, as they are not prepared to allow the Council commission in respect of the collection of water rate, the Council will not be prepared to collect water rate from Council tenants as from 1st April, 1960; and

(2) That all Council tenants be informed of the new arrangements for the payment of water rate as from the 1st April, 1960.

997.

BULWER ROAD CLEARANCE AREA - REDEVELOPMENT:

With reference to minute 831 (p.375)/12/58, regarding a proposed scheme for the redevelopment of the Bulwer Road Clearance Area by the erection of a two-storey block of 18 flatlets for aged single persons, the Surveyor reported (i) that, when discussing the scheme with officials of the Ministry of Housing and Local Government, such officials had stated that the Ministry were not likely to approve a scheme providing for a separate W.C. for each unit and one bath for every three units, and that the scheme should be based upon the proposals contained in the Ministry of Housing and Local Government publication "Flatlets for Old People"; and (ii) that a scheme on the following basis was likely to be approved by the Ministry:-

Two-storey block of 18 flatlets with kitchenette providing for one W.C. to two units, one bath for four units, and sitting rooms for collective use; the scheme also to include provision for the accommodation of a Warden.

Housing Committee - 4th January, 1960.

Resolved to recommend

(1) That the Surveyor be requested to prepare a detailed scheme on the lines indicated above for submission to this Committee; and

(2) That minute 831(p.375)/12/58 be varied accordingly.

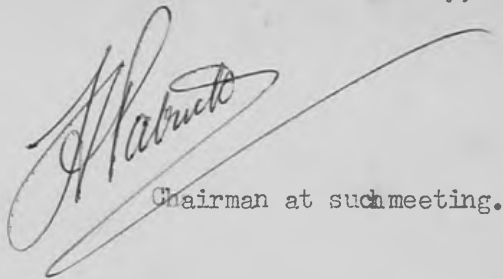
998. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to maintenance, etc., in respect of Council property was submitted and noted.

999. WELFARE OFFICER'S REPORT:

The Welfare Officer's report was submitted and noted.

SIGNED at the next meeting of the Committee held on the 1st February, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 5th January, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor A. Cutts-Watson in the Chair;
Councillors Gunning, Ken. Lewis, Passingham and Seagroatt.

1000. MINUTES:

The minutes of the meeting of the Committee held on the 1st December, 1959, were signed by the Chairman as a correct record of the proceedings.

1001. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were received from Councillors Blankley, Jobbins and Mills.

1002. MEDICAL OFFICER OF HEALTH'S REPORT:

The Medical Officer of Health submitted his monthly report and stated that, since the last meeting of the Committee, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Chicken Pox	15
Scarlet Fever	8
Whooping Cough	2
Dysentery	1
Food Poisoning	1

1003. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting 17 complaints regarding rat infestation and one regarding mice infestation had been investigated and advice given and premises treated as required.

1004. DISINFECTION:

The Chief Public Health Inspector reported that one house had been disinfected since the last meeting.

1005. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that eight samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

1006. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that eight samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

1007. WATER SAMPLE:

The Chief Public Health Inspector reported that a sample of the water supply of the District taken since the last meeting had proved, on examination, to be satisfactory.

1008. FOOD AND DRUGS ACT, 1955:

The Chief Public Health Inspector reported that two formal and seven informal samples of food stuffs had been taken since the last meeting.

1009. STATUTORY NOTICES:

A preliminary notice not having been complied with it was

Resolved to recommend

(1) that a notice under Section 45 of the Public Health Act, 1936, be served on the owners of No. 47, Fernwood Crescent, N.20. requiring them to abate the nuisance arising from certain defects at the premises and to execute the necessary works within a period of 28 days;

(2) that, in the event of the owners making default in complying with the above notice served on them under Section 45 of the Public Health Act, 1936, in respect of No. 47, Fernwood Crescent, N.20. the Council arrange for the execution of the works and the cost of the works be recovered from the owners; and

(3) that a notice under Section 277 of the Public Health Act, 1936, be served upon the occupier of No. 47, Fernwood Crescent, N.20., and upon any person, who either directly or indirectly receives rent in respect of such premises, requiring them to state in writing the nature of their own interest therein and the name and address of any person known to them as having an interest therein, whether as freeholder, mortgagee, lessee or otherwise.

1010. FOOD HYGIENE REGULATIONS, 1955:

With reference to minute 759 (pp.387/388)/11/59, the Clerk reported that summonses with regard to contravention of the provisions of Regulation 9(e) of the Food Hygiene Regulations, 1955, were heard at the Barnet Magistrates' Court on the 30th December, 1959, when the butcher concerned and his assistant were each fined £10 and each ordered to pay £2. 2s. 0d. costs.

1011. THE ROLE OF THE MEDICAL OFFICER OF HEALTH IN HEALTH EDUCATION:

The Clerk submitted a letter dated 3rd December, 1959, from the Central Council of Health Education inviting the Council to be represented at a Seminar for Medical Officers in London from 23rd to 26th February, 1960.

Resolved to recommend that the Medical Officer of Health be appointed as the Council's representative at the above Seminar.

1012. ROYAL SOCIETY OF HEALTH - LONDON MEETINGS:

The Clerk submitted a letter dated 3rd December, 1959, from the Royal Society of Health inviting the Council to appoint representatives to attend meetings which will be held at the Society's Headquarters in London during January, February and March, 1960.

Resolved to recommend that no action be taken in this matter.

1013. NATIONAL CONFERENCE "THE CARE OF THE ELDERLY: AGEING - ITS CHANGES AND ITS PROMISE".

The Clerk submitted a letter dated 8th December, 1959, from the Secretary of the National Old People's Welfare Council inviting the Council to send two delegates to its 10th Annual Conference to be held in the Winter Gardens, Blackpool, on 31st March, 1st and 2nd April, 1960,

and he reported that the Minister of Housing and Local Government had sanctioned the payment of the reasonable and necessary expenses incurred in connection with the attendance of not more than two delegates, a member and an officer, at the National Conference.

Resolved to recommend

(1) that Councillor Patrick be invited to attend the above Conference as a representative of the Council and, in the event of Councillor Patrick being unable to attend, Councillor Mrs. Stanfield be invited to attend in his place; and

(2) that the Council's Welfare Officer be appointed as a representative of the Council to attend the above Conference.

1014. CIVIL DEFENCE:

(a) Circulars:

The Civil Defence Officer submitted the following Civil Defence Circulars:-

<u>From</u>	<u>No/Date</u>	<u>Subject</u>
Home Office	CDC 26/59	Amendment No. 2 to the Headquarters Sections Instructors Notes.
Middlesex County Council	Mx.CDC 23/59	Training of Ambulance Section Volunteers at Peace-Time Ambulance Depots.

(b) Report:

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

(i) Present strength.

That the number of volunteers at the date of the meeting was 157;

(ii) Training.

That training for all sections would re-commence on 11th January, 1960;

(iii) Talks.

That he had given a talk on Civil Defence to Rover Scouts on 10th December, 1959;

(iv) Area Exercises.

That he had attended a meeting of Civil Defence Officers of Area 55B on 5th January when arrangements for the use of the Rescue Training Ground at Yeading on 6th/7th February, 1960, by all sections had been discussed;

(v) Conference of Sub-Area Civil Defence Officers.

That he would attend a Conference of Civil Defence Officers in Sub-Areas 55B and 55C at Southgate Town Hall on 13th January, 1960; and

(vi) Conference of Chief Wardens.

That he would attend a Conference of Chief Wardens to be held at Westminster on 11th January, 1960.

(c) Re-Organisation of the Warden Section.

The Clerk submitted a letter dated 15th December, 1959, from the County Civil Defence Officer stating that he had recently considered the proposals submitted by this Council and by the Southgate Borough Council for the reorganisation of the Warden Section and that it appeared to him that it would be desirable for this Council to undertake operational responsibility for the properties which fall between the District Council boundary and Cockfosters Road and Chase Side.

The Clerk reported that the County Civil Defence Officer further stated that he understood informally that the Southgate Borough Council would raise no objection if the District Council agreed to undertake the operational responsibility for the properties between the present District Council boundary and the rear of the houses on the west side of the above-mentioned roads and he asked for the Council's views on this suggestion.

Resolved to recommend that the County Civil Defence Officer be informed that the Council are of the opinion that the boundary for Civil Defence operational responsibility purposes should be at the rear of the gardens of houses on the west side of Chase Side and Cockfosters Road.

1015. WATERFALL ROAD (A.1003) IMPROVEMENT - RECONSTRUCTION OF BRIDGE OVER PYMMES BROOK:

The Surveyor reported that the Southgate Borough Council had received tenders for the construction of the bridge in Waterfall Road over Pymmes Brook and that they had sought the agreement of this Council to the acceptance of the lowest tender in the sum of £9,485. 13s. 9d. submitted by Carriageways Limited.

The Surveyor stated that the Hertfordshire County Council had approved the acceptance of the above tender and that the Vice-Chairman of this Committee (Councillor Gunning) had agreed to the acceptance by the Southgate Borough Council of the tender.

Resolved to recommend that the action taken be approved.

1016. COUNTY AND DISTRICT ROADS - ASPHALT PATCHING - 1959/60 PROGRAMME:

The Surveyor reported that a further interim certificate in the sum of £1,395. had been issued in favour of the Contractors engaged on the asphalt patching of County and District roads.

1017. NAMING OF STREET - LANE FROM MOUNT PLEASANT TO CHALK LANE:

With reference to minute No. 1190 (p.530)/2/59, wherein it was decided that the name "Church Path" be assigned to an unnamed lane joining Mount Pleasant and Chalk Lane, the Clerk reported that an Appeal had been lodged at the Barnet Magistrates' Court and at the Tottenham Magistrates' Court against the proposed Order.

The Clerk stated that the Town Clerk of Southgate had asked the Solicitors for the appellants to agree to a postponement of the hearing of the Appeal in the Tottenham Magistrates' Court to enable him to take the instructions of his Council in the matter.

The Clerk further reported that the Solicitors acting for the appellants had agreed, with the approval of the Magistrates' Court, that the case in which this Council is concerned should be adjourned sine die pending the decision in the case in which the Southgate Borough Council are concerned.

1018. PUBLIC LIGHTING - FOOTPATH LINKING MOUNT PLEASANT AND COCKFOSTERS CHURCH:

The Surveyor submitted a letter dated 24th November, 1959, from a resident of Mount Pleasant suggesting that the public lighting of that section of the footpath in this Urban District linking Mount Pleasant and Cockfosters Church be improved particularly as roots of two trees which protrude part way across the footpath give rise to danger to pedestrians.

The Surveyor reported that a public lamp could be provided mid-way along this section of footpath at an estimated cost of £40 and that the owners of the land on which the trees concerned were growing had agreed to remove one of the trees, the roots of which protruded into the footpath.

Resolved to recommend that a public lamp be provided in the footpath linking Mount Pleasant and Cockfosters Church.

1019. ROAD TRAFFIC SIGN - LONGMORE AVENUE AT JUNCTION WITH NETHERLANDS ROAD AND YORK ROAD:

The Surveyor reported upon correspondence he had had with the Honorary Secretary of the East Barnet Ratepayers' Association concerning a request by the Secretary that a sign situated on the south side of Longmore Avenue, and directing traffic along Netherlands Road for Whetstone, should be removed as Netherlands Road narrowed between Temple Parade and Oakleigh Park Station, at which point there was also a bend which was considered to be dangerous for abnormal traffic.

The Surveyor reported that the sign was set at an angle which was not likely to attract the attention of through traffic; that Netherlands Road did narrow at the above point; that it had been noted that through traffic did tend to travel fast along Netherlands Road but the accident record for the narrow stretch of road was low; that the road was known to, and used by, local residents as a means of avoiding the main roads to Whetstone and London and that, even if the sign were removed, the tendency to use the road would remain.

Resolved to recommend that the above sign be not removed.

1020. PRIVATE STREET WORKS ACT, 1892 - SERVICE ROAD BETWEEN OSIDGE LANE AND UPLANDS ROAD:

The Surveyor reported that work under the contract for the making up of the service road between Osidge Lane and Uplands Road was now almost completed.

1021. FLOWER BEDS IN STREETS:

The Surveyor reported that the 1959 autumn bedding of the various flower beds etc. in the District had involved the growing and planting out by the Council's Parks staff of nearly 49,000 plants, of which some 25,000 had been placed in the various beds and borders of County and District roads.

The Surveyor further reported that about 36,000 bulbs had also been planted out.

1022. RAINFALL AND FLOODING:

(a) Monthly rainfall.

The Surveyor reported that rainfall of 2.59 inches and 3.78 inches were recorded at the Sewage Disposal Works for the months of November and December, respectively, and that no flooding had been reported.

General Purposes Committee - 5th January, 1960.

(b) Annual:

The Surveyor reported that the annual rainfall for 1959 at the three stations maintained by the Council was as follows:-

Sewage Disposal Works	20.11 inches
East Barnet Grammar School	20.68 inches
Tudor Sports Ground	20.88 inches

The Surveyor also submitted an analysis of the monthly rainfall for the year as recorded at the three stations, together with other statistics prepared from information obtained from observations at the Sewage Disposal Works and the Tudor Sports Ground.

1023. SEWERAGE - GENERAL REPAIR AND MAINTENANCE:

(a) Hadley Wood Road:

The Surveyor reported that, on investigation of a report by the Police on the 13th December, 1959, that part of the surface of Hadley Wood Road had subsided, it had been found that part of the 12 inch diameter combined soil and surface water sewer had been crushed and, in the circumstances, it was considered expedient to employ a firm of contractors (Carriageways Ltd.) to carry out immediately the necessary repairs to the sewer.

The Surveyor stated that about 53 yards of 12 inch sewer had been relaid without an existing pipe being found in a condition suitable for making connection and it had been necessary to close that part of Hadley Wood Road between The Crescent and the top of Hadley Road to vehicular traffic.

The Surveyor further reported that the condition of this sewer had been suspect for some time and a sum of £6,500 had been included in the major estimates prepared for 1960/61 for the relaying of the sewer from the junction of Camlet Way with Hadley Wood Road to the junction of The Crescent with Hadley Wood Road.

The Surveyor reminded the Committee that many of the sewers serving the northern end of the District were very old and had been constructed without the protection of a concrete bed or surround, and it was considered probable that the collapse of sections of these sewers might become more frequent.

Resolved to recommend that the action taken be approved.

(b) Sewer between Station Road and Somerset Road:

The Surveyor reported that, on investigation on the 17th December, 1959, of the cause of a blockage of the sewer which lies parallel with and between Station Road and Somerset Road, it was found that the sewer had been crushed.

The Surveyor stated that three yards of 9 inch diameter pipe had been replaced but that the sewer generally was in defective condition.

1024. SURFACE WATER CULVERT - BRUNSWICK PARK ROAD TO PYMMES BROOK:

The Surveyor reported that, in accordance with minute 540 (pp.269/270) /9/59, fixed price tenders for the construction of a surface water culvert between Brunswick Park Road and Pymmes Brook had been invited and that 13 tenders had been received and, in the absence of both the Chairman and Vice-Chairman of the Committee, had been opened by the Chairman of the Council (Councillor R. B. Lewis, J.P.).

General Purposes Committee - 5th January, 1960.

The Surveyor submitted a list of the tenders received and he reported that the Chairman of the Council had authorised the acceptance of the lowest tender submitted by J. R. M. (Plant) Ltd., in the sum of £4,384.12s.2d. subject to the receipt of consent from the Ministry of Housing and Local Government to raise the necessary loan.

Resolved to recommend

- (1) that the action taken be approved;
- (2) that application be made to the Ministry of Housing and Local Government for consent to the raising of a loan of the sum of £4,430, such sum being made up as follows:-

	£.	s.	d.
Tender	4,384	12	2
Loan fees	25	7	10
Advertising	15	0	0
Legal fees	5	0	0
	<u>£4,430</u>	<u>0</u>	<u>0</u>

and the Finance Committee be asked to raise the necessary money as and when the Minister's consent to loan is received.

1025. SALVAGE:

(a) Monthly collections:

The Surveyor reported that since the last meeting 17 tons of waste paper had been sold and there were now 10 tons of waste paper in stock.

(b) Thames Board Mills Ltd:

The Surveyor submitted a letter dated 10th December, 1959, from Thames Board Mills Ltd. agreeing to the extension of the arrangements with that Company, which nominally expired on the 31st March, 1958, for a period of 5 years ending 31st December, 1964.

The Surveyor reported that a form of agreement had been completed and forwarded to the Company and that such agreement provided, as in the previous arrangements, for its termination on three months notice by either the Company or the Council.

Resolved to recommend that the action taken be approved.

(c) Waste Paper:

The Surveyor submitted a letter dated 10th December, 1959, from Thames Board Mills Ltd. stating that the present guaranteed minimum price of £6. 10s. 0d. per ton for baled mixed paper in loads of not less than two tons, would continue until the 31st March, 1961.

1026. PUBLIC CONVENIENCE - BRUNSWICK PARK ROAD:

The Surveyor reminded the Committee that provision had been made in the approved financial estimates for 1959/60 for the construction of a public convenience to be situated at the south end of the New Southgate Recreation Ground on the Brunswick Park Road frontage and he reported as to the facilities to be provided in the new convenience and submitted plans illustrating the proposals.

General Purposes Committee - 5th January, 1960.

The Surveyor further reported that the fencing and gates would be so arranged that, whilst the convenience would normally be available both from the Recreation Ground and Brunswick Park Road, on the locking of the gates of the Recreation Ground, access would still be available from Brunswick Park Road.

The Committee felt that the public convenience would be better sited at a point further from the rear of the houses in Falkland Avenue and the Surveyor reminded the Committee that the approval of the Southgate Borough Council to the proposals would be necessary and it would be necessary for planning consent to be obtained to the proposed development.

Resolved to recommend

(1) that the proposals for the construction of a new public convenience as now submitted be approved subject to the proposed convenience being sited immediately to the northwest of the existing brick and concrete building now used as a store on the boundary of the New Southgate Recreation Ground with Brunswick Park Road;

(2) that the above proposals as amended be submitted to the Southgate Borough Council for approval;

(3) that application be made to the Local Planning Authority for planning consent under the Town and Country Planning Act, 1947, and notice of such application be published in accordance with the provisions of the Town and Country Planning Act, 1959;

(4) that, subject to the approval of the Southgate Borough Council and planning consent being received -

(i) tenders for the construction of the public convenience be invited by public advertisement; and

(ii) the Chairman of the Committee be authorised to open tenders received and to accept a tender;

and

(5) that application be made in due course to the Minister of Housing and Local Government for sanction to raise the necessary loan.

1027. TELEPHONE KIOSK - BOHUN LODGE ESTATE:

The Surveyor reported that, following a suggestion by a Member with regard to the provision of a telephone kiosk on the Bohun Lodge Estate, he had been in communication with the Sales Superintendent of the North Telephone Area, London, who had stated that, after careful consideration, he did not consider that the amount of use likely to be made of a kiosk would justify the expense of its installation and maintenance.

1028. REFUSE COLLECTION VEHICLE:

With reference to minute 1492 (pp.678/679)/4/59, the Surveyor reported that a new 16/18 cubic yard refuse collection vehicle had now been delivered and commenced service on 1st January, 1960, and that a certificate in the sum of £2,338. had been issued in favour of the contractors.

1029. FACTORIES ACT, 1937 - SECTION 34:

The Surveyor reported that a block of garages at the rear of 52, Lytton Road were being used for the repair of motor vehicles, which work involved the use and storage of paraffin, petrol and cellulose solutions, and he reported upon an inspection he had made of the premises to ascertain whether the garage had adequate means of escape in case of fire in accordance with Section 34 of the Factories Act, 1937.

General Purposes Committee - 5th January, 1960.

Resolved to recommend that the Council certify that the garage buildings at the rear of No. 52, Lytton Road, New Barnet, are provided with such means of escape in case of fire for the persons employed therein as may reasonably be required in the circumstances of the case.

1030. PETROLEUM LICENCE:

The Surveyor submitted an application for the renewal of a licence to store petroleum spirit and mixures at the rear of No. 31, East Barnet Road.

Resolved to recommend that licence No. 64 in respect of storage of petroleum spirit and mixures be renewed for the year ending 31st December, 1960, subject to the conditions attached to the existing licence.

1031. CLAIMS OR ACCIDENTS INVOLVING THE COUNCIL:

The Clerk reported that claims or reports concerning accidents to the following had been passed to the Council's Insurance Company:-

- (a) Alex. J. Munro Ltd. - Damage to ceiling at 29, Somerset Road on 9th November;
- (b) Mrs. C. M. Wheeler - injury to leg at East Barnet War Memorial on 16th November;
- (c) Miss P. A. Drew - damage to shoe in forecourt of the Council's offices on 28th November;
- (d) Master Massey - fall in Meadway due to uneven paving stones on 5th December;
- (e) Mrs. K. H. Smith - fall in Knoll Drive due to uneven paving stones on 11th December; and
- (f) Mr. L. P. Richards - accident to car at Cat Hill on 22nd December.

1032. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents, details of which in the cases of (c), (d) and (e) had been passed to the Council's Treasurer with a view to recovery of the cost of repairs or replacement:-

- (a) public street lamp No. 237 situated in Hampden Way damaged by unknown vehicle on 26th November, 1959;
- (b) automatic coin lock in the men's convenience at Osidge Lane damaged, and contents of cash box stolen, on 26th November, 1959;
- (c) "Keep Left" bollard at the junction of Great North Road with Station Road slightly damaged by a private car on 8th December, 1959;
- (d) public street lamp No. 791 situated in Hadley Road demolished by commercial vehicle on 9th December, 1959; and
- (e) public street lamp No. 175 situated in Brunswick Park Road damaged by private car on 10th December, 1959.

The Surveyor reported that with regard to item (b) the Police had been notified of the incident but that the cost of repairing the lock would have to be borne by the Council.

General Purposes Committee - 5th January, 1960.

1033. PROGRAMME OF MAJOR WORKS FOR 1960/61:

A suggested programme of major works (so far as this Committee was concerned) to be carried out during the financial year 1960/1961 was submitted and considered.

Resolved to recommend that, subject to review when considering the annual estimates, provision be made in the estimates for the financial year 1960/1961 for the carrying out of the under-mentioned works, etc. :-

Major Works to be financed out of Revenue

	£.
Sewerage	3,250
War Memorials	1,000
District Roads	6,000
Public Lighting	1,200
Church Farm	2,250
Public Offices	900
Stores Depots	750
Vehicles and Plant	2,400

Major Works for which loan charges might be provided in the Rate Estimates

	£.
Sewerage	20,500
Public Convenience	1,800
District Roads	37,700
Public Lighting	16,100
Public Offices	10,000
Private Street Works	2,000

1034. COUNCIL CHAMBER:

(a) East Barnet Valley Bowling Club:

The Surveyor submitted a letter dated 23rd December, 1959, from the East Barnet Valley Bowling Club thanking the Council for the use of the Council Chamber on the 4th December, 1959, for the purpose of the Club's Annual General Meeting.

(b) North London and District Women's Bowling Association.

The Surveyor submitted a letter dated 3rd January, 1960, from the North London and District Women's Bowling Association asking the Council to allow them to hold their Annual General Meeting in the Council Chamber on the afternoon of Saturday the 5th March, 1960, and he reminded the Committee that the Association had been granted the use of the Council Chamber, free of charge, for several years past for the purpose of holding their Annual General Meeting.

The Surveyor reported that a small payment would have to be made to the caretaker for extra time worked on Saturday afternoon, 5th March, 1960, should the Council agree to the request.

Resolved to recommend

(1) that the North London and District Women's Bowling Association be allowed the use of the Council Chamber, free of charge on the afternoon of Saturday, 5th March, 1960, for the purpose of the Association's Annual General Meeting; and

General Purposes Committee - 5th January, 1960.

(2) that the Association be informed that, should they wish to use the Council Chamber for a similar purpose in 1961, a nominal charge will be made to cover the expense incurred in the employment of the Council's caretaker beyond his normal working hours.

1035. HOUSING OFFICE - ACCOMMODATION FOR HOUSING DEPARTMENT - NO.1, LYONSDOWN ROAD:

With reference to minute 908 (p.456)/12/59, wherein it was decided to defer consideration of this matter until this meeting, the Clerk submitted a letter dated 30th December, 1959, from Messrs. Dudley Clarke & Son, Solicitors for the purchasers of No. 1, Lyonsdown Road, stating that, whilst their clients had not completely made up their mind as to whether they would proceed with the proposed lease of the property to the Council, they would like to know whether, in the event of such lease not being proceeded with, the Council would be prepared to purchase the property at the current market price.

The Clerk reported that the Solicitors had stated that the yard at the premises was let to Prontice Brothers on a 14 years lease from September, 1955, at an annual rent of £100 (exclusive) and the workshop was let to Levermore & Son on a 7 years lease from December, 1955, at an annual rent of £60 (exclusive) and he submitted an informal and confidential letter dated 4th January, 1960, from the District Valuer stating that he (the District Valuer) was of the opinion that the cost of acquisition of the premises on the basis of Part I of the Town and Country Planning Act, 1959, should be £4,500.

The Clerk reminded the Committee that the Council's power under the Requisitioned Houses and Housing (Amendment) Act, 1955, to retain possession of the existing premises occupied by the Housing Department would expire on the 31st March, 1960.

The Surveyor, the Treasurer and the Housing Manager reported on this matter and it was

Resolved to recommend

(1) that Messrs. Dudley Clarke & Son be informed that the Council wish to be granted a short lease of the premises from 31st March, 1960, and not to purchase the property; and

(2) that the Surveyor be requested to prepare for consideration at the next meeting of the Committee a draft scheme for the temporary re-accommodation of the Housing Department in existing Council property including, if necessary, the transfer of the Public Health Department to other accommodation.

1036. OFFICE ACCOMMODATION - 34, STATION ROAD:

Councillor Ken. Lewis declared his pecuniary interest in this matter and took no part in the consideration thereof.

The Clerk reminded the Committee that at their last meeting (minute 909 (p.456)/12/59) they deferred consideration of this matter until this meeting, and he submitted an informal and confidential letter from the District Valuer stating that he was of the opinion that the rental of £625. per annum proposed by Barclays Bank Ltd. was, in all the circumstances, not unreasonable but suggesting that it might be possible to negotiate a lower figure having regard to the fact that the Council provided the owners with a secure tenancy and had a resident caretaker which, in view of the adjacent bank premises and strong room, must be of advantage to the bank.

General Purposes Committee - 5th January, 1960.

The Clerk reminded the Committee that the Council leased No. 34, Station Road from Barclays Bank Ltd. for a period of 21 years from the 11th August, 1939, at an annual rental of £100 and that the Bank had offered to renew the lease for a term of 7 years from 11th August, 1960, at a rental of £625 per annum.

Resolved to recommend that the Clerk of the Council be authorised to negotiate with Barclays Bank Ltd. for a lease to the Council of the premises No. 34, Station Road for office etc. purposes.

1037. STAFF RECREATION AND REST ROOMS:

The Clerk submitted a letter dated 31st December, 1959, from the East Barnet Branch of the National and Local Government Officers Association asking the Council to consider the provision of recreation and rest room facilities for use by members of the Council's staff.

Resolved to recommend that, when considering future schemes to be submitted by the Surveyor to the Committee for the re-allocation, alteration etc. of office accommodation consideration be given to the provision of staff recreation and rest rooms and the above Association be informed accordingly.

1038. PUBLIC LIBRARIES:

The Clerk submitted a letter dated 8th December, 1959, from the Clerk of the Urban District Councils' Association referring to the report of the Roberts Committee (official title "The Structure of the Public Library Service in England and Wales - Report of Committee") and drawing the Council's attention to the following recommendations in paragraph 76 of the Report, extracts of which are as follows:-

- "(1)
- (2)
- (3)
- (4) every public library authority should have a statutory duty to provide an efficient library service;
- (5) in any administrative county, other than the county of London, the county council should be the library authority, except for those parts of its area which remain or become independent library authorities;
- (6) county borough and metropolitan borough councils and the Corporation of the City of London should continue to be public library authorities;
- (7) parish councils should cease to be library authorities;
- (8) the minimum annual expenditure on the purchase of books (excluding the cost of binding) expected from a non-county borough or urban district council as an independent library authority should be at 1958 prices, either £5,000 or 2s. per head of the population, whichever is the greater, and any non-county borough or urban district council which can satisfy this condition and is otherwise providing a satisfactory library service should be entitled to apply to the Minister, in accordance with the following recommendation, for designation as a library authority;

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- (9) as from a date three years after passing of the necessary legislation the Minister should have power to designate as a public library authority;
- (i) any non-county borough council or urban district council, at present a library authority, which satisfies him that it is providing an efficient library service;
 - (ii) any non-county borough council or urban district council with a population of 50,000 or more, not at present a library authority, which satisfies the Minister that it can provide an efficient library service, after consultation by him with the county council as to the effect of such designation on the county library service;
- (10) the Minister should thereafter, at suitable intervals, have powers to review the exercise of library powers by non-county boroughs and urban districts, to withdraw these powers, where necessary, and any such boroughs or urban districts, not being library authorities, should be entitled to submit claims for designation on the same conditions as in recommendation 9(ii) above.
- (11)
- (12)"

The Secretary of the Association pointed out that under the recommendations (see paragraph 9(ii) above) a borough or urban district which is not now a library authority is not to have the chance of becoming a library authority unless it had a population of 50,000: having that population did not automatically give a right to become a library authority but possession of that qualification by population was a condition precedent to making an application. The Association oppose this (paragraph 9(ii)) and other recommendations and have submitted a Memorandum of Observations to the Minister of Education on the Report and the recommendations therein.

The Executive Council of the Association desire urban district councils who are over 20,000 population or have some reasonable prospect of attaining that population by the time the reviews of areas are over, to consider whether or not they would wish to become library authorities.

The Clerk reported that the Secretary of the Association had further stated that it was desirable that the urban district councils concerned should consider their position and decide what they want, as soon as possible, with a view if they wanted library powers, to addressing a suitable communication to their Member of Parliament and he asked that the Association be informed of the Council's decision.

Resolved That consideration of this matter be deferred until the next meeting.

1039. EAST BARNET OFFICIAL GUIDE:

The Clerk submitted a letter dated 25th November, 1959, from G. W. May Ltd. making application to put in hand arrangements for a further edition of the East Barnet Official Guide to cover the two years period from Spring 1960, and offering to supply the Council with 1,000 free copies to cover the two years period.

The Clerk reported that the current edition of the Guide was issued in August, 1958, and that the two years period would expire in August, 1960, and that he considered that there were a sufficient number of copies in stock available for distribution until the Autumn of 1960.

General Purposes Committee - 5th January, 1960.

Resolved to recommend that the Clerk be authorized to arrange with G. W. May Ltd. for the publication and issue of a second edition of the East Barnet Official Guide in the latter part of 1960.

1040. BOOK ON HERTFORDSHIRE:

The Clerk submitted a letter dated 10th December, 1959, from Ed. J. Burrow & Co. Ltd., Publishers and Printers, stating that the Company had obtained the Hertfordshire County Council's approval to the publishing of a book on Hertfordshire and seeking the goodwill and approval of this Council with regard to the book.

The Company stated that the book would deal with the advantages and facilities offered by Hertfordshire from many differing points of view and the Council were not asked to incur any financial or other liability in connection with the book, which would be made available to the public at a low price. Free copies of the book will be supplied by the Company to the County Council and the District Council.

Resolved to recommend that the Council agree to the above proposed publication subject to the publishers including therein a section relating to the East Barnet Urban District and to the text of such section being approved by the Clerk of the Council.

1041. COUNCIL MEETING AND COUNCIL MINUTES:

The Clerk submitted a letter dated 10th December, 1959, from Mr. G. S. Proffitt, the Publisher of "Roundabout Barnet and District" applying for permission to attend the monthly and annual meetings of the Council as a representative of the above publication, and for copies of the Council's minutes to be forwarded to him a few days before the meetings take place.

The Clerk reported as to the procedure adopted for the issue of minutes to the Barnet Press and it was

Resolved to recommend

(1) that Mr. G. S. Proffitt be allowed to attend the monthly and annual meetings of the Council as a representative of "Roundabout Barnet and District"; and

(2) that a copy of the minutes of the monthly meetings of the Council and the Council's Committee be made available to Mr. Proffitt before the monthly meetings of the Council, subject to the Council's right to cease supply copies at any time.

1042. COUNCIL MINUTES:

The Clerk submitted a letter dated 4th December, 1959, from Messrs. Sturt and Tivendale, Chartered Surveyors, requesting to be supplied with a copy of the minutes of the monthly meetings of the Council and of the Council's Committees.

Resolved to recommend that the application of Messrs. Sturt and Tivendale be not granted.

1043. ELECTION OF URBAN DISTRICT COUNCILLORS, 1960:

The Clerk submitted a letter dated 11th December, 1959, from the Clerk of the Hertfordshire County Council stating that the County Council had fixed 14th May, 1960, as the date of the ordinary elections of Urban District Councillors in all Urban Districts in Hertfordshire (except Sawbridgeworth and Tring).

1044. INSTITUTION OF MUNICIPAL ENGINEERS:

(a) Biennial Spring School:

The Clerk submitted a letter dated 21st December, 1959, from the Institution of Municipal Engineers inviting the Council to appoint staff to attend the Biennial Spring School to be held on the 2nd to 4th March, 1960, in London.

Resolved to recommend that authority be given for two members of the Surveyor's staff to attend the above School.

(b) Conference:

The Clerk submitted an invitation from the Institution of Municipal Engineers for the Council to appoint delegates to attend their Annual General Meeting and Conference to be held at Blackpool on 15th to 18th June, 1960, and he reported that the Minister of Housing and Local Government had sanctioned payment of reasonable expenses incurred in connection with the attendance of not more than two delegates (the Engineer or Surveyor and a member) at the Conference.

Resolved to recommend that the Engineer and Surveyor be appointed the Council's delegate to attend the Conference.

1045. INSTITUTE OF PUBLIC CLEANSING:

The Clerk submitted an invitation from the Institute of Public Cleansing for the Council to appoint delegates to attend the Institute's Annual Conference to be held at Portsmouth and Southsea on 14th to 17th June, 1960.

Resolved to recommend that no action be taken in this matter.

1046. URBAN DISTRICT COUNCILS' ASSOCIATION:

The Clerk submitted an invitation from the Urban District Councils' Association for the Council to appoint delegates to attend the Association's Annual General Meeting and Conference at Scarborough on 22nd, 23rd and 24th June, 1960, and he reported that payment of expenses of not more than three members of the Council and one officer was sanctioned.

The Clerk further reported that the Association had invited (i) suggestions as to matters to be discussed; or (ii) offers to submit a paper on any matter of interest.

Resolved to recommend that the Council consider, in Committee, the above invitation from the Urban District Councils' Association.

1047. CIVIC RECREATION OFFICERS' ASSOCIATION:

The Clerk submitted a letter from the Honorary Secretary of the Civic Recreation Officers' Association stating that, as a result of an approach by the British Broadcasting Corporation, the Association had agreed to present a London team in the 1960 Top Town Television Contest which would commence in the spring and that it had been decided that all local authorities in the Metropolitan Police area should be given the opportunity of submitting acts, for audition and possible selection, to represent London.

The Secretary stated that accordingly a meeting had been arranged at St. Pancras Town Hall on 12th January, 1960, at 7.30 p.m. and that the Council were invited to send not more than two representatives to this meeting, when the scheme would be presented.

Resolved That the Clerk of the Council be authorised to arrange for a member of his staff to attend the above meeting and that this matter be considered at the next meeting of the Committee.

1048. LEE VALLEY WATER COMPANY:

The Clerk submitted a letter dated 30th December, 1959, from Stanley & Co., Solicitors, on behalf of the Lee Valley Water Company, enclosing a copy of the byelaws made by the Company, under Section 17 of the Water Act, 1945, for which application for confirmation is intended to be made to the Minister of Housing and Local Government as soon as may be after the 2nd February, 1960.

The Clerk reported that the Solicitors stated that the newspaper notice of the intended application stated that any objection to the confirmation of the byelaws may be made by letter addressed to the Secretary, Ministry of Housing and Local Government, Whitehall, London S.W.1., within a period of one month from the 1st January, 1960; and that the byelaws were for preventing waste, undue consumption, misuse or contamination of water.

The Surveyor and the Chief Public Health Inspector stated that they could see no matters in the byelaws to which objection should be made by the Council.

Resolved to recommend that the Council do not object to the confirmation of the above byelaws.

1049. NEW BILLS:

The Clerk submitted a report, a copy of which had been circulated to each member of the Committee upon the provisions of (i) the Distress for Rates Bill; (ii) the Corporate Bodies Contracts Bill; (iii) Mock Auctions Bill; (iv) Small Business Dwellinghouse Bill; and (v) the Offices Bill.

1050. HERTFORDSHIRE COUNTY COUNCIL BILL:

(i) With reference to minute 911 (pp.457/458)/12/59, the Clerk reminded the Committee that at the meeting of the Council held on the 14th December, 1959, reference was made to the short time afforded to the Council in which to consider the matters referred to in the resolution which the County Council requested the Council to pass in connection with the Hertfordshire County Council Bill and that the Vice-Chairman of the Committee (Councillor Gunning) undertook that he would ask the Committee to consider this matter at this meeting of the Committee.

The Clerk reported upon correspondence he had had with the Clerk of the Hertfordshire County Council on this matter and he submitted a letter dated 8th December, 1959, from the Clerk of the County Council stating that the difficulty in the matter had been that the final form of the Bill could not be settled until the Joint Select Parliamentary Committee's Report on the promotion of Private Bills had been published and its effect studied. Having to wait for this report caused a certain amount of rush at the end but the situation was considerably aggravated by the failure of the printers of the Bill to produce it in its final form on Tuesday 24th November, 1959, as had been expected. The Clerk of the County Council further stated that the Bill was not in fact available until late in the afternoon of the 27th November, 1959, which was the last date for deposit, and on that afternoon, copies of the Bill were despatched to all District Councils in the County.

(ii) The Clerk submitted a report, a copy of which had been circulated to each member of the Committee, upon the provisions of the Hertfordshire County Council Bill.

Resolved to recommend that a copy of the above report be sent to members of the Council who have not yet received a copy.

1051. SWIMMING POOL SUB-COMMITTEE:

(i) The report of the Swimming Pool Sub-Committee held on the 4th December, 1959, was submitted and considered. (For minutes see appendix).

Resolved to recommend that the report of the Swimming Pool Sub-Committee as now submitted be approved and that the recommendation in the minutes of the Sub-Committee appended hereto be adopted.

(ii) The Clerk reported that a joint meeting between the Swimming Pool Sub-Committee and the Barnet Swimming Bath Sub-Committee had been arranged for 19th January, 1960.

1052. W.V.S. FOR CIVIL DEFENCE - EAST BARNET CENTRE:

The Clerk submitted the monthly narrative report of the activities for the month of November, 1959, in respect of the Womens Voluntary Service for Civil Defence, East Barnet Centre.

1053. GOVERNMENT DEPARTMENTAL CIRCULARS:

The Clerk submitted the following departmental circulars:-

(1) Circular letter dated 16th December, 1959, from the Ministry of Health giving details of posters available for use during the winter months in connection with the "Coughs and Sneezes" Campaign.

(2) (For information only) Circular No. 65/59 from the Ministry of Housing and Local Government with regard to the 1959 Drought and requesting water undertakings to take all possible steps to secure their supplies in the immediate future. To this end the Minister requests those undertakings which have been in difficulties in the recent emergency, or which foresee difficulties, to forward a report before the end of January, 1960, on their proposals for measures to ensure security of their supplies in the coming year.

(3) Circular No. FSH 15/59 from the Ministry of Agriculture, Fisheries and Food enclosing a copy of the Fluorine in Food Regulations, 1959, which the Minister has made jointly with the Minister of Health. The Regulations prescribe reduced maximum limits for the fluorine content of acidic phosphates for food purposes and of foods containing acidic phosphates, and replace the Fluorine in Food Regulations, 1947.

(4) Circular FSH 16/59 from the Ministry of Agriculture, Fisheries and Food giving the names of two further products which have been approved by the Minister and the Minister of Health for the cleansing of milk tankers, vessels or appliances as an alternative to scalding with boiling water or steam.

EAST BARNET URBAN DISTRICT COUNCIL

1054.

SWIMMING POOL SUB-COMMITTEE

Monday 14th December, 1959.

PRESENT: Councillor W. H. Roy Blankley, J.P., in the Chair;
Councillors Gunning, Mills and Seagroatt.

(a) APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was received from Councillor Cutts-Watson.

(b) JOINT MEETING WITH BARNET:

With reference to minute No. 906(a) (p.455)/12/59, the Clerk submitted a letter dated 10th December, 1959, from the Clerk of the Barnet Urban District Council stating that the dates suggested by this Council would not be convenient to the Barnet Swimming Pool Sub-Committee and suggesting alternative dates for the meeting between the two Sub-Committees during the weeks commencing 11th or 18th January, 1960.

Resolved That the dates 19th or 22nd January, 1960, be suggested to the Barnet Urban District Council as possible dates for the proposed joint meeting between the respective Swimming Pool Sub-Committees.

Signed at the next meeting of the
General Purposes Committee
held on the 2nd February,
1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday 11th January, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Berry, Head, Hebron, Jordan and Patrick.

1055. MINUTES:

The minutes of the meeting of the Committee held on the 7th December, 1959, were signed by the Chairman as a correct record of the proceedings.

1056. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were received from Councillors Cutts-Watson and Mills.

1057. TOWN PLANNING APPEALS:

(a) Plan No. 10190 - Land at 18, Leicester Road, New Barnet.

With reference to minute 84(c) (p.26)/5/59, the Clerk reported that the Minister of Housing and Local Government had decided to allow the appeal against the Council's refusal decision in this case and had granted permission, subject to certain conditions, for the erection of a building on the appeal site for use (a) as a showroom; (b) as an accessory store; (c) as offices for a car hire and coach builder's business; and (d) as a residential flat.

(b) Plan No. 10343 - 101, Crescent Road, New Barnet:

With reference to minute No. 230(r) (p.121)/6/59, the Clerk reported that the appellants had now withdrawn their appeal in this matter.

(c) Plan No. 10369(amended) - Use of land at Oakleigh Park Sidings (Vauxhall Motors Limited):

(d) Plan No. 10370(amended) - Use of land at Oakleigh Park Sidings (British Transport Commission):

With reference to minutes Nos. 923(c) and (d) (pp.462/3)/12/59, the Clerk reported that Vauxhall Motors Limited and the British Transport Commission had appealed to the Barnet Magistrates' Court against the Enforcement Notices served on them and that the appeals would be heard on the 1st February, 1960, and if necessary continued on the 5th February, 1960.

Resolved to recommend that the Clerk be authorised to instruct Mr. R. E. Megarry, Q.C. and Junior Counsel, to appear on behalf of the Council, and oppose the appeals in the Magistrates' Court, in connection with the above-mentioned Enforcement Notices.

(e) Plan No. 10426 - "Woodstock", Willenhall Avenue, New Barnet:

With reference to minute No. 573(d) (p.290)/9/59, the Clerk reported that the appeal to the Minister of Housing and Local Government against the Council's refusal to grant planning permission for the erection of a bungalow on land at "Woodstock" Willenhall Avenue, had now been withdrawn (alternative development having been approved for the site).

Town Planning and Parks Committee - 11th January, 1960.

(f) Plan No. 10449 - Change of use - Railway land at the rear of Netherlands Road (outline application):

With reference to minute 923(f) (pp.463/4)/12/59, the Clerk reported that the British Transport Commission had appealed to the Minister of Housing and Local Government against the Council's refusal to grant planning permission in this case.

The Clerk further reported that he had had correspondence with the Clerk of the Hertfordshire County Council concerning this appeal and he stated that he had informed the Clerk of the County Council that, in view of the difference of opinion between the Council and the County Council with reference to the proposed use of the land, the District Council on considering the notice of appeal might suggest that the County Council should deal with the appeal against refusal of planning permission.

The Surveyor reported that he had had considerable correspondence with the Surveyor to the British Transport Commission concerning this application and that the Surveyor to the British Transport Commission had indicated that, as it appeared that the Council and this Commission were largely agreed as to the extent to which development could be allowed on the land concerned, he would like to meet the Council's Surveyor to discuss the application.

The Surveyor reported that the British Transport Commission had submitted a lay-out plan showing a possible scheme of development which provided for the erection of 80 dwelling units (23 houses and 57 flats) and that such a scheme would probably result in a density (calculated on the basis of an occupation rate of 0.7 persons per habitable room) of 29 persons per acre, a density which was in reasonable accord with the density (27 persons per acre) of the existing development on the east side of Netherlands Road.

The Surveyor stated that it would appear that the main difference of opinion between the Council and the applicants was that the Council considered that the proposed vehicular access from the site to Longmore Avenue was undesirable in view of its nearness to the railway bridge, which interfered with the proper line of vision but possibly negotiations with the Commission would result in an alteration to the proposals so that any access to Longmore Avenue would be for pedestrians only.

The Surveyor sought the instructions of the Committee as to whether he should comply with a request by representatives of the British Transport Commission that he should meet them to discuss the application and as to whether, in the event of the County Council dealing with the appeal, he should give evidence at the local Inquiry.

Resolved to recommend that the Hertfordshire County Council be invited to deal with the above appeal and that, in the event of the County Council deciding to deal with the appeal, the Surveyor be instructed not to give evidence at the local Inquiry and not to discuss the matter with the British Transport Commission, but that in the event of the County Council declining the above invitation, the Surveyor be authorised to discuss the application further with the Commission.

(g) Plan No. 10495 - Detached house adjoining "Hadley Lodge", Hadley Common:

With reference to minute 923(g) (pp.464/5)/12/59, the Clerk reported that the applicant had appealed to the Minister of Housing and Local Government against the Council's refusal to grant planning permission in this case.

Town Planning and Parks Committee - 11th January, 1960.

The Surveyor (i) submitted a letter from the Chairman of the Hadley Residents' Association stating that his Association supported the Council in their decision to refuse planning consent; and (ii) drew the Committee's attention to an article which appeared in the issue of the "Daily Mail" on 5th January, 1960, concerning the proposed house.

1058. DEPOSITED PLANS - NEW BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
9139 (amended)	Detached house and garage at 34, Cedar Avenue.	Paras. (1) & (2)
10305	Two semi-detached houses and garages at 24 and 26, King Edward Road.	Para. (2)
10439 (amended)	Revised drainage at detached house and garage at 112, Woodville Road.	Para. (1)
10591	Bungalow and garage at 90, Park Road.	Para. (2)
10675	Detached house and garage at 42, Lyonsdown Avenue.	Paras. (1) & (2)
10688	Extension to kitchen and erection of car port at 20, Hamilton Road.	Para. (1)

Resolved to recommend

(1) that the above plans, with the exception of plans Nos. 10305 and 10591, be passed under the building byelaws; and

(2) that in the case of plans Nos. 9139(amended), 10305, 10591 and 10675, consent under the Town and Country Planning Act, 1947, be granted.

(b) Plan No. 10561(amended) - One block of 12 maisonettes, six flats and 12 garages at "The Poplars", 8, Great North Road:

With reference to minute 668(h) (p.349)/10/59, the Surveyor reported that the Divisional Planning Officer had requested that six additional garages should be provided in the proposed development in order that the County policy that one garage or parking space should be provided for each new dwelling unit should be complied with and he stated that he had had negotiations with the applicant as a result of the Divisional Planning Officer's request and that the applicant had now submitted two alternative schemes for the provision of extra garages or parking space, both of which schemes were acceptable to the Divisional Planning Officer, as follows (a) the provision of 18 garages; or (b) the provision of 11 garages and 8 parking spaces.

The Surveyor reported as to the proposed siting of the garages and it was

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted to the erection of 12 maisonettes and six flats together with 11 garages and 8 parking spaces on the site.

(c) Plan No. 10631 - Extension of house and erection of garage at 69, Hadley Highstone:

The Surveyor reminded the Committee that the Council at their last meeting (minute 921(b) (p.460)/12/59) decided to defer consideration of proposals for an extension of 69, Hadley Highstone and the erection of a garage thereat, pending the receipt of the observations of the Housing Committee with regard to the property, and he stated that the Housing Committee at their last meeting decided to recommend the Council to delete Nos. 63, 65, 67 and 69, Hadley Highstone from the list of properties for inclusion in possible clearance areas.

The Surveyor further stated that the proposals in this case had already been approved under the Byelaws and that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that, subject to the adoption of the recommendation of the Housing Committee contained in minute 987, consent under the Town and Country Planning Act, 1947, be granted.

1059. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10665	Garage 27, Netherlands Road.	Para. (2)
10667	Garage 58, Osidge Lane.	Paras. (1) & (2)
10673	Garage 27, Ridgeway Avenue.	Para. (1)
10679	Garage 67, Hampden Way.	Para. (1)
10681	Garage 33, Hadley Road.	Para. (1)
10689	Garage 179, Brunswick Park Road.	Para. (1)
10690	Four garages 61, Clifford Road.	Para. (1)

Resolved to recommend

(1) that the above plans with the exception of plan No. 10665, be passed under the Building Byelaws; and

(2) that in the case of plans Nos. 10665, and 10667, consent under the Town and Country Planning Act, 1947, be granted, subject in order to safeguard the residential amenities of the areas concerned, to the condition that the garage in each case be used to accommodate private cars only and not for the purpose of any trade, business or industry.

(b) Plan No. 10652 - Garden shed at 74, Weirdale Avenue:

The Surveyor submitted an application for the retention of a garden shed which had been erected wholly in front of the flank building line to Ashbourne Avenue at No. 74, Weirdale Avenue and he reported thereon.

Resolved to recommend that consent under Section 75 of the Highways Act, 1959, be granted to the erection of a garden shed at 74, Weirdale Avenue wholly in front of the building line to Ashbourne Avenue.

(c) Plan No. 10670 - Garage at 1, Haslemere Avenue:

The Surveyor submitted an application for approval to proposals for the erection of a garage at 1, Haslemere Avenue wholly in advance of the flank building line at that property and 2 ft. 6 inches in advance of the front main wall of the house and he reported that an alternative site was available for a garage at the bottom of the garden to the house.

Resolved to recommend

- (1) that plan No. 10670 be passed under the Building Byelaws;
- (2) that consent under Section 75 of the Highways Act, 1959, be refused; and
- (3) that the applicant be advised that more favourable consideration will be given to proposals for the erection of the garage behind the building line at the bottom of the garden.

(d) Plan No. 10672 - Garage at 1, Hillside:

The Surveyor submitted an application for approval to proposals for the erection of a garage at the bottom of the garden of No. 1, Hillside 1 ft. 3 ins. in advance of the flank building line to the house with access to Richmond Road.

Resolved to recommend

- (1) that plan No. 10672 be passed under the building byelaws;
- (2) that consent under Section 75 of the Highways Act, 1959, be granted to the erection of the garage in advance of the front main wall of the property adjoining No. 1, Hillside, viz. No. 50, Richmond Road.

1060. TOWN PLANNING - USE ZONING:

(a) Plan No. 6188 - Office hut at "Strathyre", Hadley Green:

The Surveyor reported that a hut at "Strathyre", Hadley Green, used for office purposes under a planning consent which expired in December, 1959, had now been removed.

(b) Plan No. 9161 - Use of room for office purposes at 58, Ferney Road (continuation of use):

The Surveyor reminded the Committee that the Council in December, 1956 (minute 858(f)(pp.339/40)) granted planning consent for a period expiring 31st December, 1959, for the use for office purposes of one room at 58, Ferney Road and he submitted an application for approval to the continuation of the use.

The Surveyor reported that no complaints had been received with regard to the use and the Divisional Planning Officer had indicated that he proposed making no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted, subject, in order to safeguard the residential amenities of the area, to the conditions that the consent hereby granted be limited to a period expiring on 31st January, 1962, and to the use being discontinued immediately thereafter.

(c) Plan No. 10350 (amended) - Detached house and garage in Eversleigh Road at the rear of 62, Gloucester Road (outline application):

The Surveyor reminded the Committee that the Council in July, 1959, (minute 405(k)(pp.198/9)) granted consent to an outline planning application for approval to the erection of a detached house and garage fronting Eversleigh Road at the rear of 62, Gloucester Road on a plot having a frontage of 39 ft. 6 ins. and a depth of 112 ft. and he submitted an amended application for approval to a proposal that the plot depth should be 100 ft.

The Surveyor submitted a letter from the applicants in support of their amended proposals in which they stated that a fence had in fact already been erected, in error, on a line 100 ft. from Eversleigh Road and he reminded the Committee that it had been the policy, where proposals had been submitted for approval to the development of the Eversleigh Road frontage of the gardens of properties in Gloucester Road, to require the back dividing fence to be equidistant between the two road frontages.

The Surveyor informed the Committee that the density of the development originally approved for this site was 28.7 persons per acre, but that the amended proposals would result in a density of 30.8 persons per acre in an area allocated in the County Development Plan at 17 persons per acre and that the Divisional Planning Officer had agreed that the proposals now submitted should not be granted planning consent.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons (i) that the density of the proposed development exceeds the proposals of the County Development Plan which allocates the area at a density of 17 persons per acre and (ii) that the depth of the proposed plot is not in accordance with the requirements of the County Planning Standards.

(d) Plan No. 10572 - Block of offices with flats over at 205, Crescent Road, New Barnet (outline application):

The Surveyor reminded the Committee that the Council in February, 1953, granted consent, subject to certain conditions, for the use of the yard adjoining No. 205, Crescent Road as offices and stores in connection with a Public Works Contractors' business (minute 6(i)(p.399)) and he submitted an outline application proposing the demolition of No. 205, Crescent Road and the erection on the cleared site of a three storey building (containing offices on the ground floor) with six self-contained flats in two storeys over and the construction of a service road in front of the building to provide parking space for callers at the offices.

The Surveyor reported that the applicants also proposed to provide a road at the southern side of the site to give access to the contractors' yard at the rear, which is to be retained, and also to six lock-up garages for the use of the occupants of the proposed flats. An area of the site is to be set aside for the use of the occupants of the flats as a garden.

The Surveyor further reported that the site is situated in an area allocated in the County Development Plan for business purposes and the development proposed is in accordance with these provisions and that the Divisional Planning Officer had indicated that he agreed to the proposed development.

The Surveyor submitted a letter from the occupier of the adjoining premises No. 211, Crescent Road asking the Council to take into consideration, when examining the plans for the proposed development, that his property will suffer loss of light if the proposed building should adjoin the boundary of his property. The Surveyor reported that the proposed building would be erected about 23 ft. from the bungalow No. 211, Crescent Road and that the bungalow had been erected on a higher ground level than that of the proposed building and it was considered that No. 211, Crescent Road would not be seriously affected by loss of light.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order 1950, be granted, subject to the submission and approval, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access.

(e) Plan No. 10591 - Detached bungalow and garage at 90, Park Road:

The Surveyor submitted an application for approval to proposals for the erection of a bungalow and garage at 90, Park Road, to face Park Road on a building line of 28 ft.

The Surveyor reminded the Committee that a decision of the Lands Tribunal arising out of the covenants on the land was that only one dwelling would be allowed on the site and that such dwelling should be erected to face Park Road. He stated that it was not desirable to erect a building nearer the boundary with the adjoining house in Margaret Road as the distance between the proposed bungalow and the boundary was only 15 ft.

The Surveyor further reported that the adjoining bungalow in Park Road had been erected on a 30 ft. building line and that the nearest bungalow was about 70 ft. away from the proposed development.

Resolved to recommend

(1) that plan No. 10591 be passed under the Building Byelaws; and

(2) that consent under Section 75 of the Highways Act, 1959, be granted to the erection of a bungalow on a 28 ft. building line at 90, Park Road.

(f) Plan No. 10613 - Three detached dwellings at rear of 64-68, Gloucester Road fronting Eversleigh Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of three detached dwellings on land forming part of the rear gardens of Nos. 64, 66 and 68, Gloucester Road and fronting Eversleigh Road, and he reported that the whole of the frontage to Eversleigh Road of the gardens of Nos. 64 and 66, Gloucester Road had been included but only 25 ft. of the 38 ft. available frontage of No. 68, Gloucester Road had been included, the remaining 13 ft. having been excluded to provide garage accommodation.

The Surveyor stated that the proposed plots had a depth of 90 ft. (110 ft. including half the width of the road); that they comprised 0.37 of an acre and that the density of the proposed development would be 28 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at a density of 17 persons per acre.

The Surveyor reminded the Committee that the Council in July, 1959, (minute No. 570(i)(p.281)) granted consent, with the agreement of the Local Planning Authority, to proposals to develop the land at the rear of Nos. 64 and 66, Gloucester Road by the erection of four semi-detached houses on plots having a depth of 110 ft. this plot depth having been proposed after the applicants had been informed that the development on a plot depth of 70 ft. originally proposed by them was unlikely to receive planning permission.

The Surveyor submitted and reported upon correspondence he had had with the owners of Nos. 54/60 and 64/68 (even) Gloucester Road, asking the Council to give favourable consideration to the granting of planning permission to develop the Eversleigh Road frontages of their land to a depth of 90 ft. from that road, and objecting to any proposal for development on plots of 110 ft. in depth, and he reminded the Committee of previous decisions of the Council on applications for planning permission to develop land having a frontage to Eversleigh Road.

The Surveyor stated that the distance between the rear walls of the existing houses in Gloucester Road and that of the proposed development would be less than the distance required by the County Planning

Standards and he reported that the Divisional Planning Officer had agreed with him (i) that the back boundaries of the proposed houses should be equidistant between the Eversleigh Road and Gloucester Road frontages and that the 13 ft. proposed to be excluded from the frontage of No. 68, Gloucester Road to Eversleigh Road should be included in the area of land proposed to be developed, as its omission would ultimately prevent the proper development of the frontage should proposals for the development of adjoining sites eventually be submitted; and (ii) that planning permission should be refused for the above reasons.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons:-

- (i) that the depths of the proposed plots are not in accordance with the requirements of the County Planning Standards for plot depths; and
 - (ii) that exclusion of 13 ft. frontage from the frontage of the garden of No. 68, Gloucester Road to Eversleigh Road will prejudice the proper development of adjoining sites having a frontage to Eversleigh Road.
- (g) Plan No. 10614 - Four detached houses at 10, The Drive (outline application):

The Surveyor submitted an outline application for approval to proposals for the development of land having frontages to The Drive and Willenhall Avenue and at present forming part of the curtilage of No. 10, The Drive, by the erection of three detached houses facing The Drive, and one detached house facing Willenhall Avenue, and he reported:-

- (i) that the site comprised 0.74 of an acre (including half the width of the abutting roads) and would give a density of 18.9 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at 19 persons per acre;
- (ii) that the plot frontages, which varied from 45 ft. to 60 ft. were in reasonable accord with the requirements of the County Planning Standards but that the plots tapered towards the rear of the site and on the corner plot, which had a frontage of 60 ft., only a 15 ft. flank building line would be provided;
- (iii) that the plot depths, which varied from 105 ft. to 140 ft., were in reasonable accord with the County Planning Standards; and
- (iv) that the Divisional Planning Officer had stated that there was a "fundamental" objection to the proposed development as the form of such development was too intensive and the proposed development would be detrimental to the residential amenity of the existing house No. 10, The Drive.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the proposals constitute a form of development too intensive for the site; and
- (ii) that the erection of a house on the proposed site in Willenhall Avenue is likely to be detrimental to the residential amenity of No. 10, The Drive.

(h) Plan No. 10633 - Change of Use - Land in Capel Road (outline application):

The Surveyor submitted an outline application for approval to proposals by the British Transport Commission for the change of use of railway land having a frontage to Capel Road to enable the erection on the site of up to 24 lock-up garages for private cars and small vans and he reported that the land concerned was situated on the north side of Capel Road near its junction with Alverstone Avenue and the vehicular entrance to the railways sidings used by Vauxhall Motors Ltd.

The Surveyor reported that the Divisional Planning Officer had indicated that he was of the opinion that planning permission could be granted and that the very slight modification of the Town Map involved by the application was not sufficient to require the approval of the Minister of Housing and Local Government.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject to the submission and approval of detailed plans showing the proposed siting, design, external appearance and means of access, before any development is commenced.

(i) Plan No. 10642 - Use of 5, Station Road:

The Surveyor reminded the Committee that the Council in February, 1959, (minute No. 1238(b)(p.550)) granted planning consent, subject to certain conditions, to the continuation of the use of No. 5, Station Road for light industrial purposes and he reported that, since the issue of the above consent, the property had been sold and the new occupiers had submitted an application for approval to the use of the shop for the retail sale of domestic electrical appliances and for the use of the 1st and 2nd floors as living accommodation.

The Surveyor further reported that the new occupiers intended to continue to use the workshop at the rear of the premises for light industrial purposes and for servicing domestic electrical appliances (a use covered by the existing consent) and that the use proposed for the shop and accommodation over complied with the provisions of the County Development Plan, which allocated the area in which the premises are situated for shopping purposes.

The Surveyor stated that the Divisional Planning Officer proposed to make no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(j) Plan No. 10648 - Residential development at "Norman Court", Station Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the development of vacant land at "Norman Court", Station Road, by the erection of residential property and he stated that the land was allocated in the County Development Plan as an area for buildings of civic, cultural and other special uses (Place of Assembly).

The Surveyor stated that, in accordance with the provisions of Section 37 of the Town and Country Planning Act, 1959, the applicants had served the appropriate notice of the application on the Hertfordshire County Council (the owners of the land) and that the County Land Agent had objected on behalf of the County Council to the proposed application on the grounds that the site might be required for public purposes and that, whilst the proposal for re-zoning for residential development formed the application, no details of the proposed type, form and density of the development had been submitted.

Town Planning and Parks Committee - 11th January, 1960.

The Surveyor stated that the Divisional Planning Officer was of the opinion that it was of "fundamental" importance that planning permission should be refused in this case on account of the conflict of the proposals with the County Development Plan.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reason that the site of the proposed residential development is allocated in the County Development Plan as an area for buildings of civic, cultural and other special uses (Place of Assembly).

(k) Plan No. 10654 - Stores building at rear of Greenhill Parade:

The Surveyor reported that he had received an informal enquiry as to whether the Council would be prepared to give favourable consideration to a formal application for planning consent to the erection of a single storey building comprising 1,700 sq. ft. in area on a site at the rear of Greenhill Parade and he reported that the applicants desired that the building should be sited at the side of the service road at the rear of Greenhill Parade immediately adjoining No. 1, Greenhill Park and that they proposed that the major portion of the building should be used for storage purposes and that toilet accommodation and cloakroom facilities should be provided.

The Surveyor submitted a letter from the applicants in support of the proposals and he also submitted a letter from the occupier of No. 1, Greenhill Park objecting to the proposal for the reasons that the erection of such a building would block light from his garden and that his property would be enclosed entirely by buildings except for one side of his garden.

The Surveyor stated that the Divisional Planning Officer had agreed with him that the scheme proposed was undesirable and that whilst the land was included in a shopping area in the County Development Plan, it was so included primarily for purposes incidental to the parade of shops itself and not specifically for any separate building project such as that envisaged by the present enquiry, and that the proposed building came within Class X of the Use Classes Order, 1950, and was not, therefore, appropriate for an area allocated in the Town Map for shopping purposes which use was within Class I of the Use Classes Order, 1950.

The Surveyor further reported that the Divisional Planning Officer had suggested that the area, if properly paved, kerbed, and channelled could serve as an efficient vehicle park for the occupants of Greenhill Parade and other adjoining properties.

Resolved to recommend that the applicant be advised that the Council would not be prepared to give favourable consideration to a formal application for the erection of a single storey building as suggested.

(l) Plan No. 10661 - Use of 118, Park Road as a nursery school:

The Surveyor submitted an application for approval to proposals for the use of 118, Park Road in connection with a nursery school and he reported that the applicant had stated that two rooms of the premises would be used for school purposes and that 15 children would be accommodated.

The Surveyor reported further on the application and on the property concerned, which, he stated, was situated in an area allocated for residential purposes in the County Development Plan at a low density and the area, as a result of this, had a consideration residential amenity.

The Surveyor further reported that he had informed the Divisional Planning Officer that it was considered that the development proposed was a material change of use which should not be permitted and that the Divisional Planning Officer had indicated that, although he proposed making no recommendation on the application, he agreed with his (the Surveyor's) observations.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reasons that the development proposed is a material change of use which cannot be permitted for the reasons (i) that the proposed change of use would be contrary to the provisions of the County Development Plan; (ii) that too large a portion of the house would be taken out of residential use for the proposed nursery school; and (iii) that the proposed use of the garden could develop into a nuisance to adjoining owners with a consequent loss of residential amenity.

(m) Plan No. 10683 - Builders' yard and store at rear of 119/127, Brunswick Park Road:

The Surveyor submitted an application for approval to proposals to erect a small portable building on vacant land at the rear of 119/127, Brunswick Park Road and to use the land and building for the purpose of a builders' yard and store.

The Surveyor reported as to the land concerned and stated that the proposed use would involve the introduction of a business use in an area allocated for residential purposes in the County Development Plan and that the Divisional Planning Officer had stated that he considered it to be of "fundamental" importance that planning consent should be refused.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reasons -

(i) that the proposed development is contrary to the proposals of the County Development Plan which allocate the area for residential purposes; and

(ii) that the proposed development is likely to be detrimental to the residential amenity of the adjoining properties.

1061. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) REGULATIONS, 1948:

Plan No. 10646(ad) - Illuminated pole sign at the Leicester Road Garage, Leicester Road:

The Surveyor submitted an application for approval to proposals for the erection of an illuminated pole sign at the Leicester Road Garage, Leicester Road.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Regulations, 1948, be granted for a period of 3 years.

1062. PLANNING APPLICATIONS AWAITING OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor submitted a list of applications which had been received since the last meeting of the Committee and submitted to the Divisional Planning Officer for his recommendations, but on which, at the date of the meeting, no observations had been received.

1063. TOWN AND COUNTRY PLANNING (DELEGATION) REGULATIONS, 1959:

With reference to minute 927 (pp.468/9/70)/12/59, the Clerk submitted a letter dated 23rd December, 1959, from the Ministry of Housing and Local Government stating that the position of Councils within the Metropolitan Area in relation to the delegation of planning functions was given due consideration and it was decided that the present time was not appropriate for any review of their existing delegation arrangements, and that it was not proposed to take any action on this question for the time being and there was, therefore, nothing which could be usefully added to paragraph 16 of Circular 58/59.

Town Planning and Parks Committee - 11th January, 1960.

The Clerk stated that **this** matter was considered at the meeting of the Executive Committee of the Hertfordshire Borough and District Councils' Association on the 17th December, 1959, at which meeting it was decided that a Sub-Committee (including Councillor Willis) be appointed to consider the revision of the present delegation agreement and also the desirability of securing that the constituent members of the Association within the Metropolitan Area should have the benefit of any revised agreement.

1064. TOWN AND COUNTRY PLANNING ACT, 1959 - SECTION 5:

The Clerk reminded the Committee that section 5 of the Town and Country Planning Act, 1959, provides that the amount of compensation to be paid on the compulsory purchase of land shall be governed by the rules contained in the Acquisition of Land (Assessment of Compensation) Act, 1919, but their application is subject to certain assumptions and modifications set out in the Section, and that these include that, in addition to any planning permission existing at the date of notice to treat, it shall be assumed that planning permission would also be available for development in accordance with a certificate of appropriate alternative development issued by the Local Planning Authority.

The Clerk stated that the power to issue such certificate cannot be delegated by the Local Planning Authority to the District Council, but the Clerk of the Hertfordshire County Council, in a letter dated 25th November, 1959, to the Honorary Secretary of the Hertfordshire Borough and District Councils' Association, had indicated that it had been suggested to him that an arrangement might be made whereby the officers of District Councils should be notified of applications for certificates before they are dealt with by the County Council, so that the District Councils' officers could consider giving any observations they thought fit to the County Council within seven days. This would ensure that there would be no delay in consideration of the certificate to be issued, but would enable the District Councils' officers to have some idea of what was going on before a final decision was made.

The Clerk further stated that the Executive Committee of the Association have approved the suggested procedure and the Association had enquired whether the Council wished to take advantage of the proposed informal arrangement.

Resolved to recommend that the Hertfordshire Borough and District Councils' Association be informed that this Council desire to take advantage of the above proposed informal arrangement.

1065. PLANNING APPLICATIONS:

The Clerk reported for the information of the Committee that in answer to a question in the House of Commons on the 15th December, 1959, as to what steps he will take to make it easier for members of the public likely to be affected to become aware of planning and development applications before decisions on them are reached, the Minister of Housing and Local Government replied - "I agree that there are some planning applications of such wide interest that the general public should be aware of them before a decision is taken. But it is extremely hard to find a form of words that would define these, and I am anxious to avoid introducing further complication into planning procedures which would add to delays and difficulties. I am considering the whole question."

1066. BUILDING BYELAWS:

The Clerk submitted circular 63/59 from the Ministry of Housing and Local Government drawing the attention of the Council to the amendment to the model building byelaws shown in the Appendix to the circular and urging the Council to amend their building byelaws accordingly.

Town Planning and Parks Committee - 11th January, 1960.

The amendments proposed lay down standards of thermal insulation in domestic buildings higher than those previously laid down and make new provisions dealing with the construction and installation of flue pipes connected to gas appliances, and openings in chimneys.

A copy of the above circular was circulated to each member of the Committee.

Resolved to recommend

(1) that the Council make byelaws in the form set out in the Appendix to circular 63/59 issued by the Ministry of Housing and Local Government amending the present building byelaws; and

(2) that the Clerk of the Council be authorised to take the necessary steps to obtain the confirmation of the new byelaws by the Minister of Housing and Local Government.

1067. TUDOR SPORTS GROUND:

(a) Golf Clubhouse:

With reference to minute No. 803 (pp. 406/7)/11/59, the Clerk submitted a letter dated 4th January, 1960, from the Ministry of Housing and Local Government forwarding formal consent to loan in the sum of £3,350 for the provision and erection of a new golf clubhouse at Tudor Sports Ground such loan to be repayable over a period of 20 years.

The Surveyor stated that it had now been found necessary to arrange for two contracts to be entered into instead of one contract and he sought the authority of the Committee for permission for the following contracts to be completed:-

	£.	s.	d.
T. H. Bath & Co. Ltd. - Supply and erection of the hut shell	1,052	9	3
Carriageways Limited - Builders works	<u>2,254</u>	<u>0</u>	<u>0</u>
	<u>£3,306</u>	<u>9</u>	<u>3</u>

Resolved to recommend

(1) that authority be given for two contracts for the provision of a golf clubhouse at Tudor Sports Ground to be entered into as indicated above; and

(2) that resolution (2) of minute 803 (pp.406/7)/11/59 be varied accordingly.

(b) New Car Park:

The Surveyor reminded the Committee that provision had been made in the approved annual financial estimates for 1959/60 for expenditure of the sum of £250 for the preliminary levelling of the area of land transferred to Tudor Sports Ground from Clifford Road allotments and he submitted a plan illustrating a proposal for the layout of this area including the provision of a car park near Clifford Road to accommodate about 50 vehicles and the construction of a new 9 ft. wide path from the entrance to the proposed car park to a point at the northwest corner of the grass tennis court.

Town Planning and Parks Committee - 11th January, 1960.

The Surveyor reported further on this scheme and stated that, whilst the major portion of the cost of the proposed works was included in the major works estimates for 1960/61, it was considered desirable to proceed with the excavation of the car park area and the footway in order that advantage might be taken of the works about to commence for the reconstruction of Meadway, where the existing hardcore should be available for delivery to Tudor Sports Ground.

Resolved to recommend

(1) that the above scheme be approved; and

(2) that the Surveyor be authorised to proceed with the earlier stages of the work for the construction of the car park, footway etc.

1068. CRICKET PITCHES - USE IN 1960:

With reference to minute 802 (p.405)/11/59, the Surveyor reported that all the offers for the seasonal letting by the Council of cricket pitches had been accepted for 1960.

1069. TENNIS COURTS - LETTING FEES AND SEASONAL HIRE:

The Committee considered the rental at present charged for the use of the Council's tennis courts and the procedure to be adopted in connection with the letting of the tennis courts.

Resolved to recommend

(1) that applications for the seasonal hire of tennis courts for the 1960 season be invited from the Clubs who have hired the courts for previous seasons; and

(2) that no variation be made for the 1960 season in the amounts and charges for seasonal and other lettings in the 1959 season.

1070. OAK HILL PARK:

(a) Bowling green pavilion - drainage:

The Surveyor reported that the maintenance period under the contract for drainage works at the bowling green pavilion in Oak Hill Park had now expired and a final certificate in the sum of £33. 4s. 3d. had been issued in favour of the contractors.

(b) Barnet Athletic Club - Sports:

The Surveyor submitted an application from the Barnet Athletic Club (i) for use of part of Oak Hill Park on Saturday, 30th April, 1960, for the purpose of a boys' road relay race in which it was anticipated over 180 boys would participate, and (ii) for the use on that day of dressing accommodation and catering facilities at Church Farm.

The Surveyor reminded the Committee of the facilities offered to the Club in September, 1959 (minute 584(b) (pp.300/301)) for use during the 1960 summer season and he further reminded the Committee that the Club had been offered the use of a grass running track in the park and the use of two dressing rooms at Church Farm on four Saturdays during the 1960 season and had been informed that, in the event of their requiring additional dressing accommodation, permission was given for the Club to make arrangements with cricket clubs also using dressing accommodation at Church Farm.

The Surveyor stated that the above two dressing rooms could be made available for the Club's use on 30th April, and the Club could approach cricket clubs using the dressing accommodation at Church Farm with a view to their making arrangements to use such dressing facilities, but that the dressing accommodation which could be made available would be inadequate to accommodate 180 boys.

The Surveyor further reported that no suitable catering facilities could be made available at Church Farm.

Resolved to recommend

(1) that the request of the Barnet Athletic Club for facilities to hold a boys' road relay race on Saturday, 30th April, 1960, in Oak Hill Park on a course similar to that used in 1959, be granted free of charge;

(2) that the Club be informed that the Council have no catering facilities at Church Farm adequate for use on the above occasion; and

(3) that the Surveyor be authorised to arrange for the Club to use such dressing accommodation at Church Farm as is available and that the Club be informed that no objection will be raised by the Council to the Club making satisfactory arrangements with cricket clubs who have permission to use the dressing accommodation at Church Farm on that date.

1071. NEW SOUTHGATE RECREATION GROUND - SPORTS PAVILION:

The Surveyor reported that fixed price tenders had been invited for the reconstruction of the public conveniences at the sports pavilion in the New Southgate Recreation Ground and he submitted a list of tenders received and further reported that the Chairman of the Committee (Councillor Clarke) had authorised the acceptance of the lowest tender in the sum of £1,645. submitted by Barker & Andrews Limited.

Resolved to recommend that the action taken be approved.

1072. FLOWER BEDS IN PARKS ETC:

The Surveyor reported that the Council's Parks Staff had grown and planted during the 1959 autumn bedding season, nearly 49,000 plants, 24,000 of which had been planted in the Council's flower beds in parks and 25,000 in roadside flower beds.

The Surveyor further reported that about 36,000 bulbs had also been planted.

1073. ANNUAL ESTIMATES 1960/61 - MAJOR WORKS:

A suggested programme of major works (so far as this Committee was concerned) to be carried out during the financial year 1960/61 was submitted and considered.

Resolved to recommend that, subject to review when considering the annual estimates, provision be made in the estimates for the financial year 1960/61 for the carrying out of the under-mentioned works, etc. -

Major works to be financed out of Revenue

	£.
Tudor Sports Ground	2,000
Oak Hill Park	2,275
Nursery - Sewage Disposal Works	1,800
Vehicles and plant	250

Suggested major works for which loan charges might be provided in the annual estimates

	£.
Oak Hill Park	4,600

-536-

Signed at the next meeting of the Committee held on the 8th February, 1960.

W. Clark

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 12th January, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

1074. MINUTES:

The minutes of the meeting of the Committee held on the 8th December, 1959, were signed by the Chairman as a correct record of the proceedings.

1075. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:-

Accounts already paid	£359,452. 1. 2d.
Accounts to be paid	£ 42,552.18. 5d.

Resolved

(1) That the accounts included in the above-mentioned lists be approved; and

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid.

1076. HOUSING ESTATES AND REQUISITIONED PREMISES - ARREARS:

(a) General:

The Treasurer submitted the following particulars of arrears in respect of Council house rents and charges in respect of requisitioned premises:-

Council dwellings

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Arrears</u> £	<u>Percentage of arrears</u> <u>to annual debit</u>
28th December, 1959	235	769	0.51
29th December, 1958	233	743	0.52

Requisitioned premises

28th December, 1959	28	48	0.99
29th December, 1958	42	75	0.87

(b) No. 5, Kirklands Court:

With reference to minute 948(b)(p.478)/12/59, the Clerk reported that, as the tenant of the above-mentioned dwelling had cleared all arrears of rent and discharged the Court fees incurred by the Council in connection with the proceedings for recovery of possession of the dwelling and arrears of rent, the action in the County Court had been withdrawn.

(c) No. 1, Arundel Road:

With reference to minute 948(d)(p.479)/12/59, the Treasurer

reported as to the arrears of rent due from the former tenant of the above dwelling (Mr. J. C. Delieu) and submitted a medical certificate as to the state of health of such person.

Resolved to recommend that, having regard to the circumstances, any action regarding the arrears of rent in the above-mentioned case be further deferred.

(d) No. 42, Westbrook Crescent:

With reference to minute 948(c) (p.479)/12/59, the Treasurer reported that the former tenant of the above dwelling (Mr. L. W. Morris) was paying instalments of £1 per month on account of arrears of rent in accordance with the undertaking given by him.

(e) No. 45, Berkoley Crescent:

With reference to minute 948(e) (p.479)/12/59, the Treasurer reported that the arrears of rent due from the tenant of the above dwelling were being reduced.

Resolved to recommend that consideration of the matter be further deferred for a period of one month.

(f) No. 48, Northfield Road:

The Treasurer reported as to the arrears of rent due from the tenant of the above dwelling.

The Committee were reminded that the Families' Welfare Officer of the Hertfordshire County Council had stated that she would keep the family under supervision for the next few months.

Resolved to recommend that, in the event of the arrears of rent not being paid by Wednesday, 13th January, 1960, the attention of the Families' Welfare Officer be again drawn to the matter.

(g) No. 59, Linthorpe Road:

With reference to minute 948(f) (p.479)/12/59, the Treasurer reported (i) as to the arrears of rent due from the tenant of the above dwelling; and (ii) that in accordance with the above-mentioned minute, the tenant had been invited to attend for interview by the special Sub-Committee on Wednesday, 13th January, 1960.

Resolved to recommend that, unless the special Sub-Committee are of the opinion that other action should be taken as a result of the interview, in view of the arrears of rent notice to quit be served upon the tenant of the above dwelling and that, in default of compliance therewith, proceedings be taken for possession of the dwelling and for recovery of the rent and mesne profits and that the Clerk of the Council be, and is hereby, authorised to institute such proceedings on behalf of the Council.

(h) No. 6, Boundary Court:

With reference to minute 429(c) (p.212)/7/59, the Treasurer reported as to the arrears of rent due from the tenant of the above-mentioned dwelling.

The Clerk reported that, on a previous occasion, upon learning that the Council were considering the possible eviction of the above tenant because of arrears of rent, the Assistant Families' Welfare Officer of the Hertfordshire County Council had visited the tenant and had stated that she would be willing to keep the case under supervision for a period.

Resolved to recommend that the Families' Welfare Officer of the Hertfordshire County Council be informed that the rent due from the above-mentioned tenant is again in arrear.

(i) No. 2, Trevor Close:

With reference to minute 429 (b)(p.211)/7/59, the Treasurer reported as to the arrears of rent due from the tenant of the above dwelling.

Resolved to recommend

(1) That, in view of the arrears of rent, notice to quit be served upon the tenant of the above dwelling and that, in default of compliance therewith proceedings be taken for possession of the dwelling and for recovery of the rent and mesne profits, and that the Clerk of the Council be, and is hereby authorised, to institute such proceedings on behalf of the Council; and

(2) That, in default of compliance with the notice to quit, the proceedings authorised above be instituted whether or not the sum due to the Council is paid.

(j) No. 169, Lancaster Road:

The Treasurer reported (i) that the licensee of the above requisitioned dwelling was accepted as a statutory tenant by the owner and that the dwelling had been released from requisition as from midnight, 8th November, 1959; and (ii) that the sum of £4. 3. -d. was due to the Council from the licensee in respect of his occupation of the dwelling, and the licensee had not adhered to an undertaking given by him to pay the sum due to the Council by instalments of 10/-d. a week.

Resolved to recommend that proceedings be instituted for the recovery of the sum due and that the Clerk of the Council be, and is hereby, authorised to institute such proceedings on behalf of the Council.

(k) Allotment rents - Arrears:

Resolved to recommend that, notices to quit having been served and the period specified therein having expired, the under-mentioned amounts due to the Council be written off as irrecoverable:-

<u>Allotment</u>	<u>Plot No.</u>	<u>Amount</u>	
		s.	d.
Brunswick Park	6	2.	6.
"	35	5.	-.
"	64	5.	-.
Cat Hill	31	2.	6.
"	83	7.	6.
"	115	2.	6.
"	234	2.	6.
"	257	2.	6.

(l) Damage to footway in Margaret Road:

Resolved to recommend that, in view of the circumstances reported, the sum of £1, being the cost of re-instating an area of footway in Margaret Road, alleged to have been damaged by a vehicle owned by Roger Rees Transport, Swansea, be written off as irrecoverable.

1077.

CASH:

(a) Bank Pass Book - Cashiers' Records:

The Treasurer reported that the above books had been examined

and found to be correct.

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 31st December, 1959.

1078. LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

<u>Loan consents received</u>	£	£
To 30th November, 1959	2,016,607	
Less utilisation of S.D.A.A. repayments	<u>5,020</u>	2,011,587
Since received - Housing		
No. 400 - Land, Albert Road	7,150	
No. 401 - Car Park, West Farm Place	<u>1,875</u>	<u>9,025</u>
		2,020,612
<u>Loans raised (less short period loans repaid)</u>		<u>1,312,129</u>
<u>Consents unexercised at 31st December, 1959</u>		<u>708,483</u>

(b) Temporary and local loans:

The Chairman of the Committee (Councillor Jordan) declared, under Section 76(1) of the Local Government Act, 1933, his pecuniary interest in the South West Suburban Water Company and took no part in the consideration of the matter.

COUNCILLOR S. HEAD, VICE-CHAIRMAN, IN THE CHAIR

The Treasurer reported that the following transactions regarding temporary and local loans had taken place during the month of December, 1959:-

<u>Lender</u>	<u>Amount</u> £	<u>Rate</u> %
<u>Loans raised</u>		
South West Suburban Water Co.	50,000	4
Southern Tronah Tin Dredging Ltd.	50,000	4
Malayan Tin Dredging Ltd.	50,000	4
Southern Malayan Tin Dredging Ltd.	50,000	4
<u>Loans repaid</u>		
<u>Temporary loans</u>		
W. Butler & Co. Ltd.	150,000	4
Anglo-Portuguese Bank Ltd.	100,000	3 15/16
<u>Local loans</u>		
No. 259	500	7
No. 414	1,000	5 3/4
No. 416	1,500	5 3/4

Finance Committee - 12th January, 1960.

Resolved to recommend that the action taken be approved.

COUNCILLOR C. JORDAN, CHAIRMAN, IN THE CHAIR

(c) Increase in interest rate:

The Treasurer reported that, following upon increases in the interest rate in respect of three months' Treasury bills, and at the request of Messrs. Smith St. Aubyn, from whom this Council had obtained a temporary loan of £50,000, the interest rates on such loan had been increased, as an alternative to repayment, as follows:-

12th December, 1959, from $3\frac{5}{8}\%$ to $3\frac{3}{4}\%$
31st December, 1959, from $3\frac{3}{4}\%$ to 4%

Resolved to recommend that the action taken be approved.

(d) Advances from the mortgage loans pool to various loan accounts:

The Treasurer reported that during the month of December, 1959, £106,932 had been advanced to various loan accounts.

(e) Council schemes - Raising of loans:

The Clerk reported that, at the meetings of the Housing and General Purposes Committees held on the 4th and 5th January respectively, it had been decided to recommend that applications be made to the Ministry of Housing and Local Government for consent to borrow the sums indicated below and that this Committee be requested to arrange for the borrowing of such sums as and when the loan consents are received:-

<u>Subject</u>	<u>Amount to be borrowed</u> £
<u>Housing Committee</u>	
Mount Parade Shopping Site - Excess expenditure	1,730
<u>General Purposes Committee</u>	
Construction of surface water culvert from Brunswick Park Road to Pymmes Brook	4,430

Resolved to recommend that, as and when the loan consents are received, the above-mentioned sums be borrowed from the Public Works Loan Board or other lender.

(f) Temporary overdraft:

With reference to minute 1257(c) (p.566)/2/59, regarding the arrangements with Barclays Bank Ltd., whereby the Council may borrow, when necessary, by way of overdraft to the extent of £50,000 for the purpose of defraying expenses, pending the raising of loans authorised by loan consents, the Treasurer reported that, having regard to the large amounts of temporary loans being raised by the Council, he had approached Barclays Bank Ltd. on the matter and that, if the Council so agreed, they would be prepared to raise the limit of temporary overdraft to £100,000.

Resolved to recommend

(1) That arrangements be made with Barclays Bank Ltd. for the Council to borrow, when necessary, by way of overdraft to the extent

Finance Committee - 12th January, 1960.

of £100,000, at a rate of interest of one-half per cent above Bank Rate (subject to a minimum rate of ~~3~~^{3½}% per annum) for the purpose of defraying, pending the raising of loans authorised by loan consents, expenses intended to be defrayed by means of such loans;

(2) That a copy of the foregoing resolution be forwarded to Barclays Bank Ltd. and that the Common Seal of the Council be affixed thereto; and

(3) That minute 1257(c)(p.566)/2/59, be varied accordingly.

1079. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT, 1953 - CAPITAL AND RENEWAL AND REPAIRS FUNDS:

The Clerk submitted Circular No. 1/60, dated 1st January, from the Ministry of Housing and Local Government referring to Circular No. 47/53 dealing with a number of points which have been raised in connection with the operation of capital and renewal and repairs funds under the above-mentioned Act, with particular reference to the following matters:-

- (a) Amalgamation with local Act funds;
- (b) Investment and application of funds;
- (c) Limit of funds; and
- (d) Treatment of funds for grant purposes.

1080. GENERAL RATE:

(a) Statement of collection, 1959/60:

The Treasurer submitted a statement relating to the collection of the general rate for 1959/60, showing a collection of £617,402, being 84.77% of the total recoverable amount of £728,868.

(b) Distress warrants:

The Treasurer reported that the present position regarding distress warrants was as follows:-

Forwarded to Bailiff	24
Paid in full	38
Paying by instalments	7
	<u>69</u>

1081. VALUATION:

(a) Valuation Court:

The Treasurer reported that a Valuation Court had been held on the 16th December, 1959, when 19 cases in respect of properties in Vernon Crescent had been heard and that a reduction of £2 had been made in respect of each of nine first floor flats.

(b) New and altered hereditaments:

The Treasurer reported that, since 1st April, 1959, 417 returns relating to new and altered hereditaments had been sent to the Valuation Officer.

(c) Cock Hotel, Cockfosters - Proposed reduction in assessment:

The Treasurer reported that a proposal had been received for a reduction in assessment in gross value from £780 to £300 in respect of the above premises, due to an alleged "fall in trade", and that he had entered a formal objection on the grounds that the proposed reduction was excessive.

Resolved that the action taken by the Treasurer be approved.

1082. HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:

(a) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Nos. 619, 627, 638, 640, 643, 657 and 665 would be available for inspection by the Chairman of the Committee after the meeting.

(b) Mortgages Nos. 158 and 236:

With reference to minutes 954(c) (p.482)/12/59 and 825(d) (iii) (pp.416/7)/11/59, the Clerk and the Treasurer reported as to the present position with regard to the above-mentioned mortgages.

(c) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 438 (pp.217/20)/7/59, the under-mentioned applications had been approved, or otherwise, as indicated below:-

<u>Application No.</u>	<u>Valuation</u>	<u>Advance approved</u>	<u>Period (years)</u>	<u>Remarks</u>
	£	£		
659	1,050	750	20	
671	1,500	550	20	
676	2,300	2,000	20	
677	2,000	1,900	25	... Offer not accepted
678	2,000	1,900	25	and cancelled.
679	1,000	275	20	Purchase of freehold.
680	2,000	1,950	20	
681	3,350	2,750	25	
682	2,400	Nil		Adverse survey.
683	2,550	1,800	25	
684	2,500	1,900	25	

(ii) Cancelled offer:

The Treasurer reported that the offer of an advance of £2,000 in the case of application No. 637 had been cancelled as the purchase was not proceeding and that, as no expense had been incurred by the Council, the loan fee and deposit towards legal expenses, totalling £14, had been refunded.

Resolved that the action taken be approved.

(iii) Repairs:

The Clerk submitted letters, dated 22nd and 24th December, from Mr. J. Maunder Taylor, Chartered Surveyor, referring to the Council's practice of making offers of advances conditional upon the applicants carrying out specified necessary works of repair to the properties to be purchased and stating that where an offer is made by the Council at the beginning of the winter, subject to the applicant repainting the exterior of the house, the conditions laid down by the Council may lead to the result that completion would have to be delayed until the spring, or repainting would have to be carried out during the winter months, which cannot satisfactorily be done.

Resolved to recommend that the present practice adopted by the Council in the above-mentioned type of case be not altered.

(d) Improvement grants:

The Treasurer reported that, in accordance with the authority given in minute 603(f)(v)(p.317)/9/59, the following grants had been approved:-

<u>Application No.</u>	<u>Address and proposed works</u>	<u>Grant approved</u>		
		£	s.	d.
65(S)	39, Victoria Road - Hot water system and food cupboard	42.	10.	-.
66(D)	12, Brunswick Crescent - Conversion of bedroom into bathroom	101.	-.	-.
67(D)	31, Brunswick Crescent - Conversion of bedroom into bathroom	100.	-.	-.

1083. HOUSING REVENUE ACCOUNT:

The Treasurer reported that the Ministry of Housing and Local Government had authorised the debiting of the following items to the Housing Revenue Account:-

<u>Item</u>	<u>Amount</u>		
	£	s.	d.
Expenditure in excess of loans for construction of 2 houses in Lancaster Road	130.	6.	7.
Cost of fencing at rear of Fordham Road and Grove Road	131.	12.	-.
Car parking area at Kirklands Court	379.	5.	3.
	<u>£641.</u>	<u>3.</u>	<u>10.</u>

1084. INSTITUTE OF MUNICIPAL TREASURERS AND ACCOUNTANTS - ANNUAL CONFERENCE:

The Treasurer reported that the above Institute had invited the Council to be represented at their annual conference to be held in London on the 14th, 15th and 16th June, 1960.

Resolved to recommend that the Treasurer be appointed to attend the above conference.

1085. ANNUAL ESTIMATES, 1960/61 - MAJOR WORKS, ETC:

A suggested programme of major works to be carried out during the financial year 1960/61, as recommended by the various Committees, was submitted and considered.

The Treasurer reported as to the condition of the folding machine and adding machine in his department which it would be necessary to replace.

Resolved to recommend

(1) That, subject to the estimated expenditure in respect of the adding machine being reviewed when considering the annual estimates, provision be made in the estimates for the financial year 1960/61, for the purchase of the under-mentioned items, and that, in view of the urgency of the matter, the Treasurer be authorised to purchase the folding machine before the end of the present financial year:-

Finance Committee - 12th January, 1960.

