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## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

That the **Annual Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Thursday** next, the **9th** day of **November, 1939**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

1. To elect the Mayor.
2. To receive the Mayor's intimation of the appointment of:—
  - (a) Deputy Mayor.
  - (b) Mayor's Chaplain.
3. To elect a Councillor for the West Hendon Ward. [Local Elections and Register of Electors (Temporary Provisions) Act, 1939.]
4. To confirm the day and hour of the next three Statutory Meetings of the Council:—

26th February, 1940 )	} <i>Not earlier than 6 p.m.</i>
10th June, 1940 )	
7th October, 1940 )	
5. To confirm the day and hour of other Meetings of the Council (not being Statutory Meetings) during the ensuing year:—

4th December, 1939 )	} <i>Not earlier than 6 p.m.</i>
29th January, 1940 )	
18th March, 1940 )	
29th April, 1940 )	
8th July, 1940 )	
6. To confirm the Minutes:—

Statutory Meeting held on the	9th October, 1939.
Special Meeting	..... 6th November, 1939.

7. To appoint the following Committees:— (*Memorandum herewith.*)

**(1) Education Committee.**

**(2) Group I.—Committee:**

Comprising—

Public Health and Medical Services	.....	.....	} 18 Members.
Housing	.....	.....	
Libraries and Local Pensions	.....	.....	
Works and Fire Brigade	.....	.....	

**(3) Group II.—Committee:**

Comprising—

Highways	.....	.....	} 18 Members.
Town Planning	.....	.....	
Estates, Parks and Allotments	.....	.....	

**(4) Special Committees:**

War Emergency Committee.

8. To appoint representatives on:— (*See Memorandum.*)

- (1) Central Middlesex Assessment Committee.
- (2) Association of Municipal Corporations.
- (3) Middlesex Borough & District Councils' Association.
- (4) Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex.
- (5) Middlesex Whitley Council for Local Authorities Administrative Technical and Clerical Services.
- (6) National Safety First Council.
- (7) London & Middlesex National Fitness (Municipal Holiday Camps) Conference.
- (8) Executive Committee of the Hendon Local National Savings Committee.
- (9) Watling Association:—
  - (i) General Council.
  - (ii) Personal Service Committee.
- (10) Mill Hill Social Services Committee.
- (11) Central Committee—Hendon Nursing Associations.

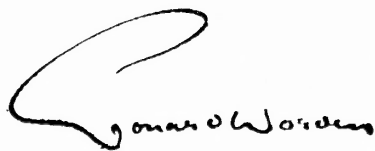
9. To receive Report of the Councillors for the Edgware Ward *re* Trustees—  
Almshouse Charities of Samuel Atkinson and others.

10. Reports of Mayor—1938/39:—

(a) Annual.

(b) Interim—9/10/39—9/11/39.

11. Reports (if any) of Officers.

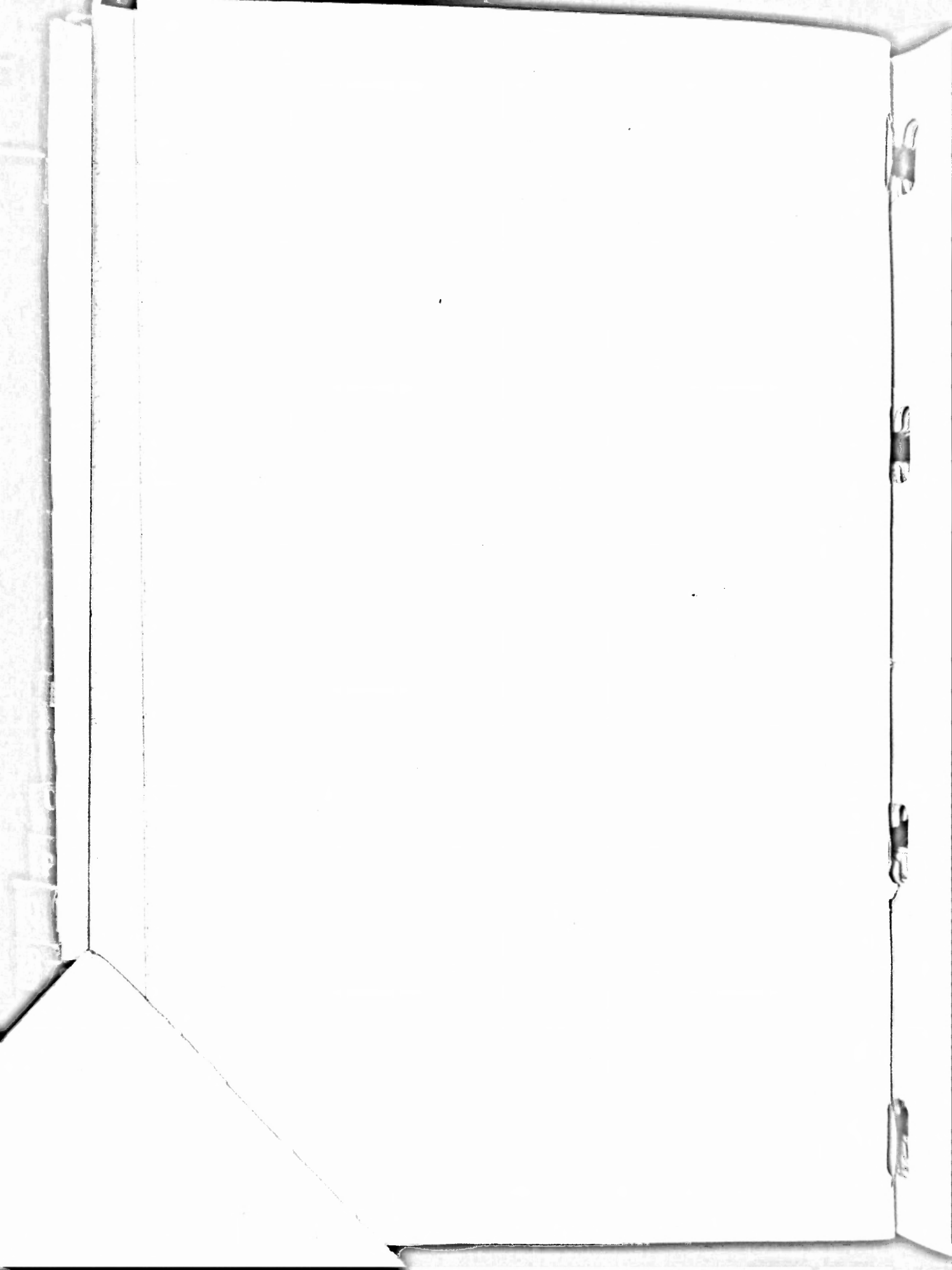
A handwritten signature in cursive script, reading "George W. Jordan". The signature is written in dark ink and is positioned above the typed name.

*Town Clerk.*

Town Clerk's Office,

Hendon, N.W. 4.

*4th November, 1939.*





## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

**That a Special Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **20th** day of **November, 1939**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted as such meeting is as follows:—

1. Official Announcements.
2. Questions.
3. To appoint the Finance and General Purposes Committee.

Consisting of:—

- 1 The Mayor—Councillor A. A. Naar, M.B.E., J.P.

The Chairmen of Sections comprised in—

#### Group I.—Committee:—

4	{	<i>Public Health and Medical Services</i> .....	Councillor T. J. Scott.
		<i>Housing</i> .....	Alderman R. A. B. Teare, M.B.E.
		<i>Libraries and Local Pensions</i> .....	Councillor P. Lightfoot.
		<i>Works and Fire Brigade</i> .....	Alderman W. M. Maughan, J.P.

#### Group II.—Committee:—

3	{	<i>Highways</i> .....	Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.
		<i>Buildings and Town Planning</i> .....	Councillor A. W. Curton.
		<i>Estates, Parks and Allotments</i> .....	Councillor E. Arter, M.C., M.I.A.E.


- 1 The Chairman of the Education Committee—Alderman J. J. Copestake, J.P.
- 5 other Members to be appointed

14—Subject to Standing Order No. 10.

[Note: Standing Order No. 9 provides for the Chairman of the Air Raid Precautions Committee to be included, but as this Committee does not now exist the membership **under this Order** is reduced to 14.]

By Standing Order No. 10 the number of members of the Finance and General Purposes Committee may if necessary be increased to secure "that there shall be at least one Councillor for each Ward."

4. To appoint a Rating and Valuation Committee—12 Members. (Ward representation to be secured.)
5. To consider the recommendation of Group I. Committee (Libraries and Local Pensions) as to the appointment of a separate Local Pensions Committee consisting of seven Members.
6. To approve or otherwise the Report of the Special (Fire Brigade—Inquiry) Committee.

  
George Warden

*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.  
*15th November, 1939.*



## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

That an Ordinary Meeting of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **4th** day of **December, 1939**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted as such meeting is as follows:—

1. To confirm Minutes of the Annual Meeting of the Borough Council held on the 9th November, 1939, and of the Special Meeting held on the 20th November, 1939.
2. Official Announcements.
3. Questions.
4. To approve, or otherwise, the Reports of the following Committees, viz.:—  
**Education, Group I.** (comprising: Public Health and Medical Services, Housing, Libraries, Works and Fire Brigade), **Group II.** (comprising: Highways, Buildings and Town Planning, Estates, Parks and Allotments), **Rating and Valuation,** and **Finance and General Purposes.**
5. To receive Report of Local Pensions Committee.
6. To receive Report of Special (War-Time) Allotments Committee.
7. To receive Report of War Emergency Committee.
8. Reports (if any) of Officers.
9. Recess Powers.—

TO RESOLVE—That His Worship the Mayor, or in his absence the Deputy Mayor, be vested with power to deal with all urgent matters which may arise during the interim to the 8th January, 1940.

Town Clerk.

Town Clerk's Office,  
Hendon, N.W. 4.  
29th November, 1939.



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# Minutes.

**At the Annual Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W.4, on Thursday, the 9th day of November, 1939, at 6 o'clock p.m.

PRESENT:

**His Worship the Mayor (Councillor H. G. Potter, J.P., F.S.I.), in the Chair.**

**The Deputy Mayor (Alderman S. H. Egan, J.P.).**

*Aldermen:*

**W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,**

**W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.,**

**G. R. Richardson,  
R. A. B. Teare, M.B.E.**

*Councillors:*

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
F. W. Cilpin,  
A. W. Creville,**

**J. Griffiths,  
W. A. Hicks,  
G. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
A. A. Naar, M.B.E.,  
(Mrs.) F. E. Parvin,  
C. Pinkney,  
G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,**

**T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small,  
(Mrs.) M. Thomas,  
C. F. Windust.**

NOTICE OF MEETING:

The Town Clerk read the notice convening the Meeting.

ELECTION OF MAYOR:

Moved by Alderman Reynolds, seconded by Alderman Copestake, and, no other nomination having been received,

**1.—RESOLVED—That Councillor Alfred Abraham Naar, M.B.E., be elected Mayor of the Borough for the ensuing Municipal Year.**

Aldermen Reynolds and Copestake thereupon left the Council Chamber and returned accompanied by Councillor A. A. Naar, M.B.E., who was informed by the retiring Mayor of his unanimous election to the office of Mayor and invested with the chain and badge of office.

*[His Worship the Mayor (Councillor A. A. Naar, M.B.E.) in the Chair.]*

The new Mayor made the Declaration prescribed by law for the acceptance of the office of Mayor, took the Oath of Allegiance and thanked the Council for the honour conferred upon him by his election.

NEW MAYORESS INVESTED:

At the request of the Mayor the retiring Mayoress invested the new Mayoress with the chain and badge of office.

PRESENTATION TO RETIRING MAYOR AND MAYORESS:

On behalf of the Council, Alderman Egan presented to the retiring Mayor (Councillor H. G. Potter, J.P., F.S.I.) an album containing the resolution of appreciation passed by the Council on the 9th October, 1939 (engrossed on vellum) and also a replica of the Mayoral badge; and to Mrs. Potter a replica of the Mayoress' badge.

Councillor Potter and Mrs. Potter returned thanks for the mementoes presented to them respectively, and expressed their gratitude to the members of the Council and the whole of the staff for the support and help they had received from them during their year of office.

**DEPUTY MAYOR:**

The Mayor intimated that he had appointed Councillor H. G. Potter, J.P., F.S.I., as Deputy Mayor of the Borough for the ensuing Municipal Year.

**MAYOR'S CHAPLAIN:**

The Mayor announced that he had appointed the Rev. Norman Robert Boyd, M.A., Rural Dean and Vicar of Hendon, as his Chaplain for the ensuing Municipal Year.

**CIVIC SERVICE:**

The Mayor, in announcing that the Annual Civic Service would be held at Hendon (St. Mary's) Parish Church on Sunday, the 19th November, at 11.20 a.m., intimated that he would be glad of the support of as many members of the Council as possible, and asked those proposing to attend to notify their intention to his Secretary, and to assemble at the Church House at 11.10 a.m.

**ELECTION OF A COUNCILLOR FOR THE WEST HENDON WARD:**

The Council proceeded to the election of a Councillor for the West Hendon Ward, in accordance with the procedure prescribed in the Local Elections and Register of Electors (Temporary Provisions) Act, 1939, to fill the vacancy caused by the appointment of Councillor Richardson as an Alderman on the 9th October.

The Mayor intimated that the election would be conducted as follows:—

He would invite nominations.

These nominations would be voted upon by the Members of the Council in order of nomination.

If the first nominee received a majority of the votes of those present and voting he would be declared elected and the remaining nominations would not be voted upon.

If the first nominee did not receive such majority the next name would be submitted to the Council and so on.

Before calling for nominations the Mayor directed the Town Clerk to read correspondence received from the West Hendon Branch of the National Union of Railwaymen submitting the name of Mr. E. Holt, J.P., to fill the vacancy.

Upon nominations being invited, the following nomination was received:—

Name and Address of Candidate.	Persons Nominating.
Mr. George Frederick Nye, 27, Borthwick Road, N.W. 9.	Proposer: Alderman Richardson. Seconder: Councillor Pugh.

There being no other nomination, the Mayor **declared** Mr. George Frederick Nye to be **duly elected** a Councillor for the West Hendon Ward of the Borough. The newly-elected Councillor duly subscribed the Declaration of Acceptance of Office prescribed by law.

His Worship congratulated Councillor Nye on his election and he thereupon took his seat as a Councillor.

## MEETINGS OF TOWN COUNCIL:

Moved by Alderman Clemens, seconded by Councillor Scott, and

- 2.—RESOLVED—That in order to comply with Paragraph 1, Part II. of the Third Schedule to the Local Government Act, 1933, the three Meetings of the Borough Council therein required to be held, shall take place not earlier than 6 p.m. on the 26th February, 10th June, and 7th October, 1940.

Moved by Alderman Copestake, seconded by Alderman Egan, and

- 3.—RESOLVED—That the Meetings of the Borough Council (not being Statutory Meetings) during the ensuing year be held not earlier than 6 p.m., on the following dates:—

4th December, 1939.  
29th January, 1940.  
18th March, 1940.  
29th April, 1940.  
8th July, 1940.

## MINUTES—CONFIRMATION:

Moved by Alderman Teare, seconded by Councillor Scott, and

- 4.—RESOLVED—That the Minutes of the Statutory Meeting of the Borough Council held on the 9th October, 1939, be confirmed.

Moved by Councillor Pugh, seconded by Councillor Bate, and

- 5.—RESOLVED—That the Minutes of the Special Meeting of the Borough Council held on the 6th November, 1939, be confirmed.

## APPOINTMENT OF MEMBERS TO SERVE ON COMMITTEES:

## EDUCATION COMMITTEE—MEMBERS OF THE COUNCIL:

- 6.—RESOLVED—That the Members of the Council to serve on the Education Committee during the ensuing year be as set out hereunder:—

*Aldermen:*

J. J. Copestake, J.P.,  
S. H. Egan, J.P.,  
B. Flowers,

W. M. Maughan, J.P.,  
G. R. Richardson.

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
H. Connell, J.P.,  
A. W. Curton,  
J. Griffiths,  
G. H. Hignett,  
P. Lightfoot,  
A. A. Naar, M.B.E. (*Mayor*),

(Mrs.) F. E. Parvin,  
T. Pugh,  
T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small,  
(Mrs.) M. Thomas.

*Co-opted Members.*

Moved by Councillor Scott, seconded by Alderman Copestake, and

- 7.—RESOLVED—That the Rev. N. R. Boyd, M.A., Major N. C. Brett James, M.A., B.Litt., the Rev. P. C. Howell, and the Rev. I. Livingstone, be re-elected as Co-opted Members of the Education Committee for the ensuing year.

The following nominations were received to fill the vacancy for a Co-opted Member on the Education Committee *vice* Mrs. S. J. Bannister, L.L.A. (resigned):—

Name.	Nominated by.
Mrs. M. Grey-Skinner .....	Proposer: Councillor Shakespeare, Seconder: Councillor Hicks.
County Councillor Mrs. F. M. Suggate .....	Proposer: Alderman Richardson. Seconder: Councillor Pugh.

Upon the names being submitted to the meeting the voting was as follows:—

Mrs. Grey-Skinner .....	19 votes.
Mrs. Suggate .....	9 votes.

The Mayor declared Mrs. M. Grey-Skinner to be **duly elected** as a Co-opted Member of the Education Committee for the ensuing year.

8.—RESOLVED **accordingly.**

GROUP I. COMMITTEE:

Comprising:—

Public Health and Medical Services.  
Libraries and Local Pensions.  
Housing.  
Works and Fire Brigade.

9.—RESOLVED—That the Members to serve on Group I. Committee during the ensuing year be as set out hereunder:—

*Aldermen:*

W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,  
W. M. Maughan, J.P.,

G. R. Richardson,  
R. A. B. Teare, M.B.E.

*Councillors:*

T. K. Bridge,  
H. Connell, J.P.,  
F. W. Gilpin,  
A. W. Greville,  
G. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,

(Mrs.) F. E. Parvin,  
C. Pinkney,  
H. G. Potter, J.P., F.S.I.  
(Deputy Mayor),  
J. H. Rodway,  
T. J. Scott,  
(Mrs.) M. Thomas.

GROUP II. COMMITTEE:

Comprising:—

Highways.  
Buildings and Town Planning.  
Estates, Parks and Allotments.

10.—RESOLVED—That the Members to serve on Group II. Committee during the ensuing year be as set out hereunder:—

*Aldermen:*

S. H. Egan, J.P.,  
B. Flowers,

A. J. Reynolds, J.P.,  
F. C. Rice.

*Councillors:*

- |                                      |                       |
|--------------------------------------|-----------------------|
| E. Arter, M.C., M.I.A.E.,            | G. F. Nye,            |
| F. H. Bate,                          | G. J. Pryke,          |
| F. J. Collins,                       | F.I.A.C., A.M.I.S.E., |
| E. J. Cox,                           | T. Pugh,              |
| A. W. Curton,                        | W. H. N. Shakespeare, |
| J. Griffiths,                        | M.C., A.F.C., J.P.,   |
| W. A. Hicks,                         | H. P. Small,          |
| A. A. Naar, M.B.E. ( <i>Mayor</i> ), | C. F. Windust,        |

CO-OPTED MEMBERS.

*Maternity and Child Welfare.*

- 11.—RESOLVED—That **Mrs. W. M. Maughan and Mrs. B. J. Monro, J.P.,** be re-appointed Co-opted Members for Maternity and Child Welfare to serve on the Public Health and Medical Services Section of Group I. Committee for the ensuing year.

*Medical Services.*

- 12.—RESOLVED—That **Mrs. M. Grey-Skinner and the Rev. P. C. Howell** be appointed the Co-opted Members of the Education Committee to serve on the Public Health and Medical Services Section of Group I. Committee for the ensuing year.

*Allotments.*

Moved by Councillor Shakespeare, seconded by Councillor Windust, and

- 13.—RESOLVED—That the nominees of the **Hendon Federation of Allotment Societies (Messrs. H. J. Ellner, T. W. Hammond, P. Kneip and G. Thompson)** be re-appointed Co-opted Members of the Allotments Section of Group II. Committee for the ensuing year.

WAR EMERGENCY COMMITTEE:

- 14.—RESOLVED—That the **War Emergency Committee** be re-appointed and that such Committee consist of five Members, one of whom shall be the Mayor.

The following nominations were received for the appointment of the four other members to complete the constitution of the Committee:—

- Alderman Richardson,  
Councillor Arter,  
Councillor Curton,  
Councillor Scott,  
Alderman Maughan,  
Councillor Pryke,  
Councillor Cox.

[Alderman Teare; Councillors Pinkney and Potter declined nomination.]

A motion moved by Alderman Clemens, that the voting should be by ballot, was not seconded.

Upon the names being submitted to the meeting, the voting was as follows:—

Alderman Richardson	.....	.....	.....	.....	.....	30
Councillor Arter	.....	.....	.....	.....	.....	10
Councillor Curton	.....	.....	.....	.....	.....	11
Councillor Scott	.....	.....	.....	.....	.....	18
Alderman Maughan	.....	.....	.....	.....	.....	16
Councillor Pryke	.....	.....	.....	.....	.....	10
Councillor Cox	.....	.....	.....	.....	.....	12

- 15.—RESOLVED—That the War Emergency Committee consist of His Worship the Mayor (Councillor A. A. Naar, M.B.E.), Aldermen W. M. Maughan and C. R. Richardson; Councillors E. J. Cox and T. J. Scott.

SPECIAL (FIRE BRIGADE—INQUIRY) COMMITTEE:

Moved by Alderman Copestake, seconded by Alderman Egan, and

- 16.—RESOLVED—That the Special (Fire Brigade—Inquiry) Committee as now constituted be re-appointed [Membership of Committee—Councillors E. J. Cox, C. H. Hignett, T. Pugh, W. H. N. Shakespeare, M.C., A.F.C., J.P., and C. F. Windust].

APPOINTMENT OF REPRESENTATIVES:

*Central Middlesex Assessment Committee.*

- 17.—RESOLVED—That the following Members be re-appointed as the Council's representatives on the Central Middlesex Assessment Committee:—

Alderman W. R. Clemens, F.C.A.,	Councillor T. J. Scott,
„ R. A. B. Teare, M.B.E.,	„ W. H. N. Shakespeare,
Councillor F. J. Collins,	M.C., A.F.C., J.P.
„ A. W. Greville,	

*Association of Municipal Corporations.*

- 18.—RESOLVED—That His Worship the Mayor (Councillor A. A. Naar, M.B.E.) and the Town Clerk be appointed to represent the Council on the Association of Municipal Corporations for the ensuing year.

*Middlesex Borough and District Councils' Association.*

- 19.—RESOLVED—That Alderman W. R. Clemens, F.C.A., be re-appointed as the Council's representative on the Middlesex Borough and District Councils' Association for the ensuing year.

*Provincial Joint Industrial Council for Local Authorities Non-Trading Services (Manual Workers) for the County of Middlesex.*

- 20.—RESOLVED—That Councillor L. Hirshfield be re-appointed as the Council's representative on the above-mentioned Joint Industrial Council for the ensuing year.

*Middlesex Whitley Council for Local Authorities' Administrative, Technical and Clerical Services.*

- 21.—RESOLVED—That Councillor F. H. Bate be re-appointed to represent the Council during the ensuing year on the Middlesex Whitley Council for Local Authorities' Administrative Technical and Clerical Services.

*National Safety-First Council.*

- 22.—RESOLVED—That Councillor C. J. Pryke, F.I.A.C., A.M.I.S.E., be appointed as the Council's representative on the National Safety-First Council for the ensuing year.

*London and Middlesex National Fitness (Municipal Holiday Camps) Conference.*

- 23.—RESOLVED—That Councillor T. J. Scott be re-appointed as the Council's representative to the Standing Conference in connection with the establishment of Municipal Holiday Camps.

*Executive Committee of the Hendon Local National Savings Committee.*

- 24.—RESOLVED—That Aldermen S. H. Egan, J.P., and A. J. Reynolds, J.P., be re-appointed as the Council's representatives on the Executive Committee of the Hendon Local National Savings Committee for the ensuing year.

*Watling Association—General Council and Personal Service Committee.*

- 25.—RESOLVED—That the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.) be appointed as the Council's representative on the General Council of the Watling Association and the Personal Service Committee for the ensuing year.

*Mill Hill Social Services Committee.*

- 26.—RESOLVED—That Councillor G. H. Hignett be re-appointed to represent the Council on the Mill Hill Social Services Committee for the ensuing year.

*Central Committee of the Hendon Nursing Associations.*

- 27.—RESOLVED—That the appointment of representatives to serve on the Central Committee of the Hendon Nursing Associations be remitted to the Public Health and Medical Services Committee.

ALMSHOUSE CHARITIES OF SAMUEL ATKINSON AND OTHERS:

*Appointment of Representative Trustees.*

The Councillors for the time being representing the Edgware Ward reported that in pursuance of the Scheme made by the Charity Commissioners on the 19th October, 1937, they had met to consider the appointment of a representative Trustee on the above-mentioned Charities for the period of four years ending the 22nd November, 1943, and decided to nominate Councillor A. W. Curton for re-appointment.

- 28.—RESOLVED—That Councillor A. W. Curton be re-appointed as a representative Trustee of the Almshouse Charities of Samuel Atkinson and Others for the period of four years ending on the 22nd November, 1943.

SPECIAL (WAR-TIME) ALLOTMENTS COMMITTEE:

- 29.—RESOLVED—That a Special (War-Time) Allotments Committee be appointed consisting of Councillors H. G. Potter, J.P., F.S.I. (Deputy Mayor), F. J. Collins and C. F. Windust, and that such Committee be vested with full power to deal with all questions relating to the provision, cultivation, etc., of War-Time Allotments.

REPORTS OF THE MAYOR, 1938/39:

*Annual Report.*

Moved by the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.), seconded by Councillor Cox, and

- 30.—RESOLVED—That the following report be received:—

To the Aldermen and Councillors of the  
BOROUGH OF HENDON.

Ladies and Gentlemen,

**ANNUAL REPORT.**

The Corporation's year 1938/9 covers a period that differs so notably from its predecessors and embraces events so startling both from a National and from a Local point of view that a short preface to the Annual Report will not, I think, be out of place.

For months prior to the commencement of the year on the 9th November, 1938, disquieting occurrences on the Continent followed one another with disturbing frequency and the crisis of September, 1938, brought the threat of war to the foreground.



In spite of this the various Commercial, Social and Philanthropic Societies grouped round the six centres of the Borough, hoping against hope, decided, wisely in my opinion, to carry on with their various activities, one of the results being that during the Autumn of 1938 and the early months of 1939, the Mayoress and I attended over 120 social functions in furtherance of the aims and objects of the Societies in question.

Side by side with these activities the campaign for Civil Defence and the preparation for war conditions was intensified. Wars in the past have, undoubtedly, thrown on Local Government many and onerous additions to their peace-time activities and the records of our predecessor, the Urban District Council, abundantly show that the carrying out of these duties imposed a heavy burden on the Council. But now, in addition to all such former work, an entirely new and very heavy burden has been placed on the Council's shoulders. It has been said that the development of the Air Force has placed the civilian population in the front line, and although this is possibly an overstatement it aptly expresses the dangers to which the civilian population is now exposed and is tragically illustrated by events in Spain and during the last few weeks in Poland.

To cope with these duties an entirely new organisation has had to be set up and it is not to be wondered at that considerable uncertainty and hesitation, and occasionally contradictory orders and confusion have been the result not only in the Council's work, but also with the County Authorities and the Government Departments through whom the Council receives its orders. No former experience existed as a guide and a gradual approach to efficiency through the irritating system of trial and error was the only alternative. Added to this the enormous cost of the Services subsequently alarmed the higher Authorities and called for changes in the original working arrangements.

During the first half of the year recruiting for the Civil Defence was pressed on with and urged to further activities by the Ministry of Labour and by the County of Middlesex Recruiting Committee. I organised a series of Recruiting Meetings to augment the Air Raid Precautions personnel, and during the second half of the year the process was reversed and the services of a large number of the paid Wardens have had to be dispensed with. Numbers of them have continued their work as unpaid volunteers.

In spite of these difficulties the service of Civil Defence is steadily improving. The irksome duties of the Wardens, the Fire Service, Ambulance Service, First Aid, Decontamination, Demolition, Nursing, Medical and Surgical Services, etc., are daily becoming more efficient. The Council will, I think, wish to express its thanks to the volunteers who are carrying out these duties often under the most trying and irritating conditions which only a profound sense of patriotic duty makes bearable.

The justification for all this work came on the 3rd September when war was declared. Captain Smith, the Controller appointed by the Council, and the Emergency Committee thereupon took over their statutory Civil Defence duties and have been functioning ever since. The arduous work of this Committee, consisting of Councillor Arter (Chairman) and Councillors Curton and Pinkney, has involved the sacrifice of the whole of the leisure hours of its Members, and whilst, in common with all who have been engaged in Civil Defence, their actions have been criticised it would be in the highest degree unfair not to acknowledge their entire devotion to their work on behalf of the Borough.

Writing this before the actual close of the year it is a happiness to record that, so far, no enemy action has tested our Civil Defence Services in the Borough, but two or three "false alarms" have given valuable opportunities for practice.

Side by side with the work above referred to the Council was called upon to do other war-time duties amongst which were the following:—

National Register and the Post Enumeration procedure for the maintenance of the Register. (The Town Clerk.)

Food Control and the issue of Ration Cards. (Borough Treasurer.)

Fuel Control. (Borough Treasurer.)

Food Production (Allotments). (Borough Treasurer.)

Petrol Control (Council and A.R.P. Service). (Borough Surveyor.)

Billeting (other than for Troops). (Director of Education.)

Housing and Feeding of distressed people on destruction of dwellings following an attack. (Town Clerk.)

Estate Agency Committee to facilitate such re-housing. (Town Clerk.)

The setting up of a " Help and Advice Bureau " which has now branches in various parts of the Borough. (Town Clerk.)

The organisation of a Local Committee to carry out locally the work of the Middlesex Sailors', Soldiers' and Airmen's Welfare and Comforts Committee.

In the case of several of the above, Special Committees of the Aldermen and Councillors have been set up to carry out the work.

#### *Evacuation.*

Some reference should, I think, be made to the subject of the evacuation of school children which has caused much anxiety to parents. Many requests have been made to the Authorities to include Hendon in the Evacuation Area of London but without success.

The attitude of the Government Department concerned seems to be:—

1. That it already has the greatest difficulty in finding safe housing for the children from Central London and from the densely populated towns in the Provinces.
2. That, owing to efficient Town Planning, Hendon is not densely populated but the reverse.

#### *Education.*

Eight schools have been requisitioned by the Government (one by the Military Authorities and seven by the Office of Works). In consequence thereof a scheme of re-organisation for elementary education in Hendon during the period of war has been approved. Under the scheme the children of the requisitioned schools will attend at other schools, where a double shift system of education will be worked. The Education Committee have decided that the Hendon elementary schools be not re-opened, until adequate trench protective measures have been provided for the children. All possible steps are now being taken for the necessary work to be carried out as speedily as possible. During the interim period a scheme of instruction through home visitation by teachers has been devised.

#### *Casualty Services.*

Your Public Health Department has had a heavy part to play in the organisation of the Civil Defence Services in which its duties can be briefly summarised as the collection and treatment of casualties. To carry out these duties effectively a large body of personnel had to be trained in First Aid and Anti-Gas measures for the duties of Stretcher Bearers, Ambulance Drivers, Ambulance Attendants and First Aid Workers.

Seven Ambulance and Stretcher Party Depôts situated in various parts of the Borough have been put into operation, necessary staff and vehicles allocated and training and exercises are now continuously proceeding. In addition, six buildings have been adapted, equipped and staffed as First Aid Posts for the reception of the more slightly wounded casualties, and two Mobile Units have also been put into operation. These latter are vehicles so equipped that the staff can open up a First Aid Post at the site of any disaster.

All the Hospitals in the Borough are acting as Casualty Clearing Hospitals and the majority of beds have been allocated for this purpose.

The Isolation Hospital, which is administered by this Council, has a provision of 160 beds for casualties, only 40 beds being retained for infectious diseases. The Medical and Surgical Staff are in residence either in or near the Hospital. The protection and the adaptation of the Hospital has been carried out and the Hospital is in a state of readiness to function at a moment's notice.

It will be obvious that the amount of work which has been necessary in the organisation of this very large Service could only have been undertaken by your staff at the expense of the normal Social Services and this has been aggravated by the fact that three of the Health Centres are at the present time being used as First Aid Posts, nevertheless a skeleton service has throughout been maintained and this is being steadily added to, as it has become obvious that many people are already feeling the deprivation of the Services to which they have become accustomed and this will become more acute as soon as the schools are re-opened.

#### *Libraries.*

Practically the only Service which has been affected is the programme of Lectures arranged for the winter months. These Lectures, for various reasons, have had to be cancelled but the Children's Library, the Reading and Reference Rooms and the Lending Libraries have been in full use. Owing to the "Black-Out" the hours of use of some of the rooms have had to be curtailed but the Lending Libraries are working, practically, normal hours and (possibly because of the "Black-Out") are being made of as much use as in normal times.

An interesting feature of the present situation is the very large increase in the enrolment of new readers and the re-enrolment of old ones who had not used the Library for some time. In the first three weeks of September these almost balanced the number of those lost through removal.

#### *Engineer's and Surveyor's Department.*

With the coming of the crisis in August, the Department found itself involved in the design and construction of numerous structures necessary for various Civil Defence purposes.

The requirements of the Air Raid Precautions Services necessitated the rapid creation of Depôts to house numerous Squads which were in course of training and development. It became necessary to transform the Isolation Hospital into a fully equipped Casualty Hospital with a capacity of at least double the ordinary number of beds, involving the difficult problems of protection and blacking out without destroying the lighting and ventilating systems essential to a building of this character.

Clinics had to be adapted as First Aid Posts and temporary Fire Stations created and accommodation provided for Firemen and appliances.

Public buildings of all types had to be rapidly blacked out so that work could be carried on in spite of the stringent lighting restrictions.

Above all, the problem of shelter for the public had to be tackled, and schemes for public shelter trenches were at once put in hand. In addition, many buildings and basements were taken over and converted at short notice, to provide shelter for those caught in the streets.

The scheme for the distribution of "Anderson" Shelters was put in hand and the necessary machinery set up to control the issue of these shelters to the people entitled to them under the Government Regulations, and the construction of the shelters after delivery.

A large amount of street work was necessary, first to black out all forms of public lighting and then to provide the numerous safeguards in the way of white lines on the roads and whitened kerbs at corners to endeavour to preserve some degree of safety at night.

At a later stage the problem of creating war-time allotments was added to the work already in hand, and mention should also be made of the task of distributing the Corporation's bulk petrol ration.

It can be readily understood that the resources of the Department were taxed to the uttermost in dealing with the large volume of work which had to be carried out under exceptionally difficult conditions, and it is only fair to place on record that every member of the staff worked almost night and day to press forward Civil Defence measures in the Borough.

#### *Hendon Fire Brigade.*

During the past year, steady progress has been maintained, both in the efficiency of the personnel, and the adoption of the most up-to-date fire fighting appliances.

The permanent staff now numbers 40, comprising the following establishments:—

#### **Central Station.**

1 Fire Superintendent.  
1 Deputy Superintendent.  
2 Sub Officers.  
17 Firemen.

#### **Mill Hill Station.**

1 Station Officer.  
2 Sub Officers.  
1 Motor Engineer.  
15 Firemen.

During the year, the latest pattern Fire Engine has been purchased as well as a new 18 h.p. Austin Ambulance.

This brings our present fire-fighting appliances up to the following:—

#### **At Central Station.**

1—110 ft. Turntable Ladder.  
1—Leyland Limousine Engine  
with Extension Ladder.  
1—Leyland Fire Engine with  
Escape.  
1—Fire Tender.  
2—Foam Branches.  
1—Austin Ambulance.

#### **At Mill Hill Station.**

1—Leyland Engine with 55 ft.  
Escape.  
1—Leyland Engine with 35 ft.  
Extension Ladder.  
1—Talbot Ambulance.  
1—Small Utility Van.  
2—Foam Branches.

General improvements have been made for the comfort of the men at the Central Station by the installation of Shower Baths and alterations to the Mess Room. A female cook is also now employed.

A rota of Members of the Works and Fire Brigade Committee has been instituted and periodic visits to both Stations have been made in the course of the year.

A new feature was introduced during the month of May by throwing open the Stations to the public, and the fact that over 2,000 people passed through the Stations, warrants the Council making an "Open Day" an annual event.

A satisfactory feature has been the recruiting and training of the men of the Auxiliary Fire Service. Cordial relations have always existed between the men of both branches of the Fire Fighting Service, and it is no exaggeration to say that in the Auxiliary Fire Service we have a most enthusiastic and efficient body of men.

#### **1.—LOANS SANCTIONED:**

The Minister of Health has issued 14 Sanctions to the borrowing of £83,631 for the purposes shown in the following statement:—

		£	Period. years.
10/1/39	Private Street Improvements—Group 69	7000	7
12/1/39	Dollis School—Furnishing	650	10
25/1/39	Finchley Road Improvement	12640	15
26/1/39	Woodcroft Park Shelter	530	30
6/2/39	Derby House Purchase	2650	20
3/5/39	Cricklewood Lane Improvement	6578	20
13/6/39	Edgwarebury Lane Improvement	5920	15
19/6/39	Broadfields Avenue School—Building	25824	40
19/6/39	Broadfields Avenue School—Heating	1184	15
18/7/39	Edgwarebury Park Dressing Rooms, etc.	1950	30
18/7/39	Penshurst Gardens Extension	1250	5
27/7/39	Finchley Road Improvement	3000	16
14/8/39	North End Road Improvement	5600	7
21/8/39	Broadfields Avenue School—Site	8855	60
		<u>£83631</u>	

The amount sanctioned in 1938 was £232,615.

2.—LOAN DEBT:	Purposes.	Debt at	Debt at	Increase.	Decrease.
		8th Nov., 1939.	8th Nov., 1938.		
		£	£	£	£
	Sewerage and Sewage Disposal	276,029	291,649	—	15,620
	Road Improvements:—				
	Main and County Roads	86,052	80,865	5,187	—
	Local Roads	86,364	88,572	—	2,208
	Private Streets	45,386	42,902	2,484	—
	Public Lighting	2,330	—	2,330	—
	Parks and Pleasure Grounds	443,159	437,581	5,578	—
	Public Offices and Buildings	61,518	62,561	—	1,043
	Public Depôts	16,042	13,075	2,967	—
	Fire Stations and Appliances	21,959	24,151	—	2,192
	Health Services:—				
	House Refuse Disposal	22,509	24,989	—	2,480
	Hospital	55,757	58,760	—	3,003
	Maternity and Child Welfare	16,579	17,454	—	875
	Public Conveniences	8,092	8,622	—	530
	Mortuary	125	164	—	39
	Baths and Wash Houses	39,805	41,549	—	1,744
	Public Libraries	39,217	41,239	—	2,022
	Financial Adjustment	24,823	—	24,823	—
	Allotments	13,358	13,646	—	288
	Small Dwellings Acquisition Acts	43,133	52,235	—	9,102
	Housing (1923 Act) Subsidies to Owners	131	149	—	18
	Housing (including bonds)	665,771	675,211	—	9,440
	Education:—				
	Elementary	355,268	325,488	29,780	—
	Higher	7,609	7,768	—	159
		<u>2,331,016</u>	<u>2,308,630</u>	<u>73,149</u>	<u>50,763</u>
	Unallocated Loans (Loans Pool)	92,511	51,232	41,279	—
		<u>£2,423,527</u>	<u>2,359,862</u>	<u>114,428</u>	<u>50,763</u>
	Decrease			50,763	
	Nett Increase in Loan Debt			£63,665	

• (Includes £83,030 invested by Council Funds.)

## 3.—TRUSTEE INVESTMENTS:

The invested funds of the Corporation amount to £229,561 15s. 7d. (including £83,030 mentioned in the preceding paragraph). The investments are on the following accounts:—

	£	s.	d.
General Insurance Fund	7347	7	7
Renewals, etc., Funds	33384	0	0
Redemption Fund	50000	0	0
	90731	7	7
Superannuation Funds	138830	8	0
	£229561	15	7

The amount invested at 31st October, 1938, was £214,797 11s. 7d.

## 4.—SUPERANNUATION FUNDS—LOCAL GOVERNMENT SUPERANNUATION ACT, 1937, AND FIRE BRIGADE PENSIONS ACT, 1925:

The value of these funds at the close of the financial year was £140,471 2s. 1d.

There are now 614 contributors to the Funds.

During the year, 2 pensioners have come on to the Fund whilst 2 pensioners have died; the present number of pensioners is 45.

Transfer values amounting to £329 10s. 11d. were received in respect of 8 employees entering into your service from that of other Local Authorities, whilst £741 14s. 0d. has been paid in respect of 10 employees who have left your service.

As from the 1st April, 1939, the Local Government, etc., Act, 1922, was superseded by the Local Government Superannuation Act, 1937. The new Act makes the Superannuation of certain classes of Local Government employees compulsory.

## 5.—INSURANCE FUND—HENDON ACT, 1929:

The value of this Fund at 31st March, 1939, was £8,961 12s. 8d. At 31st October fire insurances for £1,021,081 were held by the Fund. The average risk for fire insurance is £665 divided over 1,535 items. In addition, 21 burglary and 24 accident risks were held. The present premium income is £1,112 5s. 2d. The majority of fire risks are secondary so far as the Fund is concerned.

## 6.—BANK ACCOUNTS:

The balance in the Bank at 30th October, 1939, was £139,469 13s. 3d. The balance on the 31st October, 1938, was £167,467 7s. 6d.

## 7.—RATING AND VALUATION ACT, 1925-32:

The following is a comparative statement of Rateable values:—

	Edgware.	Hendon.	Total.
	£	£	£
31st October, 1939	202146	1781281	1983427
31st October, 1938	194944	1745681	1940625
Increase	£7202	£35600	£42802

During the period 31st October, 1939, 2,141 assessments were dealt with, of this number, 894 were assessments in respect of properties brought into rating for the first time.

## 8.—RATE COLLECTIONS:

Rates collected (including arrears) have been as follows:—

	£	s.	d.
6 months to 31st March, 1939, at 5/3d. in the £	492788	13	6
6 months to 30th September, 1939, at 5/6d. in the £	511426	2	11
	<u>£1004214</u>	<u>16</u>	<u>5</u>

Figures for corresponding periods of last year amounted to £947,603 15s. 8d.

## 9.—ALLOTMENTS:

	1938.	1939.
No. of plots provided	2019	2031
No. of plots cultivated	1745	1894
No. of plots vacant	274	137
No. of plots unsuitable for cultivation	34	38
No. of plots available for cultivation	240	99

## 10.—CULTIVATION OF LANDS ORDER, 1939:

Under the above Order 804 war-time plots have been set out by the Council and at present these have accommodated 529 applicants. The total number of applications received is 730. Of the remaining 201 a very large number will be accommodated on the new sites now in preparation or being negotiated for by the Council.

## 11.—SMALL DWELLINGS ACQUISITION ACTS:

The following is a summary of transactions under the above Acts since they were adopted:—

	During Year 1/11/38 to /31/10/39.	Total to 31/10/39.
Number of Advances	3	307
Purchase Price of Properties	£1860	£279004
Council's Valuation of such Properties	£1728	£255224
Advances Applied for	£1485	£205688
Amount Advanced	£1460	£199633
Amount Outstanding	—	£45790

The amount due from Borrowers at 31st October, 1938, was £50,345. In the preceding Municipal Year, 9 Advances were made representing £4,725. The Council is not permitted to make Advances on properties exceeding £800 in value.

## 12.—COUNCIL HOUSES AND FLATS:

The following is a statement of lettings and transfers during the year:—

2-bedroom type	45
3-bedroom type	41
4-bedroom type	13
	<u>99</u>

No. of new applicants to whom houses have been allotted	50
No. of existing tenants transferred to increased accommodation	18
No. of existing tenants previously in occupation of houses with more accommodation than was required, transferred to lesser accommodation	20
No. of tenants transferred for other reasons	11
	99

The lettings at Dole Street have been completed as follows:—

3-bedroom parlour type	1
4-bedroom parlour type	18
	19

No. of new applicants to whom houses have been allotted	18
No. of existing tenants transferred	1
	19

The rent roll is £54,471 6s. 0d. per annum, inclusive of rates and water charges, in respect of 1,290 houses and flats.

#### 13.—LANDS AND PROPERTY ACQUIRED, 1938/9:

The following properties have been acquired:—

	Acres.
Derby House, Parson Street (House and Grounds)	.388
	or thereabouts.
Wingfield Cottages, Church End (Nos. 1 to 8)	—
Broadfields School Land	6.970
Land at North Circular Road, Hendon	6.200
Land at Uphill Drive, Mill Hill	.054

#### 14.—FINANCIAL ADJUSTMENT—EDGWARE:

The claim of the Harrow Urban District Council in respect of the severance of the Parish of Edgware from the late Hendon Rural District was finally settled upon payment of the sum of £25,000 by the Corporation. The claim originally made in 1932 amounted to £100,451, including interest.

#### 15.—HIGHWAYS:

##### *Maintenance and Improvements.*

At the beginning of the year the mileage of the different classes of public highways in the Borough was as follows:—

##### **Maintained by the District Council:—**

Claimed under Section 32:—	Miles.
Class I.	8.00
Class II.	9.63
District Roads	114.45
Agency County Roads	.89
Trunk Roads	2.86

##### **Maintained by the Middlesex County Council**

	135.83
	16.75
<b>TOTAL</b>	<b>152.58</b>



The following road improvements have been dealt with in the course of the year:—

	Estimated Cost. £
Edgwarebury Lane Improvement (Station Road to Edgware Way)	9,500
Finchley Road Improvement (Cricklewood Lane to Portsdown Avenue) .....	31,000
Station Road, Edgware (Hale Lane to Edgware Station) .....	4,112
Cricklewood Lane Improvement (Junction of Edgware Road to Hendon Way) .....	16,000

(NOTE: Commenced on 10th July, but abandoned on the 15th September owing to the emergency.)

A large number of other schemes dealing with various main roads and bridges within the district, which were in an advanced stage of preparation, have had to be suspended owing to war conditions.

#### 16.—TRAFFIC CONTROL SIGNALS:

The installation of traffic control signals at the junction of Golders Green Road and Finchley Road has been completed and put into operation, at an estimated cost of £1,050.

#### 17.—PUBLIC LIGHTING:

Schemes for improved lighting designed to bring the standard of lighting up to the recommendations of the Ministry of Transport have been carried out in the following roads:—

Vivian Avenue, Hendon.  
Edgwarebury Lane, Edgware.

#### 18.—PRIVATE STREET WORKS:

During the year the work of making up the following private streets has been completed:—

	Estimated Cost. £
Windsor Avenue, Edgware .....	1,780
Lynford Gardens, Edgware .....	2,969

#### 19.—PUBLIC OPEN SPACES:

The public convenience and shelter in Woodcroft Park has been completed at an estimated cost of £600.

Plans and estimates have been prepared for the following works, but they are not being proceeded with at the present time:—

	Estimated Cost. £
Bandstand, Watling Park .....	500
Pavilion and Dressing Rooms, Edgwarebury Park .....	1,850
Pavilion and Dressing Rooms, West Hendon Playing Fields .....	5,510
Running Track, Montrose Playing Fields .....	1,340

## 20.—HENDON ISOLATION HOSPITAL:

Plans and estimates have been prepared, and approved by the Minister of Health, for the provision of a surgical unit at the Isolation Hospital.

This scheme has been abandoned owing to the emergency.

## 21.—FIRE BRIGADE:

Plans and estimates for the new Fire Station at Hendon Way have been prepared and submitted to the Minister of Health on the 24th March, 1939, the estimated cost being £63,350.

Plans and estimates were also submitted to the Minister of Health on the 29th April last for additions to the Mill Hill Fire Station, the estimated cost being £7,750.

Both these schemes are in abeyance for the time being.

## 22.—PUBLIC CONVENIENCE:

A public convenience at Hendon Central was completed at an estimated cost of £3,000.

## 23.—MILL HILL DEPOT:

The construction of the new Dépôt at Mill Hill was completed on the 30th December, 1938, at an estimated cost of £7,300.

## 24.—SEWERS:

The extension of the Edgware main drainage system has been proceeded with and new sewers completed in Station Road and Edgwarebury Lane, the estimated cost being £9,500.

A new sewer in the North Circular Road is at present in course of construction at an estimated cost of £3,600.

Plans and estimates have been prepared for the extension of the culvert at the end of Peshurst Gardens and submitted to the Minister of Health, the estimated cost being £1,250.

## 25.—HOUSING SCHEME—BRENT HILL:

Plans and estimates have been prepared and submitted to the Minister of Health for a scheme of 120 houses on land on the Corporation's property at Brent Hill. This scheme has also been abandoned for the time being.

## 26.—BUILDING PLANS:

During the past ten months building plans have been approved as follows:—

Dwelling houses and flats	.....	.....	.....	.....	.....	.....	218
Factories and Workshops	.....	.....	.....	.....	.....	.....	7
Shops, Offices, Warehouses and other Business premises	.....	.....	.....	.....	.....	.....	41
Churches, Schools and Public Buildings	.....	.....	.....	.....	.....	.....	5
Other Buildings	.....	.....	.....	.....	.....	.....	39
Additions and Alterations to Existing Buildings	.....	.....	.....	.....	.....	.....	308

## 27.—HENDON PLANNING SCHEME NO. 2:

This scheme became operative on the 22nd July, 1939.

## 28.—VITAL STATISTICS:

The population of the Borough continues to increase and was estimated to be 169,765 at 30th June, 1939, 54,000 over the Census figures of 1931.

The more important vital statistics of Hendon as compared with the country generally are given in the following table:—

	England & Wales.	Hendon.
Birth Rate .....	15.1	12.93
Death Rate .....	11.6	9.38
Infant Death Rate (per 1,000 live births) .....	53	38

## 29.—MATERNITY AND CHILD WELFARE SERVICES:

These services are designed to safeguard the health of children under 5 years of age and of expectant and nursing mothers.

The following is a brief summary of the more important of these activities:—

20 sessions per week at the various Health Centres for the supervision of Hendon children under 5 years of age.

Provision of dried milks, cod liver oil and simple remedies at a little over cost price at the welfare sessions and free of charge in cases of necessity.

5 sessions per week for the examination of ante-natal mothers.

Provision of milk to expectant mothers and children under 5.

Admission to hospital for confinement on account of medical reasons or unsatisfactory housing conditions.

Domiciliary midwifery, by staff of Council Midwives.

Provision of drums of sterile dressings and accouchement outfits.

Home visitation by Health Visitors.

Convalescent treatment.

Home nursing by District Nursing Associations.

Notification of births.

Dental examination and treatment of children under 5 and ante-natal mothers.

Orthopaedic treatment—out-patient and in-patient at the Royal National Orthopaedic Hospital, Stanmore.

Ophthalmic treatment.

Investigation of cases of ophthalmia neonatorum and discharging eyes.

Compensation to midwives whose cases are admitted to hospital on the advice of the Council's medical staff.

The following table of attendances at the Child Welfare Sessions illustrates the fact that these services are appreciated and increasingly used by the inhabitants of the Borough:—

1933 .....	38,825
1934 .....	40,267
1935 .....	41,249
1936 .....	44,521
1937 .....	49,664
1938 .....	57,581



**Secondary Schools:—**

No. of children on school roll	.....	.....	.....	.....	.....	1,294
No. of routine and special examinations	.....	.....	.....	.....	.....	1,174
No. of attendances at dental clinics	.....	.....	.....	.....	.....	1,376
No. of attendances at eye clinics	.....	.....	.....	.....	.....	279

**31.—MATERNITY AND CHILD WELFARE CENTRE, WOODSIDE PARK:**

The child welfare sessions held at the St. Barnabas' Church Hall, Gainsborough Road, N. 12, was transferred to the Frith Manor School, Lullington Garth, N. 12, on the 21st April, 1939, by arrangement with the Education Committee, as the premises at the school were much more suitable for the purpose.

**32.—MIDWIVES ACT, 1936:**

The domiciliary midwifery scheme is working satisfactorily. There are six whole-time midwives employed by the Borough Council and three more are employed under the arrangements made with the Watling District Nursing Association. The midwifery staff shows an esprit de corps and a willingness to co-operate with other members of the staff which contribute to the usefulness and efficiency of the service.

**33.—EMERGENCY UNITS AND CONSULTATIVE SERVICES FOR COMPLICATED MIDWIFERY CASES:**

In order to provide these services for domiciliary midwifery the Borough Council approached the Middlesex County Council for the staff of the Redhill County Hospital to be called for such cases, but the need has not arisen for the arrangement to be of very extensive use.

**34.—PUBLIC HEALTH ACT, 1936—PART VII.:**

Each Health Visitor has been appointed Child Life Protection Visitor under the above-mentioned Act and the number of persons receiving children for reward at 26th October, 1939, was 54 and the number of children on the register was 66.

All children are visited monthly, inward and outward transfers followed up and reports are submitted on the new foster mothers to assess their suitability.

**35.—CONTROL OF INFECTIOUS DISEASES:**

The Council's scheme provides for the following:—

Notification and investigation of cases of infectious diseases. 797 cases were notified during the year.

Bacteriological examination of swabs, sputum, blood, etc. 1,876 specimens were examined.

Provision of artificial immunity against diphtheria.

Maintenance of an Isolation Hospital with accommodation of 120 beds. The volume of surgical work at the Isolation Hospital has steadily increased and as a result the Council decided to provide a Surgical Unit consisting of an operating theatre, anaesthetic and X-ray rooms, etc.

Disinfection of infected articles and houses.

**36.—GENERAL HEALTH MEASURES:**

Inspections of dwelling-houses as to their fitness for human habitation and the abatement of overcrowding.

Inspections of factories, bakehouses and slaughter-houses.



**Local Collection:**

The Local Collection now totals 4,422 items comprising 1,305 volumes, pamphlets and maps, 1,907 prints, photographs and water-colours, 875 manuscripts and deeds, 284 negatives, and 51 lantern slides.

**Lectures:**

93 adult lectures and talks to children were held, the attendances being 4,898.

**Adult Classes:**

145 volumes on varying subjects were lent to 9 organised groups of adult students for periods of from three to six months.

**Inter-Library Loans:**

Through the medium of the South Eastern Regional Library Bureau, the National Central Library and the University of London, Hendon has lent 334 volumes and borrowed 542 volumes.

In addition to these, 32 volumes have been borrowed from H. K. Lewis' Medical Lending Library and 24 volumes from the Law Notes Lending Library, Ltd.

**School Libraries:**

There are now 34 school libraries in operation.

**39.—EDUCATION:****School Population:**

The school population in November, 1938, was 14,044. This steadily increased each month, until the maximum figure of 14,699 was reached in July last.

The number of children on the school roll at 1/9/39 was 14,141.

The staff of Head and Assistant Teachers at present in the Committee's employment is 415.

**Accommodation:**

The Frith Manor Junior and Infant School was opened on 23rd January, and the Dollis Junior and Infant School was opened on the 1st May. (Estimated cost £18,865.)

The alterations and additions to the Colindale Junior and Infant School were completed on the 22nd February. (Estimated cost £5,297.)

Work on the new Broadfields Avenue Junior and Infant School was commenced on the 19th June. Steady progress was made until the outbreak of war, and every effort is now being made to make the building wind and water tight. At the present time it is not possible to say whether the Board of Education will permit the whole of the work of construction to be carried to completion owing to the exigencies of the military situation and the financial stringency. (Estimated cost £18,678.)

The Board of Education approved the proposals of the Managers for extensions and alterations at St. Agnes' R.C. School. The work is nearing completion, and accommodation will then be available for 316 Junior Mixed and Infant children.

The Board of Education have also approved the plans of the Managers for alterations and additions to St. Vincent's R.C. School and Orphanage.

The Managers of St. James' R.C. Central School have provided a Study Room for the accommodation of about 20 senior pupils.

In August a tender was accepted for the alterations and extensions required to the Edgware Senior School. Application was made to the Board of Education and the Ministry of Health for the necessary sanctions. Application was also made to the Board of Education for consent to the appropriation of seven acres of land from the 13½





**Dental Lectures:**

Arrangements were made for expert lecturers of the Dental Board of the United Kingdom to give lecture demonstrations to all senior children at the elementary schools in February last. The lectures extended over a period of about 3 weeks, and were very much appreciated by the children and teachers.

**Swimming Instruction:**

During the past season 2,229 children attended the Mill Hill, West Hendon and Finchley Baths for swimming instruction.

**Examination Successes:**

The Oxford School Certificate examination was held at Orange Hill Central School in July with the following results:—

School.	No. of candidates entered.	No. of successful candidates.
Orange Hill Central Boys' .....	15	10
Orange Hill Central Girls' .....	4	4
St. Mary's C.E. Senior .....	3	1

**Teaching Staff:**

During the year under review 42 teachers resigned and 41 new appointments were made.

**Physical Education:**

The two Physical Training Organisers have made good progress with the organisation and supervision of physical training in elementary schools, secondary schools, evening institutes and "Keep Fit" classes.

Their services have also been utilised in an advisory capacity in the Physical and Recreative sides of the Youth Organisations movement in the area.

Two Play Leadership schemes were established during the Midsummer holidays. One scheme was held at Watling and the other at the Westcroft Estate. Both were very successful, and an atmosphere of happiness, willingness to help others, good sportmanship and respect characterised the schemes.

**40.—MAYOR'S BENEVOLENT FUND ACCOUNT—DISTRIBUTION, ETC., OF FUND:****Christmas Gifts, 1938:**

2,233 families were relieved.

**Summer Camp:**

The expenses of running the Camps during 1939 were covered by the donations and parents contributions, and there was a margin of £1 9s. 3d. The deficit after the 1937 Camp of £5 12s. 2d. has therefore been reduced to £4 2s. 11d.

During the year parents contributed to the extent of £21 15s. 3d. towards Camp expenses and the receipts also included a contribution of £25 from the Hendon Education Committee.

**Czech Relief Fund:**

The appeal for this Fund, launched by my predecessor, reached a total of £91 9s. 6d. which has been duly forwarded to the Lord Mayor of London.

**Other Appeals:**

The remaining appeals dealt with during the year were as under:—

	£	s.	d.
H.M.S. Thetis Disaster .....	17	9	6
Hendon Air Defence Cadet Squadron .....	314	19	4

Cheques have been sent to the respective Honorary Treasurers.

A statement of the accounts of the Fund forms an appendix to this report.

**HERBERT G. POTTER,**

Mayor.

APPENDIX.

MAYOR'S BENEVOLENT FUND ACCOUNT—NOVEMBER, 1938, TO NOVEMBER, 1939.

RECEIPTS.

	£	s.	d.
Christmas Appeal, 1938	731	6	4
Sunday Entertainments Act per M.C.C.	333	7	2
Bank Interest	4	11	2
Summer Camp Fund—Donations	282	8	9
Czech Relief Fund—Donations	33	14	0
Hendon Air Defence Cadet Squadron—Donations	314	19	4
H.M.S. Thetis Disaster Fund—Donations	17	9	6
	<u>1717</u>	<u>16</u>	<u>3</u>

Commencing Balances (in hand):—

General	£	s.	d.
Czech Relief Fund	280	14	8
	57	15	6
<b>Less Overdrawn:—</b>			
Summer Camp	338	10	2
	5	12	2
	<u>332</u>	<u>18</u>	<u>0</u>
	£2050	14	3

PAYMENTS.

	£	s.	d.
Christmas Gifts and Expenses, 1938	724	11	3
Armistice Day, 1938, Expenses	8	8	0
Special Grants	30	0	0
Summer Camp—Expenses of Camps, 1939	280	19	6
Czech Relief Fund—Contribution	91	9	6
Hendon Air Defence Cadet Squadron:—			

	£	s.	d.
Contribution	309	15	6
Expenses of Appeal	5	3	10
	<u>314</u>	<u>19</u>	<u>4</u>

Lord Mayor of London—H.M.S. Thetis Disaster Appeal	17	9	6
Sundry General Expenses	1	16	0
	<u>1469</u>	<u>13</u>	<u>1</u>

Closing Balance in hand:—

General	581	1	2
	<u>£2050</u>	<u>14</u>	<u>3</u>

**ADOPTION OF REPORT:**

31.—RESOLVED—That the foregoing report be approved and adopted.

*Interim (Recess) Report.*

Moved by the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.), seconded by Councillor Scott, and

32.—RESOLVED—That the following report be received:—

To the Aldermen and Councillors of the  
HENDON BOROUGH COUNCIL.

Ladies and Gentlemen,

**RECESS REPORT.**

The following matters have been dealt with under authority of the Council's resolution No. 380 of the 9th October:—

**1.—PAY ORDERS:**

I have examined and approved the following Pay Orders:—

	£	s.	d.
List No. 109/116 .....	9107	13	5
117/119 .....	20834	17	7
120/124 .....	4899	3	9
125/126 .....	33113	8	4
127 .....	13317	14	10
128 .....	1306	9	10
	<hr/>		
	£82579	7	9
	<hr/>		

**2.—HOUSING:****(A).***Allotment of Houses.*

Appln. No.	Name and Address.	Family.	House Allotted.
6035	Church, W. G., 3, Park Croft	H. & W. 9 children	1, St. David's Place.
6732	Mudge, G., 7, Wingfield Cottages	H. & W. 1 child Adult Sister	41, Riverside.
6731	Stone, R. J., Wentworth Hall Garage	H. & W. 1 child	24, Daniel Place.
6729	Arnold, H. (Wife Native), 4, Orchard Grove, Edgware	H. & W. 1 child	32, Fryent Crescent.
6703	Childs, R., 263, West Hendon Broadway	H. & W. 2 children	12, Brookfield Avenue.
5963	Eke, R., 5, Herbert Road	H. & W. 1 child	16, Hyde Crescent.
6226	Dalley, T. H., 199, Cricklewood Lane	H. & W. 3 children	7, Cloister Road.
6204	Mellor, E. H., 264, West Hendon Broadway	H. & W. 1 child	104, Clitterhouse Road.
6175	Carter, W. J. (Native), 39, Courthouse Road, N. 3	H. & W. 2 children	29, Brookfield Avenue.

**(B).***Transfer of Tenancies.*

Appl. No.	Name.	From.	To.
6512	Kemp, E.W.	18, Pursley Road	46, Pursley Road.
4987	Davis, G.	88, Goldsmith Avenue	66, Hyde Crescent.
4971	Storey, W.	11, Sturgess Avenue	22, Daniel Place.
442	Golding, A.	13, Nicoll Place	3, Nicoll Place.
4116	O'Dell, A.	7, Cloister Road	11, Garth Road.
606	Whitlock, Mrs.	36, Goldsmith Avenue	88, Goldsmith Avenue.
5575	Day, A. J.	104, Clitterhouse Road	83, Clitterhouse Crescent.
4586	Cox, H. E.	83, Goldsmith Avenue	36, Goldsmith Avenue.
4547	Smith, E. J.	65, Claremont Road	20, Clitterhouse Crescent.

**(C).***Telephone to Foreman.*

I have authorised the installation of a telephone at the Foreman's residence as in many cases of urgent repairs it is necessary to get in touch with him after working hours.

**(D).***Wingfield Cottages.*

The purchase of these cottages was completed in May, 1939, and early steps were taken to deal with problems there.

Of the 8 cottages, 4 were in a very bad state of repair, and it was deemed advisable to take urgent steps to remove the tenants to more suitable and healthy dwellings. By removals and transfers 3 of the houses are now empty, and the last tenant will be moved in a few days. It will then be possible to demolish these very unsightly buildings.

There remain 4 cottages which are not so old as the original 4 and the Officers are endeavouring to obtain alternative suitable accommodation for these tenants in preparation for demolition and clearance of the site at a future date. I have authorised the expenditure of a sum up to £25 or thereabouts on essential cleansing operations.

**3.—SUPERANNUATION—REFUND OF CONTRIBUTIONS:**

The repayment of superannuation contributions has been approved consequent upon resignation as follows:—

Reference No.	Name.	Amount.
		£ s. d.
664	Ball, E. H.	58 13 7
949	Evans, Miss D. M.	6 18 10
951	Shaw, Miss G. S.	6 14 10
950	Short, Miss M. E. G.	5 16 2
1029	Steeds, A. H.	4 0 5

**4.—WEST HENDON NURSERY:**

The Chairman of the West Hendon Day Nursery (Mrs. Maughan) informs me that the premises were closed on the 8th September, 1939, and asks to be relieved from rent and rates from that date. In the circumstances I have agreed that whilst certain storage facilities shall be allowed, the Committee of the Day Nursery shall be relieved of financial responsibility for the items mentioned.

## 5.—APPORTIONMENTS:

The Borough Surveyor submitted for confirmation the following apportionments in respect of roads made up under Section 150 of the Public Health Act of 1875:—

Name of Road.	Total Amount of Apportionment.			Rate per Foot of Frontage.		Width of Road. Feet.
	£	s.	d.	s.	d.	
Walmington Fold	4251	7	0	22	11.311	60
Fursby Avenue	261	5	1	11	5.627	40
Linkside	1726	0	5	14	3.904	40

It was reported that a total of £146 1s. 8d. had been apportioned on the Corporation in respect of the frontage of Riverside Walk to Fursby Avenue.

## 6.—DEFECTIVE CHILDREN:

On the reports of the Medical Officer of Health the following action was taken:—

Case.	Defect.	Recommendation of Medical Officer of Health.
R.B., N.W. 9. 20/10/26. School: Hyde.	Debility	4 weeks' convalescence.
E.C., Burnt Oak. 2/12/23. School: Oak Lodge.	Mentally Defective (feeble-minded).	That the case be notified to the Middlesex County Council for care and supervision in accordance with the provisions of Article 4 of the Mental Deficiency (Notification of Children) Regulations, 1928.
W.C., N.W. 9. 21/9/24. School: Oak Lodge.	Mentally Defective (feeble-minded).	That the case be notified to the Middlesex County Council for care and supervision in accordance with the provisions of Article 4 of the Mental Deficiency (Notification of Children) Regulations, 1928.
S.B., N.W. 4. 31/10/31. School: Algernon Road.	Mentally Defective (feeble-minded).	Admission to a Special Day School or Residential School for Educable Mentally Defective Children.

## 7.—PUBLIC HEALTH DEPARTMENT—STAFF:

Mr. G. Phipps has been called up to serve in H.M. Forces, and I approved the appointment in a temporary capacity of Miss A. L. M. Blair to the Health Centre, Cressingham Road, Burnt Oak, to take over the duties of Mr. Phipps at the appropriate salary in accordance with the Council's Grading Scheme.

## 8.—PUBLIC LIBRARIES—PERIODICALS, ETC.:

I received a report on the service provided by the newsagent supplying newspapers and periodicals to Golders Green Branch Library, and approved the recommendation that the supply be entrusted to Mr. S. M. Wilson, 2a, Hoop Lane, N.W. 11, as from the 30th October, 1939, to the 31st December, 1940.

## 9.—AUXILIARY FIRE SERVICE:

In consultation with Alderman W. R. Clemens, F.C.A., and Councillor A. A. Naar, M.B.E., I considered and approved an application of the Emergency Committee (13/10/39 —6 (4) ) relating to proposals for the utilisation of the services of certain Members of the regular Fire Brigade Service.

The whole question will, however, come under review by the Special (Fire Brigade —Inquiry) Committee which was appointed on the 27th October.

## 10.—SUPPLY OF TEAS TO TOWN HALL STAFF:

It was reported to me that difficulties had arisen regarding the supply of teas to persons in the Town Hall who are working in the evenings.

I therefore gave consent for arrangements to be made for Ye Mecca Ltd. to supply light refreshments in the staffroom at the rear of the Town Hall, and for them to have the use of the kitchen adjacent thereto. Gas and electricity will be provided by the Corporation, but the furniture and additional fittings required are being supplied by the firm. The scheme was put into operation on the 1st November.

## 11.—SHOPS (HOURS OF CLOSING) ACT, 1938—ORDER-IN-COUNCIL (S.P.O., 1939, NO. 1464):

In consequence of representations made on behalf of the majority of the traders in the Edgware District, I approved the making of an Order extending the hours of closing to 8 o'clock on the late day and 7 o'clock on other days in the week.

## 12.—REQUISITIONS:

The following requisitions were approved:—

	£	s.	d.
Town Clerk's Department	32	8	0
Maternity and Child Welfare	40	9	11
School Medical Services	7	0	6½
Isolation Hospital	86	11	8½
Fire Brigade (Ambulance Repairs)	51	17	7

## 13.—OLD AGE PENSIONS:

24 Claims (including 1 adjourned) and 6 Questions were considered and decisions given having the following effect:—

**Claims:—**

19 Allowed at the full rate of 10/- weekly.

1 Disallowed (adjourned case). No evidence that Claimant has reached statutory age.

2 Disallowed, yearly means exceeding £49 17s. 6d.

2 Disallowed, Claimants not fulfilling statutory conditions as to residence.

**Questions:—**

- 1 Pensioner not entitled to any pension as from 4th October, 1939.
- 1 Pensioner entitled to a pension at the rate of 10/- weekly as from 11th September, 1939, inclusive.
- 2 Pensioners have been from and including 21st September and 6th October, 1939, respectively disqualified by reason of being detained in a Mental Hospital.
- 1 Pensioner entitled to a pension of 2/- weekly instead of 6/- as from 6th October, 1939.
- 1 Pensioner has been from and including 24th August, 1939, disqualified by reason of the receipt of Indoor Poor Relief.

—  
6  
—**14.—EMERGENCY COMMITTEE—REPORT:**

I submit herewith the report of the Emergency Committee, dated the 4th instant.

**HERBERT C. POTTER,**

7th November, 1939.

Mayor.

*Item 14—Report of Emergency Committee.*

AMENDMENT moved by Councillor Pugh, seconded by Councillor Bate:—

THAT the report of the Emergency Committee be deferred for consideration at the Special Meeting of the Council to be held on Monday, the 20th instant.

After discussion, the amendment was submitted and declared **lost**.

**33.—RESOLVED—That the Interim (Recess) Report be approved and adopted.**

**REPORT OF EMERGENCY COMMITTEE:**

Moved by Councillor Arter, seconded by Councillor Bate, and

**34.—RESOLVED—That the following report of the Emergency Committee be received:—**

**REPORT OF EMERGENCY COMMITTEE  
to the  
MEETING OF THE BOROUGH COUNCIL.**

*6th November, 1939.*

To the Mayor, Aldermen and Councillors of the  
**BOROUGH OF HENDON.**

Ladies and Gentlemen.

**Introduction.**

We have much pleasure in placing before you a report on the various matters which have been handled since our last report.

**1.—WARDENS' ORGANISATION:**

**(A).** *Permanent Posts—Heating and Lighting.*

The Controller reported on various circulars from the County Council upon this matter, and the latest circular states that a certain type of oil lamp is to be provided for the above purpose. We resolved

**To requisition 94 lamps from the Home Office.**

This reverts to the Committee's original suggestion re lighting.

**(B).** *Permanent Posts—Furnishings.*

The Chief Warden submitted a report regarding the furniture desired for Air Raid Wardens, together with a sketch showing proposed lay-out. We instructed

**That furniture be purchased up to the value of 30/- per Post, such furniture to include one table, two chairs, necessary shelving, hat and coat pegs and some floor covering, and that one Post was to be furnished at the earliest possible moment so that this Committee may inspect same.**

**(C).** *Permanent Posts—Ventilation.*

The Controller submitted a circular re ventilation, and this Committee decided to fit an air brick in the Posts in accordance with the circular received.

**(D).** *Temporary Posts—Coal.*

The Controller reported that the allowance of 1 cwt. of coal per week was insufficient and asked for the matter to be reviewed. After consideration, we resolved

**That the allowance be increased to 1½ cwts. per week.**

**(E).** *Senior Officers.*

As Mr. F. Martin had resigned from his position as Deputy Chief Warden, we have appointed Mr. H. E. Swabey in his stead.

**(F).** *Wardens' Organisation.*

We have authorised the Controller to appoint a suitable Staff Officer to the Chief Warden at a salary of £280 per annum, rising by annual increments of £20 to a maximum of £340 per annum, the engagement to be terminable by one month's notice on either side.

## 2.—CASUALTY SERVICES:

**(A).** *First Aid Posts.*

The Committee received a Deputation of Local Doctors regarding their attendance at the First Aid Posts in an emergency. They stated that they thought there was some slight misunderstanding, and in order to overcome this, the Doctors would be prepared to offer their services voluntarily until such time as the question under dispute was settled by the higher authorities provided this Council is prepared to notify them on receipt of the "Yellow" message in order that they may be available at their posts on the warning being given.

The main points in favour of the contention that all Doctors concerned should be notified were stated to be:—

- (1) Responsibility towards their personnel and through them to the public.
- (2) Difficulties and possible delays in reaching their posts.
- (3) Questions of rapid availability.
- (4) Unnecessary danger to specialised personnel under the present system.

We gave instructions

**That the Local Medical War Committee be informed that the Doctors already appointed to each First Aid Post will be informed immediately the "Yellow" message is received so that one Doctor may proceed to each First Aid Post.**

**(B).** *Ambulance Personnel.*

This Committee had before it the report from the Medical Officer of Health pointing out the difficulties of relying on voluntary personnel for ambulances, and in the interests of Civil Defence, we resolved

**That the whole of the ambulances within the Service should be made effective by paid personnel.**



**(C).** *Equipment Issued to Doctors.*

This Committee discussed the question of issuing steel helmets to Doctors, and decided

**That an issue should be made to the Doctors who have been appointed to the First Aid Posts.**

## 3.—AUXILIARY FIRE SERVICE:

The Committee considered a joint report from the Town Clerk and the Fire Superintendent relating to the future War Organisation of the Auxiliary Fire Service.

The main elements of the War Organisation of the Auxiliary Fire Service are determined by the terms of the Local Air Raid Fire Precautions Scheme, but a number of special considerations need to be taken into account under the Circular referred to, of which the following heads are of considerable importance:—

- (a) The number of fire fighting units (i.e., pumps to be kept in a constant state of readiness).
- (b) The arrangements for manning the units by means of whole-time and/or part-time auxiliary firemen, and for providing personnel for other necessary duties. This involves the fixing of an establishment of whole-time paid personnel as distinct from the total number of members of the Auxiliary Fire Service who may be available to undertake whole-time duty as and when required.
- (c) The organisation of the Auxiliary Fire Station accommodation for continuous occupation by personnel and appliances.

**(A).** *The Number of Units to be Kept Ready for Action.*

The Borough comes within the group of Local Authorities within whose areas the Home Office consider that the number of pumping units to be kept ready for action should be from forty to fifty per cent. of the total allocation of emergency pumps, i.e., of the full number allowed for in the Fire Precautions Scheme.

The following statement shows the number of emergency pumping units, and it is regarded as necessary (especially in view of probable regional requirements) that the number to be kept ready for action should reach the 50 per cent. mark:—

Pumping Units:—	Trailer Large.	Units Light.
(a) Total number allocated under local Fire Precautions Scheme	11	60
(b) Number delivered to date .....	10	46
(c) Proposed number of <b>first line units</b> , 50 per cent. of allocation .....	11	25
(d) Number of <b>second line units</b> :—		
(i) already delivered .....	—	21
(ii) remaining to be delivered	—	14

In the event of frequently recurring air raids, it might become necessary to hold some or all of the second line units constantly ready for action, i.e., to transfer them for the time being to the category of first line units.

The following will also form part of the first line equipment:—

- 10 Mobile Water Units (7—500 gallons and 3—1,000 gallons).
- 1 Hose Carrying Unit.

The Home Office intimate that where Fire Precautions Schemes provide for the maintenance of mobile water units, these should be included wherever possible amongst the towing vehicles for first line pumps.

With regard to towing vehicles, it has been represented that if the mobile water units are used as training vehicles for pumps, the mobility will be seriously curtailed, and this Committee, therefore, were of the opinion that early action should be taken.

Accordingly, we gave instructions

**That application be made to the Home Office for consent to the purchase of 32 towing vehicles, and also for consent to increase the number up to the number of pumps at present delivered and pro rata on further deliveries being made.**

(B).

*War Establishment.*

The fixing of the War Establishment of whole-time paid personnel is contingent on the number of first line pumps and a reserve for second line appliances. The over-riding maxima if all pumps were to hand would be:—

First line pumps—36 x 10 men .....	360
Second line pumps (light)—35 x 2 men .....	70
War strength paid personnel allowed .....	430

The manning of 36 first line pumps necessitates:—

8 Section Officers.

180 Other ranks (5 men per pump including drivers).

It should be noted that the 8 Section Officers are outside the normal complement of 5 men (including driver) per vehicle, and the question has been raised as to the advisability of placing regular members of the Fire Brigade as Section Officers at rates according to their permanent scales, subject to Circular 58, 2/9/39, which permits payment up to £5. It is felt that firemen with years of experience in the position of Section Officers of the Auxiliary Fire Service would ensure a higher degree of efficiency, which is to be regarded as the first essential to qualify for grant. It was resolved

**That the principle be approved and the Works and Fire Brigade Committee were asked to consent to the appointment of eight Regular Firemen as Section Officers in the Auxiliary Fire Service and to make up the Regular Brigade with eight Firemen on a temporary basis.**

Pending the approval of the Home Office to the proposed appointments, further consideration of the question of Section Officers and other incidental matters was deferred.

This Committee also considered whether having regard to the recent appointments in the Fire Brigade, the Fire Superintendent and his Deputy would not now be able to exercise adequate supervision of the A.F.S. without the necessity for Divisional Officers for which there does not now appear to be any authority to the extent to which such appointments have been made, and we resolved

**That the appointments of the Divisional Officers be terminated and the rank discontinued in the organisation of the Auxiliary Fire Service of the Borough.**

We were informed that the Auxiliary Fire Service personnel were on continuous duty with one day's leave in six days, but in view of the Home Office Circular on the matter, we resolved

**That the duty system of the Auxiliary Fire Brigade be altered to continuous duty with one day's leave in five.**

On the basis of the amended system of duty, the following establishment of whole-time personnel was desirable:—

## First Line :—

Section Officers	8
For 36 pumps and mobile water units and hose carrying units:—	
Other Ranks (16 Sub-Officers and 164 Firemen)	180
30 Firemen (Water Units)	30
2 Firemen (Hose Unit)	2
2 Clerks	2
	<hr/>
	214

214 plus relief of 1/5th, i.e., 43 = 265

## Second Line :—

21 light pumps x 2 men each 42

(Based on the number of pumps delivered at 29/9/39.)

## Telephonists (8 hourly duty) :—

8 Sub Stations x 3	24
2 Main Stations x 6	12
	<hr/>
	36

## Messengers (12 hourly duty) :—

8 Sub Stations x 2	16
2 Main Stations x 6	12
	<hr/>
	28

Proposed War Establishment = 371

To complete the Second Line personnel, it will be necessary to have:—

For 14 pumps still to be delivered 28 men.

It appears doubtful whether whole-time personnel is contemplated, but we have authorised

**Representations to be made to the Home Office to allow such personnel as an addition to the War Establishment pro rata to the delivery of these pumps.**

35 pumps (ultimate complement part-time firemen) 315 men.

and the latter number is based on the necessity for shifts of eight hours. In this connection, however, the Home Office are of the opinion that the duty should be on the basis of four hours, but it would seem almost impracticable to recruit and train up to 630 for this purpose.

**(C).** *Adjustment of Present War-Time Strength.*

The Home Office state that if the number of whole-time men now engaged on a paid basis should be below the number which may be settled, all possible steps should be taken to make up the deficiency by means of part-time personnel. Pending further instructions or specific authorisation, no additional personnel should be engaged on a whole-time paid basis.

The number of whole-time paid personnel now engaged is 292. The suggested War Establishment, whole-time, First and Second Lines (371) will necessitate an additional 79, and we have authorised

**Representations to the Home Office to approve of the additional number.**

**(D).** *Recreation Hut.*

This Committee discussed very fully the necessity of additional accommodation, and we resolved

**That a hut be built for the purposes of storage, including that of protective clothing, at a cost of £611, and the Borough Engineer proceed with the work immediately, as approval had been received.**

**(E).** *Swimming Pool, Elstree Preparatory School.*

The Borough Engineer submitted a report that the Commander of "A" Battery of the 11th Regiment of the R.H.A. required the authority to accept all responsibility for any damage that may result should the water freeze and crack the walls of the pool. If this authority is unable to do this, he stated it would be necessary to empty the pool. The Borough Engineer said it would be unwise to give such an undertaking, and this Committee instructed

**The Borough Engineer to get in touch with the Commander in question and endeavour to arrange for the swimming pool to be kept filled with water.**

**(F).** *Auxiliary Fire Stations.*

We received a deputation from the Inquiry Committee and certain suggestions were made, and we resolved

- (1) **That the Borough Engineer proceed with the work in regard to Sections 1, 3 and 4, Mill Hill extensions immediately, and that a communication be sent to Head Office, referring to the interview between their two Officers and our Borough Engineer stating we are proceeding with this work in anticipation of their approval.**
- (2) **That St. Alban's Hall be taken over as desired and if there are any obstacles put in the way, this Hall shall be requisitioned.**

**(G).** *Secondary Control.*

The Fire Superintendent reported that in the event of the Central Fire Station being completely put out of action, it would be necessary for the Mill Hill Station to immediately take over control. To do this, certain alterations to the Fire Brigade communication system are necessary, and authority is required to carry out these alterations without delay. This Committee resolved

**That the Fire Superintendent discuss the matter with the Home Office experts.**

**(H).** *Waterproof Clothing.*

The question of waterproof clothing was discussed, and it was resolved

**That the Fire Superintendent obtain quotations by telephone immediately (obtain confirmation by letter) and that in conjunction with the Chairman (Councillor E. Arter) action be taken on the lowest price received.**

**(I).** *Beds.*

Authority was given to purchase the necessary beds for personnel.

**(J).** *Uniforms and Clothing.*

Authority was given for tenders to be procured for supplies of further uniforms and clothing.

**(K).** *5,000 Gallon Steel Dam.*

The Borough Engineer has been authorised to arrange for levelling and foundations of a site for fixing of the above Dam (received from the Home Office) near the Clock Tower at Golders Green.

#### 4.—MULTI-PURPOSE BUILDINGS:

The Controller reported that in conjunction with the Medical Officer of Health and the Borough Engineer, he had reviewed the plans for the proposed Multi-Purpose Buildings, and in regard to the question of accommodation for female staff, he stated that he was of the opinion that the work should be proceeded with in accordance with present plans, and that any arrangements necessary in providing accommodation for female personnel could be made once the buildings were erected, and this Committee

**Approved and adopted the Controller's report.**

At the same time, the Controller reported that he had received approval for expenditure up to £175 for the provision of an office and store at each of the Multi-Purpose Buildings.

#### 5.—PETROL SUPPLIES:

The Borough Engineer reported that arrangements were working generally satisfactorily, but in order to reduce the mileage travelled by vehicles in obtaining fuel, it was desirable to increase the number of premises where a tank and pump are placed so that the premises now being used are as follows:—

The Observatory Garage, Watford Way, Mill Hill.

Edgware Motors Ltd., Burnt Oak Broadway, Burnt Oak.

Mitchell's Motors Ltd., Kingsbury Garage, Edgware Road.

L. A. Hills (Hendon) Ltd., Finchley Lane, Hendon.

H. A. Saunders Ltd., Finchley Road, Golders Green.

The Station Garage, Station Road, Edgware.

All these Garages will be paid the weekly rental (30/- including servicing) laid down by the County Council in their Circular No. 105, dated 16th September, 1939.

**Approval to the additions to the list was given.**

#### 6.—DECONTAMINATION AND REPAIR PARTIES:

The following message has been received from London Region:—

"Providing that the Parties can be quickly called to their Depôts as soon as an Air Raid Warning has been given, there is no objection to all Repair Parties and Decontamination Squads being released for the ordinary work of the Council. It is important that the vehicles should be returned to the Depôts each night in order that they may be immediately available if required."

The Controller reported that the matter had been discussed with the Borough Engineer, and they were of opinion that in this Borough it would be unwise not to have any Decontamination or Repair Parties standing by, and their recommendation was that one Party of each should be retained, and the personnel of the remaining Parties released for ordinary Council work and re-assembled on a raid occurring. This Committee

**Endorsed the opinion of the Officers and instructions were given for the necessary action to be taken.**

#### 7.—RESCUE PARTIES AND TRANSPORT:

The total number of Rescue Parties was 14, of whom 7 were on duty at any one time, and vehicles are available for transport for this number. Having regard to the probable demand for regional service, an increase in the establishment is considered necessary, and we resolved

**That arrangements be made to recruit six additional Parties so as to provide for ten Parties to be on duty at any one time.**

## 8.—RECREATION, GAMES, ETC.:

The County Council having approved the proposed expenditure of £17 15s. 2d., this Committee authorised the purchase of various games, etc., for use at the Depôts and Report Centres, and these have now been purchased and distributed.

## 9.—CONFERENCE OF EMERGENCY COMMITTEE AND REGIONAL COMMISSIONERS:

The Committee were called into consultation on the 11th instant with the Regional Commissioners of the London Civil Defence Region (Sir Ernest Gowers in the Chair, accompanied by Mr. Harold Scott) and the County Emergency Committee, and the purpose of the interview was mainly in relation to the position of the Controller.

The Committee were given to understand that the interpretation of the London Civil Defence Region Circular No. 18 of August last was that on the outbreak of hostilities the Controller was in the position of an Executive Officer who would keep in close consultation with the Emergency Committee, and on matters of urgency take executive action and subsequently report to the Committee. The Controller is to be responsible for conveying the instructions of the Committee to the Chief Officers of the Council who were, it was stated, for the purposes of Civil Defence, subordinate Officers to the Controller. The Committee decided that the Chief Officers of the Council be advised of the above position and directions given to act accordingly.

We received a report on the above conference and copies were issued to the Controller and the Chief Officers, the latter being invited to submit their observations thereon if they so desired to the Controller. The Controller reported that neither the Medical Officer of Health nor the Borough Engineer were desirous of making any report on the above.

The Committee discussed the position of the Controller, and having received instructions from the Commissioners, which have been accepted and which are now being acted upon, it was decided in the interests of Civil Defence to drop this matter.

## 10.—PUBLIC SHELTER ACCOMMODATION:

This Committee had before them tenders submitted by the Borough Engineer for the construction of surface shelters and we have accepted the following:—

Group 1	.....	.....	Roger Malcolm Ltd.	.....	.....	£1,068
Group 2	.....	.....	Roger Malcolm Ltd.	.....	.....	£1,068
Group 3	.....	.....	Mr. H. Lloyd	.....	.....	£1,120
Group 6	.....	.....	Mr. H. Lloyd	.....	.....	£1,100
Group 4	.....	.....	Melsom & Rosier	.....	.....	£1,136
Group 5	.....	.....	Garsubil Ltd.	.....	.....	£1,168

Also, various Reports were before us from Officers regarding surface shelters, and it was resolved

**That the Borough Engineer proceed with the shelters, the sites of which have already been approved and application be made for the amended sites.**

At the same time, this Committee requested steps to be taken to provide chemical closets in shelters where no sanitary convenience is arranged.

## 11.—CIVILIAN WAR DEATHS:

(A).

*Expenditure.*

The Controller reported that the Ministry of Health had approved the cost of equipment up to a maximum of £1,004 14s. 8d. subject to audit.

**(B).** *Storage of Mortuary Equipment.*

The Committee is of opinion that the storing of mortuary equipment should be in such a place where it can be used immediately in an emergency, and therefore

**Instructions were given to the Controller to make suitable arrangements immediately with the owners of the buildings concerned, and proceed to have temporary stores erected without waiting for sanction.**

**(C).** *Mortuary Buildings.*

This Committee had before them plans and estimates for mortuaries and decided

**That application should be made to the necessary authorities for sanction for three buildings of this description according to the plans submitted by the Borough Engineer.**

## 12.—SECONDARY LIGHTING AT THE CONTROL CENTRE:

This Committee discussed the necessity of having Auxiliary Lighting both at the Hendon Centre and the Mill Hill Centre, and the Borough Engineer was instructed to purchase two auxiliary lighting sets, one for use in the Hendon Centre, and one in the Mill Hill Centre, and that application should be made for sanction to the expenditure.

A letter has now been received stating that sanction cannot be given for this expenditure, but, in the meantime, the Borough Surveyor has installed an auxiliary lighting set at the Mill Hill Centre costing £25—£30.

The Committee consider it absolutely necessary that auxiliary lighting should be installed at the Hendon Centre, and we gave instructions

**That the Controller obtain permission from the Middlesex County Council to instal such an arrangement as the Hendon Centre is situated in an M.C.C. building and permission be obtained before any alterations may be made.**

## 13.—DEPOTS AND FIRST AID POSTS:

The Controller, in conjunction with the Medical Officer of Health and the Borough Engineer, has made several visits to Depôts to enquire into the over-crowding and the unsuitability of the Depôts, and various steps are being taken to put matters right in this direction.

## 14.—PAYMENT OF FULL-TIME A.R.P. MEDICAL OFFICER OF HEALTH:

The Controller reported that sanction had been granted in respect of the appointment of a full-time A.R.P. Medical Officer at a salary of £600 per annum, rising by annual increments of £25 to a maximum of £750 per annum.

## 15.—AIR FILTRATION PLANT, HENDON CONTROL CENTRE:

The Controller reported to this Committee that approval to the provision and installation of an air filtration plant at the above Centre at a cost not exceeding £315 10s. 0d. had been received.

## 16.—INSURANCE OF MOTOR VEHICLES USED FOR CIVIL DEFENCE PURPOSES:

The Committee had before them an A.R.P. Department circular stating that any claims arising out of accidents by, or caused by, vehicles requisitioned, hired or borrowed by Local Authorities should be covered by insurance, and arrangements had been made by representatives of insurers regarding the terms of such policies.

The vehicles are to be insured by the local authorities, and the cost is not to exceed £7 per car per annum, irrespective of classification or horse power. This applies to whole-time cars and in regard to part-time cars, the premium would be not exceeding £2 per car per annum.

Expenditure, it is stated, would rank for grant, and this Committee resolved

**That if all this Council's cars are not covered immediate action be taken forthwith on the lines indicated above.**

17.—DEPÔT COMMANDERS AND CONTROL STAFF:

The positions of Depôt Commanders and Control Staff up to quite recently had in the main been recruited from the teaching staff of the Borough, but owing to the withdrawal of the teachers, it is necessary that assistance is obtained from some other direction.

In regard to the Depôt Commanders we resolved

**That the Middlesex County Council be asked to approve the appointment of Depôt Commanders and that final instructions re Control Room Staff be deferred until our next meeting.**

18.—ANDERSON SHELTERS:

We decided

**That a circular be issued to householders pointing out that the responsibility of keeping these shelters habitable was not that of the Council.**

19.—TRENCHES:

This Committee desire to put on record that all the Public Trench Shelters in hand, with the exception of two, were entirely free of water after the recent heavy rains, and that attention has been given to the two so affected Trenches.

20.—ARMLETS FOR CIVIL DEFENCE SERVICES:

The Controller reported that the issue of official armllets is now authorised to Officers such as the Controller, Medical Officer of Health, Borough Engineer and the higher ranks of the Civil Defence Services and that estimates be obtained, and

**We have accepted a tender from Display Patents Ltd. for 562 armllets at 8½d. each, delivery in four days.**

21.—TRAINING SCHOOLS FOR THE INSTRUCTION OF LEADERS OF RESCUE AND DEMOLITION SQUADS:

The Controller reported on the Training Schools for Leaders of Rescue and Demolition Squads shortly to be opened in London.

22.—UNIFORMS:

The Controller reported that intimation had been received that an issue of uniforms is to be made to members of the A.R.P. Services and that initial supplies will become available for distribution within the next few weeks.

Various prices were given and a sketch showing types of uniforms was produced.

23.—SICK PAY:

The Controller reported that information had been received from the County Council, vide A.R.P. Circular No. 131 of 1939, that, subject to the production of a Medical Certificate, full pay will be paid to A.R.P. whole-time personnel who are absent from duty owing to illness for a period of three days only and that no other payments are to be made after the expiry of this period.



## 24.—FINCHLEY MUTUAL ASSISTANCE:

*Prith Manor (late Woodside Park) Area.*

As a result of a report presented to the Air Raid Precautions Committee on the 16th May, 1939, that Committee recommended and the Town Council duly resolved:—

- “(a) That the Council approve of the arrangements made between the Council's Medical Officer of Health and the Medical Officer of Health of the Finchley Borough Council whereby this Authority shall be responsible for the Air Raid Precautions (Medical Services) for that part of Finchley which lies to the south of the Barnet Bye-Pass and delineated in blue on the map forwarded to the Finchley Medical Officer of Health and that the Finchley Council shall be responsible for the Air Raid Precautions (Medical Services) in respect of the Woodside Park area.
- (b) That the Finchley Borough Council and also the Middlesex County Council, to whom a copy of the letter from the Finchley Borough Council had been forwarded, be informed that the Council are unable to agree to any of its Air Raid Precautions Services relative to the Woodside Park area apart from the Casualty Organisation, being transferred to the Finchley Borough Council.”

The Home Office, just before the outbreak of war, intimated that this Scheme for Casualty Services in the Woodside area must be abandoned, although it had previously been approved by the Middlesex County Council and believed to have been accepted by the Home Office.

The matter has been carefully reviewed and it seems that with a First Aid Post comparatively near the Woodside Park Estate, and what is more important the Finchley Memorial Hospital within a mile, that there can be no reasonable excuse for transporting a severely wounded person the long journey necessary to one of the Hendon Hospitals, and moreover, the nearest Ambulance Depôt is at the Mill Hill Swimming Baths. The same considerations apply equally to the Finchley portion of the Hampstead Garden Suburb, for which Hendon continues to provide the Services, and reciprocal arrangements of this character are such as were contemplated by the Home Office who, from time to time, stressed that Air Raid Precautions Schemes must not be limited by Borough boundaries.

There would appear to be no insuperable difficulties in making effective arrangements for communications, and this Committee have directed:—

That the Medical Officer of Health be instructed to make adequate representations on the desirability of the continuance of the arrangements previously contemplated, and that the Home Office be asked to reconsider their decision in the matter.

## 25.—HENDON COTTAGE HOSPITAL:

At a meeting on the 28th September, 1939 (item 2), the Committee passed the following resolution:—

“That, if in the opinion of the Medical Officer of Health, the erection of the First Aid Post on land in the grounds of the Cottage Hospital would not unduly inconvenience the general work of the Hospital, steps be taken for the land required to be requisitioned by the Scheme-Making Authority under the Civil Defence Regulations.

That, in the event of inconvenience being shown to the satisfaction of the Medical Officer of Health, the Borough Surveyor be authorised to take all necessary steps with a view to the erection of a First Aid Post on the land situated near Hendon Way.”

At a subsequent meeting a report was made by the Medical Officer of Health to the effect that he was of opinion, after interviewing the Superintendent of the Hospital, that the building of a Post would to some extent interfere with the present working of the Hospital, and unless the Post was readily adaptable would interfere with future plans for the erection of a Nurses' Home.

The policy of the Ministry of Health, which has much to recommend it, is to base First Aid Posts on or as near Hospitals as is possible and the Post in fact becomes a portion of the Hospital administration. Whilst the Medical Officer of Health is of opinion that the distance from the Hospital of a Post situated at Hendon Way, as proposed in the resolution, would not preclude the Post from being an integral part of the Hospital administration, it would seem that it would serve a more useful function if it could be built on the site originally intended.

One of the difficulties which the Hospital Authorities are experiencing has been raised by a letter from the Surveyor stating that the County Council insisted on the right of purchase of the land or at least a minimum lease of 60 years.

That the Medical Officer of Health arrange for an interview between the Managers of the Cottage Hospital and the Committee.

26.—WEST HENDON CLINIC, THE BROADWAY, WEST HENDON:

The Borough Surveyor submitted a plan showing proposed alterations and additions to this Clinic to enable it to be used as a First Aid Post with facilities for cleansing. He estimated the cost of carrying out the work at £860 inclusive of any sandbag protection. In his opinion, it would be preferable to carry out the work in material which does not require additional protection. It would be necessary to requisition a strip of land at the back of the building, and authority required to serve the necessary notice.

It was resolved

**That plan and estimate be submitted to the Middlesex County Council for approval and that a notice be served to requisition the strip of land at the back of the building when approval has been obtained.**

27.—CENTRAL HENDON CLINIC, THE BURROUGHS, HENDON:

The Borough Surveyor submitted a plan showing the necessary additions to this building to enable it to be used as a First Aid Post with cleansing facilities. The estimated cost of the work was £551. He recommended that the construction be carried out in a similar manner to that of the existing building which would necessitate a small amount of sandbag protection to the outer wall. It was resolved

**That the plan and estimate be submitted to the Middlesex County Council for approval.**

28.—FIRST AID POSTS:

(A).

*Isolation Hospital.*

The Borough Surveyor submitted a schedule of tenders received for this First Aid Post and recommended that the lowest tender received, viz., that of the Building and Public Works Construction Company Limited, of Swindon, amounting to £2,068 8s. 0d. be provisionally accepted.

The expenditure which would have to be authorised by the Middlesex County Council and the Ministry of Health would be as follows:—

	£	s.	d.
Amount of provisionally accepted tender	2,068	8	0
Add for heating and hot water installation	180	0	0
Clerk of Works Salary, Quantity Surveyor's fees, Printing, Stationery, etc.	115	0	0
Total	£2,363	8	0

The Committee resolved

**That application be made to the Middlesex County Council and the Minister of Health for approval of the expenditure.**

**(B).** *Hendon Cottage Hospital.*

The Borough Surveyor submitted a schedule of tenders received for the above First Aid Post and recommended that the lowest tender received, viz., that of the Building and Public Works Construction Company, Limited, of Swindon, amounting to £2,060 19s. 0d. be provisionally accepted.

The expenditure which would have to be authorised by the Middlesex County Council and the Ministry of Health would be as follows:—

	£	s.	d.
Amount of provisionally accepted tender	2,060	19	0
Add for heating and hot water installation	180	0	0
Clerk of Works Salary, Quantity Surveyor's fees, Printing, Stationery, etc.	115	0	0
Total	£2,355	19	0

The Committee resolved

**That application be made to the Middlesex County Council and the Minister of Health for approval of the expenditure.**

**(C).** *Heating and Hot Water Installations.*

The Borough Surveyor submitted a schedule of tenders received for this work and recommended that the lowest tender, viz., that of Messrs. Cornes and Haighton, Limited, of High Holborn, amounting to £179 for each Post, be provisionally accepted. He pointed out that the tenders were subject to a rise and fall clause. It was resolved

**That application be made to the Middlesex County Council and the Minister of Health for approval of the expenditure.**

29.—CLEANSING STATIONS:

*Hendon Grove, Hendon, and Claremont Road, Cricklewood.*

The Borough Surveyor submitted a schedule of tenders received for the above buildings and recommended that the lowest tender in each case, viz., the Building and Public Works Construction Company, Limited, at £6,474 15s. 6d. in respect of the building at Hendon Grove and Messrs. Garsubil Limited at £6,703 in respect of the building at Claremont Road, be accepted.

The expenditure to be authorised in each case would be as follows:—

<b>Hendon Grove, Hendon:—</b>	£	s.	d.
Amount of provisionally accepted tender	6,474	15	6
Add for heating and hot water installation, ventilation and lighting	950	0	0
Clerk of Works Salary, Quantity Surveyor's fees, Printing, Stationery, etc.	335	0	0
Total	£7,759	15	6

**Claremont Road, Cricklewood:—**

	£	s.	d.
Amount of provisionally accepted tender .....	6,703	0	0
Add for heating and hot water installation, ventilation and lighting .....	950	0	0
Clerk of Works Salary, Quantity Surveyor's fees, Printing, Stationery, etc. ....	335	0	0
Total .....	£7,988	0	0

It was resolved

**That the approval of the Middlesex County Council be sought for the expenditure of sums mentioned.**

**30.—REQUISITIONS:**

The following requisitions were submitted to this Committee and approved, subject to such consent as may be necessary:—

	£	s.	d.
Medical Officer of Health.....	101	5	4
Medical Officer of Health.....	29	8	11
Medical Officer of Health.....	190	17	7
Medical Officer of Health.....	1	10	0
Medical Officer of Health.....	16	0	0
Medical Officer of Health.....	39	4	6
Medical Officer of Health.....	25	13	0
Medical Officer of Health.....	11	14	4
Borough Treasurer .....	455	0	0
Borough Engineer .....	485	0	0
Fire Superintendent .....	573	0	9

(Signed) E. ARTER.

A. W. CURTON.

C. PINKNEY.

4th November, 1939.

**Item 3—Auxiliary Fire Service.**

The Chairman asked permission to withdraw items 3 (A), (B) and (C) of the report and that the proceedings of the Committee in relation to the Auxiliary Fire Service be taken to be as shown in the letter, dated the 25th October, 1939, sent by the Town Clerk to the Home Office (Fire Brigades Division), a copy of which had been circulated to each Member of the Council.

The Council having indicated assent, it was

**35.—RESOLVED—That Items 3 (A), (B) and (C) of the report be withdrawn and the following substituted therefor:—**

25th October, 1939.

The Under Secretary of State,  
Home Office (Fire Brigades Division),  
Cleland House,  
Page Street, S.W. 1.  
Sir,

**War Organisation of the  
Hendon Auxiliary Fire Service.**

I am directed to refer to F.B. Circular No. 70/1939 and its accompanying memorandum, and to forward, herewith, the "A.F.S. Return" duly completed. In connection therewith, the various matters referred

to herein were discussed at the recent interview between Officers of your Department and Officers of the Council and it would be appreciated if the understandings on the matter in question could be confirmed.

**(1) Number of Units to be kept ready for action:**

It will be noted from the "A.F.S. Return" that the number of pumps to be kept ready for action is placed at 50 per cent. of the total number allocated. It was understood at the interview, that, although Hendon had been placed in category "A"—for 40 to 50 per cent of the allocation, the Home Office had not as yet fixed a definite percentage within this range for Hendon, but that there was no objection to the Authority working on the full 50 per cent. basis.

In view of the size of this Borough, 10,370 acres, its density of population and the potential requirements for regional service, it is felt that approval should be given to the contemplated 50 per cent.

**(2) Towing Vehicles:**

With regard to paragraph 3 of the memorandum which accompanied Circular 70/1939, the suggestion that, where the fire precautions scheme provides for the maintenance of mobile water units, they should be included, wherever possible, as towing vehicles for first line pumps, has been very carefully considered, and my War Emergency Committee desire to represent the undesirability of this course, on the grounds that it will seriously curtail the mobility of the water units.

Generally on the question of towing vehicles, the Authority are deeply concerned to provide adequate arrangements at a reasonable cost and have given the most careful consideration to this matter, in relation to the terms of H.O. Circular No. 78/1939. Transport problems in other aspects of the aid raid precautions services have been the subject of much discussion and comment, and having regard to the difficulties which have been found, my Emergency Committee have, it is thought, taken the proper and most economical course in authorising the purchase of such vehicles as were necessary. The following statement indicates the position in the Auxiliary Fire Service:—

No. of Units:—

	First Line.	Second Line.
Large trailer pumps .....	12	—
Light trailer pumps .....	23	34
		(23 delivered)
Mobile Water Units .....	10	—
Hose Carrying Unit .....	1	—
	— 46	

Towing Vehicles available (standing by):—

Volunteered .....	1	—
Earmarked or hired .....	26	—
Purchased .....	4	—
	— 31	

It will be noted that the above statement shows a deficiency in the ultimate "first line" and in respect of vehicles which have been earmarked and at present in use enquiries continue to be

made as to the basis of final payment for hire. The Committee are unaware of any possible source of supply of volunteered cars, and they fully realise that the cost of hiring will, in a short time, be in excess of any expenditure incurred on purchases.

The difficulty in the "second line" will exist in a greater degree as wholly volunteered cars are anticipated by the Home Office, and moreover it is expected that arrangements will be made with owners to ensure attendance when required. My Committee view with apprehension the grave risk of uncertainty which reliance on a system of this character must inevitably carry, and visualise that difficulties may arise in effectively mobilising volunteered vehicles, especially in the event of recurring air raids. Attention is called to the fact that the Ministry of Health have authorised the purchase by Local Authorities of certain cars for ambulances and sitting wounded, and this will no doubt affect the question of volunteered cars and the high-powered second-hand car market generally.

My Committee feel very strongly that the purchase of suitable vehicles as towing vehicles is the only satisfactory and economical course to adopt and I am to ask that consent be given to the immediate purchase of 65 vehicles (i.e., 46—1st line, and 23—2nd line, less 4 already purchased), for towing purposes, with authority to make further purchases pro rata on further deliveries of appliances being made.

### (3) War Establishment:

The proposals for the war establishment of whole-time paid personnel, shown in the "A.F.S. Return" is as follows, in comparison with the over-riding maxima in paragraph 9 of the memorandum:—

		Over-riding maxima.
"First Line" (based upon 35 pumps [50 per cent. of allocation], 10 Mobile Water Units and one Hose-carrying Unit, and on a duty system of one day's leave in five) .....	251	350
"Second Line" (based on 21 light pumps delivered at 29/9/39) .....	42	42
	293	392
Telephonists .....	36	} To be specially assessed.
Messengers .....	28	
Fitters .....	3	

In addition to the war establishment proposed above, it will, of course, be necessary to provide for 13 additional pumps still to be delivered, and this will necessitate a further 26 firemen, bringing the total for the "second line" up to 68, and it is assumed that the over-riding maximum will be correspondingly increased as the delivery of these appliances is made. Your confirmation of this assumption would be appreciated.

It was pointed out at the interview that considerable difficulty exists in maintaining an effective day-time personnel of part-time volunteers and it was understood that, provided the proposed war establishment fell within the over-riding maximum, the Home Office would not ask for part-time personnel to be included in the "first line."

The "second line" must necessarily include part-time men if the manning is to be completed and my Committee have taken note of your suggestion for four-hourly shifts (memorandum, paragraph 7). It is not, however, felt to be practicable to recruit and train the personnel which would be required on shifts of that duration. The "second line" will comprise eventually, in all, 34 light pumps and, to man such pumps, it is proposed:—

Whole-time paid personnel (in, or to be included in, war establishment)	.....	.....	.....	68
Part-time personnel on 8-hourly shifts	.....	.....	.....	306

The duty system to be operated in connection with the "first line" personnel, operates to reduce the number of paid personnel required and the point arises, having regard to difficulties in obtaining part-time personnel, whether the saving in the "first line" strength could be used to augment the "second line" provided, of course, that the over-riding maxima for the two lines is not exceeded.

With regard to Officers of the Auxiliary Fire Service, these have not been included in the war establishment and, apart from the Fire Superintendent and his Deputy, the only other Officers proposed are eight Section Officers. As mentioned at the interview, it is proposed to promote members of the regular fire brigade to these posts, on the grounds that it will promote a higher degree of efficiency and it is understood that the Home Office would have no objection to this course. (The regular Fire Brigade would, of course, be made up to strength by the appointment of eight temporary firemen for the period during which the regulars are carrying out the duties of Section Officers.)

My Emergency Committee will be glad to have your formal approval to the above proposal and also confirmation of the information given, to the effect that the Home Office would (i) recognise for grant an honorarium of 10 per cent. to the wages of the regular firemen promoted to be Section Officers, and (ii) pay the wages of eight temporary firemen in the regular brigade.

I shall be pleased to furnish any further information which you may require or to arrange for the Fire Superintendent and an Officer of my Department to further discuss the matter with Officers of your Department.

I am, Sir,

Your obedient Servant,

(Signed) LEONARD WORDEN.

Town Clerk.

After discussion,

Motion moved by Councillor Arter, seconded by Councillor Curton, and

**36.—RESOLVED—That the report of the Emergency Committee, as amended, be approved and adopted.**

The Meeting terminated at 8.26 p.m.

*Leonard Worden*  
Mayor

## Minutes.

**At a Special Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4 on Monday, the 20th day of November, 1939, at 6 o'clock p.m.

### PRESENT:

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.),** *in the Chair.*

#### *Aldermen:*

**W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,  
S. H. Egan, J.P.,**

**W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.,  
F. C. Rice,**

**G. R. Richardson,  
R. A. B. Teare, M.B.E.**

#### *Councillors:*

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
A. W. Greville,**

**W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
C. F. Nye,  
(Mrs.) F. E. Parvin,  
C. Pinkney,**

**G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,  
C. F. Windust**

### NOTICE OF MEETING:

The Town Clerk read the notice convening the meeting.

### APOLOGY FOR ABSENCE:

An apology for absence with an intimation that he hoped to attend later in the evening was submitted on behalf of the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).

### CONSTITUTION OF FINANCE AND GENERAL PURPOSES COMMITTEE:

The Mayor invited nominations for the election of five members to serve on the Finance and General Purposes Committee.

The following nominations were received:—

Councillor Pinkney,  
Alderman Clemens,  
" Egan,  
Councillor Nye,  
Alderman Richardson,  
Councillor Bate,  
" Windust,  
" Potter (*Deputy Mayor*),  
" Hirshfield,  
" Hignett,  
Alderman Reynolds,  
" Rice,  
Councillor Small,  
" Bridge.





42.—Accordingly **RESOLVED**—That Councillor Small be elected to represent the Central Ward on the Finance and General Purposes Committee.

43.—**RESOLVED**—That the Finance and General Purposes Committee for the ensuing year be constituted as follows:—

1 The Mayor—Councillor A. A. Naar, M.B.E., J.P.

The Chairmen of Sections comprised in—

**Group I.—Committee:—**

4	{	<i>Public Health and Medical Services</i> .....	Councillor T. J. Scott.
		<i>Housing</i> .....	Alderman R. A. B. Teare, M.B.E.
		<i>Libraries and Local Pensions</i> .....	Councillor P. Lightfoot.
		<i>Works and Fire Brigade</i> .....	Alderman W. M. Maughan, J.P.

**Group II.—Committee:—**

3	{	<i>Highways</i> .....	Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.
		<i>Buildings and Town Planning</i> .....	Councillor A. W. Curton.
		<i>Estates, Parks and Allotments</i> .....	Councillor E. Arter, M.C., M.I.A.E.

1 The Chairman of the Education Committee—Alderman J. J. Copestake, J.P.

Alderman W. R. Clemens, F.C.A.,

„ S. H. Egan, J.P.,

„ G. R. Richardson,

Councillor G. H. Hignett,

„ L. Hirshfield,

„ G. F. Nye,

„ C. Pinkney,

„ H. G. Potter, J.P., F.S.I. (*Deputy Mayor*),

„ H. P. Small.

**APPOINTMENT OF RATING AND VALUATION COMMITTEE:**

44.—**RESOLVED**—That the following members be appointed to serve on the Rating and Valuation Committee for the ensuing year:—

Alderman S. H. Egan, J.P.,	Councillor A. W. Curton,
„ F. C. Rice,	„ W. A. Hicks.
Councillor E. Arter, M.C.,	„ G. J. Pryke,
M.I.A.E.,	F.I.A.C., A.M.I.S.E.,
„ P. H. Bate,	„ J. H. Rodway,
„ H. Connell, J.P.,	„ H. P. Small,
„ E. J. Cox.	„ C. F. Windust.

**LOCAL PENSIONS COMMITTEE:**

Moved by Councillor Lightfoot, seconded by Councillor Scott, and

45.—**RESOLVED**—That the following extract from the report of Group I. Committee (Libraries and Local Pensions) of the 13th November, 1939, as amended by the interpolation of the words “(three to form a quorum)” after the word “members” in line 3 of the recommendation be received:—

**Local Pensions Committee:**

The Committee's attention was called to the undesirability of claimants for Old Age Pensions (blind persons over 40 years of age, and persons over 70) being required to attend for interview in the evening during the "black-out." An additional difficulty arises by reason of the fact that as the Libraries and Local Pensions Committee follows the Public Health and Medical Services Committee it is not possible to inform applicants for pensions with any degree of certainty the time they could be interviewed by the Committee. If the Libraries and Local Pensions Committee were held at 6 o'clock and followed by the Public Health and Medical Services Committee a somewhat similar position would arise as it would not be possible to state definitely the time the Co-opted Members for Maternity and Child Welfare and Medical Services should attend. To overcome the difficulties, it was

RESOLVED TO RECOMMEND—That a Special Committee to be called "The Local Pensions Committee," be appointed, consisting of seven members, to carry out the duties imposed upon the Council by the Old Age Pensions Acts, 1908 to 1936, and Section 1 of The Blind Persons Act, 1920, and that such Committee shall meet in the daytime as and when necessary, at an hour to be decided.

Moved by Councillor Lightfoot, seconded by Councillor Scott, and

46.—RESOLVED—That the foregoing recommendation, *as amended*, be approved and adopted.

47.—Accordingly RESOLVED—That a Special Committee, to be called "The Local Pensions Committee," be appointed, consisting of seven members (three to form a quorum) to carry out the duties imposed upon the Council by the Old Age Pensions Acts, 1908 to 1936, and Section 1 of the Blind Persons Act, 1920, and that such Committee shall meet in the daytime as and when necessary, at an hour to be determined.

**LOCAL PENSIONS COMMITTEE—CONSTITUTION:**

48.—RESOLVED—That the following members be appointed to serve on the Local Pensions Committee for the ensuing year:—

Alderman G. R. Richardson,  
Councillor T. K. Bridge,  
" F. J. Collins,  
" H. Connell, J.P.,  
" P. Lightfoot,  
" (Mrs.) F. E. Parvin,  
" C. F. Windust.

**SPECIAL (FIRE BRIGADE—INQUIRY) COMMITTEE:**

Moved by Councillor Hignett, seconded by Councillor Windust, and

49.—RESOLVED—That the following report be received:—

## Special (Fire Brigade—Enquiry) Committee

### SECOND AND FINAL REPORT.

To the Mayor, Aldermen and Councillors  
of the Borough of Hendon.

Ladies and Gentlemen,

#### 1. INTRODUCTION.

We were appointed, on the 27th October, by His Worship the Mayor, under Recess Powers as a Committee—

“to enquire into the general condition of the Fire Brigade Services of the Borough.”

An interim report, dated the 2nd November, was submitted to the Council on the 6th instant when we asked for a further direction on our terms of reference. The Council then agreed that the reference be amended to read—

“to enquire into the general condition of the Auxiliary Fire Brigade Service of the Borough and into the relationship of the personnel of the Regular Fire Brigade to that service, and to report thereon.”

The interim report also dealt with a representation which we had made to the Emergency Committee to accelerate certain work at Auxiliary Fire Stations and we are grateful for the Council's confirmation of our action.

#### 2. PROCEDURE.

We have met on sixteen occasions and our earlier meetings were devoted to an investigation of the Memorial submitted to the Emergency Committee on the 24th October, and visits of inspection to the eight Auxiliary Stations.

We have examined nineteen witnesses, amongst whom were included Officers and certain Firemen of the Regular Fire Brigade and Officers of the Auxiliary Fire Service.

#### 3. VISITS TO AUXILIARY FIRE STATIONS.

##### Section No. 1.—Station Road Garage, Edgware:

System of Duty—1 day's leave in 6 and 3 hours leave daily. We found the turn out and manning of pumps excellent. The Committee regret, however, to report that the conditions under which the men were living were deplorable. The building was without heat, the rest-room was simply a shack and not weather-proof in any way. A room at a local hall had been hired for meals but proved unsatisfactory, owing to the distance which the food had to be carried. No facilities were available for recreation and the sanitary provisions were entirely inadequate. Our interim report dealt with these conditions and the Committee are now pleased to note that progress has already been made towards the erection of a suitable structure. Complaints were made regarding sick-pay, equipment and the lack of confirmation of promotions. The men also raised points regarding method of payment.

##### Section No. 2.—Mill Hill Station, Hartley Avenue, N.W. 7:

System of Duty—1 day's leave in 6, with 3 hours' leave daily, adjusted on the 1st November to 1 in 5, with the daily leave. All pumps were manned and started efficiently at this station. The men are billeted with the regular firemen in their houses in Hartley Close. All expressed their satisfaction with this arrangement and the Com-

mittee were pleased to note the cordial relations existing with the regular Brigade. The messing accommodation was poor, the building used being without heating and liable to flooding in wet weather. These matters were covered by the interim report and are now being put right. The food was the subject of some criticism; the men suggested that an allowance of 10/- per man per week would enable them to improve an existing arrangement. The questions of sick-pay and equipment were also raised.

**Section No. 3.—Horrocks Garage, East Road, Burnt Oak:**

System of Duty—1 day's leave in 6, with 3 hours' daily leave. The men expressed satisfaction with the food, but complained that the hall in which they were billeted was without heating, lighting and sanitary facilities. The Committee observed with regret that the only lavatory was that situated on the opposite side of the road, outside the Watch Room. These matters were also dealt with in the interim report. The turn-out and manning of the pumps was achieved at this station in the exceptional time of 26 seconds.

**Section No. 4.—Wentworth Hall Garage, The Ridgeway:**

System of Duty—1 day's leave in 6, with 3 hours' daily leave, adjusted on the 1st November to 1 in 5. The messing accommodation is reasonable and the sleeping arrangements are good. The Committee noted an entire lack of washing facilities, canvas bags being used. The heating arrangements were poor and the coal for grates was being supplied by the men. Lavatory facilities are inadequate. These matters were the subject of references in the interim report. The men were satisfied with the food supplied and their complaints were principally regarding sick-pay, equipment, etc.

**Section No. 5.—Lymph Establishment, Colindale Avenue, N.W. 9:**

System of Duty—1 day's leave in 6, with 3 hours' daily leave, adjusted on the 1st November to 1 in 5. The turn-out and starting of pumps revealed a satisfactory standard of efficiency. The sleeping and messing arrangements at this station are good and the men appeared to be very comfortable. Satisfaction was expressed with the food. The only complaints put forward were similar to those received at other stations regarding sick-pay and equipment.

**Section No. 6.—Central Fire Station ("Fenella"), N.W. 4:**

System of Duty—1 day's leave in 5, with daily leave of 2 hours if circumstances permit, but the men expressed a preference for 1 in 3. The men paraded smartly and all pumps were manned and started efficiently. The living quarters at "Fenella" were inspected and, in the Committee's opinion, left much to be desired. Overcrowding was the worst feature and recommendations to alleviate this were included in the interim report. Complaints were received that the food was monotonous, otherwise satisfactory. Queries were raised regarding sick-pay, new uniforms for those worn out, and supply of greatcoats for pickets. The number of men attached to this station is 99.

**Section No. 7.—St. Peter's Hall, Cricklewood Lane, N.W. 2:**

System of Duty—12 hours on and 12 hours off. If any alteration is to be made, a preference was expressed for 1 in 3. All pumps started immediately. The quarters, and messing and recreation accommodation were satisfactory. The men, when interviewed, complained that food was monotonous, otherwise good. Queries were raised regarding sick-pay and equipment. It was noted that, at this station, the tarpaulin covers for the auxiliary pumps were not received until the 26th October.

**Section No. 8.—Saunders Garage, Golders Green, N.W. 11:**

System of Duty—12 hours on and 12 hours off and, if any change to be made, the men prefer 1 in 3. The turn-out was satisfactory and a drill performed in West Heath Drive revealed a high standard of efficiency. The accommodation for the men was most

unsatisfactory, the principal feature being the entire lack of heating and inadequate lavatory and washing facilities. The men stated that the food was good, although poor in the early days. They raised the questions of sick-pay and equipment. The question of alternative accommodation at St. Albans Hall was dealt with in the interim report.

#### 4. *Points Arising Out of Visits to Auxiliary Fire Stations.*

The Committee were deeply impressed with the enthusiasm and high standard of efficiency. The men recruited are of an exceptionally fine type and the whole-hearted manner in which they have thrown themselves into this service reflects greatly to their credit. The Committee regret that so many of them have been obliged to suffer discomfort but are pleased to note that good progress is being made with improvement in conditions since the adoption of the interim report.

(a) DUTY SYSTEM: We are convinced that a uniform system of duty is desirable although it is appreciated that in some cases it may not be convenient to the Members of the Auxiliary Fire Service who have business interests. The Council are, however, somewhat tied in the matter as the Home Office state that "wherever possible arrangements should be made for turns of continuous duty under which the Auxiliary Firemen are on duty for two or more days each of 24 hours, followed by one day's relief" (1 in 3). The duration of duty is an important factor in arriving at the complement for a war establishment and difficulties may be experienced in recruiting sufficient members for whole-time duty. The Emergency Committee have already decided on a duty system of 1 in 5 and it is our opinion that this should apply to all Auxiliary Stations with the privilege of a few hours leave per day.

(b) SICK-PAY: There does not appear to be any authority for sick-pay and this is a point on which the Auxiliary Firemen made strong representations. The matter is one on which representations should be made to the Home Office, and we are of opinion that consideration should be given to the possibility of applying the same regulation as exists for the Regular Fire Brigade, viz. (Council, 6/2/28—Staff Committee, 23/1/28):—

"That, subject to the production of a weekly Medical Certificate, full pay less amounts recoverable in respect of National Health Insurance Benefits be allowed to Firemen during sickness and that a report be furnished to the appropriate Committee where the period of illness extends to three months."

It should, however, be mentioned that with regard to general Air Raid Precautions workers, whilst there is no Home Office authority, the County Council approve, pending official instructions, payment in full for a period of one week's absence through sickness. If a volunteer has not returned to duty at the end of the week, he should be given one week's notice and, if desired, an intimation that he may be re-engaged when fit. This will ensure that a volunteer will receive at least two weeks' full pay with the prospects of re-engagement. A medical certificate should be produced in all cases.

(c) ACCIDENTS: The Personal Injuries (Civilians) Scheme applies to injuries sustained by Civil Defence Volunteers (whether whole-time or part-time) including Auxiliary Fire Service personnel, and the Borough Treasurer, to whom all claims must be sent, has already issued a memorandum on the matter. Appropriate steps should be taken to see that all Members of the Auxiliary Fire Service are aware of the provisions of the Scheme.

(d) PAYMENT OF WAGES: The complaints in this respect concerned the necessity for attendance at the Town Hall of those who were away from the stations on leave at the time the Pay Clerk called. The Borough Treasurer has reported that special arrangements will be made to leave wages with the Section Officer on production of the absentee's authority in writing.

(e) CLOTHING AND EQUIPMENT: The Committee were concerned to know that a greateoat and a change of uniform are not included in the general issue and they are of opinion that representations to the Home Office should be made. Deficiencies in other items of equipment, especially in the complement of towing vehicles necessary for the pumps allocated, were apparent and no doubt the appropriate Committee will make any necessary enquiries into the matter and remedy any serious shortages.

(f) OFFICERS OF THE AUXILIARY FIRE SERVICE:

Divisional Officers	.....	.....	} Although arising out of visits to stations these matters came largely under review at certain interviews referred to below.
Section Officers	.....	.....	

## 5.

*INTERVIEWS.*

Your Committee do not propose to detail the interviews which have been held or to give any resumé of the evidence taken.

We opened our investigations into the Memorial referred to in paragraph 2 of this report and, in the light of the exhaustive examination of persons concerned, or alleged to be concerned, with the many statements made therein, we are unanimously of opinion that, in substance, the allegations and statements, which may have given rise to apprehension as to the efficiency and conduct of the Auxiliary Fire Service, are unfounded and have not been substantiated. We, however, recognise that certain matters in relation to organisation and administration leave room for improvement and in this connection we are of opinion that many of the differences could have been avoided by a systematic issue of Brigade Orders and a definite scheme for the guidance of Section Officers.

Having arrived at this conclusion, our attention has been directed to the best method of securing satisfactory arrangements on which recommendations are made later in this report.

It is, however, only fair to observe that as a result of our investigations we are satisfied that, having regard to the difficulties arising out of the rapid expansion of the fire services from a personnel of 40 to over 400, and the delay in approval by the Home Office of the Emergency Fire Precautions Scheme (which to some extent prevented comprehensive plans being prepared beforehand), the mobilisation at the commencement of the war proceeded without undue confusion.

We are pleased to record that so far as the Officers and men of both the Regular and the Auxiliary Brigades are concerned, we are led to believe that complete harmony and comradeship exists amongst them.

## 6.

*Matters Arising Out of Interviews.*

(a) DIVISIONAL OFFICERS: The Council have reason thoroughly to appreciate the work of the Divisional Officers, especially during the pre-war and mobilisation periods, and the speedy manner in which catering arrangements for the Auxiliary Stations were made is specially commended. It is evident that any differences which have existed are in some measure due to a clash of personalities (under anxious and probably harassing conditions) and a lack of understanding of the powers and responsibilities of the Chief Officer. A judicious delegation of duties by the Chief Officer to his responsible subordinates, and a more sympathetic understanding towards the Divisional Officers, would have obviated some of the difficulties, and suggestions on these lines have been conveyed to him. The organisation and administration of the Fire Services have undoubtedly suffered through the absence of experienced clerical assistance and a recommendation for a strengthening of the staff in this direction is made.

The Committee regret the misapprehension caused and the publicity given to the letter sent to the Divisional Officers and wish to emphasise that the action taken was intended merely as an intimation of the termination of that rank.

The Emergency Committee in their proposals for organisation under the Home Office Circular No. 70 have not provided for the rank of Divisional Officers, but the Committee, whilst being in agreement with that course, feel that an Officer of similar capacity should be included in the organisation to provide an effective link between the Section Officers at the Auxiliary Stations and the Chief Officer. A satisfactory arrangement would appear to be, in order to cover both the Regular and Auxiliary Services:—

1. Chief Officer of the Regular Brigade and Commandant of the Auxiliary Fire Service.
2. Deputy Chief Officer—Regulars.
3. Deputy Commandant—Auxiliaries,

the management of the two forces to be maintained by daily consultations by the three Officers referred to, subject to the authority of the Chief Officer.

(b) SECTION OFFICERS: We have been particularly pleased with the type and capacity of the personnel in this rank and appreciate the desire of the Auxiliary Firemen to remain under their direction. We understand that the proposal to place Regular Firemen in these positions was actuated solely on the grounds of promoting greater efficiency which could be derived from persons in charge who have years of experience in fire fighting, but it is now understood that several men in the Regular Brigade are likely to be called up for service in H.M. Forces at an early date and this would seem to create an element of risk in depleting the Regular Brigade still further. In these circumstances, we are of opinion that the rank of Section Officer should continue to be filled from the Auxiliary personnel and further reference is made to this matter in our recommendations.

(c) BRIGADE ORDERS: There has been a decided absence of written Brigade Orders and whilst this was the subject of complaint, evidence appears to show that the procedure adopted was largely condoned by the Officers concerned. It is, however, apparent that a systematic issue of daily Brigade Orders in writing will tend to efficiency in the Brigade and it should be a direction to the Chief Officer to put this into practice. Where any verbal order is given it should be confirmed in writing within 24 hours.

(d) OFFICERS' RATES OF PAY: This matter was the subject of discussion at certain Meetings held on the 20th and 29th September and we understand that all Officers of the Auxiliary Service, irrespective of rank, continue to be paid at the Auxiliary Firemen's rate of £3. We are quite certain that the Council will wish to regularise this matter and an appropriate recommendation is submitted.

(e) PROMOTIONS: The question of promotion is one which mainly concerns the Regular Brigade. Some feeling exists amongst firemen with considerable service with the Council that the imposition of the educational examination is unfair and they contend, with some justification, that it falls to them to take an active part in the training of the younger men who ultimately receive promotion on an examination not necessarily founded on fire fighting theory and ability. We are informed that it frequently happens that the young Officer is content to consult and rely upon the advice of the older fireman when actually in attendance at fires.

We are of opinion that the educational examination should be dispensed with and that all promotions within the Brigade should be based on seniority, length and quality of service.

The same considerations should apply in the appointment of Officers in the Auxiliary Fire Service.



(f) **RESPONSIBLE COMMITTEE:** Your Committee have taken note of the Town Clerk's report to the Special (A.R.P.—Inquiry) Committee regarding the relationship of the Emergency Committee and the Controller, and in view of the fact that the Auxiliary Fire Service is not a service within the scope of the Controller under the London Regional Circular No. 18 of August last, the Committee feel that the control of the Auxiliary Fire Service should revert to the Works and Fire Brigade Committee which has the control of the Regular Brigade.

#### RECOMMENDATIONS.

1.— **That the following matters mentioned in the preceding report be referred to the Works and Fire Brigade Committee for immediate consideration and report to the Council:—**

- (i) Sick-Pay.
- (ii) Clothing and Equipment.

2.—**DUTY SYSTEM:**

**That the Emergency Committee's decision (13/10/39—6 (4) ) fixing the duty system of one day's leave in five be re-affirmed and applied to all Auxiliary Fire Stations with the proviso that a daily leave not exceeding three hours shall be allowed if circumstances permit.**

3.—**SENIOR OFFICERS:**

(i) **That the Senior Officers of the Fire Services of the Borough shall comprise:—**

- 1. The Chief Officer of the Regular Brigade and Commandant of the Auxiliary Fire Service;
- 2. The Deputy Chief Officer of the Regular Brigade; and
- 3. A Deputy Commandant of the Auxiliary Fire Service, subject to the approval of the Home Office;

**who shall hold regular conferences (whenever possible, daily) to secure the utmost co-ordination and efficiency of the Regular and Auxiliary Fire Services.**

- (ii) **That subject to the approval of the Home Office to the establishment of the post of Deputy Commandant, the Council approve of the appointment of Mr. D. A. Davis to that position.**
- (iii) **That the rank of Divisional Officer in the Auxiliary Fire Service be discontinued as from the 1st December and that an expression of the Council's appreciation of the services of the Officers so terminated be conveyed.**

4.—**SECTION OFFICERS:**

- (i) **That Section Officers of the Auxiliary Fire Service be appointed from the personnel of such service, and that any resolution of the Emergency Committee inconsistent herewith be rescinded.**
- (ii) **That subject to the approval of the Home Office to the establishment of the rank of Senior Section Officer, the Council approve the appointment of Mr. J. J. Ellis to that position.**

5.—**AUXILIARY OFFICERS—ESTABLISHMENTS AND RATES OF PAY:**

**That, subject to the approval of the Home Office,**

(i) **the following establishments and rates of pay be approved:—**

- 1.—Deputy Commandant—£300 per annum, rising by annual increments of £13 to £365.

1—Senior Section Officer—£234 per annum, rising by annual increments of £13 to £260.

	Per week.	
	£	s. d.
8—Section Officers .....	4	5 0
32—Sub-Officers (Patrol) .....	3	10 0
69—Leading Firemen .....	3	5 0

(ii) retrospective payment be made in the following ranks from the date of mobilisation at the following rates:—

	£		s. d.		Per week.	
	£	s.	d.	£	s.	d.
Divisional Officers .....	5	5	0	—	3	= 2 5 0
Section Officers .....	4	5	0	—	3	= 1 5 0
Sub-Officers .....	3	10	0	—	3	= 10 0
Leading Fireman .....	3	5	0	—	3	= 5 0

#### 6.—BRIGADE ORDERS:

**That a direction be given to the Chief Officer of the Fire Services to arrange for the systematic dissemination of daily Brigade Orders, in writing, to all Regular and Auxiliary Fire Stations, and that where verbal orders are given as a matter of urgency, such orders be confirmed in writing within 24 hours.**

#### 7.—PROMOTIONS:

- (i) That the Council's resolution No. 305 of the 4th July, 1938, in so far as such resolution applies to the adoption of the examination conditions of the London Fire Brigade Scales, be rescinded;
- (ii) That promotions within the Regular Brigade shall in future be based on seniority, length and quality of service;
- (iii) That the principles contained in recommendation (ii) be also applied to the Auxiliary Fire Brigade.

#### 8.—CLERICAL ASSISTANCE:

**That an advertisement be issued for a Clerical Assistant to the Chief Officer, with administrative experience of Fire Brigade Services, salary according to Grade C.2—£280, rising by annual increments of £20 to £340, and that application be made to the Home Office for the recognition of such salary for purposes of grant in respect of Auxiliary Fire Services.**

#### 9.—RESPONSIBLE COMMITTEE:

**That the control of the Auxiliary Fire Service revert forthwith to the Works and Fire Brigade Committee.**

(Signed) G. H. HIGNETT (Chairman).  
EDWARD J. COX.  
TOM PUGH.  
CHAS. F. WINDUST.  
W. H. N. SHAKESPEARE.

11th November, 1939.

#### *Duty System—Recommendation 2.*

On consideration of recommendation No. 2 of the report (Duty System),

AMENDMENT moved by Alderman Copestake, seconded by Councillor Hirshfield:—

THAT the "two-platoon" system of duty with 12 hours on and 12 hours off, be forthwith put into operation in the Auxiliary Fire Service.

Debate ensued.

Councillor Bridge gave notice of a further amendment.

The amendment, on submission, was declared **lost**.

An amendment moved by Councillor Bridge, seconded by Councillor Curton—that recommendations 1, 2, 5 and 8 be referred to a special meeting of the Works and Fire Brigade Committee to be convened at an early date—was not accepted by the Mayor who ruled that the recommendations of the Committee should be considered seriatim.

AMENDMENT moved by Councillor Bridge, seconded by Councillor Curton:—

THAT recommendation No. 2 be referred for consideration at a Special Meeting of the Works and Fire Brigade Committee, and report to a Meeting of the Council to be convened as early as possible.

The amendment, on submission, was declared **carried**.

50.—Accordingly **RESOLVED—That recommendation No. 2 be referred for consideration at a Special Meeting of the Works and Fire Brigade Committee and report to a Meeting of the Council to be convened as early as possible.**

*Senior Officers—Recommendation 3.*

In reply to a question by Councillor Pryke, the Chairman of the Committee (Councillor Hignett) stated that Divisional Officer H. Bevir offered his resignation on the 16th October, but that at the request of the Emergency Committee he had agreed to allow his resignation to remain in abeyance pending the Committee's report. Mr. Bevir had since re-affirmed his resignation by letter, dated the 20th November.

*Auxiliary Officers—Establishments and Rates of Pay—  
Recommendation 5.*

AMENDMENT moved by Alderman Clemens, seconded by Councillor Hicks:—

THAT recommendation No. 5 be referred to the Special Meeting of the Works and Fire Brigade Committee for consideration and report.

The amendment, on submission, was declared **carried**.

51.—Accordingly **RESOLVED—That recommendation No. 5 be referred to the Special Meeting of the Works and Fire Brigade Committee for consideration and report.**

*ADOPTION OF REPORT:* Moved by Councillor Hignett, seconded by Councillor Windust, and

52.—**RESOLVED—That the report of the Special (Fire Brigade—Inquiry) Committee, as amended, be approved and adopted.**

The Chairman of the Special (Fire Brigade—Inquiry) Committee (Councillor Hignett) expressed, on behalf of the Committee, their thanks for the assistance rendered them by the staff.

**OFFICIAL ANNOUNCEMENTS:**

*Benevolent Fund—Christmas Appeal.*

The Mayor reported that the usual arrangements were being made in connection with the annual appeal for funds for the relief of distress at Christmas time, and he expressed the hope that the appeal would meet with a very good response. It was agreed that the following members of the Council should serve as Ward representatives:—

Burnt Oak	.....	.....	.....	.....	.....	Councillor Connell.
Central	.....	.....	.....	.....	.....	" Windust.
Child's Hill	.....	.....	.....	.....	.....	" Scott.
Edgware	.....	.....	.....	.....	.....	" Curton.
Garden Suburb	.....	.....	.....	.....	.....	" Hicks.
Golders Green	.....	.....	.....	.....	.....	" Cox.
Mill Hill	.....	.....	.....	.....	.....	" Collins.
Park	.....	.....	.....	.....	.....	" (Mrs.) Parvin.
West Hendon	.....	.....	.....	.....	.....	" Nye.

**AIR RAID WARDENS' POSTS:**

His Worship the Mayor referred to the recent announcement in the press to the effect that certain Air Raid Wardens' Posts in "J" District had been closed, and submitted the following statement:—

All Air Raid Wardens' Posts are at present temporarily situated in private houses, etc., and the Home Office has authorised the payment of 10/- per week to cover the cost of rent, heating, lighting, and cleaning, plus half the rental where private telephones are installed, and the cost of all calls incurred for A.R.P. purposes. Payment at this rate for a period of six weeks, commencing from the date of occupation of the Post, was made last Friday, and the Civil Defence Committee are further considering the claims next Wednesday, and if necessary will make further representation to the Middlesex County Council and Home Office in the matter.

The amount referred to, however, was not acceptable in the case of eight Wardens' Posts in "J" District, and the Posts have, therefore, been closed, but the Air Raid Wardens previously attached to these Posts are continuing to carry out their duties as usual.

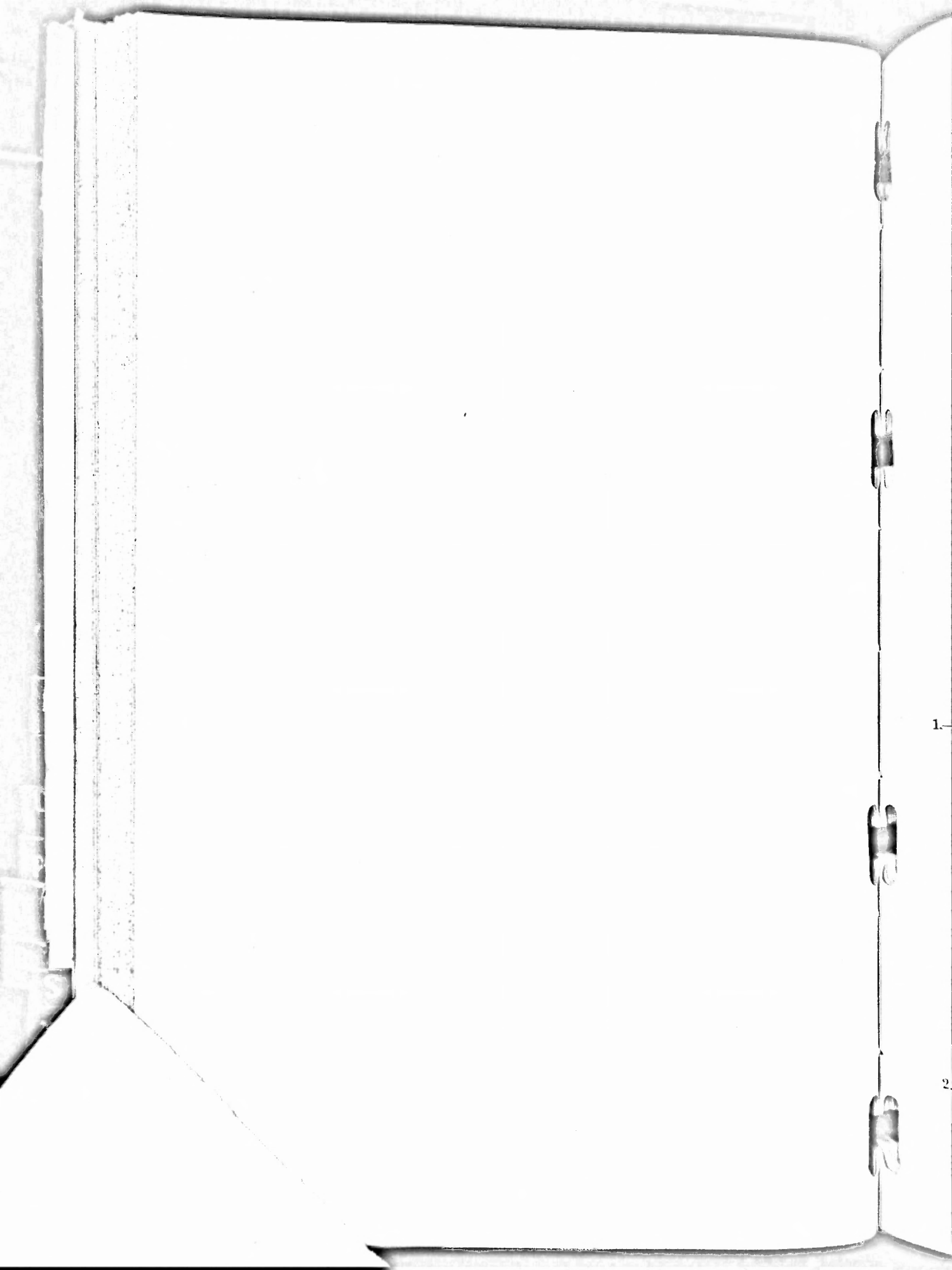
Alternative Posts are in the course of being arranged, and already accommodation for two Posts and District Headquarters has been found. The organisation is in no way affected by the temporary closing of these few posts.

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The meeting terminated at 8 p.m.

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*A. A. A. A. A.*  
Mayor.



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# Reports of Committees.

## Report (No. 1) of the Education Committee.

11th November, 1939.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (Chairman).

#### Aldermen:

\*S. H. Egan, J.P.,  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### Councillors:

\*E. Arter, M.C., M.I.A.E.,

\*P. Lightfoot,

\*T. J. Scott,

\*H. Connell, J.P.,

\*A. A. Naar, M.B.E., J.P.,

W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,

\*A. W. Curton,

(Mayor),

\*H. P. Small,

J. Griffiths,

\*(Mrs.) F. E. Parvin,

\*(Mrs.) M. Thomas.

\*C. H. Hignett,

\*T. Pugh,

#### Co-opted:

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. G. Brett  
James, M.A.,  
B.Litt., F.S.A.,

\*Mrs. M. Grey Skinner,  
\*The Rev. P. G. Howell,  
\*The Rev. I. Livingstone.

• denotes Member present.

(The Mayor, Councillor A. A. Naar, M.B.E., J.P., in the Chair, *pro tem.*)

### 1.—NOTICE OF APPOINTMENT OF COMMITTEE:

A communication was submitted from the Town Clerk, notifying the appointment of the following Members to serve on the Education Committee for the year 1939/40:—

Alderman J. J. Copestake, J.P.,

Councillor P. Lightfoot,

„ S. H. Egan, J.P.,

„ A. A. Naar, M.B.E., J.P.

„ B. Flowers,

(Mayor),

„ W. M. Maughan, J.P.,

„ (Mrs.) F. E. Parvin,

„ G. R. Richardson,

„ T. Pugh,

Councillor E. Arter, M.C., M.I.A.E.,

„ T. J. Scott,

„ H. Connell, J.P.,

„ W. H. N. Shakespeare,  
M.C., A.F.C., J.P.

„ A. W. Curton,

„ H. P. Small,

„ J. Griffiths,

„ (Mrs.) M. Thomas.

„ G. H. Hignett,

#### Co-opted:

The Rev. N. R. Boyd, M.A.,

The Rev. P. G. Howell,

Major N. G. Brett James, M.A., B.Litt.,  
F.S.A.,

The Rev. I. Livingstone.

Mrs. M. Grey Skinner,

Noted.

### 2.—APPOINTMENT OF CHAIRMAN:

RESOLVED—

THAT Alderman J. J. Copestake, J.P., be appointed Chairman for the current year.

(Alderman Copestake in the Chair.)

### 3.—MINUTES:

The Minutes of the Meeting held on 3rd October, 1939, were read, confirmed and signed.

### 4.—CHAIRMAN'S REPORTS:

#### (I) REVIEW FOR 1938/39:

A review of the work of the Education Committee during the year 1938/39 was submitted by the Chairman. A copy of the Review had been duly circulated to each Member of the Committee. **Noted with satisfaction.**

#### (II) RECESS REPORT:

The following report was received from the Chairman as to his action taken during the recent Recess, viz.:—

To the Members of the HENDON EDUCATION COMMITTEE.

Ladies and Gentlemen,

The following matters have been dealt with during the time the Committee has been in recess:—

#### (1) WAR ARRANGEMENTS:

##### (a) EDUCATIONAL FACILITIES AVAILABLE ON TUESDAY, 7/11/39:

###### (i) Number of Children under Instruction:—

Full Time (i.e., 5 hours and over daily)	.....	.....	.....	.....	.....	.....	144
Half Time (i.e., 3½ hours and over daily)	.....	.....	.....	.....	.....	.....	802
Home Tuition (i.e., 1 hour and over daily, plus home work)	.....	.....	.....	.....	.....	.....	7470
Dalton Plan, etc.	.....	.....	.....	.....	.....	.....	1861
						Total	10277

At 1st September the number on the elementary school roll was 14,141, but the average attendance was only 11,798, or 83.4 per cent. It will be appreciated that the roll must include every child who is under legal compulsion to attend school. Due to the fact that children had not been brought back from holidays owing to the war tension, the above number on roll is a fictitious figure in so far as children were not available for attendance through absence from their homes. As examples the percentage attendances in the undermentioned departments were as follows:—

Wessex Gardens Infants'	.....	.....	.....	.....	.....	.....	55.1%
Garden Suburb Mixed	.....	.....	.....	.....	.....	.....	61.0%
Garden Suburb Infants'	.....	.....	.....	.....	.....	.....	53.6%
Frith Manor	.....	.....	.....	.....	.....	.....	68.1%

###### (ii) Number of Members of Teaching Staff Employed:—

Head Teachers	.....	.....	.....	.....	.....	.....	47
Full Time (i.e., 5 hours and over daily)	.....	.....	.....	.....	.....	.....	207
Half Time (i.e., 3½ hours and over daily)	.....	.....	.....	.....	.....	.....	106
Under 3½ hours daily	.....	.....	.....	.....	.....	.....	47
						Total	407

The employment of 47 Assistant Teachers for less than 3½ hours a day in actual teaching is a purely temporary arrangement during the transition period. Orange Hill Boys' School accounts for 13 of these. Here a correspondence course is in operation and the staff are engaged in setting and correcting homework. Wessex Gardens Girls' School accounts for 9, but on Monday, 13th instant, 150 girls will return to full time schooling. At Goldbeaters Senior, with a staff of 8, and at Brent Modern, where 6 out of the staff are engaged less than half time, the home tuition scheme has not as yet been fully implemented.

(b) Application was made to the Board of Education for permission to deliver free milk to the homes of under-nourished children, but the Board stated that such procedure would not comply with the revised arrangements for the Milk in Schools Scheme, 1939. A scheme has accordingly been introduced whereby free milk is distributed to under-nourished children in small groups at approved centres under supervision. Wherever it has been possible to obtain the co-operation of the Dairies, arrangements have also been made for milk to be provided to other school children upon payment of ¼d. per bottle of ½rd pint. The distribution of this milk is made to small groups assembling at schools or at the houses where instruction by home visitation is being carried out.

(c) Additional tenders have been received for Air Raid Shelters for the southern section of the area. I gave authority for the acceptance of the lowest tender, namely that of Messrs. Comben and Wakeling Ltd. amounting to £21,171 12s. 6d. and for the Corporate Seal to be affixed to the Contract. It should be noted that the tender of this firm is subject to a rise and fall clause in respect of the controlled prices of materials.

(d) The Board of Education have approved the Authority's proposals for the provision of Air Raid Shelters for schools. The Board are in communication with the Ministry of Health and formal consent to the borrowing by the Borough Council of the sum of £59,500 for a period of 12 years will be issued by the Ministry as soon as possible.

(e) The Town Council of the Borough of Hamsptead have very kindly placed at the Committee's disposal two empty flats on the Westeroft Housing Estate for elementary education instruction for children residing on the Estate and on the rolls of Childs Hill Mixed and Infants' and All Saints' C.E. Schools. The Committee will be required to bear the cost of heating and cleaning.

(f) I accepted the quotation of the Venture Transport (Hendon) Ltd. for providing one 32 Seater coach for conveying children from Woodside Park Estate daily to Dollis School, commencing on 6th November, 1939, on the following terms:—

For one single return journey daily—£1 per day.

For a double return journey—£1 7s. 6d. per day.

The Town Clerk was instructed to execute the necessary Contract and the Borough Treasurer was instructed to arrange for insurance cover.

(g) I accepted the offer of Messrs. Fassnidge, Son and Norris Ltd. for carrying out the necessary work of strengthening the basement of St. Agnes' R.C. School for Air Raid Shelter purposes on a prime cost basis, subject to the addition of 15 per cent.

(h) I accepted the following quotations for the items mentioned:—

**Seating for Air Raid Shelters:—**

Messrs. James Walker (Architectural Decorations) Ltd., amounting to £1,466 1s. 4d.

**Chemical Closets for Air Raid Shelters:—**

The Queensbury Engineering Co. Ltd., amounting to £442 15s. 0d., plus an extra amount of £19 5s. 0d. for staining and polishing the seats and flaps.



## (2) DEFECTIVE CHILDREN:

In accordance with recommendations received from the School Medical Officer, the following arrangements have been made:—

B.W., 5/4/29. Financial responsibility taken over from the London County Council in respect of this girl's education and maintenance at the Royal School for Deaf and Dumb Children, Margate, as from the date when parents came to reside in Hendon, namely 13/9/39.

R.B., 20/10/26. Recommended for four weeks' treatment at a Convalescent Home.

A.D., 7/4/33. Recommended for two months' convalescent treatment at a suitable home.

S.B., 31/10/31. Recommended for admission to a special day or residential school for educable mentally defective children.

W.H.C., 21/9/24. To be notified to the Middlesex County Council under Article 4 of the Mental Deficiency Regulations.

E.C., 2/12/33. Notified to Middlesex County Council on 3/11/39.

## (3) EDUCATION (EMERGENCY) ACT, 1939:

I have to report that under the above-named Act, Sections 1—6 of the Education Act, 1936 (which provide, subject to certain exceptions, for the raising of the compulsory school age to 15 and for matters connected therewith), shall be deemed not to have come into operation on 1st September, 1939, but shall come into operation upon such date after the commencement of the Education Emergency Act, 1939, as the Board of Education may by order determine.

## (4) DOLLIS COUNCIL SCHOOL—APPOINTMENT OF CARETAKER:

The Special Sub-Committee delegated to appoint a Caretaker for the above-named school, met on 3rd October, 1939, and, having considered all the circumstances involved, RESOLVED—

**THAT Mr. William B. Lingley, Caretaker of the Frith Manor Council School, be transferred to the Dollis Council School.**

This transfer took effect as from 13th October, 1939.

## (5) SCHOOL CARETAKERS—ANNUAL INCREMENTS:

I have given approval to scale increments of 1/- per week to the undermentioned Caretakers as from the dates stated:—

Caretaker.	School.	Date.
Lingley, W. D.	Dollis	12th December, 1939.
Smith, D. W.	Orange Hill	11th December, 1939.
Walsh, Miss C.	St. Vincent's	16th November, 1939

## (6) RESIGNATION:

The resignation of Miss Doris E. Grindley, Certificated Assistant Mistress on the staff of the Algernon Road Infants' School, terminating her appointment on 8th October, 1939, has been accepted.

## (7) CONTRACT FOR SCHOOL TIMBER:

A communication has been received from Messrs. Walter S. Fry Ltd, stating that they are unable to complete outstanding orders for timber for Handicraft Centres owing to their inability to obtain supplies.

## (8) BURROUGHS PLAYING FIELD:

A communication has been received from the Board of Education stating that the Board are prepared to authorise the Hendon Borough Council to sell a portion of land on the Burroughs Playing Field to the Hendon Electric Supply Co. Ltd. for the sum of £109.

## (9) BROADFIELDS AVENUE COUNCIL SCHOOL:

I authorised the Architect to instruct the general contractors to accept the revised estimate of Windsor Floors Ltd. amounting to £415 0s. 0d. for hollow tiled flat roofs required at the above-named school, subject to no direct financial responsibility falling on the Corporation.

**ADDENDUM:**

With reference to Section (1) (a) (i) of the above Report, the Chairman submitted the following supplementary information to the Meeting:—

AT MONDAY, 13/11/39:—

**Barnfield Boys:** 360 Full Time (includes 40 Senior Boys from Burnt Oak).

**Wessex Gardens:** Boys—137 Full Time, Girls—82 Full Time. Increased to 150 each during week.

AT WEDNESDAY, 15/11/39:—

**Frith Manor:** 150 Half Time.

**Dollis:** 150 Half Time, 50 Full Time.

AT MONDAY, 20/11/39:—

**Deansbrook Junior:** Either 100 or 250 Half Time.

**Edgware Senior:** Either 100 or 250 Half Time.

(Signed) **JOSEPH J. COPESTAKE,**

Chairman.

RESOLVED—

**THAT the foregoing Report and Addendum be approved and adopted and that the best thanks of the Committee be accorded to the Chairman for his work during the Recess.**

## 5.—TRENCH PROVISION FOR NON-PROVIDED SCHOOLS:

Councillor Pugh raised the question of the provision of trenches for Non-Provided Schools and the Chairman gave an assurance that such trenches would be provided at the earliest possible date.

## 6.—SCHOOLS REQUISITIONED BY THE GOVERNMENT:

The Chairman read a letter which he had addressed to Sir Reginald Blair, J.P., M.P., regarding Hendon Schools which had been requisitioned by H.M. Office of Works. It was further reported that an acknowledgment had been received from Sir Reginald stating that he would raise the matter mentioned in the House of Commons at the earliest possible date.

RESOLVED—

**THAT a communication be forwarded to the First Commissioner, H.M. Office of Works, asking that the scheme of requisitioning schools in the Hendon area be reviewed forthwith, and that the seven schools now in the hands of the Government be released so that they may be used for the purposes for which they were intended.**

## 7.—APPOINTMENT OF SUB-COMMITTEES:

RESOLVED—

**THAT the undermentioned Sub-Committees be appointed for the current year and that they meet on the following dates:—2nd January, 23rd January, 20th February, 19th March, 7th May, 4th June, and 10th September, 1940, viz:—**

(a) SCHOOL MANAGEMENT SUB-COMMITTEE and

(b) STAFFS AND SALARIES SUB-COMMITTEE:

Each of the above Sub-Committees to consist of the following 12 members:—

Alderman J. J. Copestake, J.P.,	Councillor A. A. Naar, M.B.E., J.P.
„ B. Flowers,	„ T. Pugh, (Mayor),
„ W. M. Maughan, J.P.,	„ T. J. Scott,
„ G. R. Richardson,	„ (Mrs.) M. Thomas,
Councillor E. Arter, M.C., M.L.A.E.,	Major N. G. Brett James, M.A., B.Litt.,
„ P. Lightfoot,	The Rev. P. G. Howell. [F.S.A.,

(c) WORKS SUB-COMMITTEE and

(d) SCHOOL ATTENDANCE SUB-COMMITTEE:

Each of the above Sub-Committees to consist of the following 11 members:—

Alderman S. H. Egan, J.P.,	
Councillor H. Connell, J.P.,	Councillor W. H. N. Shakespeare,
„ A. W. Curton,	M.C., A.F.C., J.P.,
„ J. Griffiths,	„ H. P. Small,
„ G. H. Hignett,	The Rev. N. R. Boyd, M.A.,
„ (Mrs.) F. E. Parvin,	Mrs. M. Grey Skinner,
	The Rev. I. Livingstone.

(e) FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:

To consist of 11 members:—

The Chairman of the Education Committee, the Chairmen of the School Management, Staffs and Salaries, Works and School Attendance Sub-Committees, Aldermen S. H. Egan, J.P. and G. R. Richardson, and Councillors P. Lightfoot, T. Pugh, T. J. Scott and (Mrs.) M. Thomas.

## 8.—APPOINTMENT OF CHAIRMEN OF SUB-COMMITTEES:

RESOLVED—

**THAT the following Members be appointed Chairmen of the Sub-Committees mentioned for the current year, viz:—**

(a) School Management	.....	Alderman W. M. Maughan, J.P.,
(b) Staffs and Salaries	.....	Councillor E. Arter, M.C., M.L.A.E.,
(c) Works	.....	„ G. H. Hignett,
(d) School Attendance	.....	„ A. W. Curton,
(e) Finance and General Purposes	.....	Alderman S. H. Egan, J.P.

## 9.—APPOINTMENT OF REPRESENTATIVES ON COMMITTEES OF MANAGERS OF NON-PROVIDED SCHOOLS:

RESOLVED—

**THAT the following members be appointed to serve as the Committee's representatives on the Committees of Managers of Non-Provided Schools for the year 1939/40:—**

ST. PAUL'S C.E. and ST. VINCENT'S R.C.	} }	Councillors A. W. Curton and G. H. Hignett.
ST. MARY'S C.E. and ST. MARY'S R.C.	} }	Alderman S. H. Egan, J.P. Councillor E. Arter, M.C., M.I.A.E.
ST. JOHN'S C.E. ....	.....	Alderman G. R. Richardson and Councillor P. Lightfoot.
ALL SAINTS' C.E. ....	.....	Alderman J. J. Copestake, J.P., and Coun- cillor T. J. Scott.
ST. AGNES' R.C. ....	.....	Councillors (Mrs.) F. E. Parvin and T. J. Scott.
ANNUNCIATION R.C. ....	.....	Councillors H. Connell, J.P., and T. Pugh.
ST. JAMES' R.C. CENTRAL		Councillors H. Connell, J.P., and T. Pugh.

## 10.—LOCAL HIGHER EDUCATION COMMITTEE—(10 Members):

RESOLVED—

**THAT the following Members be appointed for the year 1939/40:—**

Alderman J. J. Copestake, J.P.,  
 „ S. H. Egan, J.P.,  
 „ B. Flowers,  
 „ W. M. Maughan, J.P.,  
 Councillor H. Connell, J.P.,  
 „ (Mrs.) F. E. Parvin,  
 „ T. J. Scott,  
 Major N. G. Brett James, M.A., B.Litt., F.S.A.,  
 The Rev. N. R. Boyd, M.A.,  
 The Rev. I. Livingstone.

## 11.—HENDON JUVENILE EMPLOYMENT SUB-COMMITTEE:

RESOLVED—

**THAT the following constitution be approved:—**

## (i) MEMBERS OF THE EDUCATION COMMITTEE (6):

Alderman J. J. Copestake, J.P.,  
 „ G. R. Richardson,  
 Councillor H. Connell, J.P.,  
 „ P. Lightfoot,  
 „ (Mrs.) F. E. Parvin,  
 „ (Mrs.) M. Thomas.

## (ii) TEACHERS (5):

Misses. E. M. Slocombe and I. M. Hornsby; Messrs. J. G. Barr, B.A.,  
 J. P. Loughlin, M.B.E., and S. A. Grassam.

(iii) REPRESENTATIVE OF SOCIAL AND VOLUNTARY ORGANISATIONS  
(1):

Miss D. P. Dangerfield.

## (iv) REPRESENTATIVES OF EMPLOYERS (5):

Messrs. W. F. Smithers, H. Yates, E. Van Gelder, J. Donaldson and  
 A. H. Salt.

(v) REPRESENTATIVES OF EMPLOYED (5):

Messrs. G. Bevan, A. Daniels, J. Darvill, T. Lardner and J. Price.

(vi) APPOINTED BY THE MIDDLESEX EDUCATION COMMITTEE (2):

Miss F. M. Levett and Miss S. E. Wilson, B.A.

12.—EXECUTIVE OF YOUTH ORGANISATIONS COMMITTEE—(6 Members):

RESOLVED—

**THAT the following Members be appointed for the year 1939/40:—**

Alderman J. J. Copestake, J.P.,  
„ S. H. Egan, J.P.,  
„ B. Flowers,  
„ W. M. Maughan, J.P.,  
Councillor H. Connell, J.P.,  
„ (Mrs.) M. Thomas.

13.—SCHOOL LIBRARIES JOINT SUB-COMMITTEE:

RESOLVED—

**THAT the following Members be appointed for the year 1939/40:—**

MEMBERS OF THE EDUCATION COMMITTEE (3):

Councillors P. Lightfoot and (Mrs.) F. E. Parvin, and the Rev. I. Livingstone.

It was reported that the following representatives had been appointed by the Head Teachers' Association:—

TEACHERS (4):

Misses A. Wharton and A. M. Willis, and Messrs. A. J. Albon and S. A. Grassam.

14.—WATLING ASSOCIATION:

RESOLVED—

**THAT Councillor H. Connell, J.P., be appointed to serve as the Committee's representative on the General Council of the Watling Association for the current year.**

15.—APPOINTMENT OF REPRESENTATIVES TO THE ASSOCIATION OF EDUCATION COMMITTEES:

RESOLVED—

**THAT the Chairman (Alderman J. J. Copestake, J.P.), Alderman W. M. Maughan, J.P., and the Director of Education be appointed the Committee's representatives, and that authority be given for attendances at conferences and for the payment of expenses incidental thereto.**

16.—ANNUAL REPORT OF JUVENILE EMPLOYMENT SUB-COMMITTEE:

The Report of the Juvenile Employment Sub-Committee for the year ended 31st July, 1939, a copy of which had been duly circulated to each Member, was submitted.

RESOLVED—

**THAT the above Report be approved and adopted, and that 450 copies be printed and circulated in due course.**

## 17.—MRS. S. J. BANNISTER, L.L.A.:

The Chairman referred to the recent resignation from the Education Committee of Mrs. Bannister who had been a Member of this Committee since she was first elected to the Urban District Council in 1919.

## RESOLVED—

**THAT the Education Committee place on record an expression of their sincere appreciation of the excellent and devoted services rendered by Mrs. S. J. Bannister, L.L.A., to the cause of education in Hendon over a period of 20 years.**

## 18.—OTHER BUSINESS:

Moved by Alderman Copestake, duly seconded, and RESOLVED—

**THAT other business, as per details specified in the schedule submitted, be dealt with in Committee.**

## Report (No. 2) of the Education Committee (in Committee).

11th November, 1939.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (*Chairman*).

#### *Aldermen:*

\*S. H. Egan, J.P.  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### *Councillors:*

\*E. Arter, M.C., M.I.A.E.,

\*P. Lightfoot,

\*T. J. Scott,

\*H. Connell, J.P.,

\*A. A. Naar, M.B.E., J.P.,

W. H. N. Shakespeare,

\*A. W. Curton,

(*Mayor*).

M.C., A.F.C., J.P.,

J. Griffiths,

\*(Mrs.) F. E. Parvin,

\*H. P. Small,

\*C. H. Hignett,

\*T. Pugh,

\*(Mrs.) M. Thomas.

#### *Co-opted:*

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. C. Brett  
James, M.A.,  
B.Litt., F.S.A.,

\*Mrs. M. Grey Skinner,  
\*The Rev. P. C. Howell.  
\*The Rev. I. Livingstone.

\* denotes Member present.

### 1.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:

#### (a) PROGRESS:

The Architect reported that progress on the above Contract was slow. **Noted.**

#### (b) LANTERN LIGHTS:

RESOLVED—

**THAT** the Architect be authorised to instruct the General Contractors to accept the quotation of Messrs. Heywood and Co., amounting to £248 10s. 0d., for Lantern Lights required at this school, subject to no direct financial responsibility falling on the Corporation.

[*Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.*]

#### (c) TERMS OF CONTRACT:

A letter was submitted from Messrs. A. McClelland and Co. Ltd., asking the Education Committee to consider favourably the question of reducing the existing retention of 20 per cent. on work done to 10 per cent., and also regarding the time taken for payment of instalments after the issue of Architect's Certificates.

RESOLVED—

**THAT** the above communication be referred to a Special Sub-Committee comprising Alderman Copestake, Egan and Richardson and Councillor Curton, with power to act.

#### (d) COMPLETION OF BUILDING:

RESOLVED—

**THAT** a communication be forwarded to the Board of Education urging the Board to give approval to the full completion of the Building.

## 2.—CONTRACTS FOR SCHOOL SUPPLIES:

A report was submitted on tenders received from various firms for supplies of school materials and apparatus.

RESOLVED—

**THAT the following tenders be accepted for the period 1/1/40 to 31/12/40, inclusive, and that the Corporate Seal be affixed to the necessary contracts:—**

- (a) **Schedule I.** (Reading Books, Text Books, etc.) :—  
Foyles Educational Ltd., London.
- (b) **Schedule V.** (Needlework Materials) :—  
Messrs. Leighton, Baldwin, Cox and Co. Ltd.
- (c) **Schedule VII.** (Arts and Crafts Materials) :—  
Messrs. Dryad Handicrafts Ltd., Leicester.
- (d) **Schedule VIII.** (Leatherwork, Pewter Work and Whitewood Ware Materials) :—  
Messrs. Calipe Dettmer and Co. Ltd. for Pewter Work and Whitewood Ware Materials.
- (e) **Schedule IX.** (Lino Printing, Poster Colours, Art Materials, etc.) :—  
Messrs. J. Bryce Smith Ltd.

It was reported that at the moment, it was impossible to obtain firm prices in respect of the following:—

**Schedules II, III, and IV.** (Stationery, Apparatus, etc.).

**Schedule VI.** Timber for Manual Instruction Centres.

**Schedule VII.** Arts and Crafts Materials (Tender of Messrs. E. J. Arnold and Son Ltd. only).

**Schedule VIII.** Leatherwork Materials.

**Schedule IX.** Kitchen and Sugar Papers (Tender of Messrs. Leighton Baldwin, Cox and Co. Ltd. only). **Noted.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposals.]*

## 3.—YOUTH ORGANISATIONS COMMITTEE—GRANT, 1940/41:

RESOLVED—

**THAT, subject to approval by the Board of Education under Section 86 of the Education Act, 1921, a grant of £300 be made to the Youth Organisations Committee in respect of work performed in connection with children below the school leaving age and that the necessary financial provision be made in the Committee's Estimates for 1940/41.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 4.—APPEAL BY LORD MAYOR OF LONDON:

A letter was submitted from the Lord Mayor of London, asking for co-operation through the schools in support of the National Appeal which he is making.

RESOLVED—

**THAT no action be taken in the matter.**

## 5.—USE OF ROOMS FOR HOME TUITION:

The Committee gave consideration to the question of making an allowance to parents and others who have placed rooms at the disposal of the Committee in connection with the scheme of elementary instruction for small groups of children.



## RESOLVED—

- (a) **THAT the following allowances be approved, to take effect as from the date of the commencement of the scheme, viz.:**—

3d. per hour for actual user, plus 3d. for one hour towards the cost of warming the room before the children arrive.

- (b) **THAT letters of thanks, signed by the Chairman and the Director of Education, be forwarded to all who have placed rooms at the Committee's disposal for the purposes of home tuition.**

- (c) **THAT the question of utilising the Granville Hall, Childs Hill, for elementary instruction purposes be referred to the Chairman with power to act.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 6.—REPORTS OF H.M. INSPECTOR:

H.M. Inspector's Reports on his inspection of the undermentioned schools were submitted:—

School.	Inspected on:—
St. Mary's C.E. Senior Mixed .....	26th May; 8th and 9th June, 1939.
St. Vincent's R.C. ....	6th June, 1939.

## RESOLVED—

**THAT an expression of the Committee's appreciation of the satisfactory nature of the Reports be conveyed to the Head Teachers of the above-named Schools.**

## 7.—WESSEX GARDENS BOYS' SCHOOL:

The observations of Mr. S. T. F. Smith, Head Teacher of the Wessex Gardens Boys' School, on H.M. Inspector's Report on his inspection of the school on 21st April, 1939, were submitted and **noted**.

## 8.—CHRISTMAS HOLIDAYS, 1939:

The Committee considered the question of the duration of the Christmas Holidays having regard to the considerable dislocation of school work during the present term as a result of prevailing war conditions. As originally planned (School Management Sub-Committee, 10/1/39) the holidays were to extend from Friday, 22nd December, 1939, to Monday, 8th January, 1940, inclusive.

## RESOLVED—

**THAT the Committee's Schools be closed for the Christmas Holidays from Monday, 25th December, to Friday, 29th December, 1939, inclusive, and that any previous Minute inconsistent herewith be rescinded.**

## 9.—RE-ORGANISATION OF SCHOOLS—CHILDS HILL AREA:

A letter was submitted from the Board of Education stating that the Authority's proposals for the re-organisation of the Public Elementary Schools in the Childs Hill area appear to be satisfactory. The Board assume that the Authority will consult the Managers of the All Saints' C.E. School with a view to obtaining their formal agreement to the closure of that school. The Director of Education reported that, owing to the state of war, it was not practicable to dispense with the use of the All Saints' C.E. School and that it would be necessary to defer implementing the scheme of re-organisation for the time being.

## RESOLVED—

**THAT the Board of Education be notified accordingly.**

## 10.—LOAN SANCTION:

It was reported that the Ministry of Health had issued the necessary loan sanction for borrowing the sum of £59,500 for the provision of air raid shelters for Hendon Elementary Schools. **Noted.**

## 11.—AIR RAID SHELTERS FOR SCHOOLS:

It was reported, that under Recess powers, the Chairman had taken the following action:—

- (a) **St. Mary's R.C. School.**—The proposal of the Managers for the provision of an air raid shelter above ground for 50 children was approved. The work will be carried out by Messrs. Comben and Wakeling Ltd. at prime cost of materials and labour, plus 12½ per cent. (Estimated cost £150.) One of the three underground shelters to be erected at this School will now be deleted from the Contract.
- (b) **St. Paul's C.E. School.**—The quotation of Messrs. Roger Malcolm Ltd., amounting to £116, was accepted for the work of converting the basement of St. Paul's Church into a shelter for children attending this school.
- (c) **Electric Lighting for School Shelters.**—The tender of the Norwest Services Ltd., amounting to £1,868 19s. 7d., was accepted for electrical installations for school shelters, in accordance with details set out in the Surveyor's Report, dated 9/11/39. **Noted and approved.**

## 12.—REPORT OF PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE:

RESOLVED—

**THAT the following extract from the Report of the Public Health and Medical Services Committee, dated 13th November, 1939, be received:—**

**REPORT OF MEDICAL OFFICER OF HEALTH.**

## I. DEFECTIVE CHILDREN:

On the report of the School Medical Officer, it was

RESOLVED TO RECOMMEND—**That in the undermentioned cases action be taken as indicated:—**

Case.	Defect.	Recommendation.
M.O'H., N.W. 2. Date of birth: 19/9/31. School: St. Agnes'.	Debility, following diphtheria	One month's convalescence.
B.O'H., N.W. 2. Date of birth: 2/9/33. School: St. Agnes'.	Debility, following diphtheria	One month's convalescence.
R.P., N.W. 2. Date of birth: 21/11/28. School: Child Hill.	Debility and asthma	Four months' convalescence by the sea.
D.H., Burnt Oak. Date of birth: 3/4/32. School: Not attending.	Imbecile	Notification to the M.C.C. in accordance with the provisions of Article 2 (a) of the Mental Deficiency (Notification of Children) Regulations, 1928.

