



Borough of Finchley

Municipal Offices,
Finchley, N.3.

26th November, 1940.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on SATURDAY next, the 30th day of NOVEMBER, 1940, at 3 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:

- (1) Confirmation of the Minutes of the Annual Meeting of the Council held on the 9th day of November, 1940.
- (2) To receive and consider the reports of the following Committees:—
 - (a) Civil Defence (Emergency) of the 5th November, 1940.
 - (b) Civil Defence (Emergency) of the 7th November, 1940.
 - (c) Electricity of the 9th November, 1940.
 - (d) Finance of the 9th November, 1940.
 - (e) Highways and Fire Brigade of the 9th November, 1940.
 - (f) Town Planning of the 9th November, 1940.

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- (g) Parks and Open Spaces of the 9th November, 1940.
- (h) Public Libraries of the 9th November, 1940.
- (i) Legal and Parliamentary of the 9th November, 1940.
- (j) Housing of the 9th November, 1940.
- (k) Civil Defence (Emergency) of the 12th November, 1940.
- (l) Public Health and Maternity and Child Welfare of the 16th November, 1940.
- (m) Allotments of the 16th November, 1940.
- (n) Education of the 16th November, 1940.
- (o) General Purposes of the 16th November, 1940.
- (p) Finance of the 16th November, 1940.
- (q) Civil Defence (Emergency) of the 19th November, 1940.
- (r) Public Health and Maternity and Child Welfare (Special) of the 30th November, 1940.

- (3) Reports of Officers (if any).
- (4) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (5) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (6) To receive and consider reports of the Sub-Committee re Damage to Municipal Offices of the 20th and 28th November, 1940.
- (7) Reports of Officers (if any).
- (8) To consider, if necessary, the raising of any temporary loan.
- (9) Questions (if any) of which notice has been given to the Town Clerk.

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 4 p.m. on the 29th November, 1940.

Borough of



Finchley

At the Annual Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 9th day of
NOVEMBER, 1940.

PRESENT:

His Worship the Mayor (Councillor J. Hugh Jones, LL.B.).
The Deputy Mayor (Alderman C. S. Syrett).

Aldermen—

A. J. Briant.
F. J. Grocott.

A. T. Pike, O.B.E., J.P.
Vyvyan Wells.

Councillors—

A. N. H. Baines.
W. L. Brooksbank.
J. G. Bryson.
J. Connorton.
H. De Colleville.
C. P. Grobel.
M. A. B. King-Hamilton, M.A.

W. C. Langlands.
P. Lawrence.
Mrs. M. E. Legge.
R. J. N. Norman.
Harold A. Rutt.
Major H. W. Steward.
*H. H. Wilmot.

*After election as Mayor.

1 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

2 Apologies for Absence:

It was reported that Alderman Pateman and Councillors Collis, Lang and Mrs. Murphy had expressed regret at their inability to attend the meeting.

Handwritten initials

3 Election of Mayor:

It was moved by Alderman Pike, seconded by Alderman Wells, and

RESOLVED, unanimously, that Councillor Herbert Henry Wilmot be elected Mayor of the Borough for the ensuing Municipal year.

Councillor Wilmot then entered the Council Chamber, and Councillor Hugh Jones invested him with the Mayoral Chain of Office and congratulated him on his election. He then made and subscribed the Declaration of Acceptance of Office before the Town Clerk and thanked the Council for electing him to the position.

Councillor Hugh Jones then relinquished the Chair in favour of the Mayor.

4 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 26th day of October, 1940, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

5 Appointment of Deputy Mayor:

RESOLVED, unanimously, that the Mayor's Appointment of Deputy Mayor, now signified to the Council in writing be recorded on the Minutes of the proceedings of the Council:—

“BOROUGH OF FINCHLEY.

I, Herbert Henry Wilmot, Mayor of the Borough of Finchley, do hereby, in pursuance of the provisions of the Local Government Act, 1933, appoint Councillor Walter Louis Brooksbank to act as Deputy Mayor of the said Borough.

Dated this 9th day of November, 1940.

(Signed) H. H. WILMOT,

Mayor.

To the Council of the said Borough.”

6 Appointment of Mayor's Chaplain:

RESOLVED, unanimously, that the Mayor's Appointment of Mayor's Chaplain, now signified to the Town Council in writing, be recorded on the Minutes of the proceedings of the Council:—

“BOROUGH OF FINCHLEY.

I, Herbert Henry Wilmot, Mayor of the Borough of Finchley, do hereby appoint The Rev. Prebendary S. F. L. Bernays, O.B.E., M.A., to act as Mayor's Chaplain.

Dated this 9th. day of November, 1940.

(Signed) H. H. WILMOT,

Mayor.

To the Council of the said Borough.”

7 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted:—

(a) Civil Defence (Emergency) of the 22nd. October, 1940.

JHM

Arising out of paragraph 1797 (Evacuation), the Town Clerk reported that a reply had been received from the Ministry of Health on the matter, asking for further information, which was being supplied.

(b) **Civil Defence (Emergency)** of the 23rd October, 1940.

Arising out of paragraph 1806 (b) (Shelters—Basements—Messrs. Priors' premises), the Chairman of the Committee withdrew the paragraph in question.

(c) **Sub-Committee re Conscientious Objectors** of the 26th October, 1940.

Arising on the report, the Town Clerk submitted the following communication received from the Director of Education:—

"In a letter dated the 25th October, the Chairman of the Managers of the Holy Trinity C.E. School, the Rev. Dr. H. H. Ayscough, informs me that the Managers at a meeting held on Saturday last had before them the request of the Council regarding the questionnaire issued in connection with conscientious objectors, and that the Managers decided to inform the Council that they had no observations to make.

I met Dr. Ayscough this morning and understand that the effect of this decision is that the Managers do not propose to issue the questionnaire to members of the teaching staff of the school, and the caretaker.

For your information I might say that the present staff consists of six teachers—one man and five women—in the permanent service, two temporary 'supply' teachers (women) and one caretaker. Mr. S. W. D. Escott (permanent staff) is aged 45, and is a member of the Home Guard.

With regard to the temporary 'supply' teachers, it is an open question as to whether they are employees of the Managers in so far as they are appointed by me, at a daily rate of pay, and their salaries are paid by the Authority."

(d) **Civil Defence (Emergency)** of the 29th October, 1940.

8 Appointment and Constitution of Committees:

RESOLVED that the following Committees be and they are hereby appointed for the ensuing year and that the constitution thereof be as set forth after the name of each Committee:—

STANDING COMMITTEES.

PUBLIC HEALTH AND MATERNITY AND CHILD WELFARE.

The Mayor and the Deputy Mayor, Aldermen Briant, Grocott and Pike, and Councillors Bryson, Grobel, Hugh Jones, Mrs. Legge, Mrs. Murphy and Major Steward.

Co-opted Members: Mrs. Gotch, Mrs. Reeves and Mrs. Sladden.

FINANCE.

The Mayor and the Deputy Mayor, Alderman Syrett and Councillors Baines, Bryson, Collis, De Colleville, Langlands, Norman, Rutt and Major Steward.

HIGHWAYS AND FIRE BRIGADE.

The Mayor and the Deputy Mayor, Aldermen Pateman, Syrett and Wells, and Councillors Baines, Grobel, Hugh Jones, King-Hamilton, Lawrence and Rutt.

TOWN PLANNING.

The Mayor and the Deputy Mayor, Aldermen Pateman and Pike, and Councillors Bryson, De Colleville, Lang, Langlands, Lawrence and Norman.

PARKS AND OPEN SPACES.

The Mayor and the Deputy Mayor, Aldermen Briant, Pateman and Wells, and Councillors Collis, Connorton, De Colleville, Lang, Lawrence and Mrs. Murphy.

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PUBLIC LIBRARIES.

The Mayor and the Deputy Mayor, Aldermen Grocott and Pike, and Councillors Bryson, Collis, Connorton, King-Hamilton, Mrs. Legge, Mrs. Murphy and Rutt.

GENERAL PURPOSES.

The Mayor and the Deputy Mayor, the respective Chairmen of the following Committees, namely:—Public Health and Maternity and Child Welfare, Finance, Highways and Fire Brigade, Town Planning, Parks and Open Spaces, Electricity, Education and Public Libraries, and the immediate past Mayor (Councillor J. Hugh Jones, LL.B.).

OTHER COMMITTEES.**ELECTRICITY.**

The Mayor and the Deputy Mayor, Aldermen Briant, Pateman, Pike and Syrett, and Councillors Baines, Bryson, De Colleville, Norman and Major Steward.

EDUCATION.

(a) Members of the Council.—The Mayor and the Deputy Mayor, Aldermen Grocott and Pike, and Councillors Bryson, Collis, Hugh Jones, Langlands, Mrs. Legge, Mrs. Murphy and Rutt.

(b) Ex-officio Member.—The Chairman for the time being of the Local Higher Education Committee.

(c) Co-optative Members.—Miss L. Davey, M.A., Mrs. A. S. Miall, B.A., and Mr. D. A. A. Merry.

VALUATION.

The Mayor and the Deputy Mayor and Councillors Bryson, Connorton, Langlands and Rutt.

Non-Members of the Council: Messrs. W. A. Gray and A. E. Griffith.

ALLOTMENTS.

The Mayor and the Deputy Mayor, Aldermen Pateman and Wells and Councillors Collis and Langlands.

Non-Members of the Council: The Rev. G. T. Dickin, B.A., B.Sc., and Messrs. H. Fairchild, J. F. Hewitt, W. J. Rolfe and J. S. Sunderland.

LEGAL AND PARLIAMENTARY.

The Mayor and the Deputy Mayor, Alderman Syrett and Councillors Grobel, King-Hamilton, Hugh Jones, Lang, Langlands and Rutt, and the Chairman of the Committee concerned in the matter under discussion.

LOCAL OLD AGE PENSION.

The Mayor and the Deputy Mayor and Councillors Connorton, Lawrence and Mrs. Murphy.

Non-Members of the Council: Mrs. Metherell and Mr. J. Sheldrake.

HOUSING.

The Mayor and the Deputy Mayor, Aldermen Briant, Pateman, Pike and Wells and Councillors Connorton, Lawrence, Mrs. Legge, Mrs. Murphy and Norman.

SPECIAL COMMITTEES.**CIVIL DEFENCE (EMERGENCY).**

The Mayor and the Deputy Mayor, Aldermen Pateman, Pike and Syrett and Councillors Bryson, Grobel, Hugh Jones and Rutt,

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CHILDREN'S SAFETY.

The Mayor and the Deputy Mayor, three representatives of the Education Committee, three representatives of the Highways and Fire Brigade Committee, one representative of the Parks and Open Spaces Committee, three representatives of the teachers, one representative of the Police and one representative of the London Safety First Council.

9 Civil Defence (Emergency) Committee:

RESOLVED that the above-mentioned Committee be empowered to take such action on behalf of the Council in connection with Civil Defence as they may deem expedient, but that the Committee be required, in any case where it is proposed to incur expenditure beyond the limits approved by the scheme making or other appropriate sanctioning authority as ranking for full reimbursement or for grant under the Civil Defence Acts, first to submit the proposal to the Finance Committee for consideration and report to the Council, and that, in cases of emergency when time does not permit of the above procedure being followed, the Committee report the expenditure so incurred to the Finance Committee with an explanation of the need for urgency.

10 Local Higher Education Committee:

RESOLVED that the members of the Education Committee be appointed as the Town Council's representatives on the Local Higher Education Committee for the ensuing year.

11 Appointment of Representatives of the Town Council upon Various Bodies:**RESOLVED—**

(a) that the under-mentioned persons be appointed as the Council's representatives for the ensuing year on the Bodies set opposite to their respective names:—

Name of Body.	Representatives.
Finchley, Hornsey, Wood Green and Friern Barnet Joint Hospital Committee.	The Chairman of the Public Health Committee. Alderman A. J. Briant. Alderman A. T. Pike, O.B.E., J.P. Councillor C. P. Grobel.
North Middlesex Joint Town Planning Committee.	The Chairman of the Town Planning Committee. Alderman A. T. Pike, O.B.E., J.P.
Middlesex Borough and District Councils' Association.	The Mayor. The Town Clerk.
Conference of Local Authorities Owning Electricity Undertakings in Greater London.	The Chairman of the Electricity Committee. The Vice-Chairman of the Electricity Committee. The Town Clerk. The General Manager and Engineer.
London " Safety First " Council.	Alderman F. J. Grocott. Councillor J. Connorton. The Deputy Borough Surveyor.

J.M.

Hendon Employment Committee.
 Incorporated Municipal Electrical Association.
 Traffic Sub-Committee of the Middlesex County Council.

Councillor Mrs. M. E. Legge.
 The Chairman of the Electricity Committee.
 The Chairman of the Highways and Fire Brigade Committee.

(b) that the under-mentioned persons be nominated as the Council's representatives for the ensuing year on the Bodies set opposite to their respective names:—

Representatives.

<p>Name of Body. Hornsey, Wood Green and District War Pensions Committee. Finchley Memorial Hospital Committee. Finchley Golf, Sports and Social Club, Ltd.</p>	<p>Councillor J. Connorton. Councillor Mrs. E. Murphy. Mr. G. Dominy.</p>
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12 Meetings of Committees:

RESOLVED that Meetings of the under-mentioned Committees be held on Saturday, the 16th November, 1940, at the times respectively indicated:—

Public Health and Maternity and Child Welfare	...	3.0 p.m.
Allotments	3.5 p.m.
Education	3.10 p.m.
General Purposes	3.30 p.m.
Finance	3.35 p.m.

13 Day and Hour of Meetings of the Council:

RESOLVED that ordinary meetings of the Council be held on the under-mentioned dates, at the times respectively stated:—

- Saturday, 30th November, 1940, at 3 p.m.
- Saturday, 28th December, 1940, at 3 p.m.
- Saturday, 25th January, 1941, at 3 p.m.
- Saturday, 22nd February 1941, at 3 p.m.
- Saturday, 22nd March, 1941, at 3 p.m.
- Saturday, 26th April, 1941, at 3 p.m.
- Monday, 26th May, 1941, at 8 p.m.
- Monday, 23rd June, 1941, at 8 p.m.
- Monday, 28th July, 1941, at 8 p.m.
- Saturday, 27th September, 1941, at 3 p.m.
- Saturday, 25th October, 1941, at 3 p.m.

14 Day and Hour of Ordinary Meetings of Committees:

RESOLVED that the days and times of the ordinary meetings of the Committees during the ensuing municipal year be the same as in 1939/40.

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15 Remuneration of the Mayor:

It was moved by Alderman Syrett, seconded by Councillor Lawrence, and **RESOLVED**, unanimously, that the Chair be vacated by the Mayor and occupied temporarily by the Deputy Mayor.

It was then moved by Councillor Hugh Jones, seconded by Alderman Syrett and

RESOLVED, unanimously, that the remuneration to be paid to the Mayor be fixed at £400 per annum.

The Deputy Mayor then vacated the Chair in favour of the Mayor.

16 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the under-mentioned documents:—

1. Contract with Cement Waterproofers, Ltd., for water-proofing of domestic garden shelters.
2. Contract with Messrs. W. H. Gaze and Sons for water-proofing of domestic garden shelters.
3. Contract with Kenman Construction, Ltd., for water-proofing of domestic garden shelters.
4. Contract with General Plasterers, Ltd., for water-proofing of domestic garden shelters.
5. Contract with Messrs. C. Halls and Sons for erection of Air Raid Wardens' Post at Summers Lane.
6. Contract with Oakdale Building Company for construction of air raid shelter—basement of King Edward Hall.
7. Contract with Messrs. Comben and Wakeling, Ltd., for the construction of one surface air raid shelter at each of the following:—(a) First Aid Depot, St. Mary's School, N.3; (b) First Aid Depot, Northside School, N.12; (c) Ambulance Station, Oak Lodge, N.2.
8. Contract with Messrs. W. Silk and Son, Ltd., for reinforcing the basement of Avenue House.
9. Contract with Messrs. Tant and Son for construction of basement air raid shelters at 812/816, High Road, 365, Regents Park Road, 762, High Road and Salvation Army Citadel, High Road.
10. Contract with Messrs. A. T. Rowley (London), Ltd., for the erection of a cleansing station at the Central Depot, Squires Lane.
11. Contract with Messrs. William Moss and Sons, Ltd., for drainage works to A.R.P. Trench Shelters at:—
 - (a) Lyttelton Playing Fields;
 - (b) Victoria Recreation Ground;
 - (c) Glebe Land; and
 - (d) Martin School Playing Fields.

17 Audit of Accounts—Year Ended 31st March, 1940:

The Town Clerk reported that the audit of the accounts for the above-mentioned period, which commenced on the 1st November, 1940, had been adjourned until the 1st January, 1941.

18 Stopping up of Addison Way at its Junction with Falloden Way:

A letter dated 26th October, 1940, was submitted from the Ministry of Transport, referring to the suggestion made some time ago that action in connection with the above-mentioned matter be deferred for a period of six months, and enquiring whether the Council were yet disposed to proceed;

W. J. P.

RESOLVED that the matter be deferred for a further period of six months, and that the Ministry of Transport be informed accordingly.

19 Civic Sunday:

The Town Clerk reported that, owing to the unavoidable absence of the Rector on the 10th November, the usual Civic Sunday Service would take place on the 17th November, 1940.

20 Office Hours:

It was reported that this matter had been considered by the Chief Officers, who desired to recommend that, for a period of three months from the 9th November, 1940, the office hours from Mondays to Fridays be from 9 a.m. to 5 p.m.;

RESOLVED that this be agreed.

21 Publication of Handbook:

RESOLVED that, in lieu of the usual Council Year Book, the Town Clerk be instructed to prepare a booklet giving particulars of the membership of the Council, constitution of Committees, etc., and including a small diary.

22 Representation of Local Authorities upon War Pensions Committees:

A letter dated 4th November, 1940, was submitted from the Ministry of Pensions, stating that the Minister had made a General Order extending the period of office of existing members of the War Pensions Committees up to the 31st December, 1942.

23 Staff—Renewal of Solicitors' Practising Certificates:

RESOLVED that the Town Clerk be authorised to take the usual action in connection with the above.

24 Shops—Hours of Closing:

A circular dated 31st October, 1940, received from the Home Office on the above subject was submitted, and the Town Clerk intimated that, before making any Order varying the general closing hours, a local authority would be required to take such steps, whether by consultation with representative associations or otherwise, as appeared to them to be most appropriate for ascertaining the views of shop-keepers and of shop assistants who would be affected by the Order;

RESOLVED that the Town Clerk be instructed to obtain the views of the National Union of Shop Assistants, Warehousemen and Clerks and the Finchley Chamber of Commerce on the matter and report in due course.

25 Council in Committee:

It was proposed by Alderman Syrett, seconded by Councillor Major Steward, and **RESOLVED**, unanimously, that the Town Council do now go into Committee.

26 Civil Defence (Emergency) Committee:

A report of this Committee dated 29th October, 1940, was submitted, and arising thereon a statement in regard to the suggested appointment of a Canteen Manager prepared by the Chairman of the Committee was presented.

A full discussion ensued, and it was

RECOMMENDED that the report be adopted and entered on the Minutes of the Council.

Amended.

1/11/40.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 26 of the Council Minutes of the 9th November, 1940.

8(a)

M. N. M. S. K.
BOROUGH OF FINCHLEY. Mayor

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

29th October, 1940.

PART II.

Present: Councillor Grobel (Chairman), the Mayor (Councillor J. Hugh Jones, LL.B.), the Deputy Mayor (Alderman C.S. Syrett), Alderman Pike, O.B.E., J.P. and Councillor Rutt.

Non-Members: Alderman Pateman and Councillors Bryson, Langlands, Lawrence and Mrs. Legge.

APPOINTMENT OF CANTEEN MANAGER:

Arising out of the discussion which took place at the last meeting of the Council in regard to the above, as a result of which paragraph 1753 of this Committee's Report was withdrawn, the whole matter was again carefully considered and in view of all the circumstances the Committee were of opinion that it was eminently desirable that the appointment should be made.

In order, however, that Members of the Council should be fully informed of the reasons prompting the decision of the Committee, the Chairman undertook to circulate to them a statement upon the proposal before the meeting of the Council, and it was, therefore, again

RESOLVED

- (1) that, subject to the necessary consents, a full-time Canteen Organiser be appointed at a salary of £300 per annum, and that the matter be left to the Chairman of the Committee and the Borough Treasurer to deal with, subject to report; and
- (2) that the thanks of the Committee be accorded to Councillor Mrs. Legge, Mrs. Donald Brown and the many members of the W.V.S. who have been responsible, up to the present time, for the organisation and running of the Civil Defence canteens, and that the hope be expressed that they will continue to provide voluntary helpers to assist in staffing the canteens.

CYRIL P. GROBEL,
Chairman.

M. N. M. S. K.

BOROUGH OF FINCHLEY.

Municipal Offices,
Finchley, N. 3.

6th November, 1940.

ANNUAL MEETING OF THE COUNCIL - 9th NOVEMBER,
1940.

LIST OF DOCUMENTS FOR SEALING.

1. Contract with Cement Waterproofers Ltd. for water-proofing of domestic garden shelters.
2. Contract with Messrs. W.H. Gaze & Sons for water-proofing of domestic garden shelters.
3. Contract with Kenman Construction Ltd. for water-proofing of domestic garden shelters.
4. Contract with General Plasterers Ltd. for water-proofing of domestic garden shelters.
5. Contract with Messrs. C. Halls & Sons for erection of Air Raid Wardens' Post at Summers Lane.
6. Contract with Oakdale Building Company for construction of air raid shelter - basement of King Edward Hall.
7. Contract with Messrs. Comben & Wakeling Ltd. for the construction of one surface air raid shelter at each of the following:- (a) First Aid Depot, St. Mary's School, N. 3; (b) First Aid Depot, Northside School, N. 12; (c) Ambulance Station, Oak Lodge, N. 2.
8. Contract with Messrs. W. Silk & Son Ltd. for reinforcing the basement of Avenue House.
9. Contract with Messrs. Tant and Son for construction of basement air raid shelters at 812/816, High Road, 365, Regents Park Road, 762, High Road and Salvation Army Citadel, High Road.
10. Contract with Messrs. A.T. Rowley (London) Ltd. for the erection of a cleansing station at the Central Depot, Squires Lane.
11. Contract with Messrs. William Moss & Sons Ltd. for drainage works to A.R.P. Trench Shelters at :-
 - (a) Lyttelton Playing Fields;
 - (b) Victoria Recreation Ground;
 - (c) Globe Land; and
 - (d) Martin School Playing Fields.

R.M. FRANKLIN,

Town Clerk.

27 Public Libraries:

(a) Staff. The Chief Librarian intimated that Mr. K. Smith, District Librarian, North Finchley Library, reported for service in the Navy on the 31st October, 1940, and he suggested that Miss N. H. Twist be appointed Acting District Librarian to replace Mr. Smith, and that a temporary Junior Assistant be appointed at a commencing salary of £65 per annum.

He added that, at a later date, it would be possible to transfer some of Miss Twist's normal cataloguing duties to one of the trained assistants, and that, in view of the increased responsibilities devolving upon her, he would suggest that an additional increment of £15 per annum as from the 1st November, 1940, be granted to her;

RECOMMENDED that the suggested appointment of Miss Twist as Acting District Librarian and the appointment of a temporary Junior Clerk be approved, but that with regard to the proposed additional increment to Miss Twist, consideration of the matter be deferred until January next.

(b) Hours of Opening.—The Chief Librarian reported as follows:—

“As authorised, the Chairman of the Libraries Committee has given authority for the libraries to be closed approximately half an hour after black-out time. For the week ended 2nd November the time of closing was 6.30 p.m. which enabled most of the staff to reach home just before the evening gunfire commenced; if present conditions continue, in December the closing hour will be approximately 5.45 p.m. By opening at 9 a.m. and discontinuing the lunch hour closing, some compensation is afforded readers who work in the Borough, but it is still difficult for most City workers and for soldiers billeted in the district to visit the libraries personally.

In view of the way in which all sections of the public have expressed their appreciation of the value of the service in wartime I shall be glad if the Council would consider giving authority for the libraries to be open for an experimental period of two months from 10 a.m. to 1 p.m. on Sundays. The matter could be reconsidered at your January Meeting.”

RECOMMENDED that the action taken by the Chairman of the Committee be approved and that authority be given for the libraries to be opened on Sundays as suggested.

(c) Reciprocal Agreement.—The Chief Librarian reported as follows:—

“The number of readers registered under the Finchley-Hendon Reciprocal Agreement for the year ended 30th September, 1940, was as follows:—

HENDON residents enrolled at Finchley libraries:

CHURCH END	71 (last year 38)
NORTH FINCHLEY	
Adult—352	
Junior— 47	
	399 (last year 356)
EAST FINCHLEY	5 (last year 2)
	<u>475 (last year 396)</u>

FINCHLEY residents enrolled at Hendon Libraries:

CENTRAL	60 (last year 49)
GOLDERS GREEN	323 (last year 195)
MILL HILL	1 (last year 3)
	<u>384 (last year 247)</u>

W. H. M.

SUMMARY

Amount due to Finchley at 10/- per reader	...	£237 10s. 0d.
Amount due to Hendon at 10/- per reader	...	£192 0s. 0d.

It may be noted that in two years the number of Hendon residents enrolled at the Finchley Libraries has increased by more than 100%."

(d) Exhibitions—East Finchley Lecture Hall.

(i) The Chief Librarian reported as follows:—

"Further to the Circular from the Board of Education on the extension of the work of Public Libraries in wartime, I have pleasure in reporting that subject to your approval I have made preliminary arrangements with the British Institute of Adult Education and the Committee for the Encouragement of Music and the Arts for the loan during December of a collection of Autographic Prints (said to be one of handsomest collections ever got together) of 60 framed examples of the work of Rowlandson, Farington, Cruikshank and other late 18th and early 19th Century British artists. The only cost to the Council will be a transport charge of about £1.

If you approve and the exhibition is visited by a sufficient number of people, it could be followed up by another consisting of coloured reproductions of the best work of the Impressionists and the Post-Impressionists.

With this exhibition two distinguished art critics (Messrs. Eric Newton and Jan Gordon) would probably agree to give one or two informal afternoon talks without cost to the Council. It will also be possible if sufficient support is forthcoming from the public to arrange for music concerts for Saturday and Sunday afternoons."

RECOMMENDED that the foregoing arrangements be approved by the Council.

(ii) The Chief Librarian reported that, in view of the great interest being taken in food production, he was making arrangements for a special exhibition of books, official publications and pamphlets on gardening, food production, preserving, pickling, etc., at East Finchley Library.

RECOMMENDED that the action taken be approved.

28 Injury to Warden:

Reference was made to a part-time Warden who had been injured by enemy action whilst returning home from duty, as a result of which she lost an arm, and it was intimated that she had not as yet received any compensation.

The whole matter was referred to the Civil Defence (Emergency) Committee for investigation.

29 Salvage of Furniture from Premises Damaged by Enemy Action:

It was reported that the Civil Defence (Emergency) Committee had given authority for the purchase of four vehicles for use in connection with the above, subject to the approval of the Middlesex County Council, but that it had since been ascertained that the matter did not come under the jurisdiction of the County Council.

In the circumstances, it was

RECOMMENDED that authority be given for the purchase of the four vehicles in question at the sum of £650.

30 Lighting Restrictions:

Reference was made to infringement of the lighting regulations by residents of the Borough by the showing of lights, particularly at the rear of premises, during the period of the black-out;

RECOMMENDED that the matter be referred to the Civil Defence (Emergency) Committee for consideration.

W.M.

31 **Damage to Municipal Offices:**

RECOMMENDED that a Sub-Committee consisting of the Mayor, the Deputy Mayor, Aldermen Pike and Syrett and Councillors Hugh Jones and Lawrence be appointed for the purpose of dealing with the above matter.

32 **Resumption of Council:**

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Pike, that the Council do now resume, and that the recommendations above set forth be adopted.



Mayor.

30th November, 1960

Civil Defence (Emergency) Committee's Report.

5th NOVEMBER, 1940.

Present: Councillor Grobel (Chairman), the Deputy Mayor (Alderman C. S. Syrett), Alderman Pike, O.B.E., J.P., and Councillor Rutt.

Non-members: Alderman Pateman and Councillors Bryson, Lawrence, Mrs. Legge and Wilmot.

33 Minutes:

The Minutes of Meetings of the Committee held on the 24th September and 1st, 2nd, 8th, 15th, 17th and 18th October, 1940, were taken as read, confirmed and signed.

34 Requisitions:

RESOLVED that the Requisitions, as contained in the Books and Lists submitted, be approved.

35 Electricity Charges—Wardens' Posts:

The accounts in respect of the above for the June quarter, 1940, were submitted.
RESOLVED that same be passed for payment.

36 Salvage of Material and Removal of Debris:

(a) Home Security Circular No. 269/1940 was submitted intimating that powers under paragraph 5 of Defence Regulation 51 were delegated to Clerks of Local Authorities to enable them to enter upon land or premises and remove therefrom materials, etc., for use for Civil Defence purposes.

(b) Arising out of the decision to deposit at the Bank valuables taken from demolished premises, it was

RESOLVED—

- (1) that any valuables received by the Corporation from damaged premises be lodged with Barclays Bank, Ltd., 375, Regents Park Road, Finchley, and kept in a Deed Box marked "Finchley Corporation—A.R.P."; and
- (2) that the Town Clerk or, in his absence, the Deputy Town Clerk, be the Officials authorised to have access to the Box and its contents, and to remove same from time to time.

37 Air Raid Shelters:

(a) Deep Shelters.—A letter dated 30th October, 1940, was submitted from the Town Clerk of Edmonton forwarding copy of a communication which he had addressed to the Middlesex County Council urging the establishment of deep underground shelters and asking for the support of this Council.

After due consideration it was

RESOLVED that no action be taken in the matter.

(b) Domestic Shelters.—

(i) Waterproofing.—The formal approval of the Middlesex County Council and the Home Office to the engagement of General Plasterers, Ltd., for waterproofing of steel shelters at £3 10s. a shelter, was submitted.

(ii) Advances.—The Town Clerk and the Borough Treasurer reported hereon;

RESOLVED—

- (1) that, where it is not possible to inspect the Deeds of premises, a certificate be accepted from the Building Society with regard to the ownership of the applicant; and

[Handwritten initials]

(2) that, in cases where the tenancy of the applicant is for a period less than 3 years, an advance be made provided a guarantor can be obtained and the references are satisfactory.

(c) Communal Shelters.—Middlesex County Council Circular No. 307/1940 was submitted intimating that new shelters could be constructed in accordance with the dimensions laid down by London Region.

(d) Cleansing and Disinfecting.—Middlesex County Council Circular No. 306/1940 was submitted in regard to the steps to be taken in connection with the above.

(e) Basement Shelters.—

(i) 760, High Road, N.12.—A communication was submitted from Messrs. Healey and Baker intimating that if bunks were installed in the basement shelter at above, the accommodation would cease to be of any value to their clients and the maximum compensation would, therefore, be claimed.

After due consideration it was

RESOLVED that the proposal to provide bunks in the shelter be proceeded with.

(ii) Summers, Brown & Sons, Ltd., Premises—Church Lane.—The Borough Surveyor was instructed to consult with the above firm with a view to the utilisation of the basement for shelter purposes.

(f) Semi-Trench Shelters.—“Elmshurst,” East End Road.—It was reported that No. 2 shelter at above was very wet, but that there was ample accommodation for the persons using the shelters in Nos. 1 and 3 and in the circumstances it was

RESOLVED that No. 2 shelter be closed for the time being.

(g) Sandbag Shelters.—It was reported that, owing to the wet weather, the sandbag shelters in Regents Park Road—

(i) at the junction of Gravel Hill; and

(ii) at the junction of the Barnet Bye Pass Road,

were in a dangerous condition;

RESOLVED that such shelters be closed to the public and removed forthwith.

Surface (h) 58, Ballards Lane.—The question of the provision of bunks in this shelter was considered and the matter was referred to the Borough Surveyor and the Chief Warden to deal with, subject to report.

Tennis (i) Glebe Land.—The question of using the lower portion of the tennis pavilion was considered and the Borough Surveyor was instructed to prepare a scheme therefor and submit same at the next meeting of the Committee.

(j) Ventilation.—It was reported that the ventilation in several of the shelters was bad and the matter was referred to the Officers for investigation and report.

(k) Supply of Refreshments.—The Chief Air Raid Warden reported that light refreshments were being served in 15 of the shelters, the cost of a cup of tea being 1d. and in some cases included a biscuit.

(l) Entertainment and Instruction.—London Region Circular No. 229 was submitted in regard to the above in which it was suggested that Councils might provide reading matter for the use of persons in shelters.

After due consideration the Chief Air Raid Warden was instructed to consult with the Chief Librarian on the matter and report in due course.

38 Air Raid Precautions Schools:

Middlesex County Council Circular No. 305/1940 was submitted intimating that conversion courses were being arranged for L.A.R.P. and L.A.G.C. Instructors and arising thereon the Chief Warden reported that he was proposing to send certain of the Wardens to take the course as vacancies occurred.

1/20/41

CIVIL DEFENCE (contd.)**39 Northside Aid Post:**

A communication was submitted from the Director of Education enquiring whether the domestic subjects room at the Northside School, which was at present being used as a canteen, could be released for its normal user.

Arising thereon, the Medical Officer reported that it was essential that the room in question or other similar accommodation should remain available for the canteen and he and the Canteen Officer were instructed to consult with the Director of Education upon the whole matter and report in due course.

40 London Passenger Transport Trolleybus Depot—North Finchley:

A communication which had been addressed to the Mayor by a resident in the vicinity of the above was submitted suggesting that steps should be taken to camouflage the building;

RESOLVED that the Town Clerk refer the matter to the London Passenger Transport Board and the Ministry of Home Security.

41 Avenue House—Basement:

A communication was submitted from the Architect dealing with the reinforcement of the basement at above, submitting an estimate amounting to £185 in respect of the provision of lavatory accommodation in the basement;

RESOLVED—

- (1) that authority be given for the work to be put in hand as part of the general scheme for the re-construction of the basement whether or not the scheme ranks for grant and for the matter to be reported to the Middlesex County Council;
- (2) that authority be given for the construction of a bathroom on the ground floor at an estimated cost of £25.

42 Roof Spotter:

The Town Clerk reported upon consultations which he had had with the General Manager of the North Middlesex Gas Company upon the above subject, as a result of which it was suggested that a roof spotter should be appointed at a wage of £3 10s. a week to operate from the roof of King Edward Hall and that the wages be borne in the following manner:—

Finchley Corporation	£1 5s. a week.
North Middlesex Gas Company	£1 5s. a week.
Ministry of Food re Food Control	£1 a week.

RESOLVED—

- (1) that such suggestion be adopted; and
- (2) that the General Manager and Engineer be instructed to arrange for bell communication between the roof spotter and the Offices concerned, with additional extensions to as many of the Council's Offices as possible.

43 Report Centre:

It was reported that, owing to the long periods of night duty now being carried out in the Report Centre, the provision of cushions was desirable;

RESOLVED that authority be given for the purchase of 25 pneumatic cushions at 5/- each.

44 Wardens' Posts:

The Chief Air Raid Warden submitted a report of the County Council upon an inspection of the Wardens' Posts, from which it appeared that the County Council wished 5 of the Posts to be rebuilt.

J.M.H.

Arising thereon the Chief Warden intimated that, as regards Posts 24 and 41, it was desirable that the existing premises should be strengthened, as the type of concrete post quarters approved by the County Council would not be sufficiently large to serve as District Headquarters.

Instructions were, therefore, given for estimates to be prepared of the cost of strengthening the two Posts in question and it was

RESOLVED that, as regards the remaining 3 Posts, Nos. 15, 43 and 45, tenders be obtained for erecting new ones to the County Council's specification.

45 Central Fire Station:

The Chief Officer of the Brigade reported that sandbag walling at the Central Fire Station was collapsing and that the Borough Surveyor's estimate of the cost of replacing the same with brick walling amounted to £880;

RESOLVED that the matter be reported to the Home Office.

46 Pay of Leading Firemen:

RESOLVED that, as from the 11th November, 1940, the pay of Leading Firemen be increased by 5s. a week in accordance with the provisions of F.B. Circular No. 40/1940.

47 Assistant to Chief Air Raid Warden:

The Chief Air Raid Warden reported in regard to the salary of the above Officer;

RESOLVED that no action be taken in the matter.

48 Civil Defence Personnel:

The Chief Air Raid Warden reported upon the exceptional devotion to duty of Wardens Chennery and Lancaster on the night of the 20th October, 1940, from which it appeared that in the case of the first-named he had shown complete disregard for his own safety and at great risk had rescued 5 persons and extinguished a fire which might have become exceedingly dangerous;

RESOLVED that the Controller submit the name of Warden Chennery to the Regional Commissioners for special commendation and that he communicate with Warden Lancaster, conveying the thanks of the Committee for his recent action.

49 Billeting:

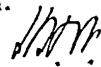
RESOLVED that authority be given for the purchase of two second-hand cars at a cost not exceeding £30 each for use in connection with the work of billeting.

50 Adjournment:

RESOLVED that this meeting stand adjourned until Thursday, the 7th November, 1940.

CYRIL P. GROBEL,

Chairman.



Civil Defence (Emergency) Committee's Report.
(Adjourned Meeting).

7th NOVEMBER, 1940.

Present: Councillor Grobel (Chairman), the Deputy Mayor (Alderman C. S. Syrett), Alderman Pike, O.B.E., J.P., and Councillor Rutt.

Non-members: Alderman Pateman and Councillors Bryson and Lawrence.

51 Air Raid Shelters:

(a) Trenches.—Reference was made to the condition of the above shelters, particularly that on the Glebe Land, in respect of which a telegram was submitted from the Shelter Committee asking that immediate attention might be given thereto.

Arising thereon, the Borough Surveyor reported that, in accordance with instructions, he had submitted the scheme for waterproofing the shelters to London Region and that he understood that representatives of the Ministry of Home Security were proposing to inspect the shelters. In view of the urgency of the matter, it was

RESOLVED—

- (1) that the quotation of Cement Waterproofers, Ltd., of the 11th December, 1939, for the lining of the trench shelters with waterproof cement at a sum of £1,243 3s. od., be accepted, subject to contract and to the Contractors giving an adequate guarantee in respect of the works;
- (2) that arrangements be made in conjunction with the General Manager and Engineer, for the installation of ventilating apparatus in each of these shelters;
- (3) that London Region be informed of the action which is being taken in the matter, and that the Council will expect the cost to be reimbursed; and
- (4) that the Town Clerk send a suitable reply to the telegram above referred to.

(b) Surface Shelters.—

(i) It was reported that water was leaking through the roofs of several of the surface shelters, and the Borough Surveyor reported fully thereon;

RESOLVED that instructions be given for all such shelters to be inspected and, where necessary, the roofs and sides to be treated with tar or some other waterproofing solution.

(ii) Reference was also made to the fact that water was entering the entrances of the shelters at Crescent Road and at the junction to the North Circular Road and High Road. The matters were referred to the Borough Surveyor to deal with.

(c) Heating.—Instructions were given for an estimate to be submitted to the Committee of the cost of providing heating in all shelters, together with an estimate of the running costs.

(d) Lighting.—It was reported that temporary lighting had been installed in practically all shelters pending completion of the permanent lighting.

It was also reported that from time to time lamps were removed from shelters and instructions were given for locks to be fitted to all lamps.

(e) Domestic Shelters.—The Borough Surveyor reported that 6 Architects were now engaged upon the survey of premises requiring domestic shelters and that 145 premises were being dealt with; further, that the estimated cost of constructing brick garden shelters was £28 to £30 and that the cost of strengthening part of a house was approximately £20;

RESOLVED that the two schemes be submitted to London Region with an intimation that the Council propose to proceed with the necessary works in accordance with the recommendations of the Architects,

(f) Squires Court.—It was reported that another census had been taken of the tenants of the above flats and it appeared that the majority were entitled to free shelters; further, that the owner of the flats had offered to contribute 25 per cent. towards the cost of the provision of communal shelters;

RESOLVED that such offer be accepted, subject to the scheme being approved by the Borough Surveyor and that the work be put in hand as soon as possible.

(g) Maintenance.—The question of the setting aside of a special staff to deal with the maintenance of shelters was considered and it was

RESOLVED that the Borough Surveyor be responsible for the carrying out of repairs to shelters as a routine matter in conjunction with the cleansing and that he arrange for one Officer to be placed in charge of the work, so that repairs could be effected promptly.

52 Wardens' Posts:

It was reported that the sandbags at four Wardens' Posts Nos. 6, 14, 18 and 25 were in a dangerous condition, and the Borough Surveyor was instructed to take steps to avert the immediate danger and to prepare estimates of the cost of replacing the sandbags with brick work.

53 Salvage of Material, Etc., from Demolished Premises:

The Borough Surveyor reported that he was able to purchase the following lorries for a total sum of £650:—

1 Bedford Luton	...	30 cwt. lorry.
2 Bedford	2 ton lorries.
1 Bedford	15 cwt. lorry.

RESOLVED that authority be given for the purchase of such vehicles for the purpose in question and that application be made to the County Council for approval thereof.

54 War Damage:

(a) First Aid Repairs.—The Borough Surveyor reported that owing to the additional work in connection with the costing of the various work carried out upon the above, it was necessary to engage an additional Junior Clerk;

RESOLVED that the Borough Surveyor be authorised to make such appointment at a wage of 25s. a week.

(b) Photographing:

RESOLVED that authority be given for photographing of Council property damaged by enemy bombing, and also of any other damaged property within the Borough where, in the opinion of the Officers, such action is desirable, subject in the latter case to the cost being approved.

55 Vote of Thanks:

A unanimous vote of thanks was accorded to the Chairman of the Committee for the valuable services which he had rendered during the past year.

CYRIL P. GROBEL,

Chairman.



Electricity Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant, Pike, O.B.E., J.P., and Syrett, and Councillors Baines, Bryson, De Colleville, Norman and Major Steward.

Non-members: Aldermen Grocott and Wells, and Councillors Connorton, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands, Lawrence, Mrs. Legge and Rutt.

56 **Chair:**

The Chair was occupied by the Mayor.

57 **Chairman:**

RESOLVED that Alderman C. S. Syrett be appointed Chairman of the Committee for the ensuing year.

58 **Vice-Chairman:**

RESOLVED that Alderman A. T. Pike, O.B.E., J.P., be appointed Vice-Chairman of the Committee for the ensuing year.

H. H. WILMOT,
Chairman (*pro tempore*).

JHM.

Finance Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Baines, Bryson, De Colleville, Langlands, Norman, Rutt and Major Steward.

Non-members: Aldermen Briant, Grocott, Pike, O.B.E., J.P., and Wells, and Councillors Connorton, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Lawrence and Mrs. Legge.

59 Chair:

The Chair was occupied by the Mayor.

60 Chairman:

RESOLVED that Councillor Harold A. Rutt be appointed Chairman of the Committee for the ensuing year.

61 Vice-Chairman:

RESOLVED that Councillor W. C. Langlands be appointed Vice-Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).

H.H.W.

Highways and Fire Brigade Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Syrett and Wells, and Councillors Baines, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Lawrence and Rutt.

Non-members: Aldermen Briant, Grocott and Pike, O.B.E., J.P., and Councillors Bryson, Connorton, De Colleville, Langlands, Mrs. Legge, Norman and Major Steward.

62 Chair:

The Chair was occupied by the Mayor.

63 Chairman:

RESOLVED that Alderman G. H. Pateman be appointed Chairman of the Committee for the ensuing year.

H. H. WILMOT,
Chairman (*pro tempore*).

JH
JHM.

Town Planning Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pike, O.B.E., J.P., and Councillors Bryson, De Colleville, Langlands, Lawrence and Norman.

Non-members: Aldermen Briant, Grocott, Syrett and Wells and Councillors Baines, Connorton, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Mrs. Legge, Rutt and Major Steward.

64 Chair:

The Chair was occupied by the Mayor.

65 Chairman:

RESOLVED that Councillor R. J. N. Norman be appointed Chairman of the Committee for the ensuing year.

66 Vice-Chairman:

RESOLVED that Alderman A. T. Pike, O.B.E., J.P., be appointed Vice-Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).



Parks and Open Spaces Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant and Wells and Councillors Connorton, De Colleville and Lawrence.

Non-members: Aldermen Grocott, Pike, O.B.E., J.P., and Syrett and Councillors Baines, Bryson, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands, Mrs. Legge, Norman, Rutt and Major Steward.

67 Chair:

The Chair was occupied by the Mayor.

68 Chairman:

RESOLVED that Councillor P. Lawrence be appointed Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).

W.H.M.

W.H.

Public Libraries Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Grocott and Pike, O.B.E., J.P., and Councillors Bryson, Connon, King-Hamilton, M.A., Mrs. Legge and Rutt.

Non-members: Aldermen Briant, Syrett and Wells and Councillors Baines, De Colleville, Grobel, Hugh Jones, LL.B., Langlands, Lawrence, Norman and Major Steward.

69 Chair:

The Chair was occupied by the Mayor.

70 Chairman:

RESOLVED that Councillor Mrs. M. E. Legge be appointed Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).



Legal and Parliamentary Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands and Rutt.

Non-members: Aldermen Briant, Grocott, Pike, O.B.E., J.P., and Wells, and Councillors Baines, Bryson, Connorton, De Colleville, Lawrence, Mrs. Legge, Norman and Major Steward.

71 **Chair:**

The Chair was occupied by the Mayor.

72 **Chairman:**

RESOLVED that Councillor C. P. Grobel be appointed Chairman of the Committee for the ensuing year.

73 **Vice-Chairman:**

RESOLVED that Councillor W. C. Langlands be appointed Vice-Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).

H.H.W.

Housing Committee's Report.

9th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant, Pike, O.B.E., J.P., and Wells, and Councillors Connorton, Lawrence, Mrs. Legge and Norman.

Non-members: Aldermen Grocott and Syrett, and Councillors Baines, Bryson, De Colleville, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands, Rutt and Major Steward.

74 Chair:

The Chair was occupied by the Mayor:

75 Chairman:

RESOLVED that Alderman A. J. Briant be appointed Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*). *H.H.W.*

Civil Defence (Emergency) Committee's Report.

12th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Pike, O.B.E., J.P., and Councillors Bryson, Grobel, Jones and Rutt.

Non-members: Councillors Langlands, Lawrence and Mrs. Legge.

76 Appointment of Chairman:

RESOLVED that Councillor Harold A. Rutt be appointed Chairman of the Committee for the ensuing year.

77 Appointment of Vice-Chairman:

RESOLVED that Councillor J. Hugh Jones, LL.B., be appointed Vice-Chairman of the Committee for the ensuing year.

78 Shelters:

(a) Communal.—Middlesex County Council Circular No. 308/1940 was submitted giving further instructions in connection with the construction and equipment of the above and it was referred to the Borough Surveyor to deal with.

(b) Surface.—Middlesex County Council Circular No. 311/1940 was submitted in regard to the prevention of dampness, etc., in surface shelters and referred to the Borough Surveyor to deal with.

(c) Steel Garden Shelters.—Middlesex County Council Circular No. 310 was submitted stating that, as bunks or beds could not be installed in the small four person type of shelter, the work of waterproofing these particular shelters should be suspended in favour of the larger types.

The Committee gave instructions, however, for the work to proceed in accordance with the orders already issued.

(d) Waterproofing.—Arising out of Minute No. 1806(d) the Approval of the Home Office was submitted to an increase in the rate of payment to the Kenman Construction Co., Ltd., in connection with the above.

(e) Heating.—The General Manager and Engineer submitted an estimate amounting to £1,200 for the cost of providing electric heating in 52 shelters;

RESOLVED that the scheme in question be forwarded to the Middlesex County Council for approval, and that, on receipt of same the work be put in hand.

(f) Lighting.—The question of installing lighting direct from the mains in certain of the trench shelters in lieu of battery systems was referred to the General Manager and Engineer for consideration and report.

(g) Bunks.—It was reported that there was likely to be a certain amount of delay in connection with the delivery of steel bunks and the Borough Surveyor was instructed to accept wooden bunks until steel became available.

(h) Glebe Land—Tennis Pavilion.—The Borough Surveyor reported that the lower portion of the above pavilion could be made available for use as an air raid shelter for the sum of £150 and that accommodation could be provided for 150 persons;

RESOLVED that the scheme be submitted to London Region for approval, and that, on receipt of same, the work be put in hand.

(i) Visits by Clergy.—A communication was submitted from the Secretary of the Finchley Ministers' Fraternal of the Anglican and Free Churches suggesting that the Clergy in the Borough might be able to render assistance to persons using shelters;

J.M.M.

RESOLVED that no objection be raised to the Clergy visiting shelters, on the understanding that Religious Services will not be held in shelters unless special request is first made therefor by the Shelter Committee to this Committee and their approval obtained.

79 Air Raid Precautions—Uniforms:

(a) Supply and Replacement.—Middlesex County Council Circular No. 309/1940 was submitted intimating that steps should be taken to place orders for the completion of the initial issue and the replacement of badly worn uniforms already in service.

(b) Waterproof Clothing.—Home Security Circular No. 278 was submitted giving authority for the purchase of waterproof clothing and the Officers concerned were authorised to make the necessary purchases for the personnel under their control within the limit of costs specified in the Circular.

80 Evacuation:

A letter dated 4th November, 1940, was submitted from the County Air Raid Precautions Officer asking for the views of the Council upon a proposal to invite the Government to declare the whole of the County of Middlesex an Evacuation Area.

Arising thereon the Town Clerk reported that application had been made to the Ministry of Health on behalf of the Council for Finchley to be designated an Evacuation Area and submitted a communication received in reply asking for certain information to be forwarded.

A communication was also submitted from the Finchley Citizens' Advice Bureau forwarding copy of a letter which they had addressed to the Minister of Health on the subject.

RESOLVED—

- (1) that as regards the information to be forwarded to the Ministry of Health, the Town Clerk be instructed to refer in his communication to the interference with local education resulting from enemy action; and
- (2) so far as concerns the proposal of the County Council, the County Air Raid Precautions Officer be informed that this Council is of opinion that the urban areas in the County should be included but not the more rural areas.

81 Release of Skilled Men from H.M. Forces for Repairs to Roads, Public Utility Services, Etc.:

London Region Circular No. 213 was submitted in regard to the above and arising thereon the Borough Surveyor intimated that he was not desirous of recommending that application should be made for the release of any men formerly in the service of the Council.

82 Air Raid Damage Reports:

A communication was submitted from the Town Clerk of Wembley forwarding copy of a resolution passed by his Council protesting against the instructions issued by London Regional Headquarters in regard to the giving of information as to air raid damage to members of Local Authorities;

RESOLVED that the views of the Wembley Corporation be supported by this Council.

83 Injury to Volunteer Warden:

In accordance with the reference from the Council, the Committee considered the case of Mrs. Green, a part-time Warden who was injured by enemy action while going home from duty and as a result lost her arm.

Instructions were given for the whole case to be taken up through the Member of Parliament and, in the meantime, for a sum of £15 to be paid to Mrs. Green, on loan, from the grant available from the Lord Mayor's Fund.

J.M.M.

CIVIL DEFENCE (contd.)

84 **Lighting Restrictions:**

Arising out of a report made at the last meeting of the Council as to the number of lights visible during the hours of black-out, the Town Clerk was instructed to take up the whole matter with the Police Authorities and press them to take action against offenders, particularly those abutting upon the railway lines.

85 **Assistant to Chief Warden:**

The Town Clerk submitted the resignation of Mr. W. J. King from the above post with effect as from the 8th December, 1940.

86 **Steel Helmets:**

A communication was submitted from one of the District Wardens in regard to the need for the supply of additional steel helmets and it was reported that an endeavour was being made to purchase 250 helmets in accordance with the authority already given by the Committee.

87 **Clearance and Salvage of Debris:**

London Region Circular No. 231 was submitted giving particulars of the organisation which was being set up to deal with the above and the matter was referred to the Borough Surveyor for attention.

88 **Auxiliary Fire Service—Uniforms:**

F.B. Circular No. 140 was submitted stating that steps should be taken to provide each member of the Auxiliary Fire Service with two suits of clothing and arising thereon the Chief Officer of the Brigade reported that it was necessary to purchase 120 suits;

RESOLVED that the existing Contract with Messrs. Manclark & Son be extended to cover these purchases.

89 **Appointment of Catering Officer:**

The formal approval of the Ministry of Home Security and the County Civil Defence Committee to the above appointment was submitted at a salary not exceeding £300 per annum together with car allowance on the scale approved by the Corporation;

RESOLVED that a Sub-Committee consisting of the Mayor, the Chairman of the Committee and Councillor Grobel be authorised to make the appointment, subject to report.

90 **Car Allowance:**

RESOLVED that the Deputy Town Clerk be added to the list of persons to whom car allowances are payable on the scale approved by the Corporation in respect of Civil Defence duties.

91 **Wardens' Posts:**

The Chief Warden reported further in regard to several of the Wardens' Posts which were in a dangerous condition owing to the collapse of sandbags and the Borough Surveyor was instructed to proceed with the carrying out of the necessary works in the most dangerous cases and to submit, at the next meeting of the Committee, a report upon the cost of rebuilding other Posts or replacing sandbags with brick walling.

92 **War Damage:**

(a) The Borough Surveyor submitted particulars of the extent of war damage in the Borough.

He also reported upon two specific cases where the cost of carrying out the necessary repairs would exceed £100. As regards 60, Hendon Lane, authority was given for application to be made to the Ministry of Health for consent to the carrying out of permanent repairs and for consent to a loan in respect of the sum involved, and that as regards Nos. 70 to 78, Ballards Lane, it was

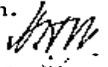
RESOLVED that, in the event of the owners not being prepared to execute the works themselves, application be made to the Ministry of Health for consent to the works being carried out by the Local Authority.

It was also reported that work had been commenced in connection with the repair of No. 135, Holden Road, but that it was found that the foundations were badly affected and that as a result the cost might exceed £100. The Borough Surveyor was, therefore, instructed to arrange, if possible, for any expenditure beyond that amount to be borne by the owners on completion of the works.

(b) A communication was submitted from Mr. F. J. Cole expressing his appreciation of the services rendered on the occasion of his premises being damaged by an incendiary bomb and for the expeditious way in which the matter had been dealt with.

HAROLD A. RUTT,

Chairman.



Public Health and Maternity and Child Welfare Committee's Report.

16th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant and Pike, O.B.E., J.P., and Councillors Grobel, Hugh Jones, LL.B., Mrs. Legge and Major Steward, and Mrs. Reeves and Mrs. Sladden.

Non-members: Aldermen Pateman and Wells and Councillors Langlands and Rutt.

93 **Chair:**

The Chair was occupied by the Mayor.

94 **Chairman:**

RESOLVED that Councillor Major H. W. Steward be appointed Chairman of the Committee for the ensuing year.

95 **Vice-Chairman:**

RESOLVED that Councillor C. P. Grobel be appointed Vice-Chairman of the Committee for the ensuing year.

96 **Sub-Committee re Salvage:**

The above Sub-Committee was constituted for the ensuing municipal year as follows:—

The Mayor	} <i>Ex-officio.</i>
The Deputy Mayor	
Alderman Pike	
Councillor Major Steward	

H. H. WILMOT,

Chairman (*pro tempore*).

H.H.W.

Allotments Committee's Report.

16th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Wells, Councillor Langlands and Messrs. Fairchild, Hewitt, Rolfe and Sunderland.

Non-members: Aldermen Briant and Pike, O.B.E., J.P., and Councillors Grobel, Hugh Jones, LL.B., Mrs. Legge, Rutt and Major Steward.

97 Chair:

The Chair was occupied by the Mayor.

98 Chairman:

RESOLVED that Councillor A. C. D. Collis be appointed Chairman of the Committee for the ensuing year.

H. H. WILMOT,

Chairman (*pro tempore*).



Education Committee's Report.

16th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman A. T. Pike, O.B.E., J.P., Councillors J. Hugh Jones, LL.B., Wm. C. Langlands, Mrs. M. E. Legge and H. A. Rutt; Miss L. Davey, M.A., Mrs. A. S. Miall, B.A., and Mr. D. A. A. Merry.

Non-members:—Aldermen A. J. Briant, G. H. Pateman, Vyvyan Wells, Councillors C. P. Grobel, P. Lawrence, R. J. N. Norman and Major H. Steward.

99 Chair:

The Chair was occupied by the Mayor (*pro tempore*).

100 Apologies for Absence:

Apologies for absence were received from Aldermen F. J. Grocott and C. S. Syrett.

101 Constitution of Committee:

It was reported that the constitution of the Committee for the ensuing Municipal year was as follows:—

- 1 The Mayor (Councillor H. H. Wilmot).
- 1 The Deputy Mayor (Councillor W. L. Brooksbank).
- 9 Other members of the Council:—
 - Alderman F. J. Grocott.
 - Alderman A. T. Pike, O.B.E., J.P.
 - Councillor J. G. Bryson.
 - Councillor A. C. D. Collis.
 - Councillor J. Hugh Jones, LL.B.
 - Councillor Wm. C. Langlands.
 - Councillor Mrs. M. E. Legge.
 - Councillor Mrs. E. Murphy.
 - Councillor H. A. Rutt.
- 1 The Chairman for the time being of the Higher Education Committee.
- 3 Persons who are not members of the Council:—
 - Miss L. Davey, M.A.
 - Mrs. A. S. Miall, B.A.
 - Mr. D. A. A. Merry.

102 Chairman:

RESOLVED that Councillor Wm. C. Langlands be appointed Chairman of the Committee for the ensuing Municipal year.

103 Vice-Chairman:

RESOLVED that Mr. D. A. A. Merry be appointed Vice-Chairman of the Committee for the ensuing Municipal year.

104 Sub-Committees and Committees:

The under-mentioned Sub-Committees and Committees were constituted for the ensuing Municipal year as follows:—

J.M.

(a) School Attendance Sub-Committee :

The Mayor	}	<i>Ex officio.</i>
The Deputy Mayor		
Alderman F. J. Grocott.		
Councillor A. C. D. Collis.		
Councillor Wm. C. Langlands.		
Councillor Mrs. M. E. Legge.		
Miss L. Davey, M.A.		
Mrs. A. S. Miall, B.A.		
Mr. D. A. A. Merry.		

(b) School Management and Works Sub-Committee :

The Mayor	}	<i>Ex officio.</i>
The Deputy Mayor		
Alderman F. J. Grocott.		
Alderman A. T. Pike.		
Councillor Wm. C. Langlands.		
Councillor Mrs. E. Murphy.		
Councillor H. A. Rutt.		
Miss L. Davey, M.A.		
Mrs. A. S. Miall, B.A.		
Mr. D. A. A. Merry.		

(c) Children's Care Committee :

Councillor H. H. Wilmot ...	The Mayor.
Councillor W. L. Brooksbank	The Deputy Mayor.
Councillor Wm. C. Langlands	Chairman of the Education Committee.
Mr. D. A. A. Merry ...	Vice-Chairman of the Education Committee.
Alderman F. J. Grocott ...	Member of the Education Committee
Councillor Mrs. M. E. Legge	Member of the Education Committee
Mrs. A. S. Miall, B.A. ...	Member of the Education Committee
Councillor Mrs. E. Murphy	Social Worker.
Miss L. Davey, M.A. ..	Social Worker.
Mr. S. Burgess ..	Social Worker.
Miss G. M. Taylor ...	Teacher.
Mr. W. C. Ward ...	Teacher.
Mr. W. J. Cowling ...	Teacher.
Mr. W. E. Thomas ...	Teacher.

(d) Juvenile Employment Committee :

Education Committee (7) ...	The Mayor (Councillor H. H. Wilmot).
	The Deputy Mayor (Councillor W. L. Brooksbank).
	Chairman of the Education Committee (Councillor Wm. C. Langlands).
	Vice-Chairman of the Education Committee (Mr. D. A. A. Merry).
	Councillor Mrs. E. Murphy.
	Miss L. Davey, M.A.
	Mrs. A. S. Miall, B.A.
County Council (2) ...	Mrs. K. E. Gardner.
	Mr. H. B. Pegrum, M.A.
Employers (4) ...	Mr. J. Cramb.
	Mr. E. G. Hammond.
	Mr. W. A. Richardson.
	Mr. A. J. Pullinger.

W.M.

EDUCATION (contd.)

Workers (4)	Miss B. Nunn. Mr. S. Brand. Mr. A. Hurst. Mr. H. A. Oliver.
Social Organisations (2)	Mrs. H. Sinclair. Mr. S. Burgess.
Teachers (3)	Mr. W. J. Cowling. Mr. W. E. Thomas. Mr. W. C. Ward.

RECOMMENDED that the Appointments Sub-Committee and the Theatrical Licences Sub-Committee be not appointed for the ensuing Municipal year and that their duties be taken over by the School Management and Works Sub-Committee and the School Attendance Sub-Committee, respectively.

105 School Attendance Sub-Committee—Appointment of Chairman:

RESOLVED by members of the Sub-Committee present that Alderman F. J. Grocott be appointed Chairman of the School Attendance Sub-Committee for the ensuing Municipal year.

106 School Management and Works Sub-Committee—Appointment of Chairman:

RESOLVED by members of the Sub-Committee present that Councillor Wm. C. Langlands be appointed Chairman of the School Management and Works Sub-Committee for the ensuing Municipal year.

107 Representative Managers:

RECOMMENDED that the following be appointed to serve as Representative Managers of the schools named during the ensuing Municipal year:—

(a) Non-Provided Schools:

St. Mary's	Councillor H. A. Rutt, Mrs. A. S. Miall, B.A.
St. John's	Alderman F. J. Grocott, Councillor J. G. Bryson.
Christ Church	Councillor A. C. D. Collis, Councillor Wm. C. Langlands.
Holy Trinity	The Deputy Mayor (Councillor W. L. Brooksbank), Miss L. Davey, M.A.
Our Lady of Lourdes	Alderman F. J. Grocott, Mr. D. A. A. Merry.

(b) Joint Special School for Mentally Defective Children:

The Deputy Mayor (Councillor W. L. Brooksbank).
Councillor Wm. C. Langlands.
Miss L. Davey, M.A.
Mrs. A. S. Miall, B.A.

108 Representatives on Other Bodies:

RECOMMENDED that the following be appointed to serve as Representatives on the Bodies named during the ensuing Municipal year:—

- (a) Joint Committee, Middlesex County Council:
The Chairman of the Education Committee.

J. J. M.

(b) Finchley Joint Advisory Committee:

Education Committee	...	The Mayor (Councillor H. H. Wilmot). Alderman F. J. Grocott. Councillor Wm. C. Langlands. Miss L. Davey, M.A. Mrs. A. S. Miall, B.A. Mr. D. A. A. Merry.
Teachers	Miss E. M. Gillett. Mrs. J. M. Holmes. Miss G. M. Taylor. Mr. M. C. Hackett. Mr. R. W. J. Russell. Mr. W. E. Thomas.

(c) Finchley Children's Safety Committee:

Alderman F. J. Grocott.
Councillor Wm. C. Langlands.
Miss L. Davey, M.A.

(d) Area Committee re Physical Training—Co-operation with Middlesex County Council:

The Chairman of the Education Committee.

(e) Association of Education Committees:

The Chairman of the Education Committee,
and the Director of Education (with authority to attend any meetings held during the year).

109 Meetings of Education Committee and Sub-Committee:

RESOLVED—

- (a) that the day and time of the meetings of the Education Committee be those fixed by the Council.
- (b) that, until otherwise decided, the day and times of meetings of Committees and Sub-Committees be left in the hands of their respective Chairmen.
- (c) that the normal functions of the School Attendance Sub-Committee be left, until otherwise decided, in the hands of the Chairman and Vice-Chairman of the Education Committee and the Chairman of the Sub-Committee, subject to report to the Education Committee.
- (d) that the normal functions of the School Management and Works Sub-Committee be left, until otherwise decided, in the hands of the Chairman and Vice-Chairman of the Education Committee, subject to report to the Education Committee.

Wm. C. LANGLANDS,

Chairman.

W.C.L.

General Purposes Committee's Report.

16th NOVEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillors Hugh Jones, LL.B., Langlands, Mrs. Legge, Norman, Rutt and Major Steward.

Non-members: Aldermen Briant, Pike, O.B.E., J.P., and Wells and Councillor Grobel.

110 Chair:

The Chair was occupied by the Mayor.

111 Chairman:

RESOLVED that Councillor J. Hugh Jones, LL.B., be appointed Chairman of the Committee for the ensuing year.

112 Vice-Chairman:

RESOLVED that Councillor Major H. W. Steward be appointed Vice-Chairman of the Committee for the ensuing year.

113 Staff—Electricity Department:

It was reported that Mr. H. E. Binks, an employee in the Meter Section of the Electricity Department, had been consistently late for duty and that in consequence the General Manager and Engineer had terminated his appointment, with effect as from the 27th November, 1940.

RECOMMENDED that the action taken be approved.

H. H. WILMOT,

Chairman (*pro tempore*).

Finance Committee's Report.

16th NOVEMBER, 1940.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank) and Councillors Norman and Major Steward.

Non-members: Aldermen Briant, Pateman, Pike, O.B.E., J.P., and Wells and Councillors Grobel, Hugh Jones, LL.B., and Mrs. Legge.

114 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6 (2) of the Standing Orders of the Council, an interim order on the Treasurer amounting to £40,799 5s. 11d. made up as follows was approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	30,052	19	6
Education Revenue	3,258	15	10
Electricity Revenue	5,366	7	2
Electricity Capital	-	-	-
Consolidated Loans	9	0	0
Superannuation	300	1	5
Fire Brigade Pensions	9	8	4
Loan Interest	1,802	13	8
	£40,799	5	11

(b) Order on the Treasurer.—

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned amounting to £14,153 10s. 8d.:—

	£	s.	d.
General Rate Fund Revenue	4,883	18	10
Education Revenue	532	10	8
Electricity Revenue	8,681	3	6
Electricity Capital	45	8	10
Consolidated Loans	-	-	-
Superannuation	-	-	-
Fire Brigade Pensions	-	-	-
Loan Interest	10	8	10
	£14,153	10	8

115 Quorum:

Reference was made to the fact that it was possible that in cases of emergency there might be difficulty in obtaining sufficient members at a meeting of the Committee to approve an Order on the Treasurer, and in the circumstances it was

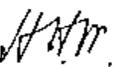
RECOMMENDED that steps be taken to amend Standing Order No. 2 (4) to provide that a quorum of the Finance Committee shall be three members.

116 Accounts and General Sub-Committee:

The above Sub-Committee was constituted for the ensuing municipal year as follows:—

The Mayor	}	<i>Ex-officio:</i>
The Deputy Mayor		
Alderman Syrett		
Councillor Langlands		
Councillor Rutt		

HAROLD A. RUTT,
Chairman.



Civil Defence (Emergency) Committee's Report.

19th NOVEMBER, 1940.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), and Councillors Bryson and Grobel.

Non-members: Councillors Lawrence and Mrs. Legge.

117 Medical Officers and Personnel of Mobile Units:

Ministry of Health Circular No. 2195 was submitted in respect of a proposal to amend the present arrangements in regard to the reporting for duty of Medical Officers of Mobile Units.

A communication was also submitted on the subject from the County Medical Officer of Health, from which it appeared that the whole matter, so far as concerned the County of Middlesex, was still under consideration and that further instructions on the subject would be issued at a later date.

118 Civil Defence:

A communication was submitted from the Honorary Secretary of the Finchley and Friern Barnet Labour Party asking that a deputation might be received from that body and other local organisations for the purpose of discussing Civil Defence matters.

The Committee decided to receive a deputation and hear their views, and instructions were given for three representatives to be invited to appear at the next meeting of the Committee.

119 Stirrup Pumps:

A communication was submitted from the Standard Electrical Engineering Company in regard to the cancellation of an order for 200 pumps, and the matter was left in the hands of the Chairman of the Committee and the Town Clerk to deal with.

120 Finchley Trolleybus Depot:

Arising out of Minute No. 40 a communication was submitted from the Secretary of the London Passenger Board stating that the question of camouflaging the above premises was being dealt with by a Government Committee.

121 Air Raid Damage:

(a) Communications were submitted from Mr. W. E. Mack and Mr. J. B. McCraith expressing their appreciation of the work of the Civil Defence Services at recent incidents within the Borough, and instructions were given for same to be brought to the notice of the personnel concerned.

(b) The Borough Surveyor submitted particulars of air raid damage which had occurred within the Borough.

(c) The Borough Surveyor reported that, owing to the additional work placed upon his Department in connection with the above, it was necessary for additional clerical assistants to be appointed; further, that with the approval of the Chairman of the Committee, he had purchased four typewriters at a cost of £31 10s. each;

RESOLVED—

- (1) that the action taken be approved; and
- (2) that authority be given for two temporary typists to be appointed for a period of approximately two months at a cost not exceeding £5 a week.

J.M.M.

122 Shelters:

(a) Appointment of lavatory attendants.—Middlesex County Council Circular No. 314 was submitted intimating that lavatory attendants could be appointed in large shelters accommodating not less than 500 persons.

(b) Trench Shelters.—Arising out of Minute No. 51(a) the Borough Surveyor reported that it had been found necessary to obtain further quotations for the waterproofing of the above, and he submitted the quotations obtained;

RESOLVED that the Borough Surveyor be instructed to examine the quotations and place an order with the contractors whose tender appeared to be the most satisfactory, subject to report, and that a commencement be made with the shelters on the Glebe Land.

(c) Staff Shelters.—The Borough Surveyor reported that, as a result of bombing in the vicinity, one of these shelters had been fractured.

(d) Lighting.—In accordance with instructions, the General Manager and Engineer submitted alternative estimates for the provision of mains lighting in those of the trench shelters not already so equipped;

RESOLVED that authority be given for the necessary work to be carried out at an estimated cost of £450, subject to the approval of the County Council.

(e) Provision of Cupboards.—The Borough Surveyor was instructed to submit at an early meeting of the Committee an estimate of the cost of providing cupboards.

123 Rescue Service:

Telephonists.—Arising out of the decision of the Council to appoint two telephonists for duty during normal office hours, in connection with the Rescue Service, the Town Clerk reported that the County Council were not prepared to approve the appointments for purpose of grant, and he submitted a letter which he had addressed to the County Council on the matter.

The Committee confirmed the terms of such communication.

124 Injuries to Civil Defence Volunteers:

Home Security Circular No. 281/1940 was submitted in regard to the above intimating that in certain circumstances full pay would be continued to volunteers injured during the course of their duty for a period not exceeding 13 weeks.

125 Craters on Private Property.

Middlesex County Council Circular No. 313 was submitted intimating that the responsibility for the filling in of craters upon private land was a matter for the owner, but that where these could be filled, in connection with the clearing of the debris on the site, expenditure so incurred would be reimbursed;

RESOLVED that the matter be left to the discretion of the Borough Surveyor.

126 Removal of Furniture:

The Town Clerk submitted a circular received from the Middlesex County Council intimating that particulars of vehicles purchased for use in connection with the above should be furnished to the County Council, in order that the Central Repair Depot might be advised and expenditure on repairs and maintenance recognised,

J.M.P.

CIVIL DEFENCE (contd.)

127 Auxiliary Fire Service:

(a) Reference was made to a recent incident, involving one of the Auxiliary Fire Stations, when four of the Auxiliary Firemen, Sub-Officer W. Allsop, Leading Fireman S. R. Smith, Fireman J. A. Usher and Fireman S. N. Sole, although all suffering from shock and injuries as a result of the explosion, nevertheless took immediate steps to deal with a fire which had broken out in the vicinity and carried on with their duties until the arrival of the permanent brigade.

The Committee expressed their admiration for the devotion to duty displayed by the men in question, and the Controller undertook to submit their names for special commendation.

(b) Reference was also made to the action of the Chief Officer of the Brigade who, at a recent incident, entered the basement of a large business premises, whilst the whole building was in flames and the basement flooded to a depth of 4 feet, to satisfy himself there were no persons in the basement.

The Committee commended the Chief Officer upon his action.

128 Heating Apparatus—Northside Aid Post:

The Medical Officer of Health reported that the heating apparatus at above had been damaged and that he had arranged for temporary electrical heating to be installed pending the repair of the permanent installation.

RESOLVED that the action taken be approved.

129 Appointment of Canteen Manager:

It was reported that Mr. C. Rathie had been appointed to the above position, with effect as from the 18th November, 1940, in accordance with the terms already approved.

130 Avenue House Canteen:

RESOLVED that authority be given for the provision of an Aga Cooker at above, in lieu of the electric stoves previously authorised.

131 Wardens Posts:

(a) The Borough Surveyor reported that the dangerous sandbags at various posts had now been removed and that he had consulted Mr. W. Newcome Wright in regard to the substitution of brick walling in a number of cases; further, that Mr. Newcome Wright had advised against removing any of the internal strutting and had submitted an estimate for the provision of the additional walling externally.

The Borough Surveyor also reported that Posts 6, 25 and 34 were already being dealt with;

RESOLVED—

(i) that the action taken be approved;

(ii) that Post 24 be dealt with by the provision of brick walling externally; and

(iii) that the Borough Surveyor take all necessary action to make the remaining Posts safe and to provide the necessary sanitation.

(b) The Borough Surveyor reported that, as regards Post 46, it was proposed to construct a reinforced room in a portion of the Grandstand on the Glebe Land;

RESOLVED that authority be given for the necessary work to be put in hand, subject to the cost not exceeding £25.

(c) As regards Post 37, it was

RESOLVED that the basement at No. 75, Holden Road, be adapted for use as a new post at a cost not exceeding £25, and that, on completion, the existing post at No. 68, Holden Road, be abandoned.

(d) As regards Post 43, it was

RESOLVED that a new post be erected on the spinney fronting Moss Hall Crescent and that the existing premises be retained for a training centre.

132 Steel Helmets:

In accordance with instructions, the Town Clerk reported as to the present position in regard to the issue of steel helmets to the various services, and it was intimated that an endeavour was being made to purchase helmets with a view to ensuring the issue of a helmet to each warden at present enrolled.

133 Canteen at Central Fire Station:

A communication was submitted from the permanent firemen at the Central Fire Station drawing attention to the additional expense with which they were involved, consequent upon the feeding arrangements in force prior to the war being superseded by the new canteen.

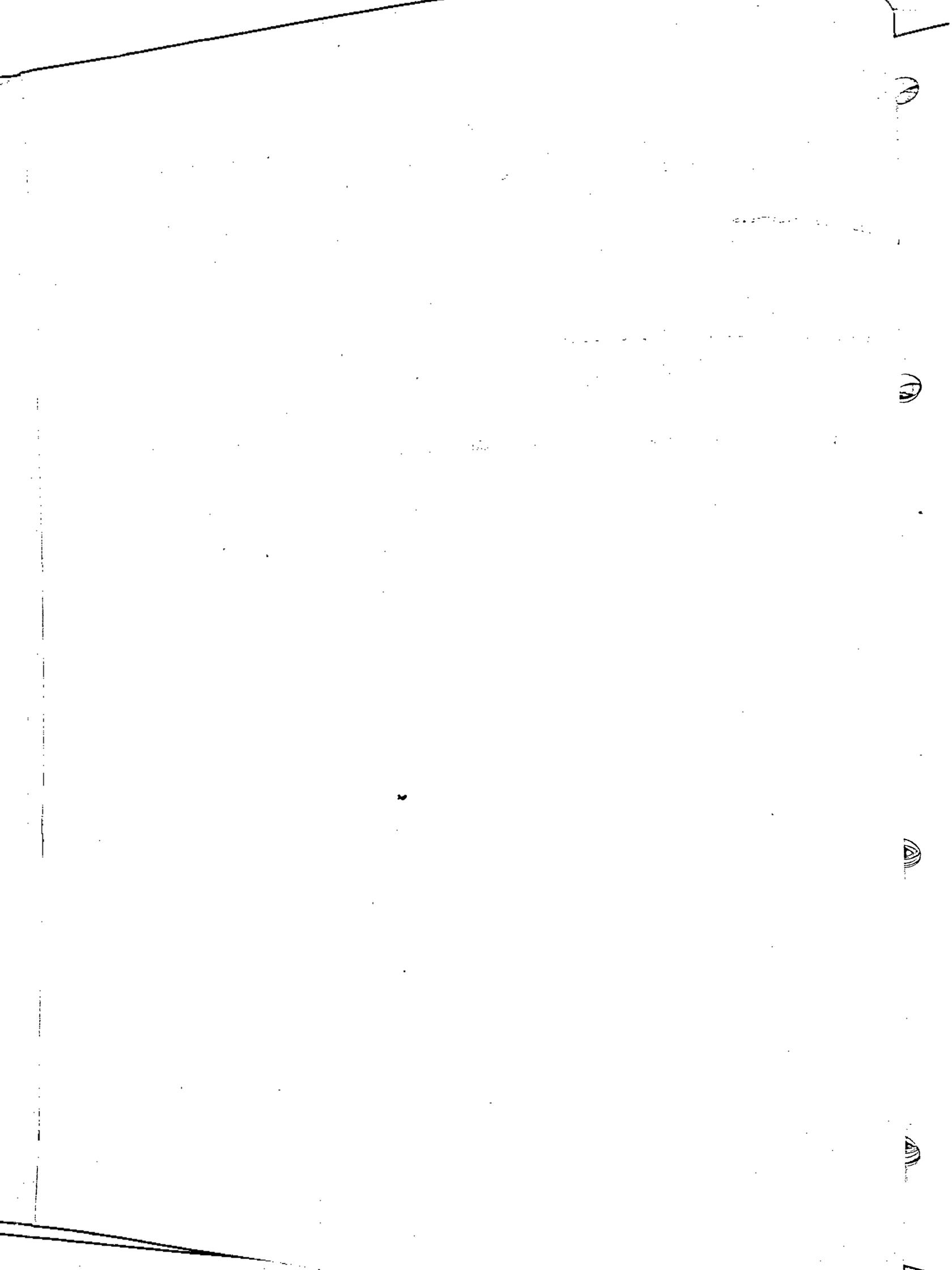
The whole matter was referred to the Borough Treasurer, the Chief Officer of the Fire Brigade and the Canteen Manager for consideration and report.

HAROLD A. RUTT,

Chairman.



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Borough of Finchley

Municipal Offices,
Finchley, N.3.

21st December, 1940.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on SATURDAY next, the 28th day of DECEMBER, 1940, at 3 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows :

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 30th day of November, 1940.
- (2) To receive and consider the reports of the following Committees:—
 - (a) Civil Defence (Emergency) of the 26th November, 1940.
 - (b) Public Health and Maternity and Child Welfare (Special) of the 30th November, 1940.
 - (c) Civil Defence (Emergency) of the 3rd December, 1940.
 - (d) Valuation of the 3rd December, 1940.
 - (e) Allotments of the 7th December, 1940.
 - (f) Education of the 7th December, 1940.
 - (g) Civil Defence (Emergency) of the 10th December, 1940.
 - (h) Council in Committee of the 14th December, 1940.
 - (i) Civil Defence (Emergency) of the 17th December, 1940.
 - (j) Sub-Committee re Conscientious Objectors of the 21st December, 1940.

nm.

- (3) The Town Clerk to report receipt of a letter dated 1st December, 1940, from Mr. E. W. S. Lang, resigning his office as a member of the Council.
- (4) To receive and consider reports of Officers (if any).
- (5) To consider the following motion, notice of which has been given by Councillor Major Steward.
 - "(1) That Standing Order No. 2(4) be amended by the addition of the following words at the end thereof:—
 'provided that, during the present emergency, three members of the Finance Committee shall form a quorum;'
 - (2) that, notwithstanding anything contained in the resolution passed by the Council on the 30th November, 1940, dealing with the appointment of the Committee to be known as 'the Council in Committee' power be given to the Finance Committee to consider the estimates and the making of the Rate for the year ending 31st March, 1942, and that the necessary consequential alteration be made in the Standing Orders."
- (6) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (7) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (8) To receive and consider the reports of the following Committees:
 - (a) Civil Defence (Emergency) of the 3rd December, 1940.
 - (b) Valuation of the 3rd December, 1940.
 - (c) Education of the 7th December, 1940.
 - (d) Council in Committee of the 14th December, 1940.
 - (e) Civil Defence (Emergency) of the 17th December, 1940.
 - (f) Sub-Committee re Damage to Municipal Offices of the 21st December, 1940.
- (9) To receive and consider Reports of Officers (if any).
- (10) To consider, if necessary, the raising of any temporary loan.
- (11) Questions (if any) of which notice has been given to the Town Clerk.

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 4 p.m. on the 27th December, 1940.

Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 30th day of
NOVEMBER, 1940.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	C. S. Syrett.
A. T. Pike, O.B.E., J.P.	Vyvyan Wells.

Councillors—

J. G. Bryson.	W. C. Langlands.
A. C. D. Collis.	P. Lawrence.
J. Connorton.	Mrs. M. E. Legge.
H. De Colleville.	R. J. N. Norman.
C. P. Grobel.	Harold A. Rutt.
J. Hugh Jones, LL.B.	Major H. W. Steward.

134 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

135 Apologies for Absence:

It was reported that Councillors Baines and King-Hamilton had expressed regret at their inability to attend the meeting.

136 Minutes:

The Minutes of the Annual Meeting of the Council held on the 9th day of November, 1940, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

J.M.

137 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments (if any) set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 5th November, 1940.
- (b) **Civil Defence (Emergency)** of the 7th November, 1940.
- (c) **Electricity** of the 9th November, 1940.
- (d) **Finance** of the 9th November, 1940.
- (e) **Highways and Fire Brigade** of the 9th November, 1940.
- (f) **Town Planning** of the 9th November, 1940.
- (g) **Parks and Open Spaces** of the 9th November, 1940.
- (h) **Public Libraries** of the 9th November, 1940.
- (i) **Legal and Parliamentary** of the 9th November, 1940.
- (j) **Housing** of the 9th November, 1940.
- (k) **Civil Defence (Emergency)** of the 12th November, 1940.
- (l) **Public Health and Maternity and Child Welfare** of the 16th November, 1940.
- (m) **Allotments** of the 16th November, 1940.
- (n) **Education** of the 16th November, 1940.
- (o) **General Purposes** of the 16th November, 1940.
- (p) **Finance** of the 16th November, 1940.
- (q) **Civil Defence (Emergency)** of the 19th November, 1940.

Arising out of paragraph 131(b) (Wardens' Posts), it was

RESOLVED that " 45 " be substituted for " 46 " mentioned therein.

138 Shops—Hours of Closing:

In connection with the above matter, the Town Clerk submitted:—

(i) A circular letter dated 11th November, 1940, received from the Home Office, giving details of the amended Defence Regulation under which the normal closing hours for shops, with certain exceptions, was now 6 p.m. on weekdays and 7.30 p.m. on the late night in the week;

(ii) A circular letter dated 26th November, 1940, received from the Home Office, stating that, owing to the frequent evening raids, the Secretary of State did not propose this year to exercise his power to suspend the operation of the provisions of the Act during the few days immediately prior to Christmas.

The Town Clerk also submitted letters from:—

(a) The National Amalgamated Union of Shop Assistants, Warehousemen and Clerks, pointing out that the Union was strongly opposed to any Order being made which would allow shops to remain open later than 6 p.m. on weekdays and 7.30 p.m. on the late night;

(b) Messrs. J. Mallinson & Son, Musical Instrument Dealers and Music Sellers, expressing the hope that the Council would exercise their authority and make the closing hours the same as last winter;

(c) Messrs. Price (Tailors), Ltd., intimating that they wished to support any representations which might be made to the Council by other retailers for extended hours;

WMA

(d) The Finchley Chamber of Commerce, stating that it had not been possible to arrange for a meeting to be held in regard to the matter, but that from enquiries made of a number of traders, it would appear that there was no desire for an Order to be made varying the general closing hours;

RESOLVED that, at the present juncture, an Order be not made by the Council varying the general closing hours.

139 Conscientious Objectors:

RESOLVED that a Sub-Committee consisting of the Mayor, the Deputy Mayor, Aldermen Pike, Syrett and Wells and Councillors Hugh Jones and Rutt be appointed for the purpose of dealing with the above matter.

140 Scrap Iron and Steel:

A letter dated 8th November, 1940, was submitted from the Ministry of Supply, Iron and Steel Control, intimating that an important National Survey of Fixed and Demolition Scrap Iron and Steel was now being undertaken throughout the country, and that the survey was designed to locate and record all derelict and burnt out buildings, bridges, and in brief all large structures containing iron and steel. It was added that the survey would be conducted by the Surveyors and Sanitary Inspectors in each area, whose skill and local knowledge was necessary in order to locate the material and accurately record its metal content, and that the Director of Scrap Metal would be grateful for any support and encouragement which could be given to this very vital national need.

141 The Finchley Charities:

A letter dated 12th November, 1940, was submitted from the Clerk to the Finchley Charities, pointing out that the term of office of Mr. R. G. Thackrah as a representative Trustee would expire on the 30th December, 1940;

RESOLVED that Mr. Thackrah be re-appointed for a further period of four years ending 30th December, 1944.

142 Electricity (Supply) Acts, 1882-1936. London and Home Counties Electricity District Orders, 1925-1932. Election of Members of the Authority:

The Town Clerk reported that, in the absence of the Chairman of the Electricity Committee, the Vice-Chairman had authorised him to fill in the voting paper in connection with the above;

RESOLVED that the action taken be approved.

143 District Joint Board of Employers and Members of Staff—(Electricity Supply Industry), Area No. 10, Greater London:

A letter dated 16th November, 1940, was submitted from the Secretary of the above, dealing with the question of the representation on the District Joint Board for the year 1941, and asking to be supplied with (a) the name and address of the person appointed by the Council as a candidate for membership of the Employers' Side for the year ending December, 1941, and (b) the name and address of the person to whom the Council would delegate the power of voting in the election;

RESOLVED that the General Manager and Engineer be appointed for the purposes in question.

144 Appointment of Committee Known as "The Council in Committee":

RESOLVED—

- (1) that the duties of, and such powers as may have been delegated to, the following Committees, viz.:—Electricity, Finance, General Purposes, Highways and Fire Brigade, Housing, Legal and Parliamentary, Parks and Open Spaces, Public Libraries, and Town Planning be, and the same are hereby, resumed by the Town Council;

Mr.

- (2) that a Committee to be called the "Council in Committee" be appointed and consist of the whole of the members of the Town Council;
- (3) that the duties and powers resumed by the Town Council under paragraph (1) hereof be and the same are hereby transferred and delegated respectively to the "Council in Committee";
- (4) that the necessary consequential alterations in the Standing Orders of the Town Council be and they are hereby made;
- (5) that meetings of the Council in Committee be held on the following dates at 3 p.m.:—

Saturday, 14th December, 1940.
 Saturday, 11th January, 1941.
 Saturday, 8th February, 1941.
 Saturday, 8th March, 1941.
 Saturday, 12th April, 1941.

- (6) that meetings of the following Committees be held on the dates and at the times indicated:—

Public Health and Maternity and Child Welfare.

Saturday, 4th January, 1941, at 3.30 p.m.
 Saturday, 1st March, 1941, at 3.30 p.m.

Allotments.

Saturday, 7th December, 1940, at 2.30 p.m.
 Saturday, 4th January, 1941, at 2.30 p.m.
 Saturday, 1st February, 1941, at 2.30 p.m.
 Saturday, 1st March, 1941, at 2.30 p.m.
 Saturday, 5th April, 1941, at 2.30 p.m.

Valuation.

Tuesday, 3rd December, 1940, at 4.30 p.m.
 Saturday, 1st February, 1941, at 3 p.m.
 Saturday, 5th April, 1941, at 3 p.m.

Education.

Saturday, 7th December, 1940, at 3 p.m.
 Saturday, 1st February, 1941, at 3.30 p.m.
 Saturday, 5th April, 1941, at 3.30 p.m.

145 Shelters—Red Lion Hill Flats:

Reference was made by the Town Clerk to a letter dated 28th November, 1940, received from the East Finchley Tenants' Defence League hereon, and he intimated that arrangements had been made for the Mayor, the Deputy Mayor, the Chairman of the Housing Committee, the Chairman of the Civil Defence (Emergency) Committee and the appropriate Officers to receive a deputation from the League at the conclusion of the meeting of the Council.

146 Document for Sealing:

RESOLVED that the Corporate Seal be affixed to the under-mentioned document:—
 Transcript of resolution expressing appreciation of services rendered by Mr. S. E. George.

147 Questions:

In accordance with notice, Councillor Major Steward asked the Mayor the following question:—
 "Whether any reason has been assigned by the Civil Defence Committee for the non-appointment of its former Chairman, seeing that he has devoted much time and energy, and is the person most qualified to hold the chair of that Committee."

In reply, the Mayor stated that no reason had been assigned by the Committee.

RESOLVED that the matter be considered further by the Council in Committee.

148 Council in Committee:

It was proposed by Alderman Syrett, seconded by Councillor Hugh Jones and

RESOLVED, unanimously, that the Town Council do now go into Committee.

149 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted, and that such reports be entered on the Minutes of the Council:—

- (a) **Civil Defence (Emergency)** of the 19th November, 1940. *Annexed*
- (b) **Sub-Committee re Damage to Municipal Offices** of the 20th November, 1940. *Annexed*
- (c) **Sub-Committee re Damage to Municipal Offices** of the 28th November, 1940. *Annexed.*

150 Staff:

(a) Town Clerk's Department.

(i) Assistant Solicitor—Service with H.M. Forces.—The Town Clerk read a communication dated 25th November, 1940, received from Mr. R. H. Williams, enquiring whether the Council would permit him to volunteer for service with H.M. Forces;

RECOMMENDED that, notwithstanding anything contained in Minute No. 1067 (1939/40), permission be given to Mr. Williams to volunteer for service with H.M. Forces in accordance with the terms of Minute No. 2025(a) (1938/39).

(ii) Telephone Operator.—Reference was made by the Town Clerk to a letter received from Miss B. Pollock;

RECOMMENDED—

- (a) that she be granted leave of absence for a period of three months from the 1st December, 1940, and that during that time she be allowed half salary;
- (b) that the Town Clerk be authorised to appoint a temporary telephonist at a wage of £2 5s. od. a week.

(b) Borough Surveyor's Department.—Typists.—

(i) The Borough Surveyor reported that Miss I. McKeer was leaving the service of the Council on the 30th November, 1940, in view of her approaching marriage, and that Miss E. Austin had been appointed to fill the vacancy at a salary of £165 per annum with effect as from the 2nd December, 1940;

RECOMMENDED that the action taken be approved.

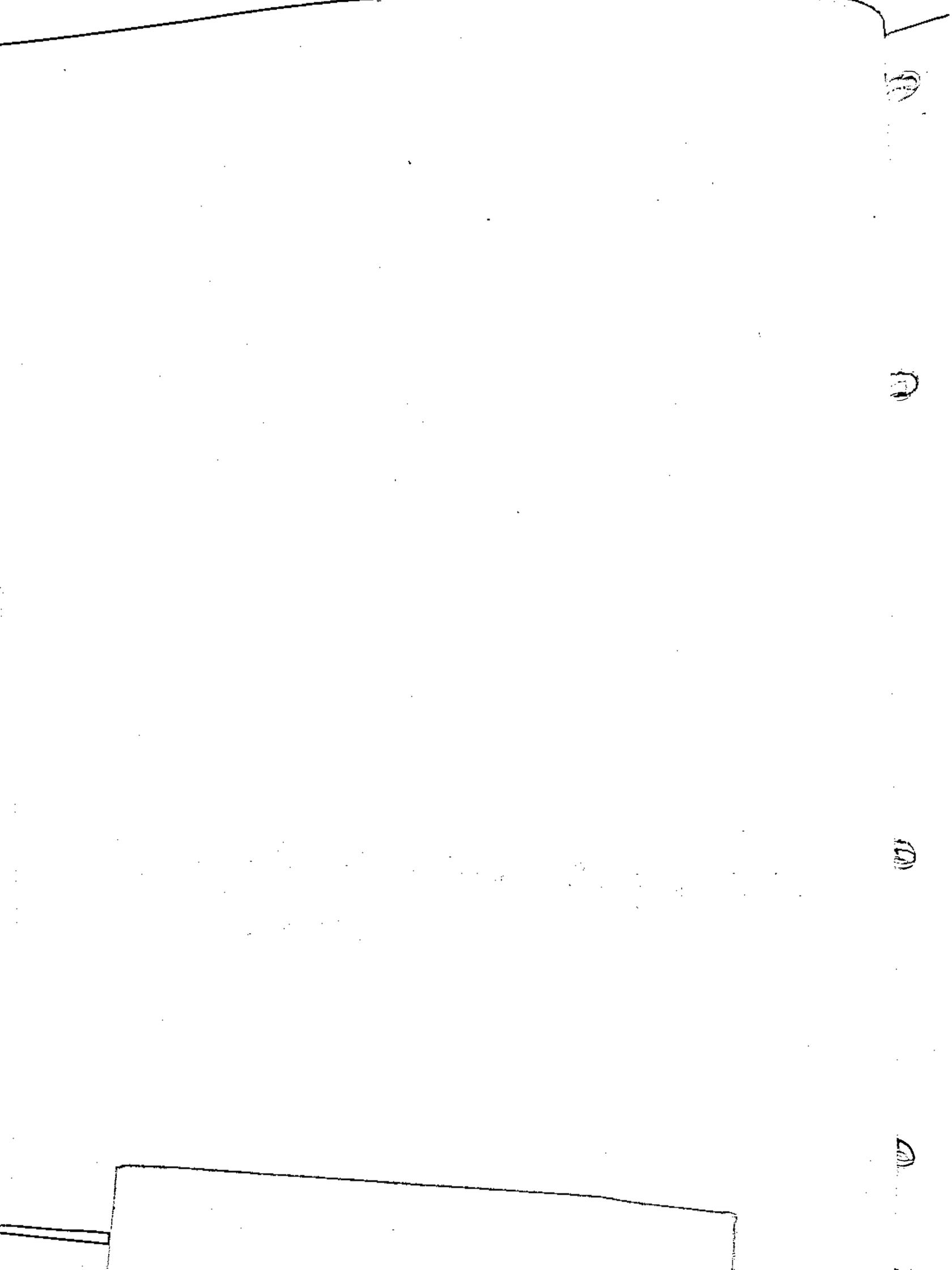
(ii) The Borough Surveyor also reported that Miss M. Weeks was leaving the service of the Council on the 14th December, 1940, and that it might be possible to fill the vacancy by transferring a member of the present temporary staff to the position at a salary of £120 per annum.

RECOMMENDED that this be agreed.

(c) Public Libraries.—

(i) Temporary Assistant.—The Chief Librarian reported that, in accordance with authority given by the Council, Miss E. E. Wright had been appointed as a temporary Junior Assistant at a commencing salary of £65 per annum, with effect as from the 26th November, 1940.

M.



This is the report of the Sub-Committee re Damage to Municipal Offices referred to in paragraph 149(b) of the Council Minutes of the 30th November, 1940. 46(2)

H.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE RE DAMAGE TO MUNICIPAL OFFICES.

20th November, 1940.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Pike, O.B.E., J.P. and Councillor Lawrence.

1. CHAIRMAN.

RESOLVED that Alderman A.T. Pike, O.B.E., J.P. be appointed Chairman of the Sub-Committee.

2. MUNICIPAL OFFICES - DAMAGE BY ENEMY ACTION.

The Town Clerk outlined the legal position of this matter, viz. that a Notice of Disclaimer had been served upon the Trustees and that a notice to avoid Disclaimer had been received by the Council.

Representatives of the Finchley Charities attended the meeting.

The Clerk to the Charity Trustees intimated that the Trustees had been advised that the portion of the premises which had been erected a few years ago was still fit for use and that a fair rental value therefor would be £50 per annum, and he suggested on their behalf that, without prejudice to the legal position, the Council should remain in occupation of the property until 1942, when they normally would have had power to determine the lease, at a rental as indicated above.

It was pointed out that, if the Council decided to adopt such a course, certain works would require to be carried out in order to make the premises wind and watertight, and it was decided to obtain from the Borough Surveyor an estimate of the cost involved. The Trustees were informed that, so soon as the Sub-Committee had had an opportunity of considering this, the whole matter would be reported to the Council whose views on the proposal would be communicated to them.

The Trustees and the Sub-Committee adjourned to the offices to inspect the damage.

A.T. PIKE,

Chairman.

4
J.M.

BOROUGH OF FINCHLEY.

Municipal Offices,
Finchley, N. 3.

28th November, 1940.

COUNCIL MEETING - 30th NOVEMBER, 1940.

TOWN CLERK'S REPORT.

PART II.

TO THE MAYOR, ALDERMEN AND COUNCILLORS OF THE
BOROUGH OF FINCHLEY

1. STAFF.

(a) Assistant Solicitor. - I will refer to a letter received from Mr. R.H. Williams.

(b) Telephone Operator. - I will report hereon.

2. CLOSING OF MUNICIPAL OFFICES - CHRISTMAS, 1940.

I shall be glad of instructions hereon.

R.M. FRANKLIN,

Town Clerk.

This is the report of the Sub-Committee re Damage to Municipal Offices referred to in paragraph 149(c) of the Council Minutes of the 28th November, 1940. 46(c)

H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE re DAMAGE TO MUNICIPAL OFFICES.

28th November, 1940.

PART II.

Present: Alderman A.T. Pike, O.B.E., J.P. (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillors Hugh Jones, LL.B. and Lawrence.

1. MUNICIPAL OFFICES - DAMAGE BY ENEMY ACTION.

The Sub-Committee considered carefully the suggestion made on behalf of the Charity Trustees at the previous meeting, and the Chairman reported that, after making an inspection of the damaged premises, the Borough Surveyor was not prepared to give a definite estimate of the cost of putting the recently constructed portion of the property into a fit state for use as whatever estimate was given, it was extremely unlikely that it would be adhered to owing to the badly damaged condition of the old part. The Borough Surveyor also pointed out that the newer portion of the premises could not possibly be considered alone as certain works would need to be carried out in the old part of the building which was quite unusable, before any proper use could be made of the newer portion.

In the circumstances the Committee were of the opinion that their previous decision to vacate the premises should be adhered to despite the fact that the Trustees had served Notice to Avoid Disclaimer;

RECOMMENDED that the Charity Trustees be informed that the Council regret that they cannot see their way to entertain the suggestion put forward to continue in a limited occupation of the premises at a reduced rental.

2.- 6, BALLARDS LANE.

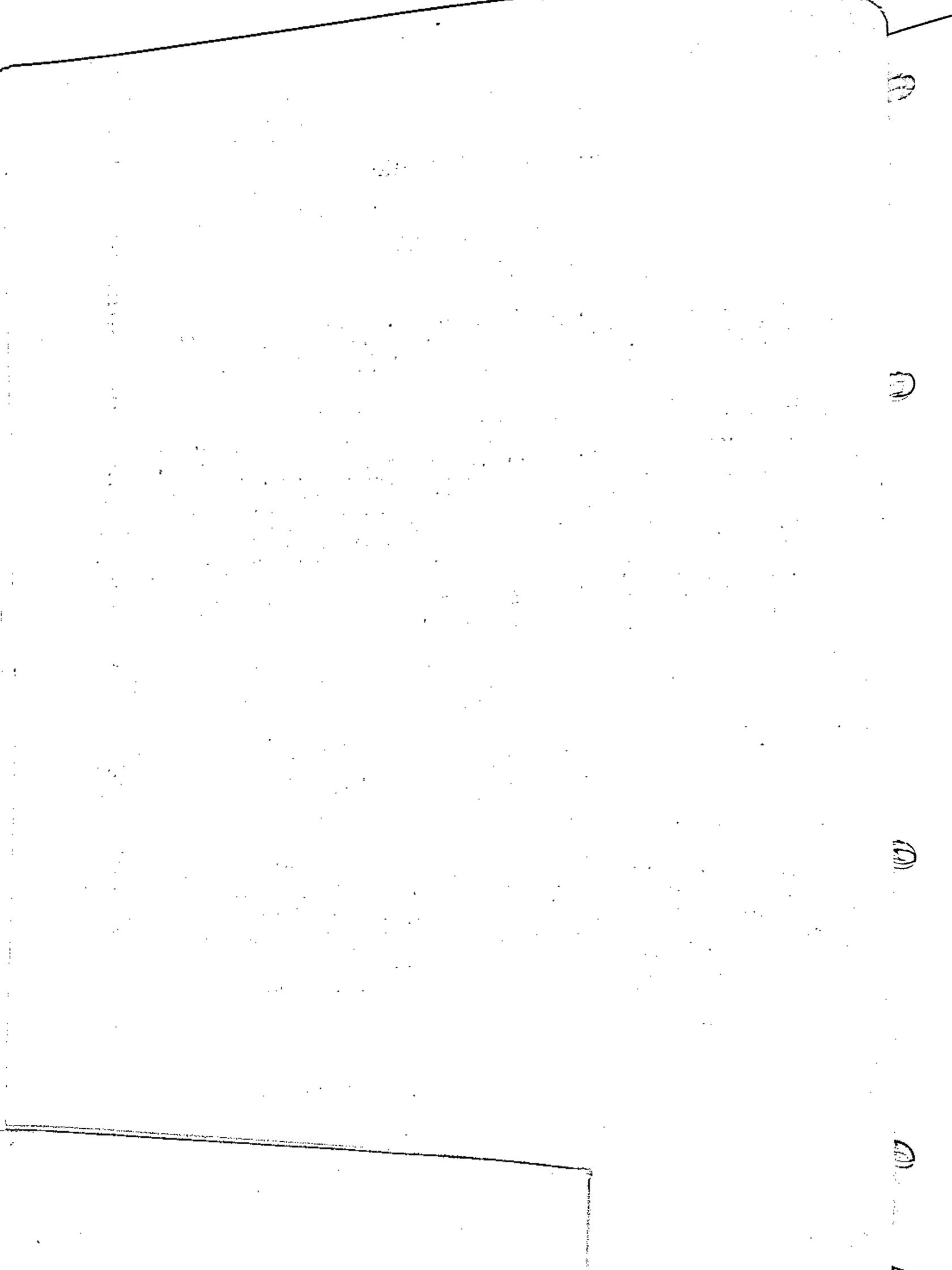
The Town Clerk reported that it had been necessary to find alternative accommodation for the W.V.S. and that he had obtained a tenancy of the above-mentioned premises at a rental of £120 per annum exclusive; further, that certain decorations and repairs would be necessary and that it had been agreed that the owners would expend a sum of £10 thereon, the cost of any further works required to be borne by the Town Council;

RECOMMENDED that the action taken be approved.

A. T. PIKE,

Chairman.

Im.



153 Order on the Treasurer:

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the sums hereunder mentioned, amounting to £16,276 os. od.:—

	£	s.	d.
Middlesex County Council	16,050	0	0
North Middlesex Assessment Committee	226	0	0
	£16,276	0	0

154 Receipts and Payments—October, 1940:

The Borough Treasurer submitted the following statement:—

Fund or Account.	Receipts.	Payments.
	£	£
General Rate Fund Revenue	23,804	36,512
Education Revenue	1,473	4,542
Electricity Revenue	9,664	13,266
Housing Revenue	4,050	1,665
General Rate Fund Capital	644	610
Electricity Capital	—	1,175
Consolidated Loans	5,144	—
Superannuation	1,746	3,300
Fire Brigade Pensions	57	35
	£46,582	£61,105

155 Rate Collection:

The following comparative statements of rate collection for (a) half-years ended 30th September, 1939 and 1940; and (b) periods 1st—31st October, 1939 and 1940, were submitted by the Borough Treasurer:—

1st APRIL to 30th SEPTEMBER, 1939.					1st APRIL to 30th SEPTEMBER, 1940.				
	£	s.	d.	%		£	s.	d.	%
Arrears brought forward	7,373	14	11		Arrears brought forward	15,674	2	3	
Half - year's Instalment of Rate, April to Sept., 1939	242,432	1	1		Half - year's Instalment of Rate, April to Sept., 1940	272,422	16	2	
	249,805	16	—	= 100		288,096	18	5	= 100
Collected	227,151	17	5	= 90.93	Collected	241,543	4	2	= 83.84
Empty Allowances	7,916	17	—	= 3.17	Empty Allowances	19,504	1	—	= 6.77
Revision of Assessment	3,946	16	4	= 1.58	Revision of Assessment	1,714	1	1	= .59
Otherwise Irrecoverable	316	6	11	= .13	Otherwise Irrecoverable	446	18	10	= .16
Carried forward	10,473	18	4	= 4.19	Carried forward	24,888	13	4	= 8.64
	£249,805	16	—	= 100		£288,096	18	5	= 100

1st to 31st OCTOBER.

1939-40			1940-41		
£	%		£	%	
10,474	4.10	Arrears of former Rates	24,889	8.33	
239,970	94.00	Half-year's Rate	270,002	90.90	
4,861	1.90	Additions, new assessments, &c.	2,136	.72	
255,305	100.00	Total Amount Collectible	297,027	100.00	
26,702	10.46	Amount collected for month of October	4,856	1.64	
£228,603	89.54	Amount outstanding	£292,171	98.36	

J.M.

156 Local Government Superannuation Act, 1937:

(a) The Borough Treasurer reported that Mr. S. E. George, the Chief Cashier in the Finance Department, had expressed his desire to retire under the provisions of Section 8 of the above-mentioned Act, viz., on attaining the age of 60 and on completing 40 years' service.

He added that Mr. George commenced his service with the Council in 1902, but that prior to that date he was for three years (1899—1902) in the employment of the late Mr. Janes, Assistant Overseer, an Officer of the local authority, during which time he was engaged in the performance of duties relating to the functions of the local authority, and that in these circumstances, such service ranked for superannuation; further, that Mr. George had given excellent service; that his tact, courtesy, patience and industry at the counter for the past 6½ years had earned many compliments from ratepayers and others, and that he had been in every way a reliable Officer;

RECOMMENDED—

(a) that as from and including the 1st January, 1941, Mr. George be granted a superannuation allowance and that the Borough Treasurer be instructed to report at the next meeting of the Council in Committee as to the amount thereof;

(b) that the Council do place on record their sincere and high appreciation of the valuable services rendered to them and their predecessors by Mr. George during a period of forty-one years and offer to him congratulations on the completion of so long a term of faithful service; and that the Council do further express the hope that Mr. George will enjoy good health and every happiness in his retirement.

(b) The Chairman of the General Purposes Committee reported that Mr. A. Griffiths, Plans Referencer in the Borough Surveyor's Department, reached the age of 65 on the 11th March, 1940, and had intimated that he desired to retire on the 31st December, 1940.

Arising thereon, the Borough Treasurer submitted the following particulars of the calculation of the superannuation allowance due to Mr. Griffiths:—

Date of birth	11th March, 1875.		
Service to 11th March, 1940—		yrs.	mos.
Contributing			11
Non-contributing		16	1
		<hr/>	<hr/>
		17	0
		<hr/>	<hr/>
Average remuneration for last five years ...		£169	12s. 4d.

Superannuation Allowance—

$$17/60ths \times £169 \ 12s. \ 4d. = £48 \ 1s. \ 2d.$$

Payable as to £24 os. 7d. from Superannuation Fund.
£24 os. 7d. from General Rate Fund.

RECOMMENDED—

(a) that as from and including the 1st January, 1941, Mr. Griffiths be granted a superannuation allowance of £48 1s. 2d. per annum, being an allowance calculated on the basis of one-sixtieth of his average remuneration for the five years ending 31st December, 1940, in respect of each year of his service; and

(b) that authority be given for the filling of the vacancy at a wage of £3 a week.

157 Maitland Villa, Tally Ho! Corner, N.12:

It was reported that an application had been received from Messrs. Taylor and Barrett for permission to use Maitland Villa, Ballards Lane as a toy factory, owing to their premises having been demolished by enemy action; further, that Maitland Villa was situate within the area of Scheme No. 6, the draft zoning being for general business;

RECOMMENDED that consent be given to the proposal under the Town and Country Planning (General Interim Development) Order, 1933, subject to the user being limited to the period of the war and six months thereafter.

158 Yard—Rear of 6, Highwood Avenue, N.12:

A letter dated 17th October, 1940, was submitted from Mr. W. S. Cook, making application for permission to use an electric saw in his shed at the above premises;

RECOMMENDED that consent be not given to the proposal.

159 Glass Making Works—12, Hutton Grove, N.12:

The Chairman of the Town Planning Committee reported upon an amended proposal which had been submitted in connection with the suggested development at above;

RECOMMENDED that same be disapproved by the Council as being contrary to the character and density zoning proposals of the Finchley Planning Scheme No. 6.

160 Temple Fortune Estate, Falloden Way:

The Chairman of the Town Planning Committee reported upon an application which had been received from Messrs. George Read & Sons, Ltd., for permission to use certain partly completed flats on the above estate for the purpose of the storage of furniture;

RECOMMENDED that no objection be raised to the proposal, subject to the user being limited to the period of the war and six months thereafter.

161 Deposited Plans:

- (a) No. 10738—Extension of Existing Pavilion for Cars—Finchley Memorial Hospital.
The above-mentioned plan was submitted;

RECOMMENDED that same be approved.

- (b) 10739—Store Shed—349, Regents Park Road.

The above-mentioned plan was submitted;

RECOMMENDED that same be approved as a temporary building for the period ending 31st December, 1943.

162 North Finchley Library:

The Chief Librarian reported that complaints of the inadequacy of the black-out at the above library had been received; that it appeared that the fabric supplied in September, 1939, had deteriorated, and that, as a matter of urgency, the Chairman of the Committee had authorised the lining of the existing curtains at a cost of £21 11s. 2d.;

RECOMMENDED that the action taken be approved.

163 Damage to Property:

The Chief Librarian submitted a report hereon.

164 Exhibition of Prints:

The Chief Librarian reported that arrangements had now been completed for the exhibition of prints to be held at the East Finchley Hall from the 7th to the 28th December, 1940, and that the Mayor had kindly consented to open the exhibition on the 7th December at 3.30 p.m.

Wm

165 Questions:

In connection with the question asked by Councillor Major Steward in open Council, the matter was discussed further and the Chairman of the Civil Defence (Emergency) Committee undertook to see that the Committee were given an early opportunity of re-considering the question of the Chairmanship of the Committee.

166 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now resume, and that the recommendations above set forth be adopted.

W. M. ...

Mayor.

28th December, 1940.

km

Civil Defence (Emergency) Committee's Report.

26th NOVEMBER, 1940.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman, Pike, O.B.E., J.P., and Syrett and Councillors Bryson and Grobel.

Non-member: Councillor Lawrence.

167 Requisitions:

RESOLVED that the Requisitions, as contained in the Books and Lists submitted, be approved.

168 Meetings with County Civil Defence Committee:

A communication was submitted from the County Air Raid Precautions Officer stating that it had been suggested that periodical meetings between the County Civil Defence Committee and representatives of Local Authorities in the County should take place at regular intervals and enquiring as to the views of this Committee thereon;

RESOLVED that the County Civil Defence Committee be informed that this Committee are of opinion that it would be more suitable if such meetings were convened as and when matters arise upon which an exchange of views was desired.

169 Billotting:

The Chief Billotting Officer submitted statistics in regard to Billotting of

- (a) Evacuees from other areas;
- (b) Persons normally resident in Finchley; and
- (c) Foreign refugees.

170 Avenue House—Protection of Basement:

A letter dated 20th November, 1940, was submitted from the County Air Raid Precautions Officer forwarding copy of a communication received from London Region asking for detailed estimates and plans of the work being carried out in connection with the above;

RESOLVED that a reply be forwarded to the effect that, owing to the nature of the work, it is not possible to prepare a detailed estimate, but that the work is being carried out on a prime cost basis.

171 Protective Clothing for Rescue Squads:

A communication was submitted from the County Air Raid Precautions Officer stating that he had been unable to obtain the approval of London Region to the provision of alternative clothing to the mackintosh capes proposed to be provided by the Government.

172 Medical Officers at Mobile Units:

Arising out of Minute No. 117, a circular letter was submitted from the Regional Officer of the Ministry of Health stating that it was considered desirable that one Mobile First Aid Post in each Local Authority area should be completely manned on the "Red" warning and asking that arrangements be made accordingly.

173 Evacuation:

A communication was submitted from the Finchley and Friern Barnet Labour Party intimating that in the event of the Council's efforts to obtain evacuation facilities for the people of Finchley not proving successful they were prepared to organise a petition for submission to the Minister of Health;

M

CIVIL DEFENCE (contd.)

RESOLVED that the Town Clerk, in reply, indicate the steps which have been taken by the Council and the County Council with a view to Finchley being designated as an Evacuation Area and suggest that the question of a petition be deferred for the time being.

174 Mobile Canteens:

A letter dated 21st November, 1940, was submitted from the County Air Raid Precautions Officer enquiring whether the Mobile Canteen used in connection with this Council's Auxiliary Fire Service could be made available in cases of emergency for use in other parts of Group 6. In view, however, of the particular nature of the Canteen, it was

RESOLVED that a reply be forwarded to the effect that the Council regret that they cannot see their way to allow the Canteen in question to be sent out of the Borough.

175 Canteen at Central Fire Station:

Arising out of Minute No. 133, the Borough Treasurer reported in regard to the question of the feeding arrangements for the single permanent firemen at above;

RESOLVED that the single firemen be provided with a voucher for one free meal on each duty day.

176 Wardens' Posts:

The Borough Surveyor reported that the estimate for the conversion works at Post 34 amounted to £40;

RESOLVED that authority be given for the work to be put in hand.

177 Roof Spotter—King Edward Hall:

Arising out of Minute No. 42, it was reported that the General Manager and Engineer's estimate for the provision of bell communication between the roof spotter and the various Departments of the Council, including Hertford Lodge, amounted to £70.

The Officers were instructed to explore the possibility of some form of hooter being adopted as an alternative, and to consult with the Police upon the proposal.

178 Ambulance Depot—Victoria Avenue:

The Medical Officer of Health reported as to the desirability of hot water being provided for the use of the women personnel at the above Depot;

RESOLVED that authority be given for the provision of an Ascot heater for the purpose in question.

179 Telephones:

The Borough Treasurer reported upon the telephone arrangements for certain members of the staff;

RESOLVED that the cost of the telephone rental for the Deputy Chief Billeting Officer and the Senior Sanitary Inspector be borne by the Town Council.

180 Air Raid Shelters:

(a) School Shelters.—London Region Circular No. 241 was submitted in which it was intimated that the Board of Education had agreed that all shelters at schools should be opened to the public outside school hours.

It was also pointed out that arrangements for the admission of the public and for keeping the shelters clean and in proper condition must be made by the Air Raid Precautions Authority and that reasonable expenditure incurred would be reimbursed.

It was suggested that some shelters were not yet available to the public and the matter was referred to the Officers to deal with.

(b) Wiring of Shelters.—Arising out of Minute No. 122 (d), it was

RESOLVED that the Contract of Messrs. A. W. Marsh, Ltd., be extended to include the carrying out of the work in question.

(c) Waterproofing of Domestic Shelters.—The Borough Surveyor reported that the waterproofing of 877 shelters had been completed, but that Cement Waterproofers, Ltd. had asked to be released from their Contract owing to their inability to carry on, due to enemy action, and that Messrs. Charles Carter had asked to be released as the wet weather was rendering the work ineffective;

RESOLVED that such requests be acceded to.

(d) Shelter Inspector.—The Borough Surveyor reported that Mr. C. R. Burton had been appointed to the above position at a wage of £4 a week with effect as from the 25th November, 1940;

RESOLVED that the action taken be approved.

(e) General.—The Committee received a deputation consisting of Mrs. H. McCarthy and Messrs. Cornillie and Parker representing the Finchley and Friern Barnet Labour Party and kindred organisations, when a statement was made suggesting ways in which the shelter accommodation could be improved.

The deputation also suggested that the Council should adopt a scheme for shelters similar to those provided by the Finsbury Corporation.

The Chairman of the Committee thanked the deputation for the comments made and assured them that the various points raised would receive serious consideration by the Committee.

HAROLD A. RUTT,

Chairman.

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Public Health and Maternity and Child Welfare Committee's Report.
(Special Meeting).

30th NOVEMBER, 1940.

Present: Councillor Major Steward (Chairman), Councillor Grobel (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pike and Councillors Bryson and Mrs. Legge.
Non-members: Councillors Lawrence and Rutt.

181 Refuse Destructor:

The Chairman reported on an inspection made on 26th October, 1940, by the members of the Sub-Committee appointed to inspect premises at the Refuse Destructor.
Arising thereon it was

RECOMMENDED—

- (1) that distemping or painting in accordance with the estimates be proceeded with as soon as possible;
- (2) that four deck chairs be provided; and
- (3) that the question of the provision of a gas or electric stove be considered, the Borough Surveyor to submit estimates for same at the next meeting of the Committee.

182 Pig Food:

The Chairman outlined a scheme which had been suggested to the Ministry of Supply by the Tottenham authorities and pointed out that it did not seem to be an economic scheme from this Council's point of view; further, that having regard to the requirements of the Ministry for boiling any scraps collected, it appeared that the Council could not without considerable expense embark on any scheme of its own at this juncture; in the circumstances it was therefore

RECOMMENDED that pending further enquiries the Council adhere to its previous decision not to institute a scheme for collecting pig food.

183 Removal of House Refuse:

Correspondence between the Borough Surveyor and the Council's refuse collection Contractors was submitted, concerning the removal of house and trade refuse from areas barricaded off owing to unexploded bombs, etc.

The Contractors stated that they were prepared to give instructions for the collection under such circumstances to continue provided that, in the first place, the men were willing, and secondly, the Council was prepared to indemnify the contractors against any claim or loss which might arise; the Committee decided to agree to collection on the above conditions, and the Borough Treasurer was instructed to arrange for the Council's liability to be covered by insurance.

RECOMMENDED that the action taken be approved.

184 Squires Lane Baths:

The Borough Surveyor reported that after consultation with the Chairman of the Committee, the Squires Lane Swimming Bath was closed on 31st October, 1940, but that the slipper baths were being kept open;

RECOMMENDED that the action taken be approved.

185 Sewage Analysis:

The Borough Surveyor reported that a sample of sewage effluent was taken from the high and low level outfalls by the Lee Conservancy Board on the 1st October, 1940, and the analysis figures of the check sample, which were quite satisfactory, were submitted.

HERBERT W. STEWARD,
Chairman.

Civil Defence (Emergency) Committee's Report.

3rd DECEMBER, 1940.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pike, O.B.E., J.P., and Syrett, and Councillors Bryson and Grobel.

Non-members: Councillors Lawrence and Mrs. Legge.

186 Minutes:

The Minutes of meetings of the Committee held on the 5th, 7th, 12th and 19th November, 1940, were taken as read, confirmed and signed.

187 Evacuation:

The Town Clerk submitted a communication received from Capt. J. F. E. Crowder, M.P., forwarding copy of a letter which he had received from the Minister of Health on the above subject intimating that it was not practicable at the present time to designate Finchley as an evacuation area owing to the limited accommodation in the reception areas.

188 Auxiliary Fire Service:

(a) Financial Arrangements, etc.—Fire Brigade Circular No. 146 was submitted in regard to the above and referred to the Officers for attention.

(b) Accommodation for Sub-Station for "C" Section.—The Chief Officer reported hereon;

RESOLVED—

(i) that the Stag Garage, High Road, East Finchley, be requisitioned for the purpose in question;

(ii) that authority be given for the execution of the necessary alterations to permit of the premises being used as an A.F.S. Station; and

(iii) that the action taken be reported to the Home Office (Fire Brigades Division).

(c) "F" Section Sub-Station.—The Chief Officer of the Brigade reported that the roof of the above premises was not watertight and that the Borough Surveyor's estimate of the cost of the necessary repairs amounted to £65;

RESOLVED that authority be given for the repairs to be put in hand and for the matter to be reported to the Home Office (Fire Brigades Division).

(d) Central Fire Station—Sandbag Walling.—It was reported that consent to the provision of brick walling in lieu of the sandbag walling, which had collapsed, had not yet been received, and in view of the urgency, it was

RESOLVED that the Town Clerk press for consent to proceed with the work for the protection of the watchroom and control room, pending the receipt of approval to the whole scheme.

189 Mobile Units:

Arising out of Minute No. 172, communications were submitted from the County Medical Officer of Health in regard to the reporting for duty of Medical Officers at mobile units and, arising thereon, the Medical Officer of Health reported that arrangements had been made whereby these Officers would only report for duty when instructed so to do from the Report Centre;

RESOLVED that this procedure be agreed.

Mr.

CIVIL DEFENCE (contd.)

190 Wardens' Services

It was reported that London Region had approved the increase of the paid establishment from 128 to 148.

191 Shelters:

(a) Deep Tunnel Shelters.—Home Security Circular No. 284 was submitted in regard to the above, from which it appeared that in areas such as Finchley where the ground was level and the strata soft the Minister would not be prepared to authorise the provision of deep tunnel shelters.

(b) Heating.—(i) Arising out of Minute No. 78(b), a communication was submitted from the County A.R.P. Officer intimating that there was at present no official sanction for any form of heating in public shelters, but that a Conference on the subject was taking place at an early date and the result would be notified as soon as possible.

(ii) Reference was made to a scheme adopted by the Hornsey Corporation for ventilating and drying shelters and it was intimated that members of the Committee and Officers were inspecting the scheme prior to the next meeting of the Committee;

RESOLVED that, in the event of the Chairman of the Committee and the Officers being satisfied as to the suitability of the scheme, a proposal for its adoption in this Borough be submitted to the County Council for approval.

(c) Steel Garden Shelters.—A message received from Sub-Group was submitted intimating that bunks were shortly to be provided by the Government for Anderson shelters, where the shelters were in dormitory use and adequate provision had not already been made by the householder.

The Officers were instructed to supply the necessary information as to the estimated requirements and, if necessary, to arrange for a census to be taken with a view to ascertaining the number of shelters for which bunks would be required.

(d) Provision of Refreshments.—London Region Circular No. 251 was submitted in regard to the financial arrangements for the above and the matter was referred to the Officers to deal with.

(e) Instruction and Entertainment.—London Region Circular No. 248 was submitted hereon and it was intimated that none of the shelters within the Borough was large enough to come within the scope of the proposals.

(f) Charges for Electricity.—The Chairman of the Electricity Committee undertook to bring before his Committee the whole question of the electricity tariff for Civil Defence purposes and also the question of the lighting costs for the school shelters.

(g) Convent of the Good Shepherd.—The approval of the Home Office to the construction of four surface shelters at above at the sum of £759 1s. od. was submitted and the Borough Surveyor was authorised to proceed with the necessary work.

(h) Lochleven House.—The Borough Surveyor reported that water was entering the above shelter and also that it was necessary to provide a water supply to the sanitary accommodation;

RESOLVED that authority be given for the necessary work to be carried out at an estimated cost of £5 3s. od.

(i) General.—(i) A communication was submitted from the Clerk of the Potters Bar Urban District Council asking for the support of the Council to representations which it was proposed should be made by the local authorities in Middlesex to the Home Office in connection with the provision of better and more adequate shelter accommodation;

RESOLVED that no action be taken in the matter.

(ii) The Chairman reported that, arising out of the deputation received at the last meeting from the Finchley and Friern Barnet Labour Party, he had been into all the points raised with the Officers, and it appeared that the matters were either already receiving attention or were such that the Committee had no powers to deal therewith;

RESOLVED that the Town Clerk communicate with the deputation accordingly.

192 Roman Catholic Grammar School, Woodside Lane:

The Town Clerk submitted a petition, signed by forty residents in the vicinity of the above, stating that the appearance of the school premises constituted a land mark for enemy aircraft, and suggesting that steps be taken to camouflage the building. It was pointed out that the Corporation had no authority to take any steps in the matter and it was

RESOLVED that the matter be referred to the Ministry of Home Security and the School Authorities.

193 Salvage of Property from Damaged Premises:

(a) Arising out of Minute No. 1710, it was reported that the County Council were not prepared to recognise, for purposes of grant, the cost of the provision of leather boots for stretcher parties engaged in the salvage of property.

In view, however, of the fact that this work was now being carried out by stretcher parties as part of their normal duties, the Town Clerk was instructed to take up the matter again with the County Council.

(b) The Borough Treasurer reported that, under the present arrangement, the wages of permanent employees engaged upon work in connection with the above would not rank for grant;

RESOLVED that the Town Clerk take up the whole matter with the County Council.

194 Wardens' Posts:

(a) Post No. 46—Sewage Disposal Works.—The approval of the Ministry of Home Security to the expenditure of a sum not exceeding £60, in connection with the erection of a new post at above, was submitted.

(b) Post No. 11—Grove Avenue.—The approval of the Middlesex County Council to the provision of a water supply to the sanitary accommodation at the above at a cost of £6 15s. 6d. was submitted.

195 Air Raid Damage Reports:

Arising out of Minute No. 82, the Town Clerk submitted a communication, dated the 29th November, 1940, from the London Civil Defence Region on the subject.

196 Meetings—County Civil Defence Committee:

Arising out of Minute No. 168, a communication was submitted from the County Air Raid Precautions Officer stating that it had been decided to arrange periodical meetings between the County Civil Defence Committee and representatives of local authorities, and that dates would be announced in due course; further, that it was proposed that each authority be represented by the Chairman and one other member of the Civil Defence Committee, together with the Controller and the Clerk.

The members of the Committee were of opinion that they should each be entitled to and would, if possible, attend the meetings and the Town Clerk was instructed to inform the County Council accordingly.

197 Rest Centres:

(a) A communication was submitted from the Ministry of Health inviting two representatives of the Council to attend a conference to be held at the Middlesex Guildhall, on the 6th December, 1940, for the purpose of discussing the above subject;

RESOLVED that the Chairman of the Committee, together with the Town Clerk and the Borough Treasurer, be appointed to attend the conference.

(b) St. Luke's Hall, Mountfield Road.—The Town Clerk submitted a letter which he had received from the London Postal Service asking whether the above Hall could be made available for their use, if necessary, as an emergency postal sorting office for the Christmas period.

W.M.

CIVIL DEFENCE (contd.)

The Town Clerk intimated that, owing to the small number of halls available, he had replied to the effect that it would not be possible to release the hall, which had been requisitioned as a rest centre, for the purpose in question;

RESOLVED that the action taken be approved.

198 Avenue House Basement:

The approval of the Ministry of Home Security to an expenditure of £23, in connection with accommodation for the Air Raid Precautions Officer at above, was submitted.

199 First Aid Posts:

The Borough Surveyor reported that the sandbag walling at the three First Aid Posts was in a state of collapse as a result of the bad weather and that the cost of replacing this with brick walling amounted to £906 made up as follows:—

Northside School	£207
St. Mary's School	£407
Oak Lodge	£292

RESOLVED that application be made to the Middlesex County Council for consent to the carrying out of the work.

200 War Damage:

(a) The Borough Surveyor submitted particulars of damage to property within the Borough.

(b) He also reported that the owner of No. 266, Regents Park Road, had asked that the top part of the premises, which had been damaged by fire, should be re-instated, but that the cost would exceed £100.

The Committee, however, were of opinion that the type of property was such that the work was not justified, and it was

RESOLVED that the application be not granted.

(c) An application was submitted from the owners of Warwick Court, Embassy Court, and Embassy Parade, for financial assistance in the carrying out of permanent repairs to the premises, the cost of which would amount to £620.

The Committee were of opinion that the matter was one for the owners and it was

RESOLVED that the application be not granted.

201 Casualty Services:

The Medical Officer of Health reported that Mr. C. Winch, of No. 6, Tillingbourne Gardens, had presented the Service with a Chrysler car;

RESOLVED that the thanks of the Town Council be conveyed to Mr. Winch.

202 Civil Defence—Wages:

The Borough Treasurer submitted a statement of wages paid to Civil Defence personnel for the month of October, 1940.

HAROLD A. RUTT,
Chairman.

Valuation Committee's Report.

3rd DECEMBER, 1940.

Present: The Deputy Mayor (Councillor W. L. Brooksbank) and Councillors Bryson, Connorton and Langlands.

203 Chairman:

RESOLVED that Councillor W. C. Langlands be appointed Chairman of the Committee for the ensuing year.

204 Vice-Chairman:

RESOLVED that Councillor J. Connorton be appointed Vice-Chairman of the Committee for the ensuing year.

205 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

206 Premises Converted for Use as Air Raid Shelters:

The Valuation Officer submitted a report of the decision of the North Middlesex Assessment Committee in respect of applications for reductions in assessments for premises converted into air raid shelters and intimated that in such circumstances it had been decided that no reduction in assessments should be granted.

207 London Passenger Transport Board—First Valuation Roll:

The Valuation Officer reported as follows:—

The above roll has now been completed and the appropriate notice published. The position with regard to the apportionment in the Finchley area is that an increase has been made in the rateable value from £1,194 to £4,370.

208 North Middlesex Assessment Committee:

The Valuation Officer reported as follows:—

(a) Meeting—4th October, 1940. The proposals made for the deletion of the assessment of the Open Air Swimming Pool, and the reductions in respect of the assessments of various Open Spaces were rejected by the Committee after an appeal by the County Valuer that these contentious matters should be deferred until after the war. Objections by ratepayers were heard in respect of 57 other properties. The reductions proposed by him in respect of 4 garages were agreed, and all the other assessments were confirmed. The reductions total £135 rateable value.

(b) Meeting—25th October, 1940. No reductions were made by the Assessment Committee.

209 North Metropolitan Electric Power Supply Company:

It was reported that a reduction had been made in the assessment of the above Company from £2,700 to £2,147, and that this was in accord with an agreement arranged between the Power Supply Company and the County Valuation Department.

210 Premises Damaged by Air Raid Activity:

The Valuation Officer reported that a Conference of Rating and Valuation Officers with the County Valuer had been held recently and the views of the County Valuation Committee in respect of the various cases were submitted.

After careful consideration, it was

RECOMMENDED that authority be given to the Valuation Officer to delete assessments of premises totally destroyed or so badly damaged that demolition has been ordered and to use his own discretion in cases of premises damaged but capable of repair.

MM

VALUATION (contd.)

61

211 Rating and Valuation (Apportionment) Act, 1928—De-Rating Claims:

4/5, Embassy Parade, East End Road, N.2.

342, Ballards Lane, N.12.

167/169, Ballards Lane, N.3.

Kigass, Ltd., Woodside Lane, N.12.

It was reported that claims for de-rating had been made in respect of the above;

RECOMMENDED that such claims be not opposed by the Rating Authority.

WM. C. LANGLANDS,

Chairman.

1/11

Allotments Committee's Report.

7th DECEMBER, 1940.

Present: Councillor Collis (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Councillor Langlands and Messrs. Hewitt, Rolfe and Sunderland.

Non-members: Alderman Syrett and Councillor Rutt.

212 Minutes:

The Minutes of the last meeting were taken as read, confirmed and signed.

213 Vice-Chairman:

RESOLVED that Mr. J. S. Sunderland be appointed Vice-Chairman of the Committee for the ensuing year.

214 War-Time Allotments:

(a) (i) Land at Christ's College Playing Field.—The Town Clerk submitted a draft undertaking embodying the terms upon which the County Council were prepared to grant a tenancy of the above land.

RECOMMENDED that these terms be agreed to and that authority be given for the Council's Seal to be affixed to the undertaking when submitted.

(ii) Middlesex County Council playing Fields.—The Town Clerk submitted a circular letter dated 19th September, 1940, which he had received from the County Council hereon, and its terms were duly noted.

(iii) Holloway County School Playing Fields, Bow Lane.—A letter dated 2nd December, 1940, from the London County Council was submitted hereon.

RECOMMENDED that application be made to the London County Council for permission to use the land referred to for wartime allotment purposes.

(b) (i) Plots at Glebe Land adjacent to Cricket Field.

(ii) Plots at Creighton Avenue.—Applications were received from the prospective tenants of plots as above for remission of rental owing to the condition of the land.

RECOMMENDED that as regards (i) the plots be let free of rental until the end of the present financial year, and as regards (ii) that the plots be let free of rental for the first six months of each tenancy.

(c) Land at rear of 56/58, Ballards Lane.—

RECOMMENDED that the Town Clerk take the necessary steps to enter on the above land for wartime allotment purposes under the provisions of the Cultivation of Lands (Allotments) Order, 1939.

(d) 1940/41 Dig for Victory Campaign.—The Town Clerk submitted correspondence with the Ministry of Agriculture hereon and reported that a considerable quantity of publicity material had been received. After consideration the Committee decided to leave the matter in the hands of the Chairman, who undertook to report fully thereon at a later meeting.

(e) Direct Cultivation by Local Authorities.—The Town Clerk submitted a circular letter dated the 23rd September, 1940, from the Ministry of Agriculture and Fisheries hereon.

RECOMMENDED that no steps be taken in the matter other than those which are already in effect.

(f) Glebe Land.—It was reported that the Military Authorities had vacated the land which had been requisitioned by them at above

M.

ALLOTMENTS (contd.)

RECOMMENDED that steps be taken to establish the fact that this vacation is permanent and that in the event of this being found to be so the land, the property of the Council, be utilised, subject to any necessary consents, for war-time allotment purposes under the provisions of Regulation 62A of the Defence (General) Regulations, 1939.

(g) Requisitioning of Land.—

RECOMMENDED that the Committee be authorised to instruct the Town Clerk to serve notices under the provisions of the Cultivation of Land (Allotments) Order, 1939, as regards any further lands desired to be utilised for the purpose of wartime allotments subject to report.

215 Allotments—Kay's Land:

It was reported that the recommendations of the Committee hereon had been referred by the Council to the Committee for further consideration. Arising thereon it was

RECOMMENDED—

- (1) that chain link fencing 6ft. in height with gate be provided by the Council fronting Hetherton Terrace and that the Pointalls and District Allotments Society, Ltd., be asked to contribute 50 per cent. of the cost;
- (2) that all agreements in respect of back entrance gate rights be withdrawn.

216 Instructions:

RECOMMENDED that the instructions given to the Officers, as entered in their respective Instruction Books, be approved.

A. C. D. COLLIS,

Chairman.

Education Committee's Report.

7th DECEMBER, 1940.

Present: Councillor Langlands (Chairman), Mr. Merry (Vice-Chairman), The Deputy Mayor (Councillor Brooksbank), Aldermen Grocott, Pike and Syrett; Councillors Bryson, Collis and Rutt; Miss Davey, M.A., and Mrs. Miall, B.A.

217 Minutes:

The Minutes of a meeting of the Committee, held on the 5th October, 1940, and of a Special meeting, held on 16th November, 1940, were taken as read, and were confirmed and signed.

218 Juvenile Employment Bureau—Annual Report:

The 28th Annual Report on the work of the Finchley Juvenile Employment Bureau for the year ended 31st July, 1940, has been circulated to members of the Education Committee. The Director of Education was instructed to convey the Committee's appreciation to those concerned for their successful work under war-time conditions.

2 9 School Management and Works Sub-Committee:

The Report of a meeting held on 30th November, 1940, of the Chairman and Vice-Chairman of the Education Committee, acting on behalf of the School Management and Works Sub-Committee, in accordance with the resolution of the Council at their November meeting, 1940, Minute No. 109, was submitted.

Arising thereon, it was reported, as follows:—

- (a) ACCOUNTS.—That accounts, amounting to £233 3s. 2d. were examined and approved for submission to the Finance Committee for payment.
- (b) LETTINGS.—That the Sub-Committee had recommended the use of a room at the Summer-side School on Saturday afternoons, beginning 12th October, 1940, from 3—4.30 p.m. approximately, by the Friary District Girl Guides, 1st North Finchley Company, at a fee of 1/- per occasion; the appropriate payment to the caretaker to be met by the Education Committee, in accordance with the Council's resolution of May, 1940.

RECOMMENDED that the action taken be approved.

(c) CLEANING ASSISTANCE.—

(i) That owing to war damage at St. John's School, an additional cleaner had been engaged, as follows: Mr. J. White, week ended 19th October, 1940, 19 hours at 1/3 per hour, £1 3s. 9d.

(ii) That Mrs. M. Cushing, the Education Office cleaner, had been absent from duty since 11th November, 1940, owing to an injury sustained in a recent air raid, and that Mrs. Rudd, 32, Claverley Grove, N.3, is acting as substitute cleaner at a wage of £1 per week.

(iii) That Mrs. E. Bennett, a cleaner at the Alder School, had met with an accident in the course of her duties, and was absent during the period 30th September to 5th October, 1940, suffering from a bruised thigh and foot. She resumed duties on Monday, 7th October, 1940.

RECOMMENDED that the action taken under (i) and (ii) above be approved.

- (d) REPAIRS AND REQUISITIONS.—That the Sub-Committee had considered the Repairs and Requisitions, as submitted.

RECOMMENDED that they be approved.

- (e) ADMINISTRATIVE MEMORANDUM NO. 251, 30TH SEPTEMBER, 1940—TEACHING OF FIRST-AID IN SCHOOLS.—That the above Memorandum concerning instruction in simple first-aid to older children had been submitted, and that the Director of Education had, with the co-operation of the School Medical Officer, arranged for this to be done.

RECOMMENDED that the action taken be approved.

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EDUCATION (contd.)

- (f) **SCHOOL LIBRARIES.**—That statistics concerning the School Library service had been submitted.

The Education Committee noted with satisfaction the increased use that was being made of the Library service.

- (g) **ALTERATION TO SCHOOL HOURS DUE TO BLACK-OUT CONDITIONS.**—That the following arrangements had been made for the morning sessions up to Christmas, 1940:—

Week beginning 24th November, 1940. Schools open 9.15 a.m.

“ “ 2nd December, 1940. “ “ 9.30 a.m.

RECOMMENDED that the action taken be approved.

- (h) **INCREASES IN CONTRACT PRICE OF FUEL.**—That the following increases had been authorised by the Ministry of Mines:—

Contractors.	Type of Fuel.	Date of Increase.	Amount of Increase.
Gray Bros. ...	Welsh Anthracite Stove Nuts ...	15th October, 1940 ...	1s. 8d.
	And a further increase on 1st November, 1940 ...		2s. 9d.
“	Bolsover Peas ...	1st November, 1940 ...	1s. 9d.
“	Scotch Washed Peas and Singles ...	1st November, 1940 ...	2s. 0d.
“	All grades of Coke ...	4th November, 1940 ...	3s. 4d.
John Hudson and Co.	Admiralty Welsh Seaborne Coal ...	1st November, 1940 ...	2s. 10d.
“	Ollerton Cubes ...	1st November, 1940 ...	1s. 9d.

- (i) **ST. PAUL'S HALL—FUEL COSTS ALLOCATION.**—That the Vicar of St. Paul's Hall had agreed to accept an arrangement whereby the Education Committee pay four-fifths of the fuel costs, commencing 1st August, 1940, during the period of occupation by school children; the fuel to be obtained from the Council's contractors.

RECOMMENDED that the Committee pay four-fifths of the fuel costs, commencing 1st August, 1940, during the period of occupation of St. Paul's Hall by school children.

- (j) **STAFF.**—

(i) Miss S. Horsman, Holy Trinity School.—That Miss Horsman, an Assistant Mistress, had submitted her resignation to take effect on 31st October, 1940, in view of her forthcoming marriage.

(ii) Miss E. Ford, Manorside Junior School.—That Miss Ford, an Assistant Mistress, had submitted her resignation to take effect on 28th December, 1940, in view of her forthcoming marriage.

(iii) Miss R. L. G. Galer, Holy Trinity School.—That the Managers of Holy Trinity School had asked for the formal consent of the Committee to the appointment of Miss Ruth L. G. Galer, 141, Ashurst Road, N.12, as an Assistant Mistress for the Infants' Department, the appointment to date from 1st December, 1940.

RECOMMENDED that the consent of the Education Committee be given to the appointment by the Managers of Holy Trinity School of Miss Galer, as an Assistant Teacher; the appointment to date from 1st December, 1940.

(iv) Mr. S. J. Lyden, Northside Junior School.—That Mr. Lyden, an Assistant Master, had been called up for service in H.M. Forces on 14th October, 1940.

(v) Miss E. R. Rooke, School medical Service.—That Miss Elsie R. Rooke had been appointed part-time nurse for the Artificial Light Clinic, in place of Miss D. N. Marrian, who had resigned on 26th October, 1940, and that the Chairman of the Education Committee had agreed to the appointment, so far as the Education Committee are concerned with it.

WM. C. LANGLANDS,
Chairman.

The Report was then adopted.

220 Finchley Children's Safety Committee:

The London "Safety First" Council have re-nominated Mr. Norman Scorgie, J.P., to serve on the above Committee for the ensuing Municipal Year.

221 Martin School—Installation of Kitchen Boiler:

The Committee agreed to the installation of a boiler in place of the old kitchen range, at an estimated cost of £10 5s. od.

RECOMMENDED that the action taken be approved.

222 Gordon Hall School Shelter—Rally Post for Wardens:

It was reported that the Chief Warden had asked permission to use the above-named shelter, from 7 p.m. to 7 a.m. daily, as a Rally Post for Wardens on patrol.

RESOLVED that consent be given, as far as the Education Committee are concerned.

223 Use of School Shelters by the General Public:

(a) It was reported that, in a reply to an enquiry made by the Committee, a letter had been received from the Town Clerk stating that the Civil Defence (Emergency) Committee regretted that they were not in a position to release any of the school shelters at the present time.

(b) The Director of Education reported that a copy of the London Regional Circular, No. 241, 23rd November, 1940, had been forwarded to him by the Town Clerk, the contents of which were noted.

224 Re-grading of Martin Council School:

It was reported that the Board of Education had raised no objection to the proposal of the Authority to regard the substantive grading of the Martin Council School as Grade IV for the purpose of assessing the rate of salary applicable to the new Head Teacher.

225 Administrative Memorandum No. 259, 14th November, 1940—School Holidays at Christmas:

The above-mentioned Memorandum stated that the Board of Education saw no reason why the normal school Christmas holiday should not be given this year.

It was agreed that the Christmas holiday should be as originally fixed, i.e., 20th December, 1940—6th January, 1941.

226 Summerside School—Licence:

It was reported that the music and dancing Licence had been renewed by the County Council until 13th November, 1941.

227 Special Sub-Committee on Accommodation (Northside and Christ Church Schools):

The Director of Education reported that the Sub-Committee had agreed to defer the question of re-organisation until the December meeting of the full Education Committee.

The Committee decided, however, that the operation of the plan should be left in abeyance for the present, and it was agreed to re-appoint the Special Sub-Committee, consisting of the Chairman, the Vice-Chairman, Alderman Syrett and Councillor Rutt, with power to deal with the matter, subject to report.

RECOMMENDED that the action taken be approved.

MSM

EDUCATION (contd.)

228 War Damage to Schools:

It was reported that damage to schools, referred to in Part II of the Education Committee's Report, included loss of equipment and furniture, although much had been salvaged by the Teaching Staffs and Caretakers.

It was further reported that the Borough Engineer and Surveyor had carried out necessary first-aid repairs and demolition work.

RECOMMENDED that the action taken by the Borough Engineer and Surveyor be approved.

229 Additional Cleaning Assistance:

Owing to damage by enemy action to Northside School, additional cleaning assistance for the weeks ended 9th, 16th and 23rd November, 1940, had been provided, amounting to 64 hours at 11d. per hour—£2 18s. 8d.

RECOMMENDED that the action taken be approved.

230 Administrative Memorandum No. 258, 8th November, 1940—War Allowance to Teachers:

It was reported that the following recommendations of the Burnham Elementary, Secondary and Technical Committees have been accepted by the Board for the purposes of their grants:—

- (1) That as from 1st April, 1940, a war allowance of 6 per cent. of salary shall be paid to teachers whose remuneration does not exceed £260 per annum.
- (2) That teachers whose remuneration exceeds £260 but is less than £275 12s. 6d. per annum shall receive an allowance sufficient to bring their salary with allowance up to the same level as that of teachers receiving £260 per annum.

The Committee fully discussed this matter, and on being put to the vote, it was

RECOMMENDED that the recommendations of the Burnham Committee be not accepted.

231 Martin Council School—Appointment of Head Mistress:

In accordance with the authority given to the Committee by the Council in Committee, September, 1940, 4(f), four Candidates from among eighteen applications were selected by the Chairman and Vice-Chairman of the Education Committee, acting on behalf of the School Management and Works Sub-Committee, in conformity with the Council's Minutes numbers 104 (16/11/40) and 109(d) (16/11/40).

RECOMMENDED that Miss M. G. Hawkins, B.A., of Hendon, be appointed, in full-time service, exclusively in the capacity of a teacher, Head Mistress of the Martin Junior Mixed and Infants' School, or such school as the Education Authority may from time to time decide, subject to the conditions of appointment of the Authority in force from time to time and upon the terms and subject to the conditions of Scale IV of the Burnham Arbitration Award and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other Scale of Salaries that may be adopted by the Authority and to Article 17(c) of the Education Code.

The appointment to take effect from a date to be arranged, and to be terminable by three months' notice in writing on either side.

232 Staff:

(a) Late Miss M. M. Piggott, Martin School.—It was reported that the Board of Education have awarded a Death Gratuity in respect of the late Miss Piggott, in accordance with the Teachers (Superannuation) Acts.

(b) Miss F. E. Battson, Manorside Senior School.—It was reported that Miss Battson, an Assistant Mistress, had submitted her resignation to take effect on 31st December, 1940. Miss Battson has been in the service of the authority since 29th August, 1904.

RECOMMENDED that a letter of appreciation, under the seal of the Council, be sent to Miss F. E. Battson, expressing appreciation of her long and valuable service.

(c) Miss D. Roberts, Alder Senior School.—It was reported that Miss Roberts, an Assistant Mistress, had submitted her resignation to take effect on 31st December, 1940.

(d) Miss A. F. Thirlwall, Christ Church School.—Notification has been received that Miss Thirlwall, an Assistant Mistress, has submitted her resignation to the Managers of Christ Church School, to take effect on 31st December, 1940.

Miss Thirlwall has been in the service since 1st November, 1910.

RECOMMENDED that a letter of appreciation, under the seal of the Council, be sent to Miss A. F. Thirlwall, expressing appreciation of her long and valuable service.

233 Appointment of Assistant Teachers:

Consideration was given to the question of the filling of vacancies occasioned by resignations and retirements of Assistant Teachers in the Council's service during the period of the war, or by the calling up of men Teachers to H.M. Forces.

It was reported that difficulties existed, because of the changing school roll.

RECOMMENDED that notwithstanding the recommendations of the Council in Committee (September, 1940, 4(f) 3), the Chairman of the Education Committee, for the period of the war, be empowered to make such appointments to the Assistant Teaching Staff as may be necessary, subject to report.

234 Staff Absences:

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the period of absence.

235 Meetings of the Education Committee:

It was reported that the Council at the meeting on 30th November, 1940, had decided that the Education Committee should meet, until April, 1941, bi-monthly, i.e., 1st February and 5th April, 1941.

236 School Attendance:

The Director of Education reported that the school roll on 29th November, 1940, was 3,385, and that the percentage of attendance for the week ending on that day was eighty-one.

WM. C. LANGLANDS,

Chairman.

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Civil Defence (Emergency) Committee's Report.

10th DECEMBER, 1940.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Bryson and Grobel.

Non-member: Councillor Lawrence.

237 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

238 Shelters:

(a) Heating.

(i) The Town Clerk submitted a letter dated the 3rd December, 1940, received from the County A.R.P. Officer stating that an Advisory Committee had been set up by the Government to report on the heating of shelters, and that in their Interim Report they had recommended that heating should not be provided in public shelters either during or prior to occupation, and suggested that the problem was one of ventilation rather than of heating.

Arising thereon, the Town Clerk intimated that he had given instructions for the ventilating apparatus already authorised for the trench shelters to be installed.

The Committee confirmed the action taken by the Town Clerk, and were of opinion that, notwithstanding the views of the Advisory Committee, heating should be provided, particularly in view of the fact that the shelters in Finchley were not occupied to their full capacity.

In this connection, the General Manager and Engineer submitted certain apparatus which could be used for heating shelters and intimated that he was discussing the question generally with a firm of heating contractors, and hoped to be in a position to report further on the matter at the next meeting of the Committee.

The Committee gave instructions for an experiment to be carried out with the apparatus in question prior to the next meeting and, in the meantime, authorised the Chairman and the Officers to discuss the whole matter with the County Council.

(ii) The General Manager and Engineer produced a piece of wire flex and connection plugs which had been found in one of the shelters and had apparently been used for the purposes of connecting a privately-owned heater to the wiring system. He pointed out that the wiring and plugs were of such a nature as to be a source of danger to persons in the shelter;

RESOLVED that notices be exhibited in all public shelters intimating that the connection of unauthorised electrical apparatus to the wiring is prohibited.

(b) Bunks.—London Region Circular No. 252 was submitted intimating that local authorities should not enter into any more commitments for the purchase of bunks locally, except for shelters which would not accommodate bunks of the standard types.

Arising thereon, it was reported that bunks had been placed in one of the shelters at Redbourne Avenue.

(c) Trenches—Victoria Recreation Ground.—The Town Clerk submitted a communication which the Mayor had received from County Councillor John Boggon in regard to the condition of the above shelter, and he was instructed to inform the County Councillor of the steps which were being taken by the Council to remedy the conditions complained of.

(d) Basement—760, High Road—Montague Burton Ltd.—The Town Clerk submitted a communication received from the owners of the above premises objecting to the proposed 24-hour use of the basement. After due consideration, the Committee decided to re-affirm their previous decision in the matter.

(e) Individual Brick Shelters.—The formal approval of the Middlesex County Council to an expenditure of £6,000 on the construction of 200 brick surface shelters was submitted.

(f) School shelters—Lighting and Heating Costs.—A communication was submitted from the Director of Education stating that, as the user of these shelters by school children was only occasional, whereas that of the general public was regular, the lighting costs should be charged as to 20 per cent. to the Education Authority and as to 80 per cent. to Civil Defence;

RESOLVED that this allocation be agreed and that, as regards the heating costs, the Borough Treasurer, the General Manager and Engineer, the Director of Education and the Chief Warden go into the matter and report at the next meeting of the Committee.

(g) Supervision of Shelters.—Middlesex County Council Circular No. 319 was submitted intimating that the grouping of shelters to permit of the appointment of one additional warden for each 500 persons was not permitted.

(h) Condensation in Shelters and Ventilation.—The Borough Surveyor reported that he was carrying out certain experiments with a view to improving the condition of the earlier shelters and hoped to be in a position to report fully on the matter at the next meeting of the Committee.

(i) General.

RESOLVED that a Sub-Committee consisting of the Chairman of the Committee, Alderman Syrett and Councillor Bryson, together with the Mayor and the Deputy Mayor, be appointed to consider the whole question of shelters.

239 Military Assistance:

London Region Circular No. 253 was submitted intimating that Military assistance should only be applied for in cases of extreme urgency in connection with the saving of life or the restoration of essential services.

240 Equipment at Wardens' Posts:

The Chief Warden reported as to the desirability of Wardens being provided with the necessary equipment to enable them to clear broken glass and other debris from footpaths, etc.;

RESOLVED that authority be given for the supply of gloves, shovels and brooms for the purpose in question and that the action taken be reported to the County Council.

241 Temporary Staff:

(a) A letter dated 3rd December, 1940, was submitted from the County A.R.P. Officer forwarding approval to certain temporary appointments authorised by the Committee.

(b) It was reported that Miss D. Poole, temporary shorthand-typist for Air Raid Precautions, had resigned with effect as from the 7th December, 1940, and that advertisements had been issued inviting applications to fill the vacancy at a wage of £2 a week;

RESOLVED that the action taken be approved.

242 Enrolment of Aliens as Part-Time Volunteers:

This matter was considered;

RESOLVED that, notwithstanding anything contained in Minute No. 1081, the enrolment of aliens as part-time volunteers be permitted subject, in each case, to a satisfactory report being first submitted to the Committee by the Officer in charge of the service concerned.

243 Telephones:

A letter was submitted from the Assistant A.R.P. Officer stating that the telephone at his house was now in use almost entirely for Civil Defence purposes and asking that the Council would bear the cost of the rental;

RESOLVED that this be agreed.

J.M.

CIVIL DEFENCE (contd.)

244 Lighting Restrictions:

The Town Clerk submitted a letter dated 6th December, 1940, received from the Commissioner of Police for the Metropolis intimating the action which had been taken by his Department arising out of the representations made by the Council in regard to infringement of the black-out regulations.

245 Hose Drying Apparatus:

A circular letter was submitted from the Home Office (Fire Brigades Division) drawing attention to a new machine which was now available for use in connection with the above at a cost of approximately £90, which sum would rank for grant.

Arising thereon, the Chief Officer reported that he had, two months previously, made application to the Department for consent to the purchase of such apparatus, but without success;

RESOLVED that application be made to the Home Office for consent to purchase a hose drying cabinet.

246 Meetings with County Civil Defence Committee:

Arising out of the previous decision in regard to the above a communication was submitted from the County A.R.P. Officer intimating that the question of representation was to be considered at the first conference with local authorities.

247 Northside Aid Post:

The Medical Officer of Health reported that the Education Department were desirous of having the use of an additional room on the first floor of the above premises for education purposes and that, by means of a slight re-arrangement of the casualty services, it would be possible for the room in question to be released;

RESOLVED that this be agreed.

248 New Premises for Auxiliary Fire Station, East Finchley:

It was reported that the estimated cost of carrying out the necessary repairs and alterations to the Stag Garage, including electrical wiring, etc., amounted to £296 6s.;

RESOLVED that such estimate be approved and submitted to the Home Office.

249 War Damage:

(a) The Borough Surveyor submitted particulars of war damage which had occurred since the last meeting of the Committee.

(b) Warwick Court, Embassy Court and Embassy Parade, East End Road.—Arising out of the decision arrived at at the last meeting of the Committee, the Borough Surveyor submitted a further communication which he had received from the agents to the owners of the above property asking that the Council would take steps with a view to the carrying out of permanent repairs.

After due consideration, it was

RESOLVED that the previous decision of the Committee be adhered to.

(c) Enquiry was made as to how unusable timber was being disposed of from demolished premises, and the Borough Surveyor stated that this was being sold as firewood at 1s. a cwt.—the purchaser making his own arrangements for removal;

RESOLVED that this be agreed.

(d) 61, Brookland Rise.—The Borough Surveyor reported that the cost of carrying out permanent repairs to the above premises would amount to approximately £300, and that first-aid repairs alone would amount to £100; further, that the owner had asked for financial assistance from the Council in connection with the permanent repairs.

After due consideration, it was

RESOLVED that the application be not granted.

250 Purchase of Vehicles:

The Borough Surveyor reported that the work involved in connection with cleansing the sanitary accommodation in shelters and wardens' posts necessitated two vehicles being in almost full use, and that this was affecting the work of the Department. He also reported that he was able to purchase the following:—

30 cwt. Ford van ... £65,

5 cwt. Ford van ... £15,

and that in addition certain repairs would need to be carried out at the sum of £20, making a total expenditure of £100;

RESOLVED that authority be given for the purchase of the vans in question and that the matter be reported to the County Council.

HAROLD A. RUTT,

Chairman.

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Report of Council in Committee.

14th DECEMBER, 1940.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant, Pike, O.B.E., J.P., and Syrett, and Councillors Bryson, Collis, De Colleville, Grobel, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Norman, Rutt and Steward.

251 Chairman:

RESOLVED that the Mayor be appointed Chairman of the Committee.

252 Vice-Chairman:

RESOLVED that the Deputy Mayor be appointed Vice-Chairman of the Committee.

253 Minutes:

The Minutes of meetings of the Committee held on the 9th October, 1939, and 12th October, 1940, were taken as read, confirmed and signed.

254 Apologies for Absence:

It was reported that Aldermen Pateman and Wells had expressed regret at their inability to be present at the meeting.

255 Requisitions:

RECOMMENDED that the lists of requisitions (circulated) be approved.

HIGHWAYS AND FIRE BRIGADE.

256 Children's Safety Committee:

RECOMMENDED that Aldermen Pateman and Syrett and Councillor Baines be appointed as representatives of the Highways and Fire Brigade Committee on the above Committee.

257 Park House, High Road, East Finchley:

The Town Clerk reported that these premises were acquired in connection with the widening and extensions at East Finchley Station and were let to the London Passenger Transport Board, and that notice had been received from the Board terminating their tenancy of the premises as at 1st February, 1941.

He intimated that a letter had been received from the Middlesex County Council suggesting that if it were possible to let the building, steps should be taken to do so as and when possession was given up;

RECOMMENDED that action be taken accordingly.

258 Annual Contracts:

RECOMMENDED that advertisements be issued inviting tenders in respect of the following for the year 1941/42:—

1. General Haulage, comprising
 - (a) Horse Haulage;
 - (b) Motor Haulage.
2. Haulage of materials to and from railway stations.

259 Wayleaves:

The Borough Surveyor reported that application had been made by the Post Office Authorities for permission to lay the following underground telegraphic lines and that same had been approved by him:—

18.10.40. Woodside Avenue.—

1. Along east side from Woodside Park Road to outside "Bossington."
2. Along east side from outside "St. Andrew's" to outside "Belstone," thence across to outside "Kelvedon."

19.11.40. In footway along south-east side of The Bishop's Avenue from outside No. 21 to outside No. 23.

RECOMMENDED that the action taken be approved.

260 Roads—Temple Fortune Estate:

The Borough Surveyor reported that Beaufort Drive, Dorchester Gardens (part) and Connaught Drive (part) on the Temple Fortune Estate had been made up by Messrs. George Reed & Sons and that they had asked whether the Council would be prepared to take them over as highways repairable by the inhabitants at large provided they were completed to the Council's satisfaction and maintained thereafter for the usual period of twelve months;

RECOMMENDED that a reply be forwarded to the effect that the Council regret that they will be unable to consider the taking over of the roads in question until the development of the Estate has been completed.

261 Council Employees—Sick Leave:

The Borough Surveyor reported that W. Evers and J. J. Pryor had been absent, owing to illness, for a longer period than 13 weeks during the current financial year;

RECOMMENDED—

- (a) that as regards Evers, payment of sick pay be continued until the next meeting of the Committee; and
- (b) that as regards Pryor, payment of sick pay be continued until the next meeting of the Committee, and that the Medical Officer of Health be instructed to submit a report on the case.

262 Fire Brigade:

(a) Chief Officer's Report.—The Chief Officer of the Brigade reported as follows:—

(i) Fires.—That the following fire calls had been received between the 21st September and 20th November, 1940:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
26	9	10	45

(not including fires caused by enemy action).

(ii) Ambulance Calls.—That the following ambulance calls had been received between the 21st September and 20th November, 1940:—

Private. Removals.	Accidents. Motor.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
96	47	40	10	0	207

(b) Fire Brigade Sub-Committee.—The above Sub-Committee was constituted for the ensuing municipal year as follows:—

- The Mayor.
- The Deputy Mayor.
- Alderman Syrett.
- The Chairman of the Highways and Fire Brigade Committee.
- The Vice-Chairman of the Highways and Fire Brigade Committee.

Mr.

HOUSING.

263 War Damage—Emergency Repairs and Supplies of Materials:

Ministry of Health Circular No. 2227 was submitted in regard to the above amplifying the arrangements for the supply of materials and emergency repairs in connection with war damage.

264 War Damage Committee:

RECOMMENDED—

- (a) that a Committee to be known as the War Damage Committee be appointed consisting of the Mayor, the Deputy Mayor, Aldermen Briant, Pike and Syrett and Councillors Grobel and Lawrence; and
- (b) that the terms of reference to the Committee be as follows:—

To receive and consider reports of all war damage arising in the Borough and the position of the Council in regard thereto, and to take such action thereon as may be necessary, subject to report.

PARKS AND OPEN SPACES.

265 Children's Safety Committee:

RECOMMENDED that Councillor Lawrence be appointed as the representative of the Parks and Open Spaces Committee on the above Committee.

266 Brookside Walk—rear of Chesterfield Road—Back Entrance Gates:

The Town Clerk submitted a letter received from the Borough Surveyor enclosing a report of the Parks Superintendent indicating certain premises which had gates opening on to the Brookside Walk;

RECOMMENDED that the Town Clerk be instructed to communicate with the owners of the properties in question indicating that the Council will permit the gates to remain, subject to their entering into the usual agreement.

267 Pointall's Open Space:

The Chairman of the Parks and Open Spaces Committee reported upon a proposal which had been made by the Borough Surveyor to use a portion of the above open space as a shoot for debris removed from damaged buildings;

RECOMMENDED that no objection be raised thereto and that the Borough Surveyor be authorised to erect suitable fencing around the site of shoot.

268 Tudor Bowling Club Pavilion:

The Town Clerk reported that, on the instructions of the Chairman of the Parks and Open Spaces Committee, the claim for compensation in respect of the occupation by the Military Authorities of the above had been settled at £30 per annum;

RECOMMENDED that the action taken be approved.

TOWN PLANNING.

269 Town Planning—Non-Conforming Use of Premises:

(a) The Nook and Brentwood, East End Road.—The Town Clerk reported that it was understood that the above premises were being used as offices although the consent of the Council should first have been obtained, as the land was situate within the residential zone of Finchley Planning Scheme No. 1;

RECOMMENDED that the consideration of the matter be adjourned until the Council Meeting, when the Town Clerk report further thereon.

(b) A letter dated 25th November, 1940, was submitted from Messrs. W. Jelks & Sons with regard to the use of private premises for storage purposes;

RECOMMENDED that a reply be forwarded to the effect that, while the Council are favourably disposed to the matter, each application must be dealt with on its merits.

270 Town Planning Schemes Nos. 6 and 9a:

It was reported that the Minister of Health had extended until the 30th November, 1941, the period within which the above Schemes should be made by the Council.

271 Land—Glebe Road, N.3—Erection of Temporary Building to be used as Joinery Mill:

The Borough Surveyor reported upon an application dated 2nd November, 1940, received from Messrs. A. E. Lindsay & Son, Joinery and Moulding Manufacturers, for permission to erect a temporary building on this site to be used as a joinery mill;

RECOMMENDED that the consideration of the matter be adjourned and that notice be given of the proposal by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1.

272 Deposited Plan No. 10740:

A letter dated 13th December, 1940, was submitted from H. and B. Engineering Co., Ltd., Arcadia Avenue, with regard to an extension proposed to be made to their premises comprising offices and rest room for female labour;

RECOMMENDED that the matter be referred to the Chairman of the Town Planning Committee, the Town Clerk and the Borough Engineer and Surveyor for consideration with power to act, subject to report.

ELECTRICITY.

273 Electricity Supply Industry—District Council (No. 10) Greater London Area (Employers' Side):

It was reported that circular letters as under had been received from the Employers' Side of the District Council No. 10 and that same had been referred to the General Manager and Engineer for attention:—

No. 286—Electrical Contracting Industry—Wages (War) Adjustment.

No. 287—Lost Time due to Air-Raid Warnings.

No. 289—Alteration in Wages—Electrical Contracting Industry.

No. 290—Employment of Women during the War.

No. 291—Agreement in Relation to Air Raid Warnings during Working Hours.

No. 292—War Emergency Wage Agreement—Building Trades:

No. 293—Agreement in Relation to Air Raid Warnings during Working Hours—Errata.

274 Bulk Supply Agreement—Stocks of Coal:

The Town Clerk reported that, in accordance with instructions, he had communicated with the London and Home Counties Joint Electricity Authority with regard to their making payment for coal when purchased, instead of as at present when used, and that in reply a letter had been received to the effect that the Authority had discussed the point with the Central Electricity Board and that it was felt that the suggestion made was rather inequitable and further was not covered by the terms of the Agreement between the Council and the Authority.

✓ Mr.

COUNCIL IN COMMITTEE (contd.)

It was pointed out that the estimated cost of production at Finchley, upon which the price of the electricity requirements under the Agreement was based, did not include any interest on working capital, and that this being so, an incidental benefit under the Agreement had accrued to the Council throughout the period of its operation, because under independent operation the Undertaking would have carried substantially larger stocks of coal than it had done, and the Undertaking had, therefore, as a result of the Agreement, not been involved in the payment of interest on the increased coal stocks which it would otherwise have had; further, that even with the additional stock which it was now found necessary, owing to the exigencies of war, to provide at Finchley primarily for the benefit of Finchley, the stock was still considerably less than that which the Council would have carried and on which they would have been involved in interest charges had the Agreement with the Authority not been entered into;

RECOMMENDED that the Town Clerk be instructed to pursue the matter further with the Joint Authority and report.

275 Control of Building Operations, Etc.:

It was reported that a circular letter dated 31st October, 1940, had been received from the Electricity Commissioners on the above subject and referred to the General Manager and Engineer for attention.

276 Accounts and Requisitions:

It was reported that the Chairman of the Electricity Committee had approved the payment of the accounts and had examined and approved the requisitions;

RECOMMENDED that the action taken be approved.

277 Adjustment of Accounts:

It was reported that lists of amounts, totalling £173 8s. 1d., proposed to be written off due to adjustments in, or cancellation of, accounts had been submitted and approved by the Chairman of the Electricity Committee;

RECOMMENDED that this be agreed.

278 Electrical Research Association—Subscription:

The General Manager and Engineer reported that the Council had subscribed regularly to the British Electrical and Allied Industries Research Association on a scale relating to the gross revenue of the Undertaking; that the amount of last year's subscription was £59 and that this year, based on the same scale, the subscription would be £74;

RECOMMENDED that, in view of the falling off of revenue due to many causes connected with the War, the amount subscribed be reduced to the nominal figure of £10 per annum for the period of hostilities.

279 Motor Vehicles:

The General Manager and Engineer reported that, under the authority given to him in September last, he had purchased the following second-hand motor vehicles at the prices indicated:—

- Two 8 h.p. Morris saloons at £75 each.
- One 10 cwt. Morris van at £180.
- One 5 cwt. Morris van at £90.

280 Council Employees—Sick Leave:

It was reported that F. Jarvis, an employee of the Department, had been absent, owing to illness, for a period exceeding 13 weeks during the present financial year, and that, in consequence, he ceased to receive sick pay from the 28th November, 1940.

281 Boiler Insurance:

It was reported that examinations had been made by the Municipal Mutual Insurance, Ltd., of the boiler plant, economisers and superheaters under both working and "cold" conditions and that the plant was in working order.

282 Mains Work Completed:

The General Manager and Engineer reported as follows:—

"Since the last meeting of the Council in Committee, mains have been completed in the following roads:—

Power Station to Holne Chase—E.H.T. Feeder Extension:

Cables have been laid, and jointed as far as possible, from Abbots Gardens to Lyttelton Playing Fields.

Simms Motor Units Ltd.:

Laying of cables completed and jointing will proceed as soon as possible."

GENERAL PURPOSES.**283. The Alexandra Park Trustees:**

A copy of the audited accounts of the Trust for the financial year ended 30th April, 1940, was submitted.

284 Travelling Facilities:

The Town Clerk read a letter dated 15th November, 1940, received from the London Passenger Transport Board dealing with certain points raised by the Council in connection with the above.

285 Finchley Citizens' Advice Bureau:

A letter dated 12th November, 1940, was submitted from the Secretary of the above stating that it was now felt that, in order to carry on the work of the Bureau which had grown enormously in the last few months, an Organising Secretary should be appointed, and that it had been ascertained that a very small salary or honorarium would ensure the services of a suitable person. Enquiry was therefore made whether the Bureau might be assured that the grant of £100 which was made by the Council some time ago would be renewed and, in addition, whether the Council would make a further grant of £75 per annum as from the 1st December, 1940, which would thus provide a salary of 30s. a week;

RECOMMENDED that a sum of £200 be included in the estimates with a view to a grant of that amount being made to the Bureau for the year 1941/42, and that, in the meantime, application be made to the Ministry of Health for their consent to the expenditure.

286 Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex:

A letter dated 31st October, 1940, was submitted from the Hon. Secretary of the above drawing attention to the provision of the Employment and National Arbitration Order, 1940, and asking the Council to consider, in the light of the implications of the Order, the desirability of now becoming a constituent member of the Provincial Council;

RECOMMENDED that the consideration of the matter be deferred for a period of six months.

287. Wage Rates—London Area:

A circular letter dated 29th November, 1940, received from the Civil Engineering Construction Conciliation Board hereon was submitted.

W.M.

(COUNCIL IN COMMITTEE (contd.))

288 St. Marylebone Crematorium:

A letter dated 11th October, 1940, was submitted from the Town Clerk of St. Marylebone stating that his Council had had under consideration the position which would arise should war damage render it impossible to obtain access to their Crematorium or render the building unusable, and that he had been in communication with the London Cremation Company and the Islington Borough Council thereon; that the London Cremation Company were prepared to enter into reciprocal arrangements whereby, should it not be possible to use the St. Marylebone Crematorium such cremations as would have been carried out there might be effected at the Golders Green Crematorium at the fees payable at the St. Marylebone Crematorium, namely, £4 4s. od. for residents of Finchley or St. Marylebone and £5 5s. od. for other residents, and that where death was the result of war operations the fee for cremation was £2 2s. od.; further, that before confirming the arrangement with the London Cremation Company, he would be pleased to receive the observations of the Council on the proposal;

RECOMMENDED that a reply be forwarded to the effect that the Council are in agreement with the suggested arrangement.

289 Land—West Side of Frith Lane:

It was reported that, in May last, the Council agreed that the amount due from the Finchley Boy Scouts Association in respect of the above be remitted for the year ending 31st March, 1941;

RECOMMENDED that the rent for the year ending 31st March, 1942, be reduced from £10 to £5.

290 Land at Rear of Hertford Lodge:

The Town Clerk reported that, in September last, the Allotments Committee had recommended that the General Purposes Committee be asked to approve the use of the above for war-time allotment purposes under Regulation 62(a) of the Defence (General) Regulations, 1939, subject to any necessary consents being obtained, which recommendation had been adopted by the Council;

RECOMMENDED that the proposal be approved.

291 Weldona, The Avenue and Tennis Courts Adjoining:

It was reported that the owner of the above freehold premises was proposing to dispose thereof and had enquired whether the Council were interested therein;

RECOMMENDED that a reply be forwarded in the negative but that the owner be thanked for bringing the matter to the notice of the Council.

292 Staff:

(a) Absence through Illness.—The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Electricity Department—Military Service.—The General Manager and Engineer intimated that, since his previous report on this subject, the following additional members of the staff in his Department had joined the Forces, which brought the total number who had left the Department to 33:—

Mr. H. Bishop—Clerk (Mains Department).

Mr. R. Blake—Telephone operator.

Mr. E. King—Motor Driver.

293 Council Employees:

(a) Accidents.—The Borough Surveyor reported in regard to four employees who had recently met with accidents.

(b) Christmas Day and Boxing Day.—The Committee decided that the above be regarded as holidays so far as the employees are concerned and that appropriate rates of pay be paid to such employees as are required on work of emergency, etc.

RECOMMENDED that the action taken be approved.

(c) Retirements.—The Borough Surveyor reported as follows:—

“It will be remembered that the Council in February, 1939, passed a resolution whereby employees over 65 years of age would retire at various periods, so that on the 1st April, 1942, no employees over the age of 65 would be in the service of the Council. I have had one or two applications from employees asking if, in spite of the fact that they have reached the age for retirement as set out in the above resolution, their services could be retained. In view of the difficulty in obtaining labour at the present time, I shall be glad to know if the Committee desire to adhere strictly to the terms of the Resolution.”

RECOMMENDED that the operation of the resolution in question be suspended for a period of twelve months.

(d) Labourer J. Rawson.—It was reported that the above employee reached the age of 65 on the 5th October last and was desirous of being retained in the service of the Council for a further period of 12 months;

RECOMMENDED that, in the circumstances, his services be retained until the 30th September, 1941.

FINANCE.

294 Civil Defence:

It was reported that the Civil Defence (Emergency) Committee had given authority for the payment of increases in wages to the occupiers of the under-mentioned supervisory posts:

Rescue Party Shift Leaders	5s. a week
Casualty Service Shift Leaders	5s. a week
District Wardens	5s. a week
Report Centre Message Room Superintendents	5s. a week
Stretcher Party Leaders	2s. 6d. a week.
Post Wardens	2s. 6d. a week.

that application had been made to the County Council for approval to this expenditure, but that in the meantime the cost would require to be borne by the Council;

RECOMMENDED that the action taken be approved.

Note.—This matter has already been reported to the Council vide Minute No. 1754 (1939/40).

295 Avenue House:

The Town Clerk reported as follows:—

“In view of the existing conditions and the heavy raids at night, and the inadequate protection at Avenue House for the staff, the Civil Defence (Emergency) Committee decided, as a matter of urgency, to take steps to have the basement suitably strengthened and to establish a canteen there at an approximate cost of £1,000, excluding equipment and services.

Mr. W. Newcome Wright was instructed in the matter and Messrs. W. Silk and Son were engaged to carry out the work on a time and material basis.

Application has been made for the approval of the County Council to the cost involved, but pending receipt thereof, the work has, on the instructions of the Committee, been put in hand.”

RECOMMENDED that the action taken be approved.

Note.—This matter has already been reported to the Council vide Minute No. 1714 (1939/40).

W.M.

296 Electricity Undertaking—Proposed Capital Expenditure:

(a) The Town Clerk reported receipt from the Electricity Commissioners of formal consent to the exercise of the sanctions to borrow, specified in Column 1 below, to the extent of the respective amounts specified in Column 3:—

Column 1. Particulars of sanction to borrow.			Column 2. Amounts already raised or consented to.	Column 3. Amount in respect of which consent to exercise is hereby given.
Date of Issue	Purpose.	Amount		
		£	£	£
19.8.38	Mains and Services	50,000	32,000	2,000
21.10.38	Meters (D.C.)	5,000	3,000	1,000
25.5.39	Mains and Services	21,203	12,000	1,000

(b) He also submitted the formal sanction of the Electricity Commissioners to the borrowing by the Council of a sum not exceeding £3,000 for expenditure on consumers' wiring installations, repayable within a period of 15 years.

297 Provision of Meals for School Children:

A reference from the Education Committee hereon was reported;

RECOMMENDED that a supplemental estimate for the sum of £1,650 to cover the expenditure in question be approved.

298 Heating of School Shelters:

A reference from the Education Committee hereon was reported and approved.

299 Regulation No. 6 of the Defence (Finance) Regulations, 1939:

A circular letter dated 4th November, 1940, was submitted from the Treasury conveying the consent of the Lords Commissioners to the renewal by the Council of mortgages and other obligations (except stock, bonds—other than local or corporation bonds—bills and promissory notes) maturing for payment within the period beginning on the 1st January and ending on the 30th June, 1941. This consent, it was stated, extended to the replacement of such mortgages or obligations in any manner otherwise than by the issue of stock, bonds (other than local or corporation bonds), bills and promissory notes; further, that their Lordships would be prepared in due course to consider whether this consent could be extended for a further period, but that, in the meantime, if the Council desired to deal with renewals or replacements after the 30th June, 1941, it should make application direct to the Capital Issues Committee for Treasury consent.

It was added that the consent given above only covered replacement in cases where a mortgage or other obligation had matured for payment by reason of the expiry of the borrowing period or by reason of action taken by the lender to require the repayment of the money or the payment of a higher rate of interest.

300 Metropolitan Police Rate:

The Town Clerk reported receipt from the Association of Municipal Corporations of a report of the proceedings at a Joint Conference of that Association, the Metropolitan Boroughs Standing Joint Committee and the Urban District Councils Association, at which it was decided that representations should be made to the Home Secretary calling his attention to the anomalous position of local authorities in the Metropolitan Police Area concerning the making of the Metropolitan Police Rate.

301 Housing Acts, 1935 and 1936—Housing (Rural Workers) Acts and Small Dwellings Acquisition Acts—Interest on Loans, Etc.:

Circular No. 2205 was submitted from the Ministry of Health directing that the rate of interest to be charged on loans, secured on Local Rates, made on and after the 1st November, 1940, from the Local Loans Fund to Local Authorities for any purposes of the Housing Acts, the Housing (Rural Workers Acts), 1926 to 1938, and the Small Dwellings Acquisition Acts, 1899 to 1923, should be $3\frac{3}{4}$ per cent.

302 Increases in Fuel Prices:

The Town Clerk reported receipt of a number of notifications of increases in the price of fuel supplied under Contracts with Gray Brothers (East Finchley), Ltd., and John Hudson & Co., Ltd., details of which were submitted.

RECOMMENDED that these be agreed.

303 Finance Committee:

RECOMMENDED—

(a) that power be given to the Finance Committee to consider the estimates and the making of the rate for the year ending 31st March, 1942; and

(b) that it be left to the Chairman to fix a date for a meeting of the Committee.

In connection with the foregoing, it was arranged that the necessary notice of motion to amend the Standing Orders of the Council should be given by the Chairman of the General Purposes Committee.

304 Small Dwellings Acquisition Acts:

The Borough Treasurer reported as follows:—

(i) Applications.—That no applications for advances had been received.

(ii) Advances outstanding.—That the number of advances outstanding was 187, representing a sum of £66,958.

305 Stock:

The Borough Treasurer submitted the following statement:—

	At 16.11.40.	At 16.11.39.
Number of holders	253	235
Number of interest warrants issued	61	62

306 Investments:

The Borough Treasurer reported that sums of £3,500 and £300 were available for investment from the Superannuation and Fire Brigade Pensions Funds respectively and suggested that they be "invested" in the Consolidated Loans Fund for a term of 15 years at $3\frac{1}{2}$ per cent.

It was decided to defer the consideration of the matter until the Council meeting.

307 Accounts, 1939/40:

The Final Ledger Accounts for the year ended 31st March, 1940, were submitted;

RECOMMENDED that authority be given to the Mayor and to the Chairman of the Finance Committee to sign these accounts on behalf of the Council for submission to the District Auditor.

JM

308 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £44,740 11s. 3d., made up as follows, was approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	29,393	13	10
Education Revenue	4,137	15	11
Electricity Revenue	4,854	17	4
Housing Revenue	1	15	—
Education Capital	549	10	3
Electricity Capital	—	—	—
Superannuation	415	4	7
Fire Brigade Pensions	9	8	4
Loan Interest	5,378	6	—
	<u>£44,740</u>	<u>11</u>	<u>3</u>

(b) Order on the Treasurer.—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £48,507 7s. 3d.:—

	£	s.	d.
General Rate Fund Revenue	43,997	15	—
Education Revenue	221	4	5
Electricity Revenue	4,243	1	3
Housing Revenue	—	—	—
Education Capital	—	—	—
Electricity Capital	45	6	7
Superannuation	—	—	—
Fire Brigade Pensions	—	—	—
Loan Interest	—	—	—
	<u>£48,507</u>	<u>7</u>	<u>3</u>

309 Statement of Bank Balances—13th December, 1940:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance. £ s. d.
	£	s. d.	£	s. d.	
General Rate Fund Revenue					
Education Revenue			48,072	— 1	
Electricity Revenue			554	6 10	
Housing Revenue	13,001	1 5			
General Rate Fund Capital			19,685	9 1	
Education Capital			2,648	10 2	
Electricity Capital			6,983	2 5	
Consolidated Loans			32,546	14 5	
Superannuation	22,605	14 3			
Fire Brigade Pensions			3,496	1 1	
Salaries			253	1 9	
Advance			1,525	9 —	
Suspense	30,472	10 11			
Loan Interest			266	— 6	
			212	8 —	
	<u>£66,079</u>	<u>6 7</u>	<u>£116,243</u>	<u>3 4</u>	<u>£50,163 16 9</u>

310 Rate Collection for Period 1st October to 30th November, 1940:

The Borough Treasurer submitted the following statement:—

1939-40.				1940-41.	
£	%			£	%
10,474	4.10	Arrears of former Rates		24,889	8.37
239,970	93.95	Half-year's Rate		270,002	90.77
4,992	1.95	Additions, new assessments, etc.		2,576	.86
<u>255,436</u>	<u>100.00</u>	Total amount collectible		<u>297,467</u>	<u>100.00</u>
£			£		
26,702		Amount collected as per previous report	4,856		
42,827		Amount collected for month of November	32,463		
<u>69,529</u>	<u>27.22</u>		<u>37,319</u>	<u>12.55</u>	
<u>£185,907</u>	<u>72.78</u>	Amount outstanding		<u>£260,148</u>	<u>87.45</u>

311 Christmas Greetings:

The Mayor expressed on behalf of himself, the Deputy Mayor, the Mayoress and the Deputy Mayoress, their sincere wishes to the members for a happy Christmas.

H. H. WILMOT,

Chairman.

H.H.W.

Net Balance
£ 1.1

£ 1.1

Civil Defence (Emergency) Committee's Report.

17th DECEMBER, 1940.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Bryson.

Non-member: Councillor Lawrence.

312 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

313 Shelters:

(a) Heating.—The Town Clerk submitted a message received from Sub-Group intimating that coal stoves were being provided for the heating of shelters accommodating 50 or more persons, and asking for particulars of the number required and when these could be accepted.

Arising thereon, the Chairman reported upon a conference which had taken place with representatives of the County Council, when the whole question of the heating of shelters was discussed and a revised scheme for electric heating, including ventilating fans, at a total estimated cost of £2,000, was tentatively submitted.

The Committee were definitely of the opinion that the disadvantages attaching to the heating of shelters by coal fires were such that it would be most undesirable to adopt the proposal and that the only adequate method of heating was that of electricity;

RESOLVED that the views of the Committee be conveyed to the County Council and that the scheme for heating and ventilation above referred to be formally submitted for approval.

(b) Construction.—London Region Circular No. 260 was submitted intimating that arrangements were being made for the engagement by the Ministry of Home Security of a staff of technical assistants whose services would be placed at the disposal of local authorities in the London Region in regard to construction of shelters and other buildings and maintenance work connected therewith;

RESOLVED that the Borough Surveyor be authorised to make such use of the scheme as he may deem desirable, subject to report.

(c) Appointment of Shelter Inspector.—It was reported that the approval of the County Civil Defence Committee to the above appointment had been received.

(d) Chief Shelter Marshal.—The Chief Warden reported in regard to the above appointment;

RESOLVED that, subject to the approval of the County Council, the wages paid to Mr. Seymour Howell be increased from £3 10s. to £4 a week with effect as from the 23rd December, 1940.

(e) Provision of bunks for Anderson shelters.—It was reported that the County Council had approved the appointment of a canvasser, for a period not exceeding three months, at a wage of £3 10s. a week, for the taking of a census in connection with the provision of bunks for Anderson shelters.

(f) Emmott Close.—The Town Clerk reported as to the desirability of further shelter accommodation being provided for the occupants of the above;

RESOLVED that the Borough Surveyor be instructed to prepare a scheme for the construction of two communal shelters to accommodate 50 persons each and fitted with bunks, lighting and sanitary accommodation, and to submit the scheme to the Middlesex County Council for approval.

(g) Domestic Shelters.—The Borough Surveyor reported that in connection with the provision of alternative accommodation to Anderson shelters it was possible, in a number of cases, to strengthen rooms in houses at a cost not exceeding that of individual brick shelters;

RESOLVED that, subject to the necessary materials being available, the Borough Surveyor be authorised to proceed with the works in question within the limit of cost specified, and to inform the County Council of the action which he is taking in the matter.

(h) Glebe Land.—The question of the adequacy of the shelter accommodation in the vicinity of the above was considered, and the whole matter was referred to the Shelter Subcommittee for investigation and report.

314 Oak Lodge:

The Town Clerk submitted a communication received from the Secretary to the Managers of the above, forwarding an estimate amounting to £52 10s. in connection with the repair of the portion of the above premises previously used as an A.R.P. canteen;

RESOLVED that, subject to the Borough Surveyor being satisfied as to the amount of such estimate, it be forwarded to the Middlesex County Council for approval.

315 Comforts for Civil Defence Personnel:

The Town Clerk submitted Home Security Circular No. 285 and London Region Circular No. 259 in regard to a scheme for the raising of local funds to provide comforts for Civil Defence personnel.

The Committee were of opinion that, in view of the existence of the Mayor's Troops' Comforts Fund, it was undesirable to launch a separate scheme for this purpose and, having regard to the fact that the claims upon such a fund were not likely to be heavy, so far as Finchley was concerned, it was agreed that, in the event of the heads of services being satisfied that any of their personnel were in need of comforts, they should refer the cases to the Troops' Comforts Fund where, it was understood, such applications would receive sympathetic consideration.

316 Meetings with County Civil Defence Committee:

It was reported that a meeting between the County Civil Defence Committee and representatives of local authorities had been convened for the 20th December, 1940, and that, owing to the large number of authorities concerned, it was necessary to limit the number of representatives who might attend;

RESOLVED that the Chairman of the Committee, Councillor Grobel and the Controller be appointed to represent the Committee, and that in the event of Councillor Grobel not being able to be present, Alderman Syrett should attend in his stead.

317 Siting of Anti-Aircraft Barrage:

Arising out of the representations made by the Committee to the War Office in regard to the above, the Town Clerk submitted a communication dated the 7th December, 1940, which he had received in reply, from which it appeared that it was not possible to vary the present siting of the anti-aircraft guns in the neighbourhood.

lm

CIVIL DEFENCE (contd.)

318 **Contracts:**

The Town Clerk reported that, in accordance with authority, and with the approval of the Middlesex County Council, certain tenders had been accepted and that contracts had accordingly been entered into with the under-mentioned firms:—

(a) **Basement Air Raid Shelters:**

	£	s.	d.
Messrs. Tant & Son.	821	18	0
812/816, High Road	256	3	6
365, Regents Park Road	645	13	0
762, High Road	189	7	0
Salvation Army Citadel	290	6	1
760, High Road	278	11	9
369, Regents Park Road			
Comben & Wakeling Ltd.	87	14	3
"Swan and Pyramids" P.H.			
Oakdale Building Co.			
King Edward Hall, Regents Park Road	220	0	0

(b) **Installation of electric lighting in 33 Public Air Raid Shelters:**

Messrs. A. W. Marsh Ltd.	379	19	1
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(c) **Waterproofing Domestic Garden Shelters.**

Cement Waterproofers Ltd.	}	On schedule of prices.
Messrs. W. H. Gaze & Sons, Ltd.		
General Plasterers Ltd.		
Kenman Construction Ltd.		

(d) **Construction of Air Raid Wardens' Post—Summers Lane.**

C. Halls & Sons	89	15	0
	(reduced to £60)		

(e) **Construction of Cleansing Station, Central Depot.**

A. T. Rowley (London) Ltd.	2262	0	0
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RESOLVED that the action taken be approved.

319 **Hose Drying Cabinet:**

The Town Clerk reported that the consent of the Home Office (Fire Brigades Division) had been obtained to the purchase of a Vernon Morris hose drying cabinet at an estimated cost of £105.

320 **London Passenger Transport Board Trolleybus Depot, N. Finchley:**

The Town Clerk reported that in accordance with instructions he had communicated with the Ministry of Home Security in regard to the question of camouflaging the above premises, and had received a reply to the effect that as the building in question had not been found to be a landmark by pilots of the Bomber Command, it was not considered necessary to require measures of camouflaging to be undertaken.

321 **Temporary Mortuary, Park Road:**

The Medical Officer of Health reported that the above premises had been damaged as a result of the land mine in the vicinity and that the estimated cost of repairs amounted to £323;

W.M.

RESOLVED—

- (i) that, subject to any necessary consents being obtained, authority be given for the repairs to be put in hand; and
- (ii) that the Officers be instructed to investigate the general principle in regard to the repair of war damage to essential buildings.

322 Casualty Services—Personnel:

(a) The Medical Officer of Health reported that 150 of the personnel of the above Service had made application to be inoculated against typhoid;

RESOLVED that the Medical Officer be authorised to arrange accordingly.

(b) The Medical Officer of Health reported receipt of a communication from the Secretary of the National Union of Public Employees, of which Union a number of the Casualty Service personnel were members, stating that, owing to inability to hold meetings, he was experiencing difficulty in keeping in touch with members, and making application for permission to visit the men at the Casualty Depots;

RESOLVED that such application be not granted.

323 Sleeping Accommodation for Wardens:

The Chief Warden reported upon a scheme which was being prepared in connection with the above, which included the provision of approximately 50 strengthened posts, with bunks, lighting, heating and sanitary accommodation, together with the necessary bedding;

RESOLVED—

- (i) that such scheme be approved in principle, and that the details be left to the Chairman of the Committee, the Town Clerk and the Chief Air Raid Warden to settle;
- (ii) that the scheme, when complete, be submitted to the Middlesex County Council for approval and that full particulars be placed before this Committee at the following meeting.

324 Temporary Staff:

The Borough Surveyor reported that Miss P. A. Orme, a temporary typist in his Department, had resigned and would be leaving the services of the Council on the 28th December, 1940;

RESOLVED that Miss H. Sturdy be appointed to fill the vacancy at a salary of £2 5s. a week, with effect as from the 30th December, 1940.

325 Billeting:

The Chief Billeting Officer submitted statistics in regard to the number of persons billeted in the Borough.

Arising thereon, he reported that a scheme for the furnishing of empty houses had been prepared by his Department and that this had been adopted by London Region as a model.

The Chief Billeting Officer was congratulated upon the satisfactory position revealed by the statistics, and he intimated that this was a result of the co-operation of all Departments of the Council.

Instructions were given for such statistics to be circulated to all members of the Council and for a résumé to be issued to the local Press for publication.

HAROLD A. RUTT,

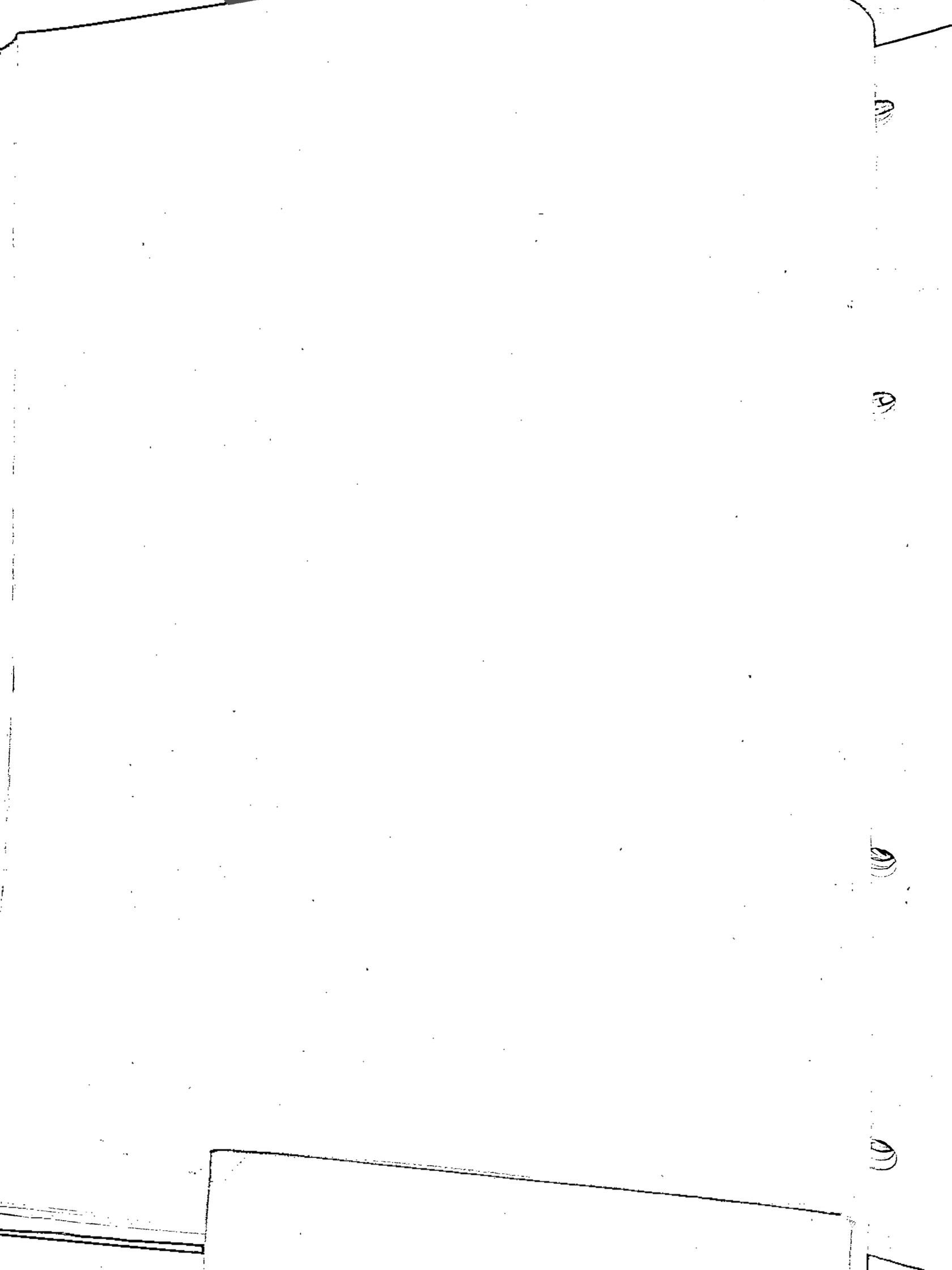
Chairman.

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Borough of Finchley

Municipal Offices,

Finchley, N.3.

20th January, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on SATURDAY next, the 25th day of JANUARY, 1941, at 3 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows :

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 28th day of December, 1940.
- (2) To consider tenders for :
 - (a) General Haulage;
 - (b) Haulage of Materials to and from railway stations.
- (3) The Town Clerk to report receipt of a letter dated 9th January, 1941, from Mr. W. S. Murphy, conveying on behalf of Mrs. Murphy the resignation of her office as a member of the Council.

J.M.

- (4) To receive and consider the reports of the following Committees:—
- (a) **Civil Defence (Emergency)** of the 31st December, 1940.
 - (b) **War Damage** of the 4th January, 1941.
 - (c) **Public Health and Maternity and Child Welfare** of the 4th January, 1941.
 - (d) **Civil Defence (Emergency)** of the 7th January, 1941.
 - (e) **Council in Committee** of the 11th January, 1941.
 - (f) **Civil Defence (Emergency)** of the 14th January, 1941.
 - (g) **Allotments** of the 18th January, 1941.
 - (h) **Highways and Fire Brigade (Special)** of the 25th January, 1941.
- (5) To receive and consider reports of Officers (if any).
- (6) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (7) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (8) To receive and consider the reports of the following Committees:
- (a) **Civil Defence (Emergency)** of the 31st December, 1940.
 - (b) **Council in Committee** of the 11th January, 1941.
- (9) To receive and consider Reports of Officers (if any).
- (10) To consider, if necessary, the raising of any temporary loan.
- (11) Questions (if any) of which notice has been given to the Town Clerk.

B. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 4 p.m. on the 24th January, 1941.

Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 28th day of
DECEMBER, 1940

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.
F. J. Grocott.

A. T. Pike, O.B.E., J.P.

Councillors—

J. G. Bryson.
A. C. D. Collis.
J. Connorton.
W. C. Langlands.

P. Lawrence.
Harold A. Rutt.
Major H. W. Steward.

326 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

327 Apologies for Absence:

It was reported that Aldermen Syrett and Wells and Councillors Grobel, King-Hamilton, Hugh Jones, Mrs. Legge and Norman had expressed regret at their inability to attend the meeting.

328 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 30th day of November, 1940, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

329 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments (if any) set out and adopted:—

mm.

- (a) **Civil Defence (Emergency)** of the 26th November, 1940.
- (b) **Public Health and Maternity and Child Welfare (Special)** of the 30th November, 1940.
- (c) **Civil Defence (Emergency)** of the 3rd December, 1940.
- (d) **Valuation** of the 3rd December, 1940.
- (e) **Allotments** of the 7th December, 1940.
- (f) **Education** of the 7th December, 1940, with the exception of paragraph 230 (Administrative Memorandum No. 258, 8th November, 1940—War Allowance to Teachers), which be referred to the Committee for further consideration.
- (g) **Civil Defence (Emergency)** of the 10th December, 1940.

Arising out of paragraph 242 (Enrolment of Aliens as Part-Time Volunteers), the Chairman of the Committee undertook to see that the matter was re-considered by the Committee.

- (h) **Council in Committee** of the 14th December, 1940 (Councillor Major Steward voting against paragraph 295—Avenue House).

Arising out of paragraph 269 (a) (Town Planning—Non-Conforming Use of Premises—The Nook and Brentwood, East End Road), a letter dated 20th December, 1940, was submitted from Fairways, Ltd.

RESOLVED that the further consideration of the matter be adjourned until the next meeting of the Council.

Arising out of paragraph 272 (Deposited Plan No. 10740), the Town Clerk reported that the matter had now been investigated and that approval had been given to the plan, subject to the elevations being satisfactory and to there being no noise or smell which in the opinion of the Council might prove injurious to the neighbouring premises.

Arising out of paragraph 306 (Investments), the Borough Treasurer submitted a report on the matter;

RESOLVED that sums of £3,500 and £300 from the Superannuation Fund and the Fire Brigade Pensions Fund respectively be invested in the Consolidated Loans Fund for a term of 15 years at 3½%.

- (i) **Civil Defence (Emergency)** of the 17th December, 1940.
- (j) **Sub-Committee re Conscientious Objectors** of the 21st December, 1940.

330 Membership of the Council:

The Town Clerk read a letter dated 1st December, 1940, from Mr. E. W. S. Lang resigning his office as a member of the Council;

RESOLVED—

- (a) that the Council do place on record their appreciation of the valuable services rendered by Councillor Lang, and their regret that circumstances have arisen which have rendered it necessary for him to resign his office.
- (b) that the question of the filling of the vacancy be dealt with by the Council in Committee.

331 The Licensing (Consolidation) Act, 1910:

A letter dated 6th December, 1940, was submitted from Messrs. Crossman, Block & Co., enclosing Notice by Mrs. E. E. Phillips of her intention to apply to the Justices for an order sanctioning the Special Removal of a Justices' Licence held by her authorising her to apply for

and hold an Excise Licence to sell by retail beer, wines and spirits for consumption off the premises known as "The Victoria Arms," situate at 121, High Road, East Finchley, from such premises to a shop situate at 160, High Road, East Finchley;

RESOLVED that no action be taken in the matter.

332 Diphtheria Prophylaxis:

A circular letter dated 7th December, 1940, was submitted from the Ministry of Health referring to Circular 1903 issued to Local Authorities on the 26th January, 1940, and the revised memorandum on the production of artificial immunity against diphtheria (Memorandum 170/Med) which was enclosed with that Circular.

It was stated that the Minister was advised that a special effort should be made to secure the immunisation of as many children as possible in order to meet the increased risks which inevitably arose out of war conditions, and that in order to avoid loss of time the Minister had approved the provision of facilities for immunisation against diphtheria being made by all Local Authorities who had not already received his approval, on the understanding that the arrangements would be under the general supervision of the Medical Officer of Health.

333 Constituent Municipal Undertakings in Greater London Area—Election of Members of No. 10 District Council:

A letter dated 10th December, 1940, was submitted from the Hon. Secretary of the above, drawing attention to the fact that certain vacancies would shortly arise on the Employers' Side of the No. 10 District Council, and enquiring whether the Council desired to nominate any person for election;

RESOLVED that no action be taken in the matter.

334 Billeting Statistics:

The Borough Treasurer submitted a summary of billeting statistics as placed before the Civil Defence (Emergency) Committee on the 17th December, 1940.

335 Milk and Dairies Acts. Milk and Dairies Order, 1926—Registration. Milk (Special Designations) Orders, 1936 and 1938:

The Medical Officer of Health reported that applications to be registered as retail purveyors of milk within the district and for licences to sell milk, for the period ending 31st December, 1940, under the designations "Tuberculin Tested" and "Pasteurised," had been received from Messrs. A. Stapleton and Sons, Ltd., who had taken over the business previously carried on by Messrs. Farm Dairies, Ltd., at 35, Church Lane, N.2;

RESOLVED that such applications be granted, subject to payment of the prescribed fees.

336 Milk (Special Designations) Orders, 1936 and 1938—Licences:

The Medical Officer of Health reported that applications had been received from the under-mentioned dealers for licences under the above Order, as follows:—

(a)

Special Designation.	Name of Dealer.	Shop or premises from which milk will be sold.
Tuberculin Tested	... A1 & Dollis Dairies, Ltd. ...	793, High Road, North Finchley.
"	... A1 & Dollis Dairies, Ltd. ...	119, Ballards Lane, Finchley, N.3.
"	... A. Stapleton & Sons, Ltd. ...	35, Church Lane, N.2,

J.M.

Special Designation.	Name of Dealer.	Shop or premises from which milk will be sold.
Tuberculin Tested	London Co-operative Society, Ltd.	844, High Road, North Finchley, N.12.
"	London Co-operative Society, Ltd.	Dairy Depot, Arcadia Avenue, N.3.
"	United Dairies (London), Ltd.	Depot, Fredericks Place, N.12.
"	United Dairies (London), Ltd.	33, High Road, East Finchley, N.2.
"	Express Dairy Company, Ltd.	College Farm, Finchley, N.3 (Bottling Estab.).
"	Express Dairy Company, Ltd.	825, High Road, N.12.
Accredited	Ar & Dollis Dairies, Ltd.	793, High Road, North Finchley.
"	Ar & Dollis Dairies, Ltd.	119, Ballards Lane, N.3.
Pasteurised	A. Stapleton & Sons, Ltd.	35, Church Lane, N.2.
"	London Co-operative Society, Ltd.	844, High Road, N.12.
"	London Co-operative Society, Ltd.	Dairy Depot, Arcadia Avenue, N.3.
"	United Dairies (London), Ltd.	845, High Road, North Finchley, N.12.
"	United Dairies (London), Ltd.	33, High Road, East Finchley, N.2.
"	United Dairies (London), Ltd.	2, Hendon Lane, Finchley, N.3.
"	United Dairies (London), Ltd.	6, Market Place, Falloden Way, N.W.11.
"	United Dairies (London), Ltd.	156, High Road, East Finchley, N.2.
"	United Dairies (London), Ltd.	Depot, Fredericks Place, N.12.
"	Express Dairy Company, Ltd.	56, Ballards Lane, N.3.
"	Express Dairy Company, Ltd.	69, Ballards Lane, N.3.
"	Express Dairy Company, Ltd.	362, Regents Park Road, N.3.
"	Express Dairy Company, Ltd.	21, Market Place, Falloden Way, N.W.11.
"	Express Dairy Company, Ltd.	825, High Road, N.12.
"	Hardy & Giblett, Ltd.	181, Woodhouse Road, N.12 (Supplementary Licence).

(b)

Special Designation.	Name of Dealer.	Premises where process of pasteurising is carried on.
Pasteurised	Ar & Dollis Dairies, Ltd.	Ar Dairy Farm, High Road, N.20.
"	Express Dairy Company, Ltd.	College Farm, Finchley, N.3.

RESOLVED that the applications be granted for the year ending 31st December, 1941, subject to payment of the prescribed fees and as regards those applications set out in (a) above, to the principal licences and the licences of the producers being in order.

337 Standing Orders:

In accordance with notice, Councillor Major Steward moved as follows:—

" (1) That Standing Order No. 2(4) be amended by the addition of the following words at the end thereof:—

' provided that, during the present emergency, three members of the Finance Committee shall form a quorum;'

(2) that, notwithstanding anything contained in the resolution passed by the Council on the 30th November, 1940, dealing with the appointment of the Committee to be known as 'the Council in Committee' power be given to the Finance Committee to consider the estimates and the making of the Rate for the year ending 31st March, 1942, and that the necessary consequential alteration be made in the Standing Orders."

The motion was seconded by Councillor Bryson.

As regards (2) above, an amendment was proposed by Councillor Rutt, seconded by Councillor Langlands, "that the words 'to consider the estimates and the making of the Rate for the year ending 31st March, 1942' be deleted, and the following substituted therefor:—'to hold meetings as necessary at the discretion of the Chairman of that Committee for the purpose of considering Rate estimates and such other matters as may be expedient.'"

On being put, the amendment was carried. It was thereupon put as a substantive motion and carried.

338 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. A. W. Marsh, Ltd., for wiring of trench shelters.
2. Contract with Messrs. Harland and Wolff, Ltd., in regard to the installation of tubular heating in overground school air raid shelters.
3. Letter of appreciation to Miss F. E. Battson, teacher at Manorside Senior School, on her retirement.
4. Letter of appreciation to Miss A. F. Thirlwall, teacher at Christ Church School, on her retirement.
5. Contract with Messrs. E. Wight & Co., Ltd., for the installation of electric light in school air raid shelters.
6. Certificate of Appointment of Mr. G. J. Peters as Sanitary Inspector.
7. Undertaking with the Middlesex County Council as to the use of Christ's College Playing Field for allotment purposes.
8. Discharge of Registered Charge or Vacating Receipt (Small Dwellings Acquisition Acts) in respect of Mortgage No. 293—Mr. S. A. Marychurch, 72, Summerlee Avenue.

339 Council in Committee:

It was proposed by Councillor Langlands, seconded by Councillor Major Steward, and

RESOLVED, unanimously, that the Town Council do now go into Committee.

340 Membership of the Council:

RECOMMENDED, on the motion of Councillor Rutt, seconded by Alderman Grocott, that, in accordance with the provisions of the Local Elections and Register of Electors (Temporary Provisions) Act, 1939, Mr. Douglas Archibald Alfred Merry, of 40, Queen's Avenue, Finchley, N.3, be elected to serve on the Council for the West Ward of the Borough, to fill the vacancy caused by the resignation of Mr. E. W. S. Lang.

341 Vacancies on Committees:

RECOMMENDED that Councillor Merry be appointed a member of the following Committees:—

- Legal and Parliamentary;
- Parks and Open Spaces;
- Town Planning.

342 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted, and that such reports be entered on the Minutes of the Council:—

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Annexed (a) **Civil Defence (Emergency)** of the 3rd December, 1940, Alderman Pike voting against paragraph 1 (Appointment of Chairman).

Annexed (b) **Valuation** of the 3rd December, 1940.

Annexed (c) **Education** of the 7th December, 1940.