<u>Items to be financed out of Renewals and Repairs Fund:</u>	<u>Approximate estimated expenditure</u>
Folding machine (used for rate demands, other accounts and various forms)	£ 200
Adding machine	150

and (2) That, subject to review when considering the annual estimates, provision for the under-mentioned sums be made in the estimates for the financial year 1960/61:-

<u>Fund or account chargeable</u>	£	£
Capital Account		
(a) Housing	93,900	
(b) General Rate Fund	90,700	
(c) Private Street Works	<u>2,000</u>	186,600
General Rate Fund		24,772
Housing Revenue Account		3,403
Housing Repairs Fund		31,784
Renewals and Repairs Fund		<u>5,550</u>
(includes estimated cost of folding machine and adding machine referred to in Resolution (1) above).		<u>£252,109</u>

1086. OUTDOOR STAFF:

(a) Accidents to workmen:

The Surveyor reported as to the circumstances in which Messrs. A. J. Hall, H.H.W. Hidson, C. Ingram and J.H. Rowland had met with accidents whilst on duty, and stated that details of the occurrences had been passed to the Treasurer for submission to the Council's Insurance Company.

(b) Annual leave:

The Clerk submitted a letter, dated 17th December, from the Employers' Secretary, North Metropolitan Joint Council for Local Authorities' Services (Manual Workers) stating (a) that, at a meeting of the Employers' Side of the Executive Committee held on the 16th December, consideration was given to a letter from the Chingford Borough Council seeking support for a suggestion that the annual leave entitlement of manual workers with 10 years or more service should be increased on the same lines as the recent improvement made for staff governed by the National Joint Council for Administrative, Professional Technical and Clerical Services; (b) that before reaching a decision on this question, the Employers decided to ask all constituent authorities whether they would approve an approach being made to the National Employers for an amendment of the existing conditions by the granting of 3 days additional leave for all employees with 10 or more years continuous service; and (c) that the matter would be considered again at a meeting of the Employers' Side to be held on Wednesday, 13th January, and requesting that this Council's views be communicated to the Employers' Secretary in time for reporting to such meeting.

The Surveyor reported (i) that, at present, the manual workers were allowed a maximum annual holiday of two weeks; and (ii) that there were 71 members of the outdoor staff with 10 years or more service with the Council and that the effect of granting three days additional leave to this number of employees would cost approximately £450 per annum with a loss of about 1,900 working hours per annum.

Resolved

(1) To recommend that this Council do not support the above-mentioned suggestion of the Chingford Borough Council; and

(2) That the Clerk of the Council be authorised to inform the Employers' Secretary of this Committee's recommendation on the matter.

(c) National Council decisions:

The Surveyor reported that Circular No. N.M. 150, dated 17th December, 1959, from the North Metropolitan Joint Council for Local Authorities' Services (Manual Workers) indicated that the National Joint Council had reached the following decisions, which would come into force on and from the 1st January, 1960:-

(i) Day workers' working conditions - Paragraph 8 - Sunday work:

To provide that where an employee works overtime on a Sunday not being part of his normal working week, which requires attendance on two or more occasions during the day, he shall be paid in respect of the first attendance a minimum payment of two hours at double time and in respect of the second and additional attendances the actual hours worked at double time.

(ii) Road workers, sewer workers and plant operators:

To amend the provision in Note (ii) of the Scheme for the grading of roadworkers, sewer workers, and plant operators by the deletion of the word "hot".

The provision will now read -

"Work in direct contact with liquid tar
and/or liquid bitumen ld."

(iii) Sickness pay scheme:

To recommend that an employee who has been excluded from the sickness pay scheme on medical grounds shall be given equivalent benefits in respect of absence due to an accident arising in the course of his employment and otherwise at the discretion of the local authority.

Resolved to recommend that the above recommendation and decisions be adopted by this Council.

1087.

STAFF:

(a) Payments for overtime:

The Treasurer reported as to the payments made in respect of overtime during the month of December, 1959.

(b) Clerk's department - Clerk/typist:

With reference to minute 832(c) (p.420)/11/59, the Clerk reported that Mr. D. W. Turton had been appointed as Clerk/typist (Clerical Division I) in his department as from the 4th January, 1960, to fill the vacancy caused by the resignation of Miss J. E. Nicholson and suggested that the post should be re-designated as Clerical Assistant.

Resolved to recommend

(1) That the above appointment be approved; and

(2) That the post be re-designated as Clerical Assistant and that the authorised establishment of the Clerk's Department be amended accordingly.

(c) Surveyor's department - Mr. T. C. Greenop:

With reference to minute 962(c)(p.487)/12/59, the Surveyor reported that he had been asked by Mr. T. C. Greenop to express his thanks to the Council for their action in granting him a gratuity upon his retirement from the Council's service.

1088. CAREERS EXHIBITION:

The Clerk submitted a letter, dated 10th December, 1959, from the North Metropolitan Joint Council for Local Authorities' Administrative, Professional, Technical and Clerical Services enclosing copy of a communication from the Joint Secretaries of the National Joint Council giving details of the arrangements which had been made for the loan to local authorities of the stand which was provided by the National Council in the Careers Exhibition at the National Education and Careers Exhibition held at Olympia in May/June, 1959.

Resolved to recommend that no action be taken in the matter.

1089. ORGANISATION AND METHODS SURVEY:

The Clerk reported that S. J. Noel-Brown & Co. Ltd. had submitted the following progress report (No. 7 - Period 23rd November to 19th December, 1959) on their Organisation and Methods Survey in respect of the administrative departments of the Council:-

"Our report to the Council has now been completed and is in course of typing".

The Clerk reminded the Committee that at the meeting held on the 8th December, 1959, (minute 963(p.488)) it was decided that the report of S. J. Noel-Brown & Co. Ltd. (which had now been received) together with a report of the Chief Officers of the Council thereon be considered at a special meeting of this Committee to be held on a date to be fixed at this meeting.

Resolved to recommend that the above-mentioned reports be considered at a special meeting of this Committee to be held on Tuesday, 23rd February, 1960, at 7.30 p.m., the two reports to be circulated to members of the Council on the 11th February.

1090. LOCAL AUTHORITIES' CONDITIONS OF SERVICE ADVISORY BOARD - NEWS SUMMARY:

The Clerk reported that copies of Issue No. 10 (Volume 3) of the above-mentioned publication had been supplied to members of the Committee.

SIGNED at the next meeting of the Committee held on the 9th February, 1960.

Bye Jordan
Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

MEETING OF THE COUNCIL

Monday, 18th January, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.)
in the Chair;
Councillors Berry, Blankley, Clarke, Cutts-Watson, Gunning, Head,
Hebron, Hider, Jobbins, Jordan, Ken Lewis, Mills, Passingham,
Patrick, Seagroatt, Mrs. Stanfield and Willis.

1091. MINUTES:

The minutes of the meeting of the Council held on the 14th December, 1959, were signed by the Chairman as a correct record of the proceedings subject to the amendment of minute No. 967 (General Purposes Committee) by the addition thereto of the following paragraph:-

"(d) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly."

1092. HOUSING COMMITTEE:

(a) It was moved by Councillor Patrick and seconded by Councillor Hider that the minutes as now submitted of the meeting of the Housing Committee held on the 4th January, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Gunning referred to minute No. 996(b) (Council dwellings - collection of water rate) and asked the Chairman of the Committee whether the Committee would consider recommending the Council to continue to collect water rate after 1st April, 1960, from those Council tenants who were either tenants of old people's dwellings or are old age pensioners.

In reply Councillor Patrick stated that the Committee would be prepared to consider the point raised by Councillor Gunning when the Lee Valley Water Company had replied to the Council's letter regarding the proposed discontinuance of the collection of water rate from Council tenants by the Council.

(c) Councillor Jobbins referred to minute No. 985 (Land over railway tunnels - Russell Lane) and asked the Chairman of the Committee whether, in view of the fact that part of the land in question could not be used for housing, the Committee would consider recommending that a site be made available for use by the Sea Cadet Corps.

In reply Councillor Patrick stated that the Committee would no doubt be considering at a later stage the final development of all the land in question and would then be prepared to consider any request such as that mentioned by Councillor Jobbins.

(d) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1093. GENERAL PURPOSES COMMITTEE:

(a) It was moved by Councillor Cutts-Watson and seconded by Councillor Gunning that the minutes as now submitted of the meeting of the General Purposes Committee held on the 5th January, 1960, be approved and the recommendations therein contained adopted, with the exception of minute No. 1036 (Office accommodation - 34, Station Road) (in which minute Councillor Ken Lewis wished to disclose a pecuniary interest) which minute be considered separately.

Council Meeting - 18th January, 1960.

(b) As an amendment it was moved by Councillor Patrick and seconded by Councillor Jordan that minute No. 1035 (Housing office - accommodation for Housing Department - No. 1, Lyonsdown Road) be referred back to the Committee for further consideration.

Six voted in favour of the amendment and eleven against and it was declared lost.

(c) Councillor Berry referred to minute No. 1042 (Council minutes - supply to outside bodies) and asked the Chairman of the Committee why the Committee recommended refusal in this case since, the Council having increased the charge for copies of their minutes, he could see no reason why they should not be supplied to anyone prepared to pay for them.

In reply Councillor Cutts-Watson stated that the Committee considered that copies of the minutes should not be supplied to commercial undertakings.

As an amendment it was then moved by Councillor Berry that the said minute be referred back to the Committee for further consideration but the amendment was not seconded.

(d) Councillor Blankley referred to minute No. 1037 (Staff recreation and rest rooms) and asked the Chairman of the Committee whether the Council would have an opportunity at a later stage of considering whether or not the accommodation for the staff referred to in the minute should be provided.

In reply Councillor Cutts-Watson stated that the Committee were not in a position at this stage to submit firm recommendations with regard to the proposal, since these must depend upon the forthcoming report of the Organisation and Methods survey and the availability of certain premises for office purposes, but the Committee were of the opinion that consideration should be given to the provision of such accommodation in conjunction with any plans that may be drawn up for the re-allocation of office accommodation, and the Council would have an opportunity of considering the matter further when any such plans were submitted.

(e) The original motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

(f) It was then moved by Councillor Cutts-Watson and seconded by Councillor Gunning and

Resolved that minute No. 1036 (Office accommodation - 34, Station Road) as now submitted be approved and the recommendation therein contained adopted.

(Councillor Ken Lewis disclosed a pecuniary interest in this minute and, although invited by the Council to remain in the meeting, did not take part in the discussion or voting thereon).

1094. TOWN PLANNING AND PARKS COMMITTEE:

(a) It was moved by Councillor Clarke and seconded by Councillor Head that the minutes as now submitted of the meeting of the Town Planning and Parks Committee held on the 11th January, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Hider referred to minute No. 1060(h) (Town Planning - change of use of land in Capel Road) and asked the Chairman of the Committee for an assurance that (i) the provision of the proposed garages would not cause inconvenience to residents in Capel Road and (ii) the garages would be sited away from the road frontage.

Council Meeting - 18th January, 1960.

In reply Councillor Clarke stated (i) that, as there was a shortage of garages in the area, the Committee hoped that the provision of these garages would prove a convenience and (ii) that the question of siting would be borne in mind when any detailed plans were submitted for approval.

(c) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1095. FINANCE COMMITTEE:

(a) It was moved by Councillor Jordan and seconded by Councillor Head and

Resolved that the minutes as now submitted of the meeting of the Finance Committee held on the 12th January, 1960, be approved and the recommendations therein contained adopted, with the exception of minute No. 1078(b) (Temporary and local loans) (in which minute Councillor Jordan disclosed a pecuniary interest) which minute be considered separately.

(b) It was then moved by Councillor Head and duly seconded and

Resolved that the said minute No. 1078(b) be approved and the recommendation therein contained adopted.

(At the invitation of the Council, Councillor Jordan remained in the meeting but did not take part in the discussion or voting upon this minute).

1096. TELEVISION TOP TOWN CONTEST:

With reference to minute No. 1047 of the General Purposes Committee approved by the Council at this meeting, the Clerk submitted a report upon the attendance of a member of his staff at the meeting convened by the Civic Recreation Officers' Association to discuss the proposal to present a London Team in the British Broadcasting Corporation's 1960 Top Town Contest.

It was moved by Councillor Cutts-Watson and seconded by Councillor Head and

Resolved that, in view of the shortness of time available and the probability that the Council were not empowered to incur expenditure in connection with the auditions which they would be required to arrange, no action be taken in this matter.

1097. YOUTH COUNCIL FOR EAST BARNET:

The Clerk submitted a letter dated the 14th January from the Divisional Education Officer inviting the Council to appoint three of their members as their representatives upon a proposed Youth Council for East Barnet and it was duly moved and seconded and

Resolved that the letter be considered by the Council in Committee. (See minute No. 1102 below).

1098. DEFECTIVE PRIVATE SEWER - BROOKSIDE SOUTH:

As a matter of urgency the Clerk submitted a report upon a blockage of a private sewer serving numbers 72 - 86 (even) Brookside South stating that (a) preliminary notices had been served on the undermentioned owners requiring them to carry out work specified therein to abate the nuisance occasioned by the condition of the sewer and (b) that no work had been carried out or any indication shown that the owners were prepared to execute the necessary works, and asked the Council to consider authorising the service of notices under Section 39 of the Public Health Act, 1936, upon the owners of such properties as follows:-

Council Meeting - 18th January, 1960.

<u>Owners</u>	<u>Premises</u>	<u>Defects</u>
F.S.McCarthy Esq.	72, Brookside South, East Barnet.	Defective private sewer
N.L.Grimsey Esq.	74, Brookside South, East Barnet.	-do-
E.A.Paine Esq.	76, Brookside South, East Barnet.	-do-
A.L.Knight Esq.	78, Brookside South, East Barnet.	-do-
C.R.Hills Esq.	80, Brookside South, East Barnet.	-do-
A.G.McKenzie Esq.	82, Brookside South, East Barnet.	-do-
S.Lockerman Esq.	84, Brookside South, East Barnet.	-do-
Mrs. V.L.Humphreys	86, Brookside South, East Barnet.	-do-

It was moved by Councillor Cutts-Watson and seconded by Councillor Gunning and

Resolved (1) that, it appearing to the Council that the sewer in question is in such a condition as to be prejudicial to health or a nuisance, notices under Section 39 of the Public Health Act, 1936, be served on the owners of the abovementioned premises requiring them to do such work as may be necessary for renewing, repairing or cleansing the sewer within a period of 28 days; and

(2) that if the owners fail to execute the works required by such notices, the Council arrange for the execution of the works and the cost of the works be recovered from the owners.

1099. DEPOSITED PLANS:

(a) New Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
10557	Amended drainage at detached house, 36, Potters Road.	Para. (1)
10644	Bathroom and kitchen at 119, Brunswick Park Road.	Para. (2)
10647 (Amended)	Bathroom extension at 5, Brunswick Avenue.	Para. (1)
10674	Alterations at 22, Somerset Road.	Para. (1)
10677	Bathroom at 43, Brunswick Grove.	Para. (1)
10680	New workshop at 106/108, Lancaster Road.	Para. (1)
10684	Detached house and garage at plot 4, Lea Hurst Estate.	Para. (2)
10687	New shopfront and interior alterations at 21, Hampden Square.	Para. (1)
10692	New shopfront and interior alterations at 18, Hampden Square.	Para. (1)
10696	Boiler house at warehouse and office, St. Wilfrid's Road.	Para. (1)

Council Meeting - 18th January, 1960.

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
10697	Bathroom at 77, Brunswick Crescent.	Para. (1)
10699	Conversion to three self-contained flats at 82, Station Road.	Para. (1)
10700	Alterations at 94, Brunswick Park Road.	Para. (1)
10701	Roof light at 49, Clifford Road.	Para. (2)
10704	Internal alterations at 41, West Walk.	Para. (2)

Resolved (1) that, with the exception of plans Nos. 10644, 10684, 10701 and 10704, the above plans be passed under the Council's Building Byelaws; and

(2) that plans Nos. 10644, 10684, 10701 and 10704 be rejected under such Byelaws for the following reasons:-

<u>Plan No.</u>	<u>Reason</u>
10644	That additional information is required in regard to construction and drains.
10684	That additional information is required in regard to drainage, site levels, construction and calculations for reinforced concrete work.
10701	That insufficient constructional information has been provided.
10704	That additional plans and information in regard to construction are required.

(b) Partially Exempt Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
10526	Garage at 145, Russell Lane.	Paras. (1) & (2)
10656 (Amended)	Garage at 57, Hadley Road.	Para. (1)
10676	Garage at 4, The Woodlands.	Para. (3)
10685	Glazed lean-to at 94, Arlington Road.	Para. (3)
10694	Garage at 48, Connaught Avenue.	Para. (3)
10698	Garage at "The Lodge", Burleigh Gardens.	Para. (1)
10702	Garage at 51, West Walk.	Para. (1)
10705	Garage at 81, Avondale Avenue.	Paras. (1) & (2)

Resolved (1) that, with the exception of plans Nos. 10676, 10685 and 10694, the above plans be passed under the Council's Building Byelaws;

Council Meeting - 18th January, 1960.

(2) that, in the cases of plans Nos. 10526 and 10705, approval be given in each case under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises; and

(3) that plans Nos. 10676, 10685 and 10694 be rejected under the Building Byelaws for the reason that additional information is required.

1100. SEALING OF DOCUMENTS:

It was moved by Councillor Berry and seconded by Councillor Cutts-Watson and

Resolved that the Common Seal of the Council be affixed to, or the Clerk of the Council do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any of the matters and recommendations contained in the minutes as presented to, and approved by, the Council at this meeting.

1101. COUNCIL IN COMMITTEE:

It was duly moved and seconded and

Resolved that the Council do now go into Committee.

1102. YOUTH COUNCIL FOR EAST BARNET:

With reference to the decision recorded in minute No. 1097 above it was duly moved and seconded and

Resolved that Councillors Clarke, Passingham and Seagroatt be appointed this Council's representatives on the proposed Youth Council for East Barnet.

1103. URBAN DISTRICT COUNCILS' ASSOCIATION:

With reference to minute No. 1046 of the General Purposes Committee approved by the Council at this meeting it was duly moved and seconded and

Resolved (1) that Councillors Jobbins and Willis and the Clerk of the Council be appointed this Council's delegates to attend the Annual General Meeting and Conference of the Urban District Councils' Association to be held at Scarborough on the 22nd, 23rd and 24th June, 1960; and

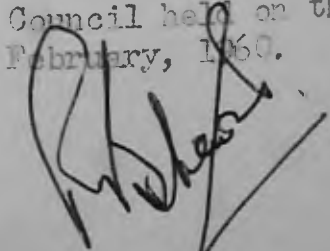
(2) that no action be taken with regard to the Association's invitation to submit suggestions as to matters to be discussed or a paper on any matter of interest.

1104. COUNCIL IN OPEN MEETING:

It was moved by Councillor Head and seconded by Councillor Cutts-Watson and

Resolved that the foregoing proceedings of the Council in Committee be approved and the decisions therein recorded adopted.

Signed at the next meeting of the Council held on the 15th February, 1960.


Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

ALLOTMENTS COMMITTEE

Wednesday 27th January, 1960.

PRESENT: Councillor R. O. Mills in the Chair;
Councillors Clarke, Ken. Lewis and Willis.
Mr. W. Bocoock and Major J. L. Holmes (East Barnet Allotment
Holders' Association).

1105. MINUTES:

The minutes of the meeting of the Committee held on the 16th June, 1959, were signed by the Chairman as a correct record of the proceedings.

1106. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was received from the Chairman of the Council.

1107. RATE ESTIMATES 1960/61:

The Treasurer submitted the estimates of income and expenditure for the year 1960/61, together with details of the approximate actual income and expenditure for 1959/60, and reported that the permanent and temporary allotments estimates had been amalgamated for the year 1960/61 as there was no longer a statutory requirement to maintain separate accounts.

The Treasurer further reported the receipt, during the year 1959/60, of the sum of £625 from the Ministry of Agriculture, Fisheries and Food, such sum representing a grant for the admitted claim for deficiencies since 1939, on the temporary war-time allotments account.

Resolved That the Finance Committee be asked to include the following items of income and expenditure, so far as this Committee is concerned, in the estimates for the financial year 1960/61:-

	<u>Income</u>	<u>Expenditure</u>
	£.	£.
Allotments (temporary and permanent)	235	1,862

1108. LETTING OF ALLOTMENTS:

The Surveyor reported that the position with regard to the letting of allotments at 18th January, 1960, was -

<u>Site</u>	<u>No. Provided</u>	<u>No. Vacant</u>	<u>No. on Waiting List</u>
<u>Permanent Allotments</u>			
Brunswick Park Road	68	30	nil
Cat Hill	324	92	nil
Clifford Road	142	32	nil
Parkside Gardens	26	6	nil
<u>Temporary Allotments</u>			
Various sites	33	8	6

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1109. CLIFFORD ROAD ALLOTMENTS - EXTENSION OF WATER SUPPLIES:

With reference to minute 302 (p.152)/6/59, the Surveyor submitted a list of five tenders received for the above works and he reported that the Chairman of the Committee (Councillor Mills) had authorised the acceptance of the lowest tender, in the sum of £487. 15s. 7d. submitted by W. Lenham. The Surveyor further reported that the works were completed on 1st October, 1959.

Resolved to recommend that the action taken be approved.

1110. BRUNSWICK PARK ROAD ALLOTMENTS:

The Clerk reported that, pending settlement of outstanding matters concerning the Brunswick Park Road Allotments, the owners of the land had agreed to extend the Council's lease of the land for a further year, viz., until 29th September, 1960, on the same terms and conditions as hitherto and he stated that the allotment holders on this site had been informed that they could retain the plots they are cultivating until, at least, 29th September, 1960.

The Clerk reminded the Committee that the owners of the land were in communication with the Hertfordshire County Council in an endeavour to obtain a suitable alternative site for use as a cemetery.

The Surveyor also reported on this matter.

Resolved to recommend that the action taken be approved.

1111. EAST BARNET ALLOTMENT HOLDERS ASSOCIATION:

The Clerk submitted a letter from the Secretary of the East Barnet Allotment Holders' Association stating (i) that the Association intended to seek the aid of the Ministry of Agriculture, Fisheries and Food to resist the Notices to Quit, effective on the 29th September, 1960, served on some ploholders at Parkside Gardens allotment site; (ii) that the Association had the assurance of the Ministry of Agriculture, Fisheries and Food, that the land to be provided as alternative allotments on the Clifford Road site, when part of the original site was appropriated for open space purposes would be adequately drained and made usable as allotments, but that this work had not yet been carried out, and (iii) that the members of the Association felt that the lack of appreciation of their hobby by the Council could only be properly ventilated by the reception of a small delegation to put the facts before them.

With regard to the notices to quit served on the plot holders at Parkside Gardens, the Clerk reported (a) that he had had correspondence with the National Allotments and Gardens Society Ltd., with regard to the service of the above notices to quit and the Society appeared to be satisfied in this matter, and (b) that of the 9 plot holders concerned 8 had already vacated their plots (some having taken alternative plots) and there was every possibility that the ninth would vacate his plot for an alternative one before twenty-ninth September, 1960.

With regard to (ii) above, the Surveyor reported that plot holders vacating plots on the land recently appropriated for open space purposes (adjoining the Tudor Sports Ground and at present forming part of the Clifford Road Allotments site) had been re-accommodated on vacant plots on the main part of the site, and that surplus soil from excavations in connection with the construction of a car park and footpath on the appropriated land would be transferred to the area of land to be used for permanent allotments on the southern side of the allotments site.

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Allotments Committee - 27th January, 1960.

The representatives of the East Barnet Allotment Holders' Association stated (i) that they were now satisfied with the matter relating to the allotments at Parkside Gardens; (ii) that with regard to the Clifford Road site this was not now being proceeded with by them; and (iii) that the Association no longer wished the Council to receive a deputation.

1112. CAT HILL ALLOTMENTS - ERECTION OF GREENHOUSE:

The Surveyor submitted and reported upon an application from a plot-holder on the Cat Hill allotment site for permission to erect a greenhouse on his plot.

Resolved to recommend that the application be not granted.

1113. WEEDS ON ALLOTMENTS:

With reference to minute No. 304 (p.152)/6/59, the Surveyor reported on the trial of a flame thrower in the clearance of weeds from uncultivated allotments, and he stated that the results were unsatisfactory.

The representatives of the East Barnet Allotment Holders' Association asked the Committee to consider the possibility of the flame thrower being loaned to the Association for use by members as and when required and it was

Resolved to recommend that the Surveyor be authorised to lend the above flame thrower to the East Barnet Allotment Holders' Association subject to the Treasurer being satisfied with regard to all necessary insurances.

1114. DAMAGE TO, AND ACCIDENTS INVOLVING, COUNCIL PROPERTY:

The Surveyor reported that on or about 30th October, 1959, a water tap on the Cat Hill allotments site had been broken off by unknown persons.

1115. LOCKS ON GATES ON PERMANENT ALLOTMENTS SITES:

The representatives of the East Barnet Allotment Holders' Association referred to recent acts of pilfering and wilful damage on some allotment sites in the District and requested the Committee to consider fitting locks to the gates of the permanent allotment sites as an additional measure of security.

The Surveyor stated that it might be that other Committees of the Council would be affected if the sites were locked, e.g. the Town Planning and Parks Committee would be affected by the locking of the gates at the Clifford Road site.

The Committee noted that, so far as the Clifford Road site was concerned, several matters would be dealt with in the near future which made it inopportune for the site to be locked at the present time. With regard to the Cat Hill allotments the Surveyor stated that there were at least four entrances where locks would need to be provided, and also parts of the boundaries would need to be fenced.

The members of the Association stated that there was very little pilfering on the Brunswick Park Road site, this probably being due to the fact that there was no "through route" for public use.

Resolved to recommend

(1) that the Surveyor be authorised to investigate the practicability of the gates to the Cat Hill Allotments site being locked and to report further to the Committee with regard to the repair of the fencing of the site which may be required, with an estimate of the cost of such work;

Allotments Committee - 27th January, 1960.

(2) that the General Purposes Committee be asked for their observations upon the suggestion that the gates to the site should be locked, so far as that Committee would be affected thereby; and

(3) that the Chairman of the Committee be empowered to approve the above estimate to be prepared by the Surveyor and that the amount thereof, if approved by the Chairman be added to the estimates of expenditure referred to in minute 1107.

1116. PERMANENT ALLOTMENTS - VACANCIES:

The representatives of the East Barnet Allotment Holders' Association drew the Committee's attention to the number of vacant plots on permanent allotment sites throughout the District and suggested that the availability of allotments to let should be advertised in the local press.

The representatives undertook to enquire of their National Association whether there were any posters on the subject suitable for display on public notice boards and to inform the Surveyor accordingly.

Resolved to recommend that the Surveyor be authorised to display suitable notices on public notice boards in the District advertising vacant permanent allotments.

1117. SEWAGE WORKS TEMPORARY ALLOTMENTS - WATER SUPPLY:

The representatives of the East Barnet Allotment Holders' Association asked the Committee to consider the provision of a water supply at the above site.

The Surveyor reported on this matter and stated that of the 15 plots provided on this site only 9 were occupied.

Resolved to recommend that no action be taken in this matter.

Signed at the next meeting
of the Committee held
on 31st March, 1960.

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Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 1st February, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor H. Patrick in the Chair;
Councillors Berry, Clarke, Hider, Jobbins, Hebron,
Passingham and Mrs. Stanfield.

1118. MINUTES:

The minutes of the meeting of the Committee held on the 4th January, 1960, were signed by the Chairman as a correct record of the proceedings.

1119. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	628	346	974
Under construction			
Commenced	4	-	4
Roofed in	27	-	27
Plastered	23	18	41
Totals under construction	54	18	72
Totals completed	529	312	841
Totals under construction and completed	583	330	913

(b) Certificates issued:

The Surveyor reported that the following certificate had been issued in favour of the under-mentioned Contractor:-

<u>Site</u>	<u>Contractor</u>	<u>Value of Certificate issued</u>
Bevan Estate (Section 2)	Carlton Contractors Ltd.	£ 8,750

1120. PINE ROAD ESTATE - COUNCIL HOUSING:

The Surveyor reported that work had now commenced on the contract for the construction of 65 dwellings on the above Estate.

1121.

HOUSING ACT, 1957:

(a) Two first floor rooms at No. 10, Margaret Road:

The Clerk reported that, in accordance with minute 853 (c) (p.430)/1/59, notices under Section 18 of the Housing Act, 1957, had been served upon the persons concerned, to the effect that the Council are satisfied that the above-mentioned dwelling is unfit for human habitation and is not capable at reasonable expense of being rendered so fit, and intimating that the condition thereof and any offer with respect to the carrying out of works thereat, or the future user thereof, which the persons concerned may wish to submit would be considered at this meeting when such persons would be entitled to be heard.

The Clerk submitted letters from (a) Mr. A. W. St. John (the owner) stating that he would not be present at the meeting, and that he agreed to the closing of the two rooms; and (b) West London Investment Building Society (the mortgagees) stating that they would not be represented at the meeting.

Resolved to recommend

(1) That, notices under Section 18 of the Housing Act, 1957, having been served upon the owner and mortgagees of the dwelling at No. 10, Margaret Road (consisting of two first floor rooms) and such persons having been given an opportunity of being heard, the Council make, in pursuance of Section 18 of the said Act, a Closing Order prohibiting the use of the dwelling for any purpose other than a purpose approved by the Council; and

(2) That the Housing Manager be authorised to arrange, if necessary, for the rehousing of the occupiers of the above-mentioned dwelling.

(b) No. 110, East Barnet Road:

With reference to minute 986(b) (p.498)/1/60, the Chief Public Health Inspector reported that the works of repair necessary to render the above dwelling fit for human habitation were practically completed, and that the work which had already been carried out was sufficient to justify the premises being deleted from the schedule of individual unfit houses.

Resolved to recommend that, in view of the report submitted, the above dwelling be deleted from the schedule of individual unfit houses.

1122.

NO. 138, EAST BARNET ROAD:

With reference to minute 982 (p.496)/1/60, regarding the nomination by the Council of a person for the tenancy of the above-mentioned flat (which is one of a block of four erected by A. J. Harris & Sons Ltd.), the Clerk reported that this Company, who are the owners of the property, had been informed that the Council were not prepared to agree to a rent of £225 per annum exclusive in respect of the flat and that they were of the opinion that the rent should not exceed £150 per annum exclusive.

He submitted letters (a) dated 20th January, 1960, from the owners stating that they had noted that the Council were not prepared to agree to a rent of £225 per annum exclusive and that their agents had been instructed to dispose of the flat forthwith; (b) dated 28th January, 1960, from Messrs. Every & Phillips, Solicitors acting on behalf of the owners, stating that the figure of £225 per annum exclusive was the minimum rent which the owners would charge and that, whilst the owners had instructed their agents to dispose of the flat, it was open

to the Council, as an alternative, to apply to purchase the leasehold interest on the same terms as those being offered to the general public, which would involve payment of the capital sum of £2,695, and the taking of a lease for 99 years at a ground rent of £10.10s.-d. per annum, and (c) dated 27th January, 1960, from the District Valuer stating that he had been informed by agents acting for the owners that they had sold three of the flats and were awaiting the outcome of the proposed letting of the fourth to this Council and that as he (the District Valuer) understood that the Council were only interested in purchasing any of the maisonettes if the whole block of four could be acquired at the same time (minute 500 (d)(p.254)/9/59)) he proposed to take no further action in respect of the one remaining unsold.

Resolved to recommend that no action be taken with regard to the purchase of the above-mentioned flat and that the Clerk be authorised to forward a suitable reply to the owners and their solicitors regarding the proposed letting of No. 138, East Barnet Road, to a person nominated by the Council.

1123. LAND OVER RAILWAY TUNNELS, RUSSELL LANE:

With reference to minute 985 (pp.497/8)/1/60, the Clerk submitted a letter, dated 13th January, from the Friern Barnet Urban District Council stating that the Parks Committee of such Council had noted that this Council were negotiating with the British Transport Commission for the acquisition of the above-mentioned land for housing purposes, and that the Committee considered that it would be advantageous if representatives of Friern Barnet Council could meet representatives of this Council to discuss the proposals, the points which they wished to discuss being as follows:-

- (a) keeping the site clean and tidy and its use until development commences, which may not be for some months;
- (b) the possibility of some playing space for children in the neighbourhood being made available;
- (c) the possibility of Friern Barnet Council acquiring a narrow strip along the western boundary where it adjoins Friern Barnet Council's housing site for the erection of garages.

The letter also stated that the representatives of the Friern Barnet Council would be the Chairman of the Parks Committee and possibly the Chairman of the Housing Committee, together with the Clerk and the Engineer and Surveyor.

The Clerk stated that the above-mentioned letter would also be submitted to the next meeting of the Town Planning and Parks Committee.

The Surveyor reported that he was discussing with the local planning authority the proposed lay-out for the development of the land for housing purposes, and that it would also be necessary to discuss the matter with the British Transport Commission.

Resolved to recommend that the Friern Barnet Urban District Council be informed that, when the terms of purchase of the land and the proposed development have been settled with the authorities concerned, this Council will be pleased to appoint representatives to discuss the matters referred to in the above letter.

1124. COUNCIL ACCOMMODATION:

- (a) Allocation:
 - (i) General:

The Housing Manager submitted an analysis showing the total number

of applications received, allocations, withdrawals, etc. in respect of Council dwellings since July, 1945.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwellings had been allocated since the last meeting:-

67, Dale Green Road	-	Mr. F. V. Bell
29, Grove Road	-	Mr. A. Abrahams
7, Northfield Road	-	Mr. J. H. S. Dobner

(b) Relinquishment of tenancies:

The Housing Manager reported that the tenants of Nos. 67, Dale Green Road, and 29, Grove Road, had relinquished their tenancies and that such dwellings had been relet as indicated in paragraph (a)(ii) above.

(c) Transfers:

The Housing Manager reported that four transfers in Council accommodation had been effected since the last meeting.

(d) Transfer of tenancies:

(i) No. 2, Westbrook Close:

The Housing Manager reported that the tenant of the above dwelling had died and that the tenancy had been transferred to his widow, Mrs. C. Hearn.

Resolved to recommend that the action taken be approved.

(ii) Nos. 12, Berkeley Crescent, and 3, Westbrook Close:

The Housing Manager reported (a) that the tenant of No. 3, Westbrook Close (Mrs. F. M. Watts) was marrying, on the 13th February next, the tenant of No. 12, Berkeley Crescent (Mr. J. McNicholas) and that she had requested that the tenancy of No. 3, Westbrook Close be transferred to Mr. McNicholas after their marriage; and (b) that Mr. McNicholas would be relinquishing his tenancy of No. 12, Berkeley Crescent, which would enable this house to be relet.

Resolved to recommend that the tenancy of No. 3, Westbrook Close be transferred to Mr. J. McNicholas with effect from the 15th February, 1960.

(e) Special cases:

(i) Mr. J. R. and Mr. S. Bradshaw:

The Medical Officer of Health reported (i) that, as a result of a letter which had been received from Barnet General Hospital, he had investigated the living conditions of the families residing at No. 14, Longmore Avenue, comprising Mr. and Mrs. J. R. Bradshaw and son aged 19 years, Mr. Bradshaw being the tenant of the house and having the use of the ground floor and the first floor small bedroom, and Mr. and Mrs. S. Bradshaw with four children aged 2, 3, 4 and 5 years, Mr. S. Bradshaw being an authorised sub-tenant, and having the use of two first floor rooms; and (ii) as to the state of health of Mr. and Mrs. J. R. Bradshaw, and that he was of the opinion that any dwelling occupied by them should not be subject to a sub-tenancy.

Resolved to recommend that, in view of the report submitted, Mr. and Mrs. S. Bradshaw and their four children be provided with suitable alternative accommodation as early as possible.

(ii) Mr. D. Miller:

With reference to minute 856(d)(ii)(p.433)/11/59, regarding the case of Mr. D. Miller who, with his wife and three children, occupy a single bedroom flat at No. 22, Pymmes Green Road, N. 11. (private property) and wherein it was decided that the Housing Manager should ascertain from Mr. Miller's landlord the terms and conditions upon which he would be prepared to grant a tenancy of the above-mentioned flat if an exchange with a Council tenant could be effected, the Housing Manager reported as to an interview he had had with the landlord and that it would not be possible to arrange an exchange of tenancies.

(f) No. 6, Churchmead Close:

With reference to minute 492(e)(p.250)/9/59, the Clerk reported that he had now obtained an Order of the Court of Protection in respect of Mrs. I. Bell, the tenant of the above-mentioned elderly persons' dwelling, who was at present a patient at Hill End Hospital, St. Albans, which Order authorised him to determine the tenancy of No. 6, Churchmead Close, and that he had, on behalf of Mrs. Bell, given notice to the Council to the effect that she would give up possession of the dwelling on the 29th February, 1960.

(g) Rents:

With reference to minute 323(d)(p.164)/7/59, wherein it was agreed that the collection of the second stage increase in the net rents of Council-owned dwellings be deferred until the first rent week in April, 1960, the Treasurer reported that he was of the opinion that the operation of the second stage increase could be further deferred until the first rent week in October, 1960.

Resolved to recommend

(1) That the collection of the second stage increase in rent be further deferred until the first rent week in October, 1960; and

(2) That the tenants and the East Barnet Council Tenants' Association be informed of the action being taken.

(h) Collection of water rate:

With reference to minute 996(b)(p.503)/1/60, wherein it was decided that the Lee Valley Water Company be informed that, as they were not prepared to allow the Council commission in respect of the collection of water rate, the Council would not be prepared to collect water rate from Council tenants as from 1st April, 1960, the Clerk reported that, at the meeting of the Council held on the 18th January, the Chairman of this Committee (Councillor Patrick) was asked whether the Committee would consider recommending the Council to continue to collect water rate after the 1st April, 1960, from those Council tenants who are either tenants of old people's dwellings or old age pensioners, and the Chairman stated that the Committee would be prepared to consider the above-mentioned point when the Lee Valley Water Company had replied to the Council's letter regarding the proposed discontinuance of the collection of water rate by the Council from Council tenants.

The Treasurer reported that the Lee Valley Water Company had noted the Council's decision contained in minute 996(b)(p.503)/1/60, referred to above.

Resolved to recommend

(1) That, as from the beginning of the first rent week in April, 1960, this Council cease to collect, on behalf of the Lee Valley Water Company, the water rate in respect of all Council dwellings except elderly persons' dwellings constructed as such, other single-bedroom dwellings, and acquired houses occupied by more than one family;

(2) That, as from such date, the conditions of tenancy of Council dwellings, except as stated in Resolution (1) above, be varied accordingly and that the Clerk of the Council be authorised to serve notice to quit to terminate the existing tenancies and to offer new tenancies on the revised conditions; and

(3) That minute 96(b)(p.503)/1/60 be varied accordingly.

1125. HOUSING DEPARTMENT - MR. W. MANSFIELD, DECEASED:

The Housing Manager reported that Mr. W. Mansfield, a member of the outdoor staff in his department, had died suddenly on the 16th January, 1960, whilst on duty, and that a message of sympathy had been sent to his widow.

1126. HOUSING REVENUE ACCOUNT:

The Treasurer reported (i) that, under the Housing (Financial Provisions) Act, 1958, any surplus on the Housing Revenue Account at the end of each quinquennial period (e.g. at the 31st March, 1960) may, unless otherwise disposed of, be required to be divided between the Ministry of Housing and Local Government and the Council pro-rata to grant and rate fund contributions; (ii) that at the 31st March, 1960, the Housing Revenue Account was likely to have an accumulated surplus of about £4,736; and (iii) that this surplus did not arise from rents but mainly from rate fund contributions which had been made to meet deficiencies arising from schemes not yet completed.

Resolved to recommend

(1) That the sum of £2,350 from the Housing Revenue Account be transferred forthwith to the Housing Repairs Fund; and

(2) That the remaining balance of the accumulated surplus in the Housing Revenue Account as at the 31st March, 1960, be transferred to the General Rate Fund, in accordance with the provisions of paragraph 5(1)(b) of the Fifth Schedule to the Housing (Financial Provisions) Act, 1958.

1127. MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 174 certificates had been issued in respect of persons who had been allocated accommodation in new or expanded towns for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/53 and 33/56.

1128. EXTENSION OF ST. MARY'S SCHOOL, EAST BARNET - NO. 69, CHURCH HILL ROAD:

With reference to minute 992(p.501)/1/60, regarding the request of the Hertfordshire County Council that this Council rehouse the two tenants of No. 69, Church Hill Road in order that this property, together with certain adjoining properties, could be demolished to allow the proposed extension of St. Mary's School to be commenced in March, 1960,

the Housing Manager submitted a letter dated 20th January from the Assistant Education Officer stating (i) that he had asked the Clerk of the County Council to take steps to terminate the tenancies of the above-mentioned tenants as it was necessary for the County Council to demolish the houses as soon as possible; and (ii) that it may be that the tenants themselves would find alternative accommodation but that, in the event of their failing to do so, he would inform this Council immediately in order that this Council could reconsider the case.

Resolved to recommend that consideration of the matter be deferred pending further information being received with regard thereto from the Hertfordshire County Council.

1129. COCKFOSTERS HOUSING ESTATE - THEFT OF LEAD WASTE PIPES:

The Housing Manager reported (a) that since the 16th January, 1960, nine lead waste pipes had been broken off and stolen from dwellings on the Cockfosters Housing Estate and that the police had been informed of the occurrences; and (b) that the loss was not covered by the Council's insurance policy and that the cost of replacement (in copper piping) would amount to approximately £40.

1130. NO. 19, OAKHURST AVENUE - CONVERSION INTO TWO SELF-CONTAINED FLATS:

The Housing Manager reported that the above work was progressing satisfactorily and that a certificate in the sum of £1,111. 1s. -d. had been issued in favour of the contractor, Mr. H. W. Rowley.

1131. REQUISITIONED PREMISES:

(a) General summary:

The Housing Manager submitted the following particulars regarding properties held under requisition by the Council:-

Complete dwellings held under requisition	32
Separate dwellings (including those empty)	65
Family units accommodated	48

(b) Tenancies after de-requisition, etc:

The Clerk reported that, in accordance with minute 864(2)(p.441)/11/59, the Ministry of Housing and Local Government were advised of the number of families expected to be residing in requisitioned premises on the 31st March, 1960, and of the negotiations for short tenancies of such properties, and he submitted a letter, dated 6th January, from the Ministry stating (i) that the difficulties which the Council were encountering in disposing of their remaining requisitioned properties, due to delays in the completion of their Bevan (No. 2) Housing Estate, were noted and that a separate letter would be sent to the Council about the proposal to adapt temporarily 10 new houses on this Estate for joint occupation; (ii) that it was observed that the Council had acquired only 83 houses out of their approved programme of leasing or purchasing up to 100 houses with grant under Section 11 of the Requisitioned Houses and Housing (Amendment) Act, 1955, and that it appeared that most of the Council's difficulties arose from this; and (iii) that the Council should once again review those requisitioned properties which they had previously regarded as unsuitable for acquisition, and suggesting that the Council should make every endeavour to obtain short leases on the requisitioned houses they now hold.

The Clerk also reported that he and the Housing Manager had reviewed the requisitioned properties which the Council regarded as unsuitable for acquisition and that they were unable to recommend the Committee to consider purchasing any of the properties.

The Clerk further reported that, as promised by the Ministry, a separate letter, dated 30th January, had now been received stating (a) that the Minister was prepared to accept the Council's proposal regarding the joint occupation by ex-licensees of 10 houses on the Bevan (No. 2) Housing Estate until such time as the persons concerned could be rehoused permanently, but that he would like to be assured that the adaptations were only a temporary expedient and that the houses would revert to single occupation within 18 months; and (b) that a further letter would be sent as soon as possible regarding the Council's application for approval to charge the cost of the works of adaptation to the Housing Revenue Account. The Surveyor however reported that, having regard to the stage reached by the Building Contractors upon the dwellings proposed to be adapted, it was not now practicable to carry out the adaptations before the 31st March, 1960.

It was also reported that the Contractors now expected to complete 38 houses on such Estate by the 18th March, 1960, (the latest date by which it would be practicable to arrange for the transfer of licensees) and that the position with regard to accommodation which was likely to be available for the licensees would, therefore, be as follows:-

	<u>Number of dwellings</u>
Bevan (NO. 2) Housing Estate	38
Short tenancies of requisitioned premises	3
No. 19, Oakhurst Avenue	2
Relinquishment of tenancies of Council houses	<u>2</u>
	<u>45</u>

It was noted that there were at present 48 families in requisitioned premises.

The Clerk reported (i) that a Bill, entitled the Requisitioned Houses Bill, had been published on the 27th January, 1960, and proposed to empower the Minister of Housing and Local Government by Order to substitute a later dated (but not beyond the 31st March, 1961) for the 31st March, 1960, until which date local authorities are permitted by the Requisitioned Houses and Housing (Amendment) Act, 1955, to retain possession of requisitioned houses, and that the power to make such an Order must be exercised by statutory instrument; and (ii) that provision was also made in the Bill for the owners of houses retained under such an Order to receive an increase in rental compensation and for Exchequer assistance to be given to local authorities in respect of such houses, but at a reduced rate.

Resolved to recommend

(1) That, in view of the report submitted, the proposed works of adaptation at 10 houses on the Bevan (No. 2) Housing Estate be not now carried out and that minute 864(3)(p.441)/11/59 be varied accordingly.

(2) That the Minister of Housing and Local Government be requested to make an Order under the Requisitioned Houses Bill when enacted extending the power of this Council to retain requisitioned houses for a period of six months after the 31st March, 1960; and

(3) That the Council do not negotiate for the purchase of any requisitioned properties which they previously regarded as unsuitable for acquisition.

Housing Committee - 1st February, 1960.

1132. PURCHASE OF HOUSES BY THE COUNCIL - NO. 5, WINDSOR DRIVE:

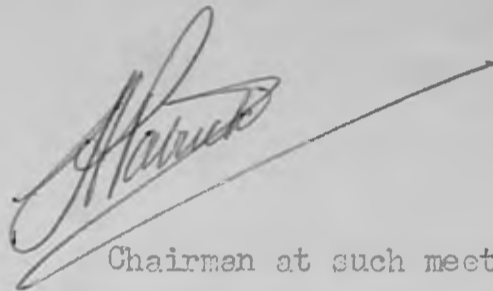
The Clerk submitted a letter, dated 5th January, from the owner enquiring whether the Council would be interested in purchasing the above-mentioned leasehold property (67-70 years unexpired) and stating that **it was** anticipated that the property would be available for sale in the late spring or early summer of this year.

Resolved to recommend that no action be taken in the matter.

1133. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to the maintenance, etc. of Council property was submitted and noted.

SIGNED at the next meeting of the
Committee held on the 29th
February, 1960.

A handwritten signature in cursive script, likely of the Chairman, is written over a horizontal line.

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 2nd February, 1960

PRESENT: The Chairman of the Council (Councillor R.B. Lewis, J.P.);
Councillor A. Cutts-Watson in the Chair;
Councillors Blankley, Gunning, Jobbins, Ken. Lewis, Mills,
Passingham and Seagroatt.

1134. MINUTES:

The minutes of the meeting of the Committee held on the 5th January, 1960, were signed by the Chairman as a correct record of the proceedings.

1135. MEDICAL OFFICER OF HEALTH'S REPORT:

The Medical Officer of Health submitted his monthly report and stated that, since the last meeting of the Committee, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Chicken Pox	3
Scarlet Fever	7
Food Poisoning	3
Dysentery	1

1136. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting, 17 complaints regarding rat infestation and 4 regarding mice infestation had been investigated and advice given and premises treated as required.

1137. DISINFECTION:

The Chief Public Health Inspector reported that one house had been disinfected since the last meeting.

1138. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

1139. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

1140. FOOD AND DRUGS ACT, 1955:

(a) Samples - General:

The Chief Public Health Inspector reported that 8 informal samples of food stuffs had been taken since the last meeting.

(b) Sample - Milk Bread:

The Chief Public Health Inspector submitted the report of the Public Analyst on an informal sample of milk loaf indicating that in his opinion the sample contained only one-seventh of the amount of milk solids proper to milk bread (i.e. 0.6% instead of 4.2%).

WJW

General Purposes Committee - 2nd February, 1960.

The Chief Public Health Inspector reported that the description, composition, labelling and advertising of bread containing milk ingredients had been considered by the Food Standards Committee, who had agreed on a minimum standard of 4.2% of whole milk solids or skim milk solids for this type of bread.

The Chief Public Health Inspector further reported that the baker concerned had agreed to amend the recipe for her bread immediately in order to conform to the recommendations of the Food Standards Committee and he stated that further samples of bread would be taken in due course.

(c) Dirty Milk Bottle:

The Chief Public Health Inspector reported that on investigation of a complaint that milk was delivered to a resident of the District in a dirty bottle he had examined the bottle and found a cement-like substance adhering to the inside of the bottle at the bottom.

The Chief Public Health Inspector submitted a letter from the dairy department of the Company concerned stating that their research analytical laboratory had examined the bottle and found the substance to be a film of concrete or cement, weighing about one-four-hundredth part of an ounce which had become so fixed to the bottle as to resist complete removal by the operations used in bottle washing and sterilizing processes but that, had the milk been consumed, it would not have caused harmful effects.

The Chief Public Health Inspector stated that a representative of the Company had expressed his regrets with regard to the matter and that no complaints had been received during the past two years regarding bottles delivered by this Company, who bottled an average of 30 million bottles of milk a week.

1141. STATUTORY NOTICES:

Preliminary notices not having been complied with, it was

Resolved to recommend

(1) that notices under Section 45 of the Public Health Act, 1936, be served on the owners of Nos. 18 and 20, Margaret Road, New Barnet, requiring them to abate the nuisances arising from certain defects at the premises and to execute the necessary works within a period of 28 days;

(2) that, in the event of the owners making default in complying with the above notices served on them under Section 45 of the Public Health Act, 1936, in respect of Nos. 18 and 20, Margaret Road, New Barnet, the Council arrange for the execution of the works and the cost of the works be recovered from the owners;

(3) that notices under Section 93 of the Public Health Act, 1936, be served on the owners of Nos. 18 and 20, Margaret Road, New Barnet, and No. 66, Park Road, New Barnet, requiring them to abate the nuisances arising from certain defects at the premises and to execute the necessary works within a period of 28 days;

(4) that, in the event of the owners making default in complying with the above notices served on them under Section 93 of the Public Health Act, 1936, in respect of Nos. 18 and 20, Margaret Road, New Barnet, and No. 66, Park Road, New Barnet, the Clerk of the Council be authorised to take all necessary steps for the obtaining of Nuisance Orders in respect thereof;

General Purposes Committee - 2nd February, 1960.

(5) that notices under Section 277 of the Public Health Act, 1936, be served upon the occupiers of Nos. 18 and 20, Margaret Road, New Barnet, and upon any person, who either directly or indirectly receives rent in respect of such premises, requiring them to state in writing the nature of their own interest therein and the name and address of any person known to them as having an interest therein, whether as freeholder, mortgagee, lessee or otherwise.

1142. CENTRAL COUNCIL FOR HEALTH EDUCATION - CONTRIBUTION:

The Clerk reminded the Committee that in April last (minute No. 1470 (p.668)/4/59) they gave consideration to (a) letter dated 1st April, 1959, from the Central Council for Health Education stating that the working party which had been set up to examine the possibility of securing a basis of contributions which would be more equitable as between local authorities had produced a formula of minimum contribution rates and that the minimum rate for Borough and District Councils was 2/9d. per 1,000 population; and (b) letter dated 1st April, 1959, from the Urban District Councils Association (i) stating that, at least until such time as the finances of the Central Council are on a more satisfactory basis, it was desirable that those Urban District Councils who are now paying more than the rate of 2/9d. per 1,000 population should give favourable consideration to continuing to pay at the rate at which they are paying, and (ii) enclosing a letter from the County Councils Association, the Association of Municipal Corporations, the Urban District Councils Association and the Rural District Councils Association, stating that the above Associations were in full support of the terms of the Central Council's letter.

The Clerk further reminded the Committee, that, at the above meeting, they were informed that the Council had decided in January, 1959, to increase their annual contribution to this organisation from £15 to £20 and that the Committee had decided that the above correspondence be considered when the contribution to this organisation for 1960/61 is due for payment.

The Clerk submitted a letter from the Central Council (i) enclosing for information an extract from the report of the Ministry of Health for the year ended 31st December, 1958, together with the Central Council's annual report for the year ended 31st March, 1959, which describes in detail their activities over the year and (ii) asking the Council to make a contribution to the Central Council's fund for 1960/61.

Resolved to recommend that the Council make an annual contribution of £20 to the above Organisation.

1143. CIVIL DEFENCE:

(a) Circular:

The Civil Defence Officer submitted circular No. 1/60 from the Middlesex County Council concerning (a) Competitions; (b) pamphlet No. 1 Nuclear Weapons - Second Edition; and (c) Duke of Edinburgh's Award Scheme for Boys.

(b) Report:

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

(i) Present strength.

That the number of volunteers at the date of the meeting was 160;

(ii) Training.

That training for all sections was continuing;

General Purposes Committee - 2nd February, 1960.

(iii) Talks.

That he had given a talk on Civil Defence at the Hadley Youth Club on 1st February, 1960;

(iv) Casualties Union Demonstration.

That the Casualties Union gave a demonstration in casualty simulation to all volunteers at Church Farm on 28th January, 1960;

(v) Area Exercises.

That with reference to minute 1014 (b)(iv) it had now been decided that the rescue training ground at Yeading would be used on the 26th and 27th March instead of on the 6th and 7th February;

(vi) Conference of Sub-Area Civil Defence Officers.

That at the meeting of Sub-Area Civil Defence Officers on 13th January, 1960, the training of Town Hall staffs in Civil Defence and the formation of a Civil Defence car and motor cycle club for areas 55B and 55C for Civil Defence volunteers was discussed;

(vii) Conference of Chief Wardens.

That at the Conference of Chief Wardens on 11th January, 1960, the use of the title "Traffic Wardens" and a variation of "Basic Training" was discussed; and

(viii) Recruitment Publicity.

That the County Recruiting Officer would work in this area from 29th February to 26th March, 1960.

1144. WATERFALL ROAD (A.1003)- IMPROVEMENT:

(a) Junction with Ashfield Road:

The Surveyor reported that the contractors commenced work on the reconstruction of the junction of Ashfield Road with Waterfall Road on the 11th January, 1960, and were making satisfactory progress.

(b) Reconstruction of bridge over Pymmes Brook:

The Surveyor reported that works in connection with the resiting of mains and cables in connection with the reconstruction of the bridge over Pymmes Brook had commenced.

1145. COUNTY AND DISTRICT ROADS - ASPHALT PATCHING 1959/60 PROGRAMME:

The Surveyor reported that Wirksworth Quarries Limited had carried out patching work to the carriageway of Longmore Avenue and had now commenced patching of the carriageway on Barnet Hill.

1146. CROWN LANE - ONE WAY TRAFFIC:

With reference to minute 525 (p.265)/9/59, the Surveyor reminded the Committee that the Council in September 1959, had informed the Commissioner of Police of the Metropolis that they had no objection to a suggested experimental one-way working for traffic in Crown Lane and he further reminded the Committee that the proposed experimental one way working was to be from Chase Way to Ashfield Road.

General Purposes Committee - 2nd February, 1960.

The Surveyor submitted a letter dated 22nd January, 1960, from the Assistant Commissioner of Police of the Metropolis stating that, after discussing the proposal with other authorities, he felt that Crown Lane should be made one way from south east to northwest and not as previously stated and asking the Council to agree to the amended proposal.

Resolved to recommend that the Council agree to the amended proposal for one-way working for traffic in Crown Lane.

1147. RECONSTRUCTION OF MEADWAY:

The Surveyor reported on the progress of works for the reconstruction of Meadway which commenced on the 27th January, 1960.

1148. PEDESTRIAN CROSSING PLACES:

(a) Illumination:

The Clerk submitted circular 762 from the Ministry of Transport and Civil Aviation drawing attention to the Pedestrian Crossings (England and Wales) (Amendment) Regulations, 1959, which further amend the Pedestrian Crossings Regulations, 1954, by providing that, where the appropriate authority is satisfied that the presence of a pedestrian at the end of an uncontrolled crossing where there is a beacon, or on a refuge on such a crossing on which there is a beacon, should be better indicated at night, the authority shall provide a lamp beneath the beacon for this purpose.

The Surveyor suggested (a) that the provision of such lamps would help in connection with the difficulties which had been experienced at the two crossings at Barnet Hill, and that it was desirable that such lamps should also be provided at the crossing over the Great North Road, near Lyonsdown Road, and (b) that consideration might be given to the other pedestrian crossings in the District when the effect of the new lamps at the three crossings on the Great North Road had been examined.

Resolved to recommend that lamps as permitted by the above Regulations be provided at the three uncontrolled pedestrian crossings on the Great North Road.

(b) Barnet Hill:

With reference to minute 888 (pp. 449/450)/12/59, the Surveyor submitted a letter dated 6th January, 1960, from the Engineer and Surveyor of the Barnet Urban District Council stating that the Barnet Council (a) continue their support for proposals for the construction of a sub-way under Barnet Hill; (b) were pleased to note the various steps which this Council have taken to improve the safety of pedestrians on Barnet Hill; and (c) do not consider it necessary at the present time to alter the size of the lamp on the west side of the road near the pedestrian crossing near Meadway.

The Clerk of the Council referred to the same minute and submitted a letter dated 7th January in similar terms to that above, from the Clerk of the Barnet Urban District Council.

1149. TRAFFIC CONTROL SIGNALS:

(a) Alterations - Great North Road and Station Road:

With reference to minute 889 (p.450)/12/59, the Surveyor reported that work on the required alterations to the traffic control signals at the junction of Great North Road and Station Road was proceeding.

(b) Replacement of Controllers:

The Clerk submitted a letter dated 15th January, 1960, from the Commissioner of Police of the Metropolis referring to the delay in the replacement of controllers of automatic traffic signals which had been damaged in accidents, and as a result of which Police Officers had to perform traffic duty at junctions for long periods.

The Commissioner stated that it was understood that the signal manufacturers were usually in a position to provide a temporary controller on loan, which could be installed pending the replacement of the permanent equipment and that, whilst such arrangements might not be ideal, temporary phasing and timings could normally be devised which prove satisfactory and, at the same time, release Police Officers for duty elsewhere.

The Clerk stated that the Commissioner would be glad if the Council would consider this proposal and, if agreeable, make such arrangements as they might consider suitable with the signal manufacturers.

The Surveyor reported that the controller connected with the traffic control signals at the junction of Great North Road and Station Road was sited in a position which reduced the risk of damage by accident to a minimum, but that he had consulted the manufacturers and they had stated that, in the event of serious damage to this controller, it was probable that they would have available a temporary controller to install on loan without charge.

1150. PUBLIC LIGHTING - IMPROVEMENT - 1959/60 PROGRAMME:

The Surveyor reported that the General Electric Co. Ltd. had excavated the necessary trial holes for the new public street lamps but that it was anticipated that delivery and erection of the lamp columns would not commence before March.

1151. PRIVATE STREET WORKS ACT, 1892 - SERVICE ROAD BETWEEN OSIDGE LANE AND UPLANDS ROAD:

The Surveyor reported that the work under the contract for the making up of the service road between Osidge Lane and Uplands Road had now been completed and that a provisional final certificate in the sum of £723. 18s. 2d. had been issued in favour of the contractors.

The Surveyor further reported that, in addition to the main contractors' costs, the sums of £47. 12s. 0d. and £29. 11s. 6d. had been incurred in respect of works undertaken to fences by another contractor and the laying of the cable to the lamp columns by the Eastern Electricity Board.

1152. RAINFALL AND FLOODING:

The Surveyor reported that 1.69 inches of rain were recorded at the Sewage Disposal Works for the month of January (up to the 26th) and that no flooding had been reported.

1153. SEWERAGE - REPAIR TO SEWER AT HADLEY WOOD ROAD:

With reference to minute No. 1023(a) (p. 510)/1/60, the Surveyor reported that the repairs to the sewer at Hadley Wood Road had now been completed and a new manhole constructed at a total cost of £672. 2s. 6d., which figure had been agreed with the contractors.

1154. PUBLIC HEALTH ACT, 1936 - SECTION 25:

The Surveyor reported that plans had been received for the erection of a private garage over a public sewer passing under the front garden of No. 84, Church Hill Road and he reminded the Committee that under Section 25 of the Public Health Act, 1936, buildings should not be erected,

without consent, over sewers or drains and that the Council should reject plans unless they were satisfied that in the circumstances of the particular case they might properly consent to the erection of the building, either unconditionally or subject to specified conditions.

The Surveyor reported that the plan deposited indicated that adequate precautions were proposed to protect the public sewer.

Resolved to recommend that consent under Section 25 of the Public Health Act, 1936, to the erection of a private garage over the public sewer situate in the front garden of No. 84, Church Hill Road be granted.

1155. SALVAGE:

(a) Monthly collections:

The Surveyor reported that since the last meeting 16 tons of waste paper had been sold and there were now 6 tons of waste paper in stock,

(b) Incentive Bonus for Collectors:

The Surveyor reminded the Committee that, since 1953, the Council had operated a scheme of incentive bonus for workmen engaged on the collection of salvage and that the scheme was reviewed annually by the Council.

After consideration of the scheme it was

Resolved to recommend that such scheme be continued until further notice.

1156. SEWAGE DISPOSAL WORKS:

(a) Treatment of Sewage:

The Surveyor reported as to the quantity of sewage treated at the Sewage Disposal Works during 1959.

(b) Visits of Inspection:

The Surveyor reported that, during 1959, 7 visits by organised parties had been made to the Sewage Disposal Works.

1157. ANNUAL TENDERS 1960/61:

The Surveyor submitted details of tenders received for the supply of materials for the year ending 31st March, 1960, such tenders having been opened by the Chairman of the Committee.

Resolved to recommend

(1) that the following tenders be accepted -

<u>Materials</u>	<u>Suppliers</u>
Double screened Hoggin, $\frac{3}{4}$ " , $\frac{1}{2}$ " , $\frac{3}{8}$ " , $\frac{1}{4}$ " and $\frac{1}{8}$ " washed shingle and sharp sand	Inns & Co.
Washed concrete ballast and soft sand	R. J. Goddard & Co. Ltd.
Limestone tarred macadam	Silvertown Tarmacadam Ltd.
Slag tarred macadam	Tarmac Roadstone Ltd.

<u>Materials</u>	<u>Suppliers</u>
Asphaltic Bitumen Road Emulsion - "Lion"	Lion Emulsions Ltd.
Fine Cold Asphalt	Bradgate Granite Quarries Ltd.
Artificial Stone Paving 2" paving slabs 2" Victoria	Cliffe Hill Granite Co. Ltd. Patent Victoria Stone Co. Ltd.

and

(2) that the Surveyor be authorised to purchase cement from those firms who have supplied cement on previous occasions.

1158. ENGINEERING INSURANCES:

The Surveyor submitted a report dated 1st January, 1960, on an inspection made by the Council's Insurers of plant at the Sewage Disposal Works.

1159. CLAIMS OR ACCIDENTS INVOLVING THE COUNCIL:

The Clerk reported that claims or reports concerning accidents to the following had been passed to the Council's Insurance Company:-

- (a) Mr. J. Palmers - Damage to front garden wall by tree;
- (b) Mr. C. Deacock - Accident to wife outside No.150, Arlington Road on 9th January; and
- (c) Mr. L. J. Matthews - Damage to car by road grit on 12th January.

1160. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents, details of which in the cases of (b), (c), (d) and (e) had been passed to the Council's Treasurer with a view to recovery of the cost of repairs or replacement -

- (a) public street lamp 541 situated in Park Road demolished by unknown vehicle, on 27th December, 1959;
- (b) Council vehicle and private car collided at junction of East Barnet Road and Lytton Road, on 5th January;
- (c) Council vehicle and private car collided in Church Hill Road, on 5th January;
- (d) street tree in Langford Crescent knocked down by private car, on 11th January; and
- (e) public street lamp No. 1332 situated in Pine Road damaged by contractors engaged in connection with the redevelopment of the site, on 20th January, 1960.

1161. HOUSING OFFICE - ACCOMMODATION FOR HOUSING DEPARTMENT - NO. 1, LYONSDOWN ROAD:

With reference to minute No. 1035 (p.515)/1/60, the Clerk submitted a letter dated 28th January, 1960, from Messrs. Dudley Clarke & Son, Solicitors, for the purchasers of No. 1, Lyonsdown Road, stating that their clients had decided not to proceed any further with the proposed lease of the property to the Council.

The Clerk reminded the Committee that at their last meeting (minute No. 1035 (p.515)/1/60) they recommended that the Surveyor be requested to prepare for consideration at this meeting a draft scheme for the temporary re-accommodation of the Housing Department in existing Council property including, if necessary, the transfer of the Public Health Department to other accommodation, and the Surveyor reported that he had discussed the matter with the Medical Officer of Health, the Chief Public Health Inspector and the Housing Manager on the basis of alternative proposals as follows:-

- (a) that the Housing Department Offices and small stores be transferred from No. 1, Lyonsdown Road to ground floor accommodation at Church Farm; or
- (b) that the Public Health Department be transferred from No. 42, Lytton Road to ground floor accommodation at Church Farm, and that the Housing Department offices and small stores be transferred from No. 1, Lyonsdown Road to No. 42, Lytton Road.

The Housing Manager stated (i) that a large number of Council tenants paid their rents direct to his office at No. 1, Lyonsdown Road and it was desirable that his offices should remain in the vicinity of the Town Hall in order that such rents might continue to be collected, and (ii) that difficulties would arise in connection with store-keeping arrangements if the Housing Department was transferred to Church Farm as the stores, which would remain at No. 1, Lyonsdown Road, could not be controlled by his office staff as at present.

The Surveyor reported that it had been agreed between the officers concerned that, should it be necessary to vacate the office portion of No. 1, Lyonsdown Road by 31st March, 1960, the most satisfactory manner in which the Housing Department could be re-accommodated would be to transfer the Public Health Department to Church Farm (the Home Help Organiser being allowed to continue occupation of one room at No. 42, Lytton Road) and to transfer the Housing Department offices and small stores to No. 42, Lytton Road, the workshops and yard at No. 1, Lyonsdown Road to continue to be used by the Housing Department. The Surveyor stated that, whilst the Medical Officer of Health had agreed with the above suggestion, he had pointed out that most of the older properties in the District were situated in the New Barnet area and that the occupiers of such properties preferred to call at his office to make enquiries or complaints rather than seek information by letter or telephone.

The Surveyor stated that the above scheme provided for the use of the large garage at No. 42, Lytton Road as a store for small stores and that application had been made to the local planning authority for the necessary planning consent, and that the expenditure likely to be incurred in connection with the re-allocation of accommodation was estimated as follows -

	£.
(a) Adaptation of Church Farm to provide office and toilet accommodation for the Public Health Department... ..	350
(b) Transfer of Public Health Office equipment, furniture etc. from 42, Lytton Road to Church Farm	20
(c) Adaptation of 42, Lytton Road to provide offices and small stores for the Housing Department... ..	110
(d) Transfer of Housing Department office, equipment and small stores to 42, Lytton Road... ..	30
	<u>£510</u>

Handwritten signature

The Surveyor further stated that other expenditure which would be incurred, but which was in respect of items of furniture and equipment which could be re-used in any permanent accommodation which might be provided by the Council at a later date, amounted to about £200-£250 and that a further sum of about £20 would be incurred in the removal of fittings and equipment from No. 1, Lyonsdown Road.

The Clerk reported (i) that a Bill, entitled the Requisitioned Houses Bill, had been published on the 27th January, 1960, and proposed to empower the Minister of Housing and Local Government by Order to substitute a later date (but not beyond the 31st March, 1961) for the 31st March, 1960, until which date local authorities are permitted by the Requisitioned Houses and Housing (Amendment) Act, 1955, to retain possession of requisitioned houses, and that the power to make such an Order must be exercised by statutory instrument; and (ii) that provision was also made in the Bill for the owners of houses retained under such an Order to receive an increase in rental compensation.

The Clerk further reported that the above Bill was considered by the Housing Committee at their meeting on the 1st February, 1960, and that Committee decided to recommend to the Council that the Minister of Housing and Local Government be requested to make an Order under the Bill, when enacted, extending the power of this Council to retain possession of requisitioned houses for a period of six months after the 31st March, 1960.

The Clerk stated that such an Order might be made so as to apply either to all requisitioned houses in the possession of the local authority under the 1955 Act, or to all such houses subject to such exceptions (whether for particular houses or for houses of any particular class or description) as may be specified in the Order.

Resolved to recommend

(1) that the action taken by the Surveyor in submitting an application for planning consent to use the garage at No. 42, Lytton Road for the purposes of a store for small stores, be approved; and

(2) that the above scheme submitted by the Surveyor for the temporary re-accommodation of the Housing Department offices and the Public Health Department be approved, and that, subject to the receipt of the planning consent referred to in resolution (1) above, arrangements for the adaptation of the premises and the transfer of the two Departments in accordance with such scheme be authorised.

1162.

PUBLIC LIBRARIES:

The Clerk reminded the Committee that at their last meeting, minute 1038 (pp.516/517)/1/60, they deferred consideration of a letter dated 8th December, 1959, from the Urban District Councils' Association until this meeting, asking the Council to decide whether or not they wish to become a library authority and, if so, to address a suitable communication to the local Member of Parliament upon the matter.

The Clerk reported for the information of the Committee that the County Librarian had informed him:-

- (a) that the book stock held in the libraries in East Barnet on 31st March, 1959, was 31,519 volumes;
- (b) that 351,961 issues were made during the year 1958/59 which was an increase of 10,344 on the previous year;
- (c) that no current record was kept of the number of people using the libraries, but a count is made of the library tickets actually in use on one day every year and on the 31st March, 1959, the total in East Barnet was 12,707;

- (d) that the plans for the extension of the library service in the Urban District are that a site had been purchased in Brookhill Road for a new Central Library building 6,000 sq. ft. in area. It is hoped to include provision for this building in the capital budget for 1961/62, and then to transfer the existing central library from the shops on the opposite side of the road. A site is reserved for a Branch Library at Osidge at the junction of Osidge Lane and Brunswick Park Road. A building 4,000 sq. ft. in area is proposed for Osidge and it is hoped that this might be erected during the year after the central library is erected;
- (e) that it is estimated that the libraries in the East Barnet Urban District serve a population of 35,000, the rest of the residents in the District being more conveniently situated to visit other branch libraries e.g. those at Barnet and Totteridge;
- (f) that the book stock in (a) above was substantially supplemented from the whole stock of 800,000 volumes held throughout the County Library system; and
- (g) that deliveries of books take place twice a week and, during 1958/59 2,800 were supplied through the County Library Headquarters in reply to specific requests from East Barnet readers.

The Treasurer also reported on this matter.

Resolved to recommend that the Urban District Councils' Association be informed that this Council do not wish to become a library authority.

1163. COUNCIL MINUTES:

The Clerk submitted a letter dated 27th January, 1960, from Home Counties Development Ltd. requesting to be supplied with a copy of the minutes of the monthly meetings of the Council and the Council's Committees.

Resolved to recommend that the application of Home Counties Development Ltd. be not granted.

1164. COUNCIL MEETINGS AND COUNCIL MINUTES:

The Clerk submitted a letter dated 1st February, 1960, from the Honorary Secretary of the East Barnet Ratepayers' Association requesting (i) permission for Mr. A. C. Baker to be allowed to attend the monthly and annual meetings of the Council in his capacity as Editor of "Bulletin" (the official publication of the East Barnet Ratepayers' Association) and (ii) that a copy of the minutes of the monthly meetings of the Council and the Council's Committees be made available to Mr. Baker before the monthly meetings of the Council.

Resolved to recommend that the request of the East Barnet Ratepayers' Association be not granted.

1165. URBAN DISTRICT COUNCILS' ASSOCIATION - ELECTION OF EXECUTIVE COUNCIL 1960:

The Clerk submitted a letter dated 29th January, 1960, from the Secretary of the Urban District Councils' Association enclosing nomination paper for the election to the Executive Council of the Association of a Council to represent the Eastern Area.

Resolved to recommend that the Council make no nomination in this matter.

1166. STREET COLLECTIONS:

The Clerk submitted a letter dated 14th January, 1960, from the Commissioner of Police of the Metropolis, giving the dates allocated for general street collections during 1960, and allocating 27th June, to 2nd July (inclusive) as the period for local appeals, or alternatively 29th August to 3rd September (inclusive) if a later date was preferred.

Resolved to recommend that the Chairman of the Council be asked to fix the date for any local appeal and to select the organisation to be granted permission.

1167. CAR PARKING EXHIBITION:

The Clerk submitted a letter dated 19th January, 1960, from the British Road Federation Ltd., giving details of an Exhibition entitled "Car Parking" to be held in the Great Hall, at the Institution of Civil Engineers from 18th to 26th March, 1960, and inviting members of the Council and the Council's officers to visit the Exhibition.

Resolved to recommend that the above invitation be noted.

1168. JOINT FUEL TAX COMMITTEE:

The Clerk submitted a letter dated 25th January, 1960, from the Joint Fuel Tax Committee asking the Council to pass a resolution of protest against the slow strangulation of the 'bus industry by excessive taxation in the form of fuel tax and road fund licences and to send a copy of such resolution to either/or the Prime Minister, the Chancellor of the Exchequer, the Minister of Transport and Civil Aviation and the Local Member of Parliament.

Resolved to recommend that no action be taken in this matter.

1169. PUBLIC WORKS AND MUNICIPAL SERVICES CONGRESS AND EXHIBITION, 1960:

The Clerk submitted an invitation for the Council to appoint delegates to attend the Public Works and Municipal Services Congress and Exhibition to be held at Olympia, London, from 14th to 19th November, 1960.

Resolved to recommend that no action be taken in this matter.

1170. SWIMMING POOL SUB-COMMITTEE:

The reports of the Swimming Pool Sub-Committee held on the 6th January and 2nd February, 1960, were submitted and considered (for minutes see appendixes).

Resolved to recommend

(1) that the reports of the Swimming Pool Sub-Committee as now submitted be approved and that the recommendations in the minutes of the Sub-Committee of the 2nd February, 1960, appended hereto, be adopted;

(2) that the Swimming Pool Sub-Committee be authorised to make enquiries of, and to confer with, other neighbouring local authorities to ascertain whether there are any other alternative sites more suitable to serve the residents of East Barnet; and

(3) that the Barnet Urban District Council be advised of the terms of resolution (2) above.

1171. EASTERN ELECTRICITY CONSULTATIVE COUNCIL:

(a) Reports of meetings:

The Clerk submitted copies of the minutes of the proceedings of (a) the General Purposes Committee on 13th November, 1959; (b) the Consultative Council on 13th November, 1959; (c) the Northmet Local Committee on 18th November, 1959; and (d) the Tariffs Sub-Committee on 1st December, 1959.

(b) Annual Report:

The Clerk submitted for the information of the Committee a copy of the 11th Annual Report of the Consultative Council for the year ended 31st March, 1959.

1172. W.V.S. FOR CIVIL DEFENCE:

The Clerk submitted the monthly narrative report for the month of December, 1959, on the work of the W.V.S. for Civil Defence, East Barnet Centre.

1173. DEPARTMENTAL CIRCULARS:

The Clerk submitted the following circulars:-

(1) Circular No. 60/59 from the Ministry of Housing and Local Government enclosing a copy of the Public Path Orders Regulations, 1959, which make provision for various procedural matters under the Highways Act, 1959, which were formerly provided for under the National Parks and Access to the Countryside Act, 1949. They replace the National Parks and Access to the Countryside Regulations, 1950, so far as those regulations apply to public path creation, extinguishment and diversion orders.

(2) Circular 1/60 from the Ministry of Health concerning items for inclusion in the Annual Reports of Medical Officers of Health for 1959.

(3) Circular 2/60 dated 25th January, 1960, from the Ministry of Health concerning outworking in the shrimp and pickled onion industries and review of the Food Hygiene (Amendment) Regulations, 1957.

(4) Circular letter dated 31st December, 1959, drawing attention to the Fire Service Act, 1959 (Commencement No.3) Order, 1959, which brings into force certain provisions of the Fire Service Act, 1959.

Among the sections brought into force are sections 1(c) and (d) the effect of which sections are described in paragraphs 7 of Fire Service Circular 29/59. The Home Office state that while the participation of representatives of District Councils in the administration of fire brigades will in future be at the discretion of the Fire Authority and county fire authorities (and combined fire authorities which include a county) will no longer be under an obligation to consult County District Councils about proposed changes in the establishment scheme, fire authorities will no doubt wish to bear in mind the desirability of consultation with District Councils in appropriate cases as, for example, when the closing of a fire station is under consideration.

(The above circular is sent to this Council for information only).

EAST BARNET URBAN DISTRICT COUNCIL

1174.

SWIMMING POOL SUB-COMMITTEE

Wednesday 6th January, 1960.

PRESENT: Councillor W. H. Roy Blankley, J.P. in the Chair;
Councillors Cutts-Watson, Gunning and Seagroatt.

(a) Apology for non-attendance.

An apology for non-attendance was received from Councillor Mills.

(b) Swimming Pool.

(i) With reference to minute 1051(ii) (p.521)/1/60, the Clerk reported that the proposed joint meeting between the Barnet Swimming Bath Sub-Committee and this Sub-Committee had been arranged for Tuesday 19th January at 8 p.m. at this Town Hall.

(ii) The Clerk circulated to each member of the Sub-Committee for their information copies of reports by the Surveyor of the Barnet Urban District Council to the Barnet Swimming Bath Sub-Committee at their meetings held on the 10th November and 8th December, 1959, and he submitted a letter dated 12th November, 1959, from the Clerk of the Barnet Urban District Council indicating that at the above-mentioned joint meeting the primary and fundamental point to be considered would be the proposed location of any joint swimming bath for the two Districts and, subject thereto, the type of bath, dual purpose or otherwise, which could be provided on any such joint basis and the financial costs likely to be involved to each of the Districts.

The Surveyor submitted a map of the two Districts showing thereon suggested possible sites for a Swimming Bath at (a) Oak Hill Park, at Littlegrove; (b) Oak Hill Park, at Brookside extension; (c) Sewage Disposal Works at Osidge Lane; and (d) Barnet Playing Fields, at Grasvenor Avenue, and he submitted a schedule of public passenger service routes serving the two Districts and indicated on the above map the proximity of the routes to each of the above sites, together with information relating to the nearest bus stopping place to each site and the frequency of the vehicles on each route.

The Sub-Committee also gave consideration to the possibility of the suggested swimming bath being sited at Greenhill Park and the Clerk reported on restrictive covenants affecting the land.

(iii) The Clerk reported that, at the meeting of the Executive Committee of the Hertfordshire Borough and District Councils' Association held on the 17th December, 1959, consideration was given to a letter from the Clerk of the Hertfordshire County Council stating that a Joint Sub-Committee of the County Estates Committee and the County Education Committee had considered in detail the possibility of extending the County Council's activities under Section 4 of the Physical Training and Recreation Act, 1937, to include swimming pools, both indoor and outdoor. Only one indoor pool at present exists in Hertfordshire and, in view of the increasing popularity of swimming and kindred activities and the fact that, wherever possible, swimming is now taught in schools as a normal part of the curriculum, the above Sub-Committee feel that steps should be taken to meet the situation.

The Clerk stated that the Clerk of the County Council further stated in his letter (i) that, on the basis that indoor pools are of greater benefit to the public than outdoor pools, it is considered that priority should be given to the former, with the possibility of their attracting a higher percentage grant than the latter; (ii) that the Sub-Committee have in mind the possibility of assisting the provision of adequate facilities within easy reach of all parts of the County by giving grants towards the capital cost of a small number of indoor pools at strategic points

throughout the County; initially it is felt that five such pools would provide reasonable facilities but this number might well prove inadequate; (iii) that with this aim in view the Sub-Committee have considered the possibility that District Councils might wish to combine in various areas in order to provide a limited number of indoor pools sited on considerations of geography and population; (iv) that it would take a number of years to achieve the desired coverage for the whole County but the County Council will probably be recommended to include a sum of money specifically for this purpose in their budget for the coming financial year to enable a start to be made; (v) that it is proposed to consider this matter further in the near future and in the meantime the Clerk of the County Council had been asked to seek the views of the Association on the question generally and, in particular, on the desirability of proceeding on a regional basis so far as indoor pools are concerned; and (vi) that the Association were asked, should they be in sympathy with the suggestion, to indicate the number and location of pools which they felt could be justified to achieve reasonable coverage of the whole County.

The Clerk further reported that the Executive Committee of the Association after consideration of the above letter passed the following resolution:-

"Resolved: That the Honorary Secretary obtain from the constituent authorities particulars of their proposals for swimming pools, collate the information when received and send it to the Hertfordshire County Council, to the constituent members and to the Hertfordshire Financial Officers' Association as a preliminary to discussions between the Association and the Hertfordshire County Council."

The Clerk stated that he had received a questionnaire from the Honorary Secretary of the Association with regard to the above matter, and that he had informed the Association that the Council were investigating with the Barnet Urban District Council the possibility of the provision by the two Councils of a Swimming Bath.

EAST BARNET URBAN DISTRICT COUNCIL

1175.

SWIMMING POOL SUB -COMMITTEE

Tuesday 2nd February, 1960

PRESENT: Councillor W. H. Roy Blankley, J.P. in the Chair;
Councillors Cutts-Watson, Gunning and Seagroatt.

(a) JOINT MEETING WITH BARNET:

The Clerk submitted the following report (a copy of which report had been circulated to each member of the Sub-Committee) on the proceedings at the joint meeting of this Sub-Committee with the Barnet Swimming Bath Sub-Committee on Tuesday 19th January, 1960:-

"Cr. R. B. Lewis, J.P. (Chairman of the East Barnet Urban District Council presided at a joint meeting at the Town Hall, Station Road, New Barnet, on the above date, of the Swimming Bath Sub-Committees of the two Councils, when there were also present:-

Barnet U.D.C. Cr. K. A. Ainsworth (Chairman of Sub-Committee),
Crs. C. D. Bannister, Mrs. B. M. Franklin,
H. E. E. Hewes, Mrs. M. Hume, Arnold Lever,
C. W. H. Perrem, W. J. Stephens and Cty. Cr. P. G. H.
Woodruff.

In attendance: Messrs. Alfred S. Mays, O.B.E. (Clerk of the Council), J. H. Hall, O.B.E. (Treasurer), and R. G. Narbeth (Engineer and Surveyor).

East Barnet U.D.C. Cr. W. H. Roy Blankley, J.P. (Chairman of Sub-Committee), Crs. A. Cutts-Watson, G. A. J. Gunning, and W. Seagroatt.

In attendance: Messrs. R. A. Winch, D.P.A. (Lond.) (Clerk of the Council), C. M. Barnes, O.B.E. (Engineer and Surveyor) and A. S. Astle (Treasurer).

The primary point for discussion was the suggested location for any proposed joint Swimming Bath for the two Districts. Cr. Ainsworth indicated that the Barnet representatives were unfavourably impressed with the suggestion of a site at Oak Hill Park, East Barnet, as it would be an extremely inconvenient one for residents of Barnet, Arkley and Totteridge. He said that while it might be difficult to find a perfect site, it was considered by Barnet that the available site on Barnet Playing Fields, at Underhill, was suitable, and geographically central for the whole of the two Districts, with adequate public transport facilities, and added, failing that, somewhere else near the Great North Road would be readily accessible to residents of each District.

In the comments upon this, it was asked whether the Highlands Gardens or Greenhill Gardens had been thought of. Cr. Perrem recalled that several years ago, East Barnet had Greenhill Gardens in mind, but did not want it then mentioned.

Cr. Blankley stated that the Highlands Gardens had not been discussed. As regards Greenhill Gardens, Mr. Barnes reported that it was adequate in size (about 4 acres, including the existing lake) but a swimming bath there would involve the felling of nearly all the trees, and the engineering problems would be complicated. It would not be welcomed, he thought, by residents of the adjacent property. It was also pointed out that Greenhill Park was subject to restrictive covenants which would have to be varied before it could be used as a swimming bath site. Cr. Bannister pointed out that, unlike Greenhill Gardens, no site preparation would be necessary at Barnet Playing Fields, where, Cty. Cr. Woodruff mentioned, there would be space to build a much-needed Hall for the two Districts, alongside the bath.

Swimming Pool Sub-Committee - 2nd February, 1960.

Regarding Oak Hill Park, Cr. Gunning stated that East Barnet felt they must do something for the southern part of their District, at Brunswick Park and Osidge, and also pointed out that the London Transport Executive proposed to provide a bus service along Church Hill Road. East Barnet had not committed themselves as a Council, but he felt there would be considerable opposition from the ratepayers of the southern part, if the site were at Barnet Playing Fields. Other East Barnet representatives also emphasised the inconvenient situation of the Barnet Playing Fields for East Barnet people. Cr. Ainsworth, on the other hand, believed it would be hopeless to expect support from Barnet people for a site so far away as Oak Hill Park, and suggested that the possibility of a site near the main road at Hadley or Meadow Works on the Great North Road might be explored.

East Barnet representatives stated they had not considered a Hadley site, which would not be convenient for the people in the southern part of East Barnet, and had doubts about the preliminary financial outlay for Meadow Works. They also expressed the view that the site of Meadow Works would be too small.

On the question being asked as to whether East Barnet would proceed on their own, should the two Districts not find it possible to agree a mutually acceptable site, Cr. Blankley stated that they would have to look around but was not prepared then to say where. Cr. Ainsworth thought that Barnet would be prepared to consider any site reasonably near the Great North Road.

After further discussion it was decided to refer the matter back to the two Councils (before arranging any further meeting of the joint Sub-Committees) on a report of these proceedings to be drawn up by the Clerks of the Councils jointly. Such report would come before Barnet Council on the 2nd February and East Barnet on the 15th February."

The Sub-Committee expressed the view that they were not satisfied that the suggested site at Barnet Playing Fields is the most suitable site for the proposed joint swimming bath.

Resolved to recommend

(1) that the above report on the proceedings of the joint meeting be accepted as a correct record;

(2) that consideration of this matter be deferred; and

(3) that the General Purposes Committee be asked to recommend the Council to authorise the Sub-Committee to make enquiries of, and to confer with, other neighbouring local authorities to ascertain whether there are any other alternative sites more suitable to serve the residents of East Barnet.

(b) SWIMMING BATH:

(i) The Clerk submitted a letter dated 18th January, 1960, from the Scoutmaster of the 2nd Cockfosters (Christ Church) Scout Group asking the Sub-Committee to consider very carefully and favourably the question of providing a swimming pool to serve East Barnet.

Resolved to recommend that the above letter be noted.

(ii) With reference to minute 1174 (b)(iii) the Clerk submitted a schedule of the replies to the enquiry made by the Hertfordshire Borough and District Councils' Association in this matter, such replies indicating that nine local authorities in Hertfordshire proposed to provide covered swimming baths and one local authority proposed to convert their present open air swimming bath to a covered bath.

-582 A-

SIGNED at the next meeting of
the Committee held on
the 1st March, 1960.

A. Ainsworth

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday 8th February, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Berry, Cutts-Watson, Head, Hebron, Jordan, Mills
and Patrick.

1176. MINUTES:

The minutes of the meeting of the Committee held on the 11th January, 1960, were signed by the Chairman of the Committee as a correct record of the proceedings.

1177. DEPOSITED PLANS - NEW BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
8556 (amended)	Single storey factory and two storey office with flat over at 68/78, Lancaster Road.	Para. (2)
10608	Extension of moulding shop at factory of John Dale Ltd., Brunswick Park Road.	Para. (2)
10684	Detached house and garage at plot 4 Lea Hurst Estate, Hadley Common.	Para. (2)
10687	New shop front and internal alterations at 21, Hampden Square.	Para. (2)
10692	New shop front and internal alterations at 18, Hampden Square.	Para. (2)
10704	Opening between living rooms at 41, West Walk.	Para. (1)
10707	Bath room and W.C. at 68, Leicester Road.	Para. (1)
10719	W.C. and wash basin at 153, Victoria Road.	Para. (1)
10721	Alterations and garage at 161, Cat Hill.	Para. (1)
10722	Extension of dining room at 170, Hampden Way.	Para. (1)
10736	Additional bedroom at 177, Chase Side.	Para. (1)

Resolved to recommend

(1) that plans Nos. 10704, 10707, 10719, 10721, 10722 and 10736 be passed under the Building Byelaws; and

(2) that in the cases of plans Nos. 8556 (amended), 10608, 10684, 10687 and 10692, consent under the Town and Country Planning Act, 1947, be granted.

(b) Plan No. 9775(amended) - Additional access at No. 1A, Gloucester Road:

The Surveyor reminded the Committee that the Council (i) in June, 1956 (minute 112(k) (p.38)) gave permission in respect of an outline application for approval to proposals for the erection of a detached house at No. 1A, Gloucester Road, subject to the usual conditions relating to siting, etc., and to a condition that the house should be erected facing, and with access to, Gloucester Road; and (ii) in May, 1958 (minute 1658(a) (p.734)) approved plans for the erection of two flats and two garages on this site (such plans providing for both pedestrian and vehicular access to Gloucester Road).

The Surveyor submitted an application for approval to proposals for the provision of an additional 3 ft. wide pedestrian access from the property to Station Road and he stated that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(c) Plan No. 10234(amended) - Four flats and four garages at "Rookwood", Blagdens Lane:

The Surveyor reminded the Committee that the Council in July, 1959, (minute 570(iii)(c) (pp.282/3)) granted planning consent, subject to the usual conditions relating to siting etc., for the erection of a block of four flats and four garages at "Rookwood", Blagdens Lane, and he reported that detailed plans, in accordance with the above condition, had now been submitted for approval.

The Surveyor reported that the plans showed that the proposed block of four flats had been designed in a contemporary style with large windows and a flat roof and he stated that the Divisional Planning Officer proposed to make no recommendation in the matter.

Resolved to recommend that the above plans be approved.

(d) Plan No. 10630 - Detached bungalow and garage on land adjoining No. 33, Potters Lane:

The Surveyor submitted an application for approval to proposals for the erection of a detached bungalow and garage on land at present forming part of the curtilage of No. 33, Potters Lane, and he reported -

- (i) that the dimensions of the plot were 40 ft. by 190 ft. and that the plot comprised 0.17 of an acre;
- (ii) that the density of the proposed development (calculated on the basis of 0.7 persons per room) would be 20.3 persons per acre in an area allocated in the County Development Plan at a density of 25 persons per acre;
- (iii) that the proposed bungalow would be of contemporary design with a flat roof; and
- (iv) that the Divisional Planning Officer had agreed that planning consent could be granted.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(e) Plan No. 10680 - Two storey workshops and stores at 106/108, Lancaster Road:

The Surveyor submitted an application for approval to proposals for the erection of a two storey block containing workshops, stores and toilet accommodation for use in connection with a builder's business at Nos. 106/108, Lancaster Road, and he reported -

- (i) that the applicants proposed to demolish existing temporary buildings having an area of about 750 sq. ft. and to erect a permanent building in two storeys containing about 1,400 sq. ft.
- (ii) that the proposed building would be 'L' shaped and would be sited at the rear of the site and about 70 ft. from the road; and
- (iii) that the site, although situated in an area allocated for residential purposes, enjoyed an existing use right for industrial purposes.

The Surveyor reminded the Committee that the Council in January, 1957, refused planning consent for the erection of an office building on this site and that the Minister of Housing and Local Government had allowed an appeal by the applicants against the Council's refusal decision and he (the Surveyor) stated that the applicants, in submitting the present application, had stated that they did not now intend to proceed with the proposed office building.

The Surveyor further stated that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted, subject, in order to safeguard the residential amenities of the area, to the condition that no power operated machinery be installed without the prior consent in writing of the Local Planning Authority.

(f) Plan No. 10699 - Conversion of No. 82, Station Road into 3 self-contained flats:

The Surveyor submitted an application for approval to proposals for the conversion of No. 82, Station Road into three self-contained flats and he reported -

- (i) that the proposals complied with the requirements of the Building Byelaws;
- (ii) that No. 84, Station Road had been converted into flats;
- (iii) that with regard to the provision of garage or parking facilities the applicant had indicated that he was prepared ultimately to provide garage accommodation on the lines on which the Council indicated in February, 1958 (minute 116(n) (p.136)) they would be prepared to give favourable consideration to a formal application to erect 10 garages at the rear of Nos. 82 and 84, Station Road (an existing coach house would be demolished under such scheme to allow for the erection of the garages, but at the present time the coach house is let under a lease which will not expire until September, 1961);
- (iv) that the applicant had indicated that he was prepared to provide a parking area at the rear of No. 84, Station Road for the use of the occupants of the proposed flats at 82, Station Road; and
- (v) that the Divisional Planning Officer had agreed that consent might be granted subject to a condition requiring the provision of parking space.