Case.	Defect.	Recommendation.
S.B., N.W.2. Date of birth: 13/3/35. School: Not yet attending.	Epileptic	Admission to a Special School for Epileptics for a trial period.
M.N., N.W. 2. Date of birth: 22/9/32. School: Childs Hill.	Imbecile	Notification to the M.C.C. in accordance with the provisions of Article 2 (a) of the Mental Deficiency (Notification of Children) Regulations, 1928.

## II. REQUISITION:

A requisition amounting to £27 3s. 4½d. was submitted and **approved.**

Moved by Councillor Scott, duly seconded, and **RESOLVED—**

**THAT the foregoing extract from the Report of the Public Health and Medical Services Committee be approved and adopted.**

## 13.—CHRISTMAS RECESS:

**RESOLVED—**

**THAT the Education Committee at its rising do adjourn until the 9th January, 1940, and that in the event of any matters of urgency arising during the interim they be referred to the Chairman and the Chairman of the appropriate Sub-Committee with power to act.**

## Report (No. 1) of Group K. Committee

Public Health and Medical Services.  
Libraries and Local Pensions.  
Housing.  
Works and Fire Brigade.

13th November, 1939.

### COMMITTEE:

#### Aldermen:

\*W. R. Clemens, F.C.A.,  
\*J. J. Copestake, J.P.,

\*W. M. Maughan, J.P.,  
\*C. R. Richardson,

\*R. A. B. Teare, M.B.E.

#### Councillors:

\*T. K. Bridge,  
\*H. Connell, J.P.,  
\*F. W. Gilpin,  
\*A. W. Greville,  
\*C. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

\*H. G. Potter, J.P., F.S.I.  
(Deputy Mayor),  
\*J. H. Rodway,  
\*T. J. Scott,  
\*(Mrs.) M. Thomas.

#### Co-opted Members:

†Mrs. M. Grey-Skinner,  
Mrs. W. M. Maughan,

Mrs. B. J. Monro, J.P.,

The Rev. P. C. Howell.

\* denotes Member present.

† Denotes Co-opted Member present on Parts I. and II.

### 1.—APPOINTMENT OF CHAIRMAN:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), occupied the Chair, *pro tem*.

RESOLVED—That the Chairman of the respective Sections of the Committee for the ensuing year be as indicated hereunder:—

Public Health and Medical Services	Councillor T. J. Scott.
Libraries and Local Pensions	Councillor P. Lightfoot.
Housing	Alderman R. A. B. Teare, M.B.E.
Works and Fire Brigade	Alderman W. M. Maughan, J.P.

### PUBLIC HEALTH AND MEDICAL SERVICES.

~~COUNCILLOR~~  
(~~Alderman~~ T. J. Scott—Chairman.)

#### Part I.—Medical Services.

### 2.—STATISTICAL INFORMATION:

The Medical Officer of Health reported the number of sessions being held weekly at the present time, as follows:—

Maternity and Child Welfare Clinics	15
Dental Clinics	22
Eye Clinics	2
Orthopaedic Clinics	6
Minor Ailment Clinics	18
Ante-natal Clinics	5
Immunisation Clinics	2
Speech Clinics	4

## 3.—STAFF AND PUBLIC HEALTH SERVICES:

The Medical Officer of Health reported that, consequent upon the outbreak of war and the organisation of the Casualty Services, which involved the engagement of practically the whole of the staff of the Department on A.R.P. work, many of the Public Health Services had been drastically reduced. He was, however, endeavouring gradually to return officers to their normal duties.

## 4.—HEALTH CENTRES:

The Medical Officer of Health called attention to the desirability of representations being made to the War Emergency Committee to release, as soon as possible, the West Hendon and Central Hendon Health Centres, which are at present being used as First Aid Posts, in order that they may revert to their normal functions, as much of the clinical work cannot be undertaken in temporary premises; and that consideration should, in the near future, be also given to the position of the Health Centre at Mill Hill.

The Medical Officer of Health also called attention to the desirability of obtaining the use of suitable premises adjacent to West Hendon, pending recovery of the use of the West Hendon Centre, to obviate the necessity for mothers from West Hendon having to attend Child Welfare and Ante-Natal sessions at the Methodist Church Hall, The Burroughs.

## RESOLVED TO RECOMMEND—

- (a) **That representations be made to the War Emergency Committee with a view to the West Hendon and Central Hendon Health Centres reverting to their former use as soon as possible;**
- (b) **That the Medical Officer of Health be authorised to endeavour to obtain suitable premises in the West Hendon area which can be used until such time as the West Hendon Health Centre is available.**

## 5.—HEALTH CENTRE, NORTH OF EDGWARE WAY:

Pursuant to the instructions of the Emergency (Local Government) Committee — 2/10/39, item 84 (Minutes, page 1072), the Medical Officer of Health reported on the question of the provision of a Health Centre in the vicinity north of Edgware Way; the facilities provided at the present time at the Parish Church Hall, Station Road, Edgware, and the extent to which such facilities are used.

The Committee are informed that there are only two premises in the vicinity north of Edgware Way suitable for a temporary Centre, but that neither is as well adapted for the purpose as the Centre now in use, and that no great degree of hardship is caused by reason of its distance from Edgware Way as, in the majority of cases, mothers carry out their shopping in Station Road.

It is pointed out that the provision of a permanent Health Centre to serve Edgware, to deal with child welfare and other health services, was included in the five years' programme approved by the Council on the 18th July, 1938, and the necessity for its erection may arise if development proceeds. In the meantime, however, the Medical Officer of Health recommended the continuance of the existing arrangements, and the Committee

## RESOLVED TO RECOMMEND accordingly.

## 6.—NORTH WESTERN HOSPITAL—CASES OF PUERPERAL PYREXIA:

A letter was submitted from the Medical Officer of Health of the London County Council, in reply to an enquiry put forward by the Medical Officer of Health, intimating that it would be possible to admit to the North Western Hospital cases of puerperal pyrexia occurring in the Borough on the understanding that each case must be dealt with on its merits; that the accommodation for London cases must not be prejudiced, and that the Council will be prepared to pay, in respect of each patient, the cost of maintenance and treatment whilst in the Hospital. The charge at present is at the rate of 15s. 3d. per day.

**RESOLVED TO RECOMMEND—That the Council agree to the admission of cases of puerperal pyrexia to the North Western Hospital on the terms indicated.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

7.—HENDON NURSING ASSOCIATION—CENTRAL COMMITTEE:

*Representation.*

Pursuant to the reference from the Annual Meeting of the Council relative to the appointment of representatives on the Central Committee of the Hendon Nursing Associations, the Committee

**RESOLVED TO RECOMMEND—That the Chairman of the Committee (Councillor T. J. Scott), Alderman W. M. Maughan, J.P., and the Medical Officer of Health, be re-appointed to serve on the above Committee for the present year.**

8.—REQUISITIONS:

Requisitions for maternity and child welfare services amounting to £35 13s. 4½d. were submitted and **approved.**

**Part II.—Medical Services.**

**For approval by the Hendon Education Committee.**

(See Education Committee Minutes—Pages 72-73.)

**Part III.—Public Health.**

9.—STATISTICAL INFORMATION:

*Population.*

The following statement was submitted, showing the Medical Officer of Health's estimate of the population in the respective Wards of the Borough as at the 30th June, 1939:—

Ward.	Census 1931.	Estimated 30/6/39.
Mill Hill .....	17,146	25,739
Edgware .....	5,352	17,532
West Hendon .....	11,143	19,619
Child's Hill .....	14,208	18,362
Central Hendon .....	11,764	19,773
Park .....	13,151	16,763
Golders Green .....	17,837	15,678
Garden Suburb .....	8,635	15,099
Burnt Oak .....	16,446	21,200
<b>TOTALS</b> .....	<b>115,682</b>	<b>169,765</b>

10.—WATER SUPPLY:

It was reported that copies of 14 reports had been received from the Colne Valley Water Company, covering the period from 1st August to 31st October, 1939, and that in all cases the analysis shows the water supply to be pure and wholesome and suitable for drinking and domestic purposes.

A report has also been received from the Metropolitan Water Board for the month of August, 1939, during which period 4,309 samples were examined and the results indicated that a high standard of purity was being maintained. **Noted.**

## 11.—MILK ACTS AND ORDERS:

*Milk and Dairies (Consolidation) Act, 1915;*  
*Milk and Dairies (Amendment) Act, 1922;*  
*Milk and Dairies Order, 1926.*

Applications were reported from the under-mentioned for registration as retail purveyors of milk within the Borough:—

Name and Address of Applicant.	Source of Milk Supply.
John Quality Ltd., Mitre Square, London, E.C.3, as retail purveyor of milk in respect of 45, Golders Green Road, N.W. 11	Bladen Dairies, Ltd., Millbourne St. Andrew, Dorset. (Milk in sealed cartons only.)
Salvatore Marino, 16, Lichfield Road, Cricklewood, N.W. 2, as a retail purveyor of milk in respect of 16, Lichfield Road, N.W. 2	United Dairies Ltd., and Bladen Dairies, Ltd. (In sealed bottles and cartons only.)
Elystan Robert Frank Buckley, 72, Galsworthy Road, Cricklewood, N.W. 2, as a purveyor of milk in respect of 72, Galsworthy Road, Cricklewood, N.W. 2	Bladen Dairies, Ltd., Millbourne St. Andrew, Dorset. (Milk in sealed cartons only.)

**RESOLVED TO RECOMMEND—That the applicants be registered accordingly.**

## 12.—STATUTORY NOTICES:

(a) **RESOLVED TO RECOMMEND—That Statutory Notices be served in the following cases:—**

**Section 93, Public Health Act, 1936:—**

180, Cricklewood Lane, <b>Cricklewood</b>	Miss W. Rush, "Holmdene," Ravenscroft Avenue, Wembley.
16, Ridge Road, <b>Child's Hill</b>	Mr. F. Roberts, 63, Granville Road, N.W. 2.
186, The Broadway, <b>Cricklewood, N.W. 2</b>	The House Property & Investment Co., 3, St. Bride Street, E.C. 4.
22a, Stanley Road, <b>West Hendon</b>	Daywill Estates Ltd., 42, Jewin Street, E.C.
39, Victoria Road, <b>Hendon</b>	Lady Lawson, Pans Gardens, Kingsbury.
14, Second Avenue, <b>Hendon</b>	Mrs. S. King, 9, Albert Road, Hendon.
29, Albert Road, <b>Hendon</b>	Mr. Jay Richards, 4, Sheaveshill Parade, N.W. 9.
56, Neeld Crescent, <b>Hendon</b>	Mr. A. H. Wilkins, 97, Cricklewood Broadway, N.W. 2.

(b) **RESOLVED—That as a matter of urgency, Statutory Notices under Section 93 of the Public Health Act, 1936, be served in the following cases:—**

1045a, Finchley Road, <b>Colders Green</b>	Mr. Bray, 1045, Finchley Road, N.W. 11.
14, Ash Grove, <b>Cricklewood</b>	Messes. Austin & Co., 19, Farrer Road, Kenton.
9a, Silkstream Parade, Watling Avenue, <b>Burnt Oak</b>	Mr. L. Brady, 9/10, Silkstream Parade, Watling Avenue, Burnt Oak.
118, Brent Street, <b>Hendon</b>	Mr. R. White, Shirley Dene, Westfield Lane, Kenton.

13.—EXAMINATION OF DRAIN—47, OAK GROVE, CRICKLEWOOD:

On the report of the Senior Sanitary Inspector, it was

**RESOLVED TO RECOMMEND—That authority under Section 48 of the Public Health Act, 1936, be given to the Senior Sanitary Inspector, to examine the condition of the drain (47, Oak Grove, Cricklewood), and to apply any test, other than a test by water under pressure, and to open the ground.**

14.—REGISTRATION OF HAWKERS AND HAWKERS' PREMISES:

The following applications for registration as hawkers were reported:—

George Howell, 12, Manor Cottages, Long Lane, Finchley, N. 2	For the sale of fruit and vegetables.
Alice Holmes, 204, Camrose Avenue, Edgware	For the sale of vegetables.
Paul Harold Lassen, 7, Hampstead High Street, N.W. 3	For the sale of vegetables.

(Food stores used by the afore-named applicants are not situate within the Borough of Hendon; their suitability as such has been verified by the respective Local Authorities.)

**RESOLVED TO RECOMMEND—That the aforesaid persons be registered with the Local Authority in accordance with the requirements of Section 71 of the Middlesex County Council (General Powers) Act, 1938.**

15.—THE FOOD AND DRUGS ACT, 1938:

The Medical Officer of Health reported that the Food and Drugs Act, 1938, came into force on the 1st October, and, whilst the provisions of the Act dealing with sampling and the composition of food and drugs are administered in Middlesex by the County Council, important additional powers in relation to unsound food, food poisoning and slaughterhouses fall to be exercised by the Council.

16.—DISEASES OF ANIMALS ACTS, 1894 TO 1937:

*Foot-and-Mouth Disease.*

It was reported that on the 5th November, the existence of foot-and-mouth disease was confirmed amongst cattle and pigs at Southall, Middlesex, and that an order is in force prohibiting the movement—except by licence—of all cattle, sheep, pigs, goats and deer within approximately 15 miles of the infected premises. The order is applicable to Hendon and licences, where necessary, are granted for movement of animals into or within the district. The requirements of the order are being carried out.

17.—ISOLATION HOSPITAL:

At the outbreak of war, the Isolation Hospital was converted into a Casualty Clearing Hospital, with a provision of 160 beds for casualties, leaving 36 beds for infectious disease cases.

In the opinion of the Medical Officer of Health, it is doubtful, even with the most careful selection of cases, whether 36 beds will prove adequate during the winter months, and whilst the Medical Officer is authorised to use casualty beds for infectious disease cases as the need arises, he does not feel the arrangement is altogether desirable.

In the County Scheme for the isolation of infectious diseases, prepared under Section 63 of the Local Government Act, 1929, reciprocity is arranged for between the various isolation hospitals in Middlesex, but, it is pointed out, these have also had their numbers of infectious disease beds reduced in varying proportions.



The Medical Officer of Health is of opinion that it would be preferable if one or more hospitals were set aside to deal with infectious diseases for a given area instead of having infectious diseases and casualties nursed in the same premises as there are certain quite valid objections to this course.

The Committee are in agreement with the views put forward by the Medical Officer of Health, and

**RESOLVED TO RECOMMEND—That representations be made to the Minister of Health urging that consideration be given to the desirability of revising the Hospital Scheme to provide for the allocation of certain hospitals wholly for the reception of infectious disease cases, thus freeing other isolation hospitals to deal only with casualties.**

#### 18.—NOTIFICATION OF INFECTIOUS DISEASES:

##### *The Measles and Whooping Cough Regulations, 1939.*

It was reported that the above-mentioned Regulations, made by the Minister of Health, which came into operation on the 23rd October, provide for the notification of cases of measles and whooping cough by Medical Practitioners to the Medical Officer of Health.

The Regulations apply to England and Wales—with the exception of London, in respect of which similar Regulations have been made to apply—and Ministry of Health Circular No. 1896, which accompanied the Regulations, stated that the object is to enable the Department to ascertain readily and rapidly the incidence of these diseases, as it may be affected by the displacement of child population caused by the recent emergency measures and the changes that may have occurred in the geographical distribution of the infectious diseases.

It is the intention that the Regulations shall remain in operation only so long as the special conditions created by the present emergency continue and that they shall then be revoked.

#### 19.—HOME NURSING OF INFECTIOUS DISEASE CASES:

As a result of the Isolation Hospital becoming in large part a Casualty Clearing Hospital, admissions of infectious disease cases have had to be restricted, and the Medical Officer of Health suggested that a useful purpose might be served by certain of the fever trained nurses of the hospital staff undertaking the nursing of certain cases in their own homes.

The Committee have instructed the Medical Officer of Health to explore the practicability of the adoption of such course.

#### 20.—INFECTIOUS DISEASE:

Pursuant to the instructions of the Emergency (Local Government) Committee—2/10/39—88 (Minutes, page 1073), the Town Clerk reported on the legal position relative to the case of Scarlet Fever which could not be admitted to the Isolation Hospital (owing to the lack of accommodation by reason of the use to which the Hospital is at present put) and, in consequence of which, the father of the child was called upon to bear the medical expenses and subsequently claimed reimbursement from the Council.

No claim for such reimbursement can be maintained against the Council, but under Section 177 of the Public Health Act, 1936, the Council, with the approval of the Minister of Health, has power to arrange for a temporary supply of medicines and for medical attendance in cases of poor persons. It would be necessary, however, in such cases for the Medical Officer to prepare a scheme for submission to the Minister of Health, and it may be that the Minister may make the operation of the scheme retrospective so as to apply to the case in question.

**RESOLVED TO RECOMMEND—That the Medical Officer of Health be instructed to prepare a scheme under Section 177 of the Public Health Act, 1936, for approval by the Minister of Health.**

**21.—WATERCOURSE—DEVONSHIRE ROAD—BETWEEN NOS. 74 AND 76:**

A letter was submitted from the Ministry of Health transmitting a copy of a petition signed by 26 residents in Devonshire Road, complaining of the condition of the above-mentioned watercourse, and asking to be furnished with the Council's observations thereon.

On the 27th March, 1939 (P.H. & M.S.C., 6/3/39—14), the Council gave authority, under Section 93 of the Public Health Act, 1936, to enter upon and efficiently clean the bed and banks of the above watercourse.

The Committee are informed that, in order to remedy the nuisance, it will be necessary to cut away the whole of the fungus from the banks and in the bed of the stream.

**RESOLVED TO RECOMMEND—**

(a) **That authority be given under Section 93 of the Public Health Act, 1936, to enter and efficiently clean the bed and banks of the watercourse, and that the Borough Surveyor be instructed to put such cleansing works in hand forthwith;**

(b) **That the Borough Surveyor be instructed to report to the next meeting as to the advisability of concreting the bed of the watercourse.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**22.—STRUCTURAL AND RE-DECORATION WORKS—ISOLATION HOSPITAL, HEALTH CENTRES, ETC.:**

Pursuant to the Committee's decision of the 26th June last (item 25), it was

**RESOLVED—That a Sub-Committee be appointed, consisting of the Chairman, Councillors Bridge, Hignett, Hirshfield, Lightfoot and (Mrs.) Parvin, to investigate as to all structural and re-decoration works required to be carried out at the Isolation Hospital, Health Centres, etc., and report thereon, indicating which items are of an urgent character, and which of a general nature.**

**23.—REQUISITIONS:**

The following requisitions were submitted and **approved:—**

	£	s.	d.
Public Health Department — — — —	31	17	9½
Isolation Hospital — — — —	93	8	5

**LIBRARIES AND LOCAL PENSIONS.**

*(Councillor P. Lightfoot—Chairman.)*

**Part I.—Old Age Pensions.**

**24.—LOCAL PENSIONS COMMITTEE:**

The Committee's attention was called to the undesirability of claimants for Old Age Pensions (blind persons over 40 years of age, and persons over 70) being required to attend for interview in the evening during the "black-out." An additional difficulty arises by reason of the fact that as the Libraries and Local Pensions Committee follows the Public Health and Medical Services Committee it is not possible to inform applicants for pensions with any degree of certainty the time they could be interviewed by the

Committee. If the Libraries and Local Pensions Committee were held at 6 o'clock and followed by the Public Health and Medical Services Committee a somewhat similar position would arise as it would not be possible to state definitely the time the Co-opted Members for Maternity and Child Welfare and Medical Services should attend. To overcome the difficulties it was

**RESOLVED TO RECOMMEND—That a Special Committee, to be called "The Local Pensions Committee," be appointed, consisting of seven members, to carry out the duties imposed upon the Council by the Old Age Pensions Acts, 1908 to 1936, and Section 1 of the Blind Persons Act, 1920, and that such Committee shall meet in the daytime as and when necessary, at an hour to be decided.**

#### Part II.—Libraries.

##### 25.—REQUISITIONS:

Requisitions amounting to £357 12s. 7d. were submitted and **approved.**

#### APPOINTMENT OF SUB-COMMITTEES.

##### 26.—SCHOOL LIBRARIES:

###### (A). *Head Teachers' Representatives.*

It was reported that the following had been re-appointed to serve on the School Libraries Joint Sub-Committee for the ensuing year:—

Miss A. M. Willis,  
Miss A. M. Wharton,  
Mr. A. J. Albon,  
Mr. S. H. Grassam.

###### (B). *Libraries Committee Representatives.*

**RESOLVED—That Aldermen C. R. Richardson and R. A. B. Teare, M.B.E., and Councillor T. J. Scott be re-appointed as the Committee's representatives on the School Libraries Joint Sub-Committee.**

##### 27.—BOOK SELECTION:

**RESOLVED—That the Books Selection Sub-Committee be re-appointed and that the members to serve thereon be Aldermen C. R. Richardson and R. A. B. Teare, M.B.E., Councillors T. J. Scott and (Mrs.) M. Thomas.**

##### 28.—MEETINGS OF SUB-COMMITTEES:

**RESOLVED—That the Meetings of the School Libraries Joint Sub-Committee be convened as and when necessary at 5.30 p.m., and the Books Selection Sub-Committee at 5.45 p.m.**

#### APPOINTMENT OF REPRESENTATIVES.

##### 29.—LIBRARY ASSOCIATION:

**RESOLVED TO RECOMMEND—That the Chairman of the Committee (Councillor P. Lightfoot) and Councillor T. J. Scott be nominated as the Council's representatives for the ensuing year.**

##### 30.—NATIONAL CENTRAL LIBRARY:

**RESOLVED TO RECOMMEND—That Alderman R. A. B. Teare, M.B.E., be re-appointed as the Council's representative on the Council of the National Central Library.**

## 31.—SOUTH-EASTERN LIBRARY BUREAU—REGIONAL COMMITTEE:

**RESOLVED TO RECOMMEND—That the Chairman of the Committee and the Chief Librarian be appointed as the Council's representatives on the Regional Committee of the South-Eastern Library Bureau.**

## 32.—ADDITIONS TO STOCK:

The Committee considered lists comprising 148 recent and standard books suggested for addition to the stock at the Central Library at an estimated cost £45, 106 volumes for addition to the stock of the Golders Green Branch Library at an estimated cost of £31, and 107 volumes at an estimated cost of £29 for addition to the stock of the Mill Hill Branch Library.

**RESOLVED TO RECOMMEND—That the lists submitted be approved and the Chief Librarian authorised to purchase the books included therein.**

## 33.—STATISTICS:

The Chief Librarian submitted his statistical statement for the period September—October, 1939, details of which appear in the Appendix to the report of the Finance and General Purposes Committee.

## 34.—ADULT LENDING DEPARTMENT:

The Chief Librarian reported that during October there was a marked increase in the use of the Libraries as compared with September but that issues in adult lending departments are still below normal for the time of the year. These departments are now open until 7.30 p.m. but the later hour of closing has not yet become generally known and the afternoon is at present the busiest period of the day. There is little doubt that as time goes on there will be a substantial growth in the demand for books.

There has been a considerable increase in the number of members enrolled, but much of it is due to renewals at Mill Hill Branch Library. Tickets are available for two years and this Branch completed its second year of opening in September. At all three libraries enrolments of new members have been considerably more than usual.

The percentage of residents (29.18) enrolled as members is very high, and compares favourably with the average over the whole country of 16.9.

## 35.—JUNIOR LENDING DEPARTMENTS:

With the exception of the Golders Green Branch the junior departments are now busier than in normal times. At Golders Green the issues show a decrease of 7 per cent. compared with October, 1938, but there were increases of 14 and 27 per cent. respectively at the Central Library and Mill Hill.

The closing of local schools has led to a considerable demand from school children for text books and general literature, but the re-opening of elementary schools and the resumption of school library activities will doubtless tend to reduce attendances of children at Mill Hill.

**PERIODICALS—REVISION OF LIST.**

## 36.—READERS' SUGGESTIONS:

The Committee considered suggestions from readers, and on the Report of the Chief Librarian, it was

**RESOLVED TO RECOMMEND—That the periodical "Aero Modeller" (Monthly, 6d.) be added to the list of the Mill Hill Branch Library.**

## 37.—DELETIONS:

On the Report of the Chief Librarian, it was

**RESOLVED TO RECOMMEND—That the purchase of the following periodicals be discontinued:—**

**Weekly periodicals:—**

Advertiser's Weekly (4d.) .....	}	Central.
Chemical Trades Journal (6d.) .....		
Cinema (6d.) .....		
Field (1/-) .....		
Pitman's Journal (2d.) .....		
Queen (1/-) .....		
The Record (2d.) .....		
Tatler (1/-) .....		Golders Green and Mill Hill.

**Fortnightly periodicals:—**

Defence (6d.) .....	Central.
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**Monthly periodicals:—**

Artist (2/-) .....	}	Central.
Booklist (1/-) .....		
Business (1/-) .....		
English Review (2/6d.) .....		
Monthly Musical Record (6d.) .....		
Music Teacher (1/-) .....		
Strand (1/-) .....		
Weldons (6d.) .....		Central, Golders Green and Mill Hill.
Good Housekeeping (1/-) .....		Central and Mill Hill.
Homes and Gardens (1/-) .....		Central and Golders Green.
Women's Magazine (1/-) .....		

**Quarterly periodicals:—**

Poetry Review (1/-) .....	Central.
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## 38.—STAFF:

It was reported that Mr. E. O. Reed, Librarian-in-Charge of the Golders Green Branch Library, had been appointed to lecture, in his own time, on "Cataloguing" to a class of library assistants meeting on Wednesdays at the North Western Polytechnic, Kentish Town. **Noted.**

**HOUSING.**

(Alderman R. A. B. Teare, M.B.E.—Chairman.)

## 39.—KEEPING OF PIGS AND POULTRY ON LOCAL AUTHORITIES' HOUSING ESTATES:

A letter from the Ministry of Health regarding the keeping of pigs and poultry by tenants on Local Authorities' Housing Estates, was submitted and **noted.**

## 40.—TRANSFER OF TENANTS:

It was reported that six applications for transfers had been received.

**RESOLVED—That the applications be approved and transfers effected when suitable accommodation becomes available.**

## 41.—LODGERS:

The Committee authorised the Housing Manager to deal with the question of lodgers in the light of special difficulties arising out of the war conditions, subject to reports being submitted for the Committee's consideration in cases calling for action by reason of the breach of regulations.

## 42.—GARDEN SHEDS:

It was reported that seven applications for permission to erect garden sheds had been referred to the Borough Surveyor. **Noted.**

## 43.—ALLOTMENT OF HOUSES:

The Housing Manager reported that the following allotments had been made:—

Tenant No.	House allotted.
6563	22, Clitterhouse Crescent (new tenant).
4896	55, Riverside (transfer).
5995	11, Sturgess Avenue (transfer).
*2188	13, Nicoll Place (transfer).

\* denotes overcrowding.

## 44.—NEW APPLICATIONS:

A list of new applications for houses was reported, of which the following is a summary:—

Urgent A.1	—	—	—	—	—	—	21
List 1	—	—	—	—	—	—	21
List 2	—	—	—	—	—	—	7
							—
							49
							—

**Noted.**

## 45.—HOUSING SUB-COMMITTEE:

**RESOLVED**— That the Housing Sub-Committee (Hsg.C., 23/5/38 — 13) be re-appointed, consisting of the Chairman (Alderman R. A. B. Teare, M.B.E.), Alderman G. R. Richardson; Councillors P. Lightfoot, (Mrs.) F. E. Parvin and C. Pinkney.

## 46.—HOUSING REPAIRS:

It was reported that external painting is proceeding on the Child's Hill Estate, and internal decorations are being carried out to the houses at Child's Hill and Brent Hill. It was further reported that 1,218 general repairs had been completed on the various estates during the period 21/6/39 to 4/11/1939.

## 47.—RENT ROLL:

A statement was submitted showing the amount of arrears outstanding which show a considerable increase over the amount reported at the last meeting. The Committee are informed that this is due to the fact that many tenants are financially affected by the War. Where tenants have been called up for war service the allowances made are insufficient to meet the weekly rent and they are therefore only paying a proportion of their rent, the balance being regarded as arrears.

The Committee are seriously concerned with the position, particularly as to the manner in which large amounts of arrears can be liquidated after the termination of the War, and instructions have been given to the Town Clerk and Borough Treasurer to consider the matter and submit a report thereon and other aspects of the question as indicated by the Committee to the Council on the 4th December. Directions have also been given for information to be obtained as to the action being taken by neighbouring authorities for submission to the next meeting of the Committee, together with a statement showing the position of the housing accounts.

**WORKS AND FIRE BRIGADE.**

*(Alderman W. M. Maughan, J.P.—Chairman.)*

**48.—REQUISITIONS:**

The following requisitions were submitted and **approved**:—

	£	s.	d.
Works .....	1081	7	3
Fire Brigade .....	72	15	9
Auxiliary Fire Service .....	150	19	6

**49.—STAFF INCREMENTS:**

The Committee have received a report with regard to increments due according to scale to members of the Fire Brigade Staff, and

**RESOLVED TO RECOMMEND—That such increments be granted as from the appropriate dates.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**50.—STAFF SICKNESS:**

A report was submitted with regard to the absence through sickness of six members of the Fire Brigade Staff.

**51.—RESIGNATION:**

It was reported that Sub-Officer C. H. Stevens (Inspection Officer) had resigned from the Brigade on the 19th October on his appointment as Deputy Chief Officer of the Willenhall Fire Brigade.

**52.—APPOINTMENT OF TEMPORARY FIREMEN TO THE PERMANENT STAFF:**

On the report of the Chief Officer of the Fire Brigade, it was

**RESOLVED TO RECOMMEND—That the under-mentioned temporary firemen be appointed to the permanent staff of the Brigade:—**

W. F. Skinner .....	Mill Hill Station.
A. J. Coley .....	Central Station.
H. G. Payne .....	Central Station.
L. Williams .....	Central Station.

*[The Finance and General Purposes Committee understand that Temporary Fireman H. G. Payne, who is a Reservist, has now been recalled to the colours. In these circumstances they Recommend—That the proposal to appoint to the permanent staff Temporary Firemen Skinner, Coley and Williams be approved, but that further consideration be given by the Works and Fire Brigade Committee to the case of Temporary Fireman Payne].*

## 53.—MOTOR ENGINEER:

It was reported that Mr. J. L. Fenney, whose appointment as Motor Engineer was approved by the Council on the 9th October last (Emergency [Local Government] Committee—2/10/39—112) commenced duty on the 27th October.

## 54.—PETROLEUM STORAGE LICENCES:

The following applications to store petroleum have been received:—

- |  |   |
|--|---|
| (i) Redhill County Hospital, Edgware                                       | To increase storage from 500 gallons in bulk to 1,000 gallons in bulk, and 200 gallons in cans.     |
| (ii) Mill Hill Emergency Hospital, Mill Hill, N.W. 7                       | To store 500 gallons in bulk.   |
| (iii) Messrs. Rigg & Remington, 11, St. George Street, Westminster, S.W. 1 | Temporary storage of 150 gallons in two-gallon cans in a sunken pit at Clitterhouse Playing Fields. |
| (iv) Armstrong Siddeley Motors Ltd., The Hyde, Edgware Road, N.W. 9        | To sell petrol from their existing storage (re-sale).   |

**RESOLVED TO RECOMMEND—That the applications be approved and the necessary licences issued in due course in the case of applications (ii) and (iii); and the existing licences endorsed in respect of applications (i) and (iv).**

## 55.—FACTORIES ACT, 1937:

It was reported that an inspection had been carried out under Section 34 of the Factories Act, 1937, at the under-mentioned premises:—

Fine Fabrics Manufacturing Co., Ltd., 3, Forum Way, Edgware.

**RESOLVED TO RECOMMEND—That a certificate as to means of escape in case of fire be issued in respect of such premises.**

## 56.—FIRE AND AMBULANCE CALLS:

The following is a statement of Fire and Ambulance Calls received during the months of September and October:—

Fire Calls.				Ambulance Calls.			
Fire Calls	.....	.....	38	Private	.....	.....	138
False Alarms	.....	.....	6	Accidents	.....	.....	139
Inspections	.....	.....	1	Not required, etc.	.....	.....	31
			45				308

## 57.—TWO-PLATOON SYSTEM—CENTRAL FIRE STATION:

*Deputation.*

In accordance with the resolution passed by the Emergency (Local Government) Committee on the 2nd October (Minutes, page 1075) the Committee received a Deputation consisting of Senior Fireman Hills and Fireman Denny (from the Central Station), Fireman Barlow (from Mill Hill Station), the Branch Secretary of the Fire Brigades' Union, and Mr. H. Short, Assistant General Secretary of the Fire Brigades' Union.

The Deputation urged the introduction of the Two-Platoon system of duty at the Central Fire Station, and the Committee were informed that all the Firemen at the Central Station were in favour of its adoption. It is understood that whilst the majority of the staff at the Mill Hill Station desire to continue under the continuous duty system, they support the application for the two-platoon system at the Central Station.



The Committee are informed that no difficulty will be experienced by the adoption of the two-platoon system of duty at the Central Station (provided the requisite staff is available) and the continuance of the existing continuous duty system at Mill Hill, and after full consideration of the whole of the points put forward by the Deputation, it was

**RESOLVED TO RECOMMEND—That the two-platoon system of duty be put into operation at the Central Fire Station, and that the position be reviewed at such time as proper accommodation is provided for the married members of the Brigade.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**58.—ADDITIONAL STAFF:**

The Chief Officer reported that regular members of the Fire Brigade who are Army Reservists are now being called up for service. Fireman H. Todd was called up on the 1st November, and Firemen R. Allen and W. Gunner have received notice to join their units on the 1st December. In addition, five other Reservists (three at the Central Station and two at Mill Hill) anticipate being called up in the near future. The calling up of these men will seriously deplete the staff of the Brigade and the Chief Officer asked for authority to engage temporary men for the duration of the war.

The Committee have given consideration to the question of staff in relation to the calling up of Reservists, and to the additional staff which will be required by reason of the proposed institution of the two-platoon system at the Central Station.

Consideration has also been given to the appointment of a Station Officer (vice Mr. Allman—promoted Deputy Chief Officer) and a Sub-Officer approved in principle by the Council on the 9th October last (Emergency [Local Government] Committee, 2/10/39—112). The resignation of Sub-Officer Stevens (who was appointed Inspection Officer) causes a further vacancy, and it is also necessary to appoint a Sub-Officer to act as liaison officer at the Report Centre.

It is pointed out that in the event of members of the permanent staff of the Brigade being promoted to the rank of Sub-Officers further vacancies for firemen will arise and the Chief Officer recommended the appointment to the permanent staff of Temporary Firemen G. G. Moore and A. J. Henry.

The replacement of the Reservists who have been called up from the Mill Hill Station also calls for consideration of the question of the provision of quarters, and in this connection the attention of the Committee has been called to the desirability of accommodation being provided for the Chief Officer of the Brigade near the Central Station, thus allowing the flat he at present occupies at the Mill Hill Station to become available as quarters for single men.

The whole question of staff and quarters has received very full consideration by the Committee and to meet the requirements so far as can at present be foreseen, they

**RESOLVED TO RECOMMEND—**

- (a) **That as a matter of urgency, advertisements be issued forthwith for the appointment of 20 firemen with previous experience to the permanent staff and six temporary firemen, and that the appointments be brought to the notice of the Auxiliary Fire Service.**
- (b) **That the appointment of the regular and temporary firemen mentioned in the foregoing recommendation be referred to His Worship the Mayor, in consultation with the Chairman of this Committee and the Chief Officer of the Fire Brigade.**
- (c) **That all members of the Brigade with seven or more years of service be interviewed at a Special Meeting of the Committee at 5 p.m., on Monday the 20th November, with a view to the appointment of three Sub-Officers.**

- (d) That an advertisement be issued forthwith for the appointment of Station Officer, and the selection of candidates referred to the Chairman, His Worship the Mayor and the Chief Officer of the Fire Brigade, and that the selected candidates be interviewed by the Committee at a Special Meeting to be held at 5 p.m. on Monday the 4th December.
- (e) That the question of the provision of suitable accommodation in the vicinity of the Central Fire Station for the Chief Officer of the Brigade be left to the Chairman of the Committee, in consultation with the Chief Officer, and that they be vested with power to act.
- (f) That on the flat at present occupied by the Chief Officer at the Mill Hill Station becoming vacant, the accommodation be utilised to provide quarters for the single firemen to be appointed and allocated to the Mill Hill Station.

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

#### 59.—EXTRA DUTY PAY:

A letter was submitted from 7 members of the Fire Brigade asking the Council to grant them two weeks' wages in respect of extra duty pay for reasons indicated in the letter. Having regard to the special circumstances, the Committee

**RESOLVED TO RECOMMEND—That the application be granted and the Borough Treasurer authorised to make the appropriate payments.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

#### 60.—POLICE AND FIREMEN (WAR SERVICE) ACT, 1939:

The Town Clerk reported on the above-mentioned Act and also on the Home Office (Fire Brigades Division) Circular No. 71/1939 in relation thereto.

The Act makes the necessary provisions for safe-guarding the pay and pensions of professional firemen who take service in His Majesty's Forces during the period of the present war; provides for cases in which they receive war injuries on duty; and makes their retirement, except on a medical certificate, subject to the consent of the Chief Officer of the Fire Brigade, or in the case of the Chief Officer, the consent of the fire authority.

**Section 1** empowers the fire authority to make an allowance to a fireman to whom the section applies and who joins the Army, Navy or Air Force, or to his wife or dependants; the amount of the allowance is not to exceed the pay and allowances he would have received if he had continued to serve as a fireman after deduction of the amount of his service pay. Service pay is defined in Section 14 to include marriage, family and other similar allowances. This section also provides, in sub-section (3) that when the man ceases to serve in His Majesty's Forces, the fire authority may, in their discretion, continue to pay him, or his wife, or dependants, an allowance not greater than his fire brigade pay and allowances, for such period as they may determine, but in any event expiring not later than a year from the end of the emergency. The object of this latter provision is to provide for cases in which the man may not be able to rejoin his brigade as soon as he leaves His Majesty's Forces.

Consequential and supplementary provisions are included in the Act which, if the principle of Section 1 is approved, may in certain circumstances require consideration on merits in individual cases as they arise.

**RESOLVED TO RECOMMEND—That the resolutions passed by the Council on the 19th June, 1939 (F. & G.P.C., 12/6/39) be varied to the intent that the making up of the difference between the War Service and Civil Pay be extended to all**

members of the Regular Fire Brigade who had had at the 1st September, 1939, at least two years' service in a Fire Brigade of a Local Authority or the Hendon Brigade and who are, or may hereafter be, called upon to serve in H.M. Forces during the present emergency and that the application of any supplementary provisions of the above Act to individual cases be considered on merits as and when they arise.

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**61.—PURCHASE OF TOWING VEHICLES—INSPECTION:**

The late Emergency Committee authorised Councillor Arter to inspect vehicles with a view to purchase as Towing Vehicles for the Auxiliary Fire Service. Such authority expired on the 9th instant, but His Worship the Mayor asked Councillor Arter to continue to give the Council the benefit of his technical advice so that certain inspections and purchases could be made on the 11th instant, and pending this meeting of the Committee. A few further vehicles are required to bring the number up to that authorised by the late Emergency Committee, and the Committee accordingly

**RESOLVED TO RECOMMEND—That the services of Councillor Arter in connection with the inspection of vehicles for towing purposes be continued and that he be accorded the best thanks of the Council therefor.**

**62.—FIRE BRIGADE ROTA:**

**RESOLVED—That a Rota be prepared for consideration at the Special Meeting of the Committee on the 4th December providing for the Fire Stations and Auxiliary Stations to be visited by three members at least once per month.**

**63.—PURCHASE OF REFUSE COLLECTING VEHICLES:**

The Council on the 17th July last (W. & F.B.C., 3/7/39—33) referred back the Committee's recommendation for the purchase from Walker Bros. (Wigan) Ltd., of three Pagefield "Prodigy" vehicles at a cost of £2,167 after making an allowance of £50 for the old vehicle, to replace the Pagefield No. 5 (registration No. M.T. 955) which was the last vehicle to be fitted with solid tyres and was purchased during the financial year 1928/9.

The Borough Surveyor reports that it is essential that serious consideration should be given to the replacement of this vehicle as considerable expenditure is being incurred in hiring vehicles to carry out the necessary collection of refuse. The manufacturers have intimated that it is no longer possible to supply the three vehicles previously quoted for as all available chassis are required for other purposes, but they have available two of the standard "Prodigy" chassis which they will undertake to re-condition and sell completely fitted up to the Council and give the usual guarantee, for the sum of £1,380. They are also prepared to make an allowance of £50 for the old vehicle, resulting in a net tender of £1,330.

The Committee understand that it is becoming increasingly difficult to obtain chassis of any kind and Messrs. Walker Bros., are prepared to effect reasonably speedy delivery.

**RESOLVED TO RECOMMEND—That the tender of Walker Bros. (Wigan) Ltd., for two standard "Prodigy" vehicles amounting to £1,330 be accepted, and that the Corporate Seal be affixed to any necessary documents.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**64.—PURCHASE OF CESSPOOL EMPTIER:**

The Borough Surveyor reported that the present cesspool emptier, which is of an obsolete type, is in need of extensive repairs. It was purchased in 1929, is horsedrawn, of limited capacity, the pump is worked by hand, and necessitates the attendance of two men in addition to the driver.

Provision was made in this year's estimates for a 750 gallon capacity mechanically driven vehicle, but it was eventually decided to postpone consideration of its purchase until later in the year. Even if the necessary repairs are carried out to the present vehicle, it will, in the opinion of the Borough Surveyor, be quite inadequate to deal with the work as the Corporation is under statutory obligations to deal with approximately seventy premises situated in various parts of the Borough, and in addition, several factory, business, and large premises. The latter are emptied under agreement and the Council recover the expenditure incurred.

The Borough Surveyor has obtained from Messrs. Dennis Brothers a tender for the supply of the 750-gallon type vehicle, which is well suited for the purpose, complete with 200 feet of suction hose, couplings, etc., for the sum of £845, delivery to be given five or six weeks from the date of order. The machine has a three year guarantee and is also covered by a special service scheme.

It is pointed out that at the present time the Council's gully emptying machine is being used for the emptying of cesspools and it will still be necessary to utilize it even when the existing cesspool emptier is again in commission, thus preventing the street gullies from being emptied as frequently as is requisite from the public health point of view.

**RESOLVED TO RECOMMEND—That the tender of Messrs. Dennis Brothers amounting to £845 for the supply of a 750-gallon capacity mechanically driven cesspool emptying vehicle, complete with suction hose, couplings, etc., be accepted, and that the Corporate Seal be affixed to any necessary documents.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

65.—NORTH CIRCULAR ROAD SEWER:

The Borough Surveyor reported that despite the difficulties experienced since the outbreak of war progress in connection with the construction of the new sewer in the North Circular Road may be considered satisfactory. At the present time there is some shortage of supplies of timber and steel. Approximately 200 yards of 12 inch diameter sewer have been completed, one manhole built, and 600 yards lineal of heading excavated and pipe laying will be commenced during the present week.

66.—OUTLET FROM WEST HENDON SWIMMING POOL:

The Borough Surveyor reported on a letter from the Grand Union Canal Company with reference to the discharges from two surface water outlets—one from the Council's flats in Goldsmith Avenue and the other from the open air swimming pool immediately adjacent. These two pipes originally discharged on to the ground forming part of the Welsh Harp and the water eventually found its way into the reservoir. With the recent tipping operations on this land it has now become necessary to lay a line of pipes direct to the stream diversion and the Borough Surveyor recommends that the two outlets from the flats and the swimming pool should be run together within the boundaries of the grounds of the pool and then carried direct to the stream by means of cast iron pipes. The cost of the work is estimated at £500.

**RESOLVED TO RECOMMEND—That the recommendation of the Borough Surveyor be adopted and that he be authorised to put the work in hand.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## Report (No. 2) Group K. Committee.

### WORKS AND FIRE BRIGADE.

20th November, 1939.

#### COMMITTEE:

Alderman W. M. Maughan, J.P. (*Chairman*).

#### Aldermen:

\*W. R. Clemens, F.C.A.,

\*C. R. Richardson,

\*R. A. B. Teare, M.B.E.

\*J. J. Copestake, J.P.

#### Councillors:

\*T. K. Bridge,

\*C. H. Hignett,

H. C. Potter, J.P., F.S.I.

\*H. Connell, J.P.,

\*L. Hirshfield,

(*Deputy Mayor*),

F. W. Gilpin,

\*P. Lightfoot,

J. H. Rodway,

\*A. W. Greville,

\*(Mrs.) F. E. Parvin,

\*T. J. Scott,

C. Pinkney,

\*(Mrs.) M. Thomas.

\* denotes Member present.

#### 1.—CALLING UP OF ARMY RESERVISTS:

The Chief Officer of the Fire Brigade reported that the five regular members of the Brigade mentioned hereunder, who are Army Reservists, had received their "calling-up" notices, and that they had asked to be granted five days' leave before joining their units:—

Fireman Denny.

Fireman Doyle.

Fireman Allan.

Fireman Jordan.

Fireman Payne.

**RESOLVED—That the application be granted and the Chief Officer authorised to make suitable arrangements.**

[*Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.*]

#### 2.—APPOINTMENT OF THREE SUB-OFFICERS:

The Committee interviewed the following eight candidates with the view to the promotion of three to the rank of Sub-Officer. (W. & F.B.C., 13/11/39—58):—

Name.	Length of Service.
W. D. Hockey (Senior Fireman)	25 years.
C. W. Hill (Senior Fireman)	25 years.
E. Hills (Senior Fireman)	24 years.
A. T. Briggs	12 years.
W. H. Murch	10 years.
F. E. Beasant	10 years.
T. Wallace	9 years.
G. J. Boyall	8 years.

**RESOLVED TO RECOMMEND—That, on the understanding that they are prepared to serve at either Station to which they may be allocated, the following be appointed as Sub-Officers:—**

W. D. Hockey,

C. W. Hill,

E. Hills,

**at a commencing salary of £4 15s. 0d. per week, rising by annual increments of 2/6d. to £5 10s. 0d. per week, and subject to the following staff regulation:—**

A Sub-Officer shall be required to serve satisfactorily a probationary period of twelve months. If his probationary service is not satisfactory, he shall revert to the rank of Fireman at the rate of pay which he would have received had he remained in that rank.

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

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## Report (No. 3) of Group K. Committee.

### WORKS AND FIRE BRIGADE.

27th November, 1939.

#### COMMITTEE:

\*Alderman W. M. Maughan, J.P. (*Chairman*).

#### Aldermen:

W. R. Clemens, F.C.A.,  
\*J. J. Copestake, J.P.,

\*C. R. Richardson,

R. A. B. Teare, M.B.E.

#### Councillors:

T. K. Bridge,  
H. Connell, J.P.,  
F. W. Gilpin,  
\*A. W. Greville,  
\*C. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

\*H. G. Potter, J.P., F.S.I.  
(*Deputy Mayor*),  
J. H. Rodway,  
\*T. J. Scott,  
(Mrs.) M. Thomas.

\* denotes Member present.

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.) was also present.

#### AUXILIARY FIRE SERVICE.

##### 1.—DUTY SYSTEM:

Pursuant to the reference from the Council (20/11/39) the Committee considered the following recommendation of the Special (Fire Brigade—Inquiry) Committee, together with a report from the Town Clerk thereon:—

##### 2.—DUTY SYSTEM:

*That the Emergency Committee's decision (13/10/39—6 (1)) fixing the duty system of one day's leave in five be re-affirmed and applied to all Auxiliary Fire Stations with the proviso that a daily leave not exceeding three hours shall be allowed if circumstances permit.*

The material factors to be taken into account in deciding a system of duty are:—

- (i) Pumping Units and other appliances to be manned;
- (ii) Personnel available, and
- (iii) Over-riding maxima of personnel within which the war establishment of whole-time personnel must fall.

##### (1) Pumping Units and other Appliances:

Allocation by the Home Office under the Local Fire Precautions Scheme:—

				Large.	Light.
<b>Trailer Pumps:—</b>				12	57
Number delivered	.....	.....	.....	10	57
To be received	.....	.....	.....	2	—
<b>Mobile Water Units</b>	.....	.....	.....		10
<b>Hose Carrying Unit</b>	.....	.....	.....		1

### Distribution of Pumps, etc.

(based upon the Emergency Committee's decision, 13/10/39, approving 50% of the Pumps to be kept ready for action, i.e., First Line. The application is before the Home Office.)

Section.	First Line.		Water Units.	Hose Unit.	Second Line.
	Pumps Large.	Pumps Light.			Pumps Light.
1. Station Road Garage, Edgware .....	1	3	—	—	4
2. Mill Hill Fire Station .....	2	3	5	—	4
3. Horrocks Garage, Burnt Oak .....	1	3	—	—	3
4. Wentworth Hall Garage, The Ridgeway .....	1	3	—	—	4
5. Lymph Establishment, Colindale .....	2	2	—	—	3
6. Central Fire Station .....	2	3	5	1	5
7. St. Peter's Hall, Cricklewood Lane .....	1	3	—	—	4
8. Sander's Garage, Finchley Road .....	2	3	—	—	5
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	12	23	10	1	32
				Reserve	2
					<hr/>
					34

#### (2) Personnel:

##### Extract from Report to Emergency Committee, 13/10/39— Decision of Emergency Committee.

"As already indicated above, a Pumping Unit is to be regarded as in the First Line category if it is kept constantly ready for action. In so far as manning is concerned, the arrangements should be such as would ensure that the Unit can at any time be fully manned within about 5 minutes of the receipt of an air raid warning. To secure this, the Home Office suggest that 'it will be necessary to rely mainly on whole-time personnel or on part-time personnel working regular shifts, including night shifts (where proper arrangements for sleeping can be made), but the possibility of using the services of part-time volunteers otherwise engaged but available for duty at short call should be carefully examined.'

Second Line Units, on the other hand, which would normally be brought into action only after an interval might be manned by members of the Auxiliary Fire Service who are available for part-time duty or for whole-time duty only as required.

**That it be represented to the Home Office that the proposal to employ part-time personnel on First Line Pumps does not appear to be practicable as considerable difficulty would exist in finding sufficient of such personnel for day duty."**

*(This representation was made at an interview with Officers of the Home Office when it was understood that provided the proposed war establishment fell within the over-riding maxima the Home Office would not ask for part-time personnel in the First Line.)*

At the meeting of the Council held on the 20th instant, the Chairman of the Special (Fire Brigade—Inquiry) Committee pointed out that the Council had been asked to appreciate the necessity for settling the war organisation of the Auxiliary Fire Service in such a way as will keep to a minimum the burden on public funds and the Home Office had taken the opportunity of urging upon Fire Authorities that it is of first importance that skilled men who may be required in munition works, or other works of National importance, for which their special qualifications may be urgently needed, should not be retained—much less recruited in the future.

Prior to the war there were 834 enrolled in the Auxiliary Fire Service, but when the time for mobilisation arrived on the 1st September it was found that this number was reduced by evacuation and probably other reasons to 307 whole-time and 220 part-time = 527. In other words 307 had vanished.





## First Line (whole-time personnel):—

35 Trailer Pumps (5 men per Pump) .....	175
10 Water Units .....	30
1 Hose Unit .....	2
	-----
	207

## Second Line:—

34 Trailer Pumps:—	
2 whole-time men per Pump .....	68
3 part-time men per Pump .....	102
	-----
	170

Applying these requirements to the varying systems of duty, the following personnel would be required for the appliances, exclusive of Section Officers and Officers above that rank:—

	Whole-time. 1st Line. 2nd Line.	Part-time. (8 hour Shifts.)
4 days each of 24 hours followed by 1 day's relief (1 in 5) .....	249 + 68	306
	-----	
	317 +	
3 days each of 24 hours followed by 1 day's relief (1 in 4) .....	259 + 68	306
	-----	
	327 +	
2 days each of 24 hours followed by 1 day's relief (1 in 3) .....	276 + 68	306
	-----	
	344 +	

It is this system (1 in 3) which the Home Office state should be arranged "wherever possible":—

	Whole-time. 1st Line. 2nd Line.	Part-time. (8 hour Shifts.)
2 platoon system (12 hours on and 12 hours off) .....	414 + 68	306
	-----	
	482 +	

To each of the above systems of duty, it is necessary to add the following whole-time personnel:—

## Telephonists (8 hourly duty):—

8 Sub-Stations x 3 .....	24
2 Main Stations x 6 .....	12
	-----
	36

## Messengers (12 hourly duty):—

8 Sub-Stations x 2 .....	16
2 Main Stations .....	12
	-----
	28

Fitters .....	3
Clerks .....	2
	-----
	69

The following summarises the above systems and shows the incidence of wages payable:—

Over-riding Maxima.	Whole-time personnel available.	Duty System.	Personnel Required.		Estimated wages per annum.†	
			Whole-time (paid).	Part-time (voluntary).		
418	232	1 in 5	317 + 69 =	386	306	60,216
418	232	1 in 4	327 + 69 =	396	306	61,776
418	232	1 in 3	344 + 69 =	413	306	64,428
418	232	2 platoon	482 + 69 =	551	306	85,956

[\* Less Section Officers and Officers senior to that rank, Messengers, Telephonists, etc.]

[† Subject to any adjustment necessary on payment of wages less than £3 per week to certain personnel, i.e., Telephonists, Messengers, and contingent upon any payments over £3 per week to Sub-Officers and Leading Firemen who are included in the numbers above.]

It will be seen that the personnel required for the two platoon system, 551, is considerably in excess of the over-riding maximum 418.

The Committee have been reminded that the application already at the Home Office on the decision of the Emergency Committee (13/10/39) is for a duty system of 1 in 5, and any variation will, of course, be contingent upon the sanction of that Department.

#### RESOLVED TO RECOMMEND—

- (1) That the decision of the Emergency Committee of the 13th October, 1939, fixing a continuous duty system of four days each of 24 hours followed by one day's relief (1 in 5) be rescinded.
- (2) That application be made for the approval of the Home Office to a war organisation as hereunder, based upon the two platoon system of duty (12 hours on and 12 hours off) to be applied to all Auxiliary Fire Stations:—

#### Trailer Pumps and other Appliances.

##### "First Line":—

Large Trailer Pumps	.....	.....	.....	12
Light Trailer Pumps	.....	.....	.....	23
			.....	35
Water Carrying Units	.....	.....	.....	10
Hose Unit	.....	.....	.....	1
			.....	46

##### "Second Line":—

Light Trailer Pumps	.....	.....	.....	34
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#### Personnel.

(Exclusive of Section Officers and Officers above that rank.)

	"First Line."	"Second Line."
Sub-Officers (32) .....	414	68
Leading Firemen (69) .....		
Other Ranks .....	482	
Miscellaneous:—		
Telephonists .....		36
Messengers .....		28
Fitters .....		3
Clerks .....		2
		551

- (3) That failing the approval of the Home Office to the duty system contemplated in (2) above, application be made for consent to a continuous duty system of two days each of 24 hours followed by one day's relief (1 in 3), with an establishment as follows:—

	"First Line."	"Second Line."
Sub-Officers (32) .....	276	68
Leading Firemen (69) .....	-----	
Other Ranks .....	344	
Miscellaneous .....	69	
	-----	
	413	
	-----	

- (4) That steps be taken forthwith to recruit and train further personnel up to the establishment necessary for a duty system of one in three.

## 2.—AUXILIARY OFFICERS—ESTABLISHMENTS AND RATES OF PAY:

The Committee considered the following recommendation of the Special (Fire Brigade—Inquiry) Committee in accordance with the reference from the Council (20/11/39):—

### 5.—AUXILIARY OFFICERS—ESTABLISHMENTS AND RATES OF PAY:

*That subject to the approval of the Home Office,*

- (i) *the following establishments and rates of pay be approved:—*

*1—Deputy Commandant—£300 per annum rising by annual increments of £13 to £365.*

*1—Senior Section Officer—£231 per annum, rising by annual increments of £13 to £260.*

	<i>Per week.</i>
	<i>£ s. d.</i>
<i>8—Section Officers .....</i>	<i>4 5 0</i>
<i>32—Sub-Officers (Patrol) .....</i>	<i>3 10 0</i>
<i>69—Leading Firemen .....</i>	<i>3 5 0</i>

- (ii) *retrospective payment be made in the following ranks from the date of mobilisation at the following rates:—*

	<i>£ s. d.</i>		<i>£</i>		<i>Per week.</i>
	<i>£ s. d.</i>				<i>£ s. d.</i>
<i>Divisional Officers .....</i>	<i>5 5 0</i>	<i>—</i>	<i>3</i>	<i>=</i>	<i>2 5 0</i>
<i>Section Officers .....</i>	<i>4 5 0</i>	<i>—</i>	<i>3</i>	<i>=</i>	<i>1 5 0</i>
<i>Sub-Officers .....</i>	<i>3 10 0</i>	<i>—</i>	<i>3</i>	<i>=</i>	<i>10 0</i>
<i>Leading Firemen .....</i>	<i>3 5 0</i>	<i>—</i>	<i>3</i>	<i>=</i>	<i>5 0</i>

The Town Clerk reported that Fire Brigade Circular No. 58/1939, dated 2nd September, states that the Government will reimburse Fire Authorities the expenditure on the pay of A.F.S. Officers called up for whole-time duty on the under-mentioned lines:—

- (i) For Patrol Officers and Section Officers the normal rate of pay will be £4 and £5 weekly respectively;
- (ii) For Divisional Officers, where there are Officers of this rank, rates will be fixed between that for Section Officers and a maximum of £400 per annum;
- (iii) The rates for Commandants and Deputy Commandants will necessarily depend entirely upon the numbers and organisation of the local Auxiliary Fire Service and will need to be determined in relation to each individual case.

The salary proposed for the Deputy Commandant (£300 x £13 to £365) is the scale approved by the Council for Station Officers in the Regular Brigade, but it will be noted from the above Circular that something over £400 per annum might be paid to a Deputy Commandant.

The Senior Section Officer's proposed scale (£234 x £13 to £260) falls within the limit of £5 as stated in the Circular, whilst Section Officers and Sub-Officers (patrol) are below the maxima of £5 and £4 respectively in (i) above.

There does not appear to be authority for any extra payments (above £3) to Leading Firemen, but having regard to local circumstances the Special (Fire Brigade—Inquiry) Committee felt justified in the proposal to ask the Home Office for consent to the establishment of 69 at £3 5s. 0d. per week.

The charge in the first year on the proposals of the Special Committee would be:—

	£
Assistant Commandant—1 .....	300
Senior Section Officer—1 .....	234
Section Officers—8 .....	1768
•Sub-Officers—32 @ + 10/- per week (4 per Section) .....	832
•Leading Firemen—69 @ + 5/- per week (1 per Trailer Pump) .....	897
	4031

increasing by £26 in the two following years and then by £13 for a further 3 years.

[\* *These ranks are included in the 5 men per Pump and wages at the rate of £3 per week each are allowed for in the previous estimate shown in this report.*]

With regard to the proposal for retrospective payments, the Special Committee reported:—

“OFFICERS RATES OF PAY: This matter was the subject of discussion at certain Meetings held on the 20th and 29th September and we understand that all Officers of the Auxiliary Service, irrespective of rank, continue to be paid at the Auxiliary Firemen's rate of £3. We are quite certain that the Council will wish to regularise this matter and an appropriate recommendation is submitted.”

The cost of the proposal, if approved by the Home Office, will be, up to and including 23rd November (12 weeks):—

	£
Divisional Officers—3 .....	81
Section Officers—8 .....	120
Sub-Officers—22 .....	132
Leading Firemen—17 .....	51
	384

The Committee gave very careful consideration to the matter in all its aspects, and  
RESOLVED TO RECOMMEND—

- (a) That the recommendation of the Special (Fire Brigade—Inquiry) Committee be re-affirmed;
- (b) That the Senior Officers of the Fire Services of the Borough shall comprise—
  - (i) The Chief Officer of the Regular Brigade and Commandant of the Auxiliary Fire Service;

- (ii) **The Deputy Chief Officer of the Regular Brigade and Deputy Commandant of the Auxiliary Fire Service;**
- (iii) **An Assistant Commandant of the Auxiliary Fire Service, subject to the approval of the Home Office,**

**and that resolution No. 52, in so far as it relates to the appointment of Senior Officers of the Fire Services, adopted by the Council on the 20th November, 1939, be varied accordingly.**

**3.—LEAVE WITH PAY FOR AUXILIARY FIRE SERVICE PERSONNEL IN CASES OF SICKNESS OR INJURY:**

The Committee considered the Home Office (Fire Brigades Division) Circular No. 92/1939, dated the 25th November, 1939, and the memorandum sent therewith, dealing with the question of the payments to be made to Auxiliary Fire Service volunteers who may be absent from duty owing to sickness or injury. The memorandum referred to is set out hereunder:—

**MEMORANDUM.**

**Leave with Pay for Auxiliary Fire Service and Air Raid Precautions Volunteers in cases of Sickness or Injury.**

**A. Sick Leave with Pay for Whole-Time Paid Volunteers other than Regular Employees of the Authority:**

1. After three months' qualifying service, whole-time paid volunteers may be allowed sick leave on full pay up to a maximum of three weeks until the end of the first twelve months of continuous service. After twelve months' service, sick leave up to a maximum of three weeks on full pay and three weeks on half pay may be allowed in any period of twelve months. The grant of sick leave with pay will be subject to the following conditions:—

- (i) A volunteer must report sickness necessitating absence from duty immediately in writing to the officer designated for the purpose by the Authority.
- (ii) When sick leave extends over more than two days, volunteers must furnish a medical certificate. The number of days sick leave with pay granted without a medical certificate must not exceed seven days in any period of twelve months.
- (iii) Payment in respect of sick leave will be subject to the deduction of a sum equivalent to any statutory benefits for which the volunteer may have qualified under the National Health Insurance Scheme.

2. In cases where paid sick leave has been exhausted and the volunteer would, if entitled, be in receipt only of National Health Insurance benefit, but is not qualified to receive any such benefit, the Authority are authorised while the volunteer remains in the service, but in no case for longer than three months, to make to him weekly payments at the rate of 15s. (12s. for a spinster or widow and 10s. for a married woman). If the volunteer is qualified for National Health Insurance benefit at a lower rate, the Authority may within the same limits make such lesser payments as may be necessary to bring the lower rate of benefit up to the full rate.

**B. Physical Injury on Duty:**

(a) **Whole-time Paid Volunteers.**

3. A whole-time paid volunteer who sustains a physical injury arising out of and in the course of the performance of his duties, otherwise than by his own serious negligence or misconduct, and is thereby incapacitated for duty, may, irrespective of qualifying service, receive full pay in respect of such incapacity for a period not exceeding two weeks. A medical certificate will be required in all cases.

4. If it appears likely that the period of incapacity will last for more than six days, a claim should at once be lodged under the Personal Injuries (Civilians) Scheme,<sup>6</sup> and any payment made by the Authority under paragraph 3 will be subject to the deduction of the amount of any injury allowance paid under the Scheme in respect of the same period.

5. Should the period of incapacity last for longer than two weeks, any excess may, if the volunteer so desires, be set off against any sick leave with pay for which he may be eligible. Thus, where the sick pay that may be payable by the Authority after the first two weeks is greater than the amount paid as injury allowance under the Scheme, the volunteer may receive the difference in amount from the Authority.

6. National Health Insurance benefit is not payable in respect of incapacity due to war injury or war service injury for a period of twenty-six weeks commencing on the Monday of the week in which the injury was sustained and no payments under the conditions indicated in paragraph 2 may be made by the Authority in respect of such injuries.

(b)

#### Unpaid Volunteers.

7. An unpaid volunteer who sustains a physical injury on duty, not due to his own serious negligence or misconduct, may receive, for a period not exceeding two weeks such allowance from the Authority as will make good weekly any loss of earnings due to incapacity for work, subject to the following conditions:—

(i) Such allowance will be subject to an over-riding maximum equivalent to the rates of payment that would be appropriate to the volunteer if he had been engaged in whole-time paid civil defence service (i.e., £3 a week for men, £2 a week for women, or the appropriate rates for youths).

(ii) A medical certificate will be required in all cases.

8. A claim should immediately be lodged under the Personal Injuries (Civilians) Scheme if it appears likely that the period of incapacity will extend beyond six days. Any allowance made by the Authority will be subject to the deduction of the amount of any injury allowance granted for the corresponding period.

#### C. War Injury:

9. The arrangements under which for a period of two weeks the equivalent of full pay may be allowed in the case of whole-time paid volunteers, or an allowance may be made by the Authority to unpaid volunteers, in reimbursement of loss of earnings in respect of physical injury on duty, are not applicable to cases of physical injury due to war operations sustained when off duty. In such cases, if it appears likely that the period of incapacity due to the injury will extend beyond six days, the volunteer should make a claim under the Personal Injuries (Civilians) Scheme.

10. Whole-time paid volunteers who have sustained war injury and are thereby incapacitated for duty may be absent on sick leave with pay if such sick leave is due to them but the amount of any injury allowance paid under the Scheme will be deducted from any sick pay payable by the Authority, or if the amount of the injury allowance is greater, no sick pay will be paid. As indicated in paragraph 6, no payments under the conditions indicated in paragraph 2 may be made by the Authority in respect of war injury.

#### D. Medical Treatment:

11. Civil Defence volunteers who sustain war service injuries or war injuries will be eligible for free treatment, either as in-patients or out-patients, in emergency casualty hospitals, and to benefit by any arrangements made by the Ministry of Health or the Department of Health for Scotland for the treatment of patients in their own homes afterwards.

**\*Note:—**

Under the Personal Injuries (Civilians) Scheme, 1939, the Ministry of Pensions may award allowances or pensions in respect of a war injury sustained by a gainfully occupied person or of a war service injury sustained by a Civil Defence Volunteer. A physical injury due to war operations, suffered by a Civil Defence volunteer when he is off duty, may rank as a war injury if he is a gainfully occupied person. A physical injury, whether or not it is due to war operations, suffered by a Civil Defence volunteer when on duty, may rank as war service injury. Further details are contained in Leaflet No. 1 issued by the Ministry of Pensions.

**RESOLVED TO RECOMMEND—**

- (a) **That as from the 8th December, 1939, the Council adopt the provisions of the memorandum accompanying Home Office (Fire Brigades Division) Circular No. 92/1939;**
- (b) **That leave with pay in the case of members of the Auxiliary Fire Service be granted up to the 8th December, 1939, on the scale applicable to other branches of the Air Raid Precautions Services.**

**4.—BILLETING OF AUXILIARY FIREMEN:**

**RESOLVED—That the billeting of auxiliary firemen in the dwellings of regular members of the fire brigade who have been called up for War Service be discontinued.**

**5.—AUXILIARY FIRE SERVICE—CHRISTMAS PARTIES:**

The Chairman reported on proposals formulated by the members of the Auxiliary Fire Service attached to the Mill Hill Station for the holding of Christmas parties for children and adults on the 26th and 30th December respectively. The Committee reviewed the possibility of the Junior Lending Department of the Mill Hill Branch Library being made available for this purpose, and

**RESOLVED—That the matter be left to the Chairman, to confer with the Chairman of the Libraries Section of the Committee and to make suitable arrangements for accommodation.**

**6.—APPOINTMENT OF FIREMEN:**

It was reported that in connection with the advertisement for the appointment of additional firemen recommended by the Committee on the 13th November (Report No. 1—Item 58), the Chairman of the Committee, in consultation with the Mayor, had approved the principle that service with any recognised Fire Brigade will be taken into account in fixing the commencing salary under the Scale.

**RESOLVED TO RECOMMEND—That the action taken be confirmed.**

**7.—APPOINTMENT OF TEMPORARY FIREMAN TO THE PERMANENT STAFF:**

The Chairman reported that the Finance and General Purposes Committee had recommended the reference back of the proposed appointment of Temporary Fireman H. G. Payne (a reservist who had been recalled for war service) to the permanent staff (Report No. 1—Item 52), and in anticipation of the Council's approval to the reference back further consideration has been given to the matter. It is understood that this is the only case likely to arise and, in the circumstances, and after full consideration of the whole of the implications, the Committee

**RESOLVED TO RECOMMEND—That their previous recommendation be reaffirmed.** (Report No. 1—Item 52.)



**Report (No. 4) of Group K. Committee.**

*WORKS AND FIRE BRIGADE.*

*4th December, 1939.*

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APPOINTMENT OF STATION OFFICER:

[REPORT TO BE SUBMITTED.]

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## Report of Group H. Committee.

Highways,  
Buildings and Town Planning,  
Estates, Parks and Allotments.

13th November, 1939.

### COMMITTEE:

#### Aldermen:

\*†S. H. Egan, J.P.  
B. Flowers,

A. J. Reynolds, J.P.,

F. C. Rice.

#### Councillors:

\*†E. Arter, M.C., M.I.A.E.,  
\*†F. H. Bate,  
\*†F. J. Collins,  
\*†E. J. Cox,  
\*†A. W. Curton,  
J. Griffiths,

\*†W. A. Hicks,  
\*†A. A. Naar, M.B.E., J.P.,  
(Mayor),  
\*†G. F. Nye,  
\*†G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

\*†T. Pugh,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*†H. P. Small,  
\*†C. F. Windust.

#### Co-opted Members:

†H. J. Ellner,  
†T. W. Hammond,

†P. Kneip,

†C. Thompson.

• denotes Member present.

† Denotes Member present at Allotments Committee.

### 1.—APPOINTMENT OF CHAIRMEN:

RESOLVED—That Chairmen of the various Sections of the Committee be elected for the ensuing year as follows:—

Highways	.....	Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.
Buildings and Town Planning		Councillor A. W. Curton.
Estates, Parks and Allotments		Councillor E. Arter, M.C., M.I.A.E.

### HIGHWAYS.

(Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.—Chairman.)

### 2.—REQUISITIONS:

Requisitions amounting to £1,847 14s. 2d. were submitted and approved.

### STREET TRADING.

### 3.—WATLING AVENUE:

The Committee considered the question of street trading in Watling Avenue, referred from the Emergency (Local Government) Committee (F. & G.P.C.), 2/10/39—113. Pursuant to the resolution passed by the Council on the 19th June (Hi.C., 15/5/39) an enquiry was addressed to the Commissioner of Police of the Metropolis, as to whether in his opinion, the establishment of the proposed car park (Hi.C., 6/3/39—11) would adequately relieve traffic congestion to permit of the issue of a limited number of street trading licences in respect of Watling Avenue. Whilst the Commissioner welcomes the proposal to establish a car park as one likely to assist in the improvement of traffic conditions generally in the district, he does not consider the presence of a neighbouring car park would justify the issue of street trading licences in respect of Watling Avenue, where the parking of cars is not a serious problem, and where stalls in permanent positions might give rise to dangerous conditions.

The Commissioner of Police has previously (H.C., 6/3/39—5) called attention to the bad accident record and the considerable volume of vehicular traffic, including three services of omnibuses, which traverse the road, and stated that he is of opinion the road is potentially dangerous and considers it would be most undesirable from a traffic point of view, to grant street trading licences in respect of Watling Avenue.

Section 142 of the Hendon Urban District Council Act, 1929, provides, inter alia, that where it appears to the Secretary of State after consultation with the Council that the presence of persons licensed under this Part of this Act causes or is calculated to cause undue interference with or inconvenience to traffic in any street or part of a street in the district he may by order prohibit the selling or exposing or offering for sale by persons licensed or thereafter to be licensed under this Part of this Act of any article or thing in any such street or part of a street except in such numbers and under such conditions if any as may be prescribed in the order.

**RESOLVED TO RECOMMEND—**

- (i) **That nine licences be granted in respect of Watling Avenue to persons resident in the Borough, such persons to trade from approved stationary positions distributed on the north side of Watling Avenue as follows:—**

6 traders between Back Lane and Barnfield Road,  
3 between Barnfield Road and Burnt Oak Station;

- (ii) **That notice of the Council's intention in the matter be conveyed to the Commissioner of Police.**

**4.—APPLICATION FOR LICENCE:**

An application was considered from Mr. W. Sloss for a street trading licence to enable him to sell confectionery and cigarettes from a stall or barrow in a stationary position on a piece of vacant land forming part of the public highway on the north-west side of Deans Lane at the junction of Deans Way, Mill Hill. The Committee also considered reports of the Commissioner of Police, and the Borough Surveyor on the application.

**RESOLVED TO RECOMMEND—That such application be disapproved.**

**PRIVATE STREET WORKS.**

**5.—RAEBURN CLOSE, HAMPSTEAD GARDEN SUBURB:**

The Borough Surveyor reported on a letter from Mr. J. C. S. Soutar asking for the work of making up Raeburn Close, Hampstead Garden Suburb, in so far as it lies within the Borough of Hendon, to be put in hand as soon as possible.

The Council have given authority for the preparation of plans and estimates for the making up of this road, together with a number of other roads on the estate, under Section 150 of the Public Health Act, 1875, but it has not been possible in the present circumstances to commence the work. (H.C., 17/4/39—6).

**RESOLVED—That the preparation of plans and estimates for the making up of Raeburn Close be undertaken as early as practicable.**

**TRAFFIC.**

**6.—WATLING ESTATE, PARKING FACILITIES:**

In connection with the proposed car park on the Watling Estate, the Borough Surveyor reported that the London County Council, as the freeholders of the land, had not yet given a definite decision in regard to the proposal, and desired to be supplied with full details of the terms of the tenancy, rent, etc., and the conditions imposed by the London Passenger Transport Board who have agreed to give access to the car park by means of the existing bridge.

It is further reported that it may be necessary to construct another bridge over the stream for the purpose of access, as the existing bridge is only ten feet in width. (H.C., 6/3/39—11).

**RESOLVED TO RECOMMEND—That consideration of the matter be deferred for six months.**

7.—HACKNEY CARRIAGE STANDING—(BURROUGHS LANE)—STATION ROAD:

The Town Clerk reported the receipt of a letter from the Commissioner of Police of the Metropolis transmitting for the information of the Council, an order cancelling a standing for three Hackney Carriages at Burroughs Lane, now known as Station Road, Hendon, and revoking the Order and Regulations, dated 31st March, 1937, made in pursuance of the provisions of Section 4 of the London Hackney Carriages Act, 1850.

**Noted.**

8.—REFUGES, FINCHLEY ROAD, GOLDERS GREEN:

The Borough Surveyor reported on a letter from Mr. F. E. Thorp of Asmus Place asking for the provision of two island refuges in Finchley Road, one opposite Hampstead Way and one opposite the Orpheum Cinema. The Commissioner of Police has already disapproved an application made by the Council for the provision of a pedestrian crossing and refuge near the Orpheum Cinema. (H.C., 26/7/39—10).

**RESOLVED TO RECOMMEND—That no action be taken in the matter at the present time.**

9.—TRAFFIC CONTROL SIGNALS—GOLDERS GREEN CROSS ROADS:

It was reported that the automatic traffic control signals at the above cross-roads were put into operation on the 10th October and were satisfactorily dealing with the traffic at this point. **Noted.**

10.—GREAT NORTH WAY—FINCHLEY LANE TO FIVE WAYS CORNER:

In connection with the Council's representations to the Middlesex County Council urging the completion of the dual carriageway along the section of Great North Way between its junction with Finchley Lane and its junction with Watford Way, a letter was submitted from the County Council intimating that the Minister of Transport has now authorised the completion of this section of the road, and that the work is already in hand and very shortly will be completed. (Emergency [L.G.] C., 2/10/39—50).

**Noted.**

11.—FOOTBRIDGE, PURCELLS AVENUE, EDGWARE:

The Borough Surveyor submitted plans of the footbridge to be constructed in Purcells Avenue by the London Passenger Transport Board as part of the extension of the London Electric Railway. The plans are submitted in accordance with the agreement between the London Passenger Transport Board and the Council, dated the 14th September, 1932, which fixed the width of the bridge at a maximum of six feet, and provided for a shrubbery to be planted on each side of the railway. **Noted.**

12.—CIGARETTE MACHINE—THE BURROUGHS, HENDON:

The Borough Surveyor reported to the effect that a cigarette machine had been placed on the footpath outside No. 3, Burroughs Parade, opposite the Town Hall. The machine is not on the public highway, but it is dangerous to pedestrians.

**RESOLVED TO RECOMMEND—That the matter be referred to the Town Clerk to take any necessary action.**

## 13.—FOULING OF FOOTPATHS BY DOGS:

The Committee's attention was drawn to the continuance of the nuisance caused by the fouling of footpaths by dogs, and the Committee have referred the matter to Group I. Committee (Public Health and Medical Services) with the suggestion that further notices be displayed throughout the Borough calling attention to the Council's Byelaws.

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**BUILDINGS AND TOWN PLANNING.**

*(Councillor A. W. Curton—Chairman.)*

**HENDON PLANNING SCHEME NO. 1.**

## 14.—LAND, MALCOLM CRESCENT, HENDON:

The Borough Surveyor reported on an application from Mr. W. F. Hobbs for consent to erect 56 flats and 13 garages on the east and west sides of Malcolm Crescent, Hendon. It is proposed to erect such flats in blocks of four, corresponding in appearance to two semi-detached houses.

**RESOLVED TO RECOMMEND—That consent be given (Clauses 35, 36 and 43), subject to the following conditions:—**

- (1) That the garages to be erected in connection with the application shall be used only as private lock-up garages in connection with the flats.
- (2) That the ground surrounding the flats shall be laid out and maintained by the owners as gardens in good condition to the satisfaction of the Council.
- (3) That all the elevations of the buildings and the materials of construction thereof are to be to the Council's approval.

## 15.—NO. 1, OLD RECTORY GARDENS, EDGWARE, AND NO. 1, GARRICK AVENUE, GOLDERS GREEN:

The Borough Surveyor reported the following applications received for permission to use residential property for office purposes for the duration of the War:—

Applicant.	Premises.
Messrs. Clark, Battams & Co., Chartered Accountants	No. 1, Old Rectory Gardens, Edgware.
Messrs. B. Davis & Co., Chartered Accountants	No. 1, Garrick Avenue, Golders Green.

In accordance with the suggestions contained in the memorandum issued by the Ministry of Health on the 26th June, relative to Emergency Offices in Suburban or Country Areas (B. & T.P.C., 3/7/39—12) the applicants have been informed that the Council have no objection to the proposals, provided the residential amenities of the surrounding properties are preserved and no advertisement notices displayed.

**RESOLVED TO RECOMMEND—That the action taken be approved.**

## 16.—LAND—COLINDEEP LANE, HENDON:

The Borough Surveyor reported on an application from Mr. S. A. Todd, on behalf of Titanine Ltd., for permission temporarily to use land in Colindeep Lane approximately opposite the end of Colin Crescent for the storage of raw materials other than those covered by the Petroleum Act.

**RESOLVED TO RECOMMEND—That permission be given for the temporary use of the land subject to the following conditions:—**

- (1) That the portion of the site which is behind the road widening line shall be enclosed by a suitable close-boarded fence.
- (2) That the land between the road widening line and the present boundary of Colindeep Lane shall be conveyed to the Council for highways purposes.
- (3) That a crossing shall be constructed over the public footpath of Colindeep Lane; the work to be carried out by the Council after a deposit has been paid by the applicant to cover the estimated cost.

Amendment

*Before detailed consideration of the motion, the Finance and General Purposes Committee Recommend—That the following words be inserted after the word "that" in Recommendation No. 2—*

*"subject to the approval of the County Council."*

**17.—ERECTION OF HUT, LAWRENCE STREET, MILL HILL:**

An application, together with a report by the Borough Surveyor thereon, was considered from J. Laing & Son Ltd., for permission to erect a temporary hut on land at the junction of Lawrence Street with Watford Way, to be used for recreational purposes by members of His Majesty's Forces.

**RESOLVED TO RECOMMEND—That the applicants be informed that the Council has no objection to the erection of the building as shown on the plan submitted with the application, provided such building is maintained only for the period of the War, and subject to it being used only as a recreation hut for members of His Majesty's Forces.**

**18.—BYELAWS AS TO (1) ADVERTISEMENTS: (2) PETROL FILLING STATIONS:**

The Town Clerk reported the confirmation by the Secretary of State of the above byelaws, made by the Council on the 30th January, 1939. Such Byelaws revoke the Byelaws made by the Council on the 2nd October, 1933, in so far as they apply to the area of the Borough covered by the Hendon Planning Scheme No. 2. (B. & T.P.C., 16/1/39—20). **Noted.**

## 19.—BUILDING APPLICATIONS:

(A) The following applications were in order on submission and have been accordingly approved as indicated:—

Appl. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.8282	Greenhouse, adjoining 294, Hale Lane, Edgware. Owner and Applicant—H. Hilling	Approved	—	—
A.8287	Air raid shelter, 71, Cissbury Ring South, N. 12. Owner and Applicant—T. McC. Ferguson	Approved	—	—
A.8188	Garage between 12, Engel Park and 1, Bittacy Park Avenue, Mill Hill. Owner—Mrs. W. O. M. Farman. Applicant—J. W. Botting	Approved	—	—
A.8291	Air raid shelter, 28, Newcombe Park, Mill Hill. Owner and Applicant—A. R. Jackson	Approved	—	—
A.8292	Air raid shelter, 38, Crespiigny Road, Hendon. Owner —S. Rusechuk. Applicant—H. Corry & Son Ltd.	Approved	—	—
A.8296	Additions, "The Surrey Arms" Public House, Edgware Road, N.W. 9. Owner and Applicant—Truman, Hanbury, Buxton & Co. Ltd.	Approved	Consent given (Clause 28)	Approval subject to the Ministry of Transport's conditions.
A.8294	Conversion of 32, Sunny Hill, Hendon, into two flats. Owner—J. Eames. Applicant—T. Bowen	Approved	Consent given (Clauses 35 and 36)	—
A.8297	Alterations, 19, The Grove, Edgware. Owner—Mr. Hodson. Applicant—J. E. Killick	Approved	—	—
A.8299	Addition, Tilley Lamp Works, Brent Street, Hendon. Owner—Tilley Bros. Ltd. Applicant—Seifert and Seifert	Approved	Consent given (Clauses 28, 42 (ii) and 43 (3)) Condition:— That the west wall of the addition may be erected up to the owner's west boundary	Approved.

Appl. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.S300	Garage, 18, Bunns Lane, Mill Hill. Applicant—C. Furby.	Approved	—	—
A.S304	Alterations, 272, Hale Lane, Edgware. Applicant—A. J. Offredy.	Approved	Consent given (Clause 33) Condition:— That the land shown on the application as belonging to the building shall form one land unit	—
A.S306	2 air raid shelters, 25 and 27, Park View Gardens, Hendon. Owners—F. Dawe and A. E. Harvey	Approved	—	—

**(B)**

**Application Considered.**

The following application required special consideration and the Committee's decision is given hereunder:—

A.S278 Decontamination shed and store, west side, Bunns Lane, Mill Hill. Owner and Applicant—J. Laing and Son Ltd.

Approved

Consent given (Clause 28)



*ESTATES, PARKS AND ALLOTMENTS.**(Councillor E. Arter, M.C., M.I.A.E.—Chairman.)*

## 20.—REQUISITIONS:

Requisitions amounting to £66 3s. 8d. were submitted and **approved.**

## 21.—USE OF OPEN SPACES BY THE WAR OFFICE:

The Borough Surveyor reported with regard to the use of a number of Parks and Open Spaces by the War Office for military training purposes, and the Committee have directed the Borough Surveyor thereon.

## 22.—DEVELOPMENT OF PARKS AND OPEN SPACES IN WAR TIME:

It was reported by the Borough Surveyor that some difficulty has been experienced in maintaining the parks and open spaces by reason of the withdrawal of a number of the Parks Staff for civil defence purposes. A staff, however, is being gradually built up and all essential works of maintenance will be undertaken. With regard to the planting of bulbs in the parks, arrangements have been made to carry out the usual bedding in Hendon, Watling and Stone Grove Parks, and also in the ornamental gardens at The Burroughs. It may, however, be necessary to reduce bedding out in some of the other open spaces owing to the shortage of labour and materials. **Noted.**

## 23.—MILL HILL PARK—BOWLING GREEN:

The Council (E.P. & A.C., 9/1/39—5) approved heads of agreement for a new lease to be granted to the Mill Hill Bowling Club for the exclusive use of the new green, for a period of five years, but the execution of the lease has not as yet taken place.

The Borough Surveyor now reports a letter from the Hon. Secretary, Mill Hill Bowling Club, requesting the first option to lease the above green, on the cessation of hostilities. (E.P. & A.C., 26/6/39—6).

**RESOLVED TO RECOMMEND—That the Club be informed that the Council are unable to accede to the request, but they will be prepared to execute the lease already approved in principle.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 24.—TRENCHES IN PARKS—FOOTPATHS:

The Committee considered the desirability of the provision of footpaths leading to the trenches in the various Parks and Open Spaces, and

**RESOLVED—That the matter be referred to the War Emergency Committee, with the suggestion that such footpaths be provided.**

**ALLOTMENTS COMMITTEE.**

## 25.—APPOINTMENT OF CHAIRMAN:

The Committee duly elected Councillor E. Arter, M.C., M.I.A.E., Chairman for the ensuing year.

## 26.—SPECIAL ALLOTMENTS SUB-COMMITTEE:

The following Consolidated Report of the above Sub-Committee was submitted for information:—

**SPECIAL ALLOTMENTS SUB-COMMITTEE.**

Consolidated Report of Meetings held on the  
7th, 12th, 19th, 26th October, and 2nd November, 1939.

**SUB-COMMITTEE:**

**Councillor F. J. Collins** (*Chairman*),  
**His Worship the Mayor** (**Councillor H. G. Potter, J.P., F.S.I.**),  
**Councillor C. F. Windust.**

**1.—PROVISION OF WAR TIME ALLOTMENTS:**

War Time Allotments have been provided in twelve separate areas as follows:—

Situation.	Total Plots.
Clitterhouse Playing Fields .....	95
Cool Oak Lane (No. 2).....	124
Copthall Playing Fields .....	93
Cressingham Road Playing Fields .....	78
Frith Manor .....	103
Lyndhurst Park .....	62
Page Street .....	70
Renters Avenue (No. 2) .....	81
Silkstream Park .....	40
The Fairway .....	94
Thornfield Avenue .....	22
Wise Lane (Dole Street) .....	102
Total .....	964

At the present time 924 allotment plots have been set out, and the remaining 40 plots will shortly be available for cultivation. This is equivalent to an area of approximately 60 acres. 620 plots have been let, and 98 applications have been placed on waiting lists in respect of areas where it has not yet been possible to provide land. Efforts are at present being made to secure additional land to accommodate these applicants in Colindale, Golders Green, Central Hendon, and the northern part of Edgware.

In some instances the land pegged out was found on being worked to be infertile from various causes, but in every case where it has been possible, such plots have been re-sited on better land.

**2.—RENT OF PLOTS:**

It has been agreed that the charge for allotment plots shall be on the basis of 1/- per pole, no water supply being provided, no water charge will be made.

**3.—TENANCY AGREEMENTS:**

Approval has been given to a draft form of Tenancy Agreement, prepared by the Town Clerk. Clause 8 of the Council's ordinary allotment agreement, requiring an allottee to become a member of an Allotment Society, does not apply to War Time Allotments.

## 4.—GUIDANCE FOR THE CULTIVATION OF ALLOTMENTS:

Arrangements are being made for the publication in the local press of an article by the Parks Superintendent on the cultivation of a ten pole plot.

## 5.—ALLOTMENT HUTS:

In view of the present circumstances, involving control of timber, the Council are unable to erect huts on the allotments, but in cases where an allottee desires to erect his own hut, no objection will be raised, provided it is on land owned by the Council, and subject to the size, type, and site of such hut being first approved by the Borough Surveyor.

## 6.—ORGANISATION:

Owing to the non-existence of allotments Associations in some parts of the district, the allocation of plots is being undertaken by the Borough Treasurer until such time as the Hendon Federation of Allotment Societies can prepare an organisation. Such centralised control ensures a day to day review of the demand for land, and steps can be taken to meet all requirements.

## 27.—KEEPING OF POULTRY ON ALLOTMENTS:

Arising out of an application for permission to keep poultry on allotments, the Committee,

**RESOLVED TO RECOMMEND—That the keeping of poultry on allotments be not allowed.**

## 28.—NATIONAL ALLOTMENT SOCIETY LTD.—AMENITY COMPETITION:

The Hendon Federation of Allotment Societies submitted the results of the first and second judging of the Allotments in connection with the above competition as follows:—

Situation of Allotments.	Total points awarded.	
	1st Judging.	2nd Judging.
Edgware	37%	53%
Watling	37%	32%
Daws Lane	42%	43%
Lawrence Street	45%	56%
Sanders Lane	29%	41%
Archfields	64%	83%
Renters Avenue	32%	54%
Golders Green	36%	44%
Child's Hill	39%	40%
Midland Brent	36%	32%
Brent Hill	35%	41%
West Hendon	52%	58%
Colindale	52%	69%

**Noted.**

## Report of the Rating and Valuation Committee.

*27th November, 1939.*

### COMMITTEE:

\*Alderman S. H. Egan, J.P. (*Chairman*).

*Alderman:*

\*F. C. Rice.

*Councillors:*

\*E. Arter, M.C., M.I.A.E.,

\*F. H. Bate,

\*H. Connell, J.P.,

\*E. J. Cox,

\*A. W. Curton,

\*W. A. Hicks,

\*C. J. Pryke, F.I.A.C.,

A.M.I.S.E.,

J. H. Rodway,

\*H. P. Small.

\*C. F. Windust.

\* denotes Member present.

#### 1.—APPOINTMENT OF CHAIRMAN:

RESOLVED—That Alderman S. H. Egan, J.P., be appointed Chairman of the Committee for the ensuing year.

#### 2.—MEETINGS:

The Committee decided the dates and time of their future meetings.

### VALUATIONS.

#### 3.—71st PROPOSAL LIST:

Valuation Sheets Nos. 1 to 11 were submitted, containing assessments included in the above list, which comprises 176 entries (Hendon—149; Edgware—27). This list was approved by the Central Middlesex Assessment Committee on the 18th October and resulted in a net increase of £3,409 (Hendon—£2,708; Edgware—£701). There were 9 objections by ratepayers to entries in the list, out of which one reduction was given, one objection was withdrawn, and, in the remaining 7 cases, the assessments proposed were confirmed.

RESOLVED — That the assessments contained in Valuation Sheets Nos. 1 to 11 be approved and signed.

#### 4.—72nd PROPOSAL LIST:

Valuation Sheets Nos. 1 to 7 were submitted, containing assessments included in the above list, which comprises 82 entries (Hendon—77; Edgware—5). This list was approved by the Central Middlesex Assessment Committee on the 18th October and resulted in a net increase of £938 (Hendon—£917; Edgware—£21). There were 4 objections by ratepayers to entries in the list, out of which one objection was withdrawn, one amended proposal was approved, and, in the remaining 2 cases, the assessments proposed were confirmed.

RESOLVED — That the assessments contained in Valuation Sheets Nos. 1 to 7 be approved and signed.

#### 5.—73rd PROPOSAL LIST:

Valuation Sheets Nos. 1 to 6 were submitted, containing assessments for inclusion in the above list. This list, containing 73 entries (Hendon—56; Edgware—17) will be deposited with the Central Middlesex Assessment Committee on the 8th December and, subject to objections, will be approved on the 15th proximo. The list discloses a provisional increase in rateable value of £1,412 (Hendon—£1,178; Edgware—£234).

RESOLVED — That the assessments contained in Valuation Sheets Nos. 1 to 6 be approved and signed.

(Other matters dealt with are recorded in MS. in the Committee's Minute Book.)

## Report of the Finance and General Purposes Committee.

22nd November, 1939.

### COMMITTEE:

\*Alderman W. R. Clemens, J.P., F.C.A. (*Chairman*).

#### *Aldermen:*

\*J. J. Copestake, J.P.,  
\*S. H. Egan, J.P.,

\*W. M. Maughan, J.P.,  
\*C. R. Richardson,

\*R. A. B. Teare, M.B.E.,

#### *Councillors:*

E. Arter, M.C., M.I.A.E.,  
\*A. W. Curton,  
\*G. H. Hignett,  
\*L. Hirshfield,  
\*P. Lightfoot,

\*A. A. Naar, M.B.E., J.P.,  
*(Mayor)*,  
\*C. F. Nye,  
\*C. Pinkney,  
\*H. G. Potter, J.P., F.S.I.  
*(Deputy Mayor)*,

\*C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
\*T. J. Scott,  
\*H. P. Small.

\* denotes Member present.

### 1.—APPOINTMENT OF CHAIRMAN:

RESOLVED—That Alderman W. R. Clemens, J.P., F.C.A., be appointed Chairman of the Committee for the ensuing year.

### 2.—CASH STATEMENT:

The financial and statistical appendix has been examined by Alderman R. A. B. Teare, who reported as follows:—

#### STATEMENT OF RECEIPTS, PAYMENTS AND BALANCES:

*1st April, 1939, to 31st October, 1939.*

	£	s.	d.
<b>Commencing Balance</b> .....	116376	4	2
<b>Less 1938/39 Cheques since issued</b> .....	665	15	4
	115710	8	10
<b>Receipts (Appendix, page 1):—</b>			
Previously Reported .....	250972	2	0
Now Reported .....	949428	1	2
	1200400	3	2
	1316110	12	0
<b>Payments (Appendix, page 2):—</b>			
Previously Reported .....	195289	7	3
Now Reported .....	993429	11	1
	1188718	18	4
<b>Less Cheques Cancelled</b> .....	1005	8	2
	1187713	10	2
<b>Balance at 31st October, 1939 (Appendix, page 3)</b>	1128397	1	10

## 3.—RATE COLLECTION ACCOUNT (Appendix, page 4):

*Rate Collection 1st April, 1939, to 31st October, 1939.*

	Arrears of Rates and Costs.		Current Rate.		Total.	
	£	s. d.	£	s. d.	£	s. d.
Previously reported .....	4576	2 9	145235	2 6	149911	5 3
Now reported .....	3599	1 9	436415	7 7	440014	9 4
	£8175	4 6	£581750	10 1	£589925	14 7

## 4.—ACCOUNTS EXAMINED AND APPROVED FOR PAYMENT (Appendix, page 5):

*List of Accounts Submitted to Rota.*

REPORTED: That pursuant to the Finance and General Purposes Committee Instruction No. 2 and Resolutions of the Council, the following accounts as listed in the Expenditure Journal had been examined and approved; that in view of the urgency of such accounts the necessary Pay Orders had been prepared and signed as authority to the Borough Treasurer to draw cheques, and that copies of such Pay Orders had been forwarded to the Corporation's Bankers with instructions to honour only such cheques as appeared in such Pay Orders:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 973)		227669	1 7	50282	9 5
47—51	19th July, 1939	The Mayor (Councillor H. G. Potter)	205199	14 3	—	—
52	19th July, 1939	The Mayor (Councillor H. G. Potter)	—	—	75	1 3
53	19th July, 1939	The Mayor (Councillor H. G. Potter)	4907	13 10	—	—
54	21st July, 1939	The Mayor (Councillor H. G. Potter)	5450	14 3	—	—
55—61	3rd August, 1939	The Mayor (Councillor H. G. Potter)	6738	4 4	—	—
62	3rd August, 1939	The Mayor (Councillor H. G. Potter)	328	16 9	—	—
62—67	10th August, 1939	The Mayor (Councillor H. G. Potter)	9584	1 5	—	—
68—69	10th August, 1939	The Mayor (Councillor H. G. Potter)	875	14 9	—	—
70	10th August, 1939	The Mayor (Councillor H. G. Potter)	1269	9 3	—	—
71—74	22nd August, 1939	The Deputy Mayor (Alderman S. H. Egan)	62643	14 5	—	—
75—76	22nd August, 1939	The Deputy Mayor (Alderman S. H. Egan)	8136	7 0	—	—
77—82	28th August, 1939	The Mayor (Councillor H. G. Potter)	14471	10 2	—	—
83	28th August, 1939	The Mayor (Councillor H. G. Potter)	1170	1 5	—	—
84	28th August, 1939	The Mayor (Councillor H. G. Potter)	4271	5 4	—	—
85—90	7th September, 1939	The Mayor (Councillor H. G. Potter)	11554	4 10	—	—
91	7th September, 1939	The Mayor (Councillor H. G. Potter)	1279	7 10	—	—
92—95	13th September, 1939	The Mayor (Councillor H. G. Potter)	47682	7 2	—	—
96	13th September, 1939	The Mayor (Councillor H. G. Potter)	—	—	100	0 0
97	26th September, 1939	The Mayor (Councillor H. G. Potter)	11807	6 8	—	—
98—100	26th September, 1939	Councillor E. Arter	20124	16 4	—	—
101	26th September, 1939	Councillor E. Arter	106274	4 1	—	—
102—104	26th September, 1939	Councillor E. Arter	—	—	95053	2 6
105	26th September, 1939	Councillor E. Arter	23738	14 10	—	—
106—108	2nd October, 1939	Councillor E. Arter	22331	19 11	—	—
109—116	24th October, 1939	The Mayor (Councillor H. G. Potter)	9107	13 5	—	—
117—119	24th October, 1939	The Mayor (Councillor H. G. Potter)	20834	17 7	—	—
120—124	24th October, 1939	The Mayor (Councillor H. G. Potter)	4899	3 9	—	—
125—126	24th October, 1939	The Mayor (Councillor H. G. Potter)	33113	8 4	—	—
127	28th October, 1939	The Mayor (Councillor H. G. Potter)	13317	14 10	—	—
128	28th October, 1939	The Mayor (Councillor H. G. Potter)	1306	9 10	—	—
			£87948	17 11	145510	13 2
—	Per Bank Account (Appendix, page 3)		£993429	11 1		

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
129—137	8th November, 1939	The Mayor (Councillor H. G. Potter)	17402	16 7	—	—
138—143	15th November, 1939	Alderman W. M. Maughan	25253	19 5	—	—
144	20th November, 1939	Alderman W. M. Maughan	258	19 1	—	—
145—152	22nd November, 1939	Alderman R. A. B. Teare	92321	3 11	—	—
153	22nd November, 1939	Alderman R. A. B. Teare	108	3 2	—	—
154	22nd November, 1939	Alderman R. A. B. Teare	—	—	10022	16 9
155—158	22nd November, 1939	Alderman W. M. Maughan	24150	15 3	—	—
			£159495	17 5	10022	16 9

Noted.

## 5.—STATISTICAL RETURNS:

Statistical returns, details of which appear in the appendix to this report, were submitted and **noted**.

## 6.—REQUISITION:

A requisition for general stationery amounting to £246 9s. 3d. was submitted and **approved**.

## 7.—LOAN SANCTION:

It was reported that the Minister of Health had issued the following loan sanction:—

Date.	Amount.	Purpose.	Period.
8/11/39	£59,500	Air Raid Shelters—Schools	— 12 years.

The Borough Treasurer called the Committee's attention to the incidence of the Board of Education's proposed grant in aid of trenches as compared with grants in respect of general air raid precaution services. It is understood that the matter is receiving the attention of the Association of Education Committees and that the Chairmen of the Education Committees have been asked to make representations to their Members of Parliament.

## RESOLVED TO RECOMMEND—

- (1) That the Borough Treasurer be authorised to raise a loan against the above sanction as and when required.
- (2) That the Council as the Local Education Authority make representations to the appropriate Government Department urging the equity of an increase in the rate of the proposed grant on expenditure for trenches at Schools from 50 per cent. to the normal rate of 60 per cent. allowed for general air raid precaution services in Middlesex.

## STAFF.

## 8.—ABSENCES OF STAFF:

It was reported that 18 members of the staff had reported sick since the last meeting. **Noted**.

## 9.—INCREMENTS:

The Committee considered the recommendations of the Chief Officers in cases due for scale increments for the period to the 1st December next, together with information as to service, grade, present salary, and the amount of increment due according to scale.

**RESOLVED TO RECOMMEND—That scale increments be awarded in all cases recommended by the Chief Officers and enumerated in the Borough Treasurer's report.**

## 10.—BOROUGH SURVEYOR'S DEPARTMENT:

An application from Mr. R. G. Stock for consent to accept a temporary appointment with the Air Ministry has been considered in relation to his position in respect of such service for superannuation and reinstatement on termination of the temporary appointment.

**RESOLVED TO RECOMMEND—That the applicant be informed that the Council would be unable to recognise such service for the purposes of the Local Government Staffs (War Services) Act, 1939, or to give any guarantee that his present post would be open on the expiration of temporary service with the Air Ministry.**

## 11.—PUBLIC LIBRARIES:

Mr. S. C. H. Booty of the above Department attains the age of 18 years on the 12th January, 1940, and has been recommended for appointment to the permanent staff. Mr. Booty has already passed a medical examination.

**RESOLVED TO RECOMMEND—That Mr. S. C. H. Booty be appointed to the permanent staff as from the 12th January next at salary according to Grade E of the Council's scales.**

## 12.—FEMALE STAFF:

An enquiry has been received as to whether a female member of the staff would be required to resign from the service of the Council on marriage. At the present time there is no regulation applicable to such cases but in the past female members of the staff have resigned of their own accord on marriage.

In principle, the Committee do not favour the employment of married women, but owing to the present emergency and having regard to the staffing circumstances in the case under consideration, they

**RECOMMEND—**

- (1) **That continuance of employment (M.M.H.) after marriage be approved for the period of the present emergency only;**
- (2) **That any further applications of a like character be submitted and considered on merits.**

### SUPERANNUATION.

## 13.—DEATH OF EMPLOYEE:

The Committee regret to learn of the death of Mr. A. E. Bassett on the 25th October.

**RESOLVED TO RECOMMEND—That authority be given for the repayment of contributions to the Superannuation Fund with interest amounting to £50 8s. 10d. to his legal personal representative.**

## 14.—REFUND OF CONTRIBUTIONS:

It was reported that refund of the following contributions to the Superannuation Fund were due in respect of resignations:—

Ref. No.	Name and Department.	Amount of	Effective Date of Resignation.
		Refund. £ s. d.	
722	Moran, Miss C., Isolation Hospital	31 7 1	1/10/1939.
791	King, Miss W. M., Education Department	22 2 7	11/12/1939.
917	Ewin, Miss I. J., Public Libraries	6 0 4	16/ 9/1939.

**RESOLVED TO RECOMMEND—That authority be given for payment of the amounts stated.**



## 15.—FIRE BRIGADES PENSIONS ACT, 1925:

The resignation of Sub-Officer Stevens on his appointment as Deputy Chief Officer to the Willenhall Fire Brigade has been reported, and the Committee

**RECOMMEND—That the Fire Superintendent be authorised to issue a certificate of approved service under Section 6 of the Act, 1925, and that the Council consent to the transfer of Sub-Officer Stevens to the service of the Willenhall Brigade.**

(The Council will be liable for a certain portion of the future pension or allowance payable to this Officer.)

### PRIVATE STREET IMPROVEMENTS.

## 16.—AGREEMENTS:

It was reported that 32 agreements to pay private improvement expenses by instalments had been completed since the last meeting.

## 17.—APPORTIONMENTS:

The following apportionments of the Borough Surveyor under Section 150 of the Public Health Act, 1875, were submitted and **noted**:—

Name of Road.	Total Amount of Apportionment.			Rate per Foot of Frontage.		Width of Road. Feet.
	£	s.	d.	s.	d.	
Devonshire Road (Second Section) .....	3,127	17	10	24	8.521	60
Devonshire Crescent .....	1,392	0	1	17	11.362	40
Aberlare Gardens .....	1,350	10	1	19	1.955	40
Osborne Gardens .....	836	7	5	18	2.065	40

## 18.—S.D.A.A.—VACATING RECEIPT:

The Borough Treasurer reported that Borrower No. 18/R.5801 had completed the repayment of his mortgage.

**RESOLVED TO RECOMMEND—That the Corporate Seal be affixed to the necessary vacating receipt in due course.**

### LOANS.

## 19.—LOAN NO. 149:

The Borough Treasurer reported as to the desirability of giving notice of intention to repay the above Loan on the 30th June, 1940, and as to negotiations for revised terms for a new loan from other sources, if necessary.

**RESOLVED TO RECOMMEND—That notice be given of the Council's intention to repay the outstanding balance of loan No. 149 on the 31st June, 1940.**

## 20.—LOAN NO. B.38:

The above loan falls due for repayment on the 6th December, 1939, and it is understood that the lender does not wish to renew.

**RESOLVED TO RECOMMEND—That the necessary arrangements be made for repayment of the loan.**

## 21.—LOANS NOS. 234, 337, 365 AND 389:

The mortgagee in respect of the above loans amounting to £5,000 had given notice of his intention to require repayment, but an intimation has now been received that he would be prepared to renew the loans on the existing terms.

RESOLVED TO RECOMMEND—That the loans be renewed and any necessary endorsement to the mortgage executed.

### INSURANCE FUND.

#### 22.—NEW INSURANCES:

RESOLVED TO RECOMMEND—That the following insurances be carried by the Council's Fund:—

Description.	Value for insurance. £	To be insured with Co. £	To be carried by Fund. £	Commencing Date.	Annual Premium. £ s. d.
Equipment and Stock at Temporary C.W. Centres:—					
Methodist Sunday School, N.W. 4	100	—	100	1/10/39	1 6
St. Mary Magdalene Church, N.W. 4	50	—	50	1/11/39	9
Methodist Church Hall, N.W. 7	50	—	50	1/10/39	9
	£200		£200		3 0

#### 23.—CLAIM:

The Borough Treasurer reported with regard to a fire at 14, St. David's Place and on the damage caused. The estimated cost of reinstatement amounts to £1. **Noted.**

#### 24.—CONTRACTORS' GUARANTEE BONDS:

RESOLVED TO RECOMMEND—That the National Guarantee and Suretyship Association Ltd. be added to the Council's approved list.

#### 25.—INSURANCE CLAIMS:

The Borough Treasurer submitted the following statement:—

(a) Third Party, Driving, etc., Accidents:—	Position at date hereof.
No. of cases in hands of Insurance Companies brought forward	18
No. of new cases	67
	85
No. of cases settled or otherwise disposed of	57
Still outstanding	28
Claims paid by Insurance Companies	£107 6 3
(b) Workmen's Compensation Cases:—	
No. of cases on book, 10/7/39	4
No. of new cases	31
	35
No. of cases taken out of compensation or otherwise disposed of	31
No. of cases now under compensation or pending	4

(c) **Personal Injuries—A.R.P. Personnel:—**

	Position at date hereof.
No. of new cases .....	11
Unemployment Assistance Board notified.	

(d) **Personal Injuries—A.F.S. Personnel:—**

No. of new cases .....	8
Unemployment Assistance Board notified.	

(e) **A.R.P. and A.F.S. Vehicle Accidents:—**

No. of new cases in hands of Insurance Company .....	11
Still outstanding .....	11
Claims paid by Insurance Companies .....	Nil
Claims paid by the Council .....	Nil

**Noted.**

**26.—RECOVERY OF RATES:**

The Committee have considered the recent decision of the Court of Appeal in the case of Hickman v. Potts, together with a communication from the Wolverhampton Corporation enquiring whether the Council would be willing to contribute towards the cost of an Appeal to the House of Lords. The Town Clerk of Wolverhampton suggests that the basis of contribution be left to him to determine after he has ascertained how many Authorities will contribute. It is estimated that the maximum costs of an Appeal would not exceed £800.

**RESOLVED TO RECOMMEND—That an intimation be given that the Council will be prepared to make a contribution towards the cost of the proposed Appeal.**

**27.—GAS—INCREASE OF CHARGES:**

Notice has been received from the Gas Light & Coke Company that as from the 4th November, 1939, the price of gas in their area will be increased from 9.75d. per therm to 12.25d. per therm. In connection therewith a communication has been received intimating that the Emergency Committee of the County Council take the view that, although the proposed increase may be due to circumstances arising out of the present emergency, such increase should not fall entirely upon the consumers but should be shared by the stockholders, particularly in view of the comparatively high dividend rates which are allowed under the Acts of Parliament relating to the affairs of the Company.

In these circumstances it has been suggested that an enquiry should be made so as to ascertain whether the increase in question is equitable as between the consumer and the shareholder, and in principle similar action should be taken in respect of all Gas Companies in Middlesex who may make applications for increases in charges.

**RESOLVED TO RECOMMEND—That the Council support the view expressed by the Emergency Committee of the County Council and that the latter authority be urged to stress the desirability of enquiries into applications for increase in charges to gas consumers.**

## 28.—FINCHLEY ROAD IMPROVEMENT:

In connection with the improvement of Finchley Road between Cricklewood Lane and Portsdown Avenue the County Council agreed to accept liability to the extent of £12,174 based on the original estimated cost of £31,000, the balance falling to the charge of the Ministry of Transport. A revised estimated cost based on the accepted tender amounted to £31,600 and a loan sanction based on this figure was issued for £12,640.

**RESOLVED TO RECOMMEND—That formal application be made to the County Council to accept liability for the increased figure.**

## 29.—LAND—HOLCOMBE HILL:

The Committee considered an application to rent land at Holcombe Hill for the purposes of poultry keeping, but owing to the restrictive covenants, the Committee

**RECOMMEND—That the applicant be informed that the Council are unable to accede to the request.**

## 30.—CLITTERHOUSE PLAYING FIELD:

The Council (F. & G.P.C., 10/7/39—3) considered an application from the London Diocesan Fund with a view to the sale of a portion of the Clitterhouse Playing Fields for the erection of a Church, but at that time deferred the application.

A further communication has now been received intimating that the Fund desire to proceed with the scheme. Owing, however, to the fact that the land is in use for Air Raid Precautions purposes, the Committee

**RECOMMEND—That the London Diocesan Fund be informed that the Council will be prepared to further consider the matter at a later date.**

## 31.—EDGWARE ROAD, HENDON:

An application was submitted from the Metropolitan Police to erect a siren fitter pillar on the site of the Police Telephone Box at The Broadway, West Hendon.

**RESOLVED TO RECOMMEND—That consent be given and any necessary endorsement made to the existing agreement.**

## 32.—COLNE VALLEY WATER COMPANY STANDPIPES:

**RESOLVED TO RECOMMEND—That authority be given to enter into an agreement with the Colne Valley Water Company for the use of portable standpipes and meters in connection with road repairs and similar works.**

## 33.—ANNUAL CONTRACTS:

The Borough Surveyor reported on applications from various firms asking for additional payments to cover increased costs alleged to be due to war conditions.

**RESOLVED TO RECOMMEND—**

- (1) **That the applications be referred to the Borough Treasurer and Borough Surveyor to consider and report, and**
- (2) **That authority be given for the usual practice of inviting annual tenders for supplies to be dispensed with for the present, and that the appropriate Committees be requested to report from time to time on any necessary supplies and services.**

## 34.—ROTA OF MEMBERS FOR THE EXAMINATION OF ACCOUNTS:

**RESOLVED—That the following Rota of Members for the examination of Accounts for the year 1939/40 be approved:—**

1939.

November:—

22nd	Accounts and Balances.....	Alderman R. A. B. Teare, M.B.E.
27th	Accounts .....	Councillor E. Arter M.C., M.I.A.E.

**Christmas Recess—His Worship the Mayor.**

1940.

January:—

17th	Accounts and Balances.....	Alderman J.J. Copestake, J.P.
22nd	Accounts .....	Councillor A. W. Curton.
29th	Accounts .....	Alderman S. H. Egan, J.P.

February:—

5th	Accounts .....	Councillor G. H. Hignett.
14th	Accounts and Balances.....	Councillor L. Hirshfield.
19th	Accounts .....	Councillor P. Lightfoot.
26th	Accounts .....	Alderman W. M. Maughan, J.P.

March:—

4th	Accounts .....	Councillor G. F. Nye.
11th	Accounts and Balances.....	Councillor C. Pinkney.

**Easter Recess—His Worship the Mayor.**

April:—

8th	Accounts .....	Councillor H. G. Potter, J.P.
17th	Accounts and Balances.....	Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.
22nd	Accounts .....	Alderman G. R. Richardson.

**Whitsun Recess—His Worship the Mayor.**

May:—

29th	Accounts and Balances.....	Councillor T. J. Scott.
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June:—

3rd	Accounts .....	Councillor H. P. Small.
10th	Accounts .....	Alderman R. A. B. Teare, M.B.E.
17th	Accounts .....	Councillor E. Arter, M.C., M.I.A.E.
26th	Accounts and Balances.....	Alderman J. J. Copestake, J.P.

July:—

1st	Accounts .....	Councillor A. W. Curton.
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**Summer Recess—His Worship the Mayor.**

September:—

25th	Accounts and Balances.....	Alderman S. H. Egan, J.P.
30th	Accounts .....	Councillor G. H. Hignett.

## Report of the Local Pensions Committee.

*27th November, 1939.*

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### COMMITTEE:

*Alderman:*

**\*C. R. Richardson.**

*Councillors:*

**T. K. Bridge,  
\*F. J. Collins,**

**\*H. Connell, J.P.,  
\*P. Lightfoot,**

**\*(Mrs.) F. E. Parvin,  
\*C. F. Windust.**

*\* denotes Member present.*

### CHAIRMAN:

The Committee have appointed Councillor P. Lightfoot as their Chairman for the ensuing year.

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## Report of the Special (War-Time) Allotments Committee.

20th November, 1939.

### COMMITTEE:

\*Councillor F. J. Collins (*Chairman*).

*Councillors:*

H. G. Potter, J.P., F.S.I.  
(*Deputy Mayor*),

\*C. F. Windust.

\* denotes Member present.

#### 1.—APPOINTMENT OF CHAIRMAN:

RESOLVED—That Councillor F. J. Collins be appointed Chairman for the ensuing year.

#### 2.—MINUTES:

The Minutes of the meeting held on the 2nd November, 1939, which had been circulated were confirmed.

#### 3.—DISPLAY OF POSTERS:

A letter was submitted from the Minister of Agriculture and Fisheries, enclosing a supply of posters relative to the scheme of War-Time Allotments. In order to give publicity to the scheme, the Minister suggests that such posters should be displayed on public notice boards, suitable privately-owned hoardings, with, of course, the consent of the owner or renter, and in the windows of shops, where garden requisites are sold.

RESOLVED—That a supply of posters be forwarded to the various Allotment Societies in the district for display in suitable places.

#### 4.—FEDERATION OF MIDDLESEX HORTICULTURAL ALLOTMENT SOCIETIES:

The Town Clerk reported the receipt of a letter from the Hon. Secretary, Federation of Middlesex Horticultural Allotment Societies, referring to the formation of the Special (War-Time) Allotments Committee, and suggesting that the Federation could be of assistance to the Committee in connection with the distribution of information relative to the cultivation of land, and arranging lectures and organised County Shows. The Federation would be glad if their representative for the Borough could be elected to the Committee.

The Committee do not desire to take advantage of the offer at the present time.

#### 5.—LAND, ADJACENT TO THE OBSERVATORY, MILL HILL:

The Borough Surveyor was instructed to arrange for the above land, approximately 2 acres in extent, to be pegged out for allotments. (The consent of the Middlesex County Council to the proposal has now been received.)

#### 6.—LETTING OF PLOTS:

The following statement regarding the letting of the plots was submitted by the Borough Treasurer:—

Situation of Allotments.	Plots Available.	Plots Let.	Vacant.
Clitterhouse	95	81	14
Cool Oak Lane No. 2	118	46	72
Copthall Playing Fields	93	79	14
Cressingham Road	77	76	1
Fairway	94	33	61
Frith Manor	103	81	22
Lyndhurst Park	62	56	6
Page Street	70	21	49
Renters Avenue No. 2	81	35	46
Silkstream Park	37	31	6
Thornfield Avenue	22	8	14
Wise Lane	102	56	46
	954	603	351

The applicants not yet accommodated are situated in the following areas:—

Watling Estate	9
Colindale	25
Edgware	37
Golders Green, etc.	14
Central Hendon	13
The Hale	1
Mill Hill	4
	103

In the event of it being impossible to obtain land by agreement to serve the above areas, there would appear to be no alternative but to serve notice under the Cultivation of Lands (Allotments) Order, 1939, and take possession of such suitable land as is available. **Noted.**

#### 7.—ALLOCATION OF PLOTS:

The Borough Treasurer reported that all the allotment sites had now been pegged out and notices allocating plots despatched. With regard to applications from the Colindale area, certain applicants had been offered plots at Cool Oak Lane, but in two cases only, had they been accepted. **Noted.**

#### 8.—ADDITIONAL SITES:

The Borough Surveyor submitted plans of the following additional sites:—

	No. of Plots.
Land between Harman Drive and Farm Avenue	16
Lane adjacent to No. 710, Finchley Road	4
Land adjacent to Farm Walk, Hampstead Garden Suburb	6

#### RESOLVED—

- (1) **That the plans be approved and authority given for such sites to be pegged out.**
- (2) **That the Town Clerk be authorised to serve notices under paragraph 4 of the Cultivation of Land (Allotments) Order, 1939, or to make arrangements for the owners to enter into the necessary agreements.**

#### 9.—LAND—BUNNS LANE, MILL HILL:

The Borough Surveyor reported that he had communicated with the District Estate Agent of the London, Midland and Scottish Railway Company, regarding the utilisation of the land in Bunns Lane, adjacent to the railway, for the purpose of War-Time Allot-



ments. The Railway Company state that the land in question is let to Mr. R. B. Goddard, and subject to arrangements being made with the tenant, the Company have no objection to the land being used for allotments.

**RESOLVED—That enquiry be made of Mr. Goddard as to the proposed use of such land for allotments.**

10.—SECONDARY SCHOOL SITE—BROADFIELDS ESTATE, EDGWARE:

The Town Clerk reported the receipt of a letter from the Middlesex County Council intimating that the County War Agricultural Committee had now directed that the above site shall be utilised for grazing purposes, and it is therefore not available for use as allotments. **Noted.**

11.—LAND—BROADFIELDS AVENUE, EDGWARE:

In connection with the land at the north end of Broadfields Avenue, the Borough Surveyor reported that the greater portion of the land had been acquired by the Middlesex County Council and the remaining land let to the tenant of Bury Farm, in this case the owners have no objection to the land being used for allotments, subject to the consent of the tenant being obtained. The Committee, however, are of opinion that the situation of the land is unsuitable for allotments.

Consideration was thereupon given to the utilisation of the land belonging to the Education Committee, adjacent to the Broadfields Council School, which is in course of construction, and the Committee

**RESOLVED—That enquiry be made of the Hendon Education Committee as to the possibility of the use of approximately 3 acres of the land adjoining the school buildings, for the purpose of allotments.**

12.—ST. JOSEPH'S CONVENT, WATFORD WAY, HENDON:

In connection with the proposal to use a portion of the land fronting Watford Way, belonging to St. Joseph's Convent, the Borough Surveyor reported that the Convent authorities had intimated that such land was required for grazing purposes and for the production of hay for feeding cattle, and, in these circumstances, the land was not available for allotments. **Noted.**

13.—LAND—HENDON GROVE:

The Committee considered the question of the use for allotments of an area of land owned by the Council, approximately 3 acres in extent situate at the lower end of Hendon Grove, adjoining the Convent land and adjacent to Sherrock Gardens, and the Borough Surveyor was instructed to make enquiries regarding the possibility of obtaining consent to an entrance to such land from Sherrock Gardens.

14.—LYNDHURST PARK:

A letter was submitted from Mr. A. Collins of Brockenhurst Gardens, Mill Hill, suggesting that a temporary convenience should be provided on these allotments.

**RESOLVED—That such temporary convenience be provided.**

15.—ERECTION OF HUT:

An application was considered from Mr. C. K. Hurst of Maple Gardens, Burnt Oak, for permission to erect a hut (9 feet by 6 feet) at Lyndhurst Park Allotments, for the use of twenty allottees—such hut to be erected on the same side as the keeper's hut.

**RESOLVED—That the application be approved.**

16.—NEXT MEETING:

The next meeting of the Committee was fixed for Monday the 4th December at 5.30 p.m.

# APPENDIX

TO

## Report of Finance and General Purposes Committee,

22nd November, 1939.

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Page	
1/2.	Statement of Receipts and Payments.
3.	Statement of Bank Accounts and Balances.
4.	Rate Collection Account and Comparative Statement.
4.	Statement of Rateable Values.
5.	Accounts Examined and Approved.
6.	Requisitions submitted to Committees.
	Statistical Returns:—
7.	Education Services.
7.	School Medical Services.
8.	Maternity and Child Welfare Services.
8.	Hendon Borough (Nursing Associations) Scheme, 1935.
9.	General Health Statistics.
10.	Fire Brigade and Ambulance.
10.	Refuse Destructor.
10.	Small Dwellings Acquisition Acts.
11.	Housing Statistics.
12/13.	Library Statistics.
14.	Public Parks.
14.	Public Lavatories.
14.	Public Slipper Baths.
15.	Open Air Swimming Baths.
16.	Wages Return.
17.	Loan Debt Statement.
18.	Loan Sanctions.
18/19.	Payments to Contractors under Engineer's Certificates.
20/21.	Contracts, etc. let.

## 1.—RECEIPTS AND

1st April, 1939

RECEIPTS.	Receipts now Reported.		Receipts Previously Reported.		Total to 31/10/39.	
	£	s. d.	£	s. d.	£	s. d.
Revenue Accounts (General).....	570797	15 10	176969	12 11	747767	8 9
Private Street Improvements .....	12343	12 11	4070	5 2	16413	18 1
	583141	8 9	181039	18 1	764181	6 10
Elementary Education Accounts .....	97625	8 10				
Higher Education Accounts .....	1227	10 0				
Youth Organisation Accounts .....	30	19 10				
	98883	18 8	39909	4 4	138793	3 0
Capital Accounts (General) .....	68351	18 8				
Capital Accounts (Education) .....	38021	0 0				
	106372	18 8	10	15 1	106383	13 9
Small Dwellings Act Accounts .....	4101	18 8	1687	10 6	5789	9 2
Superannuation Fund Accounts .....	7346	16 10	2269	18 1	9616	14 11
Loans Pool Account .....	138208	13 9	10000	0 0	148208	13 9
Receipts 1938/40 Accounts .....	£938055	15 4	234917	6 1	1172973	1 5
<b>ARREARS—1938/39.</b>						
Revenue Accounts (General).....	8322	19 3	15320	16 10	23643	16 1
Private Street Improvements .....	—	—	—	—	—	—
	8322	19 3	15320	16 10	23643	16 1
Elementary Education Accounts .....	3048	9 8				
Higher Education Accounts .....	—	—				
Youth Organisation Accounts .....	—	—				
	3048	9 8	618	6 5	3666	16 1
Capital Accounts (General) .....	—	—				
Capital Accounts (Education) .....	—	—				
Small Dwellings Act Accounts .....	—	—				
Superannuation Fund Accounts .....	16	11	115	12 8	116	9 7
Loans Pool Account .....	—	—				
Receipts 1938/39 Accounts .....	£11372	5 10	16054	15 11	27427	1 9
<b>TOTAL RECEIPTS</b> .....	£949428	1 2	250972	2 0	1200400	3 2
<b>Cancelled Cheques:—</b>						
General Cash Book folio 12 .....			500	0 0		
General Cash Book folio 105 .....			3	9 3		
Loans Pool Cash Book folio 4.....			501	18 11		
					1005	8 2
<b>Nett Balance in Hand, 1st April, 1939:—</b>						
Per General Cash Book folio 12 .....					93638	0 9
Per Loans Pool Cash Book folio 2 .....					22738	3 5
					£131781	15 6

## PAYMENTS ACCOUNT.

—31st October, 1939.

PAYMENTS.	Payments now Reported.		Payments Previously Reported.		Total to 31/10/39.
	£	s. d.	£	s. d.	£ s. d.
Revenue Accounts (General) .....	616280	5 1	125750	7 1	742030 12 2
Private Street Improvements .....	8381	15 3	3457	4 10	11839 0 1
	624662	0 4	129207	11 11	753869 12 3
Elementary Education Accounts .....	92906	12 6			
Higher Education Accounts .....	500	19 5			
Youth Organisation Accounts .....	118	0 2			
	93525	15 1	27208	9 2	120734 4 3
Capital Accounts (General) .....	50790	10 10			
Capital Accounts (Education) .....	32686	4 9			
	83476	15 7	15429	18 4	98906 13 11
Small Dwellings Act Accounts .....	4300	12 11	1 8 0		4302 0 11
Superannuation Fund Accounts .....	16805	15 5	391	2 2	17196 17 7
Loans Pool Account .....	145535	16 3	633	13 4	146169 9 7
Payments 1939/40 Accounts .....	£968306	15 7	172372	2 11	1144178 18 6
<b>CREDITORS—1938/39.</b>					
Revenue Accounts (General) .....	17215	13 9	15086	0 0	32301 13 9
Private Street Improvements .....	142	14 8	196	3 5	338 18 1
	17358	8 5	15282	3 5	32640 11 10
Elementary Education Accounts .....	1937	14 11			
Higher Education Accounts .....	6	5 4			
Youth Organisation Accounts .....	3	15 0			
	1947	15 3	4669	6 3	6617 1 6
Capital Accounts (General) .....	5807	3 2			
Capital Accounts (Education) .....	9	8 8			
	5816	11 10	2444	4 10	8260 16 8
Small Dwellings Act Accounts .....	—	—	17	9 0	17 9 0
Superannuation Fund Accounts .....	—	—	4	0 10	4 0 10
Loans Pool Account .....	—	—	—	—	—
Payments 1938/39 Accounts .....	£25122	15 6	22417	4 4	47539 19 10
<b>TOTAL PAYMENTS</b> .....	£993429	11 1	195289	7 3	1188718 18 4
<b>Cheques written back:—</b>					
General Cash Book folio 12 .....					685 15 4
<b>Nett Balance in Hand, 31st October, 1939:—</b>					
Per Bank Account page 3 .....					128397 1 10
					£1317781 15 6

2.—BANK ACCOUNTS AND BALANCES:

(3)

RECEIPTS.				PAYMENTS.			
1st April, 1939, to 31st October, 1939.				1st April, 1939, to 31st October, 1939.			
Balances, 31st May, 1939.		Cheques not issued and cancelled Cheques.		Receipts now reported.		Total.	
In Hand.	Overdrawn.	£	s. d.	£	s. d.	£	s. d.
6879	13 6	—	—	591464	8 0	698317	10 9
5514	18 3	—	—	101932	8 4	117447	6 7
—	—	3460	1 5	106372	18 8	102912	17 3
6379	19 4	—	—	4101	18 8	8181	18 0
6474	3 10	—	—	7547	13 9	23821	17 7
3218	14 11	3490	1 5	811219	7 5	951011	10 2
2566	9 0	—	—	138208	13 9	170815	2 9
7555	3 11	3460	1 5	949428	1 2	1121826	12 11
3460	1 5	—	—				
2335	2 6	Less.					

BANK RECONCILIATION ACCOUNT.		£	s. d.
Balance Per Bank Certificate—31st October, 1939		139056	1 8
Deduct:—			
Wages and Urgent Payments Account	£	7851	4 2
A.R.P. Wages, Suspense Account		458	8 4
Less:—			
Returned Cheques Account	£	8309	12 6
Bank Charges Account		1117	18 9
Loss Unpresented Cheques		7191	13 9
Direct Banking		131864	7 11
Add In Hands of Cashier		24324	15 5
Balance as above		453	7 6
		24778	2 11
		107086	5 0
		21310	16 10
		£128307	1 10

31st April  
31st May  
30th June  
31st July  
31st August  
30th Septe  
  
31st Octob  
30th Nov  
31st Decem  
31st Janua  
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RATE AND COSTS COLLECTION ACCOUNT—YEAR ENDING 31st MARCH, 1940:  
(Seven Months to 31st October, 1939.)

Debits.		Credits.	
	£ s. d.		£ s. d.
Arrears of Rate, 31st March, 1939	11415 12 0	Cash Collected to 31st Oct., 1939:—	
Rate made 3rd April, 1939, at 11/0d. in the £	1060999 10 0	Previously Reported	119911 5 3
Government Contribution in Lieu of Rates	18230 6 0	Now Reported:—	
Supplementals, to 31st Oct., 1939	19405 5 8	Arrears and Costs	3599 1 9
Rates Costs:—		Current Rates	436415 7 7
Arrears	306 19 0		440014 9 4
Current	677 13 0		589925 14 7
	981 12 0	Balances Duo (subject to allowances):—	
		Arrears and Costs	4224 19 6
		Current Rates	516884 11 7
			521109 11 1
			£1111035 5 8

Percentages Collected (Including Costs).

Previously Reported	13.74%
Now Reported	39.64%
Percentage of Total Debit	53.10%

RATE COLLECTION—COMPARATIVE STATEMENT.

As at	General Rate 1936-37		General Rate 1937-38		General Rate 1938-39		General Rate 1939-40	
	Collected	Percentage	Collected	Percentage	Collected	Percentage	Collected	Percentage
	£		£		£		£	
10th April .. ..	9,266	1.02	25,435	2.69	37,154	3.65	36,843	3.38
31st May .. ..	142,920	15.65	145,728	15.39	161,034	16.62	149,803	13.73
10th June .. ..	291,507	31.89	302,362	31.91	316,287	31.93	322,209	29.30
11st July .. ..	393,745	40.16	422,860	44.62	445,493	43.67	468,365	42.82
31st August .. ..	418,227	46.15	442,316	46.59	475,810	46.52	501,103	45.46
10th September ..	436,560	47.59	459,989	48.07	485,254	47.65	511,426	46.97
31st October .. ..	501,552	54.18	544,446	56.07	586,148	57.20	589,399	53.10
10th November ..	622,737	67.27	645,147	67.31	690,419	67.14		
31st December ..	731,462	78.56	760,032	79.20	816,788	79.23		
31st January .. ..	845,454	90.76	879,876	91.76	936,007	90.73		
28th February ..	870,588	93.25	904,444	94.21	967,249	93.70		
31st March .. ..	883,671	94.32	916,319	95.23	981,042	94.93		

STATEMENT OF RATEABLE VALUES.

RATEABLE VALUES.	EDGWARE.		HENDON.		TOTAL.
	£	£	£	£	£
<b>UNREDUCED RATEABLE VALUE</b> (excluding Agricultural Land and Farm Buildings).		202760		1820851	2023611
Former Rateable Value of Land and Buildings.		452		1848	2300
<b>Total Unreduced Rateable Value.</b>		£203212		£1822699	£2025911
<b>REDUCED RATEABLE VALUE.</b> GENERAL HEREDITAMENTS.		199909		1740839	1940748
TITHES. Land covered with water, and land used as Railway other than Freight Transport.		279		3259	3538
INDUSTRIAL HEREDITAMENTS.					
Industrial Purposes	373		15964		
Non-Industrial	81	454	6709	22673	23127
FREIGHT TRANSPORT HEREDITAMENTS.					
Running Lines	229		1277		
Station Buildings, etc.	18		214		
Other Land and Buildings		247		1521	1768
Reduced Value 30th June, 1939.		£200889		£1768292	£1969181
At 31st October, 1939, per Mayor's Annual Report.		£202146		£1781281	£1983427
Reduced Value 1st April, 1939.		£199015		£1763221	£1962236
Increase to Date.		£3131		£18060	£21191

107086 5 0  
 23110 16 10  
 4128497 7 10  
 Add in Hands of Cashier  
 Balance as above

(5)

## ACCOUNTS EXAMINED AND APPROVED:

The following orders have been made on the Borough Treasurer for payment of accounts examined and approved in pursuance of Standing Orders and Resolutions of the Council:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 973)	.....	227669	1 7	50282	9 5
47—51	19th July, 1939	The Mayor (Councillor H. G. Potter)	203109	14 3	—	—
52	19th July, 1939	The Mayor (Councillor H. G. Potter)	—	—	75	1 3
53	19th July, 1939	The Mayor (Councillor H. G. Potter)	4907	13 10	—	—
54	21st July, 1939	The Mayor (Councillor H. G. Potter)	5430	14 3	—	—
55—61	3rd August, 1939	The Mayor (Councillor H. G. Potter)	6738	4 4	—	—
62	3rd August, 1939	The Mayor (Councillor H. G. Potter)	328	16 9	—	—
63—67	10th August, 1939	The Mayor (Councillor H. G. Potter)	9584	1 5	—	—
68—69	10th August, 1939	The Mayor (Councillor H. G. Potter)	875	14 9	—	—
70	10th August, 1939	The Mayor (Councillor H. G. Potter)	1209	9 3	—	—
71—74	22nd August, 1939	The Deputy Mayor (Alderman S. H. Egan)	62643	14 5	—	—
75—76	22nd August, 1939	The Deputy Mayor (Alderman S. H. Egan)	8136	7 0	—	—
77—82	28th August, 1939	The Mayor (Councillor H. G. Potter)	14471	10 2	—	—
83	28th August, 1939	The Mayor (Councillor H. G. Potter)	1170	1 5	—	—
84	28th August, 1939	The Mayor (Councillor H. G. Potter)	4271	5 4	—	—
85—90	7th September, 1939	The Mayor (Councillor H. G. Potter)	11554	4 10	—	—
91	7th September, 1939	The Mayor (Councillor H. G. Potter)	1279	7 10	—	—
92—95	13th September, 1939	The Mayor (Councillor H. G. Potter)	17682	7 2	—	—
96	13th September, 1939	The Mayor (Councillor H. G. Potter)	—	—	100	0 0
97	26th September, 1939	The Mayor (Councillor H. G. Potter)	11807	6 8	—	—
98—100	26th September, 1939	Councillor E. Arter	20124	16 1	—	—
101	26th September, 1939	Councillor E. Arter	106274	4 1	—	—
102—104	26th September, 1939	Councillor E. Arter	—	—	95053	2 6
105	26th September, 1939	Councillor E. Arter	23738	14 10	—	—
106—108	2nd October, 1939	Councillor E. Arter	22331	19 11	—	—
109—116	24th October, 1939	The Mayor (Councillor H. G. Potter)	9107	13 5	—	—
117—119	24th October, 1939	The Mayor (Councillor H. G. Potter)	20834	17 7	—	—
120—124	24th October, 1939	The Mayor (Councillor H. G. Potter)	4899	3 9	—	—
125—126	28th October, 1939	The Mayor (Councillor H. G. Potter)	33113	8 4	—	—
127	28th October, 1939	The Mayor (Councillor H. G. Potter)	13317	14 10	—	—
128	28th October, 1939	The Mayor (Councillor H. G. Potter)	1306	9 10	—	—
			£847918	17 11	145510	13 2
—	Per Bank Account (Appendix, page 3)	.....	£993429	11 1	—	—
129—137	5th November, 1939	The Mayor (Councillor H. G. Potter)	17402	16 7	—	—
138—143	15th November, 1939	Alderman W. M. Maughan	25253	19 5	—	—
144	20th November, 1939	Alderman W. M. Maughan	258	19 1	—	—
145—152	22nd November, 1939	Alderman R. A. B. Teare	92321	3 11	—	—
153	22nd November, 1939	Alderman R. A. B. Teare	108	3 2	—	—
154	22nd November, 1939	Alderman R. A. B. Teare	—	—	10022	16 9
155—158	22nd November, 1939	Alderman W. M. Maughan	24150	15 3	—	—
			£159495	17 5	10022	16 9

## REQUISITIONS SUBMITTED TO COMMITTEES.

	1938-39			Amount Previously Reported			Approved during recess		SUBMITTED TO COMMITTEE		Total to 8th Oct., 1939					
	£	s.	d.	£	s.	d.	£	s.	d.	Date	Amount	£	s.	d.		
<b>SUB-COMMITTEES OF THE EDUCATION COMMITTEE.</b>																
School Management .. .. .	8178	16	7	1513	18	4	—	—	—	20th June	2174	9	0	5688	7	4
Works and General Purposes .. .. .	3068	17	1	328	19	1	—	—	—	" "	425	6	3	754	5	4
School Medical Services .. .. .	647	17	9	127	15	0	46	15	0	4th July	98	14	0	273	4	0
<b>Total Education</b>	<b>11895</b>	<b>11</b>	<b>5</b>	<b>1970</b>	<b>12</b>	<b>5</b>	<b>46</b>	<b>15</b>	<b>0</b>		<b>2698</b>	<b>9</b>	<b>3</b>	<b>4715</b>	<b>16</b>	<b>8</b>
<b>COMMITTEES OF THE COUNCIL.</b>																
<b>Public Health and Medical Services:—</b>																
Maternity and Child Welfare .. .. .	2780	14	5	753	2	6	52	9	6	26th June	347	6	4	1152	18	4
Public Health .. .. .	505	18	7	81	8	4	26	9	10	" "	20	1	6	127	19	8
Isolation Hospital .. .. .	1145	1	10	142	19	7	—	—	—	" "	97	12	0	240	11	7
Highways .. .. .	30735	0	3	10496	5	10	2500	4	8	" "	3574	2	0	16570	12	6
Estates, Parks and Allotments .. .. .	3074	8	5	730	2	4	—	—	—	" "	299	6	0	1029	8	4
<b>Works and Fire Brigades:—</b>																
Works .. .. .	15954	3	7	3324	19	8	1912	0	0	3rd July	1400	2	11	6637	2	7
Fire Brigade .. .. .	1952	19	0	902	17	8	—	—	—	" "	142	18	10	1045	16	6
Buildings and Town Planning .. .. .	2	9	6	—	—	—	—	—	—	" "	—	—	—	—	—	—
<b>Libraries:—</b>																
General .. .. .	4719	10	3	1139	19	3	141	3	8	3rd July	628	13	10	1909	16	9
Books—Central .. .. .	697	0	0	107	0	0	—	—	—	" "	53	0	0	160	0	0
" Golders Green .. .. .	610	0	0	103	0	0	—	—	—	" "	53	0	0	156	0	0
" Mill Hill .. .. .	531	0	0	89	0	0	—	—	—	" "	47	0	0	136	0	0
" School Libraries .. .. .	257	11	0	—	—	—	—	—	—	" "	84	17	6	84	17	6
<b>Finance and General Purposes:—</b>																
Stationery .. .. .	3272	0	11	1037	16	3	220	19	7	10th July	227	7	9	1486	3	7
Clerk's Department .. .. .	171	10	1	63	2	6	62	15	6	" "	—	—	—	125	18	0
Rating and Valuation .. .. .	43	6	5	4	10	0	—	—	—	11th July	4	10	0	9	0	0
Air Raid Precautions .. .. .	1412	18	8	162	16	3	—	—	—	27th June	360	10	0	523	6	3
<b>Total Council</b>	<b>67865</b>	<b>13</b>	<b>9</b>	<b>19139</b>	<b>0</b>	<b>2</b>	<b>4916</b>	<b>2</b>	<b>9</b>		<b>7340</b>	<b>8</b>	<b>8</b>	<b>31395</b>	<b>11</b>	<b>7</b>
<b>Total Requisitions</b>	<b>79791</b>	<b>5</b>	<b>2</b>	<b>21100</b>	<b>12</b>	<b>7</b>	<b>4062</b>	<b>17</b>	<b>0</b>		<b>10038</b>	<b>17</b>	<b>11</b>	<b>36111</b>	<b>8</b>	<b>3</b>



(7)

## EDUCATION SERVICES—School Attendance.

Year ended 31st March	Accommo- dation	NUMBERS ON ROLL		ATTENDANCES	
		At date	Average during year	Average during period	Per- centage
1932 ...	15118	13576	13144	11783	89.6
1933 ...	15298	14131	13971	12340	83.3
1934 ...	14799	14327	14371	12839	89.5
1935 ...	15513	14308	14262	12782	89.6
1936 ...	15913	14258	14340	12820	89.6
1937 ...	15943	14239	14295	12623	88.3
1938 ...	16069	14248	14291	12632	88.3
1939 ...	17269	14322	14181	12753	89.0
Week ended 28th April, 1939	16589	14371	—	13325	92.7
9th June, ..	17029	14575	—	13335	91.4

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## EDUCATION SERVICES—Employment of Children.

DATE		SCHOOL CHILDREN EMPLOYED			EMPLOYMENT CARDS					
Day	Year	Boys	Girls	Total	Issued			Returned		
					Boys	Girls	Total	Boys	Girls	Total
10th April	1932	100	13	203	38	1	39	—	—	8
22nd March	1933	225	14	239	9	—	9	—	—	—
21st March	1934	239	11	247	19	—	19	—	—	—
21st March	1935	360	12	372	23	1	24	3	2	—
20th March	1936	330	17	356	20	—	20	6	—	5
7th April	1937	244	15	259	30	4	34	24	2	6
24th March	1938	353	17	370	38	2	40	8	—	26
22nd March	1939	332	10	342	21	—	21	8	1	9
Period 1939/40										
3rd May	1939	276	10	286	28	1	29	33	1	34
14th June	..	293	10	303	30	—	30	10	—	16

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## HEALTH SERVICES—School Medical Statistics

Year ended 31st December	MEDICAL					DENTAL			
	Examinations			Infectious Cases		Attendances at Clinics		Children Examined	Requiring Treatment
	Routine	Special	No of Def- ects found	Notifi- able	Other	Medical	Dental		
1932 ... ..	5307	8179	3062	165	1680	37252	5806	11795	7020
1933 ... ..	4921	8969	2871	318	700	30093	6140	9150	4470
1934 ... ..	3796	7453	2477	496	1172	33201	7507	11808	6730
1935 ... ..	4709	6846	2531	204	1039	33156	8588	13497	7338
1936 ... ..	5197	7101	2859	142	1712	38215	13081	9154	6148
1937 ... ..	4419	7087	1719	155	1054	35570	13782	9509	6055
1938 ... ..	4457	7717	1679	220	1095	41163	13204	6585	3925
1939									
4 weeks to 28th Jan.	364	499	112	16	40	2477	1190	732	322
4 weeks to 28th Feb.	535	604	211	37	20	3108	1224	605	384
6 weeks to 8th April	731	1113	253	34	56	5088	1517	079	517
4 weeks to 6th May	324	730	121	22	07	2838	917	333	191
6 weeks to 17th June	592	998	160	37	55	4777	1523	1168	705

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## HEALTH SERVICES—Maternity &amp; Child Welfare Statistics—Table I.

Nature of Service	HEALTH CENTRES									
	Central Hendon	West Hendon	Child's Hill	Watling Estate	Mill Hill	Temple Fortune	Edgware	Colindale	Woodside Park	Total
Maternity—General	—	—	—	—	—	—	—	—	—	—
Ante-Natal ... ..	—	—	—	—	—	—	—	—	—	—
Children under 5 ..	—	—	—	—	—	—	—	—	—	—
Dental	—	—	—	—	—	—	—	—	—	—
Ante-Natal ... ..	—	—	—	—	—	—	—	—	—	—
Children under 5 ..	—	—	—	—	—	—	—	—	—	—
Eye	—	—	—	—	—	—	—	—	—	—
Children under 5 ..	—	—	—	—	—	—	—	—	—	—
Orthopaedic	—	—	—	—	—	—	—	—	—	—
Children under 5 ..	—	—	—	—	—	—	—	—	—	—
Ophthalmia Neonatorum	—	—	—	—	—	—	—	—	—	—
Regulations 1926	—	—	—	—	—	—	—	—	—	—
No. of cases to	—	—	—	—	—	—	—	—	—	—
St. Margaret's Hospital	—	—	—	—	—	—	—	—	—	—
Queen Charlotte's ..	—	—	—	—	—	—	—	—	—	—
City of London ..	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

Table II. General.

Year ended 31st December	MATERNITY CENTRES							Midwives Services			Grants Assisted Milk Supply
	Number of Centres	Number	SESSIONS				Home Visita- tions	Cases attended	Visits		
			Child Atten- dances	Ante Natal Attendances	Total	Average per Session				New Mem- bers	
1932 ... ..	6	632	34587	597	35184	57	1444	17087	193	2167	106
1933 ... ..	7	699	35325	637	35962	57	1552	17933	91	2021	808
1934 ... ..	7	713	39188	1079	40267	57	1618	16008	113	2401	1220
1935 ... ..	7	712	41249	1242	42491	59	1784	14150	110	2194	1588
1936 ... ..	8	767	44521	1691	46212	60	1769	15547	118	2440	1715
1937 ... ..	8	811	49544	2391	51935	64	1823	14571	110	2555	2091
1938 ... ..	8/9	942	59535	4288	63823	68	2091	15058	134	3320	3032
1939											
4 weeks to 28th Jan.	9	80	4481	376	4857	61	157	1116	28	585	293
4 weeks to 28th Feb.	9	80	5273	402	5675	71	191	892	15	418	292
6 weeks to 8th April	9	116	7211	645	7856	68	238	1670	29	669	417
4 weeks to 6th May	9	72	4700	487	5187	72	154	1118	16	466	257
6 weeks to 17th June	9	116	7286	693	7979	69	223	1385	23	564	336

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## HENDON BOROUGH (Nursing Associations) SCHEME, 1935.

Number of cases and visits made on behalf of the Hendon Borough Council (children under 5, and expectant and nursing mothers). Scheme operative from 1st October, 1935.

Disease	Statistics for Period from 1st January to															
	Year to 31st Dec., 1937		Year to 31st December, 1938		Edgware and Little Stanmore		Watling		West Hendon and Colindale		Golders Grn. and East Crioklewood		Mill Hill		Totals	
	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits
Infantile Diseases—																
Notifiable ... ..	2	38	5	34	—	—	—	—	—	—	—	—	—	—	—	—
Other ... ..	465	2193	518	2249	—	—	—	—	—	—	—	—	—	—	—	—
Maternal Diseases—																
Notifiable ... ..	—	—	3	30	—	—	—	—	—	—	—	—	—	—	—	—
Other ... ..	30	106	24	153	—	—	—	—	—	—	—	—	—	—	—	—
Diseases—																
Notifiable ... ..	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other ... ..	167	1123	22	176	—	—	—	—	—	—	—	—	—	—	—	—
Poor Law Cases ...	1	10	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals ... ..	665	3565	572	2612	—	—	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HEALTH SERVICES—General Health Statistics. Table I.

REMISSION OF FEES		DISEASES NOTIFIED		SANITATION	
Service	Number of Cases	Name	Number of Cases	Details	Number
Doctor under Midwives Acts ... ..	—	Scarlet Fever ... ..	—	Inspections, visits and Re-inspections made	—
Council Midwife ... ..	—	Diphtheria ... ..	—	Complaints received and investigated ..	—
Provision of Dentures ... ..	—	Pulmonary Tuberculosis ... ..	—	Preliminary and Statutory notices served... ..	—
Dental Treatment ... ..	—	Other Forms Tuberculosis ... ..	—	Notices Complied with	—
Maintenance in Hospital for confinement ... ..	—	Puerperal Fever ... ..	—	Special Drain Tests ... ..	—
Maintenance in Orthopaedic Hospital ... ..	—	Puerperal Pyrexia ... ..	—		
Provision of Orthopaedic Appliance ... ..	—	Erysipelas ... ..	—		
Provision of Spectacles... ..	—	Pneumonia ... ..	—		
Tonsillectomy ... ..	—	Dysentery ... ..	—		
Maintenance in Convalescent Home ... ..	—	Food Poisoning ... ..	—		
Maintenance at Russell Cotes School ... ..	—	Ophthalmia Neonatorum ... ..	—		
X-Ray Treatment ... ..	—	Typhoid Fever... ..	—		
Accouchement Sets ... ..	—	Poliomyelitis ... ..	—		
Treatment of Squint ... ..	—	Malaria ... ..	—		
		Cerebro Spinal Fever... ..	—		
		Meningitis ... ..	—		
<b>Total ... ..</b>	<b>—</b>	<b>Total ... ..</b>	<b>—</b>		

Reports in detail temporarily suspended. Figures will be inserted when resumed.

General Health Statistics, Table II.

Year ended 31st December	POPULATION				Population 30th June	INFECTIOUS DISEASES				
	Births		Deaths			Notifications		Cases removed to Hospital		Cases under Treatment in Hospital at Date
	Adjusted Total	Per 1000	Adjusted Total	Per 1000		Number	Per centage	Hendon	Other	
1932 ... ..	1638	13.70	1036	8.40	124477	761	6.15	311	133	47
1933 ... ..	1673	13.11	1013	7.93	124698	1024	7.89	513	125	97
1934 ... ..	1643	12.53	1005	8.12	138043	1322	9.53	782	117	102
1935 ... ..	1724	12.85	1146	8.54	146720	806	6.11	515	60	50
1936 ... ..	1815	13.04	1166	8.29	155800	777	5.0	301	69	53
1937 ... ..	1671	10.32	1558	9.61	162079	828	5.11	342	87	64
1938 ... ..	1914	11.63	1506	9.12	165343	1000	6.05	484	87	55
<b>1939</b>										
4 weeks to 28th Jan.	156	—	182	—	—	75	—	36	1	44
4 weeks to 28th Feb.	164	—	154	—	—	76	—	59	3	76
6 weeks to 8th April	249	—	237	—	—	144	—	67	4	69
4 weeks to 6th May	167	—	145	—	—	65	—	60	3	60
6 weeks to 17th June	299	—	163	—	—	102	—	67	2	51

Reports in detail temporarily suspended. Figures will be inserted when resumed.



HOUSING STATISTICS.

Year Ended 31st March	No. of Houses	COLLECTIBLE			TOTAL	COLLECTED			Repair Jobs Done	Electricity Charges Collected	No. Empty at End
		Gross Rents	Nett Arrears Brought Forward			Rents Received	Void, Written Off, etc.	Nett Arrears Carried Forward			
1936	1150	4688: 7 10	380 19 1	47262 6 11	46322 17 3	491 11 10	447 17 10	—	861 13 11	7	
1937	1150	45962 11 9	447 17 10	46410 9 7	456:7 2 1	223 12 4	569 15 2	—	1133 3 1	2	
1938	1169	46046 6 1	569 15 2	46616 1 3	45945 15 1	119 15 2	550 11 0	—	1478 18 7	1	
1939											
April 3	1290	1047 5 2	540 19 2	1588 4 4	1080 14 9	3 14 3	503 15 4	—	42 6 6	4	
10	1290	1047 5 2	503 15 4	1551 0 6	1013 17 4	3 17 2	533 12 0	—	43 15 9	4	
17	1290	1047 5 2	533 12 0	1580 17 2	1023 4 8	6 8 1	551 4 5	—	43 9 1	7	
24	1290	1047 7 9	551 4 5	1598 12 2	1071 1 11	4 8 1	523 2 2	230	45 4 6	5	
May 1	1290	1047 7 9	523 2 2	1570 9 11	1052 9 3	4 12 11	513 7 9	—	44 3 11	5	
8	1290	1047 7 9	513 7 9	1500 15 6	1041 14 10	5 10 8	513 10 0	—	44 2 2	6	
15	1290	1047 7 9	513 10 0	1560 17 9	1033 18 8	4 1 7	522 17 6	—	44 7 9	4	
22	1290	1047 7 9	522 17 9	1570 5 3	1022 14 3	3 18 3	543 12 9	—	42 14 8	4	
29	1290	1047 7 9	543 12 9	1591 0 0	1011 9 8	3 10 0	576 0 10	258	42 2 4	4	
June 5	1290	1047 7 9	570 0 10	1623 8 7	1061 18 9	2 15 0	558 14 10	—	45 7 7	3	
12	1290	1047 7 9	558 14 10	1600 2 7	1058 5 10	1 3 8	546 13 1	—	44 10 9	2	
19	1290	1047 7 9	546 13 1	1504 0 10	1038 3 10	17 3	554 19 0	—	43 14 11	1	
26	1290	1047 7 9	534 10 9	1602 7 6	1051 6 0	—	551 1 6	149	44 0 8	—	
July 3	1290	1047 7 9	551 1 0	1598 9 3	1049 4 4	1 3 9	548 1 2	—	43 17 5	1	
10	1290	1047 7 9	548 1 2	1595 8 11	1038 10 11	19 6	555 18 6	—	43 15 10	1	
17	1290	1047 7 9	555 18 6	1603 6 3	1066 1 8	16 6	536 8 1	—	45 5 1	1	
24	1290	1047 7 9	536 8 1	1583 15 10	1043 12 9	—	540 3 1	—	43 19 5	—	
31	1290	1047 7 9	540 3 1	1587 10 10	1053 11 5	1 10 4	532 9 1	—	43 18 9	2	
Aug. 7	1290	1047 7 9	532 9 11	1570 16 10	968 2 8	2 5 4	609 8 10	—	40 19 11	3	
14	1290	1047 7 9	609 8 10	1656 16 7	1020 1 7	13 10	630 1 2	—	44 14 8	1	
21	1290	1047 7 9	630 1 2	1677 8 1	1040 2 1	13 10	636 13 0	—	43 16 8	1	
28	1290	1047 7 9	636 13 0	1684 0 9	1020 17 11	2 18 2	660 4 8	—	43 12 8	4	
Sept. 4	1290	1047 10 6	610 4 8	1707 13 2	1046 13 0	3 0 2	658 2 0	—	44 11 6	3	
11	1290	1047 10 6	658 2 0	1705 12 6	1030 4 1	3 0 0	672 8 5	—	44 1 11	3	
18	1290	1047 10 6	672 8 5	1719 18 11	1032 19 1	6 15 9	680 4 1	—	44 10 2	8	
25	1290	1047 10 6	680 4 1	1727 14 7	1038 0 7	7 7 1	682 6 11	—	43 7 7	9	
Oct. 2	1290	1047 10 6	682 6 11	1729 17 5	1031 4 1	8 18 5	680 14 11	—	43 10 0	11	
9	1290	1047 10 6	689 14 11	1727 5 5	906 19 6	9 3 5	731 2 6	—	42 4 10	11	
16	1290	1047 10 6	731 2 6	1778 13 0	1033 0 2	10 12 0	735 0 10	—	45 4 6	13	
23	1290	1047 10 6	735 0 10	1782 11 4	1002 13 0	11 2 3	768 16 1	—	43 10 6	13	
30	1290	1047 10 6	768 16 1	1816 6 7	1020 19 7	8 18 5	777 8 7	—	43 4 3	10	
Nov. 6	1290	1047 10 6	777 8 7	1824 19 1	1038 16 2	—	778 1 8	1184	43 13 2	9	
		£33517 7 9	540 19 2	34058 6 11	33147 14 4	132 10 11	778 1 8	1821	1401 19 5	9	

## LIBRARY SERVICES.—Statistics for October, 1939.

Table I. Members.

Distribution of Resident Members				Distribution of Non-Resident Members		
Ward	Population, June, 1939 (est)	Total Members	Percentage of Population	Library Authority	Employees, Scholars and those qualified under reciprocal agreements	Subscribers
Central ... ..	19773	6739	34.08	Finchley ... ..	454	—
Park ... ..	16763	5615	33.5	Middlesex ... ..	663	—
Golders Green ... ..	15678	5997	38.5	Adjoining Library Authorities—		
Mill Hill ... ..	25739	3990	34.9	(a) Hampstead ... ..	36	—
Childs Hill ... ..	18362	3825	20.8	(b) Willesden ... ..	37	—
Burnt Oak ... ..	21200	5757	27.0	Metropolitan Boroughs ... ..	81	1
West Hendon ... ..	19619	3250	16.56	(excluding Hampstead)		
Garden Suburb ... ..	15099	6296	41.69	Other Authorities ... ..	104	4
Edgware ... ..	17532	3076	17.5			
Total ... ..	169765	40545	29.18	Total ... ..	1375	5

Table II. General—Year 1939/40.

Type	Lectures						Inter Library Loans		Donations	
	Central		Golders Green		Mill Hill		Volumes		Details	Number
	Number	Attendance	Number	Attendance	Number	Attendance	Borrowed	Lent		
<b>Now Reported</b>							111	56	Volumes ...	274
University Extension	—	—	—	—	—	—			Pamphlets ...	1
Public Lectures ...	—	—	—	—	—	—			Maps ...	2
Talks to Children ...	—	—	—	—	—	—			Photographs	72
Story Half-Hours ...	—	—	—	—	—	—			Press Cuttings Collection	1
Total ... ..	—	—	—	—	—	—	111	56	Total ...	350
<b>Previously Reported</b>							78	53	Volumes ...	403
University Extension	1	10	—	—	—	—			Pamphlets ...	55
Public Lectures ...	—	—	—	—	—	—			Maps ...	11
Talks to Children ...	—	—	—	—	—	—			Sets of Cigarette Cards	3
Story Half-Hours ...	—	—	—	—	—	—			Total ...	472
Total ... ..	1	10	—	—	—	—	78	53		

## LIBRARY SERVICES.

Comparative Table of Issues.

Period	Central Library		Golders Green Branch		Mill Hill Branch		Deposit Stations	School Libraries	Total (All Services)
	Total Issues.	Daily Average	Total Issues	Daily Average	Total Issues	Daily Average			
March 1933 ...	43948	1920					380	13012	57340
March 1934 ...	42613	1639					477	18701	61791
March 1935 ...	41153	1583					373	21084	62610
March 1936 ...	39030	1501	35669	1372			287	15717	90703
March 1937 ...	40323	1613	35041	1401			277	15693	91334
March 1938 ...	37961	1400	34058	1261	32207	1193	—	23095	127321
March, 1939 ...	39446	1461	33581	1243	30426	1127	—	30584	134337
<b>Period 1939 40</b>									
April 1939 ...	37401	1626	33090	1439	29509	1283	—	7504	107504
May ...	38491	1480	32379	1245	27729	1065	—	15947	114546
June ...	39088	1504	30387	1169	28897	996	—	21625	116697
July ...	40401	1554	33339	1334	32222	1239	—	10052	116014
August ...	35891	1381	16070	1042	27379	1053	—	—	79949
Sept. ...	20850	1033	21468	826	22489	865	—	—	70807
October ...	31884	1226	24873	957	27350	1052	—	—	84107

Classified Table of Issues—October, 1939.

Classification	Central Library	Golders Green Branch	Mill Hill Branch	Total Central and Branches	School Libraries	Total (All Services)
General Works ...	542	137	261	940		
Philosophy ...	279	257	154	690		
Religion ...	231	156	174	561		
Sociology ...	1419	772	939	3130		
Languages ...	319	138	175	632		
Science ...	878	410	716	2004		
Useful Arts ...	1915	645	1423	3983		
<b>Fine and Recreative</b>						
Arts ...	841	465	570	1876		
Music ...	640	270	261	1171		
Literature ...	1969	2360	1204	5533		
<b>History and Topography</b>						
Biography ...	2415	1597	1800	5812		
Local ...	1714	1166	1052	3932		
Fiction ...	241	—	—	241		
Story Books ...	15304	14058	13407	42769		
Books for the Blind... ..	3050	2442	5214	10706		
Illustrations ...	28	—	—	28		
Holiday Literature ...	9	—	—	9		
...	90	—	—	90		
<b>TOTAL ...</b>	<b>31884</b>	<b>24873</b>	<b>27350</b>	<b>84107</b>		
Daily average issue...	1226	957	1052	—		
Days open ...	26	26	26	—		

COMPARATIVE STATISTICS.

(14)

PUBLIC PARKS.

YEAR ENDED 31st March	TENNIS						BOWLS		PUTTING	MINIATURE GOLF	CONVE-NIENCE FEES (Nos.)
	Courts	Single Tickets	Double Tickets	Court Tickets	Book Tickets	Special Tickets	Rinks	Tickets Sold	Tickets Sold	Tickets Sold	
1933	30	3333	1701	3044	81	159	12	194	16840	—	3811
1934	30	3787	471	9425	233	115	12	326	17010	—	5674
1935	32	2633	698	3483	211	177	12	129	16191	5587	7076
1936	32	2511	931	3183	193	119	12	183	13919	4928	7494
1937	32	3154	930	9250	160	208	12	1168	13589	5360	7697
1938	32	4201	1112	11898	225	197	12	500	18058	5659	11209
1939	33	4186	1050	13215	242	155	12	343	16192	6545	11705

1st April, 1939, to 31st May, 1939.

Basing Hill	2	74	22	224	2	—	—	—	235	—	444
Childs Hill	2	52	11	136	8	—	6	6	—	—	—
Chittrhouse	4	37	44	133	1	—	—	—	—	—	233
Hendon	9	279	79	1000	30	13	—	—	1134	—	150
Mill Hill	3	115	52	326	10	24	6	88	—	1009	292
Princes	2	110	31	203	7	—	—	—	—	—	92
Stone Grove	2	111	11	299	3	—	—	—	249	—	463
Sunnys Hill	4	59	14	263	4	10	—	—	289	—	254
Watling	2	26	—	217	4	—	6	224	634	—	—
West Hendon	2	22	4	131	1	—	—	—	—	—	240
Montrose	2	10	5	92	2	—	—	—	—	—	267
Totals	34	895	273	3084	72	47	18	318	2541	1009	2415
Increase on last return	—	350	122	1978	48	16	6	316	2541	1001	1407

PUBLIC LAVATORIES.

YEAR ENDED 31st March	LADIES						GENTLEMEN			
	Convenience			Nos.	Towels		Convenience		Towels	
	W.C's.	Free	Total		Basins	Nos.	W.C's.	Nos.	Basins	Nos.
1933	12	3	15	29812	4	171	11	33793	4	603
1934	10	4	23	37616	6	177	16	41270	6	786
1935	28	4	32	42268	10	304	21	53589	10	1192
1936	28	4	32	51133	10	551	21	68272	10	1870
1937	28	4	32	56804	10	1839	21	77244	10	2397
1938	28	4	32	61154	10	1919	21	78912	10	2762
1939	33	5	38	62706	12	1971	25	81047	12	2744

1st April, 1939, to 31st May, 1939.

"The Bell"	5	1	6	1562	2	54	4	2091	2	95
Childs Hill	4	1	5	2429	2	63	4	2127	2	96
Cricklewood Lane	2	—	2	481	—	—	2	2597	—	—
Edwards	5	—	5	1570	2	69	2	1358	2	95
Mill Hill	4	—	4	2705	2	85	3	1465	2	118
Orange Hill Road	5	1	6	1139	2	61	3	1436	2	103
West Hendon	3	1	4	1365	—	20	3	1798	—	—
Hendon Central	5	1	6	1752	2	71	4	1481	2	109
Totals	33	5	38	11003	12	423	25	14353	12	617
Increase on last return	—	—	—	7540	—	210	—	7676	—	310

PUBLIC SLIPPER BATHS.

YEAR ENDED 31st March	1st CLASS		2nd CLASS		Extra Towels	Soap	Unemploy-ed (Free Baths)
	No. of Baths	Tickets Sold	No. of Baths	Tickets Sold			
1933	8	3967	25	17980	962	6025	311
1934	8	3722	25	19113	844	7212	144
1935	8	3856	25	19251	875	7499	46
1936	8	3571	25	18210	921	7340	19
1937	8	3581	25	19385	1141	8074	61
1938	8	3536	25	21040	1206	8281	100
1939	8	2730	25	22500	1185	7516	69

1st April, 1939, to 26th May, 1939.

Child's Hill	—	—	—	—	—	—	—
Ladies	2	15	5	519	1	23	—
Gentlemen	2	155	6	667	49	273	—
Total	4	170	11	1186	50	296	—
West Hendon	—	—	—	—	—	—	—
Ladies	2	25	6	636	45	284	—
Gentlemen	2	127	8	1385	80	582	7
Total	4	152	14	2021	125	866	7
Total of both	8	322	25	3207	175	1162	7
Increase on last return	—	283	—	1739	94	626	3

Subsequent figures will be reported in next Appendix.

Total (All Services)  
57340  
61791  
62010  
90703  
91334  
127321  
134337  
107504  
114246  
116997  
116914  
79240  
7807  
84107



## OPEN AIR SWIMMING POOL—MILL HILL.

Details.	1937		1938		1939	
	1st May—3rd October	Tickets Sold	30th April—27th Sept.	Tickets Sold	26th April to 25th Aug.	Tickets Sold
<b>SESSIONS:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	10476		6556		4372	
Weekdays	30242	40718	21368	27924	13303	18175
<b>Children.—</b>						
Sundays & Bank Holidays	4987		3441		2336	
Weekdays	23589	28576	18955	22396	13348	15684
<b>Season Pass.—</b>						
Sundays & Bank Holidays	1874		1594		1772	
Weekdays	6814	8688	6604	8198	8188	9960
<b>SUB-TOTAL</b>		77982		58518		43819
<b>School Children.—</b>						
Hendon	9661		6390		4372	
Other Authorities	—	9661	878	7268	2881	7253
<b>Special Y.O.C. Tickets</b>						4*
<b>TOTAL BATHERS</b>		87043		65786		51112
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	3438		2347		1791	
Motor Cycles	563		381		213	
Bicycles	9487		7200		5966	
Season Tickets	1	13489	2	9990	—	7970
<b>Deposits.—</b>						
Costumes		4010		1835		1050
<b>Season Tickets.—</b>						
Resident	102		92		101	
Adults			160		254	
School Children			2		5	
Non-Resident	5	207		254		360
<b>Hire of Towels, Cap, Costume and Slips</b>		9856		5829		3676
<b>Weighing Machines</b>		1557		2587		1603

## OPEN AIR SWIMMING POOL—WEST HENDON.

Details.	1937		1938		1939	
	3rd July—3rd October	Tickets Sold	30th April—2nd Oct.	Tickets Sold	26th April to 25th Aug., 1939	Tickets Sold
<b>SESSIONS:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	2568		—		—	
7 a.m. to 12.30 p.m.	—		2171		1519	
1.30 p.m. to closing	—		1852		1288	
Weekdays	9549	12117	11926	15929	6284	9091
<b>Children.—</b>						
Sundays & Bank Holidays	1124		—		—	
7 a.m. to 12.30 p.m.	—		674		564	
1.30 p.m. to closing	—		1039		709	
Weekdays	6363	7487	8547	10260	5204	6477
<b>Season Pass.—</b>						
Sundays & Bank Holidays	506		836		1064	
Weekdays	1932	2438	2853	3689	3723	4787
<b>SUB-TOTAL</b>		22042		29878		20355
<b>School Children.—</b>						
Hendon	981		6825		9459	
Other Authorities	—	981	—	6825	—	9450
<b>Special Y.O.C. Tickets</b>						20
<b>TOTAL BATHERS</b>		23023		36703		29840
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	176		104		—	
Motor Cycles	82		119		—	
Bicycles	937		2237		—	
Season Tickets	—	1190	—	2660	—	516
<b>Deposits.—</b>						
Costumes		1448		1036		—
<b>Season Tickets.—</b>						
Resident	43		—		—	
Adults			35		23	
School Children			21		56	
Non-Resident	9	52	5	63	1	80
<b>Hire of Towels, Cap, Costume and Slips</b>		3206		3652		2162
<b>Weighing Machines</b>		—		900		112

WAGES RETURN.

Year Ended 31st Mar.	Net Wages Paid.	Deductions						*Contributions N.H. & U. Insurances	TOTAL.
		Compulsory		Voluntary					
		Super-annuation	N.H. & U. Insurances	ports Club Subscrip- tions	Socials	Industrial Orthopaedic Society	Rents, Rates, etc.		
1932	81898 7 0	1410 7 3	1557 11 9	—	—	—	—	1688 5 1	87976 18 4
1933	82166 4 3	1368 7 2	1711 2 11	—	—	—	—	1895 7 10	88419 9 4
1934	95397 11 9	2049 0 2	1971 13 10	—	—	—	—	2077 11 2	103514 17 1
1935	102007 4 7	2107 11 7	2101 18 11	—	—	50 8 0	—	2215 12 6	110591 7 2
1936 (53 weeks)	107592 19 3	2581 11 11	2227 13 2	—	—	58 19 11	—	2360 4 4	117403 0 6
1937	106530 12 3	2465 6 2	2072 2 11	—	—	56 17 4	—	2210 3 5	115550 8 3
1938	116027 19 0	2405 4 10	2204 5 1	—	—	57 0 2	—	2383 10 5	125483 4 4
1939	£128500 1 2	2450 0 3	2335 19 2	134 8 0	561 2 6	56 10 2	—	2529 14 3	13979 15 9

\* NOTE.—The contribution in respect of superannuation is equivalent to the deduction.