Arising out of paragraph 1(a) (i) (School Management and Works Sub-Committee—War Damage to Schools—Summerside Infants School) it was

RECOMMENDED that, notwithstanding anything contained in recommendation (3), the application for loan be made without reference to the Council in Committee.

Annexed (d) **Council in Committee** of the 14th December, 1940.

Arising out of paragraph 1 (Fire Brigade—Station Officer—Retirement), the Chief Officer of the Brigade reported that, in accordance with instructions, he had informed the Station Officer of the views of the Committee and had received a letter dated 16th December, 1940, from him as follows:—

“With reference to our conversation of this morning concerning my application for retiring, I should be glad if you would accept withdrawal of that application for the time being.”

RECOMMENDED that the withdrawal of the application be approved by the Council.

Arising out of paragraph 2 (Purchase of Grand Pianos), the Mayor and the Deputy Mayor reported on the matter, and it was

RECOMMENDED that authority be given for the purchase of two grand pianos at the sum of £5 each.

Annexed (e) **Civil Defence (Emergency)** of the 17th December, 1940, the Deputy Mayor voting against paragraph 1 (Long Distance Traffic through Finchley and Barnet).

Arising out of paragraph 3 (Shelters—Open Air Pool), it was

RECOMMENDED that the usual shelter signs be exhibited without reference to the Public Health Committee.

Annexed (f) **Sub-Committee re Damage to Municipal Offices** of the 21st December, 1940.

343 Maintenance of Road Blocks:

A circular letter was submitted from the Military Authorities enquiring whether, on roads in the Borough where they had constructed road blocks, it would be possible for the Council to include the maintenance of the blocks in the normal road programme.

It was added that it was anticipated that the maintenance of the road surface where sockets had been sunk in the carriageway would be heavy owing to the irregularity of the surface, and that the extra cost involved would be admitted as a liability against the War Department.

The Town Clerk reported that he had been in communication with the Borough Surveyor on the matter, and that there would appear to be no objection to arrangements being made for his department to undertake the maintenance of the blocks and sockets and charging the cost to the War Department, but that the question of the responsibility with regard to accidents should be considered;

RECOMMENDED that the Town Clerk be instructed to take up the matter further with the War Department and report.

344 Local Government Staffs (War Service) Act, 1939:

The Borough Treasurer submitted a statement summarising the Council's decisions as to making up service pay of members of the staff who had volunteered for war service during the current year.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

3rd December, 1940.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B., (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pike, O.B.E., J.P., and Syrett and Councillors Bryson and Grobel.

Non-Members: Councillors Lawrence and Mrs. Legge.

1. APPOINTMENT OF CHAIRMAN:

In accordance with the assurance given by the Chairman at the last meeting of the Council, the above matter received further consideration and the Committee re-affirmed their previous decision.

2. PERSONNEL:

The Medical Officer of Health reported that H.I. Hughes, a stretcher bearer, was suspected of appropriating private property whilst engaged upon salvage work and that, as a result, he had been arrested and appeared at Highgate Petty Sessions, where he was remanded.

HAROLD A. RUTT,
Chairman.

This is the report of the Civil Defence (Emergency) Committee of the 3rd December, 1940 referred to in paragraph 342 of the Council Minutes of the 28th December, 1940.

H.H. Wilmot
Mayor.

J.M.

94(4)

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 342^{e)} of the Council Minutes of the 28th December, 1940.

H.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

17th December, 1940.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B., (Vice Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillor Bryson.

Non-member: Councillor Lawrence.

1. LONG DISTANCE TRAFFIC THROUGH FINCHLEY AND BARNET:

A communication was submitted from the Clerk of the Barnet Urban District Council stating that his Authority was concerned at the amount of bombing which had taken place in the neighbourhood of the Great North Road and suggesting that this might be due to lights being visible from vehicles when proceeding up Barnet Hill. With a view to obviating this danger, it was suggested that steps might be taken to divert such heavy traffic along the North Circular and Barnet Bye-pass Roads and the assistance of this Council was asked for in this connection.

The Committee were not in accord with the views expressed by the Barnet Council and it was

RESOLVED that a reply be forwarded to the effect that this Council cannot see their way to support representations to the Ministry of Transport on the matter at the present time.

2. CASUALTY SERVICES - PERSONNEL:

It was reported that difficulty was being experienced with one of the ambulance drivers whose application to be released from the Service had been refused and the Officers were instructed to take up with the County Council the question of the action which should be taken in such cases.

3. SHELTERS - OPEN AIR POOL:

It was reported that the above shelters were of a particularly good type and provided accommodation for approximately 400 persons and it was suggested that these should be made available for the use of the general public when the baths were closed:

RESOLVED that, subject to the approval of the Public Health Committee, the usual shelter signs be exhibited.

HAROLD A. RUTT,
Chairman.

H.A.R.

This is the report of the Valuation Committee referred to in paragraph 342(b) of the Council Minutes of the 28th December, 1940.

94(2)

H. M. Hunt
Mayor.

BOROUGH OF FINCHLEY.

VALUATION COMMITTEE'S REPORT.

3rd December, 1940.

PART II.

Present: The Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Bryson, Connorton & Langlands.

ASSESSMENTS.

- (a) (i) St. Philip's Church Hall.
- (ii) St. Barnabas Church Hall.

The Committee gave careful consideration to applications for reductions in the assessments on the above, and it was

RECOMMENDED that, as regards (i), the assessment be reduced from Gross £33 Rateable £25 to Gross £22, Rateable £15 and that as regards (ii) the assessment be reduced from Gross £75 Rateable £60 to Gross £33 Rateable £25.

- (iii) 8, Kingsgate Avenue.
- (iv) 24, Dollis Road.
- (v) 42, Gurney Drive.

RECOMMENDED that in the above cases the assessments be not reduced.

- (vi) 886/892, High Road, N.12.

RECOMMENDED that the original value of £320 Gross £263 Rateable be restored in respect of the above premises on cessation of user as a motor showroom.

- (vii) 1365, High Road, N.20.

RECOMMENDED that commencing from the date of occupation of this property by the British Red Cross Society, an allowance in the assessment be made and that same be fixed at a nominal figure of Gross £8 Rateable £5.

(b) The Valuation Officer submitted a report on the following properties:-

- Waenavon, Woodside Grange Road, N.12.
- 882, High Road, N.12.
- 9, Mayfield Avenue, N.12.

RECOMMENDED that the existing assessments be not altered in any of these cases.

(c) Properties for Assessment and Reduction of Assessment.

RESOLVED that the new assessments and reductions in assessments contained in the list to be presented by the Chairman of the Committee, be approved, and that where necessary, the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

Wm. C. LANGLANDS.

Chairman.

Wm.

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This (with the four following pages) is the report of the Education Committee referred to in paragraph 342(c) of the Council Minutes of the 28th December, 1941. 94(9)

H. T. Roberts
Mayor.

EDUCATION COMMITTEE'S REPORT.

7th December, 1940.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Mr. Merry (Vice-Chairman),
The Deputy Mayor (Councillor Brooksbank),
Aldermen Grocott, Pike and Syrett;
Councillors Bryson, Collis and Rutt;
Miss Davey, M.A., and Mrs. Miall, B.A.

1. School Management and Works Sub-Committee.

The Report of a meeting, held on 30th November, 1940, of the Chairman and Vice-Chairman of the Education Committee, acting on behalf of the School Management and Works Sub-Committee, in accordance with the resolution of the Council at their November meeting, 1940, Minute No. 109, was submitted.

Arising thereon, it was reported, as follows:-

(a) War Damage to Schools.

(i) Summerside Infants' School.

that considerable damage had been caused by enemy action, on the night of 8th/9th October, 1940, to the above school. The Nursery Classroom and adjacent Offices had been destroyed and four Classrooms seriously damaged. Some damage had also been caused to the playground.

The Borough Engineer and Surveyor reported that Classroom No. 1. could be made available for use subject to certain essential precautionary work being carried out, at an approximate cost of £34, and that by re-building external walls, using existing materials and fittings, where possible, removing debris, filling in crater and forming playground over area previously occupied by the Nursery Classroom and Cloakrooms, the four Classrooms could be made available. He estimated that this would cost approximately £1,100.

In connection with the above, authority has been given for the work referred to in the second paragraph to be carried out, at the estimated cost of £34.

RECOMMENDED:

- (1) that the action taken be approved.
- (2) that application be made to the Board of Education for consent to re-build Classrooms 1 to 4, in accordance with the report submitted by the Borough Engineer and Surveyor.
- (3) that, in connection with (2) above, the matter be referred to the Finance Committee, with a view to making the necessary application for loan under the terms of the Essential Buildings and Plant (Repair of War Damage) Act, 1939.

(ii) St. John's School.

that considerable damage to windows, ceilings and roofs has been caused by enemy action on the night of 9th/10th October, 1940. The Managers have the first-aid work of repairs in hand, and the school is now fully open.

(iii) Northside School.

that considerable structural damage has been caused to the school and playground and to one of the overground shelters by enemy action on the night of 6th/7th November, 1940.

The Borough Engineer and Surveyor stated; in a preliminary report, that after first-aid repairs and other precautionary measures had been taken, the maximum number of rooms which could be made available for use would be four, together with the Small Hall. He further reported that the Boiler House was in state of collapse and could not be made safe without almost entirely re-building, that the Head Teacher's Room and Staff Room had collapsed, and other Classrooms and Cloakrooms were unsafe.

Arising therefrom, the Director of Education reported that four classes out of the seven were back at school, and it was hoped to accommodate all the children after the Christmas holidays.

RECOMMENDED:

that it be left to the Chairman of the Education Committee to take such action as may be desirable for the provision of suitable accommodation within the building, as far as practicable, for the children normally attending the school.

(iv) St. Mary's School.

that this building, including the Caretaker's Cottage, had been damaged by enemy action on the night of 7th/8th November, 1940.

(v) Superficial Damage to other Elementary Schools.

that the following schools had received slight damage to roofs, ceilings, windows, etc. during the period 11th September to 23rd November, 1940, and, as far as possible, first-aid repairs had been effected:-

Martin,
Summerside Junior
Manorside

Holy Trinity
Our Lady of Lourdes.

(vi) Board of Education Circular No. 1524,
21st September, 1940.

that the above-mentioned Circular had been submitted. Details are given of the information required for claiming compensation for war damage, which will be considered after the war, in respect of property belonging to Local Education Authorities.

RECOMMENDED:

that the Director of Education be authorised to take such action as may be necessary with regard to the submission of particulars relating to war damage to the appropriate Government Departments, and any action which may be or become appropriate in relation to claims for compensation.

(vii) Summerside Infants' School - Installation of temporary heating.

that the boiler was temporarily out of action after the explosion of a bomb on the building, and that the General Manager and Engineer had arranged to instal, as a temporary measure, six radiant type heaters in the Playroom, at a cost of approximately £8.

RECOMMENDED: that the action taken be approved.

(viii) Northside School - Installation of temporary heating.

that it had been necessary to instal temporary electrical heating in the Small Hall and one Classroom, the work being carried out by the General Manager and Engineer's Department.

RECOMMENDED:

- (1) that the action taken be approved.
- (2) that as soon as other Classrooms are made available for use, temporary electrical heating be installed.

(b) Staff.

(i) Miss A.M.Allan, Alder Senior School:

that Miss Allan, the Domestic Subjects Mistress, had applied for leave of absence, without payment of salary, for a period of three months from 11th November, 1940, owing to family circumstances, and that the Chairman of the Education Committee had approved this absence.

RECOMMENDED: that the action taken be approved.

(ii) Miss M.M.Smith, Northside Junior School.

that Miss Smith, an Assistant Mistress, had been absent from duty from the 15th October to 28th October, 1940, ten working days, to be with her mother who had met with an accident. In accordance with the Committee's regulations, full salary is payable up to three days for absence of this kind. After consideration of all the circumstances it was

RECOMMENDED:

that full salary be paid to Miss M.M.Smith for the period of absence, i.e. ten working days.

(iii) Miss N. Hurley, Our Lady of Lourdes School.

that Miss Hurley, an Assistant Mistress, had been absent since 26th August, 1940, suffering from neuritis, and in accordance with the Committee's regulations, full salary had been paid up to 25th November, 1940, i.e. three months of continued absence.

RECOMMENDED:

that full salary be paid up to the end of November, 1940, and half pay for any further period of absence up to 31st December, 1940, when the matter would be further considered.

(iv) Miss E.A. O'Hagan, Holy Trinity School.

that Miss O'Hagan, an Assistant Mistress, had received permission from the Managers to be absent from duty for one week, beginning 25th November, 1940, on the occasion of her marriage, and that the Managers had agreed to the retention of her services on the permanent staff of the school, for the duration of the war and three months afterwards.

RECOMMENDED:

that salary be not paid for the week of absence, beginning 25th November, 1940.

Wm. C. LANGLANDS,
Chairman.

The Report was then adopted.

2. Administrative Memorandum No. 252, 30th September, 1940 - Use of Schools for Military purposes.

The above-mentioned Memorandum was submitted and noted.

3. Heating of School Shelters.

With reference to Minute No. 1787 of October, 1940, it was reported:-

- (a) that the Chairman of the Education Committee had accepted, subject to contract, the tender of Messrs. Harland and Wolff, Ltd., North Woolwich, the lowest received from a selected number of firms, for the installation of tubular heating for 67 overground school shelters, at the rate of £5.13.0d. per shelter, amounting to £378.11.0., with an extension to the contract of three further shelters at the same rate per shelter
- (b) that materials, which include tubes, thermostats, key switches, etc., would be provided by the Corporation's Electricity Undertaking at a cost of £429.7.6. for 70 shelters, plus 5% on this sum to cover overheads, namely, £41.5.0.
- (c) that the Chairman of the Education Committee had approved this additional sum for overhead charges.
- (d) that the Board of Education had approved the Authority's proposals for purpose of grant.

The total cost of the above is £866.2.6.

It was further reported that the General Manager and Engineer estimated that the cost of the work to be undertaken by his Department for heating two school basement shelters and one converted refuge room, on time and material basis, would amount to £42.10.0. The Board of Education have approved the proposal. Instructions for this work to be proceeded with have been given.

RECOMMENDED: that the action taken be approved.

4. Alder School - Requisitioning of Caretaker.

It was reported that the Ministry of Works and Buildings stated that in the event of it being necessary to occupy the School by a Department, the Authority would be reimbursed for the services rendered by the Caretaker, in accordance with the recognised scales payable to Caretakers.

5. Miss A.M.D.Gruggen, Our Lady of Lourdes School.

Miss Gruggen was called away from school for family reasons on 25th November, 1940, and returned to duty on 2nd December, 1940.

RECOMMENDED:

that full salary be paid to Miss A.M.D.Gruggen for the period of absence.

Wm. C. LANGLANDS,
Chairman.

Wm. C. Langlands

MEMORANDUM

TO : SAC, [illegible]
FROM : [illegible]
SUBJECT: [illegible]

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This (with the four following pages) is the report of the Council in Committee referred to in paragraph 342(d) of the Council Minutes of the 28th December, 1940.

94 (2)

H. M. W.
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF COUNCIL IN COMMITTEE.

14th December, 1940.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Briant, Pike, O.B.E., J.P. and Syrett and Councillors Bryson, Collis, De Colleville, Grobel, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Norman, Rutt and Steward.

HIGHWAYS AND FIRE BRIGADE.

1. FIRE BRIGADE - STATION OFFICER - RETIREMENT.

The Chief Officer of the Brigade reported receipt of a letter dated 9th December, 1940 from Station Officer P. Hulkes, as follows :-

"I beg to inform you that I attain the age of 55 years on the 14th December, 1940 and I ask you to accept this as notice of my intention to retire as from the 31st January, 1941."

The Committee decided that, in view of the present emergency, Mr. Hulkes should be approached with a view to his agreeing to continue in the service of the Council for the period of the War;

RECOMMENDED

- (a) that the action taken be approved; and
- (b) that the matter be considered further at the Council Meeting.

PUBLIC LIBRARIES.

2. PURCHASE OF GRAND PIANOS.

The Committee considered the question of the purchase for use at the Lecture Halls of two grand pianos which had been offered to the Council.

It was decided to defer the further consideration of the matter until the Council Meeting, and in the meantime the Mayor and the Deputy Mayor undertook to inspect the instruments.

ELECTRICITY.

3. ELECTRICITY WORKS.

A letter was submitted from Mr. H. Atwell enquiring whether the Council proposed to take any steps to prevent the large pond adjoining the Electricity Works becoming a target for enemy raiders and stating that water is usually clearly visible from the air unless treated by some substance to prevent reflection.

94(m)

The Town Clerk reported that he understood from the General Manager and Engineer that for technical reasons it was not possible to camouflage the pond in question;

RECOMMENDED that Mr. Atwell be notified accordingly.

4. SCHEDULE OF RESERVED OCCUPATIONS.

Reference was made to a confidential communication dated 7th December, 1940 received from the Electricity Commissioners intimating that it had been decided to raise, as from the 8th January, 1941, the ages of reservation as regards certain classes of workmen employed in Electricity Undertakings, and that if Electricity Undertakers desired to retain men below the new age of reservation they must make application for the deferment of their calling up by the 28th December, 1940.

Authority was given to the General Manager and Engineer to make any necessary applications;

RECOMMENDED that the action taken be approved.

GENERAL PURPOSES.

5. STAFF.

- (a) Town Clerk's Department - Appointment of Temporary Telephonist.

The Town Clerk reported that, in accordance with authority, he had appointed Miss D.E. Wilson to the above position at a wage of £2. 5. Od. a week with effect as from and including the 11th December, 1940.

- (b) Public Libraries.

(i) It was reported that the Chairman of the Public Libraries Committee had appointed

- (1) Miss Mary Jackson as temporary Senior Assistant at a commencing salary of £3.10.0d. a week with effect as from the 30th December, 1940;
- (2) Miss M. Webb as temporary Junior Assistant at a commencing salary of £65 per annum with effect as from the 23rd December, 1940;

RECOMMENDED that the action taken be approved.

(ii) The Chief Librarian reported that Mr. G. Clarke, Librarian-in-Charge, East Finchley Library, had resigned and would be leaving the service of the Council on the 31st December, 1940 to take up the position of Chief Librarian at Margate;

RECOMMENDED

- (1) that Mr. H.J. Martin, Senior Assistant, be promoted to the position of Librarian-in-Charge at East Finchley Library, to operate on his return from service with the Forces;

- (2) that Miss E. Brown be appointed Acting Librarian-in-Charge at the East Finchley Library during the absence of Mr. Martin on service;
- (3) that authority be given for the appointment of a temporary female Assistant at a commencing salary of £3.10.0d. a week; and
- (4) that authority be given for the appointment of a temporary female Assistant to replace Mr. Hebblethwaite shortly to be called up, at a commencing salary of £3.10.0d. a week.

(c) Borough Surveyor's Department.

(i) Shorthand Typist.- The Borough Surveyor intimated that further to his report at the last meeting of the Council Miss E.M. Guy, who was at present a member of the temporary staff was being transferred to the permanent staff at a salary of £120 per annum, in accordance with the Council's Grading Scheme, and would commence her new duties on Monday, the 16th December, 1940;

RECOMMENDED that this be agreed.

(ii) The Borough Surveyor also reported that in October last the then Chairman of the General Purposes Committee approved the appointment of Mr. G.G. Lidstone as temporary Clerk at £3.10.0d. per week vice Mr. H.J.H. Taylor who had been passed for the Navy, and that Mr. Lidstone commenced his duties on the 14th October, 1940.

RECOMMENDED that the action taken be approved.

(d) Electricity Department.

(i) Temporary Appointments.- The General Manager and Engineer reported that under the authority of Minute No. 1198(d) the following appointments had been made :-

Mr. W.G. Campbell	at a salary of	£3. - . - .	per week
Miss H.V.H. Homan	" " " "	£2.10. - .	" "
Mr. A.D. Lofty	" " " "	£1.10. - .	" "
Miss B.D. Thomas	" " " "	£1. 5. - .	" "
Mr. L.A. Hallaway	" " " "	£1. 5. - .	" "
Mr. K.R. Page	" " " "	15. - .	" "
Miss C. Harvey	" " " "	15. - .	" "

further, that the foregoing had been required to fill vacancies caused by members of the staff leaving the service of the Department for the Services or other posts.

(ii) National Joint Board Increases.- The General Manager and Engineer also reported that, in accordance with the Conditions of Employment and Schedule of Salaries for Technical Staff in Electricity Undertakings, as government by the National Joint Board for the Industry, certain members of the technical staff of the Department received increases in salary with effect as from and including the 1st November, 1940, and that the amount involved was approximately £68 per annum

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(e) Borough Treasurer's Department.-- The Borough Treasurer reported as follows :-

(i) that to fill the vacancy in the Senior Grade, Section I (£330-15-390) caused by Mr. George's retirement (salary £390), he recommended the promotion of Mr. A. Philpott (present salary £300) as from the 1st January, 1941;

RECOMMENDED that this be agreed.

(ii) that Mrs. W.A. Hawkins (typist, salary £135 per annum) and Mrs. M. Pratt (temporary clerk (Wages Section) salary £2.15.0d. per week) had given notice of resignation with effect as from the 25th and 21st December, 1940 respectively;

RECOMMENDED that these vacancies be filled

(1) by the appointment to the permanent staff of Miss H.M. Saunders (temporary typist, £2.15.0d. per week) at a salary of £150 per annum as from the 1st January, 1941, and the appointment of a temporary typist at £2.10.0d. per week;

(2) by the appointment of a temporary female clerk at £2.10.0d. per week.

(iii) that Miss N.L.D. Wheeler (Internal Audit Assistant) had informed him that she intended to be married shortly and that she would like to continue in the Council's service;

RECOMMENDED that this be agreed for the period of the War.

(f) Public Health Department - Midwives.-- The Chairman of the Public Health and Maternity and Child Welfare Committee reported upon a resolution which had been adopted by the County Council on the 27th June last under which, he stated, a temporary war increase in salary was payable to (amongst others) Midwives in the County Council's service.

He added that a temporary increase in salary at the rate of 3s. a week would be due to the three midwives engaged at Finchley as from the 1st April last.

6. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

(a) The Borough Treasurer reported as follows :-

"As approved by the Council at their last meeting, Mr. S.E. George will retire at 31st December, being then entitled to a Superannuation allowance of £250.10.0. per annum.

Mr. George has elected to surrender £21 per annum of his superannuation allowance, and this will provide a superannuation allowance for his wife, should he pre-decease her, of £59.19.6d. per annum. The surrender rules provide for a medical examination of the retiring officer, and the report of the medical referee (Dr. Christie) will be submitted at the meeting."

He added that a satisfactory medical report had been received;

RECOMMENDED that as from and including the 1st January, 1941 Mr. George be granted a superannuation allowance of £250.10.0d. per annum and that he be allowed to surrender £21 per annum of that allowance to provide a superannuation allowance of £59.19.6d. per annum for his wife should he predecease her.

(b) Refunds and Transfer Values.. The Borough Treasurer submitted the following report :-

(i) Refunds of Contributions.

Name .	Department .	Cause .	Amount		
			£ .	s .	d .
Binks, H.	Electricity	Dismissed	19 .	4 .	8 .
Howes, A.	Surveyor's	Voluntary resignation	41 .	11 .	9 .
McKeer, I.L. (Miss)	do.	"	29 .	1 .	3 .
King, W.J.	Air Raid Precautions .	"	25 .	5 .	6 .

(ii) Transfer Values Paid.

NIL.

(iii) Transfer Value Received.

Pocock, R.	Treasurer's	<u>Transferred from Stepney</u>	96 .	18 .	- .
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7. SMALL DWELLINGS ACQUISITION ACTS.

A list of arrears as at 30th September last was submitted and the Chairman of the Finance Committee intimated that he was proposing to interview the persons concerned.

8. LOANS FOR WAR DAMAGE.

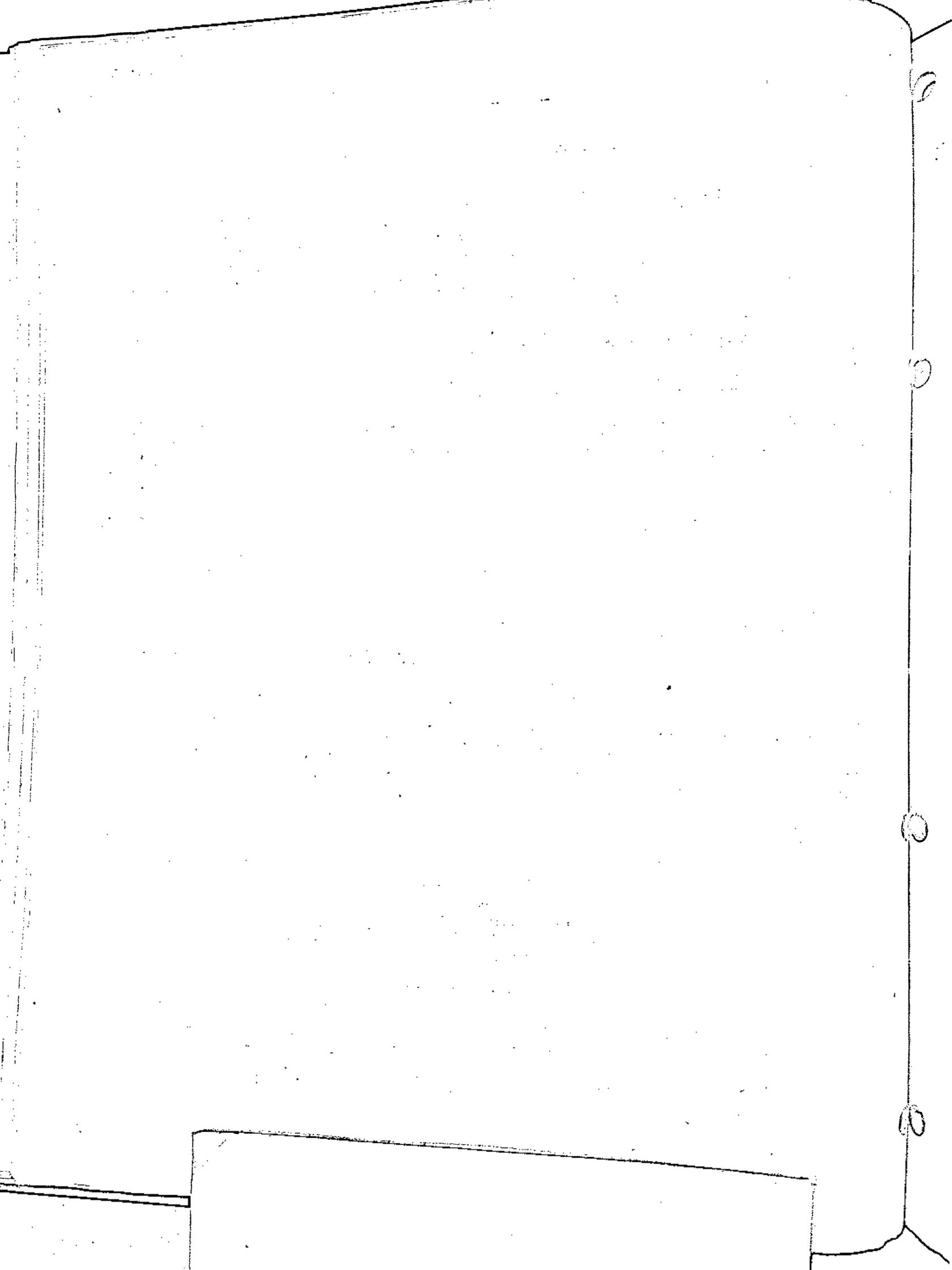
The Borough Treasurer reported hereon;

RECOMMENDED that, in order to meet expenditure now being incurred in rendering first-aid repairs to houses damaged as a result of enemy action, application be made to the Ministry of Health for a loan of £10,000, free of interest, under the provisions of Section 3 of the Housing (Emergency Powers) Act, 1939.

9. PIG FOOD.

The Chairman of the Public Health Committee reported that he had been approached by the Ministry of Supply in regard to the use of kitchen waste for pig food and that he was making certain enquiries in regard thereto and would report further thereon in due course.

H. H. WILMOT,
Chairman.



This is the report of the Sub-Committee re Damage to Municipal Offices referred to in paragraph 342(f) of the Council Minutes of the 28th December, 1940. 94(2)

BOROUGH OF FINCHLEY.

W. M. M. S. R.
Mayor.

REPORT OF SUB-COMMITTEE RE DAMAGE TO MUNICIPAL OFFICES.

21st December, 1940.

PART II.

Present: Alderman Pike, O.B.E., J.P. (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), and Councillors Hugh Jones and Lawrence.

1. MUNICIPAL OFFICES, HENDON LANE - DAMAGE BY ENEMY ACTION.

The Town Clerk reported that, in accordance with the Council's instructions, he had informed the Clerk of the Finchley Charities that the Council could not see their way to entertain the suggestion that they should continue in a limited occupation of the above premises at a reduced rental; that, in reply, he had received a letter dated 3rd December, 1940 from the Clerk stating that the Trustees considered the Council were under a liability to pay rent at an apportioned annual rental of £50 in view of the fact that they were advised that a part of the property was still fit for occupation but that, if the Council would prefer to be released from their obligation and to surrender their lease, the Trustees would consider an offer of a sum not less than £100, together with some reasonable payment for the use of the premises from the time of the Council's removal therefrom. After careful consideration it was

RECOMMENDED that, without prejudice to the legal position, the Council agree to surrender their lease of the premises and, that on completion of the surrender, a payment of a sum of £100 be made to the Trustees in full satisfaction of any claim which they may have upon the Council.

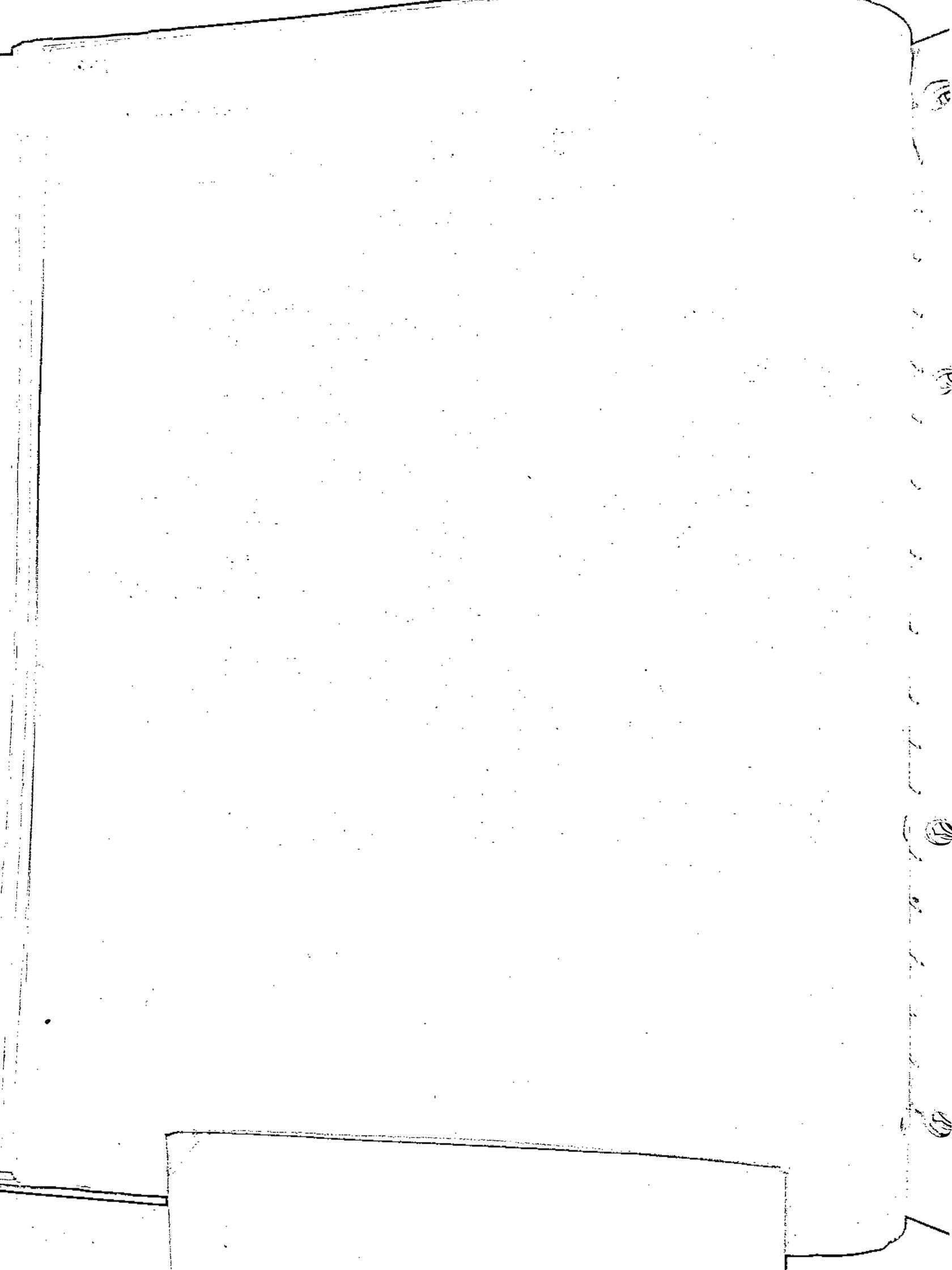
2. PROVISION OF NEW MUNICIPAL OFFICES..

RECOMMENDED that the question of the provision of new Municipal Offices after the war be referred to the Sub-Committee for investigation and report.

A.T. PIKE,

Chairman.

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He reported that it would be observed from the remarks relating to Mr. N. E. Robinson, of the Education Department, that the date of normal calling up could not be ascertained, and suggested that this matter be given further consideration;

RECOMMENDED—

- (1) that as regards Mr. Robinson, the Director of Education be authorised to request him to return to duty unless he has already been posted to a regiment;
- (2) that, notwithstanding any previous resolution which may have been passed by the Council, the date from which the making up of service pay to members of the staff and employees who volunteer for war service be that when the age group is called up, and that, if any difficulty arise in connection therewith, the Borough Treasurer report further at a later meeting.

345 Staff—Borough Treasurer's Department:

(a) The Borough Treasurer made certain recommendations consequent upon the retirement of Mr. S. E. George;

RECOMMENDED—

- (1) that Mr. J. Bunker be promoted to fill the vacancy in the Intermediate Grade (Section 2) as from the 1st January, 1941;
- (2) that the appointment of Mr. E. P. Service to the position of temporary cashier at a salary of £5 a week as from the 6th January, 1941, be approved.

(b) The Borough Treasurer reported that Miss D. A. Speller, temporary assistant in the Audit Section, had made application for consideration of her salary;

RECOMMENDED that an increase of 10s. a week be granted to her as from the 30th December, 1940.

346 Council:

The Town Clerk reported that, owing to illness, Councillor Mrs. Murphy had been unable to attend any meetings since the 26th July, 1940;

RECOMMENDED—

- (a) that the Council do formally approve, for a period of three months, in accordance with the provisions of Section (63)1 of the Local Government Act, 1933, the reason for her failure to attend meetings, namely, ill health; and
- (b) that in communicating this decision to her, the Town Clerk be instructed to express the hope that the state of her health is improving and that she will be able to resume her official duties at no distant date.

347 Refuse Destructor:

A discussion took place with regard to the presence of broken glass awaiting disposal at the Refuse Destructor and instructions were given to the Borough Surveyor to take any necessary steps to camouflage same, pending the sale.

348 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Councillor Steward, that the Council do now resume, and that the recommendations above set forth be adopted.

H. H. Milner
 Mayor.

25th January, 1941.

Civil Defence (Emergency) Committee's Report.

31st DECEMBER, 1940.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), and Councillor Grobel.

Non-member: Councillor Lawrence.

349 Minutes:

The Minutes of Meetings of the Committee held on the 26th November and 3rd, 10th and 17th December, 1940, were taken as read, confirmed and signed.

350 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

351 Salvage of Property from Damaged Premises:

Arising out of Minute No. 1913, a communication was submitted from the County Air Raid Precautions Officer intimating that the question of wages of permanent employees engaged in connection with the above ranking for grant had again been taken up with the Ministry of Home Security, but without success to date.

352 Civil Defence Personnel:

The Town Clerk submitted a communication received from the Local Secretary of the National Union of Public Employees in regard to the duties which the Civil Defence personnel were required to perform;

RESOLVED that no action be taken thereon.

353 Evacuation:

A letter dated 18th December, 1940, was submitted from the Ministry of Health forwarding copy of a statement made in the House of Commons on the 17th December, 1940, embodying the Minister's decision upon the representations made for the extension of the London evacuation areas, from which it appeared that Finchley could not be included at the present time.

354 Sleeping Accommodation for Wardens:

Arising out of Minute No. 323, the Town Clerk submitted the scheme which had been forwarded to the Middlesex County Council in connection with the above;

RESOLVED that same be approved.

355 Removal of Shelter Material Provided Free of Charge:

Home Security Circular No. 299/1940 was submitted, from which it appeared that the Council were directed to remove all shelters and material not being effectively used and to transfer them to other sites where they would be used;

RESOLVED that the Borough Surveyor be authorised to arrange for the removal of the material in question upon being reasonably satisfied that it is not being effectively used.

356 Timber from Damaged Buildings:

Home Security Circular No. 303/1940 was submitted whereby local authorities were empowered to dispose of unusable timber, in small quantities, to local householders;

RESOLVED that the Department be informed of the action being taken by the Council in the matter as contained in Minute No. 249(c).

357 Sale of Civilian Steel Helmets:

London Region Circular No. 265/1940 was submitted intimating that arrangements were in hand for the sale of civilian steel helmets to employers and asking for steps to be taken to arrange for a central depot, within the Borough, from which the Council could make such sales on behalf of the Government.

The matter was referred to the Borough Treasurer, the Borough Surveyor and the Chief Warden to make the necessary arrangements.

358 Auxiliary Fire Service:

(a) Fire Brigade Circular No. 153/1940 was submitted in regard to emergency measures in cases of concentrated air attack. Arising thereon, the Chief Officer of the Fire Brigade reported upon certain additional measures which should be taken, so far as Finchley was concerned, as follows:—

Water Supply.—(i) That additional hose was required, particularly in view of certain losses which had occurred in connection with the attendance of the Brigade in Central London; further, that a quantity of relaying hose was also required.

In this connection, the Chief Officer submitted the following particulars:—

2½" Fire Hose.—

Estimated requirements	32,000 feet
Issued by Home Office	13,550 feet (of which a quantity has been lost in action)
Still required	18,450 feet

3½" Relaying Hose.—

Estimated requirements	5,280 feet
Delivery advised	2,550 feet
Still required	2,730 feet

RESOLVED that application be made to the Home Office (Fire Brigades Division) for the supply of 18,500 feet of fire hose, 2,730 feet of relaying hose and for authority to purchase a lorry, under the provisions of Fire Brigade Circular 34/1939, for use in connection with relaying hose.

(ii) That it was desirable that three additional 5,000 gallon steel dams should be obtained for use in the more populated areas of East, North and Church End, Finchley;

RESOLVED that application be made to the Home Office (Fire Brigades Division) for the supply of such dams and that upon receipt thereof the officers be instructed to take all steps with a view to obtaining the necessary sites.

(iii) That the entrance gate to the Open Air Pool, which was one of the static water supplies, was not wide enough to permit the passage of a large pump; further, that the cost of widening the gate and extending the pathway was estimated at £25:

RESOLVED that, subject to the approval of the Public Health Committee, authority be given for the necessary works to be carried out.

Communications.—

(1) Telephones.—That the appointment of twelve telephonists had been approved by the Home Office, but that four were on leave each day; further, that there were sixteen telephones to be manned, and that certain of these had previously been operated by part-time personnel but that the Brigade was now under strength;

RESOLVED—

(i) that application be made for approval to the appointment of twelve additional telephonists; and

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CIVIL DEFENCE (contd.)

(ii) that advertisements be issued inviting volunteers for part-time duty in the Auxiliary Fire Service.

(2) Messengers.—That approval had been obtained to the appointment of eight messengers but that only six had been appointed, of which two were on leave each day; that two messengers were required at each station and that, allowing for a third of the personnel on leave each day, this necessitated the appointment of a total of twenty-one messengers.

The Chief Officer pointed out that he was experiencing extreme difficulty in recruiting boys as messengers owing to the low wages payable;

RESOLVED that application be made to the Home Office (i) for approval to the appointment of an additional thirteen messengers; and (ii) for authority to pay an increased rate of wages to messengers.

(b) Exchanges of Personnel.—Fire Brigade Circular No. 154/1940 was submitted, in regard to the exchange of personnel between Authorities to enable firemen, who have been heavily engaged, to obtain rest;

RESOLVED that no action be taken thereon.

(c) Personnel.—The Chief Officer reported upon the action which he had taken in connection with the dismissal of one of the personnel for insubordination;

RESOLVED that the action taken be approved.

(d) Central Fire Station—Sandbag Walling.—The Town Clerk reported upon a conversation which he had had with the Home Office hereon, from which it appeared that authority to proceed with the erection of part of the necessary brick walling would shortly be forthcoming.

(c) Auxiliary Fire Service (Discipline) Rules, 1940.—Fire Brigade Circular No. 155/1940 was submitted in regard to rules which might be adopted by local authorities governing personnel and it was decided to refer the rules to Councillor Grobel for perusal and that they be considered further at next meeting.

359 Shelters:

(a) Heating.—The Town Clerk submitted London Region Circular No. 268 in regard to the provision of coal burning stoves in shelters, together with a communication received from the County Air Raid Precautions Officer intimating that, in view of the Circular in question, schemes for heating by electricity would only be considered in very exceptional circumstances.

The Committee were of opinion that the type of heating now proposed was most unsuitable and that the cleaning and maintenance of stoves would involve very heavy expenditure on labour and it was, therefore,

RESOLVED that the requisition for coal stoves forwarded to the Middlesex County Council be withdrawn and that further representations be made to them for consent to the provision of electric heating in the Finchley shelters.

(b) Conduct in Shelters.—London Region Circular No. 264 was submitted referring to an Order in Council dated 4th December, 1940, under the provisions of which the Minister of Home Security had made rules for the management of shelters and the conduct of persons therein.

A copy of the rules was submitted and the Town Clerk was instructed to submit, at the next meeting of the Committee, an abridged series suitable for posting in the public shelters in the Borough.

(c) Medical Attention in Shelters.—The Medical Officer of Health reported that the Middlesex County Council had authorised the adoption of a scheme in the Borough whereby private medical practitioners would attend, if required, cases of illness or accident in public shelters, for which service they would be paid at rates laid down by the Ministry of Health.

The Committee were in accord with the proposal and the Medical Officer was authorised to put such a scheme into operation forthwith.

(d) Domestic Shelters.—The Borough Surveyor reported that progress was being made in connection with the above, but that the actual cost involved had not yet been obtained. He was instructed, therefore, to submit a full report at next meeting.

(e) Expenditure.—A communication was submitted from the Town Clerk of Stalybridge forwarding copy of a resolution passed by his Council calling upon the Government to reimburse to local authorities the whole cost of the construction and equipment of shelters from the commencement of the shelter programme, and asking for the support of this Council to the representations being made in the matter;

RESOLVED that the Council support the representations being made by the Stalybridge Council.

(f) Bunks.—The Borough Surveyor reported that 309 bunks had already been fixed and that it was anticipated that the work would proceed at the rate of approximately 100 per week. He intimated that no Government bunks had yet been received, although he had been advised of the delivery of a quantity of steel bunks. Arising hereon, the Chief Warden reported that since the equipping of shelters with bunks had been commenced, two bunks had been damaged and one stolen.

(g) Shelter Programme—Progress.—The Borough Surveyor reported that progress was being made with the various shelter schemes at present in hand.

(h) Red Lion Hill Shelter.—(i) The formal approval of the Home Office and the County Council to the construction of two further shelters at above was submitted.

(ii) The Borough Surveyor reported that considerable difficulty was being experienced by the Contractors engaged upon the construction of these shelters, owing to wanton damage caused by children in the vicinity, and intimated that on one occasion two complete courses of bricks were removed from a partly finished shelter.

The Committee were seriously concerned at the position and were of opinion that they were justified in suspending work on the shelters in question and transferring the labour to essential work in other parts of the Borough. The Borough Surveyor was instructed, however, to consult with the Contractors on the proposal and report to the Chairman of the Committee before taking any steps to suspend work;

RESOLVED that the Chairman of the Committee be authorised to deal with the matter at his discretion, subject to report.

360 Repair Depot for Civil Defence Equipment:

The Medical Officer of Health reported that the Repair Depot, which had been established for dealing with equipment from Finchley and Friern Barnet, had been functioning satisfactorily for the past six months, but that the amount of work warranted the appointment of a full time assistant;

RESOLVED that application be made to the Middlesex County Council for consent to the making of such an appointment at a wage of £3 5s. od. a week.

361 Wardens' Post No. 18:

The Chief Air Raid Warden reported that this post was situate in a privately owned air raid shelter and that certain necessary repairs had recently been carried out by the Owner at a cost of £25, and that he had now asked the Council to bear 50 per cent. of the cost;

RESOLVED that such payment be agreed, subject to the approval of the County Council.

362 Workers' Film Association:

Reference was made to a communication addressed to the Mayor by the above Association in regard to the question of cinema entertainment in shelters and offering to make a film of A.R.P. workers at a cost of £75 for 400 feet;

RESOLVED that no action be taken in the matter.

J.M.

363 Protection of Warden's:

A letter was submitted from the Town Clerk of Hornsey referring to a scheme in connection with the above which had been prepared by his Council and submitted to the appropriate authority for approval but without success, and asking for the support of this Council in connection with further representations which were being made in the matter;

RESOLVED that a reply be forwarded to the effect that as the Committee have themselves submitted a scheme of a different character, they regret that they are unable to support the action being taken by the Hornsey Corporation.

HAROLD A. RUTT,

Chairman.

War Damage Committee's Report.

4th JANUARY, 1941.

Present: Aldermen Briant, Pike, O.B.E., J.P., and Syrett and Councillor Lawrence.
Non-members: Councillors Bryson, Major Steward and Rutt.

364 Chairman:

RESOLVED that Alderman Briant be appointed Chairman of the Committee for the ensuing year.

365 War Damage:

A discussion ensued on the Committee's terms of reference and the Town Clerk intimated that in his opinion the terms of reference were such as to cover all forms of war damage, and that it would be necessary from time to time for the Committee to take immediate action without waiting for approval by the Council. The Borough Engineer and Surveyor then outlined the steps taken in the Borough to deal with problems arising from damage to property by enemy action and after further discussion it was

RESOLVED that a joint report be prepared and submitted to the Committee at its next meeting by all the Officers concerned, such report to have regard, *inter alia*, to the following points:—

1. Powers and duties of the Council in regard to damaged property;
2. Classification of damaged property—
 - (a) degree of damage;
 - (b) class of user;
3. Salvage of contents of premises and disposal thereof;
4. Salvage and disposal of materials;
5. Identification by owners and action which owners could take for recovery of possessions;
6. Procedure adopted following on war damage to property;
7. Organisation of repairs, etc.;
8. Question of need for additional staff.

A. J. BRIANT,

Chairman.



Public Health and Maternity and Child Welfare Committee's Report.

4th JANUARY, 1941.

Present: Councillor Major Steward (Chairman), Aldermen Briant and Pike, O.B.E., J.P., and Councillor Bryson.

Non-members: Councillors Lawrence and Rutt.

366 Quorum:

Attention was drawn to the fact that there was not a quorum of the Committee present, and it was thereupon

RECOMMENDED that Standing Order No. 2(4) be suspended to enable this report to be considered.

367 Minutes:

The Minutes of meetings of the Committee held on the 5th September and the 16th November, 1940, and of a special meeting of the Committee held on the 30th November, 1940, were taken as read, confirmed and signed.

368 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved subject to the deletion of item No. 27/3.

369 Supplemental Estimate:

The Committee decided to refer to the Council in Committee for approval a supplemental estimate for the sum of £1,500 in respect of war damage—soil sewers, although it was estimated that in spite of this expenditure, the total estimates of the Committee would not be exceeded.

370 Maternity and Child Welfare:

The following statistical report of the Medical Officer of Health for the 18 weeks ended 28th December, 1940, was submitted:—

	1940.			1939.		
	North Finchley.	East Finchley.	Church End.	North Finchley.	East Finchley.	Church End.
1. ATTENDANCES AT CENTRES.						
Infants under 1 year ...	920	667	679	1,257	930	1,011
Infants over 1 year ...	769	560	489	850	464	744
Total attendances ...	1,689	1,227	1,168	2,107	1,394	1,755
New Babies ...	87	81	66	101	79	73
Seen by doctor ...	676	558	410	835	656	555
2. ATTENDANCES AT DAY NURSERY.						
Total attendances ...		1,305				
Average attendance per day ...		15				
Total receipts from mothers ...		£29 7s. 3d.				
3. ATTENDANCES AT ANTENATAL CLINIC.						
		797				807
4. CHILD LIFE PROTECTION. PUBLIC HEALTH ACT, 1936, PART VII.						
		Mothers.		Children.		
Number on register on 29th August ...		22		29		
Number added ...		2		2		
Number removed ...		5		6		
Number on register on 30th December ...		19		25		

371 Medical Officer's Report—18 weeks ended 28th December, 1940:

This was submitted. Arising thereon the Medical Officer reported as follows:—

(a) Statistics.—That the statistics for the above-mentioned period were as follows:—

Population, June, 1939, 65,740.

	WARDS.			1940.	1939.
	N.	E.	W.		
1. DEATHS.					
Number registered	73	69	79	221	143
Infants under one year	4	—	—	4	9
Infectious Disease	1	—	—	1	—
2. BIRTHS.					
Number notified under the Public Health Act, 1936	61	55	69	185	239
3. INFECTIOUS DISEASE.					
Cases notified	44	33	38	115	38
Diphtheria	8	9	3	20	2
Scarlet Fever	6	12	10	28	14
Erysipelas	3	1	2	6	2
Paratyphoid Fever	—	—	—	—	2
Pneumonia	7	4	4	15	10
Ophthalmia Neonatorum	—	1	—	1	1
Measles	2	4	10	16	3
Whooping Cough	17	—	9	26	1
Dysentery	—	—	—	—	1
Puerperal Pyrexia	1	1	—	2	1
Cerebro-spinal Meningitis	1	—	—	1	—
Poliomyelitis	—	—	—	—	1
4. TUBERCULOSIS.					
Pulmonary cases	6	7	15	28	20
Non-pulmonary cases	—	—	—	—	3
5. PATIENTS IN HOSPITAL.					
Number in hospital on the 29th August	15	5
Number admitted	52	7
Number discharged	59	9
Number in hospital on the 30th December	8	3

(b) Water Supply.—That the following reports on samples of water taken by the Counties Public Health Laboratories and by the Barnet District Gas and Water Company had been received:—

Sample taken 22nd October, 1940:—

"This is a satisfactory sample. It is clear and bright in appearance and of a high standard of bacterial purity, indicative of a pure and wholesome water, suitable for drinking and domestic purposes."

Sample taken 23rd August, 1940:—

"This is a very satisfactory sample. It is clear and bright in appearance, and of a high degree of bacterial purity, indicative of a pure and wholesome water, suitable for drinking and domestic purposes."

(c) Ministry of Health Circulars.—That action, particulars whereof were submitted, had been taken concerning Ministry of Health Circulars Nos. 2198—Precaution against the spread of alimentary infections; 2204—Evacuation of Civil Population (Health Services); 2171—Protection of Food, and 2172—Purity of Water Supplies;

RECOMMENDED that this be approved.

(d) Statutory Nuisance.—Public Health Act, 1936.—that the premises No. 794a, High Road, N.12, were in such a state as to be prejudicial to health or a nuisance;

RESOLVED that the Medical Officer of Health be authorised to serve immediately a statutory notice upon the occupiers requiring them to abate the nuisance and for that purpose to carry out the following work:—

J.M.

PUBLIC HEALTH (contd.)

Roofs. Repair and make weatherproof defective roof of main building and back addition.

Ground Floor W.C. Apartment. Unstop and cleanse the blocked w.c.

First Floor and Top Floor Back Bedrooms. Rake out defective joints of brickwork of walls and repoint with cement and sand mortar or otherwise remedy the dampness in the said walls in some other equally suitable manner.

(c) Food and Drugs Act, 1938—Section 57.—Licence for use and occupation of Slaughterhouse.—that an application had been received from Mr. John Edward Semple for a renewal of his licence for the use and occupation of the slaughterhouse at the rear of 7, Ballards Lane, N.3.

RECOMMENDED that subject to the payment of the prescribed fees, such application be granted, for the year ending 31st December, 1941.

(f) Food and Drugs Act, 1938—Section 14.—Registration of premises used in connection with the manufacture or sale of Ice Cream, Preserved Food, etc.—that an application had been received for registration under the above Section as follows:—

Name of Applicant.	Situation of Premises.	Purpose for which Registration is Required.
Messrs. S. Pulham & Sons, Ltd.	288, High Road, East Finchley, N.2.	Manufacture of sausages.

RECOMMENDED that such application be granted.

(g) Unsound Food.—that the diseased or unsound food, particulars of which were submitted, had been destroyed, since the last meeting of the Committee.

372 Annual Report of the Medical Officer of Health for 1939:

This was submitted.

373 Ministry of Health Circulars:

The Town Clerk submitted the following circular letters which had been received from the Ministry of Health:—

(a) No. 2139—Public Health (Tuberculosis) Regulations, 1940.

(b) No. 2218—Meat Inspection.

(c) No. 2248—Prevention of waste of milk.

RECOMMENDED that these be referred to the Medical Officer of Health for attention.

374 National Dried Milk:

The Town Clerk reported receipt of a letter dated 5th November, 1940, from the Clerk of the Enfield Urban District Council stating that his Council had decided to make representations to the Ministry of Health and the Ministry of Food for an improvement in the standard of dried milk to be distributed to infants under one year of age under the National Milk Scheme, and asking for the support of the Council in the matter.

RECOMMENDED that no action be taken thereon.

375 Open Air Pool:

The Town Clerk reported that with the approval of the Chairman of the Committee the above had been earmarked as a static water supply for the Fire Brigade, but that the entrance gate was not wide enough to admit a large pump and that the Civil Defence (Emergency) Committee desired permission to widen the gateway and extend the path;

RECOMMENDED—

- (1) that the action taken be approved; and
- (2) that the necessary permission be given subject to the Civil Defence (Emergency) Committee making good any damage which may result from the carrying out of the work, and paying the cost thereof.

M.M.

376 Sewage Analysis:

The Borough Surveyor reported that a sample of sewage effluent was taken by the Lea Conservancy Board from the high and low level outfalls on the 2nd December, 1940, and the analysis figures of the check sample were submitted.

377 Refuse Destructor:

(a) Chimney Shaft.—The Borough Engineer and Surveyor reported that owing to the condition of the sub-soil under the foundations of the new chimney shaft at the Refuse Destructor, delay and difficulties in construction had occurred and that a claim arising thereon had been made on the Council by one of the sub-contractors concerned; further, that such sub-contractor was prepared to accept the sum of £37 10s. od. in settlement of his claim;

RECOMMENDED that this be approved.

(b) Provision of heating in Mess Room.—

RECOMMENDED that a 15 amp. electric point be installed in the Mess Room at a cost of £7 10s. od.

(c) Clinker.—The Borough Engineer and Surveyor reported that the contractor removing clinker from the destructor had applied for the charge to be revised from 2/- per ton to 2/- per cubic yard.

RECOMMENDED—

- (1) that authority be given for the purchase, at a sum not exceeding £200, of a second-hand lorry for the purpose of enabling the Council to carry out the work on its own account and that application be made to the Council in Committee for approval to a supplemental estimate in respect thereof;
- (2) that the extra charge be paid in the meantime until alternative arrangements are made.

378 Instructions:

RECOMMENDED that the instructions given to the several officers, as entered in their respective instruction books, be approved.

HERBERT W. STEWARD,

Chairman.

JM

Civil Defence (Emergency) Committee's Report.

7th JANUARY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Bryson and Grobel.

Non-member: Councillor Lawrence.

379 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

380 Aliens:

In accordance with the undertaking given by the Chairman of the Committee at the last meeting of the Council, the whole question of the desirability of engaging friendly aliens as voluntary part-time Civil Defence workers was again considered. The members of the Committee present were of opinion that friendly aliens who were well known to members or Officers of the Corporation should not be barred from part-time service.

They desire to state, however, that, if it is the wish of the Council that such persons should not be employed, they will at their next meeting rescind the resolution on the matter passed on the 10th December, 1940, and contained in Minute No. 242.

381 Auxiliary Fire Service:

(a) Auxiliary Fire Service (Discipline) Rules, 1940.—The question of the application of the above rules to the Auxiliary Fire Service was again considered and, after hearing a report from Councillor Grobel thereon, it was

RESOLVED—

- (i) that such rules be adopted for the Auxiliary Fire Service with effect as from the 1st February, 1941;
- (ii) that a copy thereof be issued to each member of the Brigade;
- (iii) that a Discipline Committee, consisting of the Chairman of this Committee, the Chairman of the Highways and Fire Brigade Committee, Alderman Syrett and Councillors Grobel and Hugh Jones, be appointed to deal with appeals which may arise out of the application of the rules; and
- (iv) that the question of the desirability of the application of the rules to the regular Fire Brigade be referred to the Council in Committee for consideration.

(b) Purchase of vehicles and spare parts for emergency fire service.—Fire Brigade Circular No. 162/1940 in regard to the above was submitted and referred to the Chief Officer of the Brigade for attention.

(c) Sub-station—Stag Garage, East Finchley—"C" Section.—It was reported that the Home Office had approved an expenditure of £296 in respect of the alterations and additions at the new premises for the above but that the suppliers of the electrical equipment had now intimated that the cost had been increased by £8 11s. 3d. in respect of Purchase Tax;

RESOLVED that the matter be reported to the Home Office.

(d) Central Fire Station—Protection.—The Town Clerk submitted a letter dated 31st December, 1940, received from the Home Office (Fire Brigade Division) stating that they were of opinion that the works proposed by way of brick walling were excessive and suggesting that the walls for the protection of the appliance room and cleaning bays could be dispensed with. It was intimated that the works for the protection of the watch room and office were approved and that with the deletion of the other walling, the cost would be reduced to approximately £200.

km

Arising thereon, the Borough Surveyor reported that he had examined the amendments indicated and estimated the cost of the remaining works at approximately £300. In this connection, the Chief Officer of the Fire Brigade intimated that it appeared from a circular issued by the Department, that walling for the protection of appliances in auxiliary fire stations would be approved by the Department, whereas similar works at a fire station belonging to a local authority would not be approved.

The Committee were of opinion that the works set out in the original scheme were essential and it was

RESOLVED—

- (i) that the Town Clerk press for the approval of the scheme as originally submitted;
- (ii) that, in the meantime, authority be given for the carrying out of that portion of the scheme which has been approved; and
- (iii) that the matter be reported to the Council in Committee.

(c) Fire Stations—Cooking Apparatus.—The Chief Officer reported that, at four of the sub-stations, the only apparatus available for cooking was Primus stoves and that these were proving unsatisfactory; further, that the Electricity Department were prepared to instal small electric cookers at these sub-stations at a rental of 7/6d. a quarter each;

RESOLVED that authority be given for such equipment to be installed.

382 Shelters:

(a) Conduct in shelters.—

(i) In accordance with instructions, the Town Clerk submitted an abridged series of the rules forwarded with London Region Circular No. 264/1940 for exhibition in the shelters within the Borough;

RESOLVED that same be adopted.

(ii) London Region Circular No. 271 was submitted forwarding copy of further rules with regard to persons suffering from infectious or contagious disease, etc.

RESOLVED that such rules be referred to the Medical Officer of Health to deal with.

(b) Steel Garden Shelters.—It was reported that the Ministry of Home Security had advised the delivery of a further one hundred shelters.

(c) Lighting.—

(i) Arising out of Minute No. 122(d), a communication was submitted from the County Air Raid Precautions Officer forwarding formal approval to the transfer of the lighting in 52 shelters from battery to mains system.

(ii) The General Manager and Engineer reported that the remainder of the apparatus required for the lighting of shelters had now been received and that it was anticipated that the work would be completed within the course of the next few days.

(d) Basement Shelter—369, Regents Park Road.—The Borough Surveyor reported that, following upon the posting of notices in the above shelter to the effect that personal property not removed before 8 a.m. each day would be transferred to the Central Depot, the users of the shelter had made a practice of removing their property temporarily and replacing it immediately his representatives had left the shelter.

In the circumstances, instructions were given for the shelter in question to be locked following upon completion of the daily cleaning until shortly before nightfall.

(e) Domestic Shelters in lieu of Steel Shelters.—The Borough Surveyor reported that he had obtained two prices in respect of the above, the lower of which was that of Mr. F. W. Padwick at the sum of £33 2s. 6d. or £30 12s. 6d. if second-hand bricks were used;

mm

CIVIL DEFENCE (contd.)

RESOLVED that application be made to the Middlesex County Council for consent to the acceptance of the lower tender.

(f) Strengthening of Rooms.—

(i) The Borough Surveyor reported that one of the architects engaged upon surveying of houses with a view to strengthening a room, in lieu of providing a garden shelter, had submitted prices which varied from £24 17s. od. to £54 16s. od.;

RESOLVED that authority be given for the work to be carried out in cases where the cost does not exceed £30 and that application be made to the County Council for permission to carry out work where the cost is in excess of this amount on the understanding that the total expenditure on this work will average not more than £30.

(ii) Advances.—It was reported that applications had been received for advances, in respect of the cost of works in connection with the strengthening of rooms, from persons not entitled to free shelters;

RESOLVED that, subject to the Officers being satisfied as to the security, such advances be made.

(g) Red Lion Hill Housing Scheme.—Arising out of Minute No. 359 (h) (ii), the Borough Surveyor reported that, in view of the interference with the work, he had arranged for one of the Contractors to suspend operations for the time being;

RESOLVED—

- (i) that the action taken be approved;
- (ii) that the matter be reported to the Police with a view to information being obtained to permit of the prosecution of the offenders; and
- (iii) that the Borough Surveyor inform the tenants and the Town Clerk notify the East Finchley Tenants' Defence League of the reason for the temporary suspension of the work.

(h) Heating.—Members of the Committee reported upon visits which they had made to shelters at night, as a result of which, it was their opinion that heating was absolutely necessary.

In view of the difficulties experienced in obtaining consent from the Authorities, it was

RESOLVED—

- (i) that experiments be carried out immediately with the heating of shelters by electricity and that two shelters in each ward, to be selected by the Chairman of the Committee and the Chief Air Raid Warden, be dealt with and that, in due course, the results of the experiments be brought to the notice of London Region; and
- (ii) that the County Council be informed of the action being taken in the matter.

383 Fire Watching and Fire Fighting Parties:

London Region Circular No. 274 was submitted in regard to the above and the Chief Warden reported fully thereon. Instructions were given for the report to be condensed and circulated to members of the Council. Meanwhile, authority was given for the issue of sandbags to wardens' posts, fire fighting parties and shelters and, where possible, to householders;

RESOLVED—

- (i) that the County Council be informed of the action taken in the matter and that authority be obtained for the purchase of further supplies of sand; and
- (ii) that as regards the protection of elementary schools, it be suggested to the Education Committee that they take immediate action to provide fire watchers and other means of protection.

384 Avenue House—Lighting:

The General Manager and Engineer reported that, in connection with the reinforcement of the basement at above, it had been necessary to have an electrician available to safeguard the electrical installation when walls and ceilings were being interfered with, and that, in connection with the reinstatement of the installation, a change-over to A.C. could be effected at a cost of approximately £50, whereas the cost of change-over at a later date would be much in excess of that figure;

RESOLVED that authority be given for the change-over to A.C.; that the County Council be informed of the additional expenditure incurred in connection with the electrical installation and that the General Manager and Engineer report further on the whole of the electrical work at a later meeting of the Committee.

385 Civil Defence—Wages:

The Borough Treasurer submitted a statement of wages paid to Civil Defence personnel for the month of ~~December~~ ^{November}, 1940.

HAROLD A. RUTT,

Chairman. *Mr.*

Report of Council in Committee.

11th JANUARY, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pike, O.B.E., J.P., Syrett and Wells and Councillors Bryson, Collis, Connorton, De Colleville, Grobel, King-Hamilton, M.A., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

386 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

387 Welcome to Councillor D. A. A. Merry:

The Mayor extended a welcome to Councillor D. A. A. Merry, the newly elected member of the Council.

388 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

HIGHWAYS AND FIRE BRIGADE.

389 County Roads Maintenance:

A letter dated 20th December, 1940, was submitted from the Clerk of the County Council intimating that the General Maintenance Account for the year ended 31st March, 1940, indicated that the Council's estimate had been exceeded by approximately £3,800, occasioned by an increased cost of maintenance of the High Road due to the abandonment of the reconstruction works and the heavy cost of snow clearing and that the excess expenditure had been approved by the County Council.

390 Traffic Control Signals—Junction of High Road, Woodhouse Road and Kingsway:

It was reported that the Ministry of Transport had approved of the provision of two additional pedestrian type signals at above.

391 1170/72, High Road, Whetstone:

The Town Clerk reported that the above-mentioned premises were purchased for widening purposes and were to have been exchanged for adjoining premises in the occupation of the Metropolitan Police, but that he had now been informed by the Middlesex County Council that the transaction would not take place for the time being and that the Council had been asked to continue to manage the property on behalf of the County Council.

He added that, with the approval of that Authority, the yard at the rear of the premises had been let to Messrs. J. F. Allen & Son on a quarterly tenancy at an exclusive rental of £30 per annum.

392 Park House, High Road, East Finchley:

The Town Clerk reported that he had consulted the Chief Officers in regard to the possibility of their requiring the use of the above premises and that the General Manager and Engineer had intimated that he was desirous of taking over the property on a rental basis as reserve office accommodation for use in the event of damage to the administrative block of the Electricity Works;

RECOMMENDED that the premises be kept available for any Department of the Council which may require them in the future, and that the Borough Surveyor submit a report as to the use to which the outbuildings may be put.

393 Raking Shores:

The Borough Surveyor reported as follows:—

"In November, 1920 (Minute No. 1496) the Council approved a revised scale of charges in connection with highway licences, the charges relating to raking shores being as follows:—

Deposit.	Licence—Additional to deposit (retained by Council).
For first 2 weeks 7/6 per shore	10/-
Additional for	
Over 2 and under 4 weeks	15/-
Over 4 and under 8 weeks	40/-
Over 8 and under 12 weeks	80/-
Over 12 weeks	40/- per month

I have been approached by one or two builders asking whether the Council would be prepared to forego the licence fee in cases where the shores are required to make good damage caused by enemy action. No question has been raised regarding the deposit but it is interesting to note that prior to the resolution in 1920, the licence fee for all highway licences was 2/6d. Deposits are returnable in full if Council are put to no cost by builders' operations."

RECOMMENDED that, in cases where shores are required to make good damage caused by enemy action, the Council agree to forego payment of a licence fee.

394 Council Employees—Sick Leave:

Referring to Minute No. 261, the matter was considered further by the Committee and the Medical Officer reported in regard to the case of J. J. Pryor;

RECOMMENDED—

- (a) that as regards Evers, payment of sick pay be discontinued; and
- (b) that as regards Pryor, payment of sick pay be continued for a further period of 3 months.

395 Fire Brigade:

(a) The Town Clerk reported that the Civil Defence (Emergency) Committee had decided to adopt as from the 1st February, 1941, the Auxiliary Fire Service (Discipline) Rules, 1940, made by the Minister of Home Security under the Defence (General) Regulations.

He added that the official circular forwarding a print of the Rules envisaged the possibility of their being applied to regular brigades as well as auxiliary brigades and that the Committee might desire to consider the desirability of adopting these Rules in lieu of the existing series;

RECOMMENDED that the further consideration of the matter be deferred until the Council Meeting and that in the meantime the Chairman of the Highways and Fire Brigade Committee be supplied with a copy of the Rules in order to enable him to furnish the Council with his observations on the subject.

(b) Central Fire Station—Protection.—The Town Clerk reported that the Civil Defence (Emergency) Committee had submitted a scheme to the Home Office for the replacement of the sandbags at above with brick walling; that approval had only been obtained to the protection of the Watch Room and Control Room but that they were pressing for further approval so far as the Appliance Rooms were concerned; further, that meanwhile they desired the Committee to be aware of the fact that the part of the building housing the Fire Engines was at present without any additional protection;

RECOMMENDED that steps be taken to provide temporary protection for the glass doors at the Fire Station.

H.M.

COUNCIL IN COMMITTEE (contd.)

(c) Chief Officer's Report.—The Chief Officer of the Brigade reported as follows:—

(i) Fires.—That the following fire calls had been received between the 21st November and 20th December, 1940:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
9	4	2	15

(not including fires caused by enemy action).

(ii) Ambulance Calls.—That the following ambulance calls had been received between the 21st November and 20th December, 1940:—

Private Removals.	Accidents. Motor.	Other.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
43	22	7	7	1	—	80

(iii) Fire Drill—Finchley Memorial Hospital.—That fire drill was carried out at the above Hospital on the 13th and 18th December, 1940, and that the result on both occasions was satisfactory.

(iv) Annual Contract—Uniforms—1941/42.—That he would be glad of authority for advertisements to be issued inviting tenders for the above;

RECOMMENDED that this be agreed.

PARKS AND OPEN SPACES.**396 Rocklands, Gordon Road:**

It was reported that the whole of the house at above had again been requisitioned by the Military Authorities.

397 Land at Widcombe Way, Vivian Way and Lyttelton Road:

The Town Clerk reported that the Council had authorised payment of a sum not exceeding £40 in respect of Surveyors' fees and legal costs in connection with the acquisition of the above.

He added that the transaction was, however, prolonged owing to the construction of air raid shelters on this site and that further correspondence arose in connection with restrictive covenants and that the costs now amounted to a total sum of £50 13s. 2d.;

RECOMMENDED that authority be given for payment of the additional sum of £10 13s. 2d.

398 Pavilion—First-Class Rugby Pitch—Glebe Land:

The Town Clerk reported that, with the authority of the Chairman of the Parks and Open Spaces Committee, a small portion of the above pavilion was being used for storage purposes in connection with the Wardens' Service;

RECOMMENDED that this be agreed.

TOWN PLANNING.**399 Town Planning—Non-Conforming Use of Premises:**

(a) A letter dated 3rd January, 1941, was submitted from Messrs. W. Jelks & Sons making application for permission to use No. 73, Hendon Lane, for storage purposes;

RECOMMENDED that this be agreed for the period of the War and six months thereafter.

(b) A letter was submitted from Messrs. G. Greiner & Co. stating that, owing to their City premises being totally destroyed, they had opened temporary offices and warehouse at 325, High Road, N.2, by arrangement with Kewgardia, which business was under the control of their senior partner;

RECOMMENDED that no objection be raised thereto, subject to the use of the premises for the purpose in question being limited to the period of the War and six months thereafter.

ELECTRICITY.

400 National Joint Board of Employers and Members of Staff (Electricity Supply Industry):

The Minutes of a meeting of the above Board held on the 22nd November, 1940, were submitted.

401 Electricity Supply Industry—District Council (No. 10) Greater London Area (Employers' Side):

It was reported that circular letters as under had been received from the Employers' Side of the District Council No. 10 and that same had been referred to the General Manager and Engineer for attention:—

No. 294—Boxing Day—Day Workers.

No. 295—National Arbitration Tribunal—Award No. 34.

402 Public Lighting Account:

The Town Clerk reported that in February last it was agreed that this matter should be reviewed in January, 1941;

RECOMMENDED that the consideration thereof be deferred until next meeting.

GENERAL PURPOSES.

403 The Local Elections and Register of Electors (Temporary Provisions) Act, 1940:

A circular letter dated 27th December, 1940, was submitted from the Home Office drawing attention to the provisions of the above Act, which continued, until the 31st December, 1941, the provisions of the Act of 1939, with certain amendments and additions.

404 Education Committee:

The Town Clerk drew attention to the fact that, in view of Councillor Merry having been elected a member of the Council, he automatically ceased to be a member of the Education Committee, and that there was therefore a vacancy among the co-optative members.

He further intimated that Councillor Mrs. Murphy, who was a member of the Education Committee, had resigned her office as a member of the Council and that such resignation would be formally reported to the Council at their next meeting;

RECOMMENDED—

(a) that Councillor Merry be appointed a member of the Education Committee;
and

(b) that Mrs. Murphy be appointed a co-optative Member of the Committee.

405 Information Bureau:

The Town Clerk reported upon a suggestion which had been made by the Senior Regional Officer of the Ministry of Health that a good deal of the work at present carried out at the Information Bureau established by the Council might be taken over by the Citizens' Advice Bureau.

J.M.

The Committee decided to defer the further consideration of the matter until the Council meeting and it was agreed that in the meantime the Mayor, Aldermen Pike and Syrett and Councillor Mrs. Legge should meet representatives of the Bureau for the purpose of discussing a number of points which might arise if the suggestion in question were adopted.

406 Staff:

The Committee decided that in future all matters appertaining to the staff be reported to the Council, in Committee;

RECOMMENDED that this be agreed.

407 Filming of Records:

The Town Clerk submitted a letter dated 2nd January, 1941, received from Plans and Drawings, Ltd., with regard to the filming of records;

RECOMMENDED that no action be taken thereon, but that the experiments already being made in the Electricity Department be continued.

408 Salvage:

(a) Contract for Collection of Residuals from House and Trade Refuse.

(b) Pig Food.

As a matter of urgency, the above matters were considered by the Committee, in conjunction with a report by the Chairman of the Public Health Committee;

RECOMMENDED—

(1) that as regards (a), the existing Contract with Messrs. Robert Deards, Ltd., be extended for a period of 12 months ending 31st March, 1942, being the date of the termination of the Contract for the collection of House and Trade Refuse, and that Standing Order No. 13(3) be suspended to obviate the necessity for advertising for tenders for the carrying out of the work;

(2) that as regards (b),

(i) a scheme for the collection of pig food by means of labelled bins at the corner of certain streets in the Borough be adopted in principle for the period ending 31st March, 1942; that, in connection therewith, the offer of Messrs. Robert Deards, Ltd., to carry out the work on the basis of an equal division of the gross profit between them and the Council be accepted, and that same be embodied in a formal Contract to be prepared by the Town Clerk;

(ii) Standing Order No. 13(3) be suspended to obviate the necessity for advertising for tenders for the carrying out of the work;

(iii) the provision of 80 bins at a cost of approximately £50 be approved; and

(iv) the Chairman of the Public Health Committee and the Borough Surveyor be authorised to make arrangements for the scheme to be put into operation and to settle any matters of detail arising thereon.

FINANCE.

409 Payment of County Precept:

The Town Clerk reported receipt of a letter dated 19th December, 1940, from the Clerk of the County Council intimating that the County Council had decided that Local Authorities should be permitted to set off arrears of rates for the first half-year of 1940/41 against instalments of the County Precept until the 28th February, 1941.

410 Increases in Fuel Prices:

The Town Clerk reported receipt of notification from Messrs. John Hudson & Co., Ltd., of increases in the price of fuel supplied under the Council's Contract with them, details of which were submitted;

RECOMMENDED that these be agreed.

411 Rate Estimate:

A letter dated 7th January, 1941, was submitted from the Clerk to the Harrow Urban District Council intimating that his Finance Committee had decided to recommend that application be made to the Minister of Health for a direction that the estimate for rate be made according to the rules in force for the calculation of the product of the rate for the purposes of the Housing Acts and the Air Raid Precautions Act, 1937, namely, on the basis of the amount collected and not the amount collectible.

It was suggested that the Council should give careful consideration to the matter with a view to their making application for a similar direction, and the Borough Treasurer reported thereon;

RECOMMENDED that this be agreed.

412 References from Spending Committee:

The Committee had before them references from the Public Health and Maternity and Child Welfare Committee with respect to the under-mentioned matters:—

Matter.	Cost Involved.
(a) War Damage—Soil Sewers	£1,500
(b) Purchase of lorry for removal of clinker at Refuse Destructor	£200

RECOMMENDED—

- (1) that no objection on financial grounds be raised thereto; and
- (2) that the Council approve supplemental estimates in respect of the items of expenditure referred to.

413 The Institute of Municipal Treasurers and Accountants—Honorary Members:

The Borough Treasurer reported that the Council of the Institute had invited nominations for election to Honorary Membership of the Institute for the year 1941 of the Chairman of the Finance Committee and such other representatives of the Council as might be desired;

RECOMMENDED that the Chairman of the Finance Committee (Councillor Rutt) and Alderman Syrett, who were Honorary Members of the Institute for the year 1940, be nominated for the year 1941.

414 Receipts and Payments—November and December, 1940:

The Borough Treasurer submitted the following statement:—

Fund or Account.	November.		December.	
	Receipts. £	Payments. £	Receipts. £	Payments. £
General Rate Fund Revenue	48,706	52,754	94,573	74,173
Education Revenue	1,211	3,914	257	4,359
Electricity Revenue	19,811	14,058	12,582	9,101
Housing Revenue	2,962	3,461	2,712	2
General Rate Fund Capital	1,541	1,534	—	—
Education Capital	—	—	—	550
Electricity Capital	22	45	8	1,221
Consolidated Loans	1,534	23	3,800	4,594
Superannuation	1,341	300	1,788	3,915
Fire Brigade Pensions	46	9	42	310
	77,174	76,098	115,762	98,225

J.M.

415 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £37,684 1s. 2d. made up as follows, was approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	29,761	18	8
Education Revenue	3,589	19	—
Electricity Revenue	3,043	15	11
Housing Revenue		5	—
Electricity Capital	560	16	2
Superannuation	9	8	4
Fire Brigade Pensions	717	18	1
A.R.P. Canteen			
	<u>£37,684</u>	<u>1</u>	<u>2</u>

(b) Order on the Treasurer.—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £99,720 14s. 5d.:—

	£	s.	d.
General Rate Fund Revenue	76,397	17	6
Education Revenue	452	8	8
Electricity Revenue	19,320	11	2
Housing Revenue			
Electricity Capital	3,549	17	1
Superannuation			
Fire Brigade Pensions			
A.R.P. Canteen			
	<u>£99,720</u>	<u>14</u>	<u>5</u>

416 Statement of Bank Balances—10th January, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance	
	£	s. d.	£	s. d.	£	s. d.
General Rate Fund Revenue			48,492	4 5		
Education Revenue	3,734	13 3				
Electricity Revenue	4,581	5 5				
Housing Revenue						
General Rate Fund Capital			23,458	2 6		
Education Capital			2,685	18 —		
Electricity Capital			6,433	12 2		
Consolidated Loans			23,269	11 5		
Superannuation	22,902	6 4				
Fire Brigade Pensions			984	5 1		
Salaries	15	5 2				
Advance			1,897	15 —		
Suspense	32,497	— 9				
Loan Interest						
			272	7 1		
			51	12 9		
	<u>£63,730</u>	<u>10 11</u>	<u>£107,545</u>	<u>8 5</u>	<u>£43,814</u>	<u>17 6</u>

417 Rate Collection for Period 1st October to 31st December, 1940:

The Borough Treasurer submitted the following statement:—

1939-40			1940-41	
£	%		£	%
10,474	4.10	Arrears of former Rates	24,889	8.36
239,970	93.85	Half-year's Rate	270,002	90.69
5,238	2.05	Additions, new assessments, &c.	2,816	.95
<u>£ 255,682</u>	<u>100.00</u>	Total Amount Collectible	<u>297,707</u>	<u>100.00</u>
69,529		Amount collected to 30th November.	£ 37,319	
51,153		Amount collected in December.	<u>71,048</u>	
<u>120,682</u>	<u>47.20</u>		<u>108,367</u>	<u>36.40</u>
<u>£135,000</u>	<u>52.80</u>	Amount outstanding	<u>£189,340</u>	<u>63.60</u>

H. H. WILMOT,

Chairman.


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Civil Defence (Emergency) Committee's Report.

14th JANUARY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Legge.

418 Requisitions:

RESOLVED that the requisitions, as contained in the books and lists submitted, be approved.

419 Billeting:

The Chief Billeting Officer submitted statistics in regard to billeting, as at the 31st December, 1940.

420 Air Raid Shelters:

(a) Communal Shelters.—

(i) Damage to lighting installations.—A report was submitted from the General Manager and Engineer in regard to wilful damage which had been caused to the lighting equipment in several of the shelters and the Committee were of opinion that it might be desirable at a later date to arrange for this type of shelter to be kept locked until required for use.

In regard to similar shelters on the Red Lion Hill Estate, it was agreed that the doors to the existing shelters should be fitted with locks and that the same provision be made in the new shelters, also that arrangements be made for them to be kept locked until required for occupation.

(ii) Emmott Close.—It was reported that the approval of the County Council had been received to the provision of two additional shelters at above, subject to the submission of tenders; to the deletion of electric heating points, and to the substitution of chemical closets for water closets.

It was pointed out that the cost of providing water closets was £71 while chemical closets would cost only £5, but that so far as the former were concerned, the only additional expenditure would be for water rate, whereas the charges for cleansing and maintaining the chemical closets would amount to approximately £42 per annum. Instructions were, therefore, given for the whole matter to be taken up with the County Council;

RESOLVED—

- (i) that water closets be installed in these shelters whether or not the approval of the County Council be obtained thereto and that the matter be reported to the Council in Committee;
- (ii) that as regards the heating points, arrangements be made for electric wiring, sufficient to provide for heating, to be installed;
- (iii) that the Borough Surveyor be authorised to obtain tenders for the erection of the shelters, to forward particulars thereof to the County Council and, on receipt of approval, to arrange for the work to be put in hand.

(b) Waterproofing.—The Borough Surveyor reported that work on one of the shelters had been completed with the exception of waterproof rendering, which was being deferred until given for the waterproofing of the roofs of the remaining 9 semi-trench shelters and that prices were being obtained for the other works required.

(c) First Aid Posts and Rest Centres.—The Borough Surveyor reported that, despite the bad weather, the work on the shelters for the above was well in hand.

(d) Heating.—It was reported that, in accordance with the instructions given at the last meeting of the Committee, the following shelters had been selected for experimental heating:—

No. 10	Woodhouse Road	Semi-basement.
No. 20	58, Ballards Lane	Shop.
No. 21	Elmshurst, East End Road	Semi-trench.
No. 37	Swan & Pyramids	Basement.
No. 42	Salvation Army Citadel	Basement.
No. 69	Squires Lane Baths	Surface.

Further, that five of such shelters had already been completed at a cost of approximately £52.

It was also reported that such shelters had been inspected the previous night and, arising therefrom, instructions were given for the thermostats to be protected from interference and for steps to be taken to improve the ventilation. It was suggested that steps might also be taken to improve the appearance of the shelters by colour-washing the interiors.

The Borough Surveyor was instructed, therefore, to arrange forthwith for the six shelters being heated to be so treated, and to report at the next meeting of the Committee as to the cost of treating the whole of the shelters in this manner.

421 Wardens' Service—Sleeping Accommodation:

A communication was submitted from the County Air Raid Precautions Officer stating that the Council's proposals in connection with the above were being considered and that it was thought desirable to arrange at a later date a conference on the subject between the Principal Warden and representatives of the County Council and this Committee; further, that it was suggested that such Conference should be deferred until arrangements in connection with fire watchers had made more progress;

RESOLVED that the Deputy Mayor and the Chairman of the Committee, together with the Town Clerk and the Chief Warden, be appointed to attend such Conference on behalf of the Committee.

422 Disposal of Unexploded Bombs:

Arising out of representations which had been made in connection with the disposal of unexploded bombs on the Glebe Land, it was reported that the Military Authorities had inquired as to whether the Council would permit the use of the land for the purpose in question;

RESOLVED that no objection be raised to the continued use of the Glebe Land for this purpose, subject to the bombs detonated thereon being limited in size to 50 kilos, and to prior notification of operations being given in order that residents in the vicinity may be warned.

423 A.R.P. Conference:

It was reported that the Committee had been invited to appoint delegates to attend a Conference upon Air Raid Precautions, arranged by the Association of Architects, Surveyors and Technical Assistants and the National A.R.P. Co-ordinating Committee, for the 2nd February, 1941;

RESOLVED that no action be taken thereon.

424 Equipment:

The Chief Officer of the Fire Brigade reported that one Auxiliary Fireman, who had now left the service, had failed to return a waterproof coat and had stated that this had not been supplied to him, although his signature for the equipment had previously been obtained;

Intn

CIVIL DEFENCE (contd.)

RESOLVED—

- (i) that, subject to the Town Clerk being satisfied as to the evidence, legal proceedings be instituted for the recovery of such equipment; and
- (ii) that the position as regards the equipment in other services be reported at the next meeting of the Committee.

425 Avenue House:

(a) Electrical Installation.—In accordance with instructions, the General Manager and Engineer reported upon the various electrical work which was being carried out at above in connection with the re-inforcement of the basement, from which it appeared that an expenditure of £82 had already been incurred and that, assuming the work were completed in three months' time, it was estimated that a further sum of £200 would be involved.

Thus, including an expenditure of £50 in respect of change over to A.C., a total sum of £332 would be chargeable to Civil Defence while the cost of other works in the Council Chamber and Committee room, and payable by the Council, amounted to £36.

RESOLVED that particulars of the expenditure incurred in connection with the use of part of the premises for Council and Committee meetings be referred to the Council in Committee.

(b) Gas Service.—It was reported that, in the event of any damage occurring at Avenue House through enemy action, there would be a grave risk of danger to the personnel from escaping gas; further, that this could be avoided by cutting off the supply by a valve outside the premises, but that it would be necessary to arrange for alternative cooking equipment for the caretaker's flat;

RESOLVED that the cost of the necessary work be ascertained and forwarded to the Middlesex County Council for approval.

(c) Telephones.—The Chief Warden reported that it was desirable that additional telephone arrangements should be made for the Wardens' Service at Avenue House and it was suggested that it might be possible for a private branch exchange to be installed on the premises, or for the telephones to be added to the existing exchange in Hertford Lodge.

The Officers were instructed to take up the whole matter with the Telephone Service and report in due course.

426 Fire Watching:

The question of providing fire watchers for Avenue House and Hertford Lodge was considered and it was suggested that the services of the Home Guard might be available for the purpose, but that failing this, it would be necessary to make special appointments for the purpose;

RESOLVED that the Officers be instructed to take all necessary steps in the matter, after consultation with the Chairman of the Committee, and that in the event of sleeping accommodation being necessary, this be provided in the annexe at Hertford Lodge.

HAROLD A. RUTT,

Chairman.

Allotments Committee's Report.

18th JANUARY, 1941.

Present: Councillor Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Wells, Rev. G. T. Dickin, B.A., B.Sc., and Messrs. J. F. Hewitt and W. J. Rolfe.

427 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

428 1940/1941 " Dig for Victory " Campaign:

In accordance with the provisions of Minute No. 214 (d), the Chairman outlined the steps which it was proposed to take in pursuance of the requirements of the Ministry of Agriculture and Fisheries.

Arising thereon, it was

RECOMMENDED that 200 copies of the poster approved by the Council on the 26th February, 1940, be printed at a cost not exceeding £2 os. od. and displayed as soon as possible.

429 Land—North Circular Road opposite Amberden Avenue:

RECOMMENDED that the Town Clerk take up again with the appropriate authorities the question of the use of this land for war-time allotments purposes under the provisions of the Cultivation of Lands (Allotments) Order, 1939.

430 Land at Manor Playing Fields adjacent to Kay's Land:

RECOMMENDED that the land above described, the property of the Council, be utilised, subject to any necessary consents, for war-time allotments purposes under the provisions of Regulation 62a of the Defence (General) Regulations, 1939.

431 Keeping of Pigs on Allotments:

The Town Clerk reported upon correspondence with one of the tenants of the allotments on Kay's Land, who was desirous of keeping pigs.

Attention was drawn to Regulation 62b of the Defence (General) Regulations, 1939, which provides that pigs, poultry and rabbits may be kept on any land notwithstanding anything to the contrary; further, that buildings reasonably necessary for the purpose may be erected, but that no person who desires to keep such stock may be allowed to create a nuisance or to do anything prejudicial to health.

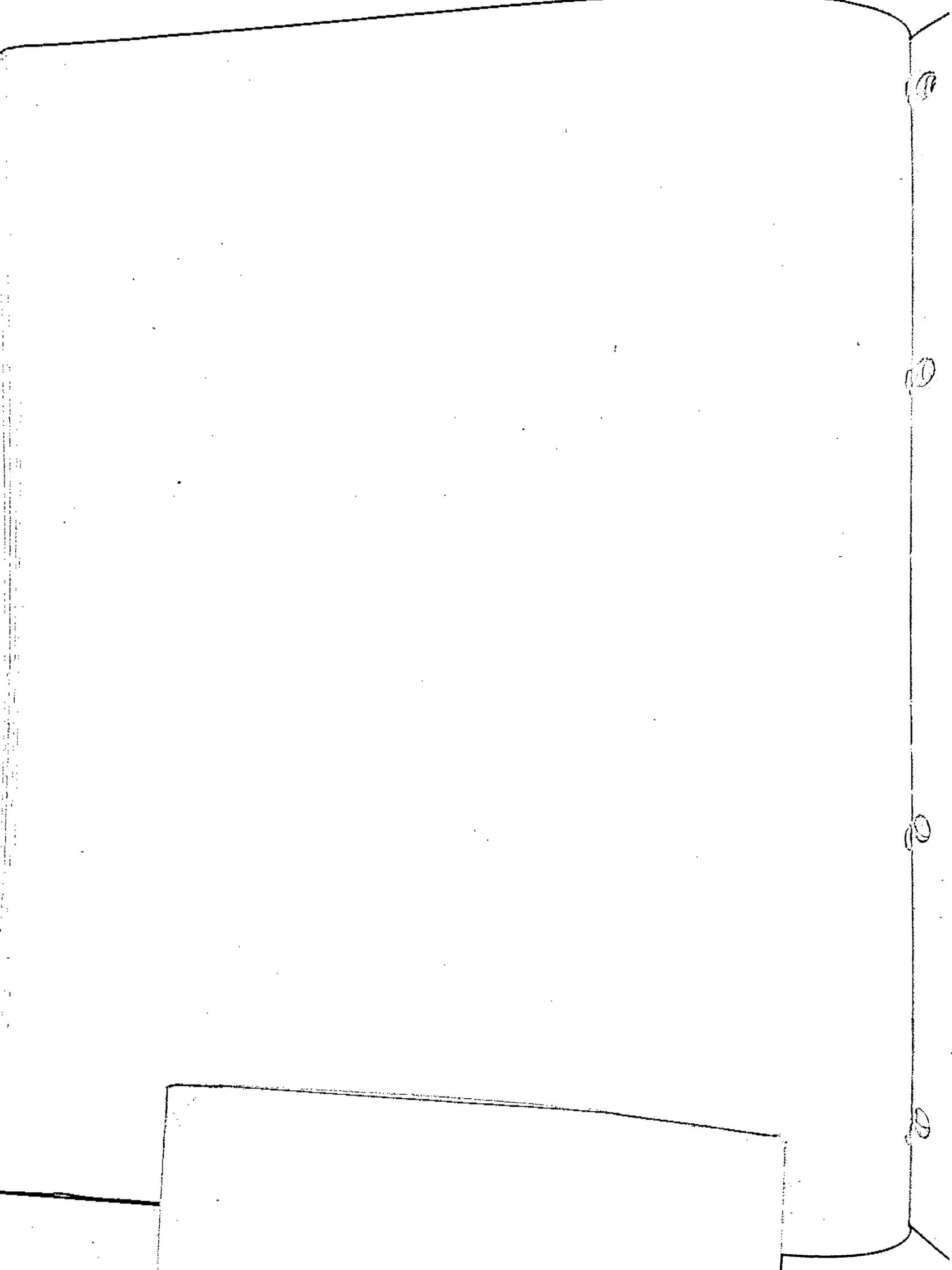
RECOMMENDED that no objection be raised by the Council to the keeping of pigs on allotments, subject to the buildings, etc., being satisfactory to the Medical Officer of Health.

432 Instructions:

RECOMMENDED that the instructions given to the Officers, as entered in their respective Instruction Books, be approved.

A. C. D. COLLIS,

Chairman. *AMM*





Borough of Finchley

Municipal Offices,
Finchley, N.3.

17th February, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on SATURDAY next, the 22nd day of FEBRUARY, 1941, at 3 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 25th day of January, 1941.
- (2) To consider tenders for supply of Firemen's Uniforms.
- (3) To Consider the question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough.
- (4) To receive and consider the reports of the following Committees:—
 - (a) Civil Defence (Emergency) of the 21st January, 1941.
 - (b) Civil Defence (Emergency) of the 28th January, 1941.
 - (c) Allotments of the 1st February, 1941.
 - (d) Valuation of the 1st February, 1941.
 - (e) Education of the 1st February, 1941.
 - (f) Civil Defence (Emergency) of the 4th February, 1941.
 - (g) Council in Committee of the 8th February, 1941.
 - (h) Civil Defence (Emergency) of the 11th February, 1941.

J.M.

- (5) To consider the following motion by Alderman C. S. Syrett, of which due notice has been given:—

“ That, so long as the Committee work of the Council is carried on by the Council in Committee, the reports of those Committees dealt with by the Council in Committee shall be presented at such Meeting by the Chairman of each Committee.”

- (6) To receive and consider Reports of Officers (if any).
- (7) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (8) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (9) To receive and consider the reports of the following Committees:—
- (a) Valuation of the 1st February, 1941.
 - (b) Education of the 1st February, 1941.
 - (c) Office Accommodation of the 3rd February, 1941.
 - (d) Council in Committee of the 8th February, 1941.
 - (e) Civil Defence (Emergency) of the 11th February, 1941.
 - (f) Office Accommodation of the 17th February, 1941.
- (10) To receive and consider Reports of Officers (if any).
- (11) To consider, if necessary, the raising of any temporary loan.
- (12) Questions (if any) of which notice has been given to the Town Clerk.

B. M. Franklin

Town Clerk.

Questions:

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 4 p.m. on the 21st February, 1941.

Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 25th day of
JANUARY, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

F. J. Grocott.
G. H. Pateman.

C. S. Syrett.
Vyvyan Wells.

Councillors—

A. N. H. Baines.
J. G. Bryson.
A. C. D. Collis.
J. Connorton.
H. De Colleville.
C. P. Grobel.
J. Hugh Jones, LL.B.

P. Lawrence.
Mrs. M. E. Legge.
D. A. A. Merry.
R. J. N. Norman.
Harold A. Rutt.
Major H. W. Steward.

433 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

434 Apologies for Absence:

It was reported that Aldermen Briant and Pike and Councillors King-Hamilton and Langlands had expressed regret at their inability to be present at the meeting.

435 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 28th day of December, 1940, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

JM

436 Tenders:

- (a) General Haulage.
- (b) Haulage of Materials to and from railway stations.

The tenders received in connection with the above were submitted, and it was reported that one of them had been received after the time stipulated in the advertisement;

RESOLVED that the whole of the tenders be opened and referred to the Council in Committee for consideration.

437 Membership of the Council:

The Town Clerk read a letter dated 9th January, 1941, from Mr. W. S. Murphy, conveying on behalf of Mrs. Murphy the resignation of her office as a member of the Council;

RESOLVED—

- (a) that the Council do place on record their appreciation of the valuable services rendered by Councillor Mrs. Murphy and their regret that circumstances have arisen which have rendered it necessary for her to resign her office; and
- (b) that the question of the filling of the vacancy be dealt with at the next meeting of the Council.

438 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments (if any) set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 31st December, 1940.
- (b) **War Damage** of the 4th January, 1941.
- (c) **Public Health and Maternity and Child Welfare** of the 4th January, 1941.
- (d) **Civil Defence (Emergency)** of the 7th January, 1941, Councillor Lawrence voting against paragraph 380 (Aliens).

Arising out of paragraph 380, a vote was taken on the matter therein referred to which resulted in a majority of the members present being in favour of the action taken by the Committee with regard to the employment of friendly aliens.

Arising out of paragraph 383 (Fire Watching and Fire Fighting Parties), the Chairman of the Committee read a notice dealing with the matter which had been prepared by the Town Clerk;

RESOLVED that such notice be approved and that it be published as soon as possible.

- (e) **Council in Committee** of the 11th January, 1941, Alderman Syrett voting against paragraph 399(a).

Arising out of paragraph 395(a) (Fire Brigade), the Chairman of the Highways and Fire Brigade Committee reported on the matter and it was

RESOLVED that the Auxiliary Fire Service (Discipline) Rules, 1940, made by the Minister of Home Security under the Defence (General) Regulations be applied to the permanent fire brigade in addition to but not in derogation of the existing series, with effect as from and including the 1st March, 1941.

Arising out of paragraph 395(b), (Central Fire Station—Protection), the Town Clerk reported upon an interview which had taken place with the Home Office on the matter, and intimated that they were now prepared to bear 50% of the cost of the additional work, subject to certain modifications being made in the original scheme.

Arising out of paragraph 405 (Information Bureau), it was reported that the Sub-Committee had met representatives of the Bureau on the 21st January, 1941, and the following report was submitted:—

“Present: The Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett and Councillor Mrs. Legge.

1. Chairman:

RESOLVED that the Mayor be appointed Chairman of the Sub-Committee.

2. Citizens' Advice Bureau.

The Deputy Mayor who is Chairman of the local Committee responsible for the Citizens' Advice Bureau and Mrs. Pickering, the Hon. Secretary, also attended the meeting.

3. Information Centre:

The Town Clerk and the Borough Treasurer reported on the work being carried out at the Council's Information Centre in the Presbyterian Hall, Redbourne Avenue, and the Sub-Committee having considered all aspects of the functions now carried out at the Centre and at the Citizens' Advice Bureau, were of opinion that at the present moment there is not sufficient administrative work at the Information Centre to justify the attendance there of Council staff and that there was an overlapping of functions as regards the dispensation of Information at both centres;

RECOMMENDED

- (1) that the services rendered to the public at the Information Centre, Redbourne Hall, be discontinued and that the functions of the Centre be transferred to the Citizens' Advice Bureau at Grand Arcade, Tally Ho!, N.12.;
- (2) that, in order that the Council shall assume its responsibilities in the matter of providing information and advice to the public, an officer from the Council's staff be appointed to act as a liaison officer between the Council's administrative departments and the Bureau, such appointment to be left to the Town Clerk and the Borough Treasurer;
- (3) that, in order to provide the necessary help in addition to advice and information to homeless persons immediately following air raids, shop premises adjacent to the office now occupied by the Bureau be requisitioned and that, in the event of heavy damage occurring in the Borough, such premises be staffed by Council representatives with a view to supplementing the work of the Bureau;
- (4) that the grant of £200 provisionally agreed to be made by the Council to the Advice Bureau be increased to £300 and that the question of any further advances be considered in the light of experience; and
- (5) that the Town Clerk be instructed to apply to the appropriate Authorities for the establishment of an Area Office of the Assistance Board in Finchley in premises adjacent to the Citizens' Advice Bureau.

H. H. WILMOT,

Chairman.”

RESOLVED that the report of the Sub-Committee be adopted, subject to recommendation (4) being amended to read as follows:—

“ that the grant of £200 provisionally agreed to be made by the Council to the Advice Bureau be increased to £300; that the question of any further advances be considered in the light of experience, and that application be made to the Ministry of Health for reimbursement of the additional grant.”

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- (f) **Civil Defence (Emergency)** of the 14th January, 1941.
 (g) **Allotments** of the 18th January, 1941.
 (h) **Highways and Fire Brigade (Special)** of the 25th January, 1941, as follows:—

“ Present: Alderman Pateman (Chairman), His Worship the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Wells and Councillors Lawrence and Rutt.

Vice-Chairman:

RESOLVED that Councillor Lawrence be appointed Vice-Chairman of the Committee.

G. H. PATEMAN,

Chairman.”

439 Fire Brigade Sub-Committee:

RESOLVED that Councillor Baines be appointed a member of the above-mentioned Sub-Committee.

440 Public Lavatory and Washing Accommodation:

A letter dated 14th January, 1941, was submitted from the London Passenger Transport Board, enquiring whether the Council would agree to receipts being given by the attendants to their uniformed women staff for payments made for lavatory and/or washing facilities at the Public Convenience, Tally Ho! Corner. It was added that this arrangement had been approved in principle by the Metropolitan Boroughs' Standing Joint Committee in 1937, and had since been adopted by the Constituent Councils and others outside the L.C.C. area;

RESOLVED that the Board be informed that the Council will be prepared to assist in the manner desired subject to the Board meeting any requirements of the Borough Treasurer in connection therewith.

441 Statutory Rules and Orders, 1940—No. 788, Amending the Food Control Committees (Constitution) Order, 1939:

A letter dated 15th January, 1941, was submitted from the Ministry of Food stating that, pursuant to Article 2 of the Food Control Committees (Constitution) Order, 1939, as amended, the Minister notified the Council that the members (other than the two women members) of the Finchley Food Control Committee should include a representative of Trade Unions, and designated the Finchley Trades Council (Industrial Section) as the body to be consulted by the Council in accordance with the Order.

It was added that, in consequence of this notification, it would be the duty of the Council, on and after the occurrence of the next appropriate vacancy, to exercise their power of appointment in the manner prescribed by the Order;

RESOLVED that the Town Clerk be instructed to report at the next meeting of the Council as to the position regarding Mrs. Murphy's membership of the Committee in view of her resignation as a member of the Council.

442 Finchley Planning Scheme No. 1—Non-Conforming Use of Premises:

(a) The Nook and Brentwood, East End Road.—The Council considered further the letter dated 20th December, 1940, from Fairways, Ltd., the consideration of which was adjourned at last meeting.

Arising thereon, the Town Clerk reported that he had been informed that the property was owned by Mr. H. S. Falkner, a Director of Fairways, Ltd.;

RESOLVED that consent be given to the use of the premises for the purpose desired, subject to such user being limited to the period of the war and six months thereafter.

(b) 65, Kingsley Way.—Reference was made to a letter dated 10th January, 1941, received from Novelty Belts, Ltd., stating that, owing to the recent fire in the City, they had lost their factory, stock and all machinery; that they had endeavoured to obtain alternative accommodation, so far without success, and would be glad to know whether, in such exceptional circumstances, the Council would grant permission for them to operate on a smaller scale from the above premises;

RESOLVED that consent be not given to the use of the premises for the purpose in question, as it would contravene the character zoning provisions of the Planning Scheme.

443 Food and Drugs Act, 1938—Section 57. Applications for Use and Occupation of Slaughterhouses:

The Medical Officer of Health reported that the following applications for licences for the use and occupation of existing slaughterhouses had been received:—

Name of Applicant.	Situation of Slaughterhouse.	Date of expiration of present licence.
Arthur William Mudd	... Rear of 33, Market Place, East Finchley	31st December, 1940.
S. Pulham & Sons, Ltd.	... 288, High Road, East Finchley, N.2	„
Thomas Anderson Vivers	... Park Farm, East End Road, East Finchley	„

RESOLVED that, subject to payment of the prescribed fees, licences be granted to the above-mentioned applicants for the year ending 31st December, 1941, for the use and occupation of slaughterhouses on the premises set opposite to their respective names.

444 Slaughter of Animals Act, 1933 (Section 3)—Licences—Slaughtermen:

The Medical Officer of Health reported that applications had been received from the under-mentioned persons for renewal of their licences to slaughter animals in slaughterhouses or knackers' yards:—

Name of Person.	Address.	Employer.
Ronald Holland	... Rydal Mount, Church Lane, N.2	T. A. Vivers
S. Smith	... 31, Market Place, N.2	A. W. Mudd
Thomas Smith	... 57, Devonshire Road, N.W.7	T. A. Vivers
Charles Andrews	... 7, Ballards Lane, N.3	J. Semple
Eric Playle	... 12, Avenue Road, N.12	„
Ronald Foskett	... 294, High Road, N.2	S. Pulham & Sons, Ltd.
H. J. Hoskin	... 41, Leslie Road, N.2	„
F. Marshall	... 9, Goring Road, Southgate	„

RESOLVED that the applications be granted for the year ending 31st December, 1941, subject to payment of a fee of 1/- in each case.

JM

445 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. C. Halls & Sons for the erection of a surface air raid shelter at St. Paul's Hall.
2. Endorsement on contract with Messrs. Manclark & Son for the supply of Auxiliary Fire Service Uniforms.
3. Endorsement on contract with Messrs. Robert Deards, Ltd., for the collection of residuals from house and trade refuse.
4. Contract with Messrs. Robert Deards, Ltd., for the collection of pig food.
5. Discharge of Registered Charge or Vacating Receipt (Small Dwellings Acquisition Acts) in respect of mortgage No. 591—R. C. Sebbage, Huthwaite, Nether Street.
6. Licences for the use and occupation of slaughterhouses to the persons mentioned in Minute No. 443.
- *7. Undertaking to the Ministry of Health in connection with loan of £10,000.
- *8. Mortgage to Ministry of Health to secure repayment of the sum of £10,000.

Re cost of first-aid repairs to buildings rendered unfit for housing purposes by reason of war damage.

*See report of Council in Committee.

446 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and

RESOLVED, unanimously, that the Town Council do now go into Committee.

447 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted, and that such reports be entered on the Minutes of the Council:—

Annexed (a) Civil Defence (Emergency) of the 31st December, 1940.

Annexed (b) Council in Committee of the 11th January, 1941.

Arising out of paragraph 3(b) (ii) (Staff)—Town Clerk's Department, the Town Clerk submitted the report referred to therein, and it was

RECOMMENDED that authority be given for the appointment of a temporary clerical assistant in the Town Clerk's Department at a salary of £250 per annum.

Arising out of paragraph 3(f) (Staff—Borough Treasurer's Department—Fire Watching), it was

RECOMMENDED that the subsistence allowance in question apply to all persons engaged without payment, under the New Orders, on fire prevention at the Council's properties.

Arising out of paragraph 3(g) (Staff—Holidays, 1941), it was

RECOMMENDED that the matter be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the General Purposes Committee and Alderman Syrett for consideration and report.

Mr.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 447^(a) of the Council Minutes of the 25th January, 1941.

H. Rutts

Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

31st December, 1940.

PART II.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillor Grobel.

Non-Member: Councillor Lawrence.

CASUALTY SERVICES.

(a) The Town Clerk reported that, in accordance with instructions, he had communicated with the Middlesex County Council in regard to the difficulty which had arisen in connection with the insubordination of a member of the Casualty Service, and he submitted a letter dated 26th December, 1940 from the Controller, Group No. 6, intimating that the question of prescribing a disciplinary code had been under consideration by the Ministry of Home Security for some time and that an early decision was anticipated.

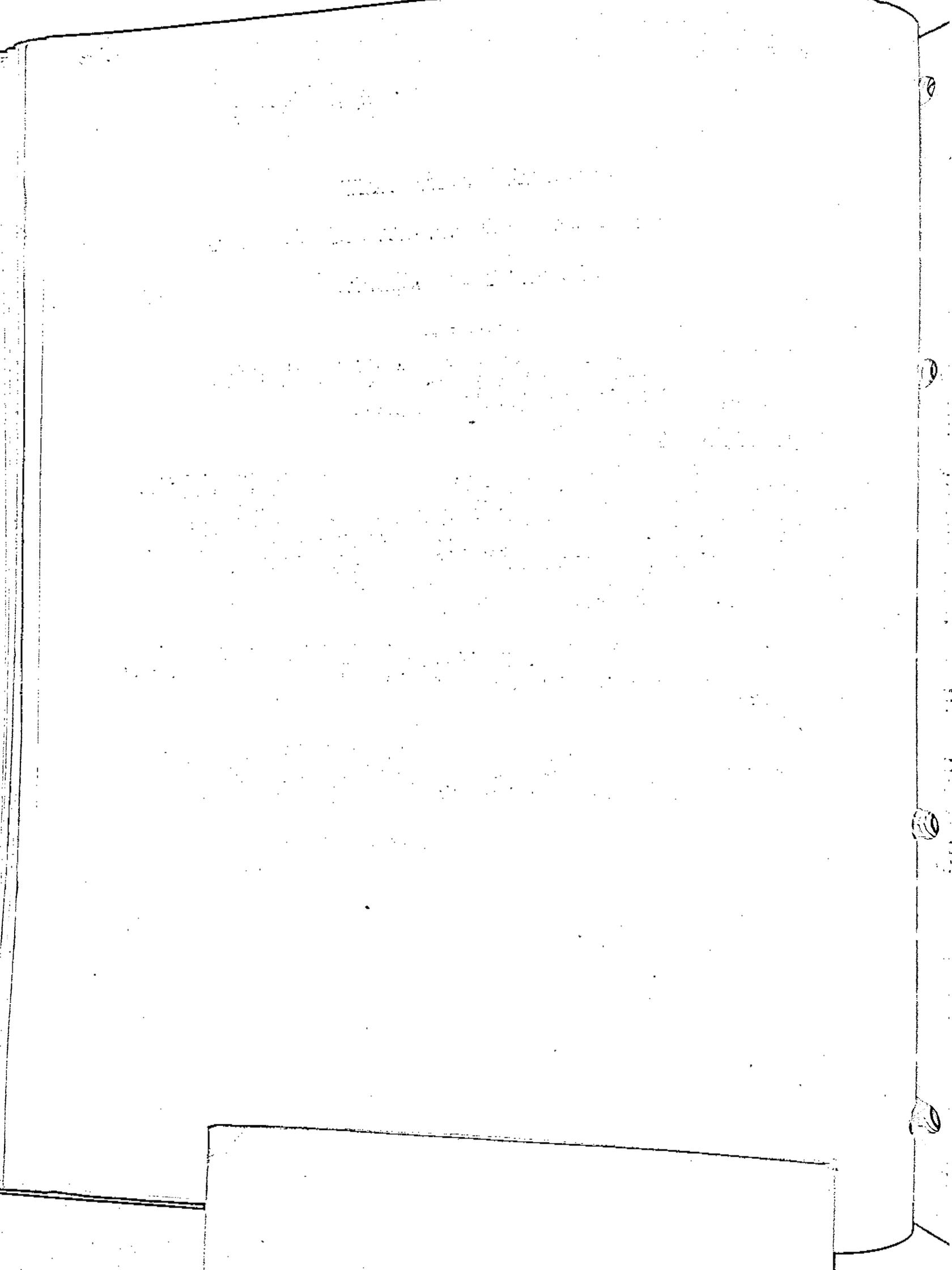
(b) The Medical Officer of Health reported that B.W. Morriss, an ambulance driver whose application for permission to resign from the Service had been refused, had now left;

RESOLVED that, subject to the evidence being satisfactory, legal proceedings be instituted in the matter under the Civil Defence Employment Orders.

HAROLD A. RUTT,

Chairman.

H.R.



This (with the following three pages) is the report of the Council in Committee referred to in paragraph 447(b) of the Council Minutes of the 25th January, 1941.

127(4)

H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF COUNCIL IN COMMITTEE.

11th January, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pike, O.B.E., J.P., Syrett and Wells and Councillors Bryson, Collis, Connorton, De Colleville, Grobel, King-Hamilton, M.A., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

HOUSING.

1. WORKMEN'S DWELLINGS RENTS - CASES OF HARDSHIP.

The Chairman of the Housing Committee reported hereon;

RECOMMENDED.

- (a) that, as a general principle, cases of hardship be met where circumstances are justifiable by a rebate in rent at the rate of 6d. a week in respect of each child under school leaving age; and
- (b) that the action of the Chairman of the Committee in authorising a rebate of 2s. 6d. a week in respect of Mrs. Halpin of 9, Goodyear House, Red Lion Hill, with effect as from the first rent week in 1941, be approved.

ELECTRICITY.

2. PROTECTION OF PREMISES BY LIVE WIRE FENCING.

It was reported that a confidential letter dated 3rd January, 1941 had been received from the Electricity Commissioners hereon and referred to the General Manager and Engineer who intimated that alternative arrangements had been made.

GENERAL PURPOSES.

3. STAFF.

(a) Absence through illness.- The names of those members of the staff who had been absent through illness were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department.

(i) Appointment of Temporary Assistant Solicitor.- It was reported that, in accordance with authority, Mr. R.J. Cleeve had been appointed to the above position with effect as from the 20th January, 1941.

Jhm

(ii) The Town Clerk reported that he would be glad if the Committee would authorise the appointment of a temporary clerical assistant at a salary of £250 per annum. He recalled that three male members of his staff had been called up, whilst another had died, and that at the moment only a temporary male clerk and a temporary office boy had been appointed to replace them.

He added that the general work of the Office, although it had decreased in certain directions, had grown enormously in others and with the additional civil defence duties placed upon the male members it was essential that an additional assistant should be appointed to relieve the pressure and provide assistance in the event of illness, etc.

The Committee decided to defer the further consideration of the matter to the Council Meeting but it was agreed that in the meantime the Town Clerk be authorised to insert an advertisement inviting applications for the position in question; further, that a report be presented at the Council Meeting indicating the financial effect of the present staffing arrangements in the Department as compared with those prior to the outbreak of the War.

(c) Electricity Department.

(i) It was reported that at the last meeting of the Council certain correspondence which had taken place with Mr. C.E. Bainton, together with a letter from his Solicitor had been referred to the Committee for consideration;

RECOMMENDED that, having regard to the fact that Mr. Bainton left the service of the Council without permission, his claim for one month's salary be refused and that he be not reinstated after the War.

(ii) The Town Clerk reported that Mrs. G.M. Mounter had resigned her position.

(d) Valuation Department - Temporary Junior Assistant. - It was reported that Mr. R.A.J. Peckett resigned from the above position as from the 27th December, 1940 and that Mr. H.A. McMillan had been appointed to fill the vacancy at a wage of 25s. a week, as from the 20th December, 1940.

(e) Borough Surveyor's Department.

(i) Plans Referencer. - The Borough Surveyor reported that Mr. C.J. Catford had been appointed to the above position and that he commenced his duties on the 6th January, 1941.

(ii) Temporary Assistant - Housing Section. - The Borough Surveyor reported that, in accordance with the authority given at the last meeting of the Council Mr. F. Walford had been appointed to the above position at a salary of £4 a week, and that he commenced his duties on the 6th January, 1941.

(f) Borough Treasurer's Department - Fire Watching.- The Borough Treasurer reported that arrangements were being made for certain members of the staff in his Department to act as fire watchers during the night;

RECOMMENDED that a subsistence allowance on a basis of 3s. a night be allowed by the Council in cases where the duty exceeds 10 hours.

(g) Holidays 1941.- A letter dated 19th December, 1940 was submitted from the Secretary of the Middlesex Whitley Council for Local Authorities (Administrative, Technical and Clerical Services) enquiring as to what action the Council proposed to take with respect to staff holidays during the present year;

RECOMMENDED that a reply be forwarded to the effect that the matter is one which will receive consideration at a later date.

(h) Temporary Staff.

RECOMMENDED that, in the event of the Chief Officers being desirous of bringing forward the question of increases in salary to members of the temporary staff, the matter be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the General Purposes Committee and the Chairman of the Finance Committee for consideration and report.

(i) Staff Grading Scheme.-

(i) It was reported that in December 1939, consideration of a communication received from the local branch of N.A.L.G.O. drawing attention to certain members of the staff whose salaries were lower than the standard laid down by the Grading Scheme was deferred for a period of twelve months. A copy of the communication in question, together with a statement of the position at the present juncture, was submitted;

RECOMMENDED that the consideration of the matter be deferred for a further period of 12 months.

(ii) The Town Clerk reported that he was desirous of making certain recommendations in regard to two members of his staff;

RECOMMENDED that the matter be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the General Purposes Committee and the Chairman of the Finance Committee for consideration and report.

4. COUNCIL EMPLOYEE - MECHANIC C.H. FARROW - O.H.M.S.

The Borough Surveyor reported hereon and suggested that as Farrow's group would register on the 11th January, 1941, it

1/m.

appeared to be equitable that his wages should be made up from that date;

RECOMMENDED that this be not agreed but that the resolution passed at the last meeting of the Council be adhered to.

5. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

Refunds and Transfer Values. - The Borough Treasurer submitted the following report :-

(a) Refunds of Contributions.

<u>Name.</u>	<u>Department.</u>	<u>Cause.</u>	<u>Amount.</u>		
			<u>£.</u>	<u>s.</u>	<u>d.</u>
Weeks, M. (Miss)	Surveyor's	Voluntary resignation	13.	5.	2.
Clark, C.D. (Mrs.)	do.	do.	7.	1.	6.
Hawkins, W.A. (Mrs)	Treasurer's	do.	29.	5.	5.
Morgan, B. (Miss)	Electricity	do.	10.	1.	2.

(b) Transfer Values Paid Nil.

(c) Transfer Values Received Nil.

6. AIR RAID PRECAUTIONS - APPOINTMENTS OF DEPUTY CONTROLLERS.

Arising out of questions put to the Mayor by Alderman C.S. Syrett, the Chairman conveyed a full statement to the Committee with regard to the position appertaining to the appointment of Deputy Controller and Assistant Controller of the Civil Defence Organisation.

Further, letters from Mr. R.M. Franklin (Town Clerk), Councillor C.P. Grobel and Mr. Ernest Long (Borough Treasurer and Chief Billeting Officer) on the subject were fully considered and in consequence it was

RECOMMENDED:

Civil Defence Organisation

(a) that Councillor C.P. Grobel and Mr. Ernest Long (Borough Treasurer) be appointed Deputy Controllers;

(b) that the scheme-making authority, the County Council of Middlesex be informed of the above appointments.

H. H. WILMOT,

Chairman.

Arising out of paragraph 6. (Air Raid Precautions—Appointments of Deputy Controllers), an amendment was proposed by Alderman Syrett and seconded by Councillor Major Steward "that after the words 'Civil Defence Organisation' the following words be added:—'that Mr. R. M. Franklin, the Town Clerk, be appointed Controller with effect as from the 3rd September, 1939,' and that after the words 'Borough Treasurer' the following words be added:—'and the Deputy Town Clerk, Mr. A. V. Williams,' and that after the words 'Deputy Controllers' the words 'the last mentioned appointment to operate as from the 1st March, 1941,' be added."

The part of the amendment down to the words "3rd September, 1939," was, by agreement with the Council, first put to the meeting, and declared carried, and was thereupon put as a substantive motion and carried.

The remaining part of the amendment was then put to the meeting and declared lost, seven voting in favour and eight against; and it was

RECOMMENDED that the necessary consequential alteration in the lettering of the recommendations be made.

A further amendment was then proposed by Councillor Major Steward and seconded by Councillor Merry "that the following words be added at the end of recommendation (b); shown in the report as recommendation (a):—'and that the appointment of a third Deputy Controller be further considered at the next meeting of the Council'."

On being put, this further amendment was declared carried, and on being put as a substantive motion, was carried.

448 Existing Offices—Accommodation:

RECOMMENDED—

- (a) that a Committee be appointed for the purpose of considering the above matter and reporting thereon; and
- (b) that such Committee be constituted as follows:—

The Mayor, the Deputy Mayor, the Chairman of the General Purposes Committee, Alderman Syrett and Councillors Lawrence and Rutt.

449 Housing (Emergency Powers) Act, 1939:

A letter dated 14th January, 1941, was submitted from the Ministry of Health, referring to the Council's application under Section 3 of the above-mentioned Act for a loan to meet the cost of repairs to buildings which had been rendered unfit for housing purposes by reason of war damage, and stating that the Minister had decided to lend to the Council the sum of £10,000; further that this loan would be subject to the terms which had been fixed with the approval of the Treasury and which had already been notified to the Council.

It was added that upon the return of the undertaking enclosed with the letter, duly completed and sealed on behalf of the Council, the Minister would forthwith pay the above-mentioned sum of £10,000 to the Council's bankers, and a draft form of mortgage was enclosed;

RECOMMENDED that the undertaking and the draft form of mortgage be approved and that they be added to the list of documents for sealing.

450 Wages of Manual Workers—Co-ordination:

A letter dated 3rd January, 1941, was submitted from the Clerk of the Middlesex County Council, stating that it had now been provisionally arranged to hold the suggested conference in connection with the above at the Guildhall, Westminster, on the 4th February, 1941, at 11 a.m.

Councillor Baines intimated that it was his intention to be present thereat.

J.M.

451 Council Chamber, Avenue House:

The Town Clerk intimated that the General Manager and Engineer had reported to him that the room used temporarily as a Council Chamber at Avenue House could be heated by means of high temperature wall and ceiling panels supplemented by tubular heaters at skirting level, and that authority had been given for the work to be put in hand at an estimated cost of from £75—£80;

RECOMMENDED that the action taken be agreed, and that a Supplemental Estimate to cover the expenditure in question be approved.

452 Municipal Offices, Hendon Lane—Damage by Enemy Action:

A letter dated 9th January, 1941, was submitted from the Clerk to the Finchley Charities, stating that the Trustees had now agreed to accept the Council's offer in connection with the above.

453 Finchley Golf, Sports and Social Club, Ltd.:

The Town Clerk reported that the Secretary of the above had written stating that his Directors had desired him to notify the Council, as a matter of interest, that the rental of a well-known Golf Club situate in Middlesex was £350 for the year ended 30th September, 1940.

454 Staff—Public Libraries Department:

It was reported that, in accordance with authority, the Chairman of the Public Libraries Committee had made the following temporary appointments to replace Mr. Martin and Mr. Hebblethwaite, now serving in H.M. Forces:—

- (1) Mr. H. Milner, B.A. (aged 26), at a commencing salary of £3 10s. od. a week as from and including the 13th January, 1941;
- (2) Miss M. L. South (aged 21) at a commencing salary of £3 10s. od. a week with effect as from and including the 27th January, 1941.

Further, that as regards Mr. Milner, who had been placed in the lowest medical category, it was proposed to notify him that, should he subsequently be called up for military service, the position would not be kept open for him, and that he would not be included in the Council's scheme for the supplementation of pay to Officers, having regard to the fact that the appointment was of a temporary character;

RECOMMENDED that this be agreed.

455 Sports Facilities:

A letter dated 20th January, 1941, was submitted from the Hon. Secretary of Simms Social Club on the above subject, and the Chairman of the Parks and Open Spaces Committee intimated that he was arranging to interview the writer and would report on the matter at the next meeting of the Council in Committee.

456 Preparation of Estimates:

RECOMMENDED that the estimates of the several Committees for the year 1941/2 be prepared and submitted direct to the Finance Committee on the understanding that the Chairmen will accept responsibility for the compilation of the estimates of their own Committees in conjunction with the Officers.

457 Council Employees:

The Borough Surveyor reported that District Foreman Higginson had obtained an appointment with another local authority and would be leaving the service of the Council on the 31st January, 1941; further, that District Foreman Allen had been called up for service with H.M. Forces on the 15th January, 1941;

RECOMMENDED—

- (a) that advertisements be issued inviting applications for the position rendered vacant by the resignation of Higginson at a wage of £4 10s. od. a week, rising, subject to satisfactory service, to £5 a week by four annual increments of 2/6d. a week; and that a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman of the General Purposes Committee and the Chairman of the Highways and Fire Brigade Committee, be authorised to make the appointment, subject to report.
- (b) that authority be given to the Borough Surveyor to appoint a temporary District Foreman to fill the vacancy caused by the calling up of District Foreman Allen, at a wage of £4 a week.

458 Pig Food Collection:

It was reported that, in connection with the above, it would probably be necessary for the Highways department to be asked to assist by providing the use of a number of scavengers' trucks;

RECOMMENDED that no objection be raised thereto.

459 Tenders:

- (a) General Haulage.
 (b) Haulage of Materials to and from railway stations.

RECOMMENDED that the tenders received in connection with the above be referred to at the next meeting of the Council in Committee for consideration.

460 Questions:

In accordance with notice, Alderman Syrett, Councillor Hugh Jones and Councillor Major Steward asked certain questions;

RECOMMENDED that details thereof, and of the replies given thereto, be entered in the Instruction Book.

461 Resumption of Council:

RESOLVED that the Council do now resume, and that the recommendations above set forth be adopted.

H. H. M. J.
 Mayor.

22nd February, 1941.

Civil Defence (Emergency) Committee's Report.

21st JANUARY, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Grobel.

Non-members: Councillors Lawrence and Mrs. Legge.

462 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

463 Protected Accommodation for Personnel:

(a) The Town Clerk submitted a communication received from the County Air Raid Precautions Officer forwarding approval to the schemes for the protection of personnel at First Aid Posts.

(b) Home Security Circular No. 16/1941 was submitted pointing out that the personnel at depots and report centres were to be given protected sleeping accommodation and the Borough Surveyor was instructed to take the necessary action to ensure that the provision already made complies with the standard prescribed by the Circular.

(c) Arising on the above-mentioned Circular, reference was made to the necessity for adequate supplies of steel helmets to be available, in addition to the accommodation in question, and the Town Clerk was instructed to take up with the Ministry of Home Security the whole question of supplies of helmets.

464 Shelters:

(a) Branksome Court.—A letter was submitted from Messrs. McCraith & Brooks stating that, in view of urgency, they had constructed an air raid shelter for the use of the tenants of the above premises at a cost of £142 10s. od., and that having regard to the fact that the majority of the tenants were within the prescribed income limit for the provision of free shelters, they would be glad to know what proportion of the cost the Council were prepared to bear.

Arising thereon, it was reported that the statement in regard to the number of tenants entitled to free shelter had been confirmed by a census and it was, therefore,

RESOLVED that, subject to the approval of the County Council, a sum of £71 5s. od. be contributed towards the cost of constructing the shelter.

(b) Water-logged shelters.—The Town Clerk submitted a communication, received from the Town Clerk of the Borough of Acton, stating that his Authority was seriously concerned at the problems arising from the flooding of public and domestic shelters and had asked the Ministry of Home Security to receive a deputation on this subject; further, that he had been instructed to invite other local authorities in Middlesex to support the representations being made;

RESOLVED that a reply be forwarded to the effect that this Council are prepared to support the representations to the Ministry in the matter.

Arising thereon, the Borough Surveyor was instructed to report at the next meeting of the Committee as to whether, in his opinion, any useful purpose would be served by continuing with the work of concreting steel garden shelters.

(c) Shelter at Boys' and Girls' Clubs.—London Region Circular No. 281 was submitted in regard to the above and the Chief Air Raid Warden reported that he was in communication with the Director of Education and secretaries to various organisations on the subject and would report further on the matter at the next meeting of the Committee.

(d) Lighting.—London Region Circular No. 284 was submitted stating that since shelters were now occupied for much longer periods than was originally anticipated, arrangements should be made whereby the lighting would be bright enough for reading purposes but at the same time be capable of being dimmed when the occupants of the shelter wished to sleep.

It was reported that the necessary measures were already in hand.

(e) Heating.—Arising out of the Committee's decision not to accept the "Cura" coal stoves for use in shelters, a communication was submitted from the County Air Raid Precautions Officer stating that, having regard to the possibility of other forms of heating not being permitted, the Council were advised to accept the stoves in question;

RESOLVED that the previous decision of the Committee, viz., that the only suitable form of heating for the shelters was electricity, be adhered to.

(f) Individual Brick Shelters.—Arising out of Minute No. 382 (e), a communication was submitted from the County Air Raid Precautions Officer forwarding approval to the construction of individual brick shelters at a total cost not exceeding £35 a shelter, such sum including an extra £3 in respect of reinforced brickwork, as provided by Home Security Circular No. 290/1940.

It was added that this cost would be reduced to £33 10s. od. where old bricks were used, at the discretion of the Borough Surveyor.

In this connection, the Borough Surveyor reported that he had already placed certain work in the hands of a contractor and that twenty-five shelters were in course of erection at a cost of £38 18s. 6d. each; further, that he was of opinion that the extra cost was justified, in view of the speed at which the work was completed;

RESOLVED that the matter be reported to the County Council, and they be asked to approve the expenditure.

(g) Steel Garden Shelters.—The Borough Surveyor reported as follows:

"A total of 5,125 steel garden shelters have been supplied and erected in the Borough which work includes the transference of 503 of such shelters from their original sites to other sites.

Since the 17th July, 1940, 1,204 further applications have been received for steel shelters including 194 houses which have been taken over for billeting purposes."

(h) Strengthening of Rooms.—

(i) Arising out of Minute No. 382 (f), the Borough Surveyor reported that proposals submitted by one of the architects in connection with the above exceeded the amount approved by the County Council and, in the circumstances, it was

RESOLVED that the architects be authorised to submit their proposals direct to the County Council.

(ii) A communication was submitted from the County Council forwarding approval to an average cost of £30 a family in respect of the cost of strengthening rooms and, arising thereon, the Borough Surveyor intimated that, owing to the variety in the type of work, it was desirable for authority to be obtained to carry out work at an average cost of £35 a room;

RESOLVED that application be made to the County Council for the necessary consent.

(i) Shelter Sub-Committee.—A report of a meeting of this Sub-Committee, held on the 16th January, 1941, as under-printed, was submitted and considered;

"Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Bryson and Rutt.

1. Chairman:

Councillor Rutt was appointed Chairman of the Sub-Committee.

W.M.

2. Air Raid Shelters:

The Sub-Committee considered generally the question of the shelter accommodation provided and certain particulars were submitted by the Officers. The Sub-Committee were of opinion, however, that before arriving at any definite conclusion as to the adequacy of the shelter programme, it would be necessary to ascertain approximately the number of private shelters which have been constructed including strengthened rooms in houses.

The Officers were instructed, therefore, to obtain further information on the subject generally and to submit a tabulated statement at the next meeting of the Sub-Committee whereby the total number of persons for whom shelter is available could be ascertained.

It was agreed that accommodation provided in rest centres should not be included in the total shelter accommodation, but that particulars of this should, nevertheless, be submitted.

Instructions were also given to the Chief Warden to report as to whether, in his opinion, any of the shelters provided were unsuitable in order that any improvements which it was proposed might be carried out should be concentrated upon those shelters where they would be most justified. In the meantime, it was

RECOMMENDED that, pending submission of a full report on the matter by the Sub-Committee, no further action be taken in connection with the proposal to provide shelter accommodation in the tennis pavilion on the Glebe Land.

3. Damage to Equipment in Shelters:

This matter was considered and the view expressed that the problem would be solved to a considerable extent by the appointment, by the users of particular shelters, of Shelter Committees and the Chief Warden intimated that steps were already being taken in this direction. It was suggested, however that in addition the Head Teachers should be asked to make an appeal to their scholars, in the name of the Mayor, asking them to refrain from interfering in any way with public shelters;

RECOMMENDED that the Director of Education be asked to approach the Head Teachers with a view to their taking action on the lines indicated.

HAROLD A. RUTT,

Chairman."

RESOLVED that the Report be adopted.

465 Rescue Parties—Disposition:

The Borough Surveyor reported that he was arranging, at an early date, for one rescue party to be stationed at each of the Woodhouse Road and Cherry Tree Hill Depots, in order to minimise the interference with the service in the event of the Central Depot being bombed. The Committee confirmed the action being taken.

466 Central Fire Station—Protection:

Arising out of Minute No. 381 (d), a communication was submitted from the Home Office (Fire Brigades Division) stating that, as the proposed form of walling at the entrances to the Station could only give partial protection, the heavy expenditure involved was not justified.

The Committee were of opinion that, having regard to the importance of the fire-fighting equipment, even partial protection was justifiable and they therefore instructed the Town Clerk and the Chief Officer of the Brigade to discuss the matter with the Department concerned and to report, if possible, at the next meeting of the Council.

467 Baby's Protective Helmet:

It was reported that an Officer of the Council had observed a baby's protective helmet being taken away from a private house by a dustman and that, from further investigation, it was ascertained that the helmet had actually been placed on the dustbin.

The Committee took a serious view of the incident and it was

RESOLVED that, subject to the evidence being satisfactory, legal proceedings be instituted against the person to whom the helmet had been issued.

468 Wardens' Posts:

(a) Post No. 6—Mountfield Road.—It was reported that the roof of the above, which was constructed of corrugated iron protected with sandbags, was leaking;

RESOLVED that the Borough Surveyor be authorised to repair the corrugated iron and renew the sandbags at a cost of £11.

(b) Post No. 38—Woodside Avenue.—In connection with the protection of the above Post, a communication was submitted from the Owner of the premises asking that the brick walling for the protection of the entrance, proposed to be constructed inside the building, might be placed outside.

After due consideration, it was

RESOLVED that the request be acceded to.

469 Government Scheme for Training Men and Women—Publicity:

The Borough Surveyor submitted a request from the Ministry of Labour for permission to exhibit posters in connection with the above at shelters and wardens' posts, and a specimen poster was submitted;

RESOLVED that the desired permission be granted.

470 Canteens:

The Canteen Officer reported that arrangements had now been made for the serving of a mid-day meal at the Central Depot and that a twenty-four hour service was in operation at the Central Fire Station, Oak Lodge Depot and Avenue House.

Instructions were given for estimates to be prepared for the provision of the necessary facilities to enable a twenty-four hour service to be provided at Northside and St. Mary's Aid Posts.

471 Civil Defence Estimates:

The Borough Treasurer reported that the County Council had asked to be furnished with estimates of the Civil Defence requirements of the Council for the year ending 31st March, 1942, and he presented figures in regard thereto amounting to £66,532;

RESOLVED that such estimate be approved and forwarded to the County Council.

472 Cleansing Stations at Aid Posts:

The Medical Officer of Health submitted a communication which he had received from the County Medical Officer of Health asking for plans and estimates to be submitted in connection with certain alterations which were required to be carried out at the above;

RESOLVED that authority be given for the necessary information to be supplied, so far as Northside and St. Mary's Aid Posts are concerned, but that no such alterations be carried out at the Health Centre.

HAROLD A. RUTT,

Chairman. *HR*

Civil Defence (Emergency) Committee's Report.

28th JANUARY, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

Non-members: Councillors Mrs. Legge and Lawrence.

473 Minutes:

The Minutes of Meetings of the Committee held on the 31st December, 1940, and the 7th and 14th January, 1941, were taken as read, confirmed and signed.

474 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

475 Shelters:

(a) A letter, dated 21st January, 1941, was submitted from the Ministry of Home Security forwarding copy of a reply given by the Home Secretary in the House of Commons intimating that the Government were not prepared, after re-consideration, to contribute in full to the cost of construction of air raid shelters in respect of which contracts had been entered into before the 19th October, 1940.

(b) Shelter at Boys' and Girls' Clubs.—London Region Circular No. 281 was again considered and the Chief Warden reported that the question raised was not a big one, so far as Finchley was concerned, and that the Director of Education would be reporting thereon at a later meeting.

(c) School Shelters.—Home Security Circular No. 22/1941 was submitted and referred to the Shelter Sub-Committee for consideration. In the meantime, it was decided to defer the provision of bunks in school shelters.

(d) Red Lion Hill Housing Scheme.—Arising out of Minute No. 382 (g), a communication was submitted from the East Finchley Tenants Defence League in regard to the Council's action in suspending temporarily the work on part of the shelter scheme at above.

(e) Spraying of Shelters.—The Borough Surveyor reported that the estimated cost of spraying all public and communal shelters twice a week was £15 a week and that if school shelters were also dealt with additional expenditure would be involved; further, that in the meantime 14 shelters which were in considerable use were being sprayed once a week;

RESOLVED that the matter be reported to the Middlesex County Council.

(f) Damp Prevention Works.—The Borough Surveyor reported as follows:—

"In accordance with instructions I have put in hand the installing of ventilators and various damp prevention works at Vale Farm, Woodhouse Road and Totteridge Lane shelters at an estimated cost of £122.

Similar work should be carried out at the following semi-trench shelters at a cost of £325:—

Ballards Lane, N.12. rear of Gaumont Cinema. (Shelter Ref. No. 1).

Ballards Lane, N.3. junction of The Ridgeway.

Stanhope Avenue, N.3.

Elmshurst, East End Road, N.2.

Nether Street, N.3. adj. West Finchley Station.

Ballards Lane, N.12. rear of Gaumont Cinema. (Shelter Ref. No. 22).

RESOLVED that the whole matter be reported to the Middlesex County Council and that the question of carrying out any further works be referred to the Shelter Sub-Committee for consideration.

(g) Shelters for Food and Rest Centres.—The Borough Surveyor reported that the position as regards the above shelters was as follows:—

"All Saint's Hall	Brickwork complete. Roof slabs on site.
St. Luke's Hall	Brickwork complete. Roof Slabs promised early next week.
St. Philip's Hall	Brickwork complete.
Christchurch Hall	} Roof slabs completed.
St. John's Hall	
Holy Trinity Hall	
Methodist Hall	Brickwork 30% completed."

(h) First Aid Posts and Cleansing Stations.—The Borough Surveyor also reported as to the progress being made in regard to the shelters for the personnel at above, and he was instructed to use every endeavour to accelerate the completion of the shelters and those referred to in (g) above.

(i) Shelter Sub-Committee.—Instructions were given for a meeting of the above Sub-Committee to be convened for Sunday, the 2nd February, 1941, at 3 p.m.

476 Removal of Anti-Aircraft Shells:

London Region Circular No. 287 was submitted in regard to the above and the Borough Surveyor was instructed to report fully thereon at the next meeting of the Committee.

477 Mobile Canteen:

Communications were submitted from the County Air Raid Precautions Officer stating that a mobile canteen had been allocated to Finchley, subject to its being made available for mutual assistance in an emergency, and it was reported that the canteen had been delivered.

It was intimated that it was proposed that the canteen should be staffed and driven by members of the Women's Voluntary Services and it was

RESOLVED that the arrangements in connection therewith be left to the Canteen Officer to deal with.

478 Protection of Central Fire Station:

Arising out of the instructions given at the last meeting of the Committee, the Town Clerk reported that, in company with the Chief Officer of the Fire Brigade, he had discussed the above matter with representatives of the Home Office (Fire Brigades Division) and intimated that while, as a general principle, the Department were not prepared to recognise schemes designed for the protection of peace-time appliances, in view of the circumstances, they were prepared to recommend that one-half of the cost be reimbursed, subject to the scheme being modified in certain directions.

Instructions were therefore given for the Borough Surveyor to prepare a revised scheme, on the lines indicated at the interview, for submission, in due course, to the Department.

479 Communal Feeding:

The Town Clerk reported that, in accordance with instructions received, a scheme had been prepared in regard to the above and that 7 halls had been earmarked for use in connection therewith; that, as a result of an application made to the Ministry of Food, 6 Triplex Field Cookers were being provided, free of cost, for emergency use; further, that he would be glad if another officer could be appointed to take charge of the Scheme.

RECOMMENDED—

- (a) that the General Manager and Engineer be appointed Communal Feeding Officer and that he be placed in charge of the arrangements in connection therewith; and
- (b) that Mr. C. Bradley, Consumers' Engineer, be appointed Deputy Communal Feeding Officer.

480 Avenue House:

(a) Telephones.—It was reported that, in accordance with instructions, the question of providing improved telephone arrangements at above had been discussed with a representative of the London Tele-communications Region, and that it was suggested that a private branch exchange should be installed in the premises, to be staffed from 8 a.m. until midnight by Report centre telephonists, and that the two exchanges in the general office and the messengers' room would, therefore, no longer be required;

RESOLVED that authority be given for such arrangements to be adopted.

(b) Gas Service.—Arising out of Minute No. 425 (b), authority was given for the gas service to the premises to be cut off and for an electric cooker to be provided in the caretaker's flat.

481 Steel Helmets:

The Town Clerk reported upon correspondence which he had had with the Ministry of Supply in regard to the above, and intimated that a further consignment of 116 helmets had been received to replace certain losses which had occurred since the outbreak of hostilities. He was instructed to pursue the matter further with a view to obtaining additional supplies as soon as possible.

482 Staff—Air Raid Precautions:

It was reported that Mr. W. Costa had resigned and left the service of the Council on the 25th January, 1941;

RESOLVED that authority be given for the filling of the vacancy at a wage not exceeding £2 a week.

483 War Damage:

(a) A communication was submitted from a resident in the Borough expressing his appreciation of the work of the Civil Defence Services when his premises were damaged by enemy action, and instructions were given for the contents of the letter to be conveyed to the personnel concerned.

(b) The Borough Surveyor reported the latest figures in regard to damage to premises by enemy action.

(c) The Borough Surveyor also reported that, in connection with the records of war damage, which he was required to keep, it was desirable that the services of the two temporary typists appointed in November, 1940, should be retained for another three months;

RESOLVED that the Borough Surveyor be authorised to arrange accordingly.

484 Fire Watching:

(a) Business Premises.—Home Security Circular No. 21/1941 was submitted and, arising thereon, the Chief Warden reported that, in order to bring into effect the provisions of the Fire Prevention (Business Premises) Order, 1941, a questionnaire was being forwarded to the occupiers of all shop and business premises within the Borough and that, in due course, schemes would be submitted for approval by the Department.

He also reported that, in view of the additional work involved, it would be necessary to engage additional assistance, the cost of which would rank for grant;

RESOLVED—

(i) that authority be given for the appointment of any necessary additional clerical assistance, subject to report; and

(ii) that the Chairman of the Committee and Alderman Syrett be appointed to approve schemes required to be dealt with by the Council subject to their bringing to the Committee for decision any special cases.

100

(b) Residential Premises.—The Chief Warden reported that satisfactory arrangements were being made throughout the Borough in connection with the formation of voluntary supplementary fire parties for the purpose of fire watching.

(c) Premises in the Occupation of the Corporation.—It was reported that, as regards the premises in the occupation of the local authority, except those of the Electricity Undertaking, schemes setting out particulars of fire watching measures proposed to be taken were to be submitted to the Regional Commissioners;

RESOLVED that the matter be referred to the members mentioned in (a) above, together with the Officers, to deal with subject to report.

485 Rescue Parties:

The Borough Surveyor reported that, as from the 25th January, 1941, arrangements had been made for one of the rescue parties to be housed at each of the two sub-depots at night; further, that it was necessary for additional heating to be provided in the sleeping quarters, for extra protective measures to be carried out to the windows and for some form of floor covering to be provided;

RESOLVED that authority be given for the necessary works to be carried out.

486 W.V.S. Depots—Fire Protection:

The Chief Officer of the Fire Brigade reported that it was necessary that a stirrup pump, buckets and sandbags should be provided at each of the three premises occupied by the W.V.S. and that, at the North Finchley Clothing depot, a roof light should be covered with wire netting and a ladder provided giving access to the roof;

RESOLVED that authority be given for the necessary action to be taken in the matter.

487 Wardens' Service—Storage of Equipment:

It was reported that arrangements had now been made for the Wardens' Service to have the use of two rooms for storage purposes in the Rugby Pavilion on the Glebe Land, but that it was necessary for certain shelving to be provided;

RESOLVED that the Borough Surveyor be authorised to carry out the necessary works.

488 Roof Spotting—King Edward Hall:

The Borough Treasurer reported that he had been in consultation with the Police in regard to the provision of a klaxon horn or other instrument for warning the various departments of the Council of the approach of enemy aircraft, but that the Police would not sanction such a method of warning. The Officers were instructed, therefore, to consider some other form of warning and report in due course.

489 Civil Defence—Wages:

The Borough Treasurer submitted a statement of wages paid to Civil Defence Personnel for the month of December, 1940, and instructions were given for the statement to be prepared, in future, in a slightly amended form, and circulated for the information of the Members of the Council.

HAROLD A. RUTT,

Chairman. *J.M.*

Allotments Committee's Report.

1st FEBRUARY, 1941.

Present: Councillor Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman, and Messrs. H. Fairchild, J. F. Hewitt and W. J. Rolfe.

Non-Members: Councillors Lawrence and Rutt.

490 Minutes:

The minutes of the last meeting of the Committee were taken as read, confirmed and signed.

491 1940/41 Dig for Victory Campaign:

The Town Clerk reported that a supply of publicity material had been received from the Ministry of Agriculture and Fisheries and that this, together with copies of the poster, the production of which had been authorised by the Council, was being distributed through the usual channels.

492 Glebe Land:

The Town Clerk reported that, in accordance with instructions, he had taken up with the military authorities the question of the vacation of this land; that in reply he had received a letter indicating that the land would probably be re-occupied in the very near future and that it could not, therefore, be released for the time being. In the circumstances it was

RECOMMENDED that no further action be taken.

493 Lonsdale Meadows:

The Town Clerk reported that an application had been received from a prospective tenant of Plot 12 at Lonsdale Meadows for a tenancy free of rent for two years

RECOMMENDED that the plot be let free of rent for one year, the tenancy to be reviewed thereafter.

494 National Allotments Society Ltd.:

The Town Clerk reported that he had received a letter from the above Society with reference to a competition for the award of a silver cup to the Local Authority making greatest progress in allotment organisation during the year; further, that with the approval of the Chairman the necessary return had been completed and forwarded to the Society.

RECOMMENDED that the action taken be approved.

495 Trees adjoining Allotment Areas:

The Borough Surveyor drew attention to the fact that certain trees adjoining allotment areas had been lopped without permission.

RECOMMENDED that authority be given for the fixing of notices on all allotment areas drawing attention to the condition of tenure forbidding the lopping of trees without consent and providing that the Borough Surveyor must be advised wherever there is a need for lopping.

496 Instructions:

RECOMMENDED that the instructions given to the Borough Engineer and Surveyor, as entered in his Instruction Book, be approved.

A. C. D. COLLIS,

Chairman.

Valuation Committee's Report.

1st FEBRUARY, 1941.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Councillors Bryson and Rutt and Messrs. Gray and Griffith.

Non-members: Alderman Pateman and Councillor Lawrence.

497 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

498 London and North Eastern Railway—Second Valuation Roll:

The Valuation Officer reported that the representations made to the Railway Assessment Authority on behalf of the Council that effect should be given in the Finchley Assessment to the electrification of the High Barnet line had been refused by that Authority.

499 North Middlesex Assessment Committee:

The Valuation Officer reported that at a meeting held on the 6th December, 1940, proposals by ratepayers were heard in respect of 40 properties, including 24 advertising hoardings, and that reductions were made amounting to £34 rateable value, all these being recommendations by the Council.

500 War Damaged Properties:

The Valuation Officer reported that in accordance with Minute No. 210 he had made reductions in assessments where the damage in his opinion warranted it. A list of the properties concerned was submitted.

The Valuation Officer further reported that he had deleted 237 assessments with a total rateable value of £10,342, in respect of properties which were either demolished or so badly damaged that they would not be usable except with rebuilding or extensive repairs. He added that a further list would be submitted at a later meeting.

501 Rating and Valuation (Apportionment) Act, 1928—De-Rating Claims—886/898, High Road, N.12; 23, Lyttelton Road, N.2:

It was reported that claims for de-rating had been made in respect of the above.

RECOMMENDED that such claims be not opposed by the Rating Authority.

502 Premises Used by Fire Watching Parties:

The Valuation Officer reported that enquiries had been received from owners of vacant houses as to whether in the event of permitting one or two rooms in those houses to be used by fire watching parties the owner would become liable for the payment of rates.

RECOMMENDED that no division of assessments of premises be made where the premises are used solely for fire watching purposes.

503 Proposals Prior to 31st March, 1941:

RECOMMENDED that authority be given to the Valuation Officer to make proposals in respect of properties subject to alteration of assessment prior to 31st March, 1941, subject to report.

WM. C. LANGLANDS,

Chairman. *W.C.L.*

Education Committee's Report.

1st FEBRUARY, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pike, O.B.E., J.P., Councillors Bryson, Mrs. Legge and Rutt; Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Alderman Pateman, Councillors Connorton and Lawrence.

504 Minutes:

The Minutes of the last meeting of the Committee were taken as read, and were confirmed and signed.

505 Apology for Absence:

An apology for absence was received from Alderman Syrett.

506 Education Committee—Membership:

It was reported that Councillor D. A. A. Merry had been elected by the Council to serve on the Education Committee, and that Mrs. E. Murphy had been elected as a Co-optative Member of the Committee in place of Councillor Merry.

RECOMMENDED—

- (a) that Councillor Merry be elected Vice-Chairman of the Education Committee and Member of the Juvenile Employment Committee, the Children's Care Committee, and Sub-Committees of the Education Committee for the remainder of the Municipal Year.
- (b) that Mrs. E. Murphy be elected Member of the School Management and Works Sub-Committee, the Juvenile Employment and Children's Care Committees, for the remainder of the Municipal Year, and also one of the Committee's Representatives on the Finchley Youth Committee.

507 School Attendance Sub-Committee:

The report of a meeting of the above, held on 17th January, 1941, in accordance with Minute 109, was submitted and adopted.

508 School Attendance:

(a) Children from County of London, East and West Ham.—A report on the above showed that some 124 children from the areas named were on the roll of Finchley Elementary Schools.

(b) Attendance Returns—week ending 17th January, 1941.

No. on Books.
3,418

Average Attendance.
2,823

Percentage.
82.5

509 Head Teachers' Reports:

Reports were submitted from the Head Teachers of the Alder, Northside and Manorside Senior Schools.

510 Accounts:

Accounts amounting to £1,123 8s. 7d. were examined and approved for submission to the Finance Committee for payment.

511 Finchley, Hornsey and Wood Green Joint Special School:

Particulars were submitted of the accounts relating to the Joint Special School, for the year ended 31st March, 1940, of a total expenditure of £3,999 2s. 2d., the contribution paid by Finchley amounted to £346 9s. 1d.

512 Cleaning Assistance:

It was reported that:—

(a) Education Office, Mrs. M. Cushing.—Mrs. Cushing, who had been absent from duty since 11th November, 1940, had resumed her duties on 23rd December, 1940.

(b) Education Office, Mrs. Rudd.—Mrs. Rudd, the substitute cleaner, had finished duty on 21st December, 1940.

(c) Gordon Hall—Mrs. Wilson.—The engagement of Mrs. Wilson as cleaner had ended on 17th January, 1941.

(d) Gordon Hall—Mrs. Geeves.—Mrs. Geeves had been engaged as cleaner as from 6th January, 1941, for approximately 10 hours per week at 11d. per hour.

The arrangements reported were approved by the Committee.

513 Repairs and Requisitions:

The following repairs and requisitions were approved:—

School.	Item.	Amount.	
		£	s. d.
Martin ...	Boiler House (valves)	6	0 0 approx.
" ...	2 hot water heaters—maintenance agreement per year	2	0 0
Domestic Subjects Block	{ Installation of power point	3	0 0
	{ Hire of Radiator, per qtr.	0	1 6
Manorside ...	3 hot water heaters—maintenance agreement per year	3	0 0
" ...	Electrical renewals, etc.	12	0 0 approx.
Northside ...	Installation of new boiler	4	6 0
" ...	Two ropeless telescopic pattern ladders	6	10 0
School Libraries	Purchase of new books	20	0 0

514 Christ Church School—Repairs to Anthracite Stoves:

In consideration of the Committee's occupation of the present school building, it was agreed that half the cost of repairs (half of £9 4s. 2d. = £4 12s. 1d.) should be met by the Education Authority.

RECOMMENDED that the action taken be approved.

515 British Ship Adoption Society:

The Committee considered a request from the Head Master of St. John's School that the Education Committee meet the cost of the annual subscription due upon affiliation to the above Society.

It was agreed to pay the subscription for one year, i.e., £3 3s. 0d., the Director of Education to report on the matter at the end of that period.

516 Supply of Cleaning Materials, 1941-42:

It was reported that the present arrangements for the supply of cleaning materials to the local elementary schools would expire on 31st March, 1941.

RECOMMENDED that during the year commencing 1st April, 1941, cleaning materials for local elementary schools be purchased from the three firms now supplying them.

MM

EDUCATION (*contd.*)**517 Supply of Needlework Materials and of Books and Stationery, 1941-42:**

It was reported that the present contracts with Messrs. Leighton, Baldwin, Cox & Co., for the supply of needlework materials, and with Messrs. E. J. Arnold & Son, for the supply of Books and Stationery, to local elementary schools, would expire on 31st March, 1941.

It was further reported that, should these contracts be extended to the next financial year, there would be variations in prices in many of the articles supplied.

RECOMMENDED that the Contracts with Messrs. Leighton, Baldwin, Cox & Co. and Messrs. E. J. Arnold & Son be extended for one year commencing 1st April, 1941, subject to the Chairman and Vice-Chairman first approving prices and any variation in the terms of the Contracts, and to report.

518 School Repairs, 1941:

Particulars were considered and approved of repairs and decorations that it was proposed to carry out to the Council Schools during the summer holidays, 1941, within the amount provided in the Estimates.

RECOMMENDED that tenders be invited for the carrying out of repairs and decorations to the Council Schools.

519 Increases in Contract Price of Fuel:

The following increases have been authorised by the Ministry of Mines—

Contractors.	Type of Fuel.	Date of Increase.	Amount of increase per ton.
John Hudson & Co. ...	Admiralty Welsh Seaborne Coal ...	7th Dec., 1940	3½d.
" "	Ollerton Cubes ...	"	11d.
" "	(a) All Seaborne Coals	1st Jan., 1941	8d.
	(b) All Seaborne Coals delivered by barge, truck or lorry.	7th Jan., 1941	
Gray Bros. ...	All Coal ...	1st Jan., 1941	8d.
" ...	All grades of coke	6th Jan., 1941	2s. 6d.

RECOMMENDED that these increases in prices be accepted.

520 War Allowance to Teachers—Administrative Memorandum No. 258 (8th November, 1940):

At the December meeting of the Council, the Committee's recommendation that the recommendation of the Burnham Committee in respect of a war allowance to teachers be not accepted, was referred back to the Committee for further consideration.

The recommendations of the Burnham Elementary, Secondary and Technical Committee, which the Board of Education have accepted for the purposes of grant, are as follows:—

- (1) That as from the 1st April, 1940, a war allowance of 6 per cent. of salary shall be paid to teachers whose remuneration does not exceed £260 per annum.

- (2) That teachers whose remuneration exceeds £260 but is less than £275 12s. od. per annum shall receive an allowance sufficient to bring their salary with allowance up to the same level as that of teachers receiving £260 per annum.

The Committee reconsidered the matter and it is

RECOMMENDED—

- (a) that the recommendations of the Burnham Committee be accepted;
- (b) that payment of the war allowance to teachers for supply service be not made.

If the recommendations are adopted the gross cost for the year 1940-41 would be approximately £491, which is subject to grant from the Board of Education.

521 Military Service of Schoolmasters:

Consideration was given to a letter received from the City of Leicester Education Authority, forwarding a resolution which asked for the lowering of the age of reservation of schoolmasters from 30 to 25 years.

The support of the Local Education Authorities was sought.

RECOMMENDED that no action be taken.

- (a) Home Security Circular No. 22/1941 (January, 1941).
- (b) Administrative Memorandum No. 265 (10th December, 1940).
- (c) Board of Education Circular, 6th January, 1941. Ref. C.632/1245(1).

The Director of Education reported that the effect of the three above-named communications was that expenditure in respect of contracts entered into for the construction of School Shelters and provision of equipment on and after 19th October, 1940, would be reimbursed in full by the Board, on the understanding that such shelters would be made available, where required, to the general public, outside school hours.

The rate of grant in expenditure incurred for these purposes before 19th October, 1940, is 50%.

RECOMMENDED that a protest be made to the Board of Education stating that, in the view of the Authority, the rate of grant proposed to be made in respect of school shelters for which contracts are entered into on and after 19th October, 1940, should also be made upon expenditure incurred by those Authorities whose school shelters and equipment were provided before that date, it being understood that those shelters would be available to the general public, where required, out of school hours.

522 Alterations to School Hours due to Black-Out Conditions:

Full consideration was given to a revision of the school hours, now that the period of daylight was lengthening, and it was agreed to revert to the normal school hours as from Monday, 17th February, 1941, the Chairman to enquire into the special case of Our Lady of Lourdes School and to make such arrangements there as may be necessary.

RECOMMENDED that the action taken be approved.

523 School Holidays:

The question of school holidays was considered and it was thought advisable at this stage to fix the dates for the Easter and Whitsun holidays only.

RECOMMENDED that the holidays for Easter and Whitsun be as follows:—

Period.	Close (after afternoon session).	Resume.
Easter ...	Wednesday, 9th April, 1941 ...	Monday, 21st April, 1941.
Whitsun ...	Friday, 30th May, 1941 ...	Wednesday, 4th June, 1941.

Mr

EDUCATION (contd.)

524 Alder School (Infants' Building)—Social Club for Finchley Youth Committee:

A request had been received from the Finchley Youth Committee for the use of accommodation at the Alder School, Infants' building, for the purposes of a Social Club.

RECOMMENDED that the Finchley Youth Committee be allowed the use of accommodation at the Alder School, at the usual Youth Committee rates.

525 War Damage—Northside Overground Shelter:

It was reported that the Borough Engineer and Surveyor had estimated the cost of rebuilding the damaged overground shelter at approximately £150.

RECOMMENDED—

- (1) that the Borough Engineer and Surveyor be instructed to obtain prices for the reconstruction of the damaged shelter, and that the work be put in hand as soon as possible;
- (2) that the cost of reconstruction be reported to the Board of Education, in accordance with the terms of Circular 1524, "War Damage to Educational Property."

526 School Shelter Lighting and Heating Costs Allocations:**(a) Lighting costs.**

RECOMMENDED that the Resolution of the Civil Defence (Emergency) Committee, Minute 238(f), December, 1940, be agreed upon, i.e., the Civil Defence (Emergency) Committee pay 80% of the cost of current in respect of lighting of those school shelters made available to the general public.

(b) Heating Costs.—Consideration was given to the question of an allocation of the costs of current for heating school shelters as between the Civil Defence (Emergency) Committee and the Education Committee so far as these are made available to the general public.

It was agreed to suggest to the Civil Defence (Emergency) Committee that the cost should be shared equally.

RECOMMENDED that the action taken be approved.

527 St. Paul's Hall—Gas Heating Costs Allocation:

The Vicar of St. Paul's Hall has agreed to accept an arrangement whereby the Education Committee pay four-fifths of the gas heating costs, commencing January, 1941, during the period of occupation by school children.

RECOMMENDED that the Committee pay four-fifths of the gas heating costs, commencing January, 1941, during the period of occupation of St. Paul's Hall by school children.

- (a) Board of Education Circular No. 1535 (18th December, 1940).
- (b) Home Security Circular No. 290/1940 (11th December, 1940).

The above-mentioned Circulars dealing with the construction of shelters, air-raid precautions in schools and other problems were submitted.

Arising therefrom, the Committee re-affirmed their previous decisions that no action be taken with regard to the protection of windows of school buildings and to the camouflaging of external shelters.

528 Administrative Memorandum No. 270 (10th January, 1941)—Teachers and the Home Guard:

The above-named Memorandum was submitted and noted.

WM. C. LANGLANDS,
Chairman.

Civil Defence (Emergency) Committee's Report.

4th FEBRUARY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-Member: Councillor Lawrence.

529 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

530 A.R.P. Training Films:

Home Security Circular No. 20/1941 was submitted, drawing attention to certain films which were now available, and the Committee were of opinion that, if possible, copies of such films should be obtained.

The Officers were therefore instructed to make further enquiries on the matter and to report to the Chairman thereon;

RESOLVED that the question of the purchase of such films be left to the Chairman of the Committee to deal with, subject to report.

531 Compulsory Part-Time Service for Fire Prevention:

Home Security Circular No. 26/1941 was submitted in regard to the above and was referred to the Chairman of the Committee and Alderman Syrett for consideration.

532 Auxiliary Fire Service:

(a) Protected Accommodation for Fire Service Personnel.—F.B. Circular No. 5/1941 was submitted in regard to the above, and it was reported that the necessary protection had already been provided.

(b) Fire Sub-station, Whetstone.—Arising out of Minute No. 188 (c), it was reported that the Home Office (Fire Brigades Division) had approved reasonable expenditure in connection with the repair of the roof of the above premises.

(c) Personnel.—The Town Clerk reported that, arising out of the theft of certain wages at the Whetstone Sub-Station, a member of the Auxiliary Fire Service had been arrested and, on appearing before the Justices, had been placed on probation for twelve months;

RESOLVED that such employee be dismissed forthwith.

533 A.R.P.—Staff:

The approval of the County Council was submitted to the appointment of a Chief Instructor and an Assistant to the Chief Warden, each at a salary of £240 per annum, to fill vacancies in the Department;

RESOLVED that the matter be considered further at the next meeting of the Committee.

534 Avenue House—Caretaker:

It was reported that, owing to the illness of the Caretaker at above, the Chairman of the Committee had authorised the appointment of a temporary Caretaker at a wage of £3 a week;

RESOLVED that this be approved.

MM

535 Fire Fighting:

It was reported that, on the instructions of the Chairman, orders had been placed for 100 cubic yards of sand at 9s. 3d. a yard and that further supplies were being ordered up to a total of 500 yards;

RESOLVED that the action taken be approved and that the matter be reported to the Regional Commissioners and to the Council in Committee.

536 War Damage:

(a) Particulars of War damage which had occurred in the Borough were submitted by the Borough Surveyor.

(b) The Borough Surveyor reported that, in his opinion, part of the former Municipal Offices in Hendon Lane were in a dangerous condition, and instructions were given for the matter to be reported to the Council in Committee.

537 Civil Defence—Expenditure:

The Borough Treasurer reported that the claim for grant in respect of fire and general air raid precautions services for the last financial year had been completed and submitted to the appropriate authorities.

538 Gas Cleansing at Aid Posts:

The Medical Officer reported that, in connection with the alterations to be carried out in the accommodation at the above, authority had been received for the work to proceed where the cost did not exceed £250. In view of the fact that the works to be carried out at Northside and St. Mary's Aid Posts did not exceed that sum, instructions were given for the work to be put in hand forthwith.

539 Houses for Evacuated Persons:

The Borough Treasurer reported upon a meeting which had taken place with members of the W.V.S. and other ladies who were in charge of the above houses and intimated that these ladies were doing very excellent work;

RESOLVED that letters of appreciation be sent to these ladies in recognition of their services.

540 Warden's Post No. 3—Hendon Avenue:

It was reported that the existing post at above was not satisfactory, and instructions were given to the Borough Surveyor and the Chief Warden to report at the next meeting of the Committee as to a suitable alternative site.

541 Canteens:

(a) The Canteen Officer submitted a statement in regard to the number of paid persons employed in the Canteens, and intimated that a further report on the service generally was being submitted at a later meeting of the Committee.

(b) The Canteen Officer also reported that a theft had taken place at the Bouchier House Canteen and that the circumstances were being investigated by the Police; further, that the matter had been referred to the Insurance Company.

542 Removal of Unexploded Shells:

The Borough Surveyor reported that the Bomb Disposal Section had removed all unexploded shells on the highways, and that a careful register was being kept to assist the Bomb Disposal Section, and as a record.

543 Shelters:

(a) Ventilation Conditions in Public Shelters.—The Town Clerk submitted Home Security Circular No. 3/1941, and it was reported that the matter was already receiving attention by the Shelter Sub-Committee.

(b) Garden Shelters.—The Borough Surveyor reported as follows:—

“The number of Anderson shelters concreted by Contractors to date is 1,374 and materials have been supplied for the concreting of a further 476, in addition to which 232 have been drained and 54 have been concreted by the Council, the grand total representing 2,186, but there are still 1,125 outstanding applications. Of the work carried out by the Contractors, from inspections made during the last few weeks, it would appear that 60% are watertight and though the remainder cannot be so described the concreting has undoubtedly very appreciably improved the conditions.

Five Contractors have been engaged on the work. I reported at a previous meeting that two had withdrawn, and during the last few days a third has asked to be released for the time being unless extra payment is made.”

RESOLVED that the Contractor in question be released from his contract, but that the work of the remaining two Contractors be allowed to proceed.

(c) Individual Shelters.—The Borough Surveyor reported that he had been in communication with the Ministry of Home Security and the County Council with regard to the above shelters and that the work on the surface type was proceeding. He intimated, however, that further work in connection with strengthening rooms was being held up, pending the issue of further instructions by the Departments concerned.

(d) 81, Hendon Lane.—It was reported that shelter accommodation was required for the cadets occupying the above premises, and the Borough Surveyor was instructed to prepare a scheme in connection therewith and to submit same direct to the County Council.

(e) Shelter Sub-Committee's Report.—A report of a meeting of this Sub-Committee held on the 2nd February, 1941, as under-printed, was submitted and considered:—

“Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett and Councillor Bryson.

1. School Shelters:

Home Security Circular No. 22/1941 hereon was submitted and in view of the fact that the school shelters might be in frequent use by the school children during the day time it was considered undesirable that they should be used regularly for sleeping.

It was, therefore,

RECOMMENDED that bunks be not provided in school shelters.

2. Trench Shelters:

The Borough Surveyor was instructed to report at the next meeting of the full Committee as to whether, in his opinion, the waterproofing works at present being carried out at the Glebe Land trenches will be satisfactory from all aspects, and whether the work should be extended to the other shelters affected by damp.

3. Semi-Trench Shelters:

(a) Shelters—Junction of the Ridgeway and Ballards Lane.—

Attention was drawn to the fact that the earth removed temporarily from the above shelters had not yet been replaced and the Borough Surveyor was instructed to investigate the matter and to report as soon as possible.

(b) The Chief Warden submitted charts indicating the shelter accommodation available and the extent to which it was used by the public and it appeared therefrom that the requirements of the Borough were amply provided for.

Instructions were, however, given for revised statistics to be submitted at the next meeting of the full Committee.

Arising thereon, it was pointed out that certain of the shelters were damp and that, while they were quite usable under “blitz” conditions, it would not be worth while incurring heavy expenditure on further improvements and the Sub-Committee accordingly proposed to devote their attention to improve the more popular shelters.

mm

CIVIL DEFENCE (contd.)

In this connection the Sub-Committee considered the position as regards the following six shelters referred to them by the full Committee:—

- Ballards Lane, N.12., rear of Gaumont Cinema (Shelter Ref. No. 1.).
- Ballards Lane, N.3., junction of The Ridgeway.
- Stanhope Avenue, N.3.
- Elmshurst, East End Road, N.2.
- Nether Street, N.3., adj. West Finchley Station.
- Ballards Lane, N.12., rear of Gaumont Cinema (Shelter Ref. No. 22.).

The Borough Surveyor was instructed to proceed forthwith with the carrying out of the necessary works at an estimated cost of £325;

RECOMMENDED that the action be approved.

Arising thereon the Borough Surveyor pointed out that, while he was of opinion that the works proposed to be carried out would improve considerably the condition of the shelters, he was not prepared to guarantee that the damp would be obviated entirely and that it might be necessary for further works to be carried out at a later date.

4. Shelter.—Swan and Pyramids P.H.:

Attention was drawn to a defect in the electric wiring of the above shelter and the Borough Surveyor was instructed to take up the matter with the Consultant Architect.

5. Shelters.—Electric Wiring, Etc.:

The Borough Surveyor was instructed to arrange for all electrical work to be carried out in consultation with the Electricity Department.

6. Wright Kingsford Home.—Shelter:

It was reported that the approval of the County Council had been obtained to the provision of heating in the above shelter and instructions were given for the work to be put in hand, notwithstanding the fact that the approval of the London Region had not yet been received.

RECOMMENDED that the action taken be approved.

HAROLD A. RUTT,

Chairman."

RESOLVED that such report be adopted.

Arising out of paragraph 2, the Borough Surveyor intimated that he was not prepared to report as to whether or not the work at the Glebe Land Trenches was satisfactory until it had been completed.

Arising out of paragraph 3(a), it was intimated that the necessary work was being included in that referred to in paragraph 3(b).

As regards the statistics referred to in paragraph 3(b), these were submitted and instructions were given for certain additional information to be included therein and for copies to be circulated, prior to the next meeting of the Committee.

(f) Disinfection of Shelters.—The Medical Officer of Health reported upon a visit which a Medical Officer of the Ministry of Health had paid to the shelters, when the view was expressed that it was essential that all bedding and other personal property should be removed from the shelters during the daytime, and instructions were given for the terms of the notices exhibited in those shelters which are fitted with bunks to be strictly enforced.

It was also reported that the Medical Officer in question had commented very favourably upon the tubular electric heating installed by the Council in certain of the shelters.

544 Equipment:

The Chief Warden reported that certain equipment had been stolen from Avenue House and that the matter was in the hands of the Police.

He was instructed to report further on the matter at next meeting.

HAROLD A. RUTT,

Chairman.

Report of Council in Committee.

8th FEBRUARY, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pateman, Pike, O.B.E., J.P., Syrett and Wells, and Councillors Baines, Bryson, Collis, Connorton, De Colleville, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

545 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

546 Apology for Absence:

It was reported that Councillor Grobel had expressed regret at his inability to be present at the meeting.

547 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

HIGHWAYS AND FIRE BRIGADE.

548 Automatic Traffic Control Signals:

(a) Junction of High Road, Woodhouse Road and Kingsway.—A letter dated 17th January, 1941, was submitted from the Clerk of the Middlesex County Council stating that the County Engineer reported to his Highways Committee at its last meeting that he had received the scheme submitted by the Borough Surveyor in regard to the incorporation of pedestrian signals within the traffic signal installation at the above road junctions, and that arising thereon the following resolution was adopted:—

“That an intimation be given to the Finchley Town Council that the County Council approves of the installation of pedestrian signals on the existing traffic signal installation at the junction of High Road, Woodhouse Road and Kingsway, Finchley at a total cost of £81 11s. 0d., and is prepared to contribute a moiety of the expenditure involved after deducting any grant received from the Ministry of Transport.”

(b) Generally.—The Borough Surveyor reported that, in May, 1940, instructions had been given for larger pedestrian push button plates to be affixed to pedestrian signals, and that the Ministry of Transport had now introduced a new type of plate which would be incorporated in the additional pedestrian signals to be erected in Kingsway. He added that the estimated cost of replacing the eight existing sets (at Kingsway junction with High Road, and East End Road junction with Regents Park Road) was £44 and that, as it was unlikely that a grant would be made by either the Ministry or the County Council, he assumed that the Council would wish to defer incurring the expenditure for the time being;

RECOMMENDED that this be agreed.

549 Former Municipal Offices—Hendon Lane:

It was intimated that, at the last meeting of the Civil Defence (Emergency) Committee, the Borough Surveyor had reported that, in his opinion, a part of the above premises was in a dangerous condition and should be demolished;

RECOMMENDED that the Borough Surveyor be authorised to serve any necessary notices in the matter and, failing compliance therewith, to take any appropriate action to remedy the position.

Mr.

550 Tenders—(a) General Haulage.

(b) Haulage of Materials to and from Railway Stations:

The tenders received in connection with the above, which were opened at the last meeting of the Council, were considered, and the Borough Surveyor reported thereon;

RECOMMENDED—

- (1) that, in view of the report of the Borough Surveyor (which report be entered on the Minutes of the Council), the tenders submitted by the under-mentioned be accepted for a period of one year from the 1st April, 1941, for the execution of the works set opposite to their respective names, subject to contract:—

Messrs. R. Deards, Ltd.	Horse Haulage.
Mr. J. H. Haynes	Motor Haulage.

- (2) that the tender submitted by Messrs. John Walker (Contractors), Ltd., in respect of haulage of materials to and from railway stations, be accepted for a period of one year from the 1st April, 1941, subject to contract; and
- (3) that the acceptance of the foregoing tenders be subject to the Contractors undertaking to notify the Council before any increase in wages is granted to their employees engaged in carrying out work in connection with the contracts.

551 Parking of Lorries—Finchley Park:

The Borough Surveyor submitted a petition signed by 33 residents in Finchley Park protesting against the parking of lorries in that road, and reported that the grounds of objection raised by the petitioners were as follows:—

1. That during blackout the line of lights was likely to attract the attention of enemy planes.
2. That in the event of an incident, the lorries would prove a serious obstruction to ambulances and fire fighting services.
3. That sleep was seriously disturbed by the noise of the lorries.

The Borough Surveyor was instructed to take up the matter with the Commissioner of Police and report further thereon at the Council Meeting.

552 Local Government Superannuation Act, 1937:

The Borough Surveyor reported that Scavenger W. Hall, who reached the age of 65 on the 5th January, 1941, was desirous of being retained in the Council's service;

RECOMMENDED that his services be retained until the 31st December, 1941.

553 Fire Brigade:

(a) The Auxiliary Fire Service (Discipline) Rules, 1940.—The Town Clerk drew attention to the fact that, at the last meeting of the Council, it was resolved that these Rules be applied to the permanent Fire Brigade in addition to, but not in derogation of, the existing series, with effect as from and including the 1st March, 1941, and that it would be necessary for a Discipline Committee to be appointed to deal with any appeals which might be made under the Rules;

RECOMMENDED that such a Committee be appointed and that it be constituted as follows:—

KM

The Chairman of the Civil Defence (Emergency) Committee;
 The Chairman of the Highways and Fire Brigade Committee;
 Alderman Syrett;
 Councillor Grobel;
 „ Hugh Jones.

(b) Fire Brigade Sub-Committee.—The following report of a meeting of the above-mentioned Sub-Committee held on the 1st February, 1941, was submitted:—

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. J. Brooksbank), Alderman Pateman and Councillor Lawrence.

1. Chairman:

Alderman Pateman was elected Chairman of the Sub-Committee.

2. Fire Brigade:

The Chief Officer of the Brigade reported that the Brigade was below strength; that since September, 1940, there had been vacancies for two fully-trained men; that these vacancies had been twice advertised but that no applications had been received. He added that, in his opinion, this was due to the fact that the wages offered were not sufficient to attract suitable applicants.

A statement was submitted (a copy of which is annexed hereto) showing the wages received by, and the allowances made to, members of the Brigade as compared with other Brigades, and after careful consideration, it was

RECOMMENDED

- (a) that the minimum wage for the permanent Firemen be fixed at £3 6s. 0d. a week, rising by annual increments of 2s. a week to a maximum of £4 10s. 0d. a week, plus quarters, light and coal with the temporary allowance of 4s. a week already approved by the Council for the period of the War;
- (b) that the special allowances at present made to firemen of 4s. a week on passing the Graduate Examination of the Institution of Fire Engineers and an additional 6s. a week on passing the Final (Associate Member) Examination of such Institution, be reduced to 2s. 6d. a week in respect of each Examination; and
- (c) that the foregoing take effect on the 1st April, 1941.

G. H. PATEMAN,
 Chairman.

RECOMMENDED that the report of the Sub-Committee be adopted on the understanding that the reduced allowances, as indicated in recommendation (b), shall not apply so far as Fireman Tidmarsh is concerned.

(c) Damage to Fire Station Doors—Bay 2.—The Town Clerk reported that, on the 20th September last, Fire Appliance No. 1, on being driven out of the Engine Room in response to a fire call, struck and damaged one of the doors; that the timber supplied for the repairs cost £3 os. 6d. and that the work was carried out by the Fire Brigade; further, that the matter was not covered by insurance.

(d) Chief Officer's Report.—The Chief Officer of the Brigade reported as follows:—

(i) Fires.—That the following fire calls had been received between the 21st December, 1940, and the 20th January, 1941:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
9	0	5	14

(not including fires caused by enemy action).

(ii) Ambulance Calls.—That the following ambulance calls had been received between the 21st December, 1940, and the 20th January, 1941:—

Private Removals.	Accidents. Motor.	Accidents. Other.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
37	12	13	4	4	0	70

Mr

HOUSING.

554 Ivy Lodge, Long Lane:

The Borough Surveyor reported that the above premises were taken over by the Housing Committee from the Education Committee about 5 years ago; that they were, he understood, nearly 100 years old and that considerable expenditure had been incurred in an attempt to keep them in a habitable condition, but that they were now showing signs of dampness.

The Committee decided to defer the consideration of the matter until the Council Meeting in order that the Borough Surveyor might report as to the possibility of the tenants being transferred to other premises.

PARKS AND OPEN SPACES.

555 Sports Facilities:

Reference was made by the Chairman of the Parks and Open Spaces Committee to the letter dated 20th January, 1941, received from the Secretary of Simms Social Club on the above subject, to which reference was made at the last meeting of the Council. He intimated that it would not be possible for the facilities desired by the Club to be granted by the Council, and that he understood that, at a later date, they intended to make application for the use of pitches for the playing of cricket, football, etc.

556 Glebe Land:

It was reported that an application had been received from the Hon. Secretary of the Tudor Bowling Club for the use of the bowling rinks on the Glebe Land for the forthcoming season on the same conditions as heretofore;

RECOMMENDED that the application be granted.

557 Victoria Recreation Ground:

RECOMMENDED that, in the event of applications being received from the Finchley Victoria Bowling Club and the Finchley Victoria Ladies' Bowling Club for facilities for the playing of bowls at above during the forthcoming season, such applications be granted on the same terms as hitherto.

558 Lyttelton Playing Fields:

(a) A letter dated 5th February, 1941, was submitted from the Clerk to the Governors of the Hampstead Garden Suburb Institute enquiring whether it would be possible for the Henrietta Barnett School to have the use of part of the above playing fields for the playing of games during the present term;

RECOMMENDED that the School be granted the use of the hockey pitch from Mondays to Fridays for the remainder of the present season at a charge of £10 and that, in the event of facilities being required for the playing of games during the summer season, such facilities be granted on the same terms as heretofore.

(b) Bowling Green.—It was reported that an application dated 22nd January, 1941, had been received from the Bishopswood Bowling Club for facilities for the playing of bowls at the Lyttelton Playing Fields during the forthcoming season;

RECOMMENDED that such application be granted on the same terms as heretofore.

559 Council Employees—Sick Leave:

The Borough Surveyor reported that F. Mulley had been absent, owing to illness, for 16 weeks;

RECOMMENDED that payment of sick pay be continued for a period of three months from the date when the last payment was made to him.

560 Local Government Superannuation Act, 1937:

It was reported that, in February, 1940, the Council had agreed that the services of Gardener J. T. Gray should be retained until the 31st March, 1941, and that Gray had made application to be allowed to continue in the Council's service;

RECOMMENDED that his services be retained for a further period of 12 months.

PUBLIC LIBRARIES.**561 Public Libraries—Sunday Opening:**

The Chief Librarian reported that, in November last, the Council authorised the opening of the Libraries on Sundays from 10 a.m. to 1 p.m. for an experimental period of two months, after which the matter was to be re-considered; that the concession had been appreciated by the public and that the average Sunday issues during the 11 weeks were as follows:—

Church End	121
North Finchley	132
East Finchley	203
	<hr/>
	456
	<hr/>

RECOMMENDED that Sunday opening be continued to the 31st March, 1941, and that, for the duration of the War, it be also approved for the 6 months October to March.

562 Contract for Bookbinding:

It was reported that the Contract with Messrs. Cedric Chivers, Ltd., would expire on the 31st March, 1941;

RECOMMENDED that authority be given for advertisements to be issued inviting tenders for binding required during the next financial year.

563 Picture Exhibition:

The Chief Librarian reported that the first exhibition at the East Finchley Library was visited by over 500 persons; that arrangements had accordingly been made for a second exhibition to be held from the 10th February to the 1st March, 1941, and that this would consist of coloured reproductions of famous paintings by Degas, Cezanne, Manet, Monet, Renoir, Picasso, Nash and others; further, that a public lecture on the exhibition would be given in the Lecture Hall by Miss Sylvia Pollak, on the 15th February, 1941, at 4 p.m.

564 North Finchley Library—Cleaner:

The Chief Librarian reported that Mrs. Dudley, part time cleaner at the North Finchley Library, had resigned and that, with the authority of the Chairman of the Committee, Mrs. F. M. Taylor had been appointed to fill the vacancy as from the 30th January, 1941;

RECOMMENDED that the action taken be approved.

TOWN PLANNING:**565 Non-Conforming Use of Premises:**

(a) 110a, 112, 112a, Regents Park Road, N.3.—The Borough Surveyor reported upon an application dated 31st January, 1941, received from Messrs. C. H. & F. Cooper, Ltd., for permission to carry on the business of the manufacture of ladies' neckwear and frillings at the above premises for the duration of the War and six months thereafter;

RECOMMENDED that the consideration of the matter be adjourned and that notice of the proposal be given by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1.

W.M.

(b) Premises—Glebe Road.—The Borough Surveyor reported that the Council recently refused to give consent to the installation of a joinery mill and circular saw on land owned by Mr. Batchelor in Glebe Road, and that an application dated 23rd January, 1941, had now been received from Mr. R. H. Morgan, M.Sc., Consulting Technical Chemist, of Croft House Laboratory, Dollis Avenue, N.3, for consent to use the premises for the duration of the War and six months thereafter for the manufacture of powdered foodstuffs;

RECOMMENDED that the consideration of the matter be adjourned and that notice of the proposal be given by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1.

(c) 871, High Road.—The Borough Surveyor reported upon an application received from Messrs. Boustreds for consent to the above premises being taken over by Messrs. H. Manley and Son, Ltd., Trade Lithographers and Offset Colour Printers;

RECOMMENDED that the consideration of the matter be deferred until the Council Meeting, when the Borough Surveyor report further thereon.

(d) 2, Allandale Avenue.—A letter dated 4th February, 1941, was submitted from the Secretary of the London Police Court Mission making application for consent to the use of the above premises for the purpose of a home for girls on probation;

RECOMMENDED that such application be not granted.

566 Deposited Plans:

The Borough Surveyor reported that a plan (No. 942 T) had been received from Mr. R. F. Austin in respect of the erection of a timber building at the rear of No. 279, High Road, East Finchley, for the purpose of providing temporary accommodation for use as a Church;

RECOMMENDED that the plan in question be approved for a period of 3 years as a short-lived materials building under the byelaws made under Section 53 of the Public Health Act, 1936, without prejudice to the rights of the Council as the Highway Authority under the Restriction of Ribbon Development Act, 1935.

ELECTRICITY.

567 Bulk Supply Agreement—Stocks of Coal:

Referring to Minute No. 274, the Town Clerk reported that he had been in further consultation with the General Manager and Engineer on the matter and that it now appeared that certain advantages would accrue to the Council in the continuance of the present arrangements. In the circumstances, it was

RECOMMENDED that no further action be taken in the matter.

568 District Joint Board of Employers and Members of Staff—Electricity Supply Industry—Area No. 10, Greater London:

(a) A copy of the Minutes of proceedings at a meeting of the above-mentioned Board held on the 6th December, 1940, was submitted.

(b) It was reported that circular letters had been received from the Secretary of the Board re

- (i) Cost of living variation;
- (ii) Assistant switchboard attendants;
Assistant drivers;

(iii) December 26th in relation to holidays;

and that same had been referred to the General Manager and Engineer for attention.

(c) A letter dated 31st December, 1940, was submitted from the Secretary to the Board giving the result of the election of the Employers' Side for the year ending December, 1941.

569 Technical Staff Salaries—Cost of Living Variation:

It was reported that a circular letter dated 17th January, 1941, had been received from the National Joint Board of Employers and Members of Staff, Electricity Supply Industry, in regard to the above and that same had been referred to the General Manager and Engineer for attention.

570 National Joint Board of Employers and Members of Staff (Electricity Supply Industry):

A copy of the Minutes of proceedings at a meeting of the National Joint Board held on the 20th December, 1940, was submitted.

571 Election of Members to No. 10 District Council:

A letter dated 4th February, 1941, was submitted from the Hon. Secretary of the Constituent Municipal Undertakings in Greater London Area stating that, as one nomination only had been received for the vacancy of Engineer representative on the No. 10 District Council, no ballot was necessary.

572 Public Lighting Account:

The General Manager and Engineer reported that, in February, 1940, the Council approved a revised method of rendering the account for public street lighting during the year ending 31st March, 1941, subject to the matter being reviewed in January, 1941.

He added that the arrangement had proved satisfactory and that he recommended that it be continued for the duration of the War, in which the Borough Treasurer concurred;

RECOMMENDED that this be agreed.

573 Council Employees—Sick Leave:

The General Manager and Engineer submitted the names of four employees who had been absent, owing to illness, for a period exceeding 4 weeks during the present financial year.

GENERAL PURPOSES.**574 British Red Cross Society:**

It was reported that a communication had been received from the Divisional Secretary of the Finchley and Friern Barnet Division of the above, stating that, with reference to the transfer to quarters in the Hertford Lodge Annexe, it was presumed that the arrangement already made with the Council whereby the Society paid a rent of £15 per annum and received a similar sum in return as a grant, still stood;

RECOMMENDED that this be agreed.

575 War Wage Increases:

A circular letter dated 24th January, 1941, was submitted from the Hon. Secretary of the Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex, forwarding a copy of a recommendation adopted by the Provincial Council hereon.

576 Removal of Privately-Owned Railings:

A circular letter dated 29th January, 1941, was submitted from the Director of Scrap Supplies inviting the co-operation of the Council in connection with the above and enclosing suggestions for launching the campaign;

RECOMMENDED that the matter be referred to the Borough Surveyor to deal with.

Mr

577 Avenue House:

The Town Clerk reported as follows:—

“At a recent meeting of the Civil Defence (Emergency) Committee the General Manager and Engineer reported that, in connection with the reinforcing of the basement at the above and the necessary alterations in the electric wiring resulting therefrom, arrangements had been made for heating points, etc., to be provided in the Council Chamber and Committee Room at a cost of £36, which cost would be chargeable to the Council, and instructions were given for the matter to be reported to your Committee.

This has already been reported to the Council vide Minute No. 425(a).”

578 Council Employees—Accidents:

The Borough Surveyor reported in regard to accidents which had been sustained by a number of employees.

579 Fire Watchers—294/296, Regents Park Road:

The Borough Surveyor reported hereon;

RECOMMENDED that authority be given for the employment of fire watchers after Office hours in connection with the above-mentioned Offices, at a cost not exceeding £10 a week.

580 Petrol Consumption:

RECOMMENDED that, in future, the Returns required to be submitted in connection with the above be signed by the Borough Treasurer.

581 Meetings of the Council and of Committees:

The Committee were of opinion that the time had now arrived when meetings of the Council and of Committees should take place other than on Saturday afternoons. It was therefore

RECOMMENDED—

- (a) that, notwithstanding anything contained in Minute No. 13, the ordinary meetings of the Council in March and April, 1941, be held on the fourth Monday of those months at 6.30 p.m.;
- (b) that, notwithstanding anything contained in Minute No. 144, meetings of the Council in Committee in March and April, 1941, be held on the under-mentioned dates at 6.30 p.m.;

10th March, 1941
14th April, 1941.

FINANCE.

582 Communal Air Raid Shelters—Emmott Close:

The Town Clerk reported as follows:—

“The Scheme submitted to the County Council in connection with the above provided for water closets at an estimated cost of £71. The County Council have intimated that they are only prepared to approve the provision of chemical closets at a cost of £5.

At a recent meeting of the Civil Defence (Emergency) Committee, however, the Borough Surveyor reported that, although there was such a great difference in the capital cost, the only additional expenditure so far as water closets were concerned, would be for water rate, whereas the charges for cleansing and maintaining the chemical closets would amount to approximately £42 per annum. In the circumstances the Committee have given instructions for water closets to be provided and the matter is being taken up further with the County Council. In the event of the County Council refusing to alter their decision, the cost will have to be borne by the Corporation.”

RECOMMENDED that, in the event of the expenditure in question not being agreed by the County Council, a supplemental estimate for the sum of £71 be approved.

583 Increases in Contract Prices:

The Town Clerk reported that the contract with Messrs. Cedric Chivers Ltd. for the binding and re-binding of books was for a period of 3 years from the 1st April, 1938; that in March, 1940, the Council agreed to the Company's application for an increase on contract prices of 3 per cent with effect from the 30th October, 1939, and that the Company had now applied for a further increase of 10 per cent. to meet (a) the advance in wages granted under the National Arbitration Order, 1940, (b) a general increase of 52 per cent in the price of materials, and (c) advances in overhead charges, transport, etc.

RECOMMENDED that an increase of 10 per cent be agreed with effect as from the 26th September, 1940.

584 Fire Fighting:

The Town Clerk reported that the Civil Defence (Emergency) Committee had given authority for the purchase of 500 yards of sand at 9s. 3d. a yard and that application for approval to this expenditure had been submitted to the Regional Commissioners.

585 Small Dwellings Acquisition Acts:

The Borough Treasurer reported as follows:—

- (i) Applications.—That no applications for advances had been received.
- (ii) Advances outstanding.—That the number of advances outstanding was 185, representing a sum of £65,458.
- (iii) Advances repaid.—That the balances of mortgages, together with all interest charges, had been paid in respect of the following:—

Mortgage No.	Rate of interest.	Proprietor.	Premises.
293	5½%	Marychurch, S. A.	72, Summerlee Avenue, N.2.
591	5½%	Sebbage, R. C.	148, Nether Street, N.3.

586 Financial Statistics:

The annual Preston Return of Rates Levied, and Rates Levied per head of Population throughout the country for 1940/41, was submitted.

587 Amendments to Rate:

The Borough Treasurer submitted details of the amendments to rate which had been made from the 12th September, 1940, to 7th February, 1941.

RECOMMENDED that such amendments be approved and that the Chairman of the Committee be authorised to sign same on behalf of the Rating Authority.

588 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £44,244 12s. 8d. made up as follows, was approved by the Committee:—

MM

	£	s.	d.
General Rate Fund Revenue	33,787	17	1
Education Revenue	3,386	10	1
Electricity Revenue	4,610	6	10
Housing Revenue		1	15 —
Education Capital	19	11	8
Superannuation Fund	667	17	2
Fire Brigade Pensions	9	8	4
Loan Interest	619	5	—
A.R.P. Canteen	1,142	1	6
	<u>£44,244</u>	<u>12</u>	<u>8</u>

(b) Order on the Treasurer:—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £56,067 19s. 10d.:—

	£	s.	d.
General Rate Fund Revenue	44,337	12	7
Education Revenue	1,701	2	1
Electricity Revenue	9,960	2	9
Housing Revenue		—	—
Education Capital		—	—
Superannuation		—	—
Fire Brigade Pensions		—	—
Loan Interest	69	2	5
A.R.P. Canteen		—	—
	<u>£56,067</u>	<u>19</u>	<u>10</u>

589 Statement of Bank Balances—7th February, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance	
	£	s. d.	£	s. d.	£	s. d.
General Rate Fund Revenue						
Education Revenue			9,359	1 8		
Electricity Revenue	6,541	13 5				
Housing Revenue	8,946	11 11				
General Rate Fund Capital			25,678	8 1		
Education Capital			2,701	5 11		
Electricity Capital			6,433	12 2		
Consolidated Loans Fund			12,778	3 8		
Superannuation Fund	22,068	6 4				
Fire Brigade Pensions			1,585	3 1		
Salaries				15 15 8		
Advance				1,907 8 4		
Suspense	37,730	3 3				
Loan Interest				278 11 5		
				50 14 5		
	<u>£75,286</u>	<u>14 11</u>	<u>£30,788</u>	<u>4 5</u>	<u>Dr. £14,498</u>	<u>10 6</u>

590 Rate Collection for Period 1st October, 1940, to 31st January, 1941:

The Borough Treasurer submitted the following statement:—

1939-40			1940-41		
£	%		£	%	
10,474	4.09	Arrears of former Rates	24,889	8.36	
239,970	93.65	Half-year's Rate	270,002	90.67	
5,789	2.26	Additions, new assessments, &c.	2,901	.97	
<u>£ 256,233</u>	<u>100.00</u>	Total Amount Collectible	<u>297,792</u>	<u>100.00</u>	
120,682		Amount collected to December.	£ 108,367		
75,938		Amount collected in January.	58,881		
<u>196,620</u>	<u>76.73</u>		<u>167,248</u>	<u>56.16</u>	
<u>£59,613</u>	<u>23.27</u>	Amount outstanding	<u>£130,544</u>	<u>43.84</u>	

591 Instructions:

RECOMMENDED that the Instruction given to the Town Clerk, as entered in his Instruction Book, be approved.

H. H. WILMOT,

Chairman.

HM

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Civil Defence (Emergency) Committee's Report.

11th FEBRUARY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

Non-member: Councillor Lawrence.

592 Casualty Services—Personnel:

(a) The Town Clerk reported that the case against B. W. Morriss for absenting himself from duty, contrary to the provisions of the Civil Defence (Employment) Order, 1940, had been heard by the Magistrates and a fine of £5, with £2 2s. costs, imposed.

(b) A communication was submitted from the Clerk to the Harrow Council forwarding copy of a resolution passed by that Authority urging the Ministry of Labour to continue the reservation of personnel at First Aid Posts and Mobile Units who are over thirty years of age and asking for the support of this Council in the matter;

RESOLVED that such representations be supported and that key personnel in other Services be included therein.

(c) Motor Mechanic.—The Medical Officer of Health reported that he understood from the County Council that the approved rate of pay of a motor mechanic was £4 10s. a week;

RESOLVED that, subject to the approval of the County Council, the wages of Mechanic Glass be increased to £4 10s. a week, with effect as from 17th February, 1941.

593 Report Centre:

It was reported that an application had been received for employment in the Report Centre from a British born woman, who was the wife of a Belgian subject;

RESOLVED that the application be not granted.

594 Chief Air Raid Warden—Staff:

A communication was submitted from the County A.R.P. Officer giving authority for the filling of the vacant positions of Chief Instructor and Assistant to the Chief Warden. Arising thereon, the Chief Warden reported upon a proposed rearrangement of the staff to cover the duties of these two appointments and at the same time effect a financial saving as indicated below:—

Salaries of (a) Chief Instructor	£240
(b) Assistant to Chief Warden	240
Less—fees to two Instructors at £5 each a month	£480
Increase in salary of Staff Officer	£120
	60
	£180
Saving	£300 p.a.

RESOLVED that, subject to the approval of the County Council,

(i) District Wardens Herridge and Ross be appointed as A.R.P. Instructors for the Borough, subject to the fees payable to them not exceeding £5 a month each; and

(ii) the salary of Mr. H. B. Ritchie, Staff Officer to the Chief Warden, be increased by £60 to £300 per annum, with effect as from the 12th February, 1941.

595 Detonation of Unexploded Bombs—Glebe Land:

Arising out of Minute No. 422, a communication was submitted from the Controller of Sub-Group 6B enquiring whether the Council could suggest a site for the disposal of bombs exceeding 50 kilos in size;

RESOLVED that a reply be forwarded to the effect that the Council are unable to suggest a site for the purpose in question and are of opinion that the larger bombs should be dealt with in less populated areas.

596 Wardens' Posts:

(a) Middlesex County Council Circular 339 was submitted stating that a new and larger type of Post had been designed and that, in cases where new Posts were required, schemes based upon the revised construction should be submitted in the usual way;

RESOLVED that the Borough Surveyor be instructed to prepare such a scheme for the new Wardens' Post at Moss Hall Crescent and submit same to the County Council.

It was also reported that the Circular in question gave authority for the provision of sleeping equipment in Wardens' Posts at a cost not exceeding £4 8s. 5d. a bed. It was intimated that in some cases equipment had already been obtained, and authority was given for further equipment, on the lines indicated in the Circular, to be provided, where required.

(b) Lighting and heating of Wardens' Posts.—In view of the proposal referred to in the Circular above mentioned, the Town Clerk was instructed to take up with the County Council the question of increasing the amount of the approved expenditure upon electricity for lighting and heating.

(c) Post No. 44.—It was reported that, in view of the fact that the accommodation at the Woodhouse Road Depot was no longer available, arrangements had been made for the above Post to be sited in one of the shops forming part of the Gaumont Cinema premises and that the Cinema Proprietors had agreed to the use of the accommodation rent free on the understanding that all other outgoings would be borne by the Local Authority;

RESOLVED that application be made to the County Council for approval to this arrangement and for authority to provide the necessary lighting and heating equipment.

597 Civil Defence Personnel—Rates of Pay:

A resolution was submitted from the Hayes and Harlington Council asking for the support of this Council to representations which were being made for an increase in the rates of pay to Civil Defence personnel of 10s. a week for men and 6s. 6d. a week for women. In view of the recent decision of the Government in the matter, it was

RESOLVED that no action be taken in regard to the representations in question.

598 Avenue House Basement—Sanitary Arrangements:

It was reported that the architect in charge of the alterations at above had placed orders for sanitary fittings at a cost of £110.0s. 4d.;

RESOLVED that the action taken be approved.

599 Communal Feeding:

The Communal Feeding Officer reported hereon and intimated that he would be glad if a Sub-Committee could be appointed to deal with various matters arising;

RESOLVED that a Sub-Committee, consisting of the Mayor, the Deputy Mayor, Aldermen Pateman and Syrett and Councillor Rutt, be appointed for the purpose in question.

Wm

600 Wardens' Service—Training Centres:

The Chief Warden reported that arrangements had been made with the Hamilton Tennis Club for the use of their pavilion for training purposes and that the Wardens themselves had provided the necessary black-out without cost to the Council;

RESOLVED that, subject to the approval of the County Council, authority be given for the expenditure of £11 10s. in respect of the heating of the premises.

601 Fire Fighting:

(a) Business Premises.—The Chief Warden reported that, owing to the additional work thrown upon the Department in connection with the above, arrangements had been made for Miss G. Brinton to be seconded from the Electricity Department for this work as from the 6th February, 1941, and that, in addition, it would be necessary for two shorthand typists to be appointed;

RESOLVED—

- (i) that the action taken be approved and that authority be given for the appointment of two additional typists; and
- (ii) that representations be made to the appropriate authority for the whole of the expenditure in connection with Fire Fighting to rank for grant.

(b) Stirrup Pumps.—The Chief Warden reported that approximately 2,000 stirrup pumps had been sold, through the medium of the Wardens' Service, and in view of the fact that pumps could now be purchased locally, it was

RESOLVED that no further sales of stirrup pumps be arranged through the Wardens' Service.

(c) Steel Helmets.—

RESOLVED that the Town Clerk make application for the issue of supplies of steel helmets for members of Fire Parties.

602 Billeting Office:

The Chief Billeting Officer reported that it was desirable that some additional wooden screens should be provided in the Billeting Office at an estimated cost of £25;

RESOLVED that authority be given for the necessary work to be put in hand.

603 Shelters:

(a) Heating.—London Region Circular No. 296 was submitted setting out the method of operating the "Cura" hard fuel stoves and intimating that in those cases where this type of stove was unsuitable the Commissioners were prepared to consider the possibility of heating by electricity;

RESOLVED that the Town Clerk press for the approval of the scheme already submitted for the heating of shelters in Finchley with electrical tubular heaters.

(b) Rest Centres.—The Borough Surveyor reported upon the progress which was being made upon shelters at above.

(c) Bunks.—The Borough Surveyor reported that a considerable number of steel bunks had been delivered but that the catches on the centre bunks, which could be folded back during the daytime, were defective; further that a complaint had been submitted to the Ministry of supply in regard thereto but that, pending the issue of new catches, he was arranging for the bunks in question to be wired.

RESOLVED that the action taken be approved.

1/11

604 Senior Officer in Charge of the Report Centre:

Reference was made to the fact that Mr. R. H. Williams would shortly be leaving for active service and, in expressing to him the best wishes of the Committee for a safe and speedy return, it was

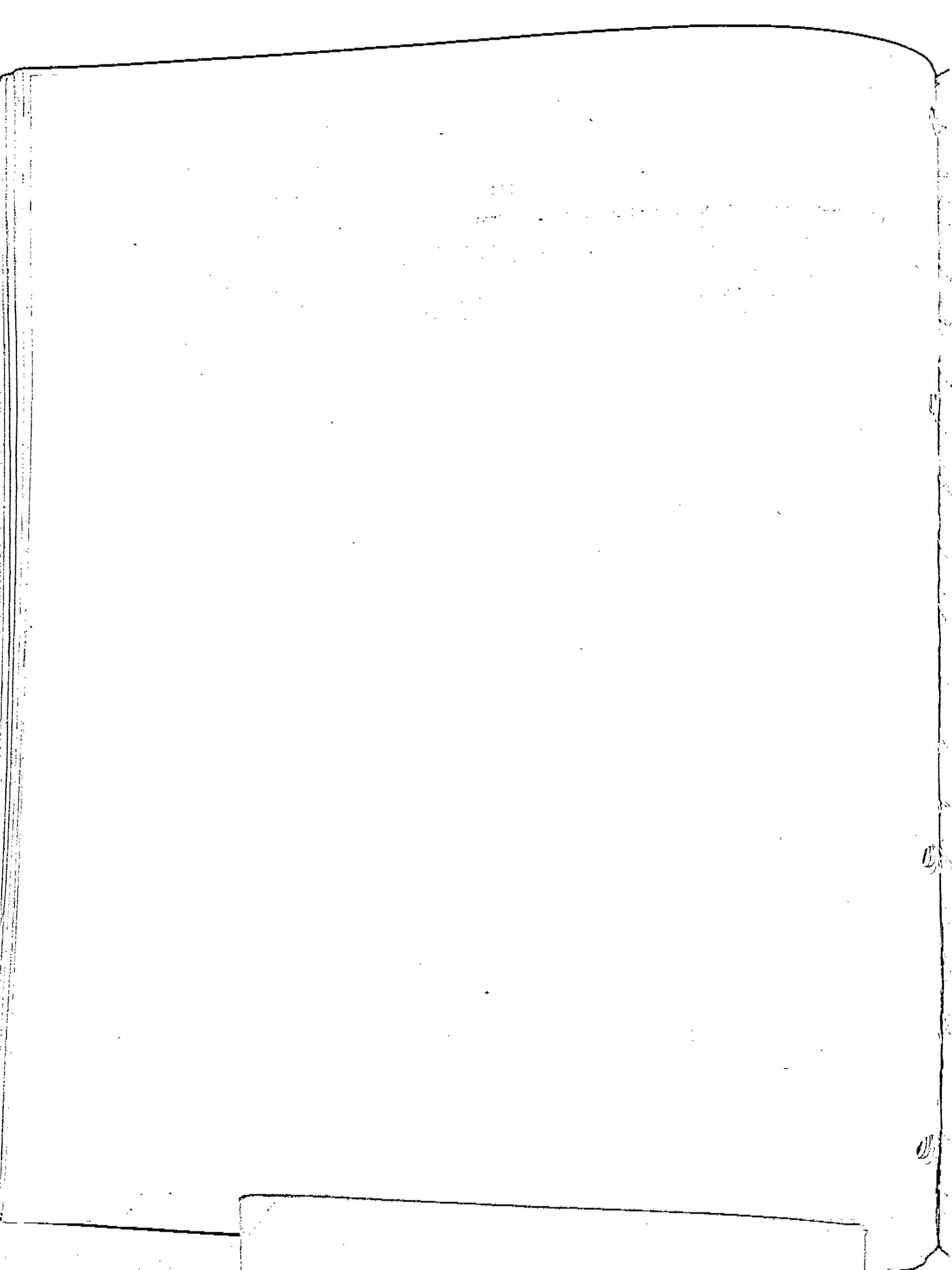
RESOLVED that the Committee place on record their appreciation of the valuable services rendered by Mr. R. H. Williams in the organisation of the Report Centre.

HAROLD A. RUTT,

Chairman.



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Borough of Finchley

Municipal Offices,
Finchley, N.3.

18th March, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY next, the 24th day of MARCH, 1941, at 6-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 22nd day of February, 1941.
- (2) To open a Tender for the supply of Firemen's uniforms received after the time stipulated in the advertisement.
- (3) To consider Tenders for Bookbinding.
- (4) To consider the question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough.
- (5) To consider the question of the filling of the vacancy on the Food Control Committee.

JM

(6) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 18th February, 1941.
- (b) **Civil Defence (Emergency)** of the 25th February, 1941.
- (c) **Civil Defence (Emergency)** of the 4th March, 1941.
- (d) **Allotments** of the 4th March, 1941.
- (e) **Public Health and Maternity and Child Welfare** of the 6th March, 1941.
- (f) **Council in Committee** of the 10th March, 1941.
- (g) **Civil Defence (Emergency)** of the 11th March, 1941.
- (h) **Finance (Special)** of the 15th March, 1941.
- (i) **Education (Special)** of the 17th March, 1941.
- (j) **Co-ordination of Wages (Sub)** of the 17th March, 1941.

(7) To consider the following motion by Alderman C. S. Syrett, of which due notice has been given:—

1. That this Council, realising that the Middlesex County Council is the scheme-making authority for Civil Defence in the Borough of Finchley, hereby notifies the Civil Defence Committee that in future it, the Council, will not recognise any expense on Civil Defence in Finchley other than that agreed and approved by the scheme-making authority as expense to be paid by them or already approved as recurring expenditure as such;
2. That as from the 31st March next the Middlesex County Council be requested to provide such funds as are necessary for the payment of all Civil Defence expenditure in the Borough of Finchley."

(8) To receive and consider Reports of Officers (if any).

(9) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).

(10) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

(11) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 25th February, 1941.
- (b) **General Purposes (Special)** of the 3rd March, 1941.
- (c) **Civil Defence (Emergency)** of the 4th March, 1941.
- (d) **Allotments** of the 4th March, 1941.
- (e) **Council in Committee** of the 10th March, 1941.
- (f) **Civil Defence (Emergency)** of the 11th March, 1941.
- (g) **War Damage** of the 12th March, 1941.
- (h) **Education (Special)** of the 17th March, 1941 (if any).
- (i) **General Purposes (Special)** of the 20th March, 1941.
- (j) **Office Accommodation** of the 22nd March, 1941.

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- (12) To receive and consider Reports of Officers (if any).
 - (13) To consider, if necessary, the raising of any temporary loan.
 - (14) Questions (if any) of which notice has been given to the Town Clerk.