Resolved to recommend

(1) that plan No. 10699 be passed under the Building Byelaws; and

(2) that consent under the Town and Country Planning Act, 1947, be granted subject, in order to avoid the parking of vehicles on the adjoining classified road, to a condition that a parking area for not less than three cars be provided at the rear of No. 84, Station Road to the satisfaction of the Local Planning Authority.

1178. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10318 (amended)	Garage 38, Windsor Drive.	Para. (1)
10676	Garage 4, The Woodlands.	Para. (1)
10694	Garage 48, Connaught Avenue.	Para. (1)
10706	Garage 1, Mandeville Road.	Para. (1)
10708	Garage 47, Warwick Road.	Para. (1)
10709	Garage 51, Warwick Road.	Para. (1)
10710	Garage 39, Bulwer Road.	Para. (1)
10712	Garage 99, Mount Pleasant.	Paras. (1) & (2)
10714	Garage 89, Mount Pleasant.	Paras. (1) & (2)
10738	Garage 33, Rushdene Avenue.	Para. (1)

Resolved to recommend

(1) that the above plans be passed under the Building Byelaws; and

(2) that in the cases of plans Nos. 10712 and 10714 approval be given in each case under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupiers bringing the dustbins to the front of the premises for the refuse collectors and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises.

(b) Plan No. 10671 - Double garage at 1a, Gloucester Road:

The Surveyor reminded the Committee that the Council in May, 1958, (minute No. 1658(a) (p.734)) granted planning consent for the erection of two flats and two garages at 1a, Gloucester Road and that the plans for the flats had been passed under the Building Byelaws but no submission for Building Byelaw approval was made by the applicants at that time in respect of the garages.

The Surveyor stated that plans of the garages had now been submitted for approval under the Building Byelaws and application had also been made for planning consent which was now necessary for the reason that the garages were intended to be sited in a different position from that for which planning consent was granted in May, 1958.

The Surveyor reported as to the proposed new siting of the garages, access to which would be from Gloucester Road, and he stated that the Divisional Planning Officer intended to make no recommendation in this matter.

Resolved to recommend

- (1) that plan No. 10671 be passed under the Building Byelaws;
- (2) that consent under the Town and Country Planning Act, 1947, be granted; and
- (3) that consent under Section 75 of the Highways Act, 1959, be granted to the erection of the garages on a 20 ft. building line to Station Road.

(c) Plan No. 10713 - Garage at 84, Church Hill Road:

The Surveyor submitted an application for approval to proposals for the erection of a garage 11 ft. in advance of the front main wall of No. 84, Church Hill Road and he reported that the garage sited in the position proposed would be 17 ft. from the highway and adjacent to an existing garage in the front garden of No. 86, Church Hill Road.

Resolved to recommend

- (1) that plan No. 10713 be passed under the Building Byelaws; and
- (2) that consent under Section 75 of the Highways Act, 1959, be granted to the erection of the garage 28 ft. 9 inches in advance of the front main wall of No. 84, Church Hill Road.

1179. TOWN PLANNING - USE ZONING:

(a) Plan No. 6073 - Two Nissen huts at factory, Brunswick Park Road (Continuation of use):

The Surveyor reminded the Committee that the Council in January, 1959, (minute 1073(i) (pp.471/2) granted planning consent to the retention, and continuation of the use for storage purposes, of two nissen huts at the factory premises of John Dale Ltd., in Brunswick Park Road, and he reported that the huts had now been demolished and removed from the site.

(b) Plan No. 7761 - Use of shed for storage in connection with a builder's business at 26, Longmore Avenue (continuation of use):

The Surveyor reminded the Committee that the Council in November, 1958 (minute 769(a) (p.343)) granted consent, subject to certain conditions, to the continuation of the use for a period expiring on 30th November, 1959, of a shed at No. 26, Longmore Avenue in connection with a builder's business and he submitted an application for approval to the continuation of the use for a further period and he reported thereon.

The Surveyor reported that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted to the use of a shed at No. 26, Longmore Avenue in connection with a builder's business subject, in order to safeguard the residential amenities of the district, to the conditions -

- (i) that the consent hereby granted be limited to a period expiring on the 28th February, 1961;
- (ii) that the use be discontinued at the expiration of this period and the premises restored to their former condition;

- (iii) that the use be conducted at all times without detriment to local amenity by reason of noise, smell, vibration, fumes, ash, dust or grit;
 - (iv) that no advertisement be displayed without the prior consent in writing of the Local Planning Authority;
 - (v) that the premises be kept clean and tidy at all times and no builders' materials or plant be stored on the land other than in the shed; and
 - (vi) that no machinery be installed or operated on the premises.
- (c) Plan No. 10021 - Use of land at Meadway for residential purposes (outline application):

With reference to minute No. 923(b) (p.462)/12/59, the Clerk reported that the Clerk of the Hertfordshire County Council had received a letter dated 6th January from the Ministry of Housing and Local Government stating that the Minister has had regard to the views expressed by persons likely to be affected by the proposal concerning the above land and he has come to the conclusion that he needs more information in order to decide whether it would be right to allow residential development on this site, in particular he would wish to give further consideration to the effect of the proposal on the surrounding properties by reason of the height and density of any buildings that might be erected. In the circumstances he considers that the application is one which he should decide himself.

The Minister accordingly directs, under the powers conferred on him by Section 15 of the Town and Country Planning Act, 1947, that the application shall be referred to him for decision and he takes the view that it would be in the interest of all concerned for the matter to be considered at a local Inquiry.

The Clerk reported further that notice as required by Article 10 of the Town and Country Planning General Development Order, 1950, of the terms of the Direction and of the reasons for issue of the Direction has been served on the applicants, and he stated that the Minister of Housing and Local Government had informed the Clerk of the Hertfordshire County Council that a Local Inquiry in the matter will be held at this Town Hall at 10.30 a.m. on Tuesday, 29th March, 1960, and that, as the issues raised by the proposal are of substantial interest to the general public, the Minister requests that the time, place and subject of the Inquiry be advertised in the local press; that notices be displayed at appropriate places in the locality; and that notice of the Inquiry be given to those owners and occupiers of property near the site who the County Council consider might be affected by the proposed development, including those persons who have written to the District Council about the proposal so that they may, if they wish, attend and give evidence. The Clerk further reported that the Clerk of the County Council had requested him to give the above-mentioned notices.

- (d) Plan No. 10105 - Addition to existing car park at Brunswick Park Road (continuation of use);

The Surveyor reminded the Committee that the Council in December, 1958 (minute 927(k) (p.411)) granted planning consent, subject to certain conditions, to the use of a strip of land at the Council's Sewage Disposal Works as an extension to the existing car park of Standard Telephones & Cables Ltd., and he submitted an application for approval to the continuation of the use of the strip of land for car parking purposes and reported that the Divisional Planning Officer had indicated that he proposed to make no recommendation in the matter,

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted subject, in order to safeguard the amenities of the area, to the conditions -

- (i) that the consent hereby granted be limited to a period expiring on the 28th February, 1961; and
 - (ii) that the use be discontinued at the expiration of this period and the land be restored to its former condition.
- (e) Plan No. 10502 - Change of Use - 12, Hamoden Square - Appeal:

With reference to minute 796(c) (p.399)/11/59, the Clerk reported that the applicants had withdrawn their appeal against the Council's decision refusing permission for the change of use of these premises to a dental surgery.

- (f) Plan No. 10682 - Detached house adjoining No. 134, Park Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of a detached house on land adjoining, and forming part of the curtilage of, No. 134, Park Road, and he reported that the plot of land had dimensions of 220 ft. by 50 ft. and comprised 0.25 of an acre.

The Surveyor further reported that the density of the proposed development (based on an occupation rate of 0.7 persons per room) would be 14 persons per acre in an area allocated in the County Development Plan at a density of 7 persons per acre and that the Divisional Planning Officer had agreed that planning permission could be given.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be given subject to the submission and approval, before any development is commenced of detailed plans showing the proposed siting, design, external appearance and means of access.

- (g) Plan No. 10691 - Two flats and two garages on land adjoining 52, Potters Lane (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of two flats and two garages on land adjoining, and forming part of the curtilage of, No. 52, Potters Lane, and he reported that the plot of land had a frontage of 45 ft. and a depth of 320 ft. and comprised 0.3 of an acre.

The Surveyor further reported that the density of the proposed development (calculated on the basis of 0.7 persons per room) would be 14 persons per acre in an area allocated in the County Development Plan at a density of 25 persons per acre and that the Divisional Planning Officer had agreed that planning consent might be granted.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be given subject to the submission and approval, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access.

- (h) Plan No. 10693 - Four flats 7/9, Approach Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of a block of four flats at 7/9, Approach Road and he stated -

Town Planning and Parks Committee - 8th February, 1960.

- (i) that the site, which was at present occupied by two small cottages, had a frontage of about 50 ft., an average depth of about 120 ft. and comprised 0.12 of an acre;
- (ii) that the density of the proposed development (calculated on the basis of 0.7 persons per room) is 81 persons per acre but, as the site was allocated in the County Development Plan for shopping purposes, no density figures were available on the plan as in the case of areas allocated for residential development, but in the adjoining residential area the density at which development is permitted is 48 persons per acre; and
- (iii) that the Divisional Planning Officer had stated that there was little in favour of encouraging Approach Road to be re-developed for residential purposes.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the proposed development is contrary to the proposals of the County Development Plan as the land concerned is within an area allocated for shopping purposes; and
 - (ii) that the density of the proposed development is excessive.
- (i) Plan No. 10695 - Detached house on land adjoining "The Jester" Public House, Mount Pleasant (outline application):

With reference to minute 670(c) (pp.350/1)/10/59, the Surveyor submitted an outline application for approval to proposals for the erection of a detached house (containing not more than 5 habitable rooms) and a garage on the 40ft. building line to Mount Pleasant and he stated that the Divisional Planning Officer had agreed that planning consent should be granted.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be given subject to the submission and approval, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access and subject to the proposed house containing not more than five habitable rooms.

- (j) Plan No. 10730 - Rebuilding of existing workshop at Alexandra Motor Works, Oakleigh Road South:

The Surveyor reported that the Engineer and Surveyor of the Friern Barnet Urban District Council (i) had forwarded for the observations of this Council proposals for the erection of a workshop, to replace an existing building, at the Alexandra Motor Works, Oakleigh Road South; and (ii) had requested that any observations the Council wish to make should be sent to him by not later than 9th February, 1960.

The Surveyor stated that the site concerned was at the rear of Boundary Court (Council owned flats situated at the junction of Brunswick Park Road and Waterfall Road) and that the new building, which would be about 50 ft. from the rear of the flats, would have a floor area of about 3,800 sq. ft; would have a height to eaves level of 12 ft. and to ridge level of 21 ft; would be constructed of pre-cast concrete frames covered with asbestos sheet, and would replace the existing building which is a blister hangar about 2,250 sq. ft. in area and having a height of about 15 ft.

The Surveyor further stated that whilst it was considered that the proposed building would not have a seriously detrimental effect on the Council's property, he thought that, in order to prevent over-looking, any windows on the side nearest the flats should not be capable of being opened and should be glazed with obscured glass.

Resolved That the Friern Barnet Urban District Council be informed that this Council is of the opinion that, in order to prevent over-looking, any windows on the side of the proposed new building nearest to Boundary Court should not be capable of being opened and should be glazed with obscured glass.

1180. PLANNING APPLICATIONS WAITING THE OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor submitted a list of applications which had been received since the last meeting of the Committee and submitted to the Divisional Planning Officer for his recommendations, but on which, at the date of the meeting, no observations had been received.

1181. OAKLEIGH PARK DEPOT AND SIDINGS:

(a) Enforcement Notices - Appeals:

With reference to minute No. 923(c) (p.462)/12/59, the Clerk reported that the Appeals of Vauxhall Motors Limited and the British Transport Commission against the Enforcement Notices served on them were heard at the Barnet Magistrates' Court on the 1st and 5th February, 1960.

The Court quashed all the Enforcement Notices and allowed each of the Appellants £500 costs to be paid by the Council.

The Clerk reported upon the proceedings in the Magistrates' Court and upon the views of Counsel as to the Council's chances of success should they decide to appeal against the Court's decision. He also reminded the Committee of the remarks of Mr. Megarry in the last paragraph of the Opinion given by him in this matter on the 15th September, 1958, before the Council decided to serve the Enforcement Notices (a copy of which Opinion had been circulated to each member of the Council (minute No. 638(a) (pp.287/8)/10/58)).

Resolved to recommend

(1) that the payment of the sum of £1,000 in respect of the costs awarded by the Barnet Magistrates' Court to Vauxhall Motors Limited and the British Transport Commission be authorised;

(2) that application be made to the Justices composing the Court to state a case for the opinion of the High Court on the question of law involved; and that the Clerk of the Council be authorised on behalf of the Council to enter into a recognizance, with or without sureties, before the Magistrates' Court, conditioned to prosecute the appeal without delay and to submit to the judgment of the High Court and to pay such costs as that Court may award;

(3) that the Clerk be authorised to retain Mr. R. E. Megarry, Q.C. and Junior Counsel, in connection with the appeal to the High Court and to employ London Agents; and

(4) that the Clerk be authorised to take such other action in connection with the appeal as may be necessary.

Town Planning and Parks Committee - 8th February, 1960.

(b) Appeals to the Minister of Housing and Local Government:

The Clerk reported that Vauxhall Motors Limited and the British Transport Commission had appealed to the Minister of Housing and Local Government against the Council's refusal decisions in this matter.

Resolved to recommend that the Clerk of the Council be authorised to instruct Mr. R. E. Megarry, Q.C., to appear for the Council and to oppose the appeals of Vauxhall Motors Limited and the British Transport Commission at the local inquiry.

(c) Direction under Article 4(1) of the Town and Country Planning General Development Order, 1950:

With reference to minute No. 667(b) (p.346)/10/59, the Clerk reported that the Minister of Housing and Local Government on the 20th January, 1960, approved the Direction under Article 4(1) of the Town and Country Planning General Development Order, 1950, made with regard to an area at Oakleigh Park Railway Depot and Sidings and that, the requisite notices having been published, such Direction came into force on 29th January, 1960.

1182. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) REGULATIONS, 1948:

(a) Plan No. 10610(Ad) - Illuminated box sign at 26b, Greenhill Parade:

(b) Plan No. 10686(Ad) - Illuminated Facia Sign at 21, Hampden Square:

(c) Plan No. 10703(Ad) - Illuminated Facia Sign at 18, Hampden Square:

The Surveyor reported that the County Planning Officer had agreed that planning consent might be granted for a period of three years in each of the above cases.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Regulations, 1948, be granted for a period of three years in each of the above cases.

1183. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) AMENDMENT REGULATIONS, 1960:

The Clerk submitted circular No. 3/60 from the Ministry of Housing and Local Government enclosing for the Council's information a copy of the Town and Country Planning (Control of Advertisements) Amendment Regulations, 1960, which come into operation on the 1st March, 1960, and which enlarge the discretion of planning authorities to grant express consent for the display of certain necessary kinds of advertisement in areas of special control, simplify and otherwise improve some of the procedures, and make a few minor amendments which stem from experience in administration over the past few years.

The Minister states that the limitations which the existing regulations place in areas of special control on the range of permissible directional signs and advertisements of the specified classes have sometimes deterred local planning authorities from seeking to apply special control but the Minister hopes that the wider discretion given to planning authorities by the new regulations will enable special control to be applied over most of the open countryside and in other places worthy of this protection.

The Minister asks local planning authorities to consider all areas likely to be appropriate for the application of special control with a view to making any necessary orders under regulation 10, and he thinks that planning authorities should review, at intervals of about 5 years, all areas in which special control is already in force, with a view to deciding whether adjustments in boundaries should be made; in particular,

authorities should consider whether it is reasonable to continue to apply special control to areas which, since the order came into effect, have become substantially built up, especially with industrial or commercial development.

The Minister has now introduced a revised procedure for challenging and for securing the removal of an advertisement if consent is refused following challenge. The amended procedure requires the reasons for serving a challenge notice to be stated at the time of service by the local planning authority, and enables the authority to use a single notice both for notifying refusal of consent and for requiring discontinuance of the display. The statement of reasons should help the person on whom the notice is served to decide whether he can reasonably apply for consent, or whether he should remove the advertisement; and the joint form of notice is designed to save time and expense for all concerned.

The new regulations provide that the normal period of express consent shall be five years (instead of three), and that the grant of express consent for a period of less than five years shall constitute a consent subject to a condition, against which an applicant may appeal to the Minister. In this connection the Minister draws the Council's attention to paragraph 4 of circular No. 38/58 which stressed that the statement of reasons for imposing conditions should be full enough to give the applicant adequate understanding of the reasons.

The Minister states that, at present, a local planning authority is required to consult with certain other authorities in specified types of case, irrespective of the planning authority's own views on the proposed display: the amending regulations provide that the interested bodies need be consulted only if the local planning authority has it in mind to grant consent.

In the Minister's view, advertisement control should be directed at securing that advertisements are displayed in the right way and in the right places, but not otherwise. He has been impressed by the progress which has been made in recent years, but he thinks that a great deal remains to be done. This is not a question solely for action by local authorities. It must be for the advertisers themselves to play a major part in developing techniques, improving standards, and measuring potential and existing sites in terms of amenity as well as trade. The Minister hopes that all authorities will show willingness to negotiate with advertisers, and will adopt a realistic and reasonable attitude to new ideas, because in this way, without prejudice to the proper exercise of the authorities statutory powers and duties, advertisement control should go forward effectively and harmoniously.

Other amendments extend deemed consent to advertisements for inns, public houses and agricultural demonstrations.

1184. BUILDINGS CONSTRUCTED OF SHORT-LIVED MATERIALS:

The Surveyor submitted applications for the renewal of licences which would expire on the 29th February, 1960, to retain the under-mentioned buildings constructed of short-lived materials, which buildings, he reported, had been maintained in a satisfactory condition:-

<u>Plan No.</u>	<u>Description and location</u>
5550	Builder's store and workshop at St. Wilfrid's Road.
6656	Temporary Church at Grove Road.

Town Planning and Parks Committee - 8th February, 1960.

Resolved to recommend that consent be granted under Section 53 of the Public Health Act, 1936, to the retention of the above-mentioned buildings as buildings constructed of short-lived materials for the period expiring on the 28th February, 1961.

1185. TOWN AND COUNTRY PLANNING ASSOCIATION - CONFERENCE:

The Clerk submitted a letter dated February, 1960, from the Town and Country Planning Association inviting the Council to appoint delegates to attend a Conference on "Planning and the Local Employment Bill" to be held in London on 17th March next.

Resolved to recommend that no action be taken in this matter.

1186. THE TOWN PLANNING INSTITUTE - ANNUAL SPRING MEETING:

The Clerk submitted an invitation from the Town Planning Institute for the Council to appoint delegates to attend their Annual Spring Meeting at Newcastle-upon-Tyne on 26th and 27th May, 1960.

Resolved to recommend that no action be taken in this matter.

1187. LAND OVER RAILWAY TUNNELS - RUSSELL LANE:

With reference to minute 579 (p.299)/9/59, the Clerk submitted a letter dated 13th January, 1960, from the Friern Barnet Urban District Council stating that their Parks Committee had noted that this Council were negotiating with the British Transport Commission for the acquisition of land over the railway tunnels at Russell Lane for housing purposes, and that the Committee consider that it would be advantageous if representatives of Friern Barnet Council could meet representatives of this Council to discuss the proposals, the points they wish to discuss being as follows:-

- (a) keeping the site clean and tidy and its use until development commences, which may not be for some months;
- (b) the possibility of some playing space for children in the neighbourhood being made available; and
- (c) the possibility of Friern Barnet Council acquiring a narrow strip along the western boundary where it joins Friern Barnet Council's housing site for the erection of garages.

The Clerk reported that the letter also stated that the representatives of the Friern Barnet Council would be the Chairman of their Parks Committee and possibly the Chairman of their Housing Committee, together with the Clerk and the Engineer and Surveyor.

The Clerk further reported that the above letter had been submitted at the meeting of the Housing Committee held on the 1st February, 1960, when the Surveyor reported that he was discussing with the Local Planning Authority the proposed layout for the development of the above land for housing purposes, and that it would also be necessary to discuss the matter with the British Transport Commission and that the Housing Committee decided to recommend to the Council that the Friern Barnet Urban District Council be informed that, when the terms of purchase of the land and the proposed development has been settled with the authorities concerned, this Council will be pleased to appoint representatives to discuss the matters referred to in the above letter.

Resolved That this Committee concur with the recommendation of the Housing Committee contained in minute No. 1123 (p.560)/2/60.

1188. TUDOR SPORTS GROUND:

(a) New Car Park and Footpath:

With reference to minute 1067(b) (pp.534)/1/60, the Surveyor reported as to the progress on the preliminary stages of work in the construction of the car park and footpath at Tudor Sports Ground, and he stated that quotations for the works had been obtained from three contractors, the lowest quotation being that submitted by Construction and Finance Co. Ltd., which Company have been instructed to proceed with the necessary works.

(b) Golf Clubhouse:

The Surveyor submitted a letter dated 12th January from the Honorary Secretary of the East Barnet Golf Club thanking the Council on behalf of the Club for their decision to provide a Golf Clubhouse at Tudor Sports Ground.

(c) Mess Room and Store:

The Surveyor reported that work on the construction of a mess room and store at Tudor Sports Ground had commenced.

1189. OAK HILL PARK:

(a) Offer to purchase land forming part of Park:

The Clerk submitted a letter dated 23rd January, 1960, from Fourways Developments Limited offering to purchase from the Council for residential development a piece of land forming part of Oak Hill Park and fronting Daneland.

The Surveyor reported on the land concerned and it was

Resolved to recommend that the above land be not sold.

(b) Sports - The Life Boys:

The Surveyor submitted an application from The Life Boys, North Middlesex and South Herts. Area, for permission to use part of Oak Hill Park on Saturday, 18th June, 1960, for the purpose of holding a sports meeting and he reported that the applicants would require track markings for 50, 60 and 70 yards, and provision for a long jump.

Resolved to recommend that the Life Boys, North Middlesex and South Herts. Area, be granted the required facilities at Oak Hill Park on the 18th June, 1960, free of charge.

(c) Barbecue - New Barnet District Girl Guides:

The Surveyor submitted a letter dated 29th January, 1960, from the District Secretary of the New Barnet District Girl Guides asking for permission to hold a barbecue, in connection with the Guide Jubilee celebrations, in the band enclosure in Oak Hill Park on 9th July, 1960.

The District Secretary states that the event will not be fund raising and will be attended by guides and brownies and their parents and will consist of games, a camp fire sing song and a torchlight procession and will last from about 6 p.m. to 10 p.m.

Resolved to recommend that the New Barnet Girl Guides be granted permission to light a fire in, and to use for the purpose of a barbecue, the bandstand enclosure at Oak Hill Park on Saturday 9th July, 1960, subject to their indemnifying the Council and insuring against any claims which might arise in connection with such use.

1190. TENNIS COURT SURROUNDS:

The Surveyor reported on the progress of works on the renewal of the tennis courts surrounds at New Southgate Recreation Ground and Tudor Sports Ground.

1191. PARK WALK - PROVISION OF CONCRETE CHANNEL TO PYMMES BROOK NEAR NORTHELD ROAD:

With reference to minute No. 676 (p.357)/10/59, the Clerk submitted a letter dated 15th January, from the Ministry of Housing and Local Government approving in principle the Council's proposals to construct a further length of concrete channel to Pymmes Brook and stating that the Minister will be prepared to consider an application for loan to cover the cost of the works on receipt of a copy of the Council's resolution authorising the application.

The Minister states in his letter that tenders might now be invited by public advertisement on a fixed price basis and if the provisionally accepted tender is other than the lowest a statement in explanation should be given.

1192. FLORAL DISPLAYS:

(a) Girl Guides - Golden Jubilee:

The Surveyor submitted a letter dated 28th January, 1960, from the Divisional Commissioner of the South East Herts. Division of Girl Guides asking if the Council would be prepared to arrange for the design of the Guides' badge to be depicted in flowers in a flower bed near the Town Hall, in connection with the Girl Guides Jubilee celebrations during 1960.

The Surveyor reported on this matter.

Resolved to recommend that the Surveyor be authorised to provide, if possible, a suitable floral display during 1960.

(b) East Barnet British Legion Horticultural Society:

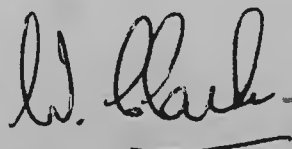
The Surveyor submitted a letter dated 26th January, asking the Council to exhibit a floral display at the East Barnet British Legion Horticultural Society's Annual Show to be held on 17th September, 1960.

Resolved to recommend that the Council provide a floral exhibit at the Society's Annual Show, 1960.

1193. ENGINEERING INSURANCES:

The Surveyor submitted a report dated 1st January, 1960, upon an inspection of plant made by the Council's Insurer's on 2nd December, 1959.

SIGNED at the next meeting of
the Committee held on
7th March, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 9th February, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

1194. MINUTES:

The minutes of the meeting of the Committee held on the 12th January, 1960, were signed by the Chairman as a correct record of the proceedings.

1195. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:-

Accounts already paid	£270,556. 8s. 3d.
Accounts to be paid	£ 39,258.17s.11d.

Resolved

(1) That the accounts included in the above-mentioned lists be approved; and

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid.

1196. HOUSING ESTATES AND REQUISITIONED PREMISES - ARREARS:

(a) General:

The Treasurer submitted the following particulars of arrears in respect of Council house rents and charges in respect of requisitioned premises:-

Council dwellings

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Arrears</u> £	<u>Percentage of arrears</u> <u>to annual debit</u>
25th January, 1960	198	492	0.32
26th January, 1959	206	640	0.45

Requisitioned premises

25th January, 1960	7	13	0.27
26th January, 1959	19	25	0.29

(b) Special Sub-Committee:

The minutes of the meetings of the Special Sub-Committee held on the 13th January and the 9th February, 1960, were submitted and considered. (For minutes see Appendices A and B).

Resolved to recommend that the minutes of the meetings of the Special Sub-Committee as now submitted be approved and that the recommendation contained in the minutes of the meeting held on the 9th February, 1960, be adopted.

(c) No. 2, Trevor Close:

With reference to minute 1076(i)(p.539)/1/60, wherein it was decided, because of the arrears of rent, to serve notice to quit upon the tenant of the above-mentioned dwelling, the notice to be enforced whether or not the sum due to the Council was paid, the Clerk reported that the notice had been served and the Treasurer reported that the arrears of rent had now been paid.

The Clerk submitted a letter from the tenant and a letter, dated 5th February, from the Families' Welfare Officer of the Hertfordshire County Council asking the Council not to enforce the notice to quit.

Resolved

(1) That the tenant of No. 2, Trevor Close be interviewed by the Special Sub-Committee, consisting of the Chairman of this Committee (Councillor Jordan), the Chairman of the Housing Committee (Councillor Patrick) and Councillor Gunning, on Monday, 15th February, 1960, at 7.30 p.m.; and

(2) To recommend that the notice to quit served on the tenant of the above-mentioned dwelling be withdrawn.

(d) No. 6, Boundary Court:

The Clerk reported that, in accordance with minute 1076(h)(pp.538/9)/1/60, the Families' Welfare Officer of the Hertfordshire County Council had been informed that the rent due from the tenant of the above-mentioned property was again in arrear.

The Treasurer reported as to the amount due.

Resolved that consideration of the action to be taken in the above case be deferred until the next ordinary meeting of this Committee.

(e) No. 1, Arundel Road:

With reference to minute 1076(c)(pp.537/8)/1/60, the Treasurer reported as to the arrears of rent due from the former tenant of the above dwelling (Mr. J.C. Delieu), and that a further medical certificate as to the state of health of such person had been received.

Resolved to recommend that, having regard to the circumstances, action regarding the arrears of rent in the above-mentioned case be further deferred.

(f) No. 45, Berkeley Crescent:

With reference to minute 1076(d)(p.538)/1/60, the Treasurer reported that the tenant of the above dwelling was now in employment and that the arrears of rent were being reduced.

Resolved to recommend that no action be taken with regard to the above case at present.

1197. PRIVATE STREET WORKS INSTALMENTS - MOUNT ROAD:

The Treasurer reported that a sum of £476. 19s. 2d., being the balance of apportioned expenses in respect of private street works at Mount Road, was due from Mr. J. H. Daniels, who had not adhered to an undertaking to pay the balance on the 31st January, 1960, and that the matter had been referred to the Clerk of the Council.

1198

SUNDRY DEBTORS:

(a) Resolved to recommend that, subject to the Clerk of the Council being satisfied as to the evidence in the under-mentioned cases, he be authorised to institute proceedings on behalf of the Council for the recovery of the following sums due to the Council:-

<u>Name and address</u>	<u>Particulars</u>	<u>Sum due</u>		
		£	s.	d.
Mr. P. McGrath, 51, Burghley Avenue, Borehamwood.	Refrigerator repairs at No. 47, Northfield Road.	4.	16.	2.
Mr. R. A. Mason, Parkers Lane, Ashted, Surrey.	Sewer connection at No. 2a, Ashfield Road.	1.	-.	-.

(b) Resolved to recommend that, in view of the circumstances reported, the sum of £1, being a registration fee under the Small Lotteries and Gaming Act, 1956, due from the British Legion Cricket Club, be written off as irrecoverable.

1199.

CASH:

(a) Bank Pass Book - Cashiers' records:

The Treasurer reported that the above books had been examined and found to be correct.

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 31st January, 1960.

1200.

LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

<u>Loan consents received</u>		£
To 31st December, 1959		2,020,612
Since received	£	
<u>No.</u>	<u>Purpose</u>	
402	Tudor Sports Ground - Golf Club House	3,350
403	Housing - Pine Road Estate	<u>3,500</u>
		<u>6,850</u>
		2,027,462
<u>Loans raised</u> (less short period loans repaid)		<u>1,415,129</u>
<u>Consents unexercised at 31st January, 1960</u>		£ <u>612,333</u>

(b) Temporary and local loans:

The Treasurer reported that the following transactions regarding temporary and local loans had taken place during the month of January, 1960:-

Finance Committee - 9th February, 1960.

<u>Lender</u>	<u>Amount</u> £	<u>Rate</u> %
<u>Loans raised</u>		
Midland Bank (Nominees) Ltd.	50,000	3 ⁷ / ₈ - Since increased to 4 ⁵ / ₈ %
Capital Fund	3,500	4
Tronoh Mines Ltd.	100,000	4
Geevor Tin Mines Ltd.	100,000	4 ¹ / ₈
Southern Tronoh Tin Dredging Ltd.	50,000	4 ¹¹ / ₁₆

Loans repaid

Tower & Dunstan Properties Ltd.	50,000	4 ¹ / ₁₆
Clydesdale Bank (Nominees) Ltd.	50,000	4
Smith St. Aubyn & Co. Ltd.	100,000	3 ³ / ₄
Local loan No. 705	500	6 ¹ / ₄

Resolved to recommend that the action taken be approved.

(c) Local Loans Fund - Rates of interest:

The Clerk submitted Circular No. 4/60 from the Ministry of Housing and Local Government indicating that the following rates of interest shall apply to all loans advanced to local authorities, as defined in Section 10 of the Local Authorities Loans Act, 1945, from the Local Loans Fund on and after the 30th January, 1960:-

<u>Period of loan</u>	<u>New Rate</u> %	<u>Previous Rate</u> %
Not more than 5 years	5 ¹ / ₂	5
More than 5 but not more than 15 years	6	5 ³ / ₄
More than 15 but not more than 30 years	6	5 ³ / ₄
More than 30 years	5 ⁷ / ₈	5 ³ / ₄

1201. GENERAL RATE:

(a) Statement of collection, 1959/60:

The Treasurer submitted a statement relating to the collection of the general rate for 1959/60, showing a collection of £699,028 being 95.84% of the total recoverable amount of £729,304.

(b) Distress warrants:

The Treasurer reported that the present position regarding distress warrants was as follows:-

Forwarded to Bailiff	24
Paid in full	39
Paying by instalments	6
	<u>69</u>

(c) Rate estimates, 1960/61:

Resolved to recommend

(1) That the various "spending" Committees of the Council (with the exception of the Allotments Committee who have already considered

their estimates) be requested to consider, so far as they are respectively concerned, the rate estimates for the financial year 1960/61, at their next ordinary meetings; and

(2) That all members of the Council be invited to attend the March meeting of this Committee when the question of the general rate for the coming year will be considered.

1202. VALUATION:

The Treasurer reported that, since the 1st April, 1959, 458 returns relating to new and altered hereditaments had been sent to the Valuation Officer.

1203. HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:

(a) Final repayments:

The Clerk reported that the under-mentioned final repayment had been made in respect of a mortgage under the Housing Act, 1949:-

<u>Mortgage No.</u>	<u>Amount</u>
	£ s. d.
158	1,978. 11. 2.

(b) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Nos. 636, 642, 650, 653, 656 and 675 would be available for inspection by the Chairman of the Committee after the meeting.

(c) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 438 (pp.217/20)/7/59, the under-mentioned applications had been approved as indicated below:-

<u>Application No.</u>	<u>Valuation</u>	<u>Advance approved</u>	<u>Period (years)</u>
	£	£	
685	4,300	3,870	20
686	1,900	1,700	25
687	2,750	2,610	25
688	2,500	2,280	25
689	3,250	2,700	20
690	3,100	2,850	25
691	3,850	3,000	25
692	3,500	2,500	20
693	2,000	1,700	20

(ii) Application No. 677 - Renewal of offer:

With reference to minute 1082(c)(i)(p.543)/1/60, wherein it was reported that an offer of an advance of £1,900 had not been accepted by the applicant and had, therefore, been cancelled, the Treasurer reported that the applicant had since asked for the offer to be renewed, and this had been authorised by the Chairman and Vice-Chairman of the Committee.

Resolved to recommend that the action taken by the Chairman and Vice-Chairman be approved.

(d) Interest rate:

The Treasurer reported that, following the increase in interest rates on loans from the Public Works Loan Board (Minute 1200(c) (p.600) the rate of interest on advances for house purchases, etc. had been increased from 6% to 6 $\frac{1}{4}$ % in respect of offers of advances accepted on or after the 30th January, 1960.

Resolved to recommend that the action taken be approved.

(e) Improvement grants:

(i) Application No. 65(S):

With reference to minute 102(d) (p.544)/1/60, the Treasurer reported that an offer of an improvement grant, amounting to £42. 10. -d. had been declined by applicant No. 65(S), and had therefore been cancelled.

(ii) Application No. 60(D):

The Treasurer reported that, in accordance with the authority given in minute 603(f) (v) (p.317)/9/59, the following improvement grant had been approved:-

<u>Address and proposed works</u>	<u>Amount approved</u>
	£
No. 60, Station Road - Conversion into two self-contained flats	
Ground floor flat	400
First floor flat	295

1204. EAST BARNET CITIZENS' ADVICE BUREAU - CONTRIBUTION:

The Treasurer reported that the above Bureau had made a request for the Council to contribute the sum of £345 towards their expenses in respect of the year 1960/61 and that, subject to the approval of the Council, provision for such sum would be made in the rate estimates for the year 1960/61.

1205. NORTH MIDDLESEX AND SOUTH HERTS. MARRIAGE GUIDANCE COUNCIL - CONTRIBUTION:

The Clerk submitted a letter, dated 16th January, from the above organisation enclosing a statement as to the work undertaken by them and their financial position and stating that, in order to meet their present expenditure and to make possible the appointment of full-time secretarial help, they were asking the five contributing local authorities to increase their contributions by a total of £400 and that the local authorities were being requested to increase their contributions proportionately as follows:-

<u>Previous contribution</u>		<u>Contribution for year ending</u>	
		<u>31st December, 1960</u>	
Barnet	£60	Barnet	£105
East Barnet	£55	East Barnet	£ 95
Finchley	£155	Finchley	£265
Friern Barnet	£65	Friern Barnet	£110
Hornsey	<u>£220</u>	Hornsey	<u>£380</u>
	<u>£555</u>		<u>£955</u>

The Clerk also submitted a letter from the Town Clerk of Hornsey stating that the Hornsey Borough Council were of the opinion that the matter of increased financial assistance to the above organisation should be considered by representatives of the various contributing authorities and that, for this purpose, they had appointed the Chairman and Vice-Chairman of the Finance and Establishment Committee, together with their representatives on the above Marriage Guidance Council, to attend a joint meeting proposed to be held at Hornsey Town Hall on Wednesday, 2nd March, 1960, at 7 p.m.

Resolved to recommend that the Vice-Chairman of this Committee (Councillor Head) and Councillor Blankley, together with this Council's representatives on the North Middlesex and South Herts. Marriage Guidance Council (Councillors Clarke and Mrs. Stanfield) be appointed to represent this Council at the above-mentioned proposed joint meeting and that consideration of an increased contribution being made to the above organisation be deferred in the meantime.

1206. RATING AND VALUATION ASSOCIATION - CONFERENCE:

The Clerk submitted a letter from the Rating and Valuation Association inviting the Council to appoint representatives to attend the Association's Conference to be held at Blackpool from the 14th to 16th September, 1960.

Resolved to recommend that the Treasurer be appointed to attend the above Conference.

1207. OUTDOOR STAFF:

(a) Accidents to workmen:

The Surveyor reported as to the circumstances in which Mr. A. I. Fuller had met with an accident whilst on duty and stated that details of the occurrence had been passed to the Treasurer for submission to the Council's Insurance Company.

(b) Mrs. W. M. Hurd:

With reference to minute 959 (p.485)/12/59, the Surveyor reported that Mrs. W. M. Hurd, cleaner, had returned to duty on the 3rd February, 1960.

(c) Mr. W. Mansfield, deceased:

The Surveyor reported that Mr. W. Mansfield, a member of the outdoor staff in the Housing Department, had died suddenly on the 16th January, 1960, whilst on duty. The Housing Manager reported as to the circumstances of the case and stated that a message of sympathy had been sent to Mr. Mansfield's widow.

(d) Mr. P. Adams - Extension of service:

The Treasurer reported that Mr. P. Adams, a member of the outdoor staff in the Surveyor's Department, would reach the retiring age of 65 years on the 26th February, 1960, and that the Surveyor was of the opinion that Mr. Adams could continue to carry out his duties satisfactorily after that date.

Resolved to recommend that the service of Mr. P. Adams with the Council be extended for a period not exceeding twelve months from the 26th February, 1960, in accordance with Section 7(1) of the Local Government Superannuation Act, 1937.

1208. STAFF:

(a) Payments for overtime:

The Treasurer reported as to the payments made in respect of overtime during the month of January, 1960.

(b) Clerk's department:

(i) Deputy Clerk - Resignation:

The Clerk reported that Mr. D. J. Wickens, Deputy Clerk, had tendered his resignation to take effect on the 18th April, 1960, having been appointed Deputy Town Clerk of Wood Green, and that the vacancy had been advertised.

He stated that, whilst Mr. Wickens' appointment as Deputy Clerk of this Council was terminable by three months' notice, the Town Clerk of Wood Green had asked whether the Council would release Mr. Wickens at an earlier date.

The Committee congratulated Mr. Wickens on his new appointment and wished him every success in the future.

Resolved to recommend

(1) That the Staff Sub-Committee be authorised to select a short list of applicants for the position of Deputy Clerk of the Council, to interview such applicants and to make an appointment, the meetings of the Staff Sub-Committee to be held on the 17th and 24th February, 1960; and

(2) That, in the event of the successful applicant for the position of Deputy Clerk commencing duties before the 18th April, 1960, the terms of the appointment of the present Deputy Clerk relating to the period of notice to be given be varied in order that he may relinquish his position before the 18th April, 1960, and that the Clerk be authorised to settle the date.

(ii) Clerical Assistant - Post-entry training:

Resolved to recommend that, in accordance with paragraph 8 of of the Scheme of Conditions of Service for Administrative, Professional, Technical and Clerical Services, Mr. D. W. Turton, Clerical Assistant in the Clerk's Department be permitted to attend day-time classes on one day in each week with a view to his sitting the examination for the General Certificate of Education in June next.

(c) Surveyor's department - Assistant Architect:

The Surveyor reported that Mr. F. E. Martin, an Assistant Architect in his department, had tendered his resignation to take effect on 1st March, 1960, having obtained an appointment with the Enfield Borough Council, and that the vacancy, which had been advertised, would be filled as soon as possible.

(d) Treasurer's department - Audit Assistant - Motor cycle allowance:

Resolved to recommend that Mr. R. Crossland, Audit Assistant in the Treasurer's department, be granted an allowance of 6d. per mile on a casual user basis in respect of the use by him of his private motor cycle on Council duties.

(e) Medical Officer of Health:

With reference to minute 606(c)(i)(p.319)/9/59, the Committee

considered the question of the continued appointment of Dr. C. M. Scott as temporary part-time Medical Officer of Health for the Urban District.

Resolved to recommend that the Minister of Health be requested to dispense with the requirements of Section 107(3) of the Local Government Act, 1933, and that subject thereto, the appointment of Dr. C. M. Scott be continued.

1209.

ORGANISATION AND METHODS:

(a) Survey:

The Clerk reported that S. J. Noel-Brown & Co. Ltd. had submitted the following progress report (No. 8 - Period 21st December, 1959, to 16th January, 1960) on their Organisation and Methods Survey in respect of the administrative departments of the Council:-

"We have during the period completed and forwarded our report to the Council on all administrative departments".

(b) Course:

The Clerk submitted a communication from the Royal Institute of Public Administration stating (i) that the next Organisation and Methods course would commence on Monday, 3rd October, 1960, at Haldane House, and would last for four weeks; (ii) that the course was designed to train full-time Organisation and Methods Officers and included instruction in the detailed methods of conducting an Organisation and Methods assignment, discussion of major problems of organisation and management, a short computer appreciation course and a three-day practical Organisation and Methods exercise in a public authority; and (iii) that officers attending this course were advised to spend a further three weeks attached to an established Organisation and Methods Unit before they took up duty with their employing authority and that the Institute could arrange such attachments, the fee for the course being as follows:-

Corporate members of the Institute	£30
Other authorities	£42

Resolved to recommend that no action be taken in the matter.

1210.

SALARIES - ANNUAL REVIEW:

In accordance with Clause 10(1) of the Financial Regulations of the Council, the Treasurer submitted a schedule relating to the salaries of the Council's staff.

Resolved to recommend

(1) That the normal annual salary increments be granted to all members of the staff as from 1st April, 1960, or such other dates as may be appropriate; and

(2) That any recommendations to be made by Heads of Departments in respect of particular members of their staff be considered after the report of S. J. Noel-Brown & Co. Ltd. on their Organisation and Methods Survey and the report of the Chief Officers of the Council thereon have been considered and dealt with by the Council.

1211.

LOCAL AUTHORITIES' CONDITIONS OF SERVICE ADVISORY BOARD - NEWS SUMMARY:

The Clerk reported that copies of issue No. 1 (Volume 4) of the above publication had been supplied to members of the Committee.

Signed at the next meeting of the Committee held on the 23rd February, 1960..

Cyril Jordan
Chairman at such meeting

EAST BARNET URBAN DISTRICT COUNCIL

1212.

SPECIAL SUB-COMMITTEE

ARREARS OF RENT

13th January, 1960.

PRESENT: Councillor C. Jordan in the Chair;
Councillors Gunning and Patrick.

INTERVIEW OF TENANTS:

The Clerk reported that, in accordance with minute 948(f)(p.479)/12/59, the tenants of the under-mentioned Council dwellings had been requested to attend for interview in view of the irregularity with which payments in respect of rent due from them had been made over a considerable period:-

- 4, Arundel Road
- 2, Boundary Court
- 78, Fordham Road
- 59, Linthorpe Road
- 69, Linthorpe Road
- 26, Northfield Road
- 65, Northfield Road
- 76, Northfield Road
- 41, Victoria Road
- 43, Westbrook Crescent

The Clerk submitted letters received from certain of the tenants and a telegram from one tenant stating that he would be unable to attend for interview. The Treasurer reported that only one of the cases was now in arrear.

The tenants of the following dwellings were interviewed by the Sub-Committee and each gave an assurance that, in future, the rent would be paid regularly on the due date:-

- 4, Arundel Road
- 2, Boundary Court
- 78, Fordham Road
- 26, Northfield Road
- 65, Northfield Road

Resolved that the tenants of the under-mentioned dwellings, who did not attend for interview at this meeting, be requested to attend for interview by this Sub-Committee at a meeting to be held on the 9th February, 1960, commencing at 7.15 p.m.:-

- 59, Linthorpe Road
- 69, Linthorpe Road
- 76, Northfield Road
- 41, Victoria Road
- 43, Westbrook Crescent.

Signed at the meeting of the
Finance Committee held
on the 23rd February, 1960

C. Jordan
Chairman at such meeting

EAST BARNET URBAN DISTRICT COUNCIL

SPECIAL SUB-COMMITTEE

1213.

ARREARS OF RENT

9th February, 1960.

PRESENT: Councillor C. Jordan in the Chair;
Councillors Gunning and Patrick.

INTERVIEW OF TENANTS:

The Clerk reported that, as instructed at the last meeting of this Sub-Committee, the tenants of the under-mentioned Council dwellings had been requested to attend for interview at this meeting:-

59, Linthorpe Road
69, Linthorpe Road
76, Northfield Road
41, Victoria Road
43, Westbrook Crescent

The Clerk submitted a letter from the tenant of No. 59, Linthorpe Road, stating that he would be unable to attend for interview.

The Treasurer reported that only one of the cases was now in arrear.

The tenants and the wife of one of the tenants of the following dwellings were interviewed by the Sub-Committee and each gave an assurance that, in future, the rent would be paid regularly on the due date:-

69, Linthorpe Road
76, Northfield Road and
43, Westbrook Crescent

The tenants of Nos. 59, Linthorpe Road and 41, Victoria Road did not attend.

Resolved to recommend that the tenants of Nos. 59, Linthorpe Road and 41, Victoria Road be informed that, in the event of further reports as to arrears of rent in their cases being received, notices to quit the dwellings concerned will be served upon them.

Signed at the meeting of the
Finance Committee held
on the 23rd February, 1960.

C. Jordan
Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

MEETING OF THE COUNCIL

Monday, 15th February, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.)
in the Chair;
Councillors Berry, Blankley, Clarke, Cutts-Watson, Gunning,
Head, Hebron, Hider, Jobbins, Jordan, Ken Lewis, Mills, Passingham,
Patrick, Seagroatt, Mrs. Stanfield and Willis.

1214. MINUTES:

The minutes of the meeting of the Council held on the 18th January, 1960, were signed by the Chairman as a correct record of the proceedings.

Councillor Patrick referred to minute No. 1102 (Youth Council for East Barnet) and stated that he had been asked by the East Barnet Youth Council to express their sincere thanks for the Council's co-operation in the formation of the Youth Council.

1215. ALLOTMENTS COMMITTEE:

It was moved by Councillor Mills and seconded by Councillor Berry and

Resolved that the minutes as now submitted of the meeting of the Allotments Committee held on the 27th January, 1960, be approved and the recommendations therein contained adopted.

1216. HOUSING COMMITTEE:

(a) Councillor Patrick moved and Councillor Hider seconded that the minutes as now submitted of the meeting of the Housing Committee held on the 1st February, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Gunning referred to minute No. 1124(e) (Council accommodation - special cases) and, in expressing concern at the lack of accurate information on the number of cases of special housing need in the District, due to the fact that the housing waiting list had been closed for several years, asked the Chairman of the Committee whether the Committee would consider calling for a fresh appraisal of housing needs in the District.

In reply Councillor Patrick stated that he appreciated Councillor Gunning's concern in the matter but felt that it would not be until March, 1961, that the Council's slum clearance programme would be sufficiently advanced to enable the Council to consider opening a new housing list or dealing with names on the existing housing list. He suggested, however, that it might be possible for the point raised by Councillor Gunning to be considered when the Officers' Report on the housing programme for 1961 was submitted.

(c) Councillor Seagroatt referred to minute No. 1128 (Extension of St. Mary's School - No. 69, Church Hill Road) and asked the Chairman of the Committee whether it was intended to recommend the Council to rehouse the tenants of 69, Church Hill Road.

In reply Councillor Patrick stated that the Committee were making no recommendation at the moment but that the position would be reviewed, probably at the April meeting of the Committee.

(d) Councillor Gunning referred to minute No. 1122 (No. 138, East Barnet Road) and asked the Chairman of the Committee for an assurance that, in any similar cases in future, the Council would agree with the owner, in advance, the rent to be charged for the accommodation which would be offered to the person to be nominated by the Council.

Council Meeting - 15th February, 1960.

In reply Councillor Patrick stated that he could not give the assurance asked for, but he thought that the Committee had profited from their experience in this case and would bear it in mind when dealing with any cases of a similar nature in the future.

(e) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1217. GENERAL PURPOSES COMMITTEE:

(a) It was moved by Councillor Cutts-Watson and seconded by Councillor Mills that the minutes as now submitted at the meeting of the General Purposes Committee held on the 2nd February, 1960, be approved and the recommendations therein contained adopted, subject in the case of minute No. 1174 to the substitution of the name of Councillor Seagroatt for that of Councillor Head in the attendance list for the meeting of the Swimming Pool Sub-Committee on the 6th January.

(b) Councillor Patrick referred to minute No. 1161 (Housing Office - 1, Lyonsdown Road) and asked the Chairman of the Committee for an assurance that the works of adaptation at 42, Lytton Road, would be delayed until the Council knew whether or not they would be able to retain possession of 1, Lyonsdown Road, by virtue of an Order such as was envisaged in the Requisitioned Houses Bill.

In reply Councillor Cutts-Watson stated that it was not at all certain whether any such Order would extend to the offices at 1, Lyonsdown Road, and that the Committee felt that the plans for the transfer of Departments as set out in the minute should go ahead.

Councillor Patrick asked whether any transfer of the Departments would take place before the Council knew whether or not their powers to hold 1, Lyonsdown Road would be extended.

In reply Councillor Cutts-Watson stated that, since any such extension of the Council's powers depended upon legislation which was not yet enacted, it was not possible to foresee when any such extension would be likely to be obtained.

(c) As an amendment it was moved by Councillor Jobbins and seconded by Councillor Blankley that the said minute No. 1161 be referred back to the Committee for further consideration in conjunction with the report on the recent Organisation and Methods Survey, and the Report of the Council's Officers thereon, shortly to be submitted.

Councillor Jobbins asked that the voting on the amendment be recorded so as to show whether each Member present and voting gave his vote for or against the amendment.

Six voted in favour of the amendment (Councillors Blankley, Gunning, Jobbins, Jordan, Patrick and Seagroatt) and eleven against (Councillors Berry, Clarke, Cutts-Watson, Head, Hebron, Hider, Ken Lewis, Mills, Passingham, Mrs. Stanfield and Willis) and the amendment was declared lost.

(d) As an amendment it was moved by Councillor Berry and seconded by Councillor Passingham that the minute No. 1162 (Public Libraries) be referred back to the Committee for further consideration.

Thirteen voted in favour of the amendment and it was declared carried.

(e) As a further amendment it was moved by Councillor Gunning and seconded by Councillor Seagroatt that minute No. 1168 (Joint Fuel Tax Committee) be referred back to the Committee for further consideration.

Council Meeting - 15th February, 1960.

Five voted in favour of the amendment and the majority against and it was declared lost.

(f) Councillor Head referred to minute No. 1164 (Council Meetings and Council Minutes) and asked the Chairman of the Committee upon what grounds they recommended refusal of the request by the East Barnet Ratepayers Association.

In reply Councillor Cutts-Watson stated that the Committee felt that the "Bulletin" (the official publication of the East Barnet Ratepayers Association which was the subject of the application) could not be considered as an organ of the press and that the Editor could not be afforded the same facilities as are available to members of the Press.

Councillor Berry asked whether the Committee's recommendation was that both items of the Association's request should be refused.

In reply Councillor Cutts-Watson confirmed that this was so, although the refusal of permission for Mr. A.C. Baker to attend meetings of the Council related only to his attendance in the capacity of Editor of "Bulletin" and there was, of course, no intention to suggest that Mr. Baker would not be welcome at Council Meetings as a member of the public.

(g) As a further amendment it was moved by Councillor Berry and seconded by Councillor Head that the said minute No. 1164 be referred back to the Committee for further consideration.

Two voted in favour of the amendment and the majority against and it was declared lost.

(h) The original motion contained in paragraph (a) above, subject to the agreed amendment referred to in paragraph (d), was then put to the meeting and declared carried and it was

Resolved accordingly.

1218. TOWN PLANNING AND PARKS COMMITTEE:

(a) It was moved by Councillor Clarke and seconded by Councillor Head that the minutes as now submitted of the meeting of the Town Planning and Parks Committee held on the 8th February, 1960, be approved and the recommendations therein contained adopted with the exception of the following minute and parts of minutes in which Councillor Jobbins desired to disclose a pecuniary interest, and which be considered separately:-

<u>Minute Number</u>	<u>Subject</u>
1178(a) (part)	Plans Nos. 10708 and 10709.
1179(c)	Use of land at Meadway for residential purposes.
1184 (part)	Plan No. 5550.

(b) Councillor Jobbins stated that he proposed to move an amendment in respect of minute No. 1181(a) (Oakleigh Park Depot and Sidings) whereupon as an amendment it was duly moved and seconded that minutes Nos. 1181(a) and (b) be considered by the Council in Committee and this amendment was declared carried. (See minute No. 1223 below).

(c) The motion referred to in paragraph (a) above, subject to the agreed amendment contained in paragraph (b) was then put to the meeting and declared carried and it was

Resolved accordingly.

Council Meeting - 15th February, 1960.

(d) It was moved by Councillor Clarke and seconded by Councillor Head that the minute and parts of minutes excepted from the motion referred to in paragraph (a) above be approved and the recommendations thereto appended adopted so far as they relate thereto.

(e) Councillor Seagroatt asked whether any complaints had recently been received from residents in the vicinity of the builder's yard and workshop which was the subject of plan No. 5550 and Councillor Clarke replied in the negative.

(f) The motion contained in paragraph (d) was then put to the meeting and declared carried and it was

Resolved accordingly.

(Councillor Jobbins disclosed his pecuniary interest in the subject matter of this motion and retired from the meeting whilst it was being discussed and voted upon).

1219. FINANCE COMMITTEE:

(a) It was moved by Councillor Jordan and seconded by Councillor Head and

Resolved that the minutes as now submitted of the meeting of the Finance Committee held on the 9th February, 1960, be approved and the recommendations therein contained adopted, with the exception of minute No. 1208(b)(i) (Deputy Clerk - Resignation) which minute be considered separately.

(b) It was moved by Councillor Jordan and seconded by Councillor Head that the said minute No. 1208(b)(i) be approved and the recommendations therein contained adopted.

(c) As an amendment it was moved by Councillor Seagroatt and seconded by Councillor Gunning that, for the words "to make an appointment, the meetings of the Staff Sub-Committee to be held on the 17th and 24th February, 1960" in the first paragraph of the recommendations, there be substituted the words "for the full Council to consider making an appointment from the Sub-Committee's short list, in Committee, on the 24th February, 1960".

Six voted in favour of the amendment and the majority against and it was declared lost.

(d) The motion contained in paragraph (b) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1220. DEPOSITED PLANS:

(a) New Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
10022 (Amended)	12 Elderly persons' dwellings at "Osidge", Chase Side.	Para. (2)
10234 (Amended)	4 flats and 4 garages at "Rookwood", Blagdens Lane.	Para. (2)
10554 (Amended)	Detached house and garage at The Drive (rear of 79, Lycnsdown Road).	Para. (1)

Council Meeting - 15th February, 1960.

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
10718	Builder's store building at rear of 20, Victoria Road.	Para. (1)
10701 (Amended)	Attic room at 49, Clifford Road.	Para. (1)
10725	Extension to existing factory, 20-22, Lancaster Road.	Para. (1)
10734	Extension at rear of 65, Brookhill Road.	Para. (2)
10735	Opening between living rooms at 48, Connaught Avenue.	Para. (1)
10740	New soil drain at Gothic House, Hadley Common.	Para. (1)
10744	Additional room at 130, Hadley Road.	Para. (2)
10748	Opening between living rooms at 134, Weirdale Avenue.	Para. (1)
10750	Opening between living rooms at 12, Abbotts Road.	Para. (1)
10751	Bay window to rear living room at 21, Stuart Road.	Para. (1)

Resolved (1) that, with the exception of plans Nos. 10022 (Amended), 10234 (Amended), 10734 and 10744, the above plans be passed under the Council's Building Byelaws; and

(2) that the following plans be rejected under such Byelaws for the reasons stated:-

<u>Plan No.</u>	<u>Reason</u>
10022 (Amended)	That additional information is required in respect of reinforced concrete floors, stairs and slab, sizes of steelwork and fire resistance.
10234 (Amended)	That additional information is required with regard to drainage.
10734	That additional information is required in respect of wall thickness, fire resistance, thermal insulation, size of joists and drainage.
10744	That additional information is required in respect of reinforced concrete floor, damp proof course, roof covering and siting.

(b) Partially Exempt Buildings.

The Surveyor submitted the following plans for consideration:-

Council Meeting - 15th February, 1960.

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision (below).</u>
6322 (Amended)	Garage at 83, Burlington Rise.	Para. 3
10711	Garage at 8, Monkfrith Way.	Para. 3
10720	Garage at 15, Chase Way.	Para. (1)
10727	Garage at 139, Hampden Way.	Para. (1)
10733	Six garages at rear of 18, King Edward Road.	Para. (3)
10737	Garage at 104, Mount Pleasant.	Para. (1)
10741	Double garage at 82, Osidge Lane.	Para. (1)
10742	Garage at 45, Burlington Rise.	Para. (3)
10747	Garage at 43, Netherlands Road.	Paras. (1) & (2)

Resolved (1) that, with the exception of plans Nos. 6322 (Amended), 10711, 10733 and 10742, the above plans be passed under the Council's Building Byelaws;

(2) that, in the case of plan No. 10747 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises; and

(3) that the following plans be rejected under the Building Byelaws for the reasons stated:-

<u>Plan No.</u>	<u>Reason</u>
6322 (Amended)	That plans and written particulars are required.
10711	That additional information is required with regard to siting.
10733	That additional information is required with regard to drainage.
10742	That additional plans and details of walls are required.

1221. SEALING OF DOCUMENTS:

It was moved by Councillor Mills and seconded by Councillor Berry and

Resolved that the Common Seal of the Council be affixed to, or the Clerk of the Council do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any of the matters and recommendations contained in the minutes as presented to, and approved by, the Council at this meeting.

1222. COUNCIL IN COMMITTEE:

It was duly moved and seconded and

Resolved that the Council do now go into Committee.

Council Meeting - 15th February, 1960.

1223. TOWN PLANNING AND PARKS COMMITTEE - OAKLEIGH PARK DEPOT AND SIDINGS:

(a) It was duly moved and seconded that minutes numbers 1181(a) and (b) (Oakleigh Park Depot and Sidings - Enforcement Notices and Appeals to the Minister of Housing and Local Government) be approved and the recommendations therein contained adopted.

(b) As an amendment it was duly moved and seconded that, for the recommendations contained in minute No. 1181(a) (Enforcement Notices - Appeals) there be substituted the words 'that no further action be taken in this matter'.

Seven voted in favour of the amendment and ten against and it was declared lost.

(c) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

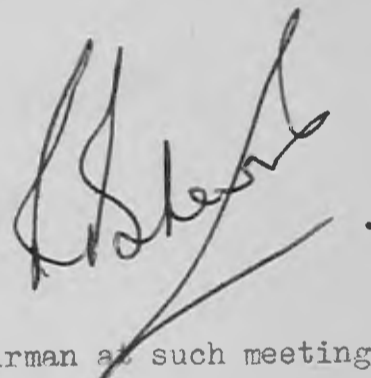
Resolved accordingly.

1224. COUNCIL IN OPEN MEETING:

It was moved by Councillor Head and seconded by Councillor Cutts-Watson and

Resolved that the foregoing proceedings of the Council in Committee be approved and the decision therein recorded adopted.

Signed at the next meeting of the Council held on the 21st March, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

ROAD SAFETY COMMITTEE

Tuesday 16th February, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor G. A. J. Gunning in the Chair;
Councillors Cutts-Watson, Hebron, Seagroatt and
Mrs. Stanfield.
Messrs. W. R. Cobden, J. C. Phypers, and H. A. Smith.
Colonel E. A. Beake.
Master Michael Langstaff and Master Geoffrey Moule
(members of the Barnet and East Barnet Junior Accident
Prevention Council) were also present.

(Prior to the commencement of the proceedings of the meeting the Chairman of the Council presented safe driving diplomas awarded by the Royal Society for the Prevention of Accidents to five of the Council's drivers in respect of one year of accident free driving (fifth year) and he expressed to them the Council's congratulations and appreciation of their endeavours. Eleven other drivers who had also qualified for the safe driving diplomas were unable to attend the meeting).

1225. MINUTES:

The minutes of the meeting of the Committee held on the 20th October, 1959, were signed by the Chairman as a correct record of the proceedings.

1226. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were received from Councillors Jobbins and Patrick.

1227. RATE ESTIMATES 1960/61:

The Treasurer submitted the estimates of income and expenditure for the year 1960/61 together with details of the estimates and approximate actual income and expenditure for 1959/60.

Resolved That the Finance Committee be asked to include the following items of income and expenditure, so far as this Committee is concerned, in the estimates for the financial year 1960/61:-

	<u>Income</u>	<u>Expenditure</u>
	£.	£.
<u>Administration</u>		
(Salary and travelling expenses of staff exclusively employed, other salaries and expenses, office expenses etc., Royal Society contribution, etc.)		635
<u>Propaganda</u>		
(Posters, press advertisements, films, general propaganda, local road safety functions, equipment etc.)		300
<u>Training</u>		
(Cycle training schemes and other training activity)		30
<u>Joint expenses</u> with Barnet Urban District Council	1	£965
	<u>£1</u>	<u>£965</u>

1228. NEW BILLS AND LEGISLATION:

The Clerk submitted for the information of the Committee, a report upon the provisions of the Road Safety Bill and the Road Traffic (Driving of Motor Cycle and Mopeds) Bill.

A copy of the above report was circulated to each member of the Committee.

1229. ROAD SAFETY ORGANISER'S REPORT:

The Road Safety Organiser submitted his report and the Committee noted the following matters reported by him:-

(i) Cycling Proficiency.

That Cycling Proficiency Training had been given at Southaw School and that 37 girls had subsequently passed the cycling proficiency test, eight of whom had been awarded pennants, and that arrangements would be made for training and tests to be carried out over the Easter Holiday period as in previous years.

(ii) Christmas Campaign.

That, in co-operation with the Barnet Road Safety Organisation, a joint campaign had been carried out during the week 14th-19th December, 1959, and the campaign included the following events:-

- (a) installation of a Road Safety stand and Christmas tree in the foyer of the Odeon Cinema, from which road safety propaganda material was distributed each evening by members of the Barnet and East Barnet Junior Accident Prevention Council to patrons of the Cinema.
- (b) distribution of novelties, story books etc., at the above Cinema by the "Spirit of Christmas" (Miss Glynn Treasure, member of the Barnet and East Barnet Junior Accident Prevention Council) at the Children's Matinee on Saturday, 19th December; and an address on road safety had been given to the audience by the Chairman of the Committee and the Chairman of the Barnet Road Safety Organisation;
- (c) distribution by local branch libraries of 4,000 book-marks bearing seasonal road safety slogans; distribution of 10,000 slogan bearing paper bags by shops in the District; and display of seasonal notices on public notice boards.

(iii) National Road Safety Poster Competition.

That he had received many enquiries from local schools and individuals concerning the above competition; that arrangements would be made for the judging of the designs received and that full details of these arrangements would be made known to the Committee at a later meeting.

(iv) Film Shows, Talks etc.

That, since the last meeting, he had given eight film shows and talks to various local organisations.

(v) Barnet and East Barnet Junior Accident Prevention Council.

That, in addition to their participation in the Christmas Campaign, the Barnet and East Barnet Junior Accident Prevention Council had, at the request of the Road Research Laboratory, agreed to take part in the Motor Cyclist Safety Helmet Census; that the Barnet and East Barnet Junior Accident Prevention Council had entered a team in the Herts County J.A.P.C. Quiz, the first round of which would take place on the 31st March, 1960; and that four members of the Junior Council had attended a J.A.P.C. Social Evening held by Finchley J.A.P.C. on the 23rd January, 1960.

(vi) RoSPA House Visits.

That during December, 1959, parties of school children from Ashmole and Southaw Schools had visited RoSPA House Training Centre and Exhibition.

1230. ROAD SAFETY STALL (EQUIPMENT):

The Road Safety Organiser reported that the road signs board used on the road safety stall was now out of date, and he sought authority to purchase a new board and an additional "Police Signals" board at a total cost of about £19. 10s. 0d.

Resolved to recommend that the Road Safety Organiser be authorised to purchase the above boards.

1231. ROAD SAFETY OFFICERS' CONFERENCE, 1960:

The Clerk reported that the Chairman of the Committee (Councillor Gunning) had approved the attendance of the Road Safety Organiser at a Road Safety Organisers' Conference held on the 28th January, 1960, and the Road Safety Organiser submitted a report on the proceedings at the Conference.

Resolved to recommend that the action taken be approved.

1232. ROAD SAFETY OFFICERS' COURSE, 1960:

The Clerk submitted a letter dated 9th December from the Chief Divisional Organiser of the Royal Society for the Prevention of Accidents inviting the Council to appoint the Road Safety Organiser to attend the Road Safety Organisers' Course to be held at Brighton from 5th to 7th April, 1960.

Resolved to recommend

(1) that the Road Safety Organiser be appointed to attend the Road Safety Organisers' Course to be held at Brighton from 5th to 7th April, 1960; and

(2) that the expenses incurred thereby be shared equally with the Barnet Urban District Council.

1233. WOMEN'S CAMPAIGN FOR ROAD SAFETY:

The Clerk submitted a letter dated 23rd October, 1959, from the Divisional Accident Prevention Officer of the Royal Society for the Prevention of Accidents stating that the Women's Voluntary Service have agreed to carry out a Campaign among the members of their Darby and Joan Clubs and asking this Committee to assist the Women's Voluntary Service by providing road safety literature, and if possible, arranging for film shows for the Clubs.

Road Safety Committee - 16th February, 1960.

The Road Safety Organiser reported on the above request and stated that he had written to seven local old peoples' clubs of the East Barnet Old Peoples Welfare Association with regard to the matter.

1234. "ROADCRAFT" CAMPAIGN - PHASE IV:

The Clerk reported receipt of a letter dated 16th November, 1959, from the Secretary of the London Accident Prevention Council forwarding for the information of the Committee a copy of the minutes of a meeting held at Finchley on 4th November, 1959, to discuss the Roadcraft Campaign and thanking the Chairman and members of the Road Safety Committee and the Council's officers for their help in the competition and for the excellent results which had been achieved.

1235. NATIONAL ROAD SAFETY CAMPAIGN, 1960. METROPOLITAN DIVISIONAL PROGRAMME:

The Clerk submitted a letter dated 16th November, 1959, from the Divisional Accident Prevention Organiser giving details of a proposed programme for the Metropolitan Division for 1960, and asking the Committee to co-operate in making the programme a success.

The Divisional Accident Prevention Organiser drew attention to the proposed Metropolitan Motor Cyclist of the Year Competition and the operation of the R.A.C./A.C.U. Scheme for learner motor cyclists and asked the Committee to participate in the Campaign and scheme.

The Clerk reported that the phases of the National Campaign would be as follows:-

- | | | | |
|-----------------------------|---|--|------------|
| January 1st - March 31st | - | Check yourself
Check your vehicle |) Campaign |
| April 1st - July 24th | - | Metropolitan Motor Cyclist of
the Year Road Safety Competition. | |
| May 2nd - September 30th | - | Honour Your New Code | |
| October 1st - December 31st | - | "Hours of Darkness Campaign". | |

The Road Safety Organiser reported on the Motor Cyclist of the Year Competition and asked the Committee to give consideration to the provision of prizes for the preliminary heats which would be run in this District.

Resolved to recommend

(1) that the Road Safety Organiser be authorised to arrange with the Clerk of the Council for such assistance as is possible to be given to the Barnet and District Motor Cycle Club with regard to the above preliminary heat; and

(2) that expenditure not exceeding the sum of £5 be authorised for the provision of prizes in connection with the preliminary heat.

1236. HIGHWAY CODE:

The Clerk submitted a letter dated 29th October, 1959, from the Ministry of Transport and Civil Aviation stating that a new edition of the Highway Code received the approval of Parliament in July; that arrangements for the printing of the large numbers of copies required were in hand, and that the code, priced at 6d., was on sale to the public.

The Ministry stated that it is not proposed to make a house-to-house distribution of the new code, and that free issues would be confined to first applicants for provisional licences and other special

Road Safety Committee - 16th February, 1960.

groups, and hoped that the Council would do all in their power through the activities of the Road Safety Committee to stimulate interest in the new code and to encourage its observance by all road users.

The Clerk reported that a copy of the above code had been sent to each member of the Committee.

1237. TRAFFIC BY FACTORY PREMISES OF STANDARD TELEPHONES AND CABLES LTD:

The Clerk submitted a letter dated 14th December, 1959, from the Secretary of the Friern Barnet Branch of the Amalgamated Engineering Union, stating (i) that it was felt by the members of the Branch who work at Standard Telephones and Cables Ltd., that the Council should be asked to examine the possibility of providing some official safeguards in relation to the times at which motor traffic is leaving the Company; and (ii) that it is fast becoming a very dangerous situation when at peak times cars are leaving the Company's car park, and there is an increasing amount of traffic travelling north along Brunswick Park Road and it was felt that some provision on the grounds of safety should be made by either the Council or the local Police.

The Clerk reported on this matter and it was

Resolved to recommend

(1) that the Friern Barnet Branch of the Amalgamated Engineering Union be informed that the Council do not consider that the difficulty can be overcome by any powers that the Council possess; and

(2) that the attention of the local Police be drawn to the above matter.

1238. ROSPA HOUSE TRAINING CENTRE AND EXHIBITION - CONTRIBUTION:

The Clerk submitted a letter dated 9th November, 1959, from the Royal Society for the Prevention of Accidents thanking the Council for past support and asking the Council to continue in 1960/61 the same financial support which they have previously contributed toward the expenses of the Training Centre and Exhibition.

The Clerk reminded the Committee that the Council for the year 1959/60 contributed the sum of £50 and it was

Resolved to recommend that the Council contribute the sum of £50 toward the expenses of the RoSPA House Training Centre and Exhibition for the year 1960/61.

1239. NATIONAL ROAD SAFETY CONGRESS, 1960, ROAD SAFETY FORUM:

The Clerk submitted a letter dated 9th November, 1959, from the Secretary of the London Council of the Royal Society for the Prevention of Accidents inviting the Council to submit resolutions for discussion by the Road Safety Forum which will be included in the 1960 National Safety Congress programme.

Resolved That the Secretary of the London Council of the Royal Society for the Prevention of Accidents be asked to submit the following resolutions to the Road Safety Forum for discussion -

- (i) That it would be in the interests of Road Safety if the studs at the approaches to zebra pedestrian crossings were extended to cover the whole width of the carriageway thus making it illegal for vehicles to park on the carriageway between the studs and the pedestrian crossing; and

Road Safety Committee - 16th February, 1960.

- (ii) That Road Traffic signs (for example, 'Bend' signs) should bear more relation to the road with which they are concerned.

1240. SITING OF PILLAR BOX:

The Clerk submitted a letter dated 8th December, 1959, from the Secretary of the Barnet and District Post Office Advisory Committee stating that, at the last meeting of the Advisory Committee, the matter of the siting of the pillar-box at the junction of Potters Road and Woodville Road was discussed and it was stated that if a driver pulled up a few feet from the white line, his view to the left into Potters Road would be completely blocked.

The Head Postmaster concurred with the Advisory Committee's view that the matter should be brought to the notice of the Council's Road Safety Committee with a view to enquiring whether it was thought that the pillar-box should be re-sited by the post office on the grounds of Road Safety.

The Surveyor reported as to the siting of the above pillar box, and it was

Resolved That the General Purposes Committee be asked to arrange for the pillar box at the junction of Potters Road and Woodville Road to be re-sited.

1241. PARKING AT BUS STOPS:

The Clerk submitted a letter dated 23rd October, 1959, from the London Council of the Royal Society for the Prevention of Accidents stating that the London Council at their last meeting on the 14th October, 1959, decided as follows:-

"That this Council recommends to constituent Local Authorities that, in as many cases as necessary within their own boundaries they paint 'cages' with the words "BUS STOP" also, that where any road improvements take place it is desirable that the Local Authorities look into the question of providing lay-bys at bus "draw ins".

The London Accident Prevention Council asked the District Council to give sympathetic consideration to the above recommendation.

The Surveyor reported that action as encouraged in the above recommendations had already been carried out in this District.

1242. LONDON ACCIDENT PREVENTION COUNCIL:

Mr. W. R. Cobden submitted a report upon the proceedings of a meeting of the London Council of the Royal Society for the Prevention of Accidents which had been held on the 13th January, 1960.

1243. ACCIDENT STATISTICS:

(a) Monthly:

The Clerk submitted details of road accidents in the district involving death or personal injury during the months of, September, October, November and December 1959. (There having been 64, accidents involving the death of one person and serious injury to 13 persons).

(b) Annual:

The Road Safety Organiser submitted statistics of accidents which had occurred in East Barnet during 1959, as compared with the accidents which had occurred during the year 1958, as follows:-

Road Safety Committee - 16th February, 1960.

	<u>1958</u>	<u>1959</u>
Number of Accidents	127	169
Number of Casualties	151	211
<u>Class of Road User Involved</u>		
Pedestrians	27	38
Cyclists	40	42
Motor Cyclists	42	63
Motorists (driver or passenger)	42	68
<u>Degree of Injury</u>		
Fatal	3	2
Serious	30	32
Slight	118	177

The Road Safety Organiser reported that the above figures indicated an increase of about 40% during the year 1959 and the Surveyor submitted a map showing the location of accidents in the District.

1244. JUNCTION OF VICTORIA ROAD WITH EAST BARNET:

A Member of the Committee referred to the speed at which traffic entering East Barnet Road from Victoria Road by the "Alexandra" public house, and he asked the Committee to consider the erection of suitable traffic signs at this junction.

Resolved to recommend that this matter be deferred until the next meeting of the Committee to enable members to view the junction.

1245. EAST BARNET ROAD - STATION ROAD:

A Member drew the attention of the Committee to the speed with which vehicles used that section of road between Barclays Bank in Station Road and the junction of East Barnet Road with Victoria Road (northern end) and to the number of accidents which occurred on such section of road during 1959, and he asked the Committee to consider whether suitable traffic signs should be erected on this section of road.

Resolved That the General Purposes Committee be asked to consider the erection of suitable traffic signs on the above section of road.

1246. HADLEY WOOD ROAD MARKING OF WHITE LINES:

A Member drew the Committee's attention to the marking of white painted lines on the carriageways at the junction of Hadley Wood Road and Camlet Way, and he stated that, in his opinion, the lines could have been marked in more advantageous positions from a traffic point of view.

Resolved to recommend that the Surveyor be asked to report on this matter at the next meeting of this Committee.

1247. CHAIRMAN OF THE COMMITTEE:

The Chairman of the Committee (Councillor Gunning) thanked the Members of the Committee and the Officers for the co-operation he had received from them during his Chairmanship during the past year and the Committee thanked the Chairman for his Chairmanship during the past year.

Signed at the next meeting of the
Committee held on the
21st. June, 1960.

Aluminium

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 23rd February, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

Councillors Berry, Clarke, Hebron, Jobbins and Passingham
were also present.

1248. MINUTES:

The minutes of the meeting of the Committee held on the 9th
February, 1960, were signed by the Chairman as a correct record of
the proceedings.

1249. ORGANISATION AND METHODS SURVEY:

In accordance with minute 963 (p.488)/12/59, the Committee con-
sidered the report of S. J. Noel-Brown & Co. Ltd., Local Government
Consultants, on the administration of all Departments of the Council,
together with the report of the Heads of Departments thereon, which
documents had previously been circulated to all members of the Council.

The Clerk reminded the Committee that, at the meeting of the
Council held on the 14th December, 1959, (minute 970 (p.491)) when
the Chairman of the Committee (Councillor Jordan) was asked whether
all members of the Council would have an opportunity of discussing
the report of the Consultants before the stage at which recommendations
by the Committee based on the report were submitted to the Council, the
Chairman of the Committee had replied that he was of the opinion that
the report should first be considered at a special meeting of the
Committee (vide: minute 963 (p.488)/12/59), but that he was prepared
to ask the Committee at such special meeting (i.e. this meeting) to
consider deferring their recommendations on the report to a further
special meeting of the Committee to which all members of the Council
would be invited, and at which they would be free to discuss the
contents of the report.

The Clerk reported that S. J. Noel-Brown & Co. Ltd. had sub-
mitted the following progress report (No. 9 - Period 18th January to
13th February, 1960) on their Organisation and Methods Survey:-

"As stated in our last progress statement we have completed
the review and forwarded our report to the Council. We shall
be pleased to attend the appropriate Committee in due course."

Resolved

(1) That at this meeting preliminary consideration be given
to the reports of the Consultants and of the Heads of Departments,
with the Committee only expressing opinions thereon, and that
recommendations be not made to the Council at this stage;

(2) That a further special meeting of the Committee be held
on the 15th March, 1960, at 7.30 p.m. and that all members of the
Council be invited to attend such meeting; and

(3) That the Consultants be requested to send representatives to
such meeting.

Finance Committee - 23rd February, 1960.

The Committee then discussed the reports and their remarks or opinions thereon are as set out below:-

COMMITTEE STRUCTURE

Paragraph No. in report
of Consultants.

Remarks or opinion of
Committee

5

Consideration deferred.

CLERK'S DEPARTMENT

(a) Legal Work

11(a) and (b)

Recommendations should not be adopted.

(b) Administrative Work

16

Officers requested to submit their recommendation to the Committee.

23

Adoption or otherwise of recommendation should be left to the discretion of the Clerk.

24

Recommendation should be adopted.

27

Recommendation should be adopted.

31

Experience should be gained by the introduction of machines in one department, (See paragraph 169) and in the meantime consideration of this recommendation should be deferred.

34

Recommendation should not be adopted.

TREASURER'S DEPARTMENT

(a) Internal Audit

52

Recommendation should be adopted.

55

Recommendation should be adopted. (See also paragraph 184).

57

Recommendation should not be adopted.

TREASURER'S DEPARTMENT (Continued)

(b) Accountancy and
Establishment Work:

(i) Expenditure and
Establishment Section:

<u>Paragraph No. in report of Consultants,</u>	<u>Remarks or opinion of Committee</u>
60	Recommendation should be adopted.
62	Recommendation should not be adopted.
63	Recommendation should not be adopted.
66	Recommendation should be adopted. (See also paragraph 140).
67	Recommendation should not be adopted.
68	Recommendation should be adopted.
70	Recommendation should be adopted.
	(ii) <u>Income Section:</u>
80	Recommendation should be adopted.
81	Recommendation should not be adopted.
82	Recommendation should not be adopted. (See also paragraph 157).
85	Recommendation should be adopted.
	(iii) <u>Machine Section:</u>
91	Recommendation should not be adopted.
92	No action is now necessary on this recommendation.

ENGINEER AND SURVEYOR'S DEPARTMENT:

(i) Engineering Section:

108	Authorised establishment should be 15. Consideration of gradings deferred.
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ENGINEER AND SURVEYOR'S DEPARTMENT:

(ii) Architectural Section:

<u>Paragraph No. in report of Consultants.</u>	<u>Remarks or opinion of Committee</u>
112	Authorised establishment should be 7. Consideration of gradings deferred.
113	Recommendations should not be adopted.
114	Recommendation should not be adopted.

(iii) Town Planning and
Building Inspection:

124	Adoption or otherwise of recommendation should be left to the discretion of the Surveyor.
126	Recommendation should be adopted, but implementation thereof should be deferred until existing books of forms have been used.
127	Adoption or otherwise of the recommendation should be left to the discretion of the Surveyor.
128	Recommendation should not be adopted.
130	Recommendation should be adopted.

(iv) Clerical Section:

(a) Stores:

137	Recommendations should not be adopted.
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(b) Wages:

140	Recommendation should be adopted.
-----	-----------------------------------

(c) Rechargeable
Work:

142	Recommendation should be adopted.
144	Recommendation should be adopted.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued):

(iv) Clerical Section (Continued):

Paragraph No. in report
of Consultants.

Remarks or opinion of
Committee

(d) Orders and
Invoices:

146 Recommendations should not be adopted.

(e) Miscellaneous
Clerical Work:

147 Recommendations should be adopted.

148 Recommendations should be adopted. (See also paragraph 68).

150 Recommendation should be adopted.

151 Recommendation should be adopted.

154 Recommendation should be considered by all Committees.

155 Recommendation should not be adopted.

157 Recommendation should not be adopted. (See also paragraph 82).

158 Recommendation should not be adopted.

160 The adoption or otherwise of the recommendation should be left to the discretion of the Surveyor.

161 Recommendation should be adopted.

164 Consideration deferred.

166 Recommendation should be adopted.

167 Recommendation should be adopted.

169 Recommendations should be adopted.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(v) Parks Section:

Paragraph No. in report
of Consultants.

Remarks or opinion of
Committee

184

Recommendation should be adopted. (See also paragraph 55).

HOUSING DEPARTMENT

(i) Rent Collection:

205

Recommendation should be adopted.

(ii) Repairs and
Maintenance:

211

Adoption or otherwise of the recommendations should be left to the discretion of the Housing Manager.

(iii) Stores:

215

Recommendations should be adopted in principle, but the implementation thereof would not be practicable at present.

(iv) Miscellaneous
Clerical Work:

223

Recommendation should be adopted.

224

Recommendation should be adopted.

225

Recommendation should be adopted.

229

Recommendation should be adopted.

230

Recommendation should be implemented at the appropriate time.

PUBLIC HEALTH DEPARTMENT

(a) Inspection Work:

241

Establishment should be increased by one qualified Public Health Inspector. Consideration of grading deferred.

PUBLIC HEALTH DEPARTMENT (Continued)

(b) Administrative and
Clerical Work:

Paragraph No. in report
of Consultants.

Remarks or opinion of
Committee

245

Adoption or otherwise of recommendation should be left to the discretion of the Medical Officer of Health and Chief Public Health Inspector.

246

Recommendation should be considered by the General Purposes Committee.

247

Recommendation should be adopted.

GENERAL MATTERS

250 to 253

Consideration deferred.

254 to 257

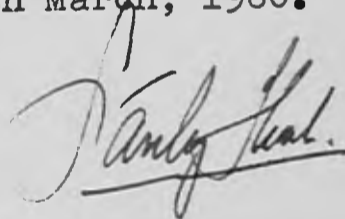
Consultants' opinions should be noted.

FINANCIAL EFFECT

259

Consideration deferred.

SIGNED at the next meeting of the Committee held on the 8th March, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 29th February, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor H. Patrick in the Chair;
Councillors Berry, Clarke, Hider, Jobbins, Hebron,
Passingham and Mrs. Stanfield.

1250. MINUTES:

The minutes of the meeting of the Committee held on the 1st February, 1960, were signed by the Chairman as a correct record of the proceedings.

1251. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	628	346	974
Under construction			
Commenced	12	-	12
Roofed in	16	-	16
Plastered	28	18	46
Totals under construction	56	18	74
Totals completed	541	312	853
Totals under construction and completed	597	330	927

(b) Certificates issued:

The Surveyor reported that the following certificates had been issued in favour of the under-mentioned Contractors:-

<u>Site</u>	<u>Contractors</u>	<u>Value of Certificate issued</u>
Bevan Estate (Section 2)	Carlton Contractors Ltd.	£ 10,250
Pine Road Estate	Drury & Co. Ltd.	1,110
West Farm Place	Arthur Phillips Ltd.	1,440

1252. WEST FARM PLACE - CAR PARKING AREA:

The Surveyor reported that work on the above area had commenced on the 1st February, and that the excavation, kerbing and drainage works had been completed.

1253. SHOPS AT MOUNT PARADE:

(a) Shop No. 4:

The Clerk submitted a letter, dated 18th February, from Mr. D. M. Oxley (Hadley Electrics), the lessee of the above-mentioned shop, requesting permission to erect a building adjoining the rear of the shop (as indicated on the sketch plan submitted) for use as a repair shop and for storage purposes.

The Surveyor and the Housing Manager reported that Mr. Oxley had been interviewed on the matter, and that it seemed that a free standing prefabricated building erected within the yard and to be used for storage purposes would be adequate for the lessee.

Resolved to recommend that consent to the erection of the proposed building adjoining the rear of the shop be not granted, but that the lessee be informed that the Council would be prepared to give favourable consideration to a request for consent to erect a free standing building within the yard of the premises.

(b) Shop No. 5:

The Clerk submitted a letter, dated 15th February, from Allied Retail Trades (London) Ltd., lessees of the above-mentioned shop (newsagent, etc.), requesting permission to fix an automatic cigarette machine (which is at present placed in the porchway of the shop in the evening) on the wall at the front of the shop.

The report of the Surveyor was received.

Resolved to recommend that the request be not granted.

1254. BEVAN (NO. 2) HOUSING ESTATE:

(a) Temporary adaptations:

With reference to minute 864 (3)(p.441)/11/59, the Clerk submitted a letter, dated 9th February, from the Ministry of Housing and Local Government, directing that the Council's Housing Revenue Account should be debited (subject to audit) with an amount equal to the reasonable and necessary expenditure to be incurred in the carrying out of adaptations of a temporary nature to ten houses on the above-mentioned Estate, the sum involved being estimated at £1,000.

The Clerk reminded the Committee that, at the meeting held on the 1st February (minute 1131 (1)(p.565)) it was recommended, and the Council subsequently agreed, that, in view of the report then submitted, the above-mentioned proposed works be not now carried out.

(b) Erection of buildings:

The Surveyor reported as to the progress being made by the Contractor with the erection of buildings on the Bevan (No. 2) Estate.

1255. RATE ESTIMATES, 1960/61:

The Treasurer submitted a report and draft estimates in connection with the income and expenditure of the Committee for the financial year 1960/61, together with details of the estimated and actual income and expenditure for 1959/60.

Resolved that the Finance Committee be recommended to include the following items of income and expenditure, so far as this Committee is concerned, in the estimates for the financial year 1960/61:-

	<u>Income</u>	<u>Expenditure</u>
	£	£
Housing (General Rate Fund)	660	22,407
Re-housing	-	200
Housing Repairs Fund	31,784	31,784
Housing Revenue Account	154,168	154,168

1256. COUNCIL ACCOMMODATION:

(a) Allocation:

(i) General:

The Housing Manager submitted an analysis showing the total number of applications received, allocations, withdrawals, etc. in respect of Council dwellings since July, 1945.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwellings had been allocated since the last meeting:-

8A, Castlewood Road	-	Mr. J. H. Kett
6, Churchmead Close	-	Mr. J. Hands
7, Churchmead Close	-	Mr. S. T. Marriott
3A, Fordham Close	-	Mr. C. H. Barnett
11A, Fordham Close	-	Mr. P.J. Hume
7, Grove Road	-	Mr. G. L. Thompson
40A, " "	-	Mrs. P. F. Butcher
41A, " "	-	Mr. W. Crosby
42A, " "	-	Mrs. A. Dore
53, " "	-	Mr. A. Walker
1, Kirklands Court	-	Mr. A. Stelling
76, Westbrook Crescent	-	Mr. R. S. Draper

(b) Transfers:

The Housing Manager reported that sixteen transfers in Council accommodation had been effected since the last meeting.

(c) No. 7, Churchmead Close - Re-letting:

The Housing Manager reported that Miss R. Hotz, the tenant of the above-mentioned elderly person's dwelling, had died and that the dwelling had been re-let in accordance with approved procedure.

(d) No. 36, St. Wilfrid's Road - Transfer of tenancy:

The Housing Manager reported that the tenant of the above-mentioned dwelling had died and that the tenancy had been transferred to his widow, Mrs. M. J. Clarke.

Resolved to recommend that the action taken be approved.

(e) Inter-district exchanges of accommodation:

The Housing Manager reported that applications had been received from the under-mentioned persons for permission to exchange tenancies on the grounds that such exchanges would be to their mutual advantage, and that the Chairman of the Committee (Councillor H. Patrick) had approved such exchanges so far as this Council was concerned:-

- (i) Mr. E. Reaney, 25, Northfield Road with Mr. J. F. Cox, 45, Cromwell Road, Borehamwood, a tenant of the London County Council. Tenancy to commence on 7th March, 1960.
- (ii) Mr. T. F. Lennon, a licensee of requisitioned accommodation at 57, Lyonsdown Avenue, with Mr. C. Collis, 2, Newlands Place, Bells Hill, Barnet, a tenant of Barnet Urban District Council. Tenancy commenced 15th February, 1960.
- (iii) Mr. E. F. Lethbridge, 47, Northfield Road, with Mr. J. J. Burnes, 7, Cranes Way, Borehamwood, a tenant of the London County Council. Tenancy commencing 29th February, 1960.

Resolved to recommend that the action taken be approved.

(f) Special cases:

(i) Mr. and Mrs. H. D. Ansell:

The Medical Officer of Health submitted a letter from the County Medical Officer of Health referring to the case of Mr. and Mrs. Ansell (aged 81 and 71 years respectively) who occupy a first floor flat at No. 5A, Church Hill Road, the ground floor being used for business purposes, and stating (i) that Mrs. Ansell was in Barnet General Hospital, having had a leg amputated, and that when she was ready for discharge it would not be possible for her to return to the above-mentioned accommodation; and (ii) that the above-mentioned property was in trust, which might preclude the possibility of an exchange of tenancy with a Council tenant being effected, and enquiring whether this Council could provide suitable alternative accommodation in this case.

Resolved to recommend that Mr. and Mrs. Ansell be provided with suitable alternative accommodation on medical grounds as early as possible and that the Housing Manager be requested to enquire of the owners of No. 5A, Church Hill Road whether they would accept, as a tenant of such accommodation, a person nominated by the Council.

(ii) Mr. R. E. Burns:

The Chairman of the Committee reported (a) that Mr. R. E. Burns, a former tenant of No. 44, Berkeley Crescent, had given up the tenancy of such dwelling upon his wife joining him in married quarters during his service with H.M. Forces abroad; and (b) that Mr. Burns, who had recently been discharged from H.M. Forces, was at present living with a parent at No. 23, Crescent Road, and had enquired whether the Council could provide him with accommodation.

The Housing Manager reported that Mr. Burns had also approached him on the matter.

Resolved to recommend that the above person be informed that the Council are unable to provide him with housing accommodation.

Housing Committee - 29th February, 1960.

(g) Nos. 138 and 140, Mount Pleasant:

The Housing Manager showed to the Committee a steel baluster from the balustrading on the staircase adjoining Nos. 138 and 140, Mount Pleasant, and reported that the baluster appeared to have been damaged wilfully, but that there was no evidence as to the identity of the persons causing the damage.

Resolved to recommend that the tenants of Nos. 138 and 140, Mount Pleasant, be informed that, in the event of any wilful damage being caused in future to Council property used by them in the vicinity of the dwellings occupied by them, the Council will consider serving notices requiring them to quit the premises.

(h) Collection of water rate:

With reference to minute 1124(h) (p.562)/2/60, the Treasurer submitted two letters, dated 23rd February, from the Lee Valley Water Company, referring to Section 54 of the Third Schedule to the Water Act, 1945, as amended by Part 2 of the Third Schedule to the Lee Valley Water Act, 1959, regarding the collection of water rate in respect of dwellings of a net annual value not exceeding £18, and stating that the Company's Board had decided that, where a local authority continues, on behalf of the Company, to collect the water rates on properties not exceeding £18 net annual value, an allowance of 5% would be made in respect of those properties by the Company as if Section 54 of the above-mentioned Act had been adopted and that this allowance would, therefore, be applied to all Council properties of a net annual value not exceeding £18.