1939 Week Ended										
April 4	2399 9 4	49 5 10	43 4 1	3 2 8	15 3 4	1 2 2	—	46 17 10	2607 11 1	
11	2159 5 3	49 17 0	44 8 4	3 5 4	15 10 2	1 2 3	—	48 5 11	2671 11 3	
18	2192 13 0	49 16 9	45 10 10	3 3 6	15 12 6	1 2 4	30 3 3	48 14 4	2736 14 1	
25	2513 9 0	49 17 2	46 12 4	3 4 8	15 9 4	1 2 4	41 6 7	50 8 4	2774 6 11	
May 1	2566 8 5	49 9 4	47 3 0	3 7 4	15 6 8	1 2 1	45 4 9	51 6 3	2828 17 2	
9	2585 6 4	49 4 2	46 16 11	3 5 10	15 13 4	1 2 2	44 16 7	50 16 10	2846 6 8	
16	2620 9 10	49 5 11	48 2 11	3 4 10	15 12 8	1 2 2	46 11 8	52 3 10	2885 19 9	
23	2637 18 9	49 9 10	49 0 6	3 5 0	16 0 0	1 2 3	47 7 4	53 0 5	2900 13 11	
30	2676 4 4	49 9 5	48 15 0	3 10 10	16 9 2	1 2 3	48 10 6	53 1 5	2916 12 4	
June 6	2762 6 5	49 13 11	50 13 3	3 11 0	16 19 6	1 2 2	48 9 7	54 10 10	3037 0 7	
13	2733 8 1	49 5 8	50 16 1	3 9 4	17 9 8	1 2 4	48 3 6	54 14 11	3012 12 2	
20	2748 13 6	49 6 8	51 9 7	3 12 4	17 12 8	1 2 3	47 2 6	55 16 4	3024 2 8	
27	2788 15 2	50 7 0	52 1 6	3 11 0	18 2 0	1 2 2	47 8 8	55 18 4	3067 12 10	
July 4	2791 19 3	49 4 3	51 17 5	3 9 8	18 2 10	1 2 1	50 13 2	55 18 8	3071 11 7	
11	2842 4 8	49 0 11	53 13 6	3 11 10	18 2 2	1 2 2	50 1 11	57 13 2	3121 11 2	
18	2869 0 8	49 8 4	53 3 0	3 10 8	18 3 10	1 2 1	49 3 8	57 5 0	3100 5 7	
25	2854 6 6	49 13 7	54 3 7	3 11 8	18 8 10	1 2 1	51 1 1	58 7 1	3140 8 0	
Aug. 1	2893 9 2	49 0 8	55 8 3	3 11 0	17 10 6	1 2 1	52 7 7	50 2 5	3181 1 4	
8	2901 10 3	49 5 3	54 15 6	3 10 4	17 16 8	1 2 2	50 12 10	58 16 5	3186 14 8	
15	2995 7 10	49 0 0	55 14 9	3 10 4	17 19 8	1 1 11	50 0 10	59 10 6	3281 5 10	
22	3020 1 4	49 0 2	55 8 5	4 0 4	18 1 8	1 2 0	50 13 3	59 2 6	3306 9 10	
29	3355 12 3	49 0 7	55 10 6	3 13 0	19 9 6	1 2 1	50 14 0	59 4 6	3643 7 9	
Sept. 5	3762 13 7	48 7 2	57 13 7	3 12 8	19 4 4	1 2 1	50 0 4	60 11 8	4051 12 7	
12	3698 1 8	49 7 3	60 18 4	3 11 4	18 19 2	1 1 7	50 11 11	65 2 1	3907 0 7	
19	3361 14 2	48 11 4	56 19 8	3 11 2	19 2 4	1 1 9	47 2 0	60 8 11	3647 2 8	
26	2976 16 9	48 7 5	53 0 4	3 10 4	18 19 2	1 1 6	44 12 5	56 3 4	3200 18 8	
Oct. 3	2844 9 2	49 3 0	50 3 11	3 9 6	18 9 0	1 1 0	44 13 6	53 19 8	3114 12 6	
10	2776 19 5	48 10 5	49 12 8	3 9 6	18 5 0	1 1 8	43 15 1	53 2 0	3003 6 2	
17	2795 6 4	48 7 4	49 13 6	3 9 6	18 5 0	1 1 8	45 18 4	52 11 11	2973 3 11	
24	2720 0 9	48 1 1	50 6 0	3 9 2	18 2 4	1 1 6	45 14 8	53 11 4	2988 7 11	
31	2793 1 6	47 17 10	50 9 3	3 8 8	17 17 4	1 1 5	45 13 3	54 1 9	2971 8 10	
Nov. 7	2675 2 2	47 14 10	50 6 11	3 8 6	17 16 6	1 1 5	45 17 3	54 0 11	2843 3 4	
	£92707 2 8	*1571 10 2	1643 13 5	111 2 10	560 6 2	35 3 11	1417 12 7	1764 12 5	99382 14 4	

Air Raid Precautions Services to 29/10/39:—

Depots	..	..	..	..	..	..	..	450 13 0	18021 10 2
A.F.S.	..	..	..	..	..	..	..	179 7 9	6826 18 9
Wardens	..	..	..	..	..	..	..	419 12 4	16697 6 8
								2823 5 6	139958 9 11

\* The contribution has the effect of doubling this sum.

## LOAN DEBT STATEMENT

Particulars.	Balance Outstanding 1st April.	New Loans	Repayments	Balance Outstanding 31st March.
Year to 31st March, 1932	£2,012,708 3 8	£255,025 10 9	£85,745 3 8	£2,131,988 10 9
Year to 31st March, 1933	£2,131,988 10 9	£150,932 19 6	£135,395 12 10	£2,147,525 17 5
Year to 31st March, 1934	£2,147,525 17 5	£85,020 17 2	£615,939 18 2	£2,356,606 16 5
Year to 31st March, 1935	£2,336,606 16 5	£70,120 0 0	£67,764 2 9	£2,338,962 13 8
Year to 31st March, 1936	£2,338,962 13 8	£75,500 0 0	£182,049 18 2	£2,232,412 15 6
Year to 31st March, 1937	£2,232,412 15 6	£241,250 0 0	£66,785 18 9	£2,406,876 16 9
Year to 31st March, 1938	£2,406,876 16 9	£247,052 12 8	£310,238 4 0	£2,343,691 5 5
Year to 31st March, 1939	£2,343,691 5 5	£506,957 1 10	£447,062 6 11	£2,403,586 0 4

Purpose.	Balance Outstanding 1st April, 1939	New Loans and Advances to Borrowing Accounts to 6th Nov., 1939	Repayments and Advances from Loans Pool to 6th Nov., 1939	Balance Outstanding at 6th Nov., 1939
Sewerage and Sewage Disposal	28043 12 2	4900 0 0	9274 6 5	27609 5 9
Road Improvements:—				
Main and County Roads	84647 2 0	5140 0 0	3734 15 3	86052 6 9
Local Roads	84210 7 2	9420 0 0	7265 19 1	86364 8 1
Private Streets	53133 4 10	—	7747 14 4	45385 10 6
Parks and Pleasure Grounds	446888 1 6	13600 0 0	20329 7 9	443158 13 9
Public Lighting	2500 0 0	—	170 0 0	2330 0 0
Public Offices and Buildings	62367 14 6	—	1849 19 10	61517 14 8
Public Depots	16617 10 0	—	576 0 0	16041 10 0
Fire Station, etc.	22959 17 8	4758 0 0	5759 6 0	21958 11 8
Health Services:—				
House Refuse Collection	23753 2 8	—	1243 15 3	22509 7 5
Hospitals	57258 11 6	—	1501 8 6	55757 3 0
Maternity and Child Welfare	17018 19 1	—	439 13 7	16579 5 6
Public Conveniences	8357 7 1	—	265 14 6	8091 12 7
Mortuary	145 0 9	—	19 12 1	125 8 8
Baths and Washhouses	40917 7 4	—	1112 5 6	39805 1 10
Public Libraries	40230 6 5	—	1013 1 1	39217 5 4
Financial Adjustment	—	25000 0 0	177 10 0	24822 10 0
Allotments	1245408 4 8 13502 4 10	62818 0 0 —	62302 19 2 144 6 3	1245745 15 6 13357 18 7
Small Dwellings Acts, Advances	47151 13 0	—	4018 14 10	43132 18 2
Housing (1923 Act), Subsidies	140 2 8	—	8 15 2	131 7 6
Housing	675790 0 4	—	10019 9 0	665770 11 4
Education:—				
Elementary	343539 11 10	38021 0 0	26292 7 8	355268 4 2
Higher	7689 1 0	—	80 3 10	7608 17 2
Loans Pool	2333220 18 4 72365 2 0	100839 0 0 100000 0 0	102806 15 11 77853 13 7	233115 12 5 62511 8 5
<b>Total</b>	£2,403,586 0 4	£2,006,830 0 0	£1,807,220 0 6	£2,403,196 0 10

\*Advances from Pool 125805 14 3  
Repayments to Pool 48042 0 8

£77853 13 7

LOAN SANCTIONS RECEIVED—From 1st April, 1939, to 9th November, 1939:

No.	Date of Sanction.	Purpose.	Amount.	Period. Years.
			£	
506	3rd May, 1939	Cricklewood Lane Improvement	6578	20
508	13th June, 1939	Edgwarebury Lane Improvement	5920	15
509	19th June, 1939	Broadfields Avenue School—Building	25824	40
510	19th June, 1939	Broadfields Avenue School—Heating	1184	15
511	18th July, 1939	Edgwarebury Park—Pavilion	1950	30
512	18th July, 1939	Penshurst Gardens—Culvert	1250	5
513	27th July, 1939	Cricklewood Lane—Improvement	3000	16
514	11th Aug., 1939	North End Road—Improvement	5600	7
515	21st Aug., 1939	Broadfields Avenue School—Site	8855	60
516	8th Nov., 1939	Air Raid Shelters—Schools	59500	12

PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES:  
From 1st April, 1939, to 10th November, 1939.

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.				Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.	
			Certificate Numbers.	Amount.		
	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	
301	31446 15 2	26126 8 10	—	26126 8 10	—	
340	9755 0 0	9164 7 2	—	9164 7 2	—	
347	4254 1 2	—	1 932 0 0	932 0 0	233 0 0	
355	18288 0 0	16325 0 0	—	16325 0 0	914 0 0	
365	7573 5 0	7257 6 5	—	7257 6 5	—	
368	1600 0 0	1244 7 6	—	1244 7 6	—	
369	2675 0 0	2183 12 1	—	2183 12 1	—	
371	20473 0 0	17253 0 0	11	1090 0 0	18343 0 0	966 0 0
371	1448 0 0	1297 6 6	5	144 3 0	1441 9 6	—
378b	9611 13 7	7392 0 0	—	7392 0 0	821 19 4	
381	4194 7 2	1864 15 9	—	1864 15 9	—	
386	853 0 0	713 6 0	4	79 5 0	792 11 0	—
386	5163 0 0	3995 0 0	6 & 7	800 0 0	4795 0 0	265 2 2
389	1375 6 7	923 2 3	—	923 2 3	—	
394	552 12 10	419 4 1	—	419 4 1	—	
397	23577 18 3	18242 0 0	9	2658 0 0	20900 0 0	1100 0 0
398	790 0 0	790 0 0	—	790 0 0	—	
399	34179 4 6	29935 0 0	6 & 7	6185 0 0	27120 0 0	6780 0 0
400	590 0 0	192 0 0	2, 3 & 4	299 0 0	491 0 0	54 13 5

## PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES—Contd.:

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.					Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.		
			Certificate Numbers.	Amount.			
£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.		
401	1369 9 9	534 0 0	—	—	534 0 0	59 4 1	
401	1415 17 10	582 0 0	—	—	582 0 0	64 5 1	
401	3006 7 3	1350 0 0	—	—	1350 0 0	149 1 0	
401	867 0 2	333 0 0	—	—	333 0 0	36 16 9	
401	Kerb	1108 2 0	—	—	1108 2 0	—	
401	Surfacing	1887 6 2	—	—	1887 6 2	—	
401	Surfacing	218 3 1	—	—	218 3 1	—	
403	8691 7 7	—	1 & 2	4800 0 0	4800 0 0	1200 0 0	
403	Kerb	—	1	862 9 2	862 9 2	—	
403	Surfacing	—	1	1426 2 4	1426 2 4	—	
404	18004 6 6	—	1 & 2	2400 0 0	2400 0 0	600 0 0	
405	414 0 0	364 6 10	—	—	364 6 10	—	
406	24408 8 3	—	1 & 2	2675 0 0	2675 0 0	669 0 0	
412	684 11 1	—	1	370 0 0	370 0 0	41 12 0	
412	Surfacing	—	1	151 15 5	151 15 5	—	
412	Kerb	—	1	77 15 0	77 15 0	—	
413	399 13 6	—	1, 2 & 3	333 0 0	333 0 0	36 14 3	
415	Trenches in Parks (A.R.P.)	—	1	1440 0 0	1440 0 0	360 0 0	
416	Wardens' Posts	—	1, 2 & 3	900 0 0	900 0 0	225 0 0	
1938. {	A.R.P. Trenches	—	—	—	2934 11 8	—	
{	A.R.P. Shelters	—	—	—	825 17 3	—	
{	A.R.P. Timber	—	—	—	5407 3 4	—	
	Brent Street Paving	1200 0 0	—	—	923 1 0	—	
	Station Road, Edgware Surfacing	—	1	3658 0 0	3658 0 0	406 1 0	
	Refuse Destructor Boiler Job	—	1	500 0 0	500 0 0	400 0 0	
	Fire Engine	1998 0 0	—	—	1709 0 0	189 0 0	
	A.R.P. Work, 1939:—						
	Adaptations	—	—	—	891 13 11	—	
	Shelters in Streets	—	—	—	1704 0 0	—	
	Timber	—	—	—	1713 1 0	—	
	Heavy Rescue Squad	—	—	—	197 9 10	—	
	Garden Shelters	—	—	—	1744 0 0	—	

On Account.

QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.:

(20)

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
1939.			
<b>Estates, Parks and Allotments:—</b>			<b>£ s. d.</b>
8th May	609	Lease for Grazing—Arrandeno	2 0 0
8th May	610	Sale of Refreshments—Permit:— J. T. Enright—Woodfield Park	2 10 0
		The Park Supplies—Sunny Hill	5 0 0
8th May	610	Camp Permit—War Office	1 0 0
8th May	610	Latrines—Moat Mount Camp	850 0 0
8th May	673	Tractor—Spurling Motors Ltd.	615 2 0
8th May	673	Fencing in 8 Parks—Prove Bros. Ltd.	158 12 11
19th June	773	Pavilion and Lavatories, Edgwarebury Park—J. N. Jones	1900 0 0
19th June	773	Bandstand—Watling Park—G. H. Kempster Ltd.	479 0 0
19th June	811	Park Entertainments (3)—A. Potter	9 9 0
19th June	770	Sale of Refreshments—Silk Stream Park—H. W. Daniel	2 0 0
17th July	931	Bulbs—J. Carter Ltd.	178 10 0
<b>Highways:—</b>			
8th May	611	Surfacing Carriageways:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 10
		Surfacing Margins:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 3
8th May	670	Supply of Tarmacadam and Tarpaving—Constable Hart & Co. Ltd.—per ton	£1 2 11 to £1 5 3
8th May	667	Making up Southover—C. Carter	684 11 1
19th June	773	Surfacing Southover—Constable, Hart & Co. Ltd.—per square yard	3 11
19th June	772	Road Dressings:—Asphalt Construction Ltd., McCreath Taylor & Co. Ltd., T. Hill Jones Ltd. and Situsee Ltd.—per gallon	6½
<b>Works and Fire Brigade:—</b>			
8th May	611	Repairs to Ambulance, BML 945—Sunbeam Talbot Ltd.	82 2 0
19th June	772	Fuel Oil—Anglo-American Oil Co. Ltd.—Wholesale, less rebate of	½d. per gallon
19th June	773	Talbot Ambulance—"K" Garage & Service Station Ltd.	415 13 6
19th June	818	Hut—"Fenella"—H. Pickrill	505 0 0
17th July	934	Loud Speakers—Central Station	10 10 0
17th July	937	Standpipe Shafts	45 0 0
17th July	938	Refuse Collection Equipment—Walker Brothers (Wigan) Ltd.	2167 0 0
17th July	940	Quantity Surveyors—Record Store—L. A. Francis and Sons	Scale
17th July	940	Refrigeration Equipment Maintenance—Kelvinator Ltd.—per annum	5 0 0
<b>Public Health:—</b>			
8th May	660	Subscription—Health and Cleanliness Council	1 1 0
<b>Surgical Unit:—</b>			
17th July	918	Quantity Surveyors—L. A. Francis & Sons	Scale
9th Oct.	1003	Erection—Norman Wright (Builders) Ltd.	2889 0 0

## QUOTATIONS ACCEPTED, CONTRACTS, LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
<b>Air Raid Precautions:—</b>			£ s. d.
8th May	640	Clothing for Auxiliary Fire Service .....	1172 1 0
8th May	640	Hire of Vehicles for Test Mobilisation .....	5 5 0
8th May	707	Six One-ton Vans—each .....	15 0 0
8th May	707	Three Stretcher Racks .....	5 10 0
8th May	707	Lease of Archway for Sandbag Store—London Passenger Transport Board—per annum exclusive .....	30 0 0
8th May	708	Equipment for Medical Services .....	48 0 0
9th Oct.	1003	Wardens' Posts—Garsubil Ltd. ....	5640 0 0
<b>Education:—</b>			
8th May	611	Fuel—J. Hudson & Co. Ltd.:— Peas—per ton .....	1 12 6
		Singles—per ton .....	1 13 6
8th May	647	Fire Extinguishers—Dole Street School—Nuswift Engineering Co. Ltd. ....	23 8 0
8th May	648	Repairs Electric Circuits—Meads School .....	85 0 0
19th June	791	Hendon Schools' Sports Association—Grant .....	100 0 0
19th June	791	National Society for Prevention of Cruelty to Children—Donation .....	5 5 0
19th June	796	National Association Juvenile Employment and Welfare Officers—Subscription .....	1 1 0
19th June	796	Roofing, Burnt Oak School—Roberts and Burling Ltd. ....	399 13 3
17th July	898	Annual Repairs and Redecorations:— Buckingham & Sons Ltd.—St. Paul's C. of E., Colindale, Woodcroft and St. Mary's R.C. Garsubil Ltd.—Algernon Road, Brent and The Meads .....	535 0 0
		J. N. Jones—Goldbeaters .....	528 0 0
		J. N. Jones—Goldbeaters .....	390 0 0
17th July	900	The Meads—Electrical—C. E. Keates .....	47 0 0
17th July	900	Broadfields Avenue Junior and Infant School—Erection:— McClelland & Co. Ltd. ....	24408 8 3
9th Oct.	1031	Sub-Contracts:— Metal Windows—R. E. Pearce & Co. Ltd. ....	1051 19 2
		Steel Work—Cook & Co. ....	476 0 0
9th Oct.	1042	Heating—Air Vent Heater Co. Ltd. ....	1077 0 0
9th Oct.	1039	Flat Roofs—Windsor Floors Ltd. ....	363 14 3
9th Oct.	1042	Roof Tiling—Greenhams Ltd. ....	573 18 6
9th Oct.	1042	Electric Lighting—C. E. Keates .....	488 0 0
9th Oct.	1042	Trench Shelters for Schools—Lavender McMillan Ltd. ....	38057 5 4
17th July	900	Dollis School, Water Storage Cylinders Maintenance—North Middlesex Gas Co.—per annum .....	5 0 0
17th July	908	Maintenance—Weighing Machines—C. Pollard Ltd.—per annum .....	15 3 0
9th Oct.	1003	Edgware Senior School—Erection—E. S. Moss Ltd. ....	20500 0 0
<b>Buildings and Town Planning:—</b>			
19th June	827	Engel Park Communicating Street—Site—Park Estates Ltd. ....	201 12 0



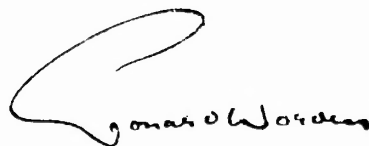
## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

That a **Special Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Wednesday** next, the **27th** day of **December, 1939**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

AIR RAID PRECAUTIONS—CONTROL.

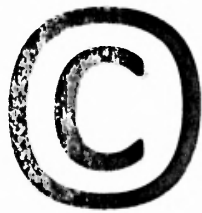


*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.

*22nd December, 1939.*





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## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

That a **Special Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **8th** day of **January, 1940**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

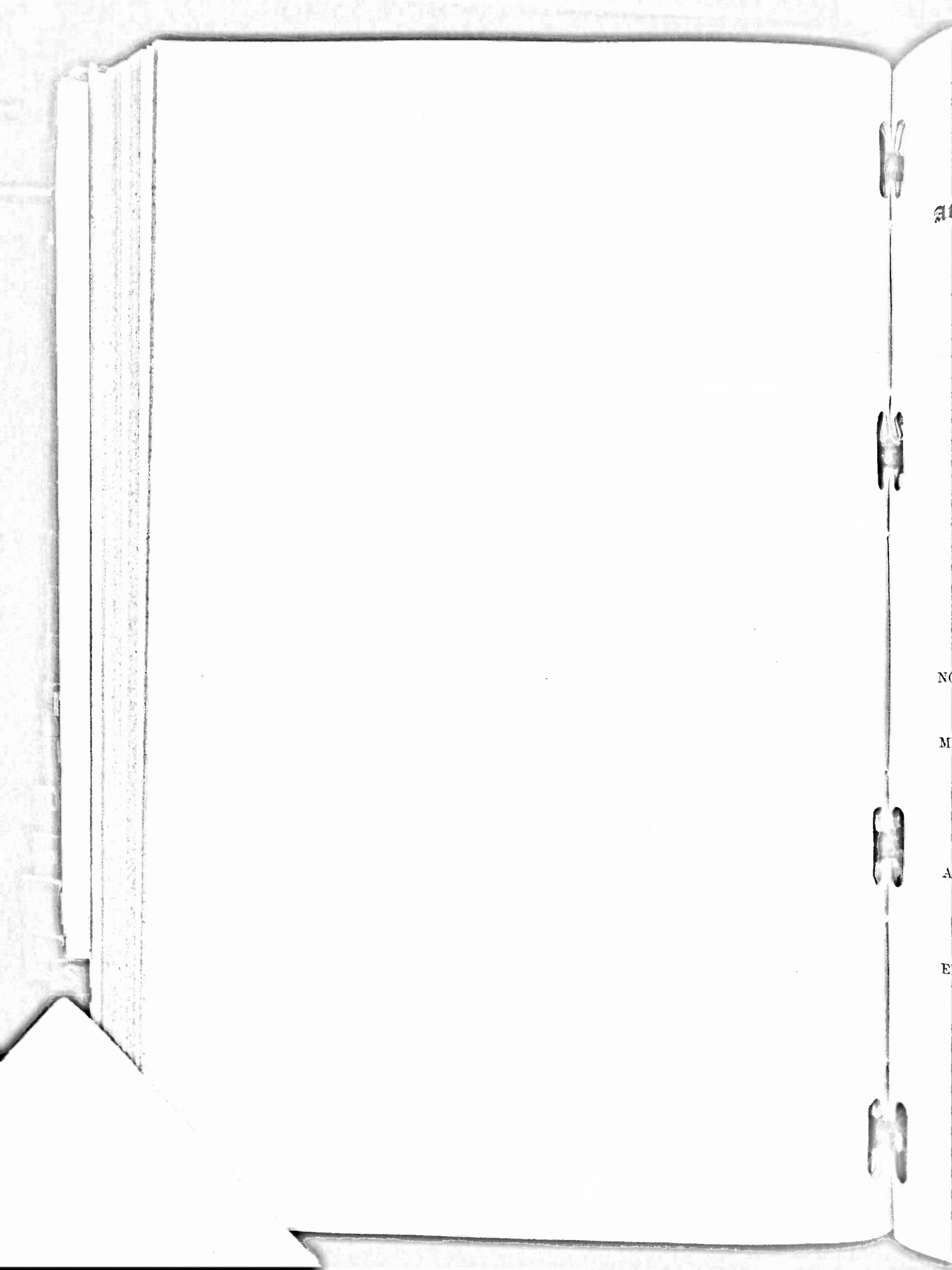
The business to be transacted at such meeting is as follows:—

1. To confirm Minutes of the Ordinary Meeting of the Borough Council held on the 4th day of December, 1939, and of the Special Meeting held on the 27th December, 1939.
2. Official Announcements.
3. Questions.
4. To receive the Mayor's Report as to action taken during the Recess.
5. To receive the report of the Civil Defence Committee (if any).
6. Reports (if any) of Officers.

*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.

*3rd January, 1940.*



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## Minutes.

**At an Ordinary Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Monday, the 4th day of December, 1939, at 6 o'clock p.m.

### PRESENT:

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), in the Chair.**

**The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).**

### Aldermen:

**W. R. Clemens, J.P., F.C.A.,  
J. J. Copestake, J.P.,  
S. H. Egan, J.P.,**

**W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.,  
F. C. Rice,**

**C. R. Richardson,  
R. A. B. Teare, M.B.E.**

### Councillors:

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
A. W. Greville,**

**J. Griffiths,  
W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
C. F. Nye,  
(Mrs.) F. E. Parvin,  
C. Pinkney,**

**C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,  
C. F. Windust.**

### NOTICE OF MEETING:

The Town Clerk read the Notice convening the Meeting.

### MINUTES—CONFIRMATION:

Moved by Councillor Scott, seconded by Councillor Cox, and

- 53.—RESOLVED—That the Minutes of the Annual Meeting of the Borough Council held on the 9th November, 1939, and of the Special Meeting held on the 20th November, 1939, be confirmed.

### APOLOGY FOR ABSENCE:

An apology for absence was submitted on behalf of Councillor F. W. Gilpin.

### REPORTS OF COMMITTEES.

#### EDUCATION COMMITTEE:

##### REPORT NO. 1.

Moved by Alderman Copestake, seconded by Councillor Scott, and

- 54.—RESOLVED—That Report No. 1 of the Education Committee (Meeting held on the 14th November, 1939—Agenda, pages 60-68) be received.

*ADOPTION OF REPORT:* Moved by Alderman Copestake, seconded by Alderman Teare, and

- 55.—RESOLVED—That Report No. 1 of the Committee, in so far as it relates to matters requiring the confirmation of the Council, be approved and adopted.

## REPORT NO. 2.

Moved by Alderman Copestake, seconded by Councillor (Mrs.) Parvin, and  
 56.—RESOLVED—That Report No. 2 of the Education Committee (Meeting held on the 14th November, 1939—Agenda, pages 69-73) be received.

Before moving the adoption of the Report, the Chairman of the Education Committee (Alderman Copestake) submitted the following statement, as to the emergency educational facilities available in the Borough on the 4th December, 1939:—

At the moment there are approximately 10,800 children under elementary instruction. When War was declared, there were 14,000 children on the rolls but considerable evacuation of children has taken place, particularly in those areas served by the schools at Wessex Gardens, Garden Suburb and Colindale.

Of the children under instruction, just over 1,000 are receiving full-time education; nearly 2,500 half-time, 6,300 tuition in homes—with a minimum of one hour's teaching daily, plus homework; and approximately 1,000 are being taught on the Dalton Plan, which is a system of assignments and marking by teachers.

The Office of Works are prepared to release the seven schools requisitioned at the beginning of the War, under certain conditions. One of these is that if required, the schools must be returned to the Government at 48 hours' notice. Contractors are now engaged in the erection of air raid shelters at all the seven schools. As these become available, children will be brought back half-time in substitution for the Home Tuition Scheme. All furniture is now being reinstated, and books, stationery and equipment sent to double-shift schools on the Declaration of War are in course of being brought back. Protection is being provided by the Office of Works for 1,310 adults and it is hoped that it will be possible to bring back an additional 2,700 children half-time before Christmas.

At 9.30 this morning, the following trenches were available:—

- |              |       |  |
|--------------|-------|--|
| 1. EDGWARE   | ..... | 5 available.   |
| 2. DOLLIS    | ..... | 3 available; 1 available tomorrow; 1 water-logged.   |
| 3. THE HYDE  | ..... | 1 probably available during the morning; 2 water-logged; the approaches to the trench are bad. |
| 4. BARNFIELD | ..... | 7 available.   |

The following Schools are using Public Shelters:—

- |                   |       |                                 |
|-------------------|-------|---------------------------------|
| 1. WESSEX GARDENS | ..... | In Clitterhouse Playing Fields. |
| 2. CLITTERHOUSE   | ..... | In Clitterhouse Playing Fields. |
| 3. GOLDBEATERS    | ..... | In Watling Park.                |

Trenches are being dug at the following Schools:—

- |            |                 |
|------------|-----------------|
| Dollis.    | Orange Hill.    |
| Barnfield. | St. Mary's C.E. |
| Edgware.   | Goldbeaters.    |
| The Hyde.  | Garden Suburb.  |

The following four Departments are open full-time:—

- |                      |                       |
|----------------------|-----------------------|
| Barnfield Boys.      | Wessex Gardens Girls. |
| Wessex Gardens Boys. | St. John's C.E.       |

The following twelve Departments are open half-time:—

- |                                |                                 |
|--------------------------------|---------------------------------|
| Edgware Senior.                | Goldbeaters Junior.             |
| Deansbrook Junior.             | Clitterhouse Infant and Junior. |
| Dollis Infant and Junior.      | St. Mary's R.C.                 |
| Frith Manor Junior and Infant. | St. Agnes' R.C.                 |
| Barnfield Junior.              | St. Paul's C.E.                 |
| Goldbeaters Senior.            | Brent Modern.                   |

**ADOPTION OF REPORT:** Moved by Alderman Copestake, seconded by Alderman Egan, and

57.—RESOLVED—That Report No. 2 of the Education Committee, in so far as it relates to matters requiring the confirmation of the Council, be approved and adopted.

## GROUP I. COMMITTEE (REPORT NO. 1):

*Public Health and Medical Services.*

Moved by Councillor Scott, seconded by Alderman Rice, and

- 58.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee (Meeting held on the 13th November, 1939—Agenda, pages 74-80) be received.

*ADOPTION OF REPORT:* Moved by Councillor Scott, seconded by Alderman Teare, and

- 59.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee be approved and adopted.

*Libraries and Local Pensions.*

Moved by Councillor Lightfoot, seconded by Alderman Reynolds, and

- 60.—RESOLVED—That the report of the Libraries and Local Pensions Section of Group I. Committee (Meeting held on the 13th November, 1939—Agenda, pages 80-83) be received.

*ADOPTION OF REPORT:* Moved by Councillor Lightfoot, seconded by Councillor Scott, and

- 61.—RESOLVED—That the report of the Libraries and Local Pensions Section of Group I. Committee be approved and adopted.

*Housing.*

Moved by Alderman Teare, seconded by Alderman Maughan, and

- 62.—RESOLVED—That the report of the Housing Section of Group I. Committee (Meeting held on the 13th November, 1939—Agenda, pages 83-85) be received.

*Pages 84-85—Item 47—Rent Roll.*

On consideration of the above item, the Town Clerk reported as follows:—

The points on which the Borough Treasurer and myself were requested to report were as to whether any general legislation had been passed to deal with the payment of rent by tenants who had joined the forces, and as to any associations or bodies prepared to give assistance. No special legislation regarding this matter has been passed or is pending. It is, however, understood that applications for rent allowance may be made, if overseas, to the Regimental Paymaster, and if in this country to the local Office of the Unemployment Assistance Board. The Housing Committee already have this matter in hand and are assisting persons to make application.

*ADOPTION OF REPORT:* Moved by Alderman Teare, seconded by Councillor Scott, and

- 63.—RESOLVED—That the report of the Housing Section of Group I. Committee be approved and adopted.

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Teare, and

- 64.—RESOLVED—That the report of the Works and Fire Brigade Section of Group I. Committee (Meeting held on the 13th November, 1939—Agenda, pages 85-90) be received.

*Page 86—Item 54—Petroleum Storage Licences.*

The Chairman of the Committee asked that the quantity of petroleum to be stored at the Mill Hill Emergency Hospital (Application ii) mentioned in the above item should be amended to read 50 gallons.

The Council having indicated assent, it was

- 65.—RESOLVED—That the application of the Mill Hill Emergency Hospital, Mill Hill, N.W. 7 to store 50 gallons of petroleum in bulk be approved and the necessary licence issued in due course.

*Pages 86-87—Item 57—Two Platoon System—Central Fire Station.*

AMENDMENT moved by Councillor Curton, seconded by Councillor Windust:—

THAT the words "at such time as" appearing in the Committee's recommendation be deleted and the word "before" substituted therefor.

The Chairman of the Committee intimated that he was prepared to accept the amendment, and the Council having indicated their assent, it was

- 66.—RESOLVED—That the two platoon system of duty be put into operation at the Central Fire Station, and that the position be reviewed before proper accommodation is provided for the married members of the Brigade.

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Alderman Copestake, and

- 67.—RESOLVED—That the report of the Works and Fire Brigade Section of Group I. Committee, as amended, be approved and adopted.

GROUP I. COMMITTEE—REPORT NO. 2:

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Councillor Scott, and

- 68.—RESOLVED—That Report No. 2 (Works and Fire Brigade) of Group I. Committee (Meeting held on the 26th November, 1939—Agenda, pages 91-92) be received.

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Councillor Scott, and

- 69.—RESOLVED—That the report be approved and adopted.

GROUP I. COMMITTEE—REPORT NO. 3:

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Teare, and

- 70.—RESOLVED—That Report No. 3 (Works and Fire Brigade) of Group I. Committee (Meeting held on the 27th November, 1939—Agenda, pages 93-102) be received.

*Pages 93-98—Item 1—Auxiliary Fire Service—Duty System.*

AMENDMENT moved by Councillor Hignett, seconded by Councillor Small:—

THAT recommendation (2) (page 97) be deleted.

After discussion, the amendment was submitted and declared **carried**, 17 voting for and 11 against.

FURTHER AMENDMENT moved by Councillor Curton, seconded by Councillor Bridge:—

THAT the following words be added "and that a ballot be taken of the whole of the full-time personnel of the Auxiliary Fire Service with a view to ascertaining which system of duty they wish put into operation."

Debate ensued.

The amendment, on submission, was declared **carried**, 18 voting for and 10 against.

- 71.—Accordingly **RESOLVED**—That recommendation No. 2 (page 97) be deleted and that a ballot be taken of the whole of the full-time personnel of the Auxiliary Fire Service with a view to ascertaining which system of duty they wish put into operation.

Consequential amendment:

- 72.—**RESOLVED**—That consideration of recommendations (3) and (4) (page 98) be deferred pending the result of the ballot.

**ADOPTION OF REPORT:** Moved by Alderman Maughan, seconded by Alderman Copestake, and

- 73.—**RESOLVED**—That Report No. 3 (Works and Fire Brigade) of Group I. Committee be approved and adopted, *as amended*.

---

GROUP I. COMMITTEE—REPORT NO. 4:

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Copestake, and

- 74.—**RESOLVED**—That the following report be received:—

*4th December, 1939.*

---

**COMMITTEE:**

\*Alderman W. M. Maughan, J.P. (*Chairman*).

\*His Worship the Mayor (*ex officio*).

*Aldermen:*

W. R. Clemens, J.P.,  
F.C.A.,

\*J. J. Copestake, J.P.  
G. R. Richardson,

\*R. A. B. Teare, M.B.E.

*Councillors:*

\*T. K. Bridge,  
\*H. Connell, J.P.,  
F. W. Gilpin,  
\*A. W. Creville,

\*G. H. Hignett,  
\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
G. Pinkney,

\*H. G. Potter, J.P., F.S.I.  
(*Deputy Mayor*),  
J. H. Rodway,  
\*T. J. Scott,  
\*(Mrs.) M. Thomas.

\* denotes Member present.

1.—APPOINTMENT OF STATION OFFICER:

52 applications were received for the appointment of Station Officer, and the following seven candidates (selected by the Chairman, His Worship the Mayor, and the Chief Officer of the Fire Brigade) were interviewed by the Committee:—

Mr. T. J. Bindon, Station Officer, Borough and County of Poole, Dorset.  
Mr. T. J. Edgar, Acting Station Officer Instructor, Bootle, Lanes.  
Mr. N. E. J. Fenn, Station Officer (Eastern District), Enfield.  
Mr. L. Kidd, Sub-Officer, Bexley Heath, Kent.  
Mr. W. Parrington, Senior Sub-Officer, County Borough of Bury, Lanes.  
Mr. P. C. Short, Senior Sub-Officer, Eastbourne.  
Mr. R. J. Tickner, Mechanic-in-Charge, Coulsdon and Purley, Surrey.



## RESOLVED TO RECOMMEND—

- (a) That, subject to satisfactory medical evidence, Mr. N. E. J. Fenn of Enfield, be appointed Station Officer in the Fire Brigade at a commencing salary of £300 per annum, rising subject to satisfactory service, by annual increments of £13 to a maximum of £365 per annum, with quarters, light and uniform.
- (b) That pending the provision of married quarters Mr. Fenn be granted a rent allowance of one guinea per week.

## 2.—TENDERS—A.F.S. TROUSERS AND WATERPROOF COATS:

Tenders were submitted for the supply of 50 pairs of trousers and 300 waterproof coats for the auxiliary fire service.

RESOLVED—That the tenders be opened and initialled by the Chairman and referred to His Worship the Mayor, in consultation with the Chief Officer of the Fire Brigade, to accept a tender during the Recess.

ADOPTION OF REPORT: Moved by Alderman Maughan, seconded by Alderman Copestake, and

75.—RESOLVED—That the foregoing report be approved and adopted.

## GROUP II. COMMITTEE:

*Highways.*

Moved by Councillor Pryke, seconded by Councillor Curton, and

76.—RESOLVED—That the report of the Highways Section of Group II. Committee (Meeting held on the 13th November, 1939—Agenda, pages 104-107) be received.

ADOPTION OF REPORT: Moved by Councillor Pryke, seconded by Councillor Curton, and

77.—RESOLVED—That the report of the Highways Section of Group II. Committee be approved and adopted.

*Buildings and Town Planning.*

Moved by Councillor Curton, seconded by Alderman Rice, and

78.—RESOLVED—That the report of the Buildings and Town Planning Section of Group II. Committee (Meeting held on the 13th November, 1939—Agenda, pages 107-110) be received.

*Page 107—Item 16—Land, Colindeep Lane, Hendon.*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Reynolds:—

THAT the following words be inserted after the word "that" in recommendation (2):—

"subject to the approval of the County Council."

The amendment, on submission, was declared **carried**.

79.—Accordingly RESOLVED—That permission be given for the temporary use of the land subject to the following conditions:—

- (1) That the portion of the site which is behind the road widening line shall be enclosed by a suitable close-boarded fence.
- (2) That, subject to the approval of the County Council, the land between the road widening line and the present boundary of Colindeep Lane shall be conveyed to the Council for highways purposes.

- (3) That a crossing shall be constructed over the public footpath of Colindeep Lane; the work to be carried out by the Council after a deposit has been paid by the applicant to cover the estimated cost.

*ADOPTION OF REPORT:* Moved by Councillor Curton, seconded by Alderman Copestake, and

- 80.—RESOLVED—That the report of the Buildings and Town Planning Section of Group II. Committee, as amended, be approved and adopted.

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*Estates, Parks and Allotments.*

Moved by Alderman Reynolds, seconded by Councillor Curton, and

- 81.—RESOLVED—That the report of the Estates, Parks and Allotments Section of Group II. Committee (Meeting held on the 13th November, 1939—Agenda, pages 111-113) be received.

*ADOPTION OF REPORT:* Moved by Alderman Reynolds, seconded by Councillor Curton, and

- 82.—RESOLVED—That the report of the Estates, Parks and Allotments Section of Group II. Committee be approved and adopted.

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RATING AND VALUATION COMMITTEE:

Moved by Alderman Egan, seconded by Councillor Hicks, and

- 83.—RESOLVED—That the report of the Rating and Valuation Committee (Meeting held on the 27th November, 1939—Agenda, page 114) be received.

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FINANCE AND GENERAL PURPOSES COMMITTEE:

Moved by Alderman Clemens, seconded by Alderman Rice, and

- 84.—RESOLVED—That the report of the Finance and General Purposes Committee (Meeting held on the 22nd November, 1939—Agenda, pages 115-123) be received.

*ADOPTION OF REPORT:* Moved by Alderman Clemens, seconded by Councillor Scott, and

- 85.—RESOLVED—That the report of the Finance and General Purposes Committee be approved and adopted.

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LOCAL PENSIONS COMMITTEE:

REPORT NO. 1.

Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

- 86.—RESOLVED—That Report No. 1 of the Local Pensions Committee (Meeting held on the 27th November, 1939—Agenda, page 124) be received.

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REPORT NO. 2.

Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

- 87.—RESOLVED—That the following report be received:—

4th December, 1939.

**COMMITTEE:**

**\*Councillor P. Lightfoot** (*Chairman*).

*Alderman:*

**\*C. R. Richardson.**

*Councillors:*

**T. K. Bridge,**  
**\*F. J. Collins,**

**\*H. Connell, J.P.,**  
**\*(Mrs.) F. E. Parvin,**

**G. F. Windust.**

*\* denotes Member present.*

**1.—CLAIMS AND QUESTIONS:**

The Committee considered 17 Claims and 4 Questions. A summary of the decisions of the Committee is set out hereunder:—

**Claims:—**

- 14 allowed at the full rate of 10/- weekly.
- 1 allowed at the rate of 8/- weekly.
- 2 disallowed by reason of claimants' yearly means exceeding the statutory limit of £49 17s. 6d.

—  
17  
—

**Questions:—**

- 2 pensioners disqualified by reason of being in receipt of Northern Ireland pensions.
- 1 pensioner disqualified by reason of yearly means exceeding £49 17s. 6d.
- 1 pensioner disqualified by reason of the receipt of Indoor Poor Relief.

—  
4  
—

**Appeal:—**

The Committee considered one appeal and re-affirmed their previous decision disallowing the claim.

**2.—INCREASE IN RATE OF PENSION:**

The Committee decided to support a resolution passed by the Brentford and Chiswick Old Age Pensions Committee, which has been forwarded to the Minister of Health, in the following terms:—

*That in view of the charge thrown upon Public Assistance Funds by reason of the Old Age Pension being fixed at 10/- per week, the Council declares itself in favour of an increase in the maximum Old Age Pension to a figure of 15/- per week.*

**SPECIAL (WAR TIME) ALLOTMENTS COMMITTEE:**

Moved by Councillor Collins, seconded by Councillor Windust, and

**88.—RESOLVED—That the report of the Special (War Time) Allotments Committee (Meeting held on the 20th November, 1939—Agenda, pages 125-127) be received.**

**ADOPTION OF REPORT:** Moved by Councillor Collins, seconded by Councillor Windust, and

89.—RESOLVED—That the report be approved and adopted.

**CIVIL DEFENCE COMMITTEE:**

Moved by His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), seconded by Councillor Scott, and

90.—RESOLVED—That the following report be received:—

*4th December, 1939.*

To the Mayor, Aldermen and Councillors  
of the BOROUGH OF HENDON.

Ladies and Gentlemen,

We herewith submit a Report on the various matters which have been dealt with by this Committee since its appointment at the Annual Meeting of the Council on the 9th November, 1939.

1.—PROCEDURE AND DATES OF MEETING:

The Committee have appointed His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.) as their Chairman, and have decided to meet weekly on Wednesdays at 4.30 p.m., Special Meetings being summoned in the event of urgent matters arising.

2.—TEMPORARY WARDENS' POSTS—PAYMENT FOR USE, ETC.:

At the meeting held on the 15th November, the Chairman intimated that as a result of an interview with the County Valuer, it had been learned that applications not exceeding 10/- per week, plus half the cost of the telephone rent and calls at cost, would receive approval. The Committee accordingly authorised the Borough Treasurer to make immediate payment on this basis in respect of the first six weeks' use of the premises.

Your Committee subsequently considered a detailed report of the Controller on the claims and amounts recommended for approval in respect of the use, lighting, heating and cleaning of premises used as temporary Wardens' Posts for the period ending the 15th October, 1939. Having approved the basis of valuation and given due consideration to the facilities for heating and other special circumstances applicable to each claim, the Committee passed the recommendations, and the Borough Treasurer was instructed to make payment of any balances due.

A statement of claims and recommendations on a similar basis for the period ending 19th November, 1939, is being prepared with a view to early settlement being made.

Advice having been given to the Wardens of the necessity for reducing the expenses of Wardens' Posts, the Committee have adopted the following basis of valuation to be applied as from the 20th November, 1939:—

Premises not exceeding £40 Rateable value—10/- per week.

Premises exceeding £40 Rateable value—12/6d. per week.

District Headquarters—Rate applicable as above, plus 3/6d. per week.

Your Committee have authorised an increase in the supply of coal where used for heating at Posts to 2 cwt. per week.

## 3.—PERMANENT WARDENS' POSTS:

68 of the Permanent Wardens' Posts have been completed, and are being dried ready for use. A further 24 Posts are in various stages of construction, and work on the remaining two Posts will shortly be commenced. Arrangements have been made for the furnishing, and telephones are now being installed.

Your Committee have given consideration to accommodation, additional to that provided in the posts themselves required for the proper storage of equipment, and also for the necessary regular and frequent meeting of personnel for training purposes, and instructions have been given for the Controller to arrange for such additional accommodation on the cost basis referred to above as applicable after the 20th November, 1939, to the premises now used for temporary posts.

## 4.—A.R.P. CONTROLLER AND RELIEFS:

The Committee have under review the arrangements of Deputies to enable adequate spells of rest to be obtained by the Controller and Officers-in-Charge of the Report Centres.

## 5.—APPOINTMENT OF CHIEF OFFICE ASSISTANT:

Mr. E. C. Hurford has been appointed as Chief Office Assistant in the Controller's office at a commencing salary of £360 per annum, rising by annual increments of £20 to a maximum of £400. Application has been made to the County Civil Defence Committee for sanction to this appointment.

## 6.—RECRUITMENT OF ALIENS IN A.R.P. SERVICES:

Your Committee have been advised by the Minister of Home Security that aliens may be enrolled in the A.R.P. Services subject to the following limitations:—

- (a) Germans and Austrians only if they have been before a Tribunal and exempted from internment and from the special restrictions applicable to many Aliens under the Aliens Order.
- (b) Only if the person concerned is likely to command the confidence of the public with whom they would come into contact.

It is noted that generally enrolment would be for part-time services, and that only in quite exceptional cases would any question of whole-time paid service arise.

## 7.—RATES OF HIRE FOR REQUISITIONED TRANSPORT:

Approval has been received from the Minister of Home Security for interim payments on account for the use of private motor cars and motor cycles which have been requisitioned as follows:—

For a private motor car of 14 h.p. or over and not more than three year old—  
7/- per week.

For all other private cars—5/- per week.

For a motor cycle—2/6d. per week.

These figures are not final, but have been adopted by the Ministry for the purpose of enabling some payment to be made without delay.

## 8.—AIR RAID SHELTERS IN LICENSED PREMISES:

The Minister of Home Security has circulated information on the following points in regard to air raid shelters in licensed premises:—

- (a) Whether the cellars of licensed premises should be used as shelters for the general public during air raids.

- (b) What steps should be taken as regards customers on the premises, on the sounding of an air raid warning within permitted hours.

As regards the first question, it is considered undesirable as a general principle that the general public should seek shelter in the cellars of licensed premises. During permitted hours cellar accommodation, if available for shelters would normally be required for the accommodation of the licensee, his family, staff and customers. Outside of permitted hours, the admission of the public would give rise to grave practical difficulties. These considerations would not hold in cases where there might be basement or other suitable accommodation which, though part of the premises, was not required for the storage of intoxicating liquor and had suitable access, and was not required for the persons already on the premises.

As regards the second question, it is felt that except in the case of some premises of the hotel type, the serving rooms of licensed premises were ill suited for the presence during a raid of customers in large numbers. Nevertheless, an attempt to drive all customers out of premises would not only be contrary to the public interest, but would often be ineffective or impossible in actual fact. Licensed premises vary very greatly in the size and suitability of their cellar accommodation; and, although a recent detailed investigation of a range of premises showed considerable possibilities, it would be a minority which would have sufficient cellar space for all their customers, at any rate, at peak hours.

Taking all these considerations into account, it was felt that, on the sounding of a warning,

- (a) No more customers should be admitted;
- (b) Customers living or working within easy distance should be advised to leave at once for their homes or places of business.
- (c) For the remaining customers, full use should be made of any suitable cellar accommodation; and all possible steps should be taken, by re-arrangements of stock and other minor alterations, to increase the amount and suitability of that accommodation.

#### 9.—ANDERSON STEEL SHELTERS:

Intimation having been received as to the introduction of a small shelter to accommodate four persons, the Committee have accepted, subject to the approval of the County Council, an estimate from Ruddock & Meighan Limited totalling £1 16s. 0d. for the erection thereof.

Your Committee are awaiting advice from the County Council as to whether the instruction recently issued to cease the erection of Anderson Shelters applies to the contract placed by this Council for the erection of shelters to which the County Council gave their sanction on the 30th August last.

#### 10.—AUTHORISED WORKS:

Your Committee have received plans and estimates for works indicated below, and have given their approval thereto subject to sanction from the appropriate Authorities:—

Premises.	Works.	Estimated Cost. £
Isolation Hospital	Adaptation of Ward Pavilion No. 3 for decontaminating Stretcher Cases	180
Colindale Hospital	Improvements to decontamination arrangements—First Aid Post	120
Redhill Ambulance Station	Additional sleeping quarters	75
Mill Hill Park	Cleansing Station	7935
West Hendon Combined Depôt	} Shelters for protection of vehicles	1800
Mill Hill Depôt		
Redhill Depôt		
Clitterhouse Ambulance Depôt		
Golders Hill Park Depôt		
Hendon County School Ambulance Depôt		
John Groom's Crippleage Ambu- lance Depôt		

#### 11.—FIRST AID POSTS:

Intimation has been received from the Middlesex County Council that the Minister of Health has decided that approval will not now be given to the erection of new ad hoc First Aid Posts.

Your Committee, therefore, have under review, and are proceeding to test for a period the joint use of the Health Clinics for the dual purposes of Air Raid Precautions and the normal social services.

#### 12.—TRAVELLING WORKSHOP:

The Committee have authorised the expenditure of £25 on the provision of a travelling workshop to deal with the maintenance of A.R.P. transport.

#### 13.—FIRST AID POSTS, GOLDERS HILL PARK:

Having given consideration to plans and estimates for works designed to eliminate principal defects now existing at this First Aid Post, your Committee have decided to make representations to the Middlesex County Council on the unsuitability of these premises for this purpose, and invited reconsideration by the County of the decision to use them as such.

#### 14.—COMPETITIONS FOR STRETCHER PARTIES:

Competitions for Stretcher Parties have been arranged within the London Civil Defence Region with a view to maintaining the keenness of the personnel, and your Committee have expressed their approval thereof. Preliminary competitions are now in course of being arranged between parties in the Depôts in the Borough, and the winning team will be permitted to engage in Group competitions.

#### 15.—LEAVE WITH PAY IN CASES OF INJURY AND SICKNESS:

The Committee have received a report on the provisions of the Home Office circular relating to leave with pay in cases of injury to and sickness of A.R.P. personnel, details of which appear on pages 100-102 inclusive of the Council Agenda, and this Committee have decided to adopt the provisions of the scheme as from the 8th December, 1939.

## 16.—AMBULANCE DEPOT SUPERINTENDENTS:

The Committee have received a detailed report from the Medical Officer on the duties of the personnel in charge of the various Ambulance Depôts, together with the scale as quoted below from Home Office, A.R.P. Department Circular No. 217/1939:—

“The following scale is set out to afford guidance to Local Authorities in making appointments of Depôt Superintendents:—

Number of persons comprising the total authorised war establishment (excluding reserves) based on the depôt.

- (i) over 20 and up to 60—£4 0s. 0d. per week.
- (ii) 61 to 90—£4 10s. 0d. per week.
- (iii) 91 to 180—£5 0s. 0d. per week.

In exceptional cases of depôts larger than those above indicated, a higher rate not exceeding £6 per week may be approved.

For depôts of over 90 persons a Deputy Superintendent may be necessary, and for such appointments it is considered that the appropriate rate would be £4 10s. 0d. per week.

Depôt Superintendents should be designated forthwith, but appointments should not be made on a paid basis except in the event of the complete calling up of the whole-time personnel under the arrangements laid down in the Provisional Local War Instructions.”

The Committee authorised the appointments of Depôt Superintendents and the sanction of the Middlesex County Council is being requested thereto.

Your Committee are also seeking the approval of the County Council to the payment of a further 10/- per week to the leaders of the Stretcher Parties.

## 17.—HENDON AND DISTRICT TRADES COUNCIL:

Your Committee received a Deputation consisting of Messrs. J. Carpenter, J. Collyer, T. Lardner and J. Price representing the Hendon and District Trades Council.

Messrs. Collyer and Lardner addressed the Committee on the matter of “Anderson” Shelters, and the difficulty of the weatherproofing thereof, attention being called to the decision of a neighbouring authority to discontinue the distribution of these Shelters due to this fact. It was represented that present expenditure in small sums on Anderson Shelters should be diverted to the provision of deep bomb-proof shelters and to tunnel roads to afford greater protection, the subsequent use of such shelters in peace time being mentioned.

Information was sought as to the satisfaction of the Council that shelters were being provided in accordance with regulations for factory workers, both in cases of “Factory” premises and “Commercial” buildings.

The classification of this area as a “Neutral” zone was criticised, and the need for a voluntary scheme of evacuation was put forward.

The immediate re-opening of schools was urged, irrespective of the provision of shelters, the danger of such a course being comparable to that now existent. The desirability of avoiding longer interruption in their education was also stressed.

The speakers questioned the method of the issue of instructions to Wardens, and dealt with the need for more paid Wardens to efficiently man the posts in the absence of voluntary wardens while at their normal occupations. The unsuitability and lack of comfort of the permanent posts, and the non-desire of the Wardens to wear uniforms was raised. Reference was also made to the composition of certain of the Light Rescue Squads.



The Deputation suggested that the administration of Air Raid Precautions should now be the responsibility of the whole Council, and not that of a Committee.

Having replied to questions put by members of the Committee, the Deputation was thanked for their attendance.

Your Committee will carefully review the points raised by the Deputation at its next Meeting.

#### 18.—PUBLIC SHELTERS:

The position with regard to Public Shelters as at 30th November, 1939, is as follows:—

##### Population provided for.

Type of Shelter.	Completed & Available.	Under Construction.	To be Constructed.
Shops and Basements	4,660	—	700
Trenches in Parks and Open Spaces	2,900 3,450	3,300	—
Surface Shelters	—		
TOTALS	11,010	4,500	1,500

GRAND TOTAL—17,010

The above figures do not include for provision made in Anderson Steel Shelters, or in shelters erected in connection with schools.

The total to be constructed may have to be adjusted, as the Middlesex County Council will only give authority for a total provision of 16,850 persons.

Your Committee are seeking an indication from the Ministry of Home Defence as to whether favourable consideration would be given to expenditure on schemes for trench and other types of Public Shelter in lieu of Anderson Shelters.

#### 19.—DEPOTS—SLEEPING ACCOMMODATION:

The approval of the Middlesex County Council has been received to the expenditure of £332 and £500 on the provision of additional sleeping accommodation at West Hendon and Mill Hill Swimming Pools. Contracts have been placed, and work thereon commenced.

#### 20.—REDHILL HOSPITAL—FIRST AID POST:

Advice had been received that the Middlesex County Council accept full responsibility for all matters in connection with this First Aid Post.

#### 21.—CARS FOR STRETCHER PARTIES:

In response to the Committee's request for approval to an increase of 9 cars for this purpose, the County Council have referred to a proposal to amend the establishment in the Group Area, consequent upon which this Council will have sufficient vehicles to meet demands of both sitting casualties and stretcher parties.

## 22.—HENDON ISOLATION HOSPITAL—LINEN AND CLOTHING STORE:

Having regard to the necessity for keeping expenditure on a strictly emergency basis, the Minister of Health has informed the Controller that he would not be justified in authorising the proposed expenditure on the provision of a linen and clothing store at this Hospital. Adaptations to provide such accommodation within the building would receive the considerations of the Minister, and plans embodying this proposal are being prepared.

## 23.—AUTHORITY FOR EXPENDITURE:

The County Civil Defence Committee have again considered the extent to which Local Authorities may be permitted to expend sums on Air Raid Precautions without prior approval, and have issued such authority in respect of items of a minor character or general administrative nature, provided Authorities are reasonably satisfied the expenditure is grant attracting.

## 24.—TRAINING OF PERSONNEL:

Your Committee have arranged for Mr. F. J. Munns (Assistant A.R.P. Officer) to attend an instructional course at the Incendiary Bomb and High Explosive Training School from the 4th to 8th December, and also for four Rescue Party Leaders to attend on the same dates a technical training course at the London County Council "Fox" School, Notting Hill Gate, W. 8.

## 25.—CHRISTMAS LEAVE, ETC.:

The Controller has been authorised to make such arrangements as the exigencies of the service permit for Christmas leave for A.R.P. personnel, and the Borough Treasurer has been instructed to remit during the previous week the wages normally payable on Christmas Day.

## 26.—GENERALLY:

The Controller is in collaboration with the Departmental Officers on the recommendations of the Inquiry Committee, and your Committee have received progress reports in connection therewith.

(Signed) A. A. NAAR,

2nd December, 1939.

Chairman.

*Item 5—Appointment of Chief Office Assistant.*

Lengthy discussion ensued on consideration of the above item.

In reply to Alderman Clemens, who enquired what the position would be if the County Civil Defence Committee would not sanction the appointment, the Mayor gave an assurance that if the approval of the County Civil Defence Committee was not forthcoming the Council should have an opportunity of discussing the matter.

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ARRANGEMENTS FOR THE EXERCISE OF CIVIL DEFENCE POWERS:

Councillor Bridge suggested that the Town Clerk should be instructed to ascertain what arrangements are made by the other Local Authorities in the London Civil Defence Region for the exercise of their powers under the Air Raid Precautions Act and the Civil Defence Act. The Mayor stated that the Civil Defence Committee would bear the suggestion in mind.

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## ALMSHOUSE CHARITY OF SAMUEL ATKINSON AND OTHERS, EDGWARE:

The Town Clerk reported that in view of the fact that the Annual Meeting of the Council was held prior to the expiration of Councillor Curton's term of office as Trustee of the Almshouse Charity of Samuel Atkinson and Others, the Charity Commissioners required that the appointment for the 4 years ending 22nd November, 1943, should be re-affirmed after the office had become vacant.

91.—RESOLVED—That the Council confirm the appointment of Councillor Curton as a Trustee of the Almshouse Charity of Samuel Atkinson and Others for the period of four years ending on the 22nd November, 1943.

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RECESS POWERS:

Moved by Councillor (Mrs.) Thomas, seconded by Councillor Windust, and

92.—RESOLVED—That His Worship the Mayor, or in his absence the Deputy Mayor, be vested with power to deal with all urgent matters which may arise during the interim to the 8th January, 1940.

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*Annals*

*Mayor.*

## Minutes.

**At a Special Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Wednesday, the 27th day of December, 1939, at 6 o'clock p.m.

PRESENT:

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), in the Chair.**

**The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).**

*Aldermen:*

**J. J. Copestake, J.P.,  
S. H. Egan, J.P.,**

**W. M. Maughan, J.P.,**

**G. R. Richardson,**

*Councillors:*

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
E. J. Cox,  
F. W. Gilpin,  
A. W. Greville,**

**W. A. Hicks,  
G. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
G. F. Nye,  
(Mrs.) F. E. Parvin,  
G. Pinkney,**

**G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,**

NOTICE OF MEETING:

The Town Clerk read the notice convening the meeting.

AIR RAID PRECAUTIONS—CONTROL:

*Council in Committee.*

Moved by His Worship the Mayor, and

93.—RESOLVED—That in view of the special nature of the business to be transacted the Council do go into Committee.

94.—FURTHER RESOLVED—That upon completion of the proceedings of the Council in Committee the Council resume in Open Session.

**Council in Committee***27th December, 1939.*

## PRESENT:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), *in the Chair.*

The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).

*Aldermen:*J. J. Copestake, J.P.,  
S. H. Egan, J.P.,

W. M. Maughan, J.P.,

C. R. Richardson,

*Councillors:*E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
E. J. Cox,  
F. W. Gilpin,  
A. W. Greville,W. A. Hicks,  
G. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
G. F. Nye,  
(Mrs.) F. E. Parvin,C. Pinkney,  
C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,

## AIR RAID PRECAUTIONS—CONTROL:

His Worship the Mayor in presenting the following report of the Civil Defence Committee referred to the sequence of recent events and enlarged upon the deliberations of the Committee, which necessitated this meeting of the Council:—

## REPORT OF CIVIL DEFENCE COMMITTEE.

16th, 19th and 21st December, 1939.

## PRESENT:

\*†His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), (*Chairman*).*Aldermen:*

\*†W. M. Maughan, J.P.,

\* †G. R. Richardson,

*Councillors:*

††E. J. Cox,

\*††T. J. Scott.

• Denotes Member present—16/12/39.

† Denotes Member present—19/12/39.

†† Denotes Member present—21/12/39.

(Councillors E. Arter, M.C., M.I.A.E., T. K. Bridge and G. J. Pryke, F.I.A.C., A.M.I.S.E., were also present at the Meetings on the 19th and 21st December.)

## A.R.P. CONTROL:

The Meeting on Saturday, the 16th December, was summoned as a matter of urgency by His Worship the Mayor when he reported that the Air Raid Precautions Controller (Captain E. C. Smith) and one of the Assistant Controllers (Mr. Ian Mouro) had been arrested at 9 p.m. on the 15th instant and charged with disorderly behaviour while drunk, and that he had accordingly suspended both from duty and assumed control pending consideration of the matter by the Committee.

The action of His Worship the Mayor was then approved and confirmed, and at our Meeting on the 19th instant a further report was submitted to the effect that the Air Raid Precautions Controller (Captain E. C. Smith) and the Assistant Controller (Mr. Ian Mouro) had at the Hendon Petty Sessions Court on the 18th instant been found guilty while drunk of disorderly behaviour at Brent Street, Hendon, on the 15th instant.

RESOLVED—That His Worship the Mayor be requested to interview Captain Smith and Mr. Monro and ask them to tender their resignations. Further, that on the receipt of the former's resignation he be paid three months' salary.

It was also

RESOLVED—That the Chairman of the Civil Defence Committee be appointed to act as Air Raid Precautions Controller till the next meeting of the Council.

His Worship the Mayor was requested, after receiving the above resignations, to furnish to the local press an official statement of the action taken by the Committee.

Following the Meeting of the 19th instant, His Worship duly interviewed Messrs. Smith and Monro with the result that appeals were made against the Committee's decisions of the 19th instant and applications submitted for the opportunity to appear before the Committee.

Such requests were granted, and after hearing Captain Smith and Mr. I. Monro on the 21st instant the Civil Defence Committee—

RESOLVED—That the matter be referred to the Council and that a Special Meeting of the Council be called for Wednesday, the 27th December, to interview Captain E. C. Smith and Mr. I. Monro.

22nd December, 1939.

Pursuant to the resolution of the Civil Defence Committee of the 21st instant the Council duly interviewed (separately) Captain E. C. Smith and Mr. I. Monro and heard statements relative to the incident which occurred on the evening of the 15th December and on matters generally bearing on the Air Raid Precautions Services of the Borough.

Upon the termination of the interviews, Captain Smith and Mr. Monro retired from the Council Chamber.

Debate ensued.

MOTION: Moved by Councillor Collins, seconded by Alderman Maughan:—

THAT having heard Captain Smith's and Mr. Monro's explanations of the incident of 15th December and given the matter full consideration, this Council comes to the decision that the best interests of the Borough at this critical time would be served by severely reprimanding the two Officers instead of calling for their resignations.

AMENDMENT: Moved by Councillor Pinkney, seconded by Alderman Egan:—

THAT this Council agree that the decision of the Civil Defence Committee of the 19th instant be accepted by the Council, viz., that Captain E. C. Smith and Mr. I. Monro be called upon to tender their resignations, and that on receipt of Captain Smith's resignation he be paid three months' salary.

On being submitted, the amendment was declared **carried**—there voting 16 For and 5 Against.

A further amendment moved by Councillor Potter that the voting be taken on the two Officers separately was not seconded.

FURTHER AMENDMENT: Moved by Councillor Hignett, seconded by Councillor Hicks:—

THAT Captain E. C. Smith be relegated to the post of Air Raid Precautions Officer and Mr. I. Monro to his former position.

On being submitted, the amendment was declared **lost**.

SUBSTANTIVE MOTION: The amendment moved by Councillor Pinkney, seconded by Alderman Egan, was thereupon submitted as the Substantive Motion and declared duly **carried**—there voting 17 For and 5 Against.

95.—Accordingly **RESOLVED**—That this Council agree that the decision of the Civil Defence Committee of the 19th instant be accepted by the Council, viz., that Captain E. C. Smith and Mr. I. Monro be called upon to tender their resignations, and that on receipt of Captain Smith's resignation he be paid three months' salary.

Captain Smith and Mr. Monro were invited to appear together before the Council when His Worship the Mayor conveyed to them the decision of the Council as contained in the above resolution.

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The Council resumed the meeting in Public.

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## Open Council.

27th December, 1939.

**PRESENT:**

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), in the Chair.**

**The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).**

*Aldermen:*

**J. J. Copestake, J.P.,  
S. H. Egan, J.P.,**

**W. M. Maughan, J.P.,**

**C. R. Richardson,**

*Councillors:*

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
E. J. Cox,  
A. W. Greville,**

**W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
C. F. Nye,  
(Mrs.) F. E. Parvin,**

**C. Pinkney,  
C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas.**

**AIR RAID PRECAUTIONS—CONTROL:**

His Worship the Mayor announced that the Council in Committee had

**RESOLVED**—That this Council agree that the decision of the Civil Defence Committee of the 19th December be accepted by the Council, viz., that Captain E. C. Smith and Mr. I. Monro be called upon to tender their resignations.

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The meeting terminated at 9.9 p.m.

*Naar*  
*Mayor.*



## Borough of Hendon.

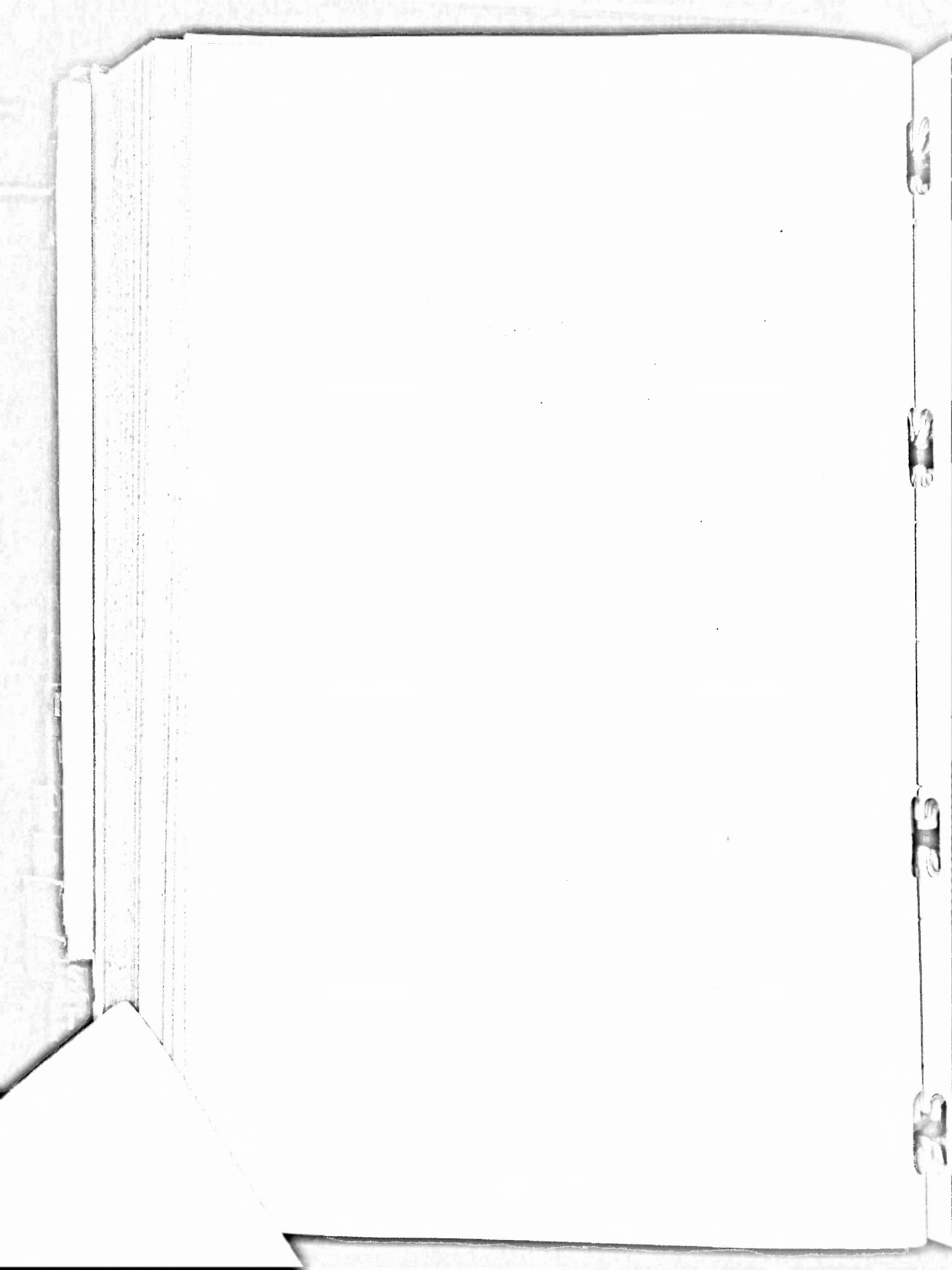
### NOTICE IS HEREBY GIVEN

That an **Ordinary Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **29th** day of **January, 1940**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

1. To confirm Minutes of the Special Meetings of the Borough Council held on the 8th and 22nd January, 1940.
2. Official Announcements.
3. Questions.
4. To approve, or otherwise, the Reports of the following Committees, viz.:—  
**Education, Group I.** (comprising: Public Health and Medical Services, Housing, Libraries, Works and Fire Brigade), **Group II.** (comprising: Highways, Buildings and Town Planning, Estates, Parks and Allotments), and **Finance and General Purposes.**
5. To receive Report of Local Pensions Committee.
6. To receive Report of Special (War-Time) Allotments Committee.
7. To receive Report of Civil Defence Committee.
8. Reports (if any) of Officers.



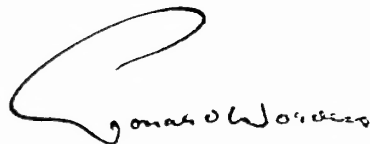


9. To consider the following Motion, notice of which has been duly given by Alderman G. R. Richardson, Councillor J. Griffiths and Councillor T. Pugh:—

THAT at the Statutory Meeting of the Council to be held on the 26th February, 1940, the whole of the Standing Committees of the Council (with the exception of the Education and Air Raid Precautions Committees) be re-constituted in accordance with the Standing Orders of the Council and that the Education and Civil Defence Committees continue to function as at present.

10. To authorise the sealing of the following documents:—

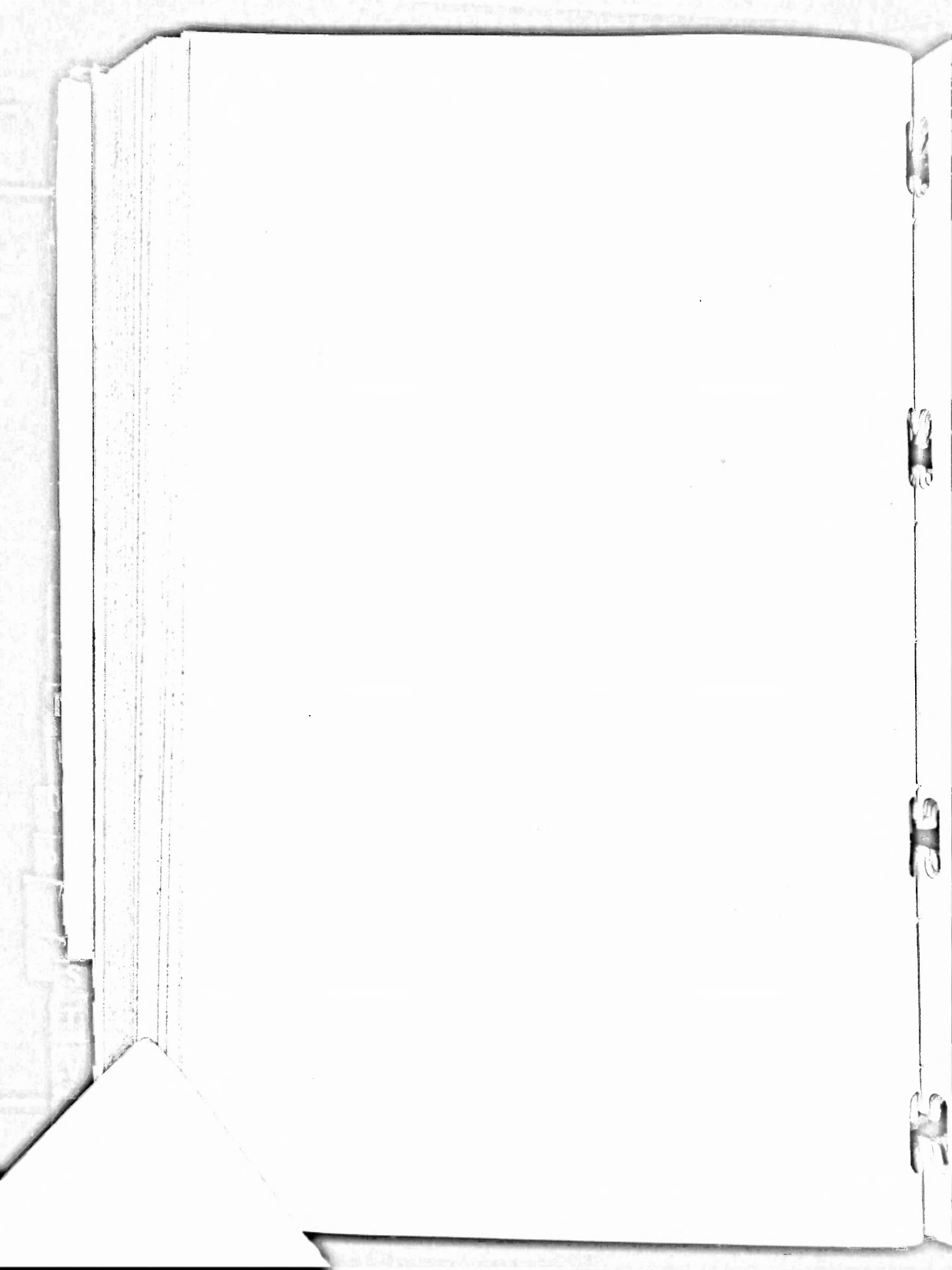
Tenancy Agreement	.....	.....	All Souls' College, Oxford and the Corporation <i>re</i> Burroughs House, The Burroughs, Hendon.
Agreement	.....	.....	Middlesex County Council and the Corporation —Supplemental to an Agreement, dated 13th July, 1903, relating to Hendon Park.
Agreement	.....	.....	St. Mary's Parochial Church Council and the Corporation—for the use of St. Mary's Magdalen Church Hall as a Maternity and Child Welfare Centre.
Transfer	.....	.....	Mrs. M. A. Rawlings and the Corporation to Mrs. M. A. Rawlings— <i>re</i> 51, Cotswold Gardens, Golders Green.



*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.

*24th January, 1940.*



# Minutes.

**At a Special Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Monday, the 8th day of January, 1940, at 6 o'clock p.m.

PRESENT:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), *in the Chair.*

*Aldermen:*

W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,  
S. H. Egan, J.P.,

W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.,  
F. C. Rice.

C. R. Richardson,  
R. A. B. Teare, M.B.E.

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
A. W. Greville,  
J. Griffiths,

W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
C. F. Nye,  
(Mrs.) F. E. Parvin,  
C. Pinkney,

G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,  
C. F. Windust.

NOTICE OF MEETING:

The Town Clerk read the Notice convening the Meeting.

APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.), and Councillors T. K. Bridge and F. W. Gilpin.

MINUTES—CONFIRMATION:

Moved by Alderman Copestake, seconded by Alderman Rice, and

96.—RESOLVED—That the Minutes of the Ordinary Meeting of the Borough Council held on the 4th day of December, 1939, and of the Special Meeting held on the 29th December, 1939, be confirmed.

Alderman Teare questioned the validity of the Special Meeting of the 29th December, 1939, on the grounds that in his opinion insufficient notice had been given by reason of the fact that a Sunday, Christmas Day and Boxing Day occurred between the date of the Notice and the holding of the Meeting. The Mayor intimated that the meeting was valid and expressed regret that Alderman Teare was unable to attend.

QUESTION:

*Civil Defence—Resignation of Captain E. C. Smith and Mr. I. Monro.*

Pursuant to notice duly given in accordance with Standing Order No. 22, Councillor Pugh asked His Worship the Mayor the following question:—

“Whether the Council would be prepared to re-consider their decision of the 27th December, calling for the resignation of Captain E. C. Smith (A.R.P. Controller) and Mr. I. Monro (Assistant Controller)?”

## REPLY BY HIS WORSHIP THE MAYOR:

"Captain Smith and Mr. Monro were on the 18th December convicted by His Majesty's Justices of being—while under the influence of drink—guilty of disorderly conduct.

On the 19th December the Civil Defence Committee after very careful consideration,

**RESOLVED—That** His Worship the Mayor be requested to interview Captain Smith and Mr. Monro and ask them to tender their resignations.

As stated in the Minutes, appeals were made against the Committee's decision and on the 21st the Committee interviewed Captain Smith and Mr. Monro and decided to refer the matter to the Council.

On the 27th December the Council, after proceedings extending over three hours during which the two persons concerned were interviewed by the Council, decided

**That** this Council agree that the decision of the Civil Defence Committee of the 19th December be accepted by the Council, viz., that Captain E. C. Smith and Mr. Monro be called upon to tender their resignations.

The debate was of a high level and utterly devoid of personalities. There was free expression of opinion and the resolution was carried by 17 votes to 5.

The letter from Captain Smith, dated 3rd January, was before the Civil Defence Committee on the same date when they decided 'to take no further action in the matter.'

A letter has been received from the Chief Warden enclosing correspondence from District Wardens suggesting re-consideration of the matter and in one case supporting the decision of the Council. Two other letters suggesting re-consideration have also been received.

Having regard to the whole of the circumstances, I do not hold the view that the matter is one calling for further consideration by the Council."

## RECESS REPORT:

Moved by His Worship the Mayor, seconded by Alderman Teare, and

**97.—RESOLVED—That the following report be received:—**

To the Aldermen and Councillors,

Hendon Borough Council.

Ladies and Gentlemen,

**RECESS REPORT.**

The following matters have been dealt with under authority of the Council's resolution No. 92 of the 4th December last:—

## 1.—DEFECTIVE CASES:

On the reports of the Medical Officer of Health, the action indicated below has been taken in the following cases:—

E.D., Burnt Oak. 11/12/25.	Chronic Bronchitis	3 months' convalescence.
J.M., Burnt Oak. 18/12/33.	General Debility	3 months' convalescence.
R.B., N.W. 2. 2/4/29.	Dull and backward—query Mentally Defective (Feeble-minded)	Admission to the Special Day School, Oak Lodge, Finchley, for a trial period of six months.
C.S., N.W. 11. 10/11/32.	Mentally Defective (Feeble- minded)—low grade. Query Imbecile	Admission to the Special Day School, Oak Lodge, Finchley, for a trial period of six months.
R.W., N.W. 9. 17/8/32.	Mentally Defective (Feeble- minded) and Physically Defective	Admission to a Special School for Physically and Mentally Defective Children.

R.W., N.W. 7. 18/8/29.	Mentally Defective (Feeble-minded)	Admission to the Special Day School, Oak Lodge, Finchley.
P.M., Burnt Oak. 3/11/34.	Malnutrition	6 weeks' convalescence.

## 2.—ISOLATION HOSPITAL—CHRISTMAS FESTIVITIES:

Following the usual practice of the Council, I authorised a grant of £30 towards the Christmas Festivities for the patients, nursing and domestic staff at the Isolation Hospital.

## 3.—TREATMENT AND DISPOSAL OF FOODSTUFFS CONTAMINATED BY GAS:

Arising out of a letter from the Ministry of Food requesting the Council to nominate an Officer engaged on food inspection duties to act as its Agent primarily responsible, with such assistance as he may require, for dealing with gas contaminated food stuffs, on the recommendation of the Medical Officer of Health I approved the nomination of Mr. S. J. Masters, L.A.G.C. (Sanitary Inspector) to carry out the work under the general administrative authority of the Medical Officer of Health.

## 4.—FIRE BRIGADE:

### (A).

#### *Clerical Assistant.*

Applications were considered for the above post, and in company with the Chairman of the Works and Fire Brigade Committee seven candidates were interviewed on the 28th December. With the concurrence of Alderman Maughan, Mr. P. G. Pollard of the Borough Treasurer's Department has been appointed to the post in accordance with the terms of the advertisement. The Fire Superintendent has been authorised to arrange the date of transfer with the Borough Treasurer.

### (B).

#### *Fireman.*

In company with the Chairman of the Works and Fire Brigade Committee I interviewed candidates for the vacancies in the Brigade, and the following appointments were made. (Group I. Committee, 13/11/39—58):—

### (i) Permanent Firemen:—

#### Central Fire Station.

Amos, W.	Hughes, M.
Austin, F.	Lulham, E.
Brierley, L.	Pike, G.
Fuller, W.	Simmonds, E.
Matson, A.	Smith, W.
Hawkins, A.	Stokes, J.
Hughes, A. E.	Whorlow, V.
Barnes, C. E. (A.F.S.)	
Croft, H. V. (A.F.S.)	
Foskett, A. H. (A.F.S.)	
Hicks, E. (A.F.S.)	
Maxfield, A. G. (A.F.S.)	
Osborn, W. A. (A.F.S.)	

#### Mill Hill Fire Station.

Burns, E.	Kelly, E.
Dunk, J.	Larnham, G.
	Walman, E.

### (ii) Temporary Firemen:

#### Central Fire Station.

Fuery, T. (A.F.S.)	Henry, W. (A.F.S.)
Gray, F. V. (A.F.S.)	Hirshfield, N. (A.F.S.)
Harris, H. (A.F.S.)	Nolan, J. (A.F.S.)

**Mill Hill Fire Station.**

The Chief Officer was instructed regarding the services of two temporary Firemen for this Station.

**(C).** *Uniform Clothing and Boots.*

Authority was given to purchase uniform clothing and boots for the additional staff on the quotations of J. Compton & Sons & Webb, Ltd. amounting to £349 3s. 2d. for clothing, and Wilkins & Denton at an approximate cost of £170 for boots.

**(D).** *Auxiliary Fire Brigade.*

Tenders were considered for the provision of 300 waterproof coats and 50 pairs trousers, and I authorised the acceptance of the tender of L. Andrews & Co. Ltd.—Waterproof coats at 17/6d. each and trousers 12/3d. per pair.

**5.—RENEWAL OF PETROLEUM STORAGE LICENCES:**

Authority was given for the renewal of the Annual Licences for Petroleum and Carbide of Calcium storages as per schedule submitted by the Fire Superintendent (130 Petroleum, 3 Carbide of Calcium).

**6.—STREET TRADING—WATLING AVENUE:**

In connection with the resolution of the Council 4/12/39 (Group II. Committee, 13/11/39—3) authorising the granting of nine Street Trading Licences in respect of Watling Avenue to persons resident in the Borough, after consultation with the Chairman of the Highways Committee I dealt with the under-mentioned applications as follows:—

*Applications approved and Licences granted to trade on Mondays to Fridays from 8 a.m. to 7 p.m. and on Saturdays from 8 a.m. to 8 p.m.—such Licences to expire on the 31st March, 1940.*

Name and Address of Applicant.	Article or Commodity to be Sold.	Description of Site.
<b>Mulcare</b> , Richard Ernest, 6, Park Croft, Burnt Oak	Vegetables	On the carriageway of Watling Avenue outside No. 3.
<b>Haslam</b> , Frederick, 134a, Burnt Oak Broadway, Edgware	Fish and Poultry	On the carriageway of Watling Avenue outside No. 11.
<b>Wilson</b> , Walter George, 8, York Mansions, The Broadway, West Hendon, N.W. 9	Fruit	On the carriageway of Watling Avenue outside No. 31.
<b>Larner</b> , Thomas Joseph, 21, Dole Street, Mill Hill, N.W. 7	Fruit	On the carriageway of Watling Avenue outside No. 37.
<b>Kemble</b> , James Alfred William, 9a, Brookfield Avenue, Mill Hill, N.W. 7	Flowers and Vegetables	On the carriageway of Watling Avenue outside No. 39.
<b>Powell</b> , Edwin John, 80, Littlefield Road, Burnt Oak	Fruit	On the carriageway of Watling Avenue outside Colindale Laundry.

Name and Address of Applicant.	Article or Commodity to be Sold.	Description of Site.
<b>Whytock, Henry Thomas,</b> 241a, Deansbrook Road, Edgware	Fruit	On the carriageway of Watling Avenue outside No. 57.
<b>Laverack, William Henry Christopher,</b> 11, Langham Road, Burnt Oak	Vegetables	On the carriageway of Watling Avenue outside No. 77.
<b>Wilson, Frederick,</b> 47, Fortescue Road, Burnt Oak	Fruit and Vegetables	On the carriageway of Watling Avenue outside No. 83.

The above applications were recommended by the Watling Street Traders' Association.

*Applications Disapproved.*

Name and Address of Applicant.	Trade.
<b>Johnson, George William,</b> 18, Gaskarth Road, Burnt Oak	Greengrocery.
<b>Holmes, Mrs. Alice,</b> 1, Oakwood Drive, Edgware	Greengrocery.
<b>Warden, James King, D.C.M.,</b> 58, Watling Avenue, Burnt Oak	Greengrocery and Fruit.
<b>Barker, Albert James Charles,</b> 42, Mount Grove, Edgware	Carpets, etc.
<b>Jones, Arthur,</b> 15, Walter Walk, Burnt Oak	Confectionery.

7.—TRAFFIC CONTROL:

By the Regulation of Traffic (Mill Hill) Order, 1939, a one way (west to east) system of traffic has been instituted in respect of Partingdale Lane from its junction with The Ridgeway to Lullington Garth, and a similar (Hendon) Order prescribes a one way route (north to south) in respect of Frith Lane from its junction with Lullington Garth to Bittacy Hill.

8.—AIR RAID PRECAUTIONS—CONTRACT FOR TRENCHES:

Authority has been given for the Town Clerk to obtain Counsel's opinion in relation to the Contract with Rigg & Remington, Ltd.

9.—SMALL DWELLINGS ACQUISITION ACTS:

(A). *Vacating Receipt (Ref. No. 316/R.57678).*

The sealing of the Vacating Receipt on the discharge of the mortgage was authorised.

(B). *Transfer of Mortgage (Ref. No. 502/R.50564).*

I approved of the transfer of the mortgage to the widow of a deceased borrower.

10.—TYPEWRITER CONTRACT:

Authority has been given for an arrangement with the Imperial Typewriter Co. Ltd. whereby the Company undertake to supply further new machines at the prices quoted in the Contract entered into in 1935. The quotation is, however, subject to a War addi-



tion of 5 per cent. Until another Contract is entered into the Company undertakes to maintain the new machines at a charge of 15/- per machine per annum, but in the event of the present war not being unduly prolonged the Company will take into account these maintenance charges in fixing the price for any further supply of new machines under any subsequent Contract.

#### 11.—RATES—OLD ARREARS:

The remission of rates in 8 cases of old arrears per lists 1 and 2 submitted to me by the Borough Treasurer was approved.

#### 12.—SPECIAL EXPENSES—WAR EMERGENCY:

I agreed to the allowance of certain expenses to three members of the Council staff who were recalled from leave or had leave postponed on the outbreak of war. The amounts are as follows:—

£	s.	d.
6	4	0
5	2	8
1	13	4

#### 13.—COMPENSATION FOR LOSS OF OFFICE—G. S. M. MAIR:

I approved of a statement of the Council's case in an appeal by Mr. Mair for reconsideration of the compensation offered to him by the Council consequent upon his loss of office as Clerk to the Edgware Parish Council and Clerk to the Edgware and Little Stanmore Joint Lighting Committee. (F. & G.P.C., 1/5/39).

#### 14.—MIDWIVES ACT, 1936. COMPENSATION:

##### (A). *A. M. Lowke, Certificate No. 41202.*

It was reported to me that the Willesden Corporation had agreed to the payment of a sum of £240 11s. 0d. to Mrs. Lowke, and I approved of a payment by this Authority of a sum of £27 11s. 9d. being Hendon's proportionate share of the sum first mentioned.

##### (B). *Mrs. M. M. Jackman, Certificate No. 56903.*

Mrs. Jackman having agreed to surrender her certificate and accept a sum of £107 8s. 1d., payment of that sum was authorised. In this particular case an amount of £23 6s. 6d. will be paid by the Willesden Corporation to this Authority.

As a matter of information it should be stated that these cross payments are in respect of practices in the areas of the respective Authorities.

#### 15.—LOANS:

##### (A). *Renewals.*

I agreed to the renewal, for a period of 5 years as from the 21st October, 1939, at 3½ per cent. per annum, of the following loans. (F. & G.P.C., 2/10/39):—

292
293
294
323

##### (B). *Repayment.*

**Loan N. 403.** The repayment of the outstanding balance of £100 in this case has been approved.

## 16.—SUPERANNUATION:

**(A).***Refund of Contributions.*

Authority has been given for the refund of the following Superannuation contributions in respect of resignations:—

Ref. No.	Name and Department.	Amount of Refund.		Effective Date of Resignation.
		£	s. d.	
S08	Banfield, Miss G. E., Isolation Hospital	31	9 1	18/11/39
—	McKenzie, Miss M. M., Isolation Hospital	2	6 11	30/11/39.

**(B).***Transfer Values.*

The following Transfer Values have been approved:—

Ref. No.	Name and Department.	Transfer Value.		Service to Count.	Payable
		£	s. d.		
1027	Anderson, Miss M. L., Isolation Hospital	47	1 4	4 years 6 months Non-contributing 3 months Contributing	To Norwich Corporation.
1005	Copping, Miss A. C., Isolation Hospital	39	17 4	4 years 8 months Non-contributing 5 months Contributing	To Northants County Council.
885	Goudie, Miss J. E., Isolation Hospital	125	11 5	8 years 10 months Non-contributing 1 year 4 months Contributing	To Northants County Council.
927	Rowell, Miss R., Isolation Hospital	103	17 9	7 years 9 months Non-contributing 1 years 2 months Contributing	To Oldham County Borough.
—	Cornell, Miss B. M., Isolation Hospital	29	11 4	5 years 6 months Non-contributing 3 months Contributing	By Hyde Corporation.
—	Lewis, Miss M. M., Isolation Hospital	36	11 6	4 years 7 months Non-contributing 4 months Contributing	By Surrey County Council.
—	Ross, Miss M. M. A., Isolation Hospital	11	0 2	1 year 6 months Non-contributing 3 months Contributing	By Herts. County Council.
—	Walters, Miss M.	12	6 0	2 years 5 months Non-contributing	By Ilford Corporation.

## 17.—ISOLATION HOSPITAL—STAFF:

I agreed to minor adjustments in the salaries of staff due to War Emergency re-arrangements, viz. :—

Miss M. N. Egerton, appointed as Head Laundress and commenced duties on the 14th November at a commencing salary of £70 per annum plus an allowance of £1 1s. 0d. per week in lieu of board and lodging owing to lack of accommodation at the Hospital.

Miss M. Holland, Laundry Maid. Payment of salary for two months at the rate of £10 per annum whilst acting as Head Laundress.

Miss K. Brown, Laundry Maid, one scale increment of £5, next scale increment to date as from the 1st December, 1940.

#### 18.—STAFF:

##### (A).

##### *Public Health Department.*

(i) **Local Government Staffs (War Services) Act, 1939.** In the case of G. J. Gale of the Medical Officer's Department it appears that he had only 23 months service with the Council at the date of being called up for Military Service. In the circumstances I agreed to waive the condition which requires 2 years' service before full salary less Military pay shall be allowed to him.

(ii) **Temporary Dental Attendant.** In view of the fact that Miss M. J. Munnings, Dental Attendant, has joined the Women's Auxiliary Air Force, I authorised the Medical Officer of Health to advertise for a temporary Dental Attendant in accordance with the Council's Grading Scheme (£130 x £10—£160).

##### (B).

##### *Housing.*

It was reported to me that Miss Blott (Housing) was suffering from Rheumatic Fever, and I agreed to continuing her leave of absence for a further period of 2 months, salary to be reduced to half in the second month without prejudice to Superannuation rights.

#### 19.—PAY ORDERS:

The following Pay Orders have been approved and signed:—

List No.	Amount.		
	£	s.	d.
167/170	7256	5	5
171/172	7350	15	3
173/178	22598	2	11
179	15322	1	1
180	13356	0	8
181	41163	4	10
182/183	1907	2	0
184/187	106098	13	9 (includes £80,964 M.C.C. Rates).
188/191	23399	19	8
192/195	18781	13	9
	<hr/>		
	£257233	19	4

#### 20.—RECEIPTS:

The receipts of the Corporation for the month of December on all accounts have amounted to £312,491 5s. 2d.

## 21.—HOUSING:

**(A).***Transfer of Tenancies.*

Appln. No.	Name.	From.	To.
4557	Harvey, W.	77, Clitterhouse Crescent	19, Cloister Road.
4279	Weedon, M.	36, Clitterhouse Crescent	65, Claremont Road.
6043	Landless, F.	33, Dole Street	29, Sturgess Avenue.
6247	Dillingham, H. C.	39, Brookfield Avenue	16, Brookfield Avenue.
6155	Jessop, A. S.	74, Hyde Crescent	56, Goldsmith Avenue.

**(B).***Allotment of Houses.*

Appln. No.	Name and Address.	Family.	House Allotted.
6781	Peacock, N., 4, Heading Street	H. & W. 1 child	103, Sturgess Avenue.
6770	Duffy, M., 129, The Broadway, N.W. 9	H. & W. 2 children	18, Hyde Crescent.
6187	Green, B. J., 4, Girton Avenue, N.W. 9	H. & W. 2 children	36, Clitterhouse Crescent.
5805	Nyquist, A. S., 129, The Broadway, N.W. 9	H. & W. 4 children	122, Sturgess Avenue.
6348	Easter, F. M., 8, Wingfield Cottages	H. & W. 4 children	37, Clitterhouse Road.
5798	Keable, C., 7, Lichfield Road	H. & W. 2 children	150, Clitterhouse Road.
5919	Tyler, H. W., 76, Grants Close	H. & W. 2 children	77, Clitterhouse Crescent.
6739	McMahon, H. J., 44, South Road	H. & W. 3 children	33, Dole Street.
6476	Howard, J., 80, Cricklewood Lane	H. & W. 2 children	66, Clitterhouse Road.

## 22.—REQUISITIONS:

The following Requisitions were submitted and **approved**:—

	£	s.	d.
Town Clerk's Department	8	10	3
Town Clerk's Department	162	0	0
Borough Treasurer's Department	110	0	0
Borough Surveyor's Department	607	5	4
Auxiliary Fire Service	257	8	8
Auxiliary Fire Service	40	0	0
Isolation Hospital	139	6	6
Public Health Department	12	1	7
School Medical Services	59	16	8
Maternity and Child Welfare	118	15	4

## 23.—CHRISTMAS GIFTS:

At date of this report the amount received by way of contributions has been £477 19s. 7d. 5/- vouchers have been issued in 2,050 cases at a cost of £510. In addition to this sum of £510 there has to be added postages and minor expenses.

I have to thank all who have assisted—by subscriptions and otherwise—in making the distribution which, having regard to the difficult times, I regard as very successful.

A. A. NAAR,

5th January, 1940.

Mayor.

*Item 6—Street Trading, Watling Avenue.*

Councillor Curton drew attention to the fact that Applicant No. 2 (Mr. Frederick Haslam) was already trading from a forecourt in Watling Avenue, and the Mayor intimated that the position would be investigated.

Moved by the Mayor, seconded by Councillor Scott, and

98.—RESOLVED—**That the foregoing report be approved and adopted.**

## VOTE OF THANKS TO THE MAYOR AND MAYORESS:

Moved by Alderman Reynolds, seconded by Alderman Copestake, and

99.—RESOLVED—**That the cordial thanks of the Council be accorded to His Worship the Mayor and the Mayoress for the many duties carried out by them in their official capacity during the Christmas Recess.**

## CIVIL DEFENCE COMMITTEE:

Moved by His Worship the Mayor, seconded by Alderman Teare, and

100.—RESOLVED—**That the following report be received:—**

**REPORT OF THE CIVIL DEFENCE COMMITTEE  
to the  
MEETING OF THE HENDON BOROUGH COUNCIL.**

*8th January, 1940.*

To the Mayor, Aldermen and Councillors  
of the Borough of Hendon.

Ladies and Gentlemen,

We herewith submit a Report on the various matters which have been dealt with by this Committee at its meetings held on the 6th, 13th, 19th, and 29th December, 1939, and 3rd January, 1940.

**PERSONNEL.**

## 1.—CONTROLLER:

The Committee have re-affirmed its previous decision that His Worship the Mayor act as Controller, and resolved that the period of office be extended from the 8th January, 1940, until such time as this Committee presents its report and recommendations on the matter of Control generally.

## 2.—ASSISTANT CONTROLLERS:

On the recommendation of the Controller (Captain E. C. Smith) the Committee at its meeting held on the 6th December, 1939, appointed Messrs. I. Monro and A. J. Taub as Assistant Controllers.

## 3.—STAFF OFFICER TO CHIEF WARDEN:

The approval of the Middlesex County Council has been received to the appointment of a Staff Officer to the Chief Warden at a salary of £250 per annum.

## 4.—ADMISSION TO CONTROL CENTRES, DEPOTS AND FIRST AID POSTS:

Your Committee have directed that Members of the Council (other than members of the Civil Defence Committee) be required to obtain the authority of the Chairman of the Civil Defence Committee before seeking admission to the Control Centres, Depôts and First Aid Posts.

## 5.—AIR DEFENCE CADETS:

A notification was received from the Commanding Officer of the Hendon Squadron of the Air Defence Cadets of a decision to withdraw the Cadets operating the Messenger Service at the Report Centre.

This service was accordingly withdrawn as from mid-night on the 31st December, 1939, and the thanks of the Council have been tendered to the Commanding Officer for services rendered by the Cadets under his direction.

## 6.—DEPOT SUPERINTENDENTS AND DEPUTIES:

At the meeting held on the 13th December, 1939, intimation of the approval to the appointment of seven Depôt Superintendents at £5 per week, and five Deputy Superintendents at £4 10s. 0d. per week was received. The County Civil Defence Committee considered that the appointment of a deputy at John Groom's Crippleage Depôt might be deferred for the present, and the like appointment at Golders Hill Park dispensed with until the personnel attached thereto appreciably exceeded the total of 90.

In pursuance of the above approval, the following provisional appointments, to take effect from the 28th October, 1939, have been made, the men having been informed that such appointments are of a probationary nature and subject to confirmation at a later date.

Depôt.	Superintendent.	Deputy Superintendent.
Hendon County School	Mr. L. M. Flewin	Sgt. H. Leake
West Hendon Baths	A/Off. Harford	Mr. R. Bridger
Clitterhouse Farm	Cpl. A. E. Aldridge	Pte. F. W. Mettam
John Groom's Crippleage	Mr. S. B. Fulford	—
Redhill County Hospital	Supt. W. H. Lane	Sgt. Buckland
Golders Hill Tea House	Mr. J. McNair	—
Mill Hill Baths	Provided by Borough Engineer's Department	Cpl. G. Brown

Having regard to the fact that the duties at John Groom's Crippleage and Golders Hill Park Depôts were no less onerous and important than those at other stations, your Committee made representations to the County Council that the appointment of Deputy Superintendents was equally as essential in these cases. The approval to the appointment of a Deputy at John Groom's Crippleage has since been received. This appointment has yet to be made.

## 7.—STRETCHER BEARER PARTY LEADERS:

The reply of the Minister of Home Security to the request put forward by the Middlesex County Civil Defence Committee for consideration to be given to the higher remuneration for Stretcher Bearer Party Leaders has been received. The Minister states that he is at present unable to agree to Stretcher Bearer Party Leaders receiving a

higher rate of pay than £3 per week, the rates of pay for volunteers being fixed not upon a commercial basis nor in relation to the varying responsibilities of their duties, but with a view to enabling those who desire it to take their share in a local organisation for the protection and security of their own area. In the opinion of the Minister, those who occupy the more responsible position will regard their remuneration rather as a means of enabling them to render service than as a reward for what they do.

#### 8.—CONDITIONS OF SERVICE—PART-TIME VOLUNTEERS:

The Minister of Home Security has had under consideration the position of part-time personnel in Civil Defence Services who might be summoned to undertake Civil Defence duties during their normal hours of employment, and as a result, Local Authorities have now been authorised to compensate unpaid personnel who lose wages as a result of absence from employment upon Civil Defence duties, the maximum compensation in respect of a working day being 10/- for men and 7/- for women. The cost of meeting such claims will be repaid in full to the Authority.

The Minister, referring to those industrial and commercial establishments who have trained and equipped certain of their personnel in Anti-Gas, First Aid and Fire Fighting measures, states that these employers should normally not be asked to detach these Parties from their establishments upon an air raid warning, as there would be cases where it might be desirable that these parties should remain in constant attendance at their establishments. At the same time, these parties form in effect a potential reserve available in a serious air raid and the Minister had no doubt that in such an emergency employers would not hesitate to help local authorities by releasing them.

#### 9.—ANNUAL LEAVE FOR A.R.P. PERSONNEL:

In addition to the authorised weekly periods of leave, the Minister of Home Security indicates that annual leave with pay should be allowed wherever practicable to whole-time personnel in Civil Defence Services. As far as the needs of the services permit, annual leave as from 1st January, 1940, may be granted to whole-time personnel on the basis of one day for each completed month of whole-time continuous service up to a maximum of twelve days per annum. (These arrangements will not apply to regular employees of the Council who retain their ordinary conditions of service in respect of annual leave.) The leave year runs from 1st January to 31st December, and Local Authorities may at their discretion allow leave to be anticipated up to six days in the case of a member of a service who has completed six months continuous whole-time service, provided they have reasonable assurance that the person will serve the full period covered by the amount of anticipated leave. It is not permissible for annual leave to be carried forward from one leave year to another, and public holidays, including Christmas Day and Good Friday, do not carry a right to additional leave in respect of them. In view of the regular leave arrangements proposed, local authorities are to make it a rule that members taking leave without permission will be held to have broken the contract of service and so render themselves liable to dismissal. The arrangements for leave must be such that the service is maintained at the necessary standard of efficiency, and no increase in paid personnel, either temporarily or permanently, is to be made for the purpose of arranging leave.

Your Committee have adopted the principle outlined by the Minister of Home Security and authorised the Controller to make the necessary arrangements in connection therewith, leave periods to commence in March, 1940.

#### 10.—RECREATIONAL EQUIPMENT:

Expenditure on recreational equipment for First Aid Posts, Depôts, Report and Control Centres at the rate of 1/- per head of the whole-time personnel engaged thereat is recognised by the County Civil Defence Committee as reasonable expenditure for grant.

## 11.—REVISED WAR ESTABLISHMENT:

Reductions have been made in the authorised War Establishment of the following services:—

	Number.	Personnel.
Stretcher Parties .....	52 to 31	520 to 310
Light Rescue Parties .....	17 to 9	374 to 198
Heavy Rescue Parties .....	4 to 2	72 to 36

**TRAINING, EXERCISES, ETC.**

## 12.—FIRE BRIGADE TACTICAL EXERCISE:

A London Fire Region Tactical Exercise was carried out on Wednesday, December 20th, a series of 17 incidents having been planned by the Regional Fire Officer, the scheme being to test liaison between Air Raid Wardens and Fire Brigades.

First and subsequent assistance calls necessitated the mobilisation of 54 pumps, the London County Council, Willesden and Wembley Fire Brigades working in co-operation with Hendon. Sir Ernest Gowers, Regional Commissioner, and Commander Firebrace were present at Hendon Fire Station, and afterwards attended a 20-pump and turntable conflagration at Cricklewood. All pumps and appliances were on the various spots within five minutes of the call, and within ten minutes all fires were being fully attended to.

Commander Firebrace, R.N., complimented Hendon on its smart turn-out.

## 13.—INSTRUCTIONAL COURSES:

Arrangements were made for the attendance of the following personnel at the courses stated:—

Course.	Name.	Date.
Incendiary Bomb and High Explosive training	Mr. J. A. Oldfield	December 4th to 8th, 1939.
A.R.P. School, Falfield	Mr. S. J. Masters	January 2nd to 19th, 1940.

## 14.—INTER-DEPOT EFFICIENCY COMPETITIONS:

The first series of Inter-Depôt Competitions have been held, marks being awarded for the following work:—

1. Stretcher Party Work,
2. General condition of Depôt,
3. Geography and Map reading,
4. Transport, and
5. Stores.

The order of merit was as follows:—

1. Clitterhouse Farm,
2. Mill Hill Baths,
3. Redhill County Hospital,
4. John Groom's Crippleage,
5. Hendon County School,
6. Tea House, Golders Hill Park,
7. West Hendon Baths.

## 15.—INCENDIARY BOMB AND HIGH EXPLOSIVE COURSE:

Lectures are now being given by the qualified instructors attached to the Council's A.R.P. Organisation, and on completion thereof endeavours will be made to arrange further lectures for the benefit of the public.



#### 16.—CO-ORDINATING OFFICERS IN CHARGE OF INCIDENTS:

Members of the Wardens' Organisation are being selected for training as "Co-ordinating Officers" to take charge of major incidents, and to co-ordinate the work of the various services called thereto.

#### 17.—ATTENDANCES OF DOCTORS AT INCIDENTS:

The Medical Officer of Health has suggested that the Local Medical Emergency Committee should be consulted on the possibility of the compilation of a rota of General Medical Practitioners who would be prepared to attend immediately at the site of any disaster in their respective areas, render emergency aid to the more seriously injured, and decide the priority to be given to cases requiring hospital treatment, a duty requiring medical skill and which could not effectively be carried out by stretcher bearers. In such a way, the work of the stretcher bearer parties and ambulances would be accelerated and with a skilled person in charge, confusion would be avoided with consequent saving of life for the more seriously injured. In addition, the presence of a medical practitioner would have a distinctly beneficial psychological effect.

The Committee have endorsed the suggestion and directed that the proposal be submitted to the Home Office for consideration.

### AIR RAID WARDENS' ORGANISATION.

#### 18.—AIR RAID WARDENS' POSTS—HEATING AND LIGHTING:

Reports received that the heat given by paraffin lamps was insufficient has caused the County Civil Defence Committee to notify local authorities that should they prefer to electrically equip their posts, estimates of installation, annual maintenance and running costs should be forwarded to them for approval.

On the basis indicated by the County Council, the Borough Engineer estimates that the running and maintenance costs will be £11 1s. 7d. per post, and that the average cost of connections to the main, provision of a heater and lamp, will not exceed the sum of £8 16s. 6d. allowed.

Your Committee approved these estimates; the approval of the Middlesex County Council thereto has since been received, and orders have been placed for the work.

#### 19.—MANNING OF AIR RAID WARDENS' POSTS:

A request has been received for the reduction of the whole-time personnel in the Wardens' Service from 372 to 330, together with a recommendation that the continuous manning of most of the Wardens' Posts during the night should be discontinued. No whole-time personnel are to be discharged to effect this reduction, but any resignations are not to be replaced until the strength has fallen to the requisite level.

The Committee gave instructions that as from the 1st January, 1940, the practice of manning Wardens' Posts (except District Headquarters), should be discontinued between 10 p.m. and 6 a.m., these arrangements to be varied as necessary to ensure that the Posts are manned for one hour after sunset and one hour before sunrise. During the night, Wardens will be detailed on duty in their homes and will be on immediate call on receipt of an Air Raid Message Yellow. As whole-time Wardens will, by this means, all be on duty by day and able to sleep at nights, there will be an improvement in the numbers on duty by day.

#### 20.—TEMPORARY WARDENS' POSTS—PAYMENTS FOR USE, ETC.:

The Committee have considered claims for the use, heating, lighting and cleaning of temporary Wardens' Posts for the period 16th October to 19th November, 1939, inclusive and payments in respect thereof made.

## CONSTRUCTIONAL WORK, ETC.

### 21.—TRENCHES IN PARKS—FOOTPATHS:

The question of the provision of footpaths leading to the trenches in the various Parks and Open Spaces (referred to this Committee by the Estates, Parks and Allotments Committee) has received consideration, and the Borough Engineer has been instructed to proceed with this work.

### 22.—HENDON ISOLATION HOSPITAL—DECONTAMINATION ARRANGEMENTS:

The Minister of Health has considered the Committee's proposals for the adaptation of Ward Pavilion No. 3 at this Hospital for the decontamination of stretcher cases, and has indicated that he sees no necessity for the provision of separate facilities for the cleansing of male and female patients, one shed near the main entrance to the Ward for the treatment of both sexes being preferable.

Having received the reports of the Officers, your Committee have requested the Minister to reconsider this decision, and your Medical Officer of Health has interviewed the Ministry thereon.

### 23.—CLITTERHOUSE AMBULANCE DEPOT:

Your Committee received plans prepared in accordance with the recommendations of the Inquiry Committee for an additional rest room at this Depot. Having regard to the additional accommodation now available in the existing buildings, your Committee directed that no action be taken in this connection, but that the Borough Engineer prepare a scheme for the heating of the men's sleeping quarters. Accordingly, an estimate of £110 for dealing with the question of ventilation and heating of the men's rest room, covering the floor of the canteen, providing a wooden floor in the sleeping quarters, and other incidental works was received.

Your Committee have authorised this work to be carried out, and have directed that application be made for the approval of the County Council to this expenditure.

### 24.—FIRST AID POST—GOLDERS HILL PARK:

Representation on the unsuitability of the Tea House at Golders Hill Park for use as a First Aid Post and Ambulance Depot has been made to the Middlesex County Council. The County Medical Officer of Health, however, is of the opinion that the building can provide adequate and suitable accommodation for these purposes if alterations and adaptations suggested by him are carried out. Plans embodying these works at an estimated cost of £160 have received the Committee's approval, and applications made for the consents of the Middlesex County Council to the expenditure and of the London County Council for permission to execute the works.

### 25.—MILL HILL FIRST AID POST:

Your Committee have received and approved plans showing the alterations and additions to the existing building to provide separate accommodation for the decontamination of men and women, the estimated cost of which amounts to £400.

Application for the approval of the Middlesex County Council to this expenditure has been made.

### 26.—PROVISION OF ALARM BELLS—MILL HILL AND WEST HENDON DEPOTS:

Your Committee authorised an expenditure of £40 on the provision of a system of alarm bells at these Depôts. The Middlesex County Council are unable to agree that this expenditure was necessary.

## 27.—DECONTAMINATION OF CLOTHING:

In accordance with the Committee's instructions, the Borough Engineer has conferred with the British Launderers' Association on the matter of the decontamination of clothing. The only method of dealing with the decontamination of protective clothing appears to be for the Corporation to erect a small plant for this purpose, adjacent to the Refuse Disposal Works where there is an ample supply of steam.

Your Committee have approved a sketch plan showing the provision of four boiling tanks, the capacity of each tank being 350 gallons, and so capable of dealing with either twelve heavy protective suits, eighteen light protective suits, or 96 sets of gloves and helmet curtains at one time, each boiling occupying approximately one hour.

In regard to the decontamination of civilian suits or uniforms, the British Launderer's Association at their Depôt in Bell Lane have three washing machines capable of dealing with 108 civilian suits or 90 uniforms in a nine-hour day, two shifts being worked if necessary, which the Association have placed at the disposal of the Corporation.

Your Committee have directed that the Middlesex County Council be invited to express its opinion of the adequacy of these arrangements.

## 28.—CIVILIAN DEATHS DUE TO WAR OPERATIONS—MORTUARIES:

As a result of the recent application to the Ministry of Health for approval to the erection of three Mortuaries, the following scheme has now been agreed:—

- (a) Nelson's Club, Burnt Oak (already taken over for use), to be adapted.
- (b) One new mortuary with accommodation for 200 bodies to be erected in the vicinity of Claremont Road.
- (c) The existing mortuary behind the Town Hall to be used to supplement the above if necessary.

## 29.—MAINTENANCE OF VEHICLES FOR CASUALTY SERVICES:

Your Committee have reviewed the arrangements for the maintenance of vehicles used in connection with the casualty services carried out partly at the Corporation's Depôt in Hendon Way and, to a greater extent, at Greville's Garage in Finchley Road. The Depôt in Hendon Way being almost completely occupied with repairs to the heavy vehicles attached to the Rescue Parties, etc., your Committee adopted the recommendation of the Borough Engineer that the Corporation should take over, at a rental to be agreed, the portion of Greville's Garage required to deal with the cars, and that labour and materials be supplied by the Corporation and certified by the Borough Engineer. It is anticipated that with a fleet of the size under consideration, there will be constant work for four or five mechanics, and it is understood that Councillor Greville (as Ambulance Officer) is prepared to undertake the supervision and general organisation of all the work which would be carried out in his garage.

Authority has been given for the Ambulance Officer and the Borough Engineer to deal with claims received in regard to vans which have been hired by the Corporation and returned to their owners.

## 30.—STREET LIGHTING:

The Committee have received from the Minister of Home Security the details of the proposals for the restoration of street lighting in a form necessary to satisfy strategical requirements. The Minister hopes that the installation of the type of lighting proposed will have considerable effect in promoting the comfort of the pedestrian and securing safety on the roads, and that Lighting Authorities will take steps to instal it as supplies of the necessary fittings become available.

The Borough Engineer is in touch with the various Supply Companies in regard to this matter.

**31.—PUBLIC SHELTERS:**

The public shelter accommodation to be provided in this area has now been agreed by the Home Office and the Middlesex County Council as under:—

	Persons.
Trenches .....	9,650
Shops and Garages .....	1,885
Basements .....	2,494
Railway Arches .....	981
Surface Shelters .....	2,000
	17,010

**32.—PROGRESS OF WORKS GENERALLY:**

The following report on action taken in regard to the various points raised by the Special (A.R.P. Inquiry) Committee was received by this Committee at its last meeting:—

Comment by Special Committee.	Action Taken.
<p><b>GOLDERS HILL HOUSE:—</b></p> <p>Cleansing arrangements. Ventilation. Lay-out of building. Provision of alternative premises.</p>	<p>The Ministry of Health have now decided, as a matter of general policy, that approval is not to be given to the provision of new buildings for First Aid Posts.</p> <p>The Middlesex County Council have inspected Golders Hill House and decided that subject to certain minor alterations it can be retained for its present purpose.</p> <p>Plans and estimates for the agreed alterations, which cover the points raised by the Special Committee, have been submitted to and approved by the Civil Defence Committee (28th December, 1939), and are being forwarded to the Middlesex County Council for approval.</p> <p>As regards the lay-out of the building this, of course, will remain. It is the lay-out of a typical Victorian mansion.</p>
<p><b>CLITTERHOUSE FARM:—</b></p> <p>Ventilation. Access to lavatories. Rest Room. Floor covering. Entrance. Undressing sheds.</p>	<p>Plans and estimates covering all these items have been submitted to and approved by the Committee (13th December, 1939). They have also been submitted to the Middlesex County Council for approval. In the meantime, the work has been put in hand by the Committee's instructions.</p>

Comment by Special Committee.	Action Taken.
<p><b>WEST HENDON FIRST AID POST:—</b></p> <p>Cleansing section. General arrangements.</p> <p>Construction of new First Aid Post at Isolation Hospital.</p>	<p>Plans and estimates for entirely new decontamination arrangements, together with other improvements, have been submitted to and approved by the Civil Defence Committee (31st October, 1939) and submitted to the Middlesex County Council for approval (9th November, 1939).</p> <p>As regards the suggestion for a new First Aid Post at the Isolation Hospital, this proposal has been disapproved by the Ministry of Health.</p>
<p><b>WEST HENDON SWIMMING POOL DEPOT:—</b></p> <p>Accommodation for Personnel.</p>	<p>Plans and estimates for additional accommodation at this Depot have been submitted to and approved by the Civil Defence Committee, and also submitted to and approved by the Middlesex County Council. The work is in hand.</p> <p>Further proposals regarding the future of the Depot will probably be submitted in the near future; consequent on the revised war establishment recently issued from Group Headquarters.</p>
<p><b>HENDON WAY DEPOT:—</b></p> <p>Alarm system.</p>	<p>An alarm system based on an electrical installation operated from the Depot Commander's office has been installed.</p>
<p><b>MILL HILL DEPOT:—</b></p> <p>Sub-Report Centre. Repair of cars. Pilfering of petrol.</p>	<p>The heating of the Report Centre appears to be satisfactory, and other internal improvements have been made to increase the available accommodation.</p> <p>All cars were tested before delivery to the Depôts, and an adequate repair staff is available to deal with repairs and breakdowns. It is suggested that it would be uneconomical to distribute this repair staff over the various Depôts.</p> <p>Every effort is being made by posting guards, etc., to prevent pilfering of petrol, which is not confined to this particular Depot.</p>

Comment by Special Committee.	Action Taken.														
<p><b>PUBLIC SHELTERS.</b></p> <p>Accommodation approved ..... ..</p> <p>Accommodation available ..... ..</p>	<p>Final approval of the Committee's programme in this respect was not obtained from the Middlesex County Council until the 9th December, 1939, but, in the meantime, work has been proceeded with as rapidly as very difficult circumstances would permit. The present position is as follows:—</p> <table border="1" data-bbox="801 536 1189 685"> <thead> <tr> <th></th> <th>In Shops, In Basements, Trenches.</th> <th>In Surface etc. Shelters.</th> <th>Total.</th> </tr> </thead> <tbody> <tr> <td>Accommodation approved</td> <td>9,650</td> <td>5,360</td> <td>2,000</td> <td>17,010</td> </tr> <tr> <td>Accommodation available</td> <td>6,850</td> <td>4,660</td> <td>—</td> <td>11,510</td> </tr> </tbody> </table>		In Shops, In Basements, Trenches.	In Surface etc. Shelters.	Total.	Accommodation approved	9,650	5,360	2,000	17,010	Accommodation available	6,850	4,660	—	11,510
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<p><b>MILL HILL FIRST AID POST.</b> Hartley Avenue, Mill Hill:—</p> <p>Arrangements for decontamination.</p>	<p>Plans and estimates for providing adequate cleansing facilities for both sexes have been submitted to and approved by the Committee (6th December, 1939). They have also been submitted to the Middlesex County Council (10th December, 1939) and are at present awaiting approval.</p>														
<p><b>CENTRAL HENDON FIRST AID POST:—</b></p> <p>Arrangements for decontamination.</p>	<p>Plans and estimates for providing adequate cleansing facilities for both sexes have been submitted to and approved by the Committee (31st October, 1939). They have also been submitted to the Middlesex County Council (9th November, 1939), and are at present awaiting approval.</p>														
<p><b>HENDON COUNTY SCHOOL AMBULANCE DEPOT:—</b></p> <p>Blacking out gymnasium.</p>	<p>The blacking out has been done, but it has now to be removed again, as the school is resuming possession of the gymnasium.</p>														
<p><b>CHRIST CHURCH HALL:—</b></p> <p>Minor sanitary defects.</p>	<p>These have been attended to.</p>														
<p><b>REDHILL AMBULANCE DEPOT:—</b></p> <p>Inadequate accommodation.</p>	<p>Plans and estimates for additional accommodation have been submitted to and approved by the Committee (15th November, 1939), and submitted to the Middlesex County Council for approval (21st November, 1939).</p> <p>It is understood that the County Council are resuming possession of the building, and other accommodation will have to be found for the personnel.</p>														

Comment by Special Committee.	Action Taken.
<p>SHELTERS—WEST HENDON PLAYING FIELDS AND YORK PARK:—</p> <p>Concrete retaining walls at entrances.</p>	<p>The construction of these retaining walls has been completed.</p>
<p>COLINDALE HOSPITAL FIRST AID POST:—</p> <p>Showers for decontamination.</p>	<p>Plans and estimates for the general improvement of the decontamination facilities at this Post have been submitted to and approved by the Committee (15th November, 1939), and also submitted to the Middlesex County Council for approval (20th November, 1939).</p>
<p>HENDON ISOLATION HOSPITAL:—</p> <p>Decontamination sheds for men and women.</p>	<p>Plans and estimates for a decontamination shed at each end of Ward No. 3 have been submitted to and approved by the Committee (15th November, 1939). They have also been submitted to the Ministry of Health, but have been disapproved on the ground that separate accommodation for each sex for the purpose indicated is unnecessary.</p> <p>The Committee have given instructions for further representations to be made to the Minister on the matter.</p>
<p>AMBULANCES:—</p> <p>Exhaust pipes. Lighting. Metal floors. Reflectors and seats.</p>	<p>The proposal suggested was not found to be practicable, but all the exhausts have been altered to come out on the side in front of the offside rear wheel.</p> <p>Approximately two-thirds of the ambulances have been provided with these items, and the work is proceeding as rapidly as possible. Some difficulty is being experienced in obtaining the materials required.</p> <p>Painting the ambulances with anti-gas paint is also proceeding, about one-third having been completed.</p>

#### GENERALLY.

##### 33.—CASUALTY SERVICES—BROCHURE:

The Committee have approved the issue of a brochure for the information of all personnel engaged in the Casualty Services and prospective volunteers.

## 34.—HEALTH CLINICS—AIR RAID WARNING:

Instructions have been given that on receipt of a "Red" Warning at Clinics where sessions are in progress, unaccompanied children are to be kept at the Clinics or conducted, under supervision, to other shelter as circumstances permit.

## 35.—UNLOADING OF EVACUATION TRAINS:

With the authority of the Committee, the Medical Officer has made arrangements for the unloading of casualty trains arriving in the Borough to be carried out by Stretcher Bearer Parties composed, as far as possible, of volunteers off duty.

## 36.—WOMEN'S VOLUNTARY SERVICES:

Your Committee received, and noted with satisfaction the following report from Mrs. Lesty, Centre Organiser of the Women's Voluntary Services for Civil Defence:—

The Women's Voluntary Services started functioning in May from Mrs. Lesty's private address on her appointment from Lady Reading. Temporary rooms were kindly lent by Mrs. Dangerfield, Chairman of the Personal Services League at the Burroughs House, against the time when the rooms rented by the Council would be ready; these temporary rooms were occupied on June 19th, and we moved into the permanent quarters early in August.

We have enrolled over 1,000 volunteers for the different services, including:—

- Land Army.
- Canteen workers.
- Telephonists.
- Car Drivers.
- Ambulance Drivers.
- Air Raid Wardens.
- Nursing Services.
- Miscellaneous.

We are a general information bureau for the W.A.T.S. and other war services.

We supplied twenty volunteers for Willesden evacuation scheme.

We were largely responsible for the evacuation of sitting up cases from several Hospitals on the outbreak of war, viz., Redhill, Colindale, Manor House, and a few from Hendon Cottage Hospital. We also supplied the A.R.P. Officer with cars when requested for distribution of Wardens' equipment.

We have so far done nothing spectacular, but we claim to have laid a good foundation for future expansion and improvements when needed.

We have working parties functioning in all parts of the Borough working on comforts for the Troops, and Hospital supplies for our own local Hospitals. The parties include private working parties, British Legion, Townswomen's Guilds, etc.

The Middlesex County Council staff applied to us to find billets for them when they moved out to Hendon, which we were able to do.

In view of suggested expansion, Mrs. Monro and Mrs. Maughan have offered their valuable services as co-workers with Mrs. Lesty.

We are anxious to co-operate and help with the service of Civil Defence in any way we can. Should there be any details which the Committee would like, they would be willingly given.



## 37.—CHRISTMAS ARRANGEMENTS:

Your Committee directed that a sum not exceeding £120 be expended at the discretion of the Chief Officers in connection with the provision of additional fare, etc., for the personnel engaged at the Depôts and Auxiliary Fire Stations during Christmas.

Appreciative letters on this action have been received from all services.

*Item 4—Admission to Control Centres, Depôts and First Aid Posts.*

Discussion ensued on consideration of the above item, and the Mayor gave an assurance that the matter would receive further consideration by the Civil Defence Committee.

*General Items.*

The following matters raised during the debate on the report were referred to the Civil Defence Committee for consideration:—

- (i) Direction Signs to Trenches and Shelters, etc.
- (ii) Catering arrangements for A.R.P. personnel.
- (iii) Investigation into matters raised by Councillor Pryke regarding the A.R.P. Pay-roll.
- (iv) Provision of Public Shelters in Mill Hill.

*Controller.*

In reply to a question raised by Councillor Pugh, the Mayor stated that the Civil Defence Committee had not given consideration to the question of the appointment of a Controller. The question of Control was under review and the Committee would submit recommendations to the Council at the earliest possible date.

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The meeting terminated at 7.15 p.m.

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*Anna*  
 \_\_\_\_\_  
 Mayor.

Central Fire Station,  
The Burroughs,  
Hendon, N.W.4.

2nd January, 1940.

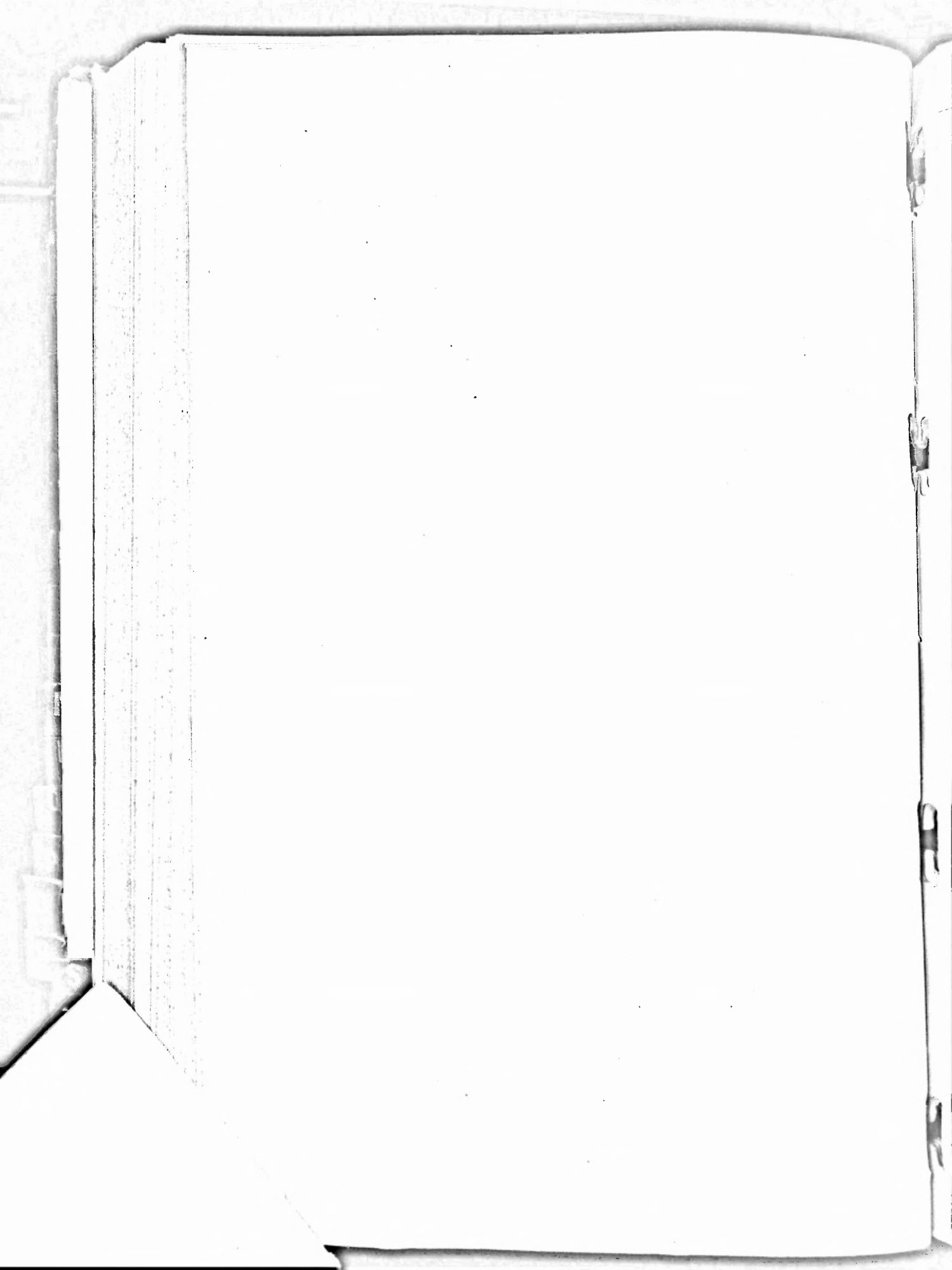
To His Worship the Mayor of the Borough of Hendon.

Your Worship,

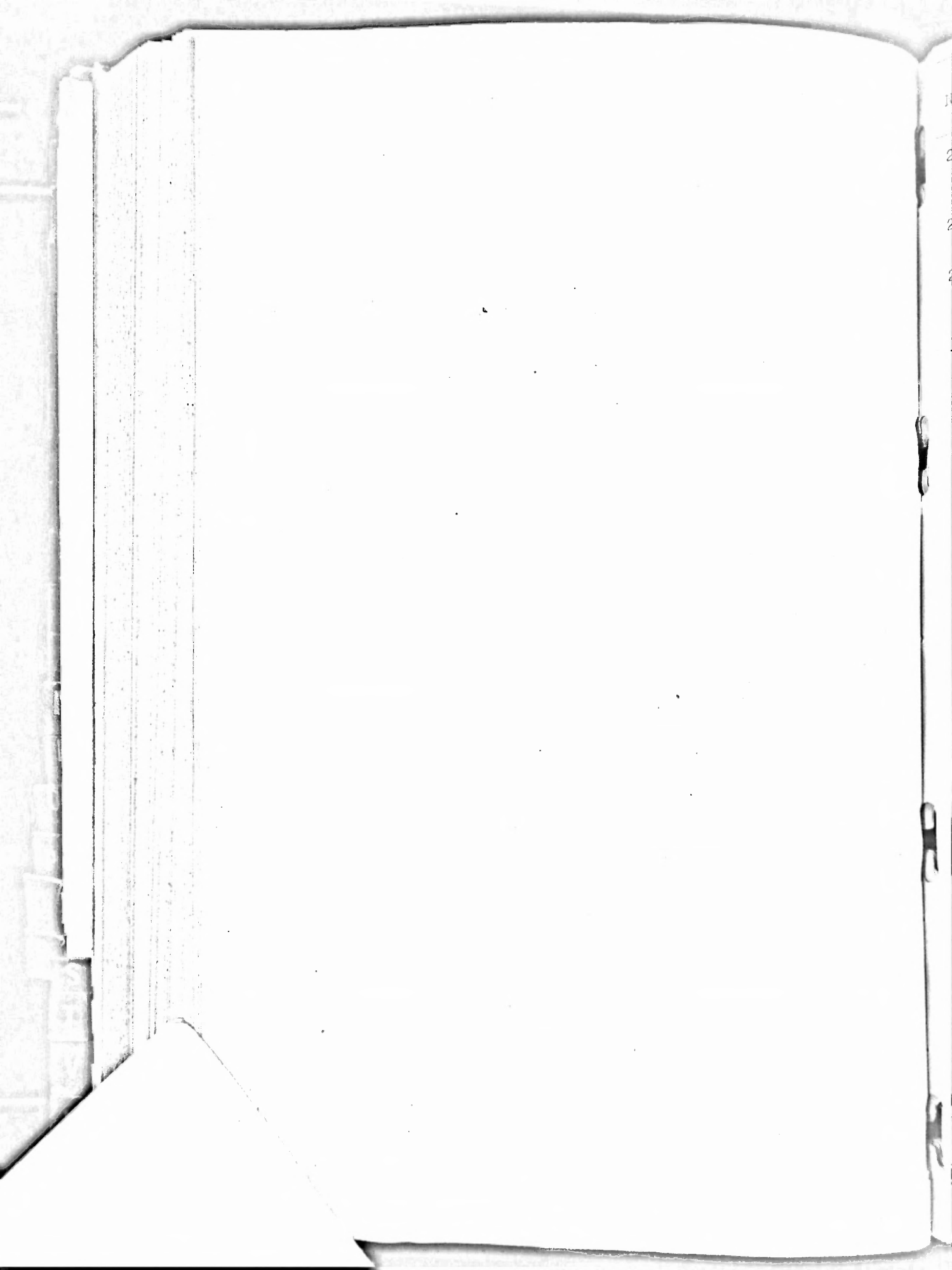
RENEWAL OF LICENCES TO STORE  
PETROLEUM AND CARBIDE OF CALCIUM.

The arrangements for the storage of petroleum and carbide of calcium at the following premises are satisfactory, and I recommend the renewal of the licences as set out hereunder for the year ending 31st December, 1940.

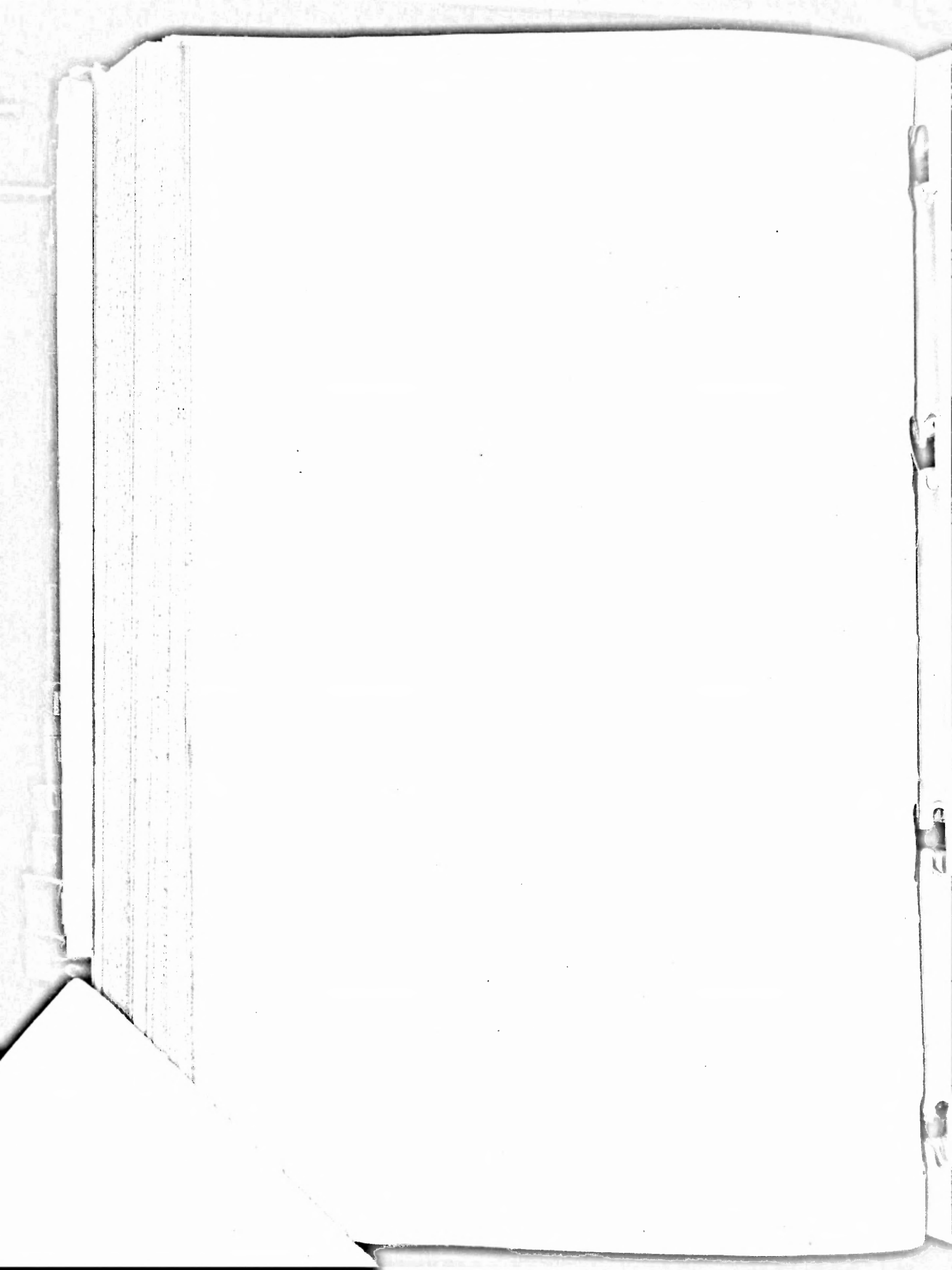
No.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STORAGE.	AMOUNT.
1.	A.I. & Dollis Dairies Ltd. High Rd. N.20.	Lodge Road, N.W.4.	1,000 gallons in bulk.
2.	Advance Linen Services Ltd. Granville Rd. N.W.2.	Granville Rd, N.W.2.	500 gallons in bulk.
3.	Appenrodt, H., Brent Bridge hotel, N.W.4.	Brent Bridge Hotel, N.W.4.	200 gallons in cans. 48 gallons in cars.
4.	Armstrong Siddeley Motors, Ltd., Edgware Road, N.W.9.	The Hyde, Edgware Rd.	500 gallons in in bulk. 150 gallons in car. 200 gallons Products of Petroleum. (No smoking in Repair Department).
5.	Ashby, A.F., & Co., 9/11, Watford Way, N. W. 4.	9/11 Watford Way, N. W. 4.	1,000 gallons in bulk.
6.	Austin, J.C., 15 Bunns Lane, Mill Hill.	Bellevue Terrace, Hendon.	500 gallons in bulk.
7.	Earons & Carpenter, 176, Broadway, N.W.9.	176, Broadway, E.W.9.	500 gallons in in bulk.
8.	Barrow, G.F., 25/27, The Burroughs, N.W.4.	25/27, The Burroughs, N.W.4.	60 gallons in cans.
9.	Barker, J., New Brent Street, N.W.4.	New Brent Street, N.W.4.	500 gallons in bulk.



No.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STORAGE.	AMOUNT.
10.	Battys, Belle Vue Road, Hendon.	Belle Vue Road, Hendon.	300 gallons in bulk.
11.	Bowen, Stephen & Sons, Hillside Garage, High St., Edgware.	Hillside Garage, High St. Edgware.	3,100 gallons in bulk.
12.	Boosey & Hawkes, Ltd., Sonorous Works, Deansbrook Deansbrook Road, Edgware.	Sonorous Works, Deansbrook Rd. Edgware.	300 gallons in bulk. 60 gallons in cans. 20 Gallons Cellulose.
13.	Brady, L.W., 9/10, Silkstream Parade, Burnt Oak.	3, Watling Avenue Burnt Oak.	300 gallons in bulk.
14.	Brent Cross Service Co. Ltd., Brent Cross, N.W.4.	Brent Cross, N.W.4.	9,500 gallons in bulk.
15.	British Launderers' Research Association, Hill View Gardens, N. W. 4.	Hill View Gardens, N. W. 4.	500 gallons in bulk.
16.	Calvert, James, 60a, Purley Avenue, N.W.2.	60a, Purley Avenue, N.W.2.	500 gallons in bulk.
17.	Cannons Car Service, The Crest, Brent St. N.W.4.	The Crest, Brent Street, N.W.4.	500 gallons in bulk. 40 gallons in cans.
18.	The Car Mart Ltd., Welsh Harp, Hendon.	Welsh Harp, Hendon.	6,000 gallons in bulk.
19.	The Car Mart Ltd., 832, Finchley Rd, N.W.11.	832, Finchley Road, N. W. 11.	2,000 gallons in bulk.
20.	Carter, H.V., Prince of Wales Garage, Church Rd, N. W. 4.	Prince of Wales Garage, Church Rd, N. W. 4.	60 gallons in bulk.
21.	Carter, Charles, 119, Granville Road, N. W. 2.	119, Granville Road, N. W. 2.	800 gallons in bulk.
22.	Chapman, T.W.A., Bridge Lane Garage, Bridge Lane, N. W. 11.	Bridge Lane, N.W.11.	2,500 Gallons in bulk.
23.	Circular Car Sales, Watford Way, Mill Hill.	Watford Way, Mill Hill.	30 gallons in bulk.
24.	The Club House Garage, Highwood Hill, Mill Hill.	Highwood Hill, Mill Hill.	40 gallons in cans.
25.	Colindale Laundry Co.Ltd. Bell Lane, N. W. 4.	Bell Lane, N.W.4.	1,000 gallons in bulk.
26.	Constable, Hart & Co.Ltd Broadway Buildings, Broadway, S.W.1.	L.M.S Gas Works Sidings, North Circular Road,	500 gallons in bulk.

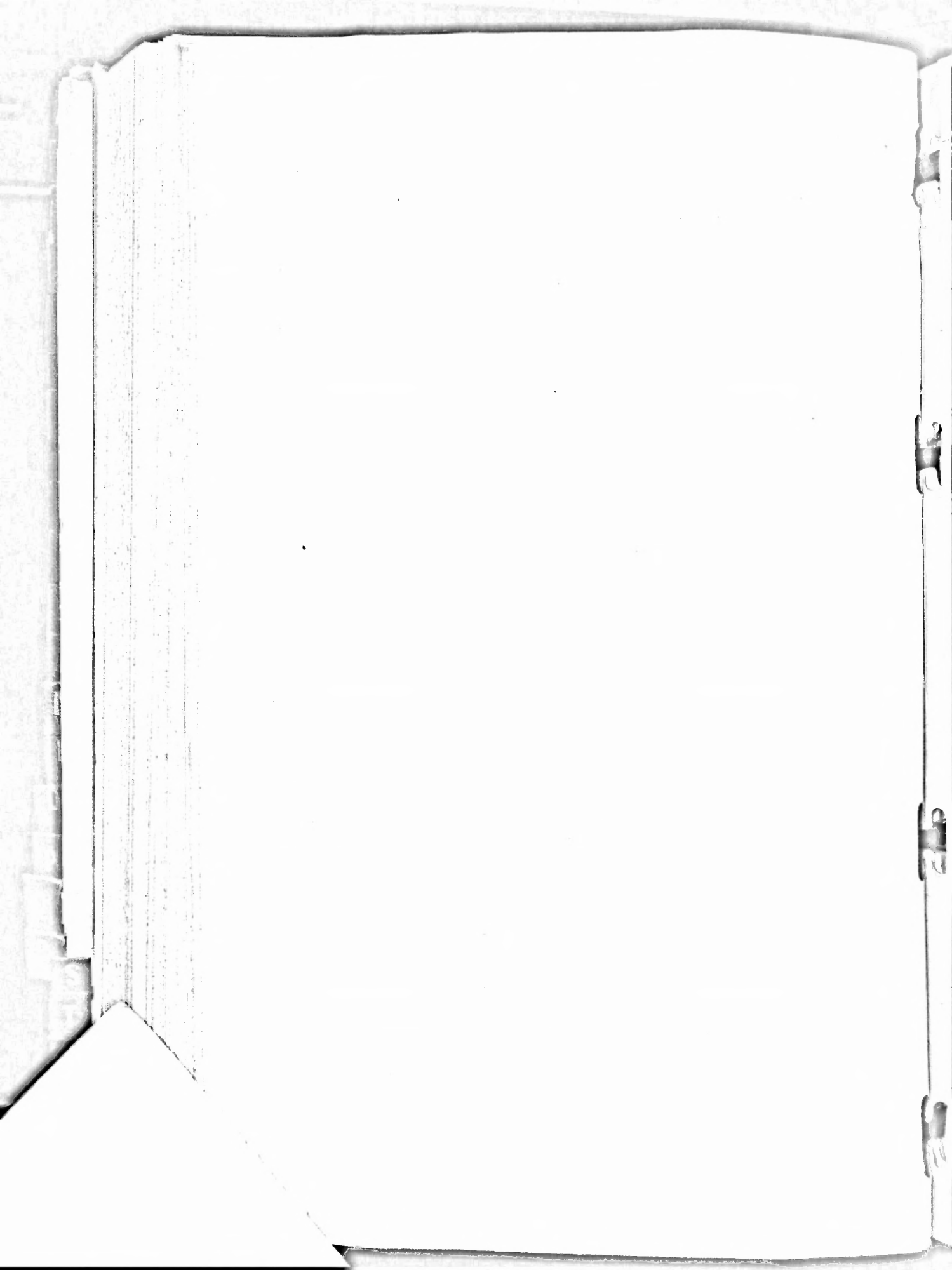


No.	NAME AND ADDRESS OF LICENSÉE.	PLACE OF STORAGE.	AMOUNT.
27.	Cronshaw, L., Ltd., The Crest, Brent Street, N. W. 4.	The Crest, Brent St. N. W. 4.	1,200 gallons in bulk.
28.	Davies Tyre Co. Ltd., The Hyde, N. W. 9.	Davies Works, The Hyde, N. W. 9.	1,250 gallons in bulk.
29.	Johanna Dearloves, Laundry Ltd., 146/8, Granville Rd. N.W.2.	146/8, Granville Road, N. W. 2.	250 gallons in bulk.
30.	Diana's Dampwash Ltd., 166, Granville Road, N.W.2.	166, Granville Road, N.W.2.	100 gallons in cans.
31.	Done, Hunter & Co., 1, the Broadway, N.W.2.	Estate Yard, Burroughs, N.W.4.	1,000 gallons in bulk.
32.	Drysdale J.H. 635, Watford Way, Mill Hill, N.W.7.	New Brent St. Garage, New Brent Street Hendon, N.W.4.	200 gallons in bulk.
33.	Duncan, H. L., 16, Church Road, N. W. 4.	16, Church road, N. W. 4.	1,000 gallons in bulk.
34.	Dunkleys (London) Ltd., 70, Colindale Avenue, N.W.9.	70, Colindale Avenue, N.W.9.	50 gallons in cans.
35.	Duple Bodies and Motors, Ltd., The Hyde, N.W.9.	The Hyde, N.W.9.	900 gallons in bulk 80 gallons Cellulose.
36.	Edgware Motors Ltd., High St. Edgware.	High Street, Edgware.	4050 gallons in bulk.
37.	Edwards, Thomas, 384, Finchley Road, N. W. 2.	384, Finchley Rd. N.W.2.	200 gallons in cans. (No motors with petrol in tanks to stand in carriageway of garage).
38.	Erith & Co. Ltd., 530, High St. Leytonstone E. 11.	Midland Wharf, N. W. 2.	500 gallons in bulk.
39.	Evans, C. F., The Garage, Hammers Lane, N. W. 7.	Hammers, Lane, N. W. 7.	100 gallons in cans.
40.	Eugene Ltd., Edgware Rd. N. W. 9.	Edgware Road, N. W. 9.	500 gallons in bulk.
41.	Everett, Edgecombe & Co. Ltd., Colindale Works, N. W. 9.	Colindale Works, Colindeep Lane, N. W. 9.	60 gallons in cans 60 gallons Cellulose.

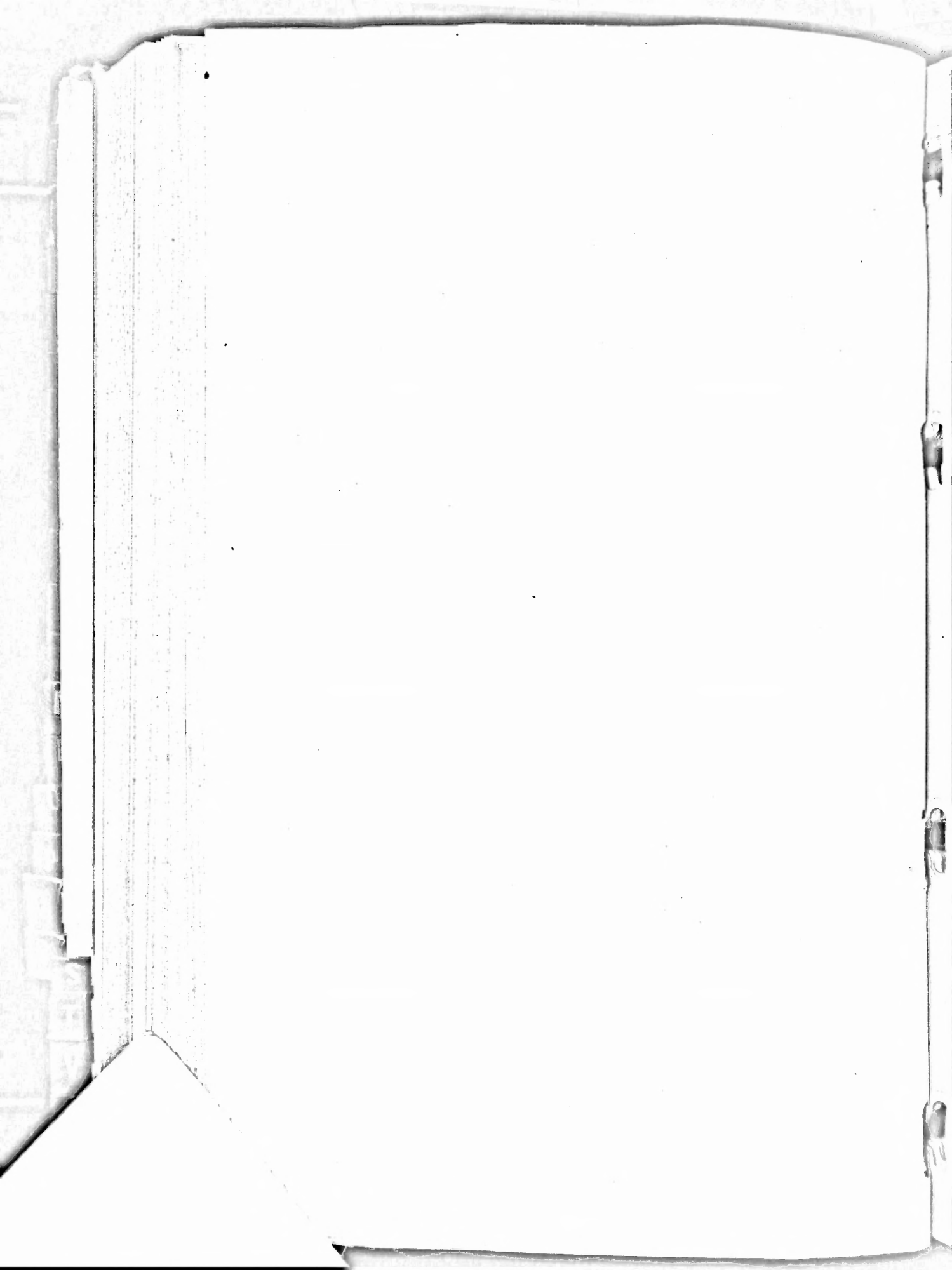


NO.	NAME AND ADDRESS OF LICENSEE.	PLACE OF ORAGE.	AMOUNT.
42.	Ever-ready Razor Products Ltd., Ever-ready Corner, The Hyde, N. W. 9.	The Hyde, N. W. 9.	500 gallons in bulk.
43.	Express Dairy Co. Ltd., 15/17, Tavistock Place, W. C. 1.	Claremont Rd., N. W. 2.	1,250 gallons in bulk.
44.	Ferguson & Curtis Ltd., Parkside Garage, Daws Lane, N. W. 7.	Daws Lane, N. W. 7.	1,800 gallons in bulk.
45.	A. Ferraris Ltd., 200/220, Cricklewood Broadway, N. W. 2.	200/220, Cricklewood wood Broad, N.W.2.	3,500 gallons in bulk. 60 gallons in cans.
46.	Fowles, R., 143, North End Road, N. W. 11.	143, North End Road, N. W. 11.	1,000 gallons in bulk.
47.	Fractional H.P. Motors Ltd., West Heath Works, Rookery Way, N. W. 9.	Rookery Way, N. W. 9.	20 gallons of products of petroleum.
48.	Franco British Electrical Co. Ltd., Colindale Av. N. W. 9.	Colindale Av. N. W. 9.	500 allons in bulk. 100 gallons cellulose.
49.	Francis Tucker & Co.Ltd., Cricklewood Lane, N.W.2.	Cricklewood Lane, N.W. 2.	100 gallons in cans.
50.	Kelly's Corner Service Garage, Holders Hill Rd. N. W. 7. (Gallo, Ange.,)	Holders Hill Rd. N. W. 7.	2,500 gallons in bulk.
51.	The Garage Service Co. Ltd. 106, Golders Green Road, N. W. 11.	106, Golders Green Road, N. W. 11.	2,750 gallons in bulk.
52.	A. Garst & Co. Ltd., 114, Colindale Avenue, N. W. 9.	114, Colindale Avenue, N.W.9.	500 gallons in bulk. 56 gallons of Cellulose.
53.	The Golders Green Laundry, (F. R. Dawson), 1/5, Nant Road, N. W. 2.	1/5, Nant Rd.	350 gallons in bulk.
54.	Grevilles Garage Ltd., 404/20, Finchley Rd. N. W. 2.	404/20 Finchley Road, N.W.2.	5,500 gallons in bulk. 180 gallons in cans.
55.	Hamilton, J. M. "Westhorpe", Tenterden Grove, Rendon.	"Westhorpe" Tenterden Grove.	200 gallons in cans.
56.	The Hale Garage, 16, Hale Lane, N.W.7.	16, Hale Lane, N.W.7.	600 gallons in bulk.
57.	Handley, Wl. (Woodstock Garage) Woodstock Avenue, N. W. 11.	Woodstock Av. N. W. 11.	60 gallons in cans.

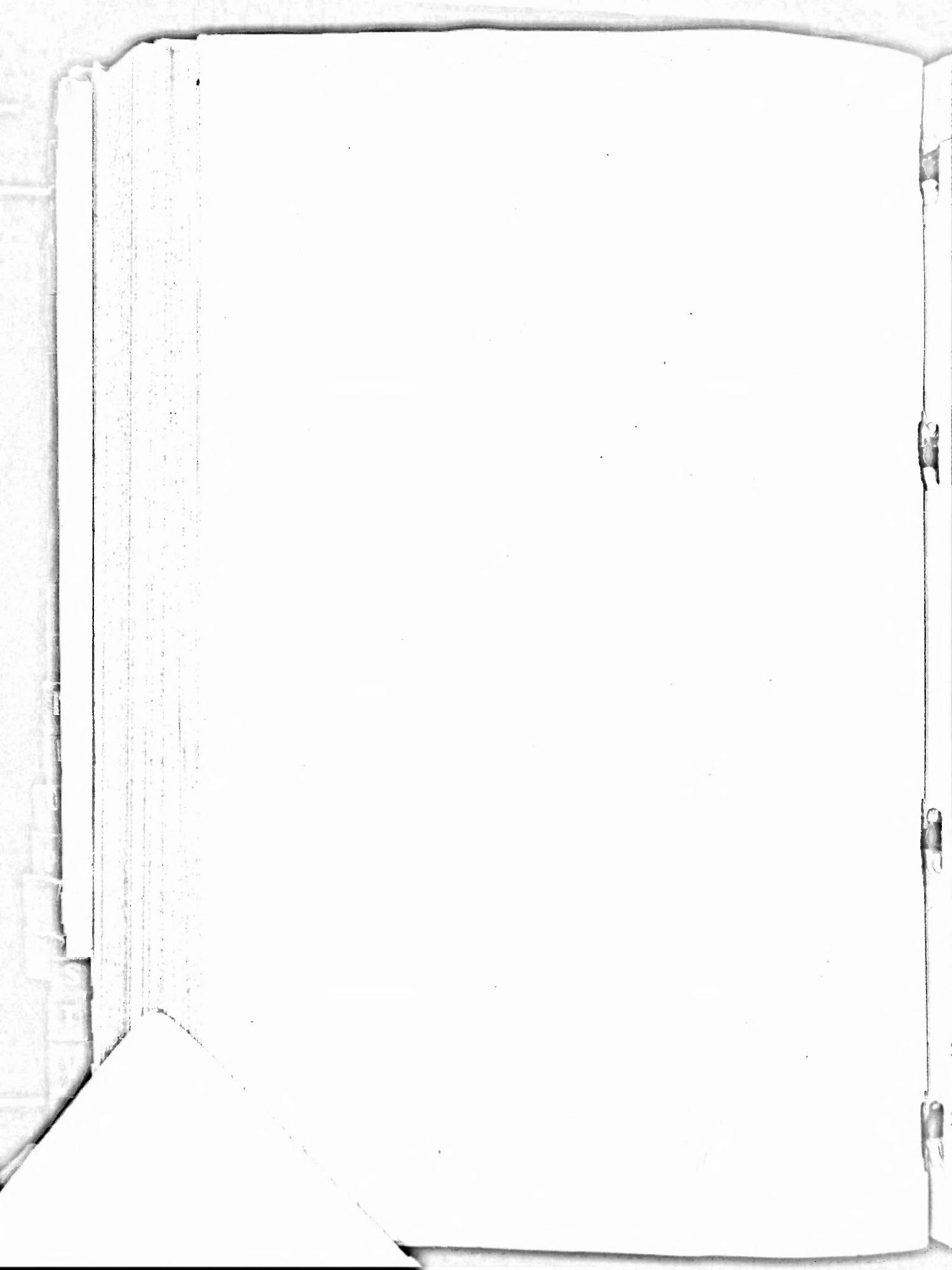




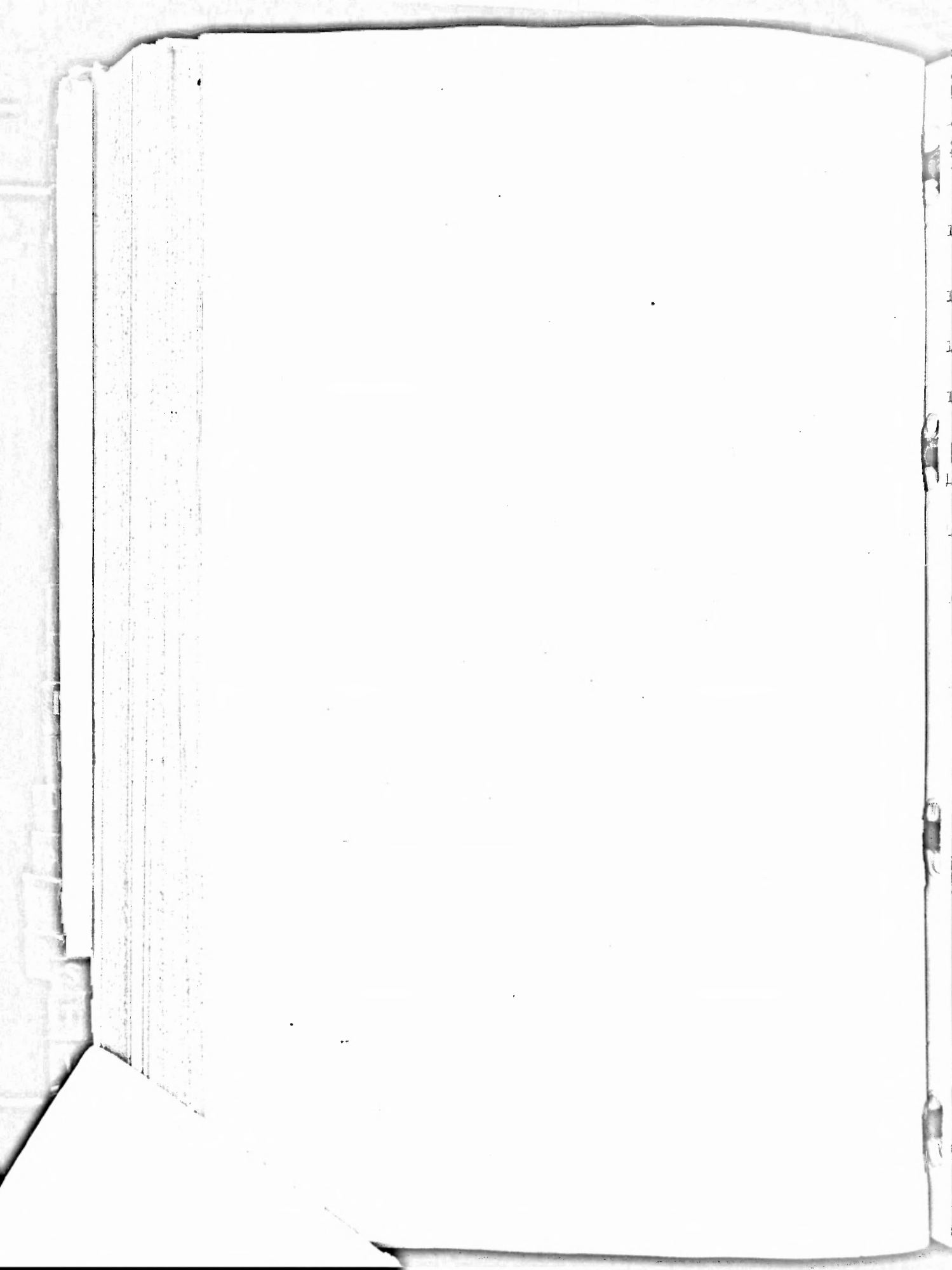
NO.	NAME AND ADDRESS OF LICENCEE.	PLACE OF STORAGE.	AMOUNT.
58.	Handley Page, Ltd., Claremont Road, N.W.2.	Claremont Road.	1,000 gallons in bulk. 60 gallons in cans. 500 gallons petroleum mixtures.
59.	Hartley Petrol Station Ltd. Watford Way, N. W. 7.	Watford Way.	4,600 gallons in bulk.
60.	Heather Garage (A. Butler) Heather Gardens, N. W. 11.	Heather Gardens.	1,000 gallons in bulk.
61.	Hendon Central Garage Ltd., Watford Way, N.W.4.	Watford Way, N. W. 4.	4,000 gallons in bulk. 500 gallons in cars. 60 gallons in tins.
62.	Hendon Borough Council Town Hall, Hendon.	Hendon Way Depot, N.W.2.	1,500 gallons in bulk.
63.	do.	Refuse Destructor Works, North Circular Road, N.W.2.	1,500 gallons in bulk.
64.	do.	Central Fire Station.	200 gallons in cans.
65.	Hendon Hall Ltd. Ashley Lane, N. W. 4.	Ashley Lane, Parson Street, N. W. 4.	1,000 gallons in tanks. 100 gallons in cans. 40 gallons in cars.
66.	Highfield Garage Ltd., Colders Green Rd. E.W.11.	Colders Green Road.	2,000 gallons in bulk. 600 gallons in cars. 500 gallons in cans.
67.	L. A. Hills (Hendon) Ltd. Electric Service Garage Finchley Lane, N. W. 4.	Finchley Lane, N. W. 4.	1,000 gallons in bulk. 40 gallons in cans.
68.	L. A. Hills (Hendon) Ltd. Electric Service Garage, Finchley Lane, N. W. 4.	do.	4,250 gallons in bulk. 80 gallons in cans.
69.	Hopf Products Ltd., Rookery Way, The Hyde, N. W. 9.	Rookery Way, N. W. 9.	22 gallons products of petroleum.
70.	Horrocks, E. & Sons Ltd., East Road, Burnt Oak.	33. East Road, Burnt Oak.	500 gallons in bulk.
71.	Howard, Farrow Ltd., Ford Buildings, Russel Road, E. W. 11.	Depot, Highfield Road, N.W.11.	500 gallons in bulk. 16 gal in cans



NO.	NAME AND ADDRESS OF LICENCEE.	PLACE OF STORAGE.	AMOUNT.
72.	Hirst's Motors Ltd, Armitage Road, Golders Green.	Armitage Road, Golders Green.	3,000 gallons in bulk. 180 gallons in cars. 80 gallons in cans.
73.	Hyde Model Laundry Ltd, Cecil Road, The Hyde, N.W.9.	Cecil Road, The Hyde.	500 gallons in bulk
74.	John Groom's Cripplesage and Flower Girl's Mission, (per W.E.Richardson), Edgware Way, Edgware.	Edgware Way, Edgware.	60 gallons in bulk.
75.	Johnsons & Sons, 335, Hendon Way.	335, Hendon way.	500 Gallons in bulk. 300 gallons products of petroleum.
76.	E. . Jones (Machine tools) Edgware Road, The Hyde, N. W. 9.	The Hyde, N. W. 9.	1,000 Gallons in bulk.
77.	Imperial Cancer Research Fund, Burtonhole Lane, Mill Hill.	Burtonhole Lane, N.W.7.	100 gallons in cans.
78.	Imperial Motors, 55, Oak Grove, N. W. 2.	55, Oak Grove, N. W. 2.	1,500 gallons in bulk. 60 gallons in cans.
79.	Industrial Orthopaedic Society, Manor House Hospital, North End Rd.	Manor House Hospital.	500 Gallons in bulk. 100 gallons in cans.
80.	"K" Garage & Service Station Ltd., Watford Way, R. W. 7.	Watford Way.	4,800 gallons in bulk.
81.	Holly & Co. (Cramb Bros.) Ltd., Holders Hill Rd. N.W.4.	Holders Hill Road.	500 gallons in bulk.
82.	King, A.A., Hortar Mills, North Circular Rd. N.W.2.	Hortar Mills, North Circular Road.	1,000 gallons in bulk.
83.	John Laing & Sons Ltd., Eunns Lane, N.W.7.	Eunns Lane.	1,000 gallons in bulk.
84.	A. Learner & Co. Ltd., 15, Colindale Avenue, N. W. 9.	15, Colindale Av.	1,000 gallons cellulose in drums.
85.	London Auto-Sales Co., 22, Broadway, N. W. 7.	22, Broadway, N. W. 7.	80 gallons in cans. 20 gallons in cars.
		(Endorsement: No petrol in cars in showrooms).	
86.	London Hortar Mills Ltd.,	North Circular	500 gallons

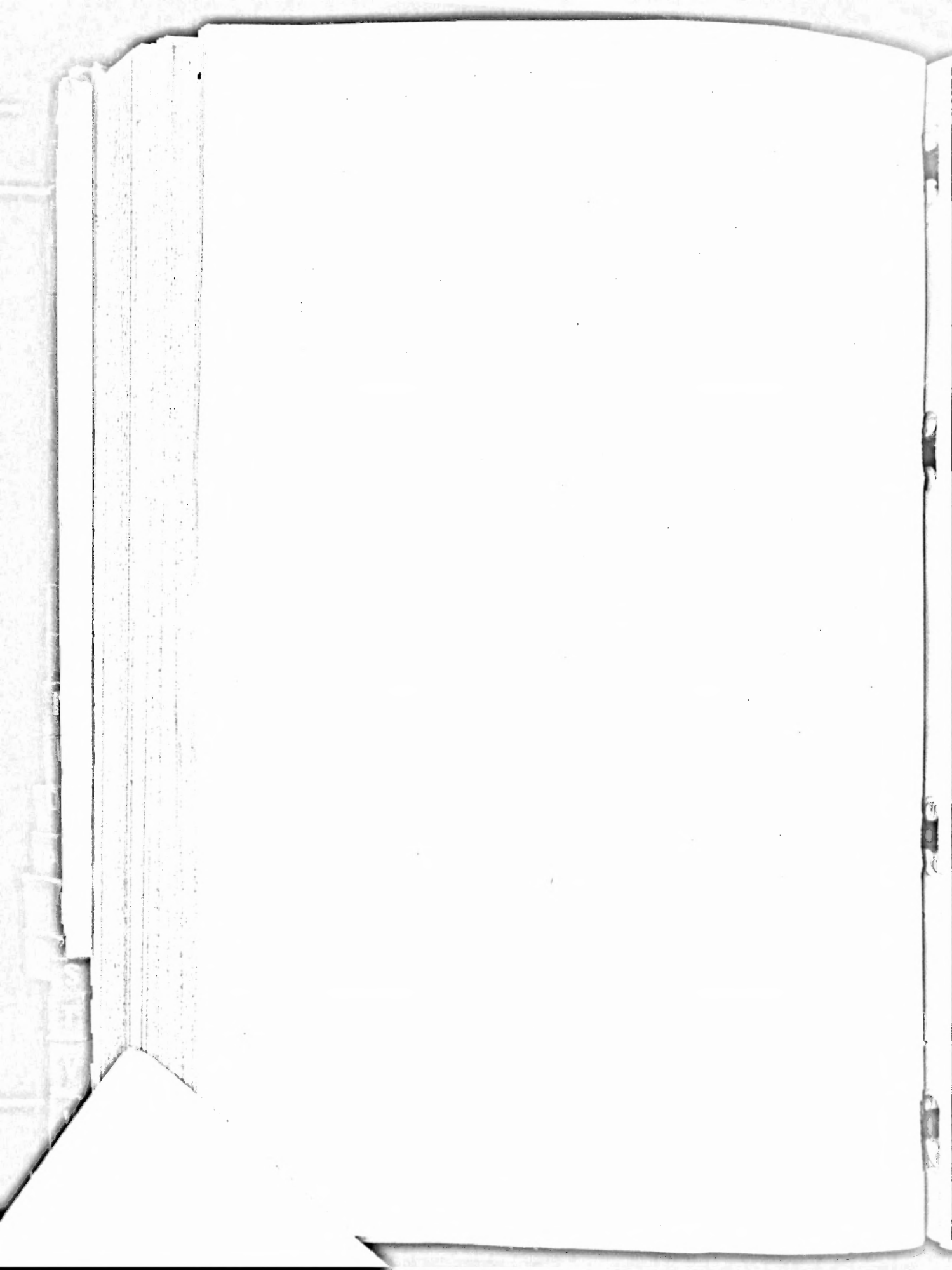


NO.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STORAGE.	AMOUNT.
87.	London Passenger Transport, Board, 55, Broadway, S.W.1.	Hendon Garage, Ravensfield Manor, N. W. 4.	2,340 gallons in bulk. (including petrol in tanks of buses)
88.	do.	Edgware Garage, Station Rd. Edgware.	3,300 gallons in bulk. (including petrol in tanks of buses)
89.	Mobes & Mobes Ltd., The Broadway, Mill Hill.	The Broadway, Mill Hill.	1,000 gallons in bulk.
90.	Mill Hill Golf Club, 100, Barnet Way, N.W.7.	100, Barnet Way.	1,000 gallons in bulk.
91.	Mill Hill Emergency Hosp. Mill Hill, N. W. 7.	Mill Hill.	100 gallons in drums and cans.
92.	Mitchell's Motors, Edgware Rd. N. W. 9.	Edgware Rd. N. W. 9.	6,000 gallons in bulk.
93.	Main Garages Ltd., 1/3, Hale Lane, Mill Hill.	1, Hale Lane.	1,500 gallons in bulk.
94.	Mossetti, V. R., Regal Motors, 763b, Finchley Rd. N. W. 11.	763b, Finchley Rd. N. W. 11.	1,000 gallons in bulk.
95.	Murray's Service Ltd., Great North Way, N. W. 4.	Great North Way.	6,000 gallons in bulk. 40 gallons in tins.
96.	McDonald, Ralph, Temple Fortune Garage, Finchley Rd. N. W. 11.	Temple Fortune.	4,500 gallons in bulk. 190 gallons in cars.
97.	Newman, M. & Sons, Edgware Road, N. W. 2.	North Circular Rd. N. W. 2.	500 gallons in bulk.
98.	Nevett Ltd., Colindale, N. W. 9.	Colindeep Lane, N. W. 9.	300 Gallons in bulk.
99.	No Risk Private Car Service Ltd., 108, Cricklewood Lane, N. W. 2.	Cricklewood Lane.	500 Gallons in bulk..
100.	North Middlesex Gas Co. 316, Regents Park Road, Finchley, N.3.	Gas Works, Mill Hill.	8,000 gallons in bulk.
101.	The Northmet Power Co., 137/9, Brent Street, N. W. 4.	Garage, Lodge Rd. Hendon, N. W. 4.	500 gallons in bulk, including petrol in tanks of moto vehicles.