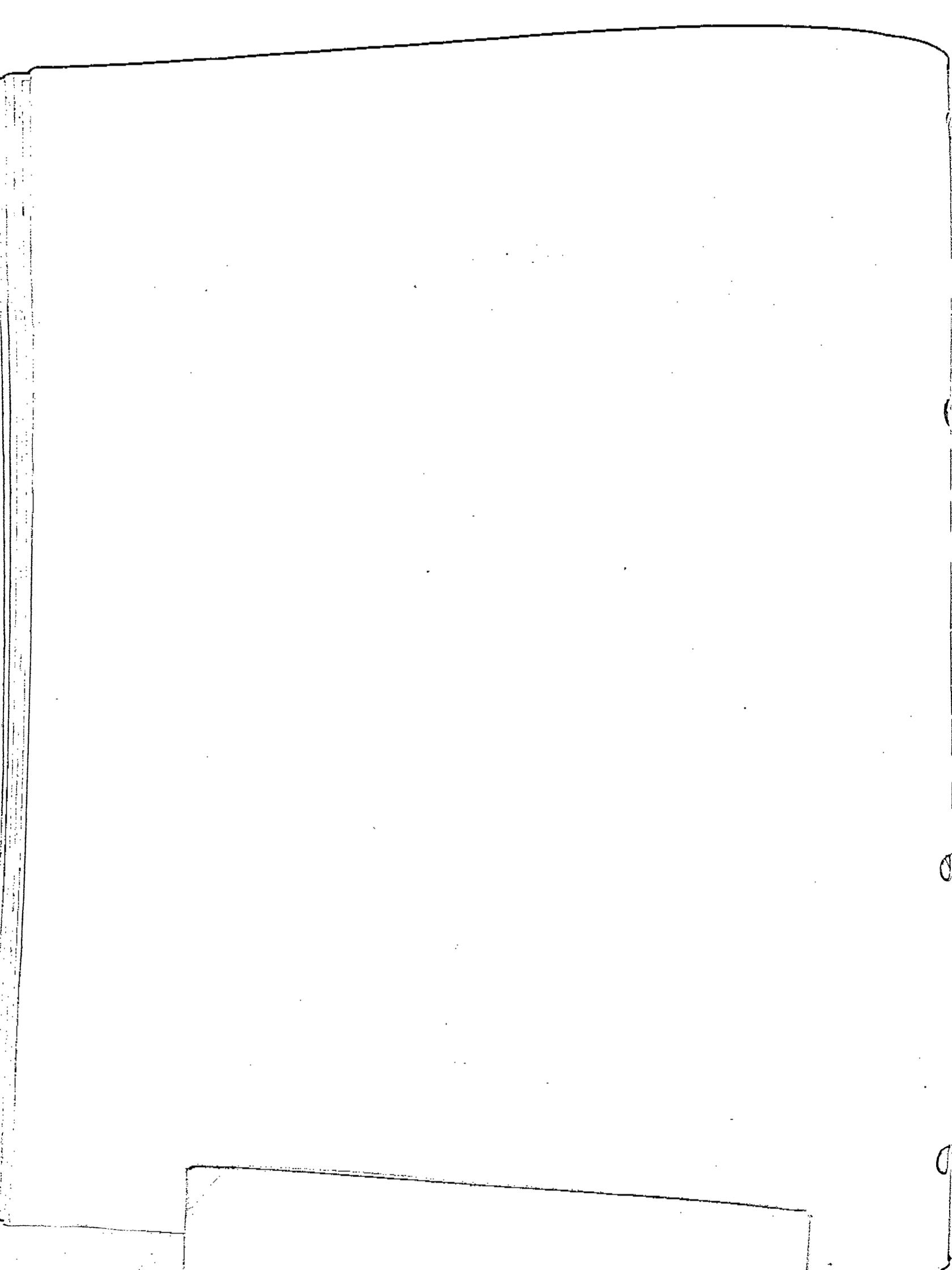
B. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

J. M. Smith



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 22nd day of
FEBRUARY, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	W. C. Langlands.
J. G. Bryson.	P. Lawrence.
A. C. D. Collis.	Mrs. M. E. Legge.
J. Connorton.	D. A. A. Merry.
C. P. Grobel.	R. J. N. Norman.
J. Hugh Jones, LL.B.	Harold A. Rutt.
M. A. B. King-Hamilton, M.A.	Major H. W. Steward.

605 Apology for Absence:

It was reported that Councillor De Colleville had expressed regret at his inability to be present at the meeting.

606 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 25th day of January, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

607 Tenders for Firemen's Uniforms:

RESOLVED that the tender received in connection with the above be opened and referred to the next meeting of the Council in Committee for consideration.

Mr.

608 Membership of the Council:

(a) The question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough was considered, and, arising thereon, the Town Clerk reported that the under-mentioned Associations had submitted, for the Council's consideration, the names of the following persons:—

Association.	Person Nominated.
North Finchley and Whetstone Ratepayers' Association. ...	Mr. E. Grant, 5, Mayfield Avenue, N.12.
London Co-operative Society, Ltd., Political Committee, Finchley Co-operative Party	Mrs. Phoebe Pole, 21, Torrington Park, N.12.
Finchley and Friern Barnet Labour Party	
Finchley Women Citizens' Association	Mrs. Blom, 5, Westholm, N.W.11.

He added that ex-Councillor Wightman had asked that his name might be considered for the vacancy;

RESOLVED that the further consideration of the matter be deferred until next meeting.

(b) A letter dated 7th February, 1941, was submitted from Mr. W. S. Murphy, conveying on behalf of Mrs. Murphy her thanks for the kind sentiments expressed by the Council in the resolution passed by them at the time of her retirement, and intimating that she was very gratified at their action in appointing her a co-optative member of the Education Committee.

609 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments (if any) set out and adopted:—

(a) Civil Defence (Emergency) of the 21st January, 1941.

Arising out of paragraph 464 (i) (Shelter Sub-Committee), the Chairman of the Committee undertook to see that the question of the inclusion in the total shelter accommodation of that provided in the rest centres was considered further by the Committee.

Arising out of paragraph 471 (Civil Defence Estimates), it was

RESOLVED that a copy of the estimates be forwarded to each member of the Council.

(b) Civil Defence (Emergency) of the 28th January, 1941.

Arising out of paragraph 475(a), it was

RESOLVED that the Committee be asked to pursue the matter further with a view to the policy of the Government being varied.

Arising out of paragraph 484(b) (Fire Watching—Residential Premises), it was

RESOLVED that the Chairman of the Committee be asked to submit at next meeting the names of such streets (if any) where voluntary fire watching parties have not been established.

(c) Allotments of the 1st February, 1941.

(d) Valuation of the 1st February, 1941.

(e) Education of the 1st February, 1941.

Arising out of paragraph 520 (War Allowance to Teachers—Administrative Memorandum No. 258), an amendment was proposed by Alderman Syrett and seconded by Councillor Baines "that the following words be added at the end of recommendation (a) 'with effect as from the 1st April, 1941'."

A discussion ensued, during the course of which it was

RESOLVED that under sub-section 5 of paragraph 13 of Standing Order No. 1, leave be granted to Councillor Langlands to speak for more than five minutes.

The amendment was then put to the meeting and declared carried, 12 voting in favour and 6 against.

It was thereupon put as a substantive motion and carried.

A further amendment was then proposed by Councillor Grobel and seconded by Councillor Mrs. Legge "that the word 'not' in recommendation (b) be deleted."

On being put, the amendment was declared carried, and it was thereupon put as a substantive motion and carried.

(f) **Civil Defence (Emergency)** of the 4th February, 1941.

Arising out of paragraph 534 (Avenue House—Caretaker), it was

RESOLVED that the caretaker at Avenue House be deemed to be a member of the Civil Defence staff for the period of the war.

(g) **Council in Committee** of the 8th February, 1941, with the exception of paragraphs 554 (Ivy Lodge, Long Lane) and 565(c) (Non-Conforming Use of Premises—871, High Road), which be referred to the Council in Committee for consideration.

Arising out of paragraph 549 (Former Municipal Offices, Hendon Lane), it was

RESOLVED that the words from "it" to "Committee" and the word "had" after the words "Borough Surveyor" be deleted.

Arising out of paragraph 551 (Parking of Lorries—Finchley Park), the Borough Surveyor reported that he was awaiting a communication from the Commissioner of Police on the matter, and would report further thereon in due course.

Arising out of paragraph 565(b) (Non-Conforming Use of Premises—Glebe Road), a letter dated 3rd February, 1941, was submitted from Mr. R. H. Morgan pointing out that, as the question was one of extreme urgency due to the premises in question being required for preparing foodstuffs for canteen (priority) orders, he would appreciate any steps which could be taken to hasten matters on the conclusion of the 14 day period within which objections might be made to the proposal;

RESOLVED that the matter be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor and the Chairman and the Vice-Chairman of the Town Planning Committee to deal with, subject to report.

Arising out of paragraph 576 (Removal of Privately Owned Railings), the Town Clerk reported that the Borough Surveyor had informed him that there was no member of his staff whom he could depute to deal with the publicity campaign;

RESOLVED that the matter be left in the hands of Councillor Major Steward,

dm

Arising out of paragraph 579 (Fire Watchers—294/296, Regents Park Road), it was

RESOLVED that the heading of the paragraph be amended to read as follows:—

“ Fire Watchers—294, 296, 304 and 308, Regents Park Road.”

Arising out of paragraph 581 (Meetings of the Council and of Committees), it was

RESOLVED that the “ 16th ” be substituted for the “ 14th ” as the date for the meeting of Council in Committee in April.

(h) **Civil Defence (Emergency)** of the 11th February, 1941.

Arising out of paragraph 601(b) (Fire Fighting—Stirrup Pumps), the Chairman of the Committee undertook to see that the matter was considered further by the Committee.

610 Meetings of the Council in Committee:

In accordance with notice, Alderman Syrett moved as follows:—

“ That, so long as the Committee work of the Council is carried on by the Council in Committee, the reports of those Committees dealt with by the Council in Committee shall be presented at such meeting by the Chairman of each Committee.”

The motion was duly seconded by Councillor Major Steward and, on being put, was declared carried.

611 Licensing Acts:

Notices were submitted from:—

(a) Arthur Herbert Dalby, Secretary to Messrs. Levy and Franks, Ltd., and Walter Thomas Herbert Briggs, of their intention to apply to the Justices for the transfer to them of the licence to sell intoxicating liquor by retail for consumption either on or off the premises known as the Moss Hall Tavern lately held by Henry Franks deceased, in conjunction with Walter Thomas Herbert Briggs;

(b) Florence Dille of her intention to apply to the Justices for the transfer to Eric Hyde Linden, of Abbey Mount, Priory Road, Bournemouth, of the licence to sell intoxicating liquor to be consumed either on or off the premises known as “ The King of Prussia ”;

RESOLVED that no action be taken thereon.

612 Meetings of Committees:

RESOLVED that, notwithstanding anything contained in Minute No. 144, meetings of the undermentioned Committees be held in March and April, 1941, as indicated below:—

Allotments Committee	...	Tuesday, 4th March, 1941, at 6.30 p.m.
Public Health and Maternity and Child Welfare Committee	...	Tuesday, 8th April, 1941, at 6.30 p.m.
Education Committee	...	Thursday, 6th March, 1941, at 6.30 p.m.
Valuation Committee	...	Monday, 7th April, 1941, at 6.30 p.m.
	...	Tuesday, 8th April, 1941, at 6.30 p.m.

613 The Local Authorities (Community Kitchens and Sale of Food in Public Air Raid Shelters) Order, 1941:

The Town Clerk reported that the above-mentioned Order had been made by the Minister of Food, under which every local authority was required, after consultation with and subject to any directions which might be given to that authority by the Minister, to perform the functions of setting up community feeding centres within its area and of selling or supplying food at any time within any public air raid shelter situate within that area; further, that this had been referred to the Communal Feeding Sub-Committee of the Civil Defence (Emergency) Committee for consideration.

614 Emergency Repair of Essential Public Services:

It was reported that a circular letter dated 5th February, 1941, had been received from the Ministry of Health, stating that arrangements were being made, in advance, whereby temporary assistance might be afforded to local authorities and public utility undertakings by important firms who had organised in their factories groups of men who would be able and willing to lend a hand in the emergency repair of essential public services which suffered damage as a result of a heavy air attack.

615 Finchley Food Control Committee:

The Town Clerk reported that Mrs. Murphy had resigned her seat on the above-mentioned Committee;

RESOLVED that the question of the filling of the vacancy be referred to the Council in Committee for consideration.

616 Fire Brigade:

The Mayor reported that he had recently taken the opportunity of visiting the Fire Station, and submitted the following statement giving details of the positions at present held by men who had served in the Brigade during the term of office of the present Chief Officer:—

Chief Officer—Bournemouth.
 Chief Officer—Barking.
 Chief Officer—Southall.
 Chief Officer—Surbiton.
 Deputy Chief Officer—Redcar.
 Deputy Chief Officer—Pennybont.
 Third Officer—Port Talbot.
 Sub-Officer—Southall.
 Sub-Officer—Ruislip.
 Sub-Officer—Sidcup.

617 Assistance Board:

The Town Clerk reported receipt of a letter dated 19th February, 1941, from Captain John E. Crowder, M.P., stating that he had taken up with the Ministry of Labour the question of the establishment in the Borough of an office of the Assistance Board, and that he was asking a question in the House on the subject.

618 Civil Defence:

The Chairman of the Highways and Fire Brigade Committee referred to a letter received from the Chairman of the Middlesex County Council expressing his appreciation of the support and co-operation which had been given by the Borough Engineers in the Group in connection with the clearance of debris from roads.

619 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. Comben & Wakeling, Ltd., for the construction of a basement shelter at Swan and Pyramids P.H.

1/11

2. Contract with Messrs. A. W. Marsh, Ltd., for the installation of electric lighting in public air raid shelters.
3. Contract with Messrs. Robert Deards, Ltd., for Horse Haulage.
4. Contract with Mr. J. H. Haynes for Motor Haulage.
5. Contract with Messrs. John Walker (Contractors), Ltd., for haulage to and from railway stations.
6. Deed of transfer of India 4% Stock—1948/53.
7. Licence (in duplicate) to Mr. John H. Haynes to store petroleum spirit in bulk.
- *8. Contract with Dictograph Telephones, Ltd., for the installation of an internal telephone system at Hertford Lodge.
- *9. Endorsement on contract with Callender's Cable and Construction Co., Ltd., for supply of high and low tension cables, extending the period thereof for 3 years from the 1st April, 1941.

*See Report of Council in Committee.

620 Insurances:

(a) The Borough Treasurer reported that the following insurance policies would expire at 31st March, 1941, and recommended that they be renewed:—

Plate Glass; Telephone, Sewage Disposal Works; Trailer Pumps; Cycles; Traffic Signals; Regalia; Local Land Charges; Restriction of Ribbon Development Act; Statue "La Delivrance"; Fire and Spontaneous Combustion (Coal, Electricity Works); Trophies; Infringement of Copyright.
Total Annual Premiums £55 13s. 3d. net.

RESOLVED that this be agreed.

(b) He also reported that the third party insurance fell due for renewal; that this risk was covered with the Municipal Mutual Insurance, Limited, at an annual premium estimated at £1,000 net; that it was convenient for it to run with the Workmen's Compensation policy also with that Company, and that as this latter policy was the subject of a three years' agreement expiring in March, 1943, he recommended that the Third Party policy be renewed on quotation for a further year;

RESOLVED that this be agreed.

(c) The Borough Treasurer also reported that he had considered the desirability of increasing the amounts covered in the Corporation's Fire Insurance policies in view of the increasing cost of replacement, and recommended that all existing insured values be increased by 25 per cent. He added that the total insured value of Corporation property was about £990,000, and that the cost to cover the excess would be approximately £85 per annum net;

RESOLVED that the recommendation of the Borough Treasurer be adopted.

621 Superannuation Fund Investments:

The Borough Treasurer reported that the Treasury had recently made Orders under the Defence (Finance) Regulations, 1939, calling in certain sterling loans of the Government of India at specified prices; that these Orders affected the holding of £2,973 12s. 4d. India 4 per cent. Stock, 1948-1953; that the price at which the stock was to be acquired was £106 11s. 7d. per cent., and that the proceeds would therefore amount to £3,169 5s. 1d.; further, that payment was to be made on the 24th March, and he recommended that the proceeds be transferred on that date to the Consolidated Loans Fund to bear interest at 3½ per cent. for a term of 15 years;

RESOLVED—

- (a) that the recommendation of the Borough Treasurer be adopted; and
- (b) that authority be given for the Corporate Seal to be affixed to the Deed of Transfer to the Treasury.

622 Petroleum (Consolidation) Act, 1928:

The Petroleum Inspector reported that an application had been received from Mr. John H. Haynes for a licence to keep an additional 1,000 gallons of petroleum spirit in bulk at No. 271, Ballards Lane, N.12; that it was proposed to keep the petroleum spirit in two underground storage tanks in the position shown on Plan 2291 submitted by the applicant;

RESOLVED that the licence now submitted be granted to the above-mentioned applicant for the period ending 30th June, 1941, subject to the conditions mentioned in the report of the Inspector.

623 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and

RESOLVED, unanimously, that the Council do now go into Committee.

624 Ivy Lodge, Long Lane:

Paragraph 554 of the Council in Committee's report of the 8th February, 1941, was considered, and arising thereon the Borough Surveyor reported as follows:—

"I think it will be possible to transfer the tenant of this old house to one of the new Council houses recently erected in Long Lane, the tenant of which could be accommodated in one of the Council's smaller houses on the Woodhouse Estate, which it is anticipated will be available in the near future."

625 Non-Conforming Use of Premises—871, High Road:

Paragraph 565(c) of the Council in Committee's report of the 8th February, 1941, was considered, and the Borough Surveyor reported on the matter and submitted a plan showing the user of the adjacent premises;

RECOMMENDED that consent be given to the use of the premises in question for the purpose desired for the period of the war, and six months thereafter.

626 Food Control Committee:

The question of the filling of the vacancy on the above-mentioned Committee was considered;

RECOMMENDED that the further consideration of the matter be deferred until next meeting, and that the Food Control Committee be asked for their views thereon.

627 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, if any, set out and adopted, and that such reports be entered on the Minutes of the Council:—

- (a) **Valuation of the 1st February, 1941.**

Arising out of paragraph 1(f) (Assessments—81, Hendon Lane), Alderman Syrett declared that he had an interest in the matter, and in consequence did not vote or take any part in the discussion relating thereto.

- (b) **Education of the 1st February, 1941** (with the exception of paragraph 3 (Protection of School Buildings—Fire), which be referred to the Committee for further consideration), Alderman Syrett voting against paragraph 5(a).

Amended

Amended

J.M.

Amended

- (c) **Office Accommodation** of the 3rd February, 1941, with the exception of recommendations (1) and (2) contained in paragraph 2a (Office Accommodation—Hertford Lodge), which were withdrawn.

Arising out of recommendation (4) contained in paragraph 2a, the Chairman of the Committee submitted an estimate of the cost of the necessary works amounting to a sum of £78;

RECOMMENDED that authority be given for the works to be carried out at the cost indicated.

Amended

- (d) **Council in Committee** of the 8th February, 1941.

Arising out of paragraph 5(b) (Staff—Town Clerk's Department), a letter was submitted from the Ministry of Health stating that the Minister would recognise full-time employment with the Women's Land Army as "war service" for the purposes of the Act in relation to any employee of the Council who was already performing such service or who would, when she ceased to serve in her civil capacity within the meaning of Section 1 of the Act, not be a person whose acceptance for service was precluded by reason of her being reserved under the Schedule of Reserved Occupations.

The Town Clerk reported that Miss Manders had now been accepted for service and would be reporting for duty on the 3rd March, 1941, and that he was therefore arranging for Miss Stockman, who was seconded to the Food Control Office some time ago, to return to her normal duties on the 3rd March, 1941;

RECOMMENDED that this be agreed.

Arising out of paragraph 5(h) (Staff—Salaries, etc.), it was

RECOMMENDED that the recommendation of the Committee be not adopted, but that the whole matter be referred to the General Purposes Committee for consideration and report, and that a special meeting of that Committee be held on the 3rd March, 1941, at 6.30 p.m.

Arising out of paragraph 7 (Small Dwellings Acquisition Acts—Arrears of Instalments), the Chairman of the Finance Committee reported that there were no cases where it was suggested that legal proceedings should be instituted at present.

Amended

- (e) **Civil Defence (Emergency)** of the 11th February, 1941.

Amended

- (f) **Office Accommodation** of the 17th February, 1941, with the exception of recommendations 1, 2 and 3 contained in paragraph 2(a) (i) (Office Accommodation—Hertford Lodge), which were withdrawn.

Arising out of paragraph 2(a) (i), the Chairman of the Committee reported that it was eminently desirable that the National Registration Office should be situate as near as possible to the Food Control Office; that in company with the Town Clerk, he had had an interview with the General Manager of the North Middlesex Gas Company, and that a letter dated 22nd February, 1941, had been received from him offering the Council, for the period of the War, an office and adjoining store room at present in use by the Company's Gas Account and Billing Department on the following terms:—

(a) The tenancy to be on a monthly basis at £10 8s. 4d. per month;

(b) The above rental to include free lighting;

(c) The heating to be carried out exclusively by the existing gas fires, which would be placed on a separate meter, the gas consumed being charged to the Council;

MM

This is the report of the Valuation Committee referred to in paragraph 627(a) of the Council Minutes of the 22nd February, 1941.

171(2)

H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

VALUATION COMMITTEE'S REPORT.

1st February, 1941.

PART II.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Councillors Bryson and Rutt and Messrs. Gray and Griffith.

Non-members: Alderman Pateman and Councillor Lawrence.

1. ASSESSMENTS:

(a) 112 & 112a, Regents Park Road.-

RECOMMENDED that the existing assessments of
Flat £60. Gross Value, £48. Rateable Value
Shop £52. Gross Value, £42. Rateable Value
Premises rear of shop £52. Gross Value, £42.
Rateable Value be combined at a nett annual value
of £132. and that derating as industrial premises
be not opposed.

(b) Finchley Golf Club Premises.-

RECOMMENDED that the existing assessment be not altered.

(c) 101, Dollis Park.-

The Valuation Officer reported that the owner of this house was occupying two rooms while temporarily evacuated from his residence at Finsbury Park;

RECOMMENDED that the present assessment of £59. Gross Value, £47. Rateable Value be temporarily reduced to £23. Gross Value £16. Rateable Value.

(d) Finchley Unitarian Church Hall, Granville Road.-

The Committee considered an application for a reduction in the assessment on the above and it was

RECOMMENDED that the assessment be reduced from
£26. Gross Value, £19. Rateable Value to
£8. Gross Value, £5. Rateable Value.

(e) Finchley Manor Lawn Tennis Club.-

RECOMMENDED that the assessment on this property of
£170. Gross Value, £153. Rateable Value be
reduced to £100. Gross Value, £90. Rateable Value.

J.M.

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(f) 81, Hendon Lane. -

The Valuation Officer reported that the 61st/A.A. Cadet Regiment were using these premises as headquarters and that they had been loaned at a nominal rent of £1. per annum;

RECOMMENDED that in accordance with the reductions allowed in respect of other properties used for war charities, the assessment on the property be reduced to £5. Rateable Value.

(g) Properties for Assessment and Reduction of Assessment. -

RESOLVED that the new assessments and reductions in assessments contained in the list to be presented by the Chairman of the Committee, be approved, and that where necessary, the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

2. WAR DAMAGED PROPERTIES:Convent of the Good Shepherd. -

It was reported that an application had been made for a reduction in the assessment of the Convent owing to war damage. After hearing a report of an inspection of the premises by the Valuation Officer, it was

RECOMMENDED that the assessment be not reduced.

3. DISTRICT AUDITOR:

The Valuation Officer reported on a request which had been made to him on behalf of the District Auditor for access to the Valuation Detail Cards used in his department;

RECOMMENDED that the matter be left in the hands of the Chairman, the Town Clerk, and the Valuation Officer to deal with, in consultation with the District Auditor.

WM. C. LANGLANDS,

Chairman.

This (with the three following pages) is the report of the Education Committee referred to in paragraph 627(b) of the Council Minutes of the 22nd February, 1941.

141(?)

EDUCATION COMMITTEE'S REPORT.

Mayor.

1st February 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H.Wilmot, J.P.),
The Deputy Mayor (Councillor W.L.Brooksbank),
Alderman Pike, O.B.E., J.P.,
Councillors Bryson, Mrs. Legge and Rutt,
Miss Davey, M.A., and Mrs. Miall, B.A.

Non-Members: Alderman Pateman,
Councillors Connorton and Lawrence.

1. Meeting of Special Sub-Committee (School Attendance),
17th January 1941.

The report of a meeting of the above, held on 17th January 1941, in accordance with Minute 109, was submitted.

Arising therefrom:-

(a) Special School Children.

(i) Eileen Atkins. Is suffering from adolescent kyphosis (humpback, angular deformity of spine) and advised admission to the Royal National Orthopaedic Hospital's country branch at Stanmore, where she was admitted on the 21st November, 1940.

RECOMMENDED:

that the Finchley Education Authority accept responsibility for the treatment of the above-named at a fee approved by the Board of Education, contributions by the parent through the Hospital Savings Association to be accepted and credited to the account.

(ii) Stanley Moorwood. Is suffering from eczema and debility and recommended for a period of convalescence at the Invalid Children's Aid Association's Home at Sidmouth.

RECOMMENDED:

that the Finchley Education Authority accept responsibility for the treatment of the above-named at a fee approved by the Board of Education, contributions by the parent through the Hospital Savings Association to be accepted and credited to the account.

(b) School Medical Service - Parental Contributions - Arrears.

RECOMMENDED:

that arrears outstanding in respect of parental contributions be remitted in the following cases:-

<u>Name.</u>	<u>Amount.</u>
Reginald Osborn	15s.0d.
Cicely King	15s.0d.
Reginald Rayner	6s.3d.

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(c) Approved Schools - Parental Contributions.

A summary of parental contributions collected by this Authority, on behalf of the Middlesex County Council, for the quarter ended 30th November, 1940, has been submitted to that Authority. Remission of arrears had been recommended, and have been approved, in the following cases owing to the unemployment of the parent:-

Bernard Smith £1.4.6.
Cyril Smith £1.4.6.

D.A.A. MERRY,
Chairman. (pro tempore)

2. Estimates, 1941-42.

It was reported that the Estimates for the financial year 1941-42 for all the Departments of the Council will be considered by the Finance Committee, and that the Chairmen of each Department will be invited to attend the Committee.

The Education Committee authorised the Chairman and Vice-Chairman to consider and approve the Committee's Estimates before referring these to the meeting referred to above.

3. Protection of School Buildings - Fire.

The Director of Education reported that it appeared to be impracticable to make arrangements under the terms of the Order for fire watching and fire fighting parties at Council Schools from among the available personnel employed in those Schools.

RESOLVED:

that the Director of Education be instructed to inform the Town Clerk accordingly.

4. Feeding of School Children.

(a) Central Kitchen, 328 Ballards Lane, N. 12.

It was reported that the Chairman had approved the hiring of the above-named premises as a Central Kitchen, at an agreed rental of £100 per annum, exclusive, for five years, and that this rental had also been approved by the District Valuer.

RECOMMENDED:

that the Town Clerk be authorised to complete the necessary Agreement.

(b) Income Scale.

Consideration was given to the question of the present Income Scale in relation to the feeding of school children.

RECOMMENDED:

that it be left to the School Management and Works Sub-Committee to revise, so far as may be necessary, the Income Scale now in operation, in respect of the provision of milk to school children and to apply any such revised scale, subject to report, and to the approval of the Board of Education, to the provision of both solid and milk meals.

5. Staff.

(a) Mr. N.E. Robinson, Martin School.

Mr. Robinson, with the Committee's permission, volunteered for service with the Royal Air Force and left the Martin School until 6th January, 1941, when he was instructed to return to duty he had not been posted to any unit.

During this period, 1st October 1940 to 5th January 1941, he received only four - five days' service pay, and no salary from the Education Committee.

After full consideration of all the circumstances it is

RECOMMENDED:

- (1) that Mr. Robinson be granted leave of absence, with payment of full salary for the month of October, 1940.
- (2) that as from the date when he is called up for Service with the Forces, Mr. Robinson be brought within the terms of Minute 2275, October 1939.

(b) Miss A.F. Thirlwall, Christ Church School.

The Board of Education have awarded Superannuation Allowances in accordance with the Teachers (Superannuation) Acts.

(c) Miss R.L. Beaupre - Martin School.

It was reported that since Miss M. Piggott's death on 24th August last, Miss Beaupre had been Acting Headmistress, and in consideration of the services she has rendered, it is

RECOMMENDED:

that Miss Beaupre be granted an allowance of £30, subject to the approval of the Board of Education.

(d) Miss M.G. Hawkins, B.A. - Head Mistress of Martin School.

Miss Hawkins, the newly appointed Head Mistress, took up her duties as from 1st February 1941.

(e) Miss N. Hurley - Our Lady of Lourdes School.

Miss Hurley, an assistant mistress, who has been absent since 26th August, 1940, has received full pay up to the end of November 1940, and half pay up to the 31st December 1940.

RECOMMENDED:

that no further payment of salary be made to Miss Hurley in respect of her absence from duty.

(f) Miss P.E. Silvester - Summerside Infants School.

It was reported that Miss Silvester, an assistant mistress, has submitted her resignation to take effect on 31st January 1941, in order to take up a position with the Bath Education Authority.

(g) Miss M.M. Hill, Temporary Clerk, Education Department.

The Chairman of the Education Committee has agreed that Miss Hill's services as temporary clerk be retained after her approaching marriage.

RECOMMENDED: that the action taken be approved.

Handwritten initials

181(m)

6. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the period of absence.

Wm. C. LANGLANDS,
Chairman.

7. Books and Stationery Allowances - 1941-42.

RECOMMENDED:

that the summary of the schools' books, stationery and apparatus allowances for the financial year 1941-42 be approved.

A copy of the summary is attached.

Wm.
Wm. C. LANGLANDS,
Chairman.

This is the report of the Office Accommodation Committee referred to in paragraph 627(c) of the Council Minutes of the 22nd February, 1941. 172 (a)

BOROUGH OF FINCHLEY.

W. W. Wilms
Mayor.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

3rd February, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillors Lawrence and Rutt.

1. CHAIRMAN.

RESOLVED that Alderman Syrett be appointed Chairman of the Committee.

2. OFFICE ACCOMMODATION.

(a) Hertford Lodge.— The Town Clerk reported that the existing accommodation at Hertford Lodge was inadequate for the needs of his Department and suggested that, in the circumstances, the position would be met if arrangements could be made for the Valuation Department and National Registration Office to be housed elsewhere.

Arising thereon, the Valuation Officer reported that he had inspected a four roomed flat at No. 2, Edward House, King Edward Buildings, Church End, Finchley, which appeared to be suitable for his requirements and would be in close proximity to the Finance Department and the Food Control Office; further, that it was anticipated that a tenancy of such premises could be secured at a rental of £85 per annum inclusive;

RECOMMENDED

- (1) that authority be given for an agreement to be entered into for the tenancy of No. 2, Edward House, at the rental indicated above for a term of 3 years or for the period of the War and 6 months thereafter, whichever be the shorter, and that the Valuation Department and the National Registration Office be transferred thereto as early as possible, subject to a satisfactory report being received from the Borough Surveyor to the effect that the floors of the premises will withstand the weight of the steel cabinets etc. containing the Department's records;
- (2) that authority be given for the carrying out of any essential work at No. 2, Edward House, subject to report;
- (3) that the allocation of the additional rooms proposed to be utilised by the Town Clerk's Department at Hertford Lodge when the suggested transfer has been effected, as indicated by the Town Clerk, be approved; and

- (4) that the Town Clerk obtain from the appropriate Officers a report with regard to the provision of additional lavatory accommodation for males at Hertford Lodge and submit same at next meeting.

(b) King Edward Hall.-- Reference was made by the Mayor to the works carried out at King Edward Hall, and the Borough Treasurer undertook to submit a report thereon at the next meeting of the Committee giving full information as to the cost already incurred and any further anticipated expenditure.

(c) Avenue House.-- Drawings were presented showing a suggested re-allocation of the rooms at Avenue House, and it was decided to defer the further consideration of the matter until next meeting in order that, in the meantime, certain minor points of detail might be explored.

3. NEXT MEETING.

It was decided that the next meeting of the Committee should be held on Monday, the 17th February, 1941 at 3.30 p.m.

C. S. SYRETT,

Chairman.

This (with the five following pages) is the report of the Council in Committee referred to in paragraph 627(d) of the Council Minutes of the 22nd February, 1941.

172(c)

W. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF COUNCIL IN COMMITTEE.

8th February, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pateman, Pike, O.B.E., J.P., Syrett and Wells and Councillors Baines, Bryson, Collis, Connorton, De Colleville, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

HIGHWAYS AND FIRE BRIGADE.

1. EMERGENCY DEFENCE WORKS.

It was reported, for the information of the members of the Committee that, in connection with the above, the Military Authorities were proposing to carry out on the 9th February, 1941 certain exercises in the Borough which would be likely to result in the dislocation of traffic and would probably cause damage to the highway.

The Committee were concerned that no official notice had been given to the Council thereof, and it was

RECOMMENDED that, in the event of it transpiring that action as indicated above is taken, the Town Clerk be instructed to lodge a strong protest with the Military Authorities in the matter, and that the Member of Parliament be notified of the action taken and asked for his support to the Council's representations.

ELECTRICITY.

2. COAL.

The General Manager and Engineer reported as follows :-

"Under instructions received from the Joint Electricity Authority, 200 tons of coal have been supplied to the Hornsey Electricity Undertaking. Also, 58 tons have been supplied to Standard Telephones Ltd. and arrangements have been made with the Medical Officer of Health and the Director of Education to supply coal in emergency.

As the Council is aware, steps were taken in the Autumn, in anticipation of a shortage, to secure a large stock of coal."

3. ELECTRICITY TARIFF.

The General Manager and Engineer reported that Miss Amy Milner enjoyed a special trade tariff, as under-mentioned, at her premises in Ballards Lane for some years and that it would appear that the

Council's formal approval of this tariff was not obtained or enjoyed by other photographers :-

6d. per unit 4 p.m. to 7.30 p.m.
 3d. " " all other times.

He added that Miss Milner had now opened new premises and suggested that the same tariff arrangements should apply to the new premises and to other photographers in the Borough;

RECOMMENDED that this be agreed.

4. MAINS WORK COMPLETED.

The General Manager and Engineer reported that, since the last meeting of the Committee, mains had been completed in the following roads :-

E.H.T. Feeders Power Station to Holne Chase pressure tested and made alive 22.1.41.
 D.C. interconnecting cable - Railway Feeder Pillar, Station approach to Lichfield Grove.
 Feeder Pillar laid and made alive 17.1.41.
 2 x 0.13/core E.H.T. Feeders, Power Station to Simms No. 1 Sub-station, have now been looped into Simms No. 2 Sub-station. The Sub-station is alive and in commission.

GENERAL PURPOSES.

5. STAFF.

(a) Absence through illness. - The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department.

(i) It was reported that Miss B. Manders, Typist in the Town Clerk's Department, had made application for service with the Women's Land Army and had enquired whether this might be recognised as "War Service" so that her position would be available for her after the War;

RECOMMENDED that, subject to the Minister of Health recognising as "War Service" for the purpose of the Local Government Staffs (War Service) Act, 1939, the employment in question, Miss Manders be released for the duration of hostilities, subject to her undertaking to forego the allowance normally made to members of the staff engaged on War Service.

(ii) The Town Clerk reported that Mr. R.H. Williams had obtained a Commission with the Royal Marines and would be reporting to his Unit on the 18th February, 1941.

The congratulations of the Committee were extended to Mr. Williams.

(c) Electricity Department.

(1) The Town Clerk reported as follows :-

(i) Mr. R.H. Wickenden.- That a letter dated 10th January, 1941 had been received from Mr. R.H. Wickenden intimating that he did not intend to apply for leave of absence and consequently, in accordance with the terms of the Council's resolution, he had been given one calendar month's notice expiring on the 1st March, 1941, terminating his services with the Council.

(ii) Mrs. Mounter.- That a letter dated 22nd January, 1941 had been received from the Finchley Women Citizens' Association stating that, having read in the Press the account of Mrs. Mounter's case under the Council's regulation re Conscientious Objectors, they would be glad to hear an explanation of what appeared to be a most unjust procedure;

RECOMMENDED that a reply be forwarded to the effect that Mrs. Mounter has voluntarily resigned from her position and that the matter is at an end.

(2) The General Manager and Engineer reported as follows :-

(i) Military Service.- That, since his previous report, the following additional members of the staff in his Department had joined H.M. Forces :-

F.S. Jones - Stores Clerk
T.G. Ivory - Labourer

further, that the total number who had left the Department was now 35.

(ii) Temporary Appointments.- That, under the authority of Minute No. 1198(d), the following temporary appointment had been made :-

Mr. F. Bulleid at a salary of £3.10.0d. per week.

(iii) National Joint Board - Cost of Living Bonus.- That, in accordance with the Conditions of Employment and Schedule of Salaries for Technical Staffs of Electricity Undertakings, as governed by the National Joint Board for the Industry, the technical staff of the Department had received cost of living increases as from the 1st January, 1941; further, that the amount involved was approximately £150 per annum.

(iv) Resignation.- That Mr. R. Masterson had resigned his appointment as Drawing Office Assistant and wished to leave the service of the Council on the 10th February, 1941;

RECOMMENDED that this be agreed.

(v) Retirement.- That, in April, 1940, the Town Council extended the services of Mr. I. Ludlow, an Installation Inspector in the Department, until the 12th February, 1941, and that Mr. Ludlow was desirous of continuing in the Council's service;

W/m.

RECOMMENDED that his services be retained for a further period of 12 months.

(vi) Illness. - That Miss Homan, a temporary clerical assistant in the Department, had been in hospital since the 24th December, 1940, suffering from partial paralysis, and that her salary of £2.10.0d. per week had been paid to date;

RECOMMENDED that she be given one month's notice terminating her engagement with the Council.

(d) Education Department. - A letter dated 4th February, 1941 was submitted from the Director of Education intimating that Miss M.O. Brown, a junior clerk in his Department, was about to be married and had asked if she might be allowed to remain in the Council's service;

RECOMMENDED that this be agreed for the period of the War.

(e) Borough Treasurer's Department.

(i) The Borough Treasurer reported as follows :-

"I have to report that Mr. E.P. Service, who was appointed Temporary Cashier at £5 per week as from the 6th January, has resigned as from the 25th January. In view of the difficulty of finding a suitable man to fill the post, I suggest that a Female Cashier be appointed.

Mrs. Pratt, who held a temporary post in the Wages Section from September, 1939 until December last, has now returned to Finchley and has been re-engaged for a short time as comptometer operator during the absence of Miss Loten through sickness.

I recommend that she be appointed Temporary Cashier at a commencing salary of £3.10.0d. per week."

RECOMMENDED that the action taken be approved and that the appointment of Mrs. Pratt as Temporary Cashier, at a commencing salary of £3.10.0d. a week, as from and including the 10th February, 1941, be agreed.

(ii) The Borough Treasurer also reported that several members of the staff would shortly be required to register for service with the Armed Forces and that he would be glad to have authority to make temporary appointments to fill the vacancies so far as these had not already been provided for.

He added that it seemed that it would be best in the circumstances to appoint women, so far as possible, at the standard commencing salary of £2.10.0d. per week, although in some cases it might be that suitable juniors would be available at 25s. per week or thereabouts;

RECOMMENDED that the Borough Treasurer be authorised to make any necessary temporary appointments, subject to report.

(f) Salary Adjustments.-- Reference was made to a circular letter dated 15th January, 1941 received from the Middlesex Whitley Council drawing attention to certain amendments which had been made by the National Joint Council for Local Authorities Administrative Technical and Clerical Services in their scheme of salary adjustments, to operate from the 1st January, 1941.

(g) Office Hours.-- It was reported that, at the Annual Meeting of the Council, it was decided that the Offices be closed to the public at 5 p.m. and that the Chief Officers desired that this arrangement should be continued;

RECOMMENDED that this be agreed.

(h) Salaries, etc.-- A report of a meeting of the Sub-Committee appointed to deal with this matter held immediately prior to this meeting (a copy of which is annexed hereto) was submitted.

RECOMMENDED that the report be adopted by the Council.

6. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

Refunds and Transfer Values.-- The Borough Treasurer submitted the following report :-

(a) Refund of Contributions.

<u>Name</u>	<u>Department.</u>	<u>Cause</u>	<u>Amount</u> £. s. d.
Stone, Mrs. J.L. (in respect of H.C. Stone, decd.)	Town Clerk's	Death	185.13.11.

(b) Transfer Value Paid.

G.E. Clarke	Public Libraries	Transferred to Margate.	351. 8. 1.
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(c) Transfer Values Received.

Nil.

FINANCE.

7. SMALL DWELLINGS ACQUISITION ACTS - ARREARS OF INSTALMENTS.

A list of arrears at 31st December, 1940 was submitted;

RECOMMENDED that the matter be referred to the Chairman of the Finance Committee for review and report at the Council Meeting.

v/m

8. HOUSING OF HOMELESS PERSONS - RECOVERY OF RENTS AND
BILLETING COSTS.

The Borough Treasurer reported as follows :-

"In accordance with the terms of Ministry of Health's Circulars 2154 and 2234, steps have been taken to assess contributions for rent in respect of houses or accommodation in houses in which homeless persons have been rehoused. The general principle applied has been to charge an inclusive rent (covering rent, rates and water charges) to residents in the Borough who have been made homeless - the assessment being made according to the circumstances of the individual on the basis laid down by the Ministry of Health. These amounts are collected monthly, and the total sum assessed in this way is £3,257 per annum in respect of 67 houses.

Evacuees rehoused within the Borough have been assessed according to circumstances on a weekly basis, and the inclusive rent covers in some cases a charge in respect of electricity and gas. The weekly collection is in the order of £60 from 201 families.

In addition, contributions are assessed and collected from persons who have been billeted. In many cases it has been possible to cancel the billeting notice and leave the person billeted to make direct arrangements with the householder. Under this head, the sum of about £9 weekly is collected from 80 persons.

In addition to the appointment of Mr. F. Walford as Temporary Collector in the Housing Section, it is necessary to appoint an additional Collector, and I recommend that Mr. R.A. Strong who has been engaged on inspection duties in the Billeting Office at £3.10.0d., be appointed at £4. 0. 0d. per week with effect from the 10th instant."

RECOMMENDED that the action taken be approved and that the appointment of Mr. R.A. Strong as Temporary Collector, as recommended by the Borough Treasurer, be agreed.

H. H. WILMOT,

Chairman.

This (with the following four pages) is the report of the Sub-Committee referred to in paragraph 5(h) of the Report of the Council in Committee of the 8th February, 1941 (paragraph 627(d) of the Council Minutes of the 22nd February, 1941).

172(2)

BOROUGH OF FINCHLEY.

H. Wilmot
Mayor.

REPORT OF SUB-COMMITTEE re STAFF SALARIES.

8th February, 1941.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Councillors Hugh Jones, LL.B., Major Steward and Rutt.

Non-members: Aldermen Pateman and Syrett.

1. CHAIRMAN.

Councillor Hugh Jones was appointed Chairman of the Sub-Committee.

2. VICE-CHAIRMAN.

Councillor Major Steward was appointed Vice-Chairman of the Sub-Committee.

3. STAFF SALARIES.

The Sub-Committee considered carefully recommendations made by the Chief Officers in regard to certain members of the staff;

RECOMMENDED:

- (a) that the "establishment" of the Borough Treasurer's Department be varied by the addition of one post in Section 3 of the Senior Grade (£450 to £550 by £20 annually);
- (b) that the "establishment" of the Electricity Department be varied (i) by the substitution of three posts in Section 2, Intermediate Grade (£270 to £330 by £15 annually) for three posts in Section 1, Intermediate Grade (£120 to £270 by £15 annually), and (ii) by the addition of three posts in Section 1, Intermediate Grade;
- (c) that the "establishment" of the Valuation Department be varied by the substitution of one post in Section 1, Senior Grade (£330 to £390 by £15 annually) for one post in Section 2, Intermediate Grade (£270 to £330 by £15 annually); and
- (d) that the recommendations contained in column (5) of the under-mentioned statement be adopted with effect as from and including the 1st April, 1941 :-

H.M.

Officer	Post	Present Salary	Normal Increment 1.4.41.	Recommendation	Immediate Financial Effect of Recommendation
(1)	(2)	(3)	(4)	(5)	(6)
		£	£		£
<u>TOWN CLERK'S DEPARTMENT.</u>					
Blakey, D.S.	Committee Clerk	285	15	That he be promoted to the vacant position of Senior Committee Clerk and placed in Section 1 Senior Grade, with an increment of £45.	45
<u>BOROUGH TREASURER'S DEPARTMENT.</u>					
Goodman, F.C. A.S.A.A.	Chief Audit Asst.	450	Nil	That he be promoted to Section 3, Senior Grade (new post) with an increment of £20.	20
Stokes, W.A.	Senior Accountancy Assistant	405	15	That in addition to the normal increment he be granted an increment of £15.	30
Carpenter, F.R.	Electricity Collector	390	Nil	That he be promoted to Section 2, Senior Grade	-
McMinn, F.G. A.R.V.O.	Rate Clerk	240	15	That in addition to the normal increment he be granted an increment of £15.	30
Beckett, J.	Internal Auditor	225	15	do.	30
Woodland, N.C.	Electricity Rental Clerk.	210	15	do.	30
Hill, A.	Chief Assistant	450	Nil	That he be granted a service increment of £15 (last increment 1.4.36)	15
		c/f	75		c/f 200

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Officer	Post	Present Salary	Normal Increment 1.4.41.	Recommendation	Immediate Financial Effect of Recommendation
(1)	(2)	(3)	(4)	(5)	(6)
		£	£		£
		b/f	75		b/f 200
<u>BOROUGH SURVEYOR'S DEPARTMENT.</u>					
Relph, R.J.K.	2nd Town Planning Assistant	330	Nil	That he be promoted to Section 1, Senior Grade	-
Halstead, A.N.	Housing Estates Manager	435	15	That he be promoted to Section 3, Senior Grade	15
Hall, E.	Housing Clerk	265	5	That he be promoted to Section 2, Intermediate Grade	5
Taylor, H.J.H.	Clerk	210	15	That in addition to the normal increment he be granted an increment of £15.	30
Nobbs, Miss I.	Senior Typist	195	15	That in addition to the normal increment she be granted an increment of £15.	30
Guy, Miss M.	Clerk	120	Nil	That she be granted an increment of £15.	15
<u>ELECTRICITY DEPARTMENT.</u>					
<u>Section 1 (In Grading Scheme).</u>					
White, J.E.	Clerk	265	5	That he be promoted to Section 2, Intermediate Grade and that in addition to the normal increment he be granted an increment of £15	20
King, V.	Clerk	270	Nil	That he be promoted to Section 2, Intermediate Grade and that he be granted an increment of £15	15
Parker, H.W.	Clerk	270	Nil	That he be promoted to Section 2, Intermediate Grade and that he be granted an increment of £15.	15
Martin, Miss D.H.	Shorthand Typist	95	15	That in addition to the normal increment she be granted an increment of £10	25
		c/f	145		c/f 370

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Officer	Post	Present Salary	Normal Increment	Recommendation	Immediate Financial Effect of Recommendation
(1)	(2)	(3)	(4)	(5)	(6)
		£. s. d.	£		£. s. d.
Section 2 (Not in Grading Scheme).			b/f 145		b/f 370. -- --
Butler, L.A.	Mains Assistant	273.17. 6.	Nil	That he be placed in National Joint Board Salary Scale with a salary of £299.5.0d. per annum.	25. 7. 6.
Eschaliar, J.E.	Draughtsman	195.12. 6.	Nil	That he be placed in National Joint Board Salary Scale with a salary of £239.8.0d. per annum.	43.15. 6.
Smedley, L.	Instrument Engineer	260. -- --	Nil	That he be placed in National Joint Board Salary Scale with a salary of £268.16.0d. per annum.	8.16. --
Tompkins, W.	Installation Supervisor	234.15. --	Nil	That he be placed in Section 1, Intermediate Grade and that he be granted an increment of £20. 5. 0d.	20. 5. --
Wilmott, F.C.	Clerk	169.10.10.	Nil	That he be placed in Section 1, Intermediate Grade and that he be granted an increment of £10.9.2d.	10. 9. 2.
Howard, J.L.	Clerk	169.10.10.	Nil	That he be placed in Section 1, Intermediate Grade and that he be granted an increment of £10.9.2d.	10. 9. 2.

PUBLIC LIBRARIES DEPARTMENT.

Twist, Miss N.H. B.A.	Acting District Librarian - North Finchley, as from 1st November, 1940	210. -- --	15	That in addition to the normal increment she be granted an increment of £15.	30. -- --
Brown, Miss K.	Acting District Librarian - East Finchley, as from 23th December, 1940	195. -- --	15	do.	30. -- --

c/f 175

c/f 549. 2. 4

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Officer	Post	Present Salary	Normal Increment	Recommendation	Immediate Financial Effect of Recommendation
(1)	(2)	(3)	1.4.41. (4)	(5)	(6)
			£		£. s. d.
			b/f 175		549. 2. 4.
Jackson, H.W.	Porter - East Finchley Library	£3. 2. 6. per week	Nil	That he be granted an increment of 2s. 6d. per week	6.10. --
Kirby, H.C.	Porter - North Finchley Library	£3. 2. 6. per week	Nil	That he be granted an increment of 2s. 6d. per week	6.10. --
<u>VALUATION DEPARTMENT.</u>					
Payne, T.A.	Assistant Valuation Officer	£330	Nil	That he be promoted to Section 1, Senior Grade	Nil
<u>EDUCATION DEPARTMENT.</u>					
Barrett, Miss E.	Clerk	£150	15	That in addition to the normal increment she be granted an increment of £15.	30. -- --
			<u>£190</u>		<u>£592. 2. 4.</u>

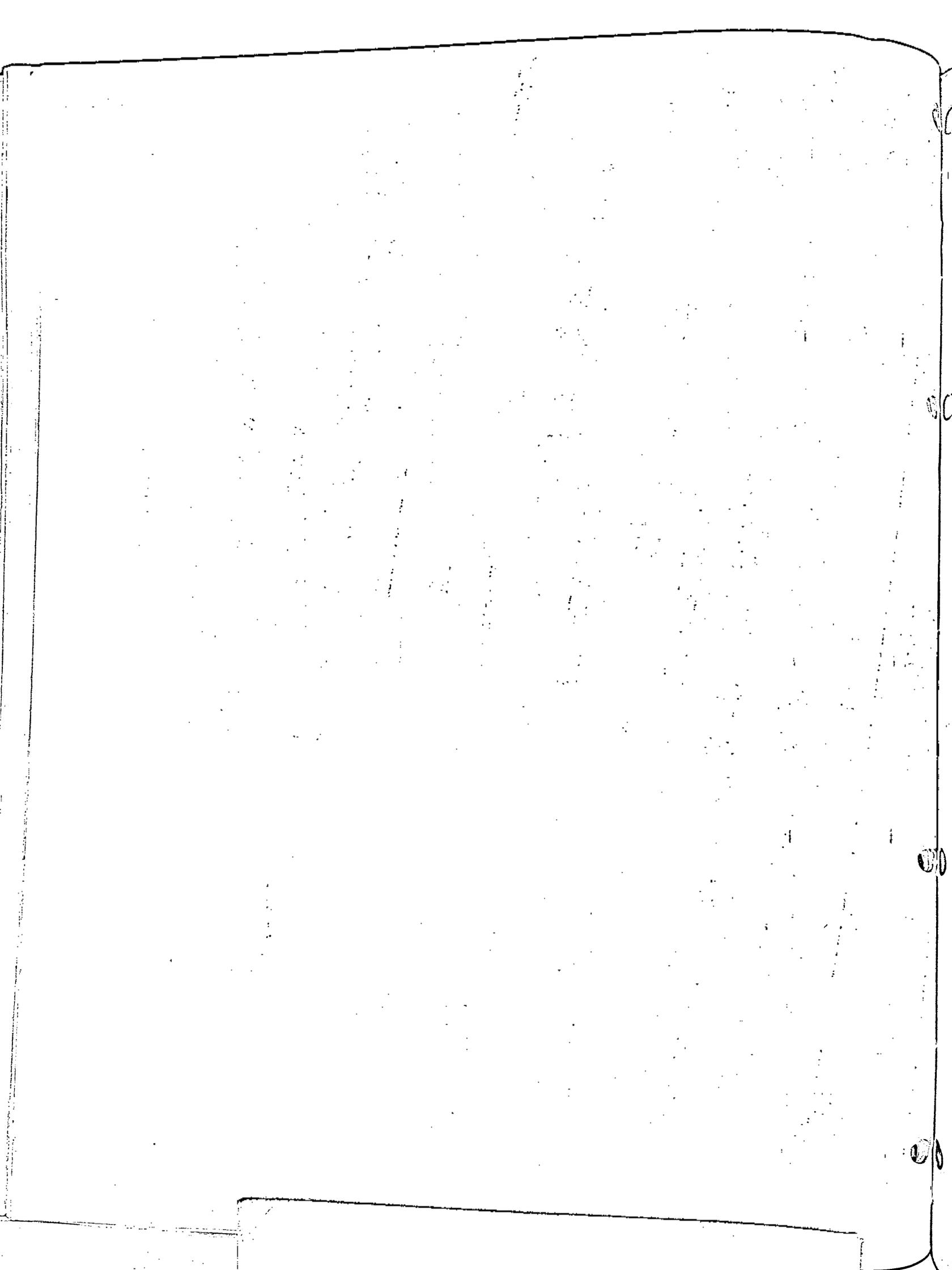
The financial effect of the additional increments in salary proposed to be granted will, as indicated above, amount to a sum of £402. 2. 4d. during the forthcoming financial year.

J. HUGH JONES,
Chairman.

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This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 627(a) of the Council Minutes of the 22nd February, 1941. 172 (c)

H.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

11th February, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

Non-Member: Councillor Lawrence.

1. TREATMENT AND DISPOSAL OF FOOD STUFFS CONTAMINATED BY GAS:

Ministry of Food Circular M.F.G.3 was submitted in regard to the arrangements to be made in connection with the above and the Medical Officer of Health outlined the scheme which had been prepared;

RESOLVED that such scheme be approved and forwarded to the Ministry of Food.

2. WAR DAMAGE:

The Borough Surveyor submitted a confidential report in regard to the operations of his Department in connection with War Damage and instructions were given for a copy thereof to be forwarded to each Member of the Council.

HAROLD A. RUTT,
Chairman.

H.A. Rutt

(12) This (with the two following pages) is the report of the Office Accommodation Committee referred to in paragraph 627(f) of the Council Minutes of the 22nd February, 1941.

BOROUGH OF FINCHLEY.

H. Wilmot
Mayor.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

17th February, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Lawrence and Rutt.

1. MINUTES.

The Minutes of the last meeting of the Committee were read, confirmed and signed.

2. OFFICE ACCOMMODATION.

(a) Hertford Lodge.

(i) The Chairman of the Committee reported that the negotiations in connection with the suggested tenancy of No. 2, Edward House, King Edward Buildings, Church End, Finchley, proposed to be utilised for the Valuation Department and National Registration Office, had fallen through.

Arising thereon, the Valuation Officer reported that he had inspected the flat over No. 317, Regents Park Road which appeared to be suitable for his requirements, and that it was anticipated that a tenancy thereof could be secured at a rental of £1.10.0d. a week inclusive;

RECOMMENDED

- (1) that the previous recommendation of the Sub-Committee regarding the suggested tenancy of No. 2, Edward House, be rescinded;
- (2) that authority be given for an Agreement to be entered into for the tenancy of the flat over 317, Regents Park Road, at the rental indicated above, for a term of 3 years or for the period of the War and six months thereafter, whichever be the shorter, and that the Valuation Department and National Registration Office be transferred thereto as early as possible; and
- (3) that authority be given for the carrying out of any essential work, subject to report.

(ii) The Town Clerk submitted a quotation dated 11th December, 1940 which he had obtained from Dictagraph Telephones Ltd. for the installation of an interdepartmental telephone system at Hertford Lodge;

RECOMMENDED that such quotation, at the sum of £146 be accepted, subject to Contract, and that a supplemental estimate to cover the expenditure be referred to the Council in Committee for approval.

(iii) It was reported that in consequence of the removal of the Town Clerk's Department to Hertford Lodge it had been found necessary for certain decorative and other works to be carried out, and that details of the expenditure involved would be laid before the Committee at as early a date as possible.

(b) King Edward Hall.- The Borough Treasurer reported that the cost of the repairs, alterations, decorations and equipment at King Edward Hall amounted to a sum of £2,082. 13. 9d., made up as follows :-

	£. s. d.	£. s. d.	£. s. d.
1. Temporary Electrical Work (Heating and lighting)		50. - -	
2. Removal of Radiators, renewals, repairs to Heating System and other plumbing work	139.19.10. <u>15. 9.11.</u>	155. 9. 9.	
3. Blackout - Curtains, etc.		143. - - -	
4. Alterations and adaptation of Premises (including Caretaker's Flat, par- titions in Treasurer's Office and main hall, Cashier's Counter and removal of stage and re-flooring)			
Alterations, etc.	431. 7. -		
Removal of Stage and re-flooring	55. - - -		
Decorations	<u>316.16. -</u>	803. 3. -	
5. Replacement of Electrical Installation		414.17. -	
6. Linoleum and matting		<u>46. 4. -</u>	1612.13. 9.
<u>Furniture and Equipment.</u>			
Internal Telephone System			345. - - -
Furniture (Desks, tables and chairs)			<u>125. - - -</u>
			<u>£2082.13. 9.</u>

After careful consideration, the Committee were of opinion that, in view of the condition of the premises at the time they were taken over by the Finance Department, and the necessity for seeing that proper and adequate arrangements were made for the work of the department to be carried on with as little disturbance as possible, the action taken was justified. It was therefore

RECOMMENDED

- (1) that the expenditure in question be approved, subject to the usual examination being made of the various accounts, and that the Chairman of the Committee be asked to make an inspection of the premises and to report at next meeting as to further works (if any) required to be carried out; and

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(2) that a supplemental estimate to cover the expenditure be referred to the Council in Committee for approval.

(c) Avenue House.

(i) The drawings presented at last meeting showing a suggested re-allocation of the rooms at Avenue House were again placed before the Committee, and after discussion it was decided to defer the further consideration of the matter until next meeting.

(ii) It was reported that, in consequence of the utilisation of part of Avenue House for general Council purposes, certain expenditure had already been incurred and that additional expenditure would be necessary; further, that details thereof would be submitted to the Committee in due course.

V.M.

C. S. SYRETT,

Chairman.

- (d) The Council to be responsible for the cleaning of the offices;
- (e) The offices to be restored expeditiously to their original condition after use, fair wear and tear excepted;
- (f) The Council to bear the cost of the removal, estimated at £10, of certain fire-proof steel cabinets.

RECOMMENDED—

- (a) that the terms indicated above be accepted by the Council;
 - (b) that the Valuation Department and the National Registration Office be transferred to the Gas Company's premises at as early a date as possible; and
 - (c) that an expenditure of approximately £45 to cover the cost of adaptations, removal, etc., be approved.
- (g) **Staff Holidays (Sub)** of the 20th February, 1941.

*Annexed.***628 Civil Defence:**

RECOMMENDED that the Deputy Town Clerk, Mr. A. V. Williams, be appointed a Deputy Controller for Civil Defence purposes.

629 Staff:

- (a) Town Clerk's Department.

The Town Clerk reported:—

(i) that he understood that Miss Hall, temporary typist in his department, was likely to resign her position at the end of March, 1941, owing to her approaching marriage;

RECOMMENDED that, in that event, authority be given for the appointment of a temporary typist to fill the vacancy, at a wage not exceeding £2 10s. od. a week.

(ii) that Mr. J. H. Steadman, Junior Clerk, had been required to register for military service, and that the Chairman of the General Purposes Committee had been asked to give authority for the appointment of a female clerk to fill the vacancy, at a wage of £2 a week;

RECOMMENDED that this be agreed.

(iii) that Mr. A. T. S. McGhie, Temporary Clerk, had obtained an appointment under the Newquay Council, and would be leaving the service of the Council on the 8th March, 1941.

RECOMMENDED that, subject to the approval of the Civil Defence (Emergency) Committee, Miss V. Howard be transferred from the A.R.P. Department to the position of Temporary Clerk in the Town Clerk's Department.

(b) Valuation Department.—It was reported that Miss G. Martin, typist, had resigned her position, as she was proposing to train as a draughtswoman on aircraft production, and had asked the Council to release her before the usual month's notice had elapsed;

RECOMMENDED—

- (1) that Miss Martin be allowed to relinquish her position on the 28th February, 1941; and
- (2) that the Chairman of the General Purposes Committee and the Chairman of the Valuation Committee be authorised to fill the vacancy at a salary of £80 per annum.

(c) Public Health Department.—It was reported that, with the approval of the Chairmen of the Public Health and General Purposes Committees, the Medical Officer of Health had arranged for Mr. J. H. May to commence duty as Assistant Disinfectant on the 10th February, 1941, at a wage of £3 11s. od. a week, in place of Mr. W. J. Eacott, who had been called up for military service.

JHM.

(d) Electricity Department.—

(i) It was reported that Miss Newton, Temporary Demonstrator, was to be married in the near future, and wished to retain her post for the duration of the war;

RECOMMENDED that this be agreed.

(ii) The General Manager and Engineer reported that, with the approval of the Chairman of the Electricity Committee, Miss G. Brinton had been seconded for clerical and typing work in the Air Raid Precautions Department;

RECOMMENDED that the action taken be approved.

630 Workmen's Dwellings—194, Long Lane:

The Town Clerk reported receipt of a letter from the Ministry of Health asking to be furnished with the observations of the Council upon a communication received by them from Mr. G. W. Bolding;

RECOMMENDED that the Town Clerk be authorised to forward an appropriate reply.

631 Civil Defence:

Reference was made by the Mayor to communications received by him from Mr. Henry Willink, Regional Commissioner, and the Mayor of Hendon, expressing appreciation of the valuable help rendered by the various services in the Borough.

632 Emergency Defence Works—Lighting of Obstructions:

The Borough Surveyor intimated that he had discussed this matter with the County Engineer, who had taken it up with the C.R.E. (London), but that he had nothing further to report at present.

633 Fire Watching—Proposed Tariffs:

The General Manager and Engineer reported that he had been informed by the Air Raid Precautions Officer that a considerable number of groups had been arranged for fire watching purposes, and that in most cases headquarters had been obtained from which the group operated; that these headquarters were manned during black-out hours and that requests had been made for facilities for lighting and heating; further, that, subject to the Council's agreement, he proposed that, where an application form was obtained, a supply of electricity should be afforded on the A.R.P. Tariff already approved of 6d. a unit for lighting and 4d. a unit for heating, the person signing the application form to be responsible for the charges;

RECOMMENDED that this arrangement be agreed.

634 Protection of Sub-Stations:

The General Manager and Engineer reported that in connection with the above he would be glad of authority to expend a sum not exceeding £400 on the provision of photo-electric cells in each of the mercury-arc rectifier sub-stations.

RECOMMENDED that such expenditure be approved.

635 Contracts:

(i) The General Manager and Engineer reported that the existing contract with Messrs. Callender's Cable and Construction Company, Ltd., for high and low tension cables would expire on the 31st March, 1941, and that he had been in communication with the Contractors who were prepared to extend the contract for a further period of three years from the 1st April, 1941, subject to the following modifications:—

(a) The basic rates quoted in the Schedule of Prices for High Tension Cables to be increased by 13½%.

(b) The basic rates quoted in the Contract for Low Tension Cables and Pilot Cables to be increased by 9½%.

(c) The rates charged for the loan of drums, where applicable, and the purchase price of drums to be increased by 100%.

This is the report of the Sub-Committee re Staff Holidays referred to in paragraph 627(g) of the Council Minutes of the 22nd February, 1941. 173(a)

J.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE re STAFF HOLIDAYS.

20th February, 1941.

PART II.

Present: His Worship the Mayor (Councillor H.H. Wilmot, J.P.),
the Deputy Mayor (Councillor W.L. Brooksbank), Alderman
C.S. Syrett and Councillor J. Hugh Jones, LL.B.

1. CHAIR.

Councillor Hugh Jones was appointed Chairman of the Sub-Committee.

2. STAFF HOLIDAYS, 1941.

This matter received careful consideration and the Town Clerk reported, for the information of the Sub-Committee, that a letter dated 15th January, 1941 had been received from the Middlesex Whitley Council for Local Authorities Administrative, Technical and Clerical Services urging local authorities in their area to make every effort to enable their respective staffs to take the holidays to which they were entitled during the year in which such holidays fell due.

Attention was drawn to the fact that, in July last, the Corporation had resolved that, for the time being, the period of holiday in respect of the staff be reduced by one week, but that the granting of a minimum period of two weeks' holiday to each member of the staff be aimed at.

The Sub-Committee were of opinion that, in view of the very onerous duties being performed by the staff at the present time, it would be in the interests of the Council and of the staff, if circumstances permitted, to revert this year to the granting of the normal period of holiday, but that, in any case where a member of the staff was entitled to more than two weeks' leave, a fortnight should be taken at one time in the summer months, and the remainder during the winter.

It was therefore

RECOMMENDED

- (a) that the report of the Sub-Committee be received by the Council notwithstanding the fact that it has not first been submitted to the Council in Committee;
- (b) that the period within which holidays may be taken commence this year on the 1st March;
- (c) that, subject to circumstances permitting, the normal period of holiday for 1941 be granted to the staff on the understanding that, where a person is entitled to more than a fortnight's leave, two weeks shall be taken at one time in the summer months (from March to September inclusive) and the remainder in the winter;

J.H.

- (d) that, in the event of any emergency, it be understood by the staff that the holiday arrangements may be altered;
- (e) that the usual rota of holidays be prepared by the Chief Officers and that if, as regards a Chief Officer, any departure therefrom is found to be necessary, the consent of the Chairman of the General Purposes Committee shall first be obtained to the alteration;
- (f) that in any case where a member of the staff may be recalled from holiday or is unable, owing to the exigencies of the work, to take his or her holiday and has incurred certain financial commitments, reasonable "out-of-pocket" expenses be reimbursed by the Council;
- (g) that, in any case where part of a holiday is taken at a week-end, Saturday be reckoned as a half-day on short leave and as a full day on long leave; and
- (h) that the Finchley Branch of N.A.L.G.O. be notified of the Council's decision.

J. HUGH JONES,

Chairman.

- (d) Any increase in the basic rates of labour at the factory to be chargeable as at the present time and any further increase to operate immediately such increase came into force.

RECOMMENDED—

- (a) that the offer be accepted, and that the Town Clerk be instructed to arrange for the necessary endorsement to be placed on the contract, which be added to the list of documents for sealing; and.
- (b) that Standing Order No. 13(3) be suspended to obviate the necessity for advertising for tenders.
- (ii) The General Manager and Engineer reported as follows:—

“ At the Meeting of the Town Council held on the 26th February, 1940 (Minute No. 554), a detailed list of Annual Contracts, which expired on the 31st March, 1940, was submitted and the Council passed the following resolution:—

- (a) That, in view of the present conditions, advertisements be not issued inviting tenders, but that authority be given to the General Manager and Engineer to obtain quotations from the present Contractors, and other firms to be approved by the Chairman and the Vice-Chairman of the Committee, for the supply of the particular commodities as and when the goods are required; and
- (b) That the Council agree to the suspension, if necessary, of Standing Order No. 13 (3) so far as the necessity for advertising for tenders is concerned.

Doubtless the Council will agree to this procedure being maintained during the ensuing financial year ending 31st March, 1942.”

RECOMMENDED—

- (a) that the Council agree to the procedure indicated above being maintained during the financial year ending 31st March, 1942; and
- (b) that Standing Order No. 13(3) be suspended, to obviate the necessity for advertising for tenders.

636 Electricity Charges:

The Chairman of the Electricity Committee reported upon correspondence which had taken place with Carrimore Six Wheelers, Ltd., in regard to an outstanding account for the supply of electricity.

RECOMMENDED that the Town Clerk be authorised to institute legal proceedings for recovery of the sum due.

637 Provision of Meals for School Children in War Time:

Referring to Minute No. 1635 (1939/40), the Chairman of the Education Committee reported that the probable initial expenditure on equipment and furniture in connection with the scheme for the provision of meals to school children would amount to approximately £930, as against £750, the figure originally estimated, and suggested that the Standing Order No. 13 be suspended with regard to the purchase of equipment and furniture and the adaptation of Central Kitchen premises to obviate the necessity for advertising for tenders.

RECOMMENDED that such suspension be agreed.

638 Resumption of Council:

RESOLVED that the Council do now resume, and that the recommendations above set forth be adopted.

D. P. Milner
Mayor.

24th March, 1941.

Civil Defence (Emergency) Committee's Report.

18th FEBRUARY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Grobel.

Non-member: Councillor Lawrence.

639 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

640 Rates of Pay of Whole-Time Civil Defence Volunteers:

Home Security Circular 36/1941 and Fire Brigade Circular 11/1941 were submitted intimating that as from and including the first complete pay week after 1st February, 1941, the standard weekly rates of pay should be increased by flat-rate additions of 5/- for men (including the foremen and skilled members of Rescue Parties), 3/6 for women and 1/6 for youths, and that in addition such increases might be paid to Depot Superintendents and Deputy Superintendents in cases where the increase would not carry the revised rate over £6 a week;

RESOLVED that such increases be applied to the Depot Superintendents and Deputy Superintendents at Casualty Depots, the Mortuary Keeper, the Assistant Ambulance Officer and the full-time employee at the Repair Depot.

Arising thereon, the Medical Officer of Health reported that it had come to his knowledge that four of the personnel of stretcher parties were under 20 years of age and should therefore have been in receipt of wages at the rates approved for youths.

As regards three, it was pointed out that they were over 19 years of age and were expected to be called to the Colours at an early date but that the remaining man was not yet 19 years of age;

RESOLVED that, as regards the three men who would shortly be called to the Colours, the existing rates of pay be continued, but that the rate of pay of the fourth man be reduced to the appropriate rate.

641 Shelters:

(a) Cleansing of Public Shelters.—The Town Clerk reported that, arising out of a communication which he had addressed to the County Council in connection with the estimated expenditure upon the spraying of shelters, he had received a reply to the effect that such work should be included among the normal duties undertaken by the existing staff engaged on the cleansing of shelters; further, that he had replied stating that the amount of work involved was too great to be included in the existing duties of the staff available and that, in the circumstances, it was proposed to omit the spraying of shelters;

RESOLVED that the action taken be approved.

(b) Provision of free shelter.—The Town Clerk reported that, in accordance with instructions, he had been in communication with the Member of Parliament in regard to the eligibility for free shelter of persons whose income exceeded the limits laid down by the existing legislation, and submitted a communication which Captain Crowder had received from Miss Ellen Wilkinson intimating that it had been decided to raise the income limit from £250 to £350 and that it was anticipated that this would be more satisfactory than the adoption of the Council's suggestion of supplying shelter material to individual householders.

(c) Requisitioning of private property for purposes of air raid shelter.—Home Security Circular No. 41/1941 was submitted forwarding a copy of Defence Regulations 23 and 23 AB in connection with the requisitioning of privately owned shelters.

W.A.

(d) "Kingswood" Sick Bay.—Middlesex County Council Circular No. 343 was submitted in regard to the provision of protected accommodation at Rest Centres and, arising thereon, the Borough Surveyor was instructed to confer with the Medical Officer of Health in regard to the accommodation required at "Kingswood" Sick Bay and submit to the Committee, as soon as possible, a scheme for the provision of shelter accommodation for seating 40 persons at above.

(e) Garden Shelters.—

(1) Concreting.—The Borough Surveyor reported that the concreting of 1,401 shelters had now been completed.

(2) Individual Brick Shelters.—The Borough Surveyor reported upon further prices which had been obtained in connection with the above and it was

RESOLVED—

- (i) that the quotation of Mr. L. Roads, at the sum of £32 for the standard shelter and for other work on a schedule of prices, be accepted and that he be instructed to proceed forthwith with the erection of six shelters;
- (ii) that the question of the necessity for the erection of any further individual shelters be considered by the Shelter Sub-Committee.

(3) It was reported that arrangements had been made for the work in connection with the issue of domestic shelters to be transferred to the Borough Surveyor's Department.

(f) Shelter Sub-Committee.—It was decided to hold a further meeting of the above Sub-Committee on Thursday, the 27th February, 1941, at 4 p.m.

(g) Strengthening of Rooms.—The Borough Surveyor reported that he was expecting to receive further instructions in regard to this subject from the appropriate Government Department and, in the circumstances, directions were given for further work to be held up for the time being.

642 Protected Accommodation for Personnel:

The Borough Surveyor reported that, arising out of the transfer of Rescue Parties to the Sub-Depots at Woodhouse Road and Cherry Tree Hill, it would be necessary to carry out certain additional strengthening works at an estimated cost of £79 2s. od.;

RESOLVED that authority be given for such work to be put in hand.

The Borough Surveyor also reported that it was desirable for floor covering to be provided in the recreation rooms and for the heating apparatus to be improved. Before dealing with the matter, however, it was agreed that certain members of the Committee should visit the Depots and report on the matter at next meeting.

643 Wardens' Service—Instructors:

Arising out of Minute No. 594, the Chief Warden reported upon a conversation which he had had with District Warden Ross following upon the Committee's decision;

RESOLVED that such decision be adhered to except as regards the maximum monthly fees payable to Instructors which be increased to £5 5s. od.

644 Cleansing Facilities for General Public:

The Town Clerk submitted a communication received from the Clerk to the Middlesex County Council in regard to the above and the matter was referred to the Medical Officer of Health and the Borough Surveyor for investigation and report, with power to take action up to a figure of £250.

J.M.

645 Fire Watching—Temporary Mortuary, 271, Ballards Lane:

A communication was submitted from Mr. J. H. Haynes stating that, as the above premises formed part of other premises for which he was preparing a fire watching scheme, he was prepared to cover the mortuary premises if the Council could provide some assistance;

RESOLVED that Mr. Haynes be informed that the Council would be prepared to contribute a sum of 15/- a week in respect of fire watching at the premises in question.

HAROLD A. RUTT,

Chairman.

Civil Defence (Emergency) Committee's Report.

25th FEBRUARY, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Aldermen Pateman and Syrett and Councillor Grobel.

Non-member: Councillor Lawrence.

646 Minutes:

The Minutes of meetings of the Committee held on the 21st and 28th January and 4th and 11th February, 1941, were taken as read, confirmed and signed.

647 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

648 Shelters:

(a) Heating.—The Town Clerk submitted a communication received from the County Air Raid Precautions Officer stating that this Council's proposals for heating shelters by electricity had been submitted to the Regional Commissioners but that no decision had been arrived at.

In this connection, the Town Clerk submitted London Region Circular No. 307 stating that the Commissioners were prepared to consider proposals for the installation of electric heating in shelters accommodating 50 or more persons, provided that a local authority was in a position to obtain the necessary equipment and subject to certain conditions in regard to specifications, etc. The whole matter was referred to the General Manager and Engineer for consideration and report.

(b) Steel Garden Shelters—Bunks.—London Region Circular No. 303 was submitted in regard to the provision of bunks in the above shelters and the arrangements in connection therewith were referred to the Officers to deal with.

(c) Lighting.—The Committee considered the reference from the Council in regard to the switching on of lights in shelters and it was pointed out that, in view of the fact that many of the shelters were now scarcely used at all, it would be wasteful for all the lights to be switched on at nightfall, irrespective of whether or not the shelter would be occupied.

The General Manager and Engineer was instructed, therefore, to arrange for the appropriate lighting switches to be labelled so that persons arriving to use the shelters could themselves switch on the light.

The Chief Warden undertook to arrange for wardens to visit shelters from time to time to ensure that the lighting arrangements were satisfactory and that the lighting was switched off when the shelters had been vacated.

(d) Protected Accommodation at First Aid Posts.—The Borough Surveyor reported that the structural work in connection with the above had been completed and that other incidental works were in hand.

(e) Food and Rest Centres.—The Borough Surveyor also reported that the structural work on all but one of the shelters at the above Centres was completed and that the work on the remaining one was well in hand. In this connection, the Town Clerk reported that the approval of the County Council had now been received to an estimated expenditure of £3,140 10s. od. in respect of the provision of this accommodation.

(f) "Kingswood" Sick Bay.—It was reported that the Medical Officer of Health and the Borough Surveyor had inspected the above premises and were of opinion that the best solution would be the provision of an outside shelter constructed in an angle of the building which would permit of access from two of the wards;

J.M.

CIVIL DEFENCE (contd.)

RESOLVED that the Borough Surveyor be instructed to prepare the necessary scheme and submit same to the County Council for approval and report the estimated cost to the Committee in due course.

649 Auxillary Fire Station—Stag Garage, East Finchley:

It was reported that the work at the above station had been completed and that it was put into use on the 23rd February, 1941.

650 Uniforms for First Aid and Rescue Parties:

Home Security Circular No. 47/1941 was submitted intimating that stronger uniforms of the battle-dress type were to be made available for the personnel of the above services and the Officers were instructed to arrange for the necessary supplies to be requisitioned.

651. Interchangeability of First Aid, Rescue and Decontamination Parties:

Home Security Circular No. 49/1941 was submitted in which it was suggested that personnel of the above parties should receive training in the duties of each of the services, in order that they might be able to render skilled assistance to each other in case of need;

RESOLVED that the Officers be authorised to put into effect the suggestions contained in the Circular.

652 Repair Depot:

A communication was submitted from the County Air Raid Precautions Officer intimating that the County Council were not prepared to sanction the employment of a full time assistant at above.

Arising thereon, the Medical Officer of Health submitted particulars of the work which had been carried out at the Repair Depot during the past seven months, from which it appeared that it was essential that a full time assistant should be engaged and the Town Clerk was instructed, therefore, to take up the matter further with the County Council.

In the meantime, it was agreed that the services of the assistant already appointed should be retained.

653 Sleeping Accommodation for Wardens:

The Town Clerk reported that a Conference had taken place with representatives of the County Council and the Principal Warden's Department in regard to the Council's proposals for the above, when it was intimated that the scheme was agreed in principle and that the Council should proceed with the construction of not more than 88 posts at a cost of between £8 and £10 each; further, that where rooms were taken in private houses for the purpose, a sum of 5/- a week might be paid by way of rent. As regards lighting, it was intimated that where this was not provided free a lump sum of 15/- would be allowed plus £1 a year for current and maintenance; further, that bunks could be provided from the central issue and the necessary blankets purchased.

RESOLVED that authority be given in the first instance for 60 of such posts to be provided and equipped.

654 Government Evacuation:

Ministry of Health Circulars Nos. 2194B and 2239B were submitted in regard to facilities for the evacuation of mothers and children, who have been rendered homeless by enemy Billeting Officer to deal with.

655 Salvage of Materials from Demolished Buildings:

London Region Circular No. 286 was submitted setting out details of the arrangements which were required to be made for the recording of particulars of usable material salvaged and in regard to sales of such materials, and the whole matter was referred to the Borough Surveyor to deal with at his discretion.

AM

656 Office Equipment—Avenue House:

The Town Clerk reported that, owing to the increase in the amount of general typing work, it was desirable that a typewriter should be purchased to be used by members of the Report Centre Staff;

RESOLVED that authority be given for the purchase of a rebuilt machine at a cost not exceeding £17.

657 Billeting:

The Chief Billeting Officer submitted statistics in regard to billeting as at the 31st January, 1941.

658 Decontamination of Clothing:

The Medical Officer of Health reported that the Cleansing Station at Grosvenor House Laundry had now been completed and invited members of the Committee to attend a demonstration which was to take place on the 3rd March, 1941, at 11 a.m.

659 Medical Officer's Stores:

The Medical Officer of Health drew attention to the fact that the greater part of his stores were kept at the Sewage Disposal Works in a single hut and that he was of opinion that it was advisable that these should be transferred to three stores to reduce loss in the event of one of the stores being damaged by enemy action;

RESOLVED that the Medical Officer of Health be authorised to take such action in the matter as may be necessary.

660 Canteens:

The Canteen Officer submitted a report hereon and, after full consideration, he was instructed to submit additional information at the next meeting of the Committee in order that the matter might be considered further.

661 Civil Defence—Wages:

The Borough Treasurer submitted a statement of wages paid to Civil Defence personnel from the 30th December, 1940, to the 26th January, 1941.

HAROLD A. RUTT,

Chairman.

HRM

Civil Defence (Emergency) Committee's Report.

4th MARCH, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-member: Councillor Lawrence.

662 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

663 Shelters:

(a) School Shelters—Heating Costs.—The Town Clerk submitted a communication received from the Director of Education intimating that the Education Committee suggested that 50% of the cost of current used in the heating of school shelters which are available to the public, should be charged to civil defence;

RESOLVED that, subject to the approval of the County Council, such allocation be approved.

(b) Domestic Shelters.—

(i) Garden Shelters.—The Borough Surveyor reported that the number of garden shelters concreted by Contractors was 1,425.

(ii) Individual Brick Surface Shelters.—The Borough Surveyor reported that orders for the construction of 75 of the above shelters had been placed, but that no further orders were being issued.

(iii) Strengthening of Rooms.—He also reported that orders had been placed for the strengthening of five inside rooms but that in view of the latest decision, the consultant architects had been informed that no further work was to be done in this direction pending receipt of further instructions from the County Council.

664 Recreational Equipment:

Middlesex County Council Circular No. 345 was submitted, stating that an expenditure of 6d. per head in respect of whole-time personnel at first-aid posts, depots and Report Centres, might be incurred in connection with the replacement of recreational equipment. The matter was referred to the Officers to deal with.

665 Homeless Persons:

The Town Clerk submitted a circular letter H.P.C.L. 13 received from the Senior Regional Officer of the Ministry of Health on the above subject and arising thereon the Borough Treasurer intimated that he proposed reporting fully on the matter at an early date.

In the meantime, however, it was

RESOLVED—

(1) that the Borough Treasurer be designated as Re-Housing Officer as suggested in Circular H.P.C.L. 13, and that he be given authority to carry out any necessary duties, including those arising from the Circular, as such Officer, subject to report;

(2) that, notwithstanding the suggestions contained in the circular—

(a) persons evacuated temporarily on account of unexploded bombs be placed in billets rather than housed in rest centres for extended periods; and

(b) that all work in connection with salvage of property remain in the hands of the Borough Surveyor.

666 Emergency Field Telephone Service:

London Region Circular No. 311 was submitted, intimating that, in the event of a breakdown of the normal telephone services, arrangements could be made, where desired, for a field telephone service to be provided to link up with the Post Office system and that requests for such facilities should be made through Group Headquarters.

667 Civil Defence (Employment) Orders:

A communication was submitted from the Town Clerk of Edmonton stating that difficulties had been experienced by his Council owing to the failure of personnel to report for duty, and intimating that it had been found that it was not possible in these cases to take action under the provisions of the above Orders; further, that he had been instructed to communicate with the Regional Commissioners urging the early introduction of a disciplinary code for civil defence personnel, and to enlist the support of other local authorities in Middlesex;

RESOLVED that the Committee support the action taken by the Edmonton Corporation.

668 Fire Watching:

The Chief Warden reported that there were only two small areas of the Borough in which satisfactory arrangements had not yet been made for fire watching on a voluntary basis.

669 Decontamination:

(a) The Medical Officer of Health reported that the Decontamination Station at the Grosvenor House Laundry had been put into use for demonstration purposes on the 3rd March, 1941, and that, generally speaking, the arrangements were satisfactory, but that certain difficulties which had been revealed were being taken up with the County Council.

He also reported that two further circulars had been received on the subject, whereby it was necessary to make arrangements with other laundries to deal with the cleansing of civilian clothing;

RESOLVED that the Medical Officer be authorised to make all necessary arrangements in the matter, subject to report.

(b) The Medical Officer also reported that, in connection with the provision of additional facilities at Aid Posts for the cleansing of persons contaminated by gas, an Official of the Ministry of Health had visited the Depots in question and had authorised works to be carried out; the cost of which would exceed the financial limits previously laid down;

RESOLVED that no action be taken in respect of such works until an estimate of the cost involved has been first approved in writing by the Ministry of Health or the County Council.

670 Stirrup Pumps:

The Committee again considered the desirability of purchasing further supplies of stirrup pumps and, notwithstanding their previous decisions in the matter, it was

RESOLVED that orders be placed for 100 further pumps and that when 50 of these have been disposed of, further orders for a similar quantity be placed from time to time to meet the known demand.

671 Wardens' Posts:

The Chief Warden reported that, with the exception of Wardens' Post No. 3, all the reinforcement works approved by the County Council had now been completed.

672 Blackout Offence:

It was reported that an employee of the Council engaged upon works at requisitioned premises had inadvertently left a light burning in one of the premises, as a result of which a summons had been issued against him;

RESOLVED that such employee be defended by an Officer of the Corporation.

jm

673 Canteens:

(a) It was reported that, in order to provide canteen accommodation on the ground floor at the Northside Depot, and at the same time release certain rooms required for education purposes, it would be necessary to incur an expenditure of £700, including the provision of light, heating, etc., and that, in addition, the rooms being vacated would have to be re-decorated and the necessary blackout, etc., provided;

RESOLVED that a full estimate of the expenditure proposed to be incurred be submitted to the County Council and that the application for approval be supported by statements prepared by the Borough Treasurer and the Director of Education, indicating the need for the transfer.

(b) The Committee again considered the statements prepared by the Borough Treasurer in regard to the working of the Canteens for the period 1st April to 31st December, 1940, and for the month of January, 1941, and the opinion was expressed that the prices charged for sundry refreshments at Canteens should be sufficient to cover the proportionate cost of all overheads, and that a statement as to the working of the Canteens should be submitted monthly. It was therefore

RESOLVED that a Sub-Committee, consisting of the Mayor, the Deputy Mayor, the Chairman of the Committee and Alderman Syrett be appointed to discuss with the Borough Treasurer all matters relating to Canteens, including the accounts submitted at the last meeting of the Committee, and to report in due course.

(c) It was reported that at the last meeting of the Food Control Committee, it had been suggested that, as far as possible, all purchases of foodstuffs for the Civil Defence canteens should be made within the Borough.

The Committee were in accord with the views expressed, and the Canteen Officer was instructed to arrange accordingly.

HAROLD A. RUTT,

Chairman.

Allotments Committee's Report.

4th MARCH, 1941.

Present: Councillor Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Rev. Dickin and Messrs. Hewitt and Rolfe.

674 Minutes:

The Minutes of the last meeting were taken as read, confirmed and signed.

675 Notices on Allotment Areas:

The Town Clerk reported that various requests had been received from Allotment Associations for more and better notices regarding trespass and dogs, and also for the provision of notice boards for association purposes;

RECOMMENDED—

- (1) that any necessary action regarding notices as to trespass and dogs be taken by the Borough Engineer and Surveyor; and
- (2) that the Secretaries of Allotment Associations be informed that the Council cannot see its way to provide notice boards for association purposes.

676 Transfer of Plots:

The Town Clerk reported that difficulty had arisen as a result of the purported transfer of plots from tenants to other cultivators without notice to the Council;

RECOMMENDED that steps be taken to call the attention of the public to the fact that allotments are held direct from the Council only and that possession of a plot through any means other than by agreement with the Council will not be recognised.

677 Return of Allotments:

A statement hereon was submitted as follows:—

	Plotted.	Vacant.
(a) Wartime	1,281	68
(b) Permanent—		
Belonging to the Council	1,573	
In private hands (estimated)	500	
	3,354	68

678 Land at Corner of Summers Lane and High Road:

The Town Clerk reported that a letter dated 27th February, 1941, had been received from the Sub-Area Quartering Commandant, War Department, intimating that the land above described was no longer required by the Department;

RECOMMENDED that subject to any necessary consents, this land, the property of the Council, be utilised for wartime allotment purposes under the provisions of Regulation 62A of the Defence (General) Regulations, 1939.

679 Land North Circular Road South of East End Road:

The Town Clerk reported receipt of a letter dated 1st March, 1941, from the Ministry of Agriculture and Fisheries in which it was stated:—

- (a) that the Ministry would not be prepared to authorise the Council to take possession of certain grazing land as above described;

M.

- (b) that the Ministry had been informed that there was an area of about seven acres within a quarter of a mile of the land above referred to which was recently the subject of a Cultivation Order issued by the Middlesex War Agricultural Executive Committee, who would no doubt be willing to cancel this order on receipt of an assurance that the Council would be prepared to take possession of the land and use it for wartime allotments;

RECOMMENDED—

- (i) that the Town Clerk communicate with the Middlesex War Agricultural Executive Committee giving the assurance above referred to;
- (ii) that in the event of the Cultivation Order being withdrawn the Town Clerk take the necessary steps to enter on the land for wartime allotment purposes under the provisions of the Cultivation of Lands (Allotments) Order, 1939.

680 Home Food Production Corps:

The Chairman reported that the Secretary of the Finchley Home Food Production Corps had made application for a grant to cover the expense of printing, stationery and postages which would be incurred by the Corps throughout the year ending 31st March, 1942.

RECOMMENDED that a grant of £20 be made for the period ending 31st March, 1942, on the understanding that the matter will be under the control of the Committee.

681 Broadcast Address:

Reference was made to the Broadcast address which had been given on Saturday, 1st March, 1941, by the Mayor, and it was agreed that the Committee's appreciation of this excellent speech, and the work concerning the wartime allotment effort, which had formed its background, should be placed on record.

682 Instructions:

RECOMMENDED that the instructions given to the Officers, as entered in their respective Instruction Books, be approved.

A. C. D. COLLIS,

Chairman.

MM.

Public Health and Maternity and Child Welfare Committee's Report

6th MARCH, 1941.

Present: Councillor Major Steward (Chairman), Councillor Grobel (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Aldermen Grocott and Pike, O.B.E., J.P., and Councillors Bryson, Hugh Jones, LL.B., and Mrs. Legge, and Mrs. Reeves and Mrs. Sladden.

Non-member: Councillor Lawrence.

683 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

684 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

685 Day Nurseries:

It was reported that a representative of the Ministry of Labour, in the course of an investigation concerning the need for Day Nurseries, had visited the Borough and made investigations in the absence of the Medical Officer of Health, who was unaware of the visit.

The Committee were of opinion that this procedure was not in accord with the established practice, and it was

RECOMMENDED that suitable representations be made to the Ministry of Labour on the subject.

686 Gas Cleansing Centre:

It was reported that it was probable that the appropriate authorities might desire to erect, in the near future, a building for use as a Gas Cleansing Centre on land adjacent to the Health Centre;

RECOMMENDED that in that event no objection be raised to the proposal.

687 Maternity and Child Welfare:

The following report of the Medical Officer of Health for the 8 weeks ended 22nd February, 1941, was submitted:—

	1940—41.			1939—40.		
	North Finchley.	East Finchley.	Church End.	North Finchley.	East Finchley.	Church End.
1. ATTENDANCES AT CENTRES.						
Infants under 1 year	376	303	313	591	410	403
Infants over 1 year	333	251	214	381	224	270
Total attendances	709	554	527	972	634	673
New babies	37	48	38	37	30	32
Seen by doctors	321	278	231	420	329	247
2. ATTENDANCES AT DAY NURSERY.						
Total attendances	...	504	389	...
Average attendance per day	...	12.6	9.7	...
Total receipts	...	£12 13s. 3d.	£5 8s. 5d.	...
3. ATTENDANCES AT ANTENATAL CLINIC.						
		343			354	
4. CHILD LIFE PROTECTION. PUBLIC HEALTH ACT, 1936, PART VII.						
		Mothers.		Children.		
Number on register on 30th December		19		25		
Number added		2		4		
Number removed		17		21		
Number on register on 23th February						

MM

688 Medical Officer's Report—8 Weeks ended 22nd February, 1941:

This was submitted. Arising thereon, the Medical Officer reported as follows:—
(a) Statistics.—That the statistics for the above-mentioned period were as under:—

	WARDS.			1940—41.	1939—40.
	N.	E.	W.		
1. DEATHS.				106	98
Number registered	35	29	42	2	3
Infants under one year	1	—	1	—	—
Infectious Disease	—	—	—	—	—
2. BIRTHS.				96	97
Number notified under the Public Health Act, 1936	31	27	38		
3. INFECTIOUS DISEASE.				190	29
Cases notified	66	52	72	8	9
Scarlet Fever	4	1	3	12	6
Diphtheria	4	4	4	15	3
Pneumonia	6	4	5	88	4
Measles	31	34	23	60	1
Whooping Cough	18	6	36	4	4
Erysipelas	1	2	1	1	—
Ophthalmia Neonatorum	1	—	—	1	—
Dysentery	—	1	—	1	1
Cerebro-spinal Fever	1	—	—	—	1
Poliomyelitis	—	—	—	—	—
4. TUBERCULOSIS.				16	10
Pulmonary cases	7	5	4	1	1
Non-pulmonary cases	1	—	—	—	—
5. PATIENTS IN HOSPITAL.				9	3
Number in hospital on the 30th December	—	—	—	29	17
Number admitted	—	—	—	19	8
Number discharged	—	—	—	19	12
Number in hospital on 28th February	—	—	—	—	—

(b) That the following report on a sample of water taken by the Barnet District Gas and Water Company from a tap on the Company's main on the 20th January, 1941, had been received:—

"This sample is clear and bright in appearance and of very satisfactory bacterial purity. These results are consistent with an efficiently treated water, pure and wholesome in character and suitable for drinking and domestic purposes."

(c) Houses without proper dustbins (Section 75 of the Public Health Act, 1936).—

16, Finchley Park, N.12.

35, Brackenbury Road, N.2.

14. and 14a, Station Terrace, Station Road, N.3.

That the above houses were not provided with proper dustbins;

RECOMMENDED—

(a) that notices be served upon the owners requiring them to provide at their respective premises a strong galvanised iron dustbin with a suitable cover;

(b) that failing compliance with such notices, proceedings be taken in accordance with Section 75 of the Public Health Act, 1936.

(d) Statutory Nuisances (Public Health Act, 1936).—That the premises 254, Long Lane, N.3, 15, Dollis Road, and 11, 13 and 17, Lodge Lane, were in such a state as to be prejudicial to health or a nuisance;

RECOMMENDED that statutory notices be served upon the respective owners requiring them to execute the works mentioned by the Medical Officer in his report within the time specified in such notices.

(c) Unsound Food.—That the diseased or unsound food, particulars of which were submitted, had been destroyed since the last meeting of the Committee.

689 Sludge:

A suggestion made by the Allotments Committee that sacks should be kept at the Sewage Farm for sale to those purchasing sludge, was considered;

RECOMMENDED that this be not agreed.

690 Pig Food:

It was reported that the Allotments Committee had suggested that bins should be placed at the entrance to allotment areas for the purpose of collecting surplus vegetables for pig food;

RECOMMENDED that this be agreed and that the matter be left to the Borough Surveyor to deal with;

691 Ministry of Health Circulars:

It was reported that the following circular letters had been received from the Ministry of Health:—

- (a) No. 2254 with further reference to the Regulations, the object of which was to assist in securing that when men with a tuberculous history come before Medical Boards for enlistment in H.M. Forces, the fact that they had been notified as suffering from tuberculosis should be drawn to the attention of the Boards.
- (b) No. 2257 intimating that the Minister wished to keep in closer touch during the War with such evidence of the incidence of tuberculosis as was reflected in the notifications of Medical Officers of Health, and outlining means to that end.
- (c) No. 2264 concerning the temporary registration and employment of overseas Medical Practitioners.

RECOMMENDED that the foregoing be referred to the Medical Officer of Health for attention.

692 Central Council for Health Education:

The Annual Report for 1939/40 of the above Council was submitted.

693 Royal Northern Hospital:

A letter was submitted from the Secretary of the above making application, on behalf of the Hospital, for the usual grant of £20.

It was reported that provision was being made therefor in the estimates for the forthcoming financial year.

694 Contract for the Collection of House and Trade Refuse:

(a) Increase in Wages of Dustmen.—Reference was made by the Borough Surveyor to a letter dated 10th February, 1941, received from Messrs. R. Deards, Ltd., in connection with the above making application for the approval of the Council to an increase in wages of 8s. a week to men engaged upon the work, with effect as from the first full pay week in February, 1941;

RECOMMENDED that this be agreed.

(b) It was reported that the Contract, which was for a period of 5 years, would expire on the 31st March, 1942;

RECOMMENDED that the Borough Surveyor be instructed to enquire of the Contractors whether they would be prepared to extend the Contract for the duration of the War and 12 months thereafter, and if so, upon what terms.

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695 Sewage Analysis:

The Borough Surveyor reported that a sample of sewage effluent was taken from the high and low level outfalls by the Lee Conservancy Board on the 5th February, 1941, and the analysis figures of the check sample were submitted.

696 Maintenance of Burglary Alarm System at Swimming Pool, High Road, N.12:

The Borough Surveyor reported receipt of a letter dated 27th January, 1941, from the Ideal Burglary and Fire Protection Corporation, Ltd., indicating that owing to the increased cost of electrical material, especially batteries, they were forced to increase their maintenance premium from £4 to £5 5s. od. per annum; that, with the authority of the Chairman of the Committee, the Company had been informed that it was not likely that exception would be taken to their revised terms;

RECOMMENDED that payment of the increased premium in question be approved.

697 Open Air Pool:

The Borough Surveyor reported that a date should be fixed for the opening of the Pool for the forthcoming season and also that arrangements should be made with regard to catering;

RECOMMENDED—

- (a) that the date of opening be left to the Chairman of the Committee to decide;
- (b) that the charges for the use of the Pool be the same as last year; and
- (c) that, with regard to catering, the matter be left to the Borough Surveyor to deal with, and that, if he considers it necessary, advertisements be issued inviting tenders for the carrying out of the work.

698 Squires Lane Bath:**RECOMMENDED—**

- (a) that the Swimming Bath at Squires Lane be opened for the forthcoming season on the 10th April, 1941; and
- (b) that the general arrangements and charges be the same as last year.

699 Removal of Privately Owned Railings:

The Chairman of the Committee reported upon the scheme in connection with the above which had been suggested by the Ministry of Supply;

RECOMMENDED—

- (a) that authority be given for householders to be approached;
- (b) that arrangements be made by the Council for the collection and removal of railings, and the consequent making good; and
- (c) that the Chairman of the Committee be granted full authority to take such action as may be necessary in connection with the publicity campaign.

700 Local Government Superannuation Act, 1937:

It was reported that Mrs. Emery, Convenience Attendant, who was 67 years of age, was due to retire on the 31st March, 1941, but that she desired to continue in the Council's service.

The Committee decided to suggest to the Council in Committee that her services be retained until the 31st March, 1942.

701 Kitchen Waste:

It was reported that the contract for removal of kitchen waste had been finally approved.

702 Instructions:

RECOMMENDED that the Instruction given to the Medical Officer of Health, as entered in his Instruction Book, be approved.

HERBERT W. STEWARD,
Chairman.



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Report of Council in Committee.

10th MARCH, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pateman, Pike, O.B.E., J.P., Syrett and Wells, and Councillors Baines, Bryson, Collis, Connorton, De Colleville, Grobel, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

703 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

704 Requisitions:

RECOMMENDED that the lists of requisitions (circulated) be approved.

HIGHWAYS AND FIRE BRIGADE.

705 Emergency Defence Works—Lighting of Obstructions:

A letter dated 16th January, 1941, was submitted from Messrs. Holland & Hannen and Cubitts, Ltd., stating that they had received instructions from the C.R.E. to proceed with the permanent fixing of a number of bent rails in the footpaths in Finchley and would be glad to know if the Council would accept responsibility for the lighting;

RECOMMENDED that a reply be forwarded in the affirmative, subject to the terms being agreed by the Middlesex County Council.

706 Local Government Staffs (War Service) Act, 1939—Road Fund Contributions towards Balance of Civil Pay:

A circular letter dated 28th February, 1941, was submitted from the Ministry of Transport intimating that the Minister had considered representations made to him regarding the procedure to govern the submission of claims for grant in respect of the balance of civil pay of workmen formerly employed by claiming and delegated authorities on highway duties on County roads, and had decided that grants towards expenditure so incurred should be dealt with in accordance with the normal procedure governing grants to such authorities.

707 Restriction of Ribbon Development Act, 1935:

An application dated 26th February, 1941, was submitted from Mr. J. H. Haynes for consent to the erection of two additional petrol storage tanks at 271, Ballards Lane;

RECOMMENDED that the consent of the Council under the provisions of the above-mentioned Act be given to the proposal.

708 Private Street Works—31st Batch:

It was reported that the under-mentioned streets had been made up to the satisfaction of the Borough Surveyor and that the maintenance periods had expired:—

Chalgrove Gardens (1st portion)
Hutchings Walk
Ludlow Way
Neale Close
Harford Walk
Winnington Road (1st portion)
Spaniards Close
Holyoake Walk

W.M.

Howard Walk
Totnes Walk
Vivian Way
Ingram Avenue
Bancroft Avenue

RECOMMENDED—

- (a) that whereas the above-named streets within the Borough of Finchley, not being at the date hereof highways repairable by the inhabitants at large, have been sewered, levelled, paved, metalled, flagged, channelled and made good and provided with proper means for lighting, and the Town Council being of opinion that the said streets ought to become highways repairable by the inhabitants at large, such streets be and the same are hereby declared to be highways repairable by the inhabitants at large from the date of the notices hereinafter mentioned; and
- (b) that the Town Clerk be and he is hereby instructed and authorised to sign and affix the necessary notices in accordance with the provisions of the Public Health Acts (Amendment) Act, 1890; provided that, if within one month after the putting up of such notices the owners, or a majority in number or value of the owners of the said streets shall, by notice in writing, object to the same becoming highways so repairable, the same shall not become highways so repairable.

709 Fire Brigade:

It was reported as follows:—

(a) Fires.—That the following fire calls had been received between the 21st January and 20th February, 1941:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
10	1	6	17

(not including fires caused by enemy action).

(b) Ambulance Calls.—That the following ambulance calls had been received between the 21st January and 20th February, 1941:—

Private Removals.	Accidents. Motor.	Accidents. Other.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
47	17	17	3	8	0	92

(c) Accident—Talbot Ambulance.—That on the 20th February, 1941, the above vehicle was damaged as a result of a collision with a lorry, and that the usual steps had been taken in the matter.

(d) Illness.—That two members of the Brigade had been absent from duty owing to illness, and that medical certificates had been submitted in each case.

(e) Rota of Holidays.—That a rota of holidays (circulated) for 1941/2 had been prepared;

RECOMMENDED that same be approved.

(f) Supply of Uniforms—Year ending 31st March, 1942.—That one tender only had been received in respect of the above, viz., that of Messrs. Rego Clothiers Ltd., the present contractors, at the following rates, plus purchase tax:—

Chief Officer	£14 15s. 9d.
Second Officer and Station Officer, each	£13 8s. 6d.
Firemen, each	£9 18s. 3d.

RECOMMENDED that the tender in question be accepted, subject to Contract.

J.M.

PARKS AND OPEN SPACES.

710 Pigeon Shooting—Big Wood:

The Chairman of the Parks and Open Spaces Committee reported that two residents had written suggesting the destruction of the pigeons in Big Wood owing to the damage which they caused to neighbouring gardens and allotments, and that an application to shoot pigeons had also been received;

RECOMMENDED that such application be granted on the understanding that the shooting will take place in company with the Parks Superintendent, or one of his staff.

711 Arden Playing Field:

It was reported that the Hon. Secretary of the Finchley Cricket Club had asked that his Club might be allowed the use of the Arden Playing Field during the coming season;

RECOMMENDED—

- (a) that the Club be granted the exclusive use of the playing field for cricket during the coming season at a charge of £40 plus one-half of any surplus of the Club's total income over expenditure, such expenditure not to exceed, without the consent of the Council, that incurred during 1940—subject to the maximum sum payable by the Club not exceeding the sum of £65; and
- (b) that the Borough Surveyor be authorised to arrange for the cutting of the grass, from time to time, subject to the Club undertaking to bear the expenditure involved.

712 Lyttelton Playing Fields:

The Chairman of the Parks and Open Spaces Committee reported that the Clerk to the Governors of the Henrietta Barnett School had written stating that the School would like to have facilities for the playing of games at above during the forthcoming summer months as in previous years.

He added that the charge agreed to be made therefor had already been fixed by the Council at the sum of £10.

713 Open Spaces:

A letter dated 28th February, 1941, was submitted from the Executive Officer of the Middlesex War Agricultural Executive Committee as follows:—

"In connection with the visit of inspection by representatives of my Committee, I am to inform you of this recommendation:—

- (1) Brook Farm. That hay might be taken early from this site with a view to ploughing later the most suitable fields for winter wheat or beans, notably plot No. 9, XV 12. With hay at its present price of £7 per ton, it is suggested that you seriously consider the application of 1½ cwt. of Nitro Chalk per acre, and the gathering of the crop yourselves, or, if you prefer, by a contractor such as D. Weatherhead & Sons, Dane End, St. Albans.
- (2) That no useful purpose can be served by my ploughing Victoria Park and Lyttelton Playing Fields.
- (3) Where possible, parts of these and other sites should be dug and planted with vegetables rather than flowers.
- (4) The use of the gang mower to be discontinued, and all surplus grass to be made into hay or offered to local cow keepers to cut green or for ensilage. I would suggest an advertisement in the local press. Alternatively you might approach T. Clancy, T. V. Morley, A.I. & Dollis Dairies, Express Dairies, etc."

RECOMMENDED that the whole matter be left to a Sub-Committee consisting of the Mayor, the Chairman of the Parks and Open Spaces Committee and the Chairman of the Allotments Committee for consideration, with power to act, subject to report,

Mr.

PUBLIC LIBRARIES.**714 Public Lectures:**

(a) It was reported that the public lecture held at the East Finchley Library in connection with the second Picture Exhibition was well attended;

RECOMMENDED that authority be given for the Chief Librarian, in consultation with the Chairman of the Public Libraries Committee, to proceed with the preparation of a programme of Lectures, partly in co-operation with the Ministry of Information and partly in connection with further exhibitions to be held in conjunction with the British Institute of Adult Education.

It was also reported that it was proposed to hold, in April, a special "Finchley" exhibition comprising prints of old Finchley, handwork and craftwork by local craftsmen, etc., and that it would be a pleasing feature of this particular exhibition if three local persons qualified to speak on their various crafts, etc., could be invited to deliver public lectures;

RECOMMENDED that this be agreed and that authority be given to make a payment of 2 guineas to each lecturer for his assistance and co-operation in the effort.

(b) A letter was submitted from the British Institute of Adult Education replying to an enquiry made by the Chief Librarian regarding the possibilities of securing a new exhibition called "Living in Cities." This exhibition, it was stated, would be one of great interest in that it would attempt to show the public by means of models, plans and illustrations, what the appropriate authorities and architects were striving to achieve in preparing plans for the rebuilding of bombed areas, slums, etc.;

RECOMMENDED that a grant of 5 guineas be made towards the cost of securing this exhibition for Finchley for two weeks in May next.

715 North Finchley Lecture Hall:

It was reported that approximately half the area of the above Hall had been used since the outbreak of War as a bookstore for books allocated to the Church End Library, formerly housed at Avenue House, which could not be shelved at the small temporary library in Regents Park Road, and that this restricted the space available for meetings of wardens and others, and proved inconvenient to Church End readers who were deprived of easy access to books in the catalogue.

It was also reported that the Hall had been earmarked as a room to be used for communal feeding in the event of an emergency; that, should this eventuality arise, it would be necessary to have the Hall cleared, and that it was proposed therefore that the books and shelving should be transferred, as soon as possible, to the Food Office Hall and stored there, subject to the approval of the North Middlesex Gas Company;

RECOMMENDED that this be agreed and that the matter be left to the Chief Librarian to deal with in consultation with the Town Clerk, subject to report.

TOWN PLANNING.**716 Non-Conforming Use of Premises:**

(a) 110a, 112, 112a, Regents Park Road, N.3.—The Committee considered further the application dated 31st January, 1941, received from Messrs. C. H. and F. Cooper, Ltd., for permission to carry on the business of the manufacture of ladies' neckwear and frillings at the above premises for the duration of the War and six months thereafter.

It was reported that notice of the proposal had been given by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1 and that no objections had been received;

JM.

RECOMMENDED that the consent of the Council be given to the use of the premises for the purpose in question for the period of the War and 6 months thereafter.

(b) Glebe Road.—It was reported that a Sub-Committee had been appointed at the last meeting of the Council to deal with the application by Mr. R. H. Morgan for consent to use, for the duration of the War and 6 months thereafter, certain premises in Glebe Road for the manufacture of powdered foodstuffs; that the Sub-Committee had met and that careful consideration had been given to a petition signed by 60 residents in Glebe Road objecting to the proposal; further, that having regard to the purpose for which the premises were required to be utilised and that the user would be of a temporary character only, the Sub-Committee had decided to grant the desired consent, subject (a) to the existing buildings on the land not being extended without the consent of the Council, and (b) to there being no noise, fumes or smell resulting from the use of the premises which, in the opinion of the Council, would be detrimental to residents in the vicinity.

The petitioners, it was stated, would be notified accordingly.

(c) 2, Allandale Avenue.—Referring to Minute No. 565(d), a letter dated 8th March, 1941, was submitted from the Probation Branch of the Home Office with regard to the decision of the Council in connection with the application of the London Police Court Mission for permission to use No. 2, Allandale Avenue as a home for girls on probation;

RECOMMENDED that the previous resolution of the Council be adhered to.

717 Plan No. 943T—Six Store Sheds on Vacant Land at End of Shakespeare Road:

The above-mentioned plan was submitted, and it was reported that the applicants were engaged on important Government work and had been forced to evacuate from various works premises in London owing to enemy action;

RECOMMENDED that a licence be granted for the period of the war and six months thereafter.

ELECTRICITY.

718 District Council (No. 10) Greater London Area (Employers' Side) Electricity Supply Industry:

It was reported that circular letters had been received from the Hon. Secretary of the above *re*

- (i) Schedule of Reserved Occupations;
- (ii) Increase in Wages—Schedule Workers;
- (iii) War Emergency Wage Agreement—Building Trades,

and that same had been referred to the General Manager and Engineer for attention.

719 District Joint Committee for Local Authorities and Electrical Engineers (Electricity Supply Industry)—Area No. 10, Greater London:

It was reported that a circular letter dated 20th February, 1941, had been received from the Secretary of the above giving details of a report which had been made to No. 3 area on matters affecting the National Joint Committee, and that same had been referred to the General Manager and Engineer for attention.

720 Tariff for Food and Rest Centres and Communal Feeding Centres:

It was reported that a new type of demand had been created by the setting to work of Food and Rest Centres and Communal Feeding Centres, and that the General Manager and Engineer had suggested that the electricity tariff already fixed for A.R.P. and Canteen purposes might also apply to this new type of demand, such tariff being 6d. per unit for lighting and ½d. per unit for heating, with no fixed charge;

RECOMMENDED that this be agreed.

721 Council Employees—Sick Leave:

It was reported that Labourer A. E. Tucker had been absent, owing to illness, for a period of over thirteen weeks during the present financial year and that payment of wages ceased as from the 26th February, 1941; further, that Labourer P. May had been absent, owing to illness, for a period exceeding four weeks during the present financial year.

722 National Joint Industrial Council:

It was reported that a communication dated 13th February, 1941, had been received from the National Joint Industrial Council for the Electricity Supply Industry intimating that, as from the first full pay period following the 13th February, a war bonus of 2½d. an hour was payable, in lieu of the present increase of 1½d. an hour; further, that the approximate financial effect was £530 per annum.

GENERAL PURPOSES.**723. Land at Corner of High Road and Summers Lane:**

It was reported that a letter had been received from the Military Authorities intimating that the above-mentioned land was no longer required by the War Department; further, that the Allotments Committee had suggested that, in the circumstances, the land be utilised for purposes of wartime allotments;

RECOMMENDED that the suggestion of the Allotments Committee be approved, subject to the land not being required by the Education Committee.

724 Assistance Board:

It was reported that the Town Clerk had recently been in communication with the Assistance Board with regard to the possibility of the establishment of an office of the Board in Finchley, and that he had also approached Captain Crowder, M.P., on the matter, who had been in communication with the Minister of Labour and National Service thereon; that the following was a copy of a question which had been asked by Captain Crowder in the House and of the reply given thereto:—

Mr. Crowder.—To ask the Minister of Labour, whether he is aware that the office of the Assistance Board for the Borough of Finchley is outside the area which it administers and that the shortest distance from the Borough to the office is nearly four miles; and whether, in view of the difficulties experienced by so many residents in these days in travelling long distances, he will consult with the Assistance Board and establish an office in the Borough of Finchley itself.

Mr. Tomlinson.—I have been in communication with the Board who inform me that they hope shortly to have an office within the Borough."

It was also reported that the Town Clerk had received a letter from the Assistance Board from which the following was an extract:—

"The Board are of course aware of the difficulty raised by the situation of their present office. When they were searching for premises in the early summer of 1940, their aim was to secure an office which would be accessible to Finchley, Edgware and Mill Hill. Unfortunately it was only possible to obtain the present office at Shoot-up Hill. The situation at Edgware and Mill Hill has been improved by the opening of the Mill Hill outstation, which does not, however, affect applicants in Finchley at all.

The Board have been anxious about the situation at Finchley, which they have been able to mitigate to some extent by attendance at your Information Bureau. They propose therefore to institute a search for new premises for the Hendon Office, with a location somewhere in the neighbourhood of Church End, Finchley. They have suggested to their officer who will deal with premises that he should communicate with you in case your Surveyor may be able to indicate any premises which would be prima facie suitable. So soon as alternative premises have been secured the Board propose to adjust the boundary between the present Hendon and Barnet Areas so as to bring your Borough entirely within the area administered by the Hendon office."

Since the receipt of this letter the Town Clerk had, it was intimated, been in telephonic communication with the Board and that the Officers were endeavouring to assist in finding suitable premises.

725 Wages of Manual Workers—Co-ordination:

It was intimated that a report of the Conference which was held at the Guildhall, Westminster, on the 4th February, 1941, had now been received, and that the Council had been asked for their observations upon the recommendations which were then agreed.

A detailed report by Councillor Baines, who attended this Conference on behalf of the Council, was presented, and it was stated that a further Conference was proposed to be held early in April, and that the Council had been asked to appoint a representative to attend;

After full discussion it was

RECOMMENDED—

- (a) that the Council agree, in principle, with the recommendations adopted by the Conference with Local Authorities in Middlesex held at the Guildhall, Westminster, on the 4th February, 1941, in regard to the co-ordination of wages of manual workers in the employment of the County Council and the Local Authorities within the County;
- (b) that a Sub-Committee be appointed to examine all aspects of the Regulations of the existing Joint Industrial Council, in addition to points already raised by Members, and to decide, subject to report, in what manner such Regulations should be amended to meet the requirements of the Council;
- (c) that the Sub-Committee referred to in (b) above be constituted as follows:—
 - The Mayor
 - The Deputy Mayor
 - Alderman Syrett
 - Councillor Baines
 - Councillor Lawrence;
- (d) that the Sub-Committee be authorised also to investigate the possibility of casual workers being brought within the general Scheme; and
- (e) that Councillor Baines be appointed to attend the further County Conference to be held in April next.

The thanks of the Committee were accorded to Councillor Baines for the very explicit report presented by him.

726 Council Employees:

(a) Rates of Pay of Casual Employees.—The Committee carefully considered a report in connection with the above, and after full discussion, it was agreed that the wages of casual employees should be increased by 2½d. an hour with effect as from the first full pay week in February last in accordance with the Award of the Civil Engineering Construction Conciliation Board, on the understanding that this increase is of a temporary character and that if such employees are subsequently brought within the terms of the general co-ordination of wages scheme referred to in the previous paragraph, the rates of pay under that scheme will in all cases be strictly applied.

RECOMMENDED that the action taken be approved.

(b) Permanent Employees.—It was agreed that the Sub-Committee appointed to examine all aspects of the Regulations of the Joint Industrial Council be asked to consider the recommendations of the Joint Council in regard to permanent employees and report if possible at the Council Meeting.

RECOMMENDED that the action taken be approved.

(c) Accidents.—It was reported that two employees had met with accidents since the last meeting of the Committee.

MM

727 Urban District Councils Association—Election of Executive Council, 1941:

Form of nomination paper in respect of the above was submitted;

RECOMMENDED that the filling in thereof be left to the Town Clerk to deal with.

728 Shops—Hours of Closing:

A circular letter was submitted from the Home Office pointing out that paragraph (5) of Defence Regulation 60A provided that the Regulation should cease to have effect on the 2nd March, 1941, and that accordingly after that date the closing hours fixed by or under the Regulation would cease to apply and that any order made under the Regulation would automatically expire and need not be expressly revoked.

It was added that the general closing hours in force on and after the 3rd March would be those fixed by Section 1 of the Shops (Hours of Closing) Act, 1928, or such earlier hours as might be fixed by closing orders made by the Council under Section 5 of the Shops Act, 1912.

729 50, Hendon Lane:

It was reported that the lease to the Council of the above premises would expire on the 24th March, 1941.

730 Street Collections:

It was reported that the Mayor had received a letter from the Commissioner of Police stating that an application had been made to him for permission to hold a street collection in the vicinity of railway stations in Finchley on the 19th July, 1941, in aid of the National Union of Railwaymen's Orphan Fund and that, in deciding whether to issue the permit, the Advisory Committee would be assisted by any observations which he might wish to offer, which would be treated as strictly confidential.

The Committee saw no reason why the collection in question should not take place.

731 Increased Supplies of Protective Helmets:

It was reported that in a circular letter dated 9th December, 1940, issued by the Ministry of Home Security, it was indicated that local authorities would be permitted to buy civilian helmets for the use of their own employees, whether in their offices or undertakings, at a cost of 5s. 6d. each, but that the purchases would not rank for A.R.P. grant; further, that the Officers had asked that approximately 170 should be purchased for members of the staff and 270 for employees (excluding the Electricity Department);

RECOMMENDED that authority be given for the purchase of helmets for the outdoor staff and employees and such of the indoor staff as may be approved by the Mayor and the Chairman of the General Purposes Committee in consultation with the Town Clerk.

732 War-time Allotments:

It was reported that the Allotments Committee desired approval to the erection of notice boards outside Avenue House and Hertford Lodge directing attention to the demonstration plot situate at the rear of Hertford Lodge;

RECOMMENDED that this be agreed.

733 Vacuum Cleaner:

It was reported that the Electrolux Vacuum Cleaner in use at the Municipal Offices had recently been examined and that certain repairs were necessary to be carried out;

RECOMMENDED that authority be given for the purchase of a Hoover Cleaner at the sum of £25 4s. less discount.

W.A.M.

734 Local Government Superannuation Act, 1937:

(a) The Committee considered a reference from the Public Health Committee with regard to Mrs. Emery, Convenience Attendant;

RECOMMENDED that Mrs. Emery's services be retained until the 31st March, 1942.

(b) It was reported that Coal Trimmer E. Robinson would attain the age of 65 on the 17th May next;

RECOMMENDED that, with Robinson's consent, his services be retained for a further period of 12 months from the 17th May, 1941.

735 War Charities Act, 1940:

An application was submitted from the Hon. Secretary of the Finchley Voluntary War Refugees Committee for exemption from registration of the Fund under the above-mentioned Act;

RECOMMENDED that such application be granted.

736 Mayor's Chain of Office:

The Mayor reported that the Mayoral Chain required regilding;

RECOMMENDED that authority be given for the carrying out of the work at a cost of approximately £3.

FINANCE.

737 Rate Estimate:

Referring to Minute No. 411, it was reported that application had been made to the Ministry of Health for a direction that the estimate for rate be made according to the Rules in force for the calculation of the product of the rate for the purposes of the Housing Acts and the Air Raid Precautions Act, 1937, namely, on the basis of the amount collected and not the amount collectible, and that the Ministry had intimated that it was not proposed to issue directions to any rating authority under Defence Regulation 54BA(2) unless the authority could satisfy the Minister that the amounts collectible from rates and other normal sources of revenue (including contributions in lieu of rates in respect of property in the occupation of the Crown) were unlikely to suffice to maintain essential services;

In the circumstances, it was

RECOMMENDED that no further action be taken in the matter.

738 Increase in Fuel Prices:

(a) It was reported that a letter had been received from Messrs. John Hudson & Co., Ltd., stating that the Secretary for Mines had now fixed increases in cost of cartage in respect of Railborne Coal as from the 16th December, 1940, at:—

In bulk	10d. per ton.
In sacks	1s. 1d. per ton.

further, that this advance was applicable to all Coal which was subject to the Wholesale Coal Prices (Inland) Order, 1940, supplied within the area of the London Area Co-ordinating Committee;

RECOMMENDED that this be agreed.

(b) It was also reported that, in connection with the Contract with Messrs. Gray Bros., the Director of Education had intimated that the Ministry of Mines had authorised an increase of 1s. 3d. a ton on Welsh Coal as from the 1st December, 1940.

RECOMMENDED that this be agreed.

739 Superannuation Fund—Investments:

It was reported that a sum of £2,000 was available for investment from the Superannuation Fund and the Chairman of the Committee recommended that it be lent to the Consolidated Loans Fund for a term of 15 years at 3½ per cent. as from the 31st March, 1941;

RECOMMENDED that the consideration of the matter be deferred until the Council Meeting.

740 Electricity Reserve Fund—Investments:

It was reported that, in September, 1937, the Council gave authority to the Chairman of the Finance Committee and the Borough Treasurer to sell the outside investments of the Electricity Reserve Fund as and when opportune and to transfer the proceeds to the Consolidated Loans Fund; that this transaction was completed some time ago except in respect of a holding of 3% India Stock 1948, amounting to £3,924 15s. od., having a book value of £3,360 11s. 4d. (i.e., £85.6 per cent), and that the price of this Stock having recently risen in the market, the opportunity had been taken to sell with the following results:—

	£	s.	d.
£3,294 15s. od. sold at 86½	2,833	12	4
£630 sold at 87	546	7	6
	<u>£3,379</u>	<u>19</u>	<u>10</u>

RECOMMENDED that the round sum of £3,500 be transferred to the Consolidated Loans Fund to bear interest at the rate of 3 per cent. per annum without any fixed term, and that authority be given for the sealing of the transfer deeds.

741 Rates—Irrecoverable Amounts:

RECOMMENDED that the following amounts be written off in respect of the periods mentioned:—

	1st Oct., 1939— 31st Mar., 1940.			1st April— 30th Sept., 1940.		
	£	s.	d.	£	s.	d.
Vacancies	15,824	11	9	19,504	1	—
Revision of Assessments	3,592	12	10	1,714	1	1
Absconded	107	12	7	228	8	4
Remitted by Justices	8	2	9	74	7	8
Bankruptcies	95	3	—	—	—	—
Deceased (no estate)	1	19	5	82	11	6
Committals	13	8	9	—	—	—
Otherwise not collectible	105	3	11	61	11	4
	<u>£19,748</u>	<u>15</u>	<u>—</u>	<u>£21,665</u>	<u>—</u>	<u>11</u>

742 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £42,959 16s. 2d., made up as follows, was approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	33,603	4	7
Education Revenue	3,670	18	7
Electricity Revenue	4,358	19	—
Housing Revenue	1	—	—
Education Capital	75	18	1
Consolidated Loans Fund	1	—	—
Superannuation Fund	536	15	4
Fire Brigade Pensions Fund	9	8	4
Loan Interest	15	17	3
A.R.P. Canteen	686	15	—
	<u>£42,959</u>	<u>16</u>	<u>2</u>

Mr.

(b) Order on the Treasurer.—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £55,060 18s. 11d.:-

	£	s.	d.
General Rate Fund Revenue	30,138	2	—
Education Revenue	664	4	4
Electricity Revenue	1,813	9	2
Electricity Capital	538	4	5
Loan Interest	21,515	16	5
A.R.P. Canteen	391	2	7
	<u>£55,060</u>	<u>18</u>	<u>11</u>

743 Statement of Bank Balances—8th March, 1941:

The following statement was submitted:—

Fund or Account.	Dr.		Cr.		Net Balance.	
	£	s. d.	£	s. d.	£	s. d.
General Rate Fund Revenue ...	6,494	2 11				
Education Revenue			15,583	10 3		
Electricity Revenue		11				
Housing Revenue			20,214	5 —		
General Rate Fund Capital			2,706	15 2		
Education Capital			5,869	18 3		
Electricity Capital			12,782	4 8		
Consolidated Loans Fund	11,301	8 8				
Superannuation Fund			1,438	12 8		
Fire Brigade Pensions Fund			68	18 2		
Salaries			2,038	5 3		
Advance	36,079	4 8				
Suspense	184	15 8				
Loan Interest				50 14 5		
	<u>£54,059</u>	<u>12 10</u>	<u>£60,753</u>	<u>3 10</u>	<u>£6,693</u>	<u>11 —</u>

744 Rate Collection for Period 1st October, 1940, to 28th February, 1941:

The following statement was submitted:—

1939-40.			1940-41.	
£	%		£	%
10,474	4.09	Arrears of former Rates	24,889	8.36
239,970	93.57	Half-year's Rate	270,002	90.63
6,011	2.34	Additions, new assessments, etc.	3,015	1.01
<u>256,455</u>	<u>100.00</u>	Total amount collectible	<u>297,906</u>	<u>100.00</u>
£ 196,620		Amount collected as per previous report 167,248		
16,084		Amount collected for month of February 38,157		
<u>212,704</u>	<u>82.94</u>	Amount outstanding	<u>205,405</u>	<u>68.95</u>
<u>£43,751</u>	<u>17.06</u>		<u>£92,501</u>	<u>31.05</u>

HM

H. H. WILMOT,
Chairman.

Civil Defence (Emergency) Committee's Report.

11th MARCH, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-members: Councillors Lawrence and Mrs. Legge.

745 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

Arising thereon, the Chief Officer of the Fire Brigade drew attention to an item of £40 included in his requisitions in respect of repairs to vehicles and pointed out that many of these vehicles had been in use since the outbreak of hostilities and consequently were in need of major repairs. He intimated, however, that such repairs would render the vehicles serviceable for a considerable period.

746 Shelters:

(a) Use of Small Builders.—London Region Circular No. 318 was submitted suggesting that the services of small builders might be utilised on various types of shelter work other than constructional programmes of any size, and, in this connection, the Borough Surveyor intimated that he was already making use of the services of such builders in the manner indicated in the Circular.

(b) Sanitation.—London Region Circular No. 319 was submitted in which it was suggested that, where practicable, sanitary accommodation connected with the main drainage system should be installed in the larger shelters where the work could be carried out at a reasonable cost and the Officers were instructed to explore the position so far as the Finchley shelters were concerned and report thereon to the Shelter Sub-Committee.

Instructions were also given for the Council's scheme in connection with the sanitary accommodation in the Emmott Close shelters to be re-submitted to the County Council.

(c) Indoor Shelters.—London Region Circular No. 320 and Home Security Circular No. 64A/1941 were submitted intimating that a new type of indoor shelter was to be issued comprising a table-shaped steel structure to be erected on the lowest floor of a house and providing accommodation for two adults and one older child or two younger children.

It was reported that the Council were asked to make the necessary arrangements in connection with the assembly of the shelters, the component parts of which would be delivered from various sources, and the matter was referred to the Borough Surveyor for investigation and report.

(d) Shelter at Boys' and Girls' Clubs.—London Region Circular No. 322 was submitted indicating the type of club eligible for the shelter provision referred to in London Region Circular No. 281.

(e) Refreshments.—London Region Circular No. 323 was submitted in regard to the provision of power points, counters and, where possible, sinks in shelters which were regularly used by not less than 50 persons.

(f) Communal Shelters—Squires Court.—A communication was submitted from the County A.R.P. Officer intimating that the County Civil Defence Committee had approved an expenditure of £208 in respect of the Council's contribution towards the cost of providing shelter accommodation at above.

(g) Shelter Sub-Committee.—A report of a meeting of the above Sub-Committee, held on the 27th February, 1941, as under-printed, was submitted and considered:—

1/10

CIVIL DEFENCE (contd.)

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett and Councillor Bryson.

1. Shelter Policy:

Middlesex County Council Circular No. 341 was submitted, in which it was intimated that the Shelter Commissioner for the London Region had been approached in regard to the general policy as to whether the erection of communal shelters on highways should be continued or not.

After considering the views expressed by the Shelter Commissioner and reports of the Officers in regard to the user of communal shelters, it was

RECOMMENDED that for the time being no further communal shelters be erected by the Council.

2. Heating of Shelters:

It was reported that the consent of the County Council to the carrying out of the necessary works in connection with the above had not yet been received but instructions were given that, in the event of the necessary approval being obtained, orders for the materials required should be placed immediately, but that no work should be started until the matter had received further consideration.

In this connection, it was reported that the Electricity Department were experimenting in several of the shelters with fan heating and that a report on the results obtained would be submitted in due course.

3. Ventilation of Shelters:

Home Security Circular No. 3/1941 was submitted on the above subject and the Borough Surveyor reported that when certain works at present in progress were completed, the semi-trench shelters would conform to the standards laid down by the circular and that the surface shelters complied with the standard, except as regards air bricks and that the necessary alterations were being made.

So far as the basement shelters were concerned, the Borough Surveyor pointed out that as the whole of the works were carried out under the supervision of consultant architects, he proposed referring the circular to the architects and asking for their reports, which would be submitted to the Committee in due course.

Attention was drawn to the fact that the ventilation in the basement shelter at the Swan & Pyramids P.H. was very bad and instructions were given for the thermostat on the heating apparatus to be set at a much lower figure, to be decided by the Medical Officer of Health. In addition, the General Manager and Engineer was instructed to submit an estimate of the cost of providing ventilating fans at this shelter.

The General Manager and Engineer was also instructed to furnish the Medical Officer with a list of those shelters which are heated by electricity thermostatically controlled, in order that the Medical Officer might specify in each case the temperature at which, in his opinion, the thermostatic valve should be set.

Arising out of the general question of the ventilation of shelters, attention was drawn to the fact that it was impossible to provide adequate ventilation and at the same time make shelters gas-proof and in view of this position, it was emphasised that persons using the shelters should carry their gas masks. Instructions were therefore given for notices to be exhibited in all public and communal shelters to this effect;

RECOMMENDED that the action taken be approved.

4. Individual Shelters:

The question of the desirability of providing further individual shelters was considered, and it was reported that so far as Anderson shelters were concerned, it was unlikely that further supplies would be received.

After hearing the views of the Borough Surveyor, it was

RECOMMENDED that, for the time being, no further works be carried out in connection with the erection of individual brick shelters, except so far as the completion of those at present in hand, but that the concreting of Anderson shelters be continued.

5. Shelter Statistics:

The Borough Surveyor submitted particulars of the shelter accommodation as follows:—

Wm

Type of Shelters.	Seating Capacity.	Bunk Capacity. (estimated.)
Public Shelters		
School Shelters (no bunks, to be installed)	6,901	3,306
*Secondary Schools	3,948	
Commercial Shelters	1,295	
North Finchley Library	818	
Communal Shelters	38	
Red Lion Hill Shelters	204	20
	447	119
Anderson Shelters	(designed for bunks)	447
Individual and Further Communal	32,260	
(Estimated eventual capacity 5,418)	480	30,828
Institution Shelters (Wright Kingsford Home)	(designed for bunks)	480
Factory and Private Shelters	100	100
	19,272	14,454
TOTAL—	65,763	49,754
*Woodhouse School	375	
County School	320	
Christ's College	400	
	200—(available in special emergency)	
TOTAL—	1,295	

Rest Centres—Bunk accommodation for 480 persons.

Arising thereon, the Chief Warden was instructed to arrange, as soon as possible for a census to be taken of the user of Anderson Shelters in certain areas, and of all other types of Shelter within the Borough.

6. Surface Shelters.—Moss Hall Crescent.

In connection with the proposal to construct a new Warden's Post adjacent to the above, attention was drawn to the fact that these Shelters were very seldom used and the Sub-Committee therefore gave instructions to the Borough Surveyor to prepare a scheme for the adaption of part of one of the Shelters for use as a Wardens' Post.

RECOMMENDED that the action taken be approved.

HAROLD A. RUTT,
Chairman."

RESOLVED that the report be adopted.

Arising out of paragraph 3, the General Manager and Engineer reported that the cost of providing ventilating fans in the basement shelter at the "Swan and Pyramids" P.H. was £19;

RESOLVED that authority be given for such fans to be installed.

Arising out of paragraph 6, it was intimated that it would be more economical if the whole of the northern shelter at Moss Hall Crescent were used as a wardens' post, thus obviating the necessity for any structural alterations, and it was understood that the County Council approved of the proposal;

RESOLVED that authority be given for the whole of such shelter to be used as a wardens' post for the time being.

747 Protective Clothing:

Home Security Circular No. 56/1941 was submitted in regard to the wearing and decontamination of protective clothing and it was reported that the matters referred to were already receiving attention by the Medical Officer of Health.

J.M.

748 Staff—Air Raid Precautions:

The Town Clerk reported that, in accordance with authority, Mrs. I. Gerrard had been appointed temporary shorthand-typist, with effect as from the 7th March, 1941.

749 Avenue House:

It was reported that the practice of providing an enquiries clerk from the Report Centre staff for duty in the entrance hall at Avenue House had had to be discontinued, owing to the cold weather and the draughtiness of the hall, but that, in view of the necessity for an enquiries clerk, the Chairman of the Committee had given authority for the necessary protected accommodation in the form of a small screen for the enquiries desk to be provided;

RESOLVED that the action taken be approved.

750 Fire Prevention:

(a) London Region Circular No. 326 was submitted, forwarding copy of a direction made by the Regional Commissioners under Defence Regulation 27B requiring local authorities in a certain area, including Finchley, to make arrangements for securing that a watch would be kept for the falling of incendiary bombs in areas other than those occupied by business premises and the matter was referred to the Fire Fighting Sub-Committee for attention, in consultation with the Chief Warden.

(b) It was reported that an intimation had been received that a preliminary issue of 4,950 civilian type steel helmets was being made to Finchley.

(c) It was reported that the Ministry of Home Security had approved the arrangements made by the Council in connection with staff for work under the Fire Prevention (Business Premises) Order, 1941, subject to the appointments being submitted for review after a period of three months.

(d) A print of a publication entitled "The Fire Parties' Handbook" was submitted and it was reported that supplies could be obtained at special rates by local authorities;

RESOLVED that 250 copies be purchased and sold to the public, through the Wardens' Service, at 4d. each.

751 Reserves of Equipment:

Home Security Circular No. 61/1941 was submitted, stating that the Minister proposed to extend the policy of dispersal of stocks of reserve A.R.P. equipment and asking local authorities to make arrangements whereby accommodation would be available at short notice for the storing of additional equipment;

RESOLVED that the Town Clerk be authorised to requisition any necessary accommodation for this purpose, subject to report.

752 Temporary Mortuary—151, High Road, N.2:

It was reported that in connection with the repair of the above premises, the tender of Messrs. C. Halls & Sons (the lowest) at the sum of £233 had been accepted and that the approval of the Ministry of Health had been obtained to the necessary expenditure;

RESOLVED that authority be given for a contract to be entered into in respect of such work.

753 Accounts—Air Raid Precautions Department:

RESOLVED that the Chief Air Raid Warden be authorised to submit requisitions, to issue orders for goods and to certify accounts for payment in respect of the Wardens' Service.

754 W.V.S. Premises—6, Ballards Lane:

RESOLVED that authority be given for an expenditure of £2 10s. od. in respect of the protection of a skylight in the above premises.

755 Civil Defence—Wages:

The Borough Treasurer submitted a statement of wages paid to whole-time volunteers from the 27th January to 23rd February, 1941.

756 Oak Lodge:

A communication was submitted from the Secretary to the Managers of Oak Lodge School enquiring whether arrangements could be made for alternative accommodation for the Ambulance Depot in order that the above premises might be released for their normal use. After hearing a report thereon from the Medical Officer of Health, it was

RESOLVED—

- (i) that a reply be forwarded to the effect that the Committee are unable to re-lease the premises; and
- (ii) that the matter be reported to the County Civil Defence Committee.

757 Casualty Service—Transport:

The Medical Officer of Health reported that, in view of the efficiency of this Authority's transport service, the County Council were arranging for representatives of another authority in the County to pay a visit of inspection within the course of the next few days.

758 Air Raid Damage:

Reference was made to the satisfactory manner in which the road was cleared and minor repairs carried out at a recent incident in the Borough and the congratulations of the Committee were extended to the personnel concerned.

759 Wardens' Posts:

(a) Post No. 3—"Merhavia," Hendon Avenue.—It was reported that the cost of strengthening the existing garage at above, including provision of a concrete roof, to enable it to be used as a Wardens' Post, was estimated at £56 10s. 0d.;

RESOLVED that authority be given for the work to be put in hand, subject to the consent of the Middlesex County Council being obtained.

(b) Post No. 10—Finchley Way.—It was reported that an application had been received from the Wardens at the above Post for a water supply to be laid on;

RESOLVED that the views of the Middlesex County Council be obtained in regard to the proposal.

(c) Wardens' Training Centre, Gaumont Cinema.—It was reported that the cost of protecting the windows and cementing the surface of the floor at above was estimated at £40;

RESOLVED that application be made to the County Council for consent to the carrying out of the necessary work.

760 Loud Speaker Van:

The Chief Warden reported that one of the District Wardens had fitted up his car with a loud speaker and had asked for the approval of the Committee to the use thereof for publicity purposes in connection with Civil Defence;

RESOLVED that consent be not granted.

HAROLD A. RUTT,

Chairman.

HAR

Finance Committee's Report.

(Special Meeting).

15th MARCH, 1941.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett, and Councillors Baines, Bryson, Collis and Norman.

Non-members: Aldermen Briant and Pateman, and Councillors Grobel, Lawrence and Mrs. Legge.

761 Estimates—Year ending 31st March, 1942:

The Borough Treasurer submitted the Estimates of income and expenditure for the above-mentioned period which had been approved by the Chairmen of the several Spending Committees, together with a report thereon from which it appeared that the total rate requirements for the year would be as shown below:—

Committee.	Estimate 1941/42.	
	£	£
Allotments	153	
Civil Defence	3,941	
Education	52,226	
Finance	7,200	
General Purposes	35,379	
Highways and Fire Brigade	37,403	
Housing	4,140	
Parks and Open Spaces	16,477	
Public Health	48,563	
Public Libraries	8,748	
Town Planning	10	
Total (Finchley)	—	214,240
Middlesex County Council	253,680	
Metropolitan Police	48,731	
North Middlesex Assessment Committee	447	
	—	302,858
Less General Exchequer Grant		517,098
		39,978
		477,120
Net Rate Requirements for first half-year equivalent to the estimated proceeds of a rate of 5s. 11d. in the £		£238,560

RECOMMENDED—

- (a) that the Estimates of the Council's Spending Committees for the year ending 31st March, 1942, in the form now submitted, be approved;
- (b) that a General Rate of 5s. 11d. in the £ on the Rateable value of each hereditament in the Borough for raising the money required according to the foregoing Estimates for defraying the expenses and meeting the several precepts chargeable on the General Rate Fund which that fund is and will be insufficient to meet during the six months commencing the first day of April, 1941, and ending the 30th day of September, 1941, be made and approved under the powers and provisions of the Rating and Valuation Acts, 1925 and 1928, the Local Government Acts, 1929 and 1933, and all Acts incorporated therewith and all Orders made by virtue of them or any of them; and

(c) that the Corporate Seal be affixed to the General Rate written in the books now produced.

762 Bank Overdraft:

RECOMMENDED that authority be given for an Overdraft not exceeding £100,000 to be incurred from Barclays Bank, Ltd., such financial accommodation to be obtained in pursuance of Section 215 of the Local Government Act, 1933, and in conformity with the provisions of the Capital Issues Exemption Order No. 3, 1939, dated 23rd November, 1939.

HAROLD A. RUTT,

Chairman.

HAR

Education Committee's Report

(Special Meeting).

17th MARCH, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pike, O.B.E., J.P., Grocott and Syrett, Councillors Bryson, Collis and Rutt. Miss Davey, M.A. and Mrs. Miall, B.A.

Non-Member: Councillor Lawrence.

763 Extension of Fuel Contracts, 1941—2:

A suggestion was made that the existing Contracts for the supply of fuel to the various Departments of the Borough Council, excluding that of the Electricity Undertaking, be extended for a period of one year, commencing 1st August, 1941.

The Committee considered the matter and it was

RECOMMENDED—

- (a) that the existing Contracts with Messrs. Gray Bros. (East Finchley) Ltd., and Messrs. John Hudson & Co. Ltd., for the supply of fuel to the Borough Council, excluding that of the Electricity Undertaking, be extended for a period of one year, commencing 1st August, 1941, it being understood that the Contract prices are subject to variations authorised by the Ministry of Mines and Ministry of Transport.
- (b) that, in the event of fuel normally supplied by either of these firms being unobtainable, the Director of Education be authorised to obtain fuel from other sources, at the best possible price, subject to report.

764 Increases in Window Cleaning Contract Rates:

It was reported that the North Middlesex Window Cleaning Co., who carry out the cleaning of school windows, had stated, in a letter dated 8th March, 1941, that owing to increased costs their rates of charges would be increased by 20% on future orders.

RECOMMENDED that this be agreed.

765 Glebe Land and Relinquishment Notices:

It was reported that the Town Clerk had been notified by the War Department that Relinquishment Notices had been received.

It was pointed out, however, that the land was still in the Central Register of Lands and Accommodations as being earmarked for the War Department.

RECOMMENDED that the Parks and Open Spaces Committee be asked to consider renting to the Education Committee that portion of the land now available and suitable for educational purposes.

766 Finchley Youth Committee—premises at Alder School (Infants building):

The Committee considered a report by the Director of Education on the above, and it is

RECOMMENDED that, notwithstanding anything contained in Minute No. 524, there be no charge to the Youth Committee for the use of the premises, but that the Youth Committee pay the caretaker direct for his services.

Wm. C. LANGLANDS,

Chairman.

Co-Ordination of Wages Sub-Committee's Report.

17th MARCH, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Baines and Lawrence.

767 Chairman:

RESOLVED that Councillor Baines be elected Chairman of the Sub-Committee.

768 Wages—Employees—Recommendations of the Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex:

The Sub-Committee considered a communication dated 5th March, 1941, received from the National Union of Public Employees and the National Union of General and Municipal Workers, a copy of which has been circulated.

RECOMMENDED—

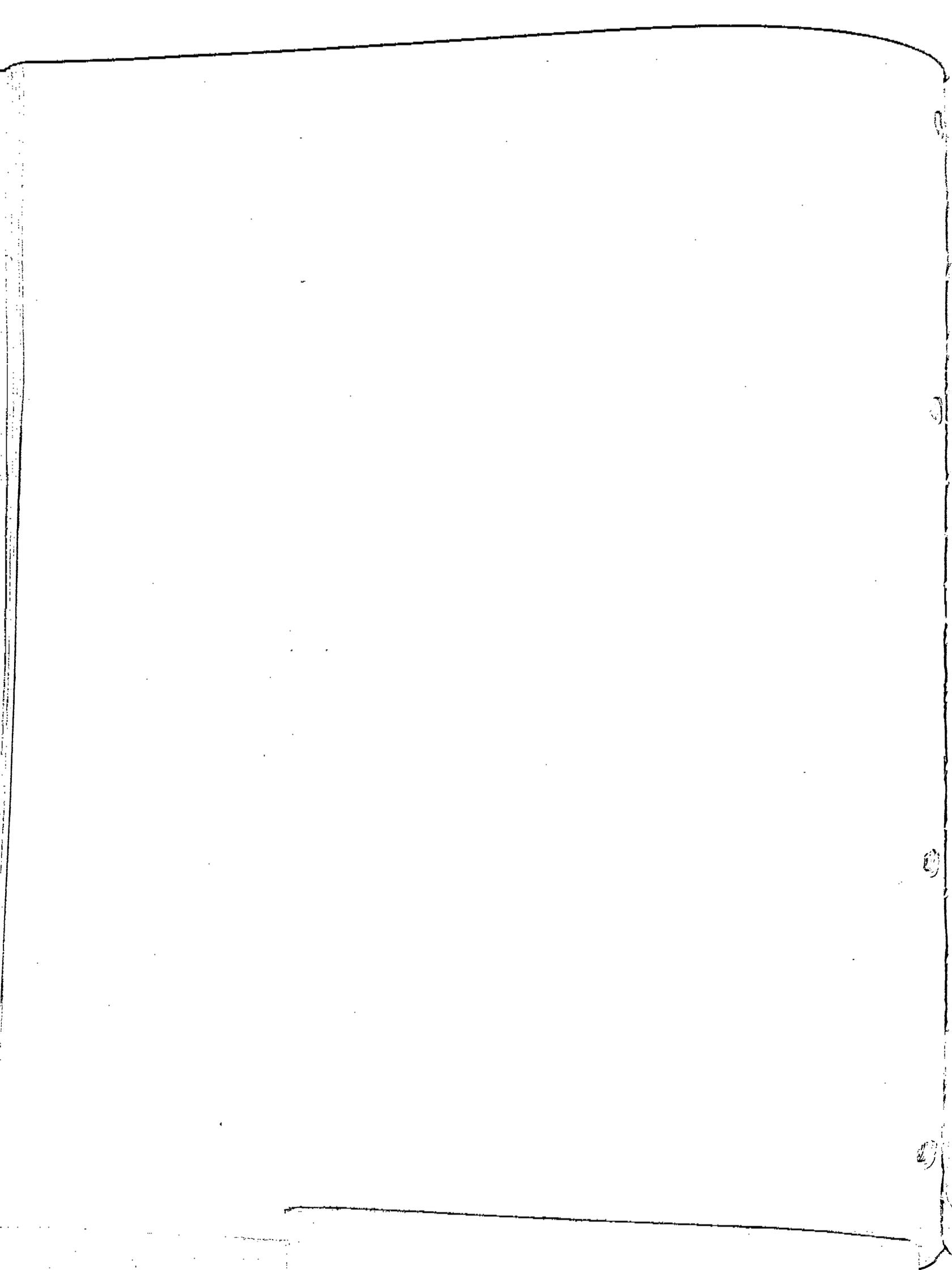
- (a) Grading—that the employees now graded as shown in column 2 of the statement circulated be re-graded as shown in column four of such statement.
- (b) Rates of pay—that temporary increases to bring the wages of the employees to the standard recommended by the Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex be granted as shewn in column 6 of the statement circulated subject to the reservation that, should the Town Council so decide, such wages be adjusted to comply with the proposed County scheme for the co-ordination of wages for manual workers if and when it becomes operative in Finchley.
- (c) Date of effect—that such increases be first paid on the first pay day in April, 1941.
- (d) That the wages, etc., of the following employees which are at present above the Joint Industrial Council's scale, remain unchanged, viz:—
 - (i) Park Keeper.
 - (ii) Three Disinfectors.
- (e) That the following employees due to special circumstances be not brought within the scope of the scheme, viz:—
 - (i) Working Superintendent (Parks)—but that his wages be increased temporarily from £3 6s. 5d. to £3 10s. od. per week (in addition to the value of house 15/-), the first increase to be paid on the first pay day in April, 1941.
 - (ii) Convenience Attendants (Male) and Convenience Attendants (Female)—that their wages be increased temporarily by 4/- per week the first increase to be paid on the first pay day in April, 1941.

The financial effect of the foregoing increases is indicated on the statement circulated.

A. N. H. BAINES,

Chairman.







Borough of Finchley

Municipal Offices,
Finchley, N.3.

22nd April, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY next, the 28th day of APRIL, 1941, at 6-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 24th day of March, 1941.
- (2) To consider Tenders for Catering at the Open Air Pools and Hard Tennis Courts, Glebe Land.
- (3) To consider the question of the filling of the vacancy on the Food Control Committee.
- (4) To receive and consider the reports of the following Committees:—
 - (a) Civil Defence (Emergency) of the 18th March, 1941.
 - (b) Civil Defence (Emergency) of the 25th March, 1941.
 - (c) Civil Defence (Emergency) of the 1st April, 1941.
 - (d) Communal Feeding of the 3rd April, 1941.
 - (e) Education of the 7th April, 1941.

W.M.

- (f) Civil Defence (Emergency) of the 8th April, 1941.
 - (g) Valuation of the 8th April, 1941.
 - (h) Allotments of the 8th April, 1941.
 - (i) Communal Feeding of the 10th April, 1941.
 - (j) Civil Defence (Emergency) of the 15th April, 1941.
 - (k) Council in Committee of the 16th April, 1941.
- (5) To receive and consider Reports of Officers (if any).
- (6) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (7) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (8) To receive and consider the reports of the following Committees:—
- (a) Civil Defence (Emergency) of the 25th March, 1941.
 - (b) Education of the 7th April, 1941.
 - (c) Civil Defence (Emergency) of the 8th April, 1941.
 - (d) Valuation of the 8th April, 1941.
 - (e) Civil Defence (Emergency) of the 15th April, 1941.
 - (f) Council in Committee of the 16th April, 1941.
 - (g) Sub re Application for Sports Facilities—Glebe Land of the 23rd April, 1941.
- (9) To receive and consider Reports of Officers (if any).
- (10) To consider, if necessary, the raising of any temporary loan.
- (11) Questions (if any) of which notice has been given to the Town Clerk

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY held at Avenue House, Finchley, on MONDAY, the 24th day of MARCH, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.

A. T. Pike, O.B.E., J.P.

F. J. Grocott.

C. S. Syrett.

G. H. Pateman.

Vyvyan Wells.

Councillors—

A. N. H. Baines.

P. Lawrence.

J. G. Bryson.

Mrs. M. E. Legge.

A. C. D. Collis.

D. A. A. Merry.

H. De Colleville.

R. J. N. Norman.

C. P. Grobel.

Harold A. Rutt.

J. Hugh Jones, LL.B.

Major H. W. Steward.

W. C. Langlands.

769 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

770 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 22nd day of February, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

771 Apologies for Absence:

It was reported that Councillors Connorton and King-Hamilton had expressed regret at their inability to be present at the meeting.

772 Tender Received After the Time Stipulated in the Advertisement:

It was reported that a tender for the supply of firemen's uniforms had been received after the time stipulated in the advertisement:

RESOLVED that such tender be opened, but not considered.

773 **Tenders for Bookbinding:**

RESOLVED that the tenders received in connection with the above be opened and referred to the next meeting of the Council in Committee for consideration.

774 **Membership of the Council:**

The question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough was considered further, and, in connection therewith, the Town Clerk read a letter dated 19th March, 1941, received from Ex-Councillor Wightman;

RESOLVED, on the motion of Alderman Briant, seconded by Councillor Major Steward, that, in accordance with the provisions of the Local Elections and Register of Electors (Temporary Provisions) Acts, 1939 and 1940, Mrs. Florence Anne Roberts, of 38, Holdenhurst Avenue, Finchley, N.12, be elected a Councillor for the North Ward of the Borough, to fill the vacancy caused by the resignation of Mrs. E. Murphy (Alderman Pateman voting against).

775 **Food Control Committee:**

The question of the filling of the vacancy on the above-mentioned Committee caused by the resignation of Mrs. Murphy was considered, and the Town Clerk reported on the matter;

RESOLVED that, in accordance with the notification received from the Minister of Food, enquiry be made of the Finchley Trades Council (Industrial Section) as to whether they desire to nominate a representative to serve on the Committee.

776 **Reports of Committees:**

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments (if any) set out and adopted:—

(a) **Civil Defence (Emergency)** of the 18th February, 1941.

Arising out of paragraph 644 (Cleansing Facilities for General Public), it was

RESOLVED that full details in connection with the matter be supplied to the Council in Committee at its next meeting.

Arising out of paragraph 645 (Fire Watching—Temporary Mortuary, 271, Ballards Lane), it was

RESOLVED that the following words be added at the end of the resolution:—"in respect of his approved scheme."

(b) **Civil Defence (Emergency)** of the 25th February, 1941.(c) **Civil Defence (Emergency)** of the 4th March, 1941.

Arising out of paragraph 668 (Fire Watching), the Chairman of the Committee made a statement on the matter.

(d) **Allotments** of the 4th March, 1941.(e) **Public Health and Maternity and Child Welfare** of the 6th March, 1941, with the exception of paragraph 685 (Day Nurseries), which be referred to the Council in Committee for consideration.

Arising out of paragraph 697 (Open Air Pool), it was

RESOLVED that the reduced charges for admission to persons wearing naval military or air force uniform which obtained last season be extended to cover the forthcoming season.

Arising out of paragraph 698 (Squires Lane Bath), it was

RESOLVED that the reduced charges for the use of slipper baths to persons wearing naval, army or air force uniform which obtained last season be extended to cover the forthcoming season.

Arising out of paragraph 677 (Removal of Privately Owned Railings), the Chairman of the Committee reported that a circular letter was being issued to householders at an early date.

Arising on the report, the Chairman of the Committee presented a report upon a conference which he had attended on the 11th February, 1941, convened by the Controller of Salvage, and it was thereupon

RESOLVED that under sub-paragraph 5 of paragraph 13 of Standing Order No. 1, leave be granted to Councillor Major Steward to speak for more than five minutes.

He then made a statement generally with regard to the collection of salvage, and referred to the scheme for the collection of pig food shortly to be put into operation.

(f) **Council in Committee of the 10th March, 1941.**

Arising out of paragraph 710 (Pigeon Shooting—Big Wood), the Town Clerk read a letter dated 18th March, 1941, received from the Hampstead Garden Suburb Residents' Association, drawing attention to the fact that there was a marked increase in the number of pigeons in the vicinity of the Hampstead Garden Suburb, and that it appeared very desirable that the appropriate Ministry should be urged to issue an emergency Order authorising the destruction of pigeons in boroughs adjacent to the area of the London County Council, and asking that the Hendon and Finchley Councils would combine and take the necessary action;

RESOLVED that the Town Clerk be instructed to forward an appropriate reply indicating the action agreed to be taken by the Council in the matter.

Arising out of paragraph 725 (Wages of Manual Workers—Co-Ordination), it was

RESOLVED—

- (a) that Standing Order No. 2(2) be suspended; and
- (b) that Alderman Pateman be appointed a member of the Sub-Committee referred to in recommendation (c).

Arising out of paragraph 739 (Superannuation Fund—Investments), the Borough Treasurer submitted a report on the subject, and it was

RESOLVED that the matter be referred to the next meeting of the Council in Committee for consideration.

(g) **Civil Defence (Emergency) of the 11th March, 1941.**

(h) **Finance (Special) of the 15th March, 1941.**

Prior to the adoption of the above report, it was

RESOLVED that under sub-paragraph 5 of paragraph 13 of Standing Order No. 1, leave be granted to the Chairman of the Committee to speak for more than five minutes.

(i) **Education (Special) of the 17th March, 1941.**

Arising thereon, the Chairman of the Committee reported that the caretaker at Summerside School had given notice to terminate his engagement on the 17th April, 1941, and it was

RESOLVED that the Chairman of the Committee be authorised to appoint a temporary caretaker to fill the vacancy at a wage of £3 10s. od. a week.

(j) **Co-Ordination of Wages (Sub) of the 17th March, 1941.**

777 Civil Defence Expenditure:

In accordance with notice, Alderman Syrett moved as follows:—

1. That this Council, realising that the Middlesex County Council is the scheme-making authority for Civil Defence in the Borough of Finchley, hereby notifies the Civil Defence Committee that in future it, the Council, will not recognise any expense on Civil Defence in Finchley other than that agreed and approved by the scheme-making authority as expense to be paid by them or already approved as recurring expenditure as such;
2. That as from the 31st March next the Middlesex County Council be requested to provide such funds as are necessary for the payment of all Civil Defence expenditure in the Borough of Finchley."

The motion was seconded by Councillor Major Steward, and on being put, was declared lost, three voting in favour and thirteen against.

778 Licensing Acts:

Notices were submitted from:—

(a) Reginald Allan Booker, of The Torrington Hotel, North Finchley, of his intention to apply to the Magistrates for permission to transfer to Kate Agnes Booker and himself the licence to sell beer, wines and spirits by retail to be consumed either on or off the said premises known as the Torrington Hotel;

(b) Joseph John Bird, of 15/17, Ballards Lane, of his intention to apply to the Magistrates for the transfer to Reginald Montague Williamson, of Beechwood, Park Avenue North, Harpenden, of the licence to sell by retail beer, wines, spirits and sweets to be consumed off the said premises situate at 15/17, Ballards Lane;

(c) Ronald Alfred Foster, of his intention to apply to the Magistrates for the transfer to himself and Maisie Foster, of the licence to sell intoxicating liquor by retail to be consumed on or off the premises known as the "Green Man," East Finchley;

RESOLVED that no action be taken thereon.

779 Travelling Facilities:

A letter dated 11th March, 1941, was submitted from the North Finchley and Whetstone Ratepayers' Association in regard to certain complaints which had been received with reference to the train service from High Barnet to the City;

At the request of the Council, Alderman Pike kindly undertook to take up the matter with the London Passenger Transport Board.

780 Day Nurseries in Finchley:

A letter dated 13th March, 1941, was submitted from the Hon. Secretary of the Finchley People's Vigilance Committee, urging the Council to re-consider the question of the establishment of Day Nurseries in Finchley;

RESOLVED that the matter be referred to the Public Health and Maternity and Child Welfare Committee for consideration.

781 Cultivation of Recreation Grounds, Public Parks, Etc.:

A memorandum was submitted from the Ministry of Agriculture and Fisheries, reminding local authorities that, under the powers conferred by Regulation 62A(c) of the Defence (General) Regulations, 1939, they were authorised to undertake the direct cultivation of any lands in their occupation which might be available and suitable for the purpose, and to grow thereon such crops as might be specified by the Minister; further, that in view of the urgency of the need for increased food production, local authorities were accordingly urged to consider, without delay, the advisability of utilising for this purpose any recreation grounds, sports grounds or public parks, vacant building sites, etc., which might be in their occupation.

782 The Local Authorities (Directions to Caterers) Order, 1941:

Reference was made by the Town Clerk to the above-mentioned Order, and to certain directions which had been given by the Minister of Food:

RESOLVED that the matter be referred to the Communal Feeding Committee for consideration.

783 Audit of Accounts—Year ended 31st March, 1940:

The Town Clerk submitted a letter dated 20th March, 1941, from the District Auditor, enclosing his report upon the audit of the Council's accounts for the above-mentioned period

784 Receipts and Payments:

The Borough Treasurer submitted the following summary of receipts and payments for the months of January and February, 1941:—

Fund or Account.	January.		February.	
	Receipts. £	Payments. £	Receipts. £	Payments. £
General Rate Fund Revenue ...	81,159	166,159	59,522	64,338
Education Revenue	1,217	4,042	2,502	6,227
Electricity Revenue	19,783	9,583	27,063	9,451
Housing Revenue	2,235	—	2,188	9,403
General Rate Fund Capital	52	—	6	—
Education Capital	—	—	—	564
Electricity Capital	7	12,781	10	6,958
Consolidated Loans	1,331	—	11,154	389
Superannuation	1,687	531	1,269	1,809
Fire Brigade Pensions	62	9	40	9
	<u>107,593</u>	<u>133,135</u>	<u>103,754</u>	<u>99,168</u>

785 Consolidated Loans Fund—Advances:

The Borough Treasurer submitted the following statement of advances recommended to be made from the Consolidated Loans Fund on the 31st March, 1941, to the Capital Accounts mentioned, in the exercise of the statutory borrowing powers described:—

Date of Sanction	Amount of Sanction £	Period Sanctioned years	Period of Advance years	Particulars	Amount already advanced. £	Amount to be advanced. £	£
ELECTRICITY CAPITAL							
19.8.1938	50,000	25	25	Mains and Services unspecified ...	32,000	2,000	
21.10.1938	5,000	10	10	Meters (D.C.) ...	3,000	1,000	
25.5.1939	21,203	25	25	Mains and Services	12,000	1,000	
19.11.1940	3,000	15	15	Consumers' Wiring Installations ...	—	3,000	7,000*
GENERAL RATE FUND CAPITAL							
—	10,000	—	—	War Damage—First Aid Repairs ...	—	10,000	
—	—	—	—	Housing Bonds ...	—	435*	10,435
						<u>10,435</u>	<u>£17,435</u>

*Repayable by Annuity Instalments.

RESOLVED that authority be given for the advances in question to be made.

786 Housing (Emergency Powers) Act, 1939:

The Borough Treasurer reported that the loan of £10,000 recently received from the Ministry of Health for the purpose of meeting the cost of first aid repairs to houses damaged by enemy action had now been exhausted, and that the estimated cost so far incurred was now approaching £20,000;

RESOLVED that the Town Clerk be authorised to make application to the Ministry for a further loan of £15,000.

787 Petroleum (Consolidation) Act, 1928:

The Petroleum Inspector reported that an application had been received from Messrs. Meredith & Drew, Ltd., for a licence to keep 1,800 gallons of petroleum spirit in bulk at 407, Nether Street, N.3; that these premises were formerly occupied by Mr. Leonard Bright Down, and were licensed by the Council for the keeping of petroleum spirit in bulk;

RESOLVED that the licence now submitted be granted to the above-mentioned applicants for the period ending 30th June, 1941, subject to the conditions annexed to the licence being strictly observed.

788 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. C. Halls & Sons for the repair of the temporary mortuary at 151 High Road, N.2.
2. Contract with Rego Clothiers, Ltd., for the supply of Firemen's Uniforms.
3. Transfer deeds relating to the sale of 3% India Stock 1948, amounting to £3,924 15s. od.
4. General Rate for the six months commencing 1st April and ending 30th September, 1941.
5. Agreement with the Finchley Cricket Club for use of the Arden Playing Field—cricket season, 1941.
6. Contract with Mr. L. Roads for the construction of individual brick shelters.
7. Lease of No. 328, Ballards Lane, from Mr. Herbert Knight.
8. Discharge of Registered Charge or Vacating Receipt (Small Dwellings Acquisition Acts) in respect of Mortgage No. 437—H. R. Killby, Branksome, 140, Nether Street.
9. Surrender to the Finchley Charity Trustees of lease of former Municipal Offices, Hendon Lane.
10. Licence to Mr. J. E. Semple for the use and occupation of a slaughterhouse at the rear of 7, Ballards Lane.
11. Licence (in duplicate) to Messrs. Meredith & Drew, Ltd., to store petroleum spirit.
- *12. Contract with Messrs. Tant & Son for decorations and repairs at King Edward Hall.

*See report of Council in Committee.

789 Communal Feeding:

RESOLVED, on the motion of Alderman Syrett, seconded by Councillor Rutt, that paragraph 1 of the Civil Defence (Emergency) Committee's Report of the 11th March, 1941, and the Communal Feeding Sub-Committee's Report of the 18th March, 1941, proposed to be considered by the Council in Committee, be now dealt with.

The reports in question were as follows:—

"CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

11th MARCH, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

Non-Members: Councillors Lawrence and Mrs. Legge.

1. Communal Feeding:

(a) The following reports of meetings of the Communal Feeding Sub-Committee were submitted and considered:—

"25th February, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Pateman and Councillor Rutt.

1. Communal Feeding Centres:

The Sub-Committee considered the best method of procedure in connection with the taking over of premises required for Communal Feeding and with a view to expediting the matter, it was

RECOMMENDED (1) that the Communal Feeding Officer be instructed to negotiate direct with the owners of the halls;

(2) that the completion of any arrangements be subject
(a) to the Sub-Committee's approval;
(b) to the approval of the appropriate authority.

2. Instructions:

RECOMMENDED that the Instructions given to the Communal Feeding Officer as entered in his Instruction Book be approved.

3. Next Meeting:

It was decided to hold the next meeting on Tuesday, 4th March, at 3 p.m.

C. S. SYRETT,
Chairman."

"4th March, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Rutt.

1. Opening of Three Communal Feeding Centres:

The Communal Feeding Officer reported generally on the opening of Communal Feeding Centres at Park Road Methodist Hall, East Finchley, St. Barnabas Hall, North Finchley and Hamilton Hall, Church End, and that negotiations regarding rents were in progress. He was instructed to report again with regard to his negotiations at the next meeting.

2. Charges for Meals:

The Communal Feeding Officer reported generally on the question of tariffs and he was instructed to prepare for the Sub-Committee detailed operational costs for each of the three proposed Communal Feeding Centres and an estimate of possible attendances thereat in order that the Sub-Committee might arrive at charges for meals which would be economic.

3. Administrative Expenses:

The Sub-Committee asked that information should be supplied at the next meeting with regard to general administrative expenses in connection with the operation of Communal Feeding Schemes.

4. Authority from the Ministry of Food:

It was reported

(i) that a communication had been received from the Ministry of Food giving authority for the opening of the three Centres referred to;

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(ii) that the expenditure referred to in the original scheme in respect of these three premises was approved;

(iii) that the Ministry anticipated that a supplementary estimate would be necessary covering additional items not foreseen when the original report was submitted.

5. Instructions:

RECOMMENDED that the instruction given to the Communal Feeding Officer, as entered in his Instruction Book, be approved,

C. S. SYRETT,
Chairman."

RESOLVED that such reports be adopted.

(b) The Chairman of the Sub-Committee intimated that at the next meeting of the Sub-Committee it was proposed to consider the question of prices for meals to be served at Communal Feeding Centres and that the Sub-Committee desired to report thereon direct to the Council at next meeting;

RECOMMENDED that no objection be raised thereto, and that the report of the Sub-Committee be received by the Council.

HAROLD A. RUTT,
Chairman."

"COMMUNAL FEEDING SUB-COMMITTEE'S REPORT.

18th MARCH, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Rutt.

1. Minutes:

The Minutes of last meeting were read, confirmed and signed.

2. Communal Feeding:

The Communal Feeding Officer reported as follows:—

(i) Opening of Communal Feeding Centres:

On November 5th, 1940, Lord Woolton addressed a communication to the Mayor urging the opening of Communal Feeding Centres. This was followed by a letter from the Ministry of Food, dated November 11th, requesting that a scheme be submitted. This letter, in addition, made it clear that a Local Authority could, if it so wished, undertake the whole financial responsibility. On the other hand, the Ministry of Food was prepared to reimburse to the Local Authority any expenditure on Communal Feeding.

(ii) Submission of Scheme and Appointment of Sub-Committee:

A scheme was submitted to the Ministry of Food on the 21st December, and in February, when the matter became more urgent, the Civil Defence Committee set up a Sub-Committee under the Chairmanship of Alderman Syrett to consider in detail all the steps to be taken."

Arising thereon, the Sub-Committee are of opinion that the Council should not undertake financial responsibility but that the entire cost should fall upon the Ministry of Food who, of course, would collect any profits which might accrue, or alternatively make good any deficits.

The Sub-Committee wish to stress that it is not intended that any financial obligation whatever shall fall upon the Borough.

Four meetings of the Sub-Committee have taken place when the details in regard to the operation of the scheme have been discussed, and the Sub-Committee are of opinion that the time is now ripe for three Communal Feeding Centres to be put into use experimentally—one to be opened as soon as possible.

The following centres are suggested:—

(a) Hamilton Hall, Hendon Lane, West Finchley.

(b) Park Road Methodist Hall, East Finchley.

(c) St. Barnabas Hall, Gainsborough Road, North Finchley.

Arising out of the foregoing, the Sub-Committee

101

RECOMMEND

- (1) that the Communal Feeding Sub-Committee be authorised to take action on the opening of the three Centres referred to in the order in which the Sub-Committee thinks best;
- (2) that the Sub-Committee be granted executive powers to follow on with other Centres in the area where thought desirable if and when the necessity arises;
- (3) that the views of the Sub-Committee in regard to financial responsibility be adopted and that the Ministry of Food be informed accordingly.

3. Next Meeting:

The next meeting of the Sub-Committee was fixed for Tuesday, the 25th March, 1941, at 3 p.m.

4. Instructions:

RECOMMENDED that the Instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,
Chairman."

RESOLVED—

- (a) that paragraph 1 of the Civil Defence (Emergency) Committee's Report of the 11th March, 1941, be adopted by the Council; and
- (b) that the report of the Communal Feeding Sub-Committee of the 18th March, 1941, be adopted by the Council with the exception of recommendation 2 contained in paragraph 2, which be deleted.

790 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and

RESOLVED, unanimously, that the Council do now go into Committee.

791 Day Nurseries:

Paragraph 685 of the Public Health and Maternity and Child Welfare Committee's Report of the 6th March, 1941, was considered;

RECOMMENDED that same be adopted.

792 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, if any, set out and adopted, and that such reports be entered on the Minutes of the Council: —

- Annexed* (a) **Civil Defence (Emergency)** of the 25th February, 1941.
- Annexed* (b) **General Purposes (Special)** of the 3rd March, 1941.
- Annexed* (c) **Civil Defence (Emergency)** of the 4th March, 1941, with the exception of recommendation 2 contained in paragraph 3, which be referred to the Committee for further consideration.
- Annexed* (d) **Allotments** of the 4th March, 1941.
- Annexed* (e) **Council in Committee** of the 10th March, 1941.

Arising out of paragraph 1 (Council Employees—Sick Pay—F. Mulley), the Chairman of the Parks and Open Spaces Committee reported, with regret, that the employee in question had recently passed away. It was thereupon

RECOMMENDED that the recommendation of the Committee be withdrawn, and that a gratuity of 10s. a week be granted to the widow up to the date of the ordinary meeting of the Council in June, 1942, when the case be reviewed.

km

Arising out of paragraph 2 (Conscientious Objectors), the Chairman of the Education Committee intimated that he hoped to be in a position to report further on the matter at the next meeting of the Council.

Arising out of paragraph 4(h) (i) (Staff—Electricity Department—Resignation), a report of the Sub-Committee dated 13th March, 1941, was submitted and considered;

RECOMMENDED that same be adopted by the Council.

Annexed

Annexed (f) **Civil Defence (Emergency)** of the 11th March, 1941. (Paragraph 2.) Arising thereon, it was

RECOMMENDED that legal proceedings be instituted by the Council in the matter.

Annexed (g) **War Damage** of the 12th March, 1941, with the exception of the recommendation contained in paragraph 5, which be referred to the Committee for further consideration, with power to act.

Annexed (h) **Education (Special)** of the 17th March, 1941.

Annexed (i) **General Purposes (Special)** of the 20th March, 1941.

Annexed (j) **Office Accommodation** of the ~~22nd~~ March, 1941.

Arising out of paragraph 3(c) (Avenue House—Robing Room), it was

RECOMMENDED that a supplemental estimate to cover the expenditure in question be approved.

793 Provision of Meals for School Children in War Time:

Referring to Minute No. 637, the Chairman of the Education Committee reported that, in connection with the adaptation of the Central Kitchen, 328, Ballards Lane, N.12, the estimated cost would amount to approximately £490, a sum higher than that originally anticipated;

RECOMMENDED that, subject to the approval of H.M. Inspector to the expenditure, the School Management and Works Sub-Committee, in accordance with authority given in September last, be authorised to deal with the matter on the basis of the estimated cost, as indicated above.

794 Reconstruction of Summerside Infants' School:

With reference to the Education Committee's Report to the Council in December last in regard to the reconstruction of the Summerside Infants' School, the Chairman of the Committee reported that the Board of Education were satisfied that the conditions of Section 1(1) of the Essential Buildings and Plant (Repair of War Damage) Act, 1939, had been fulfilled. It was therefore

RECOMMENDED that authority be given for advertisements to be issued inviting tenders for the carrying out of the necessary works, and that the Education Committee be empowered to accept, subject to report.

795 Closing of Municipal Offices—Easter Vacation:

RECOMMENDED that the Municipal Offices be closed on Good Friday, the following Saturday, and on Easter Monday, subject to a responsible Official being in attendance in each Department on Good Friday and Saturday morning to deal with any urgent business.

MM.

This is the report of the Civil Defence (Emergency) Committee of the 25th February, 1941 referred to in paragraph 792(a) of the Council Minutes of the 24th March, 1941. 220(a)

BOROUGH OF FINCHLEY.

C. S. Syrett
Mayor

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

25th February, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H.Wilmot, J.P.), Aldermen Pateman and Syrett and Councillor Grobel.

Non-member: Councillor Lawrence.

1. COMMUNAL FEEDING:

A report of a meeting of the Communal Feeding Sub-Committee, held on the 17th February, 1941, as under-printed, was submitted and considered;

" Present: Alderman Syrett (Chairman), the Mayor (Councillor Wilmot, J.P.), the Deputy Mayor (Councillor Brooksbank), Alderman Pateman and Councillor Rutt.

1. The Sub-Committee met to consider the general question of communal feeding, and after full consideration it was decided to instruct the General Manager and Engineer to prepare schemes for the consideration of the Sub-Committee for the opening of one Communal Feeding Centre in each of the three Wards. Further, on the suggestion of the Mayor he was instructed to get into touch with Mr. Newton of the London County Council with a view to him gaining information on the London County Council's present practice.

2. The next meeting was called for Tuesday, the 25th February, at 3 p.m.

C. S. SYRETT,
Chairman. "

RESOLVED that such report be adopted.

2. DECONTAMINATION OF FOOD:

The Medical Officer of Health reported that in connection with the scheme for the above, he was proposing to earmark the North Finchley Garage, Avenue Road as a Decontamination Centre and the Direct Supply Aerated Water Company's premises, Gruneisen Road, as a secondary Centre;

RESOLVED that this be agreed.

3. TEMPORARY STAFF - WAGES:

The Town Clerk reported in regard to the temporary staff engaged at Avenue House, and it was

RESOLVED (i) that, subject to the approval of the Middlesex County Council, the following increments be granted, with effect as from the 1st April, 1941, and that the matter be reported to the appropriate Sub-Committee of the Council:-

<u>Name.</u>	<u>Present Wage.</u>	<u>Proposed Increase.</u>
Mrs. Morgan	£3. 3. 0.	5/- a week.
Mrs. Collins	£2. 0. 0.	10/- a week
	and that she take over the duties of Miss Howard.	
Mr. J. B. R. Costa	£1. 0. 0.	5/- a week.

(ii) that no objection be raised to the transfer of Miss Howard to the temporary staff in the Town Clerk's Department; and

(iii) that authority be given for the appointment of an additional typist at a wage not exceeding £2.10.0. a week.

HAROLD A. RUTT,
Chairman.

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(with the two following pages)
This is the report of the General Purposes Committee referred to
in paragraph 792(b) of the Council Minutes of the 24th March, 1941. 220(c)

H.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

GENERAL PURPOSES COMMITTEE'S REPORT.

(Special Meeting).

3rd March, 1941.

PART II.

Present: Councillor J. Hugh Jones, LL.B. (Chairman),
Councillor Major H.W. Steward (Vice-Chairman), the
Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor
(Councillor W.L. Brooksbank), Aldermen Pateman and
Syrett and Councillors Langlands, Lawrence, Mrs.
Legge, Norman and Rutt.

Non-members: Aldermen Briant and Wells and Councillors
Baines and Bryson.

1. STAFF - SALARIES.

In accordance with the reference from the Council, the
Committee considered carefully the report of the Sub-Committee
dated 8th February, 1941;

RECOMMENDED.

- (1) that the report of the Sub-Committee be not adopted;
- (2) that during the period of, the war and for six months thereafter there be no alteration in the "establishment" of any department of the Council;
- (3) that, as a general rule, no increments in salary be granted during the period of the war and six months thereafter other than those normally due to the Officers and Staff, and that promotion to another grade or from one section to the next section on the same grade be permitted only where a vacancy arises; and
- (4) that the recommendations contained in column 5 of the under-mentioned statement be adopted with effect as from and including the 1st April, 1941 :-

<i>Officer.</i>	<i>Post</i>	<i>Present Salary</i>	<i>Normal increment</i> 1.4.41.	<i>Recommendation</i>	<i>Immediate Financial Effect of Recommendation</i> (6)
<u>(1)</u>	<u>(2)</u>	<u>(3)</u> £	<u>(4)</u> £	<u>(5)</u>	<u>(6)</u> £
<u>TOWN CLERK'S DEPARTMENT.</u>					
Blakey, D.S.	Committee Clerk	285	15	That he be promoted to the vacant position of Senior Committee Clerk and placed in Section 1, Senior Grade, with an increment of £45.	45
<u>BOROUGH SURVEYOR'S DEPARTMENT.</u>					
Relph, R.J.K.	2nd Town Planning Assistant.	330	Nil	That he be promoted to the vacant post in Section 1, Senior Grade.	-
Halstead, A.N.	Housing Estates Manager	435	15	That he be promoted to the vacant post in Section 3, Senior Grade.	15
Hall, E.	Housing Clerk	265	5	That he be promoted to the vacant post in Section 2, Intermediate Grade.	5
<u>ELECTRICITY DEPARTMENT.</u>					
Parker, H.W.	Clerk	270	Nil	That he be promoted to the vacant post in Section 2, Intermediate Grade.	-
<u>PUBLIC LIBRARIES DEPARTMENT.</u>					
Jackson, H.W.	Porter - East Finchley Library	£3.2.6d. a week.	Nil	That he be granted an increment of 2s.6d. a week	6. 10s.
Kirby, H.C.	Porter - North Finchley Library	£3.2.6d. a week.	Nil	That he be granted an increment of 2s.6d. a week.	6. 10s.
<u>EDUCATION DEPARTMENT.</u>					
Barrett, Miss E.	Clerk	150	15	That, in addition to the normal increment, she be granted an increment of £15	30
			<u>£50</u>		
					<u>£108. --</u>

The financial effect of the additional increments in salary proposed to be granted will, as indicated above, amount to a sum of £58 during the forthcoming financial year

12/20/41

In view of recommendation (3) above, the Chief Officers were instructed to re-consider the recommendations made by their meeting (on a date to be agreed by the Town Clerk in consultation with the Chairman of the Committee) upon any exceptional cases which in their opinion warranted special consideration by the Council;

RECOMMENDED that the action taken be approved.

2. SPORTS FACILITIES - GLEBE LAND.

As a matter of urgency, the Committee considered an application received from Simms Social Club hereon.

The Committee decided to offer the Club the use of the First Class Rugby Pitch and Pavilion on the Glebe Land (except that portion of the pavilion utilised for A.R.P. purposes, but with the use of the large rooms when A.R.P. lectures are not taking place) for a period of twelve months from the 1st April, 1941 at a rental either of £200 exclusive of rates, maintenance, lighting and heating or £400 inclusive of rates, maintenance, lighting and heating, whichever would be preferred by the Club - such rent to be payable quarterly, in advance;

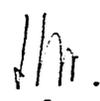
RECOMMENDED that the action taken be approved.

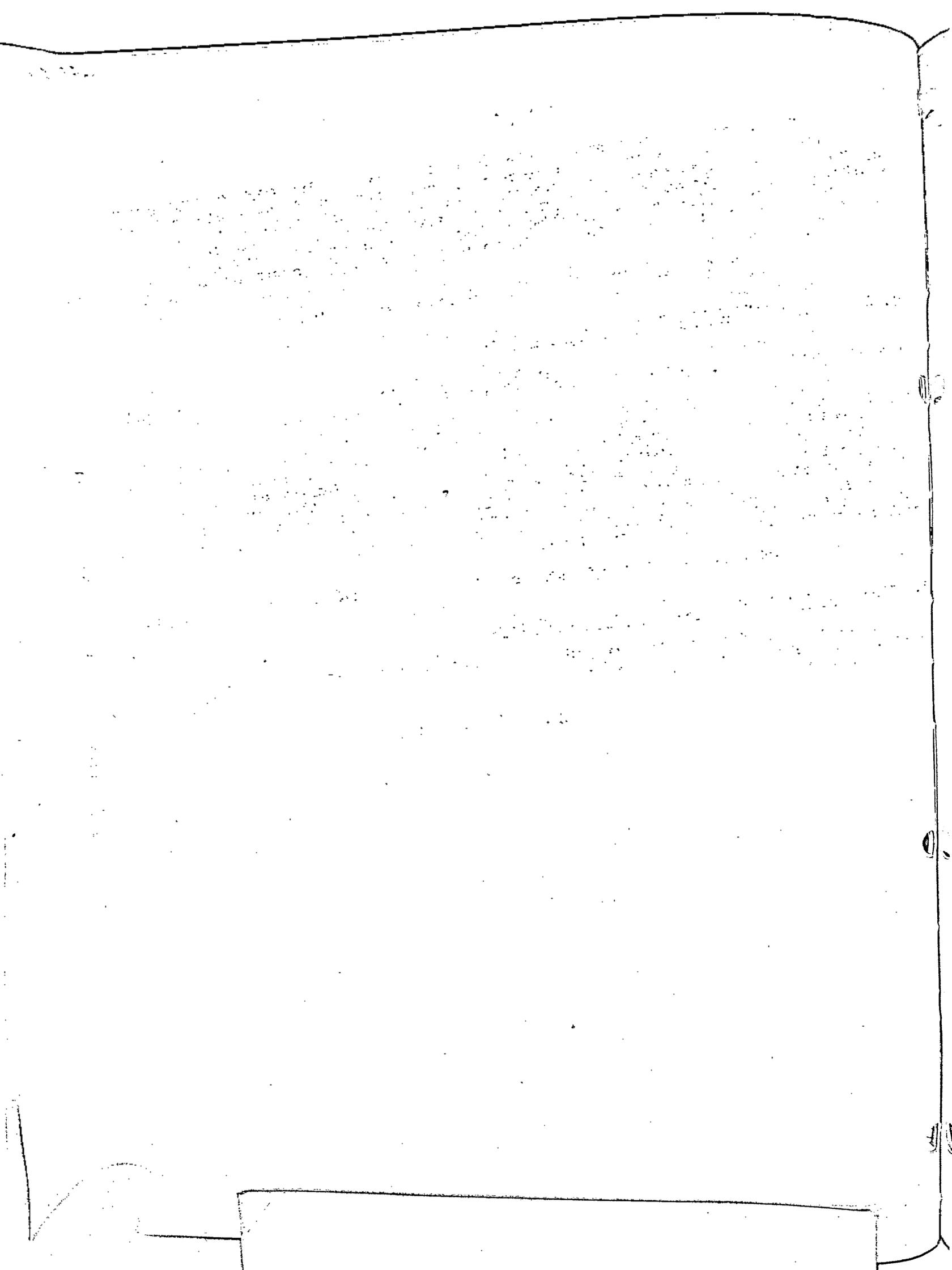
3. BROADCAST BY HIS WORSHIP THE MAYOR.

The congratulations of the Committee were extended to the Mayor on his recent Broadcast.

J. HUGH JONES,

Chairman.





This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 792(c) of the Council Minutes of the 24th March, 1941.

BOROUGH OF FINCHLEY.

H.A. Rutt
Mayor.

220(f)

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

4th March, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-Member: Councillor Lawrence.

1. A.R.P. STAFF:

It was reported that the County Civil Defence Committee had confirmed the increases in salary which had been provisionally approved at the last meeting of this Committee.

2. PERMANENT STAFF - HONORARIA:

The Town Clerk reported that in accordance with instructions he had discussed with the County Air Raid Precautions Officer the question of granting honoraria to members of the permanent staff of the Council on account of additional duties and responsibilities as a result of civil defence, and submitted a communication from that Officer, in which it was stated that the Minister of Home Security was not prepared, as a general principle, to authorise any such payments, but that in the event of any particular case being submitted, subject to its not being a Senior Officer, the views of the London Civil Defence Region would be obtained;

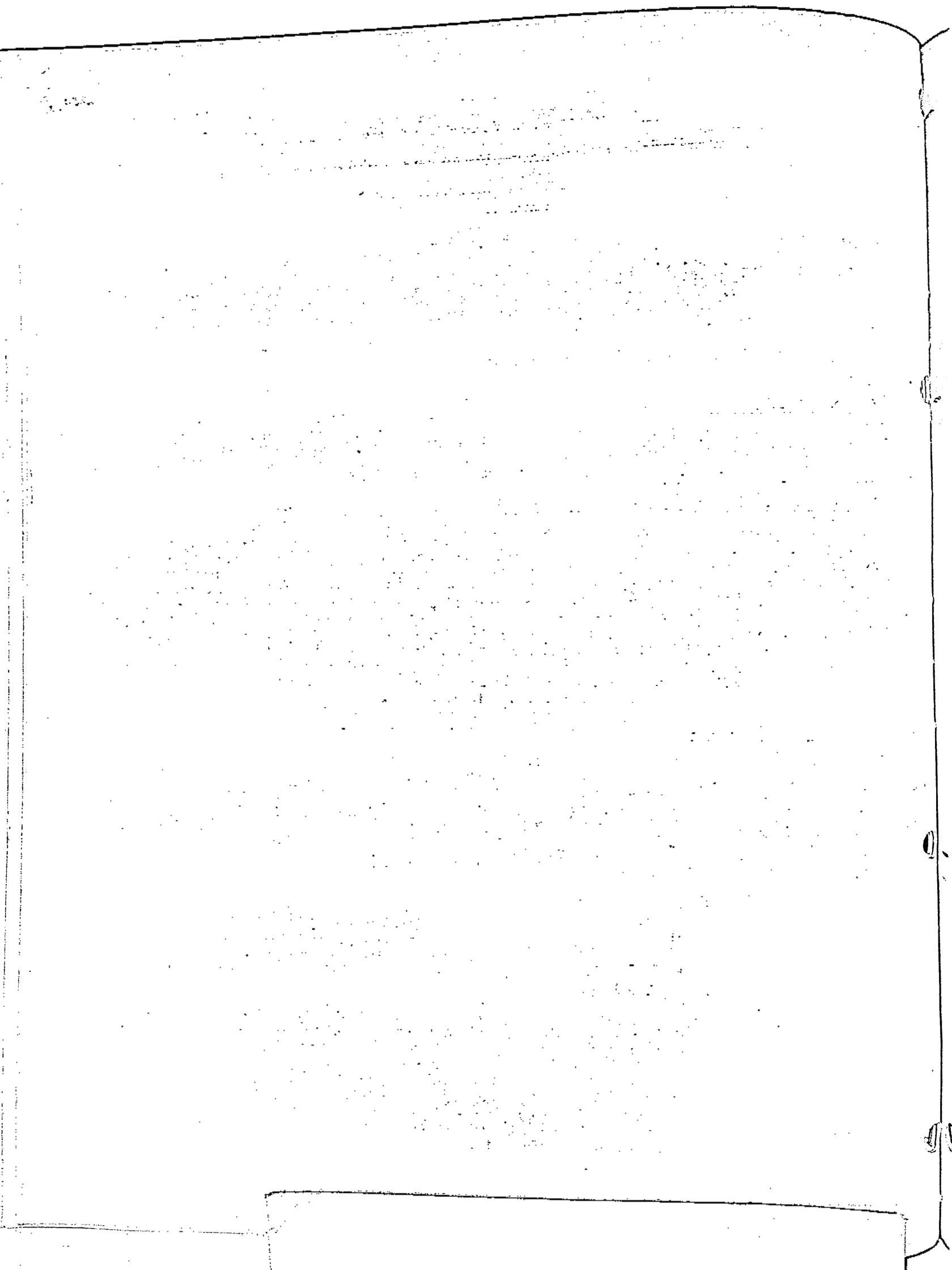
RESOLVED that the matter be referred to the Officers for consideration.

3. COMMUNAL FEEDING:

The Chairman of the Communal Feeding Sub-Committee reported that in the event of an emergency, matters might need to be dealt with by the Sub-Committee without reference either to the Civil Defence (Emergency) Committee or the Council, and the Committee were of opinion that, in the circumstances, the Sub-Committee should have delegated powers. It was therefore

RECOMMENDED

- (1) that a Communal Feeding Committee be appointed by the Council, consisting of the Mayor, the Deputy Mayor, Aldermen Pateman and Syrett and Councillor Rutt; and
- (2) that the powers and duties of the Council in connection with communal feeding, delegated to the Civil Defence (Emergency) Committee be withdrawn from that Committee and delegated to the Communal Feeding Committee, which Committee be empowered to take such action, on behalf of the Council in regard to communal feeding, as they may deem expedient.



This (with the three following pages) is the report of the ²²⁰⁽²⁾
This is the report of the Allotments Committee referred to in ²²⁰⁽²⁾
paragraph 792(d) of the Council Minutes of the 24th March, 1941.

BOROUGH OF FINCHLEY.

H. H. Wilmot
Mayor.

ALLOTMENTS COMMITTEE'S REPORT.

4th March 1941.

PART II.

Present: Councillor Collis (Chairman), Mr. J.S. Sunderland,
(Vice-Chairman), the Mayor (Councillor H.H.
Wilmot, J.P.) the Deputy Mayor (Councillor W.L.
Brooksbank), Rev. Dickin and Messrs. Hewitt
and Rolfe.

EAST FINCHLEY ALLOTMENT HOLDERS ASSOCIATION LIMITED.

It was reported that, in February, 1940, the rent
in respect of the above area for the year ended 25th March, 1941
was reduced from £110 to £90;

RECOMMENDED (1) that the rent payable by
the Association for the year ended
25th March, 1942 remain at £90, and
(2) that the lease to the
Association be endorsed accordingly.

A. C. D. COLLIS,

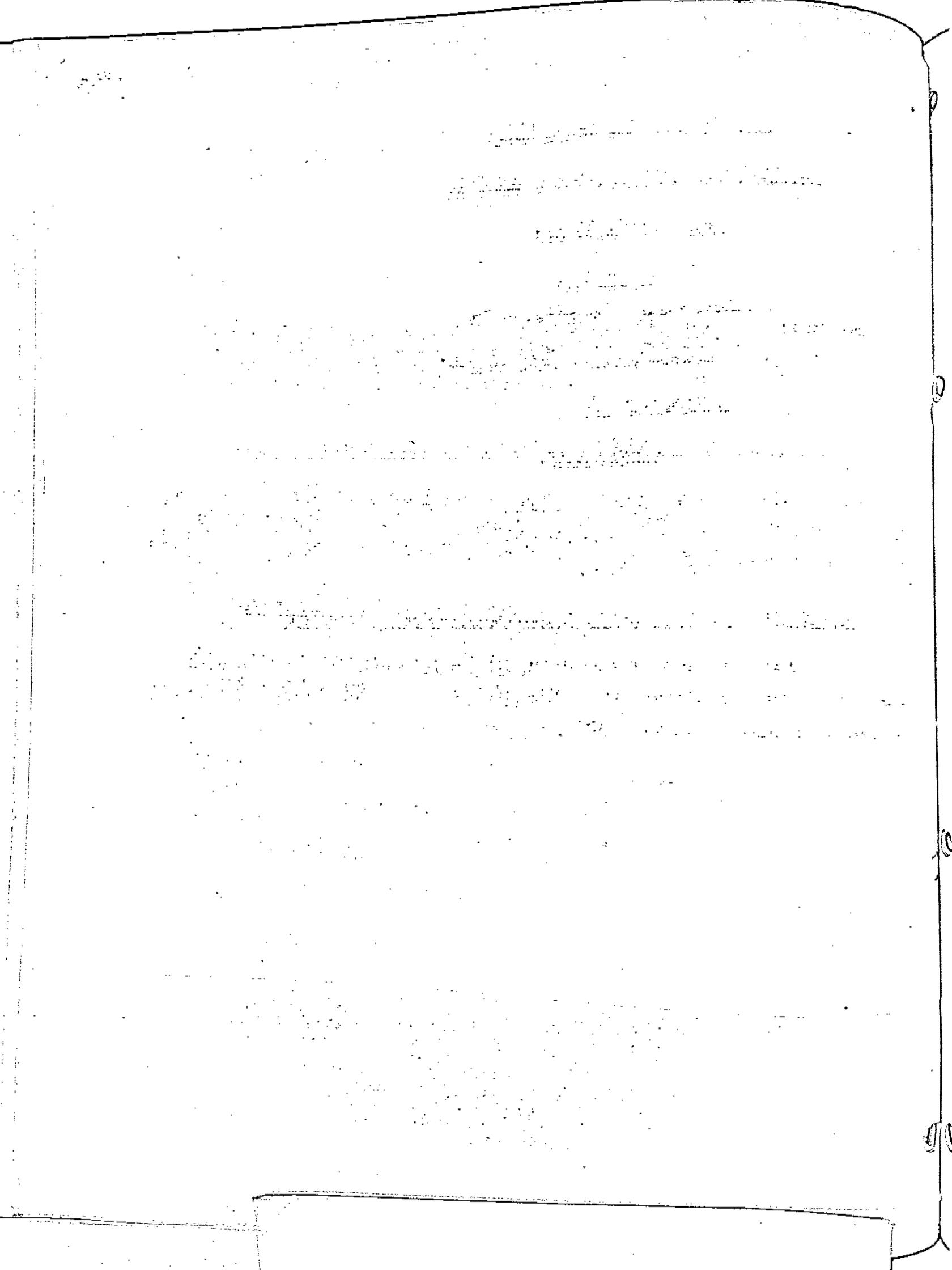
Chairman.

20

3. COUNCIL EMPLOYEES - BOROUGH SURVEYOR'S DEPARTMENT - DISTRICT
ROAD FOREMAN.

It was reported that, in accordance with the power given to
the appropriate Sub-Committee, Mr. J.A. Michelin had been appointed
to the above position on the terms approved by the Council, and
that he would commence his duties on the 13th March, 1941.

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This (with the three following pages) is the report of the 220(L) Council in Committee referred to in paragraph 792(e) of the Council Minutes of the 24th March, 1941.

BOROUGH OF FINCHLEY.

H.M. Wilmot
Mayor.

REPORT OF COUNCIL IN COMMITTEE.

10th March, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) (Vice-Chairman), Aldermen Briant, Pateman, Pike, O.B.E., J.P., Syrett and Wells and Councillors Baines, Bryson, Collis, Connorton, De Colleville, Grobel, Hugh Jones, LL.B., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Rutt and Steward.

PARKS AND OPEN SPACES.

1. COUNCIL EMPLOYEES - SICK PAY - F. MULLEY.

It was reported that, in February last, authority had been given for payment of sick pay to be continued in this case for a further period of 3 months which would expire on the 9th April, 1941, and that the Medical Officer of Health had intimated that it was extremely unlikely that Mulley would ever be able to resume work.

In the circumstances, it was

RECOMMENDED that a gratuity of 30s. a week be granted to him for a period of one year under the provisions of Section 70 of the Finchley Urban District Council Act, 1908, when the case be reviewed.

GENERAL PURPOSES.

2. CONSCIENTIOUS OBJECTORS.

The Chairman of the General Purposes Committee reported that he understood from the Director of Education that Mr. James had not yet found work of the type which he was asked by the Appellate Tribunal to seek; that he had made several efforts in various directions but so far without success, and that he had not yet been called upon by the Appellate Tribunal to report.

Arising thereon, the Chairman of the Education Committee intimated that he would probably be in a position to make a statement on the matter at the Council Meeting, and it was therefore agreed that the question be left to be dealt with accordingly.

3. COUNCIL EMPLOYEES - BOROUGH SURVEYOR'S DEPARTMENT - DISTRICT ROAD FOREMAN.

It was reported that, in accordance with the power given to the appropriate Sub-Committee, Mr. J.A. Michelin had been appointed to the above position on the terms approved by the Council, and that he would commence his duties on the 13th March, 1941.

4. STAFF.

(a) Absence through illness. - The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department. - It was reported that the following temporary appointments had been made in accordance with the authority of the Council :-

Name	Position	Salary	Date of Commencement of duty.
Miss L. Flight	Temporary Clerical Assistant	£3.10s. a week	17th March, 1941
Miss V. Cook	do.	£2 a week	do.

(c) Sub-Committee re Temporary Staff Salaries. - A report of a meeting of the above Sub-Committee held on the 27th February, 1941 (a copy of which is annexed hereto) was submitted;

RECOMMENDED that the report be adopted.

(d) Joint Committee. - A letter was submitted from the Hon. Secretary of the Finchley and District Branch of N.A.L.G.O. stating that, at the last meeting of the General Committee, the question of setting up a Joint Committee, consisting of Members of the Council and the staff was considered, and that the Committee were of opinion that such a Committee would prove mutually advantageous in connection with the discussion of staff matters which arose from time to time.

The letter added that such Committees existed in connection with most local authorities, and that the Committee would be happy to appoint representatives to discuss the matter with members of the Council;

RECOMMENDED that a Sub-Committee consisting of the Mayor, the Deputy Mayor, Aldermen Briant and Pike and Councillor Jones be appointed for the purpose of holding a preliminary meeting with representatives of N.A.L.G.O. to discuss suggested terms of reference etc. to the proposed Joint Committee.

(e) Public Health Department. - It was reported that Dr. E.C.H. Huddy, Assistant Medical Officer of Health and Assistant School Medical Officer, had secured a position under the Cornwall County Council.

Authority was given for advertisements to be issued inviting applications from registered medical practitioners (male or female) to fill the vacancy at a salary of £600 per annum rising by annual increments of £25 to a maximum of £700 per annum;

RECOMMENDED

- (1) that the action taken be approved;
- (2) that, in the case of a candidate of exceptional experience, authority be given for the commencing salary to be increased within the above limit; and

(3) that a Sub-Committee consisting of the Mayor, the Deputy Mayor and the Chairmen of the Public Health, General Purposes, Education and Civil Defence (Emergency) Committees be authorised to make the appointment, subject to report.

(f) Public Libraries Department.- It was reported that Mr. G.C. Tarrant, Assistant at the East Finchley Library, would shortly be called up for service in the Navy;

RECOMMENDED that authority be given for the filling of the vacancy by the appointment of a temporary assistant (female) at a commencing wage of £2.10.0d. a week.

(g) Finance Department.- It was reported that Mr. I. Riddle, temporary Junior Clerk, had been called up for Military Service, and that, in accordance with the authority of the Council, Miss J. Cooper had been appointed as a temporary Clerk at a commencing salary of £1.10.0d. a week, as from the 17th March, 1941.

(h) Electricity Department.- It was reported as follows:-

(i) Resignation.- That Mr. L. Fergusson, Acting Deputy Distributing Engineer, had obtained a position as Mains Superintendent at Heston and Isleworth and desired permission to take up his new appointment on the 1st April next;

RECOMMENDED

(1) that his resignation be accepted and that he be released on the date indicated; and

(2) that a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and Vice-Chairman of the General Purposes Committee, and the Chairman of the Electricity Committee be authorised to fill the vacancy, subject to report.

(ii) Typing Staff.- That Miss K.M. Wood, who had been employed in the Department for four years in the capacity of Junior Typist and who had had extended absences due to illness, had recently had a further six weeks leave due to general debility and influenza, and that the General Manager and Engineer had been unable to obtain any indication of the date upon which this assistant would be likely to return to duty.

In the circumstances, it was

RECOMMENDED that her services be terminated and that authority be given for the re-engagement of Miss Morgan on a temporary basis.

(iii) Drawing Office.- That in February, 1940, the General Manager and Engineer had reported that conditions had rendered the services of Mr. W.J.D. Hoste redundant, but that it was expected that he would shortly be called for Military Service; that it was understood that Mr. Hoste registered as a Draughtsman

JW.

and in consequence had not yet been called up and that it would appear that he had been regarded as being in a reserved occupation

RECOMMENDED that, in the circumstances, Mr. Hoste's services be terminated.

(iv) Military Service. - That since the previous report, the following had joined H.M. Forces :-

- J. Edwards - Meter Fixer
- F.G. Edwards - Labourer

further, that the total of those who had left the Department was now 37.

(v) Temporary Appointment. - That, in accordance with Minute No. 1198(d), the following temporary appointment had been made with effect as from the 10th March, 1941 :-

Miss I.M. Timmis (Clerk) at £1.15.-d. per week.

5. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

Refunds and Transfer Values. - The following report was submitted :-

(a) Refunds of Contributions.

<u>Name.</u>	<u>Department</u>	<u>Cause</u>	<u>Amount</u>
R.G. Masterson	Electricity	Voluntary resignation	£. s. d. 8.17.6.
Mrs. G.M. Mounter	do.	do.	20. 6. 7.
R.H. Wickenden	do.	Dismissed	30. 1. 6.
Miss G.H. Martin	Valuation	Voluntary resignation	11. 8. 1.
G.J. Kimber	Borough Surveyor's	do.	36. 5. 2.

(b) Transfer Value Paid.

C.E. Bainton	Electricity	Transferred to - Islington	123. 5. 5.
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(c) Transfer Values Received.

Nil.

H. H. WILMOT,

Chairman.

This (with the five following pages) is the report of the Sub-Committee re Temporary Staff Salaries referred to in paragraph 4(c) of the report of the Council in Committee of the 10th March, 1941 (Part II) (paragraph 792(e) of the Council Minutes of the 24th March, 1941) 220(1)

BOROUGH OF FINCHLEY.

H. M. Wilmot
Mayor.

REPORT OF SUB-COMMITTEE re TEMPORARY STAFF SALARIES.

27th February, 1941.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillor Rutt.

1. CHAIRMAN.

Councillor Rutt was appointed Chairman of the Sub-Committee.

2. TEMPORARY STAFF - SALARIES.

(a) The Sub-Committee considered, carefully, recommendations made by the Chief Officers in regard to certain members of the temporary staff;

RECOMMENDED

- (1) that the recommendations contained in Column (4) of the under-mentioned statement be adopted with effect as from the dates indicated :-

Officer	Post	Present Salary	Recommendation	Financial Effect of Recommendation.
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TOWN CLERK'S DEPARTMENT.

X Howard, Miss V.	Clerk	£3.15. 0d. p.w.	Increase of 10s. a week as from 3.3.41.	26
Baker, C.	Junior Clerk	£1. 5. 0d. p.w.	Increase of 5s. a week as from 1.4.41.	13

X Transferred from A.R.P. Department.

BOROUGH TREASURER'S DEPARTMENT.

Loetschert, W.H.	Accountancy Assistant	£250 p.a.	Increase of £20 p.a. as from 1.4.41.	20
Wayell, S.B.	Electricity Rental Clerk	£4. - . - . p.w.	" " 5/- p.w. " " "	13
Tremearne, N.	Wages Clerk	£3.15. - . p.w.	" " 10/- p.w. " " "	26
Giles, L.E.	Rating Clerk	£3.10. - . p.w.	" " 10/- p.w. " " "	26
Brown, R.C.	Wages Clerk	£3.10. - . p.w.	" " 5/- p.w. " " "	13
Luxford, E.W.	Outdoor Collector	£3.10. - . p.w.	" " 5/- p.w. " " "	13
Speller, Miss D.A.	Internal Auditor	£3.10. - . p.w.	" " 5/- p.w. " " "	13
Wakeling, Miss M.G.	Accountancy Assistant	£3.10. - . p.w.	" " 5/- p.w. " " "	13
Osman, Miss I.	Rating Clerk	£2.15. - . p.w.	" " 5/- p.w. " " "	13
Gould, Miss B.	Electricity Rental Clerk	£2.15. - . p.w.	" " 5/- p.w. " " "	13
Morton, Mrs. P.M.	Accountancy Assistant	£2.10. - . p.w.	" " 5/- p.w. " " "	13
Pearson, Mrs. M.L.	Rating Clerk	£2.10. - . p.w.	" " 5/- p.w. " " "	13

c/f

£228

Officer	Post	Present Salary	Recommendation	Financial Effect of Recommendation
Stacey, Mrs. P.	Wages Clerk	£2.10. -- p.w.	Increase of 5/- p.w. as from 1.4.41	B/F £228. 13
Wills, Miss J.	Electricity Rental Clerk	£2.10. -- p.w.	" " 5/- p.w. " " "	13
Spear, Miss A.E.	Junior Accountancy Asst.	£1. 5. -- p.w.	" " £15 p.a. " " "	15
Lewis, T.N.	Junior Clerk	£1. 5. -- p.w.	" " £30 p.a. " " "	30
Worth, Miss B.E.	" "	£1. 5. -- p.w.	" " £15 p.a. " " "	15
Young, H.J.	Billeting Officer	£4. -- -- p.w.	" " 5/- p.w. " " "	13
Leoni, A.	" "	£3.10. -- p.w.	" " 10/- p.w. " " "	26
Knowles, Mrs. M.K.	" " (i/c records)	£2.15. -- p.w.	" " 5/- p.w. " " "	13
Peachey, Mrs. V.A.	" "	£2.10. -- p.w.	" " 10/- p.w. " " "	26
Wright, Mrs. E.	" "	£2.10. -- p.w.	" " 5/- p.w. " " "	13
Tooley, D.E.	" " (Junior)	£1. 5. -- p.w.	" " 5/- p.w. " " "	13
Price, W.L.	" " (Car driver)	£3. 5. -- p.w.	" " 5/- p.w. " " "	13
Eerris, T.W.	Telephone Operator	£2.10. -- p.w.	" " 5/- p.w. " " "	13
Judd, A.	Asst. Caretaker	£3. -- -- p.w.	" " 5/- p.w. " " "	13

BOROUGH SURVEYOR'S DEPARTMENT.

Lidstone, C.G.	Wages Clerk	£3.10. -- p.w.	" " 5/- p.w. " " "	13
Coven, C.E.	Accounts Clerk	£1. 5. -- p.w.	" " £15 p.a. " " "	15
Halliwell, K.	Depot Clerk	£1.15. -- p.w.	" " 3/6 p.w. " " "	9.2.--
Whant, W.H.	Accounts Clerk - War Damage	£1. 5. -- p.w.	" " 5/- p.w. " " "	13.
Tiplady, D.S.	Telephonist	£1.10. -- p.w.	" " 2/6 p.w. " " "	6.10.
Tugwood, R.H.	"	£1.10. --	" " 2/6 p.w. " " "	6.10.

C/F £520. 2. 0.

27

Mr

228/200

Officer	Post	Present Salary	Recommendation	Financial Effect of Recommendation
				£. s. d.

b/f 520. 2. --

ELECTRICITY DEPARTMENT.

Mrs. Boys	Clerk	£2.10. -- p.w.	Increase of 5/- p.w. as from	1.4.41.	13. -- --
Miss Hasdell	"	£2.10. -- p.w.	" " 5/- p.w. "	" 1.4.41	13. -- --
Campbell, W.G.	"	£3. -- -- p.w.	" " 10/- p.w. "	" 1.4.41	26. -- --
Hames, A.J.	"	£2. 5. -- p.w.	" " 15/- p.w. "	" 6.2.41	39. -- --

EDUCATION DEPARTMENT.