1257. RENT ACT, 1957 - NO. 45, MONKS AVENUE:

With reference to minute 496(b) (p.252)/9/59, regarding the case of Mr. F. W. Brooks, the tenant of No. 45, Monks Avenue, New Barnet, who had been served with a Notice to Quit under the Rent Act, 1957, when it was decided that Mr. Brooks be informed that the Council were unable to provide him with alternative accommodation, the Housing Manager reported (i) that Mr. Brooks had been granted three periods of extension of his tenancy under the provisions of the Landlord and Tenant (Temporary Provisions) Act, 1958, and that the County Court had refused to grant him any further extension of the Order for possession, which Order would become operative on the 1st May, 1960; (ii) that the house was occupied **only** by the tenant and his wife (aged 75 and 72 years respectively) and that it was understood that, prior to the service of the Notice to Quit, the owners had made an offer to Mr. Brooks to enter into a three years' tenancy agreement, but that such offer had not been accepted by the tenant; and (iii) that Mr. Brooks had enquired whether, in view of the position which had now arisen, the Council would re-consider the question of providing him with alternative accommodation.

Resolved to recommend that the Council adhere to their previous decision in the matter.

1258. MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 175 certificates had been issued in respect of persons who had been allocated accommodation in new or expanded towns, for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/53 and 33/56.

1259. EXTENSION OF ST. MARY'S SCHOOL, EAST BARNET - NO. 69, CHURCH HILL ROAD:

With reference to minute 1128 (pp.563/4)/2/60, regarding the request of the Hertfordshire County Council that this Council re-house the two tenants of No. 69, Church Hill Road, in order that this property, together with certain adjoining properties, could be demolished to allow the proposed extension of St. Mary's School to be commenced in March, 1960, the Housing Manager reported (i) that he had been informed by the tenants that notices to quit, expiring on the 4th March, 1960, had been served upon them by the Clerk of the County Council; and (ii) that both tenants could be re-housed as one unit in three-bedroom accommodation.

Resolved to recommend that, subject to three-bedroom accommodation not being required for the re-housing of licensees from requisitioned premises, the Housing Manager be authorised to arrange for the tenants of No. 69, Church Hill Road to be provided with alternative accommodation as one unit in three-bedroom accommodation.

1260. REQUISITIONED PREMISES:

(a) General summary:

The Housing Manager submitted the following particulars regarding premises held under requisition by the Council:-

Complete dwellings held under requisition	28
Separate dwellings (including those empty)	55
Family units accommodated	38

(b) Premises released:

The Housing Manager reported that the under-mentioned premises had been released from requisition since the last meeting:-

2A, Great North Road
8, Great North Road
52, Hadley Road
21, Warwick Road

(c) Requisitioned Houses Bill and Requisitioned Houses and Housing (Amendment) Act, 1955:

The Clerk submitted Circular No. 6/60, dated 11th February, from the Ministry of Housing and Local Government, drawing the attention of the Council to the Requisitioned Houses Bill (upon which the Clerk reported to the last meeting of this Committee) and stating, inter alia, (i) that the Bill had been given a second reading on the 4th February; and (ii) that those authorities who wished to apply to the Minister for an Order empowering them to retain possession of any requisitioned properties after the 31st March, 1960, should do so by the 1st March, 1960.

The Clerk reported (a) that in accordance with minute 1131 (2)(p.565)/2/60, the Minister had been requested to make an Order under the above-mentioned Bill, when enacted, to extend the power of this Council to retain certain requisitioned houses for a period of six months after the 31st March, 1960, together with No. 1, Lyonsdown Road (which at present accommodates the Council's Housing Department); and (b) that an Officer of the Ministry had stated, informally that, whilst the Minister would not be prepared to include No. 1, Lyonsdown Road in such an Order, he would be prepared to make an Order extending the power of this Council to retain the remaining properties referred to above for a period of not more than three months after the 31st March, 1960.

1261.

DEVELOPMENT OF SITE ADJOINING NO. 146, MOUNT PLEASANT:

The Surveyor reported (a) that an outline application to develop a plot of land between "The Jester" public house and the Council property No. 146, Mount Pleasant, had been submitted for consideration in accordance with the provisions of the Town and Country Planning Act, 1947, and that planning consent had been given to the proposal; (b) that, as there was no public soil sewer in Mount Pleasant to which a drain connection could be made, the agents acting for the applicant had applied for permission to connect to the soil drain which extends from Nos. 144 and 146, Mount Pleasant to the public soil sewer in Northfield Road; and (c) that the applicant had offered to contribute the sum of £100, which represented approximately one-half of the original cost to the Council of making the drain connection to Northfield Road.

Resolved to recommend that, provided that the District Valuer is satisfied that the offer of £100 made by the applicant is the best which could reasonably be obtained, such offer be accepted, and that a deed granting a right of drainage to the applicant be entered into, subject to the Council's costs in respect thereof being paid by the applicant.

1262.

PURCHASE OF HOUSES BY THE COUNCIL - NO. 6, WOODVILLE ROAD:

With reference to minute 739 (p.384)/11/59, wherein it was decided that, subject to the owner arranging for the restrictive covenants to be varied and to planning permission being obtained in respect of the proposed conversion of the above property into flats, such property be purchased by the Council for general housing needs at a price of £4,500, the Clerk submitted a letter, dated 12th February, from Messrs. Howe & Rake, Solicitors, acting on behalf of the owner, enquiring whether the Council would be prepared to proceed with the purchase on the understanding that the National Guarantee and Suretyship Association Ltd. would enter into an insurance policy at the expense of the owner indemnifying the Council against claims and expenses up to a limit of £4,500, in respect of a possible breach of the restrictive covenants affecting the property arising from the proposed conversion of the property into flats.

The Housing Manager stated that the property was capable of being converted into four single bedroom flats and that the estimated cost of conversion was £700.

Resolved

(1) To recommend that, subject (a) to an indemnity policy in the above-mentioned sum being granted to the Council by an Insurance or Guarantee Company to be approved by the Clerk and (b) to planning permission being obtained in respect of the proposed conversion of the property into flats, No. 6, Woodville Road be purchased by the Council for general housing needs in accordance with the terms of the District Valuer's report and that application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £5,255 in respect of the purchase and conversion of the property, such sum being made up as follows:-

	£	s.	d.
Purchase price	4,500	--	--
Estimated cost of conversion into four flats	700.	--	--
Search fees	5.	--	--
Loans fund expenses, etc.	50.	--	--
	£5,255.	--	--

(2) That the Finance Committee be asked to arrange for the borrowing of such sum as and when the loan consent is received; and

(3) To recommend that minute 739 (p.384)/11/59, be varied accordingly.

1263.

SLUM CLEARANCE:

(a) General:

The Clerk submitted Circular No. 2/60, dated 27th January, from the Ministry of Housing and Local Government stating that, in view of the progress made by local authorities generally in carrying out their existing slum clearance programmes, the Minister thinks that they will now welcome further guidance about the next phase of this important task.

The Circular indicated the progress made by local authorities since they were asked, under the Housing Repairs and Rents Act, 1954, to carry out surveys of unfit dwellings in their areas, to submit returns showing the estimated number of such houses and to make proposals for programmes of clearance extending over the five years beginning in January, 1956, and ending in December, 1960, and stated (a) that by the time the present five-year programme ended, it was estimated that more than a quarter of a million houses will have been demolished or closed and three quarters of a million people re-housed; (b) that the substantial measure of success achieved reflected great credit on all concerned, and that, in the Minister's view, the most important consideration now was to ensure that the momentum was maintained; (c) that, having regard to the different levels of progress of individual authorities and to the limited number of technical staff available, the Minister believed that to call for a further general survey of unfit houses, comparable to that carried out at the start of the present five-year programme, might well hamper the actual work of clearance by deflecting energies from the immediate task; and (d) that, on the other hand, a number of local authorities had already reached the stage where a further survey was required and the Minister suggested, therefore, that local authorities should take stock of their individual progress and should take action in one of the following three ways:-

- (1) Local authorities with a continuing problem who foresee that they will have completed their current five-year programme by the end of 1960, should forthwith review the position and submit further proposals to the Minister not less than six months before the date upon which the current programme is expected to be completed. These proposals should be submitted broadly in the form suggested in the appendix to the circular.
- (2) Local authorities who are likely, by the end of 1960, to have work still in hand from the current five-year programme should make it their aim to complete this as soon as possible. The position should be reviewed when they are within, say, eighteen months of the current programme, and further proposals should then be prepared and submitted on the lines recommended in (1).
- (3) Local authorities who have completed or expect before the end of 1960 to complete their current five-year programme which, according to their original estimates, would include all the houses unfit for human habitation in their areas, should make a final check to satisfy themselves that there are no more unfit houses requiring action. If it is found that there are still some unfit houses to be dealt with, proposals should be submitted accordingly. If not, the Minister should be informed that clearance of all unfit houses in that area has, at any rate for the time being, been completed.

Housing Committee - 29th February, 1960.

The Circular further stated (i) that the Minister believes that action in accordance with these suggestions would enable local authorities to maintain their present rate of progress with the minimum of interruption; (ii) that he recognises that slum clearance must, for some years to come, remain one of our major housing commitments, and that in those areas where the proportion of outworn houses was especially high, it would be a long time before the work can be finished; (iii) that provided, however, that the present drive lost none of its momentum, there was every reason to believe that, over a large part of the country, the next few years would see the disappearance of all slums; and (iv) that the Minister was sure that he could count on the continued vigorous support of all local authorities in this vital task.

A schedule prepared by the Clerk and the Chief Public Health Inspector was submitted indicating the proposals submitted by the Council to the Ministry of Housing and Local Government in 1955, and showing that the action proposed to be taken during the first five years of the slum clearance programme as compared with the action already taken in respect of various properties was as follows:-

	<u>Proposals</u>	<u>Houses</u>
(1) Number of houses which in 1955 were already in clearance areas and for which clearance or compulsory purchase orders were to be made, or which were to be purchased by agreement within five years.		23
(2) Number of houses which were to be included in clearance areas and which within five years would be owned by the Council or included in a clearance order or a compulsory purchase order submitted to the Minister.		147
(3) Number of houses under (1) and (2) to be demolished in five years.		170
(4) Number of houses (including those already comprised in operative demolition orders) to be demolished in five years as a result of action under Section 11 of the Housing Act, 1936 (now Section 17 of the Housing Act, 1957)		20
<u>Action taken</u>		
(1) Albert Road Clearance Area		23
(2) Margaret Road Clearance Area	18	
Bulwer Road " "	6	
Warwick Cottages " "	9	
Edward Road " "	<u>12</u>	45
(3) Houses in clearance areas demolished		3

<u>Action taken</u> (Continued)	<u>Houses</u>
(4) Houses subject to demolition and closing orders (nine demolished; three closing orders determined)	22

Number of houses which have been repaired by owners and removed from possible clearance areas or possible demolition or closing orders 53

Resolved to recommend

(1) That the Medical Officer of Health be requested in due course to submit a report upon a further clearance area included in the slum clearance programme; and

(2) That the Council's slum clearance programme be reviewed when the Officers' report regarding the housing programme is considered in December.

(b) Individual unfit houses:

The Chief Public Health Inspector reported that considerable works of repair had been carried out at the under-mentioned premises, which were scheduled as individual unfit houses, and that the extent of such works was such that the properties could no longer be considered as unfit houses incapable of repair at reasonable expense:-

37a, East Barnet Road
4, Lytton Road
3, Hexham Road

Resolved to recommend that, in view of the report submitted, the above properties be deleted from the schedule of individual unfit houses.

1264. SALE AND LEASING OF HOUSES:

The Clerk submitted Circular No. 5/60, dated 15th February, from the Ministry of Housing and Local Government stating that the Minister had given further consideration to the terms on which local authorities may sell or lease houses held by them, and indicating the terms and conditions upon which such transactions should be carried out.

Resolved to recommend that the contents of the above Circular be noted.

1265. INSTITUTE OF HOUSING - ANNUAL CONFERENCE:

The Clerk submitted a letter, dated 16th February, from the Institute of Housing giving preliminary notice of their annual conference, to be held at Harrogate from the 15th to 17th September, 1960.

Resolved to recommend that the Chairman of the Committee and the Housing Manager be authorised to attend the above conference.

1266. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to maintenance, etc. in respect of Council-controlled dwellings was submitted and noted.


Housing Committee - 29th February, 1960.

1267.

DEPUTY CLERK OF THE COUNCIL:

The Chairman of the Committee referred to Mr. D. J. Wickens's appointment as Deputy Town Clerk of Wood Green and the Committee expressed their appreciation of the services rendered by him in connection with the work of the Committee.

SIGNED at the next meeting of the
Committee held on the 4th
April, 1960.

A handwritten signature in cursive script, appearing to read "A. J. Wickens", is written over a horizontal line.

Chairman at such Committee.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 1st March, 1960.

PRESENT: The Chairman of the Council (Councillor R.B. Lewis, J.P.);
Councillor A. Cutts-Watson in the Chair;
Councillors Blankley, Gunning, Jobbins, Mills, Passingham
and Seagroatt.
Councillor Berry was also present.

1268. MINUTES:

The minutes of the meeting of the Committee held on the 2nd February, 1960, were signed by the Chairman as a correct record of the proceedings.

1269. MEDICAL OFFICER OF HEALTH'S REPORT:

The Medical Officer of Health submitted his monthly report and stated that, since the last meeting of the Committee, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Scarlet Fever	4
Chicken Pox	4
Dysentery	2
Pneumonia	1

1270. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting, 25 complaints regarding rat infestation and three regarding mice infestation had been investigated and advice given and premises treated as required.

1271. DISINFECTION:

The Chief Public Health Inspector reported that one house had been disinfected since the last meeting.

1272. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

1273. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

1274. WATER SAMPLE:

The Chief Public Health Inspector reported that a sample of the water supply of the District taken since the last meeting had proved, on examination, to be satisfactory.

1275. FOOD AND DRUGS ACT, 1955:

(a) Samples - General:

The Chief Public Health Inspector reported that 17 informal samples of food stuffs had been taken since the last meeting.

General Purposes Committee - 1st March, 1960.

(b) Dirty Milk Bottle:

The Chief Public Health Inspector reported that, on investigation of a complaint that milk in a dirty bottle was delivered to a resident in the District, he had examined the bottle and found a cement-like substance adhering to the inside of the bottle.

The Chief Public Health Inspector submitted a letter from the Dairy Company concerned stating that their laboratory had examined the bottle and found the substance to be cement set into an insoluble mass which the bottle-washing process had failed to remove but that consumption of milk in the bottle would not have caused harmful effects. It was further stated in the letter that the matter was being taken up with the Company's processing centre and that they had expressed their regret to the complainant.

(c) Quarterly Report of the Public Analyst:

The Chief Public Health Inspector submitted the report of the Public Analyst for the quarter ended 31st December, 1959, indicating that, of 14 samples submitted for analysis during that period, one sample was found unsatisfactory, which case, concerning milk bread, was reported at the last meeting of the Committee (minute 1140(b) (pp.567/8)).

(d) Composition of Meat Pies:

With reference to minute 761 (p.388)/11/59, wherein it was recommended that the Chief Public Health Inspector be authorised to take meat pie samples during the six months period ending 30th June, 1960, and to submit the required information concerning such samples to the Food Standards Committee, the Chief Public Health Inspector reported that samples of meat pies had been taken and results of the examination thereof were awaited.

1276. FOOD HYGIENE REGULATIONS, 1955:

The Chief Public Health Inspector reported upon an inspection he had carried out of the premises No. 143, East Barnet Road and he stated that a letter had been sent to the owner listing certain works which were required to make the premises comply with the Food Hygiene Regulations, 1955.

He further stated that the premises consisted of a small lock-up shop and were used for the purposes of a tobacconist and confectioner and he submitted a letter dated 20th February, 1960, from the owner drawing attention to the very restricted space of his premises and to facilities which were provided therein, and applying for a certificate of exemption from the requirements of the Food Hygiene Regulations regarding a constant supply of hot water, a wash hand basin and sink and accommodation for clothing.

The Chief Public Health Inspector reported that on inspection of the premises he found that the premises did not comply with the requirements of the Food Hygiene Regulations because a notice requesting users to wash their hands was not affixed near the convenience and because a sink and wash hand basin, both with a supply of hot water, and also a cupboard for clothing had not been provided.

The owner stated in his letter that a notice was now being displayed in the convenience and that there was a cold water supply from the main supply.

The Chief Public Health Inspector informed the Committee that Regulation 31 enabled the Council to issue a Certificate of Exemption to the effect that compliance with certain of the Regulations could not reasonably be required.

Resolved to recommend

(1) that a certificate be granted under Regulation 31 of the Food Hygiene Regulations, 1955, with respect to No. 143, East Barnet Road to the effect that compliance with the provisions of Regulation 16 (relating to the provision of suitable and sufficient wash hand basins) and Regulation 18 (relating to the provision of suitable and sufficient cupboard or locker accommodation for clothing) cannot reasonably be required with respect to the premises, the Council being satisfied that by reason of restricted accommodation it is reasonable that such a certificate should be in force with respect to the premises; and

(2) that a certificate under Regulation 31 of the Food Hygiene Regulations, 1955, be not granted in respect of No. 143, East Barnet Road with regard to Regulation 19 (relating to the provision of facilities for washing food and equipment).

1277. REGISTRATION OF PREMISES FOR THE SALE OF ICE CREAM:

The Chief Public Health Inspector submitted an application for the registration of No. 143, East Barnet Road for the sale of ice cream under Section 16 of the Food and Drugs Act, 1955, and he informed the Committee that the premises were those referred to in the above minute (minute 1276) and that Section 19 of the Act provided that if the requirements of Regulations in force under Section 13 of the Act (i.e. the Food Hygiene Regulations, 1955) were not complied with in connection with the premises to which the application related, the Council may serve on the applicants for registration a notice stating the place and time, not being less than twenty-one days after the date of the service of the notice, at which they propose to take the matter into consideration and informing him that he may attend before them, with any witnesses whom he desires to call, to show cause why the Council should not, for reasons specified in the notice, refuse the application.

Resolved to recommend

(1) that it appearing to the Council that the requirements of Regulation 19 (relating to facilities for washing food and equipment) of the Food Hygiene Regulations, 1955, are not complied with in connection with the premises or the business carried on at the premises No. 143, East Barnet Road, a notice be served on the applicant for registration stating that the Committee at their meeting to be held on the 3rd May, 1960, propose to take the matter into consideration, and informing him that he may attend before them, with any witnesses whom he desires to call at such meeting, to show cause why the Council should not, for the reasons specified in the notice, refuse the application; and

(2) that the General Purposes Committee be authorised to exercise, with delegated power, the functions of the Council under the provisions of Section 19 of the Food and Drugs Act, 1955, with regard to the above-mentioned application.

1278. CLEAN AIR ACT, 1956:

(a) East Barnet (No. 1) Smoke Control Order, 1959:

With reference to minute No. 882 (pp. 445/446)/12/59, the Clerk submitted a letter dated 17th February, 1960, from the Ministry of Housing and Local Government stating that the Ministry (i) were now prepared to accept for grant purposes the estimated conversion costs in this smoke control area; but (ii) considered that installation costs for open fires were, nevertheless, higher than they would normally expect for this type of work, and, whilst it was understood that there were good reasons for higher costs in these cases, the Council should make every effort to keep below the estimate when the work is actually carried out.

(b) The East Barnet (No. 2) Smoke Control Order, 1960.

The Chief Public Health Inspector reported upon a preliminary survey of properties in that area of the Urban District bounded on the north by the north side of Cat Hill, on the east by the Urban District boundary, on the south by the rear boundary of the gardens of the houses on the north side of Cedar Rise, the northern boundary of Monkfrith School and the southern boundary of Oak Hill Park and on the west by Pymmes Brook, which it was proposed should be the area to which the second Smoke Control Order should apply in accordance with the Council's phased programme for Smoke Control areas (minute 1473(a) (pp.669/670)/4/59).

The Chief Public Health Inspector reported that the above area comprised 874 domestic properties and that 166 houses had been inspected. He stated that of the houses inspected it was found that 111 fireplaces required conversion to smokeless fuel grates; that 28 of these had back boilers; that a reasonable estimate of the cost of conversion of each fireplace was £10, and £27 in the case of converting fireplaces with back boilers; that the total estimated cost of the scheme would be £5,254; but that this figure would be apportioned as follows - contributions by owners or occupiers £2,476; Exchequer grants £3,302; net capital cost to Council £2,476.

The Chief Public Health Inspector stated that the Council owned 44 domestic dwellings in the proposed Smoke Control Area and he also submitted the following information:-

- (i) Classes of buildings to which the Order would apply and the approximate number in each class:-

Domestic	874
Work Places	1
Schools	4
Commercial	1

- (ii) Approximate estimate of amount of coal to be replaced 790 tons.
- (iii) Approximate estimate of additional supplies of smokeless fuels required 750 tons.

Resolved to recommend

(1) that the Council decide, in principle, to declare the following area to be a Smoke Control Area -

That area bounded on the north by the north side of the highway known as Cat Hill, on the east by the Urban District boundary, on the south by the rear boundary of the gardens of the houses on the north side of Cedar Rise, the northern boundary of Monkfrith School and the southern boundary of Oak Hill Park and on the west by Pymmes Brook;

and

(2) that the Clerk of the Council be authorised to submit the above proposal for the declaration of a smoke control area to the Minister of Housing and Local Government for approval and that he be authorised to supply to the Ministry a map of the proposed area; to furnish to the Ministry (i) particulars of the classes of buildings to which the Smoke Control Order shall apply; (ii) the estimate of the cost of adaptations in private dwellings which would qualify for grant; and (iii) the approximate estimate of the amount of smokeless fuel which would be required to replace coal; and to inform the Ministry that it is proposed to bring the Order into operation on the 31st July, 1961.

1279. PET ANIMALS ACT, 1951 - LICENCES:

Resolved to recommend that the application for the renewal for the period expiring on 31st December, 1960, of the licence to keep a pet shop at 43, Church Hill Road, East Barnet, be granted.

1280. RATE ESTIMATES FOR 1960/61:

The Treasurer submitted reports and draft estimates in connection with the income and expenditure of this Committee for the financial year 1960/61 together with details of the estimated and approximate actual income and expenditure for the year 1959/60.

Resolved That the Finance Committee be recommended to include the following items of income and expenditure, so far as this Committee is concerned, in the estimates for the financial year 1960/61:-

	<u>Income</u>	<u>Expenditure</u>
	<u>£.</u>	<u>£.</u>
Sewerage	330	15,244
Sewage Disposal	19,769	21,282
Refuse Collection (Disposal and salvage)	1,500	41,526
Public Health (General)	25	8,901
Clean Air Act	2,000	4,929
Destruction of Pests	10	841
St. Mary's Churchyard	6	160
Food and Drugs Acts	5	1,437
Shops Act	-	239
Public Conveniences	170	2,012
Mortuary	15	174
War Memorials	-	153
County Roads (maintenance)	70,880	73,773
County Roads (scavenging)	1,725	4,930
District Roads (maintenance)	65	59,579
District Roads (scavenging)	3	13,068
Public Lighting	-	22,543
Register of Electors and Local Elections	75	2,006
Civil Defence (County Services)	10,387	10,507
Let-out Properties	990	1,516
Stores Depots	3,142	3,692
Private Work	6,252	6,092
Private Street Works	458	928
Information Service and C.A.B.	-	1,060
Garages and Workshops	1,843	1,843
Church Farm	3,195	4,269
Renewals and Repairs Fund	9,145	9,145
Public Offices	12,594	12,594
Plant, Vehicles and Equipment	30,773	30,773

1281. CIVIL DEFENCE:

(a) Circulars:

The Civil Defence Officer submitted the following Civil Defence Circulars:-

<u>From</u>	<u>No/Date</u>	<u>Subject</u>
Home Office	CDC 3/60	Films for Civil Defence Training.
Middlesex County Council	Mx. CDC 1/60	Care of Welfare Section Training Equipment.
do.	Mx. CDC 2/60	Rescue Training Equipment.
do.	Mx. CDC 3/60	Care of Welfare Section Training Equipment.
do.	Training Memorandum No.5	Imperial Chemical Industries Films.

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General Purposes Committee - 1st March, 1960.

(b) Report:

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

(i) Present strength.

That the number of volunteers at the date of the meeting was 163;

(ii) Training:

That training for all sections was continuing;

(iii) Talks:

That he had given talks on Civil Defence at the Methodist Youth Club on 28th February, 1960;

(iv) Area Exercises:

That an exercise and demonstration on "Care of the Homeless" would be held on the 19th March;

(v) Conference of Civil Defence Officers:

That a Conference of Civil Defence Officers in Middlesex would be held in London on 7th March;

(vi) Car and Motor Cycle Club:

That a preliminary meeting with regard to the formation of a Middlesex Civil Defence Car and Motor Cycle Club had been held at Church Farm on 23rd February; and

(vii) Recruiting:

That Civil Defence recruiting films had been shown at the Essoldo Cinema and were being shown at the Regal Cinema.

(c) Boundary adjustment for Civil Defence operational purposes:

With reference to minute 1014(c) (p.508)/1/60, the Clerk submitted a letter dated 10th February, 1960, from the Clerk of the Middlesex County Council stating that it was understood (i) that this Council and the Southgate Borough Council had agreed to a boundary adjustment whereby the Southgate Sub-Area would accept responsibility for certain properties in East Barnet located between the District Council boundary on the west and the rear of the premises on the west side of Chase Side and Cockfosters Road on the east, Chalk Lane, Belmont Close and Mount Close being excepted; and (ii) that this adjustment had the effect of using a main traffic route as a boundary and the County Council had now approved this adjustment.

Resolved to recommend

(1) that the Middlesex County Council be asked to illustrate the boundary adjustment on a plan; and

(2) that consideration of this matter be deferred until the above plan is received.

(d) Civil Defence Training Premises - Victoria Recreation Ground:

With reference to minute 678(b) (p.359)/10/59, the Clerk reported on negotiations he had had with the Middlesex County Council Valuer with regard to the terms and conditions of a lease to the Middlesex County Council of land at Victoria Recreation Ground as a site for Civil Defence training premises. The Clerk stated that the proposed term of the lease was 21 years and that the lease could be determined by either party on six months written notice if the site should no longer be required for Civil Defence purposes.

The Clerk further reported that he had been unable to agree a rent for the premises with the County Valuer and had suggested to the County Valuer that both sides should refer the assessment of the rent to the District Valuer for determination.

The Clerk further stated that this matter would also be reported to the Town Planning and Parks Committee at their next meeting and the Surveyor reported that the Local Planning Authority had issued planning consent in respect of the proposed development.

1282. GREAT NORTH ROAD (A.1000):

(a) Reconstruction of Barnet Hill:

The Surveyor reported that, following discussions he had had with representatives of the Divisional Road Engineer and the County Surveyor on suggested layouts for the improvement of Barnet Hill between Station Road and the vehicular entrance to High Barnet Station, a plan had been sent to the County Surveyor illustrating proposals for the widening of the road on its eastern side at the railway bridge and provision for a footway on the eastern side of the road between Station Road and the vehicular entrance to High Barnet Station.

The Surveyor also stated that the County Surveyor had discussed the above scheme with representatives of the London Transport Executive, who wished to complete their agreement with the County Council relating to the reconstruction of the bridge but the County Surveyor had stated that the acquisition of the necessary land from the Executive should be dealt with by the District Council as highway authority.

The Surveyor reported that the County Surveyor understood that it was possible that the reconstruction of the bridge would commence during 1960/61 and that it was essential, therefore, that the highway improvement scheme should be finalised at the earliest opportunity and he had requested the District Council to prepare -

- (a) a scheme based on a square span of 53 ft. for the new bridge with a 37 ft. single carriageway and two 8 ft. footways for submission to the Ministry of Transport and the Hertfordshire County Council;
- (b) a plan showing the precise location and depths of mains and cables near the bridge and sections showing the proposed channel levels in the vicinity of the bridge for the information of the London Transport Executive; and
- (c) a plan showing the land required for the road improvement for submission to the Executive.

The Surveyor reported that the plan mentioned in (c) above had been sent to the London Transport Executive and the scheme and plan referred to in (a) and (b) above were in course of preparation.

Resolved to recommend

- (1) that the action taken be approved; and
- (2) that the District Valuer be requested to negotiate, on behalf of the Council, for the acquisition of the necessary land.

(b) Sub-Way:

The Surveyor referred to recent reports appearing in the Barnet Press concerning the possible provision of a sub-way under Barnet Hill and he submitted for the information of the Committee a sketch plan of a proposed sub-way under the hill and reported thereon.

The Surveyor stated that the plan submitted indicated only the general lines on which proposals with regard to such sub-way were based, and that the matter was being discussed with representatives of the Ministry of Transport and the Hertfordshire County Council.

(c) Land at junction with Station Road (A.110):

The Surveyor reminded the Committee that every endeavour was being made to include in the scheme for the reconstruction of the railway bridge at Barnet Hill a footpath on the east side of the road from Station Road to the vehicular entrance to High Barnet Station and that certain land at this junction had been leased by the Hertfordshire County Council since 1950 to Mrs. D. Newton; that the lease was due to expire shortly and that the area of land so leased included (a) the site of the "Horseshoe Cafe"; (b) land extending from the front of the Cafe to the edge of the carriageway of the Great North Road; and (c) the site of the public convenience at this junction.

The Surveyor reported that Mrs. Newton made application to the County Court, under the Landlord and Tenant Act, 1954, for a new tenancy of the land and the attention of the Hertfordshire County Council was immediately drawn to the desirability of excluding from any new lease which might be granted to Mrs. Newton an area of land which it will be necessary to use in connection with the improvement scheme and also the site of the public convenience and he submitted a plan, a copy of which had been sent in December, 1959, to the Hertfordshire County Surveyor, illustrating the area of land concerned.

The Surveyor stated that he had been informed by the County Surveyor that the matter had been settled out of Court and that the Clerk of the County Council was not prepared to prejudice the signing of the new tenancy agreement with Mrs. Newton by raising the matters mentioned on behalf of this Council and that the County Surveyor had stated that, when the new agreement had been signed, the Clerk of the County Council might try to reach agreement on these matters.

The Surveyor reported that the new tenancy which the County Council were granting to Mrs. Newton would be for a term of three years, commencing on the 1st January, 1960, and would continue from year to year thereafter subject to six months' notice.

Resolved to recommend that the Hertfordshire County Council be informed that this Council regret the action which has been taken in granting a new tenancy of the whole of the land to Mrs. Newton and request that action be taken to ensure that the above-mentioned matters are satisfactorily dealt with.

1283. WATERFALL ROAD (A.1003) - IMPROVEMENT:

(a) Junction with Ashfield Road:

The Surveyor reported that satisfactory progress on the works for the improvement of the junction of Waterfall Road and Ashfield Road was being maintained and a certificate in the sum of £500 had been issued in favour of the contractors.

(b) Brunswick Park Road to Pymmes Brook:

The Surveyor reported that the maintenance period under the contract in respect of the improvement of that section of Waterfall Road between Brunswick Park Road and Pymmes Brook had expired and a final certificate in the sum of £312. 14s. 2d. had been issued in favour of the contractors.

1284. MEADWAY, RECONSTRUCTION OF:

The Surveyor reported upon the progress of works for the reconstruction of Meadway.

1285. DISTRICT ROADS - MAJOR REPAIRS AND SURFACE DRESSING - 1960/61 PROGRAMME:

The Surveyor reminded the Committee that provision had been made in the financial estimates for 1960/61 for expenditure of £4,000 on major repairs to District roads and surface dressing and he suggested that quotations be invited from four specialist firms for the surface dressing of carriageways and footways of District roads at a cost of £2,500 and he further suggested that the opportunity be taken to include for similar work on County roads.

Resolved to recommend

(1) that the Surveyor be authorised to invite tenders from four specialist firms for the surface dressing of County and District roads;

(2) that the Chairman of the Committee be authorised to open the tenders and to accept a tender; and

(3) that no bond be required for the execution of the Contract.

1286. ADOPTION OF HIGHWAYS:

The Surveyor reported that the footways and verges on that section of the Council's housing site fronting Mount Pleasant and Mount Pleasant Roundabout had been completed.

Resolved to recommend

(1) that the Council declare -

(a) that part of Mount Pleasant from the western side of Norrys Road to and including the Mount Pleasant Roundabout;

(b) that part of Edgeworth Road from and including its junction with Hamilton Road to Mount Pleasant Roundabout; and

(c) the service road between Hamilton Road and Mount Pleasant (alongside parts of Edgeworth Road, Mount Pleasant Roundabout and Mount Pleasant);

to be highways maintainable at the public expense; and

(2) that authority be given for notices to be displayed in the above street and parts of streets declaring such street and parts of streets to be highways maintainable at the public expense.

1287. TRAFFIC CONTROL SIGNALS:

The Surveyor reported that work on the conversion of the traffic control signals installation at the junction of the Great North Road and Station Road to a fully vehicle actuated system, the incorporation of an "all red" phase, and the resiting of one signal had now been completed.

1288. PUBLIC LIGHTING - IMPROVEMENTS 1957/58:

The Surveyor reported that the maintenance period for the supply and erection of new concrete lamp columns and the resiting of metal columns had expired and a final certificate in the sum of £63. had been issued in favour of the Contractors.

1289. TREES IN STREETS:

The Surveyor submitted a letter dated 1st February, 1960, from the occupier of No. 62, Uplands Road requesting that a tree growing in the verge of Uplands Road on the flank of his property be removed as roots of the tree had penetrated into his garden and branches restricted natural light reaching his greenhouse.

The Surveyor reported as to the tree concerned and suggested that the tree and a similar tree growing on the verge on the opposite side of the road should be removed and replaced by saplings.

Resolved to recommend that the above two trees be removed and be replaced at the appropriate time by saplings.

1290. NAMING OF STREETS - LANE FROM MOUNT PLEASANT TO CHALK LANE:

With reference to minute 1017 (pp,508)/1/60, the Clerk reported that the Southgate Borough Council were now prepared to call the above lane "Church Way", provided this Council agreed to such name, and that the persons who objected to the name "Church Path" being assigned to this lane agreed to the name "Church Way".

Resolved to recommend

(1) that the Council agree to the name "Church Way" being assigned to that part of the above-mentioned unnamed lane joining Mount Pleasant and Chalk Lane and partly within this Urban District and partly within the Borough of Southgate and the Southgate Borough Council be informed accordingly;

(2) that the Council do make an Order under the provisions of Section 18 of the Public Health Act, 1925, assigning the name "Church Way" to that part of the above-mentioned unnamed lane situated within this Urban District;

(3) that notice of the above intended Order be posted at each end of that part of the lane within this Urban District, or in some conspicuous position in such part of the lane, in accordance with the provisions of Section 18 of the Public Health Act, 1925; and

(4) that minute 1190 (p.530)/2/59, be rescinded.

1291. TRAFFIC SIGNS EAST BARNET ROAD/STATION ROAD:

The Clerk reported that at the meeting of the Road Safety Committee held on the 16th February, 1960, a member drew the attention of the Committee to the speed with which vehicles used that section of road between Barclays Bank in Station Road and the junction of East Barnet Road with Victoria Road (northern end) and to the number of accidents which occurred on such section of road during 1959, and he asked the Committee to consider whether suitable traffic signs should be erected on this section of road.

The Clerk further reported that the Road Safety Committee had decided to ask this Committee to consider the erection of suitable traffic signs on the above section of road.

The Surveyor reported that during 1959, 12 accidents had occurred on this stretch of road west of the railway and 6 accidents east of the railway, and he reminded the Committee that a scheme had been prepared for the improvement of the junction of Station Road, Lytton Road, East Barnet Road and Lyonsdown Road and had been included in the estimates submitted to the Hertfordshire County Council but it was not thought that the scheme would be approved for the forthcoming financial year.

The Surveyor submitted a list of places where traffic signs might be erected and he submitted also a plan illustrating the proposed position of such sites.

Resolved to recommend that the Surveyor be authorised to erect the following road traffic signs at the following places -

- (a) "Slow - Major Road Ahead" signs at Lytton Road, Lyonsdown Road, the loop road between Lytton Road and Lyonsdown Road and at the Victoria Road junction; and
- (b) "Cross Roads" signs at Station Road (east bound), Station Road (approach from New Barnet Station), and East Barnet Road (west bound);
- (c) and to mark the word "Slow" in white paint on the carriageways by each of the above signs.

1292. PILLAR BOX - WOODVILLE ROAD:

The Clerk reported that the Road Safety Committee at their last meeting considered a letter from the Secretary of the Barnet and District Post Office Advisory Committee stating that, at the last meeting of the Advisory Committee, the matter of the siting of the pillar box at the junction of Potters Road and Woodville Road was discussed and it was stated that if a driver pulled up a few feet from the white line, his view to the left into Potters Road would be completely blocked.

The Head Postmaster concurred with the Advisory Committee's view that the matter should be brought to the notice of the Council's Road Safety Committee with a view to enquiring whether it was thought that the pillar box should be resited by the Post Office on the grounds of Road Safety and the Road Safety Committee decided to ask this Committee to arrange with the Post Office for the above pillar box to be resited.

The Surveyor reported on this matter and it was

Resolved to recommend that the Surveyor be authorised to arrange with the Post Office for the resiting of the above pillar box in a more suitable position.

1293. MIDDLE ROAD:

A member stated that he had received several complaints regarding the parking of cars in Middle Road during the evenings by persons attending a nearby cinema, which cars, it was alleged, were started up late in the evening after the last performance at the cinema, causing nuisance and annoyance to residents in Middle Road by reason of noise and exhaust fumes, and prevented the residents from parking their own cars outside their houses.

Resolved to recommend that the attention of the Police be drawn to the above matter.

1294. RAINFALL AND FLOODING:

The Surveyor reported that rainfall of 2.01 inches of rain were recorded at the Sewage Disposal Works for the month of January and 1.91 inches were recorded for the month of February (up to the 24th) and that no flooding had been reported.

1295. SURFACE WATER CULVERT - BRUNSWICK PARK ROAD TO PYMMES BROOK:

With reference to minute 1024 (pp.510/511)/1/60, wherein it was decided that application be made to the Ministry of Housing and Local Government for consent to the raising of a loan in the sum of £4,430 to cover the cost of works for the construction of a surface water culvert between Brunswick Park Road and Pymmes Brook, the Clerk submitted a letter dated 4th February, 1960, from the Ministry of Housing and Local Government stating (i) that he had no objection to the acceptance of the tender of J. R. M. (Plant) Limited in the sum of £4,33½ 12s. 2d.; and (ii) that the allowance shown in the Council's application for contingencies had been reduced to about 5% of the cost of the works.

The Clerk reported that the Minister had now issued his formal consent to the borrowing by the Council of the sum of £4,030, such sum to be repaid within 30 years of the date of borrowing.

Resolved to recommend

(1) that the Finance Committee be asked to raise the necessary money; and

(2) that minute No. 1024 (pp.510/511)/1/60, be varied accordingly.

1296. SALVAGE:

The Surveyor reported that since the last meeting 13 tons of waste paper had been sold and there were now 8 tons of waste paper in stock.

1297. REFUSE DISPOSAL - HAULAGE OUT OF DISTRICT:

The Surveyor submitted a letter dated 6th February, 1960, from Mr. D. Dimmock who has contracted with the Council to remove refuse from out of the District, stating that during the last year or so it had been noticed that, whilst the bulk of the refuse had increased, the weight of such refuse had decreased, and that, as under the terms of his contract with the Council he was paid by the weight of refuse carried, the situation was approaching when he would be carrying out the contract at a loss.

The Surveyor reported that the contract with Mr. Dimmock commenced on the 1st January, 1954, and was due to expire on the 31st December, 1963, and that the contractor was paid at the rate of 9s. 0d. per ton of refuse carried by his vehicles. He stated that the contractor was entitled to claim for increases in the running costs of the vehicles employed in respect of fuel, tyres, and drivers' wages, but there was no clause in the contract to permit a claim for variation in the weight or quantity of refuse carried.

The Surveyor further reported that during the first year of the contract period, the average weight per cubic yard of refuse was 5.76 cwts. as compared with 4.31 cwts. per cubic yard in 1959, but that the records indicated that the decrease in weight accelerated in 1958 and 1959, the total tonnage hauled in 1958 was 12,890 tons involving 2,376 journeys to the tip compared with 12,537 tons in 2,528 journeys in 1959, showing a decrease of 353 tons in weight but an increase of 151 journeys.

The Surveyor stated that the distance of each journey was about 27 miles, or 4,077 miles further distance travelled during 1959 at an extra cost to the contractor of £217. 6s. Od. based on the running cost per mile included in the contract together with £158. 17s. Od. less money received.

Resolved to recommend that, subject to the sanction of the Minister of Housing and Local Government under the proviso to section 228(1) of the Local Government Act, 1933, being obtained, a sum of £200 be paid to Mr. Dimmock in respect of the increase in cost of hauling refuse out of the District during the year ending 31st December, 1959.

1298. INTER-DISTRICT DRAINAGE:

The Surveyor reported that plans had been submitted for the redevelopment of the site of "Rookwood" Blagdens Lane by the erection of four flats and four garages and he stated, as there were no sewers available near the site and within this Urban District, the developers had obtained permission from the Southgate Borough Council to connect the premises to the sewers of that Borough, subject to the properties being included in the agreement between this Council and the Southgate Borough Council relating to the inter-district drainage of properties under the provisions of section 35 of the Public Health Act, 1936.

Resolved to recommend that the proposed drainage of development at "Rookwood" Blagdens Lane into the sewers of the Southgate Borough Council be agreed and the Clerk be authorised to make the appropriate amendment to the inter-district drainage agreement between the two Councils.

1299. LOCKS ON GATES OF PERMANENT ALLOTMENT SITES:

The Clerk reported (a) that the Allotments Committee at their last meeting gave consideration to a suggestion of the East Barnet Allotment Holders' Association that locks be fixed to the gates of the permanent allotment sites in the District as an additional measure of security; and (b) that the Committee recommended (inter alia) (i) that the Surveyor be authorised to investigate the practicability of the gates to the Cat Hill Allotment Site being locked; and (ii) that this Committee be asked for their observations upon the suggestion that the gates to the Cat Hill Allotment Site should be locked, so far as this Committee would be affected thereby.

The Surveyor reported that the fences to the Cat Hill allotment site had been inspected and it had been estimated that a sum of £700 would be required to repair such fences or to provide new fences where necessary, if locking of the gates to the allotment site was to be effective. The Surveyor further reported that the Chairman of the Allotments Committee had authorised that such sum should not be included in the Allotments Committee's financial estimates for 1960/61 and, therefore, there would be no point to the locking of the gates.

The Surveyor reminded the Committee that the reason why the Allotments Committee had referred this matter to the General Purposes Committee was because members of the public appeared to be using some paths on the allotment site as short cuts.

Resolved That the Committee make no observations to the Allotments Committee in this matter.

1300. DAMAGE TO AND ACCIDENTS INVOLVING THE COUNCIL:

(a) Damage to lamp post at Monkfrith Way:

With reference to minute 555(b) (p.275)/9/59, wherein the Clerk of the Council was authorised to institute legal proceedings against the driver of a car alleged to have caused damage to a public street lamp, a street

tree and an area of footway paving in Monkfrith Way on the 23rd May, 1959, the Clerk reported that legal proceedings had been instituted in the County Court for recovery of the sum of £35. 15s. 2d, representing the cost of repair of the damage.

The Clerk reported that, since legal proceedings had been instituted, he had had correspondence with the Solicitors acting for the Insurance Company of the driver concerned and it had been suggested that the matter might be settled by payment to the Council of 75% of the cost of repair of the damage plus the Council's legal costs involved.

Resolved to recommend that the above offer, in settlement of this matter be accepted.

(b) General:

The Clerk reported that claims or reports concerning the following accidents had been passed to the Council's Insurance Company:-

- (a) Mrs. V. G. Rowley - Fall in Brunswick Crescent on 5th January; and
- (b) Mr. D. E. Baker - Condition of pavement between Victoria Avenue and East Barnet Road.

1301. DAMAGE TO, AND ACCIDENTS INVOLVING, COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents and damage involving Council property, details of which, had been passed to the Council's Treasurer with a view to the recovery of the cost of repairs:-

- (a) Council vehicle and private car involved in slight accident in Osidge Lane on 22nd January;
- (b) "Keep Left" bollard in Bulwer Road slightly damaged by commercial vehicle on 4th February;
- (c) Commercial vehicle slightly damaged by Council vehicle in Margaret Road on 9th February;
- (d) Public street lamp No. 1335 situated in Pine Road damaged by Contractors employed by the Council on the redevelopment of the housing site on 9th February;
- (e) "Keep Left" bollard at Oakleigh Road North damaged by commercial vehicle on 15th February; and
- (f) Private car damaged by Council vehicle in Bulwer Road on 18th February.

1302. ENGINEERING INSURANCES:

The Surveyor submitted a report of the Council's Insurance Company upon an inspection on the 22nd December, 1959, of plant at the workshop at Brunswick Park Road.

1303. HOUSING OFFICE - ACCOMMODATION FOR HOUSING DEPARTMENT - No. 1, LYONSDOWN ROAD:

With reference to minute 1161 (pp.574/5/6)/2/60, and to minute No. 1131(b) (pp.564/5) of the meeting of the Housing Committee held on the 1st February, 1960, the Clerk submitted a letter dated 29th February, 1960, from the Ministry of Housing and Local Government confirming that, as No. 1, Lyonsdown Road is in use for offices, the Minister will not be prepared to include it in any Order he may make under the provisions of the Requisitioned Houses Bill whereby the power of the Council could be extended to retain requisitioned houses for a period after 31st March, 1960.

1304. OFFICE ACCOMMODATION - NO. 34, STATION ROAD:

With reference to minute 1036 (pp.515/6)/1/60, the Clerk submitted a letter dated 20th February, 1960, from the Manager of the New Barnet Branch of Barclays Bank Limited stating that the Premises Department of the Bank felt that the terms of a recent revaluation of No. 34, Station Road must be borne in mind when arriving at the new figure for the rent of the premises but, in an effort to meet the Council in this matter, they would be prepared to recommend to their Management that a rent of £600 per annum exclusive be accepted.

The Clerk reminded the Committee that the Council leased No. 34, Station Road from Barclays Bank Limited for a period of 21 years from the 11th August, 1939, at an annual rental of £100 and that the Bank had offered to renew the lease for a term of 7 years from 11th August, 1960, at a rental of £625 per annum (now proposed to be reduced to £600 per annum).

Resolved to recommend

(1) that the proposed rental of £600 per annum in respect of the premises No. 34, Station Road be accepted; and

(2) that a lease of No. 34, Station Road for a term of 7 years from 11th August, 1960, at a rental of £600 per annum be entered into with Barclays Bank Limited for the use by the Council of the premises for office, etc. purposes and that the Clerk be authorised to settle with the Bank other conditions of the proposed lease.

1305. NO. 19, STATION ROAD, NEW BARNET:

The Clerk submitted a letter dated 29th February, 1960, from Messrs. Tristram and Power, Estate Agents, stating that their Clients who had recently purchased No. 19, Station Road, New Barnet, were prepared to entertain a tenancy for the whole of the premises in the sum of £5,000 per annum, exclusive, to include the benefit of the sub-letting of the first floor to the Eastern Gas Board for three years at a rental of £675 per annum exclusive.

Resolved to recommend that no action be taken in this matter.

1306. PUBLIC LIBRARIES:

The Clerk reminded the Committee that at their last meeting (minute No. 1162 (pp.576/7)/2/60), they further considered a letter dated 8th December, 1959, from the Urban District Councils' Association asking the Council to decide whether or not they wished to become a library authority, and, if so, to address a suitable communication to the local Member of Parliament upon the matter.

The Clerk further reminded the Committee that they had decided to recommend that the Urban District Councils' Association be informed that this Council do not wish to become a library authority, but that the Council at their meeting held on the 15th February, 1960, referred the matter back to this Committee for further consideration.

At the invitation of the Committee Councillor Berry spoke on this matter.

Resolved to recommend that consideration of this matter be deferred until the report of the Royal Commission on Local Government in Greater London is available.

1307. PUBLIC BODIES (ADMISSION OF THE PRESS TO MEETINGS) BILL:

(a) The Clerk reminded the Committee that a memorandum on the admission of the Press to meetings, prepared by the Executive Council of the Urban District Councils' Association (copies of which memorandum were circulated to all members of the Council (minute No. 217(p.103)/6/59)) was considered

at the Annual Meeting and Conference of the Association in June, 1959, when a policy resolution was adopted indicating that the Association considered that further legislation upon the admission of the Press to meetings was not necessary and would be undesirable, but that, nevertheless, there would be advantage in a code of practice being devised and agreed and made known to local authorities and to the Press, with a view, if and when such a code of practice were agreed, to the Association recommending its members favourably to consider adopting it.

(b) The Clerk submitted a letter dated 19th February, 1960, from the Association referring to the Public Bodies (Admission of the Press to Meetings) Bill, now before Parliament, and stating that on consideration of the Bill the Executive Council of the Association had come to the view that the Association should not seek the rejection of the Bill, notwithstanding the policy decision adopted in June, 1959. The Association were of the opinion that the provisions in the Bill need not cause any material difficulty for any local authority who desire good relations with the Press, and would not call upon local authorities to do anything materially different from what might well be embodied in a voluntary code of practice, but that the Association did, however, propose to seek certain amendments to the Bill on matters of detail.

The Association further stated in their letter that it was known that a number of members of the Association had recently been giving consideration to what should be their local relations with the Press and the Executive Council suggested that, with the advent of the above Bill and until such times as the outcome of it was known, it would be desirable for those Councils to proceed slowly or to suspend further consideration of the matter.

(c) The Clerk submitted a report (a copy of which was circulated to each member of the Committee) upon the provisions of the above Bill.

1308. HERTFORDSHIRE COUNTY COUNCIL BILL:

The Clerk reported that he had been informed by the Clerk of the Hertfordshire County Council that it had been decided to withdraw Part IV (relating to street trading) from the Hertfordshire County Council Bill, and that it had also been decided to withdraw the following further clauses from the Bill:-

- Clause 5 - Compulsory Acquisition of Easements.
- Clause 16 - Compulsory Acquisition of Land for the provision of camping grounds.
- Clause 115 - Trading elsewhere than in shops.
- Clause 118 - Unauthorised use of land as site for movable dwellings.
- Clause 119 - Removal of movable dwellings from unauthorised sites.
- Clause 120 - Application of Clauses 118 and 119 to local authorities.

The Clerk further reported that, so far as clauses 16, 118, 119 and 120 of the Bill were concerned, it was understood that the Government were likely to bring in legislation covering the whole of the subject of movable dwellings in the near future.

1309. NEW BILLS:

The Clerk submitted a report (a copy of which report was circulated to each member of the Committee) upon the provisions of the Road Traffic (Driving of Motor Cycles and Mopeds) Bill; the Public Bodies (Admission of Press to Meetings) Bill; the Offices Bill; the Public Health Laboratory Service Bill; the Traffic Control (Temporary Provisions) Bill; and the Noise Abatement Bill.

1310. FACTORIES ACT, 1959:

The Clerk (a) reminded the Committee that under the Factories Act, 1959, provision was made for the transfer to fire authorities of functions concerning means of escape in case of fire (such functions now being operated by the District Council) and (b) submitted a letter dated 19th February, 1960, from the Urban District Councils' Association stating (i) that, whilst the part of the Act concerned was not yet in operation, it was likely to be brought into operation about mid-1960 and (ii) that those Urban District Councils who considered that they had an adequate and efficient organisation for dealing with certificates regarding means of escape in case of fire and wished to continue with the work were recommended to consider asking the County Council for delegation to them.

The Clerk stated that this matter would also be considered by the Hertfordshire Borough and District Councils' Association at their meeting of their Executive Committee to be held on 3rd March, 1960.

Resolved to recommend that the Hertfordshire County Council be asked to delegate to this Council their powers and duties under the provisions of the Factories Act, 1959, relating to means of escape in case of fire.

1311. CONFERENCES:

The Clerk submitted invitations from (a) the Institute of Sewage Purification; and (b) the Royal Institute of Public Administration, for the Council to appoint delegates to attend their Conferences to be held in Scarborough and London respectively during 1960.

Resolved to recommend that no action be taken in these matters.

1312. LITTER CAMPAIGN:

The Chairman of the Committee submitted a letter dated 26th February, 1960, from Mr. J. Anderson of 33A, Grove Road, New Barnet, asking the Council to consider the holding of an anti-litter campaign in 1960.

Resolved That consideration of this matter be deferred until the next meeting of the Committee.

1313. COMMONWEALTH TRAINING WEEK:

The Clerk submitted a letter dated 1st February, 1960, from the Secretary of the City and Guilds of London Institute giving preliminary information about the Commonwealth Technical Training Week which it is planned to hold throughout the Commonwealth in 1961.

The object of the Week has been defined as follows -

"To stimulate awareness of the responsibility of the Community towards young people entering employment; to stress the importance of schemes of induction and training, both for the benefit of individual firms and in the interests of the young people themselves; to give increased opportunity to young people to learn of the opportunities available for training and education; and generally to emphasize the significant place of the young worker in society."

The Week is intended to cover all forms of training for employment and the general supervision of the Week in this country will be the responsibility of a United Kingdom Committee, to which the local authority associations have been invited to name representatives.

General Purposes Committee - 1st March, 1960.

It will, however, be some little time before that Committee can meet, and in the meantime the Institute think it desirable to give such information as is at present available to local authorities to enable them if they so wish, to give consideration to the form of organisation which will be required.

The institute also state that in May, 1959, the Duke of Edinburgh, in his capacity as their President, presided at a meeting at Buckingham Palace to discuss the above proposal and that the meeting accepted the principle that in this country the organisation of the Week should be in the hands of local authorities. The success of the Week will therefore depend on local initiative and on the arrangements at a local level. Close co-operation between local authorities deciding to take part in the Week will be essential. Moreover, it is important that the Week should be an activity of the whole community, and this would be made clear not only by the participation of the civic head or heads in the various areas that are locally decided as most suitable for the purposes of the Week, but also by ensuring that all the more important interests, e.g. civic, educational, youth service, youth employment, religious, industrial, commercial and agricultural, are actively concerned in planning and running the Week in their area. Precedents already exist in many areas for communal ventures of this kind in the Careers Weeks or Exhibitions organised through the local youth employment service.

It has been decided, and approved by the Duke of Edinburgh, that in this country the Commonwealth Technical Training Week should be from Monday, 29th May, 1961 to Sunday 4th June, 1961 inclusive.

The Institute also express the view that County Councils can no doubt be left to take the initiative in finding out which local authorities wish to take part in arranging the necessary consultations leading up to the selection of suitable areas for the purpose, and the form which the organisation of the Week should take.

Resolved to recommend that the above letter be noted and that consideration of this matter be deferred until such time as further information with regard thereto is available.

1314. YEAR BOOK 1960/1961:

The Clerk reported that Lawrence Press Limited, which Company had printed the Council's Year Book during the last few years, had removed their business to Brixton and he submitted quotations from three printing firms for the printing of 350 copies of the Council's year book for 1960/1961.

Resolved to recommend

(1) that the Clerk be authorised to place an order with F.T. Everett & Co. Ltd., for the printing and supply of 350 copies of the Council's Year Book for the year 1960/1961, at a cost of £98. 6s. Od.; and

(2) that a charge of one shilling per copy be made for copies supplied to local organisations in addition to those normally supplied free of charge.

1315. SWIMMING POOL SUB-COMMITTEE:

The report of the Swimming Pool Sub-Committee held on 1st March, 1960, was submitted and considered.

For minutes see Appendix (Minute No.1318).

Resolved to recommend that the report of the Swimming Pool Sub-Committee as now submitted be approved and the recommendations contained therein be adopted.

1316. W.V.S. FOR CIVIL DEFENCE:

The Clerk submitted the monthly narrative report for the month of January, 1960, on the work of the W.V.S. for Civil Defence, East Barnet Centre.

1317. DEPARTMENTAL CIRCULAR:

The Clerk submitted circular FSH 1/60 from the Ministry of Agriculture, Fisheries and Food referring to circular FSH 4/59 which concerned the Slaughterhouses Reports (Appointed Day) Order, 1959, and the Slaughterhouse (Reports) Direction, 1959, and stating that only a limited number of the Slaughterhouse Reports which local authorities are required to submit to the Minister by 2nd November, 1960, have so far been received at the Ministry's Regional Offices.

Some of the reports so far submitted have varied considerably in pattern and substance, and have omitted to include essential material or to refer to certain associated procedural steps. To assist authorities whose Reports are still in the course of preparation, suggested headings for a slaughterhouse report are given in the Appendix to the circular with notes on the information required under each. The Minister gives further information in the circular designed to assist in avoiding omissions from the Reports to be submitted.

EAST BARNET URBAN DISTRICT COUNCIL

1318.

SWIMMING POOL SUB-COMMITTEE

Tuesday, 1st March, 1960.

PRESENT: Councillor W.H.Roy Blankley, J.P., in the Chair;
Councillors Cutts-Watson, Gunning, Mills and Seagroatt.

(a) ENQUIRIES OF NEIGHBOURING LOCAL AUTHORITIES:

With reference to minute No. 1175(a)(p.582)/2/60, the Clerk reported that the Council at their last meeting approved the following recommendation of the General Purposes Committee (minute No. 1170(p.578)/2/60 -

"That the Swimming Pool Sub-Committee be authorised to make enquiries of, and to confer with, other neighbouring local authorities to ascertain whether there are any other alternative sites more suitable to serve the residents of East Barnet."

Resolved That an approach be made to the Southgate Borough Council regarding the possibility of a swimming bath being situated on or near the eastern boundary of the Urban District to serve Southgate and East Barnet, and that it be suggested to the Southgate Borough Council that this Sub-Committee might meet representatives of the Borough Council to discuss the matter.

(b) SITE:

The Clerk submitted a letter dated 3rd February, 1960, from the Clerk of the Barnet Urban District Council stating that his Council on the 2nd February, 1960, passed the following resolution -

"That, in order that this Council may proceed with their consideration of Swimming Bath facilities for this District, East Barnet Urban District Council be asked conclusively to state whether it is correct that they will under no circumstances regard the site reserved on Barnet Playing Fields as a suitable one for the purpose of a joint Swimming Bath for the two Districts, and, if that be so, to indicate what other sites they have in mind in the vicinity of the Great North Road, for such a joint project."

Resolved to recommend that the Barnet Urban District Council be informed that this Council are not at present in favour of the Barnet Playing Fields Site but wish to explore other possible sites before making a firm decision in regard thereto, and that the Council have no other sites in the vicinity of the Great North Road in mind.

Signed at the next meeting of the
General Purposes Committee
held on the 5th April, 1960.

A. Cutts-Watson

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday 7th March, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Berry, Cutts-Watson, Head, Hebron, Mills and
Patrick.

1319. MINUTES:

The minutes of the meeting of the Committee held on the 8th February, 1960, were signed by the Chairman of the Committee as a correct record of the proceedings.

1320. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was received from Councillor Jordan.

1321. RATE ESTIMATES FOR 1960/61:

The Treasurer submitted a report and draft estimates in connection with the income and expenditure of the Committee in respect of the financial year 1960/61, together with details of estimated and actual income and expenditure for the year 1959/60, and it was

Resolved That the Finance Committee be recommended to include the following items of income and expenditure, so far as this Committee is concerned, in the estimates for the financial year 1960/61:-

	<u>Income</u>	<u>Expenditure</u>
	<u>£.</u>	<u>£.</u>
Recreation Grounds	4,245	46,145
New Southgate Recreation Ground	2,236	3,923
Building Inspection	-	5,203
Town Planning	-	11,678

1322. DEPOSITED PLANS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10234	Four flats and four garages at "Rookwood" Blagdens Lane.	Para. (1)
10725	Extension to existing factory, Lancaster Road.	Para. (2)
10768	Extension to living room at 13, Mount Road.	Para. (1)

Resolved to recommend

(1) that plans Nos. 10234 and 10768 be passed under the Building Byelaws; and

(2) that, in the case of plan No. 10725, consent under the Town and Country Planning Act, 1947, be granted.

(b) Plan No. 10022(amended) - Block of 12 flats for elderly persons at "Osidge", Chase Side:

The Surveyor reminded the Committee that the Council in July 1959, (minute No. 570(iii)(b) (p.282)) granted planning consent, subject to the usual condition relating to siting etc., and to a further condition with regard to the lopping or felling of trees, for the erection of a block of twelve flats for elderly persons at "Osidge", Chase Side, and he reported that detailed plans had now been submitted for approval.

The Surveyor reported that the plans showed that the proposed flats would be erected so as to cause minimum possible disturbance to existing trees on the site and that the Divisional Planning Officer proposed to make no comments on the plans.

Resolved to recommend

- (1) that plan No. 10022(amended) be passed under the Building Byelaws; and
- (2) that the above detailed plans be approved.

(c) Plan No. 10458 - Club building, 23, East Barnet Road:

The Surveyor reminded the Committee that the Council in July, 1951, (minute No. 5(a) (p.83)/7/51) granted planning consent in respect of proposals for the rebuilding of the United Services Club, 23, East Barnet Road, and he stated that a further application had now been submitted for approval to carry out part of the above scheme only in so far as it affected part of the front elevation, no works having been commenced in respect of the original proposals.

The Surveyor reported that the applicants proposed to remove the existing shop fronts and to erect a brick wall with doors and windows as originally approved and that they had stated that they were not in a position financially to carry out the whole of the original scheme and considered it uneconomic to spend money on the existing shop front.

The Surveyor further reported that the Divisional Planning Officer had stated that he could not advise the Council to grant consent to this application but had suggested that the Club might consider the matter again with a view to proceeding with the scheme already approved.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(d) Plan No. 10554 - Detached house and garage at rear of 79, Lyonsdown Road, fronting The Drive:

The Surveyor referred to minute No. 797(h) (p.402)/11/59, wherein planning permission was given to proposals for the erection of two houses on land forming part of the curtilage of 79, Lyonsdown Road (one house to be sited to front Lyonsdown Road and the other house to be sited to front onto The Drive; the latter plot to have a frontage of 55 ft. and an average depth of 128 ft.) and to minute No. 921(a) (p.460)/12/59, wherein consent was granted with regard to detailed plans for the house and garage to be erected on the plot fronting The Drive, and he reported that the applicants had now submitted an amended plan and had asked that the amended proposals be substituted for those submitted and approved in December, 1959.

The Surveyor reported that the amended proposals provided for the erection of a double garage constructed as an integral part of the house and for the house to be erected on a plot having a frontage of 50 ft. and an average depth of 165 ft.

The Surveyor stated that the Divisional Planning Officer had agreed that the amended plans could be accepted in substitution for those approved in December.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(c) Plan No. 10662 - Garage with bedroom over at 2, Manor Drive:

The Surveyor submitted an application for approval to proposals for the erection of a garage with a bedroom over at the side of No.2, Manor Drive, he reported that No. 2, Manor Drive was sited at the end of the gardens of the properties in Osidge Lane which backed onto Manor Drive properties, that the extension would be about 90 ft. from the rear wall of the nearest house in Osidge Lane and that it was not thought, therefore, that the proposed extension would be detrimental to the existing houses in Osidge Lane.

The Surveyor further reported that the applicants had agreed to make a number of amendments to the proposals, which would result in an improved design, but the applicant was unwilling to agree to increase the height of the extension by 2 ft. so as to make it possible for the bedroom window in the front elevation to be more in accord with that of the window of the existing house.

The Surveyor stated that the Divisional Planning Officer was of the opinion that the scheme was out of character with the existing surrounding development and should be refused planning permission.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(f) Plan No. 10724 - Extension to existing building at 93, Burleigh Gardens:

The Surveyor reminded the Committee that the Council in March, 1956, granted planning consent to the erection of a two-storey office block at No. 93, Burleigh Gardens and that the Council in December, 1956 (minute No. 858(i) (p.341)) granted planning consent, subject to certain conditions, to the use of the premises mainly as offices but additionally for storage, servicing, demonstration and packing of cine-camera equipment, and he submitted an application for approval to proposals to extend the rear of the existing building by about 5,900 sq. ft. in floor area (the existing building having about 6,100 sq. ft. of floor area) and stated that the proposed extension would be a two-storey construction, consisting mainly of office accommodation with storage provision.

The Surveyor further stated that it was also proposed by the applicants to erect a small single storey building, containing rest rooms for staff at the premises, at the side nearest the existing residential property, No. 91, Burleigh Gardens.

The Surveyor reported that the applicants had agreed to certain suggestions of his to improve the proposals and that the whole of the land at the rear of the building would be laid out as a car park for staff etc., and that three lock-up garages would be erected.

The Surveyor stated that the Divisional Planning Officer had agreed verbally that consent might be granted, subject to certain conditions, in respect of the proposals.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted subject, in order to safeguard the local amenities, to the conditions -

Town Planning and Parks Committee - 7th March, 1960.

- (i) that the consent hereby granted shall enure for the benefit of Messrs. Cinex Ltd. only; and
 - (ii) that no machinery shall be installed and/or operated without the prior consent in writing of the Local Planning Authority.
- (g) Plan No. 10764 - Scout headquarters at the rear of Nos. 67/69, Vernon Crescent:

The Surveyor submitted and reported upon plans for the erection of a headquarters on the Bohun Lodge Estate for use by the 3rd Cockfosters Scout Group and he reported that the Divisional Planning Officer had verbally agreed the siting of the headquarters building (which had dimensions of 60 feet by 30 feet) and the arrangements for parking of cars.

Resolved to recommend

- (1) that plan No. 10764 be passed under the Building Byelaws; and
- (2) that consent under the Town and Country Planning Act, 1947, be granted.

1323. PLANNING CONSULTATIVE SUB-COMMITTEE:

- (a) Plan No. 10516 - Two maisonettes on land adjoining 127, Brunswick Park Road (minute 797(c) (p.401)/11/59):
- (b) Plan No. 10954 - 12 flats and 11 garages at 15-17, Hillside (minute 923(i) (pp.466/7)/12/59):

The Clerk reported that the Planning Consultative Sub-Committee, which met on 11th February, 1960, to consider the above two applications for planning permissions in respect of which the County Council and the District Council had disagreed, reached the following decisions:-

- (1) That planning permission for the erection of two maisonettes on land adjoining 127, Brunswick Park Road be refused, but that the applicant be informed that if he submits an application for one residential unit with garage accommodation, such application would be given favourable consideration.
- (2) That with regard to proposed development at 15-17, Hillside, if the applicant submitted a revised application for planning permission for development of the site and adjoining land, as shown on a modified plan submitted by the applicant, planning permission for such development would be given; that no decision be made at present upon the application for the erection of a 3-storey block of 12 flats and 11 lock-up garages; and that a meeting should be arranged with the developers and the Ministry of Health, the owners of adjoining land, regarding the development of the site and adjoining land on the lines of the revised plan.

The Clerk further reported that the Sub-Committee also discussed informally the application submitted by the British Transport Commission (Plan No. 10449 - minute 1057(f) (p.523)/1/60) for the development of land at the rear of Netherlands Road.

1324. TOWN PLANNING APPEALS:

- (a) Plan No. 10495 - Detached house between Hadley Lodge and Gladsmuir Hadley Common:

With reference to minute 1057(g) (pp.523/524) the Clerk reported that the Local Inquiry into the Appeal by Mr. P. Shand Kydd against the decision of the Council refusing planning permission for the erection of a house

Town Planning and Parks Committee - 7th March, 1960.

and garage on land between Hadley Lodge and Gladsmuir, Hadley Common, would be held at this Town Hall on 5th April, 1960, at 10.30 a.m.

The Clerk further reported that he had enquired of the Ministry of Housing and Local Government as to whether they wished plans of the proposed building to be deposited at the Town Hall before the date of the Inquiry, so that members of the public could inspect them should they so desire, and in reply the Ministry had stated that this is a matter for the Council to decide, but that the Minister would have no objection to the plans being made available to interested persons in the manner suggested.

Resolved That the plan of the proposed building be made available at the Town Hall for inspection by the public before the date of the Inquiry; and that the Clerk of the Council be requested, when notifying occupiers of property near the site and others of the Inquiry, to inform them of the availability of the plan for inspection.

(b) Plan No. 10613 - Three detached dwellings at rear of 64/68, Gloucester Road fronting Eversleigh Road (outline application):

With reference to minute 1060(f) (pp.528/529)/1/60, the Clerk reported that the applicants had appealed against the Council's decision refusing planning permission for the erection of three detached dwellings on land fronting Eversleigh Road at the rear of 64/68, Gloucester Road.

(c) Plan No. 10614 - 4 Detached houses at 10, The Drive (outline application):

With reference to minute No. 1060(g) (p.529)/1/60, wherein it was decided to refuse planning permission for the development of land at present forming part of the curtilage of No. 10, The Drive, by the erection of three detached houses facing The Drive and one detached house facing Willenhall Avenue, the Clerk reported that the applicant has appealed to the Minister of Housing and Local Government against the Council's decision.

(d) Plan No. 10661 - Use of 118, Park Road as a nursery school:

With reference to minute No. 1060(l) (p.531)/1/60, the Clerk submitted a memorandum from the Ministry of Housing and Local Government stating that the applicant in this case had indicated that she wished to appeal against the Council's decision refusing planning permission for the use of 118, Park Road in connection with a nursery school.

1325. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
6322 (amended)	Extension of garage 83, Burlington Rise.	Paras. (1) & (3)
10729	Garage 31, Gallants Farm Road.	Para. (1)
10741	Garage 82, Osidge Lane.	Para. (4)
10752	Garage 18, Bevan Road.	Paras. (1) & (2)
10760	Garage 19, Holyrood Road.	Paras. (1) & (2)
10761	Extension of garage 91, Station Road.	Para. (1)
10766	Garage 84, Ferney Road.	Para. (1)
10767	Garage 14, Monks Avenue.	Para. (1)

Resolved to recommend

(1) that the above plans with the exception of plan No. 10741 be passed under the Building Byelaws;

(2) that, in the cases of plans Nos. 10752 and 10760 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupiers bringing the dustbins to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises;

(3) that, in the case of plan No. 6322(amended) consent under Section 75 of the Highways Act, 1959, be granted to the erection of a garage extension at No. 83, Burlington Rise, two feet in advance of the front main wall of the house; and

(4) that in the case of Plan No. 10741 consent under the Town and Country Planning Act, 1947, be granted, subject, in order to safeguard the residential amenities of the area, to the condition that the garage shall be used to accommodate private cars only and shall not be used for the purpose of any trade, business or industry.

(b) Plan No. 10670 - Garage at 1, Haslemere Avenue:

The Surveyor reminded the Committee that the Council in January, 1960 (minute 1059(c) (pp.525/6)) decided to refuse consent under Section 75 of the Highways Act, 1959, to the erection of a garage at the side of No. 1, Haslemere Avenue wholly in advance of the flank building line and 2 ft. 6 inches in advance of the front main wall of the house, and he submitted a letter from the applicant asking the Council to reconsider their decision.

Resolved to recommend

(1) that consent under Section 75 of the Highways Act, 1959, be granted to the erection of a garage at No. 1, Haslemere Avenue wholly in advance of the flank building line and 2 ft. 6 inches in advance of the front main wall of the house; and

(2) that minute No. 1059(c) (pp.525/6)/1/60, be varied accordingly.

(c) Plan No. 10765 - Garage at 28, The Fairway:

The Surveyor submitted an application for approval to the erection of an additional garage and the extension of an existing garage at 28, The Fairway and he stated that the proposed new garage and the extension would be erected 1 ft. 6 inches in advance of the front main wall of the house.

The Surveyor reported further upon the proposals and it was

Resolved to recommend that consent under Section 75 of the Highways Act, 1959, be granted to the erection of a new garage and the extension of an existing garage at No. 28, The Fairway, 1 ft. 6 inches in advance of the front main wall of the house.

1326. TOWN PLANNING - USE ZONING:

(a) Plan No. 5514 - Retention and use of a temporary office at 11, Albert Road in connection with a builder's business (continuation of use):

The Surveyor reminded the Committee that the Council in January, 1959, (minute 1073(d) (p.469)) granted consent, subject to certain conditions, to the retention and use of a temporary office in connection with a builder's business at No. 11, Albert Road, for a period expiring on 31st January, 1960, and he submitted an application for renewal of the above consent.

Town Planning and Parks Committee - 7th March, 1960.

The Surveyor stated that the Divisional Planning Officer had indicated that he proposed to make no recommendation upon this application but had suggested that planning permission be refused.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted to the use of a temporary office in connection with a builder's business at 11, Albert Road, New Barnet, subject, in order to safeguard the proper re-development of the site, to the conditions -

- (i) that the use hereby permitted to be continued be limited to a period expiring 31st March, 1961;
 - (ii) that the Building be removed immediately thereafter and the site reinstated to its former condition; and
 - (iii) that the painting of all external metal work be maintained to the satisfaction of the Local Planning Authority.
- (b) Plan No. 6353 - Use of nissen hut at rear of No. 155, East Barnet Road for storage purposes (continuation of use):

The Surveyor reminded the Committee that the Council in February, 1959 (minute 1238(d) (pp.580/1)) granted planning consent, subject to certain conditions to the continuation of the use for storage purposes of a nissen hut at the rear of No. 155, East Barnet Road for a period expiring on 31st January, 1960, and he submitted an application for renewal of the above consent.

The Surveyor reported that the Divisional Planning Officer proposed to make no recommendation in connection with this application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, to the use of a nissen hut at the rear of No. 155, East Barnet Road, for storage purposes be granted subject, in order to safeguard the amenities of the residential area, to the conditions -

- (i) that the use hereby permitted to be continued be limited to a period expiring 31st March, 1961;
 - (ii) that the use be discontinued at the expiration of this period and the premises reinstated to their former condition; and
 - (iii) that the use be confined to a purpose within Class X of the First Schedule to the Town and Country Planning (Use Classes) Order, 1950.
- (c) Plan No. 10265 - Industrial Development at Factory at Cromer Road:

The Clerk reminded the Committee that the Council in June, 1959 (minute No. 230(g) (p.115)) decided that a notice be served on Maw Son & Sons Limited advising them that, if the requisite Board of Trade certificate had been issued in connection with their application for planning permission in respect of industrial development at their factory in Cromer Road, the Local Planning Authority would nevertheless have refused planning permission for the development of the whole of the land on the east side of their factory at Cromer Road for industrial purposes, and he submitted a notice under Section 28 of the Town and Country Planning Act, 1954, from the Ministry of Housing and Local Government, that compensation amounting to £10,069. 14s. 4d. had become payable in respect of 3.04 acres or thereabouts of land at Cromer Road, New Barnet, affected by a planning decision of the Council dated 23rd June, 1959, whereby planning permission for industrial development was refused.

The Clerk reported that the above notice had been entered in the Register of Local Land Charges.

(d) Plan No. 10523 - Four flats and four garages at No. 20, Gloucester Road (outline application):

The Surveyor reminded the Committee that the Council in November, 1959 (minute No. 797(g) (p.402)/11/59) granted consent, subject to the usual conditions relating to siting etc., to the erection of four flats and four garages at No. 20, Gloucester Road, and he stated that a plan of the proposed development had now been submitted for informal consideration.

The Surveyor stated that the applicants, in an endeavour to produce a design suitable for the area in which the proposed development would be situated, found that it would be necessary to erect the building 5 ft. from the eastern boundary of the site, which abuts Richmond Road, and that this section of Richmond Road, which connects Gloucester Road to Greenhill Park, had been formed with a 20 ft. carriageway and one footway 8 ft. wide on the eastern side. On the western side, between the carriageway and the boundary of the site, there is a grass verge about 12 ft. wide on which there are a number of trees and a hedge and the only building fronting on to this section of Richmond Road on the same side as the proposed development is a garage which has been erected on a 10 ft. building line to the boundary of the site.

The Surveyor reported (a) that the plan also indicated a proposal for the erection of a row of six garages fronting Richmond Road at the end of the back garden furthest away from the proposed flats; and (b) that the scheme had been discussed with the Divisional Planning Officer, who had indicated, verbally, that, provided the two bedroom and two kitchen windows were omitted from the side elevation facing Richmond Road and placed on the front or rear elevations, he would be prepared to approve the proposals.

Resolved to recommend that the applicants be advised that favourable consideration would be given to formal proposals which provided for -

- (i) the omission of the two bedroom and two kitchen windows from the eastern elevation and their re-positioning on the front or rear elevations as may be necessary; and
- (ii) the reduction in number of the six garages proposed to four garages.

(e) Plan No. 10717 - Land at the rear of 157-181, Brunswick Park Road (Brunswick Park Allotment Site):

The Surveyor submitted an outline application for approval to proposals for the use of an area of land situated at the rear of 157-181, Brunswick Park Road for residential purposes and he reported -

- (i) that the land formed the greater part of the Council's Brunswick Park Road Allotments Site;
- (ii) that the applicant's Surveyors had certified that a notice under Section 37 of the Town and Country Planning Act, 1947, had been given by the applicant to the owners of the land on 1st January, 1960;
- (iii) that no representations relating to the application had been received from the owners of the land;
- (iv) that the land was allocated in the County Development Plan as "open space not normally open to the public - non-statutory allotments"; and

- (v) that the Divisional Planning Officer had stated that, in the absence of any alternative proposal for re-locating the allotments elsewhere in the District, he considered it to be of "fundamental" importance that consent should be refused the application.

The Surveyor further reported for the information of the Committee -

- (a) that of the Council's Brunswick Park Road Allotment Site about 2 acres of the land was owned by the Council and 3.61 acres was leased to the Council by the Trustees of the Western Synagogue;
- (b) that the land referred to in the application (about 3.61 acres) was leased to the Council for a period expiring 29th September, 1960;
- (c) that of the 43 allotments on the land owned by the Council 23 plots were vacant and that of the 25 allotments on the land leased by the Council, 9 were vacant;
- (d) that in November, 1957 (minute 769 (p.337)) the Council decided to make a Compulsory Purchase Order in respect of the land included in the planning application;
- (e) that in April, 1958 (minute No. 1526 (pp.675/6)) the Council were informed that the owners were prepared to sell to them by agreement 1.81 acres of this land and that after an application to use the remainder of the land (about 2 acres) for cemetery purposes the matter could be further considered; in view of this, the Council decided to rescind their decision with regard to the making of a Compulsory Purchase Order; and
- (f) that in September, 1958 (minute 458 (p.200)) planning consent was refused in respect of an application for approval to the use of the land (about 2 acres) as an extension of a cemetery and a site for the erection of a Chapel. The owner's Surveyor asked the Minister to extend the period within which an Appeal could be made against the Council's decision in order that negotiations for an alternative site for the proposed cemetery could be continued.

Resolved that the Allotments Committee be asked for their views on this matter.

- (g) Plan No. 10723 - Detached bungalow at rear of 22, Gloucester Road fronting Richmond Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of a detached bungalow on land fronting Richmond Road and forming part of the curtilage of No. 22, Gloucester Road and he stated that the proposed bungalow would be sited only about 60 ft. from the rear of No. 22, Gloucester Road and only about 10 - 15 ft. from the boundary between Nos. 22 and 24, Gloucester Road.

The Surveyor further reported that (calculated on the basis of 0.7 persons per room) the proposed development would give a density of between 18 and 19 persons per acre in an area allocated in the County Development Plan for development at a density of 17 persons per acre and that the application had been sent to the Divisional Planning Officer with the observation that planning consent should be refused on grounds of loss of privacy to adjoining properties and also because of the depth of the plot of land. He further stated that the Divisional Planning Officer had expressed the opinion that he considered it to be of "fundamental" importance that planning consent should be refused.

Town Planning and Parks Committee - 7th March, 1960.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the proposed development would give rise to loss or privacy and amenity to the occupiers of houses in Gloucester Road by reason of the close proximity of the proposed dwelling to the back gardens of the existing properties; and
- (ii) that the depth of the proposed plot is inadequate by comparison with that of **other** plots or properties in the locality and by comparison with the requirements of the County Planning Standards.

(h) Plan No. 10732 - Two semi-detached houses and garages fronting Eversleigh Road at rear of No. 57, Lyonsdown Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of two semi-detached houses and garages on land fronting Eversleigh Road and forming part of the curtilage of No. 57, Lyonsdown Road and he reported -

- (i) that the applicants proposed to erect the houses and the garages on a plot having a frontage of 70 ft., a depth of 90 ft. (including half the width of the road) and an area of 0.14 of an acre; and
- (ii) that the density of the proposed development (calculated on the basis of 0.7 persons per room) would be 49.7 persons per acre in an area allocated for development in the County Development Plan at a density of 17 persons per acre.

The Surveyor stated that the application had been sent to the Divisional Planning Officer with the observation that it was thought that planning consent should be refused on grounds of excessive density of the proposed development and insufficient plot depth to comply with the requirements of the County Planning Standards, and he stated that the Divisional Planning Officer had expressed an opinion that he considered it to be of "fundamental" importance that consent should be refused for the above reasons.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the density of the proposed development is excessive by comparison with the County Development Plan proposals which allocates the area at a density of 17 persons per acre; and
 - (ii) that the depth of the plot does not comply with the requirements of the County Planning Standards.
- (i) Plan No. 10745 - Change of use from residential purposes to light industrial purposes at 20-22, Lancaster Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the change of use from residential purposes to light industrial purposes of a site situated on the west side of Lancaster Road immediately opposite Henry Road and occupied by two cottages, Nos. 20 and 22, Lancaster Road. The Surveyor stated that the area in which the site was situated was allocated in the County Development Plan primarily for residential purposes and that the applicant owned a factory on land immediately adjoining the northern side of the site.

The Surveyor further reported that the application had been forwarded to the Divisional Planning Officer with a recommendation that planning consent should be refused for the reason that the site was allocated for residential purposes and that the Divisional Planning Officer had agreed with such recommendation.

Resolved to recommend that the Local Planning Authority be requested, in accordance with the Town and Country Planning (Development Plans) Direction, 1954, to refer the above application to the Minister of Housing and Local Government for approval.

- (j) Plan No. 10772 - Use of No. 7, Victoria Road in connection with a builder's business:

The Surveyor reported that an informal enquiry had been received as to whether the Council would approve the use of No. 7, Victoria Road in connection with a builder's business and he further reported that the house concerned had been used for residential purposes for many years and that the property was situated within an area allocated in the County Development Plan for shopping purposes.

Resolved to recommend that the person making the enquiry be informed that the Council would not favourably consider an application for permission to use No. 7, Victoria Road in connection with a builder's business.

- (k) Plan No. 10773 - Erection of building to be used for light industrial purposes at rear of 28, Leicester Road, New Barnet:

The Surveyor submitted an application for approval to proposals for the erection of a building (to be constructed with steel frame covered with asbestos) 18 ft. by 12 ft. at the rear and within the curtilage of No. 28, Leicester Road and he reported that the applicant had stated that the building would be used in connection with the business of instrument repairing (pressure gauges), screen printing metal instrument dials, and that three persons would be employed in the building.

The Surveyor submitted a letter from the applicant in support of his application and he stated that he (the Surveyor) had received a number of telephone messages from residents of houses near to No. 28, Leicester Road, complaining about the work which has been carried out on the site and expressing concern at the possibility of an additional industrial use being established in Leicester Road. He stated that a letter had also been received from the Local Member of Parliament asking for the observations of the Council on a complaint received from Mrs. Earl of 37, Leicester Road regarding the present proposals.

The Surveyor reminded the Committee, as follows, of the planning history of this site -

- (i) that the Council made a Discontinuance Order in 1952 requiring the discontinuance of the use of the premises for the purpose of storing and processing rags (this Order was confirmed by the Minister of Housing and Local Government in June, 1952);
- (ii) that the Hertfordshire County Council, when replying to certain questions raised by the District Valuer (who was dealing with the claim for compensation in connection with the above Discontinuance Order) in March, 1953, stated that it must be accepted that the basement and the buildings at the rear of the property had a permitted use within Class III (light industrial) of the Use Classes Order, 1950; and

Town Planning and Parks Committee - 7th March, 1960.

- (iii) that the Council in September, 1955, gave consent, subject to certain conditions, to an application for planning permission to erect a single storey building (70 ft. by 17 ft.) at the rear of No. 28, Leicester Road to be used for a purpose within Class III of the Use Classes Order, 1950, viz., the storage, mixing and repacking of metallic paints and varnishes.

The Surveyor further reported that the development proposed in the application in September, 1955, had not yet been undertaken and the present application proposed the erection of a building on part of the site of the development in respect of which planning consent was granted in September, 1955. The Surveyor stated that, should the present application be refused planning consent, any appeal to the Minister of Housing and Local Government against the Council's refusal decision was likely to be upheld unless a Revocation Order was made in respect of the permission granted in September, 1955, and that if a Revocation Order was made by the Council, and confirmed by the Minister of Housing and Local Government the Council would be liable to pay compensation to the owner.

The Surveyor reported that the area in which the site is situated is allocated in the County Development Plan as an area primarily for residential development at a density of 25 persons per acre and that the observations of the Divisional Planning Officer on this application had not yet been received.

Resolved to recommend

(1) that, subject to the Local Planning Authority having no fundamental objection, consent under the Town and Country Planning Act, 1947, be granted subject, in order to safeguard the residential amenities of the area, to the condition that the building, for the erection of which permission is hereby granted, shall not be erected or, if erected, shall be forthwith removed and the site restored to the satisfaction of the Local Planning Authority, if at any time hereafter the development at 28, Leicester Road, New Barnet, for which permission was granted by a consent dated 28th September, 1955, is commenced; and

(2) that the Clerk of the Council be authorised to send a suitable reply to the Member of Parliament.

1327. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) AMENDMENT REGULATIONS 1960:

Plan No. 10743 - Illuminated Projecting Sign at 71, Russell Lane:

The Surveyor reported that the County Planning Officer had agreed that planning consent could be granted in respect of the erection of an illuminated projecting sign at 71, Russell Lane.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Amendment Regulations, 1960, be granted for a period of 5 years.

1328. TOWN AND COUNTRY PLANNING ACT, 1947 - SECTION 30 - "THE PRIORY", MONKEN HADLEY

The Surveyor reported receipt of a notice of intention to demolish "The Priory", Monken Hadley, which is included in the list of buildings of special architectural and historic interest compiled by the Minister of Housing and Local Government in accordance with the provisions of Section 30 of the Town and Country Planning Act, 1947, and he stated that a copy of the notice had been forwarded to the Minister of Housing and Local Government in accordance with the provisions of Section 30(7) of the Town and Country Planning Act, 1947.

Town Planning and Parks Committee - 7th March, 1960.

The Surveyor reminded the Committee of the provisions of Section 29 of the above Act which empowers the Local Planning Authority or the District Council to make Building Preservation Orders in order to prevent buildings of special architectural or historic interest from being demolished or altered, and he submitted a letter from the owner's architects pointing out that the premises were in a very dilapidated condition and were uneconomical and unsuitable to retain, and that all possibilities of retaining the buildings in some form which could be acceptable to all concerned had been explored but the owner had come to the conclusion that the only reasonable solution was to clear the site.

Resolved to recommend that the Council do not make a Building Preservation Order under Section 29 of the Town and Country Planning Act, 1947, in respect of "The Priory", Monken Hadley.

1329. OAKLEIGH PARK DEPOT AND SIDINGS:

With reference to minute No. 1181(a) (p.591)/2/60, the Clerk reported that he delivered to the Clerk to the Justices, Barnet Magistrates' Court on the 17th February, 1960, an application to state a Case for the opinion of the High Court and he submitted a letter dated 19th February, 1960, from the Clerk to the Justices stating that the Justices were prepared to state a Case in this matter.

Resolved to recommend that the Hertfordshire County Council be asked to reimburse the costs incurred by the District Council in legal proceedings in this matter.

1330. PLANNING APPLICATIONS AWAITING OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor submitted a list of applications which had been received since the last meeting of the Committee and submitted to the Divisional Planning Officer for his recommendations, but on which, at the date of the meeting, no observations had been received.

1331. TEMPORARY BUILDINGS CONSTRUCTED OF SHORT-LIVED MATERIALS:

The Surveyor submitted applications for the renewal, until 31st March, 1961, of licences to retain 76 temporary buildings and nine buildings constructed of short-lived materials and he reported -

- (a) that of the 76 temporary buildings, 72 were in a reasonable condition and four required some repair or decoration, two temporary buildings had been removed since March, 1959;
- (b) that, in the case of the three temporary buildings which were reported in March, 1959, as being in need of repair or redecoration, the necessary works had been carried out or the buildings demolished; and
- (c) that all the buildings constructed of short-lived materials were in a reasonable state of repair.

Resolved to recommend

(1) that licences for temporary buildings be granted for a period expiring on 31st March, 1961, in respect of the 72 renewal applications now referred to;

(2) that in the four cases now mentioned of temporary buildings which are in need of repair or redecoration the licences be renewed for a period expiring on 31st March, 1961, but that the applicants concerned be informed that the licences will not be renewed beyond that date unless in the meantime the necessary repairs or redecoration are carried out; and

Town Planning and Parks Committee - 7th March, 1960.

(3) that the applications for the renewal of nine licences for buildings constructed of short-lived materials be granted for a period expiring 31st March, 1961.

1332. THE TOWN AND COUNTRY PLANNING (USE CLASSES) (AMENDMENT) ORDER, 1960:
THE TOWN AND COUNTRY PLANNING GENERAL DEVELOPMENT (AMENDMENT) ORDER, 1960:

The Clerk submitted Circular 10/60 from the Ministry of Housing and Local Government drawing attention to the provisions of the Town and Country Planning General Development (Amendment) Order, 1960, and the Town and Country Planning (Use Classes) (Amendment) Order, 1960.

The Town and Country Planning (Use Classes) (Amendment) Order, 1960, amends the Use Classes Order of 1950 so that the change of use of a shop to use for the sale of motor vehicles will constitute development requiring planning permission.

In making this amendment the Minister is concerned primarily with the effects which these changes of use may have on road traffic and, in certain circumstances, on local amenity. It is not his intention that unnecessary restrictions should be placed on the development of the motor trade in response to public demand. Accordingly, he asks planning authorities to examine proposals strictly on their merits, and to withhold permission only if satisfied that the particular proposal is objectionable on traffic grounds or for some other substantial reason.

The main purpose of the Town and Country Planning General Development (Amendment) Order, 1960, is to bring the erection of large agricultural buildings under planning control. The Minister considers that this step is required in order to ensure, where necessary, that these large buildings are sited with due regard to local amenities, but he looks to planning authorities to exercise this control with a full and detailed appreciation of the needs of agriculture, and in particular the desirability of not impeding the development of new and efficient methods of food production.

The Order also (a) extends the obligation of local planning authorities to consult with local highway authorities to cases where the authority deciding an application for planning permission under delegated powers is not the highway authority; (b) gives a general permission enabling a shop for the sale of motor vehicles to be used as a shop of any kind; and (c) eliminates the obligation to give public notice of an application for planning permission for a gymnasium or a swimming bath which is to form part of a school, college or university.

1333. TOWN AND COUNTRY PLANNING ASSOCIATION - ANNUAL MEETING:

The Clerk submitted a letter dated February, 1960, from the Town and Country Planning Association stating that the Association's Annual General Meeting will be held in London on 28th March, 1960.

Resolved to recommend that no action be taken in this matter.

1334. BUILDING BYELAWS - CLEAN AIR ACT, 1956:

The Surveyor reported that the Coal Utilisation Council had arranged for two 3 day courses for building inspectors who will be responsible for inspecting the installation of appliances replacing older type fireplaces in houses under the provisions of Smoke Control Orders made under the Clean Air Act, 1956, and he stated that arrangements had been made for two building inspectors on his staff to attend one of the courses.

Resolved to recommend that the action taken be approved.

1335. TENNIS COURTS - SEASONAL HIRE:

The Surveyor submitted applications for the hire of tennis courts for the 1960 season.