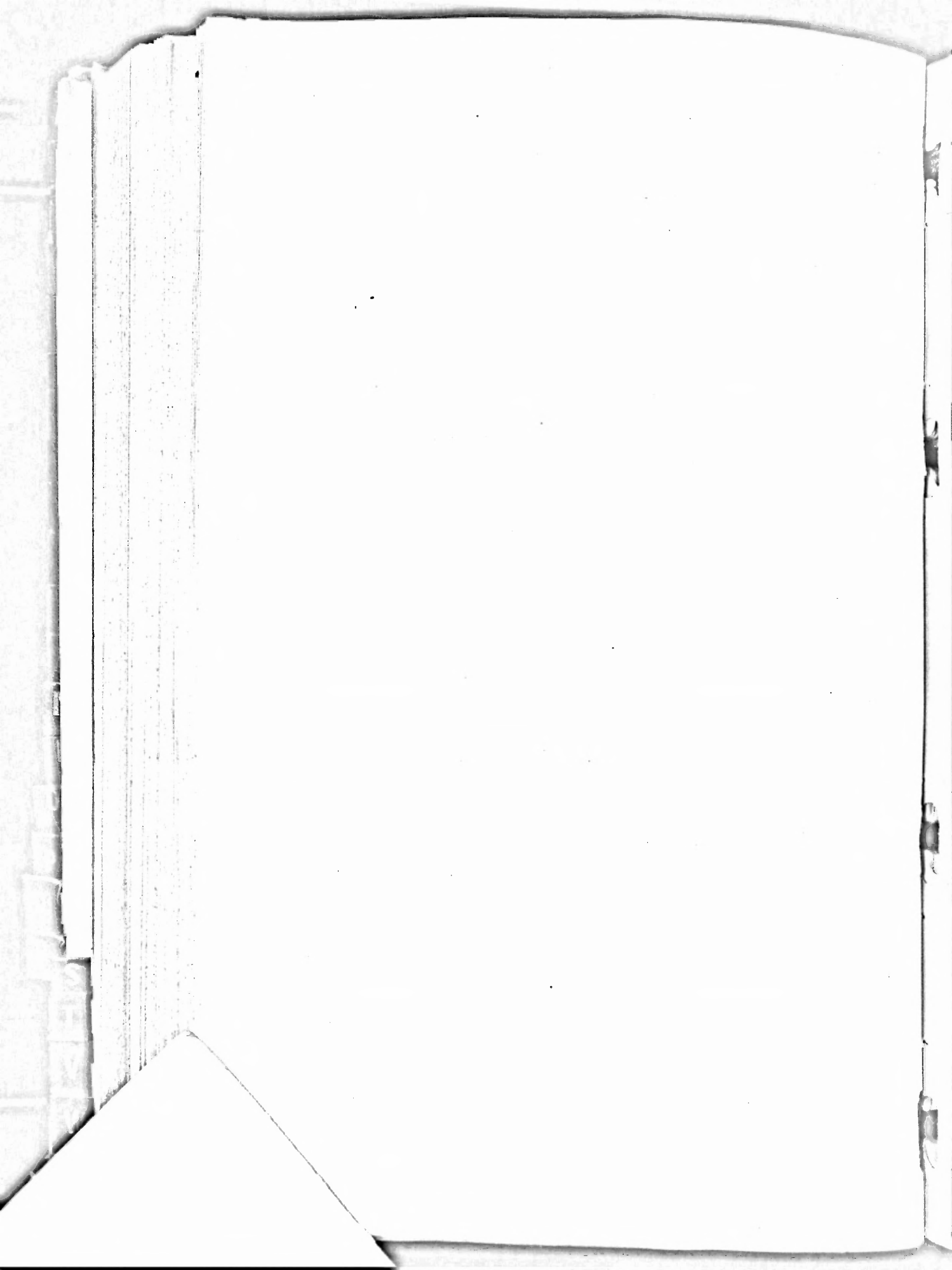


NO.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STOPAGE.	AMOUNT.
102.	North Road Service Station, Synd. Ltd., Triangle Garage, Empire Way, Wembley.	Sessions Service Station, Edgware Rd. Cricklewood.	5,000 gallons in bulk.
103.	P. K. Nutt, 3, Hayes Crescent, N. W. 11.	Nutts Garage, Ashbourne Way, N. W. 11.	1,200 gallons in bulk.
104.	Observatory Garage Ltd. Watford Way, N. W. 7.	Watford Way.	6,500 gallons in bulk.
105.	Pannell Ltd., 779/781 Finchley Rd. N. W. 11.	779 Finchley Rd.	3,000 gallons in bulk.
106.	Paterson, D.R. Ltd., 33, Granville Road, N. W. 2.	33. Granville Rd.	600 gallons in bulk. 30 gallons in cans.
107.	Peacock, E. 54, Broadway N. W. 7.	54, Broadway, N. W. 7.	30 gallons in cans.
108.	Pattison Garage, (F. G. Phillips) Pattison Road, N. W. 2.	Pattison Rd. N. W. 2.	1,000 gallons in bulk.
109.	Rawlplug Co. Ltd. Rawlplug Works, Hale Lane, N. W. 7.	Hale Lane, N. W. 7.	1,500 gallons in bulk. (2 tons of Plastic Wood)
110.	Middlesex County Council, Guildhall, S. W. 1.	Redhill Hospital Edgware.	1,000 gallons in bulk. 200 gallons in cans.
111.	Rigg & Remington Ltd., (L. Field, Agent) Temp. Address, 29, Uphill Rd. N. W. 7.	The Lurroughs, Playing Fields, N. W. 4.	1,500 gallons in cans.
112.	E. J. Rogers, 42, Church Road, N. W. 4.	42, Church Road.	80 gallons in cans.
113.	"Romac" Motor Accessories Ltd., "Romac" Works, the Hyde, N. W. 9	The Hyde, N. W. 9.	1,000 gallons in bulk. 400 gallons Cellulose.
114.	Ryc, S. G., Wentworth Garage, Hill Hill.	Wentworth Garage, Ridgeway, N. W. 7.	60 gallons in cans.
115.	H. A. Saunders Ltd., 616, Finchley Road, N. W. 11.	616, Finchley Rd.	1000 gallons in bulk. 250 gallons in cans. 270 gallons in cars.
116.	Sanders & Co. (Motor Engineers) Ltd., Victoria Road, N. W. 4.	Victoria Road, N. W. 4.	1000 gallons in bulk.



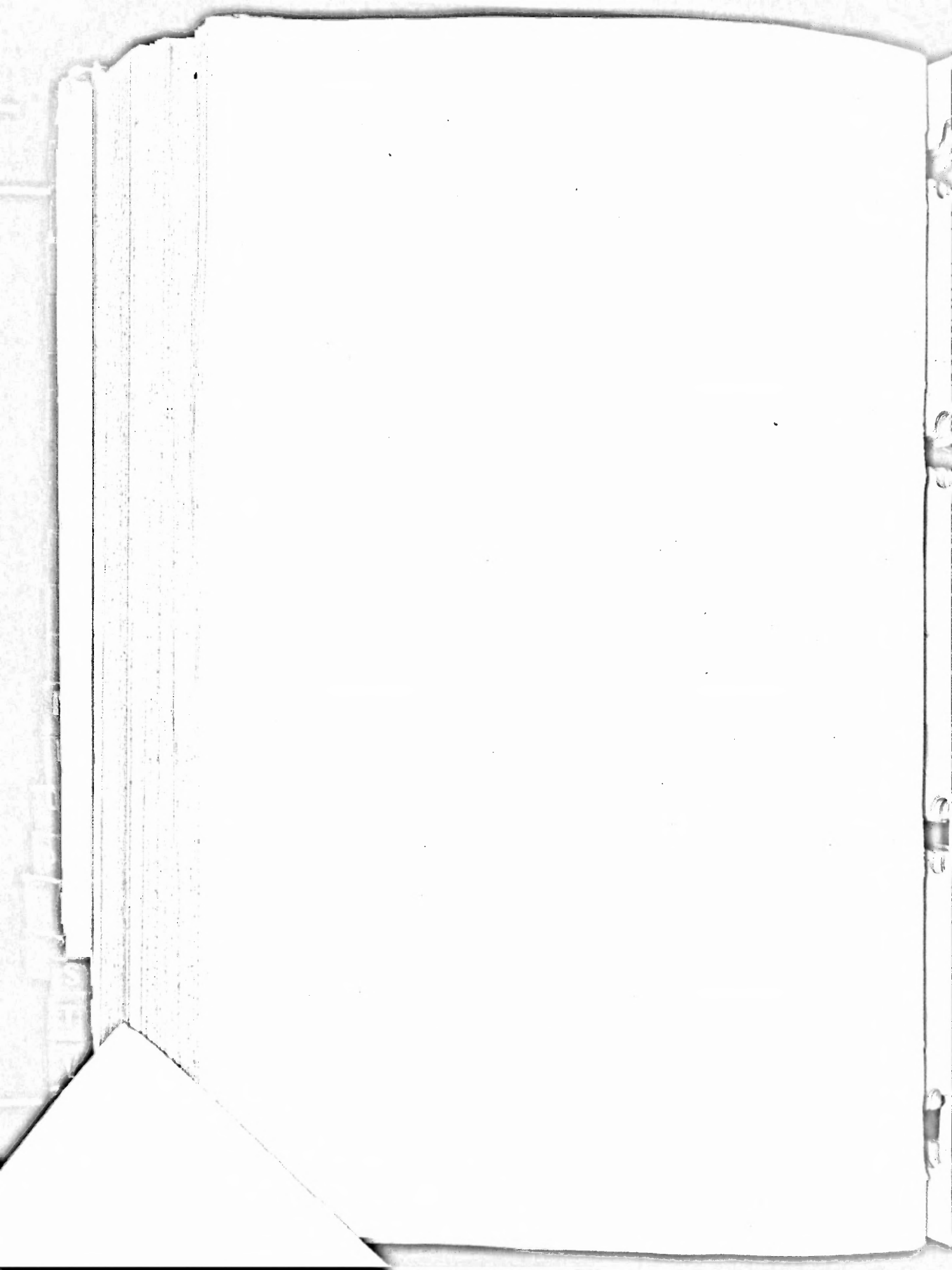


NO.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STORAGE.	AMOUNT.
117.	H. A. Saunders Ltd., 140/4, Golders Green Rd. N. W. 11.	140/4, Golders Green Road.	100 gallons in cans. (No petrol in tanks of cars in showroom)
118.	Schweppes Ltd., The Hyde, N. W. 9.	Garrick Road, N. W. 9.	1,400 gallons in bulk. 200 gallons in cans.
119.	Shaffer G. J. & Co. Ltd. 82/106, Cricklewood Lane, N. W. 2.	82/106, Cricklewood Lane, N. W. 2.	5,000 gallons in bulk.
120.	Smith's Potatoe Crisps, Ltd. Great West Road, Brentford	717, North Circular Road, Hendon, N. W. 2.	500 gallons in bulk.
121.	Jack Smith Ltd., Woodville Road, N.W.11.	Woodville Road, N. W. 11.	1,500 gallons in bulk.
122.	D. & L. Smith Ltd., Garden Suburb Garage, Comingway, N. W. 11.	Garden Suburb Garage, Comingway.	3,450 gallons in bulk. 60 gallons in cans.
123.	Spurling Motor Bodies Ltd., Rookery Way, The Hyde, N. W. 9.	Rookery Way, The Hyde, N.W.9.	3,900 gallons in bulk.
124.	Staples Corner Service Station, North Circular Road, N. W. 2.	North Circular Road.	5,000 gallons in bulk.
125.	Harry Stillman, 30/34, Church End, N. W. 4.	30/34, Church End.	500 gallons in bulk.
126.	Castle Garage (Percy J. Stock) 713, Finchley Rd. N. W. 11.	713, Finchley Rd.	3,500 gallons in bulk.
127.	United Yeast & Co. Ltd. 27/31 Church Road, N.W.4.	Ravenshurst Garages.	60 gallons in cans
128.	White, J. D., Canons Park Garage, Stone Grove, Edgware.	Canons Park Garage, Stone Grove.	7,700 gallons in bulk. 50 gallons in cans.
129.	The Whitwell Garage, Cricklewood Broadway, N. W. 2.	214/8 Crickle- wood, Broadway.	6,500 gallons in bulk. 150 gallons in cars, 96 gallons in cans.
130	Drysdale J.M. 635, Watford Way, N. W. 7.	Apex Garage, Watford Way, N.W.7.	6,500 gallons in bulk.



CARBIDE OF CALCIUM.

NO.	NAME AND ADDRESS OF LICENSEE.	PLACE OF STORAGE.	AMOUNT.
1.	The Franco British Electrical Co. Ltd., Colindale Avenue, N. W. 9.	Colindale Ave.	224 lbs.
2.	Handley Page Ltd., 40, Claremont Road, N. W. 2.	40, Claremont Rd.	2 tons.
3.	London Passenger Transport Board, 55, Broadway, S.W.1.	Golders Green Depot (Rlys) (L.P.T.B.) Finchley Rd. N. W. 11.	4 tons.
<p>I am, your Worship,</p>			
<p style="text-align: center;">Your obedient Servant,</p>			
<p style="text-align: center;">_____ Chief Officer.</p>			
<p style="text-align: center;">Approved: _____ Mayor.</p>			



# Reports of Committees.

## Report (No. 1) of the Education Committee.

9th January, 1940.

### COMMITTEE :

\*Alderman J. J. Gopestake, J.P. (*Chairman*).

#### *Aldermen:*

\*S. H. Egan, J.P.,  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### *Councillors:*

\*E. Arter, M.C., M.I.A.E.,  
H. Connell, J.P.,  
\*A. W. Curton,  
J. Griffiths,  
\*G. H. Hignett,

\*P. Lightfoot,  
A. A. Naar, M.B.E., J.P.,  
(*Mayor*),  
\*(Mrs.) F. E. Parvin,  
\*T. Pugh,

\*T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*H. P. Small,  
(Mrs.) M. Thomas.

#### *Co-opted:*

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. C. Brett  
James, M.A.,  
B.Litt, F.S.A.,

\*Mrs. M. Grey Skinner,  
\*The Rev. P. C. Howell,  
\*The Rev. I. Livingstone.

\* denotes Member present.

An apology for absence was submitted on behalf of Councillor Connell.

### MINUTES :

The Minutes of the Meetings held on the 14th November, 1939, were read, confirmed and signed.

### CORRESPONDENCE :

A letter was read from Mrs. S. J. Bannister, L.L.A., tendering her warmest thanks to the Committee for their recent resolution of appreciation of her work in the service of Education in Hendon. **Noted.**

### CHRISTMAS RECESS REPORT :

The following Report was received from the Chairman as to his action taken during the recent Recess, viz. :—

To the Members of the

HENDON EDUCATION COMMITTEE,

Ladies and Gentlemen,

The following matters have been dealt with during the time the Committee has been in recess :—



**(d) ELECTRIC LIGHTING TO TRENCH SHELTERS:**

Authority has already been given to accept the Contract for the electrical installation within the shelters, the work to be carried out by the Norwest Services Limited. I gave further authority to place the following contracts necessary for connecting installations up to the lighting mains:—

**The Northmet Power Company:—**

	Estimated Cost.	Total.
	£ s. d.	£ s. d.
Service cables .....	82 0 0	
Private cables, say 7,000 yards at 2/6d. per yard.....	875 0 0	
	<hr/>	957 0 0

**The Norwest Services Limited:—**

230 transformer and rectifying units at £12 12s. 0d. each .....	2,898 0 0	
230 sealing boxes at 6/8d. each .....	76 13 4	
	<hr/>	2,974 13 4
Existing contract for electrical installation .....	1,868 19 7	
<b>Less</b> 230 accumulators at £2 6s. 5d. each .....	535 15 10	
	<hr/>	1,335 3 9
<b>GRAND TOTAL</b> .....	<hr/>	<b>£5,266 17 1</b>

**(e) ST. MARY'S R.C. AND BROADFIELDS AVENUE TEMPORARY SCHOOLS:**

I authorised the Borough Engineer to arrange for overground shelters to be provided at these schools. In the case of St. Mary's R.C. School it will not now be necessary to construct any shelters under the playground.

**(f) AIR RAID SHELTERS AT VARIOUS SCHOOLS:**

I gave authority for the Town Clerk to prepare agreements with the persons mentioned in the Borough Engineer's report, dated 8/12/39, in respect of the construction of shelters or trenches for the following schools:—Goldbeaters, St. James' R.C., All Saints' C.E., St. Andrew's Church Hall and St. Agnes' R.C.

**2.—BROADFIELDS AVENUE SCHOOL SITE:**

After considering a request from the Special (War Time) Allotments Committee, I authorised the Borough Engineer to make arrangements for the use of two acres of the Broadfields Avenue School Site for the purpose of War Time Allotments.

**3.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:**

In accordance with authority delegated, the Special Sub-Committee (comprising Aldermen Copestake, Egan and Richardson and Councillor Curton) gave careful consideration to the letter from Messrs. A. McClelland and Co. Ltd., asking the Education Committee to consider favourably the question of reducing the existing retention of 20 per cent. on work done to 10 per cent.; and also regarding the time taken for payment of instalments after the issue of Architect's certificates. It was **RESOLVED**—

- (a) **THAT, having regard to all the information submitted, Messrs. McClelland and Co. Ltd. be informed that the Education Committee cannot see their way clear to accede to their request, but that the Special Sub-Committee would be prepared to discuss the matter further with the Contractors should they so desire.**

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- (b) **THAT Messrs. McClelland and Co. Ltd. be asked to ensure that, in future, any certificate issued by the Architect be sent immediately to the Borough Treasurer when the terms of the contract will be honoured.**

Mr. A. McClelland, Managing Director, met the Special Sub-Committee at the Town Hall on 5th December, 1939.

Mr. McClelland asked for certain information and was informed as follows:—

- (i) The question of whether the building would be made wind and water tight only or fully completed depended upon the decision of the Board of Education. The Board were at present considering this matter.
- (ii) If the Board of Education decided that the building must be made wind and water tight only, then the Contractor could apply to the Education Committee again with regard to the question of retention money under the contract.
- (iii) With regard to the question of increases in costs of wages and materials, Mr. McClelland was advised to submit proof thereof with the necessary detailed particulars, when the matter would be given careful consideration.

#### 4.—ADMINISTRATIVE STAFF:

(a) I accepted the resignation of Miss M. King, Typist on the Administrative Staff of the Education Department, to take effect on 11th December, 1939, and asked the Borough Treasurer to arrange for a refund of Miss King's superannuation contributions in due course.

(b) By way of filling the foregoing vacancy, I gave authority for the appointment of Miss Edna M. Blanshard to the permanent staff of the Corporation in the Education Department for duty commencing on 11th December, 1939, with salary at the rate of £180 per annum, the appointment to be determinable by one month's notice on either side.

#### 5.—CONTRACTS FOR SCHOOL SUPPLIES—SCHEDULES II, III, AND IV.:

A letter was received from Messrs. E. J. Arnold and Son Ltd. giving particulars of considerable increases which they now have to face in respect of paper goods and non-paper goods since the outbreak of War.

After carefully considering the whole question, I agreed to the following in respect of all orders received up to and including 30th December, 1939:—

(a) **Schedule Paper Goods:**

An increase forthwith of 30 per cent. on schedule prices.

(b) **Schedule Non-Paper Goods** (including Handicraft Materials and P.T. Apparatus):

An increase forthwith of 15 per cent. on schedule prices.

(c) **Catalogue Goods:**

No alteration in the rates of discount.

(d) **Publications:**

No alteration in the rates of discount, but any increases in prices or surcharges on existing prices made by the Publishers to be passed on to the Education Committee.



## (b) BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:

A letter has been received from the Board of Education stating that, in all the circumstances, the Board are prepared to approve the completion of the erection of the permanent premises for the above-named School, subject to the conditions mentioned regarding the supply of timber.

(Signed) **JOSEPH J. COPESTAKE,**

Chairman.

RESOLVED—

**THAT the foregoing Report and Addenda be approved and adopted and that the best thanks of the Committee be accorded to the Chairman for his work during the Recess.**

## REPORT OF PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE:

RESOLVED—

**THAT the following extract from the Report of the Public Health and Medical Services Committee, dated 8th January, 1940, be received:—**

**REPORT OF MEDICAL OFFICER OF HEALTH.**

## I. HEALTH CENTRES—SCHOOL MEDICAL SERVICES:

The Medical Officer of Health reported that arrangements have been made to resume the normal pre-war activities at the Health Centres which are now serving the dual purpose of Health Centre and First Aid Post. So far, no great difficulty has been experienced as a result of this experiment by which an economy of £6 16s. 6d. per week is effected.

The following details were submitted showing the weekly sessions being held at the various Centres for school medical services:—

Centre.	Sessions per week.
Central Hendon (First Aid Post) —	6 Minor Ailment, 2 Speech, 1 Ophthalmic, 3 Orthopædic, 1 Immunisation against Diphtheria.
West Hendon (First Aid Post) —	6 Minor Ailment, 11 Dental.
Mill Hill (First Aid Post) —	6 Minor Ailment.
Child's Hill —	6 Minor Ailment, 11 Dental.
Watling —	6 Minor Ailment, 2 Speech, 1 Ophthalmic, 4 Orthopædic, 1 Immunisation against Diphtheria.

## II. DEFECTIVE CHILD:

On the report of the School Medical Officer, it was

**RESOLVED TO RECOMMEND—That in the undermentioned case, action be taken as indicated:—**

Case.	Defect.	Recommendation.
C.H., Burnt Oak. Date of Birth: 27/12/28 School: Goldbeaters Junior.	Mitral Stenosis	Three months' convalescence at a Heart Home and the case to be reviewed prior to the expiration of such period.

### III. REQUISITION:

A requisition amounting to £21 3s. 7d. was submitted and **approved**.

Moved by Councillor Scott, duly seconded, and **RESOLVED**—

**THAT the foregoing extract from the Report of the Public Health and Medical Services Committee be approved and adopted.**

### SCHOOL MANAGEMENT SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*2nd January, 1940.*

#### SUB-COMMITTEE:

\*Alderman W. M. Maughan, J.P. (*Chairman*).

<i>Aldermen:</i>	*J. J. Copestake, J.P.,	B. Flowers,	*G. R. Richardson.
<i>Councillors:</i>	*E. Arter, M.C., M.I.A.E.,	A. A. Naar, M.B.E.,	*T. J. Scott,
	*P. Lightfoot,	J.P. ( <i>Mayor</i> ),	(Mrs.) M. Thomas.
		T. Pugh,	
<i>Co-opted:</i>	Major N. G. Brett	The Rev. P. G. Howell.	
	James, M.A.,		
	B. Litt, F.S.A.,		

\* denotes Member present.

Apologies for absence were submitted on behalf of Major N. G. Brett James and the Rev. P. G. Howell.

### 1.—RE-OPENING OF SCHOOLS:

Consideration was given to Circular 1487 from the Board of Education, intimating that plans made by Local Education Authorities, both in evacuation and neutral areas, will be dependent upon the amount of school accommodation which can be protected, and on the number of school buildings which can be released where they had been occupied for purposes of Civil Defence. The Board of Education request that they be supplied with a statement of the number of school buildings available for educational purposes and of the arrangements proposed for the school attendance of children of all ages. The Board also point out that the powers of Local Education Authorities have been enlarged so as to enable them to provide aid raid protection for Non-Provided public elementary schools and hope that Authorities will avail themselves of the power conferred.

The Director of Education stated that the Board of Education had been provided with the information required as at 22nd December, 1939. **Noted.**

### 2.—FRITH MANOR COUNCIL JUNIOR AND INFANT SCHOOL:

RESOLVED TO RECOMMEND—

**THAT the Director of Education be instructed to make application to the War Office for the release, for educational purposes, of the Frith Manor Junior and Infant School, now commandeered for military use.**

## 3.—SCHOOLS USED FOR A.R.P. PURPOSES:

The Director of Education reported that certain schools were used as Wardens' Posts, and that there was a considerable amount of A.R.P. equipment stored in others.

RESOLVED TO RECOMMEND—

**THAT application be made to the Civil Defence Committee (a) to provide alternative Wardens' Posts in respect of the Goldbeaters Council School and Orange Hill Central School, and (b) to remove A.R.P. equipment stored at the Dollis Council School and Wessex Gardens Council School.**

## 4.—GAS MASKS:

A letter was submitted from the Board of Education regarding the carrying of gas masks by school children to and from school in evacuation and neutral areas. The Board stress the advisability of children continuing to do so, but state that it should not be regarded as necessary to carry respirators when children are separated from them for only a very short while. **Noted.**

## 5.—CRESSINGHAM ROAD PLAYING FIELD:

A resolution was read from the National Union of Teachers, Hendon Teachers' Branch, urging that a strong protest be lodged with the full Council of the Borough regarding the conversion of the Cressingham Road Playing Field into allotments.

RESOLVED—

**THAT the Council be requested to provide alternative accommodation for organised games in place of the Cressingham Road Playing Field, which is no longer available for the purpose for which acquired.**

## 6.—BRITISH SHIP ADOPTION SOCIETY:

A letter was submitted from the British Ship Adoption Society requesting the continuance of membership of the Hendon Education Committee.

RESOLVED TO RECOMMEND—

**THAT such membership be continued.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 7.—REFUND OF EXAMINATION FEES:

A list was submitted of children of the Childs Hill Mixed School who have been successful in passing recent examinations of the Royal Society of Arts.

RESOLVED TO RECOMMEND—

**THAT the entry fees amounting to £1 be refunded.**

## 8.—CONVEYANCE OF SENIOR CHILDREN—DOLE STREET ESTATE:

A petition was submitted on behalf of residents on the Dole Street Estate asking for the provision of special transport facilities for children over 11 years of age in attendance at Bell Lane Senior Council School.

RESOLVED TO RECOMMEND—

**THAT no action be taken in the matter.**

## 9.—REQUISITIONS:

Requisition Sheets Nos. 300/1 amounting to £1,047 14s. 0d. were submitted and **approved.**

Moved by Alderman Maughan, duly seconded, and RESOLVED—

**THAT the Report of the School Management Sub-Committee be approved and adopted.**

**WORKS SUB-COMMITTEE:**

RESOLVED—

**THAT the following Report be received:—**

*2nd January, 1940.*

**SUB-COMMITTEE:**

**\*Councillor C. H. Hignett (Chairman).**

**Alderman: \*S. H. Egan, J.P.**

**Councillors: \*H. Connell, J.P.,  
A. W. Curton,**

**J. Griffiths,  
\*(Mrs.) F. E. Parvin,**

**W. H. N. Shakespeare,  
M.C., A.F.C., J.P.  
\*H. P. Small.**

**Co-opted: \*The Rev. N. R. Boyd,  
M.A.,**

**\*Mrs. M. Grey Skinner,**

**The Rev. I. Livingstone.**

*\* denotes Member present.*

**An apology for absence** was submitted on behalf of the Rev. I. Livingstone.

**1.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:**

**(a) ARCHITECT'S REPORT:**

The Architect reported that progress on this contract is slow due mainly to delivery of required materials being behind-hand. The weather has also impeded progress. **Noted.**

**(b) CORRESPONDENCE WITH BOARD OF EDUCATION:**

A letter from the Board of Education asking for certain detailed and technical information in connection with the Committee's application for permission to fully complete this contract, and the Committee's reply thereto, were submitted and **noted.**

**2.—AIR RAID SHELTERS FOR SCHOOLS:**

The Borough Surveyor reported on progress in respect of the two contracts which have been entered into for air raid shelters at Hendon Elementary Schools.

In the Northern section the work has been impeded owing to the exceptionally wet weather. At date, 33 shelters were available for use.

In the Southern section work has similarly been delayed owing to bad weather. Up-to-date four shelters have been completed and are available for use. In addition, basement shelters have been provided at two schools and an overground shelter at one school.

**Noted.**

**3.—TIMBER FOR A.R.P. PURPOSES IN SCHOOLS:**

Board of Education circular 1494 was submitted in which it is stated that the Ministry of Supply have allotted only a very restricted quota of timber to the Board to serve all educational purposes. It is therefore essential that the utmost economy be exercised, and it will be necessary in future to discontinue a number of methods of construction which have hitherto been adopted for trench protection, etc. **Noted.**

## 4.—CHILDS HILL SCHOOL—BOILER:

The Surveyor reported that an examination of the heating boiler at this school had disclosed certain defects.

RESOLVED TO RECOMMEND—

**THAT the quotation of Messrs. Z. D. Berry & Sons, Ltd., amounting to £57 12s. 0d. be accepted for carrying out the necessary repairs and that the Borough Surveyor be authorised to make arrangements for the renewal of the boiler at a later date.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## AMENDMENT:

Moved by Councillor Hignett, duly seconded, and RESOLVED—

**THAT the above-named amount be increased to £75 to allow for overtime so that the work may be completed expeditiously and without unduly interfering with the education of the children.**

## 5.—EDGWARE SENIOR SCHOOL—ALTERATIONS AND ADDITIONS:

A communication was submitted from the Board of Education requesting that the Authority's proposals for the above-named work may be reconsidered in the light of the Board's recent Circular 1477.

RESOLVED TO RECOMMEND—

**THAT consideration of this matter be deferred for six months.**

## 6.—SCHOOL SITE AT THE FAIRWAY, MILL HILL:

In connection with the Borough Council's proposal to allocate seven acres of land at the Fairway, Mill Hill, for an elementary school site, it was reported that the Board of Education had suggested that this matter should be deferred for a period of six months.

RESOLVED TO RECOMMEND—

**THAT the Board of Education be urged to approve the proposed allocation forthwith.**

## 7.—ANNUAL REPAIRS AND IMPROVEMENTS TO SCHOOLS, 1940:

The Sub-Committee had before them a summary of suggestions received from Head Teachers in connection with the above.

RESOLVED TO RECOMMEND—

**THAT Councillors Connell and Hignett, the Borough Surveyor and the Director of Education, be requested to visit the schools concerned and report further thereon, with estimates of cost, at the next meeting.**

## 8.—ST. AGNES' R.C. SCHOOL:

## (a) BLINDS FOR HALL:

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to arrange for the provision of blinds for the hall at this school for use in connection with a cinema projector at an approximate cost of £20.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

(b) A letter was submitted from the Rev. G. H. Bishop stating that the extensions at this school were now completed. **Noted.**

## 9.—YOUTH ORGANISATIONS COMMITTEE:

Consideration was given to a resolution of the Youth Organisations Executive Committee asking the Education Committee to black out certain school halls.

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to black out the halls at Barnfield Senior, Garden Suburb Senior and The Hyde Senior Schools, at an estimated cost of £50.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

## 10.—REQUISITIONS:

Requisition Sheet No. 274, amounting to £839 4s. 8d., was submitted and **approved.**

Moved by Councillor Hignett, duly seconded, and **RESOLVED—**

**THAT the Report (as amended) of the Works Sub-Committee be approved and adopted.**

## STAFFS AND SALARIES SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

(REPORT NO. 1.)

2nd January, 1940.

**SUB-COMMITTEE:**

\*Councillor E. Arter, M.C., M.I.A.E. (*Chairman*).

<b>Aldermen:</b>	*J. J. Copestake, J.P., B. Flowers,	*W. M. Maughan, J.P.	*C. R. Richardson.
<b>Councillors:</b>	*P. Lightfoot, A. A. Naar, M.B.E., J.P. ( <i>Mayor</i> ),	T. Pugh, *T. J. Scott,	(Mrs.) M. Thomas.
<b>Co-opted:</b>	Major N. G. Brett James, M.A., B.Litt., F.S.A.,	The Rev. P. G. Howell.	

\* denotes Member present.

**Apologies for absence** were submitted on behalf of Major N. G. Brett James and the Rev. P. G. Howell.

## 1.—TEACHING STAFF ESTABLISHMENT, 1939/40:

Administrative Memorandum No. 203 was submitted from the Board of Education, stating that although the Board do not propose to take any immediate steps to secure formal adjustments where the approved Teaching Establishments may be considerably in excess of the actual needs of the Local Education Authority, it is necessary that the greatest care should be exercised by Authorities in the making of any new appointments to teaching staffs and in filling vacancies which may result from the withdrawal of teachers for service with H.M. Forces, or otherwise.

Local Education Authorities were also requested to keep closely in touch with H.M. Inspector in this matter.

In connection therewith, the Director of Education reported that, whilst the approved teaching staff establishment for 1939/40 was 430 Teachers, there were 412 Teachers on the pay-roll at 22nd December, 1939. **Noted.**



## 2.—SCHOOL CARETAKERS "CALLED-UP" TO SERVE IN H.M. FORCES:

The Director of Education reported that the undermentioned Caretakers had been "called-up" for service in H.M. Forces:—

Name.	School.	Date on which "called-up."
Martin, Mr. W. J. ....	All Saints' C.E. ....	24/ 8/39
Keywood, Mr. T. ....	Bell Lane ....	4/12/39
Marston, Mr. E. E. ....	Brent Modern ....	8/ 9/39
Thomas, Mr. O. ....	Clitterhouse ....	25/ 8/39

In connection with the employment of Deputy Caretakers in place of the above, it was

## RESOLVED TO RECOMMEND—

- (a) **THAT the employment of members of the Borough Surveyor's staff at All Saints' C.E. School and Bell Lane Council School be continued until the end of the heating season, when the question be re-considered.**
- (b) **THAT Mr. C. R. Messenger, Deputy Caretaker at the Brent Modern Council School, be paid wages at the rate of £3 6s. 0d. per week from the date of the re-opening, i.e., 12th December, 1939.**
- (c) **THAT Mr. C. Thomas, Deputy Caretaker at the Clitterhouse Council Junior and Infant School, be paid wages at the rate of £3 0s. 0d. per week from the date of re-opening, i.e., 21st November, 1939.**

## 3.—ST. JAMES' R.C. CENTRAL SCHOOL—CARETAKER:

A letter was read from the Managers, stating that the Caretaker, Mr. James Mac-Nicholas, had resigned on 16th November, 1939, and that his successor would be appointed as early as possible. **Noted.**

## 4.—CARETAKERS' "CLEANER" HOURS:

It was reported that the Chairman of the Education Committee, having regard to the abnormal conditions prevailing, especially in respect of the "Black-out," had given permission for extra "Cleaner" hours to be allocated as follows:—

School.	Normal allowance (pre-war).	Abnormal allowance (pro-tem).
Algernon Road ....	14	20
Barnfield ....	30	50
Bell Lane ....	15	20
Burnt Oak ....	5	9
Clitterhouse ....	6	12
Edgware ....	30	40
Goldbeaters ....	36	50
The Hyde ....	17	32
St. Mary's C.E. ....	12	22
Wessex Gardens ....	13	20
Woodcroft ....	36	48

## RESOLVED TO RECOMMEND—

**THAT the above additional cleaning assistance be approved and that the whole question of additional cleaning hours be considered in due course.**

## 5.—RESIGNATIONS:

RESOLVED TO RECOMMEND—

**THAT the undermentioned resignations be accepted:—**

Teacher.	School.	Date of Leaving.
Ashworth, Fanny C. ....	Wessex Gardens Girls' ....	31/12/39
Clarke, Irene M. ....	Woodcroft Senior Girls' ....	31/12/39
Tozer, Irene D. ....	Garden Suburb Infants' ....	31/12/39
Creighton, Audrey ....	Wessex Gardens Infants' ....	31/ 1/40
Herman, Muriel ....	Meads Junior ....	31/ 1/40

## 6.—ABSENCES OF TEACHERS, ETC.:

A statement with regard to the absences of 60 teachers, and 6 members of the administrative staff was submitted and **noted**.

## 7.—DEATH OF CERTIFICATED ASSISTANT MISTRESS:

It was reported that Mrs. Charlotte Harrop, Certificated Assistant Mistress on the staff of the Colindale Council Junior and Infant School, died on Friday, 24th November, 1939. **Noted with regret.**

## 8.—CLITTERHOUSE COUNCIL JUNIOR AND INFANT SCHOOL—TEMPORARY HEADSHIP:

In connection with the absence of Mr. W. H. Bond, Headmaster of Clitterhouse Council Junior and Infant School, on Military Service, it was RESOLVED—

(a) **THAT applications for the temporary appointment of Head Teacher (Grade 4) be invited from members of the Committee's existing permanent staff (men and women).**

(b) **THAT a Special Meeting of this Sub-Committee be held on Monday, 8th January, 1940, at 5.30 p.m., for the purpose of making a short list of candidates for interview by the Education Committee on Tuesday, 9th January, 1940.**

Moved by Councillor Arter, duly seconded, and RESOLVED—

**THAT Report No. 1 of the Staffs and Salaries Sub-Committee be approved and adopted.**

RESOLVED—

**THAT the following Report be received:—**

(REPORT NO. 2.)

8th January, 1940.

**SUB-COMMITTEE:****\*Councillor E. Arter, M.C., M.I.A.E. (Chairman).**

<i>Aldermen:</i>	<b>*J. J. Copestake, J.P. B. Flowers,</b>	<b>*W. M. Maughan, J.P.</b>	<b>G. R. Richardson,</b>
<i>Councillors:</i>	<b>P. Lightfoot, A. A. Naar, M.B.E., J.P. (Mayor),</b>	<b>*T. Pugh, *T. J. Scott,</b>	<b>(Mrs.) M. Thomas.</b>
<i>Co-opted:</i>	<b>*Major N. G. Brett James, M.A., B.Litt., F.S.A.,</b>	<b>*The Rev. P. C. Howell.</b>	

\* denotes Member present.

## CLITTERHOUSE JUNIOR AND INFANT SCHOOL—APPOINTMENT OF TEMPORARY HEAD TEACHER:

The Sub-Committee considered a summary of 35 applications for the post of Temporary Head Teacher of this school, and

RESOLVED—

**THAT the undermentioned candidates be invited to attend for interview by the Education Committee (in Committee) on 9th January, 1940:—**

Cleaver, William P.  
Gillett, Aileen V. P.  
Hart, George P.  
Jacques, Harold  
Keefe, Bertram S.  
Nickless, Doris  
Rippin, Ena M.

Moved by Councillor Arter, duly seconded, and RESOLVED—

**THAT Report No. 2 of the Staffs and Salaries Sub-Committee be approved and adopted.**

## SCHOOL ATTENDANCE SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*2nd January, 1940.*

## SUB-COMMITTEE:

Councillor A. W. Curton (*Chairman*).

*Alderman:* \*S. H. Egan, J.P.,

*Councillors:* \*H. Connell, J.P.,  
J. Griffiths,

\*G. H. Hignett,  
(*Presiding*).  
\*(Mrs.) F. E. Parvin,

W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*H. P. Small.

*Co-opted:* \*The Rev. N. R. Boyd,  
M.A.,

\*Mrs. M. Grey Skinner,

The Rev. I. Livingstone.

\* denotes Member present.

An apology for absence was submitted on behalf of the Rev. I. Livingstone.

## 1.—JUVENILE COURT PROCEEDINGS:

Particulars of cases dealt with during November and December, 1939, were submitted as follows:—

Charges and Summonses: Young People 27, Children 22, Total 49.

Offence.	Sex and age of Child or Young Person.	Action taken.
<b>At Wealdstone:—</b>		
Larceny	Boy, 13½ years	Dismissed P.O. Act.
Larceny	Boy, 12 years	Dismissed P.O. Act.
Larceny	Boy, 11½ years	Dismissed P.O. Act.
Larceny	Boy, 10½ years	Dismissed P.O. Act.

Offence.	Sex and age of Child or Young Person.	Action taken.
Larceny	Boy, 13 years	Probation 1 year.
Larceny	Boy, 14½ years	Probation 2 years.
Larceny	Boy, 15¾ years	Referred to Wolverhampton.
Larceny cycle	Boy, 11½ years	Dismissed P.O. Act.
Larceny cycle	Boy, 13½ years	Probation 1 year.
Found on enclosed premises	Boy, 13 years	Dismissed P.O. Act.
Found on enclosed premises	Boy, 11½ years	Dismissed P.O. Act.
Found on enclosed premises	Boy, 10½ years	Dismissed.
Found on enclosed premises	Boy, 10 years	Dismissed.
Found on enclosed premises	Boy, 9¾ years	Dismissed.
Found on enclosed premises	Boy, 14½ years	Dismissed P.O. Act.
Found on enclosed premises	Boy, 14½ years	Dismissed P.O. Act.
Found on enclosed premises	Boy, 13¾ years	Probation 1 year.
Found on enclosed premises	Boy, 11½ years	Probation 1 year.
Found on enclosed premises	Boy, 9¾ years	Dismissed P.O. Act.
Riding cycle no rear light	Boy, 16¼ years	Fined 10/-.
Riding cycle no rear light	Boy, 16¾ years	Fined 10/-.
Riding cycle no rear light	Boy, 15 years	Adjourned sine die.
Riding cycle no rear light	Boy, 16¾ years	Fined 5/-.
Riding cycle no rear light	Boy, 16¾ years	Fined 10/-.
Riding cycle no rear light	Boy, 15½ years	Fined 5/-.
Receiving	Boy, 9¼ years	Dismissed P.O. Act.
Receiving	Boy, 13¾ years	Dismissed P.O. Act.
Shopbreaking	Boy, 16 years	Dismissed.
Shopbreaking	Boy, 14¾ years	Probation 1 year.
Housebreaking	Boy, 12 years	Dismissed P.O. Act.
Housebreaking	Boy, 10¼ years	Dismissed P.O. Act.
Housebreaking	Boy, 9 years	Dismissed P.O. Act.
Pavilion breaking	Boy, 15¼ years	Dismissed P.O. Act.
Pavilion breaking	Boy, 16¼ years	Dismissed P.O. Act.
Suspected person	Boy, 16 years	Fined 20/-.
Suspected person	Boy, 15 years	Dismissed P.O. Act.
Beyond control	Boy, 12 years	Dismissed P.O. Act.
Purchasing firearm under 17	Boy, 15 years	Dismissed P.O. Act.
<b>At Stamford House:—</b>		
Larceny	Boy, 16 years	Probation 1 year.
Beyond control	Boy, 15¾ years	Remanded to 2/1/40.
<b>At Hendon:—</b>		
Larceny	Boy, 13¼ years	Dismissed P.O. Act.
Larceny	Boy, 16 years	Probation 1 year.
Breaking and entering	Boy, 16½ years	Committed to Quarter Sessions.
Shopbreaking, stealing car, etc.	Boy, 16 years	Committed to Quarter Sessions.
Riding cycle no rear light	Boy, 15¾ years	Fined 5/-.

Offence.	Sex and age of Child or Young Person.	Action taken.
<b>At Willesden:—</b>		
Found on enclosed premises	Boy, 15½ years	Probation 1 year.
Found on enclosed premises	Boy, 14½ years	Probation 1 year.
Found on enclosed premises	Boy, 15¾ years	Probation 1 year.
Found on enclosed premises	Boy, 14 years	Remanded to 17/1/40.

Noted.

## 2.—EDUCATIONAL FACILITIES:

A statement showing the educational facilities available as at 21st December, 1939, was submitted, as follows:—

## A. STATISTICS SHOWING RETURN TO SCHOOL:

Type of Instruction.	At 7th Nov.	At 24th Nov.	At 8th Dec.	At 21st Dec.
FULL TIME (5½ hours daily) .....	144	819	1244	2125
HALF TIME (2½ hours and over daily) .....	802	1476	3269	4734
HOME TUITION (1 to 2 hours daily)	7470	7389	5683	3938
DALTON PLAN (Assignments and Homework) .....	1861	1058	981	738
TOTALS .....	10277	10742	11177	11535

## NOTE.—

- (i) Education becomes **compulsory** when schools are re-opened full-time or half-time. It is only then that the exact number of evacuees from each school can be determined, e.g., Brent Modern—25; Childs Hill Senior—59; Bell Lane Senior—36; St. Mary's C.E. Senior—25; St. Paul's C.E.—20.
- (ii) Home Tuition is purely voluntary, and, if parents do not desire to take advantage, nothing further can be done until compulsory education becomes available.
- (iii) In SIX WEEKS nearly 1,300 additional children have been brought under instruction.

## B. DEPARTMENTS IN WHICH EDUCATION IS COMPULSORY:

(i) **Full-Time:—**

Barnfield Senior Boys'  
 Barnfield Junior Mixed  
 Bell Lane Mixed  
 Brent Modern  
 St. John's C.E.  
 Wessex Gardens Boys'  
 Wessex Gardens Girls'  
 Bell Lane Infants'.

(8).

(ii) **Half-Time:—**

Algernon Road Junior  
 Broadfields Avenue Infants'  
 Childs Hill Mixed  
 Clitterhouse Junior and Infants'  
 Deansbrook Junior Mixed  
 Frith Manor Junior and Infants'  
 Goldbeaters Senior Mixed  
 Goldbeaters Junior Mixed  
 The Hyde Senior Mixed  
 St. Mary's C.E. Senior  
 Woodcroft Senior Girls'  
 Woodcroft Junior Mixed.

(12).

(iii) **Partly Full and Partly Half-Time:—**

- Burnt Oak Mixed and Infants'
  - Dollis Junior and Infants'
  - Edgware Senior Mixed
  - St. Agnes' R.C.
  - St. James' R.C.
  - St. Mary's R.C.
  - St. Paul's C.E.
- (7).

(iv) **Partly Half-Time and Partly Home Tuition:—**

- Colindale Junior and Infants'
  - Edgware Junior and Infants'
  - The Meads Junior.
- (3).

NOTE.—Out of 47 Departments available (Frith Manor is in the hands of the Military), the above 30 Departments are open for the instruction of children in accordance with the scheme mentioned. **Noted.**

**3.—EMPLOYMENT OF CHILDREN:**

The report of the Employment Officer for the period 15th June, 1939, to 29th December, 1939, was submitted as follows:—

	Boys.	Girls.
Employment Cards and Badges Issued	127	9
Employment Badges Returned	81	3
New Permits granted:—		
Delivery of Newspapers	45	5
Delivery (Shops)	58	2
Delivery of Milk	26	—
Shop Assistants	—	2
Medically examined (Certificates granted)	41	5
Number of children employed at date	255	12
Employment in Entertainments—Licences granted	4	12

**Noted.**

**4.—IRREGULAR ATTENDANCE:**

A letter was submitted from the parent of a child (D.M.) attending Bell Lane Senior School from the Dole Street Estate.

RESOLVED TO RECOMMEND—

- (a) **THAT the Director of Education be asked to report to the next meeting of the Sub-Committee on the question of providing transport facilities for the senior children travelling from the Dole Street Estate, and/or the provision of a hot meal (for payment) at midday for such children.**
- (b) **THAT a letter be sent to the parent in the terms mentioned.**

Moved by Councillor Curton, seconded by Councillor Hignett, and RESOLVED—

**THAT the Report of the School Attendance Sub-Committee be approved and adopted.**

**FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:**

RESOLVED—

**THAT the following Report be received:—**

2nd January, 1940.

**SUB-COMMITTEE:**

\*Alderman S. H. Egan, J.P. (*Chairman*).

*Aldermen:* \*J. J. Copestake, J.P., \*W. M. Maughan, J.P., \*C. R. Richardson,  
*Councillors:* \*E. Arter, M.C., M.I.A.E., \*P. Lightfoot, \*T. J. Scott,  
 A. W. Curton, T. Pugh, (Mrs.) M. Thomas,  
 C. H. Hignett,

\* denotes Member present.

An apology for absence was submitted on behalf of Councillor G. H. Hignett.

1.—CONTRACT FOR SCHOOL SUPPLIES—SCHEDULES II., III., IV. AND VII.:

A letter was read from Messrs. E. J. Arnold & Son, Ltd., offering to renew their contract under the above-named schedules in accordance with qualities precisely the same as has been provided in the past, and at the revised prices as shown in the schedules submitted, but for a period of three months only (1/1/40 to 31/3/40) and subject to no change in the Control price in the meantime.

RESOLVED TO RECOMMEND—

**THAT the quotation of Messrs. E. J. Arnold & Son, Ltd., be accepted in respect of the period mentioned and that the Corporate Seal be affixed to the necessary contract.**

[*Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.*]

2.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:

A letter was submitted from Messrs. A. McClelland and Co. Ltd. asking whether any decision had yet been reached as to whether this contract is to be completed, etc. The Director of Education was instructed to reply thereto in the terms mentioned.

3.—MAINTENANCE ALLOWANCES:

It was reported that, having regard to the postponement of the raising of the school leaving age owing to the War, the Board of Education had approved, for the remainder of the current financial year, the continuance of the scheme for the award of Maintenance Allowances to children attending public elementary schools which was in force up to 31st July, 1939. **Noted.**

RESOLVED TO RECOMMEND—

**THAT the Education Committee agree to continue to grant Maintenance Allowances to applicants who are eligible under the Scheme, to take effect as from the 1st September, 1939.**

4.—“KING GEORGE VI. SCHOLARSHIPS”—MISS J. F. D. COOPER:

With reference to Item 4 (a) in the report of the Education Committee, dated 3/10/39, a further report was submitted from the Principal of Somerville College, Oxford, from which it was noted that Miss Cooper's conduct and progress during the Autumn Term had been entirely satisfactory. **Noted.**

5.—DOLLIS COUNCIL SCHOOL:

An application from Mr. A. H. Steeds, ex-Caretaker of this school, for additional remuneration was submitted.

RESOLVED TO RECOMMEND—

**THAT the application be not granted.**

## 6.—BARNFIELD BOYS' SCHOOL:

RESOLVED TO RECOMMEND—

**THAT under the special circumstances which obtain, authority be given for the payment of the sum of £2 3s. 6d. for repairs to the wireless set at this school.**

## 7.—HEATING OF ROOMS USED FOR HOME TUITION:

It was reported that the Board of Education had agreed to recognise for grant the Authority's expenditure in connection with the above, on the understanding that they had satisfied themselves that this will not exceed reasonable additional expense to which the householders are put in the use of their rooms for the purpose. **Noted.**

## 8.—WORKS SUB-COMMITTEE MATTERS:

The following items which had been sanctioned by the Works Sub-Committee were submitted and **approved**:—

	£	s.	d.
(a) <b>Youth Organisations Committee:—</b>			
Blacking out of three school halls	50	0	0
(b) <b>Childs Hill Council School:—</b>			
Repairs to boiler, Messrs. Z. D. Berry & Sons, Ltd.	75	0	0
(c) <b>St. Agnes' R.C. School:—</b>			
Blinds for hall	20	0	0

## 9.—REQUISITIONS:

Requisitions which had been sanctioned by the School Management Sub-Committee (£1,047 14s. 0d.) and the Works Sub-Committee (£839 4s. 8d.) were submitted and **approved.**

Moved by Alderman Egan, duly seconded, and **RESOLVED**—

**THAT the Report of the Finance and General Purposes Sub-Committee be approved and adopted.**

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CLITTERHOUSE COUNCIL SCHOOL—APPOINTMENT OF TEMPORARY HEAD  
TEACHER:

Moved by Alderman Copestake, seconded by Councillor Scott, and **RESOLVED**—

**THAT this matter be dealt with in Committee.**

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## Report (No. 2) of the Education Committee (in Committee).

9th January, 1940.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (*Chairman*).

#### *Aldermen:*

\*S. H. Egan, J.P.  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### *Councillors:*

\*E. Arter, M.C., M.I.A.E.,  
H. Connell, J.P.,  
\*A. W. Curton,  
J. Griffiths,  
\*G. H. Hignett,

\*P. Lightfoot,  
\*A. A. Naar, M.B.E., J.P.,  
(*Mayor*),  
\*(Mrs.) F. E. Parvin,  
\*T. Pugh,

\*T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*H. P. Small,  
(Mrs.) M. Thomas.

#### *Co-opted:*

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. G. Brett  
James, M.A.,  
B.Litt., F.S.A.,

\*Mrs. M. Grey Skinner,  
\*The Rev. P. G. Howell,  
\*The Rev. I. Livingstone.

*o denotes Member present.*

An apology for absence was submitted on behalf of Councillor Connell.

### CLITTERHOUSE COUNCIL JUNIOR AND INFANT SCHOOL—APPOINTMENT OF TEMPORARY HEAD TEACHER:

The Committee interviewed seven selected candidates for this post, and  
RESOLVED—

**THAT Mr. George P. Hart be appointed Temporary Head Teacher of the Clitterhouse Junior and Infant School for duty as from 10th January, 1940, in full-time service exclusively in the capacity of a teacher in accordance with the conditions of employment under Article 17 of the Code, and subject to the conditions of appointment of the Committee in force from time to time and upon the terms and subject to the conditions of the Burnham Arbitration Award and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other scale of salaries that may be adopted by the Committee.**

## Report (No. 1) of Group K. Committee

Public Health and Medical Services.  
Libraries and Local Pensions.  
Housing.  
Works and Fire Brigade.

8th January, 1940.

### COMMITTEE:

#### Aldermen:

\*W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,

\*W. M. Maughan, J.P.,  
\*G. R. Richardson,

\*R. A. B. Teare, M.B.E.

#### Councillors:

T. K. Bridge,  
\*H. Connell, J.P.,  
F. W. Gilpin,  
\*A. W. Greville,  
\*G. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

H. G. Potter, J.P., F.S.I.,  
(Deputy Mayor),  
J. H. Rodway,  
\*T. J. Scott,  
\*(Mrs.) M. Thomas.

#### Co-opted Members:

Mrs. M. Grey-Skinner,  
†Mrs. W. M. Maughan,

†Mrs. B. J. Monroe, J.P.,

†The Rev. P. C. Howell.

\* denotes Member present.

† Denotes Co-opted Member present on Parts I. and II.

## PUBLIC HEALTH AND MEDICAL SERVICES.

(Councillor T. J. Scott—Chairman.)

### Part I.—Medical Services.

#### 1.—HEALTH CENTRES:

The Medical Officer of Health reported that arrangements have now been made to resume the normal pre-war activities at the Health Centres which were adapted as First Aid Posts and which now serve the dual capacity of Health Centre and First Aid Post. So far, no great difficulty has been experienced as a result of this experiment, and an economy of £6 16s. 6d. per week has been effected by the arrangement.

Details of the sessions now being held are as follows:—

Centres.	Sessions per Week.
<b>Permanent:—</b>	
Central Hendon (First Aid Post)      ..      ..      ..	1 Ante-natal, 2 Child Welfare, 6 Minor Ailment, 2 Speech, 1 Ophthalmic, 3 Orthopaedic, 1 Immunisation against Diphtheria.

Centres.				Sessions per Week.
West Hendon (First Aid Post) .....	.....	.....	.....	1 Ante-natal, 2 Child Welfare, 6 Minor Ailment, 11 Dental.
Mill Hill (First Aid Post) .....	.....	.....	.....	1 Ante-natal, 2 Child Welfare, 6 Minor Ailment.
Child's Hill .....	.....	.....	.....	1 Ante-natal, 3 Child Welfare, 6 Minor Ailment, 11 Dental.
Watling .....	.....	.....	.....	1 Ante-natal, 4 Child Welfare, 6 Minor Ailment, 2 Speech, 1 Ophthalmic, 4 Orthopædic, 1 Immunisation against Diphtheria.

**Temporary:—**

Gospel Hall .....	.....	.....	.....	1 Child Welfare,
Colindale .....	.....	.....	.....	1 Child Welfare,
Holden Hill .....	.....	.....	.....	1 Child Welfare,
Edgware .....	.....	.....	.....	2 Child Welfare.

All the sessions are being well attended. **Noted.**

**2.—CONTROL OF PUERPERAL SEPSIS:**

The Medical Officer of Health reported on Ministry of Health Memorandum 226/Med. which deals with the control of puerperal sepsis. The Memorandum generally repeats the view expressed on this subject in other reports and memoranda recently issued by the Ministry and gives precise instructions for the management of cases of streptococcal infections in Midwives and their patients.

The Memorandum also outlines the procedure to be followed when puerperal pyrexia occurs and the Committee have approved of the proposal of the Medical Officer of Health that copies of the Memorandum be sent to Medical Practitioners in the Borough with a covering letter drawing attention to the appropriate sections of the memorandum and explaining the facilities available for the necessary bacteriological investigations.

**PUBLIC HEALTH ACT, 1936—CHILD LIFE PROTECTION.****3.—NEW APPLICATION:**

The Medical Officer of Health reported the receipt of an application (Case No. 281) for permission to undertake for reward the nursing and maintenance of a child under nine years of age.

In view of the circumstances reported to the Committee, it was

**RESOLVED TO RECOMMEND—That the application be not granted.**

**4.—CHANGE OF ADDRESS:**

It was reported that notification of change of address had been received in respect of Case No. 23, together with an application to be registered for the care and maintenance for reward of two children under nine years of age at the new premises.

On the Report of the Medical Officer of Health, it was

**RESOLVED TO RECOMMEND—That the maximum number of children under the age of nine years that may be kept at the new premises be fixed at two.**

#### 5.—APPOINTMENT OF TEMPORARY HEALTH VISITOR:

The Medical Officer of Health reported that Miss Williams (Health Visitor) had been called up for war service and asked for authority to appoint a temporary health visitor for the duration of the war.

**RESOLVED TO RECOMMEND—That authority be given to the appointment for the duration of the war of a Temporary Health Visitor (subject to the Council's Regulations applicable to Temporary Officers) at a salary in accordance with the Council's salary scale (£200 x £15 x £5 (1) to £300 per annum) and that the appointment be made by the Chairman of the Committee in consultation with the Medical Officer of Health.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### **PUBLIC HEALTH ACT, 1936—NURSING HOMES.**

##### 6.—64, FINCHLEY ROAD, HENDON:

The Medical Officer of Health reported on an inspection of the above premises and subsequent correspondence with Mrs. MacKenzie who has undertaken for reward the care of a person under circumstances which bring the premises within the definition of a nursing home under Section 199 of the Public Health Act, 1936. For the reasons indicated to the Committee it is considered undesirable that the premises should be registered as a Nursing Home, and the Committee accordingly

**RESOLVED TO RECOMMEND—That Mrs. MacKenzie be informed that in the opinion of the Council she is carrying on a nursing home, and that on the facts before the Council they are not prepared to register the premises as a nursing home and that alternative arrangements must therefore be made for the care of the patient.**

##### 7.—REQUISITIONS:

Requisitions for Maternity and Child Welfare Services amounting to £116 12s. 3d. were submitted and **approved.**

#### **Part II.—Medical Services.**

**For approval by the Hendon Education Committee.**

(See Education Committee Minutes—Pages 175-176.)

#### **Part III.—Public Health.**

#### **MILK ACTS AND ORDERS.**

##### 8.—MILK (SPECIAL DESIGNATIONS) ORDER, 1936 AND 1938:

The following applications were reported for Dealers' Licences under the Milk (Special Designations) Order, 1936 and 1938:—

Name and Address.	Address at which milk will be sold.	Grade of milk to be sold.	Amount of fee.		
			£	s.	d.
P. C. Rough (Mead and Marsh), 57, Daws Lane, N.W. 7	57, Daws Lane, N.W. 7	Pasteurised Tuberculin Tested	10	0	0
A.1 & Dollis Dairies Ltd., High Road, Whetstone, N. 20	Lodge Road, N.W. 4	Accredited Tuberculin Tested Pasteurised	15	0	0
United Dairies (London) Ltd., Superity House, Western Avenue, Acton, W. 3	2, Penshurst Gardens, Edgware	Pasteurised			
	22, Bell Lane, N.W. 4				
	33, The Broadway, N.W. 7				
	2/4, Church Road, N.W. 4				
	93, Cricklewood Lane, N.W. 2				
	199, Deansbrook Road, Burnt Oak				
	139, Hale Lane, N.W. 7				
	454, Finchley Road, N.W. 2				
	867, Finchley Road, N.W. 11				
	903, Finchley Road, N.W. 11				
	223, Golders Green Road, N.W. 11				
	10, The Parade, N.W. 4				
	1, Ashbourne Parade, N.W. 4				
118, Burnt Oak Broadway					
246, Station Road, Edgware					
	2, Penshurst Gardens, Edgware	Tuberculin Tested	4	10	0
	2/4, Church Road, N.W. 4				
	454, Finchley Road, N.W. 2				
London Co-operative Society Ltd., 54, Maryland Street, E. 15	High Street, Edgware	Pasteurised Tuberculin Tested	1	0	0
	The Hyde, N.W. 9				
Express Dairy Co. Ltd. Tavistock Place, W.C. 1	1, Central Circus, N.W. 4	Tuberculin Tested	1	10	0
	698, Finchley Road, N.W. 2				
	High Road, Edgware				
	158, Deans Lane, Edgware				
	493/5, Watford Way, N.W. 7				
239, Golders Green Road, N.W. 11					
Farm Dairies Ltd., 35, Church Lane, E. Finchley	165, Broadway, N.W. 9	Pasteurised Tuberculin Tested	10	0	0
W. T. Noad, Bury Farm, Edgware	Bury Farm, Edgware	Accredited Pasteurised	10	0	0
South Eastern Region Milk Marketing Board, Stanley House, Marsham Street, S.W. 1	Supplementary	Pasteurised	2	0	0
Farm Dairies Ltd., 35, Church Lane, E. Finchley	Supplementary	Pasteurised Tuberculin Tested	4	0	0

Amount of fee. £ s. d.	Name and Address.	Address at which milk will be sold.	Grade of milk to be sold.	Amount of fee.	
				£	s. d.
10 0	Farm Dairies Ltd., 19, Station Parade, Queens- bury	Supplementary	Pasteurised Tuberculin Tested	4	0
	Angus Keen, Little Stan- more Farm, Edgware	Supplementary	Accredited Pasteurised	4	0
15 0	T. A. Morgan, 297, The Broadway, N.W. 2	Supplementary	Pasteurised Tuberculin Tested	4	0
	Farm Dairies Ltd., 145, Church Road, Willesden	Supplementary	Pasteurised Tuberculin Tested	4	0
	Walker Gordon Laboratories Ltd., 54, Weymouth Street, W. 1	Supplementary	Tuberculin Tested	2	0
	H. R. Roberts, Homestead Farm, Barnet	Supplementary	Accredited	2	0
	Wallens Dairies Ltd., Albert Road, West Kilburn	Supplementary	Pasteurised Tuberculin Tested	4	0

RESOLVED TO RECOMMEND—That licences be granted in respect of the fore-  
going applications on receipt of information that the respective producers and  
wholesalers are licensed for the year 1940.

9.—EXPRESS DAIRY CO., LTD.—CLAREMONT ROAD, CRICKLEWOOD:

An application has been received from the Express Dairy Co., Ltd., for the renewal  
for the year 1940 of their licence to pasteurise milk at their Depot at Claremont Road,  
Cricklewood.

RESOLVED TO RECOMMEND—That the renewal of the licence be approved.

10.—THE FOOD AND DRUGS ACT, 1938; MILK AND DAIRIES ORDER, 1936:

Applications for registration as purveyors of milk have been received from the  
London Co-operative Society, Limited, of 54, Maryland Street, Stratford, E. 15, in respect  
of the under-mentioned premises for the sale of Sterilized Milk in sealed stoppered  
bottles:—

49, Church Road, N.W. 4.	1049, Finchley Road, N.W. 11.
126, Golders Green Road, N.W. 11.	182, The Broadway, N.W. 2.
240, Station Road, Edgware.	97, The Broadway, N.W. 7.

The processing and bottling of milk takes place at the London Co-operative Society's  
premises at Oakthorpe Dairy, Palmers Green, N. 13.

An application for registration as purveyors of milk has also been received from the  
International Tea Company's Stores, Limited, of Mitre Square, London, E.C. 3, in respect  
of 23, Temple Fortune Parade, Finchley Road, Golders Green, N.W. 11, for the sale of  
milk in sealed cartons only, supplied by Bladen Dairies Limited, of Millbourne St.  
Andrew, Dorset.

RESOLVED TO RECOMMEND—That the aforesaid applicants be registered as  
retail purveyors of milk within the Borough of Hendon.

## 11.—STATUTORY NOTICES:

RESOLVED TO RECOMMEND—That authority be given for the service of Statutory Notices in the following cases:—

**Section 93, Public Health Act, 1936:—**

23, Annesley Avenue, Hendon	Mr. W. Allardyce, "Glenshee," Ellenbrook Lane, Hatfield, Herts.
18, Church Terrace, Hendon	Messrs. Edwin Evans & Sons Ltd., 253, Lavender Hill, S.W. 11.
12, Kennyland Court, Hendon Way, Hendon	Messrs. Golbie, Green & Coxhall, 9, Bruton Street, W. 1.
"Homeleigh," Stanley Road, West Hendon	Messrs. Callaway & Co., 117, Cricklewood Broadway, N.W. 2.
80, Cricklewood Lane, Cricklewood	Mr. P. McNicholas, 68, Cricklewood Lane, N.W. 2.
3, Newton Cottages, The Broadway, Burnt Oak	Mr. G. Cheshire, "Cintra," Highgate, Hawkhurst, Kent.
4, Newton Cottages, The Broadway, Burnt Oak	Mr. G. Cheshire, "Cintra," Highgate, Hawkhurst, Kent.
50, Fairfield Crescent, Edgware	Mr. M. E. Neal, 39, Station Road, Edgware.

**Section 56, Public Health Act, 1936:—**

3, Newton Cottages, The Broadway, Burnt Oak	Mr. G. Cheshire, "Cintra," Highgate, Hawkhurst, Kent.
50, Fairfield Crescent, Edgware	Mr. M. E. Neal, 39, Station Road, Edgware.

## 12.—SLAUGHTER OF ANIMALS ACTS, 1933:

The following applications have been received for the renewal of licences under the above-mentioned Act:—

Aubrey Charles Witney, "Homeleigh," Milton Road, Mill Hill.
John Evans, Hammers Lane, Mill Hill, N.W. 7.
Thomas Henry Hosier, 60, Bell Lane, Hendon, N.W. 4.
Walter Alfred Osborne, High Street, Elstree.
Frank Arnold, Frith Manor Farm, Mill Hill, N.W. 7.

RESOLVED TO RECOMMEND—That the applications be approved and licences granted for a period of one year from the 1st January, 1940.

## 13.—LICENSING OF SLAUGHTERHOUSES—RENEWAL OF LICENCES:

The following applications for the renewal of slaughterhouse licences were reported:—

Name & Address of Applicant.	Situation of Slaughterhouse.
Express Dairy Co., Ltd., 15/17, Tavistock Place, W.C. 1	Frith Manor Farm, Frith Lane, Mill Hill, N.W. 7.
Mr. W. D. Hunt, Butcher, High Street, Elstree	Premises, corner of Barnet Road and High Street, Elstree.

RESOLVED TO RECOMMEND—That such licences be renewed for a period of one year from 1st February, 1940, and that the Corporate Seal be affixed thereto.

14.—SLAUGHTERHOUSES NOT PREVIOUSLY SUBJECT TO PERIODICAL LICENSING:

The following applications have been received for the licensing of slaughterhouses which before the coming into operation of the Food and Drugs Act, 1938, on 1st October last, were registered with the Local Authority and had been in uninterrupted use for many years:—

Name and Address of Applicant.	Situation of Slaughterhouse.
Miss Agnes Herbert Smith (Trading as Herbert Smith), 46, Church Road, Hendon, N.W. 4	Building at rear of house and shop, 46, Church Road, Hendon, N.W. 4.
Mr. Nathaniel Lavender, 59, Brent Street, Hendon, N.W. 4	Building at rear of house and shop, 59, Brent Street, Hendon, N.W. 4.
Mr. John Evans, Hammers Lane, Mill Hill, N.W. 7	Adjoining house and butcher's shop, Hammers Lane, Mill Hill, N.W. 7.

No slaughterhouse in this district has been taken over by the Ministry of Food under their Meat and Livestock Plan of Control which will commence on the 15th instant and it is considered improbable that slaughtering will be allowed in any of the slaughterhouses before the cessation of hostilities.

**RESOLVED TO RECOMMEND—That the above-mentioned applicants be granted licences for a period of twelve months from 1st February, 1940, on the understanding that each case will be reviewed on the cessation of hostilities.**

15.—DISEASES OF ANIMALS ACT, 1894 TO 1937:

*Swine Fever—Frith Manor Farm, Mill Hill.*

A suspected outbreak of this disease was reported on the 29th November, and necessary action under the Swine Fever Order of 1938 was taken.

16.—INFLUENZA—MINISTRY OF HEALTH MEMORANDUM:

The Medical Officer of Health submitted a report on the Memorandum (Med. 2) issued by the Ministry of Health which gives a historical survey of influenza and also deals with the means of infection and measures of personal protection.

To combat outbreaks of influenza the memorandum suggests that sanitary authorities should make widely known full information respecting the local facilities available in the district as follows:—

- How to apply for nursing assistance,
- Special arrangements, if any, for the provision of domiciliary medical attendance,
- How to apply for "home help."
- Special arrangements made during an epidemic at public kitchens, creeches, etc.
- Hospitals available,
- Ambulance service or first aid available,
- Other necessary local information.

The Medical Officer of Health proposes to formulate a scheme on the lines suggested in the memorandum for the Committee's consideration.



## 17.—FOULING OF FOOTPATHS BY DOGS:

The Committee considered the reference hereon from Group II. Committee (13/11/39—13: Highways Section) and also communications from Captain E. G. Pullum, and

**RESOLVED TO RECOMMEND—That the Police be asked to collaborate with the Council to the maximum extent with a view to the enforcement of the Council's Byelaw.**

## 18.—THE CENTRAL COUNCIL FOR HEALTH EDUCATION:

The Committee decided to take no action in connection with an appeal for a contribution towards the cost of the activities of the Central Council for Health Education.

**ISOLATION HOSPITAL.**

## 19.—NO. 1 WARD STORAGE ACCOMMODATION:

The Borough Surveyor submitted a plan of the proposed storage accommodation for the linen and clothes required in connection with the Emergency Medical Services Scheme. It is proposed to build the two stores against the wall of the sanitary annexe at the rear of Ward Pavilions Nos. 5 and 6. The construction is to be of light steel framing covered with asbestos sheeting, and the Borough Surveyor estimates the cost of each store at £50.

**RESOLVED TO RECOMMEND—**

(a) **That the plan and estimate be approved and the Borough Surveyor instructed to put the work in hand.**

(b) **That application be made to the Ministry of Health for an appropriate contribution towards the expenditure involved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 20.—NO. 2 MAIN KITCHEN—GAS COOKER:

In the early part of September last, two additional cookers were considered essential for efficient service from the main kitchen to the hospital, which included the emergency service. The Ministry of Health, in October authorised the expenditure of £25 for this service allowing for one additional cooker only. The cost of providing and fitting two cookers is £60, which will leave the sum of £35 to be provided by the Council. The authority of the Committee is now sought to the purchase and fitting of one large gas cooker for the main kitchen.

**RESOLVED TO RECOMMEND—That authority be given to the purchase and fitting of one large gas cooker for the main kitchen of the Isolation Hospital at cost of £35.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 21.—WATERCOURSE—DEVONSHIRE ROAD, MILL HILL:

Pursuant to the Committee's instructions (13/11/39—21) the Borough Surveyor submitted proposals for dealing with the above open watercourse situate at the rear of the properties in Devonshire Crescent and Lee Road and extending to Devonshire Road which is private property. The Committee are informed that the most satisfactory method of dealing with this section of the watercourse would be to pipe it in with 30 inch diameter concrete tubes at an estimated cost of £765.

The Borough Surveyor points out, however, that this watercourse is carried from Devonshire Road to the watercourse in the cemetery grounds and at the rear of Oakhampton Road by means of a pipe of very much smaller diameter, and it would, there-



A statement was submitted showing, as far as statistics are available, the number of pupils over 8 years of age, and the number of volumes at present in each of the school libraries. A summary of the position is as follows:—

Number of pupils over 8 years of age.	Number of Books in stock.
7,985	13,771

Noted.

## (iii) ADDITIONS TO STOCK:

The Chief Librarian suggested the purchase of 455 volumes at an estimated cost of £79 12s. 6d. for distribution to the following schools:—

Child's Hill	20
Deansbrook	50
Dollis	175
Frith Manor	30
Goldbeaters Junior	75
St. John's C.E.	10
St. Mary's C.E. Senior	40
Woodcroft Junior	75
	455

The Sub-Committee have instructed the Chief Librarian to give consideration to the possibility of transferring books from schools where the stock may be found to be more than adequate for present requirements to schools where the stock is below requirements, and

RECOMMEND—That, subject to the approval of the Education Committee, the suggestion of the Chief Librarian be approved and adopted.

## (iv) REPLACEMENTS:

On the report of the Chief Librarian, the Sub-Committee

RECOMMEND—That, subject to the approval of the Education Committee, the Chief Librarian be authorised to purchase 220 standard books for replacements at an estimated cost of £38 10s. 0d.

## (v) ADDITIONAL PURCHASES OF BOOKS:

The Chief Librarian reported that with the outbreak of war and the closing of schools the libraries of necessity ceased to function. Efforts were made to utilise the libraries at the earliest possible date and seven schools issued books during the latter part of the Christmas term. It is anticipated that the service will soon be more or less normal, as all the schools except Frith Manor are now being opened daily.

The number of pupils at each school is below the normal at present, but presumably numbers will increase as the schools open for longer periods. The Chief Librarian, therefore, suggested that authority should be given for the purchase of an additional 250 volumes at an estimated cost of £43 15s. 0d. to meet the need of any school where the stock proves to be inadequate.

The Sub-Committee

RECOMMEND—That, subject to the approval of the Education Committee, authority be given to the purchase of an additional 250 volumes at an estimated cost of £43 15s. 0d.

## (vi) ESTIMATES OF EXPENDITURE, 1940/41:

Details were submitted of the estimated expenditure in connection with the School Library Services for the ensuing year. The following is a summary of the estimates approved by the Joint Sub-Committee:—

Outlay 1938/39.	Approved Estimate 1939/40.	Suggested Figures 1940/41.
£806	£1,275	£1,048

RESOLVED TO RECOMMEND—That the report of the Joint Sub-Committee be approved and adopted.

## 25.—BOOK SELECTION SUB-COMMITTEE:

The following report was submitted:—

*5th January, 1940.*

## SUB-COMMITTEE:

\*Councillor P. Lightfoot (*Chairman*).

*Aldermen:* \*G. R. Richardson, \*R. A. B. Teare, M.B.E.  
*Councillors:* \*T. J. Scott, (Mrs.) M. Thomas.

\* denotes Member present.

## PURCHASE OF BOOKS—ADDITIONS TO STOCK:

The Sub-Committee considered lists comprising 161 recent and standard books suggested for addition to the stock at the Central Library at an estimated cost of £52, 107 volumes for addition to the stock at the Golders Green Branch Library at an estimated cost of £31, and 112 volumes at an estimated cost of £32 for addition to the stock of the Mill Hill Branch Library, and

RECOMMEND—That the Chief Librarian be authorised to purchase the books included in the lists submitted.

RESOLVED TO RECOMMEND—That the report of the Sub-Committee be approved and adopted.

## 26.—STATISTICS:

The Chief Librarian submitted his statistical statement for the period November—December, 1939, details of which appear in the Appendix to the report of the Finance and General Purposes Committee.

The work of the libraries is gradually returning to its former level as is shown by the fact that issues from adult lending departments are now only 13 per cent. below normal compared with 24 per cent. in September. The decrease in reference library issues is now half what it was shortly after the outbreak of war.

## 27.—STAFF:

*Junior Assistants.*

The Committee considered a report of the Chief Librarian pointing out the desirability of filling the existing three vacancies for junior assistants. In addition to the three vacancies the staff has been depleted by the absence on military service of two members for whom no substitutes have been engaged; two assistants were included in the pre-Christmas group registered for military service and three more are included in the groups for registration shortly. Juniors are now needed on the staff, and the Committee are informed that in present circumstances their appointment would be more satisfactory than the engagement of substitutes. They accordingly

RESOLVED TO RECOMMEND—

- (a) That advertisements be issued inviting applications from persons not exceeding 18 years of age, possessing the educational qualifications stipulated by the Council, for three positions of Junior Library Assistant, the salary to be in accordance with the appropriate scale;
- (b) That the Chairman in consultation with the Chief Librarian be authorised to select candidates for interview by a Sub-Committee consisting of the Chairman (Councillor P. Lightfoot), Alderman C. R. Richardson, and Councillors A. W. Greville, (Mrs.) F. E. Parvin and T. J. Scott, and report to the next meeting of the Committee.

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

## 28.—PERIODICALS LIST:

On the report of the Chief Librarian, arising out of a letter from a reader, it was  
**RESOLVED TO RECOMMEND—That the monthly periodicals "Good Housekeeping" and "Woman's Magazine" which were deleted from the periodicals list at the last meeting (13/11/39—37) be reinstated in the list.**

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*HOUSING.*

*(Alderman R. A. B. Teare, M.B.E.—Chairman.)*

## 29.—TRANSFER OF TENANTS:

It was reported that four applications for transfers had been received.

**RESOLVED—That the applications be approved and transfers effected when suitable accommodation becomes available.**

## 30.—HOUSES VACATED AND RE-LET:

Of 23 houses which became vacant since the last meeting of the Committee, 15 have been re-let, whilst 7 are being kept vacant pursuant to the Council's decision in case they should be needed for re-housing persons whose premises may become damaged by war operations. One house has been severely damaged by fire and is now under repair.

## 31.—HOUSING REPAIRS:

It was reported that the periodical internal re-decorations of the houses on the Child's Hill Estate had been completed and work is now proceeding on the houses on the Brent Hill Estate. External painting has been temporarily suspended on the Child's Hill Estate in consequence of the inclement weather, but it is anticipated that the work will be completed within the next two months.

Details were submitted of the general repairs completed on the various housing estates since the 4th November, 1939.

## 32.—APPLICATIONS FOR HOUSES:

Details were submitted of 18 new applications for houses. The Committee have referred the applications to the Housing Sub-Committee for consideration and report, and have given directions for the same procedure to be followed in the case of all future applications.

## 33.—ARREARS OF RENT:

Pursuant to the Committee's instructions, the Borough Treasurer submitted details regarding arrears of rent and a statement showing the position of the Housing Revenue Account. The Committee have deferred further consideration of the matter for three months.

## 34.—ARREARS WRITTEN OFF:

On the report of the Borough Treasurer, it was

**RESOLVED TO RECOMMEND—That arrears of rent amounting to £48 5s. 5d. be written off.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 35.—INSTITUTE OF HOUSING:

A letter was submitted from the London Area Branch of the Institute of Housing (Incorporated) inviting the Council to appoint delegates to a Regional Conference to be held at Friends House, Euston Road, N.W. 1, during the morning of Friday the 26th January, to discuss "The War Time difficulties in rent collection and estate management in London and Greater London."

The Committee have appointed the Chairman (Alderman Teare) and the Housing Manager to attend the Conference, and

**RECOMMEND—That the action taken be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

### WORKS AND FIRE BRIGADE.

*(Alderman W. M. Maughan, J.P.—Chairman.)*

#### 36.—REQUISITIONS:

The following requisitions were submitted and **approved**:—

	£	s.	d.
Works .....	1793	0	11
Fire Brigade .....	156	11	2

#### 37.—PUBLIC CONVENIENCE—FINCHILEY ROAD:

*Public Works Facilities Act, 1930.*

*Borough of Hendon (Finchley Road Public Convenience)*

*Compulsory Purchase Order, 1938.*

The Town Clerk reported on letters received from Messrs. Amery - Parkes & Co., Solicitors for the Orpheum Cinema Ltd., and their Mortgagees, and Messrs. Dawes and Son, Solicitors for the Lessees of Belmont Court, regarding payment of legal costs, Surveyor's fees, and expenses incurred by their respective clients, in connection with the proposed acquisition of a site for a public convenience, which, owing to the war, the Council on the 9th October last decided to defer for the time being (Emergency [Local Government] Committee, 2/10/39—69).

The Committee

**RECOMMEND—That the report of the Town Clerk be approved and that the respective Solicitors be informed that the Council are not prepared to make any payment in respect of their claims.**

#### 38.—REPAIRS TO PROPERTY:

The Borough Surveyor reported that since the 3rd July last, 422 requisitions in connection with repairs to the Council's property had been dealt with. In addition, considerable work has been, and is being, carried out in connection with the maintenance of road lines and markings, sandbagging and air raid precautions works at the various depôts. **Noted.**

#### 39.—REFUSE DISPOSAL WORKS AND SEWAGE WORKS LAND—RAT DESTRUCTION:

The Council's contract with the Middlesex County Council for the destruction of rats on the Refuse Disposal Works and Sewage Works Land expired on the 31st December last, and on the report of the Borough Surveyor, it was

**RESOLVED TO RECOMMEND—That the contract be renewed for a further period of twelve months at a cost of £20.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 40.—NORTH CIRCULAR ROAD SEWER:

The Borough Surveyor reported that in connection with the construction of the new sewer in the North Circular Road, 470 yards out of a total length of 700 yards had been completed. The rate of progress is slow owing to the bad conditions which are being experienced, and although the depth of the sections now in hand is comparatively shallow, large quantities of water are being encountered necessitating continuous pumping.

## 41.—DISPOSAL OF HORSE:

The Borough Surveyor reported that the 15-year old gelding "Prince" is unfit for further road work and having regard to the report of the veterinary surgeon, the Committee

**RESOLVED TO RECOMMEND—That the Borough Surveyor be authorised to arrange for the disposal of the horse referred to, and to replace the same in due course.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 42.—COLLECTION AND UTILISATION OF WASTE AND DORMANT MATERIALS:

The Town Clerk reported the receipt of a Memorandum issued by the Salvage Department of the Ministry of Supply inviting the co-operation of Local Authorities in collecting and utilising, or disposing for effective utilisation, the waste and dormant materials referred to in the Schedule to the Memorandum, as well as others coming into their possession, or which can be collected for utilisation in the national interest.

The suggestions contained in the Memorandum are receiving the attention of the Borough Engineer and will be adopted as far as practicable having regard to the plant and facilities available.

In order to ascertain the extent of salvage work done, and to place the Ministry of Supply in possession of information as to the quantities of salvaged materials made available for industry, agriculture, pig feeding, etc., Local Authorities with a population exceeding 10,000 are requested to furnish monthly returns to the Controller of Salvage giving details of the quantities of salvaged materials. These particulars will also be furnished to the Committee for information.

## 43.—AUXILIARY FIRE STATIONS:

The Borough Surveyor submitted plans and estimates for the provision of suitable accommodation at the auxiliary fire stations, as follows:—

Section No.	Estimated Cost.	
	£	s. d.
1—Station Road Garage, Edgware	495	0 0
2—Mill Hill Station, Hartley Avenue	100	0 0
3—Horrocks Garage, East Road, Burnt Oak	550	0 0
4—Wentworth Hall Garage, The Ridgeway, Mill Hill	385	0 0
5—Government Lymph Establishment, Colindale Avenue, Hendon	484	10 0
7—St. Peter's Parish Hall, Cricklewood Lane	326	10 0
8—St. Alban's Parish Hall	118	10 0
Saunders Garage, St. Albans Lane, N.W. 11	67	10 0

The plans and estimates have already been approved by the Civil Defence Committee but some minor alterations had to be made in the estimates when submitting them to the Home Office to meet the Department's requirements.

The Borough Surveyor also reported that pursuant to the Council's instructions, the works to be carried out to Station Sections Nos. 1 to 4 have been put in hand without waiting for Home Office sanction. Work on the other three stations will be commenced as soon as the approval of the Home Office is received. The revised plans and estimates were submitted to the Home Office on the 8th December.

**RESOLVED TO RECOMMEND—That the plans and estimates and the report of the Borough Surveyor be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

### FIRE BRIGADE.

#### 44.—STAFF INCREMENTS:

A report was submitted with regard to increments due according to scale to members of the Fire Brigade Staff.

**RESOLVED TO RECOMMEND—That such increments be granted as from the appropriate dates.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 45.—STAFF SICKNESS:

A report was submitted with regard to the absence through sickness of ten members of the Fire Brigade Staff.

#### 46.—INSPECTION OF FIRE APPLIANCES:

The Chief Officer of the Fire Brigade reported that the usual periodical inspections of fire appliances in schools and public buildings had been carried out when the appliances were found to be in order.

#### 47.—PETROLEUM STORAGE LICENCE:

The following application to store petroleum has been received:—

Mr. F. Mills, 14, Tithe Walk, To store 100 gallons in cans in an approved  
Mill Hill, N.W. 7 bin in a garage at the rear of 379, Hendon  
Way, N.W. 4.

**RESOLVED TO RECOMMEND—That the application be approved and the necessary licence issued in due course.**

#### 48.—FIRE HYDRANTS:

Since the last meeting of the Committee, fire hydrants have been fixed as follows:—

Fairmead, Woodgrange Estate, Edgware	—	—	—	—	2
Turners Close, Hampstead Garden Suburb	—	—	—	—	1

#### 49.—DUTY SYSTEMS:

The Chief Officer of the Fire Brigade reported that arrangements had been made to commence the two-platoon system at the Central Station, and the "one in four leave day" at the Mill Hill Station on the 7th February.

#### 50.—FACTORIES ACT, 1937:

It was reported that an inspection had been carried out under Section 34 of the Factories Act, 1937, at the premises of Edward Holton Limited, Gresham Works, 108, Cricklewood Lane, Cricklewood, N.W. 2, and the Committee

**RESOLVED TO RECOMMEND—That a certificate as to means of escape in case of fire be issued in respect of such premises.**

#### 51.—INSPECTION OFFICER:

The Chief Officer of the Fire Brigade reported that since the resignation of Inspection Officer C. G. Stevens, the work of Inspection Officer had been carried out by Sub-Officer R. T. Ford, and on the recommendation of the Chief Officer, the Committee

**RESOLVED TO RECOMMEND—That as from the 31st January, 1940, Sub-Officer R. T. Ford be placed on the maximum of the scale for Sub-Officers whilst carrying out the duties of Inspection Officer and that the position be reviewed at the termination of the war.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*



## 52.—FIRE AND AMBULANCE CALLS:

The following is a statement of the Fire and Ambulance Calls received during the months of November and December:—

Fire Calls.		Ambulance Calls.	
Fire Calls .....	38	Private .....	145
False Alarms—Malicious.....	7	Accidents .....	152
Other false alarms .....	4	For Midwives .....	4
Inspections .....	1	Test Runs .....	5
		Not required, etc. ....	25
		Private for Finchley .....	2
	50		333

## AUXILIARY FIRE SERVICE.

## 53.—RESIGNATIONS:

It was reported that since the last meeting of the Committee twelve men had resigned from full time service with the Auxiliary Fire Service, mainly due to business reasons, but that they were continuing in a part-time capacity. **Noted.**

## 54.—CLOTHING:

Numerous requests have been received from the various Sections for a further issue of trousers. The Committee are informed that the trousers are in a bad condition and should be replaced.

**RESOLVED TO RECOMMEND—That the Chief Officer of the Fire Brigade be authorised to purchase 200 pairs of trousers for the Auxiliary Fire Service in accordance with the procedure prescribed in Home Office (Fire Brigades Division) Circular No. 99/1939.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 55.—MOTOR VEHICLES FOR EMERGENCY FIRE BRIGADE PURPOSES:

The Chief Officer reported that pursuant to the instructions contained in Home Office F.B. Circular No. 94/1939 all the hired second line towing vehicles with the exception of lorries used as mobile water carriers had been released. Local Authorities are now required to release at the earliest possible date, all lorries which have been requisitioned or are held on a hire basis, and to replace them by purchasing suitable lorries of 1 ton and over for use as mobile water or hose carriers or for towing heavy trailer pumps up to a maximum price of £80 each without prior reference to the Home Office. Where lorries of less than 1 ton are purchased for any first-line purposes the maximum price payable should not exceed £50.

It is anticipated that some difficulty will be experienced in procuring suitable vehicles at the present time, but the Committee

**RESOLVED TO RECOMMEND—That the Chief Officer of the Fire Brigade be authorised to purchase suitable vehicles in accordance with the provisions of the Home Office Circular referred to above.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 56.—SECTION OFFICER:

It was reported that, owing to Section Officer R. Potter of No. 5 Section being obliged to go on part-time only, by reason of his employment, it would be necessary to appoint a successor.

**RESOLVED—That seven Sub-Officers be interviewed at the next meeting of the Committee with a view to the appointment of a successor to Section Officer Potter.**

57.—FURTHER TRAINING OF PERSONNEL:

It was reported that officers and men of the Auxiliary Fire Service are now attending at Ravensfield House a course of instruction in Incendiary Bomb control and High Explosives. Five classes will be held weekly until the whole of the personnel have completed the course.

On the 2nd January, 50 men of the Auxiliary Fire Service and Regular Brigade attended a very interesting lecture at the Town Hall on Hydraulics and Trailer Pumps given by an expert of the Home Office Fire Brigades Division. **Noted.**

58.—STORAGE AND REPAIR OF EMERGENCY FIRE APPLIANCES:

The Committee's attention was drawn to the increasing amount of repair work becoming necessary to Auxiliary Fire Service towing vehicles and appliances and to the fact that the workshop and accommodation available at the Central Fire Station and the requisite staff are quite inadequate. The Chief Officer of the Fire Brigade recommended that repair work be given out to private firms within the Borough or that a workshop be rented and repairs carried out by the Auxiliary Fire Service Staff.

In this connection a letter was submitted from the Home Office Fire Brigades Division stating that it is now desired to finally select in Hendon one garage where adequate facilities for repair work are available and, in addition, that a reserve of fire pumps should also be stored in such garage. With this in view the Council are requested to initiate enquiries and ascertain the terms on which storage of pumps (without equipment) would be undertaken by garages recommended as suitable for such storage and repair work and to recommend three garages with a view to the final selection of one by the Home Office Fire Brigades Division.

In making the final selection, due regard will be paid to the storage charges proposed. From 20 to 30 pumps will require to be stored in the garage selected and these reserves are intended to be held as available for distribution in emergency to any brigade within easy reach of Hendon.

**RESOLVED TO RECOMMEND—That the Chief Officer of the Fire Brigade be instructed to make all necessary enquiries on the lines indicated and to recommend to the Home Office three garages with the view to the final selection of one by the Department.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

59.—AUXILIARY FIRE STATION—JOHN KEBLE CHURCH HALL, MILL HILL:

The Chief Officer of the Fire Brigade reported on the desirability for the removal of Section 2 (Mill Hill Fire Station) to new quarters in order that all the personnel comprising the Section can be billeted together. There is insufficient accommodation for this purpose at the Fire Station and the Chief Officer recommended that the John Keble Church Hall, Mill Hill, be taken over for the purpose. In this connection a letter was submitted from the Vicar of John Keble Church assuring co-operation if it should be found that no other suitable alternative accommodation is available.

**RESOLVED TO RECOMMEND—That the Council approve the proposal to remove Section 2 to the John Keble Church Hall, and that the Town Clerk be authorised to negotiate a tenancy, failing which steps be taken to requisition the property.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 60.—EXPRESS DAIRY PREMISES, STATION ROAD, EDGWARE:

Owing to the lack of accommodation for messing and recreational purposes, a room at the Express Dairy premises, Station Road, Edgware, was used for such purpose by the auxiliary firemen of Section No. 1 (Station Garage, Edgware) from the 1st September to the 11th November. An account for the user of the premises has now been received, and the Committee

**RESOLVED TO RECOMMEND—That the retrospective user of the premises be approved, and the account referred to the Borough Treasurer for settlement.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 61.—LONDON REGION TACTICAL EXERCISES:

On the 20th December a large tactical exercise organised by the London Regional Fire Officer was carried out in the Borough, necessitating the simultaneous use of 63 pumps. The Fire Brigade mobilised 47 pumps, the remainder being called in from the London Region.

The exercise gave the Auxiliary Fire Service Officers the opportunity of taking charge of large numbers of appliances and men at fires; experience in the placing of pumps and the sources of water supplies, and also provided a test for the mobilising officer of the communications system.

Pumps and crews were in attendance at all the supposed fires within a very few minutes from receipt of calls.

## 62.—ADDITIONAL TELEPHONE LINES:

The exercises recently carried out have revealed the need for additional telephone lines and the following have been approved by the Home Office:—

Central Fire Station	.....	.....	3 Exchange lines (ex directory).
Mill Hill Fire Station	.....	.....	2 Exchange lines (ex directory).

The Chief Officer of the Fire Brigade suggests, however, that two exchange lines be added at the Central Station and one additional direct line to the Mill Hill Station, and also a direct line from Mill Hill Sub-Control to the Central Fire Station.

**RESOLVED TO RECOMMEND—That the suggestion of the Chief Officer be adopted and that he be authorised to arrange for the installation of such additional telephone lines.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 63.—AUXILIARY FIRE SERVICE OFFICERS' CLUB:

A letter was submitted from Section Officer Everett and the Committee have given directions for it to be referred to the Borough Treasurer for attention.

## 64.—ANNUAL LEAVE FOR AUXILIARY FIRE SERVICE PERSONNEL:

The Committee considered A.R.P. Department Circular No. 336/1939, which relates to annual leave with pay for Civil Defence volunteers and applies also to the Auxiliary Fire Service. The principles outlined in the Circular have been adopted by the Civil Defence Committee in so far as the services coming under their purview are concerned, and the Committee

**RECOMMEND—That the principles laid down in A.R.P. Department Circular No. 336/1939 be adopted in respect of the Auxiliary Fire Service and that the Chief Officer of the Fire Brigade be authorised to make the necessary leave arrangements.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**65.—A.F.S. OFFICERS AND WAR ESTABLISHMENT:**

**RESOLVED—That the Auxiliary Fire Service matters referred to under Item 32 of the Committee's Agenda be considered at a Special Meeting of the Committee to be held on Monday the 15th January, at 6 p.m.**



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## Report (No. 2) of Group I. Committee.

### WORKS AND FIRE BRIGADE.

15th January, 1940.

#### COMMITTEE:

\*Alderman W. M. Maughan, J.P. (*Chairman*).

#### *Aldermen:*

\*W. R. Clemens, F.C.A.,

\*J. J. Copestake, J.P.,

\*G. R. Richardson,

R. A. B. Teare, M.B.E.

#### *Councillors:*

T. K. Bridge,  
\*H. Connell, J.P.,  
F. W. Gilpin,  
\*A. W. Greville,  
\*G. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

\*H. C. Potter, J.P., F.S.I.  
(*Deputy Mayor*),

J. H. Rodway,  
\*T. J. Scott,  
(Mrs.) M. Thomas.

\* denotes Member present.

[Councillor G. H. Hignett withdrew during consideration of Item 7.]

#### 1.—WATERCOURSE—DEVONSHIRE ROAD, MILL HILL:

The Committee gave consideration to the above matter pursuant to the reference from the Public Health and Medical Services section of the Committee (Group I. Committee—P.H. & M.S.C., 8/1/40—21), together with a further report of the Borough Surveyor thereon.

In addition to the two sections of the watercourse referred to, the cost of dealing with which is estimated at £765 and £635 respectively, the Borough Surveyor reports that a further section of the watercourse extending from Ashley Lane at the rear of the back gardens of the houses in Oakhampton Road and discharging into the watercourse of the cemetery grounds, requires to be dealt with. A notice under Section 262 of the Public Health Act, 1936, requiring this section of the watercourse to be culverted has already been served on the owner, and after considerable negotiations a sum of £550 towards the cost of the work has been received by the Council. The total estimated cost of carrying out the works to the third section of the watercourse is £1,160, which will leave a balance of £610 to be met by the Council.

The total estimated expenditure on the whole of the works, after making an allowance for the contribution towards the cost of the third section already received by the Council, amounts to £2,010.

The Committee are of opinion that the three lengths of the watercourse should be dealt with, but before deciding to make application to the Ministry of Health for the requisite loan sanction they have given instructions for an endeavour to be made to obtain further contributions to the costs on the lines indicated by the Committee and for a further report to be presented.

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

#### FIRE BRIGADE.

#### 2.—FIRE ESCAPE:

The Chief Officer of the Fire Brigade reported that the "Bayley" Escape carried on No. 1 *Layland* Engine has become unsafe through fair wear and tear, and that the makers have submitted an estimate of the cost of putting the escape into a safe condition at £78 5s. 6d.

**RESOLVED TO RECOMMEND—That the estimate of £78 5s. 6d. be approved and that the necessary work be put in hand forthwith.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**3.—TWO PLATOON SYSTEM—LOCKERS:**

Arising out of the introduction of the two-platoon system at the Central Fire Station, the provision of lockers for the staff is necessary.

The Committee accordingly

**RESOLVED TO RECOMMEND—That the expenditure of £26 10s. 5d. on the purchase of the necessary lockers from Messrs. Constructions Ltd. of Birmingham be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**4.—STAFF—FIREMEN:**

The Chief Officer of the Fire Brigade reported that Mr. E. A. Lulham, who was appointed as a permanent fireman at the Central Fire Station (Mayor's Recess Report—Item 4 (B)) had intimated that he was unable to accept the appointment.

The Committee therefore

**RESOLVED TO RECOMMEND—That Mr. W. Henry (Temporary Fireman) be appointed to the permanent staff and that Mr. L. G. Thrower be appointed temporary fireman at the Central Fire Station vice Mr. W. Henry.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**5.—CHIEF OFFICER—QUARTERS:**

The Council on the 6th December last (Group I. Committee 13/11/39—58) authorised the Chairman of the Committee, in consultation with the Chief Officer, to arrange for the provision of suitable accommodation in the vicinity of the Central Fire Station for the Chief Officer of the Brigade. Arrangements have now been made for the Chief Officer to be provided with a house at a rent of £80 per annum exclusive of rates, the Council to be responsible for internal repairs, the premises to be taken on a 3 years' lease and thereafter subject to three months' notice.

**RESOLVED TO RECOMMEND—That the proposals be approved subject to the tenancy agreement being settled by the Town Clerk.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**AUXILIARY FIRE SERVICE.**

**6.—MOTOR VEHICLES FOR EMERGENCY FIRE BRIGADE PURPOSES:**

The Chief Officer reported that since the release of the hired vehicles, pursuant to Home Office (F.B.) Circular No. 94/1939, claims had been received from the owners of the vehicles for damage sustained during the period the vehicles were engaged on auxiliary fire service work.

The Home Office has been approached on the subject and the Department state that the claims should be dealt with by the Local Authority to make the best arrangements possible with the owners of the vehicles.

Group I.

**RESOLVED TO RECOMMEND—That the claims be referred to Councillor A. W. Greville, in consultation with the Chairman of the Committee and Chief Officers, and that any necessary assistance in connection with the settlement of such claims be provided.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 7.—APPOINTMENT OF SECTION OFFICER:

The Committee interviewed seven Senior Sub-Officers for the appointment of Section Officer for No. 5 Section vice Mr. R. Potter, and

**RESOLVED TO RECOMMEND—That Sub-Officer A. H. Livsey of Section 2 be appointed Section Officer of No. 5 Section.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 8.—OFFICERS:

The Council on the 4th December approved an application to the Home Office for consent to the establishment of Officers of the Auxiliary Fire Service as follows:—

Commandant—the Chief Officer of the Regular Brigade.

Deputy Commandant—the Deputy Chief Officer of the Regular Brigade.

Assistant Commandant ..... £300 x £13 to £365.

Senior Section Officer ..... £234 x £13 to £260.

8 Section Officers ..... Each at £4 5s. 0d. per week.

32 Sub-Officers ..... Each at £3 10s. 0d. per week.

At an interview at the Home Office on the 8th January it was made clear (confirmed by letter on the same date) that approval would be given to an establishment of Officers and rates of pay up to the following, and they may be applied as from the date when they take up duties or the 1st September last whichever is the later.

	Up to	Per annum.
1 Commandant ..... ..	£350	£350
1 Deputy Commandant ..... ..	£300	£300
11 Section Officers ..... ..	£5 per week	£2860
11 Sub-Officers ..... ..	£4 per week	£2288
		————— £5798

If the above appointment of Auxiliary Fire Service Commandant is not made, and the Chief Officer of the Regular Brigade is appointed in lieu, then an honorarium of 10 per cent of the salary normally paid to this Officer can rank for Exchequer grant.

It was further understood at the interview that the Council may adjust the number of such Officers to suit local circumstances provided the total costs indicated above are not exceeded, but the Home Office would be reluctant to recognise a paid Deputy Commandant in addition to an Assistant Commandant.

The question of Leading Firemen was referred to at the interview on the 8th January and it was understood that the Home Office are not prepared to approve at present the Council's proposals for 69 each at £3 5s. 0d. per week. The matter generally is one on which the Home Office is consulting the Treasury.

With regard to retrospective payments, the Officer of the Department stated that as the authority for the establishment of officers referred to above could be considered as operative from 1st September retrospective payments to Divisional Officers, Section and Sub-Officers within the approved rates of pay would be approved.

In connection with the proposed rates of pay approved by the Council on the 4th December, the Chairman reported the receipt of a communication from the Assistant Commandant urging reconsideration of the rates of pay with a view to increase up to the amounts allowed by the Home Office.

The Committee have considered the necessary adjustments to the proposals of the 4th December, and

RECOMMEND—

- (1) That the following proposed establishment of Officers be approved and submitted to the Home Office for confirmation:—

Amount allowed by Home Office (maxima). £		Cost per annum (1st year). £ s. d.
350	<b>Commandant</b> —Chief Officer of the Regular Fire Brigade (10% of salary paid as honorarium to rank for grant) .....	50 0 0
	<b>Deputy Commandant</b> —Deputy Chief Officer of the Regular Fire Brigade (10% of salary paid as honorarium in respect of A.F.S. duties to be the subject of a special application to the Home Office, and failing confirmation such honorarium be chargeable to Regular Fire Brigade Services)	32 12 0
300	<b>Assistant Commandant</b> (Mr. D. A. Davis), per annum	300 0 0
	<b>Senior Section Officer</b> (Mr. J. J. Ellis) (commencing) per annum .....	234 0 0
	Rising by £13 per annum up to £260.	
2860	<b>8 Section Officers</b> at £4 5s. 0d. per week .....	1768 0 0
2288	<b>18 Sub-Officers</b> (Patrol) at £3 10s. 0d. per week .....	3276 0 0
£5798		£5660 12 0

- (2) That the retrospective payments approved under Resolution No. 73, 4/12/39 (Group I. Committee, 27/11/39—2, Minutes, page 98) be made to Divisional Officers, Section Officers and Sub-Officers who have served in the Auxiliary Fire Service since mobilisation irrespective as to whether they are at present in the Service.

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

9.—DUTY SYSTEM—WAR ESTABLISHMENT:

The Council on the 4th December rejected the recommendation of Group I. Committee (W. & F.B.C.) of the 27th November relating to a proposal to apply to the Home Office for a future war organisation based upon the two-platoon system, and directed that a ballot of the whole-time personnel be taken on the question of the duty system to be applied to the Auxiliary Fire Service.

238 ballot papers were issued and 214 have been returned, which show:—

Number in favour of a duty system:—

ONE IN THREE: 2 days each of 24 hours followed by 1 day's relief	158
TWO PLATOON: 12 hours on and 12 hours off .....	56

(A full statement on the ballot is shown in the appendix to this Report.)



It will be remembered that Group I. Committee (W. & F.B.), 27/11/39, further recommended that failing the approval of the Home Office to the organisation on the two-platoon system, application be made for consent to a continuous duty system of 2 days each of 24 hours followed by 1 day's relief (1 in 3). Consideration of this recommendation was deferred pending the taking of the ballot.

The Committee have considered which of the varying systems of duty is to be applied to the Service, but it is well to recall that the application at present before the Home Office on the decision of the Emergency Committee (13/10/39) is on the basis of a continuous duty system of 4 days each of 24 hours followed by 1 day's relief (1 in 5). In this connection the Home Office has been notified that the matter is receiving further consideration by the Council, and in a letter, dated the 16th December, the Department expresses the hope that an early decision on the Council's proposals may be possible. In the meantime consent has been given to the continued employment on a whole-time paid basis of a total personnel of 287, and an intimation is given that it has not as yet been possible to determine whether any increase in the number of whole-time personnel may be approved.

The question generally was discussed with the Home Office on the 8th January when it was stated that certain principles had been settled for application to Hendon, viz.:-

The number of first line pumps has now been settled at 40 per cent. of the number allocated (69) = 28.

The number of second line pumps had been decided as 28.

The remaining pumps, 69-56 = 13, are to be stored.

The alteration in the number of "first" and "second line" pumps correspondingly reduces the overriding maxima for personnel from 418 to 336:-

First Line	.....	.....	28 pumps x 10 men	=	280
Second Line	.....	.....	28 pumps x 2 men	=	56
					336

To effectively man the "first" and "second line" appliances at any one time the following personnel would appear to be necessary:-

First Line (whole-time personnel):-

28 trailer pumps (5 men per pump)	.....	.....	.....	140
10 water units	.....	.....	.....	30
1 hose unit	.....	.....	.....	2
				172

Second Line:-

28 trailer pumps:-

2 whole-time men per pump	.....	.....	.....	56
3 part-time men per pump	.....	.....	.....	84
				140

Applying these requirements to the varying systems of duty, the following personnel would be required for the appliances exclusive of Sub and Section Officers and Officers above these ranks:-

Over-riding Maxima.	Duty System.	Personnel Required.		
		Whole-time (paid).	Part-time (Voluntary) (\$ hourly duty).	£ per annum (approx.).
336	1 in 5	262 + 69 = 331	252	51636
336	1 in 4	271 + 69 = 340	252	53040
336	1 in 3	285 + 69 = 354	252	55224
336	2 platoon	400 + 69 = 469	252	73164

It will be noted that the miscellaneous personnel 69 (detailed below) brings the whole-time paid personnel required up to a figure in excess of the overriding maxima (except on the 1 in 5 system) and it may therefore be necessary to make reductions in these posts. The Home Office will, however, assess the establishment on submission of the proposal shown:—

Telephonists (8 hourly duty):—		
8 Sub-Stations x 3	.....	24
2 Main Stations x 6	.....	12
Messengers (12 hourly duty):—		36
8 Sub-Stations x 2	.....	16
2 Main Stations x 6	.....	12
		28
Fitters	.....	3
Clerks	.....	2
		69

RESOLVED TO RECOMMEND—

- (1) That application be made to the Home Office for approval to a war organisation as hereunder based upon a continuous duty system of 2 days each of 24 hours followed by 1 day's relief (1 in 3) with an establishment of personnel as indicated:—

Trailer pumps and other appliances:—

	First Line.	Second Line.
Large trailer pumps	12	—
Light trailer pumps	16	28
	28	
Water carrying units	10	—
Hose unit	1	—
	39	28

War Establishment Personnel (whole-time) (exclusive of Sub-Officers and Officers above that rank):—

	Duty System 1 in 3.		Total
	1st Line.	2nd Line.	
Leading Firemen and Firemen (69)	229	56	285
Miscellaneous:—			
Telephonists		36	36
Messengers		28	28
Fitters		3	3
Clerks		2	2
			354

- (2) That no short daily period of leave be allowed under the proposed duty system above.

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

**APPENDIX.**

**AUXILIARY FIRE SERVICE.**

**WHOLE-TIME PERSONNEL—BALLOT ON DUTY SYSTEM.**

Voting Papers Issued.	SECTION.				DUTY SYSTEM.			
					1 in 5.	1 in 4.	1 in 3.	2 Platoon.
	Assistant Commandant				—	—	—	—
	Senior Section Officer.							
	1				—	—	1	—
24	<b>Section No. 1:—</b>							
		Section Officers.	Sub- Officers.	L. Fire- men.	Fire men.			
		1	1	1	21	—	—	24
33	<b>Section No. 2:—</b>							
		1	4	2	19	—	—	26
24	<b>Section No. 3:—</b>							
		1	1	3	14	—	—	8
31	<b>Section No. 4:—</b>							
		1	3	3	23	—	—	30
23	<b>Section No. 5:—</b>							
		1	1	3	19	—	—	23
29	<b>Section No. 6:—</b>							
		1	2	4	17	—	—	22
35	<b>Section No. 7:—</b>							
		1	3	3	26	—	—	20
39	<b>Section No. 8:—</b>							
		1	3	2	26	—	—	4
		Paper unsigned			1	—	—	—
238	1	8	18	21	166	—	—	158
								56

## Report of Group Kk. Committee.

Highways,  
Buildings and Town Planning,  
Estates, Parks and Allotments.

8th January, 1940.

### COMMITTEE:

#### Aldermen:

\*†S. H. Egan, J.P.  
B. Flowers,

\*†A. J. Reynolds, J.P.,

F. C. Rice.

#### Councillors:

\*†E. Arter, M.C., M.I.A.E.,

\*†W. A. Hicks,

\*†T. Pugh,

\*†F. H. Bate,

A. A. Naar, M.B.E., J.P.,  
(Mayor),

W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,

\*†F. J. Collins,

\*†G. F. Nye,

\*†H. P. Small,

\*†E. J. Cox,

\*†C. J. Pryke, F.I.A.C.,

\*†C. F. Windust.

\*†A. W. Curton,

A.M.I.S.E.,

\*†J. Griffiths,

#### Co-opted Members:

†H. J. Ellner,

†P. Kneip,

†C. Thompson.

†T. W. Hammond,

\* denotes Member present.

† Denotes Member present at Allotments Committee.

### HIGHWAYS.

(Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.—Chairman.)

#### 1.—REQUISITIONS:

Requisitions amounting to £2,952 6s. 8d. were submitted and **approved.**

#### PRIVATE STREET WORKS.

#### 2.—ACCOMMODATION ROAD, REAR OF SHOPS, HENDON WAY AND VIVIAN AVENUE, HENDON:

The Borough Surveyor reported on a letter from W. H. Smith & Son Ltd., suggesting that the above Accommodation Road at the rear of their premises at Central Circus should be made up in a permanent manner.

**RESOLVED TO RECOMMEND—That the preparation of plans and estimates for the making up of the road under Section 150 of the Public Health Act, 1875, be proceeded with as soon as possible.**

#### 3.—BROCKLEY AVENUE, EDGWARE:

It was reported that the above road had been made up in accordance with the Council's standard agreement, and authority is required to dedicate such road as a public highway.

**RESOLVED TO RECOMMEND—That Brockley Avenue be now dedicated as a public highway and the necessary notices duly posted.**

## PUBLIC LIGHTING.

## 4.—MAINTENANCE AGREEMENTS:

The Borough Surveyor reported that he had been in negotiation with The Gas Light and Coke Co. and The North Middlesex Gas Co., regarding the payments to be made to the Companies in respect of the period during which public lighting had been entirely suspended.

In order to preserve the condition of the lamps, fittings, etc., it is essential to provide a reasonable degree of maintenance and cleaning and it is proposed that the Companies should carry out the under-mentioned works at the costs indicated. In connection with main road installations, it is proposed that the annual hire charges shall continue to be paid and that the respective Companies shall carry out the necessary maintenance work thereto:—

The Gas Light & Coke Company:—	£	s.	d.
Cleaning and maintenance of lamps and fittings in a good condition, per annum by four quarterly payments	1,651	4	2
Annual hire charges for main road lamps	591	15	6
	£2,242	19	8

## The North Middlesex Gas Company:—

Cleaning and maintenance of lamps and fittings in a good condition, per annum by four quarterly payments	1,341	13	5
Annual hire charges for main road lamps	799	0	0
	£2,140	13	5

In the case of The Gas Light & Coke Company, the charges amount to approximately 17 per cent. of the normal annual expenditure and, in the case of The North Middlesex Gas Co., approximately 13 per cent. Both Companies are prepared to continue the lighting and maintenance of all illuminated bollards and signs at the prices quoted in their existing agreements.

It is proposed that a similar arrangement be negotiated with regard to the lamps included in the contract with the Northmet Power Company.

**RESOLVED TO RECOMMEND—That the above proposals be approved and the necessary agreements be entered into with the respective Companies accordingly for the period from the date of the blackout to the resumption of some form of public lighting, and that the Corporate Seal be affixed to such agreements.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 5.—STREET LIGHTING IN WAR-TIME:

The Borough Surveyor reported that had had interviews with representatives of the three public lighting Companies concerned, regarding the provision of street lighting to conform to the scheme approved by the Home Office. The intensity of illumination permitted under the scheme is very low, and the consumption of gas is so small that it would not be economical to maintain the usual time switches and attendance for switching on and off at the usual hours. It would thus be cheaper to let the lamps burn continuously, eliminating clock switches and enabling patrols to work during hours of daylight. It is also doubtful whether the provisions of lighting during the three summer months, approximately from the middle of May to the middle of August, would be justified.

With regard to capital cost, so far as can be ascertained at the present time, the actual cost of the fittings will be from 13/- to 15/- each, and, including adaptation of existing lanterns and fixing, the total cost will be approximately 22/- each.

The total number of lamps in the whole of the Council's area, at the commencement of the present financial year, was approximately 5,500, the preliminary capital expenditure will, therefore, be £6,050.

In connection with the annual costs, assuming the lamps are lighted for nine months of the year and taking the average cost of £3 per lamp per annum, the annual expenditure involved would be approximately £16,500.

RESOLVED TO RECOMMEND—

- (1) **That street lighting, in conformity with the Home Office Scheme, be provided in classified roads only.**
- (2) **That the Borough Surveyor obtain estimates of costs for street lighting for periods of 9 and 12 months.**

*(The Finance and General Purposes Committee note the recommendations and await a further report on costs).*

6.—CRICKLEWOOD LANE, CRICKLEWOOD:

A letter was considered from Mr. E. J. Coles regarding the absence of lighting under the L.M. & S. Railway bridge over Cricklewood Lane.

RESOLVED TO RECOMMEND—**That Mr. Coles be informed that a restricted system of street lighting will, in due course, be established in Cricklewood Lane.**

TRAFFIC.

7.—BARRIER RAILS, GOLDERS GREEN CROSS ROADS, SURFACE OF FINCHLEY ROAD, GOLDERS GREEN:

The Borough Surveyor reported on a letter from the Golders Green and District Chamber of Commerce, urging the curtailment of the barrier rails at the above cross roads, as decided by the Council on the 17th July, 1939 (Hi.C., 26/6/39—12). The Chamber of Commerce also call attention to the slippery surface of the Finchley Road which causes an undue amount of skidding.

RESOLVED TO RECOMMEND—

- (1) **That the Minister of Transport be asked to expedite his decision in connection with the curtailment of the barrier rails.**
- (2) **That the Chamber of Commerce be informed that the surface of the Finchley Road will be surface dressed as soon as the weather permits the work to be carried out and that this should eliminate any abnormal tendency to skidding.**

8.—SIGNALS ON TROLLEY 'BUS POLES:

In connection with the installation of traffic signals at the Golders Green cross roads, the Borough Surveyor reported that one of the signal heads is attached to trolley 'bus pole No. 143, with the permission of the London Passenger Transport Board. The Council entered into an agreement with the Board on the 20th August, 1935, in connection with the fixing of certain fittings on trolley 'bus poles, and authority is required for an endorsement of such agreement in respect of the signal head now erected.

RESOLVED TO RECOMMEND—**That authority be given for the necessary endorsement to be made to the agreement in question.**

## 9.—SIGNS—THE NORTHMET POWER COMPANY:

It was reported that a letter had been received from The Northmet Power Co., regarding the eleven illuminated signs which were lighted by The Hendon Electric Supply Co. The Northmet Power Co. suggest that the existing contracts should now be included in a yearly agreement which would contain the Company's standard indemnity clause and other conditions. The schedule provides for an annual charge under existing conditions, i.e., while 15 watt lamps are installed, and for another annual charge when full lighting is resumed, such charges being regarded by the Borough Surveyor as satisfactory.

**RESOLVED TO RECOMMEND—That the proposal be approved, subject to the Town Clerk approving the terms of the indemnity referred to.**

## 10.—EDGWAREBURY LANE (HALE LANE TO EDGWARE WAY)—MAINTENANCE OF SURFACING:

The Borough Surveyor reported on a letter from the Val de Travers Asphalt Paving Co., Ltd., regarding a claim against the Council amounting to £116 3s. 3d., the circumstances of which are as follows:—

In the year 1928, Edgwarebury Lane, between Hale Lane and the Watford Bypass Road (Edgware Way) was surfaced by this Company under a contract with the Hendon Rural District Council. The contract contained provision for maintenance of the surface in respect of which an annual payment was made to the Company. The contract expired in 1933 and at that time the sum mentioned remained payable to the Company, under the contract. In 1931, the Hendon Council became the highway authority for this road under the provisions of the Hendon Urban District Council Act, 1929. The Company have tried unsuccessfully during the intervening years to obtain the amount from the Harrow Urban District Council, and the Middlesex County Council. The matter would appear to be one for determining the legal liability, and the Committee

**RESOLVED—That the matter be referred to the Town Clerk for a report.**

## 11.—BRITISH EMULSION MANUFACTURERS:

A letter was submitted from the Chairman of the British Emulsion Manufacturers, regarding the taking over of the control of supplies of petroleum products, including bitumen, and giving notice of an increase in price of 3d. per gallon for emulsions of 55 per cent. and 62 per cent., as from the 14th November, 1939. **Noted.**

## 12.—LAND—JUNCTION OF THORNFIELD AVENUE AND DOLLIS LANE:

The Town Clerk reported that the Council on the 19th September, 1938 (Recess Report—31), agreed to accept an offer by the Trustees of the late J. C. Williamson, to convey to the Council, free of cost, a small piece of waste land situate at the junction of Thornfield Avenue and Dollis Lane, and a Conveyance was accordingly prepared and executed by the Trustees. Upon making the customary searches prior to completion, however, certain transactions with the land were disclosed.

The matter has been taken up with the Solicitors for the Trustees and they suggest that the best course to adopt would be for the Council to take possession of the land. This would appear to be a satisfactory way of dealing with the matter, in order to prevent the land from being used as a dump.

**RESOLVED TO RECOMMEND—That the Council take possession of the land and that the question of a conveyance thereof be left in abeyance.**

## 13.—SUNNY GARDENS ROAD, HENDON:

The Committee further considered the desirability of acquiring a small piece of land in Sunny Gardens Road, between Florence Street and Church Walk, in order to permit the widening of the footpath to a width of 10 feet. (H.C., 26/6/39—24). The Borough Surveyor reported that he had been unable to conclude negotiations for the purchase of the land.

## RESOLVED TO RECOMMEND—

- (i) **That the Council make an Order under Section 2 of the Public Works Facilities Act, 1930, for the compulsory acquisition of the land approximately .12 acre in extent, and situate in Sunny Gardens Road, between Florence Street and Church Walk.**
- (ii) **That the Corporate Seal be affixed to such copies of the Order as may be necessary.**

## 14.—FOOTPATH, SOUTH OF "THE RAILWAY TAVERN," HALE LANE, MILL HILL:

The Committee further considered the widening of the footpath in Hale Lane, south of the "Railway Tavern," Mill Hill. Negotiations have from time to time taken place with the owners of the adjacent land, with a view to effecting an improvement to the highway at this point, but no settlement has been reached. (H.C., 9/1/39—29).

## RESOLVED TO RECOMMEND—

- (i) **That the Council make an Order under Section 2 of the Public Works Facilities Act, 1930, for the compulsory acquisition of the land approximately .027 acre in extent and situate in Hale Lane, south of the "Railway Tavern," Mill Hill.**
- (ii) **That the Corporate Seal be affixed to such copies of the Order as may be necessary.**

/ **BUILDINGS AND TOWN PLANNING.**

(Councillor A. W. Curton—Chairman.)

**HENDON PLANNING SCHEME NO. 1.**

## 15.—206, HENDON WAY, HENDON:

The Borough Surveyor reported on an application from B. Seymour Ltd., on behalf of the National Federation of Sub-Postmasters for permission to use the ground floor of the above residential premises for the purpose of permanent offices, and to display a small brass plate on the front door. The property is opposite the Hendon Cottage Hospital and is situate within a residential area (Use Zone I.) of the Hendon Planning Scheme No. 1. The application has been advertised in accordance with Clause 30 of the Hendon Planning Scheme No. 1 and no objections to the proposal have been received.

**RESOLVED TO RECOMMEND—That consent be granted (Clause 28) subject to a condition that the residential amenities of the surrounding properties shall be maintained and no advertisement or notice displayed other than the plate referred to.**

## 16.—NORTH MIDDLESEX JOINT TOWN PLANNING COMMITTEE:

The North Middlesex Joint Town Planning Committee invite the Council to appoint representatives to serve on the Joint Committee for the ensuing year.

**RESOLVED TO RECOMMEND—That the Chairman (Councillor A. W. Curton) and Alderman S. H. Egan, J.P., be appointed to represent the Council on the Joint Committee.**



17.—BUILDING APPLICATIONS:

(A) The following applications were in order on submission and have been accordingly **approved** as indicated:—

Appl. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.8295	Air raid shelter, Golders Green Crematorium, Hoop Lane, N.W.11. Owner—London Cremation Co. Ltd. Applicant—Dove Bros. Ltd.	Approved	—	—
A.8301	Ground floor factory extension, The Forum, Edgware. Owner and Applicant—Chas. Wright Ltd.	Approved	—	—
A.8302a	Alterations and additions, St. Vincent's Convent, The Ridgeway, Mill Hill. Owner—The Community of St. Vincent's Convent. Applicant—Emden Egan & Co.	Approved	Consent given (Clause 28)	Approved.
A.8308	Garage, 2, St. Andrew's Road, N.W.11. Owner—H. Lacey. Applicant—J. C. S. Soutar	Approved	Consent given (Clauses 42 (ii) and 43 (3))	—
			Conditions:— (i) That the proportion of site which may be covered by buildings shall not exceed 33 per cent. (ii) That the distance between the north wall of the garage and the owner's north boundary shall not be less than one foot	
A.8309	Air raid shelter, 397, Finchley Road, N.W.11. Owner—E. J. Kelleher. Applicant—E. M. & T. F. Young	Approved	—	—
A.8310	Garage, 37, Chanetonbury Way, N.12. Owner—Mrs. E. C. Barnett. Applicant—B. Ewart Dixon	Approved	—	—
A.8315	Additions, 147, Station Road, Edgware. Owner—Dorothy Perkins Ltd. Applicant—Sycamore (Brentford) Ltd.	Approved	Consent given (Clause 42 (ii))	—
			Condition:— That the proportion of site which may be covered by buildings shall not exceed 87 per cent.	
A.8316	Garage, 44, Worcester Crescent, Mill Hill. Mrs. E. Moore. Applicant—G. A. Moore	Approved	—	—

Restriction of Ribbon Development Act, 1935.

Town Planning

Public Health Act, 1936.

Appl. No. Description and Situation.

A.8317 Garage, 62, Cissbury Ring South, N. 12. Owner and Applicant--W. L. Robertson Approved

A.8318 Alterations, 390, Finchley Road, N.W. 2. Owner--Mrs. Judges. Applicant--B. Ewart Dixon Approved

A.8319 Garage, 9, Featherstone Road, Mill Hill. Owner and Applicant--W. H. Garbett Approved

A.8320 Garage, 18, Southfields, Hendon. Owner and Applicant--E. S. Brooks Approved

A.8322 Air raid shelter, 37, Ashley Lane, N.W. 4. Owner--Dr. Baron. Applicant--G. Swinden & Co. Ltd. Approved

A.8323 Air raid shelter, Featherstone Farm, Bunns Lane, Mill Hill. Applicant--W. R. Kidwill Approved

A.8324 Air raid shelter, 2, Oakfields Road, N.W. 11. Owner--S. R. Olsen. Applicant--Golders Ltd. Approved

A.8326 Air raid shelter, 3, Farm Avenue, N.W. 2. Owner and Applicant--H. Thomas Approved

A.8327 Garage, 1, South Dene, Mill Hill. Owner--S. Henderson. Applicant--George Payne Construction Co. Ltd. Approved

A.8328 Changing room, Chase Lodge, Page Street, Mill Hill. Owner--Haberdashers' Aske's School. Applicant--Gordon Carrington Co. Ltd. Approved

A.8193a Revised plan of alterations, south-east side, The Forum, Edgware. Owner--A. E. Spurrier. Applicant--A. H. W. Todman & Son Ltd. Approved

A.8253 Garage, 47, Grants Close, Mill Hill. Owner--N. S. Campbell. Applicant--Clark & Knox Ltd. Approved

A.8295 Garage, 68, Salecombe Gardens, Mill Hill. Owner--E. F. Randle. Applicant--Leslie Whiting (Builders) Ltd. Approved

(B) The following application was not in order on submission and has been accordingly **disapproved** as indicated:—

App'a. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.5312	Air raid shelter, 57, Tenterden Drive, Hendon. —J. Jones. Applicant—Ward Richards	Disapproved (Public Health (Buildings in Streets) Act, 1888)	—	—

18.—TEMPORARY BUILDINGS:

The following application for a temporary building was in order on submission. and the Committee

**RECOMMEND—That such application be approved for a period expiring on the 31st March, 1943:—**

A.5313	Alterations, and dressing room, Hendon Cottage Hospital, Hendon Way, N.W. 4. Owner—Hendon Cottage Hospital. Applicant—Wm. Moss & Sons Ltd.	Approved (Section 53)	—	—
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*ESTATES, PARKS AND ALLOTMENTS.*  
(Councillor E. Arter, M.C., M.I.A.E.—Chairman.)

19.—REQUISITIONS:

Requisitions amounting to £120 17s. 5d. were submitted and **approved.**

20.—WATLING PARK—BOWLING GREEN:

The Borough Surveyor reported on a letter from the Metropolitan Electric Tramways Athletic Social and Benevolent Club, applying for the use of two rinks on a bowling green in the Borough.

**RESOLVED TO RECOMMEND—That the Club be offered the use of two rinks, for the season, on the Bowling Green in Watling Park, at a rental to be agreed with the Borough Surveyor, in conjunction with the Borough Treasurer.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**ALLOTMENTS COMMITTEE.**

21.—HOSPITAL FIELD WATER SUPPLY:

The Borough Surveyor submitted a plan and estimate amounting to £110 for the provision of a water supply to the above allotments (E.P. & A.C., 26/6/39—20). The Committee understand that it may be possible to provide a water supply from the Highways' Superintendent's House adjoining the site, and the Borough Surveyor has been instructed to report on the matter to the next meeting.

22.—ARCHFIELDS—WATER SUPPLY:

It was reported that the provision of a water supply to the upper portion of the above allotments would cost approximately £200.

**RESOLVED TO RECOMMEND—That the Borough Surveyor arrange for the installation of two large storage tanks at the above allotments.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

23.—ARCHFIELDS—PLOTS NOS. 85/88 AND 92/95:

The Hendon Federation of Allotment Societies requested the supply of some additional earth to be placed on the above plots.

The work of raising the level of such plots will interfere with the cultivation of the land during the forthcoming season, and, in these circumstances the matter has been referred to the Archfields Allotments Association for further consideration.

24.—WATLING—CLAIMS FOR COMPENSATION—PLOTS NOS. 61 AND 62:

The Borough Treasurer reported that claims for compensation amounting to 39/- and 52/6d., in connection with plots Nos. 61 and 62 respectively, had been received.

**RESOLVED TO RECOMMEND—That, subject to the satisfaction of the Borough Treasurer, ex-gratia payments be made in respect of such claims.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

25.—PRODUCTION OF FOOD IN WAR-TIME:

A letter was submitted from the Middlesex County Council intimating that the County Council's Advisory Staff will be pleased to assist Allotment holders by arranging lectures and demonstrations for the benefit of groups of Allotment holders and gardeners, and suggesting that the matter be brought to the notice of the Allotment Societies in the area.

**RESOLVED—That the Hendon Federation of Allotment Societies be informed of the facilities available through the County Council.**

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## Report of the Finance and General Purposes Committee.

17th January, 1940.

### COMMITTEE:

\*Alderman W. R. Clemens, J.P., F.C.A. (*Chairman*).

#### Aldermen:

\*J. J. Copestake, J.P.,  
\*S. H. Egan, J.P.,

\*W. M. Maughan, J.P.,  
\*C. R. Richardson,

R. A. B. Teare, M.B.E.,

#### Councillors:

\*E. Arter, M.C., M.I.A.E.,  
A. W. Curton,  
\*G. H. Hignett,  
\*L. Hirshfield,  
\*P. Lightfoot,

A. A. Naar, M.B.E., J.P.,  
(*Mayor*),

\*C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

\*C. F. Nye,  
\*C. Pinkney,  
\*H. C. Potter, J.P., F.S.I.  
(*Deputy Mayor*),

\*T. J. Scott,  
H. P. Small.

• denotes Member present.

### I.—CASH STATEMENT:

The financial and statistical appendix has been examined by Alderman J. J. Copestake, who reported as follows:—

#### STATEMENT OF RECEIPTS, PAYMENTS AND BALANCES:

1st April, 1939, to 30th November, 1939.

	£	s.	d.
<b>Commencing Balance</b> .....	116376	4	2
<b>Less 1938/39 Cheques since issued</b> .....	665	15	4
	115710	8	10
<b>Receipts (Appendix, page 1):—</b>			
Previously Reported .....	1200400	3	2
Now Reported .....	134412	18	6
	1334813	1	8
	1450523	10	6
<b>Payments (Appendix, page 2):—</b>			
Previously Reported .....	1188718	18	4
Now Reported .....	204401	16	1
	1393120	14	5
<b>Less Cheques Cancelled</b> .....	6014	14	10
	1387105	19	7
<b>Balance at 30th November, 1939 (Appendix, page 3)</b>	£63417	10	11

#### MEMO.

Balance per Bank Certificate, 2nd January, 1940—£290631 1s. 10d.

## 2.—RATE COLLECTION ACCOUNT (Appendix, page 4):

*Rate Collection 1st April, 1939, to 30th November, 1939.*

	Arrears of Rates and Costs.			Current Rate.			Total.		
	£	s.	d.	£	s.	d.	£	s.	d.
Previously reported .....	8175	4	6	581750	10	1	589925	14	7
Now reported .....	248	0	10	80985	15	0	81233	15	10
	£8423	5	4	£662736	5	1	£671159	10	5

## 3.—ACCOUNTS EXAMINED AND APPROVED FOR PAYMENT (Appendix, page 5):

*List of Accounts Submitted to Rota.*

REPORTED: That pursuant to the Finance and General Purposes Committee Instruction No. 2 and Resolutions of the Council, the following accounts as listed in the Expenditure Journal had been examined and approved; that in view of the urgency of such accounts the necessary Pay Orders had been prepared and signed as authority to the Borough Treasurer to draw cheques, and that copies of such Pay Orders had been forwarded to the Corporation's Bankers with instructions to honour only such cheques as appeared in such Pay Orders:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 117)	.....	159495	17 5	10022	16 9
159—164	27th November, 1939	Councillor E. Arter	23268	14 9	—	—
165—166	28th November, 1939	Alderman G. R. Richardson	11614	7 2	—	—
			£194378	19 4	10022	16 9
—	Per Bank Account (Appendix, page 3)	.....	£204401	16 1		
167—170	18th December, 1939	The Mayor (Councillor A. A. Naar)	7256	5 5	—	—
171—172	18th December, 1939	The Mayor (Councillor A. A. Naar)	7350	15 3	—	—
173—178	18th December, 1939	The Mayor (Councillor A. A. Naar)	22598	2 11	—	—
179	18th December, 1939	The Mayor (Councillor A. A. Naar)	15322	1 1	—	—
180	18th December, 1939	The Mayor (Councillor A. A. Naar)	13356	0 8	—	—
181	18th December, 1939	The Mayor (Councillor A. A. Naar)	—	—	41163	4 10
182—183	21st December, 1939	The Mayor (Councillor A. A. Naar)	1907	2 0	—	—
184—187	21st December, 1939	The Mayor (Councillor A. A. Naar)	106098	13 9	—	—
188—191	5th January, 1940	The Mayor (Councillor A. A. Naar)	33397	19 8	—	—
192—195	5th January, 1940	The Mayor (Councillor A. A. Naar)	18781	13 9	—	—
196—199	17th January, 1940	Alderman J. J. Copestake, J.P.	40756	19 3	—	—
200—201	17th January, 1940	Alderman G. R. Richardson	8698	0 8	—	—
			£265523	14 5	41163	4 10

## 4.—STATISTICAL RETURNS:

Statistical returns, details of which appear in the appendix to this report, were submitted and **noted**.

## 5.—REQUISITION:

A requisition for General Stationery amounting to £381 1s. 2d. was submitted and **approved**.

**STAFF.****6.—ABSENCES OF STAFF:**

It was reported that 10 Members of the staff had been absent owing to illness since the last meeting.

**7.—INCREMENTS:**

The Committee considered the recommendations of the Chief Officers in cases due for scale increments for the period to the 1st March, together with information as to service, grade, present salary, and the amount of increment due according to scale.

**RESOLVED TO RECOMMEND—That scale increments be awarded in all cases recommended by the Chief Officers and enumerated in the Borough Treasurer's report.**

**8.—BOROUGH TREASURER'S DEPARTMENT:***(i). Appointments to Permanent Staff.*

It was reported that the following Junior Members of the staff attain the age of 18 years on the dates indicated:—

Miss P. J. Macdonald	.....	.....	.....	.....	6th December, 1939.
Mr. E. H. Trew	.....	.....	.....	.....	9th March, 1940.

**RESOLVED TO RECOMMEND—That Miss P. J. Macdonald and Mr. E. H. Trew be placed on the permanent staff as from the dates above at commencing salaries according to scale.**

*(ii). Staff Changes.*

The Borough Treasurer reported that Mr. P. G. Pollard is being transferred to the Fire Department and that Mr. N. G. Osborne had reported for Military Service.

**RESOLVED TO RECOMMEND—**

- (1) **That Mr. C. W. Yellow be promoted and awarded one additional increment.**
- (2) **That the Borough Treasurer be authorised to fill the vacancies by the engagement of temporary assistance.**

**9.—BOROUGH SURVEYOR'S DEPARTMENT:***(i). Engineering Staff.*

The Borough Surveyor reported that 7 Members of his staff had asked for permission to apply, on the suggestion of the Institute of Civil Engineers, for Service in H.M. Royal Engineers.

The Committee gave careful consideration to the application, particularly in relation to the possible undue depletion of the Engineering Staff, and

**RECOMMEND—**

- (1) **That applications be approved only in respect of those Members of the staff who are under 30 years of age;**
- (2) **That upon enlistment of any of the Members of the staff referred to above, the Borough Surveyor be authorised to engage such temporary assistance as may be necessary.**

*(ii). Outdoor Staff.*

In accordance with instructions, the Borough Surveyor reported a list of Outdoor Employees who will have completed a period of 12 weeks sick leave allowed under the Joint Industrial Council's Award for Middlesex.



**RESOLVED TO RECOMMEND—That the employees concerned be informed that they will be reinstated in their employment, on the production of a satisfactory medical certificate within a reasonable period.**

(iii).

*Car Allowances.*

The Committee have considered an application from the Cleansing Superintendent and the Parks Superintendent asking for the substitution of a car mileage allowance in lieu of a fixed annual allowance for the use of their private cars.

**RESOLVED TO RECOMMEND—That the Council accede to the request.**

10.—APPOINTMENTS—GENERALLY:

A letter was submitted from the National Association of Local Government Officers drawing attention to the recommendations of the Departmental Committee set up on the recommendation of the Government Royal Commission on Local Government on the qualification, recruitment, training and promotion of Local Government Officers, as follows:—

1. All vacancies should be widely notified except where it is intended to fill them by promotion inside the office.
2. Candidates should ordinarily be interviewed by a Committee of the Council; selection by an officer should be exceptional.
3. The candidature of near relations of members or officers should be closely scrutinised; members, officers and candidates being required to disclose relationship.

**RESOLVED TO RECOMMEND—That the Council approve the principles set out above, subject, however, to such relaxation as may be necessary in making urgent temporary appointments during the present war emergency.**

**SUPERANNUATION.**

11.—REFUND OF CONTRIBUTIONS:

It was reported that Miss G. B. Company, Isolation Hospital, had resigned and that so far as is known she is not entering the service of another Local Authority.

**RESOLVED—That authority be given for repayment of contributions to the Superannuation Fund amounting to £5 3s. 5d.**

12.—TRANSFER VALUE:

The Borough Treasurer reported that a Transfer Value amounting to £355 15s. 1d. had been agreed with the Essex County Council in respect of Dr. K. M. Bodkin, Assistant Medical Officer, which will entitle her to reckon 5 years 1 month contributing service for the purposes of superannuation. This amount will be received in due course. **Noted.**

13.—ISOLATION HOSPITAL:

For the purposes of the Local Government Superannuation Act, 1937, the following appointments to the Hospital Staff are placed on record:—

**Permanent Staff:—**

Graves, Miss H. M.	.....	.....	Staff Nurse as from 16/11/1939.
*Egerton, Miss M. N.	.....	.....	Head Laundress as from 14/11/1939.

[\* Class B. Servants.]

**Temporary Staff:—**

Turner, Miss A. H. .... Probationer as from 1/1/1940.

**RESOLVED—That Miss Egerton, who complies with the Council's Regulations regarding Class B. Servants be placed in that class as from 13th November, 1939.**

**14.—SUPERANNUATION ALLOWANCE:**

It was reported that Mr. C. S. Wise (Ref. No. 139), Dust Filler, would attain the age of 65 years on the 2nd February and would be due to retire on that date. His allowance will be based upon the following Service:—

**Non-Contributing Service:—**

9 years 11 months (counts 11 years).

**Contributing Service:—**

14 years 10 months (counts 14 years).

An intimation has been received that Mr. Wise does not propose to allocate any part of his Superannuation benefits under Section 9 of the Act of 1937.

**RESOLVED TO RECOMMEND—That Mr. C. S. Wise be awarded a Superannuation Allowance as from the 2nd February, 1940, in accordance with Section 8 of the Local Government Superannuation Act, 1937, and that there shall be substituted under Sub-Section 2 (b) of the said Section 8 the rate approved by the Council under their resolution of the 19th June, 1939. (F. & G.P.C., 12/6/39—16).**

**15.—CONTRIBUTORY EMPLOYEES:**

The Borough Treasurer, in pursuance of the Local Government Superannuation (Administration) Regulations, 1938, submitted schedules with reference to:—

- (i) Certain of the employees who have entered the service of the Council since the 17th July, 1939, and those who have attained age 18 years since that date to whom it is necessary to issue a notification that they are contributory employees within the meaning of the 1937 Act.
- (ii) Certain employees to whom it has been necessary to issue further particulars of service which were not available at the date of the original notification.

**RESOLVED TO RECOMMEND—**

- (1) **That the schedules be approved and signed by the Chairman;**
- (2) **That the Borough Treasurer be authorised to issue the necessary notices in accordance with the Local Government Superannuation (Administration) Regulations, 1938.**

**16.—GRATUITY—HENDON U.D.C. ACT, 1929:**

The Council (F. & G.P.C., 24/1/38—11 (D)) approved an ex-gratia allowance of 8/6d. per week to Mr. F. Packer for a period of one year and such allowance was continued for a second year to the 31st January, 1940. (F. & G.P.C., 23/1/39—20). Mr. Packer who is now 75 years of age was employed by the Council for 14 years prior to the termination of his engagement in 1938 owing to ill health.

Having reviewed the circumstances in this case, the Committee

**RECOMMEND—That the Council extend the grant of an ex-gratia allowance of 8/6d. per week for a further period of one year from the 1st February, 1940, and that the matter be reconsidered at the end of that period.**

## 17.—AIR RAID SHELTERS:

*Schools—Exchequer Grant.*

The Town Clerk reported that in accordance with the Council's directions (F. and G.P.C., 22/11/39—7) representations had been made to the Minister of Home Security urging the equity of an increase in the rate of the proposed grant from 50 per cent. to the normal (A.R.P.) rate of 60 per cent. A reply had been received intimating that it had not been found possible to depart from the principle laid down in the Answer (see below) given by the Minister (in reply to a Question by Mr. E. Harvey) in the House of Commons on the 9th November last, and that the reference to the Air Raid Precautions Act, 1937, in the loan sanction issued by the Ministry of Health was made in error.

“SIR JOHN ANDERSON: As I have previously stated in the House, the Government have not been able to treat the special rates of grant provided by the Air Raid Precautions Act as applicable to expenditure on air raid precautions in schools. But my Noble Friend the President of the Board of Education has decided that the grant payable by the Board to local education authorities in respect of air raid precautions in schools shall in no case be less than 50 per cent.; and that, where the grant in respect of elementary education generally is at a higher percentage than 50 per cent., the grant in respect of air raid precautions in elementary schools shall be increased to that higher percentage. Hon. Members will be aware that, where additional expenditure is incurred in reception areas for the protection of evacuated children, such additional expenditure will rank for 100 per cent. evacuation grant.”

## 18.—PRIVATE STREET IMPROVEMENTS:

It was reported that 32 Agreements to pay Private Street Improvement Expenses by instalments had been completed since the last meeting.

## 19.—PRIVATE WORKS:

The Borough Surveyor reported that the following Agreement had been entered into for the execution of Private Works under Section 291 of the Public Health Act, 1936:—

	Date of Agreement.	Amount of Deposit.
	1939.	£
Mr. Harold Lacey—		
Connection, Templars Avenue,		
Golders Green ————	24th November	16

**SMALL DWELLINGS ACQUISITION ACTS.**

## 20.—VACATING RECEIPT:

Borrower No. 173/R.56606 (A.S.H.) having completed the repayment of his Mortgage, the Committee

**RECOMMEND—That the Corporate Seal be affixed to the necessary vacating receipt.**

## 21.—PREMATURE REPAYMENT OF ADVANCE:

The Borough Treasurer reported that since the 1st July last, Borrowers had given notice of their intention to repay balances of advances amounting to £383 15s. 0d.

**RESOLVED TO RECOMMEND—That authority be given to apply to the Ministry of Health and to the Public Works Loan Board for consent to repay such sum, together with any further sums notified on or before the 31st January, 1940, to the Board in reduction of outstanding loans.**

## 22.—INSTITUTE OF MUNICIPAL TREASURERS AND ACCOUNTANTS:

*Honorary Membership.*

RESOLVED TO RECOMMEND—That the following Members be nominated for election to Honorary Membership of the Institute of Municipal Treasurers and Accountants for the year 1940:—

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.).

The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).

The Chairman of the Committee (Councillor W. R. Clemens, J.P., F.C.A.).

## 23.—INSURANCE FUND:

The Borough Treasurer reported that the cost of reinstatement consequent on a fire at 39, Brookfield Avenue on the 7th December was estimated at £110. **Noted.**

## 24.—INSURANCE CLAIMS:

The Borough Treasurer submitted the following statement:—

	Position at date hereof.
<b>(a) Third Party, Driving, etc., Accidents:—</b>	
No. of cases in hands of Insurance Companies brought forward	28
No. of new cases	30
	58
No. of cases settled or otherwise disposed of	28
	30
Claims paid by Insurance Companies	£38 7 3
<b>(b) Workmen's Compensation Cases:—</b>	
No. of cases on books, 22/11/39	4
No. of new cases	9
	13
No. of cases taken out of compensation or otherwise disposed of	7
No. of cases now under compensation or pending	6
<b>(c) Personal Injuries—A.R.P. Personnel:—</b>	
Previously reported	11
Now reported	13
Total	24
<b>(d) Personal Injuries—A.F.S. Personnel:—</b>	
Previously reported	8
Now reported	3
Total	11

(c) **A.R.P. and A.F.S. Vehicle Accidents:—**

	Position at date hereof.
No. of cases outstanding at date of last meeting .....	11
No. of new cases .....	14
	—
	25
No. of cases settled or otherwise disposed of .....	5
	—
Still outstanding .....	20
	—
Claims paid by Insurance Companies .....	£12
	—
Claims paid by the Council .....	Nil
	—

Noted.

## 25.—CIVIL DEFENCE ACT, 1939:

*Private Air Raid Shelters.*

Section 29 of the Civil Defence Act, 1929, authorises the Council to make advances to enable owners of private dwelling houses to provide Air Raid Shelters of a permanent character, such advances must be repaid with interest at a prescribed rate within a period not exceeding 10 years.

An application for an advance of £75 has been received from Mr. T.E.M. in respect of the provision of an Air Raid Shelter in his garden, the cost of which according to the accounts submitted amounted to £78 9s. 4d.

**RESOLVED TO RECOMMEND—That the application be disapproved.**

## 26.—EDGWARE ROAD:

*Claim of Varley Estates Limited.*

The Borough Surveyor submitted a report on the settlement of the claim in the case of Mr. P. Snell, "Elmdale," Edgware Road, and on subsequent negotiations with the Ministry of Transport in the matter.

The claim for compensation was made under Section 9 of the Restriction of Ribbon Development Act, 1935, and the Ministry of Transport has now agreed that the whole of the compensation shall be refunded to the Town Council.

**RESOLVED TO RECOMMEND—That authority be now given for the settlement of the claim on the basis of the District Valuer's report, dated the 27th September, 1939, viz., the sum of £3,668 to the Claimants, plus Surveyors' Fees of £44 16s. 0d. and reasonable Legal Costs.**

## 27.—CANADA VILLA, DOLE STREET:

An application has been received from the Youth Organisation Committee for the use of the above property for the purpose of a Boys' Club.

**RESOLVED TO RECOMMEND—That the use of the premises for the purposes indicated be approved and that the matter be referred to the Borough Treasurer to settle terms.**

## 28.—"ST. GEORGE'S," THE BURROUGHS:

The Borough Treasurer reported to the Emergency (Local Government) Committee on the 2nd October that the Lessee of the above premises had given notice of termination of the Lease on the 24th April, 1940.

An application has now been received asking for a reduction of rent on the grounds of loss of income principally due to evacuations, and the applicant also points out that his partner has been called to the colours.

The present rent is £150 per annum exclusive, and certain arrears are outstanding.

## RESOLVED TO RECOMMEND—

- (1) **That the lessee be informed that the Council would be prepared, on the termination of the existing tenancy, to grant a tenancy on a quarterly basis at an annual rental of £125, subject to the matter being reviewed at the end of the first year;**
- (2) **That the Corporate Seal be affixed to any necessary documents.**

## 29.—RENTERS AVENUE:

Land situated at the rear of Renters Avenue is at present let to Mr. W. J. Dardry at a rent of £30 per annum for a period of 21 years from the 1st April, 1929, and the Tenant has made proposals for a revision of the terms of the Tenancy for the war period.

Having regard to the circumstances, the Committee

**RECOMMEND—That the rental be reduced to £10 per annum as from the 1st September for the period of the war emergency, and that the Corporate Seal be affixed to any necessary documents.**

## 30.—PRINTING AND STATIONERY CONTRACTS:

The Borough Treasurer reported that 5 of the Council's Printing and Stationery Contractors had applied for variations in the Contract terms due to war conditions.

The Contracts in 4 cases expire in March, 1942, and in the other case in March, 1940.

**RESOLVED TO RECOMMEND—That no departure be made from the terms of the existing Contracts.**

## 31.—AUXILIARY FIRE SERVICE:

(i). *Late Divisional Officers.*

The Borough Treasurer reported on a communication from Mr. H. Bevir with reference to the reimbursement of certain expenses prior to his resignation and with regard to out-of-pocket expenses incurred by 3 Divisional Officers.

The claims have been carefully examined, and whilst the Committee are prepared to approve certain out-of-pocket expenses amounting to £8 6s. 6d. they are unable to accept the suggestion for an allowance in respect of non-recorded expenses.

The Committee are of opinion that a proper authority to incur expenditure of the nature indicated in the claims should have been obtained as soon as it became known that such expenditure was necessary.

**RESOLVED—That the Borough Treasurer be authorised to make a payment of £8 6s. 6d. only, subject to certain articles being handed over to his custody.**

(ii).

*A.F.S. Officers' Club.*

An application was submitted from Mr. H. Bevir in connection with the above Club, and upon examination of the provisional accounts submitted for the period to the 27th November, 1939, the Borough Treasurer reports that a deficiency of £21 9s. 10d. is disclosed on revenue account.

The Club was entirely a private venture and there does not appear to be any authority which would permit the Council to make a contribution towards the deficiency.

32.—HENDON DISTRICT TRADES COUNCIL:

A letter was submitted from the above Council intimating that at a full Delegate Meeting it had been decided to request that the building work already in hand by the Borough Council should be carried through as it was felt that to curtail the work would cause unnecessary hardship in the building trade and increase unemployment.

Whilst the Committee have every sympathy with the application, the Council are no doubt aware of the restrictions placed by the Government on Loan Sanctions for the execution of Capital Works on ordinary Local Government Services.

**RESOLVED TO RECOMMEND—That the Hendon and District Trades Council be informed that whilst the Council have every sympathy with the application they are to a great extent restricted in the execution of works, but that it is intended to proceed with all works which it is possible to execute under existing conditions.**

---

## Report of the Local Pensions Committee.

8th January, 1940.

### COMMITTEE:

\*Councillor P. Lightfoot (*Chairman*).

*Alderman:*

\*G. R. Richardson,

*Councillors:*

T. K. Bridge,  
\*F. J. Collins,

H. Connell, J.P.,  
\*(Mrs.) F. E. Parvin,

C. F. Windust.

\* denotes Member present.

### CLAIMS AND QUESTIONS:

The Committee considered 7 Claims and 2 Questions. A summary of the decisions of the Committee is set out hereunder:—

#### Claims:—

- 4 allowed at the full rate of 10/- weekly.
- 2 allowed at the rate of 6/- weekly.
- 1 disallowed on the grounds that Claimant is not a British subject.

—  
7  
—

#### Questions:—

- 2 pensioners disqualified by reason of yearly means exceeding the statutory limit of £49 17s. 6d.

#### Appeal:—

The Committee considered one appeal, and, in view of the Pension Officer's modified estimate of pensioner's means, the Committee's previous decision disqualifying the pensioner was amended and a pension granted at the rate of six shillings a week.



## Report of the Special (War-Time) Allotments Committee.

Consolidated Report of Meetings held on the 18th December, 1939, and 15th January, 1940.

### COMMITTEE:

\*Councillor F. J. Collins (*Chairman*).

*Councillors:*

\*H. G. Potter, J.P., F.S.I.  
(*Deputy Mayor*),

\*C. F. Windust.

\* denotes Member present at both Meetings.

#### 1.—CRESSINGHAM ROAD PLAYING FIELDS:

The Committee have considered a letter from the National Union of Teachers (Hendon Teachers' Association) with the following resolution passed at a meeting of the Association on the 30th November, 1939:—

“That a strong protest be lodged with the full Council of the Borough and with the Education Committee at the conversion of the Cressingham Road playing fields into allotments, at a time when the physical well-being of the children is of the utmost importance, and when the older children need an outlet for their energies, under sound control.

“In view of the large numbers of children affected, this Association requests that alternative accommodation be provided by the Council for the organised games of the schools affected.”

It was decided to inform the Association that there exist other playing fields and open spaces in the vicinity, in respect of which every facility will be given for the playing of organised games by children.

#### 2.—HORTICULTURAL COMMITTEE:

The Town Clerk has reported with regard to the formation of a Horticultural Committee, as suggested by the Minister of Agriculture and Fisheries, in his circular letter (T.P.D.1) of the 19th September, 1939, to County Councils and County Boroughs, a copy of which has been forwarded to the Town Council. Such Committee, it is suggested, could contain representatives of the Allotment Committee of the Urban Authority, of Horticultural Societies and Allotment Societies and of other persons interested in food production and gardening. The function of the Committee being the encouragement of food production in allotments and private gardens and the provision of advice to growers in the area. The Minister intimates that a service of specialist advisers would be available for advice in cases of difficulty and to whom technical problems could be referred, and considers that a whole-time instructor would, in general, be desirable and, in this connection, suggests that the services of the Parks' Staff of the Authority could be made available to the Horticultural Committee.

The Borough Treasurer has reported that he has received a visit from an Instructress of the Middlesex County Council, enquiring generally as to the progress of war-time allotments in Hendon, and he was informed that it was desired to adopt a measure of organisation among the allottees in order to ensure that each should receive horticultural advice, if required, and with this in view, he had been requested to supply lists of tenants. The County Council's representative had been informed that a formal application should be made for the information. No application has, however, yet been received.

In Hendon, there already exists an active Allotment Federation, to which all the Allotment Societies are affiliated, and which has direct representation on the Special (War-time) Allotments Committee. War-time allottees are rapidly becoming members

of the local Allotment Societies, and it is anticipated that the whole of the allottees will shortly belong to one of the organisations affiliated to the Hendon Federation.

The Committee are of opinion that the existing organisation adequately covers the Minister's suggestions, but, in order that further facilities may be made available for instruction and advice, etc., to allottees, the Committee have decided to invite Mr. H. Erith, F.Inst.P.A., F.R.H.S., to visit the various Allotments throughout the Borough, with a view to advising and giving information to the plot holders on matters of cultivation, etc. It has also been decided that the Committee shall function as the Horticultural Committee for the Borough, as contemplated by the Minister.

### 3.—GREATER LONDON CONFERENCE:

A letter has been received from the Joint Emergency Allotments Committee inviting the Council to appoint representatives to attend a Greater London Conference to be held at King George's Hall, Great Russell Street, W.C., on Saturday, the 20th January. The object of the Conference, at which the Right Hon. Sir Reginald C. Dorman-Smith, M.P. (Minister of Agriculture and Fisheries) will be the principal speaker, is to consider ways and means for securing the cultivation, in 1940, of 100,000 new allotments in Greater London. The Conference fee is 2/- for each representative. Councillor C. F. Windust has been appointed as the Council's representative at the Conference.

### 4.—MANAGEMENT OF ALLOTMENTS AND VEGETABLE GARDENS:

The Committee has considered a letter from the Federation of Middlesex Horticultural and Allotment Societies, enclosing a copy of a leaflet on the management of allotments and vegetable gardens, specially prepared by the Middlesex Horticultural Superintendent to suit Middlesex conditions. Copies for distribution to allottees can be supplied to local authorities at the rate of 5/- per 100. Authority has been given for 1,200 copies of the leaflet, at a cost of £3, to be purchased for distribution to the allottees.

### 5.—LETTING OF PLOTS:

The Committee have duly **noted** the following statement relative to the letting of plots:—

Situation of Allotments.	Plots Available.	Plots Let.	Vacant.
Broadfields Avenue	32	32	—
Clitterhouse	95	85	10
Cool Oak Lane No. 2	118	51	67
Copthall Playing Fields	93	79	14
Cressingham Road	77	76	1
Endersleigh Gardens	5	4	1
Fairway	94	38	56
Farm Walk	2	2	—
Finchley Road (St. Edward's Church)	4	4	—
Frith Manor	103	84	19
Harman Drive	16	13	3
Hendon Grove	27	19	8
Lyndhurst Park	62	58	4
Mill Hill Park (Observatory)	29	10	19
Page Street	70	19	51
Renters Avenue No. 2	81	36	45
Silkstream Park	37	37	—
Thornfield Avenue	22	10	12
Wise Lane	102	55	47
	<hr/> 1069	<hr/> 712	<hr/> 357

The applicants not yet accommodated are situated in the following areas:—

Watling Estate	.....	.....	.....	.....	.....	.....	.....	.....	.....	19
Colindale	.....	.....	.....	.....	.....	.....	.....	.....	.....	41
Edgware:—										
Green Lane	.....	.....	.....	.....	.....	.....	.....	.....	.....	3
Broadfields Estate	.....	.....	.....	.....	.....	.....	.....	.....	.....	4
Golders Green	.....	.....	.....	.....	.....	.....	.....	.....	.....	7
										74

#### 6.—ADDITIONAL SITES:

The Committee have approved plans and authorised the pegging out of the under-mentioned sites. Authority has also been given to the Town Clerk to serve Notices under Paragraph 4 of the Cultivation of Land (Allotments) Order, 1939, or to make arrangements for the owners to enter into the necessary agreements:—

	No. of Plots.
Land adjacent to Lynford Gardens and Edgware Way	29
Land near the junction of Silkfield Road and Edgware Road	7

#### 7.—DEMONSTRATION PLOT, WOODFIELD NURSERIES:

A demonstration plot has been prepared by Mr. Erith (Parks' Superintendent) at Woodfield Nurseries, and is available for inspection at any time by persons interested. Information and advice will be given as to the cropping of the plot.

#### 8.—PUBLICITY:

The Committee have given authority for the printing and posting of notices throughout the district, stating where to apply for plots, that a demonstration plot is available for inspection at the Woodfield Nurseries, and that information and advice as to cropping, etc., will be given by the Parks' Superintendent, upon application.

# APPENDIX

TO

## Report of Finance and General Purposes Committee,

17th January, 1940.

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Page	
1/2.	Statement of Receipts and Payments.
3.	Statement of Bank Accounts and Balances.
4.	Rate Collection Account and Comparative Statement.
4.	Statement of Rateable Values.
5/6.	Expenditure and Income on Rate Fund Accounts.
7.	Accounts Examined and Approved.
7.	Requisitions submitted to Committees.
	Statistical Returns:—
8.	Education Services.
8.	School Medical Services.
9.	Maternity and Child Welfare Services.
9.	Hendon Borough (Nursing Associations) Scheme, 1935.
10.	General Health Statistics.
11.	Fire Brigade and Ambulance.
11.	Refuse Destructor.
11.	Small Dwellings Acquisition Acts.
12.	Housing Statistics.
13/14.	Library Statistics.
15.	Public Parks.
15.	Public Lavatories.
15.	Public Slipper Baths.
16.	Open Air Swimming Baths.
17.	Wages Return.
18.	Loan Debt Statement.
19.	Loan Sanctions.
19/20.	Payments to Contractors under Engineer's Certificates.
21/23.	Contracts, etc. let.

(1)

## 1.—RECEIPTS AND

1st April, 1939

RECEIPTS.	Receipts now Reported.			Receipts Previously Reported.			Total to 30/11/39.					
	£	s.	d.	£	s.	d.	£	s.	d.			
Revenue Accounts (General).....				120733	14	7	747767	8	9	868501	3	4
Private Street Improvements				1413	1	5	16413	18	1	17826	19	6
				<u>122146</u>	<u>16</u>	<u>0</u>	<u>764181</u>	<u>6</u>	<u>10</u>	<u>886328</u>	<u>2</u>	<u>10</u>
Elementary Education Accounts	6885	8	0									
Higher Education Accounts	638	10	11									
Youth Organisation Accounts		19	0									
				<u>7524</u>	<u>17</u>	<u>11</u>	<u>138793</u>	<u>3</u>	<u>0</u>	<u>146318</u>	<u>0</u>	<u>11</u>
Capital Accounts (General)	2661	0	0									
Capital Accounts (Education)												
				<u>2661</u>	<u>0</u>	<u>0</u>	<u>106383</u>	<u>13</u>	<u>9</u>	<u>109044</u>	<u>13</u>	<u>9</u>
Small Dwellings Act Accounts				525	10	5	5789	9	2	6314	19	7
Superannuation Fund Accounts				1140	6	1	9616	14	11	10757	1	0
Loans Pool Account							148208	13	9	148208	13	9
Receipts 1938/40 Accounts				<u>£133998</u>	<u>10</u>	<u>5</u>	<u>1172973</u>	<u>1</u>	<u>5</u>	<u>1306971</u>	<u>11</u>	<u>10</u>
<b>ARREARS—1938/39.</b>												
Revenue Accounts (General)				382	16	0	23643	16	1	24026	12	1
Private Street Improvements												
				<u>382</u>	<u>16</u>	<u>0</u>	<u>23643</u>	<u>16</u>	<u>1</u>	<u>24026</u>	<u>12</u>	<u>1</u>
Elementary Education Accounts		31	12	1								
Higher Education Accounts												
Youth Organisation Accounts												
				<u>31</u>	<u>12</u>	<u>1</u>	<u>3666</u>	<u>16</u>	<u>1</u>	<u>3698</u>	<u>8</u>	<u>2</u>
Capital Accounts (General)												
Capital Accounts (Education)												
Small Dwellings Act Accounts												
Superannuation Fund Accounts							116	9	7	116	9	7
Loans Pool Account												
Receipts 1938/39 Accounts				<u>£414</u>	<u>8</u>	<u>1</u>	<u>27427</u>	<u>1</u>	<u>9</u>	<u>27841</u>	<u>9</u>	<u>10</u>
<b>TOTAL RECEIPTS</b>				<u>£134412</u>	<u>18</u>	<u>6</u>	<u>1200400</u>	<u>3</u>	<u>2</u>	<u>1334813</u>	<u>1</u>	<u>8</u>
<b>Cancelled Cheques:—</b>												
General Cash Book folio 12							500	0	0			
General Cash Book folio 105								3	9	3		
Loans Pool Cash Book folio 4							501	18	11			
Loans Pool Cash Book folio 12							5009	6	8			
										6014	14	10
<b>Nett Balance in Hand, 1st April, 1939:—</b>												
Per General Cash Book folio 12										93638	0	9
Per Loans Pool Cash Book folio 2										22738	3	5
										<u>£1457204</u>	<u>0</u>	<u>8</u>

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## PAYMENTS ACCOUNT.

—30th November, 1939.

PAYMENTS.			Payments	Payments	Total
	£	s. d.	now Reported. £ s. d.	Previously Reported. £ s. d.	to 30/11/39. £ s. d.
Revenue Accounts (General).....	---	---	169113 18 5	742030 12 2	911144 10 7
Private Street Improvements.....	---	---	---	11839 0 1	11839 0 1
			<hr/>	<hr/>	<hr/>
Elementary Education Accounts	---	15104 3 5	169113 18 5	753869 12 3	922983 10 8
Higher Education Accounts	---	310 10 11			
Youth Organisation Accounts	---	2 19 4			
		<hr/>	15417 13 8	120734 4 3	136151 17 11
Capital Accounts (General)	---	7400 2 10			
Capital Accounts (Education)	---	2049 8 11			
		<hr/>	9449 11 0	98006 13 11	108356 5 8
Small Dwellings Act Accounts	---	---	---	4302 0 11	4302 0 11
Superannuation Fund Accounts	---	---	397 15 6	17196 17 7	17594 13 1
Loans Pool Account	---	---	10022 16 9	146169 9 7	156192 6 4
Payments 1938/40 Accounts	---	---	<hr/>	<hr/>	<hr/>
			£204401 16 1	1141178 18 6	1345580 14 7
<b>CREDITORS—1938/39.</b>					
Revenue Accounts (General).....	---	---	---	32301 13 9	32301 13 9
Private Street Improvements	---	---	---	338 18 1	338 18 1
			<hr/>	<hr/>	<hr/>
Elementary Education Accounts	---	---	---	32640 11 10	32640 11 10
Higher Education Accounts	---	---	---		
Youth Organisation Accounts	---	---	---		
		<hr/>	---	6617 1 6	6617 1 6
Capital Accounts (General)	---	---	---		
Capital Accounts (Education)	---	---	---		
		<hr/>	---	8260 16 8	8260 16 8
Small Dwellings Act Accounts	---	---	---	17 9 0	17 9 0
Superannuation Fund Accounts	---	---	---	4 0 10	4 0 10
Loans Pool Account	---	---	---	---	---
Payments 1938/39 Accounts	---	---	---	<hr/>	<hr/>
			---	47539 19 10	47539 19 10
<b>TOTAL PAYMENTS</b>	---	---	<hr/>	<hr/>	<hr/>
			£204401 16 1	1188718 18 4	1393120 14 5
<b>Cheques written back:—</b>					
General Cash Book folio 12	---	---			665 15 4
<b>Nett Balance in Hand, 30th November, 1939:—</b>					
Per Bank Account page 3	---	---			63417 10 11
					<hr/>
					£1457204 0 8





(4)

**RATE AND COSTS COLLECTION ACCOUNT—YEAR ENDING 31st MARCH, 1940:**  
(Eight Months to 30th November, 1939.)

Debits.	£ s. d.	Credits.	£ s. d.
Arrears of Rate, 31st March, 1939	11415 12 0	Cash Collected to 30th Nov., 1939:—	
Rate made 3rd April, 1939, at 11/0d. in the £	1060999 10 0	Previously Reported	589025 14 7
Government Contribution in lieu of Rates	18230 6 0	Now Reported:—	£ s. d.
Supplementals, to 30th Nov., 1939	20363 9 10	Arrears and Costs	248 0 10
Rates Costs:—	£ s. d.	Current Rates	80985 15 0
Arrears	306 19 0		81233 15 10
Current	681 3 0		671159 10 5
	988 2 0	Balances Due (subject to allowances):—	
		Arrears and Costs	3501 15 11
		Current Rates	437335 13 6
			440837 9 5
	£1111996 19 10		£1111996 19 10

**Percentages Collected (Including Costs).**

Previously Reported	53.10%
Now Reported	7.31%
Percentage of Total Debit	60.36%

**RATE COLLECTION—COMPARATIVE STATEMENT.**

As at	General Rate 1936-37		General Rate 1937-38		General Rate 1938-39		General Rate 1939-40	
	Collected	Percentage	Collected	Percentage	Collected	Percentage	Collected	Percentage
	£		£		£		£	
31st April .. ..	9,266	1.02	25,435	2.69	37,154	3.65	36,843	3.38
31st May .. ..	144,020	15.65	145,728	15.39	163,034	16.62	149,803	13.73
31st June .. ..	291,507	31.89	302,362	31.91	316,237	31.93	322,229	29.30
31st July .. ..	393,745	40.36	422,860	44.62	445,403	43.67	468,365	42.84
31st August .. ..	418,227	46.15	442,316	46.59	475,830	46.52	501,103	45.46
31st September ..	436,560	47.59	459,989	48.07	488,254	47.65	511,426	46.07
31st October .. ..	501,552	54.18	544,446	56.97	586,148	57.20	589,399	53.10
31st November ..	622,737	67.27	645,117	67.31	690,410	67.14	670,538	60.35
31st December ..	731,462	78.56	760,032	79.29	816,788	79.23		
31st January .. ..	845,454	90.76	879,876	91.76	936,007	90.75		
31st February .. ..	870,588	93.25	904,444	94.21	967,249	93.70		
31st March .. ..	883,671	94.32	916,339	95.23	981,042	94.93		

**STATEMENT OF RATEABLE VALUES.**

RATEABLE VALUES.	EDGWARE.		HENDON.		TOTAL.
	£	£	£	£	£
<b>UNREDUCED RATEABLE VALUE</b> (excluding Agricultural Land and Farm Buildings).		202760		1820851	2023611
Former Rateable Value of Land and Buildings.		452		1848	2300
<b>Total Unreduced Rateable Value.</b>		£203212		£1822699	£2025911
<b>REDUCED RATEABLE VALUE.</b> GENERAL HEREDITAMENTS.		199900		1740839	1940748
TITLES. Land covered with water, and land used as Railway other than Freight Transport.		279		3259	3538
INDUSTRIAL HEREDITAMENTS.					
Industrial Purposes	373		15964		
Non-Industrial	81	454	6709	22673	23127
FREIGHT TRANSPORT HEREDITAMENTS.					
Running Lines	229		1277		
Station Buildings, etc.	18		244		
Other Land and Buildings	—	247	—	1521	1768
Reduced Value 30th June, 1939.		£200889		£1768292	£1969181
At 31st October, 1939, per Mayor's Annual Report.		£202146		£1781281	£1983427
Reduced Value 1st April, 1939.		£199015		£1763221	£1962236
<b>Increase to Date.</b>		£3131		£18060	£21191

Add in Hands of Cashier  
 Balance as above  
 28623 18 5  
 203417 10 11



## INCOME ON RATE FUND ACCOUNTS.

30th November, 1939.