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2

Lacey, N.A.	General Assistant & Committee Clerk	£5. -- -- p.w.	" " 5/- p.w. "	" 1.4.41	13. -- --
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PUBLIC HEALTH DEPARTMENT.

Hubbard, Miss A.B.	Clerk	£3.15. -- p.w.	" " 5/- p.w. "	" 1.4.41	13. -- --
Tant, Mrs. B.	"	£3.15. -- p.w.	" " 5/- p.w. "	" 1.4.41	13. -- --

Total £650. 2. --

(2) that the under-mentioned members of the staff in the Borough Treasurer's Department be granted increments, in future, similar to those for which provision is made in the Junior Grade of the Salary Scales and Grading Scheme, on the understanding that this does not in any way affect the temporary basis of their appointments, and that they are not included in the "establishment" of the Department :-

Miss A.E. Spear
Miss B.E. Worth
Mr. T.N. Lewis.

(b) The Town Clerk reported, for the information of the Sub-Committee, that the Civil Defence (Emergency) Committee had decided to grant the following increments to the members of the staff in the Air Raid Precautions Department as from the 1st April, 1941, subject to the approval of the Middlesex County Council :-

Officer	Post	Present Salary	Increment	Financial Effect
				£
Mrs. Morgan	Clerk	£3.3.-- p.w.	Increase of 5s.p.w.	13
Mrs. Collins	Typist	£2.-- p.w.	" " 10s.p.w.	26
Costa, J.B.R.	Junior Clerk	£1.-- p.w.	" " 5s.p.w.	13
				<u>£52</u>

The financial effect of the increments in salary proposed to be granted will, as indicated above, amount to £702.2.-- during the forthcoming financial year, made up as follows :-

	£. s. d.
Those referred to in recommendation (1) of paragraph 2(a)	650. 2. --
Those referred to in paragraph 2(b) (A.R.P. Staff)	<u>52. -- --</u>
	<u>£702. 2. --</u>

Of this sum £331. 2. -- will be recoverable by way of grant, leaving a net cost to the Council of £371, as will be seen from the following statement :-

Committee etc.	Total	Grant Recoverable	Net Cost to the Council
	£. s. d.		£. s. d.
General Purposes	270. -- --	-	270. -- --
Civil Defence	172. 2. --	100%	-
Billeting	143. -- --	23%	10. -- --
Education	13. -- --	100%	-
War Damage	13. -- --	-	91. -- --
Electricity	91. -- --	-	-
	<u>£702. 2. --</u>	<u>£331. 2. --</u>	<u>£371. -- --</u>

(c) Review of Salaries.

RECOMMENDED that the Sub-Committee be authorised to review the salaries of the temporary staff every six months.

HAROLD A. RUTT,

Chairman.

J/M

22(a)

This is the report of the Sub-Committee dated 13th March, 1941 referred to in paragraph 792(e) of the Council Minutes of 24th March, 1941.

H.H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE RE TECHNICAL STAFF -
ELECTRICITY DEPARTMENT.

13th March, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksban) and Alderman Syrett.

1. CHAIRMAN.

Alderman Syrett was appointed Chairman of the Sub-Committee.

2. VACANCIES ON TECHNICAL STAFF.

The Sub-Committee considered what steps should be taken to fill the vacancies on the technical staff of the Electricity Department caused by the following Engineers leaving the service of the Council:-

- (a) L. Fergusson, A.M.I.E.E., Temporary Acting Deputy Distribution Engineer:
- (b) R.H. Wickenden, A.M.I.E.E., Mains Assistant.

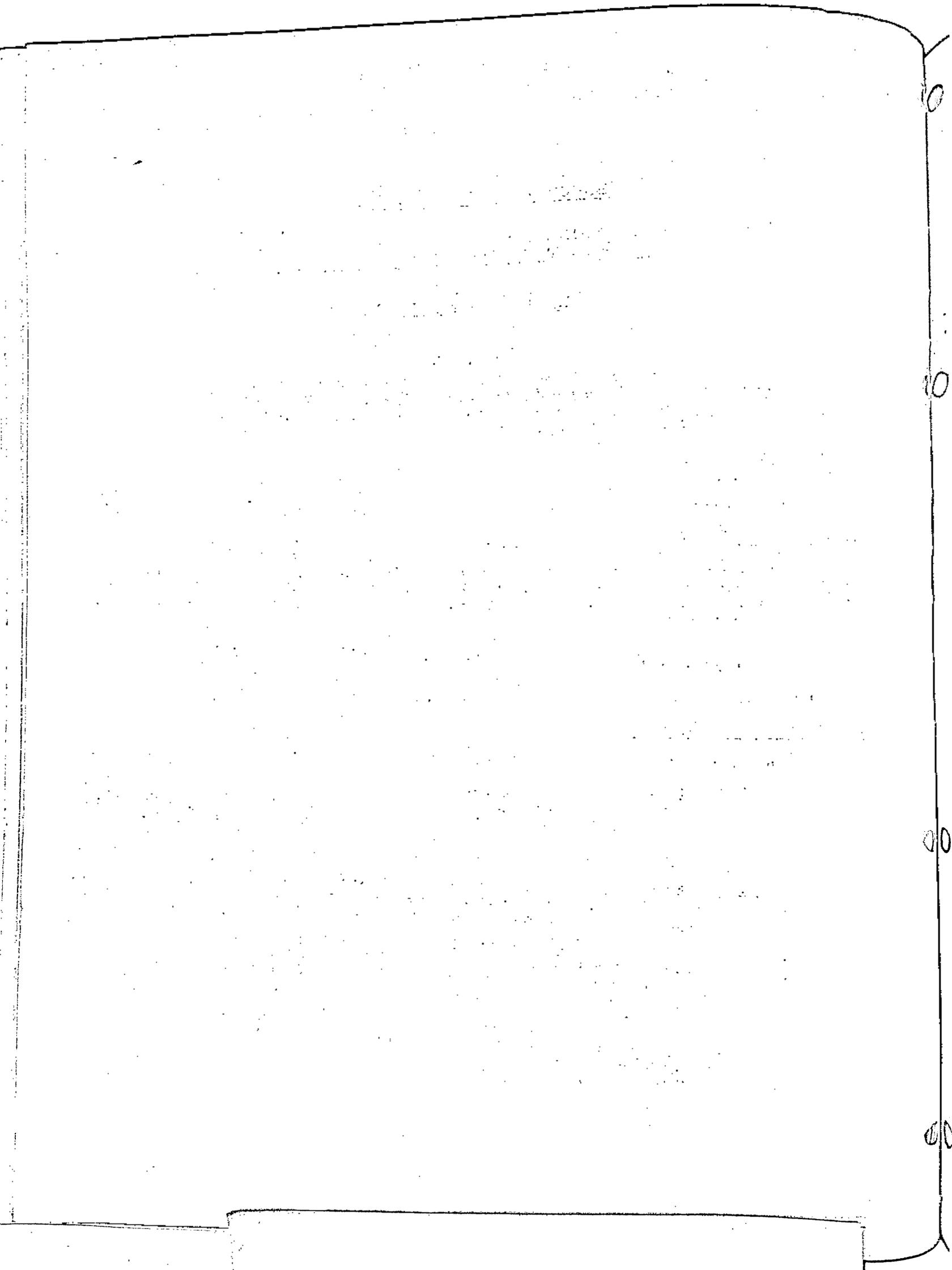
3. RECOMMENDATIONS.

After considerable discussion, it was decided to recommend -

- (i) that Mr. H.W. Scott, A.M.I.E.E., at present Senior Mains Assistant, be promoted to the vacancy caused by Mr. Fergusson's leaving and that the salary be in accordance with the Scale, i.e. Class F Grade 4/1 which at present is £515.11. -- per annum;
- (ii) that if the above suggestion be adopted, the vacant post thereby created be advertised at the same Grade as at present, i.e. Class F Grade 8A/1 with a salary of £351.15. -- per annum;
- (iii) that as regards the vacant post created by Mr. Wickenden's leaving, this be advertised at the appropriate Grade, i.e. Class F Grade 9A/1 with a salary of £268.16. -- per annum; and
- (iv) that the Sub-Committee be authorised to make the appointments referred to in (ii) and (iii) above, subject to report.

C.S. SYRETT,

Chairman.



This (with the two following pages) is the report of the Civil Defence (Emergency) Committee of the 11th March, 1941 referred to in paragraph 792(f) of the 24th March, 1941. 221(4)

BOROUGH OF FINCHLEY.
CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

H.H. Wilmot
Mayor.

11th March, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

Non-members: Councillors Lawrence and Mrs. Legge.

1. COMMUNAL FEEDING:

(a) The following reports of meetings of the Communal Feeding Sub-Committee were submitted and considered:-

" 25th February, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), Alderman Pateman and Councillor Rutt.

1. Communal Feeding Centres.-

The Sub-Committee considered the best method of procedure in connection with the taking over of premises required for Communal Feeding and with a view to expediting the matter, it was

RECOMMENDED (1) that the Communal Feeding Officer be instructed to negotiate direct with the owners of the halls;

(2) that the completion of any arrangements be subject -

- (a) to the Sub-Committee's approval;
- (b) to the approval of the appropriate authority.

2. Instructors.-

RECOMMENDED that the Instructions given to the Communal Feeding Officer as entered in his Instruction Book be approved.

3. Next Meeting.-

It was decided to hold the next meeting on Tuesday, 4th March, at 3 p.m.

C. S. SYRETT,
Chairman. "

Taken in Pt. 1.

" 4th March, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H.Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Pateman and Councillor Rutt.

1. Opening of Three Communal Feeding Centres.-

The Communal Feeding Officer reported generally on the opening of Communal Feeding Centres at Park Road Methodist Hall, East Finchley, St. Marnabas Hall, North Finchley, and Hamilton Hall, Church End, and that negotiations regarding rents were in progress. He was instructed to report again with regard to his negotiations at the next meeting.

2. Charges for Meals.-

The Communal Feeding Officer reported generally on the question of tariffs and he was instructed to prepare for the Sub-Committee detailed operational costs for each of the three proposed Communal Feeding Centres and an estimate of possible attendances thereat in order that the Sub-Committee might arrive at charges for meals which would be economic.

3. Administrative Expenses.-

The Sub-Committee asked that information should be supplied at the next meeting with regard to general administrative expenses in connection with the operation of Communal Feeding Schemes.

4. Authority from the Ministry of Food.-

It was reported -

(i) that a communication had been received from the Ministry of Food giving authority for the opening of the three Centres referred to;

(ii) that the expenditure referred to in the original scheme in respect of these three premises was approved;

(iii) that the Ministry anticipated that a supplementary estimate would be necessary covering additional items not foreseen when the original report was submitted.

5. Instructions.-

RECOMMENDED that the instruction given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,
Chairman. "

RESOLVED that such reports be adopted.

(b) The Chairman of the Sub-Committee intimated that at the next meeting of the Sub-Committee it was proposed to consider the question of prices for meals to be served at Communal Feeding Centres and that the Sub-Committee desired to report thereon direct to the Council at next meeting;

RECOMMENDED that no objection be raised thereto, and that the report of the Sub-Committee be received by the Council.

2. RESCUE SERVICE:

The Borough Surveyor reported that, following upon information received, a member of his Department had visited the home of J. Harris, a driver in the Rescue Service, and had recovered a number of articles which had been removed from premises damaged by enemy action; further, that as a result Harris had been suspended from duty. The Committee commended the Officers upon their prompt action and it was

RESOLVED that the matter be placed in the hands of the Police.

HAROLD A. RUTT,

Chairman. *J.M.*

The first part of the document discusses the importance of maintaining accurate records. It states that without proper documentation, it is difficult to track progress and identify areas for improvement. The text emphasizes the need for regular updates and clear communication between team members.

In the second section, the author describes the challenges faced during the implementation phase. There were several obstacles, including limited resources and a lack of training. However, through careful planning and collaboration, these issues were successfully addressed. The document highlights the value of flexibility and adaptability in the face of unexpected circumstances.

The final part of the report provides a summary of the key findings and recommendations. It concludes that the project was completed on time and within budget, despite the initial difficulties. The author suggests that future projects should benefit from the lessons learned, particularly in terms of resource allocation and team coordination.



This (with the two following pages) is the report of the War Damage Committee of the 12th March, 1941 referred to in paragraph 792(g) of the Council Minutes of the 24th March, 1941. 221(8)

BOROUGH OF FINCHLEY. Mayor.

WAR DAMAGE COMMITTEE'S REPORT.

12th March 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.,) Aldermen Pike, O.B.E., J.P., and Syrett and Councillors Grobel and Lawrence.

1. CHAIRMAN.

In the absence of the Chairman of the Committee the Chair was taken by Alderman Syrett.

2. MINUTES.

The Minutes of the last meeting were taken as read, confirmed and signed.

3. REPORT ON WAR DAMAGE AND THE POSITION OF THE COUNCIL IN REGARD THERETO.

A joint report of the Town Clerk, Borough Engineer and Surveyor and Borough Treasurer under the heads of information asked for by the Committee at its meeting on 4th January, 1941 was submitted and the thanks of the Committee were accorded to the Officers concerned for the comprehensiveness of the report and it was

RECOMMENDED that a further report be submitted after the War Damage Bill has been passed.

4. NEED FOR ADMINISTRATIVE CHANGES IN H.M. GOVERNMENT IN RESPECT OF PERMANENT WORKS OF REPAIR.

The Town Clerk read a letter from the Town Clerk of Brentford and Chiswick asking for support to representations which his Council is making to H.M. Government urging administrative changes which will ensure greater expediency in carrying out permanent works of repair to buildings damaged as a result of enemy action.

An instance in Finchley at 60, Hendon Lane similar to the one cited in the above letter, was also submitted and it was

RECOMMENDED (a) that Finchley should support the representations made by Brentford and Chiswick
(b) that a copy of the above letter be sent to the Member of parliament for Finchley

5. WAR DAMAGE.

The Committee had before them a letter from W. Nowcome Wright Esq., no 982/4, High Road together with the following

report of the Borough Engineer and Surveyor:-

There are 586 premises which have been more or less seriously damaged by enemy action and have been placed in Category C. The degree of damage naturally varies, but following the instructions of the Civil Defence Committee in October last, where the cost of Permanent Repairs was not excessive in relation to the cost of First Aid Repairs and where the total cost did not amount to more than £100 the necessary work has been carried out in order to render the premises structurally habitable and so conserve the available accommodation in the Borough as well as preserve as far as possible the Rateable Vale. The number of premises so repaired is approximately 380.

The Ministry of Health appear reluctant to approve the execution of Permanent Repairs, but I am not sure that this is a wise policy because excessive deterioration is taking place in the condition of the damaged houses through weather and other causes, and in a large number of cases houses that could probably be made structurally habitable at a cost of say £200 may, in the process of months, reach a condition where complete reconstruction may be necessary. This appears to me to be a great waste, not only of accommodation, which will be in great demand after the war, but also a loss both of valuable materials and of Rateable Value to the Borough.

I have received applications from the owners of the following properties asking for your assistance in carrying out repairs, and for your guidance I have indicated the estimated cost of the minimum work which is required to make the premises structurally habitable, leaving to the owners the carrying out of further works such as plastering, decorations, glazing etc., to such an extent as they deem necessary for occupation or letting, and for which costs the owner would send in a claim to the District Valuer.

PREMISES	RATEABLE VALUE.	DEPARTMENT'S ESTIMATE.
8, GURNEY DRIVE	£38	£200
7, GRANVILLE ROAD	£92	£600
9, GRANVILLE ROAD	£53	£450
11, GRANVILLE ROAD	£52	£300
974/6, HIGH ROAD, N.20	£72	£300
978/980, HIGH ROAD, N.20	£81	£450
982/984, HIGH ROAD, N.20	£64	£450
986/988, HIGH ROAD, N.20	£77	£360
30, WIDECOMBE WAY	£46	£400

As the Committee will readily understand there are many properties which, because of age or neglect have assumed such a condition that, though the actual damage by enemy action is not considerable, yet to repair it would entail much additional expenditure. As an example a roof may be damaged to the extent of 10% of roofing material but owing to the condition of the remainder the

- 3 -

only satisfactory job would be a complete new roof. These cases will require careful investigation and consideration and for that reason I have not included them in the list given above."

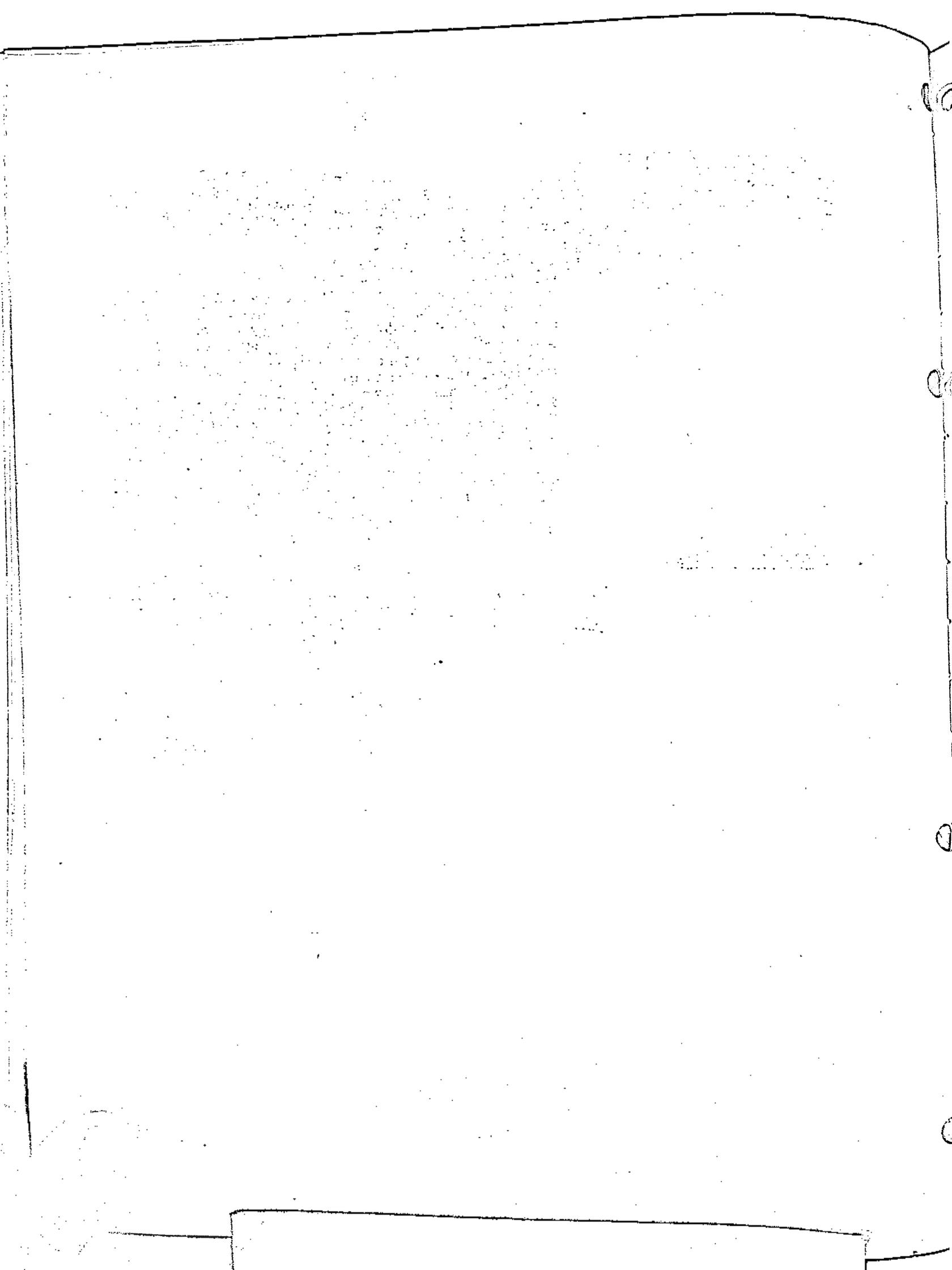
RECOMMENDED (a) that application be made to the Ministry of Health in accordance with the Housing (Emergency Powers) Act, 1939 for provisional sanction to an expenditure of £200 per house in respect of the premises mentioned in the above report, on the grounds that Finchley must maintain its housing accommodation which has been seriously affected by enemy action, (b) that a larger grant be sought after the passing of the War Damage Bill, but that this fact be not mentioned in the preliminary request, (c) that the Town Clerk be authorised to sign any necessary certificates on the matter.

6. INSTRUCTIONS.

RECOMMENDED that the instruction given to the Borough Engineer and Surveyor as entered in his Instructions Book, be approved.

C. S. SYRETT.

Chairman, pro tem. *CS*



This is the report of the Education Committee referred to in paragraph 792(h) of the Council Minutes of the 24th March, 1941. 221 (P)

H. M. Wilmot
Mayor

EDUCATION COMMITTEE'S REPORT.
(Special Meeting)

17th March 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H. Wilmot, J.P.),
The Deputy Mayor (Councillor W.L. Brooksbank),
Aldermen Pike, O.B.E., J.P., Grocott and Syrett;
Councillors Bryson, Collis and Rutt;
Miss Davey, M.A., and Mrs. Miall, B.A.

Non-member: Councillor Lawrence.

1. Board of Education Circular 1542 (21st February, 1941) -
Fire Prevention Orders.

The above-mentioned Circular dealt with schools in relation to the Fire Prevention (Business Premises) Order 1941, and confirmed that the term "business premises" included the Authority's school premises, and was connected with the reference back by the Council of the Education Committee's Report on the matter at the February meeting of the Town Council.

The Board stated that reasonable expenditure on equipment, etc., for fire parties in the Authority's schools will be recognised for purposes of grant, together with the cost of extra meals and of extra travelling expenses (if claimed) incurred by members of fire parties in both provided and non-provided schools. The Board do not contemplate the employment of paid fire watchers and fire fighters.

The Director of Education reported that the total number of men available from all the Council Schools was 13, and of these, two would probably be leaving for duties elsewhere. With women volunteers available, there was only sufficient personnel for the watching of one school.

In view of the position, it was reported that a plan was being drawn up for submission to the Regional Commissioner whereby the four Council Schools would be included in the general scheme for road fire watching, the schools to be the Headquarters of fire watching parties, and available teachers to share in the duties where required.

RECOMMENDED:

- (a) that rooms in school buildings be allocated for this purpose.
- (b) that the purchase of necessary equipment, etc., be left to the Chairman, subject to approval of expenditure by H.M. Inspector.

2. War Allowance to Teachers.

The Committee considered the following items:-

(a) Association of Education Committees.

A letter from the above was submitted intimating that the Burnham Committee had under consideration a new request from the Teachers' Panel for a substantial increase in the War Bonus and for an extension of its application.

H.M.

The Association sought to ascertain the minds of Education Committees, and asked for an expression of view on the following suggestions:-

- (1) A post-card vote as to whether Committees individually are in favour of considering a revision in an upward direction of the War Bonus already agreed to; or
- (2) To put the matter on the Agenda paper for discussion at a General Meeting.

After consideration, it is

RECOMMENDED:

that, in the absence of full information regarding the proposals that had been submitted to the Burnham Committee, the Association be informed that the Authority has no observations to make with regard to (1) and (2) above.

(b) Finchley Teachers' Association.

A letter and resolution from the above Association, dated 27th February, 1941, with regard to the War Allowance recently granted to a section of teachers, was submitted.

After some discussion, further consideration was deferred until the next meeting of the Committee.

(c) National Association of Schoolmasters.

A letter from the above, dated 6th March, 1941, addressed to Local Education Authorities regret that the award is limited to but a section of the teaching profession, and asks that the Authority will press for the adoption of the Association's formula of 23rd July last.

RECOMMENDED: that no action be taken.

3. Staff - Education Office.

Mr. H. Pickthall, temporary School Attendance Officer.

It was reported that Mr. H. Pickthall had submitted his resignation to take effect on 30th April, 1941.

RECOMMENDED:

that authority be given to issue advertisements inviting applications for the temporary appointment of a School Attendance Officer (Man) to the staff of the Education Office, at a salary of £4.10s.0d. per week, with car allowance in accordance with the Council's scale, and that the Chairman of the General Purposes Committee and the Chairman of the Education Committee be authorised to make the appointment.

Wm. C. LANGLANDS,
Chairman.

This (with the four following pages) is the report of the General Purposes Committee referred to in paragraph 792(i) of the Council Minutes of the 24th March, 1941.

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H. W. Smith
Mayor.

BOROUGH OF FINCHLEY.

GENERAL PURPOSES COMMITTEE'S REPORT.

(Special Meeting).

20th March, 1941.

PART II.

Present: Councillor Hugh Jones (Chairman),
Councillor Major Steward (Vice-Chairman),
the Deputy Mayor (Councillor W.L. Brooksbank),
Alderman Syrett and Councillors Langlands,
Lawrence, Mrs. Legge, Norman and Rutt.

Non-member: Alderman Wells.

1. STAFF.

(a) Salaries.- In accordance with the previous decision, the Committee considered a number of recommendations submitted by the Chief Officers relative to certain cases which, in the opinion of the Officers, warranted special consideration by the Council;

RECOMMENDED that the recommendations contained in column (5) of the under-mentioned statement be adopted, with effect as from and including the 1st April, 1941, and that the bonuses referred to therein be payable during 1941/42 in equal monthly instalments :-

<i>Officer</i>	<i>Post</i>	<i>Present Salary</i>	<i>Normal Increment</i> 1.4.41.	<i>Special recommendation</i>	<i>Immediate Financial Effect of Recommendation.</i>
(1)	(2)	(3)	(4)	(5)	(6)
		£	£		£

BOROUGH TREASURER'S DEPARTMENT.

Goodman, F.C. A.S.A.A.	Chief Audit Asst.	450	Nil	That he be granted a special bonus of £20 for 1941/42	20
Stokes, W.A.	Senior Accountancy Assistant	405	15	That, in addition to his normal increment, he be granted a special bonus of £15 for 1941/42	30
Beckett, J.	Internal Auditor	225	15	That, in addition to his normal increment, he be granted a special bonus of £15 for 1941/42	30
Woodland, N.C.	Electricity Rental Clerk	210	15	That, in addition to his normal increment, he be granted a special bonus of £15 for 1941/42	30
Hill, A.	Chief Assistant	450	Nil	That he be granted a service increment of £15 per annum in accordance with the terms of the Salary Scales and Grading Scheme.	15

BOROUGH SURVEYOR'S DEPARTMENT.

Taylor, H.J.H.	Clerk	210	15	That, in addition to his normal increment, he be granted a special bonus of £15 for 1941/42	30
Nobbs, Miss I.	Senior Typist	195	15	That, in addition to her normal increment, she be granted a special bonus of £15 for 1941/42	30
Guy, Miss M.	Clerk	120	Nil	That she be granted a special bonus of £15 for 1941/42	15

c/f £75

£200

Officer	Post	Present Salary.	Normal increment 1.4.41.	Special recommendation	Immediate Financial Effect of Recommendation
(1)	(2)	(3)	(4)	(5)	(6)

£. s. d. £ £. s. d.
B/f 75 B/f 200. - . - .

ELECTRICITY DEPARTMENT.

King, V.	Clerk	270. - . - .	Nil.	That he be granted a special bonus of £15 for 1941/42.	15. - . - .
White, J.E.	do.	265. - . - .	5	That, in addition to his normal increment, he be granted a special bonus of £15 for 1941/42.	20. - . - .
Howard, J.L.	do.	169.10.10.	Nil.	That he be promoted to a vacant post in Section 1 - Intermediate Grade, and that he be granted an increment of £10.9.2d. per annum.	10. 9. 2.
Tompkins, W.	Installation Supervisor.	234.15. - .	Nil.	That he be promoted to a vacant post in Section 1 - Intermediate Grade and that he be granted an increment of £20. 5. - . per annum.	20. 5. - .
Willmott, F.C.	Clerk.	169.10.10.	Nil.	That he be promoted to a vacant post in Section 1 - Intermediate Grade and that he be granted an increment of £10.9.2d. per annum.	10. 9. 2.
Martin, Miss D.	Junior Typist	95. - . - .	15.	That, in addition to her normal increment, she be granted an additional increment of £10. per annum.	25. - . - .
Thomas, Miss B.	Junior Clerk	78. - . - .	Nil.	That she be promoted to a vacant post in the Junior Grade and that she be granted an increment of £2. per annum.	2. - . - .
Butler, L.A.	Mains Assistant.	273.17. 6.	Nil.	That he be placed in the National Joint Board Salary Scale (Class F, Grade 9) with a salary of £299.5.-. per annum.	25. 7. 6.

c/f £95

c/f £328.10.10.

29/12

(b) Borough Treasurer's Department.- The Borough Treasurer reported that Mr. R. Pocock, Accountancy Assistant, had taken third place and a prize of 3 guineas in the Final Examination of the Institute of Municipal Treasurers and Accountants (Incorporated).

The congratulations of the Committee were extended to him thereon.

2. MUNICIPAL OFFICES - JOINT CARETAKERS.

An application was submitted from Mr. W. Applin, Joint Caretaker, for an increase in salary;

RECOMMENDED that such application be not entertained, but that Mr. Applin be granted a subsistence allowance of 10s.6d. a week in respect of the fire fighting duties carried out by him.

3. FIRE SPOTTING - BOROUGH TREASURER'S DEPARTMENT, KING EDWARD HALL AND NORTH MIDDLESEX GAS COMPANY'S OFFICES.

The Borough Treasurer reported that, in connection with the above, it would be necessary for a number of bells to be installed at an estimated cost of £30, towards which the North Middlesex Gas Company had agreed to contribute a sum of £10;

RECOMMENDED that authority be given for the carrying out of the work.

J. HUGH JONES,
Chairman.

Office for Present Salary Increment Normal Increment Special Recommendation

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be clearly documented and supported by appropriate evidence. This ensures transparency and accountability in the financial process.

Furthermore, it is noted that regular audits are essential to verify the accuracy of the records. These audits help identify any discrepancies or errors early on, allowing for prompt correction and preventing potential issues from escalating.

In addition, the document highlights the need for clear communication between all parties involved. Regular meetings and reports should be provided to keep everyone informed of the current status and any changes that may occur.

Finally, it is stressed that the information gathered should be used to make informed decisions and improve the overall performance of the organization. By analyzing the data and identifying trends, management can better understand the strengths and weaknesses of the current operations.

The second part of the document outlines the specific procedures for handling financial data. It details the steps for recording transactions, from initial receipt to final reporting. This section provides a clear framework for ensuring consistency and accuracy in the data collection process.

It also includes guidelines for the storage and security of financial records. All data should be stored in a secure, accessible location, and access should be restricted to authorized personnel only. This helps protect sensitive information and ensures its integrity over time.

The document concludes by reiterating the commitment to high standards of financial management. It encourages all staff members to take ownership of their roles and contribute to the overall success of the organization through diligent record-keeping and reporting.

This is the report of the Office Accommodation Committee referred to in paragraph 792(j) of the Council Minutes of the 24th March, 1941. 221(w)

BOROUGH OF FINCHLEY.

W. M. Munt
Mayor.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

22nd March, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Lawrence and Rutt.

1. MINUTES.

The Minutes of last meeting were read, confirmed and signed.

2. KING EDWARD HALL.

(a) Decorations and Repairs. - The Borough Treasurer submitted quotations which he had obtained for the carrying out of further decorations and repairs at King Edward Hall, which had been considered by the Chairman of the Committee and Councillor Lawrence;

RECOMMENDED (1) that the quotation of Messrs. Tant & Son amounting to £52. 9. -- be accepted; and

(2) that a supplemental estimate to cover the expenditure be approved.

(b) Air Raid Protection - Fire Fighting. - The Borough Treasurer submitted a detailed statement showing air raid protection required at King Edward Hall;

RECOMMENDED that the matter be left to the Chairman of the Committee and Councillor Lawrence to deal with, subject to report.

3. AVENUE HOUSE.

(a) Extension of Existing Heating System. - The Town Clerk submitted a letter dated 24th February, 1941 from Mr. W. Newcome Wright enclosing a letter and blue print received from Messrs. C.P. Kinnel giving an estimate of £120 in connection with the installation of 12 further radiators at Avenue House, and reported that on the instructions of the Chairman, the work had been put in hand, as it was necessary to come to a decision so that the existing work should not be held up;

RECOMMENDED (1) that the action taken be approved; and
(2) that a supplemental estimate to cover the expenditure be agreed.

(b) West Flank - Soil Vent and Downpipes. - The Town Clerk submitted a letter dated 3rd March, 1941 received from Mr. W. Newcome Wright giving an estimate from Messrs. Silk and Son of £95 for works comprising:-

221(x)

- (i) Removing the existing soil pipe and renewing same to comply with the Model Bye-Laws£45.
- (ii) Extending scaffolding, removing obsolete down-pipes, flues, etc., making good and repairing cement rendering to west flank...£50.

The Town Clerk reported that the matter had been further investigated in conjunction with the Chairman, and he submitted a further letter dated 17th March, 1941 from Mr. W. Newcome Wright enclosing an alternative estimate from Messrs. Silk and Son of £4 for renewing two 6 ft. lengths of 4" L.C.C. vent pipe, cutting out upper W.C's and sealing off branches;

RECOMMENDED that authority be given for the provision of two vent pipes at the sum of £4 as indicated above, and that the larger scheme be not proceeded with.

(c) Robing Room. - The Town Clerk submitted a letter dated 17th March, 1941 from Mr. W. Newcome Wright enclosing an estimate from Messrs. Silk & Son, amounting to £95, for converting the lobby at the north-west corner of the Council Chamber into a robing room;

RECOMMENDED (a) that the provision of a robing room be approved and that the Chairman of the Committee and Councillor Lawrence be authorised to accept the estimate in question if, on investigation, they consider it satisfactory; and

(b) that authority be given for the room to be suitably lighted and heated and that the matter be left to the General Manager and Engineer to deal with.

(d) Sub-Committee Room. - The matter of suitable air raid protection for the new Sub-Committee Room was discussed;

RECOMMENDED (a) that the Borough Surveyor be intrusted to inspect the room proposed to be used as a Sub-Committee room, and to report any works found necessary to be carried out for air raid protection, stating whether these works be external or internal; and

(b) that the General Manager and Engineer report on the cost of installing heating and lighting.

Handwritten initials

C.S. SYRETT,

Chairman.

796 Staff—Town Clerk's Department:

The Town Clerk reported that Miss B. Pollock, Telephone Operator, was shortly to be married, and had made application for permission to remain in the service of the Council until after the war;

RECOMMENDED that this be agreed.

797 Sports Facilities:

(a) Glebe Land.—The Chairman of the Parks and Open Spaces Committee reported upon a conference which he and the Town Clerk had had with representatives of the Social Club connected with Simms Motor Units, Ltd., in regard to the offer made to the Club in respect of the use of the first class rugby pitch on the Glebe Land (referred to in the report of the special meeting of the General Purposes Committee of the 3rd March, 1941);

RECOMMENDED that the matter be referred to the next meeting of the Council in Committee for consideration, and that such Committee be empowered to act, subject to report.

(b) Lyttelton Playing Fields.—The Chairman of the Parks and Open Spaces Committee reported upon applications received from the Specialloid Social Club and the Airawa Cricket Club for facilities for the playing of cricket at above during the forthcoming season;

RECOMMENDED—

- (1) that the Specialloid Social Club be granted the use of one of the cricket pitches each Sunday from the 4th May to the 7th September, 1941, inclusive, for the sum of £10 10s. od.; and
- (2) that the Airawa Cricket Club be granted the use of one of the cricket pitches each Sunday for the same period, for the sum of £5 5s. od.

798 Arden Playing Field:

A letter was submitted from the Executive Officer of the Middlesex War Agricultural Committee as follows:—

"I have received a request from Mr. Vivers, of East End Road, Finchley, for permission to graze with sheep the above site. You will doubtless hear from him in person in the near future."

RECOMMENDED that the matter be referred to the Council in Committee for consideration, with power to act, subject to report.

799 Housing—Ivy Lodge, Long Lane:

The Chairman of the Housing Committee reported that the tenant of the above premises had now accepted the alternative accommodation provided for him at 186, Long Lane;

RECOMMENDED that the rent be fixed at the sum indicated in the Instruction Book.

The Chairman of the Committee also reported that a tenant had now been secured for Ivy Lodge at a rental of 18s. a week, and that he was willing to carry out the necessary repairs to the walls if the materials could be provided by the Council;

RECOMMENDED that this be agreed.

800 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now resume, and that the recommendations above set forth be adopted.


 Mayor.
 28th April, 1941.

Civil Defence (Emergency) Committee's Report.

18th MARCH, 1941.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-member: Councillor Lawrence.

801 Sleeping Accommodation for Wardens:

The Town Clerk submitted a communication received from the County Air Raid Precautions Officer, forwarding copy of a letter dated 4th March, 1941, from the Principal Warden, and of the 10th March, 1941, from the Regional Commissioners, from which it appeared that the Council's scheme in connection with the above could not now be approved.

802 Shelters:

(a) Heating, etc.—A letter dated 10th March, 1941, was submitted from the Hon. Secretary of the Finchley and Friern Barnet Labour Party drawing attention to the lack of heating in shelters provided for school children and stating that, in view of the fact that influenza had taken more than its usual toll in wartime, they were of opinion that arrangements should be made for the medical inspection of persons using shelters.

Arising thereon, it was reported that work in connection with the heating of school shelters was well in hand and it was anticipated that the heating apparatus would be in use at an early date.

As regards the question of medical inspection, the Medical Officer of Health pointed out that the statement in regard to influenza was quite untrue and that arrangements had already been made for Medical Practitioners to attend at public shelters in cases of illness or accident;

RESOLVED that the Town Clerk forward a suitable reply.

(b) Additional Shelters.—A letter dated 13th March, 1941, was submitted from the Hon. Secretary of the Finchley People's Vigilance Committee stating that they understood that the new indoor type of shelter would not offer any greater protection than that afforded by a house itself and pressing for the adoption by the Council of the "Haldane" type of shelter;

RESOLVED that a reply be forwarded to the effect that the Council are unable to take any action on the lines indicated owing to the fact that the Government will not agree to the erection of the type of shelter in question.

(c) Control of Shelters.—London Region Circular No. 333 was submitted in which it was intimated that, in future, Shelter Marshals would be known by the title of Shelter Wardens and that, whether part-time or full-time, they should accept the obligations of the Wardens' Service and receive the Wardens' basic training. The whole matter was referred to the Chief Air Raid Warden for attention.

(d) Indoor Steel Shelters.—The Borough Surveyor reported upon an inspection which had been made of one of the new type of shelters, and it was agreed that a shelter should be tested in one of the houses scheduled for demolition and that, pending the result thereof, the issue of notices in connection with the shelters be withheld.

(e) Steel Garden Shelters—Concreting.—The Borough Surveyor reported that during the last two weeks a further 32 shelters had been concreted, making a total of 1,457.

803 Wardens' Post No. 14—Willow Way:

The Town Clerk reported that, with the approval of the Middlesex County Council, a contract was being entered into with Messrs. C. Halls & Sons for the reconstruction of the above Wardens' Post at a cost of £67 10s.;

RESOLVED that the action taken be approved.

804 Billeting:

(a) Statistics.—The Borough Treasurer submitted statistics (circulated) in regard to billeting as at the 28th February, 1941.

(b) Deputy Re-housing Officers.—

RESOLVED—

- (i) that Mr. Leonard Smith, Mr. F. C. Goodman and Mr. A. T. Wright be appointed Deputy Re-housing Officers; and
- (ii) that, subject to the approval of the Council in Committee, the period for which Mr. Wright has been seconded from the staff of the Electricity Department be extended for a further period of six months from the 1st April, 1941.

805 First Aid Posts—Facilities for Gas Cleansing:

Arising out of the recent visit by a Regional Architect to the First Aid Posts in connection with the above, a communication was submitted from the Deputy Senior Regional Officer forwarding copy of a letter which had been addressed to the Middlesex County Council giving authority for certain works to be carried out as soon as possible, either by direct labour or on the basis of the Prime Cost Contract. The Committee, however, were of opinion that before the works were put in hand firm estimates should be obtained from contractors.

The Borough Surveyor was instructed, therefore, to obtain such estimates for consideration at the next meeting of the Committee.

806 Fire Sub-Station—Stag Garage, East Finchley:

(a) The Chief Officer of the Fire Brigade reported that a quantity of recreational equipment, which was the property of the personnel of the above Station, had been destroyed when their previous station was damaged and that it was not possible at the present time to obtain reimbursement from the Assistance Board;

RESOLVED that authority be given for the replacement of the equipment at a cost not exceeding £15, and that the matter be reported to the Home Office (Fire Brigades Division).

(b) It was reported that the General Manager and Engineer had intimated that, owing to the increased load upon the electrical installation due to the occupation of the premises as a Fire Station, it was necessary for a new mains cable to be installed at an estimated cost of £27 8s.;

RESOLVED that application be made to the Home Office (Fire Brigades Division) for approval to such expenditure.

807 Auxiliary Fire Service—Rest Equipment:

The Chief Officer of the Fire Brigade reported that a number of steel bunks had been made available for the use of the Auxiliary Fire Service and that it was desirable that mattresses and covers should be provided for all the personnel;

RESOLVED that application be made to the Home Office (Fire Brigades Division) for approval to the purchase of 180 mattresses and covers.

808 Wardens' Service—Bunks:

RESOLVED that the Borough Surveyor be authorised to supply from the central store a number of bunks for use in Wardens' Posts.

809 Uniforms:

It was reported that requisition had been made for uniforms for the personnel covered by the recent Circular on the subject, and instructions were given for application to be made for the extension of the issue to the Wardens and the other branches of the Casualty Services.

Wm

810 Fire Fighting:

The Chief Warden reported that 4,100 empty four-gallon petrol tins for holding water for fire fighting parties were available for Finchley and that arrangements had already been made for a number to be collected from Thetford;

RESOLVED that the action taken be approved and that the Chief Warden be instructed to arrange for the collection of the balance of the issue.

811 Communal Feeding:

(a) A report of a meeting of the Communal Feeding Sub-Committee held on the 11th March, 1941, as under-printed, was submitted and approved.

"Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Rutt.

1. Rentals:

The Communal Feeding Officer reported that he had communicated to the representatives of the three halls which are under consideration as possible Communal Feeding Centres the suggested rentals therefor. This action was approved, and after full discussion it was agreed that the fixing of the rentals be left to the Chairman and the Communal Feeding Officer, the latter to continue negotiations.

2. Tariffs for Meals:

The Communal Feeding Officer submitted full details regarding estimated additional costs upon which tariffs for meals would be fixed. The question of tariffs is to receive further consideration at the next meeting.

3. Extension of Emergency Feeding Arrangements:

The Sub-Committee considered a Circular, dated 24th February, 1941, from the Ministry of Food regarding emergency feeding and they indicated certain lines of immediate action.

4. Instructions:

RECOMMENDED that the instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,
Chairman."

(b) The Chairman of the Sub-Committee reported orally, for the information of the Committee, upon the recommendations which were being submitted by the Sub-Committee direct to the Council and the Committee were in accord with such recommendations.

812 Air Raid Damage:

Reference was made to the excellent work performed by a member of the Borough Surveyor's Department at a recent incident in the Borough.

RESOLVED that the congratulations of the Committee be conveyed to the appropriate Officer upon the efficient manner in which he has carried out his duties at this and previous incidents.

HAROLD A. RUTT,
Chairman.

Civil Defence (Emergency) Committee's Report.

25th MARCH, 1941.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-member: Councillor Lawrence.

813 Minutes:

The Minutes of meetings of the Committee held on the 18th and 25th February and 4th and 11th March, 1941, were taken as read, confirmed and signed.

Arising out of Minute No. 645 (Fire Watching—Temporary Mortuary, 271, Ballards Lane), it was reported that at the last meeting of the Council the following words had been added to the resolution:—

“ in respect of his approved scheme.”

RESOLVED that no objection be raised thereto.

814 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

815 Auxiliary Fire Service:

(a) Liability of Personnel for Military Service.—Fire Brigade Circular No. 17/1941 was submitted, in which it was intimated that as from the 1st April, 1941, the age of reservation for existing whole-time personnel would be reduced from 30 to 25 years and that deferments in respect of trained part-time auxiliary firemen in the age groups 25 to 36 years would be extended until the 30th June, 1941. The arrangements in connection with the matter were left in the hands of the Chief Officer.

(b) Messenger Service.—The Chief Officer stated that under the provisions of Fire Brigade Circular No. 15B, it was possible for a motorcycle to be provided at the Central Fire Station in addition to those for the Sub-Stations;

RESOLVED that authority be given for the purchase of a motorcycle at a cost not exceeding £25.

(c) Establishment.—The Chief Officer reported that, owing to the fact that it was necessary to provide personnel as mobilising, reinforcement and water officers, messengers and telephonists and to man the mobile canteen, the hose-laying van and other equipment, it was only possible for 12 pumps to be fully manned. In the circumstances, it was

RESOLVED that application be made to the Home Office (Fire Brigades Division) for the full-time establishment to be increased by 45, including three leading firemen.

(d) Pay of Sub-Officers.—The Chief Officer reported upon an application which had been received from eight sub-officers for an increase in wages;

RESOLVED that application be made to the Home Office (Fire Brigades Division) for authority to increase the wages of Sub-Officers to £4 10s. od. a week, to operate from and including the first full pay week in April, 1941.

(e) Fire Fighting.—The Chief Officer reported that at a recent incident in the Borough when incendiary bombs fell, a Sergeant in the Intelligence Corps had broken into an unoccupied house and by his prompt treatment of an incendiary bomb had prevented a serious fire developing. The Chief Officer intimated that he had conveyed to the man concerned, through his Commanding Officer, the thanks of the Council for his action.

JHM

(f) Training.—It was reported that Fireman Tidmarsh had attended the Air Raid Precautions School at Falfield and had obtained the Special Certificate;

RESOLVED that the congratulations of the Committee be accorded to Fireman Tidmarsh on his success.

816 Records of Civilians Killed by Enemy Action:

The Town Clerk submitted London Region Circular No. 334 in regard to Returns which were required in connection with the above and the matter was left to him to deal with.

817 Disused Wardens' Post—No. 2, Willow Way:

It was reported that the Owner of the above premises had intimated that if the Council would allow the strengthening material at the garage previously used as a Wardens' Post to remain intact, in order that he might use it as an air raid shelter, he would be prepared to waive any claim for compensation for damage to the building, subject to the Council making good the runway leading to the garage, which was damaged at the time the post was constructed;

RESOLVED that such arrangement be approved, subject to the Middlesex County Council concurring therein.

818 Central Fire Station—Protection:

It was reported that a communication had been received from the Home Office (Fire Brigades Division) intimating that the Department would be prepared to recognise for grant purposes fifty per cent. of the cost of the revised scheme for the protection of the above premises, the total cost of which amounted to £393. Thus the sum of £196 10s. would rank for 75% grant, leaving £245 12s. 6d. to be borne by the Council;

RESOLVED—

(i) that authority be given for the necessary work to be put in hand; and

(ii) that the question of the expenditure which will not rank for grant be reported to the Council in Committee.

819 Air Raid Wardens, Rescue and Stretcher Party Services—Deferment of Calling Up:

London Region Circular No. 338 was submitted, in regard to a new arrangement for the deferment of the calling-up of whole-time paid Wardens over 30 years of age and members of the Rescue and Stretcher Party Services under 30 years of age at the time of registration, and the matter was left in the hands of the Officers to deal with.

820 Fire Prevention (Business Premises) Order, 1941:

Home Security Circular No. 70/1941, giving further explanatory details in connection with the above, was submitted and was referred to the Fire Watching Sub-Committee for attention.

821 Oak Lodge:

Arising out of Minute No. 756, a communication was submitted from the County Air Raid Precautions Officer stating that as the matter stood at present his Committee were not able to take any action in regard to the transfer of the Casualty Depot at the above premises but that they would be pleased to assist if any practical suggestion was made in regard to suitable alternative accommodation;

RESOLVED that the Managers of the School be informed accordingly.

822 Training of Demolition Squads:

It was reported that the training of demolition squads was being carried out by Mr. T. C. Judge, of the Borough Surveyor's Department, out of ordinary office hours;

RESOLVED that he be paid lecture fees at the usual rates for such work, subject to the total fees payable being limited to £5 5s. od. a month.

W.A.M.

823 War Damage:

A communication was submitted from a resident of the Borough expressing his appreciation of the efficient manner in which first-aid repairs to his premises were carried out, following upon a recent incident, and instructions were given for the communication to be brought to the notice of the personnel concerned.

824 Shelters:

(a) First Aid Posts.—It was reported that the above shelters were complete, with the exception of the electrical installation, and that it was anticipated that the services for this would be installed within the course of the next few days.

(b) Lighting—Public Shelters.—The question of the arrangements for switching on lights in shelters was referred to the Shelter Sub-Committee to deal with subject to report.

825 Gas Cleansing Stations:

(a) The Borough Surveyor reported that he had obtained prices for the necessary works at the Northside and St. Mary's Aid Posts which had been authorised by the Ministry of Health as follows:—

Northside Aid Post	Messrs. Tant & Son	£756
	plus approximately £200 for heating works	
St. Mary's Aid Post	Messrs. C. Halls & Sons	£397

He also reported that, in view of the urgency of the work, he had instructed the contractors to proceed;

RESOLVED—

- (i) that the action taken be approved;
- (ii) that the Town Clerk be instructed to prepare the necessary contracts; and
- (iii) that the matter be reported to the Middlesex County Council.

(b) Additional Cleansing Station, East Finchley.—It was reported that representatives of the Ministry of Health had given verbal authority for the execution of works at the new Cleansing Station at a cost of approximately £900, and that the Department had been asked to confirm the authority in writing.

The Borough Surveyor intimated that the necessary plans were being completed and that it was his intention to obtain a firm estimate for the carrying out of the works before placing the order.

The Medical Officer of Health drew attention to the extreme urgency of the matter and asked that authority might be given for the work to be put in hand immediately.

The Borough Surveyor intimated that it was in the interests of the Council and would tend to expedite the works if a firm price was obtained instead of dealing with the matter on a prime cost basis. In the circumstances, it was

RESOLVED that, immediately upon the completion of the plans, the Borough Surveyor be instructed to place an order for the work on the understanding that a firm price will be obtained from the Contractor.

826 Decontamination of Food:

The Medical Officer of Health reported that, consequent upon further instructions received from the appropriate Department, it would now be necessary for a number of representatives of the Local Food Traders to be trained in the work of decontamination of food stuffs and that the matter was being dealt with.

WATN

827 Health Centre, Oak Lane:

The Medical Officer of Health reported that a considerable number of sand bags, which had been provided for the protection of part of the Health Centre set aside for gas cleansing purposes, had become derelict and that, as the gas cleansing proposals at the Centre had now been abandoned, it was desirable that the sand bags be removed in order to facilitate the use of the premises for their normal purposes;

RESOLVED that the Borough Surveyor be authorised to arrange accordingly.

828 Typewriters:

The Chief Warden reported that one of the typewriters in use for Civil Defence purposes was in need of repair and that an estimate amounting to £13 3s. od. had been obtained in respect thereof;

RESOLVED that authority be given for such works to be put in hand.

829 Sand for Fire Fighting Parties:

The Chief Warden drew attention to the fact that it was necessary to replace a number of sandbags which were used at a recent incendiary bomb incident and that it was essential that sand bags so used should be replaced from time to time;

RESOLVED that the Borough Surveyor be authorised to purchase 200 yards of sand for the purpose and to replace this stock as and when necessary.

830 Wardens' Post No. 43—Moss Hall Crescent:

The Chief Warden submitted an estimate amounting to £9 10s. 4d. for the provision of a water supply at the above post;

RESOLVED that authority be given for the necessary works to be put in hand and that drainage be provided by means of a connecting drain under the footway into the gully.

831 Repairs to Premises:

RESOLVED that the question of expenditure in connection with the repairs to the temporary Mortuary and St. Mary's Aid Post be referred to the Finance Committee for consideration at the appropriate time.

HAROLD A. RUTT,

Chairman.

Handwritten initials

Civil Defence (Emergency) Committee's Report.

1st APRIL, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-members: Councillor Lawrence and Mrs. Roberts.

832 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

833 Avenue House:

The Town Clerk submitted a communication received from the County Air Raid Precautions Officer stating that, in connection with the transfer of the Housing Department from Avenue House to alternative premises at No. 364, Regents Park Road, the County Council were only prepared to re-imburse the rent up to the maximum figure agreed by the District Valuer, namely £26 per annum.

RESOLVED that the matter be referred to the Officers for negotiation and report.

834 Gas Cleansing Stations:

(a) The Town Clerk submitted Circular S.R.O. 30 (a) received from the Ministry of Health upon the question of anti-gas precautions and the Medical Officer of Health reported in regard to the action required to be taken thereon;

RESOLVED that the whole matter be referred to the Medical Officer of Health to deal with.

(b) New Gas Cleansing Station.—The Borough Surveyor reported that the Contractor had been instructed to proceed with the erection of the above and that the contract price would be submitted at an early date.

835 Fire Watching:

(a) Business Premises.—The Town Clerk submitted a report from the police authorities in regard to the failure to carry out fire watching at certain premises in Ballards Lane, Church End, Finchley.

After due consideration, it was

RESOLVED that, subject to the evidence being satisfactory, the Town Clerk be instructed to institute legal proceedings against the persons responsible for fire watching in No. 1 Section, Ballards Lane.

(b) Residential Premises.—The Chief Warden reported upon difficulties which had arisen in connection with a form of undertaking which volunteer fire watchers were being asked to sign and intimated that, at the present time, volunteers who did not sign the undertaking could not be issued with equipment nor were they covered in respect of injury, except under the Personal Injuries (Civilians) Scheme;

RESOLVED that representations be made to the Regional Commissioners on the whole matter.

836 Office Equipment—Avenue House:

Arising out of Minute No. 656, the Town Clerk reported that he had been unable to obtain a typewriter for the sum of £17 allowed and he was authorised to make a purchase up to a sum not exceeding £25 and to endeavour to obtain the approval of the County Council to the total expenditure.

JDM

837 Staff:

It was reported that Mr. J. B. R. Costa, junior clerk in the Air Raid Precautions Department, had resigned with effect as from the 5th April, 1941;

RESOLVED that the Town Clerk be authorised to fill the vacancy, if necessary, at a wage of not exceeding 25/- a week.

838 Oak Lodge:

It was reported that representatives of the County Civil Defence Committee would be coming to Finchley on Tuesday, the 8th April, 1941, for the purpose of discussing with representatives of this Committee, the use of the above premises;

RESOLVED that the Mayor and Deputy Mayor, together with the Chairman of the Committee, Alderman Syrett and Councillor Bryson, be appointed to meet the County representatives.

839 Shelters:

(a) Steel Garden Shelters.—The Borough Surveyor reported that since the date of his last report, a further 42 shelters had been concreted, making a total of 1,499.

Arising thereon, he was instructed to arrange at a suitable time for an experiment to be carried out for the surface treatment of certain of the shelters where concreting had not proved entirely satisfactory.

(b) Communal Shelters.—The Borough Surveyor reported that none of the shelters in Finchley had been constructed with ungauged lime mortar, the use of which had caused much difficulty in some areas, but intimated that the lime and cement work had not been entirely satisfactory in two of the shelters, and the Contractor concerned had re-pointed them at his own expense.

He intimated, however, that these two communal shelters had been constructed without overhanging eaves, in accordance with the regulations then in force, and in order to obviate dampness which might result therefrom, he was arranging for drip tiles to be provided.

(c) Kingswood Sick Bay.—It was reported that prices had been obtained for the construction of the above Shelter, the lowest being that of Messrs. Tant & Son at the sum of £217, 4s. od. and that this had been submitted to the County Council for approval;

RESOLVED that authority be given for the work to be put in hand immediately the necessary consent is received.

(d) Lighting—Public Shelters.—Attention was drawn to the very heavy lighting charges which had been incurred at certain of the public shelters, and arising thereon the General Manager and Engineer reported that for the sum of £160, it would be possible to divide the lighting circuits and arrange for only a few lights to be operated by a switch accessible to the public, and for the remaining lights to be connected to a switch which would be kept locked—the Key being in the possession of the Wardens' Post responsible for the control of the Shelter.

The Committee were of opinion that the adoption of the proposal would have the effect of reducing the electricity charges, and it was therefore

RESOLVED that the scheme be submitted to the Middlesex County Council for approval.

840 Auxiliary Fire Service:

(a) The Chief Officer reported that he had received 2,250 feet of relaying hose.

(b) The Borough Treasurer reported that where part-time members of the auxiliary fire service suffered loss of wages by reason of their civil defence duties, the Authority was empowered to pay them at the rate of 10/- a day.

He intimated, however, that arising out of the claim for grant which had recently been submitted, an additional payment of 2/6d. had been disallowed;

RESOLVED that the Committee agree, in principle, to re-imburse in full the amount of wages lost by auxiliary firemen owing to civil defence duties, but that each case be considered on its merits

841 Northside Aid Post—Canteen:

Arising out of Minute No. 273(a), it was reported that prices had now been obtained for the necessary works to be carried out at the above premises, the lowest being that of Messrs. Tant & Son at the sum of £350, which sum included redecorations and blackout, for which provision had not been made in the estimate previously submitted.

RESOLVED that the proposals be submitted to the Middlesex County Council for approval.

842 Casualty Services:

The Medical Officer of Health reported that the Ministry of Health had asked that two Medical Officers from Eire might be permitted to inspect the Council's Casualty Services;

RESOLVED that the desired facilities be granted.

HAROLD A. RUTT,

Chairman.



Communal Feeding Committee's Report.

3rd APRIL, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillor Rutt.

Non-member: Councillor Mrs. Roberts.

843 Chairman:

Alderman Syrett was appointed Chairman of the Committee.

844 Minutes:

The Minutes of the last meeting of the Communal Feeding Sub-Committee were taken as read, confirmed and signed.

845 Requisitioning of Premises:

The Deputy Town Clerk reported that he had been informed that powers had been taken by the Minister of Food and delegated to the Town Clerk for the requisitioning of premises required for Communal Feeding.

846 Opening of One Centre:

After hearing a report by the Communal Feeding Officer on the opening of one Centre, the Committee decided to proceed immediately with the opening of Hamilton Hall.

847 Hamilton Hall:

(i) Estimates.—The Communal Feeding Officer submitted estimates in connection with the opening of the Hamilton Hall Centre and these were agreed by the Committee subject to the Ministry of Food's overriding approval, which had not been received at the time of the meeting.

(ii) Rental.—The Communal Feeding Officer reported that a letter had been received from the Secretary of the Y.W.C.A. at Hamilton Hall suggesting that instead of a rental of £60 per annum in respect of the hall, the Committee should consider the sum of £75 for the rent of the hall and the attached house.

The Communal Feeding Officer reported that this additional accommodation would be of use for the purpose of storing food and equipment, and after discussion it was

RECOMMENDED that the offer be accepted, subject to the approval of the District Valuer.

848 Tariffs for Meals:

The Communal Feeding Officer reported on the question of the tariffs to be offered for the various courses and complete meal, and after considerable discussion the Committee decided that for a period of three months the following tariffs should be in force:—

Soup	2d.
Meat or fish with vegetables	8d.
Sweet	3d.
Tea	1d.
Complete lunch comprising the above	1/-

849 Financial Statements:

The Committee decided that at the end of three months a financial statement should be submitted and the Communal Feeding Officer was instructed to present monthly statements on the operation of the Centre.

850 Title of Centres:

It was decided that the Centres at present approved should be described as follows:---

- (i) Hamilton Civic Restaurant;
- (ii) Park Road Civic Restaurant;
- (iii) St. Barnabas Civic Restaurant.

851 Publicity:

The Committee approved of a suggestion from the Communal Feeding Officer that the Chairman of the Committee and the Mayor should meet representatives of the Press at an early date to outline the arrangements for Communal Feeding.

852 Representation on the Committee:

The Communal Feeding Officer reported that letters had been received from various local bodies asking for representation on the Communal Feeding Committee.

After full discussion it was decided that the Communal Feeding Officer be instructed to reply to the letters stating that, whilst sympathetic with the view-points expressed, the Committee were of the opinion that a Committee comprising all local interests would be unwieldy, and that in the matter of Communal Feeding the smaller the Committee the more efficiently it was likely to operate.

853 Emergency Feeding:

The Communal Feeding Officer reported upon certain steps which were being taken to carry out the instructions received from the Ministry of Food in connection with Emergency Feeding.

854 Powers of Committee:

It was reported that at the last meeting of the Council, a certain recommendation in relation to the powers of this Committee had not been adopted.

After due consideration, it was

RECOMMENDED—

- (1) that the powers delegated to the Civil Defence (Emergency) Committee in regard to Communal and Emergency Feeding be withdrawn from that Committee and transferred to the Communal Feeding Committee;
- (2) that the Communal Feeding Committee be empowered to take such action, subject to report, as they deem necessary in connection with Feeding Centres approved from time to time by the Council;
- (3) that in the event of an emergency the Committee be empowered to take such action as they deem necessary on behalf of the Council in respect of the feeding of the civil population.

855 Date of Next Meeting:

It was decided to hold the next meeting of the Committee on Thursday, 10th April, 1941, at 3 p.m.

856 Instructions:

RECOMMENDED that the instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

JDM

Education Committee's Report.

7th APRIL, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brookshank), Aldermen Grocott and Syrett, Councillors Bryson, Mrs. Legge and Rutt; Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Lawrence and Mrs. Roberts.

857 Minutes:

The Minutes of a meeting of the Committee, held on 1st February, 1941, and of a Special meeting, held on 17th March, 1941, were taken as read, and were confirmed and signed.

858 Children's Care Committee:

The report of a meeting of the Children's Care Committee, held on 15th February, 1941, was submitted and adopted.

Arising therefrom:—

Middlesex County Council—Sunday Entertainments Act, 1932.—The Finchley Children's Care Committee is included in the Charities in the Special List in respect of grant from the proceeds of Sunday Entertainments, under the provisions of the above-named Act, but the County Council investigates the position each year.

The County Council now enquire whether it is possible to obtain a grant towards the funds of the Children's Care Committee from the Finchley Education Committee.

It was agreed that representations be made to the Middlesex County Council emphasising the need for the continuance of their grant.

859 Juvenile Employment Committee:

The report of a meeting of the Juvenile Employment Committee, held on 15th February, 1941, was submitted and adopted.

860 Special Sub-Committee of the School Management and Works Sub-Committee:

The report of the Chairman and Vice-Chairman of the Education Committee, acting on behalf of the School Management and Works Sub-Committee, at their meeting on 5th March, 1941, was submitted.

Arising therefrom, it was reported, as follows:—

(a) Accounts.—That accounts, amounting to £1,366 13s. 8d., were examined and approved for submission to the Finance Committee for payment.

(b) Lettings.—That the following applications for the use of school premises had been approved:—

Applicant.	School.	Date.	Purpose.	Fee payable to Committee.
Finchley Air Training Corps (Flt.-Lt. H. W. Piper)	Martin Hall	1-3-41	Recruiting meeting	No charge
do.	Martin Hall and Play-ground	Sunday mornings beginning 23-2-41	Training purposes	1/- per occasion for Hall No charge for play-ground
do.	Martin Class-room	23-2-41	Training Purposes	1/- per occasion

(c) Additional Cleaning Assistance.—That to enable the Caretaker at Northside School to complete the cleaning within the Christmas Holiday, 1940, 24 hours additional cleaning assistance had been necessary, which amounted to £1 2s. od.

(d) Increases in Contract Prices of Fuel.—

(i) That the Ministry of Transport had authorised an increase of 1s. 3d. per ton on all grades of Welsh coal, as from 1st December, 1940, and this had affected the contract rate with Messrs. Gray Bros. (East Finchley), Ltd.;

RECOMMENDED that the increase referred to be accepted.

(ii) That the Secretary for Mines had now fixed increases in cost of cartage in respect of railborne coal, as from the 16th December, 1940, at

in bulk 4d. per ton;
in sacks 3d. per ton.

This increase had affected the contract rate with Messrs. John Hudson & Co., Ltd.;

RECOMMENDED that the increase referred to be accepted.

(e) School Libraries.—That an expenditure of £50 for re-binding of books, etc., had been approved.

(f) St. Paul's Hall—Electric Light Current Charges.—That the Vicar of St. Paul's Hall had suggested an arrangement whereby the Education Committee pay half the electric lighting current costs for the December quarter, 1940, amounting to £5;

RECOMMENDED—

- (i) that the Education Committee pay £2 10s., being half the December quarter's account for cost of electric lighting current;
- (ii) that a similar proportion be paid by the Education Committee for the quarter ending 31st March, 1941;
- (iii) that, in future, while the St. Paul's Hall is occupied by children attending St. Mary's School, half the electric lighting costs be borne by the Education Committee during the two winter quarters.

(g) Board of Education Circular 1539—Co-operation by Local Education Authorities in Community Feeding.—That the Board ask Authorities (1) to lend all assistance they can in provision of facilities for feeding the general public during special emergencies caused by severe bombing, e.g., by providing accommodation urgently required for cooking stoves and water tanks; (2) to co-operate in the normal operation of community feeding, provided that educational facilities are not interfered with, e.g., by the use of dining halls in schools.

That any arrangements are, in general, to receive the prior approval of H.M. Inspector, and no costs connected with community feeding are to be borne by the Local Education Authority;

RECOMMENDED—

- (i) that the Local Education Authority co-operate, as may be required, with the Communal Feeding Sub-Committee, within the terms of the Board of Education Circular;
- (ii) that the Chairman of the Education Committee be empowered to approve arrangements that may be thought desirable, subject to the consent, where necessary, of H.M. Inspector.

(h) Nursery Class—Martin School.—That the question of re-opening this class had been considered, and that it was

RECOMMENDED—

- (i) that the Nursery Class at the Martin School be re-opened at a suitable date in May 1941;

J.M.

EDUCATION (contd.)

- (ii) that until the Central Kitchen is established, in connection with the Schools' Canteen, a single session operate, from 9.30 a.m. to 12.30 p.m.;
- (iii) that the afternoon session, from 2 p.m. to 3.30 p.m., be commenced as soon as the Central Kitchen arrangements are completed;
- (iv) that previous arrangements for the mid-day meal be discontinued and that this be provided from the Central Kitchen when this is established, the meal to be charged for at the rate fixed for school meals, it being understood that children found to be necessitous and undernourished shall receive the meal without payment, in accordance with the Education Authority's Scheme;
- (v) that the Director of Education be authorised to make the necessary staffing arrangements, namely the transfer of Miss E. K. Abson, Martin School, to take charge of the class, and to appoint a temporary helper at a salary of £60 a year.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

861 Special Sub-Committee for School Attendance:

The report of the Chairman, acting on behalf of the School Attendance Sub-Committee, at a meeting held on 2nd April, 1941, was submitted and adopted.

862 Report of a meeting of the School Management and Works Sub-Committee, held on 7th February, 1941:

Present: Councillor Wm. C. Langlands (Chairman), Councillor D. A. A. Merry (Vice-Chairman), The Deputy Mayor (Councillor W. L. Brooksbank), Councillor H. A. Rutt, Mrs. A. S. Miall, B.A.

Provision of Meals for School Children in War-time.—Board of Education Circular 1620:

- (a) Reference was made to the September, 1940, meeting of the Council in Committee, when the School Management and Works Committee were empowered to bring into effect the scheme for the provision of meals to school children, and to make the necessary staffing appointments.
- (b) It was reported that the Board of Education, in a letter dated 15th November, 1940, had approved the scheme in principle. The Board of Education require particulars to be forwarded to His Majesty's Inspector, who is empowered to approve estimated expenditure for purposes of grant up to £500 on each of the following, in accordance with Administrative Memorandum No. 267 (27th December, 1940):—
 - (1) Adaption of Premises.
 - (2) Equipment.
 - (3) Furniture.

- (c) Central Kitchen premises—323, Ballards Lane, N.12. The Chairman of the Sub-Committee (Municipal year 1939—40) and the present Chairman of this Committee had both inspected and approved the above-named premises as a Central Kitchen.

It was reported that the District Valuer had given his opinion that a rental of not more than £160 per annum, exclusive, be paid, and that this figure had now been agreed upon.

The proposed Agreement allows for a lease for a period of five years, with option to break at three years, and the Council would be asked to authorise the Town Clerk to prepare the necessary Agreement. The keys of the premises were handed over on the 15th January, 1941, from which date it is assumed that the property becomes liable to rent by the Education Authority.

RESOLVED: that the action taken be approved.

- (d) Feeding of School Children at three Canteens. The Director of Education reported that arrangements could be made to feed the school children at the following schools:—
 - Martin.
 - Manorside.
 - Summerside.

The Borough Surveyor reported that the cost of minor adaptations at the three buildings was estimated at £10.

RESOLVED:

- (1) that, for the present, the three schools named be used as feeding centres.
 - (2) that the Borough Surveyor be asked to arrange for the necessary adaptations to be effected at an estimated cost of £40.
- (c) Central Kitchen—method of cooking. The Borough Engineer and Surveyor had submitted particulars of costs of three methods of cooking, i.e. gas, electricity and steam. After full consideration, the Committee

RESOLVED:

- (1) to accept the principle of gas cooking.
 - (2) to hire the gas equipment, as far as possible, on a yearly rental, to include maintenance, at a total annual cost of £50 6s. 0d.
 - (3) to purchase a gas steriliser at a cost of £46 11s. 6d.
 - (4) to accept a charge of £35 13s. 10d. for installation services.
- (f) Central Kitchen—purchase of apparatus and equipment. In respect of apparatus and equipment required, other than gas cooking items referred to above, the Committee considered a list of items from selected firms.

It was pointed out that owing to present day conditions, these prices were approximate, and further, that the firms whose quotations were accepted might not be able to execute the order.

It was, therefore,

RESOLVED:

- (1) that the Director of Education be authorised to accept reasonable variations in prices of the goods selected by the Committee.
 - (2) that, in the event of any one firm being unable to supply goods ordered, an alternative firm be chosen, subject to both the firm and price being approved by the Chairman.
 - (3) that Kitchen Equipment be purchased at an estimated cost of £193.
 - (4) that the Chairman be authorised to accept a price for a trolley to take the containers, not exceeding £14.
 - (5) that equipment and furniture for three school canteens be purchased at an estimated cost of £341.
 - (6) Purchase of Office Furniture (at 328, Ballards Lane). That the Director of Education be authorised to purchase Office furniture, to the value of £30 approximately.
- (g) Adaption of 328, Ballards Lane, N.12. Consequent upon the decision to adopt the cooking of food by gas, the Borough Engineer and Surveyor has been asked to prepare plans for the adaption of the above-named premises, and to give an estimated cost of the work.
- (h) Staffing. The Director of Education reported on this matter. The Sub-Committee authorised the Chairman to interview and engage a Supervisor at a salary of not more than £250 per annum. The salary estimated in the Report accepted by the Council at the September meeting, 1940, was £200, but in view of the need for filling the post by someone experienced both in the organisation of the feeding of school children and in the administration connected with it, the Committee were of the opinion that a higher figure would be justified to attract a suitable applicant.

Further appointment of Kitchen and feeding centre staff are to be considered at a future meeting.

Wm. C. LANGLANDS,

Chairman.

863 Report of a meeting of the School Management and Works Sub-Committee, held on 27th March, 1941:

Present: Councillor Wm. C. Langlands (Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Councillor H. A. Rutt, Miss L. Davey, M.A., Mrs. A. S. Miall, B.A.

- (a) **Minutes:**
Minutes of a meeting held on 7th February, 1941, were read, confirmed and signed.
- (b) **Provision of Meals for School Children in War-time.—Board of Education Circular 1520:**
- (i) Adaptation of 328, Ballards Lane, N.12. The Committee considered the tenders submitted for the adaptation of the above premises.

Wm. C. Langlands

It was pointed out that the lower of the two tenders received originally amounted to approximately £727, but to reduce the cost, the Chairman and Vice Chairman had, in consultation with the Director of Education and a representative of the Borough Surveyor, omitted a number of items scheduled in the tender, thus reducing the total to £489 16s. 0d.

It was further reported that at the March meeting of the Council the Chairman reported that the estimated cost of adaptation would amount to £490; a sum higher than that originally anticipated, and that the Council had agreed to this expenditure, subject to the approval of H.M. Inspector being obtained for purposes of grant; the Sub-Committee having power to deal with matters, subject report.

RESOLVED:

that the revised tender of Messrs. Tant & Son, now amounting to £489 16s. 0d. be accepted, subject to contract.

- (ii) Purchase of Equipment and Furniture, and Adaptation of premises at 328, Ballards Lane, N.12.

(1) It was reported that at the February meeting of the Council, the Chairman had referred to Minute No. 1635 (1939--40), and had stated that the probable initial expenditure on equipment and furniture would amount to approximately £930, as against £750, the figure originally estimated.

The Council agreed to the suspension of Standing Order No. 13, to obviate the necessity of advertising for tenders for the purchase of equipment and furniture and for the adaptation to the Central Kitchen premises, 328, Ballards Lane, N.12.

(2) It was reported that since the previous meeting of the Sub-Committee certain changes in (1) prices and (2) firms' quoting, the application of Purchase Tax, etc., had increased the original costs by approximately £45.

- (c) Staffing—Supervisor and Organiser:

The Chairman reported that, following the decision of the Sub-Committee at their last meeting, he had, after interview, appointed Mrs. B. E. Rutherford to the post of Supervisor and Organiser, as from 1st April, 1941, at a salary of £250 per annum. His Majesty's Inspector has approved the expenditure for purposes of grant.

Mrs. Rutherford's present post is with the School Meals Service of the London County Council.

RESOLVED: that the action taken be approved.

- (d) Kitchen and Feeding Centres Staffs:

The Director of Education suggested to the Committee the employment of the following staff:—

- (i) Central Kitchen:

One Cook	at a salary of £130 per annum, approx.
One Assistant Cook	at a salary of £104 per annum, approx.
One helper	at a salary of £65 per annum, approx.
One cleaner	at 2/- per day £15.

- (ii) Feeding Centres:

Three helpers, one at each centre, for six days per week, at 1/2 per hour. Approximate annual cost is £158.

RESOLVED:

that the Director of Education be authorised to make the appointments as and when desired.

- (e) Income Scale—Provision of Milk and Mid-day Meals to necessitous children:

The Director of Education reported that the Board of Education had advised a revision of the Income Scale and that the Council, at their February meeting, had empowered the Sub-Committee to effect a revision, subject to report.

RESOLVED:

that the Income Scale, as revised, be adopted as from 1st May, 1941, in respect of both the provision of milk and of mid-day meals.

Wm. C. LANGLANDS,

Chairman,

Wm. C. Langlands

864 Head Teachers' Reports:

Reports were submitted from the Head Teachers of Alder Infants', Manorside Junior and Northside Junior Schools.

865 Accounts:

Accounts, amounting to £619 7s. 8d., were examined and approved for submission to the Finance Committee for payment.

866 Appointment of Representatives:

RECOMMENDED that the Education Authority nominate the following members to serve on the Bodies named during the year ending 31st March, 1942:—

- (a) Institute Council, Hampstead Garden Suburb.
Councillor Wm. C. Langlands.
- (b) Henrietta Barnett School for Girls.
Councillor Wm. C. Langlands.
Miss L. Davey, M.A.

867 Christ Church School—Repairs to Anthracite Stoves:

With reference to Minute No. 514, stating that half the cost of repairs be met by the Education Authority, a request was received from the Managers of Christ Church School that the matter be re-considered, and it is now

RECOMMENDED that the Education Committee contribute the usual proportion of 5/6ths of the cost of such repairs, namely, £7 13s. 6d.

868 School Requisitions, 1941-42:

In accordance with the recommendation of the Committee at their last meeting, the Chairman and Vice-Chairman have now considered the prices submitted by Messrs. E. J. Arnold and Son, Ltd., and Messrs. Leighton, Baldwin, Cox & Co., Ltd., and have agreed to the new schedule, subject to variations by the application of the Purchase Tax, for the year 1941-42, with the option to review prices, if necessary, at the end of each quarter.

869 School Boilers:

A report was submitted from the Borough Engineer and Surveyor that the Insurance Company's Inspector had examined the school boilers, and that they were in order.

870 Reconstruction of Summerside Infants' School (War Damage):

It was reported that the Council at their March meeting had given authority for advertisements to be issued inviting tenders for the carrying out of the necessary works, and that the Education Committee be empowered to accept, subject to report.

A suggestion from the Board of Education that the work be financed in accordance with the terms of the War Damage Act, 1941, was deferred for further consideration.

871 War Allowance to Teachers—Administrative Memorandum No. 258 (8th November, 1940):

The Committee considered a letter from the Finchley Teachers' Association, dated 27th February, 1941, embodying a resolution protesting against the decision of the Authority to date the implementation of the award of the Burnham Committee as from 1st April, 1941, instead of 1st April, 1940, the date recommended by the Burnham Committee, and asking the Education Committee to recommend to the Council the acceptance of the full terms of the award.

The resolution stated, inter alia, that the Finchley Teachers were the only body of teachers within the metropolitan and extra-metropolitan areas of London to which the award had not been applied in full.

J.M.

The Committee fully considered the matter, and upon it being understood that to meet the cost involved for the year 1940-41 a supplemental estimate would not be required, it was

RECOMMENDED—

- (a) that the resolution passed by the Council on the 22nd February, 1941, whereby the recommendations of the Burnham Committee in regard to War Allowance to Teachers were accepted as from 1st April, 1941, and not as from 1st April, 1940 (the date recommended by the Burnham Committee), be rescinded.
- (b) that, in accordance with recommendations of the Burnham Committee,
- (i) a war allowance of 6% of salary be paid to teachers whose remuneration does not exceed £260 per annum, with effect as from 1st April, 1940;
 - (ii) teachers whose remuneration exceeds £260 but is less than £275 12s. od. per annum receive an allowance sufficient to bring their salary with allowance up to the same level as that of teachers receiving £260 per annum.

872 Finchley Women Citizens' Association—Child Minding:

A letter from the above was referred to the next meeting of the School Management and Works Sub-Committee:

873 Fire Watching in Schools—Subsistence and Travelling Allowances:

It was decided to refer this matter to the next meeting of the School Management and Works Sub-Committee, with power to act, subject to report;

RECOMMENDED that the action taken be approved.

874 Resumption of Meetings of School Management and Works Sub-Committee and School Attendance Sub-Committee:

The Committee considered the above question, and it was

RESOLVED to resume ordinary meetings of the above Sub-Committees at dates to be fixed by the Chairman in consultation with the Director of Education.

WM. C. LANGLANDS,

Chairman.

W.C.L.

Civil Defence (Emergency) Committee's Report.

8th APRIL, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-members: Councillors Lawrence and Mrs. Roberts.

875 Oak Lodge Ambulance Depot:

Arising out of the recent request received from the Managers of Oak Lodge School that the premises should be vacated by the Council in order that they might be available, in full, for school purposes, representatives of the Managers and of the County Civil Defence Committee attended the meeting and the matter was very carefully considered.

It was pointed out on behalf of the Managers that, owing to part of the premises being occupied by the civil defence services, certain activities, which were considered to be most important for the children attending this type of school, had had to be curtailed and the Managers felt they were under an obligation to continue such activities to the full and were therefore of opinion that the vacation of the premises by the Council was absolutely necessary.

On behalf of the County Civil Defence Committee and the Council, it was stated that whilst both Authorities had every sympathy with the Managers in desiring to provide the best possible facilities for the children, they considered that the present state of emergency was such that the needs of the civil defence services must take priority; further, that the question of finding alternative accommodation for the Ambulance Depot had been fully explored on several occasions without success.

Attention was drawn to the fact that, since part of the premises was released to the Managers several months ago, the number of children on the roll of the school had been increased and that many of the children now attending the school came from evacuation areas and the view was expressed that it was most desirable that such children should not be allowed to remain in the London area at the present time.

After further discussion, the Committee were reluctantly compelled to inform the representatives of the Managers that they were unable to accede to the request for the remaining portion of the premises to be released for school purposes, but it was intimated that in the event of suitable accommodation becoming available at a later date, the question of transferring the Ambulance Depot would receive serious consideration.

876 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

877 Communal Feeding:

The report of a meeting of the Communal Feeding Committee held on the 3rd April, 1941, was submitted for the information of the Committee, who were in agreement with the proposals.

As regards the question of delegation of powers, it was

RECOMMENDED—

- (1) that the powers delegated to this Committee in regard to Communal and Emergency Feeding be withdrawn and transferred to the Communal Feeding Committee;
- (2) that the Communal Feeding Committee be empowered to take such action, subject to report, as they deem necessary in connection with Feeding Centres approved from time to time by the Council;

h/m

CIVIL DEFENCE (contd.)

- (3) that in the event of an emergency that Committee be empowered to take such action as they deem necessary on behalf of the Council in respect of the feeding of the civil population.

878 Carrying of Respirators:

Home Security Circular No. 80/1941 was submitted drawing attention to the desirability of all members of Local Authorities, in their individual and corporate capacity, as well as those in the Authority's employ, carrying their respirators with a view to encouraging members of the public to do likewise.

879 Water Supplies to Air Raid Shelters:

London Region Circular No. 341 was submitted, stating that in connection with the provision of water supplies to air raid shelters, local authorities were reminded that any relaxation of the standard required by the bye-laws in their area needed most careful consideration, notwithstanding the temporary character of the shelter installation.

The matter was referred to the Borough Surveyor for attention.

880 Clearance and Salvage of Debris:

London Region Circular No. 344 was submitted indicating that, in view of the vital need for economy in man-power and transport, operations in connection with clearance of debris and salvage of material should be confined to certain limited objectives only.

The matter was left in the hands of the Borough Surveyor.

881 Fire Watching:

(a) Organisation of Fire Parties.—London Region Circular No. 345 was submitted, stating that the Regional Commissioners had received representations to the effect that many persons who were willing to undertake a minimum of 48 hours fire prevention duty per month in the neighbourhood of their own homes were unwilling to extend their undertaking to include service in other parts of the area.

It was indicated that the Commissioners, whilst wishing local authorities to make every effort to induce residents to give the wider undertaking, were prepared to agree to the issue of certain free equipment to persons giving the modified undertaking and to enrol them for the purposes of the Personal Injuries (Civilians) Scheme as members of the Local Authority Organisation, but that they would not be entitled to receive the additional payments for "war service injury" prescribed under Home Security Circular No. 281/1940.

(b) The Committee considered a communication received from Councillor W. C. Langlands on behalf of the fire-parties in Eastholm asking that the following clauses might be included in the form of undertaking to be signed by fire-watchers:—

- "(1) Enrolment will be terminable on not less than 7 days' notice to or from the local Authority.
- (2) In the event of injuries being sustained by members of fire fighting parties, compensation will be paid in accordance with the appropriate Government Regulations."

RESOLVED that the inclusion of such clauses be agreed.

(c) Enquiry was made on behalf of local fire watching parties as to whether a special tariff could be approved for the supply of electricity for light and heat to rooms occupied for fire watching purposes.

In view of the fact that the Council are themselves paying on the normal tariff for the lighting of air raid shelters, it was

RESOLVED that no action be taken in the matter.

1/10/41

882 Auxiliary Fire Service:

(a) A communication was submitted from the Secretary to the Ministry of Home Security stating that His Majesty the King had been graciously pleased to give orders for the publication of the names of the undermentioned as having received an expression of commendation for their services at the incident at East Finchley in November last:—

Sub-Officer W. Allsop

Leading Fireman S. R. Smith

Auxiliary Fireman S. N. Sole

Auxiliary Fireman J. A. Usher.

(b) Proficiency Bonus.—The Chief Officer of the Brigade reported that application had been received from certain of the personnel for payment of a proficiency Bonus in accordance with the provisions of paragraph 45 of the Memorandum on Emergency Fire Brigade Organisation of 1937.

After due consideration, it was

RESOLVED that authority be given for the payment of a bonus of £1 per head.

883 Shelter Accommodation—81, Hendon Lane:

The Borough Surveyor reported receipt of a communication received from the County Air Raid Precautions Officer informing him that the question of the provision of shelter accommodation at the above premises was one for consideration by the War Office;

RESOLVED that the Borough Surveyor be instructed to take up the matter with that Department.

884 Equipment for Gas Cleansing Centres:

The Medical Officer of Health reported upon Ministry of Health Circular No. 2321 and intimated that authority was given therein for the purchase of the necessary furniture and equipment for the above Centres;

RESOLVED that the Medical Officer of Health be authorised to obtain the necessary furniture and equipment.

HAROLD A. RUTT,

Chairman.

H.A.R.

Valuation Committee's Report.

8th APRIL, 1941.

Present: Councillor Langlands (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Councillor Bryson and Messrs. Gray and Griffith.

885 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

886 North Middlesex Assessment Committee:

The Valuation Officer reported as follows:—

"(a) Proposals to be made by the Finchley Rating Authority, Year ending 31st March, 1942:

The following dates have been fixed for meetings to consider proposals to be made by this Rating Authority:—

1941.	1942.
May 23rd.	February 20th.
July 25th.	March 20th.
October 24th.	
December 19th.	

(b) Proposals by Ratepayers:

A Meeting of the above Committee was held on the 21st February last, when 13 proposals by rate-payers were heard. No reductions were made, except in the case of 1, Manor Cottages, off-licence, and 760, High Road, in both cases on my own suggestions. The first on account of the fall in the licence trade, and the second case on account of the basement being taken as a public Air Raid Shelter.

(c) 101, Dollis Park:

The above proposal was adjourned."

887 Garages Converted for Use as Air Raid Shelters:

It was reported that a letter had been received from the North Middlesex Assessment Committee stating that, where a garage was converted for and solely used as an air raid shelter, the assessment of the premises should be reduced.

The Valuation Officer intimated that the suggestion of the Assessment Committee appeared to be contrary to the provisions of the Rating and Valuation (Air Raid Works) Act, 1938, and he reported fully upon the whole subject.

After full consideration, the Committee were of opinion that the present attitude in regard to such assessments should be maintained and in consequence thereof, it was

RECOMMENDED that the assessment on the garage at No. 5, Rowan Walk, be restored.

888 Residential Properties Occupied in Parts:

A communication was submitted from the North Middlesex Assessment Committee with the results of its consideration of a question raised by one of the Rating Authorities as to whether the present Rating Law and practice on the assessment of houses where the owner occupied part and let the remainder could be varied by making separate assessments on the parts not occupied by the owner.

It was pointed out that, in the past, the owner had paid rates on the whole house, on one assessment, whether the whole was occupied or not, but that war conditions had created a hardship owing to the difficulty in letting upper parts of large houses.

The Committee were of opinion that, in the event of any such applications arising in Finchley, each should be considered on its merits upon a report from the Valuation Officer, and it was intimated that this procedure would be in accord with the views of the Assessment Committee.

W.M.

889 Valuation of Flats:

A communication was submitted from the Hendon Rating Authority asking whether the Corporation would be prepared to support the Hendon Rating Authority in making representations to the Ministry of Health with regard to the decisions of the Court of Appeal in the Bell Property Trust cases;

RECOMMENDED that a reply be forwarded in the affirmative.

890 War Defence Works:

It was reported that the County Valuation Committee had expressed the opinion that in considering proposals for amendment of assessments, no account should be taken of any loss of pleasure or amenity alleged to be the result of the erection of war defence works.

Wm. C. LANGLANDS,

Chairman.

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Allotments Committee's Report.

8th APRIL, 1941.

Present: Councillor Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot), Aldermen Pateman and Wells, Councillor Mrs. Roberts, Rev. Dickin, and Messrs. Fairchild, Hewitt and Rolfe.

891 Minutes:

The Minutes of the last meeting were taken as read, confirmed and signed.

892 Christ's College Playing Field:

The Town Clerk submitted two letters from the Middlesex County Council, one dated 8th March and the other 31st March, 1941. The former stated that the Education Committee did not wish to give up any more of the above Playing Field for allotment purposes and the latter enclosed a plan showing the area of land proposed to be let to Finchley for allotment purposes.

RECOMMENDED that the area of land shown on the plan be taken over by the Council for war time allotment purposes.

893 Pointalls and District Allotment Society:

The Town Clerk submitted a letter dated 19th March, 1941, from the Secretary of the above Society thanking the Council for granting a ten year tenure on the Kay's land, but expressing disappointment that an increase of £15 a year rental was to be charged;

RECOMMENDED that the matter be deferred to the next meeting of the Committee to enable the Town Clerk to present a report including a statement of the Society's Balance Sheet.

894 Land at Essex Park, junction Nether Street:

The Town Clerk reported that Mr. Cross, the owner of land in the above vicinity, part of which had already been given to the Council for war time allotment purposes, had again been approached, on the request of the Ministry, for permission to use the rest of his land;

RECOMMENDED—

(a) that as Mr. Cross was definitely occupying the remainder of the above land and as Finchley had recently obtained permission from Hendon to cultivate an area known as "Southover" at the bottom of Fursby Avenue, no further action be taken;

(b) that a letter of appreciation should be sent to the Mayor of Hendon for his assistance in offering Finchley the land at "Southover."

895 Allotments Allocated to Finchley County School on Clebe Land:

The Town Clerk submitted a letter dated 26th March, 1941, from the Head Master of the above school enclosing a letter from the Biology Mistress requesting that the rent should be waived for one year owing to the poor condition of the soil;

RECOMMENDED that the rent be waived for the year ending 31st March, 1941.

896 Potato Eelworm:

The Town Clerk read to the Committee a short memorandum received from the Ministry dealing with the above subject;

RECOMMENDED that a copy of this memorandum be circulated to all Allotment Associations.

W.M.

897 Leaflets:

The Town Clerk reported that sample leaflets had been received from the Ministry dealing with the growing of certain vegetables, together with an order form for further copies;

RECOMMENDED that as the number of copies available was limited, the Ministry be requested to forward a reasonable quantity for issuing to the 16 Finchley Allotment Associations comprising some 1,200 members.

898 Southbourne Crescent Allotments:

The Town Clerk reported that a telephone request had been received from a Mr. Hartfield of 5, Southbourne Crescent, N.W.4, for permission to construct a gate in the fence at the bottom of his garden, which would give him easy access to his allotment. Mr. Hartfield stated that if permission were granted, he would construct the gate so that it resembled the fence.

RECOMMENDED—

- (a) that permission to construct such a gate be granted to Mr. Hartfield subject to the provision that it should be removed and the fencing replaced if at any time the Council so desired;
- (b) that Mr. Hartfield enter into an agreement to cover the above and that he pay a yearly rental of 1/-.

899 Allotments in Gardens of Damaged Houses:

The Town Clerk reported that various requests had been received from members of the public for permission to use gardens of damaged properties for war time allotment purposes;

RECOMMENDED that as different categories of damage would call for different procedure, the matter be left over until the need grew more urgent, but that in the meantime the Borough Engineer and Surveyor be instructed to bring the matter before the War Damage Committee.

900 Return of Allotments:

A statement hereon was submitted as follows:—

	Plotted.	Vacant.
(a) Wartime	1394	31
(b) Permanent:—		
Belonging to the Council	1573	
In private hands (estimated)	500	
	3467	31

901 Tennis Courts at Neale Close:

The Town Clerk reported that a verbal request had been received from a Mrs. MacDonald, of 5, Warwick Court, N.2, for permission to cultivate the above Courts for war time allotment purposes. The Town Clerk also reported that the Agents for the owner of the Courts, Messrs. Co-Partnership Tenants, Ltd., had refused this permission owing to a cost of £600 for constructing the Courts;

RECOMMENDED that His Worship the Mayor investigate the position.

902 Scheme Suggested by Ministry of Agriculture and Fisheries for Award of Certificates of Merit, 1941:

A summary of the above scheme was circulated to all members of the Committee;

RECOMMENDED that a copy of this summary be sent to all Allotment Associations requesting them to furnish the Committee with their comments as soon as possible.

J.D.M.

903 Digging of Allotments:

The Secretary of the Food Production Corps (Rev. G. T. Dickin) reported great difficulty in obtaining sufficient voluntary diggers to cope with genuine demands for assistance; **RECOMMENDED** that His Worship the Mayor investigate the position.

Item.

A. C. D. COLLIS,

Chairman.

Communal Feeding Committee's Report.

10th APRIL. 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), and Councillor Rutt.

904 Minutes:

The Minutes of the meeting of the 3rd April, 1941, were taken as read, confirmed and signed, subject to the following amendment:—

After the word "statement" in the second line of the paragraph headed "Financial Statements" insert the words "by the Borough Treasurer."

905 Estimates:

The Communal Feeding Officer reported that the estimates previously submitted to the Committee had been approved by the Ministry of Food with the exception of an item of £50 for publicity.

906 Hamilton Hall—Redecoration:

The Communal Feeding Officer reported that he had invited tenders from three local Decorators for the redecoration work at Hamilton Hall, but that only one tender had been received, i.e., from Messrs. Hall Bros. at the sum of £109 12s. od., against an estimate of £128 6s. od. submitted to the Ministry of Food;

RECOMMENDED—

- (i) that Standing Order No. 13 be suspended so far as it relates to inviting tenders by advertisement; and
- (ii) that the tender of Messrs. Hall Bros. be accepted.

907 Provision of Flowers:

It was decided to ask the Parks and Open Spaces Committee to co-operate in the provision of flowers for the dining tables at Communal Feeding Centres.

908 Date of Next Meeting:

The next meeting of the Committee was fixed for Thursday, the 24th April, at 4 p.m.

909 Instructions:

RECOMMENDED that the Instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

Handwritten signature

Civil Defence (Emergency) Committee's Report.

15th APRIL, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

910 Fire Watching:

(a) The Town Clerk submitted a communication received from Mr. C. F. Merriam, drawing attention to a report which appeared in the local Press of the proceedings at the last meeting of the Council, when a statement was made that no effective Fire Watching scheme had been put into operation in The Bishop's Avenue, and stating that, while the statement might be true of part of the road, it was not correct as regards that portion which joined Hampstead Lane where the owners of the houses for a distance of approximately 500 yards had formulated a scheme which had been in operation effectively since the 1st February, 1941.

The Town Clerk was instructed to reply to the effect that the Committee were pleased to learn that they had been misinformed on the matter.

(b) A communication was submitted from the East Finchley Tenants' Defence League referring to a public meeting in regard to fire fighting which was attended by representatives of several streets in East Finchley, including the tenants of the Red Lion Hill Housing Scheme, and asking that a deputation might be received by the Committee to discuss certain of the points raised.

Arising thereon, the Chief Air Raid Warden reported that he had received a communication in similar terms, and following thereon he had interviewed the writer and had confirmed, by letter, the information given.

In the circumstances, it was

RESOLVED that the Town Clerk be instructed, in reply to the letter now before the Committee, to refer to the communication forwarded by the Chief Air Raid Warden, and to state that the Committee are of opinion that no useful purposes would be served by receiving a deputation on the matter.

(c) Reference was made to the question of the provision of helmets for youths undertaking fire watching at the elementary and secondary schools and the view was expressed that such a matter was one for the Council as the Education Authority and did not come within the purview of this Committee.

911 Communal Feeding:

The report of a meeting of the Communal Feeding Committee held on the 10th April, 1941, was submitted for the information of the Committee.

912 Shelters:

(a) Steel Garden Shelters.—The Chief Air Raid Warden submitted the following analysis of an Anderson Shelter census of four Post Areas taken in February, 1941:—

Anderson Shelters inspected	139
Anderson Shelters waterlogged	41%
" " wet (including above)	60.41%
" " concreted	60.43%
" " bunked by owners	15.82%
" " used during Winter	22.59%
" " actually useable	39.59%
Capacity of Shelters	702
Bunk applications passed to 9/4/41	123
" " rejected	3

Applications equal 500 bunks.

Bunks installed 180 (approx.) for 45 shelters.

(b) Steel Indoor Shelters.—The question of the arrangements to be made for assembling the above shelters, after delivery to individual premises, was considered and the Borough Surveyor was instructed to investigate the matter and report at the next meeting of the Committee.

(c) School Shelters—Heating.—A communication was submitted from the County Air Raid Precautions Officer indicating that the County Civil Defence Committee were prepared to contribute a sum of £347, being 50% of the heating charges for school shelters, subject to the approval of the Regional Commissioners.

913 Civil Defence (Employment and Offences) Order, 1941:

Home Security Circular No. 83/1941 was submitted stating that, in the view of the need for provision for dealing with serious cases of indiscipline in the air raid precautions services Defence Regulation No. 29(b) had been amended and the Civil Defence (Employment and Offences) Order made thereunder, whereby the necessary power was given for a fine and/or imprisonment to be imposed by a Court of Summary Jurisdiction in respect of certain disciplinary offences.

Instructions were given for the terms of the Order to be brought to the notice of all personnel.

914 Evacuation:

A letter dated 8th April, 1941, was submitted from the Hon. Secretary of the Finchley and Friern Barnet Labour Party asking that a deputation might be received for the purpose of discussing matters in relation to the evacuation of women and children with a view to further representations being made to the Minister of Health on the subject.

The Mayor and the Chairman of the Committee kindly undertook to meet the deputation.

915 Auxiliary Fire Service:

The Town Clerk reported that, in accordance with instructions, he had taken up with the Home Office (Fire Brigades Division) the question of the replacement of recreational equipment destroyed at "C" Sub-Station and had received a reply to the effect that the Department were precluded from accepting, for the purposes of grant, any expenditure incurred in the replacement of such equipment, lost or damaged through enemy action.

In the circumstances, it was

RESOLVED that authority be given for equipment to be replaced to the extent of the sum already approved, viz., £15, and that the Town Clerk take the necessary steps to lodge a claim with the appropriate Department.

916 Personnel of First Aid Posts and Ambulance Services:

Ministry of Health Circular No. 2344 was submitted forwarding copy of the Civil Defence (Employment and Offences) (No. 2) Order, 1941, whereby—

(i) Women employed on a whole-time paid basis in First Aid Posts and Ambulance Services were required to continue in that employment until their services were dispensed with; and

(ii) the provisions of Paragraph 1 (A) of Regulation 29(b) of the Defence (General) Regulations, 1939, relating to penalties for disobedience of lawful orders, etc., were applied to all persons employed on a whole-time paid basis in the First Aid Posts and Ambulance services.

The Medical Officer of Health reported that he was taking steps to bring the terms of the Order to the notice of the personnel concerned.

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Deputy
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917 Wardens' Post—The Bishop's Avenue:

The Chief Warden reported that in connection with negotiations which had taken place for obtaining accommodation for a Wardens' Post in The Bishop's Avenue, a communication had been received from the Principal Warden to the effect that whilst authority could not be granted for the construction of a new post, approval would be given to the provision of the necessary priority telephone line.

In this connection, it was reported that arrangements had been made whereby the use of a shelter constructed inside the premises known as Bishop's Wood, The Bishop's Avenue, had been obtained and that the County Council were prepared to approve an expenditure not exceeding 5/- a week in respect of the cost of lighting, heating, water, etc. It was intimated that the owner of the premises was prepared to place accommodation at the disposal of the Authority, rent free, subject—

- (i) to the out-of-pocket expenses in connection with the user being paid by the Council;
- (ii) to the Council accepting responsibility for any damage caused to the premises arising out of the user in question; and
- (iii) to vacant possession being given within a period of 14 days in the event of the premises being sold;

RESOLVED that the owner be informed that condition (iii) is acceptable to the Council, but that the payment of the sum of 5s. a week by the Council must cover any liability they may be subject to under conditions (i) and (ii).

918 Gas Cleansing Station—East Finchley:

The Borough Surveyor reported that a price amounting to £855 had been obtained from the Contractor engaged upon the construction of the above, which sum was exclusive of heating apparatus; further, that the County Council had approved an expenditure of £850 only;

RESOLVED that the Borough Surveyor be instructed to take up the whole matter with the County Council with a view to obtaining approval to the total expenditure involved.

HAROLD A. RUTT,

Chairman.

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Report of Council in Committee.

16th APRIL, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) (Vice-Chairman), Aldermen Briant, Grocott, Pike, O.B.E., J.P., Syrett and Wells and Councillors Bryson, Connorton, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Mrs. Roberts, Rutt and Steward.

919 Minutes:

The Minutes of the last meeting of the Committee were taken as read confirmed and signed.

920 Apology for Absence:

It was reported that Councillor Baines had expressed regret at his inability to be present at the meeting.

921 Requisitions:

RECOMMENDED that the lists of requisitions (circulated) be approved.

HIGHWAYS AND FIRE BRIGADE.

922 The Traffic Signs (Speed Limit) Regulations, 1941:

A print of the above Regulations was submitted.

It was reported that these gave diagrams of signs to be used to indicate points at which lengths of road commenced and ceased to be in built up areas, and superseded the Provisional Regulations issued in 1935.

923 Damage to Council's Property:

It was reported that the electric service cable to the Municipal Offices was damaged on the 24th March, 1941, by a pick which was being used by an employee of the Highways Department whilst excavating to remove a wooden gatepost; further, that it would appear that no claim could be made against the Insurance Company in this case.

924 Lighting of Military Road Blocks:

It was reported that the Association of Municipal Corporations had been in correspondence with the Ministry of Transport relative to the responsibility of local authorities who were asked to provide for the lighting of works placed in highways for military purposes and had received the following letter from the Ministry:—

"I am directed by the Minister of Transport to refer to your letter of the 11th February. The lighting of road blocks is primarily the responsibility of the Military Authorities, but the Army Council consider it undesirable that troops should be immobilised for the purpose and, at their request, this Department has undertaken to endeavour to arrange with highway authorities to carry out the necessary duties.

The instructions issued by the War Department to Commands state, inter alia:—

'Where a highway authority, at the request of the military authorities, has undertaken to relieve the War Department of its normal obligation to maintain warning lights, it will not be held liable for the settlement of claims arising from an accident involving collision with a road obstruction unless it is established that such accident resulted from an act of maladministration on the part of the highway authority.'

The Minister, whose decision in the matter is accepted by the War Department, is confident that in complying with the request highway authorities will make the best use they can of such personnel and appliances as they have at their disposal for the purpose and, on this assumption, the Members of your Association can be assured that no liability in respect of accidents will be considered to attach to the authorities."

Wm

925. Byelaws—Good Rule and Government:

A report was submitted from the Police Authorities with regard to an offence alleged to have been committed under the above Byelaws in connection with the fouling of a footway by a dog;

RECOMMENDED that legal proceedings be not instituted against the offender but that he be notified that, in the event of a recurrence, the Council will take a serious view of the matter.

926 Emergency Defence Works:

A letter was submitted from the War Office intimating that instructions had been issued to the Home Guard Authorities concerned that, in future, ample warning should be given to the Council of any intention to hold exercises in connection with emergency defence works.

It was reported that Captain J. E. Crowder, M.P., who kindly took up the matter with the War Office, had received a reply in similar terms.

927 Wayleaves:

It was reported that an application dated 25th February, 1941, had been received from the Post Office Telegraphs for permission to lay an underground line on the east side of High Road from Tally Ho! to Woodhouse Road, and on the north side of Woodhouse Road from High Road to Lewes Road, with certain necessary manholes; further, that the application had been approved, subject to the manholes being constructed with at least 2 feet of cover to avoid the necessity for diverting existing mains and to accommodate future cables;

RECOMMENDED that the action taken be approved.

928 Council Employees—Sick Pay:

Referring to Minute No. 394, a report was presented in regard to the case of J. J. Pryor;

RECOMMENDED that payment of sick pay be continued up to the date of the ordinary meeting of the Council in June, 1941.

929 Fire Brigade:

(a) Fire Brigade Sub-Committee.—The following report of a meeting of the Fire Brigade Sub-Committee held on the 29th March, 1941, was submitted:—

“Present: Alderman Pateman (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillors Baines and Lawrence.

1. Appointment of Two Firemen:

The Sub-Committee interviewed two candidates in connection with the above;

RESOLVED that Mr. M. Simpson of Nelson be appointed to the position of fireman on the terms mentioned in the advertisement.

As regards the other vacancy, it was decided to re-advertise the position on the same terms as before.

2. Firemen's Cottages—Renovations and Repairs:

The Chief Officer of the Brigade submitted requests which he had received from certain of the permanent firemen for works of decoration and repair to be carried out to their cottages.

The Sub-Committee were of opinion that it was essential that external repairs should be carried out but that internal decorations should only be effected where it was absolutely necessary.

The matter was left to the Chairman of the Sub-Committee and Councillor Lawrence to deal with, in consultation with the Chief Officer of the Brigade, subject to report;

RECOMMENDED that the action taken be approved.

G. H. PATEMAN,
Chairman.”

RECOMMENDED that the report be adopted by the Council.

(b) Fire Brigade Pensions Acts, 1925 and 1929.—It was reported that the Accountant to the Banstead Urban District Council had made application for the consent of the Council to the transfer of Fireman Shepherd to the service of his Council's Fire Brigade, in accordance with the provisions of the above Acts, and for the usual certificate of approved service;

RECOMMENDED that such consent be given, and that the matter be left to the Town Clerk to deal with.

(c) Central Fire Station—Construction of Brickwork Protective Walling.—A letter dated 22nd March, 1941, was submitted from the Home Office (Fire Brigades Division) stating that the Minister of Home Security was prepared to agree to the revised scheme in connection with the above amounting to a sum of £393, and that 50 per cent of this amount would be taken into account for purposes of grant under the Air Raid Precautions Act, 1937.

It was reported that a sum of £245 12s. 6d. would have to be borne by the Council;

RECOMMENDED that this expenditure be approved.

(d) Purchase of Pumping Appliances by Fire Authorities.—It was reported that a circular letter had been issued by the Home Office (Fire Brigades Division) stating that the Minister of Home Security had come to the conclusion that it would be necessary to take steps to reduce the expenditure of labour and manufacturing capacity occupied at present in the production of so many types of fire brigade appliances to individual specifications, and that as regards the principal types of mobile appliance (pumps or tenders) manufacturers would be asked to offer only certain types of unit in future; further, that the Council had been asked to notify the Department immediately in the event of their proposing to place any orders for fire fighting equipment of this character in the course of 1941.

RECOMMENDED that the Department be informed that the Council will not be placing any such orders for 1941.

(e) Fires.—The following summary of fire calls received between the 21st February and the 20th March, 1941, was submitted:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
14	2	4	20

(Not including fires caused by enemy action).

(f) Ambulance Calls.—The following summary of ambulance calls received between the 21st February and the 20th March, 1941, was submitted:—

Private Removals.	Accidents. Motor.	Other.	Illness in Street.	Not required on arrival.	Hoax Calls.	Total
38	8	4	8	1	0	59

(g) Fire Drill—Finchley Memorial Hospital.—It was reported that fire drill was carried out at the above Hospital on the 5th and 7th March, 1941, and that the result on both occasions was satisfactory.

(h) Appointment of Fireman.—It was reported that Mr. M. Simpson, the newly-appointed Fireman, commenced duty on the 10th April, 1941.

HOUSING.

930 Woodhouse Estate:

A letter dated 10th April, 1941, was submitted from the Woodhouse Estate Tenants' Defence League drawing attention to complaints received from tenants of the Council's Housing Estate in regard to the inadequate protection supplied to fire watchers, and pressing for the provision of ladders and steel helmets;

RECOMMENDED that the matter be referred to the Housing Committee for consideration.

J.M.

931 Extortionate Rents:

A circular letter dated 11th April, 1941, was submitted from the Ministry of Health referring to Circular 2164 drawing attention to complaints that extortionate rents were being exacted in various parts of the country, and urging local authorities to exercise the utmost vigilance, to institute legal proceedings without hesitation in every case in which they considered that the circumstances warranted it, and to keep the Minister informed of the results.

PARKS AND OPEN SPACES.**932 Cultivation of Open Spaces:**

The following report of a meeting of the Sub-Committee appointed to deal with the above matter held on the 21st March, 1941, was submitted:—

“Present: The Mayor (Councillor H. H. Wilmot, J.P.), and Councillors Collis and Lawrence.
Non-Member: Alderman Pateman.

1. Chairman:

Councillor Lawrence was appointed Chairman of the Sub-Committee.

2. Brook Farm:

In accordance with the reference from the Council in Committee, the Sub-Committee made an inspection of the Brook Farm Open Space and considered the recommendations of the Middlesex War Agricultural Executive Committee;

RESOLVED

- (1) that all fields on the Open Space be dressed with 1½ cwt. nitro chalk per acre;
- (2) that a crop of hay be taken, and that advertisements be issued in the “Farmers’ Weekly”, “Farmer and Stockbreeder” and the local press inviting offers therefor;
- (3) that, if no satisfactory offer be received, quotations be obtained for the cutting and stacking of the hay;
- (4) that the stack be sold at the highest price obtainable;
- (5) that Field No. 9, VI.12, be not ploughed, but that the part of Field No. 14, not required for allotments, part of Field No. 34, not used for football pitches, and part of Field No. 36 not used as allotments, be ploughed as suggested by the Middlesex War Agricultural Executive Committee.

3. Other Open Spaces:

RESOLVED that, where possible, vegetables be planted in the flower borders in the various Open Spaces in the Borough.

PERCY LAWRENCE,
Chairman.”

933 Arden Playing Field:

(a) A letter was submitted from the Hon. Secretary of the Finchley Cricket Club stating that the Club had accepted the terms agreed by the Council for the use of the above during the forthcoming season. He added that all the resources of the Club would be directed to make the full payment as in 1940, for in doing so the Club felt that they were playing some small part in Finchley’s national effort, and that whenever Members of the Council were able to relax from their duties on a Saturday or Sunday afternoon a hearty welcome would await them on the playing Field.

(b) It was reported that, at the last meeting of the Council, the following letter received from the Executive Officer of the Middlesex War Agricultural Executive Committee had been referred to the Committee for consideration, with power to act, subject to report:—

“I have received a request from Mr. Vivers, of East End Road, Finchley, for permission to graze with sheep the above site.

You will doubtless hear from him in person in the near future.”

RESOLVED that no action be taken in the matter pending receipt of a communication from Mr. Vivers.

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934 Lyttelton Playing Fields:

A letter was submitted from the Airawa Cricket Club making application for the use of a cricket pitch at above on alternate Saturdays from the 17th May to the 6th September, 1941, inclusive;

RECOMMENDED that the matter be left to the Chairman of the Parks and Open Spaces Committee to deal with, in consultation with the Town Clerk, subject to report.

935 Catering—Kiosk, Cherry Tree Wood:

A letter was submitted from Mrs. Ansell offering a sum of £2 for the catering rights at above for the forthcoming season;

RECOMMENDED that the matter be left to the Chairman of the Parks and Open Spaces Committee to deal with, in consultation with the Town Clerk, subject to report.

936 Hard Tennis Courts—Glebe Land:

(a) It was reported that an application had been made by Simms Social Club for renewal of the Agreement for the hire of two hard tennis courts at above;

RECOMMENDED that the Agreement be renewed for a further period of 12 months on the same terms as applied last year.

(b) It was reported that the Finchley Local Youth Committee had been granted the use of two hard tennis courts at above for a period of 12 months from the 19th April, 1941, from 3.30 p.m. to closing time on Saturdays and Sundays each week, at a charge of £15;

RECOMMENDED that the action taken be approved.

937 Brook Farm—Cricket Pitches:

The Chairman of the Parks and Open Spaces Committee reported as follows:—

"I have authorised the letting of pitch No. 5 at Brook Farm to a Boys' Club which is run by Mr. B. E. McCormick, on the same terms as last year, namely 10s. 6d., including the use of a dressing cubicle. The letting of this pitch will not interfere with the hay crop and suggested ploughing arrangements."

RECOMMENDED that the action taken be approved.

938 Bowling Greens:

It was reported that arrangements had been made for the Council's Bowling Greens to be opened for play on Saturday, the 26th April, 1941, and closed on Saturday, the 4th October, 1941.

939 Rocklands, Cordon Road:

A letter was submitted from the Hon. Secretary of the Finchley Angling Society with regard to the seepage of water from the pond at above following upon the formation of a bomb crater and asking that the matter might be dealt with.

It was reported that the estimated cost of the necessary works was £77;

RECOMMENDED that the consideration of the matter be deferred for the time being.

PUBLIC LIBRARIES.**940 Educational Facilities for Soldiers:**

It was reported that an application had been received from Major J. E. Nelson, District Education Officer for the War Office, for assistance in the preparation of reading lists for soldiers billeted in Finchley who were pursuing courses of private study; further, that Major

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Nelson had asked if the books recommended could be made available for the soldiers; and that a reply had been forwarded to the effect that, subject to the approval of the Council, the Chief Librarian would be pleased to co-operate in this scheme by providing the assistance and facilities required;

RECOMMENDED that the Chief Librarian be authorised to take the necessary action in the matter.

941 Lectures and Exhibitions:

The Chairman of the Public Libraries Committee reported as follows:—

(a) that the first lecture arranged in co-operation with the Local Information Committee was held on the 16th April, 1941, at the East Finchley Library; that the speaker was Mr. Bernard Newman, and his subject "The Balkans and the Mediterranean."

(b) that the exhibition of prints and pictures of Old Finchley and of examples of metal-work, etc., of local residents, was opened to the public at the East Finchley Library on the 7th April, 1941, and that it was hoped to be able to arrange the following lectures in connection therewith:—

21st April, 1941, at 7.30 p.m., "The History and Association of Finchley and its environs," by Mr. Owen Banks.

30th April, 1941, at 7.30 p.m., "The Development of Arts and Crafts, with a survey of the Royal Arms," by Mr. A. E. Kelsey.

(c) that an application had been received from the Secretary of the Library Association for the use of the East Finchley Lecture Hall on the 19th, 20th and 21st May, 1941, from 10 a.m. to 5 p.m., for the purpose of holding an examination for Diploma Candidates working in the North London area, the normal examination centres not being available owing to wartime conditions, and that, subject to the approval of the Committee, she had given authority to the Chief Librarian to grant the use of the Hall for this purpose, without fee;

RECOMMENDED that the action taken be approved.

942 Tenders for the Re-binding and Binding of Books—Year ending 31st March, 1942:

An analysis of the two tenders received in connection with the above was submitted;

RECOMMENDED that the tender of Messrs. Cedric Chivers Ltd., the lower, be accepted on the schedule of prices submitted, subject to Contract.

TOWN PLANNING.

943 Messrs. Bell's Premises, Friern Park, N.12:

The Chairman of the Town Planning Committee reported upon a communication received from Messrs. Specialloid Ltd. making certain enquiries with regard to the premises under the control of Messrs. Alfred Bell (Newcastle) Ltd.;

RECOMMENDED that the matter be referred to the Chairman of the Town Planning Committee for consideration in conjunction with the appropriate Officers, and that he be asked to report thereon at the Council Meeting.

ELECTRICITY.

944 District Council (No. 10) Greater London Area (Employers' Side) Electricity Supply Industry:

It was reported that circular letters had been received from the Hon. Secretary of the above relative to

(a) Easter Holiday,

(b) Schedule of Reserved Occupations, etc.,

(c) War Emergency Wage Agreement—Building Trades,

and that same had been referred to the General Manager and Engineer for attention,

J.M.

945 District Joint Board of Employers and Members of Staff (Electricity Supply Industry) Area No. 10:

A copy of the Minutes of proceedings at a meeting of the above-mentioned Board held on the 3rd January, 1941, was submitted.

946 Electricity Undertaking—Accounts:

It was reported that a Direction had been made by the Minister of Transport under Regulation 56 of the Defence (General) Regulations, 1939, prohibiting the publication of the accounts of the Undertaking.

947 Industrial Registration (No. 1) Order, 1941:

It was reported that a circular letter dated 4th April, 1941, had been received from the Electricity Commissioners in regard to the transfer to other work of national importance of men holding "key" positions in Electricity Undertakings, and that same had been referred to the General Manager and Engineer for attention.

948 Fire Prevention (Business Premises) Order, 1941:

It was reported that the scheme for fire watching in connection with the Undertaking submitted by the General Manager and Engineer had been approved by the Electricity Commissioners.

949 Generating Station:

The Chairman of the Electricity Committee reported as follows:—

"The General Manager and Engineer informs me that during the summer months both boilers should be shut down for cleaning and survey. This work would be carried out by Contractors and the cost recoverable from the Joint Electricity Authority.

The General Manager also informs me that one turbine should be opened up by the manufacturers for inspection when this can be arranged; further, that the present capacity of the feed pumps is insufficient and he advises that a new feed pump be obtained with the necessary pipe work and fitting at an approximate cost of £280. Both the foregoing items would be recoverable from the Joint Electricity Authority."

RECOMMENDED that this expenditure be approved.

950 Holne Chase Sub-Station—Dwellinghouse:

It was reported that, in consequence of the resignation of Mr. L. Fergusson, who occupied the dwellinghouse attached to Holne Chase Sub-Station, this property was now vacant; that in view of the direct connection between the house and the Sub-Station, it was not practicable to let this property to any person other than a technical representative of the Department, and that, since there was no member of the staff who at present desired such accommodation, it was proposed to use the premises for the time being in connection with the dispersal of electricity repair stores and possibly the storage of food required for emergency purposes.

RECOMMENDED that this be agreed.

951 Council Employees—Sick Leave:

It was reported that Labourer C. Harvey had been absent, owing to illness, for a period exceeding four weeks during the last financial year.

952 Accidents to Employees:

It was reported that three employees had met with accidents since the last meeting of the Committee.

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GENERAL PURPOSES.

953 Land—Corner of High Road and Summers Lane:

It was reported that the question of renting to the Education Committee that portion of the above land now available and suitable for educational purposes should be considered;

RECOMMENDED that the matter be referred to the Chairman of the General Purposes Committee and the Chairman of the Education Committee to deal with, subject to report.

954 London Passenger Transport Board:

The Seventh Report of the above Board and Statement of Accounts for the period of 18 months ended 31st December, 1940, was submitted.

955 Establishments for Massage or Special Treatment:

A letter was submitted from the Board of Registration of Medical Auxiliaries stating that the Council of the Board had recently had under consideration the question of licences for establishments for massage and special treatment, with particular reference to the technical qualifications necessary for the granting of such licences, and that they felt that it would be advantageous, from the point of view of the protection of the public, if the various Boroughs within the County of Middlesex were to make a Byelaw on the lines of that made by the Borough of Leyton under the provisions of Section 68 of the Middlesex County Council Act, 1934;

RECOMMENDED that the matter be referred to the Public Health Committee for consideration.

956 Military Service—Reserved Occupations—Retention of Officers:

It was reported that the Town Clerk of Bexley had forwarded a copy of the following resolution recently passed by his Council on the above subject and had asked that the Council would give it their support:—

“That in view of the additional duties which have been placed upon local authorities by the Government since the outbreak of hostilities, the Minister of Health and the Minister of Labour and National Service be informed that this Council is of the opinion that all local authorities should be permitted to retain the services of essential “key-men” in order that such additional, and any further duties which may devolve upon them may be efficiently carried out.”

RECOMMENDED that no action be taken in the matter.

957 Reproduction of Records:

It was intimated that the Town Clerk had received a report from the General Manager and Engineer in regard to the above as follows:—

“Referring to the sample photographs which were made from documents supplied by you, I now wish to confirm that from information obtained from your Assistant, it would seem that a total of 1,110 negatives would be required.

You will appreciate that the process is a slow one owing to the nature of the 185 packets of documents each requiring six negatives.

I estimate that the cost would lie between £75 0s. 0d. and £100 0s. 0d. for the total work and now await your further instructions.”

RECOMMENDED that no further action be taken in the matter.

958 Whitley Council System:

Reference was made by the Town Clerk to a memorandum by the Chairman of the Executive Committee of the Non-County Boroughs Association hereon;

RECOMMENDED that the matter be referred to the General Purposes Committee for consideration.

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959 Day and Hour of Meetings of the Council:

RECOMMENDED that, notwithstanding anything contained in Minute No. 13,

- (a) the ordinary meetings of the Council in May, June and July, 1941, be held at 7 p.m., and
- (b) that the General Purposes Committee be asked to consider, in July next, the question of the dates and times for the ordinary meetings of the Council in September and October, 1941.

960 Meetings of Committees:

RECOMMENDED—

- (1) that resolutions numbered 144(1), (2), (3) and (4) passed by the Council on the 30th November, 1940, be rescinded;
- (2) that, for the remainder of the present Municipal Year, meetings of Committees be held in *alternate* months, except as regards the following Committees, which shall meet monthly:—

Education
Finance
Allotments;

- (3) that, if any urgent and important business arises between the meetings of the Committees to be held in alternate months, special meetings be convened;
- (4) that the dates and times for meetings of Committees in May, June and July, 1941, be as indicated below:—

May, 1941.

6.	Tues.	Valuation Committee	6.30 p.m.
		Parks and Open Spaces Committee	7.30 p.m.
8.	Thurs.	Public Health and Maternity and Child Welfare Committee	7.0 p.m.
12.	Mon.	Education Committee	7.0 p.m.
13.	Tues.	Allotments Committee	6.30 p.m.
		Electricity Committee	7.0 p.m.
14.	Wed.	General Purposes Committee	7.0 p.m.
15.	Thurs.	Finance Committee	7.0 p.m.
28.	Wed.	Housing Committee	7.0 p.m.

June, 1941.

2.	Mon.	Public Libraries Committee	6.45 p.m.
		Town Planning Committee	7.45 p.m.
4.	Wed.	Highways and Fire Brigade Committee	7.0 p.m.
9.	Mon.	Education Committee	7.0 p.m.
10.	Tues.	Allotments Committee	6.30 p.m.
12.	Thurs.	Finance Committee	7.0 p.m.

July, 1941.

8.	Tues.	Valuation Committee	6.30 p.m.
		Parks and Open Spaces Committee	7.30 p.m.
10.	Thurs.	Public Health and Maternity and Child Welfare Committee	7.0 p.m.
14.	Mon.	Education Committee	7.0 p.m.
15.	Tues.	Allotments Committee	6.30 p.m.
		Electricity Committee	7.0 p.m.
16.	Wed.	General Purposes Committee	7.0 p.m.
17.	Thurs.	Finance Committee	7.0 p.m.

W.D.M.

- (5) that the General Purposes Committee be asked to consider, in July next, the question of the dates and times for meetings of Committees in September and October, 1941.

961 National Service (Armed Forces) Act, 1939—Staffs of Local Authorities:

It was reported that a circular letter dated 10th April, 1941, had been received from the Ministry of Health directing attention to the revised schedule of reserved occupations insofar as it related to Local Government Staffs, and that a circular had also been received from the Urban District Councils Association on the same subject;

RECOMMENDED that the matter be referred to the General Purposes Committee for consideration.

962 Urban District Councils Association—Election of Executive Council:

Voting paper in connection with the above was submitted;

RECOMMENDED that the filling in thereof be left to the Town Clerk to deal with.

963 Vacancies on Committees:

RECOMMENDED that Councillor Mrs. Roberts be appointed a member of the under-mentioned Committees:—

Housing

Parks and Open Spaces

Public Health and Maternity and Child Welfare

Public Libraries

Local Old Age Pension

964 Council Employee—Accident:

A report was submitted in regard to one employee who had met with an accident since the last meeting of the Committee.

965 Local Government Superannuation Act, 1937:

(a) Labourer W. C. Miller.—It was reported that the above employee reached the age of 65 on the 4th September last and that an application had been received from him to be retained in the Council's service, which application was supported by the Parks Superintendent;

RECOMMENDED that Mr. Miller's services be retained until the date of the ordinary meeting of the Council in September, 1941.

(b) Park Keeper, A. Thompson.—It was reported that in June, 1940, the Council had agreed that the services of Mr. A. Thompson be retained until the 30th June, 1941, and that an application had been received from him to be retained in the Council's service, which application was supported by the Parks Superintendent;

RECOMMENDED that Mr. Thompson's services be retained for a period of 12 months ending 30th June, 1942.

966 Squires Lane Baths and Open Air Pool:

Councillor Langlands, the Chairman of the Finchley Local Youth Committee, intimated that he desired to submit the following for the Committee's consideration:—

- (a) that the Finchley "Under Twenty" Club be granted the exclusive use of the Squires Lane Baths for a period of one evening a week as a Club Night;

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- (b) that facilities be granted to members of clubs and organisations affiliated to the Finchley Youth Committee for the use of the Squires Lane Baths and the Open Air Pool at reduced rates on production of some evidence that they were members of affiliated clubs;

RECOMMENDED that Councillor Langlands be authorised to discuss the matter with the Borough Surveyor and that a further report thereon be made at the Council Meeting.

FINANCE.

967 Audit of Accounts—Year ended 31st March, 1940:

The report of the District Auditor on his audit of the accounts of the Council for the above-mentioned period was submitted;

RECOMMENDED that same be referred to the Finance Committee for consideration.

968 Loss of Rate Income by Enemy Action:

A letter dated 11th April, 1941, was submitted from the Clerk of the Middlesex County Council requesting the favour of the attendance of the Chairman or other representative of the Finance Committee and also the Chief Financial Officer at a Conference to be held at the Guildhall, Westminster, on Thursday, the 24th April, 1941, at 11 a.m.

The Chairman of the Finance Committee and the Borough Treasurer were appointed to attend the Conference in question;

RECOMMENDED that the action taken be approved.

969 Investments—Superannuation Fund:

The Chairman of the Finance Committee reported hereon and a statement prepared by the Borough Treasurer was submitted;

RECOMMENDED that the sum of £3,000 be paid into the Consolidated Loans Fund for a period of 15 years at 3½%.

970 Amendments to Rate:

The Borough Treasurer submitted details of the amendments to rate which had been made during the period 11th February to 15th April, 1941;

RECOMMENDED that such amendments be approved and that the Chairman of the Committee be authorised to sign same on behalf of the Rating Authority.

971 Financial Statement:

Reference was made by the Chairman of the Finance Committee to a letter received by him from the Cromwell Hall Residents Association conveying the congratulations of the Association on the financial statement which he presented at the last meeting of the Council.

[Handwritten signature]

972 Statement of Bank Balances—15th April, 1941:

The following statement was submitted:—

Fund or Account.	Dr.		Cr.		Net Balance.	
	£	s. d.	£	s. d.	£	s. d.
General Rate Fund Revenue ...	22,375	19 2	6,637	17 8		
Education Revenue						
Electricity Revenue	39,192	— 10	13,456	16 7		
Housing Revenue						
General Rate Fund Capital	4,061	16 6	5,619	12 10		
Education Capital			19,057	3 6		
Electricity Capital			63,076	12 6		
Consolidated Loans Fund			6,071	9 7		
Superannuation			105	14 5		
Fire Brigade Pensions			1,993	6 10		
Salaries						
Advance	54,737	13 9				
Suspense	17	— 4				
Loan Interest				50 14 5		
	£120,394	10 7	£115,069	8 4	Dr. £5,315	2 3

973 Summary of Accounts Approved and Recommended for Payment:

(b) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £125,331 9s. 1d., made up as follows, was approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	48,815	16	7
Education Revenue	4,945	17	4
Electricity Revenue	5,250	16	2
Housing Revenue	2	—	—
General Rate Fund Capital	218	8	—
Education Capital	178	15	5
Superannuation	384	2	3
Fire Brigade Pensions	9	8	4
A.R.P. Canteen	877	9	1
Loan Interest	64,645	15	11
	£125,331	9	1

(b) Order on the Treasurer.—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £38,045 17s. 5d.:—

	£	s.	d.
General Rate Fund Revenue	5,635	5	5
Education Revenue	938	—	8
Electricity Revenue	29,955	—	5
Loan Interest	1,517	10	11
	£38,045	17	5

H. H. WILMOT,
Chairman.

H.H.W.



Borough of Finchley

Municipal Offices,
Finchley, N.3.

20th May, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY next, the 26th day of MAY, 1941, at 7-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows :—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 28th day of April, 1941.
- (2) To consider Tenders for :
 - (a) Annual Decorations and Repairs to Alder and Northside Schools;
 - (b) Hay Crop, Brook Farm Open Space;
 - (c) Reconstruction of a section of Summerside Infants' School.
- (3) To consider the question of the filling of the vacancy on the Food Control Committee.

(4) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 22nd April, 1941.
- (b) **Civil Defence (Emergency)** of the 29th April, 1941.
- (c) **Communal Feeding** of the 1st May, 1941.
- (d) **Civil Defence (Emergency)** of the 6th May, 1941.
- (e) **Valuation** of the 6th May, 1941.
- (f) **Parks and Open Spaces** of the 6th May, 1941.
- (g) **Public Health and Maternity and Child Welfare** of the 8th May, 1941.
- (h) **Communal Feeding** of the 12th May, 1941.
- (i) **Education** of the 12th May, 1941.
- (j) **Civil Defence (Emergency)** of the 13th May, 1941.
- (k) **Allotments** of the 13th May, 1941.
- (l) **Electricity** of the 13th May, 1941.
- (m) **General Purposes** of the 14th May, 1941.
- (n) **Finance** of the 15th May, 1941.

(5) To consider the following motion by Councillor Harold A. Rutt, of which due notice has been given.

“ That Standing Order No. 6(3) be altered by the substitution of ‘ £20,000 ’ for ‘ £60,000 ’ mentioned therein.”

- (6) To receive and consider Reports of Officers (if any).
- (7) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (8) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

(9) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 22nd April, 1941.
- (b) **Civil Defence (Emergency)** of the 29th April, 1941.
- (c) **Civil Defence (Emergency)** of the 6th May, 1941.
- (d) **Valuation** of the 6th May, 1941.
- (e) **Office Accommodation** of the 12th May, 1941.
- (f) **Education** of the 12th May, 1941.
- (g) **Civil Defence (Emergency)** of the 13th May, 1941.
- (h) **Electricity** of the 13th May, 1941.
- (i) **General Purposes** of the 14th May, 1941.
- (j) **Finance** of the 15th May, 1941.
- (k) **Application for Sports Facilities, Glebe Land (Sub)** of the 17th May, 1941.

- (10) To receive and consider Reports of Officers (if any).
- (11) To consider, if necessary, the raising of any temporary loan.
- (12) Questions (if any) of which notice has been given to the Town Clerk.

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council, must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

Rutt, of
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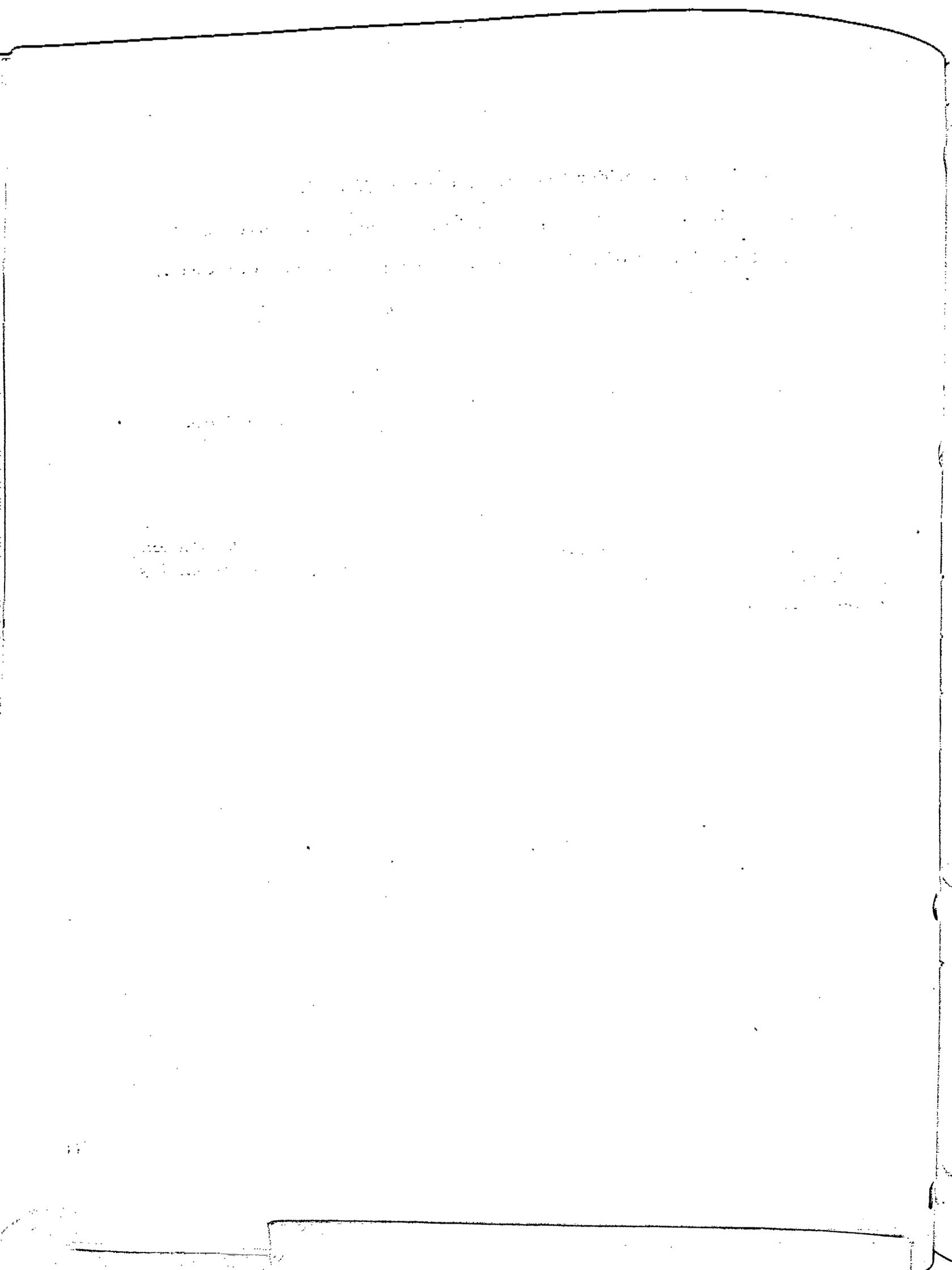
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n Clerk.

mittees:

May, 1946

J.M.



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 28th day of
APRIL, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	P. Lawrence.
J. G. Bryson.	Mrs. M. E. Legge.
A. C. D. Collis.	D. A. A. Merry.
J. Connorton.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	Harold A. Rutt.
W. C. Langlands.	Major H. W. Steward.

974 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 24th day of March, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

975 Apology for Absence:

It was reported that Councillor King-Hamilton had expressed regret at his inability to be present at the meeting.

976 Tender—Catering at the Open Air Pools and Hard Tennis Courts, Glebe Land:

RESOLVED that the tender received in connection with the above be opened, and referred to the Council in Committee for consideration.

977 Food Control Committee:

RESOLVED that the filling of the vacancy on the above-mentioned Committee be adjourned until next meeting.

JHM

978 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any), set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 18th March, 1941 (Councillor Grobel voting against paragraphs 802(d) and 805).

Arising out of paragraph 802(d) (Indoor Steel Shelters), the Chairman of the Committee intimated that the matter would be considered further at the next meeting of the Committee.

Arising out of paragraph 812 (Air Raid Damage), it was reported that the Officer in question was Mr. A. N. Halstead.

- (b) **Civil Defence (Emergency)** of the 25th March, 1941.

- (c) **Civil Defence (Emergency)** of the 1st April, 1941.

Arising out of paragraph 835 (Fire Watching), the Chairman of the Committee read a statement on the matter;

RESOLVED that a copy of such statement be circulated to the members of the Council.

- (d) **Communal Feeding** of the 3rd April, 1941 (Councillor Grobel voting against paragraph 854).

Arising out of paragraph 847 (Hamilton Hall), it was reported that this Restaurant would probably be opened on the 12th May, 1941.

- (e) **Education** of the 7th April, 1941.

Arising on the report, the Chairman intimated that it was hoped to open the Nursery Classes on the 12th May, 1941.

- (f) **Civil Defence (Emergency)** of the 8th April, 1941.

- (g) **Valuation** of the 8th April, 1941, with the exception of paragraphs 887 (Garages converted for use as Air Raid Shelters) and 889 (Valuation of Flats), which be referred to the Committee for further consideration, the former with a view to a conference being held between the Chairman of the Committee and the Valuation Officer and the Chairman and the Clerk of the North Middlesex Assessment Committee for the purpose of discussing the matter.

- (h) **Allotments** of the 8th April, 1941.

- (i) **Communal Feeding** of the 10th April, 1941.

- (j) **Civil Defence (Emergency)** of the 15th April, 1941.

Arising out of paragraph 914 (Evacuation), it was

RESOLVED that Councillor Langlands be included as one of the Council's representatives to meet the deputation in question.

- (k) **Council in Committee** of the 16th April, 1941.

Arising out of paragraph 943 (Messrs. Bell's Premises, Friern Park, N.12), the Chairman of the Committee intimated that certain information had been supplied to Messrs. Specialloid, Ltd., and that there was nothing further to report at the moment.

Arising out of paragraph 954 (London Passenger Transport Board), Alderman Pike reported in regard to the improved train services to the City during the rush hours in the morning and evening which would shortly be put into operation, and the thanks of the Council were accorded to him on the successful result of his negotiations in the matter.

W.M.

Arising out of paragraph 959 (Day and Hour of Meetings of the Council), it was

RESOLVED that "7.30" be substituted for "7" p.m. mentioned therein.

Arising out of paragraph 960 (Meetings of Committees), it was

RESOLVED that the meetings of the Committees be held half-an-hour later than indicated in recommendation (4).

Arising out of paragraph 966 (Squires Lane Baths and Open Air Pool), Councillor Langlands reported that arrangements had been made for certain facilities to be granted upon which the Chairman of the Public Health Committee would be reporting at a later stage in the proceedings, and he expressed his thanks therefor.

979 Sports Facilities—Glebe Land:

It was moved by Councillor Hugh Jones, seconded by Councillor Grobel, "that the report of the Sub-Committee in connection with the above dated 23rd April, 1941, proposed to be considered by the Council in Committee, be now dealt with."

On being put, the motion was carried.

The report in question was as follows:—

"Present: The Mayor (Councillor H. H. Wilmot, J.P.), Alderman Briant and Councillors Lawrence and Rutt.

1. Chairman:

Councillor Lawrence was appointed Chairman of the Sub-Committee.

2. Sports Facilities—Glebe Land:

In accordance with the reference from the Council, the Sub-Committee considered carefully the application made by Simms Social Club for sports facilities on the Glebe Land.

Mr. Brealey, representing Simms Motor Units Ltd., and Mr. Ayres, the Hon. Secretary of Simms Social Club, attended the meeting.

It was pointed out to the representatives that the Council were not disposed to agree to a longer tenancy than for the period of the War and one season thereafter, but Mr. Brealey stated that the shortest term which they would be prepared to accept would be for a period of 5 years. He emphasised that the Company were very large ratepayers in the Borough and that the recreational facilities which they were at present able to provide for their employees were negligible, and that they felt they were entitled to some consideration from the Council.

The position as regards the Finchley Rugby Club was explained to the representatives, and they felt that it should be possible for some alternative accommodation to be provided for that Club if it should be re-formed after the War.

Enquiry was made of Mr. Brealey as to whether he thought the Company would be prepared to enter into the necessary Lease, and he intimated that he was of opinion they would do so, and that he would place this point before his Directors at their next meeting.

After the representatives had left, the Sub-Committee discussed the matter further and considered the question of alternative accommodation for the Rugby Club. It was pointed out that for the two seasons prior to the War the Rugby Club had utilised the Second Class Rugby and the Second Class Association Pitches, immediately to the south of the present First Class Pitch, while the First Class Rugby Pitch was being levelled, and the Sub-Committee were of opinion that this accommodation would be available to the Club after the War and that dressing facilities could be provided in the Pavilion by arrangement with the Company.

In these circumstances, and after full discussion, it was

RECOMMENDED

- (1) that Simms Motor Units Ltd., be granted a Lease of the First Class Rugby Pitch and Pavilion on the Glebe Land (except that portion of the Pavilion utilised for A.R.P. purposes), for a term of 5 years from the 1st May, 1941, at a rental of £200 per annum, exclusive of rates, maintenance, water, lighting and heating, such rent to be payable quarterly, in advance, subject to the following conditions:—

- (a) the Company to have the right to apply for a Licence and to have Sunday play;

M.W.

- (b) the Wardens' Post established in the Pavilion to be allowed to function there, but the Company to have the right to occupy the rooms used for A.R.P. purposes when they are no longer required for that service;
 - (c) if after the War the Finchley Rugby Club are re-formed and are granted the use of the Second Class or other Pitch, the Company to allow them to have facilities in the Pavilion for washing and changing—the Council to have the right to settle any dispute on terms to be binding on both parties;
 - (d) in the event of trouble being caused to allotment holders through balls being driven over the fences, the Club to take the necessary steps to prevent it by fencing or other means or to compensate the allottees for damage caused;
 - (e) no gate to be taken and members and friends only of the Social Club to be admitted to the ground;
 - (f) the Social Club to enter only a Junior Football League such as the Finchley League, or other League first agreed by the Finchley Football Club;
 - (g) no right of way to be permitted into the Finchley Football Club ground;
- (2) that the Borough Surveyor be instructed to carry out the necessary repairs to the Pavilion at an estimated cost of £50 (exclusive of the re-instatement of the boiler);
- (3) that the Company be informed that, if desired, the Council will be prepared to undertake the maintenance of the ground on the usual terms, and that, in the event of their desiring to erect a temporary building to provide any additional accommodation which may be required, the Council will raise no objection thereto on deposit of the necessary plan.

PERCY LAWRENCE,
Chairman."

The Chairman of the Sub-Committee then formally moved the adoption of the report, whereupon an amendment was proposed by Councillor Hugh Jones, seconded by Councillor Langlands, "that the words 'or for the duration of the war and one year thereafter, whichever be the shorter' be inserted after '1941' in recommendation (1)."

On being put, the amendment was lost, 8 voting in favour and 10 against. It was thereupon

RESOLVED that the report be adopted, subject to the words "until further notice" being inserted after the word "prepared" in recommendation (3) and to the words "and approval" being inserted after the word "deposit" in the same recommendation. (Councillors Grobel, Jones and Major Steward voting against.)

980 Membership of the Council:

Reference was made by the Town Clerk to letters received from

- (a) The Finchley and Friern Barnet Labour Party and
- (b) The North Finchley Women's Co-operative Guild

with regard to the filling of the vacancy on the Council caused by the resignation of Mrs. Murphy;

RESOLVED that a reply be forwarded in each case to the effect that, in connection with the election of Mrs. Roberts as a member of the Council, the proper procedure was followed, and that the selection of a suitable candidate was a matter entirely within the discretion of the Council.

981 Child Minders:

A resolution recently passed by the Finchley Women Citizens' Association, protesting against the introduction, in Finchley, of any scheme of child minders, was submitted;

RESOLVED that the matter be referred to the Public Health and Maternity and Child Welfare Committee for consideration.

10/11/41

982 Civil Defence:

The Town Clerk read the following letter which had been received by him from Admiral Sir Edward Evans, K.C.B., D.S.O., arising out of his inspection of the Civil Defence Services in Finchley on the 8th April, 1941:—

"I was glad to see the Civil Defence Services of Finchley in such good order, and I must congratulate you and all your staff on the progress made. The turn-out of personnel was especially gratifying to me; in fact, it is one of the best parades I have seen.

As you are well aware, so much depends upon the degree of efficiency and preparedness of the Civil Defence Services and the way they are able to play their part in the Battle of London.

As I pointed out to you, the accommodation for Rescue Parties was unsatisfactory, and the lorries were not up to the London Regional standard, but the steps now being taken will remedy these defects.

I am glad to be able to send you £100 for the benefit and welfare of your Civil Defence personnel, to be expended on such amenities as you consider desirable and appropriate. The money is from friends and admirers in South Africa, who wish to show their appreciation of the splendid work the men and women of the London Civil Defence Region are doing, and you might let all your people know this."

983 North Middlesex Assessment Committee:

RESOLVED that Alderman C. S. Syrett and Mr. E. G. Hammond be appointed as the Council's representatives on the above Committee for a further period of three years from the 15th April, 1941.

984 Greater London War Weapons Week,—17th-24th May, 1941:

Reference was made by Alderman Syrett to the above, and he appealed to one and all to do their best to support the effort which was being made in Finchley.

Arising thereon, it was

RESOLVED that during War Weapons Week the under-mentioned sums amounting to £4,200 be invested in 3% Savings Bonds 1955/65:—

				£
Housing Repairs Funds (1890 Act)	1,400
do. (1936 Act)	1,600
Fire Engine and Ambulance Renewals Fund	1,200
				<hr/>
				£4,200
				<hr/>

985 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. C. Halls & Sons for the erection of an Air Raid Wardens' Post in Willow Way.
2. Lease from H.M. Principal Secretary of State for War of premises fronting High Road, N.12, for electricity sub-station.
3. Letter of appreciation to Mrs. A. E. Calvert, Assistant Mistress at Alder Senior School, on her retirement.
4. Mortgage to the Liverpool Victoria Friendly Society to secure repayment of the sum of £25,000 and interest.
5. Mortgage to the Metropolitan Borough of Hammersmith to secure repayment of the sum of £19,000 and interest.
6. Contract with Messrs. Hall Bros. for re-decoration of Hamilton Hall.
7. Contract with Messrs. Cedric Chivers, Ltd., for binding and re-binding of books—year ending 31st March, 1942.

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8. Contract with Messrs. Tant & Son for the erection of an air raid shelter at Kingswood Sick Bay.
9. Contract with Messrs. Tant & Son for works in connection with the Gas Cleansing Station at Northside Aid Post.
10. Contract with Messrs. C. Halls & Sons for work in connection with the Gas Cleansing Station at St. Mary's Aid Post.
11. Contract with Messrs. Tant & Son for work in connection with Northside Aid Post Canteen.
12. Any necessary documents in connection with the investment of the sum of £4,200 in 3% Savings Bonds 1955/65.
13. Contract with Messrs. Tant & Son for adaptation of No. 328, Ballards Lane, for use as Central Kitchen for feeding of school children.

986 Council in Committee:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now go into Committee.

987 Fire Brigade Sub-Committee—Firemen's Cottages—Renovations and Repairs:

Arising out of paragraph 929(a) (2) of the report of the Council in Committee of the 16th April, 1941, the Chairman of the Highways and Fire Brigade Committee reported that he had made an inspection of the cottages in company with Councillor Lawrence, and suggested that the Chief Officer of the Brigade be authorised:—

- (1) to obtain two estimates for the complete internal decorations to cottages Nod. 2 and 7, and that the lower estimate be accepted; and
- (2) to carry out internal decorations to five other cottages, Nod. 1, 4, 5, 6 and 10, at a cost not exceeding £5 per cottage;

RECOMMENDED that this be agreed.

988 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, if any, set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Annexed.* (a) **Civil Defence (Emergency)** of the 25th March, 1941.
- Annexed.* (b) **Education** of the 7th April, 1941.
- Annexed.* (c) **Civil Defence (Emergency)** of the 8th April, 1941.
- Annexed.* (d) **Valuation** of the 8th April, 1941.
- Annexed.* (e) **Civil Defence (Emergency)** of the 15th April, 1941.
- Annexed.* (f) **Council in Committee** of the 16th April, 1941.

Arising out of paragraph 8 (Wages of Manual Workers—Co-Ordination), it was

RECOMMENDED that the overtime rates referred to in paragraph 1 of the Sub-Committee's Report of the 7th April, 1941, have effect as from and including the 1st May, 1941.

989 Staff:

- (a) **Town Clerk's Department.**

(1) **RECOMMENDED** that Mrs. Y. Williams be appointed to the position of temporary Assistant in the above department at a wage of £3 5s. od. a week with effect as from the 1st May, 1941, rising, subject to satisfactory service, to £3 10s. od. a week as from the 1st September, 1941.

271(c)

271(a)

BOROUGH OF FINCHLEY
CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

25th March, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Deputy Mayor
(Councillor W.L. Brooksbank), Alderman Pateman
and Syrett and Councillors Bryson and Grobel.

Non-Member: Councillor Lawrence.

1. RESCUE SERVICE - PROSECUTION:

The Town Clerk reported that there was some doubt as to whether the Police would take action in the case of J.Harris, the driver in the Rescue Service who had been suspended from duty on account of looting;

RESOLVED that the Town Clerk be instructed to institute legal proceedings against Harris in respect of the offence in question.

2. WARDENS' SERVICE:

The Chief Warden reported that, consequent upon difficulties which had arisen between two part-time Wardens, he had found it necessary to ask one of the persons in question, Mr. J.L. Gottlieb, to resign;

RESOLVED that the action taken be approved and that the matter be left in the hands of the Chairman of the Committee and the Chief Warden.

3. CLEANSING FACILITIES FOR THE GENERAL PUBLIC:

Arising out of Minute No.644 in respect of which a request was made at the last meeting of the Council for further information, the Town Clerk intimated that the paragraph in question referred to a secret and confidential communication received from the County Air Raid Precautions Officer, stating that the Minister of Health had requested that immediate steps be taken for the provision of gas cleansing stations in busy shopping areas or other special localities where large numbers of persons congregated and were not within easy reach of their homes.

It was intimated in the communication that reasonable expenditure on suitable premises up to a maximum of £250 for each locality might be incurred without further reference to higher authority and that where it was likely that such figure would be exceeded, any additional expenditure would be recognised, provided the Minister of Health was notified immediately.

It was further intimated that the Minister of Health had requested that these cleansing facilities might be made available within a period of three weeks.

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4. STAFF:

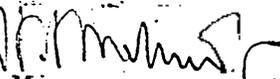
The Officers reported that, in accordance with instructions they had considered the question of recommending members of their Staff for special bonuses in respect of additional duties required to be carried out by them in connection with civil defence and it was

RESOLVED that a recommendation be forwarded to the Middlesex County Council that an honorarium of £25 be granted to each of the undermentioned members of the Staff:-

- Mr. J. Gray
- Mr. J. Yates
- Mr. W.H. Nicholls
- Mr. A.N. Halstead
- Mr. K. Campbell
- Mr. S.H. Barnett

HAROLD A. RUTT,
Chairman.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 988(a) of the Council Minutes of 28th April, 1941.


Mayor.

EDUCATION COMMITTEE'S REPORT.

7th April 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
 Councillor Merry (Vice-Chairman),
 The Mayor (Councillor H.H.Wilmot, J.P.),
 The Deputy Mayor (Councillor W.L.Brooksbank),
 Aldermen Grocott and Syrett;
 Councillors Bryson, Mrs. Legge and Rutt;
 Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Lawrence and
 Mrs. Roberts.

1. Special Sub-Committee of the School Management and Works Sub-Committee.

The report of the Chairman and Vice-Chairman of the Education Committee, acting on behalf of the School Management and Works Sub-Committee, in accordance with Minute 109, at their meeting on 5th March 1941, was submitted.

Arising therefrom, it was reported, as follows:-

(a) Footwear and Clothing for necessitous Children.

That consideration had been given to a letter from the Association of Education Committees, dated February, 1941, asking whether, in the view of the Committee, activities of voluntary organisations, the Public Assistance Committee and Unemployment Assistance Boards, covered the field of necessity in the area with regard to the provision of footwear and clothing for necessitous children, and whether it was desirable that powers should be given the Committee to supplement this provision.

Further, that the Director of Education had reported on his conversations with the Public Assistance Officer and Relieving Officer that, directly or indirectly, it appeared that the ground was broadly covered, but that some Head Teachers found there was much absence from school in bad weather due to inadequate footwear.

After consideration, the Sub-Committee were of opinion that it might be useful for the Authority to have powers to provide footwear to necessitous children.

RECOMMENDED:

that the Association of Education Committees be informed accordingly.

(b) Staff - Miss J. Pryor, Martin School.

That Miss Pryor had submitted her resignation to take effect on the 19th March, 1941, in view of her forthcoming marriage.

Wm. C. LANGLANDS,
 Chairman.

The Report was then adopted.

2. Special Sub-Committee for School Attendance.

The report of the Chairman, acting on behalf of the School Attendance Sub-Committee, at a meeting held on 2nd April, 1941, was submitted.

Arising therefrom it was reported as follows:-

(a) Special School Children.

RECOMMENDED:

- (1) that the Finchley Education Authority accept responsibility for the cost of the education and treatment of "P.M.C." aged 12 years, who is suffering from old empyema, at the National Children's Home, Harpenden, at a fee of 35/6 per week. The parent to contribute 5/- per week towards maintenance expenses.
- (2) that the Finchley Education Authority accept responsibility for the cost of the education and treatment of "D.B.", aged 6 years, who is suffering from spastic paralysis, at the National Children's Home, Chipping Norton, Oxon., at a fee of 19/6 per week, £2.12.0. to be charged if operative treatment should be necessary. The parent to contribute 5/- per week towards maintenance expenses.

(b) Royal School for Deaf and Dumb Children.

Owing to abnormal conditions this school finds it impossible to bring children to London for the Easter Holidays. Arrangements have been made whereby those parents who desire their children home shall fetch them from the school on Friday, 4th April, and take them back on the 21st April. Of the four Finchley children maintained at this school, three are having their children home and have accepted responsibility for the arrangements made; one child is remaining.

RECOMMENDED:

that a boarding charge of 17/6 per week be paid to the school in respect of this one child.

(c) Approved Schools - Flat Rate.

The Secretary of State has informed Local Education Authorities that the flat rate must be fixed at 21/- per week, payable by them for the financial year ending 31st March, 1942. This is an increase of 2/- per week on the year 1940-41.

Wm. C. LANGLANDS,
Chairman.

The Report was then adopted.

3. Summerside School - Caretaker.

Further to the Chairman's report to the Council at their meeting in March, it was reported that Mr. K. Green, at his own request, would be released from his engagement on the 13th April, 1941.

The Chairman had interviewed and engaged, subject to medical examination, Mr. F.S. Pegg, to act as temporary caretaker, at a wage of £3.10.0. per week, but in the light of the report of the Medical Officer of Health the Committee were unable to confirm the offer to Mr. Pegg of the appointment.

RECOMMENDED: that the action taken be approved.

4. Manorside School - Caretaker.

Arising from the illness of Mr. Rice, caretaker at Manorside School, the Chairman of the Education Committee had approved an arrangement whereby (1) the caretaker of Our Lady of Lourdes School, Mr. J. May, with the consent of the Managers, would give the necessary caretaking assistance at the school during the absence of Mr. Rice at a payment of £1. per week for his services as from the 7th April, 1941, and (2) temporary cleaning assistance of 12 hours a week would be allowed at Our Lady of Lourdes School over the same period.

5. Staff.

It was reported that:-

- (a) Mr. N.E. Robinson, Martin School had been called up for military service on the 31st March, 1941.
- (b) Miss A.M. Allan, Alder Senior School, an assistant mistress, had submitted her resignation to take effect on 20th April, 1941, on account of her forthcoming marriage.
- (c) Mrs. A.E. Calvert, Alder Senior School, an assistant mistress, had given notice of her retirement, to take effect on 20th April, 1941.

RECOMMENDED:

that a letter be sent to Mrs. A.E. Calvert under the seal of the Council, expressing appreciation of her long and valuable service.

- (d) Miss G. Chapman, Holy Trinity School, an assistant mistress, had submitted her resignation to take effect on 30th April, 1941.

6. Teaching Staff - Supply Teaching Appointments.

RECOMMENDED:

that the list submitted to the Committee of the Supply Teaching appointments made during the period 26th August to 20th December, 1940, be approved.

7. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm. C. LANGLANDS,
Chairman.

This is the report of the Education Committee referred to in paragraph 988(b) of the Council Minutes of 28th April, 1941.

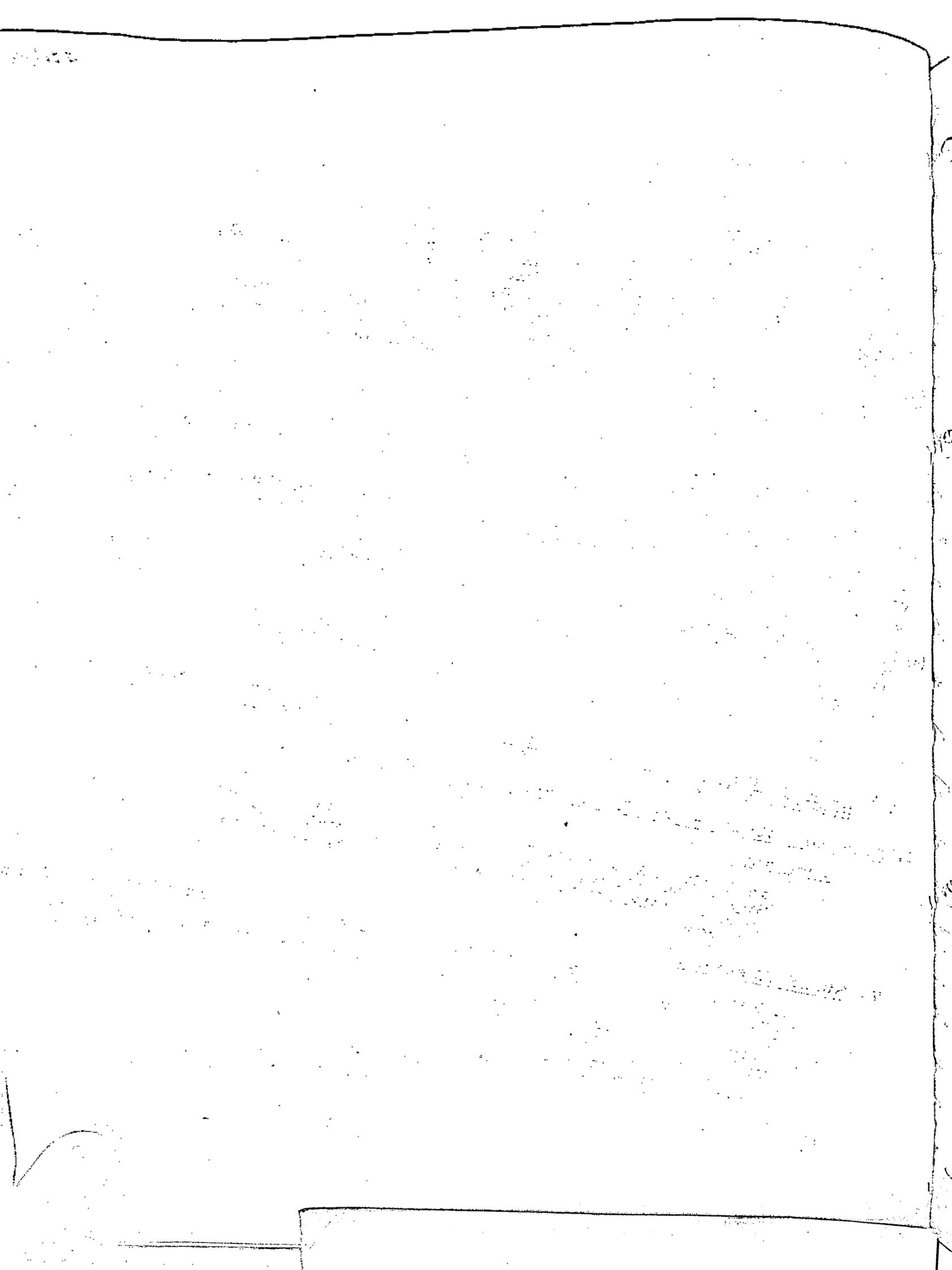
Wm. C. Langlands
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BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

8th April, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Grobel.

AIR RAID PRECAUTIONS OFFICER.

The question of the salary of the Air Raid Precautions Officer was considered and it was reported that at the time the late Lieut. Commander Spens left the service of the Council he was in receipt of a salary of £450 per annum, together with a car allowance of £50 per annum, and that the present salary of Colonel Beach was £400 per annum;

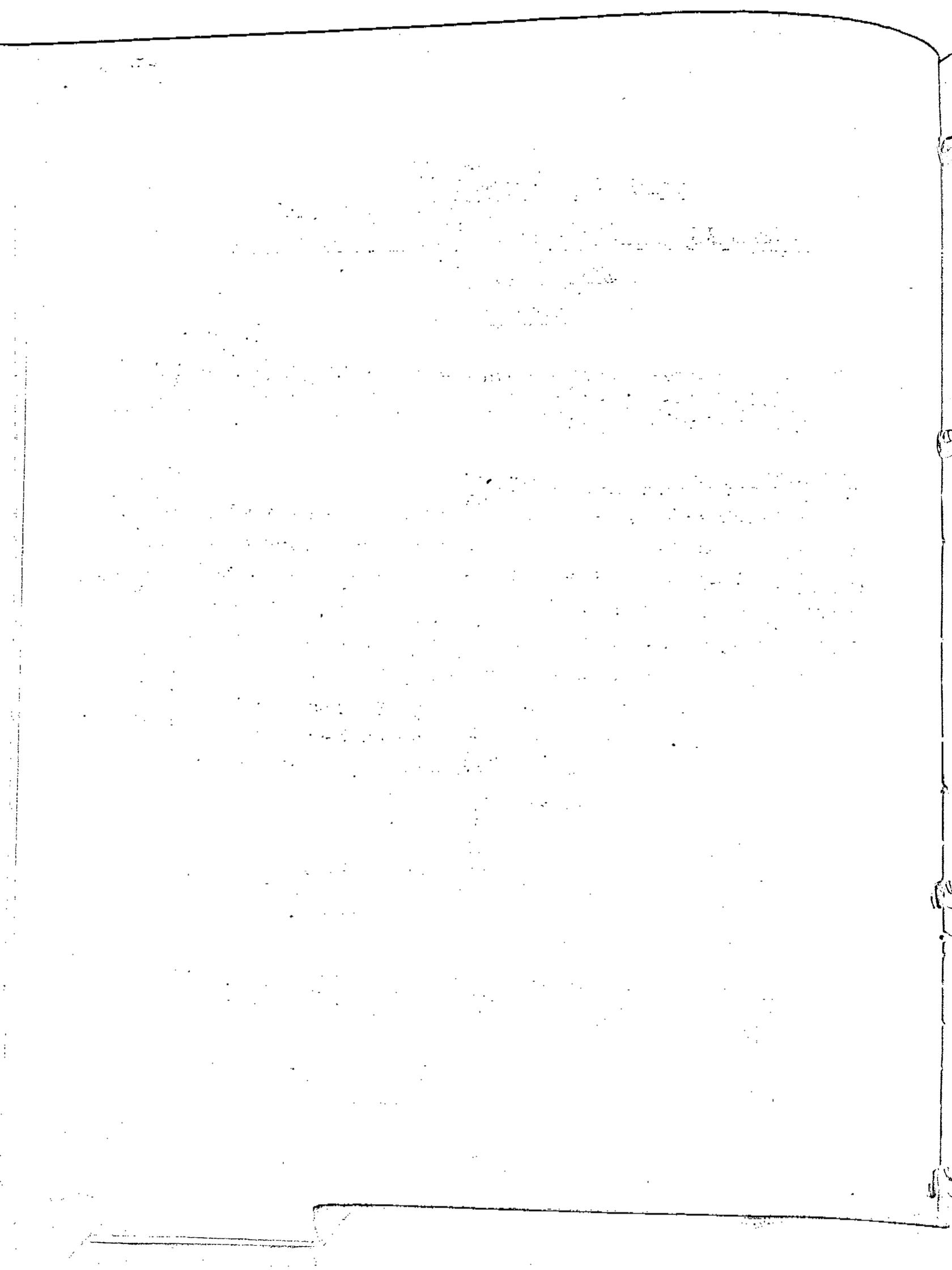
RECOMMENDED that, subject to the approval of the Middlesex County Council, Colonel Beach be granted an increment of £100 per annum, with effect as from the 1st April, 1941.

HAROLD A. RUTT,

Chairman.

This is the report of the Civil Defence (Emergency) Committee of the 8th April, 1941 referred to in paragraph 988(c) of the Council Minutes of 28th April, 1941.

[Handwritten Signature]
Mayor.



BOROUGH OF FINCHLEY.

VALUATION COMMITTEE'S REPORT.

8th April, 1941.

PART II.

Present: Councillor Langlands (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Councillor Bryson and Messrs. Gray and Griffith.

ASSESSMENTS.

(a) Properties for Assessment and Revision of Assessment.

RESOLVED that the new assessments and alterations in assessments contained in the list to be presented by the Chairman of the Committee be approved and that where necessary the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

(b) 81, Hendon Lane.- It was reported that a communication had been received from the Adjutant of the 61st (Mid dx.) Anti-Aircraft Cadet Regiment, R.A. thanking the Council for reducing the assessment on the above premises.

(c) East Finchley Methodist Church Hall.- An application was submitted from the Trustees of the above premises for a reduction in the assessment by reason of the reduced takings during the past twelve months;

RECOMMENDED that the assessment in question be reduced from Gross £42 Rateable £32 to Gross £35 Rateable £26 in respect of the year 1940/41.

(d) 148, Regents Park Road.- The Valuation Officer reported that arising out of an application received for a reduction in the assessment on the above premises, which was dealt with in the list referred to in (a) above, corresponding reductions should also be made in the assessment of the adjoining premises;

RECOMMENDED that the following reduced assessments be approved :-

						G.V.	R.V.		G.V.	R.V.
154,	Regents Park Road,	upper part	from			£45	£35	to	£39	£29
152	"	"	"	"	"	£45	£35	to	£39	£29
146	"	"	"	"	"	£45	£35	to	£39	£29
140	"	"	"	"	"	£45	£35	to	£39	£29
138	"	"	"	"	"	£45	£35	to	£39	£29
132	"	"	"	"	"	£45	£35	to	£39	£29

(e) Woodside Club, Gainsborough Road.- An application for a reduction in the assessment on the above premises was considered, and after hearing a report thereon by the Valuation Officer, it was

RECOMMENDED that same be not granted.

Adm.

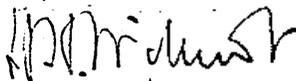
(f) St. Michael's, Hendon Lane. - It was reported that an application had been received for a revision of the assessment on the above premises by reason of their occupation by the Air Training Corps;

RECOMMENDED that such premises be assessed at a nominal figure of £5 Rateable Value whilst in the occupation of the A.T.C.

Wm. C. LANGLANDS,

Chairman.

This is the report of the Valuation Committee referred to in paragraph 988(d) of the Council Minutes of 28th April, 1941.



Mayor.

This is the report of the Civil Defence (Emergency) Committee of the 15th April, 1941 referred to in paragraph 988(e) of the Council Minutes of 28th April, 1941.

27(9)

BOROUGH OF FINCHLEY

Harold A. Rutt
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT

15th April, 1941

PART II

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-Members: Councillors Lawrence and Mrs. Roberts.

1. STAFF - AIR RAID PRECAUTIONS:

The Town Clerk reported that, owing to the possibility of the services of Mrs. Collins being lost owing to her having been offered a more lucrative position elsewhere, he had, with the approval of the Chairman of the Committee, approached the County Council on the matter and they had given authority for Mrs. Collins' salary to be increased to £3. 5. Od. a week as a result of which Mrs. Collins had agreed to remain in the service of the Council;

RESOLVED that the action taken be approved.

2. WARDENS' SERVICE:

The Town Clerk submitted a communication received from Messrs. A. Kramer and Co. (Solicitors) in regard to the termination of the services of Mr. J.L. Gottlieb as an air raid warden and asking for an enquiry to be held into the matter.

The Chief Warden reported fully thereon, as a result of which the Committee were satisfied that the proper course had been taken;

RESOLVED that the Town Clerk be instructed to reply that the Committee, having considered the letter above referred to, have confirmed the action taken by the Chief Air Raid Warden and are not prepared to pursue the matter further.

3. LIGHTING RESTRICTIONS:

A communication was submitted from the Commissioner of Police of the Metropolis drawing attention to an infringement of the Lighting Regulations which had taken place at premises occupied by the Council as a furniture store at No. 1109, High Road, Whetstone and stating that while it was not proposed on this occasion to institute proceedings, he would be glad of an assurance that steps had been taken to prevent any future infringement of this kind at premises in the occupation of the Council.

The matter was referred to the Borough Surveyor for attention and the Town Clerk was instructed to reply that all necessary precautions would be taken to deal with the matter.

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HAROLD A. RUTT,

Chairman,

Harold A. Rutt

The first part of the document discusses the importance of maintaining accurate records. It emphasizes that every detail matters and that consistency is key to success. The author notes that many people underestimate the value of a well-organized system, but in reality, it can make a significant difference in the long run.

In the second section, the author provides a detailed overview of the current market conditions. They observe that while there are challenges, there are also opportunities for growth. It is crucial to stay informed and adapt to changing circumstances. The author suggests that a proactive approach can help navigate these uncertainties effectively.

The third part of the document focuses on the role of technology in modern business operations. The author argues that embracing digital tools is no longer optional but a necessity for staying competitive. They highlight various software solutions and platforms that can streamline processes and improve productivity. However, they also caution against over-reliance on technology and stress the importance of human oversight.

Finally, the author concludes by discussing the importance of a strong team. No matter how advanced the technology or how favorable the market conditions, success ultimately depends on the people involved. The author encourages leaders to invest in their team's development and to foster a culture of collaboration and innovation.

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BOROUGH OF FINCHLEY.

REPORT OF COUNCIL IN COMMITTEE.

16th April, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.) (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) (Vice-Chairman), Aldermen Briant, Grocott, Pike, O.B.E., J.P., Syrett and Wells and Councillors Bryson, Connorton, Grobel, Hugh Jones, LL.B., King-Hamilton, M.A., Langlands, Lawrence, Mrs. Legge, Merry, Norman, Mrs. Roberts, Rutt and Steward.

PARKS AND OPEN SPACES.

1. SPORTS FACILITIES - GLEBE LAND.

In accordance with the reference from the Council, the Committee considered further the application made by Simms Social Club for sports facilities on the Glebe Land, and a report was presented by the Chairman of the Parks and Open Spaces Committee indicating the present position of the matter.

After full discussion the whole question was referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, Alderman Briant and Councillors Lawrence and Rutt for consideration, and the Sub-Committee were authorised to report direct to the Council thereon.

ELECTRICITY.

2. GENERATION PROGRAMME, 1941.

It was reported that the General Manager and Engineer had been notified by the Joint Electricity Authority that it was estimated that the Finchley Station would be called upon to generate approximately two million units during the year 1941, and that, in view of this, it would be necessary to place orders for further supplies of coal for delivery during the summer months;

RECOMMENDED that action be taken accordingly, and that the General Manager and Engineer be authorised to purchase, from time to time, such coal as may be required.

3. HOME GUARD.

The Chairman of the Electricity Committee drew attention to the excellent work which was being carried out by the Home Guard Unit at the Electricity Works. He stated that the Unit had 75 members and provided an armed patrol each night for the protection of the Works between dusk and dawn, and that regular parades for drill, musketry and instruction in other matters were held and great enthusiasm shown; further, that the Unit was now almost completely equipped.

The Chairman added that a party of men (approximately 35) was visiting Bisley on the 20th April, 1941 for firing practice, and that the expenses in this connection would amount to a sum of 6s. a head;

RECOMMENDED that such expenditure be borne by the Council.

GENERAL PURPOSES.

4. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

(1) Labourer A.J. Bourner. - A report was made in regard to the above-mentioned employee whose period of service had been extended until the 31st March, 1941, and the following statement was presented by the Borough Treasurer :-

Date of Birth 5th June, 1878

Average remuneration for 5 years ending 5th June, 1938 = £148. 12. 9d.

Service ranking for Superannuation Allowance.

	<u>yrs.</u>	<u>mths.</u>
Non-Contributing	3	3
Contributing	14	5
Total	<u>17</u>	<u>8</u>

Superannuation Allowance.

	£. s. d.
$\frac{14}{60} + \frac{4}{120} \times £148.12.9.$	= 39.12.9.
Added Sum -	
$\frac{4}{120} \times £148.12.9.$	= 4.19.1.
	<u>£44.11.10.</u>

Payable as to £39.12.9. from Superannuation Fund.
 " " " £4.19.1. " General Rate Fund.

RECOMMENDED

- (a) that, with Bourner's consent, his services be retained until the 7th May, 1941;
- (b) that as from and including the 8th May, 1941, he be granted a superannuation allowance of £44.11.10d. per annum; and
- (c) that, in addition to the above-mentioned allowance, he be granted a gratuity of 12s. 11d. a week under the provisions of the Finchley Urban District Council Act, 1908 until the date of the ordinary meeting of the Council in June, 1942, so as to bring his income up to 30s. a week.

(ii) Labourer F.W. Smith. - A report was made in regard to the above-mentioned employee who would reach the age of 65 on the 16th May, 1941, and the following statement was presented by the Borough Treasurer :-

Date of Birth 16th May, 1876

Service to 16th May, 1941

	<u>yrs.</u>	<u>mths.</u>
Non-Contributing	11	10
Contributing	2	1
	<u>13</u>	<u>11</u>

Average remuneration for last 5 years (est.) £170.

Superannuation Allowance.

$\frac{2}{60} + \frac{12}{120} \times \text{£}170 = \text{£}22.13.4.$ £. s. d.

Added Sum -

$\frac{12}{120} \times \text{£}170 = \text{£}17. - - .$

£39.13.4.

Payable as to £22.13.4. from Superannuation Fund.
" " " £17. - - - " General Rate Fund.

RECOMMENDED

- (a) that as from and including the 17th May, 1941, he be granted a superannuation allowance of £39.13.4d. per annum; and
- (b) that, in addition to the above-mentioned allowance, he be granted a gratuity of 14s.10d. a week under the provisions of the Finchley Urban District Council Act, 1908 until the date of the ordinary meeting of the Council in June, 1942, so as to bring his income up to 30s. a week.

5. STAFF.

(a) Absence through illness.- The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department.

(i) Appointment of Temporary Typist.- It was reported that Miss J.K. Hall, temporary Typist in the Town Clerk's Department left the service of the Council on the 29th March, 1941, and that, in accordance with the authority of the Council, Mrs. M.A. Stockman was appointed to the position at a salary of £2.10.0d. a week and commenced her duties on the 31st March; further, that she had, however, since obtained another appointment in the Food Office and left the service of the Council on the 12th April;

RECOMMENDED that authority be given for the filling of the vacancy at a wage not exceeding £3.10.0d. a week.

(ii) Temporary Assistant.- It was reported that work in connection with requisitioning of land and premises necessitated extra clerical assistance but that so far Mr. F.J. Durrant, the Legal Assistant, had, in addition to his other duties, carried out the work; further, that it was possible that Mr. Durrant might shortly be called up for Military Service;

RECOMMENDED that authority be given for the appointment of a temporary Assistant (female) at a wage not exceeding £3. 10. 0d. a week.

(c) Valuation Department.- It was reported that, in accordance with the authority of the Council, Miss U.H. Walker had been appointed to the position of Typist and General Clerk in the above Department and that she commenced her duties on the 25th February, 1941.

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(d) Public Health Department - Appointment of Assistant Medical Officer of Health and Assistant School Medical Officer.
 It was reported that the appropriate Sub-Committee had appointed Dr. Cecile Asher of The School Clinic, Erith, to the above position at a salary of £600 per annum, subject to the approval of the Board of Education.

(e) Borough Surveyor's Department.-

(i) It was reported that two members of the Accounts Section of the Borough Surveyor's Department, namely Messrs. E. Ellis and J.A. Edwards, registered on the 1st March, 1941 for service in the Forces;

RECOMMENDED that authority be given for the engagement of two temporary male Clerks at a salary of £3. 5. Od. a week each, or failing suitable male assistance, two temporary female clerks at a salary of £2.10.0d. a week each.

(ii) It was also reported that Mr. J.A. Maudsley, one of the temporary Architectural Assistants in the Borough Surveyor's Department, had received notice to join H.M. Forces on the 15th April, 1941.

(f) Public Libraries.- It was reported as follows :-

(i) that Miss B. Sants, Junior Library Assistant, had obtained a similar post at the Hendon Public Libraries and had left the service of the Council on the 12th April, 1941; further, that as a matter of urgency, the Chairman of the General Purposes Committee had given authority for the appointment of Miss D.V. Fordham as a Junior Library Assistant to fill the vacancy, at a commencing salary of £65 per annum in accordance with the Council's Grading Scheme.

RECOMMENDED that the action taken be approved.

(ii) that Mrs. J. Hanchet had been appointed as temporary Library Assistant to replace Mr. G.C. Tarrant at a salary of £2.10.0d. a week and that she commenced her duties on the 14th April, 1941;

RECOMMENDED that the action taken be approved.

(iii) that Miss J. Cook completed one year's probationary service on the 1st March, 1941 and was recommended for the permanent establishment in accordance with the requirements of the Council's Grading Scheme;

RECOMMENDED that she be placed on the permanent staff.

(g) Electricity Department.- It was reported as follows:-

(1) Seconded Staff.- That the Civil Defence Emergency Committee had resolved that, subject to the approval of the Committee, the period for which Mr. A.T. Wright was seconded from the staff of the Electricity Department, be extended for a further six months from the 1st April, 1941;

RECOMMENDED that this be agreed.

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(ii) Drawing Office.-- That at the last meeting of the Council it was resolved, on the recommendation of the Committee, that Mr. Hoste's services be terminated; that between the date of the report to the Committee and the meeting of the Council, Mr. Hoste was called up for Military Service, and that it had therefore not been possible to act on the Council's resolution;

RECOMMENDED that, in view of the special circumstances of this case, notwithstanding anything contained in Minute No. 2025(a) 1938/9, no supplementation of pay be made to Mr. Hoste.

(iii) Resignation.-- That Mr. P.H.N. Turner, Assistant Consumers Engineer, had obtained a position as Sales Engineer with Central Sussex Electricity Ltd. and desired permission to take up his new appointment on the 1st May, 1941;

RECOMMENDED that he be released on the 30th April, 1941, and that authority be given for the filling of the vacancy.

(iv) Distribution Department.--

(a) That Mr. L. Ray, A.M.I.E.E., Technical Assistant in the Distribution Department, had been offered an appointment by the Ministry of Supply and had made application for the Council's permission to accept it; that if the Council agreed, the General Manager and Engineer did not propose, in this instance, to replace this Engineer;

RECOMMENDED that, in the circumstances, the desired permission be granted.

(b) That Mr. E.J.W. Brown, a member of the technical staff of the Department at present seconded to the Billeting Office, had resigned and that it was not proposed to replace him.

(v) Typing Staff.-- That, as reported at last meeting, Miss B. Morgan had been re-engaged as a shorthand-typist on a temporary basis;

RECOMMENDED that she be placed in a vacant post in Section 1, Intermediate Grade, with a salary of £135 per annum as from the 1st April, 1941.

(vi) Military Service.-- That, since the previous report, Mr. W.J.D. Hoste, Drawing Office Assistant, had joined H.M. Forces, and that the following statement indicated the present position in the Department :-

	Staff	Workmen	Total.
Serving in H.M. Forces	16	19	35
In Approved Government Service	5	-	5
	21	19	40
Seconded to other Departments of Corporation	2	-	2
Totals	23	19	42

Temporary staff, consisting of five males and five females, had been engaged at the date of this report.

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(vii) Communal Feeding.-- That Miss C.J. Chapman had been engaged as a Shorthand-Typist in connection with Communal Feeding at a salary of £2.10.0d. a week and that she commenced her duties on the 17th March, 1941; further, that it was expected that this appointment would rank for grant from the Ministry of Food.

(h) Borough Treasurer's Department.-- It was reported that Miss M. Loten, Comptometer Operator, was to be married shortly and had asked for permission to continue in the Council's service;

RECOMMENDED that this be agreed for the period of the War.

6. NATIONAL JOINT BOARD OF EMPLOYERS AND MEMBERS OF STAFF (ELECTRICITY SUPPLY INDUSTRY).

It was reported that, under the conditions of the National Joint Board's salary scale which was based on the capacity of the Undertaking, a re-classification of the Station was now necessary due to the introduction of additional transforming plant; that this re-classification would affect the salaries of certain members of the technical staff from 1st April, 1941 and that the approximate financial effect was £250 per annum.

7. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

Refunds and Transfer Values.-- The following report was submitted :-

(a) Refund of Contributions.

<u>Name</u>	<u>Department</u>	<u>Cause</u>	<u>Amount</u> £. s. d.
Mrs. F. Mulley (re F. Mulley).	Borough Surveyor's	Death	43.15. 6.

(b) Transfer Value Paid.

Miss P.J. Monkton	Libraries	Transferred to Stoke Newington.	29.18. 6.
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(c) Transfer Value Received.

G.J. Peters	Public Health	Transferred from Hove.	151.12. 5.
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8. WAGES OF MANUAL WORKERS - CO-ORDINATION.

Reports of meetings of the Sub-Committee held on the 27th March and 7th April, 1941 (copies of which are annexed hereto) were submitted and considered;

RECOMMENDED that such reports be adopted by the Council.

FINANCE.9. LOANS.

(a) It was reported that a loan of £64,000 from Barclays Bank (Trustee Department), bearing interest at $2\frac{7}{8}$ per cent. fell due for repayment on the 18th April, 1941 and that the lenders were not prepared to renew the loan; further, that loans had therefore been arranged as follows :-

(i) £25,000 for 15 years at $3\frac{1}{2}$ per cent. per annum from the Liverpool Victoria Friendly Society (commission payable to Messrs. Long, Till & Colvin Ltd. at 7s.6d. per cent.);

(ii) £19,000 for 15 years at $3\frac{1}{2}$ per cent. per annum from the Hammersmith Metropolitan Borough Council (Superannuation Fund). (No commission payable).

RECOMMENDED

- (1) that the action taken be approved; and
- (2) that the Town Clerk be authorised to approve any necessary Mortgages in the matter.

(b) The Chairman of the Committee reported as follows :-

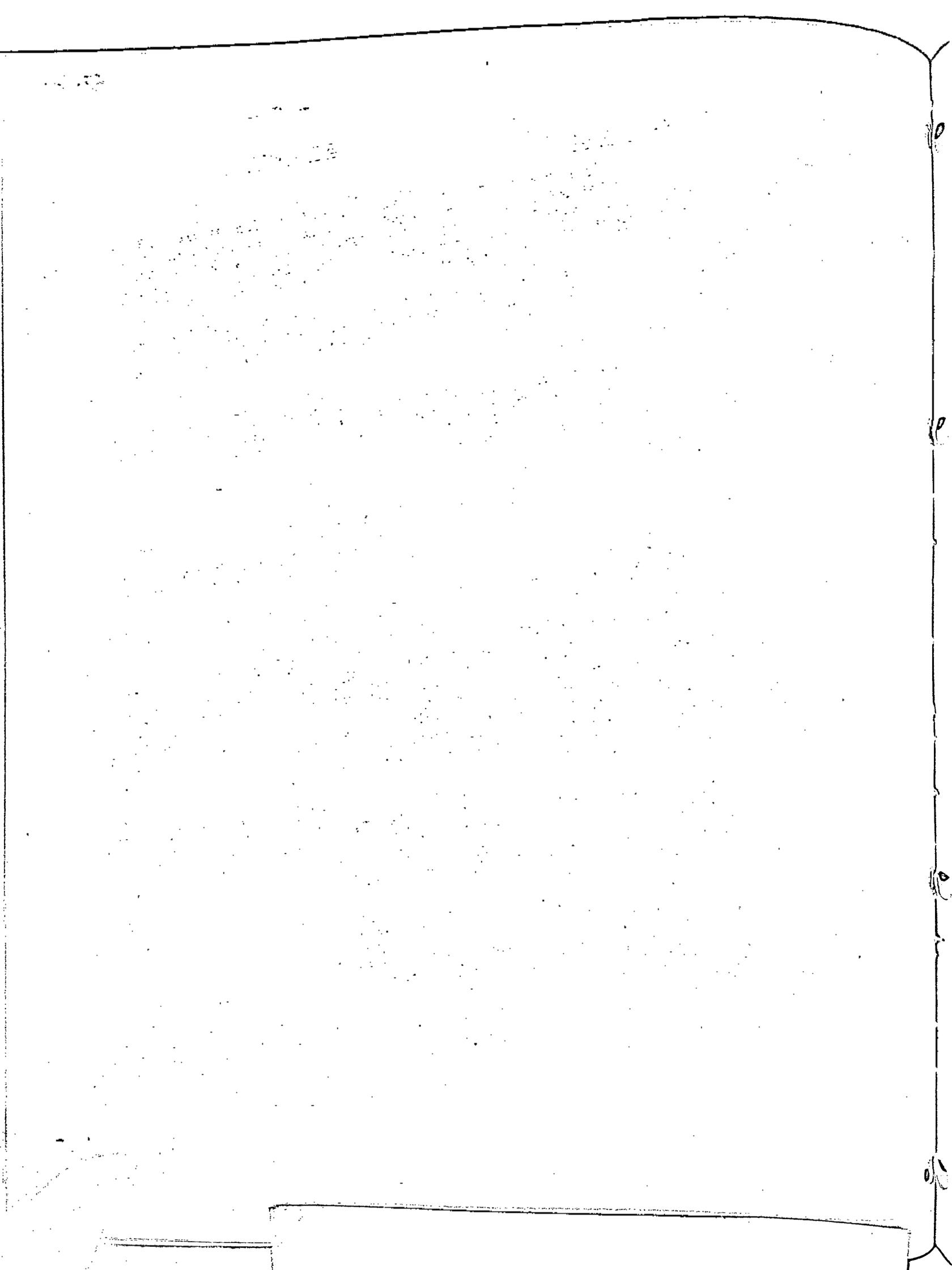
"The Treasury have recently raised the ban on the conversion of stocks bearing interest at a high rate, and notice has been received from the Middlesex County Council that it is their intention to give notice by May 1st next to convert the outstanding amount of their 6 per cent. stock on the 1st August next. This stock was issued to provide funds for the 1919 Act Housing Schemes, and of the amount advanced to the Corporation the sum of £92,700. 11. 5. will be outstanding after May 1st.

In 1938 the Council contemplated raising the money themselves to repay this loan, but in the existing circumstances it would not appear to be practicable and the Middlesex County Council have been informed that the existing mortgage should be continued, amended in accordance with the new conditions.

It is expected that the conversion offer will consist of a loan at $3\frac{1}{2}$ per cent. at par maturing 1965-1970. The operation will effect a saving of about £2,317 per annum, but this will wholly accrue to the Ministry of Health whose annual subsidy will be reduced by a corresponding amount."

H. H. WILMOT (with the 6 preceding pages)
This is the report of the
Council in Committee re-
ferred to in paragraph
988(f) of the Council
Minutes of 28th April,
1941.


Mayor.



BOROUGH OF FINCHLEY.

CO-ORDINATION OF WAGES SUB-COMMITTEE'S REPORT.

27th March, 1941.

Present: Councillor A.N.H. Baines (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), Aldermen Pateman and Syrett and Councillor Lawrence.

1. SCHOOL CLEANERS.

The Town Clerk submitted a letter dated 22nd March, 1941 received from the Director of Education, requesting the Sub-Committee to clarify the position with regard to School Cleaners;

RESOLVED

- (a) that the opinion of the Education Committee be first sought before the Sub-Committee take any further action;
- (b) that the Education Committee be asked to consult with the Middlesex County Council to ascertain their definition of the terms "Caretakers" and "Cleaners" in respect of both Elementary and Secondary Schools.

2. BOOKLET ENTITLED "CONSTITUTION, FUNCTIONS AND RECOMMENDATIONS OF THE COUNCIL" ISSUED BY THE PROVINCIAL JOINT INDUSTRIAL COUNCIL FOR LOCAL AUTHORITIES NON-TRADING SERVICES (MANUAL WORKERS) FOR THE COUNTY OF MIDDLESEX.

The above booklet, regulations of the existing Provincial Joint Industrial Council, was examined to ascertain in what degree the Corporation were in agreement;

RESOLVED that the following points be dealt with by the Chairman at the forthcoming Conference of Local Authorities.

- (a) Page 4, par. 6 - Functions of Joint Industrial Council.

That the position under this regulation be clarified so that Local Authorities are left perfectly free to employ labour whether belonging to Trade Unions or not;

- (b) Page 8, par. 2 - Grading of Male Employees.

That the Corporation, having graded their manual employees, suggests that all Authorities in the County should do likewise and that these lists of grading should be deposited with the Provincial Joint Council or its successor, and that the new Regulations should cover this point.

Jm.

- (c) Page 17 - Payment of Wages during Absence through Sickness or Accident.

that the Corporation conform to the existing Regulations of the Joint Industrial Council for payments under both these headings;

- (d) that the clauses dealing with "Payment of Wages during Sickness" be clarified to ensure that when a workman falls sick towards the end of a year, as defined by clause 28, and has not exhausted the payments to which he is entitled under the scheme by the end of the year, he shall not be entitled to claim the full benefits for 12 weeks on the commencement of the new year in respect of the same sickness, but that payments shall continue in accordance with clause 25 as if the year had been extended to include the period of that sickness; and for the purpose of any succeeding illness the new year shall be deemed to start from the expiry of the date on which he returns to work after the previous sickness, and shall expire, subject to the above conditions, at the end of the financial year of the Local Authority concerned;
- (e) that the Corporation are of the opinion that all casual manual employees should also come within any scheme for the co-ordination of wages;
- (f) that the wages of manual employees should be reviewed annually, at such a time as will allow the respective authorities to confirm any change suggested so that they may be taken into account in the preparation of estimates for the following year and that such changes of wages should take place from the first pay week in April of each year.

3. WHITLEY WORKS COUNCIL.

It was decided that consideration of the formation of a Whitley Works Council for the employees of the Corporation be considered at a later date.

4. FURTHER MEETING.

The Sub-Committee decided to hold a further meeting in the near future to discuss the subject of overtime rates of pay, and in the meantime the Borough Engineer and Surveyor was instructed to prepare a tabulated statement setting out such rates.

A. N. H. BAINES,

This is the report
the Sub-Committee
27th March, 1941

Chairman. referred to in paragraph
8 of the Council in

Committee's Report (Part II) of the 16th
April, 1941 (paragraph 988(f) of the Council
Minutes of 28th April, 1941).

BOROUGH OF FINCHLEY.

CO-ORDINATION OF WAGES SUB-COMMITTEE'S REPORT.

7th April, 1941.

Present: Councillor A.N.H. Baines (Chairman), the Mayor
(Councillor H.H. Wilmot, J.P.), Alderman C.S. Syrett
and Councillor P. Lawrence.

1. OVERTIME RATES.

The Borough Engineer and Surveyor submitted a statement showing overtime rates etc., recommended by various Conciliation Boards, etc.

RECOMMENDED

- (a) that the following overtime etc. rates be agreed subject to the reservation that, should the Council so decide, such rates be adjusted to comply with the proposed County scheme for the co-ordination of wages for manual workers if and when it becomes operative in Finchley :-
 - (i) TIME AND A QUARTER for the first three hours overtime;
 - (ii) TIME AND A HALF beyond three hours;
 - (iii) Saturdays, TIME AND A QUARTER for the first three hours and TIME AND A HALF beyond three hours;
 - (iv) that where Sunday work is by agreement not part of the ordinary week's work of not more than 47 hours, or, in the case of shift workers, their normal weekly working hours (not exceeding 48), work on Sunday shall be paid for at DOUBLE rates. That where Sunday work is by agreement part of the ordinary week's work of not more than 47 hours, or, in the case of shift workers, their normal weekly working hours (not exceeding 48) and regard has not been had to that fact in fixing the rate, the rate paid for such Sunday work shall be TIME AND A HALF;
 - (v) Christmas Day, Boxing Day, Good Friday (where that is recognised as a general holiday) Easter Monday, Whitsun Monday, the August Bank Holiday and proclaimed national holidays shall be paid for at DOUBLE rates. That in the case of Christmas Day whether or not this falls on a Sunday not only shall double rates be paid but another day's holiday shall be granted in lieu;
 - (vi) Shift Workers: That 1d. per hour for shift work and in lieu of any night allowance be paid to shift workers. That the recommendation that TIME AND A HALF should be paid for Sunday work applies to shift workers;

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- (vii) Night Workers. That those continually engaged on night work should receive some increase of pay or other equivalent, but this is not intended to apply to night watching or other light employment;
 - (viii) Driving Headings. Plus 3d. per hour on ordinary rates;
 - (ix) Work in existing sewers. (Including dirty or dangerous work). Plus 1¹/₂d. per hour on ordinary rates;
 - (x) Work in 'boots'. Plus 1d. per hour on ordinary rates;
 - (xi) Gangers. Plus rates 2/6d., 5/-d. and 7/6d. per week according to work performed and at discretion of Borough Engineer and Surveyor;
 - (xii) Grading of Youths. Under 16 years, one third adult wage. From 16 to 18 years, one half adult wage. From 18 to 21 years, two-thirds adult wage;
 - (xiii) Employees carrying out work of a higher grade than that for which they are classified, shall be paid the rate applicable to such higher grade for so long as they carry out work in that grade;
- (b) That the action taken by the Sub-Committee, in instructing the Borough Engineer and Surveyor to give effect to paragraph 13 forthwith, be approved;
- (c) That the above terms of Overtime etc., Rates apply to all Council employees concerned.

2. WATERMEN.

The status and wages of the Foremen Watermen were discussed;

RECOMMENDED that the position of Foremen Watermen already approved by the Corporation remain unchanged but if and when any such Foremen Watermen retire their place shall not be filled without the consent of the Council first being obtained and that item 6 be not applied to Foremen Watermen.

A. N. H. BAINES,

Chairman.

This is the report of the Sub-Committee of 7th April, 1941 referred to in paragraph 8 of the Council in Committee's Report of the 16th April, 1941 (Part II) (paragraph 988(f) of the Council Minutes of 28th April, 1941).

[Handwritten Signature]
Mayor.

(2) The Town Clerk reported that there was a possibility that the temporary Junior Clerk in his department would shortly be resigning his position;

RECOMMENDED that, in that event, authority be given for the filling of the vacancy at a wage of 25/- a week.

(b) Valuation Department.—It was reported that Mr. H. A. McMillan, Junior Clerk in the Valuation Department, had resigned and would be leaving the service of the Council on the 3rd May, 1941;

RECOMMENDED that authority be given for the filling of the vacancy at a salary of £65 per annum.

990 Meetings of Committees:

The Town Clerk reported that, in view of the recommendations of the Council in Committee with regard to the above having been adopted, the question of accommodation at Avenue House would need immediate consideration;

RECOMMENDED that the Office Accommodation Committee be authorised to deal with the matter, subject to report.

991 Conscientious Objectors:

The Chairman of the Education Committee reported that Mr. H. L. James, School Teacher, had accepted a post with the Friends' Ambulance Unit.

992 Damaged Sewer—Express Dairy Company's Land:

The Borough Surveyor reported as follows:—

"On the 18th March, 1941, the main low level sewer was destroyed by enemy action for a distance of approximately 30 yards where it passes through the Express Dairy Company's meadow. The depth of the crater precludes the reconstruction of the sewer on the same line, and either of the following methods of dealing with the matter could be adopted:—

1. Construct a temporary sewer on another line at a cost of £300.
2. Construct a permanent sewer on a new line at a cost of £548.

I am inclined to recommend the latter course because if the former is adopted, at the end of the War a still further expense will be entailed in removing the pipes together with the cost of laying the new sewer.

The Express Dairy Company have requested that the line of the new sewer might be still further amended to afford less interference with their building plots. This amendment will cost an additional sum of approximately £110 which the Company are prepared to pay themselves. Under the circumstances I recommend the adoption of this amendment and shall be glad of authority for the work to be proceeded with as soon as possible as the difficulties of dealing satisfactorily with the sewage will increase as the summer advances. The Town Clerk will no doubt advise that an appropriate amendment be made to the existing agreement with the Express Dairy Company relative to the easement.

I presume that the cost of the work will in due course be included in the Council's war damage claim."

RECOMMENDED—

- (a) that authority be given for the construction of a permanent sewer on the new line desired by the Company at a cost of £658, subject to the Company contributing the sum of £110;
- (b) that the Town Clerk be instructed to take any necessary action in connection with the existing agreement with the Company; and
- (c) that a supplemental estimate for the sum of £548, to cover the expenditure falling upon the Council in the matter, be approved.

993 Town Planning—Non-Conforming Use of Premises:

(a) An application was submitted from Messrs. Bruce Green and Co., Ltd., Wholesale Manufacturing Opticians, for permission to use, for the duration of the war, an empty house in Amberden Avenue as offices and stock rooms, owing to their offices, prescription rooms and stock rooms in London having been entirely destroyed by enemy action;

Jm

RECOMMENDED that consent be given to the use of the premises in question for the purpose desired for the period of the war and six months thereafter, subject to the conditions indicated in the Instruction Book.

(b) It was reported that the premises known as Belmont, Woodside Avenue, N.12, were being occupied for a purpose other than "residential," contrary to the provisions of Finchley Planning Scheme No. 1;

RECOMMENDED that the Town Clerk be instructed to take such steps as may be necessary with a view to seeing that such user shall cease without delay.

994 Alleged Pollution of Surface Water Sewer, Friern Park:

The Chairman of the Public Health Committee reported hereon;

RECOMMENDED that legal proceedings be instituted against Messrs. Alfred Bell (Newcastle), Ltd., subject to the evidence being satisfactory.

995 Squires Lane Baths and Open Air Pool:

Arising out of paragraph 966 of the Council in Committee's Report of the 16th April, 1941, the Chairman of the Public Health Committee reported that it had been tentatively agreed as follows:—

- (1) that the Finchley "Under Twenty" Club be granted the exclusive use of the Squires Lane Baths on Wednesday evenings from 8.30 to 9.30 p.m. during the period when the second hour of daylight is in operation, at the usual charge, which would include free admission of all members;
- (2) that members of clubs and organisations affiliated to the Finchley Youth Committee be admitted to the Open Air Pool at 4d. per head on production of some evidence that they are members of affiliated clubs, but that the admittance charge to the Pool on Sundays and Bank Holidays be 8d. as on these days the admission fees charged to the public are doubled;

RECOMMENDED—

- (a) that the foregoing arrangements be approved; and
- (b) that, in the event of applications being received from other Clubs having a Club night at Squires Lane Baths for their members to be admitted to the Open Air Pool at the rates mentioned in recommendation (2) above, such applications be granted.

996 Open Air Pool—Opening of

The Chairman of the Public Health Committee reported that it was proposed that the Open Air Pool be opened to the Public on the 15th May, 1941;

RECOMMENDED that this be agreed.

997 Tender—Catering at the Open Air Pools and Hard Tennis Courts, Clebe Land:

RECOMMENDED that the tender received in connection with the above be referred to the Public Health Committee for consideration, with power to act, subject to report.

998 Resumption of Council:

RESOLVED that the Council do now resume, and that the recommendations above set forth be adopted.

H. H. M. D. S. T.
 Mayor.

26th May 1941.

Civil Defence (Emergency) Committee's Report.

22nd APRIL, 1941.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

999 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1000 Visit of Admiral Sir Edward Evans:

The Town Clerk read a letter dated 10th April, 1941, received from Admiral Sir Edward Evans, K.C.B., D.S.O., expressing his satisfaction with the parade of Civil Defence Services on the occasion of his recent visit to Finchley.

1001 Rescue Service—Organisation:

With regard to the reference made by Admiral Evans to the Rescue Service, the Borough Engineer and Surveyor reported that the position could be improved by the appointment of a Depot Officer and a Deputy Depot Officer for the Rescue Service Depot to supervise the training of personnel and the care of equipment. He suggested that the present two Shift Leaders be appointed to such positions and that their places be filled by promotion from members of the Rescue Service Personnel;

RESOLVED that the Borough Surveyor place his proposals before the County Civil Defence Committee and report further as soon as possible.

1002 War Damage to Tradesmen's Stocks:

Ministry of Health Circular No. S.R.O. 32 was submitted asking that certain facilities might be accorded to responsible officials of The Chamber of Commerce or The Chamber of Trade in order to assist in connection with war damage to tradesmen's stocks;

RESOLVED that such facilities be granted, free of charge.

1003 Refreshments in Shelters:

The Town Clerk read a letter dated 10th April, 1941, received from the Ministry of Food with regard to financial liability for the electric current consumed in operating shelter feeding schemes.

In view, however, of the small consumption of current for the purpose in question, so far as Finchley is concerned, it was

RESOLVED that no action be taken in the matter.

1004 Appointment of Welfare Officer for Civil Defence Services:

The Town Clerk reported that from time to time difficult cases had arisen in connection with the claims of personnel injured in the performance of their duties and that it would be of assistance if a Welfare Officer were appointed to follow up cases which might be referred to him by the Officers concerned;

RESOLVED that the Deputy Mayor be so appointed.

1005 Fire Watching:

(a) Staff.—The Chief Warden reported as to the need for the appointment of a further temporary typist to assist in this work;

J.M.

RESOLVED that authority be given for a temporary typist to be engaged for the period of one month at a wage of £2 7s. od. a week.

(b) Steel Helmets.—The Chief Warden reported that there was a balance of nearly 2,000 steel helmets left after those members of the fire fighting parties who had signed Class A form had been supplied, and he suggested that these be distributed on a percentage basis to members of fire fighting parties who had signed the Class B undertaking;

RESOLVED that such proposal be adopted.

(c) Organisation, etc.—With a view to giving publicity to the present position, the Chairman undertook to submit a considered statement on the matter at the next Meeting of the Council.

(d) Stirrup Pumps.—The Chief Warden stated that there was a reserve of 50 Stirrup Pumps in the Wardens' stocks;

RESOLVED that these be issued to certain areas where there is a deficiency in such equipment.

1006 St. Luke's Hall—Rest Centre:

It was reported that the Church Authorities had made application for permission to let to outside organisations St. Luke's Hall which had been taken over by the Council for the purpose of a Food and Rest Centre.

The Committee were of opinion that, having regard to the views of the Ministry of Health, it was undesirable for this or any premises similarly requisitioned to be released, even temporarily, and it was therefore

RESOLVED that the application be not granted.

1007 Canteen—Avenue House:

The Town Clerk reported that the new canteen in the basement of Avenue House was nearing completion and that the question of providing suitable furniture should be considered;

RESOLVED that the matter be left to Alderman Syrett to deal with, subject to report.

1008 Rest Equipment—Wardens' Service:

The Chief Warden reported in regard to the question of cleaning blankets, pillow slips and towels which had recently been issued to the Wardens;

RESOLVED that, subject to the approval of the County Council, the blankets be cleaned once every six months and the pillow slips and towels every week.

1009 Wardens' Post No. 27—Sanitary Accommodation:

The Chief Warden reported that Post No. 27 at Park Gates, East Finchley, had no sanitary accommodation of its own and that the wardens at that post had to rely upon the courtesy of the owner of the adjoining premises;

RESOLVED that permission be sought from the County Council to construct a lavatory at the post.

1010 Billeting Statistics:

The Borough Treasurer and Rehousing Officer submitted statistics in regard to billeting as at the 31st March, 1941.

1011 Statement of Wages:

The Borough Treasurer submitted a statement showing the wages of whole-time paid volunteers from the 2nd to 30th March, 1941.

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1012 Decontamination of Food:

The Medical Officer of Health reported that the Ministry of Health were of opinion that the only suitable site in the Borough for the decontamination of food was the paved surround of the Open Air Swimming Pool, and intimated that this would only be required if poison gas were used in the Borough, in which event the baths themselves could probably not be used by the public;

RESOLVED that the matter be referred to the Public Health Committee.

1013 Northside Aid Post:

The Medical Officer of Health drew attention to the necessity for the widening of the gate leading to the girls' playground at the Northside School in order to give easy access to the Fire Brigade should their services be required;

RESOLVED that authority be given for the necessary works to be carried out.

1014 Steel Garden Shelters:

The Borough Engineer and Surveyor reported that he was constantly receiving applications for the removal of waterlogged Anderson Shelters;

RESOLVED that only those shelters be removed that are so waterlogged as to be useless.

1015 Shelters—First Aid Posts:

The Borough Engineer and Surveyor reported that the shelters at the three First Aid Posts had been completed.

1016 Borough Surveyor's Department—Temporary Typists:

The Borough Engineer and Surveyor reported that although the period for which two temporary typists in his department had been engaged had nearly elapsed, he desired to retain their services owing to the fact that work in connection with the requisitioning of premises had greatly increased; that an assistant who had recently left his department had not been replaced, and that further work would be entailed in regard to the supply of indoor shelters;

RESOLVED that authority be sought to retain these two typists for a further period of three months.

HAROLD A. RUTT,
Chairman.

5/11/41

Civil Defence (Emergency) Committee's Report.

29th APRIL, 1941.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

1017 Minutes:

The Minutes of meetings of the Committee held on the 18th and 25th March and the 1st, 8th and 15th April, 1941, were taken as read, confirmed and signed.

1018 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1019 Civil Defence Personnel:

A communication was submitted from the Clerk of the Enfield Urban District Council referring to an incident where two part-time Wardens were severely injured in the execution of their duties, as a result of which they were detained in hospital for a considerable period, and drawing attention to the hardship created by reason of the fact that payment of a sum equal to the wages of whole-time personnel was withdrawn after a period of 13 weeks in accordance with Home Security Circular No. 281 and only a very reduced payment permitted.

It was intimated in the communication that the Middlesex County Council had been asked to make representations with a view to the payment of full pay being permitted for at least a period of six months in such cases and the support of this Council was solicited;

RESOLVED that the Town Clerk be instructed to communicate with the Middlesex County Council in support of the views expressed by the Enfield Urban District Council.

1020 Communication to Members of Local Councils of Information as to Air Raid Damage:

London Region Circular No. 355 was submitted indicating the extent to which information in regard to air raid damage might be conveyed to the Corporation or to individual members.

1021 Mobile Canteen:

A communication was submitted from the County Air Raid Precautions Officer in regard to the repair and maintenance of the Mobile Canteen and expressing the view that the maintenance of this vehicle rested with the Casualty Service Repair Depot.

Arising thereon, the Medical Officer of Health reported that the full-time mechanic attached to the casualty service was already responsible for dealing with 50 vehicles and intimated that, unless further assistance were provided, he was not in a position to accept responsibility for the maintenance of further vehicles;

RESOLVED that the Middlesex County Council be informed accordingly and that, pending the appointment of an additional mechanic, this Council are unable to deal with the repair and maintenance of the Mobile Canteen.

1022 Purchase of Petrol:

Middlesex County Council Circular No. 364 was submitted forwarding particulars of revised arrangements in connection with the purchase of petrol for civil defence purposes and the whole matter was referred to the Borough Treasurer for attention.