Resolved to recommend

(1) that the following lettings of tennis courts be approved:-

<u>Club</u>	<u>Courts</u>	<u>Days</u> <u>(May to September)</u>	<u>Rental</u>	
<u>Tudor Sports Ground</u>				
Tudor Lawn Tennis Club	One hard court.	Each day including Sundays.	£30.	
St. Augustine's Lawn Tennis Club	One of the adjoining grass courts.	do.	£12.10s.0d.	
St. Mark's Social Club	One single and one of the adjoining grass courts.	do.	£27.10s.0d.	
<u>Victoria Recreation Ground</u>				
Cyril Adams Social Club	Two hard courts.	Tuesdays (5 p.m. to 7 p.m.) 3rd May to 20th September.) The rentals to be charged to be in accordance with the Council's scale of charges for seasonal lettings.	
Central Electricity Authority H.Q. Eastern Division Sports and Social Club	Two hard courts.	Thursdays (6 p.m. to 8.30p.m.) 21st April to 25th August.		
John Hampden Secondary School	Three hard courts.	Mondays (11 a.m. to 12 noon).		
	Four hard courts.	Tuesdays, Thursdays and Fridays (11a.m. to 12 noon) 28th April to 3rd June and 13th June to 22nd July.		
Dennis Hicks School of Lawn Tennis	Four hard courts.	11th to 14th April (10 a.m. to 1 p.m.) 19th to 22nd April (9.30 a.m. to 12.30 p.m.) and some dates during August.		
<u>Oak Hill Park</u>				
Barnet Division Young Conservative Association (Osidge Branch)	Two hard courts.	Mondays (7 p.m. to 9 p.m.)		
Conwood Tennis Club	One hard court.	Wednesdays and Fridays (7 p.m. to 9 p.m.) 4th May to 31st August.		

Town Planning and Parks Committee - 7th March, 1960.

<u>Club</u>	<u>Courts</u>	<u>Days</u> (May to September)	<u>Rental</u>
<u>Oak Hill Park</u>			
Monkfrith Boys' Club	Two hard courts.	Tuesdays (7 p.m. to 8.30 p.m.) May and (7 p.m. to 9 p.m.) June and July.) The rentals to be charged to be in accordance with the Council's scale of charges for seasonal lettings.
St. Martin's Youth Fellowship	One hard court.	Mondays (7 p.m. to 9 p.m.) 2nd May to 29th August, except Whit Monday and August Bank Holiday Monday.	
St. Mary's East Barnet Young Wives Group.	Two hard courts.	Thursdays (7 p.m. to 9 p.m.)	
St. Mary's Young Peoples Fellowship	One hard court.	Fridays (7 p.m. to 8 p.m.) 20th May to 19th August.	
Twenty-One Club of East Barnet Methodist Church	One hard court.	Wednesdays (7 p.m. to 9 p.m.)	
<u>New Southgate Recreation Ground.</u>			
New Southgate Baptist Youth Club	Two hard courts.	Saturdays (3 p.m. to 5 p.m.) 16th April to 10th September.)

and

(2) that, in order to provide sufficient playing facilities for members of the public, no tennis court at Oak Hill Park be let on Saturdays or Sundays on a seasonal basis.

1336. LAND AT BURNSIDE CLOSE, NEW BARNET:

The Surveyor submitted a letter dated 29th February, 1960, from Messrs. Stox (Contractors) Limited on behalf of the developers of the land at Burnside Close, asking the Council to consider taking over a piece of land on the site, which will be surplus to the developer's requirements.

The Company state that the piece of land concerned is situated between the garage accommodation on the site and the new culvert and that, whilst the present proposal is that the land will be sown with grass seed and left for the common use of the occupants of the flats and maisonettes, it was felt that the ultimate probability would be that the land would be allowed to become derelict and it could be put to better use if it was used by the Council and let as allotments.

The Company further stated that the land could probably be transferred to the Council either free or for a purely nominal sum, and the Surveyor submitted a plan of the land (which he stated comprised about 0.33 of an acre) and he reported as to its situation in relation to the new development and to its proximity to King George's Field.

Resolved

(1) to recommend that the above land be not acquired by the Council for use for public open space purposes; and

(2) that the Allotments Committee be asked to consider whether the above land should be acquired by the Council for allotment purposes.

1337. BOWLING GREENS - USE BY SEASON TICKET HOLDERS:

The Surveyor reminded the Committee that, during the past four seasons, persons holding season tickets for the use of the Council's bowling greens had been allowed to play bowls on both the Victoria Recreation Ground bowling green and the Oak Hill Park bowling green.

Resolved to recommend that until the Council decide otherwise, bowling green season ticket holders be allowed to play bowls on both the Victoria Recreation Ground bowling green and the Oak Hill Park bowling green.

1338. FOOTBALL PITCHES - USE IN 1960/61:

The Surveyor submitted particulars of football pitches and dressing accommodation which could be made available in the Council's Open Spaces, for use during the 1960/1961 football season, and it was

Resolved to recommend

(1) that applications for the use of football pitches during the 1960/61 season be invited from those Clubs who have had lettings of pitches on previous occasions; and

(2) that no variation be made for the 1960/61 season in the rents and charges for seasonal and other lettings in the 1959/1960 season.

1339. TUDOR SPORTS GROUND:

(a) Provision of car park and footpath:

The Surveyor reported on the progress of works for the provision of a car park and footpath at the Tudor Sports Ground.

(b) Golf - Increased charges for season tickets:

The Treasurer reminded the Committee that in November, 1959 (minute No. 803 (pp.406/407)) the Council approved the Committee's recommendation (inter alia) that the suggestion of the East Barnet Golf Club that they be permitted to increase their membership to 110 "seven day" members and that the charge for each season ticket for "five day" members and "seven day" members be increased by 15s. Od. and £1. 10s. Od. respectively, be approved and made conditional upon the provision of the new club house at Tudor Sports Ground, and he stated that the new club house would probably be ready for use in June, 1960, and would therefore be available for nine months of the financial year 1960/1961, and it was thought equitable to increase the charges for 1960/1961 by three-quarters of the extra costs, and that the Club had been advised that the charges for season tickets commencing 1st April, 1960, will be as follows -

Season tickets	Commencing 1st April, 1960, charges will be increased					
	<u>from</u>			<u>to</u>		
	£.	s.	d.	£.	s.	d.
5 day	1	17	0	2	8	3
7 day						
(a) for one person	3	16	6	4	19	0
(b) for two in family	6	12	0	8	17	0

Town Planning and Parks Committee - 7th March, 1960.

Season tickets

Commencing 1st April, 1961 charges will be increased (until the Council determine otherwise)

	<u>from</u>			<u>to</u>		
	£.	s.	d.	£.	s.	d.
5 day	2	8	3	2	12	0
7 day						
(a) for one person	4	19	0	5	6	6
(b) for two in family	8	17	0	9	12	0

Resolved to recommend that the action taken be approved.

1340. VICTORIA RECREATION GROUND - CIVIL DEFENCE TRAINING PREMISES:

(a) Lease of site:

With reference to minute No. 678(b)(p.359)/10/59, the Clerk reported on negotiations he was having with the Middlesex County Council's Valuer with regard to the terms and conditions of a lease to the Middlesex County Council of land at Victoria Recreation Ground as a site for Civil Defence training premises. The Clerk reported that the proposed term of the lease was 21 years and would be determinable by either party on six months' written notice if the site should no longer be required for Civil Defence purposes.

The Clerk further reported that he had been unable to agree with the Middlesex County Council the rent to be charged for the site and that he had therefore suggested to the County Valuer that the matter should be referred to the District Valuer for determination.

Resolved to recommend that a lease of the above-mentioned land at Victoria Recreation Ground as a site for Civil Defence training purposes be granted to the Middlesex County Council for a term of 21 years at a rent to be determined by the District Valuer.

(b) Planning permission:

With reference to minute No. 805(p.408)/11/59, the Surveyor reported that the Local Planning Authority had issued planning consent in respect of the proposed Civil Defence training premises in Victoria Recreation Ground.

1341. OAK HILL PARK:

(a) Extended area of Bohun Lodge Estate:

The Surveyor reported on the progress of works on the tidying and improving of land originally forming part of the Bohun Lodge Estate but now conveyed by the Developers to the Council for public open space purposes.

(b) Barnet Athletic Club - Sports:

With reference to minute No. 1070(p.535)/1/60, wherein the Council granted permission to the Barnet Athletic Club to hold a boy's road relay race in Oak Hill Park on 30th April, 1960, and authorised the use of such dressing accommodation at Church Farm as might be available on that date, the Surveyor submitted a letter from the Secretary of the Club stating (a) that it was proposed to start the road relay race inside the Park, and not in East Walk as in previous years, but this change would not affect the use of the Park by the general public, and (b) that, as the above dressing accommodation would be insufficient, the Club had made arrangements to use dressing and catering facilities at East Barnet Grammar School.

(c) Use of pavilion:

The Surveyor submitted a letter dated 29th February, 1960, from the Honorary Secretary of the East Barnet Co-operative Cricket Club (which Club uses a cricket pitch in Oak Hill Park on a seasonal basis) asking for permission to hold the Club's Annual General Meeting in the tea room at the Oak Hill Park pavilion on Tuesday 12th April, 1960, from approximately 8 p.m. to 10 p.m.

Resolved to recommend that the East Barnet Co-operative Cricket Club be granted permission to hold the Club's Annual General Meeting in the tea room of the main pavilion at Oak Hill Park on 12th April, 1960, from approximately 8 p.m. to 10 p.m. subject to the Club meeting the overtime costs incurred in retaining a member of the Council's Parks staff to lock the premises etc., at the close of the meeting.

(d) Telephone at Parks Superintendent's House:

The Surveyor asked the Committee to consider authorising the provision of a telephone at the house in Oak Hill Park occupied by the Council's Parks Superintendent, and he reported as to the basis on which the Council had installed telephones at the addresses of the Works Superintendent, the Deputy Works Superintendent and the Assistant Works Superintendent (Transport and Plant).

Resolved to recommend that authority be given for the installation of a telephone in the Parks Superintendent's house in Oak Hill Park and that the rental thereof be paid by the Council.

1342. NEW SOUTHGATE RECREATION GROUND:

The Surveyor reported that works were progressing satisfactorily on the reconstruction of the public convenience within the main pavilion at the New Southgate Recreation Ground.

1343. BOHUN LODGE ESTATE - PUBLIC OPEN SPACE - BOY SCOUT HEADQUARTERS:

With reference to minute No. 421(b) (p.209)/7/59, wherein it was recommended that the 3rd Cockfosters Scout Group (Cockfosters Congregational Church) be informed that the Council were prepared to lease them a site on land at the Bohun Lodge Estate to accommodate a Scout Headquarters at a nominal rental and for a reasonable period of years, the Clerk reported that it was proposed to include the following terms in the lease which, he suggested, might be for a period of 21 years at a rental of £1. 1s. 0d. per annum -

- (a) that the Scouts are to fence the site with 8 feet concrete fencing posts with an overhang inwards over the site, and three strands of barbed wire and chain link fencing;
- (b) that the Scouts are to have the right to remove the building at the expiration of the term, provided that they reinstate the site to the satisfaction of the Council; and
- (c) that the Scouts are not to light any open fires on the premises without specific consent in each case except for small fires for test purposes within the prescribed camp fire area and then only under the supervision of a responsible officer of the group, a scout-master or a badge examiner; the prescribed camp fire area is to be in a position agreed with the Council's Surveyor.

Town Planning and Parks Committee - 7th March, 1960.

Resolved to recommend that the Council lease to the 3rd Cockfosters Scout Group (Cockfosters Congregational Church) a site on the land formerly part of the Bohun Lodge Estate, for the purpose of a Scout Headquarters, for a term of 21 years at an annual rental of £1. 1s. 0d.

1344. FRIERN BARNET SUMMER SHOW, 1960:

The Clerk submitted a letter dated 23rd February, from the Clerk of the Friern Barnet Urban District Council inviting this Council to participate in the Friern Barnet Summer Show, 1960, by presenting a non-competitive floral display in the local authorities' marquee at the show.

Resolved to recommend that the Council stage a non-competitive floral display at the Friern Barnet Summer Show, 1960.

1345. ENGINEERING INSURANCES:

The Surveyor submitted reports on inspections made by the Council's Insurers of playground equipment on 17th and 22nd December, 1959.

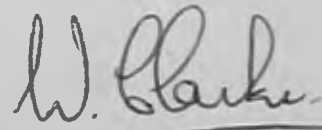
1346. BOILER INSURANCES:

The Surveyor submitted a report on an inspection made by the Council's Insurers of boilers at the nursery at the Sewage Disposal Works on the 30th December, 1959.

1347. DAMAGE TO, AND ACCIDENTS INVOLVING, COUNCIL PROPERTY:

The Surveyor reported that on 21st February a section of the boundary fencing of the New Southgate Recreation Ground was damaged by a private car, and he stated that details of the accident had been passed to the Council's Treasurer with a view to recovery of the cost of repair of the fencing.

Signed at the next meeting of the
Committee held on the 11th
April, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 8th March, 1960.

PRESENT: Chairman of the Council (Councillor R.B. Lewis, J.P.);
Councillor S. Head (Vice-Chairman of the Committee) in
the Chair;
Councillors Blankley, Gunning, Hider, Ken Lewis, Seagroatt
and Willis.
Councillors Clarke, Cutts-Watson, Jobbins, Mills, Passingham,
Patrick and Mrs. Stanfield were also present.

1348. MINUTES:

The minutes of the meeting of the Committee held on 23rd February, 1960, were signed by the Vice-Chairman as a correct record of the proceedings.

1349. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were submitted from the Chairman of the Committee (Councillor Jordan) and Councillor Hebron.

1350. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:-

Accounts already paid	£85,072. 16. 11d.
Accounts to be paid	£30,390. 16. 5d.

Resolved

(1) That the accounts included in the above-mentioned list be approved;

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid;

(3) That in those cases where the accounts of Contractors have not yet been paid, authority be given for payment to be made forthwith.

1351. HOUSING ESTATES AND REQUISITIONED PREMISES - ARREARS:

(a) General:

The Treasurer submitted the following particulars of arrears in respect of Council house rents and charges in respect of requisitioned premises:-

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Arrears</u> £	<u>Percentage of arrears</u>
			<u>to annual debit</u> %
	<u>Council dwellings</u>		
22nd February 1960	160	453	0.30
23rd February 1959	174	622	0.44
	<u>Requisitioned premises</u>		
22nd February 1960	5	9	0.19
23rd February 1959	19	25	0.29

(b) No. 1, Arundel Road:

With reference to minute 1196(e)(p.598)/2/60, the Treasurer reported as to the arrears of rent due from the former tenant of the above dwelling (Mr. J.C. Delieu) and that a further medical certificate as to the state of health of such person had been received.

Resolved to recommend that, having regard to the circumstances, action regarding the arrears of rent in the above-mentioned case be further deferred.

(c) Special Sub-Committee:

The minutes of the meeting of the Special Sub-Committee, held on 15th February, 1960, were submitted and considered. (For minutes see Appendix A).

Resolved to recommend that the minutes of the above-mentioned meeting be approved.

(d) Distress for rent:

The Committee considered recommending to the Council that, instead of serving notices to quit upon tenants in arrear with their rent as at present, authority should be given to distraining the goods and chattels upon the premises in respect of which rent is due but not paid.

The Clerk reported that he had discussed the matter with the Treasurer, and that Mr. H. Perrior, the Council's Bailiff for the recovery of rate arrears, was willing to undertake this additional work.

Resolved to recommend

(1) That Mr. H. Perrior, of 174, Colney Hatch Lane, N.W. 10, be employed by the Council as Bailiff;

(2) That this Committee be given delegated power to authorise the Bailiff to distrain the goods and chattels in and upon any Council dwelling occupied by a tenant whose rent is in arrear, and to proceed thereon for the recovery of such rent;

(3) That minute 180(p.65)/6/57, in which the Clerk of the Council was authorised, when he considered it desirable so to do, to serve notices to quit upon tenants, be rescinded; and

(4) That the East Barnet Council Tenants' Association be advised of the new procedure.

1352.

PRIVATE STREET WORKS - MOUNT ROAD:

With reference to minute 1197(p.598)/2/60, wherein it was reported that part of the apportioned expenses in respect of private street works at Mount Road, and interest thereon, was due from Mr. J.H. Daniels, who had not adhered to an undertaking given by him to pay the whole of the apportioned expenses, plus interest, by 31st December, 1959, the Clerk reported as to correspondence he had had with Mr. Daniels, and the Treasurer reported that the amount due was £436.3.5d., plus interest.

Resolved to recommend that a formal demand for payment of the sum due to the Council, plus interest, be served upon Mr. Daniels.

1353.

UNPAID ACCOUNT - REPAIRS TO REFRIGERATOR:

With reference to minute 1198(p.599)/2/60, wherein it was recommended that, subject to the Clerk being satisfied as to the evidence, he be authorised to institute proceedings on behalf of the Council for the recovery of £4.16. 2d. in respect of the above-mentioned debt, the Clerk reported on his consideration of the evidence.

Resolved to recommend that, in view of the report submitted, the above-mentioned sum of £4.16.2d. be written off as irrecoverable.

1354.

CASH:

(a) Bank Pass Book - Cashiers' Records:

The Treasurer reported that the above-mentioned books had been examined and found to be correct.

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 29th February, 1960.

1355.

LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

<u>Loan Consents received</u>	£	
To 31st January, 1960		2,027,462
Since received		
No. 404 - Surface Water Culvert Brunswiok Park Road		4,030
		2,031,492
<u>Loans raised</u> (less short period loans repaid)		1,442,329
<u>Consents unexercised at</u> <u>29th February, 1960</u>		589,163

(b) Temporary and local loans:

The Treasurer reported that the following transactions regarding temporary and local loans had taken place during the month of February, 1960:-

	<u>Sum</u> £	<u>Rate</u> %
<u>Loans raised</u>		
Temporary loan	28,000	4 $\frac{5}{8}$
Local loan	500	5 $\frac{1}{4}$
<u>Loans repaid</u>		
Local loan	300	5 $\frac{3}{4}$
-do-	1,000	7

Resolved to recommend that the action taken be approved.

(c) Purchase of houses by the Council - No. 6, Woodville Road:

With reference to minutes 739 (p.384)/11/59 and 815(c)(p.413)/11/59, the Clerk reported that, at the meeting of the Housing Committee held on 29th February, it was decided to recommend that application be made to the Ministry of Housing and Local Government for consent to borrow the sum indicated below and that this Committee be requested to arrange for the borrowing of such sum as and when the loan consent is received:-

<u>Subject</u>	<u>Amount to be borrowed</u> £
Purchase of No. 6, Woodville Road and estimated cost of conversion into four flats (amended figure)	5,255

Resolved to recommend that, as and when the loan consent is received, the above-mentioned sum be borrowed from the Public Works Loan Board, or other lender, and that minute 815(c)(p.413)11/59, be amended accordingly.

(d) Surface water culvert - Brunswick Park Road to Pymmes Brook:

With reference to minutes 1024 (pp.510/11)/1/60 and 1072(c) (p.541)/1/60, regarding the raising of a loan of £4,430 in respect of the construction of a surface water culvert between Brunswick Park Road and Pymmes Brook, the Clerk reported (i) that the allowance shown in the Council's application for contingencies had been reduced by the Ministry of Housing and Local Government to about 5% of the cost of the works and that the Minister had now issued his formal consent to the borrowing by the Council of a sum of £4,030; and (ii) that, at the meeting of the General Purposes Committee, held on the 1st March, it was decided that this Committee be requested to arrange for the borrowing of such amended figure.

Resolved to recommend that the above-mentioned sum of £4,030 be borrowed from the Public Works Loan Board, or other lender, and that minute 1078(e) (p.541)/1/60, be varied accordingly.

1356.

GENERAL RATE:

(a) Statement of collection:

The Treasurer submitted a statement relating to the collection of the general rate for 1959/60 showing a collection of £715,016, being 98.03% of the total recoverable amount of £729,345.

(b) Proceedings for recovery - Second instalment:

The Treasurer reported that the position with regard to proceedings for the recovery of the second instalment of the general rate was as follows:-

<u>Summonses applied for</u>		<u>Distress warrants granted</u>	
<u>Date</u>	<u>No.</u>	<u>Date</u>	<u>No.</u>
10.2.60	149		
17.2.60	<u>7</u>	<u>156</u>	24.2.60. 57

and that proceedings had not been taken in the following cases:-

where arrangements to pay by instalments were being kept;

small amounts, which it was expected would be recovered without recourse to legal proceedings;

demand notes only recently served arising from increases in rateable values, changes of occupation, etc.

Special cases, e.g. where probate or letters of administration were being applied for.

(c) Distress warrants:

The Treasurer reported that the present position regarding distress warrants was as follows:-

Forwarded to Bailiff	15
Paid in full	5
Paying by instalments	<u>37</u>
	<u>57</u>

(d) Reference Numbers 151200 and 377243:

Resolved to recommend that, in view of the report submitted, the Court costs, amounting to 2/-, in each of the above cases, be written off as irrecoverable.

1357.

VALUATION:

(a) New and altered hereditaments:

The Treasurer reported that, since 1st April, 1959, 616 returns relating to new and altered hereditaments had been sent to the Valuation Officer.

(b) Essoldo Cinema, East Barnet - Proposed reduction in assessment:

The Treasurer reported (i) that he had been informed by the Valuation Officer as to a proposal made by the owners of the above-mentioned cinema in March, 1959, for a reduction in the rating assessment and that he (the Treasurer) had entered a formal objection; (ii) that, having regard to information received, the Valuation Officer was of the opinion that a fair gross value would be £725, being a reduction of £175.

Resolved that the figure of £725 be approved, so far as this Council is concerned, and that the Treasurer be authorised to sign the necessary form of agreement on behalf of the Council.

(c) Rating and Valuation (Miscellaneous Provisions) Act, 1955 - Section 8(4) - Rating of charitable and other organisations:

Resolved that the rate relief granted under Section 8(4) of the Rating and Valuation (Miscellaneous Provisions Act,) 1955, in respect of the under-mentioned properties be continued for the financial year commencing on the 1st April, 1960:-

Scout Hut, Triangle Passage
Nos. 11/12 Lancelot Gardens (Almshouses)
No. 33, Lyonsdown Road (Charitable Institution)

1358.

ESTIMATE FOR THE GENERAL RATE FOR THE FINANCIAL YEAR 1960/61:

The Treasurer submitted a report and draft estimates (with a revised statement) in connection with the income and expenditure of this Committee and the various "spending" Committees of the Council in respect of the year 1960/61, together with details of the estimated and actual income and expenditure for the year 1959/60.

Resolved to recommend

(1) That the following items of income and expenditure, so far as this Committee is concerned, be included in the estimates for the financial year 1960/61:-

Finance Committee - 8th March, 1960.

	<u>Income</u>	<u>Expenditure</u>
	£	£
Local land charges	825	1,895
Improvement grants	1,105	1,612
Capital fund	-	2,950
Valuation list expenses	-	397
Bank interest, etc.	2,450	-
Chairman's allowance	-	500
House purchase	43,310	43,310
Cost of rate collection	9,376	9,376
General administration	9,534	9,534

(2) That the estimates of income and expenditure for the financial year 1960/61, submitted by the various "spending" Committees of the Council be approved;

(3) That, as suggested by the Town Planning and Parks Committee, the estimated cost of the provision of a heated greenhouse at the Sewage Disposal Works (£1,800) and the lay-out of Tudor Sports Ground - ex-allotment land (£2,000) be made from the Capital Fund, repayments to be over a period of 10 years without interest;

(4) That the estimate for the general rate of 21/6d. in the Pound for the Urban District be approved and adopted; and

(5) That the Council pass the following resolutions:-

"(a) That the estimate for the General Rate of Twenty-one shillings and six pence in the Pound for the whole of the District for the year commencing 1st April, 1960, as submitted by the Finance Committee, be approved and adopted; that the General Rate Fund being insufficient for the purposes for which it is applicable by law and the Council having made an estimate of the amount required for these purposes during the period commencing 1st April, 1960, and ending on 31st March, 1961, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent rate will become available, and for the purpose of paying the sums payable during the said period to other authorities under precept issued by them, a General Rate of Twenty-one shillings and six pence (21/6d.) in the Pound on the rateable value of each hereditament in the East Barnet Urban District as shown in the Valuation List which is in force on 1st April, 1960, be and is hereby made and approved in respect of the period commencing on the First day of April, 1960, and terminating on the Thirty-first day of March, 1961, such Rate to be payable in two instalments to become due on the First day of April, 1960, and the First day of October, 1960, respectively, and that the Common Seal of the Council be affixed to the Rate Charge Book;

(b) That the Treasurer, Deputy Treasurer, the Senior Rates Clerk and the Chief Cashier be authorised to institute, carry on and defend any proceedings in relation to the collection or recovery of rates which the Council are themselves authorised to institute, carry on and defend in accordance with the Rating and Valuation Acts, 1925 to 1955; and

(c) That the Council's duly appointed Bailiff be authorised to serve and execute warrants for distress granted by the Justices in connection with the recovery of rates."

1359.

HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:

(a) Final repayment:

The Clerk reported that the under-mentioned final repayment had been made in respect of a mortgage under the Housing Act, 1949:-

<u>Mortgage</u> <u>No.</u>	<u>Amount</u> £ s. d.
114	1,409. 14. 8.

(b) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Nos. 627, 631, 639, 645, 664, 668, 674 and 681 had been inspected by the Vice-Chairman of the Committee prior to the meeting.

(c) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 438 (pp.217/20)/7/59, the under-mentioned applications had been approved as indicated below:-

<u>Application</u> <u>No.</u>	<u>Valuation</u> £	<u>Advance</u> <u>approved</u> £	<u>Period</u> <u>(years)</u>	<u>Remarks</u>
694	278	270	20	Erection of garage.
695	1,650	1,600	20	
696	2,300	2,240	20	

Resolved to recommend that the action taken be approved.

(ii) Application No. 691 - Cancellation of offer:

With reference to minute 1203 (c)(i)(p.601)/2/60, the Treasurer reported that the offer of an advance of £3,000 in the case of applicant No. 691 had not been accepted and that the offer had, therefore, been cancelled.

Resolved to recommend that the action taken be approved.

(d) Application No. 693 - Letting of furnished room:

The Clerk submitted a letter from the proposed purchaser of a dwelling (who has made application for an advance from the Council - No. 693) requesting permission to let a double furnished room on a temporary basis.

Resolved to recommend that the necessary permission be granted.

(e) No. 52, Richmond Road:

The Clerk submitted an application from the owner of the above property (which is mortgaged to the Council) for consent to his granting a right of way with vehicles to the owner of No. 54, Richmond Road over a strip of land 4 feet wide at the side of No. 52, Richmond

Finance Committee - 8th March, 1960.

Road and reported (i) that a similar right of way would be acquired over No. 54, Richmond Road for the benefit of No. 52, Richmond Road, the purpose of this transaction being to form a joint garage access to enable both owners to erect garages at the rear of their respective properties; and (ii) that the owner of No. 52, Richmond Road had been granted a further advance in this connection.

Resolved to recommend that the application be granted and that the Council join in the proposed Deed of Grant, subject to the owner of No. 52, Richmond Road paying the Council's costs.

(f) Mortgages Nos. 142 and 236:

The Treasurer reported as to the present position with regard to the arrears in connection with the above-mentioned mortgages.

(g) Improvement grants:

(i) Posters:

The Clerk submitted a letter, dated 2nd March, from the Ministry of Housing and Local Government drawing the Council's attention to posters which had been prepared with the object of making the grants schemes more widely known and stating that copies of the posters would be sent to the Council shortly, and that the Minister hoped that they would endeavour to have them displayed as widely and as prominently as possible.

Resolved to recommend that such posters be displayed on the Council's notice boards.

(ii) Film:

The Clerk submitted a letter, dated 2nd March, from the Ministry of Housing and Local Government, drawing attention to a 16 mm. film entitled "New Grants for Better Homes" which had been made for the Ministry, stating (a) that the film, which runs for about 10 minutes, could be borrowed from the Central Film Library and explains the two types of grant available to house owners for carrying out improvements; (b) that the Minister was concerned that full advantage should be taken of the improvement grants system and that he hoped that all the bodies with an interest in this field of housing activity would make arrangements, wherever possible, to show the film to their members or to the public; and (c) that a nominal borrowing fee of 5/-d. would be payable.

Resolved to recommend that the matter be noted, but that no action be taken thereon at present.

(iii) Application No. 61(D):

With reference to minute 954 (g) (pp.483/4)/12/59, wherein it was reported that the rents of flats Nos. 1 and 2 at No. 87, Hadley Road, had been fixed at £93 and £130 per annum respectively, exclusive of general rate and water rate, the Treasurer reported (a) that the applicant had since decided to instal central heating when carrying out the work of conversion into two flats, and had applied for increased rents to be fixed; and (b) that the Chairman and Vice-Chairman had approved the following increased rents:-

Flat No. 1 - £106 per annum, exclusive of general rate and water rate.
Flat No. 2 - £144 per annum, exclusive of general rate and water rate.

Finance Committee - 8th March, 1960.

Resolved to recommend that the action taken be approved and that minute 954(g)(pp.483/4)/12/59 be varied accordingly.

(iv) Applications Nos. 60(D), 69(D) and 70(D):

The Treasurer reported that, in accordance with the authority given in minute 603(f)(v)(p.317)/9/59, the following improvement grants had been approved:-

<u>Application No.</u>	<u>Address and proposed works</u>	<u>Grant approved</u> £
60(D)	60, Station Road - Conversion into two self-contained flats	
	(a) Ground floor flat	400
	(b) First floor flat	295
69(D)	5, Brunswick Avenue - Provision of bathroom, alteration to kitchen, etc.	240
70(D)	69, Hadley Highstone - Modernisation by provision of kitchen, bathroom, W.C., etc.	400

Resolved to recommend that the action taken be approved.

(v) Consideration of applications:

The Committee considered the question of extending the authority given in minute 603(f)(v)(p.317)/9/59, regarding the approval, or otherwise, of applications for improvement grants.

Resolved to recommend that the Chairman and Vice-Chairman of the Committee or, in their absence, any two members of the Committee, be authorised to approve, or otherwise, applications for improvement grants, and that minute 603(f)(v)(p.317)/9/59, be varied accordingly.

1360.

INVESTMENTS:

(a) Housing Equalisation Fund:

The Treasurer reported that £125 from the Housing Equalisation Fund had been invested in 3½% Conversion Defence Bonds issued on the 1st January, 1955, and that three months' notice could be given for repayment at a premium of 1% and that the anticipated proceeds could be invested in 5% Defence Bonds.

Resolved to recommend that notice be given for the repayment of the above 3½% Conversion Defence Bonds and that the proceeds be invested forthwith in 5% Defence Bonds.

(b) Superannuation Fund:

The Treasurer reported that the sum of £5,000 from the Council's Superannuation Fund had been invested in Treasury 5% Stock, 1986/89 and as to the annual yield thereof.

Resolved to recommend that the action taken be approved.

1361.

NORTH MIDDLESEX AND SOUTH HERTS. MARRIAGE GUIDANCE COUNCIL - CONTRIBUTION:

With reference to minute 1205(pp.602/3)/2/60, wherein it was

Finance Committee - 8th March, 1960.

decided that the application of the above organisation for an increased contribution in respect of the year ending 31st December, 1960, be deferred pending the result of a joint meeting of the local authorities concerned, held at Hornsey Town Hall, on the 2nd March, 1960, the Council's representatives reported as to proceedings at the meeting and that it had been agreed that the local authorities concerned be recommended to make the under-mentioned contributions to the above organisation, the previous and proposed contributions being as follows:-

<u>Previous contribution</u>		<u>Contribution for year ending</u>	<u>31st December, 1960</u>
Barnet	£60	Barnet	£96
East Barnet	£55	East Barnet	£95
Finchley	£155	Finchley	£268
Friern Barnet	£65	Friern Barnet	£111
Hornsey	<u>£220</u>	Hornsey	<u>£385</u>
	<u>£555</u>		<u>£955</u>

Resolved to recommend that, subject to the consent of the Ministry of Housing and Local Government, a grant of £95 be made to the North Middlesex and South Herts. Marriage Guidance Council in respect of their financial year ending 31st December, 1960, under Section 136 of the Local Government Act, 1948.

1362. APPRENTICESHIP:

The Clerk submitted a letter, dated 24th February, from the London Regional Council of the National Federation of Building Trades Operatives enquiring whether this Council have facilities for training apprentices in the building crafts and, if so, whether the Council would be willing to take on a number of apprentices and indenture them under the National Deed of Apprenticeship for the Building Industry.

Resolved to recommend that the Federation be informed that this Council could offer facilities for apprenticeships in carpentry and plumbing in the Housing Department, the work involving housing maintenance, and would be willing to indenture a suitable apprentice in each trade.

1363. TRAINING IN HOUSING MANAGEMENT:

The Clerk submitted a letter, dated 16th February, from the Institute of Housing referring to one of the recommendations in "Councils and their Houses", the Eighth Report of the Housing Management Sub-Committee of the Central Housing Advisory Committee, i.e:-

"the provision by more authorities of carefully devised training schemes providing places each year for a fixed number of students would make a valuable contribution to housing management."

The letter enclosed a model training scheme prepared by the Institute which they considered should be suitable for adoption by many authorities or capable of adjustment to local circumstances in other cases.

The Housing Manager reported on the subject.

Resolved that the above matter be noted.

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Finance Committee - 8th March, 1960.

1364.

"THE FUNCTION OF THE ADMINISTRATOR" - WEEK-END SCHOOL:

The Clerk submitted a letter from the Institute of Local Government Administration stating (i) that the Institute, in conjunction with the Delegacy for Extra-mural Studies of Oxford University, had arranged a week-end school on the above subject, to be held at St. Peter's Hall, Oxford, from the 25th to the 27th March, 1960; and (ii) that, although the School was intended primarily for members and student members of the Institute, applications from non-members would be welcomed and that, in particular, the Institute would welcome the attendance of any members of local authorities.

Resolved to recommend that no action be taken in the matter.

1365.

OUTDOOR STAFF:

(a) Accidents to workmen:

The Surveyor reported as to the circumstances in which Messrs. A. T. Bouchier, L.A.J. Pedder, and E.J. W. Reeve had met with accidents whilst on duty, and stated that details of the occurrences had been passed to the Treasurer for submission to the Council's Insurance Company.

(b) Mr. W. Baker - Extension of service:

With reference to minute 1412(c)(p.643)/3/59, the Treasurer reported that Mr. W. Baker, who would attain the age of 66 years on the 13th April, 1960, had asked for his service with the Council to be further extended and that the Surveyor was of the opinion that Mr. Baker could continue to carry out his duties satisfactorily.

Resolved to recommend that the service of Mr. W. Baker with the Council be extended for a period not exceeding 12 months from the 13th April, 1960, in accordance with Section 7(1) of the Local Government Superannuation Act, 1937.

(c) Mr. P. Adams - Retirement:

With reference to minute 1207(d)(p.603)/2/60, the Treasurer reported (i) that the above employee had retired on the 26th February, 1960, having had nearly 25 years' service with the Council; and (ii) that Mr. Adams was entitled to superannuation benefits, and submitted the following calculations which had been arrived at in conformity with the Council's decision that applicable non-contributory service should be considered as contributory:-

	£	s.	d.
Annual pension	157.	7.	10.
Lumpsum retirement grant	168.	12.	4.
Widow's annual pension	56.	7.	3.

Resolved to recommend that the calculations made in accordance with Section 2(2) of the Local Government Superannuation Act, 1953, and the figures set out above be approved.

(d) National Council decisions:

The Surveyor reported that Circular N.M. 152, dated 26th February, 1960, from the National Joint Council for Local Authorities' Services (Manual Workers) indicated that the following decisions had been reached at a recent meeting of the Joint Council:-

(i) Wages increase:

Wages to be increased by 7/4d. per week (2d. per hour) for male adult workers and 5/6d. or 6/5d. (1½d. or 1¾d. respectively) for female adult workers, according to the appropriate percentage of the adult male rate, with effect on the pay day in the week commencing 4th April, 1960, in respect of the pay week covered by that pay day.

The Surveyor reported (a) that the effect of this decision would raise the gross wages account total by approximately £54 per week, or £2,800 per annum, and that provision had been made for such increase in the annual estimates for 1960/61; (b) that the application of the increase would also advance the wages of five out of eight holders of supervisory or special posts who were paid basically in accordance with specified national standard grade rates, with the addition of agreed amounts; and (c) that the remaining three holders of supervisory or special posts who received basic wage rates of Building and Civil Engineering Craftsmen or Engineering Craftsmen, plus agreed amounts, were not affected by the increase in this instance, as skilled tradesmen (building operatives, motor mechanics, etc.) did not come within the scope of the National Joint Council (Manual Workers).

(ii) Hours of working:

The working week to be reduced from 44 to 42 hours, without loss of pay, with effect from the week commencing 2nd January, 1961.

(iii) Zoning:

Standardisation nationally of the arrangements for the allocation of local authorities to zones for wage purposes through the medium of a formula combining population with rateable value.

The Surveyor reported that the resulting changes in zoning were to take effect from the pay day in the week commencing 4th April, 1960, in respect of the pay week covered by that pay day and that this decision would not affect this Council, which was already within the Inner London Zone, where the highest wage rates are payable.

(iv) Leave:

An additional three days' annual leave to be granted to employees with ten years or more continuous local authority service, with effect from the leave year commencing 1st April, 1960.

The Surveyor reported that there were, at present, 70 members of the outdoor staff with 10 years or more service with the Council, of whom 58 were manual workers (the remaining 12 being tradesmen) and that the effect of granting three additional days leave to 58 manual workers during the year 1960/61 would cost about £360 with a loss of approximately 1,570 working hours.

Resolved to recommend that the decisions indicated in (i), (ii), (iii) and (iv) above be adopted by this Council.

(e) Building and Civil Engineering - Joint Negotiating Committee for Local Authorities' Services:

The Surveyor reported that Circular No. B. and C.E. 44, dated 29th January, 1960, from the Joint Negotiating Committee for Local

Authorities: Services (Building and Civil Engineering) indicated that the following amendments to the Agreement had been made:-

(i) Day workers' working conditions - Paragraph 7 - Sunday work:

To provide that where an operative works overtime on a Sunday, not being part of his normal working week, which requires attendance on two or more occasions during the day, he shall be paid in respect of the first attendance a minimum payment of two hours at double time and in respect of the second and additional attendances the actual hours worked at double time.

(ii) Sickness pay scheme:

To recommend that an operative who has been excluded from the sickness pay scheme on medical grounds shall be given equivalent benefits in respect of absence due to an accident arising in the course of his employment and otherwise (e.g. accidents at home, sport, etc.) at the discretion of the local authority.

Resolved to recommend that the above decision and recommendation be adopted by this Council.

(f) Engineering Craftsmen - Joint Negotiating Committee for Local Authorities' Services:

The Surveyor reported that Circular No. ENG. 26, dated 27th January, 1960, from the Joint Negotiating Committee for Local Authorities' Services (Engineering Craftsmen) indicated that the following decisions had been made at a recent meeting of the Committee:-

(i) Shift workers:

A decision relating to the payment of shift workers who are called upon to return to work.

The Surveyor reported that this Council did not employ engineering shift workers.

(ii) Day workers - Sunday work:

To provide that, where an employee works overtime on a Sunday, not being part of his normal working week, which requires attendance on two or more occasions during the day, he shall be paid in respect of the first attendance a minimum payment of two hours at double time and in respect of the second and additional attendances the actual hours worked at double time.

(iii) Sickness pay scheme:

To recommend that an employee who has been excluded from the sickness pay scheme on medical grounds shall be given equivalent benefits in respect of absence due to an accident arising in the course of his employment and otherwise (e.g. accidents at home, sport, etc., at the discretion of the local authority.

The Surveyor reported that the foregoing decisions were operative on and from the 1st February, 1960.

Resolved to recommend that the above decisions and recommendation be adopted by this Council.

Finance Committee - 8th March, 1960.

1366.

STAFF:

(a) Payments for overtime:

(i) General:

The Treasurer reported as to the payments made in respect of overtime during the month of February, 1960.

(ii) Clerk's, Surveyor's, Treasurer's and Housing Manager's Departments:

Resolved to recommend that the Clerk, Surveyor, Treasurer and the Housing Manager be authorised to approve payment for overtime to members of their staffs in receipt of basic salaries in accordance with A.P.T. Grade II or above, or in accordance with Clerical Division Grade III, for a further period ending on the 30th September, 1960.

(b) Staff Sub-Committee - Deputy Clerk of the Council:

The minutes of the meeting of the Staff Sub-Committee held on the 17th February, 1960, were submitted and considered. (For minutes see Appendix B).

The Committee thanked Mr. D. J. Wickens for his service to the Council and wished him every success in his new appointment as Deputy Town Clerk of Wood Green.

Resolved to recommend

(1) That the minutes of the meeting of the Staff Sub-Committee held on the 17th February, 1960, and the recommendation contained therein, be approved and adopted; and

(2) That the Clerk be authorised to employ private Solicitors, when he considers it necessary, until a new Deputy Clerk commences his duties.

(c) Treasurer's Department - Shorthand-typist:

The Treasurer reported that Miss M. Hydes, a shorthand-typist in his Department, had tendered her resignation and that he had appointed Miss V. D. Young to fill the vacancy.

Resolved to recommend that the appointment be approved.

(d) Medical Officer of Health:

With reference to minute 1208(e)(pp.604/5)/2/60, the Clerk submitted a letter, dated 19th February, from the Ministry of Health stating (i) that in exercising his discretion under Section 107(3) of the Local Government Act, 1933, the Minister permitted the further extension of the period of six months mentioned therein until the 9th July, 1960; and (ii) that the Council were, therefore, free to appoint Dr. C. M. Scott to act temporarily in the office of Medical Officer of Health for the Urban District of East Barnet until the 9th July, 1960, or pending the appointment of a permanent officer, whichever was the shorter period.

(e) Housing Department - Clerk/typist:

The Housing Manager reported that Mrs. D. M. Clayton, a Clerk/typist (General Division) in his department had tendered her resignation

and that arrangements were being made to fill the vacancy.

(f) Surveyor's Department:

(i) Architectural Assistant:

With reference to minute 1208(c)(p.604)/2/60, the Surveyor reported that no replies had been received to 14 advertisements inviting applications for the appointment of an Architectural Assistant (A.P.T. Grade II) in his Department.

(ii) Architectural Draughtsman:

The Surveyor reported that one application had been received for the post of Architectural Draughtsman (A.P.T. Grade I) in his Department, but that no appointment had been made.

(iii) Assistant Engineer:

The Surveyor reported that Mr. B. C. Ellis, an Assistant Engineer (Special Grade) in his Department, had tendered his resignation, having obtained another appointment, and that the vacancy would be advertised.

(g) Deputy Engineer and Surveyor and Deputy Treasurer - Salaries:

The Committee considered the salaries of Mr. D. G. Drake, Deputy Engineer and Surveyor, and Mr. J. R. Hease, Deputy Treasurer.

Resolved to recommend

(1) That the posts of the Deputy Engineer and Surveyor and the Deputy Treasurer be re-graded as shown below and that the salaries as from the 1st April, 1960, be as indicated:-

<u>Officer</u>	<u>Present scale and salary</u>	<u>Revised scale and salary</u>
Mr. D. G. Drake (Deputy Engineer and Surveyor)	Scale B £1,485	Scale C (£1,385 - £1,620) plus personal addition of £100. Commencing salary £1,645 (rising by one annual increment of £60 and one of £15 to a maximum of £1,720).
Mr. J. R. Hease (Deputy Treasurer)	Scale B £1,455	Scale C (£1,385 - £1,620) Commencing salary £1,505 (rising by one annual increment of £60 and one of £55 to a maximum of £1,620).

and (2) That the authorised establishment of the Surveyor's and Treasurer's Departments be amended accordingly.

(h) Easter Saturday:

Resolved to recommend that the offices of the Council be closed on the morning of Saturday, 16th April, 1960.

SIGNED at the next meeting of
the Finance Committee held
on the 15th March, 1960.

By...
Chairman at such meeting.

APPENDIX A

EAST BARNET URBAN DISTRICT COUNCIL

1367.

SPECIAL SUB-COMMITTEE

ARREARS OF RENT

Monday, 15th February, 1960.

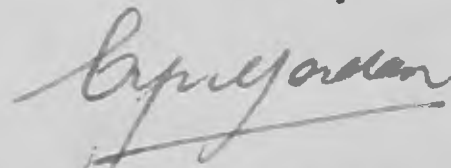
PRESENT: Councillor C. Jordan in the Chair;
Councillors Gunning and Patrick.

INTERVIEW OF TENANT:

The Clerk reported that, in accordance with minute 1196(c) (p.598) /2/60, the tenant of No. 2, Trevor Close, had been invited to attend for interview by this Sub-Committee.

The tenant attended the meeting and gave an assurance that, in future, the rent would be paid regularly on the due date.

SIGNED at the meeting of the Finance
Committee held on the 15th
March, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

1368.

STAFF SUB-COMMITTEE

Wednesday, 17th February, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillors Gunning, Head and Jordan.

(A) CHAIRMAN:

Resolved that Councillor C. Jordan be elected Chairman of the Sub-Committee for the year 1959/60.

COUNCILLOR C. JORDAN IN THE CHAIR

(B) APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was submitted from Councillor Blankley.

(C) DEPUTY CLERK OF THE COUNCIL - APPOINTMENT:

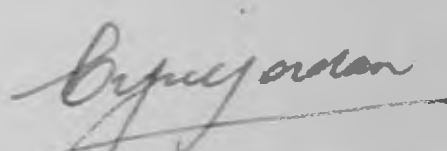
With references to minute 1208(b)(i)/2/60, the Clerk reported that three applications had been received for the post of Deputy Clerk of the Council (Scale B - £1,285 x £55(3) x £35 - £1,485 per annum), and he submitted particulars of such applications.

Resolved

(1) To recommend that the appointment to the position of Deputy Clerk of the Council be in accordance with Scale C (£1,385 x £60(3) x £55 - £1,620 per annum) and that the authorised establishment of the Clerk's Department be amended accordingly; and

(2) That the post be re-advertised in accordance with Scale C and that meetings of this Sub-Committee be held on the 14th March, 1960, at 8 p.m. to select a short list of applicants for interview by the Sub-Committee, and on the 22nd March, 1960, at 7 p.m. with a view to making an appointment.

SIGNED at the meeting of the
Finance Committee held
on the 15th March, 1960.


Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

MEETING OF THE COUNCIL

Monday, 21st March, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.)
in the Chair;
Councillors Berry, Blankley, Clarke, Cutts-Watson, Gunning,
Head, Hebron, Hider, Jobbins, Jordan, Ken Lewis, Mills,
Passingham, Patrick, Seagroatt, Mrs. Stanfield and Willis.

1369. MINUTES:

The minutes of the meeting of the Council held on the 15th February, 1960, were signed by the Chairman as a correct record of the proceedings.

1370. CHAIRMAN'S COMMUNICATIONS:

(a) Birth of H.R.H. Prince Andrew.

The Chairman of the Council reported that, on the occasion of the birth of H.R.H. Prince Andrew, he had sent the following telegram to Her Majesty The Queen:-

"The East Barnet Urban District Council and the Townspeople of East Barnet have received with great pleasure the announcement of the birth of a son to Your Majesty and H.R.H. The Duke of Edinburgh and convey to Your Majesty their sincere good wishes upon this very happy event."

and that he had received the following telegram from Her Majesty's Private Secretary:-

"The Queen and the Duke of Edinburgh sincerely thank you the Council and the Townspeople of East Barnet for your kind message of congratulations on the birth of a son to Her Majesty and His Royal Highness."

(b) Death of Mr. Beauchamp Vialou.

The Chairman of the Council referred with regret to the recent death of Mr. Beauchamp Vialou, who was a Member of the Council from 1923 - 1945 and Chairman from 1930 - 1932.

Members, officers and others present at the meeting stood in silence as a token of respect.

(c) Mr. D. J. Wickens.

The Chairman of the Council referred to the fact that, but for his absence on sick leave, this would have been the last meeting attended by Mr. Wickens as Deputy Clerk of the Council, and he expressed the Council's appreciation of the services rendered by Mr. Wickens and their best wishes for his future success.

1371. NOTICE OF MOTION:

Councillor W. H. Roy Blankley, J.P.

At the suggestion of the Chairman of the Council it was duly moved and seconded and

Resolved that standing order No. 3(1) be suspended in so far as is necessary to enable consideration next to be given to the motion of which Councillors Jordan and Berry had given notice.

In accordance with such notice Councillor Jordan then moved and Councillor Berry seconded and it was

Resolved unanimously that the Council express their sincere appreciation of the eminent services rendered by Councillor William Henry Roy Blankley, J.P., to the East Barnet Urban District during his twenty-five years' service as a Councillor, and of the outstanding contribution he has made to local affairs, and record the high esteem in which he is held by the inhabitants of the Urban District.

Councillor Blankley thanked Members for the terms of the motion and for their remembrance of the occasion.

1372. ROAD SAFETY COMMITTEE:

It was moved by Councillor Gunning and seconded by Councillor Cutts-Watson and

Resolved that the minutes as now submitted of the meeting of the Road Safety Committee held on the 16th February, 1960, be approved and the recommendations therein contained adopted subject in the case of minute No. 1229 (Road Safety Organiser's Report) paragraph (ii)(b), to the substitution of the words "Barnet Urban District Council" for the words "Barnet Road Safety Organisation" in the last two lines thereof.

1373. FINANCE COMMITTEE:

It was moved by Councillor Jordan and seconded by Councillor Head and

Resolved that the minutes as now submitted of the meeting of the Finance Committee held on the 23rd February, 1960 be approved.

1374. HOUSING COMMITTEE:

(a) It was moved by Councillor Patrick and seconded by Councillor Hider that the minutes as now submitted of the meeting of the Housing Committee held on the 29th February, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Berry referred to minute No. 1263(a) (Slum Clearance - General) and expressed concern at the fact that, although the Council's slum clearance programme had been considerably delayed, the programme was not intended to be reviewed until next December.

In reply Councillor Patrick pointed out that the Committee's recommendation to review the programme in December did not imply that nothing would be done in the meantime and assured Councillor Berry that the Officers were well aware of the need for progress to be made and that the Committee would do their best to catch up with the programme.

Councillor Gunning asked whether it was the policy of the Committee to concentrate on one clearance area at a time and get it cleared before proceeding to another.

Councillor Patrick referred Councillor Gunning to the housing programme approved last December which indicated that clearance areas would be cleared and developed in a specified order.

(c) Councillor Seagroatt referred to minute No. 1259 (Extension of St. Mary's School - No. 69, Church Hill Road) and, in expressing his opinion that the County Council could have found alternative accommodation for the tenants in this case, asked whether any subsidy could be claimed by this Council from the County Council in respect of the alternative accommodation this Council were to provide.

Council Meeting - 21st March, 1960.

In reply Councillor Patrick stated that he did not think the County Council had any power to make a contribution to this Council in this case.

(d) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1375. GENERAL PURPOSES COMMITTEE:

(a) It was moved by Councillor Cutts-Watson and seconded by Councillor Gunning that the minutes as now submitted of the meeting of the General Purposes Committee held on the 1st March, 1960, be approved and the recommendations therein contained adopted.

(b) As an amendment it was moved by Councillor Patrick and seconded by Councillor Berry that minutes Nos. 1276 and 1277 (143, East Barnet Road - Food Hygiene Regulations and Registration for Sale of Ice Cream) be referred back to the Committee for further consideration with a view to the possibility of granting the required Certificate of Exemption relating to facilities for the washing of food and equipment.

Two voted in favour of the amendment and the majority against and it was declared lost.

(c) The original motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1376. TOWN PLANNING AND PARKS COMMITTEE:

(a) It was moved by Councillor Clarke and seconded by Councillor Head that the minutes as now submitted of the meeting of the Town Planning and Parks Committee held on the 7th March, 1960, be approved and the recommendations therein contained adopted.

(b) As an amendment it was moved by Councillor Passingham and seconded by Councillor Gunning that minute No. 1328 (Preservation of "The Priory", Monken Hadley) be referred back to the Committee for further consideration.

Six voted in favour of the amendment and the majority against and it was declared lost.

(c) Councillor Gunning referred to minute No. 1341(a) (Oak Hill Park - Extended area of Bohun Lodge Estate) and, in expressing concern at the number of trees already removed from the land in question, asked the Chairman of the Committee for an assurance that no further trees would be cut down.

In reply Councillor Clarke stated that, whilst he could not give the required assurance, he could assure Councillor Gunning that only trees which were unsafe and some of the undergrowth would be removed and that there was no intention to remove more trees than was absolutely necessary.

(d) As an amendment it was moved by Councillor Berry and seconded by Councillor Hebron that minute No. 1326(k) (Plan No. 10773 - Industrial use of 28, Leicester Road) be referred back to the Committee for further consideration.

Five voted in favour of the amendment and the majority against and it was declared lost.

(e) The original motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1377. FINANCE COMMITTEE:

(a) It was moved by Councillor Head and seconded by Councillor Hider that the minutes as now submitted of the meeting of the Finance Committee held on the 8th March, 1960, be approved and the recommendations therein contained adopted, with the exception of recommendations Nos. (2), (3), (4) and (5) contained in minute No. 1358 (Estimate for the General Rate) which recommendations be considered in conjunction with the item on the agenda relating to that business.

(b) Councillor Berry referred to minute No. 1357(b) (Essoldo Cinema - Reduction in assessment) and asked the Vice-Chairman of the Committee (a) on what grounds the reduction in assessment had been approved, (b) whether cinemas paid only a percentage of the rate and (c) whether he was aware that the Essoldo Cinema had refused admittance to a section of the public.

In reply Councillor Head stated that the reduction was approved on the advice of the Council's officers who were of the opinion that it would be impossible to maintain an objection, but that he was unable to answer the other two parts of the question.

At the request of the Chairman of the Council, the Treasurer explained that a deduction of one-fifth was made from the net annual value of cinemas in accordance with the Rating and Valuation Act, 1957.

Councillor Berry stated that he understood that the application had been based on a reduction in the cinema's income and asked whether an application on similar grounds by a private householder would be successful.

In reply Councillor Head explained that cinemas were assessed upon the basis of the profits which were made from their use whereas private dwelling houses were assessed upon the basis of the rental which they commanded.

(c) As an amendment it was moved by Councillor Berry and seconded by Councillor Hebron that minute No. 1359(g)(ii) (Improvement Grants - Film) be referred back to the Committee for further consideration.

Five voted in favour of the amendment and the majority against and it was declared lost.

(d) The original motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1378. GENERAL RATE:

The Chairman of the Finance Committee (Councillor Jordan) submitted recommendations Nos. (2), (3), (4) and (5) contained in minute No. 1358 of the meeting of the Finance Committee held on the 8th March, 1960, containing the Finance Committee's estimate and recommendation for the General Rate for the year ending 31st March, 1961.

The Finance Committee's estimate was as follows:-

	<u>Income</u> £	<u>Expenditure</u> £
Housing (General Rate Fund)	660	22,407
Re-Housing	-	200
Housing Repairs Fund	31,784	31,784
Housing Revenue Account	154,168	154,168
Road Safety	-	964
Sewerage	330	15,244
Sewage Disposal	19,769	21,282
Refuse Collection (Disposal & Salvage)	1,500	40,626

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Council Meeting - 21st March, 1960.

	<u>Income</u>	<u>Expenditure</u>
	£	£
Public Health (General)	25	8,901
Clean Air Act	2,000	4,929
Destruction of Pests	10	841
St. Mary's Churchyard	6	160
Food and Drugs Acts	5	1,437
Shops Act	-	239
Public Conveniences	170	2,012
Mortuary	15	174
War Memorials	-	153
County Roads (Maintenance)	70,880	73,773
County Roads (Scavenging)	1,725	4,930
District Roads (Maintenance)	65	59,579
District Roads (Scavenging)	3	13,068
Public Lighting	-	22,543
Register of Electors and Local Elections	75	2,006
Civil Defence (County Services)	10,387	10,507
Let-Out Properties	990	1,516
Stores Depots	3,142	3,692
Private Work	6,252	6,092
Private Street Works	458	928
Information Service and C.A.B.	-	1,060
Garages and Workshops	1,843	1,843
Church Farm	3,195	4,269
Renewals and Repairs Fund	9,145	9,145
Public Offices	12,594	12,594
Plant, Vehicles and Equipment	30,773	30,773
Allotments (General)	235	1,862
Recreation Grounds	4,245	46,145
New Southgate Recreation Ground	2,236	3,923
Building Inspection	-	5,203
Town Planning	-	11,678
Local Land Charges	825	1,895
Improvement Grants	1,105	1,612
Capital Fund	-	2,950
Valuation List Expenses	-	397
Bank Interest, Etc.	2,450	-
Chairman's Allowance	-	500
House Purchase	43,310	43,310
Cost of Rate Collection	9,376	9,376
General Administration	<u>9,534</u>	<u>9,534</u>
TOTALS	<u>435,285</u>	<u>702,224</u>

Net charge to rate	£266,939
Deduct for decrease in balances	<u>£ 23,151</u>
Net requirement for District Council	<u>£243,788</u>
Requirements of precepting authorities	<u>£529,525</u>
Total for all authorities	<u>£773,313</u>
Deduct for transitional receipt	<u>£ 12,213</u>
Total charge to rate	<u><u>£761,100</u></u>

Estimated product of 1d. rate in the pound equals £2,950.

A rate of 21/6d. in the pound is expected to produce £761,100.

It was moved by Councillor Jordan and seconded by Councillor Head and

Resolved

(1) That the recommendations Nos. (2), (3) and (4) contained in the said minute No. 1358 be adopted;

(2) That the estimate for the General Rate of Twenty-one shillings

and six pence in the Pound for the whole of the District for the year commencing 1st April, 1960, as submitted by the Finance Committee, be approved and adopted; that the General Rate Fund being insufficient for the purposes for which it is applicable by law and the Council having made an estimate of the amount required for these purposes during the period commencing 1st April, 1960, and ending on 31st March, 1961, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent rate will become available, and for the purpose of paying the sums payable during the said period to other authorities under precept issued by them, a General Rate of Twenty-one shillings and six pence (21/6d.) in the Pound on the rateable value of each hereditament in the East Barnet Urban District as shown in the Valuation List which is in force on 1st April, 1960, be and is hereby made and approved in respect of the period commencing on the First day of April, 1960, and terminating on the Thirty-first day of March, 1961, such Rate to be payable in two instalments to become due on the First day of April, 1960, and the First day of October, 1960, respectively, and that the Common Seal of the Council be affixed to the Rate Charge Book;

(3) That the Treasurer, Deputy Treasurer, the Senior Rates Clerk and the Chief Cashier be authorised to institute, carry on and defend any proceedings in relation to the collection or recovery of rates which the Council are themselves authorised to institute, carry on and defend in accordance with the Rating and Valuation Acts, 1925 to 1955; and

(4) That the Council's duly appointed Bailiff be authorised to serve and execute warrants for distress granted by the Justices in connection with the recovery of rates.

1379. DEPOSITED PLANS:

(a) New Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below)</u>
9581 (Amended)	Two self-contained flats and garages at 35, Warwick Road.	Para. (2)
10190	Car showrooms and offices at 18, Leicester Road.	Para. (2)
10304	Loading Bay at factory building of John Dale, Ltd., Brunswick Park Road.	Para. (1)
10458	Alterations to club building at 23, East Barnet Road.	Para. (1)
10572	Block of offices with six flats over at 205/209, Crescent Road.	Para. (2)
10608	Moulding shop at factory of John Dale Ltd., Brunswick Park Road.	Para. (1)
10684	Detached house and garage at Plot 4, Leahurst Estate, Hadley Common.	Para. (1)
10749	Opening between living rooms at 4, Mansfield Avenue.	Para. (1)
10757	Bathroom and external staircase at 19, Clifford Road.	Para. (1)

Council Meeting - 21st March, 1960.

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below)</u>
10762	Conversion to two self-contained flats at 36, Warwick Road.	Para. (1)
10769	Conversion to two self-contained flats at 41, Station Road.	Para. (2)
10787	New W.C. at St. Mary's School House, Church Hill Road.	Para. (1)
10789	Alterations to form garage at 3, Tudor Road.	Para. (1)
10793	Extension to provide bedroom and bathroom at 69, Victoria Road.	Para. (2)
10795	New shopfront at 11, Church Hill Road.	Para. (1)
10796	Conversion to two self-contained flats at 36, Warwick Road.	Para. (2)

Resolved (1) that, with the exception of plans Nos. 9581(Amended), 10190, 10572, 10769, 10793 and 10796, the above plans be passed under the Council's Building Byelaws; and

(2) that the following plans be rejected under such Byelaws for the reasons stated:-

<u>Plan No.</u>	<u>Reason</u>
9581 (Amended)	That additional structural details are required.
10190	That additional information and plans are required in connection with foundations, construction of floors and roof, damp proof courses and calculations for reinforced concrete work.
10572	That additional information is required in respect of the steel and concrete works.
10769	That additional information is required in respect of fire resistance and fireplaces.
10793	That additional information is required with regard to drainage.
10796	That additional information is required in respect of the fire resistance of the staircase.

(b) Partially Exempt Buildings.

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below).</u>
2783 (Amended)	Garage at 54, Woodfield Drive.	Para. (1)
10753	Garage at 38, Lakeside Crescent.	Para. (1)
10754	Garage at 52, Knoll Drive.	Para. (1)

Council Meeting - 21st March, 1960.

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> <u>(below)</u>
10765	Garage at 28, The Fairway.	Para. (1)
10770	Two garages at rear of 4, Ryhope Road.	Para. (1)
10777	Garage at 40, Summit Way.	Paras. (1) & (2)
10780	Garage at 8, Calton Road.	Para. (1)
10781	Garage at 16, Lakeside Crescent.	Para. (1)
10782	Garage at 106, Hampden Way.	Paras. (1) & (2)
10785	Garage at 15, Parkside Gardens.	Paras. (1) & (2)
10786	Garage at 4, Prevost Road.	Para. (1)
10788	Garage at 39, Capel Road.	Para. (1)
10790	Garage at 34, Arlington Road.	Para. (1)
10791	Garage at 107, Church Hill Road.	Para. (1)
10792	Garage at 26, Derwent Avenue.	Paras. (1) & (2)
10797	Changing hut at sports ground, Denham Road.	Para. (1)
10798	Garage at 41, Knoll Drive.	Para. (3)
10799	Garage at 48, Whitehouse Way.	Para. (1)

Resolved (1) that, with the exception of plan No. 10798, the above plans be passed under the Council's Building Byelaws;

(2) that, in the cases of plans Nos. 10777, 10782, 10785 and 10792 approval be given in each case under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises; and

(3) that plan No. 10798 be rejected under the Building Byelaws for the reason that additional information is required in connection with construction, drainage and ventilation.

1380. SEALING OF DOCUMENTS:

It was moved by Councillor Mills and seconded by Councillor Berry and

Resolved that the Common Seal of the Council be affixed to, or the Clerk of the Council do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any of the matters and recommendations contained in the minutes as presented to, and approved by, the Council at this meeting.

1381. NOTICES OF MOTION:

(a) No. 1, Lyonsdown Road.

Notice of the following motion signed by Councillors Jobbins, Seagroatt, Gunning, Blankley and Patrick having been given, Councillor Blankley moved and Councillor Jordan seconded:-

Council Meeting - 21st March, 1960.

"That the Council purchase the freehold premises, No. 1, Lyonsdown Road, including the chapel of rest and workshop at the rear, at a price to be negotiated by the District Valuer."

Under standing order No. 4 the motion stood referred to the General Purposes Committee.

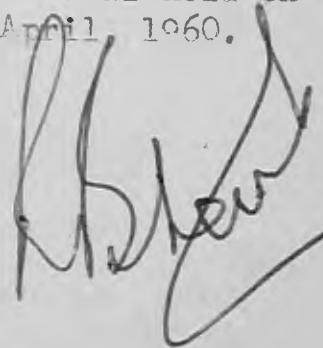
(b) Postponement of consideration of certain capital projects.

Notice of the following motion signed by Councillor Hider having been given, Councillor Hider moved and Councillor Clarke seconded:-

"As the report of the Royal Commission (with especial reference to the status and future boundaries of the East Barnet Area) will be published in August next, and as such report will have the most tremendous impact on the future policy of the Council, it is resolved that until this document is available no further steps be taken on such matters as the site for a swimming pool, the provision of locally administered public libraries or the purchasing or leasing of any premises for use by this authority as office or other accommodation."

Under standing order No. 4 the motion stood referred to the General Purposes Committee.

Signed at the next meeting of the Council held on the 25th April 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 15th March, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

ALSO PRESENT:

Councillors Berry, Clarke, Cutts-Watson, Hebron, Jobbins,
Mills, Passingham, Patrick and Mrs. Stanfield.

1382.

MINUTES:

The minutes of the meeting of the Committee held on 8th March, 1960, were signed by the Chairman as a correct record of the proceedings.

1383.

ORGANISATION AND METHODS SURVEY:

In accordance with minute 1249 (p.622)/2/60, further consideration was given to (i) the report on the administration of the departments of the Council which had been prepared by S.J. Noel-Brown & Co. Ltd., following a survey undertaken by them during the period May to August, 1959, and (ii) the report of the Heads of Departments thereon.

The Clerk reported that all members of the Council had been invited to attend this meeting and that the Consultants had been requested to send representatives to the meeting.

Mr. G. R. Coyne (Director) and Messrs. Colling, Owers and Priestland, representing the Consultants, then attended the meeting and answered questions put to them by members of the Council on various matters referred to in the Consultants' report. The Consultants indicated:-

(1) That (subject to confirmation by them) the following schedule should be substituted for that in paragraph 108 of their report with regard to the establishment of the Engineering Section of the Surveyor's Department:-

Grade (1)	Auth. Establ. (2)	Proposed by Engineer (3)	Recommended (4)	POSTS		
				Added (5)	Deleted (6)	Formally deleted (7)
APT V	1	1	-	-	1	-
APT IV	-	-	2	2	-	-
SPECIAL + £50	3	3	-	-	3	-
SPECIAL	2	1	3	2	-	1
APT III + £50	1	1	-	-	1	-
APT II	2	1	4	3	-	1
APT I	8	5	3	-	2	3
GENERAL	3	3	3	-	-	-
	20	15	15	7	7	5

(2) That (subject as above) the foregoing amendment resulted in the net annual saving referred to in paragraph 259 of the report (showing the financial effect of the Consultants' recommendations) being reduced;

(3) That, upon being informed that the average amount of fees paid to the Quantity Surveyors over the last nine years was £1,286, the recommendations contained in paragraphs 113 and 114 were withdrawn; and

(4) That, in view of the report of the Surveyor that, if recommendations (b) in paragraph 137 were adopted, it would be necessary to re-grade the Stores Warehousemen, which would result in an increase in expenditure of £620 per annum, this recommendation should not be implemented.

Mr. Coyne expressed the appreciation of the Consultants for the assistance given to them by the Officers of the Council during the whole of the survey and again emphasised the observation in the report regarding the good relationship and ready co-operation which exists between departments.

Councillor Jordan (Chairman of the Committee) thanked the representatives of the Consultants for their attendance and they then retired from the meeting.

Resolved to recommend that the report now submitted, prepared by S. J. Noel-Brown & Co. Ltd., on the administration of all departments of the Council, be received.

The Committee and other members of the Council discussed the reports of the Consultants and of the Heads of Departments and considered each of the recommendations contained in the Consultants' report.

COMMITTEE STRUCTURE

Paragraph 5

The Consultants commented upon the proposal to appoint an Establishment Committee (minute 677(b) (p. 308)/10/58, and stated that they found no evidence that the inclusion of such matters in the work of the Finance Committee resulted in an excessively long agenda, or of staff matters not receiving full consideration. They stated that, in these circumstances and bearing in mind the existing Sub-Committees to which particular questions may be referred, they did not consider that an Establishment Committee was necessary at the present time and they suggested that the proposal should not be adopted.

Consultants' Recommendation

That the proposal to appoint an Establishment Committee be not adopted.

Resolved to recommend that the recommendation of the Consultants be adopted.

CLERK'S DEPARTMENT

(a) Legal Work

Paragraph 11

The Consultants reported that they saw no necessity for the Register

CLERK'S DEPARTMENT (Continued)

(a) Legal Work (Continued)

Paragraph 11 (Continued)

of Advances under the Housing Act to be signed by the Chairman of the Finance Committee and, further, that they considered that the Register should be restricted to such information as is required to enable ready reference to be made to the deeds.

Consultants' Recommendation

- (a) That information recorded in the Register of Housing Advances be restricted as indicated;
- (b) That consideration be given to discontinuing the signing of the Register by the Chairman.

The Clerk reported that the form of the Register was revised in 1955 and that, in his opinion, the information entered in it could not be reduced further unless recommendation (b) were adopted by the Council.

Resolved to recommend that the recommendations of the Consultants be not adopted.

(b) Administrative Work

Paragraph 16

The Consultants reported that, in general, the system employed in preparing agenda and minutes is sound, but that they noted that a peak work load occurs in the Department when minutes are being prepared for distribution on the Thursday prior to the Council meeting and that members of the staff are required to work late in order that the minutes may be distributed on time. They expressed the opinion that this peak load would be eased if a further day were available for the preparation of minutes.

Consultants' Recommendation

That consideration be given to holding Council meetings on the third Tuesday instead of the third Monday of each month.

The Chief Officers, whilst agreeing that the staff were under considerable pressure in order to prepare the Committee minutes in time for circulation to Members, drew attention to difficulties to which the recommendation of the Consultants would give rise and, in accordance with minute 1249 (p.623)/2/60 they recommended that the Council should adopt, so far as is possible, a five-week cycle of meetings and that the dates of Council and Committee meetings should be so arranged that, whenever possible, there should be one full week free of normal meetings of Committees immediately before the Council meeting.

Resolved to recommend that the recommendations of the Consultants and of the Chief Officers be not adopted.

Paragraph 23

The Consultants referred to the practice of all incoming correspondence received in the Department being passed to the Clerk for

CLERK'S DEPARTMENT (Continued)

(b) Administrative Work (Continued)

Paragraph 23 (Continued)

allocation and expressed the opinion that letters of a routine nature, such as Local Land Charge Enquiries, should be passed directly to the Officer concerned. They also suggested that the allocation of a file number to each item of incoming correspondence should be the responsibility of the Officer dealing with the letter.

Consultants' Recommendation

That the procedure for dealing with incoming mail be amended as indicated.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Clerk.

Paragraph 24

The Consultants referred to the present practice of a copy of each outgoing letter being placed on a general letter file and being indexed.

Consultants' Recommendation

That the index to the general letter file be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Clerk.

Paragraph 27

The Consultants referred to the Clerk's proposal to carry out a re-organisation of the filing system in his Department and made suggestions with regard to the system which might be adopted.

Consultants' Recommendation

That re-organisation of the filing system be amended as indicated.

Resolved to recommend that the suggestions of the Consultants be noted.

Paragraph 31

The Consultants stated that they considered that the introduction of dictating machines in the Clerk's Department would result in a saving equivalent to 2/3rds of the time spent by shorthand-typists at present on taking dictation, and suggested that six dictating machines should be installed, the cost of each machine being approximately £62.

Consultants' Recommendation

That dictating machines be introduced by the purchase of six machines.

Resolved to recommend that the recommendation of the Consultants be not adopted at the present time, but that experience with regard to the use of such machines be obtained by the purchase of two machines for one Department. (See paragraph 169).

CLERK'S DEPARTMENT (Continued)

(b) Administrative Work (Continued)

Paragraph 34

The Consultants stated that they were of the opinion that, if the above-mentioned dictating machines were introduced in the Department, the establishment could be reduced by one post on shorthand-typist scale.

Consultants' Recommendation

That one post on shorthand-typist scale be deleted from the establishment.

Resolved to recommend that the recommendation of the Consultants be not adopted.

TREASURER'S DEPARTMENT

(a) Internal Audit

Paragraph 52

The Consultants reported that a record of all contracts is maintained in card form in the Audit Section and also that a contracts register is maintained in the form of individual ledger cards, to which all payments to contractors are posted by the machine operators. The Consultants stated that, in their opinion, it would be simpler for the contracts register to be maintained in the Audit Section and that the present ledger cards should be used only to record payments.

Consultants' Recommendation

That the contracts register be maintained in the Audit Section.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 55

The Consultants stated that, in their report on the Engineer and Surveyor's Department, they recommended that collection of cash receipts from the parks should be carried out by the Parks Superintendent, who is already making regular visits to each park, thus relieving the Audit Section of this responsibility. They also suggested that an analysis of this income could be provided by extending the income codes. The income tabulation would then show the required analysis and that at present maintained in the Audit Section could be discontinued.

Consultants' Recommendation

That duties relating to collection of parks income be revised as indicated.

Resolved to recommend that the recommendation of the Consultants be adopted.

TREASURER'S DEPARTMENT (Continued)

(a) Internal Audit (Continued)

Paragraph 57

The Consultants suggested that, since spending Departments are responsible for all detailed checking of accounts, regular checking against copy orders in the Treasurer's Department should be discontinued and that the Audit Section should check a selected batch of accounts with the copy orders.

Consultants' Recommendation

That the procedure relating to the checking of accounts for payment be amended as indicated.

The Treasurer reported that he felt strongly that the checking or "marking off" of copy orders against suppliers' invoices is the best safe-guard against duplicate payments, and that this view was also held by the District Auditor.

Resolved to recommend that the recommendation of the Consultants be not adopted.

(b) Accountancy and Establishment Work

(i) Expenditure and Establishment Section

Paragraph 60

The Consultants reported that two posts of Accountancy Assistant (General Division) had been vacant for approximately five years and that they understood that there was no intention to fill these posts.

Consultants' Recommendation

That the two vacant posts of Accountancy Assistant (General Division) be formally deleted from the establishment.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 62

The Consultants stated that cost statistics are prepared monthly for the Housing Department in the form of a prime cost statement and a graph, the graph being prepared from the housing repairs summary tabulation and showing in diagrammatic form the cumulative amount spent on housing repairs and the expenditure incurred on wages, haulage, etc.

Consultants' Recommendation

That preparation of the housing expenditure graph in the Treasurer's Department be discontinued.

The Housing Manager reported that the graph referred to was of great value to him, as it indicated very clearly the position of the housing repairs fund at the end of each accounting month.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Treasurer.

TREASURER'S DEPARTMENT (Continued)

(b) Accountancy and Establishment Work (Continued)

(i) Expenditure and Establishment Section
(Continued)

Paragraph 63

The Consultants questioned the necessity for maintaining an analysis of time spent on work for domestic and industrial, etc. premises by the rodent operator.

Consultants' Recommendation

That consideration be given to discontinuing the allocation of rodent operator's time as indicated.

The Treasurer reported that it is only by analysis that the costs relating to industrial and commercial premises can be ascertained, to enable recovery to be made from the occupiers of such premises.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Treasurer.

Paragraph 66

The Consultants reported that they consider that wages allocation and pay roll preparation should be undertaken in the Treasurer's Department, where there is machinery which could effectively be used on such work.

Consultants' Recommendation

That the Treasurer's Department be made responsible for preparation of the pay roll and other wages records, as indicated.

The Treasurer and the Surveyor reported that they accepted that the responsibility for the preparation of the pay roll and other wages records should be transferred to the Treasurer's Department and pointed out that it had always been their intention that this work should be carried out by accounting machinery within a reasonable period of its installation. They also stated that if the recommendation were adopted, it would be necessary to vary the day on which the pay week ends from Tuesday, as at present, to the previous Sunday.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 67

The Consultants stated that personal records relating to employees are maintained in the Engineer and Surveyor's Department, showing personal details, superannuation particulars, etc. and that, to a large extent, this information was also available in the Establishment Section of the Treasurer's Department, where there is a personal file for each employee in the superannuation scheme.

TREASURER'S DEPARTMENT (Continued)

(b) Accountancy and Establishment Work (Continued)

(i) Expenditure and Establishment Section
(Continued)

Paragraph 67 (Continued)

Consultants' Recommendation

That personal records relating to employees be maintained only in the Treasurer's Department.

The Surveyor stated that he must maintain some form of personal record for use in calculating gross pay and for the control of staff.

Resolved to recommend that the recommendation of the Consultants be not adopted.

Paragraph 68

The Consultants stated that they considered that the machinery available in the Treasurer's Department should be used to summarise haulage costs.

Consultants' Recommendation

That the calculation and allocation of haulage costs be carried out in the Treasurer's Department, as indicated.

The Treasurer and Surveyor reported that they agreed with the recommendation and reminded the Committee that it had always been intended that the work referred to by the Consultants should be carried out by the accounting machinery within a reasonable time of its installation.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 70

The Consultants stated that, although certain recommendations which they had made would reduce the work load of the section, to some extent this would result in an increase in work and also matters with regard to the National Insurance Act, 1959, would entail additional work. They therefore suggested that the establishment be increased by one full time post on grade Clerical I.

Consultants' Recommendation

That the establishment be increased by one post on grade Clerical I.

Resolved to recommend that the recommendation of the Consultants be adopted.

(ii) Income Section

Paragraph 80

The Consultants referred to the fact that a vacancy on grade Clerical I had arisen recently, following a re-distribution of duties,

TREASURER'S DEPARTMENT (Continued)

(b) Accountancy and Establishment Work (Continued)

(ii) Income Section (Continued)

Paragraph 80 (Continued)

and stated that they understood that there was no immediate intention to fill this post.

Consultants' Recommendation

That one post on grade Clerical I be formally deleted from the establishment.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 81

The Consultants stated that, in their opinion, when the mechanised system of rate accounting is fully established, a staff of three will be adequate to deal with the work load and suggested that, when appropriate, one post of Accountancy Assistant (General Division) be deleted from the establishment.

Consultants' Recommendation

That one post on General Division grade be deleted from the establishment, as indicated.

The Treasurer reported that there had been a rapid increase in the number of instalment rate cases, which now number 1,500, involving 15,000 payments per year, and gave statistics showing the growth of such cases. He further reported that, if the rate of increase continued, staff must be available to deal with the increasing load.

Resolved to recommend that ~~the~~ recommendation of the Consultants be not adopted.

Paragraph 82

The Consultants reported that they considered that the record of valuations of properties in connection with Housing Act advances could be simplified if Valuers' reports were submitted in duplicate, one copy being passed to the Treasurer's Department and the other being retained by the Engineer and Surveyor.

Consultants' Recommendation

That Valuers' reports be submitted in duplicate.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Officers concerned.

Paragraph 85

The Consultants reported that they noted that two series of debit sheets are maintained in connection with housing rents, one showing

TREASURER'S DEPARTMENT (Continued)

(b) Accountancy and Establishment Work (Continued)

(ii) Income Section (Continued)

Paragraph 85 (Continued)

the debit for each collection strip and the other the debit for each housing scheme and suggested that consideration be given to restricting the latter series to sheets showing only the debit of pre-war and post-war housing.

Consultants' Recommendation

That the number of debit sheets be restricted as indicated.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Treasurer.

(iii) Machine Section

Paragraph 91

The Consultants stated that in their opinion there was no need for a copy of the housing general expenditure summary tabulation to be passed to the Housing Department and suggested that only the summary tabulation in respect of housing repairs be passed to that Department.

Consultants' Recommendation

That the housing repairs summary tabulation only be passed to the Housing Department.

The Treasurer reported that neither time nor stationery could be saved if the recommendation were adopted.

Resolved to recommend that the recommendation of the Consultants be not adopted.

Paragraph 92

Consultants' Recommendation

That the machine operator (General Division) be fully trained as soon as practicable.

The Treasurer reported that the General Division machine operator was now a fully trained punch operator and no action was therefore necessary on the recommendation.

ENGINEER AND SURVEYOR'S DEPARTMENT

(i) Engineering Section

Paragraph 108

The Consultants suggested that the establishment of the Engineering Section should be revised and the schedule in their report, showing their suggestions, was amended by them (subject to confirmation) at the beginning of the meeting.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(i) Engineering Section (Continued)

Paragraph 103 (Continued)

Consultants' Recommendation

That the establishment and gradings of the Engineering Section be as indicated.

Resolved to recommend that the authorised establishment of the Engineering Section be fifteen and that consideration of the grading of the posts be deferred.

(ii) Architectural Section

Paragraph 112

The Consultants reported that at the present time architectural work to an approximate value of £150,000 is required to be carried out annually and that it appeared unlikely that there would be any substantial increase in the near future. They stated that, in their experience, a team of three with the assistance of a draughtsman should be capable of handling this work. They therefore suggested that the establishment of the Section should be as shown in the following table:-

GRADE	AUTH. ESTAB.	PROPOSED BY ENG'R.	RECOMMENDED	POSTS	
				DELETED	FORMALLY DELETED
APT IV + £50	1	1	1	-	-
APT III	2	2	1	1	-
APT II	4	4	3	1	-
APT I	3	1	1	-	2
	10	8	6	2	2

Consultants' Recommendation

That the posts as indicated be removed from the authorised establishment of the Section.

The Surveyor reported that the view of the Consultants with regard to the amount of work which could be undertaken by three Architects with the assistance of a Draughtsman could be accepted where large housing sites are available for development, but pointed out that in this District the schemes which have to be undertaken by the Council are small and have to be "tailored" with individually designed properties to fit each site. In the view of the Surveyor, the value of the work which might be expected from the Architectural Assistants engaged on this Council's likely programme was about £30,000 per annum. The Surveyor considered that an establishment of seven Architectural Assistants (including two Clerks of Works) could be accepted as the establishment of the Section if additional temporary architectural assistance could be appointed for special schemes or schemes of urgent nature, should the necessity at the time demand, but pointed out

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(ii) Architectural Section (Continued)

Paragraph 112 (Continued)

that there was great difficulty in obtaining technical staff of all kinds and that it might be impossible to obtain either permanent or temporary assistants.

Resolved to recommend that the authorised establishment of the Architectural Section be seven and that consideration of the grading of the posts be deferred.

Paragraphs 113 and 114

The Consultants, at the beginning of the meeting, withdrew the recommendations in these paragraphs with regard to the employment of a Quantity Surveyor (A.P.T. IV) and a junior Quantity Surveyor (General Division) and with regard to such Quantity Surveyors undertaking surveys and valuations in connection with Housing Act Advances.

(iii) Town Planning and Building Inspection

Paragraph 124

Consultants' Recommendation

That the entry in the Applications Register of the dates of byelaw inspections be discontinued, that cards be retained by the Building Inspectors until the work is complete and that cards notifying stages of progress be prepared by the Inspectors when necessary.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 126

The Consultants suggested that, instead of books of forms used for notifying the passing or rejection of plans, etc. under the Public Health (Buildings in Streets) Act, 1888, and consents and licences in connection with buildings of short-lived materials and temporary buildings, these notices, etc. could be more quickly prepared on loose sheets by typists and duplicates filed with the relevant plans.

Consultants' Recommendation

That the notices referred to be typed on loose sheets with duplicates for filing with plans and the use of books of forms be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 127

The Consultants suggested that the covering letters sent with byelaw approval notices should be re-drafted so as to avoid the necessity of indicating in the letters the plan number and other particulars which are also set out in the notices.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iii) Town Planning and Building Inspection (Continued)

Paragraph 127 (Continued)

Consultants' Recommendation

That standard letters enclosed with byelaw approval notices be re-drafted so as to avoid the necessity for further typing.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 128

The Consultants suggested that the Council's Plans Register could, with slight modification, be used to register planning applications.

Consultants' Recommendation

That the County Council be requested to agree to the discontinuance of the copy of the statutory register of planning applications.

The Surveyor drew the Committee's attention to the advantage of keeping a copy of the statutory register of planning applications at this office, since it afforded a convenience to members of the public, who otherwise would have to go to the Divisional Planning Officer's office at St. Albans, where the statutory register is kept.

Resolved to recommend that the recommendation of the Consultants be not adopted.

Paragraph 130

The Consultants pointed out that the position of shorthand-typist in the Planning and Building Section had not been filled for some considerable time.

Consultants' Recommendation

That the post of shorthand-typist in the Planning and Building Section be formally deleted from the establishment.

Resolved to recommend that the recommendation of the Consultants be adopted.

(iv) Clerical Section

(a) Stores

Paragraph 137

The Consultants reported that a stores ledger is maintained in the Treasurer's Department, showing the balance in hand and value of each commodity in store, and expressed the opinion that there is no necessity for the stores record also being maintained in the Engineer's Department.

Consultants' Recommendation

(a) That the Engineer's stock record be discontinued.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(a) Stores (Continued)

Paragraph 137 (Continued)

The Consultants' recommendation (b), that stores warehousemen be made responsible for informing the office when further supplies are required, was withdrawn by them at the beginning of the meeting.

The Surveyor and the Treasurer reported that the present system adopted in the Surveyor's Department, where the records are compiled daily, ensures the proper control of stores and avoids delay in the replenishment of stocks, as the balances maintained by the Treasurer are on a monthly basis for incorporation into the financial records and are unsuitable for the purposes of the Surveyor's Department.

Resolved to recommend that recommendation (c) of the Consultants be not adopted.

(b) Wages

Paragraph 140

The Consultants stated that in their report upon the Treasurer's Department (See paragraph 66) they had recommended the transfer to that Department of responsibility for the preparation of wages sheets, summarising all expenditure allocations, and maintenance of personal records.

Consultants' Recommendation

That checking of hours, summarising allocations in hours and insertion of gross wages on time sheets be carried out in the Engineer's Department and that the sheets be then passed to the Treasurer's Department.

Resolved to recommend that the Consultants' recommendation be adopted.

(c) Re-chargeable Work

Paragraph 142

In connection with the re-instatement of trenches opened by statutory undertakers the Consultants submitted the following recommendation:-

Consultants' Recommendation

That, on completion of re-instatement works, the date of completion be inserted on the duplicate re-instatement order, the dimensions checked, the appropriate schedule rate code(s) inserted on both copies, one being passed to the Treasurer's Department for preparation of the account.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 144

With regard to re-chargeable work where the charge is to be based on actual cost the Consultants submitted the following recommendation -

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(c) Re-chargeable Work (Continued)

Paragraph 144 (Continued)

Consultants' Recommendation

That where re-chargeable work involves the charging of actual cost a copy of the works order be passed to the Treasurer's Department when the job is authorised, a further copy when the job is complete and all time sheets, stores requisitions, etc. coded to the appropriate work order number.

Resolved to recommend that the recommendation of the Consultants be adopted.

(d) Orders and Invoices

Paragraph 146

In connection with the issuing of orders and the checking of invoices the Consultants stated that in their opinion the work would be simplified if the copy orders retained in the Section were detached from the order book and filed in alphabetical sequence of supplier. When an order had been fully invoiced and marked off it should be transferred to a "paid" section, also maintained in order of supplier. Outstanding orders could then readily be ascertained and orders easily traced where the numbers are not quoted. The indexing of orders could then be discontinued.

Consultants' Recommendation

That copy orders be filed in alphabetical sequence of supplier, transferred to a "paid" section when fully invoiced and that the indexing of orders be discontinued.

The Surveyor and the Treasurer reported that they did not agree with the Consultants' recommendation for the following reasons:-

- (1) Copies of orders contained in an order book can be referred to more readily and conveniently than loose copies of orders;
- (2) Copy orders in books are not so likely to be lost or damaged as loose copies of orders;
- (3) It takes less time to index and file order books than it would take to operate the arrangements proposed by the Consultants.

Resolved to recommend that the recommendation of the Consultants be not adopted.

(e) Miscellaneous Clerical Work

Paragraph 147

The Consultants expressed the opinion that the preparation of the annual County road claim should be carried out in the Treasurer's Department instead of the Engineer and Surveyor's Department as at present, and that the records maintained in the Engineer and Surveyor's Department be discontinued.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(e) Miscellaneous Clerical Work (Continued)

Paragraph 147 (Continued)

Consultants' Recommendation

- (a) That preparation of the County road claims be transferred to the Treasurer's Department;
- (b) That records of expenditure maintained in the Engineer and Surveyor's Department be discontinued.

Resolved to recommend that the recommendations of the Consultants be adopted.

Paragraph 148

The Consultants reported that weekly time sheets are submitted in respect of each of 28 vehicles and plant items and that these figures are entered in an analysis book. They expressed the opinion that this analysis could be more easily prepared in the Treasurer's Department direct from the vehicle time sheets, the summary of allocations (hours) on each sheet being prepared in the Surveyor's Department.

Consultants' Recommendation

- (a) That after completion of the allocation summary, vehicle time sheets be passed to the Treasurer's Department for analysis;
- (b) That the analysis of haulage kept in the section be discontinued.

Resolved to recommend that the recommendations of the Consultants be adopted.

Paragraph 150

In connection with the recording of refuse transported by the Council's contractor from the sewage works, the Consultants submitted the following recommendation:-

Consultants' Recommendation

That the refuse consignment notes received from the sewage works be sorted for each vehicle and totalled monthly, and that the recording of individual consignment notes be discontinued.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 151

The Consultants suggested that, in connection with the despatch of baled waste paper to the Council's waste paper merchant, the despatch note and summary forms be passed direct to the Treasurer's Department for checking and preparation of the account.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(e) Miscellaneous Clerical Work (Continued)

Paragraph 151 (Continued)
Consultants' Recommendation

That the despatch note and summary forms be passed direct to the Treasurer's Department.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 154

The Consultants suggested that steps should be taken to eliminate un-important matters from reports to Committees.

Consultants' Recommendation

That minor matters be omitted from written reports to Committees.

The Committee were of the opinion that consideration should be given to the policy which should be followed by all Chief Officers in the preparation of their reports to Committees.

Resolved to recommend that the recommendation of the Consultants be considered by all Committees of the Council.

Paragraph 155

The Consultants stated that, in their opinion, it is unnecessary for the reports to Committees to be indexed in the department and for such reports to be bound, and also expressed the view that all these documents should be filed.

Consultants' Recommendation

That the indexing of reports to Committees and the binding of reports and minutes be discontinued.

The Surveyor stated that the reports are referred to frequently by members of his department and that the most satisfactory manner in which they can be kept permanently is by binding them in volumes.

Resolved to recommend that the recommendation of the Consultants be not adopted.

Paragraph 157

The Consultants stated that Valuers' reports in connection with applications for Housing Act advances are recorded in a register in the department with details of the application and valuation and a note of any observations made by the Surveyor, and that a further record is kept in road order and contains somewhat similar information.

Consultants' Recommendation

That copies of Valuers' reports be filed in street order, and that the two registers relating to these reports be discontinued.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(e) Miscellaneous Clerical Work (Continued)

Paragraph 157 (Continued)

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 158

The Consultants stated that the Assistant Works Superintendent keeps a record of all major repairs carried out to individual vehicles and another relating to tyres and that, in addition, a further record is maintained in the department of fuel and mileages in relation to vehicles and all repairs carried out and tyres fitted to vehicles.

Consultants' Recommendation

That the record of repairs carried out and tyres fitted to vehicles which is maintained in the clerical section be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 160

The Consultants expressed the opinion that it is not necessary for the Chief Clerk to be present when correspondence is examined by the Surveyor and his Deputy and that the senior shorthand-typist could assist with this work.

Consultants' Recommendation

That the attendance of the Chief Clerk during the perusal of mail be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Surveyor.

Paragraph 161

The Consultants stated that a strip index to departmental files is maintained in alphabetical order of subject showing file numbers, and that a further index to all files indicating continuation volumes and showing those transferred to storage is also maintained. They suggested that the second file be discontinued and that all future withdrawals be noted in the main index.

Consultants' Recommendation

That the second file index be discontinued and all future withdrawals noted in the main index.

Resolved to recommend that the recommendation of the Consultants be adopted.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(e) Miscellaneous Clerical Work (Continued)

Paragraph 164

The Consultants reported that their foregoing recommendations would considerably reduce the work load of the section and stated that they considered that a re-allocation of the remaining duties would enable two posts (Clerical I) to be removed from the establishment.

Consultants' Recommendation

That the establishment of the Section be reduced by two posts of Clerical Assistant (Clerical I).

The Surveyor reported that, with the transfer of certain duties to the Treasurer's Department, it was agreed that one post of Clerical Assistant (Clerical I) could be removed from the establishment of the Section, and that the occupant of the post could be transferred to the Treasurer's Department to fill the vacancy referred to in paragraph 70, but that he was unable to agree at the present time that the second post of Clerical Assistant referred to by the Consultants should be removed from the establishment. He pointed out that delays could not be permitted to occur in such matters as the weekly preparation of wages, vehicle allocation, etc. and should the second Clerical Assistant be removed from the establishment difficulties would most certainly arise at such times when other members of the section were absent from the office through holidays or sickness.