INCOME.	Amount Previously Reported.		Amount now Reported.		Total.	
	£	s. d.	£	s. d.	£	s. d.
Parks, Pleasure Grounds and Open Spaces	929	5 5	3372	17 8	4302	3 1
General Public Health Services	16	5 6	1583	7 1	1599	12 7
Hospital and Maternity and Child Welfare	125	11 4	751	11 4	877	2 8
County and Trunk Roads	2343	0 0	31384	9 3	33727	9 3
Local Roads	50	0 0	6	17 0	56	17 0
Public Lighting	4	14 0	2	0	4	16 0
Traffic Control	—	—	—	—	—	—
Public Libraries	226	13 7	584	1 2	810	14 9
Town Planning	7	10 0	12	19 6	20	9 6
Public Depôts and Cottages	75	17 2	266	15 2	342	12 4
Sewers and Sewage Disposal	563	3 3	175	5 6	738	8 9
Refuse Removal and Disposal	212	17 5	1060	5 3	1273	2 8
Baths and Conveniences	403	10 0	2147	0 5	2550	10 5
Fire Brigade	312	3 8	900	4 4	1212	8 0
Salaries and Establishment Charges	537	12 6	3639	11 2	4177	3 8
Town Hall and Corporation Estates	169	8 5	259	17 8	429	6 1
Dividends and Interest	597	15 7	3296	11 1	3894	6 8
Loan Charges (General)	—	—	5317	6 7	5317	6 7
Stocks and Stores Accounts	334	6 2	993	7 7	1327	13 9
Air Raid Precautions	5	14 4	38389	7 4	38395	1 8
			6915	8 4	94141	17 1
General Exchequer Grant—Instalment	14205	0 0	56820	0 0	71025	0 0
	£	s. d.				
Rate Income (First Instalment—Nett)	512907	12 2	6917	15 4	1047556	11 8
Rate Income (Second Instalment)	539614	18 0				
Less 5% for Allowances, Voids, etc.	26980	14 11	512634	3 1		
Supplementals to 30th November, 1939			15097	1 1		
	£534028	0 6	685610	16 7	1219638	17 1

£1219638 17 1

(7)

## ACCOUNTS EXAMINED AND APPROVED:

The following orders have been made on the Borough Treasurer for payment of accounts examined and approved in pursuance of Standing Orders and Resolutions of the Council:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 117)	.....	159495	17 5	10022	16 9
159—164	27th November, 1939	Councillor E. Arter	23268	14 9	—	—
165—166	28th November, 1939	Alderman G. R. Richardson	11614	7 2	—	—
			£194378 19 4 10022 16 9			
Per Bank Account (Appendix, page 3)			£204401 16 1			

167—170	18th December, 1939	The Mayor (Councillor A. A. Naar)	7256	5 5	—	—
171—172	18th December, 1939	The Mayor (Councillor A. A. Naar)	7350	15 3	—	—
173—178	18th December, 1939	The Mayor (Councillor A. A. Naar)	22598	2 11	—	—
179	18th December, 1939	The Mayor (Councillor A. A. Naar)	15322	1 1	—	—
180	18th December, 1939	The Mayor (Councillor A. A. Naar)	13356	0 8	—	—
181	18th December, 1939	The Mayor (Councillor A. A. Naar)	—	—	41163	4 10
182—183	21st December, 1939	The Mayor (Councillor A. A. Naar)	1907	2 0	—	—
184—187	21st December, 1939	The Mayor (Councillor A. A. Naar)	106098	13 9	—	—
188—191	5th January, 1940	The Mayor (Councillor A. A. Naar)	23397	19 8	—	—
192—195	5th January, 1940	The Mayor (Councillor A. A. Naar)	18781	13 9	—	—
196—199	17th January, 1940	Alderman J. J. Copestake, J.P.	40756	19 3	—	—
200—201	17th January, 1940	Alderman G. R. Richardson	8698	0 8	—	—
			£265523 14 5 41163 4 10			

## REQUISITIONS SUBMITTED TO COMMITTEES.

	1938-39		Amount Previously Reported		Approved during Recess		Submitted to Committee		Total to 4th Dec., 1939	
	£	s. d.	£	s. d.	£	s. d.	Date	Amount	£	s. d.
<b>SUB-COMMITTEES OF THE EDUCATION COMMITTEE.</b>										
School Management	8178	16 7	3688	7 4	—	—	Oct.	1614 12 8	6057 5 4	288 10 2
Works and General Purposes	3068	17 1	754	5 4	—	—	Nov.			
School Medical Services	647	17 9	273	4 0	7 0 6	Oct.				
<b>Total Education</b>	<b>11895</b>	<b>11 5</b>	<b>4715</b>	<b>16 8</b>	<b>7 0 6</b>			<b>1622 18 4</b>	<b>6345 15 6</b>	
<b>COMMITTEES OF THE COUNCIL.</b>										
Public Health & Medical Services:							Oct. and			
Maternity and Child Welfare	2780	14 5	1152	18 4	40 9 11	—	Nov.	803 2 0	1996 10 3	
Public Health	505	18 7	127	19 8	—	—	"	31 17 9	159 17 5	
Isolation Hospital	1145	1 10	240	11 7	86 11 8	—	"	93 8 5	420 11 8	
Highways	30735	0 3	16570	12 6	—	—	Nov.	1847 14 2	18418 6 8	
Estates, Parks and Allotments	3074	8 5	1029	8 4	—	—	"	66 3 8	1095 12 0	
Works and Fire Brigade:—										
Works	15954	3 7	6637	2 7	—	—	"	1081 7 3	7718 9 10	
Fire Brigade and A.F.S.	1952	19 10	1045	16 6	51 17 7	—	"	223 15 3	1321 9 4	
Buildings and Town Planning	2	9 6	—	—	—	—	"	—	—	
Libraries:—										
General	4719	10 3	1909	16 9	—	—	Oct. and			
Books—Central	697	0 0	160	0 0	—	—	Nov.	726 12 1	2636 8 10	
" Golders Green	610	0 0	156	0 0	—	—	Nov.	45 0 0	205 0 0	
" Mill Hill	531	0 0	136	0 0	—	—	"	31 0 0	187 0 0	
" School Libraries	257	11 0	84	17 6	—	—	"	29 0 0	165 0 0	
Finance and General Purposes:—										
Stationery	3272	0 11	1486	3 7	—	—	Oct.	532 8 4	2265 11 2	
Clerk's Department	171	10 1	125	18 0	32 8 0	—	Nov.	246 19 3	158 6 0	
Rating and Valuation	43	6 5	9	0 0	—	—	"	—	9 0 0	
Air Raid Precautions	1412	18 8	523	6 3	—	—	"	—	523 6 3	
Emergency Committee:—										
M.O.H.	—	—	—	—	—	—	"	—	—	
Borough Treasurer	—	—	—	—	—	—	Nov.	468 10 2	468 10 2	
Borough Engineer	—	—	—	—	—	—	"	455 0 0	455 0 0	
Fire Superintendent	—	—	—	—	—	—	Oct. Nov.	3387 16 10	3387 16 10	
<b>Total Council</b>	<b>67865</b>	<b>13 9</b>	<b>31495</b>	<b>11 7</b>	<b>241 7 2</b>			<b>11205 10 6</b>	<b>42842 9 3</b>	
<b>Total Requisitions</b>	<b>79761</b>	<b>5 2</b>	<b>36111</b>	<b>8 3</b>	<b>218 7 8</b>			<b>12828 8 10</b>	<b>49158 4 9</b>	

## EDUCATION SERVICES—School Attendance.

Year ended 31st March	Accommo- dation	NUMBERS ON ROLL		ATTENDANCES	
		At date	Average during year	Average during period	Per- centage
1932 ...	15118	13576	13144	11783	89.6
1933 ...	15208	14131	13971	12340	88.3
1934 ...	14799	14327	14371	12839	89.5
1935 ...	15513	14308	14262	12782	89.6
1936 ...	15943	14258	14340	12820	89.6
1937 ...	15943	14239	14295	12623	88.3
1938 ...	16099	14248	14291	12632	88.3
1939 ...	17209	14322	14181	12753	89.0
Week ended 28th April, 1939	16589	14371	—	13325	92.7
9th June, ..	17029	14575	—	13335	91.4

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## EDUCATION SERVICES—Employment of Children.

DATE		SCHOOL CHILDREN EMPLOYED			EMPLOYMENT CARDS					
					Issued			Returned		
Day	Year	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
19th April	1932	190	13	203	38	1	39	—	—	8
22nd March	1933	225	14	239	9	—	9	—	—	—
21st March	1934	235	11	247	19	—	19	—	—	—
21st March	1935	360	12	372	23	1	24	3	2	5
20th March	1936	339	17	356	20	—	20	6	—	6
7th April	1937	244	15	259	30	4	34	24	2	26
24th March	1938	353	17	370	38	2	40	8	—	8
22nd March	1939	332	10	342	21	—	21	8	1	9
Period 1939/40										
3rd May	1939	276	10	286	28	1	29	33	1	34
14th June	..	298	10	308	30	—	30	16	—	16

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## HEALTH SERVICES—School Medical Statistics.

Year ended 31st December	MEDICAL					DENTAL			
	Examinations			Infectious Cases		Attendances at Clinics		Children Examined	Requiring Treatment
	Routine	Special	No. of Def- ects found	Notifi- able	Other	Medical	Dental		
1932 ...	5397	8179	3062	165	1680	37232	5866	11795	7020
1933 ...	4921	8969	3871	318	766	36093	6140	9486	4470
1934 ...	3796	7453	2477	496	1172	33001	7507	11898	6730
1935 ...	4709	6846	2531	204	1039	33156	8588	13407	7538
1936 ...	5497	7101	2859	142	1712	38215	13681	9154	6198
1937 ...	4419	7087	1719	155	1054	35576	13782	9569	6055
1938 ...	4457	7717	1679	220	1095	41163	13204	6585	3925
1939									
4 weeks to 28th Jan.	304	490	122	16	40	2477	1190	732	322
4 weeks to 28th Feb.	533	694	211	37	29	3418	1224	603	385
6 weeks to 8th April	731	1113	253	34	56	5088	1517	979	517
4 weeks to 6th May	324	739	121	22	67	2838	937	323	101
6 weeks to 17th June	590	998	160	37	55	4777	1523	1198	705

Reports in detail temporarily suspended. Figures will be inserted when resumed.

(9) HEALTH SERVICES—Maternity & Child Welfare Statistics.—Table I.

Nature of Service	HEALTH CENTRES									
	Central Hendon	West Hendon	Child's Hill	Watling Estate	Mill Hill	Temple Fortune	Edgware	Colindale	Wood-side Park	Total
Maternity—General	—	—	—	—	—	—	—	—	—	—
Ante-Natal ...	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Dental	—	—	—	—	—	—	—	—	—	—
Ante-Natal ...	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Eye	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Orthopaedic	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Ophthalmia Neonatorum	—	—	—	—	—	—	—	—	—	—
Regulations 1926	—	—	—	—	—	—	—	—	—	—
No. of cases to	—	—	—	—	—	—	—	—	—	—
St. Margaret's Hospital	—	—	—	—	—	—	—	—	—	—
Queen Charlotte's "	—	—	—	—	—	—	—	—	—	—
City of London "	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

Table II. General.

Year ended 31st December	MATERNITY CENTRES							Midwives Services		Grants Assisted Milk Supply	
	Number of Centres	SESSIONS					Home Visitations	Cases attended	Visits		
		Number	Child Attendances	Ante Natal Attendances	Total	Average per Session					New Members
1932 ...	6	632	32587	597	35184	57	1444	17087	103	2167	156
1933 ...	7	699	35325	687	39512	57	1552	17933	91	2021	898
1934 ...	7	713	39188	1079	40267	57	1618	16008	113	2401	1229
1935 ...	7	712	41249	1242	42491	59	1784	14150	110	2294	1588
1936 ...	8	767	44521	1692	46029	60	1799	15527	118	2440	1715
1937 ...	8	811	49544	2301	51035	64	1823	14571	110	2555	2091
1938 ...	8/9	942	59335	4288	63823	68	2091	15058	134	3320	3032
1939											
4 weeks to 28th Jan.	9	80	4481	376	4857	61	157	1116	28	585	293
4 weeks to 28th Feb.	9	80	5273	402	5675	71	191	892	15	418	292
6 weeks to 8th April	9	116	7211	645	7856	68	238	1670	29	669	417
4 weeks to 6th May	9	72	4700	487	5187	72	154	1118	16	406	257
6 weeks to 17th June	9	116	7286	693	7979	69	225	1385	23	564	336

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HENDON BOROUGH (Nursing Associations) SCHEME, 1935.

Number of cases and visits made on behalf of the Hendon Borough Council (children under 5, and expectant and nursing mothers). Scheme operative from 1st October, 1935.

Disease	Year to 31st Dec., 1937		Year to 31st December, 1938		Statistics for Period from 1st January to											
	Cases	Visits	Cases	Visits	Edgware and Little Stanmore		Watling		West Hendon and Colindale		Golders Grn. and East Cricklowood		Mill Hill		Totals	
					Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits
Infantile Diseases—																
Notifiable	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other	2	38	5	34	—	—	—	—	—	—	—	—	—	—	—	
	465	2198	518	2249	—	—	—	—	—	—	—	—	—	—	—	
Maternal Diseases—																
Notifiable	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other	30	196	24	153	—	—	—	—	—	—	—	—	—	—	—	
Diseases—																
Notifiable	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other	167	1123	22	176	—	—	—	—	—	—	—	—	—	—	—	
Poor Law Cases	1	10	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals	665	3565	572	2612	—	—	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HEALTH SERVICES—General Health Statistics. Table I.

REMISSION OF FEES		DISEASES NOTIFIED		SANITATION	
Service	Number of Cases	Name	Number of Cases	Details	Number
Doctor under Midwives Acts ... ..	—	Scarlet Fever ... ..	—	Inspections, visits and Re-inspections made	—
Council Midwife ... ..	—	Diphtheria ... ..	—	Complaints received and investigated ...	—
Provision of Dentures ... ..	—	Pulmonary Tuberculosis ... ..	—	Preliminary and Statutory notices served... ..	—
Dental Treatment ... ..	—	Other Forms Tuberculosis ... ..	—	Notices Complied with	—
Maintenance in Hospital for confinement ... ..	—	Puerperal Fever ... ..	—	Special Drain Tests ...	—
Maintenance in Orthopaedic Hospital ... ..	—	Puerperal Pyrexia ... ..	—		
Provision of Orthopaedic Appliance ... ..	—	Erysipelas ... ..	—		
Provision of Spectacles... ..	—	Pneumonia ... ..	—		
Tonsillectomy ... ..	—	Dysentery ... ..	—		
Maintenance in Convalescent Home ... ..	—	Food Poisoning ... ..	—		
Maintenance at Russell Cotes School ... ..	—	Ophthalmia Neonatorum ... ..	—		
X-Ray Treatment ... ..	—	Typhoid Fever... ..	—		
Accouchement Sets ... ..	—	Poliomyelitis ... ..	—		
Treatment of Squint ... ..	—	Malaria ... ..	—		
		Cerebro Spinal Fever... ..	—		
		Meningitis ... ..	—		
Total ... ..	—	Total ... ..	—		

Reports in detail temporarily suspended. Figures will be inserted when resumed.

General Health Statistics. Table II.

Year ended 31st December	POPULATION				Population 30th June	INFECTIOUS DISEASES				
	Births		Deaths			Notifications		Cases removed to Hospital		Cases under Treatment in Hospital at Date
	Adjusted Total	Per 1000	Adjusted Total	Per 1000		Number	Per centage	Hendon	Other	
1932 ... ..	1688	13.70	1036	8.40	124477	761	6.15	311	133	47
1933 ... ..	1673	13.11	1013	7.93	129698	1024	7.89	513	125	97
1934 ... ..	1643	12.53	1065	8.12	138643	1322	9.53	782	117	102
1935 ... ..	1724	12.85	1146	8.54	146720	896	6.11	515	96	50
1936 ... ..	1835	13.04	1166	8.29	155800	777	5.0	301	99	53
1937 ... ..	1674	10.32	1553	9.61	162079	828	5.11	342	87	64
1938 ... ..	1914	11.63	1506	9.12	165343	1000	6.05	484	87	55
1939										
4 weeks to 28th Jan.	156	—	182	—	—	75	—	36	1	44
4 weeks to 28th Feb.	164	—	154	—	—	76	—	59	3	76
6 weeks to 8th April	240	—	237	—	—	144	—	67	4	69
4 weeks to 6th May	167	—	145	—	—	65	—	66	3	60
6 weeks to 17th June	290	—	163	—	—	102	—	67	2	51

Reports in detail temporarily suspended. Figures will be inserted when resumed.



## FIRE BRIGADE SERVICES.

	FIRE BRIGADE.					AMBULANCE.				
	1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Dec., 1939	1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Dec., 1939
<b>CALLS—</b>						<b>CALLS—</b>				
Hendon Area ..	184	171	216	265	153	Private Calls ..	781	945	1020	1304
Kingsbury Area ..	11	—	—	5	—	Street Calls ..	669	683	721	737
Other Areas ..	1	—	2	6	—	Total ..	1450	1628	1741	2041
False Alarms ..	61	36	47	57	34	Mileage run ..	13024	15467	15750	17361
<b>Total ..</b>	<b>257</b>	<b>227</b>	<b>265</b>	<b>333</b>	<b>187</b>	<b>SPECIAL CALLS</b>				
<b>Mileage run ..</b>	<b>1296</b>	<b>808</b>	<b>1055</b>	<b>1959</b>	<b>5088</b>	(Included in Total)				
<b>Traffic—</b>						For Finchley ..	34	27	23	22
Alarms ..	4730	4502	5050	5604	2477	For other	13	1	5	—
Hydrants ..	1627	1978	2003	2293	466	Authorities	—	4	1	4
<b>INSPECTIONS—</b>						Finchley for	—	—	—	—
Petrol, Factory, etc.	826	702	747	554	8	Hendon	—	—	—	—
Private Appliances	233	179	197	49	—	Other Authorities	—	1	5	2
						for Hendon ..	—	—	—	2

## REFUSE DESTRUCTOR.

	1935-36		1936-37		1937-38		1938-39		1st April to 19th Dec., 1939	
	T.	C.	T.	C.	T.	C.	T.	C.	T.	C.
<b>OUTGOING MATERIALS—</b>										
Fine Crushed Clinker .. ..	—	—	—	—	—	—	414	4	842	10
Coarse ditto .. ..	—	—	—	—	—	—	716	10	1745	4
Fine Stuff sold .. ..	4863	5	5541	12	4806	9	2745	17	1	10
Fine Stuff used by Departments ..	5040	10	3393	—	5428	10	5867	1	3686	9
Clinker Sold .. ..	1842	16	526	18	54	9	2270	19	1766	4
Clinker used by Departments ..	218	7	729	16	68	7	912	19	315	3
Clinker supplied for Contract Works ..	2143	15	161	3	5406	13	2079	10	1137	13
Tins (Bright) Sold .. ..	530	4	525	10	576	14	632	33	476	6
Tins (Galvanised) Sold .. ..	142	14	146	7	161	2	136	11	27	2
Bottles and Cullett Sold .. ..	401	15	473	10	914	1	499	1	319	15
Paper Sold .. ..	—	10	—	—	—	—	29	7	129	19
<b>INCOMING REFUSE—</b>										
House Refuse weighed in .. ..	30842	6	33678	3	34278	11	33408	6	21759	3
Trade Refuse .. ..	374	4	447	16	589	19	668	15	570	0
School Refuse .. ..	—	—	153	5	139	9	159	5	88	12
<b>ELECTRICITY GENERATED—</b>										
Workshop (Central Depot) .. ..		B.T. Units		B.T. Units		B.T. Units		B.T. Units		B.T. Units
Refuse Destructor Works .. ..		—		28638		170380		193913		115550
Clinker Crushing Plant .. ..		—		—		—		3807		3755
<b>Totals .. ..</b>				28678		175818		201997		121096

ADVANCES UNDER THE SMALL DWELLINGS ACQUISITION ACTS  
from 3rd July, 1925, to 30th November, 1939.

	Advances completed		Council's Valuation		Amount Applied for		Amount Advanced		Advances now Outstanding		
	Number	Purchase Price	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Number
<b>Now Reported</b>											
Details .. ..	307	£ 279004	£ 455224		£ 205688		£ 199633		£ 42046		139
Percentages of Purchase Price ..				91%				80%		71%	165%
Valuation .. ..										78%	21%
Amt. Applied for Advances										97%	
<b>Previous Return</b>											
Details .. ..	307	£ 279004	£ 455224		£ 205688		£ 199633		£ 42446		139
Percentages of Purchase Price ..				91%				80%		71%	165%
Valuation .. ..										78%	21%
Amt. Applied for Advances ..										97%	

HOUSING STATISTICS.

Year Ended 31st March	No. of Houses	COLLECTIBLE			TOTAL	COLLECTED			Repair Jobs Done	Electricity Charges Collected	No. Empty at End
		Gross Rents	Nett Arrears Brought Forward			Rents Received	Void, Written Off, etc.	Nett Arrears Carried Forward			
1936	1150	46881 7 10	380 19 1	47262 6 11	46322 17 3	491 11 10	447 17 10	—	861 13 11	7	
1937	1150	45902 11 9	447 17 10	46410 9 7	4567 2 1	223 12 4	569 15 2	—	1133 3 1	2	
1938	1169	46046 6 1	569 15 2	46616 1 3	45945 15 1	119 15 2	550 11 0	—	1478 18 7	1	
1939											
April 3	1290	1047 5 2	540 19 2	1588 4 4	1080 14 9	3 14 3	503 15 4	—	42 6 6	4	
10	1290	1047 5 2	503 15 4	1551 0 6	1013 17 4	3 11 2	533 18 0	—	43 15 9	4	
17	1290	1047 5 2	533 12 0	1580 17 2	1023 4 8	6 8 1	551 4 5	—	43 9 1	7	
24	1290	1047 7 9	551 4 5	1598 12 2	1071 1 11	4 8 1	523 2 2	210	45 4 6	5	
May 1	1290	1047 7 9	523 2 2	1570 9 11	1052 9 3	4 12 11	513 7 9	—	44 3 11	5	
8	1290	1047 7 9	513 7 9	1560 15 6	1041 14 10	5 10 8	513 10 0	—	44 2 2	6	
15	1290	1047 7 9	513 10 0	1560 17 9	1033 18 8	4 1 7	522 17 6	—	44 7 9	4	
22	1290	1047 7 9	522 17 6	1570 5 3	1022 14 3	3 18 3	543 12 9	—	42 14 8	4	
29	1290	1047 7 9	543 12 9	1591 0 6	1011 9 8	3 10 0	576 0 10	258	42 2 4	4	
June 5	1290	1047 7 9	576 0 10	1623 8 7	1061 18 9	2 15 0	558 14 10	—	45 7 7	3	
12	1290	1047 7 9	558 14 10	1600 2 7	1058 5 10	1 3 8	546 13 1	—	44 10 9	2	
19	1290	1047 7 9	546 13 1	1594 0 10	1038 3 10	17 3	554 19 0	—	43 14 11	1	
26	1290	1047 7 9	554 19 9	1602 7 6	1051 6 0	—	551 1 6	149	44 0 8	—	
July 3	1290	1047 7 9	551 1 6	1598 9 3	1049 4 4	1 3 9	548 1 2	—	43 17 5	1	
10	1290	1047 7 9	548 1 2	1595 8 11	1038 10 11	19 6	555 18 6	—	43 15 10	1	
17	1290	1047 7 9	555 18 6	1603 6 3	1066 1 8	46 6	536 8 1	—	45 5 1	1	
24	1290	1047 7 9	536 8 1	1583 15 10	1043 12 9	—	540 3 1	—	43 19 5	—	
31	1290	1047 7 9	540 3 1	1587 10 10	1053 11 5	1 10 4	532 9 1	—	43 18 9	2	
Aug. 7	1290	1047 7 9	532 9 1	1579 16 10	968 2 8	2 5 4	609 8 10	—	40 19 11	3	
14	1290	1047 7 9	609 8 10	1656 16 7	1026 1 7	13 10	630 1 2	—	44 14 8	1	
21	1290	1047 7 9	630 1 2	1677 8 1	1040 2 1	15 10	636 13 0	—	43 16 8	1	
28	1290	1047 7 9	636 13 0	1684 0 9	1020 17 11	2 18 2	660 4 8	—	43 12 8	4	
Sept. 4	1290	1047 10 6	660 4 8	1707 14 2	1046 13 0	3 0 2	658 2 0	—	44 11 6	3	
11	1290	1047 10 6	658 2 0	1705 12 6	1030 4 1	3 0 0	672 8 5	—	44 1 11	3	
18	1290	1047 10 6	672 8 5	1719 18 11	1032 19 1	0 15 9	680 4 1	—	44 10 2	8	
25	1290	1047 10 6	680 4 1	1727 14 7	1038 0 7	7 7 1	682 6 11	—	43 7 7	9	
Oct. 2	1290	1047 10 6	682 4 1	1729 17 5	1031 4 1	8 18 5	689 14 11	—	43 10 0	11	
9	1290	1047 10 6	689 14 11	1737 5 5	996 19 6	9 3 5	731 2 6	—	42 4 10	11	
16	1290	1047 10 6	731 2 6	1778 13 0	1033 0 2	10 12 0	735 0 10	—	45 4 6	13	
23	1290	1047 10 6	735 0 10	1782 11 4	1002 13 0	11 2 3	768 16 1	—	45 10 6	13	
30	1290	1047 10 6	768 16 1	1816 6 7	1020 19 7	8 18 5	777 8 7	—	43 4 3	10	
Nov. 6	1290	1047 10 6	777 8 7	1824 19 1	1018 16 2	8 1 3	778 1 8	1184	43 13 2	9	
13	1290	1047 10 6	778 1 8	1825 12 2	1021 3 1	7 8 10	797 0 3	—	44 17 6	9	
20	1290	1047 10 6	797 0 3	1844 10 9	1008 17 4	9 1 10	826 11 7	—	42 9 4	11	
27	1290	1047 10 6	826 11 7	1874 2 1	1014 13 6	7 14 4	851 14 3	—	42 13 6	9	
Dec. 4	1290	1047 10 6	851 14 3	1899 4 9	1010 19 6	7 15 10	880 9 5	—	42 18 4	9	
11	1290	1047 10 6	880 9 5	1927 19 11	1028 13 4	5 12 3	893 14 4	—	44 10 1	6	
18	1290	1047 10 6	893 14 4	1941 4 10	1035 19 4	7 0 6	898 5 0	—	43 17 9	8	
		£59802 10 9	540 19 2	40343 9 11	39268 0 5	177 4 6	898 5 0	—	1663 5 11	8	

1939 to 31st Dec. 1939  
 8-39  
 04 37 826 728  
 41 1554  
 61 11347  
 32 8  
 4 1  
 2 8  
 T. C.  
 832 10  
 1745 4  
 1726 4  
 318 3  
 1137 13  
 476 6  
 27 1  
 319 15  
 129 19  
 21759 3  
 570 0  
 88 11  
 B.T. Units  
 1791  
 115550  
 3755  
 121296  
 ACTS  
 139  
 163%  
 21%  
 139  
 163%  
 21%

Percentages	Number
139	
163%	
21%	
139	
163%	
21%	

## LIBRARY SERVICES.—Statistics for December, 1939.

Table I. Members.

Distribution of Resident Members				Distribution of Non-Resident Members		
Ward	Population, June, 1939 (est.)	Total Members	Percentage of Population	Library Authority	Employees, Scholars and those qualified under reciprocal agreements	Subscribers
Central ... ..	19773	6771	34.24	Finchley ... ..	500	—
Park ... ..	16763	5781	34.44	Middlesex ... ..	719	—
Golders Green ... ..	15678	6489	41.32	Adjoining Library Authorities—		
Mill Hill ... ..	25739	8543	33.19	(a) Hampstead ... ..	35	1
Childs Hill ... ..	18362	3992	21.25	(b) Willesden ... ..	39	—
Burnt Oak ... ..	21200	5273	24.87	Metropolitan Boroughs ... ..	79	1
West Hendon ... ..	19619	3294	16.78	(excluding Hampstead)		
Garden Suburb ... ..	15099	6672	44.18	Other Authorities ... ..	104	2
Edgware ... ..	17532	3019	17.22			
<b>Total ... ..</b>	<b>169765</b>	<b>49744</b>	<b>29.31</b>	<b>Total ... ..</b>	<b>1476</b>	<b>4</b>

Table II. General—Year 1939/40.

Type	Lectures						Inter Library Loans		Donations	
	Central		Golders Green		Mill Hill		Volumes		Details	Number
	Number	Attendance	Number	Attendance	Number	Attendance	Borrowed	Lent		
<b>Now Reported</b>										
University Extension	—	—	—	—	—	—	—	—	Volumes ...	—
Public Lectures ...	—	—	—	—	—	—	—	—	Pamphlets ...	—
Talks to Children ...	—	—	—	—	—	—	—	—	Maps ...	—
Story Half-Hours ...	—	—	—	—	—	—	—	—	Photographs	—
<b>Total ... ..</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	Press Cuttings Collection	—
<b>Previously Reported</b>									<b>Total ...</b>	<b>—</b>
University Extension	1	10	—	—	—	—	189	109	Volumes ...	677
Public Lectures ...	—	—	—	—	—	—	—	—	Pamphlets ...	56
Talks to Children ...	—	—	—	—	—	—	—	—	Maps ...	13
Story Half-Hours ...	—	—	—	—	—	—	—	—	Photographs	72
<b>Total ... ..</b>	<b>1</b>	<b>10</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>189</b>	<b>109</b>	Sets of Cigarette Cards	3
									Press Cuttings Collection	1
									<b>Total ...</b>	<b>822</b>

## LIBRARY SERVICES.

Comparative Table of Issues.

Period	Central Library		Golders Green Branch		Mill Hill Branch		Deposit Stations	School Libraries	Total (All Services)
	Total Issues.	Daily Average	Total Issues	Daily Average	Total Issues	Daily Average			
March 1933 ...	43948	1920					380	13012	57340
March 1934 ...	42613	1639					477	18701	61791
March 1935 ...	41153	1583					373	21084	62610
March 1936 ...	39030	1501	35669	1372			287	15717	90703
March 1937 ...	40333	1613	35041	1401			277	15693	91334
March 1938 ...	37001	1400	34058	1261	32207	1193	—	23095	127321
March, 1939 ...	39440	1461	33581	1243	30426	1127	—	30884	134337
<b>Period 1939 '40</b>									
April 1939 ...	37401	1626	33090	1439	29509	1283	—	7504	107504
May " ...	38191	1480	32379	1245	27729	1065	—	15947	114546
June " ...	39088	1504	30387	1109	25897	996	—	21625	116997
July " ...	40401	1554	33339	1334	32222	1239	—	10052	116014
August " ...	35891	1381	16670	1042	27379	1053	—	—	79940
Sept. " ...	26850	1033	21468	826	22489	865	—	—	70807
October " ...	31884	1226	24873	957	27350	1052	—	—	84107
Nov. " ...	34688	1334	26029	1035	26837	1032	—	890	80344
Dec. " ...	30451	1265	26255	1094	24167	1007	—	2532	83405

Classified Table of Issues—December, 1939.

Classification	Central Library	Golders Green Branch	Mill Hill Branch	Total Central and Branches	School Libraries	Total (All Services)
General Works ...	608	154	202	964	16	980
Philosophy ...	293	276	157	726	6	732
Religion ...	330	199	162	691	25	716
Sociology ...	1446	808	785	3039	90	3129
Languages ...	469	135	136	740	5	745
Science ...	852	491	543	1886	170	2056
Useful Arts ...	1826	694	1218	3738	202	3940
<b>Fine and Recreative</b>						
Arts ...	931	525	596	2052	38	2090
Music ...	716	396	339	1451	—	1451
Literature ...	2090	2540	1185	5815	70	5885
<b>History and</b>						
Topography ...	2403	1717	1587	5707	125	5832
Biography ...	1639	1456	1018	4113	23	4136
Local ...	243	—	—	243	—	243
Fiction ...	14027	14512	12351	40890	—	40890
Story Books ...	2473	2352	3888	8713	1762	10475
Books for the Blind...	25	—	—	25	—	25
Illustrations ...	79	—	—	79	—	79
Holiday Literature ...	10	—	—	10	—	10
<b>TOTAL ...</b>	<b>30451</b>	<b>26255</b>	<b>24167</b>	<b>80873</b>	<b>2532</b>	<b>83405</b>
Daily average issue...	1265	1094	1007	—	—	—
Days open ...	24	24	24	—	—	—

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## COMPARATIVE STATISTICS.

## PUBLIC PARKS.

YEAR ENDED 31st March	TENNIS						BOWLS		PUTTING	MINIATURE GOLF	CONVE-NIENCE FEES (Nos.)
	Courts	Single Tickets	Double Tickets	Court Tickets	Book Tickets	Special Tickets	Rinks	Tickets Sold	Tickets Sold	Tickets Sold	
1933	30	3333	1701	3644	81	159	12	194	16810	—	3831
1934	30	1787	471	9435	233	115	12	326	17010	—	5674
1935	32	2633	698	8483	211	177	12	129	16191	5587	7976
1936	32	2511	631	8188	193	119	12	183	13919	4928	7494
1937	32	3154	930	9250	196	208	12	1108	13589	5300	7697
1938	32	4201	1112	11898	225	197	12	500	18038	5659	11209
1939	34	4186	1050	13245	242	155	12	343	16192	6545	11705

1st April, 1939, to 29th October, 1939.

Basing Hill ..	2	253	42	735	4	—	—	—	1353	—	1300
Child's Hill ..	2	132	27	412	26	—	6	37	—	—	—
Clitterhouse ..	4	129	52	605	49	—	—	—	—	—	933
Hendon ..	9	888	197	3167	79	39	—	—	5406	—	413
Mill Hill ..	3	397	146	1040	39	65	6	952	—	5391	1203
Princes ..	2	333	84	731	17	—	—	—	—	—	522
Stone Grove ..	2	356	76	1024	6	—	—	—	1340	—	1695
Sunny Hill ..	4	205	36	879	14	25	—	—	1353	—	1487
Watling ..	2	135	13	677	9	—	6	814	3104	—	—
West Hendon ..	2	67	17	464	3	—	—	—	—	—	706
Montrose ..	2	60	13	428	5	—	—	—	—	—	1081
Totals ..	34	2955	703	10142	251	129	18	1803	12556	5391	9340
Increase on last return	—	2060	430	7058	179	82	—	1485	10015	4382	6925

## PUBLIC LAVATORIES.

YEAR ENDED 31st March	LADIES						GENTLEMEN					
	Convenience				Towels		Convenience				Towels	
	W.C.s.	Free	Total	Nos.	Basins	Nos.	W.C.s.	Nos.	Basins	Nos.		
1933	12	3	15	29812	4	171	11	33793	4	603		
1934	19	4	23	37616	6	177	16	40270	6	786		
1935	28	4	32	42268	10	304	21	53589	10	1192		
1936	28	4	32	51133	10	551	21	68272	10	1870		
1937	28	4	32	56804	10	1839	21	77244	10	2397		
1938	28	4	32	61154	10	1919	21	78912	10	2762		
1939	33	5	38	62706	12	1971	25	81947	12	2744		

1st April, 1939, to 31st October, 1939.

"The Bell" ..	5	1	6	5822	2	88	4	6757	2	206
Child's Hill ..	4	1	5	6645	2	151	4	6191	2	264
Cricklewood Lane ..	2	—	2	2897	—	—	2	7079	—	—
Edgware ..	5	—	5	6234	2	240	2	6999	2	268
Mill Hill ..	4	—	4	8462	2	158	3	5356	2	437
Orange Hill Road ..	5	1	6	3615	2	223	3	4664	2	336
West Hendon ..	3	1	4	4671	—	113	3	6202	—	—
Hendon Central ..	5	1	6	5591	2	224	4	5828	2	486
Totals ..	33	5	38	43937	12	1197	25	49076	12	2087
Increase on last return	—	—	—	30934	—	774	—	34723	—	1470

## PUBLIC SLIPPER BATHS.

YEAR ENDED 31st March	1st CLASS		2nd CLASS		Extra Towels	Soap	Unemploy-ed (Free Baths)
	No. of Baths	Tickets Sold	No. of Baths	Tickets Sold			
1933	8	3967	25	17980	962	6925	331
1934	8	3752	25	19113	844	7212	144
1935	8	3856	25	19251	875	7499	46
1936	8	3571	25	18230	921	7310	19
1937	8	3581	25	19385	1141	8074	61
1938	8	3536	25	21040	1206	8281	109
1939	8	2730	25	20500	1185	7516	69

1st April, 1939, to 27th October, 1939.

Child's Hill.							
Ladies ..	2	61	5	2111	6	107	—
Gentlemen ..	2	576	6	2711	313	1044	—
Total ..	4	640	11	4822	349	1151	—
West Hendon.							
Ladies ..	2	73	6	2398	178	1080	—
Gentlemen ..	2	982	8	5370	331	2182	24
Total ..	4	1055	14	7768	509	3268	24
Total of both ..	8	1695	25	12590	850	4419	24
Increase on last return	—	1173	—	10851	756	3791	17

OPEN AIR SWIMMING POOL—MILL HILL.

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Details.	1937		1938		1939	
	1st May—3rd October	Tickets Sold	30th April—27th Sept.	Tickets Sold	29th April to 25th Aug.	Tickets Sold
<b>Sessions:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	10476		6556		4372	
Weekdays ... ..	30242	40718	21368	27924	13803	18175
<b>Children.—</b>						
Sundays & Bank Holidays	4987		3441		2336	
Weekdays ... ..	23589	28576	18955	22396	13348	15684
<b>Season Pass.—</b>						
Sundays & Bank Holidays	1874		1594		1772	
Weekdays ... ..	6814	8688	6604	8196	8188	9960
Sub-TOTAL ... ..		77982		58518		43819
<b>School Children.—</b>						
Hendon ... ..	9661		6393		4372	
Other Authorities ... ..	—	9661	878	7268	2881	7253
<b>Special Y.O.C. Tickets</b> ... ..						42
<b>TOTAL BATHERS</b> ... ..		87643		65786		51112
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars ... ..	3438		2347		1791	
Motor Cycles ... ..	563		381		213	
Bicycles ... ..	9487		7260		5966	
Season Tickets ... ..	1	13489	2	9990	—	7970
<b>Deposits.—</b>						
Costumes ... ..		4010		1835		1050
<b>Season Tickets.—</b>						
Resident ... ..	202				—	
Adults ... ..			92		101	
School Children ... ..			160		254	
Non-Resident ... ..	5	207	2	254	5	360
Hire of Towels, Cap, Costume and Slips ... ..		9856		5829		3676
Weighing Machines ... ..		3557		2587		1603

OPEN AIR SWIMMING POOL—WEST HENDON.

Details.	1937		1938		1939	
	3rd July—3rd October	Tickets Sold	30th April—2nd Oct.	Tickets Sold	29th April to 25th Aug., 1939	Tickets Sold
<b>Sessions:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	2568		—		—	
7 a.m. to 12.30 p.m. ....	—		2171		1519	
1.30 p.m. to closing....	—		1852		1288	
Weekdays ... ..	9549	12117	11926	15929	6284	9091
<b>Children.—</b>						
Sundays & Bank Holidays	1124		—		—	
7 a.m. to 12.30 p.m. ....	—		674		564	
1.30 p.m. to closing....	—		1039		709	
Weekdays ... ..	6363	7487	8547	10260	5204	6477
<b>Season Pass.—</b>						
Sundays & Bank Holidays	506		836		1064	
Weekdays ... ..	1932	2438	2853	3689	3723	4787
Sub-TOTAL ... ..		22041		29878		20355
<b>School Children.—</b>						
Hendon ... ..	981		6825		9459	
Other Authorities ... ..	—	981	—	6825	—	9459
<b>Special Y.O.C. Tickets</b> ... ..						26
<b>TOTAL BATHERS</b> ... ..		23023		26703		20840
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars ... ..	176		304		—	
Motor Cycles ... ..	82		119		—	
Bicycles ... ..	937		2217		—	
Season Tickets ... ..		1195	—	2660	—	—
<b>Deposits.—</b>						
Costumes ... ..		1448		1036		516
<b>Season Tickets.—</b>						
Resident ... ..	43		—		—	
Adults ... ..			35		23	
School Children ... ..			23		56	
Non-Resident ... ..	9	52	5	63	1	80
Hire of Towels, Cap, Costume and Slips ... ..		3206		3652		2262
Weighing Machines ... ..		—		000		212



## LOAN DEBT STATEMENT

Particulars.	Balance Outstanding 1st April.	New Loans	Repayments	Balance Outstanding 31st March.
Year to 31st March, 1932	£2,012,508 3 8	£2,5025 10 9	£85,745 3 8	£2,131,988 10 9
Year to 31st March, 1933	£2,131,988 10 9	£150,932 19 6	£135,395 12 10	£2,147,525 17 5
Year to 31st March, 1934	£2,147,525 17 5	£805,020 17 2	£615,039 18 2	£2,336,606 16 5
Year to 31st March, 1935	£2,336,606 16 5	£70,120 0 0	£67,764 2 9	£2,338,962 13 8
Year to 31st March, 1936	£2,338,962 13 8	£75,500 0 0	£182,049 18 2	£2,232,412 15 6
Year to 31st March, 1937	£2,232,412 15 6	£241,250 0 0	£66,785 18 9	£2,406,876 16 9
Year to 31st March, 1938	£2,406,876 16 9	£247,052 12 8	£310,238 4 0	£2,343,691 5 5
Year to 31st March, 1939	£2,343,691 5 5	£506,957 1 10	£417,062 6 11	£2,403,586 0 4
Purpose.	Balance Outstanding 1st April, 1939	New Loans and Advances to Borrowing Accounts to 30th Nov., 1939	Repayments and Advances from Loans Pool to 30th Nov., 1939	Balance Outstanding at 30th Nov., 1939
Sewerage and Sewage Disposal	280403 12 2	4900 0 0	9389 18 9	275913 13 5
Road Improvements:—				
Main and County Roads	84647 2 0	5140 0 0	3734 15 3	86052 6 9
Local Roads	84210 7 2	9420 0 0	7282 5 5	86348 1 9
Private Streets	53133 4 10	—	7747 14 4	45385 10 6
Parks and Pleasure Grounds	449888 1 6	13600 0 0	20329 7 9	443158 13 9
Public Lighting	2500 0 0	—	170 0 0	2330 0 0
Public Offices and Buildings	63367 14 6	—	1889 10 10	61478 3 8
Public Depots	16617 10 0	—	576 0 0	16041 10 0
Fire Station, etc.	22959 17 8	4758 0 0	5759 6 0	21958 11 8
Health Services:—				
House Refuse Collection	23753 2 8	—	1243 15 3	22509 7 5
Hospitals	57258 11 6	—	1501 8 6	55757 3 0
Maternity and Child Welfare	17018 19 1	—	439 13 7	16579 5 6
Public Conveniences	8357 7 1	—	265 14 6	8091 12 7
Mortuary	145 0 9	—	39 11 6	105 9 3
Baths and Washhouses	40917 7 4	—	1112 5 6	39805 1 10
Public Libraries	40230 6 5	—	1013 1 1	39217 5 4
Financial Adjustment	—	25000 0 0	177 10 0	24822 10 0
Allotments	1245408 4 8 13502 4 10	62818 0 0 —	62404 8 3 144 6 3	1245554 6 5 13357 18 7
Small Dwellings Acts, Advances	47151 13 0	—	4018 14 10	43132 18 2
Housing (1923 Act), Subsidies	140 2 8	—	8 15 2	131 7 6
Housing	675790 0 4	—	10019 9 0	665770 11 4
Education:—				
Elementary	343539 11 10	38021 0 0	26639 1 2	354921 10 8
Higher	7689 1 0	—	148 5 10	7540 15 2
Loans Pool	2333220 18 4 70365 2 0	100839 0 0 100000 0 0	103473 0 6 *77853 13 7	2333409 7 10 92511 8 5
<b>Total</b>	<b>£2,403,586 0 4</b>	<b>£200,839 0 0</b>	<b>£181,126 14 1</b>	<b>£2,422,020 16 3</b>

\*Advances from Pool 125895 14 3  
Repayments to Pool 4842 0 8

£77853 13 7



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LOAN SANCTIONS RECEIVED—From 1st April, 1939, to 9th November, 1939:

No.	Date of Sanction.	Purpose.	Amount.	Period. Years.
			£	
506	3rd May, 1939	Cricklewood Lane Improvement	6578	20
508	13th June, 1939	Edgwarebury Lane Improvement	5920	15
509	19th June, 1939	Broadfields Avenue School—Building	25824	40
510	19th June, 1939	Broadfields Avenue School—Heating	1184	15
511	18th July, 1939	Edgwarebury Park—Pavilion	1950	30
512	18th July, 1939	Penshurst Gardens—Culvert	1250	5
513	27th July, 1939	Cricklewood Lane—Improvement	3000	16
514	14th Aug., 1939	North End Road—Improvement	5000	7
515	21st Aug., 1939	Broadfields Avenue School—Site	8855	60
516	8th Nov., 1939	Air Raid Shelters—Schools	59500	12

PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES:

From 1st April, 1939, to 31st December, 1939.

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.				Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.	
			Certificate Numbers.	Amount.		
	£ s. d.	£ s. d.		£ s. d.	£ s. d.	£ s. d.
301	31446 15 2	26126 8 10	—	—	26126 8 10	—
340	9755 0 0	9164 7 2	—	—	9164 7 2	—
347	4254 1 2	932 0 0	2 & 3	828 0 0	1760 0 0	440 0 0
355	18298 0 0	16325 0 0	—	—	16325 0 0	914 0 0
365	7573 5 0	7257 6 5	—	—	7257 6 5	—
368	1600 0 0	1244 7 6	—	—	1244 7 6	—
369	2675 0 0	2183 12 1	—	—	2183 12 1	—
371	20473 0 0	18343 0 0	—	—	18343 0 0	966 0 0
371	1448 0 0	1441 9 6	—	—	1441 9 6	—
378b	9611 13 7	7392 0 0	8	817 10 0	8209 10 0	—
381	4194 7 2	1864 15 9	—	—	1864 15 9	—
386	853 0 0	792 11 0	—	—	792 11 0	—
386	5163 0 0	4795 0 0	8	264 11 9	5059 11 9	—
389	1375 6 7	923 2 3	—	—	923 2 3	—
394	552 12 10	419 4 1	—	—	419 4 1	—
397	22577 18 3	20900 0 0	—	—	20900 0 0	1100 0 0
398	790 0 0	790 0 0	—	—	790 0 0	—
399	34179 4 6	27120 0 0	8	4076 10 8	31196 10 8	3466 5 7
400	590 0 0	491 0 0	—	—	491 0 0	54 13 5
401	1369 9 9	534 0 0	—	—	534 0 0	59 4 1
401	1415 17 10	582 0 0	—	—	582 0 0	64 5 1
401	3006 7 3	1350 0 0	—	—	1350 0 0	149 1 0
401	867 0 2	333 0 0	—	—	333 0 0	36 16 9
401	Kerb	1108 2 0	—	—	1108 2 0	—
401	Surfacing	1887 6 2	—	—	1887 6 2	—
401	Surfacing	218 3 1	—	—	218 3 1	—
403	8094 7 7	4800 0 0	3	1258 0 0	6058 0 0	673 8 10

## PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES—Contd.:

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.					Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.		
			Certificate Numbers.	Amount.			
£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.		
403	Kerb	862 9 2	—	—	862 9 2	—	
403	Surfacing	4426 2 4	—	—	4426 2 4	—	
404	18004 6 6	2400 0 0	—	—	2400 0 0	600 0 0	
405	414 0 0	364 6 10	—	—	364 6 10	—	
406	24408 8 3	2675 0 0	3 & 4	1620 0 0	4295 0 0	1074 0 0	
412	684 11 1	370 0 0	—	—	370 0 0	41 12 0	
412	Surfacing	151 15 5	—	—	151 15 5	—	
412	Kerb	77 15 0	—	—	77 15 0	—	
413	399 13 8	333 0 0	—	—	333 0 0	36 14 3	
415	Trenches in Parks (A.R.P.)	1440 0 0	2 & 3	7760 0 0	9200 0 0	2300 0 0	
416	Wardens' Posts	900 0 0	4, 5 & 6	2060 0 0	2960 0 0	740 0 0	
416	Bricks	—	1	712 0 0	712 0 0	178 0 0	
1938.	A.R.P. Trenches	—	—	—	2934 11 8	—	
	A.R.P. Shelters	—	—	—	825 17 3	—	
	A.R.P. Timber	—	—	—	5407 3 4	—	
	Brent Street Paving	1200 0 0	923 1 0	—	923 1 0	—	
	Station Road, Edgware Surfacing	3658 0 0	—	—	3658 0 0	406 1 0	
	Refuse Destructor Boiler Job	500 0 0	—	—	500 0 0	400 0 0	
	Fire Engine	1998 0 0	1709 0 0	—	1709 0 0	189 0 0	
	Traffic Lights Golders Green cross roads	790 0 0	—	1	783 5 6	783 5 6	
	A.R.P. Work, 1939:—						
	Adaptations	891 13 11	—	1395 0 0	2286 13 11	} On Account.	
	Shelters in Streets	1711 0 0	—	2721 0 0	4432 0 0		
	Timber	1713 1 0	—	—	1713 1 0		
	A.F.S. Stations	—	—	768 0 0	768 0 0		
	Heavy Rescue Squad	197 9 10	—	166 7 3	364 17 1		
	Garden Shelters	1744 0 0	—	1285 0 0	3029 0 0		
417	School Shelters	21171 12 6	1	800 0 0	800 0 0	200 0 0	
417	School Shelters	—	1	167 18 3	167 18 3	—	
417	School Shelters	37606 9 4	1	5500 0 0	5500 0 0	1500 0 0	
417	School Shelters	116 0 0	1	116 0 0	116 0 0	—	
	School Re-decorations	535 0 0	1 & 2	390 0 0	390 0 0	97 0 0	
	School Re-decorations	528 0 0	1, 2 & 3	491 2 5	491 2 5	—	
	School Re-decorations	390 0 0	1 & 2	304 0 0	304 0 0	76 0 0	

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QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
<b>1939.</b>			<b>£ s. d.</b>
<b>Estates, Parks and Allotments:—</b>			
8th May	609	Lease for Grazing—Arrandene .....	2 0 0
8th May	610	Sale of Refreshments—Permit:— J. T. Enright—Woodfield Park .....	2 10 0
		The Park Supplies—Sunny Hill .....	5 0 0
8th May	610	Camp Permit—War Office .....	1 0 0
8th May	610	Latrines—Moat Mount Camp .....	850 0 0
8th May	673	Tractor—Spurling Motors Ltd. ....	615 2 0
8th May	673	Fencing in 8 Parks—Prove Bros. Ltd. ....	158 12 11
19th June	773	Pavilion and Lavatories, Edgwarebury Park—J. N. Jones .....	1900 0 0
19th June	773	Bandstand—Watling Park—G. H. Kempster Ltd. ....	479 0 0
19th June	811	Park Entertainments (3)—A. Potter .....	9 9 0
19th June	770	Sale of Refreshments—Silk Stream Park—H. W. Daniel .....	2 0 0
17th July	931	Bulbs—J. Carter Ltd. ....	178 10 0
<b>Highways:—</b>			
8th May	611	Surfacing Carriageways:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 10
		Surfacing Margins:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 3
8th May	670	Supply of Tarmacadam and Tarpaving—Constable Hart & Co. Ltd.—per ton	£1 2 11 to £1 5 3
8th May	667	Making up Southover—C. Carter .....	684 11 1
19th June	773	Surfacing Southover—Constable, Hart & Co. Ltd.—per square yard	3 11
19th June	772	Road Dressings:—Asphalt Construction Ltd., McCreath Taylor & Co. Ltd., T. Hill Jones Ltd. and Situsec Ltd.—per gallon	6½
<b>Works and Fire Brigade:—</b>			
8th May	611	Repairs to Ambulance, BML 945—Sunbeam Talbot Ltd. ....	82 2 0
19th June	772	Fuel Oil—Anglo American Oil Co. Ltd.—Wholesale, less rebate of	½d. per gallon
19th June	773	Talbot Ambulance—"K" Garage & Service Station Ltd. ....	415 13 6
19th June	818	Hut—"Fenella"—H. Pickrill .....	505 0 0
17th July	934	Loud Speakers—Central Station .....	10 10 0
17th July	937	Standpipe Shafts .....	45 0 0
17th July	938	Refuse Collection Equipment—Walker Brothers (Wigan) Ltd. ....	2167 0 0
17th July	940	Quantity Surveyors—Record Store—L. A. Francis and Sons .....	Scale
17th July	940	Refrigeration Equipment Maintenance—Kolvinator Ltd.—per annum	5 0 0
4th Dec.	89	Refuse Collecting Equipment—Walker Bros. (Wigan) Ltd. ....	1330 0 0
4th Dec.	90	Cesspool Emptier—Dennis Brothers .....	845 0 0
4th Dec.	35	Recreation Hut and Storage of Equipment	
		—Estimated	611 0 0
<b>Public Health:—</b>			
8th May	660	Subscription—Health and Cleanliness Council	1 1 0
		Surgical Unit:—	
		Quantity Surveyors—L. A. Francis & Sons .....	Scale
17th July	918	Erection—Norman Wright (Builders) Ltd. ....	2889 0 0
9th Oct.	1003	Puerperal Pyrexia Cases to North Western Hospital (L.C.C.)—per day	15 3
4th Dec.	75		

QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
<b>Education—Contd.:—</b>			£ s. d.
17th July	900	The Meads—Electrical—C. E. Keates	47 0 0
17th July	900	Broadfields Avenue Junior and Infant School—Erection:— McClelland & Co. Ltd.	24408 8 3
9th Oct.	1031	Sub-Contracts:— Metal Windows—R. E. Pearce & Co. Ltd.	1051 19 2
		Steel Work—Cook & Co.	476 0 0
9th Oct.	1042	Heating—Air Vent Heater Co. Ltd.	1077 0 0
9th Oct.	1039	Flat Roofs—Windsor Floors Ltd.	363 14 3
9th Oct.	1042	Roof Tiling—Greenhams Ltd.	573 18 6
9th Oct.	1042	Electric Lighting—C. E. Keates	488 0 0
4th Dec.	64	Flat Roofs—Windsor Floors Ltd.	415 0 0
4th Dec.	69	Lantern Lights—Heywood & Co.	248 10 0
9th Oct.	1042	Trench Shelters for Schools—Lavender McMillan Ltd.	38057 5 4
17th July	900	Dollis School, Water Storage Cylinders Maintenance—North Middlesex Gas Co.—per annum	5 0 0
17th July	908	Maintenance—Weighing Machines—C. Pollard Ltd.—per annum	15 3 0
9th Oct.	1003	Edgware Senior School—Erection—E. S. Moss Ltd.	20500 0 0
4th Dec.	62	Trench Shelters for Schools—Comben & Wakeling Ltd.	21171 12 6
		Transport—School Children—Venture Transport (Hendon) Ltd.	£1 & £1 7s. 6d. per day.
<b>Air Raid Shelters:—</b>			
		St. Agnes'—Fassnidge Son & Norris Ltd.	P.C., plus 15%.
		Seating—J. Walker (A.D.) Ltd.	1466 1 4
		Closets—Queensbury Engineering Co. Ltd.	462 0 0
4th Dec.	72	St. Mary's R.C.—Comben & Wakeling Ltd.	P.C., plus 12½%.
4th Dec.	72	St. Paul's—R. Malcolm Ltd.	116 0 0
		Electric Lighting—Norwest Services Ltd.	1868 19 7
4th Dec.	64	Sale of Part Burroughs Field—Hendon Electric Supply Co. Ltd.	109 0 0
4th Dec.	70	School Supplies:—Foyles Educational Ltd.; Leighton Baldwin Cox & Co. Ltd.; Dryad Handicrafts Ltd.; Calipe Dettmer Ltd., and J. B. Smith Ltd.—per Schedules.	
<b>Buildings and Town Planning:—</b>			
19th June	827	Engel Park Communicating Street—Site—Park Estates Ltd.	201 12 0
<b>Public Libraries:—</b>			
4th Dec.	28	Periodicals—Golders Green Branch—S. M. Wilson	Discounts as permitted.

## QUOTATIONS ACCEPTED, CONTRACTS, LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
			£ s. d.
<b>Air Raid Precautions:—</b>			
8th May	640	Clothing for Auxiliary Fire Service .....	1172 1 0
8th May	640	Hire of Vehicles for Test Mobilisation .....	5 5 0
8th May	707	Six One-ton Vans—each .....	15 0 0
8th May	707	Three Stretcher Racks .....	5 10 0
8th May	707	Lease of Archway for Sandbag Store—London Passenger Transport Board—per annum exclusive .....	30 0 0
8th May	708	Equipment for Medical Services .....	48 0 0
9th Oct.	1003	Wardens' Posts—Garsubil Ltd. ....	5640 0 0
4th Dec.	37	Public Surface Shelters:—	
		Group 1—R. Malcolm Ltd. ....	1068 0 0
		Group 2—R. Malcolm Ltd. ....	1068 0 0
		Group 3—H. Lloyd .....	1120 0 0
		Group 4—Melson & Rosier .....	1136 0 0
		Group 5—Garsubil Ltd. ....	1168 0 0
		Group 6—H. Lloyd .....	1100 0 0
4th Dec.	39	Armlets (562)—Display Patents Ltd.—each .....	8½
4th Dec.	41	West Hendon Clinic—First Aid Post—estimated .....	860 0 0
		Central Clinic—First Aid Post—Estimated .....	551 0 0
		Isolation Hospital—First Aid Post .....	2068 8 0
		—Building & Public Works Construction Ltd.	
4th Dec.	42	Hendon Cottage Hospital—First Aid Post—Building and Public Works Construction Ltd. ....	2060 19 0
		Heating, etc. (latter two)—Cornes & Highton Ltd. each .....	179 0 0
		Hendon Grove Cleansing Station—Building & Public Works Construction Ltd. ....	6474 15 6
		Claremont Road Cleansing Station—Garsubil Ltd. ....	6703 0 0
4th Dec.	135	Small Anderson Shelters—Erection—Ruddock and Meighan Ltd.—each .....	1 16 0
<b>Education:—</b>			
8th May	611	Fuel—J. Hudson & Co. Ltd.:—	
		Peas—per ton .....	1 12 6
		Singles—per ton .....	1 13 6
8th May	647	Fire Extinguishers—Dole Street School—Nuswift Engineering Co. Ltd. ....	23 8 0
8th May	648	Repairs Electric Circuits—Meads School .....	85 0 0
19th June	791	Hendon Schools' Sports Association—Grant .....	100 0 0
19th June	791	National Society for Prevention of Cruelty to Children—Donation .....	5 5 0
19th June	796	National Association Juvenile Employment and Welfare Officers—Subscription .....	1 1 0
19th June	796	Roofing, Burnt Oak School—Roberts and Burling Ltd. ....	399 13 3
17th July	898	Annual Repairs and Redecorations:—	
		Buckingham & Sons Ltd.—St. Paul's C. of E., Colindale, Woodcroft and St. Mary's R.C. Garsubil Ltd.—Algernon Road, Brent and The Meads .....	535 0 0
		J. N. Jones—Goldbeaters .....	528 0 0
			390 0 0

BOROUGH OF HENDON.

Town Hall,  
Hendon, N.W.4.

NOTICE IS HEREBY GIVEN

THAT A SPECIAL MEETING of the Council of the Borough of Hendon, in the County of Middlesex, will be held on MONDAY next, the 22ND day of JANUARY, 1940, at 7.15 o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W.4., and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:-

1. Official Announcements.
2. Questions.
3. Report of Civil Defence Committee  
re Air Raid Precautions Control.  
(Report to follow).

LEONARD WORDEN.

Town Clerk.

17th January, 1940.



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# Minutes.

**At a Special Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W.4, on Monday, the 22nd day of January, 1940, at 7.15 o'clock p.m.

PRESENT:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), *in the Chair.*

The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).

*Aldermen:*

W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,

S. H. Egan, J.P.,  
W. M. Maughan, J.P.,

A. J. Reynolds, J.P.,  
C. R. Richardson,

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
A. W. Greville,

J. Griffiths,  
W. A. Hicks,  
G. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
G. F. Nye,  
(Mrs.) F. E. Parvin,

C. Pinkney,  
C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
C. F. Windust.

NOTICE OF MEETING:

The Town Clerk read the notice convening the Meeting.

AIR RAID PRECAUTIONS:

A letter was submitted and **duly noted** from the Mill Hill Ratepayers' and Residents' Association transmitting the following resolution passed by the General Committee of the Association on the 17th instant:—

“To allay the anxiety of Ratepayers in the present emergency, this Association recommends the Hendon Borough Council to appoint a full-time A.R.P. Controller without delay.”

REPORT OF CIVIL DEFENCE COMMITTEE:

Moved by His Worship the Mayor, duly seconded, and

101.—RESOLVED—That the following report be received:—

To the Members of the Council.

18th January, 1940.

**REPORT OF THE CIVIL DEFENCE COMMITTEE.**

Ladies and Gentlemen,

In presenting this Report for your consideration, it would perhaps be as well to call to your mind that Hendon's Civil Defence Service is composed of the following units:—

1. The Control and Report Centre, Hendon.

The Sub-Control and Report Centre, Mill Hill.



2. The Wardens' Organisation, composed of:—
  - (a) District Wardens.
  - (b) Post Wardens.
  - (c) Wardens.
3. The Medical Services, composed of:—
  - (a) Ambulance Depôts.
  - (b) First Aid Posts.
4. Decontamination Service.
  - Heavy and Light Rescue Parties.
  - Demolition Squads.
5. Auxiliary Fire Service.

The number of personnel employed is round about 3,000.

These services are separate and distinct, and they require at their head persons with knowledge peculiar to each.

We are of the opinion that it is manifestly impossible for any one individual to take complete control of all the above services, but we do visualise a person whose duty it would be to advise, encourage and co-ordinate the respective services, and he could only do that if he assured himself that each unit was being properly trained; for that the Head of each unit should be made responsible.

Just now the policy of the Government appears to be one of contraction rather than expansion. Frequent revisions of the War Establishments are being made and with the calling up of men to the age of 28, this means that many of our Units may be reduced still further. Thus there will be a problem that will be ever present—the departure of the younger trained personnel and the training of older and, perhaps, not so keen entrants especially in those Units where a good deal of strenuous work can be expected, viz.:—the Fire Brigade and Ambulance Services.

On the other hand, of course, men leaving for the Army may relieve unemployment to a certain extent by throwing Civil Defence jobs open.

Civil Defence, therefore, even in the fourth month of the War is in a state of fluidity, accounted for no doubt by the fact that so far the War has not gone according to "plan."

We have therefore come to the conclusion that the Civil Defence Committee who are vested with special powers should be held responsible for the Organisation and direction of policy, the lines of which are already defined by the Middlesex County Council as the scheme-making Authority. In short, the Civil Defence Committee are jointly responsible for control through their Chairman who should act as Controller.

The Controller should confer with his Officers as frequently as is possible in order to keep himself acquainted with all the latest developments. In our opinion, this is where the real work of co-ordination comes in.

There is no doubt that the word "Controller" has given rise to all kinds of interpretations. A "Controller" was never visualised as a "Dictator."

The true function of a Controller was to work **through** his small Committee **with** the Local Government machinery, i.e., its Officers. As all Civil Defence work was to be given priority over Local Government work during a period of War, the term "Controller" assumed a certain importance owing to that fact. But there comes a period during War which may be termed "War-normal"—the establishment of conditions as near normal as possible in War time.

This is a period we are reaching now, and the term "Controller" can be seen in its true perspective—a "Co-ordinator" not a "Dictator." On this point we may here state that we have had interviews with Sir Ernest Gowers and Mr. Harold Scott, the Regional Commissioners, and also with the County Civil Defence Committee. Both interviews were conducted within an atmosphere of the utmost cordiality and helpfulness, and frankness was expressed on both sides. It was apparent that a good deal of misunderstanding had arisen. The County Committee were good enough to observe that a noticeable change had been seen in Hendon's administration during the past few weeks and that they hoped it would continue.

On one thing, both the Regional Commissioners and the County Civil Defence Committee were very positive, and that was that the infusion of new blood in the person of a fully qualified Air Raid Precautions Officer working in conjunction with a member of the Council as Controller would be conducive to a happier and more efficient service.

Your Committee have given a great deal of consideration to this matter, and enquiries made of other Local Authorities who work along these lines indicate that this method of organising local Civil Defence is the one that appears to give most satisfaction.

We therefore RECOMMEND—

- (1) **That the organisation outlined on the following sheet be put into force, and**
- (2) **That an Air Raid Precautions Officer be appointed at a salary of £500 rising by increments to £600, and that the post be advertised accordingly.**

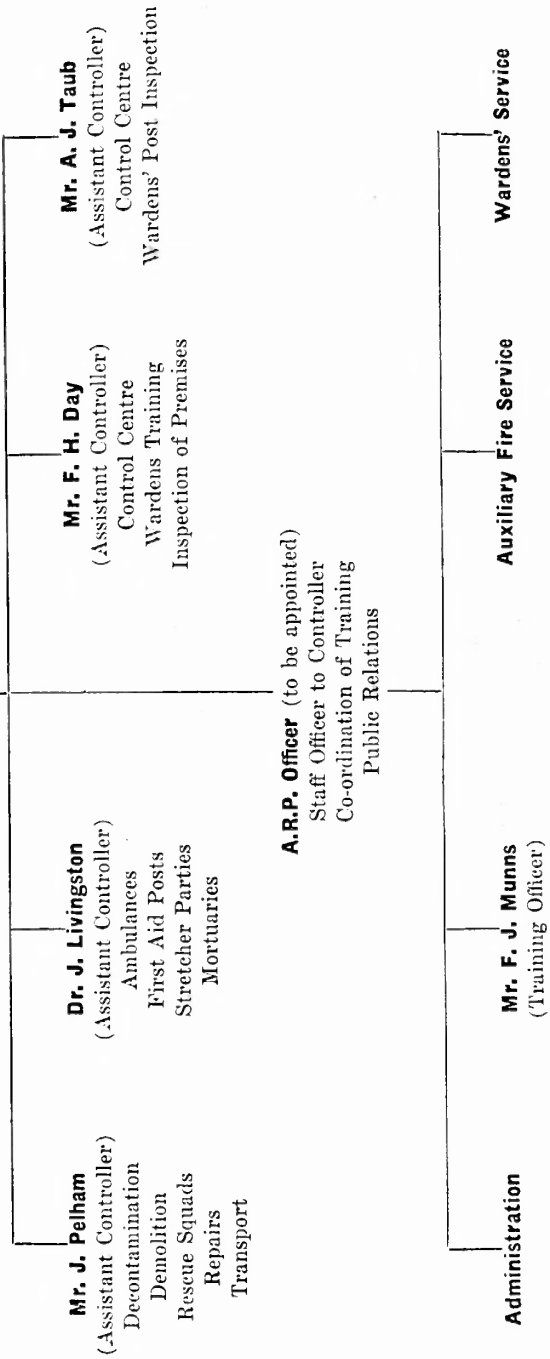
A. A. NAAR (Chairman).  
 W. M. MAUGHAN.  
 G. R. RICHARDSON.  
 E. J. COX.  
 T. J. SCOTT.

HENDON CIVIL DEFENCE ORGANISATION

RESPONSIBILITY FOR GENERAL CONTROL AND POLICY

CIVIL DEFENCE COMMITTEE

Controller—Chairman, Civil Defence Committee



Discussion ensued.

AMENDMENT moved by Alderman Clemens, seconded by Councillor Pugh:—

THAT the organisation outlined in the scheme of control contained in the Committee's Report, as amended by the substitution of "Town Clerk" for "Chairman, Civil Defence Committee" be put into force, and that recommendation 2 of the Committee be deleted.

After debate, the amendment was submitted and declared **carried**—there voting, For—15; Against—12.

SUBSTANTIVE MOTION: The amendment, on being submitted as the substantive motion, was declared **duly carried**—there voting, For—15; Against—12.

102.—Accordingly **RESOLVED**—That the Civil Defence Organisation outlined in the following Appendix be put into force.

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The Meeting terminated at 8.40 p.m.

*[Handwritten signature]*

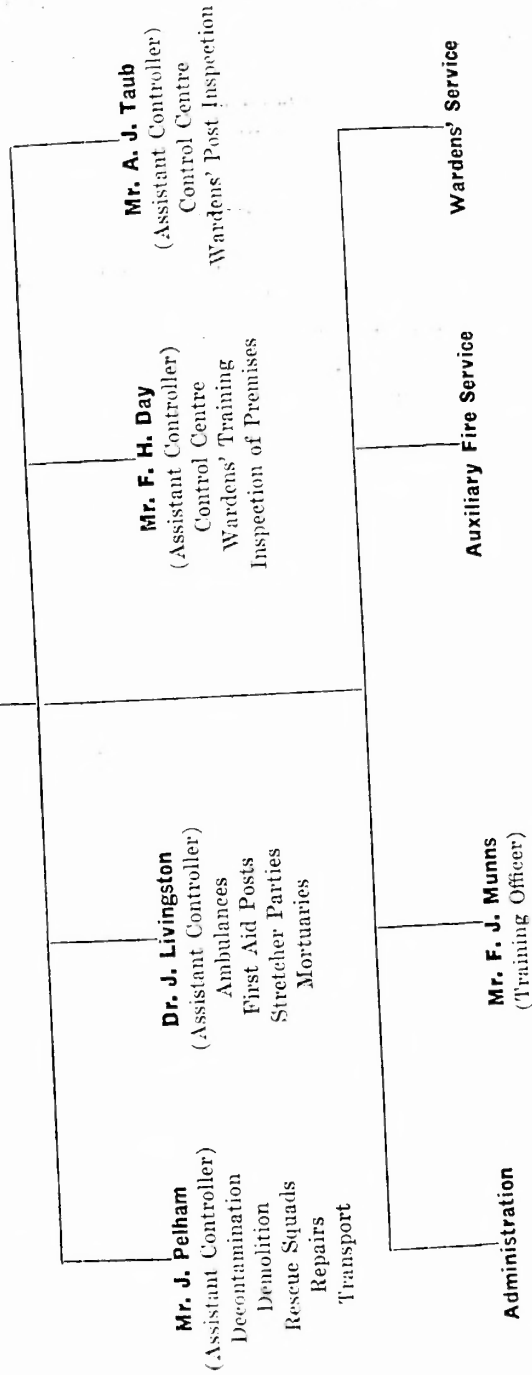
Mayor.

(Training Officer)

RESPONSIBILITY FOR GENERAL CONTROL AND POLICY

CIVIL DEFENCE COMMITTEE

Controller—The Town Clerk.



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## Borough of Hendon.


### NOTICE IS HEREBY GIVEN

That a **Statutory Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **26th** day of **February, 1940**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

1. To confirm Minutes of the Meeting of the Borough Council held on the 29th January, 1940.
2. Official Announcements.
3. Questions.
4. To approve, or otherwise, the Reports of the following Committees, viz.:—  
**Education, Group I.** (comprising: Public Health and Medical Services, Housing, Libraries, Works and Fire Brigade), **Group II.** (comprising: Highways, Buildings and Town Planning, Estates, Parks and Allotments), **Rating and Valuation,** and **Finance and General Purposes.**
5. To receive Report of Local Pensions Committee.
6. To receive Report of Special (War-Time) Allotments Committee.
7. To receive Report of Civil Defence Committee.
8. Reports (if any) of Officers.
9. To authorise the sealing of the following documents:—

Transfer	.....	John Laing & Son Limited to the Corporation
		—of Broadfields Avenue School Site.
Counterpart Agreement		J. L. Truscott, Esq., to the Corporation—for
		tenancy of 23, Newark Way, Hendon.

  
Thomas W. Jones

Town Clerk.

Town Clerk's Office,  
Hendon, N.W. 4.  
21st February, 1940.

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# Minutes.

**At an Ordinary Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Monday, the 29th day of January, 1940, at 6 o'clock p.m.

PRESENT:

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.),** *in the Chair.*

*Aldermen:*

W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,

W. M. Maughan, J.P.,  
F. C. Rice,

C. R. Richardson,  
R. A. B. Teare, M.B.E.

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
A. W. Creville,

W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
C. F. Nye,  
(Mrs.) F. E. Parvin,  
C. Pinkney,

G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,  
C. F. Windust.

NOTICE OF MEETING:

The Town Clerk read the notice convening the Meeting.

MINUTES—CONFIRMATION:

Moved by Alderman Teare, seconded by Alderman Maughan, and

103.—RESOLVED—That the Minutes of the Special Meetings of the Borough Council held on the 8th and 22nd January, 1940, be confirmed.

APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.) who was indisposed, Alderman A. J. Reynolds, J.P., and Alderman S. H. Egan, J.P.

The Town Clerk reported that Alderman Egan had unfortunately had to go into hospital, but that it was understood he was as comfortable as could be expected.

Moved by His Worship the Mayor, duly seconded, and

104.—RESOLVED—That the Town Clerk be directed to convey to Mrs. Egan, the sincere sympathy of the Council and best wishes for Alderman Egan's speedy recovery.

REPORTS OF COMMITTEES.

EDUCATION COMMITTEE:

REPORT NO. 1.

Moved by Alderman Copestake, seconded by Alderman Maughan, and

105.—RESOLVED—That Report No. 1 of the Education Committee (Meeting held on the 9th January, 1940—Agenda, pages 170-188) be received.



*ADOPTION OF REPORT:* Moved by Alderman Copestake, seconded by Alderman Maughan, and

- 106.—RESOLVED—That Report No. 1 of the Committee, in so far as it relates to matters requiring the confirmation of the Council, be approved and adopted.

REPORT NO. 2.

Moved by Alderman Copestake, seconded by Alderman Maughan, and

- 107.—RESOLVED—That Report No. 2 of the Education Committee (Meeting held on the 9th January, 1940—Agenda, page 189) be received.

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GROUP I. COMMITTEE (REPORT NO. 1):

*Public Health and Medical Services.*

Moved by Councillor Scott, seconded by Councillor Hirshfield, and

- 108.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee (Meeting held on the 8th January, 1940—Agenda, pages 190-198) be received.

*ADOPTION OF REPORT:* Moved by Councillor Scott, seconded by Alderman Maughan, and

- 109.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee be approved.

---

*Libraries.*

Moved by Councillor Lightfoot, seconded by Alderman Teare, and

- 110.—RESOLVED—That the report of the Libraries Section of Group I. Committee (Meeting held on the 8th January, 1940—Agenda, pages 198-201) be received.

*ADOPTION OF REPORT:* Moved by Councillor Lightfoot, seconded by Councillor Hirshfield, and

- 111.—RESOLVED—That the report of the Libraries Section of Group I. Committee be approved and adopted.

---

*Housing.*

Moved by Alderman Teare, seconded by Councillor Hirshfield, and

- 112.—RESOLVED—That the report of the Housing Section of Group I. Committee (Meeting held on the 8th January, 1940—Agenda, pages 201-202) be received.

*ADOPTION OF REPORT:* Moved by Alderman Teare, seconded by Councillor Greville, and

- 113.—RESOLVED—That the report of the Housing Section of Group I. Committee be approved and adopted.
-

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Teare, and

- 114.—RESOLVED—**That the report of the Works and Fire Brigade Section of Group I. Committee (Meeting held on the 8th January, 1940—Agenda, pages 202-208) be received.**

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Alderman Copestake:—

THAT the Report of the Works and Fire Brigade Section of Group I. Committee be approved and adopted.

## PIG FEEDING:

On the motion for the adoption of the report, the Chairman of the Committee (Alderman Maughan) indicated, in reply to a question by Councillor Pinkney, that an item would be placed on the Agenda for the next meeting of the Committee dealing with the collection of refuse and waste materials for pig feeding.

The motion for the adoption of the report was thereupon submitted and duly carried.

- 115.—Accordingly RESOLVED—**That the report of the Works and Fire Brigade Section of Group I. Committee be approved and adopted.**

## GROUP I. COMMITTEE—REPORT NO. 2:

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Copestake, and

- 116.—RESOLVED—**That Report No. 2 (Works and Fire Brigade) of Group I. Committee (Meeting held on the 15th January, 1940—Agenda, pages 209-215) be received.**

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Alderman Teare, and

- 117.—RESOLVED—**That the report be approved and adopted.**

## GROUP II. COMMITTEE:

*Highways.*

Moved by Councillor Pryke, seconded by Alderman Copestake, and

- 118.—RESOLVED—**That the report of the Highways Section of Group II. Committee (Meeting held on the 8th January, 1940—Agenda, pages 216-220) be received.**

*Page 218—Item 7—Barrier Rails, Golders Green Cross Roads.  
Surface of Finchley Road, Golders Green.*

AMENDMENT moved by Alderman Richardson, seconded by Councillor Connell:—

THAT recommendation (1) be referred back for further consideration.

After discussion the amendment was submitted and declared **lost.**

*ADOPTION OF REPORT:* Moved by Councillor Pryke, seconded by Alderman Copestake:—

THAT the report of the Highways Section of Group II. Committee be approved and adopted.

**BARRIER RAILS, BARNFIELD ROAD AND WATLING AVENUE:**

In reply to a question by Councillor Connell, the Chairman (Councillor Pryke) intimated that an item dealing with the provision of barrier rails at Barnfield Road and Watling Avenue would be placed on the Agenda for the next meeting of the Highways Section of Group II. Committee.

The motion for the adoption of the report was thereupon submitted and declared **carried**.

- 119.—Accordingly **RESOLVED**—**That the report of the Highways Section of Group II. Committee be approved and adopted.**

*Buildings and Town Planning.*

Moved by Councillor Curton, seconded by Councillor Windust, and

- 120.—**RESOLVED**—**That the report of the Buildings and Town Planning Section of Group II. Committee (Meeting held on the 8th January, 1940—Agenda, pages 220-223) be received.**

*ADOPTION OF REPORT:* Moved by Councillor Curton, seconded by Councillor Hirshfield, and

- 121.—**RESOLVED**—**That the report of the Buildings and Town Planning Section of Group II. Committee be approved and adopted.**

*Estates, Parks and Allotments.*

Moved by Councillor Arter, seconded by Councillor Curton, and

- 122.—**RESOLVED**—**That the report of the Estates, Parks and Allotments Section of Group II. Committee (Meeting held on the 8th January, 1940—Agenda, pages 224-225) be received.**

*ADOPTION OF REPORT:* Moved by Councillor Arter, seconded by Councillor Windust, and

- 123.—**RESOLVED**—**That the report of the Estates, Parks and Allotments Section of Group II. Committee be approved and adopted.**

**FINANCE AND GENERAL PURPOSES COMMITTEE:**

Moved by Alderman Clemens, seconded by Councillor Scott, and

- 124.—**RESOLVED**—**That the report of the Finance and General Purposes Committee (Meeting held on the 17th January, 1940—Agenda, pages 226-235) be received.**

*Page 234—Item 30—Printing and Stationery Contracts.*

*AMENDMENT* moved by Councillor Collins, seconded by Councillor Curton:—**THAT** the above item be referred back for further consideration.

After discussion, the amendment was submitted and declared **lost**.

*ADOPTION OF REPORT:* Moved by Alderman Clemens, seconded by Alderman Copestake, and

- 125.—**RESOLVED**—**That the report of the Finance and General Purposes Committee be approved and adopted.**

## LOCAL PENSIONS COMMITTEE:

Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

126.—RESOLVED—**That the report of the Local Pensions Committee (Meeting held on the 8th January, 1940—Agenda, page 236) be received.**

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## SPECIAL (WAR-TIME) ALLOTMENTS COMMITTEE:

Moved by Councillor Collins, seconded by Councillor Windust, and

127.—RESOLVED—**That the report of the Special (War-Time) Allotments Committee (Agenda, pages 237-239) be received.**

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## RATE ESTIMATES:

On the suggestion of the Chairman of the Finance and General Purposes Committee (Alderman Clemens) it was **agreed** that detailed consideration should be given to the estimates by the Council in Committee.

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## CIVIL DEFENCE COMMITTEE:

Moved by His Worship the Mayor, duly seconded, and

128.—RESOLVED—**That the following report be received:—**

**REPORT OF CIVIL DEFENCE COMMITTEE**  
to the  
**MEETING OF THE HENDON BOROUGH COUNCIL**

*29th January, 1940.*

To the Mayor, Aldermen and Councillors  
of the BOROUGH OF HENDON.

Ladies and Gentlemen,

We herewith submit a Report on the various matters which have been dealt with by this Committee at its Meetings held on the 10th, 17th and 24th January, 1940.

## I.—REFERENCES FROM COUNCIL:

Pursuant to the references from the Special Meeting of the Council held on the 8th January, 1940, we have investigated the following matters:—

**(A).** *Direction Signs.*

The standard specification for location and direction signs has been received from the Ministry of Home Security, and in accordance with instructions from the Middlesex County Council a schedule of the various signs necessary for the area, together with an estimate of the cost thereof, is being prepared by the Borough Engineer for approval by this Committee and submission to the Middlesex County Council.

**(B).** *Catering Arrangements.*

The Chairman of the Committee and the Borough Treasurer have interviewed the Catering Contractor operating at the Mill Hill Depot on the matter of complaints as to the quality and method of service of the food, and arrangements have been made for the food to be prepared on the premises.

**(C).***Payment of A.R.P. Personnel.*

The Committee have caused thorough investigations to be made into the allegation of Councillor Pryke that wages were being paid to persons not entitled thereto. No shred of evidence has been adduced in support, and the Committee are completely satisfied that the allegation is entirely without foundation. They strongly deprecate the making of such ill-considered charges.

**(D).***Public Shelters—Vicinity of Mill Hill Broadway.*

The construction of the Public Shelters in Hartley Avenue and Brookenhurst Gardens is now practically completed, and these shelters are in such a state as would permit of their immediate use should an emergency arise.

**(E).***Admission to Control Centres, Depôts and First Aid Posts.*

Your Committee have cancelled its instruction that Members of the Council (other than Members of the Civil Defence Committee) be required to obtain the authority of the Chairman of the Civil Defence Committee in so far as it relates to admission to Depôts and First Aid Posts, and this requirement, therefore, now only applies to the Control and Report Centres.

**2.—MILL HILL SUB-REPORT CENTRE:**

Conferences between the Acting Controller and the Group and Sub-Group Controllers have resulted in a recommendation being made by the Middlesex County Council to the London Civil Defence Region that the above Sub-Report Centre should cease to be permanently manned, but retained on a care and maintenance basis. The decision of the London Civil Defence Region is awaited.

**3.—APPOINTMENT OF CHIEF OFFICE ASSISTANT AND COMMITTEE CLERK:**

The Middlesex County Council have indicated that they have received no other applications for approval to such an appointment, and other Authorities in the Group are utilizing their existing staff and organisation. The County Civil Defence Committee, therefore, are of opinion that a special appointment is not necessary. Your Committee have, however, agreed to the continuance of the appointment at present, and await a report from the Controller at a later date.

**4.—OFFERS OF SERVICE FROM BOYS UNDER SIXTEEN YEARS OF AGE:**

The Minister of Home Security has pointed out that a previous reference by him to the undesirability of enrolling boys under sixteen years of age in A.R.P. services had in view the employment of boys as Messengers who may be desired to operate while an air raid was in progress, involving risks to which it would be wrong to expose young persons. Offers of part-time service from such boys can be accepted for work as indoor messengers and miscellaneous duties in offices, hospitals, etc., to which this objection does not apply on the definite understanding that in the event of a warning, they would go forthwith to such shelter as may be available at or near the place at which they may be working.

The duties that might be undertaken were so varied that boys so employed cannot necessarily be regarded as coming within the scope of the Personal Injuries (Civilian) Scheme, 1939, of the Ministry of Pensions, which provides for allowances for Civil Defence volunteers in cases of war service injury.

**5.—LONDON REGION STRETCHER BEARER COMPETITIONS:**

The Stretcher Party team from the Clitterhouse Ambulance Depot which was successful in the Inter-Depôt Competitions arranged by this Council won the Sub-Group G.B. Competition thereby qualifying for entry into Group 6 Competition, which was won by Ruislip-Northwood.

## 6.—TRAINING OF PERSONNEL:

**(A).** *Ambulance Depôts.*

The following tables prepared by the Medical Officer of Health indicate the state of training of the full-time and part-time personnel at the Ambulance Depôts:—

Training Schedule of **FULL** time Personnel:—

Personnel.	No. at Depôts.	(1)		(2)		(3)	
		First Aid		Anti-Gas		First Aid and Anti-Gas	
		Trained.	Untrained.	Trained.	Untrained.	Trained.	Untrained.
Stretcher Party Members	249	165	84	169	80	134	115
Drivers of Ambulances and Cars	184	48	136	86	98	32	152
Ambulance Attendants	98	51	47	53	45	40	58
Totals	531	264	267	308	223	206	325

"Trained" means passed a recognised examination.

Training Schedule of **PART**-Time Personnel:—

Personnel.	No. at Depôts.	(1)		(2)		(3)	
		First Aid		Anti-Gas		First Aid and Anti-Gas	
		Trained.	Untrained.	Trained.	Untrained.	Trained.	Untrained.
Stretcher Party Members	120	74	46	64	56	60	60
Drivers of Ambulances and Cars	106	22	84	28	78	11	95
Ambulance Attendants	47	23	24	14	33	13	34
Totals	273	119	154	106	167	84	189

"Trained" means passed a recognised examination.

Repeated changes of personnel due to conscription and the return of members to normal occupations, and also the high standard set at the examination in view of the immensely difficult work the personnel may be called upon to perform, are responsible to a large extent for the high proportion of "untrained" staff.

**(B).** *Certificates.*

Arrangements have been made for the issue of Certificates to all Personnel who pass the Council's First Aid examination.

**(C).** *Physical Training.*

In co-operation with the Education Department, it is hoped to arrange classes in physical training for male and female personnel at all Depôts.

**(D).** *Training of Wardens in First Aid.*

Nineteen classes to be held during January and February have been arranged for the training in First Aid of 887 Wardens who have not so far attended a course in this subject.



## 12.—TEMPORARY WARDENS' POSTS—EXPENSES:

Payments totalling £250 17s. 5d. have been authorised by the Committee in respect of the use and heating (where applicable) of temporary Wardens' Posts for the period 30th November to 31st December, 1939.

## 13.—PERMANENT WARDENS' POSTS—HEATING AND LIGHTING:

An estimate of £822 10s. 0d. from the Northmet Power Company for the installation of electric lighting and heating in the 94 permanent Posts, in accordance with the specification laid down by Middlesex County Council, has been approved and an order placed on the 10th January, 1940, for the work to be completed within one month.

This estimate is below the amount approved by the Middlesex County Council.

## 14.—AGE RESTRICTIONS—WARDENS:

The Committee are satisfied that no upper age limit should be imposed by them in connection with the enrolment of personnel in the Wardens' Service.

## 15.—PREMISES FOR STORAGE OF EQUIPMENT:

The Education Committee have requested that the accommodation used for the storage of A.R.P. equipment at Dollis and Wessex Gardens Schools should be released to them.

Your Committee have accordingly given authority for application to be made for the requisitioning of Messrs. King, Freeman's premises fronting St. Alban's Lane, Golders Green, for the purposes of a central store for A.R.P. equipment, etc., at present accommodated at Ravensfield House; Golf House, Stone Grove, Edgware; Wessex Gardens and Dollis Schools.

## 16.—CIVILIAN DEATHS—MORTUARY ARRANGEMENTS:

Your Committee have approved plans of the proposed mortuary to be built on the Corporation's land in Claremont Road, Cricklewood, designed on the lines provisionally agreed with the Ministry of Health. The estimated cost of erecting the building is £2,500 and that of the necessary fittings £650.

Directions have been given for tenders to be obtained and for the plans and estimate based on the provisionally accepted tender to be submitted to the Minister of Health for approval.

Your Committee have also approved a plan of the proposed adaptations to the building known as Nelson's Club, situated behind the Premier Garage, Edgware Road, Burnt Oak, provision being made for 200 bodies, together with the necessary offices, waiting rooms, etc. The estimated cost of the alterations is £750 and the necessary fittings, etc., £650 and instructions have been given for the plan and estimate to be forwarded to the Minister of Health for approval.

## 17.—COLINDALE HOSPITAL—FIRST AID POST:

The necessary approval to the expenditure of £120 in connection with the proposals for improving the decontamination arrangements at the above First Aid Post has been received from the Middlesex County Council.

## 18.—ISOLATION HOSPITAL—DECONTAMINATION ARRANGEMENTS:

At the request of the Minister of Health, further amendments have been made in the original proposals for the provision of decontamination arrangements at the above Hospital. A revised plan and estimate of £220 have been re-submitted to the Minister of Health and the necessary approval obtained.



## 19.—CLEANSING STATIONS—MILL HILL (DAWS LANE) AND HENDON WAY:

The Middlesex County Council have advised the Committee that the Minister of Home Security approves in principle the erection of Cleansing Stations at Daws Lane, Mill Hill, and Hendon Way. Amendments suggested by the Minister with a view to reducing the expenses as far as possible below the estimates of £7,293 for Hendon Way Depôt and £7,190 for the Mill Hill Depôt are receiving the consideration of the Borough Engineer.

## 20.—ANDERSON STEEL SHELTERS:

The Middlesex County Council have authorised the expenditure of £4,143 15s. 0d. for the erection of a further 2,250 Steel Shelters of the small type.

## 21.—WOMEN'S VOLUNTARY SERVICES:

The following report has been received from the Centre Representative of the Hendon Branch of the above Services:—

"Since the last Report submitted to your Meeting on the 6th December last, the Women's Voluntary Services Centre in Hendon has embarked upon several new undertakings. A luncheon club for Civil Defence workers has been functioning since the 1st January and is proving quite a success. A Café and Rest Room for Soldiers and A.T.S. have been arranged at Holders Hill Parade, thus supplying a need in that area; matters in connection therewith are well in hand and the effort is well supported, and very much appreciated. The project is being given a trial for a period of two months.

We have provided a workroom for members who come each day and work on Hospital supplies, and also accommodation for those engaged in knitting comforts for the Troops and the Navy.

We have sent garments to:—

Manor House Hospital,  
Finchley Memorial Hospital,  
Hendon Cottage Hospital,  
Mill Hill Hospital,  
Brockley Hill Hospital,

and parcels of comforts to:—

Deputy Mayor's Comfort Scheme,  
Mine Sweeper Units,  
Searchlight Station Units,  
R.A.O.C. Units,  
Sailors' Palace,  
Women's River Patrol Unit,  
British Sailors' Society,  
H.M.S. Paragon at Hartlepool.

Parcels of clothing have also been sent to poor families in our own district in co-operation with the Personal Service League and the Social Service.

The Hendon Centre is represented on the Committee of the Naval Comforts Fund and the Citizens' Bureau.

We are co-operating with the N.A.R.P.A.C. for the safety of animals in the event of air raids, and we are also assisting with the Middlesex County Council scheme for aiding people who may be in distress or rendered homeless in the event of aerial bombardment.

Enrolment in the Service has practically stopped with the exception of a few volunteers each week.

We are equipping the Centre with blankets and warm clothing and Burroughs House will be thrown open to people caught in the street during an air raid, and who are unable to get to shelter in time.

The appointments of Mrs. Monro, Mrs. Maughan and Councillor (Mrs.) Parvin have been approved by the W.V.S. Headquarters, and a Committee has been formed of which Mrs. Lesty is Chairman."

The Centre Representative has written enquiring if there is any way in which the W.V.S. can assist in the work of the Civil Defence Committee, and states that the Service is at the command of the Committee to do anything that is possible.

## 22.—REQUISITIONS:

The following requisitions have been approved by the Committee:—

	£	s.	d.
Controller .....	20	5	9
Borough Engineer .....	589	13	4
Medical Officer of Health.....	6	6	0

A. A. NAAR,

Chairman.

### *Item 1 (B)—Catering Arrangements.*

### *Item 1 (C)—Payment of A.R.P. Personnel.*

On consideration of the above items, Councillor Pryke made the following statement:—

"Following statements made to me I brought to the notice of the Council on Monday, 5th January, two matters, one relating to the catering at Mill Hill Depot and the other to alleged irregularities in connection with payment to Air Raid Precautions personnel and asked that these matters might be enquired into. I further promised to place such information as I had at the disposal of the Mayor and Civil Defence Committee for the purpose of such investigation.

Regarding the first complaint, my informant seems to have been amply justified and I hope the new arrangements made by the Civil Defence Committee will make for a much needed improvement in this catering service.

The other matter relating to payment of Air Raid Precautions personnel has been very fully and carefully investigated, but the enquiries made have failed to trace any irregularities at all.

I very much appreciate the willing help and assistance given by members of the service concerned during the enquiries and particularly from the Borough Treasurer who has been at considerable pains to explain his department's method for the making of payments, and I am left in no sort of doubt that he is very jealous for the good name, and honour of the Borough he has served so faithfully and well for a long period of years.

As the allegations made, therefore, in this matter have not been proven and if such statements have in any way caused hurt to any in the Air Raid Precautions service or to the Borough Treasurer I am quite sure my informant sincerely regrets it, and so do I.

In common with the Borough Treasurer, we are all, I am sure, concerned for the honour and good name of our Borough and I hope shall always welcome criticism and never attempt to stifle it. Might I, however, be permitted to add that would-be critics should make quite sure that they can refer not only to the volume and the chapter when making complaints but to the volume, chapter and verse, and if needs be, to the very line and word."

After lengthy discussion the Council proceeded to the next business.

## RE-CONSTITUTION OF STANDING COMMITTEES:

The following motion, notice of which had been given in accordance with Standing Order No. 24, was moved by Alderman Richardson, and seconded by Councillor Pugh:—

THAT at the Statutory Meeting of the Council to be held on the 26th February, 1940, the whole of the Standing Committees of the Council (with the exception of the Education and Air Raid Precautions Committees) be re-constituted in accordance with the Standing Orders of the Council and that the Education and Civil Defence Committees continue to function as at present.

AMENDMENT moved by Councillor Hignett, seconded by Councillor (Mrs.) Parvin:—

THAT the existing war-time organisation of Committees be continued until the end of the year, but that the programme of meetings be re-arranged so as to prevent meetings of Groups I. and II. Committees being held on the same day as Special Meetings of the Council.

After discussion, the amendment was submitted and declared **carried**.

SUBSTANTIVE MOTION: On submission of the amendment as the substantive motion it was declared **carried**.

129.—Accordingly **RESOLVED**—That the existing war-time organisation of Committees be continued until the end of the year, but that the programme of meetings be re-arranged so as to prevent meetings of Groups I. and II. Committees being held on the same day as Special Meetings of the Council.

By reason of the foregoing resolution, the revised programme of meetings will be as follows:—

Group I. and II. Committees.	Education Committee.	Rating and Valuation Committee.	Finance and General Purposes Committee.	Council.
<b>EASTER VACATION</b>				1st April (Special)
8th April	9th April	16th April	17th April	29th April (Ordinary)
<b>WHITSUN VACATION</b>				20th May (Special)
27th May	28th May	4th June	5th June	17th June (Statutory)
24th June	25th June	2nd July	3rd July	15th July (Ordinary)
<b>MIDSUMMER VACATION</b>				16th September (Special)
23rd Sept.	24th Sept.	1st October	2nd October	14th October (Statutory)

## SEALING OF DOCUMENTS:

Moved by Alderman Clemens, seconded by Alderman Copestake, and

130.—RESOLVED—That the Corporate Seal be affixed to the following documents:—

Tenancy Agreement	.....	.....	All Souls' College, Oxford and the Corporation <i>re</i> Burroughs House, The Burroughs, Hendon.
Agreement	.....	.....	Middlesex County Council and the Corporation —Supplemental to an Agreement, dated 13th July, 1903, relating to Hendon Park.
Agreement	.....	.....	St. Mary's Parochial Church Council and the Corporation—for the use of St. Mary's Magdalen Church Hall as a Maternity and Child Welfare Centre.
Transfer	.....	.....	Mrs. M. A. Rawlings and the Corporation to Mrs. M. A. Rawlings— <i>re</i> 51, Cotswold Gardens, Golders Green.

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The Meeting terminated at 8.40 p.m.

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*A. A. A. A. A.*

Mayor.

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# Reports of Committees.

## Report of the Education Committee.

6th February, 1940.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (*Chairman*).

#### *Aldermen:*

S. H. Egan, J.P.,  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### *Councillors:*

\*E. Arter, M.C., M.I.A.E.,  
\*H. Connell, J.P.,  
\*A. W. Curton,  
J. Griffiths,  
\*C. H. Hignett,

\*P. Lightfoot,  
A. A. Naar, M.B.E., J.P.  
(*Mayor*),  
\*(Mrs.) F. E. Parvin,  
T. Pugh,

T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*H. P. Small,  
(Mrs.) M. Thomas.

#### *Co-opted:*

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. C. Brett  
James, M.A.,  
B.Litt., F.S.A.,

\*Mrs. M. Grey Skinner,  
\*The Rev. P. C. Howell,  
\*The Rev. I. Livingstone.

\* denotes Member present.

Apologies for absence were submitted on behalf of Alderman Egan and Councillor Scott.

#### RESOLVED—

**THAT** an expression of the Committee's sincere sympathy with him in his present illness be forwarded to Alderman S. H. Egan, J.P., coupled with the hope that his health will be speedily restored.

#### MINUTES:

The Minutes of the Meetings held on 9th January, 1940, were read, confirmed and signed.

#### REPORT OF PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE:

#### RESOLVED—

**THAT** the following extract from the Report of the Public Health and Medical Services Committee, dated 5th February, 1940, be received:—

#### REPORT OF MEDICAL OFFICER OF HEALTH.

##### I. MEDICAL INSPECTION OF SCHOOL CHILDREN:

The Medical Officer of Health reported that the medical inspection of children at the public elementary schools has been re-established and will be extended as more schools are re-opened, and that nutritional surveys are also being undertaken. The scheme for the inspection and treatment of pupils in secondary schools arranged between the Council and the Middlesex County Council has been extended to include pupils attending the Hendon Technical Institute.

## H. DEFECTIVE CHILDREN:

On the report of the School Medical Officer, it was

**RESOLVED TO RECOMMEND—That in the undermentioned cases action be taken as indicated:—**

Case.	Defect.	Recommendation.
J.A., N.W. 9. Date of birth: 7/2/27. School: St. James.	Asthma and Bronchitis	6 weeks' convalescence.
F.E.C., Burnt Oak. Date of birth: 22/4/31. School: Woodcroft Junior.	Debility following appendicectomy	6 weeks' convalescence.
C.R.L., Burnt Oak. Date of birth: 1/11/27. School: Not attending.	Asthma	3 months' convalescence at residential open air school, the case to be reviewed prior to the expiration of the period with a view to extension if necessary.
D.D., Burnt Oak. Date of birth: 18/8/34. School: Goldbeaters.	Subnormal nutrition and recurrent asthma and bronchitis	6 weeks' convalescence; the case to be reviewed prior to the expiration of the period with a view to extension if necessary.

## III. OPERATIVE TREATMENT OF SQUINT:

The Medical Officer of Health reported on a letter from the Almoner of the Emergency Medical Services Base Hospital, Hemel Hempstead, drawing attention to the fact that several patients requiring operative treatment for squint who would normally have been admitted to the Royal Westminster Ophthalmic Hospital under the Council's arrangement with that body, had been admitted under the Emergency Medical Services Scheme to the Base Hospital at Hemel Hempstead, and enquiring whether the Council would be prepared to make a similar grant of two guineas per week per patient (less any contributions made by Contributory Schemes to which the patient might belong) to the Base Hospital Authorities, as is made to the Royal Westminster Ophthalmic Hospital under the existing Scheme.

**RESOLVED TO RECOMMEND—That the Council agree to make a grant of two guineas per week (less contributions under Contributory Schemes) in respect of each patient treated at the Medical Services Base Hospital, Hemel Hempstead, who would normally be treated at the Royal Westminster Ophthalmic Hospital under the Council's Scheme.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## IV. REQUISITIONS:

Requisitions amounting to £49 1s. 0d. were submitted and **approved.**

Moved by Alderman Maughan, seconded by Councillor Hignett, and **RESOLVED—**

**THAT the foregoing extract from the Report of the Public Health and Medical Services Committee be approved and adopted.**

## SCHOOL MANAGEMENT SUB-COMMITTEE:

**RESOLVED—**

**THAT the following Report be received:—**

23rd January, 1910.

**SUB-COMMITTEE:**

\*Alderman W. M. Maughan, J.P. (*Chairman*).

<i>Aldermen:</i>	*J. J. Copestake, J.P.,	B. Flowers,	*G. R. Richardson.
<i>Councillors:</i>	E. Arter, M.C., M.I.A.E.,	A. A. Naar, M.B.E.,	T. J. Scott,
	P. Lightfoot,	J.P. ( <i>Mayor</i> ),	(Mrs.) M. Thomas.
		T. Pugh,	
<i>Co-opted:</i>	Major N. G. Brett	*The Rev. P. G. Howell.	
	James, M.A.,		
	B. Litt, F.S.A.,		

\* denotes Member present.

Apologies for absence were submitted on behalf of Councillors Arter and Pugh and Major N. G. Brett James.

1.—AIR RAID PRECAUTIONS:

(a) USE OF SCHOOL AIR RAID SHELTERS:

The Director of Education asked for the Committee's decision in connection with certain points of procedure which had arisen concerning the use of Air Raid Shelters provided for the use of school children. A report from the Town Clerk was submitted in relation thereto.

The Director of Education received the instructions of the Sub-Committee.

(b) PROTECTIVE CLOTHING FOR CARETAKERS:

It was reported that a letter had been received from the Hendon School Caretakers stating that it would appear to be in the Education Committee's interests that the Caretakers should be provided with steel helmets, civilian duty respirators and gas protective clothing for use in case of air raids.

RESOLVED TO RECOMMEND—

**THAT this matter be referred to the Civil Defence Committee.**

2.—REFUND OF EXAMINATION FEES:

A list was submitted of children of the St. Mary's C.E. Senior Mixed School who had been successful in passing recent examinations of the Royal Society of Arts and Pitman's Institute.

RESOLVED TO RECOMMEND—

**THAT the entry fees, amounting to £1 14s. 0d. be refunded.**

3.—EDUCATION OF DEFECTIVE CHILD:

A letter was submitted from the Board of Education with regard to a boy (R.W.) who is both mentally and physically defective. The Board regret that they are unable to recommend a suitable school to which application might be made for the admission of the boy but suggest that the Authority might wish to consider making provision for him to receive home teaching as an arrangement under Section 23 of the Education Act, 1921.

RESOLVED TO RECOMMEND—

**THAT the Director of Education be authorised to endeavour to secure a teacher for home tuition for one hour per day for this boy, for a trial period of six months.**

4.—GOVERNMENT CAMPS FOR EVACUATED SCHOOL CHILDREN:

Board of Education Circular 1496 with regard to the use of Government Camps as Secondary, Senior or Selective Central Schools for children residing in areas zoned as evacuation, was submitted and noted.



## / 5.—ST. AGNES' R.C. SCHOOL:

A letter was submitted from the Board of Education stating that the Board note the completion of the enlargement of the St. Agnes' R.C. School and now recognise the school as providing accommodation for not more than 316 children. **Noted.**

## 6.—REQUISITIONS:

Requisition sheets Nos. 302/3 amounting to £355 14s. 5d. were submitted and **approved.**

Moved by Alderman Maughan, seconded by Councillor (Mrs.) Parvin, and

RESOLVED—

**THAT the Report of the School Management Sub-Committee be approved and adopted.**

## WORKS SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*23rd January, 1940.*

**SUB-COMMITTEE:**

**\*Councillor C. H. Hignett (Chairman).**

*Alderman:* S. H. Egan, J.P.

*Councillors:* H. Connell, J.P.,  
\*A. W. Curton,

J. Griffiths,  
\*(Mrs.) F. E. Parvin,

W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small.

*Co-opted:* \*The Rev. N. R. Boyd, M.A., \*The Rev. I. Livingstone. \*Mrs. M. Grey Skinner,

\* denotes Member present.

**Apologies for absence** were submitted on behalf of Alderman Egan and Councillor Connell.

## 1.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:

## (a) PROGRESS:

The Architect reported that very little progress had been made on this contract since the last meeting. Owing to the severe frost, concreting and bricklaying have been held up. The Windsor Floor Company are proceeding with the flat roofs, which are well advanced. **Noted.**

## (b) CONTRACT PRICES:

A letter was read from Messrs. A. McClelland and Co. Ltd. suggesting that, owing to conditions in general, the building trade in particular and the uncertainty of the future, this contract be carried through to completion on a basis of 10 per cent. on labour and materials.

After hearing the Architect's report thereon it was

RESOLVED TO RECOMMEND—

**THAT the Contractors be informed that the Education Committee are unable to accede to their request but that, subject to approval by the Board of Education, they are prepared to vary the terms of the contract in the following manner:—“Where prices of materials and goods to be used on the contract have been increased because of the war, or where wages have risen, the nett cost actually and compulsorily paid by the**

**Contractors owing to such increases shall be re-imbursed by the Education Committee but that no profit shall be allowed to the Contractors upon such extra cost."**

Amendment

*The Finance and General Purposes Committee recommend—*

*That the following words be added to the recommendation of the Education Committee:—"Subject to*

*(a) the onus of proof of increases in wages or materials shall lie with the Contractors ;*

*(b) the Contractors shall keep detailed time sheets, invoices and other financial and costing records in such a manner that interim payments by the Council can be supported and any increases in prices definitely established ; and*

*(c) all such records shall be available for inspection by the Borough Treasurer from time to time, and upon completion of works all time sheets and invoices shall be handed over to the Corporation."*

(c) ELECTRICAL INSTALLATION:

It will be remembered that the Committee recently accepted the quotation of Mr. C. E. Keates for electrical installations at this school. The Architect having reported thereon, it was

RESOLVED TO RECOMMEND—

**THAT Mr. Wilson be instructed to obtain fresh tenders for carrying out the electrical installation work required on this contract.**

2.—AIR RAID SHELTERS FOR SCHOOLS:

(a) PROGRESS:

It was reported that progress since the last meeting has been very much hampered by the continuous frost. Particulars were given regarding the number of shelters at present available and the schools where work has commenced. **Noted.**

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to complete the licences for drain easement with the London County Council in connection with the shelters at Orange Hill Central and St. James' R.C. Central Schools at an annual fee of £1 in each case.**

(b) DEANSBROOK SCHOOL:

As the Committee are aware, a number of Public Shelters have been constructed along the edge of the playing field at this school. In connection therewith the Borough Surveyor submitted a letter from H.M. Office of Works offering to agree to the de-requisitioning of the land shown on the plan mentioned as from 22/11/39 subject to the conditions specified. Such conditions would not operate unless the school is re-occupied for Government purposes.

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to accept such conditions as specified in his report.**

3.—ANNUAL REPAIRS AND IMPROVEMENTS TO SCHOOLS, 1940:

The Sub-Committee have given careful consideration to the schedule of repairs and improvements to schools suggested by Head Teachers, together with the Borough Surveyor's report thereon and estimates of cost.

RESOLVED TO RECOMMEND—

(a) **THAT the Borough Surveyor be instructed to arrange for the following works to be carried out in due course:—**

## LIST "A."

**Algernon Road Infants' School:—**

1. Provide and fix hand-rail to staircase.
2. Provide two-way switch on staircase and an electric light in stock room.
3. Provide shelves in gallery, close in front of gallery and fix an electric light.
4. Erect set of toy cupboards at end of hall.

**Barnfield Boys' School:—**

Provide an additional step to Science Room.

**Bell Lane Mixed School:—**

Provide and fix a shelf, 2 feet wide and 2 feet 6 inches high with cupboards underneath for storing fabrics, the shelf to run the whole length of the outside wall of weaving room.

**Clitterhouse School:—**

Cover with tar-mac a small grass plot near boys' lavatories.

**Deansbrook Infants' School:—**

1. Boys' lavatories to be covered in to prevent children getting wet.
2. Provide large built-in cupboard in baby room for storing toys.

**Dollis Junior and Infants' School:—**

Provide two portable seats for playground.

**Carden Suburb Mixed School:—**

Provide Ascot heater for Science Room.

**Coldbeaters Senior School:—**

Provide shelf along rear wall of each of 4 classrooms.

**Coldbeaters Infants' School:—**

1. All Classroom windows to be made to open.
2. Provide one additional press button drinking fountain in playground.

**Meads Junior School:—**

1. Provide built-in cupboard in staffroom and re-decorate the room.
2. Provide pin rails to walls of classrooms and corridors.
3. Provide eye bolts and poles for opening heavy windows in hall and classrooms.

**Meads Infants' School:—**

1. Walls of Classroom 3 to be properly washed down.
2. Provide and fix draught excluders to two doors in Head Teacher's Room.
3. Provide lino border to floor and fix draught excluders to two doors of Staff Room.

**Orange Hill Central Boys' School:—**

1. Extend mounting boards on Art room walls.
2. Provide water outlet in boys' cloakroom.

**Orange Hill Central Girls' School:—**

1. Instal Ascot water heater in Art Room.
2. Re-decorate flat.
3. Provide additional drinking fountain in corridor cloakroom.
4. Provide steel chains in offices in place of existing chains.

**Sunnyfields Infants' School:—**

Cover in boys' lavatories.

**Woodcroft Junior School:—**

Provide gas cooker on hire in Staff Room.

- (b) **THAT the sum of £280 in respect of the whole of the foregoing items in List "A" be included in the Committee's Estimates for 1940/41.**
- (c) **THAT the following additional items in List "B" be approved, that the Borough Surveyor be instructed to arrange for the works to be carried out in due course and that the sum of £214 in respect thereof be included in the Committee's Estimates for 1940/41:—**

**LIST "B."****Barnfield Boys' School:—**

Surface with tar-mac the path to boys' cycle sheds.

**Bell Lane Mixed School:—**

Renew worn woodwork of window frames in classrooms.

**Dollis Junior and Infants' School:—**

1. Provide and fix doors to cloakrooms. (Provisionally approved pending a further report by the Borough Surveyor.)

**ADDENDUM:**

The Borough Surveyor's report hereon was submitted by Councillor Hignett.

**RESOLVED—**

**THAT the question of providing the cloakroom doors forthwith, at an estimated cost of £90, be referred to Alderman Copestake and Councillor Hignett, with power to act.**

2. Prepare and level playing field for use as Sports Ground.

**Orange Hill Boys' Central School:—**

Provide dark blinds and cases in Room 4.

**Orange Hill Girls' Central School:—**

Enlarge Staff Room accommodation by incorporating adjacent Stock Room.

- (d) **THAT the Borough Surveyor be authorised to arrange for a firm of specialists to run the heating plant at Goldbeaters Council School for a reasonable period and to make careful observations of the temperatures in different parts of the school with a view to ascertaining the cause of inadequate heating.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposals.]*

## 4.—BELL LANE SCHOOL:

In response to a petition from a number of parents, it was

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to arrange for the installation of a gate in the fence at the rear of this school for the purpose mentioned at an estimated cost of £26.**

Amendment

*The Finance and General Purposes Committee recommend—*

*That the following be added to the recommendation of the Education Committee:—*

*(2) "That an agreement be entered into with the owner of the adjoining property concerned providing adequate safeguards."*

## 5.—COLINDALE SCHOOL—HEATING:

The Borough Surveyor reported that a section of one of the heating panels in the Assembly Hall at this school had fractured owing to freezing. The cost of making good will fall upon the Insurance Company and the work of replacement is in hand.

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to arrange for automatic air vents to be provided throughout the heating system at this school at an estimated cost of £75.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 6.—REQUISITIONS:

Requisition Sheet No. 275, amounting to £368 7s. 0d., was submitted and **approved.**

Moved by Councillor Hignett, seconded by Councillor (Mrs.) Parvin, and

RESOLVED—

**THAT the Report of the Works Sub-Committee be approved and adopted.**

## STAFFS AND SALARIES SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*23rd January, 1940.*

**SUB-COMMITTEE:**

**Councillor E. Arter, M.C., M.I.A.E. (Chairman).**

<i>Aldermen:</i>	<b>*J. J. Copestake, J.P., B. Flowers,</b>	<b>*W. M. Maughan, J.P. (in the Chair),</b>	<b>*C. R. Richardson.</b>
<i>Councillors:</i>	<b>P. Lightfoot, A. A. Naar, M.B.E., J.P. (Mayor),</b>	<b>T. Pugh, T. J. Scott,</b>	<b>(Mrs.) M. Thomas.</b>
<i>Co-opted:</i>	<b>Major N. G. Brett James, M.A., B.Litt., F.S.A.,</b>	<b>*The Rev. P. C. Howell.</b>	

*\* denotes Member present.*

Apologies for absence were submitted on behalf of Councillors Arter and Pugh, and Major N. G. Brett James.

## 1.—MILITARY SERVICE:

It was reported that Mr. A. Yarwood, Handicraft Teacher, was "called up" for Military Service on 15th January, 1940. **Noted.**

## 2.—ST. JAMES' R.C. SCHOOL—CARETAKER:

A letter was submitted from the Managers recommending the appointment of Mr. William J. Davis as temporary Caretaker of the St. James' R.C. School to fill the vacancy caused by the resignation of Mr. J. MacNicholas.

RESOLVED TO RECOMMEND—

**THAT consent be given to the foregoing appointment as from 6th January, 1940, and that salary be paid according to the minimum of the scale for this school.**

## 3.—WAGES OF SCHOOL CARETAKERS AND CLEANERS:

A letter was submitted from the London District of the National Union of General and Municipal Workers asking the Committee to consider granting an increase of 7/- per week to all male school caretakers and 2d. per hour to school cleaners (females), in view of the increased cost of living, etc.

RESOLVED TO RECOMMEND—

**THAT the wages of all school caretakers be increased by 5/- per week and the wages of women cleaners by 1½d. per hour, with effect as from 1st January, 1940.**

## 4.—CARETAKERS' "CLEANER" HOURS:

It was reported that, in view of the abnormal conditions now prevailing, permission had been given for extra "cleaner" hours to be allotted as follows:—

School.	Normal Allowance (pre-War).	Abnormal Allowance (Temporary).
Deansbrook	10	20
Orange Hill	48	54
Hyde, The	17	37

RESOLVED TO RECOMMEND—

**THAT the above additional cleaning assistance be approved, pending consideration of the whole question of caretakers' cleaning hours by the Education Committee in due course.**

## 5.—ST. AGNES' R.C. SCHOOL:

A letter was submitted on behalf of the Managers asking whether the Committee would permit the employment of a woman cleaner to assist the caretaker in view of the fact that owing to the extension of the school it is now impossible for him to carry out the work without some assistance.

RESOLVED TO RECOMMEND—

**THAT an allowance of 6 "cleaner" hours per week be approved.**

## 6.—RESIGNATION:

A letter was submitted from Miss A. J. Harvey giving due notice of her intention to resign her appointment as Headmistress of the Wessex Gardens Infants' School on 31st March, 1940.

## RESOLVED TO RECOMMEND—

- (a) **THAT the resignation of Miss Amy J. Harvey, Head Teacher of the Wessex Gardens Council Infants' School, to take effect on 31st March, 1940, be accepted with regret and that the Education Committee place on record an expression of their sincere appreciation of the excellent and devoted service rendered by her during the past 42 years.**
- (b) **THAT the foregoing resolution (a) be inscribed on vellum for presentation to Miss Harvey.**
- (c) **THAT applications to fill the vacancy created by Miss Harvey's resignation be invited from the Committee's existing staff.**

## 7.—ABSENCES OF TEACHERS, ETC.:

A statement with regard to the absences of 69 teachers, etc., was submitted and noted.

Moved by Councillor Arter, seconded by Alderman Maughan, and RESOLVED—

**THAT the Report of the Staffs and Salaries Sub-Committee be approved and adopted.**

## SCHOOL ATTENDANCE SUB-COMMITTEE:

## RESOLVED—

**THAT the following Report be received:—**

*23rd January, 1940.*

## SUB-COMMITTEE:

\*Councillor A. W. Curton (*Chairman*).

*Aldermen:* S. H. Egan, J.P.,

*Councillors:* H. Connell, J.P.,  
J. Griffiths,

\*C. H. Hignett,  
\*(Mrs.) F. E. Parvin,

W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small.

*Co-opted:* \*The Rev. N. R. Boyd,  
M.A.,

\*The Rev. I. Livingstone, Mrs. M. Gray Skinner.

\* denotes Member present.

Apologies for absence were submitted on behalf of Alderman Egan and Councillor Connell.

## 1.—JUVENILE COURT PROCEEDINGS:

Particulars of cases dealt with during the period 26th December, 1939, to 18th January, 1940, were submitted as follows:—

Charges and Summonses: Young People 5, Children 1, Total 6.

Offence.	Sex and age of Child or Young Person.	Action taken.
<b>At Wealdstone:—</b>		
Care and protection	..... Boy, 16½ years	Remanded to 24/1/40.
Attempting to steal car	..... Boy, 16 years	Fined 10/.
Attempting to steal car	..... Boy, 14½ years	Dismissed P.O. Act.
Attempting to steal car	..... Boy, 16 years	Dismissed P.O. Act.
Cycle no front light	..... Boy, 16 years	Fined 4/.
Larceny	..... Boy, 11 years	Dismissed P.O. Act.

Noted.

## 2.—EDUCATIONAL FACILITIES AVAILABLE:

A statement of the educational facilities available as at 16th January, 1940, was submitted as follows:—

## A. STATISTICS SHOWING RETURN TO SCHOOL:—

Type of Instruction.	At 7th Nov.	At 24th Nov.	At 8th Dec.	At 21st Dec.	At 12th Jan.
FULL-TIME (5½ hours daily) .....	144	819	1244	2125	3855
HALF-TIME (2½ hours and over daily) .....	802	1476	3269	4734	5384
HOME TUITION (1 to 2 hours daily)	7470	7389	5683	3938	2911
DALTON PLAN (Assignments and Homework) .....	1861	1058	981	738	22
TOTALS .....	10277	10742	11177	11535	12172

## NOTE:—

- (i) It will be observed that nearly 2,000 additional children have returned to school during the two months covered by the above returns.
- (ii) In the Wessex Gardens School area a number of children evacuated unofficially last term did not return to the country after Xmas. The parents have asked for these children to be admitted. It will not be possible to do this until additional trench accommodation is ready. The reason is that the trenches available are just sufficient to give protection to the children who were in attendance prior to the Xmas holidays.
- (iii) Certain children whose permanent residence is in London have been sent to stay with relatives in Hendon where schools are open. Permission has been refused.

## B. DEPARTMENTS IN WHICH EDUCATION IS COMPULSORY:

**As at Tuesday, 16th January, 1940.**(i) **Full-time:—**

Algernon Road Junior  
Barnfield Senior Boys'  
Barnfield Junior  
Barnfield Infants'  
Bell Lane Mixed  
Bell Lane Infants'  
Brent Modern  
Childs Hill Mixed  
Deansbrook Junior  
Edgware Senior  
The Hyde Senior  
St. Agnes' R.C.  
St. James' R.C.  
St. John's C.E.  
Wessex Gardens Boys'  
Wessex Gardens Girls'  
Woodcroft Senior Girls'

(17)

(ii) **Partly Full and Partly  
Half-Time:—**

Burnt Oak  
Dollis Mixed and Infants'  
St. Mary's R.C.  
St. Paul's C.E.  
St. Mary's C.E. Senior  
St. Mary's C.E. Junior

(6)



(iii) **Half-Time:—**

- Broadfields Avenue
  - Childs Hill Infants'
  - Clitterhouse Mixed and Infants'
  - Edgware Junior and Infants'
  - Frith Manor
  - Garden Suburb Mixed
  - Goldbeaters Senior
  - Goldbeaters Junior
  - Orange Hill Boys'
  - Orange Hill Girls'
  - Woodcroft Junior
  - Deansbrook Infants'
- (12)

(iv) **Partly Half-Time and Partly Home Tuition:—**

- The Meads Junior
  - Colindale
- (2)

C. **SCHOOLS NOT YET AVAILABLE:**

- Algernon Road Infants'
  - All Saints' C.E.
  - Annunciation R.C.
  - Garden Suburb Infants'
  - The Hyde Infants'
  - The Meads Infants'
  - St. Vincent's R.C.
  - Sunnyfields Infants'
  - Wessex Gardens Infants'
  - Woodcroft Infants'
  - Goldbeaters Infants'
- (11)

**Noted.**

**ADDENDUM:**

The Chairman submitted the following information to the Meeting:—

On 26th January there were 12,312 children under instruction as follows:—

Full-time	.....	5381
Half-time	.....	4537
Home Tuition	.....	2394
		12312

There were 18 Departments open full-time, 7 partly full and partly half-time, 11 half-time and 2 partly half and partly Home Tuition. 10 Departments were not open.

Owing to the severity of weather conditions no further progress has been made up-to-date.

**3.—EMPLOYMENT OF CHILDREN:**

The report of the Employment Officer for the period 30th December, 1939, to 18th January, 1940, was submitted as follows:—

	Boys.	Girls.
Employment Cards and Badges Issued	11	—
Employment Badges Returned	12	1
New Permits Granted:—		
Delivery of Newspapers	4	—
Delivery (Shops)	5	—
Delivery of Milk	11	—
Medically examined (Certificates granted)	5	—
Medically examined (Certificate refused)	—	1
Number of Children Employed at Date	260	12

Noted.

## 4.—TRANSPORT FACILITIES:

Pursuant to Item 4 (a) in the report of this Sub-Committee, dated 2nd January, 1940, the Director of Education submitted a statement on the question of providing (a) transport facilities for senior children residing in the Mill Hill East area who are required to attend Bell Lane Mixed School, and (b) hot midday meals for such children.

A copy of the statement is in MS. in the Sub-Committee's Minute Book.

## RESOLVED TO RECOMMEND—

- (a) **THAT the present practice of paying 'bus fares twice a day (i.e., to school in the morning and from school at the conclusion of the afternoon session), for Senior Children residing in the Mill Hill East area, be continued.**
- (b) **THAT the necessary equipment be provided in order that a meals centre can be organised in the Bell Lane School, with the provision of hot drinks, on payment, at midday.**
- (c) **THAT the facilities to be provided be brought to the notice of the parents concerned.**

Moved by Councillor Curton, duly seconded, and RESOLVED—

**THAT the Report of the School Attendance Sub-Committee be approved and adopted.**

## FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:

## RESOLVED—

**THAT the following Report be received:—**

*23rd January, 1940.*

## SUB-COMMITTEE:

**Alderman S. H. Egan, J.P. (Chairman).**

**Aldermen:** \*J. J. Copestake, J.P., \*W. M. Maughan, J.P., \*C. R. Richardsor,  
(Presiding).

**Councillors:** \*E. Arter, M.C., M.I.A.E., P. Lightfoot, T. J. Scott,  
\*A. W. Curton, T. Pugh, (Mrs.) M. Thomas.

\*C. H. Hignett, \* denotes Member present.

Apologies for absence were submitted on behalf of Alderman Egan, and Councillors Arter and Pugh.

## 1.—TENDERS FOR VARIOUS SERVICES:

A report was submitted upon tenders received for the various services enumerated below.

RESOLVED TO RECOMMEND—

**THAT the following tenders be accepted for the services mentioned and that the Corporate Seal be affixed to the necessary contracts, viz.:**—

(a) **Washing of School Towels for period 1/4/40 to 31/3/41:**—

Colindale Laundry, Hendon, N.W.4:—

9d. per dozen Roller Towels. 6d. per dozen Hand Towels.

(b) **Tuning of School Pianos for period 1/1/40 to 31/12/40:**—

Messrs. Kirby's, Hendon, N.W. 4:—

£26 for three tunings per instrument per annum.

(c) **Firewood for period 1/4/40 to 31/3/41:**—

Church Army, N.W. 10:—

(i) Pieces of Firewood, approximately 12 inches long for lighting boiler fires, 2/- per cwt. delivered free.

(ii) Chopped Firewood, bundles, approximate weight 16 ozs., 4/6d. per 100 bundles, delivered free.

(d) **Caretakers' Cleaning Materials for period 1/4/40 to 31/3/41:**—

The Kleen-e-ze Brush Company Ltd., Bristol. ✓

Messrs. J. Salmon and Son, Ltd., N. 7.

Messrs. Middleton Brothers, E. 1.

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposals.]*

## 2.—HIGHER EDUCATION ADMINISTRATION:

The Sub-Committee have given consideration to the amount paid by the Middlesex Education Committee in respect of Higher Education Administration in Hendon.

RESOLVED TO RECOMMEND—

**THAT, in view of the expense involved by the Committee in respect of Higher Education Administration, the Middlesex Education Committee be asked to increase the amount of their annual grant in respect of this service from £250 to £350.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 3.—CAR ALLOWANCES FOR ORGANISERS OF PHYSICAL EDUCATION:

A letter was submitted from the Middlesex Education Committee stating that they had considered the question of the payment of car allowance to the Hendon Organisers of Physical Education but were unable at this stage to agree to any variation in the mileage basis. The Committee were, however, willing to recommend the payment of a "lump sum per annum" car allowance of £50 to each Organiser and asked whether the Hendon Education Committee would agree to such recommendation.

After discussion, it was RESOLVED TO RECOMMEND—

**THAT the Hendon Organisers of Physical Education be paid car mileage allowance in accordance with the scale of the Hendon Borough Council and that the Hendon Education Committee agree to bear any difference in cost which may be incurred thereby.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 4.—ST. VINCENT'S R.C. SCHOOL—DAMAGE TO PIANO:

It was reported that a fire had occurred in the hall at St. Vincent's R.C. School on 22nd December, 1939, and that the Committee's piano had been damaged as a result thereof. Repairs to the piano were being carried out at a cost of £17 10s. 0d. which amount would be met by the Insurance Company. **Noted.**

## 5.—ORANGE HILL CENTRAL GIRLS' SCHOOL:

RESOLVED TO RECOMMEND—

**THAT the sum of £4 be paid to Miss I. M. Hornsby, Head Mistress of Orange Hill Central Girls' School, in respect of expenditure incurred by her on the hire of premises for educational purposes during the closure of school owing to the national emergency.**

## 6.—REPORT OF SCHOOL LIBRARIES JOINT SUB-COMMITTEE:

The report of the School Libraries Joint Sub-Committee, dated 8/1/40, a copy of which had been circulated to each Member, was approved and **adopted.**

## 7.—MAINTENANCE ALLOWANCES:

It was reported that the Board of Education had approved, for the purposes of the Elementary Education Grant Provisional Regulations, 1939, the continuance for the year 1940/41 of the scheme at present in force relating to the Award of Maintenance Allowances to Children attending Hendon Public Elementary Schools. **Noted.**

## 8.—ADMINISTRATIVE STAFF:

RESOLVED TO RECOMMEND—

- (a) **THAT the resignation of Miss L. Leaver be accepted to take effect on 23rd February, 1940, and that the Borough Treasurer be authorised to arrange for a refund of Miss Leaver's Superannuation Contributions in due course.**
- (b) **THAT authority be given for filling the above vacancy through the Juvenile Employment Bureau.**

## 9.—WORKS SUB-COMMITTEE MATTERS:

The following items which had been sanctioned by the Works Sub-Committee were submitted and **approved**:—

Annual Repairs and Improvements to Schools, 1940.	(To be included in	
Estimates for 1940/41) .....	.....	£494
<b>Bell Lane School</b> —Emergency Exit .....	.....	£26
<b>Colindale School</b> —Provision of automatic air vents in heating system .....	.....	£75

## 10.—REQUISITIONS:

Requisitions which had been sanctioned by the School Management Sub-Committee (£355 14s. 5d.) and the Works Sub-Committee (£368 7s. 0d.) were submitted and **approved.**

Moved by Alderman Copestake, duly seconded, and **RESOLVED**—

**THAT the Report of the Finance and General Purposes Sub-Committee be approved and adopted.**

## Report of Group K. Committee

Public Health and Medical Services.  
Libraries.  
Housing.  
Works and Fire Brigade.

5th February, 1940.

### COMMITTEE:

#### Aldermen:

\*W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,

\*W. M. Maughan, J.P.,  
\*C. R. Richardson,

\*R. A. B. Teare, M.B.E.

#### Councillors:

T. K. Bridge,  
\*H. Connell, J.P.,  
F. W. Gilpin,  
\*A. W. Creville,  
\*C. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

H. G. Potter, J.P., F.S.I.,  
(Deputy Mayor),  
J. H. Rodway,  
\*T. J. Scott,  
\*(Mrs.) M. Thomas.

#### Co-opted Members:

†Mrs. M. Grey-Skinner,  
†Mrs. W. M. Maughan,

†Mrs. B. J. Monro, J.P.,

†The Rev. P. G. Howell.

\* denotes Member present.

† Denotes Co-opted Member present on Parts I. and II.

## PUBLIC HEALTH AND MEDICAL SERVICES.

(Councillor T. J. Scott—Chairman.)

### Part I.—Medical Services.

#### 1.—MATERNITY AND CHILD WELFARE AND SCHOOL MEDICAL SERVICES:

The Medical Officer of Health reported that the activities at the Health Centres have now almost reached pre-war standards but that home visitation by the Health Visitors is well below normal by reason of the fact that six Health Visitors are still engaged for the major portion of their time at First Aid Posts and Mobile Units, whilst one Health Visitor has been called up for war service and has not yet been replaced.

The Civil Defence Committee are authorised to appoint to First Aid Posts and Mobile Units general trained nurses of the Civil Nursing Reserve, and as soon as suitable candidates are appointed it will be possible for the Health Visitors to return to their official duties for which they have been specially trained and for which the need is even greater than usual under war conditions. In this connection a letter was submitted from the Women Public Health Officers' Association urging the return of Health Visitors, School Nurses, or similar officers to their normal duties.

#### 2.—CENTRAL MIDWIVES BOARD:

It was reported that an intimation had been received from the Central Midwives Board that Section G of the Rules, which require Local Authorities to arrange for midwives to attend Post Graduate Courses of Study, had been suspended until further notice.

**PUBLIC HEALTH ACT, 1936—NURSING HOMES.**

3.—ST. HELENA'S CONVALESCENT HOME, THORVERTON ROAD, CRICKLEWOOD:

An application was considered from St. Helena's Convalescent Home, applying, pursuant to Section 192 of the Public Health Act, 1936, for exemption from the operation of the provisions of the Act relating to Nursing Homes. On the report of the Medical Officer of Health, the Committee

**RESOLVED TO RECOMMEND—That, pursuant to the provisions of Section 192 of the Public Health Act, 1936, St. Helena's Convalescent Home, Thorverton Road, Cricklewood, be granted exemption from the operation of the provisions of the Public Health Act, 1936, relating to Nursing Homes for a period of fourteen months, and the position reviewed before the expiration of this period.**

**PUBLIC HEALTH ACT, 1936—CHILD LIFE PROTECTION.**

4.—NEW APPLICATIONS:

The Medical Officer of Health reported on applications (Case Nos. 282, 283, and 284) for permission to undertake for reward the nursing and maintenance of children under nine years of age.

**RESOLVED TO RECOMMEND—That the maximum number of children under the age of nine years that may be kept at the premises be fixed at one in respect of Cases No. 282 and 283, and two in respect of Case No. 294.**

5.—MATERNITY AND CHILD WELFARE ACT, 1918:

On the report of the Medical Officer of Health, it was

**RESOLVED TO RECOMMEND—That in the under-mentioned cases, action be taken as indicated:—**

Case.	Defect.	Recommendation.
K.D., N.W. 11. Date of Birth: 3/6/35.	Chorea—very mild	Two months' convalescence.
M.M.W., N.W. 4. Date of Birth: 18/2/37.	Congenital deafness	Admission to a Special School for Deaf and Dumb Children.
B.H., N.W. 9. Date of birth: 23/1/39.	Debility	Six weeks' convalescence.

6.—ORTHOPÆDIC SURGEON—MR. H. J. SEDDON, F.R.C.S.:

It was reported that Mr. H. J. Seddon, F.R.C.S., the Council's Orthopædic Surgeon (part-time) had been appointed to the Nuffield Professorship of Orthopædies at Oxford University, and that on the instructions of the Chairman, the Committee's congratulations had been conveyed to Mr. Seddon.

7.—REQUISITIONS:

Requisitions for Maternity and Child Welfare Services amounting to £124 5s. 6½d. were submitted and **approved:—**

**Part II.—Medical Services.**

**For approval by the Hendon Education Committee.**

(See Education Committee Minutes—Pages 259-260.)

**Part III.—Public Health.****8.—IMMUNISATION AGAINST DIPHTHERIA:**

The Medical Officer of Health reported on Ministry of Health Memorandum 170/Med. which points out that Diphtheria is largely preventable by immunisation, but that normally in England and Wales 60,000 cases are notified annually with approximately 3,000 deaths, mostly amongst children.

The Memorandum suggests that immunisation should preferably be carried out soon after the first year of life and recommends that parents and guardians of children should have this facility offered. In certain cases it is known that the degree of immunity wanes and it is suggested therefore that children immunised in early infancy should be given a further dose of the prophylactic when they attain school age to ensure adequate protection during the early years of school life.

The Council will be aware that immunisation has been carried out by the Public Health Department for a number of years mainly in children under school age and so far a total of 1,381 children have been immunised.

The Medical Officer of Health is of opinion that, especially in war time, when infectious disease is more liable to attain epidemic proportions, that the use of this immunising agent, which is of proved value, should be encouraged. The cost of material for immunising each child, and for a subsequent schick test to ascertain that the child has been immunised, is approximately 10/-. The work involved would be, as far as possible, carried out by the Public Health Department staff on Council premises.

At the present time the advantage of immunisation is brought to the notice of parents attending the Child Welfare Centres, but the Medical Officer of Health is of opinion that the acceptance of immunisation would be increased—

- (i) by advocating diphtheria immunisation on the birthday letters which are sent to all children who attend the Child Welfare Centres on their first birthday. Last year 1,430 children under one year of age attended;
- (ii) by offering immunisation to all entrants to public elementary schools of which there is an average of 1,500 each year. The number of those to be immunised would, of course, depend on the number of acceptances and also on the number of acceptances under recommendation (i);
- (iii) by offering an additional dose of the prophylactic agent to children entering school if the primary immunisation had been carried out in early infancy.

The amount provided in the present year's estimates for diphtheria immunisation is £500, but if the recommendations of the Medical Officer of Health set out above are adopted it will be necessary to increase this amount in the next year's estimates to £1,000.

**RESOLVED TO RECOMMEND—That the report of the Medical Officer of Health be approved and adopted and that a sum of £1,000 be provided in the Estimates for 1940/41 for diphtheria immunisation.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**9.—TREATMENT OF INFECTIOUS DISEASES IN THE HOME:**

In accordance with the resolution passed by the Council on the 4th December last (P.H. & M.S.C., 13/11/39—20), the Medical Officer of Health submitted a scheme for the treatment of infectious diseases in the home.

Section 177 of the Public Health Act, 1936, provides:—

- (1) A local authority may, with the approval of the Minister, provide a temporary supply of medicine and medical assistance for the poorer inhabitants of their district.

- (2) A local authority may provide nurses for attendance on patients suffering from any infectious disease in their district in cases where suitable hospital accommodation is not available, or removal to hospital is likely to endanger the patient's health, and may make charges for the services of nurses so provided.

The necessity for the scheme arises from the fact that the Isolation Hospital has been re-organised so that it may function as an A.I Casualty Hospital, thus reducing the number of beds available for the reception of cases of infectious disease from 120 to 36. This re-organisation is not peculiar to Hendon but has taken place throughout the County of Middlesex, so that the total number of beds for the reception of infectious diseases is markedly reduced, thus lessening the possibility of having cases admitted to other hospitals.

The necessity for the Council's contribution towards the cost of the provision of medical and nursing services for cases of infectious disease treated at home is based on economic grounds as the expenses incurred would reduce the family finances below a reasonable nutritional level thus tending to retard the recovery of the patient and also lowering the resistance of other members of the family.

Nursing provision as outlined in paragraph 2 of the Section would not be necessary in all cases but when considered necessary by the doctor in attendance it should be provided. This provision may be attended by certain difficulties as the number of trained fever nursing staff at the Isolation Hospital makes it impossible to employ them in this work and the District Nursing Associations have always been reluctant to undertake the nursing of infectious diseases. It would doubtless, however, be possible to engage private nurses paying them an agreed fee per visit, and, if the number of cases justified it, employing one or more full-time nurses on a temporary basis.

The Medical Officer of Health recommends:—

- (i) That medicine and medical assistance be provided in accordance with paragraph (1) of Section 177 of the Public Health Act, 1937, in cases of infectious disease, which, had accommodation been available, would have been admitted to an isolation hospital and that this provision be retrospective to 1st September, 1939.
- (ii) That where necessary nursing assistance be provided in accordance with paragraph (2) of Section 177 of the Public Health Act, 1936.
- (iii) That the Medical Officer of Health shall decide whether a case is one which would have been admitted to an isolation hospital had accommodation been available, but any case of dispute shall be referred to this Committee.
- (iv) That the fee payable to a medical practitioner shall not exceed 5/- per visit.
- (v) That the fee payable for nursing services shall be at the rate of 2/- per visit and in the event of a full-time nurse being employed the salary to be at the rate of £160 per annum.

**RESOLVED TO RECOMMEND—That the scheme set out above for the treatment of infectious diseases in the home, be approved and submitted for the approval of the Minister of Health.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 10.—EMERGENCY HOSPITAL SCHEME—ISOLATION HOSPITAL:

A letter was submitted from the Ministry of Health in reply to the representations made by the Council urging the Minister to give consideration to the desirability of revising the emergency hospital scheme to provide for the allocation of certain hospitals wholly for the reception of infectious disease cases, thus freeing other Isolation Hospitals to deal only with casualties. (P.H. & M.S.C., 13/11/39—17).



The Ministry point out that Finchley Infectious Diseases Hospital has now been released from the Emergency Hospital Scheme, and if extra accommodation is required for cases from the Borough the Department assume that use will be made of the reciprocal scheme under Section 63 of the Local Government Act, 1929. If further accommodation is required, the Ministry suggest that the position should be discussed with the London County Council who may be able to assist with the accommodation at their disposal.

The Committee have instructed the Medical Officer of Health to communicate with the London County Council on the subject.

#### 11.—LICENSING OF MASSAGE ESTABLISHMENTS:

Arising out of a letter from the Clerk of the Middlesex County Council, the Committee have given instructions for a joint report to be submitted by the Town Clerk and the Medical Officer of Health as to the desirability or otherwise of adopting Part VII. of the Middlesex County Council Act, 1934, relating to the licensing of Massage Establishments.

#### 12.—REQUISITIONS:

The following requisitions were submitted and **approved**:—

	£	s.	d.
Public Health Department .....	81	4	11
Isolation Hospital .....	204	15	7½

#### 13.—ISOLATION HOSPITAL—STORAGE ACCOMMODATION:

The Medical Officer of Health reported that additional storage accommodation is necessary in connection with the administrative block at the Isolation Hospital and that the position has been accentuated by the equipment required for the additional casualty beds.

In order to overcome these difficulties, the Medical Officer of Health, after consultation with the Borough Engineer, suggested:—

- (i) That approximately 100 square feet of additional shelving be provided in the dry-goods store and two hanging rails in the pantry;
- (ii) That the coal store be sub-divided and the necessary shelving fitted, thus leaving half the space for the home, the other half being made available for storage of vegetables;
- (iii) That a store (dimensions—approximately 18 feet by 10 feet) be erected in the central area formed by the administrative block.

**RESOLVED TO RECOMMEND—That the Borough Engineer be instructed to proceed with the work necessitated in suggestions (i) and (ii), and to submit plans and estimates for the storage provision suggested in Item (iii).**

#### 14.—STATUTORY NOTICES:

**RESOLVED TO RECOMMEND—That authority be given for the service of Statutory Notices in the following cases:—**

##### **Section 93, Public Health Act, 1936:—**

26, Pollard Road, **West Hendon**

Messrs. W. Collins & Co., 110, Averley Road, S.E. 19.

35, Telford Road, **West Hendon**

Miss Rush, "Holmdene," Ravenscroft Avenue, Wembley.

96. Burnt Oak Broadway, <b>Burnt Oak</b>	Mr. Leslie Raymond, 117, Station Road, Edgware.
3. Short Street, <b>Hendon</b>	Mr. J. Barker, 9, West View, Hendon, N.W. 4.
569b, Watford Way, <b>Mill Hill</b>	Messrs. Toop & Lee, 135, The Broadway, N.W. 7.

**Section 138, Public Health Act, 1936:.....**

50. Wykeham Road, <b>Hendon</b>	Messrs. Bradstreet & Co., 421, Hendon Way, Hendon, N.W. 4.
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**Section 45, Public Health Act, 1936:—**

17. Caddington Road, <b>Cricklewood</b>	Messrs. Austin & Co., 19, Farrer Road, Kenton, Middx.
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**LIBRARIES.***(Councillor P. Lightfoot—Chairman.)***15.—REQUISITIONS:**

Requisitions amounting to £333 1s. 2d. were submitted and **approved.**

**16.—BOOK SELECTION SUB-COMMITTEE:**

The following report was submitted:—

*5th February, 1940.*

**SUB-COMMITTEE:**

**\*Councillor P. Lightfoot (Chairman).**

<i>Aldermen:</i>	<b>*G. R. Richardson,</b>	<b>*R. A. B. Teare, M.B.E.</b>
<i>Councillors:</i>	<b>*T. J. Scott,</b>	<b>*(Mrs.) M. Thomas.</b>

*\* denotes Member present.*

**PURCHASE OF BOOKS—ADDITION TO STOCK:**

The Sub-Committee considered lists comprising 128 recent and standard books suggested for addition to the stock at the Central Library at an estimated cost of £32, 146 volumes for addition to the stock at the Golders Green Branch Library at an estimated cost of £41, and 130 volumes at an estimated cost of £35 for addition to the stock of the Mill Hill Branch Library, and

**RECOMMEND—That** the Chief Librarian be authorised to purchase the books included in the lists submitted.

**RESOLVED TO RECOMMEND—That the report of the Sub-Committee be approved and adopted.**

**STAFF.****17.—APPOINTMENT OF JUNIOR ASSISTANTS:**

The following report was submitted:—

**REPORT OF SPECIAL (APPOINTMENT) SUB-COMMITTEE.**

*2nd February, 1940.*

**SUB-COMMITTEE:**

**\*Councillor P. Lightfoot (Chairman).**

<i>Alderman:</i>	<b>G. R. Richardson.</b>	
<i>Councillors:</i>	<b>A. W. Greville,</b>	<b>*(Mrs.) F. E. Parvin,</b>
		<b>*T. J. Scott.</b>

*\* denotes Member present.*

## APPOINTMENT OF THREE JUNIOR ASSISTANTS:

105 applications were received for the above appointments, and 12 candidates, selected by the Chairman in consultation with the Chief Librarian, were interviewed by the Sub-Committee, who

## RECOMMEND—

- (a) **That** the three candidates whose names are set out hereunder be appointed Junior Assistants in the Public Libraries Department in accordance with the terms of the advertisement at the appropriate salary in accordance with the scale:—

Mr. Fredk. J. Bungay, 2, Conley Road, Willesden, N.W. 10.

Miss Pamela G. Jenkins, 10, Hutchings Walk, N.W. 11.

Miss Joyce F. Stoneman, 50, North End Road, N.W. 11.

- (b) **That** in the event of either of the selected candidates failing to take up the appointment the position be offered to the under-mentioned candidates in the order set out:—

Miss Joyce Aylett, St. Albans,

Miss Joyce M. Harmer, Edgware,

Miss Joan M. Silvester, Wembley Park.

**RESOLVED TO RECOMMEND—That the report of the Sub-Committee be approved and adopted.**

*(The Finance and General Purposes Committee concur in the appointments).*

## 18.—MILITARY SERVICE:

The Chief Librarian reported that Mr. G. S. Braine, Assistant at the Central Library reported for military service on the 18th January. **Noted.**

## 19.—STATISTICS:

The Chief Librarian submitted his statistical statement for the month of January, details of which appear in the appendix to the report of the Finance and General Purposes Committee.

## 20.—PERIODICALS AND NEWSPAPERS:

A letter was submitted from Miss Eva Saunderson asking the Council to re-consider their decision to allow Communist and Fascist papers to be placed in the Library reading rooms. The papers referred to are presented free to the Library.

**RESOLVED TO RECOMMEND—That Miss Saunderson be informed that the Council see no reason for departing from the existing practice.**

## 21.—NATIONAL BOOK COUNCIL:

The Committee noted a letter from the National Book Council urging the Council to maintain to the utmost, and to increase if possible, all cultural and educational services, and especially grants to the public library.

## HOUSING.

*(Alderman R. A. B. Teare, M.B.E.—Chairman.)*

## 22.—APPLICATIONS FOR HOUSES:

The following report was submitted:—

26th January, 1940.

**SUB-COMMITTEE:**

*Alderman:* \*Alderman R. A. B. Teare, M.B.E. (Chairman).  
*Councillors:* \*G. R. Richardson.  
 P. Lightfoot, \*(Mrs.) F. E. Parvin, C. Pinkney.

\* denotes Member present.

**1.—APPLICATIONS FOR HOUSES:**

The Sub-Committee considered the list of 27 applications for houses submitted by the Housing Manager, and their recommendations as to the categories in which the respective applicants should be placed are shown in column 3 of the Schedule. (A copy of the schedule is entered in the Committee Minute Book.)

A summary of the classified applications is as follows:—

Urgent A.1	.....	16
List 1	.....	6
List 2	.....	5
		27

In connection with applicants Nos. 6777 and 6779, the Sub-Committee have given directions for the condition of the premises at present occupied by the applicants to be brought to the notice of the Public Health Department.

**RESOLVED—That the report be approved and adopted and that a summary of the numbers of applications for houses in the respective categories be submitted to the next meeting.**

**23.—HOUSING FOREMAN:**

On the report of the Borough Treasurer, the Committee

**RESOLVED TO RECOMMEND—That Mr. Steeples, the Housing Foreman, be granted an increment of £20 as from 1st January, 1940.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

**24.—RENT COLLECTION:**

An item with reference to the collection of rents is recorded in MS.

**25.—TRANSFER OF TENANTS:**

It was reported that three applications for transfers had been received.

**RESOLVED—That the applications be approved and transfers effected when suitable accommodation becomes available.**

**26.—ALLOTMENT OF HOUSES:**

It was reported that since the last meeting six houses had been allotted as follows:—

Appl. No.	House allotted.
5520	144, Clitterhouse Road.
5972	17, Clitterhouse Crescent.
6137	6, Riverside.
6687	18, Pursley Road.
2667	74, Hyde Crescent.
*2544	3, Hyde Crescent.

\* denotes overcrowding abated by transfer.

## 27.—HOUSES VACATED AND RE-LET:

Of the 14 houses which have become vacant, six have been re-let, two are under repair, and six are being kept vacant in case they are required for re-housing purposes in an emergency.

**RESOLVED TO RECOMMEND—That the Civil Defence Committee be requested to consider releasing the six vacant houses on the Council's Housing Estates, and to obtain alternative accommodation by taking over other vacant premises in the Borough.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 28.—HOUSING REPAIRS:

It was reported that the periodical internal re-decoration of the houses on the Brent Hill Estate was practically completed and that internal re-decoration work is now being carried out to the houses on the Hyde Estate. External painting is still suspended on account of the weather conditions.

Details were submitted of 490 general repairs completed on the various housing estates from 1st to 27th January.

## 29.—INSTITUTE OF HOUSING—CONFERENCE:

A report was submitted by the Chairman of the Committee (Alderman Teare) and the Housing Manager on the proceedings at the Regional Conference of the Institute of Housing held in London on the 26th January. A discussion took place on the effect of the present emergency on the finances of Housing Authorities consequent upon evacuation, unemployment, loss of family income caused by military service, inadequacy of service allowances and the difficulties of obtaining possession of premises since the introduction of the Courts (Emergency Powers) Act, 1939.

It was suggested that the Government should be approached to introduce legislation enabling such portion of any deficiency arising on the housing revenue account, attributable to existing abnormal conditions, to be shared between the exchequer and the Local Authority.

The Conference, however, disagreed with this suggestion: it was felt that the government should be approached with a view to the granting of higher supplementary service allowances. It was pointed out that in several cases where the supplementary allowances had already been obtained it was still totally inadequate to enable the tenant to pay normal rent and at the same time maintain an ordinary standard of living. Dissatisfaction was expressed regarding the existing methods of administering the special allowances, and it was resolved that the Government be urged to re-consider the question with a view to such allowances being made to the dependants of men serving in the forces as will enable them to meet their normal civil liabilities. **Noted.**

## 30.—HOUSING ACTS—POSTPONEMENT OF WORKS:

A letter was submitted from the National Housing and Town Planning Council stating that the Executive and General Committees of the Council have had under consideration the effects of Ministry of Health Circular No. 1866 which instructed local authorities to discontinue the demolition of unfit properties and the erection of new dwellings, save in exceptional circumstances. It has been represented to the Town Planning Council by competent observers that the present stagnation in the house-building industry is bound to have an adverse effect upon the economic life of the nation, and with the object of ascertaining the views of the constituent members the National Housing and Town Planning Council asked to be furnished with replies to certain questions including the following:—

Whether the local authority is of opinion that the National Housing and Town Planning Council should make any representations to the Minister of Health in regard to national housing policy at the present time?

In view of the fact that replies to the questions are required before the 16th instant, the Committee have given instructions for the National Housing and Town Planning Council to be informed that this Council give their support to the question generally.

### WORKS AND FIRE BRIGADE.

(Alderman W. M. Maughan, J.P.—Chairman.)

#### 31.—REQUISITIONS:

The following requisitions were submitted and **approved**:—

	£	s.	d.
Works	2778	5	4
Fire Brigade	434	10	5

#### 32.—NORTH CIRCULAR ROAD SEWER:

The Borough Surveyor reported that owing to the bad weather conditions very little progress had been made since the last meeting on the contract for the construction of the new sewer in the North Circular Road. **Noted.**

#### 33.—WEST HENDON SWIMMING POOL—SURFACE WATER DRAINAGE:

The Borough Surveyor reported on the schedule of tenders received for the construction of a new surface water drainage outlet at the rear of West Hendon Swimming Pool. (W. & F.B.C., 13/11/39—66).

**RESOLVED TO RECOMMEND—That the lowest tenders, viz., that of Mr. C. Carter of 119, Cranville Road, Child's Hill, N.W. 2, amounting to £372 19s. 9d. be accepted, and that the Corporate Seal be affixed to any necessary documents.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

#### 34.—REPAIRS TO PROPERTY:

The Borough Surveyor reported that since the last meeting 118 requisitions in connection with repairs to the Council's property have been dealt with. In addition, work is in hand in connection with the fixing of hat and coat rails and shelves in District Wardens' Posts; fixing doors to entrances to trenches, and the boarding in and replacement, where necessary, of sandbags at public shelters.

By reason of the severe weather experienced since the last meeting of the Committee no progress had been made with the maintenance and renewing of markings on high-ways. **Noted.**

#### 35.—MAINTENANCE AND REPAIR OF CORPORATION VEHICLES:

The Borough Surveyor submitted a report regarding the maintenance of the large number of vehicles acquired by the Council. The number of vehicles of all types, excluding casualty and rescue service vehicles, which require to be maintained is as follows:—

	Owned.	Hired.
Normal services	34	—
Fire Brigade (including Auxiliary Fire Service)	36	8
Pumps (Fire Brigade)	69	—
Motor mowers	13	—
Miscellaneous plant	3	—
	155	8

The Council have a repair shop at Hendon Way Depôt sufficient to carry out the maintenance of its own vehicles and also those attached to the rescue services, but at the present time the Fire Brigade have not adequate workshops for repair purposes. In this connection it will be recalled that, with the approval of the Home Office, arrangements are being made for one firm to be responsible for carrying out repairs to the vehicles and pumps attached to the Fire Service, and the Civil Defence Committee have also decided that repairs to the Casualty Service vehicles shall be carried out by Messrs. A. W. Greville Ltd., on a basis of materials and labour, plus an agreed percentage for overheads and profit. The work of repairs will thus be distributed over the Council's workshop and two local garages.

In these circumstances the Borough Surveyor recommended that there should be appointed to his staff a Maintenance Superintendent (Mechanical Transport) who would be responsible for giving instructions for repairs to mechanical transport owned or hired by the Council, and also for supervising and approving the works and keeping all records in connection therewith. It is proposed that the appointment should be advertised, the salary attaching to the post to be in accordance with Grade B.2 of the Council's scale (£400 x £20—£440 per annum) with an age limit of 45 years. By the adoption of this proposal it should be possible to obtain the services of a qualified mechanical engineer with a wide experience of the maintenance of mechanical vehicles, and also possessing a sufficient degree of administrative ability.

The proposal has been approved by the Civil Defence Committee, who have referred the making of the appointment to this Committee.

**RESOLVED TO RECOMMEND—That the report of the Borough Surveyor be approved and that advertisements be issued inviting applications from persons not exceeding 45 years of age with wide experience of maintenance of mechanical vehicles and possessing administrative ability, for the position of Maintenance Superintendent (M.T.) at a salary in accordance with Grade B.2 of the Council's scale (£400 x £20—£440 per annum).**

Amendment

*Having considered the matter in its financial bearing, the Finance & General Purposes Committee concur in the appointment and*

*Recommend—That the following words be added:—*

*"That it be referred to the Civil Defence Committee to obtain the approval of the County Council for the recognition of an appropriate proportion of salary for Air Raid Precautions grant."*

36.—SALVAGE OF MATERIALS:

The Borough Surveyor submitted details as set out hereunder of the materials salvaged and sold from the Council's refuse disposal works during the months of November, December and January, in respect of which monthly returns are required to be furnished to the Salvage Department of the Ministry of Supply:—

Month.	Paper. Tons.	Tins. Tons.	Metals. Tons.	Bottles & Glass. Tons.	Textiles. Tons.	Bones. Tons.	Approximate value. £
November	16½	76¾	3½	23½	6	3	117
December	20½	79	4¾	29	4	1½	128
January	13	47¾	5	46½	5	¾	99
Totals	49½	203½	13	98½	15	5½	£344

The Committee have also given consideration to the question of the collection of waste materials for pig feeding and have instructed the Borough Surveyor to prepare and submit a comprehensive scheme for the salvage and disposal of all waste and pig feeding materials.

### 37.—TOWN HALL—LAVATORIES AND CLOAKROOMS:

The attention of the Committee was called to the use of the Lavatories and Cloakrooms in the Town Hall by members of the public and persons attending at the Town Hall on business, and the Committee have given directions to the Borough Surveyor regarding the Members' Cloakroom and Lavatory, and instructions have also been given to the Borough Surveyor to submit a report as to the possibility of providing lavatory facilities for the public in the vicinity of the Town Hall and Public Library.

## FIRE BRIGADE.

### 38.—STAFF INCREMENTS:

A report was submitted with regard to increments due according to scale to members of the fire brigade staff.

**RESOLVED TO RECOMMEND—That such increments be granted as from the appropriate dates.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

### 39.—STAFF SICKNESS:

A report was submitted with regard to the absence through sickness of eight members of the fire brigade staff.

### 40.—FIRE AND AMBULANCE CALLS:

The following is a statement of the fire and ambulance calls received during the month of January:—

Fire Calls.		Ambulance Calls.	
Fire Calls	35	Accidents	52
Malicious False Alarms	8	Private	119
Other False Alarms	4	For Midwives	1
Inspections	1	Private for Finchley	6
		Not required, etc.	14
	48		192

### 41.—APPOINTMENT TO PERMANENT STAFF:

On the report of the Chief Officer of the Fire Brigade, it was

**RESOLVED TO RECOMMEND—That temporary Fireman G. C. Moore be appointed to the permanent staff of the Brigade.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*



## 42.—“FIRE” INDICATOR MASKS:

The Chief Officer reported that pursuant to Home Office F.B. Circular No. 1/1940, an order had been placed for 80 “fire” indicator masks to be fitted to the emergency fire brigade vehicles. The cost involved will rank for grant.

**RESOLVED—That the action taken be approved.**

## 43.—REPLACEMENT OF VEHICLES:

The Chief Officer reported that the engine of Ford Car No. CYP 65 used as a towing vehicle at Section 8 (Golders Green) had been badly damaged and that the cost of repairing the engine would exceed the cost of a re-conditioned engine (approximately £35).

An offer of £4 had been received for the car in its present condition, or alternatively an allowance of £8 on part exchange for a “Bedford” 20 h.p. van in good condition and fitted with new tyres, priced at £28.

**RESOLVED TO RECOMMEND—That the offer of a “Bedford” 20 h.p. van at a cost of £20 after allowing for the part exchange value of the Ford Car, be accepted.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 44.—JOHN KEBLE CHURCH HALL, MILL HILL:

The Council on the 29th January last (Group I. Committee, 8/1/40—W. & F.B., 59) authorised negotiations for a tenancy, or the requisitioning, of John Keble Church Hall for the purpose of an Auxiliary Fire Station for Section 2. Subsequently a letter was received from the Director of Public Assistance pointing out that the premises had been included in the scheme for the relief in kind of distressed persons, and expressing the hope that the Council would make other arrangements.

**RESOLVED TO RECOMMEND—That no further action be taken in connection with the proposed user of John Keble Church Hall, and that the question of obtaining alternative accommodation for Section 8 be referred to the Chairman of the Committee in consultation with the Chief Officer of the Fire Brigade.**

## 45.—ROTA:

Councillor Greville reported that on the occasion of his visit of inspection to the Mill Hill Fire Station and Nos. 2, 4, 7 and 8, Auxiliary Fire Stations, everything was found to be satisfactory and the turn-out of the men was excellent. One or two complaints of a minor character were brought to his notice, all of which were being dealt with.

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## Report of Group H. Committee.

Highways,  
Buildings and Town Planning,  
Estates, Parks and Allotments.

5th February, 1940.

### COMMITTEE:

#### Aldermen:

B. Flowers,  
S. H. Egan, J.P.,

\*†A. J. Reynolds, J.P.,

F. C. Rice.

#### Councillors:

†E. Arter, M.C., M.I.A.E.,  
\*†F. H. Bate,  
\*†F. J. Collins,  
\*†E. J. Cox,  
A. W. Curton,  
J. Griffiths,

W. A. Hicks,  
A. A. Naar, M.B.E., J.P.,  
(Mayor),  
\*†G. F. Nye,  
\*†G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

T. Pugh,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*†H. P. Small,  
\*†G. F. Windust.

#### Co-opted Members:

†H. J. Ellner,  
†T. W. Hammond,

†P. Kneip,

†G. Thompson.

\* denotes Member present.

† Denotes Member present at Allotments Committee.

### HIGHWAYS.

(Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.—Chairman.)

#### 1.—REQUISITIONS:

Requisitions amounting to £6,092 19s. 2d. were submitted and **approved**.

#### STREET TRADING.

#### 2.—BYELAW—CHARGES FOR REMOVAL OF REFUSE OR OTHER SERVICES:

A letter was considered from the Home Office regarding the byelaw prescribing the scale of charges which the Council are authorised to make under Section 146 of the Hendon Urban District Council Act, 1929, for the removal of refuse or other services rendered by them in connection with street trading. The byelaw will cease to be in force after the 1st April, 1940, and in the event of the making of a new byelaw the Secretary of State intimates that he is of opinion that it would not be advisable to make any change at present in the existing scale of maximum charges.

#### RESOLVED TO RECOMMEND—

- (i) That the Council make a byelaw in form set out in the Appendix to this report confirming and continuing the provisions of the Street Trading Byelaw made on the 28th February, 1938, in pursuance of powers contained in Section 146 (1) (b) of the Hendon Urban District Council Act, 1929, with respect to trading in streets within the Borough by licensed street traders.
- (ii) That the Town Clerk be authorised to take all necessary steps for the confirmation of such byelaw.
- (iii) That the Corporate Seal be affixed thereto.

## 3.—WATLING AVENUE:

A letter was submitted from the Commissioner of Police of the Metropolis expressing regret that the Council should have decided to grant street trading licences in respect of Watling Avenue, despite the opinion which he has consistently expressed as to the undesirability of this measure. The Commissioner points out that traffic conditions in Watling Avenue have not materially altered since the War, and the local Police view with concern the prospect of it being regularly obstructed by stalls licensed to occupy stationary positions. In the opinion of the Commissioner the institution of a permanent street market will be an unfortunate measure, tending to aggravate traffic difficulties and dangers at this place, and he desires to emphasize the continued objection of the Police to the granting of the licences. **Noted.**

## PRIVATE STREET WORKS.

## 4.—OAKHAMPTON ROAD—EXTENSION TO ASHLEY LANE:

In connection with the making up of Oakhampton Road, the Borough Surveyor reported that consequent upon his negotiations the owner of the land had paid a sum of £1,145 to the Borough Treasurer in respect of the estimated cost for the completion of the making up of the road and authority is required to undertake the work as soon as weather conditions permit. (H.C., 26/6/39—3).

**RESOLVED TO RECOMMEND—That authority be given to the Borough Surveyor to make the necessary arrangements for the completion of the work of making up the portion of the road in question.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## TRAFFIC.

## 5.—BARRIER RAILS—JUNCTION OF BARNFIELD ROAD WITH WATLING AVENUE:

The Committee considered the reference from the Council (29/1/40) regarding the delay in the erection of the above barrier rails. (H.C., 17/4/39—9).

The Borough Surveyor reported that he was awaiting the decision of the Minister of Transport on the matter.

**RESOLVED—That the Minister be asked to expedite his decision.**

## IMPROVEMENT SCHEMES.

## 6.—BRIDGE OVER THE BROADWAY, MILL HILL:

In connection with the proposed reconstruction of the bridge carrying the London Midland and Scottish Railway over The Broadway, Mill Hill, the Borough Surveyor reported that a draft agreement between the Railway Company and the Council had been approved by the Middlesex County Council and the Minister of Transport. The agreement provided, *inter alia*, for the payment of the Railway Company's costs for the preparation of plans and carrying out the work of reconstruction of the bridge. The Minister has deferred this scheme for the period of the war and the Railway Company have rendered an account amounting to £97 5s. 1d. in respect of their costs incurred to date in connection with the preparation of plans, etc. (H.C., 6/2/39—20).

**RESOLVED TO RECOMMEND—That the Railway Company's account be referred to the Middlesex County Council for their decision as to whether it is to be paid and the amount charged to the County Council.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 7.—PAGE STREET—BRIDGE:

It was reported by the Borough Surveyor that under the provisions of Section 23 of the London and North Eastern Railway Act, 1924, the Railway Company are under an obligation, before they electrify the Edgware branch line, to close the existing public footpath between Page Street and Bunn's Lane and substitute therefor a footway attached to the existing bridge carrying Page Street over the railway. By a subsequent agreement, however, it was arranged that the Council should reconstruct the bridge and relieve the Company of their obligation to construct a footway, the Company in return, granting the Council the necessary easement for the widened bridge over their property without charge. The Minister of Transport has now decided that the reconstruction of the bridge must be postponed for the period of the War, but the Company are proceeding with the electrification of the line which they anticipate will be working by the end of March.

In these circumstances it is suggested:—

- (a) That the Company shall be permitted to close the existing footpath in accordance with the powers of their Act of Parliament.
- (b) That instead of constructing the footway to be attached to the existing bridge the Company shall divert the footpath along the northern boundary of the railway, connecting it to Page Street.
- (c) That the arrangement under which the Council is constructing the bridge, and the Company give a free easement, shall remain until it can be exercised by the Council at a future date. (H.C., 19/9/33—24).

RESOLVED TO RECOMMEND—

- (i) **That the above suggestions be approved and incorporated in an agreement to be prepared by the Town Clerk.**
- (ii) **That the Corporate Seal be affixed to such agreement.**

## 8.—BITTACY HILL BRIDGE:

In connection with the proposed reconstruction of the bridge carrying the London and North Eastern Railway over Bittacy Hill, the Borough Surveyor reported that the Minister of Transport had deferred for the period of the War, the original scheme which also provided for the widening and improvement of the highway at this point. The Railway Company, however, propose to proceed with the reconstruction and widening of the bridge and, in this connection it is necessary to divert a 12 inch surface water sewer under the bridge. Tenders have been obtained for this work and the lowest is that of Mr. C. Carter amounting to £224 6s. 0d. in respect of which the Minister of Transport has authorised acceptance.

With regard to the question of lowering the level of the roadway in order to provide sufficient clearance under the bridge, the Minister has asked to be supplied with a plan and estimates in respect of the minimum amount of work required to make the road safe after the completion of the bridge reconstruction. The Borough Surveyor will confer with the Minister and the County Council on this matter and submit a further report in due course.

Whilst the reconstruction of the bridge is in progress it will be necessary to close for through traffic a section of Bittacy Hill and to divert traffic through Devonshire Road and Sanders Lane. In this connection a scheme has been prepared in conjunction with the Police Authorities and a plan was submitted to the Committee showing the proposed diversion and the illuminated signs which the Police suggest should be provided. The signs will be provided by the Automobile Association and estimates of the cost of the illumination thereof will be submitted in due course. (H.C., 15/5/39—11).

## RESOLVED TO RECOMMEND--

- (i) **That the tender of Mr. G. Carter, amounting to £224 6s. 0d., for the work of diverting the surface water sewer be accepted.**
- (ii) **That the Corporate Seal be affixed to any necessary documents in the matter.**
- (iii) **That the scheme for the diversion of the traffic during the reconstruction of the bridge be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 9.—EDGWARE STATION RECONSTRUCTION:

By a conveyance, dated the 1st July, 1938, the Council conveyed to the London Passenger Transport Board the open space adjacent to Edgware Station, and the strip of land connecting the open space to Station Road, Edgware, the Council retaining a right over a portion of this strip of land to give access to the public convenience adjacent to Station Road. Subsequently the London Passenger Transport Board constructed a road from Station Road up to and extending beyond the Convenience, such road giving ample access thereto for the public. There remains a strip of land approximately 30 feet in width adjacent to this road over which the Council possess rights of access and the Board now suggest that the road having been constructed, the Council no longer require such rights, and that an agreement should be entered into under which the Council shall relinquish their rights and accept the new road in substitution therefor. There would not appear to be any objection to the proposal, but in view of the strip of land having been planted out as a shrubbery it is desirable that these amenities be preserved. The London Passenger Transport Board, however, desire to have complete freedom for dealing with the land and in these circumstances it is suggested that the Board be informed that the Council is prepared to accept a right over the new road in substitution of their existing rights over the strip of land for access to the Public Convenience on condition that the Board agree to the future user of the strip of land thus released being subject to the approval of the Council, in order that the amenities of the area may be preserved, and the Committee

**RESOLVED TO RECOMMEND—That the Board be informed accordingly.**

## 10.—AIR RAID SHELTERS FOR SCHOOLS, GOLDBEATERS GROVE, BURNT OAK:

In connection with the provision of protection for the children attending Woodcroft School, the Borough Surveyor reported that a difficulty had arisen in finding adequate land for the construction of surface shelters. In Goldbeaters Grove, however, there is a strip of greensward forming part of the public highway where shelters could be constructed to provide the necessary protection and a plan was submitted showing the proposed lay-out of the buildings which can be erected without interference with the trees on the land in question.

**RESOLVED TO RECOMMEND—That permission be granted to the Education Committee for the erection of the necessary shelters on the land as indicated on the plan submitted.**

## 11.—PROPOSED SIGNS—HOLDERS HILL CIRCUS AND SELVAGE LANE:

The Borough Surveyor reported on a letter from the London Passenger Transport Board asking for permission to erect two signs directing the public to Mill Hill East and Mill Hill (The Hale) Stations, one sign to be erected in the centre of the island at Holders Hill Circus and the other on the footpath in Selvage Lane adjacent to the Green Man Public House. The erection of these signs has been duly authorised by the Minister of Transport. It is not proposed to illuminate the signs at the present time.

**RESOLVED TO RECOMMEND—That permission be granted for the erection of the signs and that in the case of the sign at Holders Hill Circus the permission be subject to the payment of the usual nominal rental and that the necessary endorsement be made to the existing agreement.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 12.—AERODROME ROAD—HENDON:

The Borough Surveyor reported that the public footpath from Watford Way running over the site of Aerodrome Road to Booth Road had been closed by the Air Ministry and a number of protests from residents had been received in consequence thereof.

**RESOLVED—That the Town Clerk be instructed to submit a report on the matter.**

#### 13.—COUNTY ESTIMATES:

The Borough Surveyor reported that the County Estimates for the year ending 31st March, 1941, had been prepared and forwarded to the County Council as required by the agreement between the two Authorities. The following is a summary of the estimates:—

Ordinary maintenance and scavenging:—	£	£
Class I. roads .....	13,834	
Class II. roads .....	5,296	
Agency .....	1,485	
	—————	20,615
Special maintenance:—		
Class I. roads .....	22,335	
Class II. roads .....	—	
Agency .....	—	
	—————	22,335
Special Grant Improvement Works:—		
Classes I. and II.:—		
A. 5100 .....	20,000	
A. 5109 .....	7,100	
B. 554 .....	520	
B. 552 .....	6,515	
	—————	34,135
Lighting, traffic signs, refuges, traffic control signals, etc. ....		822
		—————
		£77,907
		<b>Noted.</b>

#### 14.—TRAVELLING FACILITIES—RAIL—'BUS SERVICE TO EDGWARE AND ROUTE NO. 240:

The Committee considered a letter from the Mill Hill Ratepayers' and Residents' Association alleging wastage of fuel due to 'buses on the emergency service between Edgware and Finchley running almost empty, whilst the 'buses on Route No. 240 are often inadequate to the demands. The Association suggest some system of joint running with a view to saving petrol.

The Committee understand that the Edgware to Finchley 'Bus Service is a temporary measure pending the re-opening in the near future of the Railway Service upon the completion of the electrification of line.

**RESOLVED TO RECOMMEND—That a copy of the Association's letter be forwarded to the London Passenger Transport Board and that the Association be informed of the action taken.**

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*BUILDINGS AND TOWN PLANNING.*

*(Alderman A. J. Reynolds, J.P.—in the Chair.)*

**HENDON PLANNING SCHEME NO. 1.**

**15.—PROPOSED RESTAURANT—CRICKLEWOOD LANE, CRICKLEWOOD:**

The Borough Surveyor reported on an application from G. J. Shaffer & Co., Ltd., for consent to the use of one of their showrooms as a restaurant during the period of the War. It is also proposed to erect a building to serve as a kitchen in connection therewith. No special consent is required under the Hendon Planning Scheme No. 1 as the buildings are situate within an industrial zone, but the Company have been informed that it will be necessary for the following conditions to be complied with:—

- (a) That adequate parking space shall be maintained on the premises for the parking of vehicles clear of the public highway.
- (b) That the use of the premises shall not cause any nuisance or annoyance to the owners or occupiers of surrounding properties.

**RESOLVED TO RECOMMEND—That the action taken be approved.**

**16.—57. SELVAGE LANE, MILL HILL:**

At the suggestion of the Borough Surveyor the Committee deferred consideration of the user of the above premises as it has not been possible to make a proper inspection of the property in question. (B. & T.P.C., 3/7/39—7).

## 17.—BUILDING APPLICATIONS:

Appl. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.8229	Greenhouse, 1, Cophall Gardens, N.W.7. Owner and Applicant—D. W. Stuart	Approved	—	—
A.8330	Addition, south side, Forumside, Edgware. Owner—A. E. Spurrer. Applicant—A. H. W. Todman and Son Ltd.	Approved	—	—
A.8332	Extension to garage, 1, Goodyers Gardens, Hendon. Owner—C. L. Lyons. Applicant—Economic House Builders Ltd.	Approved	—	—
A.8333	Garage, 130, Colin Crescent, N.W.9. Owner and Applicant—Emma L. Earley	Approved	—	—
A.8334	Garage, 185, Deans Lane, Edgware. Owner and Applicant—Charrington & Co. Ltd.	Approved	—	—
A.8335	House and garage, plot 7, Hendon Wood Lane, Mill Hill. Owner and Applicant—Aubrey Bell Ltd.	Approved	—	—
A.8329	Garage, 57, Shirehall Park, Hendon. Owner and Applicant—F. Gittens	Approved	—	—

Approved.