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1023 Auxiliary Fire Service:

(a) The Town Clerk reported receipt of a communication from the Home Office (Fire Brigades Division) in reply to a letter which he had addressed to that Department on the subject of emergency fire brigade measures to be taken in case of concentrated air attack. He intimated that, as regards *water supplies* the Department were prepared to allocate an additional 2,550 ft. of 3½" hose and four 5,000 gallon steel dams for use in connection with relaying measures, but that they did not consider any additional 2½" hose should be necessary; further, that the purchase of a lorry for hose laying was agreed, in principle, and that details of the cost should be submitted to the Department for prior approval.

As regards *messengers*, it was pointed out that the Department were unable to approve an increased rate of pay for youths but, in the circumstances, were prepared to agree to the appointment of 15 men for messenger duties in addition to the six youths already employed and that the total whole-time establishment of "other personnel" would thus be 27 men and 6 youths.

Arising thereon, the Chief Officer reported that he was still of opinion that further supplies of 2½" hose were necessary and that as regards the purchase of the lorry, it would be difficult to make a purchase if the price had first to be approved by the Department as, owing to the scarcity of vehicles, purchases had to be made immediately a suitable vehicle was available. He pointed out, however, that the appropriate Circular governing the purchase of lorries for fire brigade purposes fixed a maximum price of £150.

As regards the additional personnel, the Chief Officer intimated that it would be necessary to purchase 60 further blankets;

RESOLVED—

- (1) that the Town Clerk press for the delivery of further supplies of 2½" hose;
- (2) that the Chief Officer be authorised to purchase a suitable lorry at a cost not exceeding £150 and that the Department be informed accordingly; and
- (3) that authority be given for the purchase of 60 additional blankets.

(b) The Chief Officer reported that all equipment which had been lost in action in the London area had now been recovered or replaced.

1024 Wardens' Posts:

The Borough Surveyor submitted the Consultant Architect's account amounting to £113 2s. 3d. in respect of professional services in connection with the erection of 24 Wardens' Posts and intimated that the charges were within the recognised scale;

RESOLVED that such account be passed for payment.

1025 Rescue Service:

The Borough Surveyor reported that, in accordance with instructions, he had discussed with representatives of the Middlesex County Council and London Region the proposals submitted at last meeting in regard to the appointment of a Depot Officer and Deputy Depot Officer for the Rescue Service Depot and intimated that the suggested arrangement had been approved, in principal;

RESOLVED that the Town Clerk be instructed to submit the proposals for formal approval.

1026 Shelters:

(a) Shelter Policy.—Middlesex County Council Circular No. 365 was submitted in regard to the above and referred to the Shelter Sub-Committee for consideration and report.

(b) Garden Shelters.—The Borough Surveyor reported that a further 150 garden shelters had been concreted, making a total of 1,649 at the 19th April, 1941.

The question of expediting the work of waterproofing these shelters was referred to the Shelter Sub-Committee with power to act, subject to report.

J.M.

(c) Individual Brick Shelters.—It was reported that orders had been issued for the construction of 90 of the above shelters; that 78 had been completed and that 12 were in hand.

It was also reported that there were several hundred outstanding applications for this type of shelter and the question of placing further orders was referred to the Shelter Sub-Committee for consideration and report.

(d) Shelters constructed in gauged lime mortar.—The Borough Surveyor reported that the Regional Technical Advisor to the London Civil Defence Region had inspected the public shelters in the Borough built in gauged lime mortar and in a subsequent communication had made the following statement:—

“ I am reporting to the Regional Commissioners that the public shelters can be regarded as satisfactory. In these shelters there is evidence of careful attention to detail and supervision.”

(e) Indoor Steel Shelters.—Arising out of the reference from the last meeting of the Council in regard to the publicity in connection with the above, the Borough Surveyor reported that certain parts had been delivered but that although delivery of 250 shelters had been advised, it was not yet possible to construct a complete shelter; he also intimated that some of the parts were being received in a rusty condition and he had reported the matter to the appropriate Department;

RESOLVED that authority be given for a poster to be issued inviting applications for the supply of these shelters.

(f) Shelter Sub-Committee.—Instructions were given for a meeting of the Shelter Sub-Committee to be convened for Wednesday, the 7th May, 1941, and for the following items to be referred thereto, in addition to those above-mentioned:—

- (i) Heating of Shelters;
- (ii) Waterproofing of Trench Shelters.

1027 Fire Watching:

Reference was made to an occupier of business premises who, it was stated, had refused to take part in Fire Watching and it was reported that any such cases were being fully investigated and, where necessary, a report would be made to the Committee. Arising thereon, it was decided to hold a meeting of the Fire Watching Sub-Committee on Wednesday, the 30th April, 1941, for the purpose of considering various matters relating to Fire Watching.

HAROLD A. RUTT,

Chairman.

Communal Feeding Committee's Report.

1st MAY, 1941.

Present: Alderman Syrett (Chairman), the Deputy Mayor (Councillor Brooksbank), Alderman Pateman and Councillor Rutt.

Non-member: Councillor Mrs. Roberts.

1028 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1029 Hamilton Civic Restaurant:

(i) Progress of Work.—The Communal Feeding Officer reported orally on the progress of work at Hamilton Hall and stated that the opening date could now be fixed for May the 12th.

(ii) Formal Opening Ceremony.—The Committee decided to have a formal Opening Ceremony of the Hamilton Civic Restaurant on Saturday, the 10th May, at 12.30 for 1 p.m. The suggested arrangements for the Ceremony, submitted by the Communal Feeding Officer, were approved.

(iii) Requisitioning of Hall.—The Town Clerk reported that in consultation with the parties concerned he had requisitioned Hamilton Hall under powers conferred on him by the Ministry of Food.

1030 Special Tariffs for Children:

The Committee fully considered this question and decided that the charge to children under fourteen for the full meal, excluding tea, should be 8d. Authority was given to the Chairman and the Communal Feeding Officer to vary this figure in the case of very young children.

1031 Estimates in Respect of Park Road and St. Barnabas Civic Restaurants:

The Communal Feeding Officer submitted estimates covering the re-decoration and equipping of the above proposed Civic Restaurants and these were approved by the Committee for submission to the Ministry of Food.

1032 Emergency Feeding:

The Communal Feeding Officer reported orally on the arrangements in hand for Emergency Feeding and the Committee were satisfied that adequate steps had been taken to cover the position.

It was agreed to hold a special meeting of the Committee on Thursday, the 8th May, at 3 p.m., at which the matter would be fully dealt with.

1033 Accounts:

The accounts submitted were approved and passed for payment.

C. S. SYRETT,

Chairman.

Civil Defence (Emergency) Committee's Report.

6th MAY, 1941.

Present: Councillor Rutt (Chairman), Councillor J. Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) and Aldermen Pateman and Syrett.

Non-members: Councillors Lawrence and Mrs. Roberts.

1034 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1035 Communal Feeding:

A report of a Meeting of the Communal Feeding Committee held on the 1st May, 1941, was submitted for the information of the Committee.

1036 Mobile Canteens:

The Town Clerk reported that a further Canteen had been promised for the use of the Finchley Civil Defence Services, but that delivery had been delayed owing to it having been commandeered for temporary use elsewhere.

As regards the existing Canteen and the possibility of transferring this to another Authority, it was decided to defer consideration until the new Canteen had been delivered.

1037 Gift for Benefit of Civil Defence Personnel:

The Town Clerk reported that he and the Officers had considered the question of the application of the sum of £100 received through Admiral Sir Edward Evans and indicated that it would be used for the welfare of, or recreational equipment for, the various Services at the discretion of the Head of each Service on the following allocation:—

Casualty Services	£24
Wardens' Service	£24
Fire Service	£16
Rescue Service	£12
Report Centre	£ 4

Balance to be retained for emergency use

£100

1038 Civil Defence Wages:

The Borough Treasurer submitted the statement of wages of whole-time paid volunteers for the period 6th to 27th April, 1941.

1039 Civil Defence Canteens:

London Region Circular No. 361 was submitted in regard to the provision of a reserve of cooking equipment for canteens for use in the event of the gas and electricity services being interfered with and the matter was referred to the Officers for consideration and report.

1040 Shelters:

(a) Christ's College.—A communication was submitted from the Director of Education stating that he had received an application for the use of the air raid shelters at Christ's College on Sundays for the children attending St. Mary's Sunday School;

RESOLVED that such application be granted.

W.P.

(b) Heating.—A letter dated 3rd April, 1941, was submitted from the Regional Commissioners stating that they were not satisfied that the proposals submitted by the Council for the heating of air raid shelters by electricity were reasonable and asking the Council to reconsider the possibility of the use of the Cura coal-burning stoves which were available, free of cost;

RESOLVED that the matter be referred to the Shelter Sub-Committee for consideration with power to act, subject to report.

(c) Communal Shelters—Branksome Court.—A communication was submitted from the County Air Raid Precautions Officer intimating that the Regional Commissioners were unable to agree to any payment being made by the Council towards the cost of the shelter which had been provided by the owners of the above premises.

(d) Strengthened Rooms.—The Borough Surveyor submitted a communication received from Mr. W. E. S. Rose in regard to the strengthening of a room in his house and the matter was referred to the Shelter Sub-Committee for consideration.

(e) Indoor Steel Shelters.—Reference was made to the fact that sufficient component parts had not yet been received to permit of the erection of a complete shelter and the Borough Surveyor was instructed to take up the matter immediately with the Ministry of Home Security.

(f) Communal Shelter—Squires Court.—The Borough Surveyor reported that the owner of the above premises had intimated that he was no longer in a position to contribute towards the cost of the provision of a communal shelter for the use of the tenants.

The matter was referred to the Shelter Sub-Committee for consideration.

(g) Use of Shelters for Exhibition of Posters. The Borough Treasurer made a request for permission to use shelters for the exhibition of posters in connection with War Weapons Week;

RESOLVED that the desired permission be granted, subject to the posters being removed as soon as possible after the event.

(h) General.—The Town Clerk reported that he had received an intimation that Alderman Key, Shelter Commissioner for London Region, would be visiting Finchley on the 28th May, 1941, together with certain Officers for the purpose of discussing the shelter arrangements in the Borough.

1041 Fire Fighting:

(a) The Town Clerk submitted a communication received by the Mayor from the East Finchley Tenants' Defence League following upon an interview which had taken place recently in regard to fire watching, in which certain requests were made in regard to the form of undertaking which fire watchers were asked to sign and as to the supply of equipment, etc.

The Chief Warden submitted a communication received from another group of fire watchers in East Finchley raising similar points and the Committee decided to forward the representations to the Ministry of Home Security.

(b) Provision of Bunks.—An application was submitted from the Avondale Road Fire Fighting Group for the supply of bunks for use in their fire fighting headquarters;

RESOLVED that the Borough Surveyor be authorised to supply the necessary bunks on loan, subject to payment of a deposit of £1 per unit of three bunks.

(c) Helmets.—The Chief Warden reported that 4,950 steel helmets had been received for the use of fire watchers and that of these, 4,186 had been issued to fire watchers who had signed undertakings A or B, 190 had been issued for fire watching at business premises, and 105 were on loan temporarily for the use of Wardens for whom official supplies were not yet available; further, that, on the instructions of the Chairman, 10 helmets had been issued to each of the 44 Wardens' Posts for the use of fire watchers who, whilst not signing either of the forms of undertaking, were prepared to do regular turns of duty. The balance in stock was 29.

W/r

1042 Premises to be Demolished:

Attention was drawn to certain premises in the Borough which had been so damaged by enemy action as to be incapable of repair and the Borough Surveyor was instructed to report at next meeting as to when such buildings would be demolished and as to the powers of the Council generally in regard to such premises.

1043 Wardens' Post—"Bishopswood," The Bishop's Avenue:

The Chairman reported that he had authorised the taking over of the refuge room in the above premises as a Wardens' Post and had given an undertaking that all outgoings in connection with the user of the post would be borne by the Council and any damage caused to the premises as a result of such user made good, notwithstanding the fact that the County Council would contribute only a sum of 5s. a week and bear the cost of the telephone;

RESOLVED that the action taken by the Chairman be approved, and that the matter be reported to the Finance Committee.

1044 Gas Cleansing Station—High Road, East Finchley:

The Borough Surveyor reported that, arising out of the submission of the scheme for the above, the appropriate Department had intimated that the proposals in respect of the heating and floor covering had been deleted;

RESOLVED that the Borough Surveyor be instructed to press for the inclusion of such items and to intimate that the Committee are convinced of the need therefor and that the cost of providing them at a later date will be greatly increased.

HAROLD A. RUTT,

Chairman.

1/11/42

Valuation Committee's Report.

6th MAY, 1941.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Councillor Rutt and Mr. A. E. Griffith.

Non-member: Councillor Lawrence.

1045 Minutes:

The Minutes of last Meeting were taken as read, confirmed and signed.

1046 Garages Converted for Use as Air Raid Shelters:

In accordance with the reference from the Council, the above matter was again considered and the Town Clerk intimated that it had been suggested that a Conference might take place between the Chairman of the Committee and the Valuation Officer and the Chairman and Clerk to the North Middlesex Assessment Committee.

Arising thereon, the Valuation Officer referred to the various Acts dealing with the rating of property used as air raid shelters and after very careful consideration the Committee were of opinion that their previous decision was in accordance with the existing Law and that any alteration in the procedure would create a precedent which might give rise to many attempts at rate evasion in respect of other parts of premises converted for use as air raid shelters.

They therefore decided to re-affirm their opinion that the present attitude in regard to such assessments should be maintained, but the Chairman intimated that, if desired, he would be willing to meet the Chairman of the North Middlesex Assessment Committee for the purpose of discussing the matter further.

In consequence of the above decision, however, it was again

RECOMMENDED that the assessment on the garage at No. 5, Rowan Walk, be restored.

1047 Valuation of Flats:

In accordance with the reference from the Council, the Committee again considered the communication received from the Hendon Rating Authority asking for support in connection with the representations being made to the Ministry of Health with regard to the decision of the Court to appeal in the Bell Property Trust cases.

Consequent upon the views expressed by the Council, it was

RECOMMENDED that no action be taken in the matter.

WM. C. LANGLANDS,

Chairman.



Parks and Open Spaces Committee's Report.

6th MAY, 1941.

Present: Councillor Lawrence (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Wells, and Councillors Connorton and Mrs. Roberts.

Non-member: Councillor Rutt.

1048 Minutes:

The Minutes of meetings of the Committee held on the 4th June, 14th August and 9th November, 1940, were taken as read, confirmed and signed.

1049 Appointment of Vice-Chairman:

Alderman Pateman was appointed Vice-Chairman of the Committee.

1050 Catering—Kiosk, Cherry Tree Wood:

It was reported that, on the instructions of the Chairman, Mrs. Ansell had been offered the catering rights at above for the forthcoming season at a reduced charge of £5, but that no reply had yet been received from her on the matter.

1051 Lyttelton Playing Fields:

(i) It was reported as follows:—

(a) that, on the instructions of the Chairman, the Airawa Cricket Club had been granted the use of a cricket pitch at above on alternate Saturdays from the 17th May to the 6th September, 1941, (inclusive), at a reduced charge of 3 guineas;

(b) that, in accordance with the instructions of the Council, Specialoids Social Club had been granted the use of one of the cricket pitches at above each Sunday from the 4th May to the 7th September, 1941 (inclusive), for the sum of 10 guineas; further, that the Chairman had subsequently had an interview with the Hon. Secretary of the Club when it transpired that they would, if possible, prefer to have the use of a cricket pitch on the Glebe Land and that negotiations to that end were in progress.

The matter was therefore referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor and the Chairman and the Vice-Chairman of the Committee for consideration, and such Sub-Committee were authorised to report direct to the Council thereon;

RECOMMENDED that the action taken be approved.

(c) that the members of the A.F.S. were forming a Social Club and were desirous of obtaining facilities for the playing of cricket and tennis;

RECOMMENDED that the A.F.S. Social Club be granted the use of a cricket pitch and two hard tennis courts at above from 10 a.m. to 5.30 p.m. from Mondays to Fridays (inclusive) during the forthcoming summer season at a charge of £15, such amount to be payable at the rate of £3 a month in advance.

(ii) Instructions were given by the Committee for an advertisement to be issued in the local Press intimating that there were certain cricket pitches available for letting at above;

RECOMMENDED—

(a) that the action taken be approved; and

(b) that the Chairman and the Vice-Chairman of the Committee be authorised, in consultation with the Town Clerk, to deal with any applications which may be received, subject to report.

1052 Open Spaces:

It was reported that the Chief Warden had been in communication with the Chairman with regard to the desirability of access being possible to the Open Spaces within the Borough at all times so that fire watchers and others might extinguish any incendiary bombs which might fall.

HW

The matter was carefully considered by the Committee who, after hearing a report by the Parks Superintendent, were of opinion that, as regards those open spaces which were at present closed at night, the existing arrangements for prompt opening of the entrance gates were adequate, except in the case of the Swan Lane Open Space. As regards this it was considered that the position would be met by arrangements being made for the keys of the entrance gates to be deposited at the nearest Wardens' Posts, and instructions were given accordingly;

RECOMMENDED that the action taken be approved.

1053 Clebe Land:

(a) It was reported that an account amounting to £11 15s. 10½d. had been received in respect of the carrying out of certain works at the Rugby Pavilion at above in connection with the provision of storage accommodation for the Wardens' service up to the time the works were stopped in view of the possibility of a letting to Simms Motor Units, Ltd.;

RECOMMENDED that the matter be referred to the Civil Defence (Emergency) Committee to deal with.

(b) The Chairman of the Committee reported upon an application which had been received from the Home Guard for permission to carry out bomb throwing exercises with dummy bombs at above;

RECOMMENDED that no objection be raised thereto, subject to there being no interference with any of the Council's tenants on the land.

1054 Rocklands, Gordon Road:

It was reported that the War Office had agreed a rental of £90 per annum (exclusive) in connection with the re-occupation of the above; further, that this was the amount approved when the property was previously requisitioned.

1055 Communal Feeding Centres—Provision of Flowers:

It was reported that at a recent meeting of the Communal Feeding Committee it was decided to ask the Committee to co-operate in the provision of flowers for the dining tables at the Communal Feeding Centres and that, in accordance with the authority of the Chairman, arrangements had been made accordingly;

RECOMMENDED that the action taken be approved.

PERCY LAWRENCE,

Chairman.

PLM

Public Health and Maternity and Child Welfare Committee's Report.

8th MAY, 1941.

Present: Councillor Major Steward (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor, (Councillor W. L. Brooksbank), Councillors Bryson, Hugh Jones, Lawrence, Mrs. Legge, Mrs. Roberts and Mesdames Reeves, Sladden and Gotch.

1056 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1057 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1058 Day Nurseries:

The Town Clerk read letters received from:

- (a) Finchley Peoples' Vigilance Committee
- (b) Finchley Citizens' Advice Bureau
- (c) Finchley Women Citizens' Association

which stressed the need for more Day Nurseries in the Borough. The Medical Officer of Health reported that certain addresses furnished by the Finchley Peoples' Vigilance Committee had been visited and that this visit had shown there was no need for Day Nurseries in these cases. The Medical Officer also reported that on seeking further addresses from the other two Societies, no reply had been received. In view of this, and of the fact that the present Day Nursery could accommodate twice the number of children who at present attend, it was

RECOMMENDED—

- (a) that no further action be taken at the present time;
- (b) that children under two years of age be now admitted to the Day Nursery;
- (c) that the Medical Officer of Health together with the Infants' Welfare Association, investigate the suitability of the small centre in Dale Grove to form a nucleus for another Day Nursery if the need arose.

1059 Medical Officer's Report—Nine Weeks ended 26th April, 1941:

This was submitted. Arising thereon, the Medical Officer reported as follows:—

(a) Statistics.—That the statistics for the above-mentioned period were as under:

I. MATERNITY AND CHILD WELFARE:

Population, June, 1939. 65,740.

	1941.			1940.		
	North Finchley.	East Finchley.	Church End.	North Finchley.	East Finchley.	Church End.
(a) ATTENDANCES AT CENTRES.						
Infants under one year ...	480	394	390	682	563	523
Infants over one year ...	479	293	279	454	358	341
Total attendances ...	959	687	669	1,136	921	864
New babies ...	44	45	37	50	49	35
Seen by doctors ...	412	321	255	425	388	266
(b) ATTENDANCES AT DAY NURSERY.						
Total attendances	520	691	...
Average attendance per day	12	16	...
Total receipts	£13 7s. 6d.	£15 3s. 6d.	...

(c) ATTENDANCES AT ANTENATAL CLINIC.

474

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(d) CHILD LIFE PROTECTION. PUBLIC HEALTH ACT, 1936, PART VII.

	Mothers.	Children.
Number on register on 28th. February	17	21
Number added	—	—
Number removed	—	—
Number on register on 2nd May	17	21

2. PUBLIC HEALTH STATISTICS:

	WARDS.			1941.	1940.
	N.	E.	W.		
(a) DEATHS.					
Number registered	31	22	34	87	76
Infants under one year	1	—	1	2	2
Infectious Disease	—	—	—	—	—
(b) BIRTHS.					
Number notified under the Public Health Act, 1936	28	29	35	92	131
(c) INFECTIOUS DISEASE.					
Total cases notified	49	202	160	411	33
Scarlet Fever	3	4	6	13	8
Diphtheria	1	2	2	5	11
Measles	30	170	112	312	5
Whooping Cough	11	14	36	61	—
Pneumonia	1	9	2	12	5
Erysipelas	1	1	1	3	1
Cerebro-spinal Meningitis	1	2	1	4	1
Paratyphoid Fever	1	—	—	1	—
Puerperal Pyrexia	—	—	—	—	1
Ophthalmia Neonatorum	—	—	—	—	1
(d) TUBERCULOSIS.					
Pulmonary cases	4	2	2	8	17
Non-pulmonary cases	—	1	—	1	5

(b) Water Supply.—The following reports were submitted by the Medical Officer:—

(i) Report from the Counties Public Health Laboratories on routine sample of water submitted for analysis on 1-4-41:—

“ This is a very satisfactory sample.

“ It is clear and bright in appearance and of the highest standard of bacterial purity.

“ These results are consistent with a pure and wholesome water, suitable for drinking and domestic purposes.”

(ii) Reports from Barnet District Gas and Water Co., on samples of water taken from taps of Company's main on 24-3-41 and 21-4-41:—

“ 24th March, 1941.—This is a very satisfactory sample. It is clear and bright in appearance and of a high degree of bacterial purity, indicative of pure and wholesome water, suitable for drinking and domestic purposes.”

“ 21st April, 1941.—This is a very satisfactory sample. It is clear and bright in appearance and of a high degree of bacterial purity, indicative of pure and wholesome water, suitable for drinking and domestic purposes.”

(c) Houses without proper Dustbins (section 75 of the Public Health Act, 1936)—

35, Trinity Road, N.2.

11, Derwent Crescent, N.20.

That the above houses were not provided with proper dustbins;

J.M.

RECOMMENDED—

- (1) that notices be served upon the owners requiring them to provide at their respective premises a strong galvanised iron dustbin with a suitable cover;
- (2) that failing compliance with such notices proceedings be taken for the recovery of the penalties mentioned in Section 75 of the Public Health Act, 1936.

(d) Statutory Nuisances (Public Health Act, 1936).—That the premises Nos. 6, Manor Park Road, N.2; 23, Market Place, N.2; 31, Trinity Road, N.2; 301, Long Lane, N.2 and 58, Brackenbury Road, N.2, were in such a state as to be prejudicial to health or a nuisance;

RECOMMENDED that statutory notices be served upon the respective owners requiring them to execute the works mentioned by the Medical Officer in his report within the time specified in such notices.

(e) Milk (Special Designations) Order, 1936.—Samples.—That samples of designated milk had been taken and submitted for bacteriological examination and had been found to satisfy the prescribed tests.

(f) Unsound Food.—That the diseased or unsound meat, particulars of which were submitted, had been destroyed since the last meeting of the Committee;

RECOMMENDED that reports of this nature be sent direct to the Ministry of Health.

1060 Facilities for C.D. Personnel at Swimming Baths and Pool:

The Medical Officer of Health requested that the same facilities as the Military enjoy in the use of the swimming baths and pool should be granted to members of the Civil Defence Services. Last year members of H.M. Forces in uniform (male and female), Firemen and Civil Defence personnel producing badge or armband were admitted to the Swimming Pool at 3d. for week days and 6d. for Sundays and Bank Holidays. This concession included Finchley Memorial Hospital nurses;

RECOMMENDED that similar arrangements as were in force last year be adopted.

1061 Fuel:

The Medical Officer of Health reported that the supply of fuel during the past few months would have been difficult to maintain had it not been for the assistance of the Electricity Department;

RECOMMENDED that the Electricity Department be requested to see what further assistance could be given.

1062 Loss of Articles:

It was reported by the Medical Officer of Health that certain articles had been lost while being disinfected and that a claim amounting to the sum of £2 15s. od. had been submitted;

RECOMMENDED that this sum be paid in respect of the missing articles.

1063 Petroleum (Consolidation) Act, 1928—Applications for Licences:

(1) The Petroleum Inspector reported that an application had been received from the Chief Officer of the Fire Brigade on behalf of the Corporation, for a licence to keep 250 gallons of petroleum spirit in two gallon cans in the brick and concrete store situated in the drill yard at the Fire Station, North Circular Road, in the position shown on plan No. 13055;

RECOMMENDED that the licence now submitted be granted for the period ending 30th June, 1941, subject to the conditions mentioned in the Report of the Inspector.

1/1/41

(2) The Petroleum Inspector reported that applications, as shown in the list circulated, had been received for Licences to keep petroleum spirit and/or carbide of calcium for the year ending 30th June, 1942;

RECOMMENDED that the Licences now submitted be granted to the applicants in question to store such quantities of petroleum spirit and/or carbide of calcium as are set opposite to their respective names for the period ending 30th June, 1942, subject to the conditions annexed to the said Licences being observed.

1064 Swimming Season:

A letter was submitted from the Director of Education requesting permission for the Squires Lane Baths to be exclusively open to schools on Mondays, Tuesdays and Fridays during certain hours as in previous years and for school parties to use the Open Air Pool on Mondays at the usual payment to the Council of £385 per annum;

RESOLVED that this permission be granted forthwith and that the Council be asked to approve the action taken.

1065 Establishments for Massage and Special Treatment:

The Board of Registration of Medical Auxiliaries forwarded a letter expressing the hope that all Authorities in Middlesex would see their way to making a Bye-law dealing with the necessity for the granting of licences for the above;

RECOMMENDED that as no useful purpose could be served by making a Bye-law no action be taken in the matter.

1066 Catering for Open Air Pool:

The only tender in connection with the above, received from Mrs. J. Ansell, of 39, Huntingdon Road, N.2, and offering the sum of £1 per week for the catering rights, was considered and in accordance with the authority of the Council it was

RESOLVED that such tender be accepted forthwith.

1067 Local Government Superannuation Act, 1937—Foreman Waterman H. G. Heath:

The Borough Engineer and Surveyor submitted an application received from the above workman to be retained in the service of the Council after the 11th May, 1941, when he attained the age of 66 years;

RECOMMENDED that the approval of the General Purposes Committee be sought to retain this man's services for a further period of 12 months.

1068 Trespass:

The Borough Engineer and Surveyor reported that many cases of trespass at the sewage disposal works had occurred.

RECOMMENDED that details of any such trespass be forwarded to the Town Clerk for action.

1069 Salvage:

(1) A letter from Mrs. Marsh, of 90, Nether Street, was submitted, complaining that the method of collecting salvage in Finchley was unsatisfactory;

RECOMMENDED that a considered reply to the letter published under the name of Mrs. M. Marsh be inserted in the Finchley Press.

(2) The Town Clerk read a letter received from the Ministry of Supply setting out a general standard of salvage to be reached by Councils, from which it appeared that Finchley was below this in certain respects;

RECOMMENDED that the Chairman be asked to take the matter up with the Ministry of Supply.

Jm

(3) A letter from the North Finchley and Whetstone Ratepayers' Association was also read putting forward several suggestions for improved methods of refuse and salvage collection:

RECOMMENDED that the Chairman on behalf of the Committee, be asked to deal with the points raised in this letter.

HERBERT W. STEWARD,

Chairman.

HM

Communal Feeding Committee's Report.

12th MAY, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), and the Deputy Mayor (Councillor W. L. Brooksbank).

Non-member: Councillor Mrs. Roberts.

1070 Minutes:

The Minutes of last Meeting were taken as read, confirmed and signed.

1071 Hamilton Civic Restaurant:

The Chairman reported on the opening ceremony of the Hamilton Civic Restaurant and the Committee decided to place on record their appreciation of the work of Mr. C. R. Westlake, Communal Feeding Officer, Mr. C. Bradley, Miss Gameson and other members of the staff.

The Communal Feeding Officer was instructed to send Lady Maureen Stanley a letter expressing the Committee's appreciation of her visit.

1072 Emergency Feeding:

The Communal Feeding Officer reported on the administration and organisation of emergency feeding work and arising therefrom he was directed to communicate with the Ministry of Food informing them:—

- (i) that the staff resources at his disposal are inadequate; and
- (ii) that on the Communal Feeding Committee's instructions he proposes forthwith to engage, at the expense of the Ministry, such staff as, in his opinion, are necessary to carry out this work efficiently.

C. S. SYRETT,

Chairman.



Education Committee's Report.

12th MAY, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Heroldbank), Alderman Pike, Councillors Bryson, Collis, Mrs. Legge and Rutt; Miss Davey, M.A., and Mrs. Miall, B.A.

Non-member: Councillor Mrs. Roberts.

1073 Minutes:

The Minutes of a meeting, held on 7th April, 1941, were confirmed and signed.

1074 School Management and Works Sub-Committee:

The Report of a meeting of the School Management and Works Sub-Committee, held on 5th May, 1941, was submitted.

Arising therefrom, it was reported, as follows:—

(a) APOLOGY FOR ABSENCE.—That an apology for absence had been received from Councillor D. A. A. Merry.

(b) ACCOUNTS.—That Accounts, amounting to £834 5s. 7d., had been examined and approved for submission to the Finance Committee for payment.

(c) LETTINGS.—That the following applications for the use of school premises had been approved:—

Applicant.	School.	Date.	Purpose.	Fee payable to Committee.
1st North Finchley Girl Guides (Miss Cook) (Affiliated to Youth Committee)	Classroom, Summerside School	Friday evenings beginning 2.5.41.	Meetings.	18s. 6d. per occasion.
2nd West Finchley Girl Guides (Miss Brown) (Affiliated to Youth Committee)	Manorside Hall	Alternate Thursday evenings, beginning 8.5.41, and Tuesday evenings beginning 6.5.41.	Meetings.	19s. 6d. per occasion.

(d) REPAIRS AND REQUISITIONS.—That the Sub-Committee had authorised the Chairman to purchase 100 chairs (Windsor pattern) for school use at the price of 2s. 6d. each from the Hampstead Garden Suburb Club;

RECOMMENDED that the action taken be approved.

(e) ALLOCATION OF HEATING COSTS OF SCHOOL SHELTERS AVAILABLE TO THE PUBLIC.—That with reference to Minute No. 526 (b), the County Civil Defence Committee were prepared to contribute a sum equal to 50% of the heating charges for such school shelters as were made available to the general public.

(f) INCREASE IN CONTRACT PRICE OF FUEL.—That the Secretary for Mines had authorised an increase in cartage charges, as from 10th December, 1940, at 9s. 6d. per ton for sack delivery. This had affected the contract with Messrs. Gray Bros. (East Finchley), Ltd.

(g) CHILD MINDING.—That a resolution of the Finchley Women Citizens' Association stressing the need for more Nursery Schools and Day Nurseries in Finchley, and further together with a copy of a Resolution from the Finchley and Hornet Divisional Labour Party on the same subject matter.

With regard to Nursery Schools and Classes, the Director of Education reported that, apart from one school (the Alder) where no infant children attended, there was, at present, no accommodation in the schools of the Borough that could be adapted to nursery class or school needs. Any provision of the kind would have to be new provision, apart from the Alder School, where certain adaptations would be required. It might be possible, however, to take into some Infants' Schools children from the age of four years.

It was noted, in this connection, that the Nursery Class at the Martin School, capable of accommodating 40 children between the ages of three and five, was opened on 12th May, 1941.

RECOMMENDED that where accommodation and staff permit, children be admitted, until further notice, from the age of four years, to the Infants' Departments of the Schools.

(h) SCHOOL SWIMMING SEASON, 1941.—That an arrangement had been suggested whereby the Squires Lane Baths be used exclusively by the schools for three days a week, and the Open Air Pool (not exclusively) on a fourth day.

RECOMMENDED—

- (i) that the above suggestion be referred to the Public Health Committee for their consideration;
- (ii) that the Education Committee's annual payment of £385 for the exclusive use of the Squires Lane Bath for four days a week remain the same for the proposed new arrangement;
- (iii) that the appointment of instructors at the usual rates of payment be left in the hands of the Chairman, subject to report.

(i) JOINT SPECIAL SCHOOL—ESTIMATES 1941-42.—That the Estimates of the Joint Special School for the year ending 31st March, 1942, were considered and adopted.

(j) ELECTRICITY DEPARTMENT.—ANNUAL CHARGE.—That the question of a charge of £30 to cover inspection and advisory work carried out by the Electricity Department, in connection with school electrical installations, for the year ended 31st March, 1941, had been considered;

RECOMMENDED that a payment of £30 to the Electricity Department for the year ended 31st March, 1941, in respect of the duties referred to, be approved.

(k) FEEDING OF SCHOOL CHILDREN AT THE SCHOOLS' CANTEENS.—That a report by the Director of Education, with regard to the charge to be made for meals to school children, had been considered;

RESOLVED that, for the time being, the cost of one dinner meal for school children be fixed at 5d. per head, except in those cases where the meal is provided free of cost, or at half cost, in accordance with the scheme for the provision of meals.

(l) ADMINISTRATIVE MEMORANDUM No. 286—USE OF SCHOOLS AS REST CENTRES (2ND APRIL, 1941).—That the above Memorandum had been submitted and noted.

(m) TEACHING STAFF.—That the Director of Education had referred to the general shortage of teachers and to the difficulty in filling vacancies on the Committee's teaching staff, caused by the calling up of men for the Forces and the retirement and resignation of other teachers. In view of the increasing difficulties, he had suggested that the Committee must rely very largely upon the employment of married women for the period of the war, and perhaps for some time after. At present supply teachers were engaged in many cases where vacancies had arisen, and were paid in accordance with the daily rates fixed for normal occasional supply service, and the Director suggested that consideration should be given to the position of these supply teachers who were filling what might be described as long term vacancies;

RECOMMENDED—

- (i) that, for the period of the war and for such time after as may be necessary, Supply Teachers who complete six months' continuous service (including holidays and periods of absence due to sickness) in a vacancy that is likely to continue as such, be appointed, if they so desire, as temporary teachers, payment of salary to be in accordance with the Burnham Scale, and conditions of service, including sick pay regulations, to be those in operation for the permanent staff; the appointment to be subject to one month's notice on either side;

MM

EDUCATION (*contd.*)

- (ii) that the earliest date from which any such appointment shall operate be 1st September, 1941;
- (iii) that women members of the permanent teaching staff, upon marriage, be offered temporary appointments on the conditions named in paragraph (i) above.

(n) APPOINTMENT OF ASSISTANT MEDICAL OFFICER OF HEALTH.—That Dr. Cecile Asher, M.D., M.R.C.P., D.C.H., had been appointed an Assistant Medical Officer of Health and that part of her duties would include those of Assistant School Medical Officer, and, further, that the prior sanction of the Board of Education would be required before Dr. Asher could act in this capacity.

RECOMMENDED that, subject to the approval of the Board of Education, no objection be raised by the Education Authority, in so far as they are concerned, to Dr. C. Asher acting as Assistant School Medical Officer (duties to commence on 12th May, 1941) on the basis of service for three or four sessions (half-days) in each school week, it being understood that in the allocation of salaries no additional charge shall fall upon the Education Account.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

1075 Hospital Collections in Schools:

(a) A statement was submitted shewing the amount collected from schools during the year for the Finchley Memorial Children's Cot Fund;

RECOMMENDED that a contribution of £25 8s. 7d., the total amount collected during the year, be sent to the Finchley Memorial Hospital.

(b) It was also reported that a further sum of £6 5s. 6d. had been collected by certain schools and had been sent to the Royal Northern Hospital.

1076 Camouflaging Roofs of School Shelters:

A letter was submitted from a local Fire Fighting Squad asking the Authority to camouflage the roofs of School Shelters.

It was reported that the Committee had previously considered the matter and had decided to take no action.

In view of the request, the Director of Education was instructed to enquire further into the matter, and to report.

1077 Appointment of Assistant Teachers:

With reference to Minute No. 233, December, 1940, empowering the Chairman, during the war period, to appoint Assistant Teachers, the Chairman interviewed ten Candidates from Training Colleges and appointed five as from the beginning of the Autumn Term;

RESOLVED that the under-mentioned persons be appointed Assistant Teachers in the full-time service of the Finchley Education Authority exclusively in the capacity of teachers; salaries to be paid in accordance with Scale IV of the Burnham Arbitration Award, and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other scale of salaries that may be adopted by the Authority, and subject to the terms and conditions approved by the Council in September, 1927; the appointments to date as and from the beginning of the Autumn Term, 1941:—

Miss N. J. Croote, Finchley.

Miss J. W. Head, London.

Miss K. B. West, Finchley.

Miss B. K. Garrod, Finchley.

Miss V. W. Gray, London.

WM. C. LANGLANDS,

Chairman.

Civil Defence (Emergency) Committee's Report.

13th MAY, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence, Mrs. Legge and Mrs. Roberts:

1078 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1079 Proposed Store for Wardens' Service—Rugby Pavilion:

An account amounting to £11 15s. 10½d. was submitted in respect of works which had been carried out at above prior to the decision to let the accommodation to Simms Motor Units, Ltd.;

RESOLVED that authority be given for such account to be paid.

1080 Cost of Living Bonus for Local Authorities' Staffs:

Home Security Circular No. 101/1941 was submitted in regard to the rates of cost of living bonus which might be paid to administrative, technical and clerical staff engaged full-time on air raid precautions work where the local authority in question was already paying a cost of living bonus of not less than that rate to members of its staff generally.

1081 Evacuation:

Arising out of a deputation which had been received by representatives of the Committee from the Finchley and Friern Barnet Labour Party in regard to the above, the Town Clerk submitted a communication received from a member of the deputation, forwarding a summary of the statements made by them.

The Town Clerk intimated that enquiry had been made as to whether the Committee would object to copies of the memorandum being forwarded to the local Press;

RESOLVED—

- (1) that the Town Clerk forward a copy of the memorandum to the Ministry of Health for their information and press for reconsideration of the case already submitted on behalf of the Council; and
- (2) that no objection be raised to the publication of the memorandum on the understanding that it be made clear that the views expressed therein are the views of the Labour Party and are not necessarily endorsed by the Council.

1082 Civil Defence Canteens:

Arising out of London Region Circular No. 361, it was reported that the Officers had considered the question of the provision of a reserve of cooking equipment for use in the event of the gas and electricity services being interfered with and were of opinion that an Esse cooker should be installed in the Canteens at Northside Aid Post and Bouchier House;

RESOLVED that, subject to the approval of the Middlesex County Council, such equipment be installed.

1083 Shelters:

(a) Shelter Sub-Committee.—A report of a meeting of the Sub-Committee held on the 7th May, 1941, as under-printed, was submitted and considered;

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CIVIL DEFENCE (contd.)

“Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank) and Councillor Bryson.

1. Shelter Policy:

The Sub-Committee had before them Middlesex County Council Circular No. 365, and arising thereon it was reported:—

- (a) Anderson Shelters.—that the County Council desired every effort to be made to ensure Anderson Shelters being waterproof and in this connection the Borough Surveyor intimated that he was obtaining prices for waterproof rendering in the case of those shelters where concreting had not proved satisfactory and he was instructed to take up the matter with the County Council with a view to the adoption of the proposal and also for consent to new concrete work being carried out in waterproof cement and to report if possible, at the next meeting of the Committee.

It was pointed out that there were 837 applications outstanding for the concreting of shelters and that there were no doubt many other shelters requiring concreting in respect of which applications had not been submitted.

The Sub-Committee stressed the desirability of as many as possible of these shelters being dealt with before September and the Borough Surveyor was instructed to approach the three Contractors who had previously been engaged on this work to enquire whether they would be prepared to resume and upon what terms.

- (b) Communal Domestic Shelters.—that it was desired that all existing communal shelters which were considered satisfactory should be lighted, bunked, fitted with doors and locks and then allocated to eligible householders.

The Borough Surveyor intimated that at present only lighting had been provided for these shelters. Instructions were given for the necessary works indicated in the Circular to be completed and the question of the allocation of places was left to the Chief Warden to deal with.

As regards the erection of further communal shelters, the Borough Surveyor was instructed to report at the next meeting of the Committee upon any applications outstanding which came within the provisions of the Circular.

- (c) Individual Shelters.—that the County Council were prepared to authorise the construction of individual brick shelters for all eligible families of four persons or more for whom provision had not already been made and the Borough Surveyor was instructed to approach the Contractors at present engaged upon this work with a view to ascertaining whether they were prepared to continue at the present price. He was also instructed to report at the next meeting of the Committee as to the number of suitable applications still to be dealt with in order that application might be made to the County Council for the necessary consent to proceed.

- (d) Internal Shelters.—that schemes for the provision of internal shelters for families of four persons or more might be submitted to the County Council for consideration but that any proposals should be discussed in the initial stages with the technical Officers of the County Council.

The Borough Surveyor was therefore instructed to approach such technical Officers accordingly.

2. Sanitation:

London Region Circular No. 319, was submitted indicating that, where possible, water-borne sanitation should be provided in existing and new shelters, provided the cost came within certain prescribed limits and the Borough Surveyor was instructed to investigate the whole matter and report as soon as possible.

Arising out of complaints received as to the type of disinfectant used in connection with chemical closets, the Borough Surveyor was instructed to take up the matter with the County Council.

3. Shelter Construction:

London Region Circular No. 359, was submitted and the Borough Surveyor reported that the matters referred to therein were already receiving the attention of the Department.

4. Heating of Shelters:

- (a) Thermostatic Control.—A communication was submitted from the General Manager and Engineer indicating the steps which were being taken to prevent interference with the electrical heating apparatus in those shelters where experiments had been carried out.

As regards the shelter at the Swan & Pyramids P.H., it was intimated that the additional ventilation works were in hand.

- (b) Extension of Scheme to other Shelters.—A communication was submitted from the London Civil Defence Region intimating that the Regional Commissioners were not prepared to approve the Council's Scheme and suggesting that application should be submitted for the supply of Cura hard-fuel Stoves.

The Sub-Committee were definitely of opinion that the stoves suggested were quite unsuitable for installation in the shelters within the Borough, apart altogether from the question of cleaning and refuelling which would involve very considerable labour and transport difficulties.

The Town Clerk was therefore instructed to press for reconsideration of the Committee's proposals;

RECOMMENDED that the action taken be approved.

5. Proposed Communal Shelter.—Squires Court:

This matter was considered arising out of the reference from the full Committee and the Town Clerk was instructed to communicate with the occupiers of the flats with a view to ascertaining whether they were eligible for the provision of free shelter and, so far as the occupiers of ground floor flats, whether they desired to be supplied with indoor steel shelters.

6. Lighting of Shelters:

The accounts for the lighting of air raid shelters for the March quarter, 1941, were submitted and the Sub-Committee were very much concerned at the very high figure involved, which amounted to approximately £1,400 for the quarter.

It was pointed out that the cost would be very much reduced when the change-over to mains voltage was completed and the General Manager and Engineer was instructed to complete the work as quickly as possible. In the meantime instructions were given for the accounts to be brought to the notice of the County Council together with an intimation of the action being taken by the Committee in the matter;

RECOMMENDED that the action taken be approved.

7. Waterproofing of Trench Shelters:

The Borough Surveyor reported that he was of opinion that the waterproofing works in the trench shelter on the Glebe Land were very satisfactory and the members of the Sub-Committee then proceeded to make an inspection. They were very satisfied with the work which had been carried out and instructed the Borough Surveyor to arrange with the Contractors for the three remaining trench shelters to be treated in the same manner, the approval of the Middlesex County Council having already been obtained;

RECOMMENDED that the action taken be approved.

HAROLD A. RUTT,

Chairman."

RESOLVED that the report be adopted.

Arising thereon—

(i) Anderson Shelters—Waterproofing.—The Borough Surveyor reported that he had approached the Contractors who had previously been engaged on this work and they were prepared to resume; further, that he had asked these Contractors and those still at work for prices for—

- (a) the surface rendering of existing concrete in Anderson Shelters; and
- (b) the concreting of Anderson Shelters to their own specification with a year's guarantee;

RESOLVED that the Borough Surveyor be authorised to submit such prices, when obtained, to the County Council and upon receipt of the necessary consent, to give instructions to the Contractors to proceed with the work.

In this connection, the Borough Surveyor reported that since his last report, 85 further shelters had been concreted, making a total of 1,734 up to the 3rd May, 1941.

(ii) Communal and Individual Shelters.—The Borough Surveyor reported that, in accordance with instructions, he was examining the applications for shelters and would circulate prior to the next meeting of the Committee a list classifying the applications under—

- (a) Morrison Shelters;
- (b) Individual Shelters;
- (c) Communal Shelters;

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So far as the individual brick shelters were concerned, he intimated that of the 90 shelters authorised, 80 had been completed and 10 were still under construction;

RESOLVED that, pending a decision in regard to the erection of further individual brick shelters, the Borough Surveyor be authorised to place sufficient orders with the Contractors to keep their men fully engaged.

1084 Wardens' Posts:

The Chief Warden reported that, in connection with the construction of the new Posts, the architect had drawn attention to a quantity of waste material which should be removed but which came outside the terms of the contract.

The Chief Warden was authorised to arrange for such materials to be removed at the least possible cost.

HAROLD A. RUTT,

Chairman.

Allotments Committee's Report.

13th MAY, 1941.

Present: Councillor Collis (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman, Councillor Mrs. Roberts, the Rev. Dickin, and Messrs. Fairchild, Hewitt and Sunderland.

1085 Minutes:

The Minutes of the last meeting were taken as read, confirmed and signed.

1086 Fencing:

Extracts from many letters received complaining of harm done by trespass were read and considered. It was pointed out that if one area were enclosed all areas would have to be similarly treated, and in view of the expense that would thus be incurred and for which the Ministry had not offered any contribution, it was

RECOMMENDED that in these circumstances fencing be not provided, but that appropriate action be taken wherever possible on the receipt of a genuine complaint of continued trespass.

1087 Water Supply:

The many requests received for some form of water supply on allotments were considered, but in view of the attitude of the Ministry as expressed in correspondence with regard to this matter in June last, it was

RECOMMENDED that the original idea of keeping filled with water a large tank or barrel on allotment sites, be placed before the complainants, suggesting that they should get in touch with the Secretary of their Associations with regard to such installations.

1088 Removal of Soil:

A report from the tenant of an allotment on the Brookside Walk West of Regents Park Road was submitted, giving the name and address of a driver of a vehicle removing soil from these allotments, and it was

RECOMMENDED that legal proceedings be instituted subject to the evidence proving satisfactory.

1089 Coppetts Close:

The Committee agreed to let plots Nos. 2 and 35 on the above Allotments rent free for one year owing to the poor nature of the soil, and it was accordingly

RECOMMENDED that the action taken be approved.

1090 Flower and Vegetable Show:

A request from the West Finchley Allotments Association was submitted asking the Council's collaboration in organising a Flower and Vegetable Show, but in view of the poor response received from suggestions circulated with regard to a scheme for the award of certificates of merit, it was

RECOMMENDED that a suggestion be made to the West Finchley Allotments Association to join with the Finchley Chrysanthemum Society.

1091 Pointalls and District Allotments Society:

A request from the above Society was submitted for the rent of the Kay's Land of £50 per annum to remain unchanged for the duration of the war, and it was

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RECOMMENDED—

- (a) that the rent remain at this figure for the duration of the war and for six months after; and
- (b) that the Borough Engineer and Surveyor submit a report on the condition of the fencing at the Kay's Land at the next Meeting of the Committee.

1092 Rats on Beaufort Drive Allotments:

The Borough Engineer and Surveyor reported the presence of rats on the Beaufort Drive Allotments, and requested permission to incur an expenditure of 45/- in an endeavour to remove the same, and it was

RECOMMENDED that such expenditure be approved.

A. C. D. COLLIS,

Chairman.

Mr.

Electricity Committee's Report.

13th MAY, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Briant and Pateman and Councillors Baines, Bryson, Norman and Major Steward.

Non-members: Councillors Mrs. Roberts and Rutt.

1093 Minutes:

The Minutes of meetings of the Committee held on the 10th September and 9th November, 1940, were taken as read, confirmed and signed.

1094 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1095 Electricity Supply Industry—District Council (No. 10) Greater London Area (Employers' Side):

It was reported that circular letters dated 23rd April and 1st May, 1941, respectively, had been received from the Hon. Secretary of the Employers' Side of the District Council No. 10 forwarding copies of communications received by him from the Employers' Industrial Adviser to the National Joint Industrial Council for the Electricity Supply Industry, intimating that a Conference had recently taken place between representatives of the Ministry of Transport, the Electricity Commissioners and the National Service Committee, which represented all interests in the industry, and that there was unanimity in the view that the Minister of Labour should schedule the Electricity Supply Industry as being engaged on essential work under the Essential Work Order.

1096 District Joint Board of Employers and Members of Staff (Electricity Supply Industry) Area No. 10:

The Minutes of the proceedings at a meeting of the above-mentioned Board held on the 7th March, 1941, were submitted.

1097 Electricity Undertakings:

It was reported that a circular letter dated 18th April, 1941, had been received from the Electricity Commissioners enclosing a Memorandum dealing with various matters concerned with the operation of Electricity Undertakings under war conditions, and that same had been referred to the General Manager and Engineer for attention.

1098 Sale of Scrap Metal:

The General Manager and Engineer reported the sale of scrap metal, mainly consisting of lead, copper wire and iron, to Mr. C. W. Burgess, whose tender was the highest, for the sum of £175 10s. od.

RECOMMENDED that the action taken be approved.

1099 Boiler Insurance:

It was intimated that an inspection of the boiler plant under pressure had recently been made by the Municipal Mutual Insurance, Ltd., and that a satisfactory report had been received.

1100 National Service (Armed Forces) Act—Protected Establishments:

The General Manager and Engineer reported that an application was made under the provisions of the recently issued Schedule of Reserved Occupations and Protected Work for the inclusion of the Undertaking in the Register of Protected Establishments, and that he had been notified by the Divisional Officer of the Ministry of Labour and National Service that admission to the Register had been granted.

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He added that, subject to certain formalities, the effect of the inclusion in the Register was to reserve men covered by two age groups (such as 25/35) at the lower age.

1101 War Damage Act:

The General Manager and Engineer reported that he understood that a new Bill, dealing with Public Utility Undertakings, might be introduced in the near future; that, in the meantime, Undertakings were advised to refrain from entering into any commitments under the existing Act and to await the new legislation and that it was further understood that the position of Public Utilities would not be prejudiced by so doing;

RECOMMENDED that the matter be left to the appropriate Officers to deal with.

1102 Electricity Charges—Irrecoverable Arrears:

A statement in connection with the above, amounting to a sum of £605 15s. 3d. for the period ended 30th September, 1940, was submitted;

RECOMMENDED—

- (a) that the sum in question be written off as irrecoverable; and
- (b) that the Borough Treasurer be authorised to refer a selected list of these outstanding accounts, in cases where they exceed the sum of £5, to Stubbs Agency for collection, if possible.

1103 Electricity Tariffs:

Reference was made by the Town Clerk to a letter received from a consumer making application for a special rate for the supply of electricity to a room in certain premises utilised by a fire watching party;

RECOMMENDED that such application be not granted.

C. S. SYRETT,
Chairman.

General Purposes Committee's Report.

14th MAY, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooks-bank), Aldermen Pateman and Syrett, and Councillors Langlands, Lawrence, Mrs. Legge, Norman and Rutt.

Non-members: Alderman Pike, O.B.E., J.P., and Councillor Mrs. Roberts.

1104 Minutes:

The Minutes of meetings of the Committee held on the 11th September and 16th November, 1940, and 3rd and 20th March, 1941, were taken as read, confirmed and signed.

1105 Land—Corner of High Road and Summers Lane:

It was reported that the question of renting to the Education Committee that portion of the above land now available and suitable for educational purposes had been referred to the Chairman of the Committee and the Chairman of the Education Committee to deal with, subject to report.

Arising thereon, the Chairman reported that he had agreed with the Chairman of the Education Committee a nominal rent of £10 per annum.

1106 Whitley Council System:

A Memorandum hereon by the Chairman of the Executive Committee of the Non-County Boroughs Association (circulated) was submitted.

The Committee decided to refer the Memorandum to the suggested Council and Staff Joint Committee for consideration.

1107 National Service Act, 1941—Local Government Staffs (War Service) Act, 1939:

A circular letter dated 23rd April, 1941, was submitted from the Ministry of Health drawing attention to the provisions of the National Service Act, 1941, which received the Royal Assent on the 10th April, 1941.

1108 Information Bureau:

A letter dated 29th April, 1941, was submitted from the London Civil Defence Region stating that the Regional Commissioners had approved the proposed transfer of the functions of the Information Centre for homeless persons to the Citizens' Advice Bureau, provided that the establishment of an Administrative Centre in the event of heavy raiding was not thereby prejudiced.

It was added that the Commissioners had also approved the payment of a grant of £100 to the Citizens' Advice Bureau as a charge on the Homeless Persons' Account.

1109 Middlesex Whitley Council for Local Authorities Administrative, Technical and Clerical Services:

A copy of the Minutes of a Meeting of the above-mentioned Council held on the 19th April, 1941, was submitted.

1110 Wages—Civil Engineering Construction:

A circular letter was submitted from the Civil Engineering Construction Conciliation Board for Great Britain forwarding a reprint of the Working Rule Agreement for the Civil Engineering Contracting Industry, which embodied the War Emergency Agreement for regulation of wages during the war and other recent decisions of the Board. The hope was expressed that the Council would find this useful in making the Board's decisions effective in connection with all works of construction undertaken by them, and that they would require observance of the Conciliation Board's decisions by their contractors under "Fair Wages" Clauses.

Handwritten initials

1111 Closing of Municipal Offices—Whitsun Vacation:

RECOMMENDED that the above Offices be closed on Whit Monday and that as regards Whit Saturday, one half of the staff only be required to remain on duty and that they be granted equivalent leave at a time convenient to the Chief Officers.

1112 Suggested Formation of a Council and Staff Joint Committee:

The report of a meeting of the Sub-Committee appointed to consider this matter, held on the 9th May, 1941, was submitted;

RECOMMENDED—

- (a) that a Joint Committee to be composed of Members of the Council and representatives of the staff be appointed with effect as from and including the 1st June, 1941:—
- (b) that the Constitution and Rules and Regulations of the Joint Committee be as follows:—

CONSTITUTION.

1. Title.

The Committee shall be called the "Finchley Council and Staff Joint Committee" hereinafter called the "Joint Committee."

2. Constitution.

The Joint Committee shall be composed of seven members of the Finchley Council to be appointed at the Annual Meeting of the Council and seven officers of the Council, to be appointed by the members of the Finchley Branch of the National Association of Local Government Officers within twenty-one days of the aforesaid meeting. The members thereof shall retire annually on the eighth day of November and shall be eligible for re-appointment.

In the event of a member of the Joint Committee ceasing to be a member or officer of the Council he shall thereupon cease to be a member of the Joint Committee and such vacancy, together with any vacancies caused by death, resignation, or other disqualification, shall be filled within ten weeks of the occurrence thereof, by the appropriate appointing authority.

3. Chairman.

A Chairman and Vice-Chairman shall be appointed by the Joint Committee at their first meeting in each year. When the Chairman is elected from one side of the Joint Committee the Vice-Chairman shall be elected from the other. The Chairman of any meeting shall not have a casting vote.

4. Objects.

The objects of the Joint Committee shall be:—

- (i) The establishment of regular methods of negotiation on questions arising in respect of matters relating to the service between the Council and their officers, or between officers with a view to the prevention of differences and to their better adjustment when they appear.
- (ii) To secure the largest possible measure of joint action between the Council and officers for the development and improvement of local government administration, and for the consideration of the conditions to all engaged therein.
- (iii) To consider all matters affecting the mutual interests of the Council and the administrative, technical, professional and clerical staffs of the Council, and to make recommendations thereon to the Council, provided always that no question of personal discipline, promotion or efficiency shall be within the purview of the Joint Committee.

- (iv) To consider the general principles governing conditions of service, e.g., recruitment, hours, tenure and remuneration.
- (v) To encourage the further education of the staff and their training in higher administration and organisation.
- (vi) To provide facilities for the full consideration and utilisation of experience and ideas of the staff and of inventions and improvements in methods of machinery operating to the advantage of the local government services.

RULES AND REGULATIONS.

1. There shall be an Honorary Secretary of the Joint Committee, to be appointed annually.
2. The Joint Committee shall meet quarterly, and at such other times as the Chairman and the Vice-Chairman may direct. In addition, any three members of the Joint Committee may direct the Hon. Secretary to call an emergency meeting at any time, subject to 48 hours' notice.

The matters to be discussed at any meeting of the Joint Committee shall be stated upon the notice summoning the meeting, provided that any other business may be considered, if admitted by the unanimous vote of those present at such meeting.

3. The quorum of the Joint Committee shall be four representatives of each side.
 4. No resolution shall be regarded as carried unless it has been approved by a majority of each side of the Joint Committee present at the meeting, and in the event of the Joint Committee being unable to arrive at an agreement it shall take the directions of the Council on the matter.
 5. The Council shall afford the necessary facilities for the staff representatives to attend the meetings.
 6. The proceedings of any meeting of the Joint Committee shall be reported to the Council in concise form, but before submission of the report it shall be signed by the Chairman and Vice-Chairman of the Joint Committee.
 7. The Joint Committee shall have power, from time to time, to call into conference any officer or to invite any member of the Council or other persons by agreement in an advisory capacity to assist the Joint Committee.
 8. In the event of the Council disagreeing with the recommendations of the Joint Committee, such recommendations shall be referred back to the Joint Committee, with an intimation of the reasons for disagreement.
- (c) that the following Members of the Council be appointed to serve on the Joint Committee for the remainder of the present municipal year:—

The Mayor.
 The Deputy Mayor.
 Alderman Briant.
 „ Pike, O.B.E., J.P.
 Councillor Hugh Jones, LL.B.
 „ Mrs. Roberts.
 „ Major Steward.

1113 Local Government Superannuation Act, 1937:

(a) It was reported that Foreman Waterman Heath, who reached the age of 66 on the 11th May, 1941, had made application to be retained in the Council's service, which application was supported by the Sewage Works Manager, and that the Public Health Committee had suggested that, in the circumstances, Heath's services be retained for a further period of 12 months;

RECOMMENDED that this be agreed.

IBM

(b) The Borough Surveyor reported that J. Lindsay (classed as a Handyman—Unskilled) would reach the age of 65 on the 27th July, 1941, and had asked to be retained in the Council's service, which application was supported by the Roads Superintendent;

RECOMMENDED that, in the circumstances, Lindsay's services be retained for a period of 12 months from the 27th July, 1941.

1114 Damage by Enemy Action to Former Municipal Offices, Hendon Lane:

The Town Clerk reported that the portrait of Alderman Wells had been damaged and that he had arranged for it to be repaired by a Picture Restorer at a cost of £6;

RECOMMENDED that this expenditure be approved.

1115 Avenue House Estate:

The Town Clerk reported that the taxed costs in connection with the obtaining of the recent Order of the High Court in respect of the administration of the above Estate amounted to a sum of £88 18s. 9d., made up as follows:—

Messrs. Lees & Co.	£62	6	1
Treasury Solicitor	£26	12	8
					<hr/>		
					£88	18	9

RECOMMENDED that authority be given for payment of the costs in question.

1116 Membership of the Council:

Reference was made by the Town Clerk to a letter which had been received by the Mayor from Councillor De Colleville pointing out the circumstances which had prevented him from attending meetings;

RECOMMENDED that the Council do formally approve for the period ending 1st November, 1941, in accordance with the provisions of Section 63(1) of the Local Government Act, 1933, the reason for the failure of Councillor De Colleville to attend meetings, namely, that he is engaged on work of national importance outside the Borough.

J. HUGH JONES,

Chairman.

Finance Committee's Report.

15th MAY, 1941.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), Alderman Syrett and Councillors Bryson and Collis.

Non-member: Councillor Mrs. Roberts.

1117 Minutes:

The Minutes of meetings of the Committee held on the 12th September, 9th and 16th November, 1940, and 15th March, 1941, were taken as read, confirmed and signed.

1118 Municipal Mutual Insurance, Ltd.:

A print of the Report and Statement of Accounts of the above Company for the year ended 31st December, 1940, was submitted.

1119 Housing Acts, 1935 and 1936, Housing (Rural Workers) Acts, and Small Dwellings Acquisition Acts. Interest on Loans, etc.:

A circular letter dated 28th April, 1941, was submitted from the Ministry of Health, stating that the rate of interest to be charged on loans secured on local rates made on and after the 17th April, 1941, from the Local Loans Fund to Local Authorities for any purposes of the Housing Acts, the Housing (Rural Workers) Acts, 1926 to 1938, and the Small Dwellings Acquisition Acts, 1899 to 1923, would be $3\frac{1}{2}$ per cent., the rate previously fixed being $3\frac{3}{4}$ per cent.

Attention was drawn to the fact that, by virtue of Sections 37(3) and 92(2) of the Housing Act, 1935, the rate of interest on (i) loans made by local authorities under the provisions of section 2 of the Housing (Rural Workers) Act, 1926, and (ii) advances made by local authorities under the provisions of the Small Dwellings Acquisition Acts was fixed at a rate of $\frac{1}{4}$ per cent. in excess of the rate of interest which, one month before the date on which the terms of the loan or advance were settled, was the rate fixed by the Treasury in respect of loans from the Local Loans Fund to local authorities for housing purposes.

1120 Metropolitan Police Rate:

The Town Clerk reported that the Secretary to the Association of Municipal Corporations had forwarded to him a copy of a note of the proceedings at the Deputation received by Mr. Osbert Peake, M.P., Parliamentary Under-Secretary of State, on the 24th January, 1941, from representatives of the Association, the Metropolitan Boroughs' Standing Joint Committee and the Urban District Councils' Association, to which was appended a copy of a letter written by Mr. Herbert Morrison, M.P., the Home Secretary, to the Chairman of the Metropolitan Boroughs' Standing Joint Committee in reply to the representations made by the Deputation.

He added that the two main points raised by the deputation were:—

- (1) The question of local authorities being consulted with regard to the Metropolitan Police estimates; and
 - (2) The division of war expenditure between the Exchequer and the rates;
- that, as regards the former, Mr. Morrison had pointed out that the Home Secretary was responsible to Parliament for the administration and finances of the Metropolitan Police; that he could not delegate any share of this responsibility to a Committee and that he must avoid any position in which he might appear to be answerable for the exercise of this responsibility to some body other than Parliament. Accordingly it would not be possible to submit the estimates to any Committee even for the purposes of consultation before they had been submitted to Parliament.

As regards the second point, Mr. Morrison had intimated that he had taken a note of the representations made and that these would be duly considered in connection with the general examination of the problem.

Mr

1121 War Damage Act, 1941:

(a) A letter dated 30th April, 1941, was submitted from the War Damage Commission referring to the Council's application to the Ministry of Health for a further loan of £15,000 in respect of "first-aid" repairs to dwellinghouses in the Borough.

They stated that, having regard to the passing of the War Damage Act, 1941, the application had been referred to them, and that, in view of the Council's urgent need of funds to meet expenditure incurred or to be incurred in the immediate future, they had agreed to advance the sum of £14,500 as an interim payment under the provisions of Section 9 of the Act, a Payable Order for which amount was enclosed.

(b) The Borough Treasurer reported that, in accordance with the provisions of Section 62 of the Act, which required compulsory insurance under the business scheme, he had asked the various insurers against fire risks in respect of the contents of Council property to take the necessary steps to provide the required cover, and that he would report in due course as to the amount of the premiums payable.

1122 Wardens' Post—Bishopswood, The Bishop's Avenue:

The Town Clerk stated that the Civil Defence (Emergency) Committee had recently been informed that arrangements had been made for the use of a strengthened room in the above premises for a Wardens' Post and that, as a matter of urgency, an undertaking had been given that all outgoings in connection therewith would be borne by the Council and any damage caused by reason of the user made good; further, that the County Council would bear the cost of the telephone and contribute a sum of 5s. a week in respect of lighting and heating, and that any expenditure above this amount would fall upon the Council;

RECOMMENDED that this be agreed.

1123 Supplemental Estimates:

The Committee considered references from the Education Committee with respect to the following matters:—

Matter.	Cost involved.
Fire Watchers Subsistence and Travelling Allowances	£200
War Bonus to School Teachers and Cleaners	£260

RECOMMENDED that the Council approve supplemental estimates for £200 and £260 respectively, but that the Education Committee be asked to endeavour to effect a saving of an equivalent amount on other items in their estimates.

1124 Advance Account:

The Borough Treasurer drew attention to the fact that the authority to overdraw the Advance Account was limited to a maximum of £60,000, and reported that, following the close of the financial year 1940/41, the payments through the Advance Account having been reviewed, opportunity had been taken during the recent Audit to discuss the matter with the District Auditor. Only in one month during the year had the total amount of the overdraft on the Advance Account exceeded £40,000 and it would seem therefore that, if the Committee so wished, the maximum amount might be reduced with safety. At the same time, he added, it might be desirable to separate from the Advance Account the payments of wages which, in a five week month, amount to some £23,000, and to deal with these through a special Wages Advance Account. The amount of other payments, apart from wages, should not exceed £30,000 per month, and normally would not be expected to exceed £20,000.

After full consideration, it was

RECOMMENDED—

- (a) that the limit of the overdraft on the Advance Account be reduced to £20,000 and that steps be taken with a view to the necessary alteration being made in the Standing Orders of the Council.

(b) that the amounts required for wages be dealt with separately, by including in the monthly Order on Treasurer a number of cheques for sums required on specified dates during the following month.

1125 Loss of Rate Income by Enemy Action:

The Borough Treasurer reported that the Chairman of the Committee and he were present at a conference at Middlesex Guildhall on the 24th April, 1941, which was attended by representatives of the County Finance Committee and of the Finance Committees of all the Local Authorities in Middlesex: that consideration was given to the question of making good losses of rate income due to enemy action, and that it was unanimously decided that these should be borne as a national charge and that representations should be made accordingly by the Middlesex County Council; further, that an Advisory Committee representing seven of the Local Authorities was appointed to act in a consultative capacity—Finchley being one of the seven.

1126 Consolidated Loans Fund Account:

The Borough Treasurer reported as follows:—

“The accounts for the year have been completed and will be published in due course.

The equalised rate of interest averaged out at 3.267 per cent., plus .050 per cent., for financing expenses—an inclusive charge to the borrowing accounts for ‘pooled’ loans of 3.317 per cent., as compared with 3.33 per cent., for 1939/40 and 3 per cent for 1938/39.

The net debt at 31st March is £1,616,446, a reduction of £71,410 on the debt at 31st March, 1940.”

1127 Irrecoverable Amounts:

The Borough Treasurer submitted a statement of the charges made in respect of Ambulance use and miscellaneous services which, he recommended, should be written off as irrecoverable in respect of the period ended 31st March, 1941.

He added that the total amount involved was a sum of £184 7s. 6d. as indicated in Column (1) of the under-mentioned statement and that the amount written off for the previous year amounted to a sum of £91 3s. 3d. as indicated in Column (2) of the statement:—

		(1)	(2)
		£ s. d.	£ s. d.
Ambulance Service	67 2 6	59 10 0
Disinfection	1 12 0	1 16 0
Allotments	9 3 11	—
Housing Rents	28 13 0	4 3 4
Trade Refuse Collection	30 12 4	9 8 0
Miscellaneous	47 3 9	16 5 11
		<hr/>	<hr/>
		£184 7 6	£91 3 3

RECOMMENDED that the sum of £184 7s. 6d. set out in Column (1) of the foregoing statement be written off as irrecoverable.

1128 Council Employees:

Reference was made by the Borough Treasurer to a letter received from the National Union of Public Employees suggesting that the wage envelopes of the employees should bear an indication of the various deductions made from their wages;

RECOMMENDED that such suggestion be not adopted, but that a notice be exhibited at the several Depots where payment of wages takes place giving particulars of the deductions.

M.C.

FINANCE (contd.)

1129 Small Dwellings Acquisition Acts:

The Borough Treasurer reported as follows:—

(a) Number of advances already approved	992
representing a sum of	£667,610
(b) Amount for which sanctions have been received	£670,000
(c) Amount of advances already approved	£667,610
Applications now submitted	Nil.
(d) The number of existing mortgages is	185
(e) The amount of advances outstanding	£63,959

1130 Audit of Accounts—Year ended 31st March, 1940:

The Committee considered a report by the Borough Treasurer arising out of the following comments made by the District Auditor on the subject of the working balance in his Audit of the Accounts for the year ended 31st March, 1940:—

"The surplus on the General Rate Fund had fallen at the 31st March, 1940, to £10,700, which was roughly equivalent to three weeks' net expenditure. It is estimated that by the end of the current financial year the surplus will have increased to about £16,000, but even this figure is insufficient to provide an adequate working balance and a margin for contingencies."

A table was presented showing the course of the working balance during the last ten years, from which it was observed that, where it amounted to approximately £32,000 at March, 1931, when the Council's net expenditure amounted to £127,000, it was now £16,000 compared with a current net expenditure of £214,000. This, it was stated, was not a complete comparison because it did not take into account the financing of payments to the County Council under precept nor of the many additional forms of expenditure on Civil Defence and cognate services which the Council were required to finance pending grant recoveries.

At the same time it was observed that rate arrears had increased from £2,500 to £33,809. The Borough Treasurer pointed out that much of this might be regarded as abnormal, and that the same was true of the financing of all war-time expenditure, but there must always be a solid need for the provision of a working balance of adequate size; that there was no scientific formula for the computation of a working balance and that practice among local authorities varied considerably, although he had no hesitation in stating that the Council's balance had always been small in relation to the balances held by other local authorities, and that it should cover, at least, stores, outstanding rates and a margin for supplemental estimates.

After full consideration, it was

RECOMMENDED that, when determining the estimated expenditure for the next financial year, a sum of £5,000 be included in the estimates for the purpose of increasing the amount of the working balance, and that similar action be taken in subsequent years until such time as the working balance reaches a sum of at least £30,000.

1131 Statement of Bank Balances—14th May, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance.	
	£	s. d.	£	s. d.	£	s. d.
General Rate Fund Revenue	43,350	0 11				
Education Revenue			2,295	19 11		
Electricity Revenue						
Housing Revenue	57,008	13 10				
General Rate Fund Capital			16,171	8 2		
Education Capital			10,223	10 4		
Electricity Capital			5,440	17 5		
Consolidated Loans Fund			18,069	9 6		
Superannuation Fund			50,155	16 7		
Fire Brigade Pensions Fund			1,182	8 6		
Salaries			173	15 7		
Advance			1,940	4 3		
Suspense	40,207	15 4				
Loan Interest	29	6 5				
Communal Feeding	1,466	16 6				
				18 13 11		
	£142,062	13 0	£105,672	4 2	Dr. £36,390	8 10

1132 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Orders on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, Interim Orders on the Treasurer amounting to £45,555 5s. 6d. made up as follows, were approved by the Committee:—

	£	s.	d.
General Rate Fund Revenue	1,200	—	—
Education Revenue	50,732	9	1
Electricity Revenue	3,342	19	—
Housing Revenue	5,751	19	9
Superannuation Fund	5	15	—
Consolidated Loans Fund	3,000	—	—
Fire Brigade Pensions Fund	456	16	8
A.R.P. Canteen	55	10	—
Loan Interest	9	8	4
	962	4	5
	38	3	3
	<u>£45,555</u>	<u>5</u>	<u>6</u>

(b) Order on the Treasurer.—

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £18,768 5s. 2d.:—

	£	s.	d.
General Rate Fund Revenue	14,502	10	6
Education Revenue	834	5	7
Electricity Revenue	2,965	2	1
Loan Interest	466	7	—
	<u>£18,768</u>	<u>5</u>	<u>2</u>

1133 Rate Collection:

The following statements were submitted by the Borough Treasurer:—

PERIOD 1st TO 30th APRIL, 1940/41—1941/42:

1940-41.			1941-42.	
£	%		£	%
15,674	5.50	Arrears of former Rates	33,809	11.250
270,002	94.30	Half-year's Rate	266,664	88.732
499	.20	Additions, new assessments, etc.	55	.018
<u>286,175</u>	<u>100.00</u>	Total amount collectible	<u>300,528</u>	<u>100.00</u>
14,625	5.10	Amount collected	4,123	1.374
<u>£271,550</u>	<u>94.90</u>	Amount outstanding	<u>£296,400</u>	<u>98.626</u>

PERIOD 1st OCTOBER, 1940, TO 31st MARCH, 1941, (second half year), AND 1st APRIL, 1940, TO 31st MARCH, 1941, (full year):

1st October, 1939 to 31st March, 1940.		Second Half-Year.	1st October, 1940 to 31st March, 1941.	
£			£	
10,474		Arrears Brought Forward	24,893	
246,236	(5/4 in £)	General Rate levied	274,258	(5/11 in £)
<u>£256,710</u>	<u>100%</u>	Total Collectible	<u>£299,151</u>	<u>100%</u>
	Percentage			Percentage
221,287	86.20	Cash collected	237,751	79.48
15,825	6.16	Empty Allowances	20,106	6.72
3,593	1.40	Revision of Assessments	7,201	2.40
331	.13	Otherwise Irrecoverable	284	.10
15,674	6.11	Recoverable Arrears carried forward	33,809	11.30
<u>£256,710</u>	<u>100.00</u>		<u>£299,151</u>	<u>100.00</u>

J.M.

FINANCE (contd.)

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Full Year.

1st April, 1939 to 31st March, 1940.	
£	
7,374	
488,668	(10/8 in £)
<hr/>	
£496,042	— 100%

	Percentage
448,439	90.40
23,741	4.79
7,540	1.52
648	.13
15,674	3.16
<hr/>	
£496,042	100.00

Arrears Brought Forward	
General Rate levied	
<hr/>	
Total Collectible	

Cash collected
Empty Allowances
Revision of Assessments
Otherwise Irrecoverable
Recoverable Arrears carried forward

1st April, 1940 to 31st March, 1941.	
£	
15,674	
546,686	(11/10 in £)
<hr/>	
£562,360	— 100%

	Percentage
479,294	85.23
39,610	7.04
8,915	1.59
732	.13
33,809	6.01
<hr/>	
£562,360	100.00

1134 Instruction:

RECOMMENDED that the Instruction given to the Town Clerk, as entered in his Instruction Book, be approved.

HAROLD A. RUTT,

Chairman.

mm



Borough of Finchley

Municipal Offices,
Finchley, N.3.

17th June, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY next, the 23rd day of JUNE, 1941, at 7-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 26th day of May, 1941.
- (2) To open a Tender in respect of each of the following, received after the time stipulated in the advertisements:
 - (a) Annual Decorations and Repairs to Alder and Northside Schools;
 - (b) Reconstruction of a section of Summerside Infants' School;

(3) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 20th May, 1941.
- (b) **Civil Defence (Emergency)** of the 27th May, 1941.
- (c) **Civil Defence (Emergency)** of the 3rd June, 1941.
- (d) **Parks and Open Spaces (Special)** of the 3rd June, 1941.
- (e) **Highways and Fire Brigade** of the 4th June, 1941.
- (f) **Communal Feeding** of the 5th June, 1941.
- (g) **Public Libraries** of the 9th June, 1941.
- (h) **Education** of the 9th June, 1941.
- (i) **Allotments** of the 10th June, 1941.
- (j) **Finance** of the 12th June, 1941.
- (k) **Civil Defence (Emergency)** of the 17th June, 1941.
- (l) **Public Health and Maternity and Child Welfare (Special)** of the 17th June, 1941.

(4) To receive and consider Reports of Officers.

(5) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).

(6) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

(7) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 20th May, 1941.
- (b) **Civil Defence (Emergency)** of the 27th May, 1941.
- (c) **Office Accommodation** of the 29th May, 1941.
- (d) **Public Libraries** of the 9th June, 1941.
- (e) **Education** of the 9th June, 1941.
- (f) **Civil Defence (Emergency) (Special)** of the 10th June, 1941.
- (g) **War Damage** of the 10th June, 1941.
- (h) **Finance** of the 12th June, 1941.
- (i) **Civil Defence (Emergency)** of the 17th June, 1941 (if any).
- (j) **Public Health and Maternity and Child Welfare (Special)** of the 17th June, 1941 (if any).
- (k) **General Purposes (Special)** of the 18th June, 1941.

(8) To receive and consider Reports of Officers.

AM

- (9) To consider, if necessary, the raising of any temporary loan.
- (10) Questions (if any) of which notice has been given to the Town Clerk.

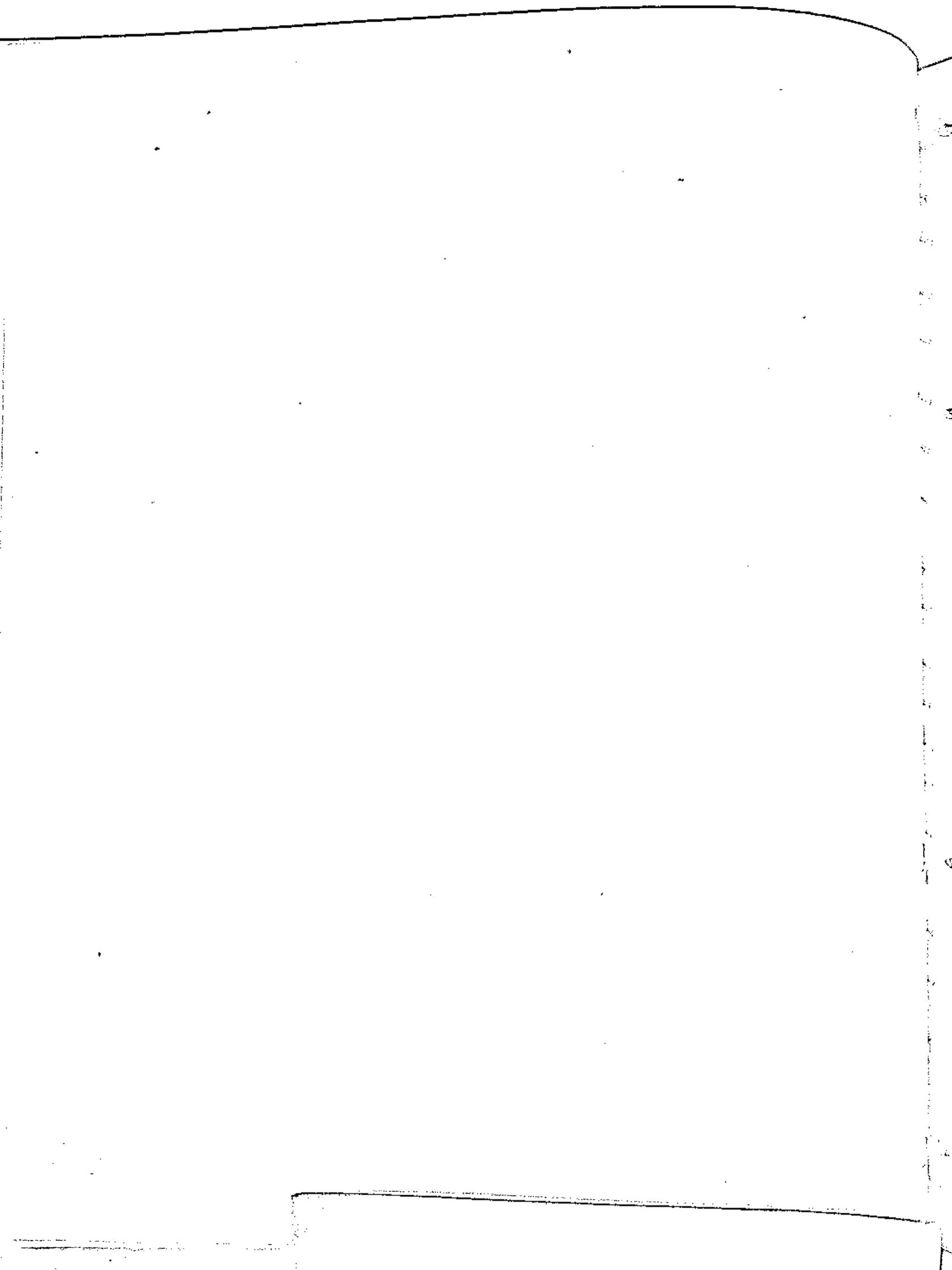
R. M. Franklin

Town Clerk.

[Signature]

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 26th day of
MAY, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	W. C. Langlands.
J. G. Bryson.	P. Lawrence.
A. C. D. Collis.	Mrs. M. E. Legge.
J. Connorton.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	Harold A. Rutt.
Flying Officer M. A. B. King-Hamilton, M.A.	Major H. W. Steward.

1135 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 28th day of April, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

1136 Apology for Absence:

It was reported that Councillor Merry had expressed regret at his inability to be present at the meeting.

1137 Tenders:

- (a) Annual Decorations and Repairs to Alder and Northside Schools.
- (b) Hay Crop, Brook Farm Open Space.
- (c) Reconstruction of a section of Summerside Infants' School.

RESOLVED that the tenders received in connection with the above be opened, and referred to the Council in Committee for consideration.

Wm.

1138 Food Control Committee:

A letter dated 10th May, 1941, was submitted from the Hon. Secretary of the Finchley and Friern Barnet Labour Party as follows:—

"In reply to your letter of April 1st. wherein it was stated that the vacancy was to be considered in the light of an order which called for a representative of Trade Unions, and that therefore the Finchley Trades Council had been designated as the body to be consulted, I am empowered to write and inform you that, firstly the Finchley Trades Council is not now functioning, and secondly that the Divisional Body of the above Party has represented upon it, the industrial section of the movement in Finchley.

It would therefore be in order for the F.C.C. to consider a nomination from the Labour Party and I therefore request that this analysis be placed before the Food Control Committee at its next meeting."

A letter dated 15th May, 1941, was also submitted from the Finchley and District Trades Council in the following terms:—

"Acting on your letter of April 21st, the Finchley and District Trades Council, at a meeting held last night, elected Mr. A. Hurst, The Cottage, Lambert Road, N.12, as their nominee for the vacancy on the Food Committee.

I trust this information will be in time for you to arrange the appointment."

RESOLVED, on the motion of Alderman Pateman, seconded by Alderman Grocott, that Mr. A. Hurst, of The Cottage, Lambert Road, N.12, be appointed a member of the Food Control Committee for a period of 12 months.

1139 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted as varied by the amendments, if any, set out and adopted:—

(a) **Civil Defence (Emergency)** of the 22nd April, 1941.

(b) **Civil Defence (Emergency)** of the 29th April, 1941.

Arising out of paragraph 1026(c) (Indoor Steel Shelters), the Borough Surveyor reported that a test had been made with one of the shelters in regard to its effect on the wooden floor of a building, with satisfactory results.

Arising out of paragraph 1027 (Fire Watching), the Chairman of the Committee made a statement on the matter.

(c) **Communal Feeding** of the 1st May, 1941.

(d) **Civil Defence (Emergency)** of the 6th May, 1941.

(e) **Valuation** of the 6th May, 1941, Alderman Syrett not voting as regards paragraph 1046 (Garages converted for use as Air Raid Shelters).

(f) **Parks and Open Spaces** of the 6th May, 1941.

Arising out of paragraph 1052 (Open Spaces), the Chairman of the Committee reported on a petition which had been received from residents in Park Hall Road, asking that certain railings might be removed in order to afford access to Cherry Tree Wood by fire fighters;

RESOLVED that the matter be referred to the Chairman and the Vice-Chairman of the Committee for consideration, in conjunction with the appropriate Officers.

(g) **Public Health and Maternity and Child Welfare** of the 8th May, 1941, with the exception of paragraph 1069 (Salvage), which be referred to the Committee for further consideration.

Arising out of paragraph 1058, recommendation (c), (Day Nurseries), the Chairman of the Committee reported that as the result of further investigation, it appeared that there were now about 20 children in North Finchley suitable for admission to a Day Nursery; that the small nursery at Dale Grove was unsuitable and was already overcrowded, and that Mrs. Hall, who was responsible for this nursery, was willing to staff and manage a larger nursery if the Council could provide suitable premises;

WV

RESOLVED that it be left to the Chairman of the Public Health and Maternity and Child Welfare Committee, the Town Clerk and the Medical Officer of Health, to find suitable premises for a Day Nursery in North Finchley and to make all necessary arrangements with Mrs. Hall.

Arising out of paragraph 1059(f) (Unsound Food), it was

RESOLVED that the words " Food Control Committee " be substituted for " Ministry of Health " in the recommendation.

(h) **Communal Feeding** of the 12th May, 1941.

Arising on the report, the Chairman, on behalf of the Committee, expressed appreciation of the services rendered by the Women's Voluntary Services in connection with the operation of the restaurant.

(i) **Education** of the 12th May, 1941.

(j) **Civil Defence (Emergency)** of the 13th May, 1941.

(k) **Allotments** of the 13th May, 1941.

(l) **Electricity** of the 13th May, 1941.

(m) **General Purposes** of the 14th May, 1941, Councillor Grobel voting against paragraph 1112 (Suggested Formation of a Council and Staff Joint Committee).

(n) **Finance** of the 15th May, 1941.

Arising out of paragraph 1123 (Supplemental Estimates), it was

RESOLVED that the word " Caretakers " be substituted for the word " Teachers " therein.

Arising out of paragraph 1130 (Audit of Accounts—Year ended 31st March, 1940), an amendment was proposed by Alderman Briant, seconded by Councillor Mrs. Legge " that all the words after ' balance ' in the recommendation be deleted."

On being put, the amendment was carried, eleven voting in favour and seven against.

It was thereupon put as a substantive motion and carried.

1140 Standing Orders:

In accordance with notice, Councillor Rutt moved as follows:—

" That Standing Order No. 6(3) be altered by the substitution of ' £20,000 ' for ' £60,000 ' mentioned therein."

The motion was seconded by Alderman Syrett, and on being put, was declared carried.

1141 Licensing Acts:

Notice was submitted from Arthur Herbert Dalby and Walter Thomas Herbert Briggs, of the Moss Hall Tavern, North Finchley, of their intention to apply to the Magistrates for the transfer to the said Arthur Herbert Dalby and Alfred George Born of the licence to sell intoxicating liquor by retail to be consumed either on or off the said premises known as the Moss Hall Tavern;

RESOLVED that no action be taken thereon.

1142 Reorganisation of the Fire Service During the Present Emergency:

A circular letter dated 13th May, 1941 (circulated), was submitted from the Home Office, intimating that the Government had decided to seek from Parliament powers to place the whole of the regular and auxiliary fire brigade resources of England and Wales under the general control of the Secretary of State, and that a Bill for this purpose would be brought before Parliament at the earliest possible date.

The Town Clerk intimated that the Bill had now passed the Commons.

AM

1143 Non-County Boroughs Association:

It was reported that notice had been received that the Annual Meeting of the above Association would be held on the 23rd July, 1941, at 2.30 p.m.; further, that if the Council desired to be a candidate for election to the Executive Committee, they were required to fill up the appropriate form and dispatch it so that it reached the Secretary not later than 31st May, 1941;

RESOLVED—

- (a) that the Mayor and the Town Clerk be appointed to attend the meeting in question; and
- (b) that the Council intimate their desire to be a candidate for election to the Executive Committee.

1144 Meetings of Committees—June, 1941:**RESOLVED—**

- (a) that the meeting of the Town Planning Committee which falls due on the 2nd June, 1941, be cancelled; and
- (b) that the ordinary meeting of the Public Libraries Committee be held on the 9th June, 1941, at 7 p.m.

1145 Death of Mr. J. Rice:

The Town Clerk reported that notification had been received of the death of Mr. J. Rice, former caretaker of the Council Offices in Hendon Lane, which took place on the 15th May, 1941;

RESOLVED that the condolences of the Council be conveyed to the family in their bereavement.

1146 Victoria Recreation Ground—Putting Green:

Reference was made by the Chairman of the Parks and Open Spaces Committee to a letter dated 16th May, 1941, received from Mr. C. F. Howard in regard to the charges for putting;

RESOLVED that the matter be referred to the Parks and Open Spaces Committee for consideration.

1147 Middlesex County Council (Sewerage) Act, 1938. Special Enactments (Extension of Time) Act, 1940:

It was reported that notice had been received that the Middlesex County Council had made application to the Minister of Health for the issue of an Order under the Special Enactments (Extension of Time) Act, 1940:—

- (1) To extend to the 1st October, 1944, the period limited by section 26 of the Middlesex County Council (Sewerage) Act, 1938, for the compulsory purchase of the lands shown on the deposited plans or of easements which the Council by the said local Act were authorised to acquire but had not yet acquired;
- (2) For the several purposes of the application or for purposes connected with, incidental to, or consequent on those purposes to make any such alteration or amendment of the said local Act, or of any other local Act or of any Act considered desirable;

further, that the Minister of Health would consider any objections or representations made in writing before the 5th June, 1941, by any person or body interested in the subject matter of the said application and the proposed Order;

RESOLVED that no action be taken in the matter.

LM

1148 Day Nursery for the Children of Women War Workers:

A letter dated 14th May, 1941, was submitted from the Ministry of Health, stating that the Minister understood from the Ministry of Labour that accommodation for the children of war workers was likely to be increasingly needed in Finchley and enquiring whether, in the opinion of the Council, a need existed in Finchley beyond the Day Nursery already in operation;

RESOLVED that a reply be forwarded indicating the action proposed to be taken by the Council in the matter.

1149 Nursery Classes:

A letter dated 8th May, 1941, was submitted from the Finchley and Friern Barnet Labour Party urging that the Nursery Class at the Martin School be kept open until 7.30 p.m. instead of closing at 3.30 p.m.;

RESOLVED that same be referred to the Education Committee for consideration.

1150 Oak Lane Day Nursery:

A letter dated 20th May, 1941, was submitted from the Finchley People's Vigilance Committee, stating that they understood that the Oak Lane Day Nursery had not its full complement of children, and suggesting two reasons therefor;

RESOLVED that the matter be referred to the Public Health Committee for consideration.

1151 Lyttelton Playing Fields:

The Town Clerk reported receipt of a letter from the Hon. Secretary of the combined A.R.P. Casualty Services, enquiring whether the Council would grant them the use of two hard tennis courts at Lyttelton Playing Fields on five days a week (Monday—Friday inclusive) until the end of the season for £10, or alternatively, what facilities could be offered for this sum;

RESOLVED that the matter be referred to the Parks and Open Spaces Committee for consideration.

1152 Travelling Facilities:

A letter dated 22nd May, 1941, was submitted from the London Passenger Transport Board, intimating that the Board had decided to withdraw as from 1st July, 1941, the limited number of through bookings now in operation for single journeys between certain road points on the 'bus, tram and trolleybus services of the Board and a number of underground stations.

1153 Petroleum (Consolidation) Act, 1928—Applications for Licences:

The Petroleum Inspector reported upon five further applications which had been received for licences to keep petroleum spirit and/or carbide of calcium for the year ending 30th June, 1942;

RESOLVED—

- (a) that the applications be added to the list referred to in Minute No. 1063(2); and
- (b) that the licences now submitted be granted to the applicants in question to store such quantities of petroleum spirit and/or carbide of calcium as are set opposite to their respective names for the period ending 30th June, 1942, subject to the conditions annexed to the said licences being observed.

MP

1154 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Licence (in duplicate) to store petroleum spirit at the Central Fire Station.
2. Licences (in duplicate) to store petroleum and/or Carbide of Calcium to the persons or Firms referred to in the report of the Public Health and Maternity and Child Welfare Committee of the 8th May, 1941.
3. Contract with Mrs. J. Ansell for the catering rights at the Open Air Pool.
4. Discharge of Registered Charge or Vacating Receipt (Small Dwellings Acquisition Acts) in respect of Mortgage No. 89—E. A. Machin, 19, Woodlands Avenue.
- *5. Agreement with Specialloid Ltd. with regard to the erection of an air raid shelter over a sewer.

*See report of Council in Committee.

1155 Council in Committee:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now go into Committee.

1156 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, if any, set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Annexed* (a) **Civil Defence (Emergency)** of the 22nd April, 1941.
Annexed (b) **Civil Defence (Emergency)** of the 29th April, 1941.
Annexed (c) **Civil Defence (Emergency)** of the 6th May, 1941.
Annexed (d) **Valuation** of the 6th May, 1941.

Arising out of paragraph (c), (Assessments—Wardens' Post—Bishopswood, The Bishop's Avenue), it was

RECOMMENDED that an assessment of £10 be agreed.

- Annexed* (e) **Office Accommodation** of the 12th May, 1941.
Annexed (f) **Education** of the 12th May, 1941.
Annexed (g) **Civil Defence (Emergency)** of the 13th May, 1941.
Annexed (h) **Electricity** of the 13th May, 1941.
Annexed (i) **General Purposes** of the 14th May, 1941.

Arising out of paragraph 1 (National Service (Armed Forces) Act, 1939—Staffs of Local Authorities), it was

RECOMMENDED that the following name be added to those mentioned in recommendation (b):—

Name.	Age.	Post.
Payne, T. A. ...	33 ...	Assistant Valuation Officer.

Arising out of paragraph 7 (Former Fire Brigade Premises—48 and 50, Hendon Lane), Alderman Wells declared that he had an interest in the matter, and in consequence did not vote or take any part in the discussion relating thereto.

- Annexed* (j) **Finance** of the 15th May, 1941.
Annexed (k) **Sub-Committee re Application for Sports Facilities (Clebo Land)** of the 17th May, 1941.

LM

BOROUGH OF FINCHLEY.CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

22nd April, 1941.

PART II.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

1. OAK LODGE SCHOOL AND DEPOT.

The Medical Officer reported that arising out of the recent interview with representatives of the County Council and the School Managers, when it was decided that the part occupied for civil defence could not be released, certain officials of the Tottenham Education Authority had made an informal inspection of the part of the premises occupied by the Casualty Services, without previously notifying him:

RESOLVED that the Town Clerk address a letter to Tottenham Education Committee requesting an explanation of the action.

2. LIGHTING RESTRICTIONS.

It was reported that the naked light showing from the premises at No. 1109, High Road, N.20 to which reference was made at last meeting, came from part of the premises occupied by the organisation dealing with the repair of furniture, and not from the part occupied by the Borough Surveyor's Department;

RESOLVED that arrangements be made for the lighting circuits to be separated in order that each occupier could be held responsible for complying with lighting regulations.

HAROLD A. RUTT,

Chairman.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1156(a) of the Council Minutes of the 26th May, 1941.


Mayor.

BOROUGH OF FINGHLEY.CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.29th April, 1941.PART II.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

STAFF - BILLETING OFFICE.

The Borough Treasurer reported in regard to Mr. A.T. Wright, who had been seconded from the Electricity Department to take charge of the Billeting Office;

RESOLVED that the salary of Mr. Wright be increased from £315 to £350 per annum during such time as he is seconded for billeting purposes, with effect as from the 1st April, 1941.

HAROLD A. RUTT,

Chairman.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1156(b) of the Council Minutes of the 26th May, 1941.



Mayor.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1156(c) of the Council Minutes of the 26th May, 1941. 319(c)

BOROUGH OF FINCHLEY.

H. M. M. M.
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

6th May, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W.L. Brooksbank) and Aldermen Pateman and Syrett.

Non-members: Councillors Lawrence and Mrs. Roberts.

1. WARDENS' SERVICE - DAMAGE TO PERSONAL PROPERTY.

The Chief Warden reported upon a claim which had been made by a lady Warden for a sum of £1. 1. Od. in respect of the replacement of shoes damaged beyond repair whilst on duty and intimated that while the claim was in every respect a genuine one, it had been found impossible to obtain compensation from the Government.

In the circumstances, it was

RESOLVED that, without prejudice, an ex gratia payment of £1. 1. Od. be made to the Warden in question in respect of such damage.

2. FIRE FIGHTING.

(a) Instruction.- The Chief Warden reported that the County Council had originally authorised the payment to Instructors of the usual fees for lectures in incendiary bomb control but that this had subsequently been countermanded; further, that between the time of the original authority and its withdrawal being brought to the notice of personnel, District Wardens Palmer and Hart had given lectures for which they were entitled to fees amounting to £4. 2. 6d. and £3. 7. 6d. respectively.

In the circumstances, it was

RESOLVED that authority be given for payment of the fees in question.

(b) Fire Watching - Tally Ho! Corner.- It was reported that, arising out of the failure of the fire watchers in the above area to carry out adequate fire watching, it was understood that there was a possibility of the Police Authorities taking action;

RESOLVED that, in the event of the Police not taking action, and the evidence being satisfactory, the Town Clerk be instructed to institute legal proceedings in the matter on behalf of the Corporation.

3. SITE OF LAND MINE - HIGH ROAD, EAST FINCHLEY.

Arising out of a question as to why the remaining portion of the old Fire Sub-Station at above had not been demolished, and the site cleared, the Borough Surveyor reported that as the adjoining properties had been completely demolished, the Department were able to clear the site, but that the premises above referred to were only partly demolished and were moreover business premises, and up to the present the Department were not able to deal with the matter.

VMT
HAROLD A. RUPT,

Chairman.

BOROUGH OF FINCHLEY.
VALUATION COMMITTEE'S REPORT.

W.M. Langlands
Mayor.

6th May, 1941.

PART II.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Councillor Rutt and Mr. A.E. Griffith.
Non-Member: Councillor Lawrence.

ASSESSMENTS:

(a) Premises used by Fire Watching Parties.- The Valuation Officer reported that several empty properties, including shops, were in use by fire watching parties and that the practice was increasing. He also referred to the case of No.2 Lincoln Parade where the owner of the premises was charging a rent for the use of the shop for the purpose in question.

After due consideration, the Committee decided to defer making any recommendation on the matter for the time being.

(b) Charter Lawn Tennis Club.- An application was submitted from the Secretary of the above Club for a reduction in the assessment upon the tennis courts occupied by them owing to reduced membership due to the War.

After due consideration, it was

RECOMMENDED that the assessment in question be reduced from £12 Gross £11 Rateable to £6 Gross £5 Rateable for the period of the War.

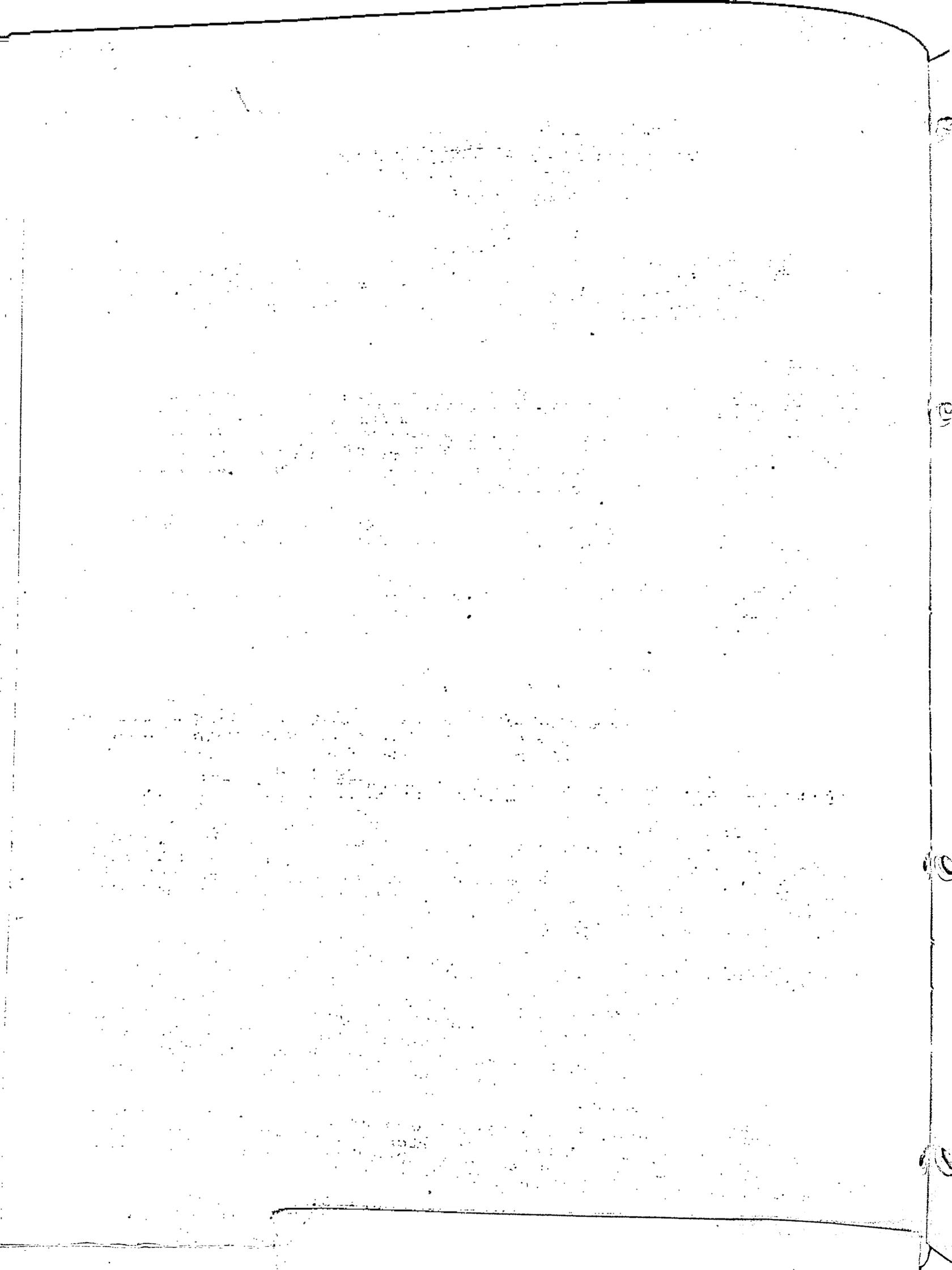
(c) Wardens' Post - "Bishopswood", The Bishop's Avenue.-

It was reported that a strengthened room at above had been taken over by the Council as a Wardens' Post and that, in addition, certain rooms on the ground floor were being used by local fire watchers. Some doubt existed as to the extent of the Council's liability in the matter and it was therefore decided to defer the question of the assessment to be placed on the Wardens' Post until the meeting of the Council.

(d) Properties for Assessment and Revision of Assessment.-

RESOLVED that the new assessments and alterations in assessments contained in the list to be presented by the Chairman of the Committee be approved and that, where necessary, the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

Arising thereon, Councillor Lawrence declared that he had an interest in No.34, Granville Road which was referred to in the list in question and in consequence thereof he did not take any part in the discussion relating thereto.



This is the report of the Office Accommodation Committee referred to in paragraph 1156(e) of the Council Minutes of the 26th May, 1941. 319(i)

W. L. Brooksbank
Mayor.

BOROUGH OF FINCHLEY.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

12th May, 1941.

PART II.

Present: Alderman C.S. Syrett (Chairman), the Mayor (Councillor H.H. Wilmot), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Lawrence and Rutt.

1. MINUTES.

The Minutes of the last meeting were taken as read, confirmed and signed.

2. KING EDWARD HALL.

The Chairman of the Committee reported that he and Councillor Lawrence had made arrangements for the necessary protection in connection with Fire Fighting at King Edward Hall.

3. AVENUE HOUSE.

(a) Robing Room.- The Chairman of the Committee reported that he and Councillor Lawrence had accepted the estimate received from Messrs. Silk & Co. amounting to £95. 0. 0d. in respect of converting the lobby into a robing room.

(b) Roof.- The Town Clerk submitted a letter he had received from Mr. Newcome Wright pointing out several defects in the roof, and after consideration it was

RECOMMENDED that no action be taken at the present time, but that the matter be left in the hands of the Chairman of the Committee, the Town Clerk and the Borough Surveyor to prepare a scheme of temporary repairs before next winter.

(c) Central Heating.- The Committee agreed to the following amendments set out in a letter received from Mr. Newcome Wright in respect of the above :-

- (i) not to lag the boiler;
- (ii) to increase the heating surface in the Recreation Room using such materials as can be obtained;
- (iii) to remove the grids in front of the radiators which affect the efficiency;

RECOMMENDED that the action taken be approved.

(d) Architect's Fees.

RECOMMENDED that authority be given to the payment of the sum of 50 guineas on account to Mr. Newcome Wright.

319(f)

(e) Recreation Room for Report Centre Staff.- The Chairman of the Committee drew attention to the fact that with the using of the Recreation Room for a Committee Room, some alternative accommodation would have to be found for the Report Centre Staff. He then explained the disposition of the use of the various rooms in the building, and the Committee were unanimously of the opinion that the only room suitable was that occupied by the Home Guard. They also gave consideration as to whether alternative accommodation could be found for the Home Guard, and it was suggested that now that the number of Boy Scouts was considerably reduced, the stables might be vacated by the 10th Group and this accommodation given to the Home Guard. The Chairman of the Committee, the Mayor and the Town Clerk undertook to see the Scoutmaster in this connection, and it was accordingly

RESOLVED

- (1) that the Town Clerk instruct the Home Guard to give up possession of the room occupied by them at the earliest possible date;
- (2) that as soon as the lower portion of the stables are vacated by the Boy Scouts, the Home Guard be granted a monthly tenancy thereof free of rent, rates, etc. but subject to payment of Electric Light and Heating; and
- (3) that the Town Clerk take any further steps necessary to deal with the above arrangement.

(f) Members' Room.- The furnishing of the Members' Room was discussed, and it was

RECOMMENDED

- (1) that the Chairman of the Committee and the Town Clerk be authorised to purchase 12 suitable chairs and to report further on the question of furniture at the next meeting; and
 - (2) that the boarding over the window be removed.
4. INSTRUCTIONS RECOMMENDED that the instructions given to the Town Clerk, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

EDUCATION COMMITTEE'S REPORT.

12th May, 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
 Councillor Merry (Vice-Chairman),
 The Mayor (Councillor H.H.Wilmot, J.P.),
 The Deputy Mayor (Councillor W.L.Brooksbank),
 Alderman Pike;
 Councillors Bryson, Collis, Mrs. Legge and Rutt;
 Miss Davey, M.A., and Mrs. Miall, B.A.
 Non-member: Councillor Mrs. Roberts.

School Management and Works Sub-Committee.

The Report of a meeting of the School Management and Works Sub-Committee, held on 5th May, 1941, was submitted.
 Arising therefrom, it was reported, as follows:-

(a) Fire Watchers' Subsistence Allowance.

That with reference to Minute No.873, April 1941, which empowered the Sub-Committee to act in the matter of making subsistence allowances to fire watchers within the school buildings, it was

RESOLVED:

- (i) to grant subsistence allowances, if claimed, as from 1st May, 1941, to such personnel of the teaching staff and the general public watching from within the school buildings, as follows:-

Between 5 and 8 hours	not exceeding	1/-	per occasion.
Up to 11 hours	"	1/6	" "
11 hours and over	"	2/6	" "

- (ii) to grant reasonable travelling expenses, if claimed.
- (iii) to ask the Finance Committee to approve a Supplemental Estimate of £200 for the present financial year.

(b) School Caretakers and Cleaners - War Bonus.

That arising from a letter submitted from certain women cleaners, consideration had been given to the question of granting a war bonus to school cleaners and caretakers.

The Director of Education referred to the recommendations of the Joint Industrial Council and to correspondence he had had with the Hon. Secretary to the Council. From this, it appeared (1) that agreed rates for unskilled women manual workers, Zone 1, were as follows:- basic rate, 1/- an hour + two separate bonuses of $\frac{5}{4}$ d. each. It also appeared that these rates had been awarded to school cleaners in the service of the Middlesex Authority. (2) that school caretakers had not been graded by the Joint Industrial Council, but that the two bonuses awarded to Manual Workers, i.e. 5/- and 3/- respectively, had been applied to school caretakers in the service of the Middlesex Authority, with minor variations where caretakers were in occupation of houses owned by the County Council.

With regard to school cleaners, it was

RECOMMENDED:

- (i) that the basic rate of pay to school cleaners be raised to 1/- as from 1st April, 1941.
- (ii) that a war bonus of $1\frac{1}{2}$ d. per hour be granted to school cleaners as from 1st April, 1941.

With regard to School Caretakers, the Sub-Committee had agreed in principle, that the award of the bonuses of 5/- and 3/- should be granted, but the Director of Education was asked to report further at the meeting of the Education Committee.

The Committee considered the matter carefully, and it is

RECOMMENDED:

- (i) that as from 1st April, 1941, a war bonus of 5/- a week be granted to Caretakers of Provided and Non-Provided Schools, including those Caretakers filling vacancies in a temporary capacity.
 - (ii) that in cases where emoluments of Caretakers include fuel and light, the bonus be reduced by one-sixth, as representing a proportion of the cost-of-living increase applicable to those emoluments.
 - (iii) that the Finance Committee be asked to approve a Supplemental Estimate of £260, in respect of War Bonus to School Caretakers and Cleaners, for the present financial year.
- (c) Board of Education Circular No. 1545 (9th April 1941) Teachers and National Service.

That the above Circular dealt, inter alia, with the raising of the age of reservation in respect of teachers and administrative staff from 30 to 35 years of age, and the procedure to be adopted if deferment were desired in any special case.

The Board would consider recommending deferment of calling up of men teachers in respect of "key" men only, but, in any case, the number so deferred should not exceed 10% of the men within the age groups affected.

The Director of Education had reported that so far as elementary teachers were concerned, three men only were affected, and he could not suggest, in the circumstances, that they could be regarded as "key" men. No member of the administrative staff came within the prescribed ages.

RECOMMENDED:

that no applications for deferment to made in respect of the teachers to whom reference had been made.

- (d) Summerside School - Appointment of Temporary Caretaker.

That the Chairman, in accordance with Minute No. 766 (1), had interviewed and appointed Mr. F. Cornwell, as temporary caretaker at Summerside School, at a wage of £3.10.0. per week. Mr. Cornwell commenced his duties on 21st April, 1941.

- (e) Staff.

- (i) Holy Trinity School - Miss F. Syms and Miss M.A. Morris.

RECOMMENDED:

that the consent of the Authority be given to the appointments by the Managers of Holy Trinity School of Miss F. Syms and Miss M.A. Morris, as assistant mistresses, the appointments to date from the commencement of the Autumn Term and 1st June, 1941, respectively.

- (ii) Holy Trinity School - Miss B. Wilmot. That Miss Wilmot, an assistant mistress, had submitted her resignation to take effect on 30th April, 1941, and that leave of absence, without payment of salary, had been granted as from 26th April, 1941.
- (iii) Northside Junior School - Miss E.C. Offord. That Miss Offord, an assistant mistress, had submitted her resignation to take effect on 31st May, 1941.
- (iv) Our Lady of Lourdes School - Miss N. Hurley, assistant mistress. That the Managers of Our Lady of Lourdes School had terminated Miss Hurley's engagement as from 20th March, 1941, as it appeared that it was not likely that she would be able to return from Ireland where she had been since the end of the Summer Term 1940.

RECOMMENDED:

that the necessary consent of the Authority be given.

- (v) Mr. E.J.L. Anderton, L.D.S., R.C.S. (Eng.). That Mr. Anderton, the temporary part-time Dental Officer appointed for a period of twelve months, would complete that period on 20th May, 1941.

RECOMMENDED:

that Mr. Anderton be re-appointed for a further twelve months, beginning 20th May, 1941, at his present salary, i.e. £250 per annum.

- (vi) Mr. C.R. Wilshaw, L.D.S. That on the recommendation of the School Medical Officer, consideration had been given to the salary of Mr. Wilshaw, School Dental Officer and Dental Officer to the Maternity and Child Welfare Committee.

Mr. Wilshaw's present salary is £650 per annum, which includes £50 per annum from the Middlesex Education Committee in respect of treatment of Secondary School children. 8/11ths of £600 is chargeable to the Education Committee and 3/11ths to the Maternity and Child Welfare Committee.

The Sub-Committee recommended that an increase of £50 be granted to Mr. Wilshaw, by annual increments of £25 each, the first to date from 1st April, 1941.

The Committee, however, after consideration now

RECOMMEND:

that an increase of salary of £50 be granted to Mr. Wilshaw, as from 1st April, 1941.

- (vii) Education Office - appointment of temporary School Attendance Officer. That, in accordance with authority given by the Council, March 1941, the Chairman of the Education Committee and the Chairman of the General Purposes Committee have appointed Mr. G. Hendry to the above temporary post, at a salary of £4.10.0. per week. Mr. Hendry commenced his duties on 28th April, 1941.

- (viii) Miss D.J. Crickmer - Summerside Infants' School. That Miss Crickmer, an assistant mistress, had submitted her resignation to take effect as from 16th May, 1941.

Wm. C. LANGLANDS,
Chairman.

The Report, as amended by the Committee, was then adopted.

2. Staff - Miss K.F. McElligott, Our Lady of Lourdes School.

It was reported that Miss McElligott had been absent for a period of three days, 28th - 30th April, 1941, in order to be present at the Ordination of her brother, in Yorkshire.

RECOMMENDED:

that payment of salary in respect of the period of absence referred to above be granted.

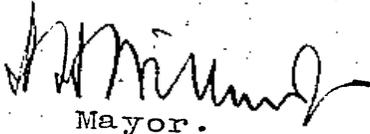
3. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm. C. LANGLANDS,
Chairman.

This (with the three previous pages) is the report of the Education Committee referred to in paragraph 1156(f) of the Council Minutes of the 26th May, 1941.


Mayor.

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1156(g) of the Council Minutes of the 26th May, 1941.

319(2)

H. H. Wilmot

Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

13th May, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence, Mrs. Legge and Mrs. Roberts.

A.R.P. CANTEENS.

(a) The Borough Treasurer submitted a Statement of Accounts for the Canteens for the year ended 31st March, 1941 (annexed).

A full discussion ensued in regard thereto from which it appeared that the Canteen Manager appointed had not justified the expectations of the Committee and it was considered to be in the interests of the Canteens that his appointment be terminated;

RESOLVED

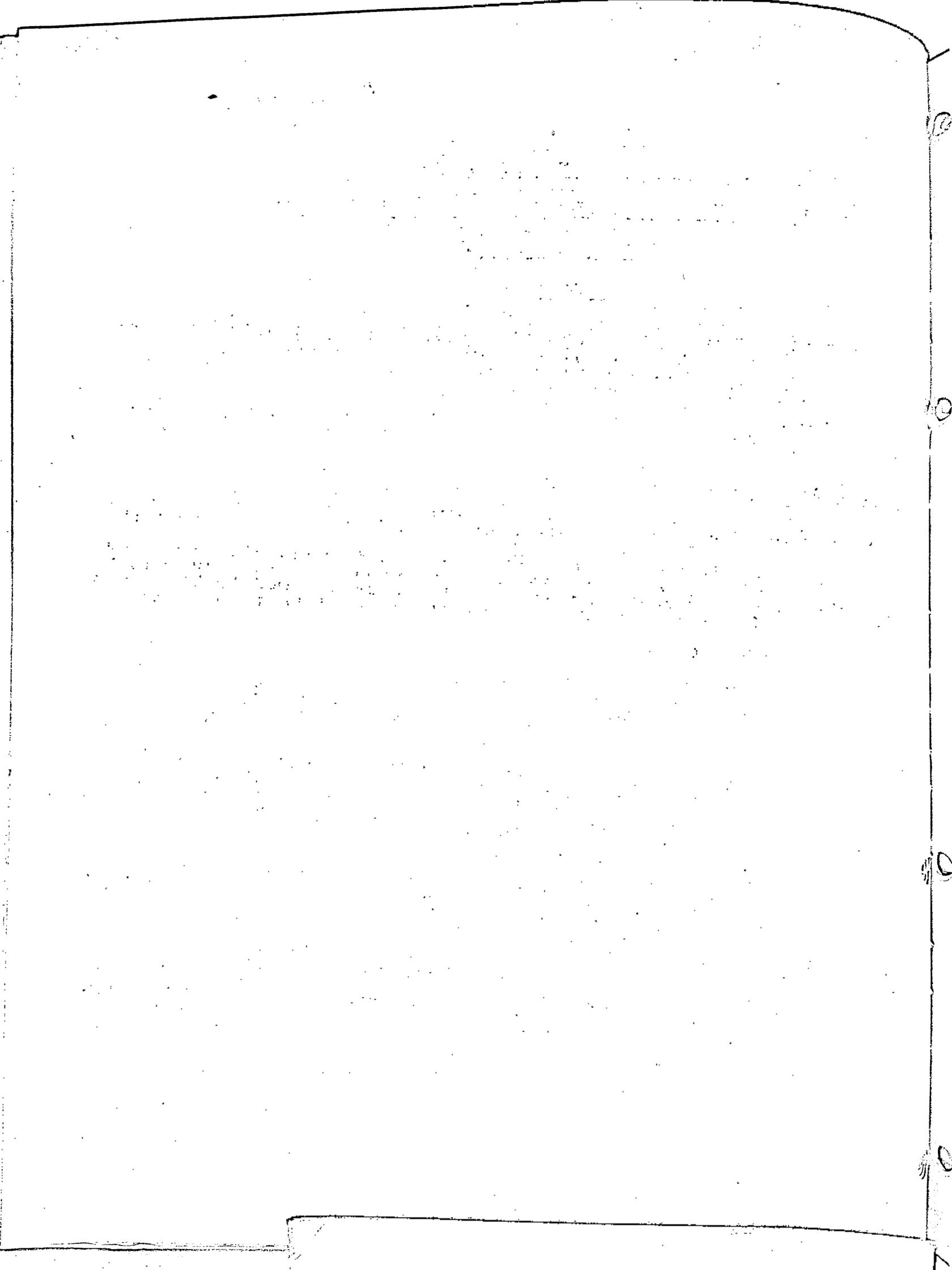
- (1) that the accounts be adopted;
- (2) that the Borough Treasurer be instructed to terminate forthwith the appointment of Mr. C. Rathie as Canteen Manager;
- (3) that the question of making a temporary appointment in connection with the supervision of the Canteens pending the filling of the vacancy be referred to the Chairman of the Committee and Alderman Syrett to deal with in consultation with the Borough Treasurer, subject to report; and
- (4) that the amount of the charge made for the mid-day meal, for persons not entitled to a free voucher, be considered at a later meeting but that, in the meantime, the charge remain at 1s. 2d.

(b) The Borough Treasurer intimated that, in connection with War Weapons Week, a number of Bands would be playing in the Borough from time to time and it was agreed that, if necessary, they should be allowed to obtain refreshments at the A.R.P. Canteens.

HAROLD A. RUTT,

Chairman.

H. H. Wilmot



This is the report of the Electricity Committee referred to in paragraph 1156(h) of the Council Minutes of the 26th May, 1941.

319 (2)

H. H. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

ELECTRICITY COMMITTEE'S REPORT.

13th May, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Briant and Pateman and Councillors Baines, Bryson, Norman and Major Steward.

Non-members: Councillors Mrs. Roberts and Rutt.

1. STAFF.

(a) Temporary Appointments.- The General Manager and Engineer reported that, in accordance with the authority of the Council, the following temporary appointments had been made :-

Mr. E.J. Barrett - Clerk at £3.10.0d. per week.
Miss Joan Atkinson - Junior Clerk at 15s. per week.

Instructions were given for the matter to be reported to the General Purposes Committee.

(b) Military Service.- The General Manager and Engineer reported that, since his previous report, the following had joined H.M. Forces :-

Conisbee, J. - Cable Layer
Henderson, A. - Jointer's Mate
Langstone, R.H. - Improver

2. EXPENSES OF HOME GUARD.

The General Manager and Engineer reported as follows :-

"The Committee will recall that the Council approved of the payment of the expenses of members of the Home Guard attending Bisley.

Thirty-seven have already gone, leaving a balance of thirty-eight yet to go. Accordingly, I propose to arrange for the remaining number to visit Bisley in the course of the next few weeks, the first party to go on Saturday, May 10th."

RECOMMENDED that this be agreed.

3. COUNCIL EMPLOYEES - ABSENCE THROUGH ILLNESS.

The General Manager and Engineer reported that Labourer Tucker had been absent, owing to illness, for some time past and that payment of sick pay ceased on the 26th February, 1941;

RECOMMENDED that, in view of the special circumstances of the case, payment of full wages, less National Health Insurance, be authorised from the 26th February, 1941 until the date of the next ordinary meeting of the Committee.

4. ADMINISTRATION OF COMMUNAL AND EMERGENCY FEEDING.

The General Manager and Engineer, who had for some time past been acting as Communal Feeding Officer, submitted a report to the Committee suggesting that the Council should be asked to make other arrangements regarding the administration of Communal and Emergency Feeding, which at present was carried out by his Department, and the Committee were placed in possession of the facts.

This report indicated that the General Manager and Engineer, whilst anxious to carry on, had, with regret, come to the conclusion that, in the interests of the Committee, the Council should be informed that, in the opinion of the Committee, under the existing arrangements, an alternative form of administration must be found to carry out the work.

He added, however, that it was his opinion that, with the guidance of the Communal Feeding Committee on matters of policy only, expert advice on catering problems and full control of all aspects of this subject, including finance, it might have been possible for him to have continued to carry out the work, without detriment to his duties as General Manager and Engineer.

A very full discussion took place on the whole subject and the Committee heard the views of the Borough Treasurer and the General Manager and Engineer during the course of which it transpired that, from the point of view of finance, no objection whatever would be raised by the General Manager and Engineer to the Borough Treasurer being responsible for the payment of accounts, collection of moneys and the carrying out of an internal audit.

It was ultimately decided to report to the General Purposes Committee that, unless the Council were prepared to give the General Manager and Engineer the powers for which he had asked, the Committee could not see their way to agree to his continuing to act as Communal Feeding Officer.

5. AMENDMENT OF POWER TARIFF

The General Manager and Engineer reported that he would be glad of authority to agree with the Town Clerk a minor revision of the terms under which Tariff "E" (Commercial Power Tariff) was offered, which revision would not affect the monetary terms of the Tariff;

RECOMMENDED that this be agreed.

C. S. SYRETT,

Chairman.

This (with the five following pages) is the report of the General Purposes Committee referred to in paragraph 1156(i) of the Council Minutes of the 26th May, 1941. ^{31/7/41}

W. M. M. M.
Mayor.

BOROUGH OF FINCHLEY.

GENERAL PURPOSES COMMITTEE'S REPORT.

14th May, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Mrs. Legge, Norman and Rutt.

Non-members: Alderman Pike, O.B.E., J.P. and Councillor Mrs. Roberts.

1. NATIONAL SERVICE (ARMED FORCES) ACT, 1939 - STAFFS OF LOCAL AUTHORITIES.

A circular letter dated 10th April, 1941 received from the Ministry of Health (circulated) was submitted directing attention to the revised Schedule of Reserved Occupations insofar as it related to Local Government Staffs, together with circular letters received from the Urban District Councils Association and the Association of Municipal Corporations on the same subject.

Arising thereon, the Town Clerk presented a statement showing (a) Members of the Staff affected by the raising of the reserved age in the revised Schedule of Reserved Occupations, (b) Members of the Staff over 25 years of age for whom deferment had been granted but who had not yet been called up, and (c) Members of the Staff not reserved (under 30) and liable to be called immediately, subject to medical fitness.

It was pointed out that certain of the members of the staff in the Borough Surveyor's Department had been registered as Local Government Officers only, whereas if they had been registered according to their qualifications or occupation within the Local Government Service, they would automatically have been reserved under such classification.

It was therefore

RECOMMENDED

(a) that, as regards the under-mentioned members of the staff in the Borough Surveyor's Department, authority be given for the necessary application to be made with a view to their being re-classified :-

<u>Name.</u>	<u>Age</u>	<u>Post.</u>
Relph, R.J.K.	32	Town Planning Assistant
Dilley, H.G.	34	Private Street Works Assistant
Atkinson, G.L.	34	Assistant Roads Superintendent
Allen, F.	33	Costing Clerk

J/M

- (b) that application be made, at the appropriate time, for the deferment of the calling up of the under-mentioned members of the staff :-

Name	Age	Post
<u>Borough Treasurer's Department.</u>		
Philpott, A.	31	Accountancy Assistant
<u>Borough Surveyor's Department.</u>		
Hall, E.	31	Housing Clerk
*Pilgrim, H.	38	Baths Superintendent
<u>Education Department.</u>		
Salmon, J.	28	Clerk

*Until the end of the summer season

- (c) that the Borough Surveyor, in consultation with the Chairman of the Committee, be authorised to make any necessary application for the deferment of the calling up of any employees of the Council whose services it is considered should be retained.

2. STAFF.

(a) Absence through Illness. - The names of those members of the staff who had been absent through illness were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department.

(i) Appointment of Temporary Shorthand Typist. - It was reported that Miss D. Rothschild had been appointed to the position of temporary Shorthand Typist in the Town Clerk's Department with effect as from the 21st April, 1941, at a wage of £2.15.0d. a week rising, subject to satisfactory service to £3 a week, as from the 1st September, 1941.

(ii) Temporary Junior Clerk. - It was reported that Mr. C.H. Baker, temporary Junior Clerk in the Town Clerk's Department had given notice terminating his appointment and had left the service of the Council on the 10th May, 1941; further, that in accordance with the authority of the Council, Miss F. Silvester had been appointed to fill the vacancy at a wage of 25s. a week with effect as from the 12th May, 1941.

(c) Education Department - Appointment of Temporary School Attendance Officer.

It was reported that the Chairman of the Education Committee and the Chairman of the Committee had appointed Mr. George Hendry to the above position at a salary of £4.10.0d. a week (in place of Mr. H. Pickthall, resigned), and that he commenced his duties on the 28th April, 1941.

- 3 -

(d) Valuation Department. - It was reported that Miss M.M. Ivory had been appointed to the position of temporary Clerk in the Valuation Department at a commencing wage of 25s. a week with effect as from the 12th May, 1941 (in place of Mr. H.A. Macmillan, resigned).

(e) Electricity Department.

(i) Temporary Appointments. - It was reported that, in accordance with authority, the following temporary appointments had been made in the above Department :-

Mr. E.J. Barrett - Clerk at £3.10.0d. per week
Miss Joan Atkinson - Junior Clerk at 15s. per week.

(ii) Appointment of Distribution Engineer and Consumers' Engineer.

RECOMMENDED that a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman of the Committee and the Chairman of the Electricity Committee be authorised to make these appointments, subject to report.

(f) Borough Surveyor's Department. - It was reported that Miss F. Lavender, Clerk in the Borough Surveyor's Department, was to be married shortly and had asked for permission to continue in the Council's service;

RECOMMENDED that this be agreed for the period of the War.

(g) Borough Treasurer's Department. - The Borough Treasurer reported

- (1) that Mr. J. Winter had been medically examined and might be called up for service with H.M. Forces at any date, and that in his place, Miss Jean Dingwall had been appointed as a temporary Clerk at a salary of £1.15.0d. per week, commencing on the 12th May, 1941.
- (2) that Mr. H.G. Beale, Warrant Officer, would attain the age of 65 on the 3rd June, 1941, and that, in accordance with the provisions of the Superannuation Scheme, he should then retire, but was willing to continue in the Council's service;

RECOMMENDED that his services be extended for a period of one year from the 3rd June, 1941.

3. THEFT OF CYCLES.

The Borough Treasurer reported that two cycles owned by members of the temporary staff in his Department had recently been stolen from outside King Edward Hall;

RECOMMENDED

- (a) that a contribution of £5 be made by the Council in each case towards the purchase of a new cycle;
- (b) that the question of the provision of a rack for cycles be left to Alderman Syrett and Councillor Lawrence to deal with in conjunction with the Borough Treasurer; and
- (c) that a notice be exhibited in each Department of the Council to the effect that cycles belonging to members of the staff should be padlocked when left unattended, and that the Council cannot accept any responsibility for any thefts which may occur.

4. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

Refunds and Transfer Values.- The Borough Treasurer submitted the following report :-

(a) Refunds of Contributions.

Name	Department	Cause.	Amount £. s. d.
Green, K.W.	Education	Voluntary resignation	63.14. 6.
Brown, E.J.W.	Electricity	do.	31.16. -.
Green, W.H.	Surveyor's	do.	37.13. 4.
Wood, K. (Miss)	Electricity	Illness	13. 4. 7.
Turner, P.H.N.	do.	Voluntary resignation	63.10. 2.

(b) Transfer Values Paid.

Nil.

(c) Transfer Values Received.

Nil.

5. COUNCIL EMPLOYEES* - COMPASSIONATE GRANTS.

The Borough Surveyor submitted a statement of compassionate grants in respect of which authority for payment would expire at the meeting of the Council in June next;

RECOMMENDED that the persons enumerated in the under-mentioned statement be granted, until the date of the ordinary meeting of the Council in June, 1942, or until such time as the sum available is exhausted, whichever be the earlier, the gratuities set opposite to their respective names :-

Name.	Amount of Gratuity per week
Beaumont, R.	8s. 3d.
Belcher, Mrs. E.	10s. 0d.
Howard, Mrs. A.E.	10s. 0d.
Ireton, R.D.	10s. 0d.

Name	Amount of Gratuity per week
Randall, Mrs. T.	10s. 0d.
Trotman, G.W.	8s. 9d.
Whiting, Mrs. E.	10s. 0d.
Parsons, Mrs. E.	12s. 6d.
Down, H.	9s. 9d.
Burbridge, Mrs. E.	5s. 0d.
Holt, R.	9s. 7d.
Hillier, T.	11s. 9d.
Aldridge, H.	12s. 2d.

6. ADMINISTRATION OF COMMUNAL AND EMERGENCY FEEDING.

The Committee considered a reference from the Electricity Committee hereon, and after hearing the views of the General Manager and Engineer and the Borough Treasurer, it was

RECOMMENDED that the General Manager and Engineer continue to act as Communal Feeding Officer on the following conditions, which shall remain in operation for an experimental period of three months :-

- (a) that, subject to matters of policy being settled by the Communal Feeding Committee, he will be responsible entirely for Communal Feeding;
- (b) that he will prepare and submit to the Communal Feeding Committee from time to time as necessary a statement of receipts and payments;
- (c) that the quarterly statements of income and expenditure required to be furnished to the Ministry of Food will be prepared and submitted by the Borough Treasurer who will also conduct an internal audit.

7. FORMER FIRE BRIGADE PREMISES - 48 and 50, HENDON LANE.

The question of dilapidations at Nos. 48 and 50, Hendon Lane was considered.

As regards the former premises, the Borough Surveyor reported that the schedule was checked by one of his assistants and that a figure of £300 to cover the cost of the necessary work was agreed with the owners' Surveyor, this being nearly £200 less than the amount of the original claim.

As regards the latter premises, he pointed out that the schedule amounted to a sum of £308; that this was checked by one of his assistants, who estimated the cost of the work at £195.16. 0d. and that the owners were now prepared to accept a sum of £200 in settlement of their claim.

The Borough Treasurer intimated that there was a sum of £206. 4. 10d. available in the Fund which was created for the purpose of dealing with these matters;

J.M.

RECOMMENDED

- (a) that the two claims in question be settled; and
- (b) that a supplemental estimate be referred to the Finance Committee for approval.

J. HUGH JONES,

Chairman.

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This is the report of the Finance Committee referred to in paragraph 1156(j) of the Council Minutes of the 26th May, 1941. 319(z)(a)

BOROUGH OF FINCHLEY.

W. M. M. M.
Mayor.

FINANCE COMMITTEE'S REPORT.

15th May, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), Alderman Syrett and Councillors Bryson and Collis.

Non-member: Councillor Mrs. Roberts.

1. TOTTENHAM AND DISTRICT GAS COMPANY.

A letter dated 6th May, 1941 was submitted from the Secretary to the Tottenham and District Gas Company, stating that the Board of Trade, by Order, had directed that no person should publish or cause to be published copies of the accounts of any Public Utility Undertaking (Gas), but that in accordance with the provisions of Section 15(2) of the Gas Regulation Act, 1920, a copy of the Annual Accounts relating to that Undertaking was enclosed.

2. ADMINISTRATION OF COMMUNAL AND EMERGENCY FEEDING.

The recommendations of the General Purposes Committee hereon were reported and accepted.

3. NORTH MIDDLESEX GAS COMPANY.

The Directors' Report and Statement of Accounts of the above Company for the year ended 31st December, 1940 were submitted.

4. SMALL DWELLINGS ACQUISITION ACTS - ARREARS OF INSTALMENTS.

A list of arrears as at 31st March, 1941 was submitted;

RECOMMENDED that same be referred to the Chairman of the Committee for investigation.

5. SUPPLEMENTAL ESTIMATE.

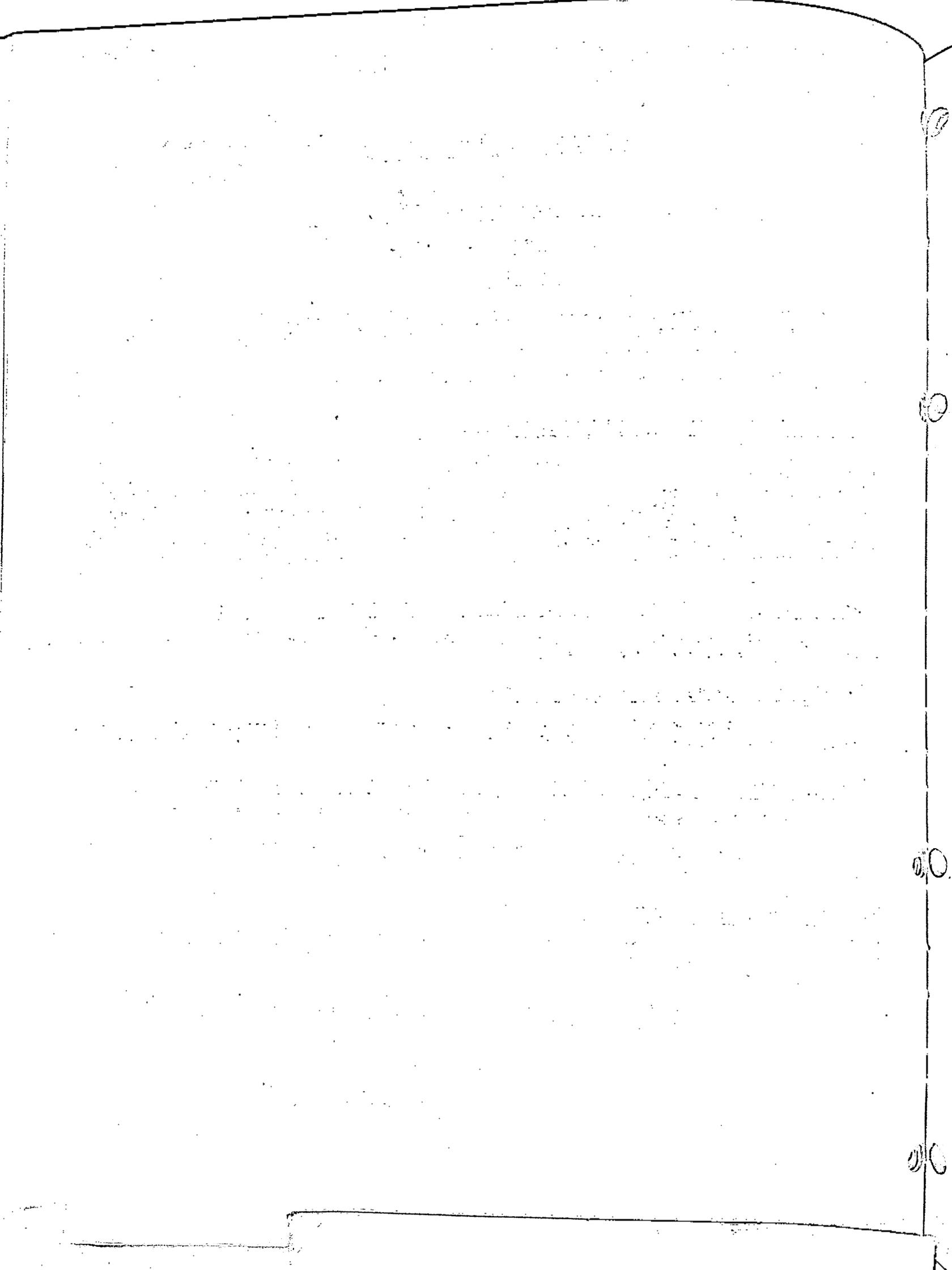
The Committee considered a reference from the General Purposes Committee with regard to dilapidations at Nos. 48 and 50, Hendon Lane;

RECOMMENDED that the Council approve a supplemental estimate for £300 in connection therewith.

HAROLD A. RUTT,

Chairman.

W. M. M. M.



This is the report of the Sub-Committee re Application for ^{319(z)(xii)} Sports Facilities (Glebe Land) referred to in paragraph 1156(1) of the Council Minutes of the 26th May, 1941.

H. H. Wilmot
Mayor

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE re APPLICATION FOR SPORTS FACILITIES, GLEBE LAND.

17th May, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), Alderman Pateman and Councillor Lawrence.

1. CHAIRMAN.

Councillor Lawrence was appointed Chairman of the Sub-Committee.

2. SPORTS FACILITIES - GLEBE LAND.

In accordance with the reference from the Parks and Open Spaces Committee, the Sub-Committee considered an application received from Specialloid's Sports and Social Club for sports facilities on the Glebe Land.

The Sub-Committee were of opinion that, in order to follow the precedent already created in a similar case, any Lease which the Council might decide to grant should be to the Company rather than to its Social Club.

It was therefore

RECOMMENDED

- (1) that Specialloid Ltd. be granted, as from the 1st June, 1941, a Lease for sports facilities of that portion of the Glebe Land situate immediately to the south of the First Class Association and Rugby Football Pitches for the period of the War and six months thereafter or for a term of three years, whichever be the shorter, at a rental of £125 a year, exclusive of rates, maintenance, water, lighting and heating, such rent to be payable quarterly, in advance, subject to the following conditions:-
 - (a) the Company to have the right to apply for a Licence and to have Sunday play;
 - (b) in the event of trouble being caused to allotment holders through balls being driven over the fences, the Company to take the necessary steps to prevent it by fencing or other means, or to compensate the allottees for damage caused;
 - (c) no gate to be taken and members and friends only of the Social Club to be admitted to the ground;
 - (d) the Company to permit the Social Club to join only a Junior Football League;

- (e) the Company to grant any necessary right of way for allotment holders, and to permit the use of a small portion of the ground by the Home Guard for bombing practice;
- (2) that the Company be informed that the Council will be prepared, in the first instance, to cut the grass and make the cricket table reasonably fit for use, and, for the time being, to undertake the maintenance of the ground on the usual terms; further, that the Council regret that they cannot see their way to provide a Pavilion, but will raise no objection to the erection of a temporary structure on deposit and approval of the necessary plan, subject to the Company undertaking to remove same on the expiration of the Lease.

PERCY LAWRENCE,

Chairman.

1157 Council Employees—Co-ordination of Wages:

Councillor Baines reported that he had attended the further County Conference in connection with the above, which was held on the 9th May, 1941, and that except in the case of one local authority, the suggestions made at the previous conference had been approved, in principle, by the several Authorities in Middlesex; that the point raised by the one Authority in question, which was of a minor character, had subsequently been met and that it was expected that they would agree to the proposals of the County Council.

He added that several Authorities had submitted suggestions for an amendment of the existing regulations and that these had been referred to a Committee consisting of three delegates from the County Council and four from the local authorities, and that he had been elected a member thereof.

1158 Duties of Local Authorities in the Event of Invasion:

A confidential letter dated 8th May, 1941 (circulated), issued by the Ministry of Home Security on the above subject was submitted.

1159 Keeping of Pigs—Brookside Walk:

Reference was made to an application received from Mr. E. R. Clifford, of 87, Brentway, in connection with the above;

RECOMMENDED that the matter be referred to the Chairmen of the Parks and Open Spaces, Allotments and Public Health and Maternity and Child Welfare Committees for consideration and report.

1160 Electricity Charges:

The Town Clerk reported that, arising out of Minute No. 636, proceedings had been instituted in the Highgate Police Court against Carrimore Six Wheelers, Ltd., to recover the sum of £82 18s. 7d. in accordance with the revised account rendered in December, 1940, for the supply of electricity for the month of February, 1940, and that the Justices had decided that a balance of £2 12s. was due to the Corporation in respect of the February account, but that the proceedings were out of time under the Summary Jurisdiction Act, 1848, and had dismissed the summons, ordering each party to bear their own costs.

The Town Clerk added that it was considered that the Justices were wrong on points of law, and that, on the authority of the Chairman of the Electricity Committee, application had been made to the Justices concerned for a Case to be stated to the High Court of Justice;

RECOMMENDED that Mr. R. J. Cleeve, the Assistant Solicitor who lodged the complaint for the summons, be authorised to enter into a recognizance on behalf of the Corporation in such a sum as shall be fixed by the Justices to prosecute the appeal of the Corporation to the King's Bench Division of the High Court of Justice; to submit to the judgment of the superior Court and to pay such costs as may be awarded by the same.

1161 Converter Plant:

The General Manager and Engineer reported as follows:—

"The possibility of damage to existing electrical plant due to enemy action necessitates the provision of spare plant wherever possible and in this connection I should be glad of authority to purchase a 1,000 kw La Cour Motor Converter Set from Universal Electrical Co., for the sum of £1,450. This machine is at present installed at Accrington, where it has been inspected, and the figure of £1,450 includes transport to Finchley.

I have made contact with the Electricity Commissioners regarding the purchase of this plant and they have indicated their approval."

RECOMMENDED—

- (a) that authority be given for the purchase of the plant described above at the sum of £1,450 delivered to Finchley, subject to the General Manager and Engineer being satisfied as to its technical suitability and efficiency;

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- (b) that Standing Order No. 13 be suspended, and
- (c) that the cost of the plant be defrayed out of revenue.

1162 Tenders:

- (a) Annual Decorations and Repairs to Alder and Northside Schools.
- (b) Hay Crop, Brook Farm Open Space.
- (c) Reconstruction of a section of Summerside Infants' School.

RECOMMENDED that the tenders received in connection with the above be referred to the appropriate Committees for consideration, and that as regards (c) the Education Committee be authorised to accept a tender, subject to report.

1163 Proposed Erection of an Air Raid Shelter over a Sewer, Specialloid, Ltd.:

The Borough Surveyor reported upon an application received in connection with the above ;

RECOMMENDED—

- (a) that no objection be raised to the proposal for the period of the war and six months' thereafter, subject to the owners entering into an agreement giving the Council the right to enter upon the land and carry out such works as may be necessary to enlarge, repair, maintain or cleanse the sewer including, if necessary, the removal of the floor or other parts of the shelter as may be required for this purpose ; and
- (b) that the agreement be added to the list of documents for sealing.

1164 Town Planning—Non-Conforming Use of Premises—Belmont, Woodside Avenue:

Referring to Minute No. 993(b), the Chairman of the Town Planning Committee reported on further correspondence which had taken place with regard to the matter ;

RECOMMENDED that Messrs. Owen Green, Ltd., be given notice to vacate the premises in question without delay.

1165 Instructions:

RECOMMENDED that the Instructions, as entered in the Instruction Book, be approved.

1166 Resumption of Council:

RESOLVED that the Council do now resume, and that the recommendations above set forth be adopted.

H. H. H. H.
Mayor.

23rd June, 1941.

M.M.

Civil Defence (Emergency) Committee's Report.

20th MAY, 1941.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

1167 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1168 Homeless Persons—Rest Centre Sick Bays:

The Town Clerk submitted a communication received from the Regional Commissioners in regard to the management and control of Rest Centre Sick Bays. He intimated that, so far as the Sick Bay at Kingswood, Hendon Avenue, was concerned, as this was now classed as a Rest Centre, it came under the Council's supervision under the powers and duties delegated by the County Council. It was pointed out in the Circular that the Re-Housing Officer (or the Rest Centre Officer where the Re-Housing Officer is not also responsible for Rest Centres) should be responsible for general maintenance. The Town Clerk reported that he was acting as the Rest Centre Officer in general charge of the Rest Centres but that as matters relating to medical inspection and the supervision of arrangements for nursing and medical treatment would come under the direction of the Medical Officer of Health, he would be happy to delegate the general administration of the Sick Bay to the Medical Officer who was prepared to take over this work from the Borough Treasurer. He also intimated that it would be necessary for the Borough Treasurer and Re-Housing Officer to have access from time to time to interview patients in regard to billeting and recovery of costs.

It was pointed out that the existing arrangements in connection with the staffing of the Centre were in the hands of the Joint War Organisation of the British Red Cross and the Order of St. John and were working quite satisfactorily and that they would not be disturbed under the above proposals;

RESOLVED that the arrangement above set forth be approved.

1169 Northside Aid Post:

(a) **Cleansing Station.**—The Town Clerk submitted a communication received from the Regional Officer of the Ministry of Health forwarding formal approval to the adaptation of the gas cleansing unit at above at a cost not exceeding £956 11s. subject to certain slight amendments;

RESOLVED that the Borough Surveyor be authorised to instruct the Contractors, Messrs. Tant & Son, to proceed with the work in question and that the necessary contract be entered into.

(b) **Sleeping Quarters.**—Arising out of a communication received from the National Union of Public Employees complaining of the lack of mattresses and heating in the surface shelters at above, the Medical Officer pointed out that the accommodation in question had not yet been made available for sleeping and no hardship had, therefore, yet arisen.

He intimated, however, that it would be desirable if heating and mattresses could be provided when such premises were used for sleeping purposes, and it was

RESOLVED that the Town Clerk make formal application to the Middlesex County Council for the necessary authority.

(c) **Guard Duty.**—A further communication was submitted from the National Union of Public Employees stating that they had received complaints that the shelter facilities for personnel on guard duty at nights was inadequate.

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CIVIL DEFENCE (contd.)

The Medical Officer pointed out that male personnel required to act as guards at night were only on duty for a period of one hour at a time, when they should be patrolling, and that the small shelter available was quite adequate. He intimated that there was no foundation whatsoever for the complaint;

RESOLVED that no action be taken in the matter.

1170 Civil Defence Personnel:

A communication was submitted from the National Union of Public Employees asking that facilities might be granted to the Branch Secretary to visit the various Depots for the purpose of keeping in touch with members of the Union;

RESOLVED that the desired permission be not granted.

1171 Auxiliary Fire Service:

(a) Purchase of Private Cars.—F.B. Circular No. 38/1941 was submitted indicating that the price which might be paid for private cars for towing purposes, etc., in connection with the Fire Brigade service had been increased.

(b) Reorganisation of the Fire Services.—F.B. Circular No. 39/1941 was submitted indicating steps which were being taken by the Government to reorganise the Fire Services during the present emergency, from which it appeared that the Council's Fire Brigade and the Auxiliary Fire Service would shortly be taken over by the Government for the duration of hostilities.

(c) Equipment.—The Chief Officer reported that the Regional Fire Officer had intimated that one mile of 6in. steel tubing was being issued to Finchley for water relaying purposes, and that in accepting same, he had pointed out that it would be necessary to purchase a heavy lorry for use in transporting such steel tubing, and that 18 additional personnel and a 5,000 gallon steel dam would be required;

RESOLVED that the Town Clerk be authorised to submit the necessary formal application therefor to the Home Office.

1172 Fire Fighting:

(a) A communication was submitted from the County Air Raid Precautions Officer intimating that the Ministry of Home Security would raise no objection to the release of salvaged timber, free of cost, to supplementary fire parties for the purpose of constructing ladders for fire fighting purposes.

(b) A communication was submitted from Mr. G. Dominy stating that, arising out of the recent prosecution of fire watchers in Ballards Lane, a new Committee had been constituted, of which he was the Chairman, and that he and the Vice-Chairman would be glad of the opportunity of discussing various matters with representatives of this Committee.

It was agreed that the matter be left to the Chairman of the Committee and Alderman Syrett, together with the appropriate officers.

(c) A communication was submitted from Mr. W. J. Miller drawing attention to a report which appeared in the last issue of the "Finchley Press" of a meeting of the East Finchley Tenants' Defence League, when references were made to himself.

He pointed out that he was Chairman of a Fire Watching Group covering that portion of Long Lane situate between the Dick Turpin P.H. and the North Circular Road on the north side and between Trinity Road and Brighton Road on the south side; further, that his Group had provided all necessary equipment and were functioning quite satisfactorily and wished to dissociate themselves in every way from the East Finchley Tenants' Defence League.

1173 Communal Feeding:

A report of a meeting of the Communal Feeding Committee held on the 12th May, 1941, was submitted for the information of the Committee.

1174 Shelters:

(a) Communal Shelters.—In accordance with instructions the Borough Surveyor submitted a list of suggested sites for additional communal shelters, and this was referred to the Shelter Sub-Committee for consideration and report.

(b) Indoor Shelters.—The Borough Surveyor reported that the necessary parts had now been received to construct the complete shelters, and he was instructed to arrange for delivery to commence.

It was arranged that an experiment with one of the shelters should be carried out at East Finchley on Saturday, the 24th May, 1941, at 10.30 a.m., in order to test the effect on the floors of buildings.

(c) Waterlogged Shelters.—The Medical Officer referred to a communication which he had received from a resident drawing attention to the possibility of a nuisance arising from an unused garden shelter in an adjoining house which was partly flooded;

RESOLVED that the Medical Officer arrange for this and other similar shelters which may be brought to his notice to be suitably treated to prevent the breeding of mosquitoes.

1175 Gas Cleansing Station—High Road, East Finchley:

The Borough Surveyor reported that he had received verbal approval to the above Scheme with the exception of the heating and floor covering, and the Medical Officer intimated that he understood that written approval would be received within the course of the next few days.

As regards the heating system, the Borough Surveyor asked for instructions as to the size of boiler to provide, as if this were required for heating purposes in addition to supplying hot water, a larger unit would be required.

In view of the Committee's previous decision to press for authority to arrange for the heating of the premises, it was

RESOLVED that as a matter of urgency, the Borough Surveyor be instructed to provide a boiler of the size originally proposed and that any expenditure which may be incurred above that for which formal approval is received, be reported to the Finance Committee with a view to the approval of a supplemental estimate.

1176 Damaged Properties:

In accordance with instructions, the Borough Surveyor reported as to the steps which were being taken in connection with the demolition and clearance of sites of residential property damaged by enemy action.

1177 Civil Defence Personnel:

The Borough Treasurer reported that, as a result of a special service held at St. Mary's Parish Church, he had received a cheque for £5 for the welfare of civil defence personnel.

1178 Proposed Portable Incendiary Bomb Hut:

The Chief Warden reported as to the desirability of a portable incendiary bomb hut being provided, and suggested that this might be constructed from corrugated iron and timber obtained from demolished premises;

RESOLVED that authority be given for the construction of the hut and that material be obtained from the source suggested.

HAROLD A. RUTT,

Chairman,



Civil Defence (Emergency) Committee's Report.

27th MAY, 1941.

Present: Councillor Rutt (Chairman), Councillor J. Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-member: Councillor Mrs. Roberts.

1179 Minutes:

The Minutes of meetings of the Committee held on the 22nd and 29th April and 6th and 13th May, 1941, were taken as read, confirmed and signed;

1180 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1181 Rescue Service:

A communication was submitted from the County Air Raid Precautions Officer intimating that the County Council had approved the Committee's proposals for the appointment of a Depot Officer and Deputy Depot Officer.

1182 Shelters:

(a) Shelter Sub-Committee.—A report of a meeting of this Sub-Committee held on the 22nd May, 1941, as underprinted, was submitted:—

Present: Councillor Rutt (Chairman), Alderman Syrett and Councillor Bryson.

1. Communal Shelters:

In accordance with the reference from the full Committee, the list of suggested new sites prepared by the Borough Surveyor was considered and he was instructed to consult with the Chief Warden as to the user of existing public shelters in the vicinity of the sites now proposed with a view to the possibility of some of the public shelters being used as Communal shelters and to report at the next meeting of the Sub-Committee;

RECOMMENDED that the action taken be approved.

2. Heating of Shelters:

The Town Clerk reported that those shelters where experimental electrical heating had been installed had been inspected by representatives of the County Council, in company with the Chairman of the Committee and Alderman Syrett, together with the Officers, as a result of which verbal authority had been given for the installation of tubular heating in other shelters to be proceeded with, with the exception of the ventilation work which, it was suggested, should be the subject of a separate application.

The Sub-Committee therefore selected the following shelters and instructed the General Manager and Engineer to submit at the next meeting of the Committee a revised estimate for heating them by electricity:—

Shelter No.	Location.
54	Lyttelton Playing Fields.
55	Glebe Land Open Space.
56	Martin School Playing Field.
57	Victoria Recreation Ground.
22	Ballards Lane, N.13., rear of Gaumont Cinema.
2	Ballards Lane, N.3, Junction with The Ridgeway.
5	High Road, N.2, at Vale Farm (one section).
9	High Road, N.20, entrance to Brook Farm (one section).

Shelter No.	Location.
24	High Road, N.20, in front of Messrs. Hopping's premises.
43	Hall Street, N.12, in highway.
49	Falldon Way, N.W.11, in Brookside Walk, junction with Oakwood Road.
53	High Road, N.12, in front of Messrs. Carrimore's premises.
66	Redbourne Avenue, N.3, junction Ballards Lane.
67	Station Road, N.3, at rear of 364, Regents Park Road.
71	East End Road, N.3, in front of Hertford Lodge.

As regards the basement shelters, the Sub-Committee decided to defer until a later meeting consideration of the question of installing ventilating systems.

3. Colour Washing of Interior of Shelters:

The Borough Surveyor was instructed to report at the next meeting of the Committee upon the cost of colour washing the interior of the shelters referred to in 2 above.

4. Shelters—Woodhouse Road:

Arising out of the recent inspection of shelters with representatives of the County Council, it was reported that the Shelter Warden at above had suggested that the shelters might be kept locked during daylight and that she would undertake to unlock them at night or at other times should the necessity arise.

The Sub-Committee were satisfied that this arrangement was both desirable and practicable and instructed the Borough Surveyor to arrange for the provision of the necessary locks and keys.

The Sub-Committee were much impressed by the way in which these particular shelters were kept by Mrs. Ridley, the Shelter Warden, and the Town Clerk was instructed to send her a letter of congratulation.

As regards the locking of other shelters during daylight the Chief Warden was instructed to report in due course in the event of it being found possible to make satisfactory arrangements.

5. Removal of Personal Property:

Attention was drawn to the fact that bedding, etc., was still being left in some of the shelters and the Officers were instructed to see that the appropriate notice was exhibited in each of the shelters and the terms thereof strictly enforced.

It was also agreed that, in the event of it being found necessary to remove bedding to the Central Depot, the Borough Surveyor should be empowered to make a charge for transport before returning the property to the owner.

6. Damage to Shelters and Equipment:

It was reported that the County Council had asked for a return to be submitted giving information as to damage caused to shelters and equipment and the Chief Warden presented particulars which were being submitted, from which it appeared that damage to the extent of approximately £100 had been caused during the past twelve months.

Instructions were given for a report in regard to damage to be submitted to the Committee every three months.

HAROLD A. RUTT,
Chairman."

RESOLVED that the report be adopted.

Arising out of paragraph 2—"Heating of Shelters," an estimate was submitted from the General Manager and Engineer for heating the 15 shelters referred to at the sum of £586 6s. 11d.;

RESOLVED that the Town Clerk make application for the necessary consent to carry out the works in question.

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(b) School Shelters.—A communication was submitted from the Director of Education stating that the Education Committee had had before them a request from the Squires Lane Fire Fighting Squad for the camouflaging of the tops of the shelters at the Manorside School and asking for the views of this Committee on the matter.

The Committee were of opinion that no useful purpose would be served by camouflaging the roofs of the shelters in question and the Town Clerk was instructed to reply accordingly.

(c) Provision of Sanitary Accommodation.—According to instructions, the Borough Surveyor reported upon those shelters, having sitting accommodation for 150 or more persons, where it would be possible to provide water-borne sanitation.

After considering the matter in the light of statistics indicating the extent to which such shelters were used, it was

RESOLVED that the Town Clerk make application to the Middlesex County Council for consent to the installation of water-borne sanitation in the under-mentioned Shelters at the estimated costs indicated:—

Shelter.	Capacity.		Estimated Cost.
	Seats.	Bunks.	
Gaumont	280	84	£153 2s.
Ballards Lane (Ridgeway) ...	150	48	£89 8s.
Woodhouse Road	150	45	£83 os.

(d) Concreting of Garden Shelters.—The Borough Surveyor reported that since the date of his last report, 107 further shelters had been concreted, making a total of 1,841; further, that the County Council were being consulted in regard to tenders which had been obtained from other Contractors for the carrying out of this work.

(e) General.—A communication was submitted from the Finchley People's Vigilance Committee asking that a deputation might be received for the purpose of discussing questions relating to "Haldane" shelters and suggestions for strengthening and improving of existing shelters in the Borough;

RESOLVED that the Town Clerk reply to the effect that the Committee are not prepared to receive a deputation on the subject.

1183 Civil Defence Personnel—Conditions of Service:

Home Security Circular No. 113/1941 was submitted, forwarding copy of a reply made by the Secretary of State in the House of Commons in regard to the improvement of the conditions of service for civil defence personnel.

1184 Fire Watching:

(a) Home Security Circular No. 117/1941 was submitted, setting out particulars of the revised arrangements for the payment of compensation and the issue of steel helmets to members of fire prevention parties, from which it appeared that, whilst preference in the issue of steel helmets would be given to persons who signed a definite form of undertaking, helmets would also be issued when they became available to other persons who were carrying out fire prevention duties on a rota basis and had been enrolled with the Council for that purpose, provided the Local Authority did not enrol part-time volunteers in excess of the requirements of the area.

(b) Equipment, etc.—A communication was submitted from the Finchley People's Vigilance Committee stating that they were of opinion that, "in addition to helmets, fire fighting parties should be provided, free of cost, with stirrup pumps, ladders, axes and any other equipment which experience has found to be useful";

RESOLVED that the Town Clerk reply that the Town Council can act only on the instructions of the Government in the matter.

(c) The Borough Surveyor reported receipt of an application from Mr. W. J. Miller, on behalf of fire watchers in a section in Long Lane, to be supplied at a nominal cost with bricks to enable a building to be constructed in the garden of No. 362, Long Lane, which it was proposed would be used partly as a shelter for the residents of the house in question and partly as a post for fire watchers.

The Borough Surveyor was instructed to submit, at next meeting, further details of the proposal, together with a plan, and also obtain from the applicants an undertaking that, in the event of the Council assisting them with a supply of materials, the fire watchers would accept full responsibility so far as maintenance of the building was concerned.

(d) The Borough Surveyor also submitted an application from the fire watching group in Chambers, Lewis and Lankaster Gardens for material for the construction of a fire watching post, but from discussion which ensued, it appeared that adequate arrangements had already been made for a fire watching post in the neighbourhood.

The Borough Surveyor was therefore instructed to reply accordingly.

1185 Evacuation:

The Town Clerk reported that, in accordance with instructions, he had communicated with the Ministry of Health, forwarding copy of the statement submitted by the Finchley and Friern Barnet Labour Party and asking for reconsideration of the case previously submitted by the Council for Finchley to be designated an evacuation area.

He submitted a communication received in reply to the effect that, whilst the Minister had the question of the extension of the facilities for evacuation under close and continual consideration, he was not prepared to make any alteration so far as Finchley was concerned at the present time.

1186 Auxiliary Fire Service:

(a) The Town Clerk submitted a communication received from the Town Clerk of Liverpool expressing his Council's appreciation of the services rendered by personnel from the Finchley Brigade during a recent air attack upon Liverpool.

The Chief Officer also submitted a communication which he had received from an Officer of the Norwich Fire Brigade thanking him for the arrangements which had been made in respect of feeding and billeting of personnel from Norwich on the recent occasion when they were on duty in the London area.

Instructions were given for these communications to be brought to the notice of the personnel.

(b) The Chief Officer reported that he had now received a further 2,550 ft. of 3½ in. relaying hose.

1187 Shelter Superintendent:

The Chief Warden reported that Mr. Seymour Howell, the Shelter Superintendent, had resigned and would be leaving the service of the Council on the 13th June, 1941.

He pointed out that the duties attaching to the appointment had recently been considerably increased and that he was of opinion that a higher salary should be paid;

RESOLVED—

- (1) that the Town Clerk make application to the County Council for authority to increase the salary in question to £4 10s. a week; and
- (2) that the Chief Warden be authorised to fill the vacancy, subject to report.

1188 Casualty Services—Women Personnel:

The Medical Officer reported as to the desirability of the above personnel being placed on 24 hour duty, and intimated that such an arrangement would enable the establishment to be reduced by 1/3rd.

[Handwritten signature]

The Committee viewed the proposal with favour and were of opinion that it might be applied to the Report Centre Staff;

RESOLVED that the Town Clerk take up the matter with the Middlesex County Council.

1189 Gas Cleansing Station—East Finchley:

Arising out of Minute No. 1175 the Borough Surveyor reported that the estimated extra cost involved in providing the larger type of boiler was £20.

1190 Professional Charges:

(a) Requisitioned Premises;

(b) Works at—King Edward Hall;

329, Regents Park Road; and
13/17, Hendon Lane.

The Borough Surveyor reported that he had received from the Consultant Architect, Mr. W. Newcome Wright, accounts for professional charges in respect of works at 31 requisitioned premises amounting to £71 2s. 9d. and works at the premises referred to in (b) above at the sum of £10 17s. 6d.;

RESOLVED that authority be given for such accounts to be paid.

1191 Instructions:

RESOLVED that the Instructions given to the Borough Engineer and Surveyor, as entered in his instruction book, be approved.

HAROLD A. RUTT,

Chairman.

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Civil Defence (Emergency) Committee's Report.

3rd JUNE, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

1192 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1193 Civil Defence Personnel:

Home Security Circular No. 126 was submitted, giving particulars of graded rates of pay for whole-time paid personnel holding certain intermediate ranks, and the matter was referred to the Officers for consideration and report, if necessary.

1194 Equipment:

Middlesex County Council Circular No. 379 was submitted, in which it was suggested that, to avoid unnecessary enquiries as to the cause of damage and the necessity for the replacement of equipment, Local Authorities should set up an equipment inspection Board composed of the Controller, the Borough Treasurer and the Medical Officer of Health, and that these Officers should carry out inspections from time to time. It was intimated that the recommendations of this Board would be accepted by the County Civil Defence Committee;

RESOLVED that an Equipment Inspection Board composed of the Controller, the Borough Treasurer and the Medical Officer of Health be set up, and that they be authorised to deal with all matters in regard to the replacement of equipment.

1195 Billeting Statistics:

The Borough Treasurer and Re-Housing Officer submitted statistics in regard to billeting for the month of April, 1941.

1196 Fire Fighting:

The Chief Warden reported that a number of the petrol cans which had been purchased in connection with fire fighting were rusty;

RESOLVED that authority be given for the painting of the cans with yellow paint.

1197 A.R.P. Canteens—Cooking Equipment:

The Borough Treasurer reported that he had submitted to the County Council the proposal that Esse cookers be installed at Northside and Bouchier House Canteens, but that the County Council had expressed the view that the proposal was not justified.

The Borough Treasurer was instructed to pursue the matter further.

1198 Victoria Hall Ambulance Depot:

The Medical Officer drew attention to the fact that there was a quantity of derelict sandbag walling at above which was no longer of any value from a protection point of view;

RESOLVED that the Borough Surveyor be authorised to remove same.

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1199 Indoor Steel Shelters:

The Borough Surveyor reported that 140 of the above shelters had already been delivered to persons entitled to free shelters and that 16 had been sold.

Instructions were given for particulars to be submitted at each meeting of the Committee of the numbers of shelters supplied and erected, and it was also agreed that the Chief Warden should be informed of the addresses to which shelters are delivered and that the Wardens' Service should then arrange to visit the premises in question with a view to ascertaining whether the shelters had been satisfactorily erected.

1200 Auxiliary Fire Service:

Reference was made to the fire fighting display which took place at the Central Fire Station on Whit Monday, and the Chief Officer was congratulated upon the efficiency shown by the personnel.

1201 Meetings of the Committee:

RESOLVED that, for the time being, ordinary meetings of the Committee be held fortnightly on Tuesdays at 4 p.m., and that, should circumstances warrant, the Chairman of the Committee be authorised to arrange for special meetings to be convened at other times, if necessary, by telephone.

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HAROLD A. RUTT,

Chairman.

Parks and Open Spaces Committee's Report.
(Special Meeting).

3rd JUNE, 1941.

Present: Councillor Lawrence (Chairman), Alderman Pateman (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Briant and Councillors Collis and Mrs. Roberts.

1202 Cherry Tree Wood:

(a) Kiosk.—A letter dated 15th May, 1941, was submitted from Mrs. Ansell intimating that she was not desirous of accepting the Council's offer with regard to the catering rights in connection with the above;

RECOMMENDED that no further action be taken in the matter.

(b) It was reported that at the last meeting of the Council reference was made to a petition which had been received from residents in Park Hall Road urging that certain openings might be made in the railings of Cherry Tree Wood to enable fire fighters to deal with incendiary bombs ;

RECOMMENDED that this be not agreed, but that arrangements be made for a key of the gate adjacent to the public shelters at the entrance to the Wood from Brompton Grove to be deposited at the Wardens' Post in the vicinity.

1203 Tender—Hay Crop—Brook Farm Open Space:

The tender received from Messrs. D. and R. C. Weatherhead in connection with the above, amounting to a sum of £40, was considered;

RECOMMENDED that same be accepted.

1204 Victoria Recreation Ground—Putting Green:

It was reported that the Council had referred to the Committee for consideration a letter dated 16th May, 1941, received from Mr. C. F. Howard in regard to the charges for putting ;

After hearing a report by the Chairman to the effect that the income from the use of Putting Greens had declined during the past few seasons it was

RECOMMENDED—

(a) that as an experiment the charge for the use of putting greens in the various open spaces in the Borough be reduced for the remainder of the present season to 2d. a round at all times ;

(b) that the foregoing have effect as from 1st July, 1941, and

(c) that publicity be given to the Council's decision.

1205 Pig Keeping—Brookside Walk:

The Chairman reported upon the application made by Mr. Clifford for permission to keep pigs on land by the Dollis Brook at the rear of Brentway, forming part of the Brookside Walk, to which reference was made at the last meeting of the Council, and intimated that the Chairman of the Public Health Committee, the Chairman of the Allotments Committee and he had discussed the matter with the applicant on the site.

Arising thereon, the Town Clerk submitted a communication signed by a number of residents in Brentway, which had been addressed to the Mayor, intimating that they viewed with some consternation the proposal having regard to the close proximity of the suggested site to their houses.

After full consideration, it was

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RECOMMENDED—

- (a) that the application be not granted so far as this Committee is concerned; and
- (b) that the Chairman of the Committee be authorised to investigate the possibility of an alternative site being utilised for the purpose in question.

1206 Rocklands, Gordon Road:

A letter dated 1st June, 1941, was submitted from the Finchley Angling Society stating that they were prepared at their own cost to make good the seepage of the pond at above into the Dollis Brook, subject to the Council providing the necessary materials on the site, and setting out their requirements in this connection ;

RECOMMENDED that the request of the Society be granted subject (a) to the Borough Surveyor being satisfied that the cost of the necessary materials will not exceed a sum of £15, and (b) to the Society agreeing to accept the same terms and conditions for the fishing rights in the pond during the present season as applied last year.

1207 Lyttelton Playing Fields:

It was reported

(a) that Specialoids Social Club had accepted the terms agreed by the Council for the use of a cricket pitch on Sundays until the 7th September, 1941.

(b) that arising out of the decision of the Council to grant to the A.F.S. Social Club the use of a cricket pitch and two hard tennis courts from 10 a.m. to 5.30 p.m. from Mondays to Fridays inclusive during the summer season at a charge of £15, the Club had now enquired whether they might have the use of the tennis courts until 9 p.m. ;

RECOMMENDED that the Club be granted the use of one of the courts until 9 p.m., subject to their agreeing to make an additional payment of 2 guineas.

(c) that a letter had been received from the Hon. Secretary of the combined A.R.P. Casualty Services enquiring whether the Council would grant them the use of two hard tennis courts on five days a week (Mondays to Fridays) until the end of the season for the sum of £10, or alternatively what facilities could be offered for this amount.

The Committee decided that the consideration of the matter be deferred until the Council Meeting, and in the meantime the Chairman undertook to obtain further details as to the requirements of the applicants.

(d) that on the authority of the Chairman, the Boys' Brigade, 1st Finchley Company, had been granted the use of a portion of the out-field for the purpose of playing cricket during the present season at an inclusive charge of £2 ;

RECOMMENDED that the action taken be approved.

(e) that the Airawa Cricket Club, who were granted the use of a cricket pitch on alternate Saturdays from the 17th May to the 7th September, 1941, inclusive, had made application for the use of the pitch on the 7th June for a match with Oak Lodge First Aid Post; that on the authority of the Chairman this had been agreed and that the Club had been informed that no additional charge would be made on this occasion;

RECOMMENDED that the action taken be approved.

(f) that a communication had been received from the Communal Feeding Officer intimating that it was proposed to use the Pavilion as an Emergency Feeding Centre ;

RECOMMENDED that no objection be raised thereto.

1208 Instructions:

RECOMMENDED that the Instructions given to the Officers, as entered in their respective Instruction Books, be approved.

PERCY LAWRENCE,

Chairman.

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Highways and Fire Brigade Committee's Report.

4th JUNE, 1941.

Present: Alderman Pateman (Chairman), Councillor Lawrence (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Rutt.

1209 Minutes:

The Minutes of meetings of the Committee held on the 8th May, 4th September and 9th November, 1940, and 25th January, 1941, were taken as read, confirmed and signed.

1210 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1211 London Council of the Royal Society for the Prevention of Accidents (formerly the London "Safety First" Council):

(a) A letter dated 24th May, 1941, was submitted from the Secretary of the above stating that, in view of the increasing seriousness of the road accident problem, the Commissioner of Police of the Metropolis had made arrangements for the supply, to those local authorities who desired it, of particulars relating to road accidents occurring in their areas after 1st April, 1941;

RECOMMENDED that the Town Clerk be instructed to make application to the Commissioner of Police to be supplied with the particulars in question.

(b) A letter was also submitted from the Secretary pointing out that for many years the Council had contributed to the funds of the London "Safety First" Council, and expressing the hope that they would find it possible to continue their support and to co-operate by displaying the monthly road safety posters;

RECOMMENDED—

- (i) that authority be given for a contribution of 5 guineas to be made; and
- (ii) that the Council continue to co-operate in the manner desired.

1212 Ministry of Transport Act, 1919—Section 17(2)—Grants from the Road Fund in Respect of Surveyors' Salaries, Etc.:

A circular letter dated 7th May, 1941, was submitted from the Ministry of Transport with reference to the grants payable from the Road Fund towards the cost of the salaries and wages of the Surveyors or Engineers of Highway Authorities and of certain of their staffs, and stating that the Minister would be prepared to recognise, for the purpose of grant from the Road Fund, war bonus paid by Highway Authorities to such staffs, within the scales and limits appropriate to Civil Servants from time to time.

1213 The Pedestrian Crossing Places (Traffic) Regulations, 1941:

A print of the above Regulations was submitted.

1214 District Foremen:

The Borough Surveyor reported that Mr. J. A. Michelin, who was recently appointed as a District Foreman, had tendered his resignation and left the service of the Council on the 31st May, 1941; further, that Mr. G. R. Shaw, who was appointed to take the place of Mr. R. A. Allen during the period of the War, had obtained another appointment and left the service of the Council on the 21st May, 1941;

Instructions were given by the Committee for advertisements to be issued inviting applications for the position of District Foreman at a commencing wage of £5 a week rising, subject to satisfactory service, to £5 15s. by annual increments of 5s. a week;

RECOMMENDED that the action taken be approved.

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1215 Horse Hire:

The Borough Surveyor reported that, in consequence of the increased cost of forage, he had received a notification from Messrs. R. Deards Ltd. that their charge for horse hire would be increased by 6d. a day as from the 1st April, 1941;

RECOMMENDED that this be agreed.

1216 Council Employees:

The Borough Surveyor reported that Carpenter J. J. Pryor, to whom payment of sick pay was authorised until the ordinary meeting of the Council in June, 1941, had resumed his duties on the 3rd June, 1941.

1217 Fire Brigade:

(a) Professional Firemen—Age of Recruitment.—A circular letter dated 30th April, 1941, was submitted from the Home Office (Fire Brigades Division) stating that, in view of the depletion in the personnel of regular fire brigades in many areas and after consultation with the Ministry of Labour and National Service, it had been decided that the recruitment as professional firemen of men of 20 years of age or thereabouts might be permitted.

It was added that men of this age recruited as professional firemen would, of course, be in a reserved occupation, and subject to the same restrictions as to leaving the brigade as other professional firemen, and that the usual standards of qualification should, of course, be applied.

(b) Re-organisation of the Fire Services during the Present Emergency.—Reference was made by the Town Clerk to a circular letter dated 13th May, 1941, received from the Home Office hereon.

(c) Chief Officer's Report.—The Chief Officer of the Brigade reported as follows:—

(i) Fire Calls.—That the following fire calls had been received between the 21st March and 20th May, 1941:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
18	11	2	31

(Not including fires caused by enemy action.)

(ii) Ambulance Calls.—That the following ambulance calls had been received between the 21st March and 20th May, 1941:—

Private Removals.	Accidents. Motor.	Other.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
98	20	17	8	5	0	148

(iii) Fire Drill and Instruction—Staff.—That during the year ended 31st March, 1941, 228 drills and instructions had been given and that the general efficiency of the Brigade had improved and was satisfactory.

(iv) Institution of Fire Engineers.—That Firemen F. S. Mummery and M. Simpson had passed the recent Graduate Examination of the above Institution.

The congratulations of the Committee were accorded to them on their success.

(v) No. 1 Fire Escape.—That the No. 1 Fire Escape needed a complete overhaul and that he had obtained an estimate of the cost of the work amounting to a sum of £32 10s.;

RECOMMENDED—

- (1) that the expenditure in question be approved; and
- (2) that a supplemental estimate be referred to the Finance Committee for approval.

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1218 Instructions:

RECOMMENDED that the Instructions given to the Borough Surveyor, as entered in his Instruction Book, be approved.

G. H. PATEMAN,

Chairman.



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Communal Feeding Committee's Report.

5th JUNE, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Rutt.

Non-member: Councillor Lawrence.

1219 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1220 Reports:

The Communal Feeding Officer explained to the Committee that owing to pressure of work and shortage of staff it would not be possible for the present to circulate reports to the Committee prior to meetings.

1221 Hamilton Civic Restaurant:

(i) Kitchen Accommodation.—The Communal Feeding Officer reported that the kitchen accommodation had proved to be inadequate owing to the large number of people served each day. He informed the Committee that he had discussed this matter with the Chairman and had arranged for the small hall to be taken over for a kitchen. It was pointed out that this would permit increased cooking capacity and would also provide additional seating in the hall, as the existing serving counter would be removed.

The Communal Feeding Officer reported that the Y.W.C.A. authorities had been most considerate and helpful and that he was pleased to state that they had already secured alternative accommodation for their activities.

(ii) Fire Watching.—The Communal Feeding Officer reported that owing to the absence of a satisfactory rota system being in existence in the Hendon Lane area, some difficulty was being experienced in providing suitable fire watchers. As a temporary expedient two paid watchers at 7/6d. per night each were being provided from the Electricity Department Staff. The Committee gave instructions for the matter to be referred to the Town Clerk for reconsideration.

1222 Emergency Feeding:

The Communal Feeding Officer reported that this matter was proceeding satisfactorily; that so far five centres had been earmarked for Emergency Feeding, and that stocks of food and certain cooking equipment had been distributed to these centres.

1223 Instructions:

RECOMMENDED that the instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

Public Libraries Committee's Report.

9th JUNE, 1941.

Present: Councillor Mrs. Legge (Chairman) the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooks bank), Alderman Grocott and Councillors Bryson, Collis, Connorton and Rutt.

Non-member: Councillor Lawrence.

1224 Minutes:

The Minutes of meetings of the Committee held on the 6th May, 16th September and 9th November, 1940, were taken as read, confirmed and signed.

1225 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1226 Vice-Chairman:

RESOLVED that Councillor Connorton be appointed Vice-Chairman of the Committee.

1227 Carnegie United Kingdom Trust:

A print of the Twenty-seventh Annual Report of the above Trust was submitted.

1228 Public Libraries:

(a) Readers and Issues.—The Chief Librarian reported that the number of registered readers and the daily average issues for the month of April, 1941, were as follows:—

LIBRARY.	READERS.				DAILY AVERAGE ISSUES.	
	Adult	Junior	Total	(Total 1940)	May 1941.	May 1940.
Church End ...	4,308	—	4,308	(3,618)	498	(423)
North Finchley ...	6,075	1,423	7,498	(7,209)	617	(728)
East Finchley ...	4,840	852	5,692	(5,818)	597	(664)
Totals	15,223	2,275	17,498	(16,645)	1,712	(1,815)

(b) Stock.—

(i) The Chief Librarian submitted the following report:—

LIBRARY	NON-FICTION	FICTION	TOTALS
Church End ...	15,930	8,289	24,219
North Finchley ...	10,194	9,302	19,496
East Finchley ...	9,347	8,860	18,207
Totals	35,471	26,451	61,922

(ii) Withdrawals and Replacements.—The Chief Librarian reported that, during the six months ended 31st March, 1941, 1,308 volumes had been discarded from the three libraries; of this total, 839 had been withdrawn from stock and catalogues, 269 replaced by new editions, and the replacement of the remaining 200 volumes had been deferred to allow for the purchase of technical books and books on gardening.

(iii) Church End.—The Chief Librarian reported as follows:—

“Approximately 9,000 volumes of Church End stock are available to the public at the temporary library. Some of the complaints at the inconveniences caused by the remainder having to be stored in the North Finchley lecture hall have now been met by transferring, as authorised by the Town Council, about 4,000 volumes to the Food Office, where they are shelved in classified order and will be sent to the library as required. If possible, frequent

MR.

exchange of whole classes of books will be made so that under existing circumstances fairly full use will be made of the valuable basic stock of the former Avenue House library. The chairs belonging to the North Middlesex Gas Company which were stored in the space now used for the books, by permission of the General Manager of the Gas Company, have been transferred to a neighbouring garage at a monthly rental of 7/6d."

(iv) Gardening and Technical Books.—It was reported that, in order to meet the demands made on these two classes of books, 250 gardening books and 200 technical books had been purchased; that a printed list of some of the gardening books had been distributed and that a stencilled list of the technical books classified according to trade was in progress; further, that the latter would be distributed to the employees of local workshops and manufacturers, from whom frequent enquiries were received.

(c) North Finchley—Interior Re-Decoration.—The requisition for the above having been approved by the Council, it was

RECOMMENDED that the Chief Librarian be authorised to close the Library for one week or longer, if necessary, while the work is in progress.

1229 Exhibitions and Lectures:

The Chief Librarian reported that the following arrangements were in hand:—

(a) North Finchley.

(i) M.O.I. Film displays.

(ii) Special Pictorial Exhibitions (July 18th, 1941, to June, 1942).

(a) "The March of a Nation." (Dealing with American Aid for Britain) (To open July 18th, 1941).

(b) "Life Line." (Mercantile Marine). (To open September 18th, 1941).

(c) "How to Fight the Fire-Bomb." (To open January 17th, 1942).

(d) "Through the Looking Glass." (Foreign and British Cartoons) (To open January 17th, 1942).

(e) "New Life to the Land." (To open March 18th, 1942).

(f) "Free Europe's Forces." (To open May 18th, 1942).

(b) East Finchley.

(i) Living in Cities Exhibition. (July 8th to 22nd).

(ii) Books and Freedom Exhibition. (6th to 19th August).

(iii) Masterpieces of Art Exhibition. (September).

(iv) Commander D. S. E. Thompson, R.N.—The Navy and the War. (25th June).

(v) Mr. H. F. Dunning—War Commentary. (30th July).

1230 Lecture Halls:

The question of the use of the Lecture Halls for purposes other than those already agreed by the Council was considered by the Committee;

RECOMMENDED—

(a) that the existing policy of the Council be altered and that, in future, the Halls be let for Whist Drives and Social events;

(b) that the charge for Private Receptions be One Guinea;

(c) that other hirers be charged the standard rate of 12s. 6d. for each booking except in those cases where the Council have agreed to accept a reduced fee; and

(d) that authority be given for an expenditure not exceeding a sum of £10 to be incurred in connection with the provision of small collapsible tables.

In connection with (d) above, a supplemental estimate for the sum of £10 was referred to the Finance Committee for approval.

MARY E. LEGGE,

Chairman.

Education Committee's Report.

9th JUNE, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman); The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Grocott and Syrett, Councillors Bryson, Hugh Jones, LL.B., Mrs. Legge and Rutt; Miss L. Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Connorton and Lawrence.

1231 Apology for Absence:

It was reported that an apology for absence had been received from Councillor Collis.

1232 Minutes:

The Minutes of a meeting of the Committee, held on 12th May, 1941, were taken as read, and were confirmed and signed.

1233 School Attendance Sub-Committee:

The report of a meeting of the School Attendance Sub-Committee, held on the 19th May, 1941, was submitted.

Arising therefrom:—

SCHOOL HOLIDAYS.

RECOMMENDED that the dates and periods of school holidays at Mid-summer and the Autumn mid-term be as follows, subject to any alteration upon which the Education Committee, in view of prevailing circumstances, may decide.

Period.	Close (after afternoon session).	Resume.
Mid-summer	Friday, 25th July	Monday, 18th August.
Autumn	Friday, 24th October	Monday, 3rd November.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

1234 Children's Care Committee:

The report of a meeting of the Children's Care Committee, held on 22nd May, 1941, was considered and adopted.

1235 School Management and Works Sub-Committee:

The Report of a meeting of the School Management and Works Sub-Committee, held on 22nd May, 1941, was submitted.

Arising therefrom, it was reported, as follows:—

(a) **APOLOGY FOR ABSENCE.**—That an apology for absence had been received from the Deputy Mayor.

(b) **ACCOUNTS.**—That Accounts had been examined and approved for submission to the Finance Committee for payment.

(c) **LETTINGS.**—

RECOMMENDED that the following applications for the use of school premises be approved:—

W.C.L.

EDUCATION (contd.)

Applicant.	School.	Date.	Purpose.	Fee payable to Committee.
No. 393 Squadron Finchley A.T.C.	Martin Hall.	9/5/41.	Lecture and Exhibition of Films.	1s. od.
Merry Miller Bakeries Ltd. (Co.'s Home Guard Unit, 21st Midx. Battalion)	Stanley Road playing field.	Evenings and Sunday mornings.	Field train- ing.	7s. 6d. per month.
Methodist Girls' Club	Martin field.	Wednesdays 7.30— 9.30 p.m.	Games.	No charge.

(d) REPAIRS AND REQUISITIONS.—That Repairs and Requisitions, as contained in the list submitted, had been approved.

(e) INCREASES IN CONTRACT PRICE OF FUEL.—That the Secretary for Mines had authorised the following increases:—

			As from
All grades of coal ...	10d. per ton	...	2nd June, 1941.
All grades of coke ...	1s. 8d. ,, ,,	...	"
Hard Furnace Coke ...	2s. 6d. ,, ,,	...	15th May, 1941.

These increases affect the Contract with Messrs. Gray Bros. (E. Finchley) in respect of coal and coke, and Messrs. John Hudson & Co., Ltd., in respect of coal.

(f) PROVISION OF MEALS FOR SCHOOL CHILDREN IN WAR-TIME—BOARD OF EDUCATION CIRCULAR 1520.—

- (i) That the Chairman had approved the hiring of one 30-gallon Milk Boiler, from the North Middlesex Gas Co., at £1 19s. 6d. per quarter, with installation charges of £1 3s. 9d., and the purchase of miscellaneous equipment at a cost of £13 16s. 2d.

The Director of Education reported that it would be necessary to purchase 30 dozen beakers and 30 jugs, for use at feeding centres, at an estimated cost of £11.

RESOLVED that the action taken by the Chairman be approved, and that the Director of Education be authorised to purchase the necessary beakers and jugs at an estimated cost of £11.

- (ii) Adaptations—Central Kitchen.—That the actual cost of installation of gas equipment amounted to £38 7s. 10d., as against the estimated figure of £35 13s. 10d. previously approved by the Committee, an increase of £2 14s. 0d.;

RESOLVED that the increase of £2 14s. 0d. for installation costs in respect of gas equipment at the Central Kitchen be accepted.

- (iii) Hire of Van.—That four Contractors, as well as the Corporation's Electricity and Surveyors' Departments, had been asked to quote for transporting food from the Central Kitchen daily (excluding Sundays at present) to the three Schools' Canteens, but with the exception of one, none was in a position to offer a regular service between the hours specified, i.e., 11 a.m. to 2 p.m. inclusively;

RESOLVED that, subject to agreement, the quotation of Mr. S. G. SurrIDGE, 306, Long Lane, N.3, at 12/- per day, between the hours of 11 a.m. to 2 p.m. inclusively, be accepted.

- (iv) Purchase of Food.—

RESOLVED that arrangements for the purchase of food be left to the Chairman and the Director of Education, subject to report.

(g) SCHOOL HOLIDAY—30TH MAY, 1941.—That in view of the excellent work of the schools during Finchley's War Weapons Week, the Chairman of the Education Committee had approved a school holiday on Friday, 30th May, 1941.

M/M

The Sub-Committee considered a suggestion that Supply Teachers be paid for the day in question.

RECOMMENDED—

- (i) that the action taken by the Chairman be approved.
- (ii) that Supply teachers engaged for Friday, 30th May, 1941, be paid at the usual rates.

(h) CAMOUFLAGING ROOFS OF SCHOOL SHELTERS.—That, arising from a letter submitted at the last meeting of the Education Committee concerning the camouflaging of the tops of shelters at Manorside School, the Director of Education reported that he had referred the general question to the Civil Defence Committee for their opinion, and to the Borough Surveyor for his report as to method and costs. The view of the Civil Defence Committee was that no useful purpose would be served by camouflaging the roofs of school shelters.

The Sub-Committee considered the whole matter in the light of the Civil Defence Committee's opinion of the Borough Surveyor's report, and of the relevant paragraphs of Board of Education Circular 1535 dealing with Air Raid Precautions in Schools;

RECOMMENDED that no action be taken in the matter.

(i) SWIMMING SEASON, 1941.—That, in accordance with authority given, the Chairman had appointed the following Swimming Instructors for the season, which commenced on 19th May, 1941:—

- Boys: Mr. Kavanagh at 2/6 per hour.
Mr. Watkins at 2/6 per hour.
- Girls: Miss A. Thetford, £75 for the season.

RECOMMENDED that the action taken be approved.

(j) NURSERY CLASSES.—That the Sub-Committee had considered a reference from the Town Council concerning a request from the Finchley and Friern Barnet Labour Party that the Nursery Class at the Martin School be kept open until 7.30 p.m., and that a Nursery Centre conducted in a private capacity in Dale Grove, N.12, be officially recognised. With regard to the latter request, the Sub-Committee felt that, as the matter was under consideration by the Public Health Committee, no action was required from the Education Committee.

After consideration it was agreed that the Director of Education inform the Finchley and Friern Barnet Labour Party that, as the Nursery Class was a part of school organisation, it was impracticable to extend the hours of opening until 7.30 p.m.

RECOMMENDED that the action taken be approved.

(k) GLEBE LAND—CORNER OF HIGH ROAD AND SUMMERS LANE.—That, with reference to Minute 1105 (May, 1941) of the General Purposes Committee's Report, the Chairman of that Committee reported that he had agreed with the Chairman of the Education Committee that the portion of the above land now available and suitable for educational purposes be rented to the Education Committee at a nominal sum of £10 per annum. It is understood that this rental would commence from the 1st April, 1941.

RECOMMENDED that the action taken be approved.

(l) HOLLOWAY COUNTY SCHOOL PLAYING FIELD—BOW LANE.—That through the efforts of the Mayor, the use of the above field had been offered by the L.C.C. to the Education Committee, subject to certain conditions and to agreement being reached as to terms.

The Director of Education was asked to consult with the appropriate officers of the L.C.C. with regard to terms, and it was agreed that the Chairman be authorised to accept, subject to report.

RECOMMENDED that the action taken be approved.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

W.C.L.

1236 Heating of School Shelters:

Consideration was given to a report submitted by the General Manager and Engineer, that in connection with the electrical heating installed in school shelters by the Contractors, Messrs. Harland & Wolff, Ltd., certain necessary additional work had been carried out by them, over and above the contract price, amounting to £31 2s. 5d.

RECOMMENDED that the General Manager and Engineer be authorised to agree to the additional cost of £31 2s. 5d., in respect of a claim made by Messrs. Harland & Wolff, Ltd., for the heating of school shelters.

1237 Annual Repairs and Decorations to Schools—Midsummer, 1941:

The tenders opened by the Council at their last meeting were considered, together with a report from the Borough Surveyor thereon.

It was reported that although the tender of Messrs. Collins & Jackson was £2 6s. od. lower than that of Messrs. Sykes & Sons, Ltd., for repairs and decorations to the Alder School, the combined tender for Northside and Alder Schools, amounting to £422 10s. od., submitted by Messrs. Sykes & Sons, Ltd., was the lowest received.

RECOMMENDED that, subject to contract, the tender of Messrs. Sykes & Sons, Ltd., be accepted for repairs and decorations to Northside and Alder Schools, amounting to £149 and £273 10s. od. respectively.

1238 Circular 2388 (Ministry of Health) and Circular 1553 (Board of Education)—War-time Nurseries for the Care of Children under Five Years of Age:

The above circular issued jointly by the Ministry of Health and Board of Education was submitted and noted. The Maternity and Child Welfare Authority is to be the responsible body in the matter, but the Education Authority is to give all the help and advice it can upon the educational problems arising from proposals to establish Wartime Nurseries within the Borough.

WM. C. LANGLANDS,

Chairman.



Allotments Committee's Report.

10th JUNE, 1941.

Present: Councillor Collis (Chairman), the Mayor (Councillor H. H. Wilmot), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman, Councillors Lawrence and Mrs. Roberts; the Rev. Dickin and Messrs. Fairchild, Hewitt, Rolfe and Sunderland.

1239 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1240 Derelict Gardens:

In response to a newspaper article printed in the issue of the Sunday Express dated 25th May, 1941, pointing out that there are many large gardens belonging to vacant houses in The Bishop's Avenue which are not being cultivated, the Borough Engineer and Surveyor reported that there were only two houses, namely "Denchurst" and "Bishopsbourne," the gardens of which would be suitable for allotment purposes;

RECOMMENDED that the necessary action be taken to requisition the above property if and when an application is received for an allotment in this vicinity.

1241 Food Production on the Village Greens:

The Borough Engineer and Surveyor reported that it was possible to plot out nine 5-pole plots on each side of the above greens;

RECOMMENDED that subject to the approval of the Parks and Open Spaces Committee, the Village Greens be cultivated for war-time allotment purposes.

1242 Spraying Demonstrations:

The Chairman read a short circular which had been received from the Ministry of Agriculture and Fisheries giving the address to which Local Authorities should apply to arrange for demonstrations on the scientific spraying of allotments. In view of the recent demonstration that had been given in Finchley, it was

RECOMMENDED that no action be taken in response to this circular, but that Mrs. Locke, of Horsham be asked to visit the Borough again in order to finish her demonstrations which was curtailed owing to the weather.

1243 Gates at Fallow Corner and at Elmshurst:

The Town Clerk reported that many complaints had been received from cultivators about harmful trespassing owing to the fact that gates on the above plots are not locked as they had to remain open to give access to the public air raid shelter erected there. It was pointed out that part of the fencing on the above areas had been removed by the Civil Defence Committee in order to build this air raid shelter, and it was

RECOMMENDED that the Civil Defence Committee be asked to replace this fencing so that a separate gate could be constructed and keys supplied for the independent use of plot holders.

1244 Fencing Round Kay's Land:

The Deputy Mayor mentioned the fact that a short portion of the fencing had been removed from the above land when the adjacent Council houses were built;

RECOMMENDED that the matter be placed before the Housing Committee at its next meeting.

L.M.M.

1245 Damage to Allotments by Dogs:

Memorandum No. 581 received from the Ministry of Health was placed before the Committee. This memorandum set out the procedure to be adopted in the event of damage to allotments by dogs and by enemy action. This memorandum stated that a fine not exceeding £5 could be inflicted upon owners who permitted their dogs to trespass on allotments, provided these allotments displayed a notice to that effect. It was, therefore,

RECOMMENDED that notices, approximately 15in. by 22in., printed as indicated in the memorandum, be circulated to the Secretaries of the Allotment Associations for display on their allotment areas.

1246 Trespassing by School Boys:

Cases of harmful trespassing committed by school boys have been reported, and in view of a former appeal made by the Mayor last year to Headmasters of schools, it was

RECOMMENDED that a similar appeal be made this year to Headmasters of schools, requesting them to point out to their pupils the serious nature of such offences.

1247 Lavatory on Brookside Allotments:

The Mayor requested permission to be granted for a canvas screen lavatory to be constructed on the above allotments;

RECOMMENDED that the Borough Engineer and Surveyor be asked to investigate the position with regard to such a construction.

1248 Instruction:

RECOMMENDED that the Instruction given to the Borough Treasurer, as entered in his Instruction Book, be approved.

A. C. D. COLLIS,

Chairman.

1/2/27

Finance Committee's Report.

12th JUNE, 1941.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Bryson.

Non-member: Councillor Mrs. Roberts.

1249 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1250 Supplemental Estimates:

The Committee considered references from the under-mentioned Committees with respect to the following matters:—

Committee.	Matter	Cost Involved.
		£ s. d.
Highways and Fire Brigade	Overhaul of No. 1 Fire Escape	32 10 0
Public Libraries	Provision of Small Collapsible Tables at Lecture Hall ...	10 0 0

RECOMMENDED that the Council approve supplemental estimates for the sums indicated.

1251 Fuel Supplies:

A communication dated 2nd June, 1941, was submitted from Messrs. Gray Bros. stating that, by authority of the Ministry of Mines, the price of all grades of Coal had been advanced by 10d. per ton at pit-head and the price of all grades of both Gas and Furnace Cokes by 1s. 8d. per ton at Works, and giving notice of a corresponding increase in the price of fuel supplied to the Council under Contract.

1252 Regulation 6 of the Defence (Finance) Regulations, 1939:

A circular letter dated 26th May, 1941, was submitted from the Treasury stating that the general consent given for the renewal by the Council of mortgages and certain other obligations on maturity had been extended until the 30th June, 1942.

It was also pointed out that a new Capital Issues Exemption Order had been issued in substitution for previous Exemption Orders.

1253 Superannuation and Fire Brigade Pensions Funds:

It was reported that sums of approximately £3,000 and £200 would be available for investment at 30th June, 1941, on account of Superannuation Fund and Fire Brigade Pensions Fund respectively;

RECOMMENDED that these amounts be transferred to the Consolidated Loans Fund for investment for a term of 15 years to bear interest at the rate of 3½ per cent.

1254 Stock:

The Borough Treasurer submitted the following report:—

	At 16/5/1941.	At 16/5/1940.
Number of holders	255	251
Number of interest warrants issued	61	67

[Handwritten signature]

1255 Statement of Bank Balances—11th June, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance. £ s. d.
	£	s. d.	£	s. d.	
General Rate Fund Revenue ...	8,204	6 8			
Education Revenue	281	6 5			
Electricity Revenue	40,773	10 1			
Housing Revenue			13,641	12 8	
General Rate Fund Capital			10,223	10 4	
Education Capital			5,440	17 5	
Electricity Capital			17,549	3 —	
Consolidated Loans			50,100	6 7	
Superannuation			2,494	5 —	
Fire Brigade Pensions			212	17 7	
Salaries			1,800	2 3	
Advance	44,461	18 5			
Suspense	38	15 5			
Loan Interest			61	— 9	
Communal Feeding			274	12 3	
	<u>£93,759</u>	<u>17 —</u>	<u>£101,798</u>	<u>7 10</u>	<u>£8,038 10 10</u>

1256 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Orders on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, Interim Orders on the Treasurer amounting to £84,322 3s. rd., made up as follows, were approved by the Committee:—

	£	s. d.
General Rate Fund Revenue	64,610	6 1
Education Revenue	4,030	— 7
Electricity Revenue	10,101	10 —
Housing Revenue	1	— —
Consolidated Loans	10	— —
Superannuation	393	5 7
Fire Brigade Pensions	9	8 4
A.R.P. Canteen	801	4 1
Loan Interest	4,374	18 5
	<u>£84,322</u>	<u>3 1</u>

(b) Order on the Treasurer.—

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £68,037 16s. rd.:—

	£	s. d.
General Rate Fund Revenue	49,570	7 9
Education Revenue	1,423	7 10
Electricity Revenue	16,220	6 4
Loan Interest	823	14 2
	<u>£68,037</u>	<u>16 1</u>

DNW

1257 Rate Collection for Period 1st April to 31st May, 1941:

The Borough Treasurer submitted the following statement:—

1940-41.			1941-42.		
£	%		£	%	
15,674	5.50	Arrears of former Rates	33,809	11.20	
270,002	94.30	Half-year's Rate	266,664	88.33	
612	.20	Additions, new assessments, etc.	1,409	.47	
£ 236,238	100.00	Total amount collectible	£ 301,882	100.00	
14,625		Total collected as per previous report	4,128		
56,955		Amount collected for month of May	44,959		
71,580	25.00		49,087	16.26	
£214,708	75.00	Amount outstanding	£252,795	83.74	

1258 Reconstruction of Summerside Infants School:

It was reported that the Education Committee had had under consideration a suggestion made by the Board of Education that the Council might wish to reconsider their application for a loan under the Essential Buildings and Plant Act, 1939, in respect of the above work in view of the provisions of the War Damage Act, 1941, for financing the cost of repairs by payments, where necessary, while work was in progress which might serve the Council's purposes in the matter; further, that the Education Committee had decided to refer the matter to the Committee with an expression of opinion that the suggestion made by the Board be adopted.

The Committee decided to inform the Education Committee that they were in agreement with the proposal;

RECOMMENDED that the action taken be approved.

1259 Instructions:

RECOMMENDED that the Instruction given to the Town Clerk, as entered in his Instruction Book, be approved.

HAROLD A. RUTT,

Chairman.

H.A.R.

Civil Defence (Emergency) Committee's Report.

17th JUNE, 1941.

Present: Councillor Harold A. Rutt (Chairman), Councillor J. Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence, Mrs. Legge and Mrs. Roberts.

1260 Requisitions:

RESOLVED that the Requisitions as contained in the lists and books submitted, be approved.

1261 M.C.C. Circular No. 380/1941—Shelter Policy:

The Town Clerk submitted the above circular which stressed the need of bringing all existing shelters up to the required standards during the dry weather and which stated that no objection would be raised to the work being put on a prime cost basis;

RESOLVED—

- (a) that the Borough Engineer and Surveyor report further at the next meeting of the Committee on the condition of existing semi-trench shelters, and that the question of closing the trench shelters on the Victoria Recreation Ground, Lyttelton Playing Fields and Manor School Playing Field during their waterproofing be considered at the next meeting of the Committee.
- (b) that, notwithstanding the terms of the Circular, work be not carried out on a prime cost basis.

1262 Lighting of Public Shelters:

The Town Clerk reported that the approval of the Regional Commissioners had been received to the scheme for the re-wiring of shelters which the Committee had prepared so as to reduce the cost of current in the event of lights being left on inadvertently by members of the public.

1263 Repair and Maintenance of Mobile Canteen:

The Town Clerk reported that the County Civil Defence Committee were not prepared to approve an additional fitter for the Casualty Services.

The Borough Treasurer intimated that he hoped to arrange for the maintenance of the canteen by the Borough Surveyor's Department, but that repairs would be dealt with at the County Repair Depot.

1264 Report of Meeting of Communal Feeding Committee:—5th June, 1941:

The above report (as circulated) was considered and the recommendations of the Committee noted.

1265 County Repair Depot:

The Town Clerk submitted a letter from the Clerk to the Cheshunt U.D.C. asking for the support of the Town Council to representations they were making to the County Council Repair Depot. In view of the fact that this Corporation had experienced no such difficulty, it was;

RESOLVED that no action be taken in the matter.

1266 Homeless Persons:

(a) Re-housing: The Town Clerk read a letter of appreciation received from Mr. Henry Willink, K.C., Regional Commissioner for the Homeless, expressing gratitude for the help given by this Borough with regard to the above.

HM

(b) **Welcome Club**: It was reported that the Welcome Club run by the Women's Voluntary Services had outgrown its present accommodation at 6, Ballards Lane, and the Borough Treasurer suggested that Redbourne Hall might be utilised for this purpose at a rental of 10/- per week for two afternoons a week;

RESOLVED that this be agreed.

1267 Enrolment of Conscientious Objectors in the Auxiliary Fire Service:

Fire Brigade Circular No. 50/1941 was submitted, from which it appeared that conscientious objectors who are not unwilling to serve in the civil defence service or who express a preference for such service, may be placed in the Auxiliary Fire Service.

1268 Shelter at Squires Court Flats, Abingdon Road, N.2:

The Town Clerk reported that only five residents (out of 20 circulated) replied to the query in regard to the provision of shelter at the above and that of these two did not wish for any shelter and three required Morrison shelters, but that as one of the applicants lived on the first floor, it would not be possible to issue an indoor table shelter;

RESOLVED that Morrison Indoor Shelters be delivered to the two suitable applicants in strict order of rotation when supplies of such shelters become available.

1269 Morrison Indoor Shelters:

The Borough Surveyor reported that the original issue of 250 indoor table shelters had now been distributed to eligible householders in the Borough and he was awaiting further supplies to deal with the applications outstanding.

It was also mentioned that many letters of appreciation had been received for the prompt delivery and erection of the above shelters in private houses and as the Boy Scouts had undertaken the work of erection in accordance with the wishes of the Home Office, it was

RESOLVED that a letter of appreciation be sent to the Commissioner for Finchley.

1270 Rates of Pay of Civil Defence Instructors:

A letter had been received from District Warden Herridge, A.R.P.S., requesting that the monthly fee of £5 5s. 0d. be paid to him without the condition that he should give ten lectures a month, owing to the fact that he performs many other duties connected with his work as a warden that do not rank for grant;

RESOLVED that the matter be considered further at the next meeting of the Committee and that the Town Clerk circulate, prior to the next meeting, a tabulated statement showing the names of instructors, their present status, rates of pay, etc.

1271 Supplying of Materials for the Building of Fire Watching Posts:

The Borough Engineer and Surveyor reported that requests had been received from:—

- (a) the occupier of No. 362, Long Lane; and
- (b) residents in Lankaster, Lewis and Chambers Gardens
for the Council to supply the materials to enable them to build their own fire watching posts.

In the case of (a), it was pointed out that the post would be used by two persons as a shelter and by not more than four persons as a Fire Watchers' Post.

After consideration it was;

RESOLVED that, in the special circumstances of these two cases, the materials in question be supplied without charge on the clear understanding that the Council will not be responsible for erecting the posts or for any further expenditure such as maintenance, lighting and heating.

J.M.

1272 A.R.P. Canteens:

The Chairman reported that he and Alderman Syrett had recently visited the A.R.P. Canteens during the lunch hour and had found conditions on the whole most satisfactory.

The Borough Treasurer reported that owing to the difficulty of retaining and obtaining suitable workers, he was of opinion that the rates of pay of the personnel should be increased thus:—

(a) Cook Supervisors £2 5s. od. to £3 per week.

(b) Assistant Cooks and maids £1 10s. od. to £2 per week.

bearing in mind wages being paid elsewhere for this work;

RESOLVED that the Borough Treasurer be authorised to pay the increased rates suggested.

1273 Information Centre:

The Borough Treasurer requested that a bicycle should be supplied for the use of the Clerk employed at the above Centre as it was often necessary to deliver messages to all parts of the Borough within a few hours;

RESOLVED that a bicycle be purchased for such use at a cost not exceeding £8.

1274 Casualty Services Personnel:

The Medical Officer of Health reported a shortage in the personnel of full time paid volunteers for the above service and that the matter had been reported to the County Council.

1275 Deputy Ambulance Officer:

The Medical Officer of Health reported a vacancy for the above position owing to Mr. Leverley having been called up for Military Service;

RESOLVED that the Medical Officer report further on the position at a later meeting of the Committee.

1276 Mortuary Assistant:

The Medical Officer of Health stated that the Mortuary Assistant was no longer able to carry out his duties owing to ill health;

RESOLVED that this position be not filled but that suitable grants be made to existing personnel for any extra work involved.

1277 Repair Depot:

The Medical Officer of Health reported that the Middlesex County Council had approved the appointment of a full time worker at the above Depot.

1278 Billeting:

The Chief Billeting Officer submitted statistics in regard to billeting as at the 31st May, 1941.

1279 Telephones at A.F.S. Sub-Station (Carter's Garage):

The Chief Officer requested permission to instal two more telephones at the above Sub-Station as exercises had shown the necessity for this in the event of it being used as a duplicate headquarters.

RESOLVED that the necessary authority be given.

HAROLD A. RUTT,

Chairman.

H.M.