Resolved to recommend that the establishment of the clerical section of the Surveyor's Department be reduced by one post of Clerical Assistant (Clerical Division I).

Paragraph 165

The Consultants stated that, in their opinion, it was unnecessary for an index of local land charge searches to be maintained in the department, since there is a similar index which is kept in the Clerk's Department.

Consultants' Recommendation

That the index in connection with land charge search additional enquiries be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation be left to the discretion of the Surveyor.

Paragraph 167

The Consultants suggested the re-allocation of duties regarding the supplying of information for additional enquiries in connection with local land charge searches, the despatch of waste paper consignments, etc. and the inspection of petroleum installations and fire appliances.

Consultants' Recommendation

That one post of Clerical Assistant (General Division) be removed from the establishment.

ENGINEER AND SURVEYOR'S DEPARTMENT (Continued)

(iv) Clerical Section (Continued)

(e) Miscellaneous Clerical Work (Continued)

Paragraph 167 (Continued)

The Surveyor reported that the occupant of this post had resigned since the Consultants' survey and that the duties which he carried out had been distributed among other members of the staff. He also reported that it was not intended that the vacancy should be filled.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 169

The Consultants reported that, in their opinion, the Typists should undertake additional duties such as the maintenance of the fuel and mileage records and the checking of stencils of Committee reports, and also suggested that the introduction of dictating machines would be of benefit to the Surveyor in the preparation of reports and correspondence.

Consultants' Recommendation

- (a) That two dictating machines be purchased for the Engineer and Surveyor's Department;
- (b) That the shorthand-typists be allocated additional duties on the lines indicated.

Resolved to recommend that the recommendations of the Consultants be adopted.

(v) Parks Section

Paragraph 184

The Consultants, in paragraph 55 of their report, suggested that the collection of cash receipts from parks should be carried out by the Parks Superintendent.

Consultants' Recommendation

That the Parks Superintendent or his Assistant be made responsible for collecting cash from the parks foremen and for paying in to the Treasurer's Department.

Resolved to recommend that the recommendation of the Consultants be adopted.

HOUSING DEPARTMENT

(i) Rent Collection

Paragraph 205

The Consultants stated that they feel that it would be worthwhile investigating the possibility of applying fortnightly collection of rents to selected estates and stated that, whilst this would not result in any immediate staff saving, it would enable the present collecting staff to handle more rents as the number of dwellings increases.

HOUSING DEPARTMENT (Continued)

(i) Rent Collection (Continued)

Paragraph 205 (Continued)

Consultants' Recommendation

That consideration be given to introducing a fortnightly collection of rents on a selective basis.

Resolved to recommend that the recommendation of the Consultants be adopted.

(ii) Repairs and Maintenance

Paragraph 211

The Consultants suggested a revised procedure for dealing with invoices.

Consultants' Recommendation

- (a) That copy orders be filed in suppliers' sequence and in separate sections for stores, requisitioned premises and Council houses;
- (b) That, when invoices are passed for payment, prices and dates be inserted on copy orders;
- (c) That, in the case of stores and requisitioned property, priced copy orders be transferred to separate "paid" sections and those relating to Council houses placed with the house cards;
- (d) That records of orders and invoices be discontinued.

The Housing Manager stated that in his opinion the suggested procedure, if adopted, would not be more efficient than the one which is at present in operation.

Resolved to recommend that the adoption or otherwise of the recommendations of the Consultants be left to the discretion of the Housing Manager.

(iii) Stores

Paragraph 215

The Consultants proposed that the system for dealing with the issue of stores should be revised in the manner suggested in their recommendations set out hereunder:-

Consultants' Recommendation

- (a) That the stores "received" and "issued" notices be redesigned in duplicate with sufficient space to enable a number of issues to be inserted on each;
- (b) That bin cards be maintained for all stores items.

The Housing Manager reported that he agreed in principle with the Consultants' recommendations, but that, having regard to the existing restricted space for storing goods, the implementation of the recommendations would not at the present time be practicable.

Resolved to recommend that the recommendations of the Consultants be adopted in principle, but that the implementation thereof be deferred.

HOUSING DEPARTMENT (Continued)

(iv) Miscellaneous Clerical Work

Paragraph 223

The Consultants were of the opinion that the alphabetical register of outgoing correspondence at present maintained in the department should be discontinued.

Consultants' Recommendation

That the register and marking off of filed correspondence be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Housing Manager.

Paragraph 224

The Consultants reported that, in their opinion, recording the receipt of correspondence and officers' reports is unnecessary and they suggested that the register of such correspondence, etc., should be utilised to record remittances only.

Consultants' Recommendation

That the recording of incoming correspondence (except remittances) and all officers' reports be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Housing Manager.

Paragraph 225

The Consultants stated that, in their opinion, it was unnecessary to record internal memoranda addressed to other departments.

Consultants' Recommendation

That copies of memoranda to other departments be retained separately until replies are received and the register of such memoranda be discontinued.

Resolved to recommend that the recommendation of the Consultants be adopted.

Paragraph 229

The Consultants suggested the re-allocation of typing work in the department.

Consultants' Recommendation

That all typing work for the senior officers be undertaken by the Senior Shorthand-Typist and that her duties in connection with filing and television **aerial** applications be transferred as indicated.

Resolved to recommend that the recommendation of the Consultants be adopted.

HOUSING DEPARTMENT (Continued)

(iv) Miscellaneous Clerical Work (Continued)

Paragraph 230

The Consultants stated that, as a result of their last recommendation, the duties of the Senior Shorthand-Typist would consist almost entirely of shorthand-typing work and that they considered that, at the appropriate time, the post should be placed on the Shorthand-Typists' scales.

Consultants' Recommendation

That the post of Senior Shorthand-Typist be placed on the Shorthand-Typists' scales.

Resolved to recommend that the recommendation of the Consultants be implemented at the appropriate time.

PUBLIC HEALTH DEPARTMENT

(a) Inspection Work

Paragraph 241

In their report the Consultants referred to the additional duties to be undertaken under the Clean Air Act, 1956, and, in view of this additional work load, suggested that the establishment of the department be increased by one post on Grade A.P.T. I.

Consultants' Recommendation

That the establishment of the department be increased by one post on Grade A.P.T. I.

The Medical Officer of Health and the Chief Public Health Inspector reported that there was no doubt that the additional work placed on the department by the Clean Air Act necessitated an increase in the staff of the department, but pointed out that the Consultants' proposal that the Council should employ an additional unqualified Inspector was unacceptable, since -

- (1) He would be limited to work in connection with the Clean Air Act and could make only preliminary inspection which would have to be duplicated by a qualified Inspector when there was any likelihood of legal action following the inspection;
- (2) That inspections in connection with the Act were not carried out evenly over the whole of the year, as seemed to be the opinion of the Consultants, and that it was necessary to concentrate the Public Health Inspectors on this work for certain periods each year and defer other public health work in the meantime.

They accordingly expressed the opinion that it was essential that the proposed new post should be that of a fully qualified Public Health Inspector.

Resolved to recommend that the establishment of the Public Health Department be increased by one qualified Public Health Inspector and that consideration of the grading of such post be deferred.

PUBLIC HEALTH DEPARTMENT (Continued)

(b) Administrative and Clerical Work

Paragraph 245

The Consultants stated that in their opinion the Public Health Inspectors' journal could be discontinued and that reference could always be made to the property file for particulars of any statutory notice.

Consultants' Recommendation

That the present Inspectors' journal be discontinued.

Resolved to recommend that the adoption or otherwise of the recommendation of the Consultants be left to the discretion of the Medical Officer of Health and the Chief Public Health Inspector.

Paragraph 246

The Consultants stated that they did not consider it necessary to report details of individual complaints to the General Purposes Committee.

Consultants' Recommendation

That consideration be given to reducing the detail relating to complaints in the report to the General Purposes Committee.

Resolved to recommend that the recommendation of the Consultants be considered by the General Purposes Committee.

Paragraph 247

The Consultants suggested that the work sheet of the rodent operator was too elaborate.

Consultants' Recommendation

That the rodent operator's work sheets be redesigned as indicated.

Resolved to recommend that the recommendation of the Consultants be adopted.

FINANCIAL EFFECT

Paragraph 259

The Consultants submitted a schedule showing the approximate financial effect of the recommendations in their report as a net annual saving of £7,900, but amendments to the report made by the Consultants at the beginning of the meeting reduced this saving to £4,045. The Committee noted that this estimated annual saving was not a saving on actual expenditure at the time of the survey, but only on the additional annual expenditure of £5,925 which, on the basis used by the Consultants, it was estimated would be the cost of filling the establishment suggested to the Consultants by the Officers.

1384. MINUTES:

Resolved That these minutes be submitted to the Council at their meeting on 25th April, 1960.

SIGNED at the next meeting of
the Committee held on
the 12th April, 1960.

By Jordan
Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

ALLOTMENTS COMMITTEE

Thursday 31st March, 1960.

PRESENT: Councillor R. O. Mills in the Chair;
Councillors Berry, Clarke and Willis.
Mr. W. Bocoock and Major J.L. Holmes (East Barnet
Allotment Holders' Association).

1385. MINUTES:

The minutes of the meeting of the Committee held on the 27th January, 1960, were signed by the Chairman as a correct record of the proceedings.

1386. APOLOGIES FOR NON-ATTENDANCE:

Apologies for non-attendance were submitted from the Chairman of the Council and from Councillor Ken. Lewis.

1387. LETTING OF ALLOTMENTS:

The Surveyor reported that the position with regard to the letting of allotments at 21st March, 1960, was -

<u>Site</u>	<u>No.</u> <u>Provided</u>	<u>No.</u> <u>Vacant</u>	<u>No. on</u> <u>Waiting List</u>
<u>Permanent Allotments</u>			
Brunswick Park Road	68	29	nil
Cat Hill	324	88	nil
Clifford Road	142	30	nil
Parkside Gardens	26	6	nil
<u>Temporary Allotments</u>			
Various sites	33	8	6

1388. LOCKS ON GATES TO PERMANENT ALLOTMENTS SITES:

With reference to minute No. 115 (pp. 556/7)/1/60, the Clerk reported (i) that at the meeting of the General Purposes Committee held on the 1st March, 1960, the Surveyor reported that the fences to the Cat Hill Allotments Site had been inspected and it was estimated that the sum of £700 would be required to repair such fences, or to provide new fences where necessary, if the locking of the gates was to be effective and that the Chairman of the Committee had authorised such sum not to be included in the Allotments Committee's estimates for the year 1960/61, and, therefore, there would be no point to the locking of the gates; and (ii) that the General Purposes Committee decided to make no observations on this matter.

The representatives of the East Barnet Allotment Holders' Association asked the Committee to give further consideration to this matter and expressed the opinion that the provision of padlocks and gates where necessary, would reduce pilfering on the allotments, even if the boundary hedging and fencing was not completely sealed.

In response to an enquiry the representatives of the East Barnet Allotment Holders' Association stated that they had no objection to the provision of barbed wire at some points where the boundary fence was in need of repair.

Allotments Committee - 31st March, 1960.

The Surveyor suggested that the Association might like to consider a reduction in the number of entrances to the site and he further suggested that the entrances at Carson Road and Norrys Road might be permanently closed to avoid through routes. The Association's representatives, whilst not agreeing that the allotment holders on the Cat Hill Site would wish to see the above two entrances closed, agreed to a suggestion that they might consult with the allotment holders to ascertain whether they considered that one or more of the entrances to the site could be dispensed with, and to report on their consultations at the next meeting of this Committee.

The representatives of the Association stated that, if the Council provided gates and padlocks where necessary, the Association would be willing to supply keys to the allotment holders provided that the allotment holders paid a small deposit for the keys.

Resolved That further consideration of this matter be deferred until the next meeting of the Committee.

1389. LAND AT THE REAR OF 157-181, BRUNSWICK PARK ROAD (BRUNSWICK PARK ROAD ALLOTMENT SITE):

The Clerk reported that at the meeting of the Town Planning and Parks Committee on 7th March, 1960 (minute No. 1326(e) (pp.667/8)) the Surveyor submitted an outline planning application for approval to proposals for the use of an area of land situated at the rear of Nos. 157-181(odd) Brunswick Park Road for residential purposes, and the Committee decided to ask this Committee for their views on the matter.

The Surveyor reported (i) that the land formed the greater part of the Council's Brunswick Park Road Allotments Site; (ii) that about two acres of this Allotment site was owned by the Council and 3.61 acres was leased to the Council by the Trustees of the Western Synagogue; (iii) that the land referred to in the application (about 3.61 acres) was leased to the Council for a period expiring on 29th September, 1960; and (iv) that of the 43 allotments on the land leased to the Council, 23 were vacant, and that of the 25 allotments on the land owned by the Council, nine were vacant.

The Surveyor informed the Committee that the land was allocated in the County Development plan as "open space not normally open to the public - non-statutory allotments" and suggested that the Committee should consider whether any part of the site was required for allotment purposes.

Resolved That the Town Planning and Parks Committee be informed that this Committee are of the opinion that approximately one-half of the land referred to in the above planning application is required for allotment purposes.

1390. LAND AT BURNSIDE CLOSE, NEW BARNET:

The Clerk reported that at the meeting of the Town Planning and Parks Committee on the 7th March, 1960 (minute No.1336 (pp.675)), the Surveyor submitted a letter from Stox (Contractors) Limited, on behalf of the developers of the land at Burnside Close, asking the Council to consider taking over a piece of land on the site which was surplus to the developers requirements. The Clerk further reported that the Company had stated (i) that the piece of land concerned was situated between the garage accommodation on the site and a new culvert, and that, whilst the present proposals were that the land would be sown with grass seed and left for the common use of the occupants of the flats and maisonettes, the Company felt that the ultimate probability would be that the land might become derelict and that it could be put to better use if it were used by the Council and let as allotments; and (ii) that the land could probably be transferred to the Council either free or for a nominal sum.

The Surveyor reported that four allotments could be provided on the land, and that, in his opinion the land was not suitable for cultivation.

Resolved That the Town Planning and Parks Committee be informed that this Committee consider that the land should not be acquired for allotment purposes.

1391. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor reported that during the week-end of 27th/28th February, 1960, several sheds on the Cat Hill Allotment Site were broken into and tools had been stolen and that in one instance the door of a shed was damaged beyond repair, necessitating its replacement. The Surveyor reported further that the police had been informed of the incidents.

1392. CLIFFORD ROAD ALLOTMENTS - ROADWAY:

The representatives of the East Barnet Allotment Holders' Association drew the Committee's attention to the bad condition of the roadway through the Clifford Road Allotment Site.

The Surveyor reported that the state of the roadway was due to the roadway being used by contractors working at Tudor Sports Ground, and he stated that when the works were completed the roadway would be tidied up.

1393. PARKSIDE GARDENS ALLOTMENTS SITE:

The Clerk submitted a letter dated 28th March, 1960, from the Lancelot Hasluck Trust (i) stating that at their meeting on the 24th instant the Management Committee of the Trust, on whose behalf an application for planning permission for the erection of five single dwellings on part of the above land would shortly be lodged, decided that as from the completion of the dwellings they would be in a position to proceed with the further development of the land at the rear, and for that purpose their next step would be to put in and construct the necessary approach road to enable access to the final close of buildings to be dealt with, and (ii) giving the Council formal notice determining their lease of the remainder of the land used for allotment purposes, as from 29th September, 1961.

Resolved to recommend that authority be given for the service of notices to quit, expiring on the 29th September, 1961, on the allotment holders of plots Nos. 23, 24, 25, 26, 27, 28, 29, 30, 34, 35, 36, 37, 38, 39, 40, 41 and 42, at the Parkside Gardens Site.

1394. WEEDS ON ALLOTMENTS - USE OF FLAME THROWER:

With reference to minute 1113 (p.556)/1/60, the representatives of the East Barnet Allotment Holders' Association informed the Committee that they were experiencing some difficulty in insuring the flame thrower which the Council had agreed to lend to the Association, and that they had decided to consider the use of a weed killer as an alternative.

Signed at the next meeting
of the Committee held
on 1st June, 1960.

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 4th April, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor H. Patrick in the Chair;
Councillors Berry, Clarke, Hider, Jobbins, Hebron,
Passingham and Mrs. Stanfield.

1395. MINUTES:

The minutes of the meeting of the Committee held on the 29th February, 1960, were signed by the Chairman as a correct record of the proceedings.

1396. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	628	346	974
Under construction			
Commenced	8	16	24
Ground floor level	18	-	18
Roofed in	10	-	10
Plastered	22	-	22
Totals under construction	58	16	74
Totals completed	561	322	883
Totals under construction and completed	619	338	957

The Surveyor also reported that 22 houses, 18 flats and 2 bungalows at the Bevan (No. 2) Housing Estate had been handed over to the Housing Manager for letting.

(b) Certificates issued:

The Surveyor reported that the following certificates had been issued in favour of the under-mentioned Contractors:-

<u>Site</u>	<u>Contractor</u>	<u>Value of Certificate issued</u>
Bevan (No. 2) Housing Estate	Carlton Contractors Ltd.	£ 8,180
Pine Road Estate	Drury & Co. Ltd.	4,660

1397. BEVAN (NO. 2) HOUSING ESTATE - COMPLETION OF ROADS:

The Surveyor submitted plans for the completion of the road and footway works on the above-mentioned Estate, the works providing for kerbs and artificial stone paved footways and the laying of verges.

Resolved to recommend

(1) That the proposals be approved, and that tenders for the works, on a fixed price basis, be invited by public advertisement; and

(2) That the Chairman of the Committee be authorised to open the tenders received and to accept a tender, subject to the same being approved by the Ministry of Housing and Local Government and to the raising of the necessary loan.

1398. WEST FARM PLACE - COUNCIL HOUSING:

(a) Completion of road works:

The Surveyor reported that the above-mentioned works had been completed, except for the seeding of the grassed area and that a further certificate in the sum of £500 had been issued in favour of the Contractors, Carriageways Ltd.

(b) Car parking area:

The Surveyor reported (i) that the work on the concreting, kerbing and draining of the car parking area at the West Farm Place Housing Estate had been completed and that it was expected that the levelling and seeding of the areas to be grassed would be completed shortly; and (ii) that an interim certificate in the sum of £855 had been issued in favour of the Contractors, Carriageways Ltd.

1399. BULWER ROAD CLEARANCE AREA - RE-DEVELOPMENT:

With reference to minute 997 (pp.503/4)/1/60, the Surveyor submitted drawings showing a proposed scheme for the re-development of the Bulwer Road Clearance Area by the erection of a two-storey block of 18 dwellings to accommodate elderly persons, and reported that the scheme included the provision of communal sitting rooms, etc, accommodation for a warden and for the garden space to be laid out with paths, flower beds, turfed areas and seats.

The Surveyor also reported that the scheme was based upon proposals contained in the Ministry of Housing and Local Government publication "Flatlets for Old People".

Resolved to recommend

(1) That the proposals now submitted for the re-development of the Bulwer Road Clearance Area be approved so far as this Council is concerned;

(2) That application be made to the local planning authority for their approval to the proposals;

(3) That when the approval of the local planning authority is received, Messrs. Young & Brown, Quantity Surveyors, be engaged to prepare the necessary Bills of Quantities for the scheme; and

(4) That the Treasurer be authorised to make application to the Hertfordshire County Council in due course for financial assistance towards the cost of the scheme.

1400. PINE ROAD ESTATE - COUNCIL HOUSING:

The Surveyor reported as to the progress being made in connection with the construction of 65 Council dwellings on the above Estate.

1401. LAND AT "THE CAT" PUBLIC HOUSE:

Reference was made to a piece of land at "The Cat" public house, Cat Hill, which it was understood was available for sale.

Resolved to recommend that the District Valuer be requested to submit his informal valuation of the land and that, when this is obtained, the matter be further considered.

1402. HOUSING ACT, 1957 - NO. 174, EAST BARNET ROAD:

The Chief Public Health Inspector reported that considerable work had been carried out at the above property, which was scheduled as an individual unfit house, and that such property could no longer be considered as an unfit house incapable of repair at reasonable expense.

Resolved to recommend that, in view of the report submitted, the above property be deleted from the schedule of individual unfit houses.

1403. LAND OVER RAILWAY TUNNELS, RUSSELL LANE:

With reference to minute 985 (pp.497/8)/1/60 and previous minutes on the subject, the Clerk submitted a letter, dated 28th March, from the Clerk of the Friern Barnet Urban District Council stating that, if this Council were able to incorporate in the lay-out of the above-mentioned land a playing area sited so as to be available for children in the housing estates in both districts, the Friern Barnet Council had in mind the possibility of sharing responsibility for the facilities.

Resolved to recommend that it be suggested to the Friern Barnet Urban District Council that the above matter might be discussed with their representatives at the proposed meeting referred to in minute 1123 (p.560)/2/60 and that in the meantime such Council be informed of the type of lay-out which is envisaged in connection with this Council's proposed development of the land.

1404. IMPROVEMENT GRANTS - FILM:

The Clerk referred to the letter, dated 2nd March, from the Ministry of Housing and Local Government, regarding the Ministry's 16 mm. film entitled "New Grants for Better Homes" which was considered by the Finance Committee at their meeting held on the 8th

March (minute 1359 (g)(ii)(p.687)) when it was recommended that the matter be noted but that no action be taken thereon at present, and stated that, at the meeting of the Council held on the 21st March, the Chairman and Vice-Chairman of this Committee had suggested that the letter from the Ministry should be considered by the Housing Committee as the film might be of interest to that Committee.

Resolved to recommend that, subject to the film being available, arrangements be made for it to be shown in the Council Chamber at 7.45 p.m. prior to the meeting of this Committee to be held on Monday, 2nd May next, or at the same time prior to a subsequent meeting of the Housing Committee, and that all members of the Council be invited to attend.

1405. HOUSING SUBSIDIES ACT, 1956 - RECOVERY OF PAYMENTS UNDER SECTION 9(2):

The Clerk submitted a letter, dated 21st March, from the Ministry of Housing and Local Government referring to the Ministry's letter of the 14th November, 1956, and the arrangements for the accommodation in the new and expanding towns of families from specified London districts and (i) setting out the circumstances in which recovery of payments should be made under Section 9(2) of the above-mentioned Act and the investigations which should be carried out, including reference to the Register of Electors, in order to assist "exporting" authorities to check residential qualifications before recovery of payments is made; and (ii) stating that the new arrangements would apply to all claims for contributions in respect of tenancies first commenced on or after 1st April, 1960.

The terms of the above letter were noted by the Committee.

1406. PURCHASE OF HOUSES BY THE COUNCIL:

(a) No. 35, Victoria Road:

With reference to minute 859(c)(p.434)/11/59, wherein it was decided that the District Valuer be requested to negotiate, on behalf of the Council, for the purchase of the above property, the Clerk submitted a letter, dated 10th March, from the District Valuer, stating that he had been informed that the house had been sold elsewhere.

(b) No. 6, Woodville Road:

With reference to minute 1262 (pp.635/6)/2/60, the Housing Manager reported that the question of converting the above property into self-contained flats had been discussed with the Regional Architect of the Ministry of Housing and Local Government, and it was now proposed that the property should be converted into four self-contained flats, each comprising a living room, one bedroom, a kitchen and bathroom, the estimated cost of such works being £1,500.

Resolved

(1) To recommend that subject (a) to an indemnity policy in the sum of £4,500 being granted to the Council by an Insurance or Guarantee Company to be approved by the Clerk; and (b) to planning permission being obtained in respect of the proposed conversion of the property into four self-contained flats No. 6, Woodville Road be purchased by the Council for general housing needs in accordance with the terms of the District Valuer's report, and that application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £6,055 in respect of the purchase and conversion of the property, such sum being made up as follows:-

Housing Committee - 4th April, 1960.

	£	s.	d.
Purchase price	4,500.	-.	-.
Estimated cost of conversion into 4 self-contained flats	1,500.	-.	-.
Search fees	5.	-.	-.
Loans fund expenses, etc.	50.	-.	-.
	<u>£6,055.</u>	<u>-.</u>	<u>-.</u>

(2) That the Finance Committee be asked to arrange for the borrowing of such sum as and when the loan consent is received;

(3) That application be made to the Ministry of Housing and Local Government for an improvement grant under Part II of the Housing (Financial Provisions) Act, 1958, in respect of the proposed conversion of the above-mentioned property; and

(4) To recommend that minute 1202 (pp.635/6)/2/60 be varied accordingly.

14.07. HOUSING DEPARTMENT - NEW PREMISES:

The Housing Manager reported that the removal of the Housing Department from No. 1, Lyonsdown Road to No. 42, Lytton Road, had been completed on Monday, 28th March.

14.08. COUNCIL ACCOMMODATION:

(a) Allocation:

(i) General:

The Housing Manager submitted an analysis showing the total number of applications received, allocations, withdrawals, etc. in respect of Council dwellings since July, 1945.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwellings had been allocated since the last meeting:-

10, Armstrong Crescent	Mr. C. Law
1, Castlewood Road	Mr. F. Wellingbrook
3, " "	Mrs. A. Thorpe
10, " "	Mr. R. J. Thomas
18, " "	Mr. H. W. Keen
9, Bulwer Gardens	Mrs. E. Brace
16A, Grove Road	Mr. C. Knudsen
35A, " "	Mr. E. M. Timpson
26, Hertford Road	Mr. P. Bailey
28, " "	Mr. F. W. Green
51, " "	Mr. J. W. Lambourn
53, " "	Mr. A. King
57, " "	Mr. W. E. Warboyes
59, " "	Mr. F. Kane
63, " "	Mr. S. Harrison
65, " "	Mr. W. Driscoll
67, " "	Mr. C. Ward
71, " "	Mr. A. Heeks
73, " "	Mrs. G. Flack
4, Ludgrove Court	Mrs. M. Lamb
19, Oakhurst Avenue	Mr. R. C. Little
19A, " "	Mr. H. A. King

(b) Relinquishment of tenancies:

The Housing Manager reported that the tenants of the under-mentioned Council dwellings had relinquished their tenancies and that such dwellings had been re-let in accordance with normal procedure:-

No. 1, Castlewood Road
No. 23, Northfield Road

(c) No. 9, Bulwer Gardens:

The Housing Manager reported that the tenant of No. 9, Bulwer Gardens, who was the only occupier, had died and that the dwelling had been re-let in accordance with normal procedure.

(d) Transfers of tenancies:

The Housing Manager reported that the tenants of the under-mentioned dwellings had died and that, in accordance with the usual procedure, the tenancies had been transferred to the widows of such tenants, namely:-

No. 13, Bulwer Gardens - Mrs. M. M. Reeves
No. 36, Grove Road - Mrs. E. L. Dennis

Resolved to recommend that the action taken be approved.

(e) Transfers:

(i) General:

The Housing Manager reported that 13 transfers in Council accommodation had been effected since the last meeting.

(ii) Application:

The Housing Manager reported (a) that Mr. D. M. Oxley, the tenant of a three bedroom flat at No. 4a, Mount Parade, who was also the lessee of the shop premises below, had applied for a transfer from his present living accommodation to a three-bedroom house as he considered that the facility of a garden would be desirable having regard to a certain disability suffered by his daughter; and (b) that the Medical Officer of Health, who had been given particulars of the case, had stated that he could not justify recommending such a transfer on the medical grounds submitted.

Resolved to recommend that the application be not granted.

(f) Special cases:

(i) Mr. and Mrs. H. D. Ansell:

With reference to minute 1256(f)(i)(p.632)/2/60, wherein it was decided that Mr. and Mrs. Ansell (aged 81 and 71 respectively) who at present occupy a first floor flat at No. 5a, Church Hill Road, be provided with suitable alternative accommodation on medical grounds as early as possible, the Housing Manager reported that he had enquired of the solicitors acting for the owners of No. 5a, Church Hill Road, whether they would accept, as tenant of such accommodation, a person nominated by the Council, and that he had been informed that the property was held under a trust, and that arrangements were being made for the property to be sold with vacant possession, and that

the solicitors felt unable to advise the owners to accept a tenant nominated by the Council.

(ii) Mrs. M. Stutter:

The Medical Officer of Health reported (a) as to the state of health of Mrs. M. Stutter (76 years of age) and that of her son, who occupied No. 16a, East Barnet Road, which accommodation consists of a kitchen, living room and two bedrooms on the first floor over a lock-up shop; and (b) that he was of the opinion that, on medical grounds, the above persons should be provided with more suitable accommodation.

Resolved to recommend that Mrs. Stutter and her son be provided with suitable alternative accommodation on medical grounds as early as possible.

(iii) Mr. F. J. Bourne:

The Medical Officer of Health reported (a) as to the state of health and living conditions of Mr. F. J. Bourne and family of No. 144, East Barnet Road, and submitted a medical certificate from a consultant at the Hospital where Mr. Bourne had been receiving treatment for the past three years; and (b) that he was of the opinion that Mr. Bourne and his family should be provided with more suitable alternative accommodation on medical grounds.

Resolved to recommend that Mr. Bourne and family be provided with suitable alternative accommodation on medical grounds as early as possible.

(iv) Other special cases:

The Medical Officer of Health reported as to the living conditions of the under-mentioned persons and their families:-

- (a) Mr. T. H. Nelson, 171, Victoria Road;
- (b) Mr. L. C. Cox, 31, Brookhill Road;
- (c) Mr. S. M. O'Brien, 31, Brookhill Road;
- (d) Mr. F. H. Sadler, 1, Taylors Lane, Hadley Highstone.

The Chairman of the Committee (Councillor Patrick) submitted a letter which he had received from Mr. Sadler.

Resolved to recommend that no action be taken at present in connection with the re-housing of the above-mentioned families.

1409. WARWICK COTTAGES CLEARANCE AREA - RE-HOUSING:

The Housing Manager reported (a) that the tenant of No. 3, Warwick Cottages had refused to accept alternative accommodation in a Council flat which had been offered to him, on the grounds that a house would be more suitable for him, having regard to the particular type of business carried on by him; and (b) that the tenant of No. 12, Warwick Cottages had also refused the offer of alternative accommodation in a Council flat because of his state of health.

Resolved to recommend

(1) That the tenant of No. 3, Warwick Cottages be informed that, if he does not accept the accommodation now offered to him by a date to be fixed by the Clerk and the Housing Manager, it will be necessary for him to provide his own alternative accommodation; and

(2) That, in the event of medical evidence being submitted to substantiate the grounds on which the tenant of No. 12, Warwick Cottages has refused the present offer of alternative accommodation, the Housing Manager be authorised to re-house such person in other suitable accommodation, but that, if no such evidence is submitted, such person be informed that, if he does not accept the accommodation now offered to him by a date to be fixed by the Clerk and the Housing Manager, it will be necessary for him to provide his own alternative accommodation.

1410. NO. 19, OAKHURST AVENUE - CONVERSION INTO TWO SELF-CONTAINED FLATS:

The Housing Manager reported that the above-mentioned works had been completed, and that a provisional certificate in the sum of £1,421. 19s. 4d. had been issued in favour of the contractor, Mr. H. W. Rowley.

1411. KIRKLANDS COURT - PARKING AREA:

The Housing Manager reported that the maintenance period under the contract for the construction of the above parking area had expired and that a final certificate in the sum of £18 had been issued in favour of the contractor, Mr. W. G. Pollard.

1412. NO. 171, EAST BARNET ROAD - CONVERSION INTO TWO FLATS, ETC:

The Housing Manager reported that the maintenance period under the contract for the above-mentioned works had expired and that a final certificate in the sum of £41 had been issued in favour of the contractor, Mr. H. W. Rowley.

1413. HOUSING DEPARTMENT - 5 CWT. VAN:

The Housing Manager reported that the sum of £400 had been included in the estimates for the financial year 1960/61, for the purchase of a 5 cwt. van to be used by the Housing Department.

Resolved to recommend that a 5 cwt. Ford Thames van be purchased from New Barnet Garages Ltd. at a price of £379.15s. -d. for use by the Housing Department.

1414. MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 178 certificates had been issued in respect of persons who had been allocated accommodation in new or expanded towns, for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/53 and 33/56.

1415. THE EAST BARNET (NO. 1) SMOKE CONTROL ORDER, 1959:

The Clerk reported (a) that the above-mentioned Order had been confirmed by the Minister of Housing and Local Government and would come into operation on the 1st October, 1960, from which date, if smoke was emitted from a chimney of any building within the smoke control area, the occupier of that building would be guilty of an offence; (b) that the area concerned was the north-east corner of the District, north of Cat Hill and east of Park Road and Edgeworth Road; (c) that, if, before the Order came into operation, the Council undertook works of adaptation to Council houses in the area to avoid contraventions of the Clean Air Act, 1956, they may recover 40% of the expenditure so incurred by way of Exchequer contribution; (d) that the Council would thus meet 60% of the cost, i.e. 30% as owners and 30% as the normal local authority contribution; (e) that the first 30% could then, with

the permission of the Minister, be charged to the Housing Revenue Account; and (f) that no grant would be payable in respect of new dwellings started after the 5th July, 1956.

Resolved to recommend that the Council undertake, where necessary, works of adaptation to Council houses in the above-mentioned area to avoid contraventions of the Clean Air Act, 1956, and that 30% of the expenditure on Council dwellings (other than new dwellings) and the whole of any expenditure on new dwellings be charged to the Housing Revenue Account and that the Minister of Housing and Local Government be asked to make a direction in this respect in accordance with paragraph 4 of the Fifth Schedule of the Housing (Financial Provisions) Act, 1958.

1416. REQUISITIONED PREMISES:

(a) General summary:

The Housing Manager submitted the following particulars regarding premises held under requisition by the Council:-

Complete dwellings held under requisition	10
Separate dwellings (including those empty)	23
Family units accommodated	10

The Housing Manager also reported that it was anticipated that, in all except one of the above-mentioned cases, the licensees would be re-housed early in the present month.

(b) Premises released:

The Housing Manager reported that the under-mentioned premises had been released from requisition since the last meeting:-

20, Ashfield Road, Southgate, N. 14.
131, Chase Side, Southgate, N. 14.
48A, East Barnet Road, New Barnet.
90, " " "
213, " " "
62, Hadley Road, New Barnet.
13A, Hampden Square, Southgate, N. 14.
18A, Hampden Square, Southgate, N. 14.
26, Henry Road, New Barnet.
12, Lyonsdown Avenue, New Barnet.
57, " " "
39, Mount Pleasant, Cockfosters.
18, Oakdale, Southgate, N. 14.
29A, Somerset Road, New Barnet.
64, Station Road, New Barnet.
27, The Woodlands, Southgate, N. 14.

(c) Requisitioned Houses Act, 1960:

The Clerk submitted Circular No. 18/60, dated 22nd March, regarding the above-mentioned Act, which received the Royal Assent on the 22nd March, and stating that the main purpose of the Act was to enable some extra time to be given to a small number of local authorities who would not have finished the task of de-requisitioning by the end of March, 1960, in keeping with the provisions of the Requisitioned Houses and Housing (Amendment) Act, 1955, the three main provisions of the 1960 Act being as follows:-

- (i) Section 1 enables the Minister to extend by order, for not more than one year in all, the right of a local authority to retain possession of requisitioned houses still held by them on 31st March, 1960, subject to any exclusions which may be specified in the order.
- (ii) Section 2 provides in respect of properties retained by virtue of an order under the Act -
 - (a) that the amount of rental compensation at present payable by local authorities shall be increased by 50 per cent. from 1st April, 1960 (subsection (1)); and
 - (b) that Exchequer assistance under Section 10(1)(b) and Section 11 of the 1955 Act shall continue to be payable from 1st April, 1960, but at a rate reduced from 75 per cent. to 25 per cent.
- (iii) Section 3 applies to properties retained under the Act the provisions of the 1955 Act subject to the modifications contained in the Schedule.

The Clerk reported that the Circular also stated, inter alia, (a) that the number of properties to be retained by any authority under an order made by the Minister should be kept to the indispensable minimum and that in this connection, the Minister wished to emphasise that where a local authority would be in possession of a property on or before the 1st April, 1960, by agreement or following the service of a notice of entry, the property should be released from requisition on or before the 31st March; (b) that the Minister hoped that local authorities who had applied for orders and received copies of representations to the Minister would do their best to give priority to the release of the properties concerned; (c) that local authorities who were authorised to retain properties by order were required by Section 1(3) of the Act to inform the owners in writing of the making of the Order and of the period for which retention had been authorised.

The terms of the Circular were noted by the Committee.

(d) The East Barnet (Requisitioned Houses) Order, 1960:

With reference to paragraph (a) above and minute 1260(c)(p.634)/2/60, the Clerk reported (i) that the Minister of Housing and Local Government had made an Order under the Requisitioned Houses Act, 1960, authorising the Council to retain possession of all the requisitioned houses (with the exception of the property, No. 1, Lyonsdown Road) in their possession on the 31st March, 1960, until the 31st May, 1960; and (ii) that the under-mentioned requisitioned properties would still be held on the 1st April, 1960:-

111, Belmont Avenue
24, Henry Road
42, Knoll Drive, N. 14
14 and 15, Oakleigh Court, Church Hill Road
37, Richmond Road,
8, Somerset Road
62 and 136, Station Road
21, The Woodlands, N. 14.

The Clerk also reported that each of the owners of the requisitioned properties which the Council had been authorised to retain had been served with the necessary notices as required by Section 1(3) of the Requisitioned Houses Act, 1960, and had also been supplied with a copy of the Order.

1417. RENT ACT, 1957:

(a) Statutory tenancies created under Section 4 of the Requisitioned Houses and Housing (Amendment) Act, 1955:

The Clerk submitted copies of notices under the Rent Act, 1957, regarding increases of rent on account of increased rates which had been served by the agents acting for the owners on the tenants of Nos. 1, 3 and 7, Warwick Road, New Barnet, in each of which cases a statutory tenancy had been created under Section 4 of the above-mentioned Act.

Resolved to recommend that the persons concerned be informed that the Council are not prepared to pay any part of the increased rents indicated in the notices.

(b) No. 45, Monks Avenue:

With reference to minute 1257 (p.633)/2/60, regarding the case of Mr. F. W. Brooks, the tenant of No. 45, Monks Avenue, New Barnet, who had been served with a notice to quit under the Rent Act, 1957, when it was decided that the Council should adhere to their previous decision not to provide him with alternative accommodation, the Housing Manager stated that he had now received a letter from the son of the above-mentioned tenant (Mr. F. W. Brooks, 56, Fordham Road) referring to the state of health of his parents and requesting that, in view of the particulars now submitted, further consideration should be given to the question of providing Mr. and Mrs. F. W. Brooks, Senior, with alternative accommodation.

The Chairman of the Committee submitted letters which he had received regarding this case.

Resolved to recommend that the Council adhere to their previous decisions in the matter.

1418. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to maintenance, etc. in respect of Council-controlled dwellings was submitted and noted.

1419. WELFARE OFFICER'S REPORT:

The Welfare Officer's report was submitted and noted.

SIGNED at the next meeting of the Committee held on the 2nd May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 5th April, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor A. Cutts-Watson in the Chair;
Councillors Blankley, Gunning, Jobbins, Ken. Lewis, Mills,
Passingham and Seagroatt.
Councillor Hider was also present.

1420. MINUTES:

The minutes of the meeting of the Committee held on the 1st March, 1960, were signed by the Chairman as a correct record of the proceedings.

1421. MEDICAL OFFICER OF HEALTH'S REPORT:

The Medical Officer of Health submitted his monthly report and stated that, since the last meeting, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Whooping Cough	11
Scarlet Fever	6
Chicken Pox	5
Measles	1
Pneumonia	1

1422. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting, 27 complaints regarding rat infestation and two regarding mice infestation had been investigated and advice given and premises treated as required.

1423. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

1424. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

1425. WATER SAMPLE:

The Chief Public Health Inspector reported that a sample of the water supply of the District taken since the last meeting had proved, on examination, to be satisfactory.

1426. FOOD AND DRUGS ACT, 1955:

(a) Samples - General:

The Chief Public Health Inspector reported that three informal samples of food stuffs had been taken since the last meeting.

(b) Milk Bread:

The Chief Public Health Inspector submitted a report of the Public Analyst on an informal sample of milk loaf indicating that in his opinion the sample contained only one-sixth of the amount of milk solids proper to milk bread (i.e. 0.7% instead of 4.2%).

General Purposes Committee - 5th April, 1960.

The Chief Public Health Inspector reported that the description, composition, labelling and advertising of bread containing milk ingredients had been considered by the Food Standards Committee who had agreed on a minimum standard of 4.2% of whole milk solids or skimmed milk solids for this type of bread.

The Chief Public Health Inspector further reported that the recommendations of the Food Standards Committee had received wide publicity in trade journals and he had interviewed the baker concerned and explained the recommendations to him.

The Chief Public Health Inspector reminded the Committee that a report concerning an unsatisfactory sample of milk bread had been considered by them in February (minute No.1140(b) (pp.567/8)).

Resolved to recommend that the Chief Public Health Inspector be authorised to send a letter to all the bread bakers in the District drawing their attention to the recommendations of the Food Standards Committee with regard to milk bread.

(c) Piece of Metal in Cake:

The Chief Public Health Inspector reported that a complaint had recently been received that a cake purchased from a shop within the District contained a piece of metal about $\frac{3}{4}$ of an inch long and that he had interviewed the proprietors of the shop but they had been unable to explain how the metal might have got into the cake.

Resolved to recommend that the Clerk be authorised to institute legal proceedings under the Food and Drugs Act, 1955, against the proprietors of the shop concerned.

1427. CLEAN AIR ACT, 1956:

(a) The East Barnet (No.1) Smoke Control Order, 1959:

The Clerk reported that on the 16th March, 1960, the Minister of Housing and Local Government confirmed the East Barnet (No.1) Smoke Control Order, 1959, without modification.

The Clerk further reported that the Minister had stated that he considered it desirable that his confirmation of the Order and the date on which it is to come into operation (viz. 1st October, 1960) should be made known forthwith in the Area to which the Order relates, and requested the Council to take such steps as they consider necessary for the purpose, including the publication of a notice in some local newspaper circulating in the Area.

The Clerk stated that notice of the confirmation of the Order had been published in the "Barnet Press" on 1st April, 1960.

Resolved to recommend that the Chief Public Health Inspector be authorised to issue an explanatory leaflet to the occupier of every property in the Area affected by the East Barnet (No.1) Smoke Control Order, 1959.

(b) Administrative arrangements:

The Clerk reported that he had conferred with the Treasurer and the Chief Public Health Inspector with regard to the administrative arrangements to be made in connection with the approval of works and estimates of expenditure and the payment of grants under the Clean Air Act, 1956, and that it was anticipated that there might be a large number of applications and it was desirable that these should be dealt with as speedily as possible.

General Purposes Committee - 5th April, 1960.

Resolved to recommend

(1) that the General Purposes Committee be authorised to exercise, with delegated power, the functions of the Council under the provisions of the Clean Air Act, 1956, (a) to approve works and estimates of expenditure by owners and occupiers to avoid contraventions of Section 11 of the Clean Air Act, 1956, and (b) to approve the payment of grant under Section 12 of the Act; and

(2) that the Chief Public Health Inspector be requested to formally submit such applications to the Committee in normal cases and to report details of the applications when the circumstances are exceptional.

(c) Exchequer Grants:

The Clerk submitted a letter dated 16th March, 1960, from the Minister of Housing and Local Government approving in principle the total estimated cost of works of adaptation in, or in connection with, private dwellings in the No.1 Smoke Control Area, amounting to £5,031.

The Minister states that subject to compliance with the Conditions of Grant set out in Appendix IV of the Memorandum on Smoke Control Areas and to the Minister's formal approval for the purposes of Section 13(1) of the Clean Air Act, 1956, of expenses incurred by the Council, the Minister will pay a contribution not exceeding the sum of £2,012.

1428. ASSOCIATION OF PUBLIC HEALTH INSPECTORS:

The Clerk submitted an invitation from the Association of Public Health Inspectors for the Council to appoint representatives to attend the Association's Annual Conference to be held at Scarborough on 20th to 23rd September, 1960, and he stated that the Minister of Housing and Local Government was prepared to sanction the payment of the reasonable and necessary expenses of not more than two representatives (a member and a Public Health Inspector) at the Conference.

Resolved to recommend that the Chief Public Health Inspector be appointed the Council's representative at this Conference.

1429. THE CENTRAL COUNCIL FOR HEALTH EDUCATION - 1960 SUMMER SCHOOL:

The Clerk submitted a letter from the Central Council for Health Education giving details of the Summer School in Health Education to be held from 9th to 19th August, 1960, in London.

Resolved to recommend that no action be taken in this matter.

1430. NATIONAL HEALTH SERVICE ACT, 1946 - SECTION 28 - CHIROPODY SERVICE:

The Clerk submitted a letter dated 21st March, 1960, from the Hertfordshire County Council forwarding a copy of proposals for the provision of a Chiropody Service throughout the County under the provisions of Section 28 of the National Health Service Act, 1946.

The Clerk stated that the proposals had been submitted by the County Council to the Minister of Health for approval and that the District Council could make representations to the Minister within two months of the 21st March, 1960, with regard to the proposals.

Resolved to recommend that the Council make no representations to the Minister of Health with regard to the above proposals.

1431. INSTITUTE OF SHOPS ACTS ADMINISTRATION:

The Clerk submitted an invitation from the Institute of Shops Acts Administration for the Council to appoint delegates to attend the Institute's Annual Conference to be held at Morecambe during the period 27th to 29th September, 1960, and he reported that the Minister of Housing and Local Government had sanctioned payment of the reasonable and necessary expenses incurred in connection with the attendance of not more than two delegates (a member and the Shops Inspector) at the Conference.

Resolved to recommend that authority be given for a member of the Chief Public Health Inspector's staff to attend the Conference.

1432. DEFECTIVE PRIVATE SEWER - BROOKSIDE SOUTH:

With reference to minute No. 1098 (p.550)/1/60, wherein authority was given (i) for the service of statutory notices under Section 39 of the Public Health Act, 1936, on the owners of Nos. 72 to 86 (even) Brookside South requiring them to do such works as were necessary to clear and repair a blocked private sewer serving their properties and (ii) for the Council to arrange for the execution of the necessary works in default by the owners, the Chief Public Health Inspector reported that, as the owners had failed to carry out the necessary works, the Council's Engineer and Surveyor had had such works carried out and the cost thereof would be recovered from the owners of the premises.

1433. CIVIL DEFENCE:

(a) Circulars:

The Civil Defence Officer submitted the following Civil Defence Circulars:-

<u>From</u>	<u>No/Date</u>	<u>Subject</u>
Home Office	CDC 6/60	Wireless equipment - maintenance and repair.
do.	CDC 7/60	Civil Defence Instructors' notes.
do.	CDC 8/60	Manual of Technical Reconnaissance Officers.
do.	CDC 9/60	Sub-Section titles for the Headquarters Section.
Middlesex County Council	Mx.CDC 5/60	Civil Defence (Sub-Regional) Conferences.
do.	Mx.CDC 6/60	Reorganisation of the Wardens Section.

(b) Report:

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

(i) Present strength:

That the number of volunteers at the date of the meeting was 224;

(ii) Training:

That training for all sections was continuing;

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General Purposes Committee - 5th April, 1960.

(iii) Home Nursing Examination:

That, of the 13 volunteers who attended the examination in Home Nursing, 10 had been successful;

(iv) Area Exercises:

That volunteers from this Sub-Area had participated in an area exercise at the Rescue Training Ground at Yeading on 26th and 27th March, 1960;

(v) Conference of Civil Defence Officers:

That the subject of future exercises was the main item of discussion at the Conference of Civil Defence Officers held on 25th February;

(vi) Car and Motor Cycle Club:

That a further meeting with regard to the formation of a Middlesex Civil Defence Car and Motor Cycle Club had been held at Church Farm on 29th March, 1960;

(vii) Conference of Chief Wardens:

That he would attend the Conference of Chief Wardens to be held in London on 11th April, 1960; and

(viii) Communications Exercises:

That an area communications exercise would be held on 2nd June and a Sub-Regional exercise would be held on 3rd July.

(c) Re-Organisation of the Warden Section:

With reference to minute No. 1281(d) (p.646)/3/60, the Clerk submitted a letter dated 11th March, 1960, from the Clerk of the Middlesex County Council stating that the County Council had now formally approved the proposals submitted by this Council to the County Civil Defence Officer with regard to review of the Warden Section Organisation.

(d) Specialist Advisers at Area Control:

The Clerk submitted a letter dated 29th March, 1960, from the Clerk of the Middlesex County Council enclosing for information a report of a working party set up by the Regional Director on Specialist Advisers at Area Control.

(e) Estimates of Expenditure 1960/61:

The Clerk submitted a letter dated 31st March, 1960, from the Clerk of the Middlesex County Council stating that the County Council had approved expenditure by this Council on Civil Defence functions in the sum of £3,205 during the financial year 1960/61.

(f) Re-Organisation of the Rescue Section:

The Clerk submitted circular No. 7/60 from the Middlesex County Council with regard to re-organisation of the rescue section and, in particular, to the appointment of a responsible officer on the staff of the local authority who would take overall charge of the organisation and training of the section on behalf of the authority.

The County Council state that the Home Office has agreed that local authorities may appoint one of their Chief Officers or his Deputy, who need not be a member of the Corps, to undertake direct responsibility to the local authority for the rescue section in peacetime and that the appointment of such an Officer will not obviate the need to appoint a volunteer member of the Corps as Company Officer, if a suitable volunteer is available. If there is difficulty in appointing a Company Officer, local authorities should consider the immediate appointment of Platoon Officers.

Resolved to recommend that consideration of this matter be deferred for the time being.

(g) Civil Defence (Disease) Regulations, 1960:

The Clerk submitted circular letter No. 6/60 from the Ministry of Health, enclosing a copy of the Civil Defence (Disease) Regulations, 1960, which regulations place on the Council, when required by the Minister, the duty to make plans for the prevention and control of disease arising out of hostile action or its threat.

1434. WATERFALL ROAD (A.1003) - IMPROVEMENT:

(a) Junction with Ashfield Road:

The Surveyor reported on the progress on the work for the improvement of the junction of Waterfall Road with Ashfield Road and he stated that a certificate in the sum of £865. had been issued in favour of the contractors.

(b) Reconstruction of Bridge over Pymmes Brook:

The Surveyor reported that satisfactory progress on the works for the reconstruction of the bridge over Pymmes Brook was being maintained.

1435. RECONSTRUCTION OF MEADWAY:

The Surveyor reported upon the progress of works for the reconstruction of Meadway and he stated that an interim certificate in the sum of £3,300 had been issued in favour of the Contractors.

1436. SURFACE DRESSING OF HIGHWAYS 1959/60 PROGRAMME:

The Surveyor reported that the maintenance period under the contract for the surface dressing of highways (1959/60 programme) had expired and a final certificate in the sum of £150 had been issued in favour of the Contractors.

1437. PEDESTRIAN CROSSING PLACES:

The Surveyor submitted a letter dated 17th March, 1960, from the Plant Engineer of Standard Telephones & Cables Limited requesting, on behalf of the Company's employees, that consideration should be given to the provision of suitably positioned pedestrian crossing places in the vicinity of road junctions at Oakleigh Road South with Brunswick Avenue and the bridge over the railway at Oakleigh Road, to reduce the hazards to pedestrians who have to cross these roads to gain access to the north bound and south bound bus stops in Oakleigh Road South.

The Surveyor stated that it would be most convenient, should pedestrian crossings be provided, to site one crossing at the right angle junction between the bridge and Oakleigh Road South and another pedestrian crossing at Brunswick Avenue near its junction with Oakleigh Road South.

The Surveyor also stated that, although it might be agreed that a pedestrian crossing place could be provided across Brunswick Avenue for the benefit of pedestrians using the south bound bus stop, the siting of a pedestrian crossing place at the right angle bridge junction could not be recommended due to traffic danger.

The Surveyor further stated that, as an alternative to the latter crossing, a pedestrian crossing place could be provided across Oakleigh Road South, about 70 ft. south of Brunswick Avenue. In such case, pedestrians from the factory of Standard Telephones & Cables Limited wishing to reach the north bound bus stop, would use the pedestrian crossing place at Brunswick Avenue and then the further pedestrian crossing place across Oakleigh Road South, about 70 ft. south of Brunswick Avenue.

A member of the Committee stated that, in his opinion there was need also for a pedestrian crossing over Brunswick Park Road near to Osidge Lane.

Resolved to recommend that the Surveyor be authorised to consult with the Ministry of Transport with regard to the suggestions for the provision of pedestrian crossings places across Brunswick Avenue, Oakleigh Road South and Brunswick Park Road, and to report thereon at a later meeting of the Committee.

1438. FOOTPATHS AND ROADS AT HADLEY:

The Clerk submitted a letter dated 21st March, 1960, from the Honorary Secretary of the Hadley Residents' Association drawing the attention of the Council to the bad state of the roads and footpaths in Hadley, in particular (i) the footpath from the corner of Taylors Lane to the Parish boundary in Kitts End Lane; (ii) the footpath from Dury Road across the Green; and (iii) the roads Old Fold Lane, Taylors Lane and that part of the Great North Road by the north-bound bus stop.

The Secretary further stated that there were other roads and footpaths in bad condition such as the Common road, the footpath after Dury Road, etc., and that the area had been neglected for some time.

The Surveyor stated that some of the above roads were in a somewhat unsatisfactory condition but that £500 had been spent during the last financial year on such roads for surface dressing and a sum had been included in the estimates submitted to the Hertfordshire County Council for the relaying of kerbing and the surfacing of the carriageway of Hadley Highstone between Dury Road and the County Boundary with Potters Bar Urban District, but that no information was yet available as to whether this estimate was likely to be approved and that this Council had made financial provision in their estimates for the reconstruction of Camlet Way and Hadley Wood Road.

Resolved to recommend that the Clerk be authorised to send a suitable reply to the Hadley Residents' Association.

1439. ANNUAL TENDERS - USE OF COUNTY COUNCIL CONTRACTS:

The Surveyor reported that it might be to the Council's benefit from time to time to take advantage of the County Council's contracts for various works and for the supply of certain materials for District roads as well as County Roads, and it was

Resolved to recommend that use be made of the County Council's Annual Contracts for the works and supply of materials for County and District roads in this District in appropriate cases.

1440. PUBLIC LIGHTING - IMPROVEMENTS - 1960/61 PROGRAMME:

The Surveyor reminded the Committee that provision had been made in the approved annual financial estimates for loan charges on expenditure proposed to be incurred on the improvement of public lighting in certain roads within the District.

Brunswick Park Road and Church Hill Road (Avondale Avenue to Russell Lane).

The Surveyor reported that the estimates included provision for loan charges for expenditure of £3,400 for the improvement of the existing 60 watt sodium lighting to conform to the British Standards Code of Practice for street lighting (Part 2 - Roads other than Traffic Routes).

The Surveyor stated that, having regard to the considerable increase in the amount of vehicular and pedestrian traffic using this route and to the fact that three factories have access to Brunswick Park Road, consideration might be given to an increase in the standard of lighting so as to make it conform to the British Standards Code of Practice for street lighting (Part 1 - Traffic Routes) by providing 140 watt sodium lanterns on 25 ft. high concrete columns.

The Surveyor also stated that, should the Committee agree to raise the standard of lighting on this section of road, it would be desirable to substitute 25 ft. high columns with 140 watt lanterns for the 24, 15 ft. high concrete columns with 60 watt lanterns along Church Hill Road between Avondale Avenue and Littlegrove and that this would give a continuous route of class 'A' standard 140 watt sodium lighting between Great North Road and Waterfall Road and would link up with other through routes which have been raised to class 'A' standard e.g. Cat Hill, Russell Lane and Osidge Lane.

The Surveyor stated that, on the basis of the above suggested amended proposals, the estimated costs would be -

The provision of 140 watt sodium lanterns on 25 ft. concrete columns:-

	£.	s.	d.
(i) Avondale Avenue to Waterfall Road	4,600	-	-
(ii) Avondale Avenue to Littlegrove	1,600	-	-
	<u>£6,200</u>	-	-

Other roads.

With regard to the other roads in respect of which it was proposed that the street lighting should be improved, the Surveyor suggested that such lighting should be improved so as to conform to the British Standards Code of Practice for Street Lighting (Part 2 - Roads other than traffic routes) with 60 watt sodium lanterns 15 feet high and he stated that this would involve resiting certain of the lamps and the provision of additional lamps, at costs estimated as follows -

(i) Warwick Road	<u>£.</u> 750
(ii) Gloucester Road	1,100
(iii) Monks Avenue	650
(iv) Footpath across Victoria Recreation Ground and part of Lawton Road to Baring Road	750
(v) Baring Road	400

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General Purposes Committee - 5th April, 1960.

(vi) Grove Road	£. 500
(vii) Bevan Road	600
(viii) Crescent Road	1,350
(ix) Eton Avenue.	520
(x) Ridgeway Avenue.	460
(xi) Daneland	620
(xii) Monkfrith Way (Concrete Columns)	1,250
(xiii) Exeter Road (Concrete Columns)	700
(xiv) Oakdale, The Woodlands, Part Shamrock Way, between The Woodlands and Cowper Road, Part Cowper Road, between Shamrock Way and The Woodlands (Concrete Columns)	1,900
	<u>Total: £11,550</u>

The Surveyor pointed out that the total estimated cost of the above two schemes would be £17,750 and he stated that, if the proposals for Brunswick Park Road and Church Hill Road were approved, about £1,200 could be saved by re-using for other roads some of the existing columns and lanterns removed from Brunswick Park Road and Church Hill Road, thus reducing the total estimated cost of the complete scheme to £16,550.

The Surveyor stated that the amount included in the approved annual estimates for the 1960/61 capital programme of public lighting improvements was £16,100.

Resolved to recommend

(1) that the proposals now submitted by the Surveyor for the improvement of public lighting on the above-mentioned roads be approved and submitted to the Ministry of Transport for approval;

(2) that, subject to the approval of the proposals by the Ministry of Transport (i) fixed priced tenders be invited by public advertisement for the supply and erection of 25 ft. high and 15 ft. high concrete columns, and 15 ft. high metal columns, the supply of lanterns, the electrical wiring and the installation of lamps and gear, and (ii) in accordance with Standing Order No. 41(3)(c) and in view of the specialised nature of the works quotations be invited from the Eastern Electricity Board for works relating to the provision of service lines;

(3) that the Chairman of the Committee be authorised to open the tenders received and to accept tenders; and

(4) that application be made to the Ministry of Housing and Local Government in due course for consent to raise the necessary loan.

1441. DAMAGE TO STREET LAMP:

The Clerk submitted a report of the Metropolitan Police concerning the alleged damage on 28th February, 1960, of a street lamp situated in Park Road, New Barnet.

Resolved to recommend that the Clerk of the Council be authorised to institute legal proceedings on behalf of the Council against the person or persons causing the damage.

Ally

1442. RAINFALL AND FLOODING:

The Surveyor reported that rainfall of 2.30 inches of rain were recorded at the Sewage Disposal Works for the month of February and 1.57 inches were recorded for the month of March (up to 29th) and that no flooding had been reported.

1443. SEWERAGE - MONKEN HADLEY SCHOOL:

The Surveyor reminded the Committee that the Council in September 1957 (minute 442 (p.192) agreed to extend a public sewer which is about 500 ft. from Monken Hadley School, Camlet Way to within 100 ft. of the school and to ask the School Authorities to contribute 50% of the costs incurred in connection with the extension.

The Surveyor submitted a letter dated 8th March, 1960, from the Architects acting for the School Authorities stating that it had been agreed to contribute 50% of the cost of the extension and asking the Council to proceed with the necessary arrangements for carrying out the work.

The Surveyor stated that a sum of £250 had been included in the approved financial estimates for the year 1960/61 in respect of the Council's contribution towards the cost of the works which it is anticipated would be commenced in July or August, 1960.

Resolved to recommend

(1) that tenders on a fixed price basis to extend the above public sewer to within 100 ft. of Monken Hadley School premises at Camlet Way be invited by public advertisement; and

(2) that the Chairman of the Committee be authorised to open the tenders received and to accept a tender.

1444. SURFACE WATER CULVERT - BRUNSWICK PARK ROAD TO PYMMES BROOK:

The Surveyor reported that satisfactory progress was being made on works for the construction of the surface water culvert between Brunswick Park Road and Pymmes Brook.

1445. EAST MIDDLESEX MAIN DRAINAGE:

(a) East Barnet Branch Sewer:

The Surveyor reported that work under the East Middlesex Main Drainage Contract to lay the East Barnet branch main sewer from Waterfall Road through Waterfall Walk to connect to the Sewage Disposal Works was commenced on 22nd March, 1960.

(b) Sewage Disposal Works - Annual Estimates:

The Surveyor submitted a letter dated 24th February, 1960, from the Chief Engineer of the Main Drainage Department of the Middlesex County Council stating that the estimates for the operation and maintenance of the Sewage Disposal Works for 1960/61 and the revised estimates for 1959/60 had been approved by the County Council.

The Surveyor reported that the approved estimates did not include expenditure in respect of loan charges which were dealt with by the Treasurers of the respective Councils.

1446. DRAINAGE AGREEMENTS WITH FRIERN BARNET URBAN DISTRICT COUNCIL:

The Clerk submitted and reported upon correspondence he had had with the Clerk of the Friern Barnet Urban District Council concerning agreements relating to the drainage of certain premises in this Urban District to the sewers of the Friern Barnet Urban District Council, and the drainage of certain properties in the Friern Barnet Urban District to the sewers of this Council, and he stated that an agreement, dated 20th May, 1932, had expired on 31st March, 1959, and that another agreement was due to expire on 31st December, 1962.

The Clerk stated that the Clerk of the Friern Barnet Urban District Council had suggested that the agreement which had expired should be renewed for the period ending the 31st December, 1962, when this and the other agreement expiring on that date could be reviewed together.

Resolved to recommend that authority be given for the agreement dated 20th May, 1932, and made between this Council and the Friern Barnet Urban District Council to be renewed, on similar terms, until 31st December, 1962, subject to the consent of the Middlesex County Council and the approval of the Minister of Housing and Local Government.

1447. PUBLIC CONVENIENCE - BRUNSWICK PARK ROAD:

With reference to minute No. 1026 (pp.511/512)/1/60, the Clerk stated that he had been in communication with the Town Clerk of Southgate with regard to this Council's proposal to construct a new public convenience in the south-east corner of the New Southgate Recreation Ground and that to overcome difficulties arising from restrictive covenants attached to the land, the Borough Council had agreed that they would be prepared to sell the freehold of the site of the public convenience and that they would not oppose a Compulsory Purchase Order in respect thereof if one were made by this Council.

The Committee further considered the need for a new public convenience as proposed above, and it was

Resolved to recommend

(1) that the Council do not proceed, with the provision of the above proposed new public convenience;

(2) that the Southgate Borough Council be informed of the above decision and thanked for their offer of assistance in this matter; and

(3) that the Surveyor be authorised to arrange for notices to be displayed at appropriate places in Brunswick Park Road and Oakleigh Road South directing persons to the existing public convenience in the pavilion in New Southgate Recreation Ground.

1448. SALVAGE:

The Surveyor reported that, since the last meeting of the Committee 18 tons of waste paper had been sold and there were now 8 tons of waste paper in stock.

1449. LITTER:

The Clerk reminded the Committee that at their last meeting they deferred consideration of a letter dated 26th February, 1960, from Mr. J. Anderson of 33A, Grove Road, New Barnet, asking the Council to consider the holding of an anti-litter campaign in 1960.

The Clerk submitted circular No. 15/60 from the Ministry of Housing and Local Government requesting the Council to give consideration with regard to the need for an anti-litter campaign and to put into action any schemes which they feel will bring home to the public the need to avoid litter, and which will improve or provide adequate facilities for the collection and disposal of it.

General Purposes Committee - 5th April, 1960.

The Minister forwarded a campaign guide offering advice on running anti-litter campaigns, giving details of available publicity material, etc., and drawing attention to the following special activities which have been planned by the Keep Britain Tidy Group for 1960. These are -

Easter Week	-	Special drive in rural areas
Whitsun Week	-	Special drive in towns
7th July	-	Special day for schools
August Bank Holiday weekend		Special drive for holiday makers
Wakes Weeks	-	Special drive in appropriate areas

Authorities are asked to initiate or support the appropriate special drive in their area.

The Ministry give details of posters and labels which will be available and states that Authorities may also like to consider whether a fresh attack may not be made on the practice of dumping unwanted articles in fields or on waste land. The Ministry state that many authorities already make special arrangements on request for the collection of old iron and other similar material and suggest that it may be that more publicity could be given to local services of this kind. The Minister would welcome increased activity in organising the collection of this material and in pursuing those who deposit it in the countryside.

The Ministry state that the importance of well designed litter bins and their proper location has already been stressed. The Council of Industrial Design are willing to advise local authorities on this subject, and in co-operation with the Department are holding a competition for the design of litter bins. The Minister hopes that some authorities will take part in the competition, and that all will study the results and consider whether the designs produced used locally would bring about an improvement in the standard of street furniture both in appearance and efficiency.

The Surveyor stated that he had asked the Central Office of Information for certain publicity material i.e. posters etc. and this was now awaited, and that it was intended to display anti-litter posters in the area during 1960 similar to previous years.

Resolved to recommend that the Surveyor be authorised to arrange for the display of suitable anti-litter posters during and at the appropriate times in 1960 and that Mr. Anderson be informed of the Council's decision.

1450. DAMAGE TO AND ACCIDENTS INVOLVING THE COUNCIL:

The Clerk reported that claims or reports concerning the following accidents had been passed to the Council's Insurance Company:-

- (a) Mrs. M. Shadbolt - fall in Brunswick Park Road on 22nd February;
- (b) Mr. P. Ambidge - alleged damage to car due to road works in Meadway;
- (c) Mr. E. R. Thomas - alleged damage by golf ball to conservatory at 90, Clifford Road on 6th March;

- (d) Mr. S. Younghusband - alleged damage to manhole cover by Council refuse collector at 4, King Edward Road on 24th February; and
- (e) Mr. A. A. Butters - alleged damage to drive and garden wall caused by tree roots at 16, Ashurst Road.

1451. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents and damage involving Council property, details of which in the cases of items (c), (d), (e), (f) and (g) had been passed to the Council's Treasurer with a view to recovery of the cost of repairs:-

- (a) Cupboard containing cleaning materials etc., at the men's public convenience at Northfield Road broken open and damaged on the 20th/21st February and the convenience flooded by water taps left running over choked basin wastes;
- (b) Public street lamp No. 74 situated in the Great North Road damaged by unknown vehicle on 22nd February, 1960;
- (c) Council light van slightly damaged when it collided with a brick pier in Brunswick Park Road on 25th February;
- (d) Public street lamp No. 1279 in Ridgeway Avenue demolished by commercial vehicle on 4th March;
- (e) Length of Council owned fencing at Grove Road damaged on 8th March, 1960, (this damage was caused presumably by a nearby private car which had apparently been abandoned);
- (f) Area of footway in Woodfield Drive damaged by commercial vehicle on 14th March; and
- (g) Post Office telephone pole and two service wires damaged in Clifford Road by a refuse collection vehicle on 21st March, 1960.

The Surveyor reported that the Police had been notified of the incident reported in item (a) above.

1452. BOILER INSURANCES:

The Surveyor submitted a report upon an inspection made by the Council's Insurers on the 3rd February, 1960, of boilers at the Town Hall and Council Offices and Church Farm.

1453. CHURCH FARM:

(a) Lease for educational purposes:

The Surveyor reminded the Committee that the lease to the Hertfordshire County Council of two of the four classrooms at Church Farm was due to expire in July, 1960, and he stated that the County Land Agent had enquired (a) whether the District Council would be prepared to extend the lease of the above two rooms for a further year; and (b) whether the Council would be prepared to allow the use of the quadrangle for the children's morning and afternoon play periods during the year's extension, provided that the children were adequately supervised.

The Surveyor stated that the rooms concerned were one of the two rooms above the main hall and the room on the first floor partly used by the County Council for educational purposes and partly used by this Council for Civil Defence purposes.

General Purposes Committee - 5th April, 1960.

The Medical Officer of Health reported that children were already using the quadrangle and that he was concerned at the risk of injury to the children and possible damage to vehicles parked in the quadrangle.

The Clerk stated that, under the terms of the lease, the children were not permitted to use the quadrangle for playing.

Resolved to recommend

(1) that the lease of the above two rooms at Church Farm granted to the Hertfordshire County Council be extended for a period of one year from 31st July, 1960 on the same terms and conditions as at present; and

(2) that permission be not given to the Hertfordshire County Council for the use of the quadrangle at Church Farm for the school childrens' morning and afternoon play periods.

(b) Health Centre:

The Surveyor stated that the County Land Agent had stated that the accommodation at Church Farm used by the Hertfordshire County Council for health centre purposes was extremely cramped and that the County Medical Officer of Health had enquired whether further accommodation could be provided at Church Farm for a dental clinic and for an office for use by the Local Health Visitor.

The Surveyor reported that, following an inspection of the premises he had made with the County Medical Officer of Health and a representative of the County Land Agent, it was suggested that this Council might agree to lease to the County Council a further four small rooms on the Burlington Rise side of the existing premises and, in addition, a small area of adjoining land to enable the County Council to erect a pram shelter.

Resolved to recommend

(1) that the Council agree to lease to the Hertfordshire County Council a further four rooms at Church Farm which they require for health service purposes and a small area of land on which to erect a pram shelter, for a period expiring 31st July, 1966 (being the date on which the existing lease of the Health Centre premises expires) and the Clerk of the Council be authorised to negotiate on behalf of the Council the terms of the lease; and

(2) that the Hertfordshire County Council be reminded that a site for a new Health Centre has been reserved in Osidge Lane.

1454. NO. 1, LYONSDOWN ROAD:

The Clerk reported that the following motion (notice of which had been given by Councillors Jobbins, Seagroatt, Gunning, Blankley and Patrick) was formally moved by Councillor Blankley and seconded by Councillor Jobbins at the meeting of the Council held on 21st March, 1960, and was referred to this Committee for consideration and report in accordance with Standing Order, No.4 -

"That the Council purchase the freehold premises No.1, Lyonsdown Road, including the chapel of rest and workshop at the rear, at a price to be negotiated by the District Valuer."

The Clerk reported that No. 1, Lyonsdown Road had been released from requisition as from midnight on 31st March, 1960.

Resolved That this Committee do report to the Council that, in their opinion, the above motion should not be approved.

1455. POSTPONEMENT OF CERTAIN CAPITAL PROJECTS:

The Clerk reported that the following motion (notice of which had been given by Councillor Hider) was formally moved by Councillor Hider and seconded by Councillor Clarke at the meeting of the Council held on 21st March, 1960, and was referred to this Committee for consideration and report in accordance with Standing Order No.4 -

"As the report of the Royal Commission (with especial reference to the status and future boundaries of the East Barnet area) will be published in August next, and as such report will have the most tremendous impact on the future policy of the Council, it is resolved that until this document is available no further steps be taken on such matters as the site for a swimming pool, the provision of locally administered public libraries or the purchasing or leasing of any premises for use by this authority as office or other accommodation".

Councillor Hider attended the meeting and spoke on the above motion.

Resolved That this Committee do report to the Council that, whilst they agree that no decisions should be taken on major matters of the nature mentioned in the above notice of motion until the report of the Royal Commission on Local Government in Greater London is received, this Committee is of the opinion that it is not necessary for the Council to pass this motion.

1456. SOCIETY OF CLERKS OF URBAN DISTRICT COUNCILS:

The Clerk submitted an invitation from the Society of Clerks of Urban District Councils to attend the Society's Annual General Meeting and Conference to be held at Skegness on 22nd and 23rd September, 1960.

Resolved to recommend that the Clerk of the Council be authorised to attend the above Annual Meeting and Conference.

1457. INSTITUTE OF WORKS AND HIGHWAYS SUPERINTENDENTS:

The Clerk submitted an invitation from the Institute of Works and Highways Superintendents for the Council to appoint delegates to the Institute's Conference to be held at Folkestone on 28th, 29th and 30th September, 1960.

Resolved to recommend that no action be taken in this matter.

1458. ASSOCIATION OF PUBLIC LIGHTING ENGINEERS:

The Clerk submitted an invitation from the Association of Public Lighting Engineers for the Council to appoint delegates to attend their Annual Meeting and Conference at Folkestone from 13th to 16th September, 1960, and he reported that the Minister of Housing and Local Government had sanctioned the payment of reasonable and necessary expenses incurred in connection with the attendance of two delegates at the Conference.

Resolved to recommend that the Engineer and Surveyor be appointed to attend the Conference.

1459. URBAN DISTRICT COUNCILS' ASSOCIATION - ELECTION OF EXECUTIVE COUNCIL:

The Clerk submitted a letter dated 1st April, 1960, from the Urban District Councils' Association enclosing a voting paper on which to record the Council's votes in the election of one Member Council to represent the Eastern Area of the Association on the Association's Executive Council, the candidate Councils being as follows:-

General Purposes Committee - 5th April, 1960.

Bicester (Oxford)
Biggleswade (Bedfordshire)
Chigwell (Essex)
Leiston-cum-Sizewell (Suffolk)
Rayleigh (Essex)
Sandy (Bedford)
Thame (Oxford)

The Clerk also submitted letters (a) dated 25th March from the Hertfordshire Borough and District Councils' Association, referring to the election and stating that the Association's Executive Committee feel it important that the smaller authorities should be fully represented on the Executive Council and, therefore, recommend that the Hertfordshire Urban District Councils should cast their votes in favour of Leiston-cum-Sizewell; (b) dated 2nd and 4th April respectively from the Leiston-cum-Sizewell Urban District Council and the Rayleigh Urban District Council commending their respective candidatures.

Resolved to recommend that this Council's vote be cast in favour of Leiston-cum-Sizewell Urban District Council.

1460. HERTFORDSHIRE COUNTY COUNCIL BILL:

With reference to minute 1308 (p.655)/1/60, the Clerk submitted a letter dated 17th March, 1960, from the Honorary Secretary of the Hertfordshire Borough and District Councils' Association, indicating that the following further Clauses of the Hertfordshire County Council Bill have been withdrawn:-

Clause 87 - Payments due to deceased employees of the County Council;

Clause 90 - Levying of rates in respect of Police expenses in rating areas partly in and partly outside the Metropolitan Police District.

Clause 101 - Power for County Council to pay removal expenses.

1461. W.V.S. FOR CIVIL DEFENCE:

The Clerk submitted reports for the months of February and March, 1960, on the work of the W.V.S. for Civil Defence, East Barnet Centre.

1462. EASTERN ELECTRICITY CONSULTATIVE COUNCIL:

The Clerk submitted minutes of the meetings of (a) the General Purposes Committee of 8th January; (b) the Consultative Council of 8th January; and (c) the Northmet Local Committee of 20th January, 1960.

Signed at the next meeting of the
Committee held on the 3rd May, 1960.

A. C. Watson

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday 11th April, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Berry, Cutts-Watson, Head, Hebron, Jordan,
Mills and Patrick.

1463. MINUTES:

The minutes of the meeting of the Committee held on the 7th March, 1960, were signed by the Chairman of the Committee as a correct record of the proceedings.

1464. DEPOSITED PLANS - NEW BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10333	Detached bungalow at 103A, Margaret Road.	Para. (2)
10762	Conversion of No. 36, Warwick Road into two self-contained flats and two garages.	Para. (2)
10768	Extension of living room at 13, Mount Road.	Para. (2)
10769	Conversion of No. 41, Station Road into two self-contained flats.	Paras. (1) & (2)
10795	New shop front and internal alterations at 11, Church Hill Road.	Para. (2)
10796	Conversion of 36, Warwick Road into two self-contained flats and two garages.	Paras. (1) & (2)
10816	Alterations to living room at 10, Monkfrith Way.	Para. (1)
10825	Covered way at 39, Connaught Avenue.	Paras. (1) & (3)

Resolved to recommend

(1) that plans Nos. 10769, 10796, 10816 and 10825 be passed under the Building Byelaws;

(2) that in the cases of plans Nos. 10333, 10762, 10768, 10769, 10795 and 10796 consent under the Town and Country Planning Act, 1947, be granted; and

(3) that in the case of plan No. 10825 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises.

- (b) Plan No. 4391(amended) - Additional classrooms at Church Hill Junior Mixed and Infants School, St. Mary's Road:

The Surveyor stated that the Hertfordshire County Council had asked for this Council's observations on plans they had prepared for the erection of two single-storey classrooms at Church Hill Junior Mixed and Infants School and he reported that the classrooms would be erected behind the existing school building and would be about 100 ft. away from the nearest house.

Resolved to recommend that the Hertfordshire County Council be informed that the Council have no observations to make on the above proposals.

- (c) Plan No. 10572 - Block of offices with six flats over at 205/209, Crescent Road:

With reference to minute No. 1060(d) (p.527)/1/60, wherein the Council gave permission, subject to the submission of detailed plans etc., for the erection of a block of offices with six flats over and six garages at Nos. 205/209, Crescent Road, the Surveyor submitted detailed plans which both he and the Divisional Planning Officer considered were satisfactory.

Resolved to recommend that the above detailed plans be approved.

- (d) Plan No. 10669 - Storage building at 69-75, Brookhill Road:

The Surveyor submitted an application for approval to proposals for the erection of a shed (60 ft. long, 30 ft. wide and 12 ft. high to eaves) for the storage of market garden produce, empty crates etc., on land at 69-75, Brookhill Road which is allocated in the County Development Plan as "Market Garden" and he reported thereon.

The Surveyor further reported that the Divisional Planning Officer had indicated that he had no objection to the issue of planning consent.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

- (e) Plan No. 10718 - Builder's storage building at rear 20, Victoria Road:

The Surveyor submitted an application for approval to proposals for the erection of a pre-fabricated asbestos covered building at the rear of 20, Victoria Road to be used for the purposes of a builder's store and he reported -

- (i) that the proposed building would comprise 4,000 sq. ft. in area and would replace an existing building 2,000 sq. ft. in area;
- (ii) that the site is allocated in the County Development Plan for shopping purposes and adjoins a larger site upon which the applicant at present carries on his business and which is in an area allocated primarily for residential purposes but enjoys an "existing use" right; and
- (iii) that the Divisional Planning Officer had stated that he considered it to be of "fundamental" importance that any permission granted should be subject to a condition limiting the consent to a period not exceeding 15 years.

Town Planning and Parks Committee - 11th April, 1960.

Resolved to recommend that, consent under the Town and Country Planning Act, 1947, be granted subject in order to safeguard the amenities of the shopping area and the adjoining residential area to the conditions -

- (a) that the consent hereby granted be limited to a period expiring on 30th April, 1975; and
- (b) that the building be dismantled immediately thereafter in order not to prejudice the long term proposals for comprehensive redevelopment of the area.

(f) Plan No. 10758 - Mobile classrooms at East Barnet Grammar School:

The Surveyor reported that the Hertfordshire County Council proposed to erect three temporary classrooms at East Barnet Grammar School to satisfy an urgent need for additional classroom space until such time as permanent classrooms could be erected and he reported on the proposals and stated that the County Council had asked for this Council's observations thereon, from a planning point of view.

Resolved to recommend that the Hertfordshire County Council be informed that the Council have no observations to make on the above proposals.

(g) Plan No. 10759 - Electricity Sub-Station at the rear of Amberley House, Warwick Road:

The Surveyor reported receipt of proposals by the Eastern Electricity Board for the installation of an electricity Sub-Station at the rear of Amberley House, Warwick Road (a block of 14 flats having frontages to both Warwick Road and Bulwer Road) and he reported -

- (i) that it was proposed to site the Sub-Station behind a block of six garages provided for the use of the occupants of the flats, with access to Bulwer Road;
- (ii) that the Eastern Electricity Board, on being informed that the Divisional Planning Officer had suggested that the sub-station would be better sited if it was nearer to Warwick Road, thus leaving space for two additional garages should these be found necessary, had stated that the occupants of the flats had been consulted and had agreed that the sub-station should be sited well away from the flats; and
- (iii) that the Divisional Planning Officer remained of the opinion that the proposed sub-station should be resited.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted.

(h) Plan No. 10789 - Alterations to front room to form garage and study at "Klippans", 3, Tudor Road:

The Surveyor submitted an application for the adaptation of the living room at No. 3, Tudor Road to form a study and garage and reported that it was proposed to remove the bay window and to extend the new wall to two feet in advance of the front main wall of the house but in line with the existing bay window.

The Surveyor stated that there was no alternative position on the premises for the erection of a garage.

Resolved to recommend that consent under Section 75 of the Highways Act, 1959, be granted to the erection of a garage and study two feet in front of the front main wall of No. 3, Tudor Road, New Barnet.

1465. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
3221 (amended)	Garage 67, Brookside.	Para. (1)
10720	Garage 15, Chase Way.	Para. (2)
10770	Two lock-up garages at rear of 4, Ryhope Rd	Para. (2)
10782	Garage 106, Hampden Way.	Para. (2)
10798	Garage 41, Knoll Drive.	Paras. (1) & (3)
10800	Garage 83, Lyonsdown Road.	Para. (1)
10801	Garage 143, Hadley Road.	Para. (1)
10802	Garage extension 24, Cedar Rise.	Para. (1)
10803	Garage "The Banda" Clifford Road.	Para. (1)
10805	Garage 7, Mill Corner, Hadley Highstone.	Para. (1)
10806	Glazed lean-to at 1, Marne Avenue.	Para. (1)
10810	Garage 66, West Walk.	Para. (1)
10812	Garage 21, Prospect Road.	Para. (1)
10813	Garage 11, Dalmeny Road.	Para. (1)
10814	Garage 59, Monks Avenue.	Para. (1)
10815	Garage 103, Ferney Road.	Para. (1)
10819	Garage 121, Ferney Road.	Para. (1)

Resolved to recommend

(1) that the above plans, with the exception of plans Nos. 10720, 10770 and 10782 be passed under the Building Byclaws; and

(2) that in the cases of plans Nos. 10720, 10770 and 10782 consent under the Town and Country Planning Act, 1947, be granted, subject, in order to safeguard the residential amenities of the areas concerned, to the condition that the garage or garages in each case be used to accommodate private cars only and not for the purpose of any trade, business or industry; and

(3) that in the case of plan No. 10798 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises.

1466. TOWN PLANNING APPEALS:

(a) Plan No. 10399 - Four flats and 5 garages at St. Marks Close:

With reference to minute 573(c)(v) (p.291)/9/59 the Clerk submitted a letter dated 31st March, 1960, from the Minister of Housing and Local Government enclosing copy of a letter sent to the applicant's Surveyors and from which the following is an extract:-

"In the Minister's view regard should be paid to the open land of the church grounds adjoining the appeal site to the east when considering the density of the proposed development in relation to that approved as a standard for the development of the neighbourhood under the provisions of the development plan. The existing block of flats south of the appeal site fit into the surroundings well and the Minister sees no reason why the proposed flats should not be equally in keeping with the immediate locality, the amenities and character of which are less likely to suffer by the development of the site than if it were left as waste

ground. In these circumstances, he thinks there is a reasonable justification for the proposal even though the distance between the walls of the existing and proposed blocks of flats would be less than that normally required by the local planning authority. He considers, however, that the proposed garages erected in two blocks joined at one of the corners would give an untidy appearance in the restricted area available, present a side view of one of the blocks to the flats and leave a small space behind the smaller block which would be quite useless as a garden and would be likely to become a dumping ground for rubbish. In his view a continuous range of four or five garages sited along the southern boundary of the site would give a more satisfactory appearance.

The Minister has, therefore, decided to allow your clients' appeal to the extent that he hereby permits -

- (i) the erection of four flats on part of the appeal site in accordance with the details given in the application dated 30th June, 1959;
- (ii) the erection of one range of garages on the part of the appeal site south of that to be used for the erection of the flats subject to the condition that the number of garages and the detailed siting, design and external appearance of the building and the means of access thereto shall be as may be agreed by the local planning authority or in default of agreement as shall be determined by the Minister."

(b) Plan No. 10497 - Detached house adjoining "Hadley Lodge", Hadley Common:

The Clerk reported that the local inquiry in connection with the appeal in this case was held on the 5th April, 1960, when the Council were supported by 23 local residents, the Hadley Residents' Association and the Hertfordshire Society.

Resolved to recommend that the Hadley Residents' Association and the Hertfordshire Society be thanked for their support at the above local inquiry.

(c) Plan No. 10614 - Four detached houses at 10, The Drive (outline application):

With reference to minute No. 1060(g) (p.529)/1/60, the Clerk reported that the applicant had appealed to the Minister of Housing and Local Government against the Council's refusal of planning permission for the erection of four detached houses on land forming part of No. 10, The Drive, New Barnet.

(d) Plan No. 10661 - Use of No. 118, Park Road as a nursery school:

With reference to minute No. 1324(d) (p.664)/3/60, the Clerk reported that the applicant in this case had appealed to the Minister of Housing and Local Government against the Council's decision refusing planning permission for the use of No. 118, Park Road, in connection with a nursery school.

(e) Plan No. 10695 - Detached house on land adjoining "The Jester" public house, Mount Pleasant (outline application):

With reference to minutes Nos. 1379(v) (pp.625/6)/3/59, and 1179(i) (p.590)/2/60, the Clerk reported that the applicant, having now received outline planning permission for the erection of a house and garage on the above site, had withdrawn his appeal to the Minister of Housing and Local Government against the earlier decision of the Council refusing permission for the erection of two flats on the land.

Town Planning and Parks Committee - 11th April, 1960.

(f) Plan No. 10954 - 12 flats and 11 garages at 15-17, Hillside:

With reference to minute No. 1323(b) (p.663)/3/60, the Clerk reported that the applicant had appealed to the Minister of Housing and Local Government against the Council's failure to give a decision on his application for permission to develop this site by the erection of 12 flats and 11 garages.

The Surveyor stated that a meeting had been arranged for the 12th April, 1960, between the Divisional Planning Officer, a representative of the Ministry of Health (owners of land adjoining the site) and himself with regard to the possibility of the adjoining land being developed in conjunction with this site.

1467. TOWN PLANNING - USE ZONING:

(a) Plan No. 5345 - Continuation of use of garage for taxi, at 18, The Woodlands:

With reference to minute 858(a) (p.338)/12/56, wherein consent was granted to the continuation of the use of a garage at 18, The Woodlands for garaging a taxi-cab, the Surveyor reported that the use had now ceased.

(b) Plan No. 6725 - Use of buildings at Newton's Garage, Great North Road:

The Surveyor reminded the Committee that the Council in January, 1959 (minute 1073(r) (pp.475/6)) granted consent, subject to certain conditions, to the retention and use of buildings in connection with Newton's Garage, Great North Road, for a period expiring 31st January, 1960, and he submitted an application for renewal of the above consent.

The Surveyor stated that the land concerned was owned by the Hertfordshire County Council and that part of the land was maintained as a garden by this Council and that the Divisional Planning Officer had indicated that he proposed to make no recommendation on the application.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted subject, in order to ensure the proper future development of the site, to the conditions -

- (i) that the consent hereby granted be limited to a period expiring on 30th April, 1961;
- (ii) that the land already laid out as a garden (as shown on the plan now submitted) be maintained as a garden; and
- (iii) that the land and premises be not used for storage or display purposes in connection with the business, nor for the parking of motor vehicles.

(c) Plan No. 7768 - Omnidirectional Radio Beacon at Sports Field, Oakleigh Road (continuation of use):

The Surveyor reminded the Committee that the Council in March, 1957 (minute No. 535(c) (p.142)) granted consent, subject to certain conditions, to the erection of an omnidirectional radio beacon at the Sports Field of Standard Telephones & Cables Limited at Oakleigh Road, and he submitted an application for approval to the retention of the beacon.

The Surveyor reported that the Divisional Planning Officer proposed to make no recommendation in the matter.

Town Planning and Parks Committee - 11th April, 1960.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted for the retention of the omnidirectional radio beacon at the Sports Field at Oakleigh Road subject, in order to safeguard the amenities of the district, to the conditions -

- (i) that the consent be limited to a period expiring on 30th April, 1963; and
- (ii) that the beacon be removed immediately thereafter and the site reinstated to its former condition.

(d) Plan No. 10573 - Two semi-detached houses at 177/179, Victoria Road:

The Surveyor reminded the Committee (i) that the Council in December, 1959 (minute No. 923(h) (p.464)) refused consent in respect of an application for approval to proposals for the erection of a block of six flats at 177/179, Victoria Road, New Barnet, and (ii) that extending from the immediate rear of the existing house to the rear of the site there were a number of buildings used for the manufacture of seed boxes, sawing of logs, etc., and he stated that he had received an informal enquiry as to whether the Council might consider favourably an application for permission to erect a pair of semi-detached houses on the site in place of the two existing old houses.

The Surveyor stated that the total frontage available for development was 75 feet, of which 10 feet would be retained for use as an access to the workshop on land at the rear of the site; that one house would have a back garden 70 feet long and the other house would have a back garden 160 feet long, and that the workshop would be 30 feet from the rear of the houses.

The Surveyor further stated that the enquiry had been forwarded to the Divisional Planning Officer with the suggestion that the person making the enquiry might be advised that, subject to the provision of garage accommodation for the two houses, favourable consideration would be given to detailed proposals for the development of the site as indicated, but that the Divisional Planning Officer had stated that new dwellings should not be erected in such close proximity to an industrial workshop which involved mechanical equipment for sawing wood required in the sale of firewood and seed box manufacture.

The Surveyor reported further on this matter and it was

Resolved to recommend that the person making the above enquiry be informed that the Council would be prepared to give favourable consideration to an application for planning permission for the development of the site as indicated subject to the provision of adequate garage accommodation to serve the two houses.

(e) Plan No. 10668 - Goods storage shed on railway land at east side of Lancaster Road, New Barnet (outline application):

The Surveyor submitted an application for approval to proposals for the erection of a goods storage shed on railway land at Lancaster Road by, and for the use of, the Barnet Metal Company Limited and he reported -

- (i) that the existing permanently constructed office at the site would be used in connection with the Company's metal storage and disposal business;
- (ii) that, in correspondence he had had with the British Transport Commission, the Commission had expressed the view that planning consent was not necessary in this case as the proposed use was considered to be within Class XVIII A of the First Schedule to the Town and Country Planning General Development Order, 1950, being connected with the movement of traffic by rail but, on being informed that both the Local Planning Authority and the

Town Planning and Parks Committee - 11th April, 1960.

Council considered that an application for planning permission was necessary, they had advised the Company to submit an application to the Council; and

- (iii) that the Divisional Planning Officer had stated that he was of the opinion that permission might be given in this case, subject to suitable conditions.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject, in order to ensure the proper development of the site to the conditions -

- (i) that detailed plans showing the proposed siting, design, external appearance and means of access shall be approved by the Local Planning Authority before any development is commenced;
 - (ii) that the goods storage shed shall be used only as a wholesale warehouse within Class X of the Town and Country Planning (Use Classes) Order, 1950, and for no other use within that Class; and
 - (iii) that the permission hereby granted shall enure for the benefit of the Barnet Metal Company Limited only.
- (f) Plan No. 10717 - Land at the rear of Nos. 157-181(odd) Brunswick Park Road (Brunswick Park Road Allotment Site):

The Clerk reminded the Committee that, at their last meeting, they decided to ask the Allotments Committee for their views with regard to proposals for the use of an area of land situated at the rear of Nos. 157-181(odd) Brunswick Park Road for residential purposes, which land forms the greater part of the Council's Brunswick Park Road Allotments Site (minute No. 1326(c) (pp. 667/8), and he reported that the Allotments Committee at their meeting on 31st March decided to inform this Committee that they were of the opinion that approximately half of the land referred to in the planning application is required for allotment purposes.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reason that the site is in an area allocated in the County Development Plan as "open space not normally open to the public - non-statutory allotments".

- (g) Plan No. 10728 - 12 flats and garages at 32, Abbots Road (outline application):

Councillor Patrick disclosed his pecuniary interest in this matter and took no part in the consideration thereof.