Approved.

Approved.

Conditions:—

(1) That the owner will dedicate the land required to form the second carriage way along this length of Hendon Wood Lane.

(2) That the owner will lay out the second roadway to have a twenty feet carriage way and a ten feet footpath with suitable connections at each end to the existing road in accordance with plans and sections contained in Application No. A.6112.



Appn. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.8340	Alterations, 42, Hoop Lane, Golders Green. Owner—H. Simpson. Applicant—F. Troy & Co.	Approved	—	—
A.8341	Extension to garage, and air raid shelter under, 129, Millway, Mill Hill. Owner—H. Spokes. Applicant—W. Silk & Son Ltd.	Approved	—	—
A.8342	Extension to factory, south-west side, Hendon Way, Hendon. Owner—Johnson & Sons (Manufacturing Chemists) Ltd. Applicant—Fraser and Turnbull	Approved	—	—
A.8343	Addition, 1019, Finchley Road, N.W. 11. Owner—H. F. Harrington. Applicant—P. J. Preston	Approved	Consent given (Clause 42 (ii))	Approved.

Condition:—  
That the proportion of site which may be covered by buildings shall not exceed 87 per cent.

**(B)**

**Application Considered.**

The following application required special consideration and the Committee's decision is given hereunder:—

A.8335 Alterations, "Friars Mead," Barnet Road, Elstree. Disapproved (Byelaw 35)  
Owner and Applicant—H. J. Hewlitt

—

**IS.—TEMPORARY BUILDINGS:**

**(A)** The following application for a temporary building was in order on submission, and the Committee

**RECOMMEND—That such application be approved for a period expiring on the 31st March, 1943:—**

A.8338 Canteen, south side, Cricklewood Lane, N.W. 2. Owner and Applicant—G. J. Shaffer

—

Approved.  
Condition:—  
That vehicles shall be parked within the premises.

Restriction of Ribbon  
Development Act, 1935.

Town Planning.

Public Health Act, 1936.

Description and Situation.

(B) The following application for a temporary building required special consideration, and the Committee

**RECOMMEND—That such application be approved:—**

A.8227 Recreation room, west side, Bittacy Hill, Mill Hill.  
Owner and Applicant—John Leung & Son Ltd.

Consent given (Clause 28)

Approved

Conditions:—

- (i) That the applicant be required to give an undertaking that he will remove the building within 6 months of the termination of the War or if called upon after the land has been acquired by the Council
- (ii) That the building shall be used only as a recreation hut for members of His Majesty's Forces

## 19.—KENILWORTH ROAD, EDGWARE:

The Borough Surveyor asked for authority to serve re-numbering notices in respect of the properties situate in the above road.

**RESOLVED TO RECOMMEND—That authority be given to the Borough Surveyor to serve the necessary notices requiring the re-numbering of the properties situate in the road in question.**

*ESTATES, PARKS AND ALLOTMENTS.*

*(Alderman A. J. Reynolds, J.P.—in the Chair.)*

## 20.—REQUISITIONS:

Requisitions amounting to £181 2s. 9d. were submitted and **approved.**

## 21.—WATLING PARK—BOWLING GREEN:

The Borough Surveyor reported on a letter from the Watling Association asking for the use of three rinks on the bowling green in Watling Park for the forthcoming season, on the same terms as last year. The Association had the exclusive use of two rinks last year at a rental of £7 10s. 0d. for each rink for the season of five months, plus the payment to the Council of 1/- per member of the Bowling Club, the Borough Treasurer having the right to inspect the books of the Association's Bowling Section, to verify the number of members.

In the event of the Association having the use of three rinks, only one rink will be available for the use of the general public.

**RESOLVED TO RECOMMEND—That the Watling Association be informed that the Council are prepared to let the Association have the exclusive use of two rinks only on the same terms as last season.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 22.—CHILD'S HILL PARK—BOWLING GREEN:

The Committee considered a letter from the Golders Green Bowling Club, regarding the tenancy, which expires on the 30th April, 1940, of the green in Child's Hill Park. The Club state that, as a result of evacuation, etc., the membership of the Club has been reduced by half and it is no longer possible to guarantee the rent of £50 per season. In these circumstances, the Club suggest that they should guarantee to pay the sum of £1 10s. 0d. per member, per season, for the period of the War.

**RESOLVED TO RECOMMEND—That the Club be informed that the Council will be prepared to renew the tenancy of the Green for the period of the War, at a yearly rently of £30 or £1 10s. 0d. per member, whichever sum is the greater.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**ALLOTMENTS COMMITTEE.**

*(Councillor E. Arter, M.C., M.I.A.E.—in the Chair.)*

## 23.—HOSPITAL FIELD—WATER SUPPLY:

The Borough Surveyor submitted a plan showing two schemes for the provision of a Water Supply to the above allotments, which consists of 25 plots. The estimated cost of one scheme, providing for the laying of a  $\frac{1}{2}$  in. water main and the installation of three

small storage tanks, is £100. The other scheme, estimated to cost £65, provides for one large storage tank on plot No. 9 and the necessary connection to the water main in Hendon Way. (Group II. Committee, 8/1/40—21).

**RESOLVED TO RECOMMEND—That the scheme for the provision of a water supply, amounting to an estimated cost of £65, be approved and the Borough Surveyor authorised to arrange for the necessary work to be proceeded with.**

Amendment

*Having considered the matter in its financial bearing, the Finance and General Purposes Committee Recommend that the matter be referred back.*

24.—SANDERS LANE:

The Borough Treasurer reported the receipt of an application from Mr. G. J. Harvey for a plot, free of charge, in view of his services as Secretary of an Allotment Association.

**RESOLVED—That the matter be referred to the Hendon Federation of Allotment Societies for a report.**

25.—BRENT HILL—NOTICE TO QUIT—PLOT NO. 36:

The Borough Treasurer reported on a letter from the Brent Hill Allotment Association, intimating that further consideration has been given to an appeal by Mr. G. B. Mercer, against the service of a Notice to Quit. The Association state that such Notice should be given to the Allottee in question.

**RESOLVED—That the matter be referred to the Hendon Federation of Allotment Societies.**

26.—EDGWARE—FLOODING AND MAKING UP OF ROAD AND FOOTPATHS:

The Hendon Federation of Allotment Societies called attention to the flooding of Plots Nos. 1 to 28, and also asked for the making up of the roadway and footpaths.

**RESOLVED—**

- (i) **That the Borough Surveyor be requested to supply the Association with the necessary agricultural land drains for draining the plots in question.**
- (ii) **That the Borough Surveyor be instructed to submit a report to the next meeting regarding the making up of the roadway and footpaths.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

27.—WATLING—REPAIRS AND PAINTING OF RAILINGS:

The Hendon Federation of Allotment Societies asked for the repairing and painting of the railings at the above Allotments to be undertaken as early as possible.

**RESOLVED—That the Borough Surveyor be instructed to submit a report on the matter to the next meeting.**

28.—COLINDALE:

The Hendon Federation of Allotment Societies called attention to the condition of the banks of the stream running through the above allotments and the Committee have requested the Borough Surveyor to submit a report on the matter to the next meeting.

29.—CUTTING OF HEDGES:

The Hendon Federation of Allotment Societies asked for the hedges on the various Allotments to be cut back, particularly at Archfields and Cool Oak Lane.

The Borough Surveyor has been requested to arrange for the cutting of the hedges at Archfields and Cool Oak Lane Allotments and to submit a report, after consultation with the Federation, with regard to the other hedges which require attention.

**APPENDIX.**

**BOROUGH OF HENDON.**

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**Byelaw made by the Council of the Borough of Hendon in pursuance of the powers contained in Section 146 (1) (b) of the Hendon Urban District Council Act, 1929, with respect to trading in streets within the Borough by licensed street traders.**

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The amount of the charges which the Council are authorised to make under Section 147 of the Act for the removal of refuse or other services rendered by them shall not exceed the following weekly rates:—

s.	d.	
1	0	in respect of each stall for which a licence is held for one or two days only in each week;
2	0	in respect of each stall for which a licence is held for three or four days only in each week;
2	6	in respect of each stall for which a licence is held for five or more days in each week.

This byelaw shall cease to be in force after the 1st April, 1941, unless a byelaw continuing its provisions has been duly made and come into force before that date.

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## Report of the Rating and Valuation Committee.

13th February, 1940.

### COMMITTEE:

Alderman S. H. Egan, J.P. (*Chairman*).

*Alderman:*

\*F. C. Rice.

*Councillors:*

\*E. Arter, M.C., M.I.A.E.,

\*F. H. Bate,

H. Connell, J.P.,

\*E. J. Cox,

A. W. Gurton,

W. A. Hicks,

\*G. J. Pryke, F.I.A.C.,

A.M.I.S.E.,

J. H. Rodway,

\*H. P. Small.

\*C. F. Windust.

\* denotes Member present.

(*Councillor H. P. Small—in the Chair.*)

### VALUATIONS.

#### 1.—73rd PROPOSAL LIST:

It was reported that this list was approved by the Central Middlesex Assessment Committee on the 15th December, 1939, and resulted in a net increase in rateable value of £1,403 (Hendon £1,169, Edgware £234). There were eight objections by ratepayers to entries in the list, out of which the assessments proposed were confirmed in four cases and in the remaining four cases the objections were withdrawn. **Noted.**

#### 2.—74th PROPOSAL LIST:

Valuation Sheets Nos. 1 to 6 were submitted containing assessments included in the above list which comprises 64 entries (Hendon 51, Edgware 13). This list, subject to objections, will be approved by the Central Middlesex Assessment Committee on the 14th instant. The list discloses a provisional increase in rateable value of £1,975 (Hendon £1,692, Edgware £283). Five objections by ratepayers to entries in the list have been received.

**RESOLVED—That the assessments contained in Valuation Sheets Nos. 1 to 6 be approved and signed.**

#### 3.—75th PROPOSAL LIST:

Valuation Sheets Nos. 1 to 3 were submitted containing assessments for inclusion in the above list. The last date for forwarding Statutory Notices in connection with this list is the 22nd instant.

**RESOLVED—That the assessments contained in Valuation Sheets Nos. 1 to 3 be approved and signed.**

(Other matters dealt with are recorded in MS. in the Committee's Minute Book.)

## Report of the Finance and General Purposes Committee.

*11th February, 1940.*

### COMMITTEE:

\*Alderman W. R. Clemens, J.P., F.C.A. (*Chairman*).

#### *Aldermen:*

J. J. Copestake, J.P.,  
S. H. Egan, J.P.,

\*W. M. Maughan, J.P.,  
\*G. R. Richardson,

R. A. B. Teare, M.B.E.,

#### *Councillors:*

\*E. Arter, M.C., M.I.A.E.,  
\*A. W. Curton,  
\*G. H. Hignett,  
\*L. Hirshfield,  
\*P. Lightfoot,

\*A. A. Naar, M.B.E., J.P.  
*(Mayor),*  
G. F. Nye,  
\*G. Pinkney,  
\*H. C. Potter, J.P., F.S.I.  
*(Deputy Mayor),*

\*G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
\*T. J. Scott,  
\*H. P. Smail.

• *denotes Member present.*

### 1.—CASH STATEMENT:

The financial and statistical appendix has been examined by Councillor L. Hirshfield, who reported as follows:—

#### STATEMENT OF RECEIPTS, PAYMENTS AND BALANCES:

*1st April, 1939, to 31st December, 1939.*

	<b>£</b>	<b>s.</b>	<b>d.</b>
<b>Commencing Balance</b> .....	116376	4	2
<b>Less 1938/39 Cheques since issued</b> .....	665	15	4
	115710	8	10
<b>Receipts (Appendix, page 1):—</b>			
Previously Reported .....	1334813	1	8
Now Reported .....	265674	2	5
	1600487	4	1
	1716197	12	11
<b>Payments (Appendix, page 2):—</b>			
Previously Reported .....	1393120	14	5
Now Reported .....	215052	5	11
	1608173	0	4
<b>Less Cheques Cancelled</b> .....	6050	11	6
	1602122	8	10
<b>Balance at 31st December, 1939 (Appendix, page 3)</b>	£111675	4	1

### MEMO.

**Balance per Bank Certificate, 1st February, 1940—£343991 18s. 5d.**

## 2.—RATE COLLECTION ACCOUNT (Appendix, page 4):

*Rate Collection 1st April, 1939, to 31st December, 1939.*

	Arrears of Rates and Costs.		Current Rate.		Total.	
	£	s. d.	£	s. d.	£	s. d.
Previously reported	8423	5 4	662736	5 1	671159	10 5
Now reported	125	12 0	150402	19 7	150528	11 7
	£8548	17 4	£813139	4 8	£821688	2 0

## 3.—ACCOUNTS EXAMINED AND APPROVED FOR PAYMENT (Appendix, page 5):

*List of Accounts Submitted to Rota.*

REPORTED: That pursuant to the Finance and General Purposes Committee Instruction No. 2 and Resolutions of the Council, the following accounts as listed in the Expenditure Journal had been examined and approved; that in view of the urgency of such accounts the necessary Pay Orders had been prepared and signed as authority to the Borough Treasurer to draw cheques, and that copies of such Pay Orders had been forwarded to the Corporation's Bankers with instructions to honour only such cheques as appeared in such Pay Orders:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, pages 227)	—	£173889	1 1	41163	4 10
—	Per Bank Account (Appendix, page 3)	—	£215052	5 11		
—	Previously Reported (Per Minutes, page 227)	—	91634	13 4	—	—
202—207	22nd January, 1940	Councillor A. W. Curton	186189	10 6	—	—
208—209	22nd January, 1940	Alderman W. M. Maughan	18791	2 9	—	—
210	22nd January, 1940	Councillor A. W. Curton	—	—	100	4 11
211—214	29th January, 1940	Alderman G. R. Richardson	16201	15 5	—	—
215—216	29th January, 1940	Alderman G. R. Richardson	10067	8 3	—	—
217	29th January, 1940	Alderman G. R. Richardson	—	—	1714	17 8
218	29th January, 1940	Alderman G. R. Richardson	1966	5 11	—	—
219—222	5th February, 1940	Councillor G. H. Hignett	11906	6 6	—	—
223—225	9th February, 1940	Alderman W. M. Maughan	13767	19 2	—	—
226—229	14th February, 1940	Councillor L. Hirshfield	48357	6 3	—	—
			£398882	8 1	1815	2 7

**Noted.**

## 4.—STATISTICAL RETURNS:

Statistical returns, details of which appear in the appendix to this report, were submitted and **noted**.

## 5.—REQUISITION:

A requisition for General Stationery amounting to £369 16s. 2d. was submitted and **approved**.



6.—STAFF—ABSENCES:

It was reported that 35 Officers had been absent owing to illness since the last meeting, and that at date 13 were still indisposed.

The Borough Surveyor reported a list of Outdoor Employees who will shortly complete a period of 12 weeks' sick leave allowed under the Award of the Middlesex Joint Industrial Council.

**RESOLVED TO RECOMMEND—That the outdoor employees concerned be informed that they will be re-instated in their employment on the production of a satisfactory medical certificate within a reasonable period.**

**SUPERANNUATION.**

7.—CONTRIBUTORY EMPLOYEES:

In order to comply with the Local Government Superannuation (Administration) Regulations, 1938, it is now necessary to take into consideration:—

- (a) whether those persons who have entered the service of the Council since the 8th May, 1939, are, or are not, contributory employees within the meaning of the 1937 Act;
- (b) whether there has been any change in the circumstances of the employment of other employees of the Council which is material for the purposes of the 1937 Act.

In connection therewith the Borough Treasurer submitted schedules relating to such of the persons referred to in (a) above as are contributory employees and those employees affected by item (b) above not previously considered. Employees who have not been included in the schedule or interim schedules are not contributory employees.

**RESOLVED TO RECOMMEND—**

- (1) **That the schedules be approved and signed by the Chairman;**
- (2) **That the Borough Treasurer be authorised to issue the necessary notices in accordance with the Local Government Superannuation (Administration) Regulations, 1938.**

8.—DEATH OF PENSIONER:

The death has been reported of Mr. F. Lawrence on 23rd January, 1940, at the age of 84 years. Mr. Lawrence has been on the pension list since 28th August, 1925, and no refund of contributions is due.

9.—DEATH OF EMPLOYEE:

The Committee regret to learn of the death of George Kilburn Sharpe (Ref. S16) on the 10th February, 1940, at the age of 36 after nearly 4 years' service.

**RESOLVED TO RECOMMEND—That authority be given for repayment of contributions to the Superannuation Fund to his legal personal representative, with interest.**

10.—REFUND OF CONTRIBUTIONS—RESIGNATIONS:

The Borough Treasurer reported that consequent upon resignations, the following refunds of contributions to the Superannuation Fund were necessary:—

Ref. No.	Name and Department.	Amount of Refund.	Effective Date of Resignation.
1031	Capt. E. C. Smith, Air Raid Precautions	£ s. d. 36 17 10	28/3/40
800	Miss L. Leaver, Education Department	22 12 7	23/2/40
455	K. A. Simmons, Engineer's Department	83 7 11	5/2/40
—	L. Williams, Fire Brigade	•1 9 4	11/2/40

• Fire Brigade Pensions Fund.

**Noted and approved.**

#### 11.—ISOLATION HOSPITAL STAFF:

For the purposes of the Local Government Superannuation Act, 1937, the following appointments to the Hospital Staff are placed on record:—

##### Permanent Staff:—

Aslett, Miss R. .... Head Cook ..... as from 5/2/40

(In order to secure the services of a Cook with suitable experience it has been necessary to appoint Miss R. Aslett at a commencing salary of £85 per annum, the maximum of the Cook's grade. Miss Aslett applied for permission to sleep out as her home is near the Hospital, and the Matron has given permission accordingly. An allowance of 5/- per week in lieu of lodging will be made to Miss Aslett who will take all meals in the Hospital.)

##### Temporary Staff:—

Ansell, Miss E. M. .... Ward Sister ..... as from 24/1/40

Wickett, Mrs. M. .... Assistant Nurse ..... as from 6/2/40

#### 12.—SERVICE IN THE EMPLOYMENT OF AN OFFICER OF A LOCAL AUTHORITY:

The Committee have considered a report with regard to the service of certain Officers who have been in the employment of Officers of Local Authorities in respect of which provision is made in Section 12 (6) of the Local Government Superannuation Act, 1937.

In connection therewith, the Council, 27/2/39, resolved:—

“That in the cases of persons to whom Section 12 (6) of the Local Government Superannuation Act of 1937 applies an intimation be given that the Council will be prepared to reckon as non-contributory service any period of service in the employment of an Officer of a Local Authority.”

Satisfactory evidence of the service claimed by the Officers concerned has been produced, and the Borough Treasurer is satisfied that in each case the requirements of Section 12 (6) have been fulfilled.

**RESOLVED TO RECOMMEND—That pursuant to the Council's resolution of the 27th February, 1939, the following periods of service of the Officers mentioned be reckoned as non-contributory service for the purposes of the Local Government Superannuation Act, 1937:—**

Name and Department.	Period of Service in the employment of an Officer of a Local Authority (since attaining the age of 18 years).		Employed by.
	From.	To.	
Worden, L., Town Clerk	30 /3/07	30/ 3/13	Mr. J. E. Jarratt, Town Clerk, County Borough of Southport.
Stratton, E. C., Town Clerk's	30/11/93	17/ 2/12	Mr. J. Woolley, Rate Collector and Assistant Overseer, Hendon Urban District Council and Overseers.
Chad, G. W., Borough Treasurer's	5/ 2/11	7/ 6/13	Mr. F. J. Seabrook, Clerk to the Hendon Board of Guardians and Hendon Rural District Council.
Jones, L. A., Borough Surveyor's	27/10/13 28/ 4/19	29/ 9/14 18/10/19	Mr. J. Willmot, County Architect, County of Warwickshire.
Wood, R. K., Borough Surveyor's	17/ 3/24	12/ 4/27	Mr. A. O. Knight, Borough Surveyor, Borough of Hendon.

## 13.—RECOGNITION OF SERVICE:

It was reported that following an appeal to him against a decision of the Brentwood U.D.C. the Minister of Health had determined that service with the Metropolitan Water Board should be recognised for Superannuation purposes. As a result of this determination, Mr. L. O. Dix of the Borough Treasurer's Department claims as non-contributing service a period of service with the Board from 25th April, 1921, to 18th February, 1927.

**RESOLVED TO RECOMMEND—That the claim be approved subject to the omission of service prior to the date on which Mr. Dix attained age 18 years, viz., 19th July, 1923.**

## 14.—GRATUITY—HENDON URBAN DISTRICT COUNCIL ACT, 1929:

The Council (F. & G.P.C., 20/2/39—15) approved an ex-gratia allowance of 8/6d. per week to Mr. C. C. Shorland for a period of one year.

Mr. Shorland is now 72 years of age and was employed by the Council for 13½ years prior to the termination of his employment in 1939 owing to failing eyesight.

Having reviewed the circumstances in this case, the Committee

**RECOMMEND—That the Council extend the grant of an ex-gratia allowance of 8/6d. per week for a further period of one year to the 28th February, 1941, and that the matter be then re-considered.**

## LOANS.

## 15.—RENEWAL OF LOAN:

The Borough Treasurer reported on negotiations for the renewal of Loan No. 129, £16,800, normally due for repayment on the 1st May, 1940. The lenders have agreed the renewal for a period of 2 years (and thereafter on 6 months' notice) at 3½ per cent.

**RESOLVED TO RECOMMEND—That authority be given for the renewal of the loan on the terms indicated, and that the Corporate Seal be affixed to any necessary documents.**

16.—NEW LOAN:

**RESOLVED TO RECOMMEND—That authority be given to take up a loan from the Superannuation Fund, not exceeding £15,000, on or before the 31st March, 1940, at 3½ per cent. per annum interest.**

17.—LAND TAX—WINGFIELD COTTAGES:

The sum of £139 is the assessment to Land Tax on this property involving an annual payment of £1 14s. 9d. and on the recommendation of the Borough Treasurer it is proposed to redeem the tax at a cost of approximately £43 8s. 9d.

**RESOLVED TO RECOMMEND—That the Borough Treasurer be authorised under seal to act as agent for the Corporation for the redemption of land tax in respect of Wingfield Cottages.**

**PRIVATE STREET IMPROVEMENTS.**

18.—AGREEMENTS:

It was reported that 11 Agreements (representing 13 Apportionments) to pay Private Improvement Expenses by instalments have been completed since the last meeting. **Noted.**

19.—EDGWARE PARISH CHURCH HALL:

A demand under Section 150, Public Health Act, 1875, of the sum of £120 14s. 8d. was served on the 5th September, 1939, in respect of the frontage of Edgware Parish Church Hall to Rectory Lane and representations have been received with a view to the reduction or remission of the charges due. This Hall does not appear to be used exclusively for religious purposes and in these circumstances the charges already apportioned cannot be varied.

20.—SMALL DWELLINGS ACQUISITION ACTS:

Borrower No. 55/R.828 (P.C.M.) having prematurely repaid £43 17s. 10d., the outstanding balance of his Mortgage, the Committee

**RECOMMEND—That the Corporate Seal be affixed to the necessary vacating receipt.**

**INSURANCE FUND.**

21.—CLAIMS AND REBATES:

The Borough Treasurer reported that the following payments were due for the reasons stated:—

£	s.	d.	
2	5	0	(Estimated) in respect of fire at 29, Dole Street on the 29th January, 1940.
3	0	0	in respect of horse "Prince" destroyed on 19th January, 1940.

**Noted and approved.**

## 22.—NEW INSURANCES:

RESOLVED TO RECOMMEND—That the following accident risks in respect of horses recently purchased be carried by the Council's Fund:—

Name.	Commencing Date.	Value. £	Annual Premium. £ s. d.
Dolly .....	1/11/39	85	2 2 6
Sharper .....	1/11/39	85	2 2 6
Peter .....	1/ 1/40	85	2 2 6

## 23.—INSURANCE CLAIMS:

The Borough Treasurer submitted the following statement:—

	Position at date hereof.
<b>(a) Third Party, Driving, etc., Accidents:—</b>	
No. of cases in hands of Insurance Companies brought forward .....	30
No. of new cases .....	11
	41
No. of cases settled or otherwise disposed of .....	12
Still outstanding .....	29
Claims paid by Insurance Companies .....	£28 12 6
<b>(b) Workmen's Compensation Cases:—</b>	
No. of cases on books, 17/1/40 .....	6
No. of new cases .....	10
	16
No. of cases taken out of compensation or otherwise disposed of .....	9
	7
Claims paid by Insurance Companies .....	£10 18 6
<b>(c) Personal Injuries—A.R.P. Personnel:—</b>	
Previously reported .....	24
Now reported .....	5
Total .....	29
<b>(d) Personal Injuries—A.F.S. Personnel:—</b>	
Previously reported .....	11
Now reported .....	2
Total .....	13

(c) A.R.P. and A.F.S. Vehicle Accidents:—		Position at date hereof.
No. of cases outstanding at date of last meeting	.....	20
No. of new cases	.....	31
		—
		51
No. of cases settled or otherwise disposed of	.....	3
		—
Still outstanding	.....	48
		—
Claims paid by Insurance Companies	.....	£26 14 11
		—
Claims paid by the Council	.....	£10 9 11
		—

**Noted.**

**24.—AUXILIARY FIRE SERVICE—OFFICERS' CLUB:**

The Borough Treasurer reported the receipt of a further letter from the Honorary Secretary of the Club regarding the deficiency in the finances suggesting that as the Council has no authority to contribute to the deficiency they might see fit to make application to the Home Office with a view to obtaining a grant to meet the deficiency.

**RESOLVED TO RECOMMEND—That no further action be taken in the matter.**

**25.—CIVIL DEFENCE ACT, 1939:**

In connection with Item 25 of the Committee's Report of the 17th January, the Borough Treasurer submitted correspondence between the applicant (Mr. T.E.M.) and the late Air Raid Precautions Controller in connection with the possibility of an advance in respect of the provision of an Air Raid Shelter in his garden.

**RESOLVED TO RECOMMEND—That the Council adhere to their previous decision disapproving the application for an advance of £75.**

**26.—OPERATIVE HOUSE AND SHIP PAINTERS AND DECORATORS:**

The Committee have considered the representation from the London District Committee of the above Society urging consideration of the question of opening up schemes of work and social services which have been suspended owing to the war and asking that pressure be brought on the Government to provide grants for the execution of works. The Society point out that considerable hardship devolves upon workmen as the result of the abandonment of schemes, and express the hope that the necessary steps will be taken to resume work which was postponed at the outbreak of war.

**RESOLVED TO RECOMMEND—That the Society be informed that the Council have every sympathy with the application and that it is intended to proceed with all work which it is possible to execute under existing conditions.**

## Report of the Local Pensions Committee.

5th February, 1940.

### COMMITTEE:

**Councillor P. Lightfoot** (*Chairman*).

*Alderman:*

**\*G. R. Richardson,**

*Councillors:*

**T. K. Bridge,**

**\*H. Connell, J.P.,**

**C. F. Windust.**

**\*F. J. Collins,**

**\*(Mrs.) F. E. Parvin,**

*\* denotes Member present.*

*(Councillor F. J. Collins—in the Chair.)*

### CLAIMS AND QUESTIONS:

The Committee considered six Claims and two Questions. A summary of the decisions of the Committee is set out hereunder:—

#### Claims:—

4 allowed at the full rate of 10/- weekly.

1 allowed at the rate of 6/- weekly.

1 allowed at the rate of 8/- weekly.

—  
6  
—

#### Questions:—

2 pensioners disqualified by reason of yearly means exceeding the statutory limit of £49 17s. 6d.

#### Appeal:—

The Committee considered one appeal (Claim No. 4939) and, in view of the fact that Claimant's yearly means, as re-estimated by the Pension Officer, were in excess of the statutory limit, the Committee re-affirmed their previous decision disallowing the Claim.

## Report of the Special (War-Time) Allotments Committee.

Consolidated Report of Meetings held on the 1st and 16th February, 1940.

### COMMITTEE:

\*†Councillor F. J. Collins (*Chairman*).

*Councillors:*

†H. C. Potter, J.P., F.S.I., \*†C. F. Windust.  
(*Deputy Mayor*),

\* denotes Member present on the 1st February, 1940.

† denotes Member present on the 16th February, 1940.

### 1.—UTILISATION OF LAND OWNED BY THE MIDDLESEX COUNTY COUNCIL:

The Committee has considered a letter from the Middlesex County Council enquiring whether the Town Council desire to utilise, for the purpose of War-Time Allotments, any of the under-mentioned lands, at a yearly rental of £1 per acre, and referred to in the schedule attached to the County Council's letter of the 14th October, 1939:—

.4 acre land—Edgware Road—adjoining Hendon Brewery.

Land North Circular Road—site for Secondary School.

Land Hendon Technical College (part of site).

The Committee has informed the Middlesex County Council that the Town Council will be glad to utilise the area of land (.4 acre) in the Edgware Road adjoining the Hendon Brewery, for the purpose of War-Time Allotments. On receipt of the County Council's approval to the use of the land, the Borough Surveyor has been instructed to arrange for the pegging out of the plots.

### 2.—FIRST DATE FOR PAYMENT OF RENT:

The Borough Treasurer suggested that the 1st July, 1940, be fixed as the first day for the payment of rent in respect of allotments where the Notices of Allocation were despatched prior to Christmas, 1939. The majority of such notices were dated between 1st October and the 30th November, 1939, and it is also suggested that, in view of the inclement weather, which has held up gardening activity, all tenants are in a similar position and should be dealt with on the same basis.

The Committee has approved the suggestions.



## 3.—LETTING OF PLOTS:

The Committee have duly noted the following statement regarding the letting of plots:—

Situation of Allotments.	Plots Available.	Plots Let.	Plots Vacant.
Broadfields Avenue	32	32	—
Clitterhouse	95	93	2
Cool Oak Lane No. 2	118	57	61
Copthall Playing Fields	93	82	11
Cressingham Road	77	76	1
Endersleigh Gardens	5	4	1
Fairway	94	41	53
Farm Walk	2	2	—
Finchley Road (St. Edward's Church)	4	4	—
Frith Manor	103	87	16
Harman Drive	16	15	1
Hendon Grove	27	25	2
Lyndhurst Park	62	59	3
Lynford Gardens	28	12	16
Mill Hill Park (Observatory)	29	12	17
Page Street	70	28	42
Renters Avenue No. 2	81	35	46
Rushgrove Avenue	7	4	3
Silkstream Park	37	37	—
Thornfield Avenue	22	13	9
Wise Lane	102	57	45
	<u>1104</u>	<u>775</u>	<u>329</u>

The applicants not yet accommodated are situated in the following areas:—

Watling Estate	27
Colindale	35
Edgware (Green Lane)	5
Golders Green	11
	<u>78</u>

## 4.—MINISTRY OF AGRICULTURE AND FISHERIES—CIRCULAR NO. 88:

The Borough Treasurer reported with regard to paragraph 3 of the above Circular relative to the question of finance of War-Time Allotments. It is pointed out by the Minister that in cases where local authorities set aside land for War-Time Allotments which is already in their possession, they are not to be regarded as acting as agents of the Minister for the purpose of the Cultivation of Lands (Allotments) Order, 1939, in respect of that land. Thus while the Council may retain the rents and profits arising from the exercise of their powers, they will not be entitled to receive from the Minister any rent, compensation or financial contribution towards any expenditure incurred. Therefore any expenditure which may not be covered by the rents received will be a direct charge upon the rates. **Noted.**

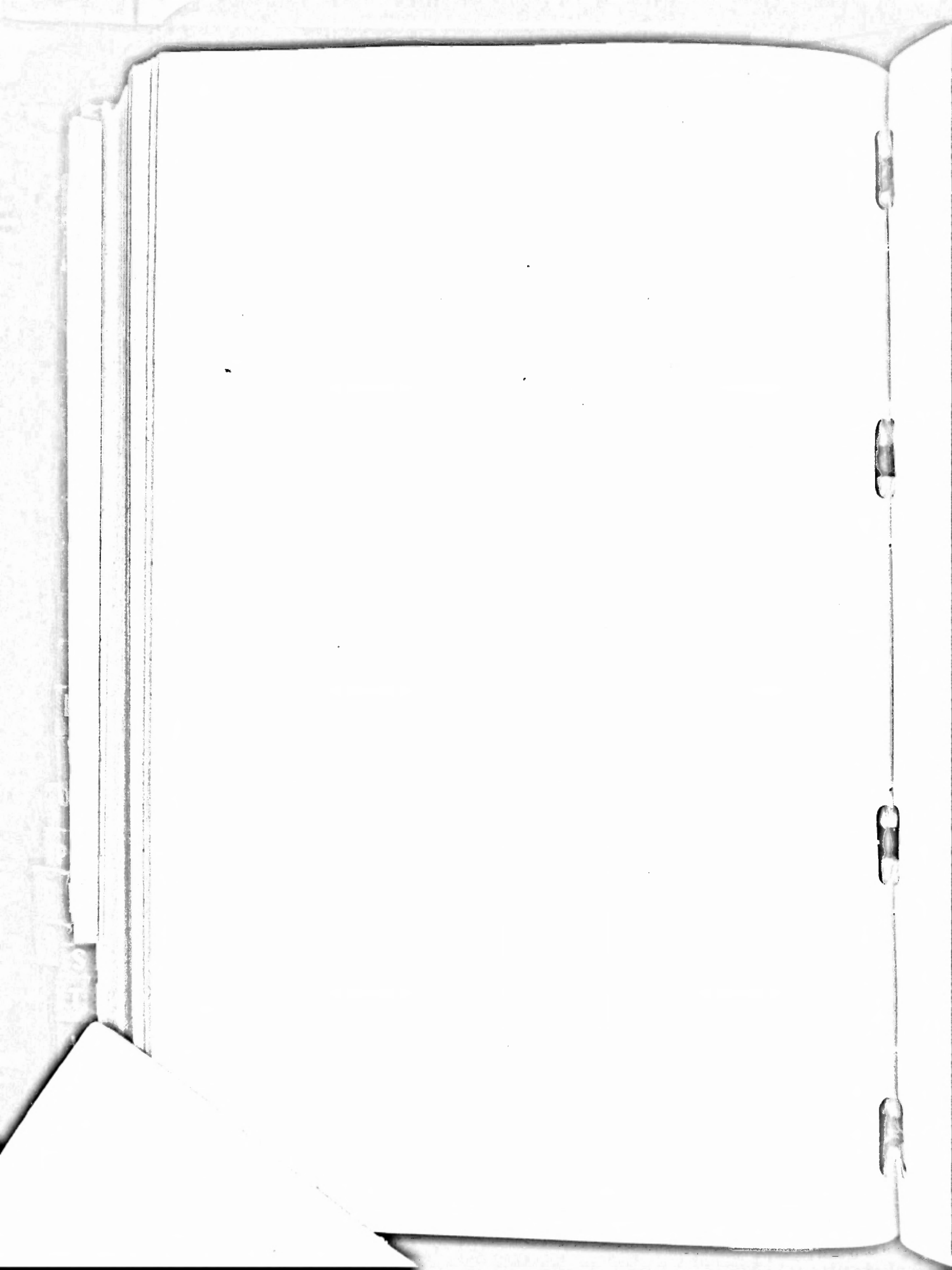
## 5.—LAND—COLINDALE AVENUE. HENDON:

The Borough Surveyor reported on a letter from H.M. Office of Works giving the terms upon which the Trustees of the British Museum are prepared to let at a rental of £7 10s. 0d. per annum  $3\frac{1}{2}$  acres of land, adjacent to the British Museum Repository, for allotment purposes. The conditions are as follows:—

1. The tenancy to commence on the 1st March, 1940, and to be determinable by either party by six months' notice in writing to expire on or before the 6th April or on or after the 29th September in any year.
2. The rent to be £7 10s. 0d. per annum, payable yearly in advance.
3. The Council to pay all rates, taxes, water charges and any other outgoings.
4. The Council to take the land in its present condition and, at their own expense to divide it up into allotment gardens not exceeding forty perches each, the land to be used for allotment gardens only.
5. The Council to be permitted to sub-let the allotment gardens at their own discretion, subject to the condition that any employee of the British Museum who applies to the Council for an allotment is to be given the first refusal to cultivate one of them.
6. The Council to be responsible for all damage done to the walled boundary of the adjoining Repository premises and the surface water drain and manhole crossing the south-west part of the land, and to maintain and repair the remaining boundary fences of the land.
7. No buildings to be erected on the land other than portable tool sheds or portable forcing frames.
8. Upon the determination of the tenancy, the Council to deliver up the land with vacant possession, to remove all temporary structures therefrom and to leave the land and fences in good order and condition.

A plan was submitted showing the lay-out of the land which will provide for approximately 45 plots.

The Committee have decided that the Council shall enter into an agreement for the tenancy of the land in question on the terms indicated, and the Corporate Seal will accordingly be affixed to any necessary documents in the matter.



# APPENDIX

TO

## Report of Finance and General Purposes Committee,

14th February, 1940.

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Page	
1/2.	Statement of Receipts and Payments.
3.	Statement of Bank Accounts and Balances.
4.	Rate Collection Account and Comparative Statement.
4.	Statement of Rateable Values.
5/6.	Expenditure and Income on Rate Fund Accounts.
7.	Accounts Examined and Approved.
7.	Requisitions submitted to Committees.
	Statistical Returns:—
8.	Education Services.
8.	School Medical Services.
9.	Maternity and Child Welfare Services.
9.	Hendon Borough (Nursing Associations) Scheme, 1935.
10.	General Health Statistics.
11.	Fire Brigade and Ambulance.
11.	Refuse Destructor.
11.	Small Dwellings Acquisition Acts.
12.	Housing Statistics.
13/14.	Library Statistics.
15.	Public Parks.
15.	Public Lavatories.
15.	Public Slipper Baths.
16.	Open Air Swimming Baths.
17.	Wages Return.
18.	Loan Debt Statement.
19.	Loan Sanctions.
19/20.	Payments to Contractors under Engineer's Certificates.
21/23.	Contracts, etc. let.

(1)

## 1.—RECEIPTS AND

1st April, 1939

RECEIPTS.	Receipts now Reported.			Receipts Previously Reported.			Total to 31/12/39.		
	£	s.	d.	£	s.	d.	£	s.	d.
Revenue Accounts (General).....	198	539	12 3	868	501	3 4	1067	040	15 7
Private Street Improvements .....	167	5	9 3	178	26	19 6	19	502	6 6
	200	214	19 3	886	328	2 10	1086	543	2 1
Elementary Education Accounts .....	16	513	6 1						
Higher Education Accounts .....	320		9 4						
Youth Organisation Accounts .....	203		18 0						
	17	037	13 5	146	318	0 11	163	355	14 4
Capital Accounts (General) .....	530		0 0						
Capital Accounts (Education) .....	40000		0 0						
	40	530	0 0	109	044	13 9	149	574	13 9
Small Dwellings Act Accounts .....	578		2 0	6314		19 7	6893		1 7
Superannuation Fund Accounts .....	1267		14 9	10757		1 0	12024		15 9
Loans Pool Account .....	—		—	148208		13 9	148208		13 9
Receipts 1939/40 Accounts .....	£250	628	9 5	1306	971	11 10	1566	600	1 3
<b>ARREARS—1938/39.</b>									
Revenue Accounts (General).....	6022		11 6	24026		12 1	30049		3 7
Private Street Improvements .....	—		—	—		—	—		—
	6022		11 6	24026		12 1	30049		3 7
Elementary Education Accounts .....	23		1 6						
Higher Education Accounts .....	—		—						
Youth Organisation Accounts .....	—		—						
	23		1 6	3698		8 2	3721		9 8
Capital Accounts (General) .....	—		—						
Capital Accounts (Education) .....	—		—						
	—		—	—		—	—		—
Small Dwellings Act Accounts .....	—		—	—		—	—		—
Superannuation Fund Accounts .....	—		—	116		9 7	116		9 7
Loans Pool Account .....	—		—	—		—	—		—
Receipts 1938/39 Accounts .....	£60	45	13 0	27841		9 10	33887		2 10
<b>TOTAL RECEIPTS</b> .....	£265	674	2 5	1334	813	1 8	1600	487	4 1
<b>Cancelled Cheques:—</b>									
General Cash Book folio 12 .....				500		0 0			
General Cash Book folio 105 .....				3		9 3			
General Cash Book folio 141 .....				35		16 8			
Loans Pool Cash Book folio 4.....				501		18 11			
Loans Pool Cash Book folio 12.....				5009		6 8			
							6050		11 6
<b>Nett Balance in Hand, 1st April, 1939:—</b>									
Per General Cash Book folio 12 .....							93638		0 9
Per Loans Pool Cash Book folio 2 .....							22738		3 5
							£172	2013	19 9

## PAYMENTS ACCOUNT.

—31st December, 1939.

PAYMENTS.	Payments now Reported.		Payments Previously Reported.		Total to 31/12/39.	
	£	s. d.	£	s. d.	£	s. d.
Revenue Accounts (General).....	148569	17 10	911144	10 7	1059714	8 5
Private Street Improvements.....	—	—	11839	0 1	11839	0 1
	148569	17 10	922983	10 8	1071553	8 6
Elementary Education Accounts.....	20605	15 7				
Higher Education Accounts.....	99	3 7				
Youth Organisation Accounts.....	3	3 10				
	20708	3 0	136151	17 11	156860	0 11
Capital Accounts (General).....	2537	12 7				
Capital Accounts (Education).....	384	11 0				
	2922	3 7	108356	5 8	111278	9 3
Small Dwellings Act Accounts.....	1449	0 11	4302	0 11	5751	1 10
Superannuation Fund Accounts.....	239	15 9	17594	13 1	17834	8 10
Loans Pool Account.....	41163	4 10	156192	6 4	197355	11 2
Payments 1939/40 Accounts.....	£215052	5 11	1345580	14 7	1560633	0 6
<b>CREDITORS—1938/39.</b>						
Revenue Accounts (General).....	—	—	32301	13 9	32301	13 9
Private Street Improvements.....	—	—	338	18 1	338	18 1
	—	—	32640	11 10	32640	11 10
Elementary Education Accounts.....	—	—				
Higher Education Accounts.....	—	—				
Youth Organisation Accounts.....	—	—				
	—	—	6617	1 6	6617	1 6
Capital Accounts (General).....	—	—				
Capital Accounts (Education).....	—	—				
	—	—	8260	16 8	8260	16 8
Small Dwellings Act Accounts.....	—	—	17	9 0	17	9 0
Superannuation Fund Accounts.....	—	—	4	0 10	4	0 10
Loans Pool Account.....	—	—				
Payments 1938/39 Accounts.....	—	—	47539	19 10	47539	19 10
<b>TOTAL PAYMENTS</b> .....	£215052	5 11	1393120	14 5	1608173	0 4
<b>Cheques written back:—</b>						
General Cash Book folio 12.....					665	15 4
<b>Nett Balance in Hand, 31st December, 1939:—</b>						
Per Bank Account page 3.....					114075	4 1

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£1722913 19 9

2.—BANK ACCOUNTS AND BALANCES:

(3)

RECEIPTS.				PAYMENTS.			
1st April, 1939, to 31st December, 1939.				Balances, 31st Dec., 1939.			
Balances, 30th Nov., 1939.		Receipts now reported.		Payments now reported.		Balances, 31st Dec., 1939.	
In Hand.	Overdrawn.	Transfers In.	Total.	Transfers Out.	In Hand.	Overdrawn.	Total.
£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
2322 10 7	— — —	— — —	206237 10 9	— — —	81226 0 2	— — —	229795 18 0
12632 17 10	— — —	— — —	17060 14 11	— — —	8685 9 9	— — —	29393 12 9
— — —	4791 7 8	— — —	40530 0 0	— — —	32816 8 9	— — —	35738 12 4
4628 14 6	— — —	— — —	578 2 0	— — —	3737 15 7	— — —	5206 16 6
9822 0 8	— — —	— — —	1267 14 9	— — —	10859 19 8	— — —	11099 15 5
56316 3 7	4791 7 8	— — —	265674 2 5	— — —	137345 13 11	— — —	311234 13 0
17892 15 0	— — —	— — —	— — —	— — —	— — —	23270 9 10	17892 15 0
68208 18 7	4791 7 8	— — —	265674 2 5	— — —	137345 13 11	23270 9 10	329127 10 0
4791 7 8	Less.				23270 9 10	Less.	
53417 10 11					£114075 4 1		

BANK RECONCILIATION ACCOUNT.		£	s.	d.
Balance Per Bank Certificate—31st December, 1939		225	209	12 5
Add:—				
Wages and Urgent Payments Account	2325	16	6	
Returned Cheques Account	723	1	6	
	3048	18	0	
Less:—				
A.R.P. Wages Suspense Account	61	13	0	
	2087	4	3	
Less: Direct Banking	225	196	16 8	
	347	10	7	
Less: Unpresented Cheques	224849	6	1	
	120361	17	4	
Add: In Hands of Cashier	104487	8	9	
	9587	15	4	
	£114075	4	1	

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 31st May  
 31st June  
 31st July  
 31st August  
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**RATE AND COSTS COLLECTION ACCOUNT—YEAR ENDING 31st MARCH, 1940:**  
(Eight Months to 31st December, 1939.)

Debits.	£	s.	d.	Credits.	£	s.	d.
Arrears of Rate, 31st March, 1939	11415	12	0	Cash Collected to 31st Dec., 1939:—			
Rate made 3rd April, 1939, at 11/0d. in the £	1060999	10	0	Previously Reported	671159	10	5
Government Contribution in lieu of Rates	18230	6	0	Now Reported:—			
Supplementals, to 31st Dec., 1939	21182	5	9	Arrears and Costs	125	12	0
Rates Costs:—				Current Rates	150402	19	7
Arrears	306	19	0		150528	11	7
Current	684	5	0				
			991	4	0		
				<b>Balances Due (subject to allowances):—</b>			
				Arrears and Costs	3368	11	10
				Current Rates	287762	3	11
					291130	15	9
					£1112818	17	9
					£1112818	17	9

**Percentages Collected (Including Costs).**

Previously Reported	60.36%
Now Reported	13.52%
Percentage of Total Debit	73.84%

**RATE COLLECTION—COMPARATIVE STATEMENT.**

As At	General Rate 1936-37		General Rate 1937-38		General Rate 1938-39		General Rate 1939-40	
	Collected	Percentage	Collected	Percentage	Collected	Percentage	Collected	Percentage
	£		£		£		£	
30th April .. ..	9,266	1'02	25,435	2'69	37,154	3'65	56,843	3'38
31st May .. ..	142,920	15'65	145,728	15'39	169,034	16'02	149,803	13'73
30th June .. ..	291,507	31'89	302,362	31'91	316,287	31'93	322,209	29'32
31st July .. ..	393,745	40'16	422,860	44'62	445,403	43'67	468,565	42'84
31st August .. ..	412,227	46'15	442,316	46'59	473,830	46'52	501,103	45'46
30th September ..	439,560	47'59	456,989	48'07	488,254	47'65	511,426	46'07
31st October .. ..	501,552	54'18	544,446	56'97	586,148	57'20	589,399	53'10
30th November ..	622,737	67'27	645,117	67'31	690,419	67'14	700,538	60'35
31st December ..	731,462	78'56	760,032	79'29	816,788	79'23	821,061	73'85
31st January .. ..	845,454	90'76	879,876	91'76	936,007	90'73		
28th February ..	870,538	93'25	904,444	94'21	967,249	93'70		
31st March .. ..	883,671	94'32	916,339	95'23	981,042	94'93		

**STATEMENT OF RATEABLE VALUES.**

RATEABLE VALUES.	EDGWARE.		HENDON.		TOTAL.
	£	£	£	£	£
<b>UNREDUCED RATEABLE VALUE</b> (excluding Agricultural Land and Farm Buildings).		204254		1835421	2039675
Former Rateable Value of Land and Buildings.		452		1848	2300
<b>Total Unreduced Rateable Value.</b>		£204706		£1837269	£2041975
<b>REDUCED RATEABLE VALUE.</b>					
GENERAL HEREDITAMENTS.					
TITHES. Land covered with water, and land used as Railway other than Freight Transport.					
INDUSTRIAL HEREDITAMENTS.					
Industrial Purposes	397		16081		
Non-Industrial	85	482	6687		
FREIGHT TRANSPORT HEREDITAMENTS.					
Running Lines	229		1279		
Station Buildings, etc.	21		249		
Other Land and Buildings		250		1528	
<b>Reduced Value 3rd February, 1940.</b>		£202300		£1782486	£1984786
<b>Reduced Value 1st April, 1939.</b>		£199015		£1763221	£1962236
<b>Increase to Date.</b>		£3285		£19265	£22550

104187 8 9  
19387 15 4  
£111075 4 1

Add: In Hands of Cashier





## INCOME ON RATE FUND ACCOUNTS.

31st December, 1939.

INCOME.	Amount Previously Reported.		Amount now Reported.		Total.	
	£	s. d.	£	s. d.	£	s. d.
Parks, Pleasure Grounds and Open Spaces	4302	3 1	26	5 2	4328	8 3
General Public Health Services	1599	12 7	1	17 6	1601	10 1
Hospital and Maternity and Child Welfare	877	2 8	141	4 6	1018	7 2
County and Trunk Roads	33727	9 3	—	—	33727	9 3
Local Roads	56	17 0	—	—	56	17 0
Public Lighting	4	16 0	102	8 7	107	4 7
Traffic Control	—	—	—	—	—	—
Public Libraries	810	14 9	129	19 1	940	13 10
Town Planning	20	9 6	—	—	20	9 6
Public Depôts and Cottages	342	12 4	46	16 6	389	8 10
Sewers and Sewage Disposal	738	8 9	—	—	738	8 9
Refuse Removal and Disposal	1273	2 8	87	5 3	1360	7 11
Baths and Conveniences	2550	10 5	92	3 10	2642	14 3
Fire Brigade	1212	8 0	107	2 10	1319	10 10
Salaries and Establishment Charges	4177	3 8	134	3 11	4311	7 7
Town Hall and Corporation Estates	429	6 1	23	6 8	452	12 9
Dividends and Interest	3894	6 8	506	2 1	4400	8 9
Loan Charges (General)	5317	6 7	5113	10 1	10430	16 8
Stocks and Stores Accounts	1327	13 9	171	15 5	1499	9 2
Air Raid Precautions	38395	1 8	10778	12 3	49173	13 11
	101057	5 5	17462	13 8	118519	19 1
General Exchequer Grant—Instalment	71025	0 0	14205	0 0	85230	0 0
	£	s. d.				
Rate Income (First Instalment—Nett)	519825	7 6	—	—	1048375	7 7
Rate Income (Second Instalment)	539614	18 0				
Less 5% for Allowances, Voids, etc.	26980	14 11	512634	3 1		
Supplementals to 31st December, 1939	15097	1 1	818	15 11		
	£1219638	17 1	32486	9 7	1252125	6 8

£1252125 6 8

## ACCOUNTS EXAMINED AND APPROVED:

The following orders have been made on the Borough Treasurer for payment of accounts examined and approved in pursuance of Standing Orders and Resolutions of the Council:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, pages 227)	.....	£173889	1 4	41163	4 10
—	Per Bank Account (Appendix, page 3)	.....	£215052	5 11		
<hr/>						
—	Previously Reported (Per Minutes, page 227)	.....	91634	13 4	—	—
202—207	22nd January, 1940	Councillor A. W. Curton	186189	10 6	—	—
208—209	22nd January, 1940	Alderman W. M. Maughan	18791	2 9	—	—
210	22nd January, 1940	Councillor A. W. Curton	—	—	100	4 11
211—214	29th January, 1940	Alderman G. R. Richardson	16201	15 5	—	—
215—216	29th January, 1940	Alderman G. R. Richardson	10067	8 3	—	—
217	29th January, 1940	Alderman G. R. Richardson	—	—	1714	17 8
218	29th January, 1940	Alderman G. R. Richardson	1966	5 11	—	—
219—222	5th February, 1940	Councillor G. H. Hignett	11906	6 6	—	—
223—225	9th February, 1940	Alderman W. M. Maughan	13767	19 2	—	—
226—229	14th February, 1940	Councillor L. Hirshfield	48357	6 3	—	—
			£398882	8 1	1815	2 7

## REQUISITIONS SUBMITTED TO COMMITTEES.

	1938-39		Amount Previously Reported		Approved during Recess		Submitted to Committee		Total to 29th Jan., 1940		
	£	s. d.	£	s. d.	£	s. d.	Date	Amount	£	s. d.	
<b>Sub-Committees of the Education Committee.</b>											
School Management	8178	16 7 1/2	6057	5 4	—	—	Jan.	1047 14 0 1/2	7944	4 0	
Works and General Purposes	3068	17 1 1/2	—	—	—	—	..	839 4 8 1/2	—	—	
School Medical Services	647	17 9	288	10 2	59	16 8	..	21 3 7	369	10 5	
<b>Total Education</b>	<b>11895</b>	<b>11 5</b>	<b>6345</b>	<b>15 6</b>	<b>59</b>	<b>16 8</b>		<b>1908</b>	<b>2 3</b>	<b>8313</b>	<b>14 5</b>
<b>Committees of the Council.</b>											
Public Health & Medical Services:											
Maternity and Child Welfare	2780	14 5	1996	10 3	118	15 4	..	116 12 3	2231	17 10	
Public Health	505	18 7	159	17 5	12	1 7	..	27 10 10	199	9 10	
Isolation Hospital	1145	1 10	420	11 8	139	6 6	..	22 0 0	581	18 2	
Highways	30735	0 3	18418	6 8	—	—	..	2952 6 8	21370	13 4	
Estates, Parks and Allotments	3074	8 5	1095	12 0	—	—	..	120 17 5	1216	9 5	
Works and Fire Brigade:—											
Works	15954	3 7	7718	9 10	—	—	..	1793 0 11	9511	10 9	
Fire Brigade and A.F.S.	1952	19 10	1321	9 4	—	—	..	156 11 2	1478	0 6	
Buildings and Town Planning	2	9 6	—	—	—	—	..	—	—	—	
Libraries:—											
General	4719	10 3	2636	8 10	—	—	..	412 18 0	3049	6 10	
Books—Central	697	0 0	205	0 0	—	—	..	52 0 0	257	0 0	
„ Golders Green	610	0 0	187	0 0	—	—	..	34 0 0	221	0 0	
„ Mill Hill	531	0 0	165	0 0	—	—	..	32 0 0	197	0 0	
„ School Libraries	257	11 0	84	17 6	—	—	..	161 17 6	246	15 0	
Finance and General Purposes:—											
Stationery	3272	0 11	2265	11 2	—	—	..	381 1 2	2646	12 4	
Clerk's Department	171	10 1	158	6 0	170	10 3	..	—	328	16 3	
Rating and Valuation	43	6 5	9	0 0	—	—	..	—	0	0 0	
Air Raid Precautions	1412	18 8	523	6 3	—	—	..	—	523	6 3	
Emergency Committee:—											
M.O.H.	—	—	468	10 2	—	—	..	—	468	10 2	
Borough Treasurer	—	—	455	0 0	110	0 0	..	—	565	0 0	
Borough Engineer	—	—	3387	16 10	607	5 4	..	—	3995	2 2	
Fire Superintendent	—	—	1135	15 4	297	8 8	..	—	1433	4 0	
<b>Total Council</b>	<b>67865</b>	<b>13 9</b>	<b>42812</b>	<b>9 3</b>	<b>1455</b>	<b>7 8</b>		<b>6262</b>	<b>15 11</b>	<b>50530</b>	<b>12 10</b>
<b>Total Requisitions</b>	<b>79761</b>	<b>5 2</b>	<b>49158</b>	<b>4 9</b>	<b>1515</b>	<b>4 4</b>		<b>8170</b>	<b>18 2</b>	<b>58844</b>	<b>7 3</b>

## EDUCATION SERVICES—School Attendance.

Year ended 31st March	Accommo- dation	NUMBERS ON ROLL		ATTENDANCES	
		At date	Average during year	Average during period	Per- centage
1932 ...	15118	13976	13144	11783	89.6
1933 ...	15298	14131	13971	12340	88.3
1934 ...	14799	14327	14371	12839	89.5
1935 ...	15513	14308	14262	12782	89.6
1936 ...	15913	14258	14340	12820	89.6
1937 ...	15913	14239	14295	12623	88.3
1938 ...	16069	14248	14291	12632	88.3
1939 ...	17269	14322	14181	12753	89.0
Week ended 28th April, 1939	16589	14371	—	13325	92.7
9th June, ..	17029	14575	—	13335	91.4
Emergency arrangements at 12th January, 1940, 37 Departments.				12172	11 Depts. not yet re-opened

## EDUCATION SERVICES—Employment of Children.

DATE		SCHOOL CHILDREN EMPLOYED			EMPLOYMENT CARDS					
					Issued			Returned		
Day	Year	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
19th April	1932	190	13	203	38	1	39	—	—	8
22nd March	1933	225	14	239	9	—	9	—	—	—
21st March	1934	236	11	247	19	—	19	—	—	—
21st March	1935	360	12	372	23	1	24	3	2	—
20th March	1936	339	17	356	20	—	20	6	—	5
7th April	1937	244	15	259	30	4	34	24	2	6
24th March	1938	353	17	370	38	2	40	8	—	26
22nd March	1939	332	10	342	21	—	21	8	1	9
Period 1939/40										
3rd May	1939	276	10	286	28	1	29	33	1	34
14th June	"	298	10	308	30	—	30	16	—	16
29th December	"	255	12	267	127	9	136	81	3	84

## HEALTH SERVICES—School Medical Statistics.

Year ended 31st December	MEDICAL					DENTAL			
	Examinations			Infectious Cases		Attendances at Clinics		Children Examined	Requiring Treatment
	Routine	Special	No of De- fects found	Notifi- able	Other	Medical	Dental		
1932 ...	5307	8179	3062	165	1680	37232	5806	11795	7020
1933 ...	4921	8969	2871	318	706	36093	6140	9436	4470
1934 ...	3795	7453	2477	496	1172	33001	7507	11895	6730
1935 ...	4709	6846	2531	204	1039	33156	8588	13467	7538
1936 ...	5497	7101	2859	142	1712	38215	13081	9154	6198
1937 ...	4419	7087	1719	155	1054	35576	13782	9569	6035
1938 ...	4457	7717	1679	220	1095	41163	13204	6585	3995
1939									
4 weeks to 28th Jan.	304	490	122	16	40	2477	1190	732	322
4 weeks to 28th Feb.	535	694	211	37	29	3418	1224	603	385
6 weeks to 8th April	731	1113	253	34	56	5088	1517	979	517
4 weeks to 6th May	334	739	121	22	67	2838	937	323	191
6 weeks to 17th June	590	998	160	37	55	4777	1523	1198	705

Reports in detail temporarily suspended. Figures will be inserted when resumed.

(9) HEALTH SERVICES—Maternity & Child Welfare Statistics—Table I.

Nature of Service	HEALTH CENTRES									Total
	Central Hendon	West Hendon	Child's Hill	Watling Estate	Mill Hill	Temple Fortune	Edgware	Colindale	Wood-side Park	
Maternity—General	—	—	—	—	—	—	—	—	—	—
Ante-Natal ... ..	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Dental	—	—	—	—	—	—	—	—	—	—
Ante-Natal ... ..	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Eye	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Orthopaedic	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Ophthalmia Neonatorum	—	—	—	—	—	—	—	—	—	—
Regulations 1926	—	—	—	—	—	—	—	—	—	—
No. of cases to	—	—	—	—	—	—	—	—	—	—
St. Margaret's Hospital	—	—	—	—	—	—	—	—	—	—
Queen Charlotte's ..	—	—	—	—	—	—	—	—	—	—
City of London ..	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

Table II. General.

Year ended 31st December	MATERNITY CENTRES							Midwives Services		Grants Assisted Milk Supply	
	Number of Centres	SESSIONS					Home Visita- tions	Cases attended	Visits		
		Number	Child Atten- dances	Ante Natal Attendances	Total	Average per Session					New Mem- bers
1932 ... ..	6	632	31587	597	35184	57	1444	17087	103	2167	116
1933 ... ..	7	699	33325	637	39512	57	1552	17933	91	2021	898
1934 ... ..	7	713	39158	1079	40267	57	1618	16008	113	2401	1229
1935 ... ..	7	712	41249	1242	42491	59	1784	14150	110	2294	1368
1936 ... ..	8	707	44521	1692	46029	60	1799	15527	118	2440	1715
1937 ... ..	8	811	49544	2391	51935	64	1823	14571	110	2555	2091
1938 ... ..	8/9	942	59535	4288	63823	68	2091	15058	134	3326	3032
1939											
4 weeks to 28th Jan.	9	80	4481	376	4857	61	157	1116	28	585	293
4 weeks to 28th Feb.	9	80	5273	402	5675	71	191	892	15	418	292
6 weeks to 8th April	9	116	7211	645	7856	68	238	1670	29	669	417
4 weeks to 6th May	9	72	4700	487	5187	72	154	1118	16	406	257
6 weeks to 17th June	9	116	7286	693	7979	69	225	1385	23	564	336

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HENDON BOROUGH (Nursing Associations) SCHEME, 1935.

Number of cases and visits made on behalf of the Hendon Borough Council (children under 5, and expectant and nursing mothers). Scheme operative from 1st October, 1935.

Disease	Year to 31st Dec., 1937		Year to 31st December, 1938		Statistics for Period from 1st January to											
	Cases	Visits	Cases	Visits	Edgware and Little Stanmore		Watling		West Hendon and Colindale		Golders Grn. and East Crioklowood		Mill Hill		Totals	
					Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits
Infantile Diseases—																
Notifiable .. ..	2	58	5	34	—	—	—	—	—	—	—	—	—	—	—	—
Other .. ..	465	2198	518	2249	—	—	—	—	—	—	—	—	—	—	—	—
Maternal Diseases—																
Notifiable .. ..	—	—	3	30	—	—	—	—	—	—	—	—	—	—	—	—
Other .. ..	30	196	24	153	—	—	—	—	—	—	—	—	—	—	—	—
Diseases—																
Notifiable .. ..	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other .. ..	167	1123	22	176	—	—	—	—	—	—	—	—	—	—	—	—
Poor Law Cases ..	1	10	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals .. ..	665	3565	572	2612	—	—	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HEALTH SERVICES—General Health Statistics. Table I.

REMISSION OF FEES		DISEASES NOTIFIED		SANITATION	
Service	Number of Cases	Name	Number of Cases	Details	Number
Doctor under Midwives Acts ... ..	—	Scarlet Fever ... ..	—	Inspections, visits and Re-inspections made	—
Council Midwife ... ..	—	Diphtheria ... ..	—	Complaints received and investigated ...	—
Provision of Dentures ... ..	—	Pulmonary Tuberculosis ... ..	—	Preliminary and Statutory notices served... ..	—
Dental Treatment ... ..	—	Other Forms Tuberculosis ... ..	—	Notices Complied with	—
Maintenance in Hospital for confinement ... ..	—	Puerperal Fever ... ..	—	Special Drain Tests ...	—
Maintenance in Orthopaedic Hospital ... ..	—	Puerperal Pyrexia ... ..	—		
Provision of Orthopaedic Appliance ... ..	—	Erysipelas ... ..	—		
Provision of Spectacles... ..	—	Pneumonia ... ..	—		
Tonsillectomy ... ..	—	Dysentery ... ..	—		
Maintenance in Convalescent Home ... ..	—	Food Poisoning ... ..	—		
Maintenance at Russell Cotes School ... ..	—	Ophthalmia Neonatorum ... ..	—		
X-Ray Treatment ... ..	—	Typhoid Fever... ..	—		
Accouchement Sets ... ..	—	Poliomyelitis ... ..	—		
Treatment of Squint ... ..	—	Malaria ... ..	—		
	—	Cerebro Spinal Fever... ..	—		
	—	Meningitis ... ..	—		
Total ... ..	—	Total ... ..	—		

Reports in detail temporarily suspended. Figures will be inserted when resumed.

General Health Statistics. Table II.

Year ended 31st December	POPULATION				Population 30th June	INFECTIOUS DISEASES				
	Births		Deaths			Notifications		Cases removed to Hospital		Cases under Treatment in Hospital at Date
	Adjusted Total	Per 1000	Adjusted Total	Per 1000		Number	Per centage	Hendon	Other	
1932 ... ..	1688	13.70	1036	8.40	124477	761	6.15	311	133	47
1933 ... ..	1673	13.11	1013	7.93	120698	1024	7.89	513	125	97
1931 ... ..	1643	12.53	1065	8.12	138643	1322	9.53	782	117	100
1935 ... ..	1724	12.85	1146	8.54	146720	806	6.11	515	96	50
1936 ... ..	1835	13.04	1166	8.29	155800	777	5.0	391	99	53
1937 ... ..	1674	10.32	1558	9.61	162079	828	5.11	342	87	64
1938 ... ..	1914	11.63	1506	9.12	165343	1000	6.05	484	87	55
1939										
4 weeks to 28th Jan.	156	—	182	—	—	75	—	36	1	44
4 weeks to 28th Feb.	164	—	154	—	—	70	—	59	3	76
6 weeks to 31st April	240	—	237	—	—	144	—	67	4	69
4 weeks to 6th May	167	—	145	—	—	65	—	66	3	60
6 weeks to 17th June	290	—	163	—	169765	102	—	67	2	51

Reports in detail temporarily suspended. Figures will be inserted when resumed.

## FIRE BRIGADE SERVICES.

	FIRE BRIGADE.					AMBULANCE.				
	1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Dec., 1939	1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Dec., 1939
<b>CALLS—</b>						<b>CALLS—</b>				
Hendon Area ..	184	171	216	265	153	Private Calls ..	781	945	1020	1304
Kingsbury Area ..	11	—	—	5	—	Street Calls ..	669	683	721	737
Other Areas ..	1	—	2	6	—	Total ..	1450	1628	1741	2041
False Alarms ..	61	36	47	57	34	Mileage run ..	13024	15467	15750	17361
Total ..	257	227	265	333	187	<b>SPECIAL CALLS</b> (Included in Total)				
Mileage run ..	1296	808	1055	1959	5088	For Finchley ..	34	27	23	22
						For other Authorities	13	1	5	—
<b>TREES—</b>						Finchley for Hendon	—	4	1	4
Alarms ..	4730	4502	5050	5604	2477	Other Authorities for Hendon ..	—	1	5	2
Hydrants ..	1627	1978	2003	2293	460					
<b>INSPECTIONS—</b>										
Petrol, Factory, etc.	826	702	747	554	8					
Private Appliances	233	179	197	49	—					

## REFUSE DESTRUCTOR.

	1935-36		1936-37		1937-38		1938-39		1st April to 9th Jan., 1940	
	T.	C.	T.	C.	T.	C.	T.	C.	T.	C.
<b>OUTGOING MATERIALS—</b>										
Fine Crushed Clinker .. ..	—	—	—	—	—	—	414	4	858	10
Coarse ditto .. ..	—	—	—	—	—	—	716	10	1777	0
Fine Stuff sold .. ..	4863	5	5541	12	4806	9	2745	17	1	10
Fine Stuff used by Departments ..	5040	10	3593	—	5428	10	5867	1	4139	19
Clinker Sold .. ..	1852	16	526	18	54	9	2270	19	1706	4
Clinker used by Departments ..	218	7	729	16	65	7	912	19	356	0
Clinker supplied for Contract Works ..	2143	15	161	3	5106	13	2279	10	1322	16
Tins (Bright) Sold .. ..	530	4	525	10	576	14	632	34	502	19
Tins (Galvanised) Sold .. ..	142	14	146	7	161	2	136	11	27	2
Bottles and Cullett Sold .. ..	401	15	473	10	914	1	499	1	360	0
Paper Sold .. ..	—	10	—	—	—	—	20	7	133	9
<b>INCOMING REFUSE—</b>										
House Refuse weighed in .. ..	30842	6	31678	3	34278	11	33428	6	23518	9
Trade Refuse .. ..	374	4	447	16	589	19	668	15	595	0
School Refuse .. ..	—	—	153	5	139	9	159	5	95	14
<b>ELECTRICITY GENERATED—</b>										
Workshop (Central Depot) .. ..	—	—	—	—	—	—	—	—	—	—
Refuse Destructor Works .. ..	—	—	28658	—	170380	—	193943	—	127820	—
Clinker Crushing Plant .. ..	—	—	—	—	—	—	3807	—	3955	—
<b>Totals .. ..</b>										
				28658		175818		201907		134095

ADVANCES UNDER THE SMALL DWELLINGS ACQUISITION ACTS  
from 3rd July, 1925, to 31st December, 1939.

	Advances completed		Council's Valuation		Amount Applied for		Amount Advanced		Advances now Outstanding		
	Number	Purchase Price	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Number
<b>Now Reported Details .. ..</b>	307	£ 279004	£ 255224		£ 205688		£ 199633		£ 41612		139
Percentages of Purchase Price ..				91%							
Valuation .. ..						80%		71%		16½%	
Amt. Applied for Advances ..								78%		20½%	
								97%			
<b>Previous Return Details .. ..</b>	307	£ 279004	£ 255224		£ 205688		£ 190633		£ 42046		139
Percentages of Purchase Price ..				91%							
Valuation .. ..						80%		71%		16½%	
Amt. Applied for Advances ..								78%		21%	
								97%			

HOUSING STATISTICS.

Year Ended 31st March	No. of Houses	COLLECTIBLE		TOTAL	COLLECTED			Repair Jobs Done	Electricity Charges Collected	No. Empty at End
		Gross Rents	Nett Arrears Brought Forward		Rents Received	Void, Written Off, etc.	Nett Arrears Carried Forward			
1936	1150	46881 7 10	380 19 1	47262 6 11	40322 17 3	491 11 10	447 17 10	—	861 13 11	7
1937	1150	45962 11 9	447 17 10	46410 9 7	45617 2 1	223 12 4	569 15 2	—	1133 3 1	2
1938	1169	46046 6 1	509 15 2	46616 1 3	45915 15 1	119 15 2	550 11 0	—	1478 18 7	1
1939										
April 3	1290	1047 5 2	540 19 2	1588 4 4	1080 14 9	3 14 2	503 15 4	—	42 6 6	4
10	1290	1047 5 2	503 15 4	1551 0 6	1013 17 4	3 11 2	533 12 0	—	43 15 9	4
17	1290	1047 5 2	533 12 0	1580 17 2	1023 4 8	6 8 1	551 4 5	—	43 9 1	7
24	1290	1047 7 9	551 4 5	1598 12 2	1071 1 11	4 8 1	523 2 2	230	45 4 6	5
May 1	1290	1017 7 9	523 2 2	1570 9 11	1052 9 3	4 12 11	513 7 9	—	44 3 11	5
8	1290	1017 7 9	513 7 9	1500 15 6	1041 14 10	5 10 8	513 10 0	—	44 2 2	6
15	1290	1047 7 9	513 10 0	1500 17 9	1033 18 8	4 1 7	522 17 6	—	44 7 9	4
22	1290	1017 7 9	522 17 0	1570 5 3	1022 14 3	3 18 3	543 12 9	—	42 14 8	4
29	1290	1047 7 9	543 12 9	1591 0 6	1011 9 8	3 10 0	576 0 10	258	42 2 4	4
June 5	1290	1047 7 9	570 0 10	1603 8 7	1061 18 9	2 15 0	558 14 10	—	45 7 7	3
12	1290	1047 7 9	558 14 10	1606 2 7	1058 5 10	1 3 8	546 13 1	—	44 10 9	2
19	1290	1047 7 9	546 13 1	1594 0 10	1038 3 10	17 3	554 19 0	—	43 14 11	1
26	1290	1047 7 9	554 19 9	1602 7 6	1051 6 0	—	551 1 6	149	44 0 8	—
July 3	1290	1047 7 9	551 1 6	1598 9 3	1049 4 4	1 3 9	548 1 2	—	43 17 5	1
10	1290	1047 7 9	543 1 2	1595 8 11	1038 10 11	19 6	555 18 6	—	43 15 10	1
17	1290	1047 7 9	555 13 6	1603 6 3	1066 1 8	16 6	536 8 1	—	45 5 1	1
24	1290	1047 7 9	530 8 1	1583 15 10	1043 12 9	—	540 3 1	—	43 19 5	—
31	1290	1047 7 9	540 3 1	1587 10 10	1053 11 5	1 10 4	532 9 1	—	43 18 9	2
Aug. 7	1290	1047 7 9	532 0 1	1579 16 10	908 2 8	2 5 4	619 8 10	—	40 19 11	3
14	1290	1047 7 9	609 8 10	1656 16 7	1026 1 7	13 10	630 1 2	—	44 14 6	1
21	1290	1047 7 9	630 1 2	1677 8 1	1040 2 1	13 10	630 13 0	—	43 10 8	1
28	1290	1047 7 9	639 13 0	1684 0 9	1020 17 11	2 18 2	660 4 2	—	43 12 8	4
Sept. 4	1290	1047 10 6	660 4 8	1707 15 2	1046 13 0	3 0 2	658 2 0	—	44 11 6	3
11	1290	1047 10 6	658 2 0	1705 12 6	1030 4 1	3 0 0	652 8 5	—	44 1 11	3
18	1290	1047 10 6	672 8 5	1719 18 11	1032 19 1	0 15 9	680 4 1	—	44 16 2	3
25	1290	1047 10 6	660 4 1	1727 14 7	1038 0 7	7 7 1	682 6 11	—	48 7 7	9
Oct. 2	1290	1047 10 6	682 6 11	1729 17 5	1031 4 1	8 18 5	682 14 11	—	43 10 0	11
9	1290	1047 10 6	689 14 11	1737 5 5	996 19 6	9 3 5	731 2 6	—	42 4 10	11
16	1290	1047 10 6	731 2 6	1778 13 0	1033 0 2	10 12 0	735 0 10	—	45 4 6	13
23	1290	1047 10 6	735 0 10	1782 11 4	1002 13 0	11 2 3	708 16 1	—	43 10 6	13
30	1290	1047 10 6	768 16 1	1816 6 7	1020 19 7	8 18 5	777 8 7	—	43 4 3	10
Nov. 6	1290	1047 10 6	777 8 7	1824 19 1	1038 16 2	8 1 3	778 1 8	1184	43 13 2	9
13	1290	1047 10 6	778 1 8	1825 12 2	1021 3 1	7 8 10	707 0 3	—	44 17 6	9
20	1290	1047 10 6	797 0 3	1844 10 9	1008 17 4	9 1 10	826 11 7	—	42 9 4	11
27	1290	1047 10 6	826 11 7	1874 2 1	1014 13 6	7 14 4	851 14 3	—	42 13 6	9
Dec. 4	1290	1047 10 6	851 14 3	1809 4 9	1010 10 6	7 15 10	880 9 5	—	42 18 4	9
11	1290	1047 10 6	880 9 5	1927 19 11	1028 13 4	5 12 3	803 14 4	—	44 10 1	6
18	1290	1047 10 6	803 14 4	1941 4 10	1035 19 4	7 0 6	898 5 0	580	43 17 0	8
25	1290	1047 10 6	898 5 0	1945 15 0	962 5 5	9 5 9	974 4 4	—	40 17 8	11
1940										
Jan. 1	1290	1047 10 6	974 4 4	2021 14 10	1021 6 1	8 16 8	991 12 1	—	44 12 3	10
8	1290	1047 10 6	991 12 1	2039 2 7	1029 18 1	9 16 8	999 7 10	—	43 4 4	11
15	1290	1047 10 6	999 7 10	2046 18 4	991 1 8	8 6 8	1047 10 0	—	42 0 10	9
		443992 12 9	540 19 2	44533 11 11	43272 11 8	213 10 3	1047 10 0	—	1834 1 0	9

1st Apr. to 31st Dec. 1939

826 723

1554

11347

8

2

2

April to May, 1940

C. 10 0 7 1 10 19 6 4 0 2 16 2 2 0 3 9

8 9 0 5 14

Units 2314 2226 3455

1005

139

139



## LIBRARY SERVICES.—Statistics for 31st January, 1940.

Table I. Members.

Distribution of Resident Members				Distribution of Non-Resident Members		
Ward	Popula- tion, June, 1939 (est)	Total Mem- bers	Percentage of Population	Library Authority	Employees, Scholars and those qualified under reciprocal agreements	Sub- scribers
Central ... ..	12773	6775	34.26	Finchley ... ..	495	—
Park ... ..	16763	5820	34.71	Middlesex ... ..	726	—
Golders Green ... ..	15678	6638	42.27	Adjoining Library Authorities—		
Mill Hill ... ..	25739	8113	31.51	(a) Hampstead ... ..	34	—
Childs Hill ... ..	18362	3946	21.49	(b) Willesden ... ..	39	1
Burnt Oak ... ..	21200	4890	22.12	Metropolitan Boroughs ... ..	71	1
West Hendon ... ..	19619	3230	16.46	(excluding Hampstead)		
Garden Suburb ... ..	15099	6847	45.34	Other Authorities ... ..	92	2
Edgware ... ..	17532	2949	16.8			
Total ... ..	169765	49208	28.98	Total ... ..	1457	4

Table II. General—Year 1939/40.

Type	Lectures						Inter Library Loans		Donations	
	Central		Golders Green		Mill Hill		Volumes		Details	Num- ber
	Number	Attend- ance	Number	Attend- ance	Num- ber	Attend- ance	Borrowed	Lent		
<b>Now Reported</b>							95	97	Volumes ...	196
University Extension	—	—	—	—	—	—			Pamphlets ...	1
Public Lectures ...	—	—	—	—	—	—			Engraving ...	1
Talks to Children ...	—	—	—	—	—	—			Maps ...	—
Story Half-Hours ...	—	—	—	—	—	—			Photographs	—
Total ... ..	—	—	—	—	—	—	95	97	Press Cuttings Collection	—
<b>Previously Reported</b>							189	109	Volumes ...	677
University Extension	1	10	—	—	—	—			Pamphlets ...	50
Public Lectures ...	—	—	—	—	—	—			Maps ...	13
Talks to Children ...	—	—	—	—	—	—			Photographs	72
Story Half-Hours ...	—	—	—	—	—	—			Sets of Cigar- ette Cards	3
Total ... ..	1	10	—	—	—	—	189	109	Press Cuttings Collection	1
									Total ...	822

## LIBRARY SERVICES.

Comparative Table of Issues.

Period	Central Library		Golders Green Branch		Mill Hill Branch		Deposit Stations	School Libraries	Total (All Services)
	Total Issues.	Daily Average	Total Issues	Daily Average	Total Issues	Daily Average			
March 1933 ...	43948	1920					380	13012	57340
March 1934 ...	42613	1639					477	18701	61791
March 1935 ...	41153	1583					373	21084	62010
March 1936 ...	39030	1501	33669	1372			287	15717	90703
March 1937 ...	40323	1613	35041	1401			277	15903	91334
March 1938 ...	37961	1400	34058	1261	32207	1193	—	23005	127321
March 1939 ...	30446	1461	33581	1243	30420	1127	—	30884	134337
<b>Period 1939-40</b>									
April 1939 ...	37101	1626	33990	1439	29500	1283	—	7504	107504
May " ...	38101	1480	32379	1245	27720	1065	—	15917	114546
June " ...	36088	1504	30387	1169	25897	996	—	21625	116997
July " ...	40401	1554	33339	1334	32222	1239	—	10052	116014
August " ...	35891	1381	16070	1042	27379	1053	—	—	79940
Sept. " ...	26850	1033	21468	826	22489	865	—	—	70807
October " ...	31884	1226	24873	957	27359	1052	—	—	84107
Nov. " ...	34688	1334	26029	1035	26837	1032	—	890	89344
Dec. " ...	39451	1265	26255	1004	24167	1007	—	2532	83405
Jan. 1940 ...	32735	1212	26384	970	25631	949	—	3006	87750

Classified Table of Issues—January, 1940.

Classification	Central Library	Golders Green Branch	Mill Hill Branch	Total Central and Branches	School Libraries	Total (All Services)
General Works .....	588	145	212	945	18	963
Philosophy .....	335	255	191	781	11	792
Religion .....	321	200	169	690	21	711
Sociology .....	1695	767	841	3303	103	3406
Languages .....	397	147	181	725	8	733
Science .....	928	419	642	1989	126	2115
Useful Arts .....	1880	624	1241	3745	209	3954
Fine and Recreative Arts .....	934	562	561	2057	80	2137
Music .....	713	336	323	1372	—	1372
Literature .....	2228	2275	1232	5735	92	5827
History and Topography .....	2545	1760	1736	6041	111	6152
Biography .....	1808	1450	1181	4439	53	4492
Local .....	267	—	—	267	—	267
Fiction .....	15424	15008	13591	44023	—	44023
Story Books .....	2399	2436	3530	8365	2174	10539
Books for the Blind .....	31	—	—	31	—	31
Illustrations .....	201	—	—	201	—	201
Holiday Literature.....	41	—	—	41	—	41
<b>TOTAL</b> .....	<b>32735</b>	<b>26384</b>	<b>25631</b>	<b>84750</b>	<b>3006</b>	<b>87756</b>
Daily average issue .....	1212	976	949	—	—	—
Days open .....	27	27	27	—	—	—

(15)

## COMPARATIVE STATISTICS.

## PUBLIC PARKS.

YEAR ENDED 31st March	TENNIS						BOWLS		PUTTING		MINIATURE GOLF Tickets Sold	CONVENIENCE FEES (Nos.)
	Courts	Single Tickets	Double Tickets	Court Tickets	Book Tickets	Special Tickets	Rinks	Tickets Sold	Tickets Sold			
1933	30	3333	1701	3644	81	159	12	194	16840	—	3831	
1934	30	1737	471	9445	233	115	12	329	17010	—	5674	
1935	32	2633	698	8453	211	177	12	129	16191	5537	7976	
1936	32	2511	931	8188	193	119	12	183	13919	4928	7494	
1937	32	3154	939	9350	160	208	12	1108	13589	5360	7697	
1938	32	4201	1112	11898	225	197	12	500	18058	5659	11229	
1939	34	4186	1059	13245	242	155	12	343	16192	6545	11795	

1st April, 1939, to 31st December, 1939.

Baring Hill ..	2	254	42	750	4	—	—	—	1353	—	1457
Childs Hill ..	2	132	27	413	20	—	6	37	—	—	—
Clitterhouse ..	4	129	52	609	49	—	—	—	—	—	1141
Hendon ..	9	922	205	3287	81	39	—	—	5406	—	426
Mill Hill ..	3	406	148	1054	39	65	6	952	—	5391	1272
Princes ..	2	343	84	739	17	—	—	—	—	—	624
Stone Grove ..	2	369	77	1075	6	—	—	—	1349	—	1954
Sunny Hill ..	4	209	36	901	14	25	—	—	1353	—	978
Walling ..	2	135	13	685	9	—	6	814	3194	—	—
West Hendon ..	2	67	17	469	3	—	—	—	—	—	798
Montrose ..	2	61	13	417	5	—	—	—	—	—	1212
Totals ..	34	3027	714	10399	253	129	18	1803	12556	5301	9862
Increase on last return	—	72	11	357	2	—	—	—	—	—	522

## PUBLIC LAVATORIES.

YEAR ENDED 31st March	LADIES						GENTLEMEN			
	Convenience				Towels		Convenience		Towels	
	W.C's	Free	Total	Nos.	Basins	Nos.	W.C's	Nos.	Basins	Nos.
1933	12	3	15	29812	4	171	11	33793	4	613
1934	10	4	23	37610	6	177	10	49270	6	786
1935	28	4	32	42268	10	304	21	53589	10	1102
1936	28	4	32	51133	10	551	21	68272	10	1870
1937	28	4	32	56804	10	1839	21	77241	10	2397
1938	28	4	32	64154	10	1919	21	78912	10	2762
1939	33	5	38	62710	12	1971	25	81947	12	2744

1st April, 1939, to 31st December, 1939.

"The Bell" ..	5	1	6	6912	2	246	4	8267	2	123
Childs Hill ..	4	1	5	7253	2	170	4	7466	2	395
Cricklewood Lane ..	2	—	2	3777	—	—	2	9121	—	—
Edgware ..	5	—	5	7401	2	429	2	8638	2	384
Mill Hill ..	4	—	4	9705	2	324	3	6462	2	489
Orange Hill Road ..	5	1	6	4127	2	183	3	5957	2	397
West Hendon ..	3	1	4	5577	—	139	3	7645	—	—
Hendon Central ..	5	1	6	6391	2	268	4	6901	2	546
Woodcroft Park ..	1	1	2	32	—	—	1	132	—	—
Totals ..	34	6	40	51375	12	1759	26	60679	12	2444
Increase on last return	1	1	2	7138	—	561	1	11603	—	357

## PUBLIC SLIPPER BATHS.

YEAR ENDED 31st March	1st CLASS		2nd CLASS		Extra Towels	Soap	Unemploy- ed (Free Baths)
	No. of Baths	Tickets Sold	No. of Baths	Tickets Sold			
1933	8	3967	25	17980	602	6025	331
1934	8	3742	25	19113	844	7242	144
1935	8	3826	25	19251	875	7499	49
1936	8	3571	25	18240	811	7340	19
1937	8	3581	25	19385	1141	8074	61
1938	8	3536	25	21040	1296	8281	100
1939	8	2730	25	20500	1185	7616	69

1st April, 1939, to 31st December, 1939.

Child's Hill ..	—	—	—	—	—	—	—
Ladies ..	2	83	5	2652	11	181	—
Gentlemen ..	2	681	6	3269	259	1307	—
Total ..	4	764	11	5921	270	1488	—
West Hendon ..	—	—	—	—	—	—	—
Ladies ..	2	90	6	2993	237	1385	—
Gentlemen ..	2	1156	8	6615	417	2810	31
Total ..	4	1246	14	9608	654	4195	31
Total of both ..	8	2010	25	15529	924	5683	31
Increase on last return	—	315	—	2959	74	1264	7

OPEN AIR SWIMMING POOL—MILL HILL.

(16)

Details.	1937		1938		1939	
	1st May—3rd October	Totals	30th April—27th Sept.	Totals	29th April to 25th Aug.	Totals
<b>SESSIONS:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	10476	40718	6556	27924	4372	18175
Weekdays	35242		21368		13803	
<b>Children.—</b>						
Sundays & Bank Holidays	4987	28576	3141	22396	2136	15684
Weekdays	23589		18955		13348	
<b>Season Pass.—</b>						
Sundays & Bank Holidays	1874	8688	1594	8195	1772	9960
Weekdays	6814		6604		8188	
<b>SUB-TOTAL</b>						
		77982			58518	43819
<b>School Children.—</b>						
Hendon	9661	9661	6393	7268	4372	7253
Other Authorities	—		878		2881	
<b>Special Y.O.C. Tickets</b>						
						42
<b>TOTAL BATHERS</b>						
		87043			65786	51112
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	3438	13489	2347	9990	1791	7970
Motor Cycles	563		381		213	
Bicycles	9487		7260		5966	
Season Tickets	1		2		—	
<b>Deposits.—</b>						
Costumes		4010		1835		1050
<b>Season Tickets.—</b>						
Resident	202	207	92	254	—	360
Adults			160		101	
School Children			2		254	
Non-Resident	5				5	
<b>Hire of Towels, Cap, Costume and Slips</b>						
		9856			5829	3676
<b>Weighing Machines</b>						
		3557			2557	1663

OPEN AIR SWIMMING POOL—WEST HENDON.

Details.	1937		1938		1939	
	3rd July—3rd October	TOTAL	30th April—2nd Oct.	TOTAL	29th April to 25th Aug., 1939	TOTALS
<b>SESSIONS:—</b>						
<b>Adults.—</b>						
Sundays & Bank Holidays	2568	12117	—	15929	—	9091
7 a.m. to 12.30 p.m.	—		2171		1519	
1.30 p.m. to closing	—		1852	1288		
Weekdays	9549		11926	6284		
<b>Children.—</b>						
Sundays & Bank Holidays	1124	7487	—	10260	—	6477
7 a.m. to 12.30 p.m.	—		674		564	
1.30 p.m. to closing	—		1039	700		
Weekdays	6363		8547	5204		
<b>Season Pass.—</b>						
Sundays & Bank Holidays	506	2438	816	3689	1064	4787
Weekdays	1932		2853		3723	
<b>SUB-TOTAL</b>						
		22042			29878	20355
<b>School Children.—</b>						
Hendon	981	981	6825	6825	9459	9459
Other Authorities	—		—		—	
<b>Special Y.O.C. Tickets</b>						
						26
<b>TOTAL BATHERS</b>						
		23023			36703	29840
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	176	1195	304	2660	—	516
Motor Cycles	82		119		—	
Bicycles	937		2237		—	
Season Tickets	—		—		—	
<b>Deposits.—</b>						
Costumes		1448		1036		
<b>Season Tickets.—</b>						
Resident	43	52	—	63	—	80
Adults			35		23	
School Children			23		56	
Non-Resident	9		5		1	
<b>Hire of Towels, Cap, Costume and Slips</b>						
		3206			3652	2262
<b>Weighing Machines</b>						
		—			900	512

WAGES RETURN.

Year Ended 31st Mar.	Net Wages Paid.	Deductions						Contributions N.H. & U. Insurances	Total.
		Compulsory		Voluntary					
		Super-annuation	N.H. & U. Insurances	Sports Subscriptions	Club Socials	Industrial Orthopaedic Society	Rents, Rates, etc.		
1932	81897 7 0	1416 7 3	1557 11 9	—	—	—	—	1688 5 1	87976 18 4
1933	82166 4 3	1368 7 2	1711 2 11	—	—	—	—	1805 7 10	88419 9 4
1934	95367 11 9	2049 0 2	1971 13 10	—	—	—	—	2077 11 2	103514 17 1
1935	102007 4 7	2107 11 7	2101 18 11	—	—	50 8 0	—	2215 12 6	110591 7 2
1936 (53 weeks)	107592 19 3	2581 11 11	2227 13 2	—	—	58 19 11	—	2360 4 4	117493 0 6
1937	106580 12 3	2465 6 2	2072 2 11	—	—	56 17 4	—	2210 3 5	115830 8 3
1938	116027 19 0	2405 4 10	2204 5 1	—	—	57 0 2	—	2383 10 5	125483 4 4
1939	£128510 1 2	2456 0 3	2335 19 2	134 8 0	561 2 6	56 10 2	—	2529 14 3	129079 15 9

\* NOTE.—The contribution in respect of superannuation is equivalent to the deduction.

1939 Week Ended	Net Wages Paid	Super-annuation	N.H. & U. Insurances	Sports Subscriptions	Club Socials	Industrial Orthopaedic Society	Rents, Rates, etc.	Contributions N.H. & U. Insurances	Total
April 4	2399 9 4	49 5 10	43 4 1	3 2 8	15 3 4	1 2 2	—	46 17 10	2607 11 1
11	2459 5 3	49 17 0	44 8 4	3 5 4	15 10 2	1 2 3	—	48 5 11	2671 11 3
18	2492 13 10	49 16 9	45 10 10	3 3 6	15 12 6	1 2 4	30 3 3	48 14 4	2736 14 1
25	2513 9 0	49 17 2	40 12 4	3 4 8	15 9 4	1 2 4	44 6 7	50 8 4	2774 6 11
May 2	2509 8 5	49 9 4	47 3 0	3 7 4	15 6 8	1 2 1	45 4 9	51 6 3	2828 17 2
9	2585 6 4	49 4 2	46 16 11	3 5 10	15 13 8	1 2 2	44 16 7	50 16 10	2846 6 8
16	2725 0 10	49 5 11	48 2 11	3 4 10	15 12 8	1 2 2	46 11 8	52 3 10	2885 19 9
23	2637 18 9	49 9 10	49 0 6	3 5 0	16 0 0	1 2 3	47 7 4	53 0 5	2900 13 11
30	2676 4 4	49 9 5	48 15 0	3 10 10	16 9 2	1 2 3	48 10 6	53 1 5	2946 12 4
June 6	2702 0 5	49 13 11	50 13 3	3 11 0	16 19 6	1 2 2	48 9 7	54 10 11	3037 0 7
13	2738 5 1	49 5 8	50 16 1	3 9 4	17 9 8	1 2 4	48 3 5	54 14 10	3112 12 2
20	2748 15 6	49 6 0	51 9 7	3 12 4	17 12 8	1 2 3	47 2 6	55 16 4	3024 2 8
27	2738 15 2	50 7 0	52 1 6	3 11 0	18 2 0	1 2 2	47 8 8	55 18 4	3067 12 10
July 4	2791 19 3	49 4 3	51 17 5	3 9 8	18 2 10	1 2 1	50 13 2	55 18 8	3071 11 7
11	2812 4 8	49 0 11	53 13 6	3 11 10	18 2 2	1 2 2	50 1 10	57 13 2	3121 5 7
18	2869 0 8	49 8 4	53 3 0	3 10 8	18 3 10	1 2 1	49 3 8	57 5 0	3110 5 7
25	2854 6 6	49 13 7	54 3 7	3 11 8	18 8 10	1 2 1	51 1 1	57 7 1	3140 8 0
Aug. 1	2803 9 2	49 0 8	55 8 3	3 11 0	17 19 6	1 2 1	52 7 7	59 2 5	3181 1 4
8	2901 10 3	49 5 3	54 15 0	3 10 4	17 16 8	1 2 2	50 12 10	58 16 5	3186 14 8
15	2905 7 10	49 0 0	55 14 9	3 10 4	17 19 8	1 1 11	50 0 10	59 10 6	3281 5 10
22	3120 1 4	49 0 2	55 8 5	4 0 4	18 1 8	1 2 0	50 15 3	59 2 6	3306 9 10
29	3355 12 3	49 0 7	55 10 6	3 13 0	19 9 6	1 2 1	50 14 9	59 4 6	3343 7 9
Sept. 5	3762 13 7	48 7 2	57 13 7	3 12 8	19 4 4	1 2 1	50 0 4	60 11 8	3451 12 7
12	3698 1 8	48 7 3	60 18 4	3 11 4	18 19 2	1 1 7	50 11 11	65 2 1	3497 0 7
19	3361 14 2	48 11 4	56 19 8	3 11 2	19 2 4	1 1 9	47 2 0	60 8 11	3447 2 8
26	2936 16 9	48 7 5	53 0 4	3 10 4	18 10 2	1 1 6	44 12 5	56 3 4	3260 18 8
Oct. 3	2814 9 2	49 3 0	59 3 11	3 9 6	18 9 0	1 1 9	44 13 6	53 19 8	3114 12 6
10	2739 19 5	48 10 5	49 12 8	3 9 6	18 5 0	1 1 8	43 1 1	53 2 0	3003 6 2
17	2795 6 4	48 7 4	49 13 6	3 9 6	18 5 0	1 1 8	45 18 4	52 14 11	2973 3 11
24	2720 0 9	48 1 1	50 6 0	3 9 2	18 2 4	1 1 6	45 14 8	53 11 4	2988 7 11
31	2733 1 6	47 17 10	59 9 3	3 8 8	17 17 4	1 1 5	45 13 3	54 1 9	2971 8 10
Nov. 7	2675 2 2	47 14 10	50 6 11	3 8 6	17 16 6	1 1 5	45 17 3	54 0 11	2843 3 4
14	2677 19 0	47 18 4	50 13 9	3 8 4	17 15 2	1 1 6	45 12 0	54 7 1	2946 13 6
21	2701 6 19	49 10 2	51 1 10	3 9 10	17 14 8	1 1 6	44 16 3	54 18 2	2973 9 5
28	2663 8 6	47 9 3	59 6 10	3 8 8	17 19 4	1 1 5	45 17 0	54 5 2	2911 5 5
Dec. 5	2710 10 0	49 3 4	52 17 5	3 8 4	17 11 2	1 1 5	44 19 6	56 14 5	2985 8 11
12	2816 17 7	48 19 11	54 10 1	3 7 10	17 8 2	1 1 5	45 19 6	58 0 11	3095 14 9
19	2810 2 6	49 1 10	54 1 9	3 6 8	17 6 4	1 1 5	44 16 1	58 11 5	3087 0 10
26	2737 9 6	49 1 2	46 9 0	3 7 8	17 2 10	1 1 5	44 6 7	49 10 6	2997 9 10
1940 Jan. 2	2970 3 9	48 16 6	60 12 7	3 7 0	16 19 0	1 1 3	44 11 7	64 13 2	3250 1 4
9	2953 1 8	51 16 15	52 10 0	3 7 10	16 19 8	1 1 8	44 19 2	50 4 2	3241 17 10
16	3150 2 2	60 18 3	51 0 1	3 6 4	17 1 2	1 1 6	45 19 2	54 11 4	3344 18 3
23	2994 2 0	51 0 2	49 13 8	3 5 8	16 17 4	1 1 3	45 10 1	53 6 7	3205 16 11
	£122202 6 2	*2125 5 11	2217 10 10	148 7 0	731 1 0	46 19 8	1914 19 6	2380 4 4	133912 0 4

Air Raid Precautions Services to 31/1/40 ... .. 2186 13 10 99124 18 6

4866 18 2 233336 18 10

\* The contribution has the effect of doubling this sum.

## LOAN DEBT STATEMENT

Particulars.	Balance Outstanding 1st April.	New Loans	Repayments	Balance Outstanding 31st March.
Year to 31st March, 1932	£2,012,708 3 8	£225,025 10 9	£85,745 3 8	£2,131,988 10 9
Year to 31st March, 1933	£2,131,988 10 9	£150,932 19 6	£135,395 12 10	£2,147,525 17 5
Year to 31st March, 1934	£2,147,525 17 5	£825,020 17 2	£615,939 18 2	£2,336,606 16 5
Year to 31st March, 1935	£2,336,606 16 5	£70,120 0 0	£67,764 2 9	£2,338,962 13 8
Year to 31st March, 1936	£2,338,962 13 8	£75,500 0 0	£182,949 18 2	£2,232,412 15 6
Year to 31st March, 1937	£2,232,412 15 6	£241,250 0 0	£66,785 18 9	£2,410,876 16 9
Year to 31st March, 1938	£2,406,876 16 9	£247,052 12 8	£310,238 4 0	£2,343,691 5 5
Year to 31st March, 1939	£2,343,691 5 5	£506,957 1 10	£447,062 6 11	£2,403,586 0 4
Purpose.	Balance Outstanding 1st April, 1939	New Loans and Advances to Borrowing Accounts to 31st Dec., 1939	Repayments and Advances from Loans Pool to 31st Dec., 1939	Balance Outstanding at 31st Dec., 1939
Sewerage and Sewage Disposal	28043 12 2	4902 0 0	9563 10 10	275740 1 4
Road Improvements:—				
Main and County Roads	81647 2 0	5140 0 0	4389 3 8	85397 18 4
Local Roads	84210 7 2	9420 0 0	7935 14 10	85694 12 4
Private Streets	53133 4 10	—	7747 14 4	45385 10 6
Parks and Pleasure Grounds	449888 1 6	14130 0 0	20550 6 4	443467 15 2
Public Lighting	2500 0 0	—	170 0 0	2330 0 0
Public Offices and Buildings	63367 14 6	—	2165 12 8	61202 1 10
Public Depôts	16617 10 0	—	576 0 0	16041 10 0
Fire Station, etc.	22959 17 8	4758 0 0	5759 6 0	21958 11 8
Health Services:—				
House Refuse Collection	23753 2 8	—	1660 8 7	22092 14 1
Hospitals	57258 11 6	—	1501 8 6	55757 3 0
Maternity and Child Welfare	17018 19 1	—	439 13 7	16579 5 6
Public Conveniences	8357 7 1	—	299 1 2	8058 5 11
Mortuary	145 0 9	—	39 11 6	105 9 3
Baths and Washhouses	40917 7 4	—	1112 5 6	39805 1 10
Public Libraries	40230 6 5	—	1013 1 1	39217 5 4
Financial Adjustment	—	25000 0 0	177 10 0	24822 10 0
	1245408 4 8	63348 0 0	65100 8 7	1243655 16 1
Allotments	13502 4 10	—	152 16 2	13349 8 8
Small Dwellings Acts, Advances	47151 13 0	—	5242 2 4	41909 10 8
Housing (1923 Act), Subsidies	140 2 8	—	8 15 2	131 7 6
Housing	675790 0 4	—	11127 5 8	664662 14 8
Education:—				
Elementary	343539 11 10	78021 0 0	26639 1 2	394921 10 8
Higher	7689 1 0	—	148 5 10	7540 15 2
	2333220 18 4	141369 0 0	108418 14 11	2366171 3 5
Loans Pool	70365 2 0	100000 0 0	*123651 9 5	40713 12 7
Total	£2,401,286 0 4	£241,160 0 0	£232070 4 4	£2,412,284 16 0

\*Advances from Pool 171603 10 1  
Repayments to Pool 48042 0 8

£123651 9 5

(19)

LOAN SANCTIONS RECEIVED—From 1st April, 1939, to 31st January, 1940:

No.	Date of Sanction.	Purpose.	Amount.	Period. Years.
			£	
506	3rd May, 1939	Cricklewood Lane Improvement	6578	20
508	13th June, 1939	Edgwarebury Lane Improvement	5920	15
509	19th June, 1939	Broadfields Avenue School—Building	25824	40
510	19th June, 1939	Broadfields Avenue School—Heating	1184	15
511	18th July, 1939	Edgwarebury Park—Pavilion	1950	30
512	18th July, 1939	Penshurst Gardens—Culvert	1250	5
513	27th July, 1939	Cricklewood Lane—Improvement	3000	16
514	14th Aug., 1939	North End Road—Improvement	5600	7
515	21st Aug., 1939	Broadfields Avenue School—Site	8855	60
516	8th Sept., 1939	Air Raid Shelters—Schools	59500	12

PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES:

From 1st April, 1939, to 26th January, 1940.

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.				Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.	
			Certificate Numbers.	Amount.		
	£ s. d.	£ s. d.		£ s. d.	£ s. d.	£ s. d.
301	31446 15 2	26126 8 10	—	—	26126 8 10	—
340	9755 0 0	9164 7 2	—	—	9164 7 2	—
347	4254 1 2	1760 0 0	4	640 0 0	2400 0 0	600 0 0
355	18288 0 0	16325 0 0	—	—	16325 0 0	914 0 0
365	7573 5 0	7257 6 5	—	—	7257 6 5	—
368	1600 0 0	1244 7 6	—	—	1244 7 6	—
369	2675 0 0	2183 12 1	—	—	2183 12 1	—
371	20473 0 0	18343 0 0	—	—	18343 0 0	966 0 0
371	1448 0 0	1441 9 6	—	—	1441 9 6	—
378b	9611 13 7	8209 10 0	—	—	8209 10 0	—
381	4194 7 2	1864 15 9	—	—	1864 15 9	—
386	853 0 0	792 11 0	—	—	792 11 0	—
386	5163 0 0	5059 11 9	—	—	5059 11 9	—
389	1375 6 7	923 2 3	—	—	923 2 3	—
394	552 12 10	419 4 1	—	—	419 4 1	—
397	23577 18 3	20900 0 0	—	—	20900 0 0	1100 0 0
398	790 0 0	790 0 0	—	—	790 0 0	—
399	34179 4 6	31196 10 8	—	—	31196 10 8	3166 5 7
399	Kerb	—	1	394 9 4	394 9 4	—
400	590 0 0	491 0 0	—	—	491 0 0	54 13 5
401	1369 9 9	534 0 0	—	—	534 0 0	59 4 1
401	1415 17 10	582 0 0	—	—	582 0 0	64 5 1
401	3006 7 3	1350 0 0	—	—	1350 0 0	149 1 0
401	867 0 2	333 0 0	—	—	333 0 0	36 16 9
401	Kerb	1108 2 0	—	—	1108 2 0	—
401	Surfacing	1887 6 2	—	—	1887 6 2	—
401	Surfacing	218 3 1	—	—	218 3 1	—
403	8691 7 7	6058 0 0	—	—	6058 0 0	673 8 10

## PAYMENTS TO CONTRACTORS UNDER ENGINEERS CERTIFICATES—Contd.:

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.					Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.		
			Certificate Numbers.	Amount.			
£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.		
403	Kerb	862 9 2	—	—	862 9 2	—	
403	Surfacing	1126 2 4	—	—	1426 2 4	—	
404	18004 6 6	2400 0 0	—	—	2400 0 0	600 0 0	
405	414 0 0	364 6 10	—	—	364 6 10	—	
406	24408 8 3	4295 0 0	—	—	4295 0 0	1674 0 0	
412	684 11 1	370 0 0	—	—	370 0 0	41 12 0	
412	Surfacing	151 15 5	—	—	151 15 5	—	
412	Kerb	77 15 0	—	—	77 15 0	—	
413	399 13 8	333 0 0	—	—	333 0 0	36 14 3	
415	Trenches in Parks (A.R.P.)	9200 0 0	4	3300 0 0	12500 0 0	3125 0 0	
416	Wardens' Posts	2960 0 0	—	—	2960 0 0	740 0 0	
416	Bricks	712 0 0	—	—	712 0 0	178 0 0	
1038.	A.R.P. Trenches	—	—	—	2934 11 8	—	
	A.R.P. Shelters	—	—	—	825 17 3	—	
	A.R.P. Timber	—	—	—	5407 3 4	—	
	Brent Street Paving	1200 0 0	923 1 0	—	923 1 0	—	
	Station Road, Edgware Refuse	Surfacing	3658 0 0	—	3658 0 0	406 1 0	
	Destructor Boiler Job	500 0 0	—	—	500 0 0	400 0 0	
	Fire Engine	1998 0 0	1709 0 0	—	1709 0 0	189 0 0	
	Traffic Lights Golders Green cross roads	790 0 0	783 5 6	—	783 5 6	—	
	A.R.P. Work, 1939:—						
	Adaptations	—	2286 13 11	—	2286 13 11	} On Account.	
	Shelters in Streets	—	4432 0 0	—	1187 3 1		
	Timber	—	1713 1 0	—	1713 1 0		
	A.F.S. Stations	—	768 0 0	—	144 0 0		
	Heavy Rescue Squad	—	264 17 1	—	108 6 0		
	Garden Shelters	—	3029 0 0	—	2500 0 0		
	417 School Shelters	21171 12 6	800 0 0	2	650 0 0		1450 0 0
	417 School Shelters	—	167 18 3	—	—	167 18 3	
	417 School Shelters	37606 9 4	5500 0 0	2	5000 0 0	10500 0 0	
	417 School Shelters	116 0 0	116 0 0	—	—	116 0 0	
	417 Electrical	1868 19 7	—	1	28 0 0	28 0 0	
	417 Seating	1466 1 4	—	1	128 0 0	128 0 0	
	School Re-decorations	535 0 0	390 0 0	3	134 5 4	524 5 4	
	School Re-decorations	528 0 0	491 2 5	—	—	491 2 5	
	School Re-decorations	390 0 0	304 0 0	—	—	304 0 0	



QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
<b>1939.</b>			<b>£ s. d.</b>
<b>Estates, Parks and Allotments:—</b>			
8th May	609	Lease for Grazing—Arrandene	2 0 0
8th May	610	Sale of Refreshments—Permit:— J. T. Enright—Woodfield Park	2 10 0
		The Park Supplies—Sunny Hill	5 0 0
8th May	610	Camp Permit—War Office	1 0 0
8th May	610	Latrines—Moat Mount Camp	850 0 0
8th May	673	Tractor—Spurling Motors Ltd.	615 2 0
8th May	673	Fencing in 8 Parks—Prove Bros. Ltd.	158 12 11
19th June	773	Pavilion and Lavatories, Edgwarebury Park—J. N. Jones	1900 0 0
19th June	773	Bandstand—Watling Park—G. H. Kempster Ltd.	479 0 0
19th June	811	Park Entertainments (3)—A. Potter	9 9 0
19th June	770	Sale of Refreshments—Silk Stream Park—H. W. Daniel	2 0 0
17th July	931	Bulbs—J. Carter Ltd.	178 10 0
<b>Highways:—</b>			
8th May	611	Surfacing Carringeways:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 10
		Surfacing Margins:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 3
8th May	670	Supply of Tarmacadam and Tarpaving—Constable Hart & Co. Ltd.—per ton	£1 2 11 to £1 5 3
8th May	667	Making up Southover—C. Carter	684 11 1
19th June	773	Surfacing Southover—Constable, Hart & Co. Ltd.—per square yard	3 11
19th June	772	Road Dressings:—Asphalt Construction Ltd., McCreath Taylor & Co. Ltd., T. Hill Jones Ltd. and Situsee Ltd.—per gallon	6½
1940.		Increase on above price—Noted	¼
29th Jan.	219		
<b>1939.</b>			
<b>Works and Fire Brigade:—</b>			
8th May	611	Repairs to Ambulance, BML 945—Sunbeam Talbot Ltd.	82 2 0
19th June	772	Fuel Oil—Anglo-American Oil Co. Ltd.—Wholesale, less rebate of	½d. per gallon
19th June	773	Talbot Ambulance—"K" Garage & Service Station Ltd.	415 13 6
19th June	818	Hut—"Fenella"—H. Pickrill	505 0 0
17th July	934	Loud Speakers—Central Station	10 10 0
17th July	937	Standpipe Shafts	45 0 0
17th July	938	Refuse Collection Equipment—Walker Brothers (Wigan) Ltd.	2167 0 0
17th July	940	Quantity Surveyors—Record Store—L. A. Francis and Sons	Scale
17th July	940	Refrigeration Equipment Maintenance—Kelvinator Ltd.—per annum	5 0 0
4th Dec.	89	Refuse Collecting Equipment—Walker Bros. (Wigan) Ltd.	1330 0 0
4th Dec.	90	Cesspool Emptier—Dennis Brothers	845 0 0
4th Dec.	35	Recreation Hut and Storage of Equipment	611 0 0
1940.		—Estimated	
29th Jan.	151	Uniforms—J. Compton, Sons & Webb, Ltd.	349 3 2
29th Jan.	151	Boots—Wilkins & Denton Ltd.	170 0 0
29th Jan.	151	Waterproofs—L. Andrews & Co. Ltd.—per set	1 0 9
29th Jan.	209	Repairs to Escape—Leyland Motors Ltd.	78 5 6
29th Jan.	210	Lockers—Lockers Construction Ltd.	26 10 5
29th Jan.	202	Rat Destruction—Destructor Works—M.C.C. (year)	20 0 0

## QUOTATIONS ACCEPTED, CONTRACTS, LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
1939.		<b>Public Health:—</b>	£ s. d.
8th May	660	Subscription—Health and Cleanliness Council ... Surgical Unit:—	1 1 0
17th July	918	Quantity Surveyors—L. A. Francis & Sons ...	Scale
9th Oct.	1003	Erection—Norman Wright (Builders) Ltd.	2889 0 0
4th Dec.	75	Puerperal Pyrexia Cases to North Western Hospital (L.C.C.)—per day	15 3
		<b>Air Raid Precautions:—</b>	
8th May	640	Clothing for Auxiliary Fire Service	1172 1 0
8th May	640	Hire of Vehicles for Test Mobilisation	5 5 0
8th May	707	Six One-ton Vans—each	15 0 0
8th May	707	Three Stretcher Racks	5 10 0
8th May	707	Lease of Archway for Sandbag Store—London Passenger Transport Board—per annum exclu- sive	30 0 0
8th May	708	Equipment for Medical Services	48 0 0
9th Oct.	1003	Wardens' Posts—Garsubil Ltd.	5640 0 0
4th Dec.	37	Public Surface Shelters:—	
		Group 1—R. Malcolm Ltd.	1068 0 0
		Group 2—R. Malcolm Ltd.	1068 0 0
		Group 3—H. Lloyd	1120 0 0
		Group 4—Melson & Rosier	1136 0 0
		Group 5—Garsubil Ltd.	1168 0 0
		Group 6—H. Lloyd	1100 0 0
4th Dec.	39	Armbands (362)—Display Patents Ltd.—each	84
4th Dec.	41	West Hendon Clinic—First Aid Post—estimated	860 0 0
		Central Clinic—First Aid Post—Estimated	551 0 0
		Isolation Hospital—First Aid Post	2068 8 0
		—Building & Public Works Construction Ltd.	
4th Dec.	42	Hendon Cottage Hospital—First Aid Post—Building and Public Works Construction Ltd.	2060 19 0
		Heating, etc. (latter two)—Cornes & Houghton Ltd. each	179 0 0
		Hendon Grove Cleansing Station—Building & Public Works Construction Ltd.	6474 15 6
		Claremont Road Cleansing Station—Garsubil Ltd.	6703 0 0
4th Dec.	138	Small Anderson Shelters—Erection—Ruddock and Meighan Ltd.—each	1 16 0
		<b>Education:—</b>	
8th May	611	Fuel—J. Hudson & Co. Ltd.:—	
		Peas—per ton	1 12 6
		Singles—per ton	1 13 6
8th May	647	Fire Extinguishers—Dole Street School—Nuswift Engineering Co. Ltd.	23 8 0
8th May	648	Repairs Electric Circuits—Meads School	85 0 0
19th June	791	Hendon Schools' Sports Association—Grant	100 0 0
19th June	791	National Society for Prevention of Cruelty to Children—Donation	5 5 0
19th June	796	National Association Juvenile Employment and Welfare Officers—Subscription	1 1 0
19th June	796	Roofing, Burnt Oak School—Roberts and Burling Ltd.	399 13 3
17th July	893	Annual Repairs and Redecorations:—	
		Buckingham & Sons Ltd.—St. Paul's C. of E., Colindale, Woodcroft and St. Mary's R.C.	535 0 0
		Garsubil Ltd.—Algernon Road, Brent and The Meads	528 0 0
		J. N. Jones—Goldbeaters	390 0 0

## QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
1939.		<b>Education—Contd.:—</b>	£ s. d.
17th July	900	The Meads—Electrical—C. E. Keates	47 0 0
17th July	900	Broadfields Avenue Junior and Infant School— Erection:— McClelland & Co. Ltd.	24408 8 3
9th Oct.	1031	Sub-Contracts:— Metal Windows—R. E. Pearce & Co. Ltd.	1051 19 2
		Steel Work—Cook & Co.	476 0 0
9th Oct.	1042	Heating—Air Vent Heater Co. Ltd.	1077 0 0
9th Oct.	1039	Flat Roofs—Windsor Floors Ltd.	363 14 3
9th Oct.	1042	Roof Tiling—Greenhams Ltd.	573 18 6
9th Oct.	1042	Electric Lighting—C. E. Keates	488 0 0
4th Dec.	64	Flat Roofs—Windsor Floors Ltd. (Revised)	415 0 0
4th Dec.	69	Lantern Lights—Heywood & Co.	248 10 0
9th Oct.	1042	Trench Shelters for Schools—Lavender McMillan Ltd.	38057 5 4
17th July	900	Dollis School, Water Storage Cylinders Maintenance —North Middlesex Gas Co.—per annum	5 0 0
17th July	908	Maintenance—Weighing Machines—C. Pollard Ltd. —per annum	15 3 0
9th Oct.	1003	Edgware Senior School—Erection—E. S. Moss Ltd.	20500 0 0
4th Dec.	62	Trench Shelters for Schools—Comben & Wakeling Ltd.	21171 12 6
		Transport—School Children—Venture Transport (Hendon) Ltd.	£1 & £1 7s. 6d. per day.
		Air Raid Shelters:— St. Agnes'—Fussnidge Son & Norris Ltd.	P.C., plus 15%.
		Seating—J. Walker (A.D.) Ltd.	1466 1 4
		Closets—Queensbury Engineering Co. Ltd.	462 0 0
4th Dec.	72	St. Mary's R.C.—Comben & Wakeling Ltd.	P.C., plus 12½%.
4th Dec.	72	St. Paul's—R. Malcolm Ltd.	116 0 0
		Electric Lighting—Norwest Services Ltd.	1335 3 9
			Since revised and amended price.
1940.			
29th Jan.	172	Electric Lighting—Norwest Services Ltd.	2974 13 4
29th Jan.	172	Electric Lighting—Northmet Power Co.	957 0 0
1939.			
4th Dec.	64	Sale of Part Burroughs Field—Hendon Electric Supply Co. Ltd.	109 0 0
4th Dec.	70	School Supplies:—Foyles Educational Ltd.; Leighton Baldwin Cox & Co. Ltd.; Dryad Handicrafts Ltd.; Calipe Dettmer Ltd., and J. B. Smith Ltd. —per Schedules.	
1940.			
29th Jan.	172	School Supplies—E. J. Arnold & Sons Ltd.	30% and 15% increases for 1939.
29th Jan.	187	School Supplies—E. J. Arnold & Sons Ltd.	Per Schedules to 31/3/40.
1939.		<b>Buildings and Town Planning:—</b>	
19th June	827	Engel Park Communicating Street—Site—Park Estates Ltd.	201 12 0
		<b>Public Libraries:—</b>	
4th Dec.	28	Periodicals—Golders Green Branch—S. M. Wilson	Discounts as permitted.



## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

**That an Ordinary Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **18th** day of **March, 1940**, at **6** o'clock in the afternoon, at the **Town Hall, The Burroughs, Hendon, N.W. 4**, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

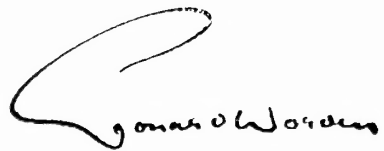
1. To confirm Minutes of the Meeting of the Borough Council held on the 26th February, 1940.
2. Official Announcements.
3. Questions.
4. To approve, or otherwise, the Reports of the following Committees, viz.:—  
**Education, Group I.** (comprising: Public Health and Medical Services, Housing, Libraries, Works and Fire Brigade). **Group II.** (comprising: Highways, Buildings and Town Planning, Estates, Parks and Allotments), **Rating and Valuation**, and **Finance and General Purposes.**
5. To receive Report of Local Pensions Committee.
6. To receive Report of Special (War-Time) Allotments Committee.
7. To receive Report of Civil Defence Committee.
8. Reports (if any) of Officers.
9. To authorise the sealing of the following documents:—

Undertaking ..... The Corporation to The London Passenger Transport Board—as to opening in wall of garage premises in Station Road, Edgware.

Agreement and Conveyance ..... The Corporation to the Northmet Power Company Ltd.—sale of land at Watford Way.

10. Recess Powers.

TO RESOLVE—That His Worship the Mayor, or in his absence the Deputy Mayor, be vested with power to deal with all urgent matters which may arise during the interim to the 1st April, 1940.

A handwritten signature in cursive script, appearing to read "George W. Jones".

*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.  
*13th March, 1940.*

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## Minutes.

**At a Statutory Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Monday, the 26th day of February, 1940, at 6 o'clock p.m.

### PRESENT:

**His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), in the Chair.**

**The Deputy Mayor (Councillor H. C. Potter, J.P., F.S.I.).**

### Aldermen:

**W. R. Clemens, F.C.A.,  
J. J. Copestake, J.P.,**

**W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.**

**F. C. Rice,  
G. R. Richardson,**

### Councillors:

**E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,**

**F. W. Cilpin,  
A. W. Creville,  
W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,**

**G. F. Nye,  
T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
H. P. Small,  
(Mrs.) M. Thomas,**

### NOTICE OF MEETING:

The Town Clerk read the notice convening the Meeting.

### MINUTES—CONFIRMATION:

Moved by Alderman Clemens, seconded by Alderman Copestake, and

**131.—RESOLVED—That the Minutes of the Meeting of the Borough Council held on the 29th January, 1940, be confirmed.**

### APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of Aldermen S. H. Egan, J.P., and R. A. B. Teare, M.B.E.; Councillors (Mrs.) F. E. Parvin, G. J. Pryke and C. F. Windust.

The Town Clerk reported a letter from Mrs. Egan expressing thanks for the sympathy extended to Alderman Egan and herself by the Council and intimating that Alderman Egan was now at home and making good progress.

### REPORTS OF COMMITTEES.

#### EDUCATION COMMITTEE:

Moved by Alderman Copestake, seconded by Alderman Maughan, and

**132.—RESOLVED—That the report of the Education Committee (Meeting held on the 6th February, 1940—Agenda, pages 259-273) be received.**

*Pages 262/3—Item 1 (b)—Broadfields Avenue Junior and Infant School—Contract Prices.*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Copestake:—



THAT the following words be added to the recommendation of the Education Committee:—

“ Subject to

- (a) the onus of proof of increases in wages or materials shall lie with the Contractors;
- (b) the Contractors shall keep detailed time sheets, invoices and other financial and costing records in such a manner that interim payments by the Council can be supported and any increases in prices definitely established; and
- (c) all such records shall be available for inspection by the Borough Treasurer from time to time, and upon completion of works all time sheets and invoices shall be handed over to the Corporation.”

The amendment, on submission, was declared **carried**.

133.—Accordingly **RESOLVED**—**That the Contractors be informed that the Education Committee are unable to accede to their request but that, subject to approval by the Board of Education, they are prepared to vary the terms of the contract in the following manner:—“ Where prices of materials and goods to be used on the contract have been increased because of the war, or where wages have risen, the nett cost actually and compulsorily paid by the Contractors owing to such increases shall be reimbursed by the Education Committee but that no profit shall be allowed to the Contractors upon such extra cost, subject to—**

- (a) **the onus of proof of increases in wages or materials shall lie with the Contractors;**
- (b) **the Contractors shall keep detailed time sheets, invoices and other financial and costing records in such a manner that interim payments by the Council can be supported and any increases in prices definitely established; and**
- (c) **All such records shall be available for inspection by the Borough Treasurer from time to time, and upon completion of works all time sheets and invoices shall be handed over to the Corporation.**

*Page 266—Item 4—Bell Lane School.*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Copestake:—

THAT the following be added to the recommendation of the Education Committee:—

- (2) “ That an agreement be entered into with the owner of the adjoining property concerned providing adequate safeguards.”

The amendment, on submission, was declared **carried**.

134.—Accordingly **RESOLVED**—

- (1) **That the Borough Surveyor be authorised to arrange for the installation of a gate in the fence at the rear of this school for the purpose mentioned at an estimated cost of £26.**
- (2) **That an agreement be entered into with the owner of the adjoining property concerned providing adequate safeguards.**

*ADOPTION OF REPORT:* Moved by Alderman Copestake, seconded by Alderman Maughan, and

- 135.—RESOLVED—That the report of the Education Committee, in so far as it relates to matters requiring the confirmation of the Council, be approved and adopted, *as amended.*

---

GROUP I. COMMITTEE:

*Public Health and Medical Services.*

Moved by Councillor Scott, seconded by Alderman Reynolds, and

- 136.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee (Meeting held on the 5th February, 1940—Agenda, pages 274-279) be received.

*ADOPTION OF REPORT:* Moved by Councillor Scott, seconded by Alderman Copestake, and

- 137.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee be approved and adopted.

---

*Libraries.*

Moved by Councillor Lightfoot, seconded by Councillor Bridge, and

- 138.—RESOLVED—That the report of the Libraries Section of Group I. Committee (Meeting held on the 5th February, 1940—Agenda, pages 279-280) be received.

*ADOPTION OF REPORT:* Moved by Councillor Lightfoot, seconded by Councillor Bridge, and

- 139.—RESOLVED—That the report of the Libraries Section of Group I. Committee be approved and adopted.

---

*Housing.*

Moved by Alderman Maughan, seconded by Councillor Scott, and

- 140.—RESOLVED—That the report of the Housing Section of Group I. Committee (Meeting held on the 5th February, 1940—Agenda, pages 280-283) be received.

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Alderman Rice, and

- 141.—RESOLVED—That the report of the Housing Section of Group I. Committee be approved and adopted.

---

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Rice, and

- 142.—RESOLVED—That the report of the Works and Fire Brigade Section of Group I. Committee (Meeting held on the 5th February, 1940—Agenda, pages 283-286) be received.

*Pages 283/4—Item 35—Maintenance and Repair of Corporation Vehicles.  
Appointment of Maintenance Superintendent (M.T.).*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Copestake:—

THAT the following words be added:—

“That it be referred to the Civil Defence Committee to obtain the approval of the County Council for the recognition of an appropriate proportion of salary for Air Raid Precautions grant.”

The amendment, on submission, was declared **carried**.

143.—Accordingly **RESOLVED**—

- (1) **That the report of the Borough Surveyor be approved and that advertisements be issued inviting applications from persons not exceeding 45 years of age with wide experience of maintenance of mechanical vehicles and possessing administrative ability, for the position of Maintenance Superintendent (M.T.) at a salary in accordance with Grade B.2 of the Council's Scale (£400 x £20—£440 per annum).**
- (2) **That it be referred to the Civil Defence Committee to obtain the approval of the County Council for the recognition of an appropriate proportion of salary for Air Rair Precautions grant.**

**ADOPTION OF REPORT:** Moved by Alderman Maughan, seconded by Alderman Rice, and

144.—**RESOLVED**—**That the report of the Works and Fire Brigade Section of Group I. Committee be approved and adopted, as amended.**

---

**GROUP II. COMMITTEE:**

*Highways.*

Moved by Alderman Reynolds, seconded by Councillor Collins, and

145.—**RESOLVED**—**That the report of the Highways Section of Group II. Committee (Meeting held on the 5th February, 1940—Agenda, pages 287-292) be received.**

**ADOPTION OF REPORT:** Moved by Alderman Reynolds, seconded by Councillor Scott, and

146.—**RESOLVED**—**That the report of the Highways Section of Group II. Committee be approved and adopted.**

---

*Buildings and Town Planning.*

Moved by Alderman Reynolds, seconded by Councillor Bridge, and

147.—**RESOLVED**—**That the report of the Buildings and Town Planning Section of Group II. Committee (Meeting held on the 5th February, 1940—Agenda, pages 292-296) be received.**

**ADOPTION OF REPORT:** Moved by Alderman Reynolds, seconded by Councillor Cox, and

148.—**RESOLVED**—**That the report of the Buildings and Town Planning Section of Group II. Committee be approved and adopted.**

---

*Estates, Parks and Allotments.*

Moved by Alderman Reynolds, seconded by Alderman Copestake, and

- 149.—RESOLVED—That the report of the Estates, Parks and Allotments Section of Group II. Committee (Meeting held on the 5th February, 1940—Agenda, pages 295-298) be received.

*Page 296—Item 23—Hospital Field—Water Supply.*

AMENDMENT moved by Alderman Clemens, seconded by Councillor Scott:—

THAT the above matter be referred back for further consideration.

The amendment, on submission, was declared **carried**.

- 150.—Accordingly RESOLVED—That Item 23 of the report of the Estates, Parks and Allotments Section of Group II. Committee be referred back for further consideration.

*ADOPTION OF REPORT:* Moved by Alderman Reynolds, seconded by Councillor Cox, and

- 151.—RESOLVED—That the report of the Estates, Parks and Allotments Section of Group II. Committee be approved and adopted, *as amended*.

---

RATING AND VALUATION COMMITTEE:

Moved by Councillor Small, seconded by Alderman Reynolds, and

- 152.—RESOLVED—That the report of the Rating and Valuation Committee (Meeting held on the 13th February, 1940—Agenda, page 299) be received.

---

FINANCE AND GENERAL PURPOSES COMMITTEE:

Moved by Alderman Clemens, seconded by Alderman Copestake, and

- 153.—RESOLVED—That the report of the Finance and General Purposes Committee (Meeting held on the 14th February, 1940—Agenda, pages 300-307) be received.

*ADOPTION OF REPORT:* Moved by Alderman Clemens, seconded by Alderman Reynolds, and

- 154.—RESOLVED—That the report of the Finance and General Purposes Committee be approved and adopted.

---

LOCAL PENSIONS COMMITTEE:

Moved by Councillor Lightfoot, seconded by Councillor Connell, and

- 155.—RESOLVED—That the report of the Local Pensions Committee (Meeting held on the 5th February, 1940—Agenda, page 308) be received.

---

SPECIAL (WAR-TIME) ALLOTMENTS COMMITTEE:

Moved by Councillor Collins, duly seconded, and

- 156.—RESOLVED—That the report of the Special (War-Time) Allotments Committee (Agenda, pages 309-311) be received.
-

## CIVIL DEFENCE COMMITTEE:

Moved by His Worship the Mayor, seconded by Councillor Cox, and  
157.—RESOLVED—That the following report be received:—

**REPORT OF CIVIL DEFENCE COMMITTEE.**

to the Meeting of the

HENDON BOROUGH COUNCIL.

*26th February, 1940.*

To the Mayor, Aldermen and Councillors  
of the BOROUGH OF HENDON.

Ladies and Gentlemen,

We herewith submit a Report on the various matters which have been dealt with by this Committee at its Meetings held on the 31st January, 7th, 14th and 21st February, 1940.

**PERSONNEL.**

## 1.—RETURN OF PERSONNEL:

A return of personnel engaged on Air Raid Precautions Services as at the 18th February, 1940, is annexed hereto.

## 2.—CONTROL CENTRE:

The Committee have received and approved the following report of the Controller:—

“As the Committee are aware, four Assistant Controllers have been appointed and in this connection it is necessary to consider the nature of their functions.

In the first place, however, it should be remembered that the Officers-in-Charge at the Control Centre work on a shift basis, and **one is always available at the Centre.** In an emergency, they can deputise for the Controller. In this connection, I would draw attention to the following paragraph of Home Office Memorandum No. 6:—

‘It is not desirable, however, that the Controller should be tied to his Headquarters throughout the period of and immediately following an air raid... nor should he be hampered in the exercise of his responsibilities by the routine work of managing the Centre. The responsibility for the organisation and operating of a Control Centre will, therefore, be entrusted to an Officer-in-Charge, who will be directly subordinate and responsible to the Controller, and who may deputise for him when he is not available.’

For the purpose of considering the functions of the Assistant Controllers, the duties at the Control Centre must be divided into ‘General Control’ and ‘Heads of Services.’ In this latter category, must be placed two of the Assistant Controllers:—

Mr. Pelham is Assistant Controller detailed in charge General Services, and  
Dr. Livingston is Assistant Controller detailed in charge Casualty Services.

To quote from Memorandum No. 6:—

‘The Heads of Services, or representatives deputed by them for the purpose, should be at the Control Centre while an air raid and the operations following it are in progress. They will thus be able to keep a close watch on the situation as it affects their services, to exercise general supervision over them, to send assistance to any area in which the resources locally available are insufficient, and to decide, by consultation, any question of priority of action.’

It is clear that the duties to be carried out by these two Assistant Controllers would preclude them from taking part in the ‘General Control.’ Departmental arrangements will operate whereby a responsible representative will be available at the Control Centre in the event of an air raid warning. The detailed arrangements should be left to the Assistant Controllers i/e Services.

As regards 'General Control,' the Controller and/or one Assistant Controller (either Mr. Day or Mr. Taub) will always be on call.

All Service Reports to the Civil Defence Committee should be signed and presented by the Assistant Controller detailed i/c of the respective Services and should be countersigned by the Chiefs of the Departments concerned. This, incidentally is a procedure which operates satisfactorily in the case of the Housing Department and ensures that the Chief has knowledge of which is being carried out in his Department.

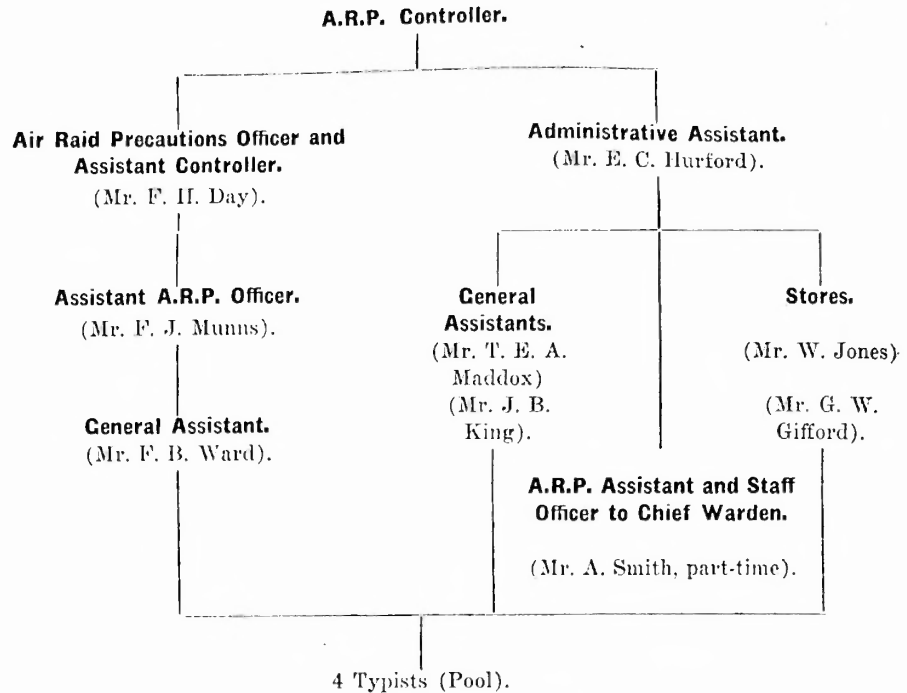
As regards the Casualty Services, Dr. Livingston is very anxious that he shall not be completely divorced from the public health functions attendant upon his appointment as Deputy Medical Officer of Health. This can be achieved by Dr. Morris being placed in charge of the training of personnel, thus relieving Dr. Livingston from these more detailed duties. I recommend accordingly."

### 3.—HEADQUARTERS—ORGANISATION AND STAFF:

The Committee have considered a detailed report of the Controller on the staffing of the Department and re-arrangement of office accommodation at Ravensfield.

Approval has been given for the re-allocation of the Office accommodation in accordance therewith and to the following arrangements of staff:—

- (i) **Mr. F. H. Day, A.R.P.S., to be appointed Air Raid Precautions Officer at a salary of £550 per annum, rising by annual increments of £25 to £600 and that the County Council be notified of his appointment.**
- (ii) **The Assistant Air Raid Precautions Officer (Mr. F. J. Munns) to be relieved of his duties at the Mill Hill Sub-Report Centre, and return for duty at A.R.P. Headquarters.**
- (iii) **Mr. E. C. Hurford (Administrative Assistant and Committee Clerk) to be temporarily appointed to the Town Clerk's Department and seconded for A.R.P. duties.**
- (iv) **The arrangements for the General Organisation of the Department to be as follows:—**



Under the supervision of **Miss Wheeler** (Permanent Officer) :—

Miss Williams (Temporary).  
Miss Gordon (Temporary).  
Miss Hubball (Temporary).

**Telephones and Enquiries.**

(Mr. H. C. Pollock).

NOTE.—The remaining temporary typist to be retained pending further report.

**4.—WAGES:**

The Committee are causing enquiries to be made into questions raised by the Middlesex County Council on expenditure for the period ending 31st December, particularly with regard to a sum of £6,565 expended in September in relation to Air Raid Wardens engaged in excess of authorised personnel.

**5.—ALIENS:**

Having considered the procedure to be adopted with regard to applications from aliens, your Committee have directed that such applicants be advised that, at present, it is not possible to arrange for their acceptance in the A.R.P. services.

**TRANSPORT.**

**6.—APPOINTMENT OF MAINTENANCE SUPERINTENDENT (M.T.):**

Consequent upon the reports of the Borough Treasurer and Borough Engineer as to arrangements for the repair of mechanical vehicles, pumps, etc., owned and hired by the Corporation, the Committee approved a recommendation for the appointment of a Maintenance Superintendent (M.T.) and referred this matter to the Works and Fire Brigade Committee.

A reference from the Finance and General Purposes Committee has since been considered and a direction given for an application to be made to the Middlesex County Council for their recognition of two-thirds of the salary applicable to the appointment to rank as A.R.P. expenditure.

#### 7.—USE OF CASUALTY SERVICE CARS:

The Committee have approved the following regulations relating to the use of casualty service cars:—

"In accordance with directions issued by the Minister of Transport, unlicensed motor vehicles may be used for certain designated purposes, in connection with Air Raid Precautions provided such vehicles:—

- (a) are wholly under the control of the Local Authority;
- (b) are used solely and exclusively for a designated purpose;
- (c) exhibit a certificate in the appropriate form.

The 'designated purposes' are:—

1. The removal, in the event of hostile attack or of the Minister of Health having reason to expect hostile attack, of sick persons undergoing treatment in any place.
2. Transport to first aid posts or to hospitals of casualties occurring from hostile attack.
3. Transference of members of the civil population from one area to another in the event of war or the imminence of war.
4. The carrying or drawing of personnel or equipment for the purposes of Auxiliary Fire Services or Air Raid Precautions.

'Designated purposes' 1, 2 and 3 are self-explanatory, but in order to clarify item 4, the Civil Defence Committee direct:—

- (i) In no circumstances shall a Casualty Service Car be used other than for a definite purpose directly associated with the Auxiliary Fire Services or Air Raid Precautions Services.
- (ii) That any Department of the Council requiring the regular use of Casualty Service Cars in connection with the Auxiliary Fire Service or Air Raid Precautions Services must first receive sanction from the Committee for such use.
- (iii) Any authorised Department of the Council using the Cars on the Auxiliary Fire Services or Air Raid Precautions Services must, as far as practicable supply a definite schedule to the Head of the Casualty Services setting forth the requirements for the ensuing week.
- (iv) The use of Casualty Service Cars is permitted for the conveyance of Members of the Local Authority or individual Officers engaged on Air Raid Precautions duties provided that prior application for a Car in every instance is made to the Medical Officer of Health or his representative on duty.
- (v) That Members or Officers using Casualty Service Cars by permit under (iv) above shall indicate the journey to be made and the approximate time of use for which the vehicle is required.
- (vi) In case of an Air Raid warning all Casualty Service Cars then in use under these regulations shall immediately returned to their Depôts as expeditiously as possible.

Pursuant to paragraph 2 of the regulations set out above, the Committee have authorised the use of Casualty Service vehicles by the personnel of the Borough Treasurer's Department for the purpose of paying wages and distributing Insurance Cards.

#### 8.—CARS FOR SITTING WOUNDED:

The purchase of two additional cars to complete the authorised strength of 23 "Sitting Wounded" cars has been completed and the vehicles put into service.



9.—TRANSPORT FOR RESCUE AND DECONTAMINATION SERVICES:

The purchase of four lorries at a cost of £277 10s. 0d. to replace hired vehicles at present being used in connection with these services has been approved. Every effort is being made to obtain sufficient suitable vehicles to release the whole of the hired transport.

10.—TRANSPORT FOR PERSONNEL OF MOBILE UNITS:

The Minister of Health is of opinion that vehicles for the conveyance of personnel attached to the Mobile First Aid Units can be readily requisitioned or hired when necessary and authority for the purchase of two cars for this purpose has been refused.

11.—CLAIMS FOR DAMAGE TO VEHICLES:

The Committee have authorised, subject to the approval of the Middlesex County Council, payments totalling £59 7s. 5d. in respect of claims received for damage to vehicles during the period of hire by the Corporation.

12.—MOBILE REPAIR SHOP:

The Middlesex County Council are not prepared to approve the Council's application of the 21st November, 1939, for sanction to the expenditure of £25 on the provision of a mobile repair shop.

Consequent upon a revision of the arrangements for the repair of casualty service vehicles, the matter of the disposal of the vehicle acquired for the above purpose has been referred to the Borough Engineer in conjunction with the Ambulance Officer.

**WORKS AND BUILDINGS.**

13.—CLEANSING STATIONS—MILL HILL AND HENDON WAY:

Contracts have been entered into and instructions given for work to proceed as under:—

	£	s.	d.
(a) With Messrs Garsubil, Limited, for the Cleansing Station at Daws Lane, Mill Hill, the amount of the contract being	6703	0	0
(b) With the Building and Public Works Construction Company, Limited, for the Cleansing Station at Hendon Way Depôt, the amount of the contract being	6474	15	6

Tenders for the steelwork have been received and authority given for the Borough Engineer to instruct the General Contractor to place the order with Messrs. Cook and Co. Ltd.

14.—DECONTAMINATION OF CLOTHING:

The Committee have approved a scheme prepared by the Borough Engineer for the erection of a building for dealing with the decontamination of clothing adjacent to the Corporation's refuse disposal plant where an ample supply of steam is available. A small room is provided for dismantling respirators for passing to the Boiling Room. Protective clothing, boots, etc., are to be delivered directly to this room, which contains four boiling tanks, giving the capacity required by the Middlesex County Council. Adjoining is a drying room with the temperature maintained between 90° and 120° F. and also another small room for the re-assembling of the respirators.

The total cost of providing and equipping this building is estimated at £855. The approval of the Middlesex County Council to the scheme has been requested.

## 15.—PROTECTION OF CASUALTY SERVICE VEHICLES:

The Middlesex County Council have replied to the Committee's application for the approval of an expenditure of 7/- a week per vehicle for garaging ambulances and casualty service cars, to the effect that the Minister of Home Security has decided on a maximum basis of 5/- per week.

The Committee have received tenders in respect of a revised scheme of protection for the vehicles at the various Depôts consisting of a structure of light steel frame-work covered with corrugated iron.

The estimated cost of carrying out this work is as follows:—

	£	s.	d.
Amount of lowest tender received .....	1280	11	10
<b>Add</b> for two additional vehicles.....	28	0	0
<b>Add</b> for groundwork and contingencies .....	161	8	2
	<u>£1470</u>	<u>0</u>	<u>0</u>

The tender of Messrs. Scaffolding (Great Britain) Limited, amounting to £1,280 11s. 10d., has been provisionally accepted and application is being made to the Middlesex County Council for sanction to an expenditure of £1,470 to cover the whole of the works incidental thereto.

## 16.—PUBLIC MORTUARIES:

Tenders for the erection of a Public Mortuary in Claremont Road and for the steel-work, body racks and trays therefor have been received, and also for the conversion and fitting of the premises at the Broadway (Nelsons Club), Burnt Oak.

The estimated cost of carrying out the scheme based on the tenders received is as follows:—

	£	s.	d.	£	s.	d.
Amount of lowest tender for construction of main building in Claremont Road .....	1674	0	0			
Amount of lowest tender for the steel-work in connection with above .....	233	0	0			
Amount of lowest tender for fittings in connection therewith .....	282	5	0			
				<u>2189</u>	<u>5</u>	<u>0</u>
Amount of lowest tender received for the conversion of the building at Burnt Oak Broadway .....	439	10	0			
Amount of lowest tender for the fittings in connection therewith .....	301	9	5			
				<u>740</u>	<u>19</u>	<u>5</u>
				2930	4	5
Add for Clerk of Works, etc. ....				169	15	7
<b>TOTAL</b> .....				<u>£3100</u>	<u>0</u>	<u>0</u>

The following tenders have been provisionally accepted and application has been made to the Minister of Health for approval to an expenditure of £3,100 in respect of the work:—

**Building at Claremont Road, Cricklewood:—**

	£	s.	d.
Tender of Messrs. H. Pickrill Ltd. for the constructional work .....	1074	0	0
Tender of Messrs. Redpath, Brown & Co. Ltd. for the steelwork .....	233	0	0
Tender of Messrs. Garton & Thorne Ltd. for the fittings .....	282	5	0

**Building at Burnt Oak Broadway:—**

Tender of Messrs. W. Richards & Sons (Hendon) Ltd. for the constructional work .....	439	10	0
Tender of Messrs. Garton & Thorne Ltd. for the fittings .....	301	9	5

**17.—GOLDERS HILL PARK—FIRST AID POST:**

Authority to proceed with the alterations at the above First Aid Post has been received. Tenders for the work are being obtained.

**18.—USE OF SCHOOL BUILDINGS:**

A further Circular on the use of school buildings for Civil Defence purposes has been received from the Minister of Home Security, urging local authorities to make every effort to release school premises as soon as the Education Authority is ready to use them.

The Committee have also considered a resolution passed at the Meeting of the Hendon Local Higher Education Committee on the 8th February as under:—

“ That the County Air Raid Precautions Authority and the Hendon Civil Defence Committee be asked to arrange as soon as possible for the Ambulance Station which is at present housed at the Hendon County School to be transferred to other premises in order that the rooms now occupied may be made available for normal educational purposes.”

The A.R.P. Stores having been removed from Wessex Gardens and Dollis Schools, the Hendon County School, where a limited amount of accommodation is being used as an Ambulance Station, is the only school building in the Borough affected, and the County Council is being consulted on the matter.

**18.—WEST HENDON DEPOT:**

Consequent upon the transfer of Redhill Hospital Ambulance Dépôt to West Hendon Dépôt, additional cooking facilities, provision of wooden flooring in certain of the buildings and of additional storage accommodation have been agreed as necessary. Estimates for the work are being prepared and the approval of the County Council will be sought to the expenditure involved.

**SHELTERS.****19.—PUBLIC SHELTERS:**

The following statement indicates the position with regard to shelter accommodation at the 18th February, 1940:—

	Authorised.	Available for the Public.	In course of Construction.	Not yet Commenced.
Trenches .....	9650	7850	1800	—
Surface Shelters .....	2000	800	1000	200
Shops and basements .....	5360	4660	—	700
<b>TOTALS .....</b>	<b>17010</b>	<b>13310</b>	<b>2800</b>	<b>900</b>

## 20.—ANDERSON STEEL SHELTERS—ERECTION AND WATERPROOFING:

Further details and notes on dealing with the waterproofing of Anderson Steel Shelters have been received.

The total estimated number of "free" shelters for the District is 9,478, of which 7,790 have been delivered. Approximately 4,300 shelters have been erected by the Council's Contractor.

The total number of shelters which have been, or will be, erected by the Contractor is estimated as 6,260 at an estimated cost of £12,072.

It is anticipated that approximately two-thirds of this number will require to be waterproofed by lining with concrete in accordance with the principles laid down by the Middlesex County Council, i.e., 4,170 shelters at an estimated cost of £13,934.

It is also anticipated that approximately a further 2,000 shelters will require waterproofing treatment at an estimated cost of £6,500, as although competent to erect the shelters, the recipients cannot be regarded as capable of providing the concrete lining.

A summary of the foregoing estimates is as follows:—

	£
Estimated total cost of erection of shelters by the Contractor .....	12072
Estimated cost of waterproofing the above shelters where necessary .....	13934
Estimated cost of waterproofing shelters erected by householders .....	6500
	<hr/>
	£32506
	<hr/>

The Committee have directed that an application be made to the Middlesex County Council for sanction to this expenditure.

## 21.—SALE OF ANDERSON STEEL SHELTERS:

Details of the arrangements in connection with the sale of Anderson Shelters to householders not eligible to receive them free of cost have been received.

Residents in the Borough are invited to register for the purchase of shelters as and when supplies become available. Purchases can be arranged by payment in full before delivery or by instalments, the prices applicable to the various sizes of shelters being as follows:—

	Shelters for											
	4		6		8		10					
	Persons.		Persons.		Persons.		Persons.					
	£	s. d.	£	s. d.	£	s. d.	£	s. d.				
<b>Scheme (i):—</b>												
Cash payment in full before delivery .....	6	14	0	8	0	0	9	12	0	10	18	0
<b>Scheme (ii):—</b>												
Initial payment before delivery upon signature of agreement .....	1	5	0	1	10	0	1	16	0	2	1	0
Ten payments at monthly intervals from signature of agreement .....	12	6		15	0		18	0		1	0	6
Total purchase price.....	7	10	0	9	0	0	10	16	0	12	6	0

On request, the Council are to advise purchasers on the siting of the shelters; arrangements for the erection thereof, however, are being left to the purchasers.

The attention of the public has been drawn to the facilities by advertisement in the local paper, and posters are to be exhibited.

#### 22.—SURFACE SHELTERS—GOLDERS GREEN CRESCENT:

The tender of Mr. Henry Lloyd amounting to £775 for the conversion of an additional nine railway arches between Golders Green Crescent and Finchley Road has been provisionally accepted, and application made for the approval of the Middlesex County Council thereto.

#### TRAINING, EXERCISES, ETC.

Sir Ernest Gowers, Regional Commissioner of the London Civil Defence Region, made a tour of inspection on the 3rd February of various Posts and Depôts in the Borough, and also viewed a H.E. Incident. Later, he inspected the Headquarters of the Women's Voluntary Services.

Sir Ernest expressed appreciation of all he saw and seemed particularly pleased with the initiative which was displayed.

#### 23.—EXERCISES:

The various sections of the Organisation have taken part in Regional Exercises of a "mutual support" character on the 7th and 18th February, 1940. On the latter occasion the Group Controller indicated that complimentary comment was made on the turn-out and work of the Rescue Party.

#### CASUALTY SERVICES.

#### 24.—DEPOT SUPERINTENDENTS:

The Committee have interviewed the Depôt Superintendents and their Deputies and approved the following re-allocation:—

Depôt.	Superintendent.	Deputy.
Mill Hill	R. C. N. Golding	J. S. McNair.
John Groom's	W. H. Lane	W. E. Buckland.
Golders Hill Park	A. E. Harford	—
Hendon County School	L. Flewin	H. Leake.
West Hendon	S. B. Fulford	R. Bridger.
Clitterhouse	G. W. Mettam	J. B. Verity.

#### 25.—MALE PERSONNEL—CASUALTY SERVICES:

The present arrangements for the calling up of men for military service affect 98 Stretcher Bearers and 27 Drivers. An improvement in business conditions has also led to the resignation of men returning to their normal occupations.

Every effort is being made to divert to the Casualty Services suitable applicants for enrolment in other branches of the A.R.P. Organisation, and for the enlistment of men (over 32 years of age and preferably over 35 years) likely to be retained in the Casualty Services for the duration of the War.

#### 26.—LEAVE FOR FEMALE PERSONNEL:

The present authorised establishment of female personnel renders it impossible to grant equitably authorised leave periods and at the same time staff First Aid Posts and Depôts. It is understood that this matter is receiving the attention of the Minister of Health.

Your Committee have directed that a statement of the minimum number of personnel necessary to permit the authorised leave periods to be granted be forwarded to the Minister through the County Council with an urgent request that approval should be granted thereto.

27.—PART-TIME PERSONNEL—CASUALTY SERVICES:

The Committee have received a statement of attendance of part-time personnel connected with the casualty services which indicates the extreme difficulty experienced in composing stretcher parties, manning ambulances, etc., due to the low percentage and irregular hours of such attendance.

28.—FIRST AID POSTS—SISTERS-IN-CHARGE:

In order to comply with the request of the Public Health and Medical Services Committee that Health Visitors should return to their normal duties, your Committee are reviewing the staffing of the First Aid Posts with the object of replacing the Health Visitors in charge thereof.

In regard to Colindale First Aid Post, the Committee have approved the appointment of Nurse Ashmead as Sister-in-Charge as from the 19th January, 1940, salary and emoluments being in accordance with the rates specified by the Ministry of Home Security.

**WARDENS' ORGANISATION.**

29.—TEMPORARY WARDENS' POSTS—EXPENSES:

Claims totalling £219 18s. 8d. have been passed for rent and heating of premises used as temporary Wardens' Posts.

30.—CENSUS OF RESPIRATORS:

Arrangements for the checking of respirators three times per annum have been approved. The first checking is now in hand.

31.—SHELTER MARSHALS:

An increase in the present establishment for additional personnel to act as Shelter Marshals cannot be obtained. Every effort therefore is being made to arrange a rota of part-time Wardens, failing which it is hoped to enrol willing personnel possessing qualities of leadership and residing in the vicinity of shelters to act in this capacity. Arrangements will be made for such personnel to receive a course of anti-gas training.

32.—EQUIPMENT AND TRAINING ROOMS:

Consequent upon the impending removal of the temporary Wardens' Posts to the permanent structures, the Committee are seeking the approval of the County Council to the provision of accommodation for use as offices for the District Wardens and for specific approval to proposals for the storage of Post equipment and Post training.

33.—NATIONAL A.R.P. ANIMALS' COMMITTEE:

The N.A.R.P.A. Committee are arranging to co-operate with the Wardens' Service in the provision of Animal Guards for dealing with animal casualties caused by air raids.

**GENERALLY.****34.—A.R.P. STORES:**

Confirmation of the consent of the Minister of Home Security to the requisitioning of Messrs. King, Freeman's premises fronting St. Alban's Lane, Golders Green, for the purposes of a central A.R.P. Store has been received.

The Schools and other premises previously used for this purpose have now been vacated.

**35.—RESERVATION OF HOUSES ON COUNCIL HOUSING ESTATES:**

The Committee have considered a reference from the Housing Committee of the 5th February, 1940, for the release of six vacant houses on the Council's Housing Estates. The Public Assistance Committee have, since this reservation was made, formulated a scheme for the relief of distressed persons and requisitioned a number of halls throughout the Borough for sleeping and feeding such cases. Under the circumstances, the Committee have cancelled the reservation of the six houses referred to.

**36.—MILL HILL SUB-REPORT CENTRE:**

The Minister of Home Security has intimated that on the information placed before him, he does not consider it would be safe to suspend the permanent manning of this Report Centre. It will, therefore, continue to function as heretofore.

**37.—REQUISITIONS:**

The following requisitions have been **approved**:—

	£	s.	d.
Controller	50	9	9
Borough Engineer	908	0	0
Medical Officer of Health	57	18	6

**A. A. NAAR,**

Chairman.

**RETURN OF PERSONNEL (AS AT 18th FEBRUARY, 1940).**

The War Establishments shown are as authorised on the 18th January, 1939, and it is understood that they still apply to all Services; it being intended that the revised whole-time paid personnel shall be regarded as the "1st Line" and the difference between this figure and the War Establishment shall form the "2nd Line" as unpaid volunteers.

Service.	War Establishment.		Revised Whole-Time Paid Personnel.		Actual Paid Personnel.		Active Part-Time.		Notes.
	Men.	Women.	Men.	Women.	Men.	Women.	Men.	Women.	
Air Raid Wardens	1536	384	264	66	272	64	1437	228	1665
Stretcher Bearer Parties	520	—	•520	—	302	—	302	84	84
First Aid Posts & Mobile Units	85	425	48	168	14	112	126	16	129
Ambulance:—									
Drivers	—	468	†70 or	105	55	103	158	4	14
Attendants	—	—	105	—	—	—	—	—	—
Sitting Wounded Drivers	—	156	†46 or	69	3	47	50	1	11
Light Rescue Parties	374	—	•374	—	192	—	192	6	6
Heavy Rescue Parties	72	—	•72	—	54	—	54	—	—
Decontamination Squads	126	—	•126	—	—	—	—	148	—
Control & Report Centres	36	108	18	81	12	76	88	24	50
Messengers	90	—	90	—	17	—	17	15	—
	2839	1541	1008	420	921	402	1323	1636	432
	—	—	or	or	—	—	—	—	—
	—	—	892	594	—	—	—	—	—
	—	—	—	—	—	—	—	—	—

**Heavy Rescue Parties:** On the War Establishment of 72 the authorised paid personnel was 75 per cent. = 54. This number is retained at present under authority of Group 6 Memorandum 25, dated 27/12/39, pending instructions from Group Officer in charge of Rescue Parties.

**Decontamination Squads:** 48 Council employees are on call and would be paid overtime if work were done outside ordinary hours.

• 104 Parties.  
† 62 Parties.

• 78 Ambulances.  
† 35 Ambulances.

• 52 Cars.  
† 23 Cars.

• 34 Parties.  
† 18 Parties.

• 8 Parties.  
† 4 Parties.

• 18 Squads.  
† 8 Squads.

• 78 Ambulances.  
† 35 Ambulances.

• 52 Cars.  
† 23 Cars.

• 34 Parties.  
† 18 Parties.

• 8 Parties.  
† 4 Parties.

• 18 Squads.  
† 8 Squads.



## SEALING OF DOCUMENTS:

Moved by Alderman Reynolds, seconded by Alderman Copestake, and  
 158.—RESOLVED—That the Corporate Seal be affixed to the following documents:—

Transfer	.....	.....	John Laing & Son Limited to the Corporation —of Broadfields Avenue School Site.
Counterpart Agreement			J. L. Truscott, Esq., to the Corporation—for tenancy of 23, Newark Way, Hendon.

## DEATH OF MR. C. F. BUTTRESS:

The Mayor referred in sympathetic terms to the death on the 23rd instant of Mr. C. F. Buttress of the Town Clerk's Department who had been an officer of the Council for thirty years and, as a mark of respect, all present stood in silence.

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The meeting terminated at 6.23 p.m.

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*A. A. Laing*

*Mayor.*

# Reports of Committees.

## Report (No. 1) of the Education Committee.

5th March, 1940.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (*Chairman*).

#### Aldermen:

S. H. Egan, J.P.,  
B. Flowers,

\*W. M. Maughan, J.P.,

\*G. R. Richardson,

#### Councillors:

E. Arter, M.C., M.I.A.E.,  
\*H. Connell, J.P.,  
\*A. W. Curton,  
\*J. Griffiths,  
\*G. H. Hignett,

\*P. Lightfoot,  
\*A. A. Naar, M.B.E., J.P.,  
(*Mayor*),  
\*(Mrs.) F. E. Parvin,  
\*T. Pugh,

\*T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small,  
(Mrs.) M. Thomas.

#### Co-opted:

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. C. Brett  
James, M.A.,  
B.Litt., F.S.A.,

Mrs. M. Grey-Skinner,  
\*The Rev. P. C. Howell,  
\*The Rev. I. Livingstone.

\* denotes Member present.

An apology for absence was submitted on behalf of Mrs. M. Grey Skinner.

### MINUTES:

The Minutes of the Meeting held on 6th February, 1940, were read, confirmed and signed.

### CORRESPONDENCE:

A letter was read from Alderman Egan, conveying to the Members his sincere thanks for their good wishes for his recovery. **Noted.**

### REPORT OF PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE:

#### RESOLVED—

**THAT** the following extract from the Report of the Public Health and Medical Services Committee, dated 4th March, 1940, be received:—

#### REPORT OF MEDICAL OFFICER OF HEALTH.

#### I. INCOME SCALE FOR THE PROVISION OF ADDITIONAL NOURISHMENT AND THE REDUCTION OF REMISSION OF FEES:

In accordance with the Committee's instructions, the Medical Officer of Health submitted a revised economic scale consequent upon the increased cost of living for the provision of additional nourishment or for any treatment provided under the Maternity and Child Welfare Act, 1918, and the Education Act, 1921. These Acts conferred upon local authorities powers to reduce or remit the contribution of parents for additional nourishment or treatment provided under the Acts, the purpose being to ensure that no family shall be reduced below a reasonable level of nutrition by reason of the need for treatment of another member of the family.

In 1933 the Council adopted an economic scale which was revised in 1937, at which time the Ministry of Labour cost-of-living index figure for all items was 151. At the present time the index figure is 177. The 1937 scale was arrived at after careful consideration of the cost-of-living and it would therefore appear equitable that the scale should be adjusted to the present index figure, and should this figure fluctuate to any considerable extent it may be necessary to give further consideration to the question.

Details of the existing economic scale showing the proposed revision are set out hereunder:—

**GROUP I.**

<b>Service.</b>	<b>Fee.</b>
Supply of milk and cod liver oil, etc., in cases of necessitous circumstances to—	Cost according to amount of milk and/or other commodities supplied.
(a) Expectant and nursing mothers;	
(b) Children under 5 years of age;	
(c) Specially selected children attending Public Elementary Schools.	
Dental treatment of ante-natal mothers, children under 5 years of age and children attending Public Elementary Schools	1/- per annum.

**GROUP II.**

Accouchement Set	5/-.
Contribution towards cost of convalescent home treatment for children under 5 years of age, mothers attending ante-natal clinics, and children attending Public Elementary Schools	5/- per week.
Provision of spectacles to children under 5 years of age and children attending Public Elementary Schools	7/6d. maximum cost.
Contribution towards cost of operation for tonsillectomy	10/6d.
Cost of Dental X-Ray	7/6d.

**GROUP III.**

Confinement at home by Council's Midwife	£2 0s. 0d.
Contribution towards cost of confinement in hospital	£3 0s. 0d.
Consultant's fee in cases of complicated pregnancy	£2 2s. 0d.
Drums of sterile dressings at the approximate cost of	13/- each.
Orthodontic appliances	Cost according to nature of appliance.
Supply of dentures to ante-natal mothers, maximum cost for full upper and lower dentures	£5 10s. 0d.
Orthopaedic appliances for children under 5 years of age and children attending Public Elementary Schools	Cost according to nature of appliance.
Professional attendance of Medical Practitioners under Midwives Acts, 1902-1936	Cost according to nature of medical aid given.

**GROUP IV.**

Contribution towards cost of orthopaedic in-patient treatment for children under 5 years of age and children attending Public Elementary Schools According to financial circumstances.

Contribution towards costs of in-patient ophthalmic treatment for children under 5 years of age and children attending Public Elementary Schools According to financial circumstances.

**Where the net weekly income per head of family per week does not exceed the following amounts:—**

No. in Family.	Income per Head.							
	Pre-sent.	Pro-posed.	Pre-sent.	Pro-posed.	Pre-sent.	Pro-posed.	Pre-sent.	Pro-posed.
2	10/6	12/4	14/-	15/10	16/-	17/10	18/6	20/4
3	9/6	11/2	12/-	13/8	14/-	15/8	16/-	17/8
4	8/6	10/-	11/-	12/6	13/-	14/6	15/-	16/6
5	7/6	8/10	9/6	10/10	11/6	12/10	13/6	14/10
6	7/-	8/3	8/6	9/9	10/-	11/3	11/6	12/9
7 or over	6/6	7/8	8/-	9/2	9/6	10/8	11/-	12/2
Group I.	Free		—		—		—	
Group II.	Free		50%		—		—	
Group III.	Free		25%		50%		75%	

In all cases where a charge is made for services under Group IV., the following scale shall regulate the remission and reduction of fees:—

No. in Family.	Income per Head.						
	Pre-sent.	Pro-posed.	Pre-sent.	Pro-posed.	Pre-sent.	Pro-posed.	
2	10/6	12/4	12/-	13/10	13/-	14/10	
3	9/6	11/2	11/-	12/8	12/-	13/8	Scale to
4	8/6	10/-	10/-	11/6	11/-	12/6	continue with
5	7/6	8/10	9/-	10/4	10/-	11/4	1/- "Rests."
6	7/-	8/3	8/6	9/9	9/6	10/9	
7 or over	6/6	7/8	8/-	9/2	9/-	10/2	
Scale	Free		5/- per week		6/- per week		Add 1/- for each line in scale.

**Conditions:—**

1. Hospital Savings Association Vouchers to be accepted in respect of in-patient treatment at the Royal National Orthopaedic Hospital, Stanmore, Convalescent Treatment and Operations for Tonsillectomy.
2. The net income per head of family shall be defined as the income after Rent, Rates (including payments for arrears) compulsory insurances and fares to and from work have been deducted.

## 3. Income shall be calculated under the following headings:—

- (a) Wages. Parents' or Guardians' weekly, the average for four weeks being taken.
- (b) Earnings of children. Two-thirds of the net wages with a maximum of 30/-.
- (c) Income from lodgers to be reckoned on the following basis:—

Payments received from lodgers.	Proportion reckoned as income.
Up to 14/- per week (previously 12/-)	Nil.
Over 14/- per week	50% of surplus over 14/-.

- (d) Any sum received from sub-letting to be included in the family income.
- (e) In the case of Milk Grants and Maternity Assistance and Dentures for expectant mothers, the unborn child is counted as a member of the family.

## 4. The Chairman and Officers to adjudicate in doubtful cases.

It will be necessary to obtain the consent of the Minister of Health before the revised scale can be put into operation.

The Medical Officer of Health also submitted a revised scale in respect of the supply of milk under the Milk Acts, 1934-1938, but in this connection a letter was submitted from the Ministry of Health (received subsequent to the preparation of the report) suggesting reconsideration of the income scales in the scheme for the supply of milk at reduced rates to nursing and expectant mothers and children under 5 years of age, sponsored by the Milk Marketing Board, which was adopted by the Council on the 9th October last. The Committee have, therefore, instructed the Medical Officer of Health to submit a further report dealing with this matter to the next meeting.

**RESOLVED TO RECOMMEND—That the revised income scales set out above for the services indicated be approved and adopted and that application be made to the Minister of Health for approval thereto.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## II.—EDUCATION ACT, 1921—DEFECTIVE CHILDREN:

On the report of the School Medical Officer, it was

**RESOLVED TO RECOMMEND—That in the undermentioned cases action be taken as indicated:—**

Case.	Defect.	Recommendation.
A.F., N.W. 9. Date of birth: 14/5/33. School: Hyde Infants'.	Chronic Asthma	Admission to an open air school for a period of six months, the case to be reviewed prior to the expiration of the period with a view to extension if necessary.
J.G., N.W. 2. Date of birth: 11/3/26. School: St. Agnes' R.C.	Rheumatic Carditis	3 months' convalescence at a suitable Heart Home, the case to be reviewed prior to the expiration of the period with a view to extension if necessary.
G.H., N.W. 11. Date of birth: 22/12/25. School: Not attending.	Mentally defective (feeble-minded)	Admission to a special residential school for Educable Mentally Defective Children in accordance with the provisions of Section 56 (1) of the Education Act, 1921.

### III. REQUISITIONS:

Requisitions amounting to £40 3s. 10<sup>1</sup>/<sub>2</sub>d. were submitted and **approved**.

Moved by Councillor Scott, duly seconded, and **RESOLVED**—

**THAT the foregoing extract from the Report of the Public Health and Medical Services Committee be approved and adopted.**

### SCHOOL MANAGEMENT SUB-COMMITTEE:

**RESOLVED**—

**THAT the following Report be received:—**

*20th February, 1940.*

#### SUB-COMMITTEE:

**\*Alderman W. M. Maughan, J.P.** (*Chairman*).

<i>Aldermen:</i>	<b>*J. J. Copestake, J.P.,</b>	<b>B. Flowers,</b>	<b>*C. R. Richardson.</b>
<i>Councillors:</i>	<b>*E. Arter, M.C., M.I.A.E.,</b>	<b>*A. A. Naar, M.B.E.,</b>	<b>*T. J. Scott,</b>
	<b>*P. Lightfoot,</b>	<b>J.P. (<i>Mayor</i>),</b>	<b>(Mrs.) M. Thomas.</b>
		<b>T. Pugh,</b>	
<i>Co-opted:</i>	<b>*Major N. C. Brett</b>	<b>*The Rev. P. C. Howell.</b>	
	<b>James, M.A.,</b>		
	<b>B.Litt., F.S.A.,</b>		

*\* denotes Member present.*

### 1.—RE-OPENING OF SCHOOLS IN NEUTRAL AREAS:

Board of Education Circular No. 1498 was submitted, stating, *inter alia*:—

- (a) That Local Education Authorities should "set themselves the goal" of providing full-time education for all children, including Infants, at the earliest possible date.
- (b) That, except where the Regional Commissioner of Civil Defence has definitely advised that local conditions in any particular district are such that re-opening should be deferred until protective measures are completed, Local Education Authorities should re-open the schools in advance of the completion of protective measures, every effort being continued, however, to secure that the work in hand is completed as speedily as possible.
- (c) That Local Education Authorities should, without delay, communicate with the Air Raid Precautions Authority and, if necessary, with the Regional Commissioner where school buildings are occupied by the Civil Defence Services, or with the Board where school buildings have been taken for Military or other Government Services, with a view to the recovery of such school accommodation as may be necessary to secure the resumption of full-time education.
- (d) That it is the Government's policy that no obstacle should be allowed to stand in the way of the restoration of educational conditions to normality, and, in no case should Authorities acquiesce in a situation in which they cannot fulfil their educational obligations without laying their difficulties before the Board.

The Director of Education submitted a statement with regard to the present position of educational facilities in the Committee's public elementary schools. Correspondence with the Commissioner of the London Civil Defence Region, the War Office and the Board of Education in accordance with the directions given in (b) and (c) above was read.

RESOLVED TO RECOMMEND—

**THAT the Education Committee's present policy of opening schools only when adequate trench accommodation has been provided be continued.**

2.—DISPERSAL OF CHILDREN—USE OF HOUSEHOLD SHELTERS FOR CHILDREN ATTENDING SCHOOL:

Board of Education Administrative Memorandum No. 212 was submitted, stating the principles to be observed in making arrangements for the dispersal to shelter of those children for whom shelter cannot be provided on the school premises. **Noted.**

3.—HENDON HEAD TEACHERS' ASSOCIATION:

The following resolutions from the Hendon Head Teachers' Association were submitted—

- (a) That **G.S. Respirators** and **Steel Helmets** be issued to at least 50 per cent. of the Staff of each Department, and to Caretakers, so that emergency duties necessitating outside activity may be carried out under reasonable protective conditions.
- (b) That **each Shelter** be provided with a **water bottle** (sling type) and a **Haversack** with Medical equipment, containing Smelling Salts, Sal Volatile, Dettol, Bandages, Elastoplast, Safety pins, Scissors, etc., for emergency First Aid treatment of minor and major accident cases, fainting, etc., and that blankets be available for cases of fainting and for shock.
- (c) That it is an urgent necessity that a **First Aid** course for teachers be commenced forthwith and that the need for attendance be forcefully impressed on teachers, all of whom may be called upon to render First Aid, under emergency conditions, to their children.

RESOLVED TO RECOMMEND—

- (i) **That resolutions (a) and (c) be referred to the Civil Defence Committee of the Council.**
- (ii) **That the equipment described in resolution (b) be provided by the Education Committee.**

Instructions were given with regard to two other resolutions forwarded by the Association.

4.—AIR RAID EQUIPMENT FOR SCHOOL CARETAKERS:

With regard to the request of School Caretakers for protective clothing, the Air Raid Precautions Controller states that no issue of equipment is made to cover the Caretakers of schools and that it is therefore impossible to comply with the request. It is the duty of the Wardens to ascertain and report on damage sustained to school premises and it should not be necessary for any personnel to leave the school premises for this purpose.