Public Health and Maternity and Child Welfare Committee's Report.
(Special Meeting).

17th JUNE, 1941.

Present: Councillor Major Steward (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), and Councillors Bryson, Hugh Jones, LL.B., Mrs. Legge and Mrs. Roberts.

Non-members: Alderman Syrett and Councillors Lawrence and Rutt.

1280 Salvage of Waste Materials:

(1) In accordance with the reference from the Council, this matter was considered further, and the Committee again had before them the letters received from

- (a) Mrs. Marsh—complaining that the method of collecting salvage in Finchley was unsatisfactory;
- (b) The Ministry of Supply—setting out a general standard of salvage to be reached by Councils, from which it appeared that Finchley was below this in certain respects;
- (c) The North Finchley and Whetstone Ratepayers' Association—putting forward several suggestions for improved methods of refuse and salvage collection.

RECOMMENDED—

- (i) that, as regards (b), the Town Clerk inform the Ministry of Supply of the action now being taken by the Council which they hope will improve the position;
- (ii) that, as regards (c), the Chairman, on behalf of the Committee, be asked to deal with the points raised by the Association.

The Chairman of the Committee kindly undertook to make a full statement on the whole matter at the Council Meeting.

(2) The Town Clerk submitted a circular letter dated 5th June, 1941, received from the Secretary of the Association of Municipal Corporations as follows:—

"I am informed by the Ministry of Supply that in view of the urgent necessity of recovering for the national war effort the greatest possible quantity of raw material in the form of waste paper, metals, rags, etc., the Salvage Department of the Ministry is proposing to invite all the local authorities in each county (i.e. geographical county) to combine in arranging a short Salvage Drive or Paper Week. It is intended generally that these drives should be simultaneous throughout each county, but that the dates for the different counties should vary and be spread over the Spring and Summer.

It is thought that with the co-operation of the various local authorities a simultaneous effort throughout the county will not only produce a greater impact on the public, but will involve less work on the officials and staffs of the various councils than would be entailed by a large number of separate local efforts.

The Salvage Department will assist in organising such special efforts and will advise councils when it is proposed to move in their county.

In view of the importance of this matter at the present time I promised the Department that I would call your attention to their proposals and express the hope that your Council will assist in carrying them into effect."

(3) The Borough Surveyor reported that he had discussed with the Contractors the suggestion of testing out in a small area of the Borough alternate weekly collections of house refuse and salvable residuals; that the Contractors were prepared to fall in with this scheme but had pointed out that considerable dislocation of the services would be caused and as an alternative suggestion, had stated that they were prepared to arrange for their spare van to make a separate collection of salvage for the whole Borough for an experimental period of two months, the additional cost being between £11 and £12 a week (for labour and petrol), which would be a charge on the salvage account;

W.M.

RECOMMENDED—

- (a) that the offer of the Contractors for a separate collection as indicated above be accepted, and that the arrangement operate as from the 30th June, 1941; and
- (b) that the Women's Voluntary Services be asked to assist by bringing the proposal to the notice of householders in the Borough.

1281 Contracts:

(a) Collection of House and Trade Refuse.—The Borough Surveyor reported that, in accordance with instructions, he had approached the Contractors with regard to this matter, and that they were prepared to extend the present Contract for a period of 3 years from the 1st April, 1942, on the existing terms plus 10%;

RECOMMENDED—

- (i) that Standing Order No. 13(3) be suspended; and
- (ii) that the offer of the Contractors be accepted and that the Town Clerk be instructed to arrange for the necessary endorsement to be placed upon the Contract.
- (b) Salvage Marketing and Disposal of Residuals arising out of House and Trade Refuse.
- (c) Collection and Disposal of Pig Food.

It was reported that the above-mentioned Contracts would expire on the 31st March, 1942;

RECOMMENDED—

- (i) that Standing Order No. 13(3) be suspended; and
- (ii) that the Contractors be informed that the Council are prepared to extend the Contracts for a period of 12 months from the 1st April, 1942, on the existing terms.

Arising on this matter, Councillor Hugh Jones declared that he had an interest therein and, in consequence, did not vote or take any part in the discussion relating thereto.

1282 War-Time Nurseries for the Care of Children under Five Years of Age:

Reference was made by the Medical Officer of Health to a joint circular letter dated 31st May, 1941, issued by the Ministry of Health and the Board of Education with regard to the arrangements to be made for the care by day of young children in nurseries in the light of wartime conditions.

He gave a brief résumé of the action which the Council were required to take in the matter and intimated that the question had been considered by the Education Committee who were prepared to leave it to the Committee to deal with;

RECOMMENDED—

- (a) that the question be referred to a Sub-Committee for consideration, with power to act, subject to report; and
- (b) that such Sub-Committee be constituted as follows:

The Mayor
 The Deputy Mayor
 Alderman Syrett
 Councillor Mrs. Roberts
 „ Major Steward
 Mrs. Sladden.

1283 Pig Keeping:

(a) The recommendations which the Parks and Open Spaces Committee were making to the Council in regard to the application made by Mr. Clifford for permission to keep pigs on land by the Dollis Brook at the rear of Brent Way, forming part of the Brookside Walk, were reported for the information of the Committee.

(b) Reference was made by the Medical Officer of Health to a petition signed by a number of occupiers of premises in Brent Way stating that they had recently become aware that the Hendon Council had agreed to a scheme for the establishment of piggeries and that they had heard that land at the rear of their houses but on the other side of the Brook, had been definitely acquired for this purpose, and expressing the hope that the Council would be good enough to preserve their interests as ratepayers by making representations on their behalf to the Hendon Council with the object of securing a more suitable site for the purpose in question;

RECOMMENDED that the Medical Officer of Health be instructed to communicate with the Hendon Council on the subject.

1284 Sewage Analysis:

The Borough Surveyor reported that a sample of sewage effluent was taken from the high and low level outfalls by the Lee Conservancy Board on the 4th June, 1941, and the analysis figures of the check sample were submitted.

1285 Sewage Disposal Works:

The Borough Surveyor reported that the Military Authorities were desirous of requisitioning a part of the Sewage Disposal Works for use as a coal dump;

RECOMMENDED that no objection be raised, in principle, thereto and that the Borough Surveyor be authorised to complete negotiations with the Authorities, subject to report.

1286 Charges—Open Air Pools and Squires Lane Bath:

The Borough Surveyor submitted a letter dated 10th June, 1941, received from Mr. Hedley Morris, making application for a reduction in the price of admission to the Open Air Pool and the Squires Lane Swimming Bath for members of the Russell Lane Youth Centre.

He also submitted a letter dated 5th June, 1941, making application for a similar concession which had been received from Mr. L. J. Purrott, Hon. Secretary of the Air Training Corps (Barnet Squadron);

RECOMMENDED. that the applications be referred to the Chairman of the Committee and the Borough Surveyor for consideration, with power to act, subject to report.

1287 Club Lettings—Squires Lane Bath:

The Borough Surveyor reported as follows:—

Lettings have been arranged as indicated below, the charge for the hour is 7/6d.—(8.30 p.m. to 9.30 p.m.):—

Monday	Desoutler Social Club. 26th May, 1941 to 4th August, 1941.
Tuesday	81st North London, 2nd Finchley Group (Boy Scouts). 13th May, 1941 to 5th August, 1941.
Wednesday	Finchley Local Youth Committee. 7th May, 1941 to 6th August, 1941.
Thursday	Simms Motor Units Limited. 8th May, 1941 to 7th August, 1941.

JAM

Friday	Finchley Air Training Corps, 393 Squadron. 9th May 1941 to 8th August, 1941.
Saturday	Hendon Local Youth Committee. 7th June, 1941 to 9th August, 1941.

RECOMMENDED that the action taken be approved.

HERBERT W. STEWARD,
Chairman.

17M



Borough of Finchley

Municipal Offices,
Finchley, N.3.

22nd July, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY next, the 28th day of JULY, 1941, at 7-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows :—

- (1) Confirmation of the Minutes of an Ordinary Meeting of the Council held on the 23rd day of June, 1941.

Mr.

- (2) To receive and consider the reports of the following Committees:—
- (a) **Civil Defence (Emergency)** of the 1st July, 1941.
 - (b) **Valuation** of the 8th July, 1941.
 - (c) **Parks and Open Spaces** of the 8th July, 1941.
 - (d) **Public Health and Maternity and Child Welfare** of the 10th July, 1941.
 - (e) **Communal Feeding** of the 10th July, 1941.
 - (f) **Education** of the 14th July, 1941.
 - (g) **Allotments** of the 15th July, 1941.
 - (h) **Electricity** of the 15th July, 1941.
 - (i) **Civil Defence (Emergency)** of the 15th July, 1941.
 - (j) **General Purposes** of the 16th July, 1941.
 - (k) **Finance** of the 17th July, 1941.
- (3) To receive and consider Reports of Officers.
- (4) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (5) To consider the following Motion arising out of the Report of the General Purposes Committee of the 16th July, 1941, *viz.*:—
- (a) That meetings of the Committees of the Council, except the Civil Defence (Emergency) Committee, be not held in the month of August, 1941, unless the Chairman of any Committee considers it necessary to call a special meeting to deal with any urgent matter;
 - (b) that a special meeting of the Council be held on Monday, the 25th August, 1941, at 7.30 p.m.
- (6) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (7) To receive and consider the reports of the following Committees:—
- (a) **Valuation** of the 8th July, 1941.
 - (b) **Public Health and Maternity and Child Welfare** of the 10th July, 1941.
 - (c) **Council and Staff Joint Committee** of the 11th July, 1941.
 - (d) **Education** of the 14th July, 1941.
 - (e) **Electricity** of the 15th July, 1941.
 - (f) **Civil Defence (Emergency)** of the 15th July, 1941.
 - (g) **General Purposes** of the 16th July, 1941.
 - (h) **Finance** of the 17th July, 1941.
 - (i) **Sub-Committee re Appointment of Temporary Deputy Town Clerk** of the 22nd July, 1941.
 - (j) **War Damage** of the 23rd July, 1941.
- 1170

- (8) To receive and consider Reports of Officers.
- (9) To consider, if necessary, the raising of any temporary loan.
- (10) Questions (if any) of which notice has been given to the Town Clerk.

B. M. Franklin

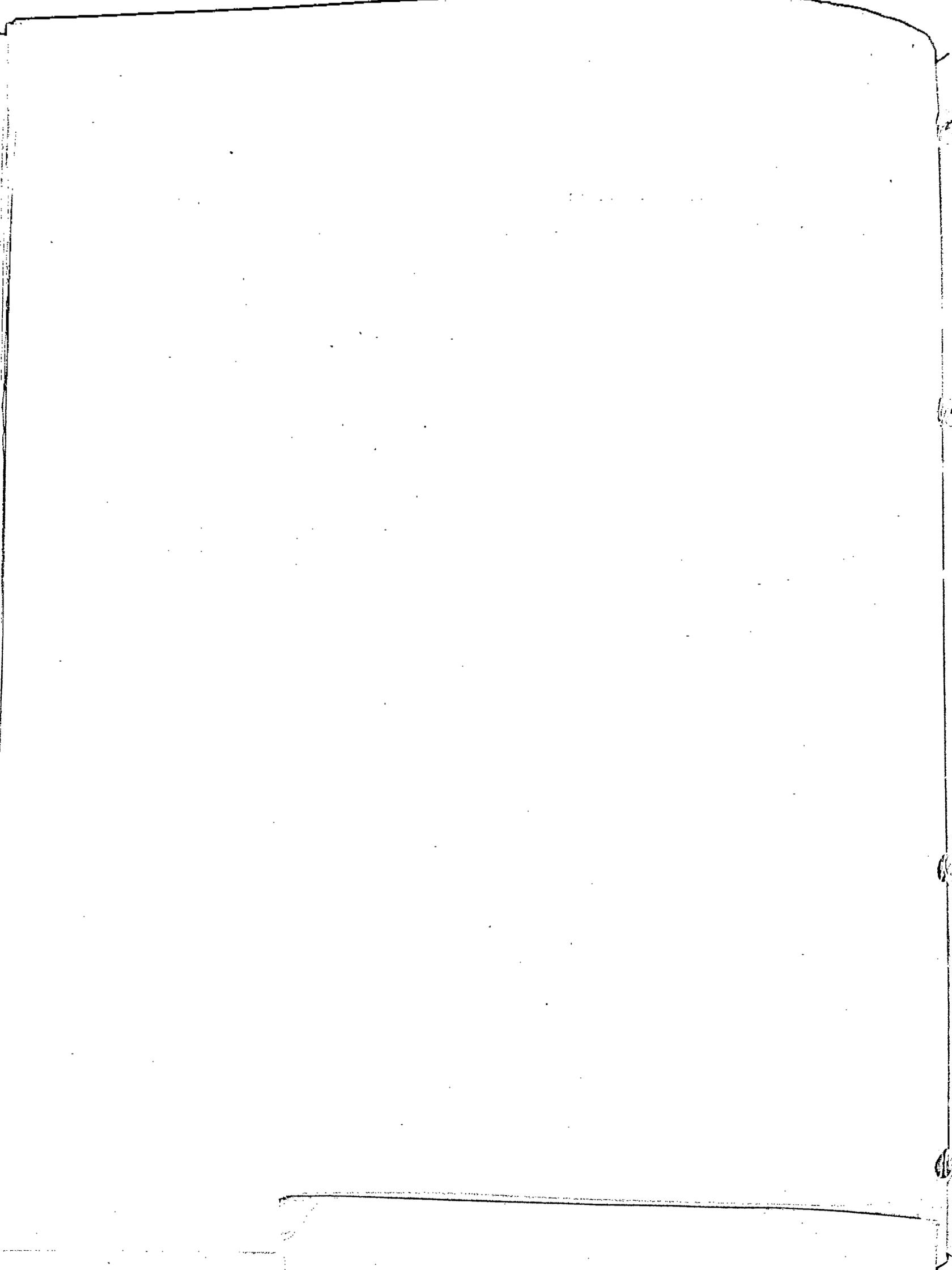
Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

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Mr.



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 23rd day of
JUNE, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	P. Lawrence.
J. G. Bryson.	Mrs. M. E. Legge.
A. C. D. Collis.	D. A. A. Merry.
J. Connorton.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	Harold A. Rutt.
W. C. Langlands.	Major H. W. Steward.

1288 Prayers:

The Mayor's Chaplain attended the meeting, and opened the proceedings with prayer.

1289 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 26th day of May, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

1290 Apology for Absence:

It was reported that Councillor Flying Officer King-Hamilton had expressed regret at his inability to be present at the meeting.

1291 Tenders:

It was reported that tenders in respect of each of the following had been received after the time stipulated in the advertisements:—

J.M.

- (a) Annual Decorations and Repairs to Alder and Northside Schools;
- (b) Reconstruction of a Section of Summerside Infants' School.

RESOLVED that such tenders be opened but not considered.

1292 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any), set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 20th May, 1941.
- (b) **Civil Defence (Emergency)** of the 27th May, 1941.
- (c) **Civil Defence (Emergency)** of the 3rd June, 1941.
- (d) **Parks and Open Spaces (Special)** of the 3rd June, 1941.

Arising out of paragraph 1206 (Rocklands—Gordon Road)—

(i) the Town Clerk reported that the Finchley Angling Society had made application for the fishing rights in the pond at Rocklands during the present season;

RESOLVED that the application be granted on the same terms and conditions as applied last season.

(ii) the Chairman of the Committee intimated that the Borough Surveyor was satisfied that the cost of the materials with which the Angling Society desired to be supplied in connection with the making good of the seepage to the pond would not exceed the sum of £15.

Arising out of paragraph 1207 (c) (Lyttelton Playing Fields), it was

RESOLVED that the A.R.P. Casualty Services be granted the use of two hard tennis courts at Northway Gardens on five days a week (Mondays to Fridays) from 10 a.m. to 5.30 p.m. until the end of the present season for the sum of £10.

- (e) **Highways and Fire Brigade** of the 4th June, 1941.
- (f) **Communal Feeding** of the 5th June, 1941.
- (g) **Public Libraries** of the 9th June, 1941, with the exception of paragraph 1230, which be referred to the Council in Committee for consideration.
- (h) **Education** of the 9th June, 1941.
- (i) **Allotments** of the 10th June, 1941.

Arising out of paragraph 1242 (Spraying Demonstrations), the Mayor reported that the further demonstration in question would take place on the 7th July, 1941.

- (j) **Finance** of the 12th June, 1941.
- (k) **Civil Defence (Emergency)** of the 17th June, 1941.
- (l) **Public Health and Maternity and Child Welfare** of the 17th June, 1941.

Arising out of paragraph 1280 (Salvage of Waste Materials), the Chairman of the Committee made a full statement on the matter.

1293 Arden Playing Field:

It was reported that, on the authority of the Mayor and the Chairman of the Parks and Open Spaces Committee, permission had been granted to Mr. B. C. Ransley to organise a Charity Cricket Match to be played on the above ground on the 6th July, 1941, and to make a charge for admission; further, that the Finchley Cricket Club were in agreement with the proposal;

1/12

RESOLVED that the action taken be approved and that authority be given for the ground to be closed to the public on the occasion in question.

1294 Civil Defence (Emergency) Committee:

It was reported that Alderman A. T. Pike, O.B.E., J.P., had resigned his membership of the above Committee;

RESOLVED, on the motion of Alderman Syrett, seconded by Alderman Pateman, that Councillor Lawrence be appointed to fill the vacancy for the remainder of the present municipal year.

1295 Non-County Boroughs Association.

Voting paper in connection with the election of the Executive Committee for 1941 was submitted;

RESOLVED that the matter be left to the Town Clerk to deal with.

1296 Essential Work (General Provisions) Order, 1941:

A circular letter dated 11th June, 1941, was submitted from the Ministry of War Transport drawing attention to the above-mentioned Order which provided that undertakings engaged on work essential to the war effort or to the life of the community, might be included in a Schedule, and in the case of undertakings so scheduled imposed certain obligations on both employers and employees in connection with terms and conditions of employment.

It was stated that consideration was now being given to the types of undertaking that should be scheduled, and enquiry was made as to whether, in the event of it being decided to bring highway functions within the field of the Order, the Council would desire their Highways Department to be included;

RESOLVED that a reply in the affirmative be forwarded to the Ministry.

1297 Former Municipal Offices, Hendon Lane:

A letter dated 12th June, 1941, was submitted from the Clerk to the Finchley Charities stating that the Trustees had been advised by their Surveyors that the condition of the above premises was seriously deteriorating and that, in consequence, there was a risk that the building might collapse, in which event injuries might be caused to members of the public. It was added that, in the circumstances, the Trustees would be glad if the Council would exercise the powers which they possessed of demolishing the building and clearing the site;

RESOLVED that a reply be forwarded to the effect that the premises will be demolished by the Council in due course at the expense of the Government, and that it be pointed out that the materials salvaged will become the property of the Government.

1298 Fire Services (Emergency Provisions) Act, 1941:

A print of the above was submitted.

1299 Membership of the Council:

A letter dated 29th May, 1941, was submitted from Councillor De Colleville expressing his thanks for the resolution passed by the Council at their last meeting approving the reason for his failure to attend meetings.

1300 War Weapons Week:

A letter dated 30th May, 1941, was submitted from the Clerk of the Middlesex County Council as follows:—

J.M.

"At the meeting of the County Council yesterday, after the Chairman, County Alderman Sir Gilfrid Craig, had referred to the excellent results obtained in the County of Middlesex during War Weapons Week, I was instructed to forward to your Authority an expression of the County Council's thanks and appreciation of the efforts by which such a success has been achieved."

Arising thereon, Alderman Syrett, as Chairman of the local Committee, congratulated the Borough on the excellent result attained in Finchley and expressed his thanks to those by whose efforts this had been made possible.

1301 Petroleum (Consolidation) Act, 1928:

The Petroleum Inspector reported that the following applications had been received for licences to keep petroleum spirit for the year ending 30th June, 1942:—

Applicant.	Address where Petroleum Spirit is to be kept.	Quantity of Petroleum Spirit to be kept.
J. Sainsbury Ltd.	Garages, rear of 80/88, Ballards Lane, N.3.	600 gallons in bulk.
Jack Torrorme.	Garages, Hertford Road, N.2.	1,000 gallons in bulk.

RESOLVED that the licences now submitted be granted to the above-mentioned applicants to store such quantities of petroleum spirit as are set opposite to their respective names for the period ending 30th June, 1942, subject to the conditions annexed to the said licences being observed.

1302 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Mr. W. S. Cook for the reconstruction of a section of Summerside Infants' School.
2. Lease from Mrs. M. E. Bothwell of piece of land forming part of No. 962, High Road, Whetstone.
3. Contract with Mr. A. R. Pilgrim for the carrying out of improvements to twelve public air raid shelters.
4. Endorsement on contract with Messrs. R. Deards Ltd., for the collection of House and Trade Refuse.
5. Licences in duplicate to the under-mentioned to store petroleum spirit for the year ending 30th June, 1942:—

J. Sainsbury Ltd.

Mr. J. Torrorme.

1303 Council in Committee:

RESOLVED, on the motion of the Deputy Mayor, seconded by Councillor Major Steward, that the Council do now go into Committee.

1304 Lecture Halls:

Paragraph 1230 of the Public Libraries Committee's Report of the 9th June, 1941, was considered and the Chairman of the Finance Committee made a statement on the matter;

RECOMMENDED, on the motion of Concillor Rutt seconded by Alderman Syrett, that the recommendation of the Committee be not adopted, but that the matter be referred to the Committee for further consideration.

1305 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, (if any), set out and adopted, and that such reports be entered on the Minutes of the Council:—

RESOLVED that the action taken be approved and that authority be given for the ground to be closed to the public on the occasion in question.

94 Civil Defence (Emergency) Committee:

It was reported that Alderman A. T. Pike, O.B.E., J.P., had resigned his membership of the above Committee;

RESOLVED, on the motion of Alderman Syrett, seconded by Alderman Pateman, that Councillor Lawrence be appointed to fill the vacancy for the remainder of the present municipal year.

95 Non-County Boroughs Association.

Voting paper in connection with the election of the Executive Committee for 1941 was submitted;

RESOLVED that the matter be left to the Town Clerk to deal with.

96 Essential Work (General Provisions) Order, 1941:

A circular letter dated 11th June, 1941, was submitted from the Ministry of War Transport drawing attention to the above-mentioned Order which provided that undertakings engaged on work essential to the war effort or to the life of the community, might be included in a Schedule, and in the case of undertakings so scheduled imposed certain obligations on both employers and employees in connection with terms and conditions of employment.

It was stated that consideration was now being given to the types of undertaking that should be scheduled, and enquiry was made as to whether, in the event of it being decided to bring highway functions within the field of the Order, the Council would desire their Highways Department to be included;

RESOLVED that a reply in the affirmative be forwarded to the Ministry.

97 Former Municipal Offices, Hendon Lane:

A letter dated 12th June, 1941, was submitted from the Clerk to the Finchley Charities stating that the Trustees had been advised by their Surveyors that the condition of the above premises was seriously deteriorating and that, in consequence, there was a risk that the building might collapse, in which event injuries might be caused to members of the public. It was added that, in the circumstances, the Trustees would be glad if the Council would exercise the powers which they possessed of demolishing the building and clearing the site;

RESOLVED that a reply be forwarded to the effect that the premises will be demolished by the Council in due course at the expense of the Government, and that it be pointed out that the materials salvaged will become the property of the Government.

3 Fire Services (Emergency Provisions) Act, 1941:

A print of the above was submitted.

Membership of the Council:

A letter dated 29th May, 1941, was submitted from Councillor De Colleville expressing his thanks for the resolution passed by the Council at their last meeting approving the reason for his failure to attend meetings.

War Weapons Week:

A letter dated 30th May, 1941, was submitted from the Clerk of the Middlesex County Council as follows:—

J.M.

RECOMMENDED that the offer of Messrs. Toplis and Harding be not accepted, but that the Officers concerned be instructed to make the inventory and valuation in question.

Annexed (i) **General Purposes (Special)** of the 18th June, 1941, subject to the words "The Town Clerk" being substituted for the words "It was" at the commencement of the paragraph, and to the following words being added at the end of the fourth line thereof:—

"that but for the absence, on war service, of Mr. R. H. Williams, the Assistant Solicitor, he would have recommended him for the vacancy."

Arising on the report, the Mayor expressed, on behalf of the Council, his congratulations to Mr. A. V. Williams on his new appointment and wished him every success in the future.

1306. Bowling Match:

It was reported that the Finchley Victoria Bowling Club had invited the Mayor and the Members of the Corporation to play a match with them on Saturday, the 23rd August, 1941, and those members who wished to participate were asked to communicate with Alderman Pateman who had undertaken, on behalf of the Club, to make the necessary arrangements.

1307 Home Guard—Training and Operations:

A letter dated 4th June, 1941, was submitted from Mr. F. Giles of the Finchley Home Guard making application for permission to dig a trench in a suitable open space in connection with the above;

RECOMMENDED that the matter be referred to the Parks and Open Spaces Committee for consideration, with power to act, subject to report.

1308 Staff:

(a) Letters were submitted from Miss M. Hart and Miss B. K. Searle, typists in the Town Clerk's Department, stating that they were to be married in the near future, but desired to retain their positions for the duration of the War;

RECOMMENDED that this be agreed.

(b) Salary Adjustments.—Reference was made to a letter dated 4th June, 1941, received from the Middlesex Whitley Council for Local Authorities' Administrative, Technical and Clerical Services enclosing copy of an amended scheme relative to the question of salary adjustments which, it was stated, had been approved by the whole of the Provincial Councils covering England and Wales;

RECOMMENDED that the matter be referred to the Council and Staff Joint Committee for consideration.

1309 Office Accommodation Committee:

Annexed A report of a meeting of the above Committee held on the 18th June, 1941, was submitted;

RECOMMENDED that same be adopted and entered on the Minutes of the Council. Arising thereon, the Chairman of the Committee reported that a letter had been received from the Boy Scouts Association giving details of the works which they required to be carried out;

RECOMMENDED that the Committee be authorised to make the best arrangements possible, subject to report.

1310 War-Time Appointments:

Reference was made to a letter dated 7th June, 1941, received from the Finchley and Friern Barnet Labour Party hereon;

11/7/41

This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1305(a) of the Council Minutes of the 23rd June, 1941.

H. M. Rutt
Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

20th May, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillors Lawrence and Mrs. Roberts.

AIR RAID PRECAUTIONS OFFICER - SALARY.

A communication was submitted from the County Air Raid Precautions Officer stating that the County Council had approved an increase of £50 per annum in the salary of the Air Raid Precautions Officer, making a total of £450 per annum.

HAROLD A. RUTT,
Chairman.

H.

360(2) This (with the following page) is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1305(b) of the Council Minutes of the 23rd June, 1941.

W. M. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

27th May, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

1. OAK LODGE SCHOOL.

The Town Clerk reported that, in accordance with instructions, he had communicated with the Town Clerk of Tottenham protesting against the action which had been taken by certain Officers of that Authority in inspecting the above premises without the knowledge of this Council's Officers and submitted a communication received in reply.

The Committee were not satisfied with the explanation contained therein and the Town Clerk was instructed to inform the Town Clerk of Tottenham accordingly.

Arising thereon, the Town Clerk submitted copy of a communication which had been addressed by the Board of Education to the Tottenham Education Authority indicating that, having regard to the fact that there was no alternative accommodation for the Ambulance Depot, the Board were not justified in pressing for the release of the premises for school purposes.

2. CIVIL DEFENCE CANTEENS.

(a) Arising out of the question asked at the last meeting of the Council as to the absence of sugar with tea, etc. at the Avenue House Canteen, the matter was referred to the Canteen Officer for attention.

As regards the question as to the probable financial position of the Canteens at the close of the current financial year, the Canteen Officer intimated that it was not possible to make a reliable estimate at the present time but that the Committee would be informed of the situation at the end of each quarter when, if necessary, prices would be increased to meet the position.

(b) The Canteen Officer reported that Mrs. Smith had been engaged as an Inspectress and that arrangements were working satisfactorily.

3. CHIEF OFFICER OF THE FIRE BRIGADE.

The Town Clerk drew attention to the new Bill with regard to the reorganisation of the Fire Service and intimated that there was every possibility of the Chief Officer of the Brigade being transferred from the service of the Council.

He referred to the fact that the Chief Officer had carried out all the duties of the organisation and training of the Auxiliaries.

W. M. Wilmot

Fire Service which, in Finchley, had proved such an outstanding success and whose work had been commented on most favourably by various Government Officials and Local Authorities where the Finchley Brigade had rendered service.

He drew attention to Fire Brigade Circular No. 4 1939 in which it was intimated that the Home Office would recognise for grant the payment of an honorarium to the Chief Officer of a Fire Brigade for work carried out in connection with the organisation and training of the Auxiliary Fire Service.

The Committee considered the matter fully and endorsed the views expressed by the Town Clerk with regard to the excellent way in which the Chief Officer had organised the Auxiliary Fire Service.

It was therefore -

RECOMMENDED that the Chief Officer of the Brigade be granted an honorarium of £50 in respect of the year 1939/40 and £50 in respect of the year 1940/41 for the duties carried out by him in connection with the organisation and training of the Auxiliary Fire Service in the Borough.

HAROLD A. RUTT,

Chairman.

HR

260(d) This is the report of the Office Accommodation Committee referred to in paragraph 1305(c) of the Council Minutes of the 23rd June, 1941.

W. W. W.
Mayor.

BOROUGH OF FINCHLEY.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

29th May, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Lawrence and Rutt.

1. MINUTES.

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

2. KING EDWARD HALL.

The Borough Treasurer submitted the final account from Messrs. Green & Vardy Ltd. for repairs and redecorations to the above, showing a balance of £178. 6. 2d. still to be paid;

RECOMMENDED that this balance be paid subject to examination of the account by Councillor Lawrence.

3. AVENUE HOUSE.

(a) Recreation Room for Report Contro Staff.- The Town Clerk read a letter from the Commanding Officer of No. 12 (Finchley) Company of the Home Guard in reply to a letter from this Committee giving the Company fourteen days' notice from the 19th May, 1941, to vacate the room occupied by them at Avenue House. After consideration of the matter the Committee were of the opinion that the inconvenience caused to the Council owing to lack of accommodation, was very considerable and, in the circumstances, the Town Clerk was instructed to write to the Commanding Officer and inform him that if it were of any assistance, the Council would be prepared to extend the notice from fourteen to twenty-one days.

RECOMMENDED that the action taken be approved.

(b) Leakage of Roof.- The Chairman of the Committee reported that he was taking this matter up with the Borough Engineer and Surveyor and a report would be submitted at a later date.

4. INSTRUCTIONS.

RECOMMENDED that the Instructions given to the Town Clerk as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

This is the report of the Public Libraries Committee referred to in paragraph 1305(d) of the Council Minutes of the 23rd June, 1941.

360(e)

M. E. Legge
Mayor.

BOROUGH OF FINCHLEY.

PUBLIC LIBRARIES COMMITTEE'S REPORT.

9th June, 1941.

PART II.

Present: Councillor Mrs. Legge (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Grocott and Councillors Bryson, Collis, Connorton and Rutt.

Non-member: Councillor Lawrence.

PUBLIC LIBRARIES.

(a) Porter, North Finchley Library.- It was reported that Mr. H.C. Kirby, the Porter at the North Finchley Library, was due to be called up for military service;

RECOMMENDED that authority be given for advertisements to be issued, at the appropriate time, for the appointment of a Temporary Porter at a wage not exceeding £3.10.0d. a week.

(b) Porter, East Finchley Library.- A letter was submitted from Mr. H.W. Jackson, Porter at the East Finchley Library, making application for an increase in his wages;

RECOMMENDED that he be granted an increment of 5s. a week.

(c) Cleaners.

RECOMMENDED that the rate of pay for the three cleaners be increased from 1ld. to 1s. an hour as from the 1st April, 1941, and that they be granted a war bonus of 1½d. an hour from the same date.

Arising on (b) and (c) above, it was reported that the total cost involved for the year 1941/42 would be £26.5.0d. made up as follows :-

Porter	£10. 0. 0.
Cleaners	£16. 5. 0.
	<u>£26. 5. 0.</u>

and a supplemental estimate for this amount was referred to the Finance Committee for approval.

(d) Temporary Porter.- The Chief Librarian reported that he would be glad if the usual authority could be given for the appointment of a temporary Porter needed for holiday relief;

RECOMMENDED that this be agreed.

MARY E. LEGGE,
Chairman.

M. E. Legge

GENERAL INFORMATION

NAME OF THE PARTY _____

ADDRESS _____

CITY _____

STATE _____

DATE OF BIRTH _____

EDUCATION _____

OCCUPATION _____

RELIGION _____

POLITICAL AFFILIATION _____

REASON FOR JOINING _____

HOW LONG HAS HE BEEN A MEMBER _____

HOW LONG HAS HE BEEN IN THE PARTY _____

HOW LONG HAS HE BEEN IN THE PARTY _____

HOW LONG HAS HE BEEN IN THE PARTY _____

HOW LONG HAS HE BEEN IN THE PARTY _____

HOW LONG HAS HE BEEN IN THE PARTY _____

This (with the three following pages) is the report of the Education Committee referred to in paragraph 1305(e) of the Council Minutes of the 23rd June, 1941. 360(1)

EDUCATION COMMITTEE'S REPORT.

9th June, 1941.

W. M. M. J.
Mayor.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H. Wilmot, J.P.),
The Deputy Mayor (Councillor W.L. Brooksbank),
Aldermen Grocott and Syrett,
Councillors Bryson, Hugh Jones, LL.B.,
Mrs. Legge and Rutt,
Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Connorton
and Lawrence.

Juvenile Employment Committee.

The Report of a meeting of the Juvenile Employment Committee, held on 22nd May, 1941, was submitted and adopted.

School Management and Works Sub-Committee.

The Report of a meeting of the School Management and Works Sub-Committee was submitted.

Arising therefrom, it was reported, as follows:-

(a) Lighting Costs - School Air Raid Shelters.

That the figures shown on the accounts rendered for the lighting of certain school shelters were exceptionally high. It was intimated that this was largely due to the charging of batteries in the shelters, particularly those maintained by "direct current".

The General Manager and Engineer was, therefore, asked to submit suggestions for the reduction of this cost, to which a reply had been received that mains lighting would be suitable for the ten shelters supplied with D.C. current, and that the cost of installation would amount to approximately £120.

RECOMMENDED:

that the General Manager and Engineer be instructed to proceed immediately with the installation of mains lighting in ten school shelters, in place of the present system, at an estimated cost of £120.

(b) Manorside School Caretaker - Mr. H. Rice.

That Mr. Rice had resumed duty on 26th May, 1941, after a period of absence through illness.

(c) Martin School Caretaker - Mr. W. Odell - Wages.

That the maximum wages of the Caretaker under the scale are £4.5. 0. per week, but Mr. Odell's maximum had been fixed in 1939 at £4. a week until such time as the whole of the school premises were brought into full-time day use. Since then the use of the school premises had been considerably extended.

In the circumstances the Chairman of the Education Committee had agreed to the payment of an increment of 2/6 per week, as from 1st April, 1941, to Mr. Odell, bringing his weekly wages to £4.2.6.

RECOMMENDED: that the action taken be approved.

(d) Northside School - Temporary Caretaker.

That Mr. H.S.Wood, the temporary caretaker, had been called up for service in H.M.Forces on the 3rd June, 1941, and that in view of the present difficulties in replacing Mr. Wood, the Director of Education had asked Mrs. Wood, the wife of Mr. Wood, to undertake certain duties for the time being, on the understanding that she would remain in occupation of the house without payment in respect of rent, rates, light, fuel, etc.

RECOMMENDED:

- (i) that the action taken by the Director of Education be approved.
- (ii) that it be left to the Chairman of the Education Committee to make suitable arrangements for the appointment of a temporary caretaker, subject to report.

(c) Staff.

- (i) Nursery Class, Martin School - Miss P. Ridler. That, in accordance with authority given, the Director of Education had appointed Miss P. Ridler, 34 Parliament Hill, N.W.3, as temporary helper, as from 19th May, 1941, at a salary of £60 per annum.
- (ii) Mr. H.L.James, Summerside School - Conscientious Objector. That, with reference to Minute No. 991, Mr. H.L.James had accepted a post with the Friends' Ambulance Unit as from the 16th May, 1941, and that leave of absence, in accordance with the decision of the Council, without payment of salary, had been granted to Mr. James for the duration of the war.
- (iii) Mr. W.J.Cowling, Alder Senior School - Retirement. That Mr. Cowling, an assistant master, had intimated his intention to retire on 31st August, 1941. Mr. Cowling has been in the service of the Committee for 37 years.

RECOMMENDED:

that a letter be sent to Mr. W.J.Cowling, under the seal of the Council, expressing appreciation of his long and valuable service.

- (iv) Mr. G.C.Haffenden, Our Lady of Lourdes School - Leave of Absence. That, with the consent of the Managers, Mr. Haffenden had been granted leave of absence for three days, i.e. May 26th - 28th inclusively, on account of the sudden death of his mother.

RECOMMENDED:

that full salary be paid to Mr. G.C.Haffenden for the period of absence.

- (v) Course for Youth Leaders, Oxford. That an application had been submitted from Mr. E.G.Lesco, an assistant master at Summerside School, for leave of absence to enable him to attend a two-week course for Youth Leaders, to be held at Oxford, from 12th - 25th July, 1941.

The Sub-Committee had agreed that, in the event of his being accepted for the Course, Mr. Lesco be granted leave of absence, with full salary, from 12th - 25th July, 1941, both dates inclusive, and that the Director of Education be authorised to forward the application to the County Authority.

RECOMMENDED: that the action taken be approved.

Wm. C. LANGLANDS,
(Chairman).

The Report was then adopted.

3. Summerside School re-construction (War damage) - Tenders.

Consideration was given to tenders, opened at the last meeting of the Town Council, and the Committee, after hearing a report submitted by the Borough Engineer and Surveyor, and in accordance with authority given, agreed to accept, subject to Contract, the tender of Mr. W.S.Cook, Whetstone, N. 20, the lowest received, amounting to £1,558, for the re-construction of a specified section of the Summerside Infants' School.

The Director of Education reported that the Board of Education had suggested that the Authority might reconsider their application for a loan under Section 1(1) of the Essential Buildings and Plant Act, 1939, as it appeared that provision could be made to finance the cost of repairs under the War Damage Act, 1941, by payments, where necessary, while the work is in progress.

RESOLVED:

- (i) to accept, subject to Contract the tender, amounting to £1,558, of Mr. W.S.Cook, Builder, Whetstone, N. 20, for the re-construction of a section of Summerside Infants' School.
- (ii) to refer the Board's suggestion with regard to the financing of the cost of repairs to the Finance Committee, with an expression of the Education Committee's view that advantage be taken of the provisions of the War Damage Act, 1941.

4. Manorside School - Loss of Cutlery.

It was reported that five dozen knives, recently purchased in connection with the feeding of school children, were missing and had apparently been stolen. A claim for compensation will be made to the appropriate Insurance Company.

RECOMMENDED:

that the action taken by the Director of Education in arranging for necessary replacements, at a cost of £4.5.0. be approved.

5. Teaching Staff - Supply Teaching Appointments.

RECOMMENDED:

that the list submitted to the Committee of the Supply Teaching appointments made during the period 6th January to 9th April, 1941, be approved.

6. Staff - Mrs. E.C.E. Pearson (nee Offord).

It was reported that Mrs. Pearson had resigned her appointment as Assistant Mistress, Northside Junior School, on the 31st May last, in view of her forthcoming marriage. The resignation occurred before it was possible to put into operation the decision of the Committee to retain women teachers, upon marriage, in their service in a temporary capacity.

The Director of Education reported that it would be an advantage if Mrs. Pearson were re-engaged.

RECOMMENDED:

that Mrs. E.C.E. Pearson be appointed as a temporary teacher as from 1st July 1941, the salary to be in accordance with the Burnham Award, Scale IV, and the appointment to be subject to one month's notice on either side.

Mr.

260(i)

7. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm.

Wm. C. LANGLANDS,
(Chairman).

This is the report of the Civil Defence (Emergency) Committee 360(L) referred to in paragraph 1305(f) of the Council Minutes of the 23rd June, 1941.

BOROUGH OF FINCHLEY.

W. Wilmot
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

(Special Meeting).

10th June, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Bryson.

Non-members: Councillor Mrs. Legge (W.V.S. Organiser) and Mrs. Roberts.

HOMELESS PERSONS - CLOTHING DEPOT - 66, BALLARDS LANE.

The Chairman reported that the above Clothing Depot had been temporarily closed by the W.V.S.

The Committee recognised that the work of distributing clothing to persons made homeless by enemy action had, by arrangement, been carried out by the Women's Voluntary Services in the Borough, but they were of opinion that the administration of matters relating to persons made homeless by enemy action formed a part of civil defence in the Borough, for which they were the authority responsible to the Council, and in spite of the difficulties now being experienced in regard to the Depot, it was

RESOLVED that the Depot be kept open at times convenient to the Women's Voluntary Services Organisation.

HAROLD A. RUTT,

Chairman.

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260(9)

This is the report of the War Damage Committee referred to in paragraph 1305(g) of the Council Minutes of the 23rd June, 1941.

H. Wilmot
Mayor.

BOROUGH OF FINCHLEY

WAR DAMAGE COMMITTEE'S REPORT

10th June, 1941.

Part II.

Present: Alderman A.J. Briant (Chairman), Alderman C.S. Syrett (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Pike, and Councillors Grobel and Lawrence.

Non-Members: Alderman Pateman and Councillors Mrs. Roberts and Rutt.

APPLICATION FOR SANCTION FOR EXPENDITURE:

The above matter was fully discussed, with particular reference to the damaged houses listed in the Borough Engineer and Surveyor's Report already placed before the Committee.

Several methods of procedure were suggested, but owing to the possibility that applications from Finchley might not be considered by the Ministry, owing to the difficulties of obtaining a licence for materials and labour, it was

RESOLVED

- (a) that the Chairman, accompanied by the Town Clerk, have a personal interview with a responsible Government Official, before any further action be taken;
- (b) that another meeting of this Committee be called as soon as possible after the proposed interview has taken place.

A. J. BRIANT,

Chairman.

This (with the following page) is the report of the Finance Committee referred to in paragraph 1305(h) of the Council Minutes of the 23rd June, 1941.

360(a)

W. W. Whitt
Mayor.

BOROUGH OF FINCHLEY.

FINANCE COMMITTEE'S REPORT.

12th June, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillor Bryson.

Non-member: Councillor Mrs. Roberts.

1. WAR DAMAGE ACT, 1941.

The Committee considered a report submitted by the Borough Treasurer hereon, a copy of which has been circulated to each member of the Council;

RECOMMENDED that authority be given for the policy of insurance to cover the following items which are voluntarily insurable under the Business Scheme :-

- (a) Books, printed publications and manuscripts in Libraries;
- (b) Corporation Regalia;
- (c) Statue "La Delivrance";
- (d) Coal and coke;
- (e) Slab paving, tarmacadam, granite chippings, cement and ballast, etc. (so far as normally used for roadmaking)

It was agreed that the question of the determination of values be referred to the Chairman of the Committee, the Town Clerk and the Borough Treasurer for examination and that they be authorised to negotiate with a Firm of Professional Valuers for the preparation of an inventory and valuation in respect of some or all of the insurable goods, and report at the Council Meeting.

2. STAFF.

The Borough Treasurer reported as follows :-

(a) that Mr. W.H. Loetschert, temporary Accountancy Assistant, had tendered his resignation on obtaining a post in the City as Accountant and Assistant Secretary to a group of companies; that Mr. Loetschert had given excellent service and would be difficult to replace; further, that with the Chairman's approval, he had promoted Mrs. A.M. Peters (who commenced as a temporary Accountancy Assistant in December last at £2.10.0d. per week) with an increment of salary to £3.10.0d. per week as from the 9th June, 1941, and that Mrs. N.E. Killick had been appointed to fill Mrs. Peters' place at £2.10.0d. per week as from the 9th June, 1941;

W. W. Whitt

(b) that Mrs. R. Poulton had been appointed at £2.10.0d. per week from the 9th June, 1941 in substitution for Mr. K.J.D. Rawlins (salary £1.10.0d. per week) who was expected to be called up shortly, and that Mrs. R. Kiddy had been engaged for a period of one month at £2.10.0d. per week to assist in the Rating Section where there was at present heavy pressure of work;

RECOMMENDED

- (1) that the foregoing arrangements be approved;
- (2) that Mrs. P.M. Morton, temporary Clerical Assistant, be granted an increment in salary of 5s. a week with effect as from the 9th June, 1941; and
- (3) that the action of the Committee in reporting direct to the Council, instead of through the General Purposes Committee, be approved.

3. SUPPLEMENTAL ESTIMATES.

The Committee considered a reference from the Public Libraries Committee in respect of the following matters :-

<u>Matter.</u>	<u>Cost involved.</u>
Increment in Wages to Porter at East Finchley Library	£10)
Increase in rate of pay and war bonus to cleaners at the Libraries) £26.5.0d.
) £16.5s.)

RECOMMENDED that the Council approve a supplemental estimate for the sum indicated.

HAROLD A. RUTT,

Chairman.

This is the report of the General Purposes Committee referred to in paragraph 1305(i) of the Council Minutes of the 23rd June, 1941. 361(a)

H. M. Wilmot
Mayor.

BOROUGH OF FINCHLEY.

GENERAL PURPOSES COMMITTEE'S REPORT.

(Special Meeting).

18th June, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Mrs. Legge, Norman and Rutt.

Non-members: Alderman Pike, O.B.E., J.P. and Councillors Grobel and Mrs. Roberts.

STAFF.

It was reported that Mr. A.V. Williams, Deputy Town Clerk, had resigned his position consequent upon his appointment as Town Clerk of Bilston and would be leaving the service of the Council on the 5th July, 1941;

RECOMMENDED

- (a) that a temporary appointment to the position be made, such appointment to be for not longer than the duration of the War;
- (b) that advertisements be issued inviting applications for the temporary position from duly qualified Solicitors possessing municipal experience, over 30 years of age or otherwise ineligible for military service; at a commencing salary of £600 per annum, rising, subject to satisfactory service, by annual increments to £840 per annum on the understanding that, in the case of a candidate with exceptional qualifications and experience, the commencing salary may be increased;
- (c) that the appointment be determinable by one month's notice on either side;
- (d) that a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the Committee and the Chairman of the Legal and Parliamentary Committee be authorised to make the appointment with power to increase the commencing salary as indicated, subject to report.

J. HUGH JONES,

Chairman.

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BOROUGH OF FINCHLEY.
OFFICE ACCOMMODATION COMMITTEE'S REPORT.

18th June, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Lawrence and Rutt.

Non-members: Alderman Pateman and Councillors Langlands, Grobel and Mrs. Roberts.

1. MINUTES.

The Minutes of the last meeting of the Committee were read, confirmed and signed.

2. ACCOMMODATION FOR HOME GUARD AND BOY SCOUTS.

The Town Clerk read a report setting out the arrangements (as detailed below) which were ultimately agreed at a meeting on site on 14th June, 1941, of the Mayor, the Chairman and two representatives of the Home Guard, with reference to the above.

(1) Home Guard.

(a) that the Home Guard be granted, for the period of the War and six months thereafter, the use of the large room on the ground floor of the stable building, the room leading therefrom and the room above known as "The Den" at present occupied by the Boy Scouts, it being understood nevertheless that such user would be subject to determination at any time by one week's notice by the Council if the necessity arose, but that such a course would not be adopted unless the necessity was of a really urgent character;

(b) that an acknowledgment rental of 1s. per annum be paid by the Home Guard;

(c) that the building be separately metered;

(d) that the Home Guard accept responsibility for payment of the electricity charges;

(e) that the cost of any electrical works, and of such other works as may reasonably be necessary to be carried out, be borne by the Council;

(f) that the terms be confirmed by an exchange of letters in lieu of a formal Agreement.

(2) Boy Scouts.

(a) that the Boy Scouts be granted, in lieu of their existing accommodation, the use of the garage and of the tool shed for the period of the War and six months thereafter;

(b) that an acknowledgment rental of 1s. per annum be paid by the Boy Scouts;

- (c) that the Garage be separately metered;
- (d) that the Boy Scouts accept responsibility for payment of the electricity charges;
- (e) that no objection be raised to the Scouts making arrangements with the Home Guard for the latter to have occasional use of the Garage, subject to the Council being first notified of any such arrangement, it being understood that the Home Guard will make proper payment to the Scouts to cover the cost of electrical current consumed by them;
- (f) that the cost of any electrical works, and of such other works as may reasonably be necessary to be carried out, be borne by the Council;
- (g) that the implements etc. in the tool shed be removed and that the shed be put into a condition fit for use;
- (h) that suitable steps be taken by the Council for the "blacking-out" of the garage;
- (i) that the operation of the existing Agreement with the Scouts in respect of their present accommodation be suspended while the new arrangement is in existence;
- (j) that the terms be confirmed by an exchange of letters in lieu of a formal Agreement;

(3) Generally.-- That the Town Clerk ascertain from the Home Guard and the Boy Scouts, as early as possible, details of the works which they require to be carried out by the Council.

(4) Shed.-- Consequent upon the Boy Scouts occupying the garages the Committee agreed to a lean-to shed being erected in Hertford Lodge Grounds to accommodate the Mobile Canteen and cars belonging to officers on duty at Avenue House. This matter was left in the hands of the Chairman and the Town Clerk;

RECOMMENDED that all the above arrangements be agreed.

3. COUNCIL CHAMBER, MEMBERS' ROOM, ROBIN ROOM AND COMMITTEE ROOMS.

(a) Layout.-- The Chairman gave a brief description of the lay-out of the above rooms, indicating also the suggested seating arrangements in the Council Chamber which would be tried out at the next meeting of the Council.

(b) Coat of Arms.-- The Town Clerk was instructed to obtain an estimate from a firm outside the Borough, of the cost of a plaque of the Finchley Coat of Arms to be placed in the rectangular space over the fireplace in the Council Chamber;

RECOMMENDED that the action taken be approved.

- 3 -

(c) Photographs.-- Owing to the damage caused to a photograph of one of the past Mayors, it was

RECOMMENDED that the cost of providing another photograph be met by the Council and that the Town Clerk arrange for the repair of the other photographs which were slightly damaged.

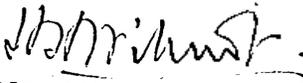
4. INSTRUCTIONS.

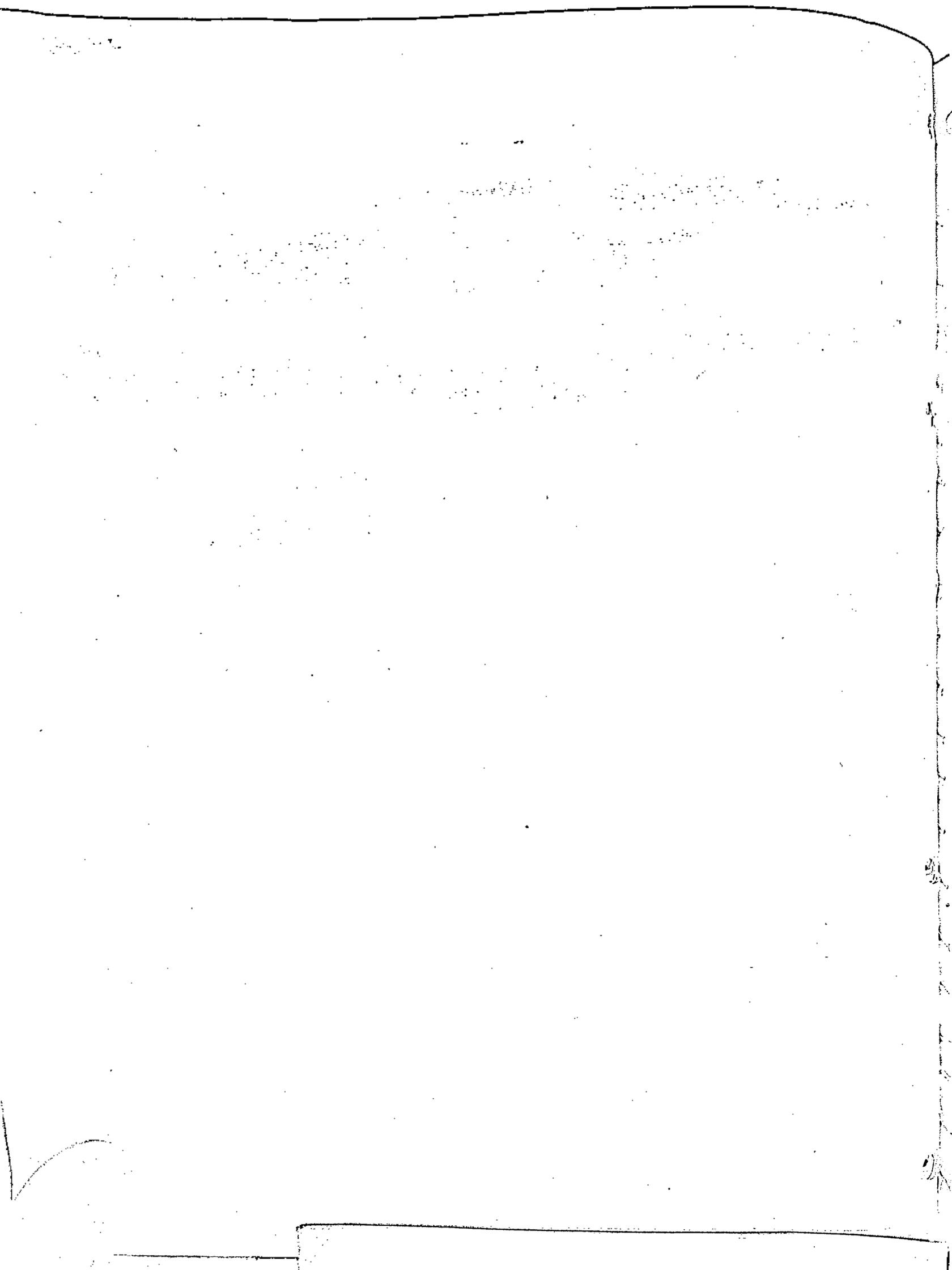
RECOMMENDED that the Instructions given to the Town Clerk, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

This (with the two previous pages) is the report of the Office Accommodation Committee referred to in paragraph 1309 of the Council Minutes of the 23rd June, 1941.


Mayor.



RECOMMENDED that it be left to the Town Clerk to forward a suitable reply thereto.

1311 Wages of Casual Employees:

The Borough Surveyor reported as follows:—

"I have received an Award from the Civil Engineering Construction Conciliation Board amending rates of pay to labourers as from the first full pay week in June, 1941. The rates of pay are on advance of $\frac{1}{4}$ d. per hour (from $1/6\frac{1}{4}$ d. to $1/6\frac{3}{4}$ d.) and it is the practice of this Council to make the wages paid for casual labourers consistent with the decisions of the above Board."

RECOMMENDED that the wages of casual labourers be increased by $\frac{1}{4}$ d. an hour with effect as from the first full pay week in June, 1941.

1312 Town Planning—Non-Conforming Use of Premises:

(a) Belmont, Woodside Avenue.—The Town Clerk reported receipt of a letter dated 11th June, 1941, received from Messrs. Sturt and Tivendale expressing regret at the Council's decision in this matter, and stating that they had been advised to appeal to the Ministry of Health.

(b) 254, Regents Park Road, N.3.—The Borough Surveyor reported that an application had been received from Mr. S. H. Lehmann for permission to use the above premises for the purpose of workrooms and offices in connection with his export trade as a manufacturer of distinctive handbags, in consequence of the destruction of his factory in the City;

RECOMMENDED that the consideration of the matter be adjourned, and that notice of the proposal be given by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1.

(c) 180, Regents Park Road, N.3.—The Borough Surveyor reported that Messrs. Bruce Green and Co., manufacturing opticians, who had recently made application for permission to use certain premises in Amberden Avenue for business purposes had now intimated that such premises were not large enough for their stock and that they proposed to use the above-named premises in lieu thereof. He added that the premises were within Finchley Planning Scheme No. 1 in an area zoned for general business, and that the consent of the Council was not therefore necessary.

(d) 78, Woodside Park Road.—The Borough Surveyor reported that the Managing Directors of the Westbrook Linen Co., Ltd., had made application to use the above premises for business purposes;

RECOMMENDED that the application be not granted.

(e) Arkdene, The Bishop's Avenue.—The Borough Surveyor reported that an application had been received from Messrs. Rouyer Guillet and Co., Ltd., for permission to use the above premises for storage purposes;

RECOMMENDED that the consideration of the matter be adjourned, and that notice of the proposal be given by advertisement in accordance with Clause 30 of Finchley Planning Scheme No. 1.

1313 Plans:

RECOMMENDED that the following Plans be APPROVED:—

No. of plan.	Premises.	Where situate.	Owner.
10741	Lavatory (3 W.C's. and 2 Wash Basins)	Invicta Works, Ballards Lane, N.12.	Messrs. W. H. Perry Ltd.
10742	Canteen.	King Street, N.12.	Messrs. Liddiard Ltd.

1314 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor seconded by Alderman Syrett, that the Council do now resume, and that the recommendations above set forth be adopted.

[Handwritten Signature]
Mayor.

28th July. 1941.

Civil Defence (Emergency) Committee's Report.

1st JULY, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, LL.B. (Vice-Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillors Bryson, Grobel and Lawrence.

Non-members: Alderman Pike, O.B.E., J.P., and Councillor Mrs. Roberts.

1315 Minutes:

The Minutes of meetings of the Committee held on the 20th and 27th May and 3rd, 10th and 17th June, 1941, were taken as read, confirmed and signed.

1316 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1317 Times of Meetings of the Committee:

RESOLVED that, until otherwise decided, meetings of the Committee be held at 7.30 p.m., except as regards the meeting to be held on the 15th July, 1941, which commence at 8 p.m.

1318 Interchangeability of Duties of Civil Defence Services:

The Town Clerk submitted London Region Circular No. 383, forwarding copy of an amendment to Regulation 29(b) of the Defence (General) Regulations, 1939, in regard to the above;

RESOLVED that, in pursuance of Defence Regulation 29(b), (1) the heads of services be authorised to require personnel to undertake training in the duties of another service, and (2) where, in the opinion of the Head of a particular Service, personnel in such Service have attained a sufficient standard of efficiency in the duties of another service, such personnel shall be required to perform the duties of that Service when called upon so to do.

1319 Graded Pay for Rank:

The Town Clerk submitted London Region Circular No. 394 setting out particulars of approved higher rates of pay for certain intermediate ranks in the civil defence services.

Arising thereon, it was reported that, to a certain extent, the provisions of the Circular had been anticipated by the Council, when a number of increases in pay were approved in October, 1940.

The Officers reported as to the effect of the Circular upon their respective Services, and it was

RESOLVED that, subject to the approval of the Middlesex County Council, the following rates of pay, authorised in the above-mentioned Circular, be approved as from 1st June, 1941.

Rank.	Number.	Present Rate.			Proposed Rate.		
		£	s.	d.	£	s.	d.
Wardens' Service.							
District Wardens	4	*3	15	0	3	15	0
Post Wardens	18	*3	12	6	3	15	0
Deputy Post Wardens	12	3	10	0	3	12	6
Report Centre.							
Message Room Superintendents	3	2	12	0	2	14	0

J.M.

Casualty Service.					
Stretcher Party Supervisors	4	...	3 15 0	...	3 17 6
Stretcher Party Leaders ...	24	...	*3 12 6	...	3 12 6
Rescue Service.					
Rescue Party Leaders ...	10	...	†4 15 0	...	4 15 0

*Additional increment previously granted by the Council.

†Rate previously approved by the County Council.

Arising thereon, the Medical Officer intimated that it was anticipated that similar proposals in regard to the ambulance and first-aid post personnel were to be issued at an early date.

1320 Payment to Civil Defence Volunteers on Account of Sickness or Injury:

Home Security Circular No. 139/1941 was submitted, forwarding particulars of a revised Scheme in regard to the above, the chief provision of which was that, subject to certain conditions, volunteers might receive full pay for a total period of thirteen weeks in any one year in respect of absence on account of sickness or injury.

Arising thereon, it was reported that, in the event of sickness necessitating absence from duty, a volunteer must report the matter, in writing, immediately to the Officer designated for the purpose by the Authority;

RESOLVED that the Head of each Service be so designated.

1321 Development of Fire Service Re-Organisation:

The Town Clerk submitted, for the information of the Committee, Fire Brigade Circular No. 53/1941 in regard to the above and intimated that the proposals contained therein referred only to that part of the country outside the London Region and that proposals in respect of London were to be issued at a later date.

1322 Shelters:

(a) Individual Brick Shelters.—A communication was submitted from the County Air Raid Precautions Officer, forwarding consent to the erection of 500/600 individual brick shelters and giving approval to the undermentioned Contractors being engaged at the prices indicated:—

Contractor.	Price for Erection of Shelter.	Additional cost of 14" Blast Wall.
F. W. Padwick	£38 5 0	£ 8 2 6
L. Roads	£38 15 0	£ 8 15 0
A. R. Pilgrim	£40 8 6	£ 9 10 0
Tant & Sons	£40 15 0	£10 9 0
C. Halls & Sons	£41 2 6	£11 5 0

Arising thereon, it was intimated that, in the first instance, work would be issued only to those Contractors submitting the lowest two prices;

RESOLVED—

- (1) that authority be given for contracts to be entered into with the Contractors in question; and
- (2) that the Borough Surveyor report at the next and subsequent meetings of the Committee as to the results of the investigation of the various applications for individual brick shelters, with a view to the work being completed, if possible, before the autumn.

(b) Closing of Shelters during daylight hours.—This matter was considered further in conjunction with the recommendations of the Officers, and it was

RESOLVED that the undermentioned Shelters be kept locked during the hours of daylight, on the understanding that satisfactory arrangements are in force whereby the shelters can be opened immediately, if required for use:—

Percy Road Open Space;
Rear of Gaumont Cinema;
North Circular Road, opposite Central Fire Station;
High Road, North Finchley, outside Carrimore Six Wheelers' and
Burtonwoods' premises.

(c) Trench Shelters.—It was reported that, owing to the waterproofing works being carried out in three of the trench shelters, it had been necessary to remove the sanitary accommodation.

In the circumstances, it was

RESOLVED that such shelters be closed to the public until the sanitary accommodation is again available and that notices to this effect, and indicating the position of the nearest available alternative shelter, be exhibited at the entrances to such shelters.

(d) Steel Garden Shelters—Concreting.—The Borough Surveyor reported that a further 107 shelters had been concreted, making a total of 1,948 up to the 21st June, 1941. Arising thereon, the Borough Surveyor was authorised to engage further Contractors, with a view to expediting completion of the work.

(e) Indoor Steel Shelters.—The Borough Surveyor reported that 250 steel shelters had already been issued and that certain parts for the second issue had been received, but that no further complete shelters were yet available.

(f) Semi-trench Shelters.—Arising out of Minute No. 1261, the Borough Surveyor was instructed to submit to the Middlesex County Council schemes for the waterproofing of certain of the above Shelters.

(g) Shelters adjacent to allotment land.—The Committee considered the reference from the Allotments Committee in regard to the provision of fencing and gates between the allotments and the shelters at Fallow Corner and Elmshurst.

After full consideration, however, the Committee were of opinion that the position would not adequately be met by the erection of fencing, and that the expenditure was not, therefore, justified. Instructions were given for the Allotments Committee to be informed accordingly.

1323 Rest Centres:

Arising out of the reference made at the last meeting of the Council to the need for halls being made available for social functions, the Town Clerk reported that he had consulted the Middlesex County Council as to the possibility of permitting certain halls at present requisitioned as Rest Centres to be utilised for this purpose provided that their use as Rest Centres in an emergency would not be interfered with, and that the County Council were approaching the Regional Commissioners on the matter.

1324 Instructors' Fees:

Arising out of Minute No. 1270, the Town Clerk submitted a full report in regard to the above matter, from which it appeared that there were six A.R.P. Instructors, of whom three were members of the Council's permanent staff, two full-time civil defence personnel and one a part-time Warden; further, that there were 22 L.A.R.P. Instructors, of whom 9 were full time and 13 part-time Wardens.

After due consideration, it was

RESOLVED—

- (1) that, notwithstanding previous resolutions on the subject, as from the 1st July, 1941, instructors be paid in accordance with the rates set out in A.R.P. Dept. Circular No. 51/1939, provided

M.M.

CIVIL DEFENCE (contd.)

- (i) that the maximum number of lectures in any one week, including a week-end course, in respect of which fees may be paid, shall be limited to five;
 - (ii) that the lectures be given outside normal hours of duty; and
- (2) that the arrangement also apply to the training of personnel of the Rescue Parties and Decontamination Squads.

1325 Salvage of Furniture, Etc.:

London Region Circular No. 388 was submitted in regard to the recovery and storage of furniture and other personal property from premises destroyed by enemy action, and arising thereon, it was

RESOLVED that the Borough Surveyor be designated as the Officer responsible for salvage.

1326 Staff:

(a) Shelter Superintendent.—A communication was submitted from the County Air Raid Precautions Officer forwarding authority for the appointment of a Shelter Superintendent at a salary of £5 a week;

RESOLVED that Mr. A. C. Littlewood, part-time Post Warden, be appointed to the position, with effect as from the 3rd July, 1941.

(b) It was reported that one of the typists in the Air Raid Precautions Department had resigned;

RESOLVED that, subject to the approval of the County Council, authority be given for the filling of the vacancy at a wage of £2 10s. od. a week.

1327 Joint A.R.P. Exercise—5th July, 1941:

The Borough Surveyor reported that an exercise was taking place on the above date, when the Services were co-operating with the London Passenger Transport Board.

He intimated, however, that the men composing the decontamination squads were full-time employees of the Council, and that as the exercise was to take place during normal working hours, their wages, amounting to approximately £15, would have to be charged to civil defence, but would not be recoverable;

RESOLVED that the sum in question be borne by the Council.

1328 Damaged Sewer—Express Dairy Farm:

The Borough Surveyor reported that there was difficulty in carrying out repairs to the above sewer departmentally owing to the shortage of labour, and that, with a view to the work being carried out by contract, he had obtained competitive prices therefor;

RESOLVED—

- (1) that Standing Order No. 13(3) be suspended; and
- (2) that the tender of Messrs. Fitzpatrick & Son (Contractors), Ltd., at the sum of £517 13s. od. be accepted, and that the Borough Surveyor be authorised to arrange for the work to be carried out forthwith.

1329 Proposed Day Nursery—North Finchley:

The Medical Officer of Health reported that there was a possibility of a house in Moss Hall Crescent being used as a Day Nursery, but that it was necessary, in preparing the scheme, to ensure that adequate shelter accommodation was available. He intimated, however, that there was a public surface shelter almost opposite the premises and that as the nursery would only be in use during daylight hours, the shelter in question would be sufficient for the purpose;

RESOLVED that in the event of a Day Nursery being established in Moss Hall Crescent authority be given for such shelter to be reserved, in the first instance during the daytime, for children attending the day nursery.

1330 Fire Watching:

It was reported that Messrs. Homesteads, the occupiers of premises at No. 329, Ballards Lane, N.12, had failed to complete the necessary forms under the Fire Prevention (Business Premises) Order, 1941, and had not taken any steps in connection with fire watching at the premises.

In the circumstances, it was

RESOLVED that the Town Clerk be authorised to institute legal proceedings in the matter in accordance with the provisions of the Fire Prevention (Business Premises) Order, 1941.

HAROLD A. RUTT,

Chairman.

HAROLD A. RUTT

Valuation Committee's Report.

8th JULY, 1941.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Councillors Bryson and Rutt and Mr. W. A. Gray.

Non-member: Alderman Pateman.

1331 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1332 On-Licensed Premises:

The Valuation Officer submitted the following report:—

“The appeal in the Heston Case has now been withdrawn. The County Valuation Committee requests that the necessary steps should be taken as early as possible for the hearing and determining of all outstanding proposals and objections with regard to the revision of the assessments of ‘on’ licensed premises in his Borough, and also asks that the recommendations of increased assessments forwarded by the County Valuer in July, 1940, should be adopted by this Rating Authority.

These revisions affect 27 ‘on’ licensed premises in Finchley with a total Rateable Value of £7.113. The proposals would increase this by £2,790 to £9,903 and would be applicable from 1st April, 1938. The increase of rates due would be £5,423 and would be payable in the present half-year.”

Arising thereon, the Valuation Officer reported upon the action taken by the Committee since 1939 with regard to these assessments and drew attention to the fact that notwithstanding the Council's decision in 1935 that the special properties in Finchley should be dealt with by their own Valuation Officer, the County Valuation Committee had instructed Valuers to assess on-licensed premises and that the values above referred to were based upon facts of which he had no knowledge and that he was therefore not in a position to advise the Committee thereon.

It was pointed out that the Rating Authority was primarily responsible for preparing all rating assessments, and that in the cases in question the County Valuation Committee had carried out these duties without consulting this Authority.

The Committee therefore instructed the Valuation Officer to forward to the licensees concerned particulars of the proposed increased assessments with an intimation that the values had been prepared by the County Valuation Committee and that this Rating Authority assumed no responsibility in the matter;

RECOMMENDED—

- (i) that the action taken be approved; and
- (ii) that the Town Clerk forward a strong protest to the County Valuation Committee against their action in usurping the functions of this Rating Authority in regard to the assessment of special properties in the Borough.

Prior to the consideration of this matter, Councillor Connorton declared that he had an interest therein and in consequence thereof did not vote or take any part in the discussion.

1333 Rating and Valuation (Apportionment) Act, 1928—De-Rating Claims:

- (a) 646/648, High Road. Manufacturing Furrier.
- (b) 985, High Road. Baby Linen Manufacturer.
- (c) 987, High Road. Spring and Saw Manufacturer.
- (d) Warehouse adjoining Totteridge Station,

The Valuation Officer reported that claims for de-rating had been received in respect of the above premises and that as regards (a), (b) and (c), the premises were used for industrial purposes and the applications were in order.

As regards (d), he intimated that the application had been made on the grounds that the premises came under the category of a "dock warehouse," it being used solely to replace a warehouse in the area of the Docks which had been damaged by enemy action.

He also reported that, with a view to protecting the Council's position in the matter, he had formally opposed the claim to de-rating.

RECOMMENDED—

- (i) that the action taken by the Valuation Officer be approved; and
- (ii) that, as regards (a), (b) and (c), the claims be not opposed by the Rating Authority.

1334 Assessments—134, Ballards Lane:

The Valuation Officer reported that the above premises had been registered for religious purposes, and in consequence thereof, it was

RECOMMENDED that the assessment thereon be deleted.

WM. C. LANGLANDS,

Chairman.

W.C.L.

Parks and Open Spaces Committee's Report.

8th JULY, 1941.

Present: Councillor Lawrence (Chairman), Alderman Pateman (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Wells and Councillors Connorton, Merry and Mrs. Roberts.

Non-member: Councillor Rutt.

1335 Minutes:

The Minutes of meetings of the Committee held on the 6th May and 3rd June, 1941, were taken as read, confirmed and signed.

1336 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1337 Glebe Land:

(a) It was reported that the Chairman of the Committee had recently received a copy of the accounts of the Finchley Football Club for the past season;

RECOMMENDED that the matter be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the Committee and Councillor Rutt for consideration.

(b) A letter dated 5th June, 1941, was submitted from the Acting Secretary of the Finchley Football Club, drawing attention to certain defects at the premises on the Glebe Land, and it was reported that the matter had been referred to the Borough Surveyor to deal with.

1338 Home Guard—Training and Operations:

The Committee had before them the letter dated 14th June, 1941, from Mr. F. Giles, of the Finchley Home Guard, to which reference was made at the last meeting of the Council, making application for permission to dig a trench in the form of a cross in some suitable open space, in connection with modern anti-tank bombing practice, and suggesting two sites, namely, the Victoria Recreation Ground and the land set aside for allotments in Wickliffe Avenue.

The Committee decided that the desired permission be not granted so far as the Recreation Ground was concerned, and as regards the other suggested site, the matter was referred to the Allotments Committee for consideration;

RECOMMENDED that the action taken be approved.

1339 The Village Greens:

The Committee considered a suggestion made by the Allotments Committee that the above-mentioned greens be cultivated for wartime allotment purposes;

RECOMMENDED that this be agreed, subject to there being a sufficient demand for allotments on the site in question.

1340 Victoria Recreation Ground:

It was reported that a small portion of the Victoria Recreation Ground near the entrance to Seymour Road had recently been dug up by the Home Guard, and that as it did not appear that any permission had been granted by the Council, the Town Clerk had communicated with the Commanding Officer asking for his observations on the matter; further, that a reply had been received to the effect that orders from higher authority dealing with the general question of the defence of this area were of such vital importance and urgency as did not permit of any delay, and that it was regretted that it had not therefore been possible to approach the Council before the work was put in hand;

RECOMMENDED that the Town Clerk be instructed to lodge a strong protest with the Home Guard in the matter, and to request that, in the event of a similar case arising in the future, they will first approach the Chief Officer of the Council concerned with a view to obtaining consent to any action proposed to be taken.

1341 Brook Farm—Ploughing:

Arising out of the decision of the Council some time ago that certain areas at Brook Farm should be ploughed, it was

RECOMMENDED that enquiry be made of the Middlesex War Agricultural Executive Committee as to whether they would be prepared to undertake the work (including the sowing of wheat) and, if so, upon what terms.

1342 Lyttelton Playing Fields:

It was reported that the A.F.S. Social Club had agreed to pay the additional charge of £2 2s. od. for the use until 9 p.m. of one of the tennis courts allocated to them; further, that they had submitted a report regarding the condition of the two courts reserved for their use, and had suggested that as there was little or no demand for the courts generally, they might be granted the use of courts nos. 1 and 2 or 3 and 4, which appeared to be in a better condition;

RECOMMENDED that the Club be informed that the Council regret that they cannot see their way to agree to the suggestion, but that the Borough Surveyor will attend to the matters raised regarding the two courts allocated to them as soon as possible.

1343 Northway Gardens:

It was reported that the Finchley A.R.P. Casualty Services had written thanking the Council for their offer of the use of two hard tennis courts at Northway Gardens, but regretting that they were unable to accept it as the times suggested clashed with the training periods of the "on duty" personnel.

1344 Open Spaces:

(a) Prevention of Damage.—The Chairman of the Committee reported hereon;

RECOMMENDED—

(1) that he be asked to address a letter to the local Press pointing out that, in view of existing conditions, the Council are experiencing difficulty, owing to the shortage of labour, in providing the same measure of supervision in the various open spaces as is normally the case, and appealing to the members of the Public for their co-operation in the prevention of damage or of any other acts likely to be detrimental to the amenities provided by the Council; and

(2) that arrangements be made by the Town Clerk for a notice to the foregoing effect to be exhibited in the various open spaces and on the public notice boards in the Borough.

(b) Patrolling.—The Chairman of the Committee reported hereon;

RECOMMENDED that the Town Clerk be instructed to communicate with the Commissioner of Police enquiring whether arrangements could be made for the Police to assist the Council in the patrolling of the various open spaces in the Borough during the period of the war.

(c) Football Pitches—Season 1941/42.—A letter was submitted from the Hon. Secretary of the Highwood Athletic Football Club, making enquiries with regard to the possibility of the hire of a football pitch next season;

J.M.

RECOMMENDED—

- (1) that such application, together with any further applications which may be received, be referred to a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the Committee and Councillor Rutt for consideration, with power to act, subject to report; and
- (2) that the Borough Surveyor be authorised to arrange for the letting of the football pitches at Brook Farm for next season upon the usual terms, subject to report.

(d) Putting Greens.—

RECOMMENDED that the issue of books containing 24 tickets for the use of putting greens be discontinued.

1345 Destruction of Pigeons:

A letter dated 30th June, 1941, was submitted from the Hampstead Garden Suburb Residents' Association, thanking the Council for the prompt and effective action taken by them in connection with the destruction of pigeons in the Big Wood.

1346 Finchley Bowls Week:

A letter dated 8th July, 1941, was submitted from Mr. A. E. Kelsey making application for the Council's permission to use the several bowling greens in the open spaces for the purpose of a Bowls Week to be held in August next, and expressing regret that owing to an oversight such application had not been made earlier;

RECOMMENDED that the desired permission be granted by the Council.

1347 Keeping of Fowls—Land adjoining No. 1, The Ridgeway:

The Borough Surveyor reported upon an application received from Mrs. B. J. Carter, of No. 1, The Ridgeway, for permission to keep a small number of fowls on a portion of the land adjacent to her premises, upon which semi-trench air raid shelters have been erected;

RECOMMENDED that the Chairman be asked to consult the Chairman of the Civil Defence (Emergency) Committee on the matter, and that in the event of his raising no objection to the proposal, the desired permission be granted for the period of the war, subject to the applicant erecting any necessary fencing.

1348 Allotments—Clebe Land—by Tudor Bowling Club:

The Borough Surveyor reported that an application had been received by the Mayor from Mr. W. C. Ward on behalf of the allottees at above for the provision of a water supply; further, that Mr. Ward had undertaken personally to pay the estimated cost amounting to £3 10s. od. made up as follows:—

Provision of service from bowling green supply ...		£2 10 0
Charge for water based on 20,000 gallons	1 0 0
		£3 10 0

The Borough Surveyor added that it was not proposed to instal a separate meter for the water taken by the allottees, and that the sum of £1 represented an estimated charge for the quantity of water likely to be used by them during the season.

The Committee decided to grant the application in question, and gave authority for the necessary work to be put in hand forthwith;

RECOMMENDED that the action taken be approved.

PERCY LAWRENCE,

Chairman.

Public Health and Maternity and Child Welfare Committee's Report

10th JULY, 1941.

Present: Councillor Major Steward (Chairman), the Mayor (Councillor H. H. Wilmot), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pike, Councillors Bryson, Mrs. Legge and Mrs. Roberts, and Mesdames Reeves and Sladden.

Non-members: Alderman Pateman and Councillor Lawrence.

1349 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1350 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1351 Day Nurseries:

(1) War Time Nurseries for the care of children under five years of age.—The Medical Officer of Health reported on proposals to establish a whole time Day Nursery for 30 children under five years of age at 8, Moss Hall Crescent, North Finchley, and intimated that the premises had been inspected by a Medical Officer for the Ministry of Health, and that the approval of the Minister had been sought in the matter.

The Town Clerk reported that he had interviewed Mrs. Jacobs, who was acting for the owners of the premises and that they were prepared to agree to the Council using the premises as a Day Nursery for the duration of the war at a rental of £75 per annum exclusive;

RECOMMENDED that on receipt of the approval of the Ministry of Health in principle to the proposals, a detailed scheme be prepared and forwarded for approval.

(2) Establishment of a Day Nursery in Church End.—The Centre Organiser of the Women's Voluntary Services reported that requests had been received for the establishment of a Day Nursery in Church End, but the Committee felt that the Nursery proposed to be established at 8, Moss Hall Crescent, should satisfy any such demand, as Moss Hall Crescent was not far distant from any part of Church End for mothers likely to be using the Nursery.

RECOMMENDED that the Medical Officer of Health be authorised to go into the matter and to report to the Committee if and when he considers it necessary to establish a Day Nursery in Church End.

(3) Oak Lane Day Nursery.—A letter was submitted from the Finchley People's Vigilance Committee suggesting that the hours of opening of the Oak Lane Day Nursery, viz., 8.30 a.m.—5 p.m., were not such as to allow a woman who goes out to work to leave her children there, and that the charge of 1/- per child per day was too high.

RECOMMENDED that a reply be forwarded to the effect that the hours of opening are from 7.30 a.m. to 6.30 p.m. and that the charge of 1/- per day is the maximum charge and includes the cost of a meal.

1352 Public Assistance—Medical Service:

The Chairman read a letter of appreciation which he had received in connection with the above and he requested the co-opted members of the Committee to mention this to the workers at the Oak Lane Day Nursery.

1353 Diphtheria Immunisation Campaign:

Circulars 2386 and S.R.O. No. 44 (Region V) received from the Ministry of Health were submitted regarding the above.

1354 Medical Officer's Report—Nine Weeks ended 28th June, 1941:

This was submitted. Arising thereon, the Medical Officer reported as follows:—

(a) Statistics.—That the statistics for the above-mentioned period were as under:—

Population, 1940. 59,840.

1. MATERNITY AND CHILD WELFARE:

	1941.			1940.		
	North Finchley.	East Finchley.	Church End.	North Finchley.	East Finchley.	Church End.
(a) ATTENDANCES AT CENTRES.						
Infants under one year ...	562	517	439	859	552	617
Infants over one year ...	565	397	321	494	475	481
Total attendances ...	1,147	914	760	1,353	1,027	1,098
New Babies ...	52	54	45	53	57	41
Seen by doctor ...	443	431	292	487	429	362

(b) ATTENDANCES AT DAY NURSERY.

Total attendances ...	831	781
Average attendance per day ...	19	18
Total receipts from mothers ...	£27 1s. 3d.	£15 18s. 3d.

(c) ATTENDANCES AT ANTENATAL CLINIC.

448 324

(d) CHILD LIFE PROTECTION. PUBLIC HEALTH ACT, 1936, PART VII.

	Mothers.	Children.
Number on register on 2nd May ...	17	21
Number added ...	3	5
Number removed ...	1	2
Number on register on 4th July ...	19	23

2. PUBLIC HEALTH STATISTICS:

	WARDS.			1941.	1940.
	N.	E.	W.		
(a) DEATHS.					
Number registered ...	21	20	28	69	60
Infants under one year ...	—	1	—	1	—
Infectious Disease ...	—	—	—	—	—
(b) BIRTHS.					
Number notified under the Public Health Act, 1936 ...	30	36	30	96	110
(c) INFECTIOUS DISEASE.					
Total cases notified ...	139	50	168	357	30
Diphtheria ...	1	3	—	4	4
Scarlet Fever ...	2	—	4	6	6
Pneumonia ...	1	2	2	5	5
Cerebro-spinal Meningitis ...	—	—	1	1	6
Puerperal Pyrexia ...	1	1	—	2	1
Erysipelas ...	—	—	1	1	4
Measles ...	68	15	142	225	3
Whooping Cough ...	66	29	18	113	1

(a) TUBERCULOSIS.

Pulmonary cases	10	6	5	21	9
Non-pulmonary cases	1	—	—	1	—

(e) PATIENTS IN HOSPITAL.

Number in hospital on the 2nd May	16	14
Number admitted	11	18
Number discharged	20	25
Number in hospital on the 4th July	7	7

(b) Statutory Nuisances (Public Health Act, 1936).—That the premises Nos. 15a, Gordon Road, and 46, Cavendish Avenue, were in such a state as to be prejudicial to health or a nuisance;

RECOMMENDED that statutory notices be served upon the respective owners requiring them to execute the works mentioned by the Medical Officer in his report within the time specified in such notices.

(c) Food and Drugs Act, 1938.—Registration of Premises used in connection with the Manufacture or Sale of Ice Cream, Preserved Food, etc.—That the following applications had been received for registration for the sale of ice cream under Section 14 of the above Act:—

Name of Applicant.	Situation of Premises.
Miriam Lydia Allen	218, Woodhouse Road, N.12.
Allied Securities, Ltd.	101, Ballards Lane, N.3.
C. W. G. Boddy & Son	71, Woodhouse Road, N.12.
Evelyn Mary Brine	111, Ballards Lane, N.3.
Dorothy May Britten	1160, High Road, N.20.
Harry James Buxton	Laurel House, Woodside Lane, N.12.
Olive K. Campbell	10, Grand Arcade, N.12.
W. C. Davies & Co.	736, High Road, N.12.
Arthur Edward Elliott	62, Totteridge Lane, N.20.
Forbuoys, Ltd.	2, Dollis Parade, Totteridge Lane, N.20.
Cecilia Frisby	868, High Road, N.12.
Lilian Carlotta Gordon	195, Ballards Lane, N.3.
George Joseph Guiver	1, Station Terrace, Totteridge Lane, N.20.
Arthur E. Hope	1375, High Road, N.20.
Loveday & Son	219, Nether Street, N.3.
F. G. Nichols, Ltd.	11, Ballards Lane, N.3.
Lilly Phillips	21, Lodge Lane, N.12.
Arthur George Pocock	833, High Road, N.12.
Charles Powell	32, Lodge Lane, N.12.
Sado & King, Ltd.	210a, Ballards Lane, N.3.
Ethel Ruby Sissens	3, Woodhouse Road, N.12.
William John Whittle	323, Ballards Lane, N.12.
Harold John Wilson	865, High Road, N.12.
Wyman & Sons, Ltd.	334, Regents Park Road, N.3.

RECOMMENDED that such applications be granted.

(d) Unsound Food.—That the diseased or unsound meat, particulars of which were submitted, had been destroyed since the last meeting of the Committee.

(e) Water Supply.—That the analysis of a sample of water had recently been submitted by the Barnet District Gas and Water Company and that the analytical report was entirely satisfactory.

(f) Game Licences.—That the following applications had been received for licences to deal in game:—

Mr.

Name.	Address.
George Richard Elder-Brown Thomas Henry Griffin Thomas Henry Lee Mac Fisheries, Limited Mac Fisheries, Limited Mac Fisheries, Limited J. Sainsbury, Limited Arthur Richard Yates	358, Regents Park Road, N.3. 33, Market Place, N.W.11. 829, High Road, N.12. 92, Ballards Lane, N.3. 783, High Road, N.12. 148, High Road, East Finchley. 84/6, Ballards Lane, N.3. 688, High Road, N.12.

RECOMMENDED that the applications be granted for the period ending 30th June, 1942.

1355 Salvage:

(1) Salvage Officer.—The Chairman emphasised the necessity for the appointment of a Salvage Officer;

RECOMMENDED that the Borough Engineer and Surveyor be designated accordingly.

(2) Conference.—The Town Clerk reported that a conference to discuss a County Salvage Drive was to be held at the Guildhall, Westminster, on the 15th July, 1941, at 2.30 p.m., and that two representatives of the Council, one of whom should be the Salvage Officer, were asked to be present. The Chairman and the Borough Engineer and Surveyor were appointed to attend the Conference in question;

RECOMMENDED that the action taken be approved.

1356 Open Air Swimming Pool:

(1) Charges for Admission.—The Town Clerk reported that he had received a letter from the Finchley People's Vigilance Committee urging that a reduction should be made in the charges for admission to the Pool in order to offer every facility for recreation in the present difficult conditions;

RECOMMENDED that a reply be forwarded intimating that special facilities for various types of Clubs, etc., are already in operation.

(2) Thefts.—The Borough Surveyor reported that a disconcerting number of thefts at the Pool had taken place and that the matter was receiving the close attention of the Police, as a result of which the trouble had already disappeared.

(3) Receipts.—The Borough Surveyor reported that the total receipts to date for the current season was greater than for similar periods in the past three seasons.

(4) Closing.—

RECOMMENDED that the question of the date upon which the Pool shall be closed for the present season be left to the Chairman to deal with subject to report.

1357 Local Government Superannuation Act, 1937:

The Borough Engineer and Surveyor reported that Foreman Waterman Charles Norman would reach the age of 65 on the 6th September, 1941, but had made application to be retained in the Council's service.

The Committee decided to suggest to the General Purposes Committee that his services be retained for a period of twelve months,

1358 Instructions:

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PUBLIC HEALTH (contd.)

RECOMMENDED that the instructions as entered in the Medical Officer's and Borough Engineer and Surveyor's Instruction Books be approved.

HERBERT W. STEWARD,

Chairman.



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Communal Feeding Committee's Report.

10th JULY, 1941.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Rutt.

Non-member: Councillor Mrs. Roberts.

1359 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1360 Hamilton Civic Restaurant:

(i) Operation of Centre.—The Communal Feeding Officer reported on the satisfactory operation of the Hamilton Civic Restaurant and submitted the following information:—

Month.	Cash taken.	Meals served.
May	£197 9 11d.	4468
June	£245 15 od.	5725

(ii) Fire Watching.—The Communal Feeding Officer reported that he had arranged for one Fire Watcher only to be on duty during the hours of darkness (11 p.m. to 6 a.m.) at 7/6d. per night.

(iii) Visit of the Mayor and Town Clerk of Wanstead and Woodford.—The Mayor reported that the Mayor and the Town Clerk of Wanstead and Woodford had visited the Centre and had expressed appreciation of the hospitality shown them and the useful information gained.

1361 The Park Civic Restaurant:

Official Opening.—The Communal Feeding Officer reported that the arrangements were complete for the Official Opening of The Park Civic Restaurant, Park Road, N.2, on Saturday, the 12th July, 1941.

He also reported that Lady Woolton had consented to open the Restaurant.

1362 St. Barnabas Hall:

The Communal Feeding Officer reported that the Ministry of Food had agreed, in principle, to the scheme in connection with the St. Barnabas Civic Restaurant, and had approved, subject to minor alterations, the estimates which had been submitted. It was reported that the revised estimate would be submitted to the Ministry in the near future.

It was also reported that the Centre would probably be opened towards the end of August.

1363 Emergency Feeding:

The Communal Feeding Officer reported fully on this matter on the lines of his report submitted to the Ministry of Food, and the Committee decided to leave the details entirely in his hands.

1364 Instruction:

RECOMMENDED that the Instruction given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

Education Committee's Report.

14th JULY, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Grocott and Syrett, Councillors Bryson, Collis, Mrs. Legge and Rutt, Miss Davey, M.A., and Mrs. Miall, B.A.

Non-member: Councillor Mrs. Roberts.

1365 Apology for Absence:

It was reported that an apology for absence had been received from Alderman Pike.

1366 Minutes:

The Minutes of a meeting of the Committee, held on 9th June, 1941, were taken as read, and were confirmed and signed.

1367 School Attendance Sub-Committee:

The Report of a meeting of the School Attendance Sub-Committee, held on 16th June, 1941, was submitted and adopted.

1368 School Management and Works Sub-Committee:

The Report of a meeting of the School Management and Works Sub-Committee, held on 7th July, 1941, was submitted.

Arising therefrom, it was reported, as follows:—

(a) ACCOUNTS.—That Accounts had been examined and approved for submission to the Finance Committee for payment.

(b) REPAIRS AND REQUISITIONS.—That Repairs and Requisitions, as contained in the list submitted, had been approved.

(c) ADDITIONAL CLEANING ASSISTANCE.

(i) ST. MARY'S SCHOOL (ST. PAUL'S HALL).—That Additional cleaning assistance had been found to be necessary, at a total cost of 13s. 4d. following damage by a bomb on the night of 10th/11th May, 1941.

(ii) ST. MARY'S SCHOOL (BAPTIST CHURCH HALL).—That Mrs. Stephens, 217, Ballards Lane, N.3, had been engaged, as from 12th June, 1941, to carry out cleaning duties in connection with the temporary occupation of a room at Hertford Lodge Annexe, for a maximum of six hours per week, at 1s. per hour, plus war bonus of 1½d. per hour.

RECOMMENDED that the action taken be approved.

(d) HOLLOWAY COUNTY SCHOOL PLAYING FIELD, BOW LANE, N.12.—That with reference to the use of the above playing field by Finchley Elementary Schools, agreement had now been reached with the London County Council for the summer season, as follows:—

(1) A charge of 9d. per hour to be made for netball if the marking of a pitch is required.

(2) A charge of 3s. per occasion to be made for cricket if the preparation of a pitch is required.

(3) No charge to be made in respect of other games, unless marking or other work is required.

It is anticipated that the cost for this summer season will not exceed £10.

RECOMMENDED that the action taken be approved.

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(e) ST. MARY'S SCHOOL (ST. PAUL'S HALL)—USE OF BACK HALL.—That arrangements had been made for the use of a rear Hall (St. Paul's Church, Long Lane), as from 24th June, 1941, for the physical training of infant children of St. Mary's School now attending at the Main Hall, and that the Ministry of Health had agreed to the County Council indemnifying the Borough Council to the extent of an additional sum by way of rental of 15s. per week (three days a week of 1½ hours per day, at 5s. per day).

(f) DOMESTIC SUBJECTS—CHARGE FOR USE OF A ROOM AT THE WOODHOUSE SCHOOL.—That arrangements had been made for the use of the Domestic Subjects room at the Woodhouse School, by children attending Northside Senior School, on sixteen occasions during the period 5th December, 1940 to 3rd April, 1941, and that a charge of 5s. per occasion had been made by the County Authority.

RECOMMENDED that the action taken be approved and payment made in accordance with the County Authority's charges.

(g) BOARD OF EDUCATION CIRCULAR 16TH JUNE, 1941—SHORT COURSE ON THE UNITED STATES OF AMERICA.—That a short Course of four days on the above is to be held from 21st to 25th July, 1941, in London.

Mr. H. Cowen, Headmaster of Northside Senior School, and Miss E. Westmacott, Assistant Mistress of Alder Senior School, have been nominated to attend.

RECOMMENDED that leave of absence, with payment of salary, be granted to Mr. H. Cowen and Miss E. Westmacott during the period 21st-25th July, 1941, inclusive, to enable them to attend the Course.

(h) ASSOCIATION OF EDUCATION COMMITTEE'S CONFERENCE. A.R.P. AND SCHOOL SHELTERS—BOARD OF EDUCATION GRANT.—That attention had been drawn to the following resolution passed by the Association at their Conference recently held in London.

"That this Association of Education Committees expresses its profound dissatisfaction with the distinction made between grants to local education authorities in respect of their expenditure on Air Raid Precautions for School children and the expenditure of local authorities on Air Raid Precautions for the general public.

The Association regrets the way in which this distinction was effected, and calls upon the Government to place all expenditure by local authorities and local education authorities on the provision of Air Raid Precautions on the same footing."

RECOMMENDED—

(i) that the Finchley Education Authority support the above resolution.

(ii) that a copy be forwarded to the Member of Parliament for Finchley together with relevant information.

(i) Appointment of Assistant Teachers.—That with reference to Minute No. 233, December, 1940, two candidates from Training Colleges had been interviewed and appointed, as from the beginning of the Autumn Term, 1941;

RESOLVED that the under-mentioned persons be appointed Assistant Teachers in the full-time service of the Finchley Education Authority exclusively in the capacity of teachers; salaries to be paid in accordance with Scale IV of the Burnham Arbitration Award, and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other scale of salaries that may be adopted by the authorities, and subject to the terms of conditions approved by the Council in September, 1927; the appointments to date as and from the beginning of the Autumn Term, 1941:—

Miss M. F. Peters, London

Miss D. J. Bradley, London

The Education Committee considered the question of the appointment of Assistant Teachers for the future, and

M.F.

RECOMMEND—

- (1) that Minute No. 233, December, 1940, be rescinded;
 - (2) that an Appointments Sub-Committee be appointed for the remainder of the present Municipal Year consisting of the Mayor, the Deputy Mayor, the Chairman and Vice-Chairman of the Education Committee and Miss L. Davey.
- (ii) Appointment of Supply Teachers to posts of Temporary Teachers.—That, at their May meeting, the Education Authority had agreed, as a war-time measure only, that Supply Teachers should, in certain circumstances, be appointed to temporary posts.

RECOMMENDED—

- (1) that the following supply teachers, who will have completed six months' continuous service (including holidays and periods of absence due to sickness) in vacancies that are likely to continue as such, be appointed, as from the 1st September, 1941, as temporary teachers in the full-time service of the Authority, payment of salary to be in accordance with their correct position on the Burnham Scale, and subject to the conditions of service, including sick-pay regulations, in operation for the permanent staff; the appointments to be subject to medical examination by the School Medical Officer and to one month's notice in writing, on either side:—

Mrs. L. E. Druce,	Mrs. A. K. Dolwin,
Mrs. B. C. Haffenden,	Mrs. K. J. Wait,
Mrs. A. G. Collison,	Mrs. C. C. Holton.
Mrs. S. M. Magee,	

- (2) that the consent of the Authority be given to the appointment by the Managers of Our Lady of Lourdes School, of Mrs. K. Wallis as a temporary teacher, from the 1st September, 1941, upon the same terms and conditions set out above;
- (3) that the appointment of a further two or three supply teachers, as temporary teachers, from the 1st September, 1941, be left to the Chairman of the Education Committee.

WM. C. LANGLANDS,
Chairman.

The Report, as amended, was then adopted.

1369 School Libraries:

The statistics concerning the School Library service for the Christmas, 1940, and Easter, 1941, Terms were submitted and noted.

WM. C. LANGLANDS,
Chairman.

Allotments Committee's Report.

15th JULY, 1941.

Present: Councillor Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pate-
man, Councillor Langlands, Rev. Dickin and Messrs. Fairchild, Hewitt and Rolfe.

Non-members: Councillors Lawrence and Mrs. Roberts.

1370 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1371 Practice Field at Hampstead Golf Club:

The Chairman read a letter from the Secretary of the Golf Club stating that the War Agricultural Executive Committee had visited the above field and had suggested the extension of the land under cultivation to include the Practice Field thereby converting some three further acres into allotments. The Secretary offered this field to the Finchley Council, but stated that he had sufficient applicants to cultivate this land;

RECOMMENDED that a letter be sent to the Secretary thanking him for his offer but explaining that as there are no applications on the Council's records for plots in this area, the Council do not wish to take over this land and suggesting that it should be allocated to the applicants referred to by the Secretary.

1372 Formation of Pig Clubs:

His Worship the Mayor read a letter from the Parliamentary Secretary to the Ministry of Agriculture and Fisheries forwarded to him by Captain Crowder, M.P., with regard to the above, and he outlined a suggested scheme for pig keeping in the Borough;

RECOMMENDED that the Public Health Committee be asked to appoint two Members for the purpose of discussing the matter with the Chairman and the Vice-Chairman of the Committee.

1373 Brook Farm Permanent Allotments:

The Chairman read a letter received from the Secretary of the Brook Farm Allottees' Association requesting that a water supply be installed on the above allotment.

RECOMMENDED that the Borough Engineer and Surveyor be instructed to submit at the next meeting of the Committee an estimate of the cost of such installation.

1374 Allotments at Abingdon Road:

The Town Clerk submitted a sketch from a plot holder on the above allotments indicating that if a fence were built between the allotments and the North Circular Road (over a distance of approximately 70 yards) it would prevent persons walking across these plots and thus bring more land under cultivation. The Chairman suggested that if the land were first brought into cultivation pedestrians would then avoid taking short-cuts across these plots. It was therefore

RECOMMENDED that a fence be not erected but that the tenants of neglected plots be encouraged to cultivate the land or that these plots be let to persons who will cultivate them.

1375 Practice of Bomb Throwing on the Wickliffe Avenue Allotments:

It was reported that the Parks and Open Spaces Committee had referred to the Committee for consideration an application received from the Home Guard for permission to practice bomb throwing on the above allotments; further, that of the fourteen available plots on this area one only was being cultivated owing to the difficult nature of the soil and that no objection would be raised by the cultivator thereof if the application in question were granted;

RECOMMENDED that until further applications for the uncultivated plots are received and providing the plot already let is not interfered with, no objection be raised to the Home Guard using the land for the purpose desired.

1376 Reduction of Rents:

- (a) Plot 1, south of wall at St. Marylebone Cemetery.
- (b) Plots 1, 2, 3 and 4, Brook Farm.
- (c) Plot 9, Wickliffe Avenue.

The Town Clerk reported that applications had been received from the cultivators of the above plots for a reduction in rent owing to the poor condition of the soil;

RECOMMENDED that as regards (a) and (b) the plots be let rent free for the first six months and that as regards (c) the plot be let rent free for the first twelve months.

1377 The Village Greens:

It was reported that the Parks and Open Spaces Committee had decided to raise no objection to the cultivation of the Village Greens for purposes of war time allotments, provided a sufficient demand for allotments existed.

1378 Shelters Adjacent to Allotment Land:

- (a) Fallow Corner.
- (b) Elmshurst.

It was reported that, in accordance with the instructions of the Committee, the attention of the Civil Defence (Emergency) Committee had been drawn to the need for the replacement of the fencing on the above areas, which had been removed when the shelters were erected, but that such Committee were of opinion that the expenditure involved would not be justified;

RECOMMENDED that no further action be taken in the matter.

1379 Nursery Land:

The Town Clerk reported that applications had been received from persons living in Woodleigh Avenue for allotments on that part of the Nursery Land now used partly for grazing purposes and partly for the keeping of poultry.

RECOMMENDED that as the land in question would appear to be sufficient only for the purposes for which it is at present used, no action be taken in the matter.

1380 Additional Land at Brook Farm for Allotments:

The Borough Surveyor reported that, in response to a request received from the Mayor, arrangements had now been made to cultivate for war time allotment purposes a further area of land at Brook Farm which would be plotted out in the Autumn.

1381 Fencing Round Kay's Land:

With reference to the recommendation made by the Committee at its last meeting that the above matter be referred to the Housing Committee, the Chairman reported that it was now apparent that the Pointalls and District Allotments Society, Ltd., were liable under agreement to maintain and keep the fencing in question in good repair. In the circumstances it was

RECOMMENDED that no further action be taken in the matter.

1382 Kay's Land Allotments:

It was reported that, in December last, the Council had resolved that all agreements in respect of back entrance gate rights to the above allotments be withdrawn; further, a petition signed by a number of plot-holders had recently been received urging that the gates in question should be allowed to be kept open.

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The Town Clerk pointed out that, under the terms of the agreements; the necessary notices had not yet been served upon the persons concerned.

After full consideration it was

RECOMMENDED—

- (a) that the resolution of the Council above mentioned be rescinded;
- (b) that those plot-holders whose houses back on to the allotments be allowed to retain the keys of the gates leading thereto subject in all cases to the usual agreements being entered into; and
- (c) that Notices be served on Householders who have back entrance gates but who are not allotment holders, terminating their agreements at the appropriate time.

1383 Instructions:

RECOMMENDED that the instructions as entered in the Town Clerk's and the Borough Engineer and Surveyor's Instruction Books be approved.

A. C. D. COLLIS,

Chairman.

10m.

Electricity Committee's Report.

15th JULY, 1941.

Present: Alderman Syrett (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Briant and Councillors Baines, Bryson and Norman.

Non-member: Councillor Rutt.

1384 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1385 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1386 Essential Work (General Provisions) Order, 1941:

It was reported that a notification had been received from the Ministry of Labour and National Service that the Electricity Undertaking had been entered in the Schedule of Undertakings maintained for the purpose of the Essential Work (General Provisions) Order, 1941, and that a provisional certificate to this effect had been issued.

1387 Council Employees:

It was reported

(a) that Labourer G. Howell had been absent, owing to illness, for a longer period than four weeks during the present financial year; and

(b) that Mr. A. E. Tucker, who was a Labourer in the Electricity Department, died on the 14th May, 1941, after a prolonged illness.

1388 New Batteries for Electric Vehicles:

The General Manager and Engineer reported that the batteries supplied with the electric vehicles had been in service for a period of four years, which was almost twice their guaranteed life and were now showing signs of exhaustion;

RECOMMENDED—

(a) that, in order to obviate the necessity for advertising for tenders, Standing Order No. 13(3) be suspended; and

(b) that the quotation of the Chloride Electrical Co., Ltd., at the sum of £377 3s. od. for the renewal of the batteries in question, be accepted, subject to Contract.

1389 System Extensions, 1941/42:

The General Manager and Engineer reported as follows:—

“In the normal course I should be asking at this time for authority to carry out certain system extension works for the ensuing winter, the total cost of which in the current year would be approximately £2,500.

Having examined the matter very carefully in the light of present circumstances, I am of the opinion that this expenditure may safely be deferred and reviewed at this time next year.”

1390 Extension of Mains:

RECOMMENDED that authority be given for mains to be laid from Percy Road Sub-station to St. Barnabas Hall, Gainsborough Road, at an estimated cost of £263.

1391 Purchase of Mobile Rectifier:

The General Manager and Engineer recalled that the Council some time ago gave authority for the purchase of a second-hand motor converter, subject to the plant being suitable, but that it was found that the plant offered had not the range of voltage control necessary for use in the Borough; that he had, therefore, in co-operation with the General Electric Company, designed a 500 kw mobile rectifier which would serve a wider purpose and which could be connected up at short notice at any point in the Borough where an emergency existed.

He added that he had informally submitted the specification to the Electricity Commissioners, who regarded the proposal with favour, and that the rectifier unit, if purchased, might also be available for use in neighbouring Boroughs on terms to be agreed;

RECOMMENDED—

- (a) that, in order to obviate the necessity for advertising for tenders, Standing Order No. 13(3) be suspended;
- (b) that the quotation of the General Electric Co., Ltd., for the supply of this unit at the sum of £2,158 15s. od. be accepted, subject to Contract, and to the consent of the Electricity Commissioners being received to the necessary loan;
- (c) that the action of the Committee in referring the matter to the Finance Committee with a view to the necessary application being made to the Electricity Commissioners be approved.

1392 Consumer's Complaint:

It was reported that Miss J. Hull, of 21, Squires Court, Abingdon Road, had been debited with the cost of certain work and one lagging jacket supplied by the Council in connection with an electric immersion heater which, it was alleged, was damaged by a plumber working on her behalf in repairing burst water pipes, and that Miss Hull had requested that this charge should be remitted.

After full consideration, it was

RECOMMENDED that such request be not granted.

1393 Electricity Supply Industry—District Council (No. 10) Greater London Area (Employers' Side):

It was reported that circular letters, as under, had been received from the Employers' Side of the District Council No. 10 and that same had been referred to the General Manager and Engineer for attention:—

- (a) No. 308—Holidays (1941);
- (b) No. 309—Royal Air Force—Electricians;
- (c) No. 310—Holiday Arrangements—Part Holidays;
- (d) No. 311—Employment of women during the war;
- (e) No. 312—Schedule of reserved occupations and protected work-clerks;
- (f) No. 313—Maintenance Electrical Engineers for Royal Air Force;
- (g) No. 315—War emergency wage agreement—Building trades;
- (h) No. 317 and 318—Essential Work Order.

1394 Contract—High and Low Tension Cables:

A letter dated 8th May, 1941, was submitted from Callender's Cable and Construction Co., Ltd., referring to the Contract with them in connection with the above and stating that a further increase in the rate of labour at the factory, of $\frac{1}{2}$ d. per hour with effect as from the third industry.

They pointed out that this would involve a further increase in the Contract Schedule Rate of Cable of 0.5% which, together with those advised previously, would make a total increase of 3.25% in respect of Cable Supplies covered by orders received by them on and after the 12th May, 1941.

1395 National Joint Board of Employers and Members of Staff—Electricity Supply Industry:

A copy of the Minutes of the proceedings at a Meeting of the National Joint Board held on the 16th May, 1941, was submitted.

1396 District Joint Committee of Employers and Chief Electrical Engineers (Electricity Supply Industry) Area No. 10, Greater London:

A letter dated 19th June, 1941, was submitted from the Secretary of the above stating that the Employers' side of the District Joint Committee at their last meeting considered the question of raising contributions to meet anticipated expenditure during the present year. He pointed out that in August, 1938, application was made for a contribution of £2 from each constituent authority and that no subsequent financial levy had been called for since that date but that, as the funds were now exhausted, it had been decided to invite each of the constituent authorities to make a contribution of £2;

RECOMMENDED that authority be given for payment of the sum in question.

1397 District Joint Board of Employers and Members of Staff—Electricity Supply Industry—Area No. 10, Greater London:

(a) A letter dated 17th June, 1941, was submitted from the Secretary of the above stating that the District Joint Board at their last meeting had under consideration the question of the expenditure likely to be incurred by the Employers' Side during the current year and that it was resolved that constituent authorities should be asked to contribute thereto at the rate of £1 per million or part of a million units sold during the preceding financial year, up to a maximum of six million units. He added that the amount due from the Council would be £6;

RECOMMENDED that authority be given for payment of the sum in question.

(b) A copy of the Minutes of the proceedings at a Meeting of the Joint Board held on the 6th June, 1941, was submitted.

1398 Electricity Commissioners—Circular Letters:

It was reported that circular letters had been received from the Electricity Commissioners as follows and referred to the General Manager and Engineer for attention:—

Date.	Subject.
28th May, 1941.	Maintenance of Generating Plant.
30th May, and 10th July, 1941.	Allocation of Building Materials and Labour.
9th June, 1941.	Electricity charges.
20th June, 1941.	Various matters concerned with the operation of Electricity Undertakings under war conditions.

1399 Technical Staff Salaries—Cost of Living Variation:

A circular letter dated 8th July, 1941, was submitted from the National Joint Board of Employers and Members of Staff giving details of the salary adjustments which would take place as from the 1st July, 1941.

C. S. SYRETT,

Chairman. *[Signature]*

Civil Defence (Emergency) Committee's Report.

15th JULY, 1941.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson, Grobel and Lawrence.

Non-members: Alderman Briant and Councillor Baines and Mrs. Roberts.

1400 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1401 Provision of Food or Subsistence Allowance for Part-Time Unpaid Volunteers:

Home Security Circular No. 141/1941 was submitted in regard to a revised scheme which was being brought into effect, experimentally, in connection with the above, and arrangements in connection therewith were referred to the Officers to deal with.

1402 Provision of Meals, Accommodation and Out-of-Pocket Expenses for Persons Engaged upon Fire Prevention Duties:

Home Security Circular No. 142/1941 was submitted in regard to the above and the Town Clerk reported that the provisions of the Circular would not apply to Finchley until such time as compulsory powers were applied in regard to fire watching in residential areas.

1403 Group Rescue Party Contest:

It was reported that the Finchley Rescue Party team had been successful in winning the Group Rescue Cup and would now represent Group 6 in the London Region Competition for the Admiral Evans Cup.

The Committee extended their congratulations to the winning team, together with their best wishes for success in the final competition.

1404 Hertford Lodge:

A communication was submitted from the Clerk of the County Council intimating that the Regional Commissioners had given authority for the payment of a sum of £482 15s. od. in respect of the use of the above property for Civil Defence purposes and of a sum of £26 in respect of the use of premises to house local Services displaced from Avenue House.

1405 Auxiliary Fire Service:

(a) Reorganisation of Fire Service.—Fire Brigade Circular No. 57/1941 was submitted in regard to the financial arrangements consequent upon the above and the Circular was referred to the Highways and Fire Brigade and Finance Committees for consideration.

(b) Expenditure.—The approval of the Home Office (Fire Brigades Division) to the under-mentioned expenditure, was submitted:—

180 mattresses	£ 92	5	0	plus purchase tax.
60 blankets	£ 57	0	0	
1 hose-laying lorry—	not exceeding £150 0 0						

(c) Emergency Water Supply.—

(i) The Chief Officer submitted a scheme for the relaying of water to certain points in the Borough from static supplies by means of 6" steel pipe lines, which scheme would supplement the supply in the event of damage to water mains;

RESOLVED that, subject to the Borough Surveyor being satisfied with the proposal so far as his Department is concerned, the scheme be submitted for the approval of the Home Office (Fire Brigades Division) and that the Department be asked to indemnify the Council against any claim which may be made by a third party arising therefrom.

(ii) The Chief Officer also reported upon a scheme for utilising the basements of derelict premises as emergency water tanks;

RESOLVED that the scheme be approved and forwarded to the Home Office for official sanction, subject to the Borough Surveyor and the Chief Officer making satisfactory arrangements to prevent access to the basements in question by unauthorised persons.

1406 Communal Feeding Committee:

A report of a meeting of the Communal Feeding Committee held on the 10th July, 1941, was submitted for the information of the Committee.

1407 Homeless Persons—Administrative Centres:

The Town Clerk submitted a circular letter received from the Regional Commissioners in regard to providing adequate accommodation for Administrative Centres and Information Bureaux for use in the event of further heavy bombing and intimated that the Commissioners desired an Officer of the Council to be designated as Officer-in-Charge.

He also reported that it was now possible for the Citizens' Advice Bureau to carry on the functions of the Information Bureau until such time as further bombing necessitated additional assistance.

RESOLVED—

- (1) that the Town Clerk be designated Officer-in-Charge of the Administrative Centre and Information Bureau; and
- (2) that, for the time being, the Information Bureau be closed and the functions thereof transferred to the Citizens' Advice Bureau, subject to satisfactory arrangements being made for the Information Bureau to be opened immediately, should the necessity arise.

1408 Avenue House—Telephones:

The Town Clerk reported as to the desirability of two further exchange lines being added to the switchboard at Avenue House;

RESOLVED that application be made to the County Council for the necessary authority in the matter.

1409 Free Railway Fares for Whole-Time Members of Civil Defence Services in Heavily Raided Areas:

Home Security Circular No. 149/41 was submitted in regard to the above, which provided that a Local Authority might defray the cost of one third class return railway fare a year for whole-time personnel, and it was reported that the terms of the Circular applied, inter alia, to the whole of London Region.

It was also reported that the County Council had intimated that the operation of the Circular would be retrospective as from the 1st June, 1941, subject to the Authority satisfying themselves that expenditure claimed was properly incurred.

The matter was referred to the Officers to deal with.

1410 Fire Prevention (Business Premises) Order, 1941:

The Town Clerk reported that fire watchers at business premises would only be covered for the purposes of the Personal Injuries (Civilians) Scheme if their names were submitted to the Local Authority for record purposes and that it was desirable that a Notice to this effect should be inserted in the Local Press;

RESOLVED that the Town Clerk be authorised to arrange accordingly.

1411 Shelters:

(a) Steel Garden Shelters—Concreting.—The Borough Surveyor reported that 66 further shelters had been concreted since his last report and that two Contractors were now at work.

(b) Private Shelter.—The Borough Surveyor reported upon an application received from a resident in the Borough for a contribution towards the cost of a shelter which he had provided at his own expense;

RESOLVED that the matter be referred to the County Council for their observations.

(c) Domestic Brick Shelters.—The Borough Surveyor submitted the following report in regard to applications for domestic brick shelters:—

“Outstanding applications	681
Cases unsuitable for individual shelters	90
	591
No. of applications investigated since your last meeting	259
(1) Applications for Morrison Table Shelters	62
(2) Applications for Andersons	22
(3) Empty houses	10
(4) Applications to be met by communal shelters	3
(5) Applications withdrawn	48
(6) Applications undecided	9
	154
Balance requiring brick shelters	105
	259”

He intimated that 108 shelters had already been completed and that he hoped to be in a position to report at next meeting as to the remaining outstanding applications.

He also reported that if further Contractors were engaged, it was possible for the programme to be completed by the autumn;

RESOLVED—

- (1) that the Borough Surveyor be authorised to engage four Contractors upon the work, at the prices reported at the last meeting of the Committee; and
- (2) that the whole matter be considered by the Shelter Sub-Committee, prior to the next meeting of this Committee.

(d) Indoor Steel Shelters.—The Borough Surveyor reported that, up to the 8th July, 1941, the position as regards the above Shelters was as follows:—

Number of Applications received:—

Free Issue	562
Purchased	98
	660
Number of Shelters received and issued	250

He also reported that he had made application for the allocation to Finchley to be increased from 600 to 800.

(e) Trenches.—The Borough Surveyor reported that the waterproofing works in each of the Trench Shelters had been completed. He intimated, however, that difficulty was being experienced owing to water flowing into the Shelters by way of the entrance ramps and that he was taking up with the County Council the question of remedying the matter and would report further at the next meeting of the Committee.

1/11

1412 Bouchier House:

The Medical Officer of Health reported that the wiring installation at above had been found to be defective and that the General Manager's estimate of the cost of the necessary repairs was £10;

RESOLVED that authority be given for the work to be carried out.

1413 Kingswood Sick Bay:

The Medical Officer also reported that the recent heavy rains had revealed that part of the guttering at above was defective and that certain of the down pipes needed cleaning; further, that the estimated cost involved was £7 10s. od.;

RESOLVED that authority be given for the necessary work to be carried out.

1414 Mobile Canteen:

The Canteen Officer reported that arrangements had now been made for the Mobile Canteen to be housed at the Central Depot and for any necessary repairs to be carried out at the Depot.

1415 Petrol Consumption:

The Borough Treasurer reported that instructions had recently been received for petrol consumption for Civil Defence and other Municipal services to be reduced by 10% of the average consumption for the months of February, March and April; further, that the figures for June indicated that a reduction of 18½% had been effected.

The Committee expressed their satisfaction with the result achieved.

HAROLD A. RUTT,

Chairman.

H.A.R.

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General Purposes Committee's Report.

16th JULY, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooks-bank), Aldermen Pateman and Syrett, and Councillors Langlands, Lawrence, Norman and Rutt.

Non-member: Councillor Mrs. Roberts.

1416 Minutes:

The Minutes of meetings of the Committee held on the 14th May and 18th June, 1941, were taken as read, confirmed and signed.

1417 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1418 Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex:

A copy of the Minutes of a meeting of the Provincial Council held on the 19th June, 1941, was submitted.

1419 Winding and Regulating of Clocks:

The Town Clerk reported that, some years ago, an Agreement was entered into with Mr. F. Corbould for the winding and regulating of the clocks in the several Departments of the Council, and that Mr. Corbould had been unable to carry out the work for some time past owing to ill health. In the circumstances, it was

RECOMMENDED that authority be given for the Agreement to be terminated.

1420 Loan of Furniture:

The Town Clerk reported that the Finchley Branch of N.A.L.G.O. had agreed to allow the staff to have the loan of some furniture which it was proposed to place in a spare room on the top floor of the Municipal Offices to be utilised by the staff carrying out fire fighting duties;

RECOMMENDED—

(a) that the thanks of the Council be accorded to the Finchley Branch of N.A.L.G.O. for their generosity; and

(b) that the Council assume liability for the maintenance and insurance of the articles in question.

1421 Middlesex Whitley Council for Local Authorities' Administrative Technical and Clerical Services:

A copy of the Minutes of a Special Meeting of the above Council held on the 31st May, 1941, was submitted.

1422 Shortage of Sanitary Inspectors:

A circular letter dated 23rd May, 1941, was submitted from the Ministry of Health, referring to the position arising from the serious shortage of Sanitary Inspectors affecting certain Authorities, and indicating the course open to local authorities to meet the difficulty.

1423 Council Minutes and Reports:

A circular letter was submitted from the General Secretary of Barnett House, Oxford, asking to be supplied with copies of the Council's Minutes and Reports and other illustrative printed material;

MM

RECOMMENDED that the request be acceded to, subject to spare printed copies being available.

1424 Meetings in August, 1941:

Instructions were given by the Committee for a motion in regard to the above to be placed upon the Agenda for the next ordinary meeting of the Council.

1425 Day and Hour of Meetings of the Council:

RECOMMENDED that the ordinary meetings of the Council in September and October, 1941, be held on the dates indicated below at 3 p.m.:—

Saturday, 27th September.
Saturday, 25th October.

1426 Meetings of Committees:

RECOMMENDED—

(a) that the dates and times for meetings of Committees in September, 1941, be as indicated below:—

1.	Mon.	Public Libraries Committee	6.45 p.m.
		Town Planning Committee	7.45 p.m.
3.	Wed.	Highways and Fire Brigade Com- mittee	7.30 p.m.
8.	Mon.	Education Committee	7.0 p.m.
9.	Tues.	Allotments Committee	7.0 p.m.
11.	Thurs.	Finance Committee	7.0 p.m.

(b) that the question of the dates and times for meetings of Committees in October, 1941, be deferred for consideration at the ordinary meeting of the Council in September next.

1427 Pawnbroker's Certificate:

It was reported that an application had been received from Mrs. Thomson, Executrix of the late Mr. D. A. Thomson, for a certificate enabling application to be made for the renewal of the licence to carry on the business of a pawnbroker at 678, High Road, N.12;

RECOMMENDED that such certificate be granted for the period ending 31st July, 1942.

1428 A.F.S. Club:

It was reported that a Display and Fête was being organised by the Finchley Fire Service to take place on the 4th August, 1941, in aid of the Benevolent Fund of the A.F.S. Club and that application had been made for permission to use the Coat of Arms on the cover of the programme;

RECOMMENDED that no objection be raised thereto.

1429 Local Government Superannuation Act, 1937:

(a) The Town Clerk intimated that, at the last meeting of the Public Health Committee it was reported that Mr. Chas. Norman, a Foreman Waterman at the Sewage Disposal Works, would reach the age of 65 on the 6th September, 1941, but was desirous of continuing in the Council's service, and that the Committee had decided to suggest that his services be retained for a period of 12 months;

RECOMMENDED that this be agreed.

(b) The Borough Surveyor reported that Street Orderly G. E. Weller would reach the age of 65 on the 23rd September, 1941, but was desirous of continuing in the Council's service;

RECOMMENDED that his services be retained for a period of 12 months.

1430 Appointment of District Road Foreman:

It was reported that the Sub-Committee had appointed Mr. G. A. Crane, of Greenford, to the above position on the terms approved by the Council, and that he would commence his duties on the 24th July, 1941.

1431 Closing of Municipal Offices—August Bank Holiday:

RECOMMENDED that the above Offices be closed on August Bank Holiday and on the previous Saturday, subject to a responsible Official being in attendance in each Department on Saturday morning to deal with any urgent business.

1432 Council Employees—Accidents:

The Borough Surveyor reported in regard to an accident which had been sustained by Bricklayer H. Baker.

1433 Red Cross Penny-a-Week Fund:

The Borough Treasurer reported upon a request made by the Regional Organiser of this Fund for facilities to be given for collection of contributions from employees by deduction from wages. He pointed out that the deductions made from wages at present involved a substantial addition to the week's work of preparing wages sheets, etc., and comprised some or all of the following:—

- (1) National Health Insurance Contributions.
- (2) Unemployment Insurance Contributions.
- (3) Superannuation Contributions.
- (4) Income Tax instalments.
- (5) National Savings Subscriptions.
- (6) Hospital Saving Association Contributions;

RECOMMENDED that a reply be forwarded to the effect that the Council regret that they cannot see their way to accede to the request.

1434 Civil Defence (Emergency) Committee:

The Chairman of the Civil Defence (Emergency) Committee reported, for the information of the Committee, that with the approach of the darker evenings in September, arrangements were being made for the meetings of that Committee from that month onwards to be held at 4 p.m.

J. HUGH JONES,

Chairman.

10/11/41

Finance Committee's Report.

17th JULY, 1941.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett, and Councillors Bryson, Collis and Norman.

1435 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1436 Rate Precept, 1941/42:

It was reported that the Middlesex County Council agreed in May and December last year to allow the Rating Authorities to reduce payments on account of current instalments of rate precept by the amount of the County Council's proportion of the outstanding arrears for the previous half year, and that this concession the County Council at its meeting in May last, had agreed should continue for the current half-year on the understanding that the reductions should operate until the 31st August next, and also that, where a local authority's current rate collection exceeded the amount due under the estimate, that excess should be taken into account when calculating the County Council's proportion of the arrears.

1437 Increase in Coal Prices:

A letter dated 11th June, 1941, was submitted from Messrs. John Hudson & Co., Ltd., stating that the Mines Department had approved a general increase in Pit Prices of 10d. per ton as from the 1st June, 1941, both for current and Contract supplies, and giving notice that a corresponding alteration would therefore be made in the existing prices for supplies made to the Council.

1438 Loss of Rate Income by Enemy Action:

A letter dated 19th June, 1941, was submitted from the Clerk of the Middlesex County Council referring to the recent Conference in regard to this matter and suggesting that Authorities contemplating the submission of claims should take the necessary steps in regard thereto without undue delay and that the matter should not be left until the Authorities found themselves in financial difficulties.

1439 Proposed Loan—Purchase of Mobile Rectifier:

The Committee considered a reference from the Electricity Committee hereon;

RECOMMENDED that the Town Clerk be instructed to make application to the Electricity Commissioners for sanction to the borrowing by the Council of the sum of £2,158 15s. od. for the purchase of a 500 kw mobile rectifier.

1440 Re-Organisation of Fire Services—Financial Arrangements:

A circular letter dated 28th June, 1941, was submitted from the Home Office referring to previous circulars on the subject of the reorganisation of the fire services during the present emergency and giving details of the financial arrangements which had been made.

1441 Surface Water Drainage—Winnington Road:

The Town Clerk reported that Co-Partnership Tenants, Ltd., deposited the sum of £1,250 in connection with the above on the understanding that they would bear one-half of the cost of the works not exceeding that sum; that the Borough Engineer and Surveyor had now issued the certificate of the cost of the works, which amounted to a sum of £2,201 11s. 4d., and that Co-partnership Tenants, Ltd., contribution therefore would amount to £1,100 15s. 8d.;

RECOMMENDED that authority be given for the repayment of the sum of £149 4s. 4d. due to Co-partnership Tenants, Ltd., under the terms of the Agreement.

FINANCE (Contd.)

1442 War Damage Act, 1941—Part II:

The Borough Treasurer reported as follows:—

"The Council decided at their last meeting not to employ professional valuers to prepare an inventory and valuation of the contents of certain Corporation buildings for the purpose of insurance under the above Act, and the chief officers concerned have accordingly been asked to carry out this task. It appears that, owing to pressure of work and pre-occupation with more important business, it may not be practicable in every case to prepare complete inventories and valuations in time for the insurable sum to be determined as required by the 13th August. In such cases the insured values for fire purposes will be reviewed by the chief officers, to the best of their ability, as a basis for fixing the sum insurable, and the inventories will be prepared as and when circumstances permit the work to be carried out."

RECOMMENDED that, in the event of the Chief Officers experiencing difficulty in arriving at a valuation in connection with any particular items, the matter be referred to a Sub-Committee consisting of the Chairman of the Committee, Alderman Syrett and Councillor Norman for consideration.

1443 Mortgage Debt:

The Borough Treasurer reported that the Treasury had asked to be furnished with an analysis of mortgage debt at 31st March last and he submitted a copy of the statement which had been supplied.

1444 Red Cross Penny-a-Week Fund:

The Borough Treasurer reported upon a request made by the Regional Organiser of this Fund for facilities to be given for collection of contributions from employees by deduction from wages.

Arising thereon, the Chairman intimated that the matter had already been considered by the General Purposes Committee who were making a recommendation to the Council on the subject.

It was decided to refer to the respective Chief Officers for appropriate action by them the question as to whether collecting boxes should be allowed to be placed in the several Departments of the Council.

1445 Rate Collection for Period 1st April to 30th June, 1941:

The following statement was submitted by the Borough Treasurer:—

1940-41.				1941-42.	
£	%			£	%
15,674	5.50	Arrears of former Rates		33,809	11.19
270,002	94.30	Half-year's Rate		266,664	88.28
701	0.20	Additions, new assessments, etc.		1,585	0.53
<u>£ 286,377</u>	<u>100.00</u>	Total amount collectible	£	<u>302,058</u>	<u>100.00</u>
71,580		Total collected as per previous report	49,087		
73,972		Amount collected for month of June.	77,036		
<u>145,552</u>	<u>50.80</u>	Amount outstanding		<u>126,123</u>	<u>41.76</u>
<u>£140,825</u>	<u>49.20</u>			<u>£175,935</u>	<u>58.24</u>

1446 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £44,929 9s. 2d. made up as follows, was approved by the Committee;—

1/11/41

	£	s.	d.
General Rate Fund Revenue	33,217	6	11
Education Revenue	4,176	19	10
Electricity Revenue	4,898	10	11
Housing Revenue		5	—
Education Capital	80	—	—
Consolidated Loans	2	10	—
Superannuation	471	12	3
Fire Brigade Pensions	9	8	4
Loan Interest	618	2	8
A.R.P. Canteen	1,454	13	3
	<u>£44,929</u>	<u>9</u>	<u>2</u>

(b) Order on the Treasurer.—

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £89,684 17s. od.:—

	£	s.	d.
General Rate Fund Revenue	78,981	16	9
Education Revenue	2,099	8	3
Electricity Revenue	8,603	12	—
	<u>£89,684</u>	<u>17</u>	<u>—</u>

1447 Statement of Bank Balances—16th July, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance.		
	£	s. d.	£	s. d.	£	s. d.	
General Rate Fund Revenue			39,724	11	1		
Education Revenue	3,901	12 9					
Electricity Revenue	44,208	15 —					
Housing Revenue			16,421	—	11		
General Rate Fund Capital			10,223	17	7		
Education Capital			5,440	17	5		
Electricity Capital			17,565	11	—		
Consolidated Loans Fund			49,426	18	2		
Superannuation Fund			805	10	6		
Fire Brigade Pensions Fund			69	7	9		
Salaries			1,792	14	8		
Advance	17,721	11 6					
Suspense	237	— 11					
Loan Interest				61	4 5		
Communal Feeding				603	6 2		
Wages				1,365	15 4		
	<u>£66,069</u>	<u>— 2</u>	<u>£143,500</u>	<u>15</u>	<u>—</u>	<u>£77,431</u>	<u>14 10</u>

HAROLD A. RUTT,

Chairman.



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Borough of Finchley

Municipal Offices,
Finchley, N.3.

19th August, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that a SPECIAL MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY NEXT, the 25th day of AUGUST, 1941, at 7-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) To consider the question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough.

W.M.

- (2) To receive and consider the reports of the following Committees:—
- (a) **Civil Defence (Emergency)** of the 29th July, 1941.
 - (b) **Communal Feeding** of the 31st July, 1941.
 - (c) **Town Planning** of the 11th August, 1941.
 - (d) **Civil Defence (Emergency)** of the 12th August, 1941.
 - (e) **Sub re Formation of Pig Clubs** of the 14th August, 1941.
- (3) The Town Clerk to report receipt of a letter dated 17th August, 1941, from Mr. Harold A. Rutt, resigning his office as a member of the Council.
- (4) To receive and consider Reports of Officers.
- (5) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (6) To consider the following Motion by Councillor P. Lawrence, of which due notice has been given:—

“ That (a) this Council

(i) views with growing concern the increasing burden thrown upon ratepayers by the increase in rates of wages which is attributable to the cost of living; and

(ii) calls upon all organisations of employers and employees and also the various Conciliation Boards to do their utmost to stop this vicious spiral and so materially assist in the stabilisation of wages and cost of living conditions; and

(b) a copy of this resolution be sent to all Conciliation Boards whose agreements the Council observe and to organisations of employers and staff and employees with whom the Council are directly concerned and to the Ministry of Labour and National Service.”

- (7) Payment of Accounts:—

Motion—

“ That an Order in writing be signed by three members of the Council and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums mentioned in his Report.”

- (8) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (9) To receive and consider the reports of the following Committees:—
- (a) **Civil Defence (Emergency)** of the 29th July, 1941.
 - (b) **Civil Defence (Emergency)** of the 12th August, 1941.
 - (c) **Public Health and Maternity and Child Welfare (Special)** of the 14th August, 1941.
 - (d) **General Purposes (Special)** of the 14th August, 1941.
- Wm

- (10) To receive and consider Reports of Officers.
- (11) To consider, if necessary, the raising of any temporary loan.
- (12) Questions (if any) of which notice has been given to the Town Clerk.

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

August, 1941
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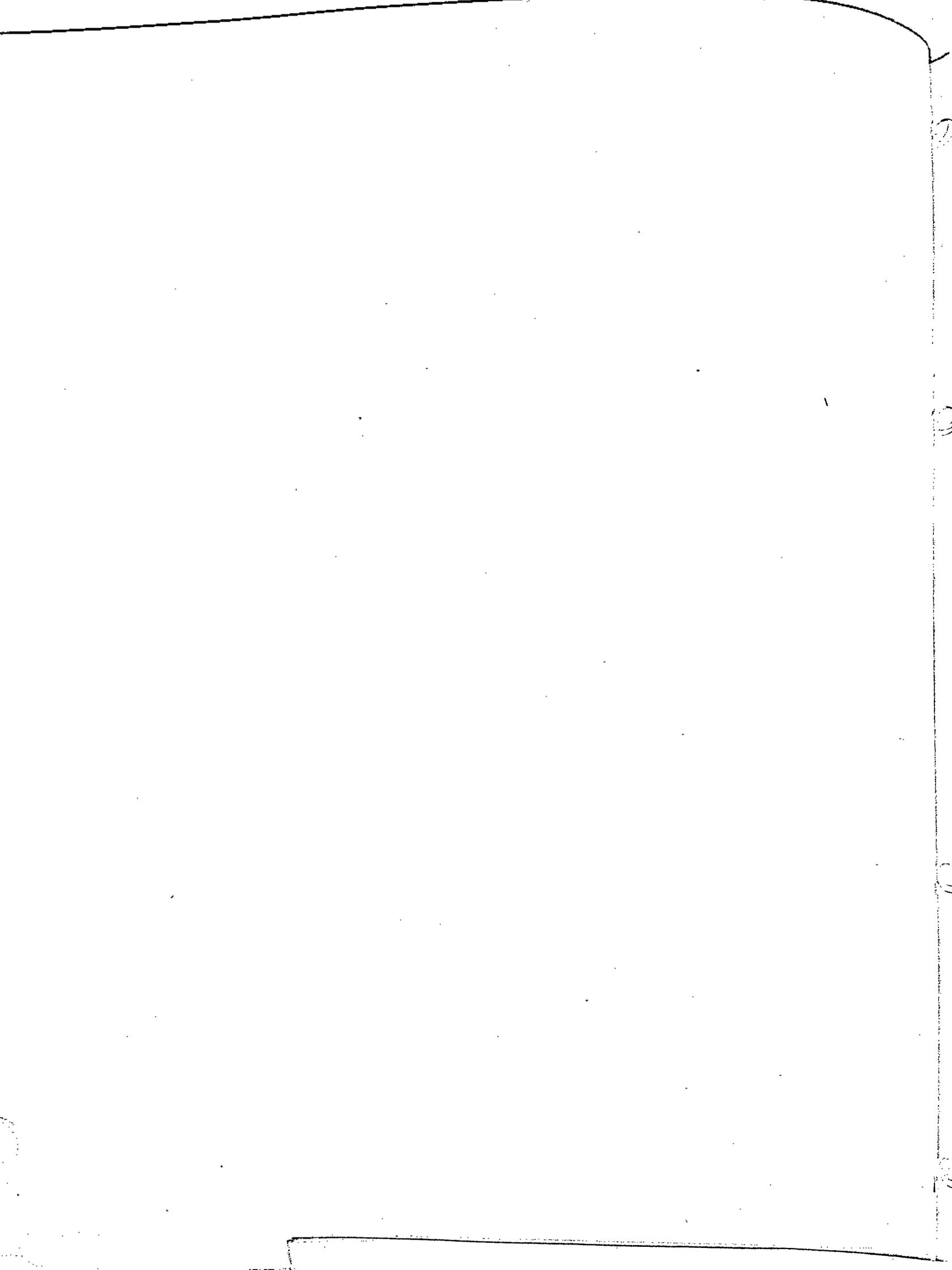
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Civil Defence (Emergency) Committee's Report.

29th JULY, 1941.

Present: Councillor Rutt (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson and Lawrence.

Non-members: Councillors Mrs. Legge and Mrs. Roberts.

1448 Minutes:

The Minutes of Meetings of the Committee held on the 1st and 15th July, 1941, were taken as read, confirmed and signed.

1449 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1450 Care of Children Becoming Orphans as a Result of Enemy Action:

Ministry of Health Circular No. 2422 was submitted, intimating that the Ministry of Pensions was assuming responsibility for the care of children becoming orphans as a result of enemy action and asking for the co-operation of Local Authorities in ensuring that such children were being properly cared for and in reporting to the Department any doubtful cases.

The matter was referred to the Medical Officer of Health and the Director of Education to deal with.

1451 Graded Pay for Rank:

Arising out of Minute No. 1319, it was reported that London Region Circular No. 417 had now been issued dealing with the personnel of the Ambulance Service and First Aid Posts and the Medical Officer reported thereon;

RESOLVED that, subject to the approval of the Middlesex County Council, the following rates of pay be approved as from the 1st June, 1941:—

Rank.	Number.	Present Rate.	Proposed Rate.
Deputy Station Officer or Officer in charge of Ambulances ...	3 ...	£ s. d. 3 15 0 ...	£ s. d. 3 17 6
Shift Leader—Male ...	1 ...	*3 15 0 ...	3 15 0
Female ...	8 ...	2 7 0 ...	2 10 6

*Increased rate previously approved by the Council.

1452 Homeless Persons:

London Region Circular No. 422 was submitted, intimating that provision should be made for a reserve of requisitioned property to accommodate 450 persons.

It was pointed out that authority had previously been given to provide reserve accommodation for 10 persons per thousand of the population and the Town Clerk was instructed to take up the matter with the Regional Commissioners.

1453 Stirrup Pumps:

A memorandum was submitted from the Ministry of Agriculture and Fisheries drawing attention to a previous memorandum in which it was suggested that stirrup pumps might be used for spraying potatoes, etc., and stating that they had been advised by the Ministry of Home Security that the use of stirrup pumps for this purpose might interfere with their efficient working and that they should not therefore be used for the purpose of horticultural spraying.

J.M.

1454 Evacuation:

A communication was submitted from the Hon. Secretary of the Finchley and Friern Barnet Labour Party, referring to the representations which had been made to the Ministry of Health in regard to the above, as a result of which the Ministry had intimated that Finchley was not to become an evacuation area, and suggesting that the position might to some extent be met by the provision from local funds of a Hostel in a Home County area where mothers and children from Finchley might be sent.

After due consideration, it was

RESOLVED that no action be taken in the matter.

1455 A.R.P. Personnel:

Arising out of Minute No. 1170, a further communication was submitted from the National Union of Public Employees asking again for permission for their representative to visit the employees at Council Depots;

RESOLVED that the previous decision of the Committee be adhered to.

1456 Billeting Statistics:

The Rehousing Officer submitted statistics in regard to billeting for the month of June, 1941.

1457 Civil Defence Canteens:

(a) Northside Aid Post.—The Canteen Officer reported that consent had been obtained to the provision of an Esse cooker at above; but that the Regional Canteen Adviser was of opinion that certain additional accommodation should be provided and that in connection therewith, the necessary estimate was being prepared and would be forwarded to the County Council for approval.

(b) Canteen Sub-Committee.—A report of a meeting of the above Sub-Committee held on the 26th June, 1941, as underprinted, was submitted and considered:—

“Present: The Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett and Councillor Rutt.

1. Chairman:

Councillor Rutt was appointed Chairman of the Sub-Committee for the ensuing year.

2. Canteen Trading Account—June Quarter, 1941:

The above account was submitted and the Canteen Officer reported that the account showed an improving tendency;

RECOMMENDED that such account be adopted and forwarded to the Middlesex County Council.

3. Staff:

The Canteen Officer reported in regard to the wages paid to Mrs. Smith, the Canteen Inspectress, and Miss Wakeling, the Clerk in his Department now responsible for the buying for the various Canteens;

RECOMMENDED that their wages be increased as follows with effect as from the 28th July, 1941:—

	£	s.	d.	to	£	s.	d.	
Mrs. Smith—from ...	3	0	0	to	3	10	0	a week.
Miss Wakeling—from	3	15	0	to	4	5	0	a week.

HAROLD A. RUTT,

Chairman.”

Arising out of paragraph 2, a copy of the Canteen Trading Account for the quarter ended 30th June, 1941 (circulated), was submitted;

RESOLVED that the report of the Sub-Committee be adopted.

1458 Establishments and Strengths of Civil Defence Services:

Home Security Circular No. 145/41 was submitted in regard to the review of the authorised establishments which govern the numbers and equipment of the Civil Defence Services, and the matter was referred to the Officers for investigation and report.

1459 Steel Helmets for Workers in Commercial Premises, Small Factories, Etc.:

Home Security Circular No. 165/41 was submitted, stating that the Minister desired to obtain the co-operation of Local Authorities in extending the arrangements in connection with the issue of steel helmets, and the matter was referred to the Borough Treasurer and the Chief Warden to deal with.

1460 Civil Defence—Deputy Controller:

The Town Clerk submitted a communication which he had received from Mr. Ernest Long, the Borough Treasurer, stating that, owing to the additional duties recently placed upon him in connection with re-housing and the management of the Canteens, together with increasing pressure of departmental work, he desired to resign his position as Deputy Controller. He reported that Mr. Long had intimated that he was prepared to act in an emergency until such time as a further Deputy Controller was appointed. The Town Clerk also reported that he was looking into the position and would report further at a later meeting;

RESOLVED that the resignation of Mr. Ernest Long be accepted, with regret, and that the Committee place on record their appreciation of the valuable work rendered by him as Deputy Controller.

1461 Wardens' Service:

(a) Uniforms.—The Chief Warden referred to a communication which he had received from the Principal Warden indicating that a number of uniforms of the new Battledress type were available and that these could be purchased for the use of District Wardens and Post Wardens;

RESOLVED that authority be given for application to be made to the County Council for consent to the purchase of a number of the uniforms in question.

(b) The Chief Warden reported that he had received an application from a conscientious objector for a position as a full-time Warden. He intimated that the applicant was a Quaker who had been registered as a conscientious objector on condition that he obtained an appointment in the Civil Defence Service.

In view of the previous decision of the Council on the subject of conscientious objectors in their employ, it was

RESOLVED that the application be not granted.

1462 Shelters:

(i) Shelter Sub-Committee.—A Report of a Meeting of the Sub-Committee held on the 29th July, 1941, as underprinted, was submitted and considered:—

“ Present: Councillor Rutt (Chairman), Alderman Syrett and Councillor Bryson.

Shelters:

(a) Colour washing of interiors.—The Borough Surveyor reported that the estimated cost of colour washing the interior of the shelters provisionally agreed in May last, including the four trench shelters, would amount to £183;

RECOMMENDED that such work be not proceeded with until the consent of the County Council has been obtained, but that the replacement of the bunks in the trench shelters be not suspended on account thereof.

(b) Domestic Shelters.—The Borough Surveyor submitted the following report:—

“ Further progress has been made in the investigation of the outstanding applications for individual shelters, though it has not been possible to complete the list. The latest figures are as follows:—

mm

Outstanding applications	681
Cases unsuitable for individual shelters	90
										591
No. of applications investigated (including 179 since your last meeting)	438
(1) Applications for Morrison Table Shelters	110
(2) Applications for Andersons	49
(3) Empty houses	23
(4) Applications to be met by Communal Shelters	4
(5) Applications withdrawn	84
(6) Applications undecided	23
										298
Balance requiring brick shelters	140
										438

A further 20 brick shelters have been erected since your last meeting."

He intimated that he hoped to submit his final report at the next meeting of the Committee.

(c) Communal Shelters.—The Borough Surveyor submitted particulars of suggested communal shelters which would satisfy the applications of 75 households who could not otherwise be provided with shelter.

After careful consideration, however, the Sub-Committee were of opinion that, in a majority of the cases submitted, adequate accommodation was available in existing public shelters in the neighbourhood.

The Town Clerk pointed out that it was the desire of the Regional Commissioners that adequate shelter accommodation should be made available to all eligible persons, without regard to public shelters. The Sub-Committee, however, expressed the view that this should be modified in the light of local circumstances of which the Commissioners have little knowledge.

They therefore instructed the Officers to prepare a revised list of shelter accommodation and to submit same to the Sub-Committee at a meeting to be held on the 12th August 1941, together with London Region Circular No. 425, indicating proposed additional shelter works for Finchley. As regards the additional communal shelters proposed by the Borough Surveyor, it was

RECOMMENDED (1) that the Borough Surveyor be instructed to prepare and submit for the necessary approval schemes for communal shelters at Prospect Place, N.2. and East End Road, between Hamilton Road and Brackenbury Road, each to provide sleeping accommodation for 24 persons;

(2) that, in those cases where it is proposed to utilise public shelters in lieu of erecting further communal shelters, the necessary bunks be installed forthwith; and

(3) that the Regional Commissioners be informed that the Committee are of opinion, having regard to local conditions, that the accommodation proposed, is adequate for the needs of the Borough.

(d) Shelter—Brook Farm.—The Chief Warden reported that this shelter was being misused. In view of the fact that a Wardens' Post is situate within a short distance of the shelter, it was

RECOMMENDED that the shelter be kept locked until required for use, and the key deposited at the Wardens' Post.

(e) Fire Protection in Shelters.—It was reported that, arising out of London Region Circular 412, two buckets had been placed in the shelter at 58, Ballards Lane, and that this was the only shelter in which it was considered necessary to make any such provision;

RECOMMENDED that application be made to the County Council for authority to provide two "Minimax" Fire Extinguishers in the shelter in question.

(f) Bunks for Anderson Shelters.—It was reported that the supplies of the above bunks were nearly exhausted, and instructions were given to the Borough Surveyor to press for a further issue to be made immediately.

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(g) Heating of Shelters.—Attention was drawn to the fact that it would be impossible for heating to be installed in all the shelters before the winter, even if the necessary authority and materials were forthcoming, and it was pointed out that consent had not yet been received to proceed with the modified scheme already approved by the Committee.

The Town Clerk was therefore instructed to make strong representations for the approval of the scheme without further delay.

HAROLD A. RUTT,

Chairman."

RESOLVED that the report be adopted.

(ii) Concreting of Anderson Shelters.—The Borough Surveyor reported that 52 shelters had been concreted since last meeting and that 518 still required attention.

(iii) Provision of Water Closets in existing Trench Shelters.—The Borough Surveyor reported that he had been in communication with the County Surveyor in regard to the provision of water-borne sanitation in the trench shelters and had received a communication stating that, before the proposals could be considered by the County Council and the Home Office, it would be necessary to prove that the existing arrangements were not satisfactory.

The Borough Surveyor was instructed to reply to the effect that, whilst it could not be stated that the existing sanitary accommodation was not satisfactory, the proposals now made would prove more hygienic inasmuch as they would provide better sanitation and be more economical from the point of view of maintenance.

(iv) Deep Trench Shelters.—The Borough Surveyor reported that the surface rendering of these shelters was complete and appeared satisfactory; further, that it was hoped that the steel bunking would be installed within the next four weeks and the electric lighting replaced within a further week.

He also reported that the brick ventilators were in hand and would be completed, together with the reinstatement of the sanitary accommodation, coincident with the other works.

He pointed out, however, that negotiations were still taking place with the County Council in regard to the approach ramps and that until this question was settled, there was still a possibility of water entering the shelters through the entrance doors.

With a view to enabling the colour washing to be completed, prior to the replacement of the bunks, the Borough Surveyor was instructed to negotiate further with the County Council with a view to obtaining the necessary consent.

(v) Strengthening of Surface Shelters.—The Borough Surveyor reported that he had received an intimation from the London Civil Defence Region that it had been decided to strengthen all shelters built with lime or lime and cement mortar, irrespective of whether they had previously been classed as satisfactory or not, and that although the Regional Commissioners had reported favourably upon this Council's shelters, it would be necessary for fourteen 50 person shelters, five 100 person shelters and five communal shelters to be dealt with. He intimated that the work consisted of adding an outer brick skin with an additional thickness of concrete on top, the whole strengthened and connected with steel reinforcement.

Arising thereon, the Borough Surveyor intimated that he had pointed out to the Commissioners that the shelters in question had already been approved and had been found on several instances to withstand effects of blast in the immediate vicinity and that the works now proposed would not only prove costly, but unsightly; further, that in reply he had been informed that notwithstanding his comments on the matter, the Regional Commissioners desired the work to be put in hand;

RESOLVED that, when forwarding estimates for the work in question, the Borough Surveyor draw attention to his previous remarks on the subject.

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(vi) Indoor Steel Shelters.—The Borough Surveyor submitted the following report:—

Number of shelters received and issued 250

Total number of applications received to the 23rd July, 1941—

Free issue	611
Purchase	109
Applications not verified	23
Total	<u>743</u>

He also reported that the necessary parts to complete 100 further shelters had now been received and were in course of issue to applicants.

1463 Fire Watching Posts:

Arising out of Minute No. 1271, the Borough Surveyor reported that the cost of providing materials for fire watching posts at

(a) 362, Long Lane; and

(b) Lankaster, Chambers and Lewis Gardens,

amounted to £21 and £32 respectively;

RESOLVED that no further applications of this character be considered by the Committee.

1464 Request for Removal of Anderson Shelters:

The Borough Surveyor reported receipt of an application from a new occupier of premises, asking for the removal of an existing Anderson shelter.

The Committee were of opinion that, generally speaking, such shelters should not be removed, having regard to the frequent changes of tenancy which took place.

It was therefore

RESOLVED that the application be not granted and that in exceptional cases only applications be considered by the Committee.

HAROLD A. RUTT,

Chairman.

Communal Feeding Committee's Report.

31st JULY, 1941.

Present: Alderman C. S. Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), and Alderman Pateman.

1465 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1466 Monthly Attendances and Revenue:

The Communal Feeding Officer submitted the following figures in respect of Hamilton and Park Civic Restaurants for the month of July:—

Restaurant.	Cash Taken.	Meals Served.
Hamilton	£293 13s. 2d.	7,012
The Park (Commenced 12-7-41)	£236 2s. 2d.	5,629

1467 Hamilton Hall:

The Communal Feeding Officer reported that work was proceeding on the adaptation of the small hall for kitchen purposes and that he hoped that the new kitchen would be in commission in about two weeks' time.

1468 Gainsborough Civic Restaurant:

The Communal Feeding Officer reported that the approximate cost of the works involved in the adaptation and purchase of equipment for the Gainsborough Civic Restaurant (St. Barnabas Hall) was £1,601 11s. 9d.

The Committee approved the commencement of work pending the formal approval of the estimates by the Ministry of Food, and the Communal Feeding Officer intimated that he hoped the Restaurant would be opened towards the end of August.

1469 Meals for Schoolchildren:

The Communal Feeding Officer reported upon a letter which he had received from the Director of Education regarding meals for schoolchildren and it was decided to leave the matter in the hands of the Chairman of the Committee, the Communal Feeding Officer and the Director of Education to deal with, subject to report;

RECOMMENDED that the action taken be approved.

1470 Token Issuing Machine:

The Communal Feeding Officer submitted a working model, designed and produced by the Electricity Department, of a token issuing machine and the Committee approved it for use in the Civic Restaurants.

1471 Amortisation of Capital Expenditure:

The Borough Treasurer sought the opinion of the Committee as to the periods to be adopted, having regard to the suggestion of the Ministry of Food that this should not exceed five years for expenditure on heavy equipment and two years for other capital expenditure;

RECOMMENDED that it be left to the Chairman, the Borough Treasurer and the Communal Feeding Officer to determine the appropriate period within the limits prescribed, subject to report.

1472 Committee Meetings:

The Committee decided that in future the meetings of the Committee should be held on the last Thursday in each month.

W.M.

1473 Fire Watching:

The Communal Feeding Officer reported that the fire watching schemes for Hamilton and Park Restaurants were now incorporated with the local street watching schemes, and that details had been communicated to the Ministry of Food and also to the A.R.P. Officer for submission to London Region.

1474 Statement of Receipts and Payments:

The Communal Feeding Officer submitted the following statement of receipts and payments:—

PAYMENTS.

Month.	Capital.		Revenue.		Wages and Insurance.		Total.	
	£	s. d.	£	s. d.	£	s. d.	£	s. d.
April	281	3 10	1	13 6	7	11 1	290	8 5
May	48	15 6	1	16 8	131	16 9	182	8 11
June	196	6 10	132	11 6	175	8 5	504	6 9
Totals	526	6 2	136	1 8	314	16 3	977	4 1

RECEIPTS.

Month.	Amount.	
	£	s. d.
April	...	Nil
May	...	194 9 11
June	...	248 15 0
Total	...	£443 4 11

1475 Submission of Accounts to Ministry of Food:

The Borough Treasurer reported upon the submission of accounts to the Ministry of Food and suggested that it would be a convenience if, in the first instance, these could cover the period from the commencement of work in connection with Communal Feeding up to the 30th September, 1941;

RECOMMENDED that this be agreed.

1476 Reimbursement of Capital Payments:

The Borough Treasurer was instructed to make application for reimbursement of capital expenditure incurred in connection with the Hamilton and Park Civic Restaurants.

1477 Instructions:

RECOMMENDED that the instructions given to the Communal Feeding Officer, as entered in his Instruction Book, be approved.

C. S. SYRETT,

Chairman.

Town Planning Committee's Report.

(Special Meeting).

11th AUGUST, 1941.

Present: Councillor R. J. N. Norman (Chairman), Alderman A. T. Pike, O.B.E., J.P. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank) and Councillor Langlands.

Non-member: Councillor Mrs. Roberts.

1478 North Middlesex Joint Town Planning Committee:

A letter dated 19th April, 1941, was submitted from the Honorary Secretary of the above mentioned Committee, forwarding a copy of the District Auditor's Report upon the accounts of the Committee for the year ended 31st March, 1940, together with an abstract of the Financial Statement of accounts as certified by the District Auditor.

1479 Non-Conforming Use of Premises:

(a) 254, Regents Park Road, N.3.

(b) "Arkdene," The Bishop's Avenue, N.2.—The Borough Engineer and Surveyor reported that in accordance with instructions, the applications received in connection with the proposed user of the above premises for purposes contrary to the provisions of the Finchley Planning Scheme No. 1, had been advertised in compliance with Clause 30 of the Scheme, and that no objections had been received thereto;

RECOMMENDED—

(1) that consent be granted for the period of the war and six months thereafter, subject to the premises in each case being kept entirely residential in appearance and to no indication being given as to their user, except that in the case of (a) a small plate of a size and containing wording to be first approved by the Chairman of the Committee and the Borough Surveyor, be permitted to be displayed;

(2) that in respect of (b) the applicants be informed that consent is granted for storage purposes only and not for distribution purposes.

(c) 78, Woodside Park Road, N.12.—Arising out of the decision of the Council in June last not to permit the user of the above premises for industrial purposes, the Borough Surveyor reported receipt of an application from the Director of the Company for the further consideration of the matter;

RECOMMENDED that the previous decision of the Council be adhered to and that the Company be informed that if they continue to use the premises for the purposes referred to in the application, they do so at their own risk.

(d) 8, Aylmer Road, N.2.—The Borough Surveyor reported that Messrs. Darwin Radio, Ltd., were using the above premises for industrial purposes although they were situated in an area zoned for residential purposes;

RECOMMENDED that the attention of the Company be drawn to the infringement of the provisions of the Scheme and that they be required to discontinue the user forthwith.

1480 4, Percy Road, N.12:

A petition was submitted from residents in Percy Road asking the Council to take action to prevent the nuisance caused by noise, fumes and smell issuing from the above premises.

The Borough Surveyor reported that the permission governing the user of the premises for the present purpose was subject to an agreement, providing that there should be no noise, fumes or smell which in the opinion of the Corporation might be detrimental or offensive to persons in the neighbourhood;

RECOMMENDED that the attention of the occupiers be drawn to the complaint in question and that they be required forthwith to abate the nuisance in accordance with the terms of the agreement, failing which the permission will be terminated.

1481 Deposited Plan No. 10,415—Alterations and Additions to Arcadia Hall:

The Borough Surveyor reported that he had received a letter from Mr. J. Davey requesting a further approval of the above plan in view of the fact that no work had been commenced during the period of three years originally prescribed;

RECOMMENDED that in view of the present conditions the plan in question be approved for a further period of three years.

1482 Maintenance of Private Gardens:

The Borough Surveyor reported that many complaints had been received regarding the unkempt state of gardens of certain houses on the Hampstead Garden Suburb, and that the conditions complained of constituted an injury to the amenities within the provisions of clause 50(1) of the Finchley Planning Scheme No. 1;

RECOMMENDED—

- (a) that in accordance with Clause 50(1) of the Scheme the Borough Surveyor be instructed to serve notices upon the persons by whose action or omission the injury arises, requiring them to take steps to abate the injury within a period of 28 days;
- (b) that in cases where the houses are occupied by evacuees or refugees, the attention of such persons be drawn to their obligations as occupiers.

R. J. N. NORMAN,

Chairman.

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Civil Defence (Emergency) Committee's Report.

12th AUGUST, 1941.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones (Vice-Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Grobel and Lawrence.

Non-members: Alderman Briant and Councillor Mrs. Roberts.

1483 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1484 War Damage to Vehicles Used for Civil Defence Purposes:

Home Security Circular No. 166/1941 was submitted, setting out particulars of the procedure to be applied to claims in respect of war damage to commercial and private vehicles lent, free of charge, to Local Authorities for civil defence purposes.

1485 Co-Ordination of Measures to Deal With Heavy Air Attack:

Home Security Circular No. 168/1941 was submitted enclosing copy of a statement made by the Minister of Home Security in the House of Commons in regard to the above matter.

Attention was drawn to the following paragraph in the Circular:—

"The responsibility for the restoration of the life of the community rests primarily on the local authority and all Councils (whether or not they think they are likely to be raided) should empower in advance and to the fullest possible extent, the Emergency Committee (or other specially appointed Committee) to act on behalf of the Authority in respect, not only of matters falling under the definition of Civil Defence, but also of all measures necessary to deal with the consequences of a heavy air raid. The Emergency Committee must have adequate powers to authorise expenditure. It will be the duty of the Committee to ensure that all arrangements are kept in a state of readiness. This applies particularly to plans for the welfare and maintenance of the population and for the repair and restoration of the public services."

After due consideration, it was

RECOMMENDED that the Council delegate to the Civil Defence (Emergency) Committee all necessary powers, both operational and financial, to deal with the consequences of a heavy air raid upon the Borough, subject to report.

1486 Enrolment of Conscientious Objectors:

Home Security Circular No. 169/1941, was submitted, stating that, in view of the shortage of man power and of the fact that persons holding conscientious objection to military service were in many cases desirous of serving their country, regardless of personal danger, in the civil defence services, the Minister felt that Local Authorities would recognise the importance of not denying to the State in time of need the services of those who volunteer to serve it. It was added that it would be open to Authorities to exercise their discretion in particular cases but that, in the Minister's view, they should not be influenced solely by the consideration that the person concerned was a conscientious objector.

After due consideration, it was

RESOLVED that the previous decision of the Committee and the Council, in regard to the employment of conscientious objectors, be not varied.

1487 Rescue Service:

(a) Equipment.—Home Security Circular No. 171/1941 was submitted setting out particulars of further equipment which might be obtained for Rescue Parties and the Borough Surveyor was authorised to make such purchases as were necessary, subject to the approval of the Middlesex County Council.

(b) Training.—It was reported that Mr. R. C. Menneer, a member of the Rescue Service Personnel, had recently passed the L.A.R.P. examination, and was desirous of taking a further course of instruction;

RESOLVED that the name of the employee in question be submitted to the County Council for inclusion in the next available training course.

1488 War Damage to Premises Used for Civil Defence Purposes:

Home Security Circular No. 172/1941 was submitted, giving particulars of the procedure to be adopted in respect of claims for war damage to premises owned by Local Authorities or requisitioned or hired by them for use for civil defence purposes.

The matter was left to the Officers to deal with.

1489 Reorganisation of Fire Service:

Fire Brigade Circular No. 79/1941 was submitted in regard to the taking over, for the duration of hostilities, of the Fire Service and it was reported that, so far as concerned the Ambulance Service, which would have to be separated from the Fire Service, it was understood that a further Circular was shortly to be issued by the Ministry of Health. The Officers were therefore instructed to submit to the Committee a full report on the matter, following upon the receipt of the Ministry of Health circular referred to.

1490 Trade Union Organisation:

An application was submitted from the National Union of Public Employees for permission to erect Notice Boards in the Civil Defence Depots for the purpose of the display of Trade Union Notices;

RESOLVED that the application be not granted.

1491 Graded Pay for Rank:

It was reported that the Middlesex County Council had approved the payment of wages to Message Room Superintendents at the increased rate of £2 14s. 0d. a week, with effect as from the 1st June, 1941.

1492 Sleeping Accommodation at Depots:

A communication was submitted from the County Air Raid Precautions Officer stating that, following upon his inspection, in company with a representative of the County Architect, of the protected sleeping accommodation at Depots, it was considered desirable that additional accommodation should be provided at St. Mary's Casualty Depot and that standard type bunks should be fitted at the Rescue Party Depots; further, that schemes should be submitted for the heating of the protected sleeping accommodation at all depots where provision had not already been made;

RESOLVED that the Borough Surveyor be instructed

- (1) to prepare the necessary scheme for additional accommodation; to obtain from the General Manager and Engineer an estimate of the cost of heating all the protected sleeping accommodation; to submit particulars of both works to the County Council and on receipt of the necessary approval to arrange for the works to be carried out; and
- (2) to supply the standard type bunks to the several depots.

1493 Communal Feeding Committee:

The report of a meeting of the above Committee held on the 31st July, 1941, was submitted for the information of the Committee.

1494 Billeting Statistics:

The above statistics were submitted for the month of July, 1941.

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1495 Rest Centres:

The Town Clerk submitted a communication received from the County Air Raid Precautions Officer stating that the arrangements in connection with the above had been reviewed and that provision should be made to increase the accommodation available within the Borough to the following totals:—

Seating and dining accommodation	850 persons
Protected Sleeping Accommodation	425 persons

The Town Clerk intimated that the following accommodation had already been provided and that he was investigating the whole position and would report further at a later meeting:—

Seating and dining accommodation	700 persons
Protected Sleeping Accommodation	480 persons

1496 Fire Prevention:

(a) Sub-Committee re Fire Prevention (Business Premises) Order.—A report of a meeting of the above Sub-Committee held on the 2nd August, 1941, as underprinted, was submitted and approved:—

“ Present: Councillor H. A. Rutt (Chairman), and Alderman C. S. Syrett.

1. Fire Watching—Business Premises:

(a) Progress.—A report of the Chief Warden (circulated) on the present position of Fire Prevention (Business Premises) measures in the Borough was submitted and approved.

(b) Approval of Schemes:—

- (i) The Chief Warden submitted Home Security Circular No. 153/1941 and intimated that following upon a telephone conversation which he had had with London Region on the question of ‘provisional’ approval, he had interviewed London Region on the matter, in company with the Assistant Solicitor, when a copy of the standard letter of approval was produced, and the Officers of London Region were of opinion that it was doubtful whether this would constitute a good notice in law if it were disputed on the grounds that a Local Authority could not sanction a scheme ‘provisionally’. In view, however, of the fact that it was understood that new regulations were to be issued on the subject, it was

RECOMMENDED that no action be taken in the matter, at the present time.

- (ii) The Chief Warden also drew attention to paragraph 4 of the above-mentioned Circular, which prohibited any modification or revocation of approved Schemes. He intimated, however, that he understood that fresh regulations were shortly to be issued to deal with this impossible situation.

(c) Paid Fire Watchers.—The Chief Warden intimated that, arising out of paragraph 6, of the Fire Prevention (Business Premises) Order, 1941, the Regional Commissioners were definitely of the opinion that this did not permit a Local Authority to demand from occupiers of business premises, who were unable to submit arrangements or who fail to do so, payments in respect of remuneration to paid watchers, although there was no objection to contributions being asked for on a voluntary basis; further that they considered it was not desirable to engage paid fire watchers owing to the shortage of man power and made it quite clear that wages paid to such watchers could not be recovered by the Council from the occupiers.

(d) Amenities for Fire Watchers.—It was reported that the Regional Commissioners laid special stress upon the need for the provision by occupiers of amenities for persons carrying out fire watching duties and had pointed out that the only means of enforcing this was to incorporate such provision in the approval of schemes.

(e) The Chief Warden drew attention, for the information of the Sub-Committee, to a case which had arisen in Hammersmith where, according to London Region, a summons brought by the Local Authority was dismissed, with costs against the Local Authority, because the Scheme had not been submitted to them within fourteen days of the Order being applied to the premises concerned.

2. Fire Watching—Railway Stations:

A letter dated 23rd July, 1941, was submitted from the Ministry of War Transport in regard to the difficulty of providing adequate fire watching at the West Finchley, Woodside Park and Totteridge Stations.

Arising thereon, the Chief Warden reported that an endeavour was being made to incorporate these Stations in the local street fire parties.

HAROLD A. RUTT,
Chairman.”

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Report by Chief Air Raid Warden on present position of Fire Prevention (Business Premises) Measures in the Borough of Finchley:

The Organisation of the Fire Prevention Scheme under the above Order is now practically complete within the Borough of Finchley. One hundred and thirty-seven schemes have been provisionally approved and it is estimated that there are some further five to ten to be dealt with. The approval of the remainder is delayed (a) by reason of the non-receipt of Returns from individual occupiers of business premises, and (b) through disagreement between various occupiers, thus preventing the formation of satisfactory schemes.

There are certain isolated cases where occupiers of business premises are unable to provide sufficient personnel to maintain a constant watch, and although they do their best (and it would appear to be unreasonable to press them further) the surrounding residents refuse to commit themselves to co-operate, although, in actual practice, there is little doubt that assistance would be forthcoming in an emergency if through no higher motive than self-preservation.

A general survey of the precautions taken tends to show that they are on the whole operating satisfactorily. Undoubtedly during a normal night without an alert, the specified instructions are not being carried out to the letter, but an inspection of a cross section of the Posts during the Alert period on the morning of the 23th July shewed a high standard of preparedness.

The present quiet period is producing a crop of complaints with regard to conditions, and a certain amount of evasion of duty. There is very little doubt that the majority of this trouble would disappear during a period of action. Certain prosecutions have been, and are being, taken by way of example, but great discretion must necessarily be exercised in the taking of proceedings, as the vast majority of the fire watchers doing turns of duty on business premises are volunteers and are under no legal obligation to perform duty.

G. BEACH,
Chief Warden.

(b) Proposed Developments in the Organisation of Fire Prevention Arrangements.—Home Security Circular No. 174/1941 was submitted, forwarding particulars for the re-organisation of the whole arrangements for the fire prevention service, to be known in future as "the Fire Guard."

The whole matter was referred to the Fire Prevention Sub-Committee for consideration and report.

1497 Wardens Post No. 15:

The Chief Warden reported that it was desirable that a wooden floor should be provided to the above Post and that the Wardens were prepared to carry out the work if the material could be supplied;

RESOLVED that the Borough Surveyor be authorised to supply the necessary timber from salvaged stocks.

1498 Shelters:

(a) Shelter Sub-Committee:—The report of a meeting of the Shelter Sub-Committee held on the 12th August, 1941, as underprinted, was submitted and considered;

"Present: Councillor Rutt (Chairman), the Deputy Mayor (Councillor W. L. Brooksbank) and Alderman Syrett.

I. Shelter Programme:

The Town Clerk submitted London Region Circular No. 425 in which the Council were asked to provide additional shelter accommodation for 3,656 persons, together with improvements and strengthening works at existing shelters, involving a total estimated expenditure of £61,392.

Arising thereon, the Borough Surveyor reported receipt from the Regional Technical Adviser of a communication asking for proposals to be submitted at an early date for public shelter accommodation for 2,000 persons.

Statistics as to the existing shelter provision were submitted, and the Sub-Committee were of opinion that, subject to the completion of the proposals already in hand, adequate provision requiring the provision of Communal Shelters.

The Town Clerk was therefore instructed to inform the Regional Commissioners accordingly, and to point out that, in view of the experience gained during blitz conditions last winter, when comparatively few persons used Public Shelters, the Committee are of opinion that the continuance of their policy of concentrating upon the provision of individual shelters residential premises; and at the same time facilitate arrangements for fire watching at

RECOMMENDED

- (a) that the action taken be approved;
- (b) that, subject to the approval of the County Council, the Borough Surveyor proceed with the work of strengthening existing surface shelters in accordance with the instructions of London Region; and
- (c) that, notwithstanding the decision arrived at at the last meeting of the Committee, the Borough Surveyor be instructed to submit for the approval of the County Council schemes or the construction of 8 further Communal Shelters at the following sites:—

Site.	Bunked Accommodation.
Cornwall Avenue, N.3, junction with Ballards Lane	24
Hervey Close, N.3, junction with Ballards Lane	60
Falkland Avenue, N.3, Junction with Ballards Lane	24
Tudor Court, High Road, N.2	24
Kitchener Road, N.2, junction with High Road	12
Rasper Road, N.20	24
Market Place, Falldon Way, N.W.11	24
North Way, N.W.11, junction with Falldon Way	24

2. Shelter at Cadet Headquarters:

London Region Circular No. 431 was submitted intimating that shelters could now be provided at Cadet Headquarters.

The Borough Surveyor reported that, in accordance with the terms of the Circular, he was arranging for the Scheme originally prepared for a shelter at the headquarters of the 61st Middlesex A.A. Cadets, to be re-submitted to the County Council, and he was instructed to prepare and submit a similar scheme for the Headquarters of the Air Training Corps;

RECOMMENDED that the action taken be approved.

3. Deep Trench Shelters—Entrances:

The Borough Surveyor reported that the County Council, in sanctioning a scheme for the provision of steps in lieu of ramps leading to the trench shelters, had asked for the width of the steps to be reduced and the rise increased; that he had informed the County Council that he was of opinion that if the steps were constructed to the revised dimensions they would be dangerous, and that he had since received verbal authority to proceed with the original scheme.

4. Domestic Shelters:

The Borough Surveyor submitted the following report:—

“The latest figures with regard to the above are as follows:—

Outstanding applications	699
Cases unsuitable for individual shelters	90
	<hr/>
	609
	<hr/>
No. of applications investigated (including 155 since your last meeting)	593
(1) Applications for Morrison Table Shelters	141
(2) Applications for Andersons	52
(3) Empty Houses	66
(4) Applications to be met by communal shelters	5
(5) Applications withdrawn	109
(6) Applications undecided	35
	<hr/>
	408
Balance requiring brick shelters	185
	<hr/>
	593
	<hr/>

58 brick shelters have been erected to-date and a further 20 are now under construction.”

HAROLD A. RUTT,
Chairman.

RESOLVED that the report be adopted.

J.M.R.

(b) Indoor Table Shelters.—The Borough Surveyor submitted the following report:—

“ Number of shelters received and issued 400

Total number of applications received to the 6th August, 1941—

Free issue	696
Purchase	131
Applications not verified	56
					883
				Total	883 ”

He also intimated that the number of shelters allotted to Finchley had now been increased to 1,000.

1499 Next Meeting of Committee:

It was decided that the next meeting of the Committee to be held on the 26th August, 1941, should commence at 6 p.m.

HAROLD A. RUTT,

Chairman.

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Report of Sub-Committee re Formation of Pig Clubs.

14th AUGUST, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), Councillors Collis, Grobel and Major Steward, and Mr. Sunderland.

Non-member: Councillor Lawrence.

1500 Chairman:

Councillor Major Steward was appointed Chairman of the Sub-Committee.

1501 Formation of Pig Clubs:

The Mayor outlined a scheme in connection with the formation of Pig Clubs in the Borough, and the application for permission to the formation of a Pig Club on the Glebe Land, referred to the Sub-Committee by the Council, was considered. The Sub-Committee were of opinion that the general principle of the formation of Pig Clubs should be approved and, as a matter of urgency, decided to submit this report direct to the Council;

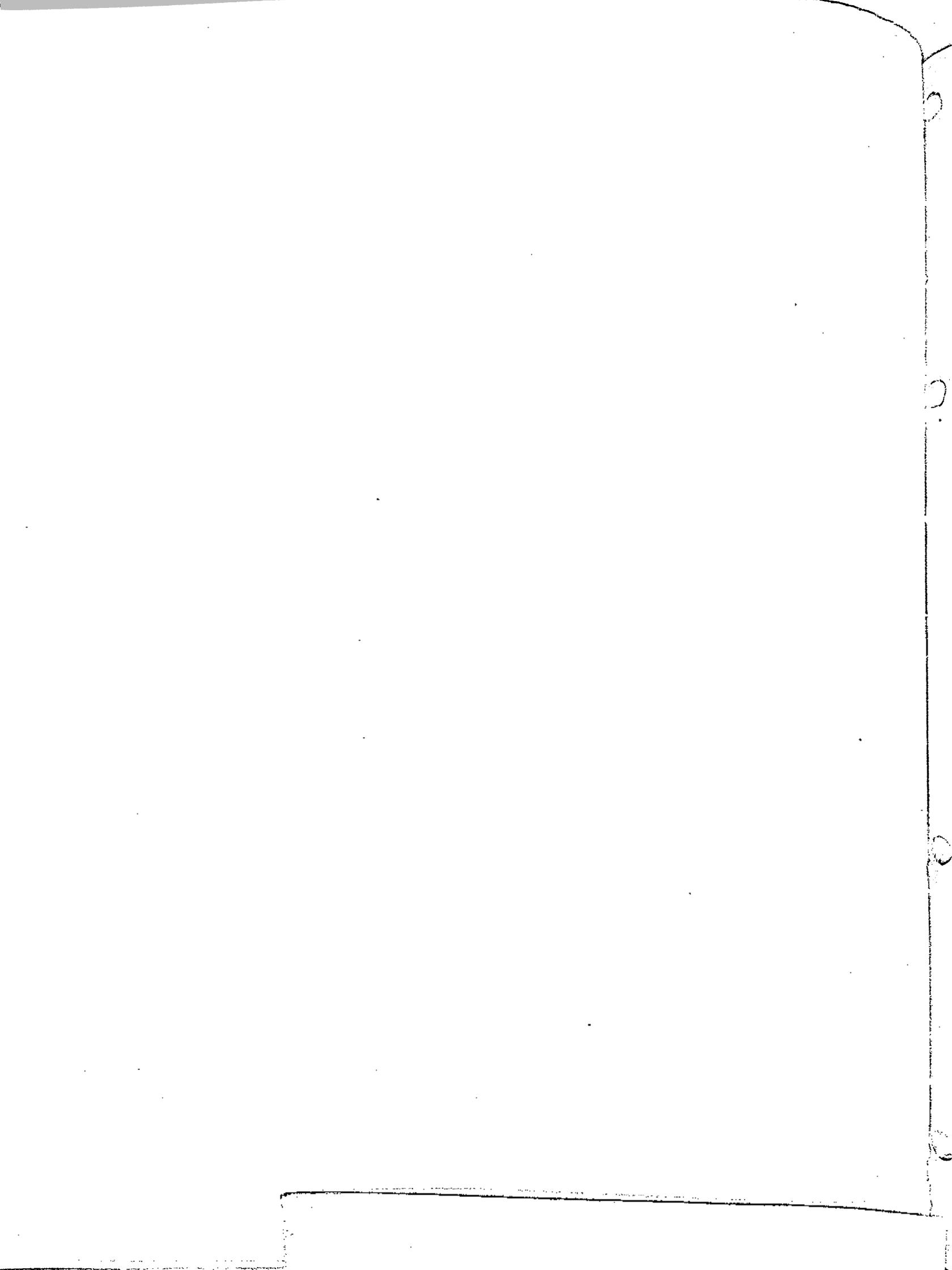
RECOMMENDED—

- (1) that the report be received and considered;
- (2) that the principle of the formation of Pig Clubs be approved, subject to pigs not being kept in such a place or in such a manner as to be prejudicial to health or a nuisance;
- (3) that this Sub-Committee be authorised to deal with such applications as may be received, subject to report and subject also to the approval of all plans and schemes by the Borough Surveyor and to the Medical Officer being satisfied therewith from the point of view of Public Health;
- (4) that as regards the proposals already received the applicants be informed that these are approved in principle, but will be considered further on submission of detailed schemes.

HERBERT W. STEWARD,

Chairman.

HWS





Borough of Finchley

Municipal Offices,
Finchley, N.3.

22nd September, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on SATURDAY NEXT, the 27th day of SEPTEMBER 1941, at 3-0 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) Confirmation of the minutes of an Ordinary Meeting of the Council held on the 28th day of July, 1941, and of Special Meetings held on the 5th and 25th day of August, 1941.
 - (2) To consider the question of the filling of the vacancy in the office of Councillor for the West Ward of the Borough.
- J.R.

(3) To receive and consider the reports of the following Committees and Sub-Committees:—

- (a) **Civil Defence (Emergency)** of the 26th August, 1941.
- (b) **Co-Ordination of Wages (Sub)** of the 27th August, 1941.
- (c) **Communal Feeding** of the 28th August, 1941.
- (d) **Public Libraries** of the 1st September, 1941.
- (e) **Highways and Fire Brigade** of the 3rd September, 1941.
- (f) **Education** of the 8th September, 1941.
- (g) **Allotments** of the 9th September, 1941.
- (h) **Civil Defence (Emergency)** of the 9th September, 1941.
- (i) **Sub-Committee re Formation of Pig Clubs** of the 10th September, 1941.
- (j) **General Purposes (Special)** of the 10th September, 1941.
- (k) **Finance** of the 11th September, 1941.
- (l) **Electricity (Special)** of the 15th September, 1941.
- (m) **Sub-Committee re Ploughing — Brook Farm** of the 16th September, 1941.
- (n) **Civil Defence (Emergency)** of the 23rd September, 1941.

(4) To receive and consider Reports of Officers.

(5) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).

(6) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

(7) To receive and consider the reports of the following Committees and Sub-Committees:—

- (a) **Civil Defence (Emergency)** of the 26th August, 1941.
- (b) **Office Accommodation** of the 1st September, 1941.
- (c) **Public Libraries** of the 1st September, 1941.
- (d) **Highways and Fire Brigade** of the 3rd September, 1941.
- (e) **Education** of the 8th September, 1941.
- (f) **General Purposes (Special)** of the 10th September, 1941.
- (g) **Day Nurseries (Sub)** of the 11th September, 1941.
- (h) **Finance** of the 11th September, 1941.
- (i) **Electricity (Special)** of the 15th September, 1941.
- (j) **Sub-Committee re Temporary Staff Salaries** of the 22nd September, 1941.
- (k) **Council and Staff Joint** of the 22nd September, 1941.
- (l) **Civil Defence (Emergency)** of the 23rd September, 1941 (if any).

- and
- (8) To receive and consider Reports of Officers.
 - (9) To consider, if necessary, the raising of any temporary loan.
 - (10) Questions (if any) of which notice has been given to the Town Clerk.

B. M. Franklin

Town Clerk.

1941.

Questions

ber, 1941.

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 4 p.m. on the 26th September, 1941.

✓M.

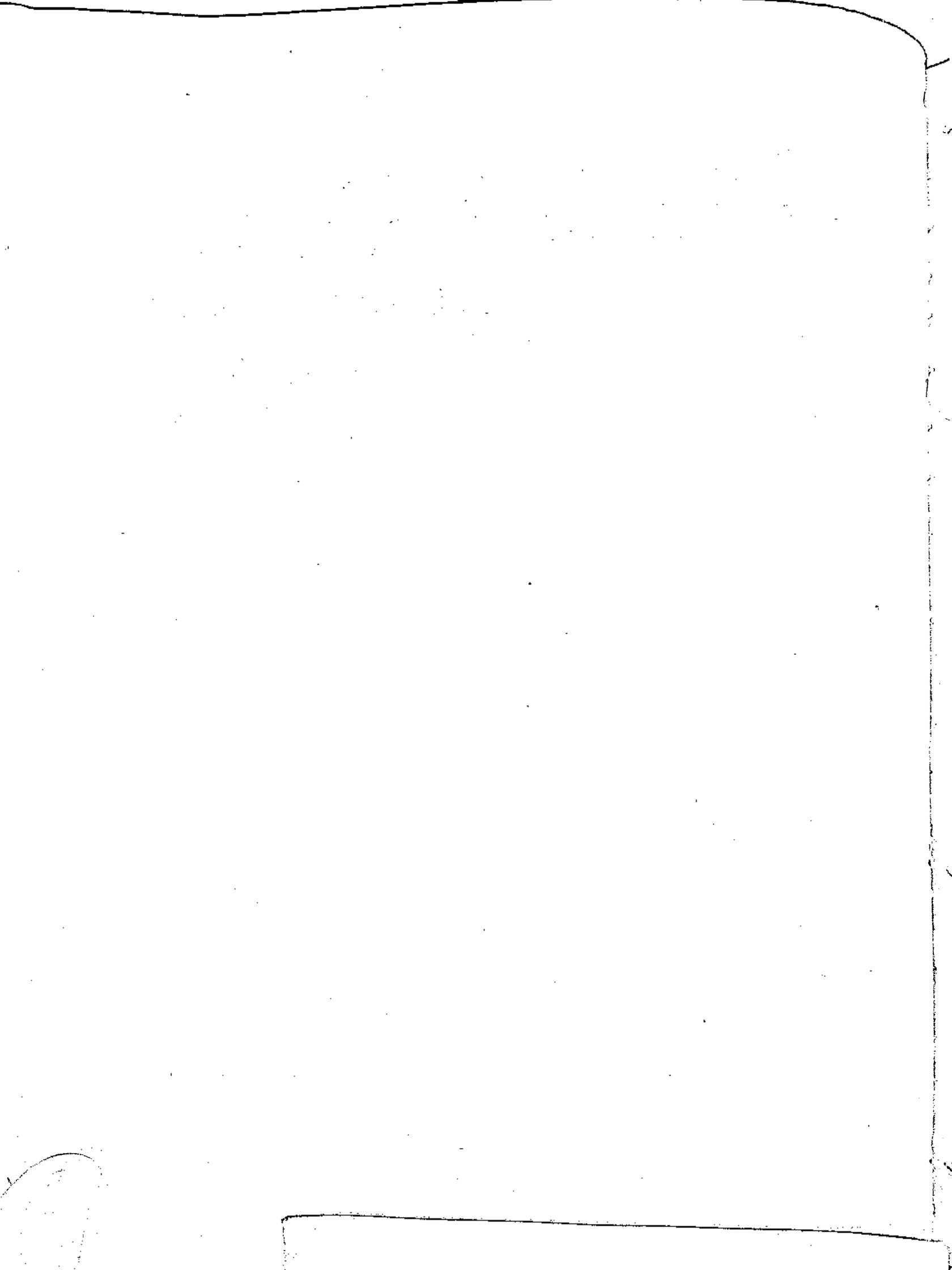
documents

own Clerk

mittees

September

(if any).



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 28th day of
JULY, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	P. Lawrence.
J. G. Bryson.	Mrs. M. E. Legge.
A. C. D. Collis.	D. A. A. Merry.
J. Connorton.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	Harold A. Rutt.
Flying Officer, M. A. B. King-Hamilton.	Major H. W. Steward.
W. C. Langlands.	

1502 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 23rd day of June, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

1503 Illness of Mayor's Chaplain:

The Mayor reported, with regret, that Prebendary S. F. L. Bernays was unable to attend the meeting, owing to illness, and it was

RESOLVED that the Mayor be asked to convey to Mrs. Bernays the sympathy of the Council and the hope that the Rector will soon be restored to complete health and strength.

1504 **Death of Councillor H. De Colleville:**

Reference was made by the Mayor, with great regret, to the death of Councillor De Colleville, which took place on the 23rd July, 1941. He recalled that Councillor De Colleville, who was a Fellow of the Royal Institute of British Architects, was elected a member of the Council in 1938, and that the Council were very appreciative of the services which had been rendered by him during his period of office. He added that he had communicated with the widow expressing the sympathy of the Council with her in the sad loss which she had sustained.

The members then stood in silence as a mark of respect to the memory of the deceased.

1505 **Reports of Committees:**

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 1st July, 1941.
- (b) **Valuation** of the 8th July, 1941.
- (c) **Parks and Open Spaces** of the 8th July, 1941.

Arising out of paragraph 1346 (Finchley Bowls Week), it was

RESOLVED that green fees be not charged to visitors taking part in the competitions.

Arising out of paragraph 1347 (Keeping of Fowls—Land adjoining No. 1, The Ridgeway), the Chairman of the Committee reported that he had consulted the Chairman of the Civil Defence (Emergency) Committee on the matter, who raised no objection to the proposal.

- (d) **Public Health and Maternity and Child Welfare** of the 10th July, 1941.
- (e) **Communal Feeding** of the 10th July, 1941.

Arising on the report, it was

RESOLVED that Alderman Syrett be allowed to raise a matter in Committee.

- (f) **Education** of the 14th July, 1941.
- (g) **Allotments** of the 15th July, 1941.

Arising out of paragraph 1372 (Formation of Pig Clubs), it was

RESOLVED that the Chairman and the Vice-Chairman of the Public Health Committee be appointed on the Sub-Committee in question as representing that Committee.

Arising out of paragraph 1376 (Reduction of Rents), it was

RESOLVED that plots 2 and 3, south of wall at St. Marylebone Cemetery be also let, rent free, for the first six months of the tenancy.

- (h) **Electricity** of the 15th July, 1941.
- (i) **Civil Defence (Emergency)** of the 15th July, 1941.

Arising out of paragraph 1403 (Group Rescue Party Contest), the Chairman of the Committee extended his congratulations to the Rescue Party team and his best wishes for their success in the final competition.

The Mayor associated himself with these remarks and reported that the squad attended at the Group Headquarters, Hendon Technical Institute, on the 17th July, 1941, and received from Sir Gilfrid Craig, D.L., J.P., the Group Rescue Cup. He added that the Rescue Service had received many congratulations, which they greatly appreciated, and that they desired to pay tribute to the time and thought given to their training by Messrs. Halstead and Judge (members of the Borough Surveyor's Department) and also to the Casualty Services through the good offices of the Medical Officer of Health.

(j) **General Purposes** of the 16th July, 1941.

(k) **Finance** of the 17th July, 1941.

1506 Food Control Committee:

It was reported that a vacancy had arisen on the above-mentioned Committee, the period for which Mr. J. R. Ring, the representative of the London Co-operative Society, Ltd., was appointed, having expired.

RESOLVED that Mr. Ring be elected a member of the Committee for a further period of 12 months.

1507 Contracts:

(a) **Salvage, Marketing and Disposal of Residuals arising out of House and Trade Refuse:**

(b) **Collection and disposal of pig food.**

It was reported that Messrs. R. Deards, Ltd., had written stating that they were prepared to continue the above contracts for a further period of 12 months from the 1st April, 1942, on the existing terms.

1508 Control of Civil Buildings. Approval of Plans Subject to Building Licence under Defence Regulation 56A:

A circular letter dated 2nd July, 1941, was submitted from the Ministry of Works and Buildings, stating that the Ministry of Health recommended that local authorities should add to their approval notices of plans relating to all Building and Civil Engineering Works an emphatic warning as follows:—

“ Before any of this work can be put in hand a licence must be obtained from the Regional and Licensing Officer of the Ministry of Works and Buildings if estimated cost exceeds £100.”

It was added that all schemes submitted for approval should be approved subject to the applicant obtaining a licence from the Regional Licensing Officer of the Ministry of Works and Buildings;

RESOLVED that the matter be referred to the Borough Surveyor to deal with.

1509 Licensing Acts:

It was reported that notice had been received from Mr. Lionel Arthur Louch, of 4, Welsby Court, Ealing, of his intention to apply to the Magistrates for the transfer to him of the Justices' Licence for the sale of intoxicating liquor by retail for consumption off the premises situate at 10, Eton Parade, now held by Laurance Frances Phillips;

RESOLVED that no action be taken in the matter.

1510 Highways—Traffic Signs:

A letter was submitted, signed by five residents in Addison Way, drawing attention to the “ No Entry—One Way Street ” sign in Addison Way, which, they stated, was so badly placed and obscured by trees both in summer and winter that it was frequently unobserved by east-bound traffic, and enquiring whether the position of the sign could be altered;

RESOLVED that the matter be referred to the Highways and Fire Brigade Committee for consideration and that in the meantime the Borough Surveyor be instructed to confer with the County Surveyor thereon.

1511 Complaint re Noise from Buses:

A letter dated 8th July, 1941, was submitted from Mr. T. Glover, of 316, Ballards Lane, N.12, enclosing a petition signed by 18 residents in Ballards Lane, urging that action might be taken to put a stop to the unnecessary noise made when buses were entering the depot at North Finchley, between the hours of 11 p.m. and 12.30 a.m.;

RESOLVED that the Town Clerk be instructed to take up the matter with the London Passenger Transport Board.

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1512 Proposed Salvage Drive in Middlesex:

A letter dated 17th July, 1941, was submitted from the Controller of Salvage stating that, at the conference of representatives of local authorities in Middlesex held on the 15th July, 1941, it was agreed that a simultaneous salvage drive should be organised by all the local authorities in the County, and that a Joint Committee should be appointed to make the necessary arrangements, such Committee to be composed of one representative from each local authority. It was suggested that Councils should appoint as their representative either the Chairman of the appropriate Committee of the Council or the Officer of the Council responsible for salvage work;

RESOLVED that the Chairman of the Public Health Committee be appointed as the Council's representative on the Committee in question.

1513 Bus Routes 58 and 143:

A letter dated 23rd July, 1941, was submitted from the London Passenger Transport Board advising the Council that it was proposed to withdraw route 58 (Golders Green and Highgate) on Sundays and route 143 (Hendon Central and Highgate) over the section of the route between East Finchley Station and Highgate, daily.

It was added that any observations the Council might wish to offer would be carefully noted for consideration when conditions were more favourable.

1514 War Savings Groups among Local Authorities:

A circular letter dated 24th July, 1941, was submitted from the Association of Municipal Corporations hereon;

RESOLVED that same be referred to the Hon. Secretary of the Local War Savings Committee for consideration.

1515 Domestic Coal:

A letter dated 22nd July, 1941, was submitted from the Clerk of the Waltham Holy Cross Urban District Council, forwarding copy of a resolution, as under, and asking the Council to pass one in similar terms:—

“ That this Council is gravely concerned at the acute shortage of domestic coal throughout the country and calls upon the Ministry to hasten the release of miners now in the armed forces after all available experienced miners have been re-engaged in the mining industry and further requests a public statement on the adequacy of domestic coal available to the country.”

RESOLVED that the resolution in question be supported by the Council.

1516 Council—Filling of Vacancy:

It was moved by Councillor Hugh Jones, seconded by Alderman Syrett, “ that the question of the filling of the vacancy on the Council caused by the death of Councillor De Colleville be referred to the North Ward members, and that they be asked to nominate a person for consideration at the special meeting of the Council proposed to be held on the 25th August, 1941.

An amendment was proposed by Councillor Mrs. Legge, seconded by Councillor Merry, “ that all the words after ‘ that ’ be deleted and the following substituted therefor:—‘ outside bodies be asked to nominate representatives, whose names be placed before the Council with a view to a ballot being taken ’.”

On being put, the amendment was lost.

A further amendment was then proposed by Alderman Pateman, seconded by Alderman Wells, “ that all the words after ‘ that ’ be deleted and the following substituted therefor:— ‘ in view of the vacancy caused by the death of Councillor De Colleville the North Ward members be asked to nominate a representative resident in that Ward for consideration at the special meeting of the Council proposed to be held on the 25th August, 1941 ’.”

On being put, this further amendment was lost, eight voting in favour and eleven against.

The original motion was then put to the meeting and declared carried, twelve voting in favour and six against.

1517 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Endorsement on contract with Messrs. R. Deards Ltd., for the salvage, marketing and disposal of residuals.
2. Endorsement on contract with Messrs. R. Deards Ltd., for the collection and disposal of pig food.
3. Contract with Messrs. Tant and Son, for the construction of two communal type air raid shelters in Emmott Close, N.W.11.
4. Contract with Messrs. Tant and Son, for the adaptation of No. 328, Ballards Lane, North Finchley, into a school children's central supply kitchen.
5. Contract with Messrs. Tant and Son, for the reconstruction of an over-ground air raid shelter at Northside School.
6. Contract with General Plasterers Ltd., for the rendering waterproof of four trench shelters situate at (a) Victoria Park, (b) Glebe Land, (c) Martin School and (d) Lyttelton Playing Fields.
7. Contract with Mr. F. W. Padwick for the construction of domestic brick surface shelters at sites within the Borough of Finchley.
8. Contract with Mr. F. W. Padwick for the erection of brick blast walls at the Central Fire Station, Finchley, N.3.
9. Contract with Mr. P. J. Preston for the erection of brick blast walls at the Central Fire Station, Finchley, N.3.
10. Contract with Messrs. Sykes and Sons, Ltd., for annual decorations and repairs to Alder and Northside Schools.
11. Letter expressing appreciation of services of Mr. W. J. Cowling, Assistant Master at the Alder Senior School, on his retirement.
12. Certificate to Mrs. Thomson, Executrix of the late Mr. D. A. Thomson, to carry on the business of Pawnbroker at 678, High Road, N.12.
13. Contract with the Chloride Electrical Co., Ltd., for the renewal of batteries for electric vehicles.
14. Contract with the General Electric Co., Ltd., for the supply of a 500 kw. mobile rectifier unit.
15. Contracts with the under-mentioned for the erection of individual brick air raid shelters:—
 - Mr. F. W. Padwick,
 - Mr. L. Roads,
 - Mr. A. R. Pilgrim,
 - Messrs. Tant and Sons,
 - Messrs. C. Halls and Sons.
16. Contract with Messrs. Fitzpatrick and Co., Ltd., for the carrying out of repairs to damaged sewer at Express Dairy Farm.
17. Licences to deal in Game to the persons or Firms mentioned in the Report of the Public Health and Maternity and Child Welfare Committee of the 10th July, 1941.

16/11

1518 Meetings During August, 1941:

RESOLVED, on the motion of Councillor Hugh Jones, seconded by Alderman Syrett—

- (a) that meetings of the Committees of the Council, except the Civil Defence (Emergency) Committee, be not held in the month of August, 1941, unless the Chairman of any Committee considers it necessary to call a special meeting to deal with any urgent matter; and
- (b) that a Special Meeting of the Council be held on Monday, the 25th August, 1941, at 7.30 p.m.

1519 The Royal Sanitary Institute:

The Mayor, on behalf of the Council, extended congratulations to Mr. P. T. Harrison, the Borough Engineer and Surveyor, on his election for the third year as Chairman of the Council of the Royal Sanitary Institute.

1520 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and **RESOLVED**, unanimously, that the Town Council do now go into Committee.

1521 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments, if any, set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Annexed* (a) Valuation of the 8th July, 1941.
- Annexed* (b) Public Health and Maternity and Child Welfare of the 10th July, 1941.
- Annexed* (c) Council and Staff Joint of the 11th July, 1941.

Arising thereon, an amendment was proposed by Alderman Briant, seconded by Alderman Syrett, "that a special meeting of the Council be held on Tuesday, the 5th August, 1941, at 7.30 p.m., for the purpose of considering the Report."

On being put, the amendment was carried.

- Annexed* (d) Education of the 14th July, 1941.
- Annexed* (e) Electricity of the 15th July, 1941, with the exception of the recommendations contained in paragraph 2, which were withdrawn.
- Annexed* (f) Civil Defence (Emergency) of the 15th July, 1941.
- Annexed* (g) General Purposes of the 16th July, 1941.

Arising out of paragraph 1 (Hire of cars for use by the Mayor and the Town Clerk), it was

RECOMMENDED that, notwithstanding anything contained in the recommendation, the Chairman of the Committee and the Town Clerk be authorised to agree the best terms possible with the proprietor, subject to report.

- Annexed* (h) Finance of the 17th July, 1941.

Arising thereon, an amendment was proposed by Alderman Syrett and duly seconded "that the recommendation of the Committee be not adopted."

On being put, the amendment was carried.

- Annexed* (i) Sub-Committee re Appointment of temporary Deputy Town Clerk of the 22nd July, 1941.

The three candidates referred to in the report were interviewed by the Council, and it was

1/11

This is the report of the Valuation Committee referred to in paragraph 1521 of the Council Minutes of the 28th July, 1941.

421(a)

BOROUGH OF FINCHLEY.

H.H. Wilmot
Mayor.

VALUATION COMMITTEE'S REPORT.

8th July, 1941.

PART II.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Councillors Bryson and Rutt and Mr. W.A. Gray.

Non-member: Alderman Pateman.

ASSESSMENTS.

(a) Properties for Assessment and Revision of Assessment.

RESOLVED that the new assessments and alterations in assessments contained in the list to be presented by the Chairman of the Committee be approved and that, where necessary, the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

- (b) (i) West Finchley Lawn Tennis Club.
(ii) Brent Tennis Club.

The Valuation Officer reported as regards (i) above that a further Court had been given up, and as regards (ii) that the membership had fallen very considerably; further, that each Club had made an application for a reduction in the assessment;

RECOMMENDED that such assessments be reduced as follows:-

		<u>Gross</u>	<u>Rateable</u>
West Finchley Lawn Tennis Club	from	£29	£26
	to	£22	£20
Brent Tennis Club	from	£32	£29
	to	£22	£20

Wm. C. LANGLANDS,

Chairman.

This is the report of the Public Health and Maternity and Child Welfare Committee referred to in paragraph 1521(b) of the Council Minutes of the 28th July, 1941.

BOROUGH OF FINCHLEY.

H. W. Steward
Mayor,

PUBLIC HEALTH AND MATERNITY AND CHILD WELFARE
COMMITTEE'S REPORT.

10th July, 1941.

PART II.

Present: Councillor Major Steward (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Pike, Councillors Bryson, Mrs. Legge and Mrs. Roberts and Mesdames Reeves and Sladden.

Non-members: Alderman Pateman and Councillor Lawrence.

1. SALVAGE CIRCULARS NOS. 55 AND 58.

The above Circulars were submitted and after a discussion it was

RECOMMENDED

- (i) that the Borough Surveyor be instructed to take up with the Ministry of Supply the question of salvage collection being regarded as an "essential work; and
- (ii) that the Salvage Department be informed that the Council wish to see the result of the experimental separate collection which they have recently instituted before asking for an Order to be made to the public in the district.

2. WAR BONUS.

The Medical Officer reported that the Clerk of the Middlesex County Council had forwarded to him a copy of a resolution passed by the County Council on the 27th March last setting out the following increases in wages or salaries of the whole-time non-manual employees of the County Council which included midwives in the service of local authorities within the County, the cost being reimbursed by the County Council :-

Men with remuneration not exceeding £250 per annum	-	10s. p.w.
" " " exceeding £250 up to £350 p.a.	-	5s. p.w.
Women " " not exceeding £250 per annum	-	7s. 6d. p.w.
" " " exceeding £250 up to £300 p.a.	-	4s. p.w.
Juniors aged 18 - 21	-	5s. p.w.
" under 18	-	3s. p.w.

RECOMMENDED that as from 1st April last the above increases in salary be paid to Midwives in the employ of the Council.

HERBERT W. STEWARD,

Chairman.

(with the three following pages)
This is the report of the Council and Staff Joint Committee referred to in paragraph 1521(c) of the Council Minutes of the 28th July, 1941.

BOROUGH OF FINCHLEY.

J.M. Smith
Mayor.

REPORT OF FINCHLEY COUNCIL AND STAFF JOINT COMMITTEE.

11th July, 1941.

PART II.

Present: Representing the Council - The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Briant and Pike, O.B.E., J.P., and Councillors Mrs. Roberts and Major Steward.
Representing the Staff - Miss Twist and Messrs. French, Gray, Long, Smith, Stokes and Westlake.

1. CHAIRMAN.

RESOLVED that Alderman Briant be appointed Chairman of the Joint Committee for the remainder of the ensuing year.

2. VICE-CHAIRMAN.

RESOLVED that Mr. C.R. Westlake be appointed Vice-Chairman of the Joint Committee for the remainder of the ensuing year.

3. HONORARY SECRETARY.

RESOLVED that the Town Clerk be appointed Hon. Secretary of the Joint Committee.

4. SALARY ADJUSTMENTS.

In accordance with the reference from the Council, the Joint Committee had before them a letter dated 4th June, 1941 from the Employers' Secretary and Joint Secretary of the Middlesex Whitley Council for Local Authorities' Administrative, Technical and Clerical Services, upon the subject of salary adjustments in the form of a bonus to meet the increased cost of living.

Arising thereon, the Vice-Chairman of the Joint Committee presented the case for the staff in which he pointed out -

(i) that the Finchley Branch of the National Association of Local Government Officers had made application in August, 1940 for the Award of the National Joint Council for Local Authorities' Administrative, Technical and Clerical Services to be applied to the Staff as from the 1st April, 1940;

(ii) that the General Purposes Sub-Committee after fully considering this application had recommended the Council to apply the Award, but had suggested that it should come into force on the 1st October, 1940; further, that the Council had rejected the Sub-Committee's recommendation;

(iii) that the new machinery provided by the establishment of the Finchley Council and Staff Joint Committee permitted a presentation of the case in a way not hitherto possible and that since a further award had been made to take effect from the 1st

421(L)

January, 1941, the staff representatives were able to place new facts before the Committee which they felt would favourably influence the Council.

He then submitted certain statements which had been prepared on the subject and intimated that so far as these statements affected finance they had been certified by the Borough Treasurer.

These statements indicated -

- (a) that, of the total staff (excluding those appointed for wartime duties) and employees of the Council (851), a cost of living bonus was in fact already being paid to 67% (566), made up as follows :-

Department	Number	Approximate percentage of total staff and employees
Electricity	152	18
Education	45	5
Fire Brigade	16	2
Borough Surveyor's	353	42
	<u>566</u>	<u>67%</u>

- (b) that the cost of the bonuses already granted amount at the present rate to approximately £14,000;
- (c) that the granting to the staff of a cost of living bonus based upon the present award of the National Joint Council would cost a further sum of approximately £4,086 of which £325 would be recoverable from the Government or other Authorities, £950 would be chargeable to the Electricity Undertaking and the balance of £2,811 would be rate borne.

In view of these facts the Staff representatives formally applied for a cost of living bonus to be granted at the rate recommended by the National Joint Council and for the payment of the bonus to be ante-dated to the 1st April, 1940.

A full discussion ensued during which it was pointed out that Finchley was the only Borough in Greater London which was not paying a bonus to its administrative, technical and clerical staff and that the only other Authorities not doing so were a few Urban and Rural Councils on the fringe of Greater London.

The Joint Committee were ultimately agreed that a cost of living bonus based upon the amended scale of the National Joint Council dated 30th December, 1940 (which came into operation on the 1st January, 1941) should be adopted, but the Council side of the Joint Committee could not agree to the award applying, at the appropriate rate, from the 1st April, 1940, and the staff side withdrew for consultation.

Upon resuming it was intimated by the Vice-Chairman that the Staff representatives, appreciating the difficulties, were prepared to compromise and were agreeable to 1st January, 1941 award should operate.

The compromise was not acceptable to the Council members who intimated that they could not recommend the Council to agree to any other date than 1st April, 1941.

After further consultation a unanimous agreement was reached and it was accordingly:

RECOMMENDED

- (1) that, as from the 1st April, 1941, a cost of living bonus on the scale set out below, be paid to members of the administrative, technical and clerical staff of the Council, not already in receipt of a bonus, with the exception of those appointed for war-time duties since the 1st August, 1939 :-
 - (a) An officer whose normal salary does not exceed £300 per annum be granted a cost of living increase at the rate of 10 per cent. of salary.
 - (b) An officer whose normal salary exceeds £300 per annum be granted a bonus equivalent to 6 per cent. of the first £300 of salary, plus 3 per cent. of salary in excess of £300 or 3 per cent. of £200 whichever is the less, subject to an officer whose salary exceeds £300 but is less than £311. 13. 0d. per annum not receiving less than he would have received had he been in receipt of a salary of £300.
- (2) that payment of the bonus be subject to the under-mentioned conditions :-
 - (a) The bonus shall remain in force until altered or rescinded by the Council; the position to be reconsidered at intervals in the light of changing conditions.
 - (b) The bonus shall be calculated by reference to normal salary exclusive of fees except where fees are recognised by the Local Authority as forming part or the whole of the salary of an officer.
 - (c) Bonus shall not be payable in respect of a travelling allowance.
 - (d) In the case of a part-time officer there shall be first ascertained the bonus which would have been payable had the officer devoted his whole time to the employment, regard being given to the salary payable for the part-time employment and the proportion of whole-time devoted to the duties, and the officer shall be entitled to receive by way of bonus the same proportion of the amount so ascertained as is represented by the proportion of whole-time service devoted to the duties.
 - (e) In the case of a whole-time officer holding two or more appointments there shall be ascertained the bonus which would have been payable had the officer been employed whole-time by one authority and been in receipt of

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a salary equal to the aggregate of the salaries he receives for the several appointments, and in respect of each appointment held the officer shall be entitled to receive by way of bonus the same proportion of the amount so ascertained as is represented by the proportion of his total remuneration allocated by the appointment.

- (f) In the case of an officer who enjoys rations only or apartments only in addition to salary he shall be entitled to receive two-thirds of the bonus calculated by reference to the total of his cash salary and the money value of his rations or apartments.
- (3) that the bonus granted shall be regarded as a temporary payment intended to assist in meeting the increased cost of living owing to the War, and shall be recognised as due to and dependent on, the existence of abnormal conditions now prevailing;
- (4) that any question arising between the Council and the staff regarding the interpretation of these recommendations shall be determined by the Council and Staff Joint Committee.

A. J. BRIANT,

Chairman.

C. R. WESTIAKE,

Vice-Chairman.

Wm.

This (with the four following pages) is the report of the Education Committee referred to in paragraph 1521(d) of the Council Minutes of the 28th July, 1941.

421(m)

EDUCATION COMMITTEE'S REPORT.

H. Wilmot
Mayer.

14th July, 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H. Wilmot, J.P.),
The Deputy Mayor (Councillor W.L. Brooksbank),
Aldermen Grocott and Syrett;
Councillors Bryson, Collis, Mrs. Legge and Rutt;
Miss Davey, M.A., and Mrs. Miall, B.A.

Non-Member: Councillor Mrs. Roberts.

School Attendance Sub-Committee.

The Report of a meeting of the School Attendance Sub-Committee, held on 16th June, 1941, was submitted. Arising therefrom, it was reported as follows:-

(a) Daphne Unwin.

That Daphne Unwin, aged 11 years, attending the Martin Junior School, had been sent from the Health Centre, Finchley, to the Royal Northern Hospital's Orthopaedic Clinic. She was found to be suffering from valgus ankles and advised to have inside stiffening to her shoes and $\frac{1}{4}$ " wedges to the inner borders of sole and heel, at a total cost of 8s.6d.

RECOMMENDED:

that the Finchley Education Authority accept responsibility for the charge of 8s.6d. in respect of the above.

(b) Approved Schools - Parental Contributions.

That a summary of parental contributions collected by this Authority on behalf of the Middlesex County Council for the 14 weeks ended 31st May, 1941, had been completed and submitted to that Authority.

Approval had been given to the recommendation that arrears be remitted as hereunder:-

B. Smith	£1.7.0.
C. Smith	£1.7.0.

(c) Approved School - Accommodation.