The Surveyor submitted an outline application for approval to proposals for the development of a site at 32, Abbots Road (at present occupied by a large detached house) by the erection of twelve flats each containing three habitable rooms, and he reported -

- (i) that the site had frontages to Abbots Road and Prospect Road;
- (ii) that the existing development in the area was predominantly that of detached or semi-detached houses; and
- (iii) that the Divisional Planning Officer considered it to be of "fundamental" importance that planning permission be refused on the grounds of excessive density viz., 35 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at 25 persons per acre.

The Surveyor reported that the Divisional Planning Officer had suggested that the applicant might be invited to submit amended proposals for a block of 6 maisonettes or three pairs of semi-detached houses, which development would be more suitable for the site.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reason that the density of the proposed development exceeds the density proposals of the County Development Plan.

(h) Plan No. 10756 - Detached house and garage adjoining No. 22, Oakhurst Avenue (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of a detached house and garage adjoining No. 22, Oakhurst Avenue, and he reported thereon.

The Surveyor further reported that the Divisional Planning Officer had agreed that planning permission could be granted in this case.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject to approval by the Local Planning Authority, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access.

(i) Plan No. 10763 - Six flats and garages at No. 28, King Edward Road (outline application):

The Surveyor submitted an outline application for approval to proposals for the erection of a block of six flats and six garages at No. 28, King Edward Road and reported that the site comprised an area of 0.43 of an acre and that the density of the proposed development would be 29.4 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at a density of 25 persons per acre.

The Surveyor stated that the applicants proposed that the flats should be erected in one block, with stepped roofs, and the Divisional Planning Officer had stated that he was of the opinion that it was of "fundamental" importance that planning permission should not be granted in this case.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be not granted for the reasons -

- (i) that the density of the proposed development exceeds the density proposals of the County Development Plan; and
- (ii) that the terrace type of development proposed is inappropriate and out of character with the existing development in King Edward Road.

(j) Plan No. 10773 - Erection of building to be used for light industrial purposes at rear of No. 28, Leicester Road:

With reference to minute No. 1326(k) (pp.670/1)/3/60, the Clerk submitted a petition signed by 14 persons residing at Nos. 24, 26, 32, 31, 33, 35, 37 and 43, Leicester Road, New Barnet, objecting to a building for the purpose of instrument repairing and screen printing being erected at the rear of No. 28, Leicester Road, New Barnet.

The Surveyor submitted copy of a letter from Mr. T. Earl of 37, Leicester Road, New Barnet, addressed to the Hertfordshire County Council and forwarded by the County Council to this Council for information, objecting to the proposed development and existing light industrial uses in Leicester Road.

Resolved to recommend that the above petition and letter be noted.

(k) Plan No. 10776 - Extension of covered parking area at Clockhouse Garage at 30, Brookhill Road (outline application):

The Surveyor reminded the Committee that in May, 1959 (minute 85(a) (pp.26/27)) the Council granted consent for the covering of an existing parking area at the side of Clockhouse Garage by the erection of a steel framed flat roof, supported on steel stanchions, over an area of about 1,600 sq. ft. and he submitted an outline application for approval to proposals to extend this cover towards the rear of the premises by a further 1,400 sq. ft.

The Surveyor further reported that the Divisional Planning Officer had stated that planning consent should be refused because the further extension would give a 73% site coverage which is in excess of the 66 $\frac{2}{3}$ % coverage normally allowed.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject to approval by the Local Planning Authority, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access.

(l) Plan No. 10784 - Detached bungalow and garage adjoining No. 20, Hadley Road (outline application):

The Surveyor submitted an outline application for approval to proposals to erect a bungalow on a site forming part of the curtilage of 20, Hadley Road and he reported -

- (i) that the site had a depth of 210 ft. (including half the width of the road) a width of 26 ft. 6 inches and comprised 0.13 of an acre;
- (ii) that the density of the proposed development would be 21.5 persons per acre in an area allocated in the County Development Plan at a density of 25 persons per acre;
- (iii) that the adjoining properties were of two-storey construction; and
- (iv) that the application had been forwarded to the Divisional Planning Officer with a recommendation that consent should be refused because the width of the plot did not comply with the requirements of the County Planning Standards.

The Surveyor stated that the Divisional Planning Officer had suggested that consent should be refused for the reasons (i) insufficient width of plot; and (ii) that the erection of a bungalow on this site would have a seriously prejudicial effect on the character and visual amenity of Hadley Road.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the width of plot is insufficient to conform to the requirements of the County Planning Standards; and
 - (ii) that the erection of a bungalow of the type proposed in such close juxtaposition to two-storey dwellings of normal height could not fail to have a seriously prejudicial effect on the character and visual amenity of Hadley Road.
- (m) Plan No. 10808 - Eight flats and garages at No. 24, Lyonsdown Road (outline application):

The Surveyor submitted an application for approval to proposals for the erection of two blocks of four flats and eight garages at No. 24, Lyonsdown Road and he reported that the site was situated at the junction of Lyonsdown Road and Richmond Road and comprised 0.71 of an acre.

The Surveyor further reported that the density of the proposed development would be 23.7 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at a density of 17 persons per acre and that the Divisional Planning Officer had stated that he considered it to be of "fundamental" importance that planning consent be refused.

Resolved to recommend

(1) that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the density of the proposed development exceeds the density proposals of the County Development Plan; and
- (ii) that the form of the development proposed, i.e. flats, is out of character with the existing development in Lyonsdown Road which consists largely of detached houses;

and

(2) that the applicant be advised that favourable consideration would be given to proposals to develop the site by the erection of two houses fronting Lyonsdown Road.

(n) Plan No. 10809 - Four flats and garages at 81, Park Road (outline application):

The Surveyor reminded the Committee that the Council in December, 1956 (minute No. 858(h)(pp.340/1)) refused planning consent to the erection of a block of four flats and four garages on land at the rear of No. 81, Park Road, which has a frontage to Edgeworth Road, for the reason that the density of the proposed development exceeded the density proposals of the County Development Plan. The Surveyor stated that the applicant was advised that not more than one house or two flats could be erected on the site unless it was possible to extend the curtilage in a north-westerly direction across the next plot in Park Road.

The Surveyor reported that proposals had now been received for approval to exactly the same form of development as proposed in the above application and that the density of the proposed development would be 39.9 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at a density of 24 persons per acre and he stated that the Divisional Planning Officer had recommended that the application should be refused consent on grounds of density and that the applicant be advised that more favourable consideration would be given if the frontage of the plot was increased.

Resolved to recommend

(1) that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons that the density of the proposed development exceeds the density proposals of the County Development Plan; and

(2) that the applicant be advised that more favourable consideration would be given to the proposals if the frontage of the plot was increased.

(o) Plan No. 10811 - Three blocks containing 14 flats and 14 garages at Norman Court, Station Road:

The Surveyor submitted an application for approval to proposals for the erection of 14 flats and 14 garages at "Norman Court" at the junction of Station Road and Leicester Road and he stated that the site comprised approximately half an acre and, as the proposed flats (to be erected in 2 two-storey blocks and one three-storey block) would contain 48 habitable rooms, the density of the proposed development would be 67.2 persons per acre (calculated on the basis of 0.7 persons per room) whereas the site was in an area allocated in the County Development Plan at a density of 17 persons per acre.

The Surveyor further reported that the site was allocated in the County Development Plan for the purposes of "Place of Assembly (area for buildings for civic, cultural and other special uses)" and that he had discussed the application with the Divisional Planning Officer, who had stated that he considered it to be of "fundamental" importance that planning consent be refused.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reasons -

- (i) that the site of the proposed residential development is allocated in the County Development Plan for "Place of Assembly (area for buildings for civic, cultural and other special uses)";
- (ii) that the density of the proposed development exceeds the density proposals of the County Development Plan;
- (iii) that there is inadequate provision for garden, drying and storage space; and
- (iv) that there is inadequate visual amenity to the block of flats fronting Leicester Road, which over-look an adjoining building at a distance of 40 ft.

1468. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) AMENDMENT REGULATIONS, 1960:

(a) Plan No. 10771(Ad) - Pole sign at garage 186, East Barnet Road:

The Surveyor submitted an application for approval to the installation of an additional pole sign at a garage at 186, East Barnet Road similar to a sign already existing at the premises and he stated that the Divisional Planning Officer had recommended that consent should be refused.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Amendment Regulations, 1960, be refused for the reasons that the size, type, and siting of the sign would be detrimental to the visual amenities of the surrounding area.

(b) Plan No. 10794(Ad) - Hanging sign at 11, Church Hill Road:

The Surveyor reported that the County Planning Officer had agreed that planning consent should be granted for the erection of a hanging sign at 11, Church Hill Road.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Amendment Regulations, 1960, be granted for a period of 5 years.

1469. CONTROL OF ADVERTISEMENTS - CODE OF STANDARDS:

The Clerk submitted Circular 11/60 from the Ministry of Housing and Local Government forwarding a copy of the voluntary code of standards for advertisements on business premises which had been published by the Consultative Committee set up under the auspices of the Advertising Association. The Minister states in the circular that he thinks that the code should be given a trial for a reasonable period and that he hopes that it, together with the campaign to be conducted by the advertising interests, will produce useful results.

The code deals only with advertisements of specified classes which within the terms of Regulation 12 of the Town and Country Planning (Control of Advertisements) Regulations, 1948-60 may be displayed on business premises without consent being first obtained from the Local Planning Authority, and the Minister states that it is for Local Planning Authorities to consider whether they should take action to get rid of those advertisements which are not covered by the code and which, because they are badly sited, badly arranged, too numerous, or too large, spoil the street scene or the appearance of individual buildings.

1470. PLANNING APPLICATIONS AWAITING OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor submitted a list of applications which had been received since the last meeting of the Committee and submitted to the Divisional Planning Officer for his recommendations, but on which, at the date of the meeting, no observations had been received.

1471. DELEGATION OF PLANNING FUNCTIONS:

The Clerk reported that, at the meeting of the Executive Committee of the Hertfordshire Borough and District Councils' Association on the 3rd March, 1960, consideration was given to a report of their Planning Delegation Sub-Committee of 27th January, 1960, and it was decided that the report of the Sub-Committee be adopted as the basis of negotiations with the Hertfordshire County Council for a revised Town Planning Delegation Agreement and that the Sub-Committee be authorised to negotiate with the County Council and report further to the Executive Committee.

A copy of the report of the Delegation Sub-Committee was circulated to each member of the Committee for information.

1472. FIRE STATION SITE, EAST BARNET:

The Clerk submitted a letter dated 29th March, 1960, from the Hertfordshire County Land Agent and Valuer enclosing a plan indicating a site at the junction of Leicester Road and Station Road which might be suitable for a new Fire and Ambulance Station in East Barnet, and (i) stating that the Chief Fire Officer was proposing to apply for outline planning permission to build a station on the site; and (ii) asking the Council for their views on the matter in order that such views might be forwarded to the County Planning Officer in order that he might determine the application.

The Surveyor reported on the matter and it was

Town Planning and Parks Committee - 11th April, 1960.

Resolved to recommend

(1) that the above site be approved as one suitable for a Fire and Ambulance Station; and

(2) that the Hertfordshire County Council be asked to forward further details of the proposal to this Council for consideration in due course.

1473. BURNSIDE CLOSE, NEW BARNET:

The Clerk reminded the Committee (i) that, at their last meeting (minute No. 1336 (p.675)/3/60), they considered a letter from Messrs. Stox (Contractors) Limited asking the Council to consider taking over a piece of land at Burnside Close which is surplus to their requirements and (ii) that the Committee decided (a) to recommend that the above land be not acquired by the Council for use for public open space purposes; and (b) that the Allotments Committee be asked to consider whether the land should be acquired by the Council for allotment purposes.

The Clerk reported that the Allotments Committee at their meeting held on 31st March, 1960, decided to inform this Committee that they considered that the land should not be acquired for allotment purposes.

Resolved to recommend that the Council do not acquire the above-mentioned area of land.

1474. THE COUNTY OF HERTFORD PLAYING FIELDS ASSOCIATION:

The Clerk submitted a letter from the County of Hertford Playing Fields Association stating that the Association's Annual General Meeting will be held at County Hall, Hertford on Monday 20th June, at 4.30 p.m. and inviting members and staff to attend.

The Chairman (Councillor Clarke), who is the Council's representative on the County of Hertford Playing Fields Association, indicated that he would attend the above meeting.

1475. ARCHERY:

The Clerk submitted a letter dated March, 1960, from the County of Hertford Playing Fields Association stating that the Association had been approached by those practising archery to ask local authorities in the County to give sympathetic consideration to their needs and enquiring whether the Council would agree in principle to facilities being made available should an application for such facilities be received.

The Surveyor reported on the matter.

Resolved to recommend that the Association be informed that the Council have no available land which is suitable for use for archery but, should an application for such facilities be received, consideration would be given thereto, regard being had to any land which might be available at that time.

1476. EAST BARNET ALLOTMENT HOLDERS' ASSOCIATION - ANNUAL SHOW:

The Surveyor submitted a letter dated 16th March, 1960, from the East Barnet Allotment Holders' Association requesting the Council to participate in the Association's Annual Show by providing a floral exhibit at the show, which would be held on 10th September, 1960.

Resolved to recommend that the Council provide a floral exhibit at the East Barnet Allotment Holders' Annual Show, 1960.

1477. TENNIS COURTS - HIRE - OAK HILL PARK:

The Surveyor submitted an application from the Divisional Education Officer for the use by pupils of the Ashmole Boys' Secondary Modern School of three tennis courts at Oak Hill Park on Tuesdays from 2 p.m. to 4 p.m. from 3rd May to 19th July, except 7th June, during the 1960 season.

Resolved to recommend that the Hertfordshire County Council be granted the tennis facilities required by the Ashmole Boys' Secondary Modern School and that the County Council be charged a rental in accordance with the Council's scale of charges for seasonal lettings.

1478. TENNIS COURT SURROUNDS AT TUDOR SPORTS GROUND AND NEW SOUTHGATE RECREATION GROUND:

The Surveyor reported that works under the contract for the provision of tennis court surrounds at the tennis courts in Tudor Sports Ground and New Southgate Recreation Ground had been completed and a final certificate in the sum of £841. 11s. 6d. had been issued in favour of the contractors.

1479. TUDOR SPORTS GROUND:

(a) Golf Clubhouse:

The Surveyor reported that works for the erection of a new golf clubhouse at Tudor Sports Ground had now commenced.

(b) Mess room and store:

The Surveyor reported that the new mess room and store at Tudor Sports Ground had now been completed and a provisional final certificate in the sum of £151 had been issued in favour of the contractors.

(c) Provision of new car park and footpath:

The Surveyor reported on the progress of works for the provision of a new car park and footpath at TudorSports Ground.

1480. NEW SOUTHGATE RECREATION GROUND - SPORTS PAVILION:

The Surveyor reported that satisfactory progress was being made on works for the reconstruction of the public convenience in the main pavilion at the New Southgate Recreation Ground and that a certificate in the sum of £495 had been issued in favour of the contractors.

1481. BOILER INSURANCES:

The Surveyor submitted a report of an inspection made by the Council's Insurer's of the boiler at Highlands Gardens on 3rd February, 1960.

1482. GREENHILL GARDENS - FISHING:

The Surveyor reminded the Committee that for the past seven years the Council had agreed to allow fishing free of charge in the lake at Greenhill Gardens, subject to certain conditions. During 1959, 81 applications for permits to fish the lake were granted.

Resolved to recommend

(1) that fishing at Greenhill Gardens lake be permitted free of charge, subject to the same terms and conditions as for the 1959 season, until further notice; and

(2) that the granting of permits to fish the lake be left to the discretion of the Surveyor.

1483. PYMES BROOK SUB-COMMITTEE:

Resolved to recommend that the report of the meeting of the Pymes Brook Sub-Committee held on the 11th April, 1960, be approved and the recommendations therein contained adopted. (For minutes see appendix).

EAST BARNET URBAN DISTRICT COUNCIL

1484.

PYMMES BROOK SUB-COMMITTEEMonday 11th April, 1960.

PRESENT: Councillor W. Clarke in the Chair;
Councillors Head, Hebron, Jordan and Mills.
The Chairman of the Council (Councillor R.B. Lewis, J.P.)
and Councillor Cutts-Watson were also present.

(a) PYMMES BROOK INSPECTION:

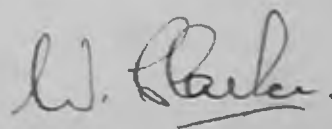
The Chairman of the Sub-Committee (Councillor Clarke) reported upon the inspection on 3rd April, 1960, of part of Pymmes Brook and he stated that the main points of interest noted on the walk were:-

- (i) that the tributary of the brook in Victoria Recreation Ground was much cleaner than had been observed on any previous inspection;
- (ii) that the main stream from Park Road to Jack's Lake was, in the main, free from rubbish; and
- (iii) that the slip at the bank near to the public convenience at Northfield Road appeared not to have moved much since the last inspection by the Sub-Committee.

(b) DATE OF NEXT MEETING:

Resolved to recommend that the date of the next perambulation and the date of the next meeting of the Sub-Committee, be fixed at the June, 1960, meeting of the Town Planning and Parks Committee.

Signed at the next meeting of the
next meeting of the Town
Planning and Parks Committee
held on the 9th May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 12th April, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis,
Seagroatt and Willis.

1485. MINUTES:

The minutes of the meeting of the Committee held on the 15th March, 1960, were signed by the Chairman as a correct record of the proceedings.

1486. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:-

Accounts already paid	£101,920. 9. -d.
Accounts to be paid	£ 53,500. 2. 6d.

Resolved

(1) That the accounts included in the above-mentioned list be approved;

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid; and

(3) That in those cases where accounts of contractors have not yet been paid, authority be given for payment to be made forthwith.

1487. HOUSING ESTATES AND REQUISITIONED PREMISES - ARREARS:

(a) General:

The Treasurer submitted the following particulars of arrears in respect of Council house rents and charges in respect of requisitioned premises:-

Council dwellings

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Arrears</u> £	<u>Percentage of arrears</u> <u>to annual debit</u>
28th March, 1960	142	464	0.30
31st March, 1959	238	748	0.55

Requisitioned premises

28th March, 1960	2	6	0.13
31st March, 1959	33	63	0.74

(b) No. 1, Arundel Road:

With reference to minute 1351 (b)(p.681)/3/60, the Treasurer reported as to the arrears of rent due from the former tenant of the above dwelling (Mr. J. C. Delieu) and that he was making further enquiries as to the state of health of such person.

Resolved that consideration of the action to be taken in the above-mentioned case be further deferred until the next meeting of the Committee.

1488. PRIVATE STREET WORKS - MOUNT ROAD:

With reference to minute 1352 (p.681)/3/60, the Treasurer reported that the apportioned expenses in respect of private street works at Mount Road due from Mr. J. H. Daniels had now been paid but that a sum of £3. 4s. 1d., being the amount of the interest thereon, had not yet been paid and that the matter had been referred to the Clerk of the Council.

1489. CASH:

(a) Bank Pass Book - Cashiers' Records:

The Treasurer reported that the above-mentioned books had been examined and found to be correct.

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 31st March, 1960.

1490. LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

<u>Loan consents received</u>	£
To 29th February, 1960	2,031,492
Since received - Nil	<u> -</u>
	2,031,492
Loans raised (less short period loans repaid)	<u>1,521,329</u>
<u>Consents unexercised at 31st March, 1960</u>	<u>510,163</u>

(b) Temporary loans:

(i) General:

The Treasurer reported that the following transactions regarding temporary loans had taken place during the month of March, 1960:-

	<u>Sum</u>	<u>Rate</u>
	£	%
<u>Loans raised</u>		
Atomic Power Constructions Ltd.	50,000	4 ³ / ₁₆
Southern Malayan Tin Dredging Ltd.	50,000	4 ¹³ / ₁₆
Malayan Tin Dredging Ltd.	25,000	4 ¹³ / ₁₆
Housing Repairs Fund (use of money until required)	4,000	4 ⁵ / ₈
<u>Loans repaid</u>		
Southern Tronoh Tin Dredging Ltd.	50,000	4

Finance Committee - 12th April, 1960.

Resolved to recommend that the action taken be approved.

(ii) Renewal:

The Treasurer reported that the following temporary loans had been renewed at the new rates of interest indicated, as an alternative to re-payment:-

	<u>Sum</u>	<u>Previous</u>	<u>New</u>
	£	<u>rate</u>	<u>rate</u>
		%	%
Malayan Tin Dredging Ltd.	50,000	4	4 ¹³ / ₁₆
Southern Malayan Tin Dredging Ltd.	50,000	4	4 ¹³ / ₁₆
Atomic Power Constructions Ltd.	50,000	4 ³ / ₄	5
Midland Bank (Nominees) Ltd.	50,000	4 ⁵ / ₈	4 ³ / ₄

Resolved to recommend that the action taken be approved.

(c) Advances to various capital accounts:

The Treasurer reported that during the month of March, £87,000 had been advanced to various capital accounts.

1491. PURCHASE OF HOUSES BY THE COUNCIL - NO. 6, WOODVILLE ROAD:

With reference to minutes 1262(pp.635/6)/2/60 and 1355(c)(pp.682/3)/3/60, regarding a proposed application for a loan of £5,255 in respect of the purchase by the Council, and the cost of conversion into four flats, of No. 6, Woodville Road, the Clerk reported that the Housing Committee proposed that the property should be converted into four self-contained flats at an estimated cost of £1,500 and that, at the meeting of such Committee held on the 4th April, it was decided that, subject to the necessary planning permission etc. being obtained, application be made to the Ministry of Housing and Local Government for consent to borrow an amended sum of £6,055 in respect of the purchase and conversion of the property and that this Committee be requested to arrange for the borrowing of such amended sum, as and when the loan consent is received.

Resolved to recommend that, as and when the loan consent is received, the above-mentioned sum of £6,055 be borrowed from the Public Works Loan Board or other lender and that minute 1355(c)(pp.682/3)/3/60 be amended accordingly.

1492. BOWLS PAVILION, OAK HILL PARK - SIX-INCH SOIL DRAIN - CONTRACT BOND:

The Clerk submitted a letter, dated 24th March, from Carriageways Ltd. requesting the Council to release the sureties from liability under the contract bond in respect of the above-mentioned works.

The Surveyor and the Treasurer reported thereon.

Resolved to recommend that the sureties be released from liability under the above-mentioned bond.

1493. GENERAL RATE:

(a) Despatch of rate demands:

The Treasurer reported that the rate demands for the first instalment of the new rate were despatched on the 31st March, 1960.

(b) Statement of collection:

The Treasurer submitted a statement relating to the collection of the general rate for the year 1959/60, showing a collection of £717,190, being 98.33% of the total recoverable amount of £729,319.

(c) Proceedings for recovery - Second instalment, 1959/60:

The Treasurer reported (i) that 38 summonses had been applied for on the 16th March, 1960, making a total to date of 194; and (ii) that one distress warrant had been issued on the 2nd March, and that three had been issued on the 30th March, making a total of 61 for the half-year, and that the position regarding distress warrants was as follows:-

Forwarded to Bailiff	23
Paid in full	22
Paying by instalments	<u>16</u>
	<u>61</u>

(d) No. 17, Cat Hill:

Resolved to recommend that, in view of the circumstances reported, the sum of 1/10d. being the balance of Court costs due to the Council in respect of the above property, be written off as irrecoverable.

1494. DISTRESS FOR RATES ACT, 1960:

The Clerk submitted Circular No. 19/60, dated 28th March, from the Ministry of Housing and Local Government drawing attention to the above-mentioned Act, which received Royal Assent on the 22nd March.

The Clerk reported (a) that the Act, which came into force on the 1st April, 1960, consolidated, with minor amendments, much of the law relating to recovery of rates, but did not apply to proceedings in respect of any rate made before that date; and (b) that proceedings for recovery of rate made before 1st April, 1960, would accordingly be governed by the law as it stood before consolidation, even though that rate was made in respect of a period beginning on 1st April, 1960.

1495. VALUATION:(a) New and altered hereditaments:

The Treasurer reported that, since the 1st April, 1959, 619 returns relating to new and altered hereditaments had been sent to the Valuation Officer.

(b) Essoldo Cinema, East Barnet:

With reference to minute 1357(b)(p.684)/3/60, regarding the proposed reduction to £725 of the rating assessment in respect of the above-mentioned Cinema, the Treasurer reported (i) that the owners had submitted a proposal for a further reduction; (ii) that the matter was being investigated by the Valuation Officer; and (iii) that, in the meantime, he (the Treasurer) had entered a formal objection to the further proposal.

Resolved that the action taken by the Treasurer be approved.

1496. HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:(a) Final repayments:

The Clerk reported that the under-mentioned final repayments had been made in respect of mortgages under the Housing Act, 1949:-

Finance Committee - 12th April, 1960.

<u>Mortgage No.</u>	<u>Amount</u>		
	£	s.	d.
224	2,544.	6.	-.
236	2,112.	13.	7.

(b) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Nos. 654, 659, 661, 662, 669, 671, 676, 677, 686 and 690 would be available for inspection by the Chairman after the meeting.

(c) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 438 (pp.217/20)/7/59, the under-mentioned applications had been approved as indicated below:-

<u>Application No.</u>	<u>Valuation</u>	<u>Advance approved</u>	<u>Period (years)</u>	<u>Remarks</u>
	£	£		
697	2,200	2,000	20	
698	3,600	2,300	20	Offer not accepted and cancelled.
699	2,300	2,000	25	
700	2,200	2,660	20	In course of erection.
701	620	500	20	Improvements.
703	2,900	2,600	20	

Resolved to recommend that the action taken be approved.

(ii) Cancellation of offers:

The Treasurer reported that offers of advances in the under-mentioned cases had been cancelled for the reasons indicated:-

<u>Application No.</u>	<u>Advance offered</u>	<u>Reason for cancellation</u>
	£	
693	1,700	Purchase not proceeding.
695	1,600	No reply to offer.

The Treasurer also reported that, in the case of application No. 693, the fee for raising the loan and the Council's legal fees had been refunded as no work had been carried out.

Resolved to recommend that the action taken by the Treasurer be approved.

(d) Improvement Grant:

The Treasurer reported that, in accordance with the authority given in minute 1359(g)(iv)(p.688)/3/60, the Chairman (Councillor Jordan) and the Vice-Chairman (Councillor Head) of the Committee had approved the following improvement grant:-

<u>Application No.</u>	<u>Address and proposed works</u>	<u>Grant approved</u>
		£
71(D)	77, Brunswick Crescent, N.11.	253
	Conversion of bedroom into bathroom; indoor sanitation; alterations to kitchen.	

Resolved to recommend that the action taken be approved.

1497. SUPERANNUATION FUND - INVESTMENT:

The Treasurer reported that, on the authority of the Chairman of the Committee, the sum of £3,997.10s.-d. from the Council's Superannuation Fund had been invested in Agricultural Mortgage Corporation 5½% Stock - 1980/85, and as to the annual yield thereof.

Resolved to recommend that the action taken be approved.

1498. EAST BARNET HOME SAFETY COMMITTEE:

The Clerk submitted a letter, dated 4th April, from the above-mentioned organisation enclosing a copy of their annual report (a copy of which had been circulated to members of the Committee) and requesting the Council again to make a contribution of £25 towards the expenditure incurred by such Committee in connection with propaganda aimed at securing a reduction in the number of accidents in the homes of residents in the District.

Resolved to recommend that a contribution of £25 be made to the East Barnet Home Safety Committee under Section 136 of the Local Government Act, 1948.

1499. HOUSING DEPARTMENT - STORES:

The Treasurer reported (i) that a full stock-taking of the Housing Department stores had been carried out in February last, and he asked for authority to write-off stock to the value of £120. 7s. 10d. being the difference between deficiencies totalling £266. 9s. 6d. and surpluses totalling £146. 1s. 8d; (ii) that he had discussed the matter with the Housing Manager and that they were satisfied that the situation which had arisen was due largely to the extremely limited storage facilities, the inadequate space available for proper racking or binning and the lack of a full-time storekeeper; and (iii) that the Housing Manager had now decided to allocate storekeeping duties to a member of his staff, which arrangement should assist considerably in overcoming past difficulties, although there would still be a lack of space.

Resolved to recommend that, in view of the report submitted, authority be given for stock to the value of £120. 7. 10d. in the Housing Department to be written off as irrecoverable.

1500. PUBLIC HEALTH INSPECTORS - TRAINING AND EXAMINATION:

The Clerk submitted a letter, dated 31st March, from the Public Health Inspectors' Education Board enclosing information relating to the new scheme of training and examination for the Diploma for appointment as Public Health Inspector in England and Wales which will come into force in September, 1960, and stating that the new scheme consisted of a four-years course of full-time practical training under a system of paid pupillage with local authorities, embodying theoretical instruction on a part-time day release basis.

The Clerk stated that particulars of the scheme had been forwarded to the Chief Public Health Inspector.

1501. OUTDOOR STAFF:

(a) Accidents to workmen:

The Surveyor reported as to the circumstances in which Messrs. C.A.F. Ford, E.C.F. Quirke and W.E. Welch had met with accidents whilst on duty, and stated that details of the occurrences had been passed to the Treasurer for submission to the Council's Insurance Company.

(b) Building and Civil Engineering - Joint Negotiating Committee for Local Authorities' Services:

The Surveyor reported that Circular No. B. and C.E. 45, dated 16th March, from the above-mentioned Joint Negotiating Committee indicated that the under-mentioned decisions had been made:-

(i) Wages increase:

To increase the rates of pay for employees coming within the scope of the Committee's agreement by 2½d. per hour for craftsmen and by 1½d. per hour for labourers, payable from Monday, 18th April, 1960, the revised hourly rates applicable to the Inner London Zone being as follows:-

Craftsmen	5s. 1d. per hour
Labourers	4s. 5½d. per hour

The Surveyor also reported (a) that approximately 30 Council employees were affected by the above decision and that the gross wages account total would be raised by approximately £14 per week, or £730 per annum; and (b) that the above-mentioned Circular also set out revised hourly rates for Building and Civil Engineering apprentices and young male labourers, but that no persons in these categories were at present employed by the Council.

(ii) Annual leave:

To grant an additional three days' annual leave to employees with ten years' or more continuous local authority service, with effect from the leave year commencing 1st April, 1960, the timing of the additional leave to be determined by the employing authority after due consideration of the desires of the individual workers. The increase shall apply to an employee who has completed by 1st April in any year, ten years' continuous service with one or more local authorities.

Resolved to recommend that the decisions indicated in (i) and (ii) above be adopted by this Council.

(c) Engineering craftsmen - Joint Negotiating Committee for Local Authorities' Services:

The Surveyor reported that Circular No. ENG.27, dated 16th March, from the above Joint Negotiating Committee indicated that the following decisions had been made at a recent meeting of the Committee:-

(i) Wages increase:

To increase wage rates, with effect on the pay day in the week commencing 4th April, 1960, in respect of the pay week covered by that pay day, by 2½d. per hour with the appropriate percentage increases for apprentices, the new hourly rates of pay for craftsmen in the London Zone being 5/5½d. per hour.

The Circular also stated that, where existing wage rates were in excess of the standard rates prescribed, the amount by which such wages exceeded the present wage rates shall merge in the wage increase provided under the above-mentioned decision.

The Surveyor also reported that three members of the Council's out-door staff were affected by the decision and that, on the authority of the Chairman of the Committee, the increase had been implemented with effect from Wednesday, 30th March, 1960.

Resolved to recommend that the above decision be adopted by the Council and that the action taken thereon be approved.

(ii) Working hours:

The working week to be reduced from 44 to 42 hours, without loss of pay, with effect from the week commencing 2nd January, 1961.

Resolved to recommend that the above decision be adopted by the Council.

(d) Easter Saturday:

Resolved to recommend that, where practicable, the members of the Council's out-door staff be granted a holiday, with pay, on the morning of Saturday, 16th April, 1960.

1502. STAFF:

(a) Payments for overtime:

The Treasurer reported as to the payments made in respect of overtime during the month of March, 1960.

(b) Staff Sub-Committee - Appointment of Deputy Clerk:

The minutes of the meeting of the Staff Sub-Committee held on the 22nd March, 1960, were submitted. (For minutes see Appendix).

The Clerk reported that Mr. K. G. Haddock, the newly appointed Deputy Clerk, would commence duties on the 25th April, 1960.

(c) Surveyor's Department:

(i) Deputy Surveyor - Re-grading:

With reference to minute 1366(g)(p.694)/3/60, the Surveyor reported that Mr. D. G. Drake, Deputy Surveyor, had asked him to convey to the Council his appreciation of their action in re-grading his position.

(ii) Mr. D. K. McKenzie - Retirement:

The Treasurer reported (a) that Mr. D. K. McKenzie, Chief Assistant Engineer in the Surveyor's Department, would reach the age of 65 years on the 7th June, 1960, and that he would retire on that date, having completed 32 years of local government service; and (b) that Mr. McKenzie was entitled to superannuation benefits and submitted the following calculations which had been arrived at in conformity with the Council's policy that applicable non-contributory service should be considered as contributory:-

	£	s.	d.
Annual pension	537.	8.	10.
Lump sum retirement grant	714.	16.	--
Widow's annual pension	179.	2.	11.

Resolved to recommend that, in conformity with the policy of the Council, and in accordance with Section 2(2) of the Local Government Superannuation Act, 1953, all applicable non-contributory service be reckoned as contributory service and that the figures set out above be approved.

(iii) Technical staff vacancies:

The Surveyor reported that eight advertisements inviting applications in respect of the under-mentioned vacancies for technical staff in his department had recently been inserted in the National Press, the closing date for receipt of applications being the 11th April, 1960:-

Senior Assistant Engineer	(Special Grade 285 - £1,070)
Senior Assistant Architect	(" ")
Assistant Engineer	(A.P.T.II £765 - £880)
Assistant Architect	(" ")
Engineering Draughtsman	(A.P.T.I £610 - £765)
Architectural Draughtsman	(" ")

(d) Treasurer's Department:

(i) Deputy Treasurer:

(a) Financial assistance to purchase motor car, etc:

The Treasurer reported that an application had been received from Mr. J. R. Hease, Deputy Treasurer, for a loan of £400 to enable him to purchase a motor car.

Resolved to recommend

(1) That, in pursuance of the Conditions of Application of the Motor Cars Assisted Purchase Scheme issued by the Joint Negotiating Committee for Chief Officers of Local Authorities, and it being essential in the interest of the efficient conduct of the business of the Council that Mr. J. R. Hease be permitted to use his private motor car in carrying out his official duties, he be granted a loan not exceeding £400 for the purpose of purchasing a motor car, such amount not to exceed the purchase price of the motor car to be acquired, the loan to be repayable by instalments with interest at 5% per annum over a period of five years (or the estimated life of the car to be acquired, whichever is the shorter) and to be subject to the terms and conditions laid down in the above-mentioned Conditions of Application; and

(2) That Mr. Hease be granted an "essential-user" car allowance of £50 per annum as from the date when he commences to use his car on official duties, the date to be approved by the Treasurer.

(b) Re-grading:

With reference to minute 1366(g) (p.694)/3/60, the Treasurer reported that Mr. J. R. Hease, Deputy Treasurer, had asked him to convey to the Council his appreciation of their action in re-grading his position.

(ii) Part-time appointment:

The Treasurer reported that Mrs. N. A. Last had been appointed to fill the vacant position of part-time Clerk in his Department.

Resolved to recommend that the action taken be approved.

1503.

ORGANISATION AND METHODS SURVEY:

(a) The Clerk submitted a letter, dated 24th March, from S. J. Noel-Brown & Co., Ltd. (a copy of which had been circulated to members of the Committee) confirming the amendments made by them to their report at the meeting of the Finance Committee held on the 15th March, 1960, with a consequent reduction of the financial effect of their recommendations as shown in paragraph 259 of their report to a net annual saving of £4,045.

Resolved

(1) That a copy of the above letter be supplied to those members of the Council to whom a copy has not already been sent; and

(2) To recommend that the above letter from S.J. Noel-Brown & Co., Ltd. be noted.

The Clerk reported that a note would be added to paragraph 259 of the report submitted by the Consultants (which paragraph shows the financial effect of their recommendations as a net annual saving of £7,900) to the effect that the Consultants had reduced the above-mentioned figure to £4,045, as indicated in minute 1383 (p.729)/3/60.

(b) The Committee considered the arrangements to be made for considering the following matters after the Consultants' report had been submitted to the Council:-

(i) The gradings of technical officers in the Surveyors' Department and of the proposed additional Public Health Inspector; and

(ii) The annual review of salaries which it was decided (minute 1210(p.605)/2/60) to defer until after the Consultants' report had been considered.

Resolved to recommend

(1) That the above-mentioned matters be considered at a meeting of this Committee to be held on Tuesday, 24th May, 1960, at 8 p.m. and that any re-grading of posts shall take effect from 1st April, 1960; and

(2) That, having regard to the impending retirement of Mr. McKenzie, Chief Assistant Engineer, the Surveyor be authorised to make arrangements for the allocation of the duties of such post to the members of his staff now mentioned by him.

(c) With reference to minutes 668 (pp.300/2) and 677 (pp.307/8)/10/58 the Clerk reminded the Committee that, when it was decided that an Organisation and Methods Survey should be carried out in respect of the administrative departments of the Council, it was also decided that the consideration of the carrying out of a similar survey in respect of the manual workers be deferred for the time being.

Resolved to recommend that an Organisation and Methods Survey in respect of the manual workers of the Council be not carried out.

1504.

LOCAL AUTHORITIES' CONDITIONS OF SERVICE ADVISORY BOARD - NEWS SUMMARY:

The Clerk reported that copies of Issue No. 2 (Volume 4) of the above-mentioned publication had been supplied to members of the Committee.

SIGNED at the next meeting of the Finance Committee held on the 10th May, 1960.

Cyril Jordan
Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

1505.

STAFF SUB-COMMITTEE

Tuesday, 22nd March, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning and Head.

DEPUTY CLERK OF THE COUNCIL - APPOINTMENT:

With reference to minutes 1208(b)(i)(p.604)/2/60 and 1368(c)(p.696)/3/60, the Clerk reported that, since only three further applications had been received in response to the revised advertisement regarding the above appointment, the Chairman of the Finance Committee (Councillor Jordan) had decided that it was not necessary for a meeting of the Sub-Committee to be held on Monday, 14th March, 1960 (the proposed meeting at which applications were to be considered) and that the following applicants should be invited to attend for interview at this meeting:-

<u>Name</u>	<u>Present appointment</u>
Mr. K. L. Amey, LL.B.	Senior Assistant Solicitor, Leyton Borough Council.
Mr. K. G. Haddock, LL.B.	Assistant Solicitor, Havant and Waterloo Urban District Council.
Mr. J. Petch	Assistant Solicitor, Dorking Urban District Council.
Mr. E. L. Philo, LL.B.	First Assistant Solicitor, Southgate Borough Council.

The Sub-Committee thereupon interviewed the above-mentioned applicants.

Resolved

(1) That the action of the Chairman be approved; and

(2) That, in accordance with the authority given in minute 1208(b)(i)(p.604)/2/60, Mr. K. G. Haddock, LL.B., be appointed Deputy Clerk of the Council as from a date to be arranged with the Clerk of the Council, such appointment to be subject to the following terms and conditions:-

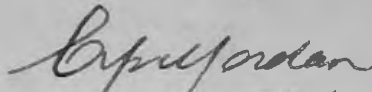
(a) The salary to be £1,385 per annum, rising by three annual increments of £60 and one of £55 to a maximum of £1,620 per annum in accordance with Scale "C" of the Recommendations of the Joint Negotiating Committee for Chief Officers;

(b) The conditions of service to be those contained in the Memorandum of Recommendations issued by the Joint Negotiating Committee for Chief Officers and any amendments thereto; and

Staff Sub-Committee - 22nd March, 1960.

(c) The appointment to be subject to (i) the passing of a medical examination; (ii) the Local Government Superannuation Acts, 1937-53; and (iii) termination by three months' notice in writing being given by either side.

SIGNED at the meeting of the Finance
Committee held on the 10th May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

MEETING OF THE COUNCIL

Monday, 25th April, 1960.

PRESENT: The Chairman of the Council (Councillor R.B. Lewis, J.P.)
in the Chair;
Councillors Berry, Blankley, Clarke, Cutts-Watson, Gunning,
Head, Hebron, Hider, Jobbins, Jordan, Ken Lewis, Mills,
Passingham, Patrick, Seagroatt, Mrs. Stanfield and Willis.

1506. MINUTES:

The minutes of the meeting of the Council held on 21st March, 1960, were signed by the Chairman as a correct record of the proceedings, subject in the case of minute No. 1381(a) to the name of the seconder of the motion being amended to read "Councillor Jobbins".

1507. CHAIRMAN'S COMMUNICATIONS:

(a) Mr. K.G. Haddock:

The Chairman of the Council welcomed Mr. K.G. Haddock upon taking up his appointment as Deputy Clerk of the Council.

(b) Barnet Council of Christian Churches:

The Chairman of the Council read an invitation from the Barnet Council of Christian Churches for Members and Officers to attend their Annual Meeting on 26th April and expressed the hope that some members would be able to accept the invitation.

1508. BUSINESS REMAINING FROM LAST MEETING:

(a) No. 1, Lyonsdown Road:

Further consideration was given to the following motion moved by Councillor Blankley and seconded by Councillor Jobbins at the meeting of the Council held on 21st March, 1960, and referred to the General Purposes Committee for consideration and report, together with the Committee's report thereon contained in minute No. 1454:-

"That the Council purchase the freehold premises, No. 1, Lyonsdown Road, including the chapel of rest and workshop at the rear, at a price to be negotiated by the District Valuer."

Six voted in favour of the motion and eleven against and it was declared lost.

(b) Postponement of consideration of certain capital projects:

Further consideration was given to the following motion moved by Councillor Hider and seconded by Councillor Clarke at the meeting of the Council held on 21st March, 1960 and referred to the General Purposes Committee for consideration and report, together with the Committee's report thereon contained in minute No. 1455:-

"As the report of the Royal Commission (with especial reference to the status and future boundaries of the East Barnet area) will be published in August next, and as such report will have the most tremendous impact on the future policy of the Council, it is resolved that until this document is available no further steps be taken on such matters as the site for a swimming pool, the provision of locally administered public libraries or the

Council Meeting - 25th April, 1960

purchasing or leasing of any premises for use by this authority as office or other accommodation."

Seven voted in favour of the motion and ten against and it was declared lost.

1509. FINANCE COMMITTEE:

Councillor Jordan intimated that, before moving the adoption of the minutes of the meeting of the Finance Committee held on 15th March, 1960, he wished to speak at some length on the report on the administration of the Departments of the Council submitted by S.J. Noel-Brown & Co. Ltd., following the organisation and methods survey undertaken by them and, at his request, the Council consented to his speech thereon exceeding ten minutes in duration.

After dealing with the proposals contained in the report and with the Committee's recommendations thereon, Councillor Jordan moved, and Councillor Head seconded and it was

Resolved that the minutes as now submitted of the meeting of the Finance Committee held on 15th March, 1960, be approved and the recommendations therein contained adopted.

1510. ALLOTMENTS COMMITTEE:

(a) It was moved by Councillor Mills and seconded by Councillor Berry that the minutes as now submitted of the meeting of the Allotments Committee held on 31st March, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Seagroatt referred to minute No. 1393 (Parkside Gardens Allotments Site) and asked the Chairman of the Committee whether plot holders of these allotments would be given the opportunity of tenancies of allotments on other sites, and drew attention to the fact that in minute No. 1389 the Committee proposed that only approximately one-half of the greater part of the Brunswick Park Road allotments site was required for allotment purposes.

In reply Councillor Mills confirmed that plot holders displaced from the Parkside Gardens site would be given the opportunity of taking allotments on other sites but doubted whether they would wish to take allotments on the Brunswick Park Road site in view of the uncertainty of the security of tenure of these plots.

Upon further questions being put to the Chairman of the Committee, including a request that Minute 1389 should be reconsidered by the Committee, the Chairman of the Council pointed out that the minute in question only conveyed the Committee's view on the subject to the Town Planning and Parks Committee to enable that Committee to deal with a planning application, the recommendation to the Council with regard to which was contained in minute No. 1467(f) of the Town Planning and Parks Committee to be submitted later in the meeting.

(c) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1511. HOUSING COMMITTEE:

(a) It was moved by Councillor Patrick and seconded by Councillor Hider that the minutes as now submitted of the meeting of the Housing Committee held on 4th April, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Gunning referred to minute No. 1399 (Bulwer Road Clearance Area - Redevelopment) and asked whether a cherry tree growing in one of the gardens of the properties concerned could be preserved.

In reply Councillor Patrick promised that he would discuss the matter with the Surveyor.

(c) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1512. GENERAL PURPOSES COMMITTEE:

(a) It was moved by Councillor Cutts-Watson and seconded by Councillor Gunning that the minutes as now submitted of the meeting of the General Purposes Committee held on 5th April, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Seagroatt referred to minute No. 1453(a) (Church Farm - Lease for educational purposes) and asked whether the Committee's recommendations should not include a request that the attention of the Hertfordshire County Council should be drawn to the danger arising from the present unauthorised use of the quadrangle by children.

The Chairman of the Council replied that the attention of the County Council would be drawn to the matter in connection with recommendation No. 2 of the minute.

(c) Councillor Hider referred to minute No. 1453(b) (Church Farm - Health Centre) and asked the Chairman of the Committee whether the lease recommended in the minute would not hinder the Council in disposing of Church Farm should they desire so to do in the future.

In reply Councillor Cutts-Watson stated that the recommendation entailed no material change in the position as it then existed since the additional rooms were adjacent to others already leased to the County Council for health centre purposes and the new lease would be for the unexpired term of the current lease of the other rooms.

With reference to the same minute, Councillor Berry asked whether the provision of these additional rooms might not induce the County Council to feel there was less urgency for the new health centre for which a site had been reserved in Osidge Lane.

In reply Councillor Cutts-Watson stated that the point was dealt with in the second of the Committee's recommendations and that he understood that the staff of the Church Farm clinic were anxious to move to new premises as soon as possible.

(d) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1513. TOWN PLANNING AND PARKS COMMITTEE:

(a) It was moved by Councillor Clarke and seconded by Councillor Head that the minutes as now submitted of the meeting of the Town Planning and Parks Committee held on 11th April, 1960, be approved and the recommendations therein contained adopted.

(b) Councillor Jobbins disclosed his pecuniary interest in plan No. 10812 referred to in minute No. 1465 and the Council invited him to remain in the meeting.

Council Meeting - 25th April, 1960

(c) Councillor Hebron referred to minute No. 1467(f) (Plan No. 10717 - Brunswick Park Road Allotment Site) and asked whether the applicant in this case would be informed that the Council would be prepared to consider an application for the use for residential purposes of half of the land in question. Councillor Clarke replied in the negative.

(d) The motion contained in paragraph (a) above was then put to the meeting and declared carried and it was

Resolved accordingly.

1514. FINANCE COMMITTEE:

It was moved by Councillor Jordan, seconded by Councillor Head and

Resolved that the minutes as now submitted of the meeting of the Finance Committee held on 12th April, 1960, be approved and the recommendations therein contained adopted.

1515. DEPOSITED PLANS:

(a) New Buildings :

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to Decision</u> (Below)
9851	Two self-contained flats and garages at 35, Warwick Road.	Para. (1)
10333	Detached bungalow at 105, Margaret Road.	Para. (2)
10523	Four self-contained flats and four garages at 20, Gloucester Road.	Para. (1)
10558 (Amended)	Amended drainage for three detached houses at Willenhall Avenue.	do.
10572	Block of offices with six flats over at 205/209, Crescent Road.	do.
10773	Workshop at rear of 28, Leicester Road.	do.
10793	Extension to provide bedroom and bathroom at 69, Victoria Road.	do.
10821	Additional bedroom and bathroom at 84, Lyonsdown Road.	do.
10824	Opening between living rooms at 37, Langford Crescent.	do.
10829	Alterations at 28, Northumberland Road.	do.
10832	Conversion of bedroom to bathroom at 110, East Barnet Road.	do.
10843	Alterations at 7, Victoria Road.	do.
10844	New W.C. at 27, Norrrys Road.	do.
10849	Conversion to two self-contained flats at 125, Leicester Road.	do.
10850	Form opening between living rooms at 211, Brunswick Park Road.	do.

Council Meeting - 25th April, 1960

Resolved (1) that, with the exception of plan No. 10333, the above plans be passed under the Council's Building Byelaws; and

(2) that plan No. 10333 be rejected under such byelaws for the reason that additional information is required in regard to drainage, fireplaces, lintols and roof construction.

(b) Partially exempt buildings :

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to decision</u> (below)
10711 (amended)	Garage at 8, Monkfrith Way	Para. (1)
10807	Garage at "Woodstock", Willenhall Ave.	do.
10826	Garage at 167, Church Hill Road	do.
10830	Garage at 81, Lyonsdown Road	do.
10835	Garage at 54, Brookside South	do.
10836	Garage at 19, Thorndene Avenue	do.
10837	Garage at 85, Brookside South	do.
10838	Garage at 19, Cromer Road	Para. (3)
10839	Garage at 21, Cromer Road	do.
10842	Garage at 52, Potters Lane	Para. (1)
10845	Garage at 29, Summit Way	do.
10848	Garage at 65, Avondale Avenue	do.
10851	Garage at 24, Haslemere Avenue	Paras. (1) & (2)

Resolved (1) that, with the exception of plans Nos. 10838 and 10839, the above plans be passed under the Council's Building Byelaws;

(2) that, in the case of plan No. 10851 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises; and

(3) that plans Nos. 10838 and 10839 be rejected under the Building Byelaws for the reason that additional information is required.

1516. SEALING OF DOCUMENTS:

It was moved by Councillor Mills and seconded by Councillor Cutts-Watson and

Resolved that the Common Seal of the Council be affixed to, or the Clerk of the Council do sign on behalf of the Council, where appropriate, any orders, deeds or documents necessary to give effect to any of the matters and recommendations contained in the minutes as presented to, and approved by, the Council at this meeting.

1517. END OF COUNCIL'S YEAR:

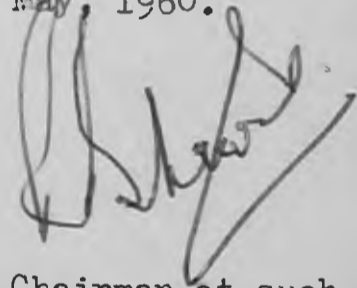
The Chairman of the Council referred to the fact that this would be the last Council meeting of the Council's year and he expressed his appreciation and thanks for the support given to him and to Mrs. Lewis by the Members and Officers throughout a busy year.

The Chairman also reminded members that this would be Councillor Jordan's last meeting and expressed the sincere thanks and appreciation of the Council for his services to the District since 1946, services which all hoped would be only temporarily interrupted.

A vote of thanks to the Chairman for the manner in which he had carried out his duties was moved by Councillor Hider, seconded by Councillor Berry and carried unanimously.

Councillors Berry, Blankley and Gunning added personal tributes to the services given by Councillor Jordan, who, in responding, referred to the happiness which his years as a Councillor had brought to him and to the regret with which, in the face of increasing demands upon his time arising from pressure of business, he had come to the decision that he could no longer devote the degree of attention to Council affairs which he felt a Councillor should be prepared to give.

Signed at the Annual Meeting of the
Council held on the 23rd
May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

HOUSING COMMITTEE

Monday, 2nd May, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor H. Patrick in the Chair;
Councillors Berry, Clarke, Hebron, Jobbins,
Passingham and Mrs. Stanfield.

1518. MINUTES:

The minutes of the meeting of the Committee held on the 4th April, 1960, were signed by the Chairman as a correct record of the proceedings.

1519. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was submitted from Councillor Hider.

1520. POST-WAR COUNCIL HOUSING:

(a) Progress report:

The Surveyor reported that the number of post-war Council dwellings completed or under construction was as follows:-

Stage	Houses and maisonettes	Flats	Total
Approved	628	346	974
Under construction			
Commenced	8	-	8
Ground floor level	26	16	42
Plastered	22	-	22
Totals under construction	56	16	72
Totals completed	571	322	893
Totals under construction and completed	627	338	965

(b) Certificates issued:

The Surveyor reported that the following certificates had been issued in favour of the under-mentioned contractors:-

OTW 2070

Housing Committee - 2nd May, 1960.

<u>Site</u>	<u>Contractor</u>	<u>Value of Certificate issued</u>
		£
Bevan Estate (Section 2)	Carlton Contractors Ltd.	7,130
Pine Road Estate	Drury & Co. Ltd.	4,100

1521. WEST FARM PLACE - CAR PARKING AREA:

The Surveyor reported that the construction of the above-mentioned area had been completed except for minor ancillary works which it was anticipated would be carried out within the next few days.

1522. HOUSING REVENUE ACCOUNT:

The Clerk submitted Circular No. 14/60 from the Ministry of Housing and Local Government reminding the Council that, in accordance with the provisions of paragraph 5 of the Fifth Schedule to the Housing (Financial Provisions) Act, 1958, the financial year ended 31st March, 1960, was one of the quinquennial years to which rather wider arrangements in the disposal of surpluses on the Housing Revenue Account applied and stating (i) that, in arriving at a surplus it was assumed that the local authority had satisfied themselves that their contribution to the housing repairs account was adequate; (ii) that the initiative in making a choice as to the disposal of a surplus rested with the local authority, but that most of the choices required the approval of the Minister; and (iii) that the Minister believed that most local authorities would wish to carry a surplus forward and that he approved any such election which was made, but that he would, of course, be prepared to consider on its merits any application by a local authority which would prefer one of the other authorised choices.

The Clerk reminded the Committee that the matter had been dealt with by the Council in February (minute 1126(p.563)) when it was decided (a) that the sum of £2,350 from the Housing Revenue Account be transferred forthwith to the Housing Repairs Fund; and (b) that the remaining balance of the accumulated surplus in the Housing Revenue Account as at the 31st March, 1960, be transferred to the General Rate Fund, in accordance with the provisions of paragraph 5(1)(b) of the Fifth Schedule to the Housing (Financial Provisions) Act, 1958.

1523. IMPROVEMENT GRANTS - FIIM:

With reference to minute 1404(pp.735/6)/4/60, the Clerk reported that arrangements had been made for the above-mentioned film to be shown in the Council Chamber at 7.45 p.m. on Monday, 30th May next, which (subject to the recommendation of the Selection Committee, and the decision of the Council) would probably be the date of the next meeting of the Committee, and that, in accordance with the above minute, all members of the Council would be invited to attend.

1524. SHOP NO. 4, MOUNT PARADE:

With reference to minute 1253(a)(p.630)/2/60, the Clerk reported that Mr. D. M. Oxley (Hadley Electrics), the lessee of the above-mentioned shop, had submitted a further plan of a storage shed which he proposed to erect at the rear of the shop, that the proposed shed would be a free standing building as required in the above-mentioned minute, and that, on the authority of the Chairman of the Committee (Councillor Patrick), Mr. Oxley had been given formal consent to

erect a building in accordance with such plan.

Resolved to recommend that the action taken be approved.

1525. BRUNSWICK PARK ROAD:

(a) Land at the rear of Nos. 157-181, Brunswick Park Road (Brunswick Park Road Allotments Site):

The Clerk reminded the Committee that, at the last meeting, reference was made by a member to the possible development by the Council of the above-mentioned site for housing purposes and he reported (i) that at the meeting of the Town Planning and Parks Committee on the 11th April, (minute 1467(f)(p.767)) consideration had been given to an outline application for approval to proposals for the use of an area of land situated at the rear of Nos. 157-181, Brunswick Park Road (Brunswick Park Road Allotments Site) for housing purposes; and (ii) that it had been decided to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reason that the site was in an area allocated in the County Development Plan as "open space not normally open to the public - non-statutory allotments", which recommendation had been approved by the Council on the 25th April.

Resolved that consideration of this matter be deferred.

(b) Land adjoining No. 127, Brunswick Park Road:

The Clerk reminded the Committee that, at the last meeting, reference was made by a member to the possibility of the above-mentioned land being acquired by the Council for housing purposes.

The Chief Public Health Inspector reported (i) that Nos. 119, 121, 123, 125 and 127, Brunswick Park Road were included in the Council's slum clearance proposals as a possible Clearance Area; (ii) that the condition of Nos. 119 and 121, Brunswick Park Road had been improved and were now Category 1 dwellings; and (iii) that Nos. 123, 125 and 127, Brunswick Park Road were still classified as Category 3 dwellings.

The Surveyor reported that it **might** be possible to erect ten single-bedroom flats on the site of the five dwellings and adjoining land.

Resolved to recommend that the above-mentioned land be not acquired by the Council at the present time.

1526. NATIONAL HOUSING AND TOWN PLANNING COUNCIL:

(a) Conference and Exhibition:

The Clerk submitted an invitation from the above-mentioned Council for this Council to appoint representatives (one member and one officer from the housing side and one member and one officer from the planning side) to attend the Diamond Jubilee Conference and Exhibition to be held at Brighton from Tuesday, 25th to Thursday, 27th October, 1960.

He stated that the invitation would also be submitted to the next meeting of the Town Planning and Parks Committee.

Resolved to recommend that Councillor Clarke and the Surveyor be appointed to attend the above Conference.

(b) Regional Conference:

The Clerk submitted an invitation from the National Housing and Town Planning Council for this Council to appoint representatives (one member and one officer from the housing side and one member and one officer from the planning side) to attend the London and South-Eastern Annual Joint Regional Conference to be held at St. Pancras Town Hall, London, N.W.1. on Thursday, 6th June, 1960.

He stated that the invitation would also be submitted to the next meeting of the Town Planning and Parks Committee.

Resolved to recommend that the Surveyor and the Housing Manager be appointed to attend the above-mentioned Conference.

(c) Diamond Jubilee Trust Fund:

The Clerk submitted a letter from the National Housing and Town Planning Council stating (i) that 1960 was the sixtieth anniversary of the founding of the National Housing Reform Council, which later became the National Housing and Town Planning Council, and that it was intended to commemorate the occasion by the foundation of a Trust Fund, the full purpose of which could not be determined until the amount of money available was known, but that it had been decided that the income would be applied to the encouragement of improved techniques, education and training, and the recognition of outstanding achievements in the allied spheres of housing and town and country planning; and (ii) that it was only possible to establish the proposed Trust Fund through the medium of a special appeal, and that the National Executive Committee therefore earnestly hoped that member authorities of such Council would be agreeably disposed to support the Jubilee Trust Fund for the practical furtherance of the Council's objects.

Resolved to recommend that no action be taken in the above matter.

1527. REQUISITIONED PREMISES:

The Housing Manager reported (a) that all premises held under requisition (with the exception of No. 37, Richmond Road - two dwellings) had now been released; and (b) that the following properties had been released from requisition since the last meeting:-

111, Belmont Avenue, East Barnet
14, Oakleigh Court, Church Hill Road, East Barnet
15, " " " " " " "
24, Henry Road, New Barnet
42, Knoll Drive, Southgate, N. 14.
3, Potters Road, New Barnet
8, Somerset Road, New Barnet
62, Station Road, New Barnet
124, " " " "
136, " " " "
21, The Woodlands, Southgate, N. 14.

1528. COUNCIL DWELLINGS:

(a) Allocation:

(i) General:

The Housing Manager submitted an analysis showing the total number of applications received, allocations, withdrawals, etc., in respect of Council dwellings since July, 1945.

97/111

Housing Committee - 2nd May, 1960.

(ii) Since last meeting:

The Housing Manager reported that the following Council dwellings had been allocated since the last meeting:-

6,	Castlewood Road	Mr. C. Harling
9A,	" "	Mr. J. H. Wade
11A,	" "	Mr. L. Phillips
14,	" "	Mrs. P. Wiltshire
65,	Dale Green Road	Mr. F. J. Wotherspoon
24,	Grove Road	Mrs. V. Lloyd
47,	" "	Mr. W. Pritchard
49,	" "	Mrs. M. Ragan
55,	" "	Mrs. M. Parry
17,	Hertford Road	Mr. R. J. Lawrence
29,	" "	Mr. A. E. Boyce
39,	" "	Mrs. I. Green
41,	" "	Mr. J. R. Cottis
43,	" "	Mr. R. G. T. Merchant
45,	" "	Mr. P. F. Staples
47,	" "	Mr. W. Stobbart
49,	" "	Mr. K. A. Jones
61,	" "	Mrs. M. B. Newham
69,	" "	Mr. G. W. Read
12,	Longmore Avenue	Mr. A. Starrs
35,	Northfield Road	Mr. A. N. Kierstenson

(b) Transfers:

The Housing Manager reported that twelve transfers in Council accommodation had been effected since the last meeting.

(c) Relinquishment of tenancies - Applications from sub-tenants for tenancies:

(i) No. 54, Westbrook Crescent:

The Housing Manager reported (a) that Mr. W. S. Trendell had informed him that he intended, in the near future, to relinquish his tenancy of the above dwelling, and that the premises were also occupied by Mr. and Mrs. D. W. Dilley and their two children; and (b) that Mr. Dilley, who had been an authorised sub-tenant of the dwelling for ten years and was highly placed on the Council's housing list, had applied for the tenancy of the dwelling.

Resolved to recommend that, as and when Mr. W. S. Trendell relinquishes his tenancy of No. 54, Westbrook Crescent, a tenancy of the dwelling be granted to Mr. D. W. Dilley.

(ii) No. 7, Bourn Avenue:

The Housing Manager reported (a) that Mrs. E. Pugh had informed him that she intended, in the near future, to relinquish her tenancy of the above dwelling and that the premises were also occupied by Mr. J. Pugh (son of the tenant) his wife and two children and an elderly lodger; and (b) that Mr. J. Pugh, who had been an authorised sub-tenant of the dwelling since December, 1948, and was highly placed on the Council's housing list, had applied for the tenancy of the dwelling.

Resolved to recommend that, as and when Mrs. E. Pugh relinquishes her tenancy of No. 7, Bourn Avenue, a tenancy of the dwelling be granted to Mr. J. Pugh.

(d) Inter-district exchange of tenancy:

The Housing Manager reported that applications had been received from Mr. M.M. Kelly, the tenant of No. 4, Edgeworth Court, and Mr. S. F. Chamberlain, 6, Ash Drive, Hatfield, a tenant of the Hatfield Development Corporation, for permission to exchange tenancies on the ground that such exchange would be to their mutual advantage, and that the Chairman of the Committee had approved the exchange so far as this Council was concerned and that the exchange had been effected as from the 18th April, 1960.

Resolved to recommend that the action taken be approved.

(e) Special cases:

(i) Mr. A. H. Greaves:

The Medical Officer of Health reported as to the unsuitable housing conditions of Mr. and Mrs. Greaves of Flat 1, No. 51, Somerset Road, comprising a semi-basement room (living room) at the rear of the house and a bedroom on the ground floor, and stated (a) their son, aged 21 years, was due to be discharged from H.M. Forces in November next; and (b) that, owing to her state of health, Mrs. Greaves should occupy a separate bedroom.

He recommended that consideration should be given to the re-housing of the above family on medical grounds.

(ii) Mr. D. Miller:

The Medical Officer of Health reported as to the case of Mr. D. Miller, who, with his wife and family (son aged 17 years and two daughters aged 13 and 6 years), occupied two ground floor rooms at No. 22, Pymmes Green Road, and stated (a) that the permitted number of persons for the accommodation was 3, whilst the actual occupants numbered 4½; and (b) that Mrs. Miller had submitted a medical certificate as to her state of health and that the family was highly placed on the Council's housing list.

He recommended that consideration should be given to the re-housing of the family on medical grounds.

The Clerk reminded the Committee that the present policy of the Council (minute 864(4)(p.441)/11/59) was that a total of 5% of available suitable Council accommodation be allocated to tuberculosis priority cases and special medical cases.

The Housing Manager reported that there were at present four medical cases on the waiting list for the provision of suitable housing accommodation.

Resolved to recommend

(1) That the two cases referred to in (i) and (ii) above be added to the list of special medical cases to be provided with suitable alternative accommodation and that the Medical Officer of Health and the Housing Manager be authorised to decide the order of priority of such cases for rehousing;

(2) That the allocation of Council dwellings for tuberculosis priority cases and special medical cases for the year ending 31st March, 1961, be equal to the number of relinquishments of tenancies of dwellings during the year or 5% of all available dwellings, whichever is the greater; and

(3) That resolution 4 in minute 864(p.441)/11/59, be varied accordingly.

1529. MOVEMENT OF POPULATION TO NEW AND EXPANDED TOWNS:

The Housing Manager reported that, to date, 178 certificates had been issued in respect of persons who had been allocated accommodation in new or expanded towns, for whom the Council would be responsible for the payment of the rate subsidy or one-half of the additional contributions in accordance with Ministry of Housing and Local Government Circulars Nos. 29/53 and 33/56.

1530. ORGANISATION AND METHODS SURVEY:

(a) Reports to Committees:

The Clerk reported that the Council, at their meeting on the 25th April, decided that all Committees should consider a recommendation by S. J. Noel-Brown & Co. Ltd. that minor matters should be omitted from written reports to Committees.

Resolved to recommend that, in future, the under-mentioned items in the written reports of offices to this Committee be revised or omitted as indicated below:-

Officer's report

Surveyor's

Housing Manager's

Item

Post-war Council housing -
Progress report:

Schedule to be amended so as to indicate the present position in respect of each approved housing scheme.

Allocation of Council dwellings -
Analysis:

To be omitted.

Welfare Officer's report:

Matters of special interest only to be included; routine matters be omitted; and that it be left to the discretion of the Housing Manager and the Welfare Officer as to which meetings of the Committee she shall attend.

(b) Rents - Fortnightly collection:

The Clerk reported that the Council, at their meeting on the 25th April, had decided that the recommendation of S. J. Noel-Brown & Co. Ltd. that consideration be given to introducing a fortnightly collection of rents on a selective basis be adopted.

The Treasurer and the Housing Manager stated that they would submit a joint report on the matter to the next meeting of the Committee.

Resolved that consideration of the matter be deferred until the next meeting of the Committee.

Over

1531. HOUSING DEPARTMENT - 5 CWT. VAN:

With reference to minute 1413 (p.740)/4/60, regarding the proposed purchase of a 5 cwt. Ford Thames van at a price of £379.15.-d. for use by the Housing Department, the Housing Manager reported that it was desirable that a demister be fitted to the vehicle which would increase the total price to £385.5.-d.

Resolved to recommend that the expenditure authorised in the above minute for the purchase of a 5 cwt. Ford Thames van be increased to £385.5.-d. and that minute 1413 (p.740)/4/60 be amended accordingly.

1532. WATER SUPPLY PIPES AND SERVICES:

The Surveyor reported (a) that it had been the custom for many years, with a view to economy in the cost of installation, for the main water supply pipes to Council houses to be combined so that groups of four and six houses were supplied from one connection to the Water Company's mains and stop-cock, the supply pipe normally being divided on the site into small bore pipes to give individual services to the houses and that, similarly, in blocks of six flats, one main supply was provided from which branches were taken internally for the sinks and that a large combined storage tank was installed; (b) that, in view of the Council's recent decision (minutes 1124(h) (p.562)/2/60 and 1256(h) (p.633)/2/60) that, with certain exceptions, they would cease to collect, on behalf of the Lee Valley Water Company, the water rate in respect of Council dwellings, his attention had been drawn to the provisions of the Water Act, 1945, which empowered the Water Company to require the provision of a separate service pipe for each dwelling unless the owners of the premises undertook in writing to pay the water rate; and (c) that the provision of separate services to all dwellings would considerably increase the cost of installation.

Resolved to recommend

(1) That the Council undertake in future to pay to the Lee Valley Water Company the water rates in respect of groups or blocks of new dwellings where, in the opinion of the Surveyor, it would be more economical not to provide separate service pipes; and

(2) That the terms of minute 1124(h) (p.562)/2/60, and the conditions of tenancy of such premises be varied to give effect to the foregoing resolution.

1533. MELVILLE HOUSE, LONGMORE AVENUE/YORK ROAD:

The Surveyor reported that he had had discussions with the Estate and Rating Surveyor of British Railways (Eastern Division) and the Local Planning Authority regarding the development of the site of Melville House, at the junction of Longmore Avenue and York Road, and that it had tentatively agreed that, if the existing house (which had been converted into self-contained units and in respect of which an improvement grant had been made by the Council) was demolished, the cleared site could be developed by the erection of approximately 12 flats.

Resolved to recommend that the District Valuer be requested to submit his informal opinion as to the value of the property and that consideration of the matter be deferred in the meantime.

Housing Committee - 2nd May, 1960.

1534. HOUSING MANAGER'S REPORT - GENERAL:

The Housing Manager's report as to maintenance, etc., in respect of Council-controlled dwellings was submitted and noted.

1535. WELFARE OFFICER'S REPORT:

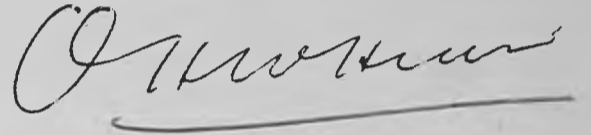
The Welfare Officer's report was submitted and noted.

1536. CHAIRMAN OF THE COMMITTEE:

Councillor Patrick, the Chairman of the Committee, gave a brief resume of the work of the Committee during the past 12 months and expressed his appreciation of the co-operation and support which he had received from the Committee and the Officers.

The Committee thanked Councillor Patrick for the services rendered by him as Chairman of the Committee during the past year.

SIGNED at the next meeting of the
Committee held on the 30th
May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday 3rd May, 1960.

PRESENT: The Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor A. Cutts-Watson in the Chair;
Councillors Blankley, Gunning, Jobbins, Ken. Lewis, Mills,
Passingham and Seagroatt.

1537. MINUTES:

The minutes of the meeting of the Committee held on the 5th April, 1960, were signed by the Chairman as a correct record of the proceedings.

1538. MEDICAL OFFICER OF HEALTH'S REPORT:

(i) The Medical Officer of Health submitted his report and stated that, since the last meeting, the following cases of infectious diseases had been notified:-

	<u>Cases</u>
Dysentery	12
Chicken Pox	3
Scarlet Fever	2

(ii) At the request of Members of the Committee the Medical Officer of Health undertook to ask the Hertfordshire County Council to increase publicity in this District with regard to the facilities which are available for persons over the age of 40 to be vaccinated against poliomyelitis.

1539. RODENT CONTROL:

The Chief Public Health Inspector reported that, since the last meeting, 22 complaints regarding rat infestation and one regarding mice infestation had been investigated and advice given and premises treated as required.

1540. ICE CREAM SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of ice cream taken since the last meeting had proved, on examination, to be satisfactory.

1541. MILK SAMPLES FOR CLEANLINESS:

The Chief Public Health Inspector reported that 8 samples of milk taken since the last meeting had proved, on examination, to be satisfactory.

1542. WATER SAMPLE:

The Chief Public Health Inspector reported that a sample of the water supply of the District taken since the last meeting had proved, on examination, to be satisfactory.

1543. FOOD AND DRUGS ACT, 1955:

The Chief Public Health Inspector reported that 4 formal samples and 2 informal samples of food stuffs had been taken since the last meeting.

1544. REGISTRATION OF PREMISES FOR THE SALE OF ICE CREAM:

With reference to minute 1277 (p.642)/3/60, the Clerk reported that a notice under the provisions of Section 19 of the Food and Drugs Act, 1955, had been served on Mr. H. O. Shepherd of 36, Clay Hill, Enfield, Middlesex, informing him (i) that the Committee proposed to take this matter into consideration at this meeting, and (ii) that he might attend before them, with any witnesses whom he desired to call, to show cause why the Council should not, for reasons specified in the notice, refuse his application for registration of the premises No. 143, East Barnet Road for the sale of ice cream.

The Clerk submitted a letter dated 21st April, 1960, from Mr. Shepherd in which he stated that he intended to instal a sink and provide a hot water supply at the premises and the Chief Public Health Inspector stated that recent inspection of the premises had revealed that the sink and hot water supply had not yet been provided but that he understood that the work would be carried out during the next few days.

Resolved to recommend that consideration of this matter be deferred until the next meeting of the Committee.

1545. CLEAN AIR ACT, 1956 - EAST BARNET (NO.1) SMOKE CONTROL ORDER, 1959:

With reference to minute 1247(b) (pp. 745/6)/4/60, the Chief Public Health Inspector submitted applications for approval of works and estimates of expenditure by owners and occupiers of premises included in the East Barnet (No.1) Smoke Control Area to avoid contravention of Section 11 of the Clean Air Act, 1956.

Resolved That the works and estimates of expenditure endorsed by the Chief Public Health Inspector on applications Nos. 1/60, 2/60, 3/60, 5/60, 6/60, 7/60, 8/60, 9/60, 10/60, 11/60 and 13/60 now submitted be approved and that the payment of grants under Section 12 of the Clean Air Act, 1956, in respect thereof be approved.

1546. THE ROYAL SOCIETY OF HEALTH - BEDFORD SESSIONAL MEETING:

The Clerk submitted a letter dated 14th April, 1960, from the Royal Society of Health inviting the Council to appoint representatives to attend a Sessional Meeting of the Society to be held at Bedford on Thursday 16th June, 1960.

Resolved to recommend that no action be taken in this matter.

1547. HERTFORDSHIRE ASSOCIATION FOR THE WELFARE OF THE HANDICAPPED - SOUTH HERTS DISTRICT COMMITTEE:

The Clerk submitted a letter dated 14th April, 1960, from the Hertfordshire Association for the Welfare of the Handicapped stating that the South Herts District Committee was formed at the Association's General Meeting on the 24th March, 1960, when it was agreed that the membership of the District Committee (which will meet not more than quarterly) should be as representative as possible, and inviting the Council to appoint a representative to serve on the District Committee, which would hold its first meeting on Thursday 12th May, 1960, at Barnet at 8 p.m.

The Clerk stated that the above letter would also be submitted to the Selection Committee at their meeting on the 17th May, so that they might consider the Council's representation on the District Committee for the year 1960/61.

General Purposes Committee - 3rd May, 1960.

Councillor Gunning indicated that he would be prepared to serve on the District Committee but that other commitments precluded his attending the meeting to be held on 12th May, 1960.

Resolved That the above Association be informed that the Council are unable to appoint a representative to attend the meeting of the District Committee to be held on 12th May, 1960, but that their representation on the District Committee for the year 1960/61 will be considered by the Council at their next meeting.

1548. RENT ACT, 1957 - APPLICATION FOR A CERTIFICATE OF DISREPAIR:

The Chief Public Health Inspector submitted and reported upon an application for a Certificate of Disrepair under the Rent Act, 1957, which he had received from the tenant of Flat 2, 30, King Edward Road, New Barnet.

The Chief Public Health Inspector submitted a list of defects listed by the tenant and he reported upon an inspection of the premises concerned.

Resolved That a notice under paragraph 5 of the First Schedule to the Rent Act, 1957, giving notice to the landlord of Flat 2, 30, King Edward Road, New Barnet, that the Council propose to issue a Certificate of Disrepair and specifying the defects to which the Certificate will relate, be served on the landlord of the said premises, and, if within three weeks from the service of the said notice the landlord does not give an undertaking in the prescribed form to remedy the defects, and serve a copy thereof on the Council, a Certificate of Disrepair under paragraph 4(a) of the First Schedule to the Rent Act, 1957, be issued to the tenant and a copy thereof be served on the landlord.

1549. STATUTORY NOTICE:

A preliminary notice not having been complied with it was

Resolved to recommend

(1) that a notice under Section 93 of the Public Health Act, 1936, be served on the owner of No. 9, Crescent Road, New Barnet, requiring him to abate the nuisance arising from certain defects at the premises and to execute the necessary works within a period of 28 days; and

(2) that in the event of the owner making default in complying with the above notice served on him under Section 93 of the Public Health Act, 1936, in respect of No. 9, Crescent Road, New Barnet, the Clerk of the Council be authorised to take all necessary steps for the obtaining of a Nuisance Order in respect thereof.

1550. CONDITION OF PREMISES IN LEICESTER ROAD:

The Chief Public Health Inspector reported that he had received complaints over a period of time from a resident in Leicester Road who complained that paint was being spilt in the roadway of Leicester Road, that there was noise from machinery and that yards used for industrial purposes were in an unsatisfactory condition.

The Chief Public Health Inspector reported that he had made several inspections of the area of which complaint had been made but, with the exception of a case of rat infestation, with which he was dealing, none of the matters of which complaint was made could be dealt with under the provisions of the Public Health Act, 1936, as they were not "nuisances" within the meaning of the Act.

General Purposes Committee - 3rd May, 1960.

The Chief Public Health Inspector submitted a further letter from the complainant stating that cellulose paint was being used at the premises No. 28, Leicester Road and that this paint, which had sometimes been accidentally spilt onto the road and left there, was highly inflammable, injurious to health and smelled quite strongly. The Chief Public Health Inspector stated that further inspections had failed to reveal any matters which could be dealt with by his department but that he would keep the area under observation.

The Clerk reported that he also had received letters of complaint mainly regarding the various industrial uses in the Leicester Road area and that a petition signed by 103 residents of Leicester Road, Plantagenet Road, Station Road and Warwick Road had been received and would be submitted for consideration at the next meeting of the Town Planning and Parks Committee.

Resolved to recommend that the above letter be noted.

1551. REPORTS OF OFFICERS TO COMMITTEES:

The Clerk reported that the Council at their last meeting decided (i) that all Committees should consider a recommendation by S. J. Noel-Brown & Co. Ltd. that minor matters should be omitted from written reports to Committees and to indicate which (if any) items in the Officers' written reports could be omitted in future; and (ii) that this Committee should consider a recommendation by S. J. Noel-Brown & Co. Ltd. that consideration be given to reducing the detail relating to complaints in the written report of the Chief Public Health Inspector to this Committee.

Resolved to recommend

(1) that, in future, the under-mentioned items be omitted from the agenda for, and the written reports of officers to, this Committee-

	<u>Item</u>
<u>Agenda</u>	Minutes of meetings of the Eastern Gas Consultative Council.
	Minutes of meetings of the Eastern Electricity Consultative Council and Committees.
	Monthly reports of the W.V.S. for Civil Defence.
<u>Officer's Report</u>	
Chief Public Health Inspector's	Rodent Control.
	Ice Cream samples for cleanliness.
	Milk Samples for cleanliness.
	Water Samples.
	Food Surrendered.
	Formal and informal samples of foodstuffs taken under the Food and Drugs Act, 1955.

(But the Chief Public Health Inspector be requested to report to the Committee on unsatisfactory samples and in any other case upon which he considers it desirable that a report should be submitted).

General Purposes Committee - 3rd May, 1960.

Civil Defence Officer's Circulars from the Home Office not requiring action to be taken by the Council.

Surveyor's Rainfall and Salvage records.

and

(2) that, with regard to the detail relating to Complaints in the written reports of the Chief Public Health Inspector to the Committee, the Chief Public Health Inspector be authorised to omit from this item in future details of all complaints concerning ants and wasps' nests.

1552. CIVIL DEFENCE:

(a) Boundary adjustment for Civil Defence operational purposes:

With reference to minute 1281(c) (p.645)/3/60, the Clerk submitted a letter dated 11th April, 1960, from the Clerk of the Middlesex County Council forwarding a plan showing the land affected by the proposed boundary adjustment.

The Clerk reported that the plan indicated a proposed boundary adjustment which, in the main, complied with the opinion expressed by this Committee.

Resolved to recommend that the Middlesex County Council be informed that this Council agree to the proposed boundary adjustment as shown on the plan now submitted, subject to the inclusion of a further small area near Chalk Lane within this Sub-Area.

(b) Re-Organisation of the Rescue Section:

The Clerk reminded the Committee that at their last meeting (minute 1433(f) (pp.748/9)/4/60) they deferred consideration of circular No. 7/60, from the Middlesex County Council with regard to the re-organisation of the Rescue Section and, in particular, to the appointment of a responsible Officer on the staff of the Local Authority who would take over the charge of the organisation and training of the Section on behalf of the Authority.

Resolved That consideration of this matter be deferred for the time being.

(c) Circulars:

The Civil Defence Officer submitted the following Civil Defence Circulars:-

<u>From</u>	<u>No/Date</u>	<u>Subject</u>
Home Office	CDC 4/60	Requalification of Civil Defence Instructors.
do.	CDC 5/60	Use of privately owned vehicles for Civil Defence duties for training.
Middlesex County Council	Mx.CDC 8/60	Duke of Edinburgh's Award Scheme for Boys.

(d) Report:

The Civil Defence Officer submitted his report and the Committee noted the following matters reported by him:-

General Purposes Committee - 3rd May, 1960.

(i) Present strength.

That the number of volunteers at the date of the meeting was 224;

(ii) Training.

That training for all sections was continuing;

(iii) Conference of Civil Defence Officers.

That he had attended a Conference of Civil Defence Officers at Southgate on 3rd May, 1960;

(iv) Exercise "Conrad".

That he had attended exercise "Conrad" at East Ham on the 26th, 27th and 28th April, 1960;

(v) Presentation of Proficiency Certificates etc.

That the Chairman of the Council (Councillor R.B. Lewis, J.P.) supported by the Vice-Chairman of the Council (Councillor Clarke) presented Certificates in First Aid and Home Nursing and Civil Defence Proficiency Certificates at a Social at the Arthur Henderson Hall on 29th April, 1960; and

(vi) Middlesex Civil Defence Car and Motor Cycle Club.

That the above Club was inaugurated on 30th April, 1960, and that a treasure hunt had been arranged by this Sub-Area for 22nd May, starting and finishing at Church Farm.

(c) Civil Defence Association:

(i) Bar facilities at Church Farm:

The Civil Defence Officer stated that the East Barnet Civil Defence Association had asked for permission to provide bar facilities for the Association's members at social evenings at Church Farm and that the supply of intoxicants would be on a cash or return basis by arrangement with an off-licence.

Resolved to recommend that the East Barnet Civil Defence Association be permitted to provide bar facilities for their members at social evenings at Church Farm.

(ii) Archery Club:

The Civil Defence Officer stated that the East Barnet Civil Defence Association wished to form an Archery Club and had requested permission for use of part of the land at the Sewage Disposal Works to practice the sport.

The Clerk and the Surveyor reported on this matter and it was

Resolved to recommend that the Civil Defence Association be advised to enquire of the Local Education Authority as to whether they could be granted the use of a school playing field for archery and that consideration of this matter be deferred meanwhile.

1553. COUNTY ROADS - ANNUAL ESTIMATES 1960/61:

The Surveyor reminded the Committee that, at their meeting in December (minute 884 (p.448)), they gave their approval to estimates for the maintenance etc. of County roads for the year 1960/61 which had been submitted to the County Council, and he submitted a letter dated 5th April, 1960, from the County Surveyor stating that the County Council had approved the estimates for minor improvements and maintenance totalling £15,278. The Surveyor stated that the sum of £8,294 in respect of minor improvements included in the above-mentioned sum of £15,278 was made up as follows:-

	<u>£.</u>
(i) <u>A1000 Hadley Highstone</u>	
Repairs and resurfacing between Dury Road and the County Boundary..	4,000
(ii) <u>B193 Longmore Avenue</u>	
Resurfacing a section of tarmacadam footway	250
(iii) <u>D149 Lyonsdown Road</u>	
Repairs and resurfacing between Longmore Avenue and Station Road ..	4,000
(iv) <u>A1003 Waterfall Road</u>	
Junction with Ashfield Road, Retention on work done in 1959/60..	<u>44</u>
Total	<u>£8,294</u>

The Surveyor further stated that the sum of £19,000 in respect of the reconstruction of Station Road had been deleted from the list of minor improvements as the amount of classification grant allotted to the County Council was not sufficient to allow for its inclusion. The County Surveyor has agreed to the estimate of £6,984 as submitted for maintenance and surface dressing and also the sum of £1,488 as the maximum of the County Council's contribution towards street cleansing.

The Surveyor also reported that the County Surveyor was not yet in a position to furnish details with regard to the major improvements schemes.

1554. WATERFALL ROAD (A.1003) IMPROVEMENT:

(a) Junction with Ashfield Road:

The Surveyor reported that work for the improvement of the junction of Waterfall Road with Ashfield Road had been completed on 30th March, 1960, and that a further interim certificate in the sum of £865 had been issued in favour of the Contractors.

(b) Reconstruction of bridge over Pymmes Brook:

The Surveyor reported that satisfactory progress on the works for the reconstruction of the bridge over Pymmes Brook was being maintained.

1555. RECONSTRUCTION OF MEADWAY:

The Surveyor reported upon the progress of works for the reconstruction of Meadway and he stated that an interim certificate in the sum of £4,060 had been issued in favour of the Contractors.

1556. COUNTY AND DISTRICT ROADS - ASPHALT PATCHING - 1958/59 PROGRAMME:

The Surveyor reported that, in accordance with the terms of the contract in respect of the asphalt patching of County and District roads (1958/59 programme), a final certificate in the sum of £130 had been issued in favour of the Contractors.

1557. DISTRICT ROADS - ASPHALT CARPETS - 1960/61 PROGRAMME:

The Surveyor reported that provision had been made in the approved annual estimates for loan charges on proposed expenditure of £7,500 for the provision of thin asphalt carpets on certain roads in the District together with incidental works, such as the relaying of defective kerbing, etc.

The Surveyor further reported that detailed Bills of Quantities had now been prepared and it had been estimated that the work would cost £8,000 and that part of the increased estimated cost of £500 was due to the inclusion in the proposals of a short length of Bosworth Road opposite to the end of Norfolk Road.

Resolved to recommend

(1) that the proposals for the provision of thin asphalt carpets to the concrete carriageways of Norfolk Road, Bosworth Road (part), Hurst Rise, Fordham Road, Eton Avenue, Avondale Avenue, Whitehouse Way, Mandeville Road and Underne Avenue be approved;

(2) that the above proposals be submitted to the Ministry of Transport for approval;

(3) that, subject to approval of the Ministry of Transport being received, fixed price tenders be invited from four specialist firms for the work;

(4) that the Chairman of the Committee be authorised to open the tenders received and to accept a tender; and

(5) that application be made in due course to the Ministry of Housing and Local Government for consent to raise the necessary loan.

1558. IMPROVEMENT OF ROAD JUNCTIONS - JUNCTION OF HADLEY ROAD AND LATIMER ROAD:

The Surveyor reported that the owner of No. 143, Hadley Road had asked the Council to consider accepting a small area of the front garden of his property to enable the sight line at the south-western corner of the junction of Hadley Road and Latimer Road to be improved and had stated that he would be prepared to dedicate a triangular piece of land (having a 75 ft. frontage to Hadley Road and a 14 ft. frontage to Latimer Road) subject to the Council undertaking the following items at their own expense:-

(a) to clear the dedicated land and to carry out the necessary highway works;

(b) to provide a close boarded fence (about 24 ft. long and 4 ft. high) on the new splayed boundary; and

(c) to prepare the deed of dedication.

The Surveyor reported that the estimated cost of the necessary works would be about £110.

Resolved to recommend

(1) that the Council agree to the dedication for highway purposes of an area of land at present forming part of the front garden of No. 143, Hadley Road at the junction of Hadley Road and Latimer Road subject to the above-mentioned conditions;

(2) that the costs of the deed of dedication of the area of land be borne by the Council;

(3) that the owner be thanked for his action in this matter; and

(4) that the Surveyor be authorised to carry out the work required upon the completion of the dedication.

1559. PEDESTRIAN CROSSING PLACES - ILLUMINATION:

With reference to minute 1148(a) (p.57)/2/60, wherein the Council decided that lamps be provided at the three uncontrolled pedestrian crossings in this Urban District on the Great North Road, the Surveyor reported that the lamps had now been provided and were in operation.

1560. TRAFFIC CONTROL SIGNALS:

The Surveyor reported that the final account in respect of the conversion of the traffic signal installation at the junction of Great North Road and Station Road to a fully vehicle actuated system, including the incorporation of an "all red" phase and the resiting of one signal, had been agreed with the contractors in the sum of £474 and that a provisional final certificate in the sum of £450 had been issued in their favour.

1561. HIGHWAYS ACT, 1959 (CODE OF 1892) - MAKING UP OF PART OF LATIMER ROAD:

With reference to minute 891 (p.457)/12/59, the Surveyor submitted a specification in respect of the making up of that part of Latimer Road from Woodville Road to a point 370 ft. west of Woodville Road, together with plans and sections, and an estimate and provisional apportionment of the estimated expenses relating to such works.

The Surveyor stated that the estimated cost of the private street works to be carried out was £1,905. 15s. 0d. or £2.565 per foot frontage and that the specification of the works included for 5" x 10" precast concrete kerbing with 10" x 5" precast concrete channel and a 3" bituminous macadam surface to the carriageway laid on a 9" hardcore foundation, and for the footways to be constructed of artificial stone paving laid on a clinker foundation, with grass verges.

The Surveyor reminded the Committee that, in the making up of previous private streets, the Council had borne the cost of providing street lamps, altering the position and renewal of street gullies and works outside the limit of the highway and that the cost of these items for Latimer Road, together with the cost of the laying of a short length of 6" surface water sewer, had not been included in the amount to be apportioned among the frontagers and that the estimated cost of these works amounted to £805 and provision had been made in the approved annual estimates for such amount to be borne by the Council.

Resolved

(1) That the specification, plans, sections, estimate and provisional apportionment now submitted in respect of part of Latimer Road be submitted to the Council and the Council be asked to pass a formal resolution approving such specification, plans, sections, estimate and provisional apportionment; and

OK

General Purposes Committee 3rd May, 1960.

(2) To recommend that, subject to the resolution referred to in paragraph (1) above being passed by the Council:-

- (a) fixed price tenders be invited by public advertisement for the carrying out of the works and the Chairman of the Committee be authorised to open any tenders received; and
- (b) following acceptance of a tender for the carrying out of the works, application be made to the Minister of Housing and Local Government for consent to raise the necessary loan to enable such works to be carried out.

1562. MANSFIELD AVENUE (PART) AND VERNON CRESCENT:

(a) Highways Act, 1959 - Section 40:

The Surveyor reminded the Committee that the agreement with the developers for the construction of part of Mansfield Avenue and Vernon Crescent provided that, on the issue by him of a certificate that the construction works had been completed in accordance with the agreed specification, such streets would become highways maintainable at the public expense, and he stated that, as he was satisfied that the above streets had now been completed in accordance with the specification and the terms of the above-mentioned agreement, he had issued a certificate that the streets became highways maintainable at the public expense on the 22nd April, 1960.

(b) Public Health Act, 1936 - Sections 17 and 18 - Adoption of Sewers:

The Surveyor reminded the Committee that the agreement with the developers for the construction of Mansfield Avenue (part) and Vernon Crescent provided that, on the issue by him of a certificate that the surface water sewer and the soil sewer shown blue and red on the plan attached to the agreement had been completed in accordance with the agreed specification, the Council would declare the sewers to be vested in them.

The Surveyor reported that on 22nd April, 1960, he had issued a certificate that the sewers referred to above had been completed in accordance with the specification approved by the Council and the terms of the above-mentioned agreement.

Resolved to recommend that the Council declare the above-mentioned sewers to be vested in them on and from the 22nd April, 1960.

1563. DIRECTION SIGN - COCKFOSTERS CONGREGATIONAL CHURCH:

The Clerk submitted a letter dated 27th April, 1960, from the Honorary Secretary of Cockfosters Congregational Church asking for consent to place a direction sign on a suitable lamp post in Cat Hill showing the way to the Church.

Resolved to recommend that the above request be granted subject to the siting and fixing of the sign being agreed with the Surveyor.

1564. RAINFALL AND FLOODING:

The Surveyor reported that rainfall of 1.58 inches of rain and 0.36 inches of rain were recorded at the Sewage Disposal Works for the months of March and April (up to the 26th) respectively, and that no flooding had been reported.

1565. SURFACE WATER CULVERT - BRUNSWICK PARK ROAD TO PYMMES BROOK:

The Surveyor reported that satisfactory progress was being made on works for the construction of the surface water culvert between Brunswick Park Road and Pymmes Brook and that a certificate in the sum of £1,350 had been issued in favour of the contractors.