RESOLVED TO RECOMMEND—

**THAT the School Caretakers be informed accordingly.**

## 5.—FRITH MANOR SCHOOL:

A letter was submitted from the War Office stating that the Eastern Command expect to be in a position to release the Frith Manor Council School in the near future and that the actual date would be notified as soon as possible. **Noted.**

**ADDENDA:**

(a) The Chairman reported that Frith Manor Council School had been taken over from the Military Authorities as from 12 noon to-day, 5th March, 1940. **Noted with satisfaction and RESOLVED—**

- (i) **THAT Mr. W. D. Lingley, Caretaker of Dollis Junior and Infant School, be transferred to Frith Manor Council School for duty as from 6th March, 1940.**
- (ii) **THAT the Borough Surveyor be instructed to obtain tenders at the earliest possible date for the provision of air raid shelter accommodation for children attending Frith Manor Council School, and that all arrangements in connection therewith be referred to Alderman Copestake and Councillor Hignett, with power to act.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal (ii) above.]*

(b) By way of filling the vacancy caused by the above transfer it was further **RESOLVED—**

- (i) **THAT arrangements be made for the appointment of a temporary Caretaker at Dollis Junior and Infant School until such time as a permanent Caretaker is appointed.**
- (ii) **THAT applications be invited by advertisement for the post of Caretaker of Dollis Junior and Infant School with wages in accordance with the Committee's scale.**

## 6.—SCHOLAR'S PERFECT ATTENDANCE:

A letter was submitted from Mr. J. H. Price, Head Teacher of the Hyde Mixed School, stating that Ronald Holbrough had completed nine years' perfect attendance and recommending him for special recognition by the Education Committee.

**RESOLVED TO RECOMMEND—**

**THAT Ronald Holbrough be congratulated on his splendid achievement and that a watch, at a cost not exceeding 21/-, be presented to him by the Education Committee in recognition thereof.**

## 7.—EDUCATION OF DEFECTIVE CHILD:

The Director of Education asked for the Committee's instructions with regard to the education of a physically defective boy (A.L.).

**RESOLVED TO RECOMMEND—**

**THAT arrangements be made for this boy to receive home tuition for one hour per day for a trial period of 6 months.**

## 8.—REFUND OF EXAMINATION FEES:

A list was submitted of children of the Orange Hill Central School who had been successful in passing recent examinations of the Royal Society of Arts.

**RESOLVED TO RECOMMEND—**

**THAT the entry fees, amounting to £27 18s. 10d., be refunded.**



## 9.—REQUISITIONS:

Requisition Sheets Nos. 304/5, amounting to £2,069 0s. 2d. were submitted and approved.

Moved by Alderman Maughan, duly seconded, and RESOLVED—

**THAT the Report of the School Management Sub-Committee be approved and adopted.**

## WORKS SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*20th February, 1940.*

**SUB-COMMITTEE:**

**\*Councillor G. H. Mignett (Chairman).**

**Alderman: S. H. Egan, J.P.**

**Councillors: \*H. Connell, J.P.,  
A. W. Curton,**

**J. Griffiths,  
(Mrs.) F. E. Parvin,**

**W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
\*H. P. Small.**

**Co-opted: \*The Rev. N. R. Boyd, M.A., \*The Rev. I. Livingstone. \*Mrs. M. Grey Skinner,**

*\* denotes Member present.*

**An apology for absence** was submitted on behalf of Councillor (Mrs.) Parvin.

## 1.—BROADFIELDS AVENUE JUNIOR AND INFANT SCHOOL:

The Architect reported that no progress had been made on this contract since the last meeting, the work having been held up entirely owing to the frost. **Noted.**

## 2.—AIR RAID SHELTERS FOR SCHOOLS:

## (a) PROGRESS:

It was reported that since the last meeting progress on the work of construction has been held up owing to the inclement weather. Particulars were given regarding the number of shelters at present available and the schools where work has commenced. **Noted.**

## (b) REDISTRIBUTION OF SHELTERS:

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be authorised to arrange for Messrs. Comben and Wakeling Ltd., to construct overground shelters, emergency exits, etc., as and where required, on the basis of prime cost, plus 12½ per cent., this percentage to apply to any one job costing up to £500, and that in the event of the cost exceeding this sum the percentage be reduced to 10 per cent.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

It was further reported that in the case of Messrs. Lavender, McMillan Ltd., the schedule of prices has been agreed for the construction of overground shelters where required. **Noted.**

In connection with Woodcroft School it is proposed to erect overground shelters on the greensward of Goldbeaters Grove adjacent to the school, the Highways Committee having given its consent thereto. **Noted and approved.**

## (c) FITTINGS:

Particulars were submitted regarding the provision of electric light fittings and seating accommodation.

## 3.—ALL SAINTS' C.E. SCHOOL—REPAIRS TO FLOORS:

RESOLVED TO RECOMMEND—

**THAT the Borough Surveyor be instructed to arrange for repairs, etc., to the floors mentioned at this school, at an estimated cost of £15.**

## 4.—CLITTERHOUSE SCHOOL:

A letter was submitted from the Clitterhouse Estate Tenants' Association asking whether the Committee would consider the possibility of blacking-out this school for the purpose mentioned.

RESOLVED TO RECOMMEND—

**THAT this matter be deferred for the time being.**

## 5.—AIR RAID PRECAUTIONS IN SCHOOLS:

Consideration was given to resolutions from the Hendon Head Teachers' Association in connection with air raid precautions for school children and the Director of Education was instructed to reply thereto in the terms mentioned.

## 6.—SCHOOL SITE AT THE FAIRWAY, MILL HILL:

Pursuant to item 6 in the Report of this Sub-Committee, dated 2/1/40, a letter was submitted from the Board of Education stating that the Board have given careful consideration to the Authority's proposal to appropriate 6 acres of land as a school site, but regret that they are unable to agree to the appropriation at the present time. **Noted.**

## 7.—REQUISITIONS:

Requisition Sheet No. 275, amounting to £722 6s. 8d., was submitted and **approved.**

Moved by Councillor Hignett, duly seconded, and **RESOLVED—**

**THAT the Report of the Works Sub-Committee be approved and adopted.**

## STAFFS AND SALARIES SUB-COMMITTEE:

RESOLVED—

**THAT the following Report be received:—**

*20th February, 1940.*

**SUB-COMMITTEE:**

\*Councillor E. Arter, M.C., M.I.A.E. (*Chairman*).

<i>Aldermen:</i>	*J. J. Copestake, J.P., B. Flowers,	*W. M. Maughan, J.P. ( <i>Presiding</i> ),	*C. R. Richardson.
<i>Councillors:</i>	*P. Lightfoot, *A. A. Naar, M.B.E., J.P. ( <i>Mayor</i> ),	T. Pugh, *T. J. Scott,	( <i>Mrs.</i> ) M. Thomas.
<i>Co-opted:</i>	*Major N. C. Brett James, M.A., B.Litt., F.S.A.,	*The Rev. P. C. Howell.	

\* denotes Member present.

## 1.—WESSEX GARDENS INFANTS' SCHOOL—HEADMISTRESS:

The Sub-Committee considered a summary of 22 applications received for the post of Headmistress of this School in succession to Miss A. J. Harvey, resigned, and

RESOLVED TO RECOMMEND—

**THAT the undermentioned candidates be invited to attend for interview by the Education Committee (in Committee) on 5th March, 1940:—**

Ball, Lucinda D.  
Bennett, Muriel E.  
Fenn, Mrs. Josephine M.  
Law, Eleanor Y.  
Wilson, Ethel M.

## 2.—TEACHERS' SALARIES—ANNUAL INCREMENTS, 1940/41:

The Director of Education stated that satisfactory reports had been received from Head Teachers concerning the teaching ability and work of all Assistant Teachers on the incremental part of the salary scale.

RESOLVED TO RECOMMEND—

**THAT the increments or partial increments due to Head and Assistant Teachers on 1st April, 1940, be paid in accordance with Scale IV. of the Burnham Elementary Report, 1938.**

## 3.—SPECIAL SALARY ALLOWANCES, 1940/41:

## (a) ORANGE HILL CENTRAL SCHOOL:

It was reported that the undermentioned members of the staff of the Orange Hill Central School had been recommended by their Head Teachers to receive a special allowance of two additional increments each under Section 14 of the Burnham Elementary Report, 1938, for the financial year 1940/41, and it was accordingly

RESOLVED TO RECOMMEND—

**THAT, for the financial year 1st April, 1940, to 31st March, 1941, a special allowance of two additional increments under Section 14 of the Burnham Elementary Report 1938, be paid to each of the following teachers:—**

## (i) For Posts of "Special Responsibility":—

## Boys' Department:—

Arnold F. Lowden  
Kenneth J. W. Spargo, B.A. (Hons.)  
George T. Wedgwood.

## Girls' Department:—

Frances W. Cross  
Ena M. Rippin  
Muriel B. Hartwell

## (ii) For "Special Qualifications":—

## Boys' Department:—

Leonard V. Belcher, M.A. (Hons.)  
Reginald F. Parker, B.A.  
Kenneth R. Savage, B.A. (Hons.)  
Denis G. Shail, B.Sc.

**Girls' Department:—**

Daisy B. Attrill, B.Sc.  
 Mary Hutcheon, M.A.  
 Pollie Naisbitt, B.A.  
 Mary Milne, B.Sc.

**(b) JUNIOR MIXED AND INFANTS' SCHOOLS:**

In pursuance of the resolution of the Education Committee of 23rd May, 1939, it was

**RESOLVED TO RECOMMEND—**

**THAT, for the financial year 1st April, 1940, to 31st March, 1941, a special allowance of two additional increments under Section 14 of the Burnham Elementary Report, 1938, be paid to each of the following teachers in virtue of the post of special responsibility which she occupies on the staff of the school mentioned:—**

Teacher.	School.
Wilson, Ethel M. ....	Clitterhouse Junior Mixed and Infants'.
Bennett, Muriel E. ....	Colindale Junior Mixed and Infants'.
Fenn, Mrs. Josephine M.	Edgware Junior Mixed and Infants'.
Price, Mona ..... ..	Frith Manor Junior Mixed and Infants'.

**4.—VISITS TO TRAINING COLLEGES, 1940:****RESOLVED TO RECOMMEND—**

**THAT the Chairman of this Sub-Committee and the Director of Education be authorised to interview candidates leaving training colleges in July next for the purpose of appointing such certificated assistant teachers as may be necessary and that authority be given for the payment of expenses incidental thereto.**

**5.—MILITARY SERVICE:**

It was reported that Mr. Ralph P. Challener, Certificated Assistant Master on the staff at the Childs Hill Mixed School, was "called up" for Military Service on 14th February, 1940. **Noted.**

**6.—SCHOOL CARETAKERS:**

A letter was submitted from the London District of the National Union of General and Municipal Workers, requesting the Education Committee to provide relief stokers for Hendon School Caretakers when weather conditions rendered it necessary for boilers to be attended to continually.

**RESOLVED TO RECOMMEND—**

**THAT, having regard to the abnormal circumstances, a special allowance of £1 by way of compensation be paid to those school caretakers who were required to undertake additional work in stoking which was entailed during the recent spell of severe weather.**

## 7.—WOMEN'S AUXILIARY AIR FORCE:

The Director of Education asked for the Committee's instructions with regard to women teachers who desire to join the Women's Auxiliary Air Force.

RESOLVED TO RECOMMEND—

**THAT women teachers who desire to enlist in H.M. Forces be granted special leave of absence without salary.**

## 8.—MARRIED WOMEN TEACHERS:

A request was submitted from an Assistant Mistress enquiring whether in the circumstances described by her, she might be allowed to marry and yet retain her post on the permanent staff of the Committee for the duration of the War.

RESOLVED TO RECOMMEND—

**THAT, in the event of marriage to members of H.M. Forces, women teachers on the permanent staff of the Education Committee be allowed to retain their appointments for the duration of the War, if they so desire.**

## 9.—ADDITIONAL "CLEANER" HOURS:

It was reported that in view of abnormal conditions, permission had been given for extra "cleaner" hours to be allotted as follows:—

School.	Normal Allowance.	Abnormal Allowance (Temporary only).
Algernon Road	14	30
Goldbeaters	36	54
Wessex Gardens	13	26

RESOLVED TO RECOMMEND—

(a) **THAT the foregoing increases be approved pending consideration by the Education Committee in due course.**

(b) **THAT the following Special ad hoc Committee be re-appointed to review the whole question of Caretakers' Wages, Emoluments and "Cleaner" Hours:—**

Aldermen Copestake, Maughan and Richardson, and Councillors Arter and Lightfoot.

## 10.—RESIGNATION:

RESOLVED TO RECOMMEND—

**THAT the resignation of Miss Kathleen M. Voller, Certificated Assistant Mistress on the staff of the Broadfields Infants' School, to take effect on 29th February, 1940, be accepted.**

## 11.—ABSENCES OF TEACHERS, ETC.:

(a) GENERAL LIST:

A statement with regard to the absences of 114 Teachers, etc., was submitted and noted.

(b) SPECIAL CASE:

RESOLVED TO RECOMMEND—

**THAT, in view of the special circumstances connected therewith, Miss Lilian A. Batten of the Wessex Gardens Girls' School, be paid full salary in respect of her absence from 23rd January to 4th February, 1940, inclusive.**

Moved by Alderman Maughan, duly seconded, and RESOLVED—

**THAT the Report of the Staffs and Salaries Sub-Committee be approved and adopted.**

**SCHOOL ATTENDANCE SUB-COMMITTEE:**

RESOLVED—

**THAT the following Report be received:—**

*20th February, 1940.*

**SUB-COMMITTEE:**

**Councillor A. W. Curton** (*Chairman*).

*Aldermen:* **S. H. Egan, J.P.,**

*Councillors:* **\*H. Connell, J.P.,**  
**J. Griffiths,**

**\*C. H. Hignett,**  
*(Presiding),*  
**(Mrs.) F. E. Parvin,**

**W. H. N. Shakespeare,**  
**M.C., A.F.C., J.P.,**  
**\*H. P. Small.**

*Co-opted:* **\*The Rev. N. R. Boyd,** **\*The Rev. I. Livingstone,** **\*Mrs. M. Grey Skinner.**  
**M.A.,**

*\* denotes Member present.*

**An apology for absence** was submitted on behalf of Councillor (Mrs.) F. E. Parvin.

**1.—JUVENILE COURT PROCEEDINGS:**

Particulars of cases dealt with during the period 19th January, 1940, to 15th February, 1940, were submitted as follows:—

Charges and Summonses: Young People 7, Children 14, Total 21.

Offence.	Sex and age of Child or Young Person.	Action taken.
<b>At Wealdstone:—</b>		
Larceny	Boy, 9 years	Dismissed P.O. Act.
Larceny	Boy, 10 years	Fined 10/-.
Larceny	Boy, 11 years	Probation 1 year.
Larceny	Boy, 9 years	Probation 1 year.
Larceny	Boy, 11½ years	Adjourned 3 months.
Larceny	Boy, 9½ years	Dismissed P.O. Act.
Larceny	Boy, 11 years	Probation 1 year.
Larceny	Boy, 12½ years	Case dismissed.
Larceny	Boy, 16½ years	Probation 1 year — Hostel 6 months.
Fraud on railway	Boy, 16½ years	Fined 20/- . Costs 10/-.
Larceny and receiving	Boy, 13¾ years	Probation 1 year.
Larceny and receiving	Boy, 13¾ years	Dismissed P.O. Act.
Larceny and receiving	Boy, 8 years	Dismissed P.O. Act.
Storehouse breaking	Boy, 12¾ years	Dismissed P.O. Act — 10/- damages.

Offence.	Sex and age of Child or Young Person.	Action taken.
Storehouse breaking	.....Boy, 12 years	Probation 1 year — 20/- damages.
Storehouse breaking	.....Boy, 11½ years	Dismissed P.O. Act — 10/- damages.
Cycle no rear light	..... Boy, 15½ years	Fined 10/-.
Larceny motor car	..... Boy, 16 years	Remanded in custody to 21/2/40.
<b>At Stamford House:—</b>		
Found on enclosed premises— unlawful possession	..... Boy, 15½ years	Dismissed P.O. Act — 10/- costs.
<b>At Willesden:—</b>		
Larceny	..... Boy, 15 years	Adjourned to 3/4/40.
<b>At Hampstead:—</b>		
Cycle no rear light	..... Boy, 16½ years	Costs 4/-.

Noted.

**2.—EDUCATIONAL FACILITIES AVAILABLE:**

A statement of the educational facilities available as at 16th February, 1940, was submitted as follows:—

**A. STATISTICS SHOWING RETURN TO SCHOOL:—**

Type of Instruction.	At 7th Nov.	At 24th Nov.	At 8th Dec.	At 21st Dec.	At 12th Jan.	At 26th Jan.	At 16th Feb.
FULL-TIME (5½ hours daily)	144	819	1244	2125	3855	5381	6656
HALF-TIME (2½ hours and over daily)	802	1476	3269	4734	5384	4537	3708
HOME TUITION (1 to 2 hours daily)	7470	7389	5683	3938	2911	2394	2119
DALTON PLAN (Assignments and Homework)	1861	1058	981	738	22	—	—
<b>TOTALS</b>	<b>10277</b>	<b>10742</b>	<b>11177</b>	<b>11535</b>	<b>12172</b>	<b>12312</b>	<b>12483</b>

## B. DEPARTMENTS IN WHICH EDUCATION IS COMPULSORY:

As at Friday, 16th February, 1946.

## (i) Full-time:—

Algernon Road Junior  
 Algernon Road Infants'  
 Barnfield Senior  
 Barnfield Junior  
 Barnfield Infants'  
 Bell Lane Senior  
 Bell Lane Infants'  
 Brent Modern  
 Childs Hill Senior  
 Deansbrook Junior  
 Edgware Senior  
 Garden Suburb Senior  
 Goldbeaters Senior  
 Goldbeaters Junior  
 The Hyde Senior  
 St. Agnes' R.C.  
 St. James' R.C.  
 St. John's C.E.  
 St. Mary's C.E. Senior  
 Wessex Gardens Boys'  
 Wessex Gardens Girls'  
 Woodcroft Senior Girls'

(22)

## (ii) Partly Full and Partly Half-Time:—

Burnt Oak  
 Dollis  
 Edgware Junior  
 St. Mary's C.E. Junior  
 St. Mary's R.C.  
 St. Paul's C.E.

(6)

## (iii) Half-Time:—

Broadfields  
 Childs Hill Infants'  
 Clitterhouse  
 Deansbrook Infants'  
 Frith Manor  
 Goldbeaters Infants'  
 Orange Hill Boys'  
 Orange Hill Girls'  
 Woodcroft Junior

(9)

## (iv) Partly Half-Time and Partly Home Tuition:—

All Saints' C.E.  
 Annunciation R.C.  
 Colindale Junior  
 The Meads Junior  
 Woodcroft Infants'

(5)

## C. SCHOOLS NOT OPEN:

Garden Suburb Infants'  
 The Hyde Infants'  
 The Meads Infants'  
 St. Vincent's R.C.  
 Sunnyfields Infants'  
 Wessex Gardens Infants'

(6)

**Noted.****ADDENDUM:**

The Chairman submitted the following information to the Meeting:—

Since the last count on 16th February, a fortnight ago, approximately 1,800 additional children have returned to full-time education, making a total of some 8,500, i.e., 68 per cent. of the children on the school rolls are now in receipt of full-time schooling. On Monday next, 11th instant, it is anticipated that this percentage will have increased to 70 per cent.



## 3.—EMPLOYMENT OF CHILDREN:

(a) The Report of the Employment Officer for the period 19th January, 1940, to 15th February, 1940, was submitted as follows:—

	Boys.	Girls.
Employment Cards and Badges Issued .....	13	2
Employment Badges Returned .....	4	—
New Permits Granted:—		
Delivery of Newspapers .....	9	2
Delivery (Shops) .....	4	—
Delivery of Milk .....	—	—
Medically examined (Certificates granted) .....	8	2
Number of Children Employed at Date .....	271	14
Employment in Entertainments—Licences granted .....	3	—
		<b>Noted.</b>

## (b) EMPLOYMENT OF SCHOOL CHILDREN IN WAR TIME:

A communication was submitted from the Home Office stating that, in view of the transfer of large numbers of men from their ordinary employment to the Fighting Services or Munition Work, a demand for the services of younger persons, including children of school age, may be created. The Home Office, therefore, asks the local education authority to see that the protection afforded to children under the Employment Bye-laws is carefully maintained, and that the conditions of employment are not prejudicial to the health or education of the children.

The contents of the communication were carefully **noted**.

Moved by Councillor Hignett, duly seconded, and **RESOLVED**—

**THAT the Report of the School Attendance Sub-Committee be approved and adopted.**

## FINANCE AND GENERAL PURPOSES SUB-COMMITTEE:

**RESOLVED**—

**THAT the following Report be received:—**

*20th February, 1940.*

**SUB-COMMITTEE:**

**Alderman S. H. Egan, J.P. (Chairman).**

**Aldermen:** \*J. J. Copestake, J.P., \*W. M. Maughan, J.P., \*G. R. Richardson,  
(Presiding),

**Councillors:** \*E. Arter, M.C., M.I.A.E., \*P. Lightfoot, \*T. J. Scott,  
A. W. Curton, T. Pugh, (Mrs.) M. Thomas,  
\*G. H. Hignett,

\* denotes Member present.

## 1.—ESTIMATES FOR THE YEAR ENDING 31st MARCH, 1941:

The Sub-Committee have carefully considered the draft statement of income and expenditure for the year ending 31st March, 1941.

## RESOLVED TO RECOMMEND—

(a) **THAT the following figures (details of which will be set out in the printed Estimates to be submitted to the Council) be approved:—**

	Elementary Education Account. £	Higher Education Account. £
Estimated Expenditure.....	254932	3844
Estimated Income .....	11408	2496
	-----	-----
<b>Substantive Grant</b> .....	81000	—
	-----	-----
Appropriation from	162524	1348
Balances	5024	2 (Cr.)
<b>Deficiency</b> to be met by	-----	-----
Rates .....	£157500	£1350
	-----	-----

(b) **THAT the Local Education Authority be asked to provide the sum of £157,500 on the Elementary Education Account and £1,350 on the Higher Education Account for the Committee's requirements for the year ending on 31st March, 1941.**

## 2.—SCHOOL CARETAKERS AND CLEANERS:

A letter was submitted from the National Union of General and Municipal Workers asking that School Caretakers be paid on a weekly basis instead of on a monthly basis. This request was subsequently withdrawn and substituted by a further request that Caretakers be paid by cash monthly instead of by cheque as has been the practice since the outbreak of war.

## RESOLVED TO RECOMMEND—

**THAT the request be granted.**

The Borough Treasurer reported on an application received from the above-named Union regarding the stamping of certain Health Insurance Cards for school cleaners.

## RESOLVED TO RECOMMEND—

**THAT this matter be left in the hands of the Borough Treasurer for settlement.**

## 3.—BROADFIELDS AVENUE COUNCIL SCHOOL—CONTRACT PRICES:

Pursuant to item 1 (b) in the Report of the Works Sub-Committee, dated 23/1/40, a communication was submitted from the Board of Education stating that the Board, in consultation with the Ministry of Health, consider that building works should be completed at the contract prices, but that if, on completion, the contractor is of opinion that he has a claim in equity on account of rises in the cost of materials, he should put it forward for the Authority's consideration. If, after careful examination of any request made by the contractor on completion of the contract, the Architect is prepared finally to certify that the sum fairly represents the net additional cost beyond what would have been the cost at prices ruling on the 2nd September, 1939, of obtaining the materials required to complete, which were not on the site or in the workshops on that date, being materials which the contractor could not reasonably have been expected to purchase before that date, the Board would be prepared to consider sympathetically proposals from the Authority for an additional payment to the contractor, having regard to the merits of the case. **Noted** and **RESOLVED TO RECOMMEND—**

**THAT the contractors be notified of the decision of the Board of Education as outlined above.**

*(The Finance and General Purposes Committee note the Board's letter and concur in the proposed action).*

**4.—GRANTS IN RESPECT OF A.R.P. WORK FOR SCHOOLS:**

An open letter addressed to Sir John Anderson by the President and Secretary of the Association of Education Committees, together with a further letter from the Association were submitted regarding the question of grants in respect of A.R.P. work for schools.

At the moment the grant paid in respect of air raid precautions for school children is 50 per cent. only, whereas the grant paid to Local Authorities under the Air Raid Precautions Act ranges from 60 per cent. to 85 per cent. of approved expenditure.

The Executive Committee of the Association asks for the co-operation of all Committees in membership in the attempt to secure the payment of grant in respect of air raid precautions for school children at the same rate as the grant paid under the Air Raid Precautions Act.

**RESOLVED TO RECOMMEND—**

- (a) **THAT the Hendon Education Committee is of the opinion that the refusal of the Ministry of Civil Defence to pay grants in respect of A.R.P. work for schools, in accordance with the agreements reached with representatives of Local Authorities and embodied in the Schedule to the A.R.P. Act of 1937, is a breach of agreement to be condemned by all right-thinking people and, in particular, by the administration of a Government fighting for the sanctity of undertakings.**
- (b) **THAT the Hendon Education Committee calls for the appointment of a Committee of the House of Commons to inquire into and report on the understandings reached and the undertakings given in the negotiations between Local Authorities and the Home Office: the extent to which those understandings and undertakings have been varied: by what authority and to what extent. To report further on the justification for such variation.**

**FURTHER RESOLVED TO RECOMMEND—**

**THAT the above resolutions be forwarded to the Prime Minister, to Sir John Anderson and to the Member of Parliament for Hendon.**

**5.—ADMINISTRATIVE STAFF:**

It was reported that in accordance with authority delegated, the Chairman had appointed Miss Winifred D. Watts as Shorthand-Typist on the staff of the Education Department for duty commencing on 19th February, 1940, with salary in accordance with the Council's scale. **Noted.**

**6.—HENDON TEACHERS' ASSOCIATION:**

The following resolution was submitted from the Hendon Teachers' Association:—

“That the Education Committee be approached with the view to the acceptance of a small Consultative Committee to be at the service of the Education Committee on all educational matters.” **Noted.**

**AMENDMENT:**

Moved by Alderman Richardson, seconded by Major Brett James:—

**THAT** Item 6 be referred back for further consideration.

For the amendment there voted 6 and against 6.

A division was demanded by Alderman Richardson and two other Members and taken with the following result:—

For 6.	Against 6.	Abstained from Voting 4.	Absent when Division was taken 7.
Alderman Richardson.	Alderman Maughan.	Alderman Copestake.	Alderman Egan.
Councillor Connell.	Councillor Hignett.	Councillor Curton.	" Flowers.
" Griffiths.	" Lightfoot.	Rev. N. R. Boyd.	Councillor Acter.
" Pugh.	" Naar (Mayor).	" P. G. Howell.	" Shakespeare.
Major Brett James.	" (Mrs.) Parvin.		" Small.
Rev. I. Livingstone.	" Scott.		" (Mrs.) Thomas.
			Mrs. Grey Skinner.

The Chairman declared the amendment **not carried.**

#### 7.—WORKS SUB-COMMITTEE MATTERS:

The following items which had been sanctioned by the Works Sub-Committee were submitted and **approved**:—

##### Air Raid Shelters:—

Messrs. Comben & Wakeling Ltd.—Construction of overground shelters, etc., on basis of prime cost, plus 12½ per cent. on any one job costing up to £500. On any job exceeding that sum the percentage to be reduced to 10 per cent.

##### All Saints' C.E. School:—

Repairs to Floors ..... £15

#### 8.—REQUISITIONS:

Requisitions which had been sanctioned by the School Management Sub-Committee (£2,069 0s. 2d.) and the Works Sub-Committee (£722 6s. 8d.) were submitted and **approved.**

Moved by Alderman Maughan, duly seconded, and **RESOLVED**—

**THAT the Report of the Finance and General Purposes Sub-Committee be approved and adopted.**

#### JUVENILE EMPLOYMENT SUB-COMMITTEE:

**RESOLVED**—

**THAT the following Report be received:—**

*13th February, 1940.*

##### SUB-COMMITTEE:

<i>Aldermen:</i>	<b>*J. J. Copestake, J.P.</b>	<b>*G. R. Richardson,</b>	
<i>Councillors:</i>	<b>H. Connell, J.P.,</b>	<b>*P. Lightfoot,</b>	<b>(Mrs.) M. Thomas.</b>
		<b>*(Mrs.) F. E. Parvin,</b>	
<i>Other Representatives:</i>	<b>Mr. J. G. Barr, B.A.,</b>	<b>*Miss D. P. Dangerfield,</b>	<b>Mr. J. Price,</b>
	<b>*Miss I. M. Hornsby,</b>	<b>*Mr. E. Van Gelder,</b>	<b>*Mr. C. J. Crawford,</b>
	<b>*Mr. J. P. Loughlin,</b>	<b>*Mr. W. F. Smithers,</b>	<b>*Mr. A. Legg,</b>
	<b>M.B.E.,</b>	<b>Mr. A. H. Salt,</b>	<b>*Mr. E. J. Morgan,</b>
	<b>*Mr. S. A. Grassam,</b>	<b>Mr. J. Donaldson,</b>	<b>*Miss F. M. Levett,</b>
	<b>Miss E. M. Slocombe,</b>	<b>*Mr. T. P. Lardnor,</b>	<b>*Miss S. E. Wilson, B.A.</b>
	<b>Mr. H. Yates,</b>		

\* denotes Member present.

Apologies for absence were tendered on behalf of Mr. A. H. Salt and Miss E. M. Slocombe.

## 1.—APPOINTMENT OF CHAIRMAN:

RESOLVED UNANIMOUSLY—

**THAT Councillor P. Lightfoot be appointed Chairman for the current municipal year,**

(Councillor P. Lightfoot in the Chair.)

## 2.—MEMBERSHIP:

A letter was submitted from the Hendon and District Trades' Council nominating three representatives to serve on this Sub-Committee in place of Messrs. G. Bevan, A. Daniels and J. Darvill.

RESOLVED TO RECOMMEND—

**THAT Messrs. C. J. Crawford, A. Legg and E. J. Morgan be appointed to serve on this Sub-Committee as representatives of the Hendon and District Trades' Council.**

## 3.—SCHEDULE OF PLACINGS, ETC.:

The following Schedule of Placings, etc., for the 41 weeks ended 5th February, 1940, was submitted and **noted**:—

REGISTRATIONS:	Boys.	Girls.	Total.
Live Register brought forward	62	58	120
Fresh Registrations	824	1037	1861
Re-registrations	244	357	601
<b>TOTALS</b>	<b>1130</b>	<b>1452</b>	<b>2582</b>
Placed locally	433	356	789
Placed in other districts	235	165	400
Cancelled or found work other than by Bureau	393	815	1208
Live Register carried forward	69	116	185
<b>TOTALS</b>	<b>1130</b>	<b>1452</b>	<b>2582</b>
<b>VACANCIES:</b>			
Brought forward	34	51	85
Notified during period	660	499	1159
<b>TOTALS</b>	<b>694</b>	<b>550</b>	<b>1244</b>
Filled by local applicants	433	356	789
Filled by applicants from other districts	30	33	63
Filled other than by Bureau or cancelled	218	142	360
Vacancies carried forward	13	19	32
<b>TOTALS</b>	<b>694</b>	<b>550</b>	<b>1244</b>
First situations since leaving school	216	167	383
<b>TOTAL VACANCIES FILLED DURING PERIOD:</b>			
By local applicants placed locally	433	356	789
By applicants placed in other districts	235	165	400
By applicants from other districts placed locally	30	33	63
<b>TOTALS</b>	<b>698</b>	<b>554</b>	<b>1252</b>
<b>CLAIMS:</b>			
Current at commencement of period	20	12	32
Fresh claims during period	262	165	427
Repeat Claims during period	153	159	312
Claims lapsed during period	411	304	715
Claims current at end of period	21	32	53

Amount of U.I. Benefit and Assistance Paid: £689 6s. 11d.

## ANALYSIS OF PLACINGS.

BOYS.		GIRLS.	
Baker (Learner) .....	1	Canteen Work .....	1
Body Building .....	2	Cashier .....	9
Cinema Operator (Learner) .....	4	Domestic Work .....	14
Drawing Office .....	4	Dressmaking .....	30
Electrician's Mate .....	16	Factory (General) .....	191
Engineering:—		Hairdressing .....	5
General .....	172	Laundry Work .....	12
Electrical .....	30	Millinery .....	6
Motor .....	15	Office Work .....	159
	217	Power Machinist .....	2
Factory (General) .....	166	Probationer (G.P.O.) .....	2
Garage Work .....	2	Receptionist .....	2
Gardener's Assistant .....	1	Shop Assistant .....	57
Horticulture (Apprentice) .....	1	Shorthand-Typist .....	30
Hotel Work .....	2	Showroom Work .....	20
Laboratory Assistant .....	2	Stores Work (G.P.O.) .....	2
Messenger (G.P.O.) .....	11	Telephonist .....	5
Messenger (Railway Co.) .....	7	Upholstery .....	6
Office Work .....	133	Warehouse Work .....	1
Order Boy .....	2		
Page Boy .....	9		
Painter's Mate .....	3		
Plumber's Mate .....	15		
Salesman (Learner) .....	5		
Sheet Metal Work .....	12		
Shop Assistant .....	25		
Shop Porter .....	2		
Steward's Assistant .....	11		
Stores Work .....	10		
Stores Work (G.P.O.) .....	1		
Surgical Instrument Maker (Lnr.) .....	1		
Van Boy .....	5		
Waiter (Learner) .....	2		
Warehouse Work .....	3		
Watch Repairer (Learner) .....	1		
Woodwork .....	22		
<b>TOTAL</b> .....	<b>698</b>	<b>TOTAL</b> .....	<b>554</b>

Particulars of Vacancies as at 12th February, 1940, were also submitted and **noted**.  
(A copy of the list is in MS. in the Sub-Committee's Minute Book.)

## 4.—SCHEDULE OF LEAVERS AND LIVE REGISTER:

A Schedule showing the number of juveniles on the Live Register at each of the 41 weeks ended 5th February, 1940, and the number of children who were eligible to leave school at Midsummer, 1939, October, 1939, and Christmas, 1939, was submitted and **noted**.  
(A copy of the Schedule is in MS. in the Sub-Committee's Minute Book.)

## 5.—WAR-TIME LOCAL OFFICE PROCEDURE:

It was reported that M.L. Circular 151 setting out the procedure to be followed by Local Offices during war had been received and that action had been taken in compliance with relevant instructions contained therein. **Noted.**

## 6.—WAR-TIME PROCEDURE FOR DEALING WITH THE EMPLOYMENT OF ALIENS:

The receipt of Statutory Rules and Orders, 1939, No. 1660, and M.L. Circular 28/205 dealing with the employment of Aliens was reported. Particulars of the number of aliens granted or refused permission to be employed since 27th November, 1939, and the number seeking employment who were on the Live Register on 10th February, 1940, were submitted and **noted**.

## 7.—HOURS OF EMPLOYMENT OF YOUNG PERSONS UNDER 16 YEARS OF AGE:

It was reported that under the Young Persons (Employment) Act, 1938, and the Shops Act, 1934 (as amended by Part II. of the Young Persons (Employment) Act, 1938), the permitted weekly hours of work of certain classes of young persons under 16 were reduced from 48 to 44 a week as from 31st December, 1939. **Noted.**

8.—APPLICATIONS TO HOME OFFICE FOR RELAXATIONS OF THE FACTORIES ACT CONDITIONS FOR WOMEN AND YOUNG PERSONS:

It was reported that M.L. Circular 28/194 outlining the methods to be adopted for dealing with applications to the Home Office for Relaxations of the Factories Act conditions for Women and Young Persons had been received, and that since the issue of the Circular the Factory Inspector has been in consultation with the Bureau in connection with specific applications. **Noted.**

9.—TEMPORARY GOVERNMENT SERVICE:

It was reported that D.O. Circulars 28/103 and 28/106 dealing with the method of recruitment of juvenile clerical workers in Government Departments following the postponement of examinations for entry into the Civil Service had been received. Particulars of the number of applications forwarded to the Divisional Office, Ministry of Labour, during the period 4th September, 1939, to the 10th February, 1940, and the number of boys and girls placed, were submitted and **noted.**

Moved by Councillor Lightfoot, duly seconded, and **RESOLVED—**

**THAT the Report of the Juvenile Employment Sub-Committee be approved and adopted.**

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REPRESENTATIVE GOVERNORS:

**RESOLVED—**

**THAT the following Members be appointed to serve as the Committee's Representatives on the Bodies mentioned for the year commencing 1st April, 1940, viz.:**—

(a) **Hampstead Garden Suburb Institute Council** (1 Member):—

Councillor (Mrs.) M. Thomas.

(b) **Henrietta Barnett School Governing Body** (2 Members):—

Councillor (Mrs.) F. E. Parvin.

Councillor (Mrs.) M. Thomas.

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## Report (No. 2) of the Education Committee (in Committee).

5th March, 1940.

### COMMITTEE:

\*Alderman J. J. Copestake, J.P. (*Chairman*).

#### *Aldermen:*

S. H. Egan, J.P.  
B. Flowers,

\*W. M. Maughan, J.P.,

\*C. R. Richardson,

#### *Councillors:*

E. Arter, M.C., M.I.A.E.,  
\*H. Connell, J.P.,  
\*A. W. Curton,  
\*J. Griffiths,  
\*C. H. Hignett,

\*P. Lightfoot,  
\*A. A. Naar, M.B.E., J.P.,  
(*Mayor*),  
\*(Mrs.) F. E. Parvin,  
\*T. Pugh,

\*T. J. Scott,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small,  
(Mrs.) M. Thomas.

#### *Co-opted:*

\*The Rev. N. R. Boyd,  
M.A.,

\*Major N. C. Brett  
James, M.A.,  
B.Litt, F.S.A.,

Mrs. M. Grey Skinner,  
\*The Rev. P. C. Howell.  
\*The Rev. I. Livingstone.

\* denotes Member present.

An apology for absence was submitted on behalf of Mrs. M. Grey Skinner.

### WESSEX GARDENS INFANTS' SCHOOL:

#### (a) RESIGNATION OF MISS A. J. HARVEY, HEADMISTRESS:

A letter was submitted from Miss A. J. Harvey, asking that she might be allowed to terminate her appointment on 30th April, 1940, instead of 31st March, 1940, as previously arranged.

#### RESOLVED—

**THAT, having regard to all the circumstances and the conditions existing at present, the Committee are of the opinion that the original date of resignation should stand.**

#### (b) APPOINTMENT OF SUCCESSOR:

The Sub-Committee interviewed five selected candidates for the post of Headmistress of this School, and RESOLVED—

**THAT Miss Lucinda D. Ball be appointed Head Teacher of Wessex Gardens Council Infants' School as from 1st April, 1940, in full-time service exclusively in the capacity of a teacher in accordance with the conditions of employment under Article 17 of the Code, and subject to the conditions of appointment of the Committee in force from time to time and upon the terms and subject to the conditions of the Burnham Arbitration Award and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other scale of salaries that may be adopted by the Committee, the engagement to be determinable on either side by a notice of three calendar months.**



BELL LANE INFANTS' SCHOOL:

By way of filling the vacancy created at the Bell Lane Council Infants' School by the foregoing appointment the Committee further RESOLVED—

**THAT Mrs. Josephine M. Fenn be appointed Head Teacher of the Bell Lane Council Infants' School as from 1st April, 1940, in full-time service exclusively in the capacity of a teacher in accordance with the conditions of employment under Article 17 of the Code, and subject to the conditions of appointment of the Committee in force from time to time and upon the terms and subject to the conditions of the Burnham Arbitration Award and the decisions of the Board of Education relating thereto, or upon the terms and subject to the conditions of any other scale of salaries that may be adopted by the Committee, the engagement to be determinable on either side by a notice of three calendar months.**

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## Report of Group K. Committee.

Public Health and Medical Services.  
Libraries.  
Housing.  
Works and Fire Brigade.

4th March, 1940.

### COMMITTEE:

#### Aldermen:

\*W. R. Clemens, F.C.A.,  
\*J. J. Copestake, J.P.,

\*W. M. Maughan, J.P.,  
\*G. R. Richardson,

\*R. A. B. Teare, M.B.E.

#### Councillors:

\*T. K. Bridge,  
\*H. Connell, J.P.,  
\*F. W. Gilpin,  
\*A. W. Greville,  
\*G. H. Hignett,

\*L. Hirshfield,  
\*P. Lightfoot,  
\*(Mrs.) F. E. Parvin,  
\*C. Pinkney,

\*H. C. Potter, J.P., F.S.I.  
(Deputy Mayor),

\*J. H. Rodway,  
\*T. J. Scott,  
\*(Mrs.) M. Thomas.

#### Co-opted Members:

Mrs. M. Grey-Skinner,  
†Mrs. W. M. Maughan,

Mrs. B. J. Monro, J.P.,

†The Rev. P. C. Howell.

\* denotes Member present.

† Denotes Co-opted Member present on Parts I. and II.

## PUBLIC HEALTH AND MEDICAL SERVICES.

(Councillor T. J. Scott—Chairman.)

### Part I.—Medical Services.

#### 1.—ANNUAL REPORT OF MEDICAL OFFICER OF HEALTH:

Ministry of Health Circular No. 1961 which sets out the information to be included in the Annual Report of the Medical Officer of Health for the current year was submitted and **Noted**.

#### 2.—MIDDLESEX COUNTY COUNCIL ACT, 1934—PART VII.:

##### *Licensing of Massage Establishments.*

In accordance with the Committee's instructions, the Town Clerk and Medical Officer of Health submitted a report as to the desirability or otherwise of the adoption by the Council of Part VII. of the Middlesex County Council Act, 1934, relating to the licensing of Massage Establishments.

The Committee are informed that the main danger arising out of the adoption of the provisions of the Act would be the assumption on the part of the public that the holding of a licence from the Council was a guarantee of the satisfactory nature of the treatment given at the establishment. This, however, could be obviated by the inclusion in the Byelaws to be made under the Act of a provision prohibiting a licensed person advertising that either he or the establishment is licensed by the Council, or exhibiting the licence on the premises. Subject to this proviso the Town Clerk and Medical Officer of Health recommended the adoption of the provisions of the Act and the making of the Byelaws set out in the appendix to this Section of this report for the regulation of licensed establishments for massage or special treatment in the Borough.

By virtue of Section 69 of the Act power is given to any officer of, or other person duly authorised by, the Local Authority in that behalf to enter the premises specified in any licence or application or any premises within the Borough used, or believed to be used, for the purposes of or in connection with an establishment for massage or special treatment, and to inspect such premises and the books, cards or forms kept in connection with the establishment carried on at the premises. For the purposes of such inspection it is recommended that the Medical Officer of Health, the Deputy Medical Officer of Health and Dr. J. M. Maclellan should be duly authorised by the Council.

RESOLVED TO RECOMMEND—

- (a) That Part VII. of the Middlesex County Council Act, 1934, relating to the licensing of massage establishments, be adopted by the Council and that such provisions shall come into force on the 1st day of July, 1940.
- (b) That the Council make the Byelaws for the regulation of licensed establishments for massage or special treatment set out in the appendix to this report, and that the Corporate Seal be affixed thereto and to such copies thereof as may be necessary.
- (c) That the Town Clerk be instructed to take all necessary steps for the confirmation and bringing into force of the above-mentioned Byelaws.
- (d) That Dr. A. Fairgrieve Adamson, Dr. J. A. Livingston, and Dr. J. M. Maclellan be appointed the duly authorised officers of the Council with powers of entry and inspection as specified by Section 69 of the Middlesex County Council Act, 1934.

3.—HEALTH CENTRES AND ISOLATION HOSPITAL—RE-DECORATION WORK:

The following report was submitted:—

SPECIAL SUB-COMMITTEE.

26th February, 1940.

SUB-COMMITTEE:

\*Councillor T. J. Scott (Chairman).

Councillors:            \*T. K. Bridge,            \*L. Hirshfield,            (Mrs.) F. E. Parvin.  
                               G. H. Hignett,            \*P. Lightfoot,

\* denotes Member present.

RE-DECORATION WORKS, ETC.—HEALTH CENTRES AND ISOLATION HOSPITAL:

Terms of Reference—P.H. & M.S.C., 13/11/39—22:—

To investigate as to all structural and re-decoration works required to be carried out at the Isolation Hospital, Health Centres etc., and report thereon, indicating which items are of an urgent character, and which of a general nature.

REPORT.

The Sub-Committee inspected the Health Centres at Central Hendon, Mill Hill, Watling and West Hendon, and the Isolation Hospital. The Health Centre at Child's Hill was not included in the inspection as the Chairman of the Sub-Committee and the Medical Officer of Health had recently carried out an inspection and no matters were found to be requiring attention.

Details of repairs and re-decoration works which, in the opinion of the Sub-Committee, require to be carried out, are set out hereunder:—

Central Hendon Health Centre:—

Wash down ceilings and frieze of the two waiting rooms and minor ailments room. Re-paint the two outside doors.

Mill Hill Health Centre:—

Wash down ceiling and walls of waiting room.

**Watling Health Centre:—**

- All outside paint work to be re-painted.
- Carry out all necessary repairs to roof.
- Replace railings outside the entrance to the perambulator shed.
- Provide wire cage for top of vent pipe.
- Lower kerb of footpath opposite entrance to perambulator shed to provide run-in for cars.
- Small lock-up cycle shed (previously approved) to be erected on north side for accommodation of six cycles.

**West Hendon Health Centre:—**

- Wash down ceiling of minor ailments room.
- Wash down walls and ceiling of waiting room.
- Make good plastering on insides of window openings throughout.

**Isolation Hospital:—****(a) Administration Block:—**

- Wash down and paint ceiling of corridor on 2nd floor, 3 bath rooms and 2 sluices.
- Wash down walls and paint ceiling and woodwork of portion of staircase leading from 1st to 2nd floor.
- Re-paint ceilings, walls and woodwork of the 4 bathrooms and 3 sluices on 1st floor. All pipes to be treated with metal paint.

**Dispensary:—**

- Re-paint ceiling and wash down walls.

**Kitchen:—**

- Wash down ceiling and walls and make good plastering where necessary.

**Nurses' Dining Room:—**

- Wash down ceilings and walls.

**(b) No. 1 Block:—**

- Re-paint all outside woodwork.

**(c) Laundry:—**

- Re-paint all outside woodwork.

**(d) No. 4 Block:—**

- Wash down and paint all woodwork of outside corridor and outside door.
- Re-paint interior of all cubicles.

**(e) Windows—Splinter Protection:—**

The close-mesh wire netting fixed to the insides of the windows in the ward pavilions as a protection against splinters, makes it impossible to clean the inside of the windows, with the result that the windows are in a dirty condition. To enable the windows to be cleaned regularly, the Sub-Committee

RECOMMEND—That the fixed wire netting be replaced by wire-mesh frames fixed to the windows by hinges, and that the Borough Surveyor be instructed to put the work in hand forthwith.

With the exception of the splinter protection to the windows, all the work detailed above is of a general nature. We

RECOMMEND—That our report be approved and adopted and that the Borough Surveyor be instructed to put the work in hand as soon as practicable.

**RESOLVED TO RECOMMEND—That the foregoing report be approved and adopted.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## Group I.

## 4.—WEST HENDON DAY NURSERY:

The West Hendon Day Nursery has been closed since the outbreak of war as no protection against air raids has been provided, and the Committee are informed that quite apart from such protection the premises are unsuitable. It is understood that an urgent demand exists for day nursery facilities in West Hendon and it is suggested that if such provision is impracticable at the present time it may be possible to provide a play centre for children whose parents have to go out to work in the day-time.

In order that the question may be thoroughly explored the Committee have appointed a Sub-Committee consisting of the Chairman, Mrs. Maughan, Mrs. Monro, Councillors Bridge, Connell and Mrs. Parvin, to consider the matter in all its aspects and to report thereon.

## 5.—MATERNITY CASES—RECIPROCAL ARRANGEMENTS:

In June, 1937, an arrangement was made with the Borough of Willesden whereby maternity cases moving into this area from Willesden should retain their bookings with the Willesden Hospital, and that cases moving from Hendon to Willesden should retain whatever bookings had been made under this Council's scheme. Under this arrangement payment is made by this Council to the Willesden Council, or *vice versa* as the case may be.

A letter has now been received from the Willesden Borough Council suggesting that the existing arrangements for the retention of bookings should continue, but that this Council should be responsible for and pay for the maintenance and treatment of patients in cases where arrangements for admission to hospital have been made under the Council's scheme, and that the Willesden Council should be similarly responsible in cases where arrangements have been made for admission to the Willesden Hospital. This arrangement will obviate any payment of accounts between the two Authorities.

**RESOLVED TO RECOMMEND—That the arrangement outlined above be approved and that any amounts outstanding under the previous arrangements be cancelled.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 6.—REQUISITIONS:

Requisitions for Maternity and Child Welfare Services amounting to £329 8s. 11½d. were submitted and **approved.**

**Part II.—Medical Services.**

**For approval by the Hendon Education Committee.**

(See Education Committee Minutes—Pages 330-334.)

**Part III.—Public Health.****ISOLATION HOSPITAL.**

## 7.—EMERGENCY HOSPITALS—NOMENCLATURE:

The Committee considered Ministry of Health Circular No. 1973 stating that representations had been made to the Minister that where a public assistance institution or mental hospital or mental deficiency institution has been wholly or partly transformed into a casualty hospital under the Emergency Hospital Scheme, it may give rise to some misapprehensions if the ordinary title of the hospital or institution continues to be applied to the casualty hospital. The same considerations apply to sanatoria and infectious diseases hospitals other than a general hospital, and to obviate any such mis-

apprehensions it is suggested that hospitals or institutions within the Emergency Hospital Scheme for the duration of the war, or for as long as the premises are used as a casualty hospital, be called "the . . . Emergency Hospital." The Minister does not consider that any great difficulty should be experienced in using the alternative title for emergency purposes in cases where a section only of a hospital has been allocated for casualty use, or where both emergency and ordinary patients are admitted, provided suitable arrangements are made with the local Post Office officials.

The Minister desires to be informed of the designation adopted for the Isolation Hospital.

**RESOLVED TO RECOMMEND—That for the duration for the war the Isolation Hospital be designated "The Hendon Emergency Hospital" and that the Minister of Health be informed accordingly.**

#### 8.—ACCOMMODATION OF ADDITIONAL STAFF—EMERGENCY HOSPITAL SCHEME:

The Medical Officer of Health submitted Ministry of Health Circular EMS/GEN/311 relative to the provision of adequate staff accommodation at hospitals which have been expanded under the Emergency Hospital Scheme. The circular states that where a hospital's normal beds are being substantially increased, it is not always practicable to find room in the existing staff quarters for the additional staff who will be required and that it is for the Hospital Authority to decide how the extra accommodation needed can best be provided.

The question of accommodation arises in connection with the additional staff attached to the Isolation Hospital by reason of its use as an Emergency Hospital, and the Committee have therefore referred the matter to the Chairman and Medical Officer of Health to consider and submit a report to the next meeting.

#### 9.—STORAGE ACCOMMODATION:

In accordance with the instructions given at the last meeting of the Committee, the Borough Surveyor submitted a plan and estimate for the erection of a store at the Isolation Hospital in the central area formed by the administrative block. The cost of constructing a building 18 feet by 10 feet, as shown on the plan, in 4½ ins. brick-work on a concrete floor with a concrete flat roof and four tiers of shelving along each of the long walls, is estimated at £100 excluding heating.

**RESOLVED TO RECOMMEND—That the plan and estimate be approved, and that the question as to whether the work be carried out by contract or direct labour be decided by the Chairman after consultation with the Borough Surveyor.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 10.—DEPUTY MATRON:

The Medical Officer of Health reported that Sister Day who had been assisting the Matron in the Home and general re-organisation of the Hospital since Miss Keegan, the Deputy Matron, was called up for War Service on the 12th September last, was taken ill on Saturday last and removed to undergo a major operation. Advertisements have been issued for a temporary Deputy Matron but no applications have been received. Arrangements have therefore been made for Miss Hughes, Sister-Tutor at Ryde Isolation Hospital, who was on the short-list when Miss Keegan was appointed, to act as Temporary Deputy Matron, at the salary in accordance with the Council's scale. Miss Hughes will commence duty on the 6th instant.

**RESOLVED TO RECOMMEND—That the action taken be confirmed.**

*(Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the appointment, subject to the Council's Regulations applicable to temporary officers.)*

## 11.—STATUTORY NOTICES:

(a) RESOLVED TO RECOMMEND—That Statutory Notices be served in the following cases:—

**Section 93, Public Health Act, 1936:—**

"Rosendale Villa," Stanley Road, West Hendon	Mr. G. Richardson, 131, The Broadway, West Hendon, N.W. 9.
10, Second Avenue, Hendon	Mr. J. King, 9, Second Avenue, N.W. 4.
23, The Burroughs, Hendon	Mr. L. Viccars, 17, The Burroughs, N.W. 4.

**Section 112, Hendon Urban District Council Act, 1929:—**

174, Cricklewood Broadway, Cricklewood, N.W. 2	Mr. J. S. Ankersen, 174, Cricklewood Broadway, N.W. 2.
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(b) RESOLVED—That as a matter of urgency, Statutory Notices as indicated be served in the following cases:—

**Section 45, Public Health Act, 1936:—**

98, The Fairway, Mill Hill	Mr. J. Norman Jones, 4, Southbourne Court, Edgware Road, Colindale, N.W. 9.
30, Featherstone Road, Mill Hill	Mr. H. L. G. Cosway, 135, The Broadway, Mill Hill.
110, Bittacy Rise, Mill Hill	Messrs. Clark & Knox, 12, Bittacy Hill, Mill Hill.
"Rosendale Villa," Stanley Road, West Hendon	Mr. G. Richardson, 131, The Broadway, West Hendon, N.W. 9.
23, The Burroughs, Hendon	Mr. L. Viccars, 17, The Burroughs, N.W. 4.

**Section 138, Public Health Act, 1936:—**

120, Farm Road, Edgware	Mr. W. Thorpe, 135, The Broadway, N.W. 7.
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## 12.—ESTIMATES, 1940/41:

The Committee considered details of the estimated expenditure and income for the ensuing year.

The following is a summary of the estimates before the Committee:—

	Estimate 1938/39.	Estimate 1939/40.	Suggested figures. 1940/41.
	£	£	£
Expenditure .....	36840	41537	43262
Income .....	10795	13260	10140
	<hr/>	<hr/>	<hr/>
	£26045	£28277	£33122
	<hr/>	<hr/>	<hr/>

RESOLVED—That the estimates be approved and submitted to the Finance and General Purposes Committee.

## 13.—REQUISITIONS:

The following requisitions were submitted and approved:—

	£	s.	d.
Public Health Department .....	9	16	0
Isolation Hospital:—			
Ordinary .....	11	17	5
Casualty Beds .....	61	5	41

**APPENDIX.****BOROUGH OF HENDON.****ESTABLISHMENTS FOR MASSAGE OR SPECIAL  
TREATMENT.****Middlesex County Council Act, 1934—Part VII.****BYE-LAWS**

made on the \_\_\_\_\_ day of \_\_\_\_\_ 1940, by the  
**Mayor, Aldermen and Burgesses of the Borough of Hendon**  
**acting by the Council for the Regulation of Licensed Establish-**  
**ments for Massage or Special Treatment in the Borough of**  
**Hendon.**

**DEFINITIONS.**

1. Throughout these bye-laws the following words and expressions shall, unless the context otherwise requires, have the meanings hereafter assigned to them, that is to say:—

“The Council” means the Hendon Borough Council.

“Licensed person” means a person licensed by the Council under Part VII. of the Middlesex County Council Act, 1934, or a person who shall have lodged a certificate under Section 74 (1) of that Act.

“Establishment” means and includes premises used or represented as being or intended to be used by a licensed person for the reception or treatment of persons requiring massage or special treatment.

“Massage or special treatment” means and includes (a) massage, manœuvre or chiropody; or (b) electric treatment or radiant heat light electric vapour or other baths for therapeutic treatment; or (c) other similar treatment.

“Advertise” means and includes advertising by means of boards, circulars and all forms of printed or written matter.

“Inspector” means and includes (a) in relation to any establishment in respect of which a certificate shall have been lodged under Section 74 (1) of the Middlesex County Council Act, 1934, the Medical Officer of Health and any registered medical practitioner duly authorised by the Council pursuant to Section 69 of that Act; and (b) in relation to any other establishments to which these bye-laws apply any officer of or other person duly authorised by the Council pursuant to the said Section 69.



## FEES OR CHARGES.

2. A licensed person shall (a) make a complete scale of all fees or charges for massage or special treatment given at the establishment, and (b) at all times exhibit a copy of such scale of fees or charges in a conspicuous position in each part of the establishment in which payment is made and also in each part of such establishment in which massage or special treatment is given so that such notice or notices can be read by persons receiving such treatment. No greater fee or charge than that specified in the scale or scales of fees or charges so exhibited shall be demanded or received by such licensed person.

3. A licensed person shall within seven days after the date on which notification shall have been given to him by the Council of the grant of a new licence to him, furnish the Council with a copy of such scale of fees or charges and shall not thereafter substitute therefor any other fees or charges without first giving notice in writing to the Council of all alterations proposed to be made and making the necessary corrections in the scale exhibited in accordance with these bye-laws.

## ADVERTISEMENTS.

4. A licensed person shall not advertise that either he or the establishment is licensed by the Council, nor shall he exhibit such licence on any part of such premises.

5. A licensed person shall not advertise in a public thoroughfare or a public convenience or conveyance or in any place in which the public assemble, any massage or special treatment carried on at the establishment.

Provided that this bye-law shall not apply to any advertisement in or on the premises of the establishment, or to any advertisement in any newspaper or periodical which may be exposed for sale in any public thoroughfare or place in which the public assemble.

6. A licensed person shall keep in the establishment, arranged or filed in order of date, a copy of each advertisement or circular issued by him or on his behalf for a period of six months from the date of the issue of such advertisement or circular, which said copies shall be open to inspection by an inspector and shall be produced on demand for such inspection.

## CONDUCT OF BUSINESS.

7. A licensed person shall not do, suffer, or permit in the establishment any act of an indecent or disorderly character and shall take all necessary steps to exclude from the establishment a customer or any other person who has committed such an act in the establishment. Such licensed person shall not employ or permit or suffer to be in or upon the establishment any person who is of known immoral character and shall cause all persons in his employ engaged in the establishment to be decently and properly attired, and he shall not permit or suffer the door of any room or place in the establishment for the time being in use for the giving of massage or special treatment to be locked during the period that the patient is therein.

## RECORDS.

8. A licensed person shall keep at the establishment a record in the manner prescribed by the Council, giving (a) the name, age, private address, and qualification of every assistant employed at the establishment, (b) the terms of remuneration of every person, assistant or otherwise, employed at the establishment, and (c) particulars of every case of curative treatment, giving the name and address of the medical practitioner (if any) by whom or at whose instance such treatment was prescribed, the name of the person giving such treatment, the sex of each patient and the date and the time of treatment. Such record shall be open to inspection by an inspector and shall be produced on demand for such inspection.

9. A licensed person shall not make, or cause to be made, any false entry in any record required to be kept in pursuance of these bye-laws.

## MANAGER.

10. A manager or other person directly or indirectly responsible for the management of an establishment shall be under the same obligation as the licensed person to comply with and secure the observance of these bye-laws.

The Corporate Seal of the Mayor, Aldermen and Burgesses of the Borough of Hendon was hereunto affixed this  
 day of  
 1940, pursuant to a Resolution  
 passed on the day of  
 1940, in the  
 presence of:—

*Mayor.*

*Town Clerk.*

## NOTES.

**Penalties.**

1. Every person who acts in contravention of the provisions of the above bye-laws is liable on summary conviction to a penalty not exceeding £5 and to a further penalty not exceeding £2 for each day on which the offence continues after conviction thereof. (See sub-section (2) (b) of section 70 of the Act.)

**Exhibition of Bye-laws.**

2. A licensed person must keep a copy of these bye-laws exhibited in such part of the licensed premises as may be approved by the Council. (See section 68 (2) of the Act.)

## LIBRARIES.

*(Councillor P. Lightfoot—Chairman.)*

## 14.—REQUISITIONS:

Requisitions amounting to £357 14s. 11d. were submitted and **approved.**

## 15.—BOOK SELECTION SUB-COMMITTEE:

The following report was submitted:—

*4th March, 1940.*

## SUB-COMMITTEE:

\*Councillor P. Lightfoot (*Chairman*).

<i>Aldermen:</i>	*G. R. Richardson,	*R. A. B. Teare, M.B.E.
<i>Councillors:</i>	T. J. Scott,	*(Mrs.) M. Thomas.

\* denotes Member present.

## PURCHASE OF BOOKS—ADDITION TO STOCK:

The Sub-Committee considered lists comprising 138 recent and standard books suggested for addition to the stock at the Central Library at an estimated cost of £40; 117 volumes for addition to the stock at the Golders Green Branch Library at an estimated cost of £31, and 138 volumes at an estimated cost of £38 for addition to the stock of the Mill Hill Branch Library, and

RECOMMEND—That the Chief Librarian be authorised to purchase the books included in the lists submitted.

**RESOLVED TO RECOMMEND—That the report of the Sub-Committee be approved and adopted.**

## 16.—STATISTICS:

The Chief Librarian submitted his statistical statement for the month of February, details of which appear in the appendix to the report of the Finance and General Purposes Committee.

## 17.—CENTRAL AND BRANCH LIBRARIES—SUMMER CLOSING TIME:

The Chief Librarian asked for authority to close the libraries at the normal pre-war times from May 6th to August 10th; at the nearest half-hour before the official black-out time from April 1st to May 4th and August 12th to August 31st, and thereafter at 7.30 p.m. as at present.

**RESOLVED TO RECOMMEND—That the closing times indicated above be approved.**

## STAFF.

## 18.—CARETAKER—CENTRAL LIBRARY:

On the report of the Chief Librarian, the Committee

**RESOLVED TO RECOMMEND—That the wages of Mr. H. C. Pitman, Resident Caretaker at the Central Library, be increased by 5/- weekly as from the pay week commencing the 20th instant.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 19.—TEMPORARY ASSISTANCE:

The Chief Librarian reported that up to the present it had not been found necessary to engage substitutes for the male staff absent on military service, but that the reversion to pre-war hours of opening during the summer months, plus absence of staff on holiday will necessitate the engagement of temporary assistants for short periods. The number of temporary assistants required at any one time will depend on the further calling up of men for service, but it is not likely to exceed six. **Noted.**

## 20.—SECONDING OF MR. W. F. JONES TO CIVIL DEFENCE:

The Committee considered a reference from the Civil Defence Committee asking for approval to the seconding of Mr. W. F. Jones (Librarian-in-Charge of the Lending Department at the Central Library) to the Air Raid Precautions Department for duty at the Mill Hill Report Centre and to the appointment of a substitute.

Mr. Jones has been on duty at the Mill Hill Report Centre since the outbreak of war and the Civil Defence Committee are desirous of retaining his services, as Officer-in-Charge of the Report Centre.

**RESOLVED TO RECOMMEND—That Mr. W. F. Jones (Librarian-in-Charge of the Lending Department at the Central Library) be seconded for duty in the Air Raid Precautions Department; and that the Chief Librarian be authorised to engage a substitute at a salary of £3 per week.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 21.—MILL HILL BRANCH LIBRARY:

The Committee decided to take no action on a letter from the Mill Hill Branch of the Women's Co-operative Guild asking that copies of "Hansard" be placed in the Mill Hill Branch Library.

## 22.—PROVISION OF LIBRARIES AND BOOKS FOR H.M. FORCES:

A letter was submitted from the Library Association relative to the Appeal, sponsored by the Lord Mayor of London, which has been inaugurated for the provision of libraries and books for H.M. Forces both at home and overseas, asking that the services of Central and Branch Libraries and their staffs shall be offered as local organisers for the collection of money and books.

**RESOLVED TO RECOMMEND—That the Council approve of the Libraries Department acting as local organisers for the collection of money and books in connection with the appeal, and that the Chief Librarian be authorised to make all necessary arrangements.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 23.—MILL HILL EMERGENCY HOSPITAL—PROVISION OF BOOKS:

Arising out of a letter from the Rev. McEwan Lawson, the Committee have instructed the Chief Librarian to arrange for the provision of books for the use of the patients at the Mill Hill Emergency Hospital.

## 24.—PAVING OF AREA AT REAR OF CENTRAL LIBRARY:

The Committee referred for the consideration of the Works and Fire Brigade Section of the Committee, the question of the paving of a small area of ground between the rear of the Central Library and the Clinic.

## 25.—ESTIMATES, 1940/41:

The Committee considered details of the estimated expenditure and income for the ensuing year.

The following is a summary of the estimates before the Committee:—

	Estimates 1939/40. £	Suggested figures 1940/41. £
Expenditure .....	17547	17703
Income .....	1565	1294
	<u>£15982</u>	<u>£16409</u>

**RESOLVED—That the estimates be approved and submitted to the Finance and General Purposes Committee.**

### HOUSING.

*(Alderman R. A. B. Teare, M.B.E.—Chairman.)*

## 26.—TRANSFER OF TENANTS:

It was reported that four applications for transfers had been received.

**RESOLVED—That the applications be approved and transfers effected when suitable accommodation becomes available.**

## 27.—ALLOTMENT OF HOUSES:

Since the last meeting of the Committee seven houses have been allotted as follows:—

Application No.	House Allotted.
6161	17, Fryent Creseent.
5625	83, Goldsmith Avenue.
6412	45, Brookfield Avenue.
6151	54, Hyde Creseent.
5821	32, Fryent Creseent.
6334	14, Brookfield Avenue.
*6597	34, Pursley Road.

\* denotes transfer.

## 28.—HOUSES VACATED AND RE-LET:

It was reported that the six houses which had been kept vacant in case they were required for re-housing purposes in an emergency had now been released by the Civil Defence Committee and were being re-let. Seven other houses which had become vacant have been re-let, and three houses are under repair.

## 29.—HOUSING REPAIRS:

It was reported that the periodical internal re-decoration work on the Brent Hill and Hyde Estates is still in progress. Details were submitted of 470 general repairs completed on the various Housing Estates during the period 27th January to 24th February last.



## 35.—WEST HENDON SWIMMING POOL—SURFACE WATER DRAINAGE:

The Borough Surveyor reported on a letter from the Grand Union Canal Company intimating that they are prepared to grant a licence for the construction of the new outlet from the West Hendon Swimming Pool, subject to the following conditions:—

1. Licensees to carry out all works at their expense to the satisfaction of the Company's Engineer and in accordance with detailed plan(s) and specification(s) to be approved by him beforehand. Adequate notice to be given and Engineer's consent obtained before work is commenced.
2. Licensees to provide for all necessary watching and lighting at night during the progress of the works.
3. Licensees not to cause any damage to the Canal Company's property or loss or pollution of water from the reservoir in the construction, maintenance, repair and removal of the works.
4. Licensees at their expense to keep the works in good and substantial repair and upon determination of the licence to remove the works and reinstate Canal Company's property to the satisfaction of the Company's Engineer.
5. Licensees to be responsible for any claims of or interference with the rights of the Postmaster General or any other parties concerned.
6. If it becomes necessary for the position of the works to be altered owing to the Company's requirements, such alteration to be carried out by the Licensees at their expense.
7. In case of default by Licensees the Canal Company to have the right to carry out repairs, removals, etc., and making good of damage at the expense of the Licensees.
8. Licensees to make no alterations or additions to the works without the consent of the Company first obtained.
9. Works to be at the Licensees risk and the Company's usual Indemnity clause to apply.
10. Licensees to pay all rates and other outgoings (if any) in connection with the works.
11. All legal costs and reasonable supervision expenses of the Company (including Engineer's fees) in connection with the works before and after construction to be borne by the Licensees.

**RESOLVED TO RECOMMEND—That the conditions set out above be approved and that the Corporate Seal be affixed to the licence in due course.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 36.—REPAIRS TO PROPERTY:

The Borough Surveyor reported that since the last meeting 116 requisitions in connection with repairs to the Council's property have been dealt with. In addition repairs and alterations have been carried out to school premises, and doors fixed to the entrances to trenches. **Noted.**

## 37.—DISPOSAL OF HORSE:

The Borough Surveyor reported that, on the report of the Veterinary Surgeon, Horse No. 19 had been destroyed. **Noted.**

## 38.—ANNUAL TENDERS:

- (a) Services of Veterinary Surgeon.  
 (b) Harness Repairs.

On the report of the Borough Surveyor, it was

**RESOLVED TO RECOMMEND—That the services of the Veterinary Surgeon, and the contract with Messrs. W. & H. Gidden Limited be renewed for a further period of one year on the terms at present existing.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 39.—SALVAGING OF MATERIALS:

The following details were submitted showing the weights and value of waste materials salvaged and disposed of during the month of February:—

Paper.	Tins.	Metals.	Bottles & Glass.	Textiles.	Bones.	Approximate value.
Tons.	Tons.	Tons.	Tons.	Tons.	Tons.	£
26	38½	1	26	5½	2	98

The collection of clean waste paper is steadily improving. A considerable quantity of tins, not included in the above details, is also baled up and awaiting removal by the Contractors.

Having regard to the importance attached to this subject by the Government and the desirability of salvaging the maximum quantity of waste materials, the Committee have appointed a Sub-Committee consisting of the Chairman, Councillor T. K. Bridge, and G. H. Hignett to consider the question and report thereon.

In connection with this matter a letter was submitted from Mr. J. A. Wilen asking to appear before the Committee to put forward a publicity scheme. The Committee have given instructions for Mr. Wilen to be informed that they will be prepared to consider his proposals if submitted in writing.

## 40.—COLLECTION AND UTILISATION OF PIG WASTE:

The Borough Surveyor reported that in accordance with the Committee's instructions he had fully considered the possibilities of keeping a number of pigs on the Council's property and fattening them by the collection of edible food waste from the houses in the Borough, and he suggested that a scheme on the following lines should be put into operation:—

Each refuse collecting vehicle should be provided with a small metal bin kept inside the vehicle.

Householders should be encouraged to keep in a separate container all waste foods. The container would be emptied by the dustmen into the special bin provided.

Wherever possible, special collections would be made from restaurants and hotels, but it is pointed out that, generally speaking, these are already covered by Waste Contractors, and the municipal pig farm would, therefore, have to rely largely on the house to house collection mentioned above.

The pigs should be purchased at about the age of six weeks to two months and styes erected for them on the Council's land adjacent to the Refuse Destructor Works. This site has been selected for two reasons. Firstly, it is closely adjacent to the point where the pig food is delivered and will thus reduce transport expenses, and, secondly, there will be no difficulty in fixing up tanks in which the pig food can be boiled by means of live steam taken direct from the destructor plant.



Sufficient experienced labour to deal with the pigs can be found from the Council's existing staff.

The Borough Surveyor points out that the rate at which the scheme can be developed is limited by the amount of pig food which can be obtained, and it will, therefore, be advisable to commence with a small number of pigs and develop the scheme as the collection of food increases. Should it become necessary to purchase food for the pigs there would probably be a financial loss on the transaction.

It is difficult at this stage to give accurate estimates of cost, but the Borough Engineer is of opinion that the provision of styes should not cost more than about £2 per pig, whilst the cost of installing boiling plant, etc., should not be a serious matter.

It is suggested that the pigs should be purchased in units of six at a time, and that the number of pigs to be fattened should be regulated according to the amount of food received at the Destructor Works.

The Borough Surveyor asked for approval to an estimate of £100 to cover the whole of the initial outlay on the scheme. If the scheme develops satisfactorily accurate estimates can be presented at a later date.

**RESOLVED TO RECOMMEND—That the scheme set out above and an estimate of £100 to cover the initial outlay be approved.**

Amendment

*Having considered the matter in its financial bearing, the Finance & General Purposes Committee concur in the proposal and*

*Recommend—That the following words be added:—*

*"and submitted for the confirmation of the Minister of Health."*

41.—ESTIMATES, 1940/41:

The Committee considered details of the estimated expenditure and income for the ensuing year:—

The following is a summary of the estimates before the Committee:—

	Estimate 1938/39.	Estimate 1939/40.	Suggested figures. 1940/41.
	£	£	£
Expenditure	76972	81113	90709
Income	18013	17796	16602
	<u>£58959</u>	<u>£63317</u>	<u>£74107</u>

**RESOLVED—That the estimates be approved and submitted to the Finance and General Purposes Committee.**

42.—PAVING OF AREA AT REAR OF CENTRAL LIBRARY:

The Committee have instructed the Borough Surveyor to submit a report as to the cost of paving the small area of ground between the rear of the Central Library and the Clinic.

**FIRE BRIGADE.**

43.—STAFF INCREMENTS:

A report was submitted in regard to an increment due according to scale to one member of the Fire Brigade staff.

**RESOLVED TO RECOMMEND—That such increment be granted as from the appropriate date.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**44.—STAFF SICKNESS:**

A report was submitted with regard to the absence through sickness of 17 members of the Fire Brigade staff. **Noted.**

**45.—RESIGNATIONS AND APPOINTMENTS:**

The Chief Officer of the Fire Brigade reported that Mr. A. Hawkins, who was appointed as a permanent fireman at the Central Fire Station (Mayor's Recess Report, 8/1/40—Item 4 (B) ) had failed to take up the appointment and he, therefore, recommended that temporary Fireman J. Nolan be appointed to the permanent staff and that Mr. J. Hopkin be appointed to the temporary staff of the brigade.

To fill a vacancy in the permanent staff of the brigade caused by the resignation on the 11th February of Fireman L. Williams (Central Station) the Chief Officer recommended the appointment of Auxiliary Fireman Hunt, who has been acting as temporary fireman at Mill Hill.

**RESOLVED TO RECOMMEND—That the appointments recommended by the Chief Officer of the Fire Brigade as indicated above be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**46.—APPOINTMENT TO PERMANENT STAFF:**

On the report of the Chief Officer of the Fire Brigade, it was

**RESOLVED TO RECOMMEND—That temporary Fireman A. J. Henry be appointed to the permanent staff of the Brigade.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**47.—FIREMAN W. A. CAREY:**

The Chief Officer reported on the progress of Fireman W. A. Carey who has been on light duties for a period of six months as the result of an accident. It is understood that Fireman Carey has now fully recovered and on the recommendation of the Chief Officer the Committee have approved his return to normal duties subject to satisfactory medical reports.

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**48.—DEPUTY CHIEF OFFICER'S QUARTERS—CENTRAL STATION:**

For the reasons indicated in the Chief Officer's report, the Committee

**RESOLVED TO RECOMMEND—That an electric fire be installed in the quarters of the Deputy Chief Officer at the Central Fire Station.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**49.—FIREMEN'S QUARTERS—MILL HILL STATION:**

The Committee considered the report of the Chief Officer on an application from 15 firemen occupying cottages in Hartley Close, Mill Hill, for doors to be erected outside the back door of their premises.

The reasons for the request are that during inclement weather the kitchens become flooded, and also owing to the proximity of the Daws Lane Allotments and Halls occupied by the Military Authorities the privacy of their homes is disturbed.

In view of the cost the proposal would involve, the Committee

**RESOLVED TO RECOMMEND—That no action be taken in the matter.**

50.—CENTRAL FIRE STATION—FORE-COURT:

The Chief Officer reported that the turn out from the Central Station is to some extent impeded by the piers in front of the station, and he suggested that these should be removed to provide a larger radius in which to move the appliances.

**RESOLVED TO RECOMMEND—That the suggestion of the Chief Officer be adopted.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

51.—TELEPHONE LINES:

The Chief Officer reported that agreements have been entered into with the Post Office Telephones for the additional lines previously authorised. Arrangements have also been made for all lines from Auxiliary Fire Stations to terminate at the Central Fire Station. Two further external extensions to "Fenella" from the Switchboard at the Central Station are also being installed. **Noted.**

52.—TURNTABLE LADDER:

It was reported that a mechanical breakdown occurred to the turntable ladder whilst attending Regional A.R.P. Exercises on the 18th February. The cable pulley guide broke away and damage was also sustained by the shaft cable drum, tilt gear shaft and pumping gear.

The damage has been examined by the makers and it will be necessary for the machine to be returned to their works. It is estimated that the vehicle will be away for two months. The cost of repairs has not yet been ascertained. **Noted.**

53.—PETROL STORAGE:

Under the existing procedure petrol for Fire Brigade purposes is drawn from pumps rented by the Corporation, and is collected in cans. It has been found that these cans are becoming worn and it is not possible to obtain replacements. The Chief Officer suggested that in view of the large amount of petrol required solely for fire purposes, a tank and pump should be installed at the Central Station.

The estimated cost, excluding excavation, which could be carried out by the Fire Brigade staff, is £95 for a 500 gallon, or £107 for a 1,000 gallon, tank.

**RESOLVED TO RECOMMEND—That the Chief Officer of the Fire Brigade be authorised to make the necessary arrangements for the installation of a petrol tank and pump at the Central Fire Station on the lines indicated above.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

54.—STORAGE OF PETROLEUM—RENEWAL OF LICENCES:

The Chief Officer of the Fire Brigade reported on the following applications for the renewal of petroleum storage licences:—

Name and Address of Licensee.	Place of Storage.	Quantity.
O. J. Lee-Jones, Deansbrook Garage, Hale Lane, Edgware	Deansbrook Garage	2,600 gallons in underground tank.
Featherstone Garage, Bunns Lane, N.W. 7	Featherstone Garage	2,500 gallons in underground tanks.
Granville Motor Works, 79, Granville Road, Child's Hill, N.W. 2	72, Granville Road, N.W. 2	100 gallons in cans.
J. Gray, 20, Hermitage Lane, Child's Hill, N.W. 2	20, Hermitage Lane, N.W. 2	50 gallons in cans in approved bin.
J. Gray, 20, Hermitage Lane, Child's Hill, N.W. 2	Ebenezer Garage, Hermitage Lane, N.W. 2	500 gallons in underground tank.
International Petroleum Distributors Ltd., 152, Station Road, Edgware	152, Station Road, Edgware	2,000 gallons in underground tanks. 50 gallons in cans.
A. W. Monk, Wagers Yard, High Street, Edgware	Wagers Yard, High Street, Edgware	500 gallons in underground tank.
G. McVoy, St. George's Garage, Temple Gardens, N.W. 11	St. George's Garage, Temple Gardens, N.W. 11	60 gallons in underground tank.
The Quadrant Car Service, The Quadrant, Edgware	The Quadrant, Edgware	50 gallons in cans in approved bin.
Titanine Ltd., Sheaveshill Avenue, N.W. 9	Works, Sheaveshill Avenue, N.W. 9	12,000 gallons Petroleum Spirit and Petroleum Mixtures in underground tanks, drums and cans.
Mrs. D. E. Viola, Grove Lodge Garage, 177/9, Golders Green Road, N.W. 11	177/9, Golders Green Road, N.W. 11	2,640 gallons in underground tanks and cans.

**RESOLVED TO RECOMMEND—That the applications be approved and the necessary licences issued in respect of the year ending 31st December, 1940.**

**55.—PETROLEUM MIXTURES—LICENSES:**

The following applications to store petroleum mixtures have been received:—

Hammond Coachbuilders (Hendon) Ltd., Parson Street, Hendon, N.W. 4	To store 30 gallons of cellulose in cans in an approved bin.
Hendon Garage Ltd., Watford Way, Hendon, N.W. 4	To store 10 gallons of cellulose in cans in an approved bin.

**RESOLVED TO RECOMMEND—That the applications be approved and the necessary licences issued in due course.**

**56.—FIRE AND AMBULANCE CALLS:**

The following is a statement of the fire and ambulance calls received from the 1st to the 24th February inclusive:—

Group I.

373

Fire Calls.				Ambulance Calls.			
Fires	.....	.....	13	Accidents	.....	.....	22
Malicious False Alarms	.....	.....	5	Private	.....	.....	93
Other False Alarms	.....	.....	2	For Midwives	.....	.....	1
Inspection	.....	.....	1	Private for Finchley	.....	.....	2
				Private for Wembley	.....	.....	1
				Not required, etc.	.....	.....	3
			<hr/>				<hr/>
			21				122
			<hr/>				<hr/>

#### AUXILIARY FIRE SERVICE.

##### 57.—AUXILIARY FIRE STATION—SECTION 2:

At the last meeting of the Committee (5/2/40—44) the question of obtaining alternative accommodation for Section 2 at present housed at the Mill Hill Fire Station, was referred to the Chairman and the Chief Officer of the Fire Brigade. Arrangements have now been made to transfer the Section to the premises of Messrs. A. W. Williams and Co., in Tennyson Road, Mill Hill.

Certain alterations and adaptation work are necessary to provide living accommodation for the personnel and storage for the pumps and towing vehicles. The Borough Surveyor submitted a plan for the provision of the following accommodation:—

- Living and sleeping accommodation for personnel,
- Kitchen,
- Dining quarters,
- Bathroom.
- Storage for pumps and towing vehicles.

The total cost of carrying out the work is estimated at £249 10s. 0d.

**RESOLVED TO RECOMMEND—That the plan, and estimate amounting to £249 10s. 0d. be approved and forwarded for the approval of the Home Office Fire Brigades Department.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

##### 58.—AUXILIARY FIRE STATION—SECTION 6 (CENTRAL STATION):

At the present time vehicles and appliances attached to this section are stored in the yard at the Central Station. With the purchase of water carrying lorries the available space is seriously overcrowded. In addition the yard is required for drill purposes and repairs to vehicles. No arrangements have been made with regard to this section and the Chief Officer suggested:—

- (1) That the pieces of derelict ground at the rear and side of the station yard should be levelled and surfaced either with tarmacadam or concrete, to join up with the existing road at the rear of the mortuary.
- (2) The erection of a lean-to shelter at the rear of the existing boundary wall to house the appliances attached to the section.
- (3) The extension of the roadway at the side of the fire station to enable all fire brigade vehicles to reach the parking place without proceeding along the road bordering the Town Hall, thus leaving that route free for the use of ambulances and casualty cars.

**RESOLVED TO RECOMMEND—That the suggestions of the Chief Officer of the Fire Brigade be approved and adopted.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 59.—AUXILIARY FIRE STATION—SECTION 3 (BURNT OAK):

It was reported that the new accommodation for the above Section adjoining Messrs. Horrocks premises in East Road, Burnt Oak, has been completed and occupation of the premises was taken up on the 8th February. **Noted.**

## 60.—STORES HUT—REAR OF "FENELLA":

It was reported that the stores hut at the rear of "Fenella" has been completed and handed over by the builders. Arrangements are now being made for the electricity supply to be laid on, and the fitting of the necessary racks and shelves. **Noted.**

## 61.—PURCHASE OF WATER CARRYING VEHICLES:

The Chief Officer reported that pursuant to the authority delegated to him he had purchased six lorries for use as water carrying vehicles at an average cost of £62.

**Noted.**

## 62.—REPORTING OF FIRES:

The Chief Officer reported it had been found that when attending fires under A.R.P. Exercises considerable time elapsed between the Wardens discovering the fire and notification to the fire services. He had therefore discussed the matter with the Controller and Assistant Controllers and it had been agreed that the Wardens should notify the fire brigade direct before investigating further or completing his report, and that this arrangement had subsequently been confirmed by the London Civil Defence Region in Circular No. 115. **Noted.**

## 63.—TELEPHONISTS' RESPIRATORS:

Thirty Civilian Duty Respirators with microphone attachments are being supplied by the Home Office for Fire Brigade purposes. A.R.P. Circular No. 320/1939 points out that certain modifications will be required to the existing telephone installations and that the work must be carried out (in conjunction with the Post Office authorities) at once and in advance of the receipt of the respirators.

**RESOLVED TO RECOMMEND—That the Chief Officer of the Fire Brigade be authorised to make all necessary arrangements in connection with the modifications required to the existing telephone installations.**

## 64.—PERSONNEL:

The Chief Officer reported that with approval of the Chairman he had dismissed two full-time Members of the Auxiliary Fire Service, for the reasons indicated to the Committee

**RESOLVED TO RECOMMEND—That the action taken be confirmed.**

## 65.—PROVISION OF FOOD FOR EMERGENCY FIRE BRIGADE PERSONNEL:

Home Office (Fire Brigade Department) Circular No. 8/1940 was submitted. The Circular draws attention to the necessity of providing emergency rations for men attending fires, including men sent out of the district on regional requirements. It is suggested that (a) individual emergency rations should be made up and kept at Auxiliary Fire Stations and (b) emergency stocks should be kept at main stations for the provision of hot drinks, food, etc., both for local services or men called in from other districts. Any expenditure involved will rank for grant.

**RESOLVED TO RECOMMEND—That the Chief Officer be authorised to make the necessary arrangements on the lines indicated in the Circular.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 66.—WAR ESTABLISHMENT OF OFFICERS:

It was reported that the Home Office had approved the establishment of officers of the Auxiliary Fire Service adopted by the Council on the 29th January last (Group I. Committee (Report No. 2), W. & F.B.C., 16/1/40—8). **Noted.**

## 67.—OFFICERS' UNIFORM:

The Chief Officer asked for authority to the purchase of caps and epaulettes for officers of the Auxiliary Fire Services, as set out hereunder, and also one set of dress uniform for the Assistant Commandant:—

1 Set	.....	.....	.....	.....	Assistant Commandant.
9 Sets	.....	.....	.....	.....	Section Officers.
18 Sets	.....	.....	.....	.....	Sub-Officers.

The requirements are within the approved establishment and the expenditure involved will rank for grant.

**RESOLVED TO RECOMMEND—That the purchase of the items of uniform enumerated above be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 68.—LIABILITY FOR MILITARY SERVICE:

Home Office Circulars Nos. 14, 14a and 15 prescribe regulations as to the liability of Auxiliary Firemen for Military Service. The following classes of whole-time men are now on the list of reserved occupations:—

- (i) All men over 30 years of age.
- (ii) Drivers of heavy vehicles (exceeding 2½ tons) over 25 years of age.
- (iii) Motor mechanics over 23 years of age.

Local authorities are requested to enrol men over thirty to maintain their establishment, and in order to allow for these men to be trained, they may apply for existing members of the 25 to 27 classes to be retained for a period not exceeding six months. Approximately 46 members of the Auxiliary Fire Service are affected and the Chief Officer asked for authority to apply for the deferment of their call-up for military service when the occasion arises.

Future full-time enrolments should be for the duration of the war and the Home Office suggest that applicants for full-time service be required to sign declarations to this effect.

The following procedure to secure deferment of the calling up of the 25-27 age groups is prescribed by Home Office Circular No. 17:—

1. Application is to be made for each individual whose deferment it is desired to secure, on the official form (N.S. 88) provided.
2. Such forms to be completed and submitted to the Home Office immediately each class has registered.
3. Specific information is required to be entered on the form which must be signed either by the Clerk of the Fire Authority or such officer specially nominated for this purpose.
4. The 25 age group is expected to be called upon to register shortly and a return is to be made to the Home Office of the number of men affected.
5. Fire Authorities should make every effort to release as many men as possible and apply for deferment of calling up only in cases where the retention of an individual is necessary for the efficiency of the service.

**RESOLVED TO RECOMMEND—That application be made for the retention for a period not exceeding six months of full-time Auxiliary Firemen in the 25-27 age group, and that the Chief Officer of the Fire Brigade be specially authorised to sign the appropriate application form.**

**69.—MAINTENANCE OF VEHICLES:**

The Chief Officer of the Fire Brigade reported that it had been necessary to have repairs and adjustments to towing vehicles carried out at certain garages, and that it may be necessary to continue to utilise the services of garages until the arrangements approved by the Council become operative.

**RESOLVED TO RECOMMEND—That the action of the Chief Officer of the Fire Brigade be approved and that he be authorised to continue the existing arrangements so long as may be necessary.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal on the understanding that such arrangements will only operate until the appointment of the Maintenance Superintendent (M.T.) previously approved].*

**70.—ESTIMATES, 1940/41—AIR RAID (FIRE) PRECAUTIONS:**

Details were submitted of the estimated expenditure and income on Air Raid (Fire) Precautions during the ensuing year. A summary of the estimates is as follows:—

	Estimate 1938/39. £	Estimate 1939/40. £	Suggested figures 1940/41. £
Expenditure .....	5000	4850	18935
Income (Home Office Grant, 60 per cent.)	3000	2910	11361
	<u>£2000</u>	<u>£1940</u>	<u>£7574</u>

**RESOLVED—That the estimates be approved and submitted to the Finance and General Purposes Committee.**

**71.—REPORT OF ROTA:**

We, the undersigned, accompanied by His Worship the Mayor, made the Rota Visit to the main and auxiliary stations on the 1st March, 1940, and submit the following report:—

(1) Turn out of crews and appliances were made at various stations as follows:—

Mill Hill Station .....	30 seconds.
A.F.S. Section 1 .....	50 seconds.
A.F.S. Section 2 .....	50 seconds.
A.F.S. Section 5 .....	65 seconds.
A.F.S. Section 7 .....	58 seconds.
A.F.S. Section 8 .....	66 seconds.

The appliances were found to be in perfect order and the personnel very efficient.

(2) The quarters at these stations were inspected and appear to be quite comfortable.



- (3) At Sections 7 and 8 there is lack of facilities for obtaining hot water for washing purposes, etc., and it is recommended that arrangements be accelerated to supply the necessary equipment.
- (4) A request was received from several sections to supply two meals to men on the day following their leave. Under the present government regulations a man is only entitled to one meal during the first 24 hours he returns to duty, and any expenditure in excess would not rank for grant. It is doubtful whether the Corporation are empowered to provide the additional meal which is estimated to cost £500 per annum.
- (5) After completing the inspection a test call was made from a fire alarm at Well-garth Road, and appliances with crews answered as follows:—

No. 2 Leyland from Section 8	.....	.....	.....	.....	4½ minutes.
No. 1 Leyland from Central Station	.....	.....	.....	.....	5 minutes.
No. 6 Leyland from Central Station	.....	.....	.....	.....	5½ minutes.
Police Van	.....	.....	.....	.....	6½ minutes.

(Signed) J. J. COPESTAKE,  
G. H. HIGNETT.

**RESOLVED—That the report be approved and that no action be taken in respect of the request for the provision of additional meals referred to in paragraph (4).**

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## Report of Group K. Committee.

Highways,  
Buildings and Town Planning,  
Estates, Parks and Allotments.

11th March, 1940.

### COMMITTEE:

#### Aldermen:

S. H. Egan, J.P.,  
B. Flowers,

A. J. Reynolds, J.P.,

\*†F. C. Rice.

#### Councillors:

\*†E. Arter, M.C., M.I.A.E.,  
\*†F. H. Bate,  
\*†F. J. Collins,  
\*†E. J. Cox,  
\*†A. W. Curton,  
\*†J. Griffiths,

\*†W. A. Hicks,  
A. A. Naar, M.B.E., J.P.,  
(Mayor),  
\*†C. F. Nye,  
\*†C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

\*†T. Pugh,  
W. H. N. Shakespeare,  
M.C., A.F.C., J.P.,  
H. P. Small,  
\*†C. F. Windust.

#### Co-opted Members:

†H. J. Ellner,  
†T. W. Hammond,

†P. Kneip,

†C. Thompson.

\* denotes Member present.

† Denotes Member present at Allotments Committee.

### HIGHWAYS.

(Councillor G. J. Pryke, F.I.A.C., A.M.I.S.E.—Chairman.)

#### 1.—REQUISITIONS:

Requisitions amounting to £3,398 13s. 9d. were submitted and **approved**.

#### STREET TRADING.

#### 2.—RENEWAL OF LICENCES:

The Committee considered a schedule of 46 applications for the renewal of street trading licences for the year ending 31st March, 1941. A copy of the schedule is entered in the Committee's Minute Book.

**RESOLVED TO RECOMMEND—That the applications for renewal of licences set out in the schedule be approved, subject to the existing conditions, and the necessary licences issued for the period 1st April, 1940, to 31st March, 1941.**

#### 3.—UNLICENSED STREET TRADING:

The Committee considered the question of unlicensed Street Trading by persons selling newspapers on Sundays, particularly in the vicinity of Finchley Road, Golders Green and the Town Clerk has been directed to submit a report on the matter to the next meeting.

#### PRIVATE STREET WORKS.

#### 4.—BITTACY RISE, MILL HILL:

The Borough Surveyor reported on a letter from Mr. H. P. Howson of Bittacy Rise, regarding the bad condition of the road.

**RESOLVED TO RECOMMEND—That the preparation of plans and estimates for the making up of the road under Section 150 of the Public Health Act, 1875, be proceeded with as early as possible.**

**5.—DEDICATION OF PRIVATE STREETS:**

It was reported that the under-mentioned roads had been made up in accordance with the Council's standard agreement, and authority is required to dedicate such roads as public highways:—

Bullescroft Road, Edgware—whole length.

Harrowes Meads, Edgware—from southern junction with Broadfields Avenue to junction with the southern side of Parsons Grove.

Footpath, Wolmer Gardens to Franklyn Gardens—whole length.

Footpath, Franklyn Gardens to Harrowes Meade—whole length.

**RESOLVED TO RECOMMEND—That the streets or portions of streets indicated above be now dedicated as public highways and the necessary notices duly posted.**

**PUBLIC LIGHTING.**

**6.—STREET LIGHTING IN WAR-TIME:**

The Borough Surveyor reported that he had been in communication with the three public lighting Companies having lighting contracts in the Borough, with a view to obtaining definite charges for the installation of war-time street lighting on all classified and certain other roads of more than local importance, in accordance with the scheme approved by the Home Office. (Group II. Committee—Highways, 8/1/40—5).

The following is a statement showing the number of lamps to be converted by the respective Companies, together with the capital costs thereof:—

Name of Company.	No. of Lamps.	£	s.	d.
The Gas Light & Coke Co. ....	342	311	0	0
The North Middlesex Gas Co. ....	821	763	18	0
The Northmet Power Co. ....	161	140	16	0
	1,324	Total	£1,215	14 0

In connection with the question of maintenance, the Borough Surveyor reported that the charges which have already been agreed (Group II. Committee—Highways, 8/1/40—4) for black-out maintenance will continue to apply to all lamps not included in the above scheme, and that additional annual maintenance charges in respect of the proposed special form of street lighting would be as follows:—

	£	s.	d.
The Gas Light & Coke Co. ....	875	6	2
The North Middlesex Gas Co. ....	2,028	5	5
The Northmet Power Co. ....	279	10	0
Total	£3,183	1	7

**RESOLVED TO RECOMMEND—That consideration of the matter be deferred for a period of three months.**

## TRAFFIC.

## 7.—TRAFFIC LIGHT SIGNALS:

The Committee considered Circulars Nos. 544, and 545 (Roads) received from the Minister of Transport, intimating that, in the light of experience gained in the control of traffic by light signals, he has come to the conclusion that additional protection to pedestrians is desirable at many road junctions where traffic signals operate. The Minister, therefore, asks highway authorities to review all existing installations in their area, in consultation with the Police Authorities, with a view to making additions to existing installations for the benefit of pedestrians wherever such additions are practicable and warranted by traffic conditions. In some exceptional circumstances, special "Cross Now" signal indications, usually operated by push buttons, may be justified; but it is pointed out that arrangements of this kind cause increased delay to traffic and, unless there is a considerable volume of pedestrian traffic, the disadvantages of such special installations are likely to outweigh the advantages. Further, the Minister states that he will be prepared to accept for grant, approved expenditure incurred on authorised modifications of existing equipment, as part of the maintenance cost of the signals and, in all new signal installations submitted for his approval, he will require to be satisfied that provision has been made, where necessary, for the protection and guidance of pedestrians. It has been brought to the notice of the Minister of Transport, and the Minister of Home Security, that, in a number of localities, modifications of the approved adaptations of traffic control signals have been introduced with a view to, either reducing the amount of light emitted during the hours of darkness, or of increasing the visibility in daylight, and an investigation is at present in progress to determine whether it will be possible to approve a modified system to meet the difficulties which have been felt in some districts. Any modified system will, however, have to be satisfactory from the point of view of observation from the air, and a further communication will be forwarded by the Minister as soon as the investigation is completed.

**RESOLVED—That the Borough Surveyor be instructed to submit a report on the matter in due course.**

## IMPROVEMENT SCHEMES.

## 8.—BITTACY HILL BRIDGE:

In connection with the proposed reconstruction of the Bittacy Hill Bridge carrying the London and North Eastern Railway over Bittacy Hill, the Borough Surveyor reported that the Minister of Transport and the Middlesex County Council had discussed methods of reducing the expenditure of the scheme to a minimum at the present time. It has now been agreed that a carriageway of 20 feet in width, with two footways, each 6 feet in width, should be provided under the new bridge on the line of the existing road and at the existing levels. It will be noted that the clearance under the bridge in this scheme will remain as at present, the Minister and the County Council at the present time are not prepared to meet the heavy costs involved in lowering the level of the road. It is, however, suggested that the cost of the acquisition of the necessary land required for the future widening of the road should be included in the estimates, and that the best terms possible should be agreed with the Railway Company for the acquisition of the minimum area of land required.

The revised estimate is as follows:—

	£	£
Proportion of cost of bridge reconstruction falling on the highway authority concerned .....		11,500
Acquisition of Land .....		1,500
Diversion of mains and cables .....	300	
Road and sewer works, including illumination of temporary traffic signs .....	1,386	
	—————	1,686
		—————
		14,686
10 per cent. Contingencies .....		168
Clerk of Works' Salary .....		100
Printing and cost of raising loan .....		46
		—————
Total .....		£15,000

The Minister has intimated that the necessary grant will be issued as soon as possible after plans and estimates on the above lines are submitted, and has agreed that the bridge works and the diversion of the Surface Water Sewer be undertaken immediately. (Group II. Committee—Highways, 5/2/40—8).

**RESOLVED TO RECOMMEND—That authority be given for the submission of plans and estimates, as above indicated, to the Minister of Transport and the County Council.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

#### 9.—LAND—SUNNY GARDENS ROAD, HENDON:

A letter was submitted from Commander L. Robinson, R.N., protesting against the Council's proposal to obtain compulsory purchase powers in respect of the piece of land in Sunny Gardens Road, between Florence Street and Church Walk, in order to widen the footpath to a width of 10 feet. Commander Robinson is the leaseholder of the land in question and reserves his right to take legal action to prevent the carrying out of the Order to purchase. (Group II. Committee—Highways, 8/1/40—13). **Noted.**

### TRAVELLING FACILITIES.

#### 10.—BUS FACILITIES—ROUTES NOS. 113 AND 240:

The London Passenger Transport Board give notice that they propose to withdraw a section of Route No. 113 from Selvage Lane and Hale Lane and divert same at Apex Corner, via Watford Way and Edgwarebury Lane. In order to compensate for the reduced service along Hale Lane and Lower Hale Lane, Route No. 240 will be augmented between Edgware Station and Mill Hill Station (L.M.S.). **Noted.**

#### 11.—SUPPLIES—HIRE:

The Borough Surveyor submitted a report regarding the continuance of the existing Contracts in respect of the following:—

##### **Cartage of Materials:**

The Contract for cartage of materials is at present held by Mr. H. Stillman at a price of 2/- per ton, from all the railway stations in the district. Mr. Stillman is prepared to continue this work after the 31st March at a price of 2/6d. per ton.

**Steam Roller Hire:**

The Eddison Steam Roller Company have intimated that they are prepared to continue this work for a period of three months from the 31st March, at a price of 33/- per day, instead of 30/- per day, under the existing Contract.

**Hire of Horses:**

R. Deards Ltd., the present Contractors for the hire of horses, are prepared to continue this work for a period of three months, at the rate of £1 0s. 1d. per day, instead of at the existing rate of 17/9d. per day.

**RESOLVED TO RECOMMEND—That the Borough Surveyor be authorised to continue the arrangements with the firms in question at the above-mentioned quotations for a period of three months from the 31st March, 1940.**

[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]

**12.—RATE ESTIMATES—1940/41:**

Details of estimated expenditure and income for the ensuing year was considered.

The following is a summary of the statement before the Committee:—

	Estimate 1938/39.	Estimate 1939/40.	Estimate 1940/41.
	£	£	£
Expenditure	124390	127175	99100
Income	41994	38854	32832
	<u>£82396</u>	<u>£88321</u>	<u>£66268</u>

**RESOLVED—That the estimates as set out above be approved and submitted to the Finance and General Purposes Committee.**

**BUILDINGS AND TOWN PLANNING.**

(Councillor A. W. Curton—Chairman.)

**HENDON PLANNING SCHEME NO. 1.****12.—FLATS—RIVERSIDE DRIVE, GOLDERS GREEN:**

The Borough Surveyor reported on an application from Mr. S. Stern for consent to convert two large fourth floor flats into six smaller flats, thereby increasing the total number of flats in the building from 34 to 38. Originally, a total number of 32 flats was approved in respect of this building under Consent No. 28, the two flats which it is now desired to convert were approved under a subsequent Consent No. 243, it being stated by the applicant at the time that he particularly desired these two large flats, and the application was approved as the density of development was not substantially altered.

**RESOLVED—That consent be refused (Clauses 35 and 36).**

**13.—57, SELVAGE LANE, MILL HILL:**

In connection with the use of the above premises for business purposes, the Borough Surveyor reported on an application from Mr. Winskell for a further extension of time to enable him to complete the clearing away of the various materials used in connection with his business of a plumber.

The premises are situated within a special residential area of the Hendon Planning Scheme No. 1 and Mr. Winskell was allowed until the end of October, 1939, to remove the materials stored in the garden of the premises. (Group II. Committee—Buildings and Town Planning, 5/2/40—16).

**RESOLVED TO RECOMMEND—That Mr. Winskell be required to remove immediately the materials stored in front of his house, and to give an undertaking not to further increase his stock and to clear the whole of such materials away not later than the end of April, 1940.**

14.—RATE ESTIMATES—1940/41:

Details of estimated expenditure and income for the ensuing year were considered.

The following is a summary of the statement before the Committee:—

	Estimate 1938/39. £	Estimate 1939/40. £	Estimate 1940/41. £
Expenditure .....	1074	1022	979
Income .....	74	52	40
	<hr/>	<hr/>	<hr/>
	£1000	£970	£939
	<hr/>	<hr/>	<hr/>

**RESOLVED—That the estimates as set out above be approved and submitted to the Finance and General Purposes Committee.**

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15.—BUILDING APPLICATIONS:

(A) The following applications were in order on submission and have been accordingly approved as indicated:—

Appln. No.	Description and Situation.	Public Health Act, 1936.	Town Planning.	Restriction of Ribbon Development Act, 1935.
A.7831a	Revised plan of house and garage, 5, Ashley Lane, Hendon. Owner—E. Fraenkel. Applicant—John Garlick (1910) Ltd.	Approved	Consent given (Clause 43 (3)) Condition:— That the distance between the most northerly wall of the building and the owner's north boundary shall not be less than three feet	—
A.8290a	Revised plan of alterations, Tilley Lamp Works, Brent Street, Hendon. Owner—Tilley Bros. Applicant—Seifert & Seifert	Approved	Consent given (Clauses 28 and 43 (3)) Condition:— That the west wall of the addition may be erected up to the owner's west boundary	—
A.8344	Air raid shelter, 17, Raleigh Close, Hendon. Owner—F. Austin. Applicant—Boddy & Waring	Approved	—	—
A.8346	Alterations, 45, Green Lane, Edgware. Owner—M. Trackmann. Applicant—E. C. McKnight	Approved	—	—
A.8348	Garage, 55, Colin Gardens, N.W.9. Owner and Applicant—Mrs. E. L. Earley	Approved	—	—
A.8349	Garage, 19, Alders Road, Edgware. Owner—C. Bolter. Applicant—Aldersgate (Estate) Ltd.	Approved	—	—

(B) Application Considered.

The following application required special consideration and the Committee's decision is given hereunder:—

A.8351	Metal store, New Brent Street, Hendon. Owner and Applicant—J. Barker	Approved	Consent given (Clause 28)	—
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16.—TEMPORARY BUILDINGS:

The following application for a temporary building was in order on submission, and the Committee

RECOMMEND—That such application be approved for a period expiring on the 31st March, 1943:—

A.8350	Workshop, south-west side Cecil Road, N.W.9. Owner and Applicant—Everett Edgcombe & Co. Ltd.	Approved	—	—
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*ESTATES, PARKS AND ALLOTMENTS.*  
(Councillor E. Arter, M.C., M.I.A.E.—Chairman.)

## 17.—REQUISITIONS:

Requisitions amounting to £29 5s. 6d. were submitted and **approved.**

## 18.—FEES FOR TENNIS, CRICKET, FOOTBALL, ETC.:

The Committee considered a letter from the Hon. Secretary, Youth Organisations Committee, asking the Council to grant special fees for the use of tennis courts, putting greens, cricket and football pitches, to members of affiliated organisations. It is suggested that a membership ticket should be issued, entitling the member to a reduction of the appropriate charges. The scheme would apply to persons within the 14-20 year age group.

The Committee are informed that the Tennis Courts are available to the public during the day-time between Mondays and Fridays at reduced charges and, in view of the demand for courts, it is impracticable to make any further concessions during weekends.

With regard to the hire of cricket and football pitches, facilities at reduced charges are already available through the Youth Organisations Committee, to affiliated organisations.

**RESOLVED TO RECOMMEND—That the Youth Organisations Committee be informed that the Council regret that they are unable to make any further reduction in the charges in connection with sports facilities.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 19.—MONTROSE PLAYING FIELDS—RUNNING TRACK:

The Town Clerk reported the receipt of a letter from the Minister of Health referring to the Council's application for consent to the borrowing of a sum of £1,375 in connection with the construction of a running track at the above playing fields. Having regard to the terms of the Treasury Circular of the 24th November, 1939, regarding the limitation of capital expenditure by local authorities, the Minister is not prepared to issue the necessary loan sanction in respect of these works. (E.P. & A.C., 17/4/39—3).

**Noted.**

## 20.—SCRATCHWOOD OPEN SPACE—HORSE RIDING:

The Borough Surveyor reported on a letter from Mr. D. Crawford asking for permission to ride in the above open space. Permission has already been given for the use of Arrandene Open Space for this purpose and, having regard to the increasing use of Scratchwood Open Space by the public, the Committee

**RESOLVED TO RECOMMEND—That permission be not granted.**

## 21.—DEANSBROOK PARK—DIVERSION OF DEANS BROOK:

The Borough Surveyor reported on a letter from the Middlesex County Council, suggesting a diversion of the Deans Brook running through the Council's property adjacent to West Way. Such diversion will improve conditions in the river, and the Committee

**RESOLVED TO RECOMMEND—That the proposal be approved, subject to the Middlesex County Council filling in and making good the portion of the stream which will be abandoned.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 22.—USE OF NURSERIES:

The Committee considered a report by the Borough Surveyor to the effect that, owing to the reduction of planting out, the nurseries will not be fully occupied during the forthcoming season. It is, therefore, suggested that the Parks Superintendent be allowed to raise food stuff, such as tomatoes, lettuces, etc., in the houses not otherwise occupied. There should be no difficulty in disposing of the produce at ordinary market rates to local hospitals, etc.

**RESOLVED TO RECOMMEND—That the suggestion be approved.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 23.—REFRESHMENTS IN PARKS:

On the suggestion of the Borough Surveyor, the Committee agreed that the following persons be allowed to continue, to the 31st March, 1941, the supply of refreshments at the charges indicated:—

	£	s.	d.
Basing Hill Park—Mrs. A. M. Odell	1	10	0
Montrose Playing Fields—Mr. A. E. Peachey	1	0	0
Child's Hill Park—Mr. J. Manners	4	0	0

and

**RESOLVED TO RECOMMEND accordingly.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## 24.—BAND PERFORMANCES:

In view of the present conditions, the Committee are of opinion that no band performances should be provided in the parks during the forthcoming season, and

**RESOLVED TO RECOMMEND accordingly.**

## 25.—RATE ESTIMATES, 1940/41:

Details of estimated expenditure and income for the ensuing year were considered.

The following is a summary of the statement before the Committee:—

	Estimate 1938/39.	Estimate 1939/40.	Estimate 1940/41.
	£	£	£
Expenditure	31165	31174	26255
Income	8335	9093	6866
	<u>£22830</u>	<u>£22081</u>	<u>£19389</u>

**RESOLVED—That the estimates as set out above be approved and submitted to the Finance and General Purposes Committee.**

### ALLOTMENTS COMMITTEE.

## 26.—HOSPITAL FIELD—WATER SUPPLY:

The Committee further considered the scheme for the provision of a Water Supply at the above allotments, referred back by the Council, 26/2/40. The estimated cost of the scheme is £65 and the number of plots at these allotments is 24. With the exception of three, the tenants reside in Hamilton Road and have access to the allotments through gates in the fences of their properties. (Group II, Committee—E.P. & A., 5/2/40—23).

**RESOLVED TO RECOMMEND—That the scheme for the provision of a water supply, amounting to an estimated cost of £65, be approved and the Borough Surveyor authorised to arrange for the necessary work.**

Amendment

*Having considered the matter in its financial bearing, the Finance and General Purposes Committee Recommend that all words after the word "that," where it first appears in the above recommendation, be deleted, and the following substituted:—*

*"no further action be taken in the matter."*

**27.—DEANSBROOK ROAD, EDGWARE:**

The Borough Surveyor reported that the estimated cost of making up the road through these allotments is £50. (Group II. Committee—E.P. & A., 5/2/40—26).

**RESOLVED TO RECOMMEND—That the estimate be approved and the Borough Surveyor authorised to arrange for the necessary work.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**28.—WATLING—REPAIRS AND PAINTING OF RAILINGS:**

It was reported by the Borough Surveyor that the railings at the above allotments generally were in good condition. Approximately 600 yards of fencing require cleaning and painting, the estimated cost of which is £95. (Group II. Committee—E.P. & A., 5/2/40—27).

**RESOLVED TO RECOMMEND—That the estimate be approved and the Borough Surveyor authorised to arrange for the necessary work.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

**29.—SHEAVESHILL AVENUE, COLINDALE:**

The Committee are informed by the Borough Surveyor that the southern boundary of these allotments is formed by the Silk Stream, a tributary of the River Brent, vested in the Middlesex County Council, who are responsible for the maintenance and repair of the banks of such stream. The banks are gradually being eroded from Plot No. 71 as far as the western boundary of the allotments. (Group II. Committee—E.P. & A., 5/2/40—28).

**RESOLVED TO RECOMMEND—That the matter be referred to the Middlesex County Council for attention.**

**30.—CUTTING OF HEDGES:**

The Borough Surveyor reported that the cutting of the hedges at Archfields and Cool Oak Lane is in progress. In addition, the hedges at the under-mentioned allotments require cutting, the estimated cost of the work is £50:—

Daws Lane,  
Lawrence Street,  
Renters Avenue,

Child's Hill,  
The Meads,  
Colindale.

**RESOLVED TO RECOMMEND—That the estimate amounting to £50 be approved, and the Borough Surveyor authorised to arrange for the cutting of the hedges in question.**

*[Having considered the matter in its financial bearing, the Finance and General Purposes Committee concur in the proposal.]*

## Report of the Rating and Valuation Committee.

12th March, 1940.

### COMMITTEE:

Alderman S. H. Egan, J.P. (*Chairman*).

*Alderman:*

F. C. Rice.

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
\*F. H. Bate,  
H. Connell, J.P.,  
E. J. Cox,

A. W. Curton,  
W. A. Hicks,  
\*C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

\*J. H. Rodway,  
\*H. P. Small.  
\*C. F. Windust.

\* denotes Member present.

(*Councillor H. P. Small—in the Chair.*)

### VALUATIONS.

#### 1.—74th PROPOSAL LIST:

It was reported that this list was approved by the Central Middlesex Assessment Committee on the 14th February and resulted in a net increase in rateable value of £1,973 (Hendon £1,690, Edgware £283). There were five objections by ratepayers to entries in the list, out of which the assessments proposed were confirmed in four cases, and in the remaining case a reduction of £2 was allowed. **Noted.**

#### 2.—75th PROPOSAL LIST:

Valuation Sheets Nos. 4 and 5 were submitted containing assessments included in the above list, which comprises 40 entries (Hendon 25, Edgware 15). This list, subject to objections, will be approved by the Central Middlesex Assessment Committee on the 15th instant. The list discloses a provisional increase in rateable value of £402 (Hendon £108, Edgware £294). One objection by a ratepayer has been received to an entry in the list.

**RESOLVED—That the assessments contained in Valuation Sheets Nos. 4 and 5 be approved and signed.**

#### 3.—76th PROPOSAL LIST:

Valuation Sheets Nos. 1 and 2 were submitted. This list, which comprises a number of assessments that have to be taken out of rating, will be approved by the Central Middlesex Assessment Committee on the 15th instant.

**RESOLVED—That Valuation Sheets Nos. 1 and 2 be approved and signed.**

4.—77th PROPOSAL LIST:

Valuation Sheets Nos. 1 to 4 were submitted containing assessments for inclusion in the above list. The last date for forwarding statutory notices in connection with this list is the 28th instant.

**RESOLVED—That the assessments contained in Valuation Sheets Nos. 1 to 4 be approved and signed.**

5.—REQUISITIONS:

Requisitions amounting to £4 15s. 6d. for stationery, etc., were approved and signed.

(Other matters dealt with are recorded in MS. in the Committee's Minute Book.)

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## Report of the Finance and General Purposes Committee.

11th March, 1940.

### COMMITTEE:

\*Alderman W. R. Clemens, J.P., F.C.A. (*Chairman*).

#### Aldermen:

\*J. J. Copestake, J.P.  
S. H. Egan, J.P.,

\*W. M. Maughan, J.P.,  
\*G. R. Richardson,

R. A. B. Teare, M.B.E.

#### Councillors:

\*E. Arter, M.C., M.I.A.E.,  
\*A. W. Curton,  
\*C. H. Hignett,  
L. Hirshfield,  
\*P. Lightfoot,

\*A. A. Naar, M.B.E., J.P.  
(*Mayor*),  
C. F. Nye,  
C. Pinkney,  
\*H. G. Potter, J.P., F.S.I.  
(*Deputy Mayor*),

\*C. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

\*T. J. Scott,  
H. P. Small.

\* denotes Member present.

### 1.—CASH STATEMENT:

The financial and statistical appendix has been examined by Alderman W. M. Maughan, who reported as follows:—

#### STATEMENT OF RECEIPTS, PAYMENTS AND BALANCES:

1st April, 1939, to 31st January, 1940.

		£	s.	d.
<b>Commencing Balance</b> .....		116376	4	2
<b>Less 1938/39 Cheques since issued</b> .....		665	15	4
		115710	8	10
<b>Receipts (Appendix, page 1):—</b>				
Previously Reported .....	£	1600487	4	1
Now Reported .....	s.	324622	19	5
		1925110	3	6
		2040820	12	4
<b>Payments (Appendix, page 2):—</b>				
Previously Reported .....	£	1608173	0	4
Now Reported .....	s.	326665	18	9
		1934838	19	1
<b>Less Cheques Cancelled</b> .....		6066	17	0
		1928772	2	1
Balance at 31st January, 1940 (Appendix, page 3)		£112048	10	3

#### MEMO.

Balance per Bank Certificate, 1st March, 1940—£143752 15s. 0d.

## 2.—RATE COLLECTION ACCOUNT (Appendix, page 4):

*Rate Collection 1st April, 1939, to 31st January, 1940.*

	Arrears of Rates and Costs.			Current Rate.			Total.		
	£	s.	d.	£	s.	d.	£	s.	d.
Previously reported .....	8548	17	4	8131	39	4 8	8216	88	2 0
Now reported .....	244	11	1	1326	25	18 5	1328	70	9 6
	<u>£8793</u>	<u>8</u>	<u>5</u>	<u>£945765</u>	<u>3</u>	<u>1</u>	<u>£954558</u>	<u>11</u>	<u>6</u>

## 3.—ACCOUNTS EXAMINED AND APPROVED FOR PAYMENT (Appendix, page 5):

*List of Accounts Submitted to Rota.*

REPORTED: That pursuant to the Finance and General Purposes Committee Instruction No. 2 and Resolutions of the Council, the following accounts as listed in the Expenditure Journal had been examined and approved; that in view of the urgency of such accounts the necessary Pay Orders had been prepared and signed as authority to the Borough Treasurer to draw cheques, and that copies of such Pay Orders had been forwarded to the Corporation's Bankers with instructions to honour only such cheques as appeared in such Pay Orders:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 301) .....	.....	£324850	16 2	1815	2 7
—	Per Bank Account (Appendix, page 3) .....	.....	£326665	18	9	
—	Previously Reported (Per Minutes, page 301) .....	.....	74031	11 11	—	—
230	16th February, 1940 .....	Alderman G. R. Richardson .....	6708	5 7	—	—
231—236	20th February, 1940 .....	Councillor P. Lightfoot .....	17266	14 7	—	—
237—238	22nd February, 1940 .....	Councillor T. J. Scott .....	13303	2 6	—	—
239—242	26th February, 1940 .....	Alderman W. M. Maughan J.P. ....	6374	9 2	—	—
243—244	26th February, 1940 .....	Alderman W. M. Maughan J.P. ....	7872	19 1	—	—
245—247	4th March, 1940 .....	Councillor G. F. Nye .....	6819	7 3	—	—
248—249	4th March, 1940 .....	Alderman G. R. Richardson .....	2152	19 0	—	—
250	4th March, 1940 .....	Alderman G. R. Richardson .....	3530	0 0	—	—
251	6th March, 1940 .....	Alderman G. R. Richardson .....	480	0 0	—	—
252—256	11th March, 1940 .....	Alderman W. M. Maughan, J.P. ....	12863	0 9	—	—
257—258	11th March, 1940 .....	Alderman W. M. Maughan, J.P. ....	2605	9 10	—	—
			<u>£154007</u>	<u>19</u>	<u>8</u>	<u>—</u>

Noted.

## 4.—STATISTICAL RETURNS:

Statistical returns, details of which appear in the appendix to this report, were submitted and **noted**.

## 5.—REQUISITIONS:

The following requisitions were submitted and **approved**:—

	£	s.	d.
Town Clerk's Department .....	17	49	6
General Stationery .....	363	8	7

## STAFF.

## 6.—ABSENCES:

It was reported that 46 Officers had been absent owing to illness since the last meeting, and at date 15 were still indisposed.

The Borough Surveyor reported a list of Outdoor Employees who will shortly complete a period of 12 weeks' sick leave allowed under the Award of the Middlesex Joint Industrial Council.

**RESOLVED TO RECOMMEND—That the outdoor employees concerned be informed that they will be re-instated in their employment on production of satisfactory medical certificates within a reasonable period.**

## 7.—INCREMENTS:

The Committee have considered the recommendations of the Chief Officers in cases due for normal scale increments on the 1st April, together with information as to service, grade, present salary and the amount of increment due according to scale.

**RESOLVED TO RECOMMEND—That scale increments be awarded in all cases recommended by the Chief Officers and enumerated in the Borough Treasurer's report.**

## 8.—RE-GRADING:

The Borough Treasurer submitted a statement showing that there are 47 members of the Staff who have for varying periods of more than two years been on the maximum of their respective scales.

Applications with a view to re-grading were submitted from Messrs. Fear, Dix and Law of the Borough Treasurer's Department and Mr. H. F. Metcalf, Dental Officer, Public Health Department, but the Committee are unable to make any recommendation in these cases.

**RESOLVED TO RECOMMEND—That the re-grading of the following Officers to date from the 1st April be approved:—**

Mr. J. L. Pelham, Deputy Borough Surveyor	.....	£900, rising by annual increments of £50 to £1,000.	Position in Grade	Maximum of Grade.
Mr. H. Erith, Parks Super- intendent	.....	Grade B.2	£ 400	£ 440
Mr. C. H. Belton	.....	Grade B.2	£ 420	£ 440

## 9.—TOWN CLERK'S DEPARTMENT:

The Town Clerk reported that Miss M. Parker had served for a period of 6 months on the Temporary Staff and recommended her appointment to the Permanent Staff.

**RESOLVED TO RECOMMEND—That Miss M. Parker be appointed to the Permanent Staff of the Town Clerk's Department at salary according to scale, subject to satisfactory medical examination.**

## 10.—ADJUSTMENT OF SALARIES OF OFFICERS:

The Town Clerk submitted a communication from the Middlesex Whitley Council enclosing the scheme of the National Joint Council for Local Authorities Administrative, Technical and Clerical Services relating to proposed salary adjustments to take effect on the 1st April, 1940.



The basis of the proposed adjustments recommended by the National Joint Council is as follows:—

- (a) An officer whose normal salary does not exceed £300 per annum be granted a bonus at the rate of 6 per cent. of salary.
- (b) An officer whose normal salary exceeds £300 per annum be granted a bonus equivalent to 6 per cent. of the first £300 of salary, plus 3 per cent. of salary in excess of £300 or 3 per cent. of £200 whichever is the less.

In the application of the proposed scale to Middlesex, the Middlesex Whitley Council recommended Middlesex Local Authorities to adopt the scheme, subject to the following modifications:—

- (1) The scheme to be restricted to officers whose normal salaries do not exceed £500 per annum.
- (2) Appropriate adjustments to be made in cases of officers whose normal salaries exceed £500 but do not exceed £524 per annum in order that any such officers may not be adversely affected by the adoption of the scheme.
- (3) The question of increase in remuneration of any officer whose normal salary is in excess of £524 to be left to the discretion of the employing local authority.

The Committee have **duly noted** the communication.

#### 11.—HOLIDAYS—OFFICERS CALLED TO THE COLOURS:

A communication was submitted from the Middlesex Whitley Council urging that in the cases of Officers called up for National Service the Council will, if practicable, grant to such Officers the normal leave of absence prior to the date of joining the Forces.

The Committee have **noted** the communication and understand that the principle is already applied by the Chief Officers as far as practicable.

#### SUPERANNUATION.

#### 12.—THE LATE MR. C. F. BUTTRESS:

The Town Clerk reported that so long as the existing war-time organisation of Committees is operative it was not proposed to fill the vacancy of Committee Clerk unless it is found from experience to be essential.

The Borough Treasurer reported as to the circumstances of the Widow, together with information as to the Superannuation Contributions paid by the late Mr. C. F. Buttress to the Council's Fund.

The Council have previously approved (Mrs. E. S. C.) the principle of granting a pension to a Widow left in similar circumstances, and the Committee are of opinion that this principle should be applied in this case.

#### RESOLVED TO RECOMMEND—

- (1) That Mrs. Elsie M. Buttress be granted an annual pension of £63 11s. 1d. (being one-third of the pension which would have been payable to Mr. Buttress had he retired on the grounds of ill health), such sum to be provided by the purchase (with Mrs. Buttress' consent) of an annuity from the amount standing to the credit of the late Mr. C. F. Buttress in the Superannuation Fund and the balance from Revenue Account;
- (2) That in the event of re-marriage that part of the pension payable out of Council Funds shall cease.

## 13.—REFUND OF CONTRIBUTIONS:

It was reported that owing to resignations the following refunds of contributions were necessary:—

Ref. No.	Name and Department.	Amount of	Effective Date of Resignation.
		Refund. £ s. d.	
379	Parrish, F., Isolation Hospital	101 11 0	19/ 3/40
845	Cooke, Miss B. M., Isolation Hospital	20 14 5	10/10/39
1059	Walters, Miss M., Isolation Hospital	4 9 3	29/ 2/40

**Noted.**

## 14.—ISOLATION HOSPITAL STAFF:

For the purposes of the Local Government Superannuation Act, 1937, the following appointments to the Hospital Staff are placed on record:—

**Permanent Staff:—**

Kyle, Miss A. .... Staff Nurse as from 11/2/40.

**Temporary Staff:—**

Clifford, Miss E. .... Assistant Nurse as from 20/2/40.

Hughes, Miss G. .... Deputy Matron as from 6/3/40.

## 15.—LOANS:

The Borough Treasurer reported with regard to certain loans due for repayment and as to negotiations for new loans.

**RESOLVED TO RECOMMEND—**

- (1) **Loan B.3. £50,000.** That authority be given for repayment of the balance of the loan on the 11th April;
- (2) **Loan B.55. £3,120.** That the renewal of the loan for a further period of 5 years at 3½ per cent be approved and that the Corporate Seal be affixed to any necessary documents;
- (3) **Loan 151.** That the Borough Treasurer be authorised to continue negotiations for fresh terms in connection with the possible renewal of the loan (normally due for repayment on the 30th September next).

## 16.—INVESTMENT—3 PER CENT WAR LOAN:

**RESOLVED—That as a matter of urgency the Borough Treasurer be authorised to invest the sum of £27,000 in the 3 per cent War Loan issued by the Government.**

## 17.—BANK ACCOUNT:

The Borough Treasurer reported that in order to facilitate the banking of money recovered in connection with the execution of Distress Warrants for rate arrears a bank account entitled "The Hendon Corporation—Rate Process Account" has been opened at the Edgware Branch of the Midland Bank Ltd. **Noted.**

**PRIVATE STREET IMPROVEMENTS.**

## 18.—AGREEMENTS:

It was reported that 19 Agreements, representing 19 Apportionments, to pay Private Improvement Expenses by instalments have been completed since the last meeting.

## / 19.—PRIVATE WORKS:

The Borough Surveyor reported that an agreement had been entered into under Section 291 of the Public Health Act, 1936, for the execution of Private Works:—

	Date of Agreement.	Amount of Deposit.
Mr. A. Monk — Crossing, Colindale Avenue .....	6th March	£40

## 20.—MILL HILL FIRE STATION:

The Borough Treasurer submitted a letter from the Chief Officer of the Fire Brigade with regard to linoleum left in the flat recently vacated by him at the Mill Hill Fire Station.

**RESOLVED TO RECOMMEND—That the Chief Officer be offered the sum of £3 as an allowance for the linoleum.**

## 21.—STATIONERY CONTRACT:

It was reported that Lyle Barrs & Co. Ltd. have given notice of intention to discontinue business, and in the circumstances no further orders could be accepted by the Company. In due course a Receiver for the Debenture Holders will be appointed.

**RESOLVED TO RECOMMEND—That the Town Clerk be authorised to take such action as may be deemed expedient for the enforcement of the Bond.**

## 22.—INSURANCE CLAIMS:

The Borough Treasurer submitted the following statement:—

(a) **Third Party, Driving, etc., Accidents:—**

No. of cases in hands of Insurance Companies brought forward .....	29
No. of new cases .....	7
	36
No. of cases settled or otherwise disposed of .....	13
	23
Claims paid by Insurance Companies .....	£2 12 0

(b) **Workmen's Compensation Cases:—**

No. of cases on books, 12/2/40 .....	7
No. of new cases .....	7
	14
No. of cases taken out of compensation or otherwise disposed of .....	7
	7
Claims paid by Insurance Companies .....	£241 11 3

(c) **Personal Injuries—A.R.P. Personnel:—**

Previously reported .....	29
Now reported .....	2
	31

**(d) Personal Injuries—A.F.S. Personnel:—**

Previously reported	.....	.....	.....	.....	.....	.....	.....	.....	.....	13
Now reported	.....	.....	.....	.....	.....	.....	.....	.....	.....	2
										<u>15</u>

**(e) A.R.P. and A.F.S. Vehicle Accidents:—**

No. of cases outstanding at date of last meeting	.....	.....	.....	.....	.....	.....	.....	.....	.....	48
No. of new cases	.....	.....	.....	.....	.....	.....	.....	.....	.....	1
										<u>49</u>
No. of cases settled or otherwise disposed of	.....	.....	.....	.....	.....	.....	.....	.....	.....	8
										<u>41</u>
Still outstanding	.....	.....	.....	.....	.....	.....	.....	.....	.....	41
Claims paid by Insurance Companies	.....	.....	.....	.....	.....	.....	.....	.....	.....	£27 16 0

**Noted.****INSURANCE FUND.****23.—NEW INSURANCES:**

RESOLVED TO RECOMMEND—That the following insurance be carried by the Council's Fund:—

Description.	Value for insurance. £	To be insured with Co. £	To be carried by Fund. £	Commencing Date.	Annual Premium. £ s. d.
<b>"Ravensfield":—</b>					
Furniture, equipment and other contents (additional insurance)	800	—	800	7/7/39	12 0

**24.—CLAIMS AND REBATES:**

The Borough Treasurer reported that the following payments were due for the reasons stated:—

£	s.	d.	
1	5	0	(Estimated) in respect of Fire at 37, Fryent Grove on the 18th January, 1940.
1	4		in respect of horse "Tinker" destroyed 24th February, 1940.

**Noted and approved.****25.—RENEWALS, 1940/41:**

The Borough Treasurer submitted his report and statement relating to the Fund for the year 1939/40, and suggested that the Insurances now carried by the Fund and summarised in the following statement be renewed for the ensuing year to the 31st March, 1941:—

	No. of Items.	Total Insurances as from 1/4/1940.	
		Cover. £	Premium. £ s. d.
Fire:—			
General	1537	1005606	711 2 3
Loss of Rent	1	—	42 0 0
Burglary, etc.	25	6070	24 18 9
Accident, etc.:—			
General	15	—	320 3 11
Livestock	10	535	15 1 6
	1588	£1012211	£1113 6 5

## RESOLVED TO RECOMMEND—That the proposals be approved.

A financial statement of the Insurance Fund is as follows:—

	£	s. d.	£	s. d.
<b>Balance at 31/3/1939</b>			8961	12 8
<b>1939/40 Income:—</b>				
Premiums	1103	10 1		
Commissions, Discounts, etc.	652	10 1		
Dividends on Investments	272	17 6		
	2028	17 8		
<b>1939/40 Expenditure:—</b>				
Claims—Fire (Estimated)	120	0 0		
			1908	17 8
			10870	10 4
1940/41—Premiums per Schedule			1113	6 5
			£11983	16 9

## 26.—CAR ALLOWANCES:

The Committee have considered a report from the Borough Treasurer showing the lump sum car allowances, running costs and mileage of Council cars, and a statement as to car mileage claims for 1939 paid to various members of the staff under the existing car mileage allowances scale.

## RESOLVED TO RECOMMEND—

- (1) That the car allowance to the Director of Education be increased to £100 per annum;
- (2) That the special scale of car mileage allowances be discontinued, and that the following general scale be applied to all claims on a mileage basis:—

## GENERAL SCALE.

For the first 5,000 miles per annum	3½d. per mile.
For the next 2,000 miles per annum	3d. do.
For the next 2,000 miles per annum	2d. do.
For additional mileage over 9,000 miles per annum	1d. do.

## 27.—SHOPS—HOURS OF CLOSING:

A letter was submitted from the Home Office intimating that the Defence (General) Regulation regarding the hours of closing of Shops had by an Order in Council made on the 7th instant been revoked with effect from the 17th March. After that date the earlier hours of closing for shops will cease and the general closing hours under the Act of 1928 will again be in force, subject to any Local Orders made under the Act of 1912. **Noted.**

## 28.—RIDING ESTABLISHMENTS ACT, 1939:

By Section 1 of this Act, the Local Authority may authorise in writing any duly registered Veterinary Surgeon to inspect premises used as a riding establishment and horses found thereon, and by Sub-Section 2 of that Section may pay reasonable fees for inspections.

A communication was submitted from the National Veterinary Medical Association of Great Britain and Ireland recommending:—

1. That the minimum fee per inspection under the Riding Establishments Act, 1939, should be £1 1s. 0d., plus mileage.
2. That there should be a minimum of four inspections per annum.

The Committee have **duly** noted the recommendations of the Association.

## 29.—FUEL CONTROL:

The Borough Treasurer submitted the accounts of the Local Fuel Control Committee for the period to December last, and in connection therewith the question of remuneration of the Deputy Overseer and other members of the Control Staff arises.

**RESOLVED—That the matter be referred to the Fuel Overseer's Supervisory Committee for consideration.**

## 30.—METROPOLITAN POLICE RATE:

A letter was submitted from the Barking Town Council intimating that, upon consideration of the precept for the Metropolitan Police, whilst they appreciate that some increase can be expected as a consequence of war conditions, they consider that it should be the right of Local Authorities to see the estimates on which the Metropolitan Police precept is based.

The Barking Council ask for the Council's co-operation in the demand for the inspection of the estimates. **Noted.**

## 31.—ESTIMATES, 1940/41:

The Committee have reviewed the estimates of expenditure and income of the several Committees for the year 1940/41, and after making certain adjustments, it was

**RESOLVED TO RECOMMEND—**

- (1) **That the Statement of Annual Estimates for the General Rate for 1940/41 be provisionally approved as amended and referred for consideration at the Meeting of the Council to be held on Monday, the 18th instant.**
- (2) **That a General Rate of 6/- in the £ be approved for the half year ending on the 30th September, 1940, on the rateable value of each hereditament in the Borough, and that the Borough Treasurer be authorised to prepare such Rate with a view to the said Rate being made and sealed at a Special Meeting of the Council to be held on Monday, the 1st April next.**

For the last five years it has been the practice of the Council to make a yearly rate payable by two equal half-yearly instalments. Having regard to the present exceptional circumstances, the difficulties in estimating for requirements for the year 1940/41 and the fact that the County Council have issued their precept for the first half year only, the Committee intend to carry out a review of the estimates prior to the second half year.

## Report of the Local Pensions Committee.

11th March, 1940.

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### COMMITTEE:

\*Councillor P. Lightfoot (*Chairman*).

*Alderman:*

\*C. R. Richardson,

*Councillors:*

\*T. K. Bridge,  
\*F. J. Collins,

\*H. Connell, J.P.,  
\*(Mrs.) F. E. Parvin,

\*C. F. Windust.

\* denotes Member present.

### CLAIMS AND QUESTIONS:

The Committee considered 19 Claims and 3 Questions. A summary of the decisions of the Committee is set out hereunder:—

#### Claims:—

12 allowed at the full rate of 10/- weekly

1 allowed at the rate of 2/- weekly.

5 disallowed by reason of yearly means exceeding the statutory limit.

1 disallowed—no evidence that Claimant has reached the statutory age.

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19

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#### Questions:—

3 pensioners disqualified by reason of yearly means exceeding the statutory limit of £49 17s. 6d.

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# APPENDIX

TO

## Report of Finance and General Purposes Committee,

11th March, 1940.

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Page	
1/2.	Statement of Receipts and Payments.
3.	Statement of Bank Accounts and Balances.
4.	Rate Collection Account and Comparative Statement.
4.	Statement of Rateable Values.
5/6.	Expenditure and Income on Rate Fund Accounts.
7.	Accounts Examined and Approved.
7.	Requisitions submitted to Committees.
	Statistical Returns :—
8.	Education Services.
8.	School Medical Services.
9.	Maternity and Child Welfare Services.
9.	Hendon Borough (Nursing Associations) Scheme, 1935.
10.	General Health Statistics.
11.	Fire Brigade and Ambulance.
11.	Refuse Destructor.
11.	Small Dwellings Acquisition Acts.
12.	Housing Statistics.
13/14.	Library Statistics.
15.	Public Parks.
15.	Public Lavatories.
15.	Public Slipper Baths.
16.	Open Air Swimming Baths.
17.	Wages Return.
18.	Loan Debt Statement.
19.	Loan Sanctions.
19/20.	Payments to Contractors under Engineer's Certificates.
21/23.	Contracts, etc. let.



(1)

## 1.—RECEIPTS AND

1st April, 1939

RECEIPTS.	Receipts now Reported.		Receipts Previously Reported.		Total to 31/1/40.	
	£	s. d.	£	s. d.	£	s. d.
Revenue Accounts (General) —	235842	15 3	1067040	15 7	1302883	10 10
Private Street Improvements —	1937	16 6	19502	6 6	21440	3 0
	237780	11 9	1086543	2 1	1324323	13 10
Elementary Education Accounts —	32536	18 0				
Higher Education Accounts —	105	9 11				
Youth Organisation Accounts —	7	16 0				
	32650	3 11	163355	14 4	196005	18 3
Capital Accounts (General) —	2142	0 0				
Capital Accounts (Education) —						
	2142	0 0	149574	13 9	151716	13 9
Small Dwellings Act Accounts —	574	13 0	6893	1 7	7467	14 7
Superannuation Fund Accounts —	1236	10 6	12024	15 9	13261	6 3
Loans Pool Account —	50000	0 0	148208	13 9	198268	13 9
Receipts 1939/40 Accounts —	£324383	19 2	1566600	1 3	1890984	0 5
<b>ARREARS—1938/39.</b>						
Revenue Accounts (General) —	223	10 8	30040	3 7	30272	14 3
Private Street Improvements —						
	223	10 8	30049	3 7	30272	14 3
Elementary Education Accounts —	15	9 7				
Higher Education Accounts —						
Youth Organisation Accounts —						
	15	9 7	3721	9 8	3736	19 3
Capital Accounts (General) —						
Capital Accounts (Education) —						
Small Dwellings Act Accounts —						
Superannuation Fund Accounts —			116	9 7	116	9 7
Loans Pool Account —						
Receipts 1938/39 Accounts —	£239	0 3	33887	2 10	34126	3 1
<b>TOTAL RECEIPTS</b> —	£324622	19 5	1600487	4 1	1925110	3 6
<b>Cancelled Cheques:—</b>						
General Cash Book folio 12 .....			500	0 0		
General Cash Book folio 105 .....				3 9 3		
General Cash Book folio 141 .....				35 16 8		
General Cash Book folio 158 .....				16 5 6		
Loans Pool Cash Book folio 4 .....				501 18 11		
Loans Pool Cash Book folio 12 .....				5009 6 8		
					6036	17 0
<b>Nett Balance in Hand, 1st April, 1939:—</b>						
Per General Cash Book folio 12 .....					93638	0 9
Per Loans Pool Cash Book folio 2 .....					22738	3 5
					£2047553	4 8

## PAYMENTS ACCOUNT.

—31st January, 1940.

PAYMENTS.	Payments now Reported.		Payments Previously Reported.		Total to 31/1/40.	
	£	s. d.	£	s. d.	£	s. d.
Revenue Accounts (General) — — —	287	192 47 6	105	9714 8 5	1347	207 5 11
Private Street Improvements — — —	—	— — —	11	839 0 1	11	839 0 1
			287	192 17 6	107	1553 8 6
Elementary Education Accounts — — —	26	337 12 5				
Higher Education Accounts — — —	—	127 3 2				
Youth Organisation Accounts — — —	—	19 18 1				
			26	484 43 8	156	860 0 11
Capital Accounts (General) — — —	—	1084 4 5				
Capital Accounts (Education) — — —	—	9048 8 5				
			10	132 12 10	11	278 9 3
Small Dwellings Act Accounts — — —	—	— — —	1	19 41 2	5	751 1 10
Superannuation Fund Accounts — — —	—	— — —	6	21 1 0	17	834 8 10
Loans Pool Account — — —	—	— — —	1	815 2 7	19	7355 11 2
Payments 1939/40 Accounts — — —	£32	665 18 9	156	0633 0 6	188	7298 19 3
<b>CREDITORS—1938/39.</b>						
Revenue Accounts (General) — — —	—	— — —	3	2301 13 9	3	2301 13 9
Private Street Improvements — — —	—	— — —	—	338 18 1	—	338 18 1
			—	— — —	3	2640 11 10
Elementary Education Accounts — — —	—	— — —				
Higher Education Accounts — — —	—	— — —				
Youth Organisation Accounts — — —	—	— — —				
			—	— — —	6	617 1 6
Capital Accounts (General) — — —	—	— — —				
Capital Accounts (Education) — — —	—	— — —				
			—	— — —	8	8260 16 8
Small Dwellings Act Accounts — — —	—	— — —				
Superannuation Fund Accounts — — —	—	— — —				
Loans Pool Account — — —	—	— — —				
Payments 1938/39 Accounts — — —	—	— — —	4	7539 19 10	4	7539 19 10
<b>TOTAL PAYMENTS</b> — — —	£32	665 18 9	160	8173 0 4	193	4838 19 1
<b>Cheques written back:—</b>						
General Cash Book folio 12 — — —						665 15 4
<b>Nett Balance in Hand, 31st January, 1940:—</b>						
Per Bank Account page 3 — — —						112048 10 3

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 £2047553 4 8
 

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2.—BANK ACCOUNTS AND BALANCES:

(3)

RECEIPTS.				PAYMENTS.					
Balances, 31st Dec., 1939.		Receipts now reported. (Page 1).		Transfers In.		Transfers Out.		Balances, 31st Jan., 1940.	
£	s. d.	£	s. d.	£	s. d.	£	s. d.	£	s. d.
81226	0 2	238004	2 5	31733	10 7	—	—	319246	8 1
8685	9 9	32665	13 6	41351	3 3	—	—	41351	3 3
32816	8 9	2112	0 0	34958	8 9	—	—	34958	8 9
8757	15 7	574	13 0	4332	8 7	—	—	4332	8 7
10859	19 8	1256	10 6	12096	10 2	—	—	12096	10 2
13745	13 11	274622	19 5	411984	18 10	—	—	411984	18 10
—	—	50000	0 0	26729	10 2	—	—	26729	10 2
137315	13 11	324622	19 5	438714	9 0	—	—	438714	9 0
23270	9 10	—	—	—	—	—	—	—	—
114075	4 1	—	—	—	—	—	—	—	—

BANK RECONCILIATION ACCOUNT.		
	£	s. d.
Balance Per Bank Certificate—31st January, 1940	335972	7 1
Add:—		
Wages and Urgent Payments Account	7412	6 7
A.R.P. Wages Suspense Account	63	14 3
	7476	0 10
Less:—		
Returned Cheques Account	630	9 1
	6845	11 9
	329126	15 4
Less: Unpresented Cheques	227989	10 7
	101137	4 9
Add: In Hands of Cashier	10011	5 6
	£112048	10 3

Balance Per Bank Certificate—1st March, 1940—£143,752 15s. 0d.

(4)

**RATE AND COSTS COLLECTION ACCOUNT—YEAR ENDING 31st MARCH, 1940:**  
(Ten Months to 31st January, 1940.)

Debita.	£ s. d.	Credits.	£ s. d.
Arrears of Rate, 31st March, 1939	11415 12 0	Cash Collected to 31st Jan., 1940:—	
Rate made 3rd April, 1939, at 11/6d. in the £	1060999 10 0	Previously Reported	821688 2 0
Government Contribution in lieu of Rates	18230 6 0	Now Reported:—	£ s. d.
Supplementals, to 31st Jan., 1940	21572 17 5	Arrears and Costs	244 11 1
Rates Costs:—	£ s. d.	Current Rates	132625 18 5
Arrears	306 19 0		132870 9 6
Current	910 4 0		954558 11 6
	1217 3 0	Balances Due (subject to allowances):—	
		Arrears and Costs	3327 14 3
		Current Rates	155549 2 8
			158876 16 11
	£1113435 8 5		£1113435 8 5

**Percentages Collected (Including Costs).**

Previously Reported	73.84%
Now Reported	11.93%
Percentage of Total Debit	85.73%

**RATE COLLECTION—COMPARATIVE STATEMENT.**

As At	General Rate 1936-37		General Rate 1937-38		General Rate 1938-39		General Rate 1939-40	
	Collected	Percentage	Collected	Percentage	Collected	Percentage	Collected	Percentage
	£		£		£		£	
30th April .. ..	9,266	102	25,435	269	37,154	355	36,843	338
31st May .. ..	142,920	1565	145,728	1539	169,034	1662	149,803	1373
30th June .. ..	291,507	3189	302,362	3191	316,287	3193	327,209	2939
31st July .. ..	393,745	4036	422,860	4462	445,403	4567	468,305	4284
31st August .. ..	418,227	4616	442,316	4659	475,810	4852	501,103	4546
30th September ..	436,560	4759	456,989	4807	488,254	4765	511,420	4607
31st October .. ..	501,552	5418	544,446	5697	586,448	5720	589,199	5310
30th November ..	622,737	6727	645,117	6731	690,410	6714	670,538	6015
31st December ..	731,462	7856	760,031	7929	816,788	7923	821,051	7185
31st January .. ..	845,484	9076	879,876	9176	946,007	9073	915,254	8576
28th February ..	879,588	9325	904,444	9421	967,249	9370		
31st March .. ..	883,671	9432	916,319	9523	931,042	9493		

**STATEMENT OF RATEABLE VALUES.**

RATEABLE VALUES.	EDGWARE.		HENDON.		TOTAL.
	£	£	£	£	£
<b>UNREDUCED RATEABLE VALUE</b> (excluding Agricultural Land and Farm Buildings).		204675		1837753	2042428
Former Rateable Value of Land and Buildings.		452		1848	2300
<b>Total Unreduced Rateable Value.</b>		£205127		£1839601	£2044728
<b>REDUCED RATEABLE VALUE.</b> GENERAL HEREDITAMENTS. TITHES. Land covered with water, and land used as Railway other than Freight Transport. INDUSTRIAL HEREDITAMENTS. Industrial Purposes Non-Industrial FREIGHT TRANSPORT HEREDITAMENTS. Running Lines Station Buildings, etc. Other Land and Buildings		201670		1756230	1957900
		279		3259	3538
	407		16363		
	85	492	6591	22054	23446
	229		1279		
	21		249		
		250		1528	1778
<b>Reduced Value 20th February, 1940.</b>		£202691		£1783971	£1986662
<b>Reduced Value 1st April, 1939.</b>		£199015		£1763221	£1962236
<b>Increase to Date.</b>		£3676		£20750	£24426

Add: In Hands of Cashier  
 Balance Per Bank Certificate—1st March, 1940. £142,702 10s. 0d.  
 101137 4 9  
 10011 5 6  
 £112048 10 3



ND  
39 to

(5)

**INCOME ON RATE FUND ACCOUNTS.**

**31st January, 1940.**

INCOME.	Amount Previously Reported.		Amount now Reported.		Total.	
	£	s. d.	£	s. d.	£	s. d.
Parks, Pleasure Grounds and Open Spaces	4328	8 3	33	6 0	4361	14 3
General Public Health Services	1601	10 1	13	19 0	1615	9 1
Hospital and Maternity and Child Welfare	1018	7 2	275	19 9	1294	6 11
County and Trunk Roads	33727	9 3	77	0 8	33804	9 11
Local Roads	56	17 0	1	5 0	58	2 0
Public Lighting	107	4 7	29	10 6	136	15 1
Traffic Control	—	—	14	1 1	14	1 1
Public Libraries	940	13 10	128	17 11	1068	11 9
Town Planning	20	9 6	2	11 6	23	1 0
Public Depôts and Cottages	389	8 10	57	6 8	446	15 6
Sewers and Sewage Disposal	738	8 9	43	15 0	782	3 9
Refuse Removal and Disposal	1360	7 11	350	14 11	1711	2 10
Baths and Conveniences	2642	14 3	91	2 10	2733	17 1
Fire Brigade	1319	10 10	173	3 10	1492	14 8
Salaries and Establishment Charges	4311	7 7	452	13 11	4764	1 6
Town Hall and Corporation Estates	452	12 9	7	2 4	459	15 1
Dividends and Interest	4400	8 9	1409	11 5	5810	0 2
Loan Charges (General)	10430	16 8	5378	2 6	15808	19 2
Stocks and Stores Accounts	1499	9 2	181	16 5	1681	5 7
Air Raid Precautions	49173	13 11	73224	6 0	122397	19 11
	118319	19 1	81946	7 3	200466	6 4
General Exchequer Grant—Instalment	85230	0 0	14205	0 0	99435	0 0
	£ s. d.-					
Rate Income (First Instalment—Nett)	519825	7 6	—	—		
Rate Income (Second Instalment)	539614	18 0			1048765	19 3
Less 5% for Allowances, Voids, etc.	26980	14 11				
	512634	3 1				
Supplementals to 31st January, 1940	15915	17 0	390	11 8		
	£1252125	6 8	96541	18 11	1348667	5 7

£1348667 5 7

(7)

## ACCOUNTS EXAMINED AND APPROVED:

The following orders have been made on the Borough Treasurer for payment of accounts examined and approved in pursuance of Standing Orders and Resolutions of the Council:—

List No.	Date Examined.	Examined by.	General A/c.		Loans Pool.	
			£	s. d.	£	s. d.
—	Previously Reported (Per Minutes, page 301) .....	—	£324850	16 2	1815	2 7
—	Per Bank Account (Appendix, page 3) .....	—	£326665	18 9	—	—
—	Previously Reported (Per Minutes, page 301) .....	—	74031	11 11	—	—
230	16th February, 1940 .....	Alderman G. R. Richardson .....	6708	5 7	—	—
231—236	20th February, 1940 .....	Councillor P. Lightfoot .....	17266	14 7	—	—
237—238	22nd February, 1940 .....	Councillor T. J. Scott .....	13303	2 6	—	—
239—242	26th February, 1940 .....	Alderman W. M. Maughan J.P. ....	6374	9 2	—	—
243—244	26th February, 1940 .....	Alderman W. M. Maughan J.P. ....	7872	19 1	—	—
245—247	4th March, 1940 .....	Councillor G. F. Nye .....	6819	7 3	—	—
248—249	4th March, 1940 .....	Alderman G. R. Richardson .....	2152	19 0	—	—
250	4th March, 1940 .....	Alderman G. R. Richardson .....	3530	0 0	—	—
251	6th March, 1940 .....	Alderman G. R. Richardson .....	480	0 0	—	—
252—256	11th March, 1940 .....	Alderman W. M. Maughan, J.P. ....	12863	0 9	—	—
257—258	11th March, 1940 .....	Alderman W. M. Maughan, J.P. ....	2605	9 10	—	—
			£154007	19 8	—	—

## REQUISITIONS SUBMITTED TO COMMITTEES.

	1938-39		Amount Previously Reported	Approved during Recess	Submitted to Committee		Total to 26th Feb., 1940
	£	s. d.			Date	Amount	
<b>SUB-COMMITTEES OF THE EDUCATION COMMITTEE.</b>							
School Management .....	8178	16 7 1/2	7944 4 0	—	Jan.	355 14 5 1/2	8668 5 5
Works and General Purposes .....	3068	17 1 1/2	—	—	..	368 7 0 1/2	—
School Medical Services .....	647	17 9	369 10 5	—	Feb.	49 1 0	418 11 5
<b>Total Education</b>	<b>11895</b>	<b>11 5</b>	<b>8313 14 5</b>	<b>—</b>		<b>773 2 5</b>	<b>9086 16 10</b>
<b>COMMITTEES OF THE COUNCIL.</b>							
<b>Public Health &amp; Medical Services:</b>							
Maternity and Child Welfare .....	2780	14 5	2231 17 10	—	..	124 5 7	2356 3 5
Public Health .....	505	18 7	199 9 10	—	..	81 4 11	280 14 9
Isolation Hospital .....	1145	1 10	581 18 2	—	..	204 15 7	786 13 9
Highways .....	30735	0 3	21370 13 4	—	..	6092 19 2	27463 12 6
Estates, Parks and Allotments .....	3074	8 5	1216 9 5	—	..	181 2 9	1397 12 2
<b>Works and Fire Brigade:—</b>							
Works .....	15954	3 7	9511 10 9	—	..	2778 5 4	12289 16 1
Fire Brigade and A.F.S. ....	1952	19 10	1478 0 6	—	..	434 10 5	1912 10 11
Buildings and Town Planning .....	2	9 6	—	—	..	—	—
<b>Libraries:—</b>							
General .....	4719	10 3	3049 6 10	—	..	333 1 2	3382 8 0
Books—Central .....	697	0 0	257 0 0	—	..	32 0 0	289 0 0
" Golders Green .....	610	0 0	221 0 0	—	..	41 0 0	262 0 0
" Mill Hill .....	531	0 0	197 0 0	—	..	35 0 0	232 0 0
" School Libraries .....	257	11 0	246 15 0	—	..	—	246 15 0
<b>Finance and General Purposes:—</b>							
Stationery .....	3272	0 11	2646 12 4	—	..	369 16 2	3016 8 6
Clerk's Department .....	171	10 1	328 16 3	—	..	—	328 16 3
Rating and Valuation .....	43	6 5	9 0 0	—	..	—	9 0 0
Air Raid Precautions .....	1412	18 8	523 6 3	—	..	—	543 12 0
Emergency Committee:—					Jan.	20 5 9	—
M.O.H. ....	—	—	468 10 2	—	..	6 6 0	474 16 2
Borough Treasurer .....	—	—	565 0 0	—	..	—	565 0 0
Borough Engineer .....	—	—	3995 2 2	—	..	589 13 4	4584 15 6
Fire Superintendent .....	—	—	1443 4 0	—	..	—	1443 4 0
<b>Total Council</b>	<b>67865</b>	<b>13 9</b>	<b>50530 12 10</b>	<b>—</b>		<b>11324 6 2</b>	<b>61854 19 0</b>
<b>Total Requisitions</b>	<b>79261</b>	<b>5 2</b>	<b>58844 7 3</b>	<b>—</b>		<b>12097 8 7</b>	<b>70941 15 10</b>

## EDUCATION SERVICES—School Attendance.

Year ended 31st March	Accommo- dation	NUMBERS ON ROLL		ATTENDANCES	
		At date	Average during year	Average during period	Per- centage
1932 ...	15118	13976	13144	11783	89.6
1933 ...	15898	14131	13971	12340	88.3
1934 ...	14799	14327	14371	12830	89.5
1935 ...	15543	14308	14268	12782	89.6
1936 ...	15913	14458	14340	12820	89.6
1937 ...	15913	14239	14295	12623	88.3
1938 ...	16069	14248	14291	12632	88.3
1939 ...	17269	14322	14181	12753	89.0
Week ended					
28th April, 1939	16589	14371	—	13325	92.7
9th June, 1940	17029	14575	—	13335	91.4
Emergency arrangements at 12th January, 1940, 37 Departments.				12172	11 Depts. not yet re-opened
Emergency arrangements at 16th February, 1940, 42 Departments.				12483	6 Depts. not yet re-opened

## EDUCATION SERVICES—Employment of Children.

DATE		SCHOOL CHILDREN EMPLOYED			EMPLOYMENT CARDS					
					Issued			Returned		
Day	Year	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
19th April	1932	190	13	203	38	1	39	—	—	8
22nd March	1933	225	14	239	9	—	9	—	—	—
21st March	1934	236	11	247	19	—	19	—	—	—
21st March	1935	360	12	372	23	1	24	5	2	—
20th March	1939	339	17	356	20	—	20	6	—	5
7th April	1937	244	15	259	30	4	34	24	2	6
24th March	1938	353	17	370	38	2	40	8	—	26
22nd March	1939	332	10	342	21	—	21	8	1	9
Period 1939/40										
3rd May	1939	276	10	286	28	1	29	33	1	34
14th June	"	298	10	308	30	—	30	16	—	16
29th December	"	255	12	267	127	9	136	81	3	84
22nd January, 1940	"	271	14	285	13	2	15	4	—	4

## HEALTH SERVICES—School Medical Statistics.

Year ended 31st December	MEDICAL					DENTAL			
	Examinations		Infectious Cases		Attendances at Clinics		Children Examined	Requiring Treatment	
	Routine	Special	No. of De- fects found	Notifi- able	Other	Medical			Dental
1932 ...	5307	8179	3062	165	1680	37232	5806	11795	7020
1933 ...	4921	8069	2871	318	706	36093	6140	9456	4470
1934 ...	3796	7453	2477	496	1172	33001	7507	11808	6739
1935 ...	4709	6846	2331	204	1039	33156	8588	13407	7538
1936 ...	5497	7101	2859	142	1712	38215	13081	9154	6168
1937 ...	4419	7087	1719	155	1054	35570	13782	9569	6035
1938 ...	4457	7717	1679	220	1095	41163	13204	6585	3995
1939									
4 weeks to 28th Jan.	304	490	122	16	40	2477	1190	732	322
4 weeks to 28th Feb.	533	694	211	37	29	3418	1224	603	385
6 weeks to 8th April	711	1113	253	34	56	5088	1517	979	517
4 weeks to 6th May	324	739	121	22	67	2838	937	333	101
6 weeks to 17th June	590	998	160	37	55	4777	1523	1198	705

Reports in detail temporarily suspended. Figures will be inserted when resumed.



(9) HEALTH SERVICES—Maternity & Child Welfare Statistics.—Table I.

Nature of Service	HEALTH CENTRES									Total
	Central Hendon	West Hendon	Child's Hill	Watling Estate	Mill Hill	Temple Fortune	Edgware	Colindale	Woodside Park	
Maternity—General	—	—	—	—	—	—	—	—	—	—
Ante-Natal ...	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Dental	—	—	—	—	—	—	—	—	—	—
Ante-Natal ...	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Eye	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Orthopaedic	—	—	—	—	—	—	—	—	—	—
Children under 5 ...	—	—	—	—	—	—	—	—	—	—
Ophthalmia Neonatorum	—	—	—	—	—	—	—	—	—	—
Regulations 1926	—	—	—	—	—	—	—	—	—	—
No. of cases to	—	—	—	—	—	—	—	—	—	—
St. Margaret's Hospital	—	—	—	—	—	—	—	—	—	—
Queen Charlotte's "	—	—	—	—	—	—	—	—	—	—
City of London "	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

Table II. General.

Year ended 31st December	MATERNITY CENTRES							Midwives Services		Grants Assisted Milk Supply	
	Number of Centres	SESSIONS					Home Visitations	Cases attended	Visits		
		Number	Child Attendances	Ante Natal Attendances	Total	Average per Session					New Members
1932 ...	6	612	33587	597	35184	57	1444	17087	103	2167	156
1933 ...	7	699	35225	687	35912	57	1552	17933	91	2021	898
1934 ...	7	713	39188	1079	40267	57	1618	16008	113	2401	1220
1935 ...	7	712	41249	1242	42491	59	1784	14150	110	2204	1588
1936 ...	8	767	44521	1692	46213	60	1799	15527	118	2440	1715
1937 ...	8	811	49544	2391	51935	64	1823	14571	110	2555	2091
1938 ...	8/9	942	59535	4288	63823	68	2091	15058	134	3320	3032
1939											
4 weeks to 28th Jan.	9	80	4481	376	4857	61	157	1116	28	585	293
4 weeks to 28th Feb.	9	80	5273	402	5675	71	191	892	15	418	292
6 weeks to 8th April	9	116	7211	645	7856	68	238	1670	29	669	417
4 weeks to 6th May	9	72	4700	487	5187	72	154	1118	16	406	257
6 weeks to 17th June	9	116	7286	693	7979	69	225	1385	23	564	336

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HENDON BOROUGH (Nursing Associations) SCHEME, 1935.

Number of cases and visits made on behalf of the Hendon Borough Council (children under 5, and expectant and nursing mothers). Scheme operative from 1st October, 1935.

Disease	Year to 31st Dec., 1937		Year to 31st December, 1938		Statistics for Period from 1st January to											
					Edgware and Little Stanmore		Watling		West Hendon and Colindale		Golders Grn. and East Cricklewood		Mill Hill		Totals	
	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits	Cases	Visits
Infantile Diseases—																
Notifiable	2	38	5	34	—	—	—	—	—	—	—	—	—	—	—	—
Other	465	2198	518	2249	—	—	—	—	—	—	—	—	—	—	—	—
Maternal Diseases—																
Notifiable	—	—	3	30	—	—	—	—	—	—	—	—	—	—	—	—
Other	30	196	24	153	—	—	—	—	—	—	—	—	—	—	—	—
Diseases—																
Notifiable	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Other	167	1123	22	176	—	—	—	—	—	—	—	—	—	—	—	—
Poor Law Cases	1	10	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals	665	3565	572	2642	—	—	—	—	—	—	—	—	—	—	—	—

Reports in detail temporarily suspended. Figures will be inserted when resumed.

HEALTH SERVICES—General Health Statistics. Table I.

REMISSION OF FEES		DISEASES NOTIFIED		SANITATION	
Service	Number of Cases	Name	Number of Cases	Details	Number
Doctor under Midwives Acts ... ..	—	Scarlet Fever ... ..	—	Inspections, visits and Re-inspections made	—
Council Midwife ... ..	—	Diphtheria ... ..	—	Complaints received and investigated ...	—
Provision of Dentures ... ..	—	Pulmonary Tuberculosis ... ..	—	Preliminary and Statutory notices served... ..	—
Dental Treatment ... ..	—	Other Forms Tuberculosis ... ..	—	Notices Complied with	—
Maintenance in Hospital for confinement ... ..	—	Puerperal Fever ... ..	—	Special Drain Tests ...	—
Maintenance in Orthopaedic Hospital ... ..	—	Puerperal Pyrexia ... ..	—		
Provision of Orthopaedic Appliance ... ..	—	Erysipelas ... ..	—		
Provision of Spectacles... ..	—	Pneumonia ... ..	—		
Tonsillectomy ... ..	—	Dysentery ... ..	—		
Maintenance in Convalescent Home ... ..	—	Food Poisoning ... ..	—		
Maintenance at Russell Gotes School ... ..	—	Ophthalmia Neonatorum ... ..	—		
X-Ray Treatment ... ..	—	Typhoid Fever... ..	—		
Accouchement Sets ... ..	—	Poliomyelitis ... ..	—		
Treatment of Squint ... ..	—	Malaria ... ..	—		
		Cerebro Spinal Fever... ..	—		
		Meningitis ... ..	—		
Total ... ..	—	Total ... ..	—		

Reports in detail temporarily suspended. Figures will be inserted when resumed.

General Health Statistics. Table II.

Year ended 31st December	POPULATION				Population 30th June	INFECTIOUS DISEASES				
	Births		Deaths			Notifications		Cases removed to Hospital		Cases under Treatment in Hospital at Date
	Adjusted Total	Per 1000	Adjusted Total	Per 1000		Number	Per centage	Hendon	Other	
1932 ... ..	1688	13.70	1036	8.40	124477	761	6.15	311	133	47
1933 ... ..	1673	13.11	1013	7.93	120696	1024	7.89	513	125	97
1934 ... ..	1643	12.53	1065	8.12	138643	1322	9.53	782	117	100
1935 ... ..	1724	12.85	1146	8.54	146720	806	6.11	515	96	50
1936 ... ..	1835	13.04	1166	8.29	155800	777	5.0	301	99	53
1937 ... ..	1674	10.32	1558	9.61	162079	828	5.11	342	87	64
1938 ... ..	1914	11.03	1506	9.12	165343	1000	6.05	484	87	55
1939										
4 weeks to 28th Jan	156	—	182	—	—	75	—	36	1	44
4 weeks to 28th Feb.	164	—	154	—	—	70	—	59	3	76
6 weeks to 8th April	240	—	237	—	—	144	—	67	4	69
4 weeks to 6th May	167	—	145	—	—	65	—	66	3	60
6 weeks to 17th June	290	—	183	—	169765	102	—	67	2	51

Reports in detail temporarily suspended. Figures will be inserted when resumed.

FIRE BRIGADE SERVICES.

AMBULANCE.

FIRE BRIGADE.					AMBULANCE.						
	1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Jan., 1940		1935-36	1936-37	1937-38	1938-39	1st Apr. to 31st Jan., 1940
<b>CALLS—</b>						<b>CALLS—</b>					
Hendon Area ..	184	171	216	265	188	Private Calls ..	781	945	1020	1304	952
Kingsbury Area ..	11	—	—	5	—	Street Calls ..	669	683	721	737	794
Other Areas ..	1	—	2	6	—	Total ..	1450	1628	1741	2041	1746
False Alarms ..	61	36	47	57	46	Mileage run ..	13024	15467	15750	17361	11347
Total ..	257	207	265	333	234	<b>SPECIAL CALLS</b> (Included in Total)					
Mileage run ..	1296	808	1055	1959	5088	For Finchley ..	34	27	23	22	14
<b>TRIPS—</b>						For other Authorities	13	1	5	—	—
Alarms ..	4730	4502	5050	5604	2477	Finchley for Hendon	—	4	1	4	2
Hydrants ..	1627	1978	2003	2293	466	Other Authorities for Hendon ..	—	1	5	2	2
<b>INSPECTIONS—</b>											
Petrol, Factory, etc.	826	702	747	554	9						
Private Appliances	213	179	197	49	—						

REFUSE DESTRUCTOR.

	1935-36		1936-37		1937-38		1938-39		1st April to 30th Jan., 1940	
	T.	C.	T.	C.	T.	C.	T.	C.	T.	C.
<b>OUTGOING MATERIALS—</b>										
Fine Crushed Clinker ..	—	—	—	—	—	—	414	4	863	13
Crane ditto ..	—	—	—	—	—	—	716	10	1792	13
Fine Stuff sold ..	—	—	—	—	—	—	2745	17	1	10
Fine Stuff used by Departments ..	4863	5	5541	12	4806	9	5867	1	4623	9
Clinker Sold ..	5040	10	3393	—	5428	10	2270	19	1766	4
Clinker used by Departments ..	1852	16	326	18	54	9	2270	19	1766	4
Clinker used by Departments ..	218	7	729	16	68	7	912	19	353	9
Clinker supplied for Contract Works ..	2143	15	161	3	5106	13	2079	10	1313	1
Tins (Bright) Sold ..	530	4	525	10	576	14	632	34	519	2
Tins (Galvanized) Sold ..	142	14	146	7	161	2	136	11	68	5
Bottles and Cullett Sold ..	401	15	473	10	914	1	499	1	386	0
Paper Sold ..	—	10	—	—	—	—	29	7	146	4
<b>INCOMING REFUSE—</b>										
House Refuse weighed in ..	30842	6	33678	3	34278	11	33458	6	25256	12
Trade Refuse ..	374	4	447	16	580	19	668	15	612	1
School Refuse ..	—	—	153	5	139	9	159	5	104	16
<b>ELECTRICITY GENERATED—</b>										
Workshop (Central Depot) ..	B.T. Units	—	B.T. Units	—	B.T. Units	—	B.T. Units	—	B.T. Units	—
Refuse Destructor Works ..	—	—	28658	—	170380	—	193943	—	143755	—
Clinker Crushing Plant ..	—	—	—	—	—	—	3807	—	4175	—
Totals ..	—	—	28658	—	175818	—	201907	—	150755	—

ADVANCES UNDER THE SMALL DWELLINGS ACQUISITION ACTS from 3rd July, 1925, to 31st January, 1940.

	Advances completed		Council's Valuation		Amount Applied for		Amount Advanced		Advances now Outstanding		
	Number	Purchase Price	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Amount	Per-centage	Number
<b>Now Reported Details</b>	307	279004	255224	91%	205688	80%	199633	71% 78% 97%	41179	16%	139
<b>Previous Return Details</b>	307	279004	255224	91%	205688	80%	199633	71% 78% 97%	41612	16%	139

HOUSING STATISTICS.

Year Ended 31st March	No. of Houses	COLLECTIBLE			TOTAL	COLLECTED			Repair Jobs Done	Electricity Charges Collected	No. Empty at End
		Gross Rents	Nett Arrears Brought Forward			Rents Received	Void, Written Off, etc.	Nett Arrears Carried Forward			
1936	1150	4688: 7 10	380 19 1	4726: 6 11	4632: 17 3	491 11 10	447 17 10	—	861 13 11	7	
1937	1150	4596: 11 9	447 17 10	4641: 0 9 7	456: 7 2 1	223 12 4	569 15 2	—	1133 3 1	2	
1938	1169	4604: 6 1	569 15 2	4661: 6 1 3	4594: 15 1	119 15 2	550 11 0	—	1478 18 7	1	
1939											
April 3	1290	1047 5 2	540 19 2	1588 4 4	1080 14 9	3 14 3	503 15 4	—	42 6 6	4	
10	1290	1047 5 2	503 15 4	1551 0 6	1013 17 4	3 11 2	533 18 0	—	43 15 9	4	
17	1290	1047 5 2	533 12 0	1580 17 2	1023 4 8	6 8 1	551 4 5	—	43 9 1	7	
24	1290	1047 7 9	551 4 5	1598 12 2	1071 1 11	4 8 1	553 2 2	—	45 4 6	5	
May 1	1290	1047 7 9	583 2 2	1570 9 11	1052 9 3	4 12 11	513 7 9	230	44 3 11	5	
8	1290	1047 7 9	513 7 9	1500 15 6	1041 14 10	5 10 8	513 10 0	—	44 2 2	6	
15	1290	1047 7 9	513 10 0	1560 17 9	1031 18 8	4 1 7	522 17 6	—	44 7 9	4	
22	1290	1047 7 9	522 17 6	1570 5 3	1022 14 3	3 18 3	543 12 9	—	42 14 8	4	
29	1290	1047 7 9	543 12 9	1591 0 6	1011 9 8	3 10 6	576 0 10	258	42 2 4	4	
June 5	1290	1047 7 9	570 0 10	1602 2 7	1061 18 9	2 15 6	558 14 10	—	45 7 7	3	
12	1290	1047 7 9	553 14 10	1606 2 7	1058 5 10	1 3 8	546 13 1	—	44 10 9	2	
19	1290	1047 7 9	546 13 1	1594 0 10	1038 3 10	17 3	554 19 0	—	43 14 11	1	
26	1290	1047 7 9	534 19 9	1602 7 6	1051 6 0	—	551 1 6	149	44 0 8	—	
July 3	1290	1047 7 9	551 1 6	1598 9 3	1049 4 4	1 3 6	548 1 2	—	43 17 5	1	
10	1290	1047 7 9	548 1 2	1595 8 11	1038 10 11	19 6	555 18 6	—	43 15 10	1	
17	1290	1047 7 9	555 18 6	1603 6 3	1066 1 8	16 6	536 8 1	—	45 5 1	1	
24	1290	1047 7 9	536 8 1	1583 15 10	1043 12 9	—	540 3 1	—	43 19 5	—	
31	1290	1047 7 9	540 3 1	1587 10 10	1053 11 5	1 10 4	532 9 1	—	43 18 9	2	
Aug. 7	1290	1047 7 9	532 0 1	1579 16 10	968 2 8	2 5 4	609 8 10	—	40 19 11	3	
14	1290	1047 7 9	600 8 10	1656 16 7	1020 1 7	13 10	630 1 2	—	44 14 8	1	
21	1290	1047 7 9	630 1 2	1677 8 1	1040 2 1	13 10	630 13 0	—	43 16 8	1	
28	1290	1047 7 9	630 13 0	1684 0 9	1020 17 11	2 18 2	660 4 8	—	43 12 8	4	
Sept. 4	1290	1047 10 6	600 4 8	1707 13 2	1046 13 0	3 0 2	658 2 6	—	44 11 6	3	
11	1290	1047 10 6	658 2 6	1705 12 6	1030 4 1	3 0 6	672 8 5	—	44 1 11	3	
18	1290	1047 10 6	672 8 5	1719 18 11	1032 19 1	6 15 9	680 4 1	—	44 10 2	8	
25	1290	1047 10 6	660 4 1	1727 14 7	1038 0 7	7 7 1	682 6 11	—	43 7 7	9	
Oct. 2	1290	1047 10 6	682 6 11	1729 17 5	1031 4 1	8 18 5	684 14 11	—	43 10 0	11	
9	1290	1047 10 6	689 14 11	1737 5 5	999 19 6	9 3 5	731 2 6	—	42 4 10	11	
16	1290	1047 10 6	731 2 6	1778 13 0	1033 0 2	10 12 0	735 0 10	—	45 4 6	13	
23	1290	1047 10 6	755 0 10	1782 11 4	1002 13 0	11 2 3	768 16 1	—	45 10 6	13	
30	1290	1047 10 6	768 16 1	1816 6 7	1020 19 7	8 18 5	777 8 7	—	43 4 3	10	
Nov. 6	1290	1047 10 6	777 8 7	1824 19 1	1038 16 2	8 1 3	778 1 8	1184	43 13 2	9	
13	1290	1047 10 6	778 1 8	1825 12 2	1021 3 1	7 8 10	797 0 3	—	44 17 6	9	
20	1290	1047 10 6	797 0 3	1814 10 9	1008 17 4	9 1 10	820 11 7	—	42 9 4	11	
27	1290	1047 10 6	816 11 7	1874 2 1	1014 13 6	7 14 4	851 14 3	—	42 13 6	9	
Dec. 4	1290	1047 10 6	851 14 3	1899 4 9	1010 10 6	7 15 10	880 9 5	—	42 18 4	9	
11	1290	1047 10 6	880 9 5	1927 10 11	1023 13 4	5 12 3	893 14 4	—	44 10 1	6	
18	1290	1047 10 6	893 14 4	1941 4 10	1035 10 4	7 0 6	898 5 0	580	43 17 0	8	
25	1290	1047 10 6	898 5 0	1945 15 6	962 5 5	9 5 0	974 4 4	—	40 17 8	11	
1940											
Jan. 1	1290	1047 10 6	974 4 4	2021 13 10	1021 6 1	8 16 8	991 12 1	—	44 12 3	10	
8	1290	1047 10 6	991 12 1	2030 2 7	1020 18 1	9 16 8	990 7 10	—	43 4 4	11	
15	1290	1047 10 6	999 7 10	2046 18 4	991 1 8	8 6 8	1047 10 0	—	42 0 10	9	
22	1290	1047 10 6	1047 10 0	2095 0 6	1020 18 4	8 16 1	1056 6 1	—	44 7 3	10	
29	1290	1047 10 6	1056 6 1	2103 16 7	1009 13 4	57 9 7	1036 13 8	—	43 6 1	10	
Feb. 5	1290	1047 10 6	1036 13 8	2084 4 2	1015 5 5	11 12 7	1027 6 2	—	43 8 10	13	
12	1290	1047 10 6	1027 6 2	2073 16 8	993 6 0	12 0 6	1060 10 2	—	41 16 5	13	
		5481: 82 14 9	540 19 2	4872: 13 11	4735: 14 9	303 9 0	1060 10 2	—	2006 19 7	13	

1938-39  
1364  
737  
2041  
17361  
22  
4  
2

1939  
1st April to 30th Jan, 1940  
T. C.  
803 13  
1790 13  
1 12  
4523 9  
1720 4  
353 9  
1313 1  
519 2  
68 5  
386 0  
116 4

25256 12  
512 1  
104 16

B.T. Units  
2835  
145755  
4175

150755

ACTS

ances  
standing  
15  
22  
29

Per-centage  
Number

159

161%  
203%  
139

163%  
201%

## LIBRARY SERVICES.—Statistics for 31st January, 1940.

Table I. Members.