That the increase in the country in juvenile delinquency had put a heavy strain on the accommodation at Approved Schools, and considerable difficulty is being found in securing vacancies for children committed to these schools by magistrates, except after a considerable lapse of time.

The Sub-Committee considered the matter and

RECOMMEND:

that the Home Office be asked to treat the provision of temporary additional accommodation for Approved Schools as a matter of urgency, and to consider the suitability of training camps as part solution of the present problem.

F. J. GROCOTT,
Chairman.

The Report was then adopted.

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2. School Management and Works Sub-Committee.

The Report of a meeting of the School Management and Works Sub-Committee, held on 7th July, 1941, was submitted. Arising therefrom, it was reported as follows:-

(a) Provision of Meals for School Children - Board of Education Circular 1520.

(i) Supply of Food-stuffs. That in accordance with Minute No.1235(F)(iv), terms had been agreed and arrangements made for the supply of food-stuffs with the following firms:-

<u>Meat.</u>	Messrs. T. Holton Ltd., 12 Ballards Lane, N. 3.
<u>Vegetable produce.</u>	Messrs. Lincoln Produce Co. Ltd., 482 Neasden Lane, N. W. 10.
<u>Provisions.</u>	Messrs. Williams Bros. D.S.S. Ltd., 50 Ballards Lane, N. 3.
<u>Bread.</u>	Mr. E.P.Hahn, 122 High Road, N. 2.

RESOLVED:

that the above arrangements be approved for a period of three months, when the matter is to be re-considered.

(ii) Mid-day meal of Kitchen and Feeding Centre Staff.

RESOLVED:

that Kitchen and Feeding Centre Staff be provided with a mid-day meal free of charge in addition to their wages.

(iii) Sub-letting of first floor of 328 Ballards Lane, N. 12.

That Mrs. B. Rutherford, the Supervisor and Organiser of School Meals, would be willing to occupy vacant rooms above the Central Kitchen on suitable terms, and the Sub-Committee felt that it would be of advantage to have the premises occupied after working hours.

The recommendations of the Sub-Committee hereon were considered and after full discussion it was agreed to

RECOMMEND:

- (a) that Mrs. B. Rutherford be offered a monthly tenancy of the first floor excluding the room used as an office, at a rental inclusive of rates, fuel, light and water of £5.8.4. per calendar month, the tenancy to be determinable by one month's notice in writing on either side at any time.
- (b) the Committee to be responsible for repairs, etc., in conformity with the terms of their lease, and
- (c) the consent of the Landlord to be obtained to the sub-letting of the rooms.

(iv) Appointment of Staff at the Central Kitchen. That, in accordance with Minute No.863(d), the Director of Education had engaged Mrs. S.F.Young, as Assistant Cook, at a wage of £2. per week, commencing on 2nd July, 1941, and Mrs. D. Taylor, as Helper, at a wage of 30s.0d. per week, commencing 8th July, 1941. That, in regard to the wages of the latter, the Director of Education informed the Sub-Committee that he had been obliged to raise the wage from 25s.0d. a week, the sum originally agreed upon, in view of the lack of response at this figure.

RESOLVED: that the action taken be approved.

(b) Board of Education Administrative Memorandum No. 303 - Provision for Emergency Cooking in School Canteens.

That the above had been submitted, which dealt, as far as the Local Authority is concerned, with the provision of emergency equipment in school canteens.

RECOMMENDED:

that the Director of Education confer with the Communal Feeding Officer on the question.

(c) Reconstruction of a part of Summerside Infants' School (War damage).

That a letter, dated 2nd July, had been received from the Board of Education, authorising under Defence Regulation 56A the execution of repairs at the above school at a cost of £1,558, and stated that the Board are recommending the War Damage Commission to make payments on account during the progress of the work.

(d) Staff.

(i) Mr. F.H.Holmes, St. Mary's School. That Mr. Holmes, an Assistant Master, had sought and had accepted the appointment of Temporary Junior Administrative Assistant in the Secretary's Department of the Admiralty; that it was understood he had received leave of absence from the Chairman of the Managers, and that he had left their service on 20th June, 1941.

The Sub-Committee noted the action of the Chairman of the Managers, and after consideration

RECOMMENDED:

- (1) that no financial obligation rests upon the Authority in respect of Mr. Holmes' absence on the duty referred to above.
- (2) that the question of recognition of his service for purposes of the Teachers' Superannuation Acts be referred to the Board of Education.

After consideration, the Education Committee decided to refer the matter back to the School Management and Works Sub-Committee for further consideration and report, in the light of the Council's Resolution of October, 1939, Minute No. 2275.

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(ii) Mr. C. Myers - Christ Church School. That consideration had been given to the position of Mr. C. Myers, who has been acting as Headmaster at Christ Church School since the retirement of Mr. E.A. Bolding, in August 1940, and it is

RECOMMENDED:

that, as from 1st September, 1940, and until such time as Mr. Myers ceases to serve as Acting Headmaster of Christ Church School, he be paid an additional sum at the rate of £72 per annum, subject to the approval of the Board of Education.

(iii) Mr. E.G. Leese, Assistant Master, Summerside Junior School. That Mr. Leese had registered for military service some little time ago and, after medical examination, had been placed in Grade III. The Director of Education suggested that the important work Mr. Leese was doing for the young people of Finchley as Supervisor of the Under Twenty Club, which has now a roll of some 600, would be a sufficient reason, in view of Mr. Leese's medical category, to support an application being made to the Board of Education for the deferment of his calling-up to the Services. Mr. Leese, who is 28 years of age, is the only assistant master remaining on the staff of Summerside School.

RECOMMENDED:

that the Board of Education be asked to take such action as may be necessary to ensure that the calling-up of Mr. Leese for military or national service is deferred for as long a period as possible.

(iv) Mrs. M.O. Westlake, Education Department. Mrs. M.O. Westlake, a Junior Clerk in the Education Department, had intimated her desire to join the Women's Auxiliary Air Force, if selected.

(v) Mr. J. May, Caretaker - Our Lady of Lourdes School. That Mr. May had been summoned under the Registration for Employment Order, 1941.

The Managers, pending the appointment of a temporary caretaker, propose to employ a Mrs. Sullivan of 59 Globe Road, as cleaner for 22 hours a week. She would undertake, in addition to cleaning work, certain caretaking duties. The Managers ask the Education Committee, who are responsible for payment, to agree to this arrangement.

The Sub-Committee considered the matter and asked the Director of Education to confer with the Chairman of the Managers as to the desirability of making application for deferment. Meanwhile, it is

RECOMMENDED:

that the Education Authority agree, upon Mr. May's departure and as a temporary arrangement, to meet cleaning costs up to 22 hours a week, to meet payment of an additional sum to the cleaner engaged of 5s.3d. a week in respect of certain caretaking duties undertaken by her.

Wm. C. LANGLANDS,
Chairman.

The Report, as amended, was then adopted.

3. Provision of Meals for School Children - Board of Education Circular 1520.

The Director of Education reported that the number of children requiring a mid-day dinner meal was much in excess of the number originally estimated, and that in order to provide for this increase, i.e. some 300 children, apparatus and equipment would be needed at once, the cost of which would be in the neighbourhood of £560.

Authority was given for the purchase of the necessary equipment, etc., at the estimated cost of £560, subject to the approval of the Board of Education for purposes of grant.

RECOMMENDED: that the action taken be approved.

4. Appointment of a temporary (woman) School Attendance Officer.

It was reported (a) that in accordance with authority given to the Chairman at the last meeting of the Council, he had appointed, subject to medical examination, Miss D.O.Gibbons, at a salary of £4. a week, as from 11th August, 1941, and (b) the supplemental estimate for the current financial year, approved by the Council, would amount to approximately £140.

5. Staff - Miss N. Chase, Summerside Junior School.

It was reported that Miss Chase, an Assistant Mistress at the above School, had been absent from duty for $3\frac{1}{2}$ days, i.e. 23rd to 26th June, 1941, on account of the serious illness of her mother.

RECOMMENDED:

that full salary be paid to Miss N. Chase for the period of absence.

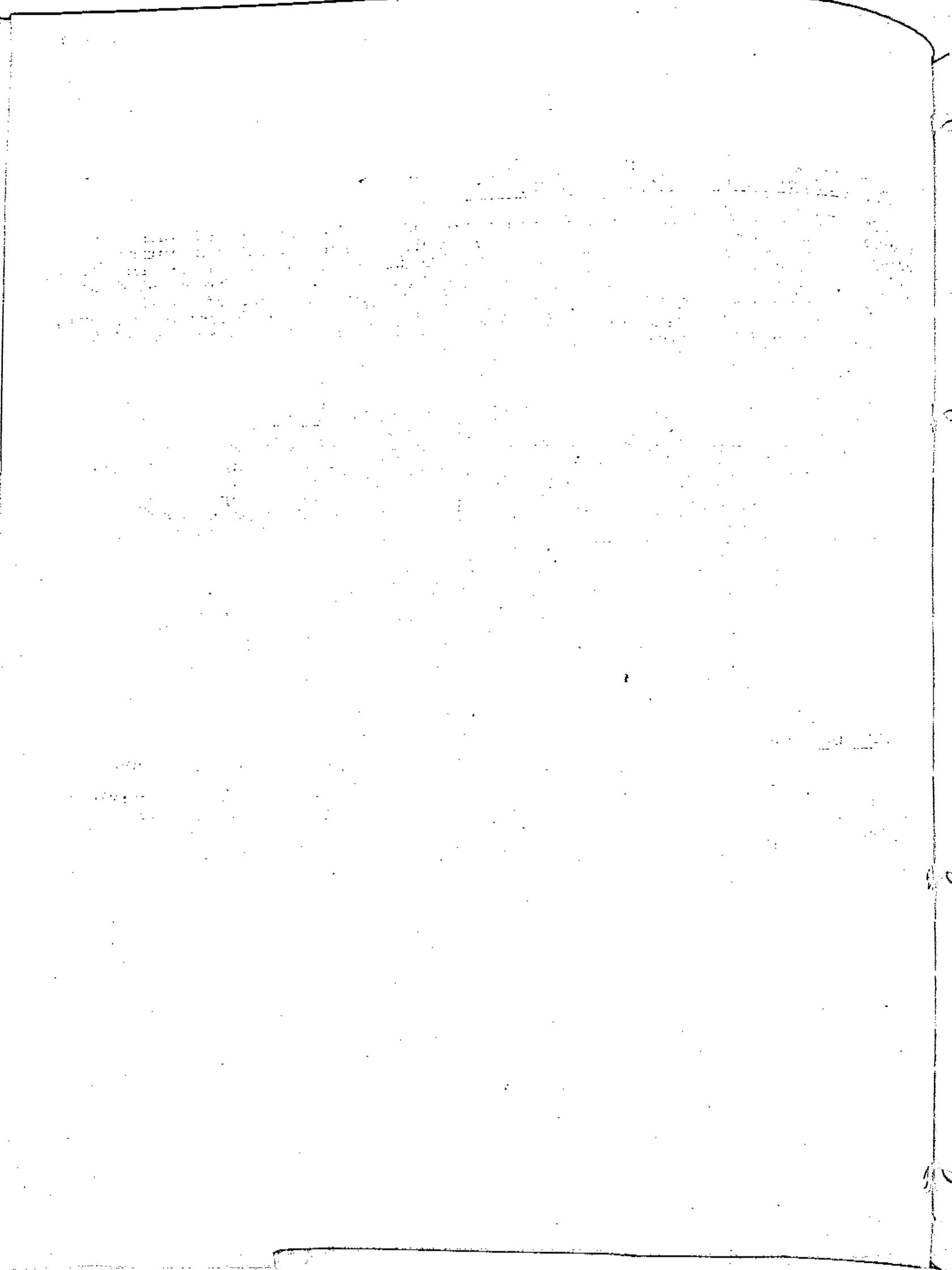
6. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm. C. LANGLANDS,
Chairman.

Jm.



This (with the following two pages) is the report of the Electricity Committee referred to in paragraph 1521(e) of the Council Minutes of the 28th July, 1941.

401(16)

BOROUGH OF FINCHLEY.

W. W. ...
Mayor.

ELECTRICITY COMMITTEE'S REPORT.

15th July, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Briant and Councillors Baines, Bryson and Norman.
Non-member: Councillor Rutt.

1. STAFF.

(a) The General Manager and Engineer reported as follows :-

(i) National Service (Armed Forces) Act.- That by the raising of the age of reservation of administrative, professional and clerical staffs of public utility undertakings, several senior accountancy and clerical assistants in the Department would become liable for Military Service at or after the 1st October next, and that he had communicated with the Electricity Commissioners on the matter and had pointed out the serious situation which would be created if these men were taken for Military Service.

(ii) Temporary Appointments.- That in accordance with authority, the following temporary appointments had been made :-

Lorenzen, Mrs. R.V. (Clerk)	£2.-	--	p.w.
Blow, Miss J. (Junior Clerk)	£1.5.	--	"
Wightman, Miss K.G. (Clerk)	£2.10.	--	"
Bunter, Miss J.E. (Junior Clerk)	£1.15.	--	"
Blow, Mrs. J.M. (Clerk)	£2.10.	--	"

(iii) Technical Staff.- That arising from the report of the Special Sub-Committee dated 27th May, 1941, Mr. A.G. Douglas had decided not to accept the position of Assistant Distribution Engineer and that it was not proposed to take any further action in the matter for the time being.

(iv) Mr. A.J. Carrington.- That an application had been received from Mr. A.J. Carrington for permission to take up a post with the Ministry of Food; that this had not been granted and that he had lodged an appeal with the Ministry of Labour and National Service.

Instructions were given for the foregoing matters to be reported to the General Purposes Committee.

(b) A letter dated 27th June, 1941 was submitted from Messrs. Goodman, Brown & Co. in regard to the case of Mr. W.J.D. Hoste, urging that he should be treated in the same manner as other members of the staff in regard to supplementation of pay while serving with the Forces.

The Committee decided to suggest to the General Purposes Committee that the previous resolution dealing with the matter be adhered to.

2. ADDITIONAL SUPPLY TO SPECIALLOID LTD.

The General Manager and Engineer reported as follows :-

"The Committee will recall that early in 1940 the Council approved of an extension to augment the supply to Specialloid Ltd., North Finchley. Since this extension was not necessary for the Corporation's purpose it was decided to debit the consumer with the whole cost of the works, approximately £3,000.

Some difficulty was experienced in arriving at terms with the Company, but in order that the Council should not be held responsible for inadequate electricity supply to such an important consumer the work was proceeded with notwithstanding that no agreement had been reached.

I am able to report now that at length the Ministry of Aircraft Production has agreed to pay to Specialloid Ltd. the whole cost of the work. 35% will be paid on completion of the work and the balance of 65% will be paid in two equal instalments, the first on April 1st, 1942 and the final on April 1st, 1943.

Negotiations are still proceeding arising out of the point which I raised with the Company concerning the payment of interest."

RECOMMENDED

- (a) that the action taken by the General Manager and Engineer be approved;
- (b) that the action of the Committee in referring the matter to the Finance Committee with a view to application being made to the Electricity Commissioners for sanction to the borrowing of a sum of £3,000 be approved.

3. ELECTRICITY SUPPLY.

Reference was made to a letter received from Mr. B.F. Joseph of 34, Linden Lea, Hampstead Garden Suburb, forwarding copy of a communication addressed by him to the Borough Treasurer with regard to the disconnection of the electricity supply at his premises.

The Borough Treasurer furnished the Committee with full details of the circumstances of the case, and it was

RECOMMENDED that the action taken by the Borough Treasurer be approved and that the sum of £5.10.6 (in respect of deposit of £5 and reconnection fee of 10s.6d.) be retained out of the amount of £20 lodged with the Borough Treasurer by Mr. Joseph.

4. ELECTRICITY UNDERTAKING.

The Borough Treasurer presented the Statement of Accounts of the Undertaking for the year ended 31st March, 1941, and the General Manager and Engineer reported orally on the work of the Undertaking during the same period;

RECOMMENDED.

- (a) that the Accounts and Balance Sheet be received and adopted;
- (b) that application be made to the Electricity Commissioners for their consent, under Section 28(2)(b) of the Middlesex County Council Act, 1934 to the application of reserve fund moneys in payment of the sums of £4,538.15.5d. and £1,257.19.4d. made up as follows :-

Special Expenditure.

Air Raid Precautions.

	£.	s.	d.
Protection of Buildings (Electricity Works)	737.	12.	1.
" " Sub-stations	222.	18.	--
" " Buildings, Show-rooms	8.	4.	5.
	<hr/>		968.14. 6.
Shelters (Electricity Works)	806.	13.	6.
" (Canteen, including reinforcement)	532.	18.	1.
	<hr/>		1,339.11. 7.
Fire Fighting Equipment		159.	7. --
Anti-Gas		58.	2.10.
First Aid		37.	2. 7.
Sundries, including Building Roadways, Allotments, protection of Buildings etc	2,184.	19.	5.
	<hr/>		4,747.17.11.

<u>Less</u> amount received Electricity Commissioners in respect part cost shelters	209.	2.	6.
	<hr/>		£4,538.15.5.

Expenditure of a Capital Nature.

Second-hand Meters	615.	--.	--.
Ballards Lane Sub-Station - remote control	50.	--.	8.
Simms Motor Units	2,010.	8.	11.
	<hr/>		52.18. 8.
Battery Charging Plant	420.	--.	--.
Motor Vehicles	120.	--.	--.
New Huts	<hr/>		3,268. 8. 3.
Less recoverable from Simms Motor Units	2,010.	8.	11.
	<hr/>		£1,257.19.4.

- (c) that the sum of £1,097 be transferred from the Reserve Fund to the Electricity Net Revenue Appropriation Account, in accordance with the provisions of Section 28 of the Middlesex County Council Act, 1934.

C. S. SYRETT,
Chairman.

lhm.

421(2)(c)
This is the report of the Civil Defence (Emergency) Committee of the 15th July, 1941 referred to in paragraph 1521(f) of the Council Minutes of the 28th July, 1941.

BOROUGH OF FINCHLEY.

W. W. W. W.
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

15th July, 1941.

PART II.

Present: Councillor Harold A. Rutt (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Bryson, Grobel and Lawrence.

Non-Members: Alderman Briant and Councillors Baines and Mrs. Roberts.

1.- W.V.S. STAFF:

The Town Clerk reported that an application had been received from the W.V.S. for an increase in salary to be granted to Mrs. Jack, the Clerk at their Depot.

He intimated, that the work which Mrs. Jack was called upon to undertake justified an increase, and it was

RESOLVED that, subject to the approval of the Middlesex County Council, an increment of 10/- a week be granted, with effect as from the 1st July, 1941.

2.- WARDENS' SERVICE:

Arising out of a report made to the Committee in April last in regard to certain difficulties which had arisen between a District Warden and one of the Senior Wardens as a result of which the services of Mr. J.L. Gottlieb, a part-time Warden had been dispensed with, the Town Clerk reported that a writ had now been issued against the Council on behalf of Mr. Gottlieb for a declaration that his dismissal was unlawful and that he is still a member of the Wardens' Service.

He intimated that he had immediately reported the matter to the Middlesex County Council who were now defending the action on behalf of the Council;

RESOLVED that the action taken be approved.

HAROLD A. RUTT,
Chairman.

This (with the five following pages) is the report of the ⁴²¹⁽²⁾⁽ⁱⁱ⁾ General Purposes Committee referred to in paragraph 1521 of the Council Minutes of the 28th July, 1941.

BOROUGH OF FINCHLEY.

H. Wilmot
Mayor.

GENERAL PURPOSES COMMITTEE'S REPORT.

16th July, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H.E. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Norman and Rutt.
Non-member: Councillor Mrs. Roberts.

1. HIRE OF CARS FOR USE BY THE MAYOR AND THE TOWN CLERK.

Reference was made by the Town Clerk to a letter received from the Proprietor of the Bibsworth Garage making application for an increased mileage rate in connection with the above;

RECOMMENDED that the matter be referred to the Chairman of the Committee and the Town Clerk for negotiation with the Proprietor, and that they be authorised to agree to an increase not exceeding $1\frac{1}{2}$ d. a mile in excess of 8,000 miles.

2. STAFF.

(a) Absence through Illness.— The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Electricity Department.

(i) Sub-Committee.— The following report of a meeting of the Sub-Committee authorised to deal with certain appointments in the Department dated 27th May, 1941 was submitted :-

"Present: The Mayor (Councillor H.H. Wilmot, J.P.) and Alderman Syrett.

1. Chairman.

Alderman Syrett was appointed Chairman of the Sub-Committee.

2. Staff.

The Sub-Committee interviewed selected candidates for the positions of -

- (a) Assistant Distribution Engineer;
- (b) Junior Assistant Distribution Engineer; and
- (c) Assistant Consumers' Engineer;

RESOLVED

- (i) that as regards (a), Mr. A.G. Douglas of Dept. be appointed to the position at a salary of £375.18.0d. per annum (Class G Grade 8A of the National Joint Board Schedule applicable to the London District) with effect as from the 1st July, 1941;
- (ii) that as regards (b), Mr. W.E. Redmayne of Doncaster, be appointed to the position at a salary of £319.4.0d. per annum (Class G Grade 9) with effect as from the 1st July, 1941;
- (iii) that as regards (c) Mr. N.H.A. Robinson of Mill Hill be appointed to the position at a salary of £347.11.0d. per annum (Class G. Grade 8B) with effect as from 1st June, 1941.

The Sub-Committee desire to report

(1) that, arising out of (ii) above, Mr. Redmayne was, in fact, an applicant for the position of Assistant Distribution Engineer but that in view of his age he was offered the Junior appointment at a higher salary than that indicated in the advertisement;

RECOMMENDED that the action taken be approved.

(2) that, as regards (iii) above, Mr. Robinson was in the service of the Council and in receipt of a salary of £270 per annum, and that in view of this it was decided to fix the salary at a lower sum than that indicated in the advertisement;

RECOMMENDED

- (1) that the action taken be approved;
- (2) that Mr. Robinson be promoted to Class G Grade 8A on his possessing qualifications which will exempt him from the examination of the Institution of Electrical Engineers or when he becomes a Graduate of that Institution.

C. S. SYRETT,

Chairman."

RECOMMENDED that the report be adopted by the Council.

Arising thereon, it was intimated that, at the last meeting of the Electricity Committee, the General Manager and Engineer reported that Mr. Douglas had decided not to accept the position of Assistant Distribution Engineer, and that it was not proposed to take any further action in the matter for the time being.

(ii) It was intimated that, at the last meeting of the Electricity Committee, the General Manager and Engineer had reported as follows :-

(1) National Service (Armed Forces) Act.- That by the raising of the age of reservation of administrative professional and clerical staffs of public utility undertakings, several senior accountancy and clerical assistants in the Department would become liable for Military Service at or after the 1st October next, and that he had communicated with the Electricity Commissioners on the matter and had pointed out the serious situation which would be created if these men were taken for Military Service.

(2) Temporary Appointments.- That, in accordance with authority, the following temporary appointments had been made :-

Lorenzen, Mrs. R.V. (Clerk)	£2. -	p.w.
Blow, Miss J. (Junior Clerk)	£1. 5. - . . .	"
Wightman, Miss K.G. (Clerk)	£2.10. - . . .	"
Bunter, Miss J.E. (Junior Clerk) ..	£1.15. - . . .	"
Blow, Mrs. J.M. (Clerk)	£2.10. - . . .	"

(3) Mr. A.J. Carrington.- That an application had been received from Mr. A.J. Carrington for permission to take up a post with the Ministry of Food; that this had not been granted and that Mr. Carrington had lodged an appeal with the Ministry of Labour and National Service.

(iii) It was reported that, at the last meeting of the Electricity Committee, a letter dated 27th June, 1941 was submitted from Messrs. Goodman, Brown & Co. in regard to the case of Mr. W.J.D. Hoste, urging that he should be treated in the same manner as other members of the staff in regard to supplementation of pay while serving with the Forces, and that the Committee had decided to suggest that the previous resolution be adhered to;

RECOMMENDED that this be agreed.

(c) Town Clerk's Department - Telephone Operator.- The Town Clerk reported upon an application which had been made by Mrs. Marks for an increase in her salary;

RECOMMENDED that she be granted an increment of 5s. a week.

(d) Education Department.

(i) A letter dated 15th July, 1941 was submitted from the Director of Education stating that Mrs. Westlake, a junior Clerk in his Department, had volunteered for service in the Women's Auxiliary Air Force and had been accepted;

RECOMMENDED that authority be given for advertisements to be issued inviting applications for the position at a commencing salary within the Junior Grade of the Council's Salary Scales and Grading Scheme.

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(ii) It was reported that the Chairman of the Education Committee had appointed Miss D.O. Gibbons as temporary School Attendance Officer at a salary of £4 a week and that she would commence her duties on the 11th August, 1941.

(e) Borough Surveyor's Department.

(i) Examination Success.- The Borough Surveyor reported that Mr. R.J.K. Relph, one of the technical assistants in the Department, had passed the final examination of the Chartered Surveyor's Institution;

RECOMMENDED that the congratulations of the Council be extended to Mr. Relph on his success.

(ii) Mr. J.A. Edwards.- The Borough Surveyor reported that Mr. J.A. Edwards, Clerk in the Accounts Section of the Department, joined H.M. Forces on the 14th July, 1941, and that, in accordance with authority previously given, Miss M. Dieterle had been appointed to fill the vacancy at a wage of £2.5.0d. a week and that she commenced her duties on the 11th July, 1941.

(iii) Mr. E.J. Ellis.- The Borough Surveyor reported that Mr. E.J. Ellis, a Clerk in the Department, would be joining H.M. Forces on the 17th July, 1941.

(f) Borough Treasurer's Department.- The Borough Treasurer reported as follows :-

(i) that Mr. J. Beckett, Internal Auditor, was called up for military service on the 26th June, 1941, and that he was finding considerable difficulty in obtaining a satisfactory substitute; that for the time being, he had arranged to transfer Mrs. P.M. Morton from the Accountancy Section to the Internal Audit Section and that to fill the vacancy so created he had appointed Miss W.L. Newberry at a salary of £2.15.0d. per week as from the 14th July, 1941; further, that Miss D.A. Speller, temporary Internal Audit Assistant, would carry increased responsibility and that he recommended that her salary be increased from £3.15.0d. to £4.0.0d. per week as from the 14th July, 1941;

RECOMMENDED

- (1) that the action taken by the Borough Treasurer be approved; and
- (2) that the suggested increase in salary to Miss Speller be granted.

(ii) that Mrs. N.E. Killick and Mrs. R. Poulton had completed their probationary period of one month's service;

RECOMMENDED that their temporary appointments be confirmed - Mrs. Poulton at the original salary of £2.10.0d. per week and Mrs. Killick at £2.15.0d. per week as from the 14th July, 1941.

(iii) that Mr. D.W. Ashby, Junior Clerk, would complete one year's satisfactory service on the 19th July, 1941;

RECOMMENDED that his salary be increased to £80 per annum as from that date.

3. CARETAKER - FINANCE DEPARTMENT.

The Borough Treasurer reported that Mr. Garrod, Caretaker in his Department, had been called up for military service, and authority was given for the appointment of a successor.

4. ROOF SPOTTING - FINANCE DEPARTMENT.

The Borough Treasurer reported that alternative arrangements had now been made in connection with the above as a result of which the sum of £1.5.0d. a week paid to the North Middlesex Gas Company would be discontinued.

5. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

(a) Deputy Surveyor.- The Borough Surveyor reported that Mr. H.A. Newman, the Deputy Surveyor, would be due to retire in November next;

RECOMMENDED that Mr. Newman be asked to continue in the service of the Council for a further period of 6 months and that, prior to the expiration of that period, the matter be reviewed.

(b) T.H. Woollard.- The Borough Surveyor reported that Labourer Woollard would reach the age of 65 on the 21st September next; that Woollard was at present absent owing to sickness and that he did not wish to continue in the service of the Council.

The following statement was presented by the Borough Treasurer giving particulars of the superannuation allowance payable to Mr. Woollard :-

Date of birth	21st September, 1876.
Service to 21st September, 1941 -	yrs. mths.
Contributing	17 8
Non-contributing	2 4
	<hr/>
	20 0

Average remuneration for last five years (est:) £160

Superannuation Allowance:

$(\frac{17}{60} + \frac{3}{120}) \times 160 = £49. 6. 8.$ Payable from Superannuation Fund.

Added Sum:

$\frac{3}{120} \times 160 = £4. - - -$ Payable from General Rate Fund.

Approx. Total Pension £53. 6. 8. per annum.

or £1. - - 5. per week.

RECOMMENDED

(1) that, as from and including the 22nd September, 1941 Mr. Woollard be granted a superannuation allowance of £53. 6. 8d. per annum;

(2) that, in addition, he be granted a gratuity of 9s. 7d. a week until the date of the ordinary meeting of the Council in June 1942, under the provisions of Section 70 of the Finchley Urban District Council Act, 1908 in order to bring his income up to a sum of 30s. a week.

(c) The Borough Treasurer submitted a detailed report dealing with the question of superannuation as affecting the members of the temporary staff;

RECOMMENDED that only those whole-time Officers appointed in a temporary capacity who have a statutory right to become contributory employees be brought within the provisions of the Act.

(d) Refunds and Transfer Values. - The Borough Treasurer submitted the following report :-

(a) Refunds of Contributions.

Name.	Department.	Cause	Amount.		
			£.	s.	d.
Brett, J.H.	Surveyor's	Voluntary Resignation	42.	1.	2.
Cooke, C.H.	do.	do.	19.	7.	2.
Gould, S.L.	do.	do.	45.	18.	5.
Michelin, J.	do.	do.	2.	7.	3.

(b) Transfer Value Received.

Miss M.L. South Libraries Transferred from - Lambeth Corporation. 34. 4. 9.

(c) Transfer Values Paid.

R.H. Wickenden Electricity Transferred to - Ayrshire Electricity Board 70. 17. 2.
Miss B. Sants Libraries Hendon Corporation 12. 10. 10.

6. NATIONAL SERVICE (ARMED FORCES) ACT - STAFFS OF LOCAL AUTHORITIES.

The Town Clerk read a letter which the Parliamentary Secretary to the Ministry of Labour and National Service had addressed to the Secretary of the Association of Municipal Corporations on the above subject.

The Committee were of opinion that, in consequence of the alteration in the Schedule of Reserved Occupations, under which certain members of the staff would become liable for military service later in the year, it would be of assistance to the Council if they could be made aware of the medical categories in which such members of the staff were placed. It was therefore

RECOMMENDED that instructions be given for the names of those members of the staff concerned to be forwarded to the Authorities with a request that arrangements may be made for them to be medically examined without delay.

J. HUGH JONES,
Chairman.

BOROUGH OF FINCHLEY.

FINANCE COMMITTEE'S REPORT.

17th July, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Langlands (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillors Bryson, Collis and Norman.

ADDITIONAL SUPPLY OF ELECTRICITY TO SPECIALLOID LTD.

The Committee considered a reference from the Electricity Committee hereon;

RECOMMENDED that the Town Clerk be instructed to make application to the Electricity Commissioners for sanction to the borrowing by the Council of the sum of £3,000 in respect of the cost of an extension to augment the supply of electricity at the premises of Specialloid Ltd., North Finchley.

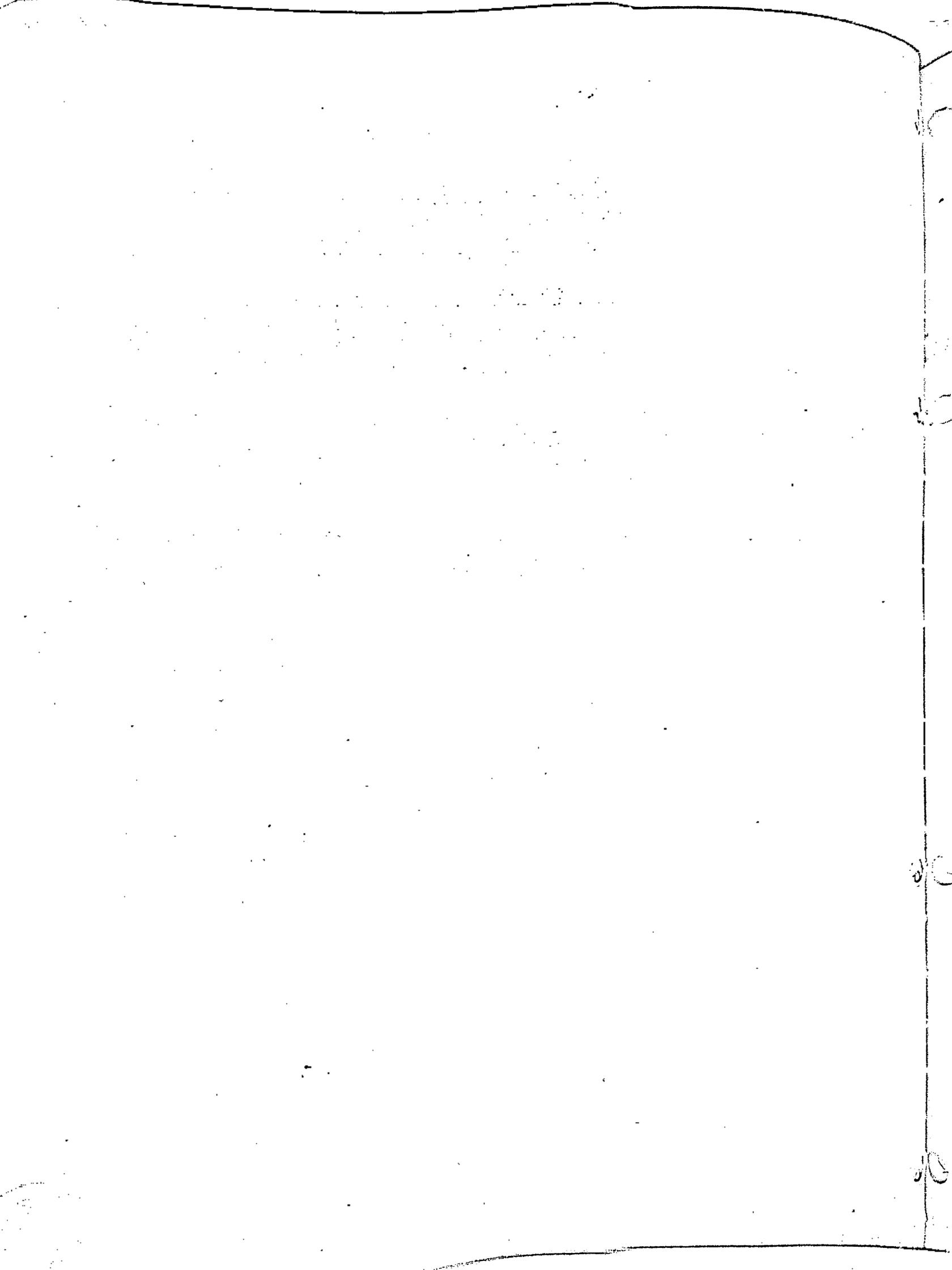
HAROLD A. RUTT,

Chairman.

This is the report of the Finance Committee referred to in paragraph 1521(h) of the Council Minutes of the 28th July, 1941.

H.A. Rutt

Mayor.



This is the report of the Sub-Committee re Appointment of Temporary Deputy Town Clerk of the 22nd July, 1941 referred to in paragraph 1521(i) of the Council Minutes of the 28th July, 1941. 421(2)(2)

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE RE APPOINTMENT OF TEMPORARY DEPUTY TOWN CLERK.

H.M. Wilmot
Mayor.

22nd July, 1941.

PART II.

Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Grobel, Hugh Jones, LL.B. and Major Steward.

1.- CHAIRMAN:

Councillor Hugh Jones was appointed Chairman of the Sub-Committee.

2.- APPOINTMENT OF TEMPORARY DEPUTY TOWN CLERK:

It was reported that seven applications had been received for the above appointment and each of the candidates appeared before the Sub-Committee.

Three of the candidates were considered to be unsuitable and a fourth was likely to be liable for military service.

As regards the remaining three, there were circumstances concerning each candidate which presented difficulties, and having regard to their limited powers of reference, the Sub-Committee could not see their way to make a decision. They therefore invited such candidates to be in attendance at the Meeting of the Council in order that the Members might have an opportunity of knowing all the facts in each particular case to enable them to arrive at a decision.

The candidates in question are:-

Mr. S.F.A. Clarke,
Deputy Town Clerk,
High Wycombe.

Mr. R.J. Cleeve,
Temporary Assistant Solicitor,
Finchley.

Mr. G.D. Helliwell, Partner in the Firm of
Rees & Freres,
London.

and a resume of their individual applications is annexed hereto. —

The special circumstances relating to each case are as follows:-

Mr. S.F.A. Clarke.-

Mr. Clarke at present holds a permanent Local Government office, viz.- Deputy Town Clerk, High Wycombe, and is anxious to safeguard the permanency of his position. He would be prepared to accept the temporary appointment at a commencing salary of £600 if he could be given an undertaking that, in the event of his not being appointed to the permanent position when steps are taken to fill the same, the Council would retain his services

as an Assistant Solicitor at a salary of not less than £500 per annum until such time as he could obtain another appointment. He has had 15 years' Municipal experience.

Mr. R.J. Cleeve.-

Mr. Cleeve has held the office of Temporary Assistant Solicitor to the Council since January, 1941 and his services in the Department have given complete satisfaction, but his municipal experience is limited to this period.

Mr. G.D. Helliwell.-

Mr. Helliwell, at present a Partner in the firm of Rees and Freres, Parliamentary Agents, has previously held the positions of Deputy Town Clerk at Brighton, Rochdale and Chesterfield. He also holds a part-time appointment as Solicitor to the Incorporated Municipal Electrical Association at a salary of £300 per annum and this appointment, which he intends to retain, would involve absence from the Office to attend the monthly meeting of the Association which for the time being is held in the north of England. As regards his private practice, this is carried on almost entirely by his Partner, but he might, on infrequent occasions have to consult his Partner on current matters. He is not prepared to accept the appointment at a commencing salary of less than £750 per annum but will agree to the normal annual increments from that figure.

J. HUGH JONES,

Chairman.

RECOMMENDED—

- (a) that Mr. S. F. A. Clarke, Deputy Town Clerk of Chepping Wycombe be appointed to the temporary position of Deputy Town Clerk, in accordance with the terms of the advertisement, at a commencing salary of £600 per annum rising, subject to satisfactory service, by the annual increments prescribed for the permanent position, the appointment to be determinable by one calendar month's notice, in writing, on either side; and
- (b) that, in the event of Mr. Clarke being in the employ of the Council when the permanent position of Deputy Town Clerk is filled, and of his not being appointed thereto, he be appointed as a temporary Assistant Solicitor for a period not exceeding two years from that time at a salary of £500 per annum, such appointment to be determinable by one calendar month's notice, in writing, on either side, provided that, so far as the Council are concerned, the said notice shall not be given unless his services are unsatisfactory.

amended (j) War Damage of the 23rd July, 1941.

1522 Municipal Offices—Hall Keeper:

It was reported that Mr. E. Armstrong, the Hall Keeper at the Municipal Offices, had submitted his resignation, which took effect on the 26th July, 1941, and that, in accordance with the authority of the Chairman of the General Purposes Committee, arrangements were being made to fill the vacancy at a wage of £3 a week;

RECOMMENDED that this be agreed.

1523 Finchley Golf, Sports and Social Club, Ltd.:

A report of a conference which took place between representatives of the Council and of the Golf Club on the 21st July, 1941, was submitted, and arising thereon, Alderman Syrett declared that he had an interest in the matter;

RECOMMENDED that the report be considered at the Special Meeting of the Council to be held on the 5th August, 1941.

1524 Street Collections:

Reference was made by the Mayor to a letter received by him from the Commissioner of Police of the Metropolis with regard to a street collection proposed to be held on the 13th September, 1941, in a part of the Borough in aid of the funds of the Friern Barnet (North) and Whetstone District Nursing Association;

RECOMMENDED that no objection be raised thereto.

1525 Defence (General) Regulations, 1939. The Cultivation of Lands Orders, 1939:

The Town Clerk reported receipt of communications from the Middlesex War Agricultural Executive Committee enclosing copies of Orders made in regard to certain areas of land in the occupation of the Finchley Golf, Sports and Social Club, Ltd.;

RECOMMENDED that the Town Clerk be authorised to issue on behalf of the Council permission for the necessary works to be carried out by the Club.

1526 Proposed Pig Club—Cleeve Land:

The Chairman of the Parks and Open Spaces Committee reported hereon;

RECOMMENDED that the matter be referred to the Sub-Committee already appointed to deal with the question of the suggested formation of pig clubs in the Borough.

W.M.

1527 Town Planning:

The Borough Surveyor submitted a report dealing with a number of matters affecting the Town Planning Committee;

RECOMMENDED—

- (a) that same be referred to the Town Planning Committee for consideration, with power to act, subject to report; and
- (b) that a special meeting of that Committee be held on the 11th August, 1941, at 7.30 p.m.

1528 Administration of Communal and Emergency Feeding:

Alderman Syrett reported hereon;

RECOMMENDED that the experimental period of three months from the 26th May, 1941, during which it was agreed by the Council that the General Manager and Engineer should continue to act as Communal Feeding Officer on certain conditions, be extended until the date of the ordinary meeting of the Council in September, 1941.

1529 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now resume, and that the recommendations above set forth be adopted.



Mayor.

27th September,
1941.

This (with the following page) is the report of the War Damage Committee of the 23rd July 1941 referred to in paragraph 1521(j) of the Council Minutes of the 28th July, 1941. ^{1522(a)}

BOROUGH OF FINCHLEY.

W. Wilmot
Mayor.

WAR DAMAGE COMMITTEE'S REPORT.

23rd July, 1941.

PART II.

Present: Alderman A.J. Briant (Chairman), Alderman C.S. Syrett (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Grobel and Lawrence.

1. MINUTES.

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

2. REPAIRS TO WAR DAMAGED PROPERTIES.

With reference to the resolution passed by the Committee at its meeting on 10th June, 1941, that the Chairman accompanied by the Town Clerk should have a personal interview with a responsible Government Official before any further action be taken in regard to the sanction for expenditure on damaged houses, the Town Clerk read a report of this interview which took place on 13th June, 1941, dealing with the Ministry's attitude towards :-

- (a) First-aid Repairs - for which no consent is required but for which it is usually considered that £5 per house should cover the expenditure. (The Ministry is not in favour of a sliding scale based on the rateable value of the respective properties).
- (b) Protective Repairs - for which a scheme would shortly be legalised by an amendment to the War Damage Act.
- (c) Permanent Repairs - for which consent for expenditure would only be granted in very exceptional cases.

The Borough Engineer and Surveyor reported that Mr. Boothroyd a representative of the Ministry who was present at the above meeting, had recently visited his Department, and that he had agreed to the continuance of the procedure already practised in the Borough for the carrying out of repairs to war damaged properties. With regard to the expenditure so incurred, the Borough Treasurer intimated that he endeavoured always to keep a balance in hand by applying for further advances as his funds were depleted, and the Committee were strongly of the opinion that as far as was possible this procedure should continue to be followed and it was

RECOMMENDED that the Borough Treasurer continue to apply to the War Damage Commission for funds, as and when necessary, to keep sufficient money in hand to deal with all reasonable calls for repairs to war damaged property and that the Borough Engineer be authorised to expend sums over £100 for First Aid Protective Works on any one property provided he first obtains the necessary agreement of the appropriate Government Department thereto.

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE COMMISSIONER OF LABOR
MANILA

IN RE: [Name of Employer] vs. [Name of Employee]
[Address of Employer]
[Address of Employee]

That the above-named employee was employed by the above-named employer from [Date] to [Date] in the position of [Job Title] at a salary of [Amount] per month.

That the employee was dismissed from service on [Date] for the reason stated in the attached copy of the [Document Name] of the employer.

That the employee claims that the dismissal was without just cause and that he is entitled to reinstatement and back wages.

That the employee has been advised by the Bureau of Labor Relations that he may file a complaint with the Labor Arbiter.

That the employee has been advised by the Bureau of Labor Relations that he may file a complaint with the Labor Arbiter.

That the employee has been advised by the Bureau of Labor Relations that he may file a complaint with the Labor Arbiter.

- 2 -

3. 978/982, HIGH ROAD, N. 12.

The Town Clerk reported that the matter of the carrying out of permanent repairs to the above property had been deferred pending the result of the interview above referred to. The Borough Surveyor stated that he had discussed this particular property with a representative of the Ministry of Health who suggested it was a matter for the War Damage Commission.

RECOMMENDED that a reply to this effect be forwarded to Mr. Newcome Wright who originally applied on the owner's behalf earlier in the year.

4. MINISTRY OF HEALTH CIRCULAR NO. 2431 - WAR DAMAGE ACT, 1941.

The above circular drawing the attention of Local Authorities and Public Utility Undertakings to the effect of the War Damage Act in regard to those of their properties with which the Minister of Health is normally concerned as the central authority (other than houses belonging to Housing Authorities), was submitted.

5. WAR DAMAGE TO BUILDINGS.

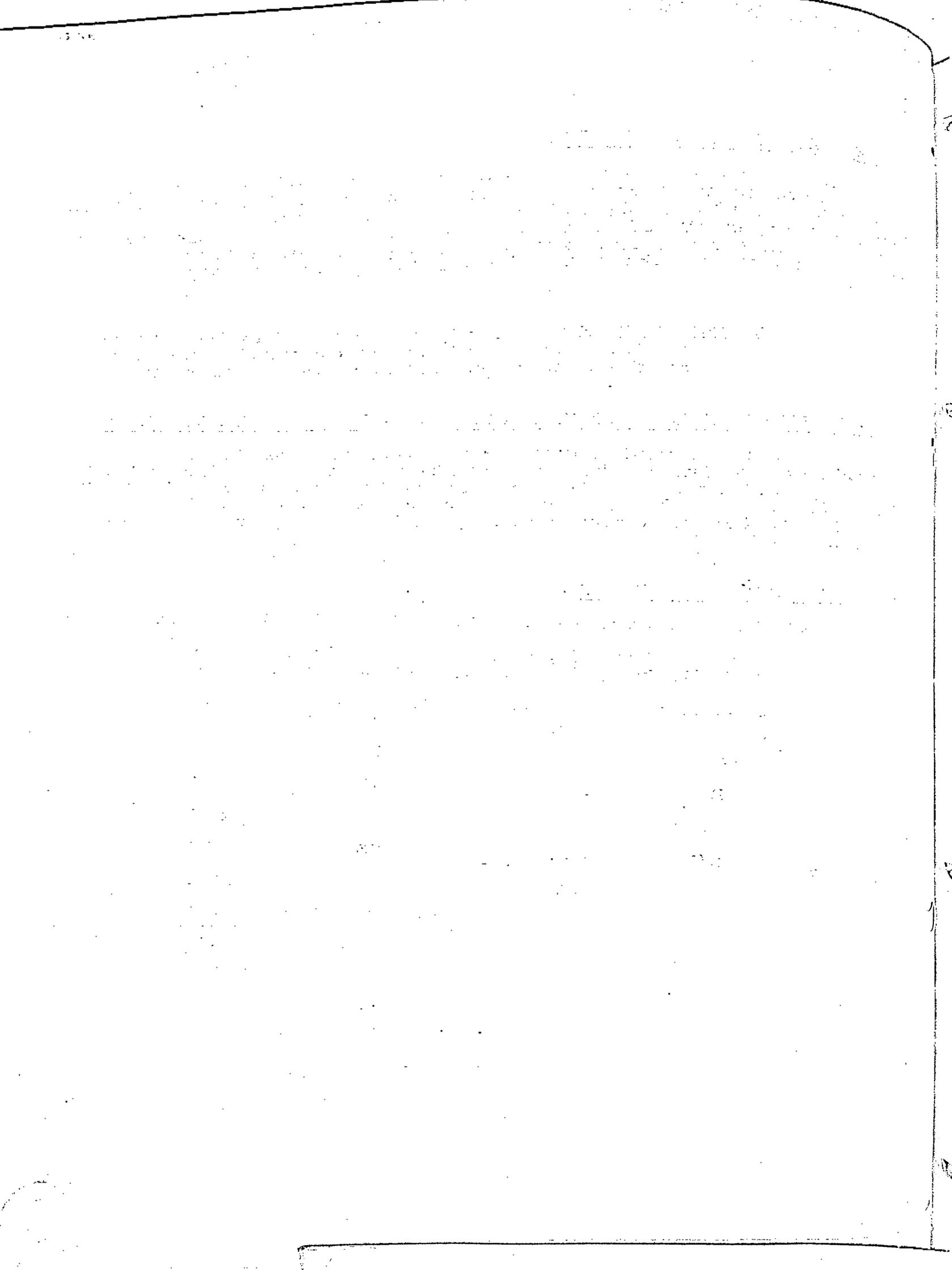
The Borough Surveyor submitted the following statistics :-

Total number of premises damaged by enemy action up to 30th June, 1941 is 6,695 made up as follows :-

Category	Houses & Flats	Commercial Properties	Total
A	31	13	44
B	135	19	154
C(a)	284	64	348
C(b)	232	23	255
D	4871	320	5191
		Second damage to	703
		Total	<u>6695</u>

A. J. BRIANT.

Chairman.



Borough of



Finchley

At a Special Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on TUESDAY, the 5th day of
AUGUST, 1941.

Present:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.)
The Deputy Mayor (Councillor W. L. Brooksbank)

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	

Councillors—

A. N. H. Baines.	Mrs. M. E. Legge.
J. G. Bryson.	D. A. A. Merry.
A. C. D. Collis.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
W. C. Langlands.	Harold A. Rutt.
P. Lawrence.	Major H. W. Steward.

1530 Apologies for Absence:

It was reported that Alderman Wells and Councillors Connorton and Flying Officer King-Hamilton had expressed regret at their inability to be present at the meeting.

1531 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Councillor Major Steward, and
RESOLVED, unanimously, that the Council do now go into Committee.

1532 Council and Staff Joint Committee:

A report of this Committee, dated 11th July, 1941, was submitted and considered.

It was moved by the Chairman of the Committee and duly seconded "that the report be adopted and entered on the Minutes of the Council."

W.A.M.

An amendment was proposed by Councillor Langlands, seconded by Councillor Mrs. Legge, "that all the words after 'that' be deleted, and the following substituted therefor:— 'the Council do not agree with the recommendations of the Joint Committee, and that, in accordance with the Rules and Regulations of the Committee, the matter be referred back for further consideration, with an intimation that the Council would be prepared to agree to payment, as from the 1st April, 1940, of a cost of living bonus at the rate of 6 per centum per annum to those members of the administrative, technical and clerical staff of the Council not already in receipt of a bonus and whose salaries do not exceed a sum of £300 per annum (with the exception of those appointed for wartime duties since the 1st August, 1939), provided nevertheless that an Officer whose salary exceeds £300 but does not exceed £318 per annum shall receive by way of bonus a sum sufficient to bring his total remuneration to £318 per annum'."

At the request of Councillor Langlands, the amendment was, with the consent of the Council, withdrawn.

A further amendment was then proposed by Councillor Grobel, seconded by Councillor Langlands, "that all the words after 'that' be deleted and the following substituted therefor:— 'the Council do not agree with the recommendations of the Joint Committee, and that, in accordance with the Rules and Regulations of the Committee, the matter be referred back for further consideration, with an intimation that the Council would be prepared to agree to payment, as from the 1st April, 1941, of a cost of living bonus at the rate of 6 per centum per annum to those members of the administrative, technical and clerical staff of the Council not already in receipt of a bonus and whose salaries do not exceed a sum of £300 per annum (with the exception of those appointed for wartime duties since the 1st August, 1939), provided nevertheless that an Officer whose salary exceeds £300 but does not exceed £318 per annum shall receive by way of bonus a sum sufficient to bring his total remuneration to £318 per annum'."

On being put, this amendment was lost, six voting in favour, and nine against.

A further amendment was then proposed by Councillor Langlands, seconded by Alderman Syrett, "that the following words be added at the end of the motion:—'subject to the insertion of the words 'temporary or' after the word 'for' in the sixth line of recommendation (1)'."

On being put, this amendment was declared carried, and the motion, as amended, was then put and declared carried, (Councillor Grobel voting against).

1533 Finchley Golf, Sports and Social Club, Ltd.:

A report of a conference which had taken place between representatives of the Council and of the Golf Club on the 21st July, 1941, was submitted and considered.

Arising thereon, it was intimated that a proposal for a reduction in the assessment on the Golf Course had recently been made by the Club, and that at the last meeting of the North Middlesex Assessment Committee the assessment had been reduced from £600 gross, £497 rateable to £400 gross, £360 rateable.

It was also reported that as at the 30th June, 1941, the Club were in arrear with their rent to the extent of £2,356 13s. 6d.

A full discussion ensued, and it was

RECOMMENDED—

- (1) that the Club be allowed to continue at the present rent and on the existing conditions until the 31st December, 1941, subject to the position of the Council being safeguarded as regards payment of Schedule A Income Tax; and
- (2) that a Sub-Committee consisting of the Mayor, the Deputy Mayor, Aldermen Briant and Pike and Councillors Lawrence and Rutt be appointed to consider the whole matter prior to December, 1941, and to report thereon to the Council.

Prior to the consideration of this matter Alderman Syrett and Councillor Mrs. Legge declared that they had an interest therein, and in consequence did not vote or take any part in the discussion relating thereto.

This (with the three following pages) is the report of the Council and Staff Joint Committee referred to in paragraph 1532 of the Council Minutes of the 5th August, 1941. 424(a)

BOROUGH OF FINCHLEY.

W. Wilmot
Mayor.

REPORT OF FINCHLEY COUNCIL AND STAFF JOINT COMMITTEE.

11th July, 1941.

PART II.

Present: Representing the Council - The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Briant and Pike, O.B.E., J.P., and Councillors Mrs. Roberts and Major Steward.
Representing the Staff - Miss Twist and Messrs. French, Gray, Long, Smith, Stokes and Westlake.

1. CHAIRMAN.

RESOLVED that Alderman Briant be appointed Chairman of the Joint Committee for the remainder of the ensuing year.

2. VICE-CHAIRMAN.

RESOLVED that Mr. C.R. Westlake be appointed Vice-Chairman of the Joint Committee for the remainder of the ensuing year.

3. HONORARY SECRETARY.

RESOLVED that the Town Clerk be appointed Hon. Secretary of the Joint Committee.

4. SALARY ADJUSTMENTS.

In accordance with the reference from the Council, the Joint Committee had before them a letter dated 4th June, 1941 from the Employers' Secretary and Joint Secretary of the Middlesex Whitley Council for Local Authorities' Administrative, Technical and Clerical Services, upon the subject of salary adjustments in the form of a bonus to meet the increased cost of living.

Arising thereon, the Vice-Chairman of the Joint Committee presented the case for the staff in which he pointed out -

(i) that the Finchley Branch of the National Association of Local Government Officers had made application in August, 1940 for the Award of the National Joint Council for Local Authorities' Administrative, Technical and Clerical Services to be applied to the Staff as from the 1st April, 1940;

(ii) that the General Purposes Sub-Committee after fully considering this application had recommended the Council to apply the Award, but had suggested that it should come into force on the 1st October, 1940; further, that the Council had rejected the Sub-Committee's recommendation;

(iii) that the new machinery provided by the establishment of the Finchley Council and Staff Joint Committee permitted a presentation of the case in a way not hitherto possible and that since a further award had been made to take effect from the 1st

424(4)

- 2 -

January, 1941, the staff representatives were able to place new facts before the Committee which they felt would favourably influence the Council.

He then submitted certain statements which had been prepared on the subject and intimated that so far as these statements affected finance they had been certified by the Borough Treasurer.

These statements indicated -

- (a) that, of the total staff (excluding those appointed for wartime duties) and employees of the Council (851), a cost of living bonus was in fact already being paid to 67% (566), made up as follows :-

Department	Number	Approximate percentage of total staff and employees
Electricity	152	18
Education	45	5
Fire Brigade	16	2
Borough Surveyor's	353	42
	<u>566</u>	<u>67%</u>

- (b) that the cost of the bonuses already granted amounted at the present rate to approximately £14,000;
- (c) that the granting to the staff of a cost of living bonus based upon the present award of the National Joint Council would cost a further sum of approximately £4,086 of which £325 would be recoverable from the Government or other Authorities, £950 would be chargeable to the Electricity Undertaking and the balance of £2,811 would be rate borne.

In view of these facts the Staff representatives formally applied for a cost of living bonus to be granted at the rate recommended by the National Joint Council and for the payment of the bonus to be ante-dated to the 1st April, 1940.

A full discussion ensued during which it was pointed out that Finchley was the only Borough in Greater London which was not paying a bonus to its administrative, technical and clerical staff and that the only other Authorities not doing so were a few Urban and Rural Councils on the fringe of Greater London.

The Joint Committee were ultimately agreed that a cost of living bonus based upon the amended scale of the National Joint Council dated 30th December, 1940 (which came into operation on the 1st January, 1941) should be adopted, but the Council side of the Joint Committee could not agree to the award applying at the appropriate rate, from the 1st April, 1940, and the staff side withdrew for consultation.

Upon resuming it was intimated by the Vice-Chairman that the Staff representatives, appreciating the difficulties, were prepared to compromise and were agreeable to 1st January, 1941 award should operate.

The compromise was not acceptable to the Council members who intimated that they could not recommend the Council to agree to any other date than 1st April, 1941.

After further consultation a unanimous agreement was reached and it was accordingly

RECOMMENDED

- (1) that, as from the 1st April, 1941, a cost of living bonus on the scale set out below, be paid to members of the administrative, technical and clerical staff of the Council, not already in receipt of a bonus, with the exception of those appointed for war-time duties since the 1st August, 1939 :-
 - (a) An officer whose normal salary does not exceed £300 per annum be granted a cost of living increase at the rate of 10 per cent. of salary.
 - (b) An officer whose normal salary exceeds £300 per annum be granted a bonus equivalent to 6 per cent. of the first £300 of salary, plus 3 per cent. of salary in excess of £300 or 3 per cent. of £200 whichever is the less, subject to an officer whose salary exceeds £300 but is less than £311. 13. 0d. per annum not receiving less than he would have received had he been in receipt of a salary of £300.
- (2) that payment of the bonus be subject to the under-mentioned conditions :-
 - (a) The bonus shall remain in force until altered or rescinded by the Council; the position to be reconsidered at intervals in the light of changing conditions.
 - (b) The bonus shall be calculated by reference to normal salary exclusive of fees except where fees are recognised by the Local Authority as forming part or the whole of the salary of an officer.
 - (c) Bonus shall not be payable in respect of a travelling allowance.
 - (d) In the case of a part-time officer there shall be first ascertained the bonus which would have been payable had the officer devoted his whole time to the employment, regard being given to the salary payable for the part-time employment and the proportion of whole-time devoted to the duties, and the officer shall be entitled to receive by way of bonus the same proportion of the amount so ascertained as is represented by the proportion of whole-time service devoted to the duties.
 - (e) In the case of a whole-time officer holding two or more appointments there shall be ascertained the bonus which would have been payable had the officer been employed whole-time by one authority and been in receipt of

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421 (d)

a salary equal to the aggregate of the salaries he receives for the several appointments, and in respect of each appointment held the officer shall be entitled to receive by way of bonus the same proportion of the amount so ascertained as is represented by the proportion of his total remuneration allocated by the appointment.

- (f) In the case of an officer who enjoys rations only or apartments only in addition to salary he shall be entitled to receive two-thirds of the bonus calculated by reference to the total of his cash salary and the money value of his rations or apartments.
- (3) that the bonus granted shall be regarded as a temporary payment intended to assist in meeting the increased cost of living owing to the War, and shall be recognised as due to and dependent on, the existence of abnormal conditions now prevailing;
- (4) that any question arising between the Council and the staff regarding the interpretation of these recommendations shall be determined by the Council and Staff Joint Committee.

11/11

A. J. BRIANT,

Chairman.

C. R. WESTLAKE,

Vice-Chairman.

1534 Death of Councillor De Colleville:

A letter was submitted from Mrs. De Colleville thanking the Council for their kind expression of sympathy with her in her sad loss.

1535 Illness of Mayor's Chaplain:

It was reported that the Mayor had received a letter from Mrs. Bernays, thanking the Council for their kind expression of sympathy with her in the illness of the Rector.

1536 Avenue House:

It was reported that several conferences had been held with representatives of the Home Guard (C Company) relative to their vacating the room at present occupied by them at Avenue House; that they had subsequently been given formal notice to vacate, but that they were still in occupation.

After full consideration, it was

RECOMMENDED that the Chairman of the Office Accommodation Committee and the Town Clerk be authorised to take such action as may be necessary with a view to obtaining vacant possession of the room in question.

1537 Order on the Treasurer:

RECOMMENDED that an Order in writing be signed by three members of the Council and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned amounting to £32,879 9s. 7d.:—

Fund or Account.	£	s.	d.
General Rate Fund Revenue	23,744	3	7
Education Revenue	3,846	7	2
Electricity Revenue	3,335	6	4
Housing Revenue		10	0
Superannuation	983	12	8
Fire Brigade Pensions	9	8	4
Communal Feeding	127	12	0
A.R.P. Canteen	832	9	6
	<u>£32,879</u>	<u>9</u>	<u>7</u>

1538 Temporary Staff—Borough Treasurer's Department:

The Borough Treasurer asked for the approval of the Council to the appointment of an additional temporary assistant in the Rating Section of the Finance Department, to deal particularly with correspondence and interviews relative to the recovery of arrears of rates;

RECOMMENDED that Miss M. Paul be appointed to the temporary post at a salary of £3 10s. 0d. a week.

1539 Resumption of Council:

RESOLVED that the Council do now resume, and that the recommendations above set forth be adopted.

J. H. ...
Mayor.

27th September, 1941.

Borough of



Finchley

At a Special Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 25th day of
AUGUST, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).

The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.

A. T. Pike, O.B.E., J.P.

F. J. Grocott.

C. S. Syrett.

G. H. Pateman.

Vyvyan Wells.

Councillors—

A. N. H. Baines.

P. Lawrence.

J. G. Bryson.

Mrs. M. E. Legge.

J. Connorton.

R. J. N. Norman.

C. P. Grobel.

Mrs. F. A. Roberts.

J. Hugh Jones, LL.B.

Major H. W. Steward.

W. C. Langlands.

1540 Prayers:

The Rev. R. Stevens, M.A., attended the meeting and opened the proceedings with prayer.

1541 Apologies for Absence:

It was reported that Councillors Collis, King-Hamilton and Merry had expressed regret at their inability to be present at the meeting.

1542 Death of Mayor's Chaplain:

Reference was made by the Mayor, with deep regret, to the death of The Rev. Prebendary S. F. L. Bernays, O.B.E., M.A., which took place on the 10th August, 1941.

He stated that Finchley had lost a beloved Rector in Prebendary Bernays, and that the Members of the Council would surely feel the absence of the cheeriness and kindness of one who had been Mayor's Chaplain since the inception of the Borough.

Having alluded to the broadmindedness, fellowship and man-to-man attitude of the late Rector, the Mayor referred to his interest in the civic affairs of the Borough and added: "We are all glad to have known this man, and many of us counted him as a friend." The sincerest sympathy of the Council would, he felt sure, be with Mrs. Bernays and the members of the family in their great sorrow. He read a letter from Mrs. Bernays expressing her grateful thanks to the Council for their floral tribute.

The members of the Council then stood in silence as a mark of respect to the memory of the deceased.

1543 Membership of the Council:

The question of the filling of the vacancy in the office of Councillor for the North Ward of the Borough was considered further, and in connection therewith, the Town Clerk reported that letters had been received from the under-mentioned nominating the persons indicated:—

	Name of person nominated.
(a) Finchley and Friern Barnet Labour Party ...	Mrs. P. Pole.
(b) Finchley Women Citizens' Association ...	do.
(c) Mr. and Mrs. P. F. Simons	Mrs. H. Miller.
(d) Mrs. R. A. Victor	do.
(e) Mr. B. Ewart Dixon	do.
(f) Mrs. Florence R. Tinkler	do.
(g) Mr. Leslie Marsh	Mr. G. W. A. Chapman.

He further reported that a Petition signed by over 100 persons in the various Wards of the Borough had been received supporting Mrs. Miller's candidature; that a communication had also been received from the North Finchley and Whetstone Ratepayers' Association, asking that the vacancy might be filled by the co-option of a candidate to be nominated by the Association, and that Mr. C. F. Wightman had written asking that his name might be considered in connection with the filling of the vacancy..

Alderman Briant intimated that, in accordance with the decision of the Council, the matter had been considered by the North Ward Members, and that with the exception of Alderman Pateman they had decided to submit for the Council's consideration the name of Mr. W. C. Fitness, of 32, Moss Hall Grove, North Finchley, the Hon. Secretary of the North Finchley and Whetstone Ratepayers' Association.

He thereupon moved that, in accordance with the provisions of the Local Elections and Register of Electors (Temporary Provisions) Acts, 1939 and 1940, Mr. William Claude Fitness, of 32, Moss Hall Grove, North Finchley, be elected a Councillor for the North Ward of the Borough to fill the vacancy caused by the death of Councillor H. de Colleville.

The motion was seconded by Councillor Major Steward, and on being put, was declared carried, 14 voting in favour and one against (Alderman Pateman).

1544 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 29th July, 1941.
 Arising out of paragraph 1454 (Evacuation), the Vice-Chairman of the Committee undertook to see that the matter was considered further by the Committee.

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- (b) **Communal Feeding** of the 31st July, 1941.
- (c) **Town Planning (Special)** of the 11th August, 1941.
- (d) **Civil Defence (Emergency)** of the 12th August, 1941.
Arising out of paragraph 1496 (Fire Prevention), the Vice-Chairman of the Committee made a statement on the matter.
- (e) **Sub re Formation of Pig Clubs** of the 14th August, 1941.

1545 Resignation of Councillor Rutt:

The Town Clerk reported receipt of a letter dated 17th August, 1941, from Councillor Harold A. Rutt resigning his Office as a Member of the Council.

Arising thereon, the Mayor drew attention to the fact that Mr. Rutt had been a member of the Council since 1933 and held the office of Deputy Mayor for the year 1937/38; that he had occupied the Chair of the Finance, Valuation, Highways and Fire Brigade and Civil Defence (Emergency) Committees, and had served from time to time on all the Committees of the Council.

He added that Mr. Rutt had been in indifferent health for some time past but nevertheless had carried out his official duties in a very zealous manner;

RESOLVED—

- (a) that the Council do place on record their appreciation of the valuable services rendered by Mr. Rutt during his period of office as a member of the Council and their regret at the cause of his resignation, coupled with the hope that he may make a complete and speedy recovery to health and strength;
- (b) that the Mayor be asked to communicate with Mr. Rutt informing him of this resolution; and
- (c) that the question of the filling of the vacancy be referred to the West Ward members, and that they be asked to nominate a person for consideration at the ordinary meeting of the Council to be held on the 27th September, 1941.

1546 Assessments:

(a) It was reported that Notice of Appeal to Quarter Sessions had been served upon the Rating Authority arising out of a claim for derating in respect of premises in Totteridge Lane occupied by J. Calder & Co. (1936), Ltd., which was refused by the North Middlesex Assessment Committee on the 25th July last;

RESOLVED that the Council do not give notice to respond to such appeal but that the response be left to the North Middlesex Assessment Committee.

(b) The Town Clerk reported that, as there would not be a meeting of the Valuation Committee prior to the 30th September next, it was desirable that the Valuation Officer should be authorised to make proposals in respect of properties which would be subject to alteration of assessment prior to that date;

RESOLVED that this be agreed.

1547 Coal Supplies—Sewage Disposal Works:

The Town Clerk reported that, in connection with the proposed Government Fuel Dump at the Sewage Disposal Works, the Mines Department desired the Council to enter into an agreement with regard to the use of the site, a draft of which was submitted;

RESOLVED that such draft Agreement be approved.

1548 Domestic Coal Supplies:

The Town Clerk reported that, in accordance with the instructions of the Council, he had made representations to the Mines Department on the above subject and had received a reply to the effect that the matter was having the attention of the Department, and that the position was fully outlined in the recent Parliamentary Debate on coal production,

1549 Complaint re Noise from Buses:

The Town Clerk reported that, as instructed at the last ordinary meeting of the Council, he had communicated with the London Passenger Transport Board arising out of the petition regarding noise from the Finchley Trolleybus Depôt between 11 p.m. and 12.30 a.m., and that in reply the Board had stated as follows:—

“The complaint has arisen owing to certain women conductors experiencing difficulty in carrying out the operation of transferring, by use of bamboo poles, the trolley arms from the service wires to the running in wires during the hours of darkness. In view of this, arrangements are being made for a junction wire to be fitted which will render unnecessary the use of the bamboo poles by the staff. When the new method of running in is in operation it is hoped that Mr. Glover and the other petitioners will have no further cause for complaint.”

1550 War-Time Nursery:

A letter dated 21st August, 1941, was submitted from the Ministry of Health stating that the Minister had approved, in principle, the Council's proposal to establish a war-time nursery for 30 children at 8, Moss Hall Crescent;

RESOLVED that authority be given for the carrying out of the necessary works in connection with the adaptation of the premises.

1551 Petroleum (Consolidation) Act, 1928:

The Petroleum Inspector reported that an application had been received from Messrs. John Miles (Builders), Ltd., of 5, Shakespeare Road, N.3, for a licence to keep 50 gallons of petroleum spirit in two gallon tins in a locked metal and concrete receptacle situated at the south side of the yard adjoining the premises;

RESOLVED that the licence now submitted be granted for the period ending 30th June, 1942, subject to the conditions mentioned in the Report of the Inspector.

1552 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following document:—

Licence (in duplicate) to Messrs. John Miles (Builders), Ltd., to store petroleum spirit.

1553 Cost of Living:

In accordance with notice, Councillor Lawrence moved as follows:—

“That (a) this Council

(i) views with growing concern the increasing burden thrown upon ratepayers by the increase in rates of wages which is attributable to the cost of living; and

(ii) calls upon all organisations of employers and employees and also the various Conciliation Boards to do their utmost to stop this vicious spiral and so materially assist in the stabilisation of wages and cost of living conditions; and

(b) a copy of this resolution be sent to all Conciliation Boards whose agreements the Council observe and to organisations of employers and staff and employees with whom the Council are directly concerned and to the Ministry of Labour and National Service.”

The motion was seconded by Councillor Hugh Jones.

An amendment was proposed by Councillor Baines and seconded by Councillor Major Steward “that under (a) the whole of sub-paragraph (ii) be deleted and the following substituted therefor:—

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(ii) calls upon the Government to stop this vicious spiral by implementing its declared policy of stabilising the cost of living;

and that under (b) all the words after 'sent' in the first line be deleted and the following substituted therefor:—'to all Departments of Government concerned'."

On being put, the amendment was carried.

The motion, as amended, was then put and carried.

1554 Accounts for Payment:

RESOLVED that an Order in writing be signed by three members of the Council and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums, hereunder mentioned, amounting to £43,880 17s. 2d., made up as follows:—

	£	s.	d.
General Rate Fund Revenue	34,427	18	3
Education Revenue	1,455	17	8
Electricity Revenue	7,997	1	3
	<u>£43,880</u>	<u>17</u>	<u>2</u>

1555 Statement of Bank Balances:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.			Cr.			Net Balance		
	£	s.	d.	£	s.	d.	£	s.	d.
General Rate Fund Revenue				50,503	12	10			
Education Revenue	9,965	11	4						
Electricity Revenue	29,238	4	2						
Housing Revenue				19,252	7	9			
General Rate Fund Capital				25,426	6	2			
Education Capital				3,568	13	8			
Electricity Capital				14,767	7	2			
Consolidated Loans Fund				50,046	8	2			
Superannuation Fund				1,249	16	5			
Fire Brigade Pensions Fund				112	16	4			
Salaries				595	15	7			
Advance	8,121	10	5						
Suspense	158	2	7						
Loan Interest				50	14	5			
Communal Feeding				29	10	—			
Wages				2,969	15	4			
	<u>£47,533</u>	<u>8</u>	<u>6</u>	<u>£168,573</u>	<u>3</u>	<u>10</u>	<u>£121,039</u>	<u>15</u>	<u>4</u>

1556 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Councillor Major Steward and **RESOLVED**, unanimously, that the Council do now go into Committee.

1557 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Amended* (a) **Civil Defence (Emergency)** of the 29th July, 1941.
Amended (b) **Civil Defence (Emergency)** of the 12th August, 1941.

This is the report of the Civil Defence (Emergency) Committee of 431(a)
the 29th July, 1941 referred to in paragraph 1557 of the Council
Minutes of the 25th August, 1941.

BOROUGH OF FINCHLEY.

H. Wilmot
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

29th July, 1941.

PART II.

Present: Councillor Rutt (Chairman), the Mayor (Councillor
H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L.
Brooksbank), Aldermen Pateman and Syrett and Councillors
Bryson and Lawrence.

Non-members: Councillors Mrs. Legge and Mrs. Roberts.

1. A.R.P. STAFF.

The Town Clerk submitted the formal approval of the Middlesex County Council to the granting of an increase in salary to Mr. H.B. Ritchie, the Staff Officer to the Chief Warden.

2. A.R.P. CONTROL.

The Mayor made a statement in regard to the above and the Committee decided to refer the matter to a small Sub-Committee consisting of the Mayor, the Deputy Mayor, Aldermen Pateman and Syrett, and Councillor Rutt, for the purpose of considering generally the working of the organisation.

3. CASUALTY SERVICE.

(a) The Medical Officer reported that T. Offlow who had previously been refused permission to leave the Service, had been absent on account of sickness on repeated occasions recently and had now submitted a medical certificate to the effect that he was unfit for further work until he had undergone an operation.

In the circumstances, it was

RESOLVED that the Medical Officer be authorised to terminate the services of the employee in question.

(b) The Medical Officer submitted an application received from Mr. L.J. Boxer, Superintendent of Oak Lodge Depot for an increase in salary;

RESOLVED that, subject to the approval of the County Council, Mr. Boxer be granted an increment in salary of 10s. a week as from the 1st August, 1941.

(c) The Medical Officer reported that the women personnel at St. Mary's and Oak Lodge Depots had made application for permission to leave the Depot at mid-day to enable them to take their meals at the Communal Feeding Centres;

RESOLVED that the matter be referred to the Sub-Committee mentioned in (2) above, for consideration and report.

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4. AUXILIARY FIRE SERVICE - UNIFORMS.

The Chief Officer of the Brigade reported that, consequent upon the failure of one of the personnel to return a suit of overalls upon his leaving the Service, a charge of 7/5d. had been made therefor; further, that, in forwarding a remittance for such sum, the person in question had intimated that the overalls had been completely worn out owing to the heavy work which he had been called upon to undertake when first enrolled with the Brigade and that whilst recognising the legality of the claim made upon him, he desired the Committee to consider the possibility of waiving the payment.

After careful consideration of all the circumstances, it was

RESOLVED that the sum in question be refunded.

HAROLD A. RUTT,

Chairman.

10/11

This is the report of the Civil Defence (Emergency) Committee of the 12th August, 1941 referred to in paragraph 155 of the Council Minutes of the 25th August, 1941. 431(c)

BOROUGH OF FINCHLEY.

H.H. Wilmot
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

12th August, 1941.

PART II.

Present: Councillor Rutt (Chairman), Councillor Hugh Jones, (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Grobel and Lawrence.

Non-Members: Alderman Briant and Councillor Mrs. Roberts.

1.- WARDENS' POST - RECONSTRUCTION:

The Town Clerk reported that a Garnishee summons had been served upon the Council by the Solicitors acting for Messrs. Lawford & Sons who had obtained judgment against Mr. C. Barnell. He also reported that the Treasurer had in hand a sum of £25.19s.0d. due to Barnell and that the summons was receiving attention.

2.- CHIEF OFFICER OF FIRE BRIGADE:

The formal approval of the Home Office (Fire Brigades Division) was submitted to the payment to the Chief Officer of the Fire Brigade of honoraria in respect of the training of the Auxiliary Fire Service.

3.- W.V.S. CLOTHING DEPOT:

(a) The Town Clerk reported that the above Depot had recently been broken into and that, in accordance with the suggestion of the Police, he had given instructions for bars to be fitted to the windows at the rear of the premises at a cost of £2. 2. 6d;

RESOLVED that the action taken be approved.

(b) Reference was made to certain matters relating to the issue of clothing from the Depot, and it was

RESOLVED that a Sub-Committee, consisting of the Chairman of the Committee, the Deputy Mayor and Aldermen Briant and Syrett be appointed to enquire into the whole question, to seek the advice of the Officers as and when necessary, and to report in due course.

4.- REPORT CENTRE PERSONNEL:

Reference was made to a report which appeared in a recent issue of the Barnet Press contributed by a member of the Report Centre Staff in which reference was made to action taken by the Council in regard to the tenancy of the Home Guard of accommodation at Avenue House.

4.1(a)

In view of the serious nature of the report, the Committee considered the desirability of dispensing with the services of the person in question.

After full consideration, however, it was decided not to take any action in the matter at the present time.

5. WARDENS' SERVICE:

The Chief Air Raid Warden reported that a difficulty had arisen in regard to Miss Marks, a Warden attached to District 7 and that, to prevent further trouble, it was desirable that her services should be terminated;

RESOLVED that the Chief Warden be authorised to give one week's notice terminating the services of the Warden in question.

HAROLD A. RUTT,

Chairman.

Chairman

Chairman

Chairman

(c) **Public Health and Maternity and Child Welfare (Special)** of the 14th August, 1941.

annexed

Prior to the consideration of this report, Councillor Hugh Jones declared that he had an interest so far as paragraph 1 was concerned, and in consequence did not vote or take any part in the discussion relating thereto.

Arising out of paragraph 2, it was

RECOMMENDED that authority be given for an expenditure not exceeding £50 to be incurred on publicity in connection with the public meeting proposed to be held locally in connection with the salvage drive.

Arising on the report, the Chairman of the Committee intimated that, owing to the fact that the Day Nursery at the Health Centre was now being used to its capacity (40 children) and to the longer hours during which it was open, the work had become too heavy for the present staff of two nurses and that an additional Nursery Assistant was required;

RECOMMENDED that Miss J. Cloutman, of Fallowhurst, Bow Lane, N.12, be appointed to the position as from the 1st September, 1941, at a salary of £120 per annum.

(d) **General Purposes (Special)** of the 14th August, 1941.

annexed

Prior to the consideration of this report, Councillor Hugh Jones declared that he had an interest in the matter and in consequence did not vote or take any part in the discussion relating thereto.

1558 **Land West Side of Frith Lane:**

It was reported that notice had been received from the War Department requisitioning the above land, which was in the occupation of the Finchley Boy Scouts Local Association.

1559 **Repairs, Alterations, Etc.—King Edward Hall and Hertford Lodge:**

The Chairman of the Office Accommodation Committee submitted a detailed statement showing the final cost in connection with the above, amounting to a net sum of £2,399 11s. 11d. made up as follows:—

	£	s.	d.
King Edward Hall	2,563	18	3
Hertford Lodge	727	6	9
Other items	148	14	6
Total expenditure	3,439	19	6
War Damage Claim	1,040	7	7
	£2,399	11	11

1560 **National Service (Armed Forces) Act:**

Ministry of Health Circular No. 2430 was submitted intimating that arrangements had been made for early consideration of claims for deferment of military service in respect of those members of local authorities' staffs who would shortly become liable for military service.

Arising thereon, the Town Clerk reported that the necessary applications would be submitted to the Department at an early date.

1561 **Finchley Planning Scheme No. 1—Belmont, Woodside Avenue:**

The Town Clerk reported that a formal application had now been received from Messrs. Sturt & Tivendale, on behalf of Messrs. Owen Green, Ltd., for consent to the use of the above premises as a store for silk and other materials and as offices.

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He added that the proposal had been advertised in accordance with the provisions of the Planning Scheme and that an objection had been received from Mr. Henry P. Walker, the owner of Fairmead Lodge, Woodside Avenue; that, in addition, a communication, signed by 13 residents in Woodside Avenue had been received objecting to the proposal unless consent was limited to the period of the War and six months thereafter, and drawing attention to the fire risk which would arise from the use of the premises for storage purposes;

RECOMMENDED that consent be granted to the use of the premises for the purpose in question for the period of the War and six months thereafter subject (a) to the premises being kept entirely residential in appearance and to no indication being given as to their present user; (b) to the applicants making proper arrangements for the protection of the premises against fire; and (c) to the applicants agreeing not to make or permit to be made any noise or fumes or smell at the premises which in the opinion of the Council may be or become objectionable or offensive to the owners or occupiers of any property in the neighbourhood or to the general public.

1562 Clebe Land—Military Occupation:

The Town Clerk reported as follows:—

“In connection with the requisitioning of approximately 8 acres of the above land on the 2nd September, 1939 by the Military Authorities a claim for £300 per annum, under Section 2 (1)(a) of the Compensation (Defence) Act, was submitted as suggested by the Valuation Officer.

The Military Valuer intimated that he could not recommend this and put forward the suggestion of £16 per acre.

Correspondence has taken place with the Military Valuer on the matter and I have now had a telephone message that he is prepared to offer £250 per annum.

Approximately 3.5 acres were given up on the 24th December, 1940 and the remainder on the 27th February, 1941.

A claim for dilapidations amounting to £94 13s. 5d. in accordance with the Borough Surveyor's estimate was put forward under Section 2 (1)(b) of the Act.

The Military Valuer estimates that he is prepared to recommend the sum of £85 in settlement of this latter claim.

I shall be glad of your instructions hereon.”

RECOMMENDED that the terms suggested by the Military Valuer be accepted by the Council.

1563 Hire of Cars for use by the Mayor and the Town Clerk:

The Chairman of the General Purposes Committee reported upon the negotiations which he had had with the Proprietor of Bibsworth Garage, arising out of the application made for an increased mileage rate in connection with the above;

RECOMMENDED that authority be given for the payment in excess of 8,000 miles to be increased from 6d. to 1s. a mile.

1564 Registration of Building or Civil Engineering Contractors:

It was reported that, under the provisions of Defence Regulation 56AB, Local Authorities were required to register in respect of Building or Civil Engineering Departments of their organisation, and that the necessary forms had been referred to the Borough Surveyor for attention.

1565 The National Fire Service—Financial Provisions:

The Borough Treasurer submitted a report upon the effect on the Council's finances of the passing of the Fire Service (Emergency Provisions) Act, 1941;

RECOMMENDED that the report be referred to the Finance and Highways and Fire Brigade Committees for consideration.

The thanks of the Council were accorded to the Borough Treasurer for his comprehensive report.

This is the report of the Public Health and Maternity and Child Welfare Committee of the 14th August, 1941 referred to in paragraph 1557 of the Council Minutes of the 25th August, 1941. 432(a)

BOROUGH OF FINCHLEY.

H.W. Steward
Mayor.

PUBLIC HEALTH AND MATERNITY AND CHILD WELFARE
COMMITTEE'S REPORT.

(Special Meeting).

14th August, 1941.

PART II.

Present: Councillor Major H.W. Steward (Chairman),
Councillor C.P. Grobel (Vice-Chairman), the Mayor
(Councillor H.H. Wilmot, J.P.), the Deputy Mayor
(Councillor W.L. Brooksbank), Aldermen Briant and
Pike and Councillors Mrs. Legge and Mrs. Roberts.

Non-Members: Aldermen Pateman and Syrett and
Councillors Collis, Langlands, Lawrence and Rutt.

1.- STAFF - SUPERINTENDENT OF OPEN AIR POOL.-

The Chairman of the Committee reported that Mr. H. Pilgrim the Superintendent of the Open Air Pool, had been convicted at Highgate Police Court on Wednesday, the 6th August, 1941, of receiving 10 gallons of Army petrol, knowing it to have been stolen, and was sentenced to three months' imprisonment. He also reported that an appeal had been lodged, but that this was not likely to be heard at Quarter Sessions until the middle of September and that, in the meantime, Pilgrim had been released, on bail.

The Town Clerk reported upon the provisions of the Staff Regulations, and the whole matter was very fully discussed when it was

RECOMMENDED that the General Purposes Committee be asked to suspend Mr. Pilgrim from duty forthwith, without pay pending the hearing of his Appeal.

Arising thereon, the Borough Surveyor reported as to the present position with regard to the Staffing of the Pool and intimated that he would arrange for such Staff to carry on, for the time being under the supervision, and, when necessary, with the assistance of the administrative staff of his Department;

RECOMMENDED that the proposals of the Borough Surveyor be approved.

2.- SALVAGE.-

(a) London Region Salvage Drive.- It was reported that the above was to take place for a period of two weeks from the 15th September, 1941 and that it had been suggested that Local Authorities in the London Region should contribute towards the Regional Fund for purposes of publicity, at the rate of 10s. per thousand of the population;

RECOMMENDED that authority be given for payment of the appropriate contribution by the Corporation, amounting to £29.

(b) Local Salvage Scheme. - It was reported that the present arrangement with the Contractor for the supply of a special vehicle for salvage purposes only would expire at the end of the present month and that he was prepared to continue to place the vehicle at the disposal of the Council for a further period, subject to the payment of £1 a day in respect thereof. The statistics in regard to such collection were submitted and it was intimated that during the month of July 21 tons had been collected in the vehicle in question.

The Committee were of opinion that, notwithstanding the charge proposed to be made by the Contractor, the experiment should be continued for a further period of two months and instructions were given to the Borough Surveyor to submit, at the end of such period, statistics as to salvage collection in two or three other Boroughs in the London area of a similar character to Finchley;

RECOMMENDED that the experiment be continued for a further period of two months and that authority be given for payment to be made to the Contractor at the rate of £1 a day for the use of the lorry.

HERBERT W. STEWARD,

Chairman.

This is the report of the General Purposes Committee of the 432(c)
14th August, 1941 referred to in paragraph 1557(d) of the
Council Minutes of the 25th August, 1941.

BOROUGH OF FINCHLEY.

H.H. Wilmot
Mayor.

GENERAL PURPOSES COMMITTEE'S REPORT.

Special Meeting.

14th August, 1941.

PART II.

Present: Councillor Major H.W. Steward (Vice-Chairman)
in the Chair, the Mayor (Councillor H.H. Wilmot, J.P.),
the Deputy Mayor (Councillor W.L. Brooksbank),
Aldermen Pateman and Syrett and Councillors Collis,
Langlands, Lawrence, Mrs. Legge and Rutt.

Non-Members: Aldermen Briant and Pike and Councillors
Grobel and Mrs. Roberts.

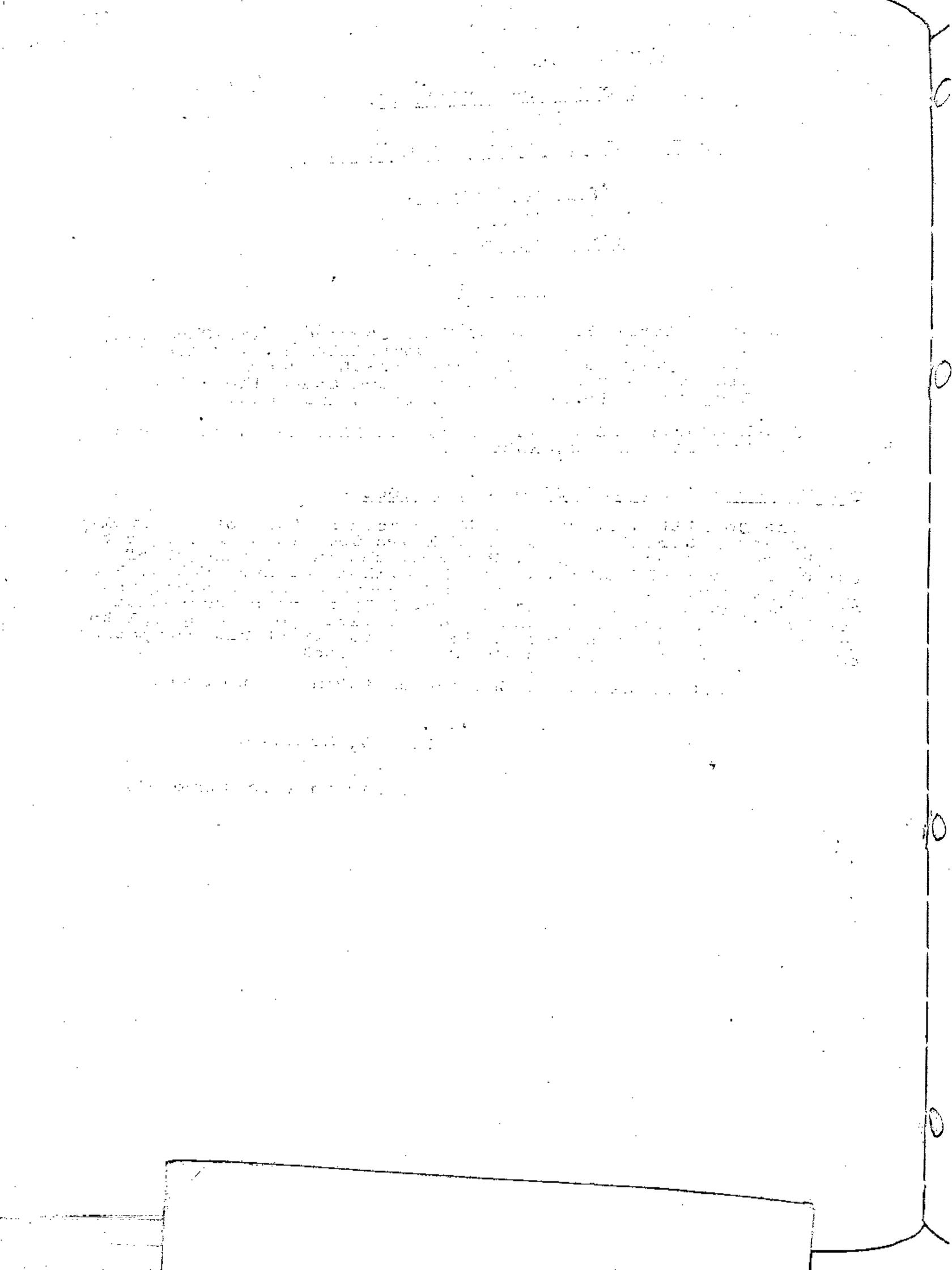
STAFF - SUPERINTENDENT OF OPEN AIR POOL.-

The Committee considered the recommendation of the Public Health and Maternity and Child Welfare Committee arising out of the conviction of Mr. H. Pilgrim, the Superintendent of the Open Air Pool, of receiving 10 gallons of Army petrol knowing it to have been stolen and, after due consideration, the Committee gave instructions for Mr. Pilgrim to be suspended forthwith, without pay, pending a decision upon his appeal to Quarter Sessions, such suspension not to affect his occupation of living accommodation at the Open Air Pool;

RECOMMENDED that the action taken be approved.

HERBERT W. STEWARD,

Chairman (pro tempore).



1566 Camouflaging of Open Air Pool:

The Borough Surveyor reported that, arising out of an intimation received from the Garrison Engineer that the camouflaging of the Pool might be commenced on the 15th August, 1941, he had communicated with him making certain enquiries but that no reply had yet been received.

1567 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Council do now resume, and that the recommendations above set forth be adopted.



Mayor.

27th September, 1941.

Civil Defence (Emergency) Committee's Report.

26th AUGUST, 1941.

Present: Councillor Hugh Jones, LL.B. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-members: Councillors Mrs. Legge and Mrs. Roberts.

1568 Chairman:

RESOLVED that Councillor J. Hugh Jones, LL.B., be appointed Chairman of the Committee for the remainder of the Municipal Year.

1569 Vice-Chairman:

RESOLVED that Alderman Syrett be appointed Vice-Chairman of the Committee for the remainder of the Municipal Year.

1570 Minutes:

The Minutes of meetings of the Committee held on the 29th July and 12th August, 1941, were taken as read, confirmed and signed.

1571 Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

1572 Stretcher Parties—Extension of Principle of Interchangeability:

London Region Circular No. 436 was submitted intimating that personnel of Stretcher Parties should be trained to enable them to assist in dealing with gas casualties at First Aid Posts and Public Cleansing Centres and also in the decontamination of protective clothing;

RESOLVED that in pursuance of Defence Regulation 29(B) personnel of Stretcher Parties be required to undergo training in dealing with gas casualties and the decontamination of protective clothing and to undertake such duties when required so to do by the Medical Officer of Health.

1573 Fire Watching:

(a) The Relation of the Fire Guard to the Wardens' Service.—London Region Circular No. 444 was submitted, in which it was intimated that the organisation of the Fire Guard under the provisions of Home Security Circular No. 174/41 should be arranged in conjunction with the Wardens' Service and be under the control of the Chief Warden; further, that provisional schemes and proposals in connection with the appointment of the necessary staff should be submitted to the Regional Commissioners as soon as possible.

Arising thereon, the Chief Warden reported fully in regard to Home Security Circular No. 174/41 and the view was expressed that the scheme should be modelled upon the existing arrangements for Wardens' districts and that as regards staff, this should, to a large extent, be on a voluntary basis.

The Chief Warden was instructed to prepare a comprehensive provisional scheme to be submitted for the approval of London Region and, in the meantime, it was

RESOLVED—

- (a) that subject to the approval of the Regional Commissioners (i) the existing division of the Borough into 11 districts and 45 post areas be adhered to for the Fire Guard Scheme; (ii) the following appointments be made in accordance with the scales laid down in the Circular:—

Fire Guard Staff Officer—Mr. A. C. Littlewood at a commencing salary of £300 p.a.

- 1 Head Fire Guard for each of the 11 districts, of which no more than 5 be paid appointments at the rate of £3 15s. od. a week;
- 1 Senior Fire Guard for each of the 45 post areas of which not more than 23 be paid appointments at £3 12s. 6d. a week;
- (b) that the Chief Warden be instructed to enquire into the possibility of establishing a Fire Guard Depot at the Gaumont Cinema, North Finchley, and to report at a later meeting on other proposed places of assembly; and
- (c) that a Sub-Committee consisting of the Mayor, the Deputy Mayor, and the Chairman and the Vice-Chairman of the Committee be appointed to consider all matters relating to Fire Prevention, subject to report.

(b) Extended application of the Civil Defence Duties (Compulsory Enrolment) Order, 1941.—London Region Circular No. 445 was submitted intimating that the above Order had been applied to the whole of London Region and that arrangements were being made for registration to take place through the agency of the Ministry of Labour and National Service on Sunday, the 14th September, Saturday, the 20th September, and Sunday, the 21st September; further, that local authorities would be required to give public notice concerning the dates of registration and to assist Managers of Employment Exchanges by providing additional staff where required and, where necessary, to provide additional accommodation.

The Town Clerk intimated that he had conferred with the Manager of the local Employment Exchange on the matter and that it had been provisionally agreed that in addition to the Ministry's premises at North Finchley the Martin School should be used for registration at East Finchley and the Redbourne Hall for registration at Church End, Finchley;

RESOLVED that the Town Clerk be authorised to engage such staff in connection with the registration as may be necessary at a rate not exceeding 12s. 6d. a day, and to take all necessary steps with regard to the hire of halls and printing of notices, etc.

(c) Fire Prevention (Access to Premises) (No. 2) Order, 1941.—Home Security Circular No. 182/41 was submitted intimating that under the terms of the above Order members of Fire Fighting Parties organised by Local Authorities were empowered to enter premises for the purpose of dealing with fires and stating that a card of authority should be issued to each Fire Guard, signed by an officer duly appointed for the purpose by the Local Authority;

RESOLVED that such cards of authority be issued bearing the signature of the Chief Warden and countersigned by the District Warden concerned.

1574 Civil Defence Personnel:

(a) Trade Union Organisation.—A communication was submitted from the Area Officer of the National Union of Public Employees asking that he might be granted an interview with the Committee for the purpose of discussing the question of relations between the Council and the Union, with special reference to the Civil Defence personnel;

RESOLVED that the desired interview be not granted.

(b) Uniforms.—Middlesex County Council Circular No. 407/41 was submitted, forwarding a copy of Home Security Circular No. 157/41 in regard to the issue of additional uniform clothing, including boots, greatcoats, berets, etc., to Civil Defence personnel and the matter was referred to the Officers to deal with.

Arising thereon, the Medical Officer of Health drew attention to the fact that while an issue of shoes was to be made to women drivers in the Casualty Service, these were not issued to male drivers;

RESOLVED that the Town Clerk take up the matter with the Middlesex County Council.

(c) Personnel at Cleansing Stations.—A communication was submitted from the Hayes and Harlington Urban District Council asking for the support of the Committee to representations which were being made to the Ministry of Home Security to authorise the employment of whole-time personnel at Cleansing Stations.

LAM.

After hearing a report by the Officers on the matter, from which it appeared that arrangements had already been made for the staffing of these stations in Finchley, it was

RESOLVED that no action be taken in the matter.

1575 Reorganisation of the Fire Service:

London Region Circular No. 442 was submitted forwarding particulars in connection with the above and it was pointed out that the Council's Fire Brigade had been transferred to the National Fire Service.

As regards the Council's ambulance service, at present run in conjunction with the Fire Brigade, it was reported that instructions from the Ministry of Health had not yet been received on the matter, but that in the meantime arrangements had been made for personnel from the Casualty Service to attend at the Fire Station and man the Council's ambulance under the supervision of the Chief Officer.

The Medical Officer of Health intimated that when the ambulance was finally transferred it would be necessary for a temporary garage to be erected at Oak Lodge Depot and for a direct telephone line to be installed between the Depot and the Central Fire Station.

The Borough Surveyor was directed, therefore, to confer with the Medical Officer on the proposal and to submit at the next meeting an estimate of the cost involved.

1576 Shelters:

(a) Anderson Shelters.—

(i) Dismantling.—Middlesex County Council Circular No. 402 was submitted indicating the action to be taken in regard to applications for the removal of Anderson shelters and the matter was left to the Officers to deal with.

(ii) Concreting.—The Borough Surveyor reported that 61 additional shelters had been dealt with since last meeting, and that, as far as could be ascertained, the number now requiring treatment was 400.

(b) Individual Brick Shelters.—

(i) The Town Clerk submitted a communication received from the Town Clerk of Wembley asking for the support of the Council to representations which had been made to the County Council and the Ministry of Home Security for authority to strengthen individual brick shelters which had been constructed in lime mortar;

RESOLVED that the Committee support such representations.

(ii) The Borough Surveyor reported that the number of individual brick shelters erected or in hand was 226, being an increase of 48 since last meeting.

(c) Indoor Table Shelters.—The Borough Surveyor reported that 650 shelters had been received and issued; that 1,046 applications had been received and that the number allocated to Finchley had now been increased to 1,250.

(d) Waterproofing of semi-trench shelters.—

RESOLVED that the Town Clerk be instructed to prepare a contract with General Plasterers, Limited, in respect of the above.

(e) Bed Bugs in Shelters.—Arising out of London Region Circular No. 434, the Medical Officer reported that 1,000 copies of a leaflet dealing with the above had been purchased at a cost of 18s. 6d. and instructions were given for them to be passed to the Chief Warden for distribution.

1577 Static Water Supply—Fire Service:

A communication was submitted from the Regional Works Adviser stating that the Council's proposals in connection with the above were approved and that, in addition, the following works should be carried out without delay:—

- “ 1. Finish off the dams and small reservoirs (with adequate access to each) in Dollis and Mutton Brooks.

2. Excavate a basin to hold approximately 100,000 gallons near Tally Ho! Corner.
3. Adapt a basement (25,000 gallons) in Friern Watch Avenue.
4. Adapt a basement (25,000 gallons) near Elmfield Road (this is in progress).
5. Adapt a basement (25,000 gallons) near the corner of Chapel Street and High Road (in addition it was agreed that one 5,000 gallon steel dam was necessary."

Authority was given in the communication for the works to proceed, subject to a comprehensive estimate being submitted at an early date and to expenditure in excess of £1,000 not being incurred until such estimate had been approved;

RESOLVED that the Officers take all necessary action with a view to completing the work in question.

1578 Evacuation:

In accordance with the undertaking given by the Chairman at the last meeting of the Council, the question of establishing a rest home in the Home Counties for the use of Finchley residents was considered further and the Town Clerk was instructed to discuss the matter with the Middlesex County Council and report further thereon at a later meeting.

1579 St. Mary's Aid Post—Hot Water System:

The Borough Treasurer reported upon a communication which he had received from the County Air Raid Precautions Officer intimating that, arising out of the interim audit report for 1939/40, the expenditure of a sum of £343 12s. 6d. in respect of the provision of hot water storage sets at St. Mary's Aid Post in September, 1939, had been questioned and that the Ministry of Health were only prepared to recognise for grant purposes a sum of £275.

The Officers were instructed, however, to take up the matter further with the County Council and in addition to place the facts before the Member of Parliament.

1580 Care of Homeless Persons:

(a) Welfare Arrangements.—Ministry of Health Circular No. 2453 was submitted in regard to the arrangements for the welfare of persons made homeless by enemy action and the matter was left to the Officers to deal with.

(b) Rest Centres.—Middlesex County Council Circular No. 405 was submitted indicating the conditions upon which halls requisitioned as Rest Centres might be used for social functions and the Town Clerk reported that he had communicated with the proprietors of those halls within the Borough which were affected by the Circular.

(c) Re-housing.—The Borough Treasurer submitted a comprehensive report upon re-housing work and the Committee complimented him thereon and gave instructions for a copy to be circulated to each member of the Council.

(d) 15, Seymour Road.—The Borough Treasurer reported that these premises had been requisitioned for the housing of homeless persons but that the Chief Warden was desirous of using one room on the ground floor as a temporary Wardens' Post and Training Centre. It was intimated that during the daytime this room would be occupied in lieu of the permanent Wardens' Post but that the latter would be manned at night and during the period of an "alert";

RESOLVED—

- (i) that the use of the room in question by the Wardens' Service be approved on the understanding that it will be vacated immediately it is required for re-housing purposes; and
- (ii) that authority be given for the telephone from the permanent Post to be extended to 15, Seymour Road, in lieu of the direct line at present on the premises.

J.M.W.

1581 Petrol Consumption:

The Borough Treasurer submitted comparative particulars of the petrol consumption by the various Services of the Council for the months of June and July last as compared with the average for the three months ending April, 1941.

1582 Canteen—St. Mary's Aid Post:

The Borough Treasurer reported that certain decorations and the renewal of the "black-out" at above were necessary, and intimated that arrangements were being made for these to be carried out by the personnel and for certain tables to be re-conditioned for use in the Canteen at a total cost of £21;

RESOLVED that this be agreed.

1583 Graded Pay for Rank:

It was reported that, arising out of the Council's proposals in connection with the above, approval had only been received in respect of certain of the personnel and that although when the sanction was received it would be retrospective there was some dissatisfaction among the personnel at the delay involved.

In view of the fact that the Committee's recommendations were in accordance with the provisions of the appropriate Circulars, authority was given for payment at the increased rates to be made forthwith, and the Town Clerk was instructed to press for the formal approval of the County Council.

1584 Wardens' Posts—Repairs:

The Chief Warden reported that, from time to time, certain minor repairs became necessary at Wardens' Posts and authority was given to the Chairman and the Vice-Chairman of the Committee to agree to any necessary urgent repairs being carried out up to a limit of £5 in each case, and the Town Clerk was instructed to notify the County Council accordingly and to intimate that any such expenditure would be included in the Council's claim for reimbursement.

1585 Shelter Superintendent:

The Chief Warden intimated that in the event of the approval of London Region being received to the Committee's proposal to appoint Mr. A. V. Littlewood as Fire Guard Staff Officer, it would be necessary to make another appointment of Shelter Superintendent.

He was, therefore, instructed to report further in regard to the matter at a later meeting of the Committee.

1586 Oak Lodge Depot:

The Medical Officer of Health reported that he had received a request through the County Council to release further accommodation at above for use by the School Authorities. He intimated that by means of a re-arrangement of the Depot, it would be possible to release a hut previously used as a school classroom but that there was no possibility of any further accommodation being released in the future;

RESOLVED that authority be given for the release of the hut in question and that the County Council be informed that the Committee are unable to agree to the release of any further accommodation.

1587 Auxiliary Fire Service:

Attention was drawn to the fact that on the 8th October, 1940, the Committee had passed the following resolution in regard to the re-imbursement of wages to auxiliary firemen who suffered loss of wages on account of being engaged on Civil Defence duties:—

"that reimbursement of wages be made at the same rate as that which the personnel would normally receive and that the Home Office (Fire Brigades Division) be informed accordingly."

M.W.

In view of the conditions of service laid down in the National Fire Service (General) Regulations, 1941, which limited such payment to a sum of 12/- a day for male personnel, it was

RESOLVED that the above-mentioned resolution be rescinded.

J. HUGH JONES,

Chairman.

J.H.J.

Co-Ordination of Wages Sub-Committee's Report.

27th AUGUST, 1941.

Present: Councillor Baines (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Lawrence.

1588 Co-ordination of Wages:

(i) The Sub-Committee considered a report by the Chairman (circulated) on the further meetings of the Conference of Local Authorities in Middlesex on the co-ordination of wages of manual workers (non-trading services); and the views of the Conference upon the various questions raised by this Council were discussed and accepted.

The Sub-Committee then considered the following resolutions which had been adopted by the Conference:—

- (1) that adherence to the principle of collective bargaining should be continued and where necessary extended to cover the manual workers of all the Local Authorities in the County.
- (2) that craftsmen with respect to whom machinery exists either by means of direct negotiations with trade unions or with joint conciliation boards, etc., should continue to be so dealt with, but that all other manual workers should be dealt with through a joint industrial council suitably constituted.
- (3) that co-ordination should be extended to cover not only the manual employees of the County Council but also those of all other local authorities in Middlesex.
- (4) that the Joint Industrial Council should include representatives of all local authorities in the County and that the constitution and procedure of the existing body should be suitably amended, such amendments to incorporate in particular, the following principles:—
 - (a) that all wage rates recommended should be standard rates as opposed to minimum rates and these together with all the conditions as laid down from time to time should be strictly and honourably observed by all the constituent authorities of the Provincial Council.
 - (b) that no official of a trade union represented on the employees' side should function as an employers' representative on the employers' side.
- (5) that before any proposal for a general revision of wages is considered by the Joint Industrial Council or its committee, one month's notice should be given to each member of the Joint Industrial Council and a copy of such notice should also be sent to the Clerks of the Constituent Authorities.
- (6) that, in order to ensure continuity of procedure, every local authority be advised to continue the appointment of its representative(s) on the Joint Industrial Council for a minimum period of three years, subject to the representative remaining a member of the local authority.

A full discussion ensued and it was

RECOMMENDED—

- // (a) that the Council accept the resolutions of the Conference of Local Authorities in the County of Middlesex for the co-ordination of wages of manual workers (non-trading services) employed by them, as passed at a meeting of the Conference held on the 29th July, 1941;
 - // (b) that the Council become a constituent member of the Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex and that the employees coming within the terms of the above resolutions be employed upon the terms and conditions laid down from time to time by that Industrial Council;
 - (c) that Councillor A. N. H. Baines be appointed the representative of the Council on the Joint Industrial Council from the date hereof until the next annual election of representatives and for a further period of three years therefrom, subject to his remaining a member of the Borough Council.
- 10/11/41

(ii) The Sub-Committee then considered the desirability of forming a Whitley Works Committee to provide the necessary machinery for the discussion of local matters affecting the employees and, in addition, any wider problems which might require joint local discussion.

It was thereupon

RECOMMENDED—

- // (a) that a Whitley Works Committee composed of seven members of the Council and seven representatives of the Workpeople be appointed, with effect as from and including the 9th November, 1941;
- (b) that the objects, constitution, election, procedure and functions of such Committee be as follows:—

I. OBJECTS.

1. That the workpeople should be given a wider interest in, and greater responsibility for, the conditions under which their work is performed.
2. That the regulations contained in collective agreements drawn up by the National Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) and by the Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex be enforced in all departments of the Services to which they apply.
3. The prevention of misunderstanding and friction.

II. CONSTITUTION.

4. The Whitley Works Committee (hereinafter called The Joint Committee) shall be composed of (a) seven representatives of the employees (excluding Electricity Department) and (b) seven members of the Finchley Borough Council.
5. The Joint Committee shall have power to appoint or to arrange the appointment of sub-committees where deemed necessary.
6. Officers.—The Joint Committee shall appoint a Chairman and Vice-Chairman from among its own members. When the Chairman is elected from one side of the Joint Committee, the Vice-Chairman shall be elected from the other side.

Each side of the Joint Committee shall appoint its own Secretary.

The officers of the Joint Committee shall hold office for one year and shall be eligible for re-election. Should a vacancy occur, a successor shall be appointed within a reasonable period to hold office for the remainder of the year for which his predecessor was appointed.

7. The Employers' side shall have power from time to time to arrange for the attendance in an advisory capacity of any member or officer of the Finchley Corporation or any other person which it considers necessary, but shall give prior notification in writing to the Secretary of the Workpeople's side in the event of calling in any person not connected with the Corporation.
8. It shall be open for the Workpeople's side to arrange for the attendance in an advisory capacity of any Trade Union Official at any meeting of the Joint Committee while business particularly affecting the said Union is under discussion. If the Workpeople's side desire to take advantage of this clause, they shall give previous notice in writing thereof to the Secretary of the Employers' side.
9. In the event of the Council disagreeing with the recommendations of the Joint Committee, such recommendations shall be referred back to the Joint Committee, with an intimation of the reasons for disagreement.

III. METHOD OF ELECTION.

10. (a) Employers' Side:

The Employers' side shall be represented by the Mayor, the Deputy Mayor, the Chairmen of the following Committees:—

General Purposes
Highways
Public Health
Parks and Open Spaces,

together with one other member of the Finchley Corporation to be elected at the Annual Meeting of the Council.

H.M.

Should a vacancy occur, a successor shall be appointed within a reasonable period, and shall hold office for the remainder of the year. If a member ceases to be a member of the Council he shall automatically cease to be a member of the Joint Committee.

(b) Workpeople's Side:

The employees of the Finchley Corporation (excluding those employed in the Electricity Department) shall elect from their number seven members to serve on the Joint Committee; included in such seven shall be at least one employee of each of the following sections, namely, Highways, Parks and Open Spaces, Public Health.

11. For the purposes of the election of employees as members of the Joint Committee, the following provisions shall have effect:—

(a) The Town Clerk shall, not later than the 7th October in each year, issue a notice inviting nominations, and shall supply nomination forms to any employee who so requires; every nomination form must be signed by a proposer, seconder and four other persons, being employees, and shall be accompanied by a declaration from the person nominated that the nomination is made with his consent and that he or she agrees to serve on the Joint Committee. The nomination forms shall be returnable to the Town Clerk on or before the 14th October in each year.

The notice inviting nominations shall be displayed on the notice boards in the Central Depot, Sewage Disposal Works, Avenue House Grounds and the Housing Store Shed, Summers Lane.

Only those persons complying with the condition in paragraph (d) hereof shall be eligible for nomination.

(b) In the event of the number of persons validly nominated not exceeding the number of vacancies, those persons shall be deemed to have been elected.

(c) In the event of the number of persons validly nominated exceeding the number of vacancies, an election shall be held on a date to be decided by and under the direction of the Town Clerk so that the voting shall be by secret ballot and so that the results of such election shall be declared before the 31st October in each year.

(d) In the event of an election being necessary, all employees of the Council, (excluding those of the Electricity Department) over 21 years of age, with not less than six months' continuous service prior thereto shall be entitled to vote.

(e) In the event of a casual vacancy in the representation of the workpeople's side, the general procedure laid down in paragraph 11 (a—d) shall be adopted provided that it shall be left to the Town Clerk to fix the various dates for the giving of notice of the vacancy, receipt of nominations and the holding of an election (if necessary).

(f) An employee being a member of the Joint Committee shall cease to be a member if he shall cease to be an employee of the Council.

PROCEDURE.

Meetings of the Joint Committee shall be held in December, March, June, September and at such other times as may be necessary. The meetings shall normally be held outside working hours.

Special meetings of the Joint Committee shall be called at 48 hours' notice on a request in writing on behalf of one side by its Secretary to the Secretary of the other side.

The Agenda of business shall be submitted by the Secretaries to each member of the Joint Committee at least 72 hours before a meeting, except in the case of special meetings.

No business other than that appearing on the Agenda shall be transacted at any meeting unless both sides agree to its introduction.

Four of the members of the Workpeople's side and four of the members of the Council's side of the Joint Committee shall constitute a quorum.

17. When an individual workman desires to bring any question before the Joint Committee he shall report to his Departmental or Sectional Representative, who, in the case of grievances, shall endeavour to reach a settlement.

Failing a settlement, the Departmental or Sectional Representative concerned shall inform the Secretary of the Workpeople's side of the Joint Committee, and the latter shall endeavour to arrange a settlement. Failing a settlement, the matter shall come before the Joint Committee.

18. Reasonable facilities shall be provided for meetings of the Workpeople's side of the Joint Committee, normally after working hours.
19. The Workpeople's representatives on the Joint Committee shall be paid at their ordinary rates for the time spent at meetings of the Joint Committee but only if such meeting takes place during normal working hours.
20. The administrative expenses of the Joint Committee shall be defrayed by the Finchley Borough Council.
21. Duplicate books of Minutes of Meetings of the Joint Committee shall be kept, one by the Secretary of each side and all Minutes of the Joint Committee shall be agreed by the Chairman and Vice-Chairman before they are presented to the Joint Committee.
22. Decisions shall be arrived at only by agreement between the two sides of the Committee.
23. The Joint Committee shall not have power to come to an agreement inconsistent with the powers or the decisions of the National Council or the Provincial Council.
24. The Joint Committee shall not address any communication directly to any Government Department.

V. FUNCTIONS.

25. The issue and revision of rules affecting the work of the Services.
 26. The consideration of the distribution of working hours, time recording, duty schedules, breaks, etc.
 27. The payment of wages (time, form of pay-ticket and method of payment).
 28. The settlement of grievances.
 29. Holiday arrangements.
 30. Questions of physical welfare (provision of meals, drinking water, lavatories and washing accommodation, cloak-rooms, ventilation, heating and sanitation, accidents, safety appliances, first-aid, ambulance, etc.).
 31. Questions of discipline and conduct as between management and workpeople (malingering, bullying, time-keeping, publicity in regard to rules, supervision of notice-boards, etc.).
 32. The consideration of improvements in method and organisation of work.
 33. Where medical examination is a condition of employment, the consideration of the character of, and arrangements for, such examination.
 34. The consideration of sick allowances and superannuation.
 35. The arrangements for collection for Hospitals and kindred institutions.
 36. The consideration of all circumstances calculated to promote the efficiency of the Services, and the investigation of circumstances tending to reduce efficiency or in any way to interfere with the satisfactory working of the Services.
- (c) that Recommendations of the Whitley Works Committee be submitted first to the General Purposes Committee for consideration and report to the Council;
- (d) that the Council representatives on the Whitley Works Committee be as follows:—

The Mayor;
 The Deputy Mayor;
 The Chairman of the General Purposes Committee;
 The Chairman of the Highways and Fire Brigade Committee;

JMM

The Chairman of the Parks and Open Spaces Committee;

The Chairman of the Public Health and Maternity and Child Welfare Committee;

and one other member to be elected at the Annual Meeting of the Council;

(c) that the Employers' side of the Whitley Works Committee be empowered, subject to report, to indicate to the Council representative on the Provincial Joint Council its views on any proposal for the variation of wages received from the Provincial Council or through it from the National Council.

At the conclusion of the Meeting, the Sub-Committee expressed to the Chairman their appreciation of the time and energy he had devoted to the subject and for the comprehensive nature of his report, upon which the Sub-Committee's discussions and recommendations were based.

M.H.

A. N. H. BAINES,

Chairman.

Communal Feeding Committee's Report.

28th AUGUST, 1941.

Present: Alderman C. S. Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), and Alderman Pateman.

1589 Minutes:

The Minutes of last meeting were taken as read, confirmed and signed.

1590 Monthly Attendances and Revenue:

The Communal Feeding Officer submitted the following figures in respect of Hamilton and The Park Civic Restaurants:—

Month.	Number of Meals Served.	Average Number of Meals per day.	Total Cash taken.	Average price per meal obtained.
HAMILTON.				
May—19 days	4,468	235	£ 194 9 11	10.44d.
June—24 days	5,725	238.5	248 15 0	10.42d.
July—27 days	7,012	259.5	293 13 2	10.05d.
Total ...	17,205	246	£736 18 1	10.28d.
THE PARK.				
July—17 days	5,629	331	£236 2 2	10.06d.

1591 Hamilton Civic Restaurant:

The Communal Feeding Officer reported that the work was proceeding satisfactorily on the adaptation of the small hall for kitchen purposes, but that there had been some delay in opening, owing to the fact that approval had been subsequently received from the Ministry of Food for the construction of an Annex for housing the Solid Fuel Cooker.

He also reported that the new Kitchen would be put into commission during the first week of September.

1592 Gainsborough Civic Restaurant:

The Communal Feeding Officer reported that the constructional work was complete, except for small details, and that suitable Staff had been engaged.

It was intimated that as the Borough of Wanstead and Woodford were opening a Civic Restaurant on Saturday, the 6th September, 1941, there was some difficulty in obtaining the services of a Celebrity on that date, and that in addition to this, the Officials of the Ministry of Food would be attending the Wanstead and Woodford opening, and possibly Members of this Council would also receive invitations.

In the circumstances, it was

RECOMMENDED that the Official opening of the Gainsborough Civic Restaurant be fixed for Saturday, the 13th September, 1941.

The Committee approved the list of invitations subject to slight amendments and additions.

1593 Receipts and Payments:

The submission of the Statement of Receipts and Payments was deferred until the next meeting.

Jhm.

1594 Accounts for Payment:

The Communal Feeding Officer submitted a list of Accounts for Communal and Emergency Feeding which had been certified for payment by the Chairman on the 19th August, 1941.

Two additional Accounts were approved by the Committee, one being for rent due in respect of Hamilton Hall.

The Town Clerk was instructed to investigate the position regarding the settlement of the claims for compensation in respect of all three Civic Restaurants.

C. S. SYRETT,

Chairman.

h.m.

Public Libraries Committee's Report.

1st SEPTEMBER, 1941.

Present: Councillor Mrs. Legge (Chairman), Councillors Bryson, Collis, Flying Officer King-Hamilton and Mrs. Roberts.

Non-member: Councillor Fitness.

1595 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1596 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1597 Readers and Issues:

The Chief Librarian reported that the number of registered readers and the daily average issues for the month of July, 1941, were as follows:—

LIBRARY.	READERS.				DAILY AVERAGE ISSUES.	
	Adult	Junior	Total	(Total July 1940)	1941.	(1940).
Church End	3,979	—	3,979	(3,808)	468	(535)
North Finchley	6,267	697	6,964	(7,493)	561	(765)
East Finchley	4,725	817	5,542	(6,248)	538	(714)
Totals	14,971	1,514	16,485	(17,549)	1,567	(2,014)

1598 Withdrawals and Replacements:

The Chief Librarian reported that, during the quarter ended 30th June, 1941, 855 volumes had been discarded; of this total 799 had been withdrawn from stock and catalogues and 56 replaced by new editions.

1599 North Finchley Library:

(a) Damage to Brick Pillars.—The Chief Librarian reported that the brick pillars at the entrance to the forecourt of the Library premises had been damaged;

RECOMMENDED that the pillars in question be dispensed with unless, in the opinion of the Borough Surveyor, there is some justification for their retention.

(b) Burglary.—The Chief Librarian reported as follows:—

“ On July 30th it appears that a youth or youths concealed themselves on the premises at 8 p.m. and were locked in. After ransacking desks, etc., they made their escape through the cellar coal shoot. Nothing which could be checked was missing, but some books may have been stolen.”

1600 Lecture Halls:

Debating Club.—The Chief Librarian reported that Mr. F. H. Smith, of 20, Falkland Avenue, N.3, who had attended recent lectures, had written stating that the questions put to the lecturers, and the interest shown by the audience in social questions, showed an enthusiasm in Finchley residents which he hoped would be encouraged, and suggesting that the Committee might consider permitting the East Finchley Lecture Hall to be used by a Debating Club to be organised by readers;

RECOMMENDED that this be agreed.

1/5/41

1601 Newspapers and Periodicals:

(a) Contracts.—It was reported that the existing contracts in respect of the above expired on the 31st August, 1941;

RECOMMENDED that advertisements be issued inviting tenders for the supply of newspapers and periodicals for the period ending 31st August, 1942.

(b) Women's Employment.—The Chief Librarian reported that it had been suggested that this journal, published at 4d. fortnightly and giving particulars of training courses, careers, etc., be added to the North Finchley Library;

RECOMMENDED that this be agreed.

1602 South Eastern Regional Library System:

The Chief Librarian reported as follows:—

“ The seventh Annual Report of the Executive Committee for the year ended 31st March, 1941, has been received. 19,744 applications for books were received during the year, and 17,634 or 91.8 per cent. were satisfied. The figures relating to Finchley were as follows:—

No. of volumes borrowed through the Bureau	128	(102 last year).
No. of volumes borrowed through the N.C.L.	42	(36 last year).
Total borrowed	170	(138 last year).
No. of Volumes lent	82	(147 last year).

1603 The Library Association:

It was reported that application had been made by the Library Association for permission to use the Lecture Hall at East Finchley as an Examination Centre for the week commencing 8th December, 1941;

RECOMMENDED that the application be granted without fee.

1604 Guide to New Books:

The Chief Librarian reported that it would not be possible during the period of the War to publish a guide to new books to meet the general demand, but that the New Centurion Publishing and Publicity Co., Ltd., had intimated that they would be prepared to supply 2,000 copies of a quarterly bulletin, free of charge, provided they were allowed to take the revenue from the advertisements to be inserted therein;

RECOMMENDED that the offer be accepted, and that the matter be left to the Chief Librarian to deal with.

MARY E. LEGGE,

Chairman.

Highways and Fire Brigade Committee's Report.

3rd SEPTEMBER, 1941.

Present: Alderman Pateman (Chairman), Councillor Lawrence (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett and Councillor Baines.

1605 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed;

1606 Requisitions:

RECOMMENDED that the lists of requisitions (circulated) be approved.

1607 The Royal Society for the Prevention of Accidents:

A circular letter was submitted from the Secretary of the above Society enclosing a copy of Road Accident Bulletin No. 12 setting out the Society's recommendations for wartime road accident remedies based upon the experience gained as a result of their recent analysis of accidents.

The hope was expressed that all highway authorities would do as much as they could to keep the subject of road safety frequently before their local communities and take all other practicable measures likely to result in giving greater freedom from accidents.

1608 Snow Clearing:

A circular letter dated 22nd August, 1941, was submitted from the Ministry of War Transport stating that, in order to assist highway authorities to deal with the clearance of heavy falls of snow during the coming winter, the Minister was prepared, as an exceptional wartime measure, to make grants from the Road Fund at the rate of 50% towards the initial cost of snow-ploughs and the necessary adaptation of mechanically-propelled vehicles for propelling them.

1609 Land—Vivian Way:

Reference was made to an enquiry received from Mr. W. C. Cunningham, of 54, Vivian Way, as to whether arrangements could be made for the land in front of his house to be cultivated.

It was reported that the land in question had an area of about 800 yards super and was shown on Finchley Planning Scheme No. 1 as part of the highway;

RECOMMENDED that no objection be raised, so far as this Committee is concerned, to the utilisation of the land for purposes of allotments for the period of the War and six months thereafter, and that the matter be referred to the Allotments Committee.

1610 War Damage Act, 1941:

The Town Clerk reported on Circular No. 561 issued by the Ministry of War Transport.

He pointed out that under Section 7 (2) of the War Damage Act, conditions might, in the public interest, be made in relation to payments in respect of war damage and that the circular suggested a procedure which might be followed in respect of war damage to houses on roads for which a standard width had been approved under the provisions of the Restriction of Ribbon Development Act, 1935, or on roads for which an improvement line had been agreed between the Ministry of Transport and the highway authority;

The Committee were of opinion that action by the War Damage Committee would be desirable in respect of roads in the Borough falling within the categories to which reference is made above, and it was therefore

RECOMMENDED that authority be given for any necessary proposals to be forwarded to the Minister's Divisional Road Engineer in accordance with the directions contained in the circular.

1611 Private Streets:

The Town Clerk reported receipt of a letter from Mr. J. Harvie Clark drawing attention to the condition of certain private streets in the Hampstead Garden Suburb;

RECOMMENDED that, in the event of the owners being prepared to deposit with the Council a sum sufficient to cover the cost of temporary repairs, the Borough Surveyor be instructed to carry out the work and that the matter generally be left with the Town Clerk and the Borough Surveyor for attention.

1612 Post Office Wayleaves:

(a) The Borough Surveyor reported that an application dated 28th July, 1941, had been received from the Post Office Authorities for permission to construct a telegraphic manhole on the High Road, North Finchley, outside "Hazelwood," and that permission had been given subject (1) to the manhole being kept clear of the surface water sewer, and (2) to its being laid at a sufficient depth to allow cables, etc., to be laid at a depth of 2ft. over the top;

RECOMMENDED that the action taken be approved.

(b) The Borough Surveyor also reported receipt of an application dated 27th August, 1941, from the Authorities for permission to lay an underground line on the south side of Woodside Park Road from outside No. 43 to Church Path and thence along Church Path to a point at the rear of Grosvenor House;

RECOMMENDED that such application be granted.

1613 Electric Main Application:

The Borough Surveyor reported that an application dated 19th June, 1941, had been received from the General Manager and Engineer for permission to lay an electric main on the west side of Gainsborough Road from opposite St. Barnabas Hall to the junction with Holden Road;

RECOMMENDED that such application be granted.

1614 Southbound 'Bus and Trolleybus Stop at Finchley Central Station (Station Approach):

The Borough Surveyor submitted a letter dated 30th July, 1941, received from the London Passenger Transport Board intimating that a complaint had been received from the Police that 'buses and trolleybuses fouled the pedestrian crossing at the above point when stopping, and asking for permission to re-site the stopping place in a position outside the Midland Bank. He added that, pending the matter being considered by the Committee, permission had been given for the erection of a special post as a temporary measure;

RECOMMENDED that the amended site for the stopping place be approved.

1615 Local Government Superannuation Act, 1937:

It was reported that Labourer J. Rawson would reach the age of 66 on the 5th October, 1941, but was desirous of continuing in the Council's service.

The Committee decided to suggest to the General Purposes Committee that his services be retained for a period of 12 months from the date above-mentioned.

1616 Application for Entrance to Garage in the Avenue:

A letter dated 16th August, 1941, was submitted from Mr. C. Stone, of 27, Manor View, N.3, making application for permission to construct an entrance in The Avenue to give access to his garage;

RECOMMENDED that having regard to the Byelaws for Good Rule and Government under which The Avenue is a scheduled public footpath, the application be not granted.

1617 Fire Brigade:

(a) Chief Officer's Report.—The Chief Officer of the Brigade reported as follows:—

(i) Fire Calls.—That the following fire calls had been received between the 21st May and 20th August, 1941:—

Actual Fires.	Malicious False Alarms.	Miscellaneous Calls.	Total.
20	5	7	32

(Not including fires caused by enemy action.)

(ii) Ambulance Calls.—That the following ambulance calls had been received between the 21st May and 20th August, 1941:—

Private Removals.	Accidents. Motor.	Other.	Illness in street.	Not required on arrival.	Hoax Calls.	Total.
121	32	32	22	7	0	214

(b) The National Fire Service—Financial Provisions.—It was reported that the Council had referred to the Committee for consideration a report by the Borough Treasurer in connection with the above. *W. H. P.*

Arising thereon, it was intimated that it was proposed that the ambulance should be transferred to the Oak Lodge Civil Defence Depot, and that it was being manned in the meantime by the Civil Defence Personnel who were being trained at the Fire Station in the various matters affecting the Ambulance;

RECOMMENDED that this be agreed and that the Ambulance Service be transferred to the Civil Defence (Emergency) Committee for the period of the War.

1618 Instructions:

RECOMMENDED that the Instructions given to the Town Clerk, as entered in his Instruction Book, be approved.

G. H. PATEMAN,

Chairman. *W. H. P.*

Education Committee's Report.

8th SEPTEMBER, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Syrett, Councillors Bryson, Collis and Mrs. Legge; Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Connorton and Mrs. Roberts.

1619 Minutes:

The Minutes of a meeting of the Committee, held on 14th July, 1941, were taken as read, and were confirmed and signed.

1620 Visit of His Worship the Mayor to Schools:

It was reported that during the past week the Mayor, accompanied by the Mayoress, the Chairman of the Education Committee, and the Director of Education, had paid official visits to all elementary schools in the Borough and had addressed the children.

1621 School Management and Works Sub-Committee:

The Report of a meeting of the School Management and Works Sub-Committee, held on 1st September, 1941, was submitted.

Arising therefrom, it was reported, as follows:—

(a) ACCOUNTS.—That Accounts had been examined and approved for submission to the Finance Committee for payment.

(b) LETTINGS.—

RECOMMENDED that the following applications for the use of school premises be approved:—

Applicant.	School.	Date.	Purpose.	Fee payable to Committee.
Finchley Boy Scouts (Mr. R. Ockleston)	Summerside playing field	16.8.41	Sports meeting	5/-d.
Simms Social Club ... (Mr. Ayres)	Martin playing field	12.9.41 and 18.9.41	Sports meeting	5/-d. per occasion

(c) REPAIRS AND REQUISITIONS.—That Repairs and Requisitions, as contained in the list submitted, had been approved.

(d) ADDITIONAL CLEANING ASSISTANCE.—That to enable the caretaker of Christ Church School to complete the cleaning of the school during the shortened summer holiday, additional cleaning assistance, amounting to 30 hours at 1/1½d. per hour, including War Bonus, had been allowed;

RECOMMENDED that the action taken be approved.

(e) INCREASES IN CONTRACT PRICE OF FUEL.—

(i) That the Ministry of Mines had authorised an increase of six and two-thirds per cent. for the short rail journey from pit-head to docks, as from 7th December, 1940, ton, supplied by Gray Bros. (East Finchley), Ltd.

(ii) That an extra charge of one half-penny per ton had been made by the Port of London Authority, on all seaborne coal, as from 1st July, 1941.

- (iii) That, with reference to Minute No. 763, as from 1st August, 1941, the renewal price of Ollerton Cubes Coal, supplied by Messrs. John Hudson & Co., Ltd., had been fixed at 49s. 9d. per ton, which included all colliery, rail and cartage charges to date, but is subject to the Chamber of Coal Traders' Standard War Clauses 713 (Price Variations) and 714 (Supplies) respectively.
- (f) **HOLLOWAY COUNTY SCHOOL PLAYING FIELD—USE OF PAVILION.**—That agreement had now been reached with the London County Council for the use of the Pavilion, when desired, at a charge of 3s. od. per day.
- (g) **MANORSIDE SCHOOL—BOILER INSPECTION.**—That a report, dated 25th July, 1941, submitted by the Municipal Mutual Insurance Co., Ltd., stated that their Engineer had examined the plant at Manorside School and that it was in order.
- (h) **RELIGIOUS EDUCATION IN SCHOOLS.**—That the Association of Education Committees had asked for the views of the Education Committee on the five points embodied in the Archbishops' statement on the question published a short time ago (copy circulated), and that after full consideration by the Sub-Committee, it had been agreed to recommend that a reply be sent to the Association of Education Committees in the following terms:—
- (i) that, while in full agreement that a Christian education should be given to all pupils in schools, the Committee do not feel that the present time is opportune for Education Authorities to discuss the definite proposals embodied in paragraphs 1, 2, 3 and 4, and the concluding five lines of paragraph 5 of the Archbishops' statement;
 - (ii) that a high standard of Christian education can be achieved by the use in schools of Agreed Syllabuses of instruction of a kind similar to that in use in the schools of this Authority;
 - (iii) that the Committee sympathise with the suggestion that Non-Provided Schools might use such Agreed Syllabuses in conjunction with those prescribed by the several Diocesan Authorities;
 - (iv) that the Committee supports the proposal that the school day should begin with an act of worship, this to be a corporate act by the school where practicable.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

1622 Report of School Medical Officer for the Year 1940:

The report of the School Medical Officer for the year 1940 was considered.

1623 Nursery Classes:

The question of forming an additional Nursery Class in the East Finchley area was raised, and it was decided to refer the matter to the next meeting of the School Management and Works Sub-Committee for consideration, and report.

1624 Holiday Provision of Milk in Schools:

The Chairman expressed the thanks of the Committee to those ladies who had carried out voluntarily the distribution of milk to school children during the summer holiday at two schools where the experiment was made.

WM. C. LANGLANDS,

Chairman.

W.C.L.

Allotments Committee's Report.

9th SEPTEMBER, 1941.

Present : Councillor A. C. D. Collis (Chairman), Mr. J. S. Sunderland (Vice-Chairman), The Mayor (Councillor H. H. Wilmot, J.P.), The Deputy Mayor (Councillor W. L. Brooks-bank), Alderman Pateman and Messrs. Fairchild, Hewitt and Rolfe.

Non-members : Councillors Fitness, Lawrence, Merry and Mrs. Roberts.

1625 Minutes:

The minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1626 Whetstone Stray—Field 1—Plot 45:

A request from the tenant of the above plot was submitted asking that, owing to bomb damage, a reduction in rent might be made and that the salvaged material for replacing the demolished shed, already promised to the tenant by the Council, might be supplied.

The Borough Surveyor reported that 2 poles had been affected and that although the salvaged material for the shed was available, the County Council, whose property it was, required payment for its use;

RECOMMENDED—

- (a) that the rent of the plot be charged on 8 poles instead of on 10 poles for the year ending 31st March, 1942.
- (b) that the tenant be informed that payment must be made for salvaged material but that the Council will endeavour to obtain this at the lowest possible price.

1627 Elmshurst Allotments:

(1) Plot 58.—The Mayor reported that the above 4 pole plot of very poor soil had been offered to a cultivator and suggested that this plot should be let rent free for one year;

RECOMMENDED that the plot be let rent free for one year as from the 16th June, 1941, the date on which the cultivator accepted the land.

(2) Fencing.—The Borough Surveyor reported that on the authority of the Chairman some posts had been delivered on the above allotments for one of the tenants who had undertaken to use them to strengthen the fencing through which cows from the adjacent field often strayed and the Town Clerk was instructed to notify the cultivator who had undertaken to erect these posts, of their delivery.

1628 Cherry Tree Hill Allotments:

The Town Clerk reported that Notice had been given by the Cherry Tree Hill Allotment Holders' Association, Ltd., for the renewal of the lease of the above allotments for a further period of ten years, but that under the terms of the lease such notice should have been given not later than the 25th March, 1941;

RECOMMENDED that subject to the provisions of a deed dated 11th October, 1938, made between the Corporation of the first part, the above Association of the second part and Jessica Walker of the third part, relating to a small strip of the land comprised in the said lease, and notwithstanding that the Association were out of time with their Notice, a renewal of the lease be granted for a further period of ten years on the same terms and conditions, including the option for renewal if required.

Jhm.

1629 Woodhouse Allotments—Damaged Gateway:

The Town Clerk reported that temporary repairs to the above damaged gateway had been carried out at a cost of £2 17s. 3d.; further, that the Insurance Company were prepared to accept liability for the cost of permanent repairs, estimated at £7 10s., but were not willing to pay for the temporary repairs. It was pointed out that the temporary repairs had been found by persons using the gate to be quite satisfactory and that further repairs seemed to be unnecessary;

RECOMMENDED—

- (a) that no further repairs be effected;
- (b) that 2 padlocks and 4 keys be obtained for the gate;
- (c) that the offer of the Insurance Company to bear the cost of permanent repairs be accepted.

1630 Thefts from Allotments:

The Town Clerk reported that further letters had been received complaining of increasing thefts from allotment areas;

RECOMMENDED that copies of all such letters be forwarded to the appropriate Police Station and that replies explaining the action taken, be forwarded to the writers.

1631 Land at Vivian Way:

A request to cultivate land in front of No. 54 Vivian Way, shown on the Finchley Planning Scheme No. 1 as part of the Highway, had been considered by the Highways and Fire Brigade Committee who had decided to raise no objection so far as they were concerned to the utilisation of the land for war time allotment purposes and who had referred the matter to this Committee. After consideration it was

RECOMMENDED—

- (a) that the appropriate steps be taken to requisition the land;
- (b) that the Borough Surveyor remove the dead trees thereon and peg out plots as soon as possible.

1632 Land at Junction of Ossulton Way and Neale Close:

The Mayor stated that he had received several applications to cultivate the gardens of demolished houses in the above vicinity;

RECOMMENDED that the appropriate steps be taken to requisition the land and that plots be pegged out there as soon as possible.

1633 Land at Bottom of Wickliffe Avenue:

The Chairman read a letter of appreciation received from a member of the Home Guard in connection with the permission granted by the Council to dig trenches on the above land for the purpose of practising bomb throwing.

1634 Kay's Land Allotments:

A further letter regarding back entrance gate rights to the above allotments was submitted;

RECOMMENDED that the Town Clerk deal with the points raised in the letter according to Minute No. 1382.

1635 Instructions:

RECOMMENDED that the Instructions, as entered in the Town Clerk's and Borough Engineer and Surveyor's Instruction Books, be approved.

A. C. D. COLLIS,

Chairman. *ACD*

Civil Defence (Emergency) Committee's Report.

9th SEPTEMBER, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Alderman Syrett (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillor Lawrence.

Non-members: Councillors Connorton, Fitness, Mrs. Roberts and Major Steward.

1636 Requisitions:

RESOLVED that the Requisitions, as contained in the Lists and Books submitted, be approved.

1637 Rest Centre—Christchurch Hall:

The Town Clerk reported that the Education Department were desirous of using the above premises for Education purposes and that he had consulted the Group Re-Housing Officer on the matter, who was prepared to allow the user, provided the only furniture installed was moveable and that it was stacked away each evening to permit of the premises being used, if necessary, as a Rest Centre;

RESOLVED that the Education Department be permitted to use the premises, subject to the above-mentioned conditions.

1638 Council Ambulance:

It was reported that the Highways and Fire Brigade Committee were recommending to the Council that the Ambulance Service be transferred to this Committee for the period of the War;

RESOLVED that this be approved.

Arising thereon, the Borough Surveyor submitted an estimate amounting to £134 in respect of the provision of a garage to house the Ambulance at Oak Lodge Depot;

RESOLVED that the same be referred to the Chairman and Vice-Chairman of the Committee and Councillor Lawrence, for consideration, with power to act, subject to report.

1639 Civil Defence Vehicles—Tools:

Middlesex County Council Circular No. 408 was submitted intimating that, in view of the numerous reports from Local Authorities regarding the loss of tools from Civil Defence vehicles, the County Committee had decided to make good the losses so reported and in future to hold Local Authorities responsible for the safe custody of such equipment.

The Medical Officer intimated that, so far as the Casualty Services were concerned, satisfactory arrangements had already been made to deal with the matter.

1640 Essential Works (Building and Civil Engineering) Order, 1941:

London Region Circular No. 455 was submitted stating that the Ministry of Works and Buildings had intimated that they were prepared to make formal application to the Ministry of Labour for the scheduling of Local Authorities and Contractors in the London Civil Defence Region in respect of men engaged in the restoration of public utility services, repair of roads and bridges, demolition of buildings and salvage of materials, and clearance of debris.

Arising thereon, the Borough Surveyor reported that he had made a conditional application for the scheduling of the Council under the Order;

RESOLVED that the action taken be approved.

1641 Graded Pay for Rank:

The Town Clerk reported that formal approval had been received to the Council's proposals in respect of the Wardens' and Ambulance Services.

W.M.

1642 Nomenclature of Services:

Home Security Circular No. 189/1941 was submitted, forwarding particulars of (a) new names which had been adopted for the various branches of the Civil Defence Service; (b) Service Badges and Markings, and (c) Badges of Rank, and the matter was referred to the Officers to deal with.

1643 Recovery and Use of Steel:

London Region Circular No. 447 was submitted, intimating that in future all salvaged iron and steel would be taken over by the Ministry of Supply and that Local Authorities' requirements for Civil Defence Services would be met out of the steel allocations for these Services.

1644 Communal Feeding Committee:

A report of this Committee dated 28th August, 1941, was submitted, for the information of the Committee.

1645 Fire Prevention Sub-Committee:

The report of a meeting of the above Sub-Committee held on the 9th September, 1941, as underprinted, was submitted and considered:—

“ Present: The Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Syrett and Councillor Hugh Jones, LL.B.

1. Chairman:

RESOLVED that Councillor J. Hugh Jones, LL.B., be appointed Chairman of the Sub-Committee.

2. Re-organisation of arrangements for Fire Prevention:

The Chief Warden submitted the following report:—

“(1.) Conference.—I have to report that a conference was held at Avenue House on the 29th August with District Wardens and Head Fire Guards when I explained fully the purport of Home Security Circular 174.

(2.) Present Situation.—The present situation is as follows:—

- (a) The street organisations are working on the whole smoothly and cover the areas efficiently.
- (b) Business Premises schemes are working well but are short of personnel and the whole question of whether they will have to be supplemented is one which will have to be considered.
- (c) The miscellaneous buildings such as schools, Churches, Halls, etc., are at present inadequately protected against fire risks.
- (d) The personnel available at the moment are as under:—

Class A.—Volunteers who have signed an enrolment form to do 48 hours duty a month anywhere within the Borough.

Class B.—Volunteers who have signed an enrolment form to do 48 hours duty a month within their own vicinity.

Class C.—Volunteers who have given in their names at Wardens' Posts and are doing regular rota duty but who refuse to sign any form of undertaking.

Class D.—Personnel employed at business premises compulsorily enrolled for fire fighting purposes.

As soon as the present Compulsory Order comes into operation another class of Fire Guard will come into being—these will be known as Class E.

(3.) Division of Borough.—At the moment the Borough is divided into 11 Districts and 45 Post Areas. It has been suggested by the Regional Commissioners that the number of Districts be reduced from 11 to 8 but I do not at this stage propose to alter the existing arrangements.

(4.) Appointment of Staff:—

- (a) It has been laid down that one Head Fire Guard be appointed to each District and one Senior Fire Guard to each of the Post Areas. I have been informed semi-officially that not more than 20% are to be paid appointments.

[Handwritten signature]

(b) The following appointments of Head Fire Guards have been provisionally made:—

District 1—Mr. Gardener, 11, Chessington Avenue, N.3	Part-time.
District 2—Mr. Moore, 55, Beechwood Avenue, N.3	Part-time.
District 3—Mr. Morgan, 9, Cedar Court, N.3	Warden, Part-time.
District 4—Mr. W. T. Bell, 23, Willow Way, N.3	Part-time.
District 5—Mr. Murphy, 20, Spencer Drive, N.2	Part-time.
District 6—Mr. S. J. Croker, 48, Brim Hill N.2	Warden, Part-time.
District 7—Mr. S. G. Palmer, 50, Kitchener Road, N.2	Warden, Full-time.
District 8—Mr. J. Emerson, 7, Fortis Green, N.2	Full-time.
District 9—Mr. J. Nolan, 2, Woodside Avenue, N.12	Warden, Full-time.
District 10—Mr. E. W. Grimsdell, 45, Christchurch Avenue, N.12	Warden, Full-time.
District 11—Mr. J. M. Scott, 93, Woodgrange Avenue, N.12	Part-time.

(5). Object.—The object of the scheme is to have a sufficient number of Fire Guards at the most suitable place at the right time and this will possibly involve the moving of a certain number of people from their own immediate neighbourhood. It should, however, be the object of all to see that as little movement takes place as possible and with this end in view I have asked the District Wardens to endeavour to make their Districts self-supporting, to which they have unanimously agreed.

(6). Instructions to Head Fire Guards.—I have instructed Head Fire Guards that they are Staff Officers appointed to assist District Wardens and that their duty is:—

(a) in conjunction with District Wardens to make suitable recommendations for the appointment of Senior Fire Guards in each Post Area where this has not already been done, and

(b) in conjunction with Post Wardens and Senior Fire Guards to make themselves fully acquainted with their whole area and report where the present schemes do not come up to the required standard laid down in Chief Warden's Memo 153.

(7). District Fire Guard Headquarters.—The following District Fire Guard Headquarters have been suggested as most suitable:—

- District 1—Post 2.—83, Hendon Lane.
- District 2—35, Tillingbourne Gardens (Empty).
- District 3—Tennis Pavilion (between Finchley Way and Hamilton Way).
- District 4—15, Seymour Road (Requisitioned by Council for re-housing).
- District 5—Post 20.—39, Norrice Lea.
- District 6—Lyttelton Playing Fields Pavilion (Council Property).
- District 7—Nazareth House (Extension of Post—building exists).
- District 8—Martin School.
- District 9—Room at Odeon.
- District 10—45, Christchurch Avenue (Head Fire Guard's house).
- District 11—Post 45.—Rugby Pavilion, Glebe Land.

(8). Right of Entry.—In accordance with Home Security Circular 182, the following classes of fire parties should be in possession of a Warrant Card:—

Class A.

Class B.

Class E.

but not Class C and D.

(9). Telephone Calls.—I have been asked whether the cost of telephone calls from Fire Guard Headquarters will be reimbursed. I shall be glad of the Sub-Committee's ruling on this matter."

10/1/44

Arising on paragraph (9), it was reported that, generally speaking, the provision of telephones was not necessary, but that they should be installed if required.

The whole matter was carefully considered and the Committee were of opinion that the Scheme outlined in the report was an excellent one, and it was

RECOMMENDED that the proposals of the Chief Warden be adopted.

J. HUGH JONES.

Chairman."

RESOLVED that the report be adopted.

1646 Civil Defence (Compulsory Enrolment) Order, 1941:

The Town Clerk reported that arrangements had been made for the hiring of the Redbourne Hall for use in connection with the Registration at an inclusive fee of £4 4s. od. a day and for payment at the rate of 10s. a day to the Caretaker at this Hall and at the Martin School;

RESOLVED that the action taken be approved.

The Town Clerk also reported that formal Notices in regard to the Registration had been published and that it would not be necessary to provide Staff in connection with the Registration, except for advisory purposes.

1647 Shelters:

(a) Indoor Shelters.—The Borough Surveyor reported that the number of applications for these shelters had increased from 1,046 to 1,219 but that no further complete sets of parts were available.

(b) Domestic Brick Shelters.—The Borough Surveyor reported that the number of these shelters erected or in hand was 265, being an increase of 39 since last meeting.

(c) Concreting—Anderson Shelters.—He also reported that 33 shelters had been concreted since last meeting.

(d) General.—The Chief Warden reported that a representative of the Ministry of Health had inspected the Shelters in the Borough and had commented very favourably upon the manner in which they were being kept.

1648 Mobile Canteen:

Reference was made to the Salvage Drive being organised within the Borough and it was suggested that the Mobile Canteen might be used on the collection day for feeding the personnel engaged upon the work;

RESOLVED that this be agreed and that the County Council be notified of the action being taken.

Arising thereon, the Town Clerk reported that the Regional Commissioners had given authority for Rescue Lorries to be used on the collection day, subject to their not being required for other essential work.

1649 Civil Defence Officers—Telephones:

The Medical Officer reported that it was desirable that Mr. W. H. Nicholls, Officer-in-Charge of the Disposal of the Dead, and Mr. K. J. Millen, Officer-in-Charge of Food Decontamination, should be available at all times by telephone;

RESOLVED that authority be given for the telephone to be installed at the private residences of these Officers at the expense of the Council.

1650 Civil Defence—Wages:

The Borough Treasurer's statement of wages paid to Civil Defence personnel for the three months ended 27th July, 1941, was submitted.

1651 Waterproof Coats:

The Medical Officer reported that six of the personnel of the Casualty Service could not be fitted from the standard sizes of waterproof coats provided under the Contract, and it was

RESOLVED that the Medical Officer be authorised to obtain the necessary coats at a cost not exceeding £12.

J. HUGH JONES,

Chairman.

J.H.M.

Sub-Committee's Report re Formation of Pig Clubs.

10th SEPTEMBER, 1941.

Present: The Mayor (Councillor H. H. Wilmot, J.P.), Councillor Collis and Mr. Sunderland.

1652 Chairman:

RESOLVED that in the absence of the Chairman of the Sub-Committee the Chair be occupied by Councillor Collis.

1653 Proposed Piggery—Glebe Land:

A letter was submitted from the Secretary of the Pig Club attached to Wardens' Post No. 45, setting out full particulars of the piggery which it was desired to establish on the land adjoining the south boundary of the Finchley Football Club's ground on the Glebe Land. After full consideration it was

RESOLVED—

- (1) that the proposal and plan be approved subject to the Club entering into an Agreement in a form to be approved by the Town Clerk;
- (2) that the Agreement be for a term of three years from the 1st October, 1941, at a yearly rental at the rate of 6d. per pole, and that it provide (*inter alia*) for the reinstatement of the land by the Club at the expiration of the tenancy;
- (3) that it be pointed out to the Club:—
 - (a) that access to the Piggery will be through the usual entrance to the allotments in the vicinity;
 - (b) that they should make their own arrangements for the supply of gas, the cost of which the Council have been informed would be in the neighbourhood of £26 5s., and that the Club would have to bear this expenditure together with the cost of all gas and water consumed and the rent of the meters;
 - (c) that the Council will be pleased to assist in any way practicable the efforts of the Club to produce food and utilise waste.

A. C. D. COLLIS,
Chairman (*pro tempore*).

General Purposes Committee's Report.
(Special Meeting).

10th SEPTEMBER, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooks-and Norman), Aldermen Pateman and Syrett, and Councillors Langlands, Lawrence, Mrs. Legge

Non-members: Alderman Pike, O.B.E., J.P., and Councillors Baines, Fitness, Merry and Mrs. Roberts.

1654 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

**1655 Hire of Cars for use by the Mayor and the Town Clerk, 1941/42.
Printing of Agenda, Minutes and Reports, 1941:**

RECOMMENDED that authority be given for the usual advertisements to be inserted inviting tenders in respect of the above.

1656 Handbook Showing Constitution of Committees, Etc., 1941/42:

RECOMMENDED that authority be given for quotations to be obtained for the printing of the above.

1657 Reorganisation of Hospitals—Nuffield Trust:

A circular letter dated 26th August, 1941, was submitted from the Secretary to the Association of Municipal Corporations referring to the proposal to establish co-operative schemes between Voluntary Hospitals in various parts of the country, and urging the Council not to commit themselves to any proposed Regionalisation Hospitals Scheme until the terms under discussion with the Nuffields Hospitals Trust had been approved by the General Purposes Committee of the Association.

1658 War Disabled Persons—Supplementary Pensions:

A circular letter was submitted from the British Limbless Ex-Service Men's Association asking the Council to pass a resolution in the following terms:—

"That in the opinion of this Council, legislation should be introduced at an early date making provision for the granting by the Assistance Board of supplementary pensions to any one who, in receipt of a war disability pension, is incapacitated by reason of severe disablement and in need."

RECOMMENDED that no action be taken in the matter.

1659 Excessive Rents of Unfurnished Houses:

A letter dated 14th August, 1941, was submitted from the Town Clerk of Barking enquiring whether the Council could see their way to support his Council in their endeavour to obtain the necessary power to enable a local authority to prosecute landlords charging excessive rents for unfurnished premises;

RECOMMENDED that the Barking Corporation be supported in the manner desired.

1660 Finchley Golf, Sports and Social Club, Ltd.:

A print of the Directors' Report and Accounts for the year ended 31st March, 1941, was submitted.

J.H.M.

1661 National War Emergency Council:

A circular letter dated 5th August, 1941, was submitted from the Secretary to the Association of Municipal Corporations drawing attention to a reply which was given in the House of Commons on the 31st July, 1941, indicating that the Government were not prepared to sanction any expenses incurred by Local Authorities in connection with a body known as the National War Emergency Council.

1662 Local Government Superannuation Act, 1937:

(a) The Town Clerk intimated that, at the last meeting of the Highways and Fire Brigade Committee, it was reported that Labourer J. Rawson would reach the age of 66 on the 5th October, 1941, but was desirous of continuing in the Council's service, and that the Committee had decided to suggest that his services be retained for a period of 12 months from the date above-mentioned;

RECOMMENDED that this be agreed.

(b) The Borough Surveyor reported that, in April last, it was agreed that the services of Labourer W. C. Miller should be retained until the date of the ordinary meeting of the Council in September, 1941, and that Miller was desirous of continuing in the Council's service;

RECOMMENDED that his services be retained for a period of 12 months from the 27th September, 1941.

1663 Meetings of Committees:

RECOMMENDED that meetings of the under-mentioned Committees be held in October on the dates indicated, commencing in each case at 7 p.m.:—

7.	Tues.	Valuation Committee. Parks and Open Spaces Committee.
9.	Thurs.	Public Health and Maternity and Child Welfare Committee.
13.	Mon.	Education Committee.
14.	Tues.	Allotments Committee. Electricity Committee.
15.	Wed.	General Purposes Committee.
16.	Thurs.	Finance Committee.

1664 Assistance Board:

The Town Clerk reported that, following upon the representations made by the Council, an Office of the Assistance Board would shortly be established in the Borough.

1665 Council Employees—Accidents:

The Borough Surveyor reported in regard to accidents which had been sustained by a number of employees.

J. HUGH JONES,
Chairman.

Finance Committee's Report.

11th SEPTEMBER, 1941.

Present: Councillor Langlands (Vice Chairman), the Deputy Mayor (Councillor W. L. Brooks-bank), Alderman Syrett, and Councillors Collis and Norman.

Non-members: Councillors Fitness, Grobel and Lawrence.

1666 Chair:

RESOLVED that Councillor Langlands, the Vice-Chairman of the Committee, take the Chair *pro tem*.

1667 Chairman:

RESOLVED that Councillor Langlands be appointed Chairman of the Committee for the remainder of the present municipal year.

1668 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1669 Vice-Chairman:

RESOLVED that Alderman Syrett be appointed Vice-Chairman of the Committee for the remainder of the present municipal year.

1670 The National Fire Service—Financial Provisions:

In accordance with the reference from the Council, the Committee considered a report by the Borough Treasurer in connection with the above.

1671 Fire Brigade—Requisitions:

It was reported that the Fire Brigade requisitions which the Highways and Fire Brigade Committee had approved at their last meeting contained items relating to the Pensions Fund and to the Renewals Fund, but that it was decided to refer the matter to the Committee for discussion, having regard to the new arrangements in connection with the Fire Service.

In the absence of any direction from the Minister of Home Security, the Committee were of opinion that the present arrangements should be continued for the time being.

1672 Exchequer Grants Payable to Local Authorities under the Local Government Acts, 1929-1941:

A circular letter dated 26th August, 1941, was submitted from the Ministry of Health inviting the Council's attention to the provisions of the Local Government (Financial Provisions) Act, 1941, which amended certain of the provisions of the Acts of 1929 and 1937 for the broad general purpose of stabilising the above-mentioned grants until after the end of the war on the basis of the amounts payable in 1941/42.

1673 Audit of Accounts—Year ended 31st March, 1941:

It was reported that notice had been received that the Audit of the Accounts of the Council for the year ended 31st March, 1941, would commence on the 29th September, 1941.

1674 Loan—£2,159—Mobile Rectifier:

It was reported that the formal sanction of the Electricity Commissioners had been received to the borrowing by the Council of the sum of £2,159 for the purchase of a Mobile Rectifier, repayable within 20 years.

W.M.

1675 Statement of Bank Balances—10th September, 1941:

The following statement was submitted by the Borough Treasurer:

Fund or Account.	Dr.		Cr.		Net Balance. £ s. d.
	£	s. d.	£	s. d.	
General Rate Fund Revenue ...	19,936	12 5			
Education Revenue			11,154	7 10	
Electricity Revenue	28,565	10 5			
Housing Revenue			23,197	11 5	
General Rate Fund Capital			10,261	15 —	
Education Capital			3,104	19 2	
Electricity Capital			16,151	14 2	
Consolidated Loans Fund			51,382	8 2	
Superannuation Fund			2,472	11 5	
Fire Brigade Pensions Fund			148	15 8	
Salaries			1,825	2 —	
Advance	14,665	10 6			
Suspense	161	5 3			
Loan Interest			50	14 5	
Communal Feeding			396	4 8	
Wages			949	16 10	
	<u>£63,323</u>	<u>18 7</u>	<u>121,096</u>	<u>— 9</u>	<u>£57,767 2 2</u>

1676 Summary of Accounts Approved and Recommended for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an Interim Order on the Treasurer amounting to £49,707 os. 11d., made up as follows, was approved by the Committee:—

	£	s. d.
General Rate Fund Revenue	35,962	18 5
Education Revenue	4,544	8 10
Electricity Revenue	5,294	18 6
Housing Revenue	5	—
General Rate Fund Capital	149	4 4
Education Capital	160	— —
Consolidated Loans Fund	2	10 —
Superannuation Fund	828	10 8
Fire Brigade Pensions Fund	9	8 4
Communal Feeding	1,637	— 8
A.R.P. Canteen	1,117	16 2
	<u>£49,707</u>	<u>— 11</u>

(b) Order on the Treasurer.—

RECOMMENDED that an Order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned, amounting to £63,872 11s. 1d.:—

	£	s. d.
General Rate Fund Revenue	32,478	10 10
Education Revenue	756	5 8
Electricity Revenue	10,689	— 7
Loan Interest	19,948	14 —
	<u>£63,872</u>	<u>11 1</u>

M.M.

1677 Small Dwellings Acquisition Acts:

466

FINANCE (contd.)

(i) The Borough Treasurer reported as follows:—

(a) Number of advances already approved	992
representing a sum of	
(b) Amount for which sanctions have been received	£667,610
(c) Amount of advances already approved	£670,000
Applications now submitted	£667,610
(d) The number of existing mortgages is	Nil.
(e) The amount of advances outstanding	183
(f) The balances of mortgages, together with all interest charges, have been paid in respect of:—	£62,461

Mortgage No.	Rate of Interest.	Proprietor.	Premises.
89	5½%	Machin, E. A.	59, Woodlands Avenue, N.3
437	5½%	Killby, H. R.	140, Nether Street, N.3

(ii) Arrears of Instalments.—The Borough Treasurer submitted a statement of arrears for the quarter ended 30th June, 1941;

RECOMMENDED that the matter be left in the hands of the Chairman of the Committee and the Borough Treasurer to deal with.

1678 Superannuation Fund:

The Borough Treasurer reported that a sum of £3,000 would be available in the Superannuation Fund for investment at the 30th September, 1941;

RECOMMENDED that this be transferred to the Consolidated Loans Fund for a term of 15 years at 3½ per cent.

1679 Loans:

(a) Unexpended Balances.—The Borough Treasurer submitted the following particulars of certain balances of loans which were not required owing to the fact that the capital expenditures had fallen short of the amounts borrowed:—

Particulars of Scheme.	Amt. of Loan Sanction.	Amt. of Loan Sanction exercised.	Amt. of Loan Unspent.
	£	£ s. d.	£ s. d.
District Roads.			
Surface Water Sewer, Norrice Lea	1,200	1,101 5 8	98 14 4
Parks and Open Spaces.			
Resurfacing Rugby Pitch at Glebe Land	1,380	1,300 10 3	79 9 9
Welfare Centre.			
Oak Lane Health Centre	16,151	16,020 8 —	130 12 —

RECOMMENDED that these amounts be repaid at the 30th September, 1941, to the Consolidated Loans Fund.

(b) Excess Expenditure.—The Borough Treasurer also reported that in the following cases the amounts sanctioned had been exceeded as shown, and that it would be necessary to meet the excess amounts out of revenue:—

Particulars of Scheme.	Amount of Sanction.	Total Cost.	Excess Expenditure.
		£ s. d.	£ s. d.
Refuse Destructor.	14,044	14,331 7 8	287 7 8
Extensions			
Welfare Centres.	625	638 16 —	13 16 —
Oak Lane Centre.—Furniture			
Health Services.	3,270	3,344 7 9	74 7 9
Mortuary			

hm

RECOMMENDED—

- (a) that this be agreed; and
- (b) that the Officers be instructed to report to the Committee in any case in future where during the carrying out of the works it is evident that the amount of the loan sanctioned will be exceeded, in order that it may be arranged, if considered necessary, for application to be made for an additional loan to cover the expenditure.

1680 War Damage Insurance:

The Borough Treasurer reported that the inventories and valuations of the contents of the various buildings of the Corporation had been duly prepared departmentally, and that it was found that the total figure corresponded very closely with the provisional sum on which payment of the first two premiums was based.

1681 General Rate—Second Half Year:

The Borough Treasurer reported hereon;

RECOMMENDED—

- (a) that a General Rate of 5s. 11d. in the £ on the Rateable Value of each hereditament in the Borough for raising the money required according to the estimates approved by the Council on the 24th March, 1941, for defraying the expenses and meeting the several precepts chargeable on the General Rate Fund which that Fund is and will be insufficient to meet during the six months commencing the first day of October, 1941, and ending the 31st day of March, 1942, be made and approved under the powers and provisions of the Rating and Valuation Acts, 1925 and 1928, the Local Government Acts, 1929 and 1933, and all Acts incorporated therewith and all Orders made by virtue of them or any of them; and
- (b) that the Corporate Seal be affixed to the General Rate written in the books now produced.

1682 Rating and Valuation Act, 1925—Amendments to Rate:

The Borough Treasurer submitted the register containing the amendments which had been made in the current rate during the period from 21st April to 10th September, 1941;

RECOMMENDED that the amendments be approved and that the register be signed by the Chairman of the Committee on behalf of the Rating Authority.

1683 Rate Collection for the Period 1st April—31st August, 1941:

The Borough Treasurer submitted the following statement:—

1940-41.				1941-42.	
£	%		£	%	
15,674	5.46	Arrears of former Rates	33,809	11.17	
270,002	94.12	Half-year's Rate	266,664	88.06	
1,193	.42	Additions, new assessments, etc.	2,342	.77	
£ 286,869	100.00	Total amount collectible	£ 302,815	100.00	
208,567		Total collected			
		as per previous report	201,779		
22,750		Amount collected for month of August.	26,218		
£231,317	80.64	Amount outstanding	£27,997	75.29	
£55,552	19.36%		£74,818	24.71%	

1683

1684 General Rate—Irrecoverable Amounts:

The Borough Treasurer submitted the following statement of irrecoverable amounts as at 31st March, 1941:—

	£	s.	d.
Vacancies	18,374	—	1
Revision of Assessment	4,251	15	2
Vacancies (War Damage)	1,731	18	7
Revision of Assessment (War Damage)	2,948	19	4
Absconded	12	2	10
Remitted by Corporation	29	4	5
Deceased—No Estate	106	1	7
Bankruptcies	16	16	3
Otherwise not Collectible	90	9	9
Otherwise not Collectible (War Damage)	34	16	6
	<u>£27,596</u>	<u>4</u>	<u>6</u>

RECOMMENDED that the sum in question be written off.

WM. C. LANGLANDS,
Chairman.

Wm.

Electricity Committee's Report (Special Meeting).

15th SEPTEMBER, 1941.

Present: Alderman Syrett (Chairman), Alderman Pike, O.B.E., J.P. (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Briant and Councillors Baines, Norman and Major Steward.

Non-members: Councillors Fitness, Langlands and Lawrence.

1685 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved.

1686 Boiler Insurance:

It was intimated that the Municipal Mutual Insurance, Ltd., had inspected one of the water tube boilers, including super heater and economiser, and that a satisfactory report had been received.

1687 Consumers' Apparatus:

The General Manager and Engineer reported that, in January and March, 1939, the Electricity Commissioners issued their sanction to the borrowing of £15,500 in respect of consumers' apparatus, i.e., cookers, etc.; that to date this sanction had been exercised to the extent of taking up £12,000 and that as this amount had now been over expended he would be glad if authority could be given for application to be made to the Electricity Commissioners for the taking up of the remaining balance of £3,500;

RECOMMENDED that this be agreed and that the matter be referred to the Finance Committee to deal with.

1688 Extension of Mains:

It was reported that, since the last meeting of the Committee, mains had been completed in the following roads:—

.3 5/c L.T. A.C. Distributor Percy Road Sub-station to St. Barnabas Hall, Gainsborough Road.

1689 Electricity Supply Industry—District Council (No. 10) Greater London Area (Employers' Side):

It was reported that circular letters, as under, had been received from the Employers' Side of the District Council No. 10:—

(a) No. 320—Registration for Employment Order—Position of Women in the Supply Industry.

(b) No. 322—Recruitment of Labour—Higher Wages in other Industries.

(c) No. 324—Schedule of Reserved Occupations and Protected Work—Alternative Ages of Reservation.

(d) No. 325—Increase in Wages—Schedule Workers.

(e) No. 326—Alteration in Wages—Electrical Contracting Industry.

(f) No. 327—Increase in Rates of Pay—Electrical Fitters, Electricians, Electrical Wiremen, Plumber Jointers;

and that these had been referred to the General Manager and Engineer for attention.

1690 Loan £2,159—Mobile Rectifier:

It was reported that the formal sanction of the Electricity Commissioners had been received to the borrowing by the Council of the sum of £2,159 for the purchase of a Mobile Rectifier.

W.M.

1691 Electricity Commissioners—Circular Letters:

It was reported that circular letters had been received from the Electricity Commissioners as follows:—

Date.	Subject.
26th July, 1941	A.R.P. Measures, etc.
6th August, 1941	Civil Defence Act, 1939—National Reserve of Emergency Spare Equipment.
29th August, 1941	Various matters concerned with the operation of Electricity Undertakings under war condi- tions.

and that these had been referred to the General Manager and Engineer for attention.

1692 Commercial Power Tariff:

RECOMMENDED that the Town Clerk be authorised to agree, in consultation with the General Manager and Engineer, certain minor alterations in the wording of the Commercial Power Tariff.

1693 Increase in Wages—Manual Workers:

The General Manager and Engineer reported that the District Council (No. 10) Greater London area had notified an increase of $\frac{1}{2}$ d. per hour to all scheduled workers with effect as from the commencement of the first full pay period following the 27th August, 1941, and that a similar notification affecting electrical fitters, electricians, electrical wiremen and plumber jointers had been received regarding an increase of $1\frac{1}{2}$ d. per hour to these men with effect as from the commencement of the first full pay period following the 26th August, 1941; further, that the approximate financial effect was £566 per annum.

C. S. SYRETT,

Chairman. *J.H.M.*

Sub-Committee's Report re Brook Farm—Ploughing.

16th SEPTEMBER, 1941.

Present: Councillor Lawrence (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), and Councillor Collis.

Non-member: Alderman Syrett.

1694 Brook Farm—Ploughing:

The Town Clerk reported that, arising out of the decision of the Council some time ago that parts of Fields Nod. 14, 34 and 36 at Brook Farm, each comprising approximately five acres, be ploughed, he had ascertained that the Middlesex War Agricultural Executive Committee would be prepared to undertake the work, including the sowing of wheat, at the following rates:—

Nature of Work.	Charge per acre.
Ploughing	30s.
Cultivating or Disc Harrowing	7s. (each process)
Drilling	10s.
Harrowing	3s.
Rolling	3s. 6d.
Manure Distributing	10s.

It was pointed out that, in addition to the above, the cost of seed would have to be met by the Council.

The Sub-Committee were of opinion that it would be desirable if, in lieu of sowing with wheat, one of the three fields in question were planted with potatoes and other vegetables which might be utilised in the Civic Restaurants, and it was intimated that the Middlesex War Agricultural Executive Committee would raise no objection to such a course.

RESOLVED—

- (a) that the offer of the Middlesex War Agricultural Executive Committee be accepted, and that the Town Clerk be authorised to sign the necessary form of Contract;
- (b) that one acre of field No 14 be sown with potatoes, and the remainder with other vegetables;
- (c) that fields Nod. 34 and 36 be sown with wheat;
- (d) that application be made to the Middlesex War Agricultural Executive Committee for the Government subsidy of £2 an acre in respect of the three fields;
- (e) that the Borough Surveyor be authorised to employ any additional labour which may be required in connection with the production of vegetables; and
- (f) that the produce obtained from field No. 14 be offered for use in the Civic Restaurants on terms to be arranged at a later date.

PERCY LAWRENCE,

Chairman.

PLM



Borough of Finchley

Municipal Offices,
Finchley, N.3.

21st October, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY NEXT, the 27th day of OCTOBER, 1941, at 7-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows :—

- (1) Confirmation of the minutes of an Ordinary Meeting of the Council held on the 27th day of September, 1941.
- (2) To consider tenders in respect of:
 - (a) Printing of Agenda, Minutes and Reports;
 - (b) Hire of two Motor Cars for use by the Mayor and the Town Clerk.
 - (c) Supply of Newspapers, Periodicals, etc., to the North and East Finchley District Libraries.

J.P.M.

(3) To receive and consider the reports of the following Committees:—

- (a) **Communal Feeding** of the 25th September, 1941.
- (b) **Civil Defence (Emergency)** of the 7th October, 1941.
- (c) **Parks and Open Spaces** of the 7th October, 1941.
- (d) **Valuation** of the 7th October, 1941.
- (e) **Public Health and Maternity and Child Welfare** of the 9th October, 1941.
- (f) **Town Planning (Special)** of the 9th October, 1941.
- (g) **Education** of the 13th October, 1941.
- (h) **Allotments** of the 14th October, 1941.
- (i) **General Purposes** of the 15th October, 1941.
- (j) **Finance** of the 16th October, 1941.
- (k) **Civil Defence (Emergency)** of the 21st October, 1941.
- (l) **Co-ordination of Wages (Sub)** of the 22nd October, 1941 (if any).
- (m) **Parks and Open Spaces (Special)** of the 22nd October, 1941.

(4) To fill 13 vacancies on the Finchley Food Control Committee.

(5) To receive and consider Reports of Officers.

(6) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).

(7) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

(8) To receive and consider the reports of the following Committees:—

- (a) **Civil Defence (Emergency)** of the 7th October, 1941.
- (b) **Valuation** of the 7th October, 1941.
- (c) **Public Health and Maternity and Child Welfare** of the 9th October, 1941.
- (d) **Education** of the 13th October, 1941.
- (e) **General Purposes** of the 15th October, 1941.
- (f) **New Municipal Offices (Sub)** of the 20th October, 1941.
- (g) **Civil Defence (Emergency)** of the 21st October, 1941 (if any).
- (h) **Co-ordination of Wages (Sub)** of the 22nd October, 1941 (if any).
- (i) **Parks and Open Spaces (Special)** of the 22nd October, 1941 (if any).

- (9) To receive and consider Reports of Officers.
- (10) To consider, if necessary, the raising of any temporary loan.
- (11) Questions (if any) of which notice has been given to the Town Clerk.

R. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

(3) To receive and consider the reports of the fo

- (a) Communal Feeding of the 25th September, 1941.
- (b) Civil Defence (Emergency) of the 7th October, 1941.
- (c) Parks and Open Spaces of the 7th October, 1941.
- (d) Valuation of the 7th October, 1941.
- (e) Public Health and Maternity and Child Welfare of the 7th October, 1941.
- (f) Town Planning (Special) of the 9th October, 1941.
- (g) Education of the 13th October, 1941.
- (h) Allotments of the 14th October, 1941.
- (i) General Purposes of the 15th October, 1941.
- (j) Finance of the 16th October, 1941.
- (k) Civil Defence (Emergency) of the 21st October, 1941.
- (l) Co-ordination of Wages (Sub) of the 22nd October, 1941.
- (m) Parks and Open Spaces (Special) of the 23rd October, 1941.

(4) To fill 13 vacancies on the Finchley F

(5) To receive and consider Reports of Offi

(6) To authorise the Corporate Seal to be
(list to be circulated).

(7) Questions (if any) of which notice ha

Council in Commi

(8) To receive and consider the report.

- (a) Civil Defence (Emergency) of the
- (b) Valuation of the 7th October, 1941.
- (c) Public Health and Maternity and
- (d) Education of the 13th October,
- (e) General Purposes of the 15th O
- (f) New Municipal C
- (g) Civil Defer
- (h) Co-ordi
- (i) Parks

Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on SATURDAY, the 27th day
of SEPTEMBER, 1941.

PRESENT:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.).
The Deputy Mayor (Councillor W. L. Brooksbank).

Aldermen—

A. J. Briant.	A. T. Pike, O.B.E., J.P.
F. J. Grocott.	C. S. Syrett.
G. H. Pateman.	Vyvyan Wells.

Councillors—

A. N. H. Baines.	W. C. Langlands.
J. G. Bryson.	P. Lawrence.
A. C. D. Collis.	Mrs. M. E. Legge.
J. Connorton.	D. A. A. Merry.
W. C. Fitness.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	

1695 Prayers:

The Rev. R. Stevens, M.A., attended the meeting and opened the proceedings with prayer.

1696 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 28th day of July, 1941, and of Special Meetings held on the 5th and 25th day of August, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

1697 Apologies for Absence:

It was reported that Councillors Flt.-Lt. King-Hamilton and Major Steward had expressed regret at their inability to be present at the meeting.

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1698 Death of Ex-Councillor Harold A. Rutt:

The Mayor reported, with deep regret, upon the death of Ex-Councillor Harold A. Rutt, which took place on the 9th September, 1941, and, in the course of his remarks, he stated:—
 "Our late colleague, as a master business man, was of great value in the deliberations of the Council, and he proved himself worthy in every respect as a member for the West Ward of the Borough. His contributions to the district were an example of really good citizenship, and the Borough and this Council will miss his wise, steady and loyal influence. The way he faced the end was worthy of the tradition of the British spirit wherein he showed great bravery and cheerfulness, and our sympathy goes out to Mrs. Rutt and the members of the family in their very intimate loss."

The members then stood in silence as a mark of respect to the memory of the deceased.

It was thereupon

RESOLVED that the Town Clerk be directed to communicate with Mrs. Rutt expressing the Council's deep sympathy with her and the members of her family in the sad loss sustained by them.

1699 Membership of the Council:

The question of the filling of the vacancy in the office of Councillor for the West Ward of the Borough was considered, and, in connection therewith, the Town Clerk reported that letters had been received from the under-mentioned nominating the persons indicated:—

- | | |
|--|--|
| (a) The Church End Finchley Rate-payers' Association ... | Mr. Ronald Bartram, 4, Lyndhurst Gardens, N.3. |
| (b) The Finchley Co-operative Party of the London Co-operative Society, Ltd. (Political Committee) ... | Mrs. P. Pole, 21, Torrington Park, N.12. |
| (c) The Finchley and Friern Barnet Labour Party ... | do. |
| (d) Mrs. E. V. Phelps ... | Mrs. H. Miller, 44, Addington Drive, N.12. |
| (e) Mrs. F. R. Tinkler ... | do. |
| (f) The Finchley Women Citizens' Association ... | Mrs. E. Coombes, 57, Church Crescent, N.3. |

Alderman Syrett intimated that, in accordance with the decision of the Council, the matter had been considered by the West Ward members, and that they had decided to submit for the Council's consideration the name of Mr. G. F. Tyndall, of 23, Gruneisen Road, N.3.

He thereupon moved that, in accordance with the provisions of the Local Elections and Register of Electors (Temporary Provisions) Acts, 1939 and 1940, Mr. George Francis Tyndall, of 23, Gruneisen Road, Finchley, N.3, be elected a Councillor for the West Ward of the Borough to fill the vacancy caused by the resignation of the late Councillor Harold A. Rutt.

The motion was seconded by Councillor Grobel, and, on being put, was declared carried.

1700 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted:—

- (a) **Civil Defence (Emergency)** of the 26th August, 1941.
- (b) **Co-Ordination of Wages (Sub)** of the 27th August, 1941.
- (c) **Communal Feeding** of the 28th August, 1941.
- (d) **Public Libraries** of the 1st September, 1941.

(c) **Highways and Fire Brigade** of the 3rd September, 1941.

(f) **Education** of the 8th September, 1941.

Arising out of paragraph 1621(h) (School Management and Works Sub-Committee—Religious Education in Schools), an amendment was proposed by Councillor Grobel, seconded by Alderman Wells, "that, notwithstanding anything contained in such paragraph, the Council agree, in principle, to the Archbishop's proposals for religious education in schools."

On being put, the amendment was lost, seven voting in favour and eight against.

Having regard to the views expressed during the course of the discussion, the Chairman of the Committee undertook to see that the whole matter would receive further consideration by the Committee.

(g) **Allotments** of the 9th September, 1941.

(h) **Civil Defence (Emergency)** of the 9th September, 1941.

Arising out of paragraph 1645(8) (Fire Prevention Sub-Committee—Right of Entry), Alderman Pike made a personal statement on the matter.

(i) **Sub-Committee re Formation of Pig Clubs** of the 10th September, 1941.

(j) **General Purposes (Special)** of the 10th September, 1941.

(k) **Finance** of the 11th September, 1941.

(l) **Electricity (Special)** of the 15th September, 1941.

(m) **Sub-Committee re Brook Farm—Ploughing** of the 16th September, 1941.

(n) **Civil Defence (Emergency)** of the 23rd September, 1941, as under-printed:—

"Present: Councillor Hugh Jones, LL.B. (Chairman), Alderman C. S. Syrett (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Pateman and Councillors Bryson and Lawrence.

Non-Members: Councillors Fitness, Langlands, Mrs. Legge and Mrs. Roberts.

1. Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

2. Civil Defence (Employment and Offences) (No. 4) Order, 1941:

Home Security Circular No. 149 was submitted, drawing attention to the above Order which had been made by the Minister, whereby persons in whole-time paid employment at Control or Report Centres were required to continue in that employment until their services were dispensed with.

3. Pension Rights for Personnel Transferred to the National Fire Service:

National Fire Service Circular No. 2 was submitted in regard to the above and it was reported that it would also be submitted to the Highways and Fire Brigade, General Purposes and Finance Committees.

4. Fire Prevention:

(a) **Civil Defence Duties (Compulsory Enrolment) Order, 1941:**

(i) London Region Circular No. 458 was submitted in regard to applications for exemption from enrolment under the above Order, and it was decided that the consideration of such applications be referred to the Fire Prevention Sub-Committee with power to act.

(ii) **Staff and Personnel:—**

RESOLVED (a) that the Chief Officers and Heads of Services be authorised to certify claims for exemption in respect of members of the Staff and Civil Defence personnel; and

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(b) that as regards persons enrolled as fire watchers, their claims be initialled by the District Warden and countersigned by the Chief Warden.

(b) Fire Guard Staff Officer:—It was reported that formal approval had been received to the appointment of Mr. A. C. Littlewood to the above position, as from the 1st September, 1941.

(c) Fire Prevention (Business Premises) (No. 2) Order, 1941:—Home Security Circular No. 201/1941 was submitted, forwarding a print of the above Order, and it was referred to the Officers to deal with.

(d) Steel Helmets for Fire Guards:—Home Security Circular No. 202/1941 was submitted intimating that ample supplies of helmets were now available to meet the requirements of the Fire Guard and stating that steps should be taken to see that these were issued to all persons undertaking duty.

The Chief Warden reported that a further 4,250 helmets had been received and were being issued through the Wardens' Posts.

(c) Fire Watching Posts:—

(i) Arising out of Minute No. 1271, the Borough Surveyor reported that a small quantity of additional material was required for the Post being constructed in Lankaster Gardens and that the cost involved was approximately £2;

RESOLVED that authority be given for the supply of such material.

(ii) Fire Party—Leicester Road.—An application was submitted on behalf of the Leicester Road Fire Party for a surface shelter to be erected in a central position in the above Road for use as a Reporting Post for Fire Guards;

RESOLVED that the matter be referred to the Regional Commissioners for their observations.

5. Mobile Canteens:

(a) The Town Clerk reported that two of the emergency food vans donated by Mr. Henry Ford had been allocated to Finchley and that these would be serviced by Messrs. W. H. Perry, Ltd., of North Finchley and staffed by the W.V.S.;

RESOLVED that the thanks of the Council be accorded to the Donor for his generous gift.

(b) It was reported that the Mobile Canteen allocated to Finchley by London Region was becoming unserviceable and that application had been made for the supply of another vehicle.

Arising thereon, the W.V.S. Organiser drew attention to the fact that the Canteen promised to the Borough by Admiral Evans had been put into service at Plymouth before being sent to Finchley and was no longer available and that they proposed communicating with Admiral Evans with a view to another Canteen being allocated to Finchley.

6. Women's Voluntary Services—Steel Helmets:

RESOLVED that authority be given for 50 fire fighting helmets to be allocated to the W.V.S. for use by such of their personnel as might be required to report for duty during the period of an Alert.

7. Civil Defence Personnel:

A communication was submitted from the Finchley and District Trades Council referring to an application which had previously been before the Committee for permission for the exhibition of Trade Union Notices at Depots and for Trade Union representatives to visit the personnel, and requesting that the desired facilities should be granted.

The whole matter was again considered by the Committee, and it was

RESOLVED that, notwithstanding the previous decision in the matter permission be granted for Trade Union Notices to be exhibited at Depots, subject to their being first approved by the Heads of Services in charge of the respective Depots, but that permission be not granted for Trade Union representatives to enter Depots.

8. Conference of Local Authorities in the London Civil Defence Region Outside the County of London:

The Town Clerk submitted a report of the above Conference which had taken place on the 4th September, 1941, and intimated that, having regard to the fact that much of the policy adopted for Civil Defence in the London Region was settled in consultation with the Metropolitan Boroughs, the Authorities represented at the Conference were of opinion that they should have a voice in the settling of policy in view of the fact that conditions obtaining in the area of the Metropolitan Boroughs were frequently very different from those on the outer borders of the Region,

1/12/41

He also intimated that it was proposed that a Standing Joint Committee, representing the outer London Areas should be set up, and the Committee were strongly in favour of the proposal. It was therefore

RESOLVED that this Committee be represented at any future Conferences or meetings of the Standing Joint Committee by the Chairman or the Vice-Chairman, together with the appropriate Officers.

9. Civil Defence Uniforms—Withdrawal of Clothes Ration Coupons:

Home Security Circular No. 206/1941 was submitted, stating that the Board of Trade, in collaboration with Government Departments concerned, had agreed arrangements whereby persons issued with uniforms would be required to surrender coupons in respect thereof.

It was pointed out in the Circular that, as regards whole-time Civil Defence personnel, coupons would be surrendered annually, as follows:—

Serge Uniform or Nursing Uniform	9 coupons.
Great Coat and/or Mackintosh Cape	3 coupons.
Leather boots or shoes	6 coupons.
Total	18 coupons.

It was also stated that arrangements were still under consideration as regards part-time personnel provided with uniform clothing.

Apart from the principle involved, the Committee were concerned at the additional work which would be thrown on them, and they instructed the Town Clerk to protest against the proposals.

10. Wardens' Post No. 6—Sanitary Accommodation:

The Chief Warden reported that the sanitary arrangements at the above Post were unsatisfactory and that he had now been able to obtain the use of accommodation in an adjoining house, together with a room which could be used for storage purposes, subject to the Council providing black-out and bearing all outgoings in connection with the user and to the premises being vacated by the Council, when required by the owner;

RESOLVED that authority be given for such accommodation to be used for the purpose in question and for the expenditure in connection therewith to be borne by the Council.

11. Shelter Superintendent: ✓

The Chief Warden reported hereon;

RESOLVED that, subject to the approval of the Middlesex County Council, Mr. L. Herridge be appointed to the joint position of Shelter Superintendent and Instructor at a wage of £5 a week, plus the usual fees for lectures given outside his normal hours of duty, with effect as from the 24th September, 1941.

12. Billeting:

(a) The Re-Housing Officer submitted statistics (circulated) in respect of billeting for the month of August, 1941;

(b) He also drew attention to the fact that in certain of the Houses requisitioned for re-housing purposes there were fruit trees and he sought the instructions of the Committee as to the disposal of the fruit;

RESOLVED that such fruit be given to the School Canteens for use or distribution, at their discretion.

13. Wages of Civil Defence Personnel:

The Borough Treasurer submitted a statement of the wages paid to whole-time personnel for the five weeks ended 31st August, 1941.

14. Shelters:

The Borough Surveyor reported as follows:—

“(a) Indoor Table Shelters.—The number of applications has increased since your last meeting from 1,219 to 1,338. A further 200 complete sets of parts have been received and issued making the present total 850.

(b) Domestic Brick Shelters.—The number of these shelters erected or in hand is 238, an increase of 23 since your last meeting.

(c) Concreting Anderson Shelters.—50 additional shelters have been concreted since your last meeting.”

W.M.

15. Garage for Council Ambulance.—Oak Lodge:

The Borough Surveyor reported that, in accordance with instructions, he had invited prices for the construction of the garage for the Council Ambulance at above and that one had been received which was considerably in excess of his estimate of £134;

RESOLVED that, in the event of the second price not being received by the 27th September, 1941, or being in excess of the above estimate, the Borough Surveyor be authorised to proceed with the carrying out of the work.

16. Employment of Aliens:

Arising out of the decision of the Committee in January last that friendly aliens might be enrolled for part-time duties in the Civil Defence Services, subject to a satisfactory report being submitted to the Committee in each case, the Chief Warden reported that he had now received an application from a Pole for employment as a full-time Warden. The whole matter was again very carefully considered, and it was

RECOMMENDED that, notwithstanding the Committee's previous decision in the matter, friendly aliens be engaged for full-time duties in the Civil Defence Service, subject—

- (i) to a satisfactory report being first made to the Committee in each case; and
- (ii) to priority being given to British subjects, when vacancies occur.

J. HUGH JONES,

Chairman."

1701 Vacancies on Committees:

RESOLVED that the under-mentioned Councillors be elected members of the Committees set opposite to their respective names for the remainder of the present municipal year:—

	Committee.
Councillor Fitness ...	Electricity; Finance; Parks and Open Spaces; Town Planning.
Councillor Tyndall ...	Finance; Education; Highways and Fire Brigade; Legal and Parliamentary; Public Libraries; Valuation.
Councillor Mrs. Roberts	Civil Defence (Emergency).

1702 Finchley Football Club:

(a) It was reported that, owing to the resignation of the late Councillor Rutt, there was a vacancy on the Sub-Committee appointed, in July last, to deal with the question of the accounts of the Finchley Football Club;

RESOLVED that Councillor Langlands be appointed to serve on the Sub-Committee in question.

(b) A letter dated 1st September, 1941, was submitted from the Acting Secretary, stating that the Club had a considerable number of Finchley boys whom they were training and enquiring whether, in view of the lack of a playing pitch, it would be possible for them to use occasionally the ground at the south side of that occupied by the Club;

RESOLVED that the matter be referred to the Sub-Committee appointed to deal with the letting of Football Pitches with power to act, subject to report.

1703 Finchley Bowls Week:

A letter dated 27th August, 1941, was submitted from Mr. A. E. Kelsey expressing, on behalf of the Committee connected with the Finchley Bowls Week, their grateful thanks to the Council for having granted them the use of the three greens.

1704 Local Old Age Pension Committee:

It was reported that a letter had been received from Mrs. Metherell, resigning her membership of the above Committee;

RESOLVED that such resignation be accepted with regret, and that thanks be accorded to her for her past services.

1705 Cost of Living:

The Town Clerk reported that, arising out of the resolution passed by the Council on the above subject, replies had been received from:—

- (a) The Ministry of Agriculture and Fisheries, stating that the resolution had been carefully noted;
- (b) The Ministry of Food, stating that it was now the policy of the Government to prevent rises in the cost of living index above a range of 125—130% of the pre-war level and to endeavour to prevent rises in the prices of articles in common use; that the price of food was, of course, included in this policy and that since May there had been a decline in the price of food as measured by the Ministry of Labour's retail food index; and
- (c) The Board of Trade, stating that they had fully in mind the considerations to which attention had been drawn by the Council, and that active steps were being taken by them, as by the other Government Departments concerned, to give effect to the declared policy of stabilising the cost of living by arranging for adequate supplies of essential goods to be available at reasonable and controlled prices.

1706 Finchley Planning Scheme No. 6. Town and Country Planning (General Interim Development) Order, 1933:

It was reported that a formal application had been received from Messrs. N. M. Rothschild & Sons for consent to the conversion into a foundry of premises situate at 175, High Road, East Finchley, and formerly occupied as a garage by Messrs. Leaver, Hembling and Perry; that the proposal had been advertised, and that objections had been received from the following:—

- (a) representatives of the East Finchley Methodist Church.
- (b) " " " " " Congregational Church.
- (c) " " " " " Baptist Church.
- (d) " " " Holy Trinity Church.
- (e) a resident in Hertford Road.
- (f) 2 residents in Bedford Road.
- (g) 5 residents in High Road, East Finchley.
- (h) a resident in Park Road.

RESOLVED that the application in question be refused, as the proposed use would not conform to the proposals for the Planning Scheme that relate to the protecting of existing amenities, and more particularly with regard to the proposed character zoning provisions of the Scheme.

1707 Licensing Acts:

Notice was submitted from Mr. William Keen of his intention to apply to the Justices for the transfer to Mr. William Raily, of Woodside, Beresford Avenue, Thundersley, of the licence to sell intoxicating liquors by retail to be consumed either on or off the premises known as "The Three Horseshoes," High Road, Whetstone;

RESOLVED that no action be taken in the matter.

J.M.

1708 Under Twenty Club:

A letter was submitted from the Hon. Secretary to the Finchley Local Youth Committee, stating that it was proposed to hang a ceremonial board in the premises occupied by the above Club, and asking for the Council's permission to place thereon a painting of the Borough Coat-of-Arms;

RESOLVED that no objection be raised thereto.

1709 Glebe Land:

The Chairman of the Parks and Open Spaces Committee reported upon an application from 902 Company R.A.S.C. for the use of a football pitch at above on alternate Saturdays;

RESOLVED that the matter be referred to the Sub-Committee appointed to deal with the letting of Football Pitches with power to act, subject to report.

1710 Defence Works:

A letter dated 22nd September, 1941, was submitted from the Officer Commanding "B" Company, 29th Mdx. Bn. Home Guard, stating that he had been directed to dig a few slit trenches in Cherry Tree Wood, and making application for the Council's permission to carry out the work;

RESOLVED that such permission be granted, subject to the actual position of the trenches being approved by the Borough Surveyor, and on the distinct understanding that no liability will fall upon the Council in connection with the matter.

1711 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Lease to the Cherry Tree Hill Allotment Holders' Association, Ltd., of the Cherry Tree Hill Allotments.
2. General Rate for the six months commencing the 1st day of October, 1941, and ending the 31st day of March, 1942.
3. Contract with General Plasterers, Ltd., for the waterproofing of semi-trench air raid shelters.
4. Endorsement on contract with Messrs. Gray Bros. (East Finchley), Ltd., for the supply and delivery of anthracite nuts and coke.
5. Endorsement on contract with Messrs. E. J. Arnold and Son, Ltd., for the supply of books, stationery, etc., for the elementary schools.
6. Discharge of Registered Charge or Vacating Receipt—Mortgage No. 492—V. Coup, 15, Fursby Avenue, N.3.
- *7. Contract with Tar Roads, Ltd., for surface dressing of Great North Road and High Road.

*See Report of Council in Committee.

1712 Salvage Drive:

In the absence of the Chairman of the Public Health Committee, Councillor Grobel reported on the salvage drive and stated that for the 13 days ended 26th September, 1941, a total of 220 tons had been collected and that of this figure the kerbside collection had produced 175 tons.

He added that the thanks of the Council were due to Councillor Major Steward, the Borough Surveyor and all concerned in the effort.

1713 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and

RESOLVED, unanimously, that the Town Council do now go into Committee.

1714 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any), set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Amended* (a) **Civil Defence (Emergency)** of the 26th August, 1941.
Amended (b) **Office Accommodation** of the 1st September, 1941.
Amended (c) **Public Libraries** of the 1st September, 1941, with the exception of paragraph 2, which be referred to the Committee for further consideration.
Amended (d) **Highways and Fire Brigade** of the 3rd September, 1941.
Amended (e) **Education** of the 8th September, 1941.
Amended (f) **General Purposes (Special)** of the 10th September, 1941.
Amended (g) **Day Nurseries (Sub)** of the 11th September, 1941, subject (i) to the word "occupancy" being substituted for the word "services" in the 13th line of paragraph 2(b) (ii) and to the deletion of the word "war" in resolution (ii) contained in paragraph 2(e).
Amended (h) **Finance** of the 11th September, 1941.
Amended (i) **Electricity (Special)** of the 15th September, 1941.

Arising out of paragraph 3 (Appointment of Sub-Committee), it was

RECOMMENDED—

- (1) that Standing Order No. 2(2) be suspended; and
- (2) that Councillor Langlands be appointed a member of the Sub-Committee in question.

Arising out of paragraph 6 (Electricity Undertaking—Financial Position—1941/42), the Chairman of the Committee reported upon an interview which had taken place with the Electricity Commissioners on the matter, and it was

RECOMMENDED—

- (1) that, from the date of the meter readings for the September Quarter, 1941, the following Tariffs for the supply of electricity be adopted, viz.:—

COMMERCIAL POWER TARIFF (RATE E).

A fixed charge of 12/6d. per K.V.A. per month (measured or estimated) and 3d. per unit for all units supplied (subject to a unit variation in respect of the operation of the coal clause in the Bulk Supply Agreement between the Corporation and the London and Home Counties Joint Electricity Authority).

In cases under the tariff where the main demand is for industrial power purposes and exceeds 40 h.p. of electric motors installed and in regular use, the lighting required in and about the workshop or factory where the power is used (exclusive of any dwellinghouse, canteen, store, shop or office) be charged at the same rates.

If the electric motors installed and in regular use aggregate less than 40 h.p. all such lighting be charged at the ordinary lighting rates for the time being in force.

The concession in respect of workshop and factory lighting, as above, to be conditional on the consumer using

W.M.

the Corporation's supplies for general (not-stand by) power and lighting purposes and may be amended or withdrawn at any time by the Corporation by three months' notice.

All necessary work in connection with the metering of supplies under this tariff must be carried out by the consumer at his expense and must have been completed to the satisfaction of the General Manager and Engineer before the tariff will be applied.

For the purpose of the tariff, the K.V.A. maximum demand to be the maximum demand recorded by the maximum demand indicator or as estimated or assessed by the General Manager and Engineer and, where more than one supply point is provided, the maximum demand be deemed to be the arithmetical sum of the readings of the maximum demand indicators, or, until such indicators are affixed, as assessed by the General Manager and Engineer. Or alternatively a flat rate of 1½d. per unit for power supplies only throughout the year.

OFF PEAK HEATING TARIFF (RATE G).

Business premises, churches, public halls, hospitals, etc.

All current (separately metered) used for heating:—

A Flat Rate of 2d. per unit.

Subject to Coal Clause and a Peak Load Restriction between the hours of 4.30 p.m. and 7.30 p.m. during the months of November, December, January and February (Sundays excepted). Necessary two-rate meter hire charge 5s. per quarter.

CINEMA TARIFF.

A fixed charge of £8 os. od. per annum per K.W. of maximum demand. A unit charge of 3d. per unit for all electricity consumed for any purpose (subject to Coal Clause).

(2) that the Electricity Commissioners be notified of the Council's decision.

Amended (j) **Temporary Staff Salaries (Sub)** of the 22nd September, 1941.

Amended (k) **Council and Staff (Joint)** of the 22nd September, 1941.

Amended (l) **Civil Defence (Emergency)** of the 23rd September, 1941.

Arising out of paragraph 2, it was reported that the estimate of £38 included the cost of carrying out works at 6, Ballards Lane, and at 13, Hendon Lane, in addition to 66, Ballards Lane.

Amended (m) **Finance (Special)** of the 27th September, 1941.

1715 Meetings of the Council:

RECOMMENDED—

- 1715*
- (a) that the Annual Meeting of the Council on Monday, the 10th November, 1941, be held at 4.30 p.m.; and
 - (b) that the next Ordinary Meeting of the Council be held on Monday, the 27th October, 1941, at 7.30 p.m., in lieu of on the date and at the time previously fixed.

This (with the three following pages) is the report of the Civil Defence (Emergency) Committee of the 26th August, 1941 referred to in paragraph 1714(a) of the Council Minutes of the 27th September, 1941.

BOROUGH OF FINCHLEY.

H.M. Wilmot
Mayor

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

26th August, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B., (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett, and Councillors Bryson and Grobel.

Non-Members: Councillors Mrs. Legge and Mrs. Roberts.

1. - CIVIL DEFENCE STAFF:

(a) The Town Clerk submitted a communication received from the County Air Raid Precautions Officer intimating that the County Council were not prepared to approve the Council's proposal for the granting of honoraria to certain permanent Officers of the Council in respect of Civil Defence duties performed by them.

(b) An application was submitted from Mr. H.P. Morant, the Assistant Air Raid Precautions Officer, for an increase in salary. After hearing the views of the Town Clerk, who supported the application, it was

RESOLVED that, subject to the approval of the Middlesex County Council, Mr. Morant be granted an increment of £25. per annum with effect as from the 1st September, 1941.

(c) A communication was submitted from the Chief Officer of the Fire Brigade thanking the Council for granting him an honorarium in respect of his services in connection with the training of the Auxiliary Fire Service.

2. - DECONTAMINATION OF CLOTHING:

The Town Clerk submitted a confidential communication received from the County Air Raid Precautions Officer in which it was intimated that the Grosvenor House Laundry, which had been fitted up for the decontamination of clothing, was now required for the purposes of another Government Department and that it would be necessary for the installation to be transferred to the Good Shepherd Laundry.

The Committee were greatly concerned that it should be necessary to release the premises in question after considerable expenditure had been incurred over a period of two years in fitting up the premises and the staff had been fully trained, and the Town Clerk was instructed to place the whole of the facts before the Member of Parliament and to advise the County Council of the action being taken.

3. - W.V.S. CLOTHING DEPOT:

The report of a meeting of the Sub-Committee appointed to consider matters relating to the above, held on the 20th August, 1941, as under-printed, was submitted:-

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"Present: The Deputy Mayor (Councillor W.L. Brooksbank) and Aldermen Briant and Syrett.

1.- CHAIRMAN:

Alderman Briant was appointed Chairman of the Sub-Committee.

2.- W.V.S. CLOTHING DEPOT:

At the outset the Sub-Committee considered the relationship between the W.V.S. and the Civil Defence Organisation, and it was agreed that, whilst the W.V.S. might be subject to a certain extent to direction from their own Headquarters, they formed a branch of the Civil Defence Service, and as such were subject to the directions of the Civil Defence (Emergency) Committee.

As regards clothing, the distribution of which had been placed in the hands of the W.V.S., it was pointed out that this was supplied from four sources, viz:-

- (a) purchases made from the grant from the Lord Mayor's Fund;
- (b) purchases made from the Fund raised locally by the Mayor;
- (c) supplies received from W.V.S. Headquarters, being partly consignments given by the American people; and
- (d) second-hand clothing given by local residents.

It was stated quite definitely that the clothing obtained from the first three sources was solely for issue to persons suffering loss as a result of bombing and that issues could not be made to other persons on the grounds of poverty, however well deserving.

Reference was made to the general procedure in regard to the issue of clothing and it appeared that where persons bombed in the locality or evacuated from other areas as a result of enemy action were in immediate need of clothing, the necessary articles were supplied through the W.V.S. Depot and a record system had been established in conjunction with the Billeting Office to prevent exploitation.

It was intimated that within a very short time of bombing, grants were obtainable from the Assistance Board for the replacement of clothing had been made by the W.V.S., there was generally speaking no necessity for any further issue to be made.

The whole matter was then very carefully considered, and it was

RECOMMENDED

- (1) that the issue of clothing from whatever source derived, be limited to persons suffering distress as a result of bombing;
- (2) that, apart from very exceptional circumstances, only one issue of clothing be made to each applicant.

(3) that exceptional cases of hardship be referred to the W.V.S. Control Organiser to deal with and that she report the action taken thereon to the Rehousing Officer for record purposes;

(4) that the opening of the Clothing Depot at No. 66, Ballards Lane, during the present period of freedom from aerial bombardment be left to the discretion of the W.V.S., subject to arrangements being made whereby the Depot can be opened immediately on the direction of the Town Clerk or the Rehousing Officer;

(5) that authority be given for the use and adaptation of Nos. 13 and 17, Hondon Lane for purposes of storing clothing; and

(6) that the Borough Surveyor be instructed to paint out the name on the fascia board over the premises previously occupied by the W.V.S. at North Finchley.

A.J. BRIANT,
Chairman."

RESOLVED that the report be adopted.

Arising thereon, it was reported that the Depot at No. 66, Ballards Lane had again been broken into and certain clothing stolen and the matter was referred to the Officers with a view to suitable action being taken to prevent further burglaries.

4.- CIVIL DEFENCE ORGANISATION:

The Report of the Sub-Committee appointed to consider the above, held on the 21st August, 1941, as underprinted, was submitted:-

"Present: The Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillor Hugh Jones.

1.- CHAIRMAN:

Councillor Hugh Jones was appointed Chairman of the Sub-Committee.

At the outset, the Chairman of the Sub-Committee made reference to the resignation from the Council of Mr. Harold A. Rutt, the Chairman of the Civil Defence (Emergency) Committee and expressed his regret at the circumstances which had made this necessary.

2.- CIVIL DEFENCE ORGANISATION:

The Controller submitted a report in regard to the organisation of the Civil Defence Service and, in particular, the operation of the

J.M.

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Control Room, and he outlined the many changes which had taken place to meet the differing circumstances since the outbreak of hostilities.

A full discussion ensued, as a result of which certain suggestions in regard to the appointment of additional Deputy Controllers and Officers-in-Charge were put forward for the consideration of the Controller, and a further report will be submitted at a later date.

In the meantime, however, authority was given for the telephone to be installed at the expense of the Council at the private residences of two of the Officers-in-Charge;

RECOMMENDED that the action taken be approved.

J. HUGH JONES,
Chairman."

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RESOLVED that the Report be adopted.

J. HUGH JONES,
Chairman.

This is the report of the Office Accommodation Committee referred to in paragraph 1714(b) of the Council Minutes of the 27th September, 1941.

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BOROUGH OF FINCHLEY.

H. M. W. S.
Mayor.

OFFICE ACCOMMODATION COMMITTEE'S REPORT.

1st September, 1941.

PART II.

Present: Alderman Syrett (Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), and Councillor Lawrence.

1. - MINUTES:

The Minutes of last meeting were taken as read, confirmed and signed.

2. - AVENUE HOUSE:

(a) The Chairman reported in regard to the various decorative and other works which had been carried out in connection with the rooms occupied for meetings of the Council and Committees, and intimated that the cost involved was as follows: -

Alterations and Decorations	£105. 18s. 1d.
Electrical Works - Council Chamber	£ 16. 19s. 6d.

RECOMMENDED that such expenditure be approved.

Arising thereon, instructions were given for the telephone to be transferred from the Report Centre Recreation Room to the Members' Room; for linoleum to be provided in the Council Chamber on the Mayor's dais and the Press platform and for a number of minor works to be put in hand, particulars of which are entered in the Officers' Instruction Books;

RECOMMENDED that the action taken be approved.

(b) Armorial Bearings. - The Town Clerk submitted estimates obtained for the painting of the Armorial Bearings of the Borough with a view to their being hung in the Council Chamber, and he was instructed to obtain a further quotation.

(c) Ventilation of Council Chamber. - The Committee had before them an estimate from the General Manager and Engineer amounting to £56, for the provision of four extractor fans in the upper windows in the Council Chamber with a view to providing better ventilation;

RECOMMENDED that authority be given for the work to be put in hand subject to the fans being operated in pairs and to their running silently.

(d) Report Centre Rest Room. - It was reported that, in view of the bad condition of the floor in the Rest Room, it had been found necessary to provide new linoleum at a cost of £16. 6s. 5d.;

RECOMMENDED that the action taken be approved.

3.- PHOTOGRAPHS OF PAST MAYORS:

The Town Clerk reported that, in accordance with instructions, he had arranged for the restoration of the above to be put in hand and that the cost would be in the neighbourhood of £14.;

RECOMMENDED that this be agreed.

4.- HERTFORD LODGE:

It was reported that the roof of the underground coal cellar between Hertford Lodge and Avenue House had collapsed, and that the retaining walls facing the front basement windows of the above premises needed strengthening and that, on the instructions of the Chairman, the necessary work had been put in hand at an estimated cost of £35.;

RECOMMENDED that the action taken be approved.

It was also reported that since the premises had been taken over as Municipal Offices, a sum of £263. 1s. 11d. had been expended upon repairs, etc., including the £35 mentioned above, and that the whole of this expenditure had been included in the figure submitted by the Chairman at the last meeting of the Council.

5.- ENTRANCE DRIVE:

The Borough Surveyor submitted Drawing No. 13,087 indicating a scheme for the construction of an entrance drive connecting Avenue House with Hertford Lodge and intimated that it was proposed to close to vehicles the eastern entrance to Hertford Lodge, and to have one-way traffic over the proposed roadway.

It was reported that the estimated cost involved was £100 and that, in addition to improving the amenities, the scheme would provide more rapid access to Avenue House from Hertford Lodge.

After due consideration, it was

RECOMMENDED that the proposal be adopted and that the Borough Surveyor be instructed to carry out the works forthwith.

The Committee decided to send a supplemental estimate to the Finance Committee in respect of such expenditure.

6.- INSTRUCTIONS:

RECOMMENDED that the Instructions given to the Officers, as entered in their respective Instruction Books, be approved.

C.S. SYRETT,
Chairman.

This is the report of the Public Libraries Committee referred to in paragraph 1714(c) of the Council Minutes of the 27th September, 1941. 480(j)

BOROUGH OF FINCHLEY.

PUBLIC LIBRARIES COMMITTEE'S REPORT.

1st September, 1941.

PART II.

Present: Councillor Mrs. Legge (Chairman), Councillors Bryson, Collis, Flying Officer King-Hamilton and Mrs. Roberts.

Non-member: Councillor Fitness.

1. PUBLIC LIBRARIES.

(a) Porter. - A letter was submitted from Mr. H.C. Kirby, Porter at the North Finchley Library, making application for an increase in his wages;

RECOMMENDED that he be granted an increment of 5s. a week with effect as from and including the 2nd October, 1941.