1566. EAST MIDDLESEX MAIN DRAINAGE - EAST BARNET BRANCH SEWER:

The Surveyor reported that the works for the laying of the East Barnet branch sewer through Waterfall Walk was proceeding and he stated that the Middlesex County Council had agreed that an allowance in the sum of £184. 10s. Od. would be made to this Council due to the elimination of the 24 inch steel pipe crossing Pymmes Brook (minute 47 (p.17)/4/59) and that the total cost to this Council of laying the sewer, subject to agreed measurements on completion of the work, was estimated at £1,596. 10s. 3d. excluding the charges to be made by the Middlesex County Council for administration and for the fees of their Consulting Engineer.

1567. SALVAGE:

The Surveyor reported that, since the last meeting of the Committee, 7 tons of waste paper had been sold and there were now 17 tons of waste paper in stock.

1568. PUBLIC CONVENIENCES:

The Surveyor reported that it had been suggested to him that the public convenience at the junction of Station Road and the Great North Road should remain open all night instead of being closed at about 11 p.m. as at present.

Resolved to recommend that the public conveniences in Station Road by the Great North Road, in East Barnet Road by the railway bridge and in East Barnet Road at East Barnet Village shall remain open all night.

1569. FENCE AT MONKFRITH ESTATE:

The Surveyor reminded the Committee that in 1948 the developers of the Monkfrith Estate conveyed to the Council two strips of land (a) adjoining Oak Hill College grounds and extending between Knoll Drive and Brookside South and (b) between Brookside South and the land owned by the Lancelot Hasluck Trust and he submitted a letter dated 14th April, 1960, from Mr. H. A. Nash (i) stating that a close boarded fence was erected by him and Mr. Davies in about 1937 on the boundary between the strips of land and the Oak Hill College grounds and that he and Mr. Davies had been called upon from time to time by the College Authorities to repair the fence and that such repairs had been effected; and (ii) suggesting that, as the fence was a boundary fence to Council owned land and was in very good condition, the Council might accept responsibility for its future maintenance. The Surveyor stated that the Council had not covenanted to maintain a fence on any side of the two above-mentioned strips of land and that the fence to which Mr. Nash referred was close boarded, about 6 ft. high and about 150 yds. long.

The Clerk and the Surveyor reported further on this matter.

Resolved to recommend that the Council do not accept responsibility for the above-mentioned fence.

1570. RAILWAY ELECTRIFICATION:

The Surveyor reminded the Committee that in December, 1959, (minute 900 (p.453) he reported to them that the British Transport Commission intend to introduce electric traction over a number of main lines and certain branch lines and that certain reconstruction works would appear to be necessary at the bridge over Oakleigh Road (A.109), the public footbridge to the north of Oakleigh Park Station and the bridge at Hadley Wood Road, and he submitted letters dated 25th and 31st March, 1960, from the Chief Civil Engineer, British Railways (Eastern Region), with plans showing proposals for the reconstruction of the above two bridges, and asking whether the Council had any comments to make on the schemes.

The Surveyor reported on the two schemes and it was

Resolved to recommend

(1) that the British Transport Commission be informed that the Council have no observations to make in respect of the bridge at Hadley Wood Road; and

(2) that the Commission be requested to raise the west abutment of the footbridge over Netherlands Road by 1 ft. 6 inches in order to increase the head room available over the carriageway from 12 ft. to 13 ft. 6 inches, and to provide three additional steps at this point.

1571. PIANT, VEHICLES AND EQUIPMENT - PURCHASE OF REFUSE COLLECTION VEHICLE:

The Surveyor reminded the Committee that a sum of £2,400 had been provided in the financial estimates for 1960/61 for the purchase of a new refuse collection vehicle to replace refuse collection vehicle registration No. GJH 644 which was purchased in December, 1945, and he submitted a quotation from Shelvoke and Drewry, Ltd. for the supply of a 16/18 cubic yard "Fore and Aft" tipping refuse vehicle in the sum of £2,391 (subject to variation of price at the time of delivery in four to five months from the date of the order).

The Surveyor reported as to the new refuse collection vehicle and stated that the Company had offered an allowance of £25 on vehicle GJH 644 and had suggested that the Council retain the old vehicle for use as they thought fit.

Resolved to recommend

(1) that, owing to the specialised kind of goods to be supplied, Standing Order, No. 41 be waived;

(2) that the quotation of Shelvoke and Drewry Ltd. for the supply of a 16/18 cubic yard "Fore and Aft" tipping refuse collection vehicle at a cost of £2,391 including delivery charge, but subject to price variation, be accepted; and

(3) that the allowance of £25 offered by the Company in respect of vehicle registration No. GJH 644 be accepted and the vehicle be retained by the Council for disposal.

1572. CLAIMS OR ACCIDENTS INVOLVING THE COUNCIL:

(a) General:

The Clerk reported that claims or reports concerning the following accidents had been passed to the Council's Insurance Company:-

General Purposes Committee - 3rd May, 1960.

- (a) Mrs. G. Tween - damage to clothing sustained in a fall alleged to have been caused by uneven pavement in Chase Side on 25th March;
- (b) Mr. G. McCombie - Injuries and damage to clothing sustained by his wife and alleged to have been caused by the wall of a flower bed in Hampden Square on 22nd March; and
- (c) Mr. J. W. Rusk - Injuries sustained alleged to have been caused in a fall at his house in Grove Road.

(b) Accident at New Southgate Recreation Ground on 1st June, 1958:

The Clerk reported that a Writ had been served on the Council on behalf of Master Phillip A. Rock who it is alleged was involved in an accident in New Southgate Recreation Ground on 1st June, 1958.

The Clerk reported that the Writ had been referred to the Council's Insurers, who had been asked to confirm that their Solicitors would enter an appearance in the High Court.

1573. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor submitted reports concerning the following accidents and damage involving Council property, details of which had been passed to the Council's Treasurer with a view to recovery of the cost of repairs or replacement:-

- (a) street tree in Netherlands Road demolished and two watchman's lamps broken by a private car on 31st March; and
- (b) "Keep Left" bollard in Church Hill Road by East Barnet Road slightly damaged by a pony and cart on 12th April, 1960.

1574. CHURCH FARM:

The Clerk reminded the Committee that, at their meeting in December, 1959 (minute No. 910 (pp.456/7)) a letter dated 23rd November, 1959, was submitted from the Ministry of Housing and Local Government (a) referring to the public local Inquiry into the Council's appeal against the failure of the Hertfordshire County Council to issue, within the statutory period, their notice of decision on an application dated 24th June, 1958, for permission to use school and storage buildings at Church Farm, Church Hill Road, for the purposes of Council offices, stores and workshops and (b) stating that the Minister had decided to allow the appeal.

The Clerk further reminded the Committee that they had decided that consideration of this matter be deferred pending the receipt by the Council of the Report on the Organisation and Methods Survey.

Resolved to recommend that consideration of this matter be deferred until the Report of the Royal Commission on Local Government in Greater London is available.

1575. LONDON COUNCIL OF SOCIAL SERVICE:

The Clerk submitted a letter dated 21st April, 1960, from the London Council of Social Service inviting the Council to appoint representatives to a Conference of Local Authorities and Local Arts Councils under the title "The Necessity for an Arts Centre" to be held at Edmonton Arts Centre, London N.9 on 2nd July, 1960.

Resolved to recommend that no action be taken in this matter.

1576. SMALL LOTTERIES AND GAMING ACT, 1956:

The Clerk submitted an application from The Lyonsdown Ward Branch of the Barnet Division Conservative Association for registration under the Small Lotteries and Gaming Act, 1956.

Resolved That the Lyonsdown Ward Branch of the Barnet Division Conservative Association be registered by the Council under the Small Lotteries and Gaming Act, 1956.

1577. DISTRICT AND PARISH COUNCIL ELECTIONS - EXPENSES:

The Clerk submitted a letter dated 28th April, 1960, from the Clerk of the Hertfordshire County Council stating that approval had that day been given to the making of an Order prescribing a new scale of expenses at District Council elections in the form of the draft Order enclosed with his letter and stating that the Order will take effect from the local elections in May, 1960.

Resolved to recommend that a protest be made to the Hertfordshire County Council that this Council was not consulted with regard to the terms of the Order before it was made and that a copy of such letter of protest be sent to each of the County Councillors representing this Urban District on the Hertfordshire County Council.

1578. BARNET AND DISTRICT POST OFFICE ADVISORY COMMITTEE:

The Clerk submitted a letter from the Barnet and District Post Office Advisory Committee asking the Council if they would provide accommodation for a meeting of the Advisory Committee to be held on 17th November, 1960, at 2.30 p.m.

Resolved to recommend that the necessary accommodation be provided free of charge.

1579. EASTERN GAS CONSULTATIVE COUNCIL:

The Clerk reported receipt of the minutes of the meeting of the Eastern Gas Consultative Council held on the 25th April, 1960.

1580. DEPARTMENTAL CIRCULARS:

The Clerk submitted the following departmental circulars:-

(1) Circular 764, dated 5th April, 1960, from the Ministry of Transport enclosing a Memorandum setting out the criteria to be used in installing double white lines, warning lines and lane lines.

(2) Circular letter dated 14th April, 1960, from the Ministry of Transport stating that the London and Home Counties Traffic Advisory Committee have considered the problem of waiting outside schools and have recommended that waiting restrictions are not necessary at schools where all the children are age 11 or over unless the circumstances are exceptional. As regards primary schools, the Advisory Committee have recommended:-

(a) that the appropriate authorities be urged:

(i) to erect, preferably on the pavement outside the school exit but otherwise inside the playground, with Exchequer assistance if necessary, guard rails of such length as to prevent children from running into the road near the school exit and so constructed that children cannot climb through them or play on them (see B.S.1. 3049:1958),

Signed at the next meeting of the
Committee held on the 31st
May, 1960.

A. Cullerton
Chairman at such meeting.

General Purposes Committee - 3rd May, 1960.

- (ii) to keep the gates of vehicle accesses locked except when vehicles are entering or leaving,
 - (iii) to arrange supervision at the school gates whenever they are open and children are in the playground, and
 - (iv) to consider the resiting or other improvement of school exits;
- (b) that a "SCHOOL ENTRANCE" carriageway marking be tried out at six primary schools where the conditions at present are such that its effectiveness can be judged; and
- (c) that in the meantime no further consideration be given to proposals for waiting restrictions outside schools except where they can be justified on other traffic grounds.

The Minister has decided to accept the Advisory Committee's recommendations and commends to the Council's attention recommendations (a)(i) to (iv). In connection with recommendation (b), a preliminary selection of the six most suitable schools for the experimental use of the proposed carriageway marking is being made, and the Council will be consulted if any school in this District is included in the preliminary list.

The Surveyor stated that he would arrange for the entrances to primary schools to be inspected and that he would report to the Committee thereon at a later meeting.

(3) Circular FSH 3/60 from the Ministry of Agriculture, Fisheries and Food giving details of products which have been approved by the Minister of Agriculture, Fisheries and Food and the Minister of Health for the cleansing of milk tankers, vessels or appliances as an alternative to scalding with boiling water or steam.

(4) Circular letter dated 25th April, 1960, from the Hertfordshire County Council referring to the difficulty in slaughtering large flocks of poultry following outbreaks of fowl pest which has led the Ministry of Agriculture, Fisheries and Food to investigate the use of hydrogen cyanide, and stating that it appears that experiments already undertaken have shown encouraging results.

The Ministry point out that when a fumigation is carried out operators comply with the Hydrogen Cyanide (Fumigation of Buildings) Regulations, 1951, and the County Council have been invited to bring this development to the attention of authorities responsible for the administration of the Regulations. Whenever a fumigation is undertaken 48 hours' notice is normally required but, there is provision in the Regulations for exceptional arrangements, and the Ministry suggest that, since the slaughter of diseased and contact birds must always be carried out as a matter of great urgency, a case for the exercise of discretion by local authorities is present.

The Ministry express the hope that the maximum benefit will be derived from the introduction of this new technique and the County Council would be grateful if the Council would take note of this development and particularly the suggestion that in this connection the notice of fumigation should be a matter for discretion.

1581. CHAIRMAN OF THE COMMITTEE:

The Committee thanked Councillor Cutts-Watson for the services given by him as Chairman of the Committee during the past year and the Chairman of the Committee expressed his appreciation of the co-operation he had received during the year from the Committee and Officers.

-317-

Signed at the next meeting of the
Committee held on the 31st
1960.

A. Cutts-Watson

Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

TOWN PLANNING AND PARKS COMMITTEE

Monday 9th May, 1960.

PRESENT: The Chairman of the Council (Councillor R.B. Lewis, J.P.);
Councillor W. Clarke in the Chair;
Councillors Cutts-Watson, Head, Hebron, Jordan, Mills
and Patrick.

1582. MINUTES:

The minutes of the meeting of the Committee held on the 11th April, 1960, were signed by the Chairman of the Committee as a correct record of the proceedings.

1583. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was received from Councillor Berry.

1584. DEPOSITED PLANS - NEW BUILDINGS:

(a) General:

The Surveyor submitted the following plans for consideration:-

<u>Plan No.</u>	<u>Description and Location</u>	<u>Reference to decision below</u>
10793	Extension to form bedroom, kitchen and bathroom at 69, Victoria Road.	Para. (2)
10833	Electricity sub-station at rear of 110, Chase Way.	Para. (2)
10849	Conversion of 125, Leicester Road into two self-contained flats.	Para. (2)
10858	Conversion of No. 22, Gloucester Road into three self-contained flats.	Para. (2)
10864	Glazed porch at 4, Hexham Road.	Para. (1)

Resolved to recommend

(1) that plan No. 10864 be passed under the Building Byelaws;
and

(2) that in the cases of plans Nos. 10793, 10833, 10849 and 10858 consent under the Town and Country Planning Act, 1947, be granted.

(b) Plan No. 10399 - Four flats and five garages at St. Marks Close:

With reference to minute 1466(a) (pp. 763/4)/4/60, the Surveyor reported that detailed plans of the four flats and five garages and the means of access thereto at St. Mark's Close had been submitted and that the Divisional Planning Officer had stated that the plans could be approved as complying with the decision of the Minister of Housing and Local Government in this matter.

Resolved to recommend that the above plans be approved.

1585. DEPOSITED PLANS - PARTIALLY EXEMPT BUILDINGS:

The Surveyor submitted the following plans for consideration:-

Town Planning and Parks Committee - 9th May, 1960.

<u>Plan No.</u>	<u>Description and location</u>	<u>Reference to decision below</u>
10853	Garage 30, Knoll Drive.	Para. (1)
10854	Garage 49, Mansfield Avenue.	Paras. (1) & (2)
10860	Garage 20, Alverstone Avenue.	Para. (1)
10863	Garage 50, Alverstone Avenue.	Para. (1)
10865	Garage 37, Osidge Lane.	Para. (1)
10866	Garage 47, Rushdene Avenue.	Para. (1)
10868	Garage 16, Monks Avenue.	Para. (1)
10869	Garage 22, Lincoln Avenue.	Para. (1)

Resolved to recommend

(1) that the above plans be passed under the Building Byelaws; and

(2) that in the case of plan No. 10854 approval be given under Section 55 of the Public Health Act, 1936, to the closing of the secondary means of access to the premises, subject to the occupier bringing the dustbin to the front of the premises for the refuse collectors, and to no liability being attached to the Council for any damage caused by their employees engaged on Council business when passing through the premises.

1586. TOWN PLANNING - USE ZONING:

(a) Plan No. 5234 - Use of garages on land at the rear of Clockhouse Parade, East Barnet Road:

With reference to minute 573(e)(i) (p.290)/9/59, the Clerk submitted a letter dated 21st April, 1960, from the Minister of Housing and Local Government stating that the Minister had decided to dismiss the Appeal in this case.

(b) Plan No. 5939(amended) - Use of 40, Brookhill Road:

The Surveyor reminded the Committee that in June, 1949, after an appeal to the Minister of Housing and Local Government, consent under the Town and Country Planning (General Development) Order, 1948, was granted, subject to certain conditions, to the use of the garage at 40, Brookhill Road for the purpose of motor repairs and that the above consent, which was limited to a period expiring on 31st December, 1952, had been renewed from time to time subject to the same conditions, and the current period would expire on the 31st March, 1964.

The Surveyor stated that, following receipt of a complaint as to the extent of the use at the garage, hours of working, etc., the premises had been inspected and a number of contraventions of the conditions of the consent had been noted and it had also been observed that a garden shed had been erected at the rear of the garage and was being used as an office.

The Surveyor (i) submitted a letter from the occupier stating that the shed had been erected for domestic uses and that, although he had used the shed in connection with his business for about three days, the building would not continue to be used in connection with his business, and (ii) reported that subsequent inspection of the premises had revealed that the shed was not being used in connection with the business.

The Surveyor stated that the occupier's attention had been drawn to the following contraventions of the planning permission -

Town Planning and Parks Committee - 9th May, 1960.

- (a) that advertisements were being displayed on the premises;
- (b) that more than one person was employed on the premises; and
- (c) that additional power-operated machinery, i.e. a lathe and drilling machine had been installed without consent.

The Surveyor further stated that it was understood that some acetylene welding, repairing of car bodies and paint spraying were being carried on at the premises and that the occupier, on being advised that it would be necessary to obtain planning consent if he wished to operate on a whole-time basis and to carry on the above uses, had submitted an application for the use of the garage on a whole time basis for motor repairs and had stated that he had moved all advertisements from the premises but wished to employ one person and to retain the small lathe, $\frac{1}{4}$ h.p. motor, and had removed the drilling machine.

The Surveyor reported that the above application had not yet been submitted to the Divisional Planning Officer for consideration and he reminded the Committee that the Divisional Planning Officer, on considering the original application, whilst not disagreeing with the Council's decision to refuse planning consent, had expressed the view that, as the premises were situated in a part of Brookhill Road which comprised so much mixed development, no objection could be made, provided there was no outward indication of the use.

The Surveyor stated that the area in which the site was situated was allocated in the County Development Plan for business purposes and that the Committee should consider (i) the granting of planning consent subject to certain conditions, or (ii) the taking of enforcement action to secure adherence to the conditions of the existing consent.

Resolved to recommend that, subject to the Divisional Planning Officer having no fundamental objection, consent under the Town and Country Planning Act, 1947, be granted, subject, in order to preserve the amenities of the area, to the conditions -

- (i) that no advertisements be displayed on the premises;
- (ii) that not more than two persons, including the applicant, be employed at the premises;
- (iii) that no power operated machinery, other than a compressor (1 h.p.), grinder (one-sixth h.p.) and 1 lathe ($\frac{1}{4}$ h.p.), be installed or operated without the prior consent in writing of the Local Planning Authority;
- (iv) that the hours of work be limited to 8 a.m. to 6 p.m. from Monday to Friday (inclusive) and 12 noon on Saturday and that no work be undertaken on Sundays or Bank holidays;
- (v) that no nuisance be caused to the occupiers of adjoining properties by reason of the emission of noise, vibration, smell, smoke, fumes, soot, ash dust or grit;
- (vi) that the consent hereby granted be limited to a period expiring 31st March, 1964; and
- (vii) that the use hereby permitted be discontinued immediately thereafter and the premises reinstated to the use for which they were designed i.e. a dwelling house and garage attached thereto.

(c) Plan No. 7564 - Use of building in yard of "Warwick Hotel", Victoria Road - continuation of use:

The Surveyor reminded the Committee that the Council in March, 1957, granted consent, subject to certain conditions, to the use of an existing building in the yard of the "Warwick Hotel", Victoria Road, as a marine store and he submitted an application for approval to the continuation of the use.

The Surveyor reported that no complaints had been received in respect of the use of the building as a marine store and that the Divisional Planning Officer had indicated verbally that he had no objection to the continuation of the use.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be granted to the continuation of the use of a building in the yard of the "Warwick Hotel", Victoria Road, New Barnet, as a marine store, subject, in order to safeguard the residential amenities of the area, to the conditions -

- (1) that no nuisance or annoyance be caused to occupiers of adjoining premises by reason of the emission of noise, smell, soot, smoke, fumes, ash, dust or grit;
- (2) that the use be limited to a period expiring on 31st May, 1961; and
- (3) that the use be discontinued at the expiration of this period and the premises reinstated to their former condition.

(d) Plan No. 10449 - Change of use - Railway land at rear of Netherlands Road:

With reference to minute 670(b) (pp.351/2)/10/59, the Surveyor reported that the application by the British Transport Commission for permission to develop land at Netherlands Road had been informally discussed at the meeting of the Planning Consultative Sub-Committee held on the 11th February, 1960, when it was agreed that an application providing for -

- (i) the density of the proposed development to be similar to that of the existing development on the east side of Netherlands Road;
- (ii) vehicular access and pedestrian access to the site to be provided from Netherlands Road;
- (iii) any access to Longmore Avenue to be for the use of pedestrians only; and
- (iv) displaced allotment holders to be provided, as far as possible, with alternative allotment sites on the land, or on railway land at York Road;

would be acceptable to the Local Planning Authority and this Council and could be referred to the Minister of Housing and Local Government in accordance with the provisions of the Town and Country Planning (Development Plans) Direction, 1954.

The Surveyor reported that an application had now been received from the British Transport Commission for approval to proposals to develop the land by -

Town Planning and Parks Committee - 9th May, 1960.

- (i) the erection of 52 houses, each containing five habitable rooms on the area of land coloured blue on the plan now submitted;
- (ii) the use as private allotments of an area of land coloured green on the plan now submitted;
- (iii) the provision of a cul-de-sac (not exceeding 650 ft. in length) connecting with Netherlands Road for vehicular and pedestrian use; and
- (iv) a new footway for pedestrian use between the above cul-de-sac and Longmore Avenue.

The Surveyor stated that the width, design, and form of construction of the cul-de-sac and footway would be agreed with the Council and that the density of the proposed development of the areas of land coloured blue and green on the plan was about 28.7 persons per acre (calculated on the basis of 0.7 persons per room) whereas the density of the existing development on the east side of Netherlands Road was just over 27 persons per acre (calculated on the basis of 0.7 persons per room).

The Surveyor submitted a letter dated 29th April, 1960, from the Estate and Rating Surveyor, British Railways, stating that, so far as the existing allotment holders are concerned, alternative plots could be offered to them on the green land or, alternatively on land on the east side of York Road approximately opposite Richmond Road.

The Surveyor reported that the Divisional Planning Officer had verbally agreed that the application could be referred to the Minister of Housing and Local Government in accordance with the provisions of the Town and Country Planning (Development Plans) Direction, 1954, and, failing any Direction by him, granted planning permission subject to the usual conditions relating to an outline application.

Resolved to recommend

(1) that the Local Planning Authority be recommended to refer to the Minister of Housing and Local Government, in accordance with the provisions of the Town and Country Planning (Development Plans) Direction, 1954, the outline application now submitted for the development of land at Netherlands Road (Plan No. 10449); and

(2) that, subject to the concurrence of the Local Planning Authority and failing any Direction by the Minister of Housing and Local Government, permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted, subject, in order to ensure the proper development of the site, to the condition that detailed plans showing the proposed siting, design, external appearance and means of access shall be approved by the Local Planning Authority before any development is commenced.

(e) Plan No. 10523 - Four flats and four garages at No. 20, Gloucester Road:

The Surveyor reminded the Committee that the Council in March, 1960 (minute No. 1326(d) (p.667)) gave consideration to an informal proposal for development at No. 20, Gloucester Road by the erection of four flats and four garages and recommended that the applicants be advised that favourable consideration would be given to formal proposals which provided for (i) the omission of the two-bedroom and two kitchen windows from the eastern elevation and their re-positioning on the front or rear elevation as may be necessary; and (ii) the reduction in number of the six garages proposed to four garages.

The Surveyor reported that the applicants had now submitted detailed plans for approval in accordance with an outline planning permission given in November, 1959 (minute No. 797(g) (p.402)) and he stated that the applicants had made provision for four garages as recommended by the Council and had asked the Council to reconsider the matter of the windows on the flank elevation. The applicants have omitted the bedroom windows on the flank wall but have suggested that the secondary window to the kitchen might be retained as, to omit this window would mean re-design of the kitchen and resiting of the sink unit, which would necessitate external waste pipes etc., instead of internal pipes as envisaged at present.

The Surveyor stated that the Divisional Planning Officer was of the opinion that the secondary window to the kitchen should be omitted but he (the Surveyor) pointed out that the omission of the secondary window to the kitchen would necessitate the provision of exposed waste pipes etc., which might be unsightly.

Resolved to recommend that the above plan, as now submitted, be approved.

(f) Plan No. 10643 - Erection of one detached house and garage at "The Priory", Monken Hadley (outline application):

With reference to minute 1328 (pp.671/2)/3/60, the Surveyor reminded the Committee that the Council in March decided not to make a Building Preservation Order under Section 29 of the Town and Country Planning Act, 1947, in respect of "The Priory", Monken Hadley, and that notice of intention to demolish the building had been reported to the Ministry of Housing and Local Government but the Ministry had not, within the statutory period of two months, taken any action in the matter.

The Surveyor submitted an outline application for approval to proposals for the erection of one detached house and garage on the site now occupied by "The Priory" and outbuildings and he stated that the Divisional Planning Officer had agreed verbally that planning consent should be granted.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject to the approval by the Local Planning Authority, before any development is commenced, of detailed plans showing the proposed siting, design, external appearance and means of access.

(g) Plan No. 10717 - Land at the rear of Nos. 157-181(odd) Brunswick Park Road (Brunswick Park Road Allotment Site):

With reference to minute No. 1466(f) (p.767)/4/60, the Clerk reported that the applicants in this matter had indicated to the Ministry of Housing and Local Government that they wished to appeal against the Council's refusal decision.

(h) Plan No. 10728 - Six houses and garages at 32, Abbots Road (outline application):

The Surveyor reminded the Committee that the Council in April (minute 1476(g) (p.767)) refused consent for the development of the site of 32, Abbots Road by the erection of 12 flats and garages for the reason that the density of the proposed development exceeded the density proposals of the County Development Plan, and he submitted an outline application for approval to proposals for the development of the site by the erection of six houses and garages and stated that the Divisional Planning Officer had indicated verbally that consent should be granted, subject to certain conditions.

Town Planning and Parks Committee - 9th May, 1960.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject, in order to safeguard the residential amenities of the area, to the conditions -

- (i) that the approval of the Local Planning Authority be obtained to the siting, design, external appearance and means of access before any development is commenced; and
 - (ii) that the dwellings be erected as three pairs of semi-detached houses.
- (i) Plan No. 10775 - Use of 48a, East Barnet Road for storage purposes:

The Surveyor submitted an application for approval to proposals to the use of 48a, East Barnet Road for storage purposes and he reported that the premises consisted of residential accommodation over the shop No. 48, East Barnet Road but were separate therefrom.

The Surveyor stated that the Council in July, 1958, granted planning consent to the use of No. 48a, East Barnet Road for storage purposes ancillary to the retail shopping use of the ground floor shop and in May, 1959, made a Closing Order in respect thereof but decided that there would be no objection to the use of the premises for storage purposes.

The Surveyor further reported that the Divisional Planning Officer had stated that there was a fundamental objection to the introduction of a storage user into a shopping area like East Barnet Road.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reasons that the introduction of a storage user into the shopping area of East Barnet Road would detract from, and be incompatible with, the shopping area.

- (j) Plan No. 10809(amended) - Four flats and four garages at 81, Park Road (outline application):

The Surveyor reminded the Committee that the Council in April (minute 1467(n) (pp.770/1)) refused permission in respect of an application for approval to develop a site at the rear of 81, Park Road by the erection of four flats and four garages for the reason that the density of the proposed development would exceed the density proposals of the County Development Plan and decided to inform the applicant that more favourable consideration would be given to the proposals if the frontage of the plot was increased.

The Surveyor stated that the application had now been resubmitted showing an increase of 20 feet in the frontage to 90 feet and the density of the proposed development would be 28 persons per acre in an area allocated in the County Development Plan at a density of 24 persons per acre whereas the density of the development proposed in the original application was 39.9 persons per acre.

The Surveyor stated that the Divisional Planning Officer had indicated, verbally, that planning consent might be granted.

Resolved to recommend that, subject to the Divisional Planning Officer having no fundamental objection, permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be granted subject, in order to safeguard the residential amenities of the district to the conditions -

- (i) that detailed plans showing the proposed siting, design, external appearance and means of access be approved by the Local Planning Authority before any development is commenced; and
 - (ii) that a boundary wall or fence be erected and kept in existence to the satisfaction of the Local Planning Authority, on the boundary between the land forming the site of the above proposed development and the adjoining land forming part of the curtilage of No. 81, Park Road, New Barnet, as the said boundary is shown on the plan attached to the application.
- (k) Plan No. 10828 - Four flats and seven garages at 207/209, Chase Side (outline application):

The Surveyor submitted an outline application for approval to proposals to erect a block of four flats (each containing three habitable rooms) and seven garages on a site at 207/209, Chase Side, which site is situated in an area in which most of the houses are of the detached type, and he reported -

- (i) that the site comprised 0.27 of an acre and the density of the proposed development would be 30 persons per acre (calculated on the basis of 0.7 persons per room) in an area allocated in the County Development Plan at 28 persons per acre;
- (ii) that the applicants proposed to site the garages at the rear of the site and the concrete run-in thereto would utilise almost the whole of the garden space; and
- (iii) that the Divisional Planning Officer was of the opinion that it was of "fundamental" importance that planning permission be refused.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons

- (i) that the proposed development is not in character with the adjoining properties, which are detached houses with integral garages;
 - (ii) that garage provision is excessive and is prejudicial to the amenities of the area; and
 - (iii) that no provision is made for garden and drying space for the flats.
- (l) Plan No. 10834 - Block of six flats and garages at 2A, Great North Road (outline application):

The Surveyor submitted an outline application for approval to proposals to develop land at 2A, Great North Road by the erection of a block of six flats (in three storeys) and garages, and he reported -

- (i) that the site had a frontage of about 70 feet and a depth of about 160 feet;
- (ii) that each flat would contain three habitable rooms and would give rise to a density of 34 persons per acre (calculated on the basis of 0.7 persons per room) whereas the area in which the site was situated was allocated in the County Development Plan for development at a density of 19 persons per acre; and

Town Planning and Parks Committee - 9th May, 1960.

- (iii) that it was considered that the erection of a three storey building on a frontage of 70 feet would be out of character with the adjoining development and the Divisional Planning Officer had agreed that permission should be refused.

Resolved to recommend that permission under Article 5(2) of the Town and Country Planning General Development Order, 1950, be refused for the reasons -

- (i) that the density of the proposed development is in excess of the County Development Plan proposals for the area; and
- (ii) that the type of development proposed, i.e. three storeys, is not in character with the adjoining development which consists mainly of two storey houses.
- (n) Plan No. 10846 - Use of lock-up garages at Plantagenet Road for retail business purposes:

The Surveyor submitted an application for approval to proposals for the use of four of thirteen existing lock-up garages at Plantagenet Road for the retail sale of new motor car accessories and storage in connection therewith and he reported (i) that the remaining nine garages would continue to be used as lock-up garages, and (ii) that the area was allocated in the County Development Plan as a business area and it was considered that the proposed use of the garages was not suitable to the area.

The Surveyor further reported that the Divisional Planning Officer had agreed that consent should not be granted.

Resolved to recommend that consent under the Town and Country Planning Act, 1947, be refused for the reason that the proposed development is contrary to the proposals of the County Development Plan which allocates the area in which the site is situated for business purposes and not retail shopping and storage in connection therewith.

1587. PLANNING APPLICATIONS AWAITING OBSERVATIONS OF THE LOCAL PLANNING AUTHORITY:

The Surveyor submitted a list of applications which had been received since the last meeting of the Committee and submitted to the Divisional Planning Officer for his recommendations, but on which, at the date of the meeting, no observations had been received.

1588. EAST BARNET (BOHUN LODGE NO.1) TREE PRESERVATION ORDER, 1957:

The Clerk submitted a letter dated 29th April, 1960, from the owner of No. 87, Mansfield Avenue applying for permission to remove from his back garden trees Nos. T.8 and T.9 (which trees are included in the East Barnet (Bohun Lodge No.1) Tree Preservation Order, 1957) as tree No. T.9 was dead and tree T.8 was too big for his small back garden which he wished to cultivate fully.

The Surveyor reported that the Council's Parks Superintendent had inspected the trees and had reported that tree No. T.9 was dead and tree No. T.8 had a badly damaged trunk and was dying.

Resolved to recommend that consent be given to the removal of trees Nos. T.8 and T.9.

1589. TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) REGULATIONS, 1960:

Plan No. 10817(Ad) - Advertisement hoarding at 15, East Barnet Road:

The Surveyor submitted an application for approval to proposals to erect an advertisement hoarding (7 feet wide and 10 feet high) at No. 15, East Barnet Road and he reported thereon.

The Surveyor reported that the County Planning Officer had recommended that the application should be refused.

Resolved to recommend that consent under the Town and Country Planning (Control of Advertisements) Regulations, 1960, be refused for the reasons that the Town Advertisement Scheme for the East Barnet Urban District does not include the use of the proposed site for advertisement display, or even as an alternative site for any signs suggested for removal from the vicinity.

1590. DEVELOPMENT IN LEICESTER ROAD:

The Clerk submitted a petition dated 29th March, bearing the signatures of Mr. T. Earl of 37, Leicester Road, New Barnet, and 102 other residents of Leicester Road, Plantagenet Road, Station Road and Warwick Road objecting to the proposed light industry commencing at No. 28, Leicester Road, and stating that a paint business already exists at the premises and that cellulose paint is stored and mixed at the premises, which should not be permitted in residential areas as it is injurious to health and contaminates food.

The petitioners also object to (a) lack of control over traffic using Leicester Road in conjunction with the industries; (b) lack of supervision over working hours and Sunday work; (c) noise nuisance; (d) filth, smells and general untidiness associated with the factories; and (e) bad language of employees at the factories.

The petitioners suggest (i) that no more back garden industry be permitted; (ii) that existing light industries be rehoused at an early date; (iii) that the factory owners be told to clear up their yards; (iv) that all noise nuisance be abated; (v) that cars belonging to employees of the factories should be cleared off the road as they cause danger and obstruction; and (vi) that all working hours should be strictly controlled.

The petitioners request that an authorised person inspect the whole area as soon as possible.

The Clerk reported that this matter was also considered by the General Purposes Committee at their last meeting when the Chief Public Health Inspector submitted a letter of complaint from Mrs. Earl of 37, Leicester Road, New Barnet and stated that he had inspected this area several times but that none of the matters of which complaint was made could be dealt with under the provisions of the Public Health Act, 1936, as they were not "nuisances" within the meaning of the Act, but that he would keep the area under observation.

Resolved to recommend that the petitioners be informed with regard to their above-mentioned suggestions -

- (i) that each application for planning permission must be dealt with on its merits;
- (ii) that the requiring of the discontinuance of the present light industrial uses in the area by orders under Section 26 of the Town and Country Planning Act, 1947, is impracticable in view of the compensation which would thereupon become payable;

Town Planning and Parks Committee - 9th May, 1960.

- (iii) that the condition of the yards and the alleged noise nuisance are not "nuisances" within the meaning of the Public Health Act, 1936, but the area will be kept under observation;
- (iv) that the alleged obstruction of the highway by motor vehicles is a matter for the Police; and
- (v) that the Council have no power to control the hours of working at the premises.

1591.

NATIONAL HOUSING AND TOWN PLANNING COUNCIL:

(a) Conference and Exhibition:

The Clerk submitted an invitation from the National Housing and Town Planning Council for this Council to appoint representatives (one member and one officer from the housing side and one member and one officer from the planning side) to attend the Diamond Jubilee Conference and Exhibition to be held at Brighton from 25th to 27th October, 1960, and he reported that the Housing Committee at their meeting on the 2nd May, 1960, decided to recommend the appointment of Councillor Clarke and the Surveyor to attend the Conference.

Resolved to recommend that the Clerk of the Council, together with representatives appointed by the Housing Committee, represent the Council at this Conference.

(b) Regional Conference:

The Clerk submitted an invitation from the National Housing and Town Planning Council for this Council to appoint representatives (one member and one officer from the housing side and one member and one officer from the planning side) to attend the London and South-Eastern Joint Regional Conference to be held in St. Pancras Town Hall, London, N.W.1. on 16th June, 1960, and he reported that the Housing Committee at their meeting on 2nd May, 1960, decided to recommend the appointment of the Surveyor and the Housing Manager to attend the Conference.

Resolved to recommend that, so far as this Committee is concerned, no representatives be appointed to attend the Conference.

(c) Diamond Jubilee Trust Fund:

The Clerk submitted a letter from the National Housing and Town Planning Council stating (i) that 1960 is the sixtieth anniversary of the founding of the National Housing Reform Council, which later became the National Housing and Town Planning Council, and that it is intended to commemorate the occasion by the foundation of a Trust Fund, the full purpose of which cannot be determined until the amount of money available is known, but that it has been decided that the income shall be applied to the encouragement of improved techniques, education and training, and the recognition of outstanding achievements in the allied sphere of housing and town and country planning; and (ii) that it is only possible to establish the proposed Trust Fund through the medium of a special appeal, and that the National Executive Committee therefore earnestly hope that member authorities of such Council will be agreeably disposed to support the Jubilee Trust Fund for the practical furtherance of the Council's objects.

The Clerk reported that the Housing Committee at their meeting on 2nd May, 1960, decided to recommend that no action be taken in this matter.

Resolved to recommend that no action be taken in this matter.

1592. REPORTS OF OFFICERS TO COMMITTEES:

The Clerk reported that the Council at their last meeting decided that all Committees should consider a recommendation by S. J. Noel-Brown & Co. Ltd. that minor matters should be omitted from written reports to Committees.

Resolved to recommend that, in future, items relating to (i) acceptances by Clubs of offers of seasonal lettings of football pitches, cricket pitches and tennis courts, and (ii) casual lettings of football pitches, cricket pitches and tennis courts, be omitted from the written reports of the Surveyor to this Committee.

1593. VICTORIA RECREATION GROUND - FUN FAIR:

The Surveyor submitted a letter from Mr. John Biddall, Amusement Caterer, applying for permission to use part of either Oak Hill Park or Victoria Recreation Ground for the purpose of holding a Fun Fair from 17th to 25th June, 1960.

Resolved to recommend that Mr. John Biddall of 64, Constantine Road, Hampstead, N.W.3. be granted the use of part of the Victoria Recreation Ground from 17th to 25th June, 1960 (both dates inclusive) for the purposes of holding a Fun Fair, subject to the same terms and conditions (including the payment of the sum of £175 to the Council) upon which he was granted facilities to hold a Fun Fair in Victoria Recreation Ground in 1959. (Minute 237 (p.125)/6/59).

1594. TENNIS COURTS - SEASONAL HIRE:

(i) The Surveyor reported that all Clubs had accepted the Council's offers of the use of tennis courts during the 1960 season.

(ii) The Surveyor reported that, on receipt of an application from the New Barnet Methodist Youth Club, facilities had been granted to the Club for the use of two hard tennis courts at Victoria Recreation Ground on each Thursday from 7 p.m. to 9 p.m. during the present season, 5th May to 22nd September, at a rental in accordance with the Council's scale of charges for seasonal lettings.

Councillor Patrick disclosed his pecuniary interest in this matter and took no part in the consideration thereof.

Resolved to recommend that the action taken be approved.

1595. FOOTBALL PITCHES - HIRE:

The Surveyor submitted applications for the use of football pitches in the Council's open spaces during the 1960/61 season.

Councillor Patrick disclosed his pecuniary interest in connection with the application from the New Barnet Methodist Youth Club and took no part in the consideration thereof.

Resolved to recommend

(1) that the pitches be allocated as follows for the 1960/61 season:-

Town Planning and Parks Committee - 9th May, 1960.

<u>Club</u>	<u>Use</u>	<u>Charge</u>
<u>King George's Field</u>		
1st New Barnet Company The Boys' Brigade	Each Saturday	£5. 0. 0d.
2nd New Barnet Company The Boys' Brigade	Alternate Saturdays	£2. 10s. 0d.
3rd New Barnet Company The Boys' Brigade	Alternate Saturdays	£2. 10s. 0d.
Hertfordshire County Council (Monken Hadley C. of E. J.M.I. School)	Alternate Saturday mornings.	£2. 10s. 0d.
<u>Victoria Recreation Ground</u>		
1st East Barnet Company The Boys' Brigade	Each Saturday	£5. 0s. 0d.
1st New Barnet Company The Boys' Brigade	Alternate Saturdays	£2. 10s. 0d.
No. 1374 (East Barnet) Squadron, Air Training Corps.	Alternative Sundays	£2. 10s. 0d.
New Barnet Methodist Youth Club	Alternate Saturdays	£2. 10s. 0d.
<u>Oak Hill Park</u>		
Crusaders Football Club	Pitch No. 1 Alternate Saturdays	£8. 0s. 0d.
Monkfrith Football Club	Pitch No. 1 Alternate Saturdays	£8. 0s. 0d.
Highwood Athletic Sports and Social Club	Pitch No. 2 Alternate Saturdays	£8. 0s. 0d.
Palmers Green Athletic Club	Pitch No. 2 Alternate Saturdays	£8. 0s. 0d.
East Barnet Football Club	Pitch No. 3 Each Saturday	£16. 0s. 0d.
Oak Hill Rovers Football Club	Pitch No. 4 Each Saturday	£16. 0s. 0d.
Barnet Wanderers Football Club	Pitch No. 5 Alternate Saturdays	£8. 0s. 0d.
Crusaders Football Club	Pitch No. 5 Alternate Saturdays	£8. 0s. 0d.
Hertfordshire County Council (Church Hill Junior School)	Pitch No. 6 (small size) Each Monday and Wednesday afternoons.	£10. 0s. 0d.

Town Planning and Parks Committee - 9th May, 1960.

<u>Club</u>	<u>Use</u>	<u>Charge</u>
<u>New Southgate Recreation Ground</u>		
Brunswick Park Football Club	Alternate Saturdays	£8. 0s. 0d.
Friern Barnet Football Club	Alternate Saturdays	£8. 0s. 0d.
Hertfordshire County Council (Brunswick Park Primary School).	Small size pitch, each Monday and Wednesday afternoons.	£10. 0s. 0d.

(2) that the Monkfrith Football Club be informed that the Council are unable to grant them the use of an additional pitch in Oak Hill Park;

(3) that the Highwood Athletic Sports and Social Club be informed that the Council are unable to grant them the use of additional facilities in Oak Hill Park; and

(4) that the East Barnet Old Grammarians Football Club and The Albanian Association be informed that the Council regret they are unable to let to them the use of football pitches during the 1960/61 season,

1596. TUDOR SPORTS GROUND:

(a) Provision of new car park and footpath:

The Surveyor reported on the progress of works for the provision of a new car park and footpath at Tudor Sports Ground.

(b) Use of new car park:

The Surveyor submitted an application from a resident of Hadley Road asking the Council for permission to park a small car and a small van in the new car park at Tudor Sports Ground, during hours of darkness.

The Surveyor and the Clerk reported on the matter.

Resolved to recommend that the Council do not accede to the above request.

(c) Golf Clubhouse:

The Surveyor reported on the progress of works for the erection of the golf clubhouse at Tudor Sports Ground and he stated that a certificate in the sum of £630 had been issued in favour of the contractors.

1597. PARK WALK - PROVISION OF CONCRETE TROUGH TO PYMMES BROOK NEAR NORTHFIELD ROAD:

With reference to minute No. 676 (p.357)/10/59, the Surveyor submitted a list of six fixed price tenders which had been received in respect of the construction of a concrete trough to Pymmes Brook adjoining Northfield Road and the grading of the bank next to the public convenience at Northfield Road and he reported that the Chairman (Councillor Clarke) had authorised the acceptance of the lowest tender in the sum of £2,445. 4s. 4d. submitted by Sullivan Construction Company Limited, subject to satisfactory references being provided and subject to receipt of loan sanction from the Ministry of Housing and Local Government.

Resolved to recommend

- (1) that the action taken be approved;
- (2) that application be made to the Ministry of Housing and Local Government for consent to the raising of a loan of the sum of £2,555, such sum being made up as follows:-

	£.	s.	d.
Tender	2,445	4	4
Clerk of Works	80	0	0
Legal fees and advertising	15	0	0
Loan fees	14	15	8
	<u>£2,555</u>	<u>0</u>	<u>0</u>

and the Finance Committee be asked to raise the necessary money as and when the Minister's consent to loan is received.

1598. OAK HILL PARK:

The Surveyor reported that it had been suggested that a children's slide might be provided in the playground at Oak Hill Park and he stated that the cost of supply and fixing of an all metal slide would be about £145.

Resolved to recommend that a metal slide be provided in the children's playground at Oak Hill Park.

1599. NEW SOUTHGATE RECREATION GROUND:

The Surveyor reported that the improvement works at the public conveniences in the pavilion at New Southgate Recreation Ground were now almost completed and that certificates to the value of £1,019 had been issued in favour of the contractors.

1600. NATIONAL PLAYING FIELDS ASSOCIATION:

The Clerk submitted notice from the National Playing Fields Association that the Association's 27th Annual General Meeting would be held in London on 27th May, 1960.

Resolved to recommend that Councillor Clarke be appointed the Council's representative at the meeting.

1601. BOHUN LODGE ESTATE - SCOUT HEADQUARTERS:

The Clerk reported that the Chairman of the Council had received a letter from a resident in Vernon Crescent and that he (the Clerk) had received four letters from residents in Vernon Crescent objecting to the hut which had been erected on land in the open space at Bohun Lodge which the Council had decided to lease to the 3rd Cockfosters Scout Group and to the chain link-fence on concrete posts 8 ft. in height which had been erected around the land.

The Clerk reported that the hut to which the complainants referred was a temporary building which had been erected for use in connection with the construction of the permanent Scout Headquarters, which building would be in line with the western side of the lock-up garages, and that he had informed each of the complainants accordingly. He also reminded the Committee that the erection of the fence was approved by the Council in March, 1960 (minute 1343 (pp.678/9)).

The Surveyor also reported on this matter.

Resolved to recommend that the action taken be approved.

1602. ALLEGED DAMAGE BY TREE TO NO. 64, NORFOLK ROAD, NEW BARNET:

The Clerk reported upon correspondence he had had with the Council's Insurers with regard to alleged damage to No. 64, Norfolk Road, New Barnet, by roots of either an elm tree or an oak tree growing in King George's Field.

The Clerk reported that the owner of No. 64, Norfolk Road was seeking to recover damages from the Surveyors who advised him before he purchased the property and that it was alleged (inter alia) that the Surveyors should have pointed out the damaging effects which the oak tree had upon the premises and that the Surveyors were contending that if, since the discovery of the true position, the tree has caused further deterioration, they should not be held responsible. The Clerk further reported that the owner, through his Solicitors, had stated that, if this contention is successful and the amount of the damages are as a result reduced, he will seek to recover the difference from the Council.

The house has been inspected by three surveyors acting for the Council's Insurers, the owner and a group of Lloyd's Underwriters acting for the Surveyors who carried out the original survey for the owner before he purchased the house, and the Council's Insurers' Surveyors have reported with regard to cracks in the house and have expressed the opinion that the settlements in the house are attributable to roots from trees on Council owned land.

The owner's solicitors have indicated that their client is prepared to withdraw the present proceedings and make no claim against the Council if he receives £1,250 in respect of the cost of repairs to his house and costs of approximately £250, and that the surveyors who made the original survey of the property have offered to pay the sum of £1,000 in settlement. The solicitors have suggested, in order to avoid litigation, that the Council should contribute £500 towards the settlement of the claim.

The Clerk submitted a letter dated 4th May from the Council's Insurers stating that they were inclined to the view that it would pay the Council to undertake to remove the trees in question, and at the same time, to allow them to effect settlement on the best possible terms up to £500.

The Insurers state, however, that the Council's insurance cover for cases of this kind is limited to £250 in respect of any one claim with a £5 excess, so that if it eventually became necessary to agree a settlement for £500 then the Council would be called upon to pay £255.

The Treasurer reported that the Council's cover had now been increased to £500 maximum in respect of any one claim but that the present claim was not covered by the new policy.

The Surveyor reported upon the trees concerned and upon other trees in their proximity.

Resolved to recommend

(1) that authority be given for the Council's Insurers to effect settlement of the claim against the Council on the best possible terms up to £500 but that, in the first instance, the Council's Insurers be requested to endeavour to settle the claim by offering the sum of £250;

(2) that the oak tree and elm tree referred to in the above claim be removed; and

(3) that consideration of the removal of further trees be deferred until October, 1960.

1603. DAMAGE TO AND ACCIDENTS INVOLVING COUNCIL PROPERTY:

The Surveyor reported (a) that a car broke down part of the fencing of the New Southgate Recreation Ground in Oakleigh Road on 4th April, and (b) that, during the Easter Holiday period, wooden gates at Northfield Road open space were damaged and one gate stolen.

The Surveyor further reported that details of the above incidents had been passed to the Council's Treasurer with a view to recovery of the cost of repairs or replacement.

1604. GOVERNMENT DEPARTMENTAL CIRCULAR:

The Clerk submitted circular 27/60 from the Ministry of Housing and Local Government enclosing a copy of the Town and Country Planning (Control of Advertisements) Regulations, 1960, which regulations are a consolidation, without any amendment of substance, of the Town and Country Planning (Control of Advertisements) Regulations, 1948 (as amended).

1605. CHAIRMAN OF THE COMMITTEE:

Councillor Clarke, the Chairman of the Committee, expressed his appreciation of the co-operation he had received during the year from the Committee and Officers, and the Committee thanked Councillor Clarke for the services given by him as Chairman of the Committee during the past year.

Signed at the next meeting of the
Committee held on the 13th
June, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

FINANCE COMMITTEE

Tuesday, 10th May, 1960.

PRESENT: Chairman of the Council (Councillor R. B. Lewis, J.P.);
Councillor C. Jordan in the Chair;
Councillors Blankley, Gunning, Head, Hider, Ken Lewis
and Willis.

1606. MINUTES:

The minutes of the meeting of the Committee held on the 12th April, 1960, were signed by the Chairman as a correct record of the proceedings.

1607. APOLOGY FOR NON-ATTENDANCE:

An apology for non-attendance was submitted from Councillor Seagroatt.

1608. CHAIRMAN OF THE COMMITTEE:

The Chairman of the Committee (Councillor Jordan) stated that, owing to another engagement, it would be necessary for him to leave the meeting early and that, as he was retiring from membership of the Council, he wished to thank the Committee and the Officers for the co-operation and support he had received from them during his chairmanship of the Committee over a number of years, and the members of the Committee expressed their appreciation of the services rendered by him.

Councillor Jordan then retired from the meeting.

COUNCILLOR S. HEAD (VICE-CHAIRMAN) IN THE CHAIR.

1609. ACCOUNTS:

In accordance with Financial Regulation 7, lists of accounts totalling the following amounts were submitted and examined:

	£	s.	d.
Accounts already paid	33,578.	1.	8.
Accounts to be paid	41,352.	9.	4.

Resolved

(1) That the accounts included in the above-mentioned lists be approved; and

(2) To recommend that those accounts not already paid in accordance with Financial Regulation 7(b) be paid.

1610. HOUSING ESTATES - ARREARS:

(a) General:

The Treasurer submitted the following statement of arrears in respect of Council house rents:

Finance Committee - 10th May, 1960

<u>Rent month ended</u>	<u>Number of cases</u>	<u>Arrears</u> £	<u>Percentage of arrears</u> <u>to annual debit</u>
25th April, 1960	150	443	0.28
20th April, 1959	200	646	0.43

(b) No. 1, Arundel Road:

With reference to minute 1487(b)(p.776)/4/60, the Treasurer reported that the arrears of rent due from the former tenant of the above dwelling (Mr. J.C. Delieu) amounted to £24. 19. 4d. and as to information which had been received from such person's doctor as to his state of health.

Resolved to recommend that, in view of the report submitted, the above-mentioned sum of £24. 19. 4d. be written off as irrecoverable.

(c) Distress for rent:

The Treasurer reported as to the arrears of rent due from the tenants of the under-mentioned Council dwellings:-

160A, Brunswick Park Road
19, Grove Road
48, Northfield Road

Resolved that, in the event of the arrears of rent in the above-mentioned cases not being paid by Saturday, 14th May, 1960, the Bailiff be authorised, in accordance with minute 1351(d)(p.681)/3/60, to distrain the goods and chattels in and upon the above-mentioned dwellings and to proceed thereon for the recovery of the arrears and rent due.

1611. SHOP NO. 9, MOUNT PARADE - RENT:

The Treasurer reported that the rent due on the 25th March, 1960, from the lessee of the above-mentioned shop had not been paid.

Resolved to recommend that proceedings be instituted for the recovery of the sum due and that the Clerk of the Council be, and is hereby authorised, to institute such proceedings on behalf of the Council.

1612. CASH:

(a) Bank pass book - Cashiers' records:

The Treasurer reported that the above-mentioned books had been examined and found to be correct.

(b) Cash book balances:

The Treasurer submitted a statement showing the cash book balances as at 30th April, 1960.

1613. LOANS:

(a) Mortgage loans pool:

The Treasurer submitted the following particulars regarding the mortgage loans pool:-

Finance Committee - 10th May, 1960.

<u>Loan consents received</u>	£
To 31st March, 1960	2,031,492
Since received -	
No. 405, Mount Parade	
Shops etc. - Excess	<u>1,730</u>
	2,033,222
<u>Loans raised</u> (less short period loans repaid)	<u>1,528,329</u>
<u>Consents unexercised at</u> <u>30th April, 1960</u>	<u>504,893</u>

(b) Loans raised:

The Treasurer reported that the following loans had been raised from internal funds during the month:

<u>Fund</u>	<u>Sum</u>	<u>Rate</u>
	£	%
Capital	3,000	4 $\frac{7}{8}$
Renewals and Repairs	4,000	4 $\frac{7}{8}$

Resolved to recommend that the action taken be approved.

(c) Park Walk - Provision of concrete trough to Pymmes Brook near Northfield Road:

The Clerk reported that, at the meeting of the Town Planning and Parks Committee, held on the 9th May, it had been decided to recommend that application be made to the Ministry of Housing and Local Government for consent to borrow the sum of £2,555 for the carrying out of the above-mentioned work, and that this Committee be requested to arrange for the borrowing of such sum as and when the loan consent is received.

Resolved to recommend that, as and when the loan consent is received, the above sum be borrowed from the Public Works Loan Board, or other lender.

1614.

GENERAL RATE:

(a) Statement of collection for the half year ended 31st March, 1960:

The Treasurer submitted the following statement in respect of the half year ended 31st March, 1960:-

<u>Debit</u>	£	s.	d.
Arrears at 1st October, 1959	2,622.	19.	8.
Rates due for the half-year	362,243.	16.	-
Paid in advance at 31st March, 1960	<u>1,311.</u>	<u>1.</u>	<u>3.</u>
	<u>366,177.</u>	<u>16.</u>	<u>11.</u>

Finance Committee - 10th May, 1960.

Credit

	£	s.	d.	£	s.	d.
Collected	355,310.	13.	8.			
Less refunds	<u>731.</u>	<u>17.</u>	<u>3.</u>	354,578.	16.	5.
Irrecoverables				4,720.	11.	11.
Paid in advance at 1st October, 1959				4,517.	19.	3.
Arrears at 31st March, 1960				<u>2,360.</u>	<u>9.</u>	<u>4.</u>
				<u>366,177.</u>	<u>16.</u>	<u>11.</u>

Percentage (after adjusting for advance payments)

	<u>Half-year ended 31st March</u>		
	<u>1958</u>	<u>1959</u>	<u>1960</u>
	<u>%</u>	<u>%</u>	<u>%</u>
Collected	97.25	97.32	98.05
Irrecoverables	1.30	1.53	1.30
Arrears	<u>1.45</u>	<u>1.15</u>	<u>.65</u>
	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>

Summary of Irrecoverables

	£	s.	d.
Empty periods	4,084.	14.	1.
Owners allowances	24.	16.	6.
Section 8 - Charitable organisations	609.	5.	10.
Poverty	<u>1.</u>	<u>15.</u>	<u>6.</u>
	<u>4,720.</u>	<u>11.</u>	<u>11.</u>

(b) Statement of irrecoverables for the year 1959/60:

The Treasurer reported that the irrecoverable sums in respect of the year 1959/60, were as follows:-

	£	s.	d.
Empty periods	8,199.	6.	3.
Owners allowances	49.	13.	-.
Section 8 - Charitable organisations	1,096.	17.	7.
Poverty	<u>61.</u>	<u>13.</u>	<u>2.</u>
	<u>9,407.</u>	<u>10.</u>	<u>-.</u>

The rate book summary for the year 1959/60, duly balanced, together with (i) the list of irrecoverables; and (ii) the list of arrears as at 1st April, 1959, showing the action taken on the latter during the year 1959/60, were produced for inspection.

Resolved that the Vice-Chairman (Councillor Head) be authorised to sign such lists.

(c) Second instalment 1959/60 - Proceedings for recovery:

The Treasurer reported that the position regarding 61 distress warrants granted was as follows:-

Forwarded to Bailiff	27
Paid in full	27
Paying by instalments	<u>7</u>
	<u>61</u>

(d) Statement of collection 1960/61:

The Treasurer submitted a statement relating to the collection of the general rate for 1960/61, showing a collection of £80,409, being 10.30% of the total recoverable amount of £780,197.

(e) Payment of rates by instalments:

The Treasurer reported that, to date, approximately 1,600 rate-payers had arranged to pay rates by instalments.

(f) First instalment, 1960/61 - Final date for payment:

Resolved to recommend that Wednesday, 13th July, 1960, be fixed as the final date for payment of the first instalment of the general rate for 1960/61, and that final notices be served on the persons concerned, including those who have defaulted on the arrangements to pay by instalments, and, that except where instructions to the contrary are given by this Committee, legal proceedings be instituted against all persons who have not paid the amounts due by such date.

1615.

HOUSING AND SMALL DWELLINGS ACQUISITION ACTS:

(a) Final repayments:

The Clerk reported that the under-mentioned final repayments had been made in respect of mortgages under the Housing and Small Dwellings Acquisition Acts:-

<u>Mortgage No.</u>	<u>Amount</u>
142	£1,752. 13s. 4d.
893	£ 251. 2s. 11d.
905	£ 384. 9s. -d.

(b) Submission of documents:

The Clerk reported that the register, mortgages and documents of title in respect of Housing Act advances relating to applications Numbers 687, 688 and 692 would be available for inspection by the Vice-Chairman of the Committee after the meeting.

(c) Applications for advances:

(i) General:

The Treasurer reported that, in accordance with the authority given in minute 438 (pp.217/20)/7/59, the under-mentioned applications had been approved, or otherwise, as indicated below:-

Finance Committee - 10th May, 1960

<u>Application No.</u>	<u>Valuation</u> £	<u>Advance Approved</u> £	<u>Period</u> (years)	<u>Remarks</u>
702	342	342	20	Improvements
705	3,250	2,925	25	No reply to offer, so offer cancelled.
706	2,750	2,400	25	
707	873	850	20	Improvements
708	1,500	275	20	Purchase of freehold.
709	-	-	20	Withdrawn and fees refunded.
710	1,500	1,460	20	
711	2,800	2,660	25	
712	2,100	1,995	20	
713	1,800	-	25	Adverse report.
714	1,200	-	20	" "
715	1,400	-	25	" "

Resolved to recommend that the action taken be approved.

(ii) Application No. 655:

The Treasurer reported that, in view of the necessity to carry out additional works at the property concerned, the Chairman and the Vice-Chairman of the Committee had given authority for an approved advance to be increased from £240 to £265.

Resolved to recommend that the action taken be approved.

(d) Mortgage No. 285:

The Treasurer submitted a letter from mortgagor No. 285 (joint mortgagors) referring to his present state of health and financial circumstances, and stating that he would be unable to make the mortgage repayment, amounting to £44.11.0d. (i.e. interest - £29.5.6d. and principal - £15.5.6d.), which would become due on the 18th May, 1960.

Resolved to recommend that, subject to the interest being paid on the due date, the mortgagors be permitted to delay payment of the principal for three months.

(e) Improvement grants:

The Treasurer reported that, in accordance with the authority given in minute 1359(g)(iv)(p.688)/3/60, two members of the Committee had approved the following improvement grants:-

<u>Application No.</u>	<u>Address and proposed works</u>	<u>Grant approved</u>
72(D)	43, Brunswick Grove, N. 11. Conversion of bedroom into bathroom.	£109. 10. -d.
73(S)	110, East Barnet Road Provision of bath, wash hand basin, hot water service and food store.	£79. 5. -d.

Resolved to recommend that the action taken be approved.

1616.

SUPERANNUATION FUND - INVESTMENT:

The Treasurer reported (i) that the Lee Valley Water Company were making an issue of 5 $\frac{1}{2}$ % Redeemable Preference Stock 1984/85, and had invited tenders at a minimum price of issue of £95; (ii) that, on the authority of the Chairman of the Committee, he had made application for a nominal sum of £15,000 at £95.17.6d. per £100; and (iii) that he

would report the result of the application to the next ordinary meeting of the Committee.

Resolved to recommend that the action taken be approved.

1617.

OUTDOOR STAFF - ACCIDENTS TO WORKMEN:

The Surveyor reported as to the circumstances in which Messrs. C.G. Farmer, A.H. Humphrey, D.C. Ibbunson and R.J.S. Skinner had met with accidents whilst on duty, and stated that details of the occurrences had been passed to the Treasurer for submission to the Council's Insurance Company.

1618.

ORGANISATION AND METHODS SURVEY - REPORTS TO COMMITTEES:

The Clerk reported that the Council, at their meeting on 25th April, decided that all Committees should consider a recommendation by S.J. Noel-Brown & Co. Ltd. that minor matters should be omitted from written reports to Committees.

Resolved to recommend that, in future, the under-mentioned items in the written reports of officers to this Committee be revised, or omitted, as indicated below:-

Officer's report

Item

Surveyor's

Accidents to workmen:

That it be left to the discretion of the Surveyor to report details of such accidents as he may consider necessary.

Treasurer's

Bank pass books and cashiers' records - Examination:

To be omitted.

Loan consents received:

Omit details of schemes, etc.
Total figure only to be reported.

General Rate:

(a) Statement of collection:

Particulars to be omitted. Percentage of collection only to be reported.

(b) Proceedings for recovery:

Particulars to be omitted

(c) Half-yearly statement of collection:

To be omitted. Annual statement only to be submitted.

Housing rents - Arrears:

Tabulated statement to be omitted.

Half-yearly statement of income and expenditure:

To be omitted.

Staff - Payments for overtime:

To be omitted.

1619.

STAFF:

(a) Payments for overtime:

The Treasurer reported as to the payments made in respect of overtime during the month of April, 1960.

(b) Deputy Clerk of the Council - Car allowance:

Resolved to recommend that Mr. K.G. Haddock, Deputy Clerk of the Council, be granted a car allowance of £60 per annum as from the 13th June, 1960.

(c) Surveyor's Department:

Telephone Operator/Clerk:

The Surveyor reported that Mrs. J. Hill, Telephone Operator/Clerk in his department, had resigned on the 1st May, 1960, and that the vacancy would be filled as soon as possible.

(d) Housing Department - Clerk/Typist:

The Housing Manager reported that Mrs. M. Bailey had been appointed to fill the vacancy for a Clerk/Typist (General Division) in his department and that she had commenced duties on the 25th April, 1960.

Resolved to recommend that the appointment be confirmed.

(e) Medical Officer of Health:

With reference to minute 1366(d)/p.693//3/60, the Committee considered the question of the continued appointment of Dr. C.M. Scott as temporary part-time Medical Officer of Health for the District.

Resolved to recommend that the Minister of Health be requested to dispense with the requirements of Section 107(3) of the Local Government Act, 1933, and that subject thereto the appointment of Dr. C.M. Scott be continued.

1620.

NATIONAL COUNCIL DECISIONS:

The Clerk submitted Circular No. N.O. 152, dated 3rd May, from the National Joint Council for Local Authorities' Administrative, Professional, Technical and Clerical Services, indicating, inter alia, that at a meeting of the National Council held on the 27th April, the following decisions had been made:-

1. LONDON "WEIGHTING" ALLOWANCES (PARAGRAPH 21(3) OF "SCHEME OF CONDITIONS OF SERVICE")

With effect from 1st May, 1960, the allowances have been amended as follows:-

(a) Except in the case of officers referred to in (b) below:-

Up to age 20	£15
Age 21 to 25	£25
Age 26 and over	£40

(b) In the case of officers occupying posts graded A.P.T. III or above, or remunerated in accordance with a special national salary scale (see paragraph 21(8) of this Scheme) and in receipt of a salary in excess of the maximum salary of A.P.T. II, the "weighting" shall be £45.

2. GRADING OF SPECIAL CLASSES OF OFFICERS (PARAGRAPH 21(8) OF "SCHEME OF CONDITIONS OF SERVICE")

Female Typists, Shorthand-Typists and Machine Operators - Paragraph 21(8) (xx).

Sub-paragraph (11) - Increments - has been amended to read as follows:-

"Increments under these scales shall be granted automatically on the 1st April each year until the appropriate maximum salary is reached, subject to six months' service in the post."

Note: The foregoing provision will apply in the case of future appointments. Existing staff will continue to receive increments on the basis in force prior to this amendment.

Sub-paragraph (12) - More Responsible Posts. The final sentence has been amended to read as follows:-

"In the case of these scales annual increments to be granted automatically on 1st April each year, subject to six months' service in the post."

3. INCREMENTS (PARAGRAPH 23 OF "SCHEME OF CONDITIONS OF SERVICE")

Sub-paragraph (a) has been amended to read as follows:-

"(a) In all Divisions of the salary scales the increments of salary provided in the various grades shall be granted automatically on the 1st April each year until the maximum salary of the grade is reached, subject to six months' service in the post or any other post of the same grade under the same authority."

Note: With regard to the existing second footnote to sub-paragraph (a) attention is drawn to the decision of the National Council indicated in 2 above.

4. "SCHEME OF CONDITIONS OF SERVICE FOR THE MISCELLANEOUS CLASSES OF OFFICERS"

(a) London "weighting" allowance (Paragraph 2(1)(c) of Scheme)

With effect from 1st May, 1960, the allowances have been amended as follows:-

Up to age 20	£15
Age 21 to 25	£25
Age 26 and over	£40

(b) Increments (Paragraph 16 of Scheme)

Sub-paragraph (a) has been amended to read as follows:

"(a) The increments of salary provided in the various grades shall be granted automatically on the 1st April each year until the maximum salary of the grade is reached, subject to six months' service in the post or any other post of the same grade under the same authority."

5. SALARIES OF STAFFS WITHIN PURVIEW OF THE NATIONAL COUNCIL

Employing authorities are advised that the Staffs' Side of the National Council has submitted a claim for increases in the salary scales applicable to staffs within the National Council's purview, and that consideration will now be given to this claim.

Resolved to recommend that the decisions indicated in 1, 2, 3 and 4 above be adopted by this Council.

1621.

RECRUITMENT AND TRAINING OF LOCAL GOVERNMENT STAFF:

The Clerk submitted a joint letter, dated 5th May, from the Association of Municipal Corporations, the County Councils Association, the Urban District Councils Association and the Rural District Councils Association, stating (i) that the four Associations of local authorities had been concerned for some time about the difficulties many of their members experience in recruiting and retaining staffs of adequate quality and in sufficient numbers, particularly in the professional and technical grades, and that representatives of the Associations had met to discuss the matter; (ii) that many commercial firms and nationalised industries meet these difficulties by inducements to recruitment such as scholarships and apprenticeships and by staff training schemes and staff colleges; and (iii) that the representatives feel that, in the main, the needs of four classes of officer in local government require consideration, namely those of -

- (a) The entrant to local government whose qualities are such that he should be given training for higher administrative (not professional) posts;
- (b) The entrant whose qualities are such that, having been recruited into local government, he should be sent to a university or otherwise trained to secure other appropriate academic or professional qualifications;
- (c) The graduate entrant for whom professional qualifications are desirable; and
- (d) The large number of officers now in the local government service who might be trained for posts of responsibility.

The letter also stated that detailed proposals would be considered at subsequent meetings of the Associations' representatives, but that they desired, at this stage, to bring what they were doing to the notice of members of the Associations.

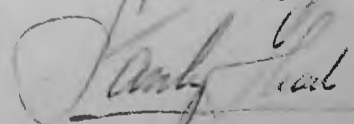
The terms of the above letter were noted by the Committee.

1622.

LOCAL AUTHORITIES' CONDITIONS OF SERVICE ADVISORY BOARD - NEWS SUMMARY:

The Clerk reported that copies of Issue No. 3 (Volume 4) of the above publication had been supplied to members of the Committee.

SIGNED at the next meeting of the Committee held on the 24th May, 1960.



Chairman at such meeting.

EAST BARNET URBAN DISTRICT COUNCIL

SELECTION COMMITTEE

Tuesday, 17th May, 1960.

PRESENT: Chairman of the Council (Councillor R.B.Lewis, J.P.);
Councillor W.H. Roy Blankley, J.P., in the Chair;
Councillors Clarke, Cutts-Watson, Head, Hider, Jobbins
and Patrick.

1623. MINUTES:

The minutes of the meeting of the Committee held on the 8th December, 1959, were signed by the Chairman as a correct record of the proceedings.

1624. APPOINTMENT OF COMMITTEES OF THE COUNCIL FOR 1960/61:

The Committee considered the appointment of Standing and Special Committees of the Council, and the number of members to serve thereon, for the year 1960/61.

The Clerk reminded the Committee (i) that the Council, on the 20th October, 1958 (minute 677(b)(p.308)) decided to defer, until the Council received the report of the Organisation and Methods Survey, consideration of a motion moved by Councillor Hider and seconded by Councillor R.B.Lewis that a Staff and Establishment Committee be appointed; and (ii) that, in their report to the Council, the Consultants had recommended that a Staff and Establishment Committee be not appointed and that the Council at their meeting held on the 25th April, 1960, (minute 1838 (p.707)) decided to adopt the recommendation.

Resolved to recommend

(1) That the following Standing Committees of the Council be appointed for the year 1960/61, and that the number of members on each Committee be nine, including the Chairman of the Council:-

Finance Committee
General Purposes Committee
Housing Committee
Town Planning and Parks Committee

and (2) That the following Special Committees be appointed for the year 1960/61, and that the number of members thereon be as shown below:-

<u>Committee</u>	<u>Number of members (including the Chairman of the Council)</u>
Allotments	6 + 2 co-opted members
Local Government Reorganisation	9
Road Safety	8 + 4 co-opted members, and one representative each from Ro.S.P.A. and the Metropolitan Police to be invited to attend in an advisory capacity.

Selection Committee - 17th May, 1960.

<u>Committee</u>	<u>Number of members (including the Chairman of the Council)</u>
Selection	For constitution and number of members see minute 1625 below.

1625. MEMBERSHIP OF COMMITTEES FOR THE YEAR 1960/61:

The Clerk submitted a schedule showing the Committees on which members of the Council desired to serve during the year 1960/61.

Resolved to recommend that the membership of the under-mentioned Committees for the year 1960/61 be as follows:-

Finance Committee

Cr. Blankley
Cr. Cutts-Watson
Cr. Head
Cr. Hider
Cr. Ken Lewis
Cr. R.B.Lewis
Cr. Seagroatt
Cr. Mrs. Stanfield
Cr. Willis

General Purposes
Committee

Cr. Berry
Cr. Blankley
Cr. Cutts-Watson
Cr. Hockman
Cr. Jobbins
Cr. Ken Lewis
Cr. R.B.Lewis
Cr. Mills
Cr. Seagroatt

Housing Committee

Cr. Berry
Cr. Clarke
Cr. Hebron
Cr. Hider
Cr. Hockman
Cr. Jobbins
Cr. R.B.Lewis
Cr. Patrick
Cr. Mrs. Stanfield

Town Planning and Parks
Committee

Cr. Asker
Cr. Biddle
Cr. Clarke
Cr. Head
Cr. Hebron
Cr. R.B.Lewis
Cr. Mills
Cr. Patrick
Cr. Willis

Selection Committee - 17th May, 1960.

Allotments Committee

Cr. Asker
Cr. Clarke
Cr. R.B.Lewis
Cr. Mills
Cr. Patrick
Cr. Willis

Co-opted Members

Mr. W. Bocock
Major J.L. Holmes

Nominated by

East Barnet Allotment
Holders' Association

Local Government Reorganisation
Committee

Cr. Berry
Cr. Blankley
Cr. Clarke
Cr. Head
Cr. Hider
Cr. Jobbins
Cr. R.B.Lewis
Cr. Patrick
Cr. Willis

Road Safety Committee

Cr. Berry
Cr. Biddle
Cr. Cutts-Watson
Cr. Hebron
Cr. Hockman
Cr. Jobbins
Cr. R.B.Lewis
Cr. Seagroatt
Cr. Mrs. Stanfield

Co-opted Members

Mr. F.E. Holbourn
Mr. W.R. Cobden
Mr. J.C. Phypers

Nominated by

East Barnet District Chamber
of Commerce
South Herts. Divisional
Executive for Education
Barnet and District Motor-
cycle Club

Plus representative to be nominated by the
Barnet and District Teachers' Association.

To be invited to attend
meetings of the Committee
in an advisory capacity:-

Inspector T. Richardson (Metropolitan Police)
Major F.W. Firminger, or substitute (R.O.S.P.A.)

Selection Committee - 17th May, 1960.

Selection Committee

The Chairman of the Council
- do - Finance Committee
- do - General Purposes Committee
- do - Housing Committee
- do - Town Planning and Parks
Committee

and past Chairmen of the Council, who, since their terms of office, have continued to be and are still members of the Council.

(In the event of any member of the Selection Committee not being a member of the Council for the year in respect of which such Committee's recommendations as to the allocation of members to the various Committees of the Council apply, such member to be replaced by the Vice-Chairman of the Standing Committee concerned, or such senior member of the Standing Committee as remains a member of the Council).

1626. POWERS AND DUTIES OF COMMITTEES:

The Clerk submitted, for the consideration of the Committee, a schedule showing the present powers and duties of the various Committees of the Council, as amended by resolutions passed by the Council from time to time.

Resolved to recommend that the powers and duties of Committees and the matters upon which they shall advise and make recommendations to the Council be as indicated in Appendix I hereto.

1627. REPRESENTATIVES ON OTHER ORGANISATIONS:

(a) General:

The Clerk submitted (i) a schedule relating to the Council's representation on other organisations and charities, and indicating the organisations upon which members were willing to serve; and (ii) a letter from the London Council of the Royal Society for the Prevention of Accidents indicating the attendances of this Council's representatives at meetings of the London Accident Prevention Council during the year 1959/60.

Resolved to recommend

(1) That the under-mentioned persons be appointed, or nominated, to serve on the organisations referred to below:-

Barnet and District Post Office
Advisory Committee

Councillor Berry

Barnet and District Record
Society

Councillors Cutts-Watson
and Jobbins

Barnet Unit Sea Cadet Corps

Councillor Ken. Lewis

Citizens' Advice Bureau

Councillor Head

Selection Committee - 17th May, 1960.

<u>County of Herts. Playing Fields Association</u>	Councillor Clarke
<u>East Barnet Golf Club</u>	Chairman of the Town Planning and Parks Committee
<u>Herts. Borough and District Councils Association (Executive Committee)</u>	Councillor Willis
<u>Herts. Local History Council</u>	Councillor Willis
<u>Hertfordshire Society</u>	Councillor Berry
<u>London Council of R.O.S.P.A.</u>	Councillors Hockman and Mrs. Stanfield
<u>North Metropolitan Education Joint Council, Management Committee of Central Middlesex and South Herts. Group of Authorities</u>	Councillor Ken. Lewis
<u>North Metropolitan Joint Council for Local Authorities' Administrative, Professional, Technical and Clerical Services</u>	See recommendation (2) below
<u>North Metropolitan Joint Council for Local Authorities' Services (Manual Workers)</u>	See recommendation (2) below
<u>North Middlesex and South Herts. Marriage Guidance Council</u>	Councillors Berry and Clarke
<u>Youth Council for East Barnet</u>	Councillors Asker, Clarke and Seagroatt

and (2) That the Finance Committee be requested to make recommendations to the Council as to the appointment of one representative to serve on each of the following organisations:-

North Metropolitan Joint Council for
Local Authorities' Administrative,
Professional, Technical and Clerical
Services; and

North Metropolitan Joint Council for
Local Authorities' Services (Manual
Workers)

(b) Charities:

Resolved to recommend that the under-mentioned persons be appointed to represent this Council on the following charities:-

<u>Charity</u>	<u>Representative</u>	<u>Term of office</u>
Barnet Poor's Allot- ments	Mr. E.N. Foster Mr. S.E. Frusher Councillor Patrick	4 years

Selection Committee - 17th May, 1960.

<u>Charity</u>	<u>Representative</u>	<u>Term of office</u>
Eleanor Palmer	Mr. A. W. Phipps	4 years
Lancelot Hasluck Trust	Councillor Hider Councillor R.B.Lewis Mr. F.H.C. Masters Mr. W. E. Richards Dr. C.M. Scott Councillor Mrs. Stanfield	4 years
Valentine Poole	Mr. A. W. Phipps	4 years

(c) Herts. Society for the Welfare of the Handicapped - South Herts. District Committee:

The Clerk submitted a letter, dated 14th April, from the above Association, stating that the South Herts. District Committee was formed at the General Meeting of the Association held on the 24th March, when it was agreed that membership of the District Committee (which it was intended should meet not more than quarterly) should be as representative as possible, and inviting the Council to appoint a representative to serve on the District Committee.

Resolved that the Council be requested to consider appointing a representative to serve on the above District Committee.

(d) Hospital Management Committees - Membership:

With reference to minute 976(p.493)/12/59, wherein it was decided that the Chairman of the Council (Councillor R.B.Lewis) and Councillors Berry and Head be nominated for appointment by the North West Metropolitan Regional Hospital Board to the Barnet Group (No. 5) Hospital Management Committee and that no nominations be submitted with regard to the other appointments to be made by the Board, the Clerk submitted a letter from the Board stating that it had not been possible to invite any of the Council's nominees to serve on a Hospital Management Committee.

The Clerk reminded members (i) that at the meeting of this Committee held on the 8th December, 1959 (minute 944 (pp.475/6)) a letter from the Town Clerk of the City of St. Albans was submitted stating, inter alia, that the City Council had expressed the view that, whilst the present unsatisfactory arrangements for the appointment of representatives to serve on Hospital Management Committees continued, no useful purpose would be served in continuing to submit nominations and that they proposed to refrain from so doing, and that the City Council had instructed him to write to the Minister of Health, the Regional Hospital Board, the Association of Municipal Corporations and their local Member of Parliament, informing them of their decision, and to write also to the County Council and all the District Councils in Hertfordshire, expressing the hope that they would support their views and take similar action in the matter; and (ii) that at the meeting of the Council, held on the 14th December, 1959 (minute 976(p.493)) it was decided that the St. Albans City Council be informed that this Council agreed with the views set out in the above-mentioned letter and that, although this Council did not propose to take the course of action proposed by the City Council, they would be willing to consider supporting any action which the City Council might take in making representations on the matter to the Minister of Health.

Selection Committee - 17th May, 1960.

The Clerk reported that, at a meeting of the Executive Committee of the Hertfordshire Borough and District Councils Association, held on the 3rd March, 1960, the Honorary Secretary of the Association, at the request of the Town Clerk of St. Albans, submitted a letter which the Member of Parliament for St. Albans had received from the Ministry of Health, stating (a) that the Minister and his predecessors had received, on a number of occasions, representations to the effect that various bodies should have the right of direct representation on Hospital Management Committees and Regional Hospital Boards; (b) that the matter had been carefully considered some years ago by the Guillebaud Committee, which had endorsed the present position as an essential corollary of a service organised on an agency basis and had stated that in their view it was not possible for the Minister to accept any arrangements which could bind him to accept the nominations of the various outside bodies concerned and that they had also endorsed the principle, to which successive Ministers have adhered, that members of Boards and Committees should be selected solely for the contribution they can make to the efficient administration of the hospital service and not as representatives or delegates of outside bodies; (c) that, apart from the objections in principle to changing the present system, there would be a number of practical difficulties, the chief one being the comparatively small number of vacancies on hospital authorities that have to be filled annually as compared with the large number of bodies which are consulted before appointments are made and that, if every body, including all types of local authorities, were given the right to be directly represented hospital authorities would become far too unwieldy for efficiency; (d) that for these reasons there was little chance of the Minister introducing amending legislation on the lines suggested by St. Albans, but that, nevertheless, in making appointments to Regional Hospital Boards, the Minister does aim at preserving a pattern of membership to take account of all the interests concerned and that he is sure that the Boards do likewise in making appointments to Hospital Management Committees; and (e) that it was hoped that St. Albans and the other local authorities who are invited by the Regional Hospital Boards covering their respective areas to make suggestions for membership to Hospital Management Committees will continue to do so and that they will appreciate the difficulties facing the Regional Boards in selecting from among the large number of nominations they receive people most suitable to fill the comparatively few vacancies arising.

Resolved to recommend that the Urban District Councils Association be requested to make representations to the Minister of Health that District Councils should have the right to appoint representatives to serve on Hospital Management Committees.

1628. DATES OF MEETINGS OF THE COUNCIL AND COMMITTEES:

The Clerk submitted a list showing suggested dates for the holding of meetings of the Council and of the Standing Committees during the year 1960/61.

Resolved to recommend

(1) That the dates for the holding of the meetings of the Council and of the Standing Committees during the year 1960/61 be as indicated in Appendix 2 hereto; and

(2) That Standing Order No. 1, in so far as it relates to the days for the holding of meetings of the Council, be suspended as regards the meetings to be held on the 26th September, 1960, and the 23rd May, 1961.

POWERS AND DUTIES OF COMMITTEES

Allotments Committee.

To advise and make recommendations to the Council on the following matters:-

- (1) The provision and management of permanent and temporary allotments.
- (2) The making of byelaws or regulations or the amendment thereof in relation to allotments.

Finance Committee.

(a) To advise and make recommendations to the Council on the following matters:-

- (1) The regulation and control of the general finances of the Council.
 - (2) The collection of all moneys due to the Council and ordering of legal proceedings for enforcing payment of rates, rents and other sums due to the Council.
 - (3) The service of notices to quit upon Council tenants for non-payment of rent and the ordering of legal proceedings in respect thereof.
 - (4) The estimates of income and expenditure of the several other Committees of the Council and of this Committee and in connection therewith to suggest any revision thereof to the Committee or Committees concerned or to the Council and to present a summary of such estimates to the Council.
 - (5) The financial aspect of any scheme or item of expenditure proposed by any Committee during the year where financial provision therefor has not already been made.
 - (6) All matters relating to the raising of loans.
 - (7) The management of funds and investments.
 - (8) Any case of financial irregularity.
 - (9) All matters relating to officers and staff.
 - (10) The report of the District Auditor and any necessary action to be taken thereon.
 - (11) All matters relating to Rating and Valuation (subject to the delegated power outlined in paragraph (b) below).
- (b) To exercise, with delegated power, the functions of the Council with respect to proposals for the amendment of the Valuation List made to or by the Valuation Officer of the Inland Revenue Department.
- (c) To authorise the Bailiff to distrain the goods and chattels in and upon any Council dwelling occupied by a tenant whose rent is in arrear and to proceed thereon for the recovery of such rent.

Finance Committee (Continued)

- (d) To approve all accounts and recommend the same for payment.

General Purposes Committee.

- (a) To advise and make recommendations to the Council on the following matters:-

- (1) Parliamentary Bills affecting the interests of the Council.
- (2) The adoption of any Acts of Parliament affecting the interests of the Council.
- (3) Alterations to or revision of the boundaries of the District or Wards of the District, or the revision of the number of Wards in the District.
- (4) The making of Byelaws or the revision and amendment of existing Byelaws not falling within the duties of any other Standing Committee.
- (5) Classified and unclassified roads, including the maintenance and improvement of adopted highways, new highways not connected with estate development, scavenging, snow clearance, etc.
- (6) Highways Act, 1959.
- (7) The Public Utilities Street Works Act, 1950.
- (8) Public lighting.
- (9) Public offices, including the provision and maintenance of buildings, furniture, equipment, etc.
- (10) Church Farm, depots and other Council-owned property not specifically allocated to another Committee, including the provision and maintenance of buildings, furniture, equipment etc.
- (11) Vehicles, tools and plant, including the provision of new vehicles, the replacement and repair of existing vehicles, which are not the responsibility of the Town Planning and Parks Committee.
- (12) Collection of house and trade refuse.
- (13) Refuse disposal, including the provision and maintenance of refuse destructor or other means of disposal.
- (14) Collection and disposal of salvage.
- (15) Sewerage, including maintenance and improvement of adopted sewers, main drainage, new sewers not connected with estate development and inter-district drainage.
- (16) Sewage disposal, including maintenance of sewage disposal works, the East Middlesex Drainage Scheme and the drainage of trade premises.
- (17) Rainfall and flooding.

General Purposes Committee (Continued)

- (18) Public Health, including all matters affecting public health which are dealt with by the Medical Officer of Health and the Chief Public Health Inspector, but excluding Demolition and Closing Orders and Part III (Clearance and Re-development) of the Housing Act, 1957.
 - (19) Mortuary service.
 - (20) Public conveniences.
 - (21) Food and Drugs Act, 1955.
 - (22) Shops Act, 1950.
 - (23) Factories Act, 1937.
 - (24) Petroleum (Consolidation) Act, 1928.
 - (25) Pet Animals Act, 1951.
 - (26) Heating Appliances (Fireguards) Act, 1952.
 - (27) Civil Defence.
 - (28) Matters not specifically allocated to any other Committee.
- (b) To exercise, with delegated power, the functions of the Council under the provisions of the Small Lotteries and Gaming Act, 1956.
 - (c) To exercise, with delegated power, the functions of the Council with regard to all matters in connection with the issue and cancellation of certificates of disrepair under the provisions of the Rent Act, 1957.
 - (d) To exercise, with delegated power, the functions of the Council under the provisions of the Clean Air Act, 1956, (i) to approve works and estimates of expenditure by owners and occupiers to avoid contraventions of Section 11 of the Clean Air Act, 1956, and (ii) to approve the payment of grant under Section 12 of the Act.

Housing Committee.

- (a) To advise and make recommendations to the Council on the following matters:-
 - (1) Provision of accommodation under the Housing Acts.
 - (2) Management, maintenance and repair of Council housing accommodation.
 - (3) Fixing of rents and granting of rebates.
 - (4) Rent Restriction and Rent Control matters.
 - (5) Part III (Clearance and Re-development) of the Housing Act, 1957.
 - (6) Any other matters in connection with housing not specifically referred to any other Committee.

Housing Committee (Continued)

- (b) To exercise, with delegated power, the functions of the Council respecting the service of preliminary notices and the interviewing of persons concerned relating to matters in connection with the making of Demolition and Closing Orders, except that the final decision regarding the action to be taken in respect of a property where any such notices have been served, shall be the subject of a recommendation by the Housing Committee to the Council for confirmation or otherwise.

Local Government Reorganisation Committee.

To advise and make recommendations to the Council on all matters relating to Local Government Reorganisation in the Greater London Area so far as they may affect this Urban District.

Road Safety Committee.

To advise and make recommendations to the Council on the following matters:-

- (1) Organisation and promotion of local road safety propaganda.
- (2) The measures to be taken to prevent or reduce the possibility of road accidents in the district, except that where such measures involve suggestions relating to road improvements, traffic signs or street lighting, the Committee shall submit their recommendations thereon to the General Purposes Committee.

Selection Committee.

To advise and make recommendations to the Council on the following matters:-

- (1) The appointment of the Standing Committees and such other Committees as may be necessary from time to time, including the allocation of the various duties and responsibilities of such Committees and the number of members to be appointed thereto.
- (2) The selection of members to serve on the various Committees of the Council.
- (3) The appointment or nomination of representatives of the Council on other authorities, joint committees, organisations, charities, etc.
- (4) The appointment of co-opted members to serve on the various Committees of the Council.

Town Planning and Parks Committee.

To advise and make recommendations to the Council on the following matters:-

- (1) Town Planning, including all matters connected with town planning under the Town and Country Planning Acts, and as may be delegated to the Council by the Hertfordshire County Council.
- (2) Estate and Building Development, including the provision of roads and sewers for such development.

Town Planning and Parks Committee. (Continued).

- (3) Temporary buildings.
- (4) Building Byelaws, including the making of Byelaws or the revision thereof and the administration of any such Byelaws.
- (5) Parks, Sports and Recreation Grounds, Public Walks and Open Spaces, including the provision, lay-out and maintenance thereof, the letting of pitches, etc. and the making or revision of Byelaws relating thereto.
- (6) Vehicles, tools and plant used for the functions of this Committee, including the provision of new vehicles, the replacement and repair of existing vehicles.
- (7) The condition of that part of Pymmes Brook and its tributaries as lie within this Urban District and the maintenance and improvement thereof with a view to such brook becoming a more valuable asset to the health and natural beauty of the district.

APPENDIX 2

DATES OF MEETINGS OF THE
COUNCIL AND COMMITTEES

JUNE, 1960

Housing	-	<u>Monday, 30th May</u>
General Purposes	-	<u>Tuesday, 31st May</u>
Town Planning and Parks	-	Monday, 13th June
Finance	-	Tuesday, 14th June
Council	-	Monday, 20th June

JULY, 1960

Housing	-	Monday, 4th July
General Purposes	-	Tuesday, 5th July
Town Planning and Parks	-	Monday, 11th July
Finance	-	Tuesday, 12th July
Council	-	Monday, 18th July

AUGUST, 1960

NO MEETINGS

SEPTEMBER, 1960

Housing	-	Monday, 12th September
General Purposes	-	Tuesday, 13th September
Town Planning and Parks	-	Monday, 19th September
Finance	-	Tuesday, 20th September
Council	-	Monday, 26th September

OCTOBER, 1960

Housing	-	Monday, 3rd October
General Purposes	-	Tuesday, 4th October
Town Planning and Parks	-	Monday, 10th October
Finance	-	Tuesday, 11th October
Council	-	Monday, 17th October

NOVEMBER, 1960

Housing	-	Monday, 7th November
General Purposes	-	Tuesday, 8th November
Town Planning and Parks	-	Monday, 14th November
Finance	-	Tuesday, 15th November
Council	-	Monday, 21st November

DECEMBER, 1960

Housing	-	Monday, 5th December
General Purposes	-	Tuesday, 6th December
Town Planning and Parks	-	Monday, 12th December
Finance	-	Tuesday, 13th December
Council	-	Monday, 19th December

JANUARY, 1961

Housing	-	Monday, 2nd January
General Purposes	-	Tuesday, 3rd January
Town Planning and Parks	-	Monday, 9th January
Finance	-	Tuesday, 10th January
Council	-	Monday, 16th January

FEBRUARY, 1961

Housing	-	Monday, 6th February
General Purposes	-	Tuesday, 7th February
Town Planning and Parks	-	Monday, 13th February
Finance	-	Tuesday, 14th February
Council	-	Monday, 20th February

MARCH, 1961

Housing	-	<u>Monday, 27th February</u>
General Purposes	-	<u>Tuesday, 28th February</u>
Town Planning and Parks	-	Monday, 6th March
Finance	-	Tuesday, 7th March
Council	-	Monday, 20th March

APRIL, 1961

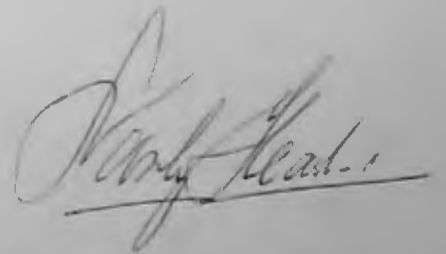
Housing	-	<u>Monday, 27th March</u>
General Purposes	-	<u>Tuesday, 28th March</u>
Town Planning and Parks	-	Monday, 10th April
Finance	-	Tuesday, 11th April
Council	-	Monday, 17th April

MAY, 1961

Housing	-	Monday, 1st May
General Purposes	-	Tuesday, 2nd May
Town Planning and Parks	-	Monday, 8th May
Finance	-	Tuesday, 9th May
Selection	-	Tuesday, 16th May
Annual Council	-	<u>Tuesday, 23rd May</u>

Meetings and dates of other Committees to be arranged as and when necessary.

Signed at the next meeting of the
Committee held on the
13th December, 1960.



Chairman at such meeting.