Distribution of Resident Members				Distribution of Non-Resident Members		
Ward	Population, June 1939 (est)	Total Members	Percentage of Population	Library Authority	Employees, Scholars and those qualified under reciprocal agreements	Subscribers
Central ... ..	19773	6775	34.26	Finchley ... ..	495	—
Park ... ..	16763	5820	34.71	Middlesex ... ..	726	—
Golders Green ... ..	15678	6638	42.27	Adjoining Library Authorities—		
Mill Hill ... ..	25739	8113	31.51	(a) Hampstead ... ..	34	—
Childs Hill ... ..	18362	3946	21.49	(b) Willesden ... ..	39	1
Burnt Oak ... ..	21200	4890	22.12	Metropolitan Boroughs ... ..	71	1
West Hendon ... ..	19619	3230	16.46	(excluding Hampstead)		
Garden Suburb ... ..	15099	6847	45.34	Other Authorities ... ..	92	2
Edgware ... ..	17532	2919	16.8			
Total ... ..	169765	49208	28.98	Total ... ..	1457	4

Table II. General—Year 1939/40.

Type	Lectures						Inter Library Loans		Donations	
	Central		Golders Green		Mill Hill		Volumes		Details	Number
	Number	Attendance	Number	Attendance	Number	Attendance	Borrowed	Lent		
<b>Now Reported</b>										
University Extension	—	—	—	—	—	—	—	—	Volumes ...	—
Public Lectures	—	—	—	—	—	—	—	—	Pamphlets ...	—
Talks to Children	—	—	—	—	—	—	—	—	Engraving ...	—
Story Half-Hours	—	—	—	—	—	—	—	—	Maps ...	—
									Photographs	—
									Press Cuttings Collection	—
Total ... ..	—	—	—	—	—	—	—	—	Total ...	—
<b>Previously Reported</b>										
University Extension	1	10	—	—	—	—	284	206	Volumes ...	873
Public Lectures	—	—	—	—	—	—	—	—	Pamphlets ...	57
Talks to Children	—	—	—	—	—	—	—	—	Maps ...	13
Story Half-Hours	—	—	—	—	—	—	—	—	Photographs	72
									Engraving ...	1
									Sets of Cigarette Cards	3
									Press Cuttings Collection	1
Total ... ..	1	10	—	—	—	—	284	206	Total ...	1020

## LIBRARY SERVICES.

Comparative Table of Issues.

Period	Central Library		Golders Green Branch		Mill Hill Branch		Deposit Stations	School Libraries	Total (All Services)
	Total Issues	Daily Average	Total Issues	Daily Average	Total Issues	Daily Average			
March 1933 ...	43948	1920					380	13012	57340
March 1934 ...	42013	1639					477	18701	61791
March 1935 ...	41153	1583					373	21084	62610
March 1936 ...	39039	1501	35699	1372			287	15717	90703
March 1937 ...	40323	1613	35041	1401			277	15693	91334
March 1938 ...	37961	1499	34958	1261	32207	1193	—	23095	127321
March 1939 ...	39446	1461	33581	1243	30420	1127	—	30884	134337
<b>Period 1939-40</b>									
April 1939 ...	37401	1626	33990	1439	29509	1283	—	7504	107594
May ...	38101	1480	32379	1245	27729	1065	—	15917	114546
June ...	36088	1504	30587	1169	25897	996	—	21025	116997
July ...	40401	1554	33339	1334	32222	1239	—	10052	116014
August ...	35891	1381	16670	1042	27379	1053	—	—	79940
Sept. ...	26850	1033	2468	826	22489	865	—	—	7807
October ...	31884	1226	24873	957	27350	1052	—	—	84107
Nov. ...	34688	1334	26929	1035	26837	1032	—	890	89344
Dec. ...	39451	1265	26255	1094	24167	1007	—	2532	83405
Jan. 1940 ...	32735	1212	26384	976	25631	949	—	3006	87756

Classified Table of Issues—January, 1940.

Classification	Central Library	Golders Green Branch	Mill Hill Branch	Total Central and Branches	School Libraries	Total (All Services)
General Works	588	145	212	945	18	963
Philosophy	335	255	191	781	11	792
Religion	321	200	169	690	21	711
Sociology	1695	767	841	3303	103	3406
Languages	397	147	181	725	8	733
Science	928	419	642	1989	126	2115
Useful Arts	1880	624	1241	3745	209	3954
Fine and Recreative Arts	934	562	561	2057	80	2137
Music	713	336	323	1372	—	1372
Literature	2228	2275	1232	5735	92	5827
History and Topography	2545	1760	1736	6041	111	6152
Biography	1808	1450	1181	4339	53	4392
Local	267	—	—	267	—	267
Piction	15424	15008	13591	44023	—	44023
Story Books	2399	2436	3530	8365	2174	10539
Books for the Blind	31	—	—	31	—	31
Illustrations	201	—	—	201	—	201
Holiday Literature	41	—	—	41	—	41
<b>TOTAL</b>	<b>32735</b>	<b>26384</b>	<b>25631</b>	<b>84750</b>	<b>3006</b>	<b>87756</b>
Daily average issue	1212	976	949	—	—	—
Days open	27	27	27	—	—	—

(15)

## COMPARATIVE STATISTICS.

## PUBLIC PARKS.

YEAR ENDED 31st March	TENNIS						BOWLS		PUTTING		MINI-TURF GOLF Tickets Sold	CONVE-NIENCE FERS (Nos.)
	Courts	Single Tickets	Double Tickets	Court Tickets	Book Tickets	Special Tickets	Rinks	Tickets Sold	Tickets Sold			
1933	30	3333	1701	3644	81	159	12	194	16840	—	3831	
1934	30	1787	471	9445	233	115	12	326	17010	—	5674	
1935	32	2633	698	8483	211	177	12	129	16191	5587	7976	
1936	32	2511	631	8188	193	119	12	183	13919	4928	7494	
1937	32	3154	930	9250	196	208	12	1168	13589	5360	7697	
1938	32	4201	1112	11898	225	197	12	500	13038	5659	11299	
1939	34	4186	1050	13245	242	155	12	313	16192	6545	11705	

1st April, 1939, to 31st January, 1940.

Basing Hill ..	2	254	42	750	4	—	—	—	1353	—	1502
Childs Hill ..	2	133	27	414	26	—	6	37	—	—	—
Clitterhouse ..	4	129	52	610	49	—	—	—	—	—	1164
Hendon ..	9	925	205	3292	81	39	—	—	5466	—	426
Mill Hill ..	3	497	148	1955	19	65	6	952	—	5391	1318
Princes ..	2	345	84	739	17	—	—	—	—	—	656
Stone Grove ..	2	372	77	1078	6	—	—	—	1340	—	2028
Sunny Hill ..	4	209	36	902	14	25	—	—	1353	—	1022
Watling ..	2	135	13	685	9	—	6	814	3194	—	—
West Hendon ..	2	67	17	470	3	—	—	—	—	—	798
Montrose ..	2	61	13	417	5	—	—	—	—	—	1228
Totals ..	34	3037	714	10412	253	129	18	1803	12556	5391	10142
Increase on last return	—	10	—	11	—	—	—	—	—	—	280

## PUBLIC LAVATORIES.

YEAR ENDED 31st March	LADIES						GENTLEMEN					
	Convenience			Nos.	Towels		Convenience		Towels			
	W.C's	Free	Total		Basins	Nos.	W.C's	Nos.	Basins	Nos.		
1933	12	3	15	29812	4	171	11	33793	4	613		
1934	10	4	23	37616	6	177	16	40270	6	760		
1935	28	4	32	42268	10	304	21	53589	10	1192		
1936	28	4	32	51133	10	551	21	68272	10	1870		
1937	28	4	32	56804	10	1839	21	77244	10	2397		
1938	28	4	32	61154	10	1919	21	78912	10	2762		
1939	33	5	38	62706	12	1971	25	81947	12	2744		

1st April, 1939, to 31st January, 1940.

"The Bell" ..	5	1	6	7130	2	262	4	9373	2	353
Childs Hill ..	4	1	5	7515	2	176	4	8322	2	317
Cricklewood Lane ..	2	—	2	4038	—	—	2	10098	—	—
Edgware ..	5	—	5	8085	2	410	2	9515	2	464
Mill Hill ..	4	—	4	10288	2	338	3	7357	2	524
Orange Hill Road ..	5	1	6	4619	2	199	3	6742	2	416
West Hendon ..	3	1	4	6016	—	152	3	8472	—	—
Hendon Central ..	5	1	6	6868	2	594	4	7759	2	590
Woodcroft Park ..	1	1	2	32	—	—	1	132	—	—
Totals ..	34	6	40	54891	12	1880	26	67767	12	2668
Increase on last return	1	1	2	3516	—	131	—	7088	—	224

## PUBLIC SLIPPER BATHS.

YEAR ENDED 31st March	1st CLASS		2nd CLASS		Extra Towels	Soap	Unemploy-ed (Free Baths)
	No. of Baths	Tickets Sold	No. of Baths	Tickets Sold			
1933	8	3967	25	17980	962	6025	331
1934	8	3752	25	19113	844	7212	144
1935	8	3856	25	19251	875	7499	46
1936	8	3571	25	18210	921	7140	19
1937	8	3382	25	19385	1141	8074	61
1938	8	3539	25	21040	1206	8281	100
1939	8	2730	25	20500	1185	7516	69

1st April, 1939, to 31st January, 1940.

Childs Hill.							
Ladies ..	2	96	5	2850	65	263	—
Gentlemen ..	2	713	6	3476	310	1480	—
Total ..	4	809	11	6326	375	1743	—
West Hendon.							
Ladies ..	2	93	6	3235	266	1400	—
Gentlemen ..	2	1259	8	7126	495	3013	—
Total ..	4	1352	14	10361	761	4413	—
Total of both ..	8	2161	25	16687	1106	6256	—
Increase on last return	—	151	—	1118	182	692	—

OPEN AIR SWIMMING POOL—MILL HILL.

(16)

Details.	1937		1938		1939	
	1st May—3rd October	October	30th April—27th Sept.	Totals	26th April to 25th Aug.	Totals
SESSIONS:—	Tickets Sold	Totals	Tickets Sold	Totals	Tickets Sold	Totals
<b>Adults.—</b>						
Sundays & Bank Holidays	10476		6556		4372	
Weekdays	30242	40718	21308	27924	13803	18175
<b>Children.—</b>						
Sundays & Bank Holidays	4987		3141		2336	
Weekdays	23589	28576	18955	22396	13348	15684
<b>Season Pass.—</b>						
Sundays & Bank Holidays	1874		1594		1772	
Weekdays	6814	8688	6604	8198	8188	9960
SEE TOTAL		77982		58518		43819
<b>School Children.—</b>						
Hendon	9661		6390		4372	
Other Authorities	—	9661	878	7168	2881	7253
<b>Special Y.O.C. Tickets</b>						42
TOTAL BATHERS		87043		65786		51112
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	3438		2347		1791	
Motor Cycles	563		381		213	
Bicycles	9487		7260		5966	
Season Tickets	1	13489	2	9990	—	7970
<b>Deposits.—</b>						
Costumes		4010		1835		1050
<b>Season Tickets.—</b>						
Resident	202		92		101	
Adults			160		254	
School Children			2		5	
Non-Resident	5					
Hire of Towels, Cap, Costume and Slips		207		254		360
Weighing Machines		9856		5829		3676
		7557		2557		1661

OPEN AIR SWIMMING POOL—WEST HENDON.

Details.	1937		1938		1939	
	3rd July—3rd October	October	30th April—2nd Oct.	TOTAL	26th April to 25th Aug., 1939	TOTALS
SESSIONS:—	Tickets Sold	TOTAL	Tickets Sold	TOTAL	Tickets Sold	TOTALS
<b>Adults.—</b>						
Sundays & Bank Holidays	2568		—		—	
7 a.m. to 12.30 p.m.	—		2171		1519	
1.30 p.m. to closing	—		1852		1288	
Weekdays	9549	12117	11020	15929	6284	9091
<b>Children.—</b>						
Sundays & Bank Holidays	1124		—		—	
7 a.m. to 12.30 p.m.	—		674		564	
1.30 p.m. to closing	—		1039		709	
Weekdays	6363	7487	8547	10260	5204	6477
<b>Season Pass.—</b>						
Sundays & Bank Holidays	506		836		1064	
Weekdays	1932	2438	2853	3689	3723	4787
SEE TOTAL		22042		20878		20355
<b>School Children.—</b>						
Hendon	981		6825		9459	
Other Authorities	—	981	—	6825	—	9459
<b>Special Y.O.C. Tickets</b>						20
TOTAL BATHERS		23023		16703		20840
<b>MISCELLANEOUS:—</b>						
<b>Parking.—</b>						
Cars	176		304		—	
Motor Cycles	22		119		—	
Bicycles	937		2237		—	
Season Tickets	—	1190	—	2660	—	—
<b>Deposits.—</b>						
Costumes		1448		1036		516
<b>Season Tickets.—</b>						
Resident	43		—		—	
Adults			35		23	
School Children			23		56	
Non-Resident	9		5		1	
Hire of Towels, Cap, Costume and Slips		52		63		80
Weighing Machines		1206		3604		2262
		—		600		112



WAGES RETURN.

Year Ended 31st Mar.	Net Wages Paid.	Deductions						*Contributions N.H. & U. Insurances	TOTAL.
		Compulsory		Voluntary					
		Super-annuation	N.H. & U. Insurances	Subscrip- tions	Socials	Industrial Orthopaedic Society	Rents, Rates, etc.		
1932	8189 7 0	1416 7 3	1557 11 9	—	—	—	—	1688 5 1	87976 18 4
1933	82166 4 3	1368 7 2	1711 2 11	—	—	—	—	1805 7 10	88419 9 4
1934	95367 11 9	2249 0 2	1971 13 10	—	—	—	—	2077 11 2	103514 17 1
1935	102007 4 7	2107 11 7	2101 18 11	—	—	50 8 0	—	2215 12 6	110591 7 2
1936 (53 weeks)	107592 19 3	2581 11 11	2227 13 2	—	—	58 19 11	—	2360 4 4	117403 0 6
1937	106580 12 3	2465 6 2	2072 2 11	—	—	56 17 4	—	2210 3 5	115580 8 3
1938	116027 19 0	2405 4 10	2204 5 1	—	—	57 0 2	—	2383 10 5	125483 4 4
1939	£128550 1 2	2456 0 3	2335 19 2	134 8 0	561 2 6	56 10 2	—	2529 14 3	139079 15 9

\* NOTE.—The contribution in respect of superannuation is equivalent to the deduction.

1939 Week Ended	Net Wages Paid.	Super-annuation	N.H. & U. Insurances	Subscrip- tions	Socials	Industrial Orthopaedic Society	Rents, Rates, etc.	*Contributions N.H. & U. Insurances	TOTAL.
April 4	2399 9 4	49 5 10	43 4 1	3 2 8	15 3 4	1 2 2	—	46 17 10	2607 11 1
11	2459 5 3	49 17 0	44 8 4	3 5 4	15 10 2	1 2 3	—	48 5 11	2671 11 3
18	2492 13 10	49 16 9	45 10 10	3 3 6	15 12 6	1 2 4	30 3 3	48 14 4	2736 14 1
25	2513 9 0	49 17 2	46 12 4	3 4 8	15 9 4	1 2 4	44 6 7	50 8 4	2774 6 11
May 2	2566 8 5	49 9 4	47 3 0	3 7 4	15 6 8	1 2 1	45 4 9	51 6 3	2828 17 2
9	2585 6 4	49 4 2	46 16 11	3 5 10	15 13 8	1 2 2	44 16 7	50 16 10	2846 6 8
16	2620 9 10	49 5 11	48 2 11	3 4 10	15 12 8	1 2 2	46 11 8	52 3 10	2885 19 9
23	2637 18 9	49 9 10	49 0 6	3 5 0	16 0 0	1 2 3	47 7 4	53 0 5	2906 13 11
30	2676 4 4	49 9 5	48 15 0	3 10 10	16 9 2	1 2 3	48 10 6	53 1 5	2946 12 4
June 6	2762 0 5	49 13 11	50 13 3	3 11 0	16 19 6	1 2 2	48 9 7	54 10 10	3037 0 7
13	2738 0 1	49 5 8	50 16 1	3 9 4	17 9 8	1 2 4	48 3 5	54 14 11	3012 12 2
20	2748 13 6	49 6 9	51 9 7	3 12 4	17 12 8	1 2 3	47 2 6	55 16 4	3024 2 8
27	2788 15 2	50 7 0	52 1 6	3 11 0	18 2 0	1 2 2	47 8 8	55 18 4	3067 12 10
July 4	2791 19 3	49 4 3	51 17 5	3 9 8	18 2 10	1 2 1	50 13 2	55 18 8	3071 11 7
11	2842 4 8	49 0 11	53 13 6	3 11 10	18 2 2	1 2 2	50 1 10	57 13 2	3124 11 2
18	2862 0 8	49 8 4	53 3 0	3 10 8	18 3 10	1 2 1	49 3 8	57 5 0	3150 5 7
25	2854 6 6	49 13 7	54 3 7	3 11 8	18 8 10	1 2 1	51 1 1	58 7 1	3140 8 0
Aug. 1	2893 9 2	49 0 8	55 8 3	3 11 0	17 19 6	1 2 1	52 7 7	59 2 5	3181 1 4
8	2901 10 3	49 5 3	54 15 6	3 10 4	17 16 8	1 2 2	50 12 10	58 16 5	3186 14 8
15	2995 7 10	49 0 0	55 14 9	3 10 4	17 19 8	1 1 11	50 0 10	59 10 6	3281 5 10
22	3220 1 4	49 0 2	55 8 5	4 0 4	18 1 8	1 2 0	50 13 3	59 2 6	3306 9 10
29	3355 12 3	49 0 7	55 10 6	3 13 0	19 9 6	1 2 1	50 14 9	59 4 6	3343 7 9
Sept. 5	3762 13 7	48 7 2	57 13 7	3 12 8	19 4 4	1 2 1	50 0 4	60 11 8	4051 12 7
12	3698 1 8	49 7 3	60 18 4	3 11 4	18 19 2	1 1 7	50 11 11	65 2 11	3697 0 7
19	3361 14 2	48 11 4	56 19 8	3 11 2	19 2 4	1 1 9	47 2 0	60 8 11	3647 2 8
26	2986 16 9	48 7 5	53 0 4	3 10 4	18 19 2	1 1 6	44 12 5	56 3 4	3268 18 8
Oct. 3	2844 9 2	49 3 0	50 3 11	3 9 6	18 9 0	1 1 9	44 13 6	53 19 8	3114 12 6
10	2736 19 5	48 10 5	49 12 8	3 9 6	18 5 0	1 1 8	43 15 1	53 2 0	3003 6 2
17	2705 6 4	48 7 4	49 13 6	3 9 6	18 5 0	1 1 8	45 18 4	52 14 11	2973 3 11
24	2720 0 9	48 1 1	50 6 0	3 9 2	18 2 4	1 1 6	45 14 8	53 11 4	2938 7 11
Nov. 1	2703 1 6	47 17 10	50 9 3	3 8 8	17 17 4	1 1 5	45 13 3	54 1 9	2971 8 10
7	2675 2 2	47 14 10	50 6 11	3 8 6	17 16 6	1 1 5	45 17 3	54 0 11	2943 3 4
14	2677 19 0	47 18 4	50 13 9	3 8 4	17 15 2	1 1 6	45 12 0	54 7 1	2946 13 6
21	2701 6 10	49 10 2	51 1 10	3 9 10	17 14 8	1 1 6	44 16 3	54 18 2	2973 9 5
28	2663 8 6	47 9 3	50 6 10	3 8 8	17 19 4	1 1 5	45 17 0	54 5 2	2911 5 5
Dec. 5	2710 10 0	49 3 4	52 17 5	3 8 4	17 11 2	1 1 5	44 19 6	56 14 5	2985 8 11
12	2816 17 7	48 19 11	54 10 6	3 7 10	17 8 2	1 1 5	45 19 6	58 9 11	3095 14 9
19	2810 2 6	49 1 10	54 1 9	3 6 8	17 6 4	1 1 5	44 16 1	58 11 5	3087 0 10
26	2737 9 6	49 1 2	46 9 0	3 7 8	17 2 10	1 1 5	44 6 7	49 10 6	2907 0 10
1940									
Jan. 2	2070 3 9	48 16 6	60 12 7	3 7 0	16 19 0	1 1 3	44 11 7	64 13 2	3250 1 4
9	2963 1 8	51 16 10	52 10 0	3 7 10	16 19 8	1 1 8	44 19 2	50 4 2	3241 17 10
16	3159 2 2	60 18 3	51 0 1	3 6 4	17 1 2	1 1 6	45 19 2	54 11 4	3241 18 3
23	2994 2 0	51 0 2	49 13 8	3 5 8	16 17 4	1 1 3	45 10 1	53 6 7	3205 16 11
30	3287 14 11	52 0 3	50 19 1	3 7 6	17 8 0	1 2 0	44 15 6	54 8 9	3263 16 3
Feb. 6	3286 4 4	52 7 7	59 14 10	3 6 4	17 6 8	1 1 7	45 8 7	61 10 7	3263 16 3
13	3047 18 3	54 7 9	54 10 3	3 6 0	17 6 0	1 1 6	45 1 0	58 9 5	3336 8 5
20	3081 17 0	54 5 3	53 3 0	3 7 6	17 5 6	1 1 6	44 6 0	56 13 6	3366 5 3
	£135206 0 8	*2338 6 9	2435 18 0	161 14 4	820 7 2	51 6 3	2094 11 10	2613 15 7	148660 7 4
								2486 13 10	99124 18 6
								5100 9 5	248085 5 10

Air Raid Precautions Services to 31/1/40 ...

\* The contribution has the effect of doubling this sum.

## LOAN DEBT STATEMENT

Particulars.	Balance Outstanding 1st April.	New Loans	Repayments	Balance Outstanding 31st March.
Year to 31st March, 1932	£2,012,708 3 8	£205,025 10 9	£85,745 3 8	£2,131,988 10 9
Year to 31st March, 1933	£2,131,988 10 9	£150,932 19 6	£135,395 12 10	£2,147,525 17 5
Year to 31st March, 1934	£2,147,525 17 5	£805,020 17 2	£615,039 18 2	£2,336,606 16 5
Year to 31st March, 1935	£2,336,606 16 5	£70,120 0 0	£67,764 2 9	£2,338,962 13 8
Year to 31st March, 1936	£2,338,962 13 8	£75,500 0 0	£182,049 18 2	£2,232,412 15 6
Year to 31st March, 1937	£2,232,412 15 6	£241,250 0 0	£66,785 18 9	£2,406,876 16 9
Year to 31st March, 1938	£2,406,876 16 9	£247,052 12 8	£310,238 4 0	£2,343,691 5 5
Year to 31st March, 1939	£2,343,691 5 5	£506,957 1 10	£447,662 6 11	£2,403,586 0 4
Purpose.	Balance Outstanding 1st April, 1939	New Loans and Advances to Borrowing Accounts to 31st Dec., 1939	Repayments and Advances from Loans Pool to 31st Dec., 1939	Balance Outstanding at 31st Dec., 1939
Sewerage and Sewage Disposal	280403 12 2	4900 0 0	9563 10 10	275740 1 4
Road Improvements:—				
Main and County Roads	84647 2 0	5140 0 0	4389 3 8	85397 18 4
Local Roads	84210 7 2	9420 0 0	7935 14 10	85694 12 4
Private Streets	53133 4 10	—	7747 14 4	45385 10 6
Parks and Pleasure Grounds	449888 1 6	14130 0 0	22550 6 4	443467 15 2
Public Lighting	2500 0 0	—	170 0 0	2330 0 0
Public Offices and Buildings	63367 14 6	—	2165 12 8	61222 1 10
Public Depôts	16617 10 0	—	576 0 0	16041 10 0
Fire Station, etc.	22959 17 8	4758 0 0	5759 6 0	21958 11 8
Health Services:—				
House Refuse Collection	25753 2 8	—	1660 8 7	22092 14 1
Hospitals	57258 11 6	—	1501 8 6	55757 3 0
Maternity and Child Welfare	17018 19 1	—	439 13 7	16579 5 6
Public Conveniences	8357 7 1	—	299 1 2	8058 5 11
Mortuary	145 0 9	—	39 11 6	105 9 3
Baths and Washhouses	40917 7 4	—	1112 5 6	39805 1 10
Public Libraries	40230 6 5	—	1013 1 1	39217 5 4
Financial Adjustment	—	25000 0 0	177 10 0	24822 10 0
Allotments	1245408 4 8	63348 0 0	65100 8 7	1243655 16 1
Small Dwellings Acts, Advances	13502 4 10	—	152 16 2	13349 8 8
Housing (1923 Act), Subsidies	47151 13 0	—	5242 2 4	41909 10 8
Housing	140 2 8	—	8 15 2	131 7 6
Housing	675790 0 4	—	11127 5 8	664662 14 8
Education:—				
Elementary	343539 11 10	78021 0 0	26639 1 2	394921 10 8
Higher	7689 1 0	—	148 5 10	7540 15 2
Loans Pool	2333220 18 4	141369 0 0	108418 14 11	2366171 3 5
	70365 2 0	100000 0 0	123051 9 5	46713 12 7
Total	£2,403,586 0 4	£241,760 0 0	£232,070 4 4	£2,412,884 16 0

\*Advances from Pool 171603 10 1  
Repayments to Pool 48042 0 8

£123651 9 5

(19)

**LOAN SANCTIONS RECEIVED—From 1st April, 1939, to 23rd February, 1940:**

No.	Date of Sanction.	Purpose.	Amount.	Period. Years.
			£	
506	3rd May, 1939	Cricklewood Lane Improvement	6578	20
508	13th June, 1939	Edgwarebury Lane Improvement	5920	15
509	19th June, 1939	Broadfields Avenue School—Building	25824	40
510	19th June, 1939	Broadfields Avenue School—Heating	1184	15
511	18th July, 1939	Edgwarebury Park—Pavilion	1950	30
512	18th July, 1939	Penshurst Gardens—Culvert	1250	5
513	27th July, 1939	Cricklewood Lane—Improvement	3000	16
514	14th Aug., 1939	North End Road—Improvement	5600	7
515	21st Aug., 1939	Broadfields Avenue School—Site	8855	60
516	8th Sept., 1939	Air Raid Shelters—Schools	59500	12

**PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES:  
From 1st April, 1939, to 23rd February, 1940.**

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.				Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.	
			Certificate Numbers.	Amount.		
	£ s. d.	£ s. d.		£ s. d.	£ s. d.	£ s. d.
301	31446 15 2	26126 8 10	—	—	26126 8 10	—
340	9755 0 0	9164 7 2	—	—	9164 7 2	—
347	4254 1 2	2400 0 0	—	—	2400 0 0	600 0 0
355	18288 0 0	16325 0 0	—	—	16325 0 0	914 0 0
365	7573 5 0	7257 6 5	—	—	7257 6 5	—
368	1600 0 0	1244 7 6	—	—	1244 7 6	—
369	2675 0 0	2183 12 1	—	—	2183 12 1	—
371	20473 0 0	18343 0 0	—	—	18343 0 0	966 0 0
371	1448 0 0	1441 9 6	—	—	1441 9 6	—
378b	9611 13 7	8209 10 0	—	—	8209 10 0	—
381	4194 7 2	1864 15 9	—	—	1864 15 9	—
386	853 0 0	792 11 0	—	—	792 11 0	—
386	5163 0 0	5059 11 9	—	—	5059 11 9	—
389	1375 6 7	923 2 3	—	—	923 2 3	—
394	552 12 10	419 4 1	—	—	419 4 1	—
397	23577 18 3	20990 0 0	—	—	20990 0 0	1100 0 0
398	790 0 0	790 0 0	—	—	790 0 0	—
399	34179 4 6	31196 10 8	—	—	31196 10 8	3466 5 7
399	Kerb	394 9 4	—	—	394 9 4	—
400	590 0 0	491 0 0	5	54 13 5	545 13 5	—
401	1360 9 9	534 0 0	3	59 4 1	593 4 1	—
401	1415 17 10	582 0 0	3	64 5 1	646 5 1	—
401	3006 7 3	1350 0 0	3	149 1 0	1499 1 0	—
401	867 0 2	333 0 0	3	36 16 9	369 16 9	—
401	Kerb	1108 2 0	—	—	1108 2 0	—
401	Surfacing	1887 6 2	—	—	1887 6 2	—
401	Surfacing	218 3 1	—	—	218 3 1	—
404	8691 7 7	6058 0 0	—	—	6058 0 0	673 8 10

(20)

PAYMENTS TO CONTRACTORS UNDER ENGINEER'S CERTIFICATES--Contd.:

Contract Works No.	Amount of Contract.	Amounts Certified by Engineer.					Amount of Retention.
		Previously Reported.	Now Reported.		Total Certified.		
			Certificate Numbers.	Amount.			
£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.	£ s. d.		
403	Kerb	862 9 2	---	---	862 9 2	---	
403	Surfacing	1426 2 4	---	---	1426 2 4	---	
404	18004 0 0	2400 0 0	---	---	2400 0 0	600 0 0	
405	414 0 0	364 6 10	---	---	364 6 10	---	
406	24408 8 3	4295 0 0	---	---	4295 0 0	1074 0 0	
412	684 11 1	370 0 0	---	---	370 0 0	41 12 0	
412	Surfacing	151 15 5	---	---	151 15 5	---	
412	Kerb	77 15 0	---	---	77 15 0	---	
413	399 13 3	333 0 0	---	---	333 0 0	36 14 3	
415	Trenches in Parks (A.R.P.)	12500 0 0	5	3180 0 0	15680 0 0	3920 0 0	
416	Wardens' Posts	2960 0 0	---	---	2960 0 0	740 0 0	
416	Bricks	712 0 0	2	229 0 0	941 0 0	236 0 0	
1938.	A.R.P. Trenches	---	---	---	2934 11 8	---	
	A.R.P. Shelters	---	---	---	825 17 3	---	
	A.R.P. Timber	---	---	---	5407 3 4	---	
	Brent Street Paving	1200 0 0	---	---	923 1 0	---	
	Station Road, Edgware Refuse Destructor	---	---	---	3658 0 0	406 1 0	
	Boiler Job	500 0 0	---	---	500 0 0	400 0 0	
	Fire Engine	1908 0 0	---	---	1709 0 0	189 0 0	
	Traffic Lights Golders Green cross roads	700 0 0	---	---	783 5 6	---	
	A.R.P. Work, 1939:--	---	---	---	---	---	
	Adaptations	2286 13 11	---	54 16 0	2341 9 11	} On Account.	
	Shelters in Streets	5619 3 1	---	---	5619 3 1		
	Timber	1713 1 0	---	---	1713 1 0		
	A.F.S. Stations	912 0 0	---	229 0 0	1141 0 0		
	Heavy Rescue Squad	473 3 1	---	132 0 9	605 3 10		
	Garden Shelters	5529 0 0	---	---	5529 0 0		
	417 School Shelters	21171 12 0	1450 0 0	3	350 0 0	1800 0 0	450 0 0
	417 School Shelters	---	167 18 3	---	---	167 18 3	---
	417 School Shelters	37600 9 4	10500 0 0	3	2000 0 0	12500 0 0	8200 0 0
	417 School Shelters	116 0 0	116 0 0	---	---	116 0 0	---
	417 Electrical	1808 19 7	28 0 0	2 & 3	595 0 0	623 0 0	33 0 0
	417 Seating	1460 1 4	128 0 0	2	167 0 0	295 0 0	15 0 0
	School Re-decorations	535 0 0	524 5 4	---	---	524 5 4	---
	School Re-decorations	528 0 0	491 2 5	---	---	491 2 5	---
	School Re-decorations	300 0 0	304 0 0	3	130 13 6	434 13 6	---
	423	420 0 0	---	1	180 0 0	180 0 0	20 0 0
	424	285 0 0	---	1	144 0 0	144 0 0	16 0 0

QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
			£ s. d.
<b>1939.</b>			
<b>Estates, Parks and Allotments:—</b>			
8th May	609	Lease for Grazing—Arrandene	2 0 0
8th May	610	Sale of Refreshments—Permit:— J. T. Enright—Woodfield Park	2 10 0
		The Park Supplies—Sunny Hill	5 0 0
8th May	610	Camp Permit—War Office	1 0 0
8th May	610	Latrines—Moat Mount Camp	850 0 0
8th May	673	Tractor—Spurling Motors Ltd.	615 2 0
8th May	673	Fencing in 8 Parks—Prove Bros. Ltd.	158 12 11
19th June	773	Pavilion and Lavatories, Edgwarebury Park—J. N. Jones	1900 0 0
19th June	773	Bandstand—Watling Park—G. H. Kempster Ltd.	479 0 0
19th June	811	Park Entertainments (3)—A. Potter	9 9 0
19th June	770	Sale of Refreshments—Silk Stream Park—H. W. Daniel	2 0 0
17th July	931	Bulbs—J. Carter Ltd.	178 10 0
<b>Highways:—</b>			
8th May	611	Surfacing Carriageways:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 10
		Surfacing Margins:—Devonshire Road and Crescent, Aberdare Gardens and Osborne Gardens—G. Wimpey & Co. Ltd.—per square yard	3 3
8th May	670	Supply of Tarmacadam and Tarpaving—Constable Hart & Co. Ltd.—per ton	£1 2 11 to £1 5 8
8th May	667	Making up Southover—C. Carter	684 11 1
19th June	773	Surfacing Southover—Constable, Hart & Co. Ltd.—per square yard	3 11
19th June	772	Road Dressings:—Asphalt Construction Ltd., McCreath Taylor & Co. Ltd., T. Hill Jones Ltd. and Situsee Ltd.—per gallon	6½
1940.		Increase on above price—Noted	1
20th Jan.	219		
26th Feb.	289	Bittacy Hill Bridge—Diversion of S.W. Sewer—C. Carter	224 6 0
<b>1939.</b>			
<b>Works and Fire Brigade:—</b>			
8th May	611	Repairs to Ambulance, B.M.I. 945—Sunbeam Talbot Ltd.	82 2 0
19th June	772	Fuel Oil—Anglo-American Oil Co. Ltd.—Wholesale, less rebate of	1d. per gallon
19th June	773	Talbot Ambulance—"K" Garage & Service Station Ltd.	415 13 6
19th June	818	Hut—"Fenella"—H. Pickrill	505 0 0
17th July	934	Loud Speakers—Central Station	10 10 0
17th July	937	Standpipe Shafts	45 0 0
17th July	938	Refuse Collection Equipment—Walker Brothers (Wigan) Ltd.	2167 0 0
17th July	940	Quantity Surveyors—Record Store—L. A. Francis and Sons	Scale
17th July	940	Refrigeration Equipment Maintenance—Kelvinator Ltd.—per annum	5 0 0
4th Dec.	89	Refuse Collecting Equipment—Walker Bros. (Wigan) Ltd.	1330 0 0
4th Dec.	90	Cesspool Ejector—Dennis Brothers	845 0 0
4th Dec.	35	Recreation Hut and Storage of Equipment	
1940.		—Estimated	
29th Jan.	151	Uniforms—J. Compton, Sons & Webb, Ltd.	611 0 0
29th Jan.	151	Boots—Wilkins & Denton Ltd.	349 3 2
29th Jan.	151	Waterproofs—L. Andrews & Co. Ltd.—per set	170 0 0
29th Jan.	209	Repairs to Escapes—Leyland Motors Ltd.	1 0 9
29th Jan.	210	Lockers—Lockers Construction Ltd.	78 5 6
29th Jan.	202	Hut Destruction—Destructor Works—M.C.C. (year)	26 10 5
26th Feb.	283	West Hendon Pool—S.W. Outlet—C. Carter	20 0 0
			372 19 9

QUOTATIONS ACCEPTED, CONTRACTS, LET, ETC.—Contd.:

(22)

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
1939.		<b>Public Health:—</b>	
8th May	660	Subscription—Health and Cleanliness Council	£ s. d. 1 1 0
17th July	918	Surgical Unit:— Quantity Surveyors—L. A. Francis & Sons	Scale
9th Oct.	1003	Erection—Norman Wright (Builders) Ltd.	2889 0 0
4th Dec.	75	Puerperal Pyrexia Cases to North Western Hospital (L.C.C.)—per day	15 3
		<b>Air Raid Precautions:—</b>	
8th May	640	Clothing for Auxiliary Fire Service	1172 1 0
8th May	640	Hire of Vehicles for Test Mobilisation	5 5 0
8th May	707	Six One-ton Vans—each	15 0 0
8th May	707	Three Stretcher Backs	5 10 0
8th May	707	Lease of Archway for Sandbag Store—London Passenger Transport Board—per annum exclusive	30 0 0
8th May	708	Equipment for Medical Services	48 0 0
9th Oct.	1003	Wardens' Posts—Garsubil Ltd.	5640 0 0
4th Dec.	37	Public Surface Shelters:— Group 1—R. Malcolm Ltd.	1068 0 0
		Group 2—R. Malcolm Ltd.	1068 0 0
		Group 3—H. Lloyd	1120 0 0
		Group 4—Melson & Rosier	1136 0 0
		Group 5—Garsubil Ltd.	1168 0 0
		Group 6—H. Lloyd	1100 0 0
4th Dec.	39	Armlets (562)—Display Patents Ltd.—each	8½
4th Dec.	41	West Hendon Clinic—First Aid Post—estimated	860 0 0
		Central Clinic—First Aid Post—Estimated	551 0 0
		Isolation Hospital—First Aid Post	2068 8 0
		—Building & Public Works Construction Ltd.	
4th Dec.	42	Hendon Cottage Hospital—First Aid Post—Building and Public Works Construction Ltd.	2060 19 0
		Heating, etc. (latter two)—Cornes & Haughton Ltd. each	179 0 0
		Hendon Grove Cleansing Station—Building & Public Works Construction Ltd.	6474 15 6
		Claremont Road Cleansing Station—Garsubil Ltd.	6703 0 0
4th Dec.	138	Small Anderson Shelters—Erection—Ruddock and Meighan Ltd.—each	1 16 0
1940.			
26th Feb.	254	Heating and Lighting Wardens' Posts—Northmet Power Co.	822 10 0
1939.		<b>Education:—</b>	
8th May	611	Fuel—J. Hudson & Co. Ltd.:— Peas—per ton	1 12 6
		Singles—per ton	1 13 6
8th May	617	Fire Extinguishers—Dole Street School—Nuswift Engineering Co. Ltd.	23 5 0
8th May	648	Repairs Electric Circuits—Meads School	85 0 0
19th June	791	Hendon Schools' Sports Association—Grant	100 0 0
19th June	791	National Society for Prevention of Cruelty to Children—Donation	5 5 0
19th June	796	National Association Juvenile Employment and Welfare Officers—Subscription	1 1 0
19th June	796	Roofing, Burnt Oak School—Roberts and Burling Ltd.	399 13 3
17th July	898	Annual Repairs and Redecorations:— Buckingham & Sons Ltd.—St. Paul's C. of E. Colindale, Woodcroft and St. Mary's R.C.	535 0 0
		Garsubil Ltd.—Algernon Road, Brent and The Meads	528 0 0
		J. N. Jones—Goldbeaters	390 0 0

(23)

QUOTATIONS ACCEPTED, CONTRACTS LET, ETC.—Contd.:

Date of Minute.	Minute Folio.	Particulars.	Amount of Contract.
			£ s. d.
1939.		<b>Education—Contd.:—</b>	
17th July	900	The Meads—Electrical—C. E. Keates	47 0 0
17th July	900	Broadfields Avenue Junior and Infant School— Erection:— McClelland & Co. Ltd.	24408 8 3
9th Oct.	1031	Sub-Contracts:— Metal Windows—R. E. Pearce & Co. Ltd.	1051 19 2
		Steel Work—Cook & Co.	476 0 0
9th Oct.	1042	Heating—Air Vent Heater Co. Ltd.	1077 0 0
9th Oct.	1039	Flat Roofs—Windsor Floors Ltd.	363 14 3
9th Oct.	1042	Roof Tiling—Greenhams Ltd.	573 18 6
9th Oct.	1042	Electric Lighting—C. E. Keates	488 0 0
4th Dec.	64	Flat Roofs—Windsor Floors Ltd. (Revised)	415 0 0
4th Dec.	69	Lantern Lights—Heywood & Co.	248 10 0
9th Oct.	1042	Trench Shelters for Schools—Lavender McMillan Ltd.	38057 5 4
17th July	900	Dollis School, Water Storage Cylinders Maintenance —North Middlesex Gas Co.—per annum	5 0 0
17th July	908	Maintenance—Weighing Machines—C. Pollard Ltd. —per annum	15 3 0
9th Oct.	1003	Edgware Senior School—Erection—E. S. Moss Ltd.	20500 0 0
4th Dec.	62	Trench Shelters for Schools—Comben & Wakeling Ltd.	21171 12 6
		Transport—School Children—Venture Transport (Hendon) Ltd.	£. & £1 7s. 6d. per day.
		<b>Air Raid Shelters:—</b>	
		St. Agnes'—Fassnidge Son & Norris Ltd.	P.C., plus 15%.
		Seating—J. Walker (A.D.) Ltd.	1466 1 4
		Closets—Queensbury Engineering Co. Ltd.	462 0 0
4th Dec.	72	St. Mary's R.C.—Comben & Wakeling Ltd.	P.C., plus 12½%.
4th Dec.	72	St. Paul's—R. Malcolm Ltd.	116 0 0
		Electric Lighting—Norwest Services Ltd.	1335 3 9
			Since revised and amended price.
1940.			
29th Jan.	172	Electric Lighting—Norwest Services Ltd.	2974 13 4
29th Jan.	172	Electric Lighting—Northmet Power Co.	957 0 0
1939.			
4th Dec.	64	Sale of Part Burroughs Field—Hendon Electric Supply Co. Ltd.	109 0 0
4th Dec.	70	School Supplies:—Foyles Educational Ltd.; Leighton Baldwin Cox & Co. Ltd.; Dryad Handicrafts Ltd.; Calipe Dettmer Ltd., and J. B. Smith Ltd. —per Schedules.	
1940.			
29th Jan.	172	School Supplies—E. J. Arnold & Sons Ltd.	30% and 15% increases for 1939.
29th Jan.	187	School Supplies—E. J. Arnold & Sons Ltd.	Per Schedules to 31/3/40.
1940.			
26th Feb.	272	Towels—Colindale Laundry—Cleaning	Roller 9d. and Hand 6d. per dozen.
		Pianos, Tuning—Kirby's—3 tunings—per annum	26 0 0
		Firewood—Church Army (Chopped 4/6d. per 100)	2/- per cwt.
		Cleaning Materials—per Schedules:— Kleeneze Brush Co., Ltd.; J. Salmon & Son Ltd., and Middleton Bros. Ltd.	
1939.			
19th June	827	<b>Buildings and Town Planning:—</b> Engel Park Communicating Street—Site—Park Estates Ltd.	201 12 0
		<b>Public Libraries:—</b>	
4th Dec.	28	Periodicals—Gobblers Green Branch—S. M. Wilson	Discounts as permitted.

## HENDON EDUCATION COMMITTEE.

ESTIMATES OF INCOME, 1940/41.

## ELEMENTARY EDUCATION ACCOUNT.

Estimate for 1938/39. £	Estimate for 1939/40. £	Item.	Income.	Estimate for 1940/41. £
<b>MAINTENANCE OF SCHOOLS.—</b>				
660	925	32	Hire of Rooms .....	900
700	700	33	Sales of Materials .....	700
40	45	34	Contributions from Non-Provided Schools .....	40
416	460	35	Rents—Caretakers' Quarters .....	460
100	200	36	Other Items .....	250
<u>1916</u>	<u>2330</u>			<u>2350</u>
<b>ADMINISTRATION.—</b>				
2286	2393	37	Salaries charged to other accounts .....	2593
15	75	38	Contribution from M.C.C. re Organisation of Physical Training .....	75
<u>215</u>	<u>220</u>	39	Children and Young Persons Act (Agency) .....	240
<u>4432</u>	<u>5018</u>			<u>5258</u>
<b>SPECIAL SERVICES.—</b>				
400	400	40	Contributions from Parents .....	400
750	800	41	Medical Services—Fees, etc. ....	750
<u>5582</u>	<u>6218</u>			<u>6408</u>
<b>OTHER SERVICES.—</b>				
3700	4800	42	Border Children .....	5000
<u>£9282</u>	<u>£11018</u>		<b>Total Income—Elementary Account</b> .....	<u>£11408</u>
<b>SUMMARY.</b>				
241142	247153	43	Expenditure .....	254932
9282	11018	44	Income .....	11408
<u>£231860</u>	<u>£236135</u>		<b>NET REQUIREMENTS</b> .....	<u>£243524</u>
<b>PROVISION.</b>				
77000	79500	45	Grant—Board of Education .....	81000
152500	152500	46	Rate Aid .....	157500
2360	4135	47	Appropriation from Balances .....	5024
<u>£231860</u>	<u>£236135</u>			<u>£243524</u>



## HENDON EDUCATION COMMITTEE.

ESTIMATES, 1940/41.

## HIGHER EDUCATION.

Estimate for 1938/39. £	Estimate for 1939/40. £	Expenditure.	Estimate for 1940/41. £
		<b>HIGHER EDUCATION (GENERAL) ACCOUNT.—</b>	
751	757	Salaries of Officers and Superannuation (proportion) .....	789
35	35	Rent of Offices .....	35
50	50	Stationery and Postages .....	50
466	466	Loan Charges (Hendon County School) .....	466
200	300	King George VI. Scholarships .....	300
<u>£1502</u>	<u>£1608</u>		<u>£1640</u>
		<b>CHOICE OF EMPLOYMENT AND UNEMPLOYMENT INSURANCE.—</b>	
1196	1271	Salaries of Officers and Superannuation (proportion) .....	1399
105	105	Rent of Offices .....	105
175	175	Stationery and Postages .....	150
75	75	Car Hire, Travelling Expenses, Equipment, etc. ....	40
<u>£1551</u>	<u>£1626</u>		<u>£1694</u>
		<b>YOUTH ORGANISATIONS.—</b>	
339	365	Salaries of Officers and Superannuation (proportion) .....	405
35	35	Rent of Offices .....	35
40	40	Stationery and Postages .....	40
30	30	Car Hire, Travelling Expenses, etc. ....	30
<u>£444</u>	<u>£470</u>		<u>£510</u>
		<b>SUMMARY OF OUTLAY.—</b>	
1502	1608	Higher Education (General) .....	1640
1551	1626	Choice of Employment, etc. ....	1694
444	470	Youth Organisations .....	510
<u>£3497</u>	<u>£3704</u>		<u>£3844</u>
		<b>ESTIMATES OF INCOME.</b>	
		<b>HIGHER EDUCATION (GENERAL).—</b>	
466	466	Loan Charges recoverable from M.C.C. ....	466
250	250	Grant for Administration from M.C.C. ....	250
716	716		716
1163	1220	<b>CHOICE OF EMPLOYMENT, ETC.—</b>	
		Grant, 75% of Outlay .....	1270
444	470	<b>YOUTH ORGANISATION.—</b>	
		Grant from M.C.C. ....	510
<u>£2323</u>	<u>£2406</u>		<u>£2496</u>
		<b>NET REQUIREMENTS.</b>	
3497	3704	Expenditure .....	3844
2323	2406	Income .....	2496
<u>£1174</u>	<u>£1298</u>		<u>£1348</u>
£1200	£1300	<b>RATE AID</b> .....	£1350

## HENDON EDUCATION COMMITTEE.

## ELEMENTARY EDUCATION ACCOUNT.

## NOTES ON ESTIMATES OF EXPENDITURE, 1940/41.

Item.	Particulars.	Estimate. £
<b>1</b>	<b>TEACHERS' SALARIES AND SUPERANNUATION.—</b>	
	Existing Staff .....	125069
	St. Vincent's Orphanage—1 Head Teacher and 6 Assistants .....	1550
	Additional Appointments—9 Assistants .....	1800
	Supply Teachers .....	1250
		<hr/>
	Student Teachers .....	129689
		80
		<hr/>
	Deduct Service pay of 4 teachers serving with the Forces ..	129749
		438
		<hr/>
	Superannuation, 5% on £129,669 .....	129311
		6483
		<hr/>
		£135794
		<hr/>
<b>2</b>	<b>SCHOOL FURNITURE.—</b>	
	Normal Repairs and Replacements .....	465
	Tuning Pianos .....	35
	Radio-grams and projectors .....	200
	Miscellaneous items .....	120
		<hr/>
		£820
		<hr/>
<b>3</b>	<b>BOOKS, STATIONERY AND NEEDLEWORK—EXISTING SCHOOLS.—</b>	
	Books and Stationery (allowing for increased prices) .....	3864
	Typewriters (including maintenance) .....	165
	Needlework materials (allowing for increased prices) .....	833
	Manual Instruction Centres (reduced provision for timber owing to restrictions) .....	600
	Domestic Centres .....	700
	Prizes .....	276
	Science, Arts and Crafts materials .....	814
	Hire of films, School Registers and miscellaneous items .....	310
		<hr/>
		£7562
		<hr/>
<b>4</b>	<b>BOOKS FOR NEW SCHOOLS.—</b>	
	Broadfields Avenue School .....	422
	St. Vincent's Orphanage .....	150
		<hr/>
		£572
		<hr/>
<b>5</b>	<b>SCHOOL LIBRARIES.—</b>	
	Books and Binding .....	689
	Printing, Stationery and Postages .....	37
	Carriage and Travelling expenses .....	15
	Salaries (proportion) .....	307
		<hr/>
		£1048
		<hr/>

## HENDON EDUCATION COMMITTEE (Contd.).

Item.	Particulars.	Estimate. £
6	<b>FUEL.—</b>	
	Coal, coke, anthracite, fuel oil and firewood—allowing for new schools and increased prices .....	£3012
7	<b>GAS, ELECTRICITY AND WATER.—</b>	
	Gas .....	1053
	Electricity .....	1240
	Water .....	555
	New Schools .....	70
		£2918
8	<b>WAGES OF CARETAKERS AND ALLOWANCES.—</b>	
		£
	Wages—Existing staff .....	4693
	5/- per week increase—per Resolution .....	377
	New Schools .....	117
	Deputies—Holidays and Sickness .....	320
	Deputies—Caretakers on Service .....	750
		6257
	Less Service pay and allowances .....	578
		5684
	Lettings Fees .....	150
	School Cleaners .....	1537
	Rents of Quarters (see Income Estimates) .....	460
	Washing towels and window cleaning .....	360
		£8191
9	<b>CLEANING MATERIALS.—</b>	
	Cleaning materials (including "Dusmo" powder) .....	757
	Overalls, Tools, etc. ....	77
	Electric lamps .....	62
	Sweeping chimneys .....	24
		£920
10	<b>REPAIRS TO SCHOOLS AND UPKEEP OF PLAYING FIELDS.—</b>	
	General repairs and minor improvements .....	2769
	Treatment of playgrounds .....	500
	Upkeep of playing fields .....	850
	Upkeep of air raid shelters .....	500
	Collecting and disposal of school refuse .....	190
	Annual re-decoration of schools .....	2240
	Surveyor's Department—Proportion of salaries .....	625
		£7674
11	<b>RENEWALS FUND (HEATING, ETC., PLANT).—</b>	
	Provision under Hendon U.D.C. Act, 1929 .....	£500
12	<b>RENTS, RATES AND INSURANCES.—</b>	
	Rents of Church Halls .....	250
	Local rates .....	6188
	Insurances—Boilers, fire, scholars, etc. ....	730
		£7168

## HENDON EDUCATION COMMITTEE (Contd.).

Item.	Particulars.	Estimate.
		£
13	<b>CONVEYANCE OF CHILDREN.—</b>	
	To Manual and Domestic Science centres .....	80
	To Swimming baths .....	80
	To various schools—Frith Manor children to Dollis School, etc., etc. ....	451
		<u>£611</u>
14	<b>PHYSICAL TRAINING EQUIPMENT.—</b>	
	Physical Training and Gymnasia equipment .....	925
	Lockers .....	300
	Clothing and shoes .....	400
	Initial stocking of new schools .....	50
		<u>£1675</u>
15	<b>GENERAL MAINTENANCE.—</b>	
	Swimming instruction .....	280
	Grants to various Organisations .....	425
	Telephone service—Schools .....	280
	Play Leadership scheme .....	100
	Refund of examination fees (Oxford and R.S.A.) .....	90
	Miscellaneous items .....	220
		<u>£1395</u>
16	<b>SALARIES OF OFFICERS AND SUPERANNUATION CONTRIBUTIONS.—</b>	£
	Education Department .....	8622
	Less Service pay and allowances .....	376
		<u>8246</u>
	Treasurer's Department—proportion .....	1000
	Superannuation contributions:—	
	Officers and Caretakers .....	757
	Non-contributory service .....	246
		<u>1003</u>
		<u>£10249</u>
17	<b>PRINTING, ADVERTISING AND POSTAGES.—</b>	
	Printing, Stationery and Advertisements .....	570
	Postages .....	230
		<u>£800</u>
		<u>£560</u>
18	<b>RENTS—OFFICES</b> .....	
19	<b>NATIONAL INSURANCE.—</b>	
	Employers' contribution .....	<u>£225</u>
20	<b>LEGAL EXPENSES AND STAMP DUTY.—</b>	
	Proportion of salaries—Town Clerk's Department .....	75
	Stamp Duty—Financial Statement, cheques, etc. ....	275
		<u>£350</u>

## HENDON EDUCATION COMMITTEE (Contd.).

Item.	Particulars.	Estimate. £
21	<b>TRAVELLING EXPENSES—CANDIDATES, ETC.</b> .....	£200
22	<b>MISCELLANEOUS ADMINISTRATION EXPENSES.—</b> Subscriptions, Conference expenses, office furniture, etc. ....	£150
23	<b>ORGANISATION OF PHYSICAL TRAINING (HENDON'S PROPORTION).—</b> Organisers' salaries and superannuation .....	890
	Travelling expenses .....	60
	Office accommodation .....	66
		£1016
24	<b>MEDICAL SERVICES.—</b> Salaries—Medical Officers, Assistants, Dentists, Nurses, Clerical staff, etc. (proportion) .....	9200
	Rents of Clinics .....	2050
	Special treatment—Hospitals, etc. ....	2080
	Other items, drugs, equipment, stationery, etc. ....	1470
		£14800
25	<b>SPECIAL SCHOOLS (DEFECTIVE CHILDREN).—</b> Maintenance .....	5593
	Transport .....	350
	Guides' salaries .....	156
		£6099
26	<b>PROVISION OF MEALS.—</b> Milk, cod liver oil, etc., for under-nourished children .....	£350
28	<b>MAINTENANCE ALLOWANCES.—</b> Provisional sum for scheme approved by Committee and Board of Education .....	£250
29	<b>BORDER AND INSTITUTION CHILDREN</b> .....	£2926
30	<b>APPROVED SCHOOLS.—</b> 14 Cases at £44 4s. 0d. per annum .....	620
	4 New Cases at £44 4s. 0d. per annum .....	177
		£797
31	<b>LOAN CHARGES.—</b> Elementary Schools .....	33000
	Air Raid Shelters .....	3000
		£36000

HENDON EDUCATION COMMITTEE (Contd.).  
Particulars.

Item.	Estimate. £
<b>INCOME.</b>	
<b>82 HIRE OF ROOMS.—</b>	
M.C.C. Evening Classes and contribution to expenses .....	250
General Lettings (including A.R.P. lectures) .....	650
	£900
<b>33 SALE OF MATERIALS.—</b>	
Cookery, needlework, etc. ....	£700
	£700
<b>34 CONTRIBUTIONS—NON-PROVIDED SCHOOLS.—</b>	
Gas, water, etc. ....	£40
	£40
<b>35 RENTS—CARETAKERS' QUARTERS</b>	£460
	£460
<b>36 OTHER ITEMS.—</b>	
Sundry small items of Income, including refunds of salaries, national insurance, stationery, etc. ....	£250
	£250
<b>37 TRANSFER OF SALARIES AND EXPENSES.—</b>	
Higher Education Account .....	759
Choice of Employment and Administration of Unemployment Insurance .....	1399
Youth Organisations Account .....	405
	£2593
<b>38 CONTRIBUTION FROM M.C.C. RE ORGANISATION OF     PHYSICAL TRAINING</b>	£75
	£75
<b>39 CHILDREN AND YOUNG PERSONS ACT, 1933.—</b>	
Proportion of Officers' salaries, etc. ....	225
Commission re parental contributions collected .....	15
	£240
<b>40 CONTRIBUTIONS FROM PARENTS.—</b>	
Special Schools, etc. ....	£400
	£400
<b>41 MEDICAL SERVICES.—</b>	
General (Dental, Tonsils, etc.) .....	325
Middlesex County Council fees .....	425
	£750
<b>42 BORDER CHILDREN.—</b>	
The probable income is based on figures extracted by the Chief Attendance Officer .....	£5000
	£5000
<b>45 BOARD OF EDUCATION SUBSTANTIVE GRANT.—</b>	
Provisional .....	£81000
	£81000

**SUMMARY OF RATE ESTIMATES, 1940/41.**

Page Header.	Nett Charge to Rates 1939/40 Estimates.		From.	Committee.	1940/41 Estimates.			Nett Rate Charge 1940/41.	
	£	s			Outlay	Income.	Nett Charge to Rates.	Decreases on 1939/40 Estimates.	Increases on 1939/40 Estimates.
1	22077	1257	1	Public Health and Medical Services	42762	12149	30613	—	2045
2	1522	1744	2	Public Libraries	17705	1254	16451	—	437
3	63117	46222	3	Works and Fire Brigade	90839	16602	74237	—	10949
4	1340	7182	4	Air Raid (Fire) Precautions	18935	14291	4734	—	2784
5	8821	60769	5	Highways	85742	32832	52910	32411	—
6	370	707	6	Buildings & Town Planning	954	40	914	56	—
7	22981	20632	7	Estates, Parks and allotments	26235	6866	19369	2692	—
8	—	—	8	Air Raid (General) Precautions	138591	—	—	—	—
9	110936	142707	9	Finance and General Purposes	167550	37508	130042	10014	—
10	346270	—	10	Elementary Education	292351	260074	32277	45173	16506
11	132509	—	11	Higher Education	157500	—	157500	—	5000
12	1300	—	12	Housing Rate Contributions	1350	—	1350	—	50
13	8988	8651	13	Housing Rate Contributions	7834	—	7834	1154	—
14	323732	58721	14	EXPENSES UNDER RECEIPTS—	259035	260074	49661	49227	21556
15	20749	24274	15	MILWAUKEE COUNTY COUNCIL	259722	—	53122	—	53022
16	34071	34024	16	Metropolitan Police	120004	—	120004	—	26944
17	502	505	17	Assessment Committee	1157	—	1157	—	192
18	228207	228224	18	Less GENERAL EX-HIBIT GRANT	1475528	260074	1215254	45327	203194
19	228207	228224	19	Less SUSPENSION OF CONTRIBUTIONS TO RENEWALS FUND	1475528	365601	1106757	46327	2237
20	1023600	1000800	20	Deduct Estimated Rate Yield:—	1407158	368401	1,098,557	8200	—
21	204023	23549	21	Estimated provision from Balances	—	—	—	—	—
22	—	—	22	—	—	—	—	—	—
23	—	—	23	—	—	—	—	—	—
24	—	—	24	—	—	—	—	—	—
25	—	—	25	—	—	—	—	—	—
26	—	—	26	—	—	—	—	—	—
27	—	—	27	—	—	—	—	—	—
28	—	—	28	—	—	—	—	—	—
29	—	—	29	—	—	—	—	—	—
30	—	—	30	—	—	—	—	—	—
31	—	—	31	—	—	—	—	—	—
32	—	—	32	—	—	—	—	—	—
33	—	—	33	—	—	—	—	—	—
34	—	—	34	—	—	—	—	—	—
35	—	—	35	—	—	—	—	—	—
36	—	—	36	—	—	—	—	—	—
37	—	—	37	—	—	—	—	—	—
38	—	—	38	—	—	—	—	—	—
39	—	—	39	—	—	—	—	—	—
40	—	—	40	—	—	—	—	—	—
41	—	—	41	—	—	—	—	—	—
42	—	—	42	—	—	—	—	—	—
43	—	—	43	—	—	—	—	—	—
44	—	—	44	—	—	—	—	—	—
45	—	—	45	—	—	—	—	—	—
46	—	—	46	—	—	—	—	—	—
47	—	—	47	—	—	—	—	—	—
48	—	—	48	—	—	—	—	—	—
49	—	—	49	—	—	—	—	—	—
50	—	—	50	—	—	—	—	—	—
51	—	—	51	—	—	—	—	—	—
52	—	—	52	—	—	—	—	—	—
53	—	—	53	—	—	—	—	—	—
54	—	—	54	—	—	—	—	—	—
55	—	—	55	—	—	—	—	—	—
56	—	—	56	—	—	—	—	—	—
57	—	—	57	—	—	—	—	—	—
58	—	—	58	—	—	—	—	—	—
59	—	—	59	—	—	—	—	—	—
60	—	—	60	—	—	—	—	—	—
61	—	—	61	—	—	—	—	—	—
62	—	—	62	—	—	—	—	—	—
63	—	—	63	—	—	—	—	—	—
64	—	—	64	—	—	—	—	—	—
65	—	—	65	—	—	—	—	—	—
66	—	—	66	—	—	—	—	—	—
67	—	—	67	—	—	—	—	—	—
68	—	—	68	—	—	—	—	—	—
69	—	—	69	—	—	—	—	—	—
70	—	—	70	—	—	—	—	—	—
71	—	—	71	—	—	—	—	—	—
72	—	—	72	—	—	—	—	—	—
73	—	—	73	—	—	—	—	—	—
74	—	—	74	—	—	—	—	—	—
75	—	—	75	—	—	—	—	—	—
76	—	—	76	—	—	—	—	—	—
77	—	—	77	—	—	—	—	—	—
78	—	—	78	—	—	—	—	—	—
79	—	—	79	—	—	—	—	—	—
80	—	—	80	—	—	—	—	—	—
81	—	—	81	—	—	—	—	—	—
82	—	—	82	—	—	—	—	—	—
83	—	—	83	—	—	—	—	—	—
84	—	—	84	—	—	—	—	—	—
85	—	—	85	—	—	—	—	—	—
86	—	—	86	—	—	—	—	—	—
87	—	—	87	—	—	—	—	—	—
88	—	—	88	—	—	—	—	—	—
89	—	—	89	—	—	—	—	—	—
90	—	—	90	—	—	—	—	—	—
91	—	—	91	—	—	—	—	—	—
92	—	—	92	—	—	—	—	—	—
93	—	—	93	—	—	—	—	—	—
94	—	—	94	—	—	—	—	—	—
95	—	—	95	—	—	—	—	—	—
96	—	—	96	—	—	—	—	—	—
97	—	—	97	—	—	—	—	—	—
98	—	—	98	—	—	—	—	—	—
99	—	—	99	—	—	—	—	—	—
100	—	—	100	—	—	—	—	—	—

See page 23 for details of Rate Products and Rate Requirements.

**RATE YIELD AND RATE PRODUCT.  
YEAR 1939/40.**

	£	£
ESTIMATED GROSS RATE INCOME (including Supplementals) @ 11/- in the £		1100802
<b>Deduct:—</b>		
Loss on Collection 7½% (Normal 5%)	82560	
Refund of Rates overpaid	7610	
		90170
<b>Deduct</b> Cost of Collection		1010632
		9832
<b>NETT RATE YIELD</b> (see page 32—Col. 2—Item 10)		£1000800
<b>PRODUCT OF 1d. RATE (Divido £1000800 by 132) = £7582</b>		

**RATE YIELD AND RATE PRODUCT.  
YEAR 1940/41.**

	£	£
ESTIMATED GROSS RATE INCOME (including Supplementals) @ 12/- in the £		3199800
<b>Deduct:—</b>		
Loss on Collection 7½% (Normal 5%)	80985	
Refund of Rates overpaid	2535	
		92520
<b>Deduct</b> Cost of Collection		10000
		1107280
<b>NETT RATE YIELD</b> (see page 32—Col. 6—Item 20)		£1097280
<b>PRODUCT OF 1d. RATE (Divido £1097280 by 144) = £7620</b>		

**PROPOSED RATE FOR 1940/41—6 MONTHS TO 30th SEPTEMBER, 1940.**

	£
TOTAL NETT REQUIREMENTS (page 32—Col. 6—Item 48)	1098557
Loss Provision from Balances	1277
	£1097280
Required per Estimates (12 months to 31/3/41)	£548640
One-half thereof (6 months to 30/9/40)	£548640
<b>RATE REQUIRED 6% IN THE £ (72d. × £7620 per penny)</b>	<b>£548640</b>



1939—1940.  
COMPARISON OF ESTIMATES WITH APPROXIMATE RESULTS.

ESTIMATES.				PURPOSE.				APPROXIMATE RESULTS.			
Estimated Nett Outlay.		Estimated Rate Account.		PURPOSE.				Probable Nett Outlay.		Probable Rate Account.	
£	£	Total.	Surplus.	Deficit.					Total.	Surplus.	Deficit.
523732	—	—	—	—	<b>HENDON CORPORATION</b>	—	—	—	—	—	—
—	—	—	—	—	Less Renewals Fund Contributions	—	—	—	—	—	—
523732	506169	—	—	17563				495116	—	—	5405
110884	110884	—	—	—	Less Exchequer Grant	—	—	—	—	—	—
412848	395285	—	—	17563				110884	—	—	—
539760	539760	—	—	—	<b>MIDDLESEX COUNTY COUNCIL</b>	—	—	—	—	—	—
94910	93532	—	—	478	<b>METROPOLITAN POLICE</b>	—	—	—	—	—	—
1005	1023	18	—	—	<b>ASSESSMENT COMMITTEE</b>	—	—	—	—	—	—
1047623	£1029650	£18	—	18041	<b>Totals</b>	—	—	—	—	—	—
1029600	—	—	Less	18	<b>Deduct</b>	—	—	—	—	—	—
£18023	—	—	—	£18023				—	—	—	—
—	—	—	—	—				£8540	—	—	£8540
—	—	—	—	—				—	—	—	—

**RATES COLLECTED AND EXCHEQUER GRANT: STATEMENT SHEWING AMOUNTS REALISED AND EQUIVALENT CHARGE PER HEAD OF POPULATION.**

Year ended 31st March.	Rates in the £ Levied.	Rate Yield and Distribution.					General Exchequer Grant.	Population.	Rate Charge per Head of Population.					General Exchequer Grant per Head.
		Other Authorities.		Local Purposes.		Total Rate Yield.			Other Authorities.		Local Purposes.		Total Rate Charge.	
		£	s. d.	£	s. d.	£			s. d.	£	s. d.	£	s. d.	
1931	9/8	289552	59374	74450	157485	560861	86225	115682*	2 6 7	10 3	12 10	1 7 3	4 16 11	14 11
1932	9/2	286352	63569	96200	163731	603852	89957	124477	2 5 1	10 2	15 5	1 6 4	4 17 0	14 5
1933	9/-	288203	65155	112700	161101	627159	89057	129698	2 4 5	10 1	17 4	1 4 10	4 16 8	13 10
1934	9/2	321461	67377	118300	166015	673153	112159	138643	2 6 4	9 8	17 1	1 4 0	4 17 1	16 2
1935	9/2	325638	70263	131450	197615	724966	112049	146720	2 4 5	9 7	17 11	1 6 11	4 18 10	15 3
1936	9/4	360278	78651	135150	198901	773010	109092	155800	2 6 3	10 2	17 4	1 5 6	4 19 3	14 1
1937	10/-	436324	84883	146672	203462	871341	107336	162079	2 13 10	10 6	18 1	1 5 1	5 7 6	13 3
1938	10/-	452450	84994	153459	219491	903394	118357	165343	2 14 7	10 4	18 10	1 5 6	5 9 3	14 4
1939	10/6	500789	91025	154343	220884	967011	120538	169765	2 19 0	10 9	18 2	1 6 0	5 13 11	14 3

**Population.—**

\* Census figure.  
 Estimate of Medical Officer as at 30th June, 1932, and following years.

**HOUSING REVENUE ACCOUNT (PROVISIONAL).  
YEAR 1940/41.**

Outlay.	£	Income.	£	£
Loan Charges	40633	Rent Income from Houses		40582
Contribution to Repairs Fund	8116	Government Subsidies:—		
Supervision and Management	2029	1923 Act	1280	
Insurances	418	1924 Act	682	
Lighting Passages, etc. (at Flats)	26	1930 Act	844	2806
		Rate Contributions:—		
		1919 Act (A)	7401	
		1930 Act (B)	308	
				7709
		Balance—Deficit (C)		51097
	£51222			125
				£51222

**Chargeable to Rate Fund Account.**

	£
Re 1919 Act	7401 (A)
Re 1930 Act	308 (B)
Deficit—Balance	125 (C)
	£7834

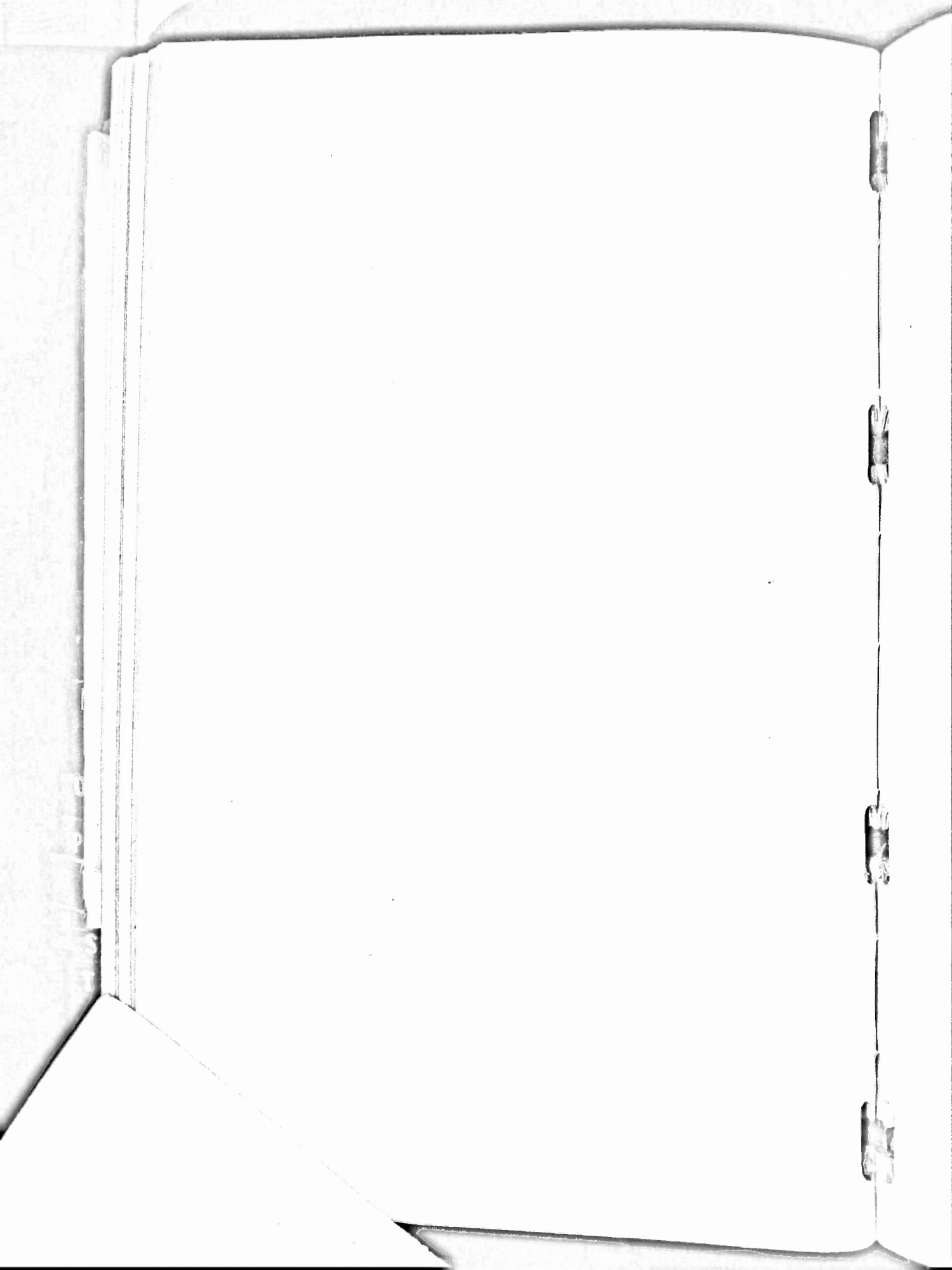
**GENERAL RATE FUND REVENUE ACCOUNT (PROVISIONAL).  
YEAR 1939/40.**

Outlay.	£	Income.	£	£
<b>Committee Outlay:—</b>		Balance—1st April, 1939		83510
Public Health	41706	<b>Committee Income:—</b>		
Public Libraries	17823	Public Health	9889	
Works and Fire Brigade	82210	Public Libraries	1369	
Air Raid (Fire) Precautions	17906	Works and Fire Brigade	16188	
Highways	93202	Air Raid (Fire) Precautions	10744	
Buildings and Town Planning	741	Highways	32433	
Estates, Parks, etc.	28618	Buildings and Town Planning	34	
Finance and General Purposes	181426	Estates, Parks, etc.	7986	
Elementary Education (Rate Aid)	152500	Finance & General Purposes	38719	117362
Higher Education (Rate Aid)	1300			
Housing Rate Contributions	8651	Rate Income (Gross)	1010632	200872
	626083	Less Cost of Collection	9832	
Less Renewals Fund Contributions (Suspended in 1939/40)	8200		1000800	
	617883	Less Precepts Payable:—		
		M.C.C.	524674	
Balance—31st March, 1940	74970	Police	94024	
	£692853	Assessment Com- mittee	1005	619703
				381097
		General Exchequer Grant		110884
				£692853

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## PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE.

## ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £		Estimate 1940/41. £
		MATERNITY AND CHILD WELFARE.—	
5169	5971	Medical, Administrative and Health Visiting Services .....	6305
2105	2191	Health Centres—Upkeep, etc. ....	2304
3108	3708	Milk, Drugs, Dried Milk, etc. ....	3805
965	1317	Special Treatment and Hospital Provision .....	1200
570	670	Voluntary Associations .....	305
1940	3052	Midwives Acts .....	2735
<u>13857</u>	<u>16909</u>		<u>16654</u>
7645	8210	SANITATION AND PREVENTION OF INFECTIOUS DISEASES .....	
			8324
585	600	MOTOR VEHICLES—UPKEEP AND DEPRECIATION .....	
			660
26	30	DISEASES OF ANIMALS ACTS .....	
			30
243	252	MORTUARY .....	
			261
14484	15536	ISOLATION HOSPITAL (see sheet attached) .....	
			16833
<u>£36840</u>	<u>£41537</u>	<b>Total Expenditure for Committee</b> .....	
			<u>£42762</u>

## ESTIMATES OF INCOME, 1940/41.

		MATERNITY AND CHILD WELFARE.—	
1725	1720	Health Centres .....	1720
1950	2500	Milk, Drugs, Dried Milk, etc. ....	2250
116	205	Special Treatment .....	240
80	80	Voluntary Associations .....	—
865	1395	Midwives Acts .....	905
2760	2760	Grant—Ministry of Health .....	2760
<u>7496</u>	<u>8660</u>		<u>7875</u>
1662	1703	SANITATION AND PREVENTION OF INFECTIOUS DISEASES .....	
			1728
10	5	MOTOR VEHICLES .....	
			5
—	10	MORTUARY .....	
			—
1627	2882	ISOLATION HOSPITAL .....	
			532
—	—	CONTINGENT INCOME RE EMERGENCY HOSPITAL SCHEME .....	
			2000
<u>£10795</u>	<u>£13260</u>	<b>Total Income for Committee</b> .....	
			<u>£12140</u>
		<b>NETT REQUIREMENTS.</b>	
36840	41537	EXPENDITURE .....	42762
10795	13260	INCOME .....	12140
<u>£26045</u>	<u>£28277</u>	<b>Nett Requirements</b> .....	<u>£30622</u>

## PUBLIC HEALTH AND MEDICAL SERVICES COMMITTEE (Contd.).

## STATEMENT OF ESTIMATED COSTS, 1940/41, IN EXCESS OF ESTIMATES FOR 1939/40.

ISOLATION HOSPITAL.	Estimate for		Increase.	Decrease.
	1939/40.	1940/41.		
	£	£	£	£
Salaries of Medical, Nursing, Domestic Staff and Chief Engineer .....	5000	5000	—	—
Wages of Stokers, Drivers, Porters and Attendants .....	1846	1908	62	—
Superannuation and National Insurance—Staff .....	360	385	25	—
Uniforms and Overalls .....	120	120	—	—
Provisions and Comestibles—Patients and Staff .....	2200	2600	400	—
Furniture, Bedding, Linen, Hardware and Crockery .....	275	275	—	—
Cleaning Sundries .....	160	170	10	—
Drugs, Patent Foods, Medicines, Dressings, Instruments, etc. ....	550	320	—	230*
Fuel .....	1400	1600	200	—
Gas and Electricity .....	475	520	45	—
Water .....	150	150	—	—
Rates, Taxes and Insurance .....	775	880	105	—
Telephone Service .....	52	65	13	—
Printing, Stationery and Postages .....	85	150	65	—
Electrical Fittings, Repairs and Maintenance .....	60	60	—	—
Repairs and Upkeep of Buildings—Wages .....	160	160	—	—
Repairs and Upkeep of Buildings—Materials, etc. ....	100	100	—	—
Repairs to Plant, Machinery and Tools .....	50	50	—	—
Renewals Fund (Plant and Machinery) .....	373	373	—	—
Upkeep of Grounds and Gardens—Wages .....	485	702	217	—
Upkeep of Grounds and Gardens—Other Items .....	120	120	—	—
Haymaking and Grass Cutting .....	35	—	—	35
Carriage, Travelling Expenses and Sundries .....	50	50	—	—
Re-decorations .....	200	200	—	—
Messroom, Cold Storage, etc. ....	100	375	275	—
Fees—Special Operations and Consultations .....	330	250	—	80
Oxygen Tent Service .....	25	25	—	—
Emergency Hospital Scheme (Contingent Sum for Structural Works—Nett) .....	—	225	225	—
* Reduction due to Government Supplies.	£15536	£16833	1642	£345
			345	Less.
Nett Increase			£1297	

## MEMORANDUM.

In considering the Estimates it is to be borne in mind:—

1. That the cost of certain protective and structural works has been abated by 70 per cent. on account of probable Government Grant under the Civil Defence Act, 1939.
2. Salaries and wages of staff "sent in" under the Emergency Hospitals Scheme are not included.
3. According to a letter from the Ministry of Health, dated 15th February, 1940, "the basis upon which payments will be made to Local Authorities in respect of additional expenditure incurred by reason of participation in the Emergency Hospitals Scheme is still under discussion with representative Associations of Local Authorities, but it is hoped to reach a decision at an early date."
4. A sum of £2,000 has been brought into account as prospective income under the terms of the preceding paragraph.

## First Aid Posts in Clinics.

The cost of certain works on Clinics used as First Aid Posts is not included in these Estimates, but is included in the figures relating to Air Raid Precautions. The bulk of such outlay is expected to be recovered.

**PUBLIC LIBRARIES COMMITTEE.**

ESTIMATES OF EXPENDITURE, 1940/41.

Expenditure.	Central Library.		Golders Green (Branch) Library.		Mill Hill (Branch) Library.		Summary of Outlay.	
	Estimate 1939/40.	Estimate 1940/41.	Estimate 1939/40.	Estimate 1940/41.	Estimate 1939/40.	Estimate 1940/41.	Estimate 1939/40.	Estimate 1940/41.
Books, Binding and Numbering		£	£	£	£	£	£	£
Books	2150	2000	1625	1500	1500	1400	5275	4800
Papers and Periodicals	220	184	75	73	84	78	379	335
Printing, Stationery and Office Equipment	200	154	140	90	144	82	484	326
Furniture and Fittings	40	40	30	30	10	10	80	80
Postages and Travelling Expenses	200	145	100	84	89	69	389	298
Salaries	4380	4710	1356	1500	1336	1515	7072	7725
Superannuation and National Insurance	253	292	90	106	87	97	430	495
Telephone Service	35	35	28	28	28	28	91	91
Rates and Insurance	426	488	175	187	208	235	809	918
Water	35	35	15	15	4	4	54	54
Repairs and Upkeep of Buildings	130	130	65	65	50	50	245	245
Heating, Lighting and Cleaning	370	381	187	172	220	250	777	783
Wages of Caretakers and Assistants (including Uniforms)	585	600	273	290	293	317	1151	1207
Renewals Fund (Heating Plant)	100	100	36	36	60	60	196	196
Special Painting and Re-decorations	—	50	115	—	—	—	115	50
	6124	9322	4310	4186	4113	4195	17547	17703
<b>Deduct Income:</b>								
Caretakers' Rents, Fines, etc.	615	519	550	390	400	385	1563	1294
<b>Nett Outlay for Committee</b>	£5509	£8803	£3760	£3796	£3713	£3810	£13982	£16409



## WORKS AND FIRE BRIGADE COMMITTEE.

ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
		<b>PUBLIC DEPOTS.—</b>	
1855	1885	Hendon Way .....	2017
569	744	Mill Hill .....	734
38	38	Golders Green .....	40
<u>£2462</u>	<u>£2667</u>		<u>£2791</u>
<u>£257</u>	<u>£309</u>	<b>COUNCIL'S COTTAGES (EMPLOYEES)</b> .....	<u>£309</u>
		<b>SEWERS ACCOUNT.—</b>	
4216	4461	General Maintenance and Cleansing .....	4451
150	25	Painting Vent Columns .....	20
720	—	Overflows—Silk Valley Sewer .....	—
—	170	Watercourse—Claremont Road .....	—
75	75	Purchase of Gauging Apparatus .....	—
25	25	Purchase of Motor Pump .....	—
—	—	Outlet—West Hendon Pool, etc. ....	500
<u>£5186</u>	<u>£4756</u>		<u>£4971</u>
		<b>CESSPOOL EMPTYING.—</b>	
496	610	General Expenses .....	605
—	450	Purchase of Cesspool Emptier (Rate Charge) .....	—
<u>£496</u>	<u>£1060</u>		<u>£605</u>
		<b>HOUSE REFUSE REMOVAL.—</b>	
10534	11562	Wages and Salaries .....	14021
10914	11269	Transport .....	12016
175	260	Other Items .....	335
<u>£21623</u>	<u>£23091</u>		<u>£26372</u>
		<b>REFUSE DESTROYER WORKS.—</b>	
6097	6768	Wages and Salaries .....	7475
800	878	Rates and Insurance .....	1010
1420	1767	General Maintenance .....	1774
850	—	Construction of Roadways .....	—
266	—	Clinker Crushing Plant (Erection) .....	—
—	475	Purchase of Mechanical Shovel .....	—
<u>£10333</u>	<u>£9888</u>		<u>£10259</u>
		<b>HAYMAKING AND GRASS CUTTING.—</b>	
532	205	Wages .....	550
380	175	Council's Team Labour .....	450
20	15	Sundries .....	30
<u>£932</u>	<u>£395</u>		<u>£1030</u>

## WORKS AND FIRE BRIGADE COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
1602	1779	OPEN AIR BATHS.—	
2076	2020	West Hendon .....	530*
£3678	£3799	Mill Hill .....	1529†
			£2059

\* Used for A.R.P. purposes—Standing Costs only provided.

† To be released from use as A.R.P. Depot part of year 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
885	896	SLIPPER BATHS.—	
793	778	West Hendon .....	969
£1678	£1674	Child's Hill .....	846
			£1815

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
724	747	PUBLIC CONVENIENCES.—	
132	142	The Bell—Wages .....	840
724	737	"    Other Items .....	146
131	120	West Hendon—Wages .....	840
724	731	"    Other Items .....	102
111	126	Child's Hill—Wages .....	840
99	87	"    Other Items .....	132
107	92	Cricklewood Lane—Wages .....	95
719	737	"    Other Items .....	101
99	101	Orange Hill Road—Wages .....	835
719	737	"    Other Items .....	104
311	—	Mill Hill—Wages .....	835
126	130	"    Proportion of Capital Cost .....	—
719	737	"    Other Items .....	132
306	—	Edgware—Wages .....	835
142	146	"    Proportion of Capital Cost .....	—
360	737	"    Other Items .....	144
87	198	*Hendon Central—Wages .....	835
280	280	"    Other Items .....	212
£6610	£6585	Purchase of Site—Temple Fortune .....	—
			£7028

\* Part Year only for 1938/39.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
5477	5820	PUBLIC OFFICES AND BUILDINGS.—	
60	—	Town Hall .....	6035
36	36	" Fenella," The Burroughs .....	65
—	—	Church Road Properties .....	61
213	243	" Derby House," Parson Street .....	30
£5786	£6099	Ravensfield House .....	80
			£6271

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
364	370	OFFICIAL MOTOR CARS AND CYCLES.—	
375	406	Surveyor's Department:—	
345	370	H.M.K. 915 (including Driver) .....	390
186	195	K.M.D. 930 (including Driver) .....	425
—	—	H.M.X. 998 (including Driver) .....	390
363	387	H.M.K. 911 .....	202
225	240	Treasurer's Department:—	
5	5	D.M.K. 515 (including Driver) .....	410
£1863	£1973	K.M.D. 932 (including Driver) .....	260
		Assistant Foremen's Cycles .....	5
			£2082

## WORKS AND FIRE BRIGADE COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
<b>FIRE BRIGADE (CENTRAL STATION).—</b>			
2860	4830	Brigade Salaries and Wages	11096
1121	1428	General Upkeep of Station	1335
—	—	Petrol Pump and Tank	150
<u>£3990</u>	<u>£6258</u>		<u>£12581</u>
<b>FIRE BRIGADE (MILL HILL STATION).—</b>			
3725	4245	Brigade Salaries and Wages	4810
1628	1688	General Upkeep of Station	1895
<u>£5353</u>	<u>£5933</u>		<u>£6705</u>
<b>FIRE BRIGADE (GENERAL EXPENSES).—</b>			
750	750	Fixing New Hydrants	400
75	75	Maintenance of Hydrants	75
1762	1609	Rental and Upkeep of Alarms	1500
400	400	Installation of Alarms	100
600	636	Renewals Fund (Gamewell Alarms)	622
90	100	Telephone Service	150
50	60	Printing, Stationery and Postages	100
20	20	Conference Expenses and Sundries	5
<u>£3747</u>	<u>£3650</u>		<u>£2952</u>
<b>MOTOR VEHICLES—FIRE BRIGADE (UPKEEP AND DEPRECIATION).—</b>			
816	877	Fire Engines (4)	564
450	419	Water Tower Ladder	422
1057	1038	Ambulances (2)	1084
535	542	Utility Vans (2)	548
90	100	Austin Car	111
<u>£2978</u>	<u>£2976</u>		<u>£3029</u>
<b>SUMMARY OF COMMITTEE OUTLAY.—</b>			
2462	2667	Public Depôts	2791
257	309	Council's Cottages (Employees)	309
5186	4756	Sewers Account	4971
496	1069	Cesspool Emptying	605
21623	23091	House Refuse Removal	26372
10333	9888	Refuse Destructor Works	10259
932	395	Haymaking and Grass Cutting	1030
3678	3799	Open Air Baths	2059
1678	1674	Slipper Baths	1815
6610	6585	Public Conveniences	7028
5786	6099	Public Offices and Buildings	6271
1893	1973	Official Motor Cars and Cycles	£ 2082
3990	6258	Fire Brigade (Central Station)	12581
2352	5933	Fire Brigade (Mill Hill Station)	6705
2747	3650	Fire Brigade (General Expenses)	2952
2978	2976	Motor Vehicles—Fire Brigade	3029
<u>£76972</u>	<u>£81112</u>		<u>25267</u>
			<u>£90859</u>

## WORKS AND FIRE BRIGADE COMMITTEE.

## ESTIMATES OF INCOME, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Income.	Estimate 1940/41. £
1950	2000	PUBLIC DEPOTS.—	
498	627	Surplus from Stores .....	2000
£2448	£2627	Sundry Rents .....	627
			£2627
£347	£439	COUNCIL'S COTTAGES (EMPLOYEES).—	
		Rents .....	£438
£455	£337	SEWERS ACCOUNT.—	
		Boundary Properties .....	£357
£477	£417	SURPLUS SEWAGE LANDS.—	
		Rents .....	£628
£324	£344	HOUSE REFUSE REMOVAL.—	
		Special Collections .....	£610
1350	1285	REFUSE DESTRUCTOR WORKS.—	
20	30	Sale of Residuals (including Waste) .....	2445
325	405	Electricity Supplied .....	33
185	196	Trade and School Refuse Fees .....	375
£1880	£1916	Sundry Rents and Miscellaneous .....	191
			£3044
430	75	HAYMAKING AND GRASS CUTTING.—	
592	320	Hay Won .....	580
£932	£395	Charges to Accounts (Transfers) .....	450
			£1030
1030	1061	OPEN AIR BATHS—Bathers and Car Park Fees, etc.—	
3047	3077	West Hendon .....	1025
£4077	£4138	Mill Hill .....	
			£1025
325	325	SLEEPER BATHS—Bathers' Fees.—	
175	175	West Hendon .....	350
£500	£500	Child's Hill .....	200
			£550
143	133	PUBLIC CONVENIENCES.—	
68	73	West Hendon—Rent of Shops and Insurance .....	133
124	115	West Hendon—Fees .....	73
110	110	The Bell—Fees .....	101
110	110	Child's Hill—Fees .....	100
80	80	Cricklewood Lane—Fees .....	100
90	100	Orange Hill—Fees .....	80
50	70	Mill Hill—Fees .....	100
50	60	Edgware—Fees .....	80
£845	£856	Hendon Central—Fees .....	
			£867

## WORKS AND FIRE BRIGADE COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Income.	Estimate 1940/41. £
		<b>TOWN HALL.—</b>	
233	238	Lettings Fees .....	93
2638	2638	Rents of Offices .....	2638
54	54	Rent of Garages .....	54
60	60	Heating Service (Clinic) and Miscellaneous .....	70
<u>£2985</u>	<u>£2990</u>		<u>£2855</u>
		<b>ST. GEORGE'S HOUSE.—</b>	
£151	£151	Rent .....	£126
		<b>"FENELLA," THE BURROUGHS.—</b>	
£100	£150	Rent .....	£200
		<b>CHURCH ROAD PROPERTIES.—</b>	
£230	£230	Rents .....	£64
		<b>RAVENSFIELD HOUSE.—</b>	
£293	£319	Rent .....	£390
		<b>BURROUGHS AND EGERTON GARDENS PROPERTIES.—</b>	
£111	£112	Rents .....	£112
		<b>OFFICIAL CARS.—</b>	
£45	£45	Grant (Surveyor's Car) .....	£45
		<b>FIRE BRIGADE (CENTRAL STATION).—</b>	
345	430	Rents of Quarters .....	158
80	10	Other Income .....	10
<u>£425</u>	<u>£440</u>		<u>£168</u>
		<b>FIRE BRIGADE (MILL HILL STATION).—</b>	
748	748	Rents of Quarters .....	806
75	15	Other Income .....	10
<u>£823</u>	<u>£763</u>		<u>£816</u>
		<b>FIRE BRIGADE (GENERAL).—</b>	
10	10	Rent—Child's Hill Site .....	10
15	16	Fire Appliances—Certificate .....	20
10	10	Other Income .....	20
<u>£35</u>	<u>£36</u>		<u>£50</u>
		<b>MOTOR VEHICLES (FIRE BRIGADE).—</b>	
£530	£591	Ambulance Fees .....	£600
<u>£18913</u>	<u>£17796</u>	<b>Total Income for Committee</b> .....	<u>£16602</u>
		<b>NETT REQUIREMENTS.</b>	
76972	81113	Expenditure .....	90859
18613	17796	Income .....	16602
<u>£58359</u>	<u>£63317</u>	<b>Nett Requirements</b> .....	<u>£74257</u>

Estimate  
1938/39.  
£

5000

5000

5000

£2000

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## WORKS AND FIRE BRIGADE COMMITTEE.

## AIR RAID (FIRE) PRECAUTIONS.

## ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
	465	ADMINISTRATION AND STAFF .....	425
		ACCOMMODATION.—	
	710	{ Training Accommodation .....	—
	—	Storage Accommodation .....	165
	—	Sleeping and Messing Accommodation .....	30
	—	Auxiliary Fire Stations .....	6300
		RECRUITMENT, EQUIPMENT AND TRAINING OF PERSONNEL.—	
	87	Recruitment .....	30
	1600	Equipment of Personnel (Uniforms, Boots, etc.) .....	2770
	630	Training .....	100
	—	PROTECTION OF PREMISES, PERSONNEL AND EQUIPMENT .....	400
5000		EMERGENCY APPLIANCES AND EQUIP- MENT.—	
	58	Maintenance and Running Expenses .....	3600
	450	Equipment purchased .....	350
		VEHICLES.—	
	100	Hire and Adaptation of Vehicles .....	50
	—	Purchase and Adaptation of Vehicles .....	470
		WATER SUPPLIES.—	
	—	Water Dams, etc. ....	200
		OTHER EXPENSES.—	
	—	Meals for Personnel .....	3825
	660	Bonus to Auxiliary Firemen .....	200
	30	Telephone Service .....	20
	—	Recreational Facilities .....	—
	60	Personal Accident Insurance .....	—
			18935
5000	4850		
		<b>Income.</b>	
		HOME OFFICE—GRANT 75% .....	14201
3000	2910		£4734
£2000	£1940		

The above figures do not include Wages of Auxiliary Firemen. These wages are reimbursed in full by the Home Office.

The average weekly wages bill for Auxiliary Firemen (including National Insurance) is approximately £800. The total cost for 1940/41 is therefore estimated at £41,600.

SUMMARY.		£
General Expenses (Gross) .....		48935
Wages .....		41600
		£60535



## HIGHWAYS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
1068	1270	<b>STREET TREES AND GRASS MARGINS.—</b>	
149	200	<b>Street Trees.</b>	
483	540	Wages .....	960
350	350	Materials .....	100
10	10	Transport .....	220
		Trees (including Felling and Lopping) .....	95
		Tools and Plant .....	10
2060	2370		1385
		<b>Grass Margins.</b>	
573	750	Wages .....	908
60	50	Materials .....	40
50	45	Transport .....	50
5	10	Rolling and Cutting by Council's Plant .....	13
10	12	Tools and Plant .....	45
—	45	Purchase of Mowers .....	20
£2758	£3282		£2551
		<b>STREET LIGHTING.—</b>	
		<b>Ordinary Lighting.</b>	
11692	11956	Gas Light & Coke Co.'s Area .....	—
15587	17012	North Middlesex Gas Co.'s Area .....	—
8	8	Brent Terrace Area .....	—
22	22	North Way (Finchley Area) .....	—
93	93	Brent Hill Estate .....	—
1139	1280	Hendon Local Board Act, 1880, Area .....	—
70	70	Kingsbury Road Area .....	—
90	60	Frith Manor Area .....	—
3446	3904	North Metropolitan Area .....	—
			—
32147	34405	Renewals and Repairs .....	—
215	250	Extensions—New Streets and Roads .....	—
462	590	Improvement Schemes .....	—
350	420		—
33174	35665		—
		<b>Contingent Provision—War-Time Restrictions.</b>	
		Cleaning and maintenance of Lamps in good condition—Gas Light & Coke Co.'s Area .....	1651
		Cleaning and maintenance of Lamps in good condition—North Middlesex Gas Co.'s Area .....	1342
			2993
		Hire Charges—Main Road Lamps—Gas Light and Coke Co.'s Area .....	592
		Hire Charges—Main Road Lamps—North Middlesex Gas Co.'s Area .....	799
			4384
		<b>Sum required apart from Lighting .....</b>	12068
		<b>Contingent sum for restricted Lighting .....</b>	16452
		Provisional reduction of contingent sum on con- sideration by Finance and General Purposes Committee .....	6034
			£10418
£33174	£35665		
		<b>STREET REFUGES AND TRAFFIC SIGNS.—</b>	
		Lighting Refuges (All Roads) .....	540
1020	1278	General Maintenance (Refuges and Signs) .....	80
150	150	Construction of New Refuges (Local Roads) .....	—
200	250	New Warning and Directional Signs .....	—
50	150	Major Road Ahead Signs—Erection .....	20
40	45	Major Road Ahead Signs—Maintenance .....	8
15	28	Speed Limit Signs .....	—
15	15		£648
£1490	£1916		



## HIGHWAYS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
		<b>PEDESTRIAN CROSSINGS AND BARRIER RAILS.—</b>	
		Crossings—Construction	—
76	60	Crossings—Maintenance	27
52	58	Barrier Rails—Erection	40
104	275		£67
£232	£393		
£25	£25	<b>PARKING PLACES</b>	—
		<b>TRAFFIC CONTROL SIGNALS.—</b>	
		<b>Installation.</b>	
		Watling Avenue (Orange Hill Road)	—
870	—	Golders Green Cross Roads	—
—	950		—
870	950	<b>Maintenance.</b>	
		Golders Green Cross Roads	77
	44	Finchley Road (Cricklewood Lane)	76
70	70	Parson Street (Church Road)	79
61	67	Watling Avenue (Orange Hill Road)	62
31	72	Contributions (County Council Signals)	23
23	23		£317
£1055	£1226		
		<b>PUBLIC CLOCKS (Lighting and Maintenance).—</b>	
		Golders Green	6
20	20	All Saints' School	4
4	4		£10
£24	£24		
		<b>STREET NAMING AND NUMBERING.—</b>	
		Wages	30
183	200	Materials	15
50	50	Hired Lorries	15
28	35	Name Plates	25
250	220		£85
£511	£505		
		<b>MILL HILL SUBWAY.—</b>	
		Wages	40
	65	Materials	20
276	55	Electricity	5
	95	Water and Sundries	6
	6		£71
£276	£221		
		<b>SUMMARY OF COMMITTEE EXPENDITURE.—</b>	
37680	34183	Trunk and County Roads	29575
47165	49735	Local Highways and Streets	49324
2758	3282	Street Trees and Grass Margins	2551
23174	35665	Street Lighting	10418
1190	1916	Street Refuges and Traffic Signs	618
232	393	Pedestrian Crossings and Barrier Rails	67
25	25	Parking Places	—
1055	1226	Traffic Control Signals	317
24	24	Public Clocks	10
511	505	Street Naming and Numbering	85
276	221	Mill Hill Subway	71
			93066
		Provisional reduction on consideration by Finance and General Purposes Committee Generally (principally Highways)	1324
£124390	£127175		£88742

Estimate  
1938/39.  
£

27680

75

1000

1800

313

180

15

655

276

£41994

124390

41994

£82396

## HIGHWAYS COMMITTEE.

## ESTIMATES OF INCOME, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £		Estimate 1940/41. £
37680	34183	Trunk and County Roads	29575
75	75	Local Highways and Streets	75
1000	1000	Trenches and Private Works (Surplus)	1000
1800	1800	Street Lighting and Harvist & Lyons Fund	1800
313	363	Street Refuges and Traffic Signs	73
180	251	Pedestrian Crossings and Barrier Rails	46
15	15	Parking Places	—
655	1167	Traffic Control Signals	263
276	—	Mill Hill Subway	—
<u>£41994</u>	<u>£38854</u>	<b>Total Income for Committee</b>	<u>£32832</u>

## NETT REQUIREMENTS.

124390	127175	Expenditure	88742
41994	38854	Income	32832
<u>£82396</u>	<u>£88321</u>	<b>Nett Requirements</b>	<u>£55910</u>

**BUILDINGS AND TOWN PLANNING COMMITTEE.**

ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
<b>TOWN PLANNING.—</b>			
552	572	Salaries .....	612
8	6	Wages .....	8
20	29	Superannuation Contributions .....	31
60	60	Statutory Notices, Advertising and Postages .....	25
75	30	Printing Scheme and Lithography .....	—
75	50	Maps, Map Mounting, Plans, Printing, etc. ....	25
5	5	Travelling Expenses and Sundries .....	3
20	20	Conference Expenses .....	—
250	250	Contingent Item (Compensation) .....	250
<hr/> 1074	<hr/> 1022		<hr/> 954
<b>Deduct Income:</b>			
74	52	Sale of Scheme and Maps, and Fees for Advertisements .....	40
<hr/> £1000	<hr/> £970	<b>Nett Outlay for Committee</b> .....	<hr/> £914

## ESTATES, PARKS AND ALLOTMENTS COMMITTEE.

## ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
1970	2025	<b>HENDON PARK.—</b>	
15	15	General Upkeep .....	1861
10	20	Tree Felling .....	10
—	100	Park Seats .....	12
60	—	Spraying Tennis Courts .....	50
£2055	£2160	Fencing .....	—
			£1933
699	774	<b>CHILD'S HILL PARK.—</b>	
5	5	General Upkeep .....	662
10	16	Tree Lopping .....	5
16	—	Park Seats .....	—
£730	£795	Purchase of Mowing Machine .....	—
			£667
1466	1507	<b>SUNNY HILL PARK.—</b>	
15	25	General Upkeep .....	1306
10	5	Park Seats .....	—
150	45	Tree Felling .....	5
£1641	£1582	Fencing and Lay-out (Pond) .....	—
			£1305
1291	1350	<b>MILL HILL PARK.—</b>	
10	16	General Upkeep .....	1300
10	15	Park Seats .....	—
—	100	Tree Felling .....	15
£1311	£1481	New Footpaths .....	—
			£1315
651	628	<b>PRINCES PARK.—</b>	
5	5	General Upkeep .....	601
—	16	Tree Lopping .....	5
£656	£649	Fencing Borders .....	—
			£606
678	724	<b>BASING HILL PARK.—</b>	
5	8	General Upkeep .....	652
£683	£732	Park Seats .....	—
			£652
1939	2050	<b>WATLING PARK.—</b>	
10	10	General Upkeep .....	1778
50	32	Tree Lopping .....	10
20	16	Fencing .....	—
60	—	Park Seats .....	—
—	150	Conversion of Tennis Courts .....	—
—	400	Provision of Shelter .....	—
£2079	£2658	Provision of Bandstand .....	—
			£1788
9155	10057		£266
		Carried forward .....	

## ESTATES, PARKS AND ALLOTMENTS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
9155	10057	Brought forward .....	8266
		<b>COLINDALE PARK.—</b>	
344	313	General Upkeep .....	300
10	10	Tree Lopping .....	10
—	10	Fencing Borders .....	—
5	—	Park Seats .....	—
<u>£359</u>	<u>£363</u>		<u>£310</u>
		<b>BETTACY HILL PARK.—</b>	
296	320	General Upkeep .....	267
—	5	Tree Lopping .....	5
—	8	Park Seats .....	—
400	—	Lay-out of Grounds .....	—
<u>£696</u>	<u>£333</u>		<u>£272</u>
		<b>YORK PARK. —</b>	
347	365	General Upkeep .....	309
—	16	Park Seats .....	—
131	131	Lay-out of Grounds (1/7th Cost) .....	—
25	—	Park keeper's Hut .....	—
<u>£503</u>	<u>£512</u>		<u>£109</u>
		<b>WOODCROFT PARK.—</b>	
596	604	General Upkeep .....	543
—	50	Fencing .....	—
5	5	Tree Lopping .....	5
10	—	Park Seats .....	—
<u>£611</u>	<u>£659</u>		<u>£548</u>
		<b>SILKSTREAM PARK.—</b>	
614	619	General Upkeep .....	485
5	5	Tree Lopping .....	5
10	—	Park Seats .....	—
52	—	Purchase of Motor Mower .....	—
<u>£681</u>	<u>£624</u>		<u>£400</u>
		<b>WOODFIELD PARK.—</b>	
527	438	General Upkeep .....	382
16	40	Upkeep of Cottages .....	40
55	—	Fencing .....	—
<u>£598</u>	<u>£478</u>		<u>£322</u>
		<b>EDGWAREBURY PARK.—</b>	
£666	£669	General Upkeep .....	£630
		<b>LYNDHURP PARK.—</b>	
£372	£359	General Upkeep .....	£320
<u>13641</u>	<u>14054</u>	Carried forward .....	<u>11482</u>

Estimate  
1938/39  
£

13641

907  
70

£977

567

10

60

10

£647

34

10

£35

145

£14

10

£1

## ESTATES, PARKS AND ALLOTMENTS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
13641	14054	Brought forward .....	11482
907	933	<b>STONEGROVE PARK.—</b>	
70	—	General Upkeep .....	915
£977	£933	Spraying Courts .....	—
			£915
567	556	<b>BRENT PARK.—</b>	
10	10	General Upkeep .....	553
60	80	Tree Lopping .....	8
10	10	Fencing and Gates .....	—
—	25	Destruction of Rats .....	—
£647	£681	Lay-on Water Supply .....	—
			£561
341	328	<b>ELM PARK.—</b>	
10	—	General Upkeep .....	330
—	20	Park Seats .....	—
£351	£348	Fencing Borders .....	—
			£330
1450	1525	<b>CLITTERHOUSE PLAYING FIELDS.—</b>	
—	150	General Upkeep .....	1368
20	10	Shelter .....	—
—	4	Refreshment Kiosk .....	—
10	32	Destruction of Rats .....	—
—	25	Park Seats .....	—
£1480	£1746	Fencing Borders .....	—
			£1368
1044	1044	<b>WEST HENDON PLAYING FIELDS.—</b>	
5	5	General Upkeep .....	940
90	—	Tree Lopping .....	5
52	—	Conversion of Tennis Courts .....	—
£1191	£1049	Purchase of Motor Mower .....	—
			£945
224	225	<b>BRENT HILL PLAYING FIELDS.—</b>	
		General Upkeep .....	£10
718	723	<b>COPTHALL PLAYING FIELDS.—</b>	
10	10	General Upkeep .....	685
193	—	Tree Lopping .....	5
600	—	Purchase of 7 Cutting Units .....	—
£1621	£733	Purchase of Land—Page Street .....	15
		Entrance Gate .....	—
			£705
10832	19569	Carried forward .....	16316

## ESTATES, PARKS AND ALLOTMENTS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
19832	19569	Brought forward .....	16316
		<b>MONTROSE PLAYING FIELDS.—</b>	
900	1019	General Upkeep .....	969
—	45	Pavilion—Lighting .....	—
£900	£1064		£969
		<b>BURTON HOLE LANE PLAYING FIELDS.—</b>	
£9	£9	General Upkeep .....	£9
		<b>MOTE MOUNT OPEN SPACE.—</b>	
558	515	General Upkeep .....	548
50	—	Fencing .....	—
10	—	Park Seats .....	—
—	500	Water Supply and Latrines .....	—
£618	£1015		£548
		<b>ARRANDENE OPEN SPACE.—</b>	
8	8	General Upkeep .....	252
—	—	Haymaking .....	250
£8	£8		£502
		<b>COLINDEEP LANE OPEN SPACE.—</b>	
£282	£33	General Upkeep .....	£32
		<b>SCRATCHWOOD OPEN SPACE.—</b>	
468	471	General Upkeep .....	536
10	12	Park Seats .....	—
£478	£483		£536
		<b>HENDON GROVE.—</b>	
£225	£235	General Upkeep .....	£283
		<b>THE MILL FIELD.—</b>	
310	342	General Upkeep .....	358
—	8	Park Seats .....	—
10	10	Tree Felling .....	10
—	15	New Entrance .....	—
£320	£375		£368
		<b>NORTH CIRCULAR ROAD PLAYING FIELDS.—</b>	
250	—	Removal of Rifle Range .....	—
100	—	Haymaking .....	—
£350	—		—
23122	22891	Carried forward .....	19563

Estimate  
1938/39  
£

23122

10

£10

513

70

175

5

100

20

400

£1283

750

£750

1464

100

£156

9

6

£16

16

£15

£2

£3

£2

## ESTATES, PARKS AND ALLOTMENTS COMMITTEE (Contd.).

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
23122	22891	Brought forward .....	19563
10	25	DEACONS HILL, OPEN SPACE.—	
—	25	General Upkeep .....	10
£10	£50	Fencing .....	—
			£10
513	519	RIVERSIDE WALKS.—	
70	—	General Upkeep .....	506
175	175	Making-up Frontage—Lullington Garth .....	—
5	10	Fencing .....	—
100	375	Tree Lopping .....	5
20	16	Construction of Footbridges .....	—
400	200	Park Seats .....	—
£1283	£1295	Clearing, Levelling and New Paths .....	—
			£511
—	600	PURCHASE OF ROLLERS AND TRACTORS.—	
750	—	Purchase of 2 Tractors .....	—
£750	£600	Purchase of 2 Rollers .....	—
			—
1464	1441	NURSERIES ACCOUNT.—	
—	50	General Upkeep .....	1509
100	—	Purchase of Trees .....	—
£1564	£1491	Lay-out of Tree and Shrub Nursery .....	—
			£1509
99	99	PARKS MOTOR VAN & CAR ALLOWANCE.—	
65	65	Running Costs .....	126
£164	£164	Car Allowance—Superintendent .....	130
			£256
1695	1989	OPEN SPACES, GREENS, ETC., ON HIGHWAYS.—	
57	57	General Upkeep .....	1806
—	37	Lay-out—Courtway Open Space .....	—
120	—	Purchase of 5 Mowing Machines .....	—
£1872	£2083	Making-up Frontage—Uphill Drive .....	—
			£1806
£2400	£2600	ALLOTMENTS .....	£2600
£31165	£31174	Total Expenditure for Committee .....	£26255
8335	9093	Less Income—page 20 .....	6866
£22830	£22081	Nett Requirements .....	£19389





**BOROUGH OF HENDON.**  
**AIR RAID PRECAUTIONS.**  
ESTIMATES OF EXPENDITURE.

Service.	Revised Estimate 1939/40.		Estimate for 1940/41.	
	Non-Capital. £	Capital. £	Non-Capital. £	Capital. £
Instruction of and Advice to Public	138	—	150	—
Information and Reports of Casualties, etc.	1327	—	1350	—
Air Raid Wardens (including Wardens Posts)	3478	6303	4100	—
Casualty Services—First Aid Posts	2323	—	5472	2666
Casualty Services—Ambulance Services	11415	—	10786	8000
Rescue Parties, Demolition, etc.	6663	—	7400	5333
Gas Detection	158	—	200	—
Decontamination Services	1910	—	900	—
Repair Services	1192	—	—	—
Recruitment of Personnel	35	—	25	—
Training of Personnel	2928	—	1150	—
Protection of Essential Premises	3943	—	5000	—
Construction of Permanent Trenches	—	30976	—	3115
Public Shelters other than Trenches	—	18100	500	6500
Domestic Shelters	—	13800	—	34050
Strutting Basements	100	—	—	—
Shelters in Flats and Tenements	2140	—	—	—
Shelters—Additional Staff	1310	—	250	—
Lighting (Aids to movement of traffic)	1380	—	1600	—
Distribution, Inspection and Care of Respirators	68	—	100	—
Storage and Maintenance of Equipment, etc.	2497	—	2100	—
Other Expenses (Exercises)	320	—	300	—
Other Expenses:—				
Meals for Personnel	8838	—	15000	—
Other Expenses	3166	—	2746	—
Civilian Deaths due to War Operations:—				
Mortuaries	1915	—	3600	3000
Other Expenses	—	—	500	—
Administration:—				
Salaries and Wages	5739	—	8730	—
Printing, Stationery, Advertisements, etc.	744	—	1000	—
Postages	704	—	500	—
Rents, Rates, etc.	512	—	668	—
Other Expenses	2199	—	1650	—
	<u>£67052</u>	<u>£69179</u>	<u>£75927</u>	<u>£62664</u>
	<u>£136231</u>		<u>£138591</u>	

\* The above figures do not include Wages of whole-time recruited Air Raid Wardens and other personnel. These wages are reimbursed in full by the Home Office.  
The average weekly wages/bill for whole time Voluntary Personnel (including National Insurance) is approximately £3,700. The total cost for 1940/41 is therefore estimated at **£192,400.**

SUMMARY.		£
General Expenses	—	138591
Wages of Personnel	—	192400
		<u>£330991</u>

## FINANCE AND GENERAL PURPOSES COMMITTEE.

## ESTIMATES OF EXPENDITURE, 1940/41.

Estimate 1938/39. £	Estimate 1939/40. £	Expenditure.	Estimate 1940/41. £
37828	40266	SALARIES ACCOUNT	42036
5070	5316	SUPERANNUATION CONTRIBUTIONS AND ALLOWANCES	5312
—	—	SALARIES AND WAGES (WAR SERVICE), BALANCE OF CIVIL PAY	5364
1700	1800	LEGAL EXPENSES AND RATES COSTS	1750
1841	1583	INSURANCES AND STAMP DUTY	1670
5000	5000	PRINTING, STATIONERY AND POSTAGES	5400
610	700	SHOPS ACT AND STREET TRADING	720
1020	1020	MAYOR'S CAR AND PERSONAL ALLOWANCE	1054
2910	3100	OFFICE APPLIANCES, TRAVELLING EXPENSES, ETC.	2201
1500	1500	SUNDRY CHARGES (including L.C.C. Commission for Rate Collection)	1500
57479	60585		67007
117108	119068	Loan Charges (on revised Sinking Fund basis for Pool Loans of 1937 Valuation)	100543
£174587	£179653		£167550
		<b>Income.</b>	
4551	4725	SALARIES ACCOUNT—Grants, etc.	4025
1355	1445	LEGAL EXPENSES AND RATES COSTS RECOVERED	1440
115	150	INSURANCE AND STAMP DUTY RECOVERED	150
40	42	PRINTING AND STATIONERY—Sales, etc.	35
185	190	SUNDRY LICENCE FEES, ETC.	160
1250	1500	BANK INTEREST EARNED	1200
7406	8052		7010
		<b>Loan Charges.—</b>	£
19388	20197	M.C.C. re County Roads and Sewage Disposal	20063
10635	10164	Unemployment Grant Schemes	9551
634	634	Transfers to Other Accounts—Land, etc.	634
			30248
38153	39347		37258
250	250	RATEABLE REPUND—DISEASES OF ANIMALS ACTS	250
£38403	£39597		£37508
		<b>NETT REQUIREMENTS.</b>	
174587	179653	Expenditure	167550
38403	39597	Income	37508
£136184	£140056	Nett Requirements	£130042

To the Chairman  
per the Finance  
Ladies and Gen  
I submit  
financial year e

The Summ  
coming year a  
follows:—

Referring  
Board of Edu  
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## HENDON EDUCATION COMMITTEE.

ESTIMATES FOR 1940/41.

To the Chairman and Members of the HENDON EDUCATION COMMITTEE,  
per the Finance and General Purposes Committee.

Ladies and Gentlemen,

I submit for your consideration Estimates on Elementary and Higher Education Accounts for the financial year ending 31st March, 1941.

### ELEMENTARY ACCOUNT.

The Summary on Page 25 of the Estimates indicates that a sum of £243,524 is required for the forthcoming year as compared with £236,135 in 1939/40—an increase of £7,389. The principal increases are as follows:—

	£
Teachers' Salaries .....	1244
Wages of Caretakers and Allowances .....	1019
Special Schools .....	802
Border and Institution Children (net) .....	726
Loan Charges .....	3000
Sundry net increases .....	598
	£7389

Referring again to the total of £243,524 it has to be considered how this sum shall be provided. The Board of Education has notified a change in the method of Grant calculation to the extent that the Grant for 1939/40 and 1940/41 shall bear the same relation to the net expenditure for these years as did the Grant for 1937/38 to the net expenditure for that year.

On this basis (33½%) the estimated Grant for next year is calculated at £81,000, which sum, deducted from the net requirements of £243,524 leaves £162,524 to be found from other sources.

A rate of 1s. 7.55d. for 1939/40 was estimated to produce £152,500. Owing to war conditions it is unlikely there will be any increases in Rate Products in 1940/41; therefore, a similar sum would leave the Committee short of its requirement to the extent of £10,000 (£162,524 — £152,500).

The possible results for 1939/40 are difficult to assess in present conditions. It is not known what to expect in relation to out-district children owing to the closing of the schools. As you know, receipts from this source are dependent on attendances and it may be, notwithstanding the compulsory closure of schools, that this source of income will be seriously curtailed.

The Education Authority has nevertheless had to pay salaries and keep up the schools ready for immediate occupation.

Normally some £5,000 could be expected from other Authorities for the education of their children and that figure has been included in the prepared statements. It would be prudent to discount this amount by 50%, thus increasing the probable deficit to £165,000.

On the other hand, there may be indirect savings, which plus, say, £5,000 from balances, would have the effect of reducing the net figure to £157,500—equal to a rate of 1/9d. in the £.

### HIGHER EDUCATION ACCOUNT.

Details of these estimates appear on page 26 of the statement. The figures do not call for any special observations. It will be noted that the Rate Charge is only £50 more than the current year.

Yours obediently,

**GEORGE HAILS,**  
Borough Treasurer.

BOROUGH TREASURER'S DEPARTMENT,  
TOWN HALL,  
HENDON, N.W.4.

15th February, 1940.

## HENDON EDUCATION COMMITTEE.

ESTIMATES OF EXPENDITURE, 1940/41.

## ELEMENTARY EDUCATION ACCOUNT.

Estimate for 1938/39. £	Estimate for 1939/40. £	Item.	Expenditure.	Estimate for 1940/41. £
MAINTENANCE OF SCHOOLS.—				
132103	134550	1	Teachers' Salaries (including Superannuation) .....	135794
1060	1170	2	School Furniture .....	820
			Books, Stationery, Needlework, etc.:—	
7830	7767	3	(a) Existing Schools .....	7562
988	488	4	(b) New Schools .....	572
1050	1275	5	School Libraries .....	1048
2487	2640	6	Fuel .....	3012
2550	2620	7	Gas, Electricity and Water .....	2918
6522	7172	8	Wages of Caretakers, and Allowances .....	8191
815	880	9	Cleaning Materials .....	920
8126	8500	10	Repairs to Schools, Playgrounds and Fields .....	7674
250	500	11	Renewals Fund (Heating, etc., Plant) .....	500
6272	6628	12	Rents, Rates and Insurances .....	7168
310	666	13	Conveyance of Children and School Journeys .....	611
1750	1675	14	Physical Training—Equipment .....	1675
968	1297	15	General Maintenance .....	1395
173390	177828			179860
ADMINISTRATION.—				
9099	9527	16	Salaries of Officers (including Superannuation) .....	10249
600	710	17	Printing, Advertising, Postages, etc. ....	800
860	860	18	Rents .....	860
250	215	19	National Insurance .....	225
230	300	20	Legal Expenses and Stamp Duty .....	350
140	170	21	Travelling Expenses—Candidates, etc. ....	200
120	160	22	Miscellaneous Expenses .....	150
184689	189770			192694
SPECIAL SERVICES.—				
766	1003	23	Organisation of Physical Training .....	1016
14622	14870	24	Medical Services .....	14800
4259	5297	25	Special Schools (Defective Children) .....	6099
200	300	26	Provision of Meals .....	350
1665	—	27	Nursery Schools and Classes .....	—
206204	211240			214959
OTHER SERVICES.—				
250	250	28	Maintenance Allowances .....	250
2450	2000	29	Border and Institution Children .....	2926
741	663	30	Approved Schools .....	797
31500	33000	31	Loan Charges .....	36000
£211142	£247153		Total Expenditure—Elementary Account	£254932



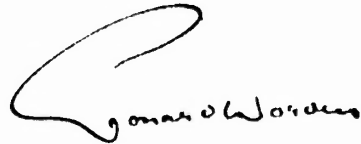
## Borough of Hendon.

### NOTICE IS HEREBY GIVEN

That a **Special Meeting** of the Council of the Borough of Hendon, in the County of Middlesex, will be held on **Monday** next, the **1st** day of **April, 1940**, at **6** o'clock in the afternoon, at the Town Hall, The Burroughs, Hendon, N.W. 4, and all and several the Members of the said Council are hereby summoned to attend.

The business to be transacted at such meeting is as follows:—

1. To confirm Minutes of the Meeting of the Borough Council held on the 18th March, 1940.
2. Official Announcements.
3. Questions.
4. To receive the Mayor's Report as to action taken during the Recess.
5. General Rate—Half Year ending 30th September, 1940:—  
To RESOLVE—That the Council make a General Rate of 6/- in the pound to meet the expenses of the Council for the half year ending 30th September, 1940, and that the Corporate Seal be affixed thereto.
6. Reports (if any) of Officers.



*Town Clerk.*

Town Clerk's Office,  
Hendon, N.W. 4.  
27th March, 1940.

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## Minutes.

**At an Ordinary Meeting** of the COUNCIL of the BOROUGH OF HENDON, held at the Town Hall, The Burroughs, Hendon, N.W. 4, on Monday, the 18th day of March, 1940, at 6 o'clock p.m.

### PRESENT:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), *in the Chair.*

The Deputy Mayor (Councillor H. C. Potter, J.P., F.S.I.).

### Aldermen:

W. R. Clemens, F.C.A., J.P.,  
J. J. Copestake, J.P.,  
W. M. Maughan, J.P.,

A. J. Reynolds, J.P.  
F. C. Rice,

C. R. Richardson,  
R. A. B. Teare, M.B.E.

### Councillors:

F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
H. Connell, J.P.,  
E. J. Cox,  
A. W. Curton,  
J. Griffiths,

W. A. Hicks,  
G. H. Hignott,  
L. Hirshfield,  
P. Lightfoot,  
(Mrs.) F. E. Parvin,  
C. Pinkney,

G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,  
T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
(Mrs.) M. Thomas,  
C. F. Windust.

### NOTICE OF MEETING:

The Town Clerk read the notice convening the Meeting.

### ATTENDANCE OF MEMBERS OF YOUTH ORGANISATION:

His Worship the Mayor extended a welcome to a party of members of the Youth Organisation who were in attendance.

### MINUTES—CONFIRMATION:

Moved by Councillor Scott, seconded by Councillor Bate, and

**159.—RESOLVED—That the Minutes of the Meeting of the Borough Council held on the 26th February, 1940, be confirmed.**

### APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of Alderman S. H. Egan, J.P., Councillor F. W. Gilpin and Councillor A. W. Greville.

The Town Clerk reported that Alderman Egan was now at home, able to get about and making good progress.

A letter was submitted from Councillor Gilpin intimating that he was unable to be present owing to his official duties and requesting that the Council be informed that had he been able to attend it was his intention to move a reduction of 25 per cent. in the Library Committee's estimates in respect of new books.



## REPORTS OF COMMITTEES.

### EDUCATION COMMITTEE:

Moved by Alderman Copestake, seconded by Alderman Maughan, and

- 160.—RESOLVED—That Report No. 1 of the Education Committee (Meeting held on the 5th March, 1940—Agenda, pages 330-351) and Report No. 2 of the Education Committee (in Committee) (Meeting held on the 5th March, 1940—Agenda, pages 352-353) be received.

*ADOPTION OF REPORTS:* Moved by Alderman Copestake, seconded by Alderman Maughan, and

- 161.—RESOLVED—That the reports of the Education Committee, in so far as they relate to matters requiring the confirmation of the Council, be approved and adopted.

### GROUP I. COMMITTEE:

#### *Public Health and Medical Services.*

Moved by Councillor Scott, seconded by Councillor Cox, and

- 162.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee (Meeting held on the 4th March, 1940—Agenda, pages 354-362) be received.

*ADOPTION OF REPORT:* Moved by Councillor Scott, seconded by Alderman Maughan, and

- 163.—RESOLVED—That the report of the Public Health and Medical Services Section of Group I. Committee be approved and adopted.

#### *Libraries.*

Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

- 164.—RESOLVED—That the report of the Libraries Section of Group I. Committee (Meeting held on the 4th March, 1940—Agenda, pages 363-365) be received.

*ADOPTION OF REPORT:* Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

- 165.—RESOLVED—That the report of the Libraries Section of Group I. Committee be approved and adopted.

#### *Housing.*

Moved by Alderman Teare, seconded by Councillor Scott, and

- 166.—RESOLVED—That the report of the Housing Section of Group I. Committee (Meeting held on the 4th March, 1940—Agenda, pages 365-366) be received.

*ADOPTION OF REPORT:* Moved by Alderman Teare, seconded by Councillor Scott, and

- 167.—RESOLVED—That the report of the Housing Section of Group I. Committee be approved and adopted.

*Works and Fire Brigade.*

Moved by Alderman Maughan, seconded by Alderman Teare, and

- 168.—RESOLVED—**That the report of the Works and Fire Brigade Section of Group I. Committee (Meeting held on the 4th March, 1940—Agenda, pages 366-377) be received.**

*Page 368—Item 40—Collection and Utilisation of Pig Waste.*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Teare:—

THAT the following words be added to the Committee's recommendation:—  
“and submitted for the confirmation of the Minister of Health.”

FURTHER AMENDMENT moved by Alderman Reynolds, seconded by Councillor Scott:—

THAT the following words be interpolated between the Committee's recommendation and the words proposed to be added by the Finance and General Purposes Committee's amendment:—

“that the necessary work be put in hand forthwith.”

Discussion ensued, and on an undertaking being given by the Chairman of the Finance and General Purposes Committee that every effort would be made to expedite the operation of the scheme, Alderman Reynolds, with the consent of his Seconder and of the Council, withdrew his amendment.

The amendment moved by Alderman Clemens was thereupon submitted and declared **carried**.

- 169.—Accordingly RESOLVED—**That the Scheme set out above and an estimate of £100 to cover the initial outlay be approved and submitted for the confirmation of the Minister of Health.**

*Page 371—Item 53—Petrol Storage.*

The Council agreed to the insertion of “1,000 gallon” before the word “petrol” in the second line of the Committee's recommendation, and it was

- 170.—Accordingly RESOLVED—**That the Chief Officer of the Fire Brigade be authorised to make the necessary arrangements for the installation of a 1,000 gallon Petrol Tank and Pump at the Central Fire Station on the lines indicated above.**

*ADOPTION OF REPORT:* Moved by Alderman Maughan, seconded by Alderman Teare, and

- 171.—RESOLVED—**That the report of the Works and Fire Brigade Section of Group I. Committee, as amended, be approved and adopted.**

## GROUP II. COMMITTEE:

*Highways.*

Moved by Councillor Pryke, seconded by Councillor Bate, and

- 172.—RESOLVED—**That the report of the Highways Section of Group II. Committee (Meeting held on the 4th March, 1940—Agenda, pages 378-382) be received.**

*Page 378—Item 2—Street Trading, Renewal of Licences.*

On consideration of the above item, a letter was submitted from Mr. T. Edward Carpenter, on behalf of his Client, Mr. A. J. Searles, Fishmonger, of 41, Watling Avenue, Burnt Oak, objecting to the renewal of the licence of Mr. Frederick Haslam, on the grounds that the Licensee resides at 250, Stag Lane, Kingsbury, and that the fish trade is in a precarious position due to war conditions.

Moved by Councillor Connell, seconded by Alderman Maughan, and  
173.—RESOLVED—That the communication be noted.

*Page 379—Item 6—Street Lighting in War Time.*

AMENDMENT moved by Councillor Pugh, seconded by Councillor Pinkney:—  
THAT the above matter be referred back for further consideration.

After discussion the amendment was submitted and declared **lost**, whereupon a  
Division was demanded by Councillor Pugh and two other members and taken with  
the following result:—

For 7.		Against 18.		Abstained from Voting 3.	Absent when Division taken 8.
Alderman	Richardson.	Alderman	Clemens.	The Mayor.	Alderman Egan.
Councillor	Bridge.	"	Copestake.	The Deputy Mayor.	" Flowers.
"	Connell.	"	Maughan.	Councillor Rodway.	Councillor Arter.
"	Griffiths.	"	Reynolds.		" Gilpin.
"	(Mrs.) Parvin.	"	Rice.		" Greville.
"	Pinkney.	"	Teare.		" Nye.
"	Pugh.	Councillor	Bate.		" Shakespeare.
		"	Collins.		" Small.
		"	Cox.		
		"	Curton.		
		"	Hicks.		
		"	Hignett.		
		"	Hirshfield.		
		"	Lightfoot.		
		"	Pryke.		
		"	Scott.		
		"	(Mrs.) Thomas.		
		"	Windust.		

**ADOPTION OF REPORT:**

Moved by Councillor Pryke, seconded by Councillor Hicks, and  
174.—RESOLVED—That the report of the Highways Section of Group II. Committee  
be approved and adopted.

*Buildings and Town Planning.*

Moved by Councillor Curton, seconded by Alderman Rice, and  
175.—RESOLVED—That the report of the Buildings and Town Planning Section of  
Group II. Committee (Meeting held on the 4th March, 1940—Agenda, pages  
382-384) be received.

**ADOPTION OF REPORT:**

Moved by Councillor Curton, seconded by Alderman Rice, and  
176.—RESOLVED—That the report of the Buildings and Town Planning Section of  
Group II. Committee be approved and adopted.

*Estates, Parks and Allotments.*

Moved by Councillor Collins, seconded by Councillor Windust, and  
177.—RESOLVED—That the report of the Estates, Parks and Allotments Section of  
Group II. Committee (Meeting held on the 4th March, 1940—Agenda, pages  
385-387) be received.

*Page 386—Item 24—Band Performances.*

AMENDMENT moved by Councillor Connell, seconded by Councillor Griffiths:—  
THAT the above matter be referred back for further consideration.

After discussion, the amendment was submitted and declared **lost**.

*Page 386—Item 26—Hospital Field Allotments—Water Supply.*

AMENDMENT moved by Alderman Clemens, duly seconded:—

THAT all words after the word "That" in the Committee's recommendation be deleted and the following substituted therefor:—

"no further action be taken in the matter."

After discussion, the amendment was submitted and declared **carried**.

178.—Accordingly **RESOLVED—That no further action be taken in the matter.**

**ADOPTION OF REPORT:** Moved by Councillor Collins, seconded by Alderman Reynolds:—

THAT the report of the Estates, Parks and Allotments Section of Group II. Committee, *as amended*, be approved and adopted.

#### TENNIS COURT FACILITIES FOR A.T.S. PERSONNEL:

On the motion for the adoption of the report, the Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.) reported a letter transmitted by Col. Beach from the Hon. Secretary of the County Welfare Committee of the Territorial Army and Air Force Association of Middlesex applying for tennis court facilities for the personnel of the A.T.S.

179.—**RESOLVED—That the letter be referred to the Estates, Parks and Allotments Committee for consideration.**

The motion for the adoption of the Report was thereupon submitted and declared **carried**.

180.—Accordingly **RESOLVED—That the report of the Estates, Parks and Allotments Section of Group II. Committee, as amended, be approved and adopted.**

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#### RATING AND VALUATION COMMITTEE:

Moved by Councillor Windust, seconded by Councillor Curton, and

181.—**RESOLVED—That the report of the Rating and Valuation Committee (Meeting held on the 12th March, 1940—Agenda, pages 388-389) be received.**

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#### FINANCE AND GENERAL PURPOSES COMMITTEE:

Moved by Alderman Clemens, seconded by Alderman Copestake, and

182.—**RESOLVED—That the report of the Finance and General Purposes Committee (Meeting held on the 11th March, 1940—Agenda, pages 390-398) be received.**

*Page 394—Item 16—Investment—3 per cent. War Loan.*

His Worship the Mayor reported that the Council had received the full allotment of War Loan, namely £27,000, for which application had been made.

*Page 389—Item 31—Estimates, 1940-41.*

AMENDMENT moved by Alderman Clemens, seconded by Alderman Copestake, and

183.—**RESOLVED—That the above item be considered by the Council in Committee this evening and that after consideration of the matter in Committee the Council resume in open session.**

*ADOPTION OF REPORT:* Moved by Alderman Clemens, seconded by Councillor Scott, and

184.—RESOLVED—That, with the exception of Item 31, the report of the Finance and General Purposes Committee be approved and adopted.

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LOCAL PENSIONS COMMITTEE:

Moved by Councillor Lightfoot, seconded by Councillor (Mrs.) Parvin, and

185.—RESOLVED—That the report of the Local Pensions Committee (Meeting held on the 4th March, 1940—Agenda, page 399) be received.

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SPECIAL (WAR-TIME) ALLOTMENTS COMMITTEE:

Moved by Councillor Collins, seconded by Councillor Windust, and

186.—RESOLVED—That the following report be received:—

(Meetings held on the 29th February and 14th March, 1940.)

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COMMITTEE:

\*†Councillor F. J. Collins (*Chairman*).

*Councillors:*

†H. G. Potter, J.P., F.S.I., (*Deputy Mayor*),

\*†C. F. Windust.

\* denotes Member present on the 29th February, 1940.

† denotes Member present on the 14th March, 1940.

1.—LAND—COLINDALE AVENUE, HENDON:

The Borough Surveyor reported on a letter from H.M. Office of Works, stating that the offer made on behalf of the Council to take a tenancy of the land adjacent to the British Museum Repository, had been accepted. The Office of Works suggest that the tenancy shall rest upon the correspondence and that it is unnecessary to enter into a formal agreement. Possession of the land has been obtained and the work of pegging out the plots is proceeding.

2.—LAND—RUSHGROVE AVENUE, HENDON:

A letter was considered from H.M. Office of Works regarding the utilisation of approximately half an acre of land (reserved by H.M. Office of Works for the purpose of a Labour Exchange) having a frontage to Rushgrove Avenue. The land is, with the consent of the Department, already in course of cultivation and the terms and conditions of the tenancy which have been accepted on behalf of the Council are as follows:—

- (1) The tenancy to commence from the 25th day of March, 1940, and to be determinable by either party by six months' notice in writing to expire on or before the 6th April, or on or after the 29th September in any year.
- (2) The rent to be 30/- (thirty shillings) per annum, payable annually in advance from the 25th day of March, 1940.
- (3) The Council to pay all rates, taxes, water charges and any other outgoings.
- (4) The Council to take the land in its present condition and, at their own expense, to divide it up into allotment gardens, not exceeding 40 poles each, and the land to be used for allotment gardens only.

- (5) The Council to be responsible for the repair and maintenance of the fences and gates.
- (6) The Council not to permit the erection of any buildings on the site other than portable tool sheds or portable forcing frames.
- (7) Upon the determination of the tenancy the Council to deliver up the land with vacant possession, to remove all temporary structures therefrom, and to leave the land, fences and gates in good order and condition.

H.M. Office of Works have intimated that the tenancy may rest upon the correspondence, and that it is unnecessary to enter into a formal agreement.

### 3.—LETTING OF PLOTS:

The following statement regarding letting of plots is submitted for the information of the Council:—

Situation of Allotments.	Plots Available.	Plots Let.	Plots Vacant.
Broadfields Avenue	32	32	—
Clitterhouse	126	126	—
Colindale (B.M. Repository)	46	42	4, bad
Copthall	93	87	6
Cressingham Road	77	77	—
Endersleigh Gardens	5	5	—
Fairway	94	44	50
Farm Walk	2	2	—
Finchley Road (St. Edward's Church)	4	4	—
Cool Oak Lane No. 2	118	73	45
Frith Manor	103	94	9
Harman Drive	16	16	—
Hendon Grove	27	27	—
Lyndhurst Park	62	60	2
Lynford Gardens	28	22	6
Mill Hill Park (Observatory)	29	29	—
Page Street	70	23	47
Renters Avenue No. 2	81	40	41
Rushgrove Avenue	7	7	—
Silkfield Road	7	7	—
Silkstream Park	37	37	—
Thornfield Avenue	22	16	6
Wise Lane	102	62	40
	<u>1188</u>	<u>932</u>	<u>256</u>

The applicants not accommodated are resident in the following areas:—

Watling Estate	36
Edgware (Green Lane and Station Road)	9
Golders Green	20
Hendon (Church End)	9
Clitterhouse	10
Colindale	5
Southover	2
Brentmead Place	1
	<u>92</u>

## 4.—PUBLICITY:

The Committee have considered the question of the exhibition of a slide at the various Cinemas in the district, giving publicity to the Council's Scheme of War-Time Allotments.

A number of Cinemas have already agreed to co-operate, free of charge, and it is anticipated that arrangements will be completed for the slide to be shown during the week preceding Easter.

## CIVIL DEFENCE COMMITTEE:

Moved by His Worship the Mayor, seconded by Councillor Cox, and

187.—RESOLVED—That the following report be received:—

*18th March, 1940.*

To the Mayor, Aldermen and Councillors  
of the BOROUGH OF HENDON.

Ladies and Gentlemen,

We herewith submit a Report on the various matters which have been dealt with by this Committee at its Meetings held on the 28th February, 6th and 13th March, 1940.

## 1.—MESSAGE FROM REGIONAL COMMISSIONERS:

The following message has been received from the Regional Commissioners of the London Civil Defence Region for transmission to all members of the Civil Defence Services in the Borough.

"We have now been at war with Germany for six months without a single bomb being dropped on London. Good use has been made of this respite in advancing the preparedness of our Civil Defence arrangements by means of training and exercises.

Every one of the 95 Local Authorities' areas has been visited and inspected by one or both of the London Regional Commissioners, who have conducted exercises, reviewed the personnel, and looked at Depôts, First Aid Posts, Ambulance Stations and Fire Stations, all the Control and Report Centres, and a great number of Wardens' Posts.

Everywhere we have found evidence that this trying time of waiting, so far from being allowed to sap the enthusiasm of the early days of war, has been turned to good account. Of the exercise which took 1,000 A.R.P. workers and nearly 300 vehicles and fire pumps to Chatham on the 13th January, a high Naval Officer wrote that he would not have believed it possible that 'a civilian army could have reached such a standard of orderliness and efficiency in more than twice the time.'

Borough, Group and Regional Exercise have shown London that, thanks to the determination of the Civil Defence personnel to fit themselves for the task that may come any day, an army of skilled life-savers, fire fighters and salvage men has grown up in its midst.





## Wardens:—

Mr. D.J.H.	.....	.....	.....	Shopkeeper—business at standstill. Run by wife.
Mr. A.E.S.	.....	.....	.....	Insurance Agent. Liverpool Victoria Friendly Society.
Mr. E.M.	.....	.....	.....	Assists builder—10/- weekly.
Mr. H.A.F.	.....	.....	.....	Letting clerk—Flats.
Mr. A.K.	.....	.....	.....	Assists relative's business.
Mr. L.S.	.....	.....	.....	Hairdressing business.
Mr. J.G.	.....	.....	.....	Has small business, almost ceased due to War conditions.
Mr. S.D.	.....	.....	.....	Chemist.
Mr. J.L.W.	.....	.....	.....	Sometimes takes printing orders for brother.

## 3.—REVISED WAR ESTABLISHMENT:

The following revisions in the War Establishments for the Borough have been notified:—

	Service.	Parties.	Vehicles.	Personnel.
Wardens	.....	—	—	330
Stretcher Parties	.....	62	31	310
Ambulances	.....	—	35	140 men or 210 women
Sitting Case Cars	.....	—	23	46 men or 69 women
Heavy Rescue Parties	.....	4	2	36
Light Rescue Parties	.....	18	9	198

## 4.—SENIOR OFFICIALS' COURSE:

The Controller, Deputy Borough Engineer and Deputy Medical Officer of Health attended the Senior Officials' Course which commenced on the 4th March, 1940, at Falfield, Gloucestershire.

## 5.—HIGH EXPLOSIVE AND INCENDIARY BOMB TRAINING:

Mr. S. J. Masters has been awarded a First Class Certificate as an Instructor on the above subjects.

## 6.—AIR RAID PRECAUTIONS OFFICER:

The County Civil Defence Committee has approved the appointment of Mr. F. H. Day, A.R.P.S., as Air Raid Precautions Officer for the Borough.

## 7.—STAFF—MILL HILL REPORT CENTRE:

The Libraries Committee have been requested to agree to Mr. W. F. Jones, a member of the Libraries Staff, being seconded to the Air Raid Precautions Department for duty as Officer-in-Charge of the Mill Hill Report Centre.

## 8.—MEDICAL STAFF AT FIRST AID POSTS:

Instructions have been received in respect of the arrangements for attendance of medical practitioners appointed in charge of First Aid Posts and for their remuneration at the rate of £75 per annum, plus fees on a sessional basis for the treatment of actual Air Raid casualties at the First Aid Posts.

## 9.—FIRST AID POSTS—SISTERS IN CHARGE:

Further appointments as under have been made in order to comply with the request of the Public Health and Medical Services Committee that Health Visitors should be released for return to their normal duties. The salary and emoluments in connection with these appointments will be in accordance with the rates specified by the Ministry of Home Security:—

Post.	Name.	Date of Appointment.
West Hendon	Miss R. M. Leaman	26th March, 1940.
Golders Hill	Miss Simmonds	18th March, 1940.

## 10.—FIRST AID TRAINING FOR TEACHERS:

Following consideration of a Resolution passed by the Hendon Head Teachers' Association in regard to the urgent necessity for a First Aid Course for Teachers, classes have been arranged accordingly. Local Practitioners will give lectures and demonstrations and the full St. John Ambulance Brigade syllabus will be covered.

**TRANSPORT.**

## 11.—ALLOWANCES FOR USE OF PRIVATE CARS:

The Ministry of Home Security has approved the following rates of payment in respect of private cars employed only for part-time use for Air Raid Precautions purposes. Payments at not more than this scale will be recognised for grant on the understanding that petrol is supplied by the Local Authority free of cost. If, in exceptional cases, petrol is supplied by the owner of the car the cost of petrol can be reimbursed by the Local Authority:—

Motor cycles	1d. per mile.
Motor cars up to and including 8 h.p.	2d. per mile.
Motor cars over 8 h.p. and up to and including 10 h.p.	2½d. per mile.
Motor cars over 10 h.p.	3d. per mile.

The Ministry do not expect that normally more than 100 miles will be run in a week by a car or more than 150 miles by a motor cycle; if, for special local reasons, these mileages are exceeded, the excess mileage charges are to be paid for at one-half the standard rates shown above.

## 12.—TRANSPORT—RESCUE SERVICES:

Twelve lorries have now been obtained for the transport of the Rescue Services and it is proposed to release the whole of the hired transport as speedily as possible.

The vehicles are being painted with anti-gas paint and the uniform marking thereof for the purposes of identification, as adopted throughout the London Civil Defence Region, has been put in hand.

## 13.—REPAIRS TO CASUALTY SERVICE VEHICLES:

Pending the appointment of the Mechanical Transport Superintendent, arrangements have been made for the Borough Engineer to be responsible for authorising all repairs to Casualty Service vehicles and for the certification of accounts in connection therewith.

## 14.—TRANSPORT FOR MOBILE SURGICAL TEAM:

The Committee has agreed to supply transport, if available at time of application, for a Mobile Surgical Team attached to the Colindale Hospital with a view to their visiting various Casualty Hospitals in the district after Air Raids.

## 15.—CLAIMS FOR DAMAGE TO VEHICLES:

Subject to the approval of the Middlesex County Council, payments totalling £24 8s. 4d. have been authorised in respect of claims received for damage alleged to have been caused to vehicles while in use in the Council's Ambulance Service.

## WORKS AND PREMISES.

## 16.—FIRST AID POSTS—CENTRAL HENDON, WEST HENDON AND MILL HILL CLINICS:

The Ministry of Health have been interviewed regarding the alterations required at these First Aid Posts, plans and estimates for which have been deposited with them for the past few months. The Ministry were of opinion that the Committee's proposals were much too elaborate and that the existing buildings could be used for the purpose of Cleansing and First Aid. The Committee have stressed the policy of the Corporation to continue their Public Health and School Medical Services within these buildings and, in these circumstances, it has ultimately been agreed that some additions are necessary for Cleansing purposes. The plans have again been amended in accordance with the final agreement with the Ministry, approved by this Committee and submitted with revised estimates as under to the Middlesex County Council for approval:—

First Aid Post.	Original Estimate.	Amended Estimate.
Mill Hill .....	£400	£400
Central Hendon .....	£551	£500
West Hendon .....	£860	£600

## 17.—ISOLATION HOSPITAL:

The Committee have received tenders for works to be carried out at the Isolation Hospital which include the provision of Cleansing accommodation at Ward No. 3. The tender of Buckingham & Sons Limited, in so far as it relates to the above work, totalling £320, has been provisionally accepted and application is being made to the Ministry of Health for approval to this expenditure.

## 18.—COLINDALE HOSPITAL—FIRST AID POST:

Tenders have been received for the alterations to the First Aid Post at Colindale Hospital, which work has been approved by the London County Council and Ministry of Health. The tender of H. Pickerell Limited, amounting to £94, has been provisionally accepted but commencement of work has been delayed pending negotiations with the Hospital Authorities on various matters concerning this First Aid Post.

## 19.—CLEANSING STATIONS—MILL HILL AND HENDON WAY:

Satisfactory progress is being made with the construction of Cleansing Stations at Daws Lane, Mill Hill, and Hendon Way Depôts. Tenders have been received and authority given for the general contractors to be instructed to place orders with the firms submitting the lowest tenders as under:—

Item.	Firm.	Building.
Steel Windows .....	Crittall Manufacturing Co. ....	Both.
Flooring .....	Viger Brothers Ltd. ....	Both.
Doors to Air Locks .....	James Walker Ltd. ....	Both.
Sanitary Fittings .....	John Bolding & Sons Ltd. ....	Mill Hill.
	J. S. & F. Folkard Ltd. ....	Hendon Way.
Electric Lighting .....	Knights (Hendon) Ltd. ....	Both.

Estimates have also been received for the heating and hot water installations and the lowest tender, viz., that of Comyn Ching & Company Limited, amounting to £835 2s. 0d. accepted.

#### 20.—AMBULANCE DEPOTS:

##### *Redhill Hospital.*

The whole of the personnel at this Depot have now been transferred to the West Hendon Baths Depot.

##### *Hendon County School.*

A canteen service has been arranged for the personnel at this Depot and has functioned from the 26th February in Christ Church Hall. This transfer has enabled the whole of the main building, with the exception of the basement and the gymnasium, to be released to the Education Authority.

##### *West Hendon Depot.*

Consideration is being given to possible alternative accommodation for the personnel at this Depot to permit the use of the Swimming Pool by the public during the coming season.

#### 21.—PERMANENT WARDENS' POSTS:

The construction and electrical wiring of the 94 Permanent Wardens' Posts has been completed. 93 Posts have been furnished with tables and hat racks and chairs are available for delivery as the Posts are occupied. The Committee are in communication with the Middlesex County Council on the matter of the provision of suitable floor covering.

Five of these Posts are now in use by the Wardens' Service and owing to the lack of space therein for the storage of post equipment and conduct of Post training, the use of the Temporary Posts in these cases is being continued.

Application has been made to the Middlesex County Council for approval to a schedule of accommodation suggested for equipment storage and Post training.

### AIR RAID SHELTERS.

#### 22.—PUBLIC SHELTERS:

The following denotes the present position in regard to the provision of Public Shelters in the Borough:—

Description.	Total Authorised.	Available for the Public.
Trenches .....	9,650	9,650
Shops and Garages .....	1,885	1,885
Basements .....	2,494	2,394
Railway Arches .....	981	381
Surface Shelters .....	2,000	1,200
Total .....	17,010	15,510

18 of the Public Surface Shelters included in the scheme approved by the Middlesex County Council are now under construction. The position in regard to the remaining 2 Shelters is as follows:—

**Brent Street, Hendon:—**

Negotiations between the owners of the land (Northmet Power Co.) and the Middlesex County Council as to the terms upon which the land can be taken have not yet been completed.

**The Meads, Burnt Oak:—**

Having regard to the completion of the programme of Trench Shelters on the Watling Estate and to the desirability of the provision of additional Shelter protection at the Golders Green Cross Roads, negotiations have been entered into with the London Passenger Transport Board for a site in the forecourt of Golders Green Station in lieu of that at The Meads. Detailed plans for the building on the new site are being prepared.

Quotations for the conversion of the basements of 2 houses in Golders Green Road at the junction of Highfield Road have been received and the lowest tender, being that of W. Richards & Sons (Hendon) Limited, amounting to £264, has been provisionally accepted. Application has been made to the Middlesex County Council for approval to this expenditure.

**23.—AIR RAID SHELTERS FOR SCHOOLS:**

The schedule annexed hereto showing the protection it is proposed to provide for the different schools within the Borough has been received by the Committee.

As a result of the handing back by the Government of 8 requisitioned schools, the original scheme has had to be substantially amended and provision made for a total of 12,845 children instead of 10,850. In two cases only is it proposed to make use of Public Shelters and, having regard to the advisability of providing separate protection for children, the Borough Engineer is endeavouring in these cases to find sites in, or adjacent to, the schools where overground Shelters can be erected to take the place of the Public Shelters.

**EQUIPMENT.****24.—EQUIPMENT FOR SCHOOL TEACHERS:**

A Resolution passed by the Head Teachers' Association that Respirators and Steel Helmets be issued to at least 50 per cent of the staff at each Department and to Care-takers, has been considered and an application made to the County Council for the supply of such equipment for this purpose. The County Council state that the question is not a matter for that Council and that supplies should be taken up through the Education Committee. The Director of Education has been informed accordingly.

**25.—PILLOWS FOR AMBULANCES:**

The Deputy Medical Officer of Health regards the provision of pillows as essential for the comfort of patients being transported on stretchers. There is no authority for the supply thereof and it is proposed to approach the Women's Voluntary Services as to the possibility of arrangements being made for the purchase of materials to be made up into pillows by their organisation.

**26.—MAINTENANCE OF RESPIRATORS:**

The Ministry of Home Security has called the attention of the Council to the need for ensuring that Civilian Respirators in the hands of the public are maintained in serviceable condition which is to be secured by means of regular inspection by Wardens. The Ministry recommend that this inspection should normally be carried out once a month but it is left to the discretion of the Wardens to make inspections at longer intervals in the case of households known to take proper care of their Respirators. Prior to the receipt of this circular, the Wardens' Organisation were actively engaged in conducting an inspection and census of the Respirators in this district.

The free supply of necessary replacements will continue in the case of Respirators rendered unserviceable by enemy action or requiring to be exchanged for Respirators of different sizes. It has, however, been decided that a charge be imposed on members of the public who damage or lose Respirators from other causes, save in cases where exemption from charge would be proper.

Consideration is being given by the Middlesex County Council to the establishment of a local centre for the repair of Respirators and Oilskin garments.

### MISCELLANEOUS.

#### 27.—ESTIMATES OF EXPENDITURE:

The following detailed estimates of A.R.P. expenditure as sent to the County Council for inclusion in the County Budget have been received and approved:—

Service.	Revised Estimate 1939/40.		Estimate for 1940/41.	
	Non-Capital. £	Capital. £	Non-Capital. £	Capital. £
Instruction of and Advice to Public .....	138	—	150	—
*Information and Reports of Casualties, etc. ....	1327	—	1350	—
*Air Raid Wardens (including Wardens Posts) .....	3478	6303	4100	—
*Casualty Services—First Aid Posts .....	2323	—	5472	2666
*Casualty Services—Ambulance Services .....	11415	—	10786	8000
*Rescue Parties, Demolition, etc. ....	6663	—	7490	5333
Gas Detection .....	158	—	200	—
*Decontamination Services .....	1910	—	960	—
*Repair Services .....	1192	—	—	—
Recruitment of Personnel .....	35	—	25	—
Training of Personnel .....	2928	—	1150	—
Protection of Essential Premises .....	3943	—	5000	—
Construction of Permanent Trenches .....	—	30976	—	3115
Public Shelters other than Trenches .....	—	18100	500	6500
Domestic Shelters .....	—	13800	—	34050
Strutting Basements .....	100	—	—	—
Shelters in Flats and Tenements .....	2140	—	—	—
Shelters—Additional Staff .....	1310	—	250	—
Lighting (Aids to movement of traffic) .....	1380	—	1600	—
Distribution, Inspection and Care of Respirators .....	68	—	100	—
Storage and Maintenance of Equipment, etc. ....	2407	—	2100	—
Other Expenses (Exercises) .....	320	—	300	—
Other Expenses:—				
Meals for Personnel .....	8838	—	15000	—
Other Expenses .....	3166	—	2746	—
Civilian Deaths due to War Operations:—				
Mortuaries .....	1915	—	3600	3000
Other Expenses .....	—	—	500	—
Administration:—				
Salaries and Wages .....	5739	—	8730	—
Printing, Stationery, Advertisements, etc. ....	744	—	1000	—
Postages .....	704	—	500	—
Rents, Rates, etc. ....	512	—	668	—
Other Expenses .....	2199	—	1650	—
	£67052	£69179	£75927	£62664
	£136231		£138591	

\* The above figures do not include Wages of whole-time Voluntary Air Raid Wardens and other personnel.

The following statement of estimated cost of all Civil Defence Services for 1940/41 has also been received:—

Item.	Provision.	Wages of	Expenses per	Total.	Amount
		Recruited Personnel.	Detailed Estimates.		included in Col. 3 for Capital Outlay.
		1.	2.	3.	4.
		£	£	£	£
1	Air Raid Precautions (General)	192,400	131,491	323,891	59,664
2	Civilian Deaths due to War Operations	—	7,100	7,100	3,000
3		192,400	138,591 (B)	330,991	62,664
4	Auxiliary Fire Service	41,600	18,935 (C)	60,535	—
5		£234,000 (A)	£157,526	£391,526	£62,664

**NOTES.**

A. Wages of Recruited Personnel (£234,000—Col. 1) are reimbursed in full by the appropriate Government Departments.

The estimated sum of £234,000 is made up as follows:—

	Per week.	Per annum.
	£	£
Air Raid Wardens	970	50,440
Other A.R.P. Personnel	2,730	141,960
	3,700	192,400
Auxiliary Firemen	800	41,600
	£4,500	£234,000

B. The figure of £138,591 (Line 3—Col. 2) represents the total of the Estimates included in previous statement.

C. The figure of £18,935 for Auxiliary Fire Services (Line 4—Col. 2) is the total Estimate approved by the Works and Fire Brigade Committee.

**28.—REQUISITIONS:**

The following requisitions have been approved by the Committee:—

Controller.	Borough Engineer.	Medical Officer of Health.
£13 2s. 6d.	£287 0s. 0d.	£64 11s. 7d.

**29.—THE COUNCIL OF THE MIDDLESEX TERRITORIAL ASSOCIATION:**

A letter received from Councillor H. G. Potter giving details of the work done for the welfare and comfort of the troops has been received and will be circulated to Member of the Council.

A. A. NAAR,

Chairman.

BOROUGH OF HENDON.

AIR RAID SHELTERS FOR SCHOOLS. SUMMARY OF PROTECTION.

School.	Trenches.	Overground.		Basements.	Converted Buildings.	Public Shelters provided for.	No. of Children provided for.	Remarks.
		U.M.O.W. Corporation.	100					
Annunciation R.C.	200	—	100	—	—	—	300	
Barnfield	*810	—	—	—	—	—	810	* 460 in Silkstream Park.
Broadfields (Temporary)	—	—	100	—	—	—	100	
Barnet Oak	150	75	—	—	—	—	225	
Colindale	450	—	—	—	—	—	450	
Deansbrook	250	180	—	—	—	—	530	* In school playing field.
Dollis	450	—	—	—	—	*100	450	
Frith Manor	—	—	—	200	—	—	200	
Edgware	650	—	—	—	—	—	650	
Goldbeaters	*700	—	100	100	—	—	900	* Camden School Playing Field.
The Hyde	750	—	—	—	—	—	750	
The Meads	400	—	—	—	—	—	400	
Orange Hill	*640	—	—	—	—	—	640	* 200 in Cressingham Road Playing Field.
St. James' R.C.	350	—	—	—	—	—	350	
St. Paul's C.E.	60	—	—	*40	—	—	100	* St. Paul's Church.
St. Vincent's R.C.	100	—	—	—	—	—	100	
Woodcroft	—	400	*550	—	—	—	950	* 350 in Goldbeaters Grove.
Algernon Road	—	240	—	210	—	—	450	
All Saints' C.E.	—	—	200	—	—	—	200	
Bell Lane	200	200	—	—	—	—	400	
Brent Modern	100	160	—	—	—	—	260	
Child's Hill	—	300	100	320	—	—	720	
Clitterhouse	320	—	—	—	—	—	320	
Garden Suburb	360	—	200	—	100	—	660	
St. Agnes' R.C.	—	—	200	80	—	—	280	
St. John's C.E.	—	—	*100	—	—	—	100	* Church Hall.
St. Mary's C.E. & Sunny-fields	*800	—	—	—	—	—	800	* 250 in Sunny Hill Park.
St. Mary's R.C.	—	—	50	—	50	—	100	
Wessex Gardens	300	—	200	—	100	*50	650	* Clitterhouse Playing Fields.
<b>TOTALS</b>	<b>8040</b>	<b>1555</b>	<b>1900</b>	<b>950</b>	<b>250</b>	<b>150</b>	<b>12845</b>	



*Item 29—The Council of the Middlesex Territorial Association.*

On consideration of the above item it was agreed that the following letter to His Worship the Mayor, from the Deputy Mayor, a copy of which had been circulated to each Member of the Council, should be incorporated in the Minutes:—

**COUNTY OF MIDDLESEX TERRITORIAL ASSOCIATION.**

SAILORS', SOLDIERS' AND AIR FORCE WELFARE AND COMFORTS.

Borough of Hendon.

Town Hall,  
Hendon, N.W. 4.

12th March, 1940.

His Worship the Mayor (Hendon),  
(Councillor A. A. Nnar, M.B.E., J.P.),  
Chairman of the Civil Defence Committee,  
Town Hall, N.W. 4.

Dear Mr. Mayor,

The work being done by the above Association is not officially within the province of the Borough Council, but it intimately concerns the reputation of the Borough and personally concerns a large number of the inhabitants.

It is, therefore, I think, as Chairman of the Borough Association, my duty to report to the Council the progress of the work and, at the same time, to repeat the statement of our aims and objects, and for this purpose you will, I hope, agree that through the Civil Defence Committee will be an appropriate avenue.

The matter was started at a meeting called by the Middlesex Territorial Association at the Guildhall, Westminster, on the 16th October, 1939. Representatives of the County Council and the Borough and Urban District Councils in Middlesex were present and it was decided that the work should be organised on a Borough and Urban District basis throughout the County and I was asked to act as organiser in Hendon. I, therefore, called a Public Meeting at the Town Hall on the 17th November, 1939, and, from a crowded attendance, a Committee was formed, composed of representatives from each of our nine Wards, several Councillors and their wives being on the Committee.

At the outset, the chief work was to obtain wool, get it knitted into suitable garments, and see it collected and despatched. For this purpose, a central receiving and distribution Depot was essential and, no room being available at the Town Hall, the Middlesex County Council kindly placed at our disposal a room in the Technical College and I wish, on behalf of my Committee, to tender my thanks to the County Council, and particularly to Mr. Walls (the Principal of the College) and his Assistants, for their kindness and courtesy and for their help in the matter.

The work at the Depot can best be shortly described by quoting the report given at a meeting of the Committee on the 7th instant by Mrs. Potter, who is in charge of the Depot. It is as follows:—

**"COMFORTS" SECTION:**

The work at the Depot commenced in December last and, with the exception on a short break at Christmas, has proceeded continuously ever since.

The provision of wool for sale or free distribution to knitting parties has been a constant anxiety but, from one source or another, close on 700 pounds weight of wool has been acquired, issued, returned to the Depot as garments, and distributed in parcels to Hendon men and women serving in the Forces. Each parcel contained, on an average, five garments (six for men serving in the Navy), besides handkerchiefs, soap and cigarettes, which we have recently been able to add to all parcels going to the B.E.F., together with a greetings card from the Borough. In this way, parcels have been sent to Hendon men serving in Destroyers, Submarines, Drifters, Minesweepers; in the B.E.F. overseas; in A.A. and Searchlight Batteries on East Coast defence, and in aerodromes at home and abroad. Large parcels of books, magazines, packs of cards, games, etc., have also been despatched.

In addition to these parcels, bundles of garments have also been sent to the Commanding Officers of local Battalions for distribution at their discretion. In woollen articles alone, over 3,000 have been distributed, either in bulk or in some hundreds of parcels.

In the interesting and grateful letters which have been received from the recipients, the majority have expressed themselves as being proud and pleased at the fact that they have been remembered by their own Borough of Hendon. One letter from a very young soldier was so wonderful in its sentiments that it was sent to His Majesty the King, who, in his reply, expressed himself as "very interested in this young soldier's letter."

#### WELFARE:

On the 23rd January, I was officially instructed that, under the War Office scheme for the Social Welfare of Troops, a "Unit Welfare Officer" would be appointed and I was asked if the Association would act in respect of the Borough. The matter was brought before the General Committee on the 26th January when it was unanimously decided to accede to the request and a Welfare Committee, with a representative in each Ward, was appointed and has already commenced work.

Subsequently, we were informed that Colonel Beach had been appointed Unit Welfare Officer under the War Office Scheme, and we have been in close touch with him ever since.

#### FINANCE:

The financing of this work has caused the Central Committee much anxiety but it has been accomplished without asking for a penny from the Borough Funds. Through the kindness of the Editor of "The Hendon Times and Guardian" (whose ready help in all directions is very gratefully acknowledged), an appeal was issued which resulted in a fair measure of success.

Each Ward Committee also has raised its own funds for providing its own knitting parties with wool, either by direct purchase or by purchase from the Central Dépôt. In this way, the 700 pounds weight of wool mentioned above has been largely increased and cannot now be much short of 1,000 pounds weight of wool altogether.

The thanks of the Committee are due to Mr. Rogers of Child's Hill and to Mr. L. Jacobs and the A.R.P. Wardens of "H" District, for organising dances which added handsome and welcome contributions to the Central Fund. Further efforts of a similar kind are promised but continuous and adequate help must be forthcoming if the work is to continue in a manner worthy of the Borough.

#### REGISTRATION:

In the course of its work, a mass of information has been acquired about Hendon men and women who are serving in the Forces in one capacity or another. It seems to the Committee that it would be regrettable if this information were not made more use of. A start has, therefore, been made in the formation of a Roll of all Hendon men and women who are serving, and further information will be recorded in card index form as it comes to hand.

Such a record will be of assistance to the Committee's work now and of great value and interest in years to come.

Yours very faithfully,

HERBERT G. POTTER,

Deputy Mayor.

#### MINUTES OF CIVIL DEFENCE COMMITTEE:

In reply to Councillor Pugh, who enquired whether the Civil Defence Committee would circulate copies of its Minutes to each Member of the Council, the Mayor (as Chairman of the Civil Defence Committee) stated that he would bring the matter before the next meeting of the Committee for consideration.

## SEALING OF DOCUMENTS:

Moved by Alderman Maughan, seconded by Alderman Teare, and

188.—RESOLVED—That the Corporate Seal be affixed to the following documents:—

Undertaking ..... The Corporation to The London Passenger Transport Board—as to opening in wall of garage premises in Station Road, Edgware.

Agreement and Conveyance The Corporation to the Northmet Power Company Ltd.—sale of land at Watford Way.

## RECESS POWERS:

Moved by Alderman Copestake, seconded by Alderman Maughan, and

189.—RESOLVED—That His Worship the Mayor, or in his absence the Deputy Mayor, be vested with power to deal with all urgent matters which may arise during the interim to the 1st April, 1940.

## ADJOURNMENT:

At 7.55 p.m., on the motion of Alderman Maughan, duly seconded, it was

190.—RESOLVED—That the Council do now adjourn until 8.5 p.m. this day to be resumed in Committee.

## RESUMPTION OF BUSINESS:

At 8.5 p.m. the Council resumed their deliberations in Committee.

## Council in Committee

*18th March, 1940.*

PRESENT:

His Worship the Mayor (Councillor A. A. Naar, M.B.E., J.P.), *in the Chair.*

The Deputy Mayor (Councillor H. G. Potter, J.P., F.S.I.).

*Aldermen:*

W. R. Clemens, F.C.A., J.P.,  
J. J. Copestake, J.P.,

W. M. Maughan, J.P.,  
A. J. Reynolds, J.P.,

C. R. Richardson,  
R. A. B. Teare, M.B.E.

*Councillors:*

E. Arter, M.C., M.I.A.E.,  
F. H. Bate,  
T. K. Bridge,  
F. J. Collins,  
E. J. Cox,  
J. Griffiths,

W. A. Hicks,  
C. H. Hignett,  
L. Hirshfield,  
P. Lightfoot,  
(Mrs.) F. E. Parvin,  
G. J. Pryke, F.I.A.C.,  
A.M.I.S.E.,

T. Pugh,  
J. H. Rodway,  
T. J. Scott,  
(Mrs.) M. Thomas,  
C. F. Windust.

ESTIMATES, 1940/41:

Pursuant to resolution No. 183 passed in open Council, consideration was given to item 31 of the report of the Finance and General Purposes Committee (Agenda, page 398), and in connection therewith the Chairman of the Committee (Alderman Clemens) dealt with numerous items of income and expenditure for which provision had been made in the estimates and the considerations which had actuated the Finance and General Purposes Committee in arriving at their recommendation.

Motion moved by Alderman Clemens, seconded by Councillor Scott:—

- (i) THAT the recommendation of the Finance and General Purposes Committee appearing under item 31 on page 398 of the Agenda, be approved and adopted.
- (ii) That a detailed statement on the rate estimates be supplied to the press by the Chairman of the Committee.

The motion, on submission, was declared **carried**.

191.—RESOLVED **accordingly**.

RESUMPTION IN OPEN COUNCIL:

At 9.28 p.m., motion moved by Councillor Scott, seconded by Alderman Copestake, and

192.—RESOLVED—That the Council do now resume its deliberations in Open Session.

**Open Council.**

GENERAL RATE—HALF YEAR ENDING 30th SEPTEMBER, 1940:

Motion moved by Alderman Clemens, seconded by Councillor Scott, and

193.—RESOLVED—That a General Rate of 6/- in the £ be approved for the half year ending on the 30th September, 1940, on the rateable value of each hereditament in the Borough, and that the Borough Treasurer be authorised to prepare such Rate with a view to the said Rate being made and sealed at a Special Meeting of the Council to be held on Monday, the 1st April next.

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The Meeting terminated 9.30 p.m.

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*W. A. A. A. A.*

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*Mayor.*

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