(b) Miss S.M. Manning. - The Chief Librarian reported that Miss S.M. Manning, Junior Library Assistant, completed one year's probationary service on the 12th August, 1941;

RECOMMENDED that her appointment be confirmed in accordance with the provisions of the Council's Grading Scheme.

2. LECTURE HALLS - LETTINGS.

It was reported that the Council had referred to the Committee for further consideration the recommendations made in regard to extending the user of the Lecture Halls to include lettings for Whist Drives and social events.

Arising thereon, the Borough Treasurer intimated that, as a result of investigations which he had made, it appeared that the Library premises would become liable for payment of Income Tax (Schedule A) if the use of the Halls were permitted for purposes other than those of a literary or scientific character; that it was not the practice of the Inland Revenue Authorities to refuse exemption where Societies closely analogous to those of a museum or library were allowed the occupation or part use of free libraries, provided no charge was made to the public for admission, but that if the premises were let to Ratepayers Associations and similar Bodies for public meetings the claim to exemption would be prejudiced. In the circumstances, it was

RECOMMENDED

- (1) that, in future, the Lecture Halls be not let for purposes other than those of a literary or scientific character; and
- (2) that the Library Association be asked to take up the matter with the Inland Revenue Authorities to ascertain whether it would be possible to obtain exemption from payment of Income Tax in the event of the Halls being allowed to be used for Civil Defence purposes during the period of the War.

MARY E. LEGGE,
Chairman.

480(h) This is the report of the Highways and Fire Brigade Committee
to in para.1714(d) of the Council Minutes of the 27th September, 1941.

H. H. Wilmot
Mayor

BOROUGH OF FINCHLEY.

HIGHWAYS AND FIRE BRIGADE COMMITTEE'S REPORT.

3rd September, 1941.

PART II.

Present: Alderman Pateman (Chairman), Councillor Lawrence
(Vice-Chairman), the Mayor (Councillor H.H. Wilmot,
J.P.), Alderman Syrett and Councillor Baines.

CENTRAL DEPOT:

The Borough Surveyor reported that the Rescue Squad had recently obtained a Billiard Table but that there was no accommodation available at the Depot where it could be placed, and that consequently the men concerned had offered to construct a building of a size sufficient to house 3 or 4 vehicles if the Council would provide the necessary materials, the cost of which was estimated at £150. He added that there would be a need for additional garages at the Depot after the war and that it was desirable that if possible recreational facilities should be afforded for the men during the coming winter evenings. In the circumstances, it was

RECOMMENDED that the proposal be approved, subject to the building being erected to the satisfaction of the Borough Surveyor.

G.H. PATEMAN,

Chairman.

This (with the three following pages) is the report of the Education Committee of the 8th September, 1941 referred to in paragraph 1711(o) of the 27th September, 1941. 430(e)

EDUCATION COMMITTEE'S REPORT.

8th September 1941.

IN COMMITTEE.

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H. Wilmot, J.P.),
Alderman Syrett,
Councillors Bryson, Collis and Mrs. Legge,
Miss Davey, M.A., and Mrs. Miall, B.A.

1. School Management and Works Sub-Committee.

The Report of a meeting of the School Management and Works Sub-Committee, held on 1st September, 1941, was submitted. Arising therefrom, it was reported as follows:-

(a) Fire Watchers - Manorside School.

That a letter, dated 18th July, 1941, had been received from the Organiser of the Squires Lane Fire Watchers, requesting an allowance of, say, 10s.0d. a month towards subsistence expenses, in substitution for the subsistence allowance payable to fire watchers in Council Schools, if claimed.

The Director of Education reported that, under the Committee's scale, allowances were payable for watching school premises over specified periods from within the school buildings, but that it was the practice for the street fire watching parties to enter the school only upon an alert being sounded. Further, that since the adoption of the scale, alerts had been so few and of such short duration that the fire watching parties concerned with this school had not qualified for payment of subsistence allowances.

RECOMMENDED:

that the organiser of the Squires Lane Fire Watchers be informed that the Committee regret they are unable to alter the terms of their scale of subsistence allowances.

(b) Northside and Christ Church Senior Schools - Christ Church Hall.

That Christ Church hall, ear-marked as a rest centre, could be made available for school purposes, subject to the premises being vacated for such periods as they may be required for rest centre purposes, and that, as the use of this hall might secure full-time education to the children attending the two schools, the Director of Education was in touch with the Vicar of Christ Church on the matter with the view to the early occupation of the hall by school children.

It was further reported that it would be necessary to purchase a certain amount of mobile furniture.

RECOMMENDED:

that it be left to the Chairman of the Education Committee and the Director of Education to make the necessary arrangements, in consultation with the Town Clerk, for the occupation of Christ Church hall by school children.

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(c) Provision of Meals - Board of Education Circular 1520.

That the Sub-Committee had considered a report by the Director of Education on the arrangements that had been made so far, and proposals for the future, a copy of which is annexed hereto.

RECOMMENDED:

- (1) that action taken as indicated in the report be approved.
- (2) that the proposals made in paragraph III of the report be approved.
- (3) that arrangements for completing the scheme be left in the hands of the Chairman of the Education Committee and the Director of Education, subject to report and to any necessary consents.
- (4) that helpers at feeding centres be employed on the general basis of one to fifty children.

(d) Flat at 328 Ballards Lane, N. 12.

That Mrs. B. Rutherford, who has accepted the Council's conditions of tenancy of the flat, entered into occupation on the 2nd August, 1941.

(e) Bicycle Allowances.

That the Director of Education had stated that for some time three members of his staff had used their bicycles regularly on Committee work.

RECOMMENDED:

that an allowance of 2s.6d. per week, commencing 4th August, 1941, be made to the three members of the staff in respect of the use of their bicycles in the Committee's service.

(f) Staff.

(i) Miss E. Westmacott - Alder Senior School. That Miss Westmacott, an assistant mistress, had terminated her engagement on the 31st August, 1941, and, further, that the Chairman of the Education Committee had given authority for an advertisement to be issued in respect of the vacancy.

RECOMMENDED: that the action taken be approved.

(ii) Mr. F.H. Holmes - Assistant Master, St. Mary's School. That at the July meeting it was reported that Mr. Holmes, an Assistant Junior Administrative Assistant in the Secretary's Department of the Admiralty; that it was understood he had received leave of absence from the Chairman of the Managers, and that he had left their service on 20th June, 1941.

That the matter had been referred back to the School Management and Works Sub-Committee for further consideration and report.

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It was further reported

- (1) that in view of the illness and recent death of the Chairman of the Managers and the absence of the Correspondent in the country, the Director of Education had been unable to take the matter up with them;
- (2) that the Board of Education had stated, in a letter dated 18th July, 1941, that the temporary post Mr. Holmes had accepted was not such as would be regarded as war service for the purposes of the Teachers Superannuation (War Service) Act, 1939.

In the circumstances, the Sub-Committee agreed now to

RECOMMEND:

that no financial obligation shall rest upon the Authority in respect of Mr. Holmes' absence on the duty referred to above.

(iii) Mrs. M.O. Westlake - Junior Clerk, Education Department. That Mrs. Westlake, who had volunteered for duty with the Women's Auxiliary Air Force, had left the Committee's service on the 21st August, 1941.

(iv) Mr. W. Martin - Caretaker, Christ Church School. That Mr. W. Martin, the caretaker at Christ Church School had been absent from duty owing to illness and that the absence was likely to continue.

That in the circumstances the Managers had asked the Education Committee to meet the cost of cleaning for twelve hours each week, at the usual rates, and for some payment to be made to Mrs. Martin in respect of caretaking duties during the period of her husband's absence.

RECOMMENDED:

that twelve hours per week cleaning assistance be granted from 18th August, and that Mrs. Martin be paid at the rate of £1. a week from 18th August during the absence of the caretaker through illness.

(v) Mr. J. May - Caretaker, Our Lady of Lourdes School. That Mr. May had been informed that, under the Employment Order 1941, he would be called for work of national importance, presumably in production work, and that at their July meeting, the Education Committee had agreed to certain recommendations by the Managers to meet the situation arising upon Mr. May's departure. He has now been called up for Civil Defence duties within the Borough, beginning 18th August, 1941.

The Managers had now asked that, as Mr. May's duties will leave him free to spend a considerable amount of time in the school, the caretaking and cleaning arrangements previously agreed to by the Committee be varied to allow of Mr. May undertaking certain supervisory duties, and of the employment of a woman cleaner to help him. The Managers had requested the Committee to fix some payment for Mr. May's services.

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RECOMMENDED:

(1) that the sum of £1. a week be paid to Mr. May as from the 15th September, 1941, and during the time he is able to carry out the necessary supervisory duties.

(2) that the cleaning assistance previously agreed to by the Committee be continued.

(vi) Mrs. H.S. Wood - Wife of temporary caretaker, Northside School. That consideration had been given to the position of Mrs. H.S. Wood, wife of the temporary caretaker of the above school now serving in H.M. Forces, who, in consideration of her continued occupation of the caretaker's cottage, has been carrying out certain caretaking duties.

The Director of Education reported that he had been unable so far to find a suitable male temporary caretaker, and, meanwhile, Mrs. Wood's duties had increased and were being carried out satisfactorily.

RECOMMENDED:

that, as from 1st September, 1941, Mrs. Wood be paid at the rate of £1. a week, in addition to the cottage facilities already granted by the Committee, the position to be reviewed in two months' time.

Wm. C. LANGLANDS,
Chairman.

The Report was then adopted.

2. Resignation of Mr. H.A. Rutt.

It was reported that, by reason of Mr. Rutt's resignation from the Council, a vacancy had arisen for the remainder of the current Municipal year on the School Management and Works Sub-Committee.

RECOMMENDED:

that as only one month remained of the current Municipal year, the vacancy mentioned above be not filled.

3. Staff - Education Department.

It was reported that the Chairman had appointed Miss G.E. Froome, aged 19 years, to the vacancy caused by the resignation of Mrs. M.O. Westlake.

4. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm. C. LANGLANDS,
Chairman.

This (with the four following pages) is the report of the General Purposes Committee referred to in paragraph 1714(f) of the Council Minutes of the 27th September, 1941. 480 (2)

BOROUGH OF FINCHLEY.

W. Milner St.
Mayor.

GENERAL PURPOSES COMMITTEE'S REPORT.

(Special Meeting) 1941

10th September, 1941.

PART II.

Present: Councillor Hugh Jones, M.L.L.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbarb), Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Mrs. Legge and Norman.

Non-members: Alderman Pike, O.B.E., J.P. and Councillors Baines, Fitness, Merry and Mrs. Roberts.

1. ADMINISTRATION OF COMMUNAL AND EMERGENCY FEEDING.

The Town Clerk reported that the experimental period of three months from the 26th May, 1941 during which it was agreed that the General Manager and Engineer should continue to act as Communal Feeding Officer on certain conditions had been extended until the date of the ordinary meeting of the Council in September, 1941;

RECOMMENDED that the General Manager and Engineer continue to act as Communal Feeding Officer on the following conditions :-

- (a) that, subject to matters of policy being settled by the Communal Feeding Committee, he will be responsible entirely for Communal Feeding;
- (b) that he will prepare and submit to the Communal Feeding Committee from time to time, as necessary, a statement of receipts and payments;
- (c) that the quarterly statements of income and expenditure required to be furnished to the Ministry of Food will be prepared and submitted by the Borough Treasurer who will also conduct an internal audit.

2. RESPONSIBILITY FOR ACCOUNTS AND FINANCE.

The Borough Treasurer submitted a Memorandum which he had prepared for the information of the Committee containing suggestions for the adoption of a number of financial regulations, and after discussion he withdrew same.

3. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

(a) It was reported that, in accordance with instructions, Mr. H.A. Newman, the Deputy Borough Surveyor, who was due to retire on the 4th November, 1941 had been approached and had intimated his willingness to continue in the Council's service for a further period of six months.

In the circumstances, it was

RECOMMENDED that his services be retained until the 4th May, 1942.

(b) Refunds and Transfer Values. - The Borough Treasurer submitted the following report :-

(i) Refunds of Contributions.

<u>Name.</u>	<u>Department.</u>	<u>Cause</u>	<u>Amount</u> £. s. d.
Westlake, Mrs. M.O.	Education	Voluntary resignation	15.10. 6.
Peters, H.E.	Borough Surveyor's	do.	20.12. 5.

(ii) Transfer Values Paid.

<u>Name.</u>	<u>Department.</u>	<u>Transferred to-</u>	<u>Amount</u> £. s. d.
Fergusson, L.	Electricity	Heston & Isleworth Corporation	60.13. 7.
Williams, A.V.	Town Clerk's	Bilston Corporation.	481.19. 6.

(iii) Transfer Value Received.

<u>Name.</u>	<u>Department.</u>	<u>Transferred from</u>	<u>Amount</u> £. s. d.
Asher, Dr. C.	Public Health	Erith Corporation.	230. 6. 3.

4. CARETAKER - KING EDWARD HALL.

The Borough Treasurer reported as follows :-

"I have to report upon the following arrangements which have been made with the approval of the Chairman of the Finance Committee. Following the enlistment of the caretaker, Mr. L.H. Garrard, the caretaker's flat is now occupied by Mr. A.B. Cushing, Caretaker at St. Mary's School, who was rehoused in requisitioned premises when his house was destroyed by enemy action in November last. In consideration of the quarters provided for him, Mr. Cushing acts nominally as caretaker, and is responsible for blacking out the building.

The wages of the assistant caretaker and cleaner, Mr. A. Judd, have been increased from £3.5.0d. to £3.10.0d. per week as from 25th August, 1941, and a change in the appointment of woman cleaner has resulted in a saving of 10s. per week. On the rearrangement, there is a net saving of about £1.15.0d. per week, after allowing for the making up of pay to Mr. Garrard."

5. STAFF.

(a) Absence through Illness. - The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Town Clerk's Department.

(i) Former Deputy Town Clerk. - Reference was made to letter dated 11th August, 1941 received from Mr. A.V. Williams making application for compensation for loss of annual leave;

RECOMMENDED that such application be not granted.

(ii) Temporary Deputy Town Clerk. - It was reported that Mr. S. Clarke commenced his duties on the 1st September, 1941.

(iii) Temporary Assistant Solicitor. - The Town Clerk reported that Mr. R. J. Cleeve, who was appointed to the position of Temporary Assistant Solicitor in the Department in January last at a salary of £200 per annum had carried out his duties in a very satisfactory manner. He added that, in view of prevailing conditions, he would be glad if the Committee could see their way to review the salary. After full consideration it was

RECOMMENDED

(1) that Mr. Cleeve be granted an increment in salary of £50 per annum with effect as from the 1st October, 1941 and

(2) that he be granted a mileage allowance at the rate approved by the Council for the use of his car in connection with his official duties.

(iv) Temporary Clerical Assistant. - It was reported that Mrs. Y. Williams, temporary Clerical Assistant in the Department, had resigned and left the service of the Council on the 30th August, 1941.

Arising thereon, the Town Clerk intimated that he was proposing to arrange for the duties carried out by Mrs. Williams to be transferred to Mrs. B. K. Roberts, a typist in his Department.

RECOMMENDED

(1) that Mrs. Roberts be granted an increment in salary of £15 per annum with effect as from and including the 1st October, 1941; and

(2) that authority be given for the appointment of a temporary Typist at a salary of £3 a week.

(v) The Town Clerk reported that an application had been made by Mrs. Roberts for an additional week's holiday, without salary, when her husband, who was serving with the Royal Engineers, would shortly be on leave;

RECOMMENDED that such application be granted, and that the Chief Officers be authorised to deal, subject to report, with any similar applications which may be received from members of the staff, it being understood that a nominal payment will be made to preserve their rights under the Superannuation Scheme.

(c) Appointment of Hallkeeper - Municipal Offices. - It was reported that Mr. T. Pedley, the Assistant Caretaker at Avenue House, had been appointed to the above position at a wage of £3 a week with effect as from the 21st August, 1941.

(d) Appointment of Assistant Caretaker - Avenue House. - It was reported that Mr. H. McCarthy had been appointed to the above position at a wage of £3 a week with effect as from the 21st August, 1941, in place of Mr. Pedley.

(e) Education Department - Appointment of Junior Clerk.- It was reported that Miss G.E. Froome, aged 19, had been appointed to the position of Junior Clerk in the above Department at a commencing salary of £110 per annum in accordance with the Salary Scales and Grading Scheme, and that she would commence her duties on the 15th September, 1941.

(f) Borough Surveyor's Department - Temporary Clerk.- The Borough Surveyor reported that Mrs. D.M. Littlewood had been appointed as a temporary Clerk in the Department, at a wage of £2.10.0d. a week and that she commenced her duties on the 5th August, 1941.

(g) Borough Treasurer's Department.- The Borough Treasurer reported

(i) that Mr. G.E. Tickner, Internal Audit Clerk who had served since the outbreak of war with the Royal Army Medical Corps, was, he regretted, reported missing on the 2nd June last in the Middle East.

(ii) that Mr. F.C. Goodman, Chief Internal Auditor, had been absent from the office since the 5th August, 1941 in consequence of injuries sustained in a motor accident in which he was unfortunately involved.

(iii) that Mr. R. Pocock, Accountancy Assistant in the Department, had resigned;

RECOMMENDED that the question of the filling of the vacancy be referred to the Chairman of the Committee, the Chairman of the Finance Committee and the Borough Treasurer, subject to report.

6. TEMPORARY STAFF.

(a) The Town Clerk reported that the Sub-Committee appointed some time ago to deal with the question of the salaries of the temporary staff were authorised to review such salaries every six months.

The Committee decided that such Sub-Committee should be re-constituted as follows :-

The Mayor
The Deputy Mayor
The Chairman of the General Purposes Committee
The Chairman of the Finance Committee
Alderman Syrett

RECOMMENDED

(1) that the action taken be approved; and

(2) that the recommendations made by the Borough Treasurer with regard to suggested increments in salaries to members of the temporary staff in his Department be referred to the Sub-Committee for consideration and that they be authorised to report direct to the Council on the matter.

(b) The Borough Treasurer reported as follows :-

(i) that Mrs. B.E.A. Bettles, Wages Clerk, had resigned and that Miss E. Jillard had been appointed to fill the vacancy at a wage of £2.15.0d. a week with effect as from the 22nd September, 1941.

(ii) that he had appointed Mrs. D.E. Stanley at a salary of £3 a week as a temporary substitute for Mr. J. Bunker (Rate Clerk, salary £270 per annum) who was expected to be called up for military service shortly.

(iii) that Mr. T.N. Lewis, a temporary Junior Clerk in the Department, had been called up for service with the Forces.

7. LOCAL GOVERNMENT STAFFS (WAR SERVICE) ACT, 1939.

The Borough Treasurer intimated that Fireman Taylor, who was serving with H.M. Forces, was reported as "missing" some time ago, but that his wife had recently received a letter from him stating that he was a prisoner of War. In the circumstances it was

RECOMMENDED that authority be given for payment of supplementation of pay to be continued for a further period not exceeding three months.

J. HUGH JONES,

Chairman. *Mr.*

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BOROUGH OF FINCHLEY

DAY NURSERIES SUB-COMMITTEE'S REPORT.

11th September, 1941.

PART II

Present: The Mayor (Councillor H.H. Wilmot J.P.), Councillor Mrs. Roberts and Mrs. Sladden.

Non-member: Councillor Grobel, Vice-Chairman of the Public Health and Maternity and Child Welfare Committee.

1. CHAIRMAN

Owing to the unavoidable absence of the Chairman of the Public Health and Maternity and Child Welfare Committee, the Vice-Chairman of that Committee, Councillor Grobel, attended the meeting and was appointed Chairman of the meeting.

2. ARRANGEMENTS IN CONNECTION WITH THE PROPOSED DAY NURSERY AT 8, MOSS HALL CRESCENT, NORTH FINCHLEY.

(a) Approval of Minister of Health.

A letter was submitted from the Ministry of Health giving formal approval to the establishment of the above Nursery at an estimated capital expenditure of £280 and an estimated annual expenditure of £1400. This expenditure is below that estimated and included in the Council's application for approval.

RESOLVED that the Council agree to the lower estimate.

(b) Appointment of staff.

(i) Matron: The Medical Officer of Health reported upon the qualifications of Miss Iris Loft, of 134 Hendon Lane, N.3., an applicant for the above appointment, who was interviewed by the Sub-Committee. After full consideration it was

RESOLVED that Miss Loft be appointed to the position at a salary of £180 per annum, her duties to commence on Monday, 22nd September, 1941.

(ii) Staff: The Medical Officer stated that the establishment at the Day Nursery recommended by the Minister of Health was as follows:-

	<u>Salary per annum.</u>
Deputy Matron	£160
Certificated Nursery Nurse	£125
Probationer	£ 40
Warden, who must also be a qualified Teacher	£140
Cook	£100

The Medical Officer also reported that arrangements had been made for the services of a gardener and resident caretaker, and that, in the latter case, his services should be under licence from the Council providing for termination at any time; further, that volunteers to assist at the Nursery could be enlisted from the British Red Cross Society;

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(2)(vi)

RESOLVED that the appointment of such staff be left in the hands of the Chairman and the Medical Officer, in consultation with the Director of Education regarding the qualified teacher.

(c) Cooking Arrangements.

The Medical Officer desired the instructions of the Sub-Committee as to whether he should arrange for the midday meals to be cooked at the Nursery or accept the offer of the Director of Education to make provision for the cooking of those meals at the rate of 8d. per head;

RESOLVED that the Sub-Committee arrange for all meals to be cooked at the Nursery.

(d) Equipment.

The Medical Officer submitted a detailed list of equipment necessary for the Nursery, some of which was to be supplied from the Ministry of Health's Store, the remainder to be purchased locally;

RESOLVED that the local purchase of equipment be left to Councillor Mrs. Roberts, Mrs. Sladden and the Medical Officer.

(e) Selection of Children for Admission.

It was pointed out that the demand for accommodation at the Nursery would in all probability exceed the facilities available. It was, therefore;

RESOLVED

(i) that a panel for interviewing parents desiring to use the Nursery be formed, consisting of Councillor Mrs. Roberts and Mrs. Sladden;

(ii) that the selection of children for admission be based upon the Minister's statement that Day Nurseries were principally for the children of full-time women war workers who are unable to make private arrangements for their care;

(iii) that a declaration to include particulars regarding the child to be admitted, be obtained from the person in loco parentis at the time of the child's admission;

(iv) that the Matron be invested with the authority to admit urgent cases pending investigation.

3. DAY NURSERY AT OAK LANE.

The Medical Officer reported that black-out was needed at the above Nursery and that the cost would be approximately £10.

RESOLVED that the Medical Officer be instructed to arrange for the work to be carried out.

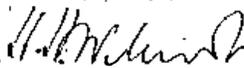
4. NEXT MEETING OF THE SUB-COMMITTEE.

It was agreed that the Chairman should arrange with the Town Clerk and the Medical Officer for a further meeting of the Sub-Committee to be called just before the opening of the North Finchley Day Nursery.

G. P. GROBEL,

Chairman pro tempore.

This (with the two preceding pages) is the report of the Day Nurseries Sub-Committee referred to in paragraph 1714(g) of the Council Minutes of the 27th September, 1941.



Mayor.

2)(viii) This is the report of the Finance Committee referred to in Paragraph 1714(h) of the Council Minutes of the 27th September, 1941.

J. W. Richards
Mayor.

BOROUGH OF FINCHLEY.

FINANCE COMMITTEE'S REPORT.

11th September, 1941.

PART II.

Present: Councillor Langlands (Chairman), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Syrett and Councillors Collis and Norman.

Non-members: Councillors Fitness, Grobel and Lawrence.

SUPPLEMENTAL ESTIMATE.

The Committee considered a reference from the Office Accommodation Committee with regard to the construction of a carriageway to connect Hertford Lodge and Avenue House, at an estimated cost of £100;

RECOMMENDED that the Council approve a supplemental estimate for the amount indicated.

Mr.

Wm. C. LANGLANDS,

Chairman.

BOROUGH OF FINCHLEY.

ELECTRICITY COMMITTEE'S REPORT.

(Special Meeting).

15th September, 1941.

PART II.

Present: Alderman Syrett (Chairman), Alderman Pike, O.B.E., J.P. (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Alderman Briant and Councillors Baines, Norman and Major Steward.
Non-members: Councillors Fitness, Langlands and Lawrence.

1. STAFF.

The General Manager and Engineer reported as follows :-

(i) Junior Technical Assistant.- That Mr. Trevor Sweet who joined the Department in June 1939 as a Junior Technical Assistant and who had served in H.M. Forces since July 1940 had notified him that he was expecting his discharge due to defective eyesight; that Mr. Sweet who received a salary of £65 per annum was now nearly 22 years of age and had had considerable electrical experience.

In the circumstances the Committee decided to suggest to the General Purposes Committee that as from the date of the commencement of duty by Mr. Sweet he be paid a salary of £135 per annum.

(ii) Junior Lady Demonstrator.- That Miss Bark, Junior Lady Demonstrator, had been absent from duty owing to illness since the 3rd September and had left Finchley without authority.

After hearing all the circumstances the Committee decided to suggest to the General Purposes Committee that, with the consent of the National Service Officer, the services of Miss Bark be dispensed with.

(iii) Absence through illness.- That Miss D. Martin had been absent, owing to illness, from the 23rd June to the 9th August, 1941 but had now resumed her duties; also that Mr. J.L. Howard, a Clerk in the Department, had been absent since 30th June, 1941 due to his having undergone a rather serious operation.

(iv) Military Service.- That since his previous report the following had joined H.M. Forces bringing the total number who had left the Department to 43 :-

Scutchings, J. - Cable Layer.

2. ILLNESS OF WORKMEN.

The General Manager and Engineer reported the continued illness and consequent inability to perform normal duties of three employees of the Department and submitted details of each case for the Committee's consideration;

RECOMMENDED that a report as regards each of the employees in question be obtained from the Medical Officer of Health and that the matter be considered further at next meeting.

3. APPOINTMENT OF SUB-COMMITTEE.

RECOMMENDED that a Sub-Committee consisting of the Mayor, the Deputy Mayor, the Chairman and the Vice-Chairman of the Committee and Councillor Major Steward be appointed for the purpose of examining the operations of the Electricity and Borough Treasurer's Departments with a view of determining whether any duplication of work exists and what, if any, economies can be effected.

4. ELECTRICITY SUPPLY.

A further letter was submitted from Mr. B.F. Joseph of 34, Linden Lea, Hampstead Garden Suburb, in regard to the disconnection of the electricity supply at his premises, stating that he was surprised to learn that a decision had been made by the Council without granting him the opportunity of stating his case, and that he was not prepared to accept it;

RECOMMENDED that the previous decision of the Council be re-affirmed.

5. SALARIES OF CHIEF ELECTRICAL ENGINEERS.

Reference was made to a circular letter dated 18th July, 1941 received from the District Joint Board of Employers and Members of Staff Electricity Supply Industry, enclosing copies of an Agreement made by the National Joint Committee of Local Authorities and Chief Electrical Engineers for the Electricity Supply Industry after consultation with the various District Joint Committees operating under its jurisdiction, together with copies of an explanatory Memorandum.

A copy of the Minutes of a Meeting of the District Joint Committee of Local Authorities and Chief Electrical Engineers held on the 1st August, 1941, at which this matter was discussed was also submitted;

RECOMMENDED that the consideration of the matter be postponed for a period of 12 months.

6. ELECTRICITY UNDERTAKING - FINANCIAL POSITION - 1941/42.

The Committee considered a detailed report submitted by the General Manager and Engineer dealing with the financial position of the Undertaking for the year 1941/42, and as to ways and means of meeting the estimated deficit of £16,848. The matter was discussed at length and the Committee were in agreement with the suggestion made by the General Manager and Engineer that the following tariffs should be introduced for the last two quarters of the current financial year and thereafter for such time as circumstances dictate :-

(i) Commercial Power Tariff.

A fixed charge of 12s.6d. per K.V.A. per month (measured or estimated) and 3d. per unit for all units supplied (subject to Coal Clause).

In cases under the tariff where the main demand is for industrial power purposes and exceeds 40 h.p. of electric motors installed and in regular use, the lighting power is used (exclusive of any dwellinghouse, canteen, store, shop or office) be charged at the same rates. If the electric motors installed and in regular use aggregate less than 40 h.p. all such lighting be charged at the ordinary lighting rates for the time being in force.

The concession in respect of workshop and factory lighting, as above, to be conditional on the consumer using the Corporation's supplies for general (not stand by) power and lighting purposes and may be amended or withdrawn at any time by the Corporation by three months' notice.

All necessary work in connection with the metering of supplies under this tariff must be carried out by the consumer at his expense and must have been completed to the satisfaction of the General Manager and Engineer before the tariff will be applied.

For the purpose of the tariff, the K.V.A. maximum demand to be the maximum demand recorded by the maximum demand indicator or as estimated or assessed by the General Manager and Engineer and, where more than one supply point is provided, the maximum demand be deemed to be the arithmetical sum of the readings of the maximum demand indicators, or, until such indicators are affixed, as assessed by the General Manager and Engineer. Or alternatively a flat rate of 1¹/₂d. per unit for power supplies only throughout the year.

(ii) Cinema Tariff.

A fixed charge of £8. 0. 0d. per annum per kW of maximum demand. A unit charge of ³/₄d. per unit for all electricity consumed for any purpose (subject to Coal Clause).

(iii) Off Peak Heating Tariff.

All current (separately metered) used for heating:-
Flat Rate ⁵/₄d. per unit.
Subject to Coal Clause and a Peak Load Restriction between the hours of 4.30 p.m. and 7.30 p.m. during the months of November, December, January and February, Sundays excepted. Necessary two-rate meter hire charge 5s. per quarter.

(iv) Domestic Two-Part Tariff.

All current consumed for any domestic purpose :-
(a) a unit charge of ³/₄d. per unit for all units consumed (lighting, heating, cooking etc.) and in addition
(b) a fixed annual charge equal to 15% of the net rateable value of the premises with a minimum of £3.0.0d. payable by four quarterly instalments.

It was pointed out that these increases could not be effected without the sanction of the Electricity Commissioners and, in view of the urgency of the matter, instructions were given for an application to be made to the Commissioners in order that the Council might be acquainted with the Commissioners' decision by the date of the Council Meeting.

It was further decided that, as an alternative to the making of such increases, enquiry should be made of the Commissioners as to whether they would be prepared, in view of the prevailing conditions, to agree to the suspension for a period of years of the repayment of capital charges on certain loans.

It was also agreed that it should be left to the Chairman of the Committee, the Town Clerk, the General Manager and Engineer and the Borough Treasurer to settle the form of the application to the Commissioners.

In the event of the Commissioners agreeing to the alternative course indicated above, it was understood that arrangements would be made for a Special Meeting of the Finance Committee to be held prior to the Council Meeting and that, if necessary, the sanction of any other Government Department concerned would be sought;

RECOMMENDED that the action taken be approved, and that the whole matter be considered further at the Council Meeting.

C. S. SYRETT,

Chairman.

This (with the three preceding pages) is the report of the Electricity Committee referred to in paragraph 1314(i) of the Council Minutes of the 27th September, 1941.

[Handwritten Signature]

Mayor.

BOROUGH OF FINCHLEY.

REPORT OF SUB-COMMITTEE re TEMPORARY STAFF SALARIES.

22nd September, 1941.

PART II.

Present: Alderman Syrett and Councillors Hugh Jones, LL.B.
and Langlands.

1. CHAIRMAN.

Councillor Hugh Jones was appointed Chairman of the Sub-Committee.

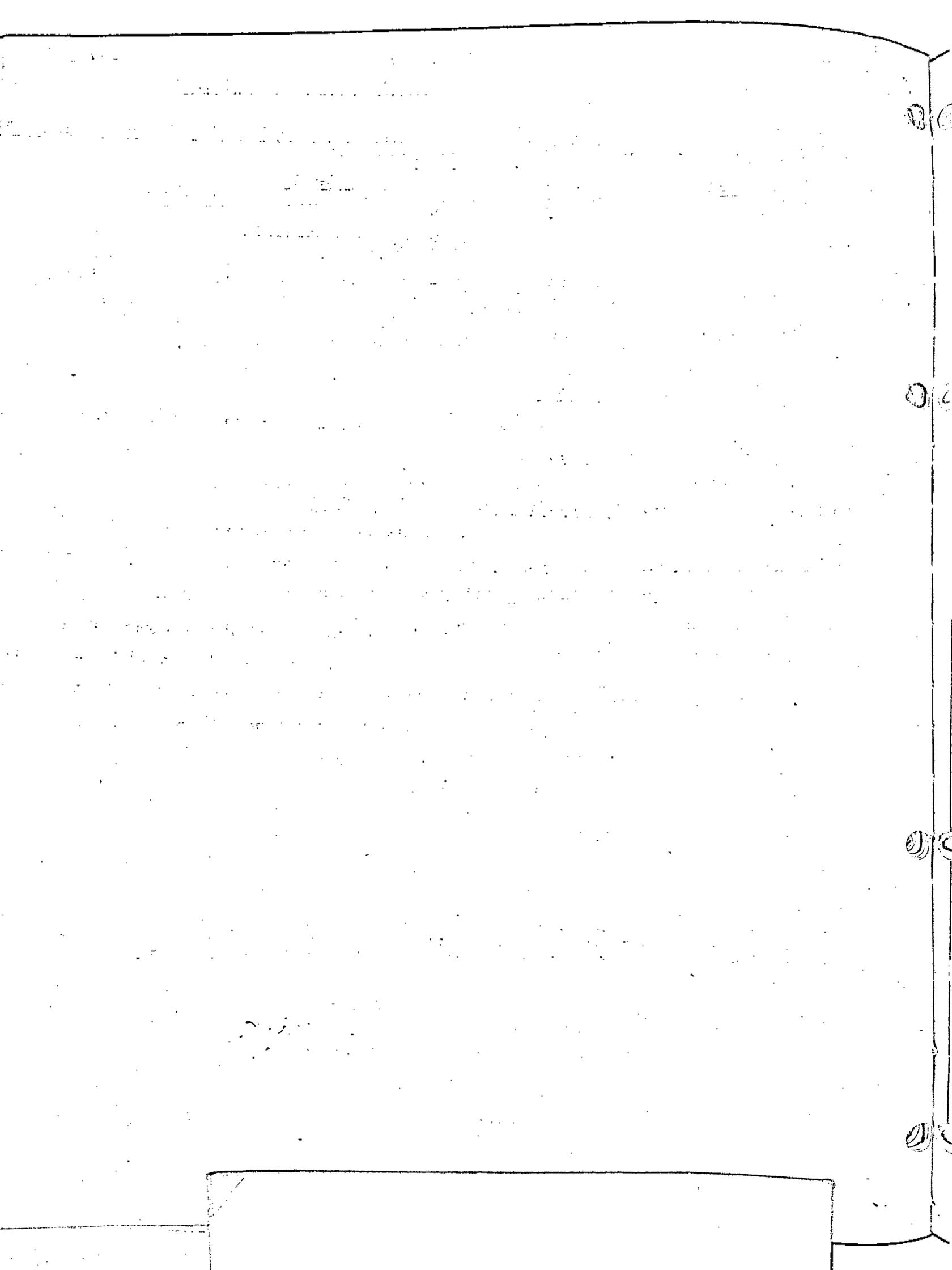
2. TEMPORARY STAFF - SALARIES.

The Sub-Committee considered proposals made by the Chief Officers in regard to increases of pay to certain members of the temporary staff;

RECOMMENDED that the recommendations contained in Column (4) of the under-mentioned statement be adopted with effect as from the dates indicated :-

This (with the two following pages) is the report of the Temporary Staff Salaries Sub-Committee referred to in paragraph 1714(j) of the Council Minutes of the 27th September, 1941.

W. M. ...
Mayor.



Name.	Post	Present Salary	Recommendations	Financial Effect of Recommendation for full year.
(1)	(2)	(3)	(4)	(5)

TOWN CLERK'S DEPARTMENT.

Flight, Miss L.	Clerk	£3.10.0d. p.w.	Increase of 5s. a week as from 29.9.41.	13
Cook, Miss V.	Clerk	£2. 0.0d. p.w.	do.	13

FINANCE DEPARTMENT.

Johnson, A.	Interral Auditor	£250 per annum	Increase of £20 per annum as from 1.10.41	20
Pearce, E.H.	Warrant Officer	£3.10. 0d. p.w.	Increase of 5s. a week as from 29.9.41.	13
Finneran, Mrs.M.E.	Accountancy Assistant	£2.10. 0d. p.w.	do.	13
Chamberlain, Mrs. B.E.	Billeting Office - Records Clerk	£2.10. 0d. p.w.	do.	13
Moore, Mrs. M.	do.	£2.10. 0d. p.w.	do.	13
Wavell, S.B.	Electricity Rental Clerk	£4. 5. 0d. p.w.	do.	13
Brown, R.C.	Wages Clerk	£3.15. 0d. p.w.	do.	13
Pratt, Mrs. M.F.	Cashier	£3.10. 0d. p.w.	Increase of 10s. a week as from 29.9.41.	26
Osman, Miss I.	Rating Clerk	£3. 0. 0d. p.w.	" " 5s. " " " " 29.9.41	13

BOROUGH SURVEYOR'S DEPARTMENT.

Bailly, V.A.	Outdoor Assistant	£3. 5. 0d. p.w.	Increase of 5s. a week as from 29.9.41	13
Cowen, C.E.	Clerk	£1.10. 9d. p.w.	do.	13
Cullen, W.H.	Clerk	£3. 0. 0d. p.w.	do.	13
Hallewell, K.	Clerk	£1.18. 6d. p.w.	do.	13
Lidstone, G.G.	Clerk	£3.15. 0d. p.w.	Increase of 7s.6d. a week as from 29.9.41	19.10s.
Roberts, S.F.	Clerk	£3. 5. 0d. p.w.	" " 5s. " " " " " "	13
Tiplady, D.S.	Clerk	£1.12. 6d. p.w.	" " 3s.6d. " " " " " "	9. 2s.
Tugwood, R.H.	Clerk	£1.12. 6d. p.w.	" " " " " " " " " "	9. 2s.
Whant, W.H.	Clerk	£1.10. 0d. p.w.	" " 5s. " " " " " "	13
Claydon, Miss J.	Clerk	£1. 5. 0d. p.w.	" " 2s.6d. " " " " " "	6.10s.
Fairfax, Miss P.	Clerk	£1.15. 0d. p.w.	" " 5s. " " " " " "	13
Flowers, Miss G.P.	Clerk	£2. 5. 0d. p.w.	" " " " " " " " " "	13
Hooker, Mrs. E.	Clerk	£2.15. 0d. p.w.	" " 2s.6d. " " " " " "	6.10s.
Rickard, Miss M.	Clerk	£2. 5. 0d. p.w.	" " 5s. " " " " " "	13
Sturdy, Miss H.	Clerk	£2. 5. 0d. p.w.	" " " " " " " " " "	13
Williams, Mrs. A.	Clerk	£2.10. 0d. p.w.	" " 7s.6d. " " " " " "	19.10s.

c/f 363. 4s.

(1) 194

Name	Post	Present Salary	Recommendation	Financial Effect of Recommendation for full year
(1)	(2)	(3)	(4)	(5)

121(2)

ELECTRICITY DEPARTMENT.

b/r

£363. 4s.

Lofty, A.D.	Junior Technical Asst.	£1.10. 0d. p.w.	Increase of 5s. a week as from 29.9.41	13
Atkinson, Miss J.	Junior Clerk	£1. 0. 0d. p.w.	" "2s. 6d." " " " "	6.10s.
Chalcraft, G.	Messenger	£1. 0. 0d. p.w.	" "2s. 6d." " " " "	6.10s.
Blair, Mrs. F.V.	Telephone Operator	£2.10. 0d. p.w.	" "5s." " " " "	13
Harvey, Mrs. C.	Junior Clerk	£1. 2. 6d. p.w.	" "2s. 6d." " " " "	6.10s.
Lorenzen, Mrs.	Clerk	£2. 0. 0d. p.w.	" "15s." " " " "	39

EDUCATION DEPARTMENT.

Lacey, M.A.	Administrative Assistant	£5. 5. 0d. p.w.	Increase of 5s. a week as from 29.9.41	13
Allen, Mrs. M.	Clerk	£2.15. 0d. p.w.	do.	13
Hendry, G.	School Attendance Officer	£4.10. 0d. p.w.	do.	13
Askworth, A.	Junior Clerk	£65 per annum	Increase of £13 per annum as from 1.10.41	13

PUBLIC LIBRARIES DEPARTMENT.

Milner, R.H., S.A.	Assistant-in-Charge at Temporary Library, Church End.	£3.10. 0d. p.w.	Increase of 10s. a week as from 29.9.41	26
Hanchet, Mrs. J.	Assistant-East Finchley Library	£2.10. 0d. p.w.	" " 5s. " " " "	13
Webb, Miss M.	Junior Assistant, East Finchley	£65 per annum	Increase of £15 per annum on completion of 1 year's service i.e. 23rd December, 1941	15

PUBLIC HEALTH DEPARTMENT.

Tant, Mrs.	Clerk	£4 a week	Increase of 10s. a week as from 29.9.41	26
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£579.14s.

N.B. The financial effect of the increments in salary proposed to be granted will, amount to £237 during the remainder of the present financial year. Of this sum £125 will be recoverable by way of grant and £42 will be chargeable to the Electricity Revenue Account, leaving a net sum of £120 to be met out of the General Rate Fund.

J. HUGH JONES,
Chairman.

This is the report of the Council and Staff Joint Committee referred to in paragraph 1714(k) of the Council Minutes of the 27th September, 1941. ^{141(d)}

BOROUGH OF FINCHLEY.

W. M. Smith
Mayor.

COUNCIL AND STAFF JOINT COMMITTEE'S REPORT.

22nd September 1941.

PART II.

Present:

Council Representatives.

Alderman Briant (Chairman)
The Deputy Mayor
(Councillor W.L. Brooksbank)
Councillor Hugh Jones, LL.B.,
" Mrs. Roberts.

Staff Representatives.

Mr. C.R. Westlake (Vice-Chairman)
Miss Twist
Mr. S.V. French
Mr. J. Gray
Mr. E. Long
Mr. L. Smith
Mr. W.A. Stokes.

1.- MINUTES:

The Minutes of the first quarterly meeting of the Committee were taken as read, confirmed and signed.

2.- COST OF LIVING BONUS:

In accordance with the authority delegated to the Joint Committee, the question as to whether certain individual cases came within the provisions of the Council's resolution in regard to the cost of living bonus was considered, and it was determined that the undermentioned were entitled to receive the bonus, subject as regards the last named to the payment being approved by the Ministry of Health:-

Miss T.V.V. Howard, temporary Clerical Assistant,
Town Clerk's Department.
Mr. O.D. Ansell, temporary Clerk,
Borough Surveyor's Department.
Mr. A. Wright, Electricity Department, seconded as
Officer-in-Charge, Billeting Office.

3.- TEMPORARY STAFF:

Wages.- Attention was drawn to the fact that, from time to time, anomalies arose as regards the wages paid for temporary positions in different departments of the Council, and it was suggested that, with a view to obviating this, a Grading Scheme should be instituted for the temporary Staff.

After due consideration, however, it was

RECOMMENDED that it be suggested to the General Purposes Committee that the Chief Officers be asked to confer and to prepare a scale of wages, appropriate for the various types of temporary appointment, with a view to its being applied throughout the whole of the Departments of the Council.

A.J. BRIANT,
Chairman,

C.R. WESTLAKE,
Vice-Chairman.

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This is the report of the Civil Defence (Emergency) Committee referred to in paragraph 1714(I) of the Council Minutes of the 27th September, 1941. 481(c)

BOROUGH OF FINCHLEY.

H.M. Manser
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

23rd September, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B. (Chairman),
Alderman C.S. Syrett (Vice-Chairman), the Mayor
(Councillor H.H. Wilmot, J.P.), Alderman Pateman
and Councillors Bryson and Lawrence.

Non-Members: Councillors Fitness, Langlands, Mrs. Legge
and Mrs. Roberts.

1.- DECONTAMINATION OF CLOTHING - GROSVENOR HOUSE LAUNDRY.-

The Town Clerk reported that, in accordance with instructions, he had communicated with the Member of Parliament in regard to the possibility of the above premises being taken over for other purposes, thereby necessitating the transfer of the decontamination station to other premises, and submitted communications which he had received in reply, stating that the matter had been considered further, and it was not proposed to disturb the arrangements which had already been made by the Council at the Grosvenor House Laundry;

RESOLVED that the thanks of the Committee be conveyed to the Member of Parliament for his good offices in the matter.

2.- W.V.S. CLOTHING DEPOTS - BURGLARIES.-

It was reported that the Clothing Depot at 66, Ballards Lane had been inspected by the Insurance Company, whose representative had discussed with the Borough Surveyor the question of carrying out certain works, with a view to preventing any further thefts, and the Borough Surveyor stated that the estimated cost of carrying out the works suggested was £38, but he intimated that there might be difficulty in obtaining certain of the material required.

After due consideration, it was

RESOLVED

- (a) that the Borough Surveyor carry out so much of the works required by the Insurance Company as the material available will allow and that the Insurance Company be informed of the action taken; and
- (b) that the transfer of stocks of clothing to premises in Hondon Lane be carried out as soon as possible.

3.- CIVIL DEFENCE - TEMPORARY CLERICAL STAFF.-

It was reported that an application had been received from Miss P. Jones, a temporary typist, for an increase in wages; that her services had been most satisfactory, and that her present wage was 25/- a week;

RESOLVED that, subject to the approval of the Middlesex County Council, she be granted an increase in wages of 10/- a week. 36.

481(2)

4.- CHIEF AIR RAID WARDEN - CAR.

It was reported that the car which had been provided for the use of the Chief Warden in October, 1940 was now almost unuseable and that the cost of the necessary repairs would far exceed the value of the car.

The question of providing another car was very carefully considered and the Committee were of opinion that, in view of the fact that the car is provided by the Council, the mileage allowance paid to the Chief Warden should be at a less rate than that applicable to Officers providing their own cars;

RESOLVED

- (i) that authority be given for the purchase of a car for the use of the Chief Warden at a cost not exceeding £75, plus the exchange or salvage value of the existing car;
- (ii) that the matter be left in the hands of the Mayor, the Chairman and the Vice-Chairman of the Committee and Councillor Lawrence, to deal with subject to report;
- (iii) that the Chief Warden be granted a mileage allowance at the following rates, as from the date of the purchase of the new car;

3d. a mile up to	5,000 miles per annum.
2½d. a mile for the next	2,000 miles per annum.
1½d. a mile for the next	2,000 miles per annum.
1d. a mile in excess of	9,000 miles per annum.
- (iv) that application be made to the County Council for consent to the cost of the car being charged to Civil Defence.

J. HUGH JONES,

Chairman.

This is the report of the Finance Committee referred to in 481(g) paragraph 1714(m) of the Council Minutes of the 27th September, 1941.

FINANCE COMMITTEE'S REPORT.

27th September, 1941.

W.C. Langlands
Mayor.

PART II.

Present: Councillor Langlands (Chairman), Alderman Syrett (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank) and Councillors Baines, Bryson, Collis, Fitness and Norman.

Non-members: Aldermen Briant, Grocott, Pateman, Pike, O.B.E., J.P., and Wells and Councillors Connorton, Grobel, Hugh Jones, LL.B. Lawrence, Mrs. Legge, Merry and Mrs. Roberts.

ELECTRICITY UNDERTAKING.

Arising out of the proposals of the Electricity Committee in regard to increased tariffs, the Chairman of that Committee reported that a Deputation consisting of the Town Clerk, the Borough Treasurer, the General Manager and Engineer and himself had waited on the Electricity Commissioners, and that the latter had indicated that, if the position could be met to a certain extent by the variation of loan repayments, they would do all they could to assist on these lines.

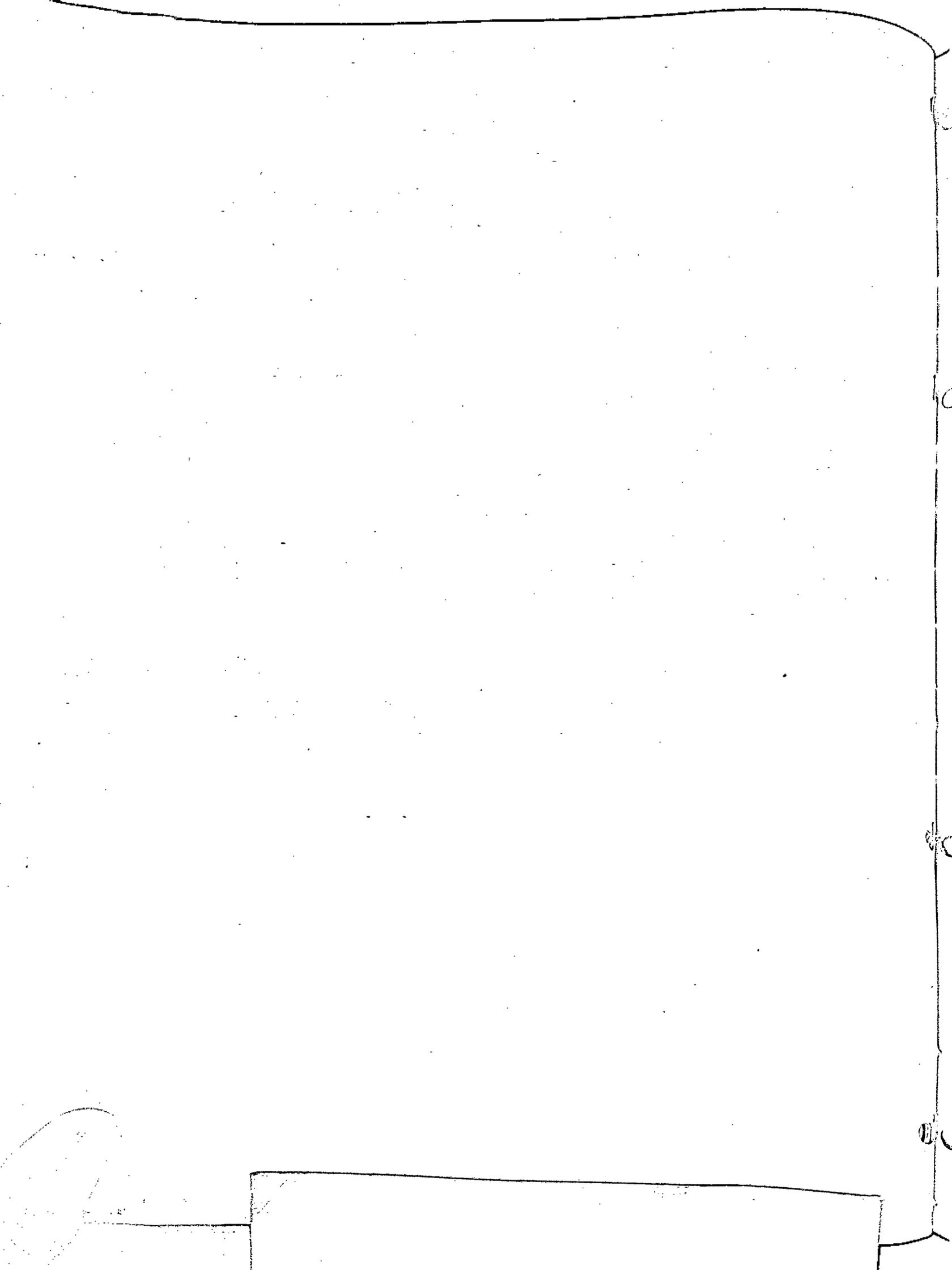
The Borough Treasurer intimated that, if the Council decided to alter the system of repayment of certain loans from the fractional instalment method to the annuity instalment method it would reduce the debt charges by a sum of £4,375 during the current financial year, thereby reducing the estimated deficit on the Undertaking from £16,846 to £12,471.

It was therefore

RECOMMENDED that the system of repayment on the loans indicated by the Borough Treasurer be varied from the fractional instalment method to that of the annuity principle, with effect from the 1st April 1941, and that the Ministry of Health and the Electricity Commissioners be informed accordingly.

Wm. C. LANGLANDS,

Chairman.



1716 Lyttelton Playing Fields:

A letter dated 24th September, 1941, was submitted from the Finchley A.F.S. Club making application for the use of a football pitch at above;

RECOMMENDED that the matter be referred to the Sub-Committee appointed to deal with the letting of Football Pitches, with power to act, subject to report.

1717 Protected Establishments:

The Borough Surveyor reported as follows:

"I am informed by the Town Clerk that the Minister of Health has recommended to the Minister of Labour and National Service that Sewage Disposal Works should be scheduled as essential works and I would suggest that an application be made for the Council's Sewage Disposal Works to be so scheduled."

RECOMMENDED that this be agreed, and that the Town Clerk be authorised to take the necessary action in the matter.

1718 Closing of Open Air Pool:

The Borough Surveyor reported that, after consultation with the Chairman of the Public Health Committee, the Open Air Pool was closed on Wednesday, the 24th September, 1941, in accordance with authority given under Minute No. 1356.

1719 Surface Dressing of Great North Road and High Road:

The Borough Surveyor reported that he had interviewed the County Surveyor with regard to this matter and had received from him verbal approval to the work being placed in the hands of Messrs. Tar Roads, Ltd., in accordance with their quotation dated 17th September, 1941; further, that the estimated cost of the work was £1,500, and that the amount allowed for in the main road estimates would not be exceeded;

RECOMMENDED—

- (a) that Standing Order No. 13(3) be suspended; and
- (b) that the quotation of Messrs. Tar Roads, Ltd., above referred to, be accepted, subject to contract; and
- (c) that the Contract be added to the list of documents for sealing.

1720 Staff—Electricity Department: ✓

The Chairman of the Electricity Committee reported in regard to the case of Mr. A. J. Carrington, a clerk in the rental section of the Electricity Department, who had absented himself from duty on the 19th September, 1941, without notice or authority;

RECOMMENDED—

- (a) that Mr. Carrington's services be terminated forthwith; and
- (b) that authority be given for the refund of his superannuation contributions, without interest.

1721 Finchley Planning Scheme No. 6. Deposited Plan No. 107230—Proposed Extension to Factory—Carrimore Six Wheelers, Ltd.:

The Chairman of the Town Planning Committee reported upon an application accompanied by the above plan which had been submitted for the erection of an extension to the existing factory premises of Messrs. Carrimore Six Wheelers, Ltd.;

RECOMMENDED—

- (a) that the Council refuse to permit the proposed development, as the proposed building would not conform to the proposals for the scheme that relate to the protecting of existing amenities;

M.

- (b) that the consent of the Council as the Highway Authority be given to the proposal under the provisions of Section 2(1) of the Restriction of Ribbon Development Act, 1935, subject (1) to the condition mentioned in Minute 200(a) (1936/37) and (2) to accommodation being provided for standing vehicles clear of the highway; to entrance only being to this accommodation from a point in Highwood Avenue to be approved by the Council, and to exit only being from the existing entrance at the north-east end of the site;
- (c) that the plan be approved under the Building Bye-laws.

1722 Finchley Planning Scheme No. 1—No. 232, Woodhouse Road:

It was reported that application had been made by Mr. S. Hall for consent to the installation and use of a circular saw on land used as a builders' yard at the rear of the above-mentioned premises;

RECOMMENDED that the proposal be advertised in accordance with the provisions of Finchley Planning Scheme No. 1.

1723 Questions:

In accordance with notice, Alderman Syrett asked the Chairman of the General Purposes Committee certain questions relating to the staff, details of which are entered in the Instruction Book.

The Chairman of the Committee submitted a statement giving the information desired, and it was

RECOMMENDED that the whole matter be referred to the General Purposes Committee for consideration.

1724 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Alderman Syrett, that the Town Council do now resume and that the recommendations above set forth be adopted.

H. J. Milner
 Mayor.

27th October, 1971.

Communal Feeding Committee's Report.

25th SEPTEMBER, 1941.

Present: Alderman C. S. Syrett (Chairman).

1725 Minutes:

The Minutes of the last meeting were taken as read, confirmed and signed.

1726 Monthly Attendances and Revenue:

The Communal Feeding Officer submitted the following figures in respect of Hamilton and The Park Civic Restaurants:—

Month.	Meals Served.	Receipts.		Average price per meal.	Average meals per day.
		£	s. d.		
HAMILTON.					
August (25 days)	5,569	250	4 2	10.78d.	222.8
THE PARK.					
August (25 days)	8,741	379	4 3	10.41d.	349.6

1727 Hamilton Civic Restaurant:

The Communal Feeding Officer reported that an estimate had been received for the construction of a covered-way to the new entrance for the sum of £17 10s. 0d. and the Committee gave authority for such expenditure to be incurred.

1728 Publicity:

The Communal Feeding Officer submitted various draft advertisements including hand-bills and "stick-on" labels.

The Committee approved that they be printed and circulated.

1729 Further Development of Communal Feeding:

The Committee agreed to the suggestion of the Communal Feeding Officer that the consideration of proposals for the further development of communal feeding be deferred for three months to enable the present position to be consolidated.

1730 Reimbursement of Capital Payments:

The Borough Treasurer reported that £1,200 had been received from the Ministry of Food in reimbursement of capital expenditure incurred in connection with Hamilton and The Park Civic Restaurants.

1731 Receipts and Payments:

The Communal Feeding Officer submitted the following Statement of Receipts and Payments for the period of five months—April to August, 1941:—

PAYMENTS.				RECEIPTS.			
Capital.		Revenue.		Total.		Amount.	
£	s. d.	£	s. d.	£	s. d.	£	s. d.
1,689	2 10	1,345	17 1	3,034	19 11	1,610	6 8

1732 Accounts for Payment:

The Communal Feeding Officer submitted a list of Accounts for Communal and Emergency Feeding which had been certified for payment by the Chairman on the 15th September, 1941.

1733 Date of Next Meeting:

The next meeting of the Committee was fixed for Thursday, the 30th October, 1941, at 3 p.m., and it was agreed that subsequent meetings should also commence at 3 p.m.

C. S. SYRETT,

Chairman.

Civil Defence (Emergency) Committee's Report.

7th OCTOBER, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Alderman Syrett (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooks-bank), Alderman Pateman and Councillors Bryson, Grobel, Lawrence and Mrs. Roberts.

Non-members: Alderman Briant and Councillors Fitness and Mrs. Legge.

1734 Minutes:

The Minutes of meetings of the Committee held on the 26th August and 9th and 23rd September, 1941, were taken as read, confirmed and signed.

1735 Requisitions:

RESOLVED that the requisitions, as contained in the lists and books submitted, be approved.

1736 Ministry of Information—Bulletin Boards:

A communication was submitted from the Hon. Secretary of the Finchley Local Information Committee asking for permission to attach a notice board to the surface shelter in the forecourt of Woodside Park Station;

RESOLVED that the desired permission be granted.

1737 Communal Feeding Committee:

The report of a meeting of the above Committee held on the 25th September, 1941, was submitted for the information of the Committee.

1738 Civil Defence Personnel—Wages:

The Borough Treasurer's statement of wages for the four weeks ended 28th September, 1941, was submitted.

1739 Air Raid Shelters:

(a) Strengthening of Surface Shelters.—A communication was submitted from the County Air Raid Precautions Officer giving authority for the acceptance of the tender of Messrs. Comben & Wakeling at the sum of £912 18s. 9d. for the strengthening of eight public surface shelters;

RESOLVED that the Borough Surveyor be instructed to arrange for the work to be put in hand forthwith and that the Town Clerk prepare the necessary Contract.

(b) Convent of the Good Shepherd.—A communication was submitted from the County Air Raid Precautions Officer stating that the provision of surface air raid shelters to accommodate 240 persons in bunks at above was approved in principle, and that a scheme should be forwarded for approval, together with particulars of the tenders obtained for the carrying out of the work.

The Borough Surveyor was instructed to take all necessary action in the matter.

(c) Communal Shelters.—The Borough Surveyor reported that it was proposed to provide a Communal Shelter for the residents of Nether Close;

RESOLVED that the proposal be approved in principle and that the Borough Surveyor be instructed to prepare and submit the necessary scheme to the County Council

(d) Domestic Shelters.—The Borough Surveyor reported as follows:—

- “(i) Indoor Table Shelters.—The number of applications have increased since your last meeting from 1,219 to 1,421. 1,200 shelters have been received and all of these will be delivered within the next few days.
- (ii) Domestic Brick Shelters.—The number of these shelters erected or in hand is 315, an increase of 27 since your last meeting.
- (iii) Concreting Anderson Shelters.—127 Anderson shelters have been concreted since your last meeting.”

Arising thereon, the Borough Surveyor drew attention to the fact that the amount of shelter accommodation, which in July last he had undertaken to provide by the commencement of the present month, had been exceeded.

1740 Petrol Consumption:

The Borough Treasurer submitted statistics of the consumption of petroleum by the Civil Defence and other Services of the Council for the month of September, 1941, as compared with the preceding months.

1741 Report Centre:

The Town Clerk reported that the County Council had given authority for the appointment of an additional administrative assistant, who would devote part of his time to Report Centre Duties, at a salary not exceeding £5 a week;

RESOLVED that the Chairman of the Committee and the Town Clerk be authorised to make the appointment, subject to report.

1742 Fire Watching:

(a) The Town Clerk submitted a report from the Police Authorities as to an offence against the Fire Watching Order, 1940, which took place at No. 997, High Road, North Finchley. The whole matter was very carefully considered, and in the special circumstances the Committee decided not to institute legal proceedings. The Town Clerk was, however, instructed to address to the persons concerned letters warning them that, in the event of any offence occurring in the future, the Council would have no alternative but to take legal proceedings in the matter.

(b) The Chief Air Raid Warden reported that it was necessary to provide steel cabinets for the storage of records in connection with the registration of fire watchers, and that three suitable cabinets could be obtained at a cost of £3 7s. 6d. each.

It was suggested that it might be possible to adapt for the purpose certain equipment already in the possession of the Council.

It was, however,

RESOLVED that authority be given for the necessary equipment to be purchased, subject to other suitable cabinets not being available and adaptable.

1743 St. Mary's Aid Post—Hot Water Heaters:

Arising out of Minute No. 1579, the Town Clerk reported that, in accordance with instructions, he had placed before the Member of Parliament the facts in regard to the expenditure incurred in the provision of the above, and that he had now been informed that the Ministry of Health were prepared to recognise for grant the total expenditure involved.

It was also reported that the approval of the County Council had since been received;

RESOLVED that the thanks of the Council be accorded to the Member of Parliament for his kind assistance in the matter.

1744 Disposal of the Dead:

The Medical Officer reported that the Ministry of Health had inspected the various arrangements made by the Council in connection with the above, and that while these met with their approval, they were of opinion that a whole-time Mortuary Keeper should be appointed;

RESOLVED that Mr. F. A. Kingham be appointed to the position at a wage of £3 15s. od. a week with effect as from the 13th October, 1941.

1745 Council Ambulance:

The Medical Officer reported that it was essential that a reliable clock, preferably a battery model, should be provided at Oak Lodge Depot for use in connection with the above, and for an alarm system to be installed.

He also suggested that, in the event of an ambulance call being received when the Council Ambulance was already in action, one of the Civil Defence Ambulances should be used and that for this purpose one vehicle should be specially adapted;

RESOLVED—

- (1) that the Medical Officer be authorised to make all necessary arrangements in the matter;
- (2) that application be made to the Middlesex County Council for consent to the use of one of the Civil Defence Ambulances for civil purposes; and
- (3) that the following expenditure be approved and reported to the Finance Committee:—

Provision of Clock	£5 10 0
Installation of Alarm System	£2 0 0
Adaptation of Civil Defence Ambulance	£5 10 0

1746 Northside Aid Post—Canteen:

The Borough Treasurer reported that it was necessary for certain decorations to be carried out at above at an estimated cost of £7;

RESOLVED that authority be given for such works to be put in hand.

1747 Re-Housing:

- (a) Storage of Equipment.—The Re-housing Officer reported hereon;

RESOLVED—

- (1) that, subject to the approval of the Ministry of Health, the Town Clerk be authorised to requisition the premises at No. 19, Hendon Lane, for the above purpose; and
- (2) that authority be given for the necessary repairs to be carried out at an estimated cost of £12.

(b) No. 15, Seymour Road.—It was reported that it was desirable that premises should be available for the accommodation of elderly women evacuated from bombed premises and the Re-Housing Officer suggested that the above premises should be utilised for the purpose, a separate room being provided for each occupant and one of the large reception rooms on the ground floor being fitted up as a communal dining and sitting room;

RESOLVED—

- (1) that the proposal be adopted on the understanding that no persons at present accommodated in the Borough will be transferred to the premises in question without their consent; and
- (2) that the Wardens' Service be now required to vacate the portion of the premises at present occupied by them.

(c) The Mayor referred to an article which had been written by Miss Pearl Adam, a journalist, for publication by the Ministry of Information in America, in which tribute was paid to the re-housing arrangements carried out in the Borough by the Council's officials and the W.V.S.

1748 Emergency Cooking Arrangements:

Reference was made to the question of constructing outdoor brick ovens for use in the event of the breakdown of public services, and the whole question was referred to the Communal Feeding Committee for consideration and report to this Committee.

J. HUGH JONES,

Chairman.



- (a) that the Football Club connected with De Havilland Engines and the 393 Finchley Squadron Air Training Corps had accepted the Council's offer, and that, as regards the latter, it had subsequently been agreed by the Chairman that the applicants should have the use on Thursday, Saturday and Sunday afternoons of the three pitches allotted to them, on the understanding that play would take place on two of the pitches only each week, so as to prevent undue deterioration of the pitches; and
- (b) that the Highwood Athletic Football Club were not desirous of accepting the Council's offer.
- (2) The Sub-Committee considered a further number of applications received for the hire of football pitches during the forthcoming season;

RESOLVED

- (a) that the A.F.S. Club be offered the use of pitches Nod. 1 and 2 at Brook Farm, at an inclusive charge of £7 10s. 0d., payable by two equal instalments, the first on the 15th October 1941 and the second on the 1st January, 1942, on the understanding that each of the pitches will be used on three days only each week;
- (b) that the Finchley Youth Committee be offered the use of a First Class Pitch on the Lyttelton Playing Fields on alternate Saturdays, at an inclusive charge of £3 15s. 0d., payable by two equal instalments, the first on the 15th October, 1941 and the second on the 1st January, 1942, or alternatively the use of pitches Nod. 4 and 5 at Brook Farm at an inclusive charge of £6 10s. 0d., payable by two equal instalments, the first on the 15th October, 1941 and the second on the 1st January, 1942;
- (c) that the Finchley Football Club be offered the use on alternate Saturdays of a pitch on the Glebe Land south of the Club's ground (in a position to be approved by the Borough Surveyor) and that, as the pitch will be used by youths whom the Club are training, no charge be made by the Council, on the understanding that the Club will provide the necessary goal-posts, etc., accept responsibility for the general maintenance of the ground and agree to mark out the pitch in readiness for use every other Saturday by another team;
- (d) that the No. 902 Coy. R.A.S.C. be granted the use on alternate Saturdays of the pitch referred to in (c) above, at an inclusive charge of £5, payable by two equal instalments, the first on the 15th October, 1941 and the second on the 1st January, 1942.

PERCY LAWRENCE,

Chairman."

(b) The Borough Surveyor reported as follows:—

"To date the following football pitches at Brook Farm have been let:—

- No. 6 Jointly to Specialloids and Delancey Football Club.
No. 8 The Emmerson Social and Athletic Club.

The charges are:—

	£	s.	d.
Pitch	8	0	0
Use of dressing cubicle	2	0	0
Marking out and maintaining marking of pitch	1	10	0

These charges are shared by the two clubs jointly using pitch No. 6."

1752 Open Spaces:

A letter dated 1st September, 1941, was submitted from the Commissioner of Police of the Metropolis stating that, owing to war time commitments and the resultant drain on police resources, he regretted that the Police were unable to assist in patrolling the Open Spaces in the Borough.

He added, however, that police officers patrolling in the vicinity would be instructed to give as much attention as was possible from the public highway and that they would continue to enter such Open Spaces whenever there was reason to suspect that an offence was being committed,

Arising thereon it was reported that complaints had been received regarding cycling in the Victoria Recreation Ground, and as to annoyance caused owing to the unseemly behaviour of youths and girls who were in the habit of frequenting the Recreation Ground at night;

RECOMMENDED that the Town Clerk and the Borough Surveyor be instructed to investigate the complaints and take such steps as may be considered expedient to deal therewith.

1753 Land Between Vivian Way and Widecombe Way:

It was reported that an application had been received from Mr. H. Mellonie, of Kelstead, Widecombe Way, N.2, for permission to cultivate the plot of ground between Vivian Way and Widecombe Way;

RECOMMENDED that the desired permission be granted for the period of the War and six months thereafter, subject (1) to payment by Mr. Mellonie of an acknowledgment rental of 1/-d. per annum and (2) to his entering into an agreement in a form to be approved by the Town Clerk.

1754 Trenches:

The Borough Surveyor reported that the Home Guard had made application for permission to dig trenches on the Pointalls and Vale Farm Open Spaces, and on the Glebe Land;

RECOMMENDED that no objection be raised thereto subject (a) to the work being carried out to the satisfaction of the Borough Surveyor, (b) to the Home Guard taking such steps as may be necessary for the protection of the public, and (c) to it being understood that no liability will fall upon the Council in connection therewith.

PERCY LAWRENCE,

Chairman.

Valuation Committee's Report.

7th OCTOBER, 1941.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Councillors Bryson and Tyndall and Mr. Griffith.

Non-member: Councillor Merry.

1755 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1756 North Middlesex Assessment Committee:

The Valuation Officer reported as follows:—

“The Annual Report for 1941 of the above Committee will be submitted to your meeting. There was a total decrease in the Rateable Value of the North Middlesex Area during the year of £56,691. The reduction in the Finchley Area was £11,281.

(a) Decisions.

At the meeting of the above Committee held on 25th July appeals were heard in respect of twenty-one Finchley properties. Reductions were made in respect of:—

	R.V.	R.V.
The Finchley Golf Club Ltd.	from £497	to £360.
Woodside Club, Gainsborough Road	from £116	to £101.
70, Woodside Park Road	from £113	to £97.
199, Regents Park Road	from £18	to £12.

All the other assessments were confirmed.

(b) 'On' Licensed Premises.

At the meeting on the 26th September 1941, the Assessment Committee agreed all the Proposals in respect of the 'On' Licensed premises in Finchley, with the exception of reductions in three cases as a result of further negotiations between the Licensees and the Panel Valuer.

The total Rateable Value increase now in respect of these proposals is £2,723. The increase in Rates due from 1st April, 1938 to 30th September, 1941 will be £5,321.

(c) Appeal to Quarter Sessions.

A Notice of Appeal was received in respect of J. Calder & Co. Ltd., Totteridge Lane, on the 15th August, 1941. This was subsequently withdrawn on the 9th September, 1941.

(d) The Barnet District Gas & Water Co.

Amendments in the assessments of the above undertaking have been made as follows:—

Water Undertaking.				
R.V. in		From	From	From
Valuation List.		1/4/1938.	1/4/1939.	1/1/1940.
£		£	£	£
9,441	to	8,211	9,196	8,813

Gas Undertaking.

R.V. in	From
Valuation List	1/4/1939
£	£
494	434

As these were agreed figures and the Assessment Committee wished to determine these values in July last, your Chairman authorised the sanction of your Committee.”

RECOMMENDED that the action taken by the Chairman as indicated in (d) above be approved.

1757 Rating and Valuation (Apportionment) Act, 1928—De-Rating Claims:

- (a) 1051, High Road, N.20.
- (b) Epoch Works, Glebe Road, N.3.
- (c) 3, Embassy Parade, East End Road, N.2.

The Valuation Officer reported that claims for de-rating had been received in respect of the above-mentioned premises and that as regards (a) and (b) the claims were in order. As regards (c), however, the Valuation Officer intimated that he was of the opinion that the user of the premises did not justify de-rating;

RECOMMENDED—

- (i) that the claims in respect of (a) and (b) be not opposed by the Rating Authority; and
- (ii) that the claim in respect of (c) be opposed.

1758 Assessments:

(a) 194, Regents Park Road.—An application was submitted for a reduction in the assessment of the ground floor flat at the above address by reason of a reduction in the rent;

RECOMMENDED that the application be not granted.

(b) 6, Victoria Avenue.—An application was submitted for a reduction in the assessment of the above property which was used as a Manse for the Minister of the Presbyterian Church. It was intimated that two rooms are now used for the storage of furniture and the remainder of the premises let to the Y.W.C.A. After careful consideration it was

RECOMMENDED that the assessment be not reduced.

(c) Advertising Sites:

- (i) 34, High Road, N.2, and 206, Ballards Lane, N.3—Finchley Billposting Co., Ltd.
- (ii) Ballards Lane, rear of Gaumont Cinema—Key Sites, Ltd.

Applications were submitted for reductions in the assessments of the above advertising sites, but having regard to the decisions of the North Middlesex Assessment Committee when the assessments were last considered, it was

RECOMMENDED that the applications be not granted.

(d) School Feeding Centre—328, Ballards Lane.—It was reported that considerable alterations had taken place in the internal arrangements of the above premises consequent upon their use as a School Feeding Centre and that the existing assessment was as follows:—

Shop	£50 Gross	£40 Rateable.
Flat, 1st floor	£31 Gross	£23 Rateable.

The Committee were of the opinion, however, that the building up of the shop front had counteracted any increase in value due to other alterations and it was, therefore, decided not to make any alterations in the assessment.

(e) Rest Centres.—The Valuation Officer reported that he had made the following proposals in respect of premises used as Rest Centres:—

Hall.	Present Assessment.		Proposed Assessment.	
	G.V.	R.V.	G.V.	R.V.
Holy Trinity, Church Lane ...	£	£	£	£
Christ Church, High Road ...	12	7	72	58
Methodist Church, Ballards Lane ...	8	5	180	147
St. Luke's, Mountfield Road ...	nil—Church use	...	100	80
	22	15		No increase.

RECOMMENDED that the action taken be approved.

WM. C. LANGLANDS,

Chairman.

Public Health and Maternity and Child Welfare Committee's Report.

9th OCTOBER, 1941.

Present: Councillor Major Steward (Chairman), Councillor C. P. Grobel (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Councillors Bryson, Mrs. Legge and Mrs. Roberts and Mesdames Reeves and Sladden.

Non-members: Councillors Langlands, Lawrence and Norman.

1759 Minutes:

The Minutes of the last Ordinary Meeting of the Committee, and of a Special Meeting held on the 14th August, 1941, were taken as read, confirmed and signed.

1760 Requisitions:

RECOMMENDED that the list of requisitions (circulated) be approved, subject to the addition of the following Maternity and Child Welfare Item:—56a, Wartime Day Nursery—Food—£75 (estimated cost).

1761 Day Nursery at Oak Lane:

The Medical Officer reported that there was a large increase in the attendance at the above nursery;

RECOMMENDED that a claim for recovery of the increased expenditure incurred by the Council be made upon the Ministry of Health, and that the matter be left to the Borough Treasurer to deal with.

1762 Artificial Sunlight Clinic:

The Medical Officer reported that owing to an increase in the numbers requiring artificial sunlight treatment, it would be advantageous if the above clinic could be opened for an extra session per week, the fee to the operator per session being 10/6d.

RECOMMENDED that the clinic be opened for an extra session per week until further notice.

1763 Medical Officer's Report—Thirteen Weeks ended 29th September, 1941:

This was submitted. Arising thereon, the Medical Officer reported as follows:

(a) Statistics.—That the statistics for the above-mentioned period were as under:—

Population, June, 1940. 59,840.

I. MATERNITY AND CHILD WELFARE:

	1941.			1940.		
	North Finchley.	East Finchley.	Church End.	North Finchley.	East Finchley.	Church End.
(i) ATTENDANCES AT CENTRES.						
Infants under one year ...	912	743	853	1,062	753	768
Infants over one year ...	813	689	772	849	646	667
Total attendances ...	1,725	1,432	1,625	1,911	1,399	1,435
New babies ...	81	78	81	72	98	66
Seen by doctor ...	777	605	519	662	551	372
(ii) ATTENDANCES AT DAY NURSERY.						
Total attendances	1,873	1,191	...
Average attendance per day	23.8	18.3	...
Total receipts from mothers	£68 13s. 9d.	£26 12s. 3d.	...

(iii) ATTENDANCES AT ANTENATAL CLINIC.

765

705

(iv) CHILD LIFE PROTECTION, PUBLIC HEALTH ACT, 1936, PART VII.

	Mothers.	Children.
Number on register on 4th July ...	19	23
Number added	1	4
Number removed	—	3
Number on register on 3rd October ...	20	24

2. PUBLIC HEALTH STATISTICS:

	WARDS.			1941.	1940.
	N.	E.	W.		
(i) DEATHS.					
Number registered	25	27	32	84	104
Infants under one year	1	1	—	2	2
Infectious Disease	—	—	—	—	—
(ii) BIRTHS.					
Number notified under the Public Health Act, 1936	46	46	53	145	144
(iii) INFECTIOUS DISEASE.					
Total cases notified	75	40	44	159	66
Diphtheria	2	7	2	11	10
Scarlet Fever	1	2	4	7	19
Paratyphoid B	—	2	1	3	—
Erysipelas	—	—	1	1	5
Puerperal Pyrexia	—	—	1	1	—
Cerebro-spinal Meningitis ...	1	—	—	1	—
Pneumonia	—	1	—	1	5
Measles	11	4	6	21	21
Whooping Cough	60	24	29	113	4
Ophthalmia Neonatorum	—	—	—	—	2
(iv) TUBERCULOSIS.					
Pulmonary cases	5	6	8	19	10
Non-pulmonary cases	1	—	2	3	1
(v) PATIENTS IN HOSPITAL.					
Number in hospital on the 4th July	7	7
Number admitted	24	41
Number discharged	18	23
Number in hospital on the 3rd October	13	25

(b) Water Supply.—That the following report had been received from the Barnet District Gas and Water Company on a sample of water taken from a tap on the Company's main on the 23rd June, 1941:—

“ This sample is clear and bright in appearance and of a high degree of bacterial purity.”

“ These are satisfactory results, indicative of a pure and wholesome water, suitable for purposes of public supply.”

(c) Statutory Nuisances (Public Health Act, 1936).—That the premises known as 902a, High Road, N.12; Brinn's Yard, Nursery Avenue, N.3; 27, Princes Avenue, N.3; and 16a, Abingdon Road, N.3, were in such a state as to be prejudicial to health or a nuisance;

RECOMMENDED that Statutory Notices be served upon the respective owners requiring them to execute the works mentioned by the Medical Officer in his report within the time specified in such Notices.

Arising on the above, Councillor Grobel declared that he had a pecuniary interest in the matter so far as No. 902a, High Road, was concerned, and in consequence, did not vote or take part in the discussion relating thereto.

- (d) **Byelaws—Houses let in Lodgings—Registration.**—That the occupier of 12, Church Crescent, had failed to furnish to the Council, for the purpose of registration, the particulars set forth in Clause 12 of the Byelaws with respect to houses intended or used for occupation by persons of the working classes and let in lodgings or occupied by members of more than one family; and suggested that a notice be served upon the above-mentioned occupier requiring him to furnish these particulars;

RECOMMENDED that action be taken accordingly.

- (e) **Food and Drugs Act, 1938—Section 14: Registration of premises used in connection with the Manufacture or Sale of Ice Cream, Preserved Food, etc.**—That an application for registration under the above-mentioned Act had been received from Dorothy Evelyn Geraghty, of 963, High Road, N.12;

RECOMMENDED that such application be granted.

- (f) **Unsound Food.**—That the diseased or unsound meat and other miscellaneous foodstuffs, particulars of which were submitted, had been destroyed since the last Ordinary Meeting of the Committee.

1764 Bath for Northside First-Aid Post:

The Medical Officer reported that he had incurred an expenditure of 30/- in connection with the purchase from the salvage dump of a bath for use at the above Post for the treatment of scabies;

RECOMMENDED that the action taken be approved.

1765 Fish Frying:

The Medical Officer reported that an application had been received for permission to establish a shop for the frying of fish in North Finchley.

RECOMMENDED that the application be refused.

1766 Diphtheria Immunisation Campaign:

The Town Clerk reported that a circular letter had been received from the Ministry of Health expressing the wish that the widest possible exhibition of the film "Defeat Diphtheria" should be secured in the effort to intensify the above campaign.

Arising thereon, the Medical Officer pointed out that the campaign was already progressing satisfactorily in the Borough, and in the circumstances it was

RECOMMENDED that no action be taken on the circular in question.

1767 Supplementary Clothing Cards:

A letter from the Industries and Manufactures Department of the Board of Trade and Circular No. 2437 from the Ministry of Health were submitted, regarding the issue of Supplementary Coupons to expectant mothers and setting out the procedure to be followed in issuing these cards.

1768 Milk (Special Designations) Regulations, 1941. Alternative Method of Pasteurisation:

Ministry of Health Circular No. 2423 was submitted setting out the new regulations to be adopted with regard to an alternative method of pasteurising milk and urging Local Authorities to satisfy themselves on certain points before granting pasteuriser's licences.

1769 Food and Drugs Act, 1938—Food Inspection:

Ministry of Health Circular No. 2468 was submitted stressing the need for more careful inspection of food so that there shall be no waste either (a) by condemning, en bloc, as unfit for human consumption, food that on being more carefully sorted might show only a small portion to be unfit, or (b) by not bearing in mind the possibility of reconditioning for animal consumption food certified unfit for human consumption.

1770 Salvage Drive:

The Town Clerk reported upon a letter received from Mr. R. Bartram, the Chairman of the Committee for the Local Salvage Drive, inviting the Chairman of this Committee to become an ex-officio member of a small Standing Committee of eight which had been set up with a view to co-operating with this Committee and forwarding to it from time to time suggestions with regard to the collection of salvage. The letter also requested that the member of the staff of the Town Clerk's Department, whose services had already proved most satisfactory might be permitted to continue to attend meetings of the Standing Committee in a secretarial capacity.

The Town Clerk also submitted a further letter received from Mr. Bartram setting out the reasons of the above-mentioned Standing Committee for suggesting that "for an experiment (extending over some weeks so as to give the suggestion a proper trial), the household collection of refuse be made fortnightly and the alternate weeks be utilised for the collection of salvage." The matter was fully discussed and it was

RECOMMENDED—

- (a) that for purposes of clarity it be suggested that the Committee of which Mr. Bartram is Chairman should be known as "The Local Advisory Committee for Salvage";
- (b) that the Chairman of this Committee become an ex-officio member of the Local Advisory Committee;
- (c) that the services of the above-mentioned member of the staff of the Town Clerk's Department be made available to the Advisory Committee as requested; and
- (d) that the Borough Engineer and Surveyor be instructed to prepare a scheme for consideration at the next meeting of the Committee, dealing with the experiments suggested by the Advisory Committee.

1771 Missing Pig Food Bin—High Road—Opposite Castle Road, N.12:

The Town Clerk reported that a pig food bin which had been placed at the above point had been stolen and that the loss was not covered by insurance;

RECOMMENDED that instructions be given for a notice to be exhibited on all pig food bins in the Borough to the effect that legal proceedings will be instituted in connection with any cases of theft which may come to the notice of the Council.

1772 Sewage Analysis:

The Borough Engineer and Surveyor reported that a sample of sewage effluent was taken by the Lee Conservancy Board from the high and low level outfalls on the 18th August, 1941, and the analysis figures of the check sample were submitted.

1773 Squires Lane Baths:

(a) Club Nights.—The Borough Engineer and Surveyor submitted a letter received from Mr. J. E. Cuthbertson, M.A., M.Litt., the Hendon Director of Education, expressing, on behalf of the Hendon Local Youth Committee, their appreciation of the excellent facilities afforded by the Finchley Council during the Course in Swimming Instruction recently held at the above Baths on Saturday evenings.

(b) Opening of Baths.—The Borough Engineer and Surveyor suggested that the above baths be kept open during the coming winter in accordance with the following time table:—

Hours for use by General Public:—

Mondays to Fridays	2.30 p.m. to half-hour before black-out.
Saturdays	9 a.m. " " " "
Sundays	8.30 a.m. to 12 noon.

Mixed bathing to be allowed during the whole time Swimming Bath is open to public.

Charges:—

Adults	6d.
Children under 14	3d.
Club Members	4d.
Junior Club Members	2d.

Season Tickets:—

Adults	s. d.
Children under 14 years of age	7 6
		3 9

Slipper Baths to be open during the same hours as the Swimming Bath is available for use by general public.

Charges:—

First Class	6d.
Second Class	4d.
Children under 14 years of age	2d.
Members of H.M. Forces	2d.

The Baths to be closed to the public for the purpose of boiler inspection from 1st to 7th January, 1942, both dates inclusive.

RECOMMENDED that this be agreed.

1774 Special Collection of Salvage:

The Borough Engineer and Surveyor requested permission to continue the services of the contractor for the above special collection at the reduced charge of £1 per day for the use of the van for the months of November and December, 1941.

RECOMMENDED that such permission be granted.

1775 Gloves for Sorters at Refuse Destructor:

The Borough Engineer and Surveyor reported that although the persons engaged at the Refuse Destructor on sorting salvage were not employees of the Council, it would appear desirable that they should be supplied with protective gloves;

RECOMMENDED that this be agreed.

1776 Open Air Pools:

(a) Car Park Attendant.—The Borough Engineer and Surveyor reported upon the excellent services rendered by the Car Park Attendant at the Open Air Pools, in preventing the theft of bicycles;

RECOMMENDED that a letter of appreciation be forwarded to him by the Chairman of the Committee.

(b) Statistics.—The Chairman read the following report:—

	OPEN AIR POOLS.	
	1940.	1941.
Admittances ...	110,100	127,043
Receipts ...	£2,336 17s. 6d.	£2,728 10s. 3d.
Estimated receipts	£1,525 0s. 0d.	£1,635 0s. 0d.
Excess receipts over estimate	£811 17s. 6d.	£1,093 10s. 3d.

SUMMARY OF ADMITTANCES.

1940.

74 days under 500
29 days between 500 and 1,000
20 days between 1,000 and 2,000
11 days between 2,000 and 3,000
4 days between 3,000 and 4,000
1 day between 4,000 and 5,000

1941.

82 days under 500
13 days between 500 and 1,000
13 days between 1,000 and 2,000
9 days between 2,000 and 3,000
5 days between 3,000 and 4,000
8 days between 4,000 and 5,000
2 days over 6,000

1777 Expression of Appreciation to Members:

The Chairman expressed his thanks to the Members of the Committee for the valuable assistance which they had rendered to him during his year of office.

HERBERT W. STEWARD,

Chairman.

Town Planning Committee's Report.
(Special Meeting).

9th OCTOBER, 1941.

Present: Councillor R. J. N. Norman (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Councillors Bryson, Fitness, Langlands and Lawrence.

Non-members: Councillors Mrs. Legge, Mrs. Roberts, Major Steward and Tyndall.

1778 Finchley Planning Scheme No. 1—Application by Specialoids, Ltd.:

The Town Clerk reported that an application had been made to the Council by Messrs. Specialoids, Ltd., for consent to the utilisation for the purpose of Offices, Canteen, Club, Stores and Garages of the premises in Friern Park, N.12, at present occupied by Messrs. Alfred Bell (Newcastle), Ltd.; further, that the application had been advertised and that no objections had been received. After full consideration it was

RECOMMENDED—

- (a) that the Council agree, in principle, to the use of the above-mentioned premises for the purpose specified, namely, as business premises ancillary to the present factory, subject to the condition that dwelling houses in Stanhope Road will not be affected in any way whatsoever; excepting therefrom the one required for demolition in connection with an entrance way to the works of the Company;
- (b) that the matter be considered further when more detailed plans are available.

1779 War Damage Act, 1941 (Section 7)—Ministry of Health Circular No. 2448:

The Town Clerk reported that the above circular had been received forwarding a memorandum on the Provisions of the War Damage Act, 1941, for safeguarding the public interest in the making of payments with regard to Town and Country Planning;

RECOMMENDED that application be made for the whole of the Borough to be a "specified" area within the terms of the section and that the matter be left to the Town Clerk to deal with.

R. J. N. NORMAN,
Chairman.



Education Committee's Report.

13th OCTOBER, 1941.

Present: Councillor Langlands (Chairman), Councillor Merry (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Grocott and Syrett; Councillors Bryson, Collis, Mrs. Legge and Tyndall; Miss Davey, M.A., and Mrs. Miall, B.A.

Non-members: Councillors Fitness, Lawrence and Mrs. Roberts.

1780 Minutes:

The Minutes of a meeting of the Committee, held on 8th September, 1941, were taken as read, and were confirmed and signed.

1781 Education Committee—Membership—Councillor G. F. Tyndall:

It was reported that Councillor G. F. Tyndall had been elected by the Council to serve on the Education Committee, in place of the resignation of the late Mr. H. A. Rutt.

1782 School Attendance Sub-Committee:

The report of a meeting of the School Attendance Sub-Committee, held on 15th September, 1941, was submitted and adopted.

1783 Children's Care Committee:

The report of a meeting of the Children's Care Committee, held on 25th September, 1941, was submitted and adopted.

1784 Juvenile Employment Committee:

The report of a meeting of the Juvenile Employment Committee, held on 25th September, 1941, was submitted and adopted.

1785 School Management and Works Sub-Committee:

The report of a meeting of the School Management and Works Sub-Committee, held on 6th October, 1941, was submitted.

Arising thereon, it was reported:—

- (a) ACCOUNTS.—That accounts had been examined and approved for submission to the Finance Committee for payment;
- (b) LETTINGS.—

RECOMMENDED that the following applications for the use of school premises be approved:—

Applicant.	School.	Purpose.	Date.	Fee payable to Committee.
Finchley Air Training Corps (Flight-Lieut. Piper)	Martin Hall	Drill	Friday evenings commencing 3.10.41	1/- per occasion.
Specialloid Ltd. (V. Parsons)	Martin Playing Field	Football	Saturday afternoon 13.9.41	5/-.

- (c) REPAIRS AND REQUISITIONS.—That Repairs and Requisitions, as contained in the list submitted, had been approved.

- (d) PAVILION—MARTIN SCHOOL PLAYING FIELD.—That wilful damage had been done to the above Pavilion recently, and that although the damage was not extensive repairs would be necessary. The Director of Education intimated that the building, if it were to be preserved, needed re-decoration, externally and internally;

RECOMMENDED that the Borough Engineer and Surveyor be authorised to carry out the necessary repairs and re-decoration.

- (e) BOOKS AND STATIONERY CONTRACT (MESSRS. E. J. ARNOLD & SON, LTD.).—That Messrs. E. J. Arnold & Son, Ltd., had submitted their terms for a further three months, commencing 1st October, 1941, as follows:—

(i) Paper and Non-Paper Goods	No increase in price.
(ii) Discounts on Publications	Reduction from 12½% to 10%
(iii) Discounts on Colourwork materials	Reduction from 25% to 20%

RECOMMENDED that the above-mentioned terms be agreed for a further three months, commencing 1st October, 1941.

- (f) NURSERY CLASS.—That the question of forming an additional Nursery Class in the East Finchley area had been referred to the Sub-Committee by the Education Committee at their last meeting. The Director of Education stated that the present waiting list for admission to the Nursery Class at the Martin School was small and would be absorbed within the next few weeks. In these circumstances, taken together with the serious difficulties that would arise in finding suitable accommodation for a Nursery Class in the schools of the neighbourhood, the Sub-Committee were of opinion that the formation of a class could not be justified;

RECOMMENDED that no action be taken.

- (g) BOARD OF EDUCATION CIRCULAR 1565(25.9.41)—MILK IN SCHOOLS' SCHEME.—That the above-mentioned Circular had been submitted and noted.

- (h) HISTORY OF THE UNITED STATES OF AMERICA—COURSE FOR HEAD AND ASSISTANT TEACHERS.—That with a view to giving practical effect in Senior Schools to the work done recently at a Course held in London for Head and Assistant Teachers on the subject "History of the United States of America," a further Course was being arranged, for one afternoon a week over a period of six weeks, to which Head Teachers and selected Assistant Teachers from Senior Schools in this and five neighbouring areas would be invited to attend, at a cost, to each of the Local Authorities concerned, of approximately two guineas;

RECOMMENDED—

- (i) that the proposed Course be supported, and the payment of approximately two guineas towards the expenses of the Course be approved.
- (ii) that travelling expenses incurred by Head Teachers and Assistant Teachers attending the Course from this area be borne by the Education Committee.
- (iii) that the arrangements be left in the hands of the Director of Education so far as this Authority is concerned with them.

- (i) WINTER MONTHS—SCHOOL HOURS.—That consideration had been given to a proposed revision of school hours for the coming winter months, as from 3rd November, 1941, as follows:—

	Morning Session.	Afternoon Session.
Senior and Junior Schools	9.30 a.m.—12	1.45—4 p.m.
Infant Schools	9.30 a.m.—12	1.45—3.30 p.m.

RECOMMENDED—

- (i) that the above revision of school hours be put into operation as from 3rd November until the end of February, 1942.
 - (ii) that authority be given to the Chairman and Vice-Chairman to vary these hours if, in any special circumstances, it is found to be necessary.
- (j) Meetings of the School Management and Works Sub-Committee during the coming winter months;

RECOMMENDED that the normal functions of the School Management and Works Sub-Committee be left, until otherwise decided, in the hands of the Chairman and Vice-Chairman of the Education Committee, subject to report to the Education Committee.

WM. C. LANGLANDS,

Chairman.

The Report was then adopted.

1786 Religious Education in Schools—The Archbishops' Proposals:

In accordance with the undertaking given by the Chairman of the Committee at the last meeting of the Council, this matter was re-considered by the Committee, and a full discussion thereon took place, as a result of which the Committee confirmed the views expressed by the Sub-Committee, as set out in para. 1621(h) of the Committee's Report to the Council, dated 8th September, 1941, eight members being in favour of this, and one against. It was thereupon

RECOMMENDED that the Association of Education Committees be informed that the views of the Education Authority on the Archbishops' proposals are as follows:—

- (i) that while in full agreement that a Christian education should be given to all pupils in schools, the Authority do not feel that the present time is opportune for Education Authorities to discuss the definite proposals embodied in paragraphs 1, 2, 3 and 4, and the concluding five lines of paragraph 5 of the Archbishops' statement (copy circulated);
- (ii) that a high standard of Christian education can be achieved by the use in schools of Agreed Syllabuses of instruction of a kind similar to that in use in the schools of this Authority;
- (iii) that the Authority sympathise with the suggestion that Non-Provided Schools might use such Agreed Syllabuses in conjunction with those prescribed by the several Diocesan Authorities;
- (iv) that the Authority supports the proposal that the school day should begin with an act of worship, this to be a corporate act by the school where practicable.

1787 Letting:

An application was received from the Finchley Branch of the Amalgamated Society of Woodworkers for the use of a classroom at the Martin School, on alternate Sunday mornings, for meetings.

RECOMMENDED that this request be acceded to, in accordance with the Committee's scale of charges.

WM. C. LANGLANDS,

Chairman.

Allotments Committee's Report.

14th OCTOBER, 1941.

Present: Councillor Collis (Chairman), Mr. Sunderland (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), Alderman Pateman, and Messrs. Fairchild, Hewitt and Rolfe.

Non-members: Councillors Fitness, Lawrence and Mrs. Roberts.

1788 Minutes:

The Minutes of the last meeting of the Committee were taken as read, confirmed and signed.

1789 Elmshurst Allotments:

The Chairman reported upon negotiations that were taking place with a view (a) to preventing further trespassing of cows on the above allotments and (b) to compensating those ploholders who had already suffered damage.

Arising out of (b) the Chairman submitted a total claim made by the ploholders for £5 3s. 3d., which he considered to be a most reasonable one;

RECOMMENDED—

- (a) that the Town Clerk be instructed to continue the above-mentioned negotiations;
- (b) that the Borough Engineer and Surveyor be instructed to submit at the next meeting of the Committee, for the guidance of the members, two estimates, one for the cost of erecting a fence throughout the entire length of the field from which the cattle strayed, and another for the cost of reinforcing that part of the existing fence which belongs to the land requisitioned by the Council.

1790 Circulars from the Ministry of Agriculture and Fisheries, Serial Nos. 696, 697 and 712:

The Town Clerk submitted the above circulars, which drew attention to the fact that the Ministry of Agriculture and Fisheries were about to intensify the "Dig for Victory" campaign to encourage the cultivation of wartime allotments, and which urged Councils to do all in their power to assist in the campaign. Various methods of procedure were suggested in these circulars and arising thereon the Mayor stated that arrangements were already in hand for the exhibition of a special "Dig for Victory" film at St. Luke's Hall on the 15th December, 1941;

RECOMMENDED that the Town Clerk obtain copies of the posters mentioned in the above circulars and display these at suitable points, including the Wardens' Posts, together with a list of plots still vacant in the Borough.

1791 Allotments—Clebe Land (Wardens' Post No. 45):

(a) Gates and Fencing.—The Town Clerk reported that an application had been received from the Secretary of the above Allotments Association for permission to fix locks to the gates leading on to these allotments and to fill in holes in the fencing;

RECOMMENDED that such permission be granted, if necessary.

(b) Additional land for cultivation.—The Chairman reported that the Secretary had also asked permission to cultivate an additional strip of land adjoining the above allotments;

RECOMMENDED that subject to the approval of the Parks and Open Spaces Committee an additional strip of land be plotted out here and that these plots be let to applicants on the understanding that the Council cannot accept responsibility for any damage that may be caused through footballs from the adjoining playing fields falling on to their allotments.



1792 "Rocklands," Gordon Road:

The Town Clerk reported:—

(a) that the Secretary of the Allotment Association covering the plots in the grounds of the above house had stated that the Military, who were in occupation of the building, desired to exclude all civilians from the grounds excepting ploholders, and suggested that pass cards should be issued to allottees;

(b) that the Secretary also asked whether permission could be granted to use the disused summer house for the storing of lime, etc.;

RECOMMENDED that with regard to (a) as ploholders already held official licences issued by the Council any further issue of pass cards should be a matter for the Secretary of the Association and the Military Authorities in question, to deal with; and that with regard to (b) the permission requested be granted.

1793 Water Supply—Brook Farm Permanent Allotments:

With reference to the request made by the Secretary of the Association covering the above allotments that a water supply should be installed for the use of the cultivators of these plots, the Borough Engineer and Surveyor reported that the cost of installing two taps (one in each of the two fields in question) would amount to £35 10s. od., that is to say, to a cost of 4d. per pole. It was pointed out that this estimate did not cover the rent of the water meter or the cost of the actual water used. After full discussion, however, it was calculated that the total cost of installation, meter rent and water rate would be covered by an additional charge on the rent of the allotment of 1d. per pole per annum payable by the cultivators;

RECOMMENDED that this estimate be forwarded to the Secretary of the above-mentioned Association for report to his Committee.

1794 Gardens of Damaged or Empty Houses in Hendon Avenue:

The Mayor reported that there were many large gardens still uncultivated in Hendon Avenue;

RECOMMENDED that the Borough Engineer and Surveyor be instructed to make a list of such gardens as would be suitable for requisitioning for wartime allotment purposes.

1795 Manor Playing Fields—Plot 2:

The Borough Engineer and Surveyor reported that allottees on the above plots had requested that the gates leading thereto should be fitted with locks, as pedestrians still used the footpath that used to lead to the footbridge over the railway; further, that under the Finchley Planning Scheme No. 1 the right of way across the field had been stopped up;

RECOMMENDED that the Secretary of the Association be informed that if all allottees are willing for the gates to be locked, keys can be provided on the payment of 1/- deposit on each key issued.

A. C. D. COLLIS,

Chairman.

General Purposes Committee's Report.

15th OCTOBER, 1941.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Mrs. Legge and Norman.

Non-members: Alderman Wells and Councillors Fitness, Grobel and Mrs. Roberts.

1796 Minutes:

The Minutes of an Ordinary Meeting of the Committee held on the 16th July, 1941, and of Special Meetings held on the 14th August and 10th September, 1941, were taken as read, confirmed and signed.

1797 The Finchley Charities:

It was reported that a vacancy had arisen on the above owing to the death of Ex-Councillor Rutt;

RECOMMENDED that Councillor Brooksbank be appointed to fill the vacancy for a period of 4 years ending on the 26th October, 1945.

1798 Council Employees:

(a) Further National War Wage Increase.—The Town Clerk submitted a resolution which had been passed at a recent meeting of the Joint Industrial Council in regard to the above.

(b) Absence through illness.—A letter dated 14th October, 1941, was submitted from the Director of Education intimating that Mr. W. Martin, the Caretaker of Christ Church School, had been absent from duty since the 16th August, 1941.

(c) Accidents.—The Borough Surveyor reported in regard to two employees who had met with accidents since the last meeting of the Committee.

1799 Handbook Showing Constitution of Committees, Etc., 1941/42:

The Town Clerk submitted two quotations which he had obtained for the printing of the above;

RECOMMENDED that the quotation of Mr. J. G. Bryson, the lower, at the sum of £6 5s. od., be accepted.

1800 Presentation of the Honorary Freedom of the Borough to Alderman George Henry Pateman:

Reference was made to the long, faithful and devoted services which had been rendered to Finchley by Alderman George Henry Pateman, and the view was expressed that those services should be recognised by admitting him an Honorary Freeman of the Borough.

The Committee were in accord therewith, and the Town Clerk was instructed to submit, at the Council meeting, the formal resolutions which it would be necessary for the Council to pass in connection with the matter.

1801 Instruction:

RECOMMENDED that the Instruction given to the Town Clerk, as entered in his Instruction Book, be approved.

J. HUGH JONES,
Chairman.



Finance Committee's Report.

16th OCTOBER, 1941.

Present: Councillor Langlands (Chairman), Alderman Syrett (Vice-Chairman), and Councillors Fitness and Tyndall.

Non-members: Alderman Pateman and Councillors Lawrence and Mrs. Roberts.

1802 Minutes:

The Minutes of Meetings of the Committee held on the 11th and 27th September, 1941, were taken as read, confirmed and signed.

1803 Council Employees—Wages:

The Town Clerk submitted a resolution which had been passed at a recent meeting of the Joint Industrial Council in regard to a further National War Wage increase.

1804 Advertising Site—Totteridge Lane:

It was reported that in October, 1940, the rent payable by the Finchley Billposting Company in respect of the above had been fixed at £5 for the six months ended 31st March, 1941, but that in January last a large portion of the building comprising the site had been demolished and that since that time the Company had made payments at the rate of £1 per annum only;

RECOMMENDED that the rent payable for the site be reduced to £2 10s. per annum as from the 1st January, 1941, and that the Town Clerk take steps to recover from the Company the sum due.

1805 Electricity—Consumers' Apparatus:

The Committee considered the reference from the Electricity Committee in regard to the taking up of the sum of £3,500 being the outstanding balance of the sum of £15,500 sanctioned by the Electricity Commissioners in 1939 in respect of consumers' apparatus, and it was

RECOMMENDED that the Town Clerk make application to the Electricity Commissioners for consent to the taking up of the remaining balance of £3,500 for the purpose in question.

1806 Supplemental Estimates:

The Committee considered references from the under-mentioned Committees in respect of the matters indicated:—

Committee.	Matter.	Cost involved.
Civil Defence (Emergency) ...	Additional apparatus in connection with transfer of Council Ambulance to Oak Lodge Depot	£ 13
Education	Meals for schoolchildren (It is anticipated that 50% of this sum will rank for grant);	1,500

RECOMMENDED that the Council approve supplemental estimates in respect of the expenditure in question.

1807 Statement of Bank Balances—15th October, 1941:

The following statement was submitted by the Borough Treasurer:—

Fund or Account.	Dr.		Cr.		Net Balance £ s. d.
	£	s. d.	£	s. d.	
General Rate Fund Revenue	45,684	16 7			
Education Revenue			7,906	10 5	
Electricity Revenue	26,273	19 11			
Housing Revenue			16,350	1 —	
General Rate Fund Capital			10,102	10 6	
Education Capital			2,906	3 10	
Electricity Capital			14,948	1 11	
Consolidated Loans Fund			50,275	10 9	
Superannuation Fund			1,146	12 7	
Fire Brigade Pensions Fund			215	— 6	
Salaries			696	— 1	
Advance	17,323	17 —			
Suspense	82	14 1			
Loan Interest			50	14 5	
Communal Feeding			1,805	18 10	
Wages			478	6 3	
	£89,365	7 7	£106,881	11 1	£17,516 3 6

1808 Summary of Accounts Recommended and Approved for Payment:

(a) Interim Order on the Treasurer.—In accordance with the authority contained in paragraph 6(2) of the Standing Orders of the Council, an interim order on the Treasurer amounting to £52,469 18s. 4d. made up as follows was approved by the Committee:—

Fund or Account.	£	s.	d.
General Rate Fund Revenue	38,836	6	6
Education Revenue	4,559	17	—
Electricity Revenue	4,911	19	11
Housing Revenue		5	—
Consolidated Loans		10	—
Superannuation Fund	328	4	2
Fire Brigade Pensions Fund	9	8	4
Loan Interest	314	7	4
Communal Feeding	2,171	2	3
A.R.P. Canteen	1,337	17	10
	£52,469	18	4

(b) Order on Treasurer.—

RECOMMENDED that an order in writing be signed by three members of the Council, and countersigned by the Town Clerk, directing the Borough Treasurer to pay the several sums hereunder mentioned amounting to £11,601 2s. 10d.:—

	£	s.	d.
General Rate Fund Revenue	2,750	9	9
Education Revenue	1,068	8	10
Electricity Revenue	7,707	15	9
Loan Interest	74	8	6
	£11,601	2	10

1809 Rate Collection:

The following statements were submitted by the Borough Treasurer:—

1st APRIL to 30th SEPTEMBER, 1940.

	£	s.	d.	£	s.	d.	
Arrears brought forward	15,674	2	3				
Half-year's Instalment of Rate, April to September, 1940	272,427	13	2	288,101	15	5	—100%
							%
Collected				241,543	4	2	83.84
Empty Allowances				19,504	1	—	6.77
Revision of Assessment				1,714	1	1	.59
Otherwise Irrecoverable				447	18	—	.16
Carried forward				24,892	11	2	8.64
				£288,101	15	5	—100%

1st APRIL to 30th SEPTEMBER, 1941.

	£	s.	d.	£	s.	d.	
Arrears brought forward	33,803	15	3				
Half-year's Instalment of Rate, April to September, 1941	269,254	8	10	303,058	4	1	—100%
							%
Collected				248,892	1	0	82.12
Empty Allowances				19,113	16	2	6.31
Revision of Assessment				4,299	19	9	1.42
Otherwise Irrecoverable				393	11	4	.13
Carried forward				30,358	15	10	10.02
				£303,058	4	1	—100%

1810 Middlesex County 6 per cent. Stock:

The Borough Treasurer reported that he had received from the County Accountant a statement of the results of the recent conversion of the above stock into $3\frac{1}{2}$ per cent. stock 1960/70.

He intimated that the position as regards the Corporation's share in the outstanding stock was as follows:—

Principal outstanding	£92,700	11	9
Years unexpired			39
		£	s. d.
Revised Annuity (per annum)	4,375	2	2
Proportion of Profit on realisation of investments	492	0	0
Net Annual Charge	3,883	2	2
Net Annual Charge on old (6%) basis	6,003	11	3
SAVING per annum	2,120	9	1

The Borough Treasurer drew attention to the fact that the saving indicated would wholly accrue to the Government as the stock was earmarked to the Housing (Assisted Scheme), 1919, upon which the Government bore the whole of the net annual cost exceeding the produce of a penny rate, but intimated that in 1959 the Council would be required to repay to the County Council the sum then outstanding which would amount to approximately £60,000.

1811 Superannuation Fund Account:

The Borough Treasurer reported that the Treasury were calling in, on the 1st December, 1941, the Union of South Africa 5% Inscribed stock, 1945/75, of which the Council had a holding of £4,000 on behalf of the Superannuation Fund. He intimated that repayment was to be made at £107 5s. 2d. per cent.;

RECOMMENDED

- (1) that authority be given for the Corporate Seal to be affixed to any necessary documents in connection with the called investment;
- (2) that the amount repaid to the Council in respect of such stock be invested in the Council's Consolidated Loans Fund for a period of 15 years at 3½%.

1812 National Fire Service:

(a) Pension Rights for personnel transferred or appointed to the National Fire Service.—N.F.S. Circular No. 2/1941 was submitted hereon and the Borough Treasurer reported that the administration and payment of pensions were left in the hands of the Council and that whole-time service in the National Fire Service would rank as service in the Brigade under the Fire Brigade (Pensions) Act, 1925; further, that the personnel would continue to contribute to the Fund and that increases in pay in excess of those which would be normally made by the Council according to scale or in respect of long service would not rank for pension purposes.

The Borough Treasurer pointed out that the question of the amount of the contribution to be made by the Home Office to the Council in respect of pension matters was still under discussion.

(b) War Damage to Premises and Appliances.—N.F.S. Circular No. 4/1941 was submitted, in which it was stated that as regards the payment of war damage contributions, the contribution payable on the 1st July, 1941, on premises owned by the Council was to be allocated, as to 80%, to the period prior to that date, and as to 20%, to the subsequent period; further, that the 80% would rank for grant and the remainder and subsequent instalments would be wholly reimbursed.

It was also reported that, in future, war damage contributions would only be payable in respect of premises and not fire fighting appliances.

(c) Reimbursement of Expenditure.—N.F.S. Circular No. 6/1941 was submitted and, arising thereon, the Borough Treasurer reported that, in future, rates would not be payable on premises occupied by the National Fire Service but that a contribution in lieu of rates would be paid by the Crown.

He also intimated that the insurance of premises against fire and policies in respect of vehicles and personnel would be discontinued.

(d) Consumable Stores.—N.F.S. Circular No. 8/1941 was submitted intimating that consumable stores taken over by the National Fire Service would be paid for by the Exchequer.

(e) Control of Expenditure.—The Borough Treasurer drew attention to the fact that under the Regulations governing the transfer of the Council's Fire Brigade to the National Fire Service, the Council were required to act as Agents in regard to the making of certain payments and were responsible for ensuring that Fire Brigade expenditure was reasonable and properly incurred.

Arising thereon, it was intimated that the Assistant Fire Force Commander for part of the London area had set up his headquarters in Finchley, and had asked the Borough Treasurer to meet certain accounts on behalf of the National Fire Service.

The Borough Treasurer was instructed to discuss with the Finance Officer of the National Fire Service the whole question of the authorisation of expenditure and to act in accordance with the advice of that Officer;

RECOMMENDED that the action taken be approved.

1813 Finchley Football Club:

The Chairman reported, for the information of the Committee, the recommendations which the Sub-Committee in regard to the above were submitting to the next meeting of the Parks and Open Spaces Committee;

RECOMMENDED that no objection be raised, on financial grounds, to the recommendations of the Sub-Committee.

1814 South Shields Corporation Act, 1935—Income Tax Clauses:

The Borough Treasurer reported that the Appeal of the Board of Inland Revenue from the decision of the Special Commissioners in the South Shields Corporation case (towards the cost of which the Council had agreed to contribute) had been allowed by the High Court (King's Bench Division).

WM. C. LANGLANDS,

Chairman.



Borough of Finchley

Municipal Offices,
Finchley, N.3.

4th November, 1941.

Sir (or Madam),

NOTICE IS HEREBY GIVEN that the ANNUAL MEETING of the Council of the BOROUGH OF FINCHLEY will be held on MONDAY NEXT, the 10th day of NOVEMBER, 1941, at 4-30 o'clock in the afternoon at AVENUE HOUSE, Finchley, and all and several the members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

- (1) To elect the Mayor.
- (2) Confirmation of the minutes of an Ordinary Meeting of the Council held on the 27th day of October, 1941.
- (3) To receive the Mayor's intimation, in writing, of the appointment of:—
 - (a) Deputy Mayor.
 - (b) Mayor's Chaplain.
- (4) To receive and consider the reports of the following Committees:—
 - (a) Communal Feeding of the 30th October, 1941.
 - (b) Civil Defence (Emergency) of the 4th November, 1941.
 - (c) Communal Feeding (Special) of the 6th November, 1941.

(5) To appoint the following Committees:—

(a) Standing Committees:

- (1) Public Health and Maternity and Child Welfare.
- (2) Finance.
- (3) Highways.
- (4) Town Planning.
- (5) Parks and Open Spaces.
- (6) Public Libraries.
- (7) General Purposes.

(b) Other Committees:

- (8) Electricity.
- (9) Education.
- (10) Valuation.
- (11) Allotments.
- (12) Legal and Parliamentary.
- (13) Local Old Age Pension.
- (14) Housing.

(6) To appoint such of the following Special Committees as may be deemed desirable.

- (a) Civil Defence (Emergency).
- (b) Children's Safety.
- (c) New Municipal Offices. (Sub).
- (d) Co-Ordination of Wages. (Sub).
- (e) Office Accommodation.
- (f) War Damage.
- (g) Communal Feeding.

(7) To appoint the Council's representatives on the Local Higher Education Committee for the ensuing year.

(8) To appoint representatives to serve on the following Bodies:—

Name of Body.	No. of representatives.
Finchley, Hornsey, Wood Green and Friern Barnet Joint Hospital Committee	Four.
North Middlesex Joint Town Planning Committee	Two.
Middlesex Borough and District Council's Association	Two.
Conference of Local Authorities owning Electricity Undertakings in Greater London	Four.
London Council of the Royal Society for the Prevention of Accidents	Three.
Hendon Employment Committee	One.
Incorporated Municipal Electrical Association	One.
Council and Staff Joint Committee	Seven.
Whitley Works Committee (Employers' Side)	One.
General and Finance Committees of the Finchley Football Club	One.

(9) To nominate representatives to serve on the following Bodies:—

Name of Body.	No. of representatives.
Finchley Memorial Hospital Committee	One.
Hornsey, Wood Green and District War Pensions Committee	One.
Finchley Golf, Sports and Social Club Ltd.	One.

- (10) To fix dates for Special Meetings of the undermentioned Committees:
Public Health and Maternity & Child Welfare.
Education.
General Purposes.
Allotments.
Finance.
- (11) To fix the day and hour of ordinary meetings of the Council during the ensuing year.
- (12) To fix the day and hour of ordinary meetings of Committees during the ensuing year.
- (13) To consider the question of the remuneration of the Mayor.
- (14) To authorise the Corporate Seal to be affixed to certain documents (list to be circulated).
- (15) Reports of Officers.
- (16) Questions (if any) of which notice has been given to the Town Clerk.

Council in Committee.

- (17) To receive and consider the reports of the following Committees:—
(a) **Communal Feeding** of the 30th October, 1941, (if any).
(b) **Civil Defence (Emergency)** of the 4th November, 1941, (if any).
(c) **Communal Feeding (Special)** of the 6th November, 1941 (if any).
- (18) Reports of Officers.
- (19) To consider, if necessary, the raising of any temporary loan.
- (20) Questions (if any) of which notice has been given to the Town Clerk.

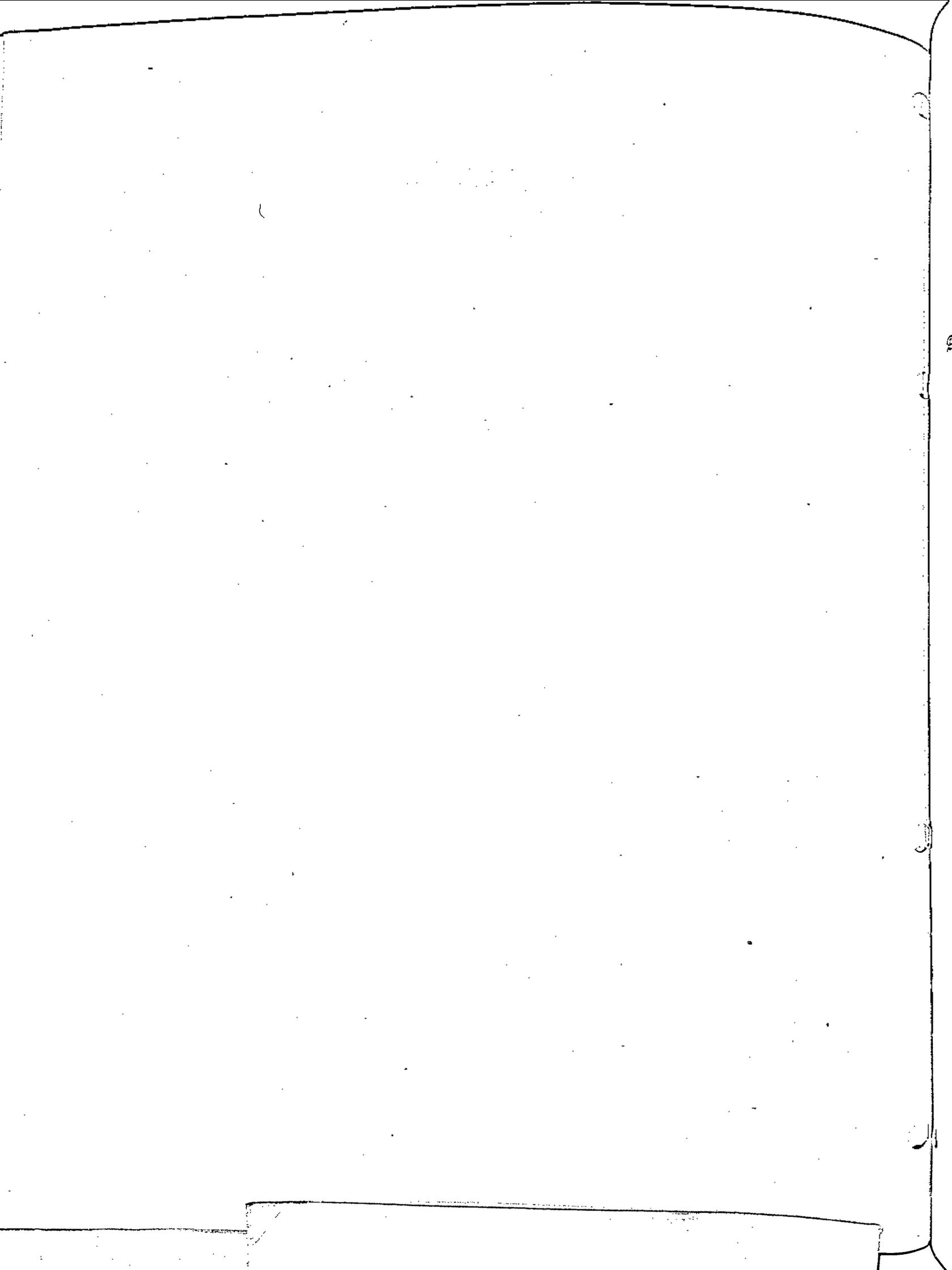
B. M. Franklin

Town Clerk.

Questions

Notice of any question intended to be asked at the Annual Meeting of the Council must be given at the office of the Town Clerk not later than 10 a.m. on the day of such meeting.

[Handwritten initials]



Borough of



Finchley

At an Ordinary Meeting of the Council of the BOROUGH OF FINCHLEY
held at Avenue House, Finchley, on MONDAY, the 27th day of
OCTOBER, 1941.

Present:

His Worship the Mayor (Councillor H. H. Wilmot, J.P.)
The Deputy Mayor (Councillor W. L. Brooksbank)

Aldermen—

A. J. Briant.	C. S. Syrett.
F. J. Grocott.	Vyvyan Wells.
A. T. Pike, O.B.E., J.P.	

Councillors—

A. N. H. Baines.	W. C. Langlands.
J. G. Bryson.	P. Lawrence.
A. C. D. Collis.	Mrs. M. E. Legge.
J. Connorton.	D. A. A. Merry.
W. C. Fitness.	R. J. N. Norman.
C. P. Grobel.	Mrs. F. A. Roberts.
J. Hugh Jones, LL.B.	Major H. W. Steward.
Flt.-Lt. M. A. B. King-Hamilton.	G. F. Tyndall.

1815 Prayers:

The Rev. R. Stevens, M.A., attended the meeting and opened the proceedings with prayer.

1816 Minutes:

The Minutes of an Ordinary Meeting of the Council held on the 27th day of September, 1941, were presented, and it was

RESOLVED that such Minutes be taken as read, confirmed and signed by the Mayor as a correct record of the proceedings.

1817 Apology for Absence:

It was reported that Alderman Pateman had expressed regret at his inability to be present at the meeting.

1818 Welcome to New Member:

The Mayor extended a welcome to Councillor Tyndall, the newly-elected member of the Council.

1819 Tenders:

- (a) Printing of Agenda, Minutes and Reports.
- (b) Hire of Two Motor Cars for use by the Mayor and the Town Clerk.
- (c) Supply of Newspapers, Periodicals, etc., to the North and East Finchley District Libraries.

RESOLVED that the tenders received in connection with the above be opened and referred to the Council in Committee for consideration.

1820 Reports of Committees:

RESOLVED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted:—

- (a) **Communal Feeding** of the 25th September, 1941.
- (b) **Civil Defence (Emergency)** of the 7th October, 1941.

Arising out of paragraph 1747(b) (Re-Housing—No. 15, Seymour Road), a discussion took place, and the Chairman of the Committee undertook to see that the matter was considered further by the Committee.

- (c) **Parks and Open Spaces** of the 7th October, 1941.
- (d) **Valuation** of the 7th October, 1941, with the exception of paragraph 1758(b) (Assessments—6, Victoria Avenue), which be referred to the Council in Committee for consideration.
- (e) **Public Health and Maternity and Child Welfare** of the 9th October, 1941.
- (f) **Town Planning (Special)** of the 9th October, 1941.
- (g) **Education** of the 13th October, 1941.

Arising out of paragraph 1786 (Religious Education in Schools—The Archbishops' Proposals), the Town Clerk read a letter dated 21st October, 1941, received from the Rev. R. Angel Wakely on the subject.

An amendment was thereupon moved by Alderman Briant, seconded by Councillor Grobel, that "all the words after 'that' in part (i) of the recommendation be deleted, and the following substituted therefor:— 'this Authority, being in full agreement that a Christian education should be given to pupils in schools, is willing to discuss the definite proposals,' and that all the words after 'instruction' in part (ii) of the recommendation be deleted."

On being put, the amendment was carried.

The amendment was thereupon put as a substantive motion and carried.

- (h) **Allotments** of the 14th October, 1941, subject to the deletion of the words "a total claim" in the fourth line of paragraph 1789 and to the following being substituted therefor:—"particulars of current estimated damage."
- (i) **General Purposes** of the 15th October, 1941.

Arising out of paragraph 1799 (Handbook showing Constitution of Committees, etc., 1941/42), Councillor Bryson declared that he had a pecuniary interest in the matter and, in consequence, did not vote or take any part in the discussion relating thereto.

(j) Finance of the 16th October, 1941.

Arising out of paragraph 1804 (Advertising Site—Totteridge Lane), it was:

RESOLVED that the question of the retention of the hoarding in question be referred to the Highways Committee for consideration.

(k) Civil Defence (Emergency) of the 21st October, 1941, as under-printed:—

Present: Councillor J. Hugh Jones, LL.B. (Chairman), Alderman C. S. Syrett (Vice-Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Alderman Pateman and Councillors Bryson, Großel, Lawrence and Mrs. Roberts.

Non-Member: Councillor W. C. Fitness.

1. Requisitions:

RESOLVED that the Requisitions, as contained in the lists and books submitted, be approved.

2. Civil Defence (Compulsory Enrolment) Order, 1941:

(a) Enrolment.—The Chief Warden reported that he had received supplies of Enrolment Notices and that the process of issuing them was under way. He intimated that these Notices, when typed, would be sent to the appropriate District Wardens who would, in turn, issue them to the persons concerned.

(b) Exemptions.—The Chief Warden reported that these were divided into the following categories:—

Form C.E.O.3.

Certificate "A" (Claims under Paragraphs 3 and 4).

Civil Defence Duties—Certified by Authorised Officer of Local Authority.

Certificate "B" Claims under Paragraph 6).

Civil Defence Duties undertaken at a Government Department—Certified by Authorised Officer of Government Department.

Form "C" (Claims under Paragraph 7).

Fire Prevention Duties carried out at place of Business—Certified by Employer.

Certificate "D" (Claims under Paragraph 8).

Vital work for not less than 60 hours a week—Certified by appropriate Authority.

He pointed out that, in addition to Claims falling under A, B, C and D, there were a number of cases which would have to be dealt with on their individual merits by the Military Tribunal; further, that the various Claims for exemption under Form C.E.O.3., received to date had been sorted and the necessary verification was being proceeded with as quickly as possible.

Claims on Form F.F.2. (Medical grounds or Hardship).—It was reported that all claims in this Category were dealt with by the Ministry of Labour. Consequently, no further action could be taken regarding these until their decisions were received.

(c) Head and Senior Fire Guards.

(i) The Town Clerk submitted a letter dated the 16th October, 1941, received from the London Civil Defence Region stating that the Regional Commissioners had given approval for the establishment of 8 Head Fire Guards and 44 Senior Fire Guards of which 16 appointments may be on a full-time paid basis at the rates set out in Home Security Circular 174/1941, which will be recognised for reimbursement.

(ii) The Chief Warden reported that the full-time Head and Senior Fire Guards had been assisting at Avenue House with the preliminary work arising out of the Registration and that they were now working in their respective Districts making themselves acquainted with the actual position with a view to ascertaining what extra personnel was required.

(d) Business Premises (No. 2) Order.—The Chief Warden reported that the whole of the present Schemes in connection with the above would have to be revised and many complicated Returns dealt with; further, that supplies of the necessary Forms were being obtained and would be distributed as soon as received.

(e) Subsistence Allowances.—It was reported that the procedure to be followed in this connection had been the subject of discussion between the Town Clerk's Department, the Borough Treasurer's Department and the Fire Watching Department, and that the matter was still under consideration.

(f) Training.—The Chief Warden stated that he understood that regulations would be altered to make training compulsory for all Fire Guards, and that a comprehensive Syllabus had been laid down which would necessitate the employment of many Instructors. He intimated that the question of fees was still under consideration by London Region.

(g) Fire Huts.—The Chief Warden reported that he had been informed by London Region that 8 Fire Huts would be necessary in the Borough and that these Portable Fire Huts could be constructed at a cost of £5, which sum would rank for grant. He stated that the work was already in hand.

3. Distribution of Coupon-Free Comforts to Civil Defence Personnel:

London Region Circular No. 488 was submitted, giving details of the Scheme in connection with the above.

Arising thereon, the Town Clerk drew attention to Minute No. 315 of the 17th December, 1940, in which it had been decided that, in view of the existence of a Mayor's Troops Comforts Fund, no separate Fund should be established.

It was thereupon

RESOLVED that no action be taken on the matter.

4. Salvage of Timber from War Damage Sites:

Home Security Circular No. 225/1941, was submitted, drawing attention to the urgent need for more prompt collection and disposal of usable timber and giving details of revised arrangements for more effective action in the matter.

The Borough Engineer and Surveyor has noted the revised arrangements which would be put in force.

5. Rescue Service—Football Pitch:

The Committee considered a reference from the Parks and Open Spaces Committee in respect of the possibility of a contribution by them towards a grant in connection with the letting to the Rescue Service of Football Pitch No. 2 at Brook Farm.

After due consideration, it was

RESOLVED that application be made to the Middlesex County Council for their approval to this contribution, pointing out the necessity for recreational facilities to be available for Rescue Party Personnel.

6. Wardens' Posts:

(a) Sanitary Accommodation and Water Supplies.—The Chief Warden intimated that he would be submitting at the next meeting of the Committee a full report on the position as regards sanitary accommodation and water supplies at all Wardens' Posts in the Borough.

(b) Display of 'Dig for Victory' Posters.—The Committee considered a reference from the Allotments Committee asking if permission could be granted for the display of 'Dig for Victory' Posters on Wardens' Posts throughout the Borough.

A full discussion ensued, and it was

RESOLVED that the matter be left to the Town Clerk and the Chief Warden to deal with.

7. Shelters:

(a) Indoor Table Shelters.—The Borough Surveyor reported that the number of applications for the above had increased since the last meeting of the Committee from 1,421 to 1,456 and that the total number of complete shelters received to date was 1,250.

(b) Concreting—Anderson Shelters.—The Borough Surveyor reported that 64 Anderson Shelters had been concreted since the last meeting of the Committee.

(c) Communal Shelters.—The Borough Surveyor reported upon a scheme for the erection of a Communal Shelter for 33 persons in Neale Close, owing to the fact that these persons resided in small flats with no gardens;

RESOLVED that the Scheme be forwarded to the Middlesex County Council for consideration and approval,

(d) Construction of Entrance Steps to Three Deep Trench Shelters.—The Borough Surveyor reported that he had received a letter dated 13th October, 1941, from the Regional Technical Adviser, London Civil Defence Region, asking that the above work should be put in hand and intimating that the official approval to an amount of £716 3s. 6d. would be received in due course. He intimated that the necessary instructions had been issued to the General Plasterers, Ltd.;

RESOLVED that the Town Clerk be instructed to prepare the necessary Contract with General Plasterers, Ltd.

(e) Basement Shelter at the Swan and Pyramids Public House.—The Chief Warden reported that easy access was obtained to the above Shelter during non-alert periods by undesirable members of the public and it was

RESOLVED that this shelter be kept locked during non-alert periods and that the key be deposited at the nearest Wardens' Post.

8. Refreshments for Wardens:

The Chief Warden reported that the value of the food rations received by members of the Wardens' Service while on duty compared most unfavourably with that received by persons undertaking fire watching duties; further, that on reporting this matter to the Ministry of Food, no satisfactory reply had been received;

RESOLVED that the matter be referred to the Fire Prevention Sub-Committee for consideration and report.

9. Uniform Clothing—Withdrawal of Coupons:

The Town Clerk referred to a letter received from the County Air Raid Precautions Officer, together with a memorandum from the Board of Trade regarding the proposals for the withdrawal of clothes rationing coupons from members of the Civil Defence Services, against the issue of uniforms.

For the time being, only those persons who are whole-time paid members of the Services and also full-time employees of the Council engaged mainly on Civil Defence work and who have been or will be issued with uniforms are to give up the appropriate coupons.

Local Authorities have been asked to nominate an Officer who would be responsible for the receipt and issue of uniforms, the collection of coupons and for carrying out the general instructions of the Board of Trade;

RESOLVED that, for the time being, the Town Clerk be nominated the responsible Officer for indenting and issuing of uniforms to the various Services and the collection of the appropriate coupons.

10. Billeting Statistics:

The above statistics for the month ended 30th September, 1941, were submitted.

J. HUGH JONES,

Chairman."

(1) Co-Ordination of Wages (Sub) of the 22nd October, 1941, as under-printed:—

Present: Councillor A. N. H. Baines (Chairman) the Mayor (Councillor H. H. Wilmot, J.P.) Alderman Syrett and Councillor Lawrence.

1. Further National War Wage Increase:

The Town Clerk reported that at a meeting of the Provincial Council held on the 1st October, 1941, the following resolution was passed:—

'That in lieu of the present war wage increase of 8s. per week for adult male employees and 1½d. per hour for adult female employees there shall, on and from the pay-day for the first full working week in October, 1941, be a war wage of 11s. per week for adult male employees, and 75 per cent. thereof for adult female employees, such war wages to be reckoned in calculating overtime.'

RECOMMENDED—

(a) that the terms of the above resolution be accepted except in regard to those cases mentioned in paragraph (b) below it being understood that the effect will be to increase temporarily the wages of adult male employees by a further 3/- per week and of adult female employees by a further 2/3 per week, beyond that agreed under Minute No. 763 of 1940/1941;

(b) that the following be given a further temporary increase at the above rates or such other sum less than these figures as will bring them up to the appropriate scale of the Joint Industrial Council wages:—

Working Superintendent (Parks)
Park Keeper
3 Disinfectors
Convenience Attendants (Male)
Convenience Attendants (Female)

The financial effect of the above will be:—

Full year: £1,746.
Present Year: £873.

The amount recoverable by the Council is estimated at £416 and the net cost to the Council will be £1,330 in a full year.

2. Foremen, Etc.:

The Sub-Committee also had before them a schedule showing certain anomalies with regard to the war wage bonuses of certain Foremen and Bath Assistants who had not previously been brought within the scope of the Joint Industrial Council's Scheme; and after full consideration they were of the opinion that they should be brought into either the Staff arrangements or the J.I.C. scheme. It was therefore

RECOMMENDED that the proposals contained in Column 4 of the following statement be adopted in respect of the persons mentioned therein:—

Name (1)	Classification (2)	Present Wage (3)		Suggestion (4)
		£	s. d.	
Crane, G.A.	District Foreman	5	0 0 (No bonus)	To be placed on the staff and subject to Staff Conditions. Salary £4 12s. 0d. per week plus 10% Bonus 9/2d. Total £5 1s. 2d.
Harris, P. G.	do.	4	12 6 + 6% bonus	To be placed on the staff and subject to Staff Conditions. Salary £4 12s. 6d. per week plus 10% Bonus 9/3d. Total £5 1s. 9d.
Allen, F. A.	do.	3	15 0 + 6% bonus	To be placed on the staff and subject to Staff Conditions. Salary £3 15s. 0d. per week plus 10% Bonus 7/6d. Total £4 2s. 6d.
Kerry, F. C.	Sewer Foreman	5	0 0 + 6% bonus	To be placed on the staff and subject to Staff Conditions. Salary £5 0s. 0d. per week plus 10% Bonus 10/-d. Total £5 10s. 0d.
Campbell, K.	Tree Foreman	4	0 0 + 6% bonus	To be placed on the staff and subject to Staff Conditions. Wages £4 0s. 0d. per week plus 10% Bonus. Total £4 8s. 0d.
Eldridge, G.	Foreman Carpenter	5	0 0 + 6% bonus	Employee. Wages £5 0s. 0d. per week plus craftsmen's war advance 11/9d. Total £5 11s. 9d.
Ball, H.	Foreman Painter	4	2 6 + 6% bonus	Employee. Wages £4 2s. 6d. per week, plus craftsmen's war advance 11/9d. Total £4 14s. 3d.
Kavanagh, W.	Senior Assistant, Squires Lane Baths	4	0 0	Employee. Wages J.I.C. Scale G. £3 17s. 0d. Bonus 11/-d. Total £4 8s. 0d.
Vacant—Successor to be appointed.	Senior Assistant, Open Air Pool	4	0 0	Employee. Wages J.I.C. Scale G. £3 17s. 0d. Bonus 11/-d. Total £4 8s. 0d.

All the above increases take effect as from and including the pay day for the first full working week in October, 1941.
Estimated cost:—

Full Year—£88
Present Year—£44
Recoverable—Nil,

3. Conditions of Employment of Craftsmen:

The Sub-Committee considered the question of the conditions of employment of Craftsmen of whom there are eighteen in the employ of the Council;

RECOMMENDED that they be employed on the same terms and conditions, excepting the scale of wages, as are applicable to Manual Workers coming under the Joint Industrial Council's scheme.

4. Booklet—Terms and Conditions of Employment:

The Borough Engineer and Surveyor stressed the desirability of having a printed booklet setting out the terms and conditions of the employment of manual workers by the Council and of making such booklets available to these workers. It was stated that the estimated cost per 500 copies was £8.

RECOMMENDED that this be agreed subject to the details being confirmed by the Sub-Committee.

5. Joint Industrial Council Meeting of the 14th October, 1941:

The Chairman submitted a verbal report on the above meeting.

6. Whitley Works Committee—Election of Workpeople's Side:

The Town Clerk reported that seventeen nominations had been received for the Workpeople's Side of the above Committee and that the election was taking place on Friday the 24th October, 1941. In connection therewith the Sub-Committee agreed the payment of subsistence allowances to the Staff engaged on the election of 10/6d. per person and to Staff engaged on counting of 5/- per person.

RECOMMENDED that the action taken be approved.

7. Instructions:

RECOMMENDED that the Instructions as entered in the Town Clerk's Instruction Book, be approved.

A. N. H. BAINES,
Chairman."

(m) **Parks and Open Spaces (Special)** of the 22nd October, 1941, as under-printed:—

Present: Councillor Lawrence (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank), Councillors Fitness, Merry and Mrs. Roberts.

Non-Members: Councillors Langlands and Tyndall.

1. Letting of Football Pitches:

A report of a meeting of the Sub-Committee appointed to deal with the letting of Football Pitches held on the 9th October, 1941, as follows, was submitted:—

Present: Councillor Lawrence (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank) and Alderman Pateman.

Letting of Football Pitches:

(a) Arising out of the lettings agreed at the previous meeting of the Sub-Committee, the Town Clerk reported

- (i) that the Finchley Youth Committee were not desirous of accepting the Council's offer;
- (ii) that a letter dated 8th October, 1941, had been received from the Finchley Football Club stating that they very much appreciated the offer of a pitch on the Glebe Land which they were pleased to accept on the conditions indicated; and
- (iii) that a letter dated 6th October, 1941, had been received from the A.F.S. Club making certain alternative suggestions arising out of the offer made to them for the use of a pitch at Brook Farm.

In the circumstances, it was

RESOLVED that the A.F.S. Club be offered the use on not more than three days a week of No. 1 pitch at Brook Farm and also of a First Class Pitch on the Lyttelton Playing Fields each Wednesday at an inclusive charge of £7 10s. 0d. for the season payable by two equal instalments, the first on the 15th October, 1941, and the second on the 1st January, 1942.

(b) The Sub-Committee considered an application received from the Finchley Rescue Service for the hire of a football pitch during the forthcoming season;

RESOLVED—

- (1) that they be granted the use on not more than three days a week of Pitch No. 2 at Brook Farm free of charge, on the understanding that they will accept responsibility for the general maintenance of the ground and agree to mark out the pitch; and
- (2) that enquiry be made of the Civil Defence (Emergency) Committee as to whether they would be prepared to make a grant in connection with the letting.

PERCY LAWRENCE,
Chairman.

Arising thereon it was reported:—

(a) that the A.F.S. Club had accepted the Council's offer for the use of No. 1 Pitch at Brook Farm, and also of a First Class Pitch on the Lyttelton Playing Fields.

(b) that the Civil Defence (Emergency) Committee had decided, as a result of the enquiry made by the Sub-Committee to approach the Middlesex County Council with a view to obtaining sanction for a grant to be made in connection with the letting to the Rescue Service of No. 2 Pitch at Brook Farm.

(c) that the Borough Surveyor had let Pitch No. 4 at Brook Farm to 76Y Station, National Fire Service at the following charge for the season:—

	£	s.	d.
Pitch	8	0	0
Marking out of pitch and maintaining such marking	1	10	0
Use of dressing cubicle	2	0	0
	11	10	0

and that Pitch No. 5 had been offered to St. Pancras A.R.P. Services on the same terms.

(d) that, on the instructions of the Chairman of the Sub-Committee the Football Section of Maccabi Association London had been offered the use, on Sundays, of a First Class Pitch on the Lyttelton Playing Fields at an inclusive charge of 15 gns. for the season, and that such offer had been accepted.

(e) that the 902 Coy. R.A.S.C. had accepted the Council's offer of the use of a football pitch on the Glebe Land south of the Finchley Football Club's ground.

2. Further Land for Allotments:

(a) **BROOK FARM.**—It was reported that there was a further demand for allotments at Brook Farm, and that there were several small areas between the footpath and the Brook which could be utilised for this purpose;

RECOMMENDED that the Allotments Committee be informed that no objection will be raised to the cultivation of the areas in question as War-time allotments.

(b) **GLEBE LAND.**—It was reported that the Allotments Committee were desirous of arranging for the cultivation of a further strip of land alongside the allotments occupied by Post No. 45 at above;

RECOMMENDED that the Allotments Committee be informed that no objection will be raised to the cultivation of the area in question as War-time allotments.

3. Glebe Land—Pavilion:

It was reported that a request had been received from the Finchley Football Club for the carrying out of certain internal decorations at the Pavilion. Arising thereon the Borough Surveyor intimated that these works had apparently become necessary as a result of the roof and outside wall being defective which had now been repaired. In the circumstances it was

RECOMMENDED that the Club be informed that the Council will be prepared to supply them with materials up to a cost not exceeding £10, subject to the Club undertaking to carry out the necessary works to the satisfaction of the Borough Surveyor.

4. Victoria Recreation Ground:

(a) Arising out of the complaints to which reference was made at the last meeting, the Chairman reported that arrangements had been made for the Recreation Ground to be patrolled between 7 p.m. and 11 p.m. for a period of two weeks, but it was stated that this had not had the desired result. The whole problem was discussed at length by the Committee, the main difficulty being that the Recreation Ground must, owing to the existence of a public air raid shelter, be open at all times. It was, however, felt that some solution of the problem might be found, and it was, therefore, decided to refer the matter to a sub-Committee consisting of the Mayor, the Chairman of the Committee and Councillor Merry, for further investigation and report to the Civil Defence (Emergency) Committee.

RECOMMENDED that the action taken be approved.

(b) It was reported that complaints had been received regarding the flying of Model Aeroplanes in the Recreation Ground, and that one person on being requested to cease this practice was abusive towards the attendant.

RECOMMENDED that the Town Clerk be directed to communicate with the gentleman in question drawing his attention to the Byelaws, and intimating that in the event of a breach thereof being committed, the Council will have no alternative but to consider the question of taking appropriate action.

5. Open Spaces—Iron Railings:

The Town Clerk reported upon a circular letter received from the Ministry of Supply intimating that a survey of railings should be made and schedules prepared of *unnecessary* railings. He added that the Minister had made it clear that no gates, stiles, railings, etc., should be scheduled as unnecessary which, in the view of the Local Authority, served a useful function and, if removed, would require replacement by some other form of material.

RECOMMENDED (a) that the following be scheduled as *unnecessary* :—

Courthouse Gardens, junction of Nethercourt Avenue	Chains.
Brook Farm, High Road :		
1. Opposite the Black Bull P.H.	Entrance Gate and Railings.
2. Entrance to First Field.	Railings. (To be replaced by posts).
Avenue House.	Dwarf rails on wall.
Between Avenue House and Hertford Lodge	Dividing fence from East End Road to rear of Hertford Lodge.
Shrubbery, East End Road, junction of Squires Lane, N.3.	4' 6" railings.

and (b) that the following be <i>retained</i> :—		
Children's Playing Ground, Market Place, N.2.	6 Cast Iron Posts.
Children's Playing Ground, Long Lane, N.2.	Light railings.
Arden Playing Fields	5' 0" railings.
Children's Playing Ground, Percy Road	5' 6" railings.
Dunger Place	6' 0" railings.
Brookside Open Spaces	Iron railings and gates.
Swan Lane Open Space	3' 6" railings.
Victoria Recreation Ground	5' 0" railings.
Lyttelton Playing Fields	Railings.
Cherry Tree Wood	Railings.
Brook Farm, High Road—Entrance to allotments	Entrance gate and fence.
Glebe Land. (In front of Tablet)	Railings.
Brentway (rear of)	4' 0" railings by Tennis Courts and along occupa- tion road.
Avenue House Grounds	Fence around pond and dwarf rails around grass banks.

6. Rugby Football Ground—Summers Lane:

The Chairman reported upon a request which had been made by Simms Motor Units for certain works to be carried out to the fences and gates at above, and stated that the Borough Surveyor estimated the cost thereof at a sum of £20.

RECOMMENDED that authority be given for the carrying out of the works in question.

7. Vote of Thanks:

A hearty vote of thanks was accorded to the Chairman of the Committee for the able manner in which he had discharged his duties during the year.

PERCY LAWRENCE,
Chairman."

Arising out of paragraph 5 (Open Spaces—Iron Railings), it was

RESOLVED—

(1) that the following be added to the list of *unnecessary* railings:—

Park Road	100ft. 4ft. 6in. railings on either
Open Space	side of the road to the Merry Miller Bakery (to be replaced by posts);

(2) that the following be transferred from the list of unnecessary railings to the list of railings *to be retained*:—

Shrubbery, East End Road, 4ft. 6in. railings
junction of Squires Lane,
N.3.

1821 Finchley Food Control Committee:

The question of the filling of vacancies on this Committee was considered, and it was

RESOLVED, on the motion of Alderman Wells, seconded by Councillor Langlands, that the under-mentioned be appointed for a period of one year:—

CONSUMER MEMBERS.

Alderman A. J. Briant.
,, G. H. Pateman.
,, A. T. Pike, O.B.E., J.P.
,, C. S. Syrett.

Councillor J. Hugh Jones, LL.B.

,, Mrs. M. E. Legge.
,, R. J. N. Norman.
,, Major H. W. Steward.

Mrs. Hannah Miller.

TRADE MEMBERS.

Mr. A. Seymour, representing Retail Grocers.
Mr. S. H. Riches, representing Retail Butchers.
Mr. W. C. Miller, representing Retail Greengrocers and Fruiterers.
Mr. W. R. Smith, representing Retail Bakers.

1822 Presentation of the Honorary Freedom of the Borough to Alderman George Henry Pateman:

Arising out of paragraph 1800 of the General Purposes Committee's Report of the 15th October, 1941, it was

- RESOLVED**, on the motion of Alderman Syrett, seconded by Alderman Wells,
- (a) that at a Special Meeting of the Town Council to be convened for Monday, the 24th November, 1941, Alderman George Henry Pateman be admitted an Honorary Freeman of the Borough of Finchley, and that the Corporate Seal of the Council be affixed to such documents in the matter as may be requisite;
 - (b) that the form of presentation be an illuminated scroll inscribed upon vellum, the scroll being contained in a presentation casket surmounted with the Borough Arms enamelled in colours and suitably inscribed;
 - (c) that the expenditure of a sum not exceeding £100 in connection with the matter be agreed; that the necessary supplemental estimate be approved, and that in consequence thereof Standing Order No. 2(3) be suspended;
 - (d) that the special meeting of the Council referred to in paragraph (a) above be held at 5.30 p.m.;
 - (e) that the necessary arrangements in connection with the matter be left in the hands of the Mayor Elect and the Town Clerk.

1823 Early Closing of Shops During the Winter Months:

A circular letter dated 17th October, 1941, was submitted from the Home Office hereon.

It was reported that shops which were at present subject to the general closing hours would, from the 2nd November, 1941, to the 28th February, 1942, inclusive, be required to close not later than 7.30 p.m. on the late day and 6 p.m. on other days; further, that Local Authorities were empowered, by Order, except as regards certain trades, to substitute for the hours above mentioned an hour not later than 8 p.m. on the late day and on one other day and an hour not later than 7 p.m. on one or more of the remaining days, or to substitute hours earlier than those mentioned on any or all days.

Arising thereon, it was reported that letters had been received from:—

- (a) Messrs. Joseph Mallinson & Son, asking the Council to make the hour of closing 7 p.m.; and
- (b) the Finchley Chamber of Commerce, stating that they did not wish any alteration to be made in the suggested times of closing;

RESOLVED that no further action be taken in the matter.

1824 Finchley Planning Scheme No. 1:

The Town Clerk reported that the application by Mr. S. Hall for consent to the installation and use of a circular saw on land used as a builders' yard at the rear of No. 232, Woodhouse Road, N.12, had been advertised, and that objections had been received from:—

Mr. W. H. Glasscock, of 230, Woodhouse Road; and

Mr. C. Harrison, of 228, Woodhouse Road;

RESOLVED that the desired consent be not granted by the Council, as the proposed development does not comply with the provisions of the Scheme relating to character zoning.

1825 General Rate:

A letter dated 8th October, 1941, was submitted from the Hon. Secretary of the Cromwell Hall Residents' Association as follows:—

"I am instructed by my Committee to write and ask you to be good enough to convey to the members and officials of the Council their thanks and gratification that there is to be no increase in the rates for the current half-year.

It is appreciated that it is a very difficult matter to prevent an increase in expenditure under existing conditions, and it is hoped that the efforts of everyone concerned in keeping down the rates will continue to meet with success."

1826 Electricity Charges:

A letter dated 6th October, 1941, was submitted from the Electricity Commissioners, stating that they had submitted to the Board of Trade the proposals of the Council to increase certain of the tariffs for electricity supplies to produce an estimated increased revenue of £4,070, and that the Board saw no reason to intervene in connection with such proposals.

1827 Avenue House:

Alderman Syrett reported that an agreement had recently been reached between the local Company of the Home Guard and the 6th Finchley Group Boy Scouts whereby the Home Guard were allowed the use of the stables at above, subject to the Scouts being granted certain facilities as before, and on the understanding that they would have the first option of the use of the stables, should they so desire, upon the premises being relinquished by the Home Guard.

He added that no rates would be charged to the Home Guard and that they would pay a nominal rent of 1s. a year;

RESOLVED that the foregoing arrangement be approved.

1828 Passenger Traffic Facilities in the County of Middlesex:

A letter dated 17th October, 1941, was submitted from the Clerk of the Middlesex County Council stating that, as a result of representations received, the County Council was proposing to re-establish the Traffic Sub-Committee of the Highways Committee, which met regularly before the war, and asking the Council to appoint a member to represent them on such Sub-Committee:

RESOLVED that the Chairman of the Highways Committee be appointed to represent the Council on the Sub-Committee in question.

1829 Staff:

Reference was made by the Town Clerk to a letter dated 22nd October, 1941, received from the London Civil Defence Region, stating that the Regional Commissioners had appointed Mr. C. Tozer as a Divisional Officer in the London Fire Forces.

The congratulations of the Council were extended to Mr. Tozer thereon.

1830 Documents for Sealing:

RESOLVED that the Corporate Seal be affixed to the following documents:—

1. Contract with Messrs. Comben and Wakeling, Ltd., for the strengthening of eight public surface air raid shelters.
2. Any necessary documents in connection with the calling in of the Union of South Africa 5% Inscribed Stock, 1945/75.
3. Contract with General Plasterers, Ltd., for the construction of entrance steps to three deep trench shelters.
4. Discharge of Registered Charge or Vacating Receipt (Small Dwellings Acquisition Acts) in respect of Mortgage No. 848—Mr. C. N. Medd, 1a, Oakwood Road.
5. Certificate in connection with the presentation of the Honorary Freedom of the Borough to Alderman G. H. Pateman.
- *6. Contract with Messrs. Warden & Co., Ltd., for the printing of Agenda, Minutes and Reports.
- *7. Contract with Mr. E. J. Chellingsworth for the hire of two cars for use by the Mayor and the Town Clerk.
- *8. Contract with Messrs. Lovesay and Son for the supply of newspapers, periodicals, etc., to the East Finchley District Library.

*See report of Council in Committee.

1831 Vote of Thanks—His Worship the Mayor:

RESOLVED, unanimously, on the motion of the Deputy Mayor, seconded by Alderman Syrett that Councillor H. H. Wilmot, J.P., be accorded the thanks of the Council upon the expiration of his term of office as Mayor for the able manner in which he has discharged the duties attaching thereto and for his constant devotion to the welfare of the Borough.

1832 Council in Committee:

It was proposed by the Deputy Mayor, seconded by Alderman Syrett, and

RESOLVED, unanimously, that the Council do now go into Committee.

1833 Tenders:

- (a) Printing of Agenda, Minutes and Reports.
- (b) Hire of Two Motor Cars for use by the Mayor and the Town Clerk.
- (c) Supply of newspapers, periodicals, etc., to the North and East Finchley District Libraries.

The tenders received in connection with the above were submitted;

RECOMMENDED—

- (1) that as regards (a), the tender of Messrs. Warden & Co., Ltd., at the sum of 11/3d. a printed page be accepted, subject to contract;
- (2) that as regards (b), the tender of Mr. E. J. Chellingsworth, trading as Bibsworth Garage, as under-mentioned, be accepted, subject to contract:—

Up to 6,000 miles	£400.
The next 2,000 miles	£115.
Exceeding 8,000 miles	1s. a mile;

- (3) that as regards (c), the tender of Messrs. Lovesay and Son (relating only to the East Finchley District Library) at the retail prices current for the time being, subject to the discounts set out below, be accepted, subject to contract:—

Section 1.	Description.	Discount.
1.	Daily and local, weekly newspapers	5%
2.	Other weekly publications	5%
3.	Fortnightly, monthly, quarterly and yearly publications	nett;

- (4) that the contracts be added to the list of documents for sealing.

1834 Assessments—6, Victoria Avenue:

Paragraph 1758(b) of the Valuation Committee's Report of the 7th October, 1941, was considered;

RECOMMENDED that same be adopted.

1835 Reports of Committees:

RECOMMENDED that the reports of the under-mentioned Committees be received and adopted, as varied by the amendments (if any) set out and adopted, and that such reports be entered on the Minutes of the Council:—

- Annexed* (a) **Civil Defence (Emergency)** of the 7th October, 1941.
- Annexed* (b) **Valuation** of the 7th October, 1941.
- Annexed* (c) **Public Health and Maternity and Child Welfare** of the 9th October, 1941.
- Annexed* (d) **Education** of the 13th October, 1941.

Arising out of paragraph 4(b) (v), it was

RECOMMENDED that the Borough Surveyor be instructed to obtain quotations for the adaptation of the Woodwork Room at the Martin School, and that the matter be left to the Chairman of the Committee to deal with, subject to report.

Amended (c) **General Purposes** of the 15th October, 1941, Alderman Syrett voting against paragraph 3(d) (i).

Arising out of paragraph 1 (Contract for Binding of Books), the Town Clerk read a further letter received from the Contractors on the matter, and it was

RECOMMENDED that the application for an increase of 10% on contract prices as from the 15th September, 1941, be granted.

Arising out of paragraph 2(c) (ii) (Staff—Electricity Department—Junior Lady Demonstrator) the Town Clerk reported that Miss Bark had now resigned her position.

Amended (f) **New Municipal Offices (Sub)** of the 20th October, 1941.

Arising thereon, an amendment was moved by Councillor Baines, seconded by Councillor Merry, "that the consideration of the report be deferred until the commencement of the new municipal year; that a special meeting of the Council be convened to consider the matter and that no other business be presented at that meeting."

On being put, the amendment was carried, and it was thereupon put as a substantive motion and carried.

Amended (g) **Civil Defence (Emergency)** of the 21st October, 1941.

Amended (h) **Parks and Open Spaces** of the 22nd October, 1941.

1836 Staff—Town Clerk's Department:

The Town Clerk reported that Miss V. Cook, clerical assistant in his department, had resigned her position and would be leaving the service of the Council on the 15th November, 1941;

RECOMMENDED that authority be given for the appointment of a successor at a wage of £2. a week.

1837 National Fire Service:

(a) **Additional Building—Central Fire Station.**—The Town Clerk reported that the Fire Force Commander had recently submitted a rough sketch plan of an additional building to be erected on land adjoining the Fire Station, and had asked if the Council would be good enough to draw up a complete set of plans and arrange for the construction of the premises, subject to the consent of the Regional Fire Commissioner being obtained;

RECOMMENDED that the Borough Surveyor be authorised to render such assistance in the matter as he is able.

(b) The Town Clerk read a letter dated 24th October, 1941, from the Superintendent, London Fire Force, regarding certain proposals in connection with the re-organisation of the Fire Service in Finchley and the surrounding Districts;

RECOMMENDED that the Borough Surveyor be authorised to supervise the works to be carried out in connection with the suggested alterations, on the understanding that the total cost will be borne by the National Fire Service and that the necessary technical staff will be supplied.

This is the report of the Civil Defence (Emergency) Committee 527(a) referred to in paragraph 1235(a) of the Council Minutes of the 27th October, 1941.

Herbert M. Steward
Mayor.

BOROUGH OF FINCHLEY.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

7th October, 1941.

PART II.

Present : Councillor Hugh Jones, LL.B. (Chairman),
Alderman Syrett (Vice-Chairman), the Mayor (Councillor
H.H. Wilnot, J.P.), the Deputy Mayor (Councillor W.L.
Brooksbank), Alderman Pateman and Councillors Bryson,
Grobel, Lawrence and Mrs. Roberts.

Non-members : Alderman Briant and Councillors Fitness and
Mrs. Legge.

1. REMOVAL AND STORAGE OF HOUSEHOLD CHATELS ORDER. 1941.

The Town Clerk submitted Home Security Circular No.215/1941 in regard to the above and intimated that, under the provisions of the Order, Clerks to Local Authorities were authorised to act as Recovery Officers with power to take all necessary action, in conjunction with the other appropriate Officers of the Council, with a view to the protection of personal effects removed from damaged premises, including cleansing and disinfection, and the delivery of such chattels to their respective owners.

2. MAN POWER - CIVIL DEFENCE SERVICES.

The Town Clerk reported receipt from the Sub-Group Controller of a Memorandum in regard to a proposal for the unification of the duties and training of the Civil Defence Services and the possible amalgamation of the Stretcher Party and Rescue Services with a view to meeting the problem which would arise owing to the shortage of man-power.

The Town Clerk intimated that the whole matter was being very carefully considered by the Officers and that a full report would be submitted to the Committee at a later date.

J. HUGH JONES,

Chairman.

REPORT OF THE

COMMISSIONERS OF THE LAND OFFICE

IN RESPONSE TO

RESOLUTION

NO. 10, PASSED BY THE HOUSE OF REPRESENTATIVES, JANUARY 10, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

AND TO THE RESOLUTION PASSED BY THE SENATE, FEBRUARY 1, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

AND TO THE RESOLUTION PASSED BY THE HOUSE OF REPRESENTATIVES, FEBRUARY 1, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

AND TO THE RESOLUTION PASSED BY THE SENATE, FEBRUARY 1, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

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AND TO THE RESOLUTION PASSED BY THE SENATE, FEBRUARY 1, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

AND TO THE RESOLUTION PASSED BY THE HOUSE OF REPRESENTATIVES, FEBRUARY 1, 1900, RELATIVE TO THE LANDS BELONGING TO THE STATE OF CALIFORNIA.

This is the report of the Valuation Committee referred to in paragraph 1835(b) of the Council Minutes of the 27th October, 1941. 534(1)

BOROUGH OF FINCHLEY.
VALUATION COMMITTEE'S REPORT.

Mayor.

7th October, 1941.

PART II.

Present: Councillor Langlands (Chairman), Councillor Connorton (Vice-Chairman), the Mayor (Councillor H.H. Wilmot, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Councillors Bryson and Tyndall and Mr. Griffith.

Non-member: Councillor Merry.

ASSESSMENTS.

(a) 160, Ballards Lane.

It was reported that the above premises were now occupied by the Troops Comforts Fund Committee and that the owner had made application for a reduction in the assessment on the grounds that the property was occupied for War Charity purposes;

RECOMMENDED that the assessment be reduced from £82 Gross £66 Rateable to £8 Gross £5 Rateable.

(b) Cymric Lawn Tennis Club.

The Valuation Officer reported upon an application received from the above Tennis Club for a reduction in the assessment on the four hard courts and one grass court occupied by the Club. It was intimated that the Club were now only able to maintain two courts;

RECOMMENDED that the assessment be reduced from £71 Gross £64 Rateable to £50 Gross £45 Rateable.

(c) Lyttelton Playing Fields and Northway Gardens.

The Committee had before them an application submitted by the Borough Treasurer for a reconsideration of the assessments on the above. Particulars of the lettings to Clubs were submitted and after due consideration it was

RECOMMENDED that the assessments be reduced as follows :-

	Gross	Rateable
Lyttelton Playing Fields ...	from £280	£252
	to £150	£135
Northway Gardens	from £126	£113
	to £ 62	£56

(d) St. Mary's School - First Aid Post.

It was reported that a part of the above school which was damaged by enemy action had now been rebuilt and the Committee considered the question of the assessment;

RECOMMENDED that this be increased from £124 Gross £100 Rateable to £165 Gross £134 Rateable.

(e) Properties for Assessment and for Revision of Assessment.

RESOLVED that the new assessments and alterations in assessments contained in the list to be presented by the Chairman of the Committee be approved and that,

where necessary, the Valuation Officer be instructed to make a proposal in accordance with the provisions of the Rating and Valuation Acts.

Wm. C. LANGLANDS.

Chairman.

This is the report of the Public Health and Maternity and Child Welfare Committee of the 9th October, 1941 referred to in paragraph 1835(c) of the Council Minutes of the 27th October, 1941. 524(L)

Herbert W. Steward

Mayor.

BOROUGH OF FINCHLEY.
PUBLIC HEALTH AND MATERNITY AND CHILD WELFARE
COMMITTEE'S REPORT.

9th October, 1941.

PART II.

Present : Councillor Major Steward (Chairman), Councillor C.P. Grobel (Vice Chairman), The Mayor (Councillor H.H. Wilmet, J.P.) Councillors Bryson, Mrs. Legge and Mrs. Roberts and Mesdames Reeves and Sladden.

Non-members: Councillors Langlands, Lawrence and Norman.

DAY NURSERY AT 8, MOSS HALL CRESCENT.

The Medical Officer reported that the new Day Nursery at the above address would be opened on the 20th October, 1941, and that the following staff had to date been appointed :-

Miss Burgess - Deputy Matron - £160 p.a.

" Thomson - Nursery Nurse - £135 p.a.

Mrs. Claydon - Probationer - £ 40 p.a.

Instructions were given for the General Purposes Committee to be notified accordingly.

HERBERT W. STEWARD,

Chairman.

MEMORANDUM FOR THE RECORD

DATE: 1/1/76

On 12/31/75, the following items were received from the [unclear] office:

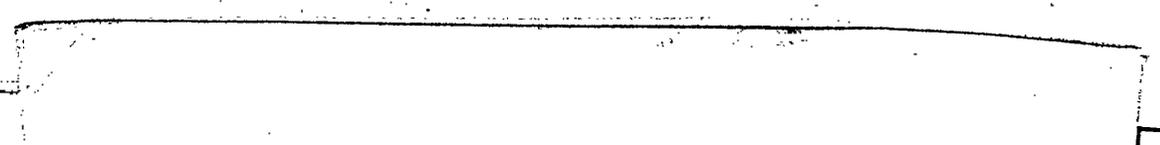
1. [unclear] report dated 12/31/75.

2. [unclear] report dated 12/31/75.

3. [unclear] report dated 12/31/75.

4. [unclear] report dated 12/31/75.

5. [unclear] report dated 12/31/75.



This (with the four following pages) is the report of the Education Committee of the 13th October, 1941 referred to in paragraph 1835(d) of the Council Minutes of the 27th October, 1941.

EDUCATION COMMITTEE'S REPORT.

13th October, 1941.

IN COMMITTEE.

Mayor.

Hubert W. Steward

Present: Councillor Langlands (Chairman),
Councillor Merry (Vice-Chairman),
The Mayor (Councillor H.H. Wilmot, J.P.),
The Deputy Mayor (Councillor W.L. Brooksbank),
Aldermen Grocott and Syrett,
Councillors Bryson, Collis, Mrs. Legge
and Tyndall,
Miss Davey, M.A., and Mrs. Miall, B.A.
Non-members: Councillors Fitness, Lawrence
and Mrs. Roberts.

Mrs. E. Murphy (Co-optative Member of the Education Committee).

It was reported that Mrs. E. Murphy, who was elected as co-optative Member last February, had been unable to attend any of the six successive meetings of the Committee since the time of her appointment and that under the Scheme governing the constitution of the Committee a casual vacancy occurred on the Committee, unless the cause of absence was approved by the Committee.

RECOMMENDED:

that no action be taken for the remainder of the Municipal year.

2. School Attendance Sub-Committee.

The report of a meeting of the above held on 15th September, 1941, was submitted.

Arising thereon, it was reported:-

(a) Special Schools.

(i) That Maureen Holding, aged 7 years, at Martin Junior School, had been recommended for admission to the Royal National Orthopaedic Hospital's Country Branch at Stanmore. She is suffering from elongation of Tendo Achilles.

RECOMMENDED:

that this Authority accepts this responsibility.

(ii) That Albert Smith, a Finchley boy at a school for the Deaf in Exeter, was home on holiday from 2nd to 18th August, 1941, and that the parents had paid rail fares of £2.13.8.

RECOMMENDED:

that no weekly contributions be made by the parents while this boy was home on holiday.

(b) Approved Schools - Parental Contributions.

That a summary of Parental Contributions for the quarter ended 30th August, 1941, had been forwarded to the Middlesex County Council's Accountant.

Approval had been given to the recommendations that arrears be remitted as hereunder:-

Cyril Smith £1.10.0.
Bernard Smith £1. 7.0.

F. J. GROCCOTT,
Chairman.

The Report was adopted.

3. Appointments Sub-Committee.

Present: Councillor Langlands (in the Chair),
Councillor Merry,
Miss Davey, M.A.

The report of a meeting of the above, held on 25th September, 1941, was submitted, in which it was stated that no appointment was made, but that if one of the candidates failed to secure a post she was seeking elsewhere, she would be offered the vacant post under this Authority.

Failing her acceptance, it was left to the Chairman of the Education Committee and the Director of Education to consider the best means of filling the vacancy, and if thought desirable to re-advertise the post, the Chairman to report on the matter to the Education Committee.

RECOMMENDED: that the action taken be approved.

Wm. C. LANGLANDS,
Chairman.

The report was adopted.

4. School Management and Works Sub-Committee.

The report of a meeting of the above, held on 6th October, 1941, was submitted.

Arising thereon, it was reported:-

(a) Alder Infants' School - Use as a Food and Rest Centre in an Emergency.

That the Chairman had agreed, subject to report to the Education Committee and to the approval of H.M. Inspector, to the use of the Infants' Section, not used at present for school purposes, as a Food and Rest Centre in an Emergency, for such periods as it may be required. It had been asked that the following conditions be observed:-

1. That in any works nothing shall be done to interfere with the full use of school shelters, external and internal, by the school children.
2. That the work of the Youth Committee in the building is not restricted, save, of course, during the time the building is in occupation by the Rest Centre.
3. That the use of the Domestic Subjects Centre should be in consultation between the Director of Education and the Organiser of Meals, so that, as far as possible, the work of the girls may go on..

RECOMMENDED: that the action taken be approved.

(b) Provision of Meals.

(1) Supplies of Foodstuffs, etc. That the supplies of foodstuffs, etc., since the commencement of school feeding had been very satisfactory.

RECOMMENDED:

- (1) that the present arrangements for the supply of foodstuffs be continued.

(2) that it be left to the discretion of the Director of Education to vary the arrangements, should special circumstances make this necessary.

(ii) Staff. That Mrs. J. Warlow had been engaged as Assistant Cook, as from the 8th September, at a wage of £2. a week, including mid-day meals, and that a third kitchen hand, Miss W.A. Preston, had been engaged with the approval of the Chairman, as from 7th October, 1941, at a wage of £1.10.0. a week, including mid-day meals.

RECOMMENDED: that the action taken be approved.

(iii) Commencement of mid-day meals at Manorside and Our Lady of Lourdes Schools. That as from 8th October, 1941, the provision of meals at the above schools had begun.

(iv) Transport. That the Sub-Committee had recommended an increase, as from 8th October, 1941, of 3s.0d. per day in the Contractor's charges, making a total of 15s.0d. a day, to cover the additional work arising from the opening of the new Centres, and to the payment of out-of-pocket expenses in the event of a breakdown to his van, when a substitute van would be engaged by him in its place.

In this connection, the Committee considered a further statement from the Contractor on his additional duties, and agreed that payment should be made at the rate of one guinea a day instead of 15/-, as recommended by the Sub-Committee.

RECOMMENDED: that the action taken be approved.

(v) Further Developments. The Chairman of the Education Committee had already been given authority to approve arrangements for completing the scheme, so as to enable children from St. John's, Northside Junior and St. Mary's Schools to be brought within the provision.

In this connection the Director of Education reported:

- (1) that the production of meals from the Central Kitchen had now almost reached its practicable limits.
- (2) that even on a broad selective basis some 200 additional children from the three schools named above are expected to require meals.
- (3) that there were in some schools applications for the meal which could not yet be met, and that the Board of Education in Circular 1520 had asked Authorities, in order to meet the needs of the time, to make a general provision and to encourage parents to take advantage of it.
- (4) that, under existing circumstances, a general provision would result in a probable total of 1,100 meals daily, although pressure of events might increase that number.
- (5) that to meet the needs under (2), (3) and (4) above, it would be economical and convenient to use school premises for kitchen accommodation, and that the Woodwork Room at the Martin School, which had not been used by the Committee for its normal purposes for some years, could be easily adapted.
- (6) that, so far as feeding centres are concerned, it was desirable that children should, as far as possible, have the meals in their own schools.

The Sub-Committee, after full consideration of the Director of Education's statement

RECOMMEND:

- (1) that, subject to the approval of the Board of Education, the Woodwork Room at the Martin School be adapted for kitchen purposes.
- (2) that, subject to the approval of the Board of Education, kitchen and other equipment be purchased for an additional 400 meals daily to provide for the schools named, and for the general provision referred to in paragraph (4) above.
- (3) that the organisation of the feeding arrangements be left in the hands of the Chairman and Director of Education.

Arising from the above, the Chairman of the Education Committee stated that the estimated costs of the new provision would be in the neighbourhood of £1,500, made up as follows:-

Adaptations of Woodwork Room.	£	250 approx.
Kitchen apparatus and equipment	700	"
School Canteens' equipment.	550	"

RECOMMENDED:

- (1) that the recommendations of the Sub-Committee be adopted.
- (2) that the approval of the Board of Education be sought to the scheme and to the estimated cost, i.e. £1,500, for purposes of grant.
- (3) that the Finance Committee be asked to approve a Supplemental Estimate of £1,500 for the current Financial Year.

Wm. C. LANGLANDS,
Chairman.

The Report, as amended by the Committee, was adopted

5. Workmen's Wages.

A letter, dated 13th October, 1941, from the Town Clerk was read, stating that matters relating to the maximum wages of workmen and war allowances to them as adopted by the Joint Industrial Council were under consideration.

The question of the application of any awards to caretakers of schools was not settled and might be one for the consideration of the Committee in due course.

6. Artificial Light Clinic, Health Centre.

The School Medical Officer asked that, in connection with the Artificial Light Clinic, one extra session per week be allowed, for the treatment of school children, beginning 27th October, 1941. At present one session only is given each week to this service.

The Committee agreed to the School Medical Officer's request and to the appointment of Miss E.R. Rooke, the present part-time Nurse, at a fee of 10s.6d. for each additional session.

RECOMMENDED: that the action taken be approved.

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JHW
7. Milk and Meals during the Mid-term Holiday Week.

It was reported that arrangements were being made for schools to be open during the mid-term holiday, to enable children to have their morning milk.

With regard to the mid-day meal, the Committee agreed to dis-continue the meal during the holiday period.

RECOMMENDED: that the action taken be approved.

8. Teaching Staff.

(a) Miss F.J.Morant, Manorside Junior School - Resignation.

It was reported that Miss Morant, an assistant mistress, had submitted her resignation to take effect as from 31st October, 1941.

(b) Miss M.M.McDonald, Martin School - Leave of Absence.

The Director of Education informed the Committee that Miss McDonald had been absent for a period of four working days, commencing 9th September, 1941, for domestic reasons, the circumstances of which were reported to the Committee.

RECOMMENDED:

that payment of salary in respect of the period of absence referred to above be granted.

9. Supply Teaching Appointments.

RECOMMENDED:

that the list submitted to the Committee of the Supply Teaching appointments made during the period 21st April - 25th July, 1941, be approved.

10. Staff Absences.

A list of the members of the teaching staff absent since the last meeting was submitted.

It was reported that the absences shown on the list were within the terms of the Authority's regulations, and it was agreed that salaries be paid for the periods of absence.

Wm. C. LANGLANDS,
Chairman.

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This (with the four following pages) is the report of the General Purposes Committee referred to in paragraph 1835(e) of the Council Minutes of the 27th October, 1941. 525(a)

BOROUGH OF FINCHLEY.
GENERAL PURPOSES COMMITTEE'S REPORT. Mayor. *Herbert W. Steward*
15th October, 1941.

PART II.

Present: Councillor Hugh Jones, LL.B. (Chairman), Councillor Major Steward (Vice-Chairman), the Mayor (Councillor H.H. Wilmet, J.P.), the Deputy Mayor (Councillor W.L. Brooksbank), Aldermen Pateman and Syrett and Councillors Langlands, Lawrence, Mrs. Legge and Norman.

Non-members: Alderman Wells and Councillors Fitness, Grebel and Mrs. Roberts.

1. CONTRACT FOR BINDING OF BOOKS.

A letter dated 8th September, 1941 was submitted from Messrs. Cedric Chivers Ltd. drawing attention to the increase in the cost of materials and making application for an increase of 10% on contract prices as from the 15th September, 1941;

RECOMMENDED that the consideration of the matter be deferred until the Council Meeting, and that in the meantime the Town Clerk be instructed to obtain further evidence from the Contractors in support of their application.

2. STAFF.

(a) Absence through Illness. - The names of those members of the staff who had been absent, through illness, were submitted, together with the necessary medical certificates.

(b) Public Health Department - Health Centre. - It was reported that Miss J. Cloutman commenced her duties as Assistant Nurse at the Day Nursery on the 1st September, 1941.

(c) Electricity Department.

(i) Junior Technical Assistant. - The Town Clerk intimated that, at the last meeting of the Electricity Committee, the General Manager and Engineer had reported that Mr. Trevor Sweet who joined the Department in June, 1939 as a Junior Technical Assistant and who had served in H.M. Forces since July, 1940 had notified him that he was expecting his discharge due to defective eyesight; that Mr. Sweet, who received a salary of £65 per annum, was now nearly 22 years of age and had had considerable electrical experience, and that in the circumstances, the Committee had decided to suggest that, as from the date of the recommencement of duty by Mr. Sweet, he be paid a salary of £135 per annum.

RECOMMENDED that this be agreed.

(ii) Junior Lady Demonstrator. - It was reported that, at the last meeting of the Electricity Committee, the General Manager and Engineer had intimated that Miss Bark, Junior Lady Demonstrator, had been absent from duty, owing to illness, since the 3rd September, 1941 and had left Finchley without authority, and that, after hearing all the circumstances, the Committee had decided to suggest that, with the consent of the National Service Officer, the services of Miss Bark be dispensed with;

RECOMMENDED that this be agreed.

(iii) Draughtsman. - It was reported that Mr. A.T. Wright, a Draughtsman in the Department, who had been seconded for duty in the

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Billeting Office as a Deputy Re-Housing Officer, was desirous of accepting a position as Draughtsman in the service of the British Broadcasting Corporation.

In the circumstances, it was

RECOMMENDED

- (1) that Mr. Wright be released from duty during the period of the present emergency, subject to the Minister of Health recognising the work proposed to be undertaken as "war service" for the purposes of the Local Government Staffs (War Service) Act, 1939; and
- (2) that it be left to the Chairman of the Civil Defence (Emergency) Committee and the Re-Housing Officer to appoint a successor to Mr. Wright if occasion arises.

(iv) Mr. A.J. Carrington. - The General Manager and Engineer reported receipt of a letter dated 10th October, 1941 from the Ministry of Labour and National Service stating that full consideration was given to the views expressed by the Electricity Commissioners before permission was given to Mr. Carrington to leave the service of the Council, but that, having regard to his qualifications, the scope of the prospective employment and the nature of his work in the Council's Undertaking, it was considered in the national interest to allow him to transfer;

RECOMMENDED that the whole of the facts be placed before the local Member of Parliament.

(d) Borough Surveyor's Department.

(i) Housing Section - Mr. E. Hall. - The Borough Surveyor reported that application had been made for the deferment of the calling up of Mr. E. Hall, pending the training of a substitute, and that advertisements had been issued inviting applications for the appointment at a salary of £260 per annum;

RECOMMENDED that the matter be left to the Borough Surveyor to deal with, subject to report.

(ii) Resignations. -

(1) The Borough Surveyor reported that Mrs. Littlewood and Miss L. Austin had resigned their appointments and would shortly be leaving the service of the Council;

RECOMMENDED that the Chairman of the Committee and the Borough Surveyor be authorised to appoint successors at the same salaries as those received by the persons in question, subject to report.

(2) The Borough Surveyor also reported that Mr. C.E. Cowen had resigned his position;

RECOMMENDED that authority be given to the Borough Surveyor to appoint a substitute at a salary from 30s. to 35s. a week according to age and ability.

(iii) Superintendent of Open Air Pool. - It was reported that the appeal made by Mr. H. Pilgrim against his recent conviction was heard by Quarter Sessions on the 14th October, 1941 when such conviction was quashed;

RECOMMENDED

- (a) that the suspension of Mr. Pilgrim ordered by the Council

be withdrawn; and

(b) that the action of the Committee in authorising the Borough Treasurer to pay forthwith the arrears of salary due to Mr. Pilgrim be approved.

Arising hereon the Chairman of the Committee intimated that he had an interest in the matter and in consequence did not vote or take any part in the discussion relating thereto.

(c) Borough Treasurer's Department. - The Borough Treasurer reported -

(i) that Mr. G.E. Tickner, Internal Audit Clerk, who was reported missing on the 2nd June last in the Middle East, was now known to be a prisoner of war.

(ii) that Mr. F.C. Goodman, Chief Internal Auditor, who was absent from the office since the 5th August in consequence of a motor accident, returned to duty on the 25th September, 1941.

(f) Generally. - The Committee considered the tabulated statement which was submitted by the Chairman of the Committee at the last meeting of the Council in reply to a question asked by Alderman Syrett, and after discussion it decided to leave the whole matter in the hands of Alderman Syrett with a view to his continuing his investigations and reporting to a Sub-Committee to be appointed early in the new municipal year.

3. TEMPORARY STAFF.

(a) It was reported that, at the last meeting of the Council and Staff Joint Committee, attention was drawn to the fact that, from time to time, anomalies arose as regards the wages paid for temporary positions in different departments of the Council and that it was felt that, with a view to obviating this, a Grading Scheme should be instituted for the temporary staff; further, that after due consideration the Joint Committee had decided to suggest that the Chief Officers be asked to confer and to prepare a scale of wages appropriate for the various types of temporary appointment, with a view to its being applied throughout the whole of the Departments of the Council;

RECOMMENDED that this be agreed.

(b) Town Clerk's Department - Temporary Shorthand Typist. - It was reported that Mrs. K.E. Stuart had been appointed to the above position at a wage of £3 a week, and that she would commence her duties on the 20th October, 1941.

(c) War-Time Nursery. - It was reported that the following temporary appointments had been made to take effect as from the 20th October, 1941 :-

Deputy Matron - Miss M.A. Burgess - Salary £160 per annum
Nursery Nurse - Miss I. Thomson - Salary £135 per annum.
Probationer - Mrs. A.L. Claydon - Salary £40 per annum.

further, that the salaries were in accordance with Ministry of Health Memorandum 249-111A.

(d) Borough Treasurer's Department.

(i) Temporary Accountancy Assistant. -

RECOMMENDED that Mr. Norman Tremearne, Wages Clerk (present salary £221) be appointed to

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the position of temporary Accountancy Assistant at a salary of £250 per annum with effect as from the 3th October, 1941.

(ii) Temporary Wages Clerk (in place of Mr. Tremearne)

RECOMMENDED that Mr. G.T. Birch be appointed to the position of temporary Wages Clerk at a salary of £4.10.0d. a week with effect as from the 13th October, 1941.

4. LOCAL GOVERNMENT SUPERANNUATION ACT, 1937.

(a) The Borough Surveyor reported that Mr. F. Flowerdew would reach the age of 65 on the 6th December, 1941, on which date he desired to retire.

The following statement was presented by the Borough Treasurer giving particulars of the superannuation allowance payable to Mr. Flowerdew :-

Date of Birth : 6th December, 1876.
Service to : 6th December, 1941.

	<u>Years</u>	<u>Months</u>
Contributing	2	8
Non Contributing	17	10
	<u>20</u>	<u>6</u>

Average remuneration for last 5 years (Est) £160

Superannuation Allowance :

$\frac{2}{60} + \frac{19}{120} \times 160 = 30. 13. 4.$

Added Sum: $\frac{19}{120} \times 160 = 25. 6. 8.$

56. 0. 0.

Payable as to

30. 13. 4. from Superannuation Fund
25. 6. 8. from General Rate Fund.

RECOMMENDED

- (1) that as from and including the 7th December, 1941 Mr. Flowerdew be granted a superannuation allowance of £56 per annum;
- (2) that, in addition, he be granted a gratuity of 8/6d. a week until the date of the ordinary meeting of the Council in June, 1942 under the provisions of Section 70 of the Finchley Urban District Council Act, 1908 in order to bring his income up to a sum of 30s. a week.

(b) Refunds and Transfer Values. - The Borough Treasurer submitted the following statement :-

J.H.J.

(i) Refunds of Contributions.

NIL.

(ii) Transfer Value Paid.

<u>Name.</u>	<u>Department.</u>	<u>Cause.</u>	<u>Amount.</u>
			£. s. d.
Williams, A.V.	Town Clerk's.	Transferred to Bilston Corporation (balance)	17. 15. 11.

(iii) Transfer Value Received.

Redmayne, W.E.	Electricity	Transferred from Doncaster Corporation	179. 3. --
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J. HUGH JONES,

Chairman.

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This (with the two following pages) is the report of the New Municipal Offices Sub-Committee referred to in paragraph 1335(f) of the Council Minutes of the 27th October, 1941.

Herbert W. Steward

Mayor.

BOROUGH OF FINCHLEY.

NEW MUNICIPAL OFFICES SUB-COMMITTEE'S REPORT.

20th October, 1941.

PART II.

Members of the Sub-Committee:-

Alderman A.T. Pike, O.B.E., J.P. (Chairman)
His Worship the Mayor (Councillor H.H. Wilmot, J.P.)
The Deputy Mayor (Councillor W.L. Brooksbank)
Alderman C.S. Syrett.
Councillor J. Hugh Jones, LL.B.
Councillor P. Lawrence.

1. PROVISION OF NEW MUNICIPAL OFFICES AFTER THE WAR.

The Sub-Committee has met on four occasions and a general discussion has taken place on the above subject. At the outset it was agreed that it could safely be assumed that a period of at least three years would elapse between the time when approval to the scheme for new offices had been received and the completion of the work; further, that it was eminently desirable that plans of the suggested new building, approved by the Council, should be in readiness for submission, at the appropriate time, to the Ministry of Health.

Acting on instructions given by the Sub-Committee, the Borough Surveyor prepared and submitted two possible lay-out plans, one indicating a plan of a building which could be erected at the rear of Hertford Lodge and premises formerly known as The Hawthorns with a frontage to Regents Park Road, and the other incorporating a suggestion made by him for a curved roadway from Regents Park Road approximately opposite College Terrace to East End Road approximately opposite Templars Crescent and for the erection of the new buildings on the outer curve. These received careful consideration, and the Town Clerk drew attention to the legal and other difficulties which would be likely to arise if it were decided to encroach upon any portion of the Avenue House Estate. In this connection it appeared that the only course open in order to overcome such difficulties would be the promotion of a Bill in Parliament. The Sub-Committee therefore decided, for these and other reasons, that it could not recommend the consideration of this latter site.

Instructions were ultimately given for a tentative plan to be prepared by the Borough Surveyor showing a building fronting Regents Park Road and incorporating a site extending from the Queens Head P.H. to "Arcadia", which would allow for the surplus land to be developed under the control of the Council or to remain undeveloped as part of the amenities of the borough.

The Borough Surveyor subsequently submitted drawing No. 13089 showing a proposed lay-out of Municipal Buildings on such site. This would entail a diversion of a small portion of The Avenue, and the Sub-Committee were of opinion that a diversion along line "C" was preferable to lines "A" or "B" shown on the drawing.

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The Sub-Committee has considered the financial aspect of the question and has heard a report by the Borough Treasurer as to the practicability of financing the purchase of the lands. In view of the financial difficulties at the present time, the Sub-Committee was of opinion that it would be of advantage if arrangements could be made for the purchase of the freehold interest of those properties in respect of which the leasehold interest has already been acquired by the Council, viz: Nos. 294, 296, 304 and 308, Regents Park Road, and that negotiations might proceed with a view to obtaining an option for the purchase of the other properties concerned exercisable after the purchase of hostilities. As regards the former, this would not amount to an appreciable sum, and the cost could possibly be defrayed out of revenue. With regard to the latter group of properties, the Council, after acquisition and pending re-development, the continue to receive the revenue from the present occupations, the Following upon any re-development, the Council would receive the benefit from the land immediately north of the Queens Head P.H., upon which rather derelict shops and flats are at present erected which has a greater revenue potentiality. In addition, the property at the north-eastern end of the site, consisting of houses and land in The Avenue, could also be made revenue producing by continuing their present user.

It was reported to the Sub-Committee that, in the opinion of the Valuation Officer, the cost of the land comprised in the scheme was estimated at £16,500 and the buildings at £23,500, making a total sum of approximately £40,000. To this it was considered might be added a sum of £8,000 to cover the acquisition of certain necessary properties in The Avenue making a total sum of £48,000. The average annual debt charges on this sum would be £1925 assuming a 60 year loan and interest at $3\frac{1}{2}\%$ per annum. The Valuation Officer also estimated the cost of purchasing the freeholds of the leasehold properties at present occupied by the Corporation at approximately £2,500.

The Borough Surveyor intimated that it was difficult at the present time to give any estimated cost of the construction of the building, but that assuming the cubicle content of the original building to be increased by 20% and that the post-war rate were taken at $2/3d.$ per foot cube, the cost of the proposed building would be £144,900 or, if taken at $3/-$ per foot cube, £193,200, as compared with the estimate of the original building of £100,000;

- RECOMMENDED (1) that the suggested site for the new Municipal Buildings, as shown coloured green, pink and yellow on drawing No. 13089, a copy of which is attached hereto, be approved;
- (2) that the lay-out of the suggested Municipal Buildings on the lines indicated in the plan be approved;
- (3) that the proposed diversion of The Avenue along the line "C" shown on the plan be approved;
- (4) that the Town Clerk be authorised to negotiate for the purchase of the freehold interest in Nos. 294, 296, 304 and 308, Regents Park Road in respect of which the leasehold interests are already owned by the Council;

(5) that the Town Clerk be also instructed to negotiate with a view to obtaining an option for the purchase (exercisable after the cessation of hostilities) of the freeholds of the other properties concerned; and

(6) that the Sub-Committee be authorised to continue its investigation of the problem and to submit in due course a financial report and the whole of such scheme in greater detail.

2. TITLE OF SUB-COMMITTEE.

In view of the fact that the various matters arising out of the damage to the former Municipal Offices in Hendon Lane by enemy action had been disposed of and that the business now to be considered by the Sub-Committee, in accordance with the reference from the Council, was the question of the provision of new Municipal Offices after the war, it was decided that the title of the Sub-Committee be altered from "The Damage to Municipal Offices" to "The New Municipal Offices" Sub-Committee.

RECOMMENDED that the action taken be approved.

A.T. PIKE,

Chairman.

This (with the five following pages) is the report of the
Civil Defence (Emergency) Committee of the 21st October, 1941
referred to in paragraph 1835(g) of the Council Minutes of the
27th October, 1941 BOROUGH OF FINCHLEY. 525(j)
Herbert W. Steward
Mayor.

CIVIL DEFENCE (EMERGENCY) COMMITTEE'S REPORT.

21st October, 1941.

PART II.

Present: Councillor J. Hugh Jones, LL.B. (Chairman), Alderman
C.S. Syrett (Vice-Chairman), the Mayor (Councillor H.H.
Wilmot, J.P.), the Deputy Mayor (Councillor W.L.
Brooksbank), Alderman Pateman and Councillors Bryson,
Grobel, Lawrence and Mrs. Roberts.

Non-Member: Councillor W.C. Fitness.

1.- FIRE PREVENTION:

(a) Fire Prevention Sub-Committee.- The report of a
meeting of the above Sub-Committee held on the 9th October, 1941,
as underprinted, was submitted and approved:-

"Present: Alderman C.S. Syrett.

(1) Fire Prevention (Business Premises) (No.2) Order, 1941.

The Chief Warden reported fully upon the provisions of the
above Order, which revoked the Fire Prevention (Business Premises)
Order, 1941 and the Fire Watchers' Order, 1940, and intimated
that occupiers of premises were required to provide certain
amenities for the persons undertaking fire watching duty thereat
and, in certain circumstances, to pay a subsistence allowance at
the prescribed rate of 3s., 4s. 6d. or 6s. to each fire watcher,
which sum would be refunded by the Local Authority who, in turn,
would recover such payments from the Exchequer.

It was intimated that such payments might amount to a
sum of £1,000 a month and that a system was already in force
whereby the "black-out patrol" from each Wardons' Post visited
each business premises fire watching group in its area, checked
the fire watching arrangements for the night and initialled the
rota book.

The Borough Treasurer stated that this arrangement was
satisfactory from the financial point of view and that he would
be prepared to make payments to occupiers on the Chief Warden's
certificate in respect of reimbursement of subsistence allowances
paid, subject to scrutiny and to such "spot checks" by the Internal
Audit staff as he might consider necessary from time to time;

RECOMMENDED that the whole matter be left in the
hands of the Borough Treasurer and Chief
Warden to deal with.

(2) Civil Defence Duties (Compulsory Enrolment) Order, 1941.

(a) Enrolment.- The Chief Warden reported that 11,430 persons
had registered under the provisions of the above; that 8,903 had
applied for exemption forms, and that 5,638 claims for exemption
from enrolment had been received, apart from those based upon
medical grounds.

As regards the granting of exemption, it was agreed that in those cases where the applicant had undertaken Civil Defence duties for the required periods or similar duties under a Government Department, the certificate of the Head of the Service concerned, or from the Government Department, should be accepted and the Chief Warden was authorised to grant exemption in such cases.

As regards claims for exemption in respect of fire watching at business premises, or exceptionally long hours of duty upon vital work, the Chief Warden was authorised to grant exemption on being satisfied that the claim was fully justified.

As regards the issue of Notices of Enrolment, it was

RECOMMENDED that these be signed by the Chief Warden and that he also be authorised to sign such other notices or certificates in the matter as may be necessary.

(b) Staff. - The Chief Warden reported that, at the present time, seven of the Head Fire Guards were engaged upon clerical duties at Avenue House in connection with the sorting and classification of Registration and Exemption Forms, but that as it was essential that they should commence, as soon as possible, the organisation of the Fire Watching arrangements in their respective districts, it would be necessary to engage certain temporary clerical assistance.

He was therefore instructed to take such action in the matter as was necessary and to circulate to the next meeting of the Committee a full report upon the progress made and the action taken.

(c) District Headquarters. - The Chief Warden reported that, owing to the extensive records required to be kept by each Head Fire Guard and the amount of equipment to be stored, it was essential that the headquarters of each district should be sufficiently large for the purpose.

He was therefore instructed to consult the Town Clerk thereon and to submit through the Town Clerk any proposals to the Regional Commissioners with a view to obtaining their immediate approval, and to report fully on the whole matter at the next meeting of the Committee.

(d) Training. -

(i) It was reported that it would be necessary for all persons compulsorily enrolled to undergo a full course of training.

(ii) The Chief Warden reported that authority had been obtained for construction of six additional incendiary bomb huts and that these could be constructed at an estimated cost of £5 each, including material, if the greater part of the work were carried out by the Wardens;

RECOMMENDED that authority be given for the construction of the huts in positions to be selected by the Chief Warden, in conjunction with the Borough Surveyor, subject to the cost not exceeding £5 a hut.

C.S. SYRETT,

Chairman (pro tempore)."

525(e)

Arising out of paragraph 2(b), the Chief Warden reported that, in connection with the storing and classification of registration and exemption forms, he had found it necessary to appoint the following additional temporary typists:-

Mrs. Pierson	-at-	£2. 10s. 0d.	a week as from 13.10.41.
Miss Morris	-at-	£2. 10s. 0d.	a week as from 13.10.41.
Miss Upton	-at-	£1. 5s. 0d.	a week as from 20.10.41.

RESOLVED that the action taken be approved.

He also intimated that, in view of the additional duties involved, he considered that Mrs. Pank, a shorthand typist in his Department, whose present salary is £2. 7s. 0d. a week should be granted an increase of 3s. a week as from the 20th October, 1941;

RESOLVED that this be agreed.

(b) Civil Defence Duties (Compulsory Enrolment) Order, 1941.

(i) Registration for Civil Defence Duties.- The Chief Warden reported that, up to the present time, he had received 11,453 Registration Forms, this figure being made up as follows:-

Not claiming exemption	1,665
Claiming exemption on C.E.O.3. Form	8,910
Claiming exemption on F.F.2. Form ..	878
	<u>11,453</u>

(ii) Exemptions.- As regards Certificate "D" (Claims under Paragraph 8), it was pointed out that the Council had no power to verify the accuracy of statements made by certain authorities that claimants for exemption were employed on vital work for not less than 60 hours a week;

RESOLVED that a strong protest be lodged with the Ministry of Supply and that representation be made to the Ministry of Home Security with a view to power being given to the Council to investigate cases for which they are not the appropriate authority.

(c) The Chief Warden reported that two cases of non-compliance with fire watching duties had been submitted to him but that the alleged offences had occurred after the date of revocation of the old Order and before the date of commencement of the new Order, and in view of instructions received from London Region, it was felt that proceedings should not be taken in these cases, at any rate for the time being.

In the circumstances, it was

RESOLVED that no action be taken in the matter.

2.- EMPLOYMENT OF CONSCIENTIOUS OBJECTORS:

The Town Clerk submitted a letter dated 18th October, 1941 received from the County Air Raid Precautions Officer asking for the observations of the Council on their summary rejection without interview of an application by a conscientious objector to join the Wardens' Service as a whole-time paid volunteer.

After full consideration, it was

RESOLVED that a reply be forwarded to the County Air Raid Precautions Officer intimating that the above-mentioned application had been fully considered by the Committee but that it was decided that the employment of a conscientious objector in the Civil Defence Services would prove derogatory.

3.- CANTEEN SUB-COMMITTEE:

The report of a meeting of the above Sub-Committee held on the 18th October, 1941, as underprinted, was submitted and approved:-

"Present: Alderman Syrett.

(1) Canteen Accounts.-

The Canteen Trading Account and Wages and Maintenance Account for the quarter ended 30th September, 1941 (circulated) was submitted and all items were carefully scrutinised. It was observed that the accounts showed an improving tendency and a number of suggestions were made to the Canteen Officer;

RECOMMENDED that the accounts be approved.

(2) St. Mary's Aid Post - Canteen.-

It was reported that the repairs and alterations at above had been carried out by the personnel of the Depot, with the assistance of the personnel at Sub Fire Station C.;

RECOMMENDED that the thanks of the Committee be accorded to such personnel for their assistance in the matter.

(3) Canteen At Sub-Group Headquarters.-

The Canteen Officer reported that, at the request of the Divisional Food Officer, supplies of certain priority goods had, in the past, been purchased by the Council on behalf of the Sub-Group Canteen and that it would be advantageous to all concerned if, in future, such buying were extended to other commodities;

RECOMMENDED that this be agreed, subject to payment by the County Council of an additional 5% on such purchases in respect of overhead charges.

C.S. SYRETT

Chairman

(pro tempore)."

525(m)

4.- CHIEF AIR RAID WARDEN - CAR:

The Town Clerk submitted a letter dated the 4th October, 1941, from the County Air Raid Precautions Officer, stating that the County Civil Defence Committee is prepared to approve expenditure incurred in the replacement of the above vehicle, subject to the prior approval of the Ministry of Home Security and subject, also, to the purchase being effected through the Central Repair Depot.

5.- DUPLICATE REPORT CENTRE:

The Town Clerk reported that, owing to the transfer of this Council's Fire Brigade to the National Fire Service, the present accommodation for the Duplicate Report Centre at the Central Fire Station would no longer be available. The Town Clerk further reported that the public shelter at the Open Air Swimming Pool could be suitably adapted for this purpose;

RESOLVED that the Committee approve, in principle, to the transfer of the Duplicate Report Centre from the Central Fire Station to the above-mentioned Shelter, subject to the approval of the Public Health and Maternity and Child Welfare Committee, and that the matter be left to the Town Clerk to deal with, subject to report.

6.- STAFF - FIRE WATCHING DEPARTMENT:

The Chief Warden submitted an application for an increase in salary from Miss G. Brinton who had been seconded from the position of Senior Typist in the Electricity Works to supervise the clerical work in the above Department.

After due consideration, it was

RESOLVED that no increase be granted at the present time, but that the Chief Warden submit to the Committee a full report on the matter when the present influx of work, owing to Fire Watching Registration, has abated.

7.- EQUIPMENT:

The Chief Warden reported that 18 personal items of clothing were to be issued to each Warden in the Borough, involving a sum of approximately £10,000 and that 43 additional articles of equipment were to be issued to each Wardens' Post.

Owing to the great increase of work which would be involved in the storing and issuing of this equipment, he suggested that Mr. Kaye Perry be transferred from the Wardens' Service and be designated an Equipment Officer at a salary of £4. 0s. 0d. a week and that an Assistant Equipment Officer should be appointed at a salary of £3. 15s. 0d. a week. The duties in connection with this appointment are at present being carried out by a full-time Warden.

Arising thereon, the Chairman of the Committee drew attention generally to the question of storage accommodation and suggested that a Co-ordination Officer should be appointed to deal with the question of accommodation available and storage of equipment generally;

RESOLVED that the question of a Scheme of Co-ordination in connection with the above be considered by the Officers and a report made thereon to the Committee at a later date.

8.- THEFTS OF CLOTHING FROM DEPOTS:

The Borough Treasurer reported that the Insurance Claim for the loss of clothing from Depots had been settled at the sum of £175 and that the Women's Voluntary Services were prepared to replace this clothing, free of coupon.

9.- CASUALTY SERVICE PERSONNEL - VICTORIA HALL:

The Medical Officer of Health reported that, arising out of a Notice which he had given to the above personnel to the effect that the tea-time recess would be discontinued as from October 31st owing to the same being abused by certain members, he had received a request from the members of "B" shift for such privilege to be maintained;

RESOLVED that such application be not granted.

J. HUGH JONES,

Chairman.

Treasurer quarterly statements of all receipts and expenditure in connection with the Club;

(iii) to the Club agreeing to the appointment by the Council of a representative to serve on the General and Finance Committees of the Club, with a view to safeguarding the interests of the Council; and

(b) that the whole question of the terms of the Club's tenancy be reconsidered at the conclusion of hostilities.

W.C. LANGLANDS,

Chairman. "

RECOMMENDED that the report be adopted by the Council.

PERCY LAWRENCE.

Chairman.

1838 Diesel Roller:

The Borough Surveyor reported that the Government were desirous of purchasing the Council's six ton Diesel Roller and had offered a sum of £450, which was in accordance with their scale. He added that the steam roller had broken down and that the Diesel Roller should not be released until the former had been repaired;

RECOMMENDED that authority be given for the Diesel Roller to be disposed of at the sum indicated so soon as the Borough Surveyor is in a position to release it.

1839 Staff—Electricity Department:

The General Manager and Engineer reported upon a communication received from Dr. Adam, medical Adviser to Mr. J. L. Ostick, Mains Superintendent, indicating that it was necessary for Mr. Ostick to retire from the Council's service on health grounds at the earliest possible date;

RECOMMENDED that the consideration of the matter be deferred until the ordinary meeting of the Council in November next, and that, in the meantime, the Medical Officer of Health be instructed to discuss the case with Dr. Adam and report.

1840 Deposited Plans:

(a) No. 10743—4, Neville Drive, N.2. Mr. A. S. C. Gormley.—The Chairman of the Town Planning Committee reported receipt of an application from Mr. A. S. C. Gormley, the owner of the above premises, for consent to convert them into two self-contained flats by the erection of a partition and door at the head of the staircase;

RECOMMENDED that consent be granted to the proposal for the period of the war and six months thereafter.

(b) No. 10744—Simms Motor Units, Ltd. Extension to Factory No. 2 and the Building of 18 Air Raid Shelters.—The Chairman of the Town Planning Committee also reported upon an application received from Simms Motor Units, Ltd., for the consent of the Council in connection with the above;

RECOMMENDED that the plan in question be approved.

1841 Electricity Charges:

The Town Clerk referred to a lengthy communication dated 21st October, 1941, received from Simms Motor Units, Ltd., hereon;

RECOMMENDED that the matter be left in the hands of the Chairman of the Electricity Committee, the Town Clerk and the General Manager and Engineer to deal with.

1842 Land at Sewage Disposal Works—Military Coal Stock:

The Town Clerk reported as follows:—

"A claim for compensation under the Compensation (Defence) Act, 1939, in connection with the requisitioning of part of the above by the Military Authorities, has been submitted. The Valuation Officer considered £16 per annum as a fair rental but suggested that the claim should be for £20 per annum in the first instance.

The War Department Land Agent and Valuer is prepared to agree this latter figure and requires the usual form of agreement signed on behalf of the Council."

RECOMMENDED that the foregoing arrangement be approved, and that the Town Clerk be authorised to sign the necessary form of agreement on the understanding that the Military Authorities will be prepared to pay the Council's usual charge for the use of the weighbridge.

1843 Resumption of Council:

RESOLVED, on the motion of the Deputy Mayor, seconded by Councillor Major Steward, that the Council do now resume, and that the recommendations above set forth be adopted.

W. L. Steward
Mayor.

10th November, 1941.

Communal Feeding Committee's Report.

30th OCTOBER, 1941.

Present: Alderman C. S. Syrett (Chairman), the Mayor (Councillor H. H. Wilmot, J.P.), the Deputy Mayor (Councillor W. L. Brooksbank) and Alderman Pateman.

Non-Member: Councillor Mrs. F. A. Roberts.

1844 Minutes:

The Minutes of the last Meeting were taken as read, confirmed and signed.

1845 Monthly Attendances and Revenue:

The Communal Feeding Officer submitted the following figures in respect of the three Restaurants, for the month of September:—

Restaurant.	No. of meals served.	Total Cash taken.	Average price per meal.	Average meals per day.
		£ s. d.		
HAMILTON. (26 days).	6,886	281 0 8	9.79d.	264.8
THE PARK. (26 days).	8,432	360 2 10	10.25d.	324.3
GAINSBOROUGH. (17 days).	5,304	224 9 10	10.15d.	312.

1846 Balance Sheets and Receipts and Payments:

(a) The Borough Treasurer submitted a Trading Account and Balance Sheet for the six months ended the 30th September, 1941, as requested by the Ministry of Food.

The Borough Treasurer was instructed to apply immediately for the amount of £522 being the sum recoverable from the Ministry of Food in respect of the loss for the period in question.

(b) The Communal Feeding Officer submitted Balance Sheets together with the following Statement of Receipts and Payments for the period April to September, 1941:—

RECEIPTS.			PAYMENTS.			Total.					
£	s.	d.	Capital.	Revenue.	£	s.	d.	£	s.	d.	
2,485	5	10	3,032	6	0	2,097	8	2	5,129	14	2

1847 Alteration and Redecoration of the Park Civic Restaurant:

The Communal Feeding Officer put forward a scheme for the alteration and redecoration of the above Restaurant and reported verbally upon the estimated expenditure.

The Committee agreed to the suggestions put forward being carried out, subject to the prior approval of the Ministry of Food.

1848 Additional Expenditure above Estimates:

The Communal Feeding Officer reported that expenditure had been incurred upon initial constructional and decorative work above the estimated figures accepted by the Ministry of Food.

The Committee instructed that full details be forwarded to the Ministry of Food for their approval.

The Communal Feeding Officer also reported that additional expenditure would be incurred in respect of Covered-Ways, etc., and in view of the fact that this work was of major importance, the Committee agreed that it should be proceeded with before the submission of Estimates to the Ministry of Food.

1849 Rating Assessments :

The Communal Feeding Officer reported that the rateable values of the three Restaurants had been fixed as follows :—

HAMILTON.
£48 per annum.

THE PARK.
£80 per annum.

GAINSBOROUGH.
£68 per annum.

Approval of these figures was given by the Committee

1850 Taking-over of Ford Vehicles :

The Communal Feeding Officer reported that on Monday, the 20th October, 1941, the Mayor had, on behalf of the Corporation, taken over two Ford Emergency Food Vehicles, and it was hoped that use might be made of these in connection with Communal as well as Emergency Feeding.

1851 W.V.S. Social, Saturday, 18th October, 1941 :

The Communal Feeding Officer reported that a Social gathering was held at the Gainsborough Civic Restaurant on Saturday, the 18th October, 1941, in appreciation of the work the Ladies of the W.V.S. had carried out at the Restaurants.

1852 Infants' and Children's Meals :

The Communal Feeding Officer reported upon the suggestion that meals be provided for Infants and Children at reduced Tariffs.

His proposals were as follows :—

INFANTS.		CHILDREN.	
(up to 3 years of age).		(from 3—5 years of age).	
Vegetables and Gravy or Soup ...	2d.	Soup	1d.
Milk Pudding or Fruit and		Meat and two Veg.	3d.
Custard	1d.	Pudding	2d.
		Tea and Coffee at normal Tariff Rates.	

RECOMMENDED that this be agreed.

1853 Scheme for Cash and Carry :

Arising out of a report of the Communal Feeding Officer upon the development of the above Scheme at a reduced Tariff of 7d. for Meat and Vegetables and Sweet, it was decided that the matter be left in the hands of the Chairman and the Communal Feeding Officer, subject to report ;

RECOMMENDED that the action taken be approved.

1854 Local Caterers :

The Communal Feeding Officer suggested that a special meeting for the discussion of this subject be held at the Electricity Works, on Thursday, the 6th November, 1941, at 3 p.m.

RECOMMENDED that this be agreed.

1855 Letting of Civic Restaurants :

The Communal Feeding Officer reported that a letter had been received from the Trustees of the Methodist Church, East Finchley, asking for the use of the Hall between 3 and 5 p.m. on Saturday, the 20th December, 1941. It was decided to leave consideration of the matter in the hands of the Chairman and the Communal Feeding Officer ;

RECOMMENDED that the action taken be approved.

1856 Accounts for Payment :

The Communal Feeding Officer submitted a list of Communal Feeding Accounts which had been certified for payment by the Chairman on the 14th October, 1941.

C. S. SYRETT,

Chairman